



CITY OF SIGNAL HILL

2175 Cherry Avenue • Signal Hill, California 90755-3799

THE CITY OF SIGNAL HILL
WELCOMES YOU TO A REGULAR
CITY COUNCIL MEETING
January 14, 2025

The City of Signal Hill appreciates your attendance. Citizen interest provides the Council and Agency with valuable information regarding issues of the community. Meetings are held on the 2nd and 4th Tuesday of every month.

Meetings begin at 6:00 pm with the conduct of any business permitted to be conducted in closed session by the Brown Act (Government Code Section 54950, et seq.), if any, and with the public portion of the meeting beginning at 7:00 pm. There is a period for public comment on closed session matters at 6:00 pm prior to the closed session. In the event there is no business to be conducted in closed session, the regular meeting shall begin at 7:00 pm. There is a public comment period at the beginning of the regular meeting. Any person wishing to comment shall be allotted three minutes per distinct item. Any meeting may be adjourned to a time and place stated in the order of adjournment.

The agenda is posted 72 hours prior to each meeting on the City's website and outside of City Hall. The agenda and related reports are also available for review online at www.cityofsignalhill.org.

To view the meeting live at 7:00 p.m.:

- City of Signal Hill website at www.cityofsignalhill.org, select the City Council Meetings Link from the home page.
- Charter Spectrum Channel 74 or Frontier FiOS Channel 38.

To participate during the regular meeting at 7:00 p.m.:

- In-person Participation: Council Chamber of City Hall, 2175 Cherry Avenue, Signal Hill, California.
- To make a general public comment or comment on a specific agenda item, you may also submit your comment, limited to 250 words or less, to the City Clerk at cityclerk@cityofsignalhill.org not later than 5:00 p.m. on Tuesday, January 14, 2025. Written comments will be provided electronically to City Council and attached to the meeting minutes. Written comments will not be read into the record.

City Council Members are compensated \$794.40 per month. City Clerk and City Treasurer are compensated \$482.04 per month.

(1) **CALL TO ORDER – 7:00 P.M.**

(2) **ROLL CALL**

MAYOR JONES
VICE MAYOR HANSEN
COUNCIL MEMBER COPELAND
COUNCIL MEMBER HONEYCUTT
COUNCIL MEMBER WOODS

(3) **RECONVENE REGULAR MEETING – 7:00 P.M.**

(4) **PLEDGE OF ALLEGIANCE**

(5) **PUBLIC BUSINESS FROM THE FLOOR ON ITEMS NOT LISTED ON THE AGENDA
(SPEAKERS WILL BE GIVEN THREE MINUTES FOR EACH DISTINCT ITEM)**

(6) **PRESENTATIONS**

- a. A STUDENT REPRESENTATIVE FROM ALVARADO ELEMENTARY SCHOOL WILL PARTICIPATE IN THE CITY COUNCIL MEETING BY LEADING THE PLEDGE OF ALLEGIANCE AND CEREMONIOUSLY PRESIDING OVER THE MEETING WITH THE GAVEL. MAYOR JONES WILL THEN RECOGNIZE THE STUDENT.
- b. THE CITY MANAGER WILL INTRODUCE MARTHA BAEZ, 2024 EMPLOYEE OF THE YEAR.
- c. ACTING CHIEF OF POLICE, BRAD KENNEALLY, WILL INTRODUCE AND SWEAR IN KELLY COSTELLO, A NEW POLICE OFFICER FOR THE CITY.
- d. PRESENTATION OF THE NEW SPOTLIGHT ON SMALL BUSINESS VIDEO SERIES FEATURING NAGA CAFÉ KHMER STREET FOOD.

(7) **PUBLIC HEARINGS**

- a. PUBLIC HEARING - INTRODUCTION OF AN ORDINANCE GRANTING A PIPELINE FRANCHISE TO CRIMSON CALIFORNIA PIPELINE, L.P.

Summary:

Franchises are legal agreements wherein a local jurisdiction provides a utility with a right to serve customers within its boundaries. Crimson California Pipeline, L.P. (Crimson), a division of Crimson Midstream, Limited Liability Corporation is requesting to renew an existing pipeline franchise to operate its facilities within the City's right-of-way. At the City Council meeting of December 10, 2024, the City Council adopted a resolution declaring its intent to grant a 15-year franchise to Crimson and set a public hearing for January 14, 2025.

After reviewing the company's emergency response plan, insurance coverage, financial statements, and conducting additional due diligence with the City Attorney's Office, staff recommends the City Council adopt the proposed Ordinance extending the existing franchise with Crimson.

Form of Notice: Notice was published in the Signal Tribune newspaper on January 3, 2025. The City posted the notice in accordance with Signal Hill Municipal Code Section 1.08.010 at City Hall, the Signal Hill Public Library, Discovery Well Park, and Reservoir Park on or before January 3, 2025.

Strategic Plan Goal(s):

Goal No. 1 Financial Stability: Ensure the City's long-term financial stability and resilience.

Goal No. 2 Community Safety: Maintain community safety by supporting public safety services and increasing emergency preparedness.

Recommendation:

Introduce the following ordinance, entitled:

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, GRANTING A FRANCHISE TO CRIMSON CALIFORNIA PIPELINE, L.P. AND THE INTERESTS, RIGHTS, PRIVILEGES, AND DUTIES TO LAY AND USE PIPES AND APPURTENANCES FOR TRANSMITTING AND DISTRIBUTING OIL AND PETROLEUM PRODUCTS FOR ANY AND ALL LAWFUL PURPOSES UNDER AND ALONG THE PUBLIC STREETS, WAYS, ALLEYS, AND PLACES, AS THE SAME NOW OR MAY HEREAFTER EXIST, WITHIN THIS CITY.

- b. PUBLIC HEARING - INTRODUCTION OF AN ORDINANCE GRANTING A PIPELINE FRANCHISE TO CARDINAL PIPELINE, L.P.

Summary:

Franchises are legal agreements wherein a local jurisdiction provides a utility with a right to serve customers within its boundaries. Cardinal Pipeline, L.P. (Cardinal), a division of Crimson Midstream, Limited Liability Corporation is requesting to renew an existing pipeline franchise to operate its facilities within the City's right-of-way. At the City Council meeting of December 10, 2024, the City Council adopted a resolution declaring its intent to grant a 15-year franchise to Cardinal and set a public hearing for January 14, 2025. After reviewing the company's emergency response plan, insurance coverage, financial statements, and conducting additional due diligence with the City Attorney's Office, staff recommends the City Council adopt the proposed Ordinance extending the existing franchise with Cardinal.

Form of Notice: Notice was published in the Signal Tribune newspaper on

January 3, 2025. Notice was posted in accordance with Signal Hill Municipal Code Section 1.08.010 at City Hall, the Signal Hill Public Library, Discovery Well Park, and Reservoir Park on or before January 3, 2025.

Strategic Plan Goal(s):

Goal No. 1 Financial Stability: Ensure the City’s long-term financial stability and resilience.

Goal No. 2 Community Safety: Maintain community safety by supporting public safety services and increasing emergency preparedness.

Recommendation:

Introduce the following ordinance, entitled:

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, GRANTING A FRANCHISE TO CARDINAL PIPELINE, L.P. AND THE INTERESTS, RIGHTS, PRIVILEGES, AND DUTIES TO LAY AND USE PIPES AND APPURTENANCES FOR TRANSMITTING AND DISTRIBUTING OIL AND PETROLEUM PRODUCTS FOR ANY AND ALL LAWFUL PURPOSES UNDER AND ALONG THE PUBLIC STREETS, WAYS, ALLEYS, AND PLACES, AS THE SAME NOW OR MAY HEREAFTER EXIST, WITHIN THIS CITY.

(8) CITY MANAGER REPORTS

a. COUNCIL APPOINTMENTS TO VARIOUS ORGANIZATIONS

Summary:

The City Council actively participates in various intergovernmental committees and organizations that support the City’s objectives. Following the recent City Council reorganization, the City Council will consider appointments to various committees and organizations.

Recommendation:

Adopt the resolution, entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, AMENDING RESOLUTION NO. 2024-01-6775, CONFIRMING THE APPOINTMENT OF DELEGATES AND ALTERNATES AS OFFICIAL REPRESENTATIVES OF THE CITY

Strategic Plan Goal(s):

Goal No. 5 High-Functioning Government: Strengthen internal communication, recruitment, retention, systems, and processes to increase the

effectiveness and efficiency of City services.

- b. PROFESSIONAL SERVICES AGREEMENT WITH TANDEM SOLUTIONS TO UPDATE CITY EMERGENCY OPERATIONS PLAN AND DEVELOP A CRISIS COMMUNICATIONS ANNEX

Summary:

In 2024, City staff issued a Request for Proposals to select a qualified professional consulting firm to undertake a comprehensive update to the City's Emergency Operations Plan and develop a Crisis Communications Annex. Broadly defined, the Emergency Operations Plan is a detailed document that outlines how a city will respond to and manage various types of emergencies or disasters. The plan is developed and updated with consideration to other citywide operations and response plans including the General Plan and Hazard Mitigation Plan. The Crisis Communications Annex would be developed as a supplemental document to the Emergency Operations Plan and be used to outline the flow of communications and information during an emergency or disaster and include points of contact and industry best practices.

After a comprehensive and competitive process, staff recommends the City Council award a contract to Tandem Solutions, which would update the Emergency Operations Plan and the development of the Crisis Communications Annex. The City Council will consider authorizing the City Manager to execute a Professional Services Agreement with Tandem Solutions to provide professional services for the update to the City Emergency Operations Plan and the development of a Crisis Communications Annex, for a not-to-exceed amount of \$35,000.

Strategic Plan Goal(s):

- Goal No. 1 Financial Stability: Ensure the City's long-term financial stability and resilience.
- Goal No. 2 Community Safety: Maintain community safety by supporting public safety services and increasing emergency preparedness.
- Goal No. 5 High-Functioning Government: Strengthen internal communication, recruitment, retention, systems, and processes to increase the effectiveness and efficiency of City services.

Recommendation:

Authorize the City Manager to enter into a Professional Services Agreement with Tandem Solutions, for a total not-to-exceed amount of \$35,000.

(9) CONSENT CALENDAR

The following Consent Calendar items are expected to be routine and non-controversial. Items will be acted upon by the Council at one time without

discussion. Any item may be removed by a Council Member for discussion.

a. ANNUAL REVIEW OF INSTITUTIONAL PERMITS

Summary:

Chapter 8.16 of the Signal Hill Municipal Code requires an annual review of institutional permits by the City Council. A total of five organizations applied for institutional permits for 2025 including: Cole Vocational Services: 2798 Junipero Avenue; Courtyard Care Center: 1880 Dawson Avenue; Dungarvin California, LLC: 695 E. 27th Street; Las Brisas Childcare Center: 2399 California Avenue, Suite A; and Unlimited Quest: 3350 Olive Avenue.

The City's review process for an institutional permit requires multiple City department inspections and a review of online reports from the State and Federal inspections. Staff recommends the City Council adopt the resolution approving the five annual permits for calendar year 2025, based on the results of the detailed review process.

Strategic Plan Goal(s):

Goal No. 2 Community Safety: Maintain community safety by supporting public safety services and increasing emergency preparedness.

Recommendation:

Adopt a resolution, entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, APPROVING THE ANNUAL INSTITUTIONAL PERMITS FOR 2025 FOR COLE VOCATIONAL SERVICES, COURTYARD CARE CENTER, DUNGARVIN CALIFORNIA LLC, LAS BRISAS CHILDCARE CENTER, AND UNLIMITED QUEST

b. ANNUAL REPORT ON DEVELOPMENT IMPACT FEES FOR FISCAL YEAR (FY) 2023-24

Summary:

In accordance California Government Code, Section 66006, the City is required to report on the status of Development Impact Fees (DIFs), including the collection of revenue and expenditures of these funds. This report summarizes the required annual financial information for Fiscal Year 2023-2024.

Strategic Plan Goals:

Goal No. 1 Financial Stability: Ensure the City's long-term financial stability and resilience.

Goal No. 3 Economic & Downtown Development: Improve the local economy,

support local businesses, and create a vibrant downtown core.

Goal No. 4 Infrastructure: Maintain and improve the City's physical infrastructure, water system, and recreational spaces.

Recommendation:

Receive and file the annual financial report findings relating to the Traffic Impact Fees, Park and Recreation Impact Fees, and the Water System Impact Fees required under the California Mitigation Act (AB 1600).

c. CONTRACT AMENDMENT REGISTERED DATED JANUARY 14, 2025

Summary:

The Contract Amendment Register is a listing of proposed contract amendments and project change orders eligible for streamlined processing based upon the following criteria as documented in the City's Purchasing Policy:

- The City Council authorized funds with the adopted fiscal year Operating Budget
- Staff are satisfied with the goods/services received to date, and;
- The City Manager reviewed and approved each amendment for streamlined processing.

There are three contract amendments for City Council consideration as follows:

- 1) Ocean Blue Environmental Services, Incorporated: On-Call Environmental Emergency Response services. The proposed First Amendment would extend the term through January 11, 2028, and increase the contract not-to-exceed amount to \$191,634.
- 2) CLIPA, LLC dba Celebration Holiday Studio: Holiday light decorations and installation. The proposed First Amendment would extend the term through July 31, 2025, with no additional compensation.
- 3) City of Long Beach: Radio Tower Transmitter Facility: The Second Amendment would amend Permit No. 35440 and outline the shared responsibilities and costs for services related to the annual holiday lighting of the Transmitter Facility and increase the not-to-exceed amount by six-thousand thousand dollars (\$6,000.00) per year for the installation and removal of lights from the Transmitter Facility.

Strategic Plan Goal(s):

Goal No. 1 Financial Stability: Ensure the City's long-term financial stability and resilience.

Recommendation:

- Authorize the Contract Amendment Register dated January 14, 2025.
- d. SCHEDULE OF INVESTMENTS AND MONTHLY TRANSACTION REPORT

Summary:

The Schedule of Investments is a listing of all surplus funds invested for both the City and the Successor Agency to the former Signal Hill Redevelopment Agency as of the date shown in the report. The monthly transaction report provides a list of the changes in investments for the prior month.

Strategic Goal(s):

Goal No. 1 Financial Stability: Ensure the City's long-term financial stability and resilience.

Recommendation:

Receive and file.

- e. WARRANT REGISTER DATED JANUARY 14, 2025

Summary:

The Warrant Register is a listing of all general disbursements, issued since the prior warrant register, and warrants to be released subject to City Council approval.

Strategic Plan Goal(s):

Goal No. 1 Financial Stability: Ensure the City's long-term financial stability and resilience.

Recommendation:

Authorize payment of the Warrant Register dated January 14, 2025.

- f. APPROVAL OF MEETING MINUTES

Summary:

Regular Meeting of December 10, 2024.

Strategic Plan Goal(s):

Goal No. 5. High-Functioning Government: Strengthen internal communication, recruitment, retention, systems, and processes to increase the effectiveness and efficiency of City services.

Recommendation:

Approve the meeting minutes.

(10) **COUNCIL AGENDA--NEW BUSINESS**

COUNCIL MEMBER WOODS
COUNCIL MEMBER HONEYCUTT
COUNCIL MEMBER COPELAND
VICE MAYOR HANSEN
MAYOR JONES

(11) **ADJOURNMENT**

Tonight's meeting will be adjourned in honor and memory of Signal Hill Police Chief Wayne Byerley and Civil Service Commissioner Paul Patterson. The next regular meeting of the Signal Hill City Council to be held on Tuesday, January 28, 2025, at 7:00 p.m., in the Council Chamber of City Hall, 2175 Cherry Avenue, Signal Hill, CA 90755.

CITIZEN PARTICIPATION

Routine matters are handled most quickly and efficiently if contact is made with the City department directly concerned. However, if you would like to request that a matter be presented for City Council consideration, you may do so by writing to the City Council, City Clerk, or City Manager. The deadline for agenda items is 12 noon on the Tuesday preceding the Council and Agency meetings. The complete agenda, including back up materials is available on the City website on the Friday preceding the meeting.

If you need special assistance beyond what is normally provided to participate in City meetings, the City will attempt to accommodate you in every reasonable manner. Please call the City Clerk's office at (562) 989-7305 at least 48 hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible.



CITY OF SIGNAL HILL

2175 Cherry Avenue • Signal Hill, California 90755-3799

STAFF REPORT

1/14/2025

AGENDA ITEM

**TO: HONORABLE MAYOR
AND MEMBERS OF THE CITY COUNCIL**

**FROM: CARLO TOMAINO
CITY MANAGER**

SUBJECT: PRESENTATION - MAYOR FOR THE DAY

Summary:

A student representative from Alvarado Elementary School will participate in the City Council meeting by leading the Pledge of Allegiance and ceremoniously presiding over the meeting with the gavel. Mayor Jones will then recognize the student.



CITY OF SIGNAL HILL

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STAFF REPORT

1/14/2025

AGENDA ITEM

**TO: HONORABLE MAYOR
AND MEMBERS OF THE CITY COUNCIL**

**FROM: CARLO TOMAINO
CITY MANAGER**

SUBJECT: PRESENTATION - INTRODUCE THE 2024 EMPLOYEE OF THE YEAR

Summary:

The City Manager will introduce Martha Baez, 2024 Employee of the Year.



CITY OF SIGNAL HILL

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STAFF REPORT

1/14/2025

AGENDA ITEM

**TO: HONORABLE MAYOR
AND MEMBERS OF THE CITY COUNCIL**

**FROM: CARLO TOMAINO
CITY MANAGER**

**BY: BRAD KENNEALLY
ACTING CHIEF OF POLICE**

SUBJECT: EMPLOYEE INTRODUCTION - NEW SIGNAL HILL POLICE OFFICER

Summary:

Acting Chief of Police, Brad Kenneally, will introduce and swear in Kelly Costello, a new Police Officer for the City.



CITY OF SIGNAL HILL

2175 Cherry Avenue • Signal Hill, California 90755-3799

STAFF REPORT

1/14/2025

AGENDA ITEM

**TO: HONORABLE MAYOR
AND MEMBERS OF THE CITY COUNCIL**

**FROM: CARLO TOMAINO
CITY MANAGER**

**BY: ALFA LOPEZ
ASSISTANT TO THE CITY MANAGER/ECONOMIC DEVELOPMENT MANAGER**

SUBJECT: SPOTLIGHT ON SMALL BUSINESS: NAGA CAFÉ KHMER STREET FOOD

Summary:

Presentation of the new Spotlight on Small Business video series featuring NAGA Café Khmer Street Food.



STAFF REPORT

1/14/2025

AGENDA ITEM

**TO: HONORABLE MAYOR
AND MEMBERS OF THE CITY COUNCIL**

**FROM: CARLO TOMAINO
CITY MANAGER**

**BY: THOMAS BEKELE
PUBLIC WORKS DIRECTOR/CITY ENGINEER**

**SUBJECT: PUBLIC HEARING - INTRODUCTION OF AN ORDINANCE GRANTING A PIPELINE
FRANCHISE TO CRIMSON CALIFORNIA PIPELINE, L.P.**

Summary:

Franchises are legal agreements wherein a local jurisdiction provides a utility with a right to serve customers within its boundaries. Crimson California Pipeline, L.P. (Crimson), a division of Crimson Midstream, Limited Liability Corporation is requesting to renew an existing pipeline franchise to operate its facilities within the City's right-of-way. At the City Council meeting of December 10, 2024, the City Council adopted a resolution declaring its intent to grant a 15-year franchise to Crimson and set a public hearing for January 14, 2025. After reviewing the company's emergency response plan, insurance coverage, financial statements, and conducting additional due diligence with the City Attorney's Office, staff recommends the City Council adopt the proposed Ordinance extending the existing franchise with Crimson.

Form of Notice: Notice was published in the Signal Tribune newspaper on January 3, 2025. The City posted the notice in accordance with Signal Hill Municipal Code Section 1.08.010 at City Hall, the Signal Hill Public Library, Discovery Well Park, and Reservoir Park on or before January 3, 2025.

Strategic Plan Goal(s):

Goal No. 1 Financial Stability: Ensure the City's long-term financial stability and resilience.

Goal No. 2 Community Safety: Maintain community safety by supporting public safety services and increasing emergency preparedness.

Recommendation:

Introduce the following ordinance, entitled:

Background:

Franchises are legal agreements wherein a local jurisdiction provides a utility with a right to serve customers within its boundaries. A common type of franchise agreement is one between a city and a telecommunications provider for internet or cable service. Franchise agreements include the length of the service period, providing certain rights to the franchise holder to install infrastructure, and establish fees paid to the local municipality in exchange for franchise rights. Franchise agreements also establish expectations between the local municipality and the franchisee that regulate its operations, including ongoing and emergency maintenance. Signal Hill has pipelines that transfer crude oil to different destinations and these underground pipelines are maintained and operated by companies that specialize in transmission services.

Analysis:

In 2005, the City Council adopted Ordinance No. 2005-03-1344, granting a franchise to ConocoPhillips to operate pipelines in the City's right-of-way. In 2008, Crimson purchased ConocoPhillips' common carrier crude oil pipeline system and its idle pipelines in Southern California. In 2010, the City Council adopted Ordinance No. 2010-06-1417, granting Crimson a franchise to operate the acquired facilities within the City's right-of-way. Subsequently, Chevron Pipeline Company (CPL) and Crimson entered into an Asset Purchase and Sale Agreement pursuant to which CPL transferred a portion of its pipeline system to Crimson (Attachment A). The California Public Utilities Commission approved the transfer on December 2, 2010. CPL and Crimson finalized the transaction on February 16, 2011. In 2012, the City Council adopted Resolution No. 2012-03-5943, granting approval and consent to the assignment of pipeline from CPL to Crimson.

On December 10, 2024, the City Council adopted a Resolution declaring its intent to grant a franchise to Crimson and scheduled a public hearing for January 14, 2025. The linear pipeline footage covered under the current franchise is 33,650.53 feet; of this amount 3,710 feet is classified as "active" pipeline and 29,940.53 feet as "inactive" pipeline. According to the pipeline map, the proposed franchise does not change the total pipeline footage or classifications. For the City Council's reference, staff has attached a map depicting the location of the pipelines (Attachment B). Staff reviewed the following documents in developing the proposed ordinance:

- a. Emergency Response Plan that addresses how the Grantee will respond in case of oil leak or other unanticipated maintenance issue.
- b. A complete inventory of the facilities, including descriptions and maps, showing pipeline location and depth (when available), the size (internal diameter) and lineal footage of each pipeline segment, and the date of each pipeline addition or deletion; active and inactive lines were identified.
- c. A certificate under penalty of perjury that Grantee has complied with all requirements of Part 195 (Transportation of Hazardous Liquids by Pipeline) of Title 49 of the United States Code of Federal Regulations.
- d. Insurance coverage demonstrating the Grantee carries sufficient liability insurance to cover the cost of injury, death, and property damage or destruction.

- e. Organizational structure regarding the corporate ownership and operational responsibility of the Grantee.
- f. Financial statement showing the financial condition of the Grantee as of a date not more than one (1) year prior to Grantee's application for the franchise.

Next Steps:

Upon introduction of the Ordinance, the City Clerk's office will cause to be posted a summary of the Ordinance pursuant to Signal Hill Municipal Code Section 1.08.019 at City Hall, Discovery Well Park, Reservoir Park, and the Signal Hill Library on or before January 17, 2025. The City will also publish a summary of the Ordinance in the Signal Hill Tribune newspaper pursuant to Government Code §65091(a)(4) on January 17, 2025. Subject to City Council adoption of the Ordinance, the City Clerk would schedule the Second Reading of the proposed Ordinance for the January 28, 2025, City Council meeting.

Reviewed for Fiscal Impact:

Siamlu Cox

Attachments:

- A. Crimson Franchise Ordinance No. 2010-06-1417
- B. Map of Pipelines
- C. Proposed Franchise Ordinance

ORDINANCE NO. 2010-06-1417

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, GRANTING TO CRIMSON CALIFORNIA PIPELINE L.P. THE RIGHT, PRIVILEGE AND FRANCHISE TO LAY AND USE PIPELINES AND APPURTENANCES FOR TRANSMITTING AND DISTRIBUTING OIL AND PETROLEUM PRODUCTS FOR ANY AND ALL LAWFUL PURPOSES UNDER AND ALONG THE PUBLIC STREETS, WAYS, ALLEYS AND PLACES, AS THE SAME NOW OR MAY HEREAFTER EXIST, WITHIN SAID CITY

WHEREAS, Crimson California Pipeline L.P. ("Grantee"), a California limited partnership, has filed an application with the City of Signal Hill, California, ("Grantor") for a franchise to lay and use Pipelines and Appurtenances for the transmission of Oil, water and petroleum products; and

WHEREAS, a franchise agreement for the pipelines listed in Exhibit "A" was originally granted to ConocoPhillips by City Council pursuant to Ordinance No. 2005-03-1344; and

WHEREAS, effective July 1, 2008, ConocoPhillips sold and assigned over its common-carrier pipeline system and its idle pipelines to Crimson California Pipeline L.P., and therefore, a new franchise Ordinance and agreement is necessary; and

WHEREAS, pursuant to Resolution No. 2010-05-5816, the City Council of the City of Signal Hill, at its regular meeting held on May 18, 2010, declared and published notice of its intent to grant said Franchise Agreement on the terms contained herein; and

WHEREAS, at its regular meeting held on June 15, 2010, after holding a duly noticed public hearing and hearing and passing upon all protests, the City Council determined that the public interest and necessity justify the granting of the Franchise Agreement.

Ordinance No. 2010-06-1417
July 6, 2010
Page 1 of 25

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, DOES HEREBY ORDAIN AS FOLLOWS:

Section 1. Definitions

Whenever in this ordinance the words or phrases set forth in this section are used, they shall have the respective meanings ascribed to them in the following definitions (unless, in the given instance, the context wherein said words or phrases are used shall clearly import a different meaning):

(a) The word "Grantee" shall mean Crimson California Pipeline L P, a California limited partnership;

(b) The word "City" shall mean and include the City of Signal Hill, a municipal corporation, in its present incorporated form or in any later reorganized, consolidated, or reincorporated form;

(c) The word "Streets" shall mean the public streets, highways, medians, parkways, and other public ways and alleys, or any other public places or property of the City as the same may now or hereafter exist within said City;

(d) The word "Engineer" shall mean the City Engineer of the City, or the Engineer's written designee;

(e) The word "Oil" shall mean natural or manufactured oil, gas, or other petroleum products, or a mixture of such natural and manufactured substances;

(f) The phrase "Pipelines and Appurtenances" shall mean pipe, pipeline, main, service, trap, vent, vault, manhole, meter, gauge, regulator, valve, conduit, appliance, attachment, appurtenance, and any other property located or to be located on, in, or under the streets of the City, and used or useful in the transmission and distribution of Oil;

(g) The phrase "Lay and Use" shall mean to lay, construct, erect, install, operate, maintain, use, renew, repair, replace, change the size of, or remove;

(h) The word "Inactive" shall mean all Pipelines and Appurtenances reported to the California State Fire Marshal as out-of-service.

(i) The word "Agency" shall mean and include the Redevelopment Agency of the City, a public body, corporate and politic, in its present form or in any later form;

(j) The phrase "Working Day" shall mean every day except Saturday and Sunday and any holiday on which the City's offices are closed.

(k) The phrase "Hazardous Liquid Pipeline" shall mean a pipeline which carries those substances subject to and as defined as "Hazardous Liquid" in Part

195.2 of Title 49 of the Code of Federal Regulations (Transportation of Hazardous Liquids by Pipeline) and as said Part 195 may be amended from time to time.

(l) The phrase "Environmental Claim" shall mean any claim for personal injury, death and/or property damage made, asserted or prosecuted by or on behalf of any third party, including, without limitation, any governmental entity, relating to the site or its operations and arising or alleged to arise under any environmental law.

(m) The phrase "Environmental Cleanup Liability" shall mean any cost or expense of any nature whatsoever incurred to contain, remove, remedy, clean up, or abate any contamination or any Hazardous Materials on or under all or any part of the site, including the groundwater thereunder, including, without limitation, (A) any direct costs or expenses for investigation, study, assessment, legal representation, cost recovery by governmental agencies, or ongoing monitoring in connection therewith and (B) any cost, expense, loss or damage incurred with respect to the site or its operation as a result of actions or measures necessary to implement or effectuate any such containment, removal, remediation, treatment, cleanup or abatement.

(n) The phrase "Environmental Compliance Cost" shall mean any cost or expense of any nature whatsoever necessary to enable the site to comply with all applicable Environmental Laws in effect. "Environmental Compliance Cost" shall include all costs necessary to demonstrate that the site is capable of such compliance.

(o) The phrase "Environmental Law" shall mean any federal, state or local statute, ordinance, rule, regulation, order, consent decree, judgment or common-law doctrine, and provisions and conditions of permits, licenses and other operating authorizations relating to (A) pollution or protection of the environment, including natural resources, (B) exposure of persons, including employees, to hazardous materials or other products, raw materials, chemicals or other substances, (C) protection of the public health or welfare from the effects of by-products, wastes, emissions, discharges or releases of chemical substances from industrial or commercial activities, or (D) regulation of the manufacture, use or introduction into commerce of chemical substances, including, without limitation, their manufacture, formulation, labeling, distribution, transportation, handling, storage and disposal.

(p) The phrase "Hazardous Material" shall mean and is defined to include any hazardous or toxic substance, material or waste which is or becomes regulated by any local governmental authority, the State of California, or the United States Government. The term "Hazardous Material" includes, without limitation, any material or substance which is: (A) petroleum or oil or gas or any direct or derivative product or byproduct thereof; (B) defined as a "hazardous waste," "extremely hazardous waste" or "restricted hazardous waste" under Sections 25115, 25117 or 25122.7, or listed pursuant to Section 25140, of the California Health and Safety Code, Division 20, Chapter 6.5 (Hazardous Waste Control Law); (C) defined as a "hazardous substance" under Section 25316 of the California Health and Safety Code, Division 20, Chapter 6.8 (Carpenter-Presley-Tanner Hazardous Substance Account Act); (D) defined as a "hazardous material," "hazardous substance," or "hazardous waste" under Sections 25501(o), (p) and (q) and 25501.1 of the California Health and Safety Code, Division 20,

Chapter 6.95 (Hazardous Materials Release Response Plans and Inventory); (E) defined as a "hazardous substance" under Section 25281 of the California Health and Safety Code, Division 20, Chapter 6.7 (Underground Storage of Hazardous Substances); (F) "used oil" as defined under Section 25250.1 of the California Health and Safety Code; (G) asbestos; (H) listed under Chapter 11 of Division 4.5 of Title 22 of the California Code of Regulations, or defined as hazardous or extremely hazardous pursuant to Chapter 10 of Division 4.5 of Title 22 of the California Code of Regulations; (I) defined as waste or a hazardous substance pursuant to the Porter-Cologne Act, Section 13050 of the California Water Code; (J) designated as a "toxic pollutant" pursuant to the Federal Water Pollution Control Act, 33 U.S.C. § 1317; (K) defined as a "hazardous waste" pursuant to the Federal Resource Conservation and Recovery Act, 42 U.S.C. § 6901 et seq. (42 U.S.C. § 6903); (L) defined as a "hazardous substance" pursuant to the Comprehensive Environmental Response, Compensation and Liability Act, 42 U.S.C. § 9601 et seq. (42 U.S.C. § 9601); (M) defined as "Hazardous Material" pursuant to the Hazardous Materials Transportation Act, 49 U.S.C. § 5101 et seq.; or (N) defined as such or regulated by any "Superfund" or "Superlien" law, or any other federal, state or local law, statute, ordinance, code, rule, regulation, order or decree regulating, relating to, or imposing liability or standards of conduct concerning Hazardous Materials and/or oil wells and/or underground storage tanks and/or pipelines, as now, or at any time hereafter, in effect. Hazardous Materials shall not include those materials routinely used in the development or operation of multi-family housing in accordance with all environmental and workplace safety laws.

Section 2. Grant of Franchise

Subject to each and all of the terms and conditions contained in this ordinance, and pursuant to applicable provisions of Chapter 2 of Division 3 of the Public Utilities Code of the State of California (Sections 6201 et seq.), or proper governmental authority, there is hereby granted to Grantee the right, privilege, and franchise to Lay and Use Pipelines and Appurtenances for the transmission and distribution of Oil as defined herein, water or other hydrocarbon or like substances for any and all lawful purposes, under and in the public streets, ways, alleys and places within the City included in the "Description of Pipeline Routes, Dimensions and Depths" attached hereto as Exhibit "A" and incorporated herein by this reference. This grant of franchise shall also include such other routes as may be approved upon application to the City Council (the "Franchise Agreement"). Grantee shall pay the City a base franchise granting fee of Two Thousand dollars (\$2,000) which shall accompany the Letter of Acceptance of the Franchise Agreement.

Section 3. Term of Franchise

The term or period of the Franchise Agreement shall be for fifteen (15) years from and after the Effective Date hereof, as defined in Section 14(b).

Section 4. Payments to the City

(a) Franchise Fee. For the right, privilege and franchise granted hereunder, Grantee shall pay to the City an annual fee, payable in the amounts and times provided in this Section.

(b) Computation of Fee. The fee shall be computed based upon the "Schedule of Charges" attached hereto as Exhibit "B" and incorporated herein by this reference. Commencing on the Effective Date of this ordinance, such annual payments shall be made continuous to and including the date of either (i) actual removal of the pipelines, (ii) the effective date of a properly approved abandonment "in place" authorized by the City pursuant to Section 7(c) which shall not be effective until Grantee shall have fully complied with all of the provisions of this part and of all other applicable provisions of law or ordinance relative to such abandonments, or (iii) until any pipeline installed and/or maintained pursuant to the provisions of this part shall have been transferred or assigned pursuant to the provisions of Section 11 of this ordinance. After completion of such assignment, and upon City approval thereof, all obligations of Grantee for such pipeline under this part shall cease.

The amount of the fee shall be determined based upon the lineal feet of pipeline and shall vary depending upon the diameter of the pipe and whether the pipeline is Active or Inactive. The fee for an Inactive pipeline shall be fifty (50%) percent of that for an active pipeline of the same dimension. At such time as use of a pipeline shall be discontinued, and if Grantee intends such discontinuance to continue for more than two years, Grantee shall notify City in writing of such use discontinuance. Grantee shall not be entitled to any fee reduction unless said notice is provided, and then only in accordance with Section 4(f) and 7(c).

(c) Consumer Price Index Adjustment. The annual payment for each lineal foot of pipeline shall be computed and revised each calendar year as follows:

(1) The applicable base rate shall be multiplied by the Consumer Price Index (CPI) for Homeowners' Costs in the Los Angeles Metropolitan Area, published by the United States Department of Labor, Office of Information for the month of September immediately preceding the month of January in which payment shall be due and payable, and divided by the Consumer Price Index for Homeowners' Costs for December 1988, which is 100.0. Under no circumstances shall the multiplying factor be less than one or the computed fees be greater than what is allowed under applicable California law.

(2) If the United States Department of Labor, Office of Information discontinues the preparation and publication of a Consumer Price Index for All Urban Consumers in the Los Angeles-Riverside-Orange County Area, and if no transposition table prepared by the Department of Labor is available so as to make those statistics which are then available applicable to the Index of June 30, 1989, then the City Council shall prescribe a rate of payment which shall, in its judgment, vary from the rates specified in this subsection in approximate proportion as commodity consumer prices then current vary from commodity consumer prices current on June 30, 1989. Upon this point the determination by the City Council shall be final and conclusive.

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(3) The Engineer shall determine the adjustment in CPI in accordance with this subsection (c) and provide Grantee with the corrected schedule prior to December 1 preceding the month of January in which payment shall be due and payable.

(d) Time for Payment. The annual franchise fee shall be computed based upon the Schedule of Charges in Exhibit "B", as adjusted pursuant to subsection (c) of this Section, and the initial annual payment shall be due and payable upon Grantee's filing of written acceptance with the City Clerk pursuant to Section 14(b). The initial franchise fee shall be prorated for the remainder of the calendar year based upon a 360-day year and reduced by an amount equal to any payments previously paid to the City for the Pipelines and Appurtenances for the same period. The next annual payment shall be due and payable on March 31st of the following calendar year, and on March 31st of each calendar year thereafter for the remainder of the Franchise Agreement, whether or not an invoice therefore is received. Payment shall be accompanied by the inventory of facilities described in Section 9(b) and also showing Grantee's computation of franchise fee for each pipeline segment.

(e) Late Charges. Any fees charged or expenses charged to Grantee by City pursuant to this Section, or any other provision of this ordinance, shall be paid when due, or shall be deemed delinquent. Any delinquent amounts shall accrue interest commencing ten (10) days after the due date, at the rate of one and one-half percent (1.5%) per month (based upon a 30-day calendar month) or any lesser amount if required by law. Any neglect, omission or refusal by said Grantee to pay the franchise fee with any late charges, within Thirty (30) days after receipt of written notice of such delinquency, at the times or in the manner herein provided, shall be grounds for a declaration of a forfeiture of the Franchise Agreement and of all rights hereunder.

(f) Refunds. Upon the written request of Grantee, fees previously paid on pipelines which are Inactive, assigned, or transferred in accordance with the provisions hereof shall be refunded to Grantee for the unearned portion thereof upon the basis of the fee schedule under which the fees were paid, provided said written request is made within ninety (90) days from the date of said inactivity, assignment, or transfer. Said refund shall be credited toward the fees payable in the succeeding calendar year or at Grantee's written request as a cash refund for that portion in excess of the fees of said succeeding year, if any. It shall be the obligation of Grantee to duly inform City of the effective date of any inactivity, assignment, or transfer.

(g) Past Due Fees For Unauthorized Pipelines. Fees shall continue to accrue during each year or portion thereof that Pipelines and Appurtenances occupy City streets. In the event Grantee has any Pipelines and Appurtenances occupying City streets without right, Grantee shall pay all fees computed based on the schedules set forth herein, as annually adjusted, with interest and penalties thereon, as provided herein, for each year or portion thereof in which City streets were so occupied commencing on the Effective Date of the Franchise Agreement.

(h) Changes in Law. After five (5) years from the commencement of the Franchise Agreement, and every five (5) years thereafter, the franchise fees

provided hereunder may be increased to the maximum permitted by state law should state law permit the imposition of greater franchise fees.

Section 5. Grant of Franchise Supersedes All Other Rights

The Franchise Agreement is granted in lieu of all other franchises owned by Grantee, or the aforementioned entities, or by any successor or assign of Grantee to any rights under the Franchise Agreement, for transmission and distribution of Oil within the limits of the City, as said limits now or may hereafter exist.

Section 6. Grantee's General Obligations

(a) Compliance with Law. The Grantee shall construct, install, maintain, remove and/or abandon all Pipelines and Appurtenances in a good and workmanlike manner and of good materials and in conformity with all the valid and applicable ordinances, rules and regulations in force at the time of such work as heretofore or hereafter adopted by the City Council in the exercise of its police power. The Grantee shall operate and maintain all Pipelines and Appurtenances included under the Franchise Agreement in accordance with all applicable requirements of Part 195 of Title 49 of the United States Code of Federal Regulations and local ordinances subject to the changes, amendments and modifications as hereafter may be adopted in accordance with valid and applicable local, state, or federal law, including but not limited to those requirements concerning pipeline design, construction, testing, maintenance, surveillance, and operation of utility gas gathering, transmission and distribution piping systems. Any vibration from Pipelines and Appurtenances shall be kept to a level such that it is undetectable to any residents or businesses in the City and in such cases as it is deemed necessary by the engineer, vibration-dampening equipment of the best available technology shall be installed within ninety (90) days of such an order to reduce any vibrations to levels deemed acceptable by the American National Standards Institute.

(b) Emergency Response Plan. The Grantee shall, for all active pipelines, develop and maintain an emergency response plan satisfactory to the Engineer, which covers franchise operations within the City. In general, an emergency response plan meeting the requirements of Federal and State law and containing the information contained in this section shall be acceptable. The emergency response plan shall include proof of arrangements capable of providing emergency clean-up services, including but not limited to traffic control, sand, vacuuming, and other supplies and services as necessary, within four (4) hours of notification of any problem, and such other information as the Engineer shall reasonably require. The Engineer shall be notified within ten (10) days of any proposed change in such arrangements. The emergency response plan shall be resubmitted to the Engineer following any change or update.

(c) Excavation or Encroachment Permit Required. The Grantee shall obtain and pay any required fees for an excavation or encroachment permit before commencing any construction, alteration, installation, removal and/or maintenance of pipelines, appurtenances, and cathodic protection under the Franchise Agreement,

provided such work requires excavation or surface use of the Streets. The Grantee may obtain a permit by filing a set of plans with the Engineer, which shall be subject to his or her review and approval. The plans shall show the location of the proposed excavation or surface use as well as the location and existence of all pipelines, sewers, conduits, improvements, and other facilities including but not limited to gas, oil and gas product gathering, distribution and transmission pipelines that may be impacted by the proposed work. The plans shall also contain an adequate description of the proposed work including an estimate of the duration of interference with any street traffic. The Engineer may impose conditions upon the issuance of an excavation or encroachment permit, including the posting of a faithful performance bond in such principal amount as the Engineer may deem adequate. In addition, the Engineer may also give the Grantee directions for the location of any Pipelines and Appurtenances as may be reasonably necessary in the opinion of the Engineer to avoid structures in or under the street.

(d) Cathodic Protection. If cathodic protection is proposed to be used for Pipelines and Appurtenances and electrical attachments or components thereto which have been or are hereafter installed or maintained beneath the surface of City streets, it shall meet the standards set forth by Part 195 of Title 49 of the United States Code of Federal Regulations and Chapter 5.5 of Title 5, Division 1, Part 1, of the California Government Code ("Elder California Pipeline Safety Act of 1981" or "the Elder Act").

The Grantee shall be fully responsible for the repair and/or replacement of City Pipelines and Appurtenances and electrical attachments or components thereto, as required by the Engineer, damaged by cathodic protection installed or maintained by the Grantee, provided said cathodic protection was installed after construction of the effected City facilities. All repair and replacement work pursuant to this Section 6(d) shall be completed at the Grantee's sole expense.

(e) Performance of Work. Any construction, alteration, installation or removal shall be done in compliance with all City rules, regulations, ordinances, standards and specifications in force at the time of such work and such other reasonable conditions as the Engineer may direct. All work shall be subject to the inspection of the Engineer. All street coverings or openings, or traps, vaults, and manholes shall at all times be kept flush with the surface of the streets; provided however, that vents for underground traps, vaults and manholes may extend above the surface of the streets when said vents are located in parkways, between the curb and the property line, subject to the prior approval of the Engineer. The Grantee shall provide adequate traffic safety barriers, signs, devices and traffic safety warning equipment in accordance with City ordinances, rules or regulations or such additional safety measures as the Engineer may direct.

(f) Emergencies. Whenever any of Grantee's Pipelines and Appurtenances permits the escape of liquids, vapors, or gases, it shall be the duty of Grantee and any person using or controlling the Pipelines and Appurtenances to immediately notify the California State Fire Marshal, Los Angeles County Fire Department, City Public Works Department and all other Agencies as required by Environmental Law and make sure the situation is safe. This includes but is not limited

to containment, pump shutdown, valve closures, and evacuation of lines. In the event of an emergency threatening life, health, safety, or property, where it is not possible to obtain an excavation permit prior to commencement of the work; the Grantee may commence such work provided that within seventy-two (72) hours thereafter the Grantee shall make application to the Engineer for an excavation permit in accordance with the foregoing procedures. The Engineer may impose reasonable conditions upon the issuance of such a permit and all work shall be subject to inspection. Adequate traffic safety barriers shall be maintained at all times and any damaged portion of the street shall be restored to the same condition as existed prior to the excavation. If the Engineer determines that no emergency occurred or that an excavation permit could have been obtained in advance, the Engineer shall assess the Grantee an amount equal to the cost of the work, which shall be paid by the Grantee within thirty (30) days after invoice therefore.

(g) Annual Certification - Hazardous Liquid Pipelines. Prior to the first working day in January of each year, the Grantee shall certify to the Engineer the total footage of its hazardous liquid pipelines within the City. The certification shall include a breakdown of the footage under the control of:

- (1) United States Department of Transportation
- (2) California State Fire Marshal
- (3) City of Signal Hill

Grantee shall also file with the Engineer, in a form and manner prescribed by the Engineer, a certificate under penalty of perjury that Grantee has complied with all of the requirements of Part 195 (Transportation of Hazardous Liquids by pipeline) of Title 49 of the United States Code of Federal Regulations concerning Annual, Accident and Safety-Related Condition Reporting (Subpart B), Design Requirements (Subpart C), Construction (Subpart D), Pressure Testing (Subpart E), Operation and Maintenance (Subpart F), and compliance with all other applicable federal, state, and local regulations.

(h) Disclaimer. It is explicitly understood that the City's records are not complete and pipelines and appurtenances previously unknown to City are frequently discovered. Therefore, by granting the Franchise Agreement or approving any such excavation permit the City does not warrant the accuracy of information regarding the location or existence of other facilities supplied by the City to the Grantee. Nothing herein shall be deemed to make the City, the Agency, or Engineer or any officer or employee of the City or the Agency responsible or liable to the Grantee or any other person by virtue of approval of excavation permit plans by the City regardless of whether any information or other material is supplied to the Grantee by the City or the Agency pertaining to the location of existing pipelines, facilities or other improvements on, in, or under any street or other public property.

Section 7. Repair of Streets; Relocation and, Removal of Facilities

(a) Repair of Streets. The Grantee shall make and backfill all excavations so as to leave the surface of the public street, alley, highway, or public

place in a similar condition as it was prior to said excavation and in compliance with City standards. If any portion of any street shall be damaged by reason of defects in any of the Pipelines and Appurtenances maintained or constructed under the Franchise Agreement, or by reason of any other cause arising from the construction, operation, maintenance or existence of any Pipelines and Appurtenances constructed or maintained under the Franchise Agreement, the Grantee shall, at its own cost and expense, immediately repair any such damage and restore such street, or portion of street, to as good a condition as existed before such defect or other cause of damage occurred, such work to be done under the direction of the Engineer, and in accordance with all rules, regulations, ordinances, standards and specifications of the City. Grantee shall repair any such damage and restore such street within five (5) working days of receipt of written demand therefore by the Engineer, or such other period as the Engineer may prescribe when required by the public health and safety.

(b) Relocation and/or Removal of Facilities. The Grantee shall, from time to time protect, support, dislocate, temporarily or permanently as may be required, remove or relocate, without expense to the City or any other governmental entity, any facilities installed, used, and maintained under the Franchise Agreement, when made necessary by any lawful change of grade, alignment, or width of any public street, including the construction of any subway or viaduct, water, sewer, or storm drain lines by the City or any other governmental entity and including when any underground utility district is formed, or made necessary by any other public improvement or alteration in, under, on, upon, or about any public street or other public property, whether such public improvements or alteration be at the insistence of the City or any other governmental entity, and whether such improvement or alteration is for a government or proprietary function, or made necessary by traffic conditions, public safety, street vacation, or any other public project or purpose of City or any other governmental entity. Grantee shall work with the Engineer to establish a suitable alternative right of way, at Grantee's cost, as needed for future operation of the pipelines, which shall be provided by the City and covered under the Franchise Agreement. Grantee shall diligently seek and obtain all permits, licenses, or approvals required by governmental agencies of competent jurisdiction. All work shall be performed as directed by the Engineer, and the decision of the Engineer shall be final and binding upon Grantee. Such work shall be completed within ninety (90) days after Grantee has obtained all necessary permits and received written notice from the Engineer to proceed, or such greater or lesser period as the Engineer may reasonably direct.

(c) Change in Use of Facilities. Upon the nonrenewal, revocation, or termination of the Franchise Agreement, Grantee shall, within twenty (20) days thereafter, make written application to the Engineer for authority to (i) classify the Pipelines and Appurtenances as Inactive and continue the Franchise solely for such purposes, (ii) remove all such Inactive Pipelines and Appurtenances, or (iii) abandon them in place. It is expressly understood that as long as the Grantee is timely performing, no holding over by Grantee shall be deemed a violation hereof if delay results from action of City in making any determinations hereunder. Thereupon the Engineer shall determine whether such Pipelines and Appurtenances are Inactive, whether such Pipelines and Appurtenances can be removed without detriment to the public interest, and under what conditions such removal may be safely effected, or

alternatively, whether some or all of such Pipelines and Appurtenances may be abandoned in place, and shall then notify the Grantee regarding such requirements and conditions as shall be specified in the Engineer's order. It is expressly understood that in light of environmental liability arising from conditions associated with abandoned pipelines and due to the fact that abandonment in place will not conclusively resolve contamination associated with pipelines, such abandonment is disfavored and would be approved by the City only in unique circumstances where the public health, safety, and welfare is protected and promoted. Abandoned pipelines would be characterized as idle or inactive lines and therefore be subject to the inactive fee schedule of charges.

(d) Removal of Facilities. Within ninety (90) days or such time as the Parties may agree, after the determination of the Engineer approving Grantee's application for removal of the Pipelines and Appurtenances, and pursuant to such order of the Engineer, Grantee shall remove all such facilities. The City may disconnect or sever any facilities not timely removed at the point at which they enter City streets so they cannot be used for the purposes for which they were intended without reconnection after proper authorization.

(e) City to Perform Work. In the event that Grantee fails to perform the repair, removal, and/or relocation as specified in this Section within the time periods set forth above, then the Engineer may have such failure cured by having such work performed by City or its agents and charge Grantee the actual cost therefore. All work shall be performed in accordance with the Elder Act, as it may be amended. Grantee shall pay such costs within thirty (30) days of written invoice therefore by City. In addition, in the event a bond has been posted in accordance with Section 6(c) the City or the Agency may cure the breach and recover from the bond principal and surety the expenses incurred thereby, including attorney's fees.

(f) Liability of Grantee. Any repair, removal, or relocation as required by this Section of any street or facility installed, used, or maintained under the Franchise Agreement shall be the sole responsibility of Grantee, and Grantee, pursuant to Section 8, shall indemnify City from any liability, excepting any liability caused by the sole negligence, gross negligence or willful misconduct of City, its Council members, employees, contractors, agents, attorneys or representatives, arising from such repair, relocation, or removal. Grantee shall be solely responsible for complying with all laws, regulations, and other orders as may be applicable to such repair, relocation, removal, or abandonment, whether federal, state, local, or administrative. City's approval of such repair, relocation, removal, or abandonment shall not be deemed to relieve Grantee of any liability Grantee may have for contaminated soils or other environmental liability arising from said Pipelines and Appurtenances. Grantee acknowledges that the City is in no way responsible for conducting or accomplishing any such repair, relocation, or removal, or for compliance with any laws, regulations, or orders applicable thereto, and acknowledges and agrees that it shall not hold City liable or responsible in any manner for any loss, claim, or damage, including environmental damage or compliance with future repair, relocation, or removal requirements, in connection with any such repair, relocation, or removal.

Section 8. Insurance and Indemnification

(a) Insurance. Prior to the Effective Date of the Franchise Agreement, Grantee shall provide certificates of insurance evidencing the maintenance of public liability insurance, for injury and death of one or more persons resulting from the same incident, accident, or occurrence and for damage to or destruction of property in a combined limit or aggregate amount of Five Million Dollars (\$5,000,000.00). Such insurance shall name the City as additional insured, and protect the City, its officers and employees, and Grantee against loss, directly or indirectly, from liability imposed by law on account of bodily injury and death, and damage to or destruction of property, resulting from the activities of the Grantee under the rights granted by the Franchise Agreement. The insurance shall contain a severability of interest clause providing that the coverage shall be primary for losses arising from Grantee's operations and neither the City, Agency, nor their insurers shall be required to contribute to any loss. Such insurance shall be maintained in full force and effect during the entire term of the Franchise Agreement, and shall provide for thirty (30) days written notice to the City prior to any cancellation. The insurance policy shall be issued by an insurance company authorized to do business in the State of California with a Best's minimum policyholder rating of "A" status or better and a Best's financial category minimum rating of Class 9 status or better, as rated in the most recent edition of Best's Key Rating Guide, or as otherwise approved by the City in the event such rating system is modified. The insurance required hereunder may be increased by the City during the term of the Franchise Agreement to reflect increased risk of losses in the industry, and other market factors.

(b) Self-Insurance. Notwithstanding the foregoing requirements for insurance, no such insurance policy shall be required if the Grantee customarily self-insures the risks covered by the required insurance, and has presented to the City:

(1) A certification evidencing such facts, which certification has been approved by the Engineer as to sufficiency and by the City Attorney as to form, to which is attached the following agreement:

In consideration of City allowing Grantee to self-insure the risks in lieu of a policy of liability insurance, Grantee agrees to indemnify and keep and save free and harmless and defend the City, its officers and employees from and against any and all loss, claims, or demands of any kind or nature whatsoever for death, injury, or loss to persons or damage to property, including property or facilities owned by the City, its officers or employees, or any of them which they may sustain or incur or which may be imposed upon them, or any of them, arising out of, or in any manner incident to, Grantee's operations authorized by a permit or permit supplement issued pursuant to the provisions of the Municipal Code, or a permit or permit supplement, issued pursuant to the Ordinance, or an excavation permit issued pursuant to the provisions of the Municipal Code. However, the indemnity obligation of Grantee shall not apply to any claim or liability caused

by the sole negligence or willful misconduct of the City, its officers or employees.

(2) A financial statement showing the financial condition of the Grantee or parent company shown on Exhibit "C", the Parental Guarantee, as of a date not more than one (1) year prior to Grantee's application for the Franchise Agreement, which statement has been certified by Grantee's proper officials to be true and correct, and which reflects a net worth of the Grantee or parent company in excess of five (5) times the amount of limits of liability as established herein. The statement shall have been approved by the Engineer as to sufficiency and by the City Attorney as to form.

(c) Parental Guarantee. On or before the Effective Date of the Franchise Agreement, Grantee shall file and thereafter at all times during the life of the Franchise Agreement keep on file with the City Clerk of the City a parental guaranty from Crimson California Pipeline L.P. or other parent company. A copy of the form parental guaranty is attached hereto as Exhibit "C".

(d) Indemnification. Grantee agrees to indemnify the City, the Agency, their officers, employees and agents against, and shall hold and save them and each of them harmless from, any and all actions, suits, claims, damages to persons or property, losses, costs, penalties, obligations, errors, omissions or liabilities, (herein "claims or liabilities") that may be asserted or claimed by any person, firm or entity arising out of or in connection with the use by Grantee of the streets or the making of excavations in said streets, or the work, operations or activities of Grantee, its agents, employees, subcontractors, or invitees, provided for herein, or arising from the acts or omissions of Grantee hereunder, or arising from Grantee's performance of or failure to perform any terms, provision, covenant or condition of the Franchise Agreement, whether or not there is concurrent passive or active negligence on the part of City, the Agency, their officers, agents or employees but excluding such claims or liabilities arising from the sole negligence, gross negligence, or willful misconduct of the City, the Agency, their officers, agents or employees, who are directly responsible to the City or the Agency, and in connection therewith:

(1) Grantee shall defend any action or actions filed in connection with any of said claims or liabilities and shall pay all actual costs and expenses, including legal costs and attorneys' fees, incurred in connection therewith;

(2) Grantee shall promptly pay any judgment rendered against the City, the Agency, their officers, agents or employees for any such claims or liabilities arising out of or in connection with such work, operations or activities of Grantee hereunder; and Grantee agrees to save and hold the City, the Agency, their officers, agents, and employees harmless therefrom;

(3) In the event the City, the Agency, their officers, agents, or employees is made a party to any action or proceeding filed or prosecuted against Grantee for such damages or other claims arising out of or in connection with the work operation or activities of grantee hereunder, Grantee agrees to pay to the City, the Agency, their officers, agents or employees, any and all costs and expenses incurred by

the City, the Agency, their officers, agents, or employees in such action or proceeding, including but not limited to, legal costs and attorneys' fees.

(4) The indemnity, defense and hold harmless provisions of this Section shall include any claim of damage resulting from or relating to environmental contamination including any and all environmental claims, environmental cleanup liability, environmental compliance costs and any other claims which arise under environmental law from the leakage or spillage of the contents of the pipeline, whether by slow seeping or breakage whether or not such leakage or break results from actual negligence on the part of Grantee.

Section 9. Identification and Inventory of Facilities

(a) Identification of Facilities. All valves and gates, whether boxed or exposed, poles and pipelines which are exposed on structures installed or maintained in City property shall bear a distinguishing mark, either by stenciling in the case of pipelines, or by means of a metal tag attached to poles and, with wire to gates and valves, with the name and telephone number of the owner and name of the material carried therein stated thereon. Should the City prescribe a code system for designating the material carried, then the code may be used therefore.

(b) Inventory and Description Required. All persons owning, using, or controlling any facilities installed or maintained beneath the surface of any street shall annually, no later than the first working day in April, submit to the Engineer, in the form and manner prescribed by the Engineer, a complete inventory of the facilities, showing the size (internal diameter) and lineal footage of each pipeline segment located in the City. If there have been any construction or modifications to facilities during the previous calendar year, the complete inventory shall also include legal descriptions and maps, showing pipeline location and depth (when available), and the date of each pipeline addition or deletion. The term "facilities", as used in this Section, shall include all Pipelines and Appurtenances of the Grantee, which are in place in the street as of the first day of the calendar year, plus all pipelines thereafter installed during said year. All pipelines in place shall be deemed to be active or inactive until the Grantee files an application with the Engineer for permission to remove or abandon the same and approval is granted by the City pursuant to Section 7(c).

(c) Pipelines Installed During Year. As to pipelines installed during any year, within forty five (45) days after completion of such installation, Grantee shall file a supplement to its inventory including the additional facilities. Such facilities shall then be deemed to be covered by the Franchise Agreement unless within twenty (20) days after receipt of such notice the Engineer shall inform Grantee in writing that such facilities are not accepted and the reasons therefore. In the event such facilities are not accepted, the determinations of the Engineer may be appealed to the City Council.

(d) Condemnation

The Franchise Agreement granted herein shall not in any way or to any extent impair or affect the right of the City to acquire the property of the Grantee hereof

either by purchase or through the exercise of the right of eminent domain, and nothing herein contained shall be construed to contract away or to modify or to abridge, either for a term or in perpetuity, the City's right of eminent domain in respect to the Grantee or any public utility, nor shall the Franchise Agreement ever be given any value before any court or other public authority in any proceeding of any character in excess of the cost to the Grantee of the necessary publication and any other sum paid by it to the City therefore at the time of the acquisition thereof.

Section 10. Transfer

(a) Prohibition on Transfer without City Approval. Except as otherwise provided herein, the Grantee shall not sell, transfer, or assign this franchise or any part thereof without the prior written consent of the City Council expressed by resolution, and then only under such conditions as may therein be prescribed.

(b) Transfer Defined. As used herein, a "Transfer" shall include the transfer to any person or group of persons acting in concert of more than fifty percent (50%) of the present ownership and/or control of the Grantee in the aggregate, taking all transfers into account on a cumulative basis. Notwithstanding the foregoing, a "transfer" shall not include Grantee's entering into contract(s) with any other entities to use the pipeline facilities subject to the Franchise Agreement, so long as Grantee retains the responsibility to operate and maintain the pipelines covered by the Franchise Agreement.

(c) Approval of Transfer. Approval and consent shall be granted by the City Council upon presentation of evidence demonstrating that the person to whom any of the rights or privileges granted herein are to be sold, transferred, leased, assigned, hypothecated, encumbered, merged, or consolidated, has the experience and resources, financial, managerial and otherwise, to perform its obligations under the Franchise Agreement. However, the City Council may make any modifications in the Franchise Agreement or establish such conditions to the transfer as may be necessary to effectuate the purposes of the Franchise Agreement and protect the public health, safety, and general welfare.

(d) Exceptions.

The foregoing prohibition shall not apply to any of the following:

(1) The conveyance or dedication of any portion of the property to the City or other appropriate governmental agency, or the granting of easements or permits to facilitate the Project.

(2) A sale or Transfer resulting from or in connection with a reorganization as contemplated by the provisions of the Internal Revenue Code of 1986, as amended or otherwise, in which the ownership interests of a corporation are assigned directly or by operation of law to a person or persons, firm or corporation which acquires the control of the voting capital stock of such corporation or all or substantially all of the assets of such corporation.

(3) Any transfer or series of transfers of ownership interest in the Franchise Agreement, to any Grantee Affiliate. "Grantee Affiliate" shall mean any entity which owns or controls Grantee, to any entity owned or controlled by Grantee, to any entity owned or controlled by or affiliated with any entity which owns or controls Grantee, or to any entity resulting from a consolidation, or to the surviving entity in case of a merger, to which consolidation or merger Grantee shall be a party, or to an entity to which all or substantially all of the assets of Grantee have been sold.

(4) Obligations of Assigns or Successors. In the event of transfer or assignment as provided for herein, the Grantee's assigns or successors shall accept the Franchise Agreement in the same manner as provided herein, and the provisions of the Franchise Agreement shall be binding upon such assigns or successors in like manner as upon the Grantee.

(5) Transfer in Violations Default. Any purported sale, transfer, lease, assignment, encumbrance, merger, agreement, consolidation or similar transaction affecting the Franchise Agreement regardless of whether such transaction is voluntary or involuntary and which occurs without the prior approval and consent of the City Council, if required, shall constitute a default and be grounds for forfeiture under the Franchise Agreement, provided, however, that no forfeiture shall occur until after the City Council holds a noticed hearing on the matter pursuant to Section 12.

Section 11. Violations; Revocation

(a) Notice of Violations. In the event of a violation of any condition, term, or provision of the Franchise Agreement, or of any excavation permit issued pursuant hereto, the Engineer shall inform the Grantee by phone, if the violation constitutes an immediate danger to health, safety, or property and shall send written notice thereof by certified mail to the Grantee, and may immediately revoke any excavation permit. The notice shall state the nature of the violation, the corrective action to be taken, the time by which said violation shall be cured, and the consequences of Grantee's failure to cure the violation. The Engineer may demand that the Grantee, and in such case the Grantee shall, immediately cease operations pursuant to any excavation permit.

(b) Appeal. Within fifteen (15) days following the receipt of such notice of violation the Grantee may file a written appeal with the City Council. The appeal shall state the grounds on which it is taken. The City Council shall review the appeal and determine whether to accept the appeal and set the matter for public hearing. If the matter is not set for hearing, the Engineer's action shall be final. Grantee shall be fully liable for any losses, costs, damages, or claims arising during the pendency of such appeal.

(c) Hearing. The Grantee shall be notified in writing of the date, time, and place of the hearing at least fifteen (15) days in advance of the hearing, and notice of such hearing shall be published in a newspaper of general circulation. At the conclusion of the hearing, the City Council shall consider the evidence and affirm,

modify, or reverse the decision of the Engineer. The decision of the City Council shall be final.

(d) Revocation of Franchise. The City Council may revoke and terminate the Franchise Agreement, and declare a forfeiture thereof, where Grantee or its successors or assigns has neglected or refused to comply with any of the provisions or conditions hereof, or of any notice of violation or final order of the Council issued pursuant hereto, and has not timely taken an appeal, nor has begun the work of compliance, including seeking any necessary governmental permits, licenses, or approvals, within thirty (30) days following receipt of said notice or order, or after beginning said compliance shall not prosecute the same with due diligence to completion. Forfeiture may be declared only after the City Council has adopted a resolution of intent to revoke the Franchise Agreement and thereafter held a public hearing in the same manner as granting the Franchise Agreement or as otherwise required by law. (See Section 6232-6235 of the Public Utilities Code.)

(e) Performance of Work by City. Notwithstanding the foregoing, if necessitated by the public health, safety, and welfare, after expiration of said thirty (30) days, and prior to declaration of forfeiture, the City may commence any work of compliance, so long as all work shall comply with the Elder Act and all other applicable law, and hold Grantee liable for the actual cost incurred thereof and may revoke the Franchise Agreement and declare the Franchise Agreement forfeit even though the City has corrected the default.

(f) Bonds Required for Violations. In the event of a violation of any condition, term, or provision of an excavation permit, the Engineer may require the Grantee to thereafter file with the City, and maintain in effect during the term of this franchise, a faithful performance bond in favor of the City. The bond shall have a corporation surety in the principal sum of Fifty Thousand Dollars (\$50,000.00), or such greater amount as may be approved by the City Council, on condition that the Grantee shall well and truly observe, fulfill, and perform each term and condition of the excavation permit, and that in case of any breach of condition thereof, the City may cure the breach and may recover from the principal and sureties the expenses incurred, including attorney's fees.

(g) Additional Remedies. In addition to any other remedy provided hereunder, or in lieu of revocation of this franchise, the City Council may reduce the term of the franchise by one (1) day for every day that a violation continues provided that such may only be imposed after a public hearing has been held as provided in this Section (including subsection (a) providing notice of violation and the proposed remedies therefore, and the provisions of subsection (b) concerning appeals, and subsection (c) concerning remedies short of termination), including:

- (1) A reduction of the term of the franchise by one (1) day for every day that the violation continues; and/or
- (2) Liquidated damages in an amount equal to the lesser of One Thousand Dollars (\$1,000) or the maximum allowable

amount according to state or federal law for each day that such violation continues, provided that such limitation shall be adjusted upward by five percent (5%) annually from the effective date of this franchise.

In accepting this franchise, Grantee expressly agrees that the damages that City may suffer from the violation of this franchise may be extremely difficult or impractical to determine and that the foregoing represent a reasonable method of establishing such damages.

Section 12. Miscellaneous

(a) Non-Liability of City Officers and Employees. No officer or employee of the City, when acting in such capacity, shall be personally liable to the Grantee, or any successor in interest, for any loss, cost, damage, claim, or liability or for any action, in any manner, whether negligent or willful, arising out of the Franchise Agreement or any act or omission on the part of the City or such officer or employee with respect to the Grantee.

(b) Conflict of Interest. No officer or employee of the City shall have any personal financial interest, direct or indirect, in the Franchise Agreement nor shall any such officer or employee participate in any decision relating to the Franchise Agreement which affects his or her personal financial interest or the financial interest of any corporation, partnership, or association in which he or she is, directly or indirectly, interested, in violation of any State statute or regulation. The Grantee warrants that it has not paid or given and shall not pay or give any third party any money or other consideration for obtaining the Franchise Agreement.

(c) Covenant Against Discrimination. Grantee covenants that, by and for itself, its heirs, executors, assigns, and all persons claiming under or through them, that there shall be no discrimination against, or segregation of, any person or group of persons on account of race, color, creed, religion, sex, marital status, national origin, or ancestry in the performance of the Franchise Agreement. Grantee shall take affirmative action to ensure that applicants are employed and that employees are treated during employment without regard to their race, color, creed, religion, sex, marital status, national origin, sexual preference, or ancestry.

(d) Notice. Any notice, demand, request, consent, approval, or communication either party desires or is required to give to the other party or any other person shall be in writing and either served personally or sent by prepaid, first-class mail to the address set forth below. Either party may change its address by notifying the other party of the change of address in writing. Notice shall be deemed communicated at the time it is personally delivered or within seventy-two (72) hours from the time of mailing, if mailed, as provided in this Section.

To City: City Manager
CITY OF SIGNAL HILL
2175 Cherry Avenue

Ordinance No. 2010-06-1417
July 6, 2010
Page 18 of 25

Signal Hill, California 90755
(562) 989-7302
(562) 989-7393 (FAX)

To Grantee: Crimson California Pipeline L.P.
Right-of-Way Department
2459 Redondo Avenue
Long Beach, CA 90806
Attn: Alex Morales
(562) 595 – 9044
(562) 595 – 6071 (FAX)

Extra Copy: Crimson Pipeline L.P.
2459 Redondo Avenue
Long Beach, CA 90806
Attn: Larry Alexander
(562) 595 – 9216
(562) 595 – 6071 (FAX)

(e) Waiver. No delay or omission in the exercise of any right or remedy by the City shall impair such a right or remedy or be construed as a waiver. City's consent or approval of any act by Grantee requiring City's consent or approval shall not be deemed to waive or render unnecessary City's consent to or approval of any subsequent act of Grantee. Any waiver of any default must be in writing and shall not be waiver of any other default concerning the same or any other provision of the Franchise Agreement.

(f) Rights and Remedies are Cumulative. Except with respect to rights and remedies expressly declared to be exclusive in the Franchise Agreement, the rights and remedies are cumulative and the exercise of one or more of such rights or remedies shall not preclude the exercise, at the same or different times, of any other rights or remedies for the same default or any other default.

(g) Choice of Law and Venue. In the event that any litigation arises out of the Franchise Agreement, it is specifically stipulated that the Franchise Agreement shall be interpreted and construed according to the laws of the State of California and shall be performable in Los Angeles or Orange County, California.

(h) Attorney's Fees. If either party to the Franchise Agreement is required to initiate or defend any action or proceeding in any way connected with this Agreement, the prevailing party in such action or proceeding, in addition to any other relief which may be granted, whether legal or equitable, shall be entitled to reasonable attorney's fees. Attorney's fees shall include attorney's fees on any appeal, and in addition, a party entitled to attorney's fees shall be entitled to all other reasonable costs for investigating such action, taking depositions and discovery, and all other necessary costs the court allows which are incurred in such litigation. All such fees shall be

deemed to have accrued on commencement of such action and shall be enforceable whether or not such action is prosecuted to judgment.

(i) Amendment. The Franchise Agreement may not be modified or amended except by ordinance of the City Council adopted in the same manner as required to grant the Franchise Agreement.

(j) Severability. In the event that any one or more of the phrases, sentences, clauses, paragraphs, or sections contained in the Franchise Agreement shall be declared invalid or unenforceable by a valid judgment or decree of a court of competent jurisdiction, such invalidity or unenforceability shall not affect any of the remaining phrases, sentences, clauses, paragraphs, or sections of the Franchise Agreement which are hereby declared as severable and shall be interpreted to carry out the intent of the parties hereunder.

(k) In the event of a breach or default by either party to this Franchise Agreement, both parties may assert any setoffs, claims, counterclaims, and credits that it is entitled to under law or in equity regardless of which party failed to perform first, breached first, or defaulted first. This clause does not relieve a defaulting party or breaching party from its obligation to perform. All rights and remedies afforded by law or in equity with respect to material breaches or defaults are expressly reserved by each party notwithstanding this provision.

Section 13. Publication and Acceptance

(a) Publication. The Grantee of the Franchise Agreement shall pay to the City a sum of money sufficient to reimburse it for all publication expenses incurred by it in connection with the granting of the Franchise Agreement and publication of this ordinance as the same may be required by law, such payment to be made within thirty (30) days after the City shall furnish such Grantee with a written statement of such expenses.

(b) Acceptance. The Franchise Agreement granted herein shall not become effective until written acceptance thereof shall have been filed by the Grantee with the Director of Finance of the City (the "Effective Date"). Not later than thirty (30) days after the publication of this Ordinance, the Grantee shall file with the City Clerk of the City said acceptance of the Franchise Agreement hereby granted and its agreement to comply with the terms and conditions hereof.

PASSED, APPROVED, AND ADOPTED at a regular meeting of the City Council of the City of Signal Hill, California, on this 15th day of June 2010.


EDWARD H. J. WILSON
MAYOR

ATTEST:


KATHLEEN L. PACHECO
CITY CLERK

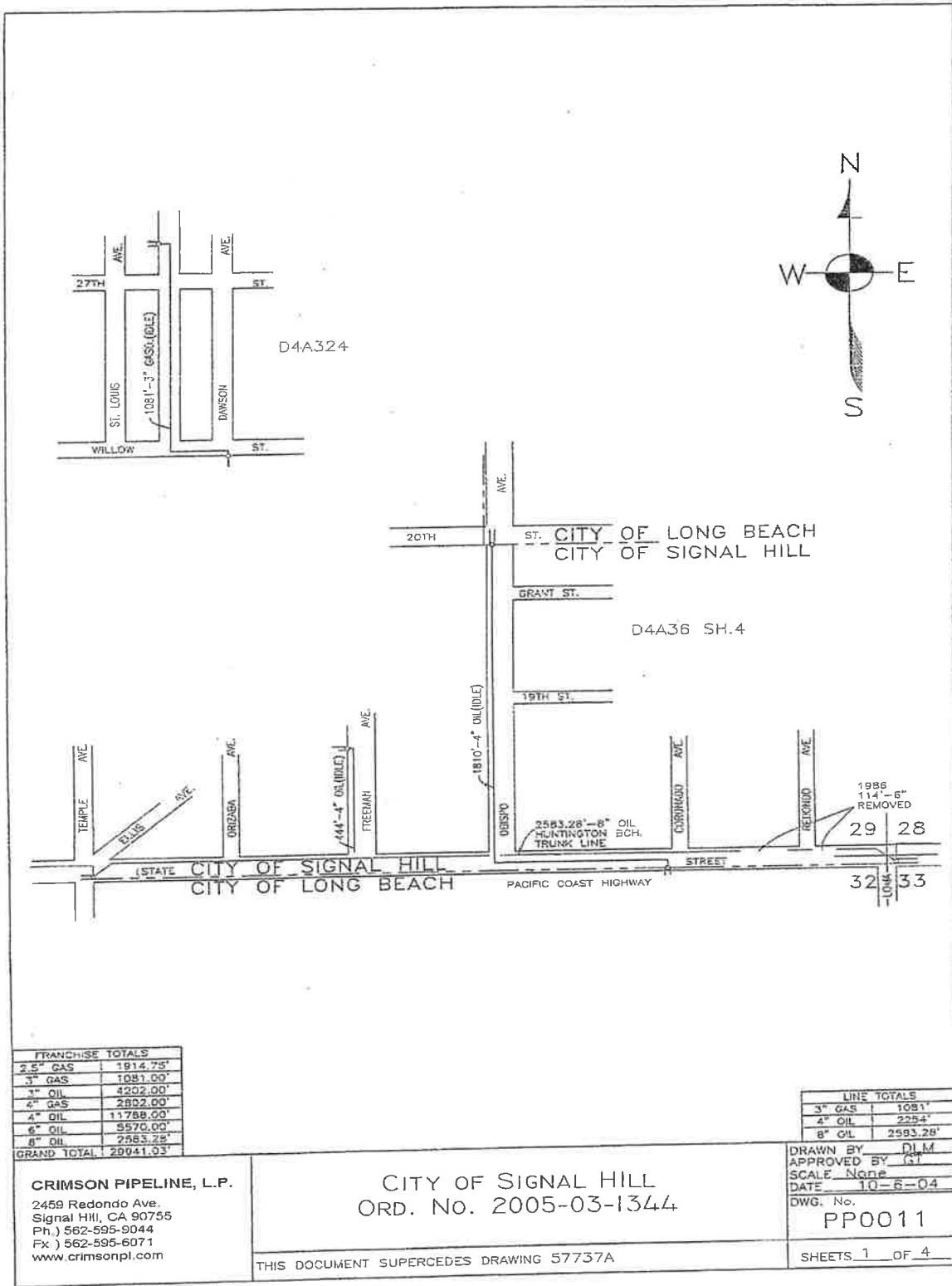
STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss.
CITY OF SIGNAL HILL)

I, KATHLEEN L. PACHECO, City Clerk of the City of Signal Hill, California, do hereby certify that the foregoing Ordinance No. 2010-06-1417 was duly introduced at a regular meeting on the 15th day of June 2010, and adopted by the City Council of the City of Signal Hill, California, at a regular meeting held on the 6th day of July 2010, by the following roll call vote:

- AYES: MAYOR EDWARD H.J. WILSON, VICE MAYOR LARRY FORESTER, COUNCIL MEMBERS TINA L. HANSEN, MICHAEL J. NOLL, ELLEN WARD
- NOES: NONE
- ABSENT: NONE
- ABSTAIN: NONE


KATHLEEN L. PACHECO
CITY CLERK

Exhibit "A"



| FRANCHISE TOTALS | |
|--------------------|------------------|
| 2.5" GAS | 1914.75' |
| 3" GAS | 1081.00' |
| 4" GAS | 4202.00' |
| 4" OIL | 2592.00' |
| 4" OIL | 11788.00' |
| 6" OIL | 5570.00' |
| 8" OIL | 2583.28' |
| GRAND TOTAL | 29041.03' |

| LINE TOTALS | |
|-------------|----------|
| 3" GAS | 1081' |
| 4" OIL | 2254' |
| 8" OIL | 2593.28' |

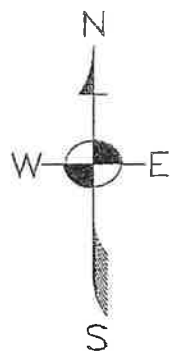
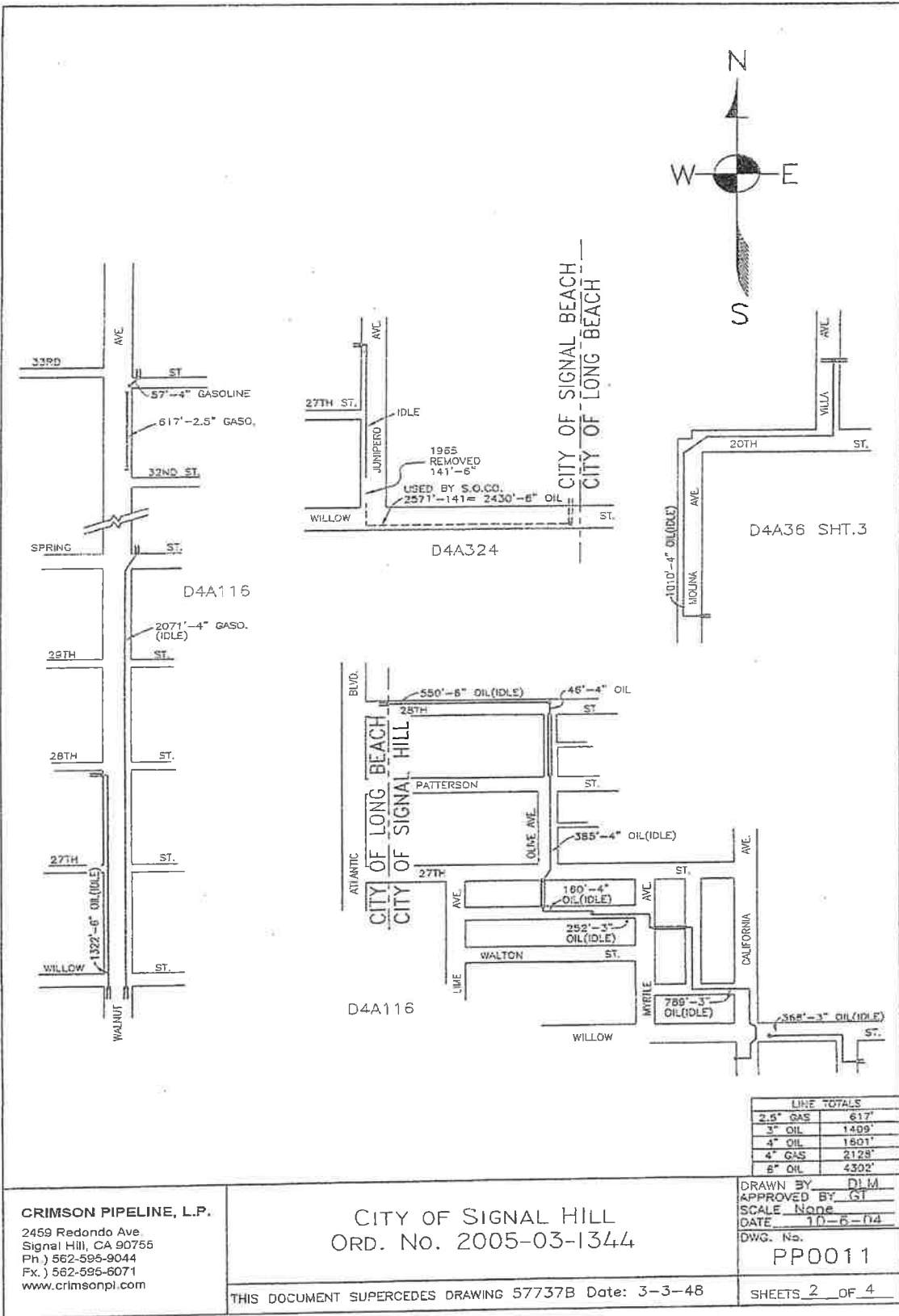
CRIMSON PIPELINE, L.P.
 2459 Redondo Ave.
 Signal Hill, CA 90755
 Ph.) 562-595-9044
 Fx) 562-595-6071
 www.crimsonpl.com

CITY OF SIGNAL HILL
ORD. No. 2005-03-1344

THIS DOCUMENT SUPERCEDES DRAWING 57737A

DRAWN BY DLM
 APPROVED BY GT
 SCALE None
 DATE 10-6-04
 DWG. No. PP0011
 SHEETS 1 OF 4

Exhibit "A"



| LINE TOTALS | |
|-------------|-------|
| 2.5" GAS | 617' |
| 3" OIL | 1409' |
| 4" OIL | 1801' |
| 4" GAS | 2128' |
| 6" OIL | 4302' |

CRIMSON PIPELINE, L.P.
 2459 Redondo Ave.
 Signal Hill, CA 90755
 Ph) 562-595-9044
 Fx) 562-595-6071
 www.crimsonpi.com

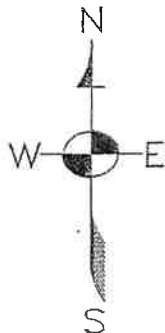
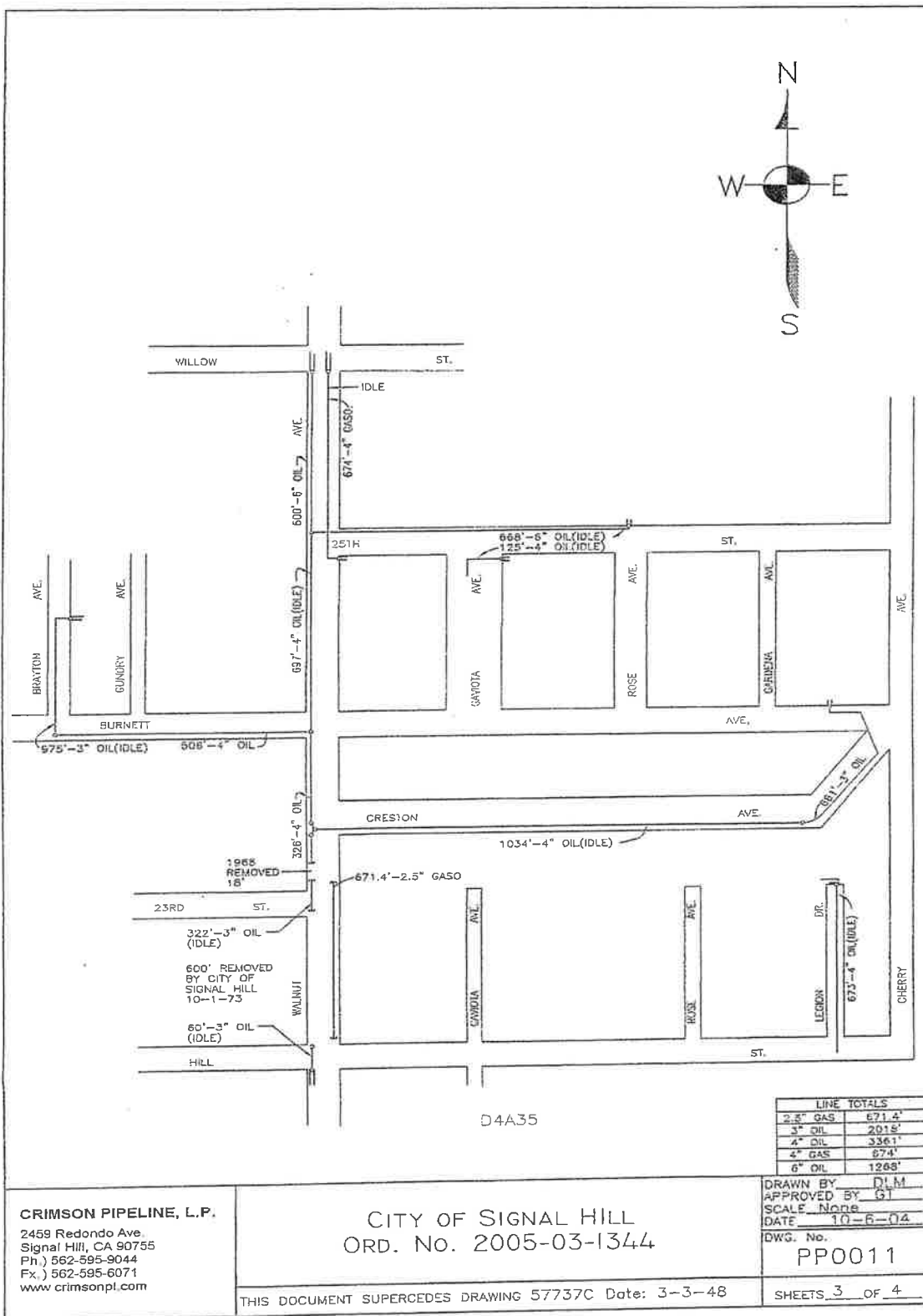
CITY OF SIGNAL HILL
 ORD. No. 2005-03-1344

DRAWN BY DLM
 APPROVED BY GT
 SCALE None
 DATE 10-6-04
 DWG. No.
PP0011

THIS DOCUMENT SUPERCEDES DRAWING 57737B Date: 3-3-48

SHEETS 2 OF 4

Exhibit "A"



| LINE TOTALS | |
|-------------|--------|
| 2.5" GAS | 671.4' |
| 3" OIL | 2015' |
| 4" OIL | 3361' |
| 4" GAS | 274' |
| 6" OIL | 1268' |

CRIMSON PIPELINE, L.P.
 2459 Redondo Ave.
 Signal Hill, CA 90755
 Ph.) 562-595-9044
 Fx.) 562-595-6071
 www.crimsonpl.com

CITY OF SIGNAL HILL
 ORD. No. 2005-03-1344

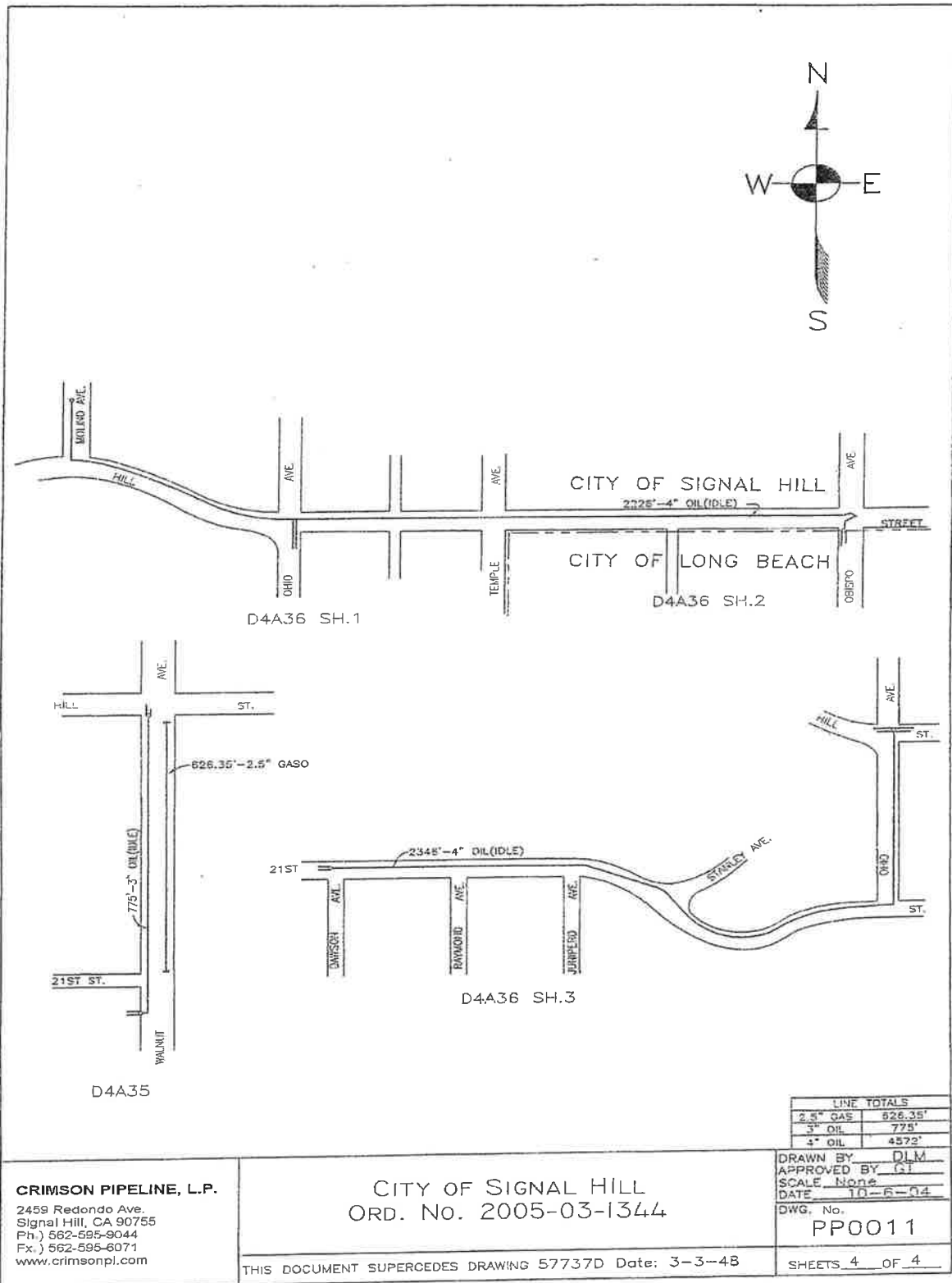
DRAWN BY DLM
 APPROVED BY GT
 SCALE None
 DATE 10-6-04

DWG. No. PP0011

THIS DOCUMENT SUPERCEDES DRAWING 57737C Date: 3-3-48

SHEETS 3 OF 4

Exhibit "A"

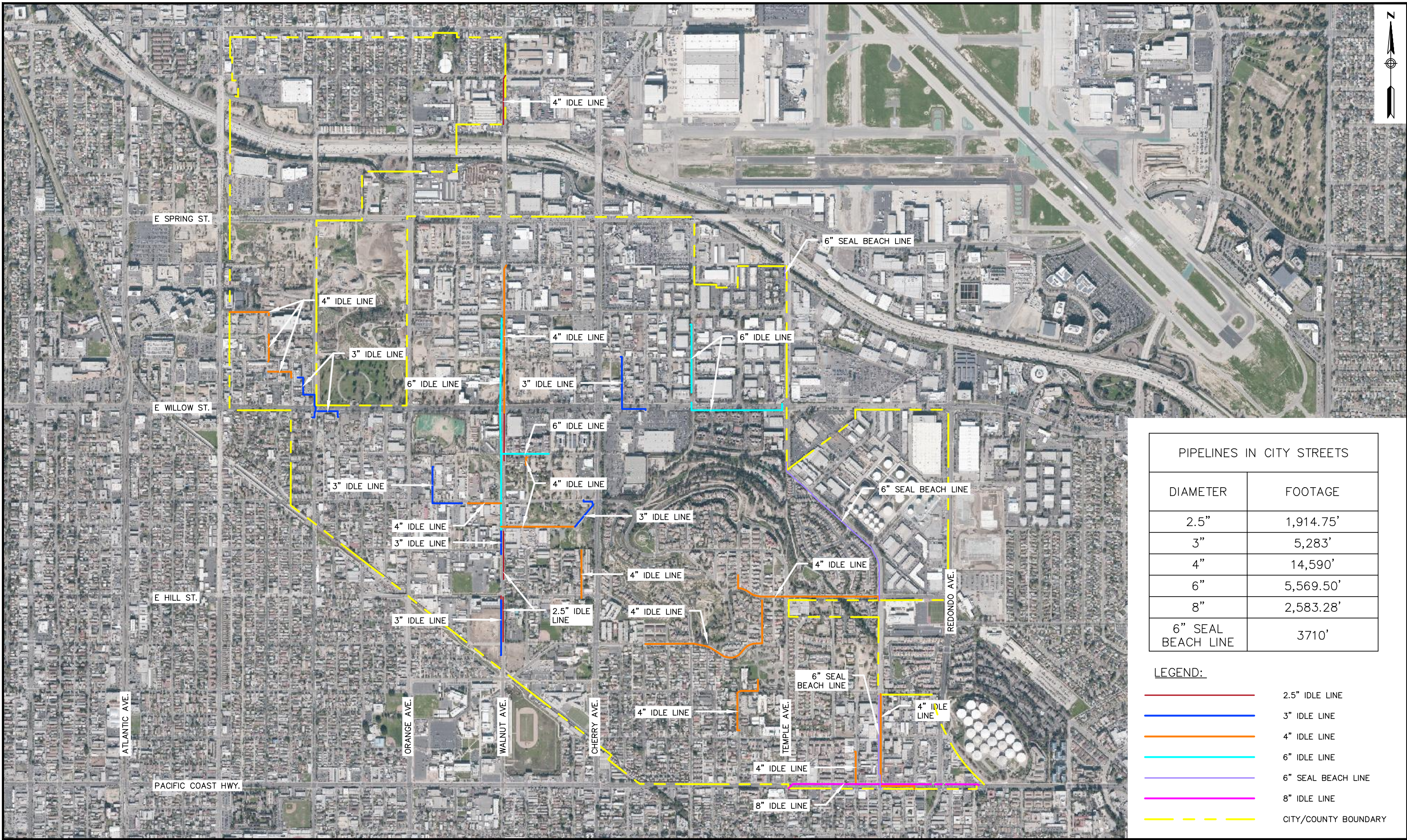


| LINE TOTALS | |
|-------------|---------|
| 2.5" GAS | 626.35' |
| 3" OIL | 775' |
| 4" OIL | 4572' |

CRIMSON PIPELINE, L.P.
 2459 Redondo Ave.
 Signal Hill, CA 90755
 Ph.) 562-595-9044
 Fx.) 562-595-6071
 www.crimsonpl.com

CITY OF SIGNAL HILL
 ORD. No. 2005-03-1344
 THIS DOCUMENT SUPERCEDES DRAWING 57737D Date: 3-3-48

DRAWN BY: DLM
 APPROVED BY: GT
 SCALE: None
 DATE: 10-6-04
 DWG. No. PP0011
 SHEETS 4 OF 4



| PIPELINES IN CITY STREETS | |
|---------------------------|-----------|
| DIAMETER | FOOTAGE |
| 2.5" | 1,914.75' |
| 3" | 5,283' |
| 4" | 14,590' |
| 6" | 5,569.50' |
| 8" | 2,583.28' |
| 6" SEAL BEACH LINE | 3710' |

LEGEND:

| | |
|--|----------------------|
| | 2.5" IDLE LINE |
| | 3" IDLE LINE |
| | 4" IDLE LINE |
| | 6" IDLE LINE |
| | 6" SEAL BEACH LINE |
| | 8" IDLE LINE |
| | CITY/COUNTY BOUNDARY |

THIS DOCUMENT IS CONFIDENTIAL AND IT SHALL NOT BE REPRODUCED OR REDISTRIBUTED WITHOUT PRIOR PERMISSION. NEITHER THE OPERATOR NOR THE OWNER MAKE ANY WARRANTY AS TO THE CORRECTNESS OR COMPLETENESS OF THE INFORMATION CONTAINED ON THIS DRAWING, AND THE USER ASSUMES ALL RISK OF LOSS TO PERSONS AND PROPERTY AS A RESULT OF RELIANCE THEREON.

| REV. | DATE | DESCRIPTION OF REVISION | BY | CHK | APP |
|------|----------|-------------------------|----|-----|-----|
| B | 03/23/21 | RE-ISSUED FOR REVIEW | | | RR |
| A | 08/07/20 | ISSUED FOR REVIEW | | | RR |

Crimson
Midstream, LLC
3760 Kilroy Airport Way, Suite 300
Long Beach, California 90806

FRANCHISE ORDINANCE NO. 1417 & 5816
EXHIBIT
SIGNAL HILL, CA

| | | | |
|------------|----------------|-----------|------|
| SCALE: NTS | DATE: 08/07/20 | SK-20-038 | F 43 |
| DRAWN: RR | SHEET 1 OF 1 | | |

File: d:\Permit_Drawings\LAND\2020\Signal Hill Franchise Renewal\SK-20-038_REV.dwg Date: Mar 23, 2021 10:58am

ORDINANCE NO. 2025-01-XXXX

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, GRANTING A FRANCHISE TO CRIMSON CALIFORNIA PIPELINE, L.P. AND THE INTERESTS, RIGHTS, PRIVILEGES, AND DUTIES TO LAY AND USE PIPES AND APPURTENANCES FOR TRANSMITTING AND DISTRIBUTING OIL AND PETROLEUM PRODUCTS FOR ANY AND ALL LAWFUL PURPOSES UNDER AND ALONG THE PUBLIC STREETS, WAYS, ALLEYS, AND PLACES, AS THE SAME NOW OR MAY HEREAFTER EXIST, WITHIN THIS CITY

WHEREAS, Section 6232 of the California Public Utilities Code provides that upon receipt of an application to grant a franchise, the City Council may adopt a resolution declaring its intent to grant the franchise applied for; and

WHEREAS, the City Council of the City of Signal Hill has received an application from Crimson California Pipeline, L.P. requesting the right, privilege, and franchise to lay and use pipes and appurtenances for the transmission of oil and petroleum products for any and all lawful purposes under and along the public streets, ways, alleys, and places, as the same now or may hereafter exist, within the City; and

WHEREAS, Crimson California Pipeline, L.P. has provided the City with information concerning its internal organization and its experience and resources, financial, managerial, and otherwise, to perform its obligations under a franchise; and

WHEREAS, Sections 6231 and 6235 of Chapter 2, Article 2 of the Public Utilities code sets forth the procedure for granting a franchise.

WHEREAS, on January 3, 2025, notice of a City Council public hearing was published in the Signal Tribune newspaper in accordance with Government Code 65091 (a)(4) and was posted in accordance with Signal Hill Municipal Code Section 1.08.010; and

WHEREAS, on January 14, 2025, the City Council held a public hearing, and all persons were given an opportunity to be heard; and

WHEREAS, the City has incorporated all comments received and responses thereto.

NOW, THEREFORE, the City Council of the City of Signal Hill, California, does hereby ordain as follows:

Section 1. Definitions. Whenever in this ordinance the words or phrases set forth in this section are used, they shall have the respective meanings ascribed to them in the following definitions (unless, in the given instance, the context wherein said words or phrases are used shall clearly import a different meaning):

(a) The word "Grantee" shall mean Crimson California Pipeline, L.P., a California limited partnership.

(b) The word "City" shall mean and include the City of Signal Hill, a municipal corporation, in its present incorporated form or in any later reorganized, consolidated, or reincorporated form.

(c) The word "Streets" shall mean the public streets, highways, medians, parkways, and other public ways and alleys, or any other public places or property of the City as the same may now or hereafter exist within said City.

(d) The word "Engineer" shall mean the City Engineer of the City or the Engineer's written designee.

(e) The word "Oil" shall mean natural or manufactured oil, gas, or other petroleum products, or a mixture of such natural and manufactured substances.

(f) The phrase "Pipelines and Appurtenances" shall mean pipe, pipeline, main, service, trap, vent, vault, manhole, meter, gauge, regulator, valve, conduit, appliance, attachment, appurtenance, and any other property located or to be located on, in, or under the streets of the City, and used or useful in the transmission and distribution of oil.

(g) The phrase "Lay and Use" shall mean to lay, construct, erect, install, operate, maintain, use, repair, replace, or remove.

(h) The word "Agency" shall mean and include the Redevelopment Agency of the City, a public body, corporate and politic, in its present form or in any later form.

(i) The phrase "Working Day" shall mean every day except Saturday and Sunday and any holiday on which the City's offices are closed.

(j) The phrase "Hazardous Liquid Pipeline" shall mean a pipeline which carries those substances subject to and as defined in Part 195 of Title 49 of the Code of Federal Regulations (Transportation of Hazardous Liquids by Pipeline) and as said Part 195 may be amended from time to time.

(k) The phrase "Environmental Claim" shall mean any claim for personal injury, death and/or property damage made, asserted or prosecuted by or on behalf of any third party, including, without limitation, any governmental entity, relating to the site or its operations and arising or alleged to arise under any environmental law.

(l) The phrase "Environmental Cleanup Liability" shall mean any cost or expense of any nature whatsoever incurred to contain, remove, remedy, clean up, or abate any contamination or any Hazardous Materials on or under all or any part of the site, including the groundwater thereunder, including, without limitation, (A) any direct costs or expenses for investigation, study, assessment, legal representation, cost recovery by governmental agencies, or ongoing monitoring in connection therewith and (B) any cost, expense, loss or damage incurred with respect to the site or its operation as a result of actions or measures necessary to implement or effectuate any such containment, removal, remediation, treatment, cleanup or abatement.

(m) The phrase "Environmental Compliance Cost" shall mean any cost or expense of any nature whatsoever necessary to enable the site to comply with all applicable Environmental Laws in effect. "Environmental Compliance Cost" shall include all costs necessary to demonstrate that the site is capable of such compliance.

(n) The phrase "Environmental Law" shall mean any federal, state or local statute, ordinance, rule, regulation, order, consent decree, judgment or common-law doctrine, and provisions and conditions of permits, licenses and other operating authorizations relating to (A) pollution or protection of the environment, including natural resources, (B) exposure of persons, including employees, to hazardous materials or other products, raw materials, chemicals or other substances, (C) protection of the public health or welfare from the effects of by-products, wastes, emissions, discharges or releases of chemical substances from industrial or commercial activities, or (D) regulation of the manufacture, use or introduction into commerce of chemical substances, including, without limitation, their manufacture, formulation, labeling, distribution, transportation, handling, storage and disposal.

(o) The phrase "Hazardous Material" shall mean and is defined to include any hazardous or toxic substance, material or waste which is or becomes

regulated by any local governmental authority, the State of California, or the United States Government. The term "Hazardous Material" includes, without limitation, any material or substance which is: (A) petroleum or oil or gas or any direct or derivate product or byproduct thereof; (B) defined as a "hazardous waste," "extremely hazardous waste" or "restricted hazardous waste" under Sections 25115, 25117 or 25122.7, or listed pursuant to Section 25140, of the California Health and Safety Code, Division 20, Chapter 6.5 (Hazardous Waste Control Law); (C) defined as a "hazardous substance" under Section 25316 of the California Health and Safety Code, Division 20, Chapter 6.8 (Carpenter-Presley-Tanner Hazardous Substance Account Act); (D) defined as a "hazardous material," "hazardous substance," or "hazardous waste" under Sections 25501(j) and (k) and 25501.1 of the California Health and Safety Code, Division 20, Chapter 6.95 (Hazardous Materials Release Response Plans and Inventory); (E) defined as a "hazardous substance" under Section 25281 of the California Health and Safety Code, Division 20, Chapter 6.7 (Underground Storage of Hazardous Substances); (F) "used oil" as defined under Section 25250.1 of the California Health and Safety Code; (G) asbestos; (H) listed under Chapter 11 of Division 4.5 of Title 22 of the California Code of Regulations, or defined as hazardous or extremely hazardous pursuant to Chapter 10 of Division 4.5 of Title 22 of the California Code of Regulations; (I) defined as waste or a hazardous substance pursuant to the Porter-Cologne Act, Section 13050 of the California Water Code; (J) designated as a "toxic pollutant" pursuant to the Federal Water Pollution Control Act, 33 U.S.C. § 1317; (K) defined as a "hazardous waste" pursuant to the Federal Resource Conservation and Recovery Act, 42 U.S.C. § 6901 et seq. (42 U.S.C. § 6903); (L) defined as a "hazardous substance" pursuant to the Comprehensive Environmental Response, Compensation and Liability Act, 42 U.S.C. § 9601 et seq. (42 U.S.C. § 9601); (M) defined as "Hazardous Material" pursuant to the Hazardous Materials Transportation Act, 49 U.S.C. § 5101 et seq.; or (N) defined as such or regulated by any "Superfund" or "Superlien" law, or any other federal, state or local law, statute, ordinance, code, rule, regulation, order or decree regulating, relating to, or imposing liability or standards of conduct concerning Hazardous Materials and/or oil wells and/or underground storage tanks and/or pipelines, as now, or at any time hereafter, in effect. Hazardous Materials shall not include those materials routinely used in the development or operation of multi-family housing in accordance with all environmental and workplace safety laws.

Section 2. Grant of Franchise. Subject to each and all of the terms and conditions contained in this ordinance, and pursuant to applicable provisions of Chapter 2 of Division 3 of the Public Utilities Code of the State of California (Sections 6201 et seq.), or proper governmental authority, there is hereby granted to Grantee the right, privilege, and franchise to lay and use pipelines and appurtenances for the transmission and distribution of oil for any and all lawful purposes, under and in the streets included in the "Description of Pipeline Routes, Dimensions and Depths" attached hereto as Exhibit A and incorporated herein by this reference. This grant of franchise shall also include such other routes as may be approved upon application to the City Council (the "Franchise Agreement"). Grantee shall pay the City a base franchise granting fee of Two Thousand dollars (\$2,000) which shall accompany the Letter of Acceptance of the Franchise Agreement.

Section 3. Term of Franchise. The term or period of this franchise shall be for fifteen (15) years from and after the effective date hereof.

Section 4. Payments to the City

(a) Franchise Fee. For the right, privilege and franchise granted hereunder, Grantee shall pay to the City an annual fee, payable in the amounts and times provided in this Section.

(b) Computation of Fee. The fee shall be computed based upon the "Schedule of Charges" attached hereto as Exhibit B and incorporated herein by this reference. Commencing as of the effective date of this ordinance, such annual payments shall be made continuous from the date of installation to and including the date of either (i) actual removal of the pipelines, (ii) the effective date of a properly approved abandonment "in place" authorized by the City pursuant to Section 7(c) which shall not be effective until Grantee shall have fully complied with all of the provisions of this part and of all other applicable provisions of law or ordinance relative to such abandonments, or (iii) until any pipeline installed and/or maintained pursuant to the provisions of this part shall have been transferred or assigned pursuant to the provisions of Section 11 of this ordinance. After completion of such assignment, and upon City approval thereof, all obligations of Grantee for such pipeline under this part shall cease.

The amount of the fee shall be determined based upon the lineal feet of pipeline and shall vary depending upon the diameter of the pipe and whether the pipeline is active or inactive. The fee for an inactive pipeline shall be fifty (50%) percent of that for an active pipeline of the same dimension. At such time as use of a pipeline shall be discontinued, and if Grantee intends such discontinuance to continue for more than two years, Grantee shall notify City in writing of such use discontinuance. Grantee shall not be entitled to any fee reduction unless said notice is provided, and then only in accordance with Section 4(f) and 7(c).

(c) Consumer Price Index Adjustment. The annual payment for each lineal foot of pipeline shall be computed and revised each calendar year as follows:

(1) The applicable base rate shall be multiplied by the Consumer Price Index (CPI) for Homeowners' Costs in the Los Angeles Metropolitan Area, published by the United States Department of Labor, Office of Information for the month of September immediately preceding the month of January in which payment shall be due and payable, and divided by the Consumer Price Index for Homeowners' Costs for December 1984, which is 100.0. Under no circumstances shall the multiplying factor be less than one or the computed fees be greater than what is allowed under applicable California law.

(2) If the United States Department of Labor, Office of Information discontinues the preparation and publication of a Consumer Price Index for Homeowners' Costs in the Los Angeles Metropolitan Area, and if no transposition table prepared by the Department of Labor is available so as to make those statistics which are then available applicable to the Index of December 1988, then the City Council shall prescribe a rate of

payment which shall, in its judgment, vary from the rates specified in this subsection in approximate proportion as commodity consumer prices then current vary from commodity consumer prices current in December 1988. Upon this point the determination by the City Council shall be final and conclusive.

(3) The Engineer shall determine the adjustment in CPI in accordance with this subsection (c) and provide Grantee with the corrected schedule prior to December 1 preceding the month of January in which payment shall be due and payable.

(d) Time for Payment. The annual franchise fee shall be computed based upon the Schedule of Charges in Exhibit B, as adjusted pursuant to subsection (c) of this Section, and the initial annual payment shall be due and payable upon Grantee's filing of written acceptance with the City Clerk pursuant to Section 14(b). The franchise fee shall be prorated for the remainder of the calendar year based upon a 360-day year. The next annual payment shall be due and payable on the first working day of the following calendar year, and on the first working day of each calendar year thereafter for the remainder of the franchise, whether or not an invoice therefore is received. Payment shall be accompanied by the inventory of facilities described in Section 9(b) and also showing Grantee's computation of franchise fee for each pipeline segment.

(e) Late Charges. Any fees charged or expenses charged to Grantee by City pursuant to this Section, or any other provision of this ordinance, shall be paid when due, or shall be deemed delinquent. Any delinquent amounts shall accrue interest commencing ten (10) days after the due date, at the rate of one and one-half percent (1.5%) per month (based upon a 30-day calendar month) or any lesser amount if required by law. Any neglect, omission or refusal by said Grantee to pay the franchise fee with any late charges, within thirty (30) days of delinquency, at the times or in the manner herein provided, shall be grounds for a declaration of a forfeiture of this franchise and of all rights hereunder.

(f) Refunds. Upon the written request of Grantee, fees previously paid on pipelines which are inactive, abandoned, assigned, or transferred in accordance with the provisions hereof shall be refunded to Grantee for the unearned portion thereof upon the basis of the fee schedule under which the fees were paid, provided said written request is made within ninety (90) days from the date of said inactivity, abandonment, assignment, or transfer. Said refund shall be credited toward the fees payable in the succeeding calendar year or at Grantee's written request as a cash refund for that portion in excess of the fees of said succeeding year, if any. It shall be the obligation of Grantee to duly inform City of the effective date of any inactivity, abandonment, assignment, or transfer.

(g) Past Due Fees For Unauthorized Pipelines. Fees shall continue to accrue during each year or portion thereof that pipelines and appurtenances occupy City streets. In the event Grantee has any pipelines or appurtenances occupying City streets without right, Grantee shall pay all fees computed based on the schedules set forth herein,

as annually adjusted, with interest and penalties thereon, as provided herein, for each year or portion thereof in which City streets were so occupied.

(h) Changes in Law. After five (5) years from the commencement of this franchise, and every five (5) years thereafter, the franchise fees provided hereunder may be increased to the maximum permitted by state law should state law permit the imposition of greater franchise fees.

Section 5. Grant of Franchise Supersedes All Other Rights. This franchise is granted in lieu of all other franchises owned by Grantee, or the aforementioned entities, or by any successor or assign of Grantee to any rights under this franchise, for transmission and distribution of oil within the limits of the City, as said limits now or may hereafter exist, and the acceptance of the franchise hereby granted shall operate as an abandonment of all other such franchises within the limits of the City, as such limits now or may hereafter exist, in lieu of which this franchise is granted.

Section 6. Grantee's General Obligations

(a) Compliance with Law. The Grantee shall construct, install, maintain, remove and/or abandon all pipelines and appurtenances in a good and workmanlike manner and of good materials and in conformity with all the valid and applicable ordinances, rules and regulations heretofore or hereafter adopted by the City Council in the exercise of its police power. The Grantee shall operate and maintain all pipelines and appurtenances included under this franchise in accordance with all applicable requirements of Part 195 of Title 49 of the United States Code of Federal Regulations and local ordinances subject to the changes, amendments and modifications as hereafter may be adopted in accordance with valid and applicable local, state, or federal law, including but not limited to those requirements concerning pipeline design, construction, testing, maintenance, surveillance, and operation of utility gas gathering, transmission and distribution piping systems. Any vibration from pipelines and appurtenances shall be kept to a level such that it is undetectable to any residents or businesses in the City and in such cases as it is deemed necessary by the engineer, vibration-dampening equipment of the best available technology shall be installed within ninety (90) days of such an order to reduce any vibrations to levels deemed acceptable by the American National Standards Institute.

(b) Emergency Response Plan. The Grantee shall, for all active pipelines, develop and maintain an emergency response plan satisfactory to the Engineer, which covers franchise operations within the City. In general, an emergency response plan meeting the requirements of Federal and State law and containing the information contained in this section shall be acceptable. The emergency response plan shall include proof of arrangements capable of providing emergency clean-up services, including but not limited to traffic control, sand, vacuuming, and other supplies and services as necessary, within four (4) hours of notification of any problem, and such other information as the Engineer shall reasonably require. The Engineer shall be notified ten (10) days in advance of any proposed change in such arrangements. The current

emergency response plan shall be resubmitted annually to the Engineer on the first working day of the calendar year.

(c) Excavation Permit Required. The Grantee shall obtain and pay any required fees for an excavation permit before commencing any construction, alteration, installation, removal and/or maintenance of pipelines, appurtenances, and cathodic protection under this franchise. The Grantee may obtain an excavation permit by filing a set of excavation plans with the Engineer, which shall be subject to his or her review and approval. The excavation plans shall show the location of the proposed excavation as well as the location and existence of all pipelines, sewers, conduits, improvements, and other facilities including but not limited to gas, oil and gas product gathering, distribution and transmission pipelines that may be impacted by the proposed excavation activity. The excavation plans shall also contain an adequate description of the proposed work including an estimate of the duration of interference with any street traffic. The Engineer may impose conditions upon the issuance of an excavation permit, including the posting of a faithful performance bond in such principal amount as the Engineer may deem adequate. In addition, the Engineer may also give the Grantee directions for the location of any pipelines and appurtenances as may be reasonably necessary in the opinion of the Engineer to avoid structures in or under the street.

(d) Cathodic Protection. If cathodic protection is proposed to be used for pipelines and appurtenances and electrical attachments or components thereto which have been or are hereafter installed or maintained beneath the surface of City streets, it shall meet the standards set forth by Part 195 of Title 49 of the United States Code of Federal Regulations and Chapter 5.5 of the California Government Code. The Grantee shall conduct annual testing on City water lines located near the Grantee's pipeline at sufficient stationing to show that no damage is occurring to the City's water lines as a result of Grantee's cathodic protection measures. The Grantee shall be fully responsible for the repair and/or replacement of City pipelines and appurtenances and electrical attachments or components thereto, as required by the Engineer, damaged by cathodic protection installed or maintained by the Grantee. All repair and replacement work shall be completed at the Grantee's sole expense.

(e) Performance of Work. The work shall be done in compliance with all City rules, regulations, ordinances, standards and specifications, and such other conditions as the Engineer may direct. All work shall be subject to the inspection of the Engineer. All street coverings or openings, or traps, vaults, and manholes shall at all times be kept flush with the surface of the streets; provided however, that vents for underground traps, vaults and manholes may extend above the surface of the streets when said vents are located in parkways, between the curb and the property line, subject to the prior approval of the Engineer. The Grantee shall provide adequate traffic safety barriers, signs, devices and traffic safety warning equipment in accordance with City ordinances, rules or regulations or such additional safety measures as the Engineer may direct.

(f) Emergencies. Whenever any of Grantee's pipelines or appurtenances permits the escape of liquids, vapors, or gases, it shall be the duty of Grantee and any person using or controlling the pipeline or appurtenance to immediately notify the Los Angeles County Fire Department and City Public Works Department and make sure the situation is safe. This includes but is not limited to containment, pump shutdown, valve closures, and evacuation of lines. In the event of an emergency threatening life, health, safety, or property, where it is not possible to obtain an excavation permit prior to commencement of the work, the Grantee may commence such work provided that within seventy-two (72) hours thereafter the Grantee shall make application to the Engineer for an excavation permit in accordance with the foregoing procedures. The Engineer may impose reasonable conditions upon the issuance of such a permit and all work shall be subject to inspection. Adequate traffic safety barriers shall be maintained at all times and any damaged portion of the street shall be restored to the same condition as existed prior to the excavation. If the Engineer determines that no emergency occurred or that an excavation permit could have been obtained in advance, the Engineer shall assess the Grantee an amount equal to the cost of the work, which shall be paid by the Grantee within thirty (30) days after invoice therefore.

(g) Certification - Hazardous Liquid Pipelines. The Grantee, upon request by the City of Signal Hill, shall certify to the Engineer the total footage of its hazardous liquid pipelines within the City. The certification shall include a breakdown of the footage under the control of:

- (1) United States Department of Transportation
- (2) California State Fire Marshal
- (3) City of Signal Hill

Grantee shall also file, upon request by the City of Signal Hill, with the Engineer, in a form and manner prescribed by the Engineer, a certificate under penalty of perjury that Grantee has complied with all of the requirements of Part 195 (Transportation of Hazardous Liquids by pipeline) of Title 49 of the United States Code of Federal Regulations concerning Accident Reporting (Subpart B), Design Requirements (Subpart C), Construction (Subpart D), Hydrostatic Testing (Subpart E), Operation and Maintenance (Subpart F), and compliance with all other applicable federal, state, and local regulations.

(h) Disclaimer. It is explicitly understood that the City's records are not complete and pipelines and appurtenances previously unknown to City are frequently discovered. Therefore, by granting this franchise or approving any such excavation permit the City does not warrant the accuracy of information regarding the location or existence of other facilities supplied by the City to the Grantee. Nothing herein shall be deemed to make the City, the Agency, or Engineer or any officer or employee of the City or the Agency responsible or liable to the Grantee or any other person by virtue of approval of excavation permit plans by the City regardless of whether any information or other material is supplied to the Grantee by the City or the Agency pertaining to the location of existing pipelines, facilities or other improvements on, in, or under any street or other public property.

Section 7. Repair of Streets; Relocation and, Removal of Facilities

(a) Repair of Streets. The Grantee shall make and backfill all excavations so as to leave the surface of the public street, alley, highway, or public place in as good a condition as it was prior to said excavation. If any portion of any street shall be damaged by reason of defects in any of the pipelines and appurtenances maintained or constructed under this franchise, or by reason of any other cause arising from the construction, operation, maintenance or existence of any pipelines and appurtenances constructed or maintained under this franchise, the Grantee shall, at its own cost and expense, immediately repair any such damage and restore such street, or portion of street, to as good a condition as existed before such defect or other cause of damage occurred, such work to be done under the direction of the Engineer, and in accordance with all rules, regulations, ordinances, standards and specifications of the City. Grantee shall repair any such damage and restore such street within three (3) working days of receipt of written demand therefore by the Engineer, or such other period as the Engineer may prescribe when required by the public health and safety.

(b) Relocation and/or Removal of Facilities. The Grantee shall, from time to time protect, support, dislocate, temporarily or permanently as may be required, remove or relocate, without expense to the City or any other governmental entity, any facilities installed, used, and maintained under the franchise, when made necessary by any lawful change of grade, alignment, or width of any public street, including the construction of any subway or viaduct, water, sewer, or storm drain lines by the City or any other governmental entity and including when any underground utility district is formed, or made necessary by any other public improvement or alteration in, under, on, upon, or about any public street or other public property, whether such public improvements or alteration be at the insistence of the City or any other governmental entity, and whether such improvement or alteration is for a government or proprietary function, or made necessary by traffic conditions, public safety, street vacation, or any other public project or purpose of City or any other governmental entity. Grantee shall diligently seek and obtain all permits, licenses, or approvals required by governmental agencies of competent jurisdiction. All work shall be performed as directed by the Engineer, and the decision of the Engineer shall be final and binding upon Grantee. Such work shall be completed within ninety (90) days after Grantee has obtained all necessary permits and received written notice from the Engineer to proceed, or such greater or lesser period as the Engineer may reasonably direct.

(c) Change in Use of Facilities. Upon the expiration, non-renewal, revocation, or termination of this franchise, Grantee shall, within twenty (20) days thereafter, make written application to the Engineer for authority to (i) classify the pipelines and appurtenances as inactive, (ii) remove all such idle pipelines and appurtenances, or (iii) abandon them in place. Thereupon the Engineer shall determine whether such pipelines and appurtenances are inactive, whether such pipelines or appurtenances can be removed without detriment to the public interest, and under what conditions such removal may be safely effected, or alternatively, whether some or all of such pipelines and appurtenances may be abandoned in place, and shall then notify the

Grantee regarding such requirements and conditions as shall be specified in the Engineer's order. It is expressly understood that in light of environmental liability arising from conditions associated with abandoned pipelines, such abandonment is disfavored and would be approved by the City only in unique circumstances where the public health, safety, and welfare is protected and promoted.

(d) Removal or Abandonment of Facilities. Within ninety (90) days after the determination of the Engineer approving removal or abandonment of the pipelines and appurtenances, and pursuant to such order of the Engineer, Grantee shall remove or abandon in place, as the case may be, all such facilities. The City may disconnect or sever any facilities not timely removed at the point at which they enter City streets so they cannot be used for the purposes for which they were intended without reconnection after proper authorization.

(e) City to Perform Work. In the event that Grantee fails to perform the repair, removal, relocation and/or abandonment as specified in this Section within the time periods set forth above, then the Engineer may have such failure cured by having such work performed by City or its agents and charge Grantee the cost therefore. City shall keep an itemized account of the cost thereof, including an administrative charge of twenty-five percent (25%) for overhead. Grantee shall pay such costs within thirty (30) days of written invoice therefore by City. In addition, in the event a bond has been posted in accordance with Section 6(c) the City or the Agency may cure the breach and recover from the bond principal and surety the expenses incurred thereby, including attorney's fees.

(f) Liability of Grantee. Any repair, removal, relocation, or abandonment as required by this Section of any street or facility installed, used, or maintained under this franchise shall be the sole responsibility of Grantee, and Grantee, pursuant to Section 8, shall indemnify City from any liability arising from such repair, relocation, removal, or abandonment. Grantee shall be solely responsible for complying with all laws, regulations, and other orders as may be applicable to such repair, relocation, removal, or abandonment, whether federal, state, local, or administrative. City's approval of such repair, relocation, removal, or abandonment shall not be deemed to relieve Grantee of any liability Grantee may have for contaminated soils or other environmental liability arising from said pipelines and appurtenances. Grantee acknowledges that the City is in no way responsible for conducting or accomplishing any such repair, relocation, removal, or abandonment, or for compliance with any laws, regulations, or orders applicable thereto, and acknowledges and agrees that it shall not hold City liable or responsible in any manner for any loss, claim, or damage, including environmental damage or compliance with future repair, relocation, removal, or abandonment requirements, in connection with any such repair, relocation, removal, or abandonment.

Section 8. Insurance and Indemnification

(a) Insurance. Prior to the effective date of this franchise, Grantee shall provide certificates of insurance evidencing the maintenance of public liability insurance,

for injury and death of one or more persons resulting from the same incident, accident, or occurrence and for damage to or destruction of property in a combined limit or aggregate amount of Five Million Dollars (\$5,000,000.00). Such insurance shall name the City as additional insured, and protect the City, its officers and employees, and Grantee against loss, directly or indirectly, from liability imposed by law on account of bodily injury and death, and damage to or destruction of property, resulting from the activities of the Grantee under the rights granted by this franchise. The insurance shall contain a severability of interest clause providing that the coverage shall be primary for losses arising from Grantee's operations and neither the City, Agency, nor their insurers shall be required to contribute to any loss. Such insurance shall be maintained in full force and effect during the entire term of this franchise, and shall provide for thirty (30) days written notice to the City prior to any cancellation. The insurance policy shall be issued by an insurance company authorized to do business in the State of California with a Best's minimum policyholder rating of "A" status or better and a Best's financial category minimum rating of Class 9 status or better, as rated in the most recent edition of Best's Key Rating Guide, or as otherwise approved by the City in the event such rating system is modified. The insurance required hereunder may be increased by the City during the term of the franchise to reflect increased risk of losses in the industry, and other market factors.

(b) Self-Insurance. Notwithstanding the foregoing requirements for insurance, no such insurance policy shall be required if the Grantee customarily self-insures the risks covered by the required insurance, and has presented to the City:

(1) A certification evidencing such facts, which certification has been approved by the Engineer as to sufficiency and by the City Attorney as to form, to which is attached the following agreement:

In consideration of City allowing Grantee to self-insure the risks in lieu of a policy of liability insurance, Grantee agrees to indemnify and keep and save free and harmless and defend the City, its officers and employees from and against any and all loss, claims, or demands of any kind or nature whatsoever for death, injury, or loss to persons or damage to property, including property or facilities owned by the City, its officers or employees, or any of them which they may sustain or incur or which may be imposed upon them, or any of them, arising out of, or in any manner incident to, Grantee's operations authorized by a permit or permit supplement issued pursuant to the provisions of the Municipal Code, or a permit or permit supplement, issued pursuant to the Ordinance, or an excavation permit issued pursuant to the provisions of the Municipal Code. However, the indemnity obligation of Grantee shall not apply to any claim or liability caused by the sole negligence or willful misconduct of the City.

(2) A financial statement showing the financial condition of the Grantee as of a date not more than one (1) year prior to Grantee's application for the franchise, which statement has been certified by Grantee's proper officials to be true and correct, and which reflects a net worth of the Grantee in excess of five (5) times the amount of limits of liability as established herein. The statement shall have been approved by the Engineer as to sufficiency and by the City Attorney as to form.

(c) Bonds. Whenever any performance bond is required to be posted under this franchise, the bond shall be issued in a form approved by the City Attorney and issued by a corporate surety authorized to do business in the State of California with a Best's minimum policyholder rating of "A" status or better, and a Best's financial category minimum rating of Class 9 status or better, as rated by the most recent edition of Best's Key Rating Guide, or as otherwise approved by the City in the event such rating system is modified. The City may increase the principal amount of any bonds specified in this franchise during the term of the franchise to reflect inflation, increased risk of losses and other factors.

(d) Indemnification. Grantee agrees to indemnify the City, the Agency, their officers, employees and agents against, and shall hold and save them and each of them harmless from, any and all actions, suits, claims, damages to persons or property, losses, costs, penalties, obligations, errors, omissions or liabilities, (herein "claims or liabilities") that may be asserted or claimed by any person, firm or entity arising out of or in connection with the use by Grantee of the streets or the making of excavations in said streets, or the work, operations or activities of Grantee, its agents, employees, subcontractors, or invitees, provided for herein, or arising from the acts or omissions of Grantee hereunder, or arising from Grantee's performance of or failure to perform any terms, provision, covenant or condition of this franchise, whether or not there is concurrent passive or active negligence on the part of City, the Agency, their officers, agents or employees but excluding such claims or liabilities arising from the sole negligence or willful misconduct of the City, the Agency, their officers, agents or employees, who are directly responsible to the City or the Agency, and in connection therewith:

(1) Grantee shall defend any action or actions filed in connection with any of said claims or liabilities and shall pay all costs and expenses, including legal costs and attorneys' fees, incurred in connection therewith;

(2) Grantee shall promptly pay any judgment rendered against the City, the Agency, their officers, agents or employees for any such claims or liabilities arising out of or in connection with such work, operations or activities of Grantee hereunder; and Grantee agrees to save and hold the City, the Agency, their officers, agents, and employees harmless therefrom;

(3) In the event the City, the Agency, their officers, agents, or employees is made a party to any action or proceeding filed or prosecuted against Grantee for such damages or other claims arising out of or in connection with the work operation or

activities of grantee hereunder, Grantee agrees to pay to the City, the Agency, their officers, agents or employees, any and all costs and expenses incurred by the City, the Agency, their officers, agents, or employees in such action or proceeding, including but not limited to, legal costs and attorneys' fees.

(4) The indemnity, defense and hold harmless provisions of this Section shall include any claim of damage resulting from or relating to environmental contamination including any and all environmental claims, environmental clean-up liability, environmental compliance costs and any other claims which arise under environmental law from the leakage or spillage of the contents of the pipeline, whether by slow seeping or breakage whether or not such leakage or break results from actual negligence on the part of grantee.

Section 9. Identification and Inventory of Facilities

(a) Identification of Facilities. All valves and gates, whether boxed or exposed, poles and pipelines which are exposed on structures installed or maintained in City property shall bear a distinguishing mark, either by stenciling in the case of pipelines, or by means of a metal tag attached to poles and, with wire to gates and valves, with the name and telephone number of the owner and name of the material carried therein stated thereon. Should the City prescribe a code system for designating the material carried, then the code may be used therefore.

(b) Inventory and Description Required. All persons owning, using, or controlling any facilities installed or maintained beneath the surface of any street shall annually, on the first working day in January, submit to the Engineer, in the form and manner prescribed by the Engineer, a complete inventory of the facilities, including legal descriptions and maps, showing pipeline location and depth (when available), the size (internal diameter) and lineal footage of each pipeline segment, and the date of each pipeline addition or deletion. The term "facilities", as used in this Section, shall include all pipelines and appurtenances of the Grantee, which are in place in the street as of the first day of the calendar year, plus all pipelines thereafter installed during said year. All pipelines in place shall be deemed to be in use until the Grantee files an application with the Engineer for permission to remove or abandon the same and approval is granted by the City pursuant to Section 7(c).

(c) Pipelines Installed During Year. As to pipelines installed during any year, within forty-five (45) days after completion of such installation, Grantee shall file a supplement to its inventory including the additional facilities. Such facilities shall then be deemed to be covered by this franchise unless within twenty (20) days after receipt of such notice the Engineer shall inform Grantee in writing that such facilities are not accepted and the reasons therefore. In the event such facilities are not accepted, the determinations of the Engineer may be appealed to the City Council.

Section 10. Condemnation

The franchise granted herein shall not in any way or to any extent impair or affect the right of the City to acquire the property of the Grantee hereof either by purchase or through the exercise of the right of eminent domain, and nothing herein contained shall be construed to contract away or to modify or to abridge, either for a term or in perpetuity, the City's right of eminent domain in respect to the Grantee or any public utility, nor shall this franchise ever be given any value before any court or other public authority in any proceeding of any character in excess of the cost to the Grantee of the necessary publication and any other sum paid by it to the City therefore at the time of the acquisition thereof.

Section 11. Transfer

(a) Prohibition on Transfer without City Approval. Except as otherwise provided herein, the Grantee shall not sell, transfer, or assign this franchise or any part thereof without the prior written consent of the City Council expressed by resolution, and then only under such conditions as may therein be prescribed.

(b) Transfer Defined. As used herein, a "Transfer" shall include the transfer to any person or group of persons acting in concert of more than fifty percent (50%) of the present ownership and/or control of the Grantee in the aggregate, taking all transfers into account on a cumulative basis. Notwithstanding the foregoing, a "transfer" shall not include Grantee's entering into contract(s) with any other entities to use the pipeline facilities subject to this franchise, so long as Grantee retains the responsibility to operate and maintain the pipelines covered by this franchise.

(c) Approval of Transfer. Approval and consent shall be granted by the City Council upon presentation of evidence demonstrating that the person to whom any of the rights or privileges granted herein are to be sold, transferred, leased, assigned, hypothecated, encumbered, merged, or consolidated, has the experience and resources, financial, managerial and otherwise, to perform its obligations under this franchise. However, the City Council may make any modifications in this franchise or establish such conditions to the transfer as may be necessary to effectuate the purposes of this franchise and protect the public health, safety, and general welfare.

(d) Transfer in Violation Default. In the event the transfer is approved by the City Council, the Grantee's assigns or successors shall accept the franchise in the same manner as provided herein, and the provisions of this franchise shall be binding upon such assigns or successors in like manner as upon the Grantee. Any purported sale, transfer, lease, assignment, hypothecation, encumbrance, merger, agreement, consolidation or similar transaction affecting this franchise regardless of whether such transaction is voluntary or involuntary and which occurs without the prior approval and consent of the City Council shall be void, and shall, in addition, constitute a default and be grounds for forfeiture under this franchise, provided, however, that no forfeiture shall occur until after the City Council holds a noticed hearing on the matter pursuant to Section 12.

Section 12. Violations; Revocation

(a) Notice of Violations. In the event of a violation of any condition, term, or provision of this franchise, or of any excavation permit issued pursuant hereto, the Engineer shall inform the Grantee by phone, if the violation constitutes an immediate danger to health, safety, or property and shall send written notice thereof by certified mail to the Grantee, and may immediately revoke any excavation permit. The notice shall state the nature of the violation, the corrective action to be taken, the time by which said violation shall be cured, and the consequences of Grantee's failure to cure the violation. The Engineer may demand that the Grantee, and in such case the Grantee shall, immediately cease operations pursuant to any excavation permit.

(b) Appeal. Within ten (10) days following the sending of such notice of violation the Grantee may file a written appeal with the City Council. The appeal shall state the grounds on which it is taken. The City Council shall review the appeal and determine whether to accept the appeal and set the matter for public hearing. If the matter is not set for hearing, the Engineer's action shall be final. Grantee shall be fully liable for any losses, costs, damages, or claims arising during the pendency of such appeal.

(c) Hearing. The Grantee shall be notified in writing of the date, time, and place of the hearing at least ten (10) days in advance of the hearing, and notice of such hearing shall be published in a newspaper of general circulation. At the conclusion of the hearing, the City Council shall consider the evidence and affirm, modify, or reverse the decision of the Engineer. The decision of the City Council shall be final.

(d) Revocation of Franchise. The City Council may revoke and terminate this franchise, and declare a forfeiture thereof, where Grantee or its successors or assigns has neglected or refused to comply with any of the provisions or conditions hereof, or of any notice of violation or final order of the Council issued pursuant hereto, and has not timely taken an appeal, nor has begun the work of compliance, including seeking any necessary governmental permits, licenses, or approvals, within thirty (30) days following receipt of said notice or order, or after beginning said compliance shall not prosecute the same with due diligence to completion. A forfeiture may be declared only after the City Council has adopted a resolution of intent to revoke such franchise and thereafter held a public hearing in the same manner as granting the franchise or as otherwise required by law. (See Section 6232-6235 of the Public Utilities Code.)

(e) Performance of Work by City. Notwithstanding the foregoing, if necessitated by the public health, safety, and welfare, after expiration of said thirty (30) days, and prior to declaration of forfeiture, the City may commence any work of compliance and hold Grantee liable for the actual cost incurred thereof and may revoke the franchise and declare the franchise forfeit even though the City has corrected the default.

(f) Bonds Required for Violations. In the event of a violation of any condition, term, or provision of an excavation permit, the Engineer may require the Grantee to thereafter file with the City, and maintain in effect during the term of this franchise, a faithful performance bond in favor of the City. The bond shall have a corporation surety in the principal sum of Twenty-Five Thousand Dollars (\$25,000.00), or such greater amount as may be approved by the City Council, on condition that the Grantee shall well and truly observe, fulfill, and perform each term and condition of the excavation permit, and that in case of any breach of condition thereof, the City may cure the breach and may recover from the principal and sureties the expenses incurred, including attorney's fees.

(g) Additional Remedies. In addition to any other remedy provided hereunder, or in lieu of revocation of this franchise, the Engineer or the City Council, as the case may be, may impose the following remedies for any violation of this franchise, provided that such remedies, taken cumulatively, shall not be excessive, and if imposed by the City Council, may only be imposed after a public hearing has been held as provided in this Section:

(1) A reduction of the term of the franchise by one (1) day for every day that the violation continues; and/or

(2) Liquidated damages in an amount not exceeding One Thousand Dollars (\$1,000) for each day that such violation continues, provided that such limitation shall be adjusted upward by five percent (5%) annually from the effective date of this franchise.

In accepting this franchise, Grantee expressly agrees that the damages that City may suffer from the violation of this franchise may be extremely difficult or impractical to determine and that the foregoing represent a reasonable method of establishing such damages.

Section 13. Miscellaneous

(a) Non-Liability of City Officers and Employees. No officer or employee of the City shall be personally liable to the Grantee, or any successor in interest, for any loss, cost, damage, claim, or liability or for any action, in any manner, whether negligent or willful, arising out of this franchise or any act or omission on the part of the City or such officer or employee with respect to the Grantee.

(b) Conflict of Interest. No officer or employee of the City shall have any personal financial interest, direct or indirect, in this franchise nor shall any such officer or employee participate in any decision relating to the franchise which affects his or her personal financial interest or the financial interest of any corporation, partnership, or association in which he or she is, directly or indirectly, interested, in violation of any State statute or regulation. The Grantee warrants that it has not paid or given and shall not pay or give any third party any money or other consideration for obtaining this franchise.

(c) **Covenant Against Discrimination.** Grantee covenants that, by and for itself, its heirs, executors, assigns, and all persons claiming under or through them, that there shall be no discrimination against, or segregation of, any person or group of persons on account of race, color, creed, religion, sex, marital status, national origin, or ancestry in the performance of this franchise. Grantee shall take affirmative action to ensure that applicants are employed and that employees are treated during employment without regard to their race, color, creed, religion, sex, marital status, national origin, sexual preference, or ancestry.

(d) **Notice.** Any notice, demand, request, consent, approval, or communication either party desires or is required to give to the other party or any other person shall be in writing and either served personally or sent by prepaid, first-class mail to the address set forth below. Either party may change its address by notifying the other party of the change of address in writing. Notice shall be deemed communicated at the time it is personally delivered or within seventy-two (72) hours from the time of mailing, if mailed, as provided in this Section.

To City: City Manager
 CITY OF SIGNAL HILL
 2175 Cherry Avenue
 Signal Hill, California 90755
 Telephone No. (562) 989-7302
 Fax No. (562) 989-7393

To Grantee: Crimson California Pipeline, L.P.
 Attn: Jeffery Kohn, Land and Right of Way Manager
 1900 Main Street Ste. 600
 Irvine, CA 92614
 Telephone No. (562) 285-4100
 Fax No. (562) 285-4141

(e) **Waiver.** No delay or omission in the exercise of any right or remedy by the City shall impair such a right or remedy or be construed as a waiver. City's consent or approval of any act by Grantee requiring City's consent or approval shall not be deemed to waive or render unnecessary City's consent to or approval of any subsequent act of Grantee. Any waiver of any default must be in writing and shall not be waiver of any other default concerning the same or any other provision of this franchise.

(f) **Rights and Remedies are Cumulative.** Except with respect to rights and remedies expressly declared to be exclusive in this franchise, the rights and remedies are cumulative and the exercise of one or more of such rights or remedies shall not preclude the exercise, at the same or different times, of any other rights or remedies for the same default or any other default.

(g) **Choice of Law and Venue.** In the event that any litigation arises out of this franchise, it is specifically stipulated that this franchise shall be interpreted and

construed according to the laws of the State of California and shall be performable in Los Angeles or Orange County, California.

(h) **Attorney's Fees.** If either party to this franchise is required to initiate or defend any action or proceeding in any way connected with this Agreement, the prevailing party in such action or proceeding, in addition to any other relief which may be granted, whether legal or equitable, shall be entitled to reasonable attorney's fees. Attorney's fees shall include attorney's fees on any appeal, and in addition, a party entitled to attorney's fees shall be entitled to all other reasonable costs for investigating such action, taking depositions and discovery, and all other necessary costs the court allows which are incurred in such litigation. All such fees shall be deemed to have accrued on commencement of such action and shall be enforceable whether or not such action is prosecuted to judgment.

(i) **Amendment.** This franchise may not be modified or amended except by ordinance of the City Council adopted in the same manner as required to grant the franchise.

(j) **Severability.** In the event that any one or more of the phrases, sentences, clauses, paragraphs, or sections contained in this franchise shall be declared invalid or unenforceable by a valid judgment or decree of a court of competent jurisdiction, such invalidity or unenforceability shall not affect any of the remaining phrases, sentences, clauses, paragraphs, or sections of this franchise which are hereby declared as severable and shall be interpreted to carry out the intent of the parties hereunder.

Section 14. Publication and Acceptance

(a) **Publication.** The Grantee of this franchise shall pay to the City a sum of money sufficient to reimburse it for all publication expenses incurred by it in connection with the granting of this franchise including, but not limited to, the costs of advertising for bids and publication of this ordinance as the same may be required by law, such payment to be made within thirty (30) days after the City shall furnish such Grantee with a written statement of such expenses.

(b) **Acceptance.** The franchise granted herein shall not become effective until written acceptance thereof shall have been filed by the Grantee with the Director of Finance of the City. Not later than ten (10) days after the publication of this Ordinance, the Grantee shall file with the City Clerk of the City said acceptance of the franchise hereby granted and its agreement to comply with the terms and conditions hereof.

Section 15. **Certification and Effective Date.** The City Clerk shall certify to the passage and adoption of this ordinance by the City Council of the City of Signal Hill and shall cause a summary of this ordinance to be published in accordance with Government Code Section 36933, in a newspaper of general circulation which is hereby designated for that purpose, and this ordinance shall take effect thirty (30) days after its passage.

PASSED, APPROVED, AND ADOPTED at a regular meeting of the City Council of the City of Signal Hill, California, on this 14th day of January 2025.

KEIR JONES
MAYOR

ATTEST:

DARITZA GONZALEZ
CITY CLERK

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss.
CITY OF SIGNAL HILL)

I, DARITZA GONZALEZ, City Clerk of the City of Signal Hill, California, hereby certify that Ordinance No. 2025-01-XXXX was introduced at a regular meeting of the City Council on the 14th day of January 2025, and thereafter was adopted at a regular meeting of the City Council on the 28th day of January 2025, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

DARITZA GONZALEZ
CITY CLERK



CITY OF SIGNAL HILL
STAFF REPORT

2175 Cherry Avenue • Signal Hill, California 90755-3799

1/14/2025

AGENDA ITEM

**TO: HONORABLE MAYOR
AND MEMBERS OF THE CITY COUNCIL**

**FROM: CARLO TOMAINO
CITY MANAGER**

**BY: THOMAS BEKELE
PUBLIC WORKS DIRECTOR/CITY ENGINEER**

**SUBJECT: PUBLIC HEARING - INTRODUCTION OF AN ORDINANCE GRANTING A PIPELINE
FRANCHISE TO CARDINAL PIPELINE, L.P.**

Summary:

Franchises are legal agreements wherein a local jurisdiction provides a utility with a right to serve customers within its boundaries. Cardinal Pipeline, L.P. (Cardinal), a division of Crimson Midstream, Limited Liability Corporation is requesting to renew an existing pipeline franchise to operate its facilities within the City's right-of-way. At the City Council meeting of December 10, 2024, the City Council adopted a resolution declaring its intent to grant a 15-year franchise to Cardinal and set a public hearing for January 14, 2025. After reviewing the company's emergency response plan, insurance coverage, financial statements, and conducting additional due diligence with the City Attorney's Office, staff recommends the City Council adopt the proposed Ordinance extending the existing franchise with Cardinal.

Form of Notice: Notice was published in the Signal Tribune newspaper on January 3, 2025. Notice was posted in accordance with Signal Hill Municipal Code Section 1.08.010 at City Hall, the Signal Hill Public Library, Discovery Well Park, and Reservoir Park on or before January 3, 2025.

Strategic Plan Goal(s):

Goal No. 1 Financial Stability: Ensure the City's long-term financial stability and resilience.

Goal No. 2 Community Safety: Maintain community safety by supporting public safety services and increasing emergency preparedness.

Recommendation:

Introduce the following ordinance, entitled:

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, GRANTING A FRANCHISE TO CARDINAL PIPELINE, L.P. AND THE INTERESTS, RIGHTS, PRIVILEGES, AND DUTIES TO LAY AND USE PIPES AND APPURTENANCES FOR TRANSMITTING AND DISTRIBUTING OIL AND PETROLEUM PRODUCTS FOR ANY AND ALL LAWFUL PURPOSES UNDER AND ALONG THE PUBLIC STREETS, WAYS, ALLEYS, AND PLACES, AS THE SAME NOW OR MAY HEREAFTER EXIST, WITHIN THIS CITY.

Fiscal Impact:

There is minimal fiscal impact associated with the recommended action. A renewal of Cardinal’s existing franchise would authorize the continued collection of annual franchise fees. For the 2023 calendar year, the City received \$19,784.14 in franchise fees from Cardinal under Ordinance No. 2006-02-1356. The franchise fee is calculated based on the total amount and size of the pipeline; the franchise fee is further adjusted based on the consumer price index. The City updates the franchise fee annually based on inflation, and the Finance Department utilizes current fees evaluated against change in the Consumer Price Index (CPI) to prepare annual invoices. Upon the granting of the proposed franchise, Cardinal would be responsible for the continued payments of franchise fees. In addition, Cardinal submitted a payment deposit of \$7,000 to the City for labor and media publication costs associated with processing the pipeline franchise.

Table A: Proposed Active Lines by Cardinal

| Size (inches) | 2023 Rate/Foot (CPI adjusted) | 2023 Feet | 2023 Fees | 2024 Rate/Foot (CPI adjusted) * | 2024 Feet | 2024 Fees * |
|---------------|-------------------------------|------------------|--------------------|---------------------------------|------------------|--------------------|
| 6 | \$1.375 | 8,956.80 | \$12,312.17 | \$1.443 | 8,956.80 | \$12,928.81 |
| 10 | \$2.281 | 3,276.00 | \$7,471.96 | \$2.395 | 3,276.00 | \$7,845.49 |
| Total | | 12,232.80 | \$19,784.14 | | 12,232.80 | \$20,774.30 |

* Rates are determined upon publication of CPI for September 2024 by the U.S. Bureau of Labor Statistics

Background:

Franchises are legal agreements wherein a local jurisdiction provides a utility with a right to serve customers within its boundaries. A common type of franchise agreement is one between a city and a telecommunications provider for internet or cable service. Franchise agreements include the length of the service period, providing certain rights to the franchise holder to install infrastructure, and establish fees paid to the local municipality in exchange for franchise rights. Franchise agreements also establish expectations between the local municipality and the franchisee that regulate its operations, including ongoing and emergency maintenance. Signal Hill has pipelines that transfer crude oil to different destinations and these underground pipelines are maintained and operated by companies that specialize in transmission services.

Analysis:

In 2005, Equilon Enterprises Limited Liability Corporation, doing business as Shell Oil Products US, sold and transferred a portion of its pipelines to Cardinal. In 2006, the City Council adopted Ordinance No. 2006-02-1356, granting Cardinal a franchise to operate the acquired facilities within the City's right-of-way (Attachment A). Cardinal requested the renewal of its franchise agreement with the City and submitted a map of its pipelines (Attachment B). However, both the City and Cardinal required additional time to confirm the accuracy of the underground pipelines. Using the deposit paid by Cardinal, the City hired a Licensed Land Surveyor to interpret and prepare a map based on the legal description in the 2006 Franchise Agreement, approved by the City Council (Attachment C).

The map prepared by the Licensed Land Surveyor aligned with the 2006 Franchise Agreement. Consequently, the City established franchise fees based on the linear footage of the pipeline described in the 2006 Franchise Agreement. Section 4(b) of the Franchise Ordinance No. 2006-02-1356 requires continuous annual payments until the approval of pipeline transfer, pipeline abandonment, or actual pipeline removal. Cardinal continued to pay the fee under the current franchise; staff proposes renewing the franchise based on the 2006 records.

On December 10, 2024, the City Council adopted a Resolution declaring its intent to grant a franchise to Cardinal and set a public hearing for January 14, 2025. The total pipeline footage for the franchise is 12,232 feet of "active" pipeline. The proposed franchise would not change the total pipeline footage or classifications. For the City Council's reference, staff has attached a map depicting the location of the pipelines. Staff reviewed the following documents in developing the proposed ordinance:

- a. Emergency Response Plan that addresses how the Grantee will respond in case of oil leak or unanticipated maintenance issue.
- b. A complete inventory of the facilities, including descriptions and maps, showing pipeline location and depth (when available), the size (internal diameter) and lineal footage of each pipeline segment, and the date of each pipeline addition or deletion; active and inactive lines were identified.
- c. A certificate under penalty of perjury that Grantee has complied with all requirements of Part 195 (Transportation of Hazardous Liquids by Pipeline) of Title 49 of the United States Code of Federal Regulations.
- d. Insurance coverage demonstrating the Grantee carries sufficient liability insurance to cover the cost of injury, death, and property damage or destruction.
- e. Organizational structure regarding the corporate ownership and operational responsibility of the Grantee.
- f. Financial statement showing the financial condition of the Grantee as of a date not more than one (1) year prior to Grantee's application for the franchise.

1/14/2025

Next Steps:

Upon introduction of the Ordinance, the City Clerk's office will cause to be posted a summary of the Ordinance pursuant to Signal Hill Municipal Code Section 1.08.019 at City Hall, Discovery Well Park, Reservoir Park, and the Signal Hill Library on or before January 17, 2025. The City will also publish a summary of the Ordinance in the Signal Hill Tribune newspaper pursuant to Government Code §65091(a)(4) on January 17, 2025. Subject to the City Council's adoption of the Ordinance, the City Clerk would schedule the Second Reading of the proposed Ordinance for the January 28, 2025, City Council meeting.

Staff recommends the City Council introduce the proposed Ordinance for First Reading to grant a franchise to Cardinal Pipeline L.P. to allow for the continued transmission and distribution of petroleum in the public right-of-way as specified (Attachment D).

Reviewed for Fiscal Impact:

Siamlu Cox

Attachments:

- A. Cardinal Franchise Ordinance No. 2006-02-1356
- B. Map of Pipelines (Renewal Application)
- C. Map of Pipelines (City Licensed Surveyor Interpretation)
- D. Proposed Franchise Ordinance

ORDINANCE NO. 2006-02-1356

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, GRANTING TO CARDINAL PIPELINE, L.P. THE RIGHT, PRIVILEGE AND FRANCHISE TO LAY AND USE PIPES AND APPURTENANCES FOR TRANSMITTING AND DISTRIBUTING OIL AND PETROLEUM PRODUCTS FOR ANY AND ALL LAWFUL PURPOSES UNDER AND ALONG THE PUBLIC STREETS, WAYS, ALLEYS AND PLACES, AS THE SAME NOW OR MAY HEREAFTER EXIST, WITHIN SAID CITY

WHEREAS, franchise agreements for various pipelines (shown in Exhibit A) were originally granted by the City Council to Equilon Enterprises LLC dba Shell Oil Products US under Ordinance No. 93-03-1150, Ordinance No. 92-11-1137 and Ordinance No. 92-10-1135; and

WHEREAS, Equilon Enterprises LLC dba Shell Oil Products US entered into a Purchase and Sale Agreement with Cardinal Pipeline L.P for the sale of certain pipelines covered under the Franchises pursuant to Ordinance No. 92-10-1135, Ordinance No. 93-03-1150, and Ordinance No. 92-11-1137, and, now Cardinal Pipeline L.P is required to obtain a separate pipeline franchise with the City of Signal Hill, California, to operate pipelines therein; and

WHEREAS, Cardinal Pipeline, L.P. has filed an application with the City of Signal Hill, California, for a franchise to lay and use pipelines and appurtenances for the transmission of oil and petroleum products; and

WHEREAS, pursuant to Resolution No. 2006-01-5518, the City Council of the City of Signal Hill, at its regular meeting held on January 24, 2006, declared and published notice of its intent to grant said franchise on the terms contained herein; and

WHEREAS, at its regular meeting held on February 28, 2006, after holding a duly noticed public hearing and hearing and passing upon all protests, the City Council determined that the public interest and necessity justify the granting of the franchise.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, DOES ORDAIN AS FOLLOWS:

Section 1. DEFINITIONS

Whenever in this Ordinance the words or phrases set forth in this section are used, they shall have the respective meanings ascribed to them in the following definitions (unless, in the given instance, the context wherein said words or phrases are used shall clearly import a different meaning):

(a) The word "Grantee" shall mean Cardinal Pipeline L.P., a State of California limited partnership;

(b) The word "City" shall mean and include the City of Signal Hill, a municipal corporation, in its present incorporated form or in any later reorganized, consolidated, or reincorporated form;

(c) The word "Streets" shall mean the public streets, highways, medians, parkways, and other public ways and alleys, or any other public places or property of the City as the same may now or hereafter exist within said City;

(d) The word "Engineer" shall mean the City Engineer of the City, or the Engineer's written designee;

(e) The word "Oil" shall mean natural or manufactured oil, gas, or other petroleum products, or a mixture of such natural and manufactured substances;

(f) The phrase "Pipelines and Appurtenances" shall mean pipe, pipeline, main, service, trap, vent, vault, manhole, meter, gauge, regulator, valve, conduit, appliance, attachment, appurtenance, and any other property located or to be located on, in, or under the streets of the City, and used or useful in the transmission and distribution of oil;

(g) The phrase "Lay and Use" shall mean to lay, construct, erect, install, operate, maintain, use, repair, replace, or remove;

(h) The word "Agency" shall mean and include the Redevelopment Agency of the City, a public body, corporate and politic, in its present form or in any later form;

(i) The phrase "Working Day" shall mean every day except Saturday and Sunday and any holiday on which the City's offices are closed.

(j) The phrase "Hazardous Liquid Pipeline" shall mean a pipeline which carries those substances subject to and as defined in Part 195 of Title 49 of the Code of

Federal Regulations (Transportation of Hazardous Liquids by Pipeline) and as said Part 195 may be amended from time to time.

(k) The phrase "Environmental Claim" shall mean any claim for personal injury, death and/or property damage made, asserted or prosecuted by or on behalf of any third party, including, without limitation, any governmental entity, relating to the Site or its operations and arising or alleged to arise under any Environmental Law.

(l) The phrase "Environmental Cleanup Liability" shall mean any cost or expense of any nature whatsoever incurred to contain, remove, remedy, clean up, or abate any contamination or any Hazardous Materials on or under all or any part of the Site, including the groundwater thereunder, including, without limitation, (A) any direct costs or expenses for investigation, study, assessment, legal representation, cost recovery by governmental agencies, or ongoing monitoring in connection therewith and (B) any cost, expense, loss or damage incurred with respect to the Site or its operation as a result of actions or measures necessary to implement or effectuate any such containment, removal, remediation, treatment, cleanup or abatement.

(m) The phrase "Environmental Compliance Cost" shall mean any cost or expense of any nature whatsoever necessary to enable the Site to comply with all applicable Environmental Laws in effect. "Environmental Compliance Cost" shall include all costs necessary to demonstrate that the Site is capable of such compliance.

(n) The phrase "Environmental Law" shall mean any federal, state or local statute, ordinance, rule, regulation, order, consent decree, judgment or common-law doctrine, and provisions and conditions of permits, licenses and other operating authorizations relating to (A) pollution or protection of the environment, including natural resources, (B) exposure of persons, including employees, to Hazardous Materials or other products, raw materials, chemicals or other substances, (C) protection of the public health or welfare from the effects of by-products, wastes, emissions, discharges or releases of chemical substances from industrial or commercial activities, or (D) regulation of the manufacture, use or introduction into commerce of chemical substances, including, without limitation, their manufacture, formulation, labeling, distribution, transportation, handling, storage and disposal.

(o) The phrase "Hazardous Material" shall mean and is defined to include any hazardous or toxic substance, material or waste which is or becomes regulated by any local governmental authority, the State of California, or the United States Government. The term "Hazardous Material" includes, without limitation, any material or substance which is: (A) petroleum or oil or gas or any direct or derivate product or byproduct thereof; (B) defined as a "hazardous waste," "extremely hazardous waste" or "restricted hazardous waste" under Sections 25115, 25117 or 25122.7, or listed pursuant to Section 25140, of the California Health and Safety Code, Division 20, Chapter 6.5 (Hazardous Waste Control Law); (C) defined as a "hazardous substance" under Section 25316 of the California Health and Safety Code, Division 20, Chapter 6.8 (Carpenter-

Presley-Tanner Hazardous Substance Account Act); (D) defined as a "hazardous material," "hazardous substance," or "hazardous waste" under Sections 25501(j) and (k) and 25501.1 of the California Health and Safety Code, Division 20, Chapter 6.95 (Hazardous Materials Release Response Plans and Inventory); (E) defined as a "hazardous substance" under Section 25281 of the California Health and Safety Code, Division 20, Chapter 6.7 (Underground Storage of Hazardous Substances); (F) "used oil" as defined under Section 25250.1 of the California Health and Safety Code; (G) asbestos; (H) listed under Chapter 11 of Division 4.5 of Title 22 of the California Code of Regulations, or defined as hazardous or extremely hazardous pursuant to Chapter 10 of Division 4.5 of Title 22 of the California Code of Regulations; (I) defined as waste or a hazardous substance pursuant to the Porter-Cologne Act, Section 13050 of the California Water Code; (J) designated as a "toxic pollutant" pursuant to the Federal Water Pollution Control Act, 33 U.S.C. § 1317; (K) defined as a "hazardous waste" pursuant to the Federal Resource Conservation and Recovery Act, 42 U.S.C. § 6901 *et seq.* (42 U.S.C. § 6903); (L) defined as a "hazardous substance" pursuant to the Comprehensive Environmental Response, Compensation and Liability Act, 42 U.S.C. § 9601 *et seq.* (42 U.S.C. § 9601); (M) defined as "Hazardous Material" pursuant to the Hazardous Materials Transportation Act, 49 U.S.C. § 5101 *et seq.*, or (N) defined as such or regulated by any "Superfund" or "Superlien" law, or any other federal, state or local law, statute, ordinance, code, rule, regulation, order or decree regulating, relating to, or imposing liability or standards of conduct concerning Hazardous Materials and/or oil wells and/or underground storage tanks and/or pipelines, as now, or at any time hereafter, in effect. Hazardous Materials shall not include those materials routinely used in the development or operation of multi-family housing in accordance with all environmental and workplace safety laws.

Section 2. GRANT OF FRANCHISE

Subject to each and all of the terms and conditions contained in this Ordinance, and pursuant to applicable provisions of Chapter 2 of Division 3 of the Public Utilities Code of the State of California (Sections 6201 *et seq.*), or proper governmental authority, there is hereby granted to Grantee the right, privilege, and franchise to lay and use pipelines and appurtenances for the transmission and distribution of oil for any and all lawful purposes, under and in the Streets included in the "Description of Pipeline Routes, Dimensions and, when available, Depths" attached hereto as Exhibit A and incorporated herein by this reference. This grant of franchise shall also include such other routes as may be approved upon application to the City Council.

Section 3. TERM OF FRANCHISE

The term or period of this franchise shall be for fifteen (15) years from and after the effective date hereof.

Section 4. PAYMENTS TO THE CITY

(a) Franchise Fee. For the right, privilege and franchise granted

hereunder, Grantee shall pay to the City an annual fee, payable in the amounts and times provided in this Section.

(b) Computation of Fee. The fee shall be computed based upon the "Schedule of Charges" attached hereto as Exhibit B and incorporated herein by this reference. Commencing as of January 1, 2006, or the effective date of this Ordinance, whichever is sooner, such annual payments shall be made continuous from the date of installation to and including the date of either (i) actual removal of the pipelines, (ii) the effective date of a properly approved abandonment "in place" authorized by the City pursuant to Section 7(c) which shall not be effective until Grantee shall have fully complied with all of the provisions of this part and of all other applicable provisions of law or ordinance relative to such abandonments, or (iii) until any pipeline installed and/or maintained pursuant to the provisions of this part shall have been transferred or assigned pursuant to the provisions of Section 11 of this Ordinance. After completion of such assignment, and upon City approval thereof, all obligations of Grantee for such pipeline under this part shall cease.

The amount of the fee shall be determined based upon the lineal feet of pipeline and shall vary depending upon the diameter of the pipe and whether the pipeline is active or inactive. The fee for an inactive pipeline shall be fifty (50%) percent of that for an active pipeline of the same dimension. At such time as use of a pipeline shall be discontinued, and if Grantee intends such discontinuance to continue for more than two years, Grantee shall notify City in writing of such use discontinuance. Grantee shall not be entitled to any fee reduction unless said notice is provided, and then only in accordance with Section 4(f) and 7(c).

(c) Consumer Price Index Adjustment. The annual payment for each lineal foot of pipeline shall be computed and revised each calendar year as follows:

(1) The applicable base rate shall be multiplied by the Consumer Price Index (CPI) for Homeowners' Costs in the Los Angeles Metropolitan Area, published by the United States Department of Labor, Office of Information for the month of September immediately preceding the month of January in which payment shall be due and payable, and divided by the Consumer Price Index for Homeowners' Costs for December, 1984 which is 100.0. Under no circumstances shall the multiplying factor be less than one or the computed fees be greater than what is allowed under applicable California law.

(2) If the United States Department of Labor, Office of Information discontinues the preparation and publication of a Consumer Price Index for Homeowners' Costs in the Los Angeles Metropolitan Area, and if no transposition table prepared by the Department of Labor is available so as to make those statistics which are then available applicable to the Index of December, 1984, then the City Council shall prescribe a rate of payment which shall, in its judgment, vary from the rates specified in this subsection in approximate proportion as commodity consumer prices then current vary from commodity consumer prices current in December, 1984. Upon this point the determination by the City Council shall be final and conclusive.

(3) The Engineer shall determine the adjustment in CPI in accordance with this subsection (c) and provide Grantee with the corrected schedule prior to December 1 preceding the month of January in which payment shall be due and payable.

(d) Time for Payment. The annual franchise fee shall be computed based upon the Schedule of Charges in Exhibit B, as adjusted pursuant to subsection (c) of this Section, and the initial annual payment shall be due and payable upon Grantee's filing of written acceptance with the City Clerk pursuant to Section 14(b). The franchise fee shall be prorated for the remainder of the calendar year based upon a 360-day year. The next annual payment shall be due and payable on the first working day of the following calendar year, and on the first working day of each calendar year thereafter for the remainder of the franchise, whether or not an invoice therefore is received. Payment shall be accompanied by the inventory of facilities described in Section 9(b) and also showing Grantee's computation of franchise fee for each pipeline segment.

(e) Late Charges. Any fees charged or expenses charged to Grantee by City pursuant to this Section, or any other provision of this Ordinance, shall be paid when due, or shall be deemed delinquent. Any delinquent amounts shall accrue interest commencing ten (10) days after the due date, at the rate of one and one-half percent (1.5%) per month (based upon a 30-day calendar month) or any lesser amount if required by law. Any neglect, omission or refusal by said Grantee to pay the franchise fee with any late charges, within thirty (30) days of delinquency, at the times or in the manner herein provided, shall be grounds for a declaration of a forfeiture of this franchise and of all rights hereunder.

(f) Refunds. Upon the written request of Grantee, fees previously paid on pipelines which are inactive, abandoned, assigned, or transferred in accordance with the provisions hereof shall be refunded to Grantee for the unearned portion thereof upon the basis of the fee schedule under which the fees were paid, provided said written request is made within ninety (90) days from the date of said inactivity, abandonment, assignment, or transfer. Said refund shall be credited toward the fees payable in the succeeding calendar year or at Grantee's written request as a cash refund for that portion in excess of the fees of said succeeding year, if any. It shall be the obligation of Grantee to duly inform City of the effective date of any inactivity, abandonment, assignment, or transfer.

(g) Past Due Fees For Unauthorized Pipelines. Fees shall continue to accrue during each year or portion thereof that pipelines and appurtenances occupy City streets. In the event Grantee has any pipelines or appurtenances occupying City streets without right, Grantee shall pay all fees computed based on the schedules set forth herein, as annually adjusted, with interest and penalties thereon, as provided herein, for each year or portion thereof in which City streets were so occupied.

(h) Changes in Law. After five (5) years from the commencement of this franchise, and every five (5) years thereafter, the franchise fees provided hereunder may be increased to the maximum permitted by state law should state law permit the imposition of greater franchise fees.

Section 5. GRANT OF FRANCHISE SUPERSEDES ALL OTHER RIGHTS

This franchise is granted in lieu of all other franchises owned by Grantee, or the aforementioned entities, or by any successor or assign of Grantee to any rights under this franchise, for transmission and distribution of oil within the limits of the City, as said limits now or may hereafter exist, and the acceptance of the franchise hereby granted shall operate as an abandonment of all other such franchises within the limits of the City, as such limits now or may hereafter exist, in lieu of which this franchise is granted.

Section 6. GRANTEE'S GENERAL OBLIGATIONS

(a) Compliance with Law. The Grantee shall construct, install, maintain, remove and/or abandon all pipelines and appurtenances in a good and workmanlike manner and of good materials and in conformity with all the applicable ordinances, rules and regulations heretofore or hereafter adopted by the City Council in the exercise of its police power. The Grantee shall operate and maintain all pipelines and appurtenances included under this franchise in accordance with all applicable requirements of Part 195 of Title 49 of the United States Code of Federal Regulations and local ordinances subject to the changes, amendments and modifications as hereafter may be adopted in accordance with local, state, or federal law, including but not limited to those requirements concerning pipeline design, construction, testing, maintenance, surveillance, and operation of utility gas gathering, transmission and distribution piping systems. Any vibration from pipelines and appurtenances shall be kept to a level such that it is undetectable to any residents or businesses in the City and in such cases as it is deemed necessary by the engineer, vibration-dampening equipment of the best available technology shall be installed within ninety (90) days of such an order to reduce any vibrations to levels deemed acceptable by the American National Standards Institute.

(b) Emergency Response Plan. The Grantee shall, for all active pipelines, develop and maintain an emergency response plan satisfactory to the Engineer, which covers franchise operations within the City. In general, an emergency response plan meeting the requirements of Federal and State law and containing the information contained in this section shall be acceptable. The emergency response plan shall include proof of arrangements capable of providing emergency clean-up services, including but not limited to traffic control, sand, vacuuming, and other supplies and services as necessary, within four (4) hours of notification of any problem, and such other information as the Engineer shall reasonably require. The Engineer shall be notified ten (10) days in advance of any proposed change in such arrangements. The current emergency response plan shall be resubmitted annually to the Engineer on the first working day of the calendar year.

(c) Excavation Permit Required. The Grantee shall obtain and pay any required fees for an excavation permit before commencing any construction, alteration, installation, removal and/or maintenance of pipelines, appurtenances, and cathodic protection under this franchise. The Grantee may obtain an excavation permit by filing a

set of excavation plans with the Engineer, which shall be subject to his or her review and approval. The excavation plans shall show the location of the proposed excavation as well as the location and existence of all pipelines, sewers, conduits, improvements, and other facilities including but not limited to gas, oil and gas product gathering, distribution and transmission pipelines that may be impacted by the proposed excavation activity. The excavation plans shall also contain an adequate description of the proposed work including an estimate of the duration of interference with any street traffic. The Engineer may impose conditions upon the issuance of an excavation permit, including the posting of a faithful performance bond in such principal amount as the Engineer may deem adequate. In addition, the Engineer may also give the Grantee directions for the location of any pipelines and appurtenances as may be reasonably necessary in the opinion of the Engineer to avoid structures in or under the street.

(d) Cathodic Protection. If cathodic protection is proposed to be used for pipelines and appurtenances and electrical attachments or components thereto which have been or are hereafter installed or maintained beneath the surface of City streets, it shall meet the standards set forth by Part 195 of Title 49 of the United States Code of Federal Regulations and Chapter 5.5 of the California Government Code. The Grantee shall conduct annual testing on City water lines located near the Grantee's pipeline at sufficient stationing to show that no damage is occurring to the City's water lines as a result of Grantee's cathodic protection measures.

The Grantee shall be fully responsible for the repair and/or replacement of City pipelines and appurtenances and electrical attachments or components thereto, as required by the Engineer, damaged by cathodic protection installed or maintained by the Grantee. All repair and replacement work shall be completed at the Grantee's sole expense.

(e) Performance of Work. The work shall be done in compliance with all City rules, regulations, ordinances, standards and specifications, and such other conditions as the Engineer may direct. All work shall be subject to the inspection of the Engineer. All street coverings or openings, or traps, vaults, and manholes shall at all times be kept flush with the surface of the streets; provided however, that vents for underground traps, vaults and manholes may extend above the surface of the streets when said vents are located in parkways, between the curb and the property line, subject to the prior approval of the Engineer. The Grantee shall provide adequate traffic safety barriers, signs, devices and traffic safety warning equipment in accordance with City ordinances, rules or regulations or such additional safety measures as the Engineer may direct.

(f) Emergencies. Whenever any of Grantee's pipelines or appurtenances permits the escape of liquids, vapors, or gases, it shall be the duty of Grantee and any person using or controlling the pipeline or appurtenance to immediately notify the Los Angeles County Consolidated Fire District and Public Works Department and make sure the situation is safe. This includes but is not limited to containment, pump shutdown, valve closures, and evacuation of lines. In the event of an emergency

threatening life, health, safety, or property, where it is not possible to obtain an excavation permit prior to commencement of the work, the Grantee may commence such work provided that within seventy-two (72) hours thereafter the Grantee shall make application to the Engineer for an excavation permit in accordance with the foregoing procedures. The Engineer may impose reasonable conditions upon the issuance of such a permit and all work shall be subject to inspection. Adequate traffic safety barriers shall be maintained at all times and any damaged portion of the street shall be restored to the same condition as existed prior to the excavation. If the Engineer determines that no emergency occurred or that an excavation permit could have been obtained in advance, the Engineer shall assess the Grantee an amount equal to the cost of the work, which shall be paid by the Grantee within thirty (30) days after invoice therefore.

(g) Annual Certification - Hazardous Liquid Pipelines. Prior to the first working day in January of each year, the Grantee shall certify to the Engineer the total footage of its hazardous liquid pipelines within the City. The certification shall include a breakdown of the footage under the control of:

- (1) United States Department of Transportation
- (2) California State Fire Marshal
- (3) City of Signal Hill

Grantee shall also file with the Engineer, in a form and manner prescribed by the Engineer, a certificate under penalty of perjury that Grantee has complied with all of the requirements of Part 195 (Transportation of Hazardous Liquids by pipeline) of Title 49 of the United States Code of Federal Regulations concerning Accident Reporting (Subpart B), Design Requirements (Subpart C), Construction (Subpart D), Hydrostatic Testing (Subpart E), Operation and Maintenance (Subpart F), and compliance with all other applicable federal, state, and local regulations.

(h) Disclaimer. It is explicitly understood that the City's records are not complete and pipelines and appurtenances previously unknown to City are frequently discovered. Therefore, by granting this franchise or approving any such excavation permit the City does not warrant the accuracy of information regarding the location or existence of other facilities supplied by the City to the Grantee. Nothing herein shall be deemed to make the City, the Agency, or Engineer or any officer or employee of the City or the Agency responsible or liable to the Grantee or any other person by virtue of approval of excavation permit plans by the City regardless of whether any information or other material is supplied to the Grantee by the City or the Agency pertaining to the location of existing pipelines, facilities or other improvements on, in, or under any street or other public property.

Section 7. REPAIR OF STREETS; RELOCATION AND REMOVAL OF FACILITIES

(a) **Repair of Streets.** The Grantee shall make and backfill all excavations so as to leave the surface of the public street, alley, highway, or public place in as good as a condition as it were prior to said excavation. If any portion of any street shall be damaged by reason of defects in any of the pipelines and appurtenances maintained or constructed under this franchise, or by reason of any other cause arising from the construction, operation, maintenance or existence of any pipelines and appurtenances constructed or maintained under this franchise, the Grantee shall, at its own cost and expense, *immediately repair* any such damage and restore such street, or portion of street, to as good a condition as existed before such defect or other cause of damage occurred, such work to be done under the direction of the Engineer, and in accordance with all rules, regulations, ordinances, standards and specifications of the City. Grantee shall repair any such damage and restore such street within three (3) working days of receipt of written demand therefore by the Engineer, or such other period as the Engineer may prescribe when required by the public health and safety.

(b) **Relocation and/or Removal of Facilities.** The Grantee shall, from time to time protect, support, dislocate, temporarily or permanently as may be required, remove or relocate, without expense to the City or any other governmental entity, any facilities installed, used, and maintained under the franchise, when made necessary by any lawful change of grade, alignment, or width of any public street, including the construction of any subway or viaduct, water, sewer, or storm drain lines by the City or any other governmental entity and including when any underground utility district is formed, or made necessary by any other public improvement or alteration in, under, on, upon, or about any public street or other public property, whether such public improvements or alteration be at the insistence of the City or any other governmental entity, and whether such improvement or alteration is for a government or proprietary function, or made necessary by traffic conditions, public safety, street vacation, or any other public project or purpose of City or any other governmental entity. Grantee shall diligently seek and obtain all permits, licenses, or approvals required by governmental agencies of competent jurisdiction. All work shall be performed as directed by the Engineer, and the decision of the Engineer shall be final and binding upon Grantee. Such work shall be completed within ninety (90) days after Grantee has obtained all necessary permits and received written notice from the Engineer to proceed, or such greater or lesser period as the Engineer may reasonably direct.

(c) **Change in Use of Facilities.** Upon the expiration, non-renewal, revocation, or termination of this franchise, Grantee shall, within twenty (20) days thereafter, make written application to the Engineer for authority to (i) classify the pipelines and appurtenances as inactive, (ii) remove all such idle pipelines and appurtenances, or (iii) abandon them in place. Thereupon the Engineer shall determine whether such pipelines and appurtenances are inactive, whether such pipelines or appurtenances can be removed without detriment to the public interest, and under what conditions such removal may be safely effected, or alternatively, whether some or all of such pipelines and appurtenances may be abandoned in place, and shall then notify the Grantee regarding such requirements and conditions as shall be specified in the

Engineer's order. It is expressly understood that in light of environmental liability arising from conditions associated with abandoned pipelines, such abandonment is disfavored and would be approved by the City only in unique circumstances where the public health, safety, and welfare is protected and promoted.

(d) **Removal or Abandonment of Facilities.** Within ninety (90) days after the determination of the Engineer approving removal or abandonment of the pipelines and appurtenances, and pursuant to such order of the Engineer, Grantee shall remove or abandon in place, as the case may be, all such facilities. The City may disconnect or sever any facilities not timely removed at the point at which they enter City streets so they cannot be used for the purposes for which they were intended without reconnection after proper authorization.

(e) **City to Perform Work.** In the event that Grantee fails to perform the repair, removal, relocation and/or abandonment as specified in this Section within the time periods set forth above, then the Engineer may have such failure cured by having such work performed by City or its agents and charge Grantee the cost therefore. City shall keep an itemized account of the cost thereof, including an administrative charge of twenty-five percent (25%) for overhead. Grantee shall pay such costs within thirty (30) days of written invoice therefore by City. In addition, in the event a bond has been posted in accordance with Section 6(c) the City or the Agency may cure the breach and recover from the bond principal and surety the expenses incurred thereby, including attorney's fees.

(f) **Liability of Grantee.** Any repair, removal, relocation, or abandonment as required by this Section of any street or facility installed, used, or maintained under this franchise shall be the sole responsibility of Grantee, and Grantee, pursuant to Section 8, shall indemnify City from any liability arising from such repair, relocation, removal, or abandonment. Grantee shall be solely responsible for complying with all laws, regulations, and other orders as may be applicable to such repair, relocation, removal, or abandonment, whether federal, state, local, or administrative. City's approval of such repair, relocation, removal, or abandonment shall not be deemed to relieve Grantee of any liability Grantee may have for contaminated soils or other environmental liability arising from said pipelines and appurtenances. Grantee acknowledges that the City is in no way responsible for conducting or accomplishing any such repair, relocation, removal, or abandonment, or for compliance with any laws, regulations, or orders applicable thereto, and acknowledges and agrees that it shall not hold City liable or responsible in any manner for any loss, claim, or damage, including environmental damage or compliance with future repair, relocation, removal, or abandonment requirements, in connection with any such repair, relocation, removal, or abandonment.

Section 8. INSURANCE AND INDEMNIFICATION

(a) **Insurance.** Prior to the effective date of this franchise, Grantee shall provide certificates of insurance evidencing the maintenance of public liability insurance, for injury and death of one or more persons resulting from the same incident, accident, or

occurrence and for damage to or destruction of property in a combined limit or aggregate amount of Two Million Dollars (\$2,000,000.00). Such insurance shall name the City as additional insured, and protect the City, its officers and employees, and Grantee against loss, directly or indirectly, from liability imposed by law on account of bodily injury and death, and damage to or destruction of property, resulting from the activities of the Grantee under the rights granted by this franchise. The insurance shall contain a severability of interest clause providing that the coverage shall be primary for losses arising from Grantee's operations and neither the City, Agency, nor their insurers shall be required to contribute to any loss. Such insurance shall be maintained in full force and effect during the entire term of this franchise, and shall provide for thirty (30) days written notice to the City prior to any cancellation. The insurance policy shall be issued by an insurance company authorized to do business in the State of California with a Best's minimum policyholder rating of "A" status or better and a Best's financial category minimum rating of Class 9 status or better, as rated in the most recent edition of Best's Key Rating Guide, or as otherwise approved by the City in the event such rating system is modified. The insurance required hereunder may be increased by the City during the term of the franchise to reflect increased risk of losses in the industry, and other market factors.

(b) Self-Insurance. Notwithstanding the foregoing requirements for insurance, no such insurance policy shall be required if the Grantee customarily self-insures the risks covered by the required insurance, and has presented to the City:

(1) A certification evidencing such facts, which certification has been approved by the Engineer as to sufficiency and by the City Attorney as to form, to which is attached the following agreement:

In consideration of City allowing Grantee to self-insure the risks in lieu of a policy of liability insurance, Grantee agrees to indemnify and keep and save free and harmless and defend the City, its officers and employees from and against any and all loss, claims, or demands of any kind or nature whatsoever for death, injury, or loss to persons or damage to property, including property or facilities owned by the City, its officers or employees, or any of them which they may sustain or incur or which may be imposed upon them, or any of them, arising out of, or in any manner incident to, Grantee's operations authorized by a permit or permit supplement issued pursuant to the provisions of the Municipal Code, or a permit or permit supplement, issued pursuant to the Ordinance, or an excavation permit issued pursuant to the provisions of the Municipal Code. However, the indemnity obligation of Grantee shall not apply to any claim or liability caused by the sole negligence or willful misconduct of the City

(2) A financial statement showing the financial condition of the Grantee as of a date not more than one (1) year prior to Grantee's application for the franchise,

which statement has been certified by Grantee's proper officials to be true and correct, and which reflects a net worth of the Grantee in excess of five (5) times the amount of limits of liability as established herein. The statement shall have been approved by the Engineer as to sufficiency and by the City Attorney as to form.

(c) Bonds. Whenever any performance bond is required to be posted under this franchise, the bond shall be issued in a form approved by the City Attorney and issued by a corporate surety authorized to do business in the State of California with a Best's minimum policyholder rating of "A" status or better, and a Best's financial category minimum rating of Class 9 status or better, as rated by the most recent edition of Best's Key Rating Guide, or as otherwise approved by the City in the event such rating system is modified. The City may increase the principal amount of any bonds specified in this franchise during the term of the franchise to reflect inflation, increased risk of losses and other factors.

(d) Indemnification. Grantee agrees to indemnify the City, the Agency, their officers, employees and agents against, and shall hold and save them and each of them harmless from, any and all actions, suits, claims, damages to persons or property, losses, costs, penalties, obligations, errors, omissions or liabilities, (herein "claims or liabilities") that may be asserted or claimed by any person, firm or entity arising out of or in connection with the use by Grantee of the streets or the making of excavations in said streets, or the work, operations or activities of Grantee, its agents, employees, subcontractors, or invitees, provided for herein, or arising from the acts or omissions of Grantee hereunder, or arising from Grantee's performance of or failure to perform any terms, provision, covenant or condition of this franchise, whether or not there is concurrent passive or active negligence on the part of City, the Agency, their officers, agents or employees but excluding such claims or liabilities arising from the sole negligence or willful misconduct of the City, the Agency, their officers, agents or employees, who are directly responsible to the City or the Agency, and in connection therewith:

(1) Grantee shall defend any action or actions filed in connection with any of said claims or liabilities and shall pay all costs and expenses, including legal costs and attorneys' fees, incurred in connection therewith;

(2) Grantee shall promptly pay any judgment rendered against the City, the Agency, their officers, agents or employees for any such claims or liabilities arising out of or in connection with such work, operations or activities of Grantee hereunder; and Grantee agrees to save and hold the City, the Agency, their officers, agents, and employees harmless therefrom;

(3) In the event the City, the Agency, their officers, agents, or employees is made a party to any action or proceeding filed or prosecuted against Grantee for such damages or other claims arising out of or in connection with the work operation or activities of grantee hereunder, Grantee agrees to pay to the City, the

Agency, their officers, agents or employees, any and all costs and expenses incurred by the City, the Agency, their officers, agents, or employees in such action or proceeding, including but not limited to, legal costs and attorneys' fees.

(4) The indemnity, defense and hold harmless provisions of this Section shall include any claim of damage resulting from or relating to environmental contamination including any and all Environmental Claims, Environmental Clean Up Liability, Environmental Compliance Costs, and any other claims which arise under Environmental Law from the leakage or spillage of the contents of the pipeline, whether by slow seeping, breakage whether or not such leakage or break results from actual negligence on the part of Grantee.

Section 9. IDENTIFICATION AND INVENTORY OF FACILITIES

(a) Identification of Facilities. All valves and gates, whether boxed or exposed, poles and pipelines which are exposed on structures installed or maintained in City property shall bear a distinguishing mark, either by stenciling in the case of pipelines, or by means of a metal tag attached to poles and, with wire to gates and valves, with the name and telephone number of the owner and name of the material carried therein stated thereon. Should the City prescribe a code system for designating the material carried, then the code may be used therefore.

(b) Inventory and Description Required. All persons owning, using, or controlling any facilities installed or maintained beneath the surface of any street shall annually, on the first working day in January, submit to the Engineer, in the form and manner prescribed by the Engineer, a complete inventory of the facilities, including legal descriptions and maps, showing pipeline location and depth (when available), the size (internal diameter) and lineal footage of each pipeline segment, and the date of each pipeline addition or deletion. The term "facilities", as used in this Section, shall include all pipelines and appurtenances of the Grantee, which are in place in the street as of the first day of the calendar year, plus all pipelines thereafter installed during said year. All pipelines in place shall be deemed to be in use until the Grantee files an application with the Engineer for permission to remove or abandon the same and approval is granted by the City pursuant to Section 7(c).

(c) Pipelines Installed During Year As to pipelines installed during any year, within forty-five (45) days after completion of such installation, Grantee shall file a supplement to its inventory including the additional facilities. Such facilities shall then be deemed to be covered by this franchise unless within twenty (20) days after receipt of such notice the Engineer shall inform Grantee in writing that such facilities are not accepted and the reasons therefore. In the event such facilities are not accepted, the determinations of the Engineer may be appealed to the City Council.

Section 10. CONDEMNATION

The franchise granted herein shall not in any way or to any extent impair or affect the right of the City to acquire the property of the Grantee hereof either by purchase or through the exercise of the right of eminent domain, and nothing herein contained shall be construed to contract away or to modify or to abridge, either for a term or in perpetuity, the City's right of eminent domain in respect to the Grantee or any public utility, nor shall this franchise ever be given any value before any court or other public authority in any proceeding of any character in excess of the cost to the Grantee of the necessary publication and any other sum paid by it to the City therefore at the time of the acquisition thereof.

Section 11. TRANSFER

(a) **Prohibition on Transfer Without City Approval.** Except as otherwise provided herein, the Grantee shall not sell, transfer, or assign this franchise or any part thereof without the prior written consent of the City Council expressed by resolution, and then only under such conditions as may therein be prescribed.

(b) **Transfer Defined.** As used herein, a "Transfer" shall include the transfer to any person or group of persons acting in concert of more than fifty percent (50%) of the present ownership and/or control of the Grantee in the aggregate, taking all transfers into account on a cumulative basis. Notwithstanding the foregoing, a "transfer" shall not include Grantee's entering into contract(s) with any other entities to use the pipeline facilities subject to this franchise, so long as Grantee retains the responsibility to operate and maintain the pipelines covered by this franchise.

(c) **Approval of Transfer** Approval and consent shall be granted by the City Council upon presentation of evidence demonstrating that the person to whom any of the rights or privileges granted herein are to be sold, transferred, leased, assigned, hypothecated, encumbered, merged, or consolidated, has the experience and resources, financial, managerial and otherwise, to perform its obligations under this franchise. However, the City Council may make any modifications in this franchise or establish such conditions to the transfer as may be necessary to effectuate the purposes of this franchise and protect the public health, safety, and general welfare.

(d) **Transfer in Violation Default.** In the event the transfer is approved by the City Council, the Grantee's assigns or successors shall accept the franchise in the same manner as provided herein, and the provisions of this franchise shall be binding upon such assigns or successors in like manner as upon the Grantee. Any purported sale, transfer, lease, assignment, hypothecation, encumbrance, merger, agreement, consolidation or similar transaction affecting this franchise regardless of whether such transaction is voluntary or involuntary and which occurs without the prior approval and consent of the City Council shall be void, and shall, in addition, constitute a default and be grounds for forfeiture under this franchise, provided, however, that no forfeiture shall occur until after the City Council holds a noticed hearing on the matter pursuant to Section 12.

Section 12. VIOLATIONS, REVOCATION

(a) Notice of Violations. In the event of a violation of any condition, term, or provision of this franchise, or of any excavation permit issued pursuant hereto, the Engineer shall inform the Grantee by phone, if the violation constitutes an immediate danger to health, safety, or property and shall send written notice thereof by certified mail to the Grantee, and may immediately revoke any excavation permit. The notice shall state the nature of the violation, the corrective action to be taken, the time by which said violation shall be cured, and the consequences of Grantee's failure to cure the violation. The Engineer may demand that the Grantee, and in such case the Grantee shall, immediately cease operations pursuant to any excavation permit.

(b) Appeal. Within ten (10) days following the sending of such notice of violation the Grantee may file a written appeal with the City Council. The appeal shall state the grounds on which it is taken. The City Council shall review the appeal and determine whether to accept the appeal and set the matter for public hearing. If the matter is not set for hearing, the Engineer's action shall be final. Grantee shall be fully liable for any losses, costs, damages, or claims arising during the pendency of such appeal.

(c) Hearing. The Grantee shall be notified in writing of the date, time, and place of the hearing at least ten (10) days in advance of the hearing, and notice of such hearing shall be published in a newspaper of general circulation. At the conclusion of the hearing, the City Council shall consider the evidence and affirm, modify, or reverse the decision of the Engineer. The decision of the City Council shall be final.

(d) Revocation of Franchise. The City Council may revoke and terminate this franchise, and declare a forfeiture thereof, where Grantee or its successors or assigns has neglected or refused to comply with any of the provisions or conditions hereof, or of any notice of violation or final order of the Council issued pursuant hereto, and has not timely taken an appeal, nor has begun the work of compliance, including seeking any necessary governmental permits, licenses, or approvals, within thirty (30) days following receipt of said notice or order, or after beginning said compliance shall not prosecute the same with due diligence to completion. A forfeiture may be declared only after the City Council has adopted a resolution of intent to revoke such franchise and thereafter held a public hearing in the same manner as granting the franchise or as otherwise required by law. (See Section 6232-6235 of the Public Utilities Code.)

(e) Performance of Work by City. Notwithstanding the foregoing, if necessitated by the public health, safety, and welfare, after expiration of said thirty (30) days, and prior to declaration of forfeiture, the City may commence any work of compliance and hold Grantee liable for the actual cost incurred thereof and may revoke the franchise and declare the franchise forfeit even though the City has corrected the default.

(f) **Bonds Required for Violations.** In the event of a violation of any condition, term, or provision of an excavation permit, the Engineer may require the Grantee to thereafter file with the City, and maintain in effect during the term of this franchise, a faithful performance bond in favor of the City. The bond shall have a corporation surety in the principal sum of Twenty-Five Thousand Dollars (\$25,000.00), or such greater amount as may be approved by the City Council, on condition that the Grantee shall well and truly observe, fulfill, and perform each term and condition of the excavation permit, and that in case of any breach of condition thereof, the City may cure the breach and may recover from the principal and sureties the expenses incurred, including attorney's fees.

(g) **Additional Remedies.** In addition to any other remedy provided hereunder, or in lieu of revocation of this franchise, the Engineer or the City Council, as the case may be, may impose the following remedies for any violation of this franchise, provided that such remedies, taken cumulatively, shall not be excessive, and if imposed by the City Council, may only be imposed after a public hearing has been held as provided in this Section:

- (1) A reduction of the term of the franchise by one (1) day for every day that the violation continues; and/or
- (2) Liquidated damages in an amount not exceeding Five Hundred Dollars (\$500.00) for each day that such violation continues, provided that such limitation shall be adjusted upward by five percent (5%) annually from the effective date of this franchise.

In accepting this franchise, Grantee expressly agrees that the damages that City may suffer from the violation of this franchise may be extremely difficult or impractical to determine and that the foregoing represent a reasonable method of establishing such damages.

Section 13. MISCELLANEOUS

(a) **Non-Liability of City Officers and Employees.** No officer or employee of the City shall be personally liable to the Grantee, or any successor in interest, for any loss, cost, damage, claim, or liability or for any action, in any manner, whether negligent or willful, arising out of this franchise or any act or omission on the part of the City or such officer or employee with respect to the Grantee.

(b) **Conflict of Interest.** No officer or employee of the City shall have any personal financial interest, direct or indirect, in this franchise nor shall any such officer or employee participate in any decision relating to the franchise which affects his or her personal financial interest or the financial interest of any corporation, partnership, or association in which he or she is, directly or indirectly, interested, in violation of any State statute or regulation. The Grantee warrants that it has not paid or given and shall not pay or give any third party any money or other consideration for obtaining this franchise.

(c) **Covenant Against Discrimination.** Grantee covenants that, by and for itself, its heirs, executors, assigns, and all persons claiming under or through them, that there shall be no discrimination against, or segregation of, any person or group of persons on account of race, color, creed, religion, sex, marital status, national origin, or ancestry in the performance of this franchise. Grantee shall take affirmative action to ensure that applicants are employed and that employees are treated during employment without regard to their race, color, creed, religion, sex, marital status, national origin, or ancestry.

(d) **Notice.** Any notice, demand, request, consent, approval, or communication either party desires or is required to give to the other party or any other person shall be in writing and either served personally or sent by prepaid, first-class mail to the address set forth below. Either party may change its address by notifying the other party of the change of address in writing. Notice shall be deemed communicated at the time it is personally delivered or within seventy-two (72) hours from the time of mailing, if mailed, as provided in this Section.

To City: City Manager
CITY OF SIGNAL HILL
2175 Cherry Avenue
Signal Hill, California 90755
Fax No. (562) 989-7393

To Grantee: Terri Kenney
Land Manager
Cardinal Pipeline, L.P
410 17th Street, Suite 1010
Denver, CO 80202
Telephone No. (303) 534-7716/ (303) 892-9333
Fax No. (303) 825-1035

Larry Alexander
2459 Redondo Avenue
Long Beach, CA 90806
Telephone No. (562) 595-9216
Cell Phone (942) 922- 9895

(e) **Waiver.** No delay or omission in the exercise of any right or remedy by the City shall impair such a right or remedy or be construed as a waiver. City's consent or approval of any act by Grantee requiring City's consent or approval shall not be deemed to waive or render unnecessary City's consent to or approval of any subsequent act of Grantee. Any waiver of any default must be in writing and shall not be waiver of any other default concerning the same or any other provision of this franchise.

(f) **Rights and Remedies are Cumulative.** Except with respect to rights and remedies expressly declared to be exclusive in this franchise, the rights and

remedies are cumulative and the exercise of one or more of such rights or remedies shall not preclude the exercise, at the same or different times, of any other rights or remedies for the same default or any other default.

(g) Choice of Law and Venue. In the event that any litigation arises out of this franchise, it is specifically stipulated that this franchise shall be interpreted and construed according to the laws of the State of California and shall be performable in Los Angeles or Orange County, California.

(h) Attorney's Fees. If either party to this franchise is required to initiate or defend any action or proceeding in any way connected with this Agreement, the prevailing party in such action or proceeding, in addition to any other relief which may be granted, whether legal or equitable, shall be entitled to reasonable attorney's fees. Attorney's fees shall include attorney's fees on any appeal, and in addition, a party entitled to attorney's fees shall be entitled to all other reasonable costs for investigating such action, taking depositions and discovery, and all other necessary costs the court allows which are incurred in such litigation. All such fees shall be deemed to have accrued on commencement of such action and shall be enforceable whether or not such action is prosecuted to judgment.

(i) Amendment. This franchise may not be modified or amended except by ordinance of the City Council adopted in the same manner as required to grant the franchise.

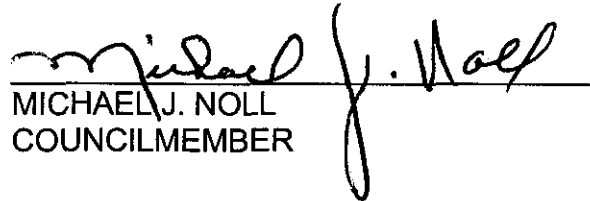
(j) Severability. In the event that any one or more of the phrases, sentences, clauses, paragraphs, or sections contained in this franchise shall be declared invalid or unenforceable by a valid judgment or decree of a court of competent jurisdiction, such invalidity or unenforceability shall not affect any of the remaining phrases, sentences, clauses, paragraphs, or sections of this franchise which are hereby declared as severable and shall be interpreted to carry out the intent of the parties hereunder.

Section 14. PUBLICATION AND ACCEPTANCE

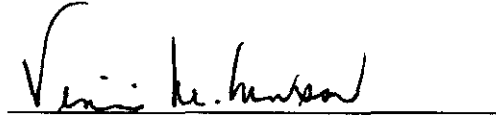
(a) Publication. The Grantee of this franchise shall pay to the City a sum of money sufficient to reimburse it for all publication expenses incurred by it in connection with the granting of this franchise including, but not limited to, the costs of advertising for bids and publication of this ordinance as the same may be required by law, such payment to be made within thirty (30) days after the City shall furnish such Grantee with a written statement of such expenses.

(b) Acceptance. The franchise granted herein shall not become effective until written acceptance thereof shall have been filed by the Grantee with the Director of Finance of the City. Not later than ten (10) days after the publication of this Ordinance, the Grantee shall file with the City Clerk of the City said acceptance of the franchise hereby granted and its agreement to comply with the terms and conditions hereof

PASSED, APPROVED, AND ADOPTED at a regular meeting of the City Council of the City of Signal Hill, California, on this 14th day of March 2006


MICHAEL J. NOLL
COUNCILMEMBER

ATTEST


VIVIAN M. MUNSON
DEPUTY CITY CLERK

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss.
CITY OF SIGNAL HILL)

I, KATHLEEN L. PACHECO, City Clerk of the City of Signal Hill, California, do hereby certify that the foregoing Ordinance No. 2006-02-1356, was duly introduced at a regular meeting on the 28th of February 2006, and adopted by the City Council of the City of Signal Hill, California, at a regular meeting held on the 14th day of March 2006, by the following roll call vote:

AYES: Council Members Tina L. Hansen, Michael J. Noll and Ellen Ward

NOES. None

ABSENT. Mayor Edward H.J. Wilson and Vice Mayor Larry Forester

ABSTAIN: None

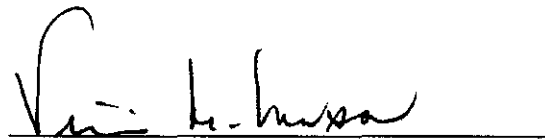

VIVIAN M. MUNSON
DEPUTY CITY CLERK

EXHIBIT A

DESCRIPTION OF PIPELINE ROUTES, DIMENSIONS AND DEPTHS

Pipelines, dimensions, and routes are shown on maps on file in the Public Works Department.

EXHIBIT B

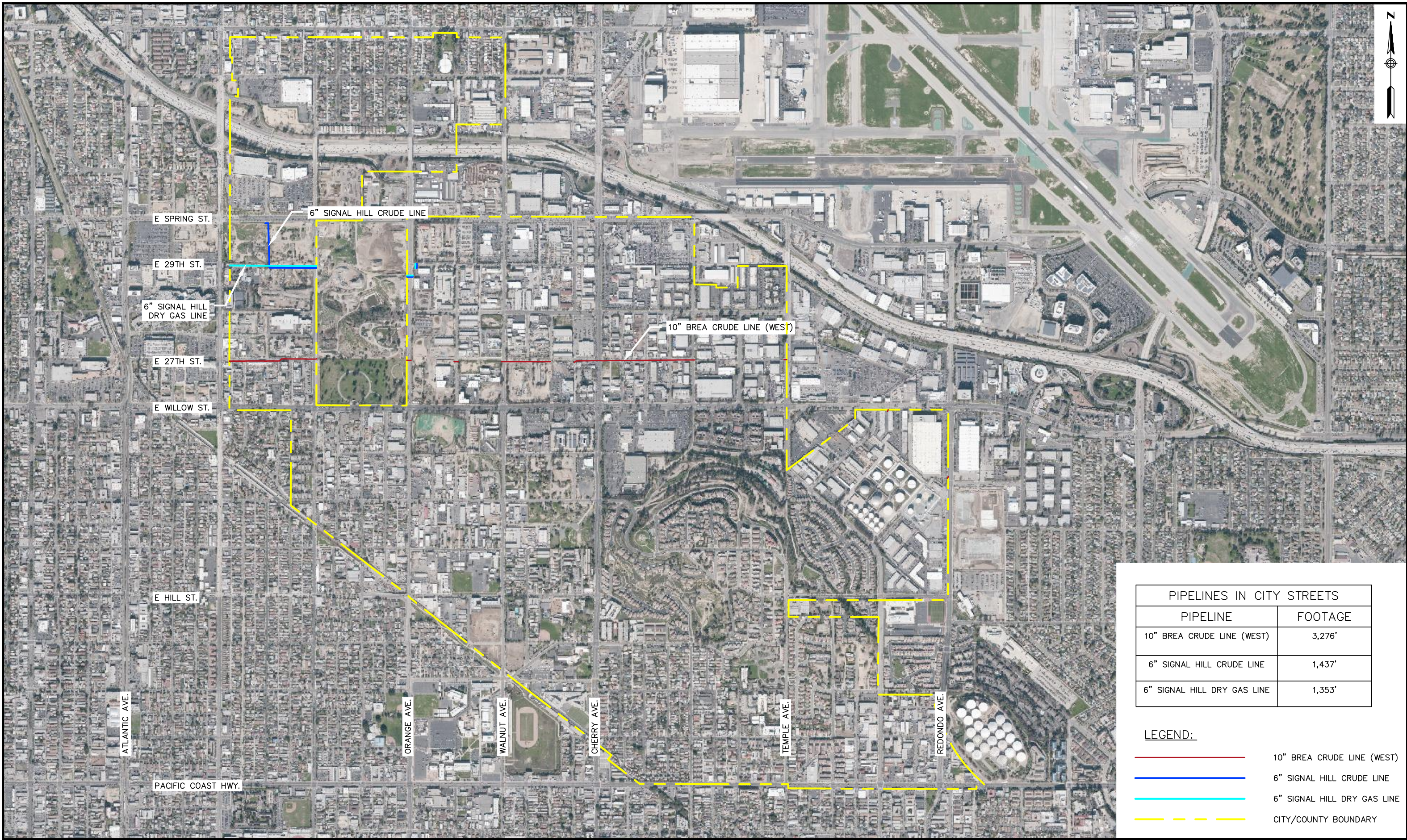
SCHEDULE OF CHARGES

| <u>Pipe Size (Internal Diameter)</u> | <u>Base Rate Per Lineal Foot (1984)</u> | <u>***Rate Per Lineal Foot (2005 Fees – CPI Included)</u> |
|--|---|---|
| 0-4" | \$0.232 | \$0.516 |
| 6" | 0.352 | 0.783 |
| 8" | 0.471 | 1.048 |
| 10" | 0.584 | 1.299 |
| 12" | 0.703 | 1.563 |
| 14" | 0.823 | 1.830 |
| 16" | 0.935 | 2.079 |
| 18" | 1.055 | 2.346 |
| 20" | 1.174 | 2.611 |
| 22" | 1.287 | 2.862 |
| 24" | 1.406 | 3.127 |
| 26" | 1.526 | 3.394 |
| 28" | 1.638 | 3.643 |
| 30" | 1.758 | 3.910 |

For pipelines with an internal diameter not listed herein the fees shall be in the same proportion to the fees of a twelve-inch diameter pipe as the diameter of the unlisted pipe is to 12 inches.

For all pipelines which have been designated inactive by the Grantee and where such designation has been approved by Engineer, the base rate fee per lineal foot shall be fifty percent (50%) of the amount indicated in the Schedule of Charges herein. When calculating the annual fee adjustment for inactive pipelines pursuant to Section 4(c) of this Ordinance, the appropriate base rate indicated on this Schedule of Charges shall be multiplied by the Consumer Price Index figure. The product of such multiplication shall be divided by fifty percent (50%) in order to determine the revised franchise fee.

*** This rate table schedule is for information purposes only at the time of Franchise application. All subsequent rate adjustments will include an appropriate CPI factor, based on the 1984 rate table. Fee rates are subject to change without notice.



E SPRING ST.

E 29TH ST.

6" SIGNAL HILL DRY GAS LINE

E 27TH ST.

E WILLOW ST.

E HILL ST.

PACIFIC COAST HWY.

6" SIGNAL HILL CRUDE LINE

10" BREA CRUDE LINE (WEST)

ATLANTIC AVE.

ORANGE AVE.

WALNUT AVE.

CHERRY AVE.

TEMPLE AVE.

REDONDO AVE.

| PIPELINES IN CITY STREETS | |
|-----------------------------|---------|
| PIPELINE | FOOTAGE |
| 10" BREA CRUDE LINE (WEST) | 3,276' |
| 6" SIGNAL HILL CRUDE LINE | 1,437' |
| 6" SIGNAL HILL DRY GAS LINE | 1,353' |

LEGEND:

- 10" BREA CRUDE LINE (WEST)
- 6" SIGNAL HILL CRUDE LINE
- 6" SIGNAL HILL DRY GAS LINE
- CITY/COUNTY BOUNDARY

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| REV. | DATE | DESCRIPTION OF REVISION | BY | CHK | APP |
|------|----------|-------------------------|----|-----|-----|
| A | 08/07/20 | ISSUED FOR REVIEW | RR | | |

Crimson
Midstream, LLC
3760 Kilroy Airport Way, Suite 300
Long Beach, California 90806

FRANCHISE ORD NO. 1356
EXHIBIT
SIGNAL HILL, CA

SCALE: NTS DATE: 08/07/20
DRAWN: RR SHEET 1 OF 1

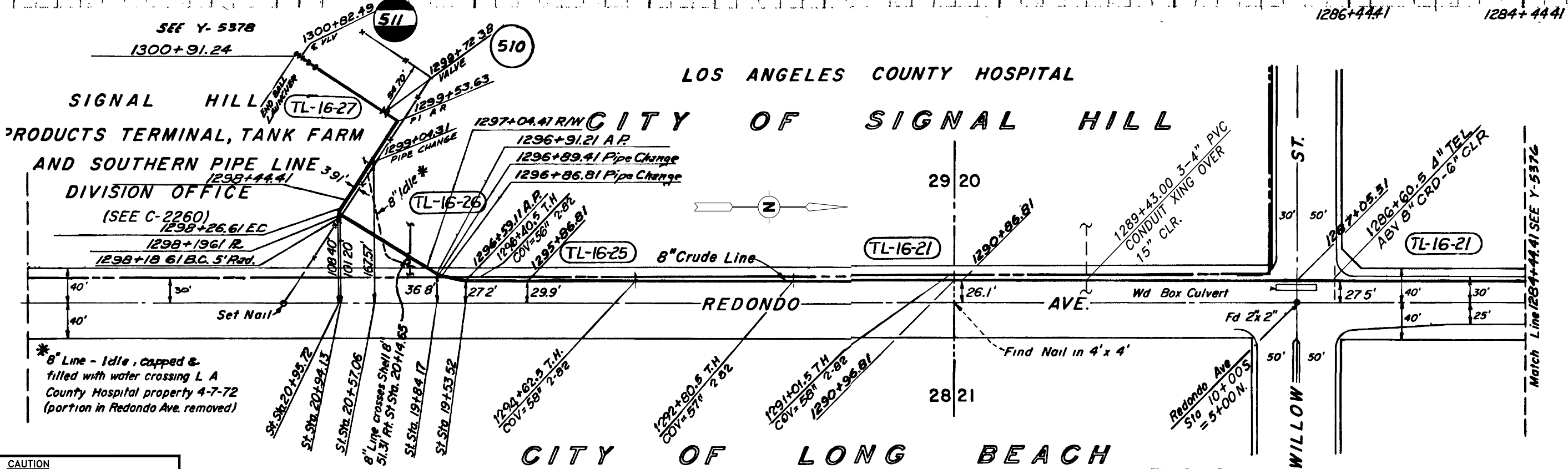
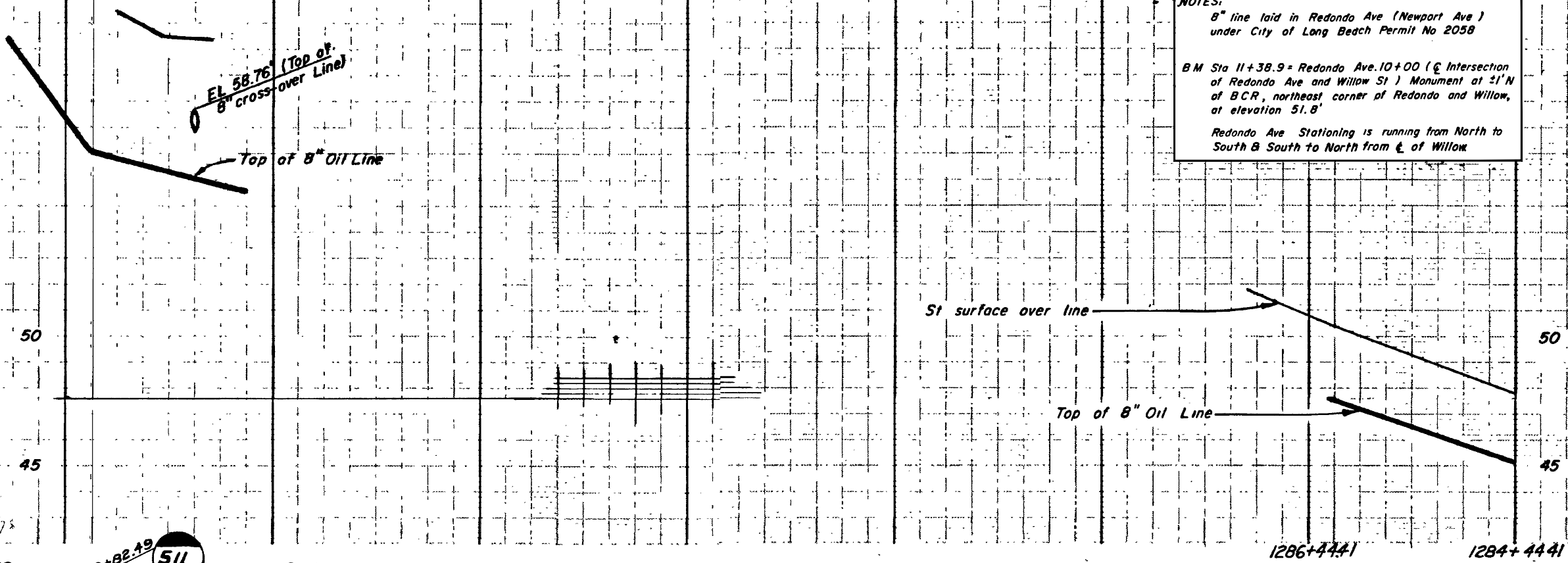
SK-20-039 **F 90**

File: \\Permit_Exchange_Drawings\LAND\2020_Signal Hill Franchise Renewal\SK-20-039.dwg Date: Aug 07, 2020 12:33pm

EL 64.22' (Top of Mac Surf Term Yd.)

EL 58.76' (Top of 8" cross-over Line)

NOTES:
 8" line laid in Redondo Ave (Newport Ave) under City of Long Beach Permit No 2058
 BM Sta 11+38.9 = Redondo Ave. 10+00 (Intersection of Redondo Ave and Willow St) Monument at 2' N of B.C.R., northeast corner of Redondo and Willow, at elevation 51.8'
 Redondo Ave Stationing is running from North to South & South to North from C of Willow



CAUTION
 LOCATION OF PIPE LINES AS SHOWN MAY NOT BE EXACT. THE SPECIFIC LOCATIONS AND DEPTHS OF SUCH LINES MUST BE DETERMINED BY HAND EXCAVATION. BEFORE ANY EXCAVATION OR OTHER WORK NEAR THE LINES SHOWN ON THIS MAP, CONTACT EQUILON PIPELINE COMPANY LLC., AT (888) 257-0877 24HRS. 7 DAYS A WEEK

Field Bk Page
 PL 72 1-4
 PL 83 1

60' 0' 60' 120' 180'
 SCALE IN FEET

| DWG. NUMBER | REFERENCE DRAWING DESCRIPTION | REV. NO. | DATE | REVISION DESCRIPTION | BY | CHK. | ENGR. | APP. |
|-------------|-------------------------------|----------|----------|--------------------------------|----|------|-------|------|
| | | 1 | 10-12-99 | ADDED CONDUIT CROSSING (SP-30) | | | | |

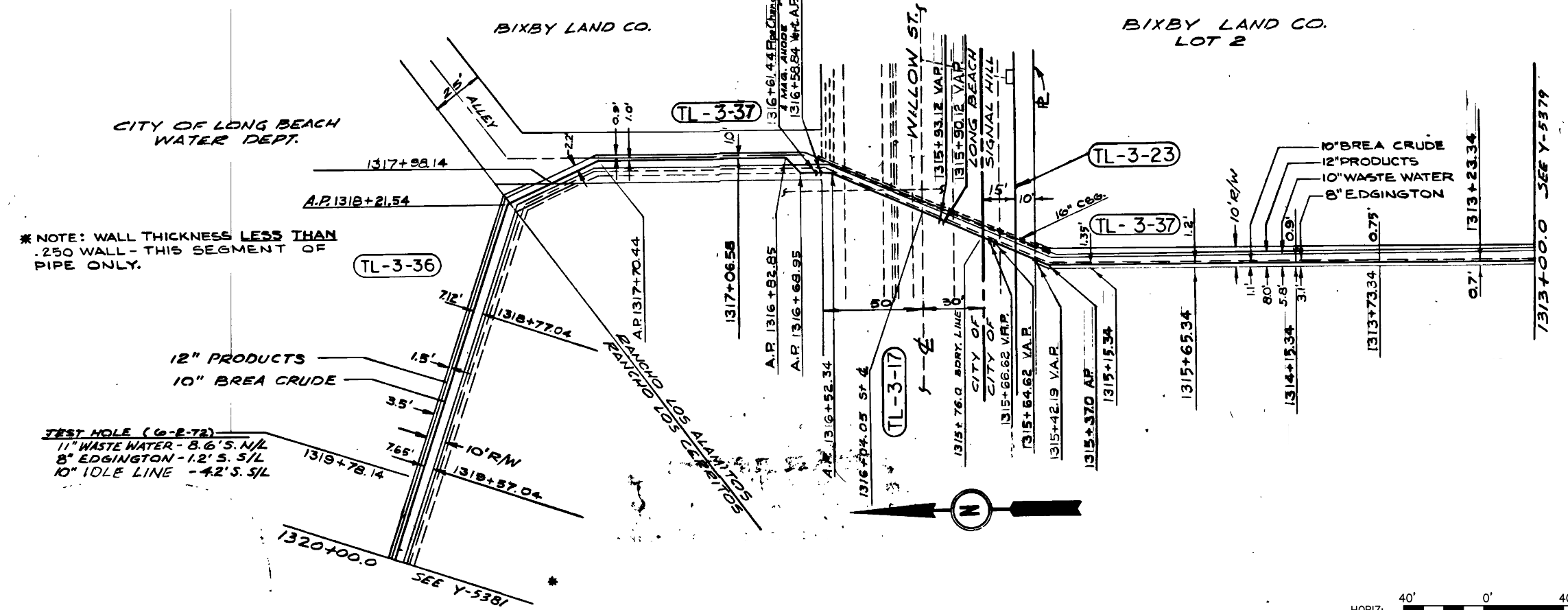
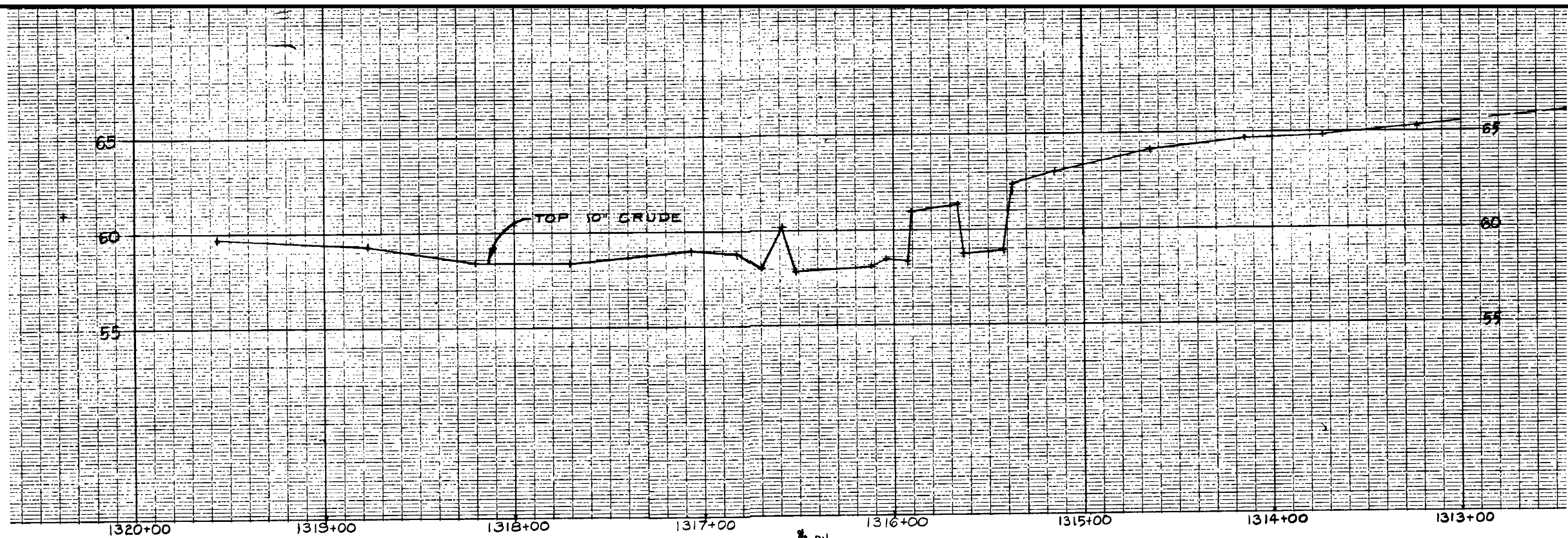
| STATION TO STATION | SIZE (I.D.) | GRADE | COATING | DATE | W.O. |
|--------------------|-------------|-------|-------------|------|--------|
| 1299+04.33 | 8.249 | X-52 | X-TRUE COAT | 3-73 | 377172 |
| 1296+89.41 | 8.249 | X-52 | X-TRUE COAT | 4-72 | 377927 |
| 1296+86.81 | 8.07 | B | SOMASTIC | 8-52 | 528518 |
| 1284+44.41 | | | | | |

EQUILON
 PIPELINE COMPANY LLC
 CALIFORNIA DISTRICT

BREA CRUDE TRUNK LINE

LOS ANGELES COUNTY LONG BEACH/SIGNAL HILL

FORMER DRAWING NUMBER Y-1388 LOCATION CODE 71319
 SCALE: SEE GR. SCL. DATE: 4-16-71
 DRAWN: F.M.FAASAU Sheet 1 of 1 Y-5377



* NOTE: WALL THICKNESS LESS THAN .250 WALL - THIS SEGMENT OF PIPE ONLY.

TEST HOLE (G-2-72)
 11" WASTE WATER - 8.6' S. N/L
 8" EDGINGTON - 1.2' S. S/L
 10" IDLE LINE - 4.2' S. S/L



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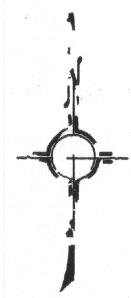
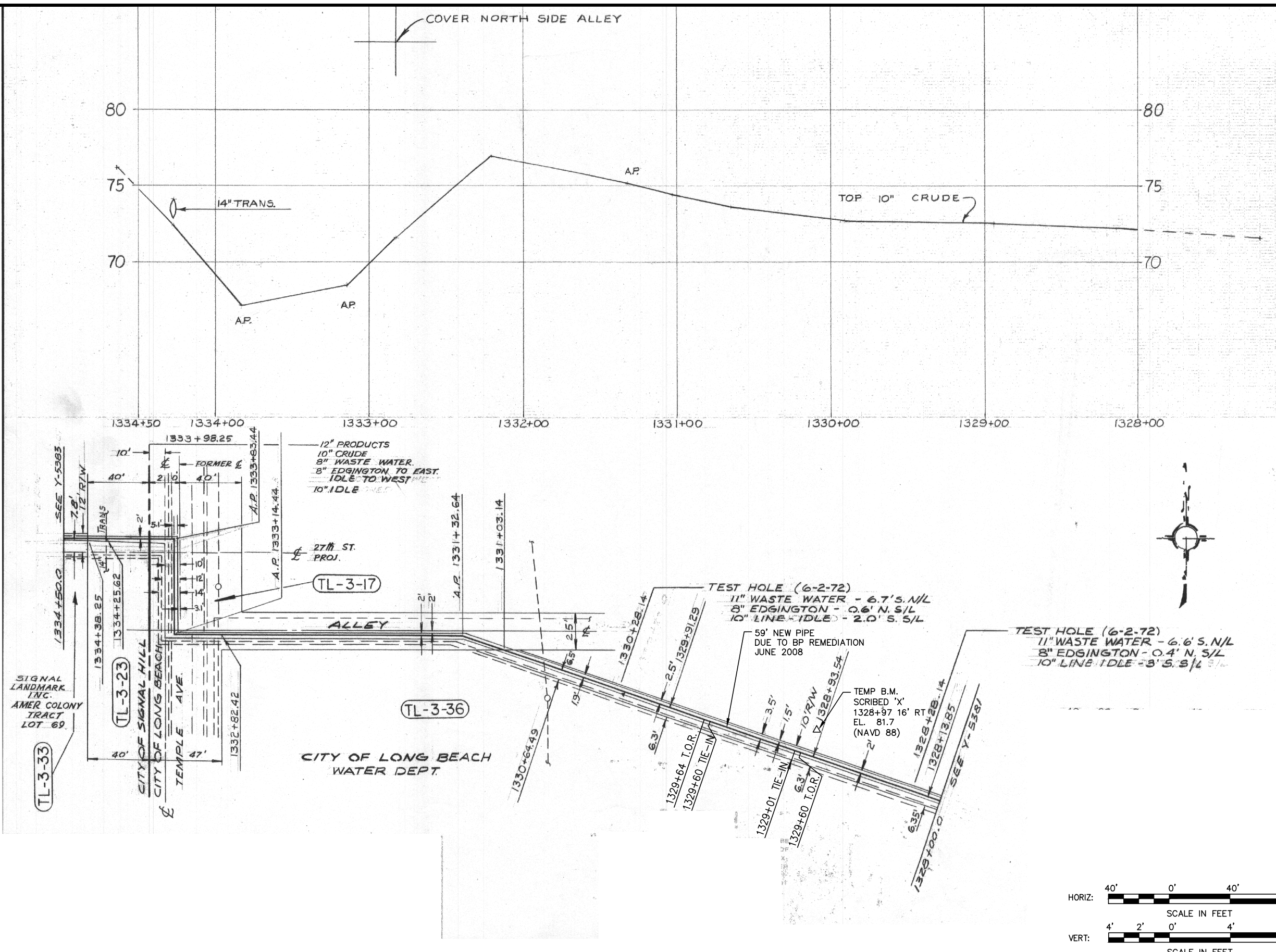
| REV NO | DATE | DESCRIPTION OF REVISION | BY | CHK | ENGR |
|--------|----------|--|----|-----|------|
| 1 | 11/18/15 | ADDED TITLE BLOCK AND DISCLAIMER TO FORMER SHELL DWG | | RR | |
| 0 | 06/1978 | GENERAL REVISION | | | |

| STATION TO STATION | SIZE (I.D.) | GRADE | COATING | DATE | W.O. |
|--------------------|-------------|-------|----------------|------|--------|
| 1313+00.0 | 10.312 | X-52 | NO. 2 SOMASTIC | 6/69 | |
| 1316+61.44 | 10.250 | X-52 | X-TRUE COAT | 3/73 | 377172 |

CRIMSON PIPELINE L.P.
 3760 Kilroy Airport Way, Suite 300
 Long Beach, California 90806

EAST CRUDE 10" CSFM 339
 PIPELINE ALIGNMENT
 SIGNAL HILL/LONG BEACH, CA

SCALE: AS SHOWN DATE: 01/02/73
 DRAWN: SL SHEET 1 OF 1 Y-5380 REV. 1



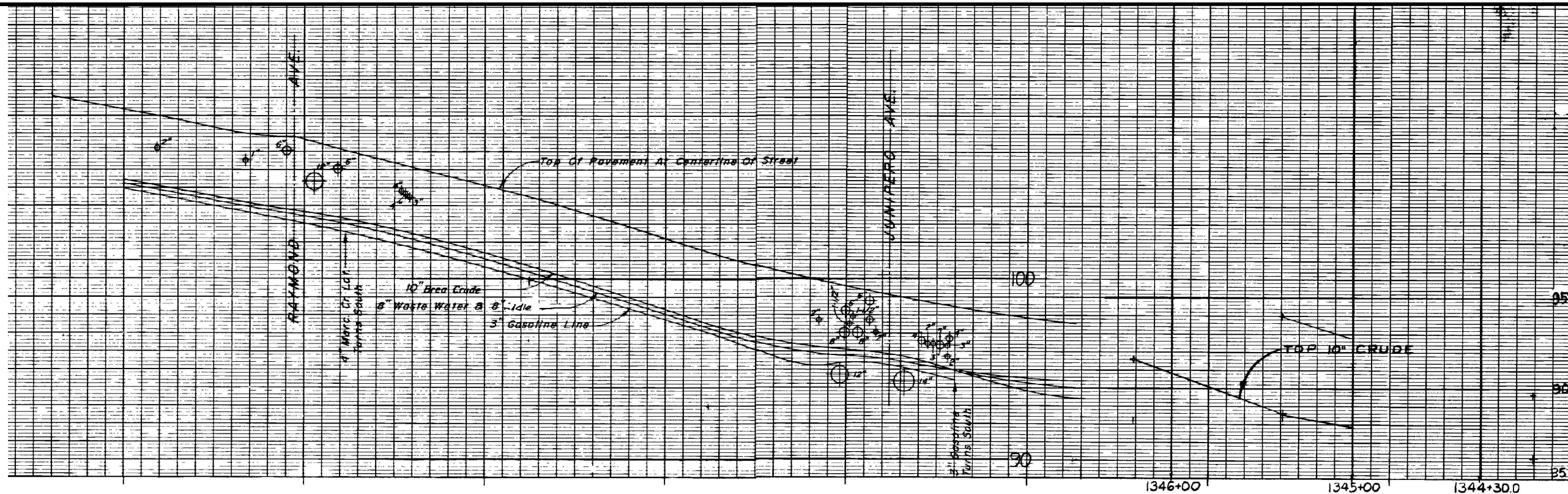
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| REV NO | DATE | DESCRIPTION OF REVISION | BY | CHK | ENGR |
|--------|----------|--|----|-----|------|
| 2 | 11/18/15 | ADDED TITLE BLOCK AND DISCLAIMER TO FORMER SHELL DWG | | RR | |
| 1 | 06/2008 | GENERAL REVISION | | | |
| 0 | 06/1978 | GENERAL REVISION | | | |

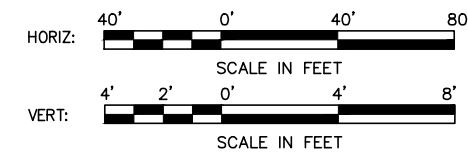
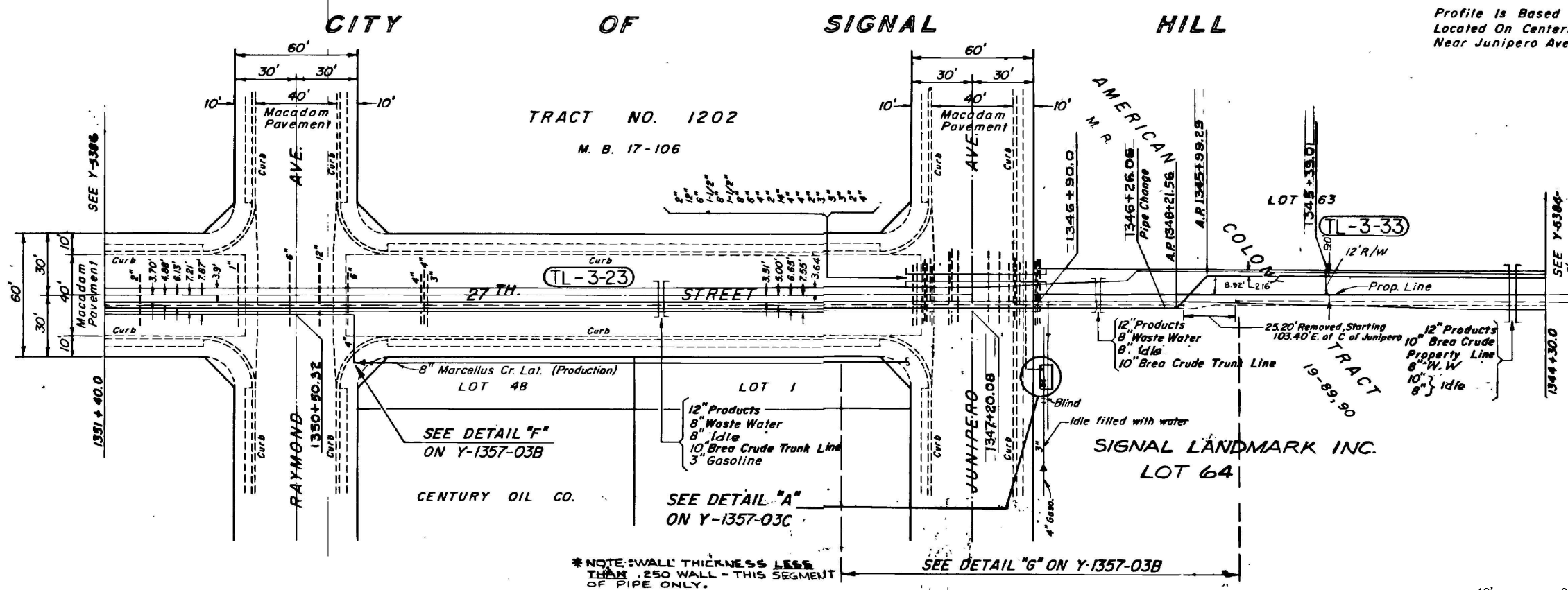
| STATION TO STATION | SIZE (I.D.) | GRADE | COATING | DATE | W.O. |
|-----------------------|------------------|-------|-------------|------|--------|
| 1328+00.0 - 1334+50.0 | 10.250 T.250W.T. | X-52 | X-TRUE COAT | 3/73 | 377172 |
| 1329+01 - 1329+60 | 10.750 T.250W.T. | X-52 | X-TRUE COAT | 6/08 | |

CARDINAL PIPELINE L.P.
3760 Kilroy Airport Way, Suite 300
Long Beach, California 90806

| | | | | | |
|--|--------------|-----------------|----------------|--------|--------|
| BREA CRUDE 10" CSFM-339 | | SCALE: AS SHOWN | DATE: 01/02/74 | Y-5382 | REV. 2 |
| PIPELINE ALIGNMENT LONG BEACH/SIGNAL HILL | | | | | |
| DRAWN: SL | SHEET 1 OF 1 | | | | |



Profile Is Based On B.M. (Elev. 80.876)
 Located On Centerline Of 28 Th. Street
 Near Junipero Ave.



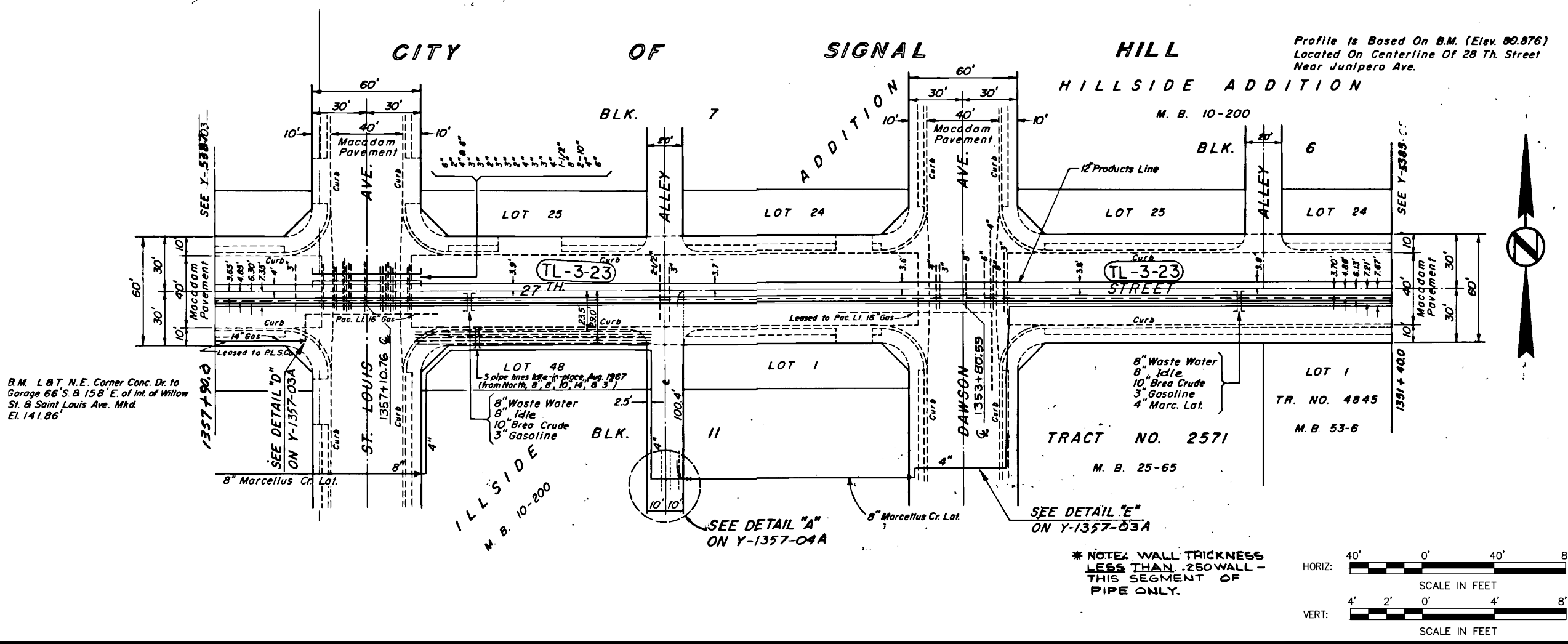
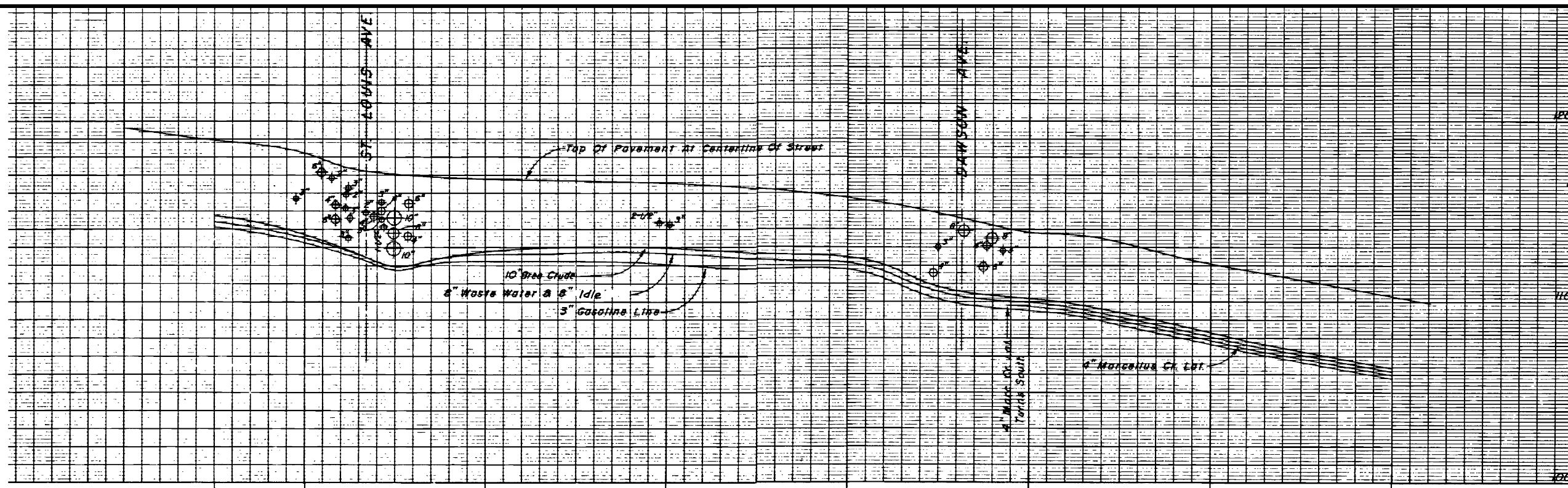
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| REV NO | DATE | DESCRIPTION OF REVISION | BY | CHK | ENGR |
|--------|----------|--|----|-----|------|
| 1 | 11/18/15 | ADDED TITLE BLOCK AND DISCLAIMER TO FORMER SHELL DWG | | RR | |
| 0 | 06/1978 | GENERAL REVISION | | | |

| | | | | | | |
|--------------------|-------------|--------------------|---------|----------------|------|--------|
| 1341+50.0 | 1344+30.0 | 10.250 .250W.T. | X-52 | X-TRUE COAT | 3/73 | 377172 |
| STATION TO STATION | SIZE (I.D.) | GRADE | COATING | DATE | W.O. | |

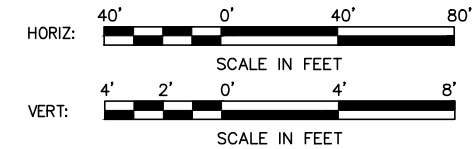
CARDINAL PIPELINE L.P.
 3760 Kilroy Airport Way, Suite 300
 Long Beach, California 90806

| | | | | |
|--|--------------|-----------------|----------------|--------|
| BREA CRUDE 10" CSFM-339 PIPELINE ALIGNMENT SIGNAL HILL, CA | | SCALE: AS SHOWN | DATE: 06/12/73 | REV. 1 |
| DRAWN: SL | SHEET 1 OF 1 | Y-5385 | | |



B.M. L & T N.E. Corner Conc. Dr. to Garage 66'S. B 158' E. of Int. of Willow St. & Saint Louis Ave. Mkd. El. 141.86'

Profile is Based On B.M. (Elev. 80.876) Located On Centerline Of 28 Th. Street Near Junipero Ave.



* NOTE: WALL THICKNESS LESS THAN .250 WALL - THIS SEGMENT OF PIPE ONLY.

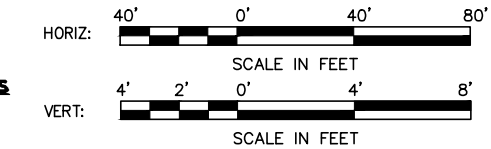
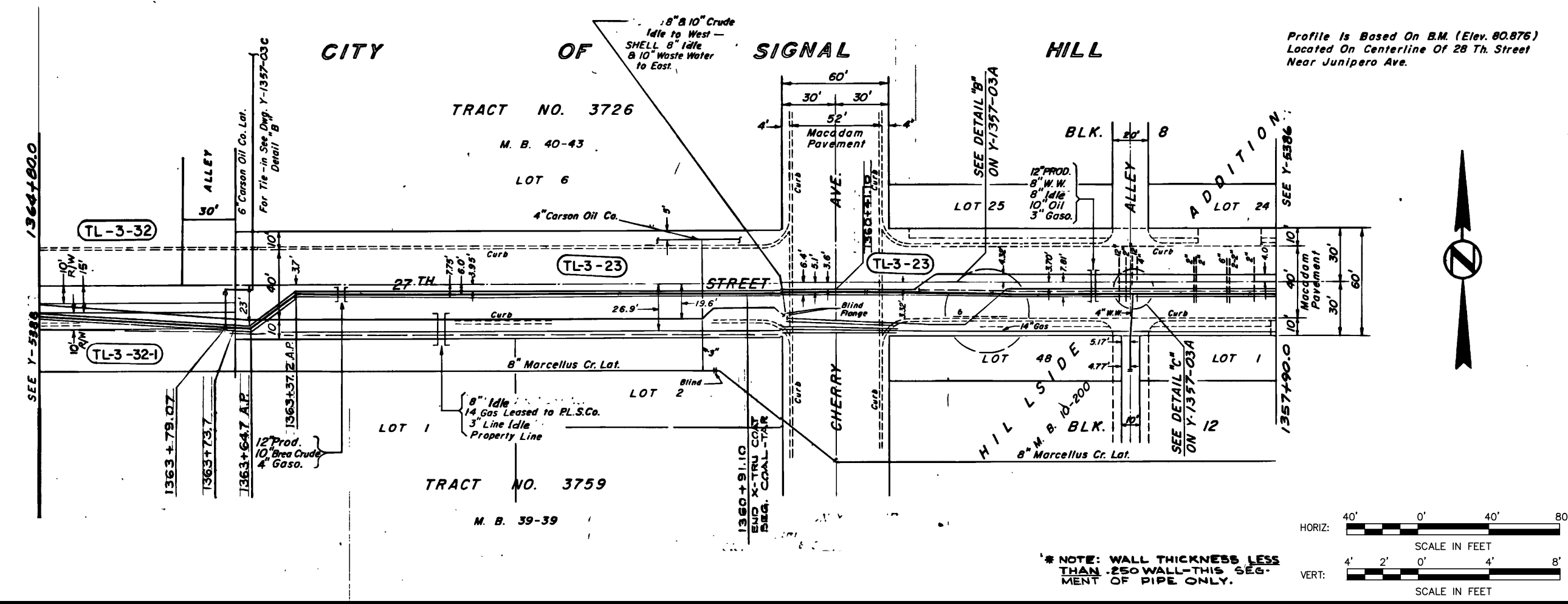
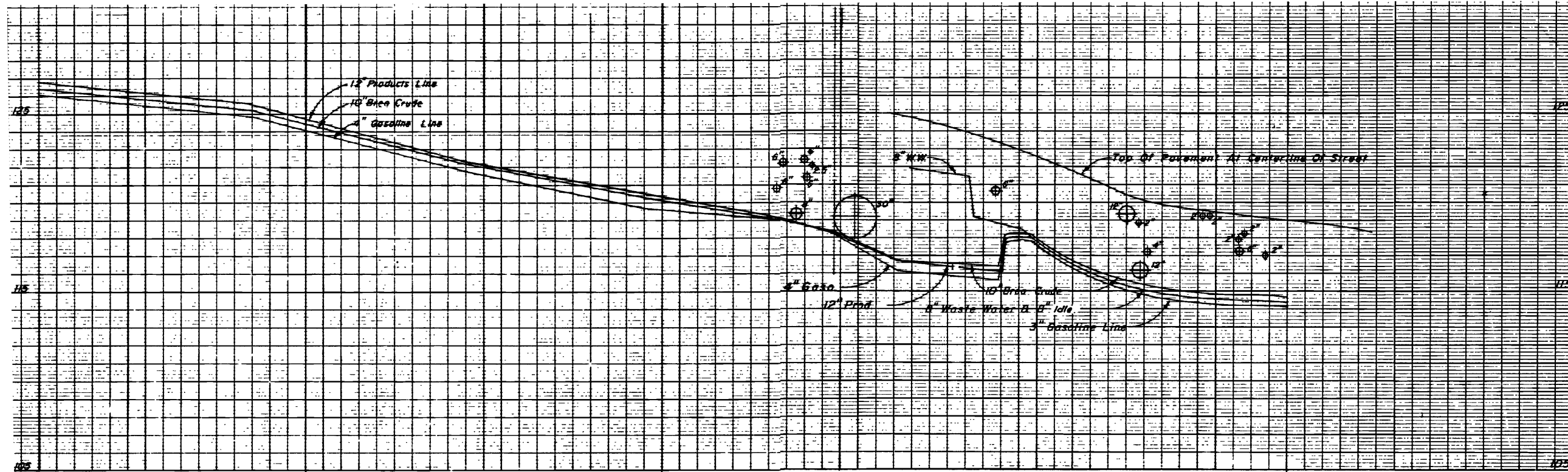
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| REV NO. | DATE | DESCRIPTION OF REVISION | BY | CHK | ENGR |
|---------|----------|--|----|-----|------|
| 1 | 11/18/15 | ADDED TITLE BLOCK AND DISCLAIMER TO FORMER SHELL DWG | RR | | |
| 0 | 06/1978 | GENERAL REVISION | | | |

| | | | | | | | |
|--------------------|-----------|-----------|----------|------|-------------|------|--------|
| STATION TO STATION | 1341+50.0 | 1344+30.0 | 10.250 | X-52 | X-TRUE COAT | 3/73 | 377172 |
| SIZE (I.D.) | | | .250W.T. | | | | |

CARDINAL PIPELINE L.P.
3760 Kilroy Airport Way, Suite 300
Long Beach, California 90806

| | | | | | |
|-------------------------|--|-----------------|----------------|--------|--------|
| BREA CRUDE 10" CSFM-339 | | SCALE: AS SHOWN | DATE: 06/12/73 | Y-5386 | REV. 1 |
| PIPELINE ALIGNMENT | | | | | |
| SIGNAL HILL, CA | | DRAWN: SL | SHEET 1 OF 1 | | |



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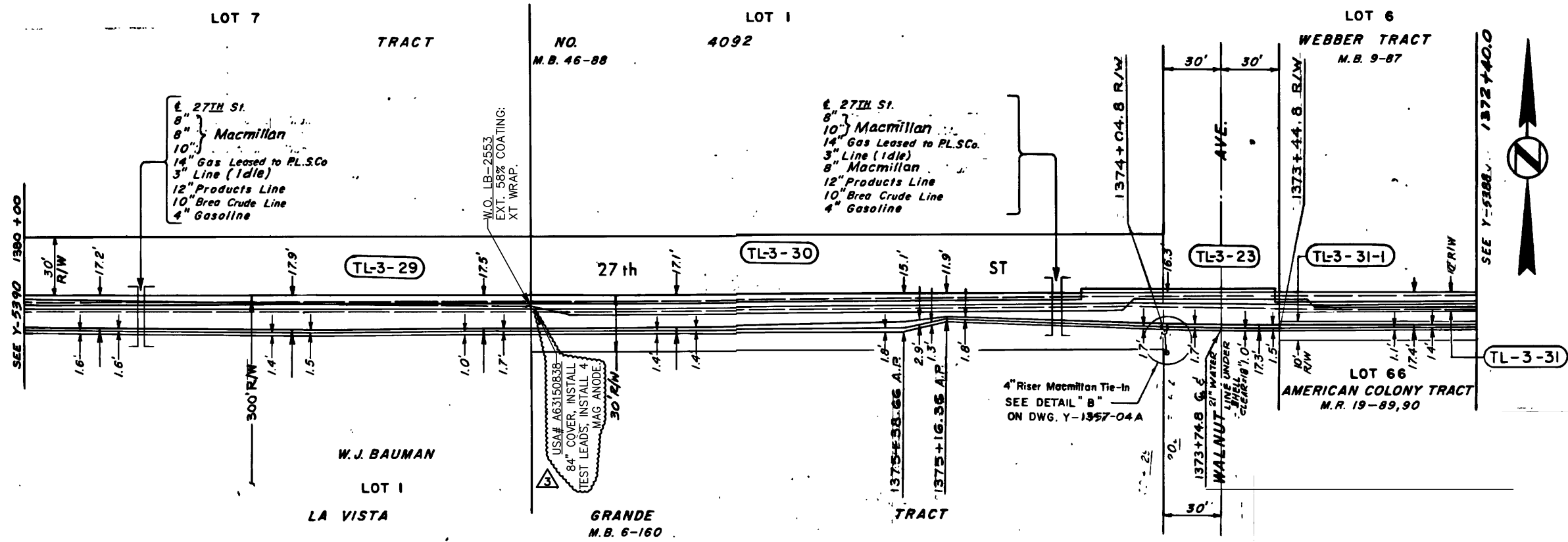
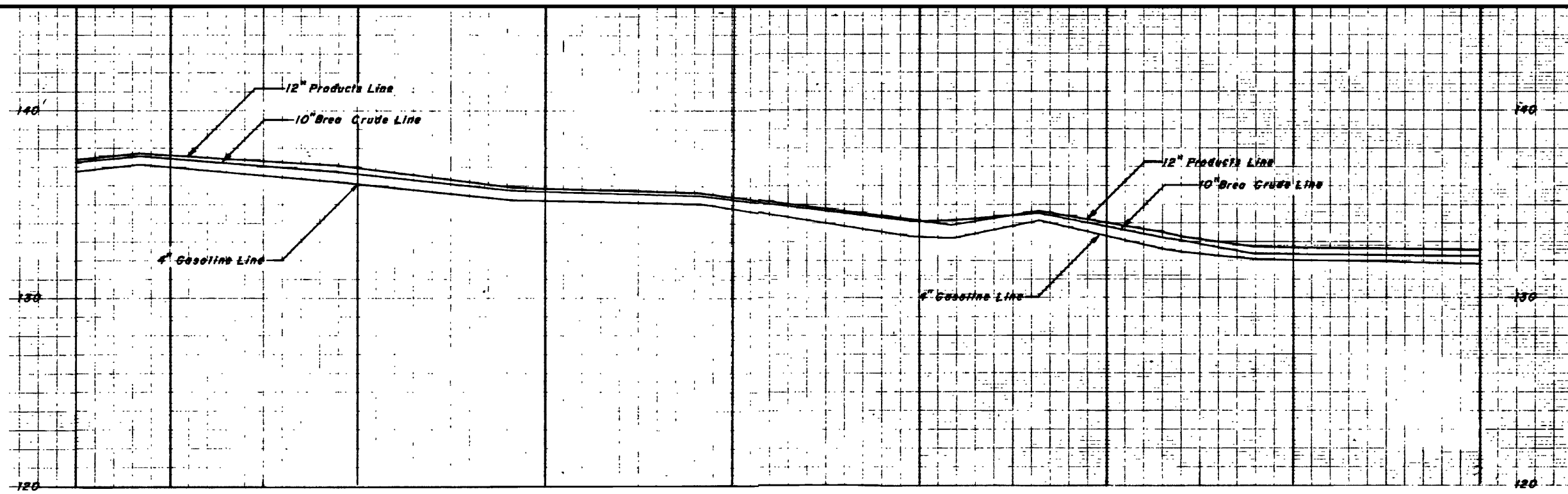
| REV NO | DATE | DESCRIPTION OF REVISION | BY | CHK | ENGR |
|--------|----------|--|----|-----|------|
| 1 | 11/23/15 | ADDED TITLE BLOCK AND DISCLAIMER TO FORMER SHELL DWG | RR | | |
| 0 | 06/1978 | GENERAL REVISION | | | |

| STATION TO STATION | SIZE (I.D.) | GRADE | COATING | DATE | W.O. |
|---------------------|-----------------|-------|----------|------|--------|
| 1357+90.0 1364+80.0 | 10.374 .188W.T. | X-52 | SOMASTIC | 7/67 | 274968 |

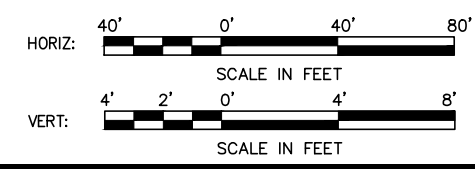
CARDINAL PIPELINE L.P.
3760 Kilroy Airport Way, Suite 300
Long Beach, California 90806

BREA CRUDE 10" CSFM-339
PIPELINE ALIGNMENT
SIGNAL HILL, CA

SCALE: AS SHOWN DATE: 06/12/73
DRAWN: SL SHEET 1 OF 1 Y-5387 REV. 1



***NOTE: WALL THICKNESS LESS THAN .250 WALL - THIS SEGMENT OF PIPE ONLY.**



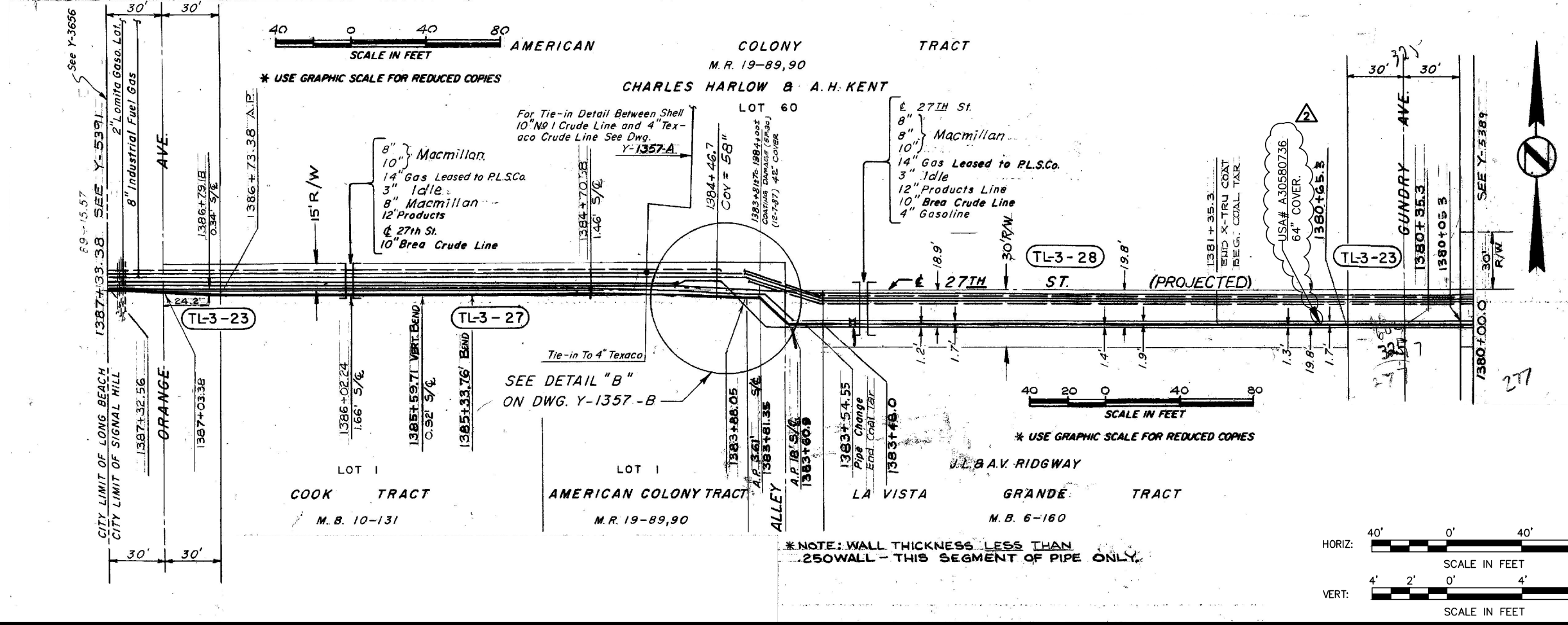
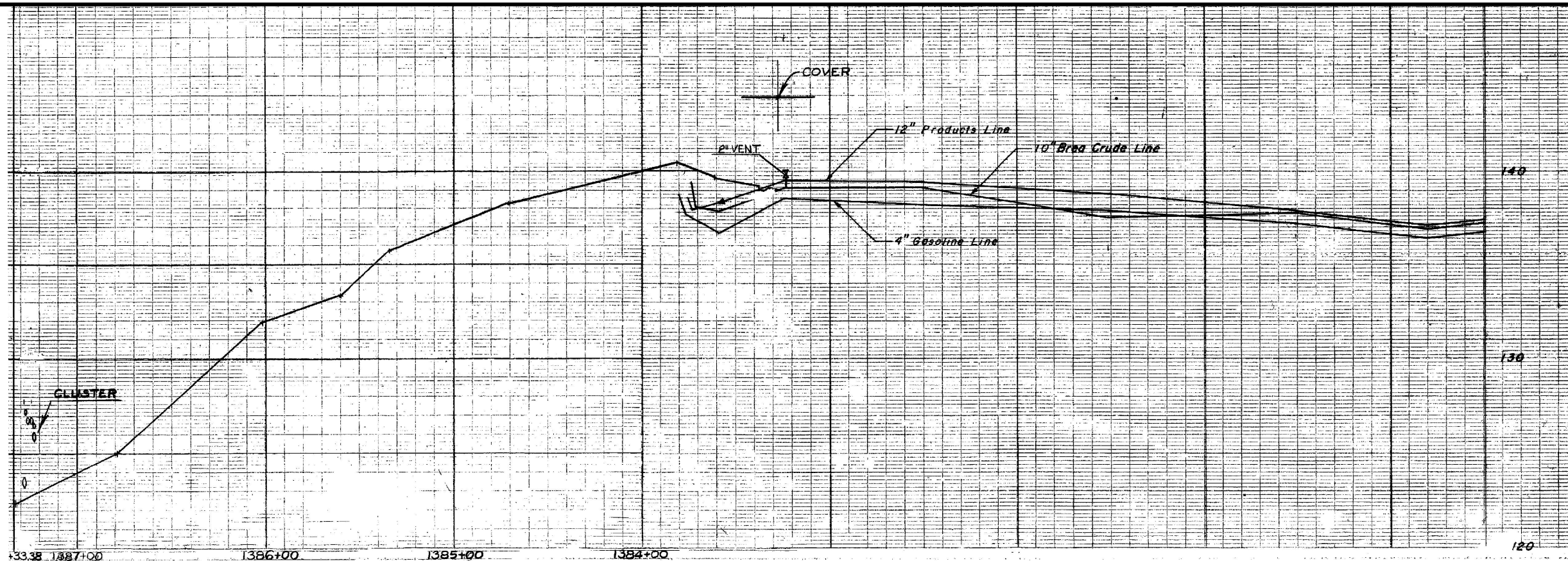
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| REV NO | DATE | DESCRIPTION OF REVISION | BY | CHK | ENGR |
|--------|----------|--|-----|-----|------|
| 3 | 02/01/17 | REVISED PER EXPOSURE REPORT USA# A63150838 11/23/16 | JAL | | |
| 2 | 01/11/17 | REPAIRS MADE TO PIPELINE PER W.O. LB-2553 06/19/12 | JAL | | |
| 1 | 11/23/15 | ADDED TITLE BLOCK AND DISCLAIMER TO FORMER SHELL DWG | RR | | |
| 0 | 06/1978 | GENERAL REVISION | | | |

| STATION TO STATION | SIZE (I.D.) | GRADE | COATING | DATE | W.O. |
|-----------------------|-----------------|-------|----------|------|--------|
| 1372+40.0 - 1380+00.0 | 10.374 .188W.T. | X-52 | SOMASTIC | 7/67 | 274968 |

CARDINAL PIPELINE L.P.
3760 Kilroy Airport Way, Suite 300
Long Beach, California 90806

| | | | |
|---------------------------------------|----------------|--------|--------|
| BREA CRUDE 10" CSFM-339 | | Y-5389 | REV. 3 |
| PIPELINE ALIGNMENT SIGNAL HILL, CA | | | |
| SCALE: AS SHOWN | DATE: 06/12/73 | | |
| DRAWN: SL | SHEET 1 OF 1 | | |



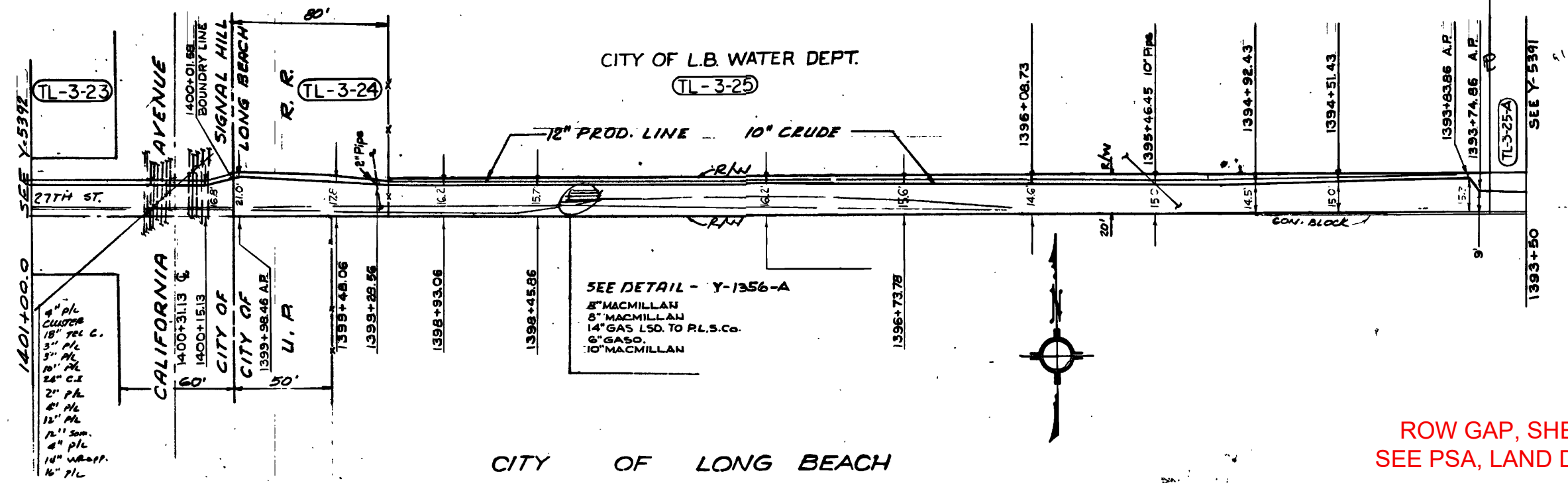
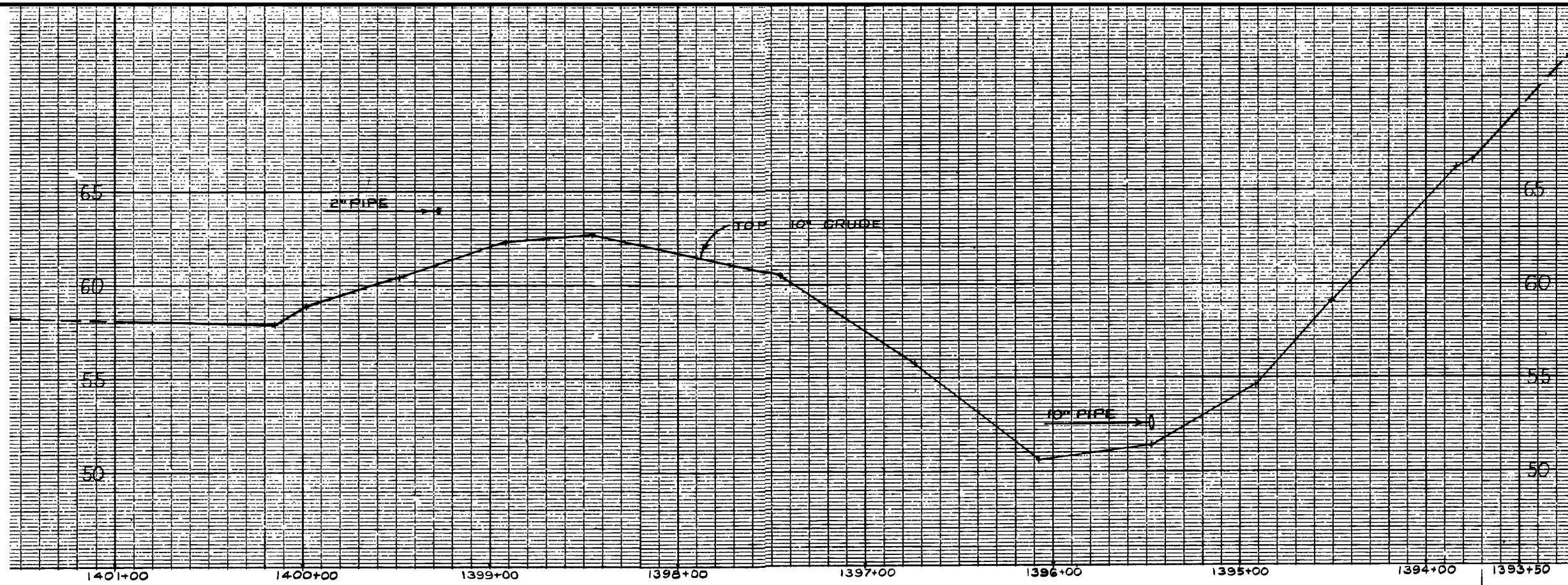
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| REV NO | DATE | DESCRIPTION OF REVISION | BY | CHK | ENGR |
|--------|----------|--|-----|-----|------|
| 2 | 12/22/16 | REVISED PER EXPOSURE REPORT USA# A30580736 04/05/13 | JAL | | |
| 1 | 11/23/15 | ADDED TITLE BLOCK AND DISCLAIMER TO FORMER SHELL DWG | RR | | |
| 0 | 08/1990 | GENERAL REVISION | | | |

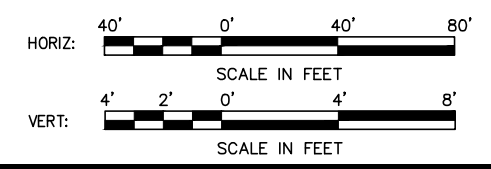
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| 1380+00.0 - 1383+54.55 | 10.374 .188W.T. | X-52 | SOMASTIC | 7/67 | 274968 |

CARDINAL PIPELINE L.P.
3760 Kilroy Airport Way, Suite 300
Long Beach, California 90806

| | | | | | |
|-------------------------|--|-----------------|----------------|--------|--------|
| BREA CRUDE 10" CSFM-339 | | SCALE: AS SHOWN | DATE: 06/12/73 | Y-5390 | REV. 2 |
| PIPELINE ALIGNMENT | | | | | |
| SIGNAL HILL, CA | | DRAWN: SL | SHEET 1 OF 1 | | |



ROW GAP, SHELL
SEE PSA, LAND DEPT.



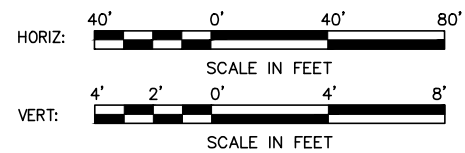
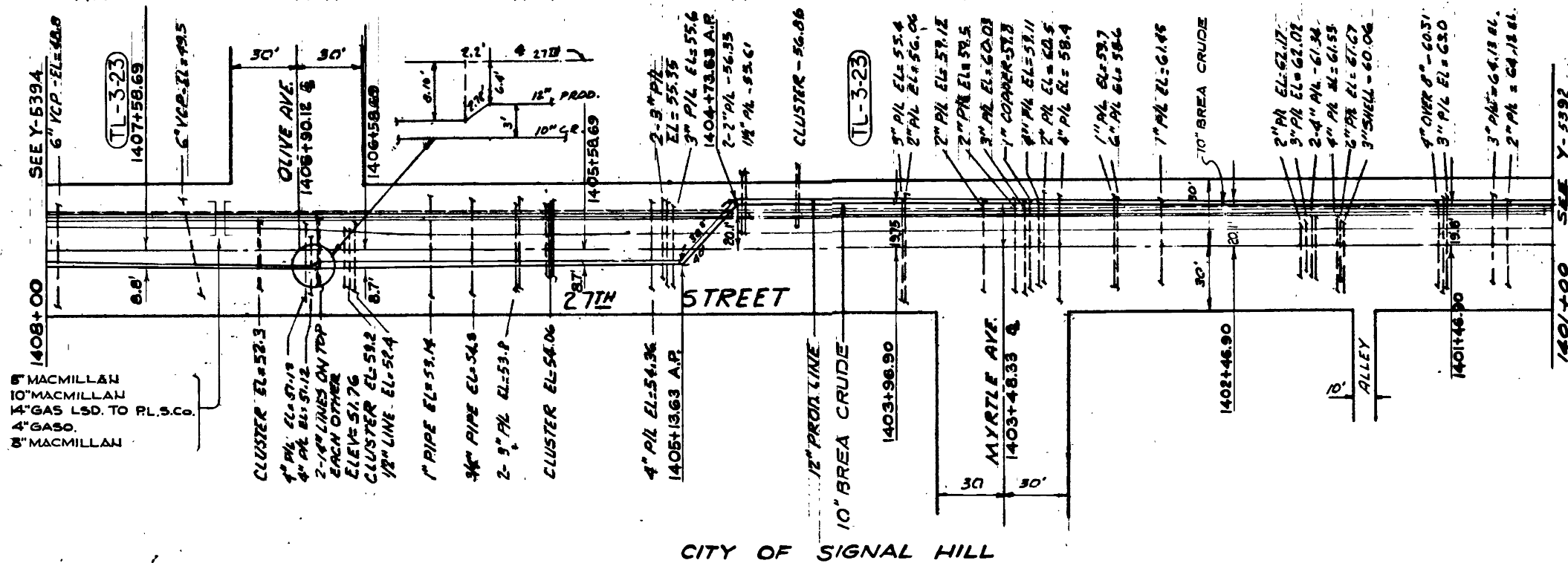
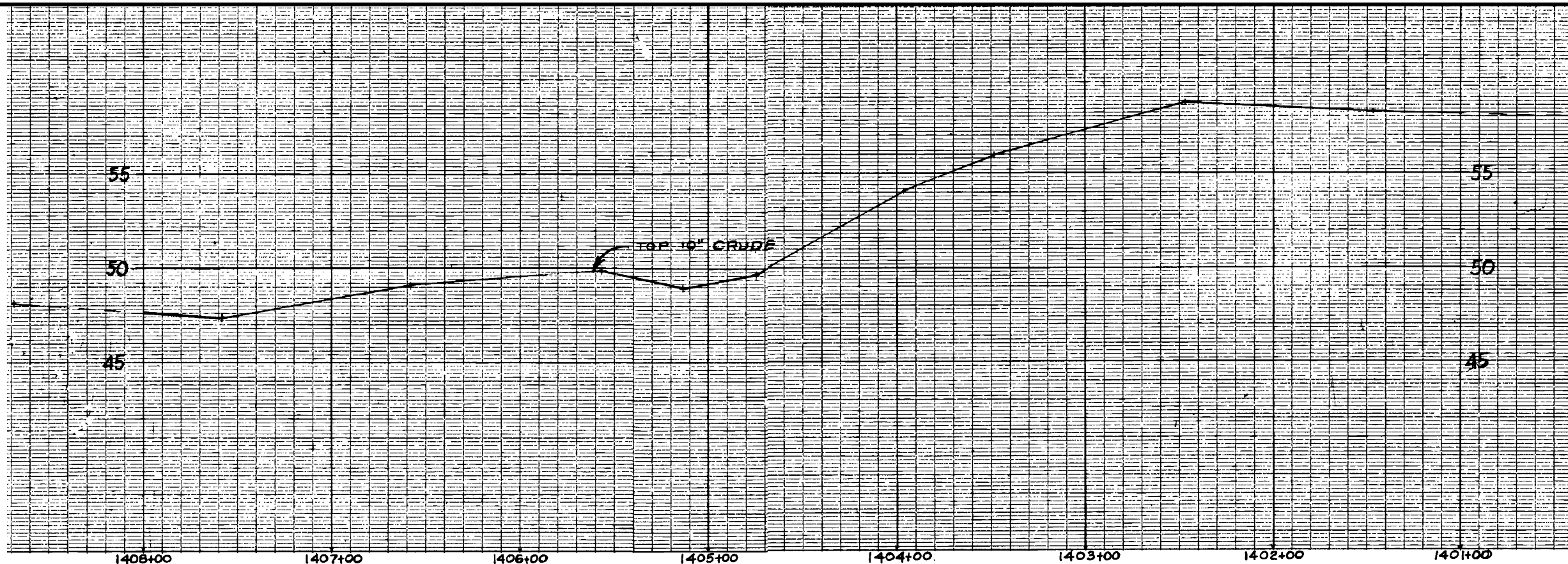
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| REV NO | DATE | DESCRIPTION OF REVISION | BY | CHK | ENGR |
|--------|----------|--|----|-----|------|
| 1 | 11/23/15 | ADDED TITLE BLOCK AND DISCLAIMER TO FORMER SHELL DWG | | RR | |
| 0 | 06/1978 | GENERAL REVISION | | | |

| | | | | | | |
|--------------------|-----------|-------------|-------|-------------|------|--------|
| 1393+50.0 | 1401+00.0 | 10.250 | X-52 | X-TRUE COAT | 3/73 | 377172 |
| STATION TO STATION | | SIZE (I.D.) | GRADE | COATING | DATE | W.O. |

CARDINAL PIPELINE L.P.
3760 Kilroy Airport Way, Suite 300
Long Beach, California 90806

| | | | |
|--------------------------------------|----------------|--------|--------|
| EAST CRUDE 10" CSFM-339 | | Y-5392 | REV. 1 |
| PIPELINE ALIGNMENT LONG BEACH, CA | | | |
| SCALE: AS SHOWN | DATE: 10/25/73 | | |
| DRAWN: TEP | SHEET 1 OF 1 | | |



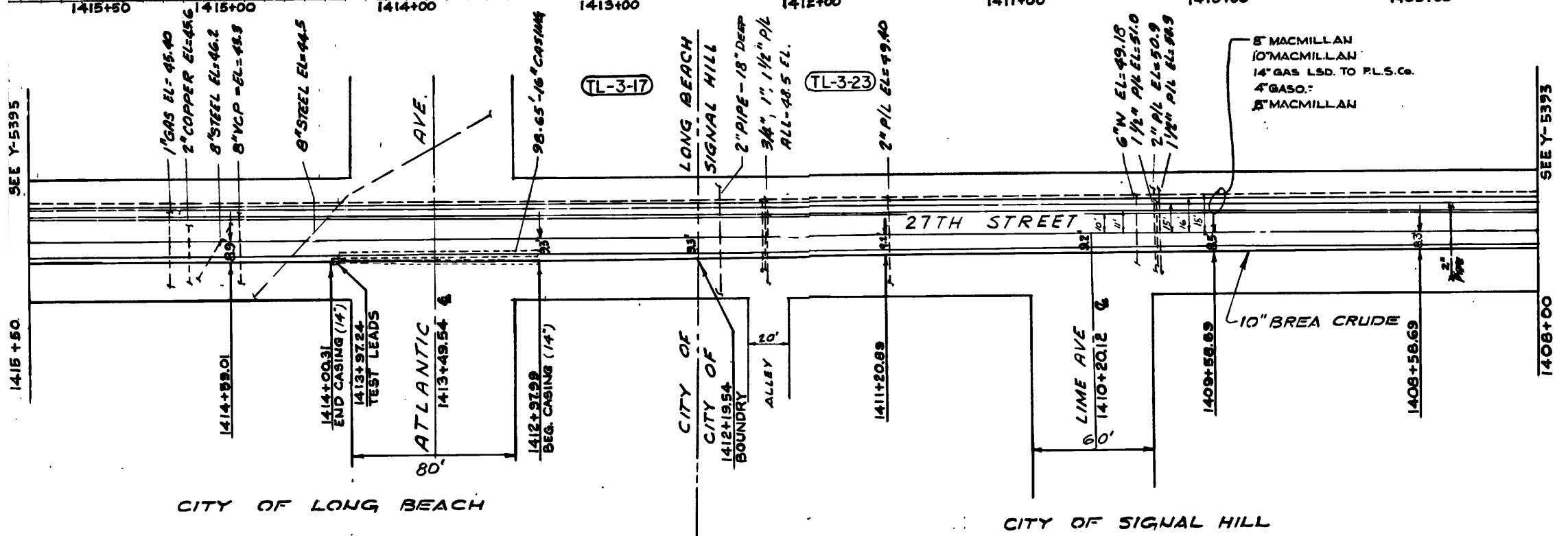
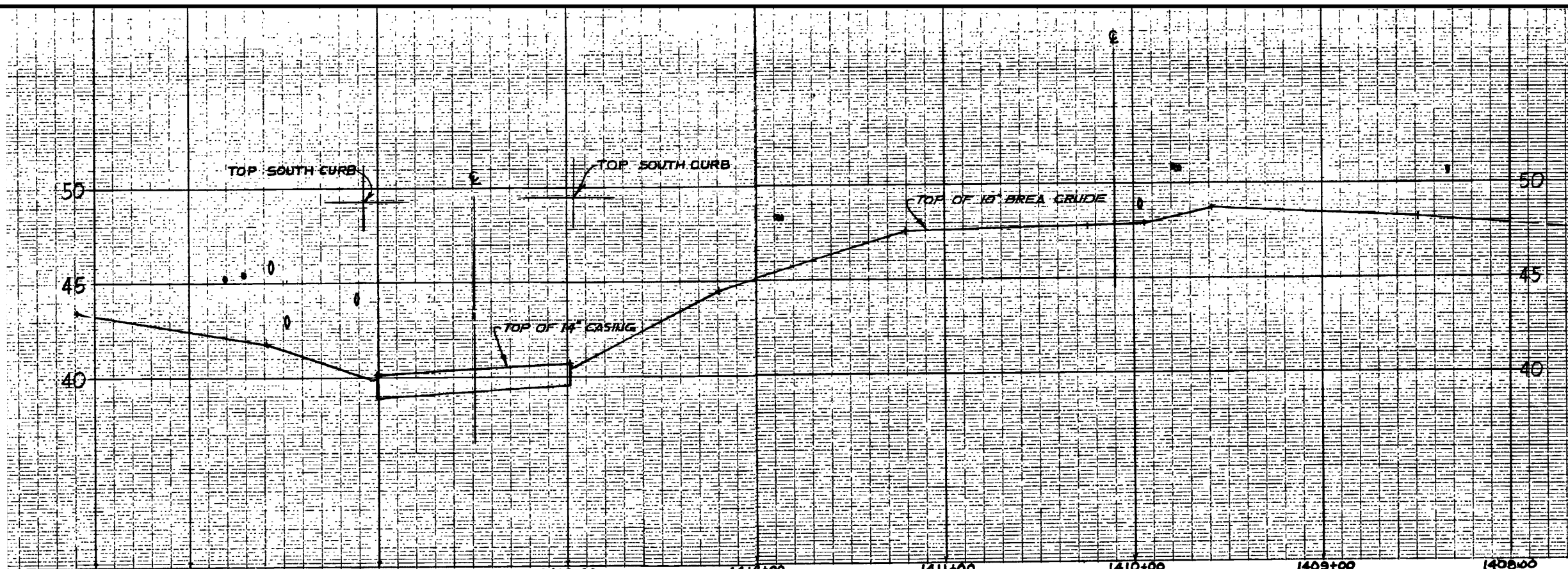
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| REV NO | DATE | DESCRIPTION OF REVISION | BY | CHK | ENGR |
|--------|----------|--|----|-----|------|
| 1 | 11/23/15 | ADDED TITLE BLOCK AND DISCLAIMER TO FORMER SHELL DWG | | RR | |
| 0 | 06/1978 | GENERAL REVISION | | | |

| | | |
|--------------------|-------------|-----------|
| STATION TO STATION | 1401+00.0 | 1408+00.0 |
| SIZE (I.D.) | 10.250 | .250W.T. |
| GRADE | X-52 | |
| COATING | X-TRUE COAT | |
| DATE | 3/73 | |
| W.O. | 377172 | |

CARDINAL PIPELINE L.P.
3760 Kilroy Airport Way, Suite 300
Long Beach, California 90806

| | | | | | |
|-------------------------|--|-----------------|----------------|--------|--------|
| BREA CRUDE 10" CSFM-339 | | SCALE: AS SHOWN | DATE: 10/23/73 | Y-5393 | REV. 1 |
| PIPELINE ALIGNMENT | | | | | |
| SIGNAL HILL, CA | | DRAWN: TM | SHEET 1 OF 1 | | |



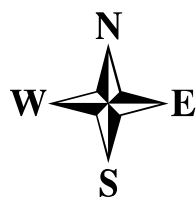
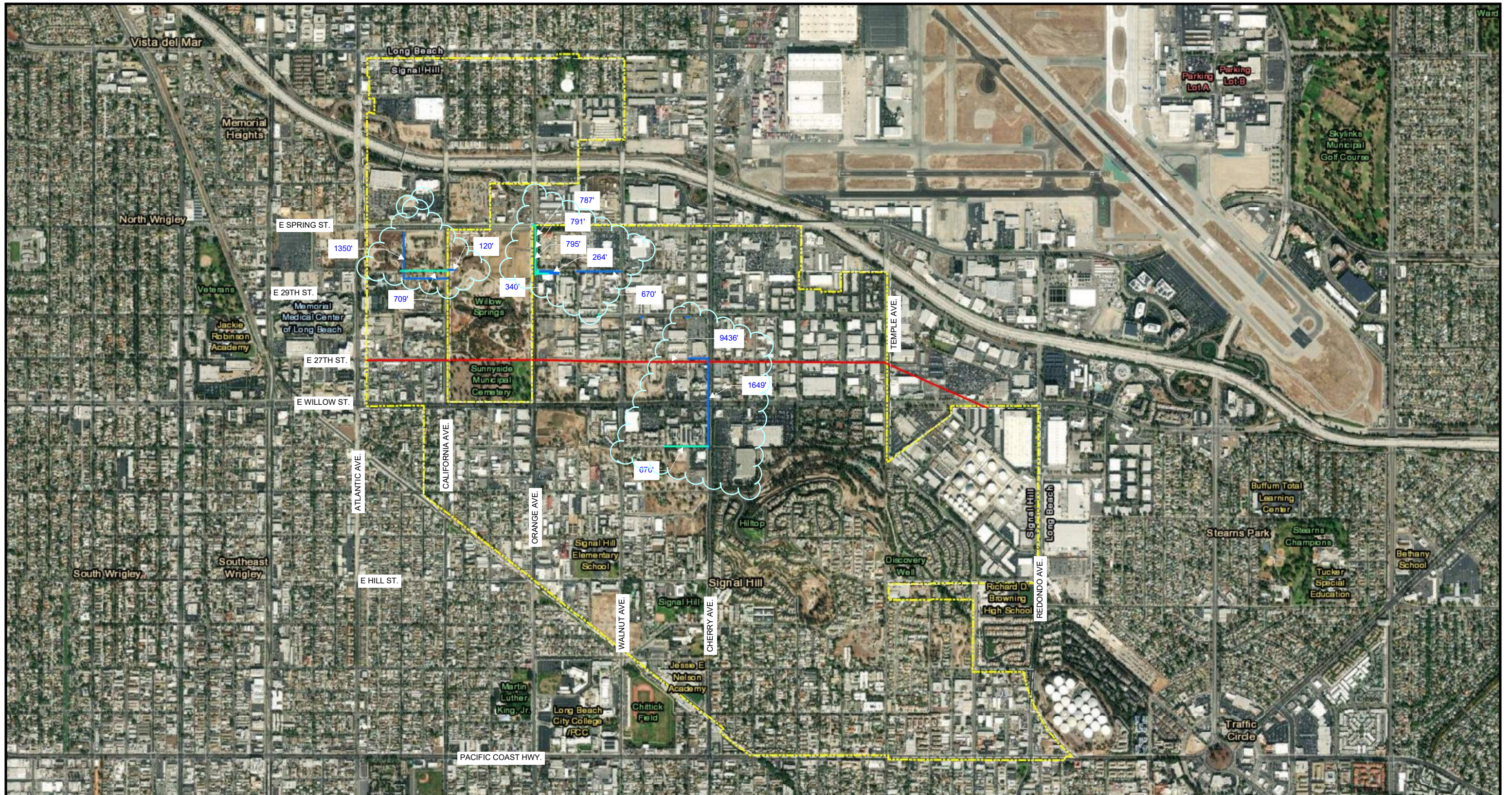
THIS DOCUMENT IS CONFIDENTIAL AND IT SHALL NOT BE REPRODUCED OR REDISTRIBUTED WITHOUT PRIOR PERMISSION. NEITHER THE OPERATOR NOR THE OWNER MAKE ANY WARRANTY AS TO THE CORRECTNESS OR COMPLETENESS OF THE INFORMATION CONTAINED ON THIS DRAWING, AND THE USER ASSUMES ALL RISK OF LOSS TO PERSONS AND PROPERTY AS A RESULT OF RELIANCE THEREON.

| REV NO | DATE | DESCRIPTION OF REVISION | BY | CHK | ENGR |
|--------|----------|--|----|-----|------|
| 1 | 11/23/15 | ADDED TITLE BLOCK AND DISCLAIMER TO FORMER SHELL DWG | | RR | |
| 0 | 06/1978 | GENERAL REVISION | | | |

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| GRADE | X-52 | |
| COATING | X-TRUE COAT | |
| DATE | 3/73 | |
| W.O. | 377172 | |

CARDINAL PIPELINE L.P.
3760 Kilroy Airport Way, Suite 300
Long Beach, California 90806

| | | | | | |
|-------------------------|----------------|--------------------|--|----------------------------|---|
| BREA CRUDE 10" CSFM-339 | | PIPELINE ALIGNMENT | | LONG BEACH/SIGNAL HILL, CA | |
| SCALE: AS SHOWN | DATE: 10/22/73 | Y-5394 | | REV. | 1 |
| DRAWN: TM | SHEET 1 OF 1 | | | | |



1 inch = 1,400 feet

Cardinal/Crimson Pipeline Exhibit

Legend

- 10" Brea Crude Line (Approx. 3276')
- 6" Signal Hill Crude Line (inactive) (Approx. 4834')
- 6" Signal Hill Dry Gas Line (Approx. 4122.8')
- City Boundary

Prepared For: The City of Signal Hill
Project Number: 21-SIG-02

Notes: The pipeline alignments shown hereon are based on legal descriptions provided by the City of Signal Hill. Due to ambiguity in the descriptions, the accuracy of the pipelines shown cannot be estimated.
Names and approximate lengths listed in Legend from provided legal descriptions.

Prepared by:



22541 Aspan Street, Suite C, Lake Forest, California 92630
Telephone: 949-768-0731 Facsimile: 949-768-3731

KDMMeridian.com

Date: 05/17/21

Page 1 of 1

ORDINANCE NO. 2025-01-XXXX

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, GRANTING A FRANCHISE TO CARDINAL PIPELINE, L.P. AND THE INTERESTS, RIGHTS, PRIVILEGES, AND DUTIES TO LAY AND USE PIPES AND APPURTENANCES FOR TRANSMITTING AND DISTRIBUTING OIL AND PETROLEUM PRODUCTS FOR ANY AND ALL LAWFUL PURPOSES UNDER AND ALONG THE PUBLIC STREETS, WAYS, ALLEYS, AND PLACES, AS THE SAME NOW OR MAY HEREAFTER EXIST, WITHIN THIS CITY

WHEREAS, Section 6232 of the California Public Utilities Code provides that upon receipt of an application to grant a franchise, the City Council may adopt a resolution declaring its intent to grant the franchise applied for; and

WHEREAS, the City Council of the City of Signal Hill has received an application from Cardinal Pipeline, L.P. requesting the right, privilege, and franchise to lay and use pipes and appurtenances for the transmission of oil and petroleum products for any and all lawful purposes under and along the public streets, ways, alleys, and places, as the same now or may hereafter exist, within the City; and

WHEREAS, Cardinal Pipeline, L.P. has provided the City with information concerning its internal organization and its experience and resources, financial, managerial, and otherwise, to perform its obligations under a franchise; and

WHEREAS, Sections 6231 and 6235 of Chapter 2, Article 2 of the Public Utilities code sets forth the procedure for granting a franchise.

WHEREAS, on January 3, 2025, notice of a City Council public hearing was published in the Signal Tribune newspaper in accordance with Government Code 65091 (a)(4) and was posted in accordance with Signal Hill Municipal Code Section 1.08.010; and

WHEREAS, on January 14, 2025, the City Council held a public hearing, and all persons were given an opportunity to be heard; and

WHEREAS, the City has incorporated all comments received and responses thereto.

NOW, THEREFORE, the City Council of the City of Signal Hill, California, hereby ordain as follows:

Section 1. Definitions. Whenever in this ordinance the words or phrases set forth in this section are used, they shall have the respective meanings ascribed to them in the following definitions (unless, in the given instance, the context wherein said words or phrases are used shall clearly import a different meaning):

(a) The word "Grantee" shall mean Cardinal Pipeline, L.P., a California limited partnership.

(b) The word "City" shall mean and include the City of Signal Hill, a municipal corporation, in its present incorporated form or in any later reorganized, consolidated, or reincorporated form.

(c) The word "Streets" shall mean the public streets, highways, medians, parkways, and other public ways and alleys, or any other public places or property of the City as the same may now or hereafter exist within said City.

(d) The word "Engineer" shall mean the City Engineer of the City or the Engineer's written designee.

(e) The word "Oil" shall mean natural or manufactured oil, gas, or other petroleum products, or a mixture of such natural and manufactured substances.

(f) The phrase "Pipelines and Appurtenances" shall mean pipe, pipeline, main, service, trap, vent, vault, manhole, meter, gauge, regulator, valve, conduit, appliance, attachment, appurtenance, and any other property located or to be located on, in, or under the streets of the City, and used or useful in the transmission and distribution of oil.

(g) The phrase "Lay and Use" shall mean to lay, construct, erect, install, operate, maintain, use, repair, replace, or remove.

(h) The word "Agency" shall mean and include the Redevelopment Agency of the City, a public body, corporate and politic, in its present form or in any later form.

(i) The phrase "Working Day" shall mean every day except Saturday and Sunday and any holiday on which the City's offices are closed.

(j) The phrase "Hazardous Liquid Pipeline" shall mean a pipeline which carries those substances subject to and as defined in Part 195 of Title 49 of the Code of Federal Regulations (Transportation of Hazardous Liquids by Pipeline) and as said Part 195 may be amended from time to time.

(k) The phrase "Environmental Claim" shall mean any claim for personal injury, death and/or property damage made, asserted or prosecuted by or on behalf of any third party, including, without limitation, any governmental entity, relating to the site or its operations and arising or alleged to arise under any environmental law.

(l) The phrase "Environmental Cleanup Liability" shall mean any cost or expense of any nature whatsoever incurred to contain, remove, remedy, clean up, or abate any contamination or any Hazardous Materials on or under all or any part of the site, including the groundwater thereunder, including, without limitation, (A) any direct costs or expenses for investigation, study, assessment, legal representation, cost recovery by governmental agencies, or ongoing monitoring in connection therewith and (B) any cost, expense, loss or damage incurred with respect to the site or its operation as a result of actions or measures necessary to implement or effectuate any such containment, removal, remediation, treatment, cleanup or abatement.

(m) The phrase "Environmental Compliance Cost" shall mean any cost or expense of any nature whatsoever necessary to enable the site to comply with all applicable Environmental Laws in effect. "Environmental Compliance Cost" shall include all costs necessary to demonstrate that the site is capable of such compliance.

(n) The phrase "Environmental Law" shall mean any federal, state or local statute, ordinance, rule, regulation, order, consent decree, judgment or common-law doctrine, and provisions and conditions of permits, licenses and other operating authorizations relating to (A) pollution or protection of the environment, including natural resources, (B) exposure of persons, including employees, to hazardous materials or other products, raw materials, chemicals or other substances, (C) protection of the public health or welfare from the effects of by-products, wastes, emissions, discharges or releases of chemical substances from industrial or commercial activities, or (D) regulation of the manufacture, use or introduction into commerce of chemical substances, including, without limitation, their manufacture, formulation, labeling, distribution, transportation, handling, storage and disposal.

(o) The phrase "Hazardous Material" shall mean and is defined to include any hazardous or toxic substance, material or waste which is or becomes

regulated by any local governmental authority, the State of California, or the United States Government. The term "Hazardous Material" includes, without limitation, any material or substance which is: (A) petroleum or oil or gas or any direct or derivate product or byproduct thereof; (B) defined as a "hazardous waste," "extremely hazardous waste" or "restricted hazardous waste" under Sections 25115, 25117 or 25122.7, or listed pursuant to Section 25140, of the California Health and Safety Code, Division 20, Chapter 6.5 (Hazardous Waste Control Law); (C) defined as a "hazardous substance" under Section 25316 of the California Health and Safety Code, Division 20, Chapter 6.8 (Carpenter-Presley-Tanner Hazardous Substance Account Act); (D) defined as a "hazardous material," "hazardous substance," or "hazardous waste" under Sections 25501(j) and (k) and 25501.1 of the California Health and Safety Code, Division 20, Chapter 6.95 (Hazardous Materials Release Response Plans and Inventory); (E) defined as a "hazardous substance" under Section 25281 of the California Health and Safety Code, Division 20, Chapter 6.7 (Underground Storage of Hazardous Substances); (F) "used oil" as defined under Section 25250.1 of the California Health and Safety Code; (G) asbestos; (H) listed under Chapter 11 of Division 4.5 of Title 22 of the California Code of Regulations, or defined as hazardous or extremely hazardous pursuant to Chapter 10 of Division 4.5 of Title 22 of the California Code of Regulations; (I) defined as waste or a hazardous substance pursuant to the Porter-Cologne Act, Section 13050 of the California Water Code; (J) designated as a "toxic pollutant" pursuant to the Federal Water Pollution Control Act, 33 U.S.C. § 1317; (K) defined as a "hazardous waste" pursuant to the Federal Resource Conservation and Recovery Act, 42 U.S.C. § 6901 et seq. (42 U.S.C. § 6903); (L) defined as a "hazardous substance" pursuant to the Comprehensive Environmental Response, Compensation and Liability Act, 42 U.S.C. § 9601 et seq. (42 U.S.C. § 9601); (M) defined as "Hazardous Material" pursuant to the Hazardous Materials Transportation Act, 49 U.S.C. § 5101 et seq.; or (N) defined as such or regulated by any "Superfund" or "Superlien" law, or any other federal, state or local law, statute, ordinance, code, rule, regulation, order or decree regulating, relating to, or imposing liability or standards of conduct concerning Hazardous Materials and/or oil wells and/or underground storage tanks and/or pipelines, as now, or at any time hereafter, in effect. Hazardous Materials shall not include those materials routinely used in the development or operation of multi-family housing in accordance with all environmental and workplace safety laws.

Section 2. Grant of Franchise. Subject to each and all of the terms and conditions contained in this ordinance, and pursuant to applicable provisions of Chapter 2 of Division 3 of the Public Utilities Code of the State of California (Sections 6201 et seq.), or proper governmental authority, there is hereby granted to Grantee the right, privilege, and franchise to lay and use pipelines and appurtenances for the transmission and distribution of oil for any and all lawful purposes, under and in the streets included in the "Description of Pipeline Routes, Dimensions and Depths" attached hereto as Exhibit A and incorporated herein by this reference. This grant of franchise shall also include such other routes as may be approved upon application to the City Council (the "Franchise Agreement"). Grantee shall pay the City a base franchise granting fee of Two Thousand dollars (\$2,000) which shall accompany the Letter of Acceptance of the Franchise Agreement.

Section 3. Term of Franchise. The term or period of this franchise shall be for fifteen (15) years from and after the effective date hereof.

Section 4. Payments to the City

(a) Franchise Fee. For the right, privilege and franchise granted hereunder, Grantee shall pay to the City an annual fee, payable in the amounts and times provided in this Section.

(b) Computation of Fee. The fee shall be computed based upon the "Schedule of Charges" attached hereto as Exhibit B and incorporated herein by this reference. Commencing as of the effective date of this ordinance, such annual payments shall be made continuous from the date of installation to and including the date of either (i) actual removal of the pipelines, (ii) the effective date of a properly approved abandonment "in place" authorized by the City pursuant to Section 7(c) which shall not be effective until Grantee shall have fully complied with all of the provisions of this part and of all other applicable provisions of law or ordinance relative to such abandonments, or (iii) until any pipeline installed and/or maintained pursuant to the provisions of this part shall have been transferred or assigned pursuant to the provisions of Section 11 of this ordinance. After completion of such assignment, and upon City approval thereof, all obligations of Grantee for such pipeline under this part shall cease.

The amount of the fee shall be determined based upon the lineal feet of pipeline and shall vary depending upon the diameter of the pipe and whether the pipeline is active or inactive. The fee for an inactive pipeline shall be fifty (50%) percent of that for an active pipeline of the same dimension. At such time as use of a pipeline shall be discontinued, and if Grantee intends such discontinuance to continue for more than two years, Grantee shall notify City in writing of such use discontinuance. Grantee shall not be entitled to any fee reduction unless said notice is provided, and then only in accordance with Section 4(f) and 7(c).

(c) Consumer Price Index Adjustment. The annual payment for each lineal foot of pipeline shall be computed and revised each calendar year as follows:

(1) The applicable base rate shall be multiplied by the Consumer Price Index (CPI) for Homeowners' Costs in the Los Angeles Metropolitan Area, published by the United States Department of Labor, Office of Information for the month of September immediately preceding the month of January in which payment shall be due and payable, and divided by the Consumer Price Index for Homeowners' Costs for December 1984, which is 100.0. Under no circumstances shall the multiplying factor be less than one or the computed fees be greater than what is allowed under applicable California law.

(2) If the United States Department of Labor, Office of Information discontinues the preparation and publication of a Consumer Price Index for Homeowners' Costs in the Los Angeles Metropolitan Area, and if no transposition table prepared by the Department of Labor is available so as to make those statistics which are then available applicable to the Index of December 1988, then the City Council shall prescribe a rate of

payment which shall, in its judgment, vary from the rates specified in this subsection in approximate proportion as commodity consumer prices then current vary from commodity consumer prices current in December 1988. Upon this point the determination by the City Council shall be final and conclusive.

(3) The Engineer shall determine the adjustment in CPI in accordance with this subsection (c) and provide Grantee with the corrected schedule prior to December 1 preceding the month of January in which payment shall be due and payable.

(d) Time for Payment. The annual franchise fee shall be computed based upon the Schedule of Charges in Exhibit B, as adjusted pursuant to subsection (c) of this Section, and the initial annual payment shall be due and payable upon Grantee's filing of written acceptance with the City Clerk pursuant to Section 14(b). The franchise fee shall be prorated for the remainder of the calendar year based upon a 360-day year. The next annual payment shall be due and payable on the first working day of the following calendar year, and on the first working day of each calendar year thereafter for the remainder of the franchise, whether or not an invoice therefore is received. Payment shall be accompanied by the inventory of facilities described in Section 9(b) and also showing Grantee's computation of franchise fee for each pipeline segment.

(e) Late Charges. Any fees charged or expenses charged to Grantee by City pursuant to this Section, or any other provision of this ordinance, shall be paid when due, or shall be deemed delinquent. Any delinquent amounts shall accrue interest commencing ten (10) days after the due date, at the rate of one and one-half percent (1.5%) per month (based upon a 30-day calendar month) or any lesser amount if required by law. Any neglect, omission or refusal by said Grantee to pay the franchise fee with any late charges, within thirty (30) days of delinquency, at the times or in the manner herein provided, shall be grounds for a declaration of a forfeiture of this franchise and of all rights hereunder.

(f) Refunds. Upon the written request of Grantee, fees previously paid on pipelines which are inactive, abandoned, assigned, or transferred in accordance with the provisions hereof shall be refunded to Grantee for the unearned portion thereof upon the basis of the fee schedule under which the fees were paid, provided said written request is made within ninety (90) days from the date of said inactivity, abandonment, assignment, or transfer. Said refund shall be credited toward the fees payable in the succeeding calendar year or at Grantee's written request as a cash refund for that portion in excess of the fees of said succeeding year, if any. It shall be the obligation of Grantee to duly inform City of the effective date of any inactivity, abandonment, assignment, or transfer.

(g) Past Due Fees For Unauthorized Pipelines. Fees shall continue to accrue during each year or portion thereof that pipelines and appurtenances occupy City streets. In the event Grantee has any pipelines or appurtenances occupying City streets without right, Grantee shall pay all fees computed based on the schedules set forth herein,

as annually adjusted, with interest and penalties thereon, as provided herein, for each year or portion thereof in which City streets were so occupied.

(h) Changes in Law. After five (5) years from the commencement of this franchise, and every five (5) years thereafter, the franchise fees provided hereunder may be increased to the maximum permitted by state law should state law permit the imposition of greater franchise fees.

Section 5. Grant of Franchise Supersedes All Other Rights. This franchise is granted in lieu of all other franchises owned by Grantee, or the aforementioned entities, or by any successor or assign of Grantee to any rights under this franchise, for transmission and distribution of oil within the limits of the City, as said limits now or may hereafter exist, and the acceptance of the franchise hereby granted shall operate as an abandonment of all other such franchises within the limits of the City, as such limits now or may hereafter exist, in lieu of which this franchise is granted.

Section 6. Grantee's General Obligations

(a) Compliance with Law. The Grantee shall construct, install, maintain, remove and/or abandon all pipelines and appurtenances in a good and workmanlike manner and of good materials and in conformity with all the valid and applicable ordinances, rules and regulations heretofore or hereafter adopted by the City Council in the exercise of its police power. The Grantee shall operate and maintain all pipelines and appurtenances included under this franchise in accordance with all applicable requirements of Part 195 of Title 49 of the United States Code of Federal Regulations and local ordinances subject to the changes, amendments and modifications as hereafter may be adopted in accordance with valid and applicable local, state, or federal law, including but not limited to those requirements concerning pipeline design, construction, testing, maintenance, surveillance, and operation of utility gas gathering, transmission and distribution piping systems. Any vibration from pipelines and appurtenances shall be kept to a level such that it is undetectable to any residents or businesses in the City and in such cases as it is deemed necessary by the engineer, vibration-dampening equipment of the best available technology shall be installed within ninety (90) days of such an order to reduce any vibrations to levels deemed acceptable by the American National Standards Institute.

(b) Emergency Response Plan. The Grantee shall, for all active pipelines, develop and maintain an emergency response plan satisfactory to the Engineer, which covers franchise operations within the City. In general, an emergency response plan meeting the requirements of Federal and State law and containing the information contained in this section shall be acceptable. The emergency response plan shall include proof of arrangements capable of providing emergency clean-up services, including but not limited to traffic control, sand, vacuuming, and other supplies and services as necessary, within four (4) hours of notification of any problem, and such other information as the Engineer shall reasonably require. The Engineer shall be notified ten (10) days in advance of any proposed change in such arrangements. The current

emergency response plan shall be resubmitted annually to the Engineer on the first working day of the calendar year.

(c) Excavation Permit Required. The Grantee shall obtain and pay any required fees for an excavation permit before commencing any construction, alteration, installation, removal and/or maintenance of pipelines, appurtenances, and cathodic protection under this franchise. The Grantee may obtain an excavation permit by filing a set of excavation plans with the Engineer, which shall be subject to his or her review and approval. The excavation plans shall show the location of the proposed excavation as well as the location and existence of all pipelines, sewers, conduits, improvements, and other facilities including but not limited to gas, oil and gas product gathering, distribution and transmission pipelines that may be impacted by the proposed excavation activity. The excavation plans shall also contain an adequate description of the proposed work including an estimate of the duration of interference with any street traffic. The Engineer may impose conditions upon the issuance of an excavation permit, including the posting of a faithful performance bond in such principal amount as the Engineer may deem adequate. In addition, the Engineer may also give the Grantee directions for the location of any pipelines and appurtenances as may be reasonably necessary in the opinion of the Engineer to avoid structures in or under the street.

(d) Cathodic Protection. If cathodic protection is proposed to be used for pipelines and appurtenances and electrical attachments or components thereto which have been or are hereafter installed or maintained beneath the surface of City streets, it shall meet the standards set forth by Part 195 of Title 49 of the United States Code of Federal Regulations and Chapter 5.5 of the California Government Code. The Grantee shall conduct annual testing on City water lines located near the Grantee's pipeline at sufficient stationing to show that no damage is occurring to the City's water lines as a result of Grantee's cathodic protection measures. The Grantee shall be fully responsible for the repair and/or replacement of City pipelines and appurtenances and electrical attachments or components thereto, as required by the Engineer, damaged by cathodic protection installed or maintained by the Grantee. All repair and replacement work shall be completed at the Grantee's sole expense.

(e) Performance of Work. The work shall be done in compliance with all City rules, regulations, ordinances, standards and specifications, and such other conditions as the Engineer may direct. All work shall be subject to the inspection of the Engineer. All street coverings or openings, or traps, vaults, and manholes shall at all times be kept flush with the surface of the streets; provided however, that vents for underground traps, vaults and manholes may extend above the surface of the streets when said vents are located in parkways, between the curb and the property line, subject to the prior approval of the Engineer. The Grantee shall provide adequate traffic safety barriers, signs, devices and traffic safety warning equipment in accordance with City ordinances, rules or regulations or such additional safety measures as the Engineer may direct.

(f) Emergencies. Whenever any of Grantee's pipelines or appurtenances permits the escape of liquids, vapors, or gases, it shall be the duty of Grantee and any person using or controlling the pipeline or appurtenance to immediately notify the Los Angeles County Fire Department and City Public Works Department and make sure the situation is safe. This includes but is not limited to containment, pump shutdown, valve closures, and evacuation of lines. In the event of an emergency threatening life, health, safety, or property, where it is not possible to obtain an excavation permit prior to commencement of the work, the Grantee may commence such work provided that within seventy-two (72) hours thereafter the Grantee shall make application to the Engineer for an excavation permit in accordance with the foregoing procedures. The Engineer may impose reasonable conditions upon the issuance of such a permit and all work shall be subject to inspection. Adequate traffic safety barriers shall be maintained at all times and any damaged portion of the street shall be restored to the same condition as existed prior to the excavation. If the Engineer determines that no emergency occurred or that an excavation permit could have been obtained in advance, the Engineer shall assess the Grantee an amount equal to the cost of the work, which shall be paid by the Grantee within thirty (30) days after invoice therefore.

(g) Certification - Hazardous Liquid Pipelines. The Grantee, upon request by the City of Signal Hill, shall certify to the Engineer the total footage of its hazardous liquid pipelines within the City. The certification shall include a breakdown of the footage under the control of:

- (1) United States Department of Transportation
- (2) California State Fire Marshal
- (3) City of Signal Hill

Grantee shall also file, upon request by the City of Signal Hill, with the Engineer, in a form and manner prescribed by the Engineer, a certificate under penalty of perjury that Grantee has complied with all of the requirements of Part 195 (Transportation of Hazardous Liquids by pipeline) of Title 49 of the United States Code of Federal Regulations concerning Accident Reporting (Subpart B), Design Requirements (Subpart C), Construction (Subpart D), Hydrostatic Testing (Subpart E), Operation and Maintenance (Subpart F), and compliance with all other applicable federal, state, and local regulations.

(h) Disclaimer. It is explicitly understood that the City's records are not complete and pipelines and appurtenances previously unknown to City are frequently discovered. Therefore, by granting this franchise or approving any such excavation permit the City does not warrant the accuracy of information regarding the location or existence of other facilities supplied by the City to the Grantee. Nothing herein shall be deemed to make the City, the Agency, or Engineer or any officer or employee of the City or the Agency responsible or liable to the Grantee or any other person by virtue of approval of excavation permit plans by the City regardless of whether any information or other material is supplied to the Grantee by the City or the Agency pertaining to the location of existing pipelines, facilities or other improvements on, in, or under any street or other public property.

Section 7. Repair of Streets; Relocation and, Removal of Facilities

(a) Repair of Streets. The Grantee shall make and backfill all excavations so as to leave the surface of the public street, alley, highway, or public place in as good a condition as it was prior to said excavation. If any portion of any street shall be damaged by reason of defects in any of the pipelines and appurtenances maintained or constructed under this franchise, or by reason of any other cause arising from the construction, operation, maintenance or existence of any pipelines and appurtenances constructed or maintained under this franchise, the Grantee shall, at its own cost and expense, immediately repair any such damage and restore such street, or portion of street, to as good a condition as existed before such defect or other cause of damage occurred, such work to be done under the direction of the Engineer, and in accordance with all rules, regulations, ordinances, standards and specifications of the City. Grantee shall repair any such damage and restore such street within three (3) working days of receipt of written demand therefore by the Engineer, or such other period as the Engineer may prescribe when required by the public health and safety.

(b) Relocation and/or Removal of Facilities. The Grantee shall, from time to time protect, support, dislocate, temporarily or permanently as may be required, remove or relocate, without expense to the City or any other governmental entity, any facilities installed, used, and maintained under the franchise, when made necessary by any lawful change of grade, alignment, or width of any public street, including the construction of any subway or viaduct, water, sewer, or storm drain lines by the City or any other governmental entity and including when any underground utility district is formed, or made necessary by any other public improvement or alteration in, under, on, upon, or about any public street or other public property, whether such public improvements or alteration be at the insistence of the City or any other governmental entity, and whether such improvement or alteration is for a government or proprietary function, or made necessary by traffic conditions, public safety, street vacation, or any other public project or purpose of City or any other governmental entity. Grantee shall diligently seek and obtain all permits, licenses, or approvals required by governmental agencies of competent jurisdiction. All work shall be performed as directed by the Engineer, and the decision of the Engineer shall be final and binding upon Grantee. Such work shall be completed within ninety (90) days after Grantee has obtained all necessary permits and received written notice from the Engineer to proceed, or such greater or lesser period as the Engineer may reasonably direct.

(c) Change in Use of Facilities. Upon the expiration, non-renewal, revocation, or termination of this franchise, Grantee shall, within twenty (20) days thereafter, make written application to the Engineer for authority to (i) classify the pipelines and appurtenances as inactive, (ii) remove all such idle pipelines and appurtenances, or (iii) abandon them in place. Thereupon the Engineer shall determine whether such pipelines and appurtenances are inactive, whether such pipelines or appurtenances can be removed without detriment to the public interest, and under what conditions such removal may be safely effected, or alternatively, whether some or all of such pipelines and appurtenances may be abandoned in place, and shall then notify the Grantee regarding such requirements and conditions as shall be specified in the

Engineer's order. It is expressly understood that in light of environmental liability arising from conditions associated with abandoned pipelines, such abandonment is disfavored and would be approved by the City only in unique circumstances where the public health, safety, and welfare is protected and promoted.

(d) Removal or Abandonment of Facilities. Within ninety (90) days after the determination of the Engineer approving removal or abandonment of the pipelines and appurtenances, and pursuant to such order of the Engineer, Grantee shall remove or abandon in place, as the case may be, all such facilities. The City may disconnect or sever any facilities not timely removed at the point at which they enter City streets so they cannot be used for the purposes for which they were intended without reconnection after proper authorization.

(e) City to Perform Work. In the event that Grantee fails to perform the repair, removal, relocation and/or abandonment as specified in this Section within the time periods set forth above, then the Engineer may have such failure cured by having such work performed by City or its agents and charge Grantee the cost therefore. City shall keep an itemized account of the cost thereof, including an administrative charge of twenty-five percent (25%) for overhead. Grantee shall pay such costs within thirty (30) days of written invoice therefore by City. In addition, in the event a bond has been posted in accordance with Section 6(c) the City or the Agency may cure the breach and recover from the bond principal and surety the expenses incurred thereby, including attorney's fees.

(f) Liability of Grantee. Any repair, removal, relocation, or abandonment as required by this Section of any street or facility installed, used, or maintained under this franchise shall be the sole responsibility of Grantee, and Grantee, pursuant to Section 8, shall indemnify City from any liability arising from such repair, relocation, removal, or abandonment. Grantee shall be solely responsible for complying with all laws, regulations, and other orders as may be applicable to such repair, relocation, removal, or abandonment, whether federal, state, local, or administrative. City's approval of such repair, relocation, removal, or abandonment shall not be deemed to relieve Grantee of any liability Grantee may have for contaminated soils or other environmental liability arising from said pipelines and appurtenances. Grantee acknowledges that the City is in no way responsible for conducting or accomplishing any such repair, relocation, removal, or abandonment, or for compliance with any laws, regulations, or orders applicable thereto, and acknowledges and agrees that it shall not hold City liable or responsible in any manner for any loss, claim, or damage, including environmental damage or compliance with future repair, relocation, removal, or abandonment requirements, in connection with any such repair, relocation, removal, or abandonment.

Section 8. Insurance and Indemnification

(a) Insurance. Prior to the effective date of this franchise, Grantee shall provide certificates of insurance evidencing the maintenance of public liability insurance, for injury and death of one or more persons resulting from the same incident, accident, or

occurrence and for damage to or destruction of property in a combined limit or aggregate amount of Five Million Dollars (\$5,000,000.00). Such insurance shall name the City as additional insured, and protect the City, its officers and employees, and Grantee against loss, directly or indirectly, from liability imposed by law on account of bodily injury and death, and damage to or destruction of property, resulting from the activities of the Grantee under the rights granted by this franchise. The insurance shall contain a severability of interest clause providing that the coverage shall be primary for losses arising from Grantee's operations and neither the City, Agency, nor their insurers shall be required to contribute to any loss. Such insurance shall be maintained in full force and effect during the entire term of this franchise, and shall provide for thirty (30) days written notice to the City prior to any cancellation. The insurance policy shall be issued by an insurance company authorized to do business in the State of California with a Best's minimum policyholder rating of "A" status or better and a Best's financial category minimum rating of Class 9 status or better, as rated in the most recent edition of Best's Key Rating Guide, or as otherwise approved by the City in the event such rating system is modified. The insurance required hereunder may be increased by the City during the term of the franchise to reflect increased risk of losses in the industry, and other market factors.

(b) Self-Insurance. Notwithstanding the foregoing requirements for insurance, no such insurance policy shall be required if the Grantee customarily self-insures the risks covered by the required insurance, and has presented to the City:

(1) A certification evidencing such facts, which certification has been approved by the Engineer as to sufficiency and by the City Attorney as to form, to which is attached the following agreement:

In consideration of City allowing Grantee to self-insure the risks in lieu of a policy of liability insurance, Grantee agrees to indemnify and keep and save free and harmless and defend the City, its officers and employees from and against any and all loss, claims, or demands of any kind or nature whatsoever for death, injury, or loss to persons or damage to property, including property or facilities owned by the City, its officers or employees, or any of them which they may sustain or incur or which may be imposed upon them, or any of them, arising out of, or in any manner incident to, Grantee's operations authorized by a permit or permit supplement issued pursuant to the provisions of the Municipal Code, or a permit or permit supplement, issued pursuant to the Ordinance, or an excavation permit issued pursuant to the provisions of the Municipal Code. However, the indemnity obligation of Grantee shall not apply to any claim or liability caused by the sole negligence or willful misconduct of the City.

(2) A financial statement showing the financial condition of the Grantee as of a date not more than one (1) year prior to Grantee's application for the franchise,

which statement has been certified by Grantee's proper officials to be true and correct, and which reflects a net worth of the Grantee in excess of five (5) times the amount of limits of liability as established herein. The statement shall have been approved by the Engineer as to sufficiency and by the City Attorney as to form.

(c) Bonds. Whenever any performance bond is required to be posted under this franchise, the bond shall be issued in a form approved by the City Attorney and issued by a corporate surety authorized to do business in the State of California with a Best's minimum policyholder rating of "A" status or better, and a Best's financial category minimum rating of Class 9 status or better, as rated by the most recent edition of Best's Key Rating Guide, or as otherwise approved by the City in the event such rating system is modified. The City may increase the principal amount of any bonds specified in this franchise during the term of the franchise to reflect inflation, increased risk of losses and other factors.

(d) Indemnification. Grantee agrees to indemnify the City, the Agency, their officers, employees and agents against, and shall hold and save them and each of them harmless from, any and all actions, suits, claims, damages to persons or property, losses, costs, penalties, obligations, errors, omissions or liabilities, (herein "claims or liabilities") that may be asserted or claimed by any person, firm or entity arising out of or in connection with the use by Grantee of the streets or the making of excavations in said streets, or the work, operations or activities of Grantee, its agents, employees, subcontractors, or invitees, provided for herein, or arising from the acts or omissions of Grantee hereunder, or arising from Grantee's performance of or failure to perform any terms, provision, covenant or condition of this franchise, whether or not there is concurrent passive or active negligence on the part of City, the Agency, their officers, agents or employees but excluding such claims or liabilities arising from the sole negligence or willful misconduct of the City, the Agency, their officers, agents or employees, who are directly responsible to the City or the Agency, and in connection therewith:

(1) Grantee shall defend any action or actions filed in connection with any of said claims or liabilities and shall pay all costs and expenses, including legal costs and attorneys' fees, incurred in connection therewith;

(2) Grantee shall promptly pay any judgment rendered against the City, the Agency, their officers, agents or employees for any such claims or liabilities arising out of or in connection with such work, operations or activities of Grantee hereunder; and Grantee agrees to save and hold the City, the Agency, their officers, agents, and employees harmless therefrom;

(3) In the event the City, the Agency, their officers, agents, or employees is made a party to any action or proceeding filed or prosecuted against Grantee for such damages or other claims arising out of or in connection with the work operation or activities of grantee hereunder, Grantee agrees to pay to the City, the Agency, their officers, agents or employees, any and all costs and expenses incurred by the City, the

Agency, their officers, agents, or employees in such action or proceeding, including but not limited to, legal costs and attorneys' fees.

(4) The indemnity, defense and hold harmless provisions of this Section shall include any claim of damage resulting from or relating to environmental contamination including any and all environmental claims, environmental clean-up liability, environmental compliance costs and any other claims which arise under environmental law from the leakage or spillage of the contents of the pipeline, whether by slow seeping or breakage whether or not such leakage or break results from actual negligence on the part of grantee.

Section 9. Identification and Inventory of Facilities

(a) Identification of Facilities. All valves and gates, whether boxed or exposed, poles and pipelines which are exposed on structures installed or maintained in City property shall bear a distinguishing mark, either by stenciling in the case of pipelines, or by means of a metal tag attached to poles and, with wire to gates and valves, with the name and telephone number of the owner and name of the material carried therein stated thereon. Should the City prescribe a code system for designating the material carried, then the code may be used therefore.

(b) Inventory and Description Required. All persons owning, using, or controlling any facilities installed or maintained beneath the surface of any street shall annually, on the first working day in January, submit to the Engineer, in the form and manner prescribed by the Engineer, a complete inventory of the facilities, including legal descriptions and maps, showing pipeline location and depth (when available), the size (internal diameter) and lineal footage of each pipeline segment, and the date of each pipeline addition or deletion. The term "facilities", as used in this Section, shall include all pipelines and appurtenances of the Grantee, which are in place in the street as of the first day of the calendar year, plus all pipelines thereafter installed during said year. All pipelines in place shall be deemed to be in use until the Grantee files an application with the Engineer for permission to remove or abandon the same and approval is granted by the City pursuant to Section 7(c).

(c) Pipelines Installed During Year. As to pipelines installed during any year, within forty-five (45) days after completion of such installation, Grantee shall file a supplement to its inventory including the additional facilities. Such facilities shall then be deemed to be covered by this franchise unless within twenty (20) days after receipt of such notice the Engineer shall inform Grantee in writing that such facilities are not accepted and the reasons therefore. In the event such facilities are not accepted, the determinations of the Engineer may be appealed to the City Council.

Section 10. Condemnation

The franchise granted herein shall not in any way or to any extent impair or affect the right of the City to acquire the property of the Grantee hereof either by purchase or through the

exercise of the right of eminent domain, and nothing herein contained shall be construed to contract away or to modify or to abridge, either for a term or in perpetuity, the City's right of eminent domain in respect to the Grantee or any public utility, nor shall this franchise ever be given any value before any court or other public authority in any proceeding of any character in excess of the cost to the Grantee of the necessary publication and any other sum paid by it to the City therefore at the time of the acquisition thereof.

Section 11. Transfer

(a) Prohibition on Transfer without City Approval. Except as otherwise provided herein, the Grantee shall not sell, transfer, or assign this franchise or any part thereof without the prior written consent of the City Council expressed by resolution, and then only under such conditions as may therein be prescribed.

(b) Transfer Defined. As used herein, a "Transfer" shall include the transfer to any person or group of persons acting in concert of more than fifty percent (50%) of the present ownership and/or control of the Grantee in the aggregate, taking all transfers into account on a cumulative basis. Notwithstanding the foregoing, a "transfer" shall not include Grantee's entering into contract(s) with any other entities to use the pipeline facilities subject to this franchise, so long as Grantee retains the responsibility to operate and maintain the pipelines covered by this franchise.

(c) Approval of Transfer. Approval and consent shall be granted by the City Council upon presentation of evidence demonstrating that the person to whom any of the rights or privileges granted herein are to be sold, transferred, leased, assigned, hypothecated, encumbered, merged, or consolidated, has the experience and resources, financial, managerial and otherwise, to perform its obligations under this franchise. However, the City Council may make any modifications in this franchise or establish such conditions to the transfer as may be necessary to effectuate the purposes of this franchise and protect the public health, safety, and general welfare.

(d) Transfer in Violation Default. In the event the transfer is approved by the City Council, the Grantee's assigns or successors shall accept the franchise in the same manner as provided herein, and the provisions of this franchise shall be binding upon such assigns or successors in like manner as upon the Grantee. Any purported sale, transfer, lease, assignment, hypothecation, encumbrance, merger, agreement, consolidation or similar transaction affecting this franchise regardless of whether such transaction is voluntary or involuntary and which occurs without the prior approval and consent of the City Council shall be void, and shall, in addition, constitute a default and be grounds for forfeiture under this franchise, provided, however, that no forfeiture shall occur until after the City Council holds a noticed hearing on the matter pursuant to Section 12.

Section 12. Violations; Revocation

(a) Notice of Violations. In the event of a violation of any condition, term, or provision of this franchise, or of any excavation permit issued pursuant hereto, the Engineer shall inform the Grantee by phone, if the violation constitutes an immediate danger to health, safety, or property and shall send written notice thereof by certified mail to the Grantee, and may immediately revoke any excavation permit. The notice shall state the nature of the violation, the corrective action to be taken, the time by which said violation shall be cured, and the consequences of Grantee's failure to cure the violation. The Engineer may demand that the Grantee, and in such case the Grantee shall, immediately cease operations pursuant to any excavation permit.

(b) Appeal. Within ten (10) days following the sending of such notice of violation the Grantee may file a written appeal with the City Council. The appeal shall state the grounds on which it is taken. The City Council shall review the appeal and determine whether to accept the appeal and set the matter for public hearing. If the matter is not set for hearing, the Engineer's action shall be final. Grantee shall be fully liable for any losses, costs, damages, or claims arising during the pendency of such appeal.

(c) Hearing. The Grantee shall be notified in writing of the date, time, and place of the hearing at least ten (10) days in advance of the hearing, and notice of such hearing shall be published in a newspaper of general circulation. At the conclusion of the hearing, the City Council shall consider the evidence and affirm, modify, or reverse the decision of the Engineer. The decision of the City Council shall be final.

(d) Revocation of Franchise. The City Council may revoke and terminate this franchise, and declare a forfeiture thereof, where Grantee or its successors or assigns has neglected or refused to comply with any of the provisions or conditions hereof, or of any notice of violation or final order of the Council issued pursuant hereto, and has not timely taken an appeal, nor has begun the work of compliance, including seeking any necessary governmental permits, licenses, or approvals, within thirty (30) days following receipt of said notice or order, or after beginning said compliance shall not prosecute the same with due diligence to completion. A forfeiture may be declared only after the City Council has adopted a resolution of intent to revoke such franchise and thereafter held a public hearing in the same manner as granting the franchise or as otherwise required by law. (See Section 6232-6235 of the Public Utilities Code.)

(e) Performance of Work by City. Notwithstanding the foregoing, if necessitated by the public health, safety, and welfare, after expiration of said thirty (30) days, and prior to declaration of forfeiture, the City may commence any work of compliance and hold Grantee liable for the actual cost incurred thereof and may revoke the franchise and declare the franchise forfeit even though the City has corrected the default.

(f) Bonds Required for Violations. In the event of a violation of any condition, term, or provision of an excavation permit, the Engineer may require the

Grantee to thereafter file with the City, and maintain in effect during the term of this franchise, a faithful performance bond in favor of the City. The bond shall have a corporation surety in the principal sum of Twenty-Five Thousand Dollars (\$25,000.00), or such greater amount as may be approved by the City Council, on condition that the Grantee shall well and truly observe, fulfill, and perform each term and condition of the excavation permit, and that in case of any breach of condition thereof, the City may cure the breach and may recover from the principal and sureties the expenses incurred, including attorney's fees.

(g) **Additional Remedies.** In addition to any other remedy provided hereunder, or in lieu of revocation of this franchise, the Engineer or the City Council, as the case may be, may impose the following remedies for any violation of this franchise, provided that such remedies, taken cumulatively, shall not be excessive, and if imposed by the City Council, may only be imposed after a public hearing has been held as provided in this Section:

(1) A reduction of the term of the franchise by one (1) day for every day that the violation continues; and/or

(2) Liquidated damages in an amount not exceeding One Thousand Dollars (\$1,000) for each day that such violation continues, provided that such limitation shall be adjusted upward by five percent (5%) annually from the effective date of this franchise.

In accepting this franchise, Grantee expressly agrees that the damages that City may suffer from the violation of this franchise may be extremely difficult or impractical to determine and that the foregoing represent a reasonable method of establishing such damages.

Section 13. Miscellaneous

(a) **Non-Liability of City Officers and Employees.** No officer or employee of the City shall be personally liable to the Grantee, or any successor in interest, for any loss, cost, damage, claim, or liability or for any action, in any manner, whether negligent or willful, arising out of this franchise or any act or omission on the part of the City or such officer or employee with respect to the Grantee.

(b) **Conflict of Interest.** No officer or employee of the City shall have any personal financial interest, direct or indirect, in this franchise nor shall any such officer or employee participate in any decision relating to the franchise which affects his or her personal financial interest or the financial interest of any corporation, partnership, or association in which he or she is, directly or indirectly, interested, in violation of any State statute or regulation. The Grantee warrants that it has not paid or given and shall not pay or give any third party any money or other consideration for obtaining this franchise.

(c) **Covenant Against Discrimination.** Grantee covenants that, by and for itself, its heirs, executors, assigns, and all persons claiming under or through them,

that there shall be no discrimination against, or segregation of, any person or group of persons on account of race, color, creed, religion, sex, marital status, national origin, or ancestry in the performance of this franchise. Grantee shall take affirmative action to ensure that applicants are employed and that employees are treated during employment without regard to their race, color, creed, religion, sex, marital status, national origin, sexual preference, or ancestry.

(d) Notice. Any notice, demand, request, consent, approval, or communication either party desires or is required to give to the other party or any other person shall be in writing and either served personally or sent by prepaid, first-class mail to the address set forth below. Either party may change its address by notifying the other party of the change of address in writing. Notice shall be deemed communicated at the time it is personally delivered or within seventy-two (72) hours from the time of mailing, if mailed, as provided in this Section.

To City: City Manager
 CITY OF SIGNAL HILL
 2175 Cherry Avenue
 Signal Hill, California 90755
 Telephone No. (562) 989-7302
 Fax No. (562) 989-7393

To Grantee: Cardinal Pipeline, L.P.
 Attn: Jeffery Kohn, Land and Right of Way Manager
 1900 Main Street Ste. 600
 Irvine, CA 92614
 Telephone No. (562) 285-4100
 Fax No. (562) 285-4141

(e) Waiver. No delay or omission in the exercise of any right or remedy by the City shall impair such a right or remedy or be construed as a waiver. City's consent or approval of any act by Grantee requiring City's consent or approval shall not be deemed to waive or render unnecessary City's consent to or approval of any subsequent act of Grantee. Any waiver of any default must be in writing and shall not be waiver of any other default concerning the same or any other provision of this franchise.

(f) Rights and Remedies are Cumulative. Except with respect to rights and remedies expressly declared to be exclusive in this franchise, the rights and remedies are cumulative and the exercise of one or more of such rights or remedies shall not preclude the exercise, at the same or different times, of any other rights or remedies for the same default or any other default.

(g) Choice of Law and Venue. In the event that any litigation arises out of this franchise, it is specifically stipulated that this franchise shall be interpreted and construed according to the laws of the State of California and shall be performable in Los Angeles or Orange County, California.

(h) **Attorney's Fees.** If either party to this franchise is required to initiate or defend any action or proceeding in any way connected with this Agreement, the prevailing party in such action or proceeding, in addition to any other relief which may be granted, whether legal or equitable, shall be entitled to reasonable attorney's fees. Attorney's fees shall include attorney's fees on any appeal, and in addition, a party entitled to attorney's fees shall be entitled to all other reasonable costs for investigating such action, taking depositions and discovery, and all other necessary costs the court allows which are incurred in such litigation. All such fees shall be deemed to have accrued on commencement of such action and shall be enforceable whether or not such action is prosecuted to judgment.

(i) **Amendment.** This franchise may not be modified or amended except by ordinance of the City Council adopted in the same manner as required to grant the franchise.

(j) **Severability.** In the event that any one or more of the phrases, sentences, clauses, paragraphs, or sections contained in this franchise shall be declared invalid or unenforceable by a valid judgment or decree of a court of competent jurisdiction, such invalidity or unenforceability shall not affect any of the remaining phrases, sentences, clauses, paragraphs, or sections of this franchise which are hereby declared as severable and shall be interpreted to carry out the intent of the parties hereunder.

Section 14. Publication and Acceptance

(a) **Publication.** The Grantee of this franchise shall pay to the City a sum of money sufficient to reimburse it for all publication expenses incurred by it in connection with the granting of this franchise including, but not limited to, the costs of advertising for bids and publication of this ordinance as the same may be required by law, such payment to be made within thirty (30) days after the City shall furnish such Grantee with a written statement of such expenses.

(b) **Acceptance.** The franchise granted herein shall not become effective until written acceptance thereof shall have been filed by the Grantee with the Director of Finance of the City. Not later than ten (10) days after the publication of this Ordinance, the Grantee shall file with the City Clerk of the City said acceptance of the franchise hereby granted and its agreement to comply with the terms and conditions hereof.

Section 15. **Certification and Effective Date.** The City Clerk shall certify to the passage and adoption of this ordinance by the City Council of the City of Signal Hill and shall cause a summary of this ordinance to be published in accordance with Government Code Section 36933, in a newspaper of general circulation which is hereby designated for that purpose, and this ordinance shall take effect thirty (30) days after its passage.

PASSED, APPROVED, AND ADOPTED at a regular meeting of the City Council of the City of Signal Hill, California, on this 14th day of January 2025.

KEIR JONES
MAYOR

ATTEST:

DARITZA GONZALEZ
CITY CLERK

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss.
CITY OF SIGNAL HILL)

I, DARITZA GONZALEZ, City Clerk of the City of Signal Hill, California, hereby certify that Ordinance No. 2025-01-XXXX was introduced at a regular meeting of the City Council of the City of Signal Hill on the 14th of January 2025, and thereafter was adopted at a regular meeting of the City Council on the 28th day of January 2025, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

DARITZA GONZALEZ
CITY CLERK



CITY OF SIGNAL HILL
STAFF REPORT

2175 Cherry Avenue • Signal Hill, California 90755-3799

1/14/2025

AGENDA ITEM

**TO: HONORABLE MAYOR
AND MEMBERS OF THE CITY COUNCIL**

**FROM: CARLO TOMAINO
CITY MANAGER**

**BY: KIMBERLY BOLES
ASSISTANT CITY CLERK**

SUBJECT: COUNCIL APPOINTMENTS TO VARIOUS ORGANIZATIONS

Summary:

The City Council actively participates in various intergovernmental committees and organizations that support the City's objectives. Following the recent City Council reorganization, the City Council will consider appointments to various committees and organizations.

Recommendation:

Adopt the resolution, entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, AMENDING RESOLUTION NO. 2024-01-6775, CONFIRMING THE APPOINTMENT OF DELEGATES AND ALTERNATES AS OFFICIAL REPRESENTATIVES OF THE CITY

Strategic Plan Goal(s):

Goal No. 5 High-Functioning Government: Strengthen internal communication, recruitment, retention, systems, and processes to increase the effectiveness and efficiency of City services.

Fiscal Impact:

The City Council's attendance and participation in various City Council committees and organizations are reviewed and budgeted annually.

Background:

The City Council participates in various intergovernmental committees and organizations which enhance the overall objectives of the City. These organizations and agencies include the California Contract Cities Association, League of California Cities, Long Beach Unified School District, National League of Cities, Southern California Association of Governments, and others.

Analysis:

Title 2, California Code of Regulations Section 18705.5 Section (c) allows a public official to name themselves to paid positions on government boards. In Signal Hill, appointments to the Gateway Cities Council of Governments (COG), Los Angeles County Vector Control District, Southern California Association of Governments (SCAG), and the Southern California Joint Powers Insurance Authority (JPIA) are subject to this regulation. The information on these meetings, stipends paid, and current representation are noted in Attachment A; The listing of all organizations with the current delegates and alternates is also included.

The positions of board members to the Sanitation Districts of Los Angeles County, which also pay stipends for attendance, are not subject to Title 2 as these are special districts established by State law. The City Council will review and consider appointments to these various organizations for the ensuing year.

Recommendation:

Staff recommends the City Council adopt a resolution formally confirming the appointments of delegates and alternates to the various committees and organizations as official representatives of the City.

Attachments:

- A. Boards and Committees
- B. Resolution

| Board/Committee Name | Delegate(s) | Alternate(s) |
|---|--|---|
| California Contract Cities Association (CCCA) Meets 3 rd Wednesday monthly No compensation | Council Member Woods | Mayor Jones |
| Central Basin Municipal Water District Quarterly general meeting No compensation | Mayor | Public Works Director |
| Central Basin Water Association As called No compensation | Mayor | Public Works Director |
| County Sanitation District No. 3 Meets 2 nd Wednesday monthly Occasional special meetings \$125/meeting + \$.555/mile | Mayor | Vice Mayor |
| County Sanitation District No. 29 Meets 2 nd Wednesday monthly \$125/meeting + \$.555/mile Council Members serve as Directors | All Council Members | N/A |
| Gateway Cities COG Meets 1 st Wednesday monthly \$125/meeting | Vacant | Mayor Jones |
| Gateway Water Management Authority Meets 2 nd Thursday monthly No compensation | Public Works Director | Deputy City Manager Deputy Director Public Works |
| Joint City/LBUSD Meets quarterly No compensation | Vice Mayor Hansen Council Member Copeland | N/A |
| L.A. Co. City Selection Committee As called No compensation | Mayor | Mayor's Designee |
| League of California Cities Meets 1 st Thursday monthly No compensation | Mayor Jones | Council Member Copeland |
| Southeast Resource Recovery Facility (SERRF) As called No compensation | Mayor | Mayor's Designee |

| Board/Committee Name | Delegate(s) | Alternate(s) |
|--|---|----------------------|
| Southern California Association of Governments (SCAG) Energy & Environmental Committee Meets 1 st Thursday monthly \$120 per meeting | Council Member Copeland | N/A |
| Southern California Association of Governments (SCAG) General Assembly Annual Meeting in May \$120 | Mayor | Mayor's Designee |
| California Joint Powers Insurance Authority (JPIA) Annual Meeting in July \$100 | Mayor Jones | Council Member Woods |
| Vector Control District Meets 2 nd Thursday monthly \$100 per month | Council Member Copeland | N/A |
| Sustainable City Committee Meets quarterly No compensation | Council Member Copeland Council Member Woods | N/A |
| Centennial Celebration Subcommittee | Vice Mayor Hansen Council Member Woods | N/A |
| Housing Subcommittee | Vice Mayor Hansen Council Member Copeland | N/A |
| Park Subcommittee | Council Member Woods Vacant | N/A |
| Spring Street Corridor JPA | All Council Members | N/A |

RESOLUTION NO. 2025-01-XXXX

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, AMENDING RESOLUTION NO. 2024-01-6775, CONFIRMING THE APPOINTMENT OF DELEGATES AND ALTERNATES AS OFFICIAL REPRESENTATIVES OF THE CITY

THE CITY COUNCIL OF THE CITY OF SIGNAL HILL DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. The City Council of the City of Signal Hill does hereby appoint the following persons as delegates and alternate members of the boards, committees and bodies listed below for a term to commence January 15, 2025, and to terminate on January 13, 2026.

| Board/Committee Name | Delegate(s) | Alternate(s) |
|---|----------------------|-----------------------|
| California Contract Cities Association (CCCA) Meets 3 rd Wednesday monthly No compensation | Council Member Woods | Mayor Jones |
| Central Basin Municipal Water District Quarterly general meeting No compensation | Mayor | Public Works Director |
| Central Basin Water Association As called No compensation | Mayor | Public Works Director |
| County Sanitation District No. 3 Meets 2 nd Wednesday monthly Occasional special meetings \$125/meeting + \$.555/mile | Mayor | Vice Mayor |
| County Sanitation District No. 29 Meets 2 nd Wednesday monthly \$125/meeting + \$.555/mile Council Members serve as Directors | All Council Members | N/A |
| Gateway Cities COG Meets 1 st Wednesday monthly \$125/meeting | Vacant | Mayor Jones |

| Board/Committee Name | Delegate(s) | Alternate(s) |
|--|---|---|
| Gateway Water Management Authority Meets 2 nd Thursday monthly No compensation | Public Works Director | Deputy City Manager Deputy Director Public Works |
| Joint City/LBUSD Meets quarterly No compensation | Vice Mayor Hansen Council Member Copeland | N/A |
| L.A. Co. City Selection Committee As called No compensation | Mayor | Mayor's Designee |
| League of California Cities Meets 1 st Thursday monthly No compensation | Mayor Jones | Council Member Copeland |
| Southeast Resource Recovery Facility (SERRF) As called No compensation | Mayor | Mayor's Designee |
| Southern California Association of Governments (SCAG) Energy & Environmental Committee Meets 1 st Thursday monthly \$120 per meeting | Council Member Copeland | N/A |
| Southern California Association of Governments (SCAG) General Assembly Annual Meeting in May \$120 | Mayor | Mayor's Designee |
| California Joint Powers Insurance Authority (JPJA) Annual Meeting in July \$100 | Mayor Jones | Council Member Woods |
| Vector Control District Meets 2 nd Thursday monthly \$100 per month | Council Member Copeland | N/A |
| Sustainable City Committee Meets quarterly No compensation | Council Member Copeland Council Member Woods | N/A |

| Board/Committee Name | Delegate(s) | Alternate(s) |
|-------------------------------------|--|--------------|
| Centennial Celebration Subcommittee | Vice Mayor Hansen Council Member Woods | N/A |
| Housing Subcommittee | Vice Mayor Hansen Council Member Copeland | N/A |
| Park Subcommittee | Council Member Woods Vacant | N/A |
| Spring Street Corridor JPA | All Council Members | N/A |

PASSED, APPROVED, AND ADOPTED at a regular meeting of the City Council of the City of Signal Hill, California, on this 14th day of January, 2025.

 KEIR JONES
 MAYOR

ATTEST:

 DARITZA GONZALEZ
 CITY CLERK

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES)ss.
CITY OF SIGNAL HILL)

I, DARITZA GONZALEZ, City Clerk of the City of Signal Hill, California, do hereby certify that the foregoing Resolution No. 2025-01-XXXX was adopted by the City Council of the City of Signal Hill, California, at a regular meeting held on the 14th day of January, 2025, and that the same was adopted by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

DARITZA GONZALEZ
CITY CLERK



STAFF REPORT

1/14/2025

AGENDA ITEM

**TO: HONORABLE MAYOR
AND MEMBERS OF THE CITY COUNCIL**

**FROM: CARLO TOMAINO
CITY MANAGER**

**BY: REBECCA LOPEZ
EMERGENCY MANAGEMENT COORDINATOR**

**SUBJECT: PROFESSIONAL SERVICES AGREEMENT WITH TANDEM SOLUTIONS TO
UPDATE CITY EMERGENCY OPERATIONS PLAN AND DEVELOP A CRISIS
COMMUNICATIONS ANNEX**

Summary:

In 2024, City staff issued a Request for Proposals to select a qualified professional consulting firm to undertake a comprehensive update to the City’s Emergency Operations Plan and develop a Crisis Communications Annex. Broadly defined, the Emergency Operations Plan is a detailed document that outlines how a city will respond to and manage various types of emergencies or disasters. The plan is developed and updated with consideration to other citywide operations and response plans including the General Plan and Hazard Mitigation Plan. The Crisis Communications Annex would be developed as a supplemental document to the Emergency Operations Plan and be used to outline the flow of communications and information during an emergency or disaster and include points of contact and industry best practices.

After a comprehensive and competitive process, staff recommends the City Council award a contract to Tandem Solutions, which would update the Emergency Operations Plan and the development of the Crisis Communications Annex. The City Council will consider authorizing the City Manager to execute a Professional Services Agreement with Tandem Solutions to provide professional services for the update to the City Emergency Operations Plan and the development of a Crisis Communications Annex, for a not-to-exceed amount of \$35,000.

Strategic Plan Goal(s):

Goal No. 1 Financial Stability: Ensure the City’s long-term financial stability and resilience.

Goal No. 2 Community Safety: Maintain community safety by supporting public safety services and increasing emergency preparedness.

Goal No. 5 High-Functioning Government: Strengthen internal communication, recruitment, retention, systems, and processes to increase the effectiveness and efficiency of City services.

Recommendation:

Authorize the City Manager to enter into a Professional Services Agreement with Tandem Solutions, for a total not-to-exceed amount of \$35,000.

Fiscal Impact:

Funding for this project is made available through the Federal Department of Homeland Security Emergency Management Performance Grant FY 2023. The City's adopted Fiscal Year 2024-25 Operating Budget allocated \$35,000 to Police Department Contract Services (Account No. 100-77-5420) for expenditures relating to updating the City's Emergency Operations Plan and developing a Crisis Communications Annex.

Background/Analysis:

The City of Signal Hill's Emergency Operations Plan (EOP) is a document that addresses the City's planned response to extraordinary emergency situations associated with natural or man-made disasters, under an all-hazards approach. The City's EOP was last updated in 2017, however, changes in emergency management standards, FEMA requirements, and City policies and procedures necessitate an update. The update would account for recent emergencies and activations including the COVID-19 Pandemic, Civil Unrest, and the February 2024 Storms. The plan focuses on operational concepts that would be implemented in large-scale disasters that can pose major threats to life, property, and the environment, requiring unusual emergency responses. The planned update would focus on the following:

- Establishing the response structure required to mitigate any significant emergency or disaster affecting the City.
- Identifying the roles and responsibilities required to protect the health and safety of City residents, public and private property, and the environment, due to natural or human-caused emergency disasters.
- Establishing the operational concepts associated with a field response to emergencies, the City's Emergency Operations Center (EOC) activities and the recovery process.

A Crisis Communications Annex would also be developed in conjunction with the EOP update to be included as a supplemental document to the base plan. A Crisis Communications Annex is a strategic document that outlines how the City will communicate both internally and externally during a crisis event. The purpose of the annex is to manage information flow, reduce confusion, maintain transparency, and foster trust with residents and stakeholders.

Selection Process

The City received five proposals in response to the RFP. Staff formed a Selection Committee comprised of the Emergency Management Coordinator, Police Administrative Sergeant, Economic Development Manager, Communications Specialist, Public Works Analyst, and Parks, Recreation, and Library Services Manager. The Selection Committee reviewed and graded the proposals by the five consulting firms to determine who would fit the needs of this project. The Section Committee identified Tandem Solutions as the firm with the best overall relevant qualifications and experience.

Recommendation:

The City undertook a comprehensive selection process to identify a consultant with the necessary qualifications and experience to update the City's Emergency Operations Plan and develop a Crisis Communications Annex. Tandem Solution's ability to meet both the highly technical expertise required and the grantor's strict requirements for both reporting and schedule is another reason staff is recommending this firm for an award of contract.

Staff recommends the City Council authorize the City Manager to execute a Professional Services Agreement with Tandem Solutions to provide professional services for the update to the City's Emergency Operations Plan and development of a Crisis Communications Annex, for a not-to-exceed amount of \$35,000.

Reviewed for Fiscal Impact:

Siamlu Cox

Attachments:

- A. Tandem Solutions Proposal
- B. Professional Services Agreement with Tandem Solutions



RESPONSE TO REQUEST FOR PROPOSALS (RFP)

CITY OF SIGNAL HILL Updates to City Emergency Operations Plan (EOP) and Development of a Crisis Communications Annex

DECEMBER 6, 2024

Prepared for: CITY OF SIGNAL HILL
Prepared by: TANDEM SOLUTIONS



COVER LETTER

December 6, 2024

Rebecca Lopez, Emergency Management Coordinator
City of Signal Hill
rlopez@signalhillpd.org
(562) 989-7232

Subject: Request for Proposals (RFP) – Update to City Emergency Operations Plan (EOP) and Development of a Crisis Communications Annex

Dear Ms. Lopez,

Tandem Solutions (Tandem) is pleased to provide this proposal to the City of Signal Hill (City) to update the City Emergency Operations Plan (EOP) and the development of a Crisis Communications Annex. Tandem is a Woman Owned; Limited Liability Company established in 2022.

Over the past 20 years, Tandem and our proposed team have supported the development and update to Emergency Operations Plans and Crisis Communications Plans for counties and cities. Tandem assigns senior, experienced consultants at extremely competitive billing rates. We can produce a superior product in less time, with a smaller budget and better results than larger firms. Additional information about Tandem is located at: [Tandemsolutionsusa.com](https://www.tandemsolutionsusa.com).

Tandem is dedicated to assist the City and has the ideal team and experience to accomplish this before the end of the EMPG grant period on April 30, 2025

Pertinent information about Tandem is provided below:

| | |
|-----------------------------|---|
| Legal Name: | Tandem Solutions, LLC |
| Mailing Address: | 17616 Summer Ave. Artesia, CA 90701 |
| Phone Number: | 323-605-4200 |
| Organization Type: | Limited Liability Corporation |
| SAMS Number: | 9HM25 |
| Federal I.D. Number: | 92-2202296 |
| Point of Contact: | Francisco Soto, 323-605-4200, francisco@tandemsolutionsusa.com |

Supporting Tandem Solutions in this effort is Navigating Preparedness Associates (NPA), a California Department of General Services (DGS) Certified Small Business and Disabled Veteran Business Enterprise (DVBE) headquartered in Contra Costa County. NPA will support Tandem in plan development.

I am the designated contact and signing authority for Tandem and certify that all the information submitted in this proposal is true and correct. Tandem understands that this proposal is valid for 180 days and that the proposal cannot be withdrawn.

Sincerely,



Francisco Soto, Director
Tandem Solutions
17616 Summer Ave.
Artesia, CA 90701
323-605-4200

A. EXECUTIVE SUMMARY

Tandem Solutions is a Limited Liability Corporation (LLC) established in 2022. Tandem is a Woman Owned Small Business. Our skilled team is experienced in disaster preparedness, response, recovery, and mitigation services that help cities and special districts be better prepared and communities to become resilient after a disaster. Tandem strives to ensure our products exceed our clients' expectations and provides a clear path moving forward.

Our extensive experience includes having previously supported the following jurisdictions with similar EOP and Crisis Communications update/development projects:

- City of Pittsburg EOP Update and Continuity of Operations Plan Development
- Santa Barbara County EOP and Financial Cost Recovery Annex
- Marin County Crisis Communications Plan
- City of Long Beach Crisis Communications Plan
- Castro Valley Sanitary District EOP Development
- East Valley Water District EOC Standard Operating Procedures and Program Review
- Municipal Water District of Orange County
- Manhattan Beach, California
- Hermosa Beach, California

Signal Hill's EOP establishes an emergency management organization to provide a basis for its coordinated actions before, during and after a disaster. The EOP outlines Signal Hill's all-hazard approach to emergency operations to protect the safety, health, and welfare of its customers. The Crisis Communications Plan allows the City to quickly and efficiently disseminate emergency messages to its residents and visitors. Our Approach to meeting the proposed scope of work includes the following 4 Tasks:

- Task 1: Project Management
- Task 2: Update the Current Emergency Operations Plan
- Task 3: Develop a new Crisis Communications Annex
- Task 4: Conduct a Tabletop Exercise (optional)

Tandem offers comprehensive emergency management consulting and disaster response services with a focus on emergency preparedness planning and response operations analysis. Tandem will deliver a thorough, actionable, and sophisticated EOP and Crisis Communications Plan. Our staff have extensive experience in EOP and Crisis Communications Plan development, City emergency response operations, and stakeholder engagement. For Signal Hill, Tandem offers the following advantages and Team:

- A Southern California based project team with unsurpassed experience working with government agencies, Disaster Management Area Coordinator - Area F, Los Angeles County, and the City of Signal Hill. We are headquartered in Los Angeles County (Artesia).
- A project manager who has developed Emergency Operations Plans and led the development of Crisis Communications Plans for various cities, counties, and special districts. Mr. Soto understands the importance of relationships and their key role in effectively preparing and responding to incidents. He excels in stakeholder engagement and has experience collaborating with Police, Fire, Public Works, Health Department, City Management, and Public Information staff to develop an effective plan and response.
- **Mr. Francisco Soto** is the Director of Tandem Solutions and has a master's in emergency services and is Risk and Resilience Certified. Mr. Soto previously worked for the Municipal Water District of Orange County and the City of Long Beach where he led EOC response operations during various wildfires, floods, and debris flows. Mr. Soto will be the project manager and support planner for this effort and will be the main point of contact for the City. Mr. Soto is currently leading emergency preparedness projects for the City of Pasadena, City of Antioch, and various water districts throughout California.
- **Mr. Lee Rosenberg**, Certified Emergency Manager (CEM), Managing Director of NPA, will serve as the lead planner. He possesses extensive knowledge of response operations and has over 30 years of complex response experience. Mr. Rosenberg has led development of EOP's Santa Barbara County, Inyo County, City of Pittsburg, California, and many others. Mr. Soto and Mr. Rosenberg have been working together for over 6 years and previously have collaborated to update EOP's for Inyo County, City of Pittsburg, and our currently developing an Emergency Operations Plan for the City of Pittsburg.
- **Elaine Jennings (MA)**: Ms. Jennings is a distinguished expert in crisis communication, media relations, and an experienced trainer with over two decades of experience. She will serve as the lead planner for the Crisis Communications Annex. Mr. Soto and Ms. Jennings have been working together for over 8 years and have previously collaborated to develop the City of Long Beach Crisis Communications Plan and are currently leading an effort to update Marin County's Crisis Communications Plan.
- **Janlia Riley**: Ms. Riley has more than 20 years of professional experience in providing document review, design, quality assurance, marketing and outreach, and graphic design. She has led as well as supported numerous projects working with leadership and community groups with a focus on equity, inclusivity, and Section 508 compliance. Ms. Riley will lead quality assurance throughout all phases of the project. Mr. Soto and Ms. Riley have been working together for over 10 years and have collaborated on various similar projects.

Summary Sheet

SUMMARY SHEET

Firm Name: Tandem Solutions, LLC

Firm Parent or Ownership: _____

Firm Address: 17616 Summer Ave, Artesia, CA 90701

Firm Telephone Number: 323-605-4200

Website: www.tandemsolutionsusa.com

Number of Years in Existence: 2+

Management Contact (person responsible for direct contact with the City of Signal Hill and services required for this Request for Proposals):

Name: Francisco Soto Title: Managing Director

Telephone Number: 323-605-4200 Fax: _____

Email: francisco@tandemsolutionsusa.com

Project Manager (person responsible for day-to-day servicing of the account):

Name: Francisco Soto Title: Project Manager

Telephone Number: 323-605-4200 Fax: _____

Email: francisco@tandemsolutionsusa.com

Type of services performed by the firm:

Tandem is a Woman Owned Small Business that provides disaster preparedness, response, recovery, and mitigation services to private and public agencies.

B. TABLE OF CONTENTS

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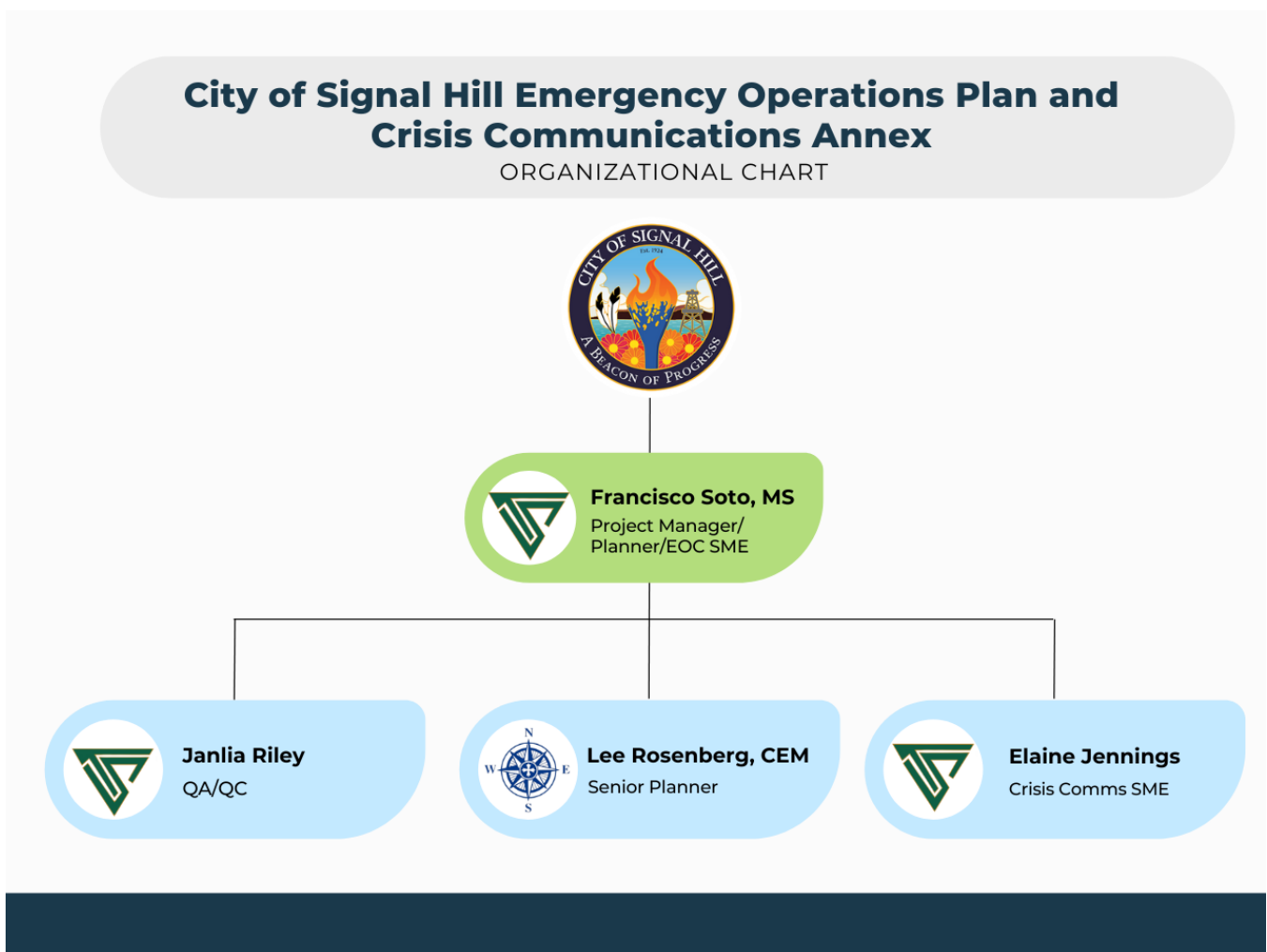
C. KEY PERSONNEL

Our proposed staff have extensive real-world experience in emergency planning specific to the greater Los Angeles, crisis and risk communications, and culturally sensitive crisis communications. Our proposed project manager, Francisco Soto, is supported by a team that includes Lee Rosenberg, Elaine Jennings, and Janlia Riley. These staff have worked together in California for over 15 years. They have all worked extensively in city EOCs during numerous activations and have conducted real world crisis communications during various fires, tsunamis, winter storms, debris flows, and evacuations.

Organizational Chart

Below is an organizational chart of the key team members from Tandem’s team to support Signal Hill in this effort. If additional assistance is needed, Tandem can reassign personnel as needed.

Figure 1. Tandem Team Organizational Chart



The proposed Tandem team provides several unique and valuable benefits to support the City to update the Emergency Operations Plan and Crisis Communications Annexes, they include:

- **Francisco Soto** is the Director of Tandem Solutions and has a master's is Emergency Services and is Risk and Resilience Assessment Certified. He has over 10 years of experience managing emergency management programs, writing emergency response plans, and responding to real-world disasters while working for the Municipal Water District of Orange County and the City of Long Beach. He will serve as the Project Manager and support planner. Mr. Soto has led the development and updates to Emergency Operations Plans for the cities of Long Beach, Hermosa Beach, Manhattan Beach, and the Municipal Water District of Orange County. Mr. Soto has served as an EOC Director, EOC Coordinator, and Utilities Liaison for City and County-wide disasters. He thoroughly understands EOC organization, emergency/crisis response operations, and emergency management program development. Most importantly, Mr. Soto understands the importance relationships play in effectively preparing and responding to incidents. He understands how to work with departments like Police, Fire, Public Works, Health Department, City Management, and Public Information to develop an effective plan and response. Francisco Soto resides in Artesia, California and can easily be accessible for in-person bi-weekly meetings, if needed.
- **Mr. Lee Rosenberg**, Certified Emergency Manager (CEM), Managing Director of NPA, will serve as the Lead Planner for the EOP. He has more than 30 years of experience in national security, homeland security and emergency management, Lee has broad and deep knowledge of practical application of government policy in these areas. He has a special focus on response operations and NIMS/SEMS training. He has led development of EOP's for Santa Barbara County, Inyo County, City of Pittsburg, California, and many others. Prior to forming NPA, Lee led the Environmental Services Department of URS for over six years out of their Oakland, California location. While at URS, he directed the company's west coast emergency management/security practice. Before joining URS, Lee served as a FEMA Region IX Federal Coordinating Officer. While on active duty, Mr. Rosenberg served as the Assistant Chief of Staff and Director for Plans and Exercises at U.S. Coast Guard Pacific Area.
- **Elaine Jennings (MA)**: Ms. Jennings is a distinguished expert in crisis communication, media relations, and an experienced trainer with over two decades of experience. She will serve as the lead planner for the Crisis Communications Annex. Specializing in terrorism, emergency response, and strategic communication, Ms. Jennings has collaborated with public and private sector entities to develop robust countermeasures against terrorist threats and implement comprehensive crisis communication strategies. During her tenure in Governor Schwarzenegger's Administration, she held key communication roles, including Director of Media Advance and Press Secretary for the California Department of Corrections. She has worked with prestigious clients such as Super Bowl 50, AEG LA LIVE, Major League Baseball, and Paramount Studios, where she led the development of crisis communication plans.
- **Janlia Riley**: Ms. Riley has more than 20 years of professional experience in providing document design, quality assurance, marketing and outreach, and graphic design. She has led as well as supported numerous projects working with leadership and community groups with a focus on equity, inclusivity, and Section 508 compliance. Ms. Riley will lead quality assurance throughout all phases of the project.

Sub-Contractors

Tandem has partnered with Lee Rosenberg, CEM, of Navigating Preparedness Associates, LLC (NPA) to support this effort for the City. NPA was established in 2014 and has been in business continuously for over ten (10) years. NPA is a well-respected firm that specializes in developing and updating EOPs and LHMPs and has worked with Tandem staff in similar projects over the last eight (8) years. Currently, Tandem and NPA are supporting the following jurisdictions with similar efforts.

- City of Pittsburg Emergency Operations Plan and Continuity of Operations Plan development
- Marin County Emergency Crisis Communications Annex
- City of Pasadena Local Hazard Mitigation Plan Update
- San Bernardino Valley Municipal Water District Hazard Mitigation Plan Update
- San Lorenzo Valley Water District Hazard Mitigation Plan Update
- Inland Empire Utility Agency Emergency Management Program Review

Copies of brief resumes for Tandem's Key Project Staff are provided in the following pages.

EXPERTISE

- > Emergency Response Plan Development
- > City emergency response operations
- > AWWA Utility Risk and Resilience Certificate
- > Hazard mitigation planning
- > HSEEP exercise design and delivery
- > Threat Hazard Identification and Risk Assessments

CERTIFICATIONS & EDUCATION

- > Master of Emergency Services California State University of Long Beach
- > Bachelor of Arts, Criminal Justice, California State University of Dominguez Hills
- > AWWA Utility Risk and Resilience Certificate

Francisco Soto – PROJECT MANAGER

PROFESSIONAL SUMMARY

Francisco Soto has over 10 years of experience in emergency management, public safety, and project management in public, private, and special district organizations. He served as a principal planner for various emergency planning, training, and exercise projects. Francisco led the development and updates to Emergency Operations Plans and Risk Assessments for the cities of Long Beach, Hermosa Beach, Manhattan Beach, and the Municipal Water District of Orange County.

Francisco served as an EOC Director, EOC Coordinator, and Utilities Liaison for City and County-wide disasters. He thoroughly understands EOC organization, emergency/crisis response operations, and risk assessments. Most importantly, Francisco understands the importance of relationships and their key role in effectively preparing and responding to incidents. He excels in stakeholder engagement and has experience collaborating with Police, Fire, Public Works, Health Department, City Management, and Public Information staff to develop an effective plan and response. He lives in Los Angeles County.

RELEVANT WORK EXPERIENCE

Real-World Emergency Operations Center and Incident Management Team Response Operations (Multiple Agencies), – Previously acted as the EOC Director, EOC Coordinator, Planning Section Chief, Logistics Section Chief, and Utilities Liaison for wildland fires, civil unrest, power outages, COVID-19, presidential visits, planned city events, flooding, debris flows, and evacuations in California.

City of Pittsburg, EOP Update and EOC Training, (2023 – 2024), Lead Planner– Updated the 2018 City EOP. Follow on work, now in progress includes developing a City COOP. The new EOP features use of the latest CSTI

EOC job aids, improved action plan development guidance and an information collection plan template.

County of Inyo Emergency Operations Plan Update and Tabletop Exercise (2023), Lead Planner - Led a team the updated the Operational Area EOP. The update included developing an EOC standard operating procedure and creating 8 functional and 9 incident specific annexes. Led design and delivery of a county-wide tabletop exercise to validate the update EOP. Participants included county departments, CHP, the Red Cross and CalOES.

East Valley Water District Risk and Resilience Assessment, Emergency Response Plan, and Local Hazard Mitigation Plan Updates – Currently supporting the District with the development and validation of their Risk and Resiliency Assessment, Emergency Response Plans to comply with the America’s Water Infrastructure Act. Additionally, supporting the update to the

San Bernardino Municipal Water District Risk and Resilience Assessment, Emergency Response Plan, and Local Hazard Mitigation Plan, San Bernardino, CA – 2024-Current. Planner – Currently supporting the development of the District’s RRA, ERP and LHMP as a subconsultant. Leading the planning for the District’s Hazard Mitigation Plan which includes a detailed analysis of the District’s risks to natural and human caused hazards.

EXPERTISE

- > Certified Emergency Manager (IAEM)
- > Emergency operations planning and guidance development
- > Over 30 years of operational response experience
- > California hazard mitigation plan development and updates
- > Hazard analysis and risk assessments
- > Emergency preparedness training and HSEEP compliant exercises

CERTIFICATIONS & EDUCATION

- > Certified Emergency Manager, International Association of Emergency Managers 2021
- > Northwestern University, Master of Engineering

Lee Rosenberg, CEM – EOP SME

PROFESSIONAL SUMMARY

Lee Rosenberg is the owner and managing director of Navigating Preparedness Associates, a disabled veteran business enterprise. As leader of the company, he provides comprehensive emergency preparedness services to industry. With more than 30 years of experience in national security, homeland security and emergency management, Mr. Rosenberg has broad and deep knowledge of practical application of government policy in these areas. He has a special focus on hazard mitigation plan development and updates in California. Mr. Rosenberg led the URS Corporation's Oakland environmental service department and West Coast emergency preparedness practice from 2006 to 2014. In addition, he served as a Federal Coordinating Officer for FEMA Region IX from 2004 to 2006 where he provided support to states for numerous presidentially declared disasters. Prior to working for FEMA, Mr. Rosenberg completed a 30-year career in the Navy during which he served as the commanding officer of a destroyer, USS Elliot (DD-967) and as the commander of a large amphibious assault hovercraft base. He is a combat veteran of Operation Desert Storm and retired as a Captain.

RELEVANT PROJECT EXPERIENCE

County of Santa Barbara, EOP Update and TTX (2023), Lead Planner - Supported updating the Operational Area EOP. Led design of the TTX to validate the plan. The project included updating all functional annexes, creating a recovery annex and revising the recovery annex. The project was completed in four months.

City of Fairfield, EOP Update and Tabletop Exercise, (2021 – 2022), Project Manager/Lead Planner – Updated the City EOP and conducted a validation exercise for City staff. The EOP was developed rapidly and provided a vastly more operational document than the previous version. The project included creating an EOC standard operating procedure annex, 7 functional annexes including alert and notification and 8 incident specific annexes. The EOP

update was approved by the City Council.

City of Redwood City, EOP Update, (2018 – 2019), Project Manager/Lead Planner – Updated the 2006 City EOP and conducted basic ICS training for all City staff. The EOP was developed rapidly and provided a vastly more operational document than the previous version. The project included conducting a validation workshop with the City Manager and all City Department Directors. The EOP update was approved by the City Council.

City of Pittsburg, EOP Update and EOC Training, (2023 – 2024), Project Manager– Updated the 2018 City EOP. Follow on work, now in progress includes developing a City COOP. The new EOP features use of the latest CSTI EOC job aids, improved action plan development guidance and an information collection plan template.

County of Alameda, EOP Update and TTX (2014), Project Manager/Lead Facilitator – Led a team the updated the Operational Area EOP. The update included developing an EOC standard operating procedure and creating 8 functional and 9 incident specific annexes. Led design and delivery of a county-wide tabletop exercise to validate the update EOP. Participants included county departments, CHP, the Red Cross and Cal OES.

EXPERTISE

- > Media relations
- > Strategic communication
- > External affairs
- > Policy and strategic initiatives
- > Media events
- > Crisis communications
- > Stakeholder engagement

CERTIFICATIONS & EDUCATION

- > Master of Arts Homeland Security and Defense Naval Post Graduate School, Monterey, CA
- > Bachelor of Arts Political Science, California State University Northridge, Northridge, CA
- > Executive Program, Counterterrorism University of Southern California (USC), Los Angeles, CA
- > Emergency Management Specialist California Office of Emergency Services, December 2022
- > Public Information Specialist California Office of Emergency Services, October 2021

Elaine Jennings – COMMUNICATIONS SME

PROFESSIONAL SUMMARY

Executive with over 20 years of experience advising organizations, government officials, and corporate businesses during times of change and opportunity. Expertise in issue and crisis communication management, serving as an on-camera spokesperson. Skilled in drafting and executing communication strategies for key government stakeholders and leaders. Extensive experience supporting key government stakeholders and leaders in drafting communication strategies and advising executive leadership on communication strategy. Proven ability to plan and manage events and media appearances to enhance public image and manage perception. Former Press Secretary and Director of Communications for multiple government organizations, handling both routine and crisis communications. Effective team leader with a talent for bridging gaps across cross-functional stakeholders.

RELEVANT PROJECT EXPERIENCE

Consultant, Communication & Security Risk Management (2013 - Present), Subject Matter Expert – Role includes building strategic alliances with key stakeholders, aligned organizations community influencers to create partnerships and to support clients' business strategies, created Crisis Communication Plans for Paramount Studios, the California State Water Authority, and the City of Long Beach, Office of Emergency Services, led training and developed materials for over 600 of California's Emergency Public Information Officers effective on communication techniques and how to work with the media. Clients include; Anschutz Entertainment Group (AEG)/LA Live, Major League Baseball (MLB), Paramount Studios, Lawrence Livermore National Lab, the City of San Diego and the City of Long Beach, San Joaquin County.

Acting Director of Communications, Governor's Office of Homeland Security, Sacramento, CA (2007-2013), Director of Special Projects – Served under the State's Homeland Security Advisor (HSA) to implement emergency response and counterterrorism initiatives. Served as media spokesperson and led external affairs for the statewide Agency.

Department of Corrections and Rehabilitation, Sacramento, CA (2005-2007), Press Secretary – Appointed by the Governor Supervised a team of 10, oversaw communication strategy for \$7.5 billion agency, serving as senior agency spokesperson and primary liaison to Governor's press office.

Department of Corrections and Rehabilitation, Sacramento, CA (2005-2007), Press Secretary

Director of Media Advance, Office of Advance, Sacramento, CA (2003-2005), Office of the Governor

Arnold Schwarzenegger for Governor Campaign, Press and Media Office (2003-2005), Media Specialist

EXPERTISE

- > QA/QC
- > Emergency Planning Documentation Review
- > Whole Community Planning
- > After Action Report
- > Community Outreach
- > Design, Marketing, and Branding
- > Exercise Development and Conduct Support
- > Section 508 Document Compliance
- > Logistic Planning and Support

CERTIFICATIONS & EDUCATION

- > Bachelor of Visual Arts, Graphic Design, Griffith University (Australia)

Janlia Riley – QA/QC

PROFESSIONAL SUMMARY

Janlia Riley brings over 22 years of experience in community outreach, marketing, and branding to include projects that have been executed with and for cities and counties throughout the nation, as well as Federal clients and programs. She specializes in the implementation of QA/QC measures and the utilization of accurate references, templates, and metrics. Ms. Riley has supported numerous emergency management projects and exercises, in project management and support roles, including document creation, meeting facilitation, as well as logistics. She is excellent in fostering relationships and creating outreach efforts for community engagement and staffing and volunteer recruitment.

RELEVANT PROJECT EXPERIENCE

University of California, Berkeley, Emergency Operations Plan and Annexes – 2024. QA/QC, Compliance Officer, Designer – Assist in the development of the university EOP, graphic design and branding adherence for documents, presentations, and annexes. Section 508 compliance and QA/QC through project.

Tulane University, Emergency Operations Plan – 2023. QA/QC, Compliance Officer, Designer – Assist in the development of the university EOP, graphic design for documents, presentations, and annexes. Development of pocket guide. Section 508 compliance and QA/QC through project.

Napa County, Fire After Action Reports and Improvement Plans – 2021. Project Manager, QA/QC, Compliance Officer, Contributing Author – Facilitation and authoring of AARs and IPs for Lightning LNU Complex Fire and Glass Fire, assessing strengths, findings of areas for improvements, and recommendations in all areas of EOC activation and operations. Stakeholder engagement, interviews, Section 508 compliance, and QA/QC.

California Governor’s Office of Emergency Services (Cal OES), Whole Community Mass Vaccination Site Guidance – 2021. Project Manager, Contributing Author, Graphic Designer – Document and author best practices and lessons learned blueprint of COVID-19 mass testing and vaccination sites rollout. Included interviewing stakeholder groups, documenting findings, and authoring a blueprint for whole community planning.

California Governor’s Office of Emergency Services (Cal OES) Office of Access and Functional Needs, Resource Library Audit & Internal Policies – 2019. Project Manager, Contributing Author – Stakeholder engagement, full audit and updating all resources, providing recommendations to additional resources and materials, and Section 508 compliance. Author of an internal policies document on the procedures and maintenance of the library.

City of Hawthorne, Hazard Mitigation Plan – 2018. Deputy Project Manager / QA/QC Officer – Local Hazards Mitigation Plan. Supported the update of the City of Hawthorne LHMP. The project involved engaging with City staff and manager, and stakeholders. City of Hawthorne is located in close proximity to a major international airport, LAX, and is within the County of Los Angeles.

D. EXPERIENCE AND TECHNICAL COMPETENCE

Professional References

Tandem is pleased to provide Signal Hill with the following five (5) references for our Project Manager, Francisco Soto and Tandem Solutions.

| Reference 1 | |
|--------------------------------|--|
| Client Name | City of Pittsburg |
| Service Description | Emergency Operations Plan Update and Continuity of Operations Plan Development |
| Client Project Manager | Zuna Barker |
| Client Telephone Number | 925-252-4129 |
| Client Email | zbarker@pittsburgca.gov |

| Reference 2 | |
|--------------------------------|--|
| Client Name | East Valley Water District |
| Service Description | Emergency Operations Center Standard Operating Procedures |
| Client Project Manager | Kerrie Bryan |
| Client Telephone Number | 909-806-4087 |
| Client Email | kbryan@eastvalley.org |

| Reference 3 | |
|--------------------------------|--|
| Client Name | City of Pasadena |
| Service Description | Local Hazard Mitigation Plan Update |
| Client Project Manager | Nallely Procopio |
| Client Telephone Number | 626-744-7276 |
| Client Email | nprocopio@cityofpasadena.net |

| Reference 4 | |
|--------------------------------|---|
| Client Name | City of Long Beach Utilities |
| Service Description | Emergency Response Plan and Risk and Resilience Assessment Update |
| Client Project Manager | Shaun Curtis |
| Client Telephone Number | 562-570-2486 |
| Client Email | Shaun.curtis@lbwater.org |

| Reference 5 | |
|--------------------------------|--|
| Client Name | Santa Clara County Valley Water District |
| Service Description | Dam Emergency Action Plan compliance |
| Client Project Manager | Nina Merrill |
| Client Telephone Number | 408-630-2640 |
| Client Email | nmerrill@valleywater.org |

Additional references are available upon request.

Tandem's Experience

Tandem and its proposed staff have supported EOP and Crisis Communications Annex projects for over 30 years. Our proposed project manager, Francisco Soto, has led EOP updates for multiple counties, cities and special districts. He is currently leading an update to the City of Pittsburg Emergency Operations Plan and previously supported Santa Barbara County and Inyo County to update their Emergency Operations Plan. Additionally, Mr. Soto was the Project Manager for the development of the City of Long Beach's Crisis Communications Plan and Mass Communications Policy.

Below are projects Tandem staff have worked on and is currently contracted to support that are similar to the City of Signal Hill's scope of work.

- **City of Pittsburg Emergency Operations Plan Update (Current)** –Supported the development of the City's EOP. Conducted stakeholder engagement, led planning meetings, and incorporated feedback.
- **Santa Barbara County Emergency Operations Plan Update (Adopted)** – Tandem and Tandem recently partnered on a team that supported an to update the County's Emergency Operations Plan and Annexes, including Communications and Public Safety Power Shutoff Annexes.
- **Marin County Crisis Communication Annex Update (Current)** –Tandem and NPA are currently working to update the County of Marin's Emergency Communications Annex and develop a sharable template for the regional partners to use to meet the requirements of AB 1638, which mandates local public agencies serving areas with a 5% or more non-English-speaking population to provide emergency information in both English and relevant languages
- **Inyo County, Emergency Operations Plan (EOP) Update and Validation Exercise (Adopted)** – Assisted in the update to the 2016 Inyo County EOP. The new EOP contains multiple incident specific and functional annexes. It was drafted to meet the latest legislative mandates regarding evacuation and equity. It addresses climate change impacts that affect county communities. The plan is pending review by Cal OES. The draft plan was validated at a County-wide tabletop exercise.
- **Castro Valley Sanitary District, EOP Development and EOC SOP (Adopted)** –Supported the development of the District's EOP and EOC SOP. Conducted stakeholder engagement, led planning meetings, and incorporated feedback.
- **City of Long Beach Crisis Communications Plan Development** – The Plan details how the City will communicate crisis information to City employees, external organizations, and the public in a timely and effective manner during large scale emergencies.
- **City of Fairfield Emergency Operations Plan (Adopted)**– The Plan details how the City will communicate crisis information to City employees, external organizations, and the public in a timely and effective manner during large scale emergencies.
- **Municipal Water District of Orange County, EOP Development and EOC Checklist** – Led the development/update of the Emergency Operations Plan (EOP). The update included a streamlined approach, update to current information, and the incorporation of corrective actions from previous training and exercises. Developed Position Specific Checklist and conducted training and tabletop exercises.

- **East Valley Water District Risk and Resiliency Assessment, Emergency Response Plan, and Local Hazard Mitigation Plan Updates** – Currently supporting the District with the development and validation of their Risk and Resiliency Assessment and Emergency Response Plan to comply with the America’s Water Infrastructure Act. Additionally, supporting the update to the District’s Hazard Mitigation Plan update.
- **City of Pasadena Local Hazard Mitigation Plan Update** – Currently the Project Manager for the development of the City Hazard Mitigation Plan which includes a detailed risk assessment and the development of mitigation activities. Conducted stakeholder engagement, led planning meetings, and incorporated feedback from the planning team.

Tandem team has significant experience at all levels of crisis communication, media relations, and incident management. Clients and projects include:

- California Department of State Hospitals, Crisis Communication Plan (2024 – present)
- CSTI, Information & Crisis Communication Instructor (2016 – present)
- California Specialized Training Institute (CSTI) and Cal OES; Emergency Public Information Planning Course and Joint Information Center Concepts Course Instructor (2021-2023)
- City of San Diego, Hepatitis A Emergency Messaging (2019)
- California Department of Water Resources, Emergency Public Information Plan (2017 – 2022)
- Lawrence Livermore National Lab, Community Engagement Strategy for Radiological/Nuclear Events (2016 – 2018)
- Bay Area UASI, Super Bowl 50 Public Communications Plan (2016 – 2017)
- Cal OES; Director for Planning, Preparedness and Emerging Threats (2006 – 2013)

Certifications and Licenses

Several of our staff have emergency services and communications credentials. They include:

- Francisco Soto: Master of Science in Emergency Services
- Lee Rosenberg: Certified Emergency Manager (IAEM), expires 2026.
- Elaine Jennings: Master of Arts in Homeland Security and Defense; Public Information Specialist Certificate

Project Understanding

Tandem understands that Signal Hill desires to develop and mobilize a process to evaluate its Emergency Operations Plan and develop a Crisis Communications Annexes. The EOP update and annex development must meet Federal and State emergency management standards. Our goal is to deliver a product that exceeds Signal Hill's expectations.

Tandem will use FEMA's 2021 Comprehensive Preparedness Guide (CPG) 101 to ensure the updated EOP and Annex meet current industry standards. We have experience developing emergency planning documents and using CPG 101 as a guide to ensure the final product meets the proper guidelines. Using the tool, Tandem will ensure the incorporation of:

- People with disabilities and individuals with access and functional needs. Tandem will incorporate Title II of the American with Disabilities Act into the EOP update where appropriate, to ensure people with disabilities have access to timely and accurate information that is comparable in content and detail to communications shared with the general public.
- Where appropriate, Tandem will incorporate Equity in all phases of the planning process.
- Engage private partners that will play a key role in Signal Hill's response to an emergency,
- An all-hazards approach to plan development
- Clearly identified mission, goals, and objectives.

Our team understands that EOPs require an extensive review process that must include participation by internal and external stakeholders who play a key part in an emergency response. To this end, the Tandem team members have decades of experience managing planning projects and engaging stakeholders. Our EOP update will analyze past events, exercises, and current needs that may not have yet been incorporated into the current version. Where appropriate, we will provide recommendations to address how to better coordinate response efforts internally and with external partners.

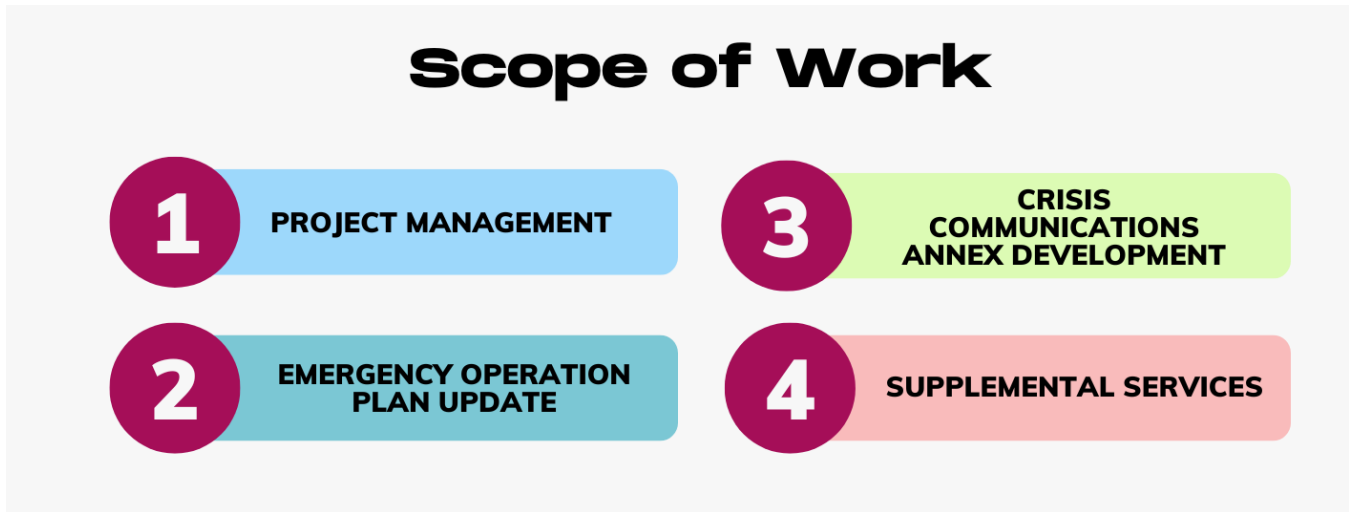
Tandem's approach to meeting goals for the Emergency Operations Plan and Annexes includes:

- Establishing a dedicated and collaborative planning team of City Staff, key response partners and Tandem professionals to gather critical input and review draft documents.
- Review all relevant plans, previous exercises, and real-world events to determine lessons learned and develop a robust needs assessment for the EOP update.
- Providing subject-matter experts, technical analysis, and drafting the EOP.
- Using an interactive process to produce drafts and solicit stakeholder review at critical points in the EOP and Crisis Communications Annex development.
- Comply with additional requirements stated by the grantor, as found in Attachment 4.

Scope of Work

The project Scope of Work shall include (4) four linked phases (tasks) that will produce an Emergency Operating Plan and Crisis Communications Annex that exceeds expectations, meets all objectives and delivers value. **Figure 2** depicts the four phases we propose to update the EOP and develop the Crisis Communications Annex. Task 4 is optional, but Tandem believe a EOP and Crisis Communications Validation Tabletop Exercise is critical in any plan development process.

Figure 2. Scope of Work



Task 1: Project Management

Tandem understands the importance of starting a project on a solid foundation to ensure that the work is completed within the not-to-exceed fees, in accordance with the Project Schedule, and while ensuring that all services and deliverables meet Signal Hill's and project requirements. To accomplish this, Tandem proposes the following:

Kickoff Meeting

We will conduct a Kickoff Meeting to review the project scope of work, deliverables, timeline, communications, and planning team. During this meeting, Tandem will describe team members' roles and responsibilities and any subsequent planning meetings. Tandem will take the information from the kickoff meeting and develop a Project Management Plan (PMP).

Project Design Work Plan/Project Management Plan

Tandem will develop a project management plan that clearly defines the methods for project execution and coordination. This plan will include project objectives, requirements, constraints, schedule, operations plan, communications plan, and a QA/QC plan and will address the following items:

Budget

Upon the Notice to Proceed (NTP), Tandem will develop a plan to monitor the project budget and schedule. A detailed estimate of progress made during each reporting period will be used to prepare status reports. Our team will reassess project progress during weekly meetings to determine if we are within the approved budget and whether the approved schedule is being met. If we find that either one of those indicators is compromised, the Project Manager and Task Leaders will take corrective measures and adjust resources, as necessary.

Grantor Requirements

Tandem is willing and able to comply with additional requirements stated by the grantor, as indicated in Attachment 4.

Document Production

To produce deliverables, we will meet Signal Hill's documentation standards and will confirm the compatibility of software requirements. We will confirm written, presentation, and drawing document requirements, as well as identify software to be used on the project and validation requirements.

Project Technical Requirements

The Tandem team will perform all services in compliance with regulatory and policy requirements. We will address the following:

- Client Directives
- Standard Emergency Management System (SEMS)
- National Incident Management System (NIMS)
- Homeland Security Exercise and Evaluation Program (HSEEP)
- Comprehensive Preparedness Guide (CPG) 101
- California Emergency Services Act
- State of California Emergency Plan
- Tandem team and industry best practices

Risk Management Plan

Our team will manage risk by verifying that project deliverables and supporting documentation are complete and understandable, conform to applicable and reasonable standards relative to their intended purpose, and meet client requirements.

Communications Plan

We recognize that effective communication is critical to the successful delivery of any project. To that end, Francisco Soto of Tandem will be the primary point-of-contact with Signal Hill staff. Unless otherwise requested by Signal Hill, we will hold weekly meetings with the client and select staff to discuss project status, potential project constraints, and opportunities in addition to agenda items dealing with project schedule, budget status, and potential scope creep. At the beginning of the project, we will:

- Confirm the individual(s) who will coordinate all communication from the client.
- Identify the project team members who are authorized to submit requests for data, meetings, or other information.
- Describe how communication records shall be prepared and maintained.
- Identify confidentiality requirements and restrictions.

Quality Assurance/Control Plan

Although all team members are cognizant and responsible for the quality of their work, we will ensure that Signal Hill's quality standards are met by assigning a Quality Assurance (QA) manager.

- Quality Control (QC) Checking: The document originator and document checker will work together to verify the accuracy and completeness of written material, calculations, spreadsheets, and drawings.
- Quality Control Reviews: QC reviews are conducted as integral components of project activities as follows:
 - Conducted by experienced personnel who are not otherwise involved in producing the documents to provide impartial assessments.
 - Originator reviews the comments and makes necessary changes and additions to the original document.
 - QC Reviewer reviews the revised document and discusses comment resolutions with the Originator and/or Project Manager.
 - Project Manager reviews the QC review comments and revised document.

Planning Team Development

Tandem, in conjunction with Signal Hill's lead personnel, will develop an Project Planning Team which may consist of Signal Hill's staff, County staff, staff from local, state, and federal agencies. We will guide the Planning Team through the planning process to ensure the objectives of the EOP are met. To do this, the Planning Team will:

- Participate in the planning process, attend meetings, and provide data as requested.
- Review drafts of the plan and provide input.

Weekly One-on-One Meetings with Signal Hill

Francisco Soto and key staff will meet with Signal Hill once a week to review work activities completed within the week, future activities, and any issues and actions that require Signal Hill’s attention. Tandem is flexible and will work with Signal Hill to ensure the weekly/bi-weekly either in person or virtual meetings work with Signal Hill’s schedule.

Coordination and Communication with External Agencies

Tandem is prepared and experienced in coordinating and communicating with external agencies. Francisco Soto, our proposed project manager has a long relationship with key partners in Los Angeles County. We will support in drafting correspondence related to Tandem’s project design activities as requested by Signal Hill.

Public Outreach

We understand that the update to this EOP will not require public outreach, but if needed, Tandem can conduct public outreach activities such as, a public survey, social media content, and press release templates to get the community’s input. We have completed similar efforts with past emergency plans that require public engagement.

Task 1 Deliverables

- ✓ Kickoff meeting to align expectations, confirm scheduling, and discuss project management
- ✓ Project Design Workplan/Project Management Plan which will include a QA/QC Plan
- ✓ Additional Planning Meetings
- ✓ Weekly or twice-a-week meetings between Signal Hill and Tandem project managers
- ✓ Monthly invoices that report work accomplished, percent of project completed
- ✓ Meeting agendas, minutes, and presentations for all project meetings
- ✓ Public Outreach, if required

Task 2: Emergency Operations Plan Assessment, Review, and Update

Review of Emergency Operations Plans and Alignment

To conduct an EOP update that provides value to Signal Hill, Tandem will review all relevant plans, previous exercises, and real-world events to determine lessons learned and develop a robust needs assessment for the EOP update. The analysis along with new 2024 CalOES guidance will be the foundation for the EOP review.

Tandem proposes to align the EOP with the following guidance:

- FEMA Developing and Maintaining Emergency Operations Plans
- Comprehensive Planning Guidance (CPG) 101
- Cal OES Emergency Plan Review Crosswalk Local Government Agencies (2023)

Additionally, we will customize the EOP to ensure it addresses recommendations and operational priorities of the following plans:

- Additional City of Signal Hill Emergency Planning Documents
- Los Angeles County Operational Area Emergency Operations Plan
- County COVID-19 After Action Report
- City of Long Beach COVID-19 After Action Report
- 2024 State Emergency Plan
- City of Long Beach EOP

Develop Updated Emergency Operations Plan Table of Contents and Expanded Outline

As an initial step, Tandem will use the information and material collected during Tasks 2 to develop a table of contents and expanded outline for the updated EOP and provide it to the City project manager for review and approval. A comment matrix will accompany the table of contents and expanded outline to allow for tracking of multiple staff inputs. After a two-week period of review, Tandem will consolidate inputs, adjudicate conflicts with the City project manager and then provide a final table of contents and an expanded outline.

Develop a Draft Updated Emergency Operations Plan

Tandem will produce a tailored, City specific draft EOP. The EOP will focus on response to incidents that require the City to manage resources and support field response operations. The updated EOP will include descriptions and actionable guidance covering:

- City emergency organization
- A quick start guide for first arriving staff to activate the EOC and start response operations
- Staff notification systems, processes, and procedures
- EOC activation thresholds including advance warning orders for expected events
- EOC activation levels and staffing
- EOC configuration
- EOC position checklists
- Information collection plan template

- Relationship of the EOC with other agencies during emergency response
- Emergency communications systems, processes, and procedures
- Standard reports
- Action planning processes including ICS forms and how to use the Planning P
- Pandemic preparedness and response

The draft EOP will meet ISO 22320 Security and Resilience - Emergency Management - Guidelines for incident management standards and comply with guidance provided by the National Incident Management System (NIMS) and the California Standardized Emergency Management System (SEMS). It will provide sufficient guidance so that staff that do not regularly support incident operations can use the EOP to activate the EOC and begin operations to initiate an effective emergency incident response. Once the draft EOP is developed, Tandem will provide it to the City project manager and stakeholders for review and comment.

Delivery of a Final Updated Emergency Operations Plan

After consolidating and adjudicating comments provided by the review by the planning team, Tandem will develop a final EOP. The final EOP will be provided to the City project manager for a concluding review. At the end of this review, the new EOP will be presented to the City Council for adoption, if needed.

Task 2 Deliverables

- ✓ Assessments of the EOP
- ✓ Recommendations on what approach to use for the EOP update and specific strategy
- ✓ A draft table of contents and expanded outline for the Plan in electronic format
- ✓ Comments matrix
- ✓ After a two-week review period, a final table of contents and expanded outline for the EOP in electronic format
- ✓ Draft EOP and Final EOP
- ✓ Facilitate review and approval process for the updated
- ✓ EOP City Council Presentation, if requested

Task 3: Crisis Communications Annex Development

Review, Assess, and Summarize Regional and Federal Best Practices

Tandem will collaborate with the City’s Project Manager to review applicable guidelines, documents, and requirements. We will ensure that all products comply with established regulations and best practices. Tandem emphasizes the importance of incorporating existing best practices into all plans and procedures. This is especially important with plans that require significant focus on Limited English Proficiency (LEP) and Access and Functional Needs (AFN) communities, as a failure of either will be deeply felt by the impacted communities. Tandem will collaborate with the City Project Manager to identify relevant State, regional, and federal guidelines/best practices for incorporation within the Annex.

We will also review existing Los Angeles County plans and documents that are provided by the County and relevant to emergency communications and public outreach. This might include fire and law enforcement plans with a significant community component, public health plans, and any After-Action Reports/Improvement Plans in which impacts to AFN/LEP communities were of particular concern. We will also review relevant emergency communications plans from the City of Long Beach and Los Angeles County.

Best practices, guidelines, and standards/regulations that may be considered, include:

- CDC Culturally and Linguistically Appropriate Services (CLAS) National Standards
- State of California Alert & Warning Guidelines
- CDC Crisis & Emergency Risk Communication (CERC) Plan Guidance
- SAMHSA Risk Communication Guidelines for Public Officials

Develop a Crisis Communications Annex Table of Contents/Expanded Outline

Tandem will draft a Crisis Communications Annex Table of Contents (TOC) and outline for review by the City. The TOC will be the skeleton by which the updated Annex is developed. This TOC will include references, links, and brief topical descriptions of each item or subject to provide Signal Hill with insight into the development process. Development of the first draft of the Plan and templates is pursuant to the TOC’s approval by the City.

Identify Messaging Templates and Develop Sample Templates

Tandem plans to first develop a sample messaging template for a hypothetical hazard. This will provide the City with a standardized message format that can be used by City stakeholders during an emergency. The Planning Team will review the template to ensure it conforms to their vision for the updated Annex and satisfaction of California Bill AB 1638. Tandem will also provide recommendations to alterations of the messaging, if needed, to make the messaging more compliant with the Bill’s intent.

Tandem will develop a list of emergencies and hazards based on the City’s updated Local Hazard Mitigation Plan for which messaging is developed and/or updated. The City will then approve this list prior to commencement of the draft subsequent messaging for the other emergencies/hazards.

Draft Crisis Communications Annex

Tandem will produce a tailored, City specific draft Crisis Communications Annex. The Annex will focus on emergency messaging to incidents that have the potential to impact City residents and visitors. The updated Annex will ensure alignment with the City of Long Beach Crisis Communications Plan. Tandem recommends the Planning Team includes a member of the City of Long Beach’s Public Affairs Staff to ensure both plans complement each other. Tandem will incorporate any feedback from key stakeholders and interviewees in this initial draft. The updated Annex will include descriptions and actionable guidance covering:

- Emergency Communications Critical Actions – QuickStart Guide
- Introductions – Purpose, Scope, Annex Objectives
- Activation Phase
- Response Phase
- Recovery Phase
- Appendices – JIC Sample Forms/Job Aids, Equipment List (JIC), Sample Messages

Facilitate Crisis Communications Annex Review and Approval

Tandem will work with Signal Hill’s stakeholders and executive management staff during the review and approval process. Tandem is available to present the final Crisis Communications Annex to the City Council for formal adoption.

Task 3 Deliverables

- ✓ Draft and Final Table of Contents
- ✓ Draft and Final Messaging Templates
- ✓ First draft of the updated Crisis Communications Annex for Signal Hill’s Project Manager and staff feedback
- ✓ Second draft of the Crisis Communications Annex for Signal Hill’s Project Manager and staff feedback
- ✓ Final Draft
- ✓ Facilitate review and approval process for the updated Crisis Communications Annex

Task 4: Supplemental Services (Optional)

EOP and Crisis Communications Annex Validation Tabletop Exercise

The effectiveness of emergency plans relies heavily on the frequency of its practice. This is why Tandem is proposing to provide a Homeland Security Exercise and Evaluation Program (HSEEP) compliant Tabletop Exercise for Signal Hill that will evaluate the updated EOP and result in lessons learned that will be incorporated into the final EOP. To cut down on cost and be cognizant of the Planning Team’s time, the tabletop exercise planning meetings can take place during a regular EOP planning meeting or can take place virtually.

Task 4 Deliverables

- ✓ Develop and Implement a Tabletop Exercise
- ✓ Coordinate exercise design meetings
- ✓ Draft and finalize Tabletop Exercise Documents
- ✓ Tabletop Exercise After-Action Report

Draft Schedule

Tandem proposes the following schedule in **Table 1** below.

Table 1: Proposed Schedule

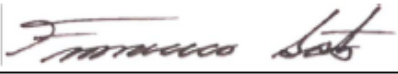
| Task/Month | Jan | Feb | Mar | Apr |
|---|--|---|---|---|
| Task 1: Project Management and Planning Meetings | Project Kickoff/ Planning Meeting/Bi- Weekly Meetings | Planning Meeting/Bi- weekly Meeting | Planning Meeting/Bi- weekly Meeting | Final Planning Meeting/ Project Closeout |
| Task 2: EOP Update | Draft TOC | Final TOC Draft Base EOP | Updated Draft EOP | Final EOP/Council Presentation/Council Adoption EOP Workshop (Optional) |
| Task 3: Crisis Comms Annex | Draft TOC | Final TOC Draft Base Annex | Updated Draft Annex/ Draft Message Templates | Final Annex/ Council Presentation/Council Adoption |

E. CERTIFICATE OF PROPOSAL

CERTIFICATION OF PROPOSAL TO THE CITY OF SIGNAL HILL

1. The undersigned hereby submits its proposal and, by doing so, agrees to furnish services to the City in accordance with the Request for Proposal (RFP), _____, and to be bound by the terms and conditions of the RFP.
2. This firm has carefully reviewed its proposal and understands and agrees that the City is not responsible for any errors or omissions on the part of the Respondent and that the Respondent is responsible for them.
3. It is understood and agreed that the City reserves the right to accept or reject any or all proposals and to waive any informality or irregularity in any proposal received by the City.
4. The proposal includes all of the commentary, figures and data required by the Request for Proposal, dated 12/6/24, including any addenda issued thereafter.
5. This firm has carefully read and fully understands all of the terms and conditions of the RFP.
6. The proposal shall be valid for 180 days from the date submitted to the City.

Name of Firm: Tandem Solutions, LLC

By: 
(Authorized Signature)

Type Name: Francisco Soto

Title: Managing Director

Date: December 6, 2024

F. COST PROPOSAL

Tandem will complete the scope of work outlined in the Proposal, on a time and material basis, for a not to exceed amount of \$35,000. Tandem submits the following proposed Fee Schedule (**Table 2**) in replacement of Attachment VII: Fee Schedule. **Table 3** includes a proposed Tabletop Exercise that will help validate the EOP update and Crisis Communications Annex Development.

Table 2: Cost Proposal

| City of Signal Hill | | | | | |
|---|-------------|-----------------------------------|--|--|-------------------------|
| EOP Update and Crisis Communications Annex Development | Rate | Task 1: Project Management | Task 2:Emergency Operations Plan Update | Task 3: Crisis Communications Annex | Total Hours/ODCs |
| EOP/Crisis Comms Annex | | | | | |
| Project Manager/Planner | 180.00 | 18 | 40 | 40 | 98 |
| EOP Planner | 160.00 | | 50 | | 50 |
| Crisis Communications SME | 140.00 | | | 50 | 50 |
| QA/QC | 120.00 | | 8 | 8 | 16 |
| | | | | | |
| ODCs | | | | | |
| Materials | | | 440 | - | 440 |
| Travel | | | - | - | - |
| | | | | | |
| Total Hours | | 18 | 98 | 98 | 214 |
| Labor Cost | | 3,240 | 16,160 | 15,160 | |
| Labor + ODCs | | 3,240 | 16,600 | 15,160 | \$35,000 |

Table 3: Cost Proposal (Includes Task 4- Supplemental Services)

| City of Signal Hill | | | | | | |
|---|-------------|-----------------------------------|--|--|--|-------------------------|
| EOP Update and Crisis Communications Annex Development | Rate | Task 1: Project Management | Task 2:Emergency Operations Plan Update | Task 3: Crisis Communications Annex | Task 4: Supplemental Services (EOP TTX) | Total Hours/ODCs |
| EOP/Crisis Comms Annex | | | | | | |
| Project Manager/Planner | 180.00 | 18 | 40 | 40 | 15 | 113 |
| EOP Planner | 160.00 | | 50 | | 10 | 60 |
| Crisis Communications SME | 140.00 | | | 50 | | 50 |
| QA/QC | 120.00 | | 8 | 8 | 6 | 22 |
| | | | | | | |
| | | | | | | |
| ODCs | | | | | | |
| Materials | | | 420 | - | - | 420 |
| Travel | | | - | - | - | - |
| | | | | | | |
| Total Hours | | 18 | 98 | 98 | 31 | 245 |
| Labor Cost | | 3,240 | 16,160 | 15,160 | 5,020 | |
| Labor + ODCs | | 3,240 | 16,580 | 15,160 | 5,020 | \$40,000 |

G. INSURANCE REQUIREMENTS

Tandem is willing and has the ability to provide the required insurance coverage at the time of award as listed in the Professional Services Agreement (Attachment 3B) of the RFP.

H. COMPLIANCE WITH EMPLOYMENT NONDISCRIMINATION LAWS

Tandem Solutions, LLC is in compliance with employment and nondiscrimination laws and has not received any decisions or orders governing these subjects.

CITY OF SIGNAL HILL

PROFESSIONAL CONSULTANT SERVICES AGREEMENT

1. PARTIES AND DATE.

This Agreement is made and entered into this 14th day January, 2025, by and between the City of Signal Hill, a municipal corporation, organized under the laws of the State of California, with its principal place of business at 2175 Cherry Avenue, Signal Hill, CA 90755("City") and **Tandem Solutions**, a California Corporation, with its principal place of business at 17616 Summer Ave., Artesia, CA 90701 ("Consultant"). City and Consultant are sometimes individually referred to herein as "Party" and collectively as "Parties."

2. RECITALS.

2.1 Consultant.

Consultant desires to perform and assume responsibility for the provision of professional services to update the City's Emergency Operations Plan and develop a Crisis Communications Annex required by the City on the terms and conditions set forth in this Agreement. Consultant represents that it is experienced in providing professional services for Emergency Operations Plans and Crisis Communications Annex to public clients, is licensed in the State of California, and is familiar with the plans of City.

2.2 Project.

City desires to engage Consultant to render such professional services for updates to the Emergency Operations Plan and development of a Crisis Communications Annex for the City ("Project") as set forth in this Agreement.

3. TERMS.

3.1 Scope of Services and Term.

3.1.1 General Scope of Services. Consultant promises and agrees to furnish to the City all labor, materials, tools, equipment, services, and incidental and customary work necessary to fully and adequately supply the professional services to update the Emergency Operations Plan and develop a Crisis Communications Annex necessary for the Project ("Services"). The Services are more particularly described in Exhibit "A" attached hereto and incorporated herein by reference. All Services shall be subject to, and performed in accordance with, this Agreement, the exhibits attached hereto and incorporated herein by reference, and all applicable local, state and federal laws, rules and regulations. Additionally, Consultant shall comply with all Federal requirements applicable to the Services as set forth in Exhibit "A-I" attached hereto and incorporated herein by reference.

3.1.2 Term. The term of this Agreement shall be from January 14, 2025 to June 30, 2025, unless earlier terminated as provided herein. The term may be extended administratively, by up to 180 calendar days ("Term Contingency") at the sole discretion of the City. Consultant shall complete the Services within the term of this Agreement, and shall meet any other established schedules and deadlines.

3.2 Responsibilities of Consultant.

3.2.1 Independent Contractor; Control and Payment of Subordinates. The Services shall be performed by Consultant or under its supervision. Consultant will determine the means, methods and details of performing the Services subject to the requirements of this Agreement. City retains Consultant on an independent contractor basis and not as an employee. Consultant retains the right to perform similar or different services for others during the term of this Agreement. Any additional personnel performing the Services under this Agreement on behalf of Consultant shall also not be employees of City and shall at all times be under Consultant's exclusive direction and control. Neither City, nor any of its officials, officers, directors, employees or agents shall have control over the conduct of Consultant or any of Consultant's officers, employees, or agents, except as set forth in this Agreement. Consultant shall pay all wages, salaries, and other amounts due such personnel in connection with their performance of Services under this Agreement and as required by law. Consultant shall be responsible for all reports and obligations respecting such additional personnel, including, but not limited to: social security taxes, income tax withholding, unemployment insurance, disability insurance, and workers' compensation insurance.

3.2.2 Schedule of Services. Consultant shall perform the Services expeditiously, within the term of this Agreement, and in accordance with the Schedule of Services set forth in Exhibit "B" attached hereto and incorporated herein by reference. Consultant represents that it has the professional and technical personnel required to perform the Services in conformance with such conditions. In order to facilitate Consultant's conformance with the Schedule, City shall respond to Consultant's submittals in a timely manner. Upon request of City, Consultant shall provide a more detailed schedule of anticipated performance to meet the Schedule of Services.

3.2.3 Conformance to Applicable Requirements. All work prepared by Consultant shall be subject to the approval of City.

3.2.4 Substitution of Key Personnel. Consultant has represented to City that certain key personnel will perform and coordinate the Services under this Agreement. Should one or more of such personnel become unavailable, Consultant may substitute other personnel of at least equal competence upon written approval of City. In the event that City and Consultant cannot agree as to the substitution of key personnel, City shall be entitled to terminate this Agreement for cause. As discussed below, any personnel who fail or refuse to perform the Services in a manner acceptable to the City, or who are determined by the City to be uncooperative, incompetent, a threat to the adequate or timely completion of the Project or a threat to the safety of persons or property, shall be promptly removed from the Project by the Consultant at the request of the City. The key personnel for performance of this Agreement are as follows: Francisco Soto, Director.

3.2.5 City's Representative. The City hereby designates Rebecca Lopez, Emergency Management Coordinator, or her designee, to act as its representative in all matters pertaining to the administration and performance of this Agreement ("City's Representative"). City's Representative shall have the power to act on behalf of the City for review and approval of all products submitted by Consultant but not the authority to enlarge the Scope of Work or change the total compensation due to Consultant under this Agreement. The City Manager shall be authorized to act on City's behalf and to execute all necessary documents which enlarge the Scope of Work or change the Consultant's total compensation subject to the provisions contained in Section 3.3 of this Agreement. Consultant shall not accept direction or orders from any person other than the City Manager, City's Representative or his/her designee.

3.2.6 Consultant's Representative. Consultant hereby designates Francisco Soto, Director, or his designee, to act as its representative for the performance of this Agreement ("Consultant's Representative"). Consultant's Representative shall have full authority to represent and act on behalf of the Consultant for all purposes under this Agreement. The Consultant's Representative shall supervise and direct the Services, using his/her best skill and attention, and shall be responsible for all means, methods, techniques, sequences, and procedures and for the satisfactory coordination of all portions of the Services under this Agreement.

3.2.7 Coordination of Services. Consultant agrees to work closely with City staff in the performance of Services and shall be available to City's staff, consultants and other staff at all reasonable times.

3.2.8 Standard of Care; Performance of Employees. Consultant shall perform all Services under this Agreement in a skillful and competent manner, consistent with the standards generally recognized as being employed by professionals in the same discipline in the State of California. Consultant represents and maintains that it is skilled in the professional calling necessary to perform the Services. Consultant warrants that all employees and subconsultants shall have sufficient skill and experience to perform the Services assigned to them. Finally, Consultant represents that it, its employees and subconsultants have all licenses, permits, qualifications and approvals of whatever nature that are legally required to perform the Services, and that such licenses and approvals shall be maintained throughout the term of this Agreement. As provided for in the indemnification provisions of this Agreement, Consultant shall perform, at its own cost and expense and without reimbursement from the City, any services necessary to correct errors or omissions which are caused by the Consultant's failure to comply with the standard of care provided for herein. Any employee of the Consultant or its sub-consultants who is determined by the City to be uncooperative, incompetent, a threat to the adequate or timely completion of the Project, a threat to the safety of persons or property, or any employee who fails or refuses to perform the Services in a manner acceptable to the City, shall be promptly removed from the Project by the Consultant and shall not be re-employed to perform any of the Services or to work on the Project.

3.2.9 Laws and Regulations. Consultant shall keep itself fully informed of and in compliance with all local, state and federal laws, rules and regulations in any manner affecting the performance of the Project or the Services, including all Cal/OSHA requirements, and shall give all notices required by law. Consultant shall be liable for all violations of such laws and regulations in connection with Services. If Consultant performs any work knowing it to be contrary to such laws, rules and regulations, Consultant shall be solely responsible for all costs arising therefrom. Consultant shall defend, indemnify and hold City, its officials, directors, officers, employees, agents, and volunteers free and harmless, pursuant to the indemnification provisions

(BB&K 2019)

of this Agreement, from any claim or liability arising out of any failure or alleged failure to comply with such laws, rules or regulations.

3.2.10 Safety. Consultant shall execute and maintain its work so as to avoid injury or damage to any person or property. In carrying out its Services, the Consultant shall at all times be in compliance with all applicable local, state and federal laws, rules and regulations, and shall exercise all necessary precautions for the safety of employees appropriate to the nature of the work and the conditions under which the work is to be performed. Safety precautions, where applicable, shall include, but shall not be limited to: (A) adequate life protection and lifesaving equipment and procedures; (B) instructions in accident prevention for all employees and subconsultants, such as safe walkways, scaffolds, fall protection ladders, bridges, gang planks, confined space procedures, trenching and shoring, equipment and other safety devices, equipment and wearing apparel as are necessary or lawfully required to prevent accidents or injuries; and (C) adequate facilities for the proper inspection and maintenance of all safety measures.

3.2.11 Insurance. Consultant agrees to procure and maintain, at Consultant's expense all insurance specified in Exhibit "D" attached hereto and by this reference incorporated herein. Consultant shall require all subconsultants to carry the same policies and limits of insurance that the Consultant is required to maintain, unless otherwise approved in writing by the City.

3.2.12 Water Quality Management and Compliance. [Reserved.]

3.3 Fees and Payments.

3.3.1 Compensation. Consultant shall receive compensation, including authorized reimbursements, for all Services rendered under this Agreement at the rates set forth in Exhibit "C" attached hereto and incorporated herein by reference. The total compensation shall not exceed Thirty-Five Thousand Dollars (\$35,000), over the term of the Agreement without written approval of the City Council or City Manager as applicable. Extra Work may be authorized, as described below, and if authorized, will be compensated at the rates and manner set forth in this Agreement.

3.3.2 Payment of Compensation. Each month and no later than thirty (30) days from the end of the previous month, the Consultant shall submit to City a monthly invoice which indicates work completed and hours of Services rendered by Consultant. The invoice shall describe the amount of Services provided since the initial commencement date, and since the start of the subsequent billing periods, through the date of the invoice. City shall, within 30 days of receiving such invoice, review the invoice and pay all non-disputed and approved charges thereon. If the City disputes any of Consultant's fees, the City shall give written notice to Consultant within thirty (30) days of receipt of an invoice of any disputed fees set forth therein.

3.3.3 Reimbursement for Expenses. Consultant shall not be reimbursed for any expenses unless authorized in writing by City, or included in Exhibit "C" of this Agreement.

3.3.4 Extra Work. At any time during the term of this Agreement, City may request that Consultant perform Extra Work. As used herein, "Extra Work" means any work which is determined by City to be necessary for the proper completion of the Project, but which the Parties did not reasonably anticipate would be necessary at the execution of this Agreement.

Consultant shall not perform, nor be compensated for, Extra Work without written authorization from the City.

3.3.5 Rate Increases. In the event that this Agreement is renewed pursuant to Section 3.1.2, the rate set forth in Exhibit "C" may be adjusted each year at the time of renewal as set forth in Exhibit "C."

3.4 Labor Code Requirements.

3.4.1 Prevailing Wages. Consultant is aware of the requirements of California Labor Code Section 1720, et seq., and 1770, et seq., as well as California Code of Regulations, Title 8, Section 16000, et seq., ("Prevailing Wage Laws"), which require the payment of prevailing wage rates and the performance of other requirements on "public works" and "maintenance" projects. **If** the Services are being performed as part of an applicable "public works" or "maintenance" project, as defined by the Prevailing Wage Laws, and **If** the total compensation is \$1,000 or more, Consultant agrees to fully comply with such Prevailing Wage Laws. City shall provide Consultant with a copy of the prevailing rates of per diem wages in effect at the commencement of this Agreement. Consultant shall make copies of the prevailing rates of per diem wages for each craft, classification or type of worker needed to execute the Services available to interested parties upon request, and shall post copies at the Consultant's principal place of business and at the project site. It is the intent of the parties to effectuate the requirements of sections 1771, 1774, 1775, 1776, 1777.5, 1813, and 1815 of the Labor Code within this Agreement, and Consultant shall therefore comply with such Labor Code sections to the fullest extent required by law. Consultant shall defend, indemnify and hold the City, its officials, officers, employees, agents, and volunteers free and harmless from any claim or liability arising out of any failure or alleged failure to comply with the Prevailing Wage Laws.

3.4.2 Registration. If the Services are being performed as part of an applicable "public works" or "maintenance" project, in addition to the foregoing, then pursuant to Labor Code sections 1725.5 and 1771.1, the Consultant and all subconsultants must be registered with the Department of Industrial Relations ("DIR"). Consultant shall maintain registration for the duration of the project and require the same of any subconsultants. This project may also be subject to compliance monitoring and enforcement by the DIR. It shall be Contractor's sole responsibility to comply with all applicable registration and labor compliance requirements, including the submission of payroll records directly to the DIR.

3.5 Accounting Records.

3.5.1 Maintenance and Inspection. Consultant shall maintain complete and accurate records with respect to all costs and expenses incurred under this Agreement. All such records shall be clearly identifiable. Consultant shall allow a representative of City during normal business hours to examine, audit, and make transcripts or copies of such records and any other documents created pursuant to this Agreement. Consultant shall allow inspection of all work, data, documents, proceedings, and activities related to the Agreement for a period of three (3) years from the date of final payment under this Agreement.

3.6 General Provisions.

3.6.1 Termination of Agreement.

3.6.1.1 Grounds for Termination. City may, by written notice to Consultant, terminate the whole or any part of this Agreement at any time and without cause by giving written notice to Consultant of such termination, and specifying the effective date thereof, at least seven (7) days before the effective date of such termination. Upon termination, Consultant shall be compensated only for those services which have been adequately rendered to City, and Consultant shall be entitled to no further compensation. Consultant may not terminate this Agreement except for cause.

3.6.1.2 Effect of Termination. If this Agreement is terminated as provided herein, City may require Consultant to provide all finished or unfinished Documents and Data and other information of any kind prepared by Consultant in connection with the performance of Services under this Agreement. Consultant shall be required to provide such document and other information within fifteen (15) days of the request.

3.6.1.3 Additional Services. In the event this Agreement is terminated in whole or in part as provided herein, City may procure, upon such terms and in such manner as it may determine appropriate, services similar to those terminated.

3.6.1.4 Delivery of Notices. All notices permitted or required under this Agreement shall be given to the respective parties at the following address, or at such other address as the respective parties may provide in writing for this purpose:

Consultant: Tandem Solutions
17616 Sumer Ave.
Artesia, CA 90701
ATTN: **Francisco Soto**

City: City of Signal Hill: Police Department
2175 Cherry Avenue
Signal Hill, CA 90755
ATTN: **Rebecca Lopez**

Such notice shall be deemed made when personally delivered or when mailed, forty-eight (48) hours after deposit in the U.S. Mail, first class postage prepaid and addressed to the party at its applicable address. Actual notice shall be deemed adequate notice on the date actual notice occurred, regardless of the method of service.

3.6.2 Ownership of Materials and Confidentiality.

3.6.2.1 Documents & Data; Licensing of Intellectual Property. This Agreement creates a non-exclusive and perpetual license for City to copy, use, modify, reuse, or sublicense any and all copyrights, designs, and other intellectual property embodied in plans, specifications, studies, drawings, estimates, and other documents or works of authorship fixed in any tangible medium of expression, including but not limited to, physical drawings or data magnetically or otherwise recorded on computer diskettes, which are prepared or caused to be prepared by Consultant under this Agreement ("Documents & Data"). Consultant shall require all subconsultants to agree in writing that City is granted a non-exclusive and perpetual license for any Documents & Data the subconsultant prepares under this Agreement. Consultant represents and warrants that Consultant has the legal right to license any and all Documents & Data. Consultant makes no such representation and warranty in regard to Documents & Data which

were prepared by design professionals other than Consultant or provided to Consultant by the City. City shall not be limited in any way in its use of the Documents & Data at any time, provided that any such use not within the purposes intended by this Agreement shall be at City's sole risk.

3.6.2.2 Confidentiality. All ideas, memoranda, specifications, plans, procedures, drawings, descriptions, computer program data, input record data, written information, and other Documents & Data either created by or provided to Consultant in connection with the performance of this Agreement shall be held confidential by Consultant. Such materials shall not, without the prior written consent of City, be used by Consultant for any purposes other than the performance of the Services. Nor shall such materials be disclosed to any person or entity not connected with the performance of the Services or the Project, unless required by law. Nothing furnished to Consultant which is otherwise known to Consultant or is generally known, or has become known, to the related industry shall be deemed confidential. Consultant shall not use City's name or insignia, photographs of the Project, or any publicity pertaining to the Services or the Project in any magazine, trade paper, newspaper, television or radio production or other similar medium without the prior written consent of City.

3.6.2.3 Confidential Information. The City shall refrain from releasing Consultant's proprietary information ("Proprietary Information") unless the City's legal counsel determines that the release of the Proprietary Information is required by the California Public Records Act or other applicable state or federal law, or order of a court of competent jurisdiction, in which case the City shall notify Consultant of its intention to release Proprietary Information. Consultant shall have five (5) working days after receipt of the Release Notice to give City written notice of Consultant's objection to the City's release of Proprietary Information. Consultant shall indemnify, defend and hold harmless the City, and its officers, directors, employees, and agents from and against all liability, loss, cost or expense (including attorney's fees) arising out of a legal action brought to compel the release of Proprietary Information. City shall not release the Proprietary Information after receipt of the Objection Notice unless either: (1) Consultant fails to fully indemnify, defend (with City's choice of legal counsel), and hold City harmless from any legal action brought to compel such release; and/or (2) a final and non-appealable order by a court of competent jurisdiction requires that City release such information.

3.6.3 Cooperation; Further Acts. The Parties shall fully cooperate with one another, and shall take any additional acts or sign any additional documents as may be necessary, appropriate or convenient to attain the purposes of this Agreement.

3.6.4 Attorney's Fees. If either party commences an action against the other party, either legal, administrative or otherwise, arising out of or in connection with this Agreement, the prevailing party in such litigation shall be entitled to have and recover from the losing party reasonable attorney's fees and all other costs of such action.

3.6.5 Indemnification.

To the fullest extent permitted by law, Consultant shall defend (with counsel of City's choosing), indemnify and hold the City, its officials, officers, employees, volunteers and agents free and harmless from any and all claims, demands, causes of action, costs, expenses, liability, loss, damage or injury of any kind, in law or equity, to property or persons, including wrongful death, in any manner arising out of, pertaining to, or incident to any alleged acts, errors or omissions, or willful misconduct of Consultant, its officials, officers, employees, subcontractors, consultants or agents in connection with the performance of the Consultant's Services, the Project

or this Agreement, including without limitation the payment of all damages, expert witness fees and attorneys' fees and other related costs and expenses. Consultant's obligation to indemnify shall not be restricted to insurance proceeds, if any, received by the Consultant or the City, its officials, officers, employees, agents or volunteers.

If Consultant's obligation to defend, indemnify, and/or hold harmless arises out of Consultant's performance as a "design professional" (as that term is defined under Civil Code section 2782.8), then, and only to the extent required by Civil Code section 2782.8, which is fully incorporated herein, Consultant's indemnification obligation shall be limited to claims that arise out of, pertain to, or relate to the negligence, recklessness, or willful misconduct of the Consultant, and, upon Consultant obtaining a final adjudication by a court of competent jurisdiction, Consultant's liability for such claim, including the cost to defend, shall not exceed the Consultant's proportionate percentage of fault.

3.6.6 Entire Agreement. This Agreement contains the entire Agreement of the parties with respect to the subject matter hereof, and supersedes all prior negotiations, understandings or agreements. This Agreement may only be modified by a writing signed by both parties.

3.6.7 Governing Law. This Agreement shall be governed by the laws of the State of California. Venue shall be in Los Angeles County.

3.6.8 Time of Essence. Time is of the essence for each and every provision of this Agreement.

3.6.9 City's Right to Employ Other Consultants. City reserves right to employ other consultants in connection with this Project.

3.6.10 Successors and Assigns. This Agreement shall be binding on the successors and assigns of the parties.

3.6.11 Assignment or Transfer. Consultant shall not assign, hypothecate, or transfer, either directly or by operation of law, this Agreement or any interest herein without the prior written consent of the City. Any attempt to do so shall be null and void, and any assignees, hypothecates or transferees shall acquire no right or interest by reason of such attempted assignment, hypothecation or transfer.

3.6.12 Construction; References; Captions. Since the Parties or their agents have participated fully in the preparation of this Agreement, the language of this Agreement shall be construed simply, according to its fair meaning, and not strictly for or against any Party. Any term referencing time, days or period for performance shall be deemed calendar days and not work days. All references to Consultant include all personnel, employees, agents, and subconsultants of Consultant, except as otherwise specified in this Agreement. All references to City include its elected officials, officers, employees, agents, and volunteers except as otherwise specified in this Agreement. The captions of the various articles and paragraphs are for convenience and ease of reference only, and do not define, limit, augment, or describe the scope, content, or intent of this Agreement.

3.6.13 Amendment; Modification. No supplement, modification, or amendment of this Agreement shall be binding unless executed in writing and signed by both Parties.

3.6.14 Waiver. No waiver of any default shall constitute a waiver of any other default or breach, whether of the same or other covenant or condition. No waiver, benefit, privilege, or service voluntarily given or performed by a Party shall give the other Party any contractual rights by custom, estoppel, or otherwise.

3.6.15 No Third-Party Beneficiaries. There are no intended third party beneficiaries of any right or obligation assumed by the Parties.

3.6.16 Invalidity; Severability. If any portion of this Agreement is declared invalid, illegal, or otherwise unenforceable by a court of competent jurisdiction, the remaining provisions shall continue in full force and effect.

3.6.17 Prohibited Interests. Consultant maintains and warrants that it has not employed nor retained any company or person, other than a bona fide employee working solely for Consultant, to solicit or secure this Agreement. Further, Consultant warrants that it has not paid nor has it agreed to pay any company or person, other than a bona fide employee working solely for Consultant, any fee, commission, percentage, brokerage fee, gift or other consideration contingent upon or resulting from the award or making of this Agreement. For breach or violation of this warranty, City shall have the right to rescind this Agreement without liability. For the term of this Agreement, no member, officer or employee of City, during the term of his or her service with City, shall have any direct interest in this Agreement, or obtain any present or anticipated material benefit arising therefrom.

3.6.18 Equal Opportunity Employment. Consultant represents that it is an equal opportunity employer and it shall not discriminate against any subconsultant, employee or applicant for employment because of race, religion, color, national origin, handicap, ancestry, sex or age. Such non-discrimination shall include, but not be limited to, all activities related to initial employment, upgrading, demotion, transfer, recruitment or recruitment advertising, layoff or termination. Consultant shall also comply with all relevant provisions of City's Minority Business Enterprise program, Affirmative Action Plan or other related programs or guidelines currently in effect or hereinafter enacted.

3.6.19 Labor Certification. By its signature hereunder, Consultant certifies that it is aware of the provisions of Section 3700 of the California Labor Code which require every employer to be insured against liability for Worker's Compensation or to undertake self-insurance in accordance with the provisions of that Code, and agrees to comply with such provisions before commencing the performance of the Services.

3.6.20 Authority to Enter Agreement. Consultant has all requisite power and authority to conduct its business and to execute, deliver, and perform the Agreement. Each Party warrants that the individuals who have signed this Agreement have the legal power, right, and authority to make this Agreement and bind each respective Party.

3.6.21 Counterparts. This Agreement may be signed in counterparts, each of which shall constitute an original.

3.7 Subcontracting.

3.7.1 Prior Approval Required. Consultant shall not subcontract any portion of the work required by this Agreement, except as expressly stated herein, without prior written approval of City. Subcontracts, if any, shall contain a provision making them subject to all provisions stipulated in this Agreement.

CITY OF SIGNAL HILL

TANDEM SOLUTIONS

By: _____
Carlo Tomaino
City Manager

By: _____
Francisco Soto, Director

ATTEST:

By: _____
Kim Boles
Assistant City Clerk

APPROVED AS TO FORM:

By: _____
Matthew E. Richardson
City Attorney

EXHIBIT "A" SCOPE OF SERVICES

Consultant shall perform all Services in accordance with the scope of work commencing on January 14, 2025 and ending on April 30, 2025.

Over the course of the project, the Consultant will provide the following:

- 1) **Host Kickoff Meeting**: Consultant will schedule a kickoff meeting with the Planning Team prior to the start of the project to discuss the planning process and any deliverables required of Planning Team. This meeting will also establish a schedule for the project as well as establish any recurring Planning Team meetings.
- 2) **Review of Current EOP**: The successful respondent must assess the current City of Signal Hill EOP and determine what is the most effective approach to accomplishing the required updates.
- 3) **Update EOP**: Updates will include any feedback received from the Planning Team and other identified stakeholders. This process must include a review of FEMA and CalOES requirements and standards to ensure that the updates are in compliance with federal and state policies. The consultant must ensure that the EOP is aligned and can be integrated with other key City plans, particularly the City's General Plan.
- 4) **Develop a Crisis Communications Annex**: The Crisis Communications Annex will be an annex to the updated Emergency Operations Plan and can be developed in conjunction with the update. This plan will include feedback from relevant staff members of the Planning Team and stakeholders. This plan should incorporate best practices and current industry standards. In addition, the plan must make considerations for the neighboring jurisdiction of the City of Long Beach in the way mass alerting and messaging is disseminated during disaster events.
- 5) **Compliance with Grantor Requirements**: This project will be fully grant-funded through the Federal Homeland Security Grant Program (HSGP), Emergency Management Performance Grant (EMPG) 23 funding awarded to the City of Signal Hill. As such, the successful proposer must be willing and able to comply with additional requirements stated by the grantor, which can be found as Attachment 4.

In addition, the successful proposer must be willing and able to fulfill all requirements of this RFP and provide all deliverables by the grant's end of performance period of **April 30, 2025**. This is a strict deadline, and all respondents must be aware of this prior to submitting their bid.

EXHIBIT "A-I"
FEDERALLY REQUIRED PROVISIONS FOR SERVICES

ADDITIONAL REQUIREMENTS FROM FUNDING SOURCE

Title 2 CFR, Appendix II Part 200

In addition to other provisions required by the Federal agency or non-Federal entity, all contracts made by the non-Federal entity under the Federal award must contain provisions covering the following, as applicable.

(A) Contracts for more than the simplified acquisition threshold, which is the inflation adjusted amount determined by the Civilian Agency Acquisition Council and the Defense Acquisition Regulations Council (Councils) as authorized by 41 U.S.C. 1908, must address administrative, contractual, or legal remedies in instances where contractors violate or breach contract terms, and provide for such sanctions and penalties as appropriate.

(B) All contracts in excess of \$10,000 must address termination for cause and for convenience by the non-Federal entity including the manner by which it will be effected and the basis for settlement.

(C) Equal Employment Opportunity. Except as otherwise provided under 41 CFR Part 60, all contracts that meet the definition of "federally assisted construction contract" in 41 CFR Part 60-1.3 must include the equal opportunity clause provided under 41 CFR 60-1.4(b), in accordance with Executive Order 11246, "Equal Employment Opportunity" (30 FR 12319, 12935, 3 CFR Part, 1964-1965 Comp., p. 339), as amended by Executive Order 11375, "Amending Executive Order 11246 Relating to Equal Employment Opportunity," and implementing regulations at 41 CFR part 60, "Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor."

(D) Davis-Bacon Act, as amended (40 U.S.C. 3141-3148). When required by Federal program legislation, all prime construction contracts in excess of \$2,000 awarded by non-Federal entities must include a provision for compliance with the Davis-Bacon Act (40 U.S.C. 3141-3144, and 3146-3148) as supplemented by Department of Labor regulations (29 CFR Part 5, "Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction"). In accordance with the statute, contractors must be required to pay wages to laborers and mechanics at a rate not less than the prevailing wages specified in a wage determination made by the Secretary of Labor. In addition, contractors must be required to pay wages not less than once a week. The non-Federal entity must place a copy of the current prevailing wage determination issued by the Department of Labor in each solicitation. The decision to award a contract or subcontract must be conditioned upon the acceptance of the wage determination. The non-Federal entity must report all suspected or reported violations to the Federal awarding agency. The contracts must also include a provision for compliance with the Copeland "Anti-Kickback" Act (40 U.S.C. 3145), as supplemented by Department of Labor regulations (29 CFR Part 3, "Contractors and Subcontractors on Public Building or Public Work Financed in Whole or in Part by Loans or Grants from the United States"). The Act provides that each contractor or subrecipient must be prohibited

from inducing, by any means, any person employed in the construction, completion, or repair of public work, to give up any part of the compensation to which he or she is otherwise entitled. The non-Federal entity must report all suspected or reported violations to the Federal awarding agency. Contract Work Hours and Safety Standards Act (40 U.S.C. 3701-3708). Where applicable, all contracts awarded by the non-Federal entity in excess of \$100,000 that involve the employment of mechanics or laborers must include a provision for compliance with 40 U.S.C. 3702 and 3704, as supplemented by Department of Labor regulations (29 CFR Part 5). Under 40 U.S.C. 3702 of the Act, each contractor must be required to compute the wages of every mechanic and laborer on the basis of a standard work week of 40 hours. Work in excess of the standard work week is permissible provided that the worker is compensated at a rate of not less than one and a half times the basic rate of pay for all hours worked in excess of 40 hours in the work week. The requirements of 40 U.S.C. 3704 are applicable to construction work and provide that no laborer or mechanic must be required to work in surroundings or under working conditions which are unsanitary, hazardous or dangerous. These requirements do not apply to the purchases of supplies or materials or articles ordinarily available on the open market, or contracts for transportation or transmission of intelligence.

(E) Rights to Inventions Made Under a Contract or Agreement. If the Federal award meets the definition of "funding agreement" under 37 CFR § 401.2 (a) and the recipient or subrecipient wishes to enter into a contract with a small business firm or nonprofit organization regarding the substitution of parties, assignment or performance of experimental, developmental, or research work under that "funding agreement," the recipient or subrecipient must comply with the requirements of 37 CFR Part 401, "Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements," and any implementing regulations issued by the awarding agency.

(F) Clean Air Act (42 U.S.C. 7401-7671q.) and the Federal Water Pollution Control Act (33 U.S.C. 1251-1387), as amended - Contracts and subgrants of amounts in excess of \$150,000 must contain a provision that requires the non-Federal award to agree to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. 7401-7671q) and the Federal Water Pollution Control Act as amended (33 U.S.C. 1251-1387). Violations must be reported to the Federal awarding agency and the Regional Office of the Environmental Protection Agency (EPA).

(G) Debarment and Suspension (Executive Orders 12549 and 12689) - A contract award (see 2 CFR 180.220) must not be made to parties listed on the government wide exclusions in the System for Award Management (SAM), in accordance with the OMB guidelines at 2 CFR 180 that implement Executive Orders 12549 (3 CFR part 1986 Comp., p. 189) and 12689 (3 CFR part 1989 Comp., p. 235), "Debarment and Suspension." SAM Exclusions contains the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549.

(H) Byrd Anti-Lobbying Amendment (31 U.S.C. 1352) - Contractors that apply or bid for an award exceeding \$100,000 must file the required certification. Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing

or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by 31 U.S.C. 1352. Each tier must also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the non-Federal award.

(I) See § 200.323.

(J) See § 200.216.

(K) See § 200.322.

This information can be found at <https://www.ecfr.gov/current/title-2/subtitle-A/chapter-II/part-200/appendix-Appendix%20I%20to%20Part%20200>

**EXHIBIT "B"
SCHEDULE OF SERVICES**

Consultant shall perform all professional services as outlined as described in the request for proposals expeditiously upon approval of this agreement.

The schedule of deliverables, as outlined by the consultant in their submitted proposal, will be adhered to as follows:

Tandem proposes the following schedule in **Table 1** below.

Table 1: Proposed Schedule

| Task/Month | Jan | Feb | Mar | Apr |
|---|--|---|---|---|
| Task 1: Project Management and Planning Meetings | Project Kickoff/ Planning Meeting/Bi- Weekly Meetings | Planning Meeting/Bi- weekly Meeting | Planning Meeting/Bi- weekly Meeting | Final Planning Meeting/ Project Closeout |
| Task 2: EOP Update | Draft TOC | Final TOC Draft Base EOP | Updated Draft EOP | Final EOP/Council Presentation/Council Adoption EOP Workshop (Optional) |
| Task 3: Crisis Comms Annex | Draft TOC | Final TOC Draft Base Annex | Updated Draft Annex/ Draft Message Templates | Final Annex/ Council Presentation/Council Adoption |

Any significant changes to the above proposed schedule must be made in writing and agreed upon by the consultant and the city.

**EXHIBIT "C"
COMPENSATION**

The City agrees to compensate the Consultant for professional services related to updates to the City's Emergency Operations Plan and development of a Crisis Communications Annex in the total amount of Thirty-Five Thousand Dollars (\$35,000).

The funding for this project is made available through the Federal Department of Homeland Security Emergency Management Performance Grant FY 2023 and all work is subject to review by the approval authority's request.

Funding is agreed upon by the cost proposal provided by the Consultant in their submitted proposal as follows:

Table 2: Cost Proposal

| City of Signal Hill | | | | | |
|---|-------------|-----------------------------------|---|--|-------------------------|
| EOP Update and Crisis Communications Annex Development | Rate | Task 1: Project Management | Task 2: Emergency Operations Plan Update | Task 3: Crisis Communications Annex | Total Hours/ODCs |
| EOP/Crisis Comms Annex | | | | | |
| Project Manager/Planner | 180.00 | 18 | 40 | 40 | 98 |
| EOP Planner | 160.00 | | 50 | | 50 |
| Crisis Communications SME | 140.00 | | | 50 | 50 |
| QA/QC | 120.00 | | 8 | 8 | 16 |
| | | | | | |
| ODCs | | | | | |
| Materials | | | 440 | - | 440 |
| Travel | | | - | - | - |
| | | | | | |
| Total Hours | | 18 | 98 | 98 | 214 |
| Labor Cost | | 3,240 | 16,160 | 15,160 | |
| Labor + ODCs | | 3,240 | 16,600 | 15,160 | \$35,000 |

EXHIBIT "D"
INSURANCE REQUIREMENTS

3.2.11 Insurance.

3.2.11.1 Time for Compliance. Consultant shall not commence work under this Agreement until it has provided evidence satisfactory to the City that it has secured all insurance required under this section. In addition, Consultant shall not allow any subconsultant to commence work on any subcontract until it has provided evidence satisfactory to the City that the subconsultant has secured all insurance required under this section.

3.2.11.2 Types of Insurance Required. As a condition precedent to the effectiveness of this Agreement for work to be performed hereunder, and without limiting the indemnity provisions of the Agreement, the Consultant, in partial performance of its obligations under such Agreement, shall procure and maintain in full force and effect during the term of the Agreement the following policies of insurance. If the existing policies do not meet the insurance requirements set forth herein, Consultant agrees to amend, supplement or endorse the policies to do so.

(A) Commercial General Liability: Commercial General Liability Insurance which affords coverage at least as broad as Insurance Services Office "occurrence" form CG 0001, or the exact equivalent, with limits of not less than \$1,000,000 per occurrence and no less than \$2,000,000 in the general aggregate. Defense costs shall be paid in addition to the limits. The policy shall contain no endorsements or provisions (1) limiting coverage for contractual liability; (2) excluding coverage for claims or suits by one insured against another (cross-liability); or (3) containing any other exclusion(s) contrary to the terms or purposes of this Agreement.

(B) Automobile Liability Insurance: Automobile Liability Insurance with coverage at least as broad as Insurance Services Office Form CA 0001 covering "Any Auto" (Symbol 1), or the exact equivalent, covering bodily injury and property damage for all activities with limits of not less than \$1,000,000 combined limit for each occurrence. *****NOTE: If Consultant does not own any company vehicles or may not be able to purchase a Business Automobile Insurance Policy, the requirement may be satisfied by providing either of the following:** (1) a Personal Automobile Liability policy for the Consultant's own vehicle stipulating "Automobile Liability Insurance with a limit of not less than \$1,000,000 each accident"; or (2) a non-owned auto endorsement to the Commercial General Liability policy if Consultant uses vehicles of others (e.g., vehicles of employees). **ALWAYS DELETE THIS SECTION IF NOT USED.***]**

(C) Workers' Compensation: Workers' Compensation Insurance, as required by the State of California and Employer's Liability Insurance with a limit of not less than \$1,000,000 per accident for bodily injury and disease.

(D) Professional Liability (Errors & Omissions): Professional Liability insurance or Errors & Omissions insurance appropriate to Consultant's profession with limits of not less than \$1,000,000. Covered professional services shall specifically include all work to be performed under the Agreement and delete any exclusions that may potentially affect the work to be performed (for example, any exclusions relating to lead, asbestos, pollution, testing, underground storage tanks, laboratory analysis, soil work, etc.). If coverage is written on a claims-made basis, the retroactive date shall precede the effective date of the initial Agreement

and continuous coverage will be maintained or an extended reporting period will be exercised for a period of at least three (3) years from termination or expiration of this Agreement.

3.2.11.3 Insurance Endorsements. Required insurance policies shall contain the following provisions, or Consultant shall provide endorsements on forms approved by the City to add the following provisions to the insurance policies:

(A) Commercial General Liability [INSERT "and Pollution Liability"; OTHERWISE, ALWAYS DELETE]:

(1) Additional Insured: The City, its officials, officers, employees, agents, and volunteers shall be additional insureds with regard to liability and defense of suits or claims arising out of the performance of the Agreement.

Additional Insured Endorsements shall not (1) be restricted to "ongoing operations"; (2) exclude "contractual liability"; (3) restrict coverage to "sole" liability of Consultant; or (4) contain any other exclusions contrary to the terms or purposes of this Agreement. For all policies of Commercial General Liability insurance, Consultant shall provide endorsements in the form of ISO CG 20 10 10 01 and 20 37 10 01 (or endorsements providing the exact same coverage) to effectuate this requirement.

(2) Cancellation: Required insurance policies shall not be canceled or the coverage reduced until a thirty (30) day written notice of cancellation has been served upon the City except ten (10) days shall be allowed for non-payment of premium.

(B) Automobile Liability:

(C) Cancellation: Required insurance policies shall not be canceled or the coverage reduced until a thirty (30) day written notice of cancellation has been served upon the City except ten (10) days shall be allowed for non-payment of premium.

3.2.11.4 Professional Liability (Errors & Omissions):

(A) Cancellation: Required insurance policies shall not be canceled or the coverage reduced until a thirty (30) day written notice of cancellation has been served upon the City except ten (10) days shall be allowed for non-payment of premium.

(B) Contractual Liability Exclusion Deleted: This insurance shall include contractual liability applicable to this Agreement. The policy must "pay on behalf of" the insured and include a provision establishing the insurer's duty to defend.

3.2.11.5 Workers' Compensation:

(A) Cancellation: Required insurance policies shall not be canceled or the coverage reduced until a thirty (30) day written notice of cancellation has been served upon the City except ten (10) days shall be allowed for non-payment of premium.

(B) Waiver of Subrogation: A waiver of subrogation stating that the insurer waives all rights of subrogation against the City, its officials, officers, employees, agents, and volunteers.

3.2.11.6 Primary and Non-Contributing Insurance. All policies of Commercial General Liability and Automobile Liability insurance shall be primary and any other insurance, deductible, or self-insurance maintained by the City, its officials, officers, employees, agents, or volunteers shall not contribute with this primary insurance. Policies shall contain or be endorsed to contain such provisions.

3.2.11.7 Waiver of Subrogation. All policies of Commercial General Liability and Automobile Liability insurance shall contain or be endorsed to waive subrogation against the City, its officials, officers, employees, agents, and volunteers or shall specifically allow Consultant or others providing insurance evidence in compliance with these specifications to waive their right of recovery prior to a loss. Consultant hereby waives its own right of recovery against the City, its officials, officers, employees, agents, and volunteers, and shall require similar written express waivers and insurance clauses from each of its subconsultants.

3.2.11.8 Deductibles and Self-Insured Retentions. Any deductible or self-insured retention must be approved in writing by the City and shall protect the City, its officials, officers, employees, agents, and volunteers in the same manner and to the same extent as they would have been protected had the policy or policies not contained a deductible or self-insured retention.

3.2.11.9 Evidence of Insurance. The Consultant, concurrently with the execution of the Agreement, and as a condition precedent to the effectiveness thereof, shall deliver either certified copies of the required policies, or original certificates on forms approved by the City, together with all endorsements affecting each policy. Required insurance policies shall not be in compliance if they include any limiting provision or endorsement that has not been submitted to the City for approval. The certificates and endorsements for each insurance policy shall be signed by a person authorized by that insurer to bind coverage on its behalf. At least fifteen (15 days) prior to the expiration of any such policy, evidence of insurance showing that such insurance coverage has been renewed or extended shall be filed with the City. If such coverage is cancelled or reduced and not replaced immediately so as to avoid a lapse in the required coverage, Consultant shall, within ten (10) days after receipt of written notice of such cancellation or reduction of coverage, file with the City evidence of insurance showing that the required insurance has been reinstated or has been provided through another insurance company or companies.

3.2.11.10 Failure to Maintain Coverage. In the event any policy of insurance required under this Agreement does not comply with these specifications or is canceled and not replaced immediately so as to avoid a lapse in the required coverage, City has the right but not the duty to obtain the insurance it deems necessary and any premium paid by City will be promptly reimbursed by Consultant or City will withhold amounts sufficient to pay premium from Consultant payments. In the alternative, City may cancel this Agreement effective upon notice.

3.2.11.11 Acceptability of Insurers. Each such policy shall be from a company or companies with a current A.M. Best's rating of no less than A:VII and authorized to transact business of insurance in the State of California, or otherwise allowed to place insurance through surplus line brokers under applicable provisions of the California Insurance Code or any federal law.

3.2.11.12 Enforcement of Agreement Provisions (non estoppel). Consultant acknowledges and agrees that actual or alleged failure on the part of the City to inform

Consultant of non-compliance with any requirement imposes no additional obligation on the City nor does it waive any rights hereunder.

3.2.11.13 Requirements Not Limiting. Requirement of specific coverage or minimum limits contained in this Appendix are not intended as a limitation on coverage, limits, or other requirement, or a waiver of any coverage normally provided by any insurance.

3.2.11.14 Insurance for Subconsultants. Consultant shall include all subconsultants engaged in any work for Consultant relating to this Agreement as additional insureds under the Consultant's policies, or the Consultant shall be responsible for causing subconsultants to purchase the appropriate insurance in compliance with the terms of these Insurance Requirements, including adding the City, its officials, officers, employees, agents, and volunteers as additional insureds to the subconsultant's policies. All policies of Commercial General Liability insurance provided by Consultant's subconsultants performing work relating to this Agreement shall be endorsed to name the City, its officials, officers, employees, agents and volunteers as additional insureds using endorsement form ISO CG 20 38 04 13 or an endorsement providing equivalent coverage. Consultant shall not allow any subconsultant to commence work on any subcontract relating to this Agreement until it has received satisfactory evidence of subconsultant's compliance with all insurance requirements under this Agreement, to the extent applicable. The Consultant shall provide satisfactory evidence of compliance with this section upon request of the City.



CITY OF SIGNAL HILL
STAFF REPORT

2175 Cherry Avenue • Signal Hill, California 90755-3799

1/14/2025

AGENDA ITEM

**TO: HONORABLE MAYOR
AND MEMBERS OF THE CITY COUNCIL**

**FROM: CARLO TOMAINO
CITY MANAGER**

**BY: COLLEEN T. DOAN
COMMUNITY DEVELOPMENT DIRECTOR**

SUBJECT: ANNUAL REVIEW OF INSTITUTIONAL PERMITS

Summary:

Chapter 8.16 of the Signal Hill Municipal Code requires an annual review of institutional permits by the City Council. A total of five organizations applied for institutional permits for 2025 including: Cole Vocational Services: 2798 Junipero Avenue; Courtyard Care Center: 1880 Dawson Avenue; Dungarvin California, LLC: 695 E. 27th Street; Las Brisas Childcare Center: 2399 California Avenue, Suite A; and Unlimited Quest: 3350 Olive Avenue.

The City's review process for an institutional permit requires multiple City department inspections and a review of online reports from the State and Federal inspections. Staff recommends the City Council adopt the resolution approving the five annual permits for calendar year 2025, based on the results of the detailed review process.

Strategic Plan Goal(s):

Goal No. 2 Community Safety: Maintain community safety by supporting public safety services and increasing emergency preparedness.

Recommendation:

Adopt a resolution, entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, APPROVING THE ANNUAL INSTITUTIONAL PERMITS FOR 2025 FOR COLE VOCATIONAL SERVICES, COURTYARD CARE CENTER, DUNGARVIN CALIFORNIA LLC, LAS BRISAS CHILDCARE CENTER, AND UNLIMITED QUEST

Fiscal Impact:

While the institutional permit review process involved inspections and administrative staff time, the associated costs are minimal due, in part, to the offset provided by permit fees collected through this process.

Background:

In accordance with Signal Hill Municipal Code 8.16.050, no person shall conduct, operate, or maintain any home for the aged, mental institution, private day school, day nursery or day nursery school, private boarding school, or children's boarding home unless the facility has a valid, unrevoked, and unsuspended permit issued by the City Council.

The Community Development Department coordinates an annual review of inspections by health and safety agencies to ensure the facilities are appropriately maintained. There are five institutions pending renewal (Attachment A).

Cole Vocational Services
2798 Junipero Avenue
Business License: 12201690

Day care program for adults with developmental disabilities; serves up to 30 individuals in the morning and 30 in the afternoon.

Courtyard Care Center
1880 Dawson Avenue
Business License: 12200358

59-bed skilled nursing facility that provides 24-hour skilled care and rehabilitation services.

Dungarvin California, LLC
695 E. 27th Street
Business License: 12202867

Day care program for adults with developmental disabilities; serves up to 30 individuals in the morning and 30 in the afternoon.

Las Brisas Child Care Center
(Long Beach Community Improvement League)
2399 California Avenue, Ste A
Business License: 12203829

Child Care Center for 2- to 4-year-old children, and before and after school care for 5- to 12-year-old children. The facility can accommodate up to 141 children.

Unlimited Quest
3350 Olive Avenue
Business License: 12201457

Family support services for families of youth at risk with complex mental health, behavioral and other needs.

Analysis:

The review process for an institutional permit requires multiple City department inspections and a review of online reports from State and Federal inspections. Below is a summary of the findings for each review:

1/14/2025

Signal Hill Police Department

The Police Department reviewed its records and reported no significant activities at the facilities.

Signal Hill Building & Safety

The Principal Building Inspector (Inspector) performed follow-up inspections for each facility during 2024. Inspections for the annual permit renewal were done during the month of September 2024. The inspector reported that all facilities passed inspections pursuant to the California Building Codes.

County of Los Angeles Fire Department

The County of Los Angeles Fire Department (LACFD) also inspects the facilities. LACFD last inspected these facilities as follows (Attachment B):

- Cole Vocational Services: 11-06-2024
- Courtyard Care: 04-09-2024
- Dungarvin California, LLC: 05-12-2023 (inspected biennially)
- Las Brisas Childcare Center: 10-02-2024
- Unlimited Quest: 09-24-2024

State of California Department of Social Services (CDSS)

CDSS administers the licenses for Cole Vocational Services, Dungarvin California, LLC, Las Brisas Childcare Center, and Unlimited Quest; all facilities are listed as licensed at this time. City staff conducted a review of the online information from CDSS. The most recent inspections of each location are listed below:

- Cole Vocational Services: 02-23-2024 and 07-31-2024
- Dungarvin California, LLC: 08-20-2024 and 08-28-2024
- Las Brisas Childcare Center: 07-12-2023 (no inspection listed for 2024)
- Unlimited Quest: 07-25-2024

U.S. Department of Health and Human Services (DHHS) Centers for Medicare & Medicaid Services (Medicare)

Medicare administers the license for the Courtyard Care Center. City staff conducted a review of the online information DHHS.

The facility has a valid license, and the most recent inspections are as follows:

- Inspection report: 10-01-2023
- Complaint report: 10-20-2023
- Complaint report: 01-30-2024

Staff is recommending adoption of the resolution approving the annual permits for calendar year 2025 for Courtyard Care Center, Las Brisas Childcare Center, Cole Vocational Services, Dungarvin

1/14/2025

California, LLC, and Unlimited Quest.

Approved as to Fiscal Impact:

Siamlu Cox

Attachments:

- A. Permit Applications
- B. LA County Fire Dept Evaluations
- C. Resolution



CITY OF SIGNAL HILL

2175 Cherry Avenue ♦ Signal Hill, CA 90755-3799

Application for a permit to operate an Institutional Business in the City of Signal Hill, California, pursuant to Chapter 8.16 of the Signal Hill Municipal Code.

Select one: New Application Renewal Application

Select type: Home for the Aged Mental Institution Private Day School Day Nursery
 Private Boarding School/Children's Boarding Home

Business Name: Cole Vocational Services Signal Hill

Business Address: 2798 Junipero Avenue, Signal Hill, CA 90755 Business Phone: 562-912-7340

On-Site Contact Name: Aniece Johnson Contact Phone: 310-308-2676

Applicant Name: The Mentor Network (Ca Mentor) Applicant Phone: 909-483-2505 ext. 7377

Name/Address/Phone of Partners/Officers/CEO: Tammi Castillo/
9166 Anaheim Place, Suite 200 Rancho Cucamonga, CA 91730

Emergency Contact: Bernice Bailey Emergency Phone: 562-544-8275

Emergency Email: Bernice.Rosborough-Bailey@sevitahealth.com

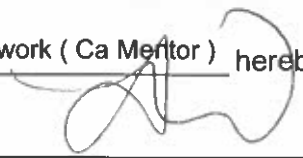
Describe Business Operation: Day program

Person/Title Responsible: Aniece Johnson - Program Manager

Investigation Fee based on number of accommodations:

- 1 – 10 children/persons: \$10.00
- 11 – 25 children/persons: \$20.00
- 26 – 50 children/ persons: \$40.00
- 51 – 100 children/persons: \$75.00
- 101 or more children/persons: \$100.00

I The Mentor Network (Ca Mentor) hereby affirm that the statements made in this application are true and correct.

 Office Manager 11/07/2024
 Applicant Signature Title Date

 For office use only: Finance code: 100-32-4632



CITY OF SIGNAL HILL

2175 Cherry Avenue ♦ Signal Hill, CA 90755-3799

Application for a permit to operate an Institutional Business in the City of Signal Hill, California, pursuant to Chapter 8.16 of the Signal Hill Municipal Code.

Select one: New Application Renewal Application

Select type: Home for the Aged Mental Institution Private Day School Day Nursery
 Private Boarding School/Children's Boarding Home

Business Name: Courtyard Care Center

Business Address: 1880 Dawson Ave. Business Phone: (562) 494-5188

On-Site Contact Name: Jonah Bagsic Contact Phone: (562) 494-5188

Applicant Name: Courtyard Care Center Applicant Phone: (562) 494-5188

Name/Address/Phone of Partners/Officers/CEO: _____

Emergency Contact: Jonah Bagsic Emergency Phone: (310) 938-3789

Emergency Email: jbagsic@courtyardcarecenter.com

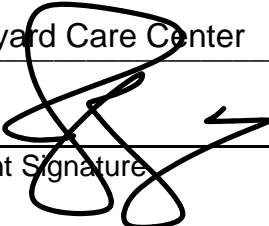
Describe Business Operation: Long-term and short-term rehabilitation

Person/Title Responsible: Jonah Bagsic/Administrator

Investigation Fee based on number of accommodations:

- 1 – 10 children/persons: \$10.00
- 11 – 25 children/persons: \$20.00
- 26 – 50 children/ persons: \$40.00
- 51 – 100 children/persons: \$75.00
- 101 or more children/persons: \$100.00

I Courtyard Care Center hereby affirm that the statements made in this application are true and correct.

| | | |
|---|---------------|-----------|
|  | Administrator | 9/17/2024 |
| Applicant Signature | Title | Date |

For office use only:

Finance code: 100-32-4632



CITY OF SIGNAL HILL

2175 Cherry Avenue ♦ Signal Hill, CA 90755-3799

Application for a permit to operate an Institutional Business in the City of Signal Hill, California, pursuant to Chapter 8.16 of the Signal Hill Municipal Code.

Select one: New Application Renewal Application

Select type: Home for the Aged Mental Institution Private Day School Day Nursery
 Private Boarding School/Children's Boarding Home Day Program for Developmentally Disabled Adults

Business Name: Dungarvin California, LLC

Business Address: 695 East 7th Street, Signal Hill, CA 90755 Business Phone: (562) 270 - 6416

On-Site Contact Name: Juan Zepeda Contact Phone: (562) 270 - 6416

Applicant Name: Jesse Hansen Applicant Phone: (707) 528-9155

Name/Address/Phone of Partners/Officers/CEO: Lori Kress, CEO, Emily Sheevel, CFO,
1444 Northland Drive, Suite 200, Mendota Heights MN 55120, 651-699-0206

Emergency Contact: Jesse Hansen Emergency Phone: (707) 528-9155

Emergency Email: jhanzen@dungarvin.com

Describe Business Operation: Day program assisting individual with daily living skills, accessing community activities, skill development, and employment training. Program offers a morning session (8a-1p) and an afternoon session (2p-6p) M-F.

Person/Title Responsible: _____

Investigation Fee based on number of accommodations:

- 1 – 10 children/persons: \$10.00
- 11 – 25 children/persons: \$20.00
- 26 – 50 children/ persons: \$40.00
- 51 – 100 children/persons: \$75.00
- 101 or more children/persons: \$100.00

I Jesse Hansen hereby affirm that the statements made in this application are true and correct.


Applicant Signature

State Director
Title

9/23/2024
Date

For office use only: Finance code: 100-32-4632



CITY OF SIGNAL HILL

2175 Cherry Avenue ♦ Signal Hill, CA 90755-3799

Application for a permit to operate an Institutional Business in the City of Signal Hill, California, pursuant to Chapter 8.16 of the Signal Hill Municipal Code.

Select one: New Application Renewal Application

Select type: Home for the Aged Mental Institution Private Day School Day Nursery
 Private Boarding School/Children's Boarding Home

Business Name: Long Beach Community Improvement League

Business Address: 2399 California Avenue, Signal Hill, CA 90755 Business Phone: 562-951-3500

On-Site Contact Name: Laura Sidney Contact Phone: 562-989-5766

Applicant Name: Dr. Farah Naz Khaleghi Applicant Phone: _____

Name/Address/Phone of Partners/Officers/CEO: Dr. Farah Naz Khaleghi, Executive Director
2222 Olive Avenue, Long Beach, CA 90806, Tel: 562-951-3500

Emergency Contact: Laura Sidney Emergency Phone: 562-989-5766

Emergency Email: lsidney@lbcil.org

Describe Business Operation: subsidized child care center, preschool, and after school program
for low income children ages 2 to 13, year round, Monday -Friday, 7 a.m. to 6 p.m.

Person/Title Responsible: Laura Sidney, Site Director

Investigation Fee based on number of accommodations:

- 1 – 10 children/persons: \$10.00
- 11 – 25 children/persons: \$20.00
- 26 – 50 children/ persons: \$40.00
- 51 – 100 children/persons: \$75.00
- 101 or more children/persons: \$100.00

I Dr. Farah Naz Khaleghi hereby affirm that the statements made in this application are true and correct.

| | | | |
|--------------------------|--|---------------------------|------------------|
| <u>Farahnaz Khaleghi</u> | <small>Digitally signed by Farahnaz Khaleghi Date: 2024.09.10 16:48:13 -07'00'</small> | <u>Executive Director</u> | <u>9/10/2024</u> |
| Applicant Signature | | Title | Date |



CITY OF SIGNAL HILL

2175 Cherry Avenue ♦ Signal Hill, CA 90755-3799

Application for a permit to operate an Institutional Business in the City of Signal Hill, California, pursuant to Chapter 8.16 of the Signal Hill Municipal Code.

Select one: New Application Renewal Application

Select type: Home for the Aged Mental Institution Private Day School Day Nursery
 Private Boarding School/Children's Boarding Home

Business Name: Unlimited Quest
Business Address: 3350 Olive Ave., Signal Hill CA 90755 Business Phone: (562) 595-0730
On-Site Contact Name: Josephine Santos/Alexis Nishimoto Contact Phone: (818) 913-6382/(310) 803-0340
Applicant Name: National Mentor, INC. Applicant Phone: (909) 648-7334
Name/Address/Phone of Partners/Officers/CEO: 9166 Anaheim Place #200, Rancho Cucamonga CA 91730


Emergency Contact: Josephine Santos/Alexis Nishimoto Emergency Phone: (818) 913-6382/(310) 803-0340
Emergency Email: Josephine.Santos@sevitahealth.com / Alexis.Nishimoto@sevitahealth.com

Describe Business Operation: Adult Day Services

Person/Title Responsible: Josephine Santos - Day program Manager

Investigation Fee based on number of accommodations:
 1 – 10 children/persons: \$10.00 51 – 100 children/persons: \$75.00
 11 – 25 children/persons: \$20.00 101 or more children/persons: \$100.00
 26 – 50 children/ persons: \$40.00

I National Mentor, INC. hereby affirm that the statements made in this application are true and correct.

 Day Program Manager 12/096/2024
Applicant Signature Title Date

For office use only: Finance code: 100-32-4632



County of Los Angeles Fire Department

Form 484 Emergency Business Information

Fire Station: 060 2300 27TH ST SIGNAL HILL, CA 90755

Phone: 562-595-1620 Fax: 562-988-3624

Occupant/Facility Information

* Location Name: COLE VOCATIONAL SERVICES

DBA: ADULT DAY CARE FACILITY #Employees: 16

Previous Occ: HARPER AND TWO SALES #Students: 30

HHMDID: _____ Ext: _____

Phone: 562-912-7340 Fax: 562-912-7342

Sr. Person Name: ANIECE JOHNSON
Title: DIRECTOR
EMail: ANIECE.JOHNSON@SEVITAHEALTH.COM

Inspection Detail Information

Insp Date: _____ Year: **2024**

Shift/Insp.ID: _____ Record#: **93763**

Insp Type: _____

Insp Result: _____

Inspector Name: _____

Insp Notes / 410 Violations: _____

Previous Inspection Listing

| Date | Insp | Result | Inspection Type | Inspected By |
|-----------|------|--------------------------------|-----------------|--------------|
| 11/6/2024 | 34F | FAIL | ANNUAL | MARTINEZ |
| Note: | | 5 YEAR SPRINKLER CERT EXPIRED. | | |

Property Address

* Street Address: 2798 N JUNIPERO AVE

* City/State/Zip: SIGNAL HILL, CA 90755

Mailing Address

* Street Address: 2798 N JUNIPERO AVE

* City/State/Zip: SIGNAL HILL, CA 90755

Building Information

* Responsibility: SIS Sector/Drawer: 6

* Fire Station: 060 * Insp Freq: ANNUAL

* Occ Code: I4 - CUSTODIAL CARE FACILITIES >6 PERSONS <24 HOURS

Roof Type: _____

Knox Box Location: _____

Hazmat: _____

SQFT: _____ * Stories: 1

* Sprinklered: YES * Basement: NO

5 Yrs Sprinklered/ Cert Expiration: 06/2024

* Target Haz: NO

* Fire Permit: NO * HM Handler: NO

FDC Location: _____

Additional Information

Note: _____

Alarm Company Information

Alarm Co: AZTEC FIRE & SECURITY Phone: 877-253-7106

Property Owner Information

Property Owner: _____

Phone: _____

Street Address: _____

City/State/Zip: _____

Property Use Code/Description

* PUC: ADULT DAY CARE - 2541

PUD: ADULT DAY HEALTHCARE - 1320

Attachment B

Emergency Contact Information

| | First Name | Last Name | Title | 1st Phone | 2nd Phone |
|--------------|------------|-----------|------------|--------------|-----------|
| 1st Contact: | ANIECE | JOHNSON | DIRECTOR | 310-308-2676 | |
| 2nd Contact: | BERNICE | BAILEY | SUPERVISOR | 562-544-8275 | |



County of Los Angeles Fire Department

Form 484 Emergency Business Information

3rd Contact: IFE

JAMES

MAINT.

215-869-1010



County of Los Angeles Fire Department

Form 484 Emergency Business Information

Fire Station: 060 2300 27TH ST SIGNAL HILL, CA 90755

Phone: 562-595-1620 Fax: 562-988-3624

Occupant/Facility Information

* **Location Name:** COURTYARD CARE CENTER

DBA: #**Employees:** 18

Previous Occ: #**Students:**

HHMDDID:

Phone: 562-494-5188 **Ext:**

Fax: 562-494-8758

Sr. Person Name: JONAH BAGSIC

Title: ADMINISTRATOR

Email: JBAGSIC@COURTYARDCARECENTER.COM

Inspection Detail Information

Year: 2024

Record#: 85536

Insp Date:

Shift/Insp.ID:

Insp Type:

Insp Result:

Inspector Name:

Insp Notes / 410 Violations:

Previous Inspection Listing

| Date | Insp | Result | Inspection Type | Inspected By |
|----------|------|--------|-----------------|--------------|
| 4/9/2024 | B | PASS | ANNUAL | BAUER |

Note:

Property Address

* **Street Address:** 1880 N DAWSON AVE

* **City/State/Zip:** SIGNAL HILL, CA 90755

Mailing Address

* **Street Address:** 1880 N DAWSON AVE

* **City/State/Zip:** SIGNAL HILL, CA 90755

Additional Information

Note: 59 BEDS

Alarm Company Information

Alarm Co: **Phone:**

Property Owner Information

Property Owner: NORTH AMERICAN HEALTHCARE

Phone: 949-240-2423

Street Address:

City/State/Zip: MISSION VIEJO, CA 92690

Building Information

* **Responsibility:** SIS **Sector/Drawer:** 6

* **Fire Station:** 060 *** Insp Freq:** ANNUAL

* **Occ Code:** I2 - NON-AMBULATORY / BEDRIDDEN

Roof Type: FLAT; CONVENTIONAL

Knox Box Location: FRONT GATE

Hazmat:

SQFT: 20,000 *** Stories:** 1

* **Sprinklered:** YES *** Basement:** NO

5 Yrs Sprinklered/ Cert Expiration: 12/22

* **Target Haz:** NO

* **Fire Permit:** NO *** HM Handler:** NO

FDC Location: ON 19TH

Property Use Code/Description

* **PUC:** HOSPITAL: MEDICAL - 3310

PUD: SKILLED NURSING - 2073

Emergency Contact Information

| | First Name | Last Name | Title | 1st Phone | 2nd Phone |
|---------------------|------------|-----------|---------------|--------------|--------------|
| 1st Contact: | JONAH | BAGSIC | ADMINISTRATOR | 562-494-5188 | 562-810-5215 |
| 2nd Contact: | MIGUEL | NAVARETTA | MAINT MGR | 562-606-4602 | |
| 3rd Contact: | | | | | |



County of Los Angeles Fire Department

Form 484 Emergency Business Information

Fire Station: 060 2300 27TH ST SIGNAL HILL, CA 90755

Phone: 562-595-1620 Fax: 562-988-3624

Occupant/Facility Information

* **Location Name:** DUNGARVIN

DBA: _____ **#Employees:** _____

Previous Occ: VACANT **#Students:** _____

HHMDID: _____ **Ext:** _____

Phone: _____ **Fax:** _____

Sr. Person Name: _____

Title: _____

EMail: _____

Inspection Detail Information

Insp Date: _____ **Year:** **2024**

Shift/Insp.ID: _____ **Record#:** **93040**

Insp Type: _____

Insp Result: _____

Inspector Name: _____

Insp Notes / 410 Violations: _____

Previous Inspection Listing

| Date | Insp | Result | Inspection Type | Inspected By |
|-----------|------|--------|-----------------|--------------|
| 5/12/2023 | C | PASS | BIENNIAL | GUETZKOW |

Note: _____

Property Address

* **Street Address:** 695 E 27TH ST

* **City/State/Zip:** SIGNAL HILL, CA 90755

Mailing Address

* **Street Address:** 695 E 27TH ST

* **City/State/Zip:** SIGNAL HILL, CA 90755

Building Information

* **Responsibility:** FS060 **Sector/Drawer:** 1

* **Fire Station:** 060 *** Insp Freq:** BIENNIAL

* **Occ Code:** B - BUSINESS; OFFICE

Roof Type: _____

Knox Box Location: _____

Hazmat: _____

SQFT: _____ *** Stories:** 1

* **Sprinklered:** NO *** Basement:** NO

5 Yrs Sprinklered/ Cert Expiration: 0

* **Target Haz:** NO

* **Fire Permit:** NO *** HM Handler:** NO

FDC Location: _____

Additional Information

Note: _____

Alarm Company Information

Alarm Co: _____ **Phone:** _____

Property Owner Information

Property Owner: _____

Phone: _____

Street Address: _____

City/State/Zip: _____

Property Use Code/Description

* **PUC:** VACANT - 9300

PUD: _____

Emergency Contact Information

| | First Name | Last Name | Title | 1st Phone | 2nd Phone |
|---------------------|------------|-----------|-------|--------------|-----------|
| 1st Contact: | OLLIE | MARTIN | MGR | 323-500-3654 | |
| 2nd Contact: | | | | | |
| 3rd Contact: | | | | | |



County of Los Angeles Fire Department

Form 484 Emergency Business Information

Fire Station: 060 2300 27TH ST SIGNAL HILL, CA 90755

Phone: 562-595-1620 Fax: 562-988-3624

Occupant/Facility Information

* **Location Name:** SIGNAL HILL CHILD DEVELOPMENT

DBA: #**Employees:** 14

Previous Occ: #**Students:** 81

HHMDDID:

Phone: 562-989-5766 **Ext:**

Fax: 562-989-5416

Sr. Person Name: DR. FARAH KHALEGHI

Title: EXECUTIVE DIRECTOR

E-Mail:

Property Address

* **Street Address:** 2399 N CALIFORNIA AVE

* **City/State/Zip:** SIGNAL HILL, CA 90755

Mailing Address

* **Street Address:** 2399 N CALIFORNIA AVE

* **City/State/Zip:** SIGNAL HILL, CA 90755

Additional Information

Note:

Alarm Company Information

Alarm Co: **Phone:**

Property Owner Information

Property Owner: LAS BRIAS COMMUNITY HOUSING

Phone: 562-989-9994

Street Address: 2399 CALIFORNIA AVE SUITE C

City/State/Zip: SIGNAL HILL, CA 90755

Property Use Code/Description

* **PUC:** SCHOOL: PRIVATE, PRESCHOOL - 2425

PUD:

Emergency Contact Information

| | First Name | Last Name | Title | 1st Phone | 2nd Phone |
|---------------------|------------|-----------|---------|--------------|-----------|
| 1st Contact: | LAURA | SIDNEY | MANAGER | 213-999-9727 | |
| 2nd Contact: | KIM | JACKSON | MGR | 562-277-6602 | |
| 3rd Contact: | | | | | |

Inspection Detail Information

Insp Date:

Shift/Insp.ID:

Insp Type:

Insp Result:

Inspector Name:

Insp Notes / 410 Violations:

Year: 2024

Record#: 92318

Previous Inspection Listing

| Date | Insp | Result | Inspection Type | Inspected By |
|-----------|------|--------|-----------------|--------------|
| 10/2/2024 | C | PASS | ANNUAL | HARDIE |

Note:

Building Information

* **Responsibility:** FS060 **Sector/Drawer:** 1

* **Fire Station:** 060 *** Insp Freq:** ANNUAL

* **Occ Code:** E - EDUCATION/DAYCARE USE THROUGH 12TH GRADE

Roof Type: FLAT; CONVENTIONAL

Knox Box Location: YES. AT FRONT OFFICE

Hazmat:

SQFT: *** Stories:** 1

* **Sprinklered:** NO *** Basement:** NO

5 Yrs Sprinklered/ Cert Expiration: N/A

* **Target Haz:** NO

* **Fire Permit:** NO *** HM Handler:** NO

FDC Location:



County of Los Angeles Fire Department

Form 484 Emergency Business Information

Fire Station: 060 2300 27TH ST SIGNAL HILL, CA 90755

Phone: 562-595-1620 Fax: 562-988-3624

Occupant/Facility Information

* Location Name: UNLIMITED QUEST & CALIFORNIA MENTOR

DBA: _____ #Employees: _____

Previous Occ: UNLIMITED QUEST #Students: _____

HHMDID: _____

Phone: 562-595-0730 Ext: _____

Fax: _____

Sr. Person Name: _____

Title: _____

E-Mail: _____

Inspection Detail Information

Insp Date: _____ Year: **2024**

Shift/Insp.ID: _____ Record#: **93903**

Insp Type: _____

Insp Result: _____

Inspector Name: _____

Insp Notes / 410 Violations: _____

Previous Inspection Listing

| Date | Insp | Result | Inspection Type | Inspected By |
|-----------|------|--------|-----------------|--------------|
| 9/24/2024 | B | PASS | BIENNIAL | CASELLI |

Note: _____

Property Address

* Street Address: 3350 N OLIVE AVE

* City/State/Zip: SIGNAL HILL, CA 90755

Mailing Address

* Street Address: 3350 N OLIVE AVE

* City/State/Zip: SIGNAL HILL, CA 90755

Additional Information

Note: _____

Alarm Company Information

Alarm Co: SAFE T Phone: 866-689-0599

Property Owner Information

Property Owner: _____

Phone: _____

Street Address: _____

City/State/Zip: _____

Building Information

* Responsibility: FS060 Sector/Drawer: 2

* Fire Station: 060 * Insp Freq: BIENNIAL

* Occ Code: U - UTILITY AND MISCELLANEOUS

Roof Type: _____

Knox Box Location: _____

Hazmat: _____

SQFT: _____ * Stories: 1

* Sprinklered: NO * Basement: NO

5 Yrs Sprinklered/ Cert Expiration: na

* Target Haz: NO

* Fire Permit: NO * HM Handler: NO

FDC Location: _____

Property Use Code/Description

* PUC: SCHOOL: ADULT - 2410

PUD: _____

Emergency Contact Information

| | First Name | Last Name | Title | 1st Phone | 2nd Phone |
|--------------|------------|-----------|-------|--------------|-----------|
| 1st Contact: | JOSIE | SANTOS | | 818-913-6382 | |
| 2nd Contact: | ALEXIS | NISHIMOTO | MGR | 310-803-0340 | |
| 3rd Contact: | | | | | |

RESOLUTION NO. 2025-01-XXXX

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, APPROVING THE ANNUAL INSTITUTIONAL PERMITS FOR 2025 FOR COLE VOCATIONAL SERVICES, COURTYARD CARE CENTER, DUNGARVIN CALIFORNIA LLC, LAS BRISAS CHILDCARE CENTER, AND UNLIMITED QUEST

WHEREAS, Signal Hill Municipal Code Chapter 8.16 requires an annual inspection and City Council approval of institutional permits for institutions within the City; and

WHEREAS, Chapter 8.16 sets standards that require facilities to operate in a healthy and safe manner; and

WHEREAS, the 2024 State inspection reports note the institutions have met the licensing requirements of the California Department of Social Services and the U. S. Department of Health and Human Services Centers for Medicare and Medicaid Services as applicable, and all have valid licenses for their operations; and

WHEREAS, the City Building Safety Division conducted inspections and all facilities passed the 2023 California Building Codes inspections; and

WHEREAS, the Los Angeles County Fire Department conducted an inspection of the four facilities which required inspection in 2024; and

WHEREAS, the Signal Hill Police Department reviewed its records and reported no significant activities at the facilities; and

WHEREAS, the institutions all have current City business licenses.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Signal Hill, California, does hereby approve the following annual institutional permits

for 2025;

- Cole Vocational Services at 2798 Junipero Avenue;
- Courtyard Care Center at 1880 Dawson Avenue;
- Dungarvin California, LLC at 695 E. 27th Street;
- Las Brisas Child Care Center at 2399 California Avenue Suite A; and
- Unlimited Quest at 3350 Olive Avenue.

PASSED, APPROVED, AND ADOPTED, at a regular meeting of the City Council of the City of Signal Hill on this 14th day of January 2024.

KEIR JONES
MAYOR

ATTEST:

DARITZA GONZALEZ
CITY CLERK

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES)ss
CITY OF SIGNAL HILL)

I, DARITZA GONZALEZ, City Clerk of the City of Signal Hill, California, hereby certify that Resolution No. 2025-01-XXXX was adopted by the City Council of the City of Signal Hill at a regular meeting held on the 14th day of January 2025, and that the same was adopted by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

DARITZA GONZALEZ
CITY CLERK



STAFF REPORT

1/14/2025

AGENDA ITEM

**TO: HONORABLE MAYOR
AND MEMBERS OF THE CITY COUNCIL**

**FROM: CARLO TOMAINO
CITY MANAGER**

**BY: SIAMLU COX
DEPUTY FINANCE DIRECTOR**

**SUBJECT: ANNUAL REPORT ON DEVELOPMENT IMPACT FEES FOR FISCAL YEAR (FY)
2023-24**

Summary:

In accordance California Government Code, Section 66006, the City is required to report on the status of Development Impact Fees (DIFs), including the collection of revenue and expenditures of these funds. This report summarizes the required annual financial information for Fiscal Year 2023-2024.

Strategic Plan Goals:

Goal No. 1 Financial Stability: Ensure the City’s long-term financial stability and resilience.

Goal No. 3 Economic & Downtown Development: Improve the local economy, support local businesses, and create a vibrant downtown core.

Goal No. 4 Infrastructure: Maintain and improve the City’s physical infrastructure, water system, and recreational spaces.

Recommendation:

Receive and file the annual financial report findings relating to the Traffic Impact Fees, Park and Recreation Impact Fees, and the Water System Impact Fees required under the California Mitigation Act (AB 1600).

Fiscal Impact:

There is no fiscal impact related to receiving and filing this report, impact fee revenues and expenditures have already been approved as part of the City's budget. Reporting of this information satisfies the City's statutory requirements related to Development Impact Fees (DIF) for new development.

Background and Analysis:

California Government Code Sections 66000 through 66006 contain certain procedural requirements that apply to the collection of DIFs and the expenditure of these revenues. California Government Code, Section 66006, specifies accountability and annual reporting requirements pertaining to development impact fees; SB 1693 modified this code section as of January 1, 1997. While staff prepares an update to the DIF funds with the annually adopted budget, State law requires the City periodically provide reports and make findings to support the ongoing implementation of the current impact fee program. These requirements include: 1) an annual report of receipts, expenditures, and status of DIF funds; and 2) findings every five years providing specific information about certain fund balances. Staff presented the five-year report findings for the year ending June 30, 2022, to City Council at the January 10, 2023, meeting.

The annual report presents a review of the development impact fee activity, by account, for the fiscal year; the report does not include recommendations for any fee changes. However, fee changes that may have occurred during the year have been incorporated into this report. The report includes the following items:

- A. A brief description of the type of fee in the account.
- B. The amount of the fee.
- C. The beginning and ending balance of the account.
- D. The amount of fees collected, and interest earned.
- E. Identification of each public improvement for which fees were spent, the total public expenditures for each improvement, and the percentage of the expenditures that were paid for with development impact fees.
- F. An approximate date by which construction of the public improvement would commence if the City determined that sufficient funds have been collected to complete financing on an incomplete public improvement.
- G. Amount of refunds or re-allocation of development impact fees made pursuant to Government Code 66001

The Water System Impact Fee is considered a capacity fee and is treated differently than other fees under AB 1600 and is not subject to the same findings and accounting requirements. Nonetheless, the Water System Impact fees have historically been a part of this report and are included for full disclosure.

California Government Code, Section 66006(b)(1), requires each local agency to make public a status report of its development fees within 180 days after the last day of each fiscal year. Section 66006(2) also requires each local legislative body to review the annual report on development fees at a public meeting not earlier than 15 days after the information is made available to the public. The City made its annual report available to the public on December 19, 2024.

The City published a notice in the Signal Tribune newspaper pursuant to Government Code Section

1/14/2025

65091 (a)(4) on December 27, 2024, in accordance with Signal Hill Municipal Code Section 1.08.010 on or before December 30, 2024.

As explained in the report, the City has continued to collect and program DIFs to fund important transportation, parks, and water improvement projects needed to address new growth. Staff recommends the City Council receive and file the annual impact fee report in compliance with State codes governing impact fees.

Attachment

A. Annual Impact Fee Report - June 30, 2024



City of Signal Hill Annual Impact Fee Report

For the Fiscal Year Ending June 30, 2024

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INTRODUCTION AND BACKGROUND

In California, State legislation sets certain legal and procedural parameters for the charging of development impact fees. This legislation was passed as AB 1600 by the California Legislature and is now codified as California Government Code Sections 66000 through 66008 (“Mitigation Fee Act”). This State law went into effect on January 1, 1989.

Requirements for Development Impact Fee Reporting

The Mitigation Fee Act imposes certain accounting and reporting requirements with respect to the fees collected. The fees must be deposited in a special account to avoid comingling the fees with the City’s other revenues or funds. Interest on each development fee fund or account must be credited to that fund or account and used only for those purposes for which the fees were collected.

The Mitigation Fee Act also requires any local agency that imposes development impact fees to prepare an annual report and a five-year report that provides specific information about those fees. This annual report has been prepared for the City of Signal Hill for the fiscal year (FY) ended June 30, 2024, in accordance with the provisions of California Government Code Section 66006 (b) and 66001 (d).

Annual Report

California Government Code Section 66006 (b) requires each local agency that imposes Development Impact Fees under the Mitigation Fee Act to prepare an annual report providing specific information about those fees for the previous fiscal year. Specifically, Section 66006 (b) requires that for each separate fund the local agency shall make available to the public the information shown below for the most recent fiscal year:

- 66006 (b) (1) (A): A brief description of the type of fee in the account or fund.
- 66006 (b) (1) (B): The amount of the fees.
- 66006 (b) (1) (C): The beginning (July 1) and ending (June 30) balance of a particular impact fee fund.
- 66006 (b) (1) (D): The amount of the fees collected, and interest earned by fund.

- 66006 (b) (1) (E): An identification of each public improvement upon which fees were expended and the amount of expenditures on each improvement including the total percentage of the cost of the public improvement that was funded with fees.
- 66006 (b) (1) (F): An identification of an approximate date by which the construction of the public improvement will commence if the local agency determines that sufficient funds have been collected to complete financing on an incomplete public improvement.
- 66006 (b) (1) (G): A description of each interfund transfer or loan made from the account or fund, including the public improvement on which the transferred or loaned fees will be expended; and, in the case of an interfund loan, the terms of the loan, including the repayment schedule for the loan, and the rate of interest that the account or fund will receive on the loan.
- 66006 (b) (1) (H): A summary of any refunds made, and their respective amount, due to sufficient funds being collected to complete financing of scheduled public improvements and the amount of reallocation of funds made due to administrative costs of refunding unexpended revenues exceeding the amount to be refunded.

Per California Government Code Section 66006 (d), all funds established for the collection and expenditure of Development Impact Fees have additional requirements. For the fifth fiscal year following the first deposit into the fund and every five years thereafter, the local agency shall make all of the following findings with respect to that portion of the fund remaining unexpended, whether committed or uncommitted:

- Identify the purpose to which the fee is to be put;
- Demonstrate a reasonable relationship between the fee and purpose for which it is charged
- Identify all sources and amounts of funding anticipated to complete financing in incomplete improvements; and
- Designate the approximate dates on which the funding is expected to be deposited into the appropriate account or fund

State law requires the City to prepare and make available to the public the above information within 180 days after the last day of each fiscal year. The City Council must review the annual report at a regularly scheduled public meeting not less than fifteen days after the information is made available to the public. This report was filed with the City Clerk's office and available for public review on December 19, 2024.

Establishing a Reasonable Relationship Between the Fee and the Purpose for Which It Is Charged

Development Impact Fees provide the proportionate share of the funding for the City's capital facilities needs that can be reasonably attributed to new growth in the City. The revenue, in turn, provides the traffic, park and recreation, and water infrastructure and improvements necessary to mitigate the impacts of new residential, commercial, and industrial development on the City and its residents and businesses.

In order to ensure a reasonable relationship between the fee and the purpose for which it is charged, development impact fees in the City are derived based on mathematical calculations that consider future development, the facilities and infrastructure needed to serve that future development, and the estimated costs of those improvements. These mathematical calculations establish the relationship between contemplated future development, the facilities needed to serve that development, and the estimated costs of those improvements based on the City's Capital Improvement Program (CIP). The development impact fees are then used to fund facilities and infrastructure necessary to serve new development. Absent a comprehensive impact fee update, the development impact fees are typically adjusted annually in accordance with the Consumer Price Index and Engineering News Record Construction Cost Index according to the City's municipal code.

The 2025 Development Impact Fees will be updated to realigned growth prospects in the City, the facility and infrastructure improvements required to mitigate the impacts of the anticipated growth, and the current costs of the required improvements.

Funding of Infrastructure

California Government Code Section 66002 states that local agencies that have developed a fee program may adopt a CIP indicating the approximate location, size, and timing of projects, plus an estimate for the cost of all facilities or improvements to be financed by fees.

The City has developed and adopted a CIP, which is updated annually during the normal budget process. The City's current, adopted Fiscal Year (FY) 2024-25 CIP can be found on the City's website as part of the City's adopted budget report.

As a CIP project is identified, the project is evaluated to determine the portion of the project that will serve existing residents and businesses versus new development. This analysis is used to determine the

portion of the project that is eligible to receive impact fee funding. The anticipated funding and commencement dates for projects are indicated and may be adjusted, as needed, to reflect the needs of the community, funding constraints, and development priorities. Any modification of impact fee funding within the CIP requires Council action. Mid-year CIP budget adjustments occur as needed wherein staff seeks City Council approval to modify the CIP list of projects, or to modify the budget allocated to specific CIP projects.

ANNUAL REPORT

Description of Impact Fee Programs

66006(b)(1)(A) and 66013(d)(1)

Pursuant to Chapter 21 of the Signal Hill Municipal Code (SHMC), the City has three development impact fee programs.

Traffic Impact Fee. Pursuant to Chapter 21.48 of the SHMC, all development projects which are not otherwise exempt pursuant to Section [21.04.050](#) shall be required to pay traffic impact fees.

Park and Recreation Impact Fee. Pursuant to Chapter 21.40, the applicant for any development project which results or will result in the construction of a) chargeable space and/or b) a residential housing unit, not otherwise subject to an exemption under this title, shall be required to pay a park and recreation impact fee.

Water System Impact Fee. Pursuant to Chapter 21.44, the applicant for any development project which consists totally or in part of commercial/industrial property and the applicant for any development project which includes any residential dwelling units shall be required to pay a water impact fee.

- 1. Traffic Impact Fee (SHMC 21.48.010).** The traffic fee is a means by which the city can collect funds for the acquisition, improvement, and expansion of street, parkway, thoroughfare, intersection, and other traffic and circulation improvements. This is intended to authorize the imposition of reasonable fees related to new development so that the burdens of installing public

improvements, the need for which is created by certain new development projects, and which will benefit certain land in addition to such development projects, will be required to be borne by all of the land so benefited.

2. **Park and Recreation Impact Fee (SHMC 21.40.010).** The park and recreation impact fee is a means by which the city can collect funds for the acquisition, improvement, and expansion of park and recreation facilities. This fee shall be known as the park and recreation impact fee. Pursuant to Chapter 21.40.020, the applicant for any development project which results or will result in the construction or reconstruction of chargeable space not otherwise subject to an exemption under this title shall be required to pay a park and recreation impact fee. Chargeable space is defined in Section 21.08.030 as follows:

"Chargeable space" means all of the square footage covered and enclosed within the perimeter of a commercial or industrial structure, not including garages, parking structures, outdoor walkways, utility or disposal areas, elevator shafts, or stairways.

3. **Water Impact Fee (SHMC 21.44.010).** The water impact fee provides a mechanism by which the city can finance the reasonable costs of constructing new water system facilities made necessary by development projects, through the imposition of water system connection charges. This fee shall be known as the water system connection charge.

Current Impact Fee Schedules

66006(b)(1)(B)

Traffic Impact Fee

The fee in effect during the fiscal year ending June 30, 2024, for Traffic are presented below in accordance with the Signal Hill Municipal Code (SHMC):

SHMC 21.48.040 Calculation of minimum traffic impact fee.

The minimum traffic impact fee (the "Minimum Traffic Impact Fee") established under this chapter shall be calculated in accordance with the provisions of this section as follows:

- A. Residential Uses. Traffic impact fees for residential uses shall be based upon the number of dwelling units and shall be equal to \$337.99 per dwelling unit.
- B. Industrial Uses. Traffic impact fees for industrial uses shall be based upon the chargeable space in square feet of the building and shall be equal to \$0.48 cents per square foot.
- C. Commercial Uses. Traffic impact fees for commercial uses shall be based upon the chargeable space in square feet of the building and shall be equal to the following:
 1. For high intensity commercial uses, the fee shall be \$4.00 per square foot. "High intensity commercial" shall include discount club, drive-through fast food restaurants, drive-through banks or savings and loans, and other commercial uses determined by the director of community development to be high-traffic generating commercial uses. Generally, such uses would be those projected to generate over six p.m. peak hour trips per one thousand square feet.
 2. For office uses, the fee shall be \$0.78 cents per square foot. "Office," as determined by the director of community development, shall generally include property used exclusively for professional offices, including accounting, architectural, engineering, insurance, legal, medical, dental, optometric and clinical.
 3. For all other commercial uses, the fee shall be \$2.00 per square foot.

SHMC 21.48.050 Alternate traffic impact fee.

- a. The minimum traffic impact fee calculated pursuant to Section 21.48.040 is intended to represent the fair and reasonable impact attributable to each new development calculated on a per-foot basis. However, due to variations in the intensity of commercial and industrial uses, it is necessary to provide an alternative method of fee calculation where the intensity of use will generate additional trips beyond those calculated pursuant to Section 21.48.040 to ensure all new development adequately contributes to new transportation improvements. Accordingly, notwithstanding Section 21.48.040, an alternate traffic impact fee of \$333.29 per peak hour trip (the "Alternative Fee") shall apply if the director of public works determines that a particular project's total p.m. peak hour trip generation is fifty percent or more above the p.m. peak hour trip generation which would typically be anticipated for the use. The p.m. peak hour trip generation rates published

in the manual shall be used to make the determination. Accordingly, the alternative fee will apply if the p.m. peak hour trip generation rates exceed the following:

1. Industrial Uses. If an industrial project will generate more than 2.16 p.m. peak hour trips per one thousand square feet, then the applicant shall be charged the alternate traffic impact fee.
 2. High Intensity Commercial Uses. If a high intensity commercial project will generate more than 18 p.m. peak hour trips per one thousand square feet, then the applicant shall be charged the alternate traffic impact fee.
 3. Office. If an office project will generate more than 3.51 p.m. peak hour trips per one thousand square feet, then the applicant shall be charged the alternate traffic impact fee.
 4. Commercial Uses. If a commercial project, other than a project determined to be a high intensity commercial or office project, will generate more than nine p.m. peak hour trips per one thousand square feet, then the applicant shall be charged the alternate traffic impact fee.
 5. Mixed Uses. Total project p.m. peak trip generation for mixed use development shall be determined by calculating the trip generation of each use in the project using the trip generation rates established in Section 21.48.040 above.
- b. Offset for Transportation Mitigation Measures. In the event the director of public works does determine that the alternative fee applies, the director of public works shall inform the applicant of such determination, the reasons therefor, and the calculation of the alternative fee. The applicant may then propose a transportation mitigation program (the "Mitigation Program"). The mitigation program may include an array of measures to reduce trips, modify trip profiles, alter the means of transportation, promote public transportation, construct, or contribute to additional infrastructure improvements, or other similar measures. The mitigation program must be long term and incorporated in a recorded covenant, agreement, or other agreement in a form approved by the city attorney. The director of public works shall determine the number of peak hour trips that should be credited against the alternative fee due to the implementation of the mitigation program, but in no event shall the fee be reduced below the minimum traffic impact fee.

Park and Recreation Impact Fee

The fee in effect during the fiscal year ending June 30, 2024, for Park and Recreation are presented below in accordance with the Signal Hill Municipal Code (SHMC):

SHMC 21.40.020 Fee for chargeable space.

The applicant for any development project which results or will result in the construction or reconstruction of chargeable space not otherwise subject to an exemption under this title shall be required to pay a park and recreation impact fee of thirty-five cents (\$0.35) per square foot of chargeable space, payable at the time of the final inspection or certificate of occupancy, whichever is later. This fee shall be adjusted each January from and after its effective date by the amount of increase in the consumer price index, "All Urban Consumers" for the preceding twelve-month period as published by the United States Department of Labor, Bureau of Labor Statistics for the Los Angeles-Anaheim-Riverside metropolitan area, or such other price index deemed approximate by city council in the event such consumer price index is discontinued. The annual adjustment shall be made in connection with the preparation and review of the city's annual budget.

(Ord. 91-06-1100 § 1 (part))

SHMC 21.40.030 Fee for residential units.

The applicant for any development project which results or will result in the construction of a residential housing unit, not otherwise subject to an exemption under this title, shall be required to pay a park and recreation impact fee of an amount as follows:

- Single-family dwelling unit \$11,200/unit
- Multifamily dwelling unit \$7,700/unit

Water System Impact Fee

The fee in effect during the fiscal year ending June 30, 2024, for Water System are presented below in accordance with the Signal Hill Municipal Code (SHMC):

SHMC 21.44.020 Commercial/industrial connection charge.

The applicant for any development project which consists totally or in part of commercial/industrial property shall be required to pay a water system connection charge of one dollar eighty-five cents (\$1.85) per square foot of chargeable space on the commercial/industrial portion at the time an

application for utility service is received by the city. This charge represents the reasonable pro rata share on a per square foot basis of additional water system facilities, and replacement water system facilities required as a result of new commercial/industrial development projects and the cost of obtaining additional water rights to service new commercial/industrial development.

SHMC 21.44.030 Residential connection charge.

- A. The applicant for any development project which includes any residential dwelling units shall be required to pay a water system connection charge thereof at the time an application for utility service is received by the city. This charge shall be based upon meter size and capacity, calculated from a proportionate share of the total additional water system facilities attributable to new residential development. This residential connection charge is calculated on the pro rata basis of the cost of providing new water system facilities, the proportionate share of replacement water system facilities caused by new residential development projects, and the cost of obtaining additional water rights to service new residential development.
- B. The specific amount of the water connection charge shall be as follows:

| Meter Size | Connection Charge |
|-------------------|--------------------------|
| 5/8" - 3/4" | \$6,200 |
| 1" | \$10,400 |
| 1 1/2" | \$20,600 |
| 2" | \$33,000 |
| 3" | \$66,100 |
| 4" | \$103,400 |
| 6" | \$206,600 |
| 8" | \$330,600 |

SHMC 21.44.040 Adjustment to water system connection charge.

On an annual basis, and in connection with the preparation and review of the city's annual budget, the commercial/industrial connection charge and the residential connection charge shall be increased by any annual increase in the Construction Cost Index for Los Angeles, or the surrounding area as published in the Engineering News Record. Any further or other adjustments to either the commercial/ industrial connection charge or residential connection charge shall require an engineer's report, public hearing, and findings pursuant to Section 21.18.030.

Annual Financial Summary

Table 1

Annual Financial Summary

Statement of All Impact Fee Programs' Revenues, Expenditures, and Changes in Fund Balance For the Fiscal Year Ending June 30, 2024

| | Fee Program | | |
|----------------------------|-------------|--------------------|-----------|
| | Traffic | Parks & Recreation | Water |
| Revenues | | | |
| Fees | 158,407 | 140,103 | 782,091 |
| Interest | 48,111 | 52,922 | 24,056 |
| Other | - | - | - |
| Total Revenues | 206,518 | 193,025 | 806,147 |
| Expenditures | | | |
| Capital Improvements | 67,937 | 406,633 | - |
| Other | - | - | - |
| Total Expenditures | 67,937 | 406,633 | - |
| Revenues over Expenditures | 138,581 | (213,608) | 806,147 |
| Beginning Fund Balance | 841,952 | 965,608 | 241,053 |
| Ending Fund Balance | 980,533 | 752,000 | 1,047,200 |

Traffic Impact Fee Fund

The following tables respond to Government Code Section 66006(b)(1)(C), (D), and (E) for the Traffic Impact Fee Program.

Table 2
Traffic Improvement Impact Fee Fund
Statement of Revenue, Expenditures, Changes in Fund Balance
and History of Expenditures
Ending June 30, 2024

| | FY 2023/24 |
|----------------------------|------------|
| Revenues | |
| Fees | 158,407 |
| Interest | 48,111 |
| Other | |
| Total Revenues | 206,518 |
| Expenditures | |
| Capital Improvements | 67,937 |
| Other | |
| Total Expenditures | 67,937 |
| Revenues over Expenditures | 138,581 |
| Beginning Fund Balance | 841,952 |
| Ending Fund Balance | 980,533 |

| | History of Expenditures | | |
|----------------------------------|-------------------------|---------------------|--------------------------|
| Improvement Name | FY 2023/24 | Total Project Costs | % of Total Project Costs |
| Willow Street Corridor | 35,295 | 300,000 | 11.77% |
| Redondo & 20th St Traffic Signal | 32,642 | 627,714 | 5.20% |
| Total Capital Expenditures | 67,937 | | |

Park and Recreation Impact Fee Fund

The following tables respond to Government Code Section 66006(b)(1)(C), (D), and (E) for the Park and Recreation Impact Fee Program.

Table 3
Park and Recreation Improvement Impact Fee Fund
Statement of Revenue, Expenditures, Changes in Fund Balance,
and History of Expenditures
Ending June 30, 2024

| | FY 2023/24 |
|----------------------------|------------|
| Revenues | |
| Fees | 140,103 |
| Interest | 52,922 |
| Other | - |
| Total Revenues | 193,025 |
| Expenditures | |
| Capital Improvements | 406,633 |
| Other | |
| Total Expenditures | 406,633 |
| Revenues over Expenditures | (213,608) |
| Beginning Fund Balance | 965,608 |
| Ending Fund Balance | 752,000 |

| | History of Expenditures | | |
|-----------------------------------|-------------------------|---------------------|--------------------------|
| Improvement Name | FY 2023/24 | Total Project Costs | % of Total Project Costs |
| Civic Center Master Plan - Design | 50,000 | 250,000 | 20.00% |
| Hillbrook Park | 356,633 | 2,038,173 | 17.50% |
| Total Capital Expenditures | 406,633 | | |

Water System Impact Fee Fund

The following tables respond to Government Code Section 66006(b)(1)(C), (D), and (E) and Section 66013(d)(2), (3), and (4)(A) and (B) for the Water System Impact Fee Program.

Table 4

Water System Improvement Impact Fee Fund

**Statement of Revenue, Expenditures, Changes in Fund Balance, and History of Expenditures
 Ending June 30, 2024**

| | FY 2023/24 |
|----------------------------|------------|
| Revenues | |
| Fees | 782,091 |
| Interest | 24,056 |
| Other | |
| Total Revenues | 806,147 |
| Expenditures | |
| Capital Improvements | - |
| Other | |
| Total Expenditures | - |
| Revenues over Expenditures | 806,147 |
| Beginning Fund Balance | 241,053 |
| Ending Fund Balance | 1,047,200 |

| | History of Expenditures | | |
|----------------------------|-------------------------|------------------------|-----------------------------|
| Improvement Name | FY 2023/24 | Total Project Costs | % of Total Project Costs |
| Total Capital Expenditures | - | | |
| | 0.00 | | |

Approximate Date of Construction

GC 66006(b)(1)(F)

Government Code Section 66006 (b) (1) (F) of the Mitigation Fee Act requires an identification of an approximate date by which the construction of the public improvement will commence if the local agency determines that sufficient funds have been collected to complete financing on an incomplete public improvement. The City has determined that there are nine public improvements for which sufficient funds have been collected to complete financing.

Traffic Impact Fees:

- 1. Willow Street Corridor Design Costs – to improve congestion relief and for major intersection improvement**
 1. Funded with Traffic Impact fee revenue.
 2. Design Costs began in FY 2021/22 and estimated to be completed by FY 2025/26.
- 2. California and 27th Street - street widening project to improve congestion**
 1. Funded with Traffic Impact fee revenue and general funds.
 2. Design costs began in FY 2020/21 and estimated to be completed by FY 2024/25.
- 3. Redondo and 20th Traffic Signal – to design new signalized intersection**
 1. Funded with Traffic Impact fee revenue, Measure M, and LACMTA funds.
 2. Project started and estimated to be completed by FY 2024/25.
- 4. Local Roadway Safety Projects (LRSP) – to comply with LRSP’s study safety requirements**
 1. Funded with Traffic Impact fee revenue, grants, and general funds.
 2. Estimated to start in FY 2024/25 and to be completed by FY 2025/26.
- 5. City-Wide Street Signs – to update all street signs city-wide**
 1. Funded with Traffic Impact fee revenue.
 2. Estimated to be completed in FY 2024/25.

Park Development Impact Fees:

6. Reservoir Park – new fence construction

1. Funded with Park Impact fee revenue.
2. Estimated to be completed by FY 2024/25

7. Hillbrook Park – major park area replacement and renovation

1. Funded with Park Impact fee revenue, Measure A, Measure W, grants, and general funds.
2. Project started and estimated to be completed by FY 2024/25.

8. Civic Center Master Plan – a study to redesign the City’s Civic Center campus including the amphitheater

1. Funded with Park Impact fee revenue and general funds.
2. Design costs began in FY 2023/24 and estimated to be completed by FY 2024/25.

9. City-Wide Park Design & Maintenance Master Plan - a study to prepare a master plan for all city parks, assessing each park and identifying maintenance requirements

1. Funded with Park Impact fee revenue.
2. Estimated to be completed by FY 2025/26.

Water Development Impact Fees:

None

Interfund Transfers or Loans

66006(b)(1)(G) and 66013(d)(5)

Section 66006 (b) (1) (G) of the Mitigation Fee Act requires a description of each interfund transfer or loan made from the account or fund, including the public improvement on which the transferred or loaned fees will be expended; and, in the case of an interfund loan, the terms of the loan, including the repayment schedule for the loan, and the rate of interest that the account or fund will receive on the loan.

In the fiscal year ended June 30, 2024, there were no interfund transfers or loans made from any of the impact fee funds.

Summary of Refunds

66006(b)(1)(H)

Section 66006 (b) (1) (H) of the Mitigation Fee Act requires a summary of any refunds made, and their respective amount, due to sufficient funds being collected to complete financing of scheduled public improvements and the amount of reallocation of funds made due to administrative costs of refunding unexpended revenues exceeding the amount to be refunded.

At this time, all fees collected have been earmarked for current or future capital projects necessary to maintain the current levels of service to serve new development.



STAFF REPORT

1/14/2025

AGENDA ITEM

**TO: HONORABLE MAYOR
AND MEMBERS OF THE CITY COUNCIL**

**FROM: CARLO TOMAINO
CITY MANAGER**

**BY: THOMAS BEKELE
PUBLIC WORKS DIRECTOR/CITY ENGINEER**

**ALISON DOBAY
PARKS, RECREATION, AND LIBRARY SERVICES MANAGER**

SUBJECT: CONTRACT AMENDMENT REGISTERED DATED JANUARY 14, 2025

Summary:

The Contract Amendment Register is a listing of proposed contract amendments and project change orders eligible for streamlined processing based upon the following criteria as documented in the City's Purchasing Policy:

- The City Council authorized funds with the adopted fiscal year Operating Budget
- Staff are satisfied with the goods/services received to date, and;
- The City Manager reviewed and approved each amendment for streamlined processing.

There are three contract amendments for City Council consideration as follows:

- 1) Ocean Blue Environmental Services, Incorporated: On-Call Environmental Emergency Response services. The proposed First Amendment would extend the term through January 11, 2028, and increase the contract not-to-exceed amount to \$191,634.
- 2) CLIPA, LLC dba Celebration Holiday Studio: Holiday light decorations and installation. The proposed First Amendment would extend the term through July 31, 2025, with no additional compensation.
- 3) City of Long Beach: Radio Tower Transmitter Facility: The Second Amendment would amend Permit No. 35440 and outline the shared responsibilities and costs for services related to the annual holiday lighting of the Transmitter Facility and increase the not-to-exceed amount by six-thousand thousand dollars (\$6,000.00) per year for the installation and removal of lights

1/14/2025

from the Transmitter Facility.

Strategic Plan Goal(s):

Goal No. 1 Financial Stability: Ensure the City's long-term financial stability and resilience.

Recommendation:

Authorize the Contract Amendment Register dated January 14, 2025.

Fiscal Impact:

The City Council has authorized funding as part of the adopted Fiscal Year 2024-2025 Operating Budget related to the proposed contract amendment.

Reviewed for Fiscal Impact:

Siamlu Cox

Attachments:

- A. Contract Amendment Register
- B. First Amendment-Ocean Blue Environmental Services, Incorporated
- C. First Amendment-CLIPA, LLC
- D. Second Amendment-City of Long Beach Permit No. 35440

CONTRACT AMENDMENT REGISTER

| Contract No. | Dept. | Service | Vendor | RFP (Y/N) & Council Approval Date | Cooperative Purchasing (Y/N) & Source | Current Term and Expiration Date | Current Not-to-Exceed | Amendment / Change Order No. | Additional Term and Date | Additional Comp & CPI | New Not-to-Exceed | Funding Source | Adopted Budget |
|------------------------------|---|---|---|-----------------------------------|---------------------------------------|----------------------------------|-----------------------|------------------------------|---|--|-------------------|----------------|----------------|
| TERM AND COMPENSATION | | | | | | | | | | | | | |
| 1 | Public Works | On-Call Environmental Emergency Response Services | Ocean Blue Environmental Services, Inc. | Y 1/11/2022 | Y Port of Long Beach | 3 Years 1/11/2025 | \$92,269 | 1 | 3 Year 1/10/2028 | \$99,365 | \$191,634 | 100-93-5400 | Yes |
| 2 | Police Department and Parks, Recreation & Library Services Department | Radio Transmitter Lighting | City of Long Beach | 12/10/2019 | N | 10 Years 10/1/19 - 9/30/2029 | \$22,364 | 2 | No Additional Term 10/1/2019 - 9/30/2029 | \$6,000 per year + CPI in original agreement | \$28,364 | 100-82-5723 | Yes |
| COMPENSATION ONLY | | | | | | | | | | | | | |
| TERM ONLY | | | | | | | | | | | | | |
| 1 | Parks, Recreation & Library Services Department | Holiday Light Decorations and Installation | CLIPA, LLC. | Y 7/23/24 | N | 6/24/2024- 1/30/2025 | \$91,000 | 1 | 6 Months 6/30/2025 | \$0 | \$91,000 | 100-82-5470 | Yes |
| CHANGE ORDERS | | | | | | | | | | | | | |

N/A: Not applicable

CITY OF SIGNAL HILL
FIRST AMENDMENT TO
AGREEMENT FOR ON-CALL ENVIRONMENTAL EMERGENCY RESPONSE SERVICES

1. PARTIES AND DATE.

This First Amendment to the Agreement for On-Call Environmental Emergency Response Services (“First Amendment”) is entered into on the 14th day of January, 2025, by and between the City of Signal Hill, a municipal corporation, organized under the laws of the State of California, with its principal place of business at 2175 Cherry Avenue Signal Hill, CA 90755 (“City”) and **Ocean Blue Environmental Services, Inc.**, a California Corporation, with its principal place of business at 925 West Esther Street, Long Beach, CA 90813 (“Contractor”). City and Contractor are sometimes individually referred to herein as “Party” and collectively as “Parties.”

2. RECITALS.

2.1 Agreement. The Parties entered into that certain Agreement for On-Call Environmental Emergency Services dated January 11, 2022, for a term of three years, expiring on January 11, 2025, and a total compensation not-to-exceed \$92,269 (“Agreement”).

2.2 First Amendment. The Parties now desire to amend the Agreement in order to extend the term by one additional three-year term to expire on January 11, 2028, update the rates of compensation under the Agreement and to increase the total compensation under the Agreement to \$191,634 (“First Amendment”).

3. TERMS.

3.1 Term. Section 3.1.2 of the Agreement is hereby amended in its entirety to read as follows:

“The term of this Agreement shall be from January 11, 2022, to January 11, 2028, unless earlier terminated as provided herein. At the City’s sole discretion, the term may be extended administratively by up to 180 calendar days with the approval of the City’s Director of Public Works. Contractor shall complete the Services within the term of this Agreement and shall meet any other established schedules and deadlines.”

3.2 Compensation. Section 3.3.1 of the Agreement is hereby amended in its entirety to read as follows:

Contractor shall receive compensation, including authorized reimbursements, for all Services rendered under this Agreement at the rates set forth in Exhibit “C” attached hereto and incorporated herein by reference. The total compensation shall not exceed **One Hundred Ninety-One Thousand Six Hundred Thirty-Four DOLLARS (\$191,634)** without written approval of the City Council or City Manager as applicable. Extra Work may be authorized, as described below, and if authorized, will be compensated at the rates and manner set forth in this Agreement.

3.3 Rates of Compensation. Exhibit "C" of the Agreement is hereby amended in its entirety in the form of Attachment 1 to this First Amendment, attached hereto and incorporated herein.

3.4 Remaining Provisions of Agreement. Except as otherwise specifically set forth in this First Amendment, the remaining provisions of the Agreement shall remain in full force and effect.

CITY OF SIGNAL HILL

OCEAN BLUE ENVIRONMENTAL SERVICES, INC.

By: _____
Carlo Tomaino
City Manager

By: _____
[INSERT NAME AND TITLE]

[If Corporation, TWO SIGNATURES,
President **OR** Vice President **AND** Secretary
OR Treasurer REQUIRED]

ATTEST:

By: _____
Kim Boles
Assistant City Clerk

By: _____
[INSERT NAME AND TITLE]

APPROVED AS TO FORM:

By: _____
Matthew E. Richardson
City Attorney

ATTACHMENT "1" TO FIRST AMENDMENT TO
AGREEMENT FOR ON-CALL ENVIROMENTAL EMERGENCY RESPONSE SERVICES

Exhibit "C"

DEFINITIONS

Straight Time: Monday through Friday, from 7:00 AM to 4:00 PM

Overtime: Monday through Friday, before 7:00 AM and after 4:00 PM,
and all day on Saturdays

Premium Time: Sundays, Following Holidays

HOLIDAYS OBSERVED

New Year's Day

Martin Luther King, Jr.'s Birthday

Veterans Day

Fourth of July

Day after Thanksgiving

Christmas Day

Labor Day

Presidents Day

Memorial Day

Thanksgiving Day

Columbus Day

MINIMUM CHARGES

Four (4) hour minimum charges will apply to all call outs. Portal to Portal rates apply. Time charges include personnel, equipment and materials for preparation, mobilization, travel to and from site, demobilization, decontamination, transportation and unloading.

DISPOSAL AND OUTSIDE COSTS

All disposal, services, equipment rentals, and materials not on the rate sheet will be billed at cost plus a ten percent (10%) handling charge.

1. HAZARDOUS WASTE-TRAINED PERSONNELHOURLY RATE

| <u>CLASSIFICATION</u> | <u>STRAIGHT TIME</u> | <u>OVER- TIME</u> | <u>PREMIUM TIME</u> |
|---|--------------------------|-----------------------|-------------------------|
| PROJECT MANAGER | 127.65 | 167.36 | 167.36 |
| SUPERVISOR | 98.34 | 117.25 | 134.27 |
| CHEMIST / INDUSTRIAL HYGIENIST | 195.73 | 224.10 | 224.10 |
| LEAD TECHNICIAN | 68.08 | 99.28 | 129.54 |
| EQUIPMENT OPERATOR | 65.24 | 98.34 | 125.76 |
| TECHNICIAN | 61.46 | 86.99 | 113.47 |
| ILWU (INT. LONGSHORE & WHSE UNION) TECH | 86.05 | 128.60 | 173.04 |

ALL PERSONNEL HAVE AT A MINIMUM, 40-HR HAZ-WOPER TRAINING AS SPECIFIED BY 29 CFR 1910.120

2. CERTIFIED HAZARDOUS WASTE TRANSPORTATION VEHICLESHOURLY RATE

| | |
|---|--------|
| UTILITY TRUCK 4X4 W/TRAFFIC CONTROL LIGHTS & LIFTGATE | 53.90 |
| GEAR TRUCK W/ LIFTGATE | 53.90 |
| EMERGENCY RESPONSE UNIT - LARGE | 250.57 |
| EMERGENCY RESPONSE UNIT - SMALL | 173.98 |
| CREW VAN | 47.28 |
| BOB CAT W/SOLID TIRES | 58.62 |
| VACUUM TRAILER - 20 BBL | 58.62 |
| VACUUM TRUCK - 70 BBL W/ ROPER PUMP* | 143.73 |
| VACUUM TRUCK - 120 BBL* | 164.53 |
| VACUUM TRUCK - 120 BBL STAINLESS STEEL* | 186.28 |
| AIR EXCAVATOR* | 143.73 |
| HYDRO EXCAVATOR* | 266.65 |
| OMNI VAC - 85 BBL* | 266.65 |
| JETTER / VACTOR COMBO UNIT* | 266.65 |
| ROLL-OFF TRUCK* | 143.73 |
| ROLL-OFF TRUCK AND TRAILER* | 164.53 |
| DUMP TRUCK - 10 WHEEL* | 101.18 |
| TRASH COMPACTOR* | 200.46 |
| 25' BOX VAN* | 101.18 |
| 45' BOX VAN* | 117.25 |
| 45' FLAT BED* | 117.25 |
| 25' EQUIPMENT TRAILER | 37.82 |
| STREET SWEEPER | 94.56 |

*** DENOTES EQUIPMENT INCLUDING OPERATOR. THESE WILL BE CHARGED AN ADDITIONAL \$29.00 PER HOUR FOR OVERTIME AND \$39.00 PER HOUR FOR PREMIUM TIME.

3. RESPIRATORY / CONFINED SPACE ENTRY EQUIPMENT

| | | |
|--|--------|-------|
| SELF-CONTAINED BREATHING APPARATUS (30 MIN.) | 146.56 | DAILY |
| 6-PACK BREATHING AIR BOTTLES | 294.07 | DAILY |
| 5-MINUTE EGRESS AIR BOTTLE | 41.60 | DAILY |
| TRIPOD W/DOUBLE WINCHES | 262.87 | DAILY |
| FULL BODY HARNESS W/ SHOCK ABSORBER | 37.82 | DAILY |
| COPPUS BLOWER | 212.75 | DAILY |
| 4-GAS AIR MONITOR | 322.44 | DAILY |
| PID METER | 446.31 | DAILY |
| MERCURY VAPOR ANALYZER | 558.83 | DAILY |
| OVA MONITOR | 390.52 | DAILY |
| PERSONAL 4 GAS METER | 266.65 | DAILY |
| ELECTRIC BLOWER | 86.05 | DAILY |

4. TRAFFIC CONTROL

| | | |
|--|--------|-------|
| ARROW BOARD | 239.23 | DAILY |
| PORTABLE DECON STATION W/ARROWBOARD | 319.60 | DAILY |
| BARRICADES W/ REFLECTORS, EACH | 34.99 | DAILY |
| DELINEATOR/REFLECTIVE, EACH | 1.89 | DAILY |
| NO TURN RIGHT OR LEFT SIGNS, EACH | 17.02 | DAILY |
| TRAFFIC CONE/REFLECTIVE, EACH | 2.84 | DAILY |
| TRAFFIC CONTROL SIGNS 48"X48"/REFLECTIVE | 39.71 | DAILY |

5. CLEANING EQUIPMENT

| | | |
|--|--------|--------|
| AIR COMPRESSOR | 45.39 | HOURLY |
| CHEMICAL DIAPHRAGM PUMP | 335.67 | DAILY |
| DECONTAMINATION STATION | 228.83 | DAILY |
| DIAPHRAGM PUMP | 240.17 | DAILY |
| SUCTION/DISCHARGE HOSE (PER FOOT) | 0.95 | DAILY |
| HYDROBLASTER | 84.16 | HOURLY |
| INTRINSICALLY SAFE PUMP FOR FUEL TANKS | 117.25 | DAILY |
| STEAM MACHINE 1,000 PSI 22 GPM | 75.65 | HOURLY |
| STEAM MACHINE 3,500 PSI 6 GPM | 65.24 | HOURLY |
| PORTABLE TRASH PUMP | 224.10 | DAILY |
| SUBMERSIBLE PUMP | 198.57 | DAILY |
| AIR SCRUBBERS PORTABLE | 186.28 | DAILY |
| HEPA FILTERS FOR SCRUBBERS | 139.00 | EACH |
| 55 GALLON CARBON SCRUBBER FOR VAC TRUCKS | 212.75 | DAILY |
| 3 STALL DECONTAMINATION SHOWER | 319.60 | DAILY |

6. PORTABLE STORAGE UNITS

| | | |
|-------------------------|-------|-------|
| 20-YARD BIN, OPEN TOP | 27.42 | DAILY |
| 20-YARD BIN, CLOSED TOP | 33.09 | DAILY |
| 40-YARD BIN, OPEN TOP | 27.42 | DAILY |
| 40-YARD BIN, CLOSED TOP | 34.99 | DAILY |
| 4" TANK MANIFOLD | 20.80 | DAILY |
| BIN LINERS | 56.73 | EACH |

7. OIL SPILL EQUIPMENT

| | | |
|--|--------|------------|
| 20' DRUM & SUPPLY TRAILER W/ 4' SIDES & 12,000 GVW | 224.10 | DAILY |
| BOOM TRAILER (STANDBY) W/ 1500' OF 8"x12" BOOM | 167.36 | DAILY |
| BOOM 8"x12" (DEPLOYED) | 1.89 | PER FT/DAY |
| BOOM 4"x12" (DEPLOYED) | 0.95 | PER FT/DAY |
| 22' TOW/SPILL CONTROL BOAT W/ 200 HP MOTOR | 143.73 | HOURLY |
| 22' x 8' SELF POWERED BARGE | 96.45 | HOURLY |
| 19' TOOL SPILL BOAT W/90HP | 96.45 | HOURLY |
| 17' TOW/SPILL CONTROL BOAT W/ 40 HP MOTOR | 80.37 | HOURLY |
| 14' TOW/SPILL CONTROL BOAT W/ 25 HP MOTOR | 63.35 | HOURLY |
| 12' PUNTS | 37.82 | HOURLY |
| 12' PUNTS W/ 5HP MOTOR | 47.28 | HOURLY |
| SPLASH ZONE 2-PART SEALER | 175.87 | PER GALLON |
| 25 LBS ANCHORS W/ 15' CHAIN | 16.07 | DAILY |
| 15 LBS ANCHORS W/ 10' CHAIN | 11.35 | DAILY |
| 24" BOEYS | 16.07 | DAILY |
| EMERGENCY RESPONSE TRAILER | 503.04 | DAILY |
| ROPE MOP SKIMMER | 167.36 | HOURLY |
| DRUM SKIMMER TDS-136 W/ POWER PACK | 224.10 | HOURLY |
| SKIM-PAK SERIES 4000 W/ CONTROL SYSTEM | 68.08 | HOURLY |
| SKIMMER TRAILER | 224.10 | DAILY |
| ABSORBENT BOOM TRAILER | 167.36 | DAILY |
| ATV (ALL TERRAIN VEHICLE) W/TRAILER | 292.18 | DAILY |
| FORKLIFT TRAILER | 105.90 | DAILY |

8. MATERIALS

| | | |
|---------------------------------------|--------|------------|
| 10 GALLON DOT DRUM, STEEL | 53.90 | EACH |
| 15 GALLON DOT DRUM, POLY | 53.90 | EACH |
| 16 GALLON DOT DRUM, STEEL | 53.90 | EACH |
| 20 GALLON DOT DRUM, STEEL | 56.73 | EACH |
| 30 GALLON DOT DRUM, POLY | 56.73 | EACH |
| 30 GALLON DOT DRUM, STEEL | 56.73 | EACH |
| 5 GALLON DOT DRUM | 19.86 | EACH |
| 55 GALLON DOT DRUM, POLY | 66.19 | EACH |
| 55 GALLON DOT DRUM, STEEL | 65.24 | EACH |
| 55 GALLON DOT DRUM, BIO | 42.55 | EACH |
| 85 GALLON DRUM, OVERPAK, STEEL | 239.23 | EACH |
| 95 GALLON DRUM, OVERPAK, POLY | 239.23 | EACH |
| ACID SPILFYTER NEUTRALIZER PER GALLON | 83.21 | EACH |
| BASE SPILFYTER NEUTRALIZER PER GALLON | 83.21 | EACH |
| BIO-SOLVE (HYDROCARBON ENCAPSULANT) | 39.71 | PER GALLON |
| BLEACH | 4.73 | PER GALLON |
| CHEMICAL POLY TOTES | 345.13 | EACH |
| CHLOR-D-TECT Q4000 | 19.86 | EACH |
| CITRI-CLEAN, 55 GALLON | 893.56 | PER DRUM |
| DIESEL FUEL (EQUIPMENT) | 5.67 | PER GALLON |
| DRUM LINER | 2.84 | EACH |
| DUCT TAPE | 6.62 | PER ROLL |
| FACE SHIELD | 14.18 | EACH |

| | | |
|--------------------------------------|--------|------------|
| HAND AUGER | 93.61 | DAILY |
| HEPA VACUUM FILTER PROTECTORS | 21.75 | EACH |
| HEPA VACUUM REPLACEMENT BAGS | 21.75 | EACH |
| OIL SORBENT POM POMS | 61.46 | PER BALE |
| PLASTIC BAGS | 80.37 | PER BOX |
| PLASTIC SHEETING | 80.37 | PER ROLL |
| RAGS, 50 LB BOX | 72.81 | PER BOX |
| ROPE 1/2 POLY, 100' ROLL | 34.99 | PER ROLL |
| ROPE 5/8 POLY, 100' SPOOL | 39.71 | PER ROLL |
| SAMPLE JARS - 1QT | 14.18 | EACH |
| SAND BAGS | 3.78 | EACH |
| SHRINK WRAP | 33.09 | ROLL |
| SIMPLE GREEN | 14.18 | PER GALLON |
| SODA ASH | 6.62 | PER GALLON |
| SORBENT BOOM W/ JELLING MATERIAL | 446.31 | PER BALE |
| SORBENT BOOM, 8"x10" | 58.62 | EACH |
| SORBENT PADS 18"x18"x1/4" (200/BALE) | 96.45 | PER BALE |
| SUPERFINE, 25 LB BAG | 19.86 | PER BAG |
| TRIWALL BOXES | 167.36 | EACH |
| VACTOR FLEX HOSE 4" | 1.89 | PER FOOT |
| VACTOR FLEX HOSE 6" | 2.84 | PER FOOT |

9. TOOLS AND OTHER EQUIPMENT

| | | |
|--|--------|----------|
| BIO-HAZARD "BLOOD" SPILL KIT | 111.58 | EACH |
| BOAT HOOKS 3'-9' TELESCOPING | 7.56 | DAILY |
| BOBCAT SWEEPER ATTACHMENT | 236.39 | DAILY |
| CHEST WADERS | 66.19 | DAILY |
| 14 PORTABLE GAS POWERED ABRASIVE SAW | 159.80 | DAILY |
| COM-A-LONG - 4000 LBS | 6.62 | DAILY |
| CUTTING TORCH | 161.69 | DAILY |
| DRUM SAMPLING ROD (GLASS) | 7.56 | EACH |
| DRUM VACUUM - 55 GALLON | 128.60 | DAILY |
| EXTENSION LADDER | 14.18 | DAILY |
| EYEWASH STATION | 34.99 | DAILY |
| FIRE PROTECTION SUIT (1500 DEGREE PROTECTION FACT) | 239.23 | DAILY |
| FORK LIFT | 236.39 | DAILY |
| GENERATOR, 10KV TRAILER MOUNTED | 37.82 | HOURLY |
| GENERATOR, 5500 WATTS | 133.32 | DAILY |
| HAND TOOLS | 56.73 | DAILY |
| HAND WASHING STATION | 53.90 | DAILY |
| HAZ-CAT KIT | 21.75 | PER TEST |
| HEAVY DUTY JETTER NOZZLES | 253.41 | DAILY |
| HEPA VACUUM (DRY) | 167.36 | DAILY |
| HIP WADERS | 56.73 | DAILY |
| HUDSON SPRAYER | 21.75 | DAILY |
| JACK HAMMER 90 LBS | 133.32 | DAILY |
| LIFE JACKETS | 17.02 | DAILY |
| LIGHT STAND (2 BULBS) | 39.71 | DAILY |

| | | |
|---|--------|-------|
| LIGHT TOWER (4 BULBS) | 319.60 | DAILY |
| MEALS ON SPILLS | 7.56 | EACH |
| MERCURY VACUUM | 558.83 | DAILY |
| NON-SPARKING COLD CUTTER / RIVET BUSTER | 105.90 | DAILY |
| NON-SPARKING COLD CUTTER TIPS | 33.09 | EACH |
| PER DIEM ALLOWANCE ON TRAVEL | 175.87 | DAILY |
| PICKS "MINERS" | 2.84 | DAILY |
| PLUG & DIKE, 1 LB CAN | 27.42 | EACH |
| POLY SIPHON (POGO) PUMP | 20.80 | EACH |
| PORTABLE RESTROOM W/SINK | 167.36 | DAILY |
| PROFILING FEE (PER WASTE STREAM) | 84.16 | EACH |
| RADIO 2-WAY, INTRINSICALLY SAFE | 44.44 | DAILY |
| SAWZALL | 88.88 | DAILY |
| SKIL SAW | 39.71 | DAILY |
| STEEL SPIKES, 36" | 5.67 | DAILY |
| TRANSFER HOSES, 1 - 4" | 47.28 | DAILY |
| TRUCK RAMPS (30,000 LBS) | 319.60 | DAILY |
| VAPOR TIGHT DROP LIGHTS | 167.36 | DAILY |
| VENTILATION FAN | 128.60 | DAILY |
| WATER METER | 279.89 | DAILY |
| WATER TANK TRAILER W/ PUMP | 378.23 | DAILY |
| DRUM DOLLY | 26.48 | DAILY |

10. PERSONAL PROTECTIVE EQUIPMENT (PPE)

| | | |
|---|--------|---------|
| LEVEL "A" - FULLY ENCAPSULATED GAS-TIGHT SUIT WITH SCBA | 531.41 | PER SET |
| LEVEL "B" - POLY-TYVEK THROUGH FULLY ENCAPSULATED SUIT, BUT NOT GAS TIGHT W/SCBA | 167.36 | PER SET |
| LEVEL "C" - TYVEK THROUGH SARANEX SUIT W/ AIR PURIFYING RESPIRATOR | 72.81 | PER SET |
| LEVEL "D" - TYVEK, POLY-TYVEK, COVERALL OR RAINGEAR SUIT WITH GLOVES, BOOTS, HARDHAT AND SAFETY GLASSES | 34.99 | PER SET |

1. Any work by subcontractor shall be pre-approved by the City. Contractor's overhead and profit for work performed by the subcontractor shall not exceed 10% of actual work.
2. All invoices shall include line items for all personnel describing the work performed, the number of hours worked, and the hourly rate.
3. All invoices shall include line items for all materials and equipment properly charged for the services.
4. All invoices shall include line items for all other approved reimbursable expenses claimed, with supporting documentation.

5. Line items for all approved subcontractor labor, supplies, equipment, materials, and travel properly charged for the services.
6. The total compensation over the term of the Agreement shall not exceed \$191,634 as provided in Section 3.3.1 of this Agreement.
 - a. The maximum annual compensation for each year over the term if the Agreement shall not exceed the following:

| Agreement Term | Year | Not-to-Exceed (CPI Increase max 2.5%) |
|-------------------------------------|-------------|--|
| January 11, 2022 – January 11, 2023 | 1 | \$30,000 |
| January 11, 2023 – January 11, 2024 | 2 | \$30,750 |
| January 11, 2024 – January 11, 2025 | 3 | \$31,519 |
| January 12, 2025 – January 11, 2026 | 4 | \$32,307 |
| January 12, 2026 – January 11, 2027 | 5 | \$33,115 |
| January 12, 2027 – January 11, 2028 | 6 | \$33,943 |
| Total | | \$191,634 |

- b. Contractor shall provide a Performance Bond and Payment Bond pursuant to Sections 3.2.12.1 and 3.2.12.2 of this Agreement, executed by a surety meeting the qualifications described in Section 3.2.12.4.

CITY OF SIGNAL HILL

**FIRST AMENDMENT TO AGREEMENT FOR GENERAL SERVICES
FOR OUTDOOR HOLIDAY LIGHTS AND DECORATION SERVICES**

1. PARTIES AND DATE

This First Amendment to Agreement for Outdoor Holiday Lights and Decoration Services (“First Amendment”) is made effective this 14th day of January, 2025 by and between the City of Signal Hill, a municipal corporation organized under the laws of the State of California with its principal place of business at 2175 Cherry Avenue Signal Hill, CA 90755 (“City”) and CLIPA, LLC DBA Celebration Holiday Studio , a Limited Liability Company with its principal place of business at 8 Holland, Irvine, CA 92618 (“Contractor”). City and Contractor are sometimes individually referred to as “Party” and collectively as “Parties” in this Agreement.

2. RECITALS

2.1 Agreement. The Parties entered into that certain Agreement for Outdoor Holiday Lights and Decoration Services dated providing for a total compensation of \$91,000 and an initial term expiring on January 30, 2025 (“Agreement”).

2.2 First Amendment. The Parties now desire to amend the Agreement in order to extend the term by 6 months to expire on July 31, 2025.

3. TERMS

3.1 Term. Section 3.1.2 of the Agreement is hereby amended in its entirety to read as follows:

“The term of this Agreement shall be from **July 24, 2024 to July 31, 2025**, unless earlier terminated as provided herein. The City shall have the unilateral option at its sole discretion to extend the term of this Agreement for no more than three (3) additional consecutive one (1) year terms. Contractor shall complete the Services within the term of this Agreement, and shall meet any other established schedules and deadlines.”

3.2 Remaining Provisions. Except as specifically set forth in this First Amendment, the remaining provisions of the Agreement shall continue in full force and effect.

**SIGNATURE PAGE FOR FIRST AMENDMENT TO AGREEMENT
FOR GENERAL SERVICES
BETWEEN THE CITY OF SIGNAL HILL
AND CLIPA, LLC DBA CELEBRATION HOLIDAY STUDIO**

IN WITNESS WHEREOF, each of the Parties has caused this Contract to be executed on the day and year first above written.

CITY OF SIGNAL HILL

**CLIPA, LLC DBA
CELEBRATION HOLIDAY STUDIO**

By: _____
Carlo Tomaino
City Manager

By: _____
David Hyden
Managing Member

ATTEST:

By: _____
Brook Hyden
Managing Member

By: _____
Kim Boles
Assistant City Clerk

APPROVED AS TO FORM:

By: _____
Matthew E. Richardson
City Attorney

1 associated with the operation of the lights during the Holiday Season (as
2 defined in subsection (ii) below) and replacement of damaged or otherwise
3 inoperable lights.

4 ii. City shall provide amplified sound equipment for
5 Permittee's annual "Tree Lighting Ceremony". The date on which the Tree
6 Lighting ceremony shall occur may vary from year to year. The Parties shall
7 meet and confer by October 15 of each year to agree on the date of the Tree
8 Lighting Ceremony.

9 iii. City shall work directly with contractor(s) pertaining to
10 the installation and removal of equipment erected for the purpose of the
11 Radio Tower Lighting, at the conclusion of the Holiday Season. "Holiday
12 Season" shall be defined as the period of time from November 29th to
13 January 5th of each year. The foregoing definition of "Holiday Season" may
14 be amended upon mutual written agreement of the Parties.

15 iv. City shall ensure that the Radio Tower is illuminated
16 nightly from 5:30 p.m. to 12:00 a.m., during the Holiday Season.

17 v. After installation of equipment for the Radio Tower
18 Lighting, City shall perform a test run of the Radio Tower Lighting ceremony
19 to ensure all necessary equipment, including but not limited to, light stands
20 are operating.

21 B. Permittee agrees to perform the following pertaining to the
22 Radio Tower Lighting:

23 i. Permittee shall compensate City for 50% of costs
24 incurred by City, such compensation not to exceed Six Thousand Dollars
25 (\$6,000.00) per year, associated with the installation and removal of lights
26 from the Radio Tower. In the event that City hires a contractor to perform the
27 foregoing, Permittee shall pay the contractor for such services directly.

28 ii. Permittee shall promote and advertise the annual Radio

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Tower Lighting ceremony that shall occur in November of each year. The Parties shall meet and confer before October 15 of each year to agree on a date for the ceremony.”

2. Except as expressly modified herein, all of the terms and conditions contained in Permit No. 35440 are ratified and confirmed and shall remain in full force and effect.

IN WITNESS WHEREOF, the parties have caused this document to be duly executed with all formalities required by law as of the date first stated above.

CITY OF SIGNAL HILL

_____, 2024

By _____
Name _____
Title _____

_____, 2024

By _____
Name _____
Title _____

“Permittee”

CITY OF LONG BEACH, a municipal corporation

_____, 2024

By _____
City Manager

“City”

This Second Amendment to Permit No. 35440 is approved as to form on _____, 2024.

DAWN MCINTOSH, City Attorney

By _____
Deputy



CITY OF SIGNAL HILL
STAFF REPORT

2175 Cherry Avenue • Signal Hill, California 90755-3799

1/14/2025

AGENDA ITEM

**TO: HONORABLE MAYOR
AND MEMBERS OF THE CITY COUNCIL**

**FROM: CARLO TOMAINO
CITY MANAGER**

**BY: SIAMLU COX
DEPUTY ADMINISTRATIVE SERVICES OFFICER/FINANCE DIRECTOR**

SUBJECT: SCHEDULE OF INVESTMENTS AND MONTHLY TRANSACTION REPORT

Summary:

The Schedule of Investments is a listing of all surplus funds invested for both the City and the Successor Agency to the former Signal Hill Redevelopment Agency as of the date shown in the report. The monthly transaction report provides a list of the changes in investments for the prior month.

Strategic Goal(s):

Goal No. 1 Financial Stability: Ensure the City's long-term financial stability and resilience.

Recommendation:

Receive and file.

Fiscal Impact:

No fiscal impact is associated with the recommended action.

Background:

The Schedule of Investments, dated November 30, 2024, shows the distribution of the City and its former Redevelopment Agency's invested surplus funds and the annualized interest for each investment listed. Also provided is the monthly transaction report detailing changes within the investment account.

Analysis:

1/14/2025

In accordance with California Government Code Section 53646, all listed investments comply with the City's adopted Investment Policy. Funds are available to meet anticipated expenditure requirements for the next six months.

Attachments:

- A. Investment Transaction Report
- B. Schedule of Investments

Investments Transaction Report 11/30/24

| | |
|---|-----------------------|
| Total Investments Beginning Balance (PAR Value): | 101,247,109.19 |
| Receipts | |
| Interest | 172,443.09 |
| Transfer To LAIF from Checking | - |
| Transfer To CAMP from Checking | - |
| Transfer To CLASS from Checking | - |
| Bond Contributions to Fiscal Agent | 783,095.46 |
| Investment Purchases | - |
| Money Market | 500,000.00 |
| Total Receipts | 1,455,538.55 |
| Disbursements | |
| Transfer To Checking from LAIF | - |
| Transfer To Checking from CAMP | (1,785,000.00) |
| Transfer To Checking from CLASS | - |
| Bond Debt Service Payments by Fiscal Agent | (551,500.00) |
| Bond Draw Down from Fiscal Agent | - |
| Investment Maturities/Calls | (500,000.00) |
| Money Market | - |
| Total Disbursements | (2,836,500.00) |
| Total Investments Ending Balance (PAR Value): | 99,866,147.74 |

Schedule of Investments
(Includes City of Signal Hill and Signal Hill Redevelopment Agency)
November 30, 2024

| Investment | CUSIP # | PURCHASE Date | MATURITY Date* | COUPON | YIELD@ | V A L U E | | | Annual Projected Interest | |
|---|-----------|---------------|----------------|--------|--------|-----------------|-----------------------|-----------------------|---------------------------|---------------------|
| | | | | | | COST # | PAR | MARKET* | | |
| Local Agency Investment Fund (LAIF): | | | | | | | | | | |
| City of Signal Hill | | | Various | Demand | N/A | 4.477% | 43,034,143.90 | 43,034,143.90 | 43,034,143.90 | 1,847,525.53 |
| Successor Agency | | | Various | Demand | N/A | 4.477% | 517,261.98 | 517,261.98 | 517,261.98 | 22,684.38 |
| | | | | | | | Subtotal | 43,551,405.88 | 43,551,405.88 | 1,870,209.91 |
| California Asset Management Program (CAMP): | | | | | | | | | | |
| City of Signal Hill | | | Various | Demand | N/A | 4.870% | 7,812,964.12 | 7,812,964.12 | 7,812,964.12 | 625,023.05 |
| | | | | | | | Subtotal | 7,812,964.12 | 7,812,964.12 | 625,023.05 |
| California Cooperative Liquid Assets Securities System (California CLASS): | | | | | | | | | | |
| City of Signal Hill | | | Various | Demand | N/A | 4.827% | 4,578,055.50 | 4,578,055.50 | 4,578,055.50 | 219,162.47 |
| | | | | | | | Subtotal | 4,578,055.50 | 4,578,055.50 | 219,162.47 |
| Government Securities: | | | | | | | | | | |
| FEDERAL HOME LOAN BANK | 3130AQJ35 | 8/7/2023 | 2/28/2025 | 2.000% | 5.050% | 500,000.00 | 500,000.00 | 496,764.52 | 10,000.00 | |
| FREDDIE MAC (FHLMC) | 3134GWWM4 | 10/13/2020 | 3/28/2025 | 0.450% | 0.381% | 500,000.00 | 500,000.00 | 493,470.31 | 2,500.00 | |
| FREDDIE MAC (FHLMC) | 3134GWX1E | 10/13/2020 | 6/30/2025 | 0.500% | 0.396% | 500,000.00 | 500,000.00 | 488,810.69 | 2,500.00 | |
| FEDERAL FARM CREDIT BANK | 3133EMBJ0 | 9/29/2020 | 9/29/2025 | 0.530% | 0.530% | 1,000,000.00 | 1,000,000.00 | 969,157.64 | 5,300.00 | |
| FANNIE MAE | 3135C08G3 | 8/7/2023 | 1/17/2025 | 0.500% | 4.720% | 500,000.00 | 500,000.00 | 482,321.55 | 2,500.00 | |
| INTL FINANCE CORP (IFC) | 45950VSO2 | 10/29/2021 | 10/29/2028 | 1.200% | 0.985% | 500,000.00 | 500,000.00 | 499,523.68 | 22,750.00 | |
| FREDDIE MAC (FHLM) | 3130AKZ25 | 2/26/2021 | 2/26/2026 | 0.650% | 0.750% | 500,000.00 | 500,000.00 | 477,854.86 | 3,250.00 | |
| FEDERAL HOME LOAN BANK | 3130AXB31 | 4/3/2024 | 3/13/2026 | 4.875% | 4.677% | 500,000.00 | 500,000.00 | 503,352.30 | 24,375.00 | |
| FEDERAL HOME LOAN BANK | 3130APJX4 | 10/29/2021 | 4/29/2026 | 1.100% | 1.100% | 500,000.00 | 500,000.00 | 477,617.18 | 5,500.00 | |
| INTER-AMERICAN DEVEL BANK (IADB) | 4581X0E0R | 7/6/2023 | 5/15/2026 | 4.500% | 4.840% | 500,000.00 | 500,000.00 | 501,183.22 | 22,500.00 | |
| FEDERAL HOME LOAN BANK | 3130ALJH0 | 10/18/2021 | 5/19/2026 | 0.920% | 0.882% | 500,000.00 | 500,000.00 | 476,445.47 | 4,000.00 | |
| FEDERAL HOME LOAN BANK | 3130ANSV3 | 9/16/2021 | 6/16/2026 | 0.800% | 0.730% | 500,000.00 | 500,000.00 | 474,529.16 | 4,000.00 | |
| FEDERAL FARM CREDIT BANK | 3133EM3T7 | 9/1/2021 | 9/1/2026 | 0.870% | 0.810% | 500,000.00 | 500,000.00 | 471,140.54 | 4,350.00 | |
| FEDERAL HOME LOAN BANK | 3130APN2 | 10/18/2021 | 9/30/2026 | 0.950% | 1.054% | 500,000.00 | 500,000.00 | 470,698.69 | 4,750.00 | |
| FEDERAL HOME LOAN BANK | 3130APD5 | 10/21/2021 | 10/21/2026 | 1.000% | 1.000% | 500,000.00 | 500,000.00 | 470,710.36 | 5,000.00 | |
| FEDERAL HOME LOAN BANK | 3130APHT5 | 10/29/2021 | 10/29/2026 | 1.000% | 1.210% | 500,000.00 | 500,000.00 | 471,819.50 | 6,000.00 | |
| FEDERAL HOME LOAN BANK | 3130APXM2 | 12/15/2021 | 12/15/2026 | 1.500% | 1.500% | 500,000.00 | 500,000.00 | 472,629.27 | 7,500.00 | |
| FEDERAL HOME LOAN BANK | 3130AQB2 | 1/27/2022 | 1/27/2027 | 1.500% | 1.500% | 500,000.00 | 500,000.00 | 471,185.31 | 7,500.00 | |
| FEDERAL HOME LOAN BANK | 3130AQM5 | 1/28/2022 | 1/28/2027 | 1.700% | 1.700% | 500,000.00 | 500,000.00 | 473,203.65 | 8,500.00 | |
| FEDERAL HOME LOAN BANK | 3130ALS4B | 7/13/2022 | 2/26/2027 | 0.900% | 3.150% | 500,000.00 | 500,000.00 | 464,383.85 | 4,500.00 | |
| INTER-AMERICAN DEVEL BANK (IADB) | 45818WE4D | 10/7/2022 | 9/22/2027 | 4.000% | 4.000% | 500,000.00 | 500,000.00 | 483,866.20 | 22,500.00 | |
| FEDERAL HOME LOAN BANK | 3130AT4T1 | 9/22/2022 | 9/22/2027 | 4.000% | 4.000% | 500,000.00 | 500,000.00 | 497,972.12 | 20,000.00 | |
| INTER-AMERICAN DEVEL BANK (IADB) | 4581X0EH7 | 2/7/2023 | 1/12/2028 | 4.000% | 3.690% | 500,000.00 | 500,000.00 | 466,995.57 | 20,000.00 | |
| INTL BK RECON & DEVELOPMENT (IBRD) | 45906M3R0 | 2/7/2023 | 2/3/2028 | 3.625% | 3.660% | 500,000.00 | 500,000.00 | 492,078.03 | 18,125.00 | |
| FEDERAL FARM CREDIT BANK | 3133EPD8 | 5/8/2023 | 5/9/2028 | 3.600% | 3.504% | 500,000.00 | 500,000.00 | 490,655.19 | 18,500.00 | |
| INTL BK RECON & DEVELOPMENT (IBRD) | 45926M4E8 | 6/26/2023 | 6/26/2028 | 4.500% | 4.500% | 500,000.00 | 500,000.00 | 498,845.05 | 22,500.00 | |
| INTL BK RECON & DEVELOPMENT (IBRD) | 45905K9T9 | 8/8/2023 | 7/12/2028 | 3.500% | 4.269% | 500,000.00 | 500,000.00 | 488,903.46 | 17,500.00 | |
| INTL FINANCE CORP (IFC) | 45950VSM9 | 12/12/2023 | 11/27/2028 | 4.500% | 4.284% | 500,000.00 | 500,000.00 | 506,879.68 | 22,500.00 | |
| INTER-AMERICAN DEVEL BANK (IADB) | 45818WEV2 | 1/16/2024 | 1/11/2029 | 4.010% | 3.985% | 500,000.00 | 500,000.00 | 494,552.80 | 20,050.00 | |
| FEDERAL FARM CREDIT BANK | 3133EPB89 | 2/13/2024 | 2/13/2029 | 4.125% | 4.210% | 500,000.00 | 500,000.00 | 499,194.49 | 20,625.00 | |
| FEDERAL HOME LOAN BANK | 3130ABD3 | 4/16/2024 | 3/9/2029 | 4.500% | 4.660% | 500,000.00 | 500,000.00 | 505,337.73 | 22,500.00 | |
| INTL FINANCE CORP (IFC) | 45950VSO2 | 4/2/2024 | 3/27/2029 | 4.375% | 4.376% | 1,000,000.00 | 1,000,000.00 | 1,007,899.57 | 43,750.00 | |
| FEDERAL HOME LOAN BANK | 3130B1K55 | 5/30/2024 | 5/29/2029 | 4.780% | 4.741% | 500,000.00 | 500,000.00 | 499,923.72 | 23,900.00 | |
| INTER-AMERICAN DEVEL BANK (IADB) | 45818WFV3 | 9/19/2024 | 9/19/2029 | 4.250% | 4.210% | 1,000,000.00 | 1,000,000.00 | 1,088,324.68 | 49,000.00 | |
| FEDERAL HOME LOAN BANK | 3130B2NF8 | 9/18/2024 | 9/4/2029 | 4.250% | 4.210% | 300,000.00 | 300,000.00 | 298,902.13 | 12,750.00 | |
| INTL BK RECON & DEVELOPMENT (IBRD) | 459058LN1 | 10/16/2024 | 10/16/2029 | 3.875% | 3.942% | 1,000,000.00 | 1,000,000.00 | 985,361.15 | 38,750.00 | |
| FANNIE MAE | 3135GAX55 | 10/22/2024 | 10/22/2029 | 4.250% | 4.205% | 500,000.00 | 500,000.00 | 499,225.94 | 21,250.00 | |
| | | | | | | Subtotal | 20,300,000.00 | 20,300,000.00 | 19,840,997.26 | 553,725.00 |
| Municipal Bonds | | | | | | | | | | |
| SAN JOSE CA TXBL-SER B | 798135F20 | 10/12/2022 | 9/1/2027 | 2.600% | 4.600% | 500,000.00 | 500,000.00 | 478,354.80 | 13,000.00 | |
| CALIFORNIA STATE UNIV REVENUE | 13077DQF2 | 2/16/2024 | 11/1/2027 | 1.361% | 4.360% | 500,000.00 | 500,000.00 | 459,896.00 | 6,800.00 | |
| CALIFORNIA STATE TXBL VAR CONSTRUCT | 13063DC48 | 4/18/2024 | 2/1/2028 | 1.700% | 4.829% | 500,000.00 | 500,000.00 | 462,261.10 | 8,500.00 | |
| CALIFORNIA STATE TXBL VAR BID GROUP | 13063DMB1 | 4/18/2024 | 4/1/2029 | 3.050% | 4.768% | 1,000,000.00 | 1,000,000.00 | 951,389.10 | 30,500.00 | |
| | | | | | | Subtotal | 2,500,000.00 | 2,500,000.00 | 2,351,901.00 | 58,805.00 |
| Money Market Funds + (Cash on Hand) | | | | | | | | | | |
| Goldman FS Gov 1237 | 38142Z716 | Various | Demand | N/A | 4.610% | \$7,249,276.08 | 7,249,276.08 | 7,249,276.08 | 342,912.64 | |
| JPMorgan Fomf Inst 836 | 4812A2785 | Various | Demand | N/A | 4.570% | 1,539,991.12 | 1,539,991.12 | 1,539,991.12 | 72,846.53 | |
| Wells Fargo Gov 1 1751 | 94975P405 | Various | Demand | N/A | 4.590% | 36,731.16 | 36,731.16 | 36,731.16 | 1,737.49 | |
| | | | | | | Subtotal | \$8,825,998.36 | \$8,825,998.36 | 8,825,998.36 | 417,496.37 |
| Certificate of Deposit- Negotiable | | | | | | | | | | |
| SECURITY BANK AND TRUST | 814010C88 | 10/30/2020 | 2/28/2025 | 0.250% | 0.250% | 250,000.00 | 250,000.00 | 247,359.64 | 625.00 | |
| FLAGSTAR BANK FSB | 33847E3D7 | 4/29/2020 | 4/29/2025 | 1.150% | 1.150% | 250,000.00 | 250,000.00 | 246,588.22 | 2,875.00 | |
| SYNCHRONY BANK | 871658B41 | 5/1/2020 | 5/1/2025 | 1.050% | 1.100% | 250,000.00 | 250,000.00 | 246,450.15 | 2,625.00 | |
| STATE BANK INDIA | 856283P26 | 7/10/2020 | 7/10/2025 | 0.950% | 0.944% | 247,000.00 | 247,000.00 | 241,819.96 | 2,346.50 | |
| SALLIE MAE BANK | 7954506W0 | 7/29/2020 | 7/29/2025 | 0.650% | 0.650% | 247,000.00 | 247,000.00 | 240,920.46 | 1,605.50 | |
| MEDALLION BANK UTAH | 58404DHQ7 | 7/30/2020 | 7/30/2025 | 0.550% | 0.550% | 247,000.00 | 247,000.00 | 240,719.85 | 1,358.50 | |
| BARCLAYS BANK | 06740KR22 | 8/16/2023 | 8/18/2025 | 5.000% | 5.000% | 250,000.00 | 250,000.00 | 251,514.31 | 12,500.00 | |
| TOYOTA FINANCIAL SGS BK | 89235MKF7 | 8/21/2020 | 8/21/2025 | 0.650% | 0.650% | 247,000.00 | 247,000.00 | 240,364.34 | 1,605.50 | |
| BNW BANK NORTH AMERICA | 05580AXF6 | 9/25/2020 | 9/25/2025 | 0.500% | 0.500% | 250,000.00 | 250,000.00 | 242,254.63 | 1,250.00 | |
| FIRST CHOICE BANK | 319461DB2 | 9/30/2020 | 9/30/2025 | 0.400% | 0.400% | 250,000.00 | 250,000.00 | 241,862.06 | 1,000.00 | |
| PACIFIC WESTERN BANK | 69506YSA8 | 9/30/2020 | 9/30/2025 | 0.450% | 0.450% | 250,000.00 | 250,000.00 | 242,033.58 | 1,125.00 | |
| HIAWATHA NATIONAL BANK | 428548AT8 | 10/9/2020 | 10/9/2025 | 0.450% | 0.450% | 250,000.00 | 250,000.00 | 241,747.24 | 1,125.00 | |
| CITI BANK NATIONAL ASSOCIATION | 17312Q4D8 | 10/30/2023 | 10/30/2025 | 5.350% | 5.350% | 250,000.00 | 250,000.00 | 252,336.23 | 13,375.00 | |
| BANK UNITED NA | 06651DQK3 | 3/1/2023 | 3/1/2028 | 0.800% | 0.800% | 250,000.00 | 250,000.00 | 238,960.35 | 2,000.00 | |
| UBS BANK USA | 90348JN48 | 6/23/2021 | 6/23/2026 | 0.750% | 0.750% | 247,000.00 | 247,000.00 | 233,911.30 | 1,852.50 | |
| NEW YORK COMMUNITY BANK | 649447U20 | 6/30/2021 | 7/1/2026 | 0.700% | 0.700% | 247,000.00 | 247,000.00 | 233,659.26 | 1,729.00 | |
| GOLDMAN SACHS BANK USA | 38149MVX7 | 7/28/2021 | 7/28/2026 | 0.850% | 0.850% | 250,000.00 | 250,000.00 | 236,471.11 | 2,125.00 | |
| MERIDIAN BANK | 58958PJ9 | 7/28/2021 | 7/28/2026 | 0.700% | 0.700% | 250,000.00 | 250,000.00 | 235,803.20 | 1,750.00 | |
| FIRST NATL BK OF AMERICA | 32110YU27 | 7/30/2021 | 7/30/2026 | 0.600% | 0.600% | 250,000.00 | 250,000.00 | 235,755.16 | 1,500.00 | |
| SAUK VALLEY BANK & TRUST | 80437SDV2 | 7/30/2021 | 7/30/2026 | 0.650% | 0.650% | 250,000.00 | 250,000.00 | 235,554.39 | 1,625.00 | |
| AMERICAN NATL BANK MN CD | 02769QEW5 | 11/10/2023 | 11/10/2026 | 5.050% | 5.050% | 250,000.00 | 250,000.00 | 235,936.68 | 12,625.00 | |
| CAPITAL ONE | 14042RQG9 | 11/24/2021 | 11/24/2026 | 1.150% | 1.150% | 250,000.00 | 250,000.00 | 235,579.58 | 2,875.00 | |
| CAPITAL ONE BANK USA | 14042TEB9 | 11/24/2021 | 11/24/2026 | 1.150% | 1.150% | 250,000.00 | 250,000.00 | 235,579.58 | 2,875.00 | |
| BANK HARCALL | 06251A3M0 | 1/7/2022 | 1/7/2027 | 1.500% | 1.500% | 250,000.00 | 250,000.00 | 236,522.16 | 3,750.00 | |
| NELNET BANK INC | 64034KAJ0 | 2/2/2022 | 2/2/2027 | 1.450% | 1.450% | 250,000.00 | 250,000.00 | 235,860.37 | 3,625.00 | |
| CFBANK | 15721UEW5 | 2/2/2022 | 2/17/2027 | 1.400% | 1.400% | 250,000.00 | 250,000.00 | 235,320.44 | 3,500.00 | |
| AMERICAN EXPR NATL BK | 02589AC42 | 4/6/2022 | 4/6/2027 | 2.650% | 2.650% | 250,000.00 | 250,000.00 | 241,541.68 | 6,625.00 | |
| PJ MORGAN CHASE BANK | 48128WN04 | 4/19/2022 | 4/19/2027 | 2.500% | 2.500% | 250,000.00 | 250,000.00 | 240,749.36 | 6 | |



CITY OF SIGNAL HILL
STAFF REPORT

2175 Cherry Avenue • Signal Hill, California 90755-3799

1/14/2025

AGENDA ITEM

**TO: HONORABLE MAYOR
AND MEMBERS OF THE CITY COUNCIL**

**FROM: CARLO TOMAINO
CITY MANAGER**

**BY: DAVID HOPPER
CITY TREASURER**

**SIAMLU COX
DEPUTY ADMINISTRATIVE SERVICES OFFICER/FINANCE DIRECTOR**

SUBJECT: WARRANT REGISTER DATED JANUARY 14, 2025

Summary:

The Warrant Register is a listing of all general disbursements, issued since the prior warrant register, and warrants to be released subject to City Council approval.

Strategic Plan Goal(s):

Goal No. 1 Financial Stability: Ensure the City's long-term financial stability and resilience.

Recommendation:

Authorize payment of the Warrant Register dated January 14, 2025.

Fiscal Impact:

Funds are budgeted and available for payment.

Analysis:

All warrants are submitted for approval. The invoices and their supporting documentation are available for review in the Finance Department.

Warrant Register for Council Meeting 01/14/2025

| Payment Type | Payment Date | Payment Numbers | Total |
|--------------------------|---------------------|--------------------|------------------------|
| Regular Check | 12/23/2024 | 119400 THRU 119452 | \$ 147,457.10 |
| EFT* | 12/23/2024 | 104180 THRU 104212 | \$ 285,947.32 |
| Payroll** | 12/5/2024 | VARIOUS | \$ 330,730.11 |
| Payroll Vendor Payments | 12/05 - 12/12/24 | VARIOUS | \$ 493,268.74 |
| Credit Card Transactions | 12/8/2025 | DFT0013613 | \$ 62,193.73 |
| Manual DFT* | 11/17/24 - 12/17/24 | VARIOUS | \$ 85,660.26 |
| Manual CK | 12/12/2024 | 119399 | \$ 49,411.31 |
| Manual EFT | 12/12/2024 | 104179 | \$ 1,037,856.00 |
| Regular Check | 1/14/2025 | 119455 THRU 119505 | \$ 215,935.59 |
| EFT* | 1/15/2025 | 104225 THRU 104249 | \$ 455,473.70 |
| Payroll** | 12/19/24 - 1/2/25 | VARIOUS | \$ 731,838.65 |
| Payroll Vendor Payments | 12/19/24 - 1/2/25 | VARIOUS | \$ 419,347.76 |
| Manual DFT* | 12/04 - 12/16/24 | VARIOUS | \$ 86,207.39 |
| Manual CK | 1/7/2025 | 119453 | \$ 14,839.34 |
| Manual CK | 1/7/2025 | 119454 | \$ 18,821.81 |
| Utility Billing Refunds | 1/14/2025 | 119506 THRU 119511 | \$ 1,687.12 |
| Total | | | \$ 4,436,675.93 |

* EFT/DFT - Electronic/Draft Funds Transfer

** Represents the total net payroll direct deposit on pay date

Attachment:

A. Warrant Register



City of Signal Hill

Warrant Register

By Vendor Name

Payment Dates 12/23/2024 - 12/23/2024

| Payment Number | Payment Date | Payable Number | Payable Date | Description (Payable) | Account Number | Account Name | Amount |
|--|--------------|----------------|--------------|--|----------------|-----------------------------|-----------------|
| Vendor: 9593 - A.O REED & CO., LLC | | | | | | | |
| 104180 | 12/23/2024 | 392800 | 11/22/2024 | REPAIR SVCS: PD VEHICLE | 100-92-5400 | Contract Services - General | 716.00 |
| 104180 | 12/23/2024 | 393206 | 11/22/2024 | REPAIR SVCS: PD VEHICLE | 100-92-5400 | Contract Services - General | <u>1,332.00</u> |
| Vendor 9593 - A.O REED & CO., LLC Total: | | | | | | | 2,048.00 |
| Vendor: 0007 - ABC PRESS | | | | | | | |
| 119400 | 12/23/2024 | 240513 | 11/25/2024 | PRINTING SVCS: BUSINESS CARDS | 100-43-5740 | General Supplies | 57.33 |
| 119400 | 12/23/2024 | 240513 | 11/25/2024 | PRINTING SVCS: BUSINESS CARDS | 100-44-5740 | General Supplies | 57.33 |
| 119400 | 12/23/2024 | 240536 | 11/25/2024 | PRINTING SVCS: BUSINESS CARDS | 100-61-5740 | General Supplies | 76.07 |
| 119400 | 12/23/2024 | 240552 | 11/25/2024 | PRINTING SVCS: MAYORS RECEPTION INVITES | 100-82-5723 | Event/Program Costs | 789.66 |
| Vendor 0007 - ABC PRESS Total: | | | | | | | 980.39 |
| Vendor: 4695 - ADMINISTRATIVE SERVICE CO-OP | | | | | | | |
| 104181 | 12/23/2024 | 241016 | 10/31/2024 | DIAL-A-TAXI SVCS: OCT 2024 | 202-40-5674 | Dial-A-Taxi | <u>1,111.13</u> |
| Vendor 4695 - ADMINISTRATIVE SERVICE CO-OP Total: | | | | | | | 1,111.13 |
| Vendor: 5568 - AKM CONSULTING ENGINEERS INC. | | | | | | | |
| 104182 | 12/23/2024 | 0012996 | 08/19/2024 | ON-CALL SVCS: TEMPLE RESERVOIR - 2/5 - 6/29/24 | 500-40-5423 | Engineering Services | 3,773.00 |
| 104182 | 12/23/2024 | 0013067 | 10/03/2024 | ON-CALL SVCS - TEMPLE RESERVOIR: 9/3 - 9/27/24 | 500-40-5423 | Engineering Services | 900.00 |
| Vendor 5568 - AKM CONSULTING ENGINEERS INC. Total: | | | | | | | 4,673.00 |
| Vendor: 8241 - ALLIED UNIVERSAL SECURITY SERVICES | | | | | | | |
| 104183 | 12/23/2024 | 16410284 | 11/21/2024 | SECURITY SVCS: 11/8 - 11/21/24 | 100-72-5400 | Contract Services - General | 3,680.47 |
| 104183 | 12/23/2024 | 16410285 | 11/21/2024 | SECURITY SVCS: 11/8 - 11/21/24 | 100-72-5400 | Contract Services - General | 392.96 |
| Vendor 8241 - ALLIED UNIVERSAL SECURITY SERVICES Total: | | | | | | | 4,073.43 |
| Vendor: 8640 - ARCHITERRA, INC. | | | | | | | |
| 104184 | 12/23/2024 | 32913 | 10/31/2024 | DESIGN SVCS: PANORAMA PROMENADE SLOPE | 400-40-5895 | Park Capital Improvements | 3,700.00 |
| 104184 | 12/23/2024 | 32914 | 10/31/2024 | DESIGN SVCS: PANORAMA PROMENADE SLOPE | 400-40-5895 | Park Capital Improvements | 1,750.00 |
| 104184 | 12/23/2024 | 32915 | 10/31/2024 | DESIGN SVCS: PANORAMA PROMENADE SLOPE | 400-40-5895 | Park Capital Improvements | 950.00 |
| Vendor 8640 - ARCHITERRA, INC. Total: | | | | | | | 6,400.00 |

| Warrant Register | | | | | | Payment Dates: 12/23/2024 - 12/23/2024 | |
|---|--------------|----------------|--------------|--|----------------|--|---------------|
| Payment Number | Payment Date | Payable Number | Payable Date | Description (Payable) | Account Number | Account Name | Amount |
| Vendor: 8753 - BADGE BEHAVIOR | | | | | | | |
| 119401 | 12/23/2024 | Y326919 | 11/20/2024 | TRANSPORTATION TRAINING | 100-75-5320 | Travel & Training | 150.00 |
| 119401 | 12/23/2024 | Y326920 | 11/20/2024 | TRAINING: DV | 100-75-5320 | Travel & Training | 150.00 |
| Vendor 8753 - BADGE BEHAVIOR Total: | | | | | | | 300.00 |
| Vendor: 9633 - BERGER PHOTOPIX | | | | | | | |
| 119402 | 12/23/2024 | 20241210-1 | 12/11/2024 | DRONE SERVICES: TREE LIGHTING | 100-45-5740 | General Supplies | 550.00 |
| Vendor 9633 - BERGER PHOTOPIX Total: | | | | | | | 550.00 |
| Vendor: 8218 - BEST BEST & KRIEGER LLP | | | | | | | |
| 104185 | 12/23/2024 | 1001914 | 07/24/2024 | LEGAL SVCS: CONTRACTS - COMMUNITY SVCS | 100-82-5410 | Legal Services | 276.80 |
| 104185 | 12/23/2024 | 1009679 | 10/24/2024 | LEGAL SVCS: CONTRACTS - COMMUNITY SVCS | 100-82-5410 | Legal Services | 1,011.90 |
| 104185 | 12/23/2024 | 1009688 | 10/24/2024 | LEGAL SVCS: APPLICANT INITIATED | 100-23530 | Deposits-Community Develo... | 79.10 |
| 104185 | 12/23/2024 | 1009688 | 10/24/2024 | LEGAL SVCS: APPLICANT INITIATED | 100-23530 | Deposits-Community Develo... | 2,990.00 |
| 104185 | 12/23/2024 | 1009688 | 10/24/2024 | LEGAL SVCS: APPLICANT INITIATED | 100-23530 | Deposits-Community Develo... | 30.00 |
| 104185 | 12/23/2024 | 1009688 | 10/24/2024 | LEGAL SVCS: APPLICANT INITIATED | 100-23530 | Deposits-Community Develo... | 598.00 |
| 104185 | 12/23/2024 | 1009688 | 10/24/2024 | LEGAL SVCS: APPLICANT INITIATED | 100-23530 | Deposits-Community Develo... | 395.50 |
| 104185 | 12/23/2024 | 1009688 | 10/24/2024 | LEGAL SVCS: APPLICANT INITIATED | 100-23530 | Deposits-Community Develo... | 341.10 |
| 104185 | 12/23/2024 | 1009688 | 10/24/2024 | LEGAL SVCS: APPLICANT INITIATED | 100-23530 | Deposits-Community Develo... | 150.00 |
| 104185 | 12/23/2024 | 1009688 | 10/24/2024 | LEGAL SVCS: APPLICANT INITIATED | 100-23530 | Deposits-Community Develo... | 1,705.50 |
| 104185 | 12/23/2024 | 1009688 | 10/24/2024 | LEGAL SVCS: APPLICANT INITIATED | 100-34-4600 | Administrative Fee (CD) | -1,048.20 |
| 104185 | 12/23/2024 | 1009727 | 10/25/2024 | LEGAL SVCS: CONTRACTS - FINANCE | 100-53-5410 | Legal Services | 96.40 |
| 104185 | 12/23/2024 | 1009730 | 10/25/2024 | GENERAL LEGAL SVCS | 100-44-5410 | Legal Services | 7,635.10 |
| 104185 | 12/23/2024 | 1009735 | 10/25/2024 | LEGAL SVCS: PETROLEUM CUP APPLICATION | 100-23530 | Deposits-Community Develo... | 168.00 |
| 104185 | 12/23/2024 | 1009735 | 10/25/2024 | LEGAL SVCS: PETROLEUM CUP APPLICATION | 100-23530 | Deposits-Community Develo... | 33.60 |
| 104185 | 12/23/2024 | 1009735 | 10/25/2024 | LEGAL SVCS: PETROLEUM CUP APPLICATION | 100-23530 | Deposits-Community Develo... | 310.00 |
| 104185 | 12/23/2024 | 1009735 | 10/25/2024 | LEGAL SVCS: PETROLEUM CUP APPLICATION | 100-23530 | Deposits-Community Develo... | 62.00 |
| 104185 | 12/23/2024 | 1009735 | 10/25/2024 | LEGAL SVCS: PETROLEUM CUP APPLICATION | 100-34-4600 | Administrative Fee (CD) | -95.60 |

| Warrant Register | | | | | | Payment Dates: 12/23/2024 - 12/23/2024 | |
|------------------|--------------|----------------|--------------|--|----------------|--|-----------|
| Payment Number | Payment Date | Payable Number | Payable Date | Description (Payable) | Account Number | Account Name | Amount |
| 104185 | 12/23/2024 | 1009735 | 10/25/2024 | LEGAL SVCS: PETROLEUM CUP APPLICATION | 100-47-5410 | Legal Services | 56.00 |
| 104185 | 12/23/2024 | 1009735 | 10/25/2024 | LEGAL SVCS: PETROLEUM CUP APPLICATION | 100-61-5410 | Legal Services | 124.00 |
| 104185 | 12/23/2024 | 1009741 | 10/25/2024 | LEGAL SVCS: BKK CLASS 1 LANDFILL | 100-44-5410 | Legal Services | 7,590.89 |
| 104185 | 12/23/2024 | 1012865 | 11/21/2024 | GENERAL LEGAL SVCS | 100-44-5410 | Legal Services | 11,667.80 |
| 104185 | 12/23/2024 | 1012868 | 11/21/2024 | LEGAL SVCS: CITY CLERK | 100-43-5410 | Legal Services | 241.00 |
| 104185 | 12/23/2024 | 1012869 | 11/21/2024 | LEGAL SVCS: CONTRACTS | 100-44-5410 | Legal Services | 241.00 |
| 104185 | 12/23/2024 | 1012870 | 11/21/2024 | LEGAL SVCS: CONTRACTS - ADMIN | 100-44-5410 | Legal Services | 1,306.40 |
| 104185 | 12/23/2024 | 1012871 | 11/21/2024 | LEGAL SVCS: CONTRACTS - COMM SVCS | 100-82-5410 | Legal Services | 883.10 |
| 104185 | 12/23/2024 | 1012872 | 11/21/2024 | LEGAL SVCS: CONTRACTS - FINANCE | 100-53-5410 | Legal Services | 48.20 |
| 104185 | 12/23/2024 | 1012879 | 11/21/2024 | LEGAL SVCS: CONTRACTS - PD | 100-74-5410 | Legal Services | 810.80 |
| 104185 | 12/23/2024 | 1012885 | 11/21/2024 | LEGAL SVCS: COMMUNITY SVCS | 100-82-5410 | Legal Services | 265.10 |
| 104185 | 12/23/2024 | 1012887 | 11/21/2024 | LEGAL SVCS: FINANCE | 100-53-5410 | Legal Services | 457.90 |
| 104185 | 12/23/2024 | 1012888 | 11/21/2024 | LEGAL SVCS: BKK WEST COVINA CLASS 1 LANDFILL | 100-44-5410 | Legal Services | 10,260.50 |
| 104185 | 12/23/2024 | 1012889 | 11/21/2024 | LEGAL SVCS: BKK CLASS 1 LANDFILL | 100-44-5410 | Legal Services | 12,062.57 |
| 104185 | 12/23/2024 | 1013767 | 11/30/2024 | GENERAL LEGAL SVCS | 100-44-5410 | Legal Services | 2,297.80 |
| 104185 | 12/23/2024 | 1013771 | 11/30/2024 | LEGAL SVCS: MEMO RE SB450 | 100-61-5410 | Legal Services | 250.00 |
| 104185 | 12/23/2024 | 1013772 | 11/30/2024 | LEGAL SVCS: CITY CLERK | 100-43-5410 | Legal Services | 48.20 |
| 104185 | 12/23/2024 | 1013773 | 11/30/2024 | LEGAL SVCS: CONTRACTS | 100-44-5410 | Legal Services | 72.30 |
| 104185 | 12/23/2024 | 1013773 | 11/30/2024 | LEGAL SVCS: CONTRACTS | 100-91-5410 | Legal Services | 24.10 |
| 104185 | 12/23/2024 | 1013776 | 11/30/2024 | LEGAL SVCS: CONTRACTS - COMM DEV | 100-61-5410 | Legal Services | 48.20 |
| 104185 | 12/23/2024 | 1013777 | 11/30/2024 | LEGAL SVCS: CONTRACTS - FINANCE | 100-53-5410 | Legal Services | 144.60 |
| 104185 | 12/23/2024 | 1013778 | 11/30/2024 | LEGAL SVCS: CONTRACTS - PD | 100-74-5410 | Legal Services | 886.50 |
| 104185 | 12/23/2024 | 1013779 | 11/30/2024 | LEGAL SVCS: PUBLIC WORKS | 100-91-5410 | Legal Services | 450.40 |
| 104185 | 12/23/2024 | 1013779 | 11/30/2024 | LEGAL SVCS: PUBLIC WORKS | 400-40-5896 | Facilities Capital Improvement | 189.80 |
| 104185 | 12/23/2024 | 1013779 | 11/30/2024 | LEGAL SVCS: PUBLIC WORKS | 500-40-5410 | Legal Services | 220.30 |
| 104185 | 12/23/2024 | 1013780 | 11/30/2024 | LEGAL SVCS: PUBLIC WORKS | 100-91-5410 | Legal Services | 24.10 |
| 104185 | 12/23/2024 | 1013780 | 11/30/2024 | LEGAL SVCS: PUBLIC WORKS | 400-40-5894 | Street Capital Improvements | 241.00 |
| 104185 | 12/23/2024 | 1013780 | 11/30/2024 | LEGAL SVCS: PUBLIC WORKS | 400-40-5896 | Facilities Capital Improvement | 24.10 |
| 104185 | 12/23/2024 | 1013780 | 11/30/2024 | LEGAL SVCS: PUBLIC WORKS | 400-40-5896 | Facilities Capital Improvement | 48.20 |
| 104185 | 12/23/2024 | 1013780 | 11/30/2024 | LEGAL SVCS: PUBLIC WORKS | 500-40-5410 | Legal Services | 24.10 |
| 104185 | 12/23/2024 | 1013780 | 11/30/2024 | LEGAL SVCS: PUBLIC WORKS | 500-40-5840 | Capital Outlay | 361.50 |
| 104185 | 12/23/2024 | 1013781 | 11/30/2024 | LEGAL SVCS: CODE ENFORCEMENT- PD | 100-74-5410 | Legal Services | 1,979.26 |
| 104185 | 12/23/2024 | 1013782 | 11/30/2024 | LEGAL SVCS: LITIGATION | 500-40-5410 | Legal Services | 173.50 |

| Warrant Register | | | | | | | Payment Dates: 12/23/2024 - 12/23/2024 |
|---|--------------|----------------|--------------|--|----------------|------------------------------|--|
| Payment Number | Payment Date | Payable Number | Payable Date | Description (Payable) | Account Number | Account Name | Amount |
| 104185 | 12/23/2024 | 1013784 | 11/30/2024 | LEGAL SVCS: PETROLEUM CUP APPLICATION | 100-23530 | Deposits-Community Develo... | 168.00 |
| 104185 | 12/23/2024 | 1013784 | 11/30/2024 | LEGAL SVCS: PETROLEUM CUP APPLICATION | 100-23530 | Deposits-Community Develo... | 33.60 |
| 104185 | 12/23/2024 | 1013784 | 11/30/2024 | LEGAL SVCS: PETROLEUM CUP APPLICATION | 100-34-4600 | Administrative Fee (CD) | -33.60 |
| 104185 | 12/23/2024 | 1013787 | 11/30/2024 | LEGAL SVCS: FINANCE | 100-53-5410 | Legal Services | 385.60 |
| 104185 | 12/23/2024 | 1013789 | 11/30/2024 | LEGAL SVCS: CEQA | 100-23530 | Deposits-Community Develo... | 138.80 |
| 104185 | 12/23/2024 | 1013789 | 11/30/2024 | LEGAL SVCS: CEQA | 100-23530 | Deposits-Community Develo... | 27.76 |
| 104185 | 12/23/2024 | 1013789 | 11/30/2024 | LEGAL SVCS: CEQA | 100-34-4600 | Administrative Fee (CD) | -27.76 |
| 104185 | 12/23/2024 | 1013790 | 11/30/2024 | LEGAL SVCS: BKK WEST COVINA CLASS 1 LANDFILL | 100-44-5410 | Legal Services | 4,503.80 |
| 104185 | 12/23/2024 | 995060 | 05/08/2024 | LEGAL SVCS: MASTER DEVELOPMENT AGREEMENT | 100-47-5410 | Legal Services | 300.00 |
| Vendor 8218 - BEST BEST & KRIEGER LLP Total: | | | | | | | 73,758.62 |
| Vendor: 0062 - BRODART CO | | | | | | | |
| 119403 | 12/23/2024 | B6897136 | 11/23/2024 | LIBRARY BOOK SUPPLIER | 100-81-5721 | Special Department Supplies | 207.60 |
| 119403 | 12/23/2024 | B6897142 | 11/23/2024 | LIBRARY BOOK SUPPLIER | 100-81-5721 | Special Department Supplies | 81.75 |
| 119403 | 12/23/2024 | B6897152 | 11/23/2024 | LIBRARY BOOK SUPPLIER | 100-81-5721 | Special Department Supplies | 49.78 |
| 119403 | 12/23/2024 | B6897153 | 11/23/2024 | LIBRARY BOOK SUPPLIER | 100-81-5721 | Special Department Supplies | 24.12 |
| 119403 | 12/23/2024 | B6897185 | 11/23/2024 | LIBRARY BOOK SUPPLIER | 100-81-5721 | Special Department Supplies | 144.24 |
| 119403 | 12/23/2024 | B6897186 | 11/23/2024 | LIBRARY BOOK SUPPLIER | 100-81-5721 | Special Department Supplies | 306.68 |
| 119403 | 12/23/2024 | B6897430 | 11/23/2024 | LIBRARY BOOK SUPPLIER | 100-81-5721 | Special Department Supplies | 18.22 |
| 119403 | 12/23/2024 | B6897431 | 11/23/2024 | LIBRARY BOOK SUPPLIER | 100-81-5721 | Special Department Supplies | 76.76 |
| 119403 | 12/23/2024 | B6897432 | 11/23/2024 | LIBRARY BOOK SUPPLIER | 100-81-5721 | Special Department Supplies | 22.11 |
| Vendor 0062 - BRODART CO Total: | | | | | | | 931.26 |
| Vendor: 0471 - CALIF DEPT JUSTICE | | | | | | | |
| 119404 | 12/23/2024 | 774259 | 11/05/2024 | FINGERPRINT APPS: OCT 2024 | 100-46-5400 | Contract Services - General | 527.00 |
| Vendor 0471 - CALIF DEPT JUSTICE Total: | | | | | | | 527.00 |
| Vendor: 0407 - CALPERS | | | | | | | |
| DFT0013497 | 12/23/2024 | INV0013622 | 12/19/2024 | PERS Survivor Benefit | 100-21520 | PERS - City Paid | 26.04 |
| DFT0013498 | 12/23/2024 | INV0013623 | 12/19/2024 | PERS 25143 | 100-21520 | PERS - City Paid | -191.20 |
| DFT0013498 | 12/23/2024 | INV0013623 | 12/19/2024 | PERS 25143 | 100-21520 | PERS - City Paid | 12,542.19 |
| DFT0013498 | 12/23/2024 | INV0013623 | 12/19/2024 | PERS 25143 | 100-21520 | PERS - City Paid | -122.01 |
| DFT0013498 | 12/23/2024 | INV0013623 | 12/19/2024 | PERS 25143 | 100-53-5420 | Professional Services | -0.08 |
| DFT0013499 | 12/23/2024 | INV0013624 | 12/19/2024 | PERS 25143 | 100-21520 | PERS - City Paid | 12,732.44 |
| DFT0013500 | 12/23/2024 | INV0013625 | 12/19/2024 | PERS 26091 | 100-21520 | PERS - City Paid | 11,815.78 |
| DFT0013501 | 12/23/2024 | INV0013626 | 12/19/2024 | PERS 26091 | 100-21520 | PERS - City Paid | 11,998.72 |
| DFT0013502 | 12/23/2024 | INV0013627 | 12/19/2024 | PERS 8703 | 100-21520 | PERS - City Paid | 2,105.98 |
| DFT0013503 | 12/23/2024 | INV0013628 | 12/19/2024 | PERS 8703 | 100-21520 | PERS - City Paid | 3,766.70 |
| DFT0013504 | 12/23/2024 | INV0013629 | 12/19/2024 | PERS 8704 | 100-21520 | PERS - City Paid | 4,770.77 |
| DFT0013505 | 12/23/2024 | INV0013630 | 12/19/2024 | PERS 8704 | 100-21520 | PERS - City Paid | 7,299.27 |
| DFT0013506 | 12/23/2024 | INV0013631 | 12/19/2024 | PERS 9063 | 100-21520 | PERS - City Paid | 6,061.23 |

| Warrant Register | | | | | | | Payment Dates: 12/23/2024 - 12/23/2024 | |
|--|--------------|----------------|--------------|--|----------------|------------------------------|---|------------------|
| Payment Number | Payment Date | Payable Number | Payable Date | Description (Payable) | Account Number | Account Name | Amount | |
| DFT0013507 | 12/23/2024 | INV0013632 | 12/19/2024 | PERS 9063 Management | 100-21520 | PERS - City Paid | 679.97 | |
| DFT0013508 | 12/23/2024 | INV0013633 | 12/19/2024 | PERS 9063 | 100-21520 | PERS - City Paid | 13,284.18 | |
| DFT0013509 | 12/23/2024 | INV0013634 | 12/19/2024 | PERS 9063 Management | 100-21520 | PERS - City Paid | 2,213.69 | |
| | | | | | | | Vendor 0407 - CALPERS Total: | 88,983.67 |
| Vendor: 1560 - CARUSO FORD | | | | | | | | |
| 104187 | 12/23/2024 | 5400115 | 12/02/2024 | VEHICLE REPAIR: UNIT #72520 | 601-40-5540 | Vehicle Maintenance | 144.41 | |
| | | | | | | | Vendor 1560 - CARUSO FORD Total: | 144.41 |
| Vendor: 0714 - CIRCLE MARINA CW LLC | | | | | | | | |
| 104188 | 12/23/2024 | 120324 | 12/03/2024 | CAR WASH SVCS: NOV 2024 | 100-74-5540 | Vehicle Maintenance | 96.00 | |
| | | | | | | | Vendor 0714 - CIRCLE MARINA CW LLC Total: | 96.00 |
| Vendor: 5248 - CITY OF LONG BEACH | | | | | | | | |
| 119405 | 12/23/2024 | 39448 | 09/25/2024 | FY 24-25 ANIMAL CONTROL SERVICES: 1ST QTR | 100-82-5400 | Contract Services - General | 39,874.25 | |
| | | | | | | | Vendor 5248 - CITY OF LONG BEACH Total: | 39,874.25 |
| Vendor: 1239 - CLEAN ENERGY | | | | | | | | |
| 104189 | 12/23/2024 | CE12737215 | 11/30/2024 | CNG FUEL: NOV 2024 | 601-40-5754 | Fuel Purchases | 612.16 | |
| | | | | | | | Vendor 1239 - CLEAN ENERGY Total: | 612.16 |
| Vendor: 1136 - CLEANSTREET, LLC | | | | | | | | |
| 104190 | 12/23/2024 | 109620CS | 08/31/2024 | STREET SWEEPING SVCS: AUG 2024 | 100-93-5525 | Street Sweeping Services | 26,237.25 | |
| | | | | | | | Vendor 1136 - CLEANSTREET, LLC Total: | 26,237.25 |
| Vendor: 5041 - COMMERICAL CUSTOM SEATING | | | | | | | | |
| 119406 | 12/23/2024 | BAL65620 | 12/03/2024 | 100TH PANEL | 100-82-5470 | Historical Preservation | 842.81 | |
| 119406 | 12/23/2024 | BAL65877 | 12/03/2024 | 100TH PANEL | 100-82-5470 | Historical Preservation | 1,549.69 | |
| | | | | | | | Vendor 5041 - COMMERICAL CUSTOM SEATING Total: | 2,392.50 |
| Vendor: 0336 - CONSERVATION CORP OF LB | | | | | | | | |
| 104191 | 12/23/2024 | 8567 | 09/30/2024 | CLEAN UP & MAINT: BUS STOPS - SEP 2024 | 202-40-5400 | Contract Services - General | 2,054.70 | |
| 104191 | 12/23/2024 | 8568 | 09/30/2024 | CLEAN UP & MAINT: CHERRY/WILLOW - SEP 2024 | 100-93-5400 | Contract Services - General | 684.00 | |
| 104191 | 12/23/2024 | 8575 | 10/31/2024 | CLEAN UP & MAINT: BUS STOPS - OCT 2024 | 202-40-5400 | Contract Services - General | 1,826.40 | |
| 104191 | 12/23/2024 | 8576 | 10/31/2024 | CLEAN UP & MAINT: CHERRY/WILLOW - OCT 2024 | 100-93-5400 | Contract Services - General | 1,140.00 | |
| | | | | | | | Vendor 0336 - CONSERVATION CORP OF LB Total: | 5,705.10 |
| Vendor: 8641 - DAVID EVANS AND ASSOCIATES, INC. | | | | | | | | |
| 119407 | 12/23/2024 | 575320 | 11/12/2024 | ON-CALL LANDSCAPING ARCHITECT | 100-23530 | Deposits-Community Develo... | 738.00 | |
| 119407 | 12/23/2024 | 575320 | 11/12/2024 | ON-CALL LANDSCAPING ARCHITECT | 100-23530 | Deposits-Community Develo... | 147.60 | |

| Warrant Register | | | | | | | Payment Dates: 12/23/2024 - 12/23/2024 |
|--|---------------------|-----------------------|---------------------|--|-----------------------|--------------------------------|---|
| Payment Number | Payment Date | Payable Number | Payable Date | Description (Payable) | Account Number | Account Name | Amount |
| 119407 | 12/23/2024 | 575320 | 11/12/2024 | ON-CALL LANDSCAPING ARCHITECT | 100-34-4600 | Administrative Fee (CD) | -147.60 |
| Vendor 8641 - DAVID EVANS AND ASSOCIATES, INC. Total: | | | | | | | 738.00 |
| Vendor: 9262 - DUDEK | | | | | | | |
| 119408 | 12/23/2024 | 202410073 | 11/26/2024 | WATER MASTER PLAN AND RATE STUDY | 500-40-5423 | Engineering Services | 28,126.31 |
| Vendor 9262 - DUDEK Total: | | | | | | | 28,126.31 |
| Vendor: 5468 - DUTHIE POWER SERVICES | | | | | | | |
| 119409 | 12/23/2024 | A134391 | 11/07/2024 | ANNUAL GENERATOR SVC: 2175 E 28TH ST | 500-40-5560 | Repair & Maintenance Serv... | 1,420.00 |
| Vendor 5468 - DUTHIE POWER SERVICES Total: | | | | | | | 1,420.00 |
| Vendor: 8268 - ELECTRA-MEDIA INC | | | | | | | |
| 104192 | 12/23/2024 | 17249 | 12/06/2024 | ELECTRONIC ADVERTISING DISPLAY: JAN 2025 | 100-47-5400 | Contract Services - General | 3,053.19 |
| Vendor 8268 - ELECTRA-MEDIA INC Total: | | | | | | | 3,053.19 |
| Vendor: 1121 - EWING IRRIGATION PRODUCTS INC. | | | | | | | |
| 119410 | 12/23/2024 | 24193765 | 11/19/2024 | PUBLIC WORKS SUPPLIES | 100-94-5740 | General Supplies | 16.74 |
| 119410 | 12/23/2024 | 24216660 | 11/21/2024 | PUBLIC WORKS SUPPLIES | 100-95-5721 | Special Dept Supplies-Graffiti | 58.38 |
| Vendor 1121 - EWING IRRIGATION PRODUCTS INC. Total: | | | | | | | 75.12 |
| Vendor: 0190 - FEDEX | | | | | | | |
| 119411 | 12/23/2024 | 8-690-41700 | 11/22/2024 | FEDEX DELIVERY | 100-53-5430 | Audit Services | 11.02 |
| Vendor 0190 - FEDEX Total: | | | | | | | 11.02 |
| Vendor: 1651 - FLEMING ENVIRONMENTAL INC | | | | | | | |
| 119412 | 12/23/2024 | 22013 | 12/02/2024 | MONTHLY INSPECTION & ANNUAL TRAINING: NOV 2024 | 601-40-5400 | Contract Services - General | 250.00 |
| Vendor 1651 - FLEMING ENVIRONMENTAL INC Total: | | | | | | | 250.00 |
| Vendor: 1194 - GRAINGER | | | | | | | |
| 104193 | 12/23/2024 | 9321791536 | 11/19/2024 | PUBLIC WORKS SUPPLIES | 100-95-5740 | General Supplies | 267.11 |
| 104193 | 12/23/2024 | 9326553113 | 11/25/2024 | PUBLIC WORKS SUPPLIES | 100-95-5582 | Public Right of Way Maintan... | 4,607.40 |
| 104193 | 12/23/2024 | 9328755187 | 11/26/2024 | PUBLIC WORKS SUPPLIES - CAUTION SIGNS | 400-40-5896 | Facilities Capital Improvement | 36.13 |
| Vendor 1194 - GRAINGER Total: | | | | | | | 4,910.64 |
| Vendor: 9631 - GREGORY GILL | | | | | | | |
| 119413 | 12/23/2024 | 6156-01 | 11/20/2024 | DEVELOPER DEPOSIT REFUND | 100-23530 | Deposits-Community Develo... | 4,857.55 |
| Vendor 9631 - GREGORY GILL Total: | | | | | | | 4,857.55 |
| Vendor: 0225 - HACH COMPANY | | | | | | | |
| 104194 | 12/23/2024 | 14265473 | 11/19/2024 | WATER DEPT SUPPLIES | 500-40-5721 | Special Department Supplies | 395.96 |
| Vendor 0225 - HACH COMPANY Total: | | | | | | | 395.96 |

| Warrant Register | | | | | | | Payment Dates: 12/23/2024 - 12/23/2024 |
|---|---------------------|-----------------------|---------------------|---|-----------------------|-----------------------------|---|
| Payment Number | Payment Date | Payable Number | Payable Date | Description (Payable) | Account Number | Account Name | Amount |
| Vendor: 5637 - HARN RO SYSTEMS INC | | | | | | | |
| 104195 | 12/23/2024 | IN-3777 | 11/22/2024 | AVISTA 194 - SCAL... | 500-40-5721 | Special Department Supplies | 5,145.00 |
| Vendor 5637 - HARN RO SYSTEMS INC Total: | | | | | | | 5,145.00 |
| Vendor: 8907 - HARRY & SALLY INC | | | | | | | |
| 119414 | 12/23/2024 | 7869 | 12/04/2024 | PROFESSIONAL SVCS: LIVESCAN - NOV 2024 | 100-46-5400 | Contract Services - General | 22.00 |
| Vendor 8907 - HARRY & SALLY INC Total: | | | | | | | 22.00 |
| Vendor: 9185 - HAZEN AND SAWYER, D.P.C | | | | | | | |
| 119415 | 12/23/2024 | 20230-001-1 | 10/25/2024 | PROFESSIONAL SVCS: MEMBRANE SYSTEM CLEANING | 500-40-5400 | Contract Services - General | 6,800.00 |
| Vendor 9185 - HAZEN AND SAWYER, D.P.C Total: | | | | | | | 6,800.00 |
| Vendor: 8595 - HEALTHEQUITY, INC. | | | | | | | |
| 104196 | 12/23/2024 | INV7213544 | 11/23/2024 | HEALTHCARE BENEFIT PERIOD: NOV 2024 | 100-51-5273 | Health Benefits | 160.00 |
| Vendor 8595 - HEALTHEQUITY, INC. Total: | | | | | | | 160.00 |
| Vendor: 0189 - HERITAGE PRESS | | | | | | | |
| 119416 | 12/23/2024 | 17466 | 12/02/2024 | PRINTING SVCS: PARKING PADS | 100-75-5740 | General Supplies | 445.41 |
| Vendor 0189 - HERITAGE PRESS Total: | | | | | | | 445.41 |
| Vendor: 5649 - HINDERLITER, de LLAMAS & ASSOCIATES | | | | | | | |
| 119417 | 12/23/2024 | SIN044479 | 11/21/2024 | SALES TAX ANALYTICS: OCT - DEC 2024 | 100-53-5420 | Professional Services | 581.39 |
| 119417 | 12/23/2024 | SIN044479 | 11/21/2024 | SALES TAX ANALYTICS: OCT - DEC 2024 | 100-53-5420 | Professional Services | 1,200.00 |
| Vendor 5649 - HINDERLITER, de LLAMAS & ASSOCIATES Total: | | | | | | | 1,781.39 |
| Vendor: 9414 - IMPERIAL COUNTY OFFICE OF EDUCATION | | | | | | | |
| 119418 | 12/23/2024 | INV25-00101 | 09/11/2024 | HIGHSPEED BROADBAND INTERNET: Q4 | 100-81-5400 | Contract Services - General | 7,677.42 |
| Vendor 9414 - IMPERIAL COUNTY OFFICE OF EDUCATION Total: | | | | | | | 7,677.42 |
| Vendor: 7311 - INLAND EMPIRE STAGES, LTD | | | | | | | |
| 119419 | 12/23/2024 | 62575 | 11/27/2024 | SENIOR EXCURSION: DOWNTOWN DISNEY | 202-40-5670 | Recreational Transit | 1,732.43 |
| Vendor 7311 - INLAND EMPIRE STAGES, LTD Total: | | | | | | | 1,732.43 |
| Vendor: 1246 - INTERWEST CONSULTING GROUP INC | | | | | | | |
| 104197 | 12/23/2024 | 631279 | 09/18/2024 | ON-CALL PLANNING: AUG 2024 | 100-61-5400 | Contract Services - General | 18,397.50 |
| 104197 | 12/23/2024 | 738561 | 10/29/2024 | ON-CALL PLANNING: SEP 2024 | 100-61-5400 | Contract Services - General | 16,885.00 |
| 104197 | 12/23/2024 | 866598 | 11/20/2024 | ON-CALL PLANNING: OCT 2024 | 100-61-5400 | Contract Services - General | 15,070.00 |
| Vendor 1246 - INTERWEST CONSULTING GROUP INC Total: | | | | | | | 50,352.50 |

| Warrant Register | | | | | | | Payment Dates: 12/23/2024 - 12/23/2024 | |
|---|--------------|-----------------|--------------|---|----------------|------------------------------|---|-----------------|
| Payment Number | Payment Date | Payable Number | Payable Date | Description (Payable) | Account Number | Account Name | Amount | |
| Vendor: 9357 - JIMMY E'S INC | | | | | | | | |
| 119420 | 12/23/2024 | JE2024-003CSH | 11/21/2024 | MAYORS RECEPTION CATERING | 100-82-5723 | Event/Program Costs | 3,757.50 | |
| | | | | | | | Vendor 9357 - JIMMY E'S INC Total: | 3,757.50 |
| Vendor: 9628 - JONATHAN ESPINOSA | | | | | | | | |
| 119421 | 12/23/2024 | 11142024 | 11/14/2024 | TRAINING: MEAL & PARKING REIMBURSEMENT | 100-95-5320 | Travel & Training | 28.42 | |
| | | | | | | | Vendor 9628 - JONATHAN ESPINOSA Total: | 28.42 |
| Vendor: 8790 - L.N. CURTIS AND SONS | | | | | | | | |
| 119422 | 12/23/2024 | INV892139 | 12/03/2024 | UNIFORMS | 100-72-5170 | Uniform Allowance | 112.05 | |
| 119422 | 12/23/2024 | INV892256 | 12/03/2024 | UNIFORMS | 100-73-5170 | Uniform Allowance | 372.16 | |
| | | | | | | | Vendor 8790 - L.N. CURTIS AND SONS Total: | 484.21 |
| Vendor: 4140 - LA SUPERIOR COURT | | | | | | | | |
| 119423 | 12/23/2024 | 11122024 | 11/12/2024 | COUNTY SURCHARGE: OCT 2024 | 100-35-4723 | Parking Citations - Police | 3,631.00 | |
| | | | | | | | Vendor 4140 - LA SUPERIOR COURT Total: | 3,631.00 |
| Vendor: 0496 - LINDE GAS & EQUIPMENT INC | | | | | | | | |
| 119424 | 12/23/2024 | 46482772 | 11/22/2024 | WATER DEPT RENTAL: 10/20 - 11/20/24 | 500-40-5552 | Rental/Lease of Equipment | 159.55 | |
| | | | | | | | Vendor 0496 - LINDE GAS & EQUIPMENT INC Total: | 159.55 |
| Vendor: 1545 - LOOMIS | | | | | | | | |
| 119425 | 12/23/2024 | 13613693 | 11/30/2024 | ARMORED CAR SVCS: DEC 2024 | 100-51-5435 | Banking Services | 187.12 | |
| 119425 | 12/23/2024 | 13613693 | 11/30/2024 | ARMORED CAR SVCS: DEC 2024 | 500-45-5420 | Professional Services | 187.13 | |
| | | | | | | | Vendor 1545 - LOOMIS Total: | 374.25 |
| Vendor: 9285 - MARIA E BODRAN | | | | | | | | |
| 119426 | 12/23/2024 | 905993 | 11/12/2024 | OFFICE SUPPLIES | 100-91-5740 | General Supplies | 160.60 | |
| | | | | | | | Vendor 9285 - MARIA E BODRAN Total: | 160.60 |
| Vendor: 0498 - MEARN'S CONSULTING LLC | | | | | | | | |
| 104198 | 12/23/2024 | 10-1933 TEMPLE | 11/18/2024 | PROFESSIONAL SVCS: ENVIRONMENTAL CONSULTING | 100-23530 | Deposits-Community Develo... | 236.00 | |
| 104198 | 12/23/2024 | 10-1933 TEMPLE | 11/18/2024 | PROFESSIONAL SVCS: ENVIRONMENTAL CONSULTING | 100-23530 | Deposits-Community Develo... | 1,180.00 | |
| 104198 | 12/23/2024 | 10-1933 TEMPLE | 11/18/2024 | PROFESSIONAL SVCS: ENVIRONMENTAL CONSULTING | 100-34-4600 | Administrative Fee (CD) | -236.00 | |
| 104198 | 12/23/2024 | 14-WALNUT BLUFF | 11/13/2024 | PROFESSIONAL SVCS: ENVIRONMENTAL CONSULTING | 100-23530 | Deposits-Community Develo... | 1,180.00 | |

| Warrant Register | | | | | | Payment Dates: 12/23/2024 - 12/23/2024 | |
|------------------|--------------|-----------------------|--------------|---|----------------|--|-----------|
| Payment Number | Payment Date | Payable Number | Payable Date | Description (Payable) | Account Number | Account Name | Amount |
| 104198 | 12/23/2024 | 14-WALNUT BLUFF | 11/13/2024 | PROFESSIONAL SVCS: ENVIRONMENTAL CONSULTING | 100-23530 | Deposits-Community Develo... | 5,900.00 |
| 104198 | 12/23/2024 | 14-WALNUT BLUFF | 11/13/2024 | PROFESSIONAL SVCS: ENVIRONMENTAL CONSULTING | 100-34-4600 | Administrative Fee (CD) | -1,180.00 |
| 104198 | 12/23/2024 | 24181-3314 LEMON AVE | 10/25/2024 | PROFESSIONAL SVCS: ENVIRONMENTAL CONSULTING | 100-23530 | Deposits-Community Develo... | 118.00 |
| 104198 | 12/23/2024 | 24181-3314 LEMON AVE | 10/25/2024 | PROFESSIONAL SVCS: ENVIRONMENTAL CONSULTING | 100-23530 | Deposits-Community Develo... | 590.00 |
| 104198 | 12/23/2024 | 24181-3314 LEMON AVE | 10/25/2024 | PROFESSIONAL SVCS: ENVIRONMENTAL CONSULTING | 100-34-4600 | Administrative Fee (CD) | -118.00 |
| 104198 | 12/23/2024 | 24192-3369.5 CERRITOS | 11/06/2024 | PROFESSIONAL SVCS: ENVIRONMENTAL CONSULTING | 100-23530 | Deposits-Community Develo... | 118.00 |
| 104198 | 12/23/2024 | 24192-3369.5 CERRITOS | 11/06/2024 | PROFESSIONAL SVCS: ENVIRONMENTAL CONSULTING | 100-23530 | Deposits-Community Develo... | 590.00 |
| 104198 | 12/23/2024 | 24192-3369.5 CERRITOS | 11/06/2024 | PROFESSIONAL SVCS: ENVIRONMENTAL CONSULTING | 100-34-4600 | Administrative Fee (CD) | -118.00 |
| 104198 | 12/23/2024 | 24193-3369.5 CERRITOS | 11/13/2024 | PROFESSIONAL SVCS: ENVIRONMENTAL CONSULTING | 100-23530 | Deposits-Community Develo... | 118.00 |
| 104198 | 12/23/2024 | 24193-3369.5 CERRITOS | 11/13/2024 | PROFESSIONAL SVCS: ENVIRONMENTAL CONSULTING | 100-23530 | Deposits-Community Develo... | 590.00 |
| 104198 | 12/23/2024 | 24193-3369.5 CERRITOS | 11/13/2024 | PROFESSIONAL SVCS: ENVIRONMENTAL CONSULTING | 100-34-4600 | Administrative Fee (CD) | -118.00 |
| 104198 | 12/23/2024 | 24201-1100 E 23RD | 11/11/2024 | PROFESSIONAL SVCS: ENVIRONMENTAL CONSULTING | 100-23530 | Deposits-Community Develo... | 590.00 |
| 104198 | 12/23/2024 | 24201-1100 E 23RD | 11/11/2024 | PROFESSIONAL SVCS: ENVIRONMENTAL CONSULTING | 100-23530 | Deposits-Community Develo... | 118.00 |
| 104198 | 12/23/2024 | 24201-1100 E 23RD | 11/11/2024 | PROFESSIONAL SVCS: ENVIRONMENTAL CONSULTING | 100-34-4600 | Administrative Fee (CD) | -118.00 |
| 104198 | 12/23/2024 | 24220-3230.5 CERRITOS | 10/25/2024 | PROFESSIONAL SVCS: ENVIRONMENTAL CONSULTING | 100-23530 | Deposits-Community Develo... | 295.00 |
| 104198 | 12/23/2024 | 24220-3230.5 CERRITOS | 10/25/2024 | PROFESSIONAL SVCS: ENVIRONMENTAL CONSULTING | 100-23530 | Deposits-Community Develo... | 59.00 |

| Warrant Register | | | | | | | Payment Dates: 12/23/2024 - 12/23/2024 |
|---|--------------|-----------------------|--------------|---|----------------|------------------------------|--|
| Payment Number | Payment Date | Payable Number | Payable Date | Description (Payable) | Account Number | Account Name | Amount |
| 104198 | 12/23/2024 | 24220-3230.5 CERRITOS | 10/25/2024 | PROFESSIONAL SVCS: ENVIRONMENTAL CONSULTING | 100-34-4600 | Administrative Fee (CD) | -59.00 |
| 104198 | 12/23/2024 | 24240 | 11/24/2024 | ENVIRONMENTAL CONSULTING: IDLE WELL TESTING | 100-61-5400 | Contract Services - General | 590.00 |
| 104198 | 12/23/2024 | 2474-2351.5 LEWIS AVE | 10/25/2024 | PROFESSIONAL SVCS: ENVIRONMENTAL CONSULTING | 100-23530 | Deposits-Community Develo... | 118.00 |
| 104198 | 12/23/2024 | 2474-2351.5 LEWIS AVE | 10/25/2024 | PROFESSIONAL SVCS: ENVIRONMENTAL CONSULTING | 100-23530 | Deposits-Community Develo... | 590.00 |
| 104198 | 12/23/2024 | 2474-2351.5 LEWIS AVE | 10/25/2024 | PROFESSIONAL SVCS: ENVIRONMENTAL CONSULTING | 100-34-4600 | Administrative Fee (CD) | -118.00 |
| 104198 | 12/23/2024 | 2475-2351.5 LEWIS | 11/13/2024 | PROFESSIONAL SVCS: ENVIRONMENTAL CONSULTING | 100-23530 | Deposits-Community Develo... | 147.50 |
| 104198 | 12/23/2024 | 2475-2351.5 LEWIS | 11/13/2024 | PROFESSIONAL SVCS: ENVIRONMENTAL CONSULTING | 100-23530 | Deposits-Community Develo... | 29.50 |
| 104198 | 12/23/2024 | 2475-2351.5 LEWIS | 11/13/2024 | PROFESSIONAL SVCS: ENVIRONMENTAL CONSULTING | 100-34-4600 | Administrative Fee (CD) | -29.50 |
| Vendor 0498 - MEARNS CONSULTING LLC Total: | | | | | | | 11,062.50 |
| Vendor: 5673 - MEDICO PROFESSIONAL LINEN SERVICE | | | | | | | |
| 104199 | 12/23/2024 | 21131310 | 11/21/2024 | SHPD SUPPLIES | 100-75-5721 | Special Department Supplies | 110.78 |
| Vendor 5673 - MEDICO PROFESSIONAL LINEN SERVICE Total: | | | | | | | 110.78 |
| Vendor: 1613 - MERRIMAC ENERGY GROUP | | | | | | | |
| 104200 | 12/23/2024 | 2235649 | 11/27/2024 | UNLEADED FUEL CHARGE: 11/27/24 | 601-40-5754 | Fuel Purchases | 29,274.25 |
| Vendor 1613 - MERRIMAC ENERGY GROUP Total: | | | | | | | 29,274.25 |
| Vendor: 9630 - MICHELLE SLAYDEN | | | | | | | |
| 119427 | 12/23/2024 | 6167-01 | 11/20/2024 | DEVELOPER DEPOSIT REFUND | 100-23530 | Deposits-Community Develo... | 1,000.00 |
| Vendor 9630 - MICHELLE SLAYDEN Total: | | | | | | | 1,000.00 |
| Vendor: 1357 - MOORE IACOFANO GOLTSMAN | | | | | | | |
| 119428 | 12/23/2024 | 0088879 | 11/18/2024 | ON-CALL PLANNING | 100-23530 | Deposits-Community Develo... | 11,887.50 |
| 119428 | 12/23/2024 | 0088879 | 11/18/2024 | ON-CALL PLANNING | 100-23530 | Deposits-Community Develo... | 2,377.50 |
| 119428 | 12/23/2024 | 0088879 | 11/18/2024 | ON-CALL PLANNING | 100-34-4600 | Administrative Fee (CD) | -2,377.50 |
| Vendor 1357 - MOORE IACOFANO GOLTSMAN Total: | | | | | | | 11,887.50 |
| Vendor: 4862 - NAPA AUTO PARTS | | | | | | | |
| 119429 | 12/23/2024 | 532368 | 12/04/2024 | VEHICLE MAINT: UNIT #74720, #74220 | 601-40-5540 | Vehicle Maintenance | 164.94 |
| Vendor 4862 - NAPA AUTO PARTS Total: | | | | | | | 164.94 |

| Warrant Register | | | | | | | Payment Dates: 12/23/2024 - 12/23/2024 |
|--|--------------|----------------|--------------|---|----------------|------------------------------|--|
| Payment Number | Payment Date | Payable Number | Payable Date | Description (Payable) | Account Number | Account Name | Amount |
| Vendor: 9632 - OC & C CONSTRUCTION | | | | | | | |
| 119430 | 12/23/2024 | 6160-01 | 11/20/2024 | DEVELOPER DEPOSIT REFUND | 100-23530 | Deposits-Community Develo... | 650.25 |
| Vendor 9632 - OC & C CONSTRUCTION Total: | | | | | | | 650.25 |
| Vendor: 0170 - OFFICE DEPOT | | | | | | | |
| 104201 | 12/23/2024 | 396514969001 | 11/14/2024 | OFFICE SUPPLIES: PUBLIC WORKS | 100-92-5740 | General Supplies | 473.03 |
| 104201 | 12/23/2024 | 396524983001 | 11/14/2024 | OFFICE SUPPLIES: PUBLIC WORKS | 100-92-5740 | General Supplies | 44.31 |
| 104201 | 12/23/2024 | 397838505001 | 11/21/2024 | OFFICE SUPPLIES: PUBLIC WORKS | 100-92-5740 | General Supplies | 44.01 |
| Vendor 0170 - OFFICE DEPOT Total: | | | | | | | 561.35 |
| Vendor: 8637 - ORION ENVIRONMENTAL INC | | | | | | | |
| 104202 | 12/23/2024 | 86CRE-24 | 10/31/2024 | PROFESSIONAL SVCS: ENVIRONMENTAL CONSULTING | 100-23530 | Deposits-Community Develo... | 74.00 |
| 104202 | 12/23/2024 | 86CRE-24 | 10/31/2024 | PROFESSIONAL SVCS: ENVIRONMENTAL CONSULTING | 100-23530 | Deposits-Community Develo... | 370.00 |
| 104202 | 12/23/2024 | 86CRE-24 | 10/31/2024 | PROFESSIONAL SVCS: ENVIRONMENTAL CONSULTING | 100-34-4600 | Administrative Fee (CD) | -74.00 |
| Vendor 8637 - ORION ENVIRONMENTAL INC Total: | | | | | | | 370.00 |
| Vendor: 5340 - PARKINK | | | | | | | |
| 119431 | 12/23/2024 | 29842 | 06/13/2024 | SUSTAINABLE CITY COMMITTEE SUPPLIES | 100-62-5740 | General Supplies | 1,046.10 |
| Vendor 5340 - PARKINK Total: | | | | | | | 1,046.10 |
| Vendor: 8819 - PARKWOOD LANDSCAPE MAINTENANCE, INC. | | | | | | | |
| 119432 | 12/23/2024 | 108488 | 11/30/2024 | LLMD LANDSCAPE MAINT: NOV 2024 | 260-40-5530 | Lawn Care Services | 2,396.30 |
| Vendor 8819 - PARKWOOD LANDSCAPE MAINTENANCE, INC. Total: | | | | | | | 2,396.30 |
| Vendor: 0294 - PARS | | | | | | | |
| 104203 | 12/23/2024 | 56503 | 10/08/2024 | ARS - PARS FEES: AUG 2024 | 100-51-5400 | Contract Services - General | 187.57 |
| Vendor 0294 - PARS Total: | | | | | | | 187.57 |
| Vendor: 6825 - PERICA BELL | | | | | | | |
| 104204 | 12/23/2024 | 12242024 | 12/23/2024 | PLANNING COMMISSION 2ND QUARTER | 100-61-5150 | Commission Meetings | 375.00 |
| Vendor 6825 - PERICA BELL Total: | | | | | | | 375.00 |
| Vendor: 4093 - PHOENIX GROUP INFORMATION SYSTEM | | | | | | | |
| 119433 | 12/23/2024 | 0920241082 | 10/23/2024 | ADMIN CITATION PROCESSING: SEP 2024 | 100-62-5400 | Contract Services - General | 770.37 |
| 119433 | 12/23/2024 | 102024082 | 11/18/2024 | CITATION PROCESSING: OCT 2024 | 100-76-5420 | Professional Services | 6,963.09 |

| | | | | | | | Payment Dates: 12/23/2024 - 12/23/2024 |
|--|--------------|----------------|--------------|--|----------------|--------------------------------|--|
| Warrant Register | | | | | | | |
| Payment Number | Payment Date | Payable Number | Payable Date | Description (Payable) | Account Number | Account Name | Amount |
| 119433 | 12/23/2024 | 1020241082 | 11/18/2024 | ADMIN CITATION PROCESSING: OCT 2024 | 100-62-5400 | Contract Services - General | 1,125.95 |
| Vendor 4093 - PHOENIX GROUP INFORMATION SYSTEM Total: | | | | | | | 8,859.41 |
| Vendor: 5425 - RAINBOW BOOKS INC. | | | | | | | |
| 119434 | 12/23/2024 | 248930 | 07/11/2024 | LIBRARY: MULTI-LANGUAGE BOOKS | 100-81-5721 | Special Department Supplies | 37.42 |
| Vendor 5425 - RAINBOW BOOKS INC. Total: | | | | | | | 37.42 |
| Vendor: 1554 - ROBERTSON'S READY MIX, LTD | | | | | | | |
| 119435 | 12/23/2024 | 557847 | 11/05/2024 | PUBLIC WORKS SUPPLIES | 100-95-5582 | Public Right of Way Maintan... | 829.56 |
| Vendor 1554 - ROBERTSON'S READY MIX, LTD Total: | | | | | | | 829.56 |
| Vendor: 0992 - RUSSELL ROBINETT | | | | | | | |
| 104205 | 12/23/2024 | 12232024 | 12/23/2024 | RENT PAYMENTS: JAN 2025 | 100-47-5551 | Rental of Land & Buildings Exp | 1,313.42 |
| 104205 | 12/23/2024 | 12232024 | 12/23/2024 | RENT PAYMENTS: JAN 2025 | 100-47-5551 | Rental of Land & Buildings Exp | 3,441.67 |
| 104205 | 12/23/2024 | 12232024 | 12/23/2024 | RENT PAYMENTS: JAN 2025 | 100-47-5551 | Rental of Land & Buildings Exp | 3,681.67 |
| 104205 | 12/23/2024 | 12232024 | 12/23/2024 | RENT PAYMENTS: JAN 2025 | 100-47-5551 | Rental of Land & Buildings Exp | 6,125.08 |
| 104205 | 12/23/2024 | 12232024 | 12/23/2024 | RENT PAYMENTS: JAN 2025 | 100-47-5551 | Rental of Land & Buildings Exp | 22,233.33 |
| 104205 | 12/23/2024 | 12232024 | 12/23/2024 | RENT PAYMENTS: JAN 2025 | 100-47-5551 | Rental of Land & Buildings Exp | 955.25 |
| 104205 | 12/23/2024 | 12232024 | 12/23/2024 | RENT PAYMENTS: JAN 2025 | 100-47-5551 | Rental of Land & Buildings Exp | 716.42 |
| 104205 | 12/23/2024 | 12232024 | 12/23/2024 | RENT PAYMENTS: JAN 2025 | 100-47-5551 | Rental of Land & Buildings Exp | 671.67 |
| 104205 | 12/23/2024 | 12232024 | 12/23/2024 | RENT PAYMENTS: JAN 2025 | 100-47-5551 | Rental of Land & Buildings Exp | 642.33 |
| 104205 | 12/23/2024 | 12232024 | 12/23/2024 | RENT PAYMENTS: JAN 2025 | 100-47-5551 | Rental of Land & Buildings Exp | 956.83 |
| 104205 | 12/23/2024 | 12232024 | 12/23/2024 | RENT PAYMENTS: JAN 2025 | 100-47-5551 | Rental of Land & Buildings Exp | 958.00 |
| Vendor 0992 - RUSSELL ROBINETT Total: | | | | | | | 41,695.67 |
| Vendor: 3508 - S & J SUPPLY CO INC | | | | | | | |
| 104206 | 12/23/2024 | S100241698.001 | 11/21/2024 | WATER DEPT SUPPLIES | 500-40-5560 | Repair & Maintenance Servic... | 1,947.03 |
| 104206 | 12/23/2024 | S100241979.001 | 11/25/2024 | WATER DEPT SUPPLIES | 500-40-5740 | General Supplies | 1,464.13 |
| Vendor 3508 - S & J SUPPLY CO INC Total: | | | | | | | 3,411.16 |
| Vendor: 9057 - SAEIDA MILLER | | | | | | | |
| 119436 | 12/23/2024 | 12242024 | 12/23/2024 | PLANNING COMMISSION 2ND QUARTER | 100-61-5150 | Commission Meetings | 375.00 |
| Vendor 9057 - SAEIDA MILLER Total: | | | | | | | 375.00 |
| Vendor: 5677 - SHOETERIA | | | | | | | |
| 119437 | 12/23/2024 | 0072114-IN | 08/22/2024 | BOOTS | 500-40-5730 | Uniforms | 295.14 |
| Vendor 5677 - SHOETERIA Total: | | | | | | | 295.14 |
| Vendor: 0353 - SIGNAL HILL AUTOMOTIVE & TIRE | | | | | | | |
| 119438 | 12/23/2024 | 114876 | 10/21/2024 | VEHICLE MAINT: UNIT #72211 | 601-40-5540 | Vehicle Maintenance | 70.00 |
| 119438 | 12/23/2024 | 114878 | 10/21/2024 | VEHICLE MAINT: UNIT #41014 | 601-40-5540 | Vehicle Maintenance | 70.00 |
| 119438 | 12/23/2024 | 114881 | 10/21/2024 | VEHICLE MAINT: UNIT #50215 | 601-40-5540 | Vehicle Maintenance | 70.00 |
| 119438 | 12/23/2024 | 114882 | 10/21/2024 | VEHICLE MAINT: UNIT #61909 | 601-40-5540 | Vehicle Maintenance | 70.00 |
| 119438 | 12/23/2024 | 114886 | 10/22/2024 | VEHICLE MAINT: UNIT #74408 | 601-40-5540 | Vehicle Maintenance | 70.00 |
| 119438 | 12/23/2024 | 114890 | 10/22/2024 | VEHICLE MAINT: UNIT #73906 | 601-40-5540 | Vehicle Maintenance | 70.00 |
| 119438 | 12/23/2024 | 114893 | 10/22/2024 | VEHICLE MAINT: UNIT #40511 | 601-40-5540 | Vehicle Maintenance | 70.00 |

| Warrant Register | | | | | | | Payment Dates: 12/23/2024 - 12/23/2024 |
|--|--------------|----------------|--------------|---|----------------|------------------------------|--|
| Payment Number | Payment Date | Payable Number | Payable Date | Description (Payable) | Account Number | Account Name | Amount |
| 119438 | 12/23/2024 | 114894 | 10/22/2024 | VEHICLE MAINT: UNIT #60618 | 601-40-5540 | Vehicle Maintenance | 70.00 |
| 119438 | 12/23/2024 | 114895 | 10/22/2024 | VEHICLE MAINT: UNIT #74009 | 601-40-5540 | Vehicle Maintenance | 70.00 |
| 119438 | 12/23/2024 | 114899 | 10/22/2024 | VEHICLE MAINT: UNIT #51809 | 601-40-5540 | Vehicle Maintenance | 90.00 |
| 119438 | 12/23/2024 | 115211 | 12/09/2024 | VEHICLE MAINT: UNIT #40410 | 601-40-5540 | Vehicle Maintenance | 70.00 |
| Vendor 0353 - SIGNAL HILL AUTOMOTIVE & TIRE Total: | | | | | | | 790.00 |
| Vendor: 8350 - SONIA SAVOULIAN | | | | | | | |
| 104207 | 12/23/2024 | 12242024 | 12/23/2024 | PLANNING COMMISSION 2ND QUARTER | 100-61-5150 | Commission Meetings | 375.00 |
| Vendor 8350 - SONIA SAVOULIAN Total: | | | | | | | 375.00 |
| Vendor: 1761 - SONSRAY MACHINERY LLC | | | | | | | |
| 119439 | 12/23/2024 | PSO158191-1 | 11/07/2024 | FLEET DEPT SUPPLIES | 601-40-5721 | Vehicle Supplies | 320.23 |
| Vendor 1761 - SONSRAY MACHINERY LLC Total: | | | | | | | 320.23 |
| Vendor: 8578 - SOUTHERN CALIFORNIA PERMANENTE MEDICAL GROUP | | | | | | | |
| 119440 | 12/23/2024 | 1001410011 | 11/13/2024 | OCCUPATIONAL HEALTH & SAFETY SVCS | 100-46-5425 | Medical Services | 445.00 |
| Vendor 8578 - SOUTHERN CALIFORNIA PERMANENTE MEDICAL GROUP Total: | | | | | | | 445.00 |
| Vendor: 9323 - SOUTHERN TIRE MART LLC | | | | | | | |
| 119441 | 12/23/2024 | 7100030809 | 11/26/2024 | TIRES: UNIT #60108 | 601-40-5750 | Gasoline, Oil, & Tires | 871.51 |
| Vendor 9323 - SOUTHERN TIRE MART LLC Total: | | | | | | | 871.51 |
| Vendor: 5227 - STUDIO SPECTRUM | | | | | | | |
| 104208 | 12/23/2024 | 192962 | 12/04/2024 | CABLECAST PREPAYMENT: 12/7/24 - 12/6/2025 | 100-43-5400 | Contract Services - General | 6,100.00 |
| 104208 | 12/23/2024 | 192978 | 12/01/2024 | PRODUCTION SVCS: 11/12/24 CITY COUNCIL | 100-43-5400 | Contract Services - General | 900.00 |
| Vendor 5227 - STUDIO SPECTRUM Total: | | | | | | | 7,000.00 |
| Vendor: 5684 - TALENTZOK | | | | | | | |
| 119442 | 12/23/2024 | 179437 | 11/12/2024 | ON-CALL STAFFING | 100-44-5110 | Salaries & Wages - Full-time | 413.87 |
| 119442 | 12/23/2024 | 179437 | 11/12/2024 | ON-CALL STAFFING | 100-62-5400 | Contract Services - General | 365.18 |
| 119442 | 12/23/2024 | 179437 | 11/12/2024 | ON-CALL STAFFING | 100-63-5400 | Contract Services - General | 365.17 |
| 119442 | 12/23/2024 | 179437 | 11/12/2024 | ON-CALL STAFFING | 100-64-5400 | Contract Services - General | 365.17 |
| 119442 | 12/23/2024 | 179565 | 11/26/2024 | ON-CALL STAFFING | 100-44-5110 | Salaries & Wages - Full-time | 194.76 |
| Vendor 5684 - TALENTZOK Total: | | | | | | | 1,704.15 |
| Vendor: 5109 - TERMINIX INTERNATIONAL LP | | | | | | | |
| 119443 | 12/23/2024 | 453251264 | 10/25/2024 | PEST CONTROL SVCS: OCT 2024 | 100-94-5400 | Contract Services - General | 139.00 |
| Vendor 5109 - TERMINIX INTERNATIONAL LP Total: | | | | | | | 139.00 |
| Vendor: 9225 - THE ROCK CLUB MUSIC IS THE REMEDY | | | | | | | |
| 119444 | 12/23/2024 | SHCC11302024 | 12/01/2024 | EVENT PLANNING SVCS: NOV 2024 | 100-82-5400 | Contract Services - General | 425.00 |
| Vendor 9225 - THE ROCK CLUB MUSIC IS THE REMEDY Total: | | | | | | | 425.00 |

| Warrant Register | | | | | | | Payment Dates: 12/23/2024 - 12/23/2024 |
|--|--------------|----------------|--------------|--|----------------|--------------------------------|--|
| Payment Number | Payment Date | Payable Number | Payable Date | Description (Payable) | Account Number | Account Name | Amount |
| Vendor: 0399 - THE SIGNAL TRIBUNE | | | | | | | |
| 104209 | 12/23/2024 | 59380 | 11/01/2024 | PUBLICATION SVCS: NOTICE OF HEARING | 100-23530 | Deposits-Community Develo... | 460.95 |
| 104209 | 12/23/2024 | 59380 | 11/01/2024 | PUBLICATION SVCS: NOTICE OF HEARING | 100-23530 | Deposits-Community Develo... | 92.19 |
| 104209 | 12/23/2024 | 59380 | 11/01/2024 | PUBLICATION SVCS: NOTICE OF HEARING | 100-34-4600 | Administrative Fee (CD) | -92.19 |
| 104209 | 12/23/2024 | 59410 | 11/22/2024 | PUBLISHING SVCS: HEARING NOTICE | 100-82-5630 | Media Services | 305.34 |
| Vendor 0399 - THE SIGNAL TRIBUNE Total: | | | | | | | 766.29 |
| Vendor: 8859 - TLC LUXURY TRANSPORTATION | | | | | | | |
| 104210 | 12/23/2024 | 122376 | 11/22/2024 | SENIOR EXCURSION: CITADEL | 202-40-5670 | Recreational Transit | 990.00 |
| Vendor 8859 - TLC LUXURY TRANSPORTATION Total: | | | | | | | 990.00 |
| Vendor: 1723 - TRAFFIC MANAGEMENT INC | | | | | | | |
| 119445 | 12/23/2024 | 06-111502 | 11/04/2024 | PUBLIC WORKS SUPPLIES | 100-95-5740 | General Supplies | 667.01 |
| 119445 | 12/23/2024 | 1180702 | 11/22/2024 | PUBLIC WORKS SUPPLIES | 100-95-5582 | Public Right of Way Maintan... | 2,033.20 |
| Vendor 1723 - TRAFFIC MANAGEMENT INC Total: | | | | | | | 2,700.21 |
| Vendor: 7108 - TRB AND ASSOCIATES INC | | | | | | | |
| 119446 | 12/23/2024 | 5836 | 11/01/2024 | CONTRACT PLAN CHECK AND ON-CALL STAFFING: OCT 2024 | 100-63-5421 | Plan Check Professional Servic | 1,633.47 |
| Vendor 7108 - TRB AND ASSOCIATES INC Total: | | | | | | | 1,633.47 |
| Vendor: 0497 - UNDERGROUND SERVICE ALERT | | | | | | | |
| 119447 | 12/23/2024 | 1120240680 | 12/01/2024 | MONTHLY DATABASE MAINT: NOV 2024 | 500-40-5400 | Contract Services - General | 102.50 |
| 119447 | 12/23/2024 | 24-251873 | 12/01/2024 | CA STATE REGULATORY COSTS: NOV 2024 | 500-40-5400 | Contract Services - General | 59.70 |
| Vendor 0497 - UNDERGROUND SERVICE ALERT Total: | | | | | | | 162.20 |
| Vendor: 0237 - UNIVERSITY TROPHIES | | | | | | | |
| 104211 | 12/23/2024 | 68824 | 11/25/2024 | ENGRAVING SVCS: EMPLOYEE OF THE YEAR | 100-46-5350 | Employee Recognition | 117.87 |
| Vendor 0237 - UNIVERSITY TROPHIES Total: | | | | | | | 117.87 |
| Vendor: 4842 - USA BLUEBOOK | | | | | | | |
| 119448 | 12/23/2024 | INV00546920 | 11/19/2024 | WATER DEPT SUPPLIES | 500-40-5740 | General Supplies | 847.57 |
| 119448 | 12/23/2024 | INV00547150 | 11/19/2024 | WATER DEPT SUPPLIES | 500-40-5740 | General Supplies | 176.12 |
| 119448 | 12/23/2024 | INV00548677 | 11/21/2024 | WATER DEPT SUPPLIES | 500-40-5740 | General Supplies | 95.70 |
| Vendor 4842 - USA BLUEBOOK Total: | | | | | | | 1,119.39 |
| Vendor: 9139 - V&V MANUFACTURING, INC | | | | | | | |
| 119449 | 12/23/2024 | 60755 | 11/27/2024 | BADGE SERVICES (4) | 100-72-5721 | Special Department Supplies | 261.74 |
| Vendor 9139 - V&V MANUFACTURING, INC Total: | | | | | | | 261.74 |

| Warrant Register | | | | | | | Payment Dates: 12/23/2024 - 12/23/2024 | |
|---|---------------------|-----------------------|---------------------|---------------------------------|-----------------------|-----------------------------|---|-------------------|
| Payment Number | Payment Date | Payable Number | Payable Date | Description (Payable) | Account Number | Account Name | Amount | |
| Vendor: 1299 - VICTOR PARKER | | | | | | | | |
| 119450 | 12/23/2024 | 12242024 | 12/23/2024 | PLANNING COMMISSION 2ND QUARTER | 100-61-5150 | Commission Meetings | 375.00 | |
| | | | | | | | Vendor 1299 - VICTOR PARKER Total: | 375.00 |
| Vendor: 8896 - VITAL RECORDS CONTROL | | | | | | | | |
| 104212 | 12/23/2024 | 4608274 | 11/30/2024 | VITAL RECORDS: DEC 2024 | 100-43-5420 | Professional Services | 773.49 | |
| | | | | | | | Vendor 8896 - VITAL RECORDS CONTROL Total: | 773.49 |
| Vendor: 5161 - WECK LABORATORIES | | | | | | | | |
| 119451 | 12/23/2024 | W4G0338 | 07/09/2024 | WATER ANALYSIS: WELL #9 | 500-40-5400 | Contract Services - General | 440.00 | |
| | | | | | | | Vendor 5161 - WECK LABORATORIES Total: | 440.00 |
| Vendor: 9290 - WESTON INDUSTRIES INC | | | | | | | | |
| 119452 | 12/23/2024 | 65275 | 12/06/2024 | AFRAME- CITY HALL | 100-45-5740 | General Supplies | 441.00 | |
| | | | | | | | Vendor 9290 - WESTON INDUSTRIES INC Total: | 441.00 |
| | | | | | | | Grand Total: | 522,388.09 |

Report Summary

Fund Summary

| Fund | Payment Amount |
|------------------------------|-------------------|
| 100 - General Fund | 419,796.16 |
| 202 - Transportation | 7,714.66 |
| 260 - Lighting and Landscape | 2,396.30 |
| 400 - Capital Improvement | 6,939.23 |
| 500 - Water Operations Fund | 53,114.24 |
| 601 - Vehicle and Equipment | 32,427.50 |
| Grand Total: | 522,388.09 |

Account Summary

| Account Number | Account Name | Payment Amount |
|----------------|------------------------------|----------------|
| 100-21520 | PERS - City Paid | 88,983.75 |
| 100-23530 | Deposits-Community De... | 42,453.50 |
| 100-34-4600 | Administrative Fee (CD) | -5,990.95 |
| 100-35-4723 | Parking Citations - Police | 3,631.00 |
| 100-43-5400 | Contract Services - Gene... | 7,000.00 |
| 100-43-5410 | Legal Services | 289.20 |
| 100-43-5420 | Professional Services | 773.49 |
| 100-43-5740 | General Supplies | 57.33 |
| 100-44-5110 | Salaries & Wages - Full-t... | 608.63 |
| 100-44-5410 | Legal Services | 57,638.16 |
| 100-44-5740 | General Supplies | 57.33 |
| 100-45-5740 | General Supplies | 991.00 |
| 100-46-5350 | Employee Recognition | 117.87 |
| 100-46-5400 | Contract Services - Gene... | 549.00 |
| 100-46-5425 | Medical Services | 445.00 |
| 100-47-5400 | Contract Services - Gene... | 3,053.19 |
| 100-47-5410 | Legal Services | 356.00 |
| 100-47-5551 | Rental of Land & Buildin... | 41,695.67 |
| 100-51-5273 | Health Benefits | 160.00 |
| 100-51-5400 | Contract Services - Gene... | 187.57 |
| 100-51-5435 | Banking Services | 187.12 |
| 100-53-5410 | Legal Services | 1,132.70 |
| 100-53-5420 | Professional Services | 1,781.31 |
| 100-53-5430 | Audit Services | 11.02 |
| 100-61-5150 | Commission Meetings | 1,500.00 |
| 100-61-5400 | Contract Services - Gene... | 50,942.50 |
| 100-61-5410 | Legal Services | 422.20 |
| 100-61-5740 | General Supplies | 76.07 |
| 100-62-5400 | Contract Services - Gene... | 2,261.50 |
| 100-62-5740 | General Supplies | 1,046.10 |

Account Summary

| Account Number | Account Name | Payment Amount |
|----------------|------------------------------|----------------|
| 100-63-5400 | Contract Services - Gene... | 365.17 |
| 100-63-5421 | Plan Check Professional ... | 1,633.47 |
| 100-64-5400 | Contract Services - Gene... | 365.17 |
| 100-72-5170 | Uniform Allowance | 112.05 |
| 100-72-5400 | Contract Services - Gene... | 4,073.43 |
| 100-72-5721 | Special Department Supp.. | 261.74 |
| 100-73-5170 | Uniform Allowance | 372.16 |
| 100-74-5410 | Legal Services | 3,676.56 |
| 100-74-5540 | Vehicle Maintenance | 96.00 |
| 100-75-5320 | Travel & Training | 300.00 |
| 100-75-5721 | Special Department Supp.. | 110.78 |
| 100-75-5740 | General Supplies | 445.41 |
| 100-76-5420 | Professional Services | 6,963.09 |
| 100-81-5400 | Contract Services - Gene... | 7,677.42 |
| 100-81-5721 | Special Department Supp.. | 968.68 |
| 100-82-5400 | Contract Services - Gene... | 40,299.25 |
| 100-82-5410 | Legal Services | 2,436.90 |
| 100-82-5470 | Historical Preservation | 2,392.50 |
| 100-82-5630 | Media Services | 305.34 |
| 100-82-5723 | Event/Program Costs | 4,547.16 |
| 100-91-5410 | Legal Services | 498.60 |
| 100-91-5740 | General Supplies | 160.60 |
| 100-92-5400 | Contract Services - Gene... | 2,048.00 |
| 100-92-5740 | General Supplies | 561.35 |
| 100-93-5400 | Contract Services - Gene... | 1,824.00 |
| 100-93-5525 | Street Sweeping Services | 26,237.25 |
| 100-94-5400 | Contract Services - Gene... | 139.00 |
| 100-94-5740 | General Supplies | 16.74 |
| 100-95-5320 | Travel & Training | 28.42 |
| 100-95-5582 | Public Right of Way Main... | 7,470.16 |
| 100-95-5721 | Special Dept Supplies-Gr... | 58.38 |
| 100-95-5740 | General Supplies | 934.12 |
| 202-40-5400 | Contract Services - Gene... | 3,881.10 |
| 202-40-5670 | Recreational Transit | 2,722.43 |
| 202-40-5674 | Dial-A-Taxi | 1,111.13 |
| 260-40-5530 | Lawn Care Services | 2,396.30 |
| 400-40-5894 | Street Capital Improvem... | 241.00 |
| 400-40-5895 | Park Capital Improveme... | 6,400.00 |
| 400-40-5896 | Facilities Capital Improv... | 298.23 |
| 500-40-5400 | Contract Services - Gene... | 7,402.20 |
| 500-40-5410 | Legal Services | 417.90 |
| 500-40-5423 | Engineering Services | 32,799.31 |

Account Summary

| Account Number | Account Name | Payment Amount |
|---------------------|-----------------------------|-------------------|
| 500-40-5552 | Rental/Lease of Equipm... | 159.55 |
| 500-40-5560 | Repair & Maintenance S... | 3,367.03 |
| 500-40-5721 | Special Department Supp.. | 5,540.96 |
| 500-40-5730 | Uniforms | 295.14 |
| 500-40-5740 | General Supplies | 2,583.52 |
| 500-40-5840 | Capital Outlay | 361.50 |
| 500-45-5420 | Professional Services | 187.13 |
| 601-40-5400 | Contract Services - Gene... | 250.00 |
| 601-40-5540 | Vehicle Maintenance | 1,099.35 |
| 601-40-5721 | Vehicle Supplies | 320.23 |
| 601-40-5750 | Gasoline, Oil, & Tires | 871.51 |
| 601-40-5754 | Fuel Purchases | 29,886.41 |
| Grand Total: | | 522,388.09 |

Project Account Summary

| Project Account Key | Payment Amount |
|---------------------|----------------|
| **None** | 471,254.20 |
| 600 | 590.00 |
| 6022 | 749.76 |
| 6095 | 2,046.60 |
| 6150 | 474.60 |
| 6156 | 4,857.55 |
| 6159 | 444.00 |
| 6160 | 650.25 |
| 6167 | 1,000.00 |
| 6174 | 16,234.14 |
| 6186 | 708.00 |
| 6199 | 3,588.00 |
| 6205 | 7,452.00 |
| 6207 | 885.00 |
| 6215 | 708.00 |
| 6216 | 1,416.00 |
| 6219 | 354.00 |
| 6220 | 885.60 |
| 80.24002 | 6,400.00 |
| 809 | 789.66 |
| 90.19004.CCMPR.119 | 238.00 |
| 90.19004.CIPR.113 | 36.13 |
| 90.22008.TIF.233 | 241.00 |
| 90.24013.CCMPR.119 | 24.10 |

Project Account Summary

| Project Account Key | Payment Amount |
|---------------------|-------------------|
| 95.23001 | 361.50 |
| Grand Total: | 522,388.09 |

Authorization Signatures

STAFF REPORT

Verify accuracy of the Warrant Register.

Dated

Finance Director

City Manager



City of Signal Hill

Warrant Register

By Vendor Name

Payment Dates 12/8/2024 - 12/8/2024

| Payment Number | Payment Date | Payable Number | Payable Date | Description (Payable) | Account Number | Account Name | Amount |
|--|--------------|----------------|--------------|-----------------------|----------------|------------------------------|----------|
| Vendor: 5657 - Wells Fargo Bank, N.A. (114) | | | | | | | |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-13001 | Accrued Accounts Receivable | 139.00 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-13001 | Accrued Accounts Receivable | 103.07 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-41-5321 | Council Development - Wilson | 550.00 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-41-5330 | Meetings | 15.99 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-41-5511 | Telephone | 140.66 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-43-5320 | Travel & Training | -475.00 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-43-5320 | Travel & Training | 288.95 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-43-5320 | Travel & Training | 528.08 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-44-5400 | Contract Services - General | 60.44 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-44-5400 | Contract Services - General | 818.60 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-44-5400 | Contract Services - General | 266.49 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-44-5400 | Contract Services - General | 19.83 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-44-5400 | Contract Services - General | 254.75 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-44-5400 | Contract Services - General | 214.99 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-44-5400 | Contract Services - General | 139.88 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-44-5400 | Contract Services - General | 41.86 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-44-5400 | Contract Services - General | 21.36 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-44-5400 | Contract Services - General | 58.33 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-44-5400 | Contract Services - General | 145.45 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-44-5400 | Contract Services - General | 95.88 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-44-5511 | Telephone | 38.01 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-44-5740 | General Supplies | 31.96 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-44-5740 | General Supplies | 41.94 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-44-5740 | General Supplies | 99.15 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-44-5740 | General Supplies | 71.62 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-44-5740 | General Supplies | 79.32 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-45-5310 | Dues & Memberships | 16.53 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-45-5310 | Dues & Memberships | 88.00 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-45-5310 | Dues & Memberships | 120.00 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-45-5310 | Dues & Memberships | 468.00 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-45-5320 | Travel & Training | 5.00 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-45-5320 | Travel & Training | 299.00 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-45-5400 | Contract Services - General | 175.50 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-46-5320 | Travel & Training | 645.00 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-46-5320 | Travel & Training | 359.63 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-46-5350 | Employee Recognition | 84.92 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-46-5350 | Employee Recognition | 1,155.26 |

Warrant Register

Payment Dates: 12/8/2024 - 12/8/2024

| Payment Number | Payment Date | Payable Number | Payable Date | Description (Payable) | Account Number | Account Name | Amount |
|----------------|--------------|----------------|--------------|-----------------------|----------------|------------------------------|----------|
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-46-5350 | Employee Recognition | 150.00 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-46-5350 | Employee Recognition | 31.20 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-46-5350 | Employee Recognition | 467.49 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-46-5350 | Employee Recognition | 308.62 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-46-5350 | Employee Recognition | 39.78 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-46-5350 | Employee Recognition | 144.00 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-46-5350 | Employee Recognition | 44.00 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-46-5350 | Employee Recognition | 4.95 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-46-5350 | Employee Recognition | 175.98 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-46-5400 | Contract Services - General | 100.00 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-46-5400 | Contract Services - General | 125.00 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-46-5400 | Contract Services - General | 179.22 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-46-5425 | Medical Services | 39.98 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-46-5740 | General Supplies | 229.93 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-47-5630 | Media Services | 250.00 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-47-5740 | General Supplies | 22.70 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-47-5740 | General Supplies | 29.32 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-51-5511 | Telephone/Internet | 1,783.02 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-51-5511 | Telephone/Internet | 2,085.84 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-51-5511 | Telephone/Internet | 210.45 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-51-5511 | Telephone/Internet | 65.63 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-51-5511 | Telephone/Internet | 168.51 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-52-5570 | Software Licensing & Support | 629.53 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-52-5740 | General Supplies | 386.70 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-52-5740 | General Supplies | 352.32 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-53-5310 | Dues & Memberships | 150.00 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-53-5740 | General Supplies | 122.76 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-61-5740 | General Supplies | 43.00 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-62-5740 | General Supplies | 21.58 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-62-5740 | General Supplies | 31.93 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-63-5320 | Travel & Training | 54.00 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-63-5740 | General Supplies | 40.01 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-63-5740 | General Supplies | 41.57 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-71-5740 | General Supplies | 45.09 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-71-5740 | General Supplies | 125.00 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-71-5740 | General Supplies | 785.38 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-71-5740 | General Supplies | 46.39 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-71-5740 | General Supplies | 175.30 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-71-5740 | General Supplies | 21.61 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-72-5320 | Travel & Training | 133.74 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-72-5320 | Travel & Training | 160.74 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-72-5320 | Travel & Training | 116.84 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-72-5320 | Travel & Training | 116.84 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-72-5320 | Travel & Training | 133.74 |

Warrant Register

Payment Dates: 12/8/2024 - 12/8/2024

| Payment Number | Payment Date | Payable Number | Payable Date | Description (Payable) | Account Number | Account Name | Amount |
|----------------|--------------|----------------|--------------|-----------------------|----------------|------------------------------|----------|
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-72-5320 | Travel & Training | 347.18 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-72-5320 | Travel & Training | 200.00 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-72-5511 | Telephone | 1,008.82 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-72-5511 | Telephone | 503.92 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-72-5721 | Special Department Supplies | 356.02 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-72-5740 | General Supplies | 2.73 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-73-5511 | Telephone | 135.85 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-74-5320 | Travel & Training | 404.63 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-74-5320 | Travel & Training | 645.00 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-74-5320 | Travel & Training | 1,549.47 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-74-5511 | Telephone | 177.42 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-74-5570 | Software Licensing & Support | 22.99 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-74-5570 | Software Licensing & Support | 629.53 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-74-5750 | Gasoline, Oil, & Tires | 10.00 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-74-5750 | Gasoline, Oil, & Tires | 93.69 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-74-5750 | Gasoline, Oil, & Tires | 97.95 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-75-5740 | General Supplies | 26.00 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-76-5320 | Travel & Training | 1,220.84 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-77-5320 | Travel & Training | 925.38 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-77-5511 | Telephone | 11.14 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-81-5330 | Meetings | 7.99 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-81-5330 | Meetings | 85.41 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-81-5721 | Special Department Supplies | 22.03 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-81-5721 | Special Department Supplies | 74.80 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-81-5721 | Special Department Supplies | 110.04 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-81-5721 | Special Department Supplies | 65.20 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-81-5721 | Special Department Supplies | 27.52 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-81-5723 | Event/Program Costs | 15.49 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-81-5723 | Event/Program Costs | 71.75 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-81-5723 | Event/Program Costs | 24.55 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-81-5723 | Event/Program Costs | 9.91 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-81-5723 | Event/Program Costs | 28.63 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-81-5723 | Event/Program Costs | 60.23 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-81-5723 | Event/Program Costs | 44.10 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-81-5723 | Event/Program Costs | 66.92 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-81-5723 | Event/Program Costs | 378.00 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-81-5723 | Event/Program Costs | 134.20 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-81-5740 | General Supplies | 7.70 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-81-5740 | General Supplies | 23.98 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-81-5740 | General Supplies | 163.72 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-81-5740 | General Supplies | 16.34 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-81-5740 | General Supplies | 25.63 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-81-5740 | General Supplies | 8.81 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-81-5740 | General Supplies | 30.00 |

Warrant Register

Payment Dates: 12/8/2024 - 12/8/2024

| Payment Number | Payment Date | Payable Number | Payable Date | Description (Payable) | Account Number | Account Name | Amount |
|----------------|--------------|----------------|--------------|-----------------------|----------------|-----------------------------|----------|
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-81-5740 | General Supplies | 11.61 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-81-5740 | General Supplies | 123.84 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-81-5740 | General Supplies | 31.40 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-81-5740 | General Supplies | 19.82 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-82-5320 | Travel & Training | 50.00 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-82-5320 | Travel & Training | 150.00 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-82-5330 | Meetings | 43.66 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-82-5330 | Meetings | 24.99 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-82-5330 | Meetings | 128.00 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-82-5400 | Contract Services - General | 27.07 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-82-5470 | Historical Preservation | 1,189.91 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-82-5470 | Historical Preservation | 492.39 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-82-5723 | Event/Program Costs | -118.93 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-82-5723 | Event/Program Costs | 36.37 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-82-5723 | Event/Program Costs | 61.50 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-82-5723 | Event/Program Costs | 174.08 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-82-5723 | Event/Program Costs | 163.96 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-82-5723 | Event/Program Costs | 335.33 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-82-5723 | Event/Program Costs | 50.00 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-82-5723 | Event/Program Costs | 27.56 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-82-5723 | Event/Program Costs | 44.04 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-82-5723 | Event/Program Costs | 267.91 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-82-5723 | Event/Program Costs | 186.18 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-82-5723 | Event/Program Costs | 270.05 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-82-5723 | Event/Program Costs | 43.86 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-82-5723 | Event/Program Costs | 1,956.00 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-82-5723 | Event/Program Costs | 37.17 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-82-5723 | Event/Program Costs | 160.36 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-82-5723 | Event/Program Costs | 75.21 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-82-5723 | Event/Program Costs | 146.90 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-82-5723 | Event/Program Costs | 34.55 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-82-5723 | Event/Program Costs | 959.13 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-82-5723 | Event/Program Costs | 960.00 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-82-5723 | Event/Program Costs | 139.84 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-82-5723 | Event/Program Costs | 117.84 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-82-5723 | Event/Program Costs | 110.16 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-82-5723 | Event/Program Costs | 134.62 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-82-5723 | Event/Program Costs | 105.80 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-82-5723 | Event/Program Costs | 104.65 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-82-5723 | Event/Program Costs | 105.24 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-82-5723 | Event/Program Costs | 74.82 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-82-5723 | Event/Program Costs | 147.30 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-82-5723 | Event/Program Costs | 5.61 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-82-5723 | Event/Program Costs | 127.61 |

Warrant Register

Payment Dates: 12/8/2024 - 12/8/2024

| Payment Number | Payment Date | Payable Number | Payable Date | Description (Payable) | Account Number | Account Name | Amount |
|----------------|--------------|----------------|--------------|-----------------------|----------------|---------------------|--------|
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-82-5723 | Event/Program Costs | 420.98 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-82-5723 | Event/Program Costs | 127.83 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-82-5723 | Event/Program Costs | 16.64 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-82-5740 | General Supplies | 1.99 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-82-5740 | General Supplies | 15.99 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-82-5740 | General Supplies | 9.99 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-82-5740 | General Supplies | 38.58 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-82-5740 | General Supplies | 18.70 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-82-5740 | General Supplies | 43.06 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-82-5740 | General Supplies | 28.53 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-82-5740 | General Supplies | 38.05 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-82-5740 | General Supplies | 4.18 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-83-5310 | Dues & Memberships | 89.00 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-83-5511 | Telephone | 248.01 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-83-5723 | Event/Program Costs | 139.81 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-83-5723 | Event/Program Costs | 44.76 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-83-5723 | Event/Program Costs | 9.65 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-83-5723 | Event/Program Costs | 29.74 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-83-5723 | Event/Program Costs | 11.01 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-83-5723 | Event/Program Costs | 74.93 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-83-5723 | Event/Program Costs | -31.41 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-83-5723 | Event/Program Costs | 13.98 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-83-5723 | Event/Program Costs | 87.71 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-83-5723 | Event/Program Costs | 11.47 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-83-5723 | Event/Program Costs | 85.30 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-83-5723 | Event/Program Costs | 21.46 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-83-5723 | Event/Program Costs | 104.01 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-83-5723 | Event/Program Costs | 71.48 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-83-5723 | Event/Program Costs | 58.21 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-83-5723 | Event/Program Costs | 58.25 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-83-5723 | Event/Program Costs | 19.85 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-83-5723 | Event/Program Costs | 59.27 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-83-5723 | Event/Program Costs | 19.85 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-83-5723 | Event/Program Costs | 9.91 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-83-5723 | Event/Program Costs | 19.83 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-83-5723 | Event/Program Costs | 46.23 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-83-5723 | Event/Program Costs | 13.21 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-83-5723 | Event/Program Costs | 12.16 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-83-5740 | General Supplies | 11.01 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-83-5740 | General Supplies | 22.04 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-83-5740 | General Supplies | 8.81 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-83-5740 | General Supplies | 24.80 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-83-5740 | General Supplies | 130.75 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-83-5740 | General Supplies | 66.25 |

Warrant Register

Payment Dates: 12/8/2024 - 12/8/2024

| Payment Number | Payment Date | Payable Number | Payable Date | Description (Payable) | Account Number | Account Name | Amount |
|----------------|--------------|----------------|--------------|-----------------------|----------------|--------------------------------|----------|
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-83-5740 | General Supplies | 238.11 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-83-5740 | General Supplies | 44.09 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-83-5740 | General Supplies | 80.55 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-83-5740 | General Supplies | 82.68 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-91-5310 | Dues & Memberships | 49.34 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-91-5320 | Travel & Training | 21.99 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-91-5320 | Travel & Training | 11.99 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-91-5320 | Travel & Training | 318.95 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-91-5511 | Telephone | 723.02 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-91-5511 | Telephone | 186.30 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-91-5750 | Gasoline, Oil, & Tires | 39.28 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-91-5750 | Gasoline, Oil, & Tires | 30.00 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-92-5511 | Telephone/Data | 227.87 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-92-5740 | General Supplies | 900.00 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-92-5740 | General Supplies | -99.20 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-92-5740 | General Supplies | 24.24 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-92-5740 | General Supplies | 83.75 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-92-5740 | General Supplies | 99.20 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-92-5740 | General Supplies | 9.79 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-92-5740 | General Supplies | 38.58 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-92-5740 | General Supplies | 248.89 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-94-5310 | Dues & Memberships | 49.34 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-94-5511 | Telephone/Data | 83.14 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-94-5530 | Lawn Care Services | 492.51 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-94-5531 | Arborist Services | 2,956.50 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-94-5740 | General Supplies | 88.18 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-94-5740 | General Supplies | 55.08 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-94-5740 | General Supplies | 79.18 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-94-5740 | General Supplies | 62.71 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-95-5310 | Dues & Memberships | 49.34 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-95-5320 | Travel & Training | 12.00 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-95-5320 | Travel & Training | 12.00 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-95-5320 | Travel & Training | 18.86 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-95-5320 | Travel & Training | 17.88 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-95-5330 | Meetings | 43.00 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-95-5330 | Meetings | 44.00 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-95-5511 | Telephone/Data | 79.27 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-95-5511 | Telephone/Data | 249.42 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-95-5582 | Public Right of Way Maintan... | 1,234.80 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-95-5582 | Public Right of Way Maintan... | 1,289.88 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-95-5740 | General Supplies | 66.17 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-95-5740 | General Supplies | 57.29 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 100-95-5740 | General Supplies | 87.10 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 201-40-5723 | Food Distribution Costs | 1,519.82 |

Warrant Register

Payment Dates: 12/8/2024 - 12/8/2024

| Payment Number | Payment Date | Payable Number | Payable Date | Description (Payable) | Account Number | Account Name | Amount |
|--|--------------|----------------|--------------|-----------------------|----------------|--------------------------------|------------------|
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 400-40-5896 | Facilities Capital Improvement | 14.98 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 400-40-5896 | Facilities Capital Improvement | 210.00 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 400-40-5896 | Facilities Capital Improvement | 14.02 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 400-40-5896 | Facilities Capital Improvement | 52.63 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 400-40-5896 | Facilities Capital Improvement | 174.20 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 400-40-5896 | Facilities Capital Improvement | 26.42 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 400-40-5896 | Facilities Capital Improvement | 210.00 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 400-40-5896 | Facilities Capital Improvement | 253.01 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 400-40-5896 | Facilities Capital Improvement | 820.10 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 400-40-5896 | Facilities Capital Improvement | 210.00 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 400-40-5896 | Facilities Capital Improvement | 121.31 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 500-40-5310 | Dues & Memberships | 148.65 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 500-40-5310 | Dues & Memberships | 49.33 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 500-40-5330 | Meetings | 36.35 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 500-40-5511 | Telephone/Data | 415.70 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 500-40-5511 | Telephone/Data | 139.98 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 500-40-5721 | Special Department Supplies | 748.61 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 500-40-5721 | Special Department Supplies | 1,027.61 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 500-40-5740 | General Supplies | 41.39 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 500-40-5740 | General Supplies | 11.00 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 500-40-5740 | General Supplies | 383.60 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 500-40-5740 | General Supplies | 65.94 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 500-40-5740 | General Supplies | 126.36 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 601-40-5310 | Dues & Memberships | 30.00 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 601-40-5320 | Travel & Training | 75.00 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 601-40-5320 | Travel & Training | 45.00 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 601-40-5320 | Travel & Training | 0.95 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 601-40-5400 | Contract Services - General | 938.59 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 601-40-5511 | Telephone | 41.57 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 601-40-5540 | Vehicle Maintenance | 853.32 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 601-40-5540 | Vehicle Maintenance | 28.62 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 601-40-5540 | Vehicle Maintenance | 21.99 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 601-40-5540 | Vehicle Maintenance | 247.94 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 601-40-5542 | Vehicle Body Work Services | 600.00 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 601-40-5730 | Uniforms | 13.05 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 601-40-5740 | General Supplies | 88.26 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 601-40-5740 | General Supplies | 429.98 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 601-40-5740 | General Supplies | 482.73 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 601-40-5740 | General Supplies | 23.54 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 601-40-5840 | Capital Outlay | 303.19 |
| DFT0013613 | 12/08/2024 | 11302024 | 12/08/2024 | P-Card WF Statement | 601-40-5842 | Vehicles & Large Equipment | 1,500.00 |
| Vendor 5657 - Wells Fargo Bank, N.A. (114) Total: | | | | | | | 62,193.73 |
| Grand Total: | | | | | | | 62,193.73 |

Report Summary

Fund Summary

| Fund | Payment Amount |
|-----------------------------|------------------|
| 100 - General Fund | 49,648.99 |
| 201 - HCDA Grant | 1,519.82 |
| 400 - Capital Improvement | 2,106.67 |
| 500 - Water Operations Fund | 3,194.52 |
| 601 - Vehicle and Equipment | 5,723.73 |
| Grand Total: | 62,193.73 |

Account Summary

| Account Number | Account Name | Payment Amount |
|----------------|-----------------------------|----------------|
| 100-13001 | Accrued Accounts Recei... | 242.07 |
| 100-41-5321 | Council Development - ... | 550.00 |
| 100-41-5330 | Meetings | 15.99 |
| 100-41-5511 | Telephone | 140.66 |
| 100-43-5320 | Travel & Training | 342.03 |
| 100-44-5400 | Contract Services - Gene... | 2,137.86 |
| 100-44-5511 | Telephone | 38.01 |
| 100-44-5740 | General Supplies | 323.99 |
| 100-45-5310 | Dues & Memberships | 692.53 |
| 100-45-5320 | Travel & Training | 304.00 |
| 100-45-5400 | Contract Services - Gene... | 175.50 |
| 100-46-5320 | Travel & Training | 1,004.63 |
| 100-46-5350 | Employee Recognition | 2,606.20 |
| 100-46-5400 | Contract Services - Gene... | 404.22 |
| 100-46-5425 | Medical Services | 39.98 |
| 100-46-5740 | General Supplies | 229.93 |
| 100-47-5630 | Media Services | 250.00 |
| 100-47-5740 | General Supplies | 52.02 |
| 100-51-5511 | Telephone/Internet | 4,313.45 |
| 100-52-5570 | Software Licensing & Su... | 629.53 |
| 100-52-5740 | General Supplies | 739.02 |
| 100-53-5310 | Dues & Memberships | 150.00 |
| 100-53-5740 | General Supplies | 122.76 |
| 100-61-5740 | General Supplies | 43.00 |
| 100-62-5740 | General Supplies | 53.51 |
| 100-63-5320 | Travel & Training | 54.00 |
| 100-63-5740 | General Supplies | 81.58 |
| 100-71-5740 | General Supplies | 1,198.77 |
| 100-72-5320 | Travel & Training | 1,209.08 |
| 100-72-5511 | Telephone | 1,512.74 |
| 100-72-5721 | Special Department Supp.. | 356.02 |

Account Summary

| Account Number | Account Name | Payment Amount |
|----------------|-----------------------------|----------------|
| 100-72-5740 | General Supplies | 2.73 |
| 100-73-5511 | Telephone | 135.85 |
| 100-74-5320 | Travel & Training | 2,599.10 |
| 100-74-5511 | Telephone | 177.42 |
| 100-74-5570 | Software Licensing & Su... | 652.52 |
| 100-74-5750 | Gasoline, Oil, & Tires | 201.64 |
| 100-75-5740 | General Supplies | 26.00 |
| 100-76-5320 | Travel & Training | 1,220.84 |
| 100-77-5320 | Travel & Training | 925.38 |
| 100-77-5511 | Telephone | 11.14 |
| 100-81-5330 | Meetings | 93.40 |
| 100-81-5721 | Special Department Supp.. | 299.59 |
| 100-81-5723 | Event/Program Costs | 833.78 |
| 100-81-5740 | General Supplies | 462.85 |
| 100-82-5320 | Travel & Training | 200.00 |
| 100-82-5330 | Meetings | 196.65 |
| 100-82-5400 | Contract Services - Gene... | 27.07 |
| 100-82-5470 | Historical Preservation | 1,682.30 |
| 100-82-5723 | Event/Program Costs | 7,610.17 |
| 100-82-5740 | General Supplies | 199.07 |
| 100-83-5310 | Dues & Memberships | 89.00 |
| 100-83-5511 | Telephone | 248.01 |
| 100-83-5723 | Event/Program Costs | 990.67 |
| 100-83-5740 | General Supplies | 709.09 |
| 100-91-5310 | Dues & Memberships | 49.34 |
| 100-91-5320 | Travel & Training | 352.93 |
| 100-91-5511 | Telephone | 909.32 |
| 100-91-5750 | Gasoline, Oil, & Tires | 69.28 |
| 100-92-5511 | Telephone/Data | 227.87 |
| 100-92-5740 | General Supplies | 1,305.25 |
| 100-94-5310 | Dues & Memberships | 49.34 |
| 100-94-5511 | Telephone/Data | 83.14 |
| 100-94-5530 | Lawn Care Services | 492.51 |
| 100-94-5531 | Arborist Services | 2,956.50 |
| 100-94-5740 | General Supplies | 285.15 |
| 100-95-5310 | Dues & Memberships | 49.34 |
| 100-95-5320 | Travel & Training | 60.74 |
| 100-95-5330 | Meetings | 87.00 |
| 100-95-5511 | Telephone/Data | 328.69 |
| 100-95-5582 | Public Right of Way Main.. | 2,524.68 |
| 100-95-5740 | General Supplies | 210.56 |
| 201-40-5723 | Food Distribution Costs | 1,519.82 |

Account Summary

| Account Number | Account Name | Payment Amount |
|----------------|------------------------------|------------------|
| 400-40-5896 | Facilities Capital Improv... | 2,106.67 |
| 500-40-5310 | Dues & Memberships | 197.98 |
| 500-40-5330 | Meetings | 36.35 |
| 500-40-5511 | Telephone/Data | 555.68 |
| 500-40-5721 | Special Department Supp.. | 1,776.22 |
| 500-40-5740 | General Supplies | 628.29 |
| 601-40-5310 | Dues & Memberships | 30.00 |
| 601-40-5320 | Travel & Training | 120.95 |
| 601-40-5400 | Contract Services - Gene... | 938.59 |
| 601-40-5511 | Telephone | 41.57 |
| 601-40-5540 | Vehicle Maintenance | 1,151.87 |
| 601-40-5542 | Vehicle Body Work Servi... | 600.00 |
| 601-40-5730 | Uniforms | 13.05 |
| 601-40-5740 | General Supplies | 1,024.51 |
| 601-40-5840 | Capital Outlay | 303.19 |
| 601-40-5842 | Vehicles & Large Equipm... | 1,500.00 |
| | Grand Total: | 62,193.73 |

Project Account Summary

| Project Account Key | Payment Amount |
|---------------------|---------------------|
| **None** | 50,086.09 |
| 804 | 147.30 |
| 805 | 3,411.87 |
| 806 | 167.54 |
| 807 | 303.49 |
| 808 | 478.30 |
| 809 | 660.84 |
| 812 | 960.00 |
| 813 | 368.18 |
| 814 | 399.95 |
| 818 | 1,583.68 |
| 8201A | 1,519.82 |
| 90.19004.CIPR.113 | 2,106.67 |
| | Grand Total: |
| | 62,193.73 |

Authorization Signatures

STAFF REPORT

Verify accuracy of the Warrant Register.

Dated

Finance Director

City Manager



City of Signal Hill

Warrant Register

By Vendor Name

Payable Dates 11/18/2024 - 11/19/2024 Payment Dates 12/10/2024 - 12/10/2024

| Payment Number | Payment Date | Payable Number | Payable Date | Description (Payable) | Account Number | Account Name | Amount |
|--|--------------|----------------|--------------|------------------------------|----------------|------------------|---------------|
| Vendor: 0377 - CITY OF LONG BEACH | | | | | | | |
| DFT0013410 | 12/10/2024 | 1784-111924 | 11/19/2024 | WATER SVCS - 6475 ORANGE AVE | 100-92-5512 | Utility Services | 78.10 |
| DFT0013411 | 12/10/2024 | 7236-111924 | 11/19/2024 | GAS SVCS - 2745 WALNUT AVE | 100-92-5512 | Utility Services | 205.09 |
| DFT0013412 | 12/10/2024 | 8906-111924 | 11/19/2024 | GAS SVCS - 2175 CHERRY AVE | 100-92-5512 | Utility Services | 79.03 |
| DFT0013413 | 12/10/2024 | 4016-111824 | 11/18/2024 | GAS SVCS - 1919 E HILL ST | 100-92-5512 | Utility Services | 15.78 |
| DFT0013414 | 12/10/2024 | 8237-111824 | 11/18/2024 | GAS SVCS - 2175 E 28TH ST | 100-92-5512 | Utility Services | 18.94 |
| DFT0013415 | 12/10/2024 | 8387-111824 | 11/18/2024 | WATER SVCS - 6059 CHERRY AVE | 100-92-5512 | Utility Services | 29.80 |
| DFT0013416 | 12/10/2024 | 9816-111824 | 11/18/2024 | GAS SVCS - 1780 E HILL ST | 100-92-5512 | Utility Services | 99.54 |
| Vendor 0377 - CITY OF LONG BEACH Total: | | | | | | | 526.28 |
| Grand Total: | | | | | | | 526.28 |

Report Summary

Fund Summary

| Fund | Payment Amount |
|---------------------|----------------|
| 100 - General Fund | <u>526.28</u> |
| Grand Total: | 526.28 |

Account Summary

| Account Number | Account Name | Payment Amount |
|---------------------|------------------|----------------|
| 100-92-5512 | Utility Services | <u>526.28</u> |
| Grand Total: | | 526.28 |

Project Account Summary

| Project Account Key | Payment Amount |
|---------------------|----------------|
| **None** | <u>526.28</u> |
| Grand Total: | 526.28 |

Authorization Signatures

STAFF REPORT

Verify accuracy of the Warrant Register.

Dated

Finance Director

City Manager



City of Signal Hill

Warrant Register

By Vendor Name

Payment Dates 12/6/2024 - 12/6/2024

| Payment Number | Payment Date | Payable Number | Payable Date | Description (Payable) | Account Number | Account Name | Amount |
|---|--------------|----------------|--------------|-----------------------|----------------|---|--------------|
| Vendor: 1318 - PITNEY BOWES GLOBAL FINANCIAL SRVCS LLC | | | | | | | |
| DFT0013409 | 12/06/2024 | 1026374405 | 11/06/2024 | SUPPLIES - TAPE | 100-51-5720 | Postage | 73.19 |
| | | | | | | Vendor 1318 - PITNEY BOWES GLOBAL FINANCIAL SRVCS LLC Total: | 73.19 |
| | | | | | | Grand Total: | 73.19 |

Report Summary

Fund Summary

| Fund | Payment Amount |
|---------------------|----------------|
| 100 - General Fund | <u>73.19</u> |
| Grand Total: | 73.19 |

Account Summary

| Account Number | Account Name | Payment Amount |
|---------------------|--------------|----------------|
| 100-51-5720 | Postage | <u>73.19</u> |
| Grand Total: | | 73.19 |

Project Account Summary

| Project Account Key | Payment Amount |
|---------------------|----------------|
| **None** | <u>73.19</u> |
| Grand Total: | 73.19 |

Authorization Signatures

STAFF REPORT

Verify accuracy of the Warrant Register.

Dated

Finance Director

City Manager



City of Signal Hill

Warrant Register

By Vendor Name

Payment Dates 12/12/2024 - 12/12/2024

| Payment Number | Payment Date | Payable Number | Payable Date | Description (Payable) | Account Number | Account Name | Amount |
|--|--------------|----------------|--------------|---|----------------|--------------------------------|------------------|
| Vendor: 8639 - RRM DESIGN GROUP, A CALIFORNIA CORPORATION | | | | | | | |
| 119399 | 12/12/2024 | 3090-01-0824 | 09/18/2024 | PROFESSIONAL SVCS: CITY HALL RENOVATION | 400-40-5896 | Facilities Capital Improvement | 36,561.31 |
| 119399 | 12/12/2024 | 3090-01-0924 | 10/17/2024 | PROFESSIONAL SVCS: CITY HALL RENOVATION | 400-40-5896 | Facilities Capital Improvement | 7,510.00 |
| 119399 | 12/12/2024 | 3090-01-1024 | 11/14/2024 | PROFESSIONAL SVCS: CITY HALL RENOVATION | 400-40-5896 | Facilities Capital Improvement | 5,340.00 |
| Vendor 8639 - RRM DESIGN GROUP, A CALIFORNIA CORPORATION Total: | | | | | | | 49,411.31 |
| Grand Total: | | | | | | | 49,411.31 |

Report Summary

Fund Summary

| Fund | Payment Amount |
|---------------------------|------------------|
| 400 - Capital Improvement | <u>49,411.31</u> |
| Grand Total: | 49,411.31 |

Account Summary

| Account Number | Account Name | Payment Amount |
|---------------------|------------------------------|------------------|
| 400-40-5896 | Facilities Capital Improv... | <u>49,411.31</u> |
| Grand Total: | | 49,411.31 |

Project Account Summary

| Project Account Key | Payment Amount |
|---------------------|------------------|
| 90.19004.CIPR.113 | <u>49,411.31</u> |
| Grand Total: | 49,411.31 |

Authorization Signatures

STAFF REPORT

Verify accuracy of the Warrant Register.

Dated

Finance Director

City Manager



City of Signal Hill

Warrant Register

By Vendor Name

Payment Dates 12/4/2024 - 12/10/2024

| Payment Number | Payment Date | Payable Number | Payable Date | Description (Payable) | Account Number | Account Name | Amount |
|--|--------------|----------------|--------------|----------------------------|----------------|-----------------------------|------------------|
| Vendor: 0464 - SOUTHERN CALIFORNIA EDISON | | | | | | | |
| DFT0013404 | 12/09/2024 | 1820-112624 | 11/26/2024 | ELECTRIC SERVICE: NOV 2024 | 100-47-5512 | Utility Services | 2,035.27 |
| DFT0013405 | 12/09/2024 | 9772-112524 | 11/25/2024 | ELECTRIC SERVICE: OCT 2024 | 100-13001 | Accrued Accounts Receivable | -55.15 |
| DFT0013405 | 12/09/2024 | 9772-112524 | 11/25/2024 | ELECTRIC SERVICE: OCT 2024 | 100-92-5512 | Utility Services | 15,696.32 |
| DFT0013405 | 12/09/2024 | 9772-112524 | 11/25/2024 | ELECTRIC SERVICE: OCT 2024 | 100-94-5512 | Utility Services | -508.59 |
| DFT0013405 | 12/09/2024 | 9772-112524 | 11/25/2024 | ELECTRIC SERVICE: OCT 2024 | 100-95-5510 | Electricity | 16,448.03 |
| DFT0013405 | 12/09/2024 | 9772-112524 | 11/25/2024 | ELECTRIC SERVICE: OCT 2024 | 100-95-5512 | Utility Services | 987.06 |
| DFT0013405 | 12/09/2024 | 9772-112524 | 11/25/2024 | ELECTRIC SERVICE: OCT 2024 | 260-40-5512 | Utility Services | -159.49 |
| DFT0013405 | 12/09/2024 | 9772-112524 | 11/25/2024 | ELECTRIC SERVICE: OCT 2024 | 500-40-5512 | Utility Services | 16,516.74 |
| DFT0013406 | 12/04/2024 | 8542-112224 | 11/22/2024 | ELECTRIC SERVICE: NOV 2024 | 100-94-5512 | Utility Services | 35.02 |
| DFT0013417 | 12/10/2024 | 1222-112724 | 11/27/2024 | ELECTRIC SERVICE: NOV 2024 | 500-40-5512 | Utility Services | 2,454.04 |
| DFT0013418 | 12/10/2024 | 5614-112724 | 11/27/2024 | ELECTRIC SERVICE: NOV 2024 | 100-92-5512 | Utility Services | 3,736.21 |
| Vendor 0464 - SOUTHERN CALIFORNIA EDISON Total: | | | | | | | 57,185.46 |
| Grand Total: | | | | | | | 57,185.46 |

Report Summary

Fund Summary

| Fund | Payment Amount |
|------------------------------|------------------|
| 100 - General Fund | 38,374.17 |
| 260 - Lighting and Landscape | -159.49 |
| 500 - Water Operations Fund | 18,970.78 |
| Grand Total: | 57,185.46 |

Account Summary

| Account Number | Account Name | Payment Amount |
|---------------------|---------------------------|------------------|
| 100-13001 | Accrued Accounts Recei... | -55.15 |
| 100-47-5512 | Utility Services | 2,035.27 |
| 100-92-5512 | Utility Services | 19,432.53 |
| 100-94-5512 | Utility Services | -473.57 |
| 100-95-5510 | Electricity | 16,448.03 |
| 100-95-5512 | Utility Services | 987.06 |
| 260-40-5512 | Utility Services | -159.49 |
| 500-40-5512 | Utility Services | 18,970.78 |
| Grand Total: | | 57,185.46 |

Project Account Summary

| Project Account Key | Payment Amount |
|---------------------|------------------|
| **None** | 57,185.46 |
| Grand Total: | 57,185.46 |

Authorization Signatures

STAFF REPORT

Verify accuracy of the Warrant Register.

Dated

Finance Director

City Manager



City of Signal Hill

Warrant Register

By Vendor Name

Payment Dates 12/16/2024 - 12/16/2024

| Payment Number | Payment Date | Payable Number | Payable Date | Description (Payable) | Account Number | Account Name | Amount |
|---|--------------|----------------|--------------|----------------------------------|----------------|-----------------------------|------------------|
| Vendor: 7313 - CITY OF SIGNAL HILL | | | | | | | |
| DFT0013403 | 12/16/2024 | 11302024 | 12/09/2024 | MONTHLY WATER CHARGES - NOV 2024 | 100-13001 | Accrued Accounts Receivable | 1,275.48 |
| DFT0013403 | 12/16/2024 | 11302024 | 12/09/2024 | MONTHLY WATER CHARGES - NOV 2024 | 100-47-5512 | Utility Services | 25.76 |
| DFT0013403 | 12/16/2024 | 11302024 | 12/09/2024 | MONTHLY WATER CHARGES - NOV 2024 | 100-92-5512 | Utility Services | 6,248.83 |
| DFT0013403 | 12/16/2024 | 11302024 | 12/09/2024 | MONTHLY WATER CHARGES - NOV 2024 | 100-94-5512 | Utility Services | 18,505.95 |
| DFT0013403 | 12/16/2024 | 11302024 | 12/09/2024 | MONTHLY WATER CHARGES - NOV 2024 | 260-40-5512 | Utility Services | 2,052.39 |
| DFT0013403 | 12/16/2024 | 11302024 | 12/09/2024 | MONTHLY WATER CHARGES - NOV 2024 | 500-40-5512 | Utility Services | 314.05 |
| Vendor 7313 - CITY OF SIGNAL HILL Total: | | | | | | | 28,422.46 |
| Grand Total: | | | | | | | 28,422.46 |

Report Summary

Fund Summary

| Fund | Payment Amount |
|------------------------------|------------------|
| 100 - General Fund | 26,056.02 |
| 260 - Lighting and Landscape | 2,052.39 |
| 500 - Water Operations Fund | 314.05 |
| Grand Total: | 28,422.46 |

Account Summary

| Account Number | Account Name | Payment Amount |
|---------------------|---------------------------|------------------|
| 100-13001 | Accrued Accounts Recei... | 1,275.48 |
| 100-47-5512 | Utility Services | 25.76 |
| 100-92-5512 | Utility Services | 6,248.83 |
| 100-94-5512 | Utility Services | 18,505.95 |
| 260-40-5512 | Utility Services | 2,052.39 |
| 500-40-5512 | Utility Services | 314.05 |
| Grand Total: | | 28,422.46 |

Project Account Summary

| Project Account Key | Payment Amount |
|---------------------|------------------|
| **None** | 28,422.46 |
| Grand Total: | 28,422.46 |

Authorization Signatures

STAFF REPORT

Verify accuracy of the Warrant Register.

Dated

Finance Director

City Manager



City of Signal Hill

Warrant Register

By Vendor Name

Payment Dates 1/14/2025 - 1/14/2025

| Payment Number | Payment Date | Payable Number | Payable Date | Description (Payable) | Account Number | Account Name | Amount |
|--|--------------|----------------|--------------|--|----------------|-----------------------------|-----------------|
| Vendor: 9541 - 1ST JON INC | | | | | | | |
| 119455 | 01/14/2025 | 124417 | 10/08/2024 | CALIFORNIA AVE IMPROVEMENT: FENCE INSTALLATION | 400-40-5894 | Street Capital Improvements | 469.22 |
| 119455 | 01/14/2025 | 125439 | 11/05/2024 | CALIFORNIA AVE IMPROVEMENT: FENCE INSTALLATION | 400-40-5894 | Street Capital Improvements | 469.22 |
| 119455 | 01/14/2025 | 126381 | 12/03/2024 | CALIFORNIA AVE IMPROVEMENT: FENCE INSTALLATION | 400-40-5894 | Street Capital Improvements | 469.22 |
| Vendor 9541 - 1ST JON INC Total: | | | | | | | 1,407.66 |
| Vendor: 0007 - ABC PRESS | | | | | | | |
| 119456 | 01/14/2025 | 240558 | 12/11/2024 | ENVELOPES - FINANCE | 100-51-5710 | Office Supplies | 163.17 |
| Vendor 0007 - ABC PRESS Total: | | | | | | | 163.17 |
| Vendor: 8416 - ADRIAN JIMENEZ | | | | | | | |
| 119457 | 01/14/2025 | 10072024 | 10/07/2024 | REIMBURSEMENT: TACTICAL TRAINING | 100-72-5320 | Travel & Training | 8.00 |
| Vendor 8416 - ADRIAN JIMENEZ Total: | | | | | | | 8.00 |
| Vendor: 9257 - ANTHONY QUINTERO | | | | | | | |
| 119458 | 01/14/2025 | 11132024 | 11/23/2024 | REMBURSEMENT: COURT APPEARANCE | 100-72-5320 | Travel & Training | 285.34 |
| Vendor 9257 - ANTHONY QUINTERO Total: | | | | | | | 285.34 |
| Vendor: 8306 - APEX TRANSLATIONS, INC. | | | | | | | |
| 119459 | 01/14/2025 | 68850 | 10/05/2024 | TRANSLATION SVCS | 100-77-5420 | Professional Services | 757.91 |
| Vendor 8306 - APEX TRANSLATIONS, INC. Total: | | | | | | | 757.91 |
| Vendor: 1008 - ASSOCIATED SOILS ENGINEERING | | | | | | | |
| 119460 | 01/14/2025 | 48352 | 11/30/2024 | MATERIAL TESTING FOR HILLBROOK PARK | 400-40-5895 | Park Capital Improvements | 960.00 |
| Vendor 1008 - ASSOCIATED SOILS ENGINEERING Total: | | | | | | | 960.00 |
| Vendor: 5580 - AYDA GHEBREZGHI | | | | | | | |
| 119461 | 01/14/2025 | 12232024 | 12/23/2024 | CIVIL SVC COMMISSIONER REIMBURSEMENT: 2ND QTR | 100-46-5150 | Commission Meetings | 225.00 |
| Vendor 5580 - AYDA GHEBREZGHI Total: | | | | | | | 225.00 |

| Warrant Register | | | | | | | Payment Dates: 1/14/2025 - 1/14/2025 |
|---|--------------|----------------|--------------|--|----------------|-----------------------------|--------------------------------------|
| Payment Number | Payment Date | Payable Number | Payable Date | Description (Payable) | Account Number | Account Name | Amount |
| Vendor: 8886 - B SAFE PLAYGROUND INSPECTION SERVICES, INC. | | | | | | | |
| 119462 | 01/14/2025 | 24-0370 | 12/17/2024 | HILLBROOK PARK: IMPACT TEST AND INSPECTION | 100-94-5400 | Contract Services - General | 1,500.00 |
| Vendor 8886 - B SAFE PLAYGROUND INSPECTION SERVICES, INC. Total: | | | | | | | 1,500.00 |
| Vendor: 1427 - BIXBY KNOLLS CAR WASH | | | | | | | |
| 119463 | 01/14/2025 | 08312024 | 08/31/2024 | CAR WASH SVCS: AUG 2024 | 601-40-5540 | Vehicle Maintenance | 188.91 |
| Vendor 1427 - BIXBY KNOLLS CAR WASH Total: | | | | | | | 188.91 |
| Vendor: 1811 - BLACK & WHITE EMERGENCY | | | | | | | |
| 119464 | 01/14/2025 | 5640 | 09/18/2024 | VEHICLE MAINT: UNIT #730 | 601-40-5540 | Vehicle Maintenance | 200.00 |
| Vendor 1811 - BLACK & WHITE EMERGENCY Total: | | | | | | | 200.00 |
| Vendor: 4368 - BROADWAY LOCKSMITH SHOP | | | | | | | |
| 119465 | 01/14/2025 | 0000142195 | 11/19/2024 | PUBLIC WORKS SUPPLIES | 100-92-5740 | General Supplies | 24.21 |
| Vendor 4368 - BROADWAY LOCKSMITH SHOP Total: | | | | | | | 24.21 |
| Vendor: 8906 - CABLEGUYS CORPORATION | | | | | | | |
| 119466 | 01/14/2025 | 483733 | 10/30/2024 | CITYWIDE WIFI CABLING - ACCESS POINTS | 100-52-5840 | Capital Outlay | 248.83 |
| 119466 | 01/14/2025 | 483733 | 10/30/2024 | CITYWIDE WIFI CABLING - ACCESS POINTS | 100-52-5840 | Capital Outlay | 1,351.17 |
| Vendor 8906 - CABLEGUYS CORPORATION Total: | | | | | | | 1,600.00 |
| Vendor: 0471 - CALIF DEPT JUSTICE | | | | | | | |
| 119467 | 01/14/2025 | 781243 | 12/04/2024 | FINGERPRINT APPS: NOV 2024 | 100-46-5400 | Contract Services - General | 96.00 |
| Vendor 0471 - CALIF DEPT JUSTICE Total: | | | | | | | 96.00 |
| Vendor: 8817 - CANON FINANCIAL SERVICES, INC. | | | | | | | |
| 119468 | 01/14/2025 | 37166612 | 12/13/2024 | COPIER LEASE: DEC 2024 | 100-51-5552 | Rental/Lease of Equipment | 1,561.97 |
| Vendor 8817 - CANON FINANCIAL SERVICES, INC. Total: | | | | | | | 1,561.97 |
| Vendor: 9467 - CLIPA, LLC | | | | | | | |
| 119469 | 01/14/2025 | 112124 | 11/22/2024 | 100TH: TREE LIGHTING SNOW MACHINE | 100-82-5470 | Historical Preservation | 250.00 |
| Vendor 9467 - CLIPA, LLC Total: | | | | | | | 250.00 |
| Vendor: 2009 - COUNTY OF LOS ANGELES | | | | | | | |
| 119470 | 01/14/2025 | IN1421351 | 11/13/2024 | ANNUAL BACKFLOW FEE: 3315 GUNDRY AVE | 500-40-5400 | Contract Services - General | 37.00 |
| 119470 | 01/14/2025 | IN1425455 | 11/13/2024 | ANNUAL BACKFLOW FEE: 6065 CHERRY AVE | 500-40-5400 | Contract Services - General | 37.00 |
| 119470 | 01/14/2025 | IN1425456 | 11/13/2024 | ANNUAL BACKFLOW FEE: 6476 ORANGE AVE | 500-40-5400 | Contract Services - General | 37.00 |
| 119470 | 01/14/2025 | IN1425457 | 11/13/2024 | ANNUAL BACKFLOW FEE: TEMPLE & WALL | 500-40-5400 | Contract Services - General | 37.00 |
| 119470 | 01/14/2025 | IN1425458 | 11/13/2024 | ANNUAL BACKFLOW FEE: 2175 CHERRY AVE | 500-40-5400 | Contract Services - General | 37.00 |

| Warrant Register | | | | | | | Payment Dates: 1/14/2025 - 1/14/2025 |
|--|--------------|----------------|--------------|--|----------------|--------------------------------|--------------------------------------|
| Payment Number | Payment Date | Payable Number | Payable Date | Description (Payable) | Account Number | Account Name | Amount |
| 119470 | 01/14/2025 | IN1425459 | 11/13/2024 | ANNUAL BACKFLOW FEE: 1919 E HILL ST | 500-40-5400 | Contract Services - General | 37.00 |
| Vendor 2009 - COUNTY OF LOS ANGELES Total: | | | | | | | 222.00 |
| Vendor: 5149 - CYRUN | | | | | | | |
| 119471 | 01/14/2025 | SHP-2402 | 07/10/2024 | ALLIANCE MAINTENANCE & SUPPORT: 8/24/24 - 8/23/25 | 100-75-5570 | Software Licensing & Support | 67,000.00 |
| Vendor 5149 - CYRUN Total: | | | | | | | 67,000.00 |
| Vendor: 9577 - DDC ELECTRIC SUPPLY, INC | | | | | | | |
| 119472 | 01/14/2025 | G-32873 | 11/04/2024 | CITY HALL RENOVATION - LIGHTS/SWITCHERS/DIMMER S | 400-40-5896 | Facilities Capital Improvement | 6,390.14 |
| 119472 | 01/14/2025 | G-32883 | 11/04/2024 | CITY HALL RENOVATION - LIGHTS/SWITCHERS/DIMMER S | 400-40-5896 | Facilities Capital Improvement | 8,542.64 |
| 119472 | 01/14/2025 | G-33359 | 11/27/2024 | CITY HALL RENOVATION - LIGHTS/SWITCHERS/DIMMER S | 400-40-5896 | Facilities Capital Improvement | 3,356.62 |
| Vendor 9577 - DDC ELECTRIC SUPPLY, INC Total: | | | | | | | 18,289.40 |
| Vendor: 9634 - GEORGETTE LOPEZ | | | | | | | |
| 119473 | 01/14/2025 | 12242024 | 12/24/2024 | PLANNING COMMISSIONER REIMBURSEMENT: 2ND QTR | 100-61-5150 | Commission Meetings | 250.00 |
| Vendor 9634 - GEORGETTE LOPEZ Total: | | | | | | | 250.00 |
| Vendor: 5081 - GERALDO MALDONADO | | | | | | | |
| 119474 | 01/14/2025 | 11052024 | 11/05/2024 | REIMBURSEMENT: SIGHT TRAINING MEALS | 100-73-5320 | Travel & Training | 16.00 |
| Vendor 5081 - GERALDO MALDONADO Total: | | | | | | | 16.00 |
| Vendor: 4565 - HDL COREN & CONE | | | | | | | |
| 119475 | 01/14/2025 | SIN045637 | 12/17/2024 | ACFR STATISTICAL PACKAGE 2023-2024 | 100-53-5430 | Audit Services | 695.00 |
| Vendor 4565 - HDL COREN & CONE Total: | | | | | | | 695.00 |
| Vendor: 9254 - HEATHER WILLIAMS | | | | | | | |
| 119476 | 01/14/2025 | 1608 | 12/15/2024 | PEER SUPPORT TRAINING | 100-74-5400 | Contract Services - General | 1,850.00 |
| Vendor 9254 - HEATHER WILLIAMS Total: | | | | | | | 1,850.00 |
| Vendor: 9216 - iWATER INC | | | | | | | |
| 119477 | 01/14/2025 | 9989 | 09/01/2024 | INFRAMAP CLOUD SOFTWARE: 12/1/24- 11/30/25 | 500-40-5400 | Contract Services - General | 3,000.00 |
| Vendor 9216 - iWATER INC Total: | | | | | | | 3,000.00 |
| Vendor: 9582 - JESSE LEE | | | | | | | |
| 119478 | 01/14/2025 | 1157 | 11/03/2024 | CHRISTMAS TREE INSTALLATION | 100-92-5400 | Contract Services - General | 4,753.00 |

| Warrant Register | | | | | | | Payment Dates: 1/14/2025 - 1/14/2025 |
|--|--------------|------------------|--------------|---|----------------|--------------------------------|--------------------------------------|
| Payment Number | Payment Date | Payable Number | Payable Date | Description (Payable) | Account Number | Account Name | Amount |
| 119478 | 01/14/2025 | 1171 | 11/30/2024 | CITY HALL RENOVATION: POWER OUTLETS/MEDIA BOXES | 400-21150 | Retention Payable | -1,095.00 |
| 119478 | 01/14/2025 | 1171 | 11/30/2024 | CITY HALL RENOVATION: POWER OUTLETS/MEDIA BOXES | 400-40-5896 | Facilities Capital Improvement | 21,900.00 |
| Vendor 9582 - JESSE LEE Total: | | | | | | | 25,558.00 |
| Vendor: 9134 - JJ PROPERTY MAINTENANCE NETWORK INC | | | | | | | |
| 119479 | 01/14/2025 | 122662 | 12/11/2024 | JANITORIAL SVCS: CITY HALL - DEC 2024 | 100-92-5521 | Cleaning Services | 10,493.92 |
| Vendor 9134 - JJ PROPERTY MAINTENANCE NETWORK INC Total: | | | | | | | 10,493.92 |
| Vendor: 8644 - JOE MAR POLYGRAPH & INVESTIGATION SERVICES INC | | | | | | | |
| 119480 | 01/14/2025 | 2024-07-020 SHPD | 07/20/2024 | POLYGRAPH SVCS: PRE- EMPLOYMENT EXAM | 100-74-5400 | Contract Services - General | 250.00 |
| 119480 | 01/14/2025 | 2024-07-022 SHPD | 07/20/2024 | POLYGRAPH SVCS: PRE- EMPLOYMENT EXAM | 100-74-5400 | Contract Services - General | 250.00 |
| Vendor 8644 - JOE MAR POLYGRAPH & INVESTIGATION SERVICES INC Total: | | | | | | | 500.00 |
| Vendor: 0548 - JOHN HUNTER & ASSOCS. INC. | | | | | | | |
| 119481 | 01/14/2025 | SH1IW12408 | 10/25/2024 | INDUSTRIAL WASTE: AUG 2024 | 100-93-5400 | Contract Services - General | 1,233.50 |
| 119481 | 01/14/2025 | SH1IW12409 | 11/25/2024 | INDUSTRIAL WASTE: SEP 2024 | 100-93-5400 | Contract Services - General | 5,314.25 |
| 119481 | 01/14/2025 | SH1MS412408 | 10/25/2024 | NPDES: AUG 2024 | 100-23560 | Deposits-Public Works | 8.50 |
| 119481 | 01/14/2025 | SH1MS412408 | 10/25/2024 | NPDES: AUG 2024 | 100-23560 | Deposits-Public Works | 42.50 |
| 119481 | 01/14/2025 | SH1MS412408 | 10/25/2024 | NPDES: AUG 2024 | 100-34-4900 | Administrative Fee (PW) | -8.50 |
| 119481 | 01/14/2025 | SH1MS412408 | 10/25/2024 | NPDES: AUG 2024 | 100-93-5400 | Contract Services - General | 4,026.00 |
| 119481 | 01/14/2025 | SH1MS412408 | 10/25/2024 | NPDES: AUG 2024 | 100-93-5425 | TMDL Watershed Professiona.. | 2,830.50 |
| 119481 | 01/14/2025 | SH1MS412409 | 11/25/2024 | NPDES: SEP 2024 | 100-93-5400 | Contract Services - General | 2,509.75 |
| 119481 | 01/14/2025 | SH1MS412409 | 11/25/2024 | NPDES: SEP 2024 | 100-93-5425 | TMDL Watershed Professiona.. | 1,515.50 |
| 119481 | 01/14/2025 | SH1MS422408 | 10/25/2024 | PROFESSIONAL SVCS: AUG 2024 | 100-23560 | Deposits-Public Works | 878.75 |
| 119481 | 01/14/2025 | SH1MS422408 | 10/25/2024 | PROFESSIONAL SVCS: AUG 2024 | 100-23560 | Deposits-Public Works | 170.00 |
| 119481 | 01/14/2025 | SH1MS422408 | 10/25/2024 | PROFESSIONAL SVCS: AUG 2024 | 100-23560 | Deposits-Public Works | 62.00 |
| 119481 | 01/14/2025 | SH1MS422408 | 10/25/2024 | PROFESSIONAL SVCS: AUG 2024 | 100-23560 | Deposits-Public Works | 34.00 |
| 119481 | 01/14/2025 | SH1MS422408 | 10/25/2024 | PROFESSIONAL SVCS: AUG 2024 | 100-23560 | Deposits-Public Works | 310.00 |
| 119481 | 01/14/2025 | SH1MS422408 | 10/25/2024 | PROFESSIONAL SVCS: AUG 2024 | 100-23560 | Deposits-Public Works | 175.75 |
| 119481 | 01/14/2025 | SH1MS422408 | 10/25/2024 | PROFESSIONAL SVCS: AUG 2024 | 100-34-4900 | Administrative Fee (PW) | -175.75 |
| 119481 | 01/14/2025 | SH1MS422408 | 10/25/2024 | PROFESSIONAL SVCS: AUG 2024 | 100-34-4900 | Administrative Fee (PW) | -34.00 |

| Warrant Register | | | | | | | Payment Dates: 1/14/2025 - 1/14/2025 |
|--|--------------|----------------|--------------|--|----------------|--------------------------------|--------------------------------------|
| Payment Number | Payment Date | Payable Number | Payable Date | Description (Payable) | Account Number | Account Name | Amount |
| 119481 | 01/14/2025 | SH1MS422408 | 10/25/2024 | PROFESSIONAL SVCS: AUG 2024 | 100-34-4900 | Administrative Fee (PW) | -62.00 |
| 119481 | 01/14/2025 | SH1MS422409 | 11/25/2024 | PROFESSIONAL SVCS: SEP 2024 | 100-23560 | Deposits-Public Works | 144.40 |
| 119481 | 01/14/2025 | SH1MS422409 | 11/25/2024 | PROFESSIONAL SVCS: SEP 2024 | 100-23560 | Deposits-Public Works | 145.55 |
| 119481 | 01/14/2025 | SH1MS422409 | 11/25/2024 | PROFESSIONAL SVCS: SEP 2024 | 100-23560 | Deposits-Public Works | 722.00 |
| 119481 | 01/14/2025 | SH1MS422409 | 11/25/2024 | PROFESSIONAL SVCS: SEP 2024 | 100-23560 | Deposits-Public Works | 727.75 |
| 119481 | 01/14/2025 | SH1MS422409 | 11/25/2024 | PROFESSIONAL SVCS: SEP 2024 | 100-34-4900 | Administrative Fee (PW) | -144.40 |
| 119481 | 01/14/2025 | SH1MS422409 | 11/25/2024 | PROFESSIONAL SVCS: SEP 2024 | 100-34-4900 | Administrative Fee (PW) | -145.55 |
| Vendor 0548 - JOHN HUNTER & ASSOCS. INC. Total: | | | | | | | 20,280.50 |
| Vendor: 5492 - KEIR JONES | | | | | | | |
| 119482 | 01/14/2025 | 12012024 | 12/01/2024 | PHONE REIMBURSEMENT: SEP - NOV 2024 | 100-41-5511 | Telephone | 393.32 |
| Vendor 5492 - KEIR JONES Total: | | | | | | | 393.32 |
| Vendor: 5518 - KIMBALL MIDWEST | | | | | | | |
| 119483 | 01/14/2025 | 102834140 | 11/25/2024 | VEHICLE SUPPLIES | 601-40-5542 | Vehicle Body Work Services | 245.02 |
| Vendor 5518 - KIMBALL MIDWEST Total: | | | | | | | 245.02 |
| Vendor: 1793 - KOA CORPORATION | | | | | | | |
| 119484 | 01/14/2025 | KAJC36052-21 | 11/26/2024 | ON-CALL SVCS: PROJECT MANAGEMENT | 100-91-5400 | Contract Services - General | 1,968.80 |
| Vendor 1793 - KOA CORPORATION Total: | | | | | | | 1,968.80 |
| Vendor: 8790 - L.N. CURTIS AND SONS | | | | | | | |
| 119485 | 01/14/2025 | INV892923 | 12/04/2024 | UNIFORMS | 100-72-5170 | Uniform Allowance | 157.35 |
| Vendor 8790 - L.N. CURTIS AND SONS Total: | | | | | | | 157.35 |
| Vendor: 9623 - MARK MALONE | | | | | | | |
| 119486 | 01/14/2025 | 11072024 | 11/07/2024 | REIMBURSEMENT: TACTICAL TRAINING MEALS | 100-72-5320 | Travel & Training | 41.00 |
| Vendor 9623 - MARK MALONE Total: | | | | | | | 41.00 |
| Vendor: 4862 - NAPA AUTO PARTS | | | | | | | |
| 119487 | 01/14/2025 | 533328 | 12/12/2024 | VEHICLE MAINT: UNIT #74111 | 601-40-5721 | Vehicle Supplies | 157.75 |
| 119487 | 01/14/2025 | 533747 | 12/17/2024 | VEHICLE BATTERIES | 601-40-5721 | Vehicle Supplies | 159.75 |
| Vendor 4862 - NAPA AUTO PARTS Total: | | | | | | | 317.50 |
| Vendor: 5635 - NV5 INC | | | | | | | |
| 119488 | 01/14/2025 | 421761 | 12/17/2024 | CITY HALL RENOVATION ABATEMENT REPORT | 400-40-5896 | Facilities Capital Improvement | 424.46 |

| Warrant Register | | | | | | | Payment Dates: 1/14/2025 - 1/14/2025 | |
|--|--------------|----------------|--------------|--|----------------|--------------------------------|--|-----------------|
| Payment Number | Payment Date | Payable Number | Payable Date | Description (Payable) | Account Number | Account Name | Amount | |
| 119488 | 01/14/2025 | 421761 | 12/17/2024 | CITY HALL RENOVATION ABATEMENT REPORT | 400-40-5896 | Facilities Capital Improvement | 511.74 | |
| | | | | | | | Vendor 5635 - NV5 INC Total: | 936.20 |
| Vendor: 1824 - PAUL PATTERSON | | | | | | | | |
| 119489 | 01/14/2025 | 12232024 | 12/23/2024 | CIVIL SVC COMMISSIONER REIMBURSEMENT: 2ND QTR | 100-46-5150 | Commission Meetings | 225.00 | |
| | | | | | | | Vendor 1824 - PAUL PATTERSON Total: | 225.00 |
| Vendor: 1377 - ROADLINE PRODUCTS | | | | | | | | |
| 119490 | 01/14/2025 | 20608 | 10/08/2024 | PUBLIC WORKS SUPPLIES | 100-95-5740 | General Supplies | 1,836.56 | |
| | | | | | | | Vendor 1377 - ROADLINE PRODUCTS Total: | 1,836.56 |
| Vendor: 1884 - ROBERT COPELAND | | | | | | | | |
| 119491 | 01/14/2025 | 12022024 | 12/02/2024 | PHONE REIMBURSEMENT: 11/25 - 12/24/24 | 100-41-5511 | Telephone | 148.69 | |
| | | | | | | | Vendor 1884 - ROBERT COPELAND Total: | 148.69 |
| Vendor: 1554 - ROBERTSON'S READY MIX, LTD | | | | | | | | |
| 119492 | 01/14/2025 | 568736 | 11/21/2024 | WATER DEPT SUPPLIES | 500-40-5740 | General Supplies | 1,023.67 | |
| | | | | | | | Vendor 1554 - ROBERTSON'S READY MIX, LTD Total: | 1,023.67 |
| Vendor: 5012 - RODRIGUEZ, PERLA | | | | | | | | |
| 119493 | 01/14/2025 | 11042024 | 11/04/2024 | REIMBURSEMENT: CLEARS TRAINING MEALS | 100-76-5320 | Travel & Training | 182.00 | |
| | | | | | | | Vendor 5012 - RODRIGUEZ, PERLA Total: | 182.00 |
| Vendor: 1575 - RONALD GRIGGS | | | | | | | | |
| 119494 | 01/14/2025 | 12232024 | 12/23/2024 | CIVIL SVC COMMISSIONER REIMBURSEMENT: 2ND QTR | 100-46-5150 | Commission Meetings | 225.00 | |
| | | | | | | | Vendor 1575 - RONALD GRIGGS Total: | 225.00 |
| Vendor: 8639 - RRM DESIGN GROUP, A CALIFORNIA CORPORATION | | | | | | | | |
| 119495 | 01/14/2025 | 3090-01-1124 | 12/16/2024 | PROFESSIONAL SVCS: CITY HALL RENOVATION | 400-40-5896 | Facilities Capital Improvement | 2,392.50 | |
| | | | | | | | Vendor 8639 - RRM DESIGN GROUP, A CALIFORNIA CORPORATION Total: | 2,392.50 |
| Vendor: 0353 - SIGNAL HILL AUTOMOTIVE & TIRE | | | | | | | | |
| 119496 | 01/14/2025 | 115214 | 12/09/2024 | VEHICLE MAINT: SMOG CHECK | 601-40-5540 | Vehicle Maintenance | 70.00 | |
| 119496 | 01/14/2025 | 115236 | 12/11/2024 | VEHICLE MAINT: SMOG CHECK | 601-40-5540 | Vehicle Maintenance | 90.00 | |
| 119496 | 01/14/2025 | 115238 | 12/12/2024 | VEHICLE MAINT: SMOG CHECK | 601-40-5540 | Vehicle Maintenance | 90.00 | |
| 119496 | 01/14/2025 | 115240 | 12/12/2024 | VEHICLE MAINT: SMOG CHECK | 601-40-5540 | Vehicle Maintenance | 70.00 | |
| | | | | | | | Vendor 0353 - SIGNAL HILL AUTOMOTIVE & TIRE Total: | 320.00 |
| Vendor: 0686 - SOUTH COAST AQMD | | | | | | | | |
| 119497 | 01/14/2025 | 4449972 | 11/19/2024 | GEN DIESEL | 500-40-5400 | Contract Services - General | 1,082.08 | |
| 119497 | 01/14/2025 | 4450074 | 11/19/2024 | GEN DIESEL | 500-40-5400 | Contract Services - General | 541.04 | |

| Warrant Register | | | | | | | Payment Dates: 1/14/2025 - 1/14/2025 |
|---|--------------|----------------|--------------|---|----------------|--------------------------------|--------------------------------------|
| Payment Number | Payment Date | Payable Number | Payable Date | Description (Payable) | Account Number | Account Name | Amount |
| 119497 | 01/14/2025 | 4452618 | 11/19/2024 | AQMD EMISSIONS FEES: FY 24-25 | 500-40-5400 | Contract Services - General | 165.96 |
| Vendor 0686 - SOUTH COAST AQMD Total: | | | | | | | 1,789.08 |
| Vendor: 9323 - SOUTHERN TIRE MART LLC | | | | | | | |
| 119498 | 01/14/2025 | 7100031048 | 12/03/2024 | TIRES: PD | 601-40-5750 | Gasoline, Oil, & Tires | 1,110.94 |
| Vendor 9323 - SOUTHERN TIRE MART LLC Total: | | | | | | | 1,110.94 |
| Vendor: 1040 - STATE WATER RESOURCES CONTROL BOARD | | | | | | | |
| 119499 | 01/14/2025 | LW-1048811 | 12/20/2024 | WATER SYSTEM ANNUAL FEE: 7/1/24 - 6/30/25 | 500-40-5400 | Contract Services - General | 24,791.70 |
| 119499 | 01/14/2025 | SW-0298381 | 11/20/2024 | ANNUAL NPDES PERMIT FEE: FY 24-25 | 100-93-5691 | NPDES Fee | 7,279.00 |
| 119499 | 01/14/2025 | WD-0276115 | 12/04/2024 | ANNUAL PERMIT FEE: 7/01/24 - 06/30/25 | 500-40-5400 | Contract Services - General | 563.00 |
| Vendor 1040 - STATE WATER RESOURCES CONTROL BOARD Total: | | | | | | | 32,633.70 |
| Vendor: 5028 - SUSAN INOSANTO | | | | | | | |
| 119500 | 01/14/2025 | 11072024 | 11/07/2024 | REIMBURSEMENT: TRAINING MEAL | 100-75-5320 | Travel & Training | 8.00 |
| Vendor 5028 - SUSAN INOSANTO Total: | | | | | | | 8.00 |
| Vendor: 5690 - TESCO CONTROLS LLC | | | | | | | |
| 119501 | 01/14/2025 | 0083720-IN | 09/06/2024 | PROFESSIONAL SVCS: METER CALIBRATION | 500-40-5560 | Repair & Maintenance Servic... | 1,935.50 |
| Vendor 5690 - TESCO CONTROLS LLC Total: | | | | | | | 1,935.50 |
| Vendor: 1723 - TRAFFIC MANAGEMENT INC | | | | | | | |
| 119502 | 01/14/2025 | 06-112013 | 12/02/2024 | PUBLIC WORKS SUPPLIES | 100-92-5740 | General Supplies | 133.00 |
| 119502 | 01/14/2025 | 06-112013 | 12/02/2024 | PUBLIC WORKS SUPPLIES | 100-95-5740 | General Supplies | 79.78 |
| 119502 | 01/14/2025 | 06-112150 | 12/05/2024 | PUBLIC WORKS SUPPLIES | 100-95-5740 | General Supplies | 438.81 |
| Vendor 1723 - TRAFFIC MANAGEMENT INC Total: | | | | | | | 651.59 |
| Vendor: 9545 - TRANSTECH ENGINEERS, INC | | | | | | | |
| 119503 | 01/14/2025 | 20246508 | 11/30/2024 | ON CALL SVCS: NOV 2024 | 100-91-5400 | Contract Services - General | 4,540.00 |
| Vendor 9545 - TRANSTECH ENGINEERS, INC Total: | | | | | | | 4,540.00 |
| Vendor: 0122 - ULINE | | | | | | | |
| 119504 | 01/14/2025 | 185323667 | 11/06/2024 | TRASH CANS | 100-95-5400 | Contract Services - General | 2,397.39 |
| 119504 | 01/14/2025 | 186662129 | 12/10/2024 | CITY HALL RENOVATION: BARRIERS | 400-40-5896 | Facilities Capital Improvement | 368.79 |
| 119504 | 01/14/2025 | 186769860 | 12/11/2024 | FLEET DEPT SUPPLIES | 100-92-5400 | Contract Services - General | 826.00 |
| 119504 | 01/14/2025 | 186769860 | 12/11/2024 | FLEET DEPT SUPPLIES | 601-40-5740 | General Supplies | 911.00 |
| Vendor 0122 - ULINE Total: | | | | | | | 4,503.18 |

| Warrant Register | | | | | | Payment Dates: 1/14/2025 - 1/14/2025 | |
|---|---------------------|-----------------------|---------------------|---|-----------------------|---|-------------------|
| Payment Number | Payment Date | Payable Number | Payable Date | Description (Payable) | Account Number | Account Name | Amount |
| Vendor: 0066 - WILLDAN ENGINEERING | | | | | | | |
| 119505 | 01/14/2025 | 00629119 | 12/10/2024 | ENGINEERING SVCS: STREET NAME DESIGN | 400-40-5894 | Street Capital Improvements | 968.00 |
| Vendor 0066 - WILLDAN ENGINEERING Total: | | | | | | | 968.00 |
| Grand Total: | | | | | | | 215,935.59 |

Report Summary

Fund Summary

| Fund | Payment Amount |
|-----------------------------|-------------------|
| 100 - General Fund | 133,189.72 |
| 400 - Capital Improvement | 46,127.55 |
| 500 - Water Operations Fund | 33,324.95 |
| 601 - Vehicle and Equipment | 3,293.37 |
| Grand Total: | 215,935.59 |

Account Summary

| Account Number | Account Name | Payment Amount |
|----------------|-----------------------------|----------------|
| 100-23560 | Deposits-Public Works | 3,421.20 |
| 100-34-4900 | Administrative Fee (PW) | -570.20 |
| 100-41-5511 | Telephone | 542.01 |
| 100-46-5150 | Commission Meetings | 675.00 |
| 100-46-5400 | Contract Services - Gene... | 96.00 |
| 100-51-5552 | Rental/Lease of Equipm... | 1,561.97 |
| 100-51-5710 | Office Supplies | 163.17 |
| 100-52-5840 | Capital Outlay | 1,600.00 |
| 100-53-5430 | Audit Services | 695.00 |
| 100-61-5150 | Commission Meetings | 250.00 |
| 100-72-5170 | Uniform Allowance | 157.35 |
| 100-72-5320 | Travel & Training | 334.34 |
| 100-73-5320 | Travel & Training | 16.00 |
| 100-74-5400 | Contract Services - Gene... | 2,350.00 |
| 100-75-5320 | Travel & Training | 8.00 |
| 100-75-5570 | Software Licensing & Su... | 67,000.00 |
| 100-76-5320 | Travel & Training | 182.00 |
| 100-77-5420 | Professional Services | 757.91 |
| 100-82-5470 | Historical Preservation | 250.00 |
| 100-91-5400 | Contract Services - Gene... | 6,508.80 |
| 100-92-5400 | Contract Services - Gene... | 5,579.00 |
| 100-92-5521 | Cleaning Services | 10,493.92 |
| 100-92-5740 | General Supplies | 157.21 |
| 100-93-5400 | Contract Services - Gene... | 13,083.50 |
| 100-93-5425 | TMDL Watershed Profess.. | 4,346.00 |
| 100-93-5691 | NPDES Fee | 7,279.00 |
| 100-94-5400 | Contract Services - Gene... | 1,500.00 |
| 100-95-5400 | Contract Services - Gene... | 2,397.39 |
| 100-95-5740 | General Supplies | 2,355.15 |
| 400-21150 | Retention Payable | -1,095.00 |
| 400-40-5894 | Street Capital Improvem... | 2,375.66 |
| 400-40-5895 | Park Capital Improveme... | 960.00 |

Account Summary

| Account Number | Account Name | Payment Amount |
|---------------------|------------------------------|-------------------|
| 400-40-5896 | Facilities Capital Improv... | 43,886.89 |
| 500-40-5400 | Contract Services - Gene... | 30,365.78 |
| 500-40-5560 | Repair & Maintenance S... | 1,935.50 |
| 500-40-5740 | General Supplies | 1,023.67 |
| 601-40-5540 | Vehicle Maintenance | 708.91 |
| 601-40-5542 | Vehicle Body Work Servi... | 245.02 |
| 601-40-5721 | Vehicle Supplies | 317.50 |
| 601-40-5740 | General Supplies | 911.00 |
| 601-40-5750 | Gasoline, Oil, & Tires | 1,110.94 |
| Grand Total: | | 215,935.59 |

Project Account Summary

| Project Account Key | Payment Amount |
|---------------------|-------------------|
| **None** | 165,291.84 |
| 80.23007.CIPR.113 | 960.00 |
| 90.19004.CCMPR.119 | 18,289.40 |
| 90.19004.CIPR.113 | 25,597.49 |
| 90.25004.TIF.233 | 968.00 |
| 90.25010.CIPR.113 | 1,407.66 |
| 9014 | 1,054.50 |
| 9046 | 255.00 |
| 9048 | 1,238.40 |
| 9079 | 873.30 |
| Grand Total: | 215,935.59 |

Authorization Signatures

STAFF REPORT

Verify accuracy of the Warrant Register.

Dated

Finance Director

City Manager



City of Signal Hill

Warrant Register

By Vendor Name

Payment Dates 1/15/2025 - 1/15/2025

| Payment Number | Payment Date | Payable Number | Payable Date | Description (Payable) | Account Number | Account Name | Amount |
|---|--------------|----------------|--------------|--|----------------|-----------------------------|------------------|
| Vendor: 1763 - 72 HOUR LLC | | | | | | | |
| 104225 | 01/15/2025 | WF11027 | 12/03/2024 | PD VEHICLE | 601-40-5842 | Vehicles & Large Equipment | 56,861.19 |
| Vendor 1763 - 72 HOUR LLC Total: | | | | | | | 56,861.19 |
| Vendor: 9523 - AHMAD JARRAR | | | | | | | |
| 104226 | 01/15/2025 | 12202024 | 12/20/2024 | RETENTION PAYABLE | 400-21150 | Retention Payable | 7,894.25 |
| Vendor 9523 - AHMAD JARRAR Total: | | | | | | | 7,894.25 |
| Vendor: 5633 - AQUA BACKFLOW INC. | | | | | | | |
| 104227 | 01/15/2025 | 2024-0343 | 12/04/2024 | BACKFLOW MANAGEMENT: NOV 2024 | 500-40-5400 | Contract Services - General | 266.00 |
| Vendor 5633 - AQUA BACKFLOW INC. Total: | | | | | | | 266.00 |
| Vendor: 8218 - BEST BEST & KRIEGER LLP | | | | | | | |
| 104228 | 01/15/2025 | 1013768 | 11/30/2024 | LEGAL SVCS: PUBLIC RECORDS ACT | 100-43-5410 | Legal Services | 304.50 |
| 104228 | 01/15/2025 | 1013768 | 11/30/2024 | LEGAL SVCS: PUBLIC RECORDS ACT | 100-74-5410 | Legal Services | 365.40 |
| 104228 | 01/15/2025 | 1013775 | 11/30/2024 | LEGAL SVCS: CONTRACTS - COMMUNITY SVCS | 100-82-5410 | Legal Services | 556.60 |
| 104228 | 01/15/2025 | 1013785 | 11/30/2024 | LEGAL SVCS: COMMUNITY SVCS | 100-82-5410 | Legal Services | 48.20 |
| Vendor 8218 - BEST BEST & KRIEGER LLP Total: | | | | | | | 1,274.70 |
| Vendor: 1136 - CLEANSTREET, LLC | | | | | | | |
| 104229 | 01/15/2025 | 110230CS | 11/30/2024 | STREET SWEEPING SVCS: NOV 2024 | 100-93-5525 | Street Sweeping Services | 26,237.25 |
| Vendor 1136 - CLEANSTREET, LLC Total: | | | | | | | 26,237.25 |
| Vendor: 9477 - DANNY CANCINO | | | | | | | |
| 104230 | 01/15/2025 | 7725 | 12/18/2024 | STREET TREE MAINT & WATERING: DEC 2024 | 400-21150 | Retention Payable | -113.44 |
| 104230 | 01/15/2025 | 7725 | 12/18/2024 | STREET TREE MAINT & WATERING: DEC 2024 | 400-40-5894 | Street Capital Improvements | 2,268.93 |
| Vendor 9477 - DANNY CANCINO Total: | | | | | | | 2,155.49 |
| Vendor: 9128 - DIANA PHILLIPS | | | | | | | |
| 104231 | 01/15/2025 | 12232024 | 12/23/2024 | CIVIL SVC COMMISSIONER REIMBURSEMENT: 2ND QTR | 100-46-5150 | Commission Meetings | 225.00 |
| Vendor 9128 - DIANA PHILLIPS Total: | | | | | | | 225.00 |

| Warrant Register | | | | | | | Payment Dates: 1/15/2025 - 1/15/2025 |
|--|--------------|----------------|--------------|---|----------------|--------------------------------|--------------------------------------|
| Payment Number | Payment Date | Payable Number | Payable Date | Description (Payable) | Account Number | Account Name | Amount |
| Vendor: 9060 - GOTO COMMUNICATIONS INC | | | | | | | |
| 104232 | 01/15/2025 | IN7103414363 | 12/01/2024 | CITYWIDE PHONE EQUIPMENT SYSTEM: DEC 2024 | 100-51-5511 | Telephone/Internet | 2,045.13 |
| Vendor 9060 - GOTO COMMUNICATIONS INC Total: | | | | | | | 2,045.13 |
| Vendor: 1194 - GRAINGER | | | | | | | |
| 104233 | 01/15/2025 | 9325244581 | 11/22/2024 | PUBLIC WORKS SUPPLIES | 601-40-5740 | General Supplies | 5.95 |
| 104233 | 01/15/2025 | 9325244599 | 11/22/2024 | FLEET DEPT SUPPLIES | 601-40-5740 | General Supplies | 664.88 |
| 104233 | 01/15/2025 | 9331543323 | 12/02/2024 | PUBLIC WORKS SUPPLIES | 400-40-5896 | Facilities Capital Improvement | 57.28 |
| 104233 | 01/15/2025 | 9346379994 | 12/13/2024 | PUBLIC WORKS SUPPLIES | 100-92-5740 | General Supplies | 88.77 |
| Vendor 1194 - GRAINGER Total: | | | | | | | 816.88 |
| Vendor: 8410 - GREEN GIANT LANDSCAPE, INC | | | | | | | |
| 104234 | 01/15/2025 | 1197-07 | 11/27/2024 | HILLBROOK PARK RENOVATION | 400-21150 | Retention Payable | -9,907.36 |
| 104234 | 01/15/2025 | 1197-07 | 11/27/2024 | HILLBROOK PARK RENOVATION | 400-40-5895 | Park Capital Improvements | 139,271.30 |
| 104234 | 01/15/2025 | 1197-07 | 11/27/2024 | HILLBROOK PARK RENOVATION | 400-40-5895 | Park Capital Improvements | 58,050.00 |
| 104234 | 01/15/2025 | 1197-07 | 11/27/2024 | HILLBROOK PARK RENOVATION | 400-40-5895 | Park Capital Improvements | 825.90 |
| Vendor 8410 - GREEN GIANT LANDSCAPE, INC Total: | | | | | | | 188,239.84 |
| Vendor: 8863 - ILB ELECTRIC | | | | | | | |
| 104235 | 01/15/2025 | 908407 | 10/18/2024 | CONSTRUCTION SVCS: E 20TH ST & REDONDO AVE | 400-21150 | Retention Payable | -3,106.61 |
| 104235 | 01/15/2025 | 908407 | 10/18/2024 | CONSTRUCTION SVCS: E 20TH ST & REDONDO AVE | 400-40-5894 | Street Capital Improvements | 2,501.52 |
| 104235 | 01/15/2025 | 908407 | 10/18/2024 | CONSTRUCTION SVCS: E 20TH ST & REDONDO AVE | 400-40-5894 | Street Capital Improvements | 59,630.37 |
| Vendor 8863 - ILB ELECTRIC Total: | | | | | | | 59,025.28 |
| Vendor: 8818 - INFINITY TECHNOLOGIES | | | | | | | |
| 104236 | 01/15/2025 | 3159 | 12/03/2024 | PHISING SIMULATION SOFTWARE - CYBER SECURITY | 100-52-5570 | Software Licensing & Support | 4,500.00 |
| 104236 | 01/15/2025 | 3161 | 12/03/2024 | DATTO OFFICE 365 BACKUP: NOV 2024 | 100-52-5570 | Software Licensing & Support | 317.25 |
| 104236 | 01/15/2025 | 3162 | 12/03/2024 | CELL PHONE SET UP & DEPLOYMENT: NOV 2024 | 100-52-5840 | Capital Outlay | 2,520.00 |
| 104236 | 01/15/2025 | 3163 | 12/03/2024 | CITY HALL RENOVATION - TEMPORARY WORKSTATIONS | 400-40-5896 | Facilities Capital Improvement | 2,440.00 |
| 104236 | 01/15/2025 | 3192 | 12/04/2024 | IT SVCS: NOV 2024 | 100-52-5440 | Technology Technical Services | 9,250.00 |
| 104236 | 01/15/2025 | 3192 | 12/04/2024 | IT SVCS: NOV 2024 | 100-74-5440 | IT Services | 9,250.00 |
| Vendor 8818 - INFINITY TECHNOLOGIES Total: | | | | | | | 28,277.25 |

| Warrant Register | | | | | | Payment Dates: 1/15/2025 - 1/15/2025 | |
|---|--------------|----------------|--------------|---|----------------|--------------------------------------|-----------------|
| Payment Number | Payment Date | Payable Number | Payable Date | Description (Payable) | Account Number | Account Name | Amount |
| Vendor: 8349 - JULIANNE DOI | | | | | | | |
| 104237 | 01/15/2025 | 12232024 | 12/23/2024 | CIVIL SVC COMMISSIONER REIMBURSEMENT: 2ND QTR | 100-46-5150 | Commission Meetings | 225.00 |
| Vendor 8349 - JULIANNE DOI Total: | | | | | | | 225.00 |
| Vendor: 8840 - KASEYA US, LLC | | | | | | | |
| 104238 | 01/15/2025 | 2464552146713 | 12/28/2024 | IT UNITREND SVCS: DEC 2024 | 100-52-5570 | Software Licensing & Support | 461.89 |
| 104238 | 01/15/2025 | 2464552146713 | 12/28/2024 | IT UNITREND SVCS: DEC 2024 | 100-74-5570 | Software Licensing & Support | 461.89 |
| 104238 | 01/15/2025 | 2464552146713 | 12/28/2024 | IT UNITREND SVCS: DEC 2024 | 500-45-5570 | Software Licensing & Support | 307.92 |
| Vendor 8840 - KASEYA US, LLC Total: | | | | | | | 1,231.70 |
| Vendor: 7026 - KEOKI GLORY | | | | | | | |
| 104239 | 01/15/2025 | 11042024 | 11/04/2024 | REIMBURSEMENT: FIELD TRAINING MEALS | 100-72-5320 | Travel & Training | 40.00 |
| Vendor 7026 - KEOKI GLORY Total: | | | | | | | 40.00 |
| Vendor: 5777 - KIM AGGABAO | | | | | | | |
| 104240 | 01/15/2025 | 10302024 | 10/30/2024 | REIMBURSEMENT: FTO TRAINING MEALS | 100-72-5320 | Travel & Training | 58.17 |
| 104240 | 01/15/2025 | 11072024 | 11/07/2024 | REIMBURSEMENT: TASER TRAINING MEALS | 100-72-5320 | Travel & Training | 145.45 |
| Vendor 5777 - KIM AGGABAO Total: | | | | | | | 203.62 |
| Vendor: 5673 - MEDICO PROFESSIONAL LINEN SERVICE | | | | | | | |
| 104241 | 01/15/2025 | 21139500 | 12/06/2024 | SHPD SUPPLIES | 100-75-5721 | Special Department Supplies | 116.60 |
| 104241 | 01/15/2025 | 21147452 | 12/20/2024 | SHPD SUPPLIES | 100-72-5740 | General Supplies | 112.53 |
| Vendor 5673 - MEDICO PROFESSIONAL LINEN SERVICE Total: | | | | | | | 229.13 |
| Vendor: 4738 - OCEAN BLUE ENVIRONMENTAL SERVICES, INC. | | | | | | | |
| 104242 | 01/15/2025 | 40627 | 12/03/2024 | PROFESSIONAL SVCS: WASTE MANAGEMENT | 100-93-5400 | Contract Services - General | 4,346.81 |
| Vendor 4738 - OCEAN BLUE ENVIRONMENTAL SERVICES, INC. Total: | | | | | | | 4,346.81 |
| Vendor: 0170 - OFFICE DEPOT | | | | | | | |
| 104243 | 01/15/2025 | 389795305001 | 10/23/2024 | OFFICE SUPPLIES - COMM SVCS | 100-82-5740 | General Supplies | 5.61 |
| 104243 | 01/15/2025 | 400440554001 | 12/09/2024 | OFFICE SUPPLIES - PD | 100-76-5740 | General Supplies | 61.66 |
| 104243 | 01/15/2025 | 400739684001 | 12/04/2024 | OFFICE SUPPLIES - PD | 100-75-5740 | General Supplies | 48.04 |
| 104243 | 01/15/2025 | 400741120001 | 12/04/2024 | OFFICE SUPPLIES - PD | 100-75-5740 | General Supplies | 14.27 |
| 104243 | 01/15/2025 | 400745546001 | 12/04/2024 | OFFICE SUPPLIES - PD | 100-72-5740 | General Supplies | 201.14 |
| 104243 | 01/15/2025 | 400837104001 | 12/05/2024 | OFFICE SUPPLIES - PD | 100-76-5740 | General Supplies | 64.45 |
| 104243 | 01/15/2025 | 400902255001 | 12/05/2024 | OFFICE SUPPLIES - PD | 100-73-5740 | General Supplies | 94.32 |
| 104243 | 01/15/2025 | 401143243001 | 12/05/2024 | OFFICE SUPPLIES - FINANCE | 100-53-5740 | General Supplies | 60.66 |
| 104243 | 01/15/2025 | 401211492001 | 12/05/2024 | OFFICE SUPPLIES: PUBLIC WORKS | 100-92-5740 | General Supplies | 271.06 |
| 104243 | 01/15/2025 | 401676513001 | 12/06/2024 | OFFICE SUPPLIES - PD | 100-74-5740 | General Supplies | 56.47 |
| 104243 | 01/15/2025 | 401678496001 | 12/05/2024 | OFFICE SUPPLIES - PD | 100-74-5740 | General Supplies | 16.75 |
| Vendor 0170 - OFFICE DEPOT Total: | | | | | | | 894.43 |

| Warrant Register | | | | | | | Payment Dates: 1/15/2025 - 1/15/2025 | |
|---|--------------|----------------|--------------|---|----------------|-----------------------------|---|-------------------|
| Payment Number | Payment Date | Payable Number | Payable Date | Description (Payable) | Account Number | Account Name | Amount | |
| Vendor: 0294 - PARS | | | | | | | | |
| 104244 | 01/15/2025 | 56911 | 12/05/2024 | PARS FEES: OCT 2024 | 100-51-5400 | Contract Services - General | 193.63 | |
| | | | | | | | Vendor 0294 - PARS Total: | 193.63 |
| Vendor: 1602 - RON'S MAINTENANCE INC. | | | | | | | | |
| 104245 | 01/15/2025 | 1015 | 04/22/2024 | ANNUAL CATCH BASIN CLEANING | 100-93-5400 | Contract Services - General | 4,999.00 | |
| 104245 | 01/15/2025 | 1051 | 06/04/2024 | ANNUAL CATCH BASIN CLEANING | 100-93-5400 | Contract Services - General | 4,999.00 | |
| | | | | | | | Vendor 1602 - RON'S MAINTENANCE INC. Total: | 9,998.00 |
| Vendor: 3508 - S & J SUPPLY CO INC | | | | | | | | |
| 104246 | 01/15/2025 | S100239749.001 | 10/16/2024 | WATER DEPT SUPPLIES - EMERGENCY PURCHASE | 500-40-5740 | General Supplies | 19,936.53 | |
| 104246 | 01/15/2025 | S100239970.001 | 10/22/2024 | WATER DEPT SUPPLIES - EMERGENCY PURCHASE | 500-40-5740 | General Supplies | 11,747.80 | |
| | | | | | | | Vendor 3508 - S & J SUPPLY CO INC Total: | 31,684.33 |
| Vendor: 0460 - SMITH PAINT | | | | | | | | |
| 104247 | 01/15/2025 | 942228 | 12/11/2024 | PUBLIC WORKS SUPPLIES | 100-94-5740 | General Supplies | 72.32 | |
| | | | | | | | Vendor 0460 - SMITH PAINT Total: | 72.32 |
| Vendor: 1110 - W.G. ZIMMERMAN ENGINEERING INC. | | | | | | | | |
| 104248 | 01/15/2025 | 24-09-596 | 10/15/2024 | ON CALL SVCS: PROGRESS REPORT - SEP 2024 | 100-91-5400 | Contract Services - General | 2,407.50 | |
| 104248 | 01/15/2025 | 24-11-633 | 12/12/2024 | ON CALL SVCS: PROGRESS REPORT - NOV 2024 | 100-91-5400 | Contract Services - General | 5,580.00 | |
| 104248 | 01/15/2025 | 24-11-634 | 12/12/2024 | ON CALL SVCS: WILLOW ST CORRIDOR - NOV 2024 | 400-40-5894 | Street Capital Improvements | 660.00 | |
| | | | | | | | Vendor 1110 - W.G. ZIMMERMAN ENGINEERING INC. Total: | 8,647.50 |
| Vendor: 1316 - WATER REPLENISHMENT DISTRICT | | | | | | | | |
| 104249 | 01/15/2025 | 10312024 | 10/31/2024 | GROUNDWATER REPLENISHMENT: OCT 2024 | 500-40-5780 | Water Supply Costs | 24,388.97 | |
| | | | | | | | Vendor 1316 - WATER REPLENISHMENT DISTRICT Total: | 24,388.97 |
| | | | | | | | Grand Total: | 455,473.70 |

Report Summary

Fund Summary

| Fund | Payment Amount |
|-----------------------------|-------------------|
| 100 - General Fund | 80,822.32 |
| 400 - Capital Improvement | 260,472.14 |
| 500 - Water Operations Fund | 56,647.22 |
| 601 - Vehicle and Equipment | 57,532.02 |
| Grand Total: | 455,473.70 |

Account Summary

| Account Number | Account Name | Payment Amount |
|----------------|------------------------------|----------------|
| 100-43-5410 | Legal Services | 304.50 |
| 100-46-5150 | Commission Meetings | 450.00 |
| 100-51-5400 | Contract Services - Gene... | 193.63 |
| 100-51-5511 | Telephone/Internet | 2,045.13 |
| 100-52-5440 | Technology Technical Se... | 9,250.00 |
| 100-52-5570 | Software Licensing & Su... | 5,279.14 |
| 100-52-5840 | Capital Outlay | 2,520.00 |
| 100-53-5740 | General Supplies | 60.66 |
| 100-72-5320 | Travel & Training | 243.62 |
| 100-72-5740 | General Supplies | 313.67 |
| 100-73-5740 | General Supplies | 94.32 |
| 100-74-5410 | Legal Services | 365.40 |
| 100-74-5440 | IT Services | 9,250.00 |
| 100-74-5570 | Software Licensing & Su... | 461.89 |
| 100-74-5740 | General Supplies | 73.22 |
| 100-75-5721 | Special Department Supp... | 116.60 |
| 100-75-5740 | General Supplies | 62.31 |
| 100-76-5740 | General Supplies | 126.11 |
| 100-82-5410 | Legal Services | 604.80 |
| 100-82-5740 | General Supplies | 5.61 |
| 100-91-5400 | Contract Services - Gene... | 7,987.50 |
| 100-92-5740 | General Supplies | 359.83 |
| 100-93-5400 | Contract Services - Gene... | 14,344.81 |
| 100-93-5525 | Street Sweeping Services | 26,237.25 |
| 100-94-5740 | General Supplies | 72.32 |
| 400-21150 | Retention Payable | -5,233.16 |
| 400-40-5894 | Street Capital Improvem... | 65,060.82 |
| 400-40-5895 | Park Capital Improveme... | 198,147.20 |
| 400-40-5896 | Facilities Capital Improv... | 2,497.28 |
| 500-40-5400 | Contract Services - Gene... | 266.00 |
| 500-40-5740 | General Supplies | 31,684.33 |
| 500-40-5780 | Water Supply Costs | 24,388.97 |

Account Summary

| Account Number | Account Name | Payment Amount |
|----------------|----------------------------|-------------------|
| 500-45-5570 | Software Licensing & Su... | 307.92 |
| 601-40-5740 | General Supplies | 670.83 |
| 601-40-5842 | Vehicles & Large Equipm... | 56,861.19 |
| | Grand Total: | 455,473.70 |

Project Account Summary

| Project Account Key | Payment Amount |
|---------------------|---------------------|
| **None** | 189,768.40 |
| 80.23007.CIPR.113 | 139,271.30 |
| 80.23007.MSA.242 | 58,050.00 |
| 80.23007.PKDV.204 | 825.90 |
| 90.19004.CCMPR.119 | 2,440.00 |
| 90.19004.CIPR.113 | 57.28 |
| 90.20007.MSM.237 | 59,630.37 |
| 90.20007.TIF.233 | 2,501.52 |
| 90.22008.TIF.233 | 660.00 |
| 90.24010.CIPR.113 | 2,268.93 |
| | Grand Total: |
| | 455,473.70 |

Authorization Signatures

STAFF REPORT

Verify accuracy of the Warrant Register.

Dated

Finance Director

City Manager



City of Signal Hill

Warrant Register

By Vendor Name

Payment Dates 11/14/2024 - 12/17/2024

| Payment Number | Payment Date | Payable Number | Payable Date | Description (Payable) | Account Number | Account Name | Amount |
|--------------------------------------|--------------|------------------------|-----------------------|------------------------|----------------|--------------------|------------------|
| Vendor: 5303 - FRONTIER | | | | | | | |
| DFT0013230 | 11/15/2024 | 1887-102124 | 10/21/2024 | FRONTIER PHONE CHARGES | 100-74-5511 | Telephone | 698.28 |
| DFT0013322 | 11/22/2024 | 9470-102824 | 10/28/2024 | FRONTIER PHONE CHARGES | 100-51-5511 | Telephone/Internet | 291.21 |
| DFT0013427 | 11/14/2024 | 7290-102024 | 10/20/2024 | FRONTIER PHONE CHARGES | 100-51-5511 | Telephone/Internet | 380.35 |
| DFT0013428 | 12/03/2024 | 1920-111724 | 11/17/2024 | FRONTIER PHONE CHARGES | 100-51-5511 | Telephone/Internet | 980.00 |
| DFT0013429 | 12/04/2024 | 0842-101724 | 10/17/2024 | FRONTIER PHONE CHARGES | 500-40-5511 | Telephone/Data | 2,534.12 |
| DFT0013430 | 12/03/2024 | 1335-110224 | 11/02/2024 | FRONTIER PHONE CHARGES | 500-40-5511 | Telephone/Data | 1,874.22 |
| DFT0013431 | 12/03/2024 | 1844-110724 | 11/07/2024 | FRONTIER PHONE CHARGES | 100-74-5511 | Telephone | 713.97 |
| DFT0013432 | 12/03/2024 | 1663-110824 | 11/08/2024 | FRONTIER PHONE CHARGES | 100-51-5511 | Telephone/Internet | 99.30 |
| DFT0013433 | 12/10/2024 | 6025-111524 | 11/15/2024 | FRONTIER PHONE CHARGES | 100-51-5511 | Telephone/Internet | 770.68 |
| DFT0013434 | 12/10/2024 | 9765-111324 | 11/13/2024 | FRONTIER PHONE CHARGES | 100-51-5511 | Telephone/Internet | 115.98 |
| DFT0013435 | 12/16/2024 | 0106-111924 | 11/19/2024 | FRONTIER PHONE CHARGES | 100-51-5511 | Telephone/Internet | 984.97 |
| DFT0013435 | 12/16/2024 | 0106-111924 | 11/19/2024 | FRONTIER PHONE CHARGES | 500-40-5511 | Telephone/Data | 1,638.35 |
| DFT0013436 | 12/16/2024 | 9331-111924 | 11/19/2024 | FRONTIER PHONE CHARGES | 100-51-5511 | Telephone/Internet | 940.53 |
| DFT0013437 | 12/16/2024 | 4902-111924 | 11/19/2024 | FRONTIER PHONE CHARGES | 100-51-5511 | Telephone/Internet | 839.62 |
| DFT0013438 | 12/16/2024 | 1854-111924 | 11/19/2024 | FRONTIER PHONE CHARGES | 100-51-5511 | Telephone/Internet | 205.24 |
| DFT0013439 | 12/16/2024 | 1652-111924 | 11/19/2024 | FRONTIER PHONE CHARGES | 100-51-5511 | Telephone/Internet | 155.63 |
| DFT0013440 | 12/16/2024 | 3247-111924 | 11/19/2024 | FRONTIER PHONE CHARGES | 100-51-5511 | Telephone/Internet | 155.63 |
| DFT0013441 | 12/16/2024 | 3609-111924 | 11/19/2024 | FRONTIER PHONE CHARGES | 100-51-5511 | Telephone/Internet | 155.63 |
| DFT0013442 | 12/16/2024 | 2538-111924 | 11/19/2024 | FRONTIER PHONE CHARGES | 100-51-5511 | Telephone/Internet | 89.47 |
| DFT0013443 | 12/16/2024 | 2864-111924 | 11/19/2024 | FRONTIER PHONE CHARGES | 100-51-5511 | Telephone/Internet | 79.17 |
| DFT0013444 | 12/16/2024 | 5226-111924 | 11/19/2024 | FRONTIER PHONE CHARGES | 100-51-5511 | Telephone/Internet | 43.23 |
| DFT0013445 | 12/16/2024 | 5908-111924 | 11/19/2024 | FRONTIER PHONE CHARGES | 100-51-5511 | Telephone/Internet | 79.17 |
| DFT0013446 | 12/16/2024 | 6071-111924 | 11/19/2024 | FRONTIER PHONE CHARGES | 100-51-5511 | Telephone/Internet | 13.86 |
| DFT0013447 | 12/16/2024 | 6947-111924 | 11/19/2024 | FRONTIER PHONE CHARGES | 100-51-5511 | Telephone/Internet | 66.71 |
| DFT0013448 | 12/16/2024 | 8708-111924 | 11/19/2024 | FRONTIER PHONE CHARGES | 100-51-5511 | Telephone/Internet | 79.17 |
| DFT0013449 | 12/16/2024 | 0920-111924 | 11/19/2024 | FRONTIER PHONE CHARGES | 100-51-5511 | Telephone/Internet | 79.17 |
| DFT0013450 | 12/16/2024 | 4539-111924 | 11/19/2024 | FRONTIER PHONE CHARGES | 100-51-5511 | Telephone/Internet | 79.17 |
| DFT0013451 | 12/16/2024 | 9203-111924 | 11/19/2024 | FRONTIER PHONE CHARGES | 100-51-5511 | Telephone/Internet | 43.23 |
| DFT0013452 | 12/17/2024 | 1887-112124 | 11/21/2024 | FRONTIER PHONE CHARGES | 100-74-5511 | Telephone | 698.28 |
| DFT0013453 | 12/17/2024 | 7290-112024 | 11/20/2024 | FRONTIER PHONE CHARGES | 100-51-5511 | Telephone/Internet | 380.35 |
| Vendor 5303 - FRONTIER Total: | | | | | | | 15,264.69 |
| Grand Total: | | | | | | | 15,264.69 |

Report Summary

Fund Summary

| Fund | Payment Amount |
|-----------------------------|------------------|
| 100 - General Fund | 9,218.00 |
| 500 - Water Operations Fund | <u>6,046.69</u> |
| Grand Total: | 15,264.69 |

Account Summary

| Account Number | Account Name | Payment Amount |
|---------------------|--------------------|------------------|
| 100-51-5511 | Telephone/Internet | 7,107.47 |
| 100-74-5511 | Telephone | 2,110.53 |
| 500-40-5511 | Telephone/Data | <u>6,046.69</u> |
| Grand Total: | | 15,264.69 |

Project Account Summary

| Project Account Key | Payment Amount |
|---------------------|------------------|
| **None** | <u>15,264.69</u> |
| Grand Total: | 15,264.69 |

Authorization Signatures

STAFF REPORT

Verify accuracy of the Warrant Register.

Dated

Finance Director

City Manager



City of Signal Hill

Warrant Register

By Vendor Name

Payment Dates 12/16/2024 - 12/16/2024

| Payment Number | Payment Date | Payable Number | Payable Date | Description (Payable) | Account Number | Account Name | Amount |
|--|--------------|----------------|--------------|----------------------------|----------------|--|-----------------|
| Vendor: 0464 - SOUTHERN CALIFORNIA EDISON | | | | | | | |
| DFT0013424 | 12/16/2024 | 9189-120224 | 12/02/2024 | ELECTRIC SERVICE: NOV 2024 | 100-95-5510 | Electricity | 912.06 |
| DFT0013425 | 12/16/2024 | 6288-120224 | 12/02/2024 | ELECTRIC SERVICE: NOV 2024 | 100-95-5510 | Electricity | 30.35 |
| DFT0013426 | 12/16/2024 | 1487-120224 | 12/02/2024 | ELECTRIC SERVICE: NOV 2024 | 100-92-5512 | Utility Services | 8,248.92 |
| | | | | | | Vendor 0464 - SOUTHERN CALIFORNIA EDISON Total: | 9,191.33 |
| | | | | | | Grand Total: | 9,191.33 |

Report Summary

Fund Summary

| Fund | Payment Amount |
|---------------------|-----------------|
| 100 - General Fund | <u>9,191.33</u> |
| Grand Total: | 9,191.33 |

Account Summary

| Account Number | Account Name | Payment Amount |
|---------------------|------------------|-----------------|
| 100-92-5512 | Utility Services | 8,248.92 |
| 100-95-5510 | Electricity | <u>942.41</u> |
| Grand Total: | | 9,191.33 |

Project Account Summary

| Project Account Key | Payment Amount |
|---------------------|-----------------|
| **None** | <u>9,191.33</u> |
| Grand Total: | 9,191.33 |

Authorization Signatures

STAFF REPORT

Verify accuracy of the Warrant Register.

Dated

Finance Director

City Manager



City of Signal Hill

Warrant Register

By Vendor Name

Payment Dates 1/7/2025 - 1/7/2025

| Payment Number | Payment Date | Payable Number | Payable Date | Description (Payable) | Account Number | Account Name | Amount |
|---|--------------|----------------|--------------|------------------------------------|----------------|-------------------------|------------------|
| Vendor: 9639 - Danielle D Byerley | | | | | | | |
| 119453 | 01/07/2025 | 01072025 | 01/07/2025 | FINAL COMPENSATION W. BYERLEY | 100-51-5270 | Other Employee Benefits | 14,839.34 |
| Vendor 9639 - Danielle D Byerley Total: | | | | | | | 14,839.34 |
| Vendor: 9642 - Forest Lawn Memorial-Parks & Mortuaries | | | | | | | |
| 119454 | 01/07/2025 | 01072025 | 01/07/2025 | MEMORIAL ARRANGEMENTS - BYERLEY | 100-51-5270 | Other Employee Benefits | 18,821.81 |
| Vendor 9642 - Forest Lawn Memorial-Parks & Mortuaries Total: | | | | | | | 18,821.81 |
| Grand Total: | | | | | | | 33,661.15 |

Report Summary

Fund Summary

| Fund | Payment Amount |
|---------------------|------------------|
| 100 - General Fund | <u>33,661.15</u> |
| Grand Total: | 33,661.15 |

Account Summary

| Account Number | Account Name | Payment Amount |
|----------------|-------------------------|------------------|
| 100-51-5270 | Other Employee Benefits | <u>33,661.15</u> |
| | Grand Total: | 33,661.15 |

Project Account Summary

| Project Account Key | Payment Amount |
|---------------------|------------------|
| **None** | <u>33,661.15</u> |
| Grand Total: | 33,661.15 |

Authorization Signatures

STAFF REPORT

Verify accuracy of the Warrant Register.

Dated

Finance Director

City Manager



UBPKT02613 - Refunds 1 UBPKT02610 Regular

| Account | Name | Date | Check # | Amount | Code | Receipt | Amount | Type |
|-------------------------|------|-----------|-------------------------------|-----------------|------|---------|---------|------------------------|
| 101-02044-02 | | 1/14/2025 | 119506 | 21.87 | | | 21.87 | Generated From Billing |
| 105-03922-10 | | 1/14/2025 | 119507 | 74.79 | | | 74.79 | Generated From Billing |
| 106-01604-06 | | 1/14/2025 | 119508 | 39.17 | | | 39.17 | Generated From Billing |
| 106-01675-08 | | 1/14/2025 | 119509 | 41.45 | | | 41.45 | Generated From Billing |
| 108-02971-04 | | 1/14/2025 | 119510 | 22.93 | | | 22.93 | Generated From Billing |
| 120-51017-00 | | 1/14/2025 | 119511 | 1,486.91 | | | 1486.91 | Generated From Billing |
| Total Refunds: 6 | | | Total Refunded Amount: | 1,687.12 | | | | |

Revenue Code Summary

| Revenue Code | Amount |
|-----------------------------------|----------------|
| 996 - UNAPPLIED CREDITS / REFUNDS | 1687.12 |
| Revenue Total: | 1687.12 |

General Ledger Distribution

Posting Date: 01/14/2025

| Account Number | Account Name | Posting Amount | IFT |
|--|-------------------------------|----------------|-----|
| Fund: 500 - Water Operations Fund | | | |
| 500-10100 | Cash - Combined Fund | -1,687.12 | Yes |
| 500-13001 | Customer Accounts Receivable | 1,687.12 | |
| 500 Total: | | 0.00 | |
| Fund: 990 - Combined Cash Fund | | | |
| 990-10201 | Wells Fargo - General Account | -1,687.12 | |
| 990-24100 | Due To Other Funds | 1,687.12 | Yes |
| 990 Total: | | 0.00 | |
| Distribution Total: | | 0.00 | |



CITY OF SIGNAL HILL

2175 Cherry Avenue • Signal Hill, California 90755-3799

STAFF REPORT

1/14/2025

AGENDA ITEM

**TO: HONORABLE MAYOR
AND MEMBERS OF THE CITY COUNCIL**

**FROM: CARLO TOMAINO
CITY MANAGER**

SUBJECT: APPROVAL OF MEETING MINUTES

Summary:

Regular Meeting of December 10, 2024.

Strategic Plan Goal(s):

Goal No. 5. High-Functioning Government: Strengthen internal communication, recruitment, retention, systems, and processes to increase the effectiveness and efficiency of City services.

Recommendation:

Approve the meeting minutes.



CITY OF SIGNAL HILL

2175 Cherry Avenue • Signal Hill, California 90755-3799

MINUTES OF A REGULAR MEETING SIGNAL HILL CITY COUNCIL December 10, 2024

A Regular Meeting of the Signal Hill City Council was held in-person in the Council Chamber on December 10, 2024.

(1) **CALL TO ORDER – 6:02 P.M.**

(2) **ROLL CALL**

PRESENT:

MAYOR WOODS
COUNCIL MEMBER COPELAND
COUNCIL MEMBER HANSEN
COUNCIL MEMBER JONES

LATE ARRIVAL: VICE MAYOR WILSON

Vice Mayor Wilson arrived at 6:06 p.m.

(3) **PLEDGE OF ALLEGIANCE**

(4) **PUBLIC BUSINESS FROM THE FLOOR ON ITEMS NOT LISTED ON THE AGENDA**

Mary Gonzalez, Signal Hill resident addressed the City Council regarding the Signal Hill Petroleum CUP and the franchise agreement with Cardinal and Crimson Pipelines.

(5) **COMMUNITY ANNOUNCEMENTS**

(6) **PRESENTATIONS**

- a. MAYOR WOODS WILL PRESENT THE CITY WITH THE CENTENNIAL TIME CAPSULE.

Mayor Woods presented agenda item 6a.

- b. MAYOR WOODS WILL PRESENT A PROCLAMATION TO OUTGOING VICE MAYOR WILSON.

Mayor Woods presented agenda item 6b.

(7) CERTIFICATION OF ELECTION RESULTS

- a. RESOLUTION CERTIFYING THE CANVASS OF THE NOVEMBER 5, 2024 GENERAL MUNICIPAL ELECTION

It was moved by COUNCIL MEMBER JONES and seconded by VICE MAYOR WILSON to adopt Resolution No. 2024-12-6846 entitled:

A RESOLUTION OF THE CITY OF SIGNAL HILL, CALIFORNIA, RECITING THE FACT OF THE GENERAL MUNICIPAL ELECTION HELD ON NOVEMBER 5, 2024, DECLARING THE RESULTS AND SUCH OTHER MATTERS AS PROVIDED BY LAW

The following vote resulted:

AYES: MAYOR WOODS
 VICE MAYOR WILSON
 COUNCIL MEMBER COPELAND
 COUNCIL MEMBER HANSEN
 COUNCIL MEMBER JONES

NOES: NONE

ABSENT: NONE

ABSTAIN: NONE

(8) NEWLY ELECTED OFFICIALS TAKE OFFICE

- a. SWEARING-IN OF NEWLY ELECTED OFFICIALS

COUNCIL MEMBER COPELAND, COUNCIL MEMBER HONEYCUTT, COUNCIL MEMBER WOODS, AND CITY CLERK GONZALEZ WERE SWORN INTO OFFICE

(9) CITY COUNCIL REORGANIZATION

- a. CITY COUNCIL REORGANIZATION

The City Clerk presided over the selection of Mayor and declared nominations open for Mayor.

Council Member Woods nominated Council Member Jones for Mayor. There were no additional nominations.

City Clerk declared the nominations closed.

The following vote resulted:

| | |
|---------------------------|----------------------|
| Council Member Copeland: | Council Member Jones |
| Council Member Hansen: | Council Member Jones |
| Council Member Honeycutt: | Council Member Jones |
| Council Member Jones: | Council Member Jones |
| Council Member Woods: | Council Member Jones |

City Clerk declared Council Member Jones as the new Mayor.

Mayor Jones declared the nominations open for Vice Mayor.

Council Member Woods nominated Council Member Hansen for Vice Mayor. There were no additional nominations.

Mayor Jones declared the nominations closed.

The following vote resulted:

| | |
|---------------------------|-----------------------|
| Council Member Copeland: | Council Member Hansen |
| Council Member Hansen: | Council Member Hansen |
| Mayor Jones: | Council Member Hansen |
| Council Member Honeycutt: | Council Member Hansen |
| Council Member Woods: | Council Member Hansen |

Mayor Jones declared Council Member Hansen as the new Vice Mayor.

Mayor Jones presented outgoing Mayor Woods with a proclamation.

(10) PUBLIC HEARINGS

- a. PUBLIC HEARING - RESOLUTION APPROVING THE PROPOSED USE OF FISCAL YEAR (FY) 2025-26 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUNDS

Mayor Jones opened the public hearing at 6:57 p.m. and invited anyone wishing to speak in favor of or opposition to the resolution to please come forward.

Mary Gonzalez, Signal Hill resident addressed the City Council and commented on parking in Signal Hill.

Mayor Jones closed the public hearing at 6:59 p.m.

It was moved by COUNCIL MEMBER WOODS and seconded by COUNCIL MEMBER COPELAND to adopt Resolution 2024-12-6847 approving the City's proposed Community Development Block Grant Programs for Fiscal Year

2025-26; and approved the CDBG estimated allocation for FY 2025-26 in the amount of \$70,146 and the proposed expenditures of these allocations.

Adopt Resolution No. 2024-12-6847, entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, APPROVING THE CITY'S PROPOSED COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAMS FOR FISCAL YEAR 2025-26

The following vote resulted:

AYES: MAYOR JONES
VICE MAYOR HANSEN
COUNCIL MEMBER COPELAND
COUNCIL MEMBER HONEYCUTT
COUNCIL MEMBER WOODS

NOES: NONE

ABSENT: NONE

ABSTAIN: NONE

(11) CITY MANAGER REPORTS

- a. ANNUAL COMPREHENSIVE FINANCIAL REPORT FOR FISCAL YEAR 2023-24

It was moved by COUNCIL MEMBER COPELAND and seconded by VICE MAYOR HANSEN to receive and file the City's ACFR for FY 2023-24; direct staff to return the first part of the 2025 calendar year with proposed appropriations for the FY 2023-24 General Fund positive fund balance; and direct staff to distribute copies of the ACFR for FY 2023-24 as required, as well as to the Office of the City Clerk to be placed on file for the general public and posted on the City's website.

The following vote resulted:

AYES: MAYOR JONES
VICE MAYOR HANSEN
COUNCIL MEMBER COPELAND
COUNCIL MEMBER HONEYCUTT
COUNCIL MEMBER WOODS

NOES: NONE

ABSENT: NONE

ABSTAIN: NONE

b. WATER MASTER PLAN AND RATE STUDY SUBCOMMITTEE FORMATION

Abraham Chira, Signal Hill resident commented on the water rates.

It was moved by VICE MAYOR HANSEN and seconded by COUNCIL MEMBER WOODS to appoint Council Member Copeland and Council Member Honeycutt to serve on a subcommittee to review the Water Master Plan preliminary financial analysis and develop recommendations for any necessary water rate adjustments; select Tuesday, January 27, 2025 for the subcommittee meeting; and schedule the Water Rate Study Workshop for the regular City Council meeting on Tuesday, February 25, 2025; and schedule the Water Rate Study Community Workshop for Monday, March 10, 2025.

The following vote resulted:

AYES: MAYOR JONES
VICE MAYOR HANSEN
COUNCIL MEMBER COPELAND
COUNCIL MEMBER HONEYCUTT
COUNCIL MEMBER WOODS

NOES: NONE

ABSENT: NONE

ABSTAIN: NONE

c. 2025 COMMEMORATIVE FLAG DISPLAY SCHEDULE

It was moved by COUNCIL MEMBER WOODS and seconded by COUNCIL MEMBER COPELAND to adopt the amended resolution to include International Men's Day and National Hispanic Heritage Month.

Adopt Resolution No. 2024-12-6848, entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, ADOPTING THE 2025 COMMEMORATIVE FLAG DISPLAY SCHEDULE

The following vote resulted:

AYES: MAYOR JONES
VICE MAYOR HANSEN
COUNCIL MEMBER COPELAND
COUNCIL MEMBER HONEYCUTT
COUNCIL MEMBER WOODS

NOES: NONE

ABSENT: NONE

ABSTAIN: NONE

(12) CONSENT CALENDAR

- a. WAIVE THE READING OF ORDINANCES IN FULL AND AUTHORIZE READING BY TITLE ONLY
- b. ADOPTION OF ORDINANCE NO. 2024-11-1551 APPROVING ZONING ORDINANCE AMENDMENT 24-01, AMENDING THE OFFICIAL ZONING MAP TO CHANGE AN APPROXIMATE 0.59-ACRE SITE AT 1933 THROUGH 1939 TEMPLE AVENUE FROM RESIDENTIAL HIGH DENSITY (RH) TO THE COURTYARD SPECIFIC PLAN (SP-21) AND ADDING CHAPTER 20.28, THE COURTYARD SPECIFIC PLAN (SP-21) TO THE SIGNAL HILL MUNICIPAL CODE AND ESTABLISHING DEVELOPMENT STANDARDS FOR THE SITE
- c. RESOLUTION OF INTENT TO GRANT A PIPELINE FRANCHISE TO CARDINAL PIPELINE, L.P.
- e. RESOLUTION APPROVING A BUDGET AMENDMENT FOR THE PROCUREMENT OF A POLICE DEPARTMENT COMMUNITY ENGAGEMENT VEHICLE
- f. PROPOSED ACCEPTANCE OF OFFICE OF TRAFFIC SAFETY SELECTIVE TRAFFIC ENFORCEMENT PROGRAM GRANT AND ADOPTION OF RESOLUTION APPROVING BUDGET AMENDMENT
- g. RESOLUTION DECLARING FINAL ACCEPTANCE OF THE ADA CURB RAMP INSTALLATION PROJECT PURSUANT TO THE PUBLIC WORKS CONTRACT WITH MAJ ENGINEERING
- h. PUBLIC WORKS CONTRACT WITH ESTATE DESIGN AND CONSTRUCTION INCORPORATED FOR THE PANORAMA PROMENADE SLOPE LANDSCAPE PROJECT
- i. SECOND AMENDMENT TO THE MAINTENANCE SERVICES AGREEMENT WITH PARKWOOD LANDSCAPE MAINTENANCE, INCORPORATED FOR THE LIGHTING AND LANDSCAPE MAINTENANCE DISTRICT NO. 1
- j. RESOLUTION AMENDING THE HOURLY PART-TIME SALARY SCHEDULE TO COMPLY WITH THE CALIFORNIA STATE MINIMUM WAGE LAW
- k. PROFESSIONAL SERVICES AGREEMENT WITH RCS INVESTIGATIONS & CONSULTING, LLC, FOR POLICE DEPARTMENT BACKGROUND AND PERSONNEL INVESTIGATIONS
- l. APPROVE A FEE WAIVER REQUEST FROM THE FRIENDS OF SIGNAL HILL LIBRARY FOR THE BOOK SALE
- m. CONTRACT AMENDMENT REGISTERED DATED DECEMBER 10, 2024
- n. WARRANT REGISTER DATED DECEMBER 10, 2024

o. APPROVAL OF MEETING MINUTES

Zachary Sturiale, Signal Hill resident requested pulling agenda item 12d.

It was moved by VICE MAYOR HANSEN and seconded by COUNCIL MEMBER WOODS to approve Consent Calendar Items 12 (a), through (c), and (e) through (o).

The following vote resulted:

AYES: MAYOR JONES
VICE MAYOR HANSEN
COUNCIL MEMBER COPELAND
COUNCIL MEMBER HONEYCUTT
COUNCIL MEMBER WOODS

NOES: NONE

ABSENT: NONE

ABSTAIN: NONE

Public Works Director presented agenda item 12d.

12d. RESOLUTION OF INTENT TO GRANT A PIPELINE FRANCHISE TO CRIMSON CALIFORNIA PIPELINE, L.P.

Zachary Sturiale, Signal Hill resident commented on the pipeline franchise with Crimson Pipeline.

Mary Gonzalez, Signal Hill resident commented on ACFR and the pipeline franchise with Crimson Pipeline.

It was moved by COUNCIL MEMBER WOODS and seconded by COUNCIL MEMBER COPELAND to adopt Resolution No. 2024-12-6849, declaring its intention to grant a franchise to Crimson California Pipeline, L.P. and the interests, rights, privileges, and duties to lay and use pipes and appurtenances for transmitting and distributing oil and petroleum products for any and all lawful purposes under and along the public streets, ways, alleys, and places, as the same now or may hereafter exist, within this City; and set a public hearing for January 14, 2025.

Adopt Resolution No. 2024-12-6849, entitled:

A RESOLUTION OF INTENT OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, DECLARING ITS INTENTION TO GRANT A FRANCHISE TO CRIMSON CALIFORNIA PIPELINE, L.P. AND THE INTERESTS, RIGHTS, PRIVILEGES, AND DUTIES TO LAY AND USE PIPES AND APPURTENANCES FOR TRANSMITTING AND DISTRIBUTING OIL AND PETROLEUM PRODUCTS FOR ANY

AND ALL LAWFUL PURPOSES UNDER AND ALONG THE PUBLIC STREETS, WAYS, ALLEYS, AND PLACES, AS THE SAME NOW OR MAY HEREAFTER EXIST, WITHIN THIS CITY

The following vote resulted:

AYES: MAYOR JONES
 VICE MAYOR HANSEN
 COUNCIL MEMBER COPELAND
 COUNCIL MEMBER HONEYCUTT
 COUNCIL MEMBER WOODS

NOES: NONE

ABSENT: NONE

ABSTAIN: NONE

(13) COUNCIL AGENDA--NEW BUSINESS

Council Member Honeycutt congratulated Council Member Copeland and Council Member Woods on their reelection to the City Council and thanked everyone for their support on his election to the City Council; congratulated Council Member Woods and Vice Mayor Hansen on a successful year of Centennial celebration events; and wished everyone a Merry Christmas.

Council Member Copeland wished everyone a Merry Christmas.

Vice Mayor Hansen congratulated the Council Member Copeland and Council Member Woods on their reelection to the City Council and Council Member Honeycutt on his election to the City Council; commented on the Christmas tree pick-up; and the closure of City Hall from December 24, 2024 through January 1, 2025.

Mayor Jones thanked the Signal Hill Police Department for keeping Signal Hill safe, the recent toy event and helping needy families; reminded everyone to Shop Signal Hill; wished everyone a Merry Christmas; and looks forward to 2025 and celebrating the people who make Signal Hill great.

(14) **ADJOURNMENT**

MAYOR JONES adjourned the meeting at 7:49 p.m.

KEIR JONES
MAYOR

Attest:

DARITZA GONZALEZ
CITY CLERK