



## CITY OF SIGNAL HILL

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2175 Cherry Avenue • Signal Hill, California 90755-3799

THE CITY OF SIGNAL HILL  
WELCOMES YOU TO A REGULAR  
CITY COUNCIL MEETING  
September 24, 2024

The City of Signal Hill appreciates your attendance. Citizen interest provides the Council and Agency with valuable information regarding issues of the community. Meetings are held on the 2nd and 4th Tuesday of every month.

Meetings begin at 6:00 pm with the conduct of any business permitted to be conducted in closed session by the Brown Act (Government Code Section 54950, et seq.), if any, and with the public portion of the meeting beginning at 7:00 pm. There is a period for public comment on closed session matters at 6:00 pm prior to the closed session. In the event there is no business to be conducted in closed session, the regular meeting shall begin at 7:00 pm. There is a public comment period at the beginning of the regular meeting. Any person wishing to comment shall be allotted three minutes per distinct item. Any meeting may be adjourned to a time and place stated in the order of adjournment.

The agenda is posted 72 hours prior to each meeting on the City's website and outside of City Hall. The agenda and related reports are also available for review online at [www.cityofsignalhill.org](http://www.cityofsignalhill.org).

**To view the meeting live at 7:00 p.m.:**

- City of Signal Hill website at [www.cityofsignalhill.org](http://www.cityofsignalhill.org), select the City Council Meetings Link from the home page.
- Charter Spectrum Channel 74 or Frontier FiOS Channel 38.

**To participate (closed session at 6:00 p.m. and regular meeting at 7:00 p.m.):**

- In-person Participation: Council Chamber of City Hall, 2175 Cherry Avenue, Signal Hill, California.
- To make a general public comment or comment on a specific agenda item, you may also submit your comment, limited to 250 words or less, to the City Clerk at [cityclerk@cityofsignalhill.org](mailto:cityclerk@cityofsignalhill.org) not later than 5:00 p.m. on Tuesday, September 24, 2024. Written comments will be provided electronically to City Council and attached to the meeting minutes. Written comments will not be read into the record.

City Council Members are compensated \$722.18 per month. City Clerk and City Treasurer are compensated \$438.22 per month.

(1) **CALL TO ORDER – 6:00 P.M.**

(2) **ROLL CALL**

MAYOR WOODS  
VICE MAYOR WILSON  
COUNCIL MEMBER COPELAND  
COUNCIL MEMBER HANSEN  
COUNCIL MEMBER JONES

(3) **CLOSED SESSION**

- a. A CLOSED SESSION WILL BE HELD PURSUANT TO GOVERNMENT CODE SECTION 54956.8.

CONFERENCE WITH REAL PROPERTY NEGOTIATORS  
PROPERTY: APPROX. 7,800 SQ. FT. MULTI-TENANT MIXED USED LOT WITH 2 BUILDINGS, LOCATED AT 1965/75 E 21ST STREET & 2107 CHERRY AVENUE, SIGNAL HILL; ASSESSOR'S PARCEL NOS.: 7215-012-002, 7215-013-012

AGENCY-DESIGNATED NEGOTIATORS: MAYOR AND CITY MANAGER

NEGOTIATING PARTIES: CITY OF SIGNAL HILL, PROPERTY OWNER, AND THEIR AUTHORIZED AGENTS OR REPRESENTATIVES

UNDER NEGOTIATION: PRICE AND TERMS FOR POTENTIAL ACQUISITION

- b. A CLOSED SESSION WILL BE HELD PURSUANT TO GOVERNMENT CODE SECTION 54956.9(D)(2).

CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION  
SIGNIFICANT EXPOSURE TO LITIGATION PURSUANT TO GOVERNMENT CODE SECTION 54956.9(D)(2)

NUMBER OF POTENTIAL CASES: 1

(4) **PUBLIC BUSINESS FROM THE FLOOR ON CLOSED SESSION ITEMS**

(5) **RECESS TO CLOSED SESSION**

(6) **RECONVENE REGULAR MEETING – 7:00 P.M.**

(7) **PLEDGE OF ALLEGIANCE**

(8) **CLOSED SESSION REPORT**

(9) **PUBLIC BUSINESS FROM THE FLOOR ON ITEMS NOT LISTED ON THE AGENDA (SPEAKERS WILL BE GIVEN THREE MINUTES FOR EACH DISTINCT ITEM)**

