



## CITY OF SIGNAL HILL

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2175 Cherry Avenue • Signal Hill, California 90755-3799

THE CITY OF SIGNAL HILL  
WELCOMES YOU TO A REGULAR  
CITY COUNCIL MEETING  
March 11, 2025

The City of Signal Hill appreciates your attendance. Citizen interest provides the Council and Agency with valuable information regarding issues of the community. Meetings are held on the 2nd and 4th Tuesday of every month.

Meetings begin at 6:00 pm with the conduct of any business permitted to be conducted in closed session by the Brown Act (Government Code Section 54950, et seq.), if any, and with the public portion of the meeting beginning at 7:00 pm. There is a period for public comment on closed session matters at 6:00 pm prior to the closed session. In the event there is no business to be conducted in closed session, the regular meeting shall begin at 7:00 pm. There is a public comment period at the beginning of the regular meeting. Any person wishing to comment shall be allotted three minutes per distinct item. Any meeting may be adjourned to a time and place stated in the order of adjournment.

The agenda is posted 72 hours prior to each meeting on the City's website and outside of City Hall. The agenda and related reports are also available for review online at [www.cityofsignalhill.org](http://www.cityofsignalhill.org).

**To view the meeting live at 7:00 p.m.:**

- City of Signal Hill website at [www.cityofsignalhill.org](http://www.cityofsignalhill.org), select the City Council Meetings Link from the home page.
- Charter Spectrum Channel 74 or Frontier FiOS Channel 38.

**To participate (closed session at 6:00 p.m. and regular meeting at 7:00 p.m.):**

- In-person Participation: Council Chamber of City Hall, 2175 Cherry Avenue, Signal Hill, California.
- To make a general public comment or comment on a specific agenda item, you may also submit your comment, limited to 250 words or less, to the City Clerk at [cityclerk@cityofsignalhill.org](mailto:cityclerk@cityofsignalhill.org) not later than 5:00 p.m. on Tuesday, March 11, 2025. Written comments will be provided electronically to City Council and attached to the meeting minutes. Written comments will not be read into the record.

City Council Members are compensated \$794.40 per month. City Clerk and City Treasurer are compensated \$482.04 per month.

(1) **CALL TO ORDER – 6:00 P.M.**

(2) **ROLL CALL**

MAYOR JONES  
VICE MAYOR HANSEN  
COUNCIL MEMBER COPELAND  
COUNCIL MEMBER HONEYCUTT  
COUNCIL MEMBER WOODS

(3) **CLOSED SESSION**

(4) **PUBLIC BUSINESS FROM THE FLOOR ON CLOSED SESSION ITEMS**

(5) **RECESS TO CLOSED SESSION**

(6) **RECONVENE REGULAR MEETING – 7:00 P.M.**

(7) **PLEDGE OF ALLEGIANCE**

(8) **CLOSED SESSION REPORT**

(9) **PUBLIC BUSINESS FROM THE FLOOR ON ITEMS NOT LISTED ON THE AGENDA  
(SPEAKERS WILL BE GIVEN THREE MINUTES FOR EACH DISTINCT ITEM)**

(10) **PRESENTATIONS**

- a. CITY MANAGER CARLO TOMAINO WILL INTRODUCE TINA KNAPP, ASSISTANT CITY CLERK.

(11) **CITY MANAGER REPORTS**

- a. SCHEDULE FOR APPOINTMENTS TO THE PLANNING COMMISSION, PARKS AND RECREATION COMMISSION, AND CIVIL SERVICE COMMISSION

Summary:

The City is currently seeking residents who are interested in serving on the Planning, Parks and Recreation, and Civil Service Commissions. The City Council will consider dates to conduct commissioner candidate interviews and appointments.

Strategic Plan Goal(s):

- Goal No. 5 High-Functioning Government: Strengthen internal communication, recruitment, retention, systems, and processes to increase the effectiveness and efficiency of City services.

Recommendation:

Approve the proposed recruitment schedule and select a date to conduct commissioner candidate interviews and appointments. Staff proposes conducting the interviews and appointments at the regular City Council Meeting of April 22, 2025. If the number of commission applicants is greater than ten (10), the City Council may decide to call a special meeting for one of the following dates: Thursday, April 24, Tuesday, April 29, or Monday, May 5, 2025; or propose an alternative date to conduct interviews and appointments.

- b. **PROPOSED REGULATIONS AMENDING THE CITY'S MUNICIPAL CODE TO ALLOW FOR THE SALE OF FIREWORKS**

Summary:

At the February 25, 2025, City Council meeting, the City Council provided direction to staff to place on a future agenda an item related to allowing the sale of "safe and sane" fireworks. Specifically, the City Council expressed interest in allowing fireworks stands as a fundraising vehicle for local nonprofit organizations.

The purpose of this staff report is to present the City Council with a framework for allowing the sale of "safe and sane" fireworks, including a review of various issues that require further direction from the City Council. These issues include criteria required for a nonprofit organization to receive a permit to operate a fireworks stand, the number of fireworks stands to be allowed, and the locations where these may be permitted.

To assist the City Council's evaluation of this issue, staff has included a draft ordinance permitting the sale of "safe and sane" fireworks with this item. In addition to allowing for the sale of certain fireworks, the ordinance proposes the adoption of a framework governing the manner and criteria by which eligible entities will be allowed to sell fireworks within the City.

Strategic Plan Goal(s):

Goal No. 2 Community Safety: Maintain community safety by supporting public safety services and increasing emergency preparedness.

Recommendation:

Review and provide feedback on the proposed ordinance and regulatory scheme, including whether and how the City Council would like to permit the sale of "safe and sane" fireworks in the City.

**(12) CONSENT CALENDAR**

The following Consent Calendar items are expected to be routine and non-controversial. Items will be acted upon by the Council at one time without

discussion. Any item may be removed by a Council Member for discussion.

- a. PUBLIC WORKS CONTRACT WITH GENTRY GENERAL ENGINEERING, INCORPORATED FOR THE FISCAL YEAR 2024-2025 SIDEWALK REPAIR PROJECT (PROJECT NO. 90.25007)

Summary:

The City's Sidewalk Maintenance Program establishes a proactive approach to repairing sidewalks that have deteriorated over time and ensure compliance with the latest Americans with Disabilities Act (ADA) guidelines. The Sidewalk Maintenance Program is designed to address and prevent trip and fall incidents on deteriorated sidewalks within the City's right of way which are often caused by aging, ground settlements, and expansion of tree roots. The Sidewalk Maintenance Program is composed of three steps: (1) sidewalk inspections, (2) reporting entry via the GIS portal, and (3) repairing infrastructure through the City's Annual Sidewalk Repair Project.

For Fiscal Year 2024-25, the Annual Sidewalk Repair Project includes the removal and replacement of approximately 3,200 square feet of sidewalk at various locations throughout the City. The City performs this work annually to improve the safe path of travel for pedestrians and is performed annually in accordance with its Sidewalk Inspection Program. Following a comprehensive and competitive bidding process, staff recommends awarding a contract to Gentry General Engineering, Incorporated for the construction of the Sidewalk Repair Project (Project No. 90.25007).

Recommendation:

1. Authorize the City Manager to enter into a Public Works Contract with Gentry General Engineering, Incorporated, for construction of the Sidewalk Repair Project (Project No 90.25007), for a term of 30 working days a not-to-exceed contract amount of \$49,413.00, and in a form approved by the City Attorney.
  2. Authorize a project contingency of 10% (\$4,941.30) and up to a 30-working day term extension to be utilized by the Public Works Director for additional scope of work to be performed on adjacent streets during construction.
- b. PUBLIC WORKS CONTRACT WITH PALP, INCORPORATED, DBA EXCEL PAVING COMPANY (EXCEL PAVING) FOR THE CALIFORNIA AVENUE IMPROVEMENTS PROJECT

Summary:

The City's Pavement Management Plan (PMP), approved by the City Council in 2022, outlines pavement management strategies based on current conditions and the optimal long-term maintenance strategy from a cost perspective. The PMP serves as a guiding framework to prioritize the maintenance of

approximately 35 miles of City streets. The PMP provides recommendations to enhance the overall Pavement Condition Index (PCI), which measures pavement quality on a scale from 0 to 100, with 100 representing the best condition.

For Fiscal Year 2024-25, the City finalized plans and specifications for the California Avenue Improvements Project. This project involves removing and reconstructing approximately 44,640 square feet of pavement along California Avenue, from Spring Street to 28th Street, with pavement removal depths ranging from 4 to 22.5 inches. Following a comprehensive and competitive bidding process, staff recommends the City Council award a contract to PALP Incorporated, dba Excel Paving Company (Excel Paving), identified as the lowest responsive bidder, for a term of 60 calendar days and a not-to-exceed budget of \$946,725.98. Staff recommends the City Council authorize the City Manager to execute a Public Works Contract with Excel Paving, with construction scheduled to begin on March 31, 2025, and anticipated completion by June 2025.

Strategic Plan Goal(s):

Goal No. 4 Infrastructure: Maintain and improve the City's physical infrastructure, water system and recreational spaces.

Recommendation:

1. Authorize the City Manager to enter into a Public Works Contract with Excel Paving, for the construction of the California Avenue Improvements Project, for a term of 60 calendar days and a not-to-exceed contract amount of \$946,725.98, in a form by the City Attorney.
2. Authorize a contingency of \$129,479.19 and up to a 30-calendar day extension to accommodate additional scope of work and changes or unforeseen conditions, to be utilized if approved by the Public Works Director, for a total construction budget of \$1,076,205.17.
3. Adopt a resolution entitled:

A RESOLUTION OF THE CITY COUNCIL OF SIGNAL HILL,  
CALIFORNIA AMENDING THE ADOPTED BUDGET AND  
AUTHORIZING BUDGET APPROPRIATIONS FOR THE FISCAL YEAR  
2024-25

- c. RESOLUTION APPROVING A LIST OF PROJECTS FUNDED BY SENATE BILL 1 - THE ROAD REPAIR AND ACCOUNTABILITY ACT FOR FISCAL YEAR 2025-26

Summary:

The Road Repair and Accountability Act of 2017 (SB 1) is a landmark

transportation investment to rebuild California by fixing roads, freeways, and bridges in communities throughout California. SB 1 funds transportation projects through excise and sales taxes on gasoline and diesel fuel, and vehicle registration taxes. Since November 1, 2017, the State Controller has deposited these funds into the Road Maintenance and Rehabilitation Account (RMRA). The RMRA funds are distributed annually to cities and counties based on population for road maintenance, rehabilitation, and safety projects. For Fiscal Year (FY) 2025-26, the City is estimated to receive \$308,518 from RMRA.

The City Council will consider adopting a resolution to incorporate a list of projects funded by SB 1 for FY 2025-26. SB 1 emphasizes accountability and transparency, requiring cities to report performance goals and proposed projects to the California Transportation Commission to qualify for future funding. The program allows cities to roll over unused funds for future street rehabilitation and maintenance projects. The City's proposed and past projects funded by SB 1 are listed according to these guidelines.

Strategic Plan Goal(s):

Goal No. 1: Financial Stability: Ensure the City's long-term financial stability and resilience.

Goal No. 4: Infrastructure: Maintain and improve the City's physical infrastructure, water system, and recreational spaces.

Recommendation:

Adopt a resolution, entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, APPROVING THE LIST OF PROJECTS FOR FISCAL YEAR 2025-26 TO BE FUNDED BY SB 1 - THE ROAD REPAIR AND ACCOUNTABILITY ACT

- d. RESOLUTION APPROVING A LIST OF PROJECTS TO BE FUNDED BY THE SAFE, CLEAN WATER PROGRAM - MEASURE W FOR FISCAL YEAR 2025-26

Summary:

On November 6, 2018, Los Angeles County voters approved Measure W, a parcel tax aimed to address regional water capture water and reduce reliance on imported water. Measure W imposes a tax of 2.5 cents per square foot of impermeable surface area on private property in the Los Angeles County Flood Control District (District), generating approximately \$285 million annually for the countywide Safe, Clean Water (SCW) Program. Staff recommends the City Council adopt a resolution to incorporate a list of projects and programs to be funded by the SCW Measure W for Fiscal Year (FY) 2025-26.

Strategic Plan Goal(s):

Goal No. 1 Financial Stability: Endure the City's long-term financial stability and resilience.

Goal No. 4 Infrastructure: Maintain and improve the City's physical infrastructure, water system, and recreational spaces.

Recommendations:

1. Adopt a resolution, entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, APPROVING THE LIST OF PROJECTS AND PROGRAMS FOR FISCAL YEAR 2025-26 TO BE FUNDED BY THE SAFE, CLEAN WATER PROGRAM - MEASURE W FUNDS

- e. WARRANT REGISTER DATED MARCH 11, 2025

**Summary:**

The Warrant Register is a listing of all general disbursements issued, since the prior warrant register, and warrants to be released upon City Council approval.

**Strategic Plan Goal(s):**

Goal No. 1 Financial Stability: Ensure the City's long-term financial stability and resilience.

**Recommendation:**

Authorize payment of the Warrant Registers dated March 11, 2025.

- f. APPROVAL OF MEETING MINUTES

Summary:

Regular Meeting of February 25, 2025.

Strategic Plan Goal(s):

Goal No. 5. High-Functioning Government: Strengthen internal communication, recruitment, retention, systems, and processes to increase the effectiveness and efficiency of City services.

Recommendation:

Approve the meeting minutes.

**(13) COUNCIL AGENDA--NEW BUSINESS**

COUNCIL MEMBER WOODS  
COUNCIL MEMBER HONEYCUTT

COUNCIL MEMBER COPELAND  
VICE MAYOR HANSEN  
MAYOR JONES

**(14) ADJOURNMENT**

Tonight's meeting will be adjourned to the next regular meeting of the Signal Hill City Council to be held on Tuesday, March 25, at 7:00 p.m., in the Council Chamber of City Hall, 2175 Cherry Avenue, Signal Hill, CA 90755.

**CITIZEN PARTICIPATION**

Routine matters are handled most quickly and efficiently if contact is made with the City department directly concerned. However, if you would like to request that a matter be presented for City Council consideration, you may do so by writing to the City Council, City Clerk, or City Manager. The deadline for agenda items is 12 noon on the Tuesday preceding the Council and Agency meetings. The complete agenda, including back up materials is available on the City website on the Friday preceding the meeting.

If you need special assistance beyond what is normally provided to participate in City meetings, the City will attempt to accommodate you in every reasonable manner. Please call the City Clerk's office at (562) 989-7305 at least 48 hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible.





CITY OF SIGNAL HILL

2175 Cherry Avenue • Signal Hill, California 90755-3799

STAFF REPORT

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3/11/2025

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**AGENDA ITEM**

**TO: HONORABLE MAYOR  
AND MEMBERS OF THE CITY COUNCIL**

**FROM: CARLO TOMAINO  
CITY MANAGER**

**SUBJECT: SIGNAL HILL EMPLOYEE INTRODUCTIONS**

Summary:

City Manager Carlo Tomaino will introduce Tina Knapp, Assistant City Clerk.



CITY OF SIGNAL HILL

2175 Cherry Avenue • Signal Hill, California 90755-3799

STAFF REPORT

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2/25/2025

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**AGENDA ITEM**

**TO: HONORABLE MAYOR  
AND MEMBERS OF THE CITY COUNCIL**

**FROM: CARLO TOMAINO  
CITY MANAGER**

**SUBJECT: SIGNAL HILL EMPLOYEE INTRODUCTIONS**

Summary:

Acting Administrative Services Officer/Finance Director Siamlu Cox will introduce Debbie Pacheco, Accounting Manager.



# CITY OF SIGNAL HILL

2175 Cherry Avenue • Signal Hill, California 90755-3799

## STAFF REPORT

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3/11/2025

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### **AGENDA ITEM**

**TO:** HONORABLE MAYOR  
AND MEMBERS OF THE CITY COUNCIL

**FROM:** CARLO TOMAINO  
CITY MANAGER

**BY:** DARITZA GONZALEZ  
CITY CLERK

**SUBJECT:** **SCHEDULE FOR APPOINTMENTS TO THE PLANNING COMMISSION, PARKS AND RECREATION COMMISSION, AND CIVIL SERVICE COMMISSION**

### **Summary:**

The City is currently seeking residents who are interested in serving on the Planning, Parks and Recreation, and Civil Service Commissions. The City Council will consider dates to conduct commissioner candidate interviews and appointments.

### **Strategic Plan Goal(s):**

Goal No. 5 High-Functioning Government: Strengthen internal communication, recruitment, retention, systems, and processes to increase the effectiveness and efficiency of City services.

### **Recommendation:**

Approve the proposed recruitment schedule and select a date to conduct commissioner candidate interviews and appointments. Staff proposes conducting the interviews and appointments at the regular City Council Meeting of April 22, 2025. If the number of commission applicants is greater than ten (10), the City Council may decide to call a special meeting for one of the following dates: Thursday, April 24, Tuesday, April 29, or Monday, May 5, 2025; or propose an alternative date to conduct interviews and appointments.

### **Fiscal Impact:**

There is no fiscal impact associated with the recommended action.

Background and Analysis:

The City conducts the biennial recruitment for City Commissions, as defined in Article VI of the Signal Hill City Charter, in the spring of odd-numbered years following the City's General Municipal Election. The City Charter, Article VI, specifies the criteria for appointments and terms, meetings, compensation, vacancies and provides a general description of each Commission's powers and duties (Attachment A). The Manual of Procedural Guidelines, Section 7.4, outlines the appointment and approval process (Attachment B).

On May 31, 2025, the terms of three Commissioners for each of the Planning, Parks and Recreation, and Civil Service Commissions will expire; the list below provides the Commissioners that have expiring terms:

Planning Commission (Meets 3<sup>rd</sup> Tuesday of Every Month)

Gege Lopez  
Victor Parker  
Sonia Savoulian

Parks and Recreation Commission (Meets 3<sup>rd</sup> Wednesday of Every Month)

Tim Anhorn  
Pam Dutch Hughes  
Linda Edwards

Civil Service Commission (Meets 1<sup>st</sup> Wednesday of Every Month)

Julie Doi  
Paul Patterson (Vacant)  
Diana Phillips

Staff proposes the following recruitment schedule:

- Open Recruitment March 14, 2025
- Close Recruitment April 14, 2025, at 5:30 p.m.
- Applicants will be notified for City Council interviews no later than April 17, 2025

Attachments:

- A. City Charter Article VI
- B. Manual of Procedural Guidelines

## ARTICLE VI. APPOINTIVE BOARDS AND COMMISSIONS

### SECTION 600. In General.

There shall be the following enumerated boards and commissions which shall have the powers and duties herein stated: A planning commission, a parks and recreation commission, and a civil service commission. In addition, the city council may create by ordinance or resolution such additional advisory boards or commissions as in its judgment are required, and may grant to them such powers and duties as are consistent with the provisions of this Charter.

### SECTION 601. Appropriations.

The city council shall include in its annual budget such appropriations of funds as in its opinion shall be sufficient for the efficient and proper functioning of such boards and commissions. The city council may, by ordinance or resolution, set reasonable fees and charges for defraying the costs of hearings or other administrative proceedings of the City's appointive boards and commissions.

### SECTION 602. Appointments; Terms.

The members of each of such boards or commissions shall be appointed by the mayor, with the approval of the city council. Unless otherwise provided by ordinance, each member shall be all of the following: (i) a citizen of the United States; (ii) 18 years of age or older; and (iii) a registered voter and resident of the City for at least 29 days prior to the date of appointment. Each member shall continue to reside in the City for the duration of his or her tenure. No member shall hold any paid office or employment in the City government. They shall serve at the pleasure of the city council, and shall be subject to removal by motion of the city council adopted by at least three affirmative votes. The members shall serve for a term of four years, unless city council by ordinance or resolution establishes a different term, and until their respective successors are appointed and qualified. The respective terms of office of all

members of the boards and commissions in existence at the time this Charter takes effect shall continue upon the effective date of this Charter.

**SECTION 603. Meetings; Chair**

As soon as practicable, following the first day of every calendar year, or such other time as may be designated by resolution of the city council, each of such boards and commissions shall organize by electing one of its members to serve as chair and by electing one of its members to serve as vice-chair at the pleasure of such board or commission. Unless otherwise provided by ordinance or in the rules of proceeding promulgated by the applicable board or commission, each board or commission shall hold regular meetings at least once each month, and may hold special meetings as such board or commission may require. All proceedings shall be open to the public, except for such closed sessions as may be authorized by law, and shall be conducted in accordance with open meeting laws of the State of California.

Except as may be otherwise provided in this Charter, the city manager shall designate a secretary for the recording of minutes for each of such boards and commissions, who shall keep a record of its proceedings and transactions and shall provide staff support for such board or commission. Each board or commission shall be governed by Roberts Rules of Order except that each board or commission may by resolution adopt such other rules and regulations which shall be consistent with this Charter, as each may deem appropriate. Copies of all such resolutions shall be kept on file in the office of the city clerk, where they shall be available for public inspection. The city council may by ordinance or resolution grant to board or commission the same power as the city council to compel the attendance of witnesses, to examine them under oath, to compel the production of evidence before it and to administer oaths and affirmations.

**SECTION 604. Compensation.**

Unless otherwise provided by ordinance, the members of boards and commissions shall serve without compensation for their services as such, but may receive reimbursement for necessary traveling and other expenses incurred on official duty when such expenditures have received authorization by the city council.

**SECTION 605. Removal; Vacancies.**

Any member of a board or commission may be removed at any time by a vote of a majority of the membership of the city council and, notwithstanding any other provision of this section mandating city council consideration of removal of a board or commission member, removal may be with or without cause. The issue of whether to declare the office of a board or commission member vacant shall be brought before the city council as follows:

- (a) Upon the resignation of the board or commission member;
- (b) Upon the request of any member of the city council;
- (c) Upon excessive absenteeism, to be defined as absence from three consecutive meetings of such board or commission or for twenty five percent (25%) of the duly

scheduled meetings of the board or commission within any fiscal year, unless by permission of such board or commission expressed in its official minutes;

- (d) Upon conviction of any felony or crime of moral turpitude;
- (e) If the member of the board or commission ceases to be an elector of the City;
- (f) Failure of the board or commission member to file a financial disclosure statement as may be required by State law or city ordinance; or
- (g) Such other reason as the city council may determine.

The city council may declare the office of any board or commission member vacant, and the vacancy shall be effective from the date of the declarant unless otherwise specified in the declaration.

Any vacancies in any board or commission shall be filled by appointment by the mayor, with the approval of the city council. Upon a vacancy occurring which leaves an unexpired portion of a term, any appointment to fill such vacancy shall be for the unexpired portion of such term.

**SECTION 606. Indemnification of Members of Boards and Commissions.**

Upon request by any member or former member of any appointed board or commission established pursuant to this article named in any claim or action against him or her for an injury arising out of an act or omission occurring within the scope of his or her duties as a member of such board or commission of the City, made in writing not less than ten (10) days before the trial of the action, and so long as the member cooperates reasonably and in good faith in the defense of the claim or action, the City shall pay any judgment based thereon or any compromise or settlement of the claim or action to which the City has agreed. Where the City conducts the defense of the claim or action pursuant to an agreement with the member or former member of such board or commission, reserving the City's rights not to pay the judgment, compromise, or settlement until it is established the injury arose out of act or omission occurring within the scope of his or her duties as a member of such board or commission, the City shall be required to pay the judgment, compromise, or settlement only if it is established the injury arose out of an act or omission occurring within the scope of his or her duties as a member of such board or commission. The City may indemnify any member or former member of such board or commission for any part of a claim or judgment that is for punitive or exemplary damages only upon a vote to do so by a majority of the membership of the city council.

**SECTION 607. Planning Commission.**

There shall be a planning commission consisting of five members. There shall be a director of community development whose duties shall be established by ordinance, resolution, or regulation, and who shall be the recording secretary for the planning commission. The director of community development, or his or her designated representative shall attend all planning commission meetings. The planning commission may meet with and receive advice

from the city attorney as it or the city attorney may deem necessary. The planning commission shall have all of the following powers and duties, which powers and duties may be modified by ordinance of the city council:

- (a) All duties set out in the California Planning and Zoning Law for a planning agency.
- (b) After public hearing, recommend to the city council any amendment to the general plan or any part thereof, or any zoning ordinance amendments.
- (c) Exercise authority granted to it by ordinance over subdivisions, use permits, or other matters not inconsistent with this Charter.
- (d) Make recommendations to the city council concerning public works.
- (e) Perform other duties specified by the city council not inconsistent with this Charter.

**SECTION 608. General Land Use Authority.**

The City of Signal Hill is a small unique community that is economically independent, prides itself in personalized service to the residents and business community that it serves, and a community which has created and works to maintain a high degree of livability for its residents. The City's unique topography, advantageous location near major transportation corridors and hubs, including airport and port facilities, and significant undeveloped property caused by the historic devotion of the land to oil production give the City the potential of being the best planned and most desirable community in the area. At the same time, the transition from an industrial community devoted to oil production to a balanced community known for its livability presents unique challenges. It is the goal of the City to maintain a portion of its industrial legacy, to develop housing for all segments of the population, and to promote commercial development both of a regional character, to establish a sound financial base, and of a neighborhood character, to service the needs of those who work and reside in the City. In promoting "balance" and "livability" it is the goal of the City that residents be able to reside, work, purchase goods, and services, attend school, recreate, and otherwise enjoy a decent and good living in Signal Hill.

Except as otherwise provided by ordinance of the city council the City shall have the full power to enact regulatory land use measures, including but not limited to the following:

- (a) Creation of a general plan for the long-term growth and orderly development of the City consistent with the foregoing policies.
- (b) Creation of a zoning ordinance in conformity with the general plan which provides the City's general land use regulations.
- (c) Enact specific plans, redevelopment agreements, and other similar matters for the regulation and development of land.
- (d) Abate public nuisances which depreciate property values.



(e) Make determinations pursuant to the California Environmental Quality Act.

(f) Regulate oil uses and the operation and abandonment of oil wells, pipelines and appurtenant facilities.

(g) Approve the subdivision and resubdivision of property.

(h) Establish a site design and review process to approve individual applications for development to assure quality and compatibility with adjacent uses.

(i) Establish procedures to approve conditional uses, variances and other land use entitlements.

(j) Establish regulations governing the use of property.

(k) Establish measures to mitigate for the impacts of development on adjacent property and the City generally through land use regulations, requirements that the developer provide appropriate infrastructure improvements, impact mitigation fees, assessments for construction of infrastructure improvements and similar measures.

(l) Condition development to provide for the maintenance in a first class condition of all improvements through recorded covenant agreements, assessments and other measures to assure new development is adequately maintained and pays its fair share of the costs imposed.

#### SECTION 609. Parks and Recreation Commission.

There shall be a parks and recreation commission consisting of five members. The parks and recreation commission shall have all of the following powers and duties, which powers and duties may be modified by ordinance of the city council:

(a) Act in an advisory capacity to the city council and the city manager.

(b) Communicate to public officials and the general public the leisure-time needs, facilities, and services of the citizens of the City, so that adequate support may be obtained for programs therefor.

(c) Recommend general policies concerning all parks and recreation properties, facilities, plans, programs, and activities. It may also recommend a long-range program for the improvement, acquisition, and development of parks and recreation facilities and for the extension of services.

(d) Perform other duties specified by the city council not inconsistent with this Charter.

SECTION 610. Civil Service Commission.

There shall be a civil service commission whose powers and duties shall be as set forth in Article VII below.

ARTICLE VII. PERSONNEL SYSTEM

SECTION 701. Personnel Rules and Policies.

The city council may by ordinance establish a system of personnel rules and policies, governing the terms of employment of any or all employees of the City.

The personnel rules and policies may govern, without limitation, the following aspects of the personnel system:

- (a) Classification of employment by employment position between exempt and non-exempt appointments, and determination of "at will" categories of employment positions.
- (b) The preparation, installation, revision and administration of a position classification plan covering all positions in the competitive service.
- (c) The preparation, installation, revision and administration of a plan of compensation corresponding to the position classification plan, providing a rate or range of pay for each class.
- (d) The public announcement of examinations and application for and acceptance of applications for employment and establishing of criteria related thereto.
- (e) The preparation and administration of examinations and the establishment and use of resulting employment lists containing names of persons eligible for appointment.
- (f) The certification and appointment of persons from employment lists, and the making of temporary, emergency, and provisional appointments.
- (g) The establishment of hours of work, attendance and leave regulations, training programs, benefits, conduct guidelines and other conditions of work.
- (h) The evaluation of employees during the probationary period and at periodic intervals.
- (i) The development of employees' morale, welfare, training, and safety.
- (j) The establishment and maintenance of suitable methods of effective communication between employees and their supervisors; between employees and the city manager; and between employees and the city council, relating to conditions of employment in the city service, and the establishment and maintenance of the city's employee-employer

relations program consistent with the letter and intent of State law and the City's employee Memoranda of Understanding.

(k) The transfer, promotion, demotion, reinstatement, separation, or any other change of status of employees in the competitive service.

(l) The discipline of employees.

(m) A system or systems for submission to and review by the civil service commission, city manager, city council, personnel manager or other designated person or persons, of designated types of discipline and personnel decisions, for fact-finding, recommendations, final decision or other designated purposes or effects.

(n) The development and administration of policies which assure an unbiased work environment and fully protect the rights of each employee.

(o) The maintenance and use of necessary records and forms, including payroll certification.

(p) The system for any employee-selected board members to be elected and for the board to conduct its business established by the personnel rules.

#### SECTION 702. Civil Service Commission.

There shall be a civil service commission consisting of five members, unless the city council by ordinance provides for a different number of members, or provides for the discontinuance or dissolution of the civil service commission entirely, in favor of some other board or alternative procedure for the review and recommendation of issues arising under the personnel system. The rules and regulations for appointment of members to the civil service commission shall be as determined by ordinance of the city council. The civil service commission may meet with and receive advice from the city attorney, as it or the city attorney may deem necessary. The civil service commission shall have the following powers and duties, which powers and duties may be modified by ordinance of the city council:

(a) Conduct hearings in accordance with personnel rules and policies adopted by the city council, and make findings and recommendations thereon.

(b) Certify to the appointing power a list, established by the personnel officer, of all persons eligible for appointment to the appropriate position in the classified service. The list shall be established on the basis of merit and fitness ascertained so far as practicable by competitive examination. The commission shall have available to it any and all documents, tests, examinations, work samples, or any combinations thereof which will, in the opinion of the Commission, demonstrate the fair and impartial administration of the examination process by the personnel officer.

(c) Make recommendations to the city council on amendments to the personnel rules and policies.

- (d) Conduct investigations regarding hearings pending before it.
- (e) Have the power to compel the attendance of witnesses and the production of documents by way of subpoena, and to examine witnesses appearing before it.
- (f) Perform other duties specified by the city council not inconsistent with this Charter.

**SECTION 703. Hearings Before Civil Service Commission.**

City council may by ordinance establish rules and regulations governing the presentation and hearing of protests, grievances, or questions arising under the personnel system before the civil service commission. Any person aggrieved by any action of the civil service commission may appeal such action to the city council, according to procedures which shall be established by ordinance. The decision of the city council in any such appeal shall be final.

**SECTION 704. Contracts with Employees.**

The City may enter into any contracts or collective bargaining agreements with its employees, and shall meet and confer with the duly authorized representative of such employees regarding wages, hours and other terms and conditions of employment to be included in any such agreement. If any provision of the general law of the State of California imposes a mandated benefit for employees of general law cities, then so long as that benefit is so mandated for employees of general law cities, the same benefit shall be extended to all employees of the City that would otherwise qualify for the benefit under the general law.

**SECTION 705. California Public Employees Retirement System.**

Plenary authority under this Charter shall be vested in the City and the city council, and by delegation of the city council, to its several officers, agents, and employees, to do all acts and exercise all authority granted, permitted, or required to enable the City to continue as a contracting city under the California Public Employees Retirement System.

**SECTION 706. Termination of California Public Employees Retirement System.**

The city council may terminate the contract with the Board of Administration of the California Public Employees Retirement System (CalPERS) only as provided herein. The city council may initiate proceedings for termination of the contract with the Board of Administration of CalPERS by passage of a resolution of intention to do so, and not less than one year after passage of the resolution of intention, by placing an ordinance ordering the termination of the ballot for a vote by the People of Signal Hill. Any action to place such an ordinance on the ballot shall require a vote of two-thirds of the membership of the city council. If the ordinance is passed by a majority vote of the voters voting in an election on the question, the city clerk shall forward a certified copy of the ordinance so approved to the Board of Administration of (CalPERS) for processing and finalization of the termination.

SECTION 707. Eligibility for Appointed Office.

No person holding or retaining any elective public office, and no person holding any appointed office whose duties are incompatible with the duties to be discharged for the City, shall be eligible for appointment as city manager, city attorney, or a member of any appointed board or commission. No person shall be eligible for appointment as city manager, city attorney, or a member of any appointed board or commission who is a relative by blood or marriage within the third degree of any one or more members of the city council. The city manager, respective department heads, and all other persons empowered by this Charter or ordinance to appoint any person to any appointed position in the City government shall not appoint any person who is a relative by blood or marriage within the third degree of the person making the appointment.

SECTION 708. Illegal Contracts; Financial Interest; Incompatible Employment.

No member of the city council, department head or other officer of the City (except a member of any board or commission), shall be financially interested, directly or indirectly, in any contract, sale or transaction to which the City is a party. No member of any board or commission shall be financially interested, directly or indirectly, in any contract, sale or transaction to which the City is a party and which comes before the board or commission of which such person is a member for approval or other official action or which pertains to the department, office or agency of the City with which such board or commission is connected. Any contract, sale or transaction in which there shall be such an interest, as specified in this section, shall become void at the election of the City when so declared by resolution of the city council. The general laws of the State of California shall be used in determining what constitutes a financial interest for the purpose of this section, which general laws may be supplemented or modified by regulations of the city council adopted by ordinance. If any member of the city council, department head or other officer of the City, or member of a board or commission shall be financially interested as aforesaid, upon conviction thereof he or she shall forfeit his or her office in addition to any other penalty which may be imposed for such violation of this Charter. No city councilmember, department head, or other officer or employee of the City shall engage in any employment activity or enterprise which is inconsistent, incompatible, or in conflict with his or her duties with the City. The city council may, by ordinance, resolution, or regulation, adopt rules for determining those outside activities which are inconsistent, incompatible, or in conflict with the official duties for the City for the various offices or employment positions involved.

**7.4 Appointments of Commissioners, City Representatives, and Advisory Bodies (City Council Only).**

(a) Charter § 602 requires that members of City commissions and advisory boards be appointed by the Mayor, with the approval of the City Council. This appointment and approval process shall proceed as follows:

(1) The Mayor will open nominations, at which point any member of the City Council may nominate a member or members to the commission or board in question.

(2) Once all nominations have been made, the Mayor will close nominations.

(3) The Mayor will then present each nominee for a straw vote of the Council. The nominees will be voted on individually and in the order in which each nominee's application was received.

(4) The straw voting will continue until the vacancy or vacancies have been filled by majority straw vote of the City Council.

(5) The Mayor will then present the names of those proposed for appointment and request a vote of the City Council to approve the Mayor's proposed appointments.

(b) From time to time the Council may be required to assign a representative of the City to non-City boards, commissions or organizations (e.g., boards or commissions of another agency or joint powers authority). Except as otherwise required by law or by the policies of the non-City organization, the Mayor shall make all such appointments of City representatives on non-City organizations after consultation with the City Council similar to appointment process as outlined in Charter § 602.

(c) The City Council shall have the power to establish advisory committees, commissions, other Legislative Bodies and Non-Governing Bodies (Charter §600). Any committee which is (i) established by ordinance, resolution or other formal action, or (ii) has a fixed regular meeting schedule, or (iii) has continuing subject matter jurisdiction over a non-temporary issue, or (iv) which continues to conduct business in excess of 180 days, or (v) has a majority membership of officials from other Legislative Bodies, shall be subject to the provisions of the Brown Act.

(d) Advisory bodies and committees may take the following form:

(1) The Council may, as the need arises, authorize the appointment of "ad hoc" Council committees composed of two members. Except where otherwise specifically provided by law, the Presiding Officer shall appoint the members of the Council committees, subject to the approval of the Council. Any committee so created shall cease to exist upon the accomplishment of the special purpose for which it was created or when abolished by a majority vote of the Council.

(2) The Council may, subject to the Brown Act, create other committees, boards, and commissions, whether Legislative Bodies or Non-Governing Bodies, to assist in the conduct and operation of the City government with such jurisdiction and duties as the Council may specify. The Mayor shall make appointments of members to such committees, boards or commissions subject to the approval of the Council. The procedure of filling vacancies and provision of notice thereof shall be subject to the provisions of the Maddy Act (Charter §§ 602 and 605, G.C. §§ 54970-54974). Absent any other provision to the contrary, members of committees, boards and commissions may be removed by the Council without cause by a majority vote of the whole Council body. Any member of the City Council may place the question of such removal on the agenda. Any committees, boards, or commissions so created may be abolished by a majority vote of the whole Council body by repeal of the enacting ordinance or resolution.

(d) Sub-Legislative Bodies, including Non-Governing Bodies, shall be responsible for reporting the Body's activities to the City Council. The members of a Sub-Legislative Body or Non-Governing Body shall operate within the jurisdiction established by the Council and shall not have authority to make subcommittees unless specifically granted such authority by action of the full City Council. Staff members may be assigned to assist any Council-created committee by the City Manager. Staff members so assigned shall not be members of the committee unless specifically appointed as such by action of the full Council.



STAFF REPORT

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3/11/2025

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**AGENDA ITEM**

**TO: HONORABLE MAYOR  
AND MEMBERS OF THE CITY COUNCIL**

**FROM: CARLO TOMAINO  
CITY MANAGER**

**BY: MATTHEW E. RICHARDSON  
CITY ATTORNEY**

**SUBJECT: PROPOSED REGULATIONS AMENDING THE CITY'S MUNICIPAL CODE TO  
ALLOW FOR THE SALE OF FIREWORKS**

Summary:

At the February 25, 2025, City Council meeting, the City Council provided direction to staff to place on a future agenda an item related to allowing the sale of “safe and sane” fireworks. Specifically, the City Council expressed interest in allowing fireworks stands as a fundraising vehicle for local nonprofit organizations.

The purpose of this staff report is to present the City Council with a framework for allowing the sale of “safe and sane” fireworks, including a review of various issues that require further direction from the City Council. These issues include criteria required for a nonprofit organization to receive a permit to operate a fireworks stand, the number of fireworks stands to be allowed, and the locations where these may be permitted.

To assist the City Council’s evaluation of this issue, staff has included a draft ordinance permitting the sale of “safe and sane” fireworks with this item. In addition to allowing for the sale of certain fireworks, the ordinance proposes the adoption of a framework governing the manner and criteria by which eligible entities will be allowed to sell fireworks within the City.

Strategic Plan Goal(s):

Goal No. 2 Community Safety: Maintain community safety by supporting public safety services and increasing emergency preparedness.

Recommendation:



Review and provide feedback on the proposed ordinance and regulatory scheme, including whether and how the City Council would like to permit the sale of “safe and sane” fireworks in the City.

Fiscal Impact:

No fiscal impact associated with the recommended action.

Background:

***Legal Framework***

The City is authorized by California Constitution, Article XI, Section 5 to make and enforce within its limits all local, police, sanitary and other ordinances and regulations with respect to municipal affairs not in conflict with its charter and general laws.

The State of California has a robust statutory regime dealing with fireworks, which can be found in California Health and Safety Code Sections 12500 et seq. As part of this statutory scheme, the Health and Safety Code authorizes cities to establish their own local fireworks prohibitions and regulations. Cities are authorized to adopt regulations as strict or stricter than State law and regulations related to the sale and possession of fireworks.

The City previously adopted the Los Angeles County Fire Code via Chapter 15.08 of its Municipal Code. Section 5601.1.3 of the Los Angeles County Fire Code prohibits the possession, manufacture, storage, sale, handling and use of fireworks with an exception for “safe and sane fireworks” that are explicitly allowed by local ordinance.

***Existing City Regulations***

The City’s regulations governing fireworks are codified in Chapter 9.28 (Fireworks) of the Signal Hill Municipal Code. The City’s existing regulations generally prohibit the possession, use, and sale of fireworks subject to certain exceptions; thus, unless the City Council amends the Municipal Code, fireworks stands are not permitted in the City.

Analysis:

To assist the City Council in analyzing whether to permit fireworks stands in the City and the manner in which this use should be regulated, staff has drafted a sample ordinance permitting and regulating the sale of “safe and sane” fireworks. This sample ordinance can be found in Attachment A to this report.

***Proposed Ordinance***

The Ordinance would comprehensively update the existing Signal Hill Municipal Code Chapter 9.28 (Fireworks) to allow for the temporary sale of “safe and sane” fireworks. Specifically, the sample ordinance does the following:

- *Allows for sale of safe and sane fireworks only.* Safe and sane fireworks are defined by Section 12529 of the Health and Safety Code as, “[a]ny fireworks that have been approved by the United States Consumer Product Safety Commission and that have been carefully examined and tested by the State Fire Marshal and determined by the State Fire Marshal that the fireworks meet and are in compliance with the general and specific standards for design, construction, performance, and labeling for safe and sane fireworks, as set forth in Chapter 6 (commencing with Section 979) of Division 1 of Title 19 of the California Code of Regulations, as it reads on July 1, 2023.”
- *Limited Duration of Sale.* Fireworks may only be sold in line with the minimum limit set by State law which authorizes that sales commence at 12:00 noon on the 28th day of June and end at 12:00 p.m. on the 6th day of July each year.
- *City Permit Required.* Sale is only permitted pursuant to a permit issued by the City.
- *Eligible Applicants.* Sale is solely permitted by a nonprofit organization that satisfies specific criteria.
- *Regulations Concerning Operation of Firework Stands.* Sale is only permitted from within a temporary stand subject to operation regulations, including regulations regarding the age of persons authorized to sell fireworks, the size of the stand, the proximity of the stand to flammable substances, and other measures aimed at reducing the risk of injury.

The proposed regulations are merely suggestions. The City may choose to adopt different provisions, so long as they are within the limits of authority granted to the City under the applicable legal framework discussed earlier in this report.

### **Primary Policy Issues**

While the sample ordinance provides an outline of a possible fireworks ordinance, staff needs guidance on several central policy issues related to the proposed regulatory scheme.

First, staff needs guidance on the City Council’s desired criteria for a nonprofit organization to qualify for a permit to operate a fireworks stand. To assist the City Council in this process, staff reviewed the approaches taken by several Southern California cities, several of which are included below.

#### *Fontana*

- Eligible nonprofit organizations are described as follows:
  - a non-profit organization, or a group which is an integral part of a recognized national organization having such tax-exempt status or an organization affiliated with and officially recognized by an elementary, junior high and/or high school and/or school district that serves, in whole or in part, the residents of the city or public and/or private community college, college and/or university which is located within the boundaries of the city;

- Shall be organized primarily for veterans, patriotic, welfare, civic betterment, educational, youth development or charitable purposes;
- Must have its principal and permanent meeting place within the city;
- Must provide direct and regular community services and benefits to the residents of the city;
- Has a minimum membership of at least 20 members who either reside in the city, are employed in the city, or are owners or operators of a business or other establishment located in the city;
- Has not been found by any court of competent jurisdiction or city administrative hearing officer to be in violation of any civil or criminal local, state or federal law relating to fireworks within 24 calendar months prior to the organization's submittal of an application for a permit to sell; and
- Has not had a permit to sell revoked within 24 months prior to the organization's submittal of an application for a permit to sell.

### *Coachella*

- Qualifying applicants must meet all of the following criteria:
  - Must be a nonprofit organization organized primarily for civic betterment, youth activities, recreational activities, school activities, military or veterans affairs, or other like charitable purposes.
  - Must have its principal and permanent meeting place within the territorial limits of the city; must maintain a bona fide membership of at least twenty (20) members the majority of whom reside in the city; and must have been organized and established for a minimum of two years continuously preceding the filing of the application for a fireworks permit hereunder.
  - If it is an organization that is affiliated with a school outside the territorial limits of the city but within the boundaries of the Coachella Valley Unified School District and organized primarily for civic betterment, youth activities, recreational activities, school activities, military or veterans affairs, or other like charitable purposes. Organization must have been organized and established for a minimum of two years continuously preceding the filing of the application for a fireworks permit hereunder.

### *Hawaiian Gardens*

- Nonprofit associations or corporations organized primarily for veteran, patriotic, welfare, civic betterment or charitable purposes. Each such organization must have been organized and established for a minimum of two years continuously preceding the filing of the application for

the permit and must have a bona fide membership of at least 20 members. No permit shall be issued to any organization or person unless such organization shall be based within the corporate limits of the City or unless such organization shall directly serve the youth and/or the citizens of the City; this determination shall be made by the City Clerk.

Second, staff needs guidance on the process by which nonprofit entities would be selected for a fireworks stand permit. There are two general approaches used by cities to select fireworks stand permit recipients: (1) selecting on a first-come first-served basis; or (2) selecting on a random basis pursuant to a lottery system. Whichever approach is selected, care should be taken to ensure that the selection framework is structured in a manner that eliminates the possibility that any entity receives an unfair advantage.

Third, staff needs guidance on the number of fireworks stands to be permitted in the City. Cities take various approaches to this issue. Some set the number of stands based on total population (e.g., one stand per 10,000 residents) while others set no limit on the number of stands. The City would also be permitted to set an arbitrary cap on the number of stands permitted in the City.

Fourth, and related to the question of the number of stands permitted in the City, is the question of where the stands would be permitted. Because Signal Hill is geographically compact, the City Council may wish to provide guidance regarding the general locations in the City where firework stands would be permitted.

Recommendations:

Staff requests further guidance from the City Council on the following issues:

1. Whether the City should amend the Signal Hill Municipal Code to permit fireworks stands.
2. The City Council's desired criteria for a nonprofit organization to qualify for a permit to operate a fireworks stand.
3. The process by which nonprofit entities would be selected for a fireworks stand permits (lottery or first-come, first served).
4. The number and location of permitted fireworks stands in the City.

Reviewed for Fiscal Impact:

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Siamlu Cox

Attachment(s):

- A. Sample Ordinance

**ORDINANCE NO. 2025-XXX**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL AMENDING SECTIONS 9.28.010 AND 9.28.020 OF CHAPTER 9.28 (FIREWORKS), AND ADDING SECTION 9.28.025 TO CHAPTER 9.28 (FIREWORKS) OF THE SIGNAL HILL MUNICIPAL CODE TO ALLOW FOR THE SALE OF FIREWORKS WITHIN THE CITY, AND FINDING SAID ACTION EXEMPT FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA)**

**WHEREAS**, the City of Signal Hill, California (“City”) is a municipal corporation, duly organized under the constitution and laws of the State of California; and

**WHEREAS**, the City authorized by California Constitution, Article XI, Section 5 to make and enforce within its limits all local, police, sanitary and other ordinances and regulations in respect to municipal affairs not in conflict with its charter and general laws; and

**WHEREAS**, State law and regulations, particularly the State Fireworks Law, Health and Safety Code section 12500 et seq., and State Fire Marshall regulations pertaining to fireworks, Title 19 California Code of Regulations, Chapter 6 “Fireworks”, generally prohibit the sale, offer for sale, possession, or discharge of fireworks, with few exceptions like for “Safe and Sane” fireworks; and

**WHEREAS**, more pertinent to this item is California Health and Safety Code Section 12541, which specifically authorizes cities to establish its own local fireworks prohibitions and regulations; and

**WHEREAS**, cities are authorized to adopt regulations as strict or stricter than State law and regulations related to the sale and possession of fireworks; and

**WHEREAS**, the City previously adopted the Los Angeles County Fire Code via Chapter 15.08 of its Municipal Code, Section 5601.1.3 of the Los Angeles County Fire Code prohibits the possession, manufacture, storage, sale, handling and use of fireworks with an exception for “safe and sane fireworks” that are explicitly allowed by local ordinance; and

**WHEREAS**, the City has recognized the cultural and recreational value of the fireworks to its community while also acknowledging the inherent risk associated with its use through the adoption of Chapter 9.28 (Fireworks), which currently prohibits the possession, use and sale of fireworks subject to certain exceptions; and

**WHEREAS**, the City recognizes that the sale of fireworks, can be a substantial source of revenue, especially for not for profit entities whose primary sources of funds are derived from donations and fundraising activities; and

**WHEREAS**, the City desires to amend its existing regulations governing fireworks to allow for limited sale of fireworks by eligible nonprofit entities subject to certain conditions;

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, DOES ORDAIN AS FOLLOWS:**

**SECTION 1.** Sections 9.28.010 and 9.28.020 of the Signal Hill Municipal Code are hereby amended as follows (additions underlined and deletions in ~~strikethrough~~).

9.28.010 “Use, sale, or discharge of fireworks prohibited.”

Except as otherwise allowed under the provisions of this chapter, it is unlawful for any person, firm, non-profit organization, or corporation to possess, store, manufacture, fabricate or assemble, sell, offer for sale, expose for sale, explode, use, or discharge any fireworks, including safe and sane fireworks, as defined in Part 2 of Division 11 of the California Health and Safety Code, within the city.

9.28.020 “~~Exceptions for approved public presentations.~~”

- A. Public Fireworks Display. Upon resolution of the city council and prior written permission from the fire marshal, the public display of fireworks may be permitted. The city council may contract with a person, firm, partnership, or corporation to provide such public display or the city council may authorize by special permit any organization to contract with a person, firm, partnership, or corporation to provide such public display of fireworks upon terms and conditions deemed advisable by the fire marshal and city council.
- B. Sale of Safe and Sane Fireworks. The sale of "Safe and Sane" fireworks is permitted in the City so long as in conformance with this Chapter and subject to the State Fireworks Law, Health and Safety Code section 12500 et seq.; State Fire Marshall regulations pertaining to fireworks, Title 19 California Code of Regulations, Chapter 6; the City Municipal Code; and any other laws, regulations, or orders in place at the time of sale.

**SECTION 2.** The following section is hereby added to the Signal Hill Municipal Code.

9.28.025 “Sale of Safe and Sane Fireworks by Eligible Non-Profit Organization”

- A. "Safe and Sane" fireworks, as defined in Section 12529 of the Health and Safety Code, may be sold solely by eligible non-profit organizations within the City during the period beginning at 12:00 noon on the 28th day of June and ending at noon on July 6th of each year.
- B. Eligible Non-profit Organization. No permit shall be issued except to a non-profit corporation, or non-profit unincorporated association, physically located within the City limits whose principal purpose is to serve a public benefit to City residents and visitors.
- C. City permit to Sell Fireworks Required.
  - a. No person shall sell fireworks within the City, either at wholesale or retail, without securing a permit from the City Manager or his/her designee.

- b. Each applicant for a permit shall file a written application with the \_\_\_\_ showing at least the following information:
  - i. Name, address and telephone of applicant;
  - ii. Facts establishing the applicant's status as a qualified organization under the provisions of this chapter;
  - iii. Names and addresses of the officers of the applicant;
  - iv. Location where the applicant proposes to sell fireworks.
  - v. Each applicant shall also meet the following requirements:
    - 1. Applications shall be made no later than \_\_\_\_ .
    - 2. Applicants shall comply with all the requirements specified in the permit application.
  - a. The permit shall be posted in a conspicuous place at the place of sale, and shall be immediately available upon request.
  - b. Permit Fee. The fee for each permit issued under the provisions of this chapter shall be in accordance with the current City of Signal Hill fee resolution.
- c. Number, Term, Transferability and Scope of Authority of Fireworks Permit.
- d. Requirements for Place of Sale of Fireworks. Sale of "Safe and Sane" fireworks pursuant to this chapter shall be permitted only from within a temporary stand. Sale from any other building or structure is prohibited. Temporary stands shall be subject to the following provisions:
  - i. Must be located on private property.
  - ii. It is unlawful to sell fireworks to anyone under the age of 18 years of age.
  - iii. No stand shall be located within 25 feet of any other building, nor within 100 feet of a location where gasoline or any other flammable liquids are stored or dispensed.
  - iv. No stand shall have a floor area in excess of 750 square feet. The stand shall be constructed in a manner which is safe for staff, attendants, patrons, and all passersby. A stand smaller than 20 feet in length need only have one exist. A stand 20 feet in length or longer shall have at least two exits at least 20 feet apart, like on opposite ends of the stand.
  - v. Each stand shall have two (2) two-and-one-half-gallon water fire extinguishers in good working order and accessible for use at all times in case of fire.
  - vi. All vegetation, trash, weeds, items, and combustible materials shall be cleared from the location of the stand for a distance of at least 30 feet in radius from the stand.
  - vii. "NO SMOKING" signs shall be posted on the stand with at least one per side.
  - viii. Each stand shall have at least one adult 18 years of age or older in attendance and in charge thereof when the stand is being used for the sale or dispensing of fireworks. No person under the age of 18 shall be permitted within any fireworks stand at any time.

- ix. All unsold fireworks stock, trash and litter, signage, and other items associated with the business shall be removed from the stand by 12:00 noon on the 6th of July.
  - x. The stand shall be removed from the temporary location by 12:00 noon on the 7th of July.
  - xi. Educational materials may be required to be handed out with the sale of all fireworks. The City Manager or his/her designee will provide the materials in digital format and they must be printed and distributed at the cost of the permit holder. The City may require the posting of educational materials at each firework stand. The educational material shall remain posted and unobstructed at all times while the stand is in operation.
- e. Permit Revocation. Compliance with State Law, Violation of Chapter. A permit holder, and its agents, shall at all times be aware of and comply with the State Fireworks Law, Health and Safety Code section 12500 et seq., State Fire Marshal regulations pertaining to fireworks, Title 19 California Code of Regulations, Chapter 6, the requirements of this chapter and the City Municipal Code, any conditions in the permit issued by the City Council, and any other laws, regulations, or orders in place at the time of sale. Violation of any such provision shall constitute a material breach of the conditions of the permit and sufficient cause for the immediate revocation of said permit as well as grounds to deny any subsequent application for a future permit.
- f. The permit shall be valid only during the period beginning at 12:00 noon on the 28th day of June and ending at 12:00 p.m. on the 6th day of July each year and no permit shall be transferable, assignable or renewable. Each permit shall provide authority for sale of "Safe and Sane" fireworks by applicant at the location or premises designated on the permit.
- g. Liability Insurance Required. Each applicant for a permit to sell fireworks pursuant to this chapter shall provide a certificate of liability insurance that shall indicate the amount as determined by the city's risk management authority for liability coverage per occurrence for bodily injury, property damage, including premises, operations, and product liability; that shall name the city as a certificate holder; that shall contain an attached separate endorsement to the policy naming the city as an additional insured; and shall indicate that a thirty-day advance notice will be given to the city prior to cancellation or material change in the policy.

**SECTION 3.** Effective Date. This Ordinance shall take effect thirty (30) days after its adoption.

**SECTION 4.** Severability. If any section, subsection, subdivision, paragraph, sentence, clause or phrase of this Ordinance, or any part thereof is for any reason held to be unconstitutional, such decision shall not affect the validity of the remaining portion of this Ordinance or any part thereof. The City Council hereby declares that it would have passed each section, subsection, subdivision, paragraph, sentence, clause or phrase thereof, irrespective of the fact that any one or more section, subsection, subdivision, paragraph, sentence, clause or phrase be declared unconstitutional. If for



any reason any portion of this ordinance is found to be invalid by a court of competent jurisdiction, the balance of this ordinance shall not be affected.

**SECTION 5.** Certification. The City Clerk shall certify the passage of this Ordinance and shall cause the same to be entered in the book of original ordinances of said City; shall make a minute passage and adoption thereof in the records of the meeting at which time the same is passed and adopted; and shall, within fifteen (15) days after the passage and adoption thereof, cause the same to be published as required by law, in a local newspaper of general circulation and which is hereby designated for that purpose.

**SECTION 6.** CEQA. This Ordinance is exempt from the requirements of the California Environmental Quality Act (“CEQA”) pursuant to State CEQA Guidelines, as it is not a “project” and has no potential to result in a direct or reasonably foreseeable indirect physical change to the environment. 14 Cal. Code Regs. § 15378.

ORDINANCE PASSED AND APPROVED on this \_\_\_\_ day of March \_\_, 2025 by the following vote.

AYES:  
NOES:  
ABSENT:  
ABSTAIN:

\_\_\_\_\_  
Keir Jones, Mayor

ATTEST:

\_\_\_\_\_  
Daritza Gonzalez, City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
Matthew Richardson, City Attorney



STAFF REPORT

3/11/2025

**AGENDA ITEM**

**TO: HONORABLE MAYOR  
AND MEMBERS OF THE CITY COUNCIL**

**FROM: CARLO TOMAINO  
CITY MANAGER**

**BY: THOMAS BEKELE  
PUBLIC WORKS DIRECTOR/CITY ENGINEER**

**SUBJECT: PUBLIC WORKS CONTRACT WITH GENTRY GENERAL ENGINEERING,  
INCORPORATED FOR THE FISCAL YEAR 2024-2025 SIDEWALK REPAIR  
PROJECT (PROJECT NO. 90.25007)**

Summary:

The City's Sidewalk Maintenance Program establishes a proactive approach to repairing sidewalks that have deteriorated over time and ensure compliance with the latest Americans with Disabilities Act (ADA) guidelines. The Sidewalk Maintenance Program is designed to address and prevent trip and fall incidents on deteriorated sidewalks within the City's right of way which are often caused by aging, ground settlements, and expansion of tree roots. The Sidewalk Maintenance Program is composed of three steps: (1) sidewalk inspections, (2) reporting entry via the GIS portal, and (3) repairing infrastructure through the City's Annual Sidewalk Repair Project.

For Fiscal Year 2024-25, the Annual Sidewalk Repair Project includes the removal and replacement of approximately 3,200 square feet of sidewalk at various locations throughout the City. The City performs this work annually to improve the safe path of travel for pedestrians and is performed annually in accordance with its Sidewalk Inspection Program. Following a comprehensive and competitive bidding process, staff recommends awarding a contract to Gentry General Engineering, Incorporated for the construction of the Sidewalk Repair Project (Project No. 90.25007).

Recommendation:

1. Authorize the City Manager to enter into a Public Works Contract with Gentry General Engineering, Incorporated, for construction of the Sidewalk Repair Project (Project No 90.25007), for a term of 30 working days a not-to-exceed contract amount of \$49,413.00, and in a form approved by the City Attorney.
2. Authorize a project contingency of 10% (\$4,941.30) and up to a 30-working day term

extension to be utilized by the Public Works Director for additional scope of work to be performed on adjacent streets during construction.

Fiscal Impact:

The total estimated cost for this project is \$49,413.00; staff is also requesting additional contingency funds for additional work totaling \$4,941.30, increasing the proposed total contract value to \$54,354.30. The total budget for the Fiscal Year 2024-25 Sidewalk Repair Project is \$80,000, of which \$50,000 is funded by Measure R (Fund 236), \$30,000 is funded by SB1-RMRA (Fund 238).

Strategic Plan Objective:

Goal No. 4: Maintain and improve the City's physical infrastructure, water system, and recreational spaces.

Background:

The objective of the City's Sidewalk Maintenance Program is to address sidewalks that have been damaged by tree root growth or ground settlements that have deteriorated over time. The Sidewalk Maintenance Program consists of conducting sidewalk inspections and generating a report that locates and prioritizes damaged sidewalk based on the degree of vertical displacement and the relative amount of foot traffic within the area. Subsequently, the report establishes a schedule for necessary sidewalk repairs, adhering to the guidelines outlined in the City's sidewalk inspection policy.

Analysis:

This project involves the removal and replacement of approximately 3,201 square feet of concrete sidewalk, including the excavation of tree roots beneath the sidewalk. The removal areas cover up to 12 locations within the City, as shown in Exhibit "A-1."

Bid Circulation Process

On February 7, 2025, staff issued a Notice of Inviting Bids (NIB) for the Sidewalk Repair Project. The City posted the NIB at the following locations:

- PlanetBids via the City's online portal
- City's public notice locations as identified in Signal Hill Municipal Code Section 1.05.010.

The City notified eighty-one prospective bidders of the bid opportunity through PlanetBids and a total of twenty-seven prospective bidders downloaded the contract documents. The bids were due to the City on February 26, 2025, at 2:00 p.m.

Bid Opening and Contractor Selection

The City received the following bids for the Sidewalk Repair Project by the bid deadline:

<b>Bidder</b>	<b>Bid Amount</b>
Gentry General Engineering, Inc.	\$49,413.00
TVR Construction Engineering, LLC.	\$57,417.00
CT&T Concrete Paving, Inc.	\$58,658.42
Ruiz Concrete and Paving, Inc.	\$59,615.50
Asad Holdings LLC, DBA OrangeBlue	\$59,817.75
Hardy & Harper, Inc.	\$70,500.00
Carter Enterprises Group, Inc.	\$73,000.00
CJ Concrete Construction, Inc.	\$85,025.00
MAJ Engineering	\$95,824.00
TTS Engineering, Inc	\$95,977.00
Oric Engineering	\$138,560.00

Gentry General Engineering, Incorporated (Gentry) submitted an apparent low bid of \$49,413.00, and submitted all required documents and bid bonds prior to the bid closing date and time. Staff conducted reference checks on the company’s listed projects in the Statement of Qualifications and verified that Gentry is properly licensed to perform the work under this contract. Gentry currently holds a Master Agreement with the City for Alley and Street Repairs, and staff is satisfied to date with the services provided by Gentry. Staff also reviewed the company’s bid documents, and found all documents were complete and in good order; as such, staff determined Gentry to be the lowest responsible, responsive bidder.

Next Steps:

Upon contract award, staff would issue a Notice to Proceed and begin coordinating with the contractor. Staff estimates that construction would begin in April 2025 with completion within the following 30 working days.

Reviewed for Fiscal Impact:

\_\_\_\_\_  
Siamlu Cox

Attachment(s):

- A. Agreement with Gentry General Engineering, Incorporated

**CITY OF SIGNAL HILL  
AGREEMENT FOR MAINTENANCE SERVICES**

**1. PARTIES AND DATE.**

This Agreement is made and entered into this 11<sup>th</sup> day of March, 2024, by and between the City of Signal Hill, a municipal corporation, organized under the laws of the State of California, located at 2175 Cherry Avenue Signal Hill, CA 90755 (“City”) and Gentry General Engineering, Inc., a California Corporation, with its principal place of business at 320 W. Tropica Rancho Road, Colton, CA 92324 (“Contractor”). City and Contractor are sometimes individually referred to herein as “Party” and collectively as “Parties.”

**2. RECITALS.**

**2.1 Contractor.**

Contractor desires to perform and assume responsibility for the provision of certain Sidewalk Maintenance Services maintenance services required by the City which shall be performance in accordance with the terms and conditions set forth in this Agreement and all plans, specifications and other contract documents attached to or incorporated into this Agreement. Contractor represents that it is experienced in providing sidewalk maintenance services to public clients, that it and its employees or subcontractors have all necessary licenses and permits to perform the Services in the State of California, and that it is familiar with the plans of City.

**2.2 Project.**

City desires to engage Contractor to render such services for the Sidewalk Repair project (“Project”) as set forth in this Agreement.

**3. TERMS.**

**3.1 Scope of Services and Term.**

3.1.1 General Scope of Services. Contractor promises and agrees to furnish to the City all labor, materials, tools, equipment, services, and incidental and customary work necessary to fully and adequately supply sidewalk maintenance services necessary for the Project (“Services”). The Services are more particularly described in Exhibit “A” attached hereto and incorporated herein by reference. All Services shall be subject to, and performed in accordance with, this Agreement, the exhibits attached hereto and incorporated herein by reference, and all applicable local, state and federal laws, rules and regulations.

3.1.2 Term. The term of this Agreement shall be for a term of 30 working days from Notice to Proceed, unless earlier terminated as provided herein. Contractor shall complete the services within the term of this Agreement and shall meet any other established schedules and deadlines.

**3.2 Responsibilities of Contractor.**

3.2.1 Independent Contractor; Control and Payment of Subordinates. The Services shall be performed by Contractor or under its supervision. Contractor will determine the means, methods and details of performing the Services subject to the requirements of this Agreement. City retains Contractor on an independent contractor basis and not as an employee.

Contractor retains the right to perform similar or different services for others during the term of this Agreement. Any additional personnel performing the Services under this Agreement on behalf of Contractor shall also not be employees of City and shall at all times be under Contractor's exclusive direction and control. Neither City, or any of its officials, officers, directors, employees or agents shall have control over the conduct of Contractor or any of Contractor's officers, employees or agents, except as set forth in this Agreement. Contractor shall pay all wages, salaries, and other amounts due such personnel in connection with their performance of Services under this Agreement and as required by law. Contractor shall be responsible for all reports and obligations respecting such additional personnel, including, but not limited to: social security taxes, income tax withholding, unemployment insurance, disability insurance, and workers' compensation insurance.

3.2.2 Schedule of Services. Contractor shall perform the Services expeditiously, within the term of this Agreement, and in accordance with the Schedule of Services set forth in Exhibit "B" attached hereto and incorporated herein by reference. Contractor represents that it has the professional and technical personnel required to perform the Services in conformance with such conditions. In order to facilitate Contractor's conformance with the Schedule, City shall respond to Contractor's submittals in a timely manner. Upon request of City, Contractor shall provide a more detailed schedule of anticipated performance to meet the Schedule of Services.

3.2.3 Conformance to Applicable Requirements. All work prepared by Contractor shall be subject to the approval of City.

3.2.4 City's Representative. The City hereby designates the Director of Public Works, or his/her designee, to act as its representative in all matters pertaining to the administration and performance of this Agreement ("City's Representative"). City's Representative shall have the power to act on behalf of the City for review and approval of all products submitted by Contractor but not the authority to enlarge the Scope of Work or change the total compensation due to Contractor under this Agreement. The City's City Manager shall be authorized to act on City's behalf and to execute all necessary documents which enlarge the Scope of Work or change the Contractor's total compensation, subject to the provisions contained in Section 3.3 of this Agreement. Contractor shall not accept direction or orders from any person other than the City Manager, City's Representative or his/her designee.

3.2.5 Contractor's Representative. Contractor hereby designates Brenton Gentry, President, or his or her designee, to act as its representative for the performance of this Agreement ("Contractor's Representative"). Contractor's Representative shall have full authority to represent and act on behalf of the Contractor for all purposes under this Agreement. The Contractor's Representative shall supervise and direct the Services, using his best skill and attention, and shall be responsible for all means, methods, techniques, sequences and procedures and for the satisfactory coordination of all portions of the Services under this Agreement.

3.2.6 Coordination of Services. Contractor agrees to work closely with City staff in the performance of Services and shall be available to City's staff, Contractors and other staff at all reasonable times.

3.2.7 Standard of Care: Performance of Employees. Contractor shall perform all Services under this Agreement in a skillful and competent manner, consistent with the standards generally recognized as being employed by contractors and/or professionals in the same discipline in the State of California. Contractor represents and maintains that it is skilled in the

discipline necessary to perform the Services. Contractor warrants that all employees and subcontractors shall have sufficient skill and experience to perform the Services assigned to them. Finally, Contractor represents that it, its employees and subcontractors have all licenses, permits, qualifications and approvals of whatever nature that are legally required to perform the Services, and that such licenses and approvals shall be maintained throughout the term of this Agreement. As provided for in the indemnification provisions of this Agreement, Contractor shall perform, at its own cost and expense and without reimbursement from the City, any services necessary to correct errors or omissions which are caused by the Contractor's failure to comply with the standard of care provided for herein. Any employee of the Contractor or its sub-contractors who is determined by the City to be uncooperative, incompetent, a threat to the adequate or timely completion of the Project, a threat to the safety of persons or property, or any employee who fails or refuses to perform the Services in a manner acceptable to the City, shall be promptly removed from the Project by the Contractor and shall not be re-employed to perform any of the Services or to work on the Project.

3.2.8 Laws and Regulations. Contractor shall keep itself fully informed of and in compliance with all local, state and federal laws, rules and regulations in any manner affecting the performance of the Project or the Services, including all Cal/OSHA requirements, and shall give all notices required by law. Contractor shall be liable for all violations of such laws and regulations in connection with Services. If the Contractor performs any work knowing it to be contrary to such laws, rules and regulations, Contractor shall be solely responsible for all costs arising therefrom. Contractor shall defend, indemnify and hold City, its officials, directors, officers, employees and agents free and harmless, pursuant to the indemnification provisions of this Agreement, from any claim or liability arising out of any failure or alleged failure to comply with such laws, rules or regulations.

3.2.9 Safety. Contractor shall execute and maintain its work so as to avoid injury or damage to any person or property. In carrying out its Services, the Contractor shall at all times be in compliance with all applicable local, state and federal laws, rules and regulations, and shall exercise all necessary precautions for the safety of employees appropriate to the nature of the work and the conditions under which the work is to be performed. Safety precautions as applicable shall include, but shall not be limited to: (A) adequate life protection and lifesaving equipment and procedures; (B) instructions in accident prevention for all employees and subcontractors, such as safe walkways, scaffolds, fall protection ladders, bridges, gang planks, confined space procedures, trenching and shoring, equipment and other safety devices, equipment and wearing apparel as are necessary or lawfully required to prevent accidents or injuries; and (C) adequate facilities for the proper inspection and maintenance of all safety measures.

### 3.2.10 Labor

3.2.10.1 Prevailing Wages. Contractor is aware of the requirements of California Labor Code Section 1720, et seq., and 1770, et seq., as well as California Code of Regulations, Title 8, Section 16000, et seq., ("Prevailing Wage Laws"), which require the payment of prevailing wage rates and the performance of other requirements on "public works" and "maintenance" projects. Since the Services are being performed as part of an applicable "public works" or "maintenance" project, as defined by the Prevailing Wage Laws, and since the total compensation is \$1,000 or more, Contractor agrees to fully comply with such Prevailing Wage Laws. City shall provide Contractor with a copy of the prevailing rates of per diem wages in effect at the commencement of this Agreement. Contractor shall make copies of the prevailing rates of per diem wages for each craft, classification or type of worker needed to execute the Services

available to interested parties upon request, and shall post copies at the Contractor's principal place of business and at the project site. Contractor shall defend, indemnify and hold the City, its elected officials, officers, employees and agents free and harmless from any claim or liability arising out of any failure or alleged failure to comply with the Prevailing Wage Laws.

3.2.10.2 Registration. Since the Services are being performed as part of an applicable "public works" or "maintenance" project, then pursuant to Labor Code sections 1725.5 and 1771.1, Contractor and all subcontractors must be registered with the Department of Industrial Relations ("DIR"). Contractor shall maintain registration for the duration of the project and require the same of any subcontractors. This project may also be subject to compliance monitoring and enforcement by the DIR. It shall be Contractor's sole responsibility to comply with all applicable registration and labor compliance requirements, including the submission of payroll records directly to the DIR. Notwithstanding the foregoing, the contractor registration requirements mandated by Labor Code Sections 1725.5 and 1771.1 shall not apply to work performed on a public works project that is exempt pursuant to the small project exemption specified in Labor Code Sections 1725.5 and 1771.1.

3.2.10.3 It is the intent of the parties to effectuate the requirements of sections 1771, 1774, 1775, 1776, 1777.5, 1813, and 1815 of the Labor Code within this Agreement, and Contractor shall therefore comply with such Labor Code sections to the fullest extent required by law.

#### 3.2.10.4 unused

3.2.11 Insurance. Contractor agrees to procure and maintain, at Contractor's expense all insurance specified in Exhibit "D" attached hereto and by this reference incorporated herein. Contractor shall require all subcontractors to carry the same policies and limits of insurance that the Contractor is required to maintain, unless otherwise approved in writing by the City.

#### 3.2.12 Bonds.

3.2.12.1 Performance Bond. If specifically requested by City in Exhibit "C" attached hereto and incorporated herein by reference, Contractor shall execute and provide to City concurrently with this Agreement a Performance Bond in the amount of the total, not-to-exceed compensation indicated in this Agreement, and in a form provided or approved by the City. If such bond is required, no payment will be made to Contractor until it has been received and approved by the City.

3.2.12.2 Payment Bond. If required by law or otherwise specifically requested by City in Exhibit "C" attached hereto and incorporated herein by reference, Contractor shall execute and provide to City concurrently with this Agreement a Payment Bond in the amount of the total, not-to-exceed compensation indicated in this Agreement, and in a form provided or approved by the City. If such bond is required, no payment will be made to Contractor until it has been received and approved by the City.

3.2.12.3 Bond Provisions. Should, in City's sole opinion, any bond become insufficient or any surety be found to be unsatisfactory, Contractor shall renew or replace the affected bond within 10 days of receiving notice from City. In the event the surety or Contractor intends to reduce or cancel any required bond, at least thirty (30) days prior written notice shall be given to the City, and Contractor shall post acceptable replacement bonds at least ten (10) days prior to expiration of the original bonds. No further payments shall be deemed due



or will be made under this Agreement until any replacement bonds required by this Section are accepted by the City. To the extent, if any, that the total compensation is increased in accordance with the Agreement, the Contractor shall, upon request of the City, cause the amount of the bonds to be increased accordingly and shall promptly deliver satisfactory evidence of such increase to the City. To the extent available, the bonds shall further provide that no change or alteration of the Agreement (including, without limitation, an increase in the total compensation, as referred to above), extensions of time, or modifications of the time, terms, or conditions of payment to the Contractor, will release the surety. If the Contractor fails to furnish any required bond, the City may terminate this Agreement for cause.

3.2.12.4 Surety Qualifications. Only bonds executed by an admitted surety insurer, as defined in Code of Civil Procedure Section 995.120, shall be accepted. The surety must be a California-admitted surety and satisfactory to the City. If a California-admitted surety insurer issuing bonds does not meet these requirements, the insurer will be considered qualified if it is in conformance with Section 995.660 of the California Code of Civil Procedure, and proof of such is provided to the City.

### 3.2.13 Water Quality Management and Compliance.

3.2.13.1 Storm Water Management. Storm, surface, ground, nuisance, or other waters may be encountered at various times during the Services. Contractor hereby acknowledges that it has investigated the risk arising from such waters, has prepared its Bid accordingly, and assumes any and all risks and liabilities arising therefrom.

3.2.13.2 Compliance with Water Quality Laws, Ordinances and Regulations. Contractor shall keep itself and all subcontractors, staff, and employees fully informed of and in compliance with all local, state and federal laws, rules and regulations that may impact, or be implicated by the performance of the Services including, without limitation, all applicable provisions of the City's ordinances regulating discharges of storm water; the Federal Water Pollution Control Act (33 U.S.C. § 1251 *et seq.*); the California Porter-Cologne Water Quality Control Act (Water Code § 13000 *et seq.*); and any and all regulations, policies, or permits issued pursuant to any such authority. Contractor shall additionally comply with the lawful requirements of the City, and any other municipality, drainage district, or other local agency with jurisdiction over the location where the Services are to be conducted, regarding discharges of storm water to separate storm drain systems or other watercourses, including applicable requirements in municipal storm water management programs.

3.2.13.3 Compliance with DAMP and LIP. In addition to compliance with the laws, ordinances and regulations listed in paragraph 3.2.13.2, Contractor must comply with all applicable requirements of the Los Angeles County Public Works and the City's Municipal Separate Storm Sewer System (MS4) permit. Contractor shall abide by all Best Management Practices ("BMP's) as requires by the State Water Board.

3.2.13.4 Standard of Care. Contractor warrants that all employees and subcontractors shall have sufficient skill and experience to perform the work assigned to them without impacting water quality in violation of the laws, regulations and policies described in Sections 3.2.13.2 and 3.2.13.3 of this Agreement. Contractor further warrants that it, its employees and subcontractors will receive adequate training, as determined by the City, regarding the requirements of the laws, regulations and policies described in Sections 3.2.13.2 and 3.2.13.3 of this Agreement as they may relate to the Services.

### 3.2.13.5 Liability for Non-compliance.

(A) Indemnity: Failure to comply with laws, regulations, standards and ordinances listed in Sections 3.2.13.2, 3.2.13.3, and 3.2.13.4 of this Agreement is a violation of federal and state law. Notwithstanding any other indemnity contained in this Agreement, Contractor agrees to indemnify and hold harmless the City, its officials, officers, agents, employees and authorized volunteers from and against any and all claims, demands, losses or liabilities of any kind or nature which the City, its officials, officers, agents, employees and authorized volunteers may sustain or incur for noncompliance with the laws, regulations, and ordinances listed in Sections 3.2.13.2, 3.2.13.3, and 3.2.13.4 of this Agreement arising out of or in connection with the Services, except for liability resulting from the sole established negligence, willful misconduct or active negligence of the City, its officials, officers, agents, employees or authorized volunteers.

(B) Defense: City reserves the right to defend any enforcement action or civil action brought against the City for Contractor's failure to comply with any applicable water quality law, regulation, or policy. Contractor hereby agrees to be bound by, and to reimburse the City for the costs associated with, any settlement reached between the City and the relevant enforcement entity.

(C) Damages: City may seek damages from Contractor for delay in completing the Services caused by Contractor's failure to comply with the laws, regulations, policies and standards described in Sections 3.2.13.2, 3.2.13.3 and 3.2.13.4 of this Agreement, or any other relevant water quality law, regulation, or policy.

### 3.3 Fees and Payments.

3.3.1 Compensation. Contractor shall receive compensation, including authorized reimbursements, for all Services rendered under this Agreement at the rates set forth in Exhibit "C" attached hereto and incorporated herein by reference. The total compensation shall not exceed **FORTY NINE THOUSAND FOUR HUNDRED AND THIRTEEN (\$49,413.00)** without written approval of City's Public Works Director. Extra Work may be authorized, as described below, and if authorized, will be compensated at the rates and manner set forth in this Agreement.

3.3.2 Payment of Compensation. Contractor shall submit to City a monthly itemized invoice which indicates work completed and hours of Services rendered by Contractor. The invoice shall describe the amount of Services provided since the initial commencement date, or since the start of the subsequent billing periods, as appropriate, through the date of the invoice. City shall, within 30 days of receiving such invoice, review the invoice and pay all non-disputed and approved charges thereon. If the City disputes any of Contractor's fees, the City shall give written notice to Contractor within thirty (30) days of receipt of an invoice of any disputed fees set forth therein.

3.3.3 Reimbursement for Expenses. Contractor shall not be reimbursed for any expenses unless authorized in writing by City.

3.3.4 Extra Work. At any time during the term of this Agreement, City may request that Contractor perform Extra Work. As used herein, "Extra Work" means any work which is determined by City to be necessary for the proper completion of the Project, but which the parties did not reasonably anticipate would be necessary at the execution of this Agreement. Contractor shall not perform, nor be compensated for, Extra Work without written authorization from the City.

3.3.5 Rate Increases. Unused

### **3.4 Accounting Records.**

3.4.1 Maintenance and Inspection. Contractor shall maintain complete and accurate records with respect to all costs and expenses incurred under this Agreement. All such records shall be clearly identifiable. Contractor shall allow a representative of City during normal business hours to examine, audit, and make transcripts or copies of such records and any other documents created pursuant to this Agreement. Contractor shall allow inspection of all work, data, documents, proceedings, and activities related to the Agreement for a period of three (3) years from the date of final payment under this Agreement.

### **3.5 General Provisions.**

#### **3.5.1 Termination of Agreement.**

3.5.1.1 Grounds for Termination. City may, by written notice to Contractor, terminate the whole or any part of this Agreement at any time and without cause by giving written notice to Contractor of such termination, and specifying the effective date thereof, at least seven (7) days before the effective date of such termination. Upon termination, Contractor shall be compensated only for those services which have been adequately rendered to City, and Contractor shall be entitled to no further compensation. Contractor may not terminate this Agreement except for cause.

3.5.1.2 Effect of Termination. If this Agreement is terminated as provided herein, City may require Contractor to provide all finished or unfinished Documents and Data and other information of any kind prepared by Contractor in connection with the performance of Services under this Agreement. Contractor shall be required to provide such document and other information within fifteen (15) days of the request.

3.5.1.3 Additional Services. In the event this Agreement is terminated in whole or in part as provided herein, City may procure, upon such terms and in such manner as it may determine appropriate, services similar to those terminated.

3.5.2 Delivery of Notices. All notices permitted or required under this Agreement shall be given to the respective parties at the following address, or at such other address as the respective parties may provide in writing for this purpose:

Contractor: Gentry General Engineering, Inc.  
320 W. Tropica Rancho Drive  
Colton, CA 92324  
ATTN: Brenton Gentry, President

City: City of Signal Hill  
2175 Cherry Avenue  
Signal Hill, CA 90755  
ATTN: Margarita Beltran- Contracts Manager

Such notice shall be deemed made when personally delivered or when mailed, forty-eight (48) hours after deposit in the U.S. Mail, first class postage prepaid and addressed to the party at its applicable address. Actual notice shall be deemed adequate notice on the date actual notice occurred, regardless of the method of service.

3.5.3 Cooperation; Further Acts. The Parties shall fully cooperate with one another, and shall take any additional acts or sign any additional documents as may be necessary, appropriate or convenient to attain the purposes of this Agreement.

3.5.4 Attorney's Fees. If either party commences an action against the other party, either legal, administrative or otherwise, arising out of or in connection with this Agreement, the prevailing party in such litigation shall be entitled to have and recover from the losing party reasonable attorney's fees and all other costs of such action.

3.5.5 State License Board Notice. Contractors are required by law to be licensed and regulated by the Contractors' State License Board which has jurisdiction to investigate complaints against contractors if a complaint regarding a patent act or omission is filed within four (4) years of the date of the alleged violation. A complaint regarding a latent act or omission pertaining to structural defects must be filed within ten (10) years of the date of the alleged violation. Any questions concerning a contractor may be referred to the Registrar, Contractors' State License Board, P.O. Box 26000, Sacramento, California 95826.

3.5.6 Indemnification. To the fullest extent allowable by law, Contractor shall defend, indemnify and hold the City, its officials, officers, employees, volunteers and agents free and harmless from any and all claims, demands, causes of action, costs, expenses, liability, loss, damage or injury, in law or equity, to property or persons, including wrongful death, in any manner arising out of or incident to any alleged acts, omissions, negligence or willful misconduct of Contractor, its officials, officers, employees, agents, consultants and contractors arising out of or in connection with the performance of the Services, the Project or this Agreement, including without limitation the payment of all consequential damages and attorney's fees and other related costs and expenses. Contractor shall defend, at Contractor's own cost, expense and risk, any and all such aforesaid suits, actions or other legal proceedings of every kind that may be brought or instituted against City, its directors, officials, officers, employees, agents or volunteers. Contractor shall pay and satisfy any judgment, award or decree that may be rendered against City or its officials, officers, employees, agents or volunteers, in any such suit, action or other legal proceeding. Contractor shall reimburse City and its officials, officers, employees, agents and/or volunteers, for any and all legal expenses and costs incurred by each of them in connection therewith or in enforcing the indemnity herein provided. Contractor's obligation to indemnify shall not be restricted to insurance proceeds, if any, received by the City, its officials, officers, employees, agents or volunteers.

3.5.7 Entire Agreement. This Agreement contains the entire Agreement of the parties with respect to the subject matter hereof, and supersedes all prior negotiations, understandings or agreements. This Agreement may only be modified by a writing signed by both parties.

3.5.8 Governing Law. This Agreement shall be governed by the laws of the State of California. Venue shall be in Los Angeles County.

3.5.9 Time of Essence. Time is of the essence for each and every provision of this Agreement.

3.5.10 City's Right to Employ Other Contractors. City reserves right to employ other contractors in connection with this Project.

3.5.11 Successors and Assigns. This Agreement shall be binding on the successors and assigns of the parties.

3.5.12 Assignment or Transfer. Contractor shall not assign, hypothecate, or transfer, either directly or by operation of law, this Agreement or any interest herein without the prior written consent of the City. Any attempt to do so shall be null and void, and any assignees, hypothecates or transferees shall acquire no right or interest by reason of such attempted assignment, hypothecation or transfer.

3.5.13 Construction; References; Captions. Since the Parties or their agents have participated fully in the preparation of this Agreement, the language of this Agreement shall be construed simply, according to its fair meaning, and not strictly for or against any Party. Any term referencing time, days or period for performance shall be deemed calendar days and not work days. All references to Contractor include all personnel, employees, agents, and subcontractors of Contractor, except as otherwise specified in this Agreement. All references to City include its elected officials, officers, employees, agents, and volunteers except as otherwise specified in this Agreement. The captions of the various articles and paragraphs are for convenience and ease of reference only, and do not define, limit, augment, or describe the scope, content, or intent of this Agreement.

3.5.14 Amendment; Modification. No supplement, modification, or amendment of this Agreement shall be binding unless executed in writing and signed by both Parties.

3.5.15 Waiver. No waiver of any default shall constitute a waiver of any other default or breach, whether of the same or other covenant or condition. No waiver, benefit, privilege, or service voluntarily given or performed by a Party shall give the other Party any contractual rights by custom, estoppel, or otherwise.

3.5.16 No Third Party Beneficiaries. There are no intended third party beneficiaries of any right or obligation assumed by the Parties.

3.5.17 Invalidity; Severability. If any portion of this Agreement is declared invalid, illegal, or otherwise unenforceable by a court of competent jurisdiction, the remaining provisions shall continue in full force and effect.

3.5.18 Prohibited Interests. Contractor maintains and warrants that it has not employed nor retained any company or person, other than a bona fide employee working solely for Contractor, to solicit or secure this Agreement. Further, Contractor warrants that it has not paid nor has it agreed to pay any company or person, other than a bona fide employee working solely for Contractor, any fee, commission, percentage, brokerage fee, gift or other consideration contingent upon or resulting from the award or making of this Agreement. For breach or violation of this warranty, City shall have the right to rescind this Agreement without liability. For the term of this Agreement, no member, officer or employee of City, during the term of his or her service with City, shall have any direct interest in this Agreement, or obtain any present or anticipated material benefit arising therefrom.

3.5.19 Equal Opportunity Employment. Contractor represents that it is an equal opportunity employer and it shall not discriminate against any subcontractor, employee or applicant for employment because of race, religion, color, national origin, handicap, ancestry, sex or age. Such non-discrimination shall include, but not be limited to, all activities related to initial employment, upgrading, demotion, transfer, recruitment or recruitment advertising, layoff or termination. Contractor shall also comply with all relevant provisions of City's Minority Business Enterprise program, Affirmative Action Plan or other related programs or guidelines currently in effect or hereinafter enacted.

3.5.20 Labor Certification. By its signature hereunder, Contractor certifies that it is aware of the provisions of Section 3700 of the California Labor Code which require every employer to be insured against liability for Worker's Compensation or to undertake self-insurance in accordance with the provisions of that Code, and agrees to comply with such provisions before commencing the performance of the Services.

3.5.21 Authority to Enter Agreement. Contractor has all requisite power and authority to conduct its business and to execute, deliver, and perform the Agreement. Each Party warrants that the individuals who have signed this Agreement have the legal power, right, and authority to make this Agreement and bind each respective Party.

3.5.22 Counterparts. This Agreement may be signed in counterparts, each of which shall constitute an original.

### **3.6 Independent Contractors and Subcontracting.**

3.6.1 Use of Contractors. Consultant is aware of statutory and case law regarding classification of workers as independent contractors, including California Labor Code Section 2750.3 and Dynamex Operations West, Inc. v. Superior Court, 4 Cal. 5th 903 (2018). To ensure that Consultant is in compliance with the California Labor Code, Consultant shall only utilize its employees to provide the Services. Consultant may not provide the services through any independent contractor, subcontractor or subconsultant ("Subcontractor(s)") unless approved by the City as set forth in Section 3.6.2 below. Consultant represents and warrants that all personnel who perform the Services on Consultant's behalf are Consultant's employees, and that Consultant complies with all applicable laws, rules and regulations governing its employees, including, but not limited to, the California Labor Code, Unemployment Insurance Code and all applicable Industrial Welfare Commission Wage Orders.

3.6.2 Prior Approval Required. Contractor shall not use any Subcontractor to provide the Services, or any portion of the work required by this Agreement, without prior written approval of City. In the event that City authorizes Consultant to use a Subcontractor, Consultant shall enter into a written agreement with the Subcontractor, which must include all applicable provisions of the Agreement, including a restriction on the Subcontractor's use of further independent contractors, subcontractors or subconsultants without the City's prior written consent.

### **3.7 Labor Code Compliance**

3.7.1 Audit Rights. City shall have the right to audit Consultant's compliance with this Agreement and California Labor laws with respect to Consultant's personnel, including, but not limited to, Consultant's compliance with Sections 3.2.1, 3.2.10 and 3.6.2. Upon City's request, Consultant shall provide within five (5) business days documents sufficient to demonstrate its compliance with this Agreement including, but not limited to, W4s, itemized wage statements, employee handbooks, and time cards for any of Consultant's personnel who provide the Services.

**CITY OF SIGNAL HILL**

**GENTRY GENERAL ENGINEERING, INC.**

By: \_\_\_\_\_  
Carlo Tomaino  
City Manager

By: \_\_\_\_\_  
Brenton Gentry, President

**ATTEST:**

By: \_\_\_\_\_  
Brenton Gentry, Secretary

By: \_\_\_\_\_  
Tina Knapp  
Assistant City Clerk

**APPROVED AS TO FORM:**

By: \_\_\_\_\_  
Matthew E. Richardson  
City Attorney

## **Exhibit "A"**

### **Scope of Maintenance Services**

#### **General:**

The scope of work consists of removal of existing concrete and tree roots underneath sidewalk, and replacement of concrete sidewalk at various locations within the City as shown in Exhibit "A-1". All private property shall be protected at all times. Sidewalk reconstruction shall be performed per City Standards, the Standard Specifications for Public Works Construction (2021) and the following requirements.

#### **1.1 Examination of Site**

The contractor is required to examine the site and judge for themselves the location, physical conditions, substructures and surroundings of the proposed work. Limits of removal and replacement will be marked in the field by the City prior to commencement of work.

#### **1.2 Traffic Control and Mobilization**

The cost of all preparatory work and operations for the multiple movements of personnel, equipment, supplies, and incidentals to the project site must be included in the various bid items, and no extra compensation will be paid to the Contractor. Contractor shall provide Traffic Control pursuant to the latest Edition of the CA MUTCD.

#### **1.3 Working Hours**

All Scope of Work shall be performed between 8:00 am and 3:00 p.m., Monday through Friday, excluding holidays. Street lane mergers shall be from 8:00 a.m. to 3:00 p.m. only.

#### **1.4 Weather Limitations**

Concrete placement operations shall not be performed during wet conditions or if rain or cold conditions (less than 45°F) are imminent or predicted to exist at any time. "Imminent or predicted" is defined as being forecasted within a 48-hour period on the National Weather Service Web Site <http://www.wrh.noaa.gov> for the most representative and nearest location listed where placement is to begin and end. The Contractor shall contact the Contract Officer by 8:00a.m. on any work day when conditions shall/may result in no scheduled work to be performed. During the periods when inclement weather hinders normal operations, the Contractor shall adjust its work force and schedule in order to complete the work within the Contract term.

#### **1.5 Notification of Utilities**

The Contractor shall contact the Underground Service Alert of Southern California (U.S.A.) at least three working days in advance of the construction work.

#### **1.6 Water from City Hydrants**

The Contractor shall obtain approval from the Public Works Department of the City of Signal Hill prior to use of water from any hydrant. Full compensation for costs of water used shall be considered as included in the prices for various contract items of work and no additional allowance will be made thereof.

#### **1.7 Contractor/City Communication**

Throughout the period of this contract, the Contractor shall establish an authorized Project Manager as the point of contact for communications with the City. The Contractor shall provide a twenty-four (24) hour telephone service for emergency and special services for the duration of the project.



### 1.8 Complaints

Complaints regarding the Contractor's performance, received by the City, will be transmitted to the Contractor's office in writing, by telephone, or facsimile, and handled by the Contractor's Project Manager. The Contractor shall make a report to the City's Public Works Director within twenty-four (24) hours of receiving any complaint. Repeated complaints may be handled by a joint visit to the jobsite by the City's Representative and the Contractor's Project Manager. The Contractor shall submit to the City on a daily basis all complaints that are received directly by the Contractor from the public.

### 1.9 Contract Change Order

Contract change orders may be ordered by the City. The Contractor shall provide appropriate labor, materials, tools, equipment and incidentals as necessary to complete any contract change order as ordered by the City. Cost for additional quantities shall be provided at the same unit price given on contractor's bid. Prior to the commencement of the work request services, the City and Contractor shall agree in writing on the cost and schedule for such services. A contract change order number will be assigned to each contract change order for identification at invoicing time. All contract change orders will be invoiced with monthly invoices, but shall be shown separately from monthly progress payment charges.

### 1.10 Cleaning of Site During Construction

During construction, all work areas and adjacent locations to the work area shall be swept free from soils, gravel, dirt or debris on a daily basis. No stockpiling allowed. The Contractor is responsible for maintaining all pavement, sidewalk, curb and gutter areas within the construction zone free from loose materials at all times. The Contractor will be required to clean to the satisfaction of the Contract Officer all debris carried by its vehicles or equipment onto all public streets and rights-of-way. Storm water BMP shall be implemented at all times.

### 1.11 Tree Root Removal

Tree removal may be necessary prior sidewalk replacement. Where the sidewalk has been raised by an existing tree, interfering roots shall be removed. The removal of the roots will be paid under the concrete sidewalk bid item. The cost of removal the tree roots and backfilling with clean soil shall be included in the concrete sidewalk bid unit price and no additional compensation shall be made to the Contractor therefor.

### 1.12 Disposal

The Contractor shall make arrangements for disposing of all waste material generated during the performance of the work and shall pay all costs involved. Full compensation for waste disposal shall be included in the prices paid for various items of work and no additional compensation shall be allowed. The material shall not be disposed of on City property or within the area.

### 1.13 Vandalism Damage and Repairs

Contractor will report without delay any damage to equipment or property. All fences, walls, slopes, landscaping, irrigation and sprinkler system and other obstructions which are removed, damaged or destroyed in the course of work shall be replaced and/or repaired, at the Contractor's expense, to the original condition and to the satisfaction of the City. The Contractor shall be held responsible for the replacement of any such damage caused by Contractor's employee's acts hereunder. The City will not compensate Contractor for any related repairs or replacements. Such repairs shall be completed within forty-eight (48) hours. Failure to have such damages repaired in a timely manner will result in the City deducting from the Contractor's payment the cost to perform the necessary remedial work. For damage not caused by the Contractor, the Contractor will not be held liable. The Contractor will prepare an estimate to repair the damage and submit it to the City within forty-eight (48) hours. The City may or may not direct Contractor to repair the damage. If approved by the City, the Contractor shall make repairs immediately, no later than 48 hours. If the damage creates an immediate hazard for the public or to City property, the Contractor shall take immediate actions to safeguard the public and/or City property.

#### 1.14 Materials

All materials furnished by the Contractor shall be new, high grade, and free from defects and imperfections, unless otherwise hereinafter specified. Workmanship shall be in accordance with the best standard practices. Both materials and workmanship shall be subject to inspection by the City. All materials and mix designs used shall be approved in writing, in advance, by the City. All materials not conforming to the requirement of these specifications shall be considered as defective and all such materials, whether in place or not, shall be rejected. Rejected materials shall be removed immediately from the site of work, unless otherwise permitted by the City.

#### 1.15 Concrete Improvements

The construction of concrete improvements shall consist of removal and disposal of concrete, asphalt concrete pavement, debris, native soil, and construction of concrete sidewalks according to the latest Edition (2021) of the Standard Specification for Public Works Construction (Green Book) and the City of Signal Hill Standards. Concrete mix shall conform to 520-C-2500 pursuant to the latest Edition (2021) of the Standard Specification for Public Works Construction (Green Book). All new concrete shall be poured within 48 hours of existing concrete removal. No wild pouring allowed. Epoxied Dowels shall be installed into existing adjacent concrete. Surface scoring shall match the adjacent sidewalk pattern. Sidewalk shall be measured and paid under the concrete sidewalk unit bid item including subgrade preparations, forming, finishing, and all incidentals. Saw-cut, remove, and dispose existing concrete, asphalt concrete, and/or soil as painted by the City. The cost for the removal of the concrete sidewalk shall be included in the concrete sidewalk unit bid item and no additional compensation to the Contractor shall be made therefor. The locations of the sidewalk replacement areas are shown in Exhibit "A-1". The contractor shall meet with the City's Inspector to confirm all sidewalk replacement locations before any demolition takes place.

# Exhibit "A-1"

## Base Bid Items: Map and Scope of Work



Item No.	Location	Scope of Work	L	W	Estimated SF
1	3345 Lewis Ave.	Remove existing concrete and tree roots underneath sidewalk. Replace concrete sidewalk per City Standard No. 207, the Standard Specifications for Public Works Construction (2021) and contract documents. Private property to be protected at all times.	48	5	240
2	3330 Lewis Ave.	Remove existing concrete and tree roots underneath sidewalk. Replace concrete sidewalk per City Standard No. 207, the Standard Specifications for Public Works Construction (2021) and contract documents.	50	5	250
3	3311 Lemon Ave.	Remove existing concrete and tree roots underneath sidewalk. Replace concrete sidewalk per City Standard No. 207, the Standard Specifications for Public Works Construction (2021) and contract documents.	70	5	350
4	3306 Cerritos Ave.	Remove existing concrete and tree roots underneath sidewalk. Replace concrete sidewalk per City Standard No. 207, the Standard Specifications for Public Works Construction (2021) and contract documents. Private property to be protected at all times.	50	5	250
5	3343 Walnut Ave.	Remove existing concrete and tree roots underneath sidewalk. Replace concrete sidewalk per City Standard No. 207, the Standard Specifications for Public Works Construction (2021) and contract documents.	31	5	155
6	3335 Walnut Ave.	Remove existing concrete and tree roots underneath sidewalk. Replace concrete sidewalk per City Standard No. 207, the Standard Specifications for Public Works Construction (2021) and contract documents.	40	5	200
7	1200 E. 29 <sup>th</sup> St. (On Orange Ave)	Remove existing concrete and tree roots underneath sidewalk. Replace concrete sidewalk per City Standard No. 207, the Standard Specifications for Public Works Construction (2021) and contract documents.	22	8	176
8	2882 Gundry Ave.	Remove existing concrete and tree roots underneath sidewalk. Replace concrete sidewalk per City Standard No. 207, the Standard Specifications for Public Works Construction (2021) and contract documents.	94	5	470
9	701 E. 28 <sup>th</sup> St.	Remove existing concrete and tree roots underneath sidewalk. Replace concrete sidewalk per City Standard No. 207, the Standard Specifications for Public Works Construction (2021) and contract documents.	49	10	490
10	701 E. 28 <sup>th</sup> St.	Remove existing concrete and tree roots underneath sidewalk. Replace concrete sidewalk per City Standard No. 207, the Standard Specifications for Public Works Construction (2021) and contract documents.	11	10	110
11	701 E. 28 <sup>th</sup> St.	Remove existing concrete and tree roots underneath sidewalk. Replace concrete sidewalk per City Standard No. 207, the Standard Specifications for Public Works Construction (2021) and contract documents.	11	10	150
12	2569 Lemon Ave.	Remove existing concrete and tree roots underneath sidewalk. Replace concrete sidewalk per City Standard No. 207, the Standard Specifications for Public Works Construction (2021) and contract documents. Private property to be protected at all times.	40	9	360

Item No.	Location	Scope of Work	L	W	Estimated SF
1	3345 N. Lewis Ave. ( Located on Lewis Ave., from 33 <sup>rd</sup> to Wardlow.	Remove existing concrete and tree roots underneath sidewalk. Replace concrete sidewalk per City Standard No. 207, the Standard Specifications for Public Works Construction (2021) and contract documents.	48	5	240

Map



Item No.	Location	Scope of Work	L	W	Estimated SF
2	3330 N. Lewis Ave.	Remove existing concrete and tree roots underneath sidewalk. Replace concrete sidewalk per City Standard No. 207, the Standard Specifications for Public Works Construction (2021) and contract documents.	50	5	250

Map



Item No.	Location	Scope of Work	L	W	Estimated SF
3	3311 Lemon Ave.	Remove existing concrete and tree roots underneath sidewalk. Replace concrete sidewalk per City Standard No. 207, the Standard Specifications for Public Works Construction (2021) and contract documents.	70	5	350

d

Map



Item No.	Location	Scope of Work	L	W	Estimated SF
4	3306 Cerritos Ave.	Remove existing concrete and tree roots underneath sidewalk. Replace concrete sidewalk per City Standard No. 207, the Standard Specifications for Public Works Construction (2021) and contract documents. Private property to be protected at all times.	50	5	250

Map





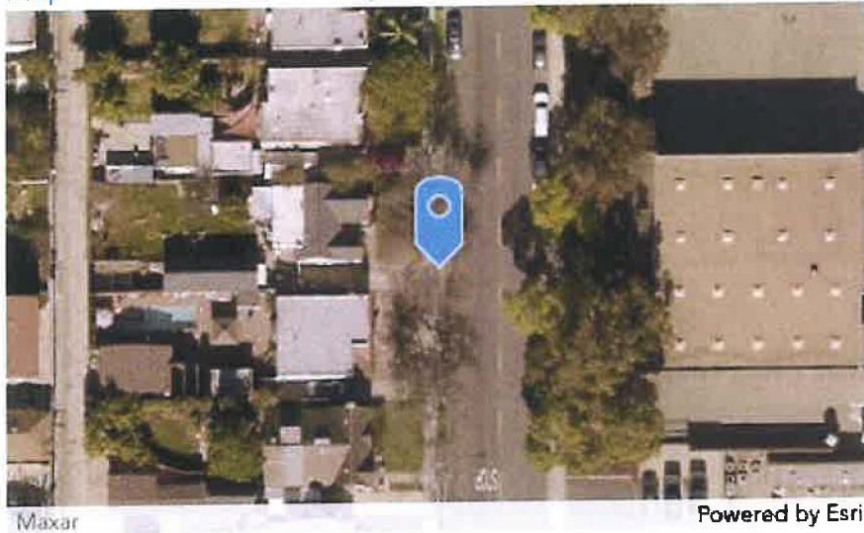
Item No.	Location	Scope of Work	L	W	Estimated SF
5	3343 N. Walnut Ave.	Remove existing concrete and tree roots underneath sidewalk. Replace concrete sidewalk per City Standard No. 207, the Standard Specifications for Public Works Construction (2021) and contract documents.	31	5	155

Map



Item No.	Location	Scope of Work	L	W	Estimated SF
6	3335 Walnut Ave.	Remove existing concrete and tree roots underneath sidewalk. Replace concrete sidewalk per City Standard No. 207, the Standard Specifications for Public Works Construction (2021) and contract documents.	40	5	200

Map



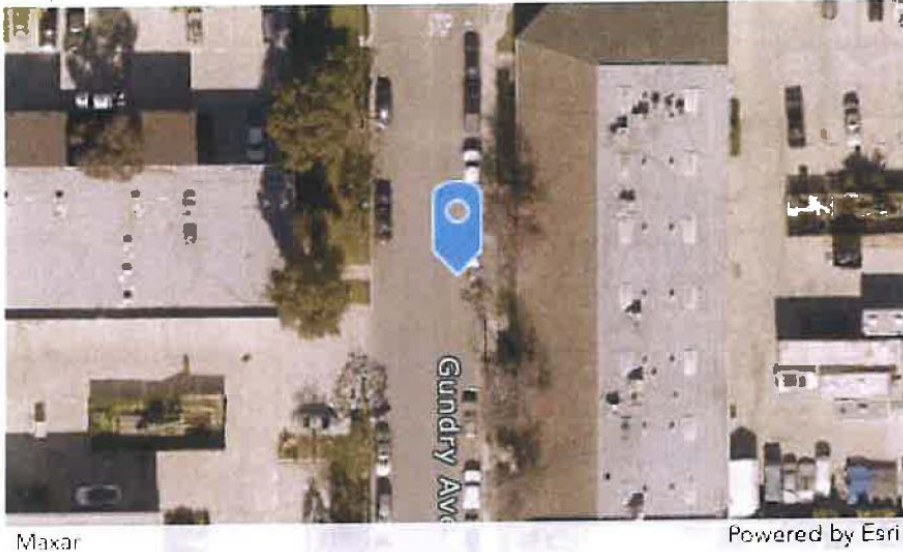
Item No.	Location	Scope of Work	L	W	Estimated SF
7	1200 E. 29 <sup>th</sup> St. (On Orange Ave.)	Remove existing concrete and tree roots underneath sidewalk. Replace concrete sidewalk per City Standard No. 207, the Standard Specifications for Public Works Construction (2021) and contract documents.	22	8	176

Map



Item No.	Location	Scope of Work	L	W	Estimated SF
8	2882 Gundry Ave.	Remove existing concrete and tree roots underneath sidewalk. Replace concrete sidewalk per City Standard No. 207, the Standard Specifications for Public Works Construction (2021) and contract documents.	94	5	470

Map



Item No.	Location	Scope of Work	L	W	Estimated SF
9	701 E. 28 <sup>th</sup> St.	Remove existing concrete and tree roots underneath sidewalk. Replace concrete sidewalk per City Standard No. 207, the Standard Specifications for Public Works Construction (2021) and contract documents.	49	10	490

Map



Item No.	Location	Scope of Work	L	W	Estimated SF
10	701 E. 28 <sup>th</sup> St.	Remove existing concrete and tree roots underneath sidewalk. Replace concrete sidewalk per City Standard No. 207, the Standard Specifications for Public Works Construction (2021) and contract documents.	11	10	110

Item No.	Location	Scope of Work	L	W	Estimated SF
11	701 E. 28 <sup>th</sup> St.	Remove existing concrete and tree roots underneath sidewalk. Replace concrete sidewalk per City Standard No. 207, the Standard Specifications for Public Works Construction (2021) and contract documents.	15	10	150

Item No.	Location	Scope of Work	L	W	Estimated SF
12	2569 Lemon Ave.	Remove existing concrete and tree roots underneath sidewalk. Replace concrete sidewalk per City Standard No. 207, the Standard Specifications for Public Works Construction (2021) and contract documents. Private property to be protected at all times.	40	9	360

Map



Maxar

Powered by Esri



**Exhibit "B"**  
**Schedule of Maintenance  
Services**

The selected contractor shall perform all services with the term of the agreement and in accordance with the specifications set forth under Exhibits "A" and Exhibit "A-1" at compensation rates provided in Exhibit "C".



**Exhibit "C"**  
**Compensation**

Item No.	Location	Scope of Work	Estimated SF	UnitCost	Total
1	3345 Lewis Ave.	Remove existing concrete and tree roots underneath sidewalk. Replace concrete sidewalk per City Standard No. 207, the Standard Specifications for Public Works Construction (2021) and contract documents. Private property to be protected at	240		
2	3330 Lewis Ave.	Remove existing concrete and tree roots underneath sidewalk. Replace concrete sidewalk per City Standard No. 207, the Standard Specifications for Public Works Construction (2021) and contract documents.	250		
3	3311 Lemon Ave.	Remove existing concrete and tree roots underneath sidewalk. Replace concrete sidewalk per City Standard No. 207, the Standard Specifications for Public Works Construction (2021) and contract documents.	350		
4	3306 Cerritos Ave.	Remove existing concrete and tree roots underneath sidewalk. Replace concrete sidewalk per City Standard No. 207, the Standard Specifications for Public Works Construction (2021) and contract documents. Private property to be protected at	250		
5	3343 Walnut Ave.	Remove existing concrete and tree roots underneath sidewalk. Replace concrete sidewalk per City Standard No. 207, the Standard Specifications for Public Works Construction (2021) and contract documents.	155		
6	3335 Walnut Ave.	Remove existing concrete and tree roots underneath sidewalk. Replace concrete sidewalk per City Standard No. 207, the Standard Specifications for Public Works Construction (2021) and contract documents.	200		
7	1200 E. 29 <sup>th</sup> St. (On Orange Ave)	Remove existing concrete and tree roots underneath sidewalk. Replace concrete sidewalk per City Standard No. 207, the Standard Specifications for Public Works Construction (2021) and contract documents.	176		
8	2882 Gundry Ave.	Remove existing concrete and tree roots underneath sidewalk. Replace concrete sidewalk per City Standard No. 207, the Standard Specifications for Public Works Construction (2021) and contract documents.	470		
9	701 E. 28 <sup>th</sup> St.	Remove existing concrete and tree roots underneath sidewalk. Replace concrete sidewalk per City Standard No. 207, the Standard Specifications for Public Works Construction (2021) and contract documents.	490		
10	701 E. 28 <sup>th</sup> St.	Remove existing concrete and tree roots underneath sidewalk. Replace concrete sidewalk per City Standard No. 207, the Standard Specifications for Public Works Construction (2021) and contract documents.	110		
11	701 E. 28 <sup>th</sup> St.	Remove existing concrete and tree roots underneath sidewalk. Replace concrete sidewalk per City Standard No. 207, the Standard Specifications for Public Works Construction (2021) and contract documents.	150		
12	2569 Lemon Ave.	Remove existing concrete and tree roots underneath sidewalk. Replace concrete sidewalk per City Standard No. 207, the Standard Specifications for Public Works Construction (2021) and contract documents. Private property to be protected at	360		
		Traffic Control and Mobilization	1 LS		
<b>Bid Total</b>					

All other work items, labor, materials, tools, expendable equipment, utility and transportation services which are not specifically listed in the above bid items but are necessary to fully perform the work per contract documents and all other applicable standards and codes are considered to be included in the above bid items. The lowest bid shall be based on lowest combined total of the base bid total and the additive bid total amounts entered above. Once the lowest responsible bidder is determined, the City will be free to select additive bid items to be included in the work, in any order or combination, or to reject any or all additive bid items. Contractor shall provide a Performance Bond and Payment Bond pursuant to Sections 3.2.12.1 and 3.2.12.2 of this Agreement, executed by a surety meeting the qualifications described in Section 3.2.12.4.

**EXHIBIT “D”  
INSURANCE REQUIREMENTS**

1.1 Insurance.

1.1.1 Time for Compliance. Contractor shall not commence work under this Agreement until it has provided evidence satisfactory to the City that it has secured all insurance required under this section. In addition, Contractor shall not allow any subcontractor to commence work on any subcontract until it has provided evidence satisfactory to the City that the subcontractor has secured all insurance required under this section.

1.1.2 Types of Insurance Required. As a condition precedent to the effectiveness of this Agreement for work to be performed hereunder, and without limiting the indemnity provisions of the Agreement, the Contractor, in partial performance of its obligations under such Agreement, shall procure and maintain in full force and effect during the term of the Agreement the following policies of insurance. If the existing policies do not meet the insurance requirements set forth herein, Contractor agrees to amend, supplement or endorse the policies to do so.

(A) Commercial General Liability: Commercial General Liability Insurance which affords coverage at least as broad as Insurance Services Office “occurrence” form CG 0001, or the exact equivalent, with limits of not less than \$1,000,000 per occurrence and not less than \$2,000,000 in the general aggregate. Defense costs shall be paid in addition to the limits. The policy shall contain no endorsements or provisions (1) limiting coverage for contractual liability; (2) excluding coverage for claims or suits by one insured against another (cross-liability); or (3) containing any other exclusion(s) contrary to the terms or purposes of this Agreement.

(B) Automobile Liability Insurance: Automobile Liability Insurance with coverage at least as broad as Insurance Services Office Form CA 0001 covering “Any Auto” (Symbol 1), or the exact equivalent, covering bodily injury and property damage for all activities with limits of not less than \$1,000,000 combined limit for each occurrence.

(C) Workers’ Compensation: Workers’ Compensation Insurance, as required by the State of California and Employer’s Liability Insurance with a limit of not less than \$1,000,000 per accident for bodily injury and disease.

1.1.3 Endorsements. Required insurance policies shall contain the following provisions, or Contractor shall provide endorsements on forms approved by the City to add the following provisions to the insurance policies:

(A) Commercial General Liability:

(1) Additional Insured: The City, its officials, officers, employees, agents, and volunteers shall be additional insureds with regard to liability and defense of suits or claims arising out of the performance of the Agreement. For all policies of Commercial General Liability insurance, Contractor shall provide endorsements in the form of ISO CG 20 10 10 01 and 20 37 10 01 (or endorsements providing the exact same coverage) to effectuate this requirement.

Additional Insured Endorsements shall not (1) be restricted to “ongoing operations”; (2) exclude “contractual liability”; (3) restrict coverage to “sole” liability of Contractor; or (4) contain any other exclusions contrary to the terms or purposes of this Agreement.

(2) Cancellation: Required insurance policies shall not be canceled or the coverage reduced until a thirty (30) day written notice of cancellation has been served upon the City except ten (10) days shall be allowed for non-payment of premium.

(B) Automobile Liability:

(1) Cancellation: Required insurance policies shall not be canceled or the coverage reduced until a thirty (30) day written notice of cancellation has been served upon the City except ten (10) days shall be allowed for non-payment of premium.

(C) Workers’ Compensation:

(1) Cancellation: Required insurance policies shall not be canceled or the coverage reduced until a thirty (30) day written notice of cancellation has been served upon the City except ten (10) days shall be allowed for non-payment of premium.

(2) Waiver of Subrogation: A waiver of subrogation stating that the insurer waives all rights of subrogation against the City, its officials, officers, employees, agents, and volunteers.

1.1.4 Primary and Non-Contributing Insurance. All policies of Commercial General Liability and Automobile Liability insurance shall be primary and any other insurance, deductible, or self-insurance maintained by the City, its officials, officers, employees, agents or volunteers shall not contribute with this primary insurance. Policies shall contain or be endorsed to contain such provisions.

1.1.5 Waiver of Subrogation. All required policies of Commercial General Liability and Automobile Liability insurance shall contain or be endorsed to waive subrogation against the City, its officials, officers, employees, agents, and volunteers or shall specifically allow Contractor or others providing insurance evidence in compliance with these specifications to waive their right of recovery prior to a loss. Contractor hereby waives its own right of recovery against the City, its officials, officers, employees, agents and volunteers and shall require similar written express waivers and insurance clauses from each of its subcontractors.

1.1.6 Deductibles and Self-Insured Retentions. Any deductible or self-insured retention must be approved in writing by the City and shall protect the City, its officials, officers, employees, agents and volunteers in the same manner and to the same extent as they would have been protected had the policy or policies not contained a deductible or self-insured retention.

1.1.7 Evidence of Insurance. The Contractor, concurrently with the execution of the Agreement, and as a condition precedent to the effectiveness thereof, shall deliver either certified copies of the required policies, or original certificates on forms approved by the City, together with all endorsements affecting each policy. Required insurance policies shall not be in compliance if they include any limiting provision or endorsement that has not been submitted to the City for approval. The certificates and endorsements for each insurance policy shall be signed by a person authorized by that insurer to bind coverage on its behalf. At least fifteen (15 days) prior to the expiration of any such policy, evidence of insurance showing that such insurance

coverage has been renewed or extended shall be filed with the City. If such coverage is cancelled or reduced and not replaced immediately so as to avoid a lapse in the required coverage, Contractor shall, within ten (10) days after receipt of written notice of such cancellation or reduction of coverage, file with the City evidence of insurance showing that the required insurance has been reinstated or has been provided through another insurance company or companies.

1.1.8 Failure to Maintain Coverage. In the event any policy of insurance required under this Contract does not comply with these specifications or is canceled and not replaced immediately so as to avoid a lapse in the required coverage, City has the right but not the duty to obtain the insurance it deems necessary and any premium paid by City will be promptly reimbursed by Contractor or City will withhold amounts sufficient to pay premium from Contractor payments. In the alternative, City may cancel this Agreement.

1.1.9 Acceptability of Insurers. Each such policy shall be from a company or companies with a current A.M. Best's rating of no less than A:VII and authorized to transact business of insurance in the State of California, or otherwise allowed to place insurance through surplus line brokers under applicable provisions of the California Insurance Code or any federal law.

1.1.10 Enforcement of Contract Provisions (non estoppel). Contractor acknowledges and agrees that actual or alleged failure on the part of the City to inform Contractor of non-compliance with any requirement imposed no additional obligation on the City nor does it waive any rights hereunder.

1.1.11 Requirements Not Limiting. Requirement of specific coverage or limits contained in this section are not intended as a limitation on coverage, limits, or other requirement, or a waiver of any coverage normally provided by any insurance.

1.1.12 Insurance for Subcontractors. Contractor shall include all subcontractors engaged in any work for Contractor relating to this Agreement as additional insureds under the Contractor's policies, or the Contractor shall be responsible for causing subcontractors to purchase the appropriate insurance in compliance with the terms of these Insurance Requirements, including adding the City, its officials, officers, employees, agents and volunteers as Additional Insureds to the subcontractor's policies. All policies of Commercial General Liability insurance provided by Contractor's subcontractors performing work relating to this Agreement shall be endorsed to name the City, its officials, officers, employees, agents and volunteers as additional insureds using endorsement form ISO CG 20 38 04 13 or an endorsement providing equivalent coverage. Contractor shall not allow any subcontractor to commence work until it has received satisfactory evidence of subcontractor's compliance with all insurance requirements under this Agreement, to the extent applicable. The Contractor shall provide satisfactory evidence of compliance with this section upon request of the City.



STAFF REPORT

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3/11/2025

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**AGENDA ITEM**

**TO: HONORABLE MAYOR  
AND MEMBERS OF THE CITY COUNCIL**

**FROM: CARLO TOMAINO  
CITY MANAGER**

**BY: THOMAS BEKELE  
PUBLIC WORKS DIRECTOR/CITY ENGINEER**

**SUBJECT: PUBLIC WORKS CONTRACT WITH PALP, INCORPORATED, DBA EXCEL PAVING COMPANY (EXCEL PAVING) FOR THE CALIFORNIA AVENUE IMPROVEMENTS PROJECT**

Summary:

The City's Pavement Management Plan (PMP), approved by the City Council in 2022, outlines pavement management strategies based on current conditions and the optimal long-term maintenance strategy from a cost perspective. The PMP serves as a guiding framework to prioritize the maintenance of approximately 35 miles of City streets. The PMP provides recommendations to enhance the overall Pavement Condition Index (PCI), which measures pavement quality on a scale from 0 to 100, with 100 representing the best condition.

For Fiscal Year 2024-25, the City finalized plans and specifications for the California Avenue Improvements Project. This project involves removing and reconstructing approximately 44,640 square feet of pavement along California Avenue, from Spring Street to 28th Street, with pavement removal depths ranging from 4 to 22.5 inches. Following a comprehensive and competitive bidding process, staff recommends the City Council award a contract to PALP Incorporated, dba Excel Paving Company (Excel Paving), identified as the lowest responsive bidder, for a term of 60 calendar days and a not-to-exceed budget of \$946,725.98. Staff recommends the City Council authorize the City Manager to execute a Public Works Contract with Excel Paving, with construction scheduled to begin on March 31, 2025, and anticipated completion by June 2025.

Strategic Plan Goal(s):

Goal No. 4 Infrastructure: Maintain and improve the City's physical infrastructure, water system and recreational spaces.

Recommendation:

1. Authorize the City Manager to enter into a Public Works Contract with Excel Paving, for the construction of the California Avenue Improvements Project, for a term of 60 calendar days and a not-to-exceed contract amount of \$946,725.98, in a form by the City Attorney.
2. Authorize a contingency of \$129,479.19 and up to a 30-calendar day extension to accommodate additional scope of work and changes or unforeseen conditions, to be utilized if approved by the Public Works Director, for a total construction budget of \$1,076,205.17.
3. Adopt a resolution entitled:

**A RESOLUTION OF THE CITY COUNCIL OF SIGNAL HILL, CALIFORNIA AMENDING THE ADOPTED BUDGET AND AUTHORIZING BUDGET APPROPRIATIONS FOR THE FISCAL YEAR 2024-25**

Fiscal Impact:

The City’s Fiscal Year 2024-25 Pavement Management Program (PMP) budget \$1,000,000. To date, costs and encumbrances total \$52,899.41, leaving a remaining balance of \$947,100.59. The Public Works Department is requesting a budget appropriation of \$209,145 to increase the project budget. These additional funds would cover the construction contract cost and provide a 14% contingency for unforeseen conditions during construction, material testing, and consultant construction support services. Based on the utility investigation conducted by Public Works and the estimates for removing both known and unforeseen utility lines, as well as the condition of those utilities, a 14% contingency is more appropriate than the 10% prescribed in the City’s Purchasing Policy.

The FY 2024-25 Capital Improvement Program (CIP) budget for Pavement Management is funded through Measure R (County), Measure M, Proposition C, and the Road Maintenance and Rehabilitation Act (RMRA). The requested \$209,145, if approved, would be allocated from unallocated funds in Proposition C and RMRA, as outlined below.

Project Funding	Total Project Budget (Requested)	Current Budget	Funds Requested	Actuals & Encumbrances	Construction & Material Testing Support	Excel Bid (This Contract)
Measure R	\$150,000	\$150,000		-		\$150,000
Measure M	\$170,000	\$170,000		-		\$170,000
Prop C	\$294,940	\$230,000	\$64,940	\$52,793		\$242,147
RMRA	\$344,205	\$200,000	\$144,205			\$344,205
CIP Res	\$250,000	\$250,000		\$106	\$80,040	\$169,854
<b>Total</b>	<b>\$1,209,145</b>	<b>\$1,000,000</b>	<b>\$209,145</b>	<b>\$52,899</b>	<b>\$80,040</b>	<b>\$1,076,205</b>

The total cost of the proposed contract is \$946,725.98 plus the 14% contingency, for a total project

cost of \$1,076,205.17.

Background:

The City is responsible for the ongoing maintenance of approximately 35 miles of roadway. On August 23, 2022, the City Council adopted the citywide Pavement Management Plan (PMP), which outlines pavement management strategies for maintaining publicly owned streets based on current conditions and the most cost-effective long-term maintenance approach. The Los Angeles County Metropolitan Transportation Authority also approved the PMP which complies with Proposition C local return guidelines.

The PMP provides recommendations for maintenance and repair strategies to preserve and improve the overall Pavement Condition Index (PCI) of City streets. The PCI measures pavement quality on a scale from 0 to 100, with 100 representing a street in the best possible condition. Generally, the PMP recommends applying slurry seal or other surface treatments, such as high-density mineral bond (HDMB) or cape seal, on a 5-to-7-year cycle for streets in good or fair condition. This approach extends pavement life, delaying the need for more costly grind and overlay or full reconstruction projects. For streets in poor condition, either grind and overlay or reconstruction is necessary, depending on the extent and type of pavement failure.

Since the last PMP update, the City has undertaken both types of projects as part of its pavement management strategy, allocating between \$1 million and \$1.8 million annually to gradually increase the citywide PCI. Over the past two fiscal years, the City has completed five pavement management Capital Improvement Program (CIP) projects as summarized below:

- In FY 2022-2023, the Public Works Department implemented three major pavement management CIP projects using the annual pavement management budget. These projects included two slurry seal applications covering approximately one million square feet of City streets. The third project involved the reconstruction of approximately 26,000 square feet of Ohio Avenue, from Hill Street to Skyline Drive.
- For FY 2023-2024, the Public Works Department completed two major pavement restoration projects on Palm Drive, Cherry Avenue, and Jessie Nelson Circle. The Palm Drive project, from Obispo Avenue to East Willow Street, included approximately 49,700 square feet of asphalt pavement repair, incorporating a combination of overlay and deep-lift reconstruction, along with sidewalk and driveway repairs and restoration of traffic striping and markings. The Cherry Avenue restoration project involved approximately 85,000 square feet of 2-inch grind and overlay and street reconstruction, as well as the restoration of traffic loops, striping, and markings. Jessie Nelson Circle received a Type II slurry seal coating over 13,300 square feet, along with traffic striping and marking restoration.

The FY 2024-2025 Pavement Management CIP project will focus on the reconstruction of approximately 44,640 square feet of pavement on California Avenue, from Spring Street to 28th Street, with removal depths ranging from 4 inches to 22.5 inches. The project will also include the installation of six new traffic loops, striping and markings, valve and manhole adjustments, and the removal and reconstruction of 332 linear feet of metal beam guardrail.



Prior to construction, the Public Works Department conducted utility potholing to locate existing underground utilities within the project area. During this phase, the City identified multiple utilities and contacted to coordinate work and verify whether any active lines were within the excavation depths. For those active utility lines found within the removal depths, the City will implement a subgrade reinforcement designed by the City's geotechnical consultant. Although the potholing process identified existing lines, there is no guarantee that additional utilities will not be encountered during construction. The City will coordinate closely with the contractor and utility providers throughout the project.

Due to the complexity of this project and the nature of the work, a full closure of California Avenue will be required during existing pavement removal and underground work, which is expected to last approximately three weeks. The City notified surrounding businesses and residents about the closure and will continue to provide updates regarding traffic control measures and project timelines.

Analysis:

Upon the completion of design plans and specifications, on February 7, 2025, the City posted a Notice Inviting Bids at the City's public notice locations, sent the notice to subscribers through the City's website, and posted the information on PlanetBids via the City's portal. The following table below lists the bids received by the bid due date of February 28, 2024:

<b>Contractor</b>	<b>Bid Total</b>
PALP dba Excel Paving Company	\$946,725.98
All American Asphalt	\$1,138,573.00
ONYX PAVING COMPANY INC.	\$1,356,000.00

PALP dba Excel Paving Company (Excel Paving), the lowest bidder, submitted all required documents prior to the bid deadline. Staff verified that Excel Paving and its subcontractors hold the necessary licenses to perform the proposed work under this contract. Staff also conducted reference checks on the company's listed projects in the Statement of Qualifications, confirming Excel Paving as the lowest responsive and responsible bidder.

Recommendation:

Staff recommends the award of contract to Excel Paving in the amount of \$946,725.98 for a term of 60 calendar days. Upon the City Council's approval, staff would issue a Notice to Proceed and begin coordinating with the contractor. If approved by the City Council, the construction of the project would start on March 31, 2025, with completion anticipated by June 2025.

Reviewed for Fiscal Impact:

\_\_\_\_\_  
Siamlu Cox

Attachment(s):

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3/11/2025

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- A. Contract
- B. Resolution

**SECTION 00500  
CONTRACT**

THIS CONTRACT is made this 11th day of March, 2025, in the County of Los Angeles, State of California, by and between the City of Signal Hill hereinafter called City, and [PALP Incorporated, dba Excel Paving Company, hereinafter called Contractor. City and the Contractor for the considerations stated herein agree as follows:

**ARTICLE 1. SCOPE OF WORK.** The Contractor shall perform all Work within the time stipulated the contract and shall provide all labor, materials, equipment, tools, utility services, and transportation to complete all of the Work required in strict compliance with the Contract Documents as specified in Article 5 below for the following Project:

**California Avenue Improvements Project**

The Contractor and its surety shall be liable to City for any damages arising as a result of the Contractor's failure to comply with this obligation.

**ARTICLE 2. TIME FOR COMPLETION.** The Work shall be commenced on the date stated in City's Notice to Proceed. The Contractor shall complete all Work required by the Contract Documents within 60 calendar days from the commencement date stated in the Notice to Proceed. The contractor shall be responsible for submitting all contract documents required for the contract execution and issuance of the Notice to Proceed, including but not limited to payment and performance bonds, insurance documents, project schedule and material submittals no later than fourteen (14) days after the date stated in the Notice of Award. By its signature hereunder, Contractor agrees the time for completion set forth above is adequate and reasonable to complete the Work.

**ARTICLE 3. CONTRACT PRICE.** City shall pay to the Contractor as full compensation for the performance of the Contract, subject to any additions or deductions as provided in the Contract Documents, and including all applicable taxes and costs, the sum of Nine Hundred and Forty Six Thousand, Seven Hundred and Twenty Five Dollars and Ninety Eight Cents(\$946,725.98). Payment shall be made as set forth in the General Conditions.

**ARTICLE 4. LIQUIDATED DAMAGES.** In accordance with Government Code section 53069.85, it is agreed that the Contractor will pay City the sum of \$1,500 for each and every calendar day of delay beyond the time prescribed in the Contract Documents for finishing the Work, as Liquidated Damages and not as a penalty or forfeiture. In the event that Liquidated Damages are not paid, the Contractor agrees City may deduct that amount from any money due or that may become due the Contractor under the Contract. This Article does not affect the City's rights to other damages or remedies specified in the Contract Documents or allowed by law.

**ARTICLE 5. COMPONENT PARTS OF THE CONTRACT.** The "Contract Documents" include the following:

- Notice Inviting Bids
- Instructions to Bidders
- Bid Form
- Contractor's Certificate Regarding Workers' Compensation

SECTION 00500  
CONTRACT

Bid Bond  
Designation of Subcontractors  
Information Required of Bidders  
Noncollusion Declaration form  
Iran Contracting Act Certification  
Public Works Contractor Registration Certification  
Fleet Compliance Certification  
Contract  
Performance Bond  
Payment Bond  
General Conditions  
Special Conditions  
Technical Specifications  
Addenda  
Plans and Drawings  
Approved and fully executed change orders  
Any other documents contained in or incorporated into the Contract

The Contactor shall complete the Work in strict accordance with all of the Contract Documents.

All of the Contract Documents are intended to be complementary. Work required by one of the Contract Documents and not by others shall be done as if required by all. This Contract shall supersede any prior agreement of the parties.

**ARTICLE 6. PROVISIONS REQUIRED BY LAW.** Each and every provision of law required to be included in these Contract Documents shall be deemed to be included in these Contract Documents. The Contractor shall comply with all requirements of applicable federal, state and local laws, rules and regulations, including, but not limited to, the provisions of the California Labor Code and California Public Contract Code which are applicable to this Project.

**ARTICLE 7. INDEMNIFICATION.** Contractor shall provide indemnification as set forth in the General Conditions.

**ARTICLE 8. PREVAILING WAGES.** Contractor shall be required to pay the prevailing rate of wages in accordance with the Labor Code which such rates shall be made available at City Hall or may be obtained online at <http://www.dir.ca.gov/dlsr>. and which must be posted at the job site.

IN WITNESS WHEREOF, this Contract has been duly executed by the above-named parties, on the day and year above written.

SECTION 00500  
CONTRACT

**PALP Incorporated, dba Excel  
Paving Company**

**CITY OF SIGNAL HILL**

By \_\_\_\_\_

By \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

License No. \_\_\_\_\_

By \_\_\_\_\_

*Attest:*

Name: \_\_\_\_\_

Title: \_\_\_\_\_

\_\_\_\_\_  
Daritza Gonzalez  
City Clerk

(If Corporation, TWO SIGNATURES,  
President **OR** Vice President **AND** Secretary  
OR Treasurer REQUIRED)]

*Approved as to Form:*

\_\_\_\_\_  
Best Best & Krieger, LLP  
City Attorney

**END OF CONTRACT**

**RESOLUTION 2025-03-XXXX**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA AMENDING THE ADOPTED BUDGET AND AUTHORIZING BUDGET APPROPRIATIONS FOR FISCAL YEAR 2024-25**

WHEREAS, the City Council approves the appropriation of funds for the purpose stated below.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. To authorize budget adjustment 25-XXX of the FY 2024-25 Budget as follows:

Purpose: FY 2024-2025 Pavement Management CIP Project

Fund	Dept	Object	Project	Description	Amount
1) Salaries and Benefits & Event /Program Costs (Supplies)					
400	40	5894	90.25003.PRC.203	FY 24-25 Pavement Management	\$64,940
400	40	5894	90.25003.RMRA.238	FY 24-25 Pavement Management	\$144,205
203	31	4161		County Public Transportation	\$64,940
238	33	4206		RMRA State Road Maintenance	\$144,205
2) Transfer of funds to cover expenses					
203	99	7939		Transfer to Capital Projects	\$64,940
400	0	6948		Transfer from Special Revenue	\$64,940
238	99	7939		Transfer to Capital Projects	\$144,205
400	0	6948		Transfer from Special Revenue	\$144,205

Section 2. To add the above-referenced adjustments to the Budget Adjustment Status Report (Exhibit A).

**PASSED, APPROVED, AND ADOPTED** at a regular meeting of the City Council on this 11<sup>th</sup> day of March, 2025.

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KEIR JONES  
MAYOR

ATTEST:

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CARMEN R. BROOKS  
CITY CLERK

STATE OF CALIFORNIA            )  
COUNTY OF LOS ANGELES    ) ss.  
CITY OF SIGNAL HILL         )

I, DARITZA GONZALEZ, City Clerk of the City of Signal Hill, California, hereby certify that Resolution No. 2025-03-XXXX was adopted at a regular meeting of the City Council of the City of Signal Hill held on the 11th day of March 2025 and that the same was adopted by the following roll call vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

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DARITZA GONZALEZ  
CITY CLERK



STAFF REPORT

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3/11/2025

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**AGENDA ITEM**

**TO: HONORABLE MAYOR  
AND MEMBERS OF THE CITY COUNCIL**

**FROM: CARLO TOMAINO  
CITY MANAGER**

**BY: THOMAS BEKELE  
PUBLIC WORKS DIRECTOR/CITY ENGINEER**

**SUBJECT: RESOLUTION APPROVING A LIST OF PROJECTS FUNDED BY SENATE BILL 1 -  
THE ROAD REPAIR AND ACCOUNTABILITY ACT FOR FISCAL YEAR 2025-26**

Summary:

The Road Repair and Accountability Act of 2017 (SB 1) is a landmark transportation investment to rebuild California by fixing roads, freeways, and bridges in communities throughout California. SB 1 funds transportation projects through excise and sales taxes on gasoline and diesel fuel, and vehicle registration taxes. Since November 1, 2017, the State Controller has deposited these funds into the Road Maintenance and Rehabilitation Account (RMRA). The RMRA funds are distributed annually to cities and counties based on population for road maintenance, rehabilitation, and safety projects. For Fiscal Year (FY) 2025-26, the City is estimated to receive \$308,518 from RMRA.

The City Council will consider adopting a resolution to incorporate a list of projects funded by SB 1 for FY 2025-26. SB 1 emphasizes accountability and transparency, requiring cities to report performance goals and proposed projects to the California Transportation Commission to qualify for future funding. The program allows cities to roll over unused funds for future street rehabilitation and maintenance projects. The City's proposed and past projects funded by SB 1 are listed according to these guidelines.

Strategic Plan Goal(s):

Goal No. 1: Financial Stability: Ensure the City's long-term financial stability and resilience.

Goal No. 4: Infrastructure: Maintain and improve the City's physical infrastructure, water system, and recreational spaces.

Recommendation:



Adopt a resolution, entitled:

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, APPROVING THE LIST OF PROJECTS FOR FISCAL YEAR 2025-26 TO BE FUNDED BY SB 1 - THE ROAD REPAIR AND ACCOUNTABILITY ACT**

Fiscal Impact:

For the 2025-26 fiscal year, the City initially budgeted \$301,043 for Road Maintenance and Rehabilitation Account (RMRA) funds in special revenue Fund 238. However, in January 2025, the State Controller revised this allocation to \$308,518. The proposed list of projects for FY 2025-26 expenditures aligns with the revised budget.

Background and Analysis:

The Road Repair and Accountability Act of 2017 (SB 1) established excise taxes on gasoline and diesel fuel, sales tax on gasoline and diesel fuel, and registration taxes on motor vehicles, with the revenue dedicated to transportation purposes. On November 1, 2017, the State Controller began depositing funds generated from increased fuel taxes and vehicle registration fees into the newly created RMRA. The State distributes a portion of RMRA funds annually to eligible cities and counties for basic road maintenance, rehabilitation, and critical safety projects on local streets and road systems. RMRA allocations are based on a per capita (population) formula. The City’s allocation for FY 2025-26 is estimated to be \$308,518 based on State Department of Finance statewide projections; please note that the estimates vary from the final amount each year.

SB 1 emphasizes the importance of accountability and transparency in the delivery of California’s transportation programs. This flexible program allows cities to roll over accrued funding to pay for street rehabilitation and maintenance projects. According to the Road Repair and Accountability Act reporting guidelines, recipients of RMRA funding are held accountable through performance goals that are tracked and reported. To be considered for funding in future fiscal years, agencies must provide a proposed list of projects to the California Transportation Commission each year. The list below identifies eligible projects staff proposed to advance or complete utilizing SB 1 funding in past years, as well as proposed projects for the upcoming fiscal year:

Fiscal Year	Amount Received	Estimated Amount to Receive	Intended Project
2017-18	\$68,024		Pavement Management or Spring Street Overlay
2018-19	\$215,455		Pavement Management or Spring Street Overlay
2019-20	\$204,287		Pavement Management or Spring Street Overlay
2020-21	\$217,123		Pavement Management or Spring Street Overlay
2021-22	\$234,758		Pavement Management or Spring Street Overlay
2022-23	\$262,521	\$296,906	Pavement Management or Spring Street Overlay or Sidewalk Repairs
2023-24	\$290,784	\$308,518	Pavement Management or Spring Street Overlay or Sidewalk Repairs

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3/11/2025

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2024-25		\$296,906	Pavement Management or Sidewalk Repairs
2025-26		\$308,518	Pavement Management or Sidewalk Repairs

Recommendation:

Staff recommends the City Council adopt a resolution, approving the SB 1 Project List. This approval would enable RMRA funds to be utilized for the City's Pavement Management Program, and/or Sidewalk Repairs either in its entirety for one project or distributed amongst all projects listed.

Reviewed for Fiscal Impact:

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Siamlu Cox

Attachment:

- A. SB 1 Resolution FY 2025-26

**RESOLUTION NO. 2025-03-xxxx**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL APPROVING THE LIST OF PROJECTS FOR FISCAL YEAR 2025-26 TO BE FUNDED BY SB 1 - THE ROAD REPAIR AND ACCOUNTABILITY ACT**

**WHEREAS**, Senate Bill 1 (SB 1), the Road Repair and Accountability Act of 2017 (Chapter 5, Statutes of 2017) was passed by the Legislature and signed into law by the Governor in April 2017 in order to address the significant multi-modal transportation funding shortfalls statewide; and

**WHEREAS**, SB 1 includes accountability and transparency provisions that will ensure the residents of the City of Signal Hill are aware of the projects proposed for funding in our community and which projects have been completed each fiscal year; and

**WHEREAS**, the City of Signal Hill must include a list of all projects proposed to receive funding from the Road Maintenance and Rehabilitation Account (RMRA), created by SB 1, which must include a description and the location of each proposed project, a proposed schedule for the project's completion, and the estimated useful life of the improvement; and

**WHEREAS**, the City of Signal Hill, will receive an estimated \$308,518 in RMRA funding in Fiscal Year (FY) 2025-26 from SB 1; and

**WHEREAS**, the City of Signal Hill used the Citywide Sidewalk Repair Program and Pavement Management System to develop the SB 1 project list to ensure revenues are being used on the most high-priority and cost-effective projects that also meet the communities priorities for transportation investment; and

**WHEREAS**, the funding from SB 1 will help the City of Signal Hill maintain and rehabilitate streets throughout the City of Signal Hill; and

**WHEREAS**, the 2016 California Statewide Local Streets and Roads Needs Assessment found that the City of Signal Hill streets and roads are in a “good” condition and this revenue will help us increase the overall quality of our road system and over the next decade will bring our streets and roads into an “excellent” condition; and

**WHEREAS**, if the Legislature and Governor failed to act, city streets and county roads would have continued to deteriorate, having many and varied negative impacts on our community; and

**WHEREAS**, the local street and road system is also critical for farm to market needs, interconnectivity, multi-modal needs, and commerce; and

**WHEREAS**, maintaining and preserving the local street and road system in good condition will reduce drive times and traffic congestion, improve bicycle safety, and make the pedestrian experience safer and more appealing; and

**WHEREAS**, restoring roads before they fail also reduces construction time which results in less air pollution from heavy equipment and less water pollution from site run-off; and

**WHEREAS**, the SB 1 project list and overall investment in our local streets and roads infrastructure with a focus on basic maintenance and safety, investing in complete streets infrastructure, and using cutting-edge technology, materials and practices, will have significant positive co-benefits statewide.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, DOES RESOLVE AS FOLLOWS:**

The FY 2025-26 list of projects planned to be funded with Road Maintenance and Rehabilitation Account revenue includes:

Description	Location	Estimated Use of Life	Anticipated Start	Anticipated Completion
Pavement Management FY 2025-26	Citywide	7 years	7/2025	6/2026
Sidewalk Repairs FY 2025-26	Citywide	7 years	7/2025	6/2026

**PASSED, APPROVED, AND ADOPTED** at a regular meeting of the City Council this 11<sup>th</sup> day of March 2025.

\_\_\_\_\_  
KEIR JONES  
MAYOR

ATTEST:

\_\_\_\_\_  
DARITZA GONZALEZ  
CITY CLERK

STATE OF CALIFORNIA        )  
COUNTY OF LOS ANGELES    )ss  
CITY OF SIGNAL HILL         )

I, DARITZA GONZALEZ, City Clerk of the City of Signal Hill, California, hereby certify that the foregoing Resolution No. 2025-03-xxxx was adopted at a regular meeting of the City Council of the City of Signal Hill held on the 11<sup>th</sup> day of March 2025 by the following vote.

AYES:

NOES:

ABSTAIN:

ABSENT:

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DARITZA GONZALEZ  
CITY CLERK



STAFF REPORT

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3/11/2025

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**AGENDA ITEM**

**TO: HONORABLE MAYOR  
AND MEMBERS OF THE CITY COUNCIL**

**FROM: CARLO TOMAINO  
CITY MANAGER**

**BY: THOMAS BEKELE  
PUBLIC WORKS DIRECTOR/CITY ENGINEER**

**SUBJECT: RESOLUTION APPROVING A LIST OF PROJECTS TO BE FUNDED BY THE SAFE,  
CLEAN WATER PROGRAM - MEASURE W FOR FISCAL YEAR 2025-26**

Summary:

On November 6, 2018, Los Angeles County voters approved Measure W, a parcel tax aimed to address regional water capture water and reduce reliance on imported water. Measure W imposes a tax of 2.5 cents per square foot of impermeable surface area on private property in the Los Angeles County Flood Control District (District), generating approximately \$285 million annually for the countywide Safe, Clean Water (SCW) Program. Staff recommends the City Council adopt a resolution to incorporate a list of projects and programs to be funded by the SCW Measure W for Fiscal Year (FY) 2025-26.

Strategic Plan Goal(s):

Goal No. 1 Financial Stability: Endure the City's long-term financial stability and resilience.

Goal No. 4 Infrastructure: Maintain and improve the City's physical infrastructure, water system, and recreational spaces.

Recommendations:

1. Adopt a resolution, entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, APPROVING THE LIST OF PROJECTS AND PROGRAMS FOR FISCAL YEAR 2025-26 TO BE FUNDED BY THE SAFE, CLEAN WATER PROGRAM - MEASURE W FUNDS

Fiscal Impact:

The Safe, Clean Water Program Fund's financial trajectory for FY 2025-26 is detailed below in Table 1. After anticipated revenues of \$280,000 and expenditures of \$443,000 are considered, the fund balance is projected to decrease from \$323,837 to \$160,837. Despite the reduction, the projected ending balance confirms sufficient funds are available for the proposed list of projects and programs.

Table 1: FY 2025-26 SCW Projections

SCW Projections	FY 2025-26
Beginning Fund Balance	\$323,837
Revenues	\$280,000
General Fund Expenditures	(\$193,000)
Capital Expenditures	(\$250,000)
Ending Fund Balance	\$160,837

Background:

Los Angeles County's Measure W is a special parcel tax of 2.5 cents per square foot of impermeable surface area on private property in the Los Angeles County Flood Control District (District), approved by voters on November 6, 2018. This parcel tax generates approximately \$285 million per year countywide for the Safe, Clean Water Program, SCW. Since the SCW program began, it has generated over \$670 million for more than 100 projects that increased water supply and safeguard waterways. The SCW Program aims to improve water quality in a manner that achieves additional benefits such as increasing water supply and investing in the health and well-being of Los Angeles County communities.

The goals of the SCW Program include:

- Implementing a new plan for Los Angeles County's water system to capture the billions of gallons of water lost each year from rainwater running directly into the storm drain system.
- Helping to protect coastal waters and beaches from the trash and contaminants in stormwater that make people sick and threaten marine life.
- Modernizing the 100-year-old water system infrastructure, using a combination of nature, science, and new technology.
- Helping to protect public health, ensuring safer, greener, healthier, and more livable spaces for all.
- Preparing the region for the effects of a changing climate - including recurring cycles of drought, wildfire, and flooding.



- Requiring strict community oversight and independent auditing to ensure local monies raised stay local.

The Los Angeles County Flood Control District (District), implements projects and programs and allocates revenues from the tax to the Regional Program, Municipal Program, and District Program. The Regional Program, made up of nine Watershed Area Steering Committee (WASC), receives 50% of SCW funding. The Regional Program is responsible for funding multi-benefit regional projects and feasibility, scientific, and technical studies, and the funding of a Watershed Coordinator position for each WASC. The SCW Municipal Program receives 40% of the funding allocated to cities as a local return proportional to the revenues generated within their boundaries. The SCW District Program receives 10% of the funding for the public education program, local work-force job training, and school education programs.

Analysis:

The Safe, Clean Water funding is divided across the District, Regional, and Municipal Program. The City’s Municipal Program funds, must be used for eligible activities which include project development, design, construction, effectiveness monitoring, operations and maintenance, as well as for other programs and studies related to protecting and improving water quality in lakes, rivers, and the ocean. Additionally, based on program guidelines, up to 30% of the funds may be used to maintain existing eligible projects and programs.

Measure W emphasizes the importance of accountability, transparency, and community outreach and requires the City to submit an annual list of proposed projects (Attachment A). As recommended by the City’s stormwater management consultant, John L. Hunter & Associates, the proposed Annual Plan for FY 2025-26 is outlined in Table 2:

Table 2: FY 2025-26 Proposed Annual Plan

<b>Activity Name</b>	<b>New or Existing</b>	<b>Type</b>	<b>Annual Plan Amount</b>
Consulting Services	Existing	Program	\$60,000
Heritage Point Park - Low Impact Development	New	O&M	\$1,500
Hillbrook Park - Low Impact Development	New	O&M	\$10,000
Infrastructure Project Planning	New	Program	\$1,000
LA Harbor Toxics TMDL Downstream	Existing	Program	\$25,500
LA Harbor Toxics TMDL Upstream	Existing	Program	\$500
LLAR Watershed Management Program - Implementation	Existing	Program	\$25,000
Los Cerritos Channel Sub-basin 4 Stormwater Capture Facility	New	O&M	\$33,000

Los Cerritos Channel Management Program	Existing	Program	\$30,000
28 <sup>th</sup> Street -Green Street Project	New	Project	\$250,000
Signal Hill Dog Park - Low Impact Development	New	O&M	\$1,500
Signal Hill Library - Low Impact Development	New	O&M	\$5,000
<b>Total Budget</b>			<b>\$443,000</b>

\*O&M (Operation and Maintenance)

Municipalities that receive Measure W funds must provide annual progress and expenditure reports for all projects due annually in December; the report will be reviewed by the California Water Board and Regional Oversight Committee.

Recommendation:

Staff proposes the City Council adopt a resolution to incorporate a list of eligible activities funded by the SCW Measure W for Fiscal Year (FY) 2025-26.

Reviewed for Fiscal Impact:

\_\_\_\_\_  
Siamlu Cox

Attachments:

- A. Resolution Approving a List of Projects to be Funded by Safe, Clean Water

**RESOLUTION NO. 2025-03-XXXX**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, APPROVING THE LIST OF PROJECTS AND PROGRAMS FOR FISCAL YEAR 2025-26 TO BE FUNDED BY THE SAFE, CLEAN WATER PROGRAM – MEASURE W FUNDS**

**WHEREAS**, every agency that discharges water from its jurisdiction into the stormwater system is regulated under a National Pollution Discharge Elimination System (NPDES) federal permit assigned and enforced by the State Water Quality Resources Control Board and the Los Angeles Regional Water Quality Control Board in five (5) year increments; and

**WHEREAS**, the MS4 Stormwater Permit enforces all Total Maximum Daily Loads (TMDLs) regulating water quality for trash, metals, nutrients, and bacteria. Local governments struggle with the cost of these unfunded mandates in complying with water quality regulations; and

**WHEREAS**, with the County's passage of Measure W in November 2018, a new revenue source from a parcel tax of 2.5 cents per square foot of impermeable area on all properties is now in effect; and

**WHEREAS**, these funds are restricted to stormwater activities and require the City to track and report eligible expenses annually to the Los Angeles County Flood Control District; and

**WHEREAS**, in order to receive the municipal local return estimated at approximately \$280,000 for the City of Signal Hill, the City approved the Transfer Agreement.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, DOES HEREBY RESOLVE AS FOLLOWS:**

The FY 2025-26 list of projects and programs planned to be funded with Measure W Account revenue includes:

<b>Activity Name</b>	<b>New or Existing</b>	<b>Type</b>	<b>Annual Plan Amount</b>
Consulting Services	Existing	Program	\$60,000
Heritage Point Park - Low Impact Development	New	O&M	\$1,500
Hillbrook Park – Low Impact Development	New	O&M	\$10,000
Infrastructure Project Planning	New	Program	\$1,000
LA Harbor Toxics TMDL Downstream	Existing	Program	\$25,500
LA Harbor Toxics TMDL Upstream	Existing	Program	\$500
LLAR Watershed Management Program - Implementation	Existing	Program	\$25,000
Los Cerritos Channel Sub-basin 4 Stormwater Capture Facility	New	O&M	\$33,000
Los Cerritos Channel Management Program	Existing	Program	\$30,000
28th Street Green Street Project	New	Project	\$250,000
Signal Hill Dog Park - Low Impact Development	New	O&M	\$1,500
Signal Hill Library - Low Impact Development	New	O&M	\$5,000
<b>Total Budget</b>			<b>\$443,000</b>

**PASSED, APPROVED, AND ADOPTED** at a regular meeting of the City Council of the City of Signal Hill, California, on this 11th day of March, 2025.

\_\_\_\_\_  
 KEIR JONES  
 MAYOR

ATTEST:

\_\_\_\_\_  
 DARITZA GONZALEZ

CITY CLERK

STATE OF CALIFORNIA            )  
COUNTY OF LOS ANGELES    ) ss.  
CITY OF SIGNAL HILL         )

I, DARITZA GONZALEZ, City Clerk of the City of Signal Hill, California, hereby certify that Resolution No. 2025-03-XXXX was adopted by the City Council of the City of Signal Hill at a regular meeting held on the 11th day of March, 2025, and that the same was adopted by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

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DARITZA GONZALEZ  
CITY CLERK



CITY OF SIGNAL HILL  
STAFF REPORT

2175 Cherry Avenue • Signal  
Hill, California 90755-3799

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3/11/2025

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**AGENDA ITEM**

**TO: HONORABLE MAYOR  
AND MEMBERS OF THE CITY COUNCIL**

**FROM: CARLO TOMAINO  
CITY MANAGER**

**BY: DAVID HOPPER  
CITY TREASURER**

**SIAMLU COX  
ACTING ADMINISTRATIVE SERVICES OFFICER/FINANCE DIRECTOR**

**SUBJECT: WARRANT REGISTER DATED MARCH 11, 2025**

**Summary:**

The Warrant Register is a listing of all general disbursements issued, since the prior warrant register, and warrants to be released upon City Council approval.

**Strategic Plan Goal(s):**

Goal No. 1 Financial Stability: Ensure the City's long-term financial stability and resilience.

**Recommendation:**

Authorize payment of the Warrant Registers dated March 11, 2025.

**Fiscal Impact:**

Funds are budgeted and available for payment.

**Analysis:**

All warrants are submitted for approval. Invoices and supporting documentation are available for review in the Finance Department.

**Attachment:**

**Warrant Register for Council Meeting 03/11/2025**

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3/11/2025

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<b>Payment Type</b>	<b>Payment Date</b>	<b>Payment Numbers</b>	<b>Total</b>
Regular Check	3/11/2025	119702 THRU 119756	\$ 146,074.01
EFT*	3/12/2025	104367 THRU 104395	\$ 127,760.87
Payroll**	2/27/2025	VARIOUS	\$ 363,688.87
Payroll Vendor Payments	2/15 & 2/27/25	VARIOUS	\$ 247,557.23
Manual DFT*	2/14/25 - 02/24/25	VARIOUS	\$ 2,334.95
Manual CK	2/20/2025	119673 - 119692	\$ 93,224.35
Utility Billing Refunds	3/11/2025	119694 THRU 119701	\$ 291.39
<b>Total</b>			<b>\$ 980,931.67</b>

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\* EFT/DFT - Electronic/Draft Funds Transfer

\*\* Represents the total net payroll direct deposit on pay date

A. Warrant Register





City of Signal Hill

# Warrant Register

By Vendor Name

Payment Dates 3/11/2025 - 3/11/2025

Payment Number	Payment Date	Payable Number	Payable Date	Description (Payable)	Account Number	Account Name	Amount
<b>Vendor: 9138 - 3 J'S AUTO BODY INC</b>							
119702	03/11/2025	3517	01/14/2025	PD PATROL VEHICLE MAINTENANCE	601-40-5842	Vehicles & Large Equipment	700.00
<b>Vendor 9138 - 3 J'S AUTO BODY INC Total:</b>							<b>700.00</b>
<b>Vendor: 0007 - ABC PRESS</b>							
119703	03/11/2025	250006	01/17/2025	PRINTING SVCS: INTERVIEW CARDS	100-72-5740	General Supplies	499.43
119703	03/11/2025	250032	01/31/2025	PRINTING SVCS: BUSINESS CARDS	100-91-5740	General Supplies	51.26
119703	03/11/2025	250032	01/31/2025	PRINTING SVCS: BUSINESS CARDS	100-92-5740	General Supplies	51.27
<b>Vendor 0007 - ABC PRESS Total:</b>							<b>601.96</b>
<b>Vendor: 9360 - ADAMS S MARK</b>							
119704	03/11/2025	2357	02/19/2025	HELMET DECALS	601-40-5542	Vehicle Body Work Services	110.25
<b>Vendor 9360 - ADAMS S MARK Total:</b>							<b>110.25</b>
<b>Vendor: 9737 - ALLISON LAND</b>							
119705	03/11/2025	11/1/2024	11/01/2024	REFUND DEPOSIT PERMIT 2610	100-23550	Deposits-Community Services	60.00
<b>Vendor 9737 - ALLISON LAND Total:</b>							<b>60.00</b>
<b>Vendor: 9729 - ANNETTE CADY</b>							
119706	03/11/2025	12/9/2024	12/09/2024	SENIOR EXCURSION	100-34-4804	Community Services: Excursi...	10.00
<b>Vendor 9729 - ANNETTE CADY Total:</b>							<b>10.00</b>
<b>Vendor: 9746 - Athens</b>							
119707	03/11/2025	02192025	02/19/2025	OVERPAYMENT - CLAIM #17549700001	500-40-5110	Salaries & Wages - Full-time	2,410.92
<b>Vendor 9746 - Athens Total:</b>							<b>2,410.92</b>
<b>Vendor: 8274 - CANON SOLUTIONS AMERICA, INC</b>							
119708	03/11/2025	6010873305	02/12/2025	COPIER USAGE: PD 11/12/24 - 2/11/25	100-51-5552	Rental/Lease of Equipment	92.15
119708	03/11/2025	6010873306	02/12/2025	COPIER USAGE: COMM SVCS 11/12/24 - 2/11/25	100-51-5552	Rental/Lease of Equipment	784.47
119708	03/11/2025	6010873307	02/12/2025	COPIER USAGE: LIBRARY 11/12/24 - 2/11/25	100-51-5552	Rental/Lease of Equipment	181.20
119708	03/11/2025	6010873308	02/12/2025	COPIER USAGE: PD 11/12/24 - 2/11/25	100-51-5552	Rental/Lease of Equipment	1,007.06
119708	03/11/2025	6010873309	02/12/2025	COPIER USAGE: CITY YARD 11/12/24 - 2/11/25	100-51-5552	Rental/Lease of Equipment	233.02

Warrant Register							Payment Dates: 3/11/2025 - 3/11/2025	
Payment Number	Payment Date	Payable Number	Payable Date	Description (Payable)	Account Number	Account Name	Amount	
119708	03/11/2025	6010873310	02/12/2025	COPIER USAGE: COMM CENTER 11/12/24 - 2/11/25	100-51-5552	Rental/Lease of Equipment	274.80	
119708	03/11/2025	6010873311	02/12/2025	COPIER USAGE: COMM DEV 11/12/24 - 2/11/25	100-51-5552	Rental/Lease of Equipment	222.39	
							<b>Vendor 8274 - CANON SOLUTIONS AMERICA, INC Total:</b>	<b>2,795.09</b>
<b>Vendor: 8635 - CATALYST ENVIRONMENTAL SOLUTIONS CORPORATION</b>								
119709	03/11/2025	CSH-33	02/05/2025	PROFESSIONAL SVCS: CEQA CONSULTING	100-23530	Deposits-Community Develo...	84.00	
119709	03/11/2025	CSH-33	02/05/2025	PROFESSIONAL SVCS: CEQA CONSULTING	100-23530	Deposits-Community Develo...	420.00	
119709	03/11/2025	CSH-33	02/05/2025	PROFESSIONAL SVCS: CEQA CONSULTING	100-34-4600	Administrative Fee (CD)	-84.00	
119709	03/11/2025	CSH-606	02/05/2025	PROFESSIONAL SVCS: ENVIRONMENTAL CONSULTING	100-23530	Deposits-Community Develo...	3,234.75	
119709	03/11/2025	CSH-606	02/05/2025	PROFESSIONAL SVCS: ENVIRONMENTAL CONSULTING	100-23530	Deposits-Community Develo...	16,173.75	
119709	03/11/2025	CSH-606	02/05/2025	PROFESSIONAL SVCS: ENVIRONMENTAL CONSULTING	100-34-4600	Administrative Fee (CD)	-3,234.75	
							<b>Vendor 8635 - CATALYST ENVIRONMENTAL SOLUTIONS CORPORATION Total:</b>	<b>16,593.75</b>
<b>Vendor: 5363 - CAVENAUGH &amp; ASSOCIATES</b>								
119710	03/11/2025	05122025	02/14/2025	DUI TRAINING	100-72-5320	Travel & Training	620.00	
							<b>Vendor 5363 - CAVENAUGH &amp; ASSOCIATES Total:</b>	<b>620.00</b>
<b>Vendor: 9731 - CHEN JACOBSON</b>								
119711	03/11/2025	1/2/2025	01/02/2025	SENIOR EXCURSION	100-34-4804	Community Services: Excursi...	20.00	
							<b>Vendor 9731 - CHEN JACOBSON Total:</b>	<b>20.00</b>
<b>Vendor: 0377 - CITY OF LONG BEACH</b>								
119712	03/11/2025	40805	02/04/2025	JOINT TRAFFIC SIGNAL MAINT: APR - JUN 2024	100-95-5400	Contract Services - General	12,785.52	
							<b>Vendor 0377 - CITY OF LONG BEACH Total:</b>	<b>12,785.52</b>
<b>Vendor: 1688 - D &amp; H WATER SYSTEMS INC</b>								
119713	03/11/2025	I2025-0168	02/11/2025	GUNDRY RESERVOIR SVC	500-40-5560	Repair & Maintenance Servic...	2,164.96	
							<b>Vendor 1688 - D &amp; H WATER SYSTEMS INC Total:</b>	<b>2,164.96</b>
<b>Vendor: 9739 - DANIELLE DELNEGRO</b>								
119714	03/11/2025	1/17/2025	01/17/2025	REFUND DEPOSIT PERMIT 2622	100-23550	Deposits-Community Services	60.00	
							<b>Vendor 9739 - DANIELLE DELNEGRO Total:</b>	<b>60.00</b>
<b>Vendor: 6333 - DOODLEBUGS ANIMAL ADVENTURES</b>								
119715	03/11/2025	011025RW030825	01/10/2025	LIBRARY STORYTIME	100-81-5723	Event/Program Costs	300.00	
							<b>Vendor 6333 - DOODLEBUGS ANIMAL ADVENTURES Total:</b>	<b>300.00</b>

Warrant Register						Payment Dates: 3/11/2025 - 3/11/2025	
Payment Number	Payment Date	Payable Number	Payable Date	Description (Payable)	Account Number	Account Name	Amount
<b>Vendor: 9735 - DORTHY WELLS</b>							
119716	03/11/2025	12/6/2024	12/06/2024	SENIOR EXCURSION	100-34-4804	Community Services: Excursi...	10.00
<b>Vendor 9735 - DORTHY WELLS Total:</b>							<b>10.00</b>
<b>Vendor: 9741 - EDWARD WILSON</b>							
119717	03/11/2025	1/7/2025	01/07/2025	REFUND DEPOSIT PERMIT 2620	100-23550	Deposits-Community Services	288.00
<b>Vendor 9741 - EDWARD WILSON Total:</b>							<b>288.00</b>
<b>Vendor: 9277 - ERIKA SEGURA ROMERO</b>							
119718	03/11/2025	ChC - 545	01/22/2025	LIBRARY PROGRAM: SOUND BATH	100-81-5723	Event/Program Costs	350.00
<b>Vendor 9277 - ERIKA SEGURA ROMERO Total:</b>							<b>350.00</b>
<b>Vendor: 9629 - ESTATE DESIGN AND CONSTRUCTION, INC</b>							
119719	03/11/2025	CSH-002	02/27/2025	CITY HALL INTERIOR RENOVATION: 1/31 - 2/27/25	400-21150	Retention Payable	-1,954.50
119719	03/11/2025	CSH-002	02/27/2025	CITY HALL INTERIOR RENOVATION: 1/31 - 2/27/25	400- 40-5896	Facilities Capital Improvement	39,090.04
<b>Vendor 9629 - ESTATE DESIGN AND CONSTRUCTION, INC Total:</b>							<b>37,135.54</b>
<b>Vendor: 8907 - HARRY &amp; SALLY INC</b>							
119720	03/11/2025	6706	02/04/2025	LIVE SCAN SVCS: JAN 2025	100-46-5400	Contract Services - General	66.00
<b>Vendor 8907 - HARRY &amp; SALLY INC Total:</b>							<b>66.00</b>
<b>Vendor: 9736 - JESSICA PENA</b>							
119721	03/11/2025	10/30/2024	10/30/2024	REFUND DEPOSIT PERMIT 2609	100-23550	Deposits-Community Services	115.00
<b>Vendor 9736 - JESSICA PENA Total:</b>							<b>115.00</b>
<b>Vendor: 1661 - JOE A. GONSALVES &amp; SON</b>							
119722	03/11/2025	162312	02/25/2025	STATE LEGISLATIVE ADVOCACY: MAR 2025	100-44-5400	Contract Services - General	4,000.00
<b>Vendor 1661 - JOE A. GONSALVES &amp; SON Total:</b>							<b>4,000.00</b>
<b>Vendor: 8644 - JOE MAR POLYGRAPH &amp; INVESTIGATION SERVICES INC</b>							
119723	03/11/2025	25-001-SHPD	02/08/2025	POLYGRAPH EXAM SVCS - 2/8/25	100-74-5400	Contract Services - General	250.00
119723	03/11/2025	25-002-SHPD	02/10/2025	POLYGRAPH EXAM SVCS - 2/10/25	100-74-5400	Contract Services - General	250.00
<b>Vendor 8644 - JOE MAR POLYGRAPH &amp; INVESTIGATION SERVICES INC Total:</b>							<b>500.00</b>
<b>Vendor: 3583 - LONG BEACH POLICE DEPARTMENT</b>							
119724	03/11/2025	SHPD-2504	02/05/2025	BOOKING COSTS: JAN 2025	100-72-5400	Contract Services - General	2,100.00
<b>Vendor 3583 - LONG BEACH POLICE DEPARTMENT Total:</b>							<b>2,100.00</b>
<b>Vendor: 2902 - LONG BEACH WATER DEPARTMENT</b>							
119725	03/11/2025	52831	11/30/2024	RESERVOIR PARK RECLAIMED WATER: 10/16 - 11/19/24	100-94-5512	Utility Services	1,750.41

Warrant Register							Payment Dates: 3/11/2025 - 3/11/2025
Payment Number	Payment Date	Payable Number	Payable Date	Description (Payable)	Account Number	Account Name	Amount
119725	03/11/2025	52981	01/31/2025	RESERVOIR PARK RECLAIMED WATER: 12/18 - 01/21/25	100-94-5512	Utility Services	877.70
<b>Vendor 2902 - LONG BEACH WATER DEPARTMENT Total:</b>							<b>2,628.11</b>
<b>Vendor: 9269 - MACHAN SIGN COMPANY, INC</b>							
119726	03/11/2025	33247	02/11/2025	MONUMENT SIGN: MEDIAN #13	400-40-5894	Street Capital Improvements	7,735.08
<b>Vendor 9269 - MACHAN SIGN COMPANY, INC Total:</b>							<b>7,735.08</b>
<b>Vendor: 9285 - MARIA E BODRAN</b>							
119727	03/11/2025	906793	01/21/2025	OFFICE SUPPLIES	100-91-5740	General Supplies	108.98
119727	03/11/2025	906794	01/24/2025	OFFICE SUPPLIES	400-40-5896	Facilities Capital Improvement	93.68
119727	03/11/2025	906795	01/29/2025	OFFICE SUPPLIES	100-91-5740	General Supplies	17.48
<b>Vendor 9285 - MARIA E BODRAN Total:</b>							<b>220.14</b>
<b>Vendor: 9738 - MEGHAN MORA</b>							
119728	03/11/2025	12/19/2024	12/19/2024	REFUND DEPOSIT PERMIT 2617	100-23550	Deposits-Community Services	60.00
<b>Vendor 9738 - MEGHAN MORA Total:</b>							<b>60.00</b>
<b>Vendor: 4862 - NAPA AUTO PARTS</b>							
119729	03/11/2025	538798	02/10/2025	VEHICLE MAINT: UNIT #41310	601-40-5540	Vehicle Maintenance	190.05
119729	03/11/2025	539400	02/15/2025	VEHICLE SUPPLIES: UNIT #72824	601-40-5721	Vehicle Supplies	260.61
119729	03/11/2025	539661	02/18/2025	VEHICLE MAINT: UNIT #50308	601-40-5721	Vehicle Supplies	75.22
<b>Vendor 4862 - NAPA AUTO PARTS Total:</b>							<b>525.88</b>
<b>Vendor: 8860 - NINJA LEISURE SANTA ANA, LLC</b>							
119730	03/11/2025	103332965	02/07/2025	SUMMER YOUTH EXCURSION: 7/8/25	100-16000	Inventory & Prepayments	2,403.50
<b>Vendor 8860 - NINJA LEISURE SANTA ANA, LLC Total:</b>							<b>2,403.50</b>
<b>Vendor: 1702 - NOTIFICATION MAPS.COM LLC</b>							
119731	03/11/2025	27836815	01/28/2025	MAILING SERVICES - CUP	100-23530	Deposits-Community Develo...	368.76
119731	03/11/2025	27836815	01/28/2025	MAILING SERVICES - CUP	100-23530	Deposits-Community Develo...	73.75
119731	03/11/2025	27836815	01/28/2025	MAILING SERVICES - CUP	100-34-4600	Administrative Fee (CD)	-73.75
<b>Vendor 1702 - NOTIFICATION MAPS.COM LLC Total:</b>							<b>368.76</b>
<b>Vendor: 1874 - OLLIE GEORGE CIGLIANO</b>							
119732	03/11/2025	0000051	02/13/2025	LIBRARY PROGRAM: COOKING DEMO	100-81-5723	Event/Program Costs	400.00
<b>Vendor 1874 - OLLIE GEORGE CIGLIANO Total:</b>							<b>400.00</b>
<b>Vendor: 9734 - PAM DUTCH HUGHES</b>							
119733	03/11/2025	1/9/2025	01/09/2025	SENIOR EXCURSION	100-34-4804	Community Services: Excursi...	20.00
<b>Vendor 9734 - PAM DUTCH HUGHES Total:</b>							<b>20.00</b>

Warrant Register							Payment Dates: 3/11/2025 - 3/11/2025
Payment Number	Payment Date	Payable Number	Payable Date	Description (Payable)	Account Number	Account Name	Amount
<b>Vendor: 8819 - PARKWOOD LANDSCAPE MAINTENANCE, INC.</b>							
119734	03/11/2025	108651	12/31/2024	LLMD LANDSCAPE MAINT: DEC 2024	260-40-5530	Lawn Care Services	2,396.30
<b>Vendor 8819 - PARKWOOD LANDSCAPE MAINTENANCE, INC. Total:</b>							<b>2,396.30</b>
<b>Vendor: 1841 - PROJECT PARTNERS INC</b>							
119735	03/11/2025	12443	02/13/2025	WATER QUALITY COORDINATOR SERVICES	500-40-5423	Engineering Services	12,760.00
<b>Vendor 1841 - PROJECT PARTNERS INC Total:</b>							<b>12,760.00</b>
<b>Vendor: 9364 - REBECCA LOPEZ</b>							
119736	03/11/2025	11172024	11/17/2024	TRAINING/TRAVEL REIMBURSEMENT	100-77-5320	Travel & Training	860.58
<b>Vendor 9364 - REBECCA LOPEZ Total:</b>							<b>860.58</b>
<b>Vendor: 3019 - RPW SERVICES</b>							
119737	03/11/2025	43231	01/29/2025	RODENT CONTROL: 1925 E 21ST ST - JAN 2025	100-94-5400	Contract Services - General	230.00
<b>Vendor 3019 - RPW SERVICES Total:</b>							<b>230.00</b>
<b>Vendor: 9733 - RUTH DAGANI</b>							
119738	03/11/2025	12/11/2024	12/11/2024	SENIOR EXCURSION	100-34-4804	Community Services: Excursi...	15.00
<b>Vendor 9733 - RUTH DAGANI Total:</b>							<b>15.00</b>
<b>Vendor: 4989 - SANTA ANA COLLEGE</b>							
119739	03/11/2025	43543	02/06/2025	TUITION FEES	100-72-5320	Travel & Training	115.00
119740	03/11/2025	43546	02/06/2025	TUITION FEES	100-72-5320	Travel & Training	1,357.00
<b>Vendor 4989 - SANTA ANA COLLEGE Total:</b>							<b>1,472.00</b>
<b>Vendor: 5371 - SCOOTERS JUNGLE OF EL SEGUNDO</b>							
119741	03/11/2025	52,981	02/14/2025	SUMMER CAMP EXCURSION: 6/17/25	100-83-5723	Event/Program Costs	1,356.00
<b>Vendor 5371 - SCOOTERS JUNGLE OF EL SEGUNDO Total:</b>							<b>1,356.00</b>
<b>Vendor: 9732 - SEAK LEANG LAO</b>							
119742	03/11/2025	12/9/2024	12/09/2024	SENIOR EXCURSION	100-34-4804	Community Services: Excursi...	10.00
<b>Vendor 9732 - SEAK LEANG LAO Total:</b>							<b>10.00</b>
<b>Vendor: 5557 - SIERRA ANALYTICAL LABS INC</b>							
119743	03/11/2025	5B03006-	02/03/2025	WATER ANALYSIS	500-40-5400	Contract Services - General	416.00
119743	03/11/2025	5B03007-	02/03/2025	WATER ANALYSIS	500-40-5400	Contract Services - General	145.00
119743	03/11/2025	5B03020-	02/03/2025	WATER ANALYSIS	500-40-5400	Contract Services - General	932.00
<b>Vendor 5557 - SIERRA ANALYTICAL LABS INC Total:</b>							<b>1,493.00</b>
<b>Vendor: 3048 - SIGNAL HILL PETTY CASH</b>							
119744	03/11/2025	01232025	01/23/2025	POSTAGE FOR PD MAIL	100-51-5720	Postage	27.17
<b>Vendor 3048 - SIGNAL HILL PETTY CASH Total:</b>							<b>27.17</b>
<b>Vendor: 8317 - SOCAL SEWER CONSTRUCTION INC.</b>							
119745	03/11/2025	8695	02/12/2025	STORM DRAIN CLEANING AND HYDRO-JET	100-92-5400	Contract Services - General	1,895.00

<b>Warrant Register</b>							<b>Payment Dates: 3/11/2025 - 3/11/2025</b>
<b>Payment Number</b>	<b>Payment Date</b>	<b>Payable Number</b>	<b>Payable Date</b>	<b>Description (Payable)</b>	<b>Account Number</b>	<b>Account Name</b>	<b>Amount</b>
119745	03/11/2025	8696	02/12/2025	STORM DRAIN CLEANING AND HYDRO-JET	100-92-5400	Contract Services - General	1,870.00
<b>Vendor 8317 - SOCAL SEWER CONSTRUCTION INC. Total:</b>							<b>3,765.00</b>
<b>Vendor: 3130 - STEAMX LLC</b>							
119746	03/11/2025	71280	02/05/2025	PUBLIC WORKS SUPPLIES	100-95-5740	General Supplies	96.99
<b>Vendor 3130 - STEAMX LLC Total:</b>							<b>96.99</b>
<b>Vendor: 9728 - SUSAN LU</b>							
119747	03/11/2025	12/9/2024	12/09/2024	SENIOR EXCURSION	100-34-4804	Community Services: Excursi...	40.00
<b>Vendor 9728 - SUSAN LU Total:</b>							<b>40.00</b>
<b>Vendor: 8695 - SWA GROUP INC</b>							
119748	03/11/2025	203529	02/14/2025	CALIFORNIA AVE IMPROVEMENT: XERISCAPE CONCEPT PLAN	400-40-5894	Street Capital Improvements	2,977.20
<b>Vendor 8695 - SWA GROUP INC Total:</b>							<b>2,977.20</b>
<b>Vendor: 5424 - TAYLOR BYRD</b>							
119749	03/11/2025	12072024	12/07/2024	TRAINING/TRAVEL REIMBURSEMENT	100-73-5320	Travel & Training	220.00
119749	03/11/2025	12132024	12/13/2024	TRAINING/TRAVEL REIMBURSEMENT	100-73-5320	Travel & Training	271.58
<b>Vendor 5424 - TAYLOR BYRD Total:</b>							<b>491.58</b>
<b>Vendor: 5109 - TERMINIX INTERNATIONAL LP</b>							
119750	03/11/2025	456114820	01/28/2025	PEST CONTROL SVCS: JAN 2025	100-92-5400	Contract Services - General	139.00
<b>Vendor 5109 - TERMINIX INTERNATIONAL LP Total:</b>							<b>139.00</b>
<b>Vendor: 9742 - TIMOTHY ROBINSON</b>							
119751	03/11/2025	1/15/2025	01/15/2025	REFUND DEPOSIT PERMIT 2621	100-23550	Deposits-Community Services	60.00
<b>Vendor 9742 - TIMOTHY ROBINSON Total:</b>							<b>60.00</b>
<b>Vendor: 5621 - TYLER TECHNOLOGIES</b>							
119752	03/11/2025	025-489820	01/01/2025	SOFTWARE FOR FINANCIALS/UTILITIES: 2/1 - 4/30/25	100-52-5570	Software Licensing & Support	15,432.24
<b>Vendor 5621 - TYLER TECHNOLOGIES Total:</b>							<b>15,432.24</b>
<b>Vendor: 0122 - ULINE</b>							
119753	03/11/2025	189239717	02/17/2025	WATER DEPT SUPPLIES	500-40-5740	General Supplies	1,740.43
<b>Vendor 0122 - ULINE Total:</b>							<b>1,740.43</b>
<b>Vendor: 4842 - USA BLUEBOOK</b>							
119754	03/11/2025	INV00616616	02/06/2025	WATER DEPT SUPPLIES	500-40-5740	General Supplies	2,205.06
<b>Vendor 4842 - USA BLUEBOOK Total:</b>							<b>2,205.06</b>

<b>Warrant Register</b>						<b>Payment Dates: 3/11/2025 - 3/11/2025</b>	
<b>Payment Number</b>	<b>Payment Date</b>	<b>Payable Number</b>	<b>Payable Date</b>	<b>Description (Payable)</b>	<b>Account Number</b>	<b>Account Name</b>	<b>Amount</b>
<b>Vendor: 9743 - XIMENA CID</b>							
119755	03/11/2025	1/3/2025	01/03/2025	REFUND DEPOSIT PERMIT 2619	100-23550	Deposits-Community Services	288.00
<b>Vendor 9743 - XIMENA CID Total:</b>							<b>288.00</b>
<b>Vendor: 9740 - ZACHARY STURIALE</b>							
119756	03/11/2025	1/23/2025	01/23/2025	REFUND DEPOSIT PERMIT 2625	100-23550	Deposits-Community Services	60.00
<b>Vendor 9740 - ZACHARY STURIALE Total:</b>							<b>60.00</b>
<b>Grand Total:</b>							<b>146,074.01</b>

## Report Summary

### Fund Summary

Fund	Payment Amount
100 - General Fund	71,625.71
260 - Lighting and Landscape	2,396.30
400 - Capital Improvement	47,941.50
500 - Water Operations Fund	22,774.37
601 - Vehicle and Equipment	1,336.13
<b>Grand Total:</b>	<b>146,074.01</b>

### Account Summary

Account Number	Account Name	Payment Amount
100-16000	Inventory & Prepayments	2,403.50
100-23530	Deposits-Community De...	20,355.01
100-23550	Deposits-Community Ser...	991.00
100-34-4600	Administrative Fee (CD)	-3,392.50
100-34-4804	Community Services: Ex...	125.00
100-44-5400	Contract Services - Gene...	4,000.00
100-46-5400	Contract Services - Gene...	66.00
100-51-5552	Rental/Lease of Equipm...	2,795.09
100-51-5720	Postage	27.17
100-52-5570	Software Licensing & Su...	15,432.24
100-72-5320	Travel & Training	2,092.00
100-72-5400	Contract Services - Gene...	2,100.00
100-72-5740	General Supplies	499.43
100-73-5320	Travel & Training	491.58
100-74-5400	Contract Services - Gene...	500.00
100-77-5320	Travel & Training	860.58
100-81-5723	Event/Program Costs	1,050.00
100-83-5723	Event/Program Costs	1,356.00
100-91-5740	General Supplies	177.72
100-92-5400	Contract Services - Gene...	3,904.00
100-92-5740	General Supplies	51.27
100-94-5400	Contract Services - Gene...	230.00
100-94-5512	Utility Services	2,628.11
100-95-5400	Contract Services - Gene...	12,785.52
100-95-5740	General Supplies	96.99
260-40-5530	Lawn Care Services	2,396.30
400-21150	Retention Payable	-1,954.50
400-40-5894	Street Capital Improvem...	10,712.28
400-40-5896	Facilities Capital Improv...	39,183.72
500-40-5110	Salaries & Wages - Full-t...	2,410.92
500-40-5400	Contract Services - Gene...	1,493.00



**Account Summary**

Account Number	Account Name	Payment Amount
500-40-5423	Engineering Services	12,760.00
500-40-5560	Repair & Maintenance S...	2,164.96
500-40-5740	General Supplies	3,945.49
601-40-5540	Vehicle Maintenance	190.05
601-40-5542	Vehicle Body Work Servi...	110.25
601-40-5721	Vehicle Supplies	335.83
601-40-5842	Vehicles & Large Equipm...	700.00
	<b>Grand Total:</b>	<b>146,074.01</b>

**Project Account Summary**

Project Account Key	Payment Amount	
**None**	74,467.00	
6022	504.00	
6190	442.51	
6205	19,408.50	
811	1,356.00	
90.19004.CCMPR.119	39,090.04	
90.19004.CIPR.113	93.68	
90.25006.CIPR.113	7,735.08	
90.25010.CIPR.113	2,977.20	
	<b>Grand Total:</b>	<b>146,074.01</b>

Authorization Signatures

STAFF REPORT

Verify accuracy of the Warrant Register.

\_\_\_\_\_

Dated

\_\_\_\_\_

Finance Director

\_\_\_\_\_

City Manager



City of Signal Hill

# Warrant Register

By Vendor Name

Payment Dates 3/12/2025 - 3/12/2025

Payment Number	Payment Date	Payable Number	Payable Date	Description (Payable)	Account Number	Account Name	Amount
<b>Vendor: 5633 - AQUA BACKFLOW INC.</b>							
104367	03/12/2025	2025-0060	02/07/2025	BACKFLOW MANAGEMENT: JAN 2025	500-40-5400	Contract Services - General	66.50
<b>Vendor 5633 - AQUA BACKFLOW INC. Total:</b>							<b>66.50</b>
<b>Vendor: 8218 - BEST BEST &amp; KRIEGER LLP</b>							
104368	03/12/2025	1009734	10/25/2024	LEGAL SVCS: APPLICANT INITIATED REIMBURSABLE	100-23530	Deposits-Community Develo...	393.50
104368	03/12/2025	1009734	10/25/2024	LEGAL SVCS: APPLICANT INITIATED REIMBURSABLE	100-23530	Deposits-Community Develo...	3,914.00
104368	03/12/2025	1009734	10/25/2024	LEGAL SVCS: APPLICANT INITIATED REIMBURSABLE	100-23530	Deposits-Community Develo...	782.80
104368	03/12/2025	1009734	10/25/2024	LEGAL SVCS: APPLICANT INITIATED REIMBURSABLE	100-23530	Deposits-Community Develo...	56.00
104368	03/12/2025	1009734	10/25/2024	LEGAL SVCS: APPLICANT INITIATED REIMBURSABLE	100-23530	Deposits-Community Develo...	78.70
104368	03/12/2025	1009734	10/25/2024	LEGAL SVCS: APPLICANT INITIATED REIMBURSABLE	100-23530	Deposits-Community Develo...	11.20
104368	03/12/2025	1009734	10/25/2024	LEGAL SVCS: APPLICANT INITIATED REIMBURSABLE	100-34-4600	Administrative Fee (CD)	-872.70
104368	03/12/2025	1012867	11/21/2024	LEGAL SVCS: PLANNING AND DEV SVCS	100-23530	Deposits-Community Develo...	819.40
104368	03/12/2025	1012867	11/21/2024	LEGAL SVCS: PLANNING AND DEV SVCS	100-23530	Deposits-Community Develo...	163.88
104368	03/12/2025	1012867	11/21/2024	LEGAL SVCS: PLANNING AND DEV SVCS	100-34-4600	Administrative Fee (CD)	-163.88
104368	03/12/2025	1012867	11/21/2024	LEGAL SVCS: PLANNING AND DEV SVCS	100-61-5410	Legal Services	2,627.30
104368	03/12/2025	1012867	11/21/2024	LEGAL SVCS: PLANNING AND DEV SVCS	100-62-5410	Legal Services	24.10
104368	03/12/2025	1018258	01/27/2025	LEGAL SVCS: PLANNING AND DEV SVCS	100-23530	Deposits-Community Develo...	72.30
104368	03/12/2025	1018258	01/27/2025	LEGAL SVCS: PLANNING AND DEV SVCS	100-23530	Deposits-Community Develo...	4.82
104368	03/12/2025	1018258	01/27/2025	LEGAL SVCS: PLANNING AND DEV SVCS	100-23530	Deposits-Community Develo...	14.46
104368	03/12/2025	1018258	01/27/2025	LEGAL SVCS: PLANNING AND DEV SVCS	100-23530	Deposits-Community Develo...	24.10
104368	03/12/2025	1018258	01/27/2025	LEGAL SVCS: PLANNING AND DEV SVCS	100-34-4600	Administrative Fee (CD)	-19.28

Warrant Register						Payment Dates: 3/12/2025 - 3/12/2025	
Payment Number	Payment Date	Payable Number	Payable Date	Description (Payable)	Account Number	Account Name	Amount
104368	03/12/2025	1018258	01/27/2025	LEGAL SVCS: PLANNING AND DEV SVCS	100-61-5410	Legal Services	75.00
104368	03/12/2025	1018262	01/27/2025	LEGAL SVCS: CONTRACTS - ADMIN	100-23560	Deposits-Public Works	97.35
104368	03/12/2025	1018262	01/27/2025	LEGAL SVCS: CONTRACTS - ADMIN	100-23560	Deposits-Public Works	97.35
104368	03/12/2025	1018262	01/27/2025	LEGAL SVCS: CONTRACTS - ADMIN	100-43-5410	Legal Services	168.70
104368	03/12/2025	1018262	01/27/2025	LEGAL SVCS: CONTRACTS - ADMIN	100-61-5410	Legal Services	955.80
104368	03/12/2025	1018262	01/27/2025	LEGAL SVCS: CONTRACTS - ADMIN	100-91-5410	Legal Services	477.90
104368	03/12/2025	1018262	01/27/2025	LEGAL SVCS: CONTRACTS - ADMIN	500-40-5410	Legal Services	318.60
104368	03/12/2025	1018268	01/27/2025	LEGAL SVCS: CODE ENFORCEMENT - POLICE SERVICE	100-23530	Deposits-Community Develo...	4.82
104368	03/12/2025	1018268	01/27/2025	LEGAL SVCS: CODE ENFORCEMENT - POLICE SERVICE	100-23530	Deposits-Community Develo...	24.10
104368	03/12/2025	1018268	01/27/2025	LEGAL SVCS: CODE ENFORCEMENT - POLICE SERVICE	100-34-4600	Administrative Fee (CD)	-4.82
104368	03/12/2025	1018268	01/27/2025	LEGAL SVCS: CODE ENFORCEMENT - POLICE SERVICE	100-62-5410	Legal Services	391.65
104368	03/12/2025	1018268	01/27/2025	LEGAL SVCS: CODE ENFORCEMENT - POLICE SERVICE	100-74-5410	Legal Services	1,759.00
104368	03/12/2025	1018271	01/27/2025	LEGAL SVCS: APPLICANT INITIATED REIMBURSABLE	100-23530	Deposits-Community Develo...	35.80
104368	03/12/2025	1018271	01/27/2025	LEGAL SVCS: APPLICANT INITIATED REIMBURSABLE	100-23530	Deposits-Community Develo...	56.00
104368	03/12/2025	1018271	01/27/2025	LEGAL SVCS: APPLICANT INITIATED REIMBURSABLE	100-23530	Deposits-Community Develo...	112.00
104368	03/12/2025	1018271	01/27/2025	LEGAL SVCS: APPLICANT INITIATED REIMBURSABLE	100-23530	Deposits-Community Develo...	280.00
104368	03/12/2025	1018271	01/27/2025	LEGAL SVCS: APPLICANT INITIATED REIMBURSABLE	100-23530	Deposits-Community Develo...	405.90
104368	03/12/2025	1018271	01/27/2025	LEGAL SVCS: APPLICANT INITIATED REIMBURSABLE	100-23530	Deposits-Community Develo...	560.00
104368	03/12/2025	1018271	01/27/2025	LEGAL SVCS: APPLICANT INITIATED REIMBURSABLE	100-23530	Deposits-Community Develo...	800.70
104368	03/12/2025	1018271	01/27/2025	LEGAL SVCS: APPLICANT INITIATED REIMBURSABLE	100-23530	Deposits-Community Develo...	2,029.50
104368	03/12/2025	1018271	01/27/2025	LEGAL SVCS: APPLICANT INITIATED REIMBURSABLE	100-23530	Deposits-Community Develo...	4,003.50

Warrant Register							Payment Dates: 3/12/2025 - 3/12/2025
Payment Number	Payment Date	Payable Number	Payable Date	Description (Payable)	Account Number	Account Name	Amount
104368	03/12/2025	1018271	01/27/2025	LEGAL SVCS: APPLICANT INITIATED REIMBURSABLE	100-23530	Deposits-Community Develo...	179.00
104368	03/12/2025	1018271	01/27/2025	LEGAL SVCS: APPLICANT INITIATED REIMBURSABLE	100-34-4600	Administrative Fee (CD)	-1,410.40
<b>Vendor 8218 - BEST BEST &amp; KRIEGER LLP Total:</b>							<b>19,348.15</b>
<b>Vendor: 5027 - CARLY FISHER</b>							
104369	03/12/2025	02122025	02/12/2025	TRAINING/TRAVEL REIMBURSEMENT	100-75-5320	Travel & Training	8.00
<b>Vendor 5027 - CARLY FISHER Total:</b>							<b>8.00</b>
<b>Vendor: 1496 - CIVIC PLUS</b>							
104370	03/12/2025	325484	01/01/2025	ANNUAL DUES: 2025	100-82-5400	Contract Services - General	5,000.00
<b>Vendor 1496 - CIVIC PLUS Total:</b>							<b>5,000.00</b>
<b>Vendor: 1136 - CLEANSTREET, LLC</b>							
104371	03/12/2025	110628CS	01/27/2025	STREET SWEEPING SVCS: JAN 2025	100-93-5525	Street Sweeping Services	26,237.25
<b>Vendor 1136 - CLEANSTREET, LLC Total:</b>							<b>26,237.25</b>
<b>Vendor: 0336 - CONSERVATION CORP OF LB</b>							
104372	03/12/2025	8603	11/30/2024	CLEAN UP & MAINT: BUS STOPS - NOV 2024	202-40-5400	Contract Services - General	1,826.40
104372	03/12/2025	8604	11/30/2024	CLEAN UP & MAINT: CHERRY/WILLOW - NOV 2024	100-93-5400	Contract Services - General	912.00
<b>Vendor 0336 - CONSERVATION CORP OF LB Total:</b>							<b>2,738.40</b>
<b>Vendor: 8215 - CONSOLIDATED ELECTRICAL DISTRIBUTORS</b>							
104373	03/12/2025	4208-1021477	01/31/2025	PUBLIC WORKS SUPPLIES	100-94-5740	General Supplies	73.16
<b>Vendor 8215 - CONSOLIDATED ELECTRICAL DISTRIBUTORS Total:</b>							<b>73.16</b>
<b>Vendor: 9352 - DAWSON PRODUCTIONS, LLC</b>							
104374	03/12/2025	0113	10/17/2024	SPOTLIGHT ON SMALL BUSINESS: NAGA CAFE VIDEO	100-47-5400	Contract Services - General	950.00
104374	03/12/2025	0128	12/19/2024	EDITS: SPOTLIGHT BUSINESS NAGA VIDEO	100-47-5400	Contract Services - General	50.00
<b>Vendor 9352 - DAWSON PRODUCTIONS, LLC Total:</b>							<b>1,000.00</b>
<b>Vendor: 5121 - FERGUSON ENTERPRISES INC. #1350</b>							
104375	03/12/2025	5128519	02/03/2025	PUBLIC WORKS SUPPLIES	100-92-5740	General Supplies	85.98
104375	03/12/2025	5137658	02/05/2025	PUBLIC WORKS SUPPLIES	100-92-5740	General Supplies	89.90
104375	03/12/2025	5150334	02/10/2025	WATER DEPT SUPPLIES	500-40-5740	General Supplies	21.80
<b>Vendor 5121 - FERGUSON ENTERPRISES INC. #1350 Total:</b>							<b>197.68</b>
<b>Vendor: 5046 - GRAFIX SYSTEMS</b>							
104376	03/12/2025	33467	02/05/2025	VEHICLE PRINTING SVCS: UNIT #733	601-40-5842	Vehicles & Large Equipment	734.68
<b>Vendor 5046 - GRAFIX SYSTEMS Total:</b>							<b>734.68</b>
<b>Vendor: 1194 - GRAINGER</b>							
104377	03/12/2025	9400708823	02/07/2025	PUBLIC WORKS SUPPLIES	100-92-5740	General Supplies	254.20

Warrant Register						Payment Dates: 3/12/2025 - 3/12/2025	
Payment Number	Payment Date	Payable Number	Payable Date	Description (Payable)	Account Number	Account Name	Amount
104377	03/12/2025	9406677287	02/13/2025	WATER DEPT SUPPLIES	500-40-5740	General Supplies	131.16
104377	03/12/2025	9406677295	02/13/2025	WATER DEPT SUPPLIES	500-40-5740	General Supplies	501.28
104377	03/12/2025	9406781931	02/13/2025	WATER DEPT SUPPLIES	500-40-5740	General Supplies	13.70
104377	03/12/2025	9407307587	02/14/2025	WATER DEPT SUPPLIES	500-40-5740	General Supplies	131.16
104377	03/12/2025	9411422935	02/18/2025	PUBLIC WORKS SUPPLIES	500-40-5740	General Supplies	778.00
104377	03/12/2025	9412074495	02/18/2025	PUBLIC WORKS SUPPLIES	100-92-5740	General Supplies	110.83
<b>Vendor 1194 - GRAINGER Total:</b>							<b>1,920.33</b>
<b>Vendor: 0225 - HACH COMPANY</b>							
104378	03/12/2025	14369297	02/11/2025	WATER DEPT SUPPLIES	500-40-5721	Special Department Supplies	443.61
<b>Vendor 0225 - HACH COMPANY Total:</b>							<b>443.61</b>
<b>Vendor: 8595 - HEALTHEQUITY, INC.</b>							
104379	03/12/2025	INV7429108	01/23/2025	FSA ADMIN FEE: JAN 2025	100-53-5273	Health Benefits	145.48
104379	03/12/2025	INV7547702	02/24/2025	FSA ADMIN FEE: FEB 2025	100-53-5273	Health Benefits	160.00
<b>Vendor 8595 - HEALTHEQUITY, INC. Total:</b>							<b>305.48</b>
<b>Vendor: 8818 - INFINITY TECHNOLOGIES</b>							
104380	03/12/2025	3447	02/05/2025	DUE LICENSING SUBSCRIPTION: JAN 2025	100-74-5570	Software Licensing & Support	255.00
<b>Vendor 8818 - INFINITY TECHNOLOGIES Total:</b>							<b>255.00</b>
<b>Vendor: 6528 - INFOSEND, INC</b>							
104381	03/12/2025	280543	01/31/2025	MAILING AND PRINTING SVCS: JAN 2025	500-45-5720	Postage	1,786.10
<b>Vendor 6528 - INFOSEND, INC Total:</b>							<b>1,786.10</b>
<b>Vendor: 5017 - KELLI CRIGLER</b>							
104382	03/12/2025	02052025	02/05/2025	TRAINING/TRAVEL REIMBURSEMENT	100-74-5320	Travel & Training	112.00
104382	03/12/2025	11212024	11/21/2024	TRAINING/TRAVEL REIMBURSEMENT	100-74-5320	Travel & Training	8.00
<b>Vendor 5017 - KELLI CRIGLER Total:</b>							<b>120.00</b>
<b>Vendor: 5777 - KIM AGGABAO</b>							
104383	03/12/2025	01312025	01/31/2025	TRAINING/TRAVEL REIMBURSEMENT	100-72-5320	Travel & Training	28.10
104383	03/12/2025	12072024	12/07/2024	TRAINING/TRAVEL REIMBURSEMENT	100-72-5320	Travel & Training	23.15
<b>Vendor 5777 - KIM AGGABAO Total:</b>							<b>51.25</b>
<b>Vendor: 0498 - MEARN'S CONSULTING CORP</b>							
104384	03/12/2025	18-WALNUT BLUFF	01/31/2025	PROFESSIONAL SVCS: ENVIRONMENTAL CONSULTING	100-23530	Deposits-Community Develo...	366.00
104384	03/12/2025	18-WALNUT BLUFF	01/31/2025	PROFESSIONAL SVCS: ENVIRONMENTAL CONSULTING	100-23530	Deposits-Community Develo...	1,830.00

Warrant Register						Payment Dates: 3/12/2025 - 3/12/2025	
Payment Number	Payment Date	Payable Number	Payable Date	Description (Payable)	Account Number	Account Name	Amount
104384	03/12/2025	18-WALNUT BLUFF	01/31/2025	PROFESSIONAL SVCS: ENVIRONMENTAL