



**Schedule of Fees and Charges**  
**Effective July 1, 2025**

# City of Signal Hill

## SCHEDULE OF FEES AND CHARGES

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# City of Signal Hill Fee Schedule

## ADMINISTRATIVE FEES

Description		Fee	Note	CPI
1	Printed Copies of Materials			
	a) Black and white (per page)	\$0.10		N
	b) Color (per page)	\$0.50		N
2	Digital copies produced via email or FTP site upload	No charge		N
3	Conversion of paper documents (8 1/2 x 11) to digital copies			
	a) Up to 30 pages	No charge		N
	b) Over 30 pages	Actual cost of digitization		
4	Copies of oversized drawings or plans	Actual cost of reproduction		N
5	Microfilm copies (per page)	\$1.05		N
6	Certified Copies (per document)	\$10.00		N
7	Digital Media Copy (i.e., CD, DVC, Flash Drive) (each)	\$2.00		N
8	Video, Photo, or Audio Production	Actual Cost	[a]	N
9	Initiative Petition Filing Fee	\$200.00	[b]	N
10	Candidate Filing Fee (non-refundable processing fee - SHMC 1.12)	\$25.00		N
11	Candidate Statement	\$750.00 deposit		N
12	FPPC Campaign Statement - Late Filing Fee	\$10.00 per day cumulative/\$100.00		N
13	Copies of Statement of Economic Interest, Campaign Statements (per FPPC)	\$0.10		N
14	Statement of Economic Interest - Late filing Fee	\$10.00 per day maximum \$100.00		N
15	Retrieval fee for Forms or Statements 5 or more years old	\$5.00		N

[a] Cost of redaction for production of documents pursuant to AB 748 and SB 1421 or otherwise include costs/fees incurred by City for third

[b] Will be refunded if petition is deemed sufficient (EC 9202(b)).

# City of Signal Hill Fee Schedule

## ANIMAL CONTROL FEES

Description	Fee	Note	CPI
<b>1 Dog Licensing *</b>			
a) Altered Animal - One-Year License			
i) License Fee	\$28		Y
ii) Senior Discount	\$14		Y
b) Unaltered Animal - One-Year License			
i) License Fee	\$250		Y
ii) Senior Discount	\$125		Y
c) Replacement Tags	\$10		Y
d) Late Fee Penalty	\$15		Y
<b>2 Animal Control Fines</b>			
<b>Administrative Fines for SHMC Chapter 6.04 Dog Licensing and Fowl, Rabbits and Goats</b>			
a) First Violation	\$100		N
b) Second Violation (Within one year of initial violation)	\$200		N
c) Subsequent Violations	\$250		N
<b>3 Animal Shelter, Rabies Control, Police Animals and Animal Regulations</b>			
a) First Violation	\$100		N
b) Second Violation (Within one year of initial violation)	\$200		N
c) Subsequent Violations	\$500		N
<b>4 Animal Breeding and Transfer</b>			
a) First Violation	\$350		N
b) Second Violation (Within one year of initial violation)	\$700		N
c) Subsequent Violations	\$1,000		N
<b>5 Vicious Animal Penalties</b>			
a) First Violation	\$350		N
b) Second Violation (Within one year of initial violation)	\$700		N
c) Subsequent Violations	\$1,000		N
<b>6 Appeals Process</b>			
a) Deposit for Vicious Animals Appeal Process Deposit refunded if the appeal is granted	Cost of Citation		N
b) Deposit for Administrative Citation Appeal Process Deposit refunded if the appeal is granted	Cost of Citation		N

\* Pursuant to the City of Signal Hill contract with the City of Long Beach, fees shall be as set forth in the City of Long Beach Schedule of Fees and Charges, as periodically established and amended by resolution and as approved by the Long Beach City Council. Visit the City of Long Beach website for updated fee schedule ([www.longbeach.gov/acs/laws-enforcement/animal-laws/licensing/](http://www.longbeach.gov/acs/laws-enforcement/animal-laws/licensing/))

## City of Signal Hill Fee Schedule

### FINANCE FEES

	Description	Fee	Note	CPI
1	Business License Enforcement Penalty	\$180		N
2	Business License Program Administration Fee (each)	\$60		N
3	Business License Tax	See SHMC Chapter 5.04		N
4	Delinquent Payment Charge	1.5% of outstanding balance		N
5	Return Check / Non-Sufficient Funds Fee (per transaction)	\$25		N
6	Credit Card Transaction Processing Fee (% of fee paid by credit card)	2.75%		N

Annual business license renewals shall be due and payable in advance on the first day of January of each year, however, that the annual license tax due for any business started subsequent to said date in any year shall be due and payable on the date the such business is started: and provided, further, that if the date such business is started on after the first day of July, the taxes for the remainder of the year shall be one-half of the annual tax prescribed for the business.

# City of Signal Hill Fee Schedule

## BUILDING FEES

**A. Fees for Commonly Requested Building Permit Types.** Fees shown in this section (Section A.) include all applicable inspection, and plan review fees. Additional permit processing fees apply. Additional fees may apply for services provided by other City Departments (e.g. Planning Review), and Fees Collected on Behalf of Other Agencies (e.g. State of California).

Fee Description	Fee	Charge Basis	Note	CPI
1 HVAC Change-Out - Residential	\$257	per permit		Y
2 Water Heater Change-Out - Residential	\$154	per permit		Y
3 Residential Re-Roof	\$359	per permit		Y
4 Siding Replacement	\$205	per permit		Y
5 Service Panel Upgrade - Residential	\$257	per permit		Y
6 Battery Backup Storage	\$205	per permit		Y
7 Electric Vehicle Charger	\$205	per permit		Y
8 Generator	\$205	per permit		Y
9 Residential Solar Photovoltaic System - Solar Permit				
a) Plan Review				
i) Base Fee for 15kW or Less	\$200	per permit	[a],[b]	N
ii) Fee for Each Additional kW above 15kW	\$15	per permit	[a],[b]	N
b) Permit	\$250	per permit	[a],[b]	N
10 Commercial Solar Photovoltaic System - Solar Permit				
a) Plan Review				
i) Base Fee 50kW or Less	\$444	per permit	[a],[b]	N
ii) Fee for Each Add'l kW above 50kW up to 250kW	\$7	per permit	[a],[b]	N
ii) Fee for Each Add'l kW above 250kW	\$5	per permit	[a],[b]	N
b) Permit	\$556	per permit	[a],[b]	N
11 Swimming Pool Replaster / Equipment Change-Out	\$359	per permit		Y
12 Swimming Pool Remodel (e.g., Changing Pool Shape, Adding Cabo Shelf, etc.)	\$359	per permit		Y
13 Temporary Power				
a) First or Main Power Distribution Pole	\$257	per permit		Y
b) Additional Poles (same system) for distributions	\$51	per permit		Y
14 Retaining Wall	\$359			
15 Window / Sliding Glass Door - Repair				
a) Up to 5	\$359	per permit		Y
b) Per Window Over 5 Windows	\$51	per permit		Y
16 Fences	\$257	per permit		Y
17 Electrical and Irrigation Pedestals per pedestal	\$257	per permit		Y

[a] Total fees shall not exceed amounts outlined in California Government Code 66015(a)(1).

[b] The City will not collect additional permit processing fees. Amounts shown are total amount due for permit processing, plan review, and permit.

# City of Signal Hill Fee Schedule

## BUILDING FEES

### Determination of Valuation for Fee-Setting Purposes

• Project valuations shall be based on the total value of all construction work, including all finish work, roofing, electrical, plumbing, heating, air conditioning, elevators, fire-extinguishing systems and any other permanent equipment. If, in the opinion of the Building Official, the valuation is underestimated on the application, the permit shall be denied, unless the applicant can show detailed estimates to meet the approval of the Building Official. Final building permit valuation shall be set by the Building Official. For determining project valuations for new construction, the Building Official may use data published by the International Code Council (ICC) (building valuation data table, typically updated in February and August of each year). The final building permit valuation shall be set at an amount that allows the City to recover its costs of applicant plan check, permit and inspection activities.

**Note: For construction projects with permit fees calculated using Section B, additional fees apply for permit issuance. Additional fees may apply for services provided by other City Departments (e.g. Planning Review), and Fees Collected on Behalf of Other Agencies (e.g. State of California). Additional fees apply for plan review, when applicable.**

### **B. Permit Fee for New Buildings, Additions, Tenant Improvements, Residential Remodels, Combined Mechanical, Electrical, and/or Plumbing Permits, and Stand-Alone Mechanical, Electrical, and/or Plumbing Permit Not Otherwise Listed in Section A of this Schedule**

Total Valuation		Permit Fee				CPI
\$1 to \$2,000	\$153.90					
\$2,001 to \$25,000	\$153.90 for the first \$2,000	plus	\$20.07	for each add'l \$1,000 or fraction thereof, to and including \$25,000		Y
\$25,001 to \$50,000	\$615.60 for the first \$25,000	plus	\$24.62	for each add'l \$1,000 or fraction thereof, to and including \$50,000		Y
\$50,001 to \$100,000	\$1,231.20 for the first \$50,000	plus	\$16.42	for each add'l \$1,000 or fraction thereof, to and including \$100,000		Y
\$100,001 to \$500,000	\$2,052.00 for the first \$100,000	plus	\$11.29	for each add'l \$1,000 or fraction thereof, to and including \$500,000		Y
\$500,001 to \$1,000,000	\$6,566.40 for the first \$500,000	plus	\$6.57	for each add'l \$1,000 or fraction thereof, to and including \$1,000,000		Y
\$1,000,001 to \$5,000,000	\$9,849.60 for the first \$1,000,000	plus	\$5.58	for each add'l \$1,000 or fraction thereof, to and including \$5,000,000		Y

For permits requiring plumbing, electric, or mechanical review, the following percentages shall be added to the base permit fee

<b>Plumbing inspection fees = Base permit fee x .15</b>	N
<b>Electrical inspection fees = Base permit fee x .15</b>	N
<b>Mechanical inspection fees = Base permit fee x .15</b>	N

# City of Signal Hill Fee Schedule

## BUILDING FEES

### C. Building Plan Review Fees

Activity Description	Fee	Charge Basis	Note	CPI
<b>1 Building Plan Check Fees - Building</b>				
a) Building Plan Check Fee, if applicable	85%	% of bldg permit	[a]	N
b) Expedited Plan Check - At Application Submittal (when applicable)	1.5x building plan check fee		[a]	N
c) Tract Home / Master Plan Construction (Production Units)	20% of standard plan check fee		[b],[c]	N
d) Alternate Materials and Methods Review (per hour)	Acutal hourly cost of consultant or per hour billing rate for in-house review	per hour		Y
e) Excess Plan Review Fee (4th and subsequent) (per hour)	Acutal hourly cost of consultant or per hour billing rate for in-house review	per hour		Y
f) Revisions to an Approved Permit (per hour)	Acutal hourly cost of consultant or per hour billing rate for in-house review	per hour		Y
g) Deferred Submittal (per hour)	Acutal hourly cost of consultant or per hour billing rate for in-house review	per hour		Y

When applicable, plan check fees shall be paid at the time of application for a building permit.  
The plan checking fee is in addition to the building permit fee

[a] Includes up to three plan checks. The City will bill hourly for additional plan review required.

[b] For identical buildings built by the same builder on the same lot or in the same tract and for which building permits are issued at the same time.

[c] Fee amount shown is for repeat units. Model units/initial units pay regular building plan check fee.



# City of Signal Hill Fee Schedule

## BUILDING FEES

### D. Other Fees

Activity Description	Fee	Note	CPI
1 Permit Processing Fee			
a) Residential	\$108		Y
b) Non-Residential	\$270		Y
2 Strong Motion Instrumentation (SMI) Fee Calculation		[a]	
a) Residential	\$0.50 or valuation x .00013	[a]	N
b) Commercial	\$0.50 or valuation x .00028	[a]	N
3 Building Standards (SB 1473) Fee Calculation (Valuation)		[a]	
a) \$1 - \$25,000	\$1	[a]	N
b) \$25,001 - \$50,000	\$2	[a]	N
c) \$50,001 - \$75,000	\$3	[a]	N
d) \$75,001 - \$100,000	\$4	[a]	N
e) Each Add'l \$25,000 or fraction thereof	Add \$1	[a]	N
4 General Plan Update Fee (percent of building permit fee)	5%	[b]	N
5 Technology Fee (percent of permit fee)	5%	[c]	N
6 Temporary Certificate of Occupancy	\$616		Y
7 Permit Extension	\$108		Y
8 Permit Reissuance Fee	\$108		Y
9 Damaged Building Survey (Fire, Flood, Vehicle Damage, Etc.) (per hour)	\$205		Y
<b>Other Fees</b>			
10 After Hours Inspection (per hour) (4-hour minimum)	\$246	[d]	Y
11 Re-inspection Fee (2nd Time or More) (each)	\$205	[e]	Y
12 Missed Inspection Fee	\$205		Y
13 Fees for Services Not Listed in this Fee Schedule (per 1/2 hour)	\$103		Y
<b>Violation Fees</b>			
14 Investigation Fee For Work Done Without Permits (In addition to applicable permit fees)	equal to permit fee (i.e., 2x permit fees)		N

[a] Fees set by State of California.

[b] Fee applies to new construction, additions, tenant improvements, and residential remodels requiring building permits.

[c] Fee applies to all permits except solar permits.

[d] Fee is per hour, with a four-hour minimum.

[e] Reinspection fee applies after the first re-inspection.

# City of Signal Hill Fee Schedule

## GRADING FEES

Activity Description		Fee	Note	CPI
1	Permit Processing Fee			
	a) Residential	\$108		Y
	b) Non-Residential	\$270		Y
2	Grading Permit Fees			
	a) 50 CY	\$205		Y
	b) 100 CY	\$308		Y
	c) 200 CY	\$410		Y
	d) 300 CY	\$513		Y
	e) 400 CY	\$616		Y
	f) 500 CY	\$718		Y
	g) 600 CY	\$821		Y
	h) 700 CY	\$923		Y
	i) 800 CY	\$1,026		Y
	j) 900 CY	\$1,129		Y
	k) 1000 CY	\$1,231		Y
	l) Each Add'l 1,000 CY up to 100,000 CY	\$68		Y
	m) Each Add'l 10,000 CY over 100,000 CY	\$68		Y
3	Grading Plan Check (% of permit fee)	85%		N

# City of Signal Hill Fee Schedule

## OIL FIELD SERVICES FEES

Activity Description	Fee	Note	CPI
1 Drilling Permit			
a) New Non-Unit Wells (per well)	\$1,296		Y
b) New Unit Wells from Approved Drill Site (per well)	\$864		Y
2 Redrilling Permit			
a) New Non-Unit Wells (per well)	\$864		Y
b) New Unit Wells from Approved Drill Site (per well)	\$648		Y
3 Issuance Fee	\$144		Y
4 Annual Tank Permit	\$432		Y
5 Annual Well Permit (per well)	\$648		Y
6 Annual Idle Well Permit	see Annual Well Permit		Y
7 Abandonment (per well)	\$648		Y
8 Abandonment Report Permit	\$648/well plus consultant costs		Y
9 Discovery Permit	\$648/well plus consultant costs		Y
10 Emergency Work Permit - wells (per well)	\$648		Y
11 Emergency Work Permit - all other	Based on Valuation		N
12 Leak Testing & Observation Permit	\$864/well plus consultant costs		Y
13 Methane Site Testing & Mitigation Permit	\$864/well plus consultant costs		Y
14 Rework Permit (per well)	\$432		Y
15 Liability Insurance	See Note	[a]	N
16 Variances	\$972		Y
17 Appeals	\$486		Y
18 Late Fees	\$810		Y
19 Extension/Decisions	\$810		Y
20 Annual Electrical Permit			
a) 0-10 wells	\$54		Y
b) 11-25 wells	\$108		Y
c) 25-50 wells	\$162		Y
d) 50+ wells or other facilities	\$216		Y

[a] \$300,000 for property damage to any one person. One million for property damage to any one accident. One million for personal bodily injury to any one person. Two million aggregate per single accident or occurrence.

# City of Signal Hill Fee Schedule

## PLANNING FEES

	Description	Fee / Deposit	Charge Basis	Note	CPI
<b>Residential</b>					
1	Residential Additions				
	a) Single-story additions to Existing Dwellings Less than 500	\$947	Fixed Fee		Y
	b) Second-story additions and additions of more than 500 SF of Floor Area	\$8,000	Deposit		Y
2	New Single-Family or Duplex Dwellings				
	a) Without View Analysis	\$9,000	Deposit		Y
	b) With View Analysis	\$11,000	Deposit		Y
3	ADU	\$3,500	Deposit	[a]	Y
4	Multi-Family and Tract Developments				
	a) Fewer than 10 Dwelling Units	\$15,000	Deposit		Y
	b) More than 10 Dwelling Units	\$23,000	Deposit		Y
5	Administrative Site Plan and Design Review (per hour)	\$237	Per Hour		Y
6	Other Planning Applications Including Parcel Map, Parcel Map Waiver, Lot Line Adjustments, Etc.	\$8,000	Deposit		Y
7	Residential Inspections				
	a) 4 Units	\$947	Fixed Fee		Y
	b) 5 - 10 Units	\$1,183	Fixed Fee		Y
	c) More than 10 Units	\$2,366	Fixed Fee		Y
<b>Commercial &amp; Industrial</b>					
8	Compliance Plans (Trucking and Storage Yards)	\$1,465 Plus Consultant Cost	Fixed Fee Plus Consultant Costs		Y
9	Signs	\$355	Fixed Fee		Y
10	Outdoor Sales or Temporary Events	\$1,088	Fixed Fee		Y
11	Minor Tenant Improvements	\$710	Fixed Fee		Y
12	Additions to Existing Buildings and Tenant Improvement Projects	\$3,000	Deposit		Y
13	New Buildings				
	a) Up to 10,000 SF	\$11,000	Deposit		Y
	b) More than 10,000 SF	\$15,000	Deposit		Y
14	Administrative Site Plan and Design Review (per hour)	\$237	Per Hour		Y
15	Conditional Use Permits, Variances, Specific Plans, General Plan and Zoning Ordinance Amendments, Etc.	\$8,000	Deposit		Y

# City of Signal Hill Fee Schedule

## PLANNING FEES

	Description	Fee / Deposit	Charge Basis	Note	CPI
	<b>Miscellaneous</b>				
16	Abatement	Actual Costs Plus Consultant Costs	Actual Costs Plus Consultant Costs		N
17	Administrative Citation	\$444	Fine		Y
18	Appeals (Except for Administrative Citation)	\$1,000	Fixed Fee	[b]	Y
19	Banner Sign	\$237	Fixed Fee		Y
20	Business License Review for Zoning	\$118	Fixed Fee		Y
21	Construction Time Limits 2nd Extension Review	\$947 Plus Consultant Cost	Fixed Fee Plus Consultant Costs		Y
22	Due Diligence Letters	\$473	Fixed Fee		Y
23	Garage Sales	\$59	Fixed Fee		Y
24	Non-Traditional Use Review	\$473 Plus Consultant Cost	Fixed Fee Plus Consultant Costs		Y
25	Off-Site Plan Retrieval	\$177	Fixed Fee per Plan Set		Y
26	Site Inspection	Actual Costs Plus Consultant Costs	Actual Costs Plus Consultant Costs		N
27	Site Re-Inspection	Actual Costs Plus Consultant Costs	Actual Costs Plus Consultant Costs		N
28	Rates for Services Not Specified in this Schedule				
	a) In-House Planning Staff	\$237	per hour		Y
	b) Contract Service Support	Actual + 20% Admin	Time & M'tls		N

[a] ADU review includes methane review and planning review.

[b] Depending on the subject of the appeal, specialized expertise may be solicited, at the expense of the applicant, for the purpose of providing input to the City Manager, Planning Commission, other Commission or Board, or City Council.

# City of Signal Hill Fee Schedule

## PUBLIC WORKS FEES

Activity Description	Fee	Note	CPI
1 Damage to City Property	Actual Cost		N
2 Water and Utility Fees	See SHMC Section 13.4		N
3 Water Restoration Fee			
a) During Normal Operating Hours			
i) Low Income	\$50		N
ii) All Others	\$100		Y
b) During Non-Operational Hours			
i) Low Income	\$150		N
ii) All Others	\$250		Y
4 Annual Backflow Administration	Actual Cost plus consultant costs		N
5 Temporary Water Meter Installation			
a) Application, Installation, and Removal	\$873		Y
b) Meter Deposit (Refundable)	\$1,500		N
6 Refuse Fees	See Fee Resolution No. 2018-06-6265; SHMC 8.80.080		N
7 Abatement	Actual Cost plus consultant costs		N
8 Curb Painting Requests	\$240		Y
9 Commercial Curb Painting Requests	\$800		Y
10 Deed Preparation Fee	Actual Cost		N
11 Development Plan Check Fee	Actual Cost plus consultant costs		N
12 Encroachment Permit/roll-off bin	\$195		Y
13 Encroachment Permit/traffic control w/plan check	Actual Cost		N
14 Engineering Plan Check Fee	Actual Cost plus consultant costs		N
15 Excavation Permit	\$98		Y
16 Excavation Inspection Fee (standard specifications)	Actual Cost		N
17 Preliminary Plan Review	Actual Cost plus consultant costs		N
18 Public Works Inspection Fee (standard specifications)	Actual Cost		N

# City of Signal Hill Fee Schedule

## PUBLIC WORKS FEES

Activity Description		Fee	Note	CPI
19	Public Works Inspection Fee (engineered plans)	Actual Cost		N
20	Site Plan Review	Actual Cost plus consultant costs		N
21	Records Research/Request	\$276		Y
22	Subdivision Fees		[a]	
	a) Parcel Map Waiver (Filing Fee)	\$414	[a]	Y
	b) Lot Line Adjustment Fee/Lot Merger (Filing Fee)	\$414	[a]	Y
	c) Vacations (Deposit)	\$2,500	[a]	Y
	d) Final Tract Map	Actual Cost	[a]	N
	e) Final Parcel Map	Actual Cost	[a]	N
23	Duplication Fees			
	a) First Page	\$10		N
	b) Each Additional Page/Copy	\$1.25		N
24	Wireless Fees			
	a) Consultant Review	Actual Cost plus consultant costs		N
	b) Wireless Permit/Renewal	Actual Cost plus consultant costs		N
25	Sewer Connection Fee *	Visit the LA County Sanitation District website		N
26	Fire Hydrant Flow Test (per fire hydrant)	\$763		Y
27	Sanitary Sewer & Industrial Waste	SHMC Section 13.06.04		N
28	Street Trees			
	a) Street Tree Additional Trimming Charge	Actual Cost		N
	b) Street Tree Removal Charge	Actual Cost		N
	c) Street Tree Removal and Replacement Charge	Actual Cost		N
	d) Street Tree Decision Appeal Fee	\$480		Y
29	NPDES Inspection Fees			
	a) Automotive Service Facilities	\$195	[b],[c]	Y
	b) Retail Gasoline and Automotive Dealerships	\$195	[b],[c]	Y
	c) Commercial/Industrial Phase I Facilities	Actual Cost plus consultant costs	[b],[c]	N
	d) Commercial/Industrial Facilities - Other	Actual Cost plus consultant costs	[b],[c]	N
30	Urban Storm Water Mitigation Plan Check	Actual Cost plus 20% Admin Fee		N
31	Const. Storm Water Pollution Prevention Plan Check	Actual Cost plus 20% Admin Fee		N
32	Storm Water Plan Inspection Fees	Actual Cost plus 20% Admin Fee		N

# City of Signal Hill Fee Schedule

## PUBLIC WORKS FEES

Activity Description	Fee	Note	CPI
33 Electrical Vehicle Charging Fees			
a) Electrical Vehicle Charging Fee (While Charging)	\$0.55 per kWh		N
b) Electrical Vehicle Parking Fee (After 30-Minute Grace Period From End of Charge)	\$2.50 per hour		N
34 Water Meter Installation Fees		[d]	
a) Up to 1 - inch with Meter	\$7,124.00 + \$100.00/LF	[d]	N
b) Up to 2 - inch with Meter (>1")	\$7,304.00 + \$114.00/LF	[d]	N
35 Rates for Services Not Specified in this Schedule			
a) Public Works Permit and Engineering Staff (per hour)	\$195		N
b) Contract Service Support	Actual + 20% Admin		N

[a] Amounts shown represent initial deposits.

[b] Fee includes one follow-up inspection if corrective action required. Any additional inspections will be billed at actual cost.

[c] Except for restaurants, the NPDES Inspection Fee shall be reduced by one-half for businesses with an Industrial Waste Inspection permit.

[d] Any other size or special installations will be on a time and materials basis. Cost of water meter installation will vary depending on actual site conditions, street and utility substructure, and location of water main. City installation dependent on Water Department resources.

Applicant may be required to utilize a properly licensed contractor to pull encroachment permit and complete water service connections in the right of way.



## City of Signal Hill Fee Schedule

### PARKS AND RECREATION FEES

Description	Resident & SH Non-Profit w/o MOU	Non-Resident & Non-Profit	Commercial	Refundable Cleaning/ Damage Deposit	Non-Refundable Fee	Note	CPI
1 <b>Signal Hill Park Basketball Courts</b> (2 hour maximum; Resident use only; Light usage/see separate fee, for Basketball Tournament Use Only)	\$13/hr per court						Y
2 <b>Spud Field (Athletic Use Only)</b>							
a) Outfield Use Only (Non-Exclusive use)	\$19/hr	\$29/hr		\$119	\$13		Y
b) Entire Field	\$90/hr	\$119/hr	\$119/hr	\$119	\$13		Y
3 <b>Light/Electrical Usage Fee</b>							
a) Basketball Court	No Charge	No Charge					Y
b) Spud Field	\$19/hr	\$19/hr					Y
c) Amphitheater - Signal Hill Park	\$19/hr	\$19/hr					Y
d) Amphitheater - Discovery Well Park	\$19/hr	\$19/hr					Y
4 <b>Hilltop Park - Picnic Shelter Permit</b> (4 hour maximum, 25 person limit; Children's parties not permitted in park)	\$36/4 hrs	\$109/4 hrs		\$62	\$13		Y
5 <b>Hilltop Park - Open Grass Area</b> (3 hour maximum, 75-person limit; 1 staff member included) (Wedding/Commitment Ceremonies rental only)	\$93/hr	\$145/hr		\$119	\$36		Y
6 <b>Signal Hill Park - Open Grass Area</b> (4 hour maximum; 1 staff member included) (75 person limit)	\$84/hr	\$145/hr	\$202/hr	\$119	\$36		Y
7 <b>Reservoir Park, Signal Hill Park and Discovery Well Park* Picnic Shelter Permit - (4 hour maximum)</b> *Disc'vry Well Park picnic shelters are for resident use only							
a) Picnic Shelter Permit - Small (25 person limit)	\$36/4 hrs	\$109/4 hrs	\$119/4 hrs	\$62	\$13		Y
b) Picnic Shelter Permit - Large (50 person limit)	\$54/4 hrs	\$124/4 hrs	\$134/4 hrs	\$62	\$13		Y
8 <b>Signal Hill Park Amphitheater</b> <b>(Parks &amp; Recreation Commission Approval Required)</b> (4 hour maximum; 1 staff member included)	\$83/hr	\$103/hr	\$124/hr	\$119	\$36		Y
9 <b>Jumpers and Bouncer Permit</b>	\$46	\$67			\$0		Y
10 <b>Signal Hill Community Center</b> (3 hour minimum; 1 staff member included)							
a) Room - Monday - Thursday, 9am - 5pm rates	\$57/hr	\$77/hr					Y
b) Room - All Other	\$77/hr	\$98/hr	\$119/hr	\$297	\$36		Y
c) Purchase of Insurance Required					\$100 - \$200 Depending on Usage		Y
11 <b>Discovery Well Community Center</b> (3 hour minimum; 1 staff member included)							
a) Room - Monday - Thursday, 9am - 5pm rates	\$48/hr	\$71/hr					Y
b) Room - All Other	\$71/hr	\$95/hr	\$119/hr	\$297	\$36		Y
c) Patio/Amphitheater (with building only)	\$31 Flat fee	\$54 Flat fee	\$77 Flat fee				Y
d) Purchase of Insurance Required					\$100 - \$200 Depending on Usage		Y

## City of Signal Hill Fee Schedule

### PARKS AND RECREATION FEES

Description	Resident & SH Non-Profit w/o MOU	Non-Resident & Non-Profit	Commercial	Refundable Cleaning/ Damage Deposit	Non-Refundable Fee	Note	CPI
<b>12 Library</b> (3 hour minimum; 1 staff member included)							
a) Community Room							
i) Room - Monday - Thursday, 9am - 5pm rates	\$72/hr	\$95/hr					Y
ii) Room - All Other	\$119/hr	\$143/hr	\$166/hr	\$297	\$36		Y
b) Learning Center							
i) Room - Monday - Thursday, 9am - 5pm rates	\$62/hr	\$84/hr					Y
ii) Room - All Other	\$72/hr	\$95/hr	\$119/hr	\$297	\$36		Y
c) Terrace Patio							
i) Monday - Thursday, 9am - 5pm rates	\$119/hr	\$143/hr					Y
ii) All Other	\$179/hr	\$202/hr	\$226/hr	\$297	\$36		Y
d) Zinnia Courtyard	\$179/hr	\$202/hr	\$226/hr	\$297	\$36		Y
e) Community Room + Zinnia Courtyard	\$238/hr	\$261/hr	\$285/hr	\$297	\$36		Y
<b>13 Other Fees</b>							
Department Facility Reservation Policies							
a) Kitchen Cleaning Fee					\$36/hr		Y
b) Additional Community Services Staff - Part Time					\$26/hr		Y
c) Additional Community Services Staff - Full-Time					\$54/hr		Y
d) Date Change Fee					\$13		Y

(1) Building and Amphitheater use requires staff during the event. The Department will determine the number of additional staff that may be required based on the event and size of the group.

(2) Security officers may be assigned at the discretion of the City, billed on an actual cost basis and approved by the Signal Hill Police Dept.

## City of Signal Hill Fee Schedule

### PARKS AND RECREATION FEES

Description	Resident	Resident/ Sibling Discount	Non-Resident	Non-Resident/ Sibling Discount	Other	Note	CPI
<b>1 Youth Recreation Program Fees</b>							
Bi-Weekly Rate (Rates will be prorated for holidays and program closures as appropriate)							
a) Afterschool - Kindergarten	\$88/biweekly for 10 days of programming	\$78/biweekly for 10 days of programming	\$109/biweekly for 10 days of programming	\$99/biweekly for 10 days of programming			Y
b) Afterschool - 1st to 5th grades	\$68/biweekly for 10 days of programming	\$57/biweekly for 10 days of programming	\$88/biweekly for 10 days of programming	\$78/biweekly for 10 days of programming			Y
c) Afterschool - Middle school	\$26/biweekly for 10 days of programming	\$31/biweekly for 10 days of programming	\$31/biweekly for 10 days of programming				Y
d) Afterschool - Middle school drop-in fee	\$5 per day		\$7 per day				Y
e) Intersession	\$83/week for 5 days of programming	\$73/week for 5 days of programming	\$93/week for 5 days of programming	\$83/week for 5 days of programming			Y
f) Itty Bitty Day Camp	\$88/week for 5 days of programming	\$78/week for 5 days of programming	\$99/week for 5 days of programming	\$88/week for 5 days of programming			Y
g) Late Pick-up Fee (per 15-minute period)					\$16		Y
h) Registration Fee / Per Application (Due Annual in Sept)					\$26		Y
i) Forgotten Lunch Fee					Actual Cost		Y
j) Late Payment Charge					\$6 per day		Y
<b>2 Youth Sports Annual Fee</b>							
a) Youth Sports Registration Fee / Per Application (September)	\$24						Y
b) Youth Sports - Uniform Fee	\$13 per jersey						Y
<b>3 Excursions and Programs</b>	Actual Cost		Cost + \$5				N
<b>4 Classes and Events</b>	Not to Exceed Actual Cost						N
<b>5 Fitness Trainers in Parks</b> (3 groups per park max)							
a) Annual Registration Fee	\$26		\$26				Y
b) Hourly Rate for Use of Park	\$19/hr		\$24/hr				Y
c) Cleaning/Damage Deposit - Refundable					\$104		Y

# City of Signal Hill Fee Schedule

## COMMUNITY GARDEN FEES

Description		Fee	Note	CPI
1	<b>Community Garden</b>			
	a) Plot Fee	\$119.00		Y
	b) Late Fee Penalty	\$13.00		Y
	c) Plot Cleaning Fee (per occurrence)	\$57.00		Y
	d) Cleaning/Damage Deposit - Refundable	\$104.00		Y

# City of Signal Hill Fee Schedule

## LIBRARY SERVICES FEES

Description		Fee	Note	CPI
1	Library Card	No Charge		N
2	Duplicate/Lost Card	\$3.00		N
3	DVD	No Charge		N
4	Entertainment	No Charge		N
5	Educational	No Charge		N
6	Damaged DVD Case	\$3.00		N
7	Exam proctor (Per test/Per person)	\$35.00		N
<hr/>				
8	<b>Book Fines &amp; Overdue Materials</b>			
	a) Book/Periodical	No charge		N
	b) Maximum Book Fine	No Maximum		N
	c) Interlibrary Loan Materials	\$3.00		N
	d) Missing Bar Code	\$1.00		N
	e) Lost or damage books & materials	Cost plus \$3 charge		N
	f) Library copier fee	\$.20/page		N
	g) Missing RFID Tag	\$5.00		N
<hr/>				
9	<b>Computer Printer Fee</b>			
	a) Black & White (8.5 x 11)	\$.20/page		N
	b) Color (8.5 x 11)	\$.35/page		N
	c) Black & White (8.5 x 14)	\$.35/page		N
	d) Color (8.5 x 14)	\$.65/page		N
	e) Black & White (11 x 17)	\$.35/page		N
	f) Color (11 x 17)	\$.65/page		N

# City of Signal Hill Fee Schedule

## TRANSIT FEES

Description	Extreme/Low Income Waiver (All Ages)	Low/Moderate Income Waiver (All Ages)	Senior Waiver	Basic Rates	Note	CPI
1 Transit Fees						
a) Bus Passes	*	*	*	*		N
b) Dial-A-Taxi	\$2 per ride	\$2 per ride				N

\* Visit Long Beach Transit to determine what fee you qualify for (<https://ridelbt.com/fares/>).

# City of Signal Hill Fee Schedule

## POLICE FEES

Description		Fee	Note	CPI
1	Reports			
	a) Copy of Accident / Incident Report	\$29		Y
	b) Copy of Arrest Report	\$29		Y
2	DMV Discovery Request	\$230		Y
3	Immigration / Passport Clearance Letter	\$40		Y
4	Citation Sign-off	\$39		N
5	Preferential Parking Permit			
	a) Per Vehicle	\$15		Y
	b) Visitor Parking Permit	\$15		Y
	c) Overnight Parking Permit	\$15		Y
	d) Oversized Vehicle Parking Permit	\$29		Y
6	Alarm Permit			
	a) Business Alarm Permit (2-Year Permit)	\$34		Y
	b) Residential Alarm Permit (2-Year Permit)	\$17		Y
7	Alarm Fine (within any 12 consecutive months)			
	a) First False Alarm	\$0		Y
	b) Burglary Alarm: Second and Subsequent False Alarms	\$118		Y
	c) Robbery Alarm: Second and Subsequent False Alarm	\$176		Y
8	Vehicle Impound	\$264		Y
9	Repossession Fee	\$15	[a]	N
10	Firearm Sales Permit	\$224		Y
11	Massage Permit			
	a) Massage Establishment Permit	\$546		Y
	b) Massage Technician Permit	\$306		Y
12	Pawnbroker Permit / Renewal	\$224		Y
13	Private Patrol System Permit			
	a) Per Business	\$224		Y
	b) Per Private Patrol Officer	\$75		Y

## City of Signal Hill Fee Schedule

### POLICE FEES

Description		Fee	Note	CPI
14	Concealed Weapon Permit			
	a) New	\$568	[b]	Y
	b) Renewal	\$25	[b]	N
	c) Psychological Testing	\$125	[b]	N
	d) Modification of Permit	\$10	[b]	N
15	Special Events Staffing	Actual Cost		N
16	Subpoena (Officer for Civil Court)	State Max		N
17	Call History List	No Charge		N
18	Bicycle License	\$1		N

[a] Fee set by State of California.

[b] In addition to amounts, shown, additional amounts due to Department of Justice and/or other agencies will be collected.



# City of Signal Hill Fee Schedule

## PARKING PENALTY BAIL SCHEDULE

Code	Violation Description	Amount	CPI
SHMC 10.28.040A	Park On or In Median	\$53.00	Y
SHMC 10.28.040D	Red Curb/No Parking Zone	\$59.00	Y
SHMC 10.28.040F	Park Causing Traffic Hazard	\$59.00	Y
SHMC 10.28.040G	Street Sweeping	\$59.00	Y
SHMC 10.28.040J	Parking Within 20 Feet of Traffic Signal, Stop Sign, or Electric Flashing Device	\$53.00	Y
SHMC 10.28.050	72-Hour Parking	\$53.00	Y
SHMC 10.28.060	Displayed Vehicle for Sale	\$53.00	Y
SHMC 10.28.070	Vehicle Repairs on City Street	\$53.00	Y
SHMC 10.28.080	Washing Vehicle on City Street	\$53.00	Y
SHMC 10.28.110	Turn Wheels Against Curb When Parked on Any Grade in City	\$53.00	Y
SHMC 10.28.120	Catering/Ice Cream Vendor Vehicle Parked/Vending for Longer Than 10 Minutes in One Place	\$53.00	Y
SHMC 10.28.120	Peddlers/Vendors Vehicle Parked/Vending for Longer Than 10 Minutes in One Place	\$53.00	Y
SHMC 10.28.160	Green Curb - 20 Minute Parking	\$53.00	Y
SHMC 10.28.170	One-Hour Parking	\$53.00	Y
SHMC 10.28.180	Two-Hour Parking	\$53.00	Y
SHMC 10.28.210B	Parking Within Space Markings	\$53.00	Y
SHMC 10.28.220	No Stopping Zone	\$59.00	Y
SHMC 10.28.230	Detached Trailers	\$59.00	Y
SHMC 10.28.240E1	Permit Parking	\$59.00	Y
SHMC 10.28.250	2-6AM Commercial Vehicle Restrictions	\$84.00	Y
SHMC 10.30.020	Oversized Vehicle	\$84.00	Y
SHMC 10.32.060	Parking in Alley	\$64.00	Y
SHMC 10.32.070	Bus Zones	\$320.00	Y
SHMC 10.32.040	Yellow Loading Zone/Loading Should Only Take 20 Minutes and Applies to Commercial Vehicles	\$53.00	Y
SHMC 10.32.050	White Curb Passenger Loading Zone - Max of 3 Minutes	\$53.00	Y
CVC 22502A	18" of Curb/Wrong Way	\$53.00	Y
CVC 22522	Access Ramp Handicapped	\$64.00	Y
CVC 22500(H)	Double Parking	\$64.00	Y
CVC 4000(A)(1)	Expired Registration	\$84.00	Y
CVC 22514	Fire Hydrant	\$84.00	Y
CVC 22500.1	Fire Lane	\$84.00	Y
CVC 22507.8	Handicapped Parking	\$412.00	Y
CVC 22516	Leaving Standing a Locked Vehicle with Any Person Inside who Cannot Readily Escape From It	\$53.00	Y
CVC 21113(A)	Library/Police Parking	\$53.00	Y
CVC 5204(A)	Not Displaying Current Tags (Reduced to \$0 with Proof of Correction)	\$53.00	Y
CVC 22500(E)	Park Across Driveway	\$53.00	Y
CVC 22507.8(C)	Park Blocking Handicapped Access Parking	\$412.00	Y

**City of Signal Hill Fee Schedule**  
**PARKING PENALTY BAIL SCHEDULE**

Code	Violation Description	Amount	CPI
CVC 21211(A)	Park in Bike Lane	\$53.00	Y
CVC 22500(I)	Park in Bus Stop	\$320.00	Y
CVC 22500(B)	Park in Crosswalk	\$53.00	Y
CVC 22500(A)	Park in Intersection	\$53.00	Y
CVC 22500(F)	Parking on Sidewalk	\$59.00	Y
	AB 503 Payment Plan Fee	\$5.00	N
	Correction Fee Reduction	\$10.00	N

## City of Signal Hill Fee Schedule

### FIREWORKS REGULATION FEES

Description	Fee	Note	CPI
1 Possession of up to 100 pounds of dangerous fireworks			
a) First Offense in a one-year period	\$1,000 + \$250 disposal fee		N
b) Second Offense in a one-year period	\$2,000 + \$500 disposal fee		N
c) Third Offense in a one-year period	\$3,000 + \$1,000 disposal fee		N
2 Possession of more than 100 up to 5,000 pounds of dangerous fireworks			
a) First Offense in a one-year period	\$5,000 + \$1,000 disposal fee		N
b) Second Offense in a one-year period	\$10,000 + \$1,000 disposal fee		N
c) Third Offense in a one-year period	\$15,000 + \$1,000 disposal fee		N
3 Possession of more than 5,000 pounds of dangerous fireworks			
a) First Offense in a one-year period	\$10,000 + \$50,000 disposal fee		N
b) Second Offense in a one-year period	\$20,000 + \$50,000 disposal fee		N
c) Third Offense in a one-year period	\$30,000 + \$50,000 disposal fee		N

## City of Signal Hill Fee Schedule

### CODE ENFORCEMENT FEES

#	Activity Description	Fee	Fee Structure	Note
1	Boarding Permit Fee			
	a) Initial	\$339	Fixed Fee	
	b) Extension	\$113	Fixed Fee	
	c) Renewal	\$339	Fixed Fee	
2	Mobile Food Vending Permit			
	a) Initial	\$226	Fixed Fee	
	b) Renewal	\$170	Fixed Fee	
3	Police Response Service Charge			[a]
	a) Initial Response / Warning	No Charge	Fixed Fine	
	b) 1st Subsequent Response	\$100	Fixed Fine	
	c) 2nd Subsequent Response	\$250	Fixed Fine	
	d) 3rd Subsequent Response and Any Thereafter	\$500	Fixed Fine	
4	Sidewalk Vending Permit			
	a) Initial	\$226	Fixed Fee	
	b) Renewal	\$170	Fixed Fee	
	c) Appeals Fee	\$326	Fixed Fee	
5	Sidewalk Vending Violation			
	a) Violation with Proof of Valid Permit Issued by the City			
	i) First Violation	\$100	Fixed Fine	
	ii) Second Violation within One (1) Year of the First Violation	\$200	Fixed Fine	
	iii) Each Additional Violation within One (1) Year of the First Violation	\$500	Fixed Fine	
	b) Violation without Proof of Valid Permit Issued by the City			
	i) First Violation	\$250	Fixed Fine	
	ii) Second Violation within One (1) Year of the First Violation	\$500	Fixed Fine	
	iii) Each Additional Violation within One (1) Year of the First Violation	\$1,000	Fixed Fine	
6	Vending Impound Fee			
	a) Initial	\$658	Fixed Fine	
	b) Appeals Fee	\$250	Fixed Fine	
7	Administrative Citations			
	a) Administrative Citation			
	i) First Violation	\$100	Fixed Fine	
	ii) Second Violation within One (1) Year of the First Violation	\$200	Fixed Fine	
	iii) Each Additional Violation within One (1) Year of the First Violation	\$500	Fixed Fine	
	b) Administrative Citation Delinquency Penalty			
	i) Delinquency Penalty - Percent of Amount Due to the City	10%	Fixed Fine	
	ii) Delinquency Interest - Per Month, pro rata, of delinquent fine amount	0.50%	Fixed Fine	
8	Appeals			
	a) Hearing Officer Estimated Cos- Share of 50%	\$250	Fixed Fee	
	b) Deposit: A deposit equal to the full amount of the Citation Fees owed	Varies	Deposit	

[a] For multiple warnings to control the threat to the public peace, health, safety, or welfare. The City reserves the right to seek reimbursement for actual costs exceeding five hundred dollars through other legal remedies or procedures.

# City of Signal Hill Fee Schedule

## FILM PERMIT FEES

#	Description	Fee	Fee Structure	Note
1	<b>Film/Photography Permit</b>			
	<b>Cast and Crew Totaling One to Three Persons:</b>			
	a) Permit Application Review/Processing Fee (Non-Refundable)			
	i) Private Property	\$113	Fixed Fee	
	ii) Private Property with Staging in Public Right of Way	\$226	Fixed Fee	
	iii) Public Property	\$339	Fixed Fee	
	b) Location Use Fee			
	i) Private Property	No Charge	Per Day	
	ii) Private Property with Staging in Public Right of Way	\$100	Per Day	
	iii) Public Property	\$250	Per Day	
	<b>Cast and Crew Totaling Four or More Persons:</b>			
	a) Permit Application Review/Processing Fee (Non-Refundable)			
	i) Private Property	\$226	Fixed Fee	
	ii) Private Property with Staging in Public Right of Way	\$452	Fixed Fee	
	iii) Public Property	\$678	Fixed Fee	
	b) Location Use Fee			
	i) Private Property	\$100	Per Day	
	ii) Private Property with Staging in Public Right of Way	\$200	Per Day	
	iii) Public Property	\$500	Per Day	
	<b>Other Fees, If Applicable</b>			
2	Deposit for Use of City Personnel, Equipment, and Facilities	Varies - TBD		[b]
3	Permit Extension	50% of permit issuance fee	Fixed Fee	
4	Pre-Application Meeting (per meeting, upon request)	\$339	Fixed Fee	
5	City Film Monitor (per hour, as needed)	\$226	Fixed Fee	
	<b>Violations:</b>			
6	Filming/Photography without a Permit	2 times applicable fees	Fine	
7	Violation of Permit	\$542	Per Day	

[b] Initial deposit amount to be determined by City Manager or City Manager's designee depending on anticipated needs of production. Deposit will be charged against for specialized staff support and location use, as needed. Unused deposit amounts will be returned to permittee. If deposit is exhausted, additional deposit will be requested.