(10) **COMMUNITY ANNOUNCEMENTS**

(11) **PRESENTATIONS**

- a. MAYOR WOODS WILL PRESENT A PROCLAMATION TO OUTGOING PLANNING COMMISSIONER CHRISTOPHER WILSON.
- b. A STUDENT REPRESENTATIVE FROM THE AMERICAN UNIVERSITY OF HEALTH SCIENCES WILL PROVIDE A PRESENTATION ON NARCAN (NALOXONE) FOR OPIOID OVERDOSE, AND THE SIGNS AND SYMPTOMS OF OPIOID OVERDOSE.
- c. REPRESENTATIVES FROM THE MILLER CHILDREN'S AND WOMEN'S HOSPITAL WILL PROVIDE AN OVERVIEW OF SERVICES THE ORGANIZATION PROVIDES TO SIGNAL HILL RESIDENTS.
- d. LIBRARIAN GELLI NOCON WILL PROVIDE AN UPDATE ON UPCOMING PROGRAMS TO COMMEMORATE WORLD MENTAL HEALTH DAY.
- e. POLICE CHIEF WAYNE BYERLEY WILL INTRODUCE AND SWEAR IN JONATHON PENA, NEW POLICE OFFICER FOR THE CITY OF SIGNAL HILL.
- f. MAYOR WOODS WILL PRESENT CERTIFICATES TO THE 2024 SIGNAL HILL LEADERSHIP ACADEMY PARTICIPANTS. THIS YEAR, THE CITY WILL RECOGNIZE TWELVE SIGNAL HILL RESIDENTS FOR THEIR PARTICIPATION.

(12) **CITY MANAGER REPORTS**

- a. PUBLIC WORKS CONTRACT WITH SPECTRASYSTEMS INCORPORATED DBA SPECTRA TURF FOR THE PLAYGROUND SURFACE REPLACEMENT PROJECT

Summary:

Signal Hill Park is located at 2175 Cherry Avenue, spans approximately 10.07 acres and is adjacent to City Hall and the Signal Hill Public Library. Some of the park features and amenities include barbecue picnic areas, a community garden, a Community Center, restrooms, basketball courts, walking paths and a playground area. The playground surface has deteriorated significantly due to frequent use. To address this issue, the City Council will consider entering into a Public Works Contract with Spectrasystems, Incorporated, dba Spectra Turf (Spectra Turf), for the Playground Surface Replacement Project. The proposed Project involves demolishing the existing playground surface and reinstalling a new playground surface at Signal Hill Park. This project is essential to ensure the playground remains in good condition until the City redesigns and renovates

the park as part of the Civic Center Master Plan.

Strategic Plan Goal(s):

Goal No. 4 Infrastructure: Maintain and improved the City's physical infrastructure, water system and recreational spaces.

Recommendations:

1. Authorize the City Manager to enter into a Public Works Contract with Spectra systems Incorporated, dba Spectra Turf, for a term of 14 calendar days and a not-to-exceed contract in the amount of \$132,625.00, in a form approved by the City Attorney.
2. Authorize the Public Works Director to approve a maximum 30-calendar day extension and a contingency of 10% (13,262.50) to accommodate changes or unforeseen conditions. The proposed contingency brings the total construction budget to \$145,887.50.
3. Adopt a resolution, entitled:

A RESOLUTION OF THE CITY COUNCIL OF SIGNAL HILL, CALIFORNIA, AMENDING THE ADOPTED BUDGET AND AUTHORIZING BUDGET APPROPRIATIONS FOR FISCAL YEAR 2024-25 TO INCREASE THE CAPITAL IMPROVEMENT PROJECT

- b. SECOND AMENDMENT TO THE CITY MANAGER EMPLOYMENT AGREEMENT

Summary:

The City Council conducted its annual review of the City Manager and will consider an amendment to the City Manager's Employment Agreement.

Recommendation:

Approve the Second Amendment to the Employment Agreement for the City Manager, in a form approved by the City Attorney.

- c. RESOLUTION APPROVING SALARY AND BENEFITS FOR EXECUTIVE MANAGEMENT PERSONNEL; RESOLUTION ADOPTING A REVISED CITY-WIDE PAY SCHEDULE

Summary:

The City Council will consider approving and adopting an amended Management Resolution establishing salaries and benefits for the Department Heads and Management employees. The amended Management Resolution includes market median salary adjustments to the Department Head pay schedule and no other changes.

