



# CITY OF SIGNAL HILL

2175 Cherry Avenue • Signal  
Hill, California 90755-3799

## STAFF REPORT

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3/12/2024

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### **AGENDA ITEM**

**TO: HONORABLE MAYOR  
AND MEMBERS OF THE CITY COUNCIL**

**FROM: CARLO TOMAINO  
CITY MANAGER**

**BY: SHARON DEL ROSARIO  
ADMINISTRATIVE SERVICES OFFICER/FINANCE DIRECTOR**

**SUBJECT: CONTRACT AMENDMENT REGISTER DATED MARCH 12, 2024**

#### **Summary:**

The Contract Amendment Register is a listing of proposed contract amendments and project change orders eligible for streamlined processing based upon the following criteria as documented in the City's Purchasing Policy:

- Funds have been authorized as part of the adopted fiscal year Operating Budget.
- Staff are satisfied with the goods/services received to date; and
- City Manager has reviewed and approved each amendment for streamlined processing.

There is one contract amendment being presented for City Council consideration are as follows:

Architerra Incorporated dba Architerra Design Group - Design consultant services agreement. The proposed Amendment No. 2 would extend the term through October 30, 2024. There is no proposed change to the compensation.

#### **Strategic Plan Goal(s):**

Goal No. 1 Financial Stability: Ensure the City's long-term financial stability and resilience.

#### **Recommendation:**

Authorize the Contract Amendment Register dated March 12, 2024.

#### **Fiscal Impact:**

Funds have been authorized as part of the adopted 2023-2024 Operating Budget.

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Attachments:

- A. Contract Amendment Register
- B. Architerra Inc. dba Architerra Design Group - Second Amendment