



CITY OF SIGNAL HILL

2175 Cherry Avenue • Signal Hill, California 90755-3799

THE CITY OF SIGNAL HILL
WELCOMES YOU TO A REGULAR
CITY COUNCIL MEETING
November 25, 2025

The November 25, 2025 meeting of the Signal Hill City Council will take place in the Community Room of the Signal Hill Public Library, 1800 E. Hill Street, Signal Hill, CA 90755.

The City of Signal Hill appreciates your attendance. Public interest provides the Council and Agency with valuable information regarding issues of the community. Regular meetings are held on the 2nd and 4th Tuesday of every month.

Regular meetings begin at 6:00 pm with the conduct of any business permitted to be conducted in closed session by the Brown Act (Government Code Section 54950, et seq.), if any, and with the public portion of the meeting beginning at 7:00 pm. There is a period for public comment on closed session matters at 6:00 pm prior to the closed session. In the event there is no business to be conducted in closed session, the Regular meeting shall begin at 7:00 pm. There is a public comment period at the beginning of the Regular meeting. Any person wishing to comment shall be allotted three minutes per distinct item. Any meeting may be adjourned to a time and place stated in the order of adjournment.

The agenda is posted 72 hours prior to each meeting on the City's website and outside of City Hall. The agenda and related reports are also available for review online at www.cityofsignalhill.org.

To participate (closed session at 6:00 p.m. and regular meeting at 7:00 p.m.):

- In-person Participation: Community Room of the Signal Hill Public Library, 1800 E. Hill Street, Signal Hill, California.
- To make a general public comment or comment on a specific agenda item, you may also submit your comment, limited to 250 words or less, to the City Clerk at cityclerk@cityofsignalhill.org not later than 5:00 p.m. on Tuesday, November 25, 2025. Written comments will be provided electronically to the City Council and attached to the meeting minutes. Written comments will not be read into the record.

City Council Members are compensated \$794.40 per month. City Clerk and City Treasurer are compensated \$482.04 per month.

(1) **CALL TO ORDER – 6:00 P.M.**

(2) **ROLL CALL**

MAYOR JONES
VICE MAYOR HANSEN
COUNCIL MEMBER COPELAND
COUNCIL MEMBER HONEYCUTT
COUNCIL MEMBER WOODS

(3) **CLOSED SESSION**

- a. A CLOSED SESSION WILL BE HELD PURSUANT TO GOVERNMENT CODE SECTION 54956.9(D)(2).

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

SIGNIFICANT EXPOSURE TO LITIGATION PURSUANT TO GOVERNMENT CODE SECTION 54956.9(D)(2).

NUMBER OF POTENTIAL CASES: 1

(4) **PUBLIC BUSINESS FROM THE FLOOR ON CLOSED SESSION ITEMS**

(5) **RECESS TO CLOSED SESSION**

(6) **RECONVENE REGULAR MEETING – 7:00 P.M.**

(7) **PLEDGE OF ALLEGIANCE**

(8) **CLOSED SESSION REPORT**

(9) **PUBLIC BUSINESS FROM THE FLOOR ON ITEMS NOT LISTED ON THE AGENDA (SPEAKERS WILL BE GIVEN THREE MINUTES FOR EACH DISTINCT ITEM)**

(10) **PRESENTATIONS**

- a. LIBRARIAN GELLI NOCON WILL PROVIDE A PRESENTATION ABOUT SCHEDULED PROGRAMMING TO COMMEMORATE INTERFAITH MONTH OF GRATITUDE.
- b. POLICE CHIEF BRAD KENNEALLY WILL SWEAR IN NEWLY PROMOTED LIEUTENANT RUSSELL HEFTE.

(11) CITY MANAGER REPORTS

- a. PUBLIC WORKS CONTRACT WITH CABD CONSTRUCTION INCORPORATED FOR THE AMPHITHEATER PROJECT (PROJECT NO. 90.24013)

Summary:

The City's Civic Center Master Plan, adopted by the City Council on August 27, 2024, designates the Signal Hill Amphitheater as Phase I of the implementation plan. In alignment with this plan, on November 12, 2024, the City Council awarded SVA Architects, Incorporated (SVA) the Architectural and Engineering Design Services contract for the Amphitheater Project. SVA completed an 11-month design phase in collaboration with Public Works and the Parks, Recreation & Library Services Department. The design integrates the Amphitheater into the existing Civic Center environment, enhances visual continuity with City facilities, uses natural grade changes, and maintains full operations at the Community Center, the Signal Hill Library, and City Hall throughout construction. The Civic Center Master Plan (CCMP) is supported through a combination of funding sources, including the City's General Fund and a \$5 million grant from the California Arts Council (CAC).

The Public Works Department advertised the construction phase on October 8, 2025. Following a comprehensive competitive bidding process, staff recommends that the City Council award a Public Works Contract to CABD Construction, Incorporated, the lowest responsible bidder, for a contract amount of \$9,677,000. This amount is a savings compared to the final engineer's cost estimate of \$10.3 million. Staff also recommends an 18% contingency to align with industry standards for outdoor performance venues and multi-disciplinary civic infrastructure projects of similar complexity, bringing the proposed total construction budget to \$11,418,860. Staff confirmed the contractor is qualified to perform the work and that its schedule aligns with the City's required project timeline and CAC's grant requirements. The proposed project duration would be 282 calendar days, with construction beginning in December 2025 and reaching completion by September 2026. Staff recommends a budget transfer of \$4,259,004.58 from the CCMP Reserve to fully fund the construction phase of the project.

Strategic Plan Goal(s):

- Goal No. 1 Financial Stability: Ensure the City's long-term financial stability and resilience.
- Goal No. 4 Infrastructure: Maintain and improve the City's physical infrastructure, water system, and recreational spaces.
- Goal No. 5 High-Functioning Government: Strengthen internal communication, recruitment, retention, systems, and processes to increase the

effectiveness and efficiency of City services.

Recommendation:

1. Authorize the City Manager to enter into a Public Works Contract with CABD Construction, Incorporated for the construction of the Amphitheater Project (Project No. 90.24013), for a term of 282 calendar days and a not-to-exceed contract amount of \$9,677,000, in a form approved by the City Attorney;
2. Authorize the Deputy Public Works Director to utilize a project contingency of up to 18% (\$1,741,860) and to approve a 180 -calendar-day term extension to accommodate unforeseen conditions, for a total construction budget of \$11,418,860; and
3. Adopt a Resolution, entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, AMENDING THE ADOPTED BUDGET AND AUTHORIZING BUDGET APPROPRIATIONS FOR THE FISCAL YEAR 2025-26.

- b. RIGHT-OF-WAY USE AGREEMENT WITH THE GATEWAY CITIES COUNCIL OF GOVERNMENTS FOR INSTALLATION, MAINTENANCE, AND OPERATION OF THE GATEWAY CITIES REGIONAL FIBER OPTIC NETWORK

Summary:

The Gateway Cities Council of Governments (GCCOG) partnered with the California Department of Technology (CDT) and secured a \$46.1 million grant from the California Public Utilities Commission (CPUC) to construct the Gateway Cities Regional Fiber Optic Network (GCRFON). The project would install fiber infrastructure within the public rights-of-way of participating cities, including Signal Hill, with the intent to improve broadband access, reliability, and affordability throughout the Gateway region.

The proposed Right-of-Way (ROW) Use Agreement between the City and the GCCOG would authorize the installation, operation, and maintenance of the Gateway Cities Regional Fiber Optic Network within City rights-of-way and grant the City the right to use two strands of dark fiber for municipal purposes. If approved by the City Council, the GCCOG would be responsible for maintaining the City's fiber strands throughout the network's useful life. The GCCOG is working on other aspects of this project and has not yet secured an Internet Service Provider or provided an estimate of ongoing cost to staff; this information will become available once the GCCOG receives proposals from qualified providers.

Strategic Plan Goal(s):

Goal No. 4 Infrastructure: Maintain and improve the City's physical infrastructure, water system, and recreational spaces.

Recommendation:

1. Discuss the proposed Right-of-Way Use Agreement with the Gateway Cities Council of Governments for the installation, maintenance, and operation of the Gateway Cities Regional Fiber Optic Network and provide direction to staff as desired; and
2. Subject to City Council direction, authorize the Mayor to execute the Agreement and the City Manager, or designee, to administer the Agreement, approve finalized design plans, and take any other actions necessary to implement the Agreement.

c. CONTRACT SERVICES AGREEMENT WITH AXON ENTERPRISE, INCORPORATED FOR TASER EQUIPMENT

Summary:

The Signal Hill Police Department has utilized less-lethal devices to enhance officer safety for the past twenty years. The preferred brand has been the "Taser" manufactured by Axon Enterprise, Incorporated (Axon). In 2018, the Police Department upgraded the taser equipment to the Axon Taser X26 model. The current devices are now out of warranty, no longer manufactured by Axon, and have been replaced by the newer Taser- 10 model. The Taser-10 offers several advancements, including an extended effective range of up to 45 feet, which is nearly double that of the current Taser X26, giving officers more time and distance during critical situations. The new multi-probe cartridge allows for single probe deployment, greater accuracy, and the ability to address more than one suspect if needed. The updated technology also reduces voltage during deployment, improving safety. Axon has been producing Tasers for more than 30 years and is considered an industry standard. Axon's systems integrate with the Police Department's body worn cameras, incorporate data-based accountability features, and emphasize safety. Staff recommends the City Council enter into a five-year Contract Services Agreement with Axon Enterprise, Incorporated, for a sole-source purchase not-to-exceed amount of \$159,250.88, for the new Taser-10 model, with deployment anticipated in February 2026.

Strategic Plan Goal(s):

Goal No. 2 Community Safety: Maintain community safety by supporting public safety services and increasing emergency preparedness.

Recommendation:

1. Authorize the City Manager to enter into a Contract Services Agreement with Axon Enterprise, Incorporated, in the amount of \$159,250.88 for a 5-year term, for the Signal Hill Police Department taser equipment.
 2. Approve the procurement as a sole-source contract, pursuant to the Signal Hill Municipal Code Section 3.20.120; based on the need for compatibility with existing body-worn camera systems and authorize the City Manager, or designee, to execute the purchase order or contract in accordance with the City's purchasing guidelines.
- d. RESOLUTION ADOPTING THE 2026 COMMEMORATIVE FLAG DISPLAY SCHEDULE

Summary:

The City Council will consider adopting the 2026 Commemorative Flag Display Schedule by Resolution.

Strategic Plan Goal(s):

Goal No. 5 High-Functioning Government: Strengthen internal communication, recruitment, retention, systems, and processes to increase the effectiveness and efficiency of City services.

Recommendation:

Adopt a Resolution, entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, ADOPTING THE 2026 COMMEMORATIVE FLAG DISPLAY SCHEDULE.

- e. ADOPT A RESOLUTION APPOINTING A MEMBER AND ALTERNATES TO THE GOVERNING BOARD OF THE LOS ANGELES GATEWAY REGION INTEGRATED REGIONAL WATER MANAGEMENT JOINT POWERS AUTHORITY

Summary:

The City is a member of the Los Angeles Gateway Region Integrated Regional Water Management Joint Powers Authority (GWMA) and participates on the Governing Board. In accordance with the Governing Board's bylaws, Board Members and alternate Board Members serve in consecutive two-year terms without requiring reappointment, unless the City desires to change its representative or must fill a vacancy. Staff recommends appointing the Deputy Director of Public Works as the City's Board Member and appointing the City Manager and Deputy City Manager as alternate Board Members.

Strategic Plan Goal(s):

Goal No. 4 Infrastructure: Maintain and improve the City's physical infrastructure, water system, and recreational spaces.

Recommendation:

Adopt of a Resolution, entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, APPOINTING A MEMBER AND ALTERNATES TO THE LOS ANGELES GATEWAY REGION INTEGRATED REGIONAL WATER MANAGEMENT JOINT POWERS AUTHORITY GOVERNING BOARD.

(12) CONSENT CALENDAR

The following Consent Calendar items are expected to be routine and non-controversial. Items will be acted upon by the Council at one time without discussion. Any item may be removed by a Council Member for discussion.

- a. FACILITY USE AGREEMENT FOR USE OF THE SIGNAL HILL SOFTBALL FIELD BY SAINT ANTHONY HIGH SCHOOL FOR ITS 2026 GIRLS' SOFTBALL TEAM SEASON

Summary:

Saint Anthony High School approached the City in August 2025 and indicated a desire to utilize Spud Field for its girls' softball team practices and games for the 2026 season. City staff worked with Saint Anthony High School representatives to identify improvements to Spud Field, to ensure the space is safe for regular, intensified use of the space for the intended purpose. Due to the proposed duration of the facility use, staff worked with the City Attorney's Office to draft a Facility Use Agreement for the temporary non-exclusive use and identified improvements to Spud Field that will be facilitated and paid for by Saint Anthony High School. In addition, staff proposes the City Council review and approve an exception to Standard Management Policy 4.17 "Field and Court Allocation" in relation to the proposed use of Spud Field for Saint Anthony's High School girls' softball team. Staff recommends entering into a Facility Use Agreement ("Agreement") with Saint Anthony High School for the temporary, non-exclusive use of the Signal Hill Softball Field ("Spud Field") to hold its girls' softball team practices and games from January 2026 through May 2026.

Strategic Plan Goal(s):

Goal No. 5 High-Functioning Government: Strengthen internal communication, recruitment, retention, systems, and processes to increase the effectiveness and efficiency of City services.

Recommendation:

1. Staff recommends the City Council consider entering into a Facility Use

Agreement with Saint Anthony High School for the temporary, non-exclusive use of Spud Field to host its girls' softball team practices and games, from January 2026 through May 2026, and approve an exception to Standard Management Policy 4.17 Field and Court Allocation to allow play for ages older than 12 years; and

2. Authorize the City Manager to execute the proposed Facility Use Agreement with Saint Anthony High School for the proposed temporary, non-exclusive use of Spud Field for its upcoming 2026 girls' softball season.

b. CONTRACT AMENDMENT REGISTER DATED NOVEMBER 25, 2025

Summary:

The attached Contract Amendment Register is a listing of proposed contract amendments and project change orders eligible for streamlined processing based upon the following criteria, as documented in the City's Purchasing Policy:

- The City Council authorized funds for the adopted fiscal year Operating Budget.
- Staff are satisfied with the goods/services received to date.
- The City Manager reviewed and approved each amendment for streamlined processing.

There is one contract amendment for City Council consideration as follows:

1. Parkwood Landscape Maintenance, Incorporated, Third Amendment for Maintenance Services, extending the term through December 20, 2026, and increasing the contract amount by \$32,472.00 for a new not-to exceed amount of \$120,435.31.

Strategic Plan Goal(s):

Goal No. 1 Financial Stability: Ensure the City's long-term financial stability and resilience.

Recommendation:

Authorize the Contract Amendment Register dated November 25, 2025.

c. SCHEDULE OF INVESTMENTS AND MONTHLY TRANSACTION REPORT

Summary:

The Schedule of Investments is a listing of funds invested for both the City and the Successor Agency to the former Signal Hill Redevelopment Agency as of the date shown in the report. The monthly transaction report provides a list of the changes in investments for the prior month.

Strategic Goal(s):

Goal No. 1 Financial Stability: Ensure the City's long-term financial stability and resilience.

Recommendation:

Receive and file.

d. WARRANT REGISTER PRESENTED NOVEMBER 25, 2025

Summary:

The Warrant Register is a listing of all general disbursements issued since the prior warrant register and are requested to be approved by the City Council.

Strategic Plan Goal(s):

Goal No. 1 Financial Stability: Ensure the City's long-term financial stability and resilience.

Recommendation:

Authorize payment of the Warrant Registers presented November 25, 2025.

e. APPROVAL OF MEETING MINUTES

Summary:

Special Meeting of November 13, 2025.

Strategic Plan Goal(s):

Goal No. 5. High-Functioning Government: Strengthen internal communication, recruitment, retention, systems, and processes to increase the effectiveness and efficiency of City services.

Recommendation:

Approve the meeting minutes.

(13) COUNCIL AGENDA--NEW BUSINESS

COUNCIL MEMBER WOODS
COUNCIL MEMBER HONEYCUTT
COUNCIL MEMBER COPELAND
VICE MAYOR HANSEN
MAYOR JONES

(14) ADJOURNMENT

Tonight's meeting will be adjourned to the next Regular meeting of the Signal Hill City Council to be held on Tuesday, December 9, 2025, at 7:00 p.m., in the Community Room of the Signal Hill Public Library, 1800 E. Hill Street, Signal Hill, CA 90755.

PUBLIC PARTICIPATION

Routine matters are handled most quickly and efficiently if contact is made with the City department directly concerned. However, if you would like to request that a matter be presented for City Council consideration, you may do so by writing to the City Council, City Clerk, or City Manager. The deadline for agenda items is 12 noon on the Tuesday preceding the Council and Agency meetings. The complete agenda, including back up materials, is available on the City website on the Friday preceding the meeting.

If you need special assistance beyond what is normally provided to participate in City meetings, the City will attempt to accommodate you in every reasonable manner. Please call the City Clerk's office at (562) 989-7305 at least 48 hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible.



CITY OF SIGNAL HILL
STAFF REPORT

2175 Cherry Avenue • Signal
Hill, California 90755-3799

11/25/2025

AGENDA ITEM

**TO: HONORABLE MAYOR
AND MEMBERS OF THE CITY COUNCIL**

**FROM: CARLO TOMAINO
CITY MANAGER**

SUBJECT: CLOSED SESSION

Summary:

A closed session will be held pursuant to Government Code Section 54956.9(d)(2).

CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to Government Code Section 54956.9(d)(2).

Number of potential cases: 1

Recommendation:

Recess prior to adjournment of tonight's meeting to conduct a closed session.



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STAFF REPORT

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11/25/2025

AGENDA ITEM

**TO: HONORABLE MAYOR
AND MEMBERS OF THE CITY COUNCIL**

**FROM: CARLO TOMAINO
CITY MANAGER**

**BY: YVETTE E. AGUILAR
DEPUTY CITY MANAGER/PARKS, RECREATION AND LIBRARY SERVICES
DIRECTOR**

SUBJECT: PRESENTATION - INTERFAITH MONTH OF GRATITUDE

Summary:

Librarian Gelli Nocon will provide a presentation about scheduled programming to commemorate Interfaith Month of Gratitude.



CITY OF SIGNAL HILL
STAFF REPORT

2175 Cherry Avenue • Signal
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11/25/2025

AGENDA ITEM

**TO: HONORABLE MAYOR
AND MEMBERS OF THE CITY COUNCIL**

**FROM: CARLO TOMAINO
CITY MANAGER**

**BY: BRAD KENNEALLY
CHIEF OF POLICE**

SUBJECT: EMPLOYEE PROMOTION - LIEUTENANT RUSSELL HEFTE

Summary:

Police Chief Brad Kenneally will swear in newly promoted Lieutenant Russell Hefte.



CITY OF SIGNAL HILL

2175 Cherry Avenue • Signal
Hill, California 90755-3799

STAFF REPORT

11/25/2025

AGENDA ITEM

**TO: HONORABLE MAYOR
AND MEMBERS OF THE CITY COUNCIL**

**FROM: CARLO TOMAINO
CITY MANAGER**

**BY: GABINO C. LUNA
PUBLIC WORKS DEPUTY DIRECTOR**

**SUBJECT: PUBLIC WORKS CONTRACT WITH CABD CONSTRUCTION INCORPORATED FOR
THE AMPHITHEATER PROJECT (PROJECT NO. 90.24013)**

Summary:

The City's Civic Center Master Plan, adopted by the City Council on August 27, 2024, designates the Signal Hill Amphitheater as Phase I of the implementation plan. In alignment with this plan, on November 12, 2024, the City Council awarded SVA Architects, Incorporated (SVA) the Architectural and Engineering Design Services contract for the Amphitheater Project. SVA completed an 11-month design phase in collaboration with Public Works and the Parks, Recreation & Library Services Department. The design integrates the Amphitheater into the existing Civic Center environment, enhances visual continuity with City facilities, uses natural grade changes, and maintains full operations at the Community Center, the Signal Hill Library, and City Hall throughout construction. The Civic Center Master Plan (CCMP) is supported through a combination of funding sources, including the City's General Fund and a \$5 million grant from the California Arts Council (CAC).

The Public Works Department advertised the construction phase on October 8, 2025. Following a comprehensive competitive bidding process, staff recommends that the City Council award a Public Works Contract to CABD Construction, Incorporated, the lowest responsible bidder, for a contract amount of \$9,677,000. This amount is a savings compared to the final engineer's cost estimate of \$10.3 million. Staff also recommends an 18% contingency to align with industry standards for outdoor performance venues and multi-disciplinary civic infrastructure projects of similar complexity, bringing the proposed total construction budget to \$11,418,860. Staff confirmed the contractor is qualified to perform the work and that its schedule aligns with the City's required project timeline and CAC's grant requirements. The proposed project duration would be 282 calendar days, with construction beginning in December 2025 and reaching completion by September 2026. Staff recommends a budget transfer of \$4,259,004.58 from the CCMP Reserve to fully fund the construction phase of the project.

Strategic Plan Goal(s):

- Goal No. 1 Financial Stability: Ensure the City's long-term financial stability and resilience.
- Goal No. 4 Infrastructure: Maintain and improve the City's physical infrastructure, water system, and recreational spaces.
- Goal No. 5 High-Functioning Government: Strengthen internal communication, recruitment, retention, systems, and processes to increase the effectiveness and efficiency of City services.

Recommendation:

1. Authorize the City Manager to enter into a Public Works Contract with CABD Construction, Incorporated for the construction of the Amphitheater Project (Project No. 90.24013), for a term of 282 calendar days and a not-to-exceed contract amount of \$9,677,000, in a form approved by the City Attorney;
2. Authorize the Deputy Public Works Director to utilize a project contingency of up to 18% (\$1,741,860) and to approve a 180-calendar-day term extension to accommodate unforeseen conditions, for a total construction budget of \$11,418,860; and
3. Adopt a Resolution, entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, AMENDING THE ADOPTED BUDGET AND AUTHORIZING BUDGET APPROPRIATIONS FOR THE FISCAL YEAR 2025-26.

Fiscal Impact:

The City's adopted Fiscal Year 2025-26 Capital Improvement Program allocated a total project budget of \$8,400,000 to the Signal Hill Amphitheater Project (Project No. 90.24013). To date, the City has expended and encumbered \$1,240,144.58 for design services, geotechnical investigations, methane mitigation analysis, environmental review, and related consultant and on-call support required during the design phase. The remaining available project balance is \$7,159,855.42. The total cost of the proposed contract with CABD Construction, Incorporated, is \$9,677,000, plus an 18% contingency, for a total not-to-exceed compensation amount of \$11,418,860.

To fully fund this initiative, staff requests an additional appropriation of \$4,259,004.58 from the Civic Center Master Plan Reserve and the CAC Grant Fund to support the timely construction of the Signal Hill Amphitheater Project, which is part of the Civic Center Master Plan - Phase 1. This proposed appropriation would cover the construction contract costs and the recommended contingency necessary for unforeseen conditions during the construction phase and support the successful delivery of the project. The table below summarizes the project financials:

CCMP Total Project Budget	\$8,400,000.00
Expenditures & Encumbrances to Date	(\$1,240,144.58)

Remaining Available Budget	\$7,159,855.42
Proposed Contract Budget (Contract + 18% Contingency)	\$11,418,860.00
Budget Appropriation Request	\$4,259,004.58

The City's Purchasing Guidelines recommend a standard 10% contingency for Public Works contracts. However, due to the scale and complexity of the Amphitheater Project, staff recommends an 18% contingency. The project includes significant grading and earthwork; structural concrete improvements; methane mitigation requirements; utility coordination; high-voltage electrical work; and specialized audiovisual, lighting, and LED screen systems with long-lead procurement timelines. These components introduce greater construction risk than typical facility projects and require a higher contingency to address unforeseen conditions, design clarifications, and field adjustments that may arise during construction. The recommended 18% contingency aligns with industry standards for outdoor performance venues and multi-disciplinary civic infrastructure projects of similar complexity.

Background:

In March 2022, staff requested funding through Senator Lena Gonzalez's office under the 2022-23 Senate District 33 Budget Request, included in the 2022-23 Budget Act. Following review and collaboration with the Senator's office, Governor Gavin Newsom signed Assembly Bill 179 on September 6, 2022, directing \$5,000,000 to the Signal Hill Amphitheater Project, with fund management assigned to the CAC. Section 19.56 of the 2022 Budget Act requires the City to use the funding by June 30, 2026. On March 28, 2023, the City Council accepted the funding and established the project timeline consistent with the State requirements.

To ensure integration with the existing Civic Center architecture and prepare for potential future developments, the City Council approved a contract with John Kaliski Architects, Incorporated (JKA) on July 25, 2023, to prepare the CCMP. JKA worked with staff and the community throughout conceptual design and outreach to develop a long-term, phased design framework that revitalizes the Civic Center as a central destination for community activities. On August 27, 2024, the City Council adopted the final CCMP.

The CCMP is a comprehensive conceptual design plan organized into three phases that prioritize meaningful improvements while limiting disruption to existing City facilities. The CCMP identifies the Amphitheater as part of Phase I of the project, along with adjacent improvements, including site seating, landscaping, and expanding the 21st Street parking lot to support event loading and visitor parking. The Amphitheater's location within the Civic Center allows the construction to proceed without impacting the Community Center, Signal Hill Library, or City Hall.

On November 12, 2024, the City awarded SVA the Architectural and Engineering Design Services contract for the Amphitheater Project. Staff and SVA worked collaboratively throughout the design process to create a flexible, acoustically optimized outdoor venue capable of hosting concerts, cultural programs, theatrical performances, and community events. To reduce future construction risks and accelerate the schedule, Public Works also completed preliminary engineering, updated geotechnical studies, conducted methane mitigation analyses, and conducted environmental reviews during design.

On May 27, 2025, the Parks, Recreation & Library Services Department and Public Works

Department presented a CCMP update to the City Council. Staff reported progress on the Amphitheater design, shared the 80% design construction estimate, and indicated that a future budget adjustment might be necessary due to market escalation, specialized audiovisual systems, and expanded programming requirements. After several design refinements, SVA completed the final Amphitheater design in September 2025 with a final cost estimate of \$10.3 million. Public Works advertised the bid-ready plans on October 8, 2025. Key project features include:

- Seating for up to 280 attendees, with flexible lawn seating designed for clear sightlines and audience comfort.
- A 1,000-square foot stage and back-of-house facilities, including a green room, storage, and public restrooms.
- Audiovisual infrastructure includes essential systems and a multi-functional LED screen, with provisions for future upgrades.
- ADA-compliant pathways, connecting to park amenities and nearby parking.
- Sustainable design elements, including energy-efficient systems and environmentally conscious materials.

The current construction schedule targets project completion in September 2026. CAC initially required a June 30, 2026 completion date; however, Public Works submitted a time-extension request to CAC in May 2025 to align the grant with the updated design and procurement schedule. Staff continues working with CAC to secure the requested revised deadline and ensure the City retains the full \$5 million allocation.

Analysis:

Consistent with the City's Purchasing Guidelines, contracts above a certain threshold require City Council approval. Upon completing design plans and specifications, on October 8, 2025, the City posted a Notice Inviting Bids at the City's public notice locations, sent the notice to subscribers through the City's website, and posted the information on PlanetBids via the City's portal. The City received the following bids by the November 13, 2025, 3:00 p.m. deadline:

Contractor	Bid Total
McKeown Plumbing	\$1,429,106.87
CABD Construction, Incorporated	\$9,677,000.00
Archico Design Build, Incorporated	\$9,995,000.00
Builders United, LLC	\$10,977,700.00
PCN3, Incorporated	\$12,870,000.00
RT Contractor Corp	\$13,500,000.00

During the initial review, Public Works identified McKeown Plumbing as non-responsive because the firm did not submit the required hard copy Bid Bond and did not provide documentation of a valid

Class B Contractor's License.

CABD Construction, Incorporated (CABD), the apparent lowest bidder, submitted a complete and timely bid package. CABD's bid of \$9,677,000 is also lower than the final engineer's estimate of \$10.3 million completed at the end of the design phase, providing cost savings compared to the anticipated construction cost. Staff reviewed CABD's Statement of Qualifications, verified all required license classifications, and confirmed that CABD's subcontractors also hold the appropriate specialty licenses for their respective scopes. Staff evaluated CABD's listed previous projects and confirmed that its previous projects are comparable in nature, scale, and complexity to the Amphitheater construction. Staff completed reference checks for each project and confirmed satisfactory performance, adherence to schedules, and successful delivery of work. Staff also reviewed CABD's preliminary construction schedule and confirmed that it aligns with the City's required project timeline and CAC's grant requirements. Based on this evaluation, CABD meets the City's criteria as the lowest responsive and responsible bidder.

Given the scope and complexity of the Amphitheater Construction Project, including major grading and earthwork, extensive concrete and structural improvements, specialized audiovisual and electrical systems, methane mitigation requirements, utility coordination, and the likelihood of unforeseen site conditions, staff recommends an 18% contingency.

Although the City's Purchasing Policy typically identifies 10% as the standard contingency for public works projects, the Amphitheater requires a higher contingency due to its multi-disciplinary technical systems, specialized components, and elevated field-risk profile. The recommended 18% contingency aligns with industry standards for multi-discipline outdoor venues and provides adequate capacity to address field conditions, design clarifications, or construction modifications that may arise. Staff would work diligently with the contractor to ensure that costs remain reasonable, and any funding not utilized would be returned to the Civic Center Master Plan Reserve Fund for future phases of the project.

On October 14, 2025, the City Council awarded a separate contract to Kitchell/CEM for construction management. Kitchell/CEM understands the bid documents, long-lead procurement requirements (including switchgear, audiovisual components, LED screen assemblies, and other items identified in the contract documents), schedule constraints, and key project milestones. Kitchell/CEM will manage construction scheduling, oversee procurement, and support Public Works throughout the construction phase. The proposed project duration targets substantial completion within eight months and completion within six weeks thereafter.

Staff recommends the City Council award CABD a Public Works Contract for construction services for the Signal Hill Amphitheater Project in the amount of \$9,677,000 with an 18% contingency of \$1,741,860, for a total not-to-exceed construction budget of \$11,418,860. Subject to City Council approval, staff would issue a Notice to Proceed to CABD in December 2025, with final project completion scheduled for September 2026.

Reviewed for Fiscal Impact:

Siamlu Cox
Administrative Services Officer/Finance Director

11/25/2025

Attachments:

- A. Contract with CABD Construction, Incorporated
- B. Budget Resolution

SECTION 00500
CONTRACT

THIS CONTRACT is made this 25th day of November, 2025, in the County of Los Angeles, State of California, by and between the City of Signal Hill hereinafter called City, and CABD Construction, Inc., hereinafter called Contractor. City and the Contractor for the considerations stated herein agree as follows:

ARTICLE 1. SCOPE OF WORK. The Contractor shall perform all Work within the time stipulated the contract and shall provide all labor, materials, equipment, tools, utility services, and transportation to complete all of the Work required in strict compliance with the Contract Documents as specified in Article 5 below for the following Project:

City of Signal Hill Amphitheater Project - Construction

The Contractor and its surety shall be liable to City for any damages arising as a result of the Contractor's failure to comply with this obligation.

TIME FOR COMPLETION. The Work shall be commenced on the date stated in City's Notice to Proceed. The contractor shall achieve substantial completion of the work within eight (8) months from the date of the Notice To Proceed (NTP) issued by the city.

Substantial Completion - shall mean that the Work, or a designated portion thereof, has progressed to the point where it is sufficiently complete in accordance with the Contract Documents so that the City can safely and effectively utilize the Project for its intended purpose. Substantial Completion includes **all** components of the Project except for:

1. Minor punch list items not affecting occupancy or operation; and
2. Administrative or closeout submittals; and

The Contractor shall achieve Final Completion within six weeks following the date of Substantial Completion.

Final Completion – shall mean that all Work, including all punch list items, testing, training, record drawings, warranties, and operation and maintenance manuals, has been completed, accepted, and approved by the City, and that the Project is fully operational and ready for unrestricted use.

According to the schedule, the Contractor is expected to commence the work no later than **December 8, 2025**. The contractor shall be responsible for submitting all contract documents required for the contract execution, including but not limited to payment and performance bonds and insurance documents no later than **November 28th, 2025**. By its signature hereunder, Contractor agrees the time for completion set forth above is adequate and reasonable to complete the Work.

ARTICLE 2. CONTRACT PRICE. City shall pay to the Contractor as full compensation for the performance of the Contract, subject to any additions or deductions as provided in the Contract Documents, and including all applicable taxes and costs, the sum of Nine Million Six Hundred Seventy Seven Thousand Dollars. (\$9,677,000.00).

SECTION 00500
CONTRACT

Payment shall be made as set forth in the General Conditions.

ARTICLE 3. LIQUIDATED DAMAGES. In accordance with Government Code section 53069.85, it is agreed that the Contractor will pay City the sum of \$5,000 for each and every calendar day of delay beyond the time prescribed in the Contract Documents for finishing the Work, as Liquidated Damages and not as a penalty or forfeiture. In the event that Liquidated Damages are not paid, the Contractor agrees City may deduct that amount from any money due or that may become due the Contractor under the Contract.

If the Contractor fails to achieve Substantial Completion within eight (8) months (240 calendar days) from the Notice to Proceed, the Contractor shall pay the City, as liquidated damages and not as a penalty, the amount stated in the Bid Form for each calendar day beyond the time allowed until the date of Substantial Completion.

If the Contractor fails to achieve Final Completion within six (6) weeks (42 calendar days) after the date of Substantial Completion, the same rate of liquidated damages shall continue to apply until Final Completion is achieved.

This Article does not affect the City's rights to other damages or remedies specified in the Contract Documents or allowed by law.

ARTICLE 4. COMPONENT PARTS OF THE CONTRACT. The "Contract Documents" include the following:

- Notice Inviting Bids
- Instructions to Bidders
- Bid Form
- Contractor's Certificate Regarding Workers' Compensation
- Bid Bond
- Designation of Subcontractors
- Information Required of Bidders
- Noncollusion Declaration form
- Iran Contracting Act Certification
- Public Works Contractor Registration Certification
- Fleet Compliance Certification
- Contract
- Performance Bond
- Payment Bond
- General Conditions
- Special Conditions
- Technical Specifications
- Addenda
- Plans and Drawings
- Approved and fully executed change orders
- Any other documents contained in or incorporated into the Contract

The Contractor shall complete the Work in strict accordance with all of the Contract Documents.

SECTION 00500
CONTRACT

All of the Contract Documents are intended to be complementary. Work required by one of the Contract Documents and not by others shall be done as if required by all. This Contract shall supersede any prior agreement of the parties.

ARTICLE 5. PROVISIONS REQUIRED BY LAW. Each and every provision of law required to be included in these Contract Documents shall be deemed to be included in these Contract Documents. The Contractor shall comply with all requirements of applicable federal, state and local laws, rules and regulations, including, but not limited to, the provisions of the California Labor Code and California Public Contract Code which are applicable to this Project.

ARTICLE 6. INDEMNIFICATION. Contractor shall provide indemnification as set forth in the General Conditions.

ARTICLE 7. PREVAILING WAGES. Contractor shall be required to pay the prevailing rate of wages in accordance with the Labor Code which such rates shall be made available at City Hall or may be obtained online at <http://www.dir.ca.gov/dlsr> and which must be posted at the job site.