City Council will also consider approving a resolution adopting a City-Wide Pay Schedule as required by the California Public Employees' Retirement System (CalPERS) reflecting the implementation of the amended Management Resolution.

The Management Resolution and City-Wide Pay Schedule must be approved and adopted by the City Council in advance of the adjustments taking place.

Strategic Plan Goal(s):

Goal No. 1 Financial Stability: Ensure the City's long-term financial stability and resilience.

Goal No. 5 High-Functioning Government: Strengthen internal communication, recruitment, retention, systems, and processes to increase the effectiveness and efficiency of City services.

Recommendations:

Adopt the resolutions, entitled:

1. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, AMENDING RESOLUTION NO. 2024-06-6817, APPROVING AND ADOPTING SALARIES AND BENEFITS FOR MANAGEMENT PERSONNEL
2. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, AMENDING RESOLUTION NO. 2024-06-6818, APPROVING AND ADOPTING A CITY-WIDE PAY SCHEDULE AS REQUIRED BY THE CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM (CALPERS)

**(13) CONSENT CALENDAR**

The following Consent Calendar items are expected to be routine and non-controversial. Items will be acted upon by the Council at one time without discussion. Any item may be removed by a Council Member for discussion.

- a. PUBLIC WORKS SERVICES AGREEMENT FOR ON-CALL ARCHITECTURE, ELECTRICAL ENGINEERING, STRUCTURAL ENGINEERING AND SCADA INTEGRATION

Summary:

The City Council will consider authorizing the City Manager to execute nine on-call Professional Consultant Services Agreements with qualified firms to provide various professional engineering services on an on-call basis, for a not-to-exceed amount of \$100,000 each. The Professional Consulting Services are divided into four categories: Architecture, Electrical Engineering, Structural Engineering, and SCADA Integration and Maintenance. Staff would monitor the

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contract limits to ensure expenditures remain within the City Council's approved budget allocation.

Strategic Plan Goal(s):

- Goal No. 1 Financial Stability: Ensure the City's long-term financial stability and resilience.
- Goal No. 4 Infrastructure: Maintain and improve the City's physical infrastructure, water system, and recreational spaces.
- Goal No. 5 High Functioning Government: Strengthen internal communication, recruitment, retention, systems, and processes to increase the effectiveness and efficiency of City services.

Recommendations:

1. Authorize the City Manager to enter into a two-year and nine-month Professional Consultant Services Agreement with John Kaliski Architects for as-needed Architectural Engineering Services for a not-to-exceed amount of \$100,000 annually, through June 30, 2027, in a form approved by the City Attorney.
2. Authorize the City Manager to enter into a two-year and nine-month Professional Consultant Services Agreement with Environ Architecture, Incorporated for as-needed Architectural Engineering Services for a not-to-exceed amount of \$100,000 annually, through June 30, 2027, in a form approved by the City Attorney.
3. Authorize the City Manager to enter into a two-year and nine-month Professional Consultant Services Agreement with Kardent for as-needed Architectural Engineering Services for a not-to-exceed amount of \$100,000 annually, through June 30, 2027, in a form approved by the City Attorney.
4. Authorize the City Manager to enter into a two-year and nine-month Professional Consultant Services Agreement with IMEG Consultants Corporation for as-needed Structural and Electrical Engineering Services for a not-to-exceed amount of \$100,000 annually, through June 30, 2027, in a form approved by the City Attorney.
5. Authorize the City Manager to enter into a two-year and nine-month Professional Consultant Services Agreement with IDS Group for as-needed Structural and Electrical Engineering Services for a not-to-exceed amount of \$100,000 annually, through June 30, 2027, in a form approved by the City Attorney.
6. Authorize the City Manager to enter into a two-year and nine-month Professional Consultant Services Agreement with Borrelli And Associates,

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Incorporated for as-needed Electrical Engineering Services for a not-to-exceed amount of \$100,000 annually, through June 30, 2027, in a form approved by the City Attorney.

