



CITY OF SIGNAL HILL

2175 Cherry Avenue • Signal Hill, California 90755-3799

THE CITY OF SIGNAL HILL
WELCOMES YOU TO A REGULAR
CITY COUNCIL MEETING
April 23, 2024

The City of Signal Hill appreciates your attendance. Citizen interest provides the Council and Agency with valuable information regarding issues of the community. Meetings are held on the 2nd and 4th Tuesday of every month.

Meetings begin at 6:00 pm with the conduct of any business permitted to be conducted in closed session by the Brown Act (Government Code Section 54950, et seq.), if any, and with the public portion of the meeting beginning at 7:00 pm. There is a period for public comment on closed session matters at 6:00 pm prior to the closed session. In the event there is no business to be conducted in closed session, the regular meeting shall begin at 7:00 pm. There is a public comment period at the beginning of the regular meeting. Any person wishing to comment shall be allotted three minutes per distinct item. Any meeting may be adjourned to a time and place stated in the order of adjournment.

The agenda is posted 72 hours prior to each meeting on the City's website and outside of City Hall. The agenda and related reports are also available for review online at www.cityofsignalhill.org.

To view the meeting live at 7:00 p.m.:

- City of Signal Hill website at www.cityofsignalhill.org, select the City Council Meetings Link from the home page.
- Charter Spectrum Channel 74 or Frontier FiOS Channel 38.

To participate at 7:00 p.m.:

- In-person Participation: Council Chamber of City Hall, 2175 Cherry Avenue, Signal Hill, California.
- To make a general public comment or comment on a specific agenda item, you may also submit your comment, limited to 250 words or less, to the City Clerk at cityclerk@cityofsignalhill.org not later than 5:00 p.m. on Tuesday, April 23, 2024. Written comments will be provided electronically to City Council and attached to the meeting minutes. Written comments will not be read into the record.

City Council Members are compensated \$722.18 per month. City Clerk and City Treasurer are compensated \$438.22 per month.

(1) **CALL TO ORDER – 7:00 P.M.**

(2) **ROLL CALL**

MAYOR WOODS
VICE MAYOR WILSON
COUNCIL MEMBER COPELAND
COUNCIL MEMBER HANSEN
COUNCIL MEMBER JONES

(3) **PLEDGE OF ALLEGIANCE**

(4) **PUBLIC BUSINESS FROM THE FLOOR ON ITEMS NOT LISTED ON THE AGENDA
(SPEAKERS WILL BE GIVEN THREE MINUTES FOR EACH DISTINCT ITEM)**

(5) **COMMUNITY ANNOUNCEMENTS**

(6) **PRESENTATIONS**

- a. A STUDENT REPRESENTATIVE FROM ALVARADO ELEMENTARY SCHOOL WILL PARTICIPATE IN THE CITY COUNCIL MEETING BY LEADING THE PLEDGE OF ALLEGIANCE AND CEREMONIOUSLY PRESIDING OVER THE MEETING WITH THE GAVEL. MAYOR WOODS WILL THEN ACKNOWLEDGE AND RECOGNIZE THE STUDENT.
- b. POLICE CHIEF WAYNE BYERLEY WILL INTRODUCE AND SWEAR IN JUAN CRUZ AND ANTHONY FERNANDEZ, NEW POLICE OFFICERS FOR THE CITY OF SIGNAL HILL.
- c. MAYOR WOODS WILL RECOGNIZE THE CITY'S 100TH YEAR ANNIVERSARY AND SHARE VIDEO FOOTAGE COMMEMORATING THIS MILESTONE.
- d. SIGNAL HILL PETROLEUM, PLATINUM SPONSOR FOR THE CITY'S CENTENNIAL, WILL PRESENT A SPONSORSHIP CHECK IN THE AMOUNT OF \$100,000 TO THE CITY OF SIGNAL HILL.

(7) **PUBLIC HEARINGS**

- a. PUBLIC HEARING - A RESOLUTION AMENDING RESOLUTION NO. 2024-02-6781, AMENDING THE UNIFORM SCHEDULE OF SERVICE FEES AND CHARGES

Summary:

Earlier this year, the City entered into a contract with Clearsource Consulting to prepare a comprehensive User and Regulatory Fee Study. The process included a complete analysis of all current fees and feedback from every City

Department. This item summarizes the findings from the study and recommends an updated Fee Schedule proposed for City Council adoption that would be effective July 1, 2024. Prior to adopting new or increased fees, the City Council is required to conduct a public hearing. At the conclusion of the public hearing, the City Council shall determine whether to adopt the updated Fee Schedule. Staff published the legal notice for this public hearing in the Signal Tribune newspaper per Government Code Section 65091(a)(4). The legal notice appeared in the newspaper on April 12 and April 19, 2024. Staff also posted the notice in accordance with Signal Hill Municipal Code Section 1.08.010 on April 5, 2024.

Strategic Plan Goal(s):

- Goal No. 1 Financial Stability: Ensure the City's long-term financial stability and resilience.
- Goal No. 3 Economic & Downtown Development: Improve the local economy, support local businesses, and create a vibrant downtown core.
- Goal No. 4 Infrastructure: Maintain and improve the City's physical infrastructure, water system, and recreational spaces.

Recommendations:

1. Staff recommends the City Council open a public hearing, consider public testimony, approve the proposed service fees and charges.
2. Adopt the resolution, entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, AMENDING RESOLUTION NO. 2024-02-6781, AMENDING THE UNIFORM SCHEDULE OF SERVICE FEES AND CHARGES

- b. PUBLIC HEARING TO CONSIDER AN AMENDMENT TO CONDITIONAL USE PERMIT 00-05 WHICH ALLOWS OPERATION OF A SELF-STORAGE FACILITY, AMENDING EXISTING CONDITIONS AND ADDING NEW CONDITIONS OF APPROVAL TO RESTRICT OPERATIONS ADJACENT TO ELLIS AVENUE, AND FINDING THAT SAID ACTION IS CATEGORICALLY EXEMPT FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) PURSUANT TO STATE CEQA GUIDELINES SECTION 15301

Summary:

Form of Notice: The City published the required Notice in the Signal Tribune newspaper per Government Code §65091(a)(4) on April 12, 2024; mailed to property owners within a 300' radius of the subject site on April 12, 2024; and posted in accordance with Signal Hill Municipal Code Section 1.08.010 at City Hall, Signal Hill Library, Reservoir Park, and Discovery Well Park on or before April 12, 2024.

At the direction of the City Council, staff proposes to amend Conditional Use Permit (CUP) 00-05 for an existing self-storage facility to regulate the business operations by restricting customer access into and out of the facility along Ellis Avenue. The self-storage facility, Signal Hill Self-Storage (SHSS), is located at 2901 East Pacific Coast Highway within Area 2 of SP-10, Pacific Coast Highway Specific Plan zoning district. Staff recommends the City Council approve the proposed resolution amending the Conditional Use Permit conditions for the facility. This proposed CUP amendment would restrict customer access from Ellis Avenue, except for customer parking, loading, and unloading in the parking lot accessed from Ellis Avenue. The proposed amended conditions would also clarify that the City will issue administrative citations to the operators for ongoing violations of the Conditions of Approval. New conditions would require the applicant to maintain a minimum balance in its Developer Deposit account to cover costs associated with the application and to submit replenishment payment within 15 business days of the request.

Strategic Plan Goal(s):

Goal No. 1 Financial Stability: Ensure an enhanced quality of life for the residents.

Goal No. 5 High-Functioning Government: Promote a transparent and open government.

Recommendation:

Adopt a resolution approving the amendment to Conditional Use Permit 00-05 for the existing self-storage facility, entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, APPROVING AMENDMENTS TO CONDITIONAL USE PERMIT 00-05 FOR AN EXISTING SELF-STORAGE FACILITY AT 2901 EAST PACIFIC COAST HIGHWAY AND FINDING THAT SAID ACTION IS CATEGORICALLY EXEMPT FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) PURSUANT TO STATE CEQA GUIDELINES SECTION 15301.

(8) CITY MANAGER REPORTS

a. CALPERS UNFUNDED PENSION LIABILITY STRATEGY

Summary:

The City Council will consider a Fresh Start pension strategy for the City's unfunded pension liability administered through California Public Employee's Retirement System (CalPERS) for all Miscellaneous and Sworn rate plans. The Fresh Start pension strategy would stabilize the pension plan, preserve liquidity,

reduce the annual cost of payments, reduce interest costs, and shorten the term of the unfunded accrued liability (UAL).

Strategic Plan Goal(s):

Goal No. 1 Financial Stability: Ensure the City's long-term financial stability and resilience.

Recommendations:

1. Direct staff to enter into an agreement with CalPERS to initiate a Fresh Start alternative amortization payment schedule for the existing unfunded accrued liability (UAL) for all Miscellaneous and Sworn CalPERS rate plans.
2. Direct staff to make any additional pension payment for Fiscal Year (FY) 2023-2024 in the amount of \$500,000 utilizing the PERS reserve to reduce the annual pension payment to approximately \$3,778,143 according to the suggested Fresh Start payment schedule.
3. Adopt a resolution, entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, AUTHORIZING A BUDGET APPROPRIATION AND AMENDING THE FISCAL YEAR 2023-24 ANNUAL OPERATING AND CAPITAL BUDGET.

(9) CONSENT CALENDAR

The following Consent Calendar items are expected to be routine and non-controversial. Items will be acted upon by the Council at one time without discussion. Any item may be removed by a Council Member for discussion.

- a. CONTINUANCE OF THE PROCLAMATION OF THE EXISTENCE OF A LOCAL EMERGENCY IN RESPONSE TO THE FEBRUARY 2024 WINTER STORMS AND REAFFIRMING EMERGENCY CONDITIONS REQUIRING EMERGENCY ACTION TO COMPLETE EMERGENCY REPAIRS AT PANORAMA PROMENADE AND MOLINO AVENUE AND 20TH STREET

Summary:

The City Council will consider authorizing the City Manager to extend the proclamation of the existence of a local emergency in response to the February 2024 winter storms for 60 days. At the February 27, 2024, meeting, the City Council authorized the City Manager to extend the proclamation of the existence of a local emergency. The City Council adopted a Resolution, by a four-fifths vote, declaring authority to the City Manager or his designee, pursuant to Public Contract Code Section 20168 and 22050, to enter into an emergency public works contract. The City Council also approved a Public Works contract with Zimprich Engineering Incorporated for a not-to-exceed amount of four hundred

thirty-one thousand nine hundred ten dollars (\$431,910), for emergency work pertaining to the Panorama Promenade Trail and the 20th Street and Molino Avenue Slope immediate repair projects.

At its March 12, March 26, and April 9, 2024, meetings, the City Council adopted a resolution, by a four-fifths vote, authorizing the City Manager, or his designee, pursuant to Public Contract Code Section 22050, to continue emergency storm damage repairs at the Panorama Promenade Trail and Molino Avenue and 20th Street. The City Council will consider adopting a Resolution, by a four-fifths vote, authorizing the City Manager, or his designee, pursuant to Public Contract Code Section 22050, to continue emergency storm damage repairs at the Panorama Promenade Trail and Molino Avenue and 20th Street. Based on the continuing impacts of the February 2024 winter storm damage, staff requests the City Council authorize the City Manager to extend proclamation of the existence of a local emergency in response to the February 2024 winter storms for 60 days. Staff recommends that the City Council, by a four-fifths vote, reaffirm that the emergency continues to exist and, therefore, the emergency contract work must continue to be done without a public bidding process.

Strategic Plan Goal(s):

- Goal No. 1 Financial Stability: Ensure the City's long-term financial stability and resilience.
- Goal No. 2 Community Safety: Maintain community safety by supporting public safety services and increasing emergency preparedness.
- Goal No. 4 Infrastructure: Maintain and improve the City's physical infrastructure, water system, and recreational spaces.

Recommendation:

1. Authorize the City Manager to extend the proclamation of the existence of a local emergency in response to the February 2024 winter storms for 60 days.
2. Adopt a resolution, by four-fifths vote, entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, DECLARING THE NEED TO CONTINUE THE EMERGENCY CONTRACTING AUTHORITY DELEGATED TO THE CITY MANAGER, OR HIS DESIGNEE(S), PURSUANT TO PUBLIC CONTRACT CODE SECTION 22050

- b. CONTRACT AMENDMENT REGISTER DATED APRIL 23, 2024

Summary:

The Contract Amendment Register is a listing of proposed contract amendments and project change orders eligible for streamlined processing based upon the

following criteria as documented in the City's Purchasing Policy:

- Funds have been authorized as part of the adopted fiscal year Operating Budget.
- Staff are satisfied with the goods/services received to date; and
- City Manager has reviewed and approved each amendment for streamlined processing.

There are two contract amendments being presented for City Council consideration as follows:

- 1.) Zimprich Engineering Incorporated - General Services Agreement for the emergency repair work at the Panorama Promenade Trail and Molino Avenue. The proposed First Amendment would extend the term through September 25, 2024; there is no proposed change to the compensation.
- 2.) Firefly Drones, LLC - City Council approved an award of contract to Firefly Drones, LLC., on February 27, 2024, to provide aerial drone show services to commemorate the City's centennial anniversary taking place on Saturday, April 27, 2024. The approved contract award is for an amount not-to-exceed \$60,000. The vendor requires additional insurance and permit requirements to ensure a safe aerial drone show and comply with approval conditions by local, state, and federal authorities. These additional conditions exceed the current contract amount. Staff proposes the City Council's approval to increase the contract by \$20,000, for a new total not-to-exceed of \$80,000.

Strategic Plan Goal(s):

Goal No. 1 Financial Stability: Ensure the City's long-term financial stability and resilience.

Goal No. 2 Community Safety: Maintain community safety by supporting public safety services and increasing emergency preparedness.

Recommendation:

Authorize the Contract Amendment Register dated April 23, 2024.

c. SCHEDULE OF INVESTMENTS AND MONTHLY TRANSACTION REPORT

Summary:

The Schedule of Investments is a listing of all surplus funds invested for both the City and the Successor Agency to the former Signal Hill Redevelopment Agency as of the date shown in the report. The monthly transaction report provides the changes in investments for the prior month.

Strategic Goal(s):

Goal No. 1 Financial Stability: Ensure the City's long-term financial stability and resilience.

Recommendation:

Receive and file.

d. WARRANT REGISTER DATED APRIL 23, 2024

Summary:

The Warrant Register is a listing of all general disbursements, issued since the prior warrant register, and warrants to be released subject to City Council approval.

Strategic Plan Goal(s):

Goal No. 1 Financial Stability: Ensure the City's long-term financial stability and resilience.

Recommendation:

Authorize payment of the Warrant Register dated April 23, 2024.

e. APPROVAL OF MEETING MINUTES

Summary:

Regular Meeting of April 9, 2024.

Strategic Plan Goal(s):

Goal No. 5 High-Functioning Government: Strengthen internal communication, recruitment, retention, systems, and processes to increase the effectiveness and efficiency of City services.

Recommendation:

Approve the meeting minutes.

(10) COUNCIL AGENDA--NEW BUSINESS

COUNCIL MEMBER JONES
COUNCIL MEMBER HANSEN
COUNCIL MEMBER COPELAND
VICE MAYOR WILSON
MAYOR WOODS

(11) ADJOURNMENT

Tonight's meeting will be adjourned to a special meeting of the Signal Hill City Council to be held on Tuesday, May 14, 2024, at 6:00 p.m. in the Council Chamber of City Hall, 2175 Cherry Avenue, Signal Hill, CA 90755. The next regular meeting of the City Council will immediately follow at 7:00 p.m.

CITIZEN PARTICIPATION

Routine matters are handled most quickly and efficiently if contact is made with the City department directly concerned. However, if you would like to request that a matter be presented for City Council consideration, you may do so by writing to the City Council, City Clerk, or City Manager. The deadline for agenda items is 12 noon on the Tuesday preceding the Council and Agency meetings. The complete agenda, including back up materials is available on the City website on the Friday preceding the meeting.

If you need special assistance beyond what is normally provided to participate in City meetings, the City will attempt to accommodate you in every reasonable manner. Please call the City Clerk's office at (562) 989-7305 at least 48 hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible.