



STAFF REPORT

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9/24/2024

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**AGENDA ITEM**

**TO: HONORABLE MAYOR  
AND MEMBERS OF THE CITY COUNCIL**

**FROM: CARLO TOMAINO  
CITY MANAGER**

**BY: SHARON DEL ROSARIO  
ADMINISTRATIVE SERVICES OFFICER/FINANCE DIRECTOR**

**SUBJECT: CONTRACT AMENDMENT REGISTER DATED SEPTEMBER 24, 2024**

**Summary:**

The Contract Amendment Register is a listing of proposed contract amendments and project change orders eligible for streamlined processing based upon the following criteria as documented in the City's Purchasing Policy:

- The City Council authorized funds with the adopted fiscal year Operating Budget
- Staff are satisfied with the goods/services received to date, and
- The City Manager reviewed and approved each amendment for streamlined processing.

Staff is presenting three contract amendments for City Council consideration as follows:

- 1) Mariposa Landscapes, Incorporated: Maintenance services for citywide landscaping. The proposed Second Amendment would extend the term for an additional 90 days through December 30, 2024, and increase the contract not-to-exceed amount to \$665,236.43.
- 2) T.E. Roberts, Incorporated: On-call water infrastructure maintenance and repair services. The proposed First Amendment would extend the term through June 30, 2025, and restated annual compensation.
- 3) W.A. Rasic Construction, Incorporated: On-call water infrastructure maintenance and repair services. The proposed First Amendment would extend the term through June 30, 2025, adjust the rates of compensation and restated annual compensation.

**Strategic Plan Goal(s):**

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Goal No.1 Financial Stability: Ensure the City's long-term financial stability and resilience.

Recommendation:

Authorize the Contract Amendment Register dated September 24, 2024.

Fiscal Impact:

The City Council has authorized funding as part of the adopted FY 2024-2025 Operating Budget related to the proposed contract amendment.

Attachments:

- A. Contract Amendment Register
- B. Mariposa Landscapes, Incorporated - Second Amendment
- C. T.E. Roberts, Incorporated - First Amendment
- D. W.A. Rasic Construction Company, Incorporated - First Amendment