7. Authorize the City Manager to enter into a two-year and nine-month Professional Consultant Services Agreement with SOFFA Electric, Incorporated for as-needed SCADA System Services for a not-to-exceed amount of \$100,000 annually, through June 30, 2027, in a form approved by the City Attorney.
8. Authorize the City Manager to enter into a two-year and nine-month Professional Consultant Services Agreement with Freedom Automation, Incorporated for as-needed SCADA System Services for a not-to-exceed amount of \$100,000 annually, through June 30, 2027, in a form approved by the City Attorney.
9. Authorize the City Manager to enter into a two-year and nine-month Professional Consultant Services Agreement with Power-Tech Engineers, Incorporated for as-needed SCADA System Services for a not-to-exceed amount of \$100,000 annually, through June 30, 2027, in a form approved by the City Attorney.

b. CONTRACT AMENDMENT REGISTER DATED SEPTEMBER 24, 2024

Summary:

The Contract Amendment Register is a listing of proposed contract amendments and project change orders eligible for streamlined processing based upon the following criteria as documented in the City's Purchasing Policy:

- The City Council authorized funds with the adopted fiscal year Operating Budget
- Staff are satisfied with the goods/services received to date, and
- The City Manager reviewed and approved each amendment for streamlined processing.

Staff is presenting three contract amendments for City Council consideration as follows:

- 1) Mariposa Landscapes, Incorporated: Maintenance services for citywide landscaping. The proposed Second Amendment would extend the term for an additional 90 days through December 30, 2024, and increase the contract not-to-exceed amount to \$665,236.43.
- 2) T.E. Roberts, Incorporated: On-call water infrastructure maintenance and repair services. The proposed First Amendment would extend the term through June 30, 2025, and restated annual compensation.

- 3) W.A. Rasic Construction, Incorporated: On-call water infrastructure maintenance and repair services. The proposed First Amendment would extend the term through June 30, 2025, adjust the rates of compensation and restated annual compensation.

Strategic Plan Goal(s):

Goal No.1 Financial Stability: Ensure the City's long-term financial stability and resilience.

Recommendation:

Authorize the Contract Amendment Register dated September 24, 2024.

c. SCHEDULE OF INVESTMENTS AND MONTHLY TRANSACTION REPORT

Summary:

The Schedule of Investments is a listing of all surplus funds invested for both the City and the Successor Agency to the former Signal Hill Redevelopment Agency as of the date shown in the report. The monthly transaction report provides the changes in investments for the prior month.

Strategic Goal(s):

Goal No. 1 Financial Stability: Ensure the City's long-term financial stability and resilience.

Recommendation:

Receive and file.

d. WARRANT REGISTER DATED SEPTEMBER 24, 2024

Summary:

The Warrant Register is a listing of all general disbursements, issued since the prior warrant register, and warrants to be released subject to City Council approval.

Strategic Plan Goal(s):

Goal No. 1 Financial Stability: Ensure the City's long-term financial stability and resilience.

Recommendation:

Authorize payment of the Warrant Register dated September 24, 2024.

e. APPROVAL OF MEETING MINUTES



Summary:

Regular Meeting of September 10, 2024.

Strategic Plan Goal(s):

Goal No. 5. High-Functioning Government: Strengthen internal communication, recruitment, retention, systems, and processes to increase the effectiveness and efficiency of City services.

Recommendation:

Approve the meeting minutes.

**(14) COUNCIL AGENDA--NEW BUSINESS**

COUNCIL MEMBER JONES  
COUNCIL MEMBER HANSEN  
COUNCIL MEMBER COPELAND  
VICE MAYOR WILSON  
MAYOR WOODS

**(15) ADJOURNMENT**

Tonight's meeting will be adjourned to the next regular meeting of the Signal Hill City Council to be held on Tuesday, October 8, 2024, at 7:00 p.m., in the Council Chamber of City Hall, 2175 Cherry Avenue, Signal Hill, CA 90755.

**CITIZEN PARTICIPATION**

Routine matters are handled most quickly and efficiently if contact is made with the City department directly concerned. However, if you would like to request that a matter be presented for City Council consideration, you may do so by writing to the City Council, City Clerk, or City Manager. The deadline for agenda items is 12 noon on the Tuesday preceding the Council and Agency meetings. The complete agenda, including back up materials is available on the City website on the Friday preceding the meeting.

If you need special assistance beyond what is normally provided to participate in City meetings, the City will attempt to accommodate you in every reasonable manner. Please call the City Clerk's office at (562) 989-7305 at least 48 hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible.