



CITY OF SIGNAL HILL

2175 Cherry Avenue • Signal Hill, California 90755-3799

MINUTES OF A REGULAR MEETING SIGNAL HILL PARKS AND RECREATION COMMISSION August 20, 2025

A Regular Meeting of the Signal Hill Parks and Recreation Commission was held in-person in the Council Chamber on Wednesday, August 20.

(1) **CALL TO ORDER – 6:01 P.M.**

(2) **ROLL CALL**

PRESENT: CHAIR LINDA EDWARDS
COMMISSIONER TIM ANHORN
COMMISSIONER PAM DUTCH HUGHES

ABSENT: VICE CHAIR CAROLINE KISS-LEE

LATE ARRIVAL: COMMISSIONER KIRAN GIDWANI

(3) **PLEDGE OF ALLEGIANCE**

(4) **PUBLIC BUSINESS FROM THE FLOOR ON ITEMS NOT LISTED ON THIS AGENDA**

(5) **PRESENTATION(S)**

Commissioner Gidwani arrived at 6:03 p.m.

- a. CHAIR EDWARDS WILL PRESENT CERTIFICATES OF RECOGNITION TO THE TEEN LEADERS IN TRAINING PARTICIPANTS.

(6) **DISCUSSION ITEM(S)**

- a. PET OF THE MONTH NOMINATIONS

It was moved by COMMISSIONER ANHORN and seconded by

COMMISSIONER GIDWANI, to vote Simba as the August Pet of the Month.

The following vote resulted:

AYES: CHAIR EDWARDS
COMMISSIONER ANHORN
COMMISSIONER DUTCH HUGHES
COMMISSIONER GIDWANI

NOES: NONE

ABSENT: VICE CHAIR KISS-LEE

ABSTAIN: NONE

b. DIRECTOR'S REPORT - UPDATES ON CITY COUNCIL ACTIONS, PARK PROJECTS, AND PROGRAMS

It was moved by COMMISSIONER ANHORN and seconded by COMMISSIONER DUTCH HUGHES, to receive and file.

The following vote resulted:

AYES: CHAIR EDWARDS
COMMISSIONER ANHORN
COMMISSIONER DUTCH HUGHES
COMMISSIONER GIDWANI

NOES: NONE

ABSENT: VICE CHAIR KISS-LEE

ABSTAIN: NONE

(7) CONSENT CALENDAR

- a. FEE WAIVER REQUEST FOR PROMONTORY WESTBLUFF SKYLINE ESTATES HOMEOWNERS ASSOCIATION FACILITY USE
- b. UPDATES TO THE PARKS, RECREATION AND LIBRARY SERVICES DEPARTMENT GENERAL ADMINISTRATION STANDARD MANAGEMENT POLICIES 1.10 (REQUESTING SUPPORT FROM SIGNAL HILL POLICE DEPARTMENT), 1.13 (TECHNOLOGY IN THE WORKPLACE POLICIES & PROCEDURES); 1.15 (PARKS, RECREATION AND LIBRARY SERVICES DONATION & GIFT POLICY).
- c. REVIEW OF COMMISSION REVOLVING OBJECTIVES
- d. APPROVAL OF MEETING MINUTES

It was moved by COMMISSIONER ANHORN and seconded by COMMISSIONER DUTCH HUGHES, to approve the Consent Calendar.

The following vote resulted:

AYES: CHAIR EDWARDS
COMMISSIONER ANHORN
COMMISSIONER DUTCH HUGHES

NOES: NONE

ABSENT: VICE CHAIR KISS-LEE

ABSTAIN: NONE

LATE ARRIVAL: COMMISSIONER GIDWANI

(8) COMMISSION NEW BUSINESS

Commissioner Dutch Hughes invited the Commission to the Signal Hill Community Foundation Night of Magic on October 30th. She also reminded the Commission the State of the City is on September 18th.

Commissioner Anhorn asked for a timeline on the staff report for the Fee Waiver Policy update. Director Aguilar stated staff will bring the report to the Commission at the September or October meeting.

Chair Edwards attended the Sustainable City Committee and let the Commission know what was discussed.

(9) ADJOURNMENT

It was moved by COMMISSIONER ANHORN and seconded by COMMISSIONER DUTCH HUGHES to adjourn tonight's meeting to the next regular meeting of the Signal Hill Parks and Recreation Commission to be held on Wednesday, September 17, at 6:00 p.m., in the Council Chamber of City Hall, 2175 Cherry Avenue, Signal Hill, CA 90755.

The following vote resulted:

AYES: CHAIR EDWARDS
COMMISSIONER ANHORN
COMMISSIONER DUTCH HUGHES

NOES: NONE

ABSENT: VICE CHAIR KISS-LEE

ABSTAIN: NONE

LATE ARRIVAL: COMMISSIONER GIDWANI

CHAIR EDWARDS adjourned the meeting at 6:53 p.m.

LINDA EDWARDS
CHAIR

Attest:

YVETTE E. AGUILAR
COMMISSION SECRETARY