IN WITNESS WHEREOF, this Contract has been duly executed by the above-named parties, on the day and year above written.

CABD Construction, Inc.

CITY OF SIGNAL HILL

By _____

By _____

Name: Gevorg Sargsyan

Title: President

License No. 979680

By _____

Attest:

Name: Artem Mkrtchyan

Title: Vice President

Tina Knapp
Assistant City Clerk

(If Corporation, TWO SIGNATURES,
President **OR** Vice President **AND** Secretary
OR Treasurer REQUIRED)]

SECTION 00500
CONTRACT

Approved as to Form:

Best Best & Krieger, LLP
City Attorney

END OF CONTRACT

RESOLUTION NO. 2025-11-XXXX

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
SIGNAL HILL, CALIFORNIA, AMENDING THE ADOPTED
BUDGET AND AUTHORIZING BUDGET
APPROPRIATIONS FOR FISCAL YEAR 2025-26**

WHEREAS, the City Council approves the appropriation of funds for the purpose stated below.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. To authorize budget adjustment 26-012 of the FY 2025-26 Budget as follows:

Purpose: Amphitheater Project

Fund	Dept	Object	Project	Description	Amount
1) City Hall Renovation Project					
400	40	5896	90.24013.CCMPR.119	Facilities Capital Improvement	\$3,726,425.00
400	40	5896	90.24013.CACG.281	Facilities Capital Improvement	\$532,579.35
2) Transfer of funds to cover expenses					
119	99	7939		Transfer to Capital Projects	\$3,726,425.00
281	99	7939		Transfer to Capital Projects	\$532,579.35
400	00	6946		Transfer from GF Reserve Funds	\$3,726,425.00
400	00	6948		Transfer from Special Revenue	\$532,579.35

Section 2. To add the above-referenced adjustments to the Budget Adjustment Status Report (Exhibit A).

PASSED, APPROVED, AND ADOPTED at a regular meeting of the City Council of the City of Signal Hill, California, on this 25th day of November, 2025.

KEIR JONES
MAYOR

ATTEST:

DARITZA PEREZ
CITY CLERK

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss.
CITY OF SIGNAL HILL)

I, DARITZA PEREZ, City Clerk of the City of Signal Hill, California, hereby certify that Resolution No. 2025-11-XXXX was adopted by the City Council of the City of Signal Hill at a regular meeting held on the 25th day of November, 2025, and that the same was adopted by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

DARITZA PEREZ
CITY CLERK

CITY OF SIGNAL HILL - SUMMARY OF BUDGET ADJUSTMENTS - FY 2025-26

Budget Adjustment #	Council Date	Description		Revenues	Expenditures	Capital Outlay	Transfers In	Transfers Out	Net Change	
General Fund - 100				Adopted	38,418,037.53	37,735,806.60	682,230.93	1,250,540.00	1,622,770.93	
BA 26-004	7/8/2025	Custodial Maintenance Agreement			37,063.00					(37,063.00)
BA 26-005	7/8/2025	Police Investigation Services Increase - Amendment 1			50,000.00					(50,000.00)
BA 26-006	8/26/2025	Awarded Emergency Management Performance Grant (EMPG)		6,000.00	6,000.00					-
BA 26-007	9/9/2025	Tenant Relocation and Compliance Costs					123,167.00	123,167.00		-
				Adjusted	38,424,037.53	37,828,869.60	682,230.93	1,373,707.00	1,745,937.93	Total (87,063.00)
Capital Improvement Reserves - 113				Adopted	-	-	-	-	2,230,541.58	
BA 26-003	7/8/2025	Increase Project Budget for the Willow Median Improvements CIP						220,972.15		(220,972.15)
BA 26-007	9/9/2025	Tenant Relocation and Compliance Costs					123,167.00	123,167.00		-
BA 26-008	9/23/2025	Carryover Appr from FY24-25 for Police HVAC System Upgrade						35,000.00		(35,000.00)
				Adjusted	-	-	-	123,167.00	2,609,680.73	Total (255,972.15)
Park Reserve - 117				Adopted	-	-	-	400,000.00	-	
BA 26-007	9/9/2025	Tenant Relocation and Compliance Costs						123,167.00		(123,167.00)
				Adjusted	-	-	-	400,000.00	123,167.00	Total (123,167.00)
Civic Center Master Plan Reserve - 119				Adopted	-	-	-	1,000,000.00	1,550,000.00	
BA 26-011	11/13/2025	Increase Project Budget for the City Hall Renovation CIP						660,412.00		(660,412.00)
				Adjusted	-	-	-	1,000,000.00	2,210,412.00	Total (660,412.00)
Prop A - 202				Adopted	321,190.00	320,375.38	-	-	-	
BA 26-002	6/24/2025	Increase Expenditures Budget for Proposition A Fund			120,802.00					(120,802.00)
				Adjusted	321,190.00	441,177.38	-	-	-	Total (120,802.00)
Capital Grants Fund - 240				Adopted	3,774,998.00	-	-	-	3,774,998.00	
BA 26-003	7/8/2025	Increase Project Budget for the Willow Median Improvements CIP		70,000.00				70,000.00		-
				Adjusted	3,844,998.00	-	-	-	3,844,998.00	Total -
State Police Grant Fund - OTS - 275				Adopted	90,000.00	90,000.00	-	-	-	
BA 26-010	10/14/2025	Awarded OTS & Step Grant for Traffic Safety Enforcement		10,000.00	10,000.00					-
				Adjusted	100,000.00	100,000.00	-	-	-	Total -
Capital Improvements - CIP - 400				Adopted	-	-	13,609,635.02	13,609,635.02	-	
BA 26-003	7/8/2025	Increase Project Budget for the Willow Median Improvements CIP				290,972.15	290,972.15			-
BA 26-007	9/9/2025	Tenant Relocation and Compliance Costs				123,167.00	123,167.00			-
BA 26-008	9/23/2025	Carryover Appr from FY24-25 for Police HVAC System Upgrade				35,000.00	35,000.00			-
BA 26-011	11/13/2025	Increase Project Budget for the City Hall Renovation CIP				660,412.00	660,412.00			-
				Adjusted	-	-	14,719,186.17	14,719,186.17	-	Total -
Water Operations Fund - 500				Adopted	8,096,487.00	7,955,525.00	6,837,795.00	79,742.00	-	
BA 26-001	6/24/2025	Increase Project Budget for Gundry Reservoir Roof Replacement & Coating CIP				1,765,577.00				(1,765,577.00)
				Adjusted	8,096,487.00	7,955,525.00	8,603,372.00	79,742.00	-	Total (1,765,577.00)

Notes: If the net change is positive, there is an overall increase to the Fund Balance. If negative, there is an overall reduction to the Fund Balance.
The summary does not include prior year carryovers and positive fund balance appropriations.



STAFF REPORT

11/25/2025

AGENDA ITEM

**TO: HONORABLE MAYOR
AND MEMBERS OF THE CITY COUNCIL**

**FROM: CARLO TOMAINO
CITY MANAGER**

**BY: GABINO LUNA
DEPUTY DIRECTOR OF PUBLIC WORKS**

**SUBJECT: RIGHT-OF-WAY USE AGREEMENT WITH THE GATEWAY CITIES COUNCIL OF
GOVERNMENTS FOR INSTALLATION, MAINTENANCE, AND OPERATION OF THE
GATEWAY CITIES REGIONAL FIBER OPTIC NETWORK**

Summary:

The Gateway Cities Council of Governments (GCCOG) partnered with the California Department of Technology (CDT) and secured a \$46.1 million grant from the California Public Utilities Commission (CPUC) to construct the Gateway Cities Regional Fiber Optic Network (GCRFON). The project would install fiber infrastructure within the public rights-of-way of participating cities, including Signal Hill, with the intent to improve broadband access, reliability, and affordability throughout the Gateway region.

The proposed Right-of-Way (ROW) Use Agreement between the City and the GCCOG would authorize the installation, operation, and maintenance of the Gateway Cities Regional Fiber Optic Network within City rights-of-way and grant the City the right to use two strands of dark fiber for municipal purposes. If approved by the City Council, the GCCOG would be responsible for maintaining the City's fiber strands throughout the network's useful life. The GCCOG is working on other aspects of this project and has not yet secured an Internet Service Provider or provided an estimate of ongoing cost to staff; this information will become available once the GCCOG receives proposals from qualified providers.

Strategic Plan Goal(s):

Goal No. 4 Infrastructure: Maintain and improve the City's physical infrastructure, water system, and recreational spaces.

Recommendation:

1. Discuss the proposed Right-of-Way Use Agreement with the Gateway Cities Council of

Governments for the installation, maintenance, and operation of the Gateway Cities Regional Fiber Optic Network and provide direction to staff as desired; and

2. Subject to City Council direction, authorize the Mayor to execute the Agreement and the City Manager, or designee, to administer the Agreement, approve finalized design plans, and take any other actions necessary to implement the Agreement.

Fiscal Impact:

There is no immediate fiscal impact associated with the recommended action. If the City Council approves the Right-of-Way Use Agreement, the GCCOG would construct, operate, and maintain the fiber network at its own expense, while the City would be responsible for the equipment, electronics, and connections required to utilize its two (2) dedicated dark fiber strands. The GCCOG will initiate a Request for Proposals process to select an Internet Service Provider to operate the network. The proposed future network would be governed by the 24 participating cities (including Signal Hill), although the governance structure has yet to be determined. The City expects there will be ongoing operating costs for the network and will inform the City Council of the potential ongoing fiscal impact at a later date.

Background:

The GCCOG secured approximately \$46.1 million in grant funding from the CPUC and entered into a Joint Build Agreement with the CDT to design and construct the Gateway Cities Regional Fiber Optic Network (GCRFON), which is a \$103 million regional broadband initiative. The purpose of the project is to expand digital connectivity and affordability throughout the Gateway region by building a shared high-capacity fiber backbone that connects member cities, improves competition among Internet Service Providers, and enhances network reliability for public agencies and communities. The GCCOG intends to establish a publicly owned, open-access fiber network that will serve as critical infrastructure for municipal operations, emergency communications, and economic development. The GCCOG proposes to construct, operate, and maintain the network within City rights-of-way, while the City would be responsible for electronics and equipment necessary to utilize its fiber connection.

Analysis:

The proposed Right-of-Way Use Agreement establishes the framework under which the GCCOG would install, operate, and maintain the GCRFON within Signal Hill's public rights-of-way. The project alignment follows Cherry Avenue from Spring Street to 19th Street, with a short lateral extension along Hill Street to City Hall. To reduce construction impacts, the GCCOG would utilize existing City of Long Beach conduits within Signal Hill, thereby avoiding disruption to the current pavement or roadway surfaces. The GCCOG proposes to coordinate design, inspection, and restoration activities and ensure compliance with City standards. Under the proposed Agreement, the City would have access to two strands of dark fiber for municipal use. The new strands could create a potential foundation for future technology upgrades.

Given that the GCCOG is primarily focused on securing access rights to the public-right-of-way at this time, it does not yet have estimates regarding the expected ongoing service costs. The GCCOG has also not yet secured an ISP to "light" the regional network. The GCCOG plans to initiate a Request for Proposals process to select an Internet Service Provider to operate the network. As

noted, the City would be responsible for electronics and equipment necessary to utilize its fiber connection. Staff will update the City Council regarding potential costs based on the outcome of the selection process.

Additionally, the final operational structure and cost-sharing arrangements are still being developed and may or may not affect how the City connects to and uses the fiber. Likewise, the proposed Agreement's maintenance provisions apply primarily to construction and installation. Once the GCCOG retains an Internet Service Provider or network operator, a separate agreement will further define the scope of maintenance responsibilities. Staff will continue to participate in the process to clearly define any future obligations before implementation and assess ongoing costs to ensure the proposed project provides a public benefit to the City.

Construction activity within Signal Hill would be for coordination and minor connection work within established utility corridors. The GCCOG would provide the City with construction schedules, traffic control plans, and as-built drawings within sixty (60) days of project completion. Public Works staff would serve as the primary point of contact to ensure minimal community disruption and adherence to City standards. At this time, staff is seeking City Council direction regarding the proposed execution of the agreement.

CEQA Exemption:

The GCCOG, acting as the Lead Agency, determined that the project is categorically exempt from the California Environmental Quality Act (CEQA) pursuant to Public Resources Code §21080.51 and CEQA Guidelines Sections 15301, 15302, 15303, and 15304. City staff concurs that the project qualifies for exemption because it will occur entirely within existing rights-of-way, utilize previously installed conduit, and involve only minor trenching or backfilling where necessary.

Reviewed for Fiscal Impact:

Siamlu Cox
Administrative Services Officer/Finance Director

Attachment:

A. Right-of-Way Use Agreement

**RIGHT-OF-WAY USE AGREEMENT
BETWEEN THE CITY OF SIGNAL HILL
AND THE GATEWAY CITIES COUNCIL OF GOVERNMENTS
FOR THE GATEWAY CITIES REGIONAL FIBER OPTIC NETWORK**

This Right-of-Way Use Agreement ("Agreement") is made by and between the City of Signal Hill ("City") and the Gateway Cities Council of Governments ("GCCOG"). City and GCCOG are each a "Party" and collectively known as the "Parties."

RECITALS

A. GCCOG has entered into a Joint Build Agreement with the California Department of Technology ("CDT") and has been awarded a grant by the California Public Utilities Commission ("CPUC") to design and construct the Gateway Cities Regional Fiber Optic Network ("GCRFON"), for the purpose of furthering digital equity and expanding connectivity, competition, affordability, and access for its participating member cities.

B. City desires to participate in the GCRFON project and grant GCCOG the right to use certain portions of its public rights-of-way ("ROW") for the purpose of installing, maintaining, and operating the GCRFON, as more fully set forth herein.

C. The City Council determines that participating in the GCRFON project serves the public interest, is beneficial for the broadband connectivity of City facilities, and creates an opportunity for greater broadband connectivity for its residents and businesses.

NOW, THEREFORE, in consideration of the mutual promises and agreements hereinafter contained, the Parties agree as follows:

1. GCCOG AUTHORIZATION TO ENCROACH UPON CITY PUBLIC RIGHTS-OF-WAY

A. **Authorization.** City hereby grants GCCOG a license to encroach under, on, and along its ROW for the purpose of the installation, maintenance, and operation of the GCRFON upon various portions of City ROW, as more specifically depicted in Exhibit A attached hereto and incorporated herein, as may be modified or changed in the final design. GCCOG shall not be required to pay any fees or to obtain any other license or permit from City for the purpose of installing, maintaining, and/or operating the GCRFON.

B. **Term.** This license is granted in perpetuity.

C. **City's Use of the GCRFON.** City shall have the right to utilize two (2) strands of dark fiber, for non-commercial purposes, along the path preliminarily identified in Exhibit B attached hereto and incorporated herein, as may be modified or changed in the final design ("City Strands"). No rent or license fee shall be payable to GCCOG from City for City's use of the City Strands. GCCOG, at no cost to City, shall maintain the City Strands for the useful life of the asset, and City shall provide at City's cost, all electronics,

connections, and other improvements and equipment needed to utilize the City Strands. City shall not have the right to transfer or assign the use of the City Strands.

2. GCCOG'S RESPONSIBILITIES

A. Construction. GCCOG shall communicate and coordinate with City staff regarding the design and construction of the GCRFON. GCCOG shall provide to City staff completed engineering plans, traffic control plans, dates and schedules for construction activities, and other construction details as may arise. GCCOG shall provide City with as-built maps within sixty (60) days of completion of construction and final inspections.

B. Damage to Property. GCCOG shall assume all responsibility for all damage to property (including the GCRFON) that may arise from or be caused by GCCOG's performance under this Agreement or by the performance of any other party which GCCOG directly or indirectly employs to perform under this Agreement. Any damage to any property or public right-of-way resulting from the installation, maintenance, and operation of the GCRFON by GCCOG shall be caused to be repaired by GCCOG at no expense to City and to the reasonable satisfaction of City.

C. Relocation. GCCOG shall remove or relocate, at City's cost and/or expense, the GCRFON, or any part of it, if and when made necessary by either the installation, abandonment, change of grade, alignment or width of any street, sidewalk or other public facility or the construction, maintenance or operation of any City or other public agency underground or aboveground facilities (including, by way of example and not limitation, any sewer, storm drain, conduits, gas, water, electric or other utility systems or pipes), provided that City or other public agency is acting in its governmental capacity. In the event all or any portion of any ROW occupied by GCRFON is needed by City or other public agency for a governmental purpose or in the event the existence of GCRFON or any part of it shall be considered detrimental to the public health, safety, welfare, or convenience or to governmental activities including, but not limited to, interference with City or other public agency construction projects, or is in conflict vertically and/or horizontally with any proposed City or other public agency installation, GCCOG shall remove and relocate GCCOG Fiber Network or the involved part of it, at City's or other public agency's cost and/or expense, to such other location or locations in the public rights-of-way as may be designated by City or other public agency. City or other public agency must provide written notice to GCCOG at least one hundred eighty (180) days in advance of the need for such removal or relocation.

D. Dig Alerts. GCCOG shall become a member of the Underground Service Alert of Southern California ("DigAlert") and agrees to maintain and keep current its membership in DigAlert throughout the term of this Agreement, and to comply with applicable noticing and other requirements.

3. CITY RESPONSIBILITIES

To facilitate GCCOG's buildout of the GCRFON with minimal disruption to the general

public, City agrees, to the best of its ability during the construction period, to cooperate with GCCOG to coordinate the design and construction of the GCRFON, including, but not limited to, traffic management and notices to residents and businesses. City shall designate a point-of-contact for communications with GCCOG for GCRFON-related activities. The City Manager or designee shall have the authority to issue any needed approvals on behalf of City regarding the GCRFON.

4. OTHER TERMS

A. Responsibility for Costs. Except as specified otherwise herein, each Party will be responsible for and bear its own costs and expenses incurred at any time in connection with the performance of its responsibilities under this Agreement.

B. Dispute Resolution.

i. If a dispute arises between the parties relating to this Agreement, the Parties agree to use the following procedure prior to resorting to judicial relief by a court of competent jurisdiction: A meeting shall be held promptly between the Parties, attended by individuals with decision-making authority regarding the dispute, to attempt in good faith to negotiate a resolution of the dispute. If, within thirty (30) days after such meeting, the Parties have not succeeded in negotiating a resolution of the dispute, they agree to submit the dispute to mediation in accordance with and pursuant to the rules of Judicial Arbitration and Mediation Services (“JAMS”), as amended or as augmented in this Agreement. Each Party shall pay their own costs of mediation. The Parties shall jointly appoint a mutually acceptable mediator, seeking assistance in such regard from the JAMS if they have been unable to agree upon such appointment within twenty (20) days from the conclusion of the negotiation period. The Parties agree to participate in good faith in the mediation and negotiations related thereto for a period of thirty (30) days.

ii. If the Parties are not successful in resolving the dispute through mediation as described above, the Parties may pursue any remedy at law or in equity by a court of competent jurisdiction.

iii. Notwithstanding the provisions of this subsection, either Party shall be entitled to seek declaratory and injunctive relief in any court of competent jurisdiction to enforce the terms of this Agreement or to enjoin the other Party from an asserted breach thereof on a showing that the moving Party would otherwise suffer irreparable harm.

C. Indemnity and Defense.

i. GCCOG shall defend, indemnify, and hold City, its elected officials, officers, agents, employees, and volunteers, harmless from and against any and all liability, loss, expense, including reasonable attorneys’ fees, or claims for injury or damages arising out of the performance of this Agreement, but only in proportion to and to the extent such liability, loss, expense, attorneys’ fees, or claims for injury or damages are caused by or result from the negligent or intentional acts or omissions of GCCOG, its

officers, agents, or employees.

ii. City shall defend, indemnify and hold GCCOG, its officers, employees, and agents harmless from and against any and all liability, loss, expense, including reasonable attorneys' fees, or claims for injury or damages arising out of the performance of this Agreement, but only in proportion to and to the extent such liability, loss, expense, attorneys' fees, or claims for injury or damages are caused by or result from the negligent or intentional acts or omissions of City, its officers, agents, employees.

D. Notices. All notices required or provided for under this Agreement shall be in writing, delivered in person or by certified mail, return receipt requested, addressed to the parties as indicated, below. Any notice so delivered shall be effective on the date of its delivery. Any party may change its address for notice by giving ten (10) days' notice of such change in the manner provided for in this paragraph. Notices may be served as follows:

To City: City of Signal Hill
2175 Cherry Ave.
Signal Hill, CA 90755
Attention: City Manager

To GCCOG: Gateway Cities Council of Governments
16401 Paramount Blvd
Paramount, CA 90723
Attention: Executive Director

E. Applicable Law and Venue. This Agreement shall be governed by the laws of the State of California. Any dispute or controversy arising under or related in any way to this Agreement shall be adjudicated by a state court of competent jurisdiction located in Los Angeles County, California.

F. Prevailing Party. If any legal action is necessary to enforce any provision hereof or for damages by reason of an alleged breach of any provisions of this Agreement, the prevailing Party shall be entitled to receive from the losing party reasonable costs and expenses in such amount as the court or arbitrator may adjudge to be reasonable attorney's fees and costs incurred by the prevailing Party in such action or proceeding.

G. Assignment. GCCOG may sell, assign, transfer or lease any interest in those portions of the GCCOG Fiber Network within the City or assign or transfer any of its rights or obligations in this Agreement with prior written notice to City.

H. No Waiver. A waiver by either Party of any breach of any term, covenant or condition contained in this Agreement shall not be deemed to be a waiver of any subsequent breach of the same or any other term, covenant or condition contained in this agreement, whether of the same or different character.

I. **Severability.** If any part of this Agreement is held invalid, the remaining terms and conditions shall not be affected unless their enforcement under the circumstances would be unreasonable, inequitable, or otherwise frustrate the purposes of this Agreement.

J. **Independent Contractor.** The Parties are independent entities and are not to be, and shall not be, construed as joint venturers, partners, employer/employee, or agents one of the other, and neither shall have the power to bind or obligate the other except as set forth in this Agreement.

K. **Construction.** The Parties have participated jointly in the negotiation and drafting of this Agreement. In the event an ambiguity or question of intent or interpretation arises with respect to this Agreement, this Agreement shall be construed as if drafted jointly by the Parties and in accordance with its fair meaning. There shall be no presumption or burden of proof favoring or disfavoring any Party by virtue of the authorship of any of the provisions of this Agreement.

L. **Captions.** The captions herein are for convenience and references only and are not a part of this Agreement and do not in any way limit, define or amplify the terms and provisions hereof.

M. **Entire Agreement.** This Agreement, including Exhibits A and B attached hereto, constitutes the entire agreement between the Parties and supersedes any previous oral or written agreements with respect to the subject of this Agreement. No amendment or modification to the Agreement shall be valid and binding unless in writing and signed by authorized representatives of the Parties.

N. **Authority to Execute this Agreement.** Each person executing this Agreement on behalf of a Party warrants and represents that they have the authority to execute this Agreement on behalf of that Party and the authority to bind that Party to the provisions of this Agreement.

O. **Counterparts.** This Agreement may be executed in counterparts, each of which shall be deemed an original, and all of such counterparts together shall constitute one and the same instrument.

IN WITNESS WHEREOF, the authorized representatives of the Parties have caused this Agreement to be executed as of the date of the last signature below.

[SIGNATURE PAGE FOLLOWS]

CITY OF SIGNAL HILL

By: _____
Keir Jones, Mayor

Date: _____

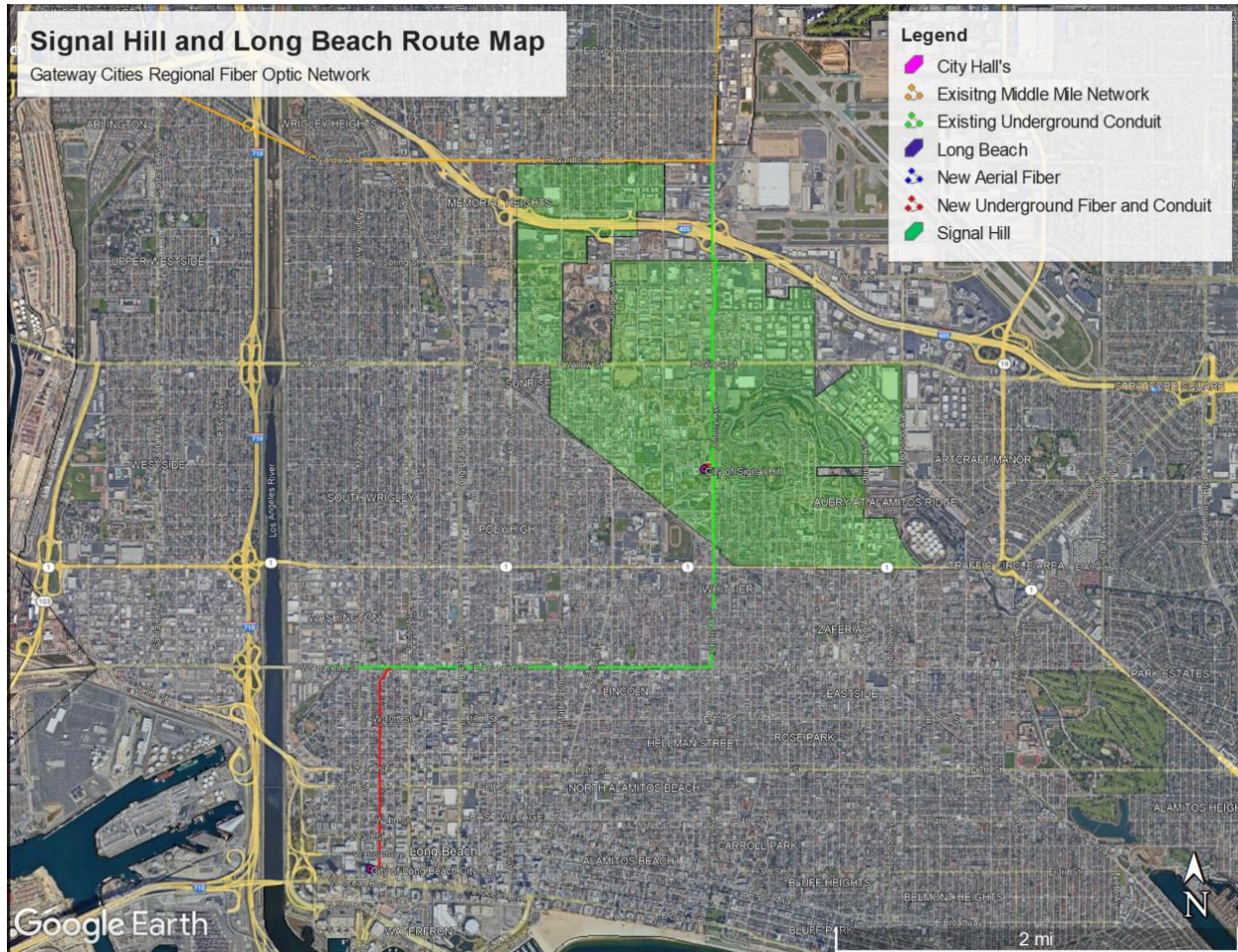
GATEWAY CITIES COUNCIL OF GOVERNMENTS

By: _____
Hector De La Torre,
Executive Director

Date: _____

EXHIBIT A

City Route Design

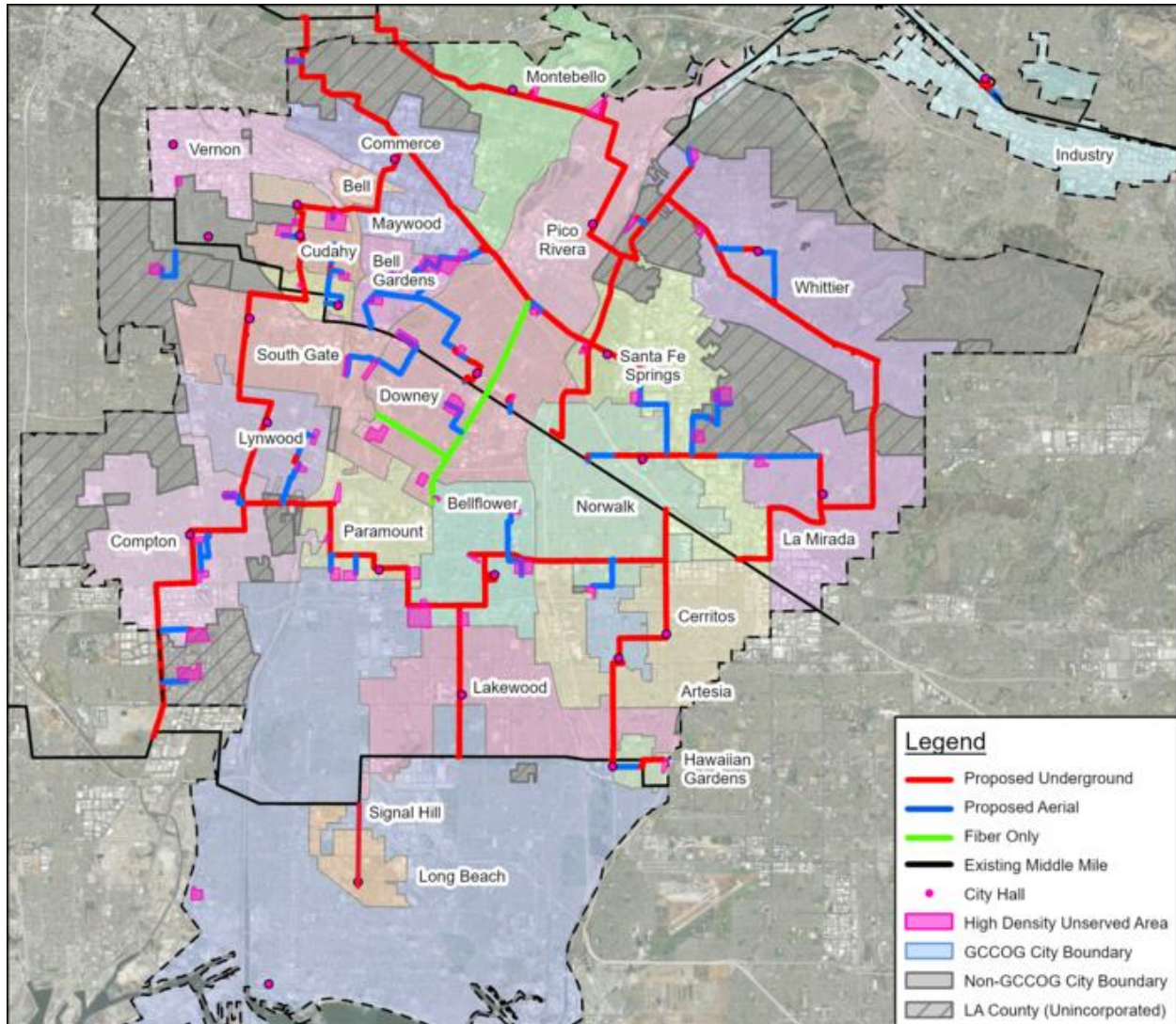


Route Description in Signal Hill Based on Current Design

Existing Long Beach conduit enters Signal Hill's northern municipal boundary on Cherry Avenue at E. Spring Street and continues 1.45 miles south along Cherry Avenue where it exits Signal Hill near 19th Street. A new underground line will be extended from Cherry Avenue along Hill Street .05 miles to reach Signal Hill City Hall.

EXHIBIT B

Gateway Cities Regional Fiber Optic Network Design





CITY OF SIGNAL HILL

2175 Cherry Avenue • Signal
Hill, California 90755-3799

STAFF REPORT

11/25/2025

AGENDA ITEM

**TO: HONORABLE MAYOR
AND MEMBERS OF THE CITY COUNCIL**

**FROM: CARLO TOMAINO
CITY MANAGER**

**BY: BRAD KENNEALLY
CHIEF OF POLICE**

**SUBJECT: CONTRACT SERVICES AGREEMENT WITH AXON ENTERPRISE, INCORPORATED
FOR TASER EQUIPMENT**

Summary:

The Signal Hill Police Department has utilized less-lethal devices to enhance officer safety for the past twenty years. The preferred brand has been the “Taser” manufactured by Axon Enterprise, Incorporated (Axon). In 2018, the Police Department upgraded the taser equipment to the Axon Taser X26 model. The current devices are now out of warranty, no longer manufactured by Axon, and have been replaced by the newer Taser- 10 model. The Taser-10 offers several advancements, including an extended effective range of up to 45 feet, which is nearly double that of the current Taser X26, giving officers more time and distance during critical situations. The new multi-probe cartridge allows for single probe deployment, greater accuracy, and the ability to address more than one suspect if needed. The updated technology also reduces voltage during deployment, improving safety. Axon has been producing Tasers for more than 30 years and is considered an industry standard. Axon’s systems integrate with the Police Department’s body worn cameras, incorporate data-based accountability features, and emphasize safety. Staff recommends the City Council enter into a five-year Contract Services Agreement with Axon Enterprise, Incorporated, for a sole-source purchase not-to-exceed amount of \$159,250.88, for the new Taser-10 model, with deployment anticipated in February 2026.

Strategic Plan Goal(s):

Goal No. 2 Community Safety: Maintain community safety by supporting public safety services and increasing emergency preparedness.

Recommendation:

1. Authorize the City Manager to enter into a Contract Services Agreement with Axon Enterprise, Incorporated, in the amount of \$159,250.88 for a 5-year term, for the Signal Hill Police

Department taser equipment.

2. Approve the procurement as a sole-source contract, pursuant to the Signal Hill Municipal Code Section 3.20.120; based on the need for compatibility with existing body-worn camera systems and authorize the City Manager, or designee, to execute the purchase order or contract in accordance with the City's purchasing guidelines.

Fiscal Impact:

The total cost for 32 Taser 10 devices is \$159,250.88. This proposed expense is funded by the approved FY 2025-26 budget, which allocated \$160,000 for taser replacement in the Capital Outlay account 100-72-5840. The total cost reflects a credit of \$21,919.77 for returned used equipment.

Background:

The Signal Hill Police Department began using Tasers in patrol operations about 20 years ago and today, all officers are issued a Taser as standard equipment. The taser provides a less-lethal force option. In 2018, sworn personnel received training on the safe operation and use of the Axon Taser X26 model and additional training is provided annually. Advancements in technology have rendered the Taser X26 obsolete and, as a result, have been out of warranty since March 2023.

Analysis:

Axon developed the Taser-10 in 2023 as a next-generation device. The Taser-10 has several advantages over the current model. The Taser X26 had an effective range of 21 to 25 feet, while the Taser-10 extends this range to 45 feet. This increased range provides Police Officers more time to make critical decisions when community safety is at risk. The Taser 10 features a multi-probe cartridge, allowing officers to address multiple threats in hostile situations. The new design enables controlled probe placement for more effective outcomes when needed. The multi-probe cartridge also reduces the need for frequent reloading, which is especially important when managing potentially violent crowds. The Taser-10 also integrates with officers' body-worn cameras, which automatically begin recording when the device is armed or discharged. The new features enhance accountability and accuracy in documenting critical incidents. Additionally, the improved probe design reduces the likelihood of suspects intentionally removing the probes, allowing officers to safely take individuals into custody without repeated deployments.

