

STAFF REPORT

3/28/2023

AGENDA ITEM

TO:

HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

FROM:

DAVID HOPPER CITY TREASURER

SHARON DEL ROSARIO ADMINISTRATIVE SERVICES OFFICER/FINANCE DIRECTOR

SUBJECT:

WARRANT REGISTER DATED MARCH 28, 2023

Summary:

The Warrant Register is a listing of all general disbursements issued since the prior warrant register and warrants to be released upon City Council approval.

Recommendation:

Authorize payment of the Warrant Register dated March 28, 2023.

Fiscal Impact:

Funds are budgeted and available for payment.

Strategic Plan Objective:

Goal No. 6: Promote a transparent and open government.

3/28/2023

Analysis:

Warrant Register for Council Meeting 3/28/23

| Payment Type | Payment Date | Payment Numbers | | Total |
|--------------------------|--------------|--------------------------|-------|-------------|
| Regular Check | 3/28/2023 | 116485 THRU 116538 | \$ | 196,985.5 |
| EFT* | 3/29/2023 | 102599 THRU 102625 | \$ | 298,598.5 |
| Credit Card Transactions | 3/8/2023 | DFT0009484 | \$ | 54,732.44 |
| Manual DFT* | 3/13/2023 | DFT0009476 THRU DFT00094 | 183\$ | 32,391.13 |
| Manual DFT* | 3/15/2023 | DFT0009485 | \$ | 14,159.0(|
| Payroll Vendor Payment | s 3/16/2023 | | \$ | 134,676.5 |
| Payroll** | 3/16/2023 | | \$ | 283,179.6 |
| Total | | | \$ | 1,014,722.9 |

* EFT/DFT - Electronic/Draft Funds Transfer

** Represents the total net payroll direct deposit on pay date

All warrants are submitted for approval. Invoices and supporting documentation are available for review in the Finance Department.

Approved:

Carlo Tomaino