Sole-Source Justification:

Staff determined that the purchase of the Axon Taser-10 qualifies as a sole-source procurement based on its unique and exclusive integration with the Police Department's existing Axon body-worn cameras. The Taser-10 utilizes advanced technology, which allows for seamless functionality between the taser and existing body-worn camera systems and is not available from any other manufacturer. The combination of the multi-probe system and data-driven accountability tools, all while ensuring compatibility with current equipment, can be replicated with this level of integration and functionality by any other device. The Taser-10 is exclusively available from Axon; no other manufacturer currently offers a comparable device with the same multi-probe system, body-worn camera integration, and data-driven accountability tools.

Pursuant to the Signal Hill Municipal Code Section 3.20.120, Exceptions to the Procurement Methods, a sole-source purchase may be authorized when the City Council or City Manager determines that only one vendor can provide the required goods or services, or when the procurement from a single source is necessary to ensure compatibility with existing City systems, products, or equipment. As noted, the Axon Taser-10 is the only product that meets the City's operational, technological, and compatibility requirements; therefore, the procurement through a sole-source process is in the best interest of the City. The sole source approach ensures continuity between the City's current Axon systems and future deployments, maintains system reliability, and supports officer accountability and public safety objectives.

Recommendation:

Staff recommends awarding a contract to Axon Enterprise, Incorporated for the purchase of the upgraded taser technology at a total cost of \$159,250.88. The approved Fiscal Year 2025-2026 Operating Budget includes \$160,000 for taser replacement costs. The proposed purchase includes a 5-year extended warranty, support for staff inquiries, and access to expert witness representation from Axon. The Police Department currently has two certified Range Team instructors who can train sworn personnel on the use and proper deployment of the Taser-10. Subject to the City Council's approval, staff would proceed with scheduling and conducting training for all sworn personnel in January 2026; full deployment of the Taser 10 would begin in February 2026.

Reviewed for Fiscal Impact:

Siamlu Cox
Administrative Services Officer/Finance Director

Attachment:

A. Axon Enterprise, Incorporated Agreement



Axon Enterprise, Inc.'s TASER Energy Weapon Agreement

This TASER Energy Weapon Agreement ("**Agreement**") applies to Agency's TASER 7 or TASER 10 purchase from Axon Enterprise, Inc. ("**Axon**"). Agency will receive TASER 7 or TASER 10 Conducted Energy Weapon ("**CEW**") hardware, accessories, warranty, and services documented in the attached Quote Appendix ("**Quote**").

1. **Term.** The start date is based on the initial shipment of TASER 7 or TASER 10 hardware ("**Start Date**"). If shipped in the first half of the month, the Start Date is the 1st of the following month. If shipped in the last half of the month, the Start Date is the 15th of the following month. The TASER 7 or TASER 10 term will end upon completion of the associated TASER 7 or TASER 10 subscription in the Quote ("**Term**"). If the Quote has multiple TASER 7 or TASER 10 ship dates, each shipment will have a sixty- (60-) month term, starting on the shipment of TASER 7 or TASER 10 as described above.
2. **Payment.** Axon invoices upon shipment, or on the date specified within the invoicing plan in the Quote. Payment is due net thirty (30) days from the invoice date. Payment obligations are non-cancelable. Unless otherwise prohibited by law, Agency will pay interest on all past-due sums at the lower of one-and-a-half percent (1.5%) per month or the highest rate allowed by law. Agency will pay invoices without setoff, deduction, or withholding. If Axon sends a past due account to collections, Agency is responsible for collection and attorneys' fees.
3. **Taxes.** Agency is responsible for sales and other taxes associated with the order unless Agency provides Axon a valid tax exemption certificate.
4. **Shipping.** Axon may make partial shipments and ship any hardware provided by Axon under this Agreement ("**Axon Devices**") from multiple locations, including Axon-manufactured Devices, which are a subset of Axon Devices. All shipments are EXW (Incoterms 2020) via common carrier. Title and risk of loss pass to Agency upon Axon's delivery to the common carrier. Agency is responsible for any shipping charges in the Quote.
5. **Returns.** All sales are final. Axon does not allow refunds or exchanges, except warranty returns or as provided by state or federal law.
6. **Warranty.**
 - 6.1. **Limited Warranty; Disclaimer.** Axon warrants that Axon-manufactured Devices are free from defects in workmanship and materials for one (1) year from the date of Agency's receipt, except Signal Sidearm and Axon-manufactured accessories, which Axon warrants for thirty (30) months and ninety (90) days, respectively, from the date of Agency's receipt. Used conducted energy weapon ("**CEW**") cartridges are deemed to have operated properly. Extended warranties run from the expiration of the one- (1-) year hardware warranty through the extended warranty term. **All software and Axon Cloud Services are provided "AS IS," without any warranty of any kind, either express or implied, including without limitation the implied warranties of merchantability, fitness for a particular purpose and non-infringement. Axon Devices and Services that are not manufactured, published or performed by Axon ("Third-Party Products") are not covered by Axon's warranty and are only subject to the warranties of the third-party provider or manufacturer.**
 - 6.2. **Claims.** If Axon receives a valid warranty claim for an Axon-manufactured Device during the warranty term, Axon's sole responsibility is to repair or replace the Axon-manufactured Device with the same or like Axon-manufactured Device, at Axon's option. A replacement Axon-manufactured Device will be new or like new. Axon will warrant the replacement Axon-manufactured Device for the longer of (a) the remaining warranty of the original Axon-manufactured Device or (b) ninety (90) days from the date of repair or replacement.
 - 6.2.1. If Agency exchanges an Axon Device or part, the replacement item becomes Agency's property, and the replaced item becomes Axon's property. Before delivering an Axon-manufactured Device for service, Agency must upload Axon-manufactured Device data to Axon Evidence or download it and retain a copy. Axon is not responsible for any loss of software, data, or other information contained in storage media or any part of the Axon-manufactured Device sent to Axon for service.
 - 6.3. **Spare Axon Devices.** At Axon's reasonable discretion, Axon may provide Agency a predetermined number of spare Axon Devices as detailed in the Quote ("**Spare Axon Devices**"). Spare Axon Devices



Axon Enterprise, Inc.'s TASER Energy Weapon Agreement

are intended to replace broken or non-functioning units while Agency submits the broken or non-functioning units, through Axon's warranty return process. Axon will repair or replace the unit with a replacement Axon Device. Title and risk of loss for all Spare Axon Devices shall pass to Agency in accordance with shipping terms under Section 5. Axon assumes no liability or obligation in the event Agency does not utilize Spare Axon Devices for the intended purpose.

- 6.4. **Limitations.** Axon's warranty excludes damage related to: (a) failure to follow Axon Device use instructions; (b) Axon Devices used with equipment not manufactured or recommended by Axon; (c) abuse, misuse, or intentional damage to Axon Device; (d) force majeure; (e) Axon Devices repaired or modified by persons other than Axon without Axon's written permission; or (f) Axon Devices with a defaced or removed serial number. Axon's warranty will be void if Agency resells Axon Devices.

6.4.1. **To the extent permitted by law, the above warranties and remedies are exclusive. Axon disclaims all other warranties, remedies, and conditions, whether oral, written, statutory, or implied. If statutory or implied warranties cannot be lawfully disclaimed, then such warranties are limited to the duration of the warranty described above and by the provisions in this Agreement. Agency confirms and agrees that, in deciding whether to sign this Agreement, it has not relied on any statement or representation by Axon or anyone acting on behalf of Axon related to the subject matter of this Agreement that is not in this Agreement.**

6.4.2. **Axon's cumulative liability to any Party for any loss or damage resulting from any claim, demand, or action arising out of or relating to any Axon Device or Service will not exceed the purchase price paid to Axon for the Axon Device, or if for Services, the amount paid for such Services over the twelve (12) months preceding the claim. Neither Party will be liable for direct, special, indirect, incidental, punitive or consequential damages, however caused, whether for breach of warranty or contract, negligence, strict liability, tort or any other legal theory.**

- 6.5. **Online Support Platforms.** Use of Axon's online support platforms (e.g., Axon Academy and MyAxon) is governed by the Axon Online Support Platforms Terms of Use Appendix available at www.axon.com/sales-terms-and-conditions.
- 6.6. **Third-Party Software and Services.** Use of software or services other than those provided by Axon is governed by the terms, if any, entered into between Agency and the respective third-party provider, including, without limitation, the terms applicable to such software or services located at www.axon.com/sales-terms-and-conditions, if any.
- 6.7. **Axon Aid.** Upon mutual agreement between Axon and Agency, Axon may provide certain products and services to Agency, as a charitable donation under the Axon Aid program. In such event, Agency expressly waives and releases any and all claims, now known or hereafter known, against Axon, and its officers, directors, employees, agents, contractors, affiliates, successors, and assigns (collectively, "**Releasees**"), including but not limited to, on account of injury, death, property damage, or loss of data, arising out of or attributable to the Axon Aid program whether arising out of the negligence of any Releasees or otherwise. Agency agrees not to make or bring any such claim against any Releasee, and forever release and discharge all Releasees from liability under such claims. Agency expressly allows Axon to publicly announce its participation in Axon Aid and use its name in marketing materials. Axon may terminate the Axon Aid program without cause immediately upon notice to the Agency.
7. **Axon Device Warnings.** See www.axon.com/legal for the most current Axon Device warnings.
8. **Design Changes.** Axon may make design changes to any Axon Device or Service without notifying Agency or making the same change to Axon Devices and Services previously purchased by Agency.
9. **Bundled Offerings.** Some offerings in bundled offerings may not be generally available at the time of Agency's purchase. Axon will not provide a refund, credit, or additional discount beyond what is in the Quote due to a delay of availability or Agency's election not to utilize any portion of an Axon bundle.
10. **Insurance.** Axon will maintain General Liability, Workers' Compensation, and Automobile Liability insurance. Upon request, Axon will supply certificates of insurance.



Axon Enterprise, Inc.'s TASER Energy Weapon Agreement

11. **IP Rights.** Axon owns and reserves all right, title, and interest in Axon-manufactured Devices and Services and suggestions to Axon, including all related intellectual property rights. Agency will not cause any Axon proprietary rights to be violated.
12. **Agency Responsibilities.** Agency is responsible for (a) Agency's use of Axon Devices; (b) breach of this Agreement or violation of applicable law by Agency or an Agency end user; (c) disputes between Agency and a third-party over Agency's use of Axon Devices; (d) ensuring Axon Devices are destroyed and disposed of securely and sustainably at Agency's cost; and (e) any regulatory violations or fines, as a result of improper destruction or disposal of Axon Devices.
13. **Termination.**
 - 13.1. **For Breach.** A Party may terminate this Agreement for cause if it provides thirty (30) days written notice of the breach to the other Party, and the breach remains uncured at the end of thirty (30) days. If Agency terminates this Agreement due to Axon's uncured breach, Axon will refund prepaid amounts on a prorated basis based on the effective date of termination.
 - 13.2. **By Agency.** If sufficient funds are not appropriated or otherwise legally available to pay the fees, Agency may terminate this Agreement. Agency will deliver notice of termination under this section as soon as reasonably practicable.
 - 13.3. **Effect of Termination.** Upon termination of this Agreement, Agency rights immediately terminate. Agency remains responsible for all fees incurred before the effective date of termination. If Agency purchases Axon Devices for less than the manufacturer's suggested retail price ("**MSRP**") and this Agreement terminates before the end of the Term, Axon will invoice Agency the difference between the MSRP for Axon Devices received, including any Spare Axon Devices, and amounts paid towards those Axon Devices. Only if terminating for non-appropriation, Agency may return Axon Devices to Axon within thirty (30) days of termination. MSRP is the standalone price of the individual Axon Device at the time of sale. For bundled Axon Devices, MSRP is the standalone price of all individual components.
14. **General.**
 - 14.1. **Force Majeure.** Neither Party will be liable for any delay or failure to perform due to a cause beyond a Party's reasonable control.
 - 14.2. **Independent Contractors.** The Parties are independent contractors. Neither Party has the authority to bind the other. This Agreement does not create a partnership, franchise, joint venture, agency, fiduciary, or employment relationship between the Parties.
 - 14.3. **Third-Party Beneficiaries.** There are no third-party beneficiaries under this Agreement.
 - 14.4. **Non-Discrimination.** Neither Party nor its employees will discriminate against any person based on race; religion; creed; color; sex; gender identity and expression; pregnancy; childbirth; breastfeeding; medical conditions related to pregnancy, childbirth, or breastfeeding; sexual orientation; marital status; age; national origin; ancestry; genetic information; disability; veteran status; or any class protected by local, state, or federal law.
 - 14.5. **Export Compliance.** Each Party will comply with all import and export control laws and regulations.
 - 14.6. **Waiver.** No waiver or delay by either Party in exercising any right under this Agreement constitutes a waiver of that right.
 - 14.7. **Severability.** If a court of competent jurisdiction holds any portion of this Agreement invalid or unenforceable, the remaining portions of this Agreement will remain in effect.
 - 14.8. **Survival.** The following sections will survive termination: Payment, Warranty, Axon Device Warnings, Indemnification, IP Rights, and Agency Responsibilities.
 - 14.9. **Governing Law.** The laws of the state where Agency is physically located, without reference to conflict of law rules, govern this Agreement and any dispute arising from it. The United Nations Convention for the International Sale of Goods does not apply to this Agreement.
 - 14.10. **Notices.** All notices must be in English. Notices posted on Agency's Axon Evidence site are effective



Axon Enterprise, Inc.'s TASER Energy Weapon Agreement

upon posting. Notices by email are effective on the sent date of the email. Notices by personal delivery are effective immediately. Notices to Agency shall be provided to the address on file with Axon. Notices to Axon shall be provided to Axon Enterprise, Inc. Attn: Legal, 17800 North 85th Street, Scottsdale, Arizona 85255 with a copy to legal@axon.com.

18.12 **Entire Agreement.** This Agreement, including the Appendices and any SOW(s), represents the entire agreement between the Parties. This Agreement supersedes all prior agreements or understandings, whether written or verbal, regarding the subject matter of this Agreement. This Agreement may only be modified or amended in a writing signed by the Parties.

Each representative identified below declares they have been expressly authorized to execute this Agreement as of the date of signature.

Axon Enterprise, Inc.

Agency

Signature: _____

Signature: _____

Name: _____

Name: _____

Title: _____

Title: _____

Date: _____

Date: _____



Axon Enterprise, Inc.'s TASER Energy Weapon Agreement

TASER Energy Weapon Axon Evidence Terms of Use Appendix

1 Definitions.

"**Agency Content**" is data uploaded into, ingested by, or created in Axon Evidence within Agency's tenant, including media or multimedia uploaded into Axon Evidence by Agency. Agency Content includes Evidence but excludes Non-Content Data.

"**Evidence**" is media or multimedia uploaded into Axon Evidence as 'evidence' by an Agency. Evidence is a subset of Agency Content.

"**Non-Content Data**" is data, configuration, and usage information about Agency's Axon Evidence tenant, Axon Devices and client software, and users that is transmitted or generated when using Axon Devices. Non-Content Data includes data about users captured during account management and customer support activities. Non-Content Data does not include Agency Content.

2 Subscription Term. The TASER 7 or TASER 10 Axon Evidence Subscription Term begins on the Start Date.

3 Access Rights. Upon Axon granting Agency a TASER 7 or TASER 10 Axon Evidence subscription, Agency may access and use Axon Evidence for the storage and management of data from TASER 7 or TASER 10 CEW devices during the TASER 7 or TASER 10 Axon Evidence Subscription Term. Agency may not upload any non-TASER 7 or TASER 10 data or any other files to Axon Evidence. Agency may not exceed the number of end-users than the Quote specifies.

4 Agency Owns Agency Content. Agency controls and owns all right, title, and interest in Agency Content. Except as outlined herein, Axon obtains no interest in Agency Content, and Agency Content is not Axon's business records. Agency is solely responsible for uploading, sharing, managing, and deleting Agency Content. Axon will only have access to Agency Content for the limited purposes set forth herein. Agency agrees to allow Axon access to Agency Content to (a) perform troubleshooting, maintenance, or diagnostic screenings; and (b) enforce this Agreement or policies governing use of the Axon products.

5 Security. Axon will implement commercially reasonable and appropriate measures to secure Agency Content against accidental or unlawful loss, access, or disclosure. Axon will maintain a comprehensive information security program to protect Axon Evidence and Agency Content including logical, physical access, vulnerability, risk, and configuration management; incident monitoring and response; encryption of uploaded digital evidence; security education; and data protection. Axon agrees to the Federal Bureau of Investigation Criminal Justice Information Services Security Addendum.

6 Agency Responsibilities. Agency is responsible for (a) ensuring Agency users comply with this Agreement; (b) ensuring Agency owns Agency Content and no Agency Content or Agency end user's use of Agency Content or Axon Evidence violates this Agreement or applicable laws; and (c) maintaining necessary computer equipment and Internet connections for use of Axon Evidence. If Agency becomes aware of any violation of this Agreement by an end-user, Agency will immediately terminate that end user's access to Axon Evidence.

Agency is also responsible for maintaining the security of end-user names and passwords and taking steps to maintain appropriate security and access by end-users to Agency Content. Login credentials are for Agency internal use only and Agency may not sell, transfer, or sublicense them to any other entity or person. Agency may download the audit log at any time. Agency shall contact Axon immediately if an unauthorized third party may be using Agency's account or Agency Content or if account information is lost or stolen.

7 Privacy. Your use of Axon Cloud Services is subject to the Axon Cloud Services Privacy Policy, a current



Axon Enterprise, Inc.'s TASER Energy Weapon Agreement

version of which is available at <https://www.axon.com/legal/cloud-services-privacy-policy>. Agency agrees to allow Axon access to Non-Content Data from Agency to (a) perform troubleshooting, maintenance, or diagnostic screenings; (b) provide, develop, improve, and support current and future Axon products and related services; and (c) enforce this Agreement or policies governing the use of Axon products.

- 8 **Storage.** Axon may place Agency Content that Agency has not viewed or accessed for six (6) months into archival storage. Agency Content in archival storage will not have immediate availability and may take up to twenty-four (24) hours to access.
- 9 **Location of Data Storage.** Axon may transfer Agency Content to third party subcontractors for storage. Axon will determine the locations of data centers where Agency Content will be stored. Axon will ensure all Agency Content stored in Axon Evidence remains within the country the Agency is located. Ownership of Agency Content remains with Agency.
- 10 **Suspension.** Axon may suspend Agency access or any end-user's right to access or use any portion or of Axon Evidence immediately upon notice, if:
- 10.1. The Termination provisions of the TASER 7 or TASER 10 Terms and Conditions apply;
 - 10.2. Agency or an end-user's use of or registration for Axon Evidence (i) poses a security risk to Axon Evidence or any third party, (ii) may adversely impact Axon Evidence or the systems or content of any other customer, (iii) may subject Axon, Axon's affiliates, or any third party to liability, or (iv) may be fraudulent;
- Agency remains responsible for all fees incurred through the date of suspension without any credits for any period of suspension. Axon will not delete any of Agency Content on Axon Evidence due to suspension, except as specified elsewhere in this Agreement.
- 11 **Axon Evidence Warranty.** Axon warrants that Axon Evidence will not infringe or misappropriate any patent, copyright, trademark, or trade secret rights of any third party. Axon disclaims any warranties or responsibility for data corruption or errors before the data is uploaded to Axon Evidence.
- 12 **Axon Evidence Restrictions.** All Axon Evidence subscriptions will immediately terminate if Agency does not comply with any term of this Agreement. Agency and Agency end-users (including employees, contractors, agents, officers, volunteers, and directors), may not, or may not attempt to:
- 12.1. copy, modify, tamper with, repair, or create derivative works of any part of Axon Evidence;
 - 12.2. reverse engineer, disassemble, or decompile Axon Evidence or apply any other process to derive any source code included in Axon Evidence, or allow any others to do the same;
 - 12.3. access or use Axon Evidence with the intent to gain unauthorized access, avoid incurring fees or exceeding usage limits or quotas;
 - 12.4. use trade secret information contained in Axon Evidence, except as expressly permitted in this Agreement;
 - 12.5. access Axon Evidence to build a competitive product or service or copy any features, functions, or graphics of Axon Evidence;
 - 12.6. remove, alter, or obscure any confidentiality or proprietary rights notices (including copyright and trademark notices) of Axon's or Axon's licensors on or within Axon Evidence; or
 - 12.7. use Axon Evidence to store or transmit infringing, libelous, or otherwise unlawful or tortious material, material in violation of third-party privacy rights, or malicious code.
- 13 **After Termination.** Axon will not delete Agency Content for ninety (90) days following termination. During these ninety (90) days, Agency may retrieve Agency Content only if all amounts due have been paid. There will be no application functionality of Axon Evidence during these ninety (90) days other than the ability to retrieve Agency Content. Agency will not incur any additional fees if Agency Content is downloaded from Axon Evidence during these ninety (90) days. Axon has no obligation to maintain or provide any Agency Content after these ninety (90) days and will thereafter, unless legally prohibited delete all of Agency Content stored in Axon Evidence. Upon request, Axon will provide written proof that all Agency Content has been successfully deleted and fully removed from Axon Evidence.



Axon Enterprise, Inc.'s TASER Energy Weapon Agreement

- 14 **Post-Termination Assistance.** Axon will provide Agency with the same post-termination data retrieval assistance that Axon generally makes available to all customers. Requests for Axon to provide additional assistance in downloading or transferring Agency Content, including requests for Axon's Data Egress Services, will result in additional fees and Axon will not warrant or guarantee data integrity or readability in the external system.
- 15 **U.S. Government Rights.** If Agency is a U.S. Federal department or using Axon Evidence on behalf of U.S. Federal department, Axon Evidence is provided as a "commercial item," "commercial computer software," "commercial computer software documentation," and "technical data," as defined in the Federal Acquisition Regulation and Defense Federal Acquisition Regulation Supplement. If Agency is using Axon Evidence on behalf of the U.S. Government and these terms fail to meet the U.S. Government's needs or are inconsistent in any respect with federal law, Agency will immediately discontinue the use of Axon Evidence.
- 16 **Survival.** Upon any termination of this Agreement, the following sections will survive: Agency Owns Agency Content, Storage, Axon Evidence Warranty, and Axon Evidence Restrictions.



Axon Enterprise, Inc.'s TASER Energy Weapon Agreement

Axon Customer Experience Improvement Program Appendix

- 1 **Axon Customer Experience Improvement Program (ACEIP)**. The ACEIP is designed to accelerate Axon's development of technology, such as building and supporting automated features, to ultimately increase safety within communities and drive efficiency in public safety. To this end, subject to the limitations on Axon as described below, Axon, where allowed by law, may make limited use of Agency Content from all of its customers, to provide, develop, improve, and support current and future Axon products (collectively, "**ACEIP Purposes**"). However, at all times, Axon will comply with its obligations pursuant to the Axon Cloud Services Terms of Use Appendix to maintain a comprehensive data security program (including compliance with the CJIS Security Policy for Criminal Justice Information), privacy program, and data governance policy, including high industry standards of de-identifying Personal Data, to enforce its security and privacy obligations for the ACEIP. ACEIP has 2 tiers of participation, Tier 1 and Tier 2. By default, Agency will be a participant in ACEIP Tier 1. If Agency does not want to participate in ACEIP Tier 1, Agency can revoke its consent at any time. If Agency wants to participate in Tier 2, as detailed below, Agency can check the ACEIP Tier 2 box below. If Agency does not want to participate in ACEIP Tier 2, Agency should leave box unchecked. At any time, Agency may revoke its consent to ACEIP Tier 1, Tier 2, or both Tiers.

1.1 **ACEIP Tier 1.**

- 1.1.1. When Axon uses Agency Content for the ACEIP Purposes, Axon will extract from Agency Content and may store separately copies of certain segments or elements of the Agency Content (collectively, "**ACEIP Content**"). When extracting ACEIP Content, Axon will use commercially reasonable efforts to aggregate, transform or de-identify Agency Content so that the extracted ACEIP Content is no longer reasonably capable of being associated with, or could reasonably be linked directly or indirectly to a particular individual ("**Privacy Preserving Technique(s)**"). For illustrative purposes, some examples are described in footnote 1¹. For clarity, ACEIP Content will still be linked indirectly, with an attribution, to the Agency from which it was extracted. This attribution will be stored separately from the data itself, but is necessary for and will be solely used to enable Axon to identify and delete all ACEIP Content upon Agency request. Once de-identified, ACEIP Content may then be further modified, analyzed, and used to create derivative works. At any time, Agency may revoke the consent granted herein to Axon to access and use Agency Content for ACEIP Purposes. Within 30 days of receiving the Agency's request, Axon will no longer access or use Agency Content for ACEIP Purposes and will delete any and all ACEIP Content. Axon will also delete any derivative works which may reasonably be capable of being associated with, or could reasonably be linked directly or indirectly to Agency. In addition, if Axon uses Agency Content for the ACEIP Purposes, upon request, Axon will make available to Agency a list of the specific type of Agency Content being used to generate ACEIP Content, the purpose of such use, and the retention, privacy preserving extraction technique, and relevant data protection practices applicable to the Agency Content or ACEIP Content ("Use Case"). From time to time, Axon may develop and deploy new Use Cases. At least 30 days prior to authorizing the deployment of any new Use Case, Axon will provide Agency notice (by updating the list of Use Case at <https://www.axon.com/aceip> and providing Agency with a mechanism to obtain

¹ For example; (a) when extracting specific text to improve automated transcription capabilities, text that could be used to directly identify a particular individual would not be extracted, and extracted text would be disassociated from identifying metadata of any speakers, and the extracted text would be split into individual words and aggregated with other data sources (including publicly available data) to remove any reasonable ability to link any specific text directly or indirectly back to a particular individual; (b) when extracting license plate data to improve Automated License Plate Recognition (ALPR) capabilities, individual license plate characters would be extracted and disassociated from each other so a complete plate could not be reconstituted, and all association to other elements of the source video, such as the vehicle, location, time, and the surrounding environment would also be removed; (c) when extracting audio of potential acoustic events (such as glass breaking or gun shots), very short segments (<1 second) of audio that only contains the likely acoustic events would be extracted and all human utterances would be removed.



Axon Enterprise, Inc.'s TASER Energy Weapon Agreement

notice of that update or another commercially reasonable method to Agency designated contact) ("**New Use Case**").

- 1.1.2. Expiration of ACEIP Tier 1.** Agency consent granted herein, will expire upon termination of the Agreement. In accordance with section 1.1.1, within 30 days of receiving the Agency's request, Axon will no longer access or use Agency Content for ACEIP Purposes and will delete ACEIP Content. Axon will also delete any derivative works which may reasonably be capable of being associated with, or could reasonably be linked directly or indirectly to Agency.

- 1.2 ACEIP Tier 2.** In addition to ACEIP Tier 1, if Agency wants to help further improve Axon's services, Agency may choose to participate in Tier 2 of the ACEIP. ACEIP Tier 2, grants Axon certain additional rights to use Agency Content, in addition to those set forth in Tier 1 above, without the guaranteed deployment of a Privacy Preserving Technique to enable product development, improvement, and support that cannot be accomplished with aggregated, transformed or de-identified data.

☐ Check this box if Agency wants to help further improve Axon's services by participating in ACEIP Tier 2 in addition to Tier 1. By checking this box, Agency hereby agrees to the Axon Customer Experience Improvement Program Tier 2 Terms of Service, available at <https://www.axon.com/sales-terms-and-conditions> and incorporated herein by reference.



Axon Enterprise, Inc.'s TASER Energy Weapon Agreement

Professional Services Appendix

If any of the professional services specified below are included on the Quote, this Appendix applies.

1 Utilization of Services. Agency must use pre-paid professional services as outlined in the Quote and this Appendix within six (6) months of the Effective Date.

2 CEW Services Packages. CEW Services Packages are detailed below:

System set up and configuration • Configure Axon Evidence categories & custom roles based on Agency need. • Troubleshoot IT issues with Axon Evidence. • Register users and assign roles in Axon Evidence. • For the CEW Full Service Package: On-site assistance included • For the CEW Starter Package: Virtual assistance included
Dedicated Project Manager Assignment of specific Axon representative for all aspects of planning the rollout (Project Manager). Ideally, Project Manager will be assigned to Agency 4–6 weeks before rollout
Best practice implementation planning session to: • Provide considerations for the establishment of CEW policy and system operations best practices based on Axon's observations with other agencies • Discuss the importance of entering metadata and best practices for digital data management • Provide referrals to other agencies using TASER CEWs and Axon Evidence • For the CEW Full Service Package: On-site assistance included • For the CEW Starter Package: Virtual assistance included
System Admin and troubleshooting training sessions On-site sessions providing a step-by-step explanation and assistance for Agency's configuration of security, roles & permissions, categories & retention, and other specific settings for Axon Evidence
Axon Evidence Instructor training • Provide training on the Axon Evidence to educate instructors who can support Agency's subsequent Axon Evidence training needs. • For the CEW Full Service Package: Training for up to 3 individuals at Agency • For the CEW Starter Package: Training for up to 1 individual at Agency
TASER CEW inspection and device assignment Axon's on-site professional services team will perform functions check on all new TASER CEW Smart weapons and assign them to a user on Axon Evidence.
Post go-live review For the CEW Full Service Package: On-site assistance included. For the CEW Starter Package: Virtual assistance included.

3 Smart Weapon Transition Service. The Smart Weapon Transition Service includes:

Archival of CEW Firing Logs Axon's on-site professional services team will upload CEW firing logs to Axon Evidence from all TASER CEW Smart Weapons that Agency is replacing with newer Smart Weapon models.
Return of Old Weapons Axon's on-site professional service team will ship all old weapons back to Axon's headquarters. Axon will provide Agency with a Certificate of Destruction

*Note: CEW Full Service packages for TASER 7 or TASER 10 include Smart Weapon Transition Service instead of 1-Day Device Specific Instructor Course.

4 VR Services Package. VR Service includes advance remote project planning and configuration support and one (1) day of on-site service and a professional services manager to work with Agency to assess Agency's deployment and determine which Services are appropriate. The VR Service



Axon Enterprise, Inc.'s TASER Energy Weapon Agreement

training options include:

System set up and configuration (Remote Support)

- Instructor-led setup of Axon VR headset content
- Configure agency settings based on Agency need
- Troubleshoot IT issues with Axon VR headset

Axon instructor training (Train the Trainer)

Training for up to five (5) Agency's in-house instructors who can support Agency's Axon VR CET and SIM training needs after Axon's has fulfilled its contracted on-site obligations

Classroom and practical training sessions

Step-by-step explanation and assistance for Agency's configuration of Axon VR CET and SIM functionality, basic operation, and best practices

- 5 **Axon Air, On-Site Training.** Axon Air, On-Site training includes advance remote project planning and configuration support and one (1) day of on-site Services and a professional services manager to work closely with Agency to assess Agency's deployment and determine which Services are appropriate. If Agency requires more than one (1) day of on-site Services, Agency must purchase additional on-site Services. The Axon Air, On-Site training options include:

System set up and configuration (Remote Support)

- Instructor-led setup of Axon Air App (ASDS)
- Configure agency settings based on Agency need
- Configure drone controller
- Troubleshoot IT issues with Axon Evidence

Axon instructor training (Train the Trainer)

Training for Agency's in-house instructors who can support Agency's Axon Air and Axon Evidence training needs after Axon's has fulfilled its contracted on-site obligations

Classroom and practical training sessions

Step-by-step explanation and assistance for Agency's configuration of Axon Respond+ livestreaming functionality, basic operation, and best practices

- 6 **Axon Air, Virtual Training.** Axon Air, Virtual training includes all items in the Axon Air, On-Site Training Package, except the practical training session, with the Axon Instructor training for up to four hours virtually.

7 **Signal Sidearm Installation Service.**

7.1. **Purchases of 50 SSA units or more:** Axon will provide one day of on-site service and one professional services manager and will provide train the trainer instruction, with direct assistance on the first of each unique holster/mounting type. Agency is responsible for providing a suitable work/training area.

7.2. **Purchases of less than 50 SSA units:** Axon will provide a 1-hour virtual instruction session on the basics of installation and device calibration.

- 8 **Out of Scope Services.** Axon is only responsible to perform the professional services described in the Quote and this Appendix. Any additional professional services are out of scope. The Parties must document scope changes in a written and signed change order. Changes may require an equitable adjustment in the charges or schedule.

- 9 **Delivery of Services.** Axon personnel will work Monday through Friday, 8:30 a.m. to 5:30 p.m., except holidays. Axon will perform all on-site tasks over a consecutive timeframe. Axon will not charge Agency travel time by Axon personnel to Agency premises as work hours.

- 10 **Access Computer Systems to Perform Services.** Agency authorizes Axon to access relevant Agency computers and networks, solely for performing the Services. Axon will work to identify as soon as reasonably practicable resources and information Axon expects to use and will provide an initial itemized



Axon Enterprise, Inc.'s TASER Energy Weapon Agreement

list to Agency. Agency is responsible for and assumes the risk of any problems, delays, losses, claims, or expenses resulting from the content, accuracy, completeness, and consistency of all data, materials, and information supplied by Agency.

- 11 **Site Preparation.** Axon will provide a hardcopy or digital copy of current user documentation for the Devices ("**User Documentation**"). User Documentation will include all required environmental specifications for the professional services and Devices to operate per the Device User Documentation. Before installation of Devices (whether performed by Agency or Axon), Agency must prepare the location(s) where Devices are to be installed ("**Installation Site**") per the environmental specifications in the Device User Documentation. Following installation, Agency must maintain the Installation Site per the environmental specifications. If Axon modifies Device User Documentation for any Devices under this Agreement, Axon will provide the update to Agency when Axon generally releases it.
- 12 **Acceptance.** When Axon completes professional services, Axon will present an acceptance form ("**Acceptance Form**") to Agency. Agency will sign the Acceptance Form acknowledging completion. If Agency reasonably believes Axon did not complete the professional services in substantial conformance with this Agreement, Agency must notify Axon in writing of the specific reasons for rejection within seven (7) calendar days from delivery of the Acceptance Form. Axon will address the issues and re-present the Acceptance Form for signature. If Axon does not receive the signed Acceptance Form or written notification of reasons for rejection within seven (7) calendar days of delivery of the Acceptance Form, Axon will deem Agency to have accepted the professional services.
- 13 **Agency Network.** For work performed by Axon transiting or making use of Agency's network, Agency is solely responsible for maintenance and functionality of the network. In no event will Axon be liable for loss, damage, or corruption of Agency's network from any cause.



Axon Enterprise, Inc.'s TASER Energy Weapon Agreement

TASER 7 Appendix

This TASER 7 Appendix applies to Agency's TASER 7, OSP 7, or OSP 7 Plus purchase from Axon, if applicable.

1. **Duty Cartridge Replenishment Plan**. If the Quote includes "Duty Cartridge Replenishment Plan", Agency must purchase the plan for each CEW user. A CEW user includes officers that use a CEW in the line of duty and those that only use a CEW for training. Agency may not resell cartridges received. Axon will only replace cartridges used in the line of duty.
2. **Training**. If the Quote includes a training voucher, Agency must use the voucher within one (1) year of issuance, or the voucher will be void. Axon will issue Agency a voucher annually beginning on the start of the TASER Subscription Term. The voucher has no cash value. Agency cannot exchange it for another device or service. Unless stated in the Quote, the voucher does not include travel expenses and will be Agency's responsibility. If the Quote includes Axon Online Training or Virtual Reality Content Empathy Development for Autism/Schizophrenia (collectively, "Training Content"), Agency may access Training Content. Axon will deliver all Training Content electronically.
3. **TASER Upgrade**. If Agency purchases Axon's 10-year certification program for Axon's latest version of its TASER energy weapon ("Certification Program") and has no outstanding payment obligations as of the beginning of the sixth (6th) year of the Certification Program, Agency will qualify for an upgrade to any subsequent version of the Certification Program ("CEW Upgrade"). Agency will receive the CEW Upgrade at no additional cost, only to the extent such subsequent version of the Certification Program includes the same products or features as the Certification Program purchased by Agency. If Agency wants to upgrade to a Certification Program that includes additional products or features, Agency will pay the additional cost associated with such products and features. For the avoidance of doubt, Agency is not required to upgrade to any subsequent version of the Certification Program. Axon may ship the CEW Upgrade as scheduled in the Quote without prior confirmation from agency unless the Parties agree in writing otherwise at least ninety (90) days in advance. If necessary to maintain compatibility among Axon Devices, within thirty (30) days of receiving the CEW Upgrade, Agency must, if requested by Axon, return all hardware and related accessories received in connection with the Certification Program to Axon. In such event, Agency must ship batteries via ground shipping or in accordance with federal regulations in place at the time of the return. Axon will pay shipping costs for the return if Agency uses Axon's RMA process.
4. **Extended Warranty**. If the Quote includes an extended warranty, the extended warranty coverage period warranty will be for a five- (5-) year term, which includes the hardware manufacturer's warranty plus the four- (4-) year extended term.
5. **Trade-in**. If the Quote contains a discount on CEW-related line items, including items related to OSP, then that discount may only be applied as a trade-in credit, and Agency must return used hardware and accessories associated with the discount ("Trade-In Units") to Axon. Agency must ship batteries via ground shipping. Axon will pay shipping costs of the return. If Axon does not receive Trade-In Units within the timeframe below, Axon will invoice Agency the value of the trade-in credit. Agency may not destroy Trade-In Units and receive a trade-in credit.

<u>Agency Size</u>	<u>Days to Return from Start Date of TASER 7 Subscription</u>
Less than 100 officers	30 days
100 to 499 officers	90 days
500+ officers	180 days

6. **TASER 7 Subscription Term**. The TASER 7 Subscription Term for a standalone TASER 7 purchase begins on shipment of the TASER 7 hardware. The TASER 7 Subscription Term for OSP 7 begins on the OSP 7 Start Date.
7. **Access Rights**. Upon Axon granting Agency a TASER 7 Axon Evidence subscription, Agency may access and use Axon Evidence for the storage and management of data from TASER 7 CEW devices during the TASER 7 Subscription Term. Agency may not exceed the number of end users the Quote specifies.
8. **Privacy**. Axon will not disclose Agency Content or any information about Agency except as compelled by a court or administrative body or required by any law or regulation. Axon will give notice if any disclosure



Axon Enterprise, Inc.'s TASER Energy Weapon Agreement

request is received for Agency Content, so Agency may file an objection with the court or administrative body.

9. **Termination**. If payment for TASER 7 is more than thirty (30) days past due, Axon may terminate Agency's TASER 7 plan by notifying Agency. Upon termination for any reason, then as of the date of termination:
- 9.1. TASER 7 extended warranties and access to Training Content will terminate. No refunds will be given.
 - 9.2. Axon will invoice Agency the remaining MSRP for TASER 7 products received before termination. If terminating for non-appropriations, Axon will not invoice Agency if Agency returns the CEW, rechargeable battery, holster, dock, core, training suits, and unused cartridges to Axon within thirty (30) days of the date of termination.
 - 9.3. Agency will be responsible for payment of any missed payments due to the termination before being allowed to purchase any future TASER 7 plan.



Axon Enterprise, Inc.'s TASER Energy Weapon Agreement

TASER 10 Appendix

This TASER 10 Appendix applies to Agency's TASER 10, OSP 10, OSP Plus, or OSP 10 Plus Premium purchase from Axon, if applicable.

1. **Duty Cartridge Replenishment Plan.** If the Quote includes "Duty Cartridge Replenishment Plan", Agency must purchase the plan for each CEW user. A CEW user includes officers that use a CEW in the line of duty and those that only use a CEW for training. Agency may not resell cartridges received. Axon will only replace cartridges used in the line of duty.
2. **Training.** If the Quote includes a training voucher, Agency must use the voucher within one (1) year of issuance, or the voucher will be void. Axon will issue Agency a voucher annually beginning on the start of the TASER Subscription Term. The voucher has no cash value. Agency cannot exchange it for another device or service. Unless stated in the Quote, the voucher does not include travel expenses and will be Agency's responsibility. If the Quote includes Axon Online Training or Virtual Reality Content Empathy Development for Autism/Schizophrenia (collectively, "Training Content"), Agency may access Training Content. Axon will deliver all Training Content electronically.
3. **Extended Warranty.** If the Quote includes an extended warranty, the extended warranty coverage period warranty will be for a five- (5-) year term, which includes the hardware manufacturer's warranty plus the four- (4-) year extended term.
4. **Trade-in.** If the Quote contains a discount on CEW-related line items, including items related to OSP, then that discount may only be applied as a trade-in credit, and Agency must return used hardware and accessories associated with the discount ("Trade-In Units") to Axon. Agency must ship batteries via ground shipping. Axon will pay shipping costs of the return. If Axon does not receive Trade-In Units within the timeframe below, Axon will invoice Agency the value of the trade-in credit. Agency may not destroy Trade-In Units and receive a trade-in credit.

<u>Agency Size</u>	<u>Days to Return from Start Date of TASER 10 Subscription</u>
Less than 100 officers	60 days
100 to 499 officers	90 days
500+ officers	180 days

5. **TASER 10 Subscription Term.** The TASER 10 Subscription Term for a standalone TASER 10 purchase begins on shipment of the TASER 10 hardware. The TASER 10 Subscription Term for OSP 10 begins on the OSP 10 Start Date.
6. **Access Rights.** Upon Axon granting Agency a TASER 10 Axon Evidence subscription, Agency may access and use Axon Evidence for the storage and management of data from TASER 10 CEW devices during the TASER 10 Subscription Term. Agency may not exceed the number of end users the Quote specifies.
7. **Agency Warranty.** Agency warrants and acknowledges that TASER 10 is classified as a firearm and is being acquired for official Agency use pursuant to a law enforcement agency transfer under the Gun Control Act of 1968.
8. **Purchase Order.** To comply with applicable laws and regulations, Customer must provide a purchase order to Axon prior to shipment of TASER 10.
9. **Apollo Grant (US only).** If Agency has received an Apollo Grant from Axon, Agency must pay all fees in the Quote prior to upgrading to any new TASER CEW offered by Axon.



Axon Enterprise, Inc.'s TASER Energy Weapon Agreement

Axon Virtual Reality Content Terms of Use Appendix

- 1 **Term.** The Quote will detail the duration of the Virtual Reality Content license.
- 2 **Headsets.** Agency may purchase additional virtual reality headsets from Axon. In the event Agency decides to purchase additional virtual reality headsets for use with Axon's Virtual Reality Content, Agency must purchase those headsets from Axon.
- 3 **License Restrictions.** All licenses will immediately terminate if Agency does not comply with any term of this Agreement. If Agency utilizes more users than stated in this Agreement, Agency must purchase additional Virtual Reality Content licenses from Axon. Agency may not use Virtual Reality Content for any purpose other than as expressly permitted by this Agreement. Agency may not:
 - 3.1 modify, tamper with, repair, or otherwise create derivative works of Virtual Reality Content;
 - 3.2 reverse engineer, disassemble, or decompile Virtual Reality Content or apply any process to derive the source code of Virtual Reality Content, or allow others to do the same;
 - 3.3 copy Virtual Reality Content in whole or part, except as expressly permitted in this Agreement;
 - 3.4 use trade secret information contained in Virtual Reality Content;
 - 3.5 resell, rent, loan or sublicense Virtual Reality Content;
 - 3.6 access Virtual Reality Content to build a competitive device or service or copy any features, functions, or graphics of Virtual Reality Content; or
 - 3.7 remove, alter, or obscure any confidentiality or proprietary rights notices (including copyright and trademark notices) of Axon or Axon's licensors on or within Virtual Reality Content or any copies of Virtual Reality Content.
- 4 **Privacy.** Agency's use of the Virtual Reality Media is subject to the Axon Virtual Reality Privacy Policy, a current version of which is available at <https://www.axon.com/legal/axon-virtual-reality-privacy-policy>.
- 5 **Termination.** Axon may terminate Agency's license immediately for Agency's failure to comply with any of the terms in this Agreement.



CITY OF SIGNAL HILL
STAFF REPORT

2175 Cherry Avenue • Signal
Hill, California 90755-3799

11/25/2025

AGENDA ITEM

**TO: HONORABLE MAYOR
AND MEMBERS OF THE CITY COUNCIL**

**FROM: CARLO TOMAINO
CITY MANAGER**

**BY: ALFA LOPEZ
ASSISTANT TO THE CITY MANAGER/ECONOMIC DEVELOPMENT MANAGER**

**SUBJECT: RESOLUTION ADOPTING THE 2026 COMMEMORATIVE FLAG DISPLAY
SCHEDULE**

Summary:

The City Council will consider adopting the 2026 Commemorative Flag Display Schedule by Resolution.

Strategic Plan Goal(s):

Goal No. 5 High-Functioning Government: Strengthen internal communication, recruitment, retention, systems, and processes to increase the effectiveness and efficiency of City services.

Recommendation:

Adopt a Resolution, entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA,
ADOPTING THE 2026 COMMEMORATIVE FLAG DISPLAY SCHEDULE.

Fiscal Impact:

The City's adopted Fiscal Year 2025-26 Budget includes an allocation for flags for the Commemorative Flag program, which is sufficient for the proposed new flags and the replacement of flags that are being considered for the 2026 calendar year. The estimated cost to produce a new flag, including three copies of each design, is approximately \$300.

Background and Analysis:

At its November 13, 2025 meeting, the City Council directed staff to prepare a resolution memorializing the commemorative flags selected for display in the 2026 calendar year. The City Council further directed staff to include the observance of the 250th Anniversary of the United States, to be celebrated on July 4, 2026, and World Kindness Day on November 13, 2026, in the commemorative flag schedule. The newly proposed flags will need to be produced for the observances not currently represented in the City's inventory; however, the remaining commemorative flags are already in stock. Below is a description of the origin and significance of these observances:

World Kindness Day

The World Kindness Movement (WKM), the founder of World Kindness Day, is a legally registered not-for-profit organization with no political, commercial, or religious affiliations. The organization emerged from a conference held in Tokyo on September 20, 1997, where Japan convened like-minded kindness organizations from around the world for the first time. World Kindness Day is intended to promote global goodwill, compassion, and acts of kindness across communities. There is no official World Kindness flag, but staff will prepare and present design options for the City Council's consideration.

250th Anniversary of the United States

2026 marks the 250th anniversary of the founding of the United States, a milestone commemorating the signing of the Declaration of Independence in 1776. This historic celebration provides an opportunity for communities nationwide to reflect on the nation's history, honor its ongoing pursuit of democratic principles, and recognize the cultural and civic contributions that have shaped the country over two and a half centuries. The official design for the 250th Anniversary of the United States flag is available for use.

The City Council further directed staff to ensure that the 2026 flag display schedule includes observances that highlight and support cultural and ethnic diversity, advancing the City's commitment to inclusivity and representation. As a result of the City Council's direction and recommended updates, the 2026 flag display schedule now comprises eight commemorative flags. The proposed 2026 Commemorative Flag Display Schedule is shown in Attachment C.

Attachments:

- A. Commemorative Flag Policy
- B. 2025 Commemorative Flag Schedule
- C. Resolution

RESOLUTION NO. 2021-10-6642

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
SIGNAL HILL, CALIFORNIA, AMENDING RESOLUTION
NO. 2019-10-6444 ESTABLISHING A COMMEMORATIVE
FLAG POLICY**

WHEREAS, the City of Signal Hill displays flags at City facilities in accordance with Federal and State law; and

WHEREAS, on October 8, 2019, City Council adopted a Commemorative Flag Policy regarding the display of commemorative flags; and

WHEREAS, staff proposes a change to the month of the annual consideration for the display of commemorative flags for the upcoming year and a change to the location the commemorative flags are displayed if fewer than three flags are received from the sponsor; and

WHEREAS, the City's flagpoles are not intended to serve as a forum for free expression by the public, but rather for the display of federal, state, and city flags, and any commemorative flag as may be authorized by resolution of the City Council as an expression of the City's official sentiments.

NOW, THEREFORE THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. The Commemorative Flag Policy is amended as follows:

Section 2. The month for annual consideration of commemorative flags for the upcoming year is amended to November.

Section 3. If fewer than three commemorative flags are received from the sponsor they will be displayed in the following order: (1) City Hall, (2) Library, and (3) Police Station.

Section 4. The City Clerk shall certify to the adoption of this Resolution.

This Resolution and the amended policy attached hereto as Exhibit A shall take effect immediately.

PASSED, APPROVED, AND ADOPTED at a regular meeting of the City Council this 26th day of October, 2021.


EDWARD H.J. WILSON
MAYOR

ATTEST:


CARMEN R. BROOKS
CITY CLERK
Deputy

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss.
CITY OF SIGNAL HILL)

I, CARMEN R. BROOKS, City Clerk of the City of Signal Hill, California, hereby certify that Resolution No. 2021-10-6642 was adopted by the City Council of the City of Signal Hill at a regular meeting held on the 26th day of October, 2021, and that the same was adopted by the following vote:

AYES: MAYOR EDWARD H.J. WILSON, VICE MAYOR KEIR JONES, COUNCIL MEMBERS ROBERT D. COPELAND, TINA L. HANSEN, LORI Y. WOODS

NOES: NONE

ABSENT: NONE

ABSTAIN: NONE


CARMEN R. BROOKS
CITY CLERK



CITY OF SIGNAL HILL Policy & Procedure

Commemorative Flag Policy

DATE: October 26, 2021

APPROVED:

Exhibit A

1. PURPOSE

To establish a policy and procedures regarding the display of commemorative flags.

2. AUTHORIZATION FOR DISPLAY

Commemorative flags may be displayed only as authorized by resolution of the City Council and as an expression of the City's official sentiments with respect to subject matters important to community members and residents. The City will not display a commemorative flag based on a request from a third party, nor will the City use its flagpoles to sponsor the expression of a third party.

3. ANNUAL CONSIDERATION OF DISPLAY

In November of each year, the City Council will consider the display of commemorative flags for the following year. After an initial agendaized discussion, staff will return to a subsequent City Council meeting with a resolution supporting the City's display of the flag(s) chosen. A majority of the City Council must vote affirmatively for said resolution.

4. UNSCHEDULED DISPLAYS

In addition to the annual consideration, a Council Member may, at any time during the year, suggest the display of additional flags meeting the criteria of this policy. Consideration would be by a two-step process where on an agenda the Council considers the request, and if supported by a motion approved by a majority of the Councilmembers, staff would return with a formal resolution authorizing display of a commemorative flag. A majority of the City Council must vote affirmatively for said resolution.

5. TYPE OF DISPLAY

Commemorative flags shall be displayed beneath the City of Signal Hill flag on the same flagpole.

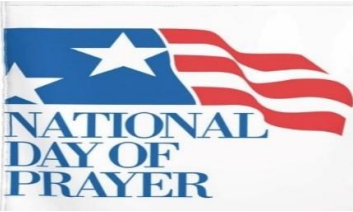
6. DURATION OF DISPLAY

In general, commemorative flags will be rotated on a monthly basis, with the flag displayed on the first business day following the beginning of the month and removed on the first business day following the end of the month. However, the City Council may, as part of the resolution authorizing display of a commemorative flag, adjust the duration of display as desired. If multiple flags are authorized to be displayed in a given month, the City Council will direct staff as to the desired term of display for each flag.

7. LOCATION OF DISPLAY

Commemorative flags shall be displayed at City Hall, the Library, and the Police Station. If less than three commemorative flags are received for display, they will be displayed in the following order: one flag: City Hall, two flags: City Hall and Library, three flags: City Hall, Library, and Police Station.

2025 Commemorative Flag Display Schedule

Time Period	Flag Image	Notes
February		Commemorating Black History Month
March		Commemorating Youth Art Month
April		Commemorating Cambodian New Year
April		Commemorating Thai New Year
May 1		Commemorating National Day of Prayer – May 1
May 6 – May 22		Commemorating Older Americans Month
May 22 – July 1		Commemorating LGBTQ Pride month and LGBTQ social movements (per Resolution No. 2019-05-6319)

2025 Commemorative Flag Display Schedule

August		Commemorating Women's Equality Day
September 15 – October 15		Commemorating National Hispanic Heritage Month
November 3 – November 20		Commemorating International Men's Day
November 24 – December 31		Commemorating Interfaith Month of Gratitude

RESOLUTION NO. 2025-11-XXXX

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
SIGNAL HILL, CALIFORNIA, ADOPTING THE 2026
COMMEMORATIVE FLAG DISPLAY SCHEDULE**

WHEREAS, the City Council of the City of Signal Hill, California, adopted a Commemorative Flag Policy (Resolution No. 2019-10-6444) at its meeting of October 8, 2019; and

WHEREAS, the City Council of the City of Signal Hill, California, amended the Commemorative Flag Policy (Resolution No. 2021-10-6642) at its meeting of October 26, 2021; and

WHEREAS, the City Council of the City of Signal Hill, California, held an agendaized discussion at its meeting of November 13, 2025, to discuss the proposed display of commemorative flags for 2026; and

WHEREAS, the City Council of the City of Signal Hill, California, desires to establish a Commemorative Flag Display Schedule for 2026.

**THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA,
DOES HEREBY RESOLVE AS FOLLOWS:**

Section 1. The City Council of the City of Signal Hill hereby adopts the 2026 Commemorative Flag Display Schedule attached hereto as Exhibit A.

Section 2. This Resolution shall become effective immediately upon its adoption.

PASSED, APPROVED, AND ADOPTED at a regular meeting of the City Council of the City of Signal Hill, California, on this 25th day of November, 2025.

KEIR JONES
MAYOR

ATTEST:

DARITZA PEREZ
CITY CLERK

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES)ss
CITY OF SIGNAL HILL)

I, DARITZA PEREZ City Clerk of the City of Signal Hill, California, hereby certify that Resolution No. 2025-11-XXXX was adopted by the City Council of the City of Signal Hill at a regular meeting held on the 25th day of November, 2025, and that the same was adopted by the following vote:

AYES:

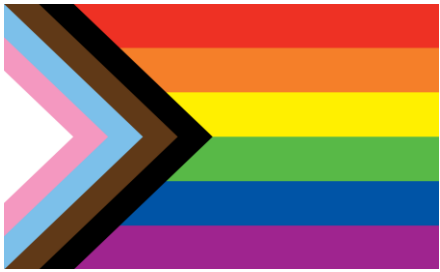
NOES: NONE

ABSENT: NONE

ABSTAIN: NONE

DARITZA PEREZ
CITY CLERK

2026 Commemorative Flag Display Schedule

Time Period	Flag Image	Notes
February		Commemorating Black History Month
May 1		Commemorating Asian American and Pacific Islander Heritage Month
May 22 – July 1		Commemorating LGBTQ Pride Month and LGBTQ Social Movements (per Resolution No. 2019-05-6319)
July 4		Commemorating Semiquincentennial (flag design TBD)
August		Commemorating Women's Equality Day
September 15 – October 15		Commemorating National Hispanic Heritage Month

2026 Commemorative Flag Display Schedule

November 3 – November 20	 A banner for Native American Heritage Month. It features the words "NATIVE" in orange, "AMERICAN" in red, and "HERITAGE MONTH" in blue, all in a bold, sans-serif font. The text is centered on a light beige background. The banner is framed by a decorative border consisting of a top and bottom row of red diamonds, with a thin orange line above the top row and a thin blue line below the bottom row.	Commemorating Native American Heritage Month
November 13		Commemorating World Kindness Day (flag design TBD)



CITY OF SIGNAL HILL

2175 Cherry Avenue • Signal
Hill, California 90755-3799

STAFF REPORT

11/25/2025

AGENDA ITEM

**TO: HONORABLE MAYOR
AND MEMBERS OF THE CITY COUNCIL**

**FROM: CARLO TOMAINO
CITY MANAGER**

**BY: GABINO LUNA
DEPUTY DIRECTOR OF PUBLIC WORKS**

**SUBJECT: ADOPT A RESOLUTION APPOINTING A MEMBER AND ALTERNATES TO THE
GOVERNING BOARD OF THE LOS ANGELES GATEWAY REGION INTEGRATED
REGIONAL WATER MANAGEMENT JOINT POWERS AUTHORITY**

Summary:

The City is a member of the Los Angeles Gateway Region Integrated Regional Water Management Joint Powers Authority (GWMA) and participates on the Governing Board. In accordance with the Governing Board's bylaws, Board Members and alternate Board Members serve in consecutive two-year terms without requiring reappointment, unless the City desires to change its representative or must fill a vacancy. Staff recommends appointing the Deputy Director of Public Works as the City's Board Member and appointing the City Manager and Deputy City Manager as alternate Board Members.

Strategic Plan Goal(s):

Goal No. 4 Infrastructure: Maintain and improve the City's physical infrastructure, water system, and recreational spaces.

Recommendation:

Adopt of a Resolution, entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, APPOINTING A MEMBER AND ALTERNATES TO THE LOS ANGELES GATEWAY REGION INTEGRATED REGIONAL WATER MANAGEMENT JOINT POWERS AUTHORITY GOVERNING BOARD.

Fiscal Impact:

There is no fiscal impact associated with the recommended action.

Background and Analysis:

The GWMA was formed in 2007 in response to the passage of two voter-approved water bonds, Proposition 50, passed in 2002, and Proposition 84, passed in 2006. GWMA's mission is to address the regional water planning needs of the Gateway Cities of Los Angeles County. In 2009, the California Department of Water Resources recognized GWMA as a member responsible for regional planning for the Gateway Cities region. GWMA membership currently includes 25 cities and three water agencies. GWMA has successfully obtained grants on behalf of its members, resulting in millions of dollars in funding distributed among GWMA members for planning efforts and projects. Signal Hill has directly benefitted by receiving over \$4 million in grant funding for projects and programs to address state-mandated storm water requirements and water supply reliability.

Signal Hill was one of the original 11 cities that formed GWMA in 2007. Under the GWMA Agreement, each member agency must appoint one member to the Governing Board and up to three alternate Board Members to serve a two-year term. In 2019, the GWMA Board updated its bylaws to allow Board Members and alternate Board Member(s) to serve continuously across successive two-year terms such that the governing body need not re-appoint the same persons to the GWMA Board every two years, unless the governing body desires to change its designated Board Member and/or alternate Board Member(s) or must otherwise fill a vacancy. The GWMA Board consists primarily of Public Works Directors and management-level staff with storm water or water supply responsibilities. Currently, the City's Governing Board Member and alternate Board Member positions are vacant.

Staff recommends appointing one primary Board Member and two alternates to represent Signal Hill on the GWMA Board for a term of two (2) years, to serve continuously until such time the City Council desires to change its designated members or must otherwise fill a vacancy. In accordance with the GWMA's Bylaws, all non-legislative body appointments to the GWMA Board must be done by Resolution. Staff recommends the City Council appoint Deputy Director of Public Works Gabino Luna to serve as the GWMA's Board Member representative, and appoint City Manager Carlo Tomaino and Deputy City Manager Yvette Aguilar as alternate Board Members.

Reviewed for Fiscal Impact:

Siamlu Cox
Administrative Services Officer/Finance Director

Attachment:

A. Resolution

RESOLUTION NO. 2025-11-XXXX

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
SIGNAL HILL, CALIFORNIA, APPOINTING A MEMBER AND
ALTERNATES TO THE LOS ANGELES GATEWAY REGION
INTEGRATED REGIONAL WATER MANAGEMENT JOINT
POWERS AUTHORITY GOVERNING BOARD**

WHEREAS, the Los Angeles Gateway Region Integrated Regional Water Management Joint Powers Authority (GWMA) was formed in 2007 in response to the passage of two voter approved water bonds; Proposition 50, passed in 2002 and Proposition 84, passed in 2006; and

WHEREAS, the City of Signal Hill is a member of the GWMA; and

WHEREAS, under the GWMA Joint Powers Agreement, each member agency shall appoint one member and up to three alternate members to the Governing Board in accordance with the GWMA Bylaws; and

WHEREAS, pursuant to the GWMA Bylaws, the member and alternate members appointed by this Resolution shall hold office until September 30, 2027.

WHEREAS, pursuant to the GWMA Joint Powers Agreement and the GWMA Bylaws, the Member and Alternate Member(s) shall serve two-year terms beginning October 1st of each odd-numbered year.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SIGNAL HILL,
CALIFORNIA, DOES HEREBY RESOLVE AS FOLLOWS:**

Section 1. Effective November 25, 2025, Deputy Director of Public Works Gabino Luna is appointed to serve as the GWMA Board Member representing the City of Signal Hill.

Section 2. Effective November 25, 2025, City Manager Carlo Tomaino and Deputy City Manager Yvette Aguilar are appointed to serve as alternate Board Members

representing the City of Signal Hill.

Section 3. The Board Member and alternate Board Members designated above shall continue in their respective positions as if re-appointed for each successive two-year term, unless the Board Member or alternate Board Members are replaced by subsequent action of this legislative body or he/she ceases to be employed by the agency.

Section 4. This Resolution shall take effect immediately upon its adoption by the City Council, and the City Clerk shall certify the vote adopting this Resolution.

PASSED, APPROVED, AND ADOPTED at a regular meeting of the City Council of the City of Signal Hill, California, on this 25th day of November, 2025.

KEIR JONES
MAYOR

ATTEST:

DARITZA PEREZ
CITY CLERK

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss.
CITY OF SIGNAL HILL)

I, DARITZA PEREZ, City Clerk of the City of Signal Hill, California, hereby certify that Resolution No. 2025-11-XXXX was adopted by the City Council of the City of Signal Hill at a regular meeting held on the 25th day of November, 2025, and that the same was adopted by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

DARITZA PEREZ
CITY CLERK



CITY OF SIGNAL HILL

STAFF REPORT

2175 Cherry Avenue • Signal
Hill, California 90755-3799

11/25/2025

AGENDA ITEM

**TO: HONORABLE MAYOR
AND MEMBERS OF THE CITY COUNCIL**

**FROM: CARLO TOMAINO
CITY MANAGER**

**BY: YVETTE AGUILAR
DEPUTY CITY MANAGER/DIRECTOR OF PARKS, RECREATION AND LIBRARY
SERVICES**

**SUBJECT: FACILITY USE AGREEMENT FOR USE OF THE SIGNAL HILL SOFTBALL FIELD
BY SAINT ANTHONY HIGH SCHOOL FOR ITS 2026 GIRLS' SOFTBALL TEAM
SEASON**

Summary:

Saint Anthony High School approached the City in August 2025 and indicated a desire to utilize Spud Field for its girls' softball team practices and games for the 2026 season. City staff worked with Saint Anthony High School representatives to identify improvements to Spud Field, to ensure the space is safe for regular, intensified use of the space for the intended purpose. Due to the proposed duration of the facility use, staff worked with the City Attorney's Office to draft a Facility Use Agreement for the temporary non-exclusive use and identified improvements to Spud Field that will be facilitated and paid for by Saint Anthony High School. In addition, staff proposes the City Council review and approve an exception to Standard Management Policy 4.17 "Field and Court Allocation" in relation to the proposed use of Spud Field for Saint Anthony's High School girls' softball team. Staff recommends entering into a Facility Use Agreement ("Agreement") with Saint Anthony High School for the temporary, non-exclusive use of the Signal Hill Softball Field ("Spud Field") to hold its girls' softball team practices and games from January 2026 through May 2026.

Strategic Plan Goal(s):

Goal No. 5 High-Functioning Government: Strengthen internal communication, recruitment, retention, systems, and processes to increase the effectiveness and efficiency of City services.

Recommendation:

1. Staff recommends the City Council consider entering into a Facility Use Agreement with Saint

Anthony High School for the temporary, non-exclusive use of Spud Field to host its girls' softball team practices and games, from January 2026 through May 2026, and approve an exception to Standard Management Policy 4.17 Field and Court Allocation to allow play for ages older than 12 years; and

2. Authorize the City Manager to execute the proposed Facility Use Agreement with Saint Anthony High School for the proposed temporary, non-exclusive use of Spud Field for its upcoming 2026 girls' softball season.

Fiscal Impact:

The proposed Facility Use Agreement would generate revenue for the Parks, Recreation and Library Services Department Facility Reservation Account; the total amount is dependent on actual time used. Additionally, the Saint Anthony High School field improvements will help to offset costs to the City.

Background:

Saint Anthony High School is a local private non-profit high school located in Long Beach, also serving Signal Hill students. The high school serves approximately 400 students, with 10% of the student body residing in Signal Hill. The City has an active and positive relationship with Saint Anthony High School. Students from Saint Anthony High School recently participated in the Youth in Government Day and the Leaders In Training programs. Saint Anthony High School has one softball team, comprised of high school girls 12-18 years of age. Saint Anthony High School notified the City that it is losing access to its regular field and is seeking the City's assistance, identifying an alternative location for its practices and games on a temporary basis.

Analysis:

Saint Anthony High School requested the use of Spud Field for its girls' softball team to host practices and games for the duration of its season from January 2026 through May 2026. The parties estimate that approximately 15 students, between the ages of 14 and 18 years old, with approximately four coaches, would be in regular attendance for practices, which take place Monday through Friday from 3:00 p.m. to 5:00 p.m. Competitive games take place once per week, starting in February through early May, from 3:00 p.m. to 5:00 p.m.

The proposed use also necessitates City Council approval pursuant to Standard Management Policy 4.17 (Field and Court Allocation) to allow for the use of Spud Field for persons older than 12 years of age for practices and games (Attachment A). The school submitted a formal Request for Use of a City Facility Reservation Form, which is attached to the proposed agreement (Attachment B).

Proposed Improvements to Spud Field

Staff met with school representatives and discussed the possibility of allowing Saint Anthony High School to use Spud Field for its 2026 girls' softball team only during specific dates and times. Both City staff and representatives from Saint Anthony High School reviewed the existing condition of the field and identified potential improvements needed to the facility to allow for the safe, regular, and intensified use of the space for the intended purpose.

Saint Anthony High School has proposed the following improvements to Spud Field:

- Replace the backstop padding to prevent damage to the backstop;
- Repair/replace the dugout gate;
- Install running boards along the lower area on the inside of the field; and
- Install new safety netting to aid in shielding properties and spectators from foul balls.

Due to the proposed duration of use, staff worked with the City Attorney's Office to draft a Facility Use Agreement, which grants the school a temporary non-exclusive license to use Spud Field solely for the subject purpose (Attachment B). The proposed Agreement requires that Saint Anthony High School work in conjunction with the City's Public Works Department to ensure that all of the above-listed improvements are performed in a manner satisfactory to the City. Saint Anthony High School would also be responsible for regularly maintaining the in-field area before and after each use of the field for its practices and games. The school would store equipment necessary for its practices and games in a pre-approved and secure temporary storage box. Staff estimates the total value of the improvements to be approximately \$15,000.

Standard Management Policy 4.17 Field and Court Allocation states that a group shall not have exclusive use of a facility, specifically notes a maximum age group to use the facility, and prohibits games. The proposed improvements to Spud Field would provide recreational space for youth sports programs, for which students in Signal Hill and the surrounding area can benefit. Additionally, the use of the space would also attract visitors from the surrounding area, potentially increasing visitation to our local businesses. Based on the foregoing, staff recommends the City Council review and consider waving Standard Management Policy 4.17 Field and Court Allocation in relation to the use of Spud Field for Saint Anthony High School Girls' Softball Team from January 2026 through May 2026, Monday through Friday, from 3:00 p.m. to 5:00 p.m.

Pursuant to the City's adopted Fee Schedule, the hourly rental rate of Spud Field is \$119 per hour. The City assesses fees based on the actual time used. However, in consideration of the value of the above-specified improvements to be performed by Saint Anthony High School, and in furtherance of the public purpose of providing recreational space for youth sports, the proposed Agreement provides the school with a monetary credit to the school's hourly rental rate of Spud Field. Staff believes it is reasonable to provide a credit against the hourly rental fee of up to 50% of the estimated value of the improvements, in an amount not to exceed \$7,500. Saint Anthony High School would remain responsible for completing all field improvements prior to use and would be responsible for all expenditures incurred associated with the field improvements that exceed the \$7,500 credit.

Conclusion

Saint Anthony High School is requesting temporary accommodation to utilize Spud Field on a temporary and nonexclusive basis for its 2026 girls' softball season. The school has attempted to identify alternative locations, without success, and given the timing of the upcoming season, has requested the City's assistance. Saint Anthony High School serves local Signal Hill residents and has offered to make improvements to Spud Field, exceeding the value of the proposed discounted hourly rental fee. Given the limited nature of this request, staff recommends the City Council authorize the City Manager to execute the proposed Facility Use Agreement and that the City Council consider waiving the specified applicable provisions of Standard Management Policy 4.17 in connection with

11/25/2025

the age of the participants to enable the use of the field next year.

Reviewed for Fiscal Impact:

Siamlu Cox
Administrative Services Officer/Finance Director

Attachments:

- A. Standard Management Policy 4.17 Field and Court Allocation
- B. Facility Use Agreement & Application

City of Signal Hill Policy

Field and Court Allocation
4.17

DATE: October 20, 2021

REVISION NO: 003

APPROVED: _____

DEPARTMENT:
Community Services

I. PURPOSE

To establish a procedure for allocating and approving applications for field, court, fitness instructors, and school sports groups.

II. GENERAL POLICY

General rules apply to all locations. Applications will be accepted up to three months in advance. An application to reserve a facility must be completed and paid in its entirety, ten business days prior to the event.

Permits will only be issued to persons 21 years of age and older. The person signing the permit (applicant) ***must be present for the duration of the event***. A picture I.D. will be required at the time of application to verify age and residency. Applicant may be required to show identification the day of the event to City staff. All correspondence and communication will be sent to the applicant. A copy of the Facility Rental Permit must be carried by the applicant to their event. All reservations must be approved by the Community Services Director or his or her designee. Outdoor Reservations are only available during park hours.

A reservation is not confirmed until all fees have been received and the applicant has an approved Facility Rental Contract/Permit. The applicant shall not advertise its use of the facility until this authorization is received.

Activities involving youth (under 21) must have no less than a 1:10 adult-to-youth ratio. The City may request a list of chaperones. City staff reserves the right to full access and inspection of all facility reservation areas at any time and to document the appearance and condition of the facility with photographs.

Depending on the nature of the event, it is within the sole discretion of the Community Services Department to request additional approval from the Parks and Recreation Commission or City Council. The City reserves the right to require security guard services at any activity held on any City property. The City may also require the user to provide a duplicate policy of insurance naming the City as additional insured. Depending on the nature of the rental, the amount of coverage will be determined by the

Page 1 of 8

City. Insurance requirements must be submitted ten calendar days prior to scheduled use.

The City reserves the right to refuse use of any facility if applicant fails to comply with City rules and regulations or if the planned event is not an appropriate usage of the facility. Any group, organization, or individual can be denied a permit, if in the opinion of the Community Services Director that activity is not in the best interest of the City or the community.

Applications must be completed in-person at the Community Services Department, 1800 Hill Street, Signal Hill, CA 90755. Business Hours: Monday - Thursday, 7:30 a.m. – 5:30 p.m. and Friday, 7:30 a.m. – 4:30 p.m., excluding holidays. Payments are accepted in cash, check, credit card, or money order.

The applicant agrees to abide by and enforce the rules, regulations, and policies listed in this document. The applicant agrees to accept all responsibility for any damages to premises, furniture, equipment, or grounds resulting from use of the facility. Any violation of the City of Signal Hill Facility Permits Policies (4.9, 4.9A, 4.9B, or 4.17) can result in immediate cancellation of the permit and forfeiture of all fees and deposits. Any groups or individuals found sub-letting the facility will have their permit cancelled and further use denied. The refundable deposit may be returned to the applicant after the event is properly cleaned up and no breakage or damage has occurred.

The primary purpose of the community facilities is to enhance community programs. Therefore, priority and categories are as follows:

1. City Sponsored Programs

Programs sponsored by the City of Signal Hill with the goal of participation and access to youth athletics, with an emphasis on ensuring, that irrespective of gender, both boys and girls have the same level of support, resources, and field use in the implementation of the City's various youth sports programs.

2. Long Beach Unified School District

Sport programs provided by the District for school related athletics.

3. Non-Competition Programs

Sports organized or provided by volunteer-based service clubs, benevolent groups, private or home-schooled groups, and sport specific non-profit athletic organizations. Teams play locally, against other local teams and no out of area travel is involved. Examples of such groups: Little League, Bobby Sox, LBYSO. Teams play only one season in a year. Teams that play year-round will be limited to a traditional season for allocation purposes.

Fitness-related businesses located in Signal Hill.

4. Competition Programs

Teams whose primary purpose is to travel to multiple sites, attend tournaments or similar for skill enhancement to a CIF or similar athletic pursuits. Participants are selected to participate based upon skill.

5. Non-Profits and Schools

Teams who participate in programs organized by another agency or entity that have land or through usage agreements have access to facilities. Examples of such entities are YMCA, Boys and Girls Club, Salvation Army, Long Beach Unified School District.

The following rules apply to all field, court, fitness instruction, or school groups.

- City will maintain gender equitable opportunities for youth who participate in sports programs and recreational activities. This includes the allocation of field space. Therefore, the City will ensure the equitable distribution of resources for all youth sports.
- No maintenance without approval of City.
- Staff will monitor the use of City facilities. The City reserves the right to assign additional staff or security for any event to be paid by the applicant. Staff scheduled to monitor the facility are not available to assist with event operations.
- Cooking of any type must occur at designated picnic shelters that have a barbeque.
- The City reserves the right to cancel any permit due to resident complaints with no compensation to the applicant.
- Field or courts use for games must be approved through the Parks and Recreation Commission. Staff is authorized to permit practices only.
- In the event of inclement weather, or if the field or court, in the judgment of the City should not be used, the usage shall be cancelled by the City. Users should contact the City on the day of usage, if there is a question as to the use of the facility. As a result, a full refund will be made less any non-refundable deposits or fees.
- Wet Field Policy: Groups shall abide by the Wet Field Policy and preserve the life and condition of the fields by not playing on them in wet conditions. A field is considered too wet if you can see standing water, hear a “squishy” sound when walking on the turf, or have mud on the bottom of your shoes after walking on the

turf. Play is allowed during a light mist if the ground is hard and relatively dry. If, however, it has been raining for three days, or the wet conditions, as described above exist, groups are not to play.

- User will be responsible for any injury or damage incurred on or off the field or court.
- Reasonable sound level is to be maintained. No amplification is allowed. Reasonable sound level is defined as not to disturb the peace, quiet, and comfort of the neighboring properties or other persons.
- Insurance: Groups must provide a Certificate of Liability Insurance policy showing THE CITY OF SIGNAL HILL, ITS OFFICERS, EMPLOYEES, AGENTS AND VOLUNTEERS as Additional Insured.
- The City of Signal Hill is not liable for accidental injury to persons or loss or damage of group or individual property.
- Depending on the sport, no more than two teams will be allowed to practice at any one time, with a maximum of 50 youth actively participating at any given time for non-exclusive use. There will be no reduction in field fees because of dual use. Lighting fees may be shared.
- Light usage requires an additional fee. Lights will be provided 15 minutes before and 15 minutes after reserved time to allow for safe entry and exit of the field or court.
- City field(s) and court(s) will be allocated in an equitable manner with:
 - Co-ed teams having first priority
 - Teams made up either solely or by a majority of boys or girls will alternate days of use. Example: Monday/Wednesday; Tuesday/Thursday.
- City approved game play will be scheduled by alternating each weekend. Example: morning one weekend, afternoon the next weekend.
- Youth will have first priority in the following groupings:
 1. 6 and under
 2. 10 and under
 3. 12 and under
 4. 16 and under
- Field will be allocated based upon traditional season listed in Section IV Spud Field Policies.

- No group shall be permitted more than twice a week. Any additional use must be approved by the Community Services Director. Reservations shall not imply a monopoly.
- Equity allocation will be the primary factor considered in allocation of City facilities.

III. APPLICATION PROCEDURE

- Anyone wishing to use a facility must complete the designated application for use of City Facilities.
- Applications for fields, courts, fitness instruction or school groups will be accepted up to three months in advance.
- Application fee is due at time of submitting the application and is non-refundable. Additional fees are due upon approval of the permit. A payment schedule may be considered by the City on a month to month basis; however, such payment must be received in advance of use. Late payment will result in cancellation of the permit.

IV. SPUD FIELD POLICIES

The following rules apply to Spud Field.

- Due to the dimensions and the close proximity of the field to residences use of Spud Field is limited to youth sport use only. Youth is defined as 16 years and under. Baseball or softball usage is limited to youth under 12 years old due to the home run fence distance of 200 feet.
- Traditional Season Calendar:

Fall	September, October, November, December
Winter	December, January, February, March
Spring	March, April, May, June
Summer	June, July, August
- No practices or games shall start before 9:00 a.m. No arrival of team members before 8:30 a.m. and no field preparation before 8:00 a.m.
- No light use is permitted on Sunday.
- Field light use only until 9:00 p.m. unless otherwise approved by the Community Services Director.

- No vehicles on the field.
- Selling, such as a snack bar, fundraising, or display of sponsorship support banners, must be approved by the Community Services Director in writing.
- No items shall remain on the field or attached to the fence at the conclusion of event.
- The City provides no equipment for the use of the field.
- The City may close the field for maintenance once per year or as needed.

V. FITNESS INSTRUCTION POLICIES

The following rules apply to Fitness Instructors.

- The Annual Registration Fee is due at the time the Fitness Instruction Application is submitted. The annual fee is valid, one year from the date of submission.
- Fitness Instruction may not exceed a ratio of 1 instructor to 10 participants; Spud Field is the only exception and may have a participant ratio of 1 to 25, with a maximum of two groups (not to exceed 50 participants) at one time.
- A maximum of two instructors would be permitted in a park at any one time.
- Adults may not exercise on playground equipment intended for children.
- Park amenities, including light poles, picnic tables, benches, railings, chain link fencing, freestanding signs, bike racks or barbeque grills, may not be used for exercise activity.
- Equipment may not be affixed to any park amenity (trees, tables, poles, etc.)
- Exercise equipment weighing over 20 pounds is prohibited in all parks.
- Weights or other equipment (less than 20 pounds) may only be used on hard surfaces (basketball court, amphitheater).
- Instructor is responsible for leaving area clear of debris, clothing, and equipment at the end of class. No storage is provided for equipment or supplies. All items must be removed from the park at the conclusion of the event. Any items left behind will be discarded or donated.

VI. SCHOOL GROUP POLICIES

The following rules apply to school groups.

- School Team Applications will be accepted throughout the year and will be valid for one year from the date of issue.
- There is no charge for permits, but they must be renewed annually.
- An adult coach must be present and remain on site for the entire training.
- Only the applicant noted on the School Team Application may make changes to the permit. Changes must be made in writing.
- When using parks to warm up prior to running, athletes, coaches and parents shall abide by the following regulations:
 - NO PARKING IN THE LOTS ON PARK GROUNDS. Athletes, coaches and parents are asked to park on City streets rather than in limited park parking lots, staging at Signal Hill Park in upper lot on Legion Dr. north of Hill St.
 - When running on City streets, athletes are to be cautious and run on the sidewalks or near the right edge of the street adjacent to the sidewalk, not in the street.
 - Athletes, parents and coaches are to obey all traffic and pedestrian laws.
 - When running on sidewalks, please be courteous to pedestrians when passing or being passed.
 - Adults may not exercise on playground equipment intended for children.
 - Park amenities, including light poles, picnic tables, benches, railings, chain link fencing, freestanding signs, bike racks or barbeque grills, may not be used for exercise activity.
 - Equipment may not be affixed to any park amenity (trees, tables, poles, etc.)
 - Exercise equipment weighing over 20 pounds is prohibited in all parks.
 - Weights or other equipment (less than 20 pounds) may only be used on hard surfaces (basketball court, amphitheater).
 - Instructor is responsible for leaving area clear of debris, clothing, and equipment at the end of class.

VII. EXEMPTIONS

There shall be no exceptions to this policy unless authorized by the Community Services Director.

**FACILITY USE AGREEMENT
FOR USE OF THE SIGNAL HILL SOFTBALL FIELD (SPUD FIELD)**

This Facility Use Agreement for use of the City of Signal Hill's Softball Field also known as "Spud Field" ("Agreement") is entered into this ____ day of _____, 2025 by and between the City of Signal Hill, a California municipal corporation and charter city ("City") and Saint Anthony High School, a high school within the Archdiocese of Los Angeles, and a nonprofit entity ("Licensee"). The City and Licensee are sometimes individually referred to as a "Party" and collectively as "Parties" in this Agreement.

RECITALS

A. Property. City owns certain real property commonly known as Spud Field, which is located in the City of Signal Hill, California at 1905 East 21st Street.

B. Licensee. Licensee is a private Catholic high school located at 620 Olive Avenue, Long Beach, California 90802, and has a softball team as part of its athletic program offered to Licensee's students, which competes with other high schools, including those within and around the City.

C. Purpose of Agreement. Licensee has requested permission from City to use Spud Field to host games and practices for its softball team ("Program") as shown and outlined on Exhibit "A," attached hereto and made a part hereof (the "Program Property"). Those portions of Spud Field that do not include the Program Property will remain in operation and subject to City's exclusive control.

D. In consideration of City's decision to issue a temporary, non-exclusive and revocable license authorizing Licensee to operate its Program on the Program Property, the Parties desire by this Agreement to establish the terms governing Licensee's use of the Program Property.

AGREEMENT

Based on the foregoing Recitals and for good and valuable consideration, the receipt and sufficiency of which is acknowledged by the Parties, the Parties hereby agree as follows:

1. Compliance with Regulations.

a. By Licensee. Licensee shall at all times comply with all applicable requirements of local, state, and federal laws, rules, orders, and regulations ("Regulations") now in force or which may be in force at any time during Licensee's operation of the Program and which apply to or govern the Program (the "Licensee Obligations"). As part of complying with the applicable Regulations, Licensee shall obtain and thereafter maintain, at Licensee's sole cost and expense, all permits and approvals that the Regulations require for the operation of the Program on the Program Property.

Licensee will operate the Program in accordance with its application, dated July 15, 2025, attached as Exhibit "B" and incorporated herein by reference ("Application"). If any terms of this Agreement and the Application conflict, the terms of this Agreement shall govern.

b. By the City. The Program Property shall be operated and maintained by the City as an athletic field and recreation center at the City's sole cost and expense and the City shall be solely responsible therefor, subject to the terms and conditions of this Agreement. Notwithstanding the foregoing, Licensee shall be responsible for any damages, cleaning fees, or losses caused by the installation of the City Approved Improvements (as described in Section 6(b).) and its operation of the Program (including but not limited to the acts and omissions of its operators and participants).

2. Purpose. The purpose of this Agreement is to establish the terms and conditions under which Licensee may use the Program Property owned by the City to host games and practices in connection with Licensee's 2026 girls' softball season.

3. License. Subject to the terms and conditions hereinafter set forth, the City grants a revocable, non-exclusive license to Licensee to use the Program Property during the use time specified in Exhibit B, and for the sole purpose described in Section 2 of this Agreement and the Application, together with rights and access and entry onto the Program Property as necessary or convenient for the installation of City Approved Improvements (as defined in Section 6(b) of this Agreement).

4. Request for a Modification in Approved Allocation of Use. If requesting an increase or reduction of Program Property use time outside of an approved allocation as set forth in Exhibit B, Licensee must submit the request in writing, including all dates and times requested, to the Parks, Recreation, and Library Services Department no less than seventy-two (72) hours in advance of the date(s) in question.

5. Acknowledgment of Potential Field Closures. Licensee acknowledges that inclement weather may negatively impact or restrict access to or use of outdoor athletic fields and facilities, including the Program Property, and that the City may close such areas on account of inclement weather with no advance warning in its sole discretion (or that of its directors, officials, officers, employees, agents, or volunteers), and without any further obligation or recourse to Licensee.

6. Condition of the Program Property. Licensee acknowledges that it intends to and will operate its Program on the Program Property **in an AS-IS condition**. Licensee acknowledges and agrees that City has made absolutely no representations, guarantees, or warranties regarding the Program Property, and any improvements thereon comply with applicable covenants and restrictions of record, building codes, ordinances, or statutes. Promptly upon the conclusion of the duration of the Program as set forth in Exhibit B, Licensee shall, at its sole cost and expense, perform necessary repairs to restore the Program Property, including the City approved improvements set forth in subdivision (b) of this Section to the same physical condition it was in on the first day of the commencement of Licensee's use of the Program Property. Licensee must obtain City's prior written approval before making any such repairs to the Program Property.

a. Obligation to Inform City. Licensee and its officers, agents, employees, and volunteers shall promptly notify the City if they become aware of any malfunctioning park features at or near the Program Property including but not limited to sprinklers, lights, scoreboards, and other mechanical or electronic park features. For non-emergency situations, all reports shall be

made to the City at comservices@cityofsignalhill.org. In any emergency situation, Licensee and its officers, agents, employees, and volunteers shall call 911 or the appropriate emergency service.

b. **City-Approved Improvements.** In addition to compensation to the City under Section 15 of this Agreement, and in consideration of City authorizing Licensee to operate its Program on the Program Property, Licensee shall, at its sole cost and expense perform the below-listed improvements to the Program Property (“City Approved Improvements”), the location of which are identified in Exhibit “A” to this Agreement. All improvements specified below shall be performed by Licensee in conjunction with the City’s Public Works Department as deemed necessary by the City. All work performed by Licensee shall be completed in a manner satisfactory to the City.

i. **Installation of Gate.** Licensee shall replace and repair a gate on the first base side of the field by January 2, 2026].

ii. **Safety Netting.** Licensee shall install safety netting on the Program Property for the purpose of shielding spectators from foul balls by January 2, 2026.

iii. **Running Boards.** Licensee shall replace running boards on the Program Property for the purpose of retaining infield dirt by January 2, 2026].

iv. **Backstop Padding.** Licensee shall replace backstop padding on the Program property for the purpose of preventing damage to the backstop by January 2, 2026.

The above-enumerated City Approved Improvements shall be the property of the City, and remain on the Program Property after the conclusion of the Program, or expiration or termination of this Agreement. In consideration of such City Approved Improvements, and in furtherance of the important public purpose of providing much needed recreational space for youth sports, the City shall provide Licensee with a monetary credit of up to seven thousand five hundred dollars (7,500.00) (“Credit”) for compensation due to City under Section 15 of this Agreement. Such credit shall only be available, upon the timely and satisfactory completion of all City Approved Improvements.

7. **Janitorial Services.** City shall contract for, provide, and/or secure sufficient janitorial staff, equipment, supplies, and services in order to maintain those portions of the Program Property used, assigned, rented, and/or available to and/or by Licensee at no cost to Licensee. If City determines, at City’s sole discretion, that additional janitorial services and/or additional maintenance or repair services are required as a result of Licensee’s negligent or improper use of the Program Property or surrounding areas, Licensee alone shall be responsible for all costs, expenses, and liabilities in connection with such services, maintenance, and/or repairs. For special events, games, tournaments, or other organized activities, Licensee shall work with the City to secure needed services at the cost of the Licensee

8. **Services associated with use of Program Property.** City shall provide Licensee the following services for Licensee’s sole use in connection with its use of the Program Property for the Program:

a. **Water.** Licensee shall have access to the water irrigation system located on the Program Property for the sole purpose of wetting the infield in connection with Licensee’s use

of the Program Property. The City in its sole and absolute discretion may terminate the foregoing service upon written notice to the Licensee. The discontinuance of such service shall become effective immediately upon the date of the City's written termination, unless a different time period is set forth therein. The City in its sole and absolute discretion may charge Licensee for its excessive use of water, as determined by the City, or in connection with leaks of which Permittee does not provide prior written notice of to the City.

b. Storage Box. City agrees to allow Licensee to temporarily install a "storage box", approximately 72" x 24"x 28" in size, on the Program Property containing equipment, which shall include chalker, chalk, hoses, rakes, bases, locks, and other materials necessary for Licensee's operation of the Program on the Program Property. Licensee agrees to maintain the Storage Box in a clean, safe and secure condition. City is not responsible for any loss or damage to items stored by Licensee in the Storage Box.

c. Snack Bar. A Snack Bar will not be allowed during practices or games.

9. Termination.

a. City's Right to Terminate Agreement. The City shall have the right to terminate the Agreement as provided in this Section.

i. Immediate Termination for Cause. Upon the occurrence of one or more of the following, the occurrence of which shall constitute "Cause," City may unilaterally terminate the Agreement:

- (1) A lawsuit is filed against the City arising from or in connection to Licensee's Program;
- (2) Licensee violates the requirements of Section 1 (Regulations) of this Agreement; or
- (3) Licensee violates the requirements of Section 12 (Insurance) of this Agreement.

In the event that the City elects to terminate the Agreement for Cause, the notice given by the City to Licensee shall include the effective date of any such termination, which date shall be no earlier than three (3) calendar days following the date such notice is received by Licensee, provided such notice is sent by the City to Licensee at its address and in the manner as provided in Section 13, below.

ii. Termination without Cause. In addition to the immediate termination provisions provided above, the City may terminate the Agreement for any lawful reason, or no reason, by providing thirty (30) calendar days prior written notice to Licensee of its intent to terminate the Agreement.

b. Licensee's Right to Terminate the Agreement. Licensee shall have the right to terminate the Agreement for any lawful reason, or no reason, by providing thirty (30) calendar days prior written notice to the City of its intent to terminate the Agreement.

10. Assumption of Risk, Waiver, and City's Non-Liability. To the maximum extent allowed by law, except for the willful misconduct or grossly negligent acts or omissions of the City and/or a City Indemnified Party (as defined in Section 11, below), Licensee assumes any and all risk of loss, damage, or injury of any kind (including death) to any person or property that occur on or about the Program Property that arise from or are related to the Program, including but not limited to the installation of City Approved Improvements. Licensee's assumption of risk shall include, without limitation, loss or damage caused by defects on or about the Program Property or any improvements, accident, fire, or other casualty on or about the Program Property not otherwise caused by the willful misconduct or grossly negligent acts or omissions of the City and/or a City Indemnified Party. To the maximum extent allowed by law, except for willful misconduct or grossly negligent acts of the City and/or a City Indemnified Party, Licensee hereby waives all claims and demands against City, its elected officials, officers, employees, volunteers, consultants, and agents for injury to persons (including death), damage to property, or any other interest of Licensee sustained by Licensee and resulting from any occurrence on or about the Program Property and/or the Program.

11. Indemnity.

a. Licensee shall defend, indemnify, and hold harmless the City, its elected officials, officers, employees, volunteers and agents (collectively, the "City Indemnified Parties") from and against any and all causes of action, claims, liabilities, obligations, judgments, expenses or demands for loss or damage, including without limitation, , injury, illness, or wrongful death to any person or persons, or damage to property which arise out of or are in any way connected with:

i. The use or occupancy of the Program Property, and adjoining property, by any of the following: Licensee's officers, officials, agents, employees, contractors, volunteers, Program participants and their parents, guests, and invitees ("Licensee Parties");

ii. The Program

iii. The installation of City Approved Improvements;

iv. Any willful or negligent act (whether active or passive) or omission of any of the Licensee Parties;

v. Any accident, fire or injury on the Program Property, and adjoining property, caused by or in connection with the use of the Program Property for the Program, including injuries as a result of Acts of God or other unforeseen circumstance, by any of the Licensee Parties; or

vi. Licensee's breach, default, violation or nonperformance of this Agreement.

b. Licensee shall pay, satisfy, and discharge any and all money judgments arising from the matters for which Licensee is indemnifying the City and the City Indemnified Parties under this Agreement that may be recovered against any City Indemnified Party, including attorney's fees and costs of litigation in connection with the foregoing. Licensee's obligations

under this Section shall survive termination or expiration of this Agreement, and shall not be restricted to any insurance proceeds, if any, received by any of the Licensee Parties or City Indemnified Parties. Licensee shall not be obligated to defend, indemnify, or hold harmless the City or any City Indemnified Party to the extent any claim, loss, action, damage, liability, or expense (including attorneys' fees) is the result of the gross negligence or willful misconduct of the City or any such City Indemnified Party. c. Licensee and Licensee Parties waive any right of recovery against City and City Indemnitees for indemnification, contribution, or declaratory relief arising out of or in any way connected with Licensee and Licensee Parties' use or occupancy of Program Property and adjoining property, even if City and City Indemnitees seek recovery against Licensee. This provision does not apply to claims or damages caused by the City's sole negligence, gross negligence, or willful misconduct.

d. Licensee and Licensee Parties waive any right of recovery against City, its officers, employees, and agents for fires, floods, earthquakes, civil disturbances, regulation of any public authority, and other causes beyond their control. Licensee and Licensee Parties shall not charge results of "acts of God" to City and City Indemnitees.

e. Licensee shall report any personal injuries or illnesses or property damage arising at any time during and/or arising out of or in any way connected with Licensee and Licensee Parties' use or occupancy of Program Property and adjoining property to City in writing and as soon as practicable, but in no event not less than 72 hours after occurrence.

12. Insurance.

a. Time for Compliance. Licensee shall not commence its Program on the Program Property until it has provided evidence satisfactory to the City that it has secured all insurance required under this Section.

b. Types of Insurance Required. Without limiting the indemnity provisions of this Agreement, Licensee shall procure and maintain in full force and effect during the term of any Program on the Program Property the following policies of insurance. If Licensee's existing policies do not meet the insurance requirements set forth herein, Licensee agrees to amend, supplement, or endorse the policies to do so.

i. *Commercial General Liability.* Commercial General Liability ("CGL") Insurance which affords coverage at least as broad as Insurance Services Office "occurrence" form CG 0001, with limits of not less than \$1,000,000 per occurrence and no less than \$2,000,000 in the general aggregate. Defense costs shall be paid in addition to the limits. The policy shall contain no endorsements or provisions (1) limiting coverage for contractual liability; or (2) excluding coverage for claims or suits by one insured against another (cross-liability). The City, its officials, officers, employees, agents, and volunteers shall be additional insureds under the CGL insurance required herein by issuance of ISO form CG 20 10 04 13, or equivalent form reasonably acceptable to City.

ii. *Automobile Liability Insurance.* Automobile Liability Insurance with coverage at least as broad as Insurance Services Office Form CA 0001 covering "Any Auto" (Symbol 1), with limits of not less than \$1,000,000 combined limit for each occurrence.

iii. *Workers' Compensation.* Workers' Compensation Insurance, as required by the State of California, and Employer's Liability Insurance with a limit of not less than \$1,000,000 each accident for bodily injury and disease.

iv. *Sexual abuse/molestation insurance.* Licensee shall procure and maintain sexual abuse and molestation liability coverage in an amount not less than \$1,000,000 per occurrence, \$2,000,000 general aggregate. This coverage may be part of commercial general liability coverage, professional liability coverage, or a separate policy.

v. *Athletic Participant's Medical Expense.* Sports associations or events with athletic participants shall provide evidence of athletic participant's medical expense coverage to respond to athletic participant's injuries. This coverage may be part of commercial general liability coverage.

vi. *Other.* If Licensee contracts with a third-party service provider, vendor, or contractor, Licensee will require the service provider, vendor, or contractor to procure and maintain at its sole cost and expense comprehensive general liability insurance in an amount not less than \$1,000,000 per occurrence, \$2,000,000 general aggregate, or other lines of coverage City requires. Both City and Licensee shall be endorsed as additional insureds.

vii. *Insurance Endorsements.* Required insurance policies shall contain the following provisions, or Licensee shall provide endorsements to add the following provisions to the insurance policies:

c. Cancellation. Licensee shall cause its insurers to provide City with thirty (30) days' written notice of cancellation [ten (10) days for non-payment of premium]). In the event Licensee is unable to obtain notice of cancellation endorsements meeting the foregoing requirements, Licensee covenants and agrees to notify the City in writing within five (5) business days of receiving a notice of cancellation from any insurer of Licensee issuing coverage hereunder.

d. Primary and Non-Contributing Insurance. The CGL Policy and Automobile Policy shall each contain a provision or be endorsed to contain a provision stating that Licensee's policy is primary insurance and that any insurance, self-insurance, or any other insurance available to the City as a named insured shall not be called upon to contribute to loss.

e. Waiver of Subrogation. All policies of CGL, Workers Compensation and Automobile Liability insurance shall contain endorsements or be endorsed to waive subrogation against the City, its officials, officers, employees, agents, and volunteers or shall specifically allow Licensee or others providing insurance evidence in compliance with these specifications to waive their right of recovery prior to a loss.

f. Deductibles and Self-Insurance Retentions. Any deductible or self-insured retentions shall not exceed \$25,000 per occurrence.

g. Evidence of Insurance. Licensee, concurrently with the execution of this Agreement, and as a condition precedent to its permission to operate the Program on the Program Property, shall deliver certificates of insurance on forms approved by the City, together with all endorsements required herein. At least ten (10) days prior to the expiration of any such policy,

evidence of insurance showing that such insurance coverage has been renewed or extended shall be filed with the City. If such coverage is cancelled and not replaced immediately so as to avoid a lapse in the required coverage, Licensee shall, within ten (10) days after receipt of written notice of such cancellation, file with the City evidence of insurance showing that the required insurance has been reinstated or has been provided through another insurance company or companies.

h. Failure to Maintain Coverage. Subject to the notice and termination provisions provided in Section 9 of this Agreement, in the event any policy of insurance required under this Agreement does not comply materially with these specifications or is canceled and not replaced immediately so as to avoid a lapse in the required coverage, the City has the right but not the duty to obtain the insurance it deems necessary and any premium paid by the City will be promptly reimbursed by Licensee.

i. Acceptability of Insurers. Each such policy shall be from a company or companies with a current A.M. Best's rating of no less than A-:VII and authorized to transact business of insurance in the State of California, or otherwise allowed to place insurance through surplus line brokers under applicable provisions of the California Insurance Code or any federal law.

j. Enforcement of Agreement Provisions (Non-Estoppel). Licensee acknowledges and agrees that actual or alleged failure on the part of the City to inform Licensee of non-compliance with any requirement imposes no additional obligation on the City nor does it waive any rights hereunder.

k. Requirements Not Limiting. Requirement of specific coverage or minimum limits contained in this Agreement are not intended as a limitation on coverage, limits, or other requirement, or a waiver of any coverage normally provided by any insurance.

l. Insurance for Contractors. Licensee shall be responsible for requiring its contractors to purchase insurance in compliance with the terms of this Agreement's insurance requirements. Licensee shall not allow any contractor to commence work on any contract relating to the Program until it has received satisfactory evidence of contractor's compliance with the insurance requirements under this Agreement, to the extent applicable. Licensee shall provide satisfactory evidence of compliance with this section upon request of the City.

12. Notices. All notice permitted or required under this Agreement shall be given to the respective parties at the following address, or at such other address as the respective Parties may provide in writing for this purpose:

Licensee: Saint Anthony High School
620 Olive Avenue
Long Beach, CA 90802
Attn: Principal

City: City of Signal Hill
2175 Cherry Avenue
Signal Hill, CA 90755

Attn: Yvette Aguilar

Such notice shall be deemed made when personally delivered or when mailed, forty-eight (48) hours after deposit in the U.S. Mail, first class postage prepaid and addressed to the party at its applicable address.

13. Duration. Unless otherwise modified or terminated as provided herein, this Agreement shall be effective from November 1, 2025 to October 31, 2026. The City shall have the unilateral option to extend this Agreement for no more than two additional one-year terms. Specific dates and schedules in connection with the operation of the Program and authorized use of the Program Property are subject to City approval at the City's sole and absolute discretion. As provided in Section 11 of this Agreement, Licensee's indemnity obligations shall survive the termination of this Agreement.

14. Compensation. In consideration of City authorizing Licensee to operate its Program on the Program Property, Licensee will pay City the following costs/fees in connection with Licensee's use of the Program Property for the Program:

a. Program Property. One hundred nineteen dollars (\$119.00) for each hour Program Property is in use by Licensee for the Program.

b. Lights. Nineteen dollars (\$19.00) for each hour outdoor lights located on the Program Property are in use during the Program. The City in its sole and absolute discretion shall determine the period of time in which outdoor lights located on the Program Property shall be in use, regardless of whether or not Licensee has requested their use.

c. Damage Deposit Fee. A single payment of One hundred nineteen dollars (\$119.00) Refundable Damage Deposit. .

d. Consideration as referenced in this section and payment thereof is separate and apart from the Janitorial Expenses pursuant to Section 7 above.

15. Billing. Licensee shall remit payment made payable to the City by check to the address indicated in Section 13.

a. Monthly Payments. City shall remit to the Licensee an invoice for costs associated with Licensee's use of the Program Property as set forth in this Agreement, by the 15th day of every month. Each invoice shall contain an itemized list of the costs, and be due to the City within 30 days of the date of the invoice.

16. Attorneys' Fees. In the event that either City or Licensee shall bring or commence an action arising out of or in connection with this Agreement, the prevailing Party shall be entitled to and shall be paid reasonable attorneys' fees and court costs therefor.

17. Complete Agreement; Modifications. This Agreement constitutes the entire Agreement between the Parties regarding the subject matter of this Agreement, superseding all

other Agreements or understandings, whether written or oral. This Agreement may not be modified or amended except in writing signed by the Parties.

18. No Partnership. Neither anything in this Agreement contained, nor any acts of City or Licensee shall be deemed or construed by any person to create the relationship of principal and agent, or of partnership, or of joint venture, or of any association between Licensee and City.

19. Applicable Law. The laws of the State of California shall govern the interpretation and enforcement of this Agreement.

20. Legal Authority. City and Licensee hereby consent that they are authorized to execute this Agreement on behalf of said Parties and that, by so executing this Agreement, the Parties hereto are formally bound to the provisions of the Agreement.

21. Severability. If any term, provision, covenant, or condition of this Agreement is held to be invalid, void, or otherwise unenforceable, to any extent, by any court of competent jurisdiction, the remainder of this Agreement shall not be affected thereby, and each term, provision, covenant, or condition of this Agreement shall be valid and enforceable to the fullest extent permitted by law.

22. Counterparts. This Agreement may be signed in counterparts, each of which shall constitute an original.

23. Prevailing Wage and Labor Compliance. Permittee shall not perform or permit any person other than City to perform or cause to be performed any public works governed by Chapter 1 of Part 7 of Division 2 of the Labor Code (Labor Code section 1720 et seq.). By entering into this Agreement, Permittee represents and warrants that any work it will perform or permit on the Property will be performed by volunteers and volunteer coordinators in strict compliance with section 1720.4 of the Labor Code.

(Signatures on following page)

SIGNATURE PAGE TO AGREEMENT FOR USE OF SPUD FIELD

CITY OF SIGNAL HILL

**ST. ANTHONY, a California nonprofit
public benefit corporation**

By: _____
Carlo Tomaino
City Manager

By: _____

Title

ATTEST:

By: _____
Tina Knapp
Assistant City Clerk

By: _____

Title

APPROVED AS TO FORM:

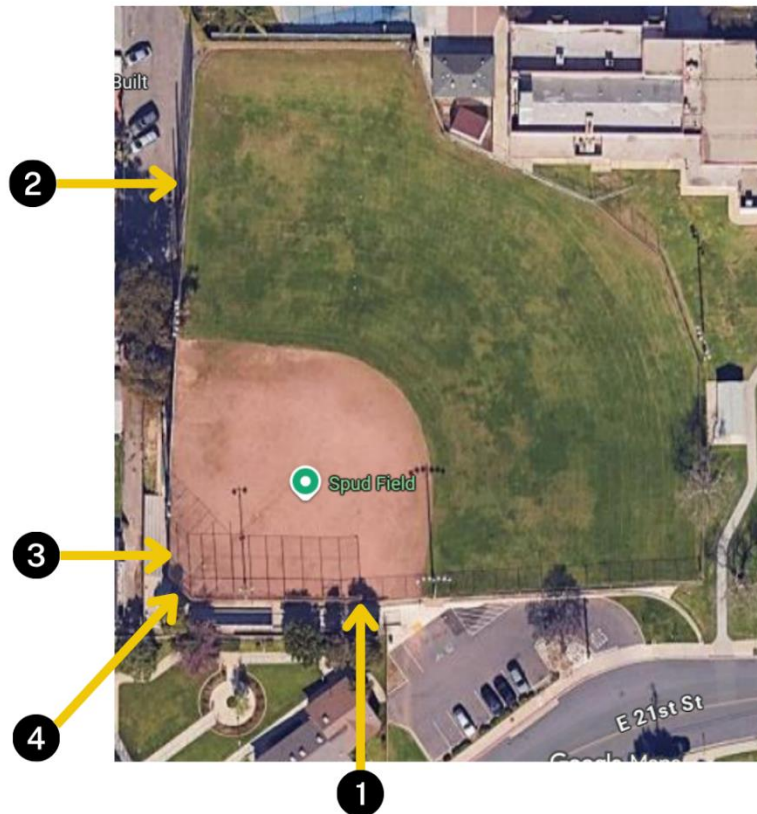
By: _____
Matthew E. Richardson
Best Best & Krieger LLP
City Attorney

EXHIBIT "A"

SITE PLAN SHOWING PROGRAM PROPERTY

Below is a Site Plan showing the approximate area of the Program Property. Should Licensee desire to utilize any other space(s) located on the Program Property, the request must be submitted in writing to City staff, no later than 30 days prior to date of proposed use.

Spud Field Site Plan



City Approved Improvements:

- 1 Installation of Gate
- 2 Installation of Safety Netting
- 3 Replace Running Boards
- 4 Replace Backstop Padding

EXHIBIT "B"

APPLICATION, DATED July 18, 2025



Application for Use of City Facilities- Spud Field

(APPLICATION MUST BE SUBMITTED IN PERSON)

Submission of application does not guarantee a reservation until approval by the Parks, Recreation & Library Services Director or his/her designee.

Name of Applicant (s) saint anthony HS Sport: softball
Name of Group/Organization [REDACTED] Non-Profit# 95-183112
Address [REDACTED] Unit # [REDACTED] City [REDACTED] Zip Code [REDACTED]
Phone numbers: [REDACTED] Cell: [REDACTED] Home: [REDACTED]
Email: [REDACTED]

Proof of Residency: ☐ Group Roster of children that live in Signal Hill/ Signal Hill Non-Profit
☒ Commercial Rate requires Business License

Describe field use: (Please explain)

Will you be brining any equipment onto the field such as bases, goals? (Please explain)

softball practice and games yes we will be bringing equipment

Is this a: ☐ Signal Hill Resident League: 50 % of team must live in Signal Hill (proof required)

☒ Non-Resident League ☐ Commercial League

*practices & games
(daily) (1-2/wk)*

Month's Requested: January, February, March, April, May, June July, August, September October, November, December

Days/Times Requested: (Include Preparation Time) (No practices shall start before 9 a.m.)

Monday/Time: 2-6 Tuesday/Time: 2-6 Wednesday/Time: 2-6 Thursday/Time: 2-6

Friday/Time: 2-6 Saturday/Time: _____ Sunday/Time: _____ No lights use on Sunday

Expected Attendance: 15 Ages of Participants: 14-18 Gender of Participants: (M) _____ (F) ☒

☐ Grass Use Only ☒ Infield & Outfield Use

Parks, Recreation & Library Services Department 1800 E. Hill Street Signal Hill CA, 90755 (562) 989-73300

Revised 4/16/24

Lights: _____ to _____ extra fee (Field light use only available until 9:00 p.m.) (\$19 hourly)

Due to the dimensions and the close proximity of the field to residences use of Spud Field is limited to youth sport use only ages 12 and under.

If you are applying for the resident rate: Attach roster with this application that provides the name, gender, age, and address of **each** participant on the field. Groups that apply with more than one team must have a complete roster for each separate team. Examples of proof for the roster: LUSD student profile printout, report card with mailing address, or California ID. Teams that fail to provide **each** participant's information on the roster will automatically incur the non-resident rate and may disqualify you from the ability to rent spud field in the future.

If approved, you will need to submit the following prior to your practice on Spud Field:

- **PAYMENT IN FULL BY WAY OF CASH, CHECK, MONEY ORDER, OR CREDIT CARD**
- **A REFUNDABLE DAMAGE DEPOSIT IN THE AMOUNT OF \$119**
- **A CERTIFICATE OF LIABILITY INSURANCE LISTING THE CITY OF SIGNAL HILL AS ADDITIONAL INSURED IN THE AMOUNT OF AT LEAST \$1,000,000**

APPLICANT VERIFICATION

I have read, understand, and agree to adhere to all policies listed above. Violation of policy may result in forfeiture of all fees and deposits, Policies 4.9 and 4.17

Signature of Applicant: _____

Date: _____

1/13/25

OFFICE USE ONLY

TOTAL PARTICIPANTS: _____ RESIDENT PARTICIPANTS: _____ NON-RESIDENT PARTICIPANTS: _____

DAY AND TIME: _____ LIGHT SCHEDULE: _____ FEES DUE: _____

APPLICATION APPROVED: _____ RESIDENT RATE _____ NON-RESIDENT RATE _____ COMMERCIAL RATE

STAFF INITIALS: _____ DATE: _____

Parks, Recreation & Library Services Department 1800 E. Hill Street Signal Hill CA, 90755 (562) 989-73300

Revised 4/16/24



CITY OF SIGNAL HILL
STAFF REPORT

2175 Cherry Avenue • Signal
Hill, California 90755-3799

11/25/2025

AGENDA ITEM

**TO: HONORABLE MAYOR
AND MEMBERS OF THE CITY COUNCIL**

**FROM: CARLO TOMAINO
CITY MANAGER**

**BY: GABINO LUNA
DEPUTY DIRECTOR OF PUBLIC WORKS**

SUBJECT: CONTRACT AMENDMENT REGISTER DATED NOVEMBER 25, 2025

Summary:

The attached Contract Amendment Register is a listing of proposed contract amendments and project change orders eligible for streamlined processing based upon the following criteria, as documented in the City's Purchasing Policy:

- The City Council authorized funds for the adopted fiscal year Operating Budget.
- Staff are satisfied with the goods/services received to date.
- The City Manager reviewed and approved each amendment for streamlined processing.

There is one contract amendment for City Council consideration as follows:

1. Parkwood Landscape Maintenance, Incorporated, Third Amendment for Maintenance Services, extending the term through December 20, 2026, and increasing the contract amount by \$32,472.00 for a new not-to exceed amount of \$120,435.31.

Strategic Plan Goal(s):

Goal No. 1 Financial Stability: Ensure the City's long-term financial stability and resilience.

Recommendation:

Authorize the Contract Amendment Register dated November 25, 2025.

Fiscal Impact:

The City Council has authorized funding as part of the adopted Fiscal Year 2025-2026 Operating Budget related to the proposed contract amendments.

11/25/2025

Reviewed for Fiscal Impact:

Siamlu Cox
Administrative Services Officer/Finance Director

Attachments:

- A. Contract Amendment Register
- B. Third Amendment, Parkwood Landscape Maintenance, Inc.

CONTRACT AMENDMENT REGISTER

Contract No.	Dept.	Service	Vendor	RFP (Y/N) & Council Approval Date	Cooperative Purchasing (Y/N) & Source	Current Term and Expiration Date	Current Not-to-Exceed	Amendment / Change Order No.	Additional Term and Date	Additional Comp & CPI	New Not-to-Exceed	Funding Source	Adopted Budget
TERM AND COMPENSATION													
2	Public Works	Maintenance Services	Parkwood Landscape Maintenance, Inc.	N/A	N	3 years 12/20/25	\$87,963	3	1 year 12/20/26	\$32,472	\$120,435	260-40-5530	Yes
TERM ONLY													
COMPENSATION ONLY													
CHANGE ORDERS													

N/A: Not applicable

CITY OF SIGNAL HILL
THIRD AMENDMENT TO
MAINTENANCE SERVICES AGREEMENT

1. PARTIES AND DATE.

This Third Amendment to the Maintenance Services Agreement ("Third Amendment") is entered into on the 25th day of November, 2025, by and between the City of Signal Hill, a municipal corporation, organized under the laws of the State of California, with its principal place of business at 2175 Cherry Avenue Signal Hill, CA 90755 ("City") and **Parkwood Landscape Maintenance, Inc.**, a California Corporation, with its principal place of business at 16443 Hart Street, Van Nuys, CA 91406 ("Contractor"). City and Contractor are sometimes individually referred to herein as "Party" and collectively as "Parties."

2. RECITALS.

2.1 Agreement. The Parties entered into that certain Agreement for Landscape Maintenance Services dated December 9, 2022, with an initial 1-year term expiring on December 21, 2023, and a total compensation not-to-exceed \$27,864.00 ("Agreement").

2.2 First Amendment. The Parties amended the Agreement on December 21, 2023, in order to extend the term of the Agreement to expire on December 21, 2024, thereby exercising the first of three optional one-year term extensions available under the Agreement and to increase the compensation under the Agreement by \$28,755.65 for a total compensation not-to-exceed \$56,619.65.

2.3 Second Amendment. The Parties amended the Agreement on December 10, 2024, in order to extend the term of the Agreement to expire on December 20, 2025, thereby exercising the second of three optional one-year term extensions available under the Agreement and to increase the compensation under the Agreement by \$31,343.66 for a total compensation not-to-exceed \$87,963.31.

2.4 Third Amendment. The Parties now desire to amend the Agreement in order to extend the term to expire on December 20, 2026, thereby exercising the third of three optional one-year term extensions available under the Agreement and to increase the compensation under the Agreement by \$32,472.00 for a total not to exceed compensation under the Agreement of \$120,435.31.

3. TERMS.

3.1 Term. Section 3.1.2 of the Agreement is hereby amended in its entirety to read as follows:

"The term of this Agreement shall be from December 21, 2022, to December 20, 2026, unless earlier terminated as provided herein. At City's sole discretion, the term may be extended administratively by up to 180 calendar days with the approval of the City's Director of Public Works. Contractor shall complete the Services within the term of this Agreement and shall meet any other established

schedules and deadlines.”

3.2 Compensation. Section 3.3.1 of the Agreement is hereby amended in its entirety to read as follows:

“Contractor shall receive compensation, including authorized reimbursements, for all Services rendered under this Agreement at the rates set forth in Exhibit “C” attached hereto and incorporated herein by reference. The total compensation shall not exceed **One Hundred Twenty Thousand Four Hundred Thirty-Five Dollars and Thirty-One Cents (\$120,435.31)** over the Term of the Agreement, unless additional compensation is approved pursuant to Section 3.3.4 of the Agreement.”

3.3 Rates of Compensation. Exhibits “C”, “C-1” and “C-2” of the Agreement regarding the rates of compensation are hereby amended in their entirety and replaced as set forth in Attachment “1” to this Third Amendment, attached hereto and incorporated herein by reference.

3.4 Remaining Provisions of Agreement. Except as otherwise specifically set forth in this Third Amendment, the remaining provisions of the Agreement shall remain in full force and effect.

CITY OF SIGNAL HILL

**PARKWOOD LANDSCAPE MAINTENANCE,
INC.**

By: _____
Carlo Tomaino
City Manager

By: _____
David Melito
President

ATTEST:

By: _____
Tina Knapp
Assistant City Clerk

By: _____
David Melito
Secretary

APPROVED AS TO FORM:

By: _____
Matthew E. Richardson
City Attorney

**ATTACHMENT “1” TO THIRD AMENDMENT TO
AGREEMENT FOR LANDSCAPE MAINTENANCE SERVICES**

**Exhibit “C”
Compensation**

- I. Contractor shall perform the services described herein at the rates set forth in Exhibit “C-1” and Exhibit “C-2” attached hereto for a total annual compensation as described in the table below:

Agreement Term	Year	Annual Base Amount
12/21/2022 – 12/21/2023	1	\$27,864.00
12/21/2023 – 12/21/2024	2	\$28,755.65
12/21/2024 – 12/20/2025	3	\$31,343.66
12/21/2025 – 12/20/2026	4	\$32,472.00
Total		\$120,435.31

- II. Within the budgeted amounts for each Task set forth on Exhibit “C-1” and Exhibit “C-2”, and with the approval of the Contract Officer, funds may be shifted from one Task sub-budget to another so long as the total compensation is not exceeded per Section 3.3.1, unless Extra Work is approved per Section 3.3.4.
- III. The City will compensate Contractor for the services performed upon submission of a valid invoice. Each invoice is to include:
- A. Line items for all personnel describing the work performed, the number of hours worked, and the hourly rate.
 - B. Line items for all materials and equipment properly charged to the Services.
 - C. Line items for all other approved reimbursable expenses claimed, with supporting documentation.
 - D. Line items for all approved subcontractor labor, supplies, equipment, materials, and travel properly charged to the services.

**Exhibit “C-1”
Schedule of Compensation**

Legend	
TD	Twice Daily
D	Daily
W	Weekly (52 times/year)
TM	Twice Monthly (24 times/year)
M	Monthly (12 times/year)
Q	Quarterly (4 times/year)
TY	Twice Yearly (2 times/year)
Y	Yearly (1 time/year)
AN	As needed
NA	Not Applicable

Turf Area	Frequency
Litter, Trash, Leaf Removal	M
Irrigation System Checks & Operation	TM
Weed Control	M
Fertilizing	Y
Mowing	TM
Edging	TM
Pruning	TM
Aerate	TY
Pest, Disease Control	AN

Ground Cover/Vines/Planter/Shrubs	Frequency
Litter, Trash, Leaf Removal	M
Irrigation System Checks & Operation	TM
Weed Control	M
Fertilizing	Y
Edging	TY
Pruning	TY
Pest, Disease Control	AN

Trees	Frequency
Litter, Trash, Leaf Removal	Q
Irrigation System Checks & Operation	M
Weed Control	M
Fertilizing	Y
Pruning	Y
Pest, Disease Control	AN

Non-Vegetated Area (Hardscape)	Frequency
Litter, Trash, Leaf Removal	TM
Irrigation System Checks & Operation	TM
Drainage System	TM

Total Monthly Cost: \$2,700.00

Total Annual Cost: \$32,472.00

Exhibit "C-2"
Per Unit Pricing – Extra Work

Function	Cost	Units
Turf		
Turf Mow	\$41.44	/1,000 Sq. Ft.
Turf Edge	\$124.32	/1,000 Linear Ft.
Turf String Whip	\$155.40	/1,000 Sq. Ft.
Turf Aerify	\$51.80	/1,000 Sq. Ft.
Turf Fertilize	\$6.53	/1,000 Sq. Ft.
Turf Dethatch / Renovate	\$20.72	/1,000 Sq. Ft.
Ground Covers		
Mow	\$0.05	/Sq. Ft.
Edge	\$0.02	/100 Linear Ft.
Fertilize	\$0.01	/Sq. Ft.
Shrub Pruning		
1-4 Feet Thinning	\$9.32	/Shrub
1-4 Feet Hedging	\$15.54	/Shrub
4 plus Feet Thinning	\$46.62	/Shrub
4 Plus Feet Hedging	\$98.42	/Shrub
Pest Control		
Turf Disease / Insect Spray	\$51.80	/1,000 Sq. Ft.
Boom Application	\$46.62	/1,000 Sq. Ft.
Hand Application	\$67.34	/1,000 Sq. Ft.
Turf Broadleaf Spray	\$41.44	/1,000 Sq. Ft.
Boom Application	\$46.62	/1,000 Sq. Ft.
Hand Application	\$67.34	/1,000 Sq. Ft.
Groundcover disease/ insect spray	\$51.80	/1,000 Sq. Ft.
Shrub disease / insect spray	\$51.80	/1,000 Sq. Ft.
Soil Sterilant Application	\$36.26	/1,000 Sq. Ft.
Turf Pre-emergent	\$41.44	/1,000 Sq. Ft.
Landscape Areas pre-emergent	\$46.62	/1,000 Sq. Ft.

Tree Pruning		
0-10 Feet	\$88.06	/Tree
11-20 Feet	\$233.10	/Tree
21-30 Feet	\$388.50	/Tree
31-40 Feet	\$673.40	/Tree
40 Plus feet	\$1,243.20	/Tree
Planting		
1-Gal Shrub	\$20.72	/Each
5-Gal Shrub	\$51.80	/Each
5-Gal Tree	\$98.42	/Each
15-Gal Shrub	\$139.86	/Each
24" Box Tree	\$507.64	/Each
64-count flat Groundcover	\$49.73	Per Flat
Turf – Seed and Top dress	\$207.20	/1,000 Sq. Ft.
Turf – Sod	\$3,108.00	/1,000 Sq. Ft.
4" flat Annual Color	\$49.73	Per Flat
Labor		
Landscape Maintenance Worker	\$37.30	/Hour
Landscape Maintenance Lead Worker	\$46.62	/Hour
Landscape Maintenance Supervisor	\$77.70	/Hour
Irrigation Specialist	\$77.70	/Hour
Pest Control Applicator	\$67.34	/Hour
Tree Trimmer	\$72.52	/Hour
Equipment Operator	\$77.70	/Hour

Contractor shall provide a Performance Bond and Payment Bond pursuant to Sections 3.2.12.1 and 3.2.12.2 of this Agreement, executed by a surety meeting the qualifications described in Section 3.2.12.4.



CITY OF SIGNAL HILL

STAFF REPORT

2175 Cherry Avenue • Signal
Hill, California 90755-3799

11/25/2025

AGENDA ITEM

**TO: HONORABLE MAYOR
AND MEMBERS OF THE CITY COUNCIL**

**FROM: CARLO TOMAINO
CITY MANAGER**

**BY: SIAMLU COX
ADMINISTRATIVE SERVICES OFFICER/FINANCE DIRECTOR**

SUBJECT: SCHEDULE OF INVESTMENTS AND MONTHLY TRANSACTION REPORT

Summary:

The Schedule of Investments is a listing of funds invested for both the City and the Successor Agency to the former Signal Hill Redevelopment Agency as of the date shown in the report. The monthly transaction report provides a list of the changes in investments for the prior month.

Strategic Goal(s):

Goal No. 1 Financial Stability: Ensure the City's long-term financial stability and resilience.

Recommendation:

Receive and file.

Fiscal Impact:

There is no fiscal impact associated with the recommended action.

Background:

The Schedule of Investments, dated October 31, 2025, shows the distribution of the City and its former Redevelopment Agency's invested surplus funds and the annualized interest for each investment listed. Staff has also provided the monthly transaction report detailing changes within the investment account.

Analysis:

In accordance with California Government Code Section 53646, all listed investments comply with

11/25/2025

the City's adopted Investment Policy. Funds are available to meet anticipated expenditure requirements for the next six months.

Attachments:

- A. Investments Transaction Report
- B. Schedule of Investments

Investments Transaction Report

10/31/25

Total Investments Beginning Balance (PAR Value):	118,399,081.67
Receipts	
Interest	611,751.95
Transfer To LAIF from Checking	-
Transfer To CAMP from Checking	-
Transfer To CLASS from Checking	-
Bond Contributions to Fiscal Agent	555,821.27
Investment Purchases	-
Money Market	500,000.00
Total Receipts	1,667,573.22
Disbursements	
Transfer To Checking from LAIF	(2,900,000.00)
Transfer To Checking from CAMP	-
Transfer To Checking from CLASS	-
Bond Debt Service Payments by Fiscal Agent	(7,142,824.08)
Bond Draw Down from Fiscal Agent	-
Investment Maturities/Calls	(500,000.00)
Money Market	-
Total Disbursements	(10,542,824.08)
Total Investments Ending Balance (PAR Value):	109,523,830.81

Schedule of Investments
(Includes City of Signal Hill and Signal Hill Successor Agency)
October 31, 2025

		CUSIP #	PURCHASE Date	MATURITY Date**	COUPON	YIELD@	V A L U E			Annual Projected Interest
Investment							COST #	PAR	MARKET*	
Local Agency Investment Fund (LAIF):										
City of Signal Hill			Various	Demand	N/A	4.150%	24,463,469.98	24,463,469.98	24,463,469.98	1,509,178.00
Successor Agency			Various	Demand	N/A	4.150%	540,683.07	540,683.07	540,683.07	21,879.94
						Subtotal	25,004,153.05	25,004,153.05	25,004,153.05	1,531,057.94
California Asset Management Program (CAMP):										
a City of Signal Hill			Various	Demand	N/A	4.260%	30,958,278.31	30,958,278.31	30,958,278.31	816,637.87
						Subtotal	30,958,278.31	30,958,278.31	30,958,278.31	816,637.87
California Cooperative Liquid Assets Securities System (California CLASS):										
b City of Signal Hill			Various	Demand	N/A	4.189%	8,693,878.53	8,693,878.53	8,693,878.53	269,654.77
						Subtotal	8,693,878.53	8,693,878.53	8,693,878.53	269,654.77
Government Securities:										
FANNIE MAE		3135G06G3	8/7/2023	11/7/2025	0.500%	4.720%	500,000.00	500,000.00	499,796.60	2,500.00
INTL FINANCE CORP (IFC)		45950VSG2	8/8/2023	1/7/2026	4.550%	4.690%	500,000.00	500,000.00	500,193.30	22,750.00
FREDDIE MAC (FHLB)		3130AKX25	2/26/2021	2/26/2026	0.650%	0.750%	500,000.00	500,000.00	494,775.93	3,250.00
FEDERAL HOME LOAN BANK		3130AXB31	4/3/2024	3/13/2026	4.875%	4.677%	500,000.00	500,000.00	501,891.03	24,375.00
FEDERAL HOME LOAN BANK		3130APJX4	10/29/2021	4/29/2026	1.100%	1.100%	500,000.00	500,000.00	493,163.40	5,500.00
INTER-AMERICAN DEVEL BANK (IADB)		4581X0EK0	7/6/2023	5/15/2026	4.500%	4.840%	500,000.00	500,000.00	501,430.62	22,500.00
FEDERAL HOME LOAN BANK		3130ALJH0	10/18/2021	5/19/2026	0.920%	0.985%	500,000.00	500,000.00	491,918.46	4,600.00
FEDERAL HOME LOAN BANK		3130ANSV3	9/16/2021	6/16/2026	0.800%	0.730%	500,000.00	500,000.00	491,044.72	4,000.00
FEDERAL FARM CREDIT BANK		3133EM3T7	9/1/2021	9/1/2026	0.870%	0.810%	500,000.00	500,000.00	487,753.61	4,350.00
FEDERAL HOME LOAN BANK		3130AP4N2	10/18/2021	9/30/2026	0.950%	1.054%	500,000.00	500,000.00	487,367.74	4,750.00
FEDERAL HOME LOAN BANK		3130APCD5	10/21/2021	10/21/2026	1.000%	1.000%	500,000.00	500,000.00	486,834.09	5,000.00
FEDERAL HOME LOAN BANK		3130APHT5	10/26/2021	10/26/2026	1.200%	1.210%	500,000.00	500,000.00	487,384.33	6,000.00
FEDERAL HOME LOAN BANK		3130APXM2	12/15/2021	12/15/2026	1.500%	1.500%	500,000.00	500,000.00	487,582.75	7,500.00
FEDERAL HOME LOAN BANK		3130AQH82	1/27/2022	1/27/2027	1.500%	1.500%	500,000.00	500,000.00	486,376.33	7,500.00
FEDERAL HOME LOAN BANK		3130AQHS5	1/28/2022	1/28/2027	1.700%	1.700%	500,000.00	500,000.00	487,543.08	8,500.00
FEDERAL HOME LOAN BANK		3130AL5A8	7/13/2022	2/28/2027	0.900%	3.150%	500,000.00	500,000.00	481,877.93	4,500.00
INTER-AMERICAN DEVEL BANK (IADB)		45818WED4	10/7/2022	6/10/2027	2.980%	4.080%	500,000.00	500,000.00	493,213.42	14,900.00
FEDERAL HOME LOAN BANK		3130AT4T1	9/22/2022	9/22/2027	4.000%	4.000%	500,000.00	500,000.00	502,841.09	20,000.00
INTER-AMERICAN DEVEL BANK (IADB)		4581X0EH7	2/7/2023	1/12/2028	4.000%	3.690%	500,000.00	500,000.00	503,481.30	20,000.00
INTL BK RECON & DEVELOPMENT (IBRD)		45906M3R0	2/7/2023	2/3/2028	3.625%	3.660%	500,000.00	500,000.00	494,818.04	18,125.00
FEDERAL FARM CREDIT BANK		3133EPJD8	5/8/2023	5/9/2028	3.600%	3.504%	500,000.00	500,000.00	498,698.04	18,000.00
INTL BK RECON & DEVELOPMENT (IBRD)		45906ME8	6/26/2023	6/26/2028	4.500%	4.500%	500,000.00	500,000.00	501,044.91	22,500.00
INTL BK RECON & DEVELOPMENT (IBRD)		459058KT9	8/8/2023	7/12/2028	3.500%	4.269%	500,000.00	500,000.00	497,944.41	17,500.00
INTL FINANCE CORP (IFC)		45950VSM9	12/12/2023	11/27/2028	4.500%	4.284%	500,000.00	500,000.00	512,526.52	22,500.00
INTER-AMERICAN DEVEL BANK (IADB)		45818WVW2	1/16/2024	1/11/2029	4.010%	3.985%	500,000.00	500,000.00	504,017.44	20,050.00
FEDERAL FARM CREDIT BANK		3133EP3B9	2/15/2024	2/13/2029	4.125%	4.210%	500,000.00	500,000.00	507,224.18	20,625.00
FEDERAL HOME LOAN BANK		3130AVB03	4/16/2024	3/9/2029	4.500%	4.660%	500,000.00	500,000.00	513,398.62	22,500.00
INTL FINANCE CORP (IFC)		45950VS20	4/2/2024	3/27/2029	4.375%	4.376%	1,000,000.00	1,000,000.00	1,022,808.74	43,750.00
FEDERAL HOME LOAN BANK		3130B1K55	5/30/2024	5/29/2029	4.780%	4.741%	500,000.00	500,000.00	505,008.23	23,900.00
INTER-AMERICAN DEVEL BANK (IADB)		45818WVF3	9/18/2024	8/15/2029	3.900%	3.444%	1,000,000.00	1,000,000.00	1,009,700.48	39,000.00
INTL BK RECON & DEVELOPMENT (IBRD)		459058LN1	10/16/2024	10/16/2029	3.875%	3.942%	1,000,000.00	1,000,000.00	1,005,610.80	38,750.00
FANNIE MAE		3135GAX55	10/22/2024	10/22/2029	4.250%	4.205%	500,000.00	500,000.00	499,757.25	21,250.00
						Subtotal	17,500,000.00	17,500,000.00	17,439,027.39	520,925.00
Municipal Bonds										
SAN JOSE CA TXBL-SER B		798135F20	10/12/2022	9/1/2027	2.600%	4.600%	500,000.00	500,000.00	489,956.15	13,000.00
CALIFORNIA STATE UNIV REVENUE		13077DQF2	2/16/2024	1/11/2027	1.361%	4.380%	500,000.00	500,000.00	477,072.95	6,805.00
CALIFORNIA STATE TXBL VAR CONSTRUCT		13063DC48	4/18/2024	2/1/2028	1.700%	4.829%	500,000.00	500,000.00	478,636.45	8,500.00
CALIFORNIA STATE TXBL VAR BID GROUP		13063DMB1	4/18/2024	4/1/2029	3.050%	4.768%	1,000,000.00	1,000,000.00	977,424.20	36,000.00
						Subtotal	2,500,000.00	2,500,000.00	2,423,089.75	58,805.00
Money Market Funds + (Cash on Hand)										
c Goldman FS Gov 1237		38142Y716	Various	Demand	N/A	4.070%	\$14,021,845.34	14,021,845.34	14,021,845.34	387,726.59
JPMorgan FedMMF Inst 836		4812A2785	Various	Demand	N/A	3.940%	1,600,171.24	1,600,171.24	1,600,171.24	44,247.31
Wells Fargo Gov 11751		94975P405	Various	Demand	N/A	4.020%	434,274.00	434,274.00	434,274.00	12,008.37
						Subtotal	\$16,056,290.58	16,056,290.58	16,056,290.58	443,982.27
Certificate of Deposit- Negotiable										
BANKUNITED NA		066519QR3	3/19/2021	3/19/2026	0.800%	0.800%	250,000.00	250,000.00	247,130.39	2,000.00
UBS BANK USA		90346JN48	6/23/2021	6/23/2026	0.750%	0.750%	247,000.00	247,000.00	247,323.72	1,852.50
NEW YORK COMMUNITY BANK		694447U20	6/30/2021	7/1/2026	0.700%	0.700%	247,000.00	247,000.00	242,123.62	1,725.00
GOLDMAN SACHS BANK USA		38149MWX7	7/28/2021	7/28/2026	0.850%	0.850%	250,000.00	250,000.00	244,770.25	2,125.00
MERIDIAN BANK		58958PJ09	7/28/2021	7/28/2026	0.700%	0.700%	250,000.00	250,000.00	244,496.35	1,750.00
FIRST NATL BK OF AMERICA		32110YUC7	7/30/2021	7/30/2026	0.600%	0.600%	250,000.00	250,000.00	244,457.80	1,500.00
SAUK VALLEY BANK & TRUST		80437SDV2	7/30/2021	7/30/2026	0.650%	0.650%	250,000.00	250,000.00	244,365.82	1,625.00
AMERICAN NATL BANK MN CD		02769QEV5	11/10/2023	11/10/2026	5.050%	5.050%	250,000.00	250,000.00	253,488.17	12,625.00
CAPITAL ONE		14042RQG9	11/24/2021	11/24/2026	1.150%	1.150%	250,000.00	250,000.00	243,481.65	2,875.00
CAPITAL ONE BANK USA		14042TEB9	11/24/2021	11/24/2026	1.150%	1.150%	250,000.00	250,000.00	243,481.65	2,875.00
BANK HAPOLIM		06251ASM0	1/7/2022	1/7/2027	1.500%	1.500%	250,000.00	250,000.00	243,742.70	3,750.00
NELNET BANK INC		64034KAJD	2/2/2022	2/2/2027	1.450%	1.450%	250,000.00	250,000.00	243,217.17	3,625.00
CFBANK		15721UEW5	2/2/2022	2/17/2027	1.400%	1.400%	250,000.00	250,000.00	242,850.65	3,500.00
AMERICAN EXPR NATL BK		02589AC42	4/6/2022	4/6/2027	2.650%	2.650%	250,000.00	250,000.00	246,455.85	6,625.00
JP MORGAN CHASE BANK		48128WNQ4	4/19/2022	4/19/2027	2.500%	2.500%	250,000.00	250,000.00	246,381.82	6,250.00
FORBRIGHT BK POTOMAC MD CD		34520LAY9	12/15/2022	12/15/2027	4.000%	4.000%	250,000.00	250,000.00	251,614.55	10,000.00
COMMUNITY WEST BK GOLETA CD		20415QHW2	12/16/2022	12/16/2027	4.000%	4.000%	250,000.00	250,000.00	251,616.27	10,000.00
UNIVERSITY BK ANN ARBOR MICH		914098DM7	12/19/2022	12/16/2027	4.050%	4.050%	250,000.00	250,000.00	251,871.50	10,125.00
WELLS FARGO BANK NA CD		949764JV7	12/19/2023	12/20/2027	4.550%	4.550%	250,000.00	250,000.00	254,444.10	11,375.00
COMMUNITY BANKERS BK VZ CD		20361LCS1	12/21/2022	12/21/2027	4.000%	4.000%	250,000.00	250,000.00	251,624.87	10,000.00
WINTER HILL BANK		975875BN4	1/11/2023	1/11/2028	4.700%	4.700%	250,000.00	250,000.00	250,029.82	11,750.00
SOUTHERN MICHIGAN BK & T CD		843355BN7	2/15/2024	2/15/2028	4.100%	4.100%	250,000.00	250,000.00	252,262.55	10,250.00
PROVIDENCE BANK		743738CV6	8/21/2023	8/21/2028	4.400%	4.400%	250,000.00	250,000.00	254,682.42	11,000.00
CELTIC BANK CD		15118RR25	9/26/2024	9/26/2028	3.650%	3.650%	250,000.00	250,000.00	249,646.67	9,125.00
OPTUM BANK INC		68405YBE8	10/30/2023	10/30/2028	4.800%	4.800%	250,000.00	250,000.00	257,853.55	12,000.00
BNY MELLON NA CD		05584CKC9	11/8/2023	11/8/2028	4.800%	4.800%	250,000.00	250,000.00	257,650.77	12,000.00
BEAL BANK USA CD		07371DR66	6/5/2024	5/30/2029	4.700%	4.700%	250,000.00	250,000.00	258,016.87	11,750.00
BEAL BANK PLANO TX CD		07371BVU2	6/5/2024	5/30/2029	4.700%	4.700%	250,000.00	250,000.00	258,016.87	11,750.00
TEXAS EXCHANGE BANK SSB CD		88241TSX9	9/20/2024	9/20/2029	3.650%	3.650%	250,000.00	250,000.00	249,120.45	9,125.00
						Subtotal	7,244,000.00	7,244,000.00	7,221,199.07	204,956.50</



CITY OF SIGNAL HILL
STAFF REPORT

2175 Cherry Avenue • Signal
Hill, California 90755-3799

11/25/2025

AGENDA ITEM

**TO: HONORABLE MAYOR
AND MEMBERS OF THE CITY COUNCIL**

**FROM: CARLO TOMAINO
CITY MANAGER**

**BY: DAVID HOPPER
CITY TREASURER**

**SIAMLU COX
ADMINISTRATIVE SERVICES OFFICER/FINANCE DIRECTOR**

SUBJECT: WARRANT REGISTER PRESENTED NOVEMBER 25, 2025

Summary:

The Warrant Register is a listing of all general disbursements issued since the prior warrant register and are requested to be approved by the City Council.

Strategic Plan Goal(s):

Goal No. 1 Financial Stability: Ensure the City's long-term financial stability and resilience.

Recommendation:

Authorize payment of the Warrant Registers presented November 25, 2025.

Fiscal Impact:

The City has sufficient funds budgeted and available for payment.

Analysis:

Warrant Register for Council Meeting

Payment Type	Payment Date	Payment Numbers	Total
Regular Check	10.30.2025	120752 THRU 120818	\$ 126,593.35
Regular EFT	10.30.2025	105046 THRU 105082	\$ 175,121.75
Manual EFT	10.31.2025	105083	\$ 6,008.77
Manual Check	11.07.2025	120819	\$ 32,494.82
Manual DFT*	10.27.25 - 11.07.25	VARIOUS	\$ 559,417.04
Manual DFT*	11.06.2025	VARIOUS	\$ 172,556.34
Subtotal			\$ 1,072,192.07
Utility Billing Refund	11.07.2025	120825 THRU 120829	\$ 174.16
Subtotal			\$ 174.16
Payroll Net**	11.06.2025	VARIOUS	\$ 367,655.41
Subtotal			\$ 367,655.41
Grand Total			\$ 1,440,021.64

* EFT/Draft - Electronic/Draft Funds Transfer

** Represents the total net payroll direct deposit on pay date

Staff is submitting all warrants for approval; invoices and supporting documentation are available for review in the Finance Department.

Attachment:

A. Warrant Register



City of Signal Hill

Warrant Register

By Vendor Name

Payment Dates 10/25/2025 - 11/7/2025

Payment Number	Payment Date	Payable Number	Payable Date	Description (Payable)	Account Number	Account Name	Amount
Vendor: 9541 - 1ST JON INC							
120752	10/30/2025	136874	10/07/2025	CALIFORNIA AVE IMPROVEMENT: FENCE INSTALLATION	400-40-5894	Street Capital Improvements	470.29
Vendor 9541 - 1ST JON INC Total:							470.29
Vendor: 8952 - ABC IMAGING							
105046	10/30/2025	I-22828062	10/08/2025	PROFESSIONAL SVCS: BANNERS - HALLOWEEN CARNIVAL	100-82-5723	Event/Program Costs	1,624.25
Vendor 8952 - ABC IMAGING Total:							1,624.25
Vendor: 0007 - ABC PRESS							
120753	10/30/2025	250420	09/19/2025	PRINTING SVCS: STATE OF THE CITY BOOKLETS	100-45-5740	General Supplies	587.86
120753	10/30/2025	250425	10/07/2025	PRINTING SVCS: FI CARDS	100-72-5740	General Supplies	828.75
Vendor 0007 - ABC PRESS Total:							1,416.61
Vendor: 10061 - ALEX LY							
120754	10/30/2025	10082025	10/08/2025	PAID FOR LOST BOOK - FOUND IT	100-34-4801	Library Fees	7.34
Vendor 10061 - ALEX LY Total:							7.34
Vendor: 1151 - ALL CITY MANAGEMENT SRVCS INC.							
105047	10/30/2025	104043	10/15/2025	CROSSING GUARD SVCS: 9/28 - 10/11/25	100-74-5400	Contract Services - General	6,256.80
Vendor 1151 - ALL CITY MANAGEMENT SRVCS INC. Total:							6,256.80
Vendor: 1372 - ALLIANT INSURANCE SERVICES							
105083	10/31/2025	90508	09/10/2025	SLIP INSURANCE: 9/29/25 - 9/29/26	701-40-5610	Insurance	6,008.77
Vendor 1372 - ALLIANT INSURANCE SERVICES Total:							6,008.77
Vendor: 8241 - ALLIED UNIVERSAL SECURITY SERVICES							
105048	10/30/2025	16954976	04/10/2025	SECURITY SERVICES: 3/28 - 4/10/25	100-72-5400	Contract Services - General	3,858.40
105048	10/30/2025	17282108	07/03/2025	SECURITY SERVICES: 6/20 - 7/3/25	100-72-5400	Contract Services - General	3,858.40
105048	10/30/2025	17323631	07/17/2025	SECURITY SERVICES: 7/4 - 7/17/25	100-72-5400	Contract Services - General	4,004.85
105048	10/30/2025	17549215	09/11/2025	SECURITY SERVICES: 8/29 - 9/11/25	100-72-5400	Contract Services - General	3,996.24

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Payment Number	Payment Date	Payable Number	Payable Date	Description (Payable)	Account Number	Account Name	Amount
105048	10/30/2025	17658665	10/09/2025	SECURITY SERVICES: 9/26 - 10/9/25	100-72-5400	Contract Services - General	3,858.40
Vendor 8241 - ALLIED UNIVERSAL SECURITY SERVICES Total:							19,576.29
Vendor: 9924 - AMERICAN LEAK DETECTION INC							
120755	10/30/2025	MUN-1269	04/15/2025	PROFESSIONAL SVCS: LEAK SURVEY	500-40-5400	Contract Services - General	2,850.00
Vendor 9924 - AMERICAN LEAK DETECTION INC Total:							2,850.00
Vendor: 0142 - AMERICAN RENTALS							
120756	10/30/2025	587782	07/15/2025	EQUIPMENT RENTALS	100-95-5552	Rental/Lease of Equipment	388.42
120756	10/30/2025	591197	08/26/2025	EQUIPMENT RENTALS	100-95-5552	Rental/Lease of Equipment	363.68
120756	10/30/2025	591379	08/28/2025	EQUIPMENT RENTAL	100-95-5552	Rental/Lease of Equipment	343.05
Vendor 0142 - AMERICAN RENTALS Total:							1,095.15
Vendor: 5633 - AQUA BACKFLOW INC.							
105049	10/30/2025	2025-0311	10/07/2025	BACKFLOW MANAGEMENT: SEP 2025	500-40-5400	Contract Services - General	266.00
Vendor 5633 - AQUA BACKFLOW INC. Total:							266.00
Vendor: 8640 - ARCHITERRA, INC.							
105050	10/30/2025	34434	09/30/2025	PROFESSIONAL SVCS: LANDSCAPE ARCHITECT	100-23530	Deposits-Community Develo	1,344.18
105050	10/30/2025	34434	09/30/2025	PROFESSIONAL SVCS: LANDSCAPE ARCHITECT	100-23530	Deposits-Community Develo	268.84
105050	10/30/2025	34434	09/30/2025	PROFESSIONAL SVCS: LANDSCAPE ARCHITECT	100-34-4600	Administrative Fee (CD)	-268.84
Vendor 8640 - ARCHITERRA, INC. Total:							1,344.18
Vendor: 10058 - ASHAY SHAH - JENNIFER PAUL							
120757	10/30/2025	09052025	09/05/2025	DEPOSIT REFUND PERMIT 2692	100-23550	Deposits-Community Service	62.00
Vendor 10058 - ASHAY SHAH - JENNIFER PAUL Total:							62.00
Vendor: 8740 - BANK OF AMERICA - OPEB							
105084	11/06/2025	INV0015751	11/06/2025	110156 CITY OF SIGNAL HILL OPEB INV TRUST ACCT -EE	100-21525	OPEB Employee Paid W/ Wa	576.96
105084	11/06/2025	INV0015752	11/06/2025	110156 CITY OF SIGNAL HILL OPEB INV TRUST ACCT -ER	100-21525	OPEB Employee Paid W/ Wa	623.04
105084	11/06/2025	INV0015753	11/06/2025	110156 CITY OF SIGNAL HILL OPEB INV TRUST ACCT -EE	100-21525	OPEB Employee Paid W/ Wa	2,770.97
105084	11/06/2025	INV0015754	11/06/2025	110156 CITY OF SIGNAL HILL OPEB INV TRUST ACCT -ER	100-21525	OPEB Employee Paid W/ Wa	2,770.97
Vendor 8740 - BANK OF AMERICA - OPEB Total:							6,741.94
Vendor: 5579 - BIG STUDIO INC							
120758	10/30/2025	67215	10/01/2025	PRINTING SVCS: WE ARE SH STICKERS	100-45-5740	General Supplies	530.40
Vendor 5579 - BIG STUDIO INC Total:							530.40

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Payment Number	Payment Date	Payable Number	Payable Date	Description (Payable)	Account Number	Account Name	Amount
Vendor: 8527 - BLACK BIRD FIRE PROTECTION, INC.							
105051	10/30/2025	16443101325	10/13/2025	ANNUAL FIRE EXTINGUISHER SVC: CITY YARD	100-92-5400	Contract Services - General	1,767.01
105051	10/30/2025	16444101325	10/13/2025	ANNUAL FIRE EXTINGUISHER SVC: CITY HALL	100-92-5400	Contract Services - General	327.50
105051	10/30/2025	16445101325	10/13/2025	ANNUAL FIRE EXTINGUISHER SVC: PD	100-92-5400	Contract Services - General	257.50
						Vendor 8527 - BLACK BIRD FIRE PROTECTION, INC. Total:	2,352.01
Vendor: 0057 - BLUE DIAMOND MATERIALS							
120759	10/30/2025	4310410	09/20/2025	PUBLIC WORKS SUPPLIES	100-95-5740	General Supplies	440.90
						Vendor 0057 - BLUE DIAMOND MATERIALS Total:	440.90
Vendor: 4368 - BROADWAY LOCKSMITH SHOP							
120760	10/30/2025	0000143856	10/02/2025	PUBLIC WORKS SUPPLIES	100-44-5400	Contract Services - General	13.09
						Vendor 4368 - BROADWAY LOCKSMITH SHOP Total:	13.09
Vendor: 0471 - CALIF DEPT JUSTICE							
120761	10/30/2025	849876	10/06/2025	FINGERPRINTS: SEP 2025	100-46-5400	Contract Services - General	320.00
						Vendor 0471 - CALIF DEPT JUSTICE Total:	320.00
Vendor: 1508 - CALIFA GROUP							
105052	10/30/2025	8735	09/29/2025	COURSERA: 25 ADDITIONAL LICENSES 10/1/25 - 9/15/26	100-81-5570	Software Licensing & Suppor	5,745.00
						Vendor 1508 - CALIFA GROUP Total:	5,745.00
Vendor: 0203 - CALIFORNIA,STATE OF							
DFT0015779	11/06/2025	INV0015784	11/06/2025	State Income Tax Withholdin	100-21513	State Withholding Taxes Paya	23,823.82
DFT0015783	11/06/2025	INV0015788	11/06/2025	State Income Tax Withholdin	100-21513	State Withholding Taxes Paya	525.04
						Vendor 0203 - CALIFORNIA,STATE OF Total:	24,348.86
Vendor: 0407 - CALPERS							
DFT0015712	10/31/2025	100000018008756	08/04/2025	SOCIAL SECURITY ADMIN 218 - ANNUAL FEE	100-51-5270	Other Employee Benefits	130.00
						Vendor 0407 - CALPERS Total:	130.00
Vendor: 8274 - CANON SOLUTIONS AMERICA, INC							
120762	10/30/2025	6012893494	08/12/2025	COPIER USAGE: 5/12 - 8/11/25	100-51-5552	Rental/Lease of Equipment	289.66
120762	10/30/2025	6013525382	10/07/2025	COPIER USAGE: 8/12 - 10/01/25	100-51-5552	Rental/Lease of Equipment	75.03
120762	10/30/2025	6013525383	10/07/2025	COPIER USAGE: 8/12 - 10/01/25	100-51-5552	Rental/Lease of Equipment	892.40
120762	10/30/2025	6013525384	10/07/2025	COPIER USAGE: 8/12 - 10/01/25	100-51-5552	Rental/Lease of Equipment	473.17
120762	10/30/2025	6013525386	10/07/2025	COPIER USAGE: 8/12 - 10/1/25	100-51-5552	Rental/Lease of Equipment	188.76

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Payment Number	Payment Date	Payable Number	Payable Date	Description (Payable)	Account Number	Account Name	Amount
120762	10/30/2025	6013525387	10/07/2025	COPIER USAGE: 8/12 - 10/1/25	100-51-5552	Rental/Lease of Equipment	145.88
						Vendor 8274 - CANON SOLUTIONS AMERICA, INC Total:	2,064.90
Vendor: 8617 - CARAVAN CANOPY INT'L, INC.							
105053	10/30/2025	71024	10/20/2025	SUPPLIES: CANOPY KITS	100-82-5723	Event/Program Costs	2,511.27
						Vendor 8617 - CARAVAN CANOPY INT'L, INC. Total:	2,511.27
Vendor: 10048 - CARLOS ANAYA							
120763	10/30/2025	09182025	09/18/2025	DEPOSIT REFUND PERMIT 2700	100-23550	Deposits-Community Service	62.00
						Vendor 10048 - CARLOS ANAYA Total:	62.00
Vendor: 10055 - CECILLA CREAR							
120764	10/30/2025	08152025	08/15/2025	DEPOSIT REFUND PERMIT 2687	100-23550	Deposits-Community Service	62.00
						Vendor 10055 - CECILLA CREAR Total:	62.00
Vendor: 10049 - CHARLOTTE TUTTLE							
120765	10/30/2025	08072025	08/07/2025	DEPOSIT REFUND PERMIT 2685	100-23550	Deposits-Community Service	62.00
						Vendor 10049 - CHARLOTTE TUTTLE Total:	62.00
Vendor: 5431 - CINTAS CORPORATION							
120766	10/30/2025	4239031587	08/05/2025	UNIFORMS	100-92-5730	Uniforms	44.05
120766	10/30/2025	4239031587	08/05/2025	UNIFORMS	100-94-5730	Uniforms	14.24
120766	10/30/2025	4239031587	08/05/2025	UNIFORMS	100-95-5730	Uniforms	59.66
120766	10/30/2025	4239031587	08/05/2025	UNIFORMS	500-40-5730	Uniforms	33.54
120766	10/30/2025	4239031587	08/05/2025	UNIFORMS	601-40-5730	Uniforms	7.89
120766	10/30/2025	4239790630	08/12/2025	UNIFORMS	100-92-5730	Uniforms	44.03
120766	10/30/2025	4239790630	08/12/2025	UNIFORMS	100-94-5730	Uniforms	14.24
120766	10/30/2025	4239790630	08/12/2025	UNIFORMS	100-95-5730	Uniforms	61.44
120766	10/30/2025	4239790630	08/12/2025	UNIFORMS	500-40-5730	Uniforms	33.54
120766	10/30/2025	4239790630	08/12/2025	UNIFORMS	601-40-5730	Uniforms	7.89
120766	10/30/2025	4241325562	08/26/2025	UNIFORMS	100-92-5730	Uniforms	44.05
120766	10/30/2025	4241325562	08/26/2025	UNIFORMS	100-94-5730	Uniforms	14.24
120766	10/30/2025	4241325562	08/26/2025	UNIFORMS	100-95-5730	Uniforms	60.75
120766	10/30/2025	4241325562	08/26/2025	UNIFORMS	500-40-5730	Uniforms	33.54
120766	10/30/2025	4241325562	08/26/2025	UNIFORMS	601-40-5730	Uniforms	7.89
120766	10/30/2025	4242062629	09/03/2025	UNIFORMS	100-92-5730	Uniforms	44.05
120766	10/30/2025	4242062629	09/03/2025	UNIFORMS	100-94-5730	Uniforms	14.24
120766	10/30/2025	4242062629	09/03/2025	UNIFORMS	100-95-5730	Uniforms	60.75
120766	10/30/2025	4242062629	09/03/2025	UNIFORMS	500-40-5730	Uniforms	33.54
120766	10/30/2025	4242062629	09/03/2025	UNIFORMS	601-40-5730	Uniforms	7.89
						Vendor 5431 - CINTAS CORPORATION Total:	641.46

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Payment Number	Payment Date	Payable Number	Payable Date	Description (Payable)	Account Number	Account Name	Amount
Vendor: 5780 - CITY EMPLOYEES ASSOCIATES LLC							
105085	11/06/2025	INV0015776	11/06/2025	PT Employee Association	100-21050	Accrued Liabilities Payable	10.00
						Vendor 5780 - CITY EMPLOYEES ASSOCIATES LLC Total:	10.00
Vendor: 1727 - CSG CONSULTANTS INC							
105054	10/30/2025	B251387	10/01/2025	BUILDING PLAN REVIEW SVCS: SEP 2025	400-40-5896	Facilities Capital Improveme	2,772.00
						Vendor 1727 - CSG CONSULTANTS INC Total:	2,772.00
Vendor: 9048 - DAVID CASTRO							
105055	10/30/2025	10172025	10/17/2025	CJPIA RISK CONFERENCE REIMBURSEMENT	100-53-5320	Travel & Training	112.63
						Vendor 9048 - DAVID CASTRO Total:	112.63
Vendor: 9577 - DDC ELECTRIC SUPPLY, INC							
120767	10/30/2025	G-38721	09/30/2025	PW SUPPLIES - CH LIGHTING PLATES	400-40-5896	Facilities Capital Improveme	1,077.00
120767	10/30/2025	G-38776	10/02/2025	PW SUPPLIES - CH LIGHTING	400-40-5896	Facilities Capital Improveme	2,840.28
						Vendor 9577 - DDC ELECTRIC SUPPLY, INC Total:	3,917.28
Vendor: 0157 - DEPARTMENT OF CONSERVATION							
120768	10/30/2025	09302025	10/17/2025	SMIP RESIDENTIAL/COMMERCIAL FEES: 4TH QTR	100-24201	Strong M InstrProgCat 1&2	172.43
120768	10/30/2025	09302025	10/17/2025	SMIP RESIDENTIAL/COMMERCIAL FEES: 4TH QTR	100-24201	Strong M InstrProgCat 1&2	624.24
						Vendor 0157 - DEPARTMENT OF CONSERVATION Total:	796.67
Vendor: 5468 - DUTHIE POWER SERVICES							
120769	10/30/2025	S146713	09/23/2025	PROFESSIONAL SVCS: PD GENERATOR REPAIR	100-92-5400	Contract Services - General	11,647.14
						Vendor 5468 - DUTHIE POWER SERVICES Total:	11,647.14
Vendor: 5586 - ESRI INC							
120770	10/30/2025	900100294	09/22/2025	ArcGIS ANNUAL SUBSCRIPTION AND MAINTENANCE	100-91-5595	Comm Inter-Dept Charge	3,410.00
						Vendor 5586 - ESRI INC Total:	3,410.00
Vendor: 1121 - EWING IRRIGATION PRODUCTS INC.							
120771	10/30/2025	27211023	08/11/2025	CREDIT MEMO: RETURNED SUPPLIES	100-94-5740	General Supplies	-160.53
120771	10/30/2025	27573577	09/10/2025	PUBLIC WORKS SUPPLIES	100-92-5740	General Supplies	258.83
120771	10/30/2025	27951796	10/10/2025	WATER DEPT SUPPLIES	500-40-5740	General Supplies	142.76
120771	10/30/2025	28021524	10/16/2025	PUBLIC WORKS SUPPLIES	100-95-5740	General Supplies	16.66
						Vendor 1121 - EWING IRRIGATION PRODUCTS INC. Total:	257.72

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Vendor: 8087 - FCG CONSULTANTS, INC.							
120772	10/30/2025	1136-1001	08/11/2025	CONSTRUCTION MGMT SVCS: CITYWIDE ROOF	100-91-5400	Contract Services - General	1,013.24
Vendor 8087 - FCG CONSULTANTS, INC. Total:							1,013.24
Vendor: 5121 - FERGUSON ENTERPRISES INC. #1350							
105056	10/30/2025	5604504	07/25/2025	WATER DEPT SUPPLIES	500-40-5740	General Supplies	151.87
105056	10/30/2025	5703280	08/29/2025	WATER DEPT SUPPLIES	500-40-5740	General Supplies	212.18
105056	10/30/2025	5714663	09/04/2025	WATER DEPT SUPPLIES	500-40-5740	General Supplies	150.90
105056	10/30/2025	5768249	09/24/2025	WATER DEPT SUPPLIES	500-40-5740	General Supplies	521.73
105056	10/30/2025	5800943	10/06/2025	WATER DEPT SUPPLIES	500-40-5740	General Supplies	49.99
Vendor 5121 - FERGUSON ENTERPRISES INC. #1350 Total:							1,086.67
Vendor: 5303 - FRONTIER							
DFT0015713	10/28/2025	1026-100225	10/02/2025	FRONTIER SVCS: OCT 2025	100-51-5511	Telephone/Internet	790.00
DFT0015714	10/28/2025	1335-100225	10/02/2025	FRONTIER SVCS: OCT 2025	500-40-5511	Telephone/Data	1,710.62
DFT0015716	11/03/2025	1844-100725	10/07/2025	FRONTIER SVCS: OCT 2025	100-74-5511	Telephone	730.38
DFT0015787	11/05/2025	1663-100825	10/08/2025	FRONTIER SVCS: OCT 2025	100-51-5511	Telephone/Internet	112.11
DFT0015790	11/07/2025	9765-101325	10/13/2025	FRONTIER SVCS: OCT 2025	100-51-5511	Telephone/Internet	116.66
Vendor 5303 - FRONTIER Total:							3,459.77
Vendor: 10051 - GABRIELLA CROSS							
120773	10/30/2025	09122025	09/12/2025	DEPOSIT REFUND PERMIT 2698	100-23550	Deposits-Community Service	62.00
Vendor 10051 - GABRIELLA CROSS Total:							62.00
Vendor: 9634 - GEORGETTE LOPEZ							
120774	10/30/2025	09302025	10/13/2025	PLANNING COMMISSIONER: 1ST QTR	100-61-5150	Commission Meetings	375.00
Vendor 9634 - GEORGETTE LOPEZ Total:							375.00
Vendor: 1194 - GRAINGER							
105057	10/30/2025	9618287495	08/25/2025	PUBLIC WORKS SUPPLIES	100-92-5740	General Supplies	65.36
105057	10/30/2025	9675546957	10/15/2025	PUBLIC WORKS SUPPLIES	100-95-5740	General Supplies	79.35
105057	10/30/2025	9678218851	10/16/2025	PUBLIC WORKS SUPPLIES	100-92-5740	General Supplies	64.20
Vendor 1194 - GRAINGER Total:							208.91
Vendor: 0225 - HACH COMPANY							
105058	10/30/2025	14717241	10/16/2025	WATER DEPT SUPPLIES	500-40-5721	Special Department Supplies	431.88
Vendor 0225 - HACH COMPANY Total:							431.88
Vendor: 9787 - HARRINGTON INDUSTRIAL PLASTICS, LLC							
105059	10/30/2025	001IB999	09/25/2025	WATER DEPT SUPPLIES	500-40-5740	General Supplies	622.51
105059	10/30/2025	001IB194	09/30/2025	WATER DEPT SUPPLIES	500-40-5740	General Supplies	50.83
Vendor 9787 - HARRINGTON INDUSTRIAL PLASTICS, LLC Total:							673.34
Vendor: 8595 - HEALTHEQUITY, INC.							
105060	10/30/2025	INV8362602	10/24/2025	FSA ADMIN FEES: OCT 2025	100-53-5273	Health Benefits	150.00
Vendor 8595 - HEALTHEQUITY, INC. Total:							150.00

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Vendor: 5649 - HINDERLITER, de LLAMAS & ASSOCIATES							
120775	10/30/2025	SIN054073	09/30/2025	SALES TAX ANALYTICS: JUL - SEP 2025	100-53-5420	Professional Services	825.05
120775	10/30/2025	SIN054073	09/30/2025	SALES TAX ANALYTICS: JUL - SEP 2025	100-53-5420	Professional Services	1,200.00
120775	10/30/2025	SIN054914	09/30/2025	TRANSACTION TAX ANALYTICS: JUL - SEP 2025	100-53-5420	Professional Services	600.00
Vendor 5649 - HINDERLITER, de LLAMAS & ASSOCIATES Total:							2,625.05
Vendor: 9877 - IMEG CONSULTANTS CORP							
120776	10/30/2025	25004980.00-1	10/20/2025	PROFESSIONAL SVCS: EMERGENCY GENERATOR	400-40-5896	Facilities Capital Improveme	9,596.50
Vendor 9877 - IMEG CONSULTANTS CORP Total:							9,596.50
Vendor: 6528 - INFOSEND, INC							
105061	10/30/2025	292451	07/31/2025	MAILING & PRINTING SVCS: JUL 2025	500-45-5720	Postage	1,845.98
105061	10/30/2025	293104	08/15/2025	MAILING & PRINTING SVCS: SWRCB MAILER	500-40-5633	Public Education	2,931.83
105061	10/30/2025	294416	08/31/2025	MAILING & PRINTING SVCS: AUG 2025	500-45-5720	Postage	1,846.30
105061	10/30/2025	296271	09/30/2025	MAILING & PRINTING SVCS: SEP 2025	500-45-5720	Postage	1,839.55
Vendor 6528 - INFOSEND, INC Total:							8,463.66
Vendor: 10053 - IRENE RIVERA							
120777	10/30/2025	08192025	08/19/2025	DEPOSIT REFUND PERMIT 2688	100-23550	Deposits-Community Service	62.00
Vendor 10053 - IRENE RIVERA Total:							62.00
Vendor: 10052 - IRENE WANG							
120778	10/30/2025	09082025	10/02/2025	DEPOSIT REFUND PERMIT 2695	100-23550	Deposits-Community Service	62.00
Vendor 10052 - IRENE WANG Total:							62.00
Vendor: 10056 - JAZMIN JOHNSON							
120779	10/30/2025	09112025	09/11/2025	DEPOSIT REFUND PERMIT 2697	100-23550	Deposits-Community Service	62.00
Vendor 10056 - JAZMIN JOHNSON Total:							62.00
Vendor: 9134 - JJ PROPERTY MAINTENANCE NETWORK INC							
120824	11/07/2025	123049	07/31/2025	JANITORIAL SVCS: JUL 2025	100-92-5521	Cleaning Services	15,731.00
120824	11/07/2025	123122	08/04/2025	JANITORIAL SVCS: AUG 2025	100-92-5521	Cleaning Services	15,730.99
120824	11/07/2025	123122	08/04/2025	JANITORIAL SVCS: AUG 2025	100-92-5521	Cleaning Services	0.01
120824	11/07/2025	123160	08/12/2025	JANITORIAL SVCS: EXTRA WORK	100-92-5521	Cleaning Services	0.01
120824	11/07/2025	123160	08/12/2025	JANITORIAL SVCS: EXTRA WORK	100-92-5521	Cleaning Services	1,032.81
Vendor 9134 - JJ PROPERTY MAINTENANCE NETWORK INC Total:							32,494.82

Warrant Register						Payment Dates: 10/25/2025 - 11/7/2025	
Payment Number	Payment Date	Payable Number	Payable Date	Description (Payable)	Account Number	Account Name	Amount
Vendor: 4316 - JOHNSTONE SUPPLY							
120780	10/30/2025	3119965	10/16/2025	PUBLIC WORKS SUPPLIES	100-92-5740	General Supplies	23.81
						Vendor 4316 - JOHNSTONE SUPPLY Total:	23.81
Vendor: 10059 - KEITH HANKINS							
120781	10/30/2025	09242025	09/24/2025	DEPOSIT REFUND PERMIT 2703	100-23550	Deposits-Community Service	62.00
						Vendor 10059 - KEITH HANKINS Total:	62.00
Vendor: 9158 - KICK IT UP KIDZ LLC							
120782	10/30/2025	20075	10/01/2025	FITNESS INSTRUCTOR: ZUMB	100-82-5723	Event/Program Costs	80.00
						Vendor 9158 - KICK IT UP KIDZ LLC Total:	80.00
Vendor: 9797 - KINGDOM CAUSES BELLFLOWER							
120783	10/30/2025	07312025	07/31/2025	HOMELESS PREVENTION PROGRAM: JUL 2025	100-44-5400	Contract Services - General	6,980.77
120783	10/30/2025	08312025	08/31/2025	HOMELESS PREVENTION PROGRAM: AUG 2025	100-44-5400	Contract Services - General	6,669.85
						Vendor 9797 - KINGDOM CAUSES BELLFLOWER Total:	13,650.62
Vendor: 8790 - L.N. CURTIS AND SONS							
120784	10/30/2025	INV998453	10/10/2025	UNIFORMS	100-72-5730	Uniforms	230.36
						Vendor 8790 - L.N. CURTIS AND SONS Total:	230.36
Vendor: 9802 - LISA CLYDE							
120785	10/30/2025	55408	10/21/2025	LIBRARY PROGRAM: HALLOWEEN ADVENTURE SHOW	100-81-5723	Event/Program Costs	600.00
						Vendor 9802 - LISA CLYDE Total:	600.00
Vendor: 9922 - LONG BEACH COMMUNITY COMPOST							
120786	10/30/2025	202507	10/02/2025	COMMUNITY GARDEN: WORKSHOP	100-82-5723	Event/Program Costs	100.00
						Vendor 9922 - LONG BEACH COMMUNITY COMPOST Total:	100.00
Vendor: 2902 - LONG BEACH WATER DEPARTMENT							
120787	10/30/2025	53512	08/30/2025	RESERVOIR PARK RECLAIMED WATER: 07/16 - 08/19/25	100-94-5512	Utility Services	2,212.26
120787	10/30/2025	53584	09/30/2025	RESERVOIR PARK RECLAIMED WATER: 08/19 - 09/16/25	100-94-5512	Utility Services	1,644.93
						Vendor 2902 - LONG BEACH WATER DEPARTMENT Total:	3,857.19
Vendor: 10060 - LORITA TATE							
120788	10/30/2025	09162025	09/16/2025	DEPOSIT REFUND PERMIT 2699	100-23550	Deposits-Community Service	297.00
						Vendor 10060 - LORITA TATE Total:	297.00
Vendor: 0230 - M. HARA LAWNMOWER CENTER							
105062	10/30/2025	49165	10/15/2025	PUBLIC WORKS SUPPLIES	100-95-5740	General Supplies	690.62
						Vendor 0230 - M. HARA LAWNMOWER CENTER Total:	690.62

Warrant Register						Payment Dates: 10/25/2025 - 11/7/2025	
Payment Number	Payment Date	Payable Number	Payable Date	Description (Payable)	Account Number	Account Name	Amount
Vendor: 0498 - MEARNs CONSULTING CORP							
105063	10/30/2025	24154-3259.5 LEWIS AVE	08/06/2025	PROFESSIONAL SVCS: ENVIRONMENTAL CONSULTING	100-23530	Deposits-Community Develo	152.50
105063	10/30/2025	24154-3259.5 LEWIS AVE	08/06/2025	PROFESSIONAL SVCS: ENVIRONMENTAL CONSULTING	100-23530	Deposits-Community Develo	30.50
105063	10/30/2025	24154-3259.5 LEWIS AVE	08/06/2025	PROFESSIONAL SVCS: ENVIRONMENTAL CONSULTING	100-34-4600	Administrative Fee (CD)	-30.50
Vendor 0498 - MEARNs CONSULTING CORP Total:							152.50
Vendor: 5140 - MICHAEL BAKER INTERNATIONAL, INC.							
105064	10/30/2025	1263422	10/09/2025	CDBG: PROGRAM MANAGEMENT & LABOR COMPLIANCE SVCS	100-82-5400	Contract Services - General	2,210.00
Vendor 5140 - MICHAEL BAKER INTERNATIONAL, INC. Total:							2,210.00
Vendor: 10047 - NATALIA PLATA							
120789	10/30/2025	08062025	08/06/2025	DEPOSIT REFUND PERMIT 2684	100-23550	Deposits-Community Service	62.00
Vendor 10047 - NATALIA PLATA Total:							62.00
Vendor: 5672 - NORTHSTAR CHEMICAL							
105065	10/30/2025	323611	10/07/2025	WATER DEPT SUPPLIES	500-40-5721	Special Department Supplies	1,865.11
105065	10/30/2025	323880	10/10/2025	WATER DEPT SUPPLIES	500-40-5721	Special Department Supplies	2,284.22
Vendor 5672 - NORTHSTAR CHEMICAL Total:							4,149.33
Vendor: 1702 - NOTIFICATION MAPS.COM LLC							
120790	10/30/2025	27836952	08/11/2025	MAILING SERVICES	100-23530	Deposits-Community Develo	435.60
120790	10/30/2025	27836952	08/11/2025	MAILING SERVICES	100-23530	Deposits-Community Develo	87.12
120790	10/30/2025	27836952	08/11/2025	MAILING SERVICES	100-34-4600	Administrative Fee (CD)	-87.12
Vendor 1702 - NOTIFICATION MAPS.COM LLC Total:							435.60
Vendor: 0170 - OFFICE DEPOT							
105066	10/30/2025	439183364001	10/06/2025	OFFICE SUPPLIES - PD	100-74-5740	General Supplies	83.85
105066	10/30/2025	440371008001	09/25/2025	OFFICE SUPPLIES - PD	100-73-5740	General Supplies	57.77
105066	10/30/2025	440372879001	09/25/2025	OFFICE SUPPLIES - PD	100-73-5740	General Supplies	95.23
105066	10/30/2025	442211307001	10/01/2025	OFFICE SUPPLIES: COMM DE	100-61-5740	General Supplies	31.42
105066	10/30/2025	442211307001	10/01/2025	OFFICE SUPPLIES: COMM DE	100-62-5740	General Supplies	26.08
105066	10/30/2025	442367957001	10/14/2025	SUPPLIES FOR SENIOR FOOD DISTRIBUTION	100-82-5723	Event/Program Costs	265.68
105066	10/30/2025	442625426001	10/02/2025	OFFICE SUPPLIES: COMM DE	100-63-5740	General Supplies	63.76
105066	10/30/2025	442678720001	10/09/2025	OFFICE SUPPLIES: FINANCE	100-53-5740	General Supplies	31.48
105066	10/30/2025	442680165001	10/09/2025	OFFICE SUPPLIES: FINANCE	100-53-5740	General Supplies	33.49
105066	10/30/2025	443505652001	10/03/2025	OFFICE SUPPLIES: COMM DE	100-61-5740	General Supplies	93.12
105066	10/30/2025	443505652001	10/03/2025	OFFICE SUPPLIES: COMM DE	100-63-5740	General Supplies	17.31
105066	10/30/2025	443678647001	10/03/2025	OFFICE SUPPLIES: PAPER	100-51-5710	Office Supplies	70.16

Warrant Register						Payment Dates: 10/25/2025 - 11/7/2025	
Payment Number	Payment Date	Payable Number	Payable Date	Description (Payable)	Account Number	Account Name	Amount
105066	10/30/2025	443700371001	10/03/2025	OFFICE SUPPLIES: COMM DE	100-61-5740	General Supplies	22.09
105066	10/30/2025	443845300001	10/08/2025	OFFICE SUPPLIES: PUBLIC WORKS	100-92-5740	General Supplies	135.69
						Vendor 0170 - OFFICE DEPOT Total:	1,027.13
Vendor: 7837 - OFFICE SOLUTIONS BUSINESS PRODUCTS & SERV LLC							
105067	10/30/2025	I-02346341	10/09/2025	STORAGE FEES: OCT 2025	400-40-5896	Facilities Capital Improveme	4,420.00
						Vendor 7837 - OFFICE SOLUTIONS BUSINESS PRODUCTS & SERV LLC Total:	4,420.00
Vendor: 0294 - PARS							
105068	10/30/2025	58940	10/10/2025	ARS - PARS FEES: AUG 2025	100-51-5400	Contract Services - General	203.10
						Vendor 0294 - PARS Total:	203.10
Vendor: 6825 - PERICA BELL							
105069	10/30/2025	09302025	10/13/2025	PLANNING COMMISSIONER: 1ST QTR	100-61-5150	Commission Meetings	375.00
						Vendor 6825 - PERICA BELL Total:	375.00
Vendor: 10054 - PERSON CENTERED OPTIONS-JOHN WHITLEY							
120791	10/30/2025	09022025	09/02/2025	DEPOSIT REFUND PERMIT 2689	100-23550	Deposits-Community Service	62.00
						Vendor 10054 - PERSON CENTERED OPTIONS-JOHN WHITLEY Total:	62.00
Vendor: 5448 - PETE'S PLUMBING							
120792	10/30/2025	181654	10/01/2025	PROFESSIONAL SVCS: REPAIR DRAIN STOPPAGE	100-92-5400	Contract Services - General	140.00
						Vendor 5448 - PETE'S PLUMBING Total:	140.00
Vendor: 4093 - PHOENIX GROUP INFORMATION SYSTEM							
120793	10/30/2025	0820251082	09/18/2025	ADMIN CITATION PROCESSING: AUG 2025	100-62-5400	Contract Services - General	775.00
						Vendor 4093 - PHOENIX GROUP INFORMATION SYSTEM Total:	775.00
Vendor: 9625 - PLACEWORKS, INC							
120794	10/30/2025	CSHI-01.0-9	08/31/2025	PLACEWORKS- OSA STUDY: AUG 2025	100-47-5400	Contract Services - General	15,571.40
						Vendor 9625 - PLACEWORKS, INC Total:	15,571.40
Vendor: 9811 - PSOMAS							
120795	10/30/2025	226011	09/11/2025	PROGRAM & PM SERVICES: CALIFORNIA AVE	400-40-5894	Street Capital Improvements	4,725.00
						Vendor 9811 - PSOMAS Total:	4,725.00
Vendor: 9863 - RADWELL INTERNATIONAL LLC							
120796	10/30/2025	35630174	08/06/2025	VARIABLE FREQUENCY DRIVE REPLACEMENT	500-40-5560	Repair & Maintenance Servic	14,514.65
120796	10/30/2025	35630174	08/06/2025	VARIABLE FREQUENCY DRIVE REPLACEMENT	500-40-5560	Repair & Maintenance Servic	0.60
						Vendor 9863 - RADWELL INTERNATIONAL LLC Total:	14,515.25

Warrant Register						Payment Dates: 10/25/2025 - 11/7/2025	
Payment Number	Payment Date	Payable Number	Payable Date	Description (Payable)	Account Number	Account Name	Amount
Vendor: 1377 - ROADLINE PRODUCTS							
120797	10/30/2025	22040	10/09/2025	PUBLIC WORKS SUPPLIES	100-95-5740	General Supplies	1,305.28
Vendor 1377 - ROADLINE PRODUCTS Total:							1,305.28
Vendor: 1554 - ROBERTSON'S READY MIX, LTD							
120798	10/30/2025	735069	10/08/2025	PUBLIC WORKS SUPPLIES	100-95-5740	General Supplies	1,136.49
Vendor 1554 - ROBERTSON'S READY MIX, LTD Total:							1,136.49
Vendor: 9058 - ROGERS ANDERSON MALODY & SCOTT LLP							
120799	10/30/2025	78737	09/30/2025	AUDIT SVCS: SEP 2025	100-53-5430	Audit Services	7,123.85
120799	10/30/2025	78737	09/30/2025	AUDIT SVCS: SEP 2025	500-45-5450	Contract Professional Labor	1,376.15
Vendor 9058 - ROGERS ANDERSON MALODY & SCOTT LLP Total:							8,500.00
Vendor: 3019 - RPW SERVICES							
120800	10/30/2025	46910	09/23/2025	RODENT CONTROL: 1925 E 21ST ST - SEP 2025	100-94-5400	Contract Services - General	230.00
Vendor 3019 - RPW SERVICES Total:							230.00
Vendor: 9057 - SAEIDA MILLER							
120801	10/30/2025	09302025	10/13/2025	PLANNING COMMISSIONER: 1ST QTR	100-61-5150	Commission Meetings	375.00
Vendor 9057 - SAEIDA MILLER Total:							375.00
Vendor: 1380 - SECURITAS TECHNOLOGY CORPORATION							
120802	10/30/2025	6005263960	09/05/2025	MAINTENANCE/MONITORIN G: SERVICE REQUEST	100-92-5400	Contract Services - General	208.38
Vendor 1380 - SECURITAS TECHNOLOGY CORPORATION Total:							208.38
Vendor: 10057 - SHERAFGAN KHAN							
120803	10/30/2025	10042025	10/04/2025	DEPOSIT REFUND PERMIT 2702	100-23550	Deposits-Community Service	62.00
Vendor 10057 - SHERAFGAN KHAN Total:							62.00
Vendor: 9331 - SHUMS CODA ASSOCIATES, INC							
105070	10/30/2025	11610	10/14/2025	CONTRACT PLAN CHECK: SEP 2025	100-63-5421	Plan Check Professional Servi	1,620.27
Vendor 9331 - SHUMS CODA ASSOCIATES, INC Total:							1,620.27
Vendor: 9857 - SIERRA HOLISTIC COLLECTIVE INC							
120804	10/30/2025	03013	10/21/2025	SENIORS: TAI CHI CLASS (2)	100-82-5723	Event/Program Costs	162.50
Vendor 9857 - SIERRA HOLISTIC COLLECTIVE INC Total:							162.50
Vendor: 0446 - SIGNAL HILL EMPLOYEES ASSOC							
105086	11/06/2025	INV0015777	11/06/2025	Signal Hill Employees Assn	100-21555	SHEA Union Dues Deduction	945.00
Vendor 0446 - SIGNAL HILL EMPLOYEES ASSOC Total:							945.00
Vendor: 0447 - SIGNAL HILL POLICE OFFICERS							
105087	11/06/2025	INV0015774	11/06/2025	Police Officer Assn Dues	100-21550	POA Union Dues Deductions	1,584.00
Vendor 0447 - SIGNAL HILL POLICE OFFICERS Total:							1,584.00
Vendor: 4432 - SIGNAL HILL,CITY OF							
105088	11/06/2025	INV0015745	11/06/2025	Child Care	100-21538	Flex Spending Payable	312.50

Warrant Register						Payment Dates: 10/25/2025 - 11/7/2025	
Payment Number	Payment Date	Payable Number	Payable Date	Description (Payable)	Account Number	Account Name	Amount
105088	11/06/2025	INV0015746	11/06/2025	Flex Spending	100-21538	Flex Spending Payable	989.98
						Vendor 4432 - SIGNAL HILL,CITY OF Total:	1,302.48
Vendor: 0460 - SMITH PAINT							
105071	10/30/2025	961537	10/08/2025	PUBLIC WORKS SUPPLIES	100-92-5740	General Supplies	56.23
						Vendor 0460 - SMITH PAINT Total:	56.23
Vendor: 8350 - SONIA SAVOULIAN							
105072	10/30/2025	09302025	10/13/2025	PLANNING COMMISSIONER: 1ST QTR	100-61-5150	Commission Meetings	375.00
						Vendor 8350 - SONIA SAVOULIAN Total:	375.00
Vendor: 0686 - SOUTH COAST AQMD							
120805	10/30/2025	4602840	09/16/2025	GEN DIESEL	500-40-5400	Contract Services - General	565.63
						Vendor 0686 - SOUTH COAST AQMD Total:	565.63
Vendor: 0464 - SOUTHERN CALIFORNIA EDISON							
DFT0015786	11/05/2025	8542-102325	10/23/2025	ELECTRIC SVCS: OCT 2025	100-94-5512	Utility Services	6.00
						Vendor 0464 - SOUTHERN CALIFORNIA EDISON Total:	6.00
Vendor: 5718 - State of California Franchise Tax Board							
DFT0015785	11/05/2025	INV0015744	11/06/2025	CASE#604053007 Franchise Tax Board	100-21590	Other Deductions Payable	159.88
						Vendor 5718 - State of California Franchise Tax Board Total:	159.88
Vendor: 3130 - STEAMX LLC							
105073	10/30/2025	70180	10/03/2024	PUBLIC WORKS SUPPLIES	100-95-5740	General Supplies	34.62
105073	10/30/2025	70354	10/18/2024	PUBLIC WORKS SUPPLIES	100-95-5740	General Supplies	59.09
						Vendor 3130 - STEAMX LLC Total:	93.71
Vendor: 0554 - SUSAN SAXE-CLIFFORD PH.D							
120806	10/30/2025	25-1009-5	10/09/2025	PSYCH EVAL: PO APPLICANT	100-74-5400	Contract Services - General	450.00
120806	10/30/2025	25-1020-5	10/20/2025	PSYCH EVAL: DISPATCHER/JAILER	100-74-5400	Contract Services - General	450.00
						Vendor 0554 - SUSAN SAXE-CLIFFORD PH.D Total:	900.00
Vendor: 9636 - SVA ARCHITECTS, INC							
105074	10/30/2025	64033R	09/30/2025	PROFESSIONAL SVCS: AMPHITHEATER PROJECT	400-40-5896	Facilities Capital Improveme	20,560.00
						Vendor 9636 - SVA ARCHITECTS, INC Total:	20,560.00
Vendor: 8695 - SWA GROUP INC							
120807	10/30/2025	206366	09/24/2025	PROFESSIONAL SVCS: STREET TREE PLANTING	400-40-5894	Street Capital Improvements	1,200.00
						Vendor 8695 - SWA GROUP INC Total:	1,200.00
Vendor: 10062 - TERESA BOWERS							
120808	10/30/2025	10162025	10/16/2025	CALPERS EDUCATION FORUM - REIMBURSEMENT	100-53-5320	Travel & Training	142.80
						Vendor 10062 - TERESA BOWERS Total:	142.80

Warrant Register						Payment Dates: 10/25/2025 - 11/7/2025	
Payment Number	Payment Date	Payable Number	Payable Date	Description (Payable)	Account Number	Account Name	Amount
Vendor: 5109 - TERMINIX INTERNATIONAL LP							
120809	10/30/2025	464364504	09/22/2025	PEST CONTROL SVCS: SEP 2025	100-92-5400	Contract Services - General	151.06
Vendor 5109 - TERMINIX INTERNATIONAL LP Total:							151.06
Vendor: 5408 - THE PITTSBURGH PAINTS CO							
120810	10/30/2025	807320002378	09/10/2025	PUBLIC WORKS SUPPLIES	100-95-5721	Special Dept Supplies-Graffiti	414.39
Vendor 5408 - THE PITTSBURGH PAINTS CO Total:							414.39
Vendor: 0399 - THE SIGNAL TRIBUNE							
105075	10/30/2025	59758	08/08/2025	PROFESSIONAL SVCS: PUBLICATION SVCS	100-23530	Deposits-Community Develo	63.00
105075	10/30/2025	59758	08/08/2025	PROFESSIONAL SVCS: PUBLICATION SVCS	100-23530	Deposits-Community Develo	315.00
105075	10/30/2025	59758	08/08/2025	PROFESSIONAL SVCS: PUBLICATION SVCS	100-34-4600	Administrative Fee (CD)	-63.00
105075	10/30/2025	59803	09/26/2025	PUBLICATION SVCS: PUBLIC HEARING	100-61-5630	Media Services	346.50
Vendor 0399 - THE SIGNAL TRIBUNE Total:							661.50
Vendor: 8859 - TLC LUXURY TRANSPORTATION							
105076	10/30/2025	125133	08/04/2025	YOUTH EXCURSION: SUMMER CAMP 7/31/25	202-40-5670	Recreational Transit	1,050.00
105076	10/30/2025	125134	08/04/2025	YOUTH EXCURSION: SUMMER CAMP 7/31/25	202-40-5670	Recreational Transit	1,800.00
105076	10/30/2025	125227	08/19/2025	YOUTH EXCURSION: SUMMER CAMP 8/12/25	202-40-5670	Recreational Transit	1,125.00
Vendor 8859 - TLC LUXURY TRANSPORTATION Total:							3,975.00
Vendor: 9545 - TRANSTECH ENGINEERS, INC							
105077	10/30/2025	20255447	08/31/2025	ON CALL SVCS: AUG 2025	100-91-5400	Contract Services - General	2,043.00
105077	10/30/2025	20255448	08/31/2025	ON CALL SVCS: PERMIT INSPECTIONS - AUG 2025	100-91-5400	Contract Services - General	712.00
105077	10/30/2025	20255449	08/31/2025	ON CALL SVCS: TCP REVIEW FOR WILLOW MEDIANS	100-91-5400	Contract Services - General	224.00
105077	10/30/2025	20255477	08/31/2025	2020 WALNUT COA PC: AUG 2025	100-23560	Deposits-Public Works	26.10
105077	10/30/2025	20255477	08/31/2025	2020 WALNUT COA PC: AUG 2025	100-23560	Deposits-Public Works	130.50
105077	10/30/2025	20255477	08/31/2025	2020 WALNUT COA PC: AUG 2025	100-34-4900	Administrative Fee (PW)	-26.10
Vendor 9545 - TRANSTECH ENGINEERS, INC Total:							3,109.50
Vendor: 9866 - TURBO DATA SYSTEMS, INC							
120811	10/30/2025	46815	09/30/2025	PARKING CITATION & DATA PROCESSING SVCS	100-76-5400	Contract Services - General	1,538.30
Vendor 9866 - TURBO DATA SYSTEMS, INC Total:							1,538.30

Warrant Register						Payment Dates: 10/25/2025 - 11/7/2025	
Payment Number	Payment Date	Payable Number	Payable Date	Description (Payable)	Account Number	Account Name	Amount
Vendor: 5621 - TYLER TECHNOLOGIES							
120812	10/30/2025	025-530681	09/30/2025	UB INSITE TRANSACTION FEES - QTR 1	500-45-5570	Software Licensing & Suppor	5,806.40
Vendor 5621 - TYLER TECHNOLOGIES Total:							5,806.40
Vendor: 6826 - U.S. BANK - INVESTMENTS							
DFT0015715	10/27/2025	27553700	10/10/2025	WATER BOND PAYMENT	500-11901	Cash with Fiscal Agent	-78.73
DFT0015715	10/27/2025	27553700	10/10/2025	WATER BOND PAYMENT	500-29200	Revenue Bonds Payable	545,000.00
DFT0015715	10/27/2025	27553700	10/10/2025	WATER BOND PAYMENT	500-45-5980	Interest Expense	10,900.00
Vendor 6826 - U.S. BANK - INVESTMENTS Total:							555,821.27
Vendor: 0801 - U.S. BANK - PARS							
105089	11/06/2025	INV0015755	11/06/2025	PARS Contributions	100-21514	Part-time Employee PARS Pa	2,005.00
Vendor 0801 - U.S. BANK - PARS Total:							2,005.00
Vendor: 0122 - ULINE							
120813	10/30/2025	199186786	10/13/2025	PUBLIC WORKS SUPPLIES	100-92-5740	General Supplies	1,770.26
Vendor 0122 - ULINE Total:							1,770.26
Vendor: 8417 - URSULA R PASCUA							
120814	10/30/2025	PY-032025	10/13/2025	LIBRARY PROGRAM: YOGA MINDFULNESS	100-81-5723	Event/Program Costs	125.00
Vendor 8417 - URSULA R PASCUA Total:							125.00
Vendor: 5452 - US TREASURY							
DFT0015777	11/06/2025	INV0015782	11/06/2025	Social Security	100-21510	FICA Taxes Payable	31,709.10
DFT0015778	11/06/2025	INV0015783	11/06/2025	Medicare	100-21511	Medicare Taxes Payable	16,262.55
DFT0015780	11/06/2025	INV0015785	11/06/2025	Federal Income Tax Withholding	100-21512	US Withholding Taxes Payabl	59,320.96
DFT0015781	11/06/2025	INV0015786	11/06/2025	Social Security	100-21510	FICA Taxes Payable	670.28
DFT0015782	11/06/2025	INV0015787	11/06/2025	Medicare	100-21511	Medicare Taxes Payable	481.32
DFT0015784	11/06/2025	INV0015789	11/06/2025	Federal Income Tax Withholding	100-21512	US Withholding Taxes Payabl	1,293.69
Vendor 5452 - US TREASURY Total:							109,737.90
Vendor: 4842 - USA BLUEBOOK							
120815	10/30/2025	INV00833124	09/19/2025	WATER DEPT SUPPLIES	500-40-5740	General Supplies	80.81
120815	10/30/2025	INV00850408	10/08/2025	WATER DEPT SUPPLIES	500-40-5740	General Supplies	182.29
120815	10/30/2025	INV00854446	10/13/2025	WATER DEPT SUPPLIES	500-40-5740	General Supplies	1,363.59
Vendor 4842 - USA BLUEBOOK Total:							1,626.69
Vendor: 1299 - VICTOR PARKER							
120816	10/30/2025	09302025	10/13/2025	PLANNING COMMISSIONER: 1ST QTR	100-61-5150	Commission Meetings	375.00
Vendor 1299 - VICTOR PARKER Total:							375.00

Warrant Register						Payment Dates: 10/25/2025 - 11/7/2025	
Payment Number	Payment Date	Payable Number	Payable Date	Description (Payable)	Account Number	Account Name	Amount
Vendor: 10050 - VICTORIA AGRAMONTE							
120817	10/30/2025	10062025	10/06/2025	DEPOSIT REFUND PERMIT 2691	100-23550	Deposits-Community Service	119.00
Vendor 10050 - VICTORIA AGRAMONTE Total:							119.00
Vendor: 8896 - VITAL RECORDS CONTROL							
105078	10/30/2025	5518001	09/30/2025	SHREDDING SVCS: SEP 2025	100-76-5400	Contract Services - General	580.83
Vendor 8896 - VITAL RECORDS CONTROL Total:							580.83
Vendor: 5703 - VOYA 401A PLAN 664281							
DFT0015718	11/06/2025	INV0015712	11/06/2025	401A	100-21570	Deferred Compensation Ded	1,180.68
DFT0015719	11/06/2025	INV0015713	11/06/2025	401A%	100-21570	Deferred Compensation Ded	1,313.45
Vendor 5703 - VOYA 401A PLAN 664281 Total:							2,494.13
Vendor: 5704 - VOYA 457 PLAN 664280							
DFT0015720	11/06/2025	INV0015714	11/06/2025	457	100-21570	Deferred Compensation Ded	2,168.19
DFT0015721	11/06/2025	INV0015715	11/06/2025	457	100-21570	Deferred Compensation Ded	10,280.70
DFT0015722	11/06/2025	INV0015716	11/06/2025	457 Benefit	100-21570	Deferred Compensation Ded	9,048.26
DFT0015723	11/06/2025	INV0015717	11/06/2025	457	100-21570	Deferred Compensation Ded	500.00
DFT0015724	11/06/2025	INV0015718	11/06/2025	457 ROTH	100-21570	Deferred Compensation Ded	1,230.00
Vendor 5704 - VOYA 457 PLAN 664280 Total:							23,227.15
Vendor: 1110 - W.G. ZIMMERMAN ENGINEERING INC.							
105079	10/30/2025	25-09-864	10/07/2025	ON CALL SVCS: SEP 2025	100-91-5400	Contract Services - General	3,450.00
105079	10/30/2025	25-09-865	10/07/2025	2020 WALNUT AVE: SEP 202	100-23560	Deposits-Public Works	90.00
105079	10/30/2025	25-09-865	10/07/2025	2020 WALNUT AVE: SEP 202	100-23560	Deposits-Public Works	450.00
105079	10/30/2025	25-09-865	10/07/2025	2020 WALNUT AVE: SEP 202	100-34-4900	Administrative Fee (PW)	-90.00
105079	10/30/2025	25-09-866	10/07/2025	ON CALL SVCS: COSTCO GAS STATION - SEP 2025	100-91-5400	Contract Services - General	450.00
Vendor 1110 - W.G. ZIMMERMAN ENGINEERING INC. Total:							4,350.00
Vendor: 1316 - WATER REPLENISHMENT DISTRICT							
105080	10/30/2025	08312025	08/31/2025	GROUNDWATER REPLENISHMENT: AUG 2025	500-40-5780	Water Supply Costs	33,350.84
105080	10/30/2025	2025-10	10/14/2025	WELL 10 LOAN PAYMENT #1	500-26200	Long Term Payable	34,883.72
Vendor 1316 - WATER REPLENISHMENT DISTRICT Total:							68,234.56
Vendor: 0010 - WEST COAST ARBORISTS INC							
105081	10/30/2025	234905	09/30/2025	TREE TRIMMING: 09/16 - 09/30/25	100-95-5531	Arborist Services	721.60
Vendor 0010 - WEST COAST ARBORISTS INC Total:							721.60
Vendor: 9290 - WESTON INDUSTRIES INC							
120818	10/30/2025	66509	10/20/2025	HOLIDAY LIGHT LAWN SIGNS	100-82-5723	Event/Program Costs	232.05
120818	10/30/2025	66512	10/20/2025	WE ARE SH: PHOTO FRAME PROPS	100-45-5740	General Supplies	475.15
Vendor 9290 - WESTON INDUSTRIES INC Total:							707.20

Warrant Register						Payment Dates: 10/25/2025 - 11/7/2025	
Payment Number	Payment Date	Payable Number	Payable Date	Description (Payable)	Account Number	Account Name	Amount
Vendor: 8846 - ZONES, LLC							
105082	10/30/2025	W10894090102	10/16/2025	IT SVCS - CSP/NCE OFFICE 365: 10/15 - 11/15/25	100-52-5725	Software	3,952.00
105082	10/30/2025	W10916820101	10/24/2025	IT SVCS - CSP/NCE OFFICE 365: 10/23 - 11/15/25	100-52-5725	Software	28.98
						Vendor 8846 - ZONES, LLC Total:	3,980.98
						Grand Total:	1,072,192.07

Report Summary

Fund Summary

Fund	Payment Amount
100 - General Fund	346,661.30
202 - Transportation	3,975.00
400 - Capital Improvement	47,661.07
500 - Water Operations Fund	667,854.37
601 - Vehicle and Equipment	31.56
701 - Spring Street Corridor	6,008.77
Grand Total:	1,072,192.07

Account Summary

Account Number	Account Name	Payment Amount
100-21050	Accrued Liabilities Payab	10.00
100-21510	FICA Taxes Payable	32,379.38
100-21511	Medicare Taxes Payable	16,743.87
100-21512	US Withholding Taxes Pa	60,614.65
100-21513	State Withholding Taxes	24,348.86
100-21514	Part-time Employee PAR	2,005.00
100-21525	OPEB Employee Paid W/	6,741.94
100-21538	Flex Spending Payable	1,302.48
100-21550	POA Union Dues Deducti	1,584.00
100-21555	SHEA Union Dues Deduc	945.00
100-21570	Deferred Compensation	25,721.28
100-21590	Other Deductions Payabl	159.88
100-23530	Deposits-Community De	2,696.74
100-23550	Deposits-Community Se	1,160.00
100-23560	Deposits-Public Works	696.60
100-24201	Strong M InstrProgCat 1	796.67
100-34-4600	Administrative Fee (CD)	-449.46
100-34-4801	Library Fees	7.34
100-34-4900	Administrative Fee (PW)	-116.10
100-44-5400	Contract Services - Gene	13,663.71
100-45-5740	General Supplies	1,593.41
100-46-5400	Contract Services - Gene	320.00
100-47-5400	Contract Services - Gene	15,571.40
100-51-5270	Other Employee Benefit	130.00
100-51-5400	Contract Services - Gene	203.10
100-51-5511	Telephone/Internet	1,018.77
100-51-5552	Rental/Lease of Equipm	2,064.90
100-51-5710	Office Supplies	70.16
100-52-5725	Software	3,980.98
100-53-5273	Health Benefits	150.00

Account Summary

Account Number	Account Name	Payment Amount
100-53-5320	Travel & Training	255.43
100-53-5420	Professional Services	2,625.05
100-53-5430	Audit Services	7,123.85
100-53-5740	General Supplies	64.97
100-61-5150	Commission Meetings	1,875.00
100-61-5630	Media Services	346.50
100-61-5740	General Supplies	146.63
100-62-5400	Contract Services - Gene	775.00
100-62-5740	General Supplies	26.08
100-63-5421	Plan Check Professional	1,620.27
100-63-5740	General Supplies	81.07
100-72-5400	Contract Services - Gene	19,576.29
100-72-5730	Uniforms	230.36
100-72-5740	General Supplies	828.75
100-73-5740	General Supplies	153.00
100-74-5400	Contract Services - Gene	7,156.80
100-74-5511	Telephone	730.38
100-74-5740	General Supplies	83.85
100-76-5400	Contract Services - Gene	2,119.13
100-81-5570	Software Licensing & Su	5,745.00
100-81-5723	Event/Program Costs	725.00
100-82-5400	Contract Services - Gene	2,210.00
100-82-5723	Event/Program Costs	4,975.75
100-91-5400	Contract Services - Gene	7,892.24
100-91-5595	Comm Inter-Dept Charg	3,410.00
100-92-5400	Contract Services - Gene	14,498.59
100-92-5521	Cleaning Services	32,494.82
100-92-5730	Uniforms	176.18
100-92-5740	General Supplies	2,374.38
100-94-5400	Contract Services - Gene	230.00
100-94-5512	Utility Services	3,863.19
100-94-5730	Uniforms	56.96
100-94-5740	General Supplies	-160.53
100-95-5531	Arborist Services	721.60
100-95-5552	Rental/Lease of Equipm	1,095.15
100-95-5721	Special Dept Supplies-Gr	414.39
100-95-5730	Uniforms	242.60
100-95-5740	General Supplies	3,763.01
202-40-5670	Recreational Transit	3,975.00
400-40-5894	Street Capital Improvem	6,395.29
400-40-5896	Facilities Capital Improv	41,265.78
500-11901	Cash with Fiscal Agent	-78.73

Account Summary

Account Number	Account Name	Payment Amount
500-26200	Long Term Payable	34,883.72
500-29200	Revenue Bonds Payable	545,000.00
500-40-5400	Contract Services - Gene	3,681.63
500-40-5511	Telephone/Data	1,710.62
500-40-5560	Repair & Maintenance S	14,515.25
500-40-5633	Public Education	2,931.83
500-40-5721	Special Department Sup	4,581.21
500-40-5730	Uniforms	134.16
500-40-5740	General Supplies	3,529.46
500-40-5780	Water Supply Costs	33,350.84
500-45-5450	Contract Professional La	1,376.15
500-45-5570	Software Licensing & Su	5,806.40
500-45-5720	Postage	5,531.83
500-45-5980	Interest Expense	10,900.00
601-40-5730	Uniforms	31.56
701-40-5610	Insurance	6,008.77
Grand Total:		1,072,192.07

Project Account Summary

Project Account Key	Payment Amount
None	1,016,161.91
6174	1,613.02
6212	183.00
6222	900.72
805	232.05
808	265.68
813	162.50
818	4,135.52
824	100.00
839	80.00
90.19004.CIPR.113	8,337.28
90.24013.CCMPR.119	2,772.00
90.24013.CIPG.240	20,560.00
90.24016.CIPR	9,596.50
90.25010.CIPR.113	470.29
90.25012.CIPG.240	1,200.00
90.26003.RMRA.238	4,725.00
9089	696.60
Grand Total:	1,072,192.07

STAFF REPORT

Verify accuracy of the Warrant Register.

Dated

Finance Director

City Manager



UBPKT02963 - Refunds 11.1.25 UBPKT02960 Regular

Account	Name	Date	Check #	Amount	Code	Receipt	Amount	Type
	VOID CHECK		120819	0.00				
	VOID CHECK		120820	0.00				
	VOID CHECK		120821	0.00				
	VOID CHECK		120822	0.00				
	VOID CHECK		120823	0.00				
103-01365-01	Lissmann, Ottmar S	11/7/2025	120825	2.42			2.42	Generated From Billing
105-01561-06	Salazar, Daniel	11/7/2025	120826	34.04			34.04	Generated From Billing
106-02411-02	Neumann, Nicholas	11/7/2025	120827	14.20			14.20	Generated From Billing
107-02467-03	LLC, Magma Products	11/7/2025	120828	110.61			110.61	Generated From Billing
110-02753-07	Lionnet, Danny	11/7/2025	120829	12.89			12.89	Generated From Billing
Total Refunds: 10			Total Refunded Amount:	174.16				

Revenue Code Summary

Revenue Code	Amount
996 - UNAPPLIED CREDITS / REFUNDS	174.16
Revenue Total:	174.16

General Ledger Distribution

Posting Date: 10/28/2025

	Account Number	Account Name	Posting Amount	IFT
Fund:	500 - Water Operations Fund			
	500-10100	Cash - Combined Fund	-174.16	Yes
	500-13001	Customer Accounts Receivable	174.16	
		500 Total:	0.00	
Fund:	990 - Combined Cash Fund			
	990-10201	Wells Fargo - General Account	-174.16	
	990-24100	Due To Other Funds	174.16	Yes
		990 Total:	0.00	
		Distribution Total:	0.00	



CITY OF SIGNAL HILL
STAFF REPORT

2175 Cherry Avenue • Signal
Hill, California 90755-3799

11/25/2025

AGENDA ITEM

**TO: HONORABLE MAYOR
AND MEMBERS OF THE CITY COUNCIL**

**FROM: CARLO TOMAINO
CITY MANAGER**

SUBJECT: APPROVAL OF MEETING MINUTES

Summary:

Special Meeting of November 13, 2025.

Strategic Plan Goal(s):

Goal No. 5. High-Functioning Government: Strengthen internal communication, recruitment, retention, systems, and processes to increase the effectiveness and efficiency of City services.

Recommendation:

Approve the meeting minutes.



CITY OF SIGNAL HILL

2175 Cherry Avenue • Signal Hill, California 90755-3799

MINUTES OF A SPECIAL MEETING SIGNAL HILL CITY COUNCIL November 13, 2025

A Special Meeting of the Signal Hill City Council was held in-person in the Council Chamber on November 13, 2025.

(1) **CALL TO ORDER – 6:03 P.M.**

(2) **ROLL CALL**

PRESENT: MAYOR KEIR JONES
COUNCIL MEMBER ROBERT COPELAND
COUNCIL MEMBER CHARLIE HONEYCUTT
COUNCIL MEMBER LORI WOODS

ABSENT: NONE

LATE ARRIVAL: VICE MAYOR TINA HANSEN

(3) **PLEDGE OF ALLEGIANCE**

Mayor Jones and Gael Rodriguez, son of Signal Hill Police Department Records Supervisor Perla Rodriguez, led the audience in the Pledge of Allegiance.

(4) **PUBLIC BUSINESS FROM THE FLOOR ON ITEMS NOT LISTED ON THE AGENDA**

There was no public business from the floor.

(5) **PRESENTATIONS**

- a. MAYOR KEIR JONES WILL PRESENT A PROCLAMATION TO THE POLICE DEPARTMENT IN RECOGNITION OF LAW ENFORCEMENT RECORDS AND SUPPORT PERSONNEL WEEK, NOVEMBER 9-15, 2025.

Mayor Jones presented agenda item 5a.

(6) **ORDINANCES**

- a. WAIVE THE READING OF ORDINANCES IN FULL AND AUTHORIZE READING BY TITLE ONLY

The City Attorney provided a brief overview of the purpose of this item. It was moved by COUNCIL MEMBER COPELAND and seconded by COUNCIL MEMBER HONEYCUTT to waive the reading of ordinances in full and authorize reading by title only.

The following vote resulted:

AYES: MAYOR JONES
COUNCIL MEMBER COPELAND
COUNCIL MEMBER HONEYCUTT
COUNCIL MEMBER WOODS

NOES: NONE

ABSENT: VICE MAYOR HANSEN

ABSTAIN: NONE

- b. INTRODUCTION OF AN ORDINANCE AMENDING TITLE 15 (BUILDINGS AND CONSTRUCTION) OF THE SIGNAL HILL MUNICIPAL CODE TO ADOPT BY REFERENCE THE 2025 CALIFORNIA BUILDING STANDARDS CODE AND OTHER UNIFORM CODES

Planning Manager Carlos Luis provided a presentation regarding this item and addressed the differences in State and local building requirements. The City Council requested that Section 105.2 be amended as follows:

Work exempt from permit, section J103.2 Exemption is amended to read:

5.1. Work does not disturb more than 500 square feet of soil to a depth not to exceed 32 inches, and does not exceed 50 cubic yards of cut, fill, or combined earthwork.

Vice Mayor Hansen arrived at 6:16 p.m.

It was moved by COUNCIL MEMBER WOODS and seconded by COUNCIL MEMBER COPELAND to:

Introduce Ordinance No. 2025-11-1555 for first reading as amended, entitled: AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, AMENDING CHAPTERS 15.02, 15.04, 15.06, 15.10, 15.12, 15.16, 15.20, AND 15.36, OF TITLE 15 (BUILDINGS AND CONSTRUCTION) OF THE CITY'S MUNICIPAL CODE TO ADOPT BY REFERENCE THE 2025 EDITION OF THE CALIFORNIA BUILDING STANDARDS CODE (CALIFORNIA CODE OF REGULATIONS, TITLE 24), VOLUMES I AND II AND ALL APPENDICES WITH CERTAIN AMENDMENTS TO APPENDIX J,

CONSISTING OF THE 2025 CALIFORNIA RESIDENTIAL CODE, THE 2025 CALIFORNIA PLUMBING CODE, THE 2025 CALIFORNIA GREEN BUILDING STANDARDS CODE, THE 2025 CALIFORNIA ELECTRICAL CODE, AND THE 2025 CALIFORNIA ENERGY CODE; TOGETHER WITH CERTAIN CHANGES THERETO; AND ADOPTING BY REFERENCE THE 2024 INTERNATIONAL SWIMMING POOL AND SPA CODE, THE 2024 INTERNATIONAL PROPERTY MAINTENANCE CODE, 2024 INTERNATIONAL BUILDING CODE, 2024 INTERNATIONAL GREEN STANDARDS CODE, AND 2024 INTERNATIONAL RESIDENTIAL CODE TOGETHER WITH CERTAIN CHANGES THERETO; AND DELETING CHAPTERS 15.22 AND 15.32 OF TITLE 15 (BUILDINGS AND CONSTRUCTION).

The following vote resulted:

AYES: MAYOR JONES
VICE MAYOR HANSEN
COUNCIL MEMBER COPELAND
COUNCIL MEMBER HONEYCUTT
COUNCIL MEMBER WOODS

NOES: NONE

ABSENT: NONE

ABSTAIN: NONE

(7) CITY MANAGER REPORTS

- a. PROPOSED AMENDMENT TO THE EXCLUSIVE NEGOTIATION AGREEMENT WITH NATIONAL COMMUNITY RENAISSANCE OF CALIFORNIA (NATIONAL CORE)

Alexa Washburn, National CORE Chief Development Officer, made a presentation on this item and answered questions regarding budget and remediation efforts. Catalyst Environmental Solutions representatives Steven Michelson, Technical Director, and Megan Schwartz, Director of Regulatory Compliance & Permitting, were in attendance in support of this item. At the request of the City Council, Mr. Michelson provided an overview of the Human Health Risk Assessment prepared in conjunction with this project. It was moved by COUNCIL MEMBER WOODS and seconded by VICE MAYOR HANSEN to approve the revised Exclusive Negotiation Agreement between the City of Signal Hill, the Signal Hill Housing Authority, and National CORE, extending the ENA deadlines to September 15, 2027 for the Orange Bluff Project and July 15, 2026 for 28th & Walnut or Alternative Site and authorize the City Manager to effectuate all documents related to this action.

The following vote resulted:

AYES: MAYOR JONES
VICE MAYOR HANSEN
COUNCIL MEMBER COPELAND
COUNCIL MEMBER HONEYCUTT
COUNCIL MEMBER WOODS

NOES: NONE

ABSENT: NONE

ABSTAIN: NONE

b. 2026 COMMEMORATIVE FLAG DISPLAY SCHEDULE

Assistant to the City Manager/Economic Development Manager Alfa Lopez made a presentation on this item and answered questions from the City Council to facilitate the discussion of new/alternate commemorative flags for consideration for calendar year 2026. The City Council provided direction to staff to create a schedule of the flags representing cultural communities and return to the City Council for further discussion and adoption of a resolution memorializing the calendar year 2026 commemorative flag display schedule.

c. PUBLIC WORKS CONTRACT WITH OAK HOLLOW RESTORATION, INCORPORATED FOR EXTERIOR VERTICAL WALL REPAIR AND INSTALLATION OF RETROFIT STEEL WINDOWS AT CITY HALL

Public Works Deputy Director Gabino Luna provided a presentation on this item and answered questions from the City Council regarding the project budget. It was moved by COUNCIL MEMBER COPELAND and seconded by COUNCIL MEMBER HONEYCUTT to:

Authorize the City Manager, or his designee, to enter into a Public Works Contract with Oak Hollow Restoration, Incorporated, for the exterior vertical wall repair and installation of energy-efficient steel windows at City Hall for a term of 60 working days and a not-to-exceed contract amount of \$486,974 in a form approved by the City Attorney;

Authorize a contingency of 10% or \$48,697.40 and up to a 15-working-day extension to accommodate additional scope of work, changes, or any unforeseen conditions, to be utilized if approved by the Public Works Director, for a total construction budget of \$535,671.40;

Adopt Resolution No. 2025-11-6909, entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA AWARDDING A CONTRACT FOR THE CITY HALL RENOVATION -WINDOW INSTALLATION PROJECT; and

Adopt Resolution No. 2025-11-6910, entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, AMENDING THE ADOPTED BUDGET AND AUTHORIZING BUDGET APPROPRIATIONS FOR FISCAL YEAR 2025-26.

The following vote resulted:

AYES: MAYOR JONES
VICE MAYOR HANSEN
COUNCIL MEMBER COPELAND
COUNCIL MEMBER HONEYCUTT
COUNCIL MEMBER WOODS

NOES: NONE

ABSENT: NONE

ABSTAIN: NONE

- d. RECREATIONAL USE OF HILL STREET BETWEEN TEMPLE AVENUE AND OBISPO AVENUE

The City Council discussed the organized fitness activities occurring on Hill Street between Temple and Obispo Avenues and the potentially unsafe conditions created. The City Council asked that staff enhance the efforts being made to keep this area safe for all and continue to educate the public on permitted use.

(8) CONSENT CALENDAR

- a. FINAL ACCEPTANCE OF CALIFORNIA AVENUE IMPROVEMENTS PROJECT PURSUANT TO THE PUBLIC WORKS CONTRACT WITH EXCEL PAVING COMPANY
- b. WARRANT REGISTER DATED NOVEMBER 13, 2025
- c. APPROVAL OF MEETING MINUTES

It was moved by VICE MAYOR HANSEN and seconded by COUNCIL MEMBER WOODS to approve the Consent Calendar. The Consent Calendar was approved without objection.

(9) COUNCIL AGENDA--NEW BUSINESS

Mayor Jones mentioned that the Signal Hill Police Department has great social media posts and to be sure to follow. Mayor Jones asked Parks, Recreation and Library Services Manager Alison Dobay to share the details of the City's Annual Tree Lighting Ceremony being held on November 20, 2025 at Signal Hill Park/Jessie Nelson Circle.

(10) ADJOURNMENT

It was moved by VICE MAYOR HANSEN and seconded by COUNCIL MEMBER

COPELAND to adjourn tonight's meeting to a Regular meeting of the City Council on Tuesday, November 25, 2025 at 7:00 p.m. in the Community Room of the Signal Hill Public Library.

MAYOR JONES adjourned the meeting at 7:40 p.m.

KEIR JONES
MAYOR

Attest:

DARITZA PEREZ
CITY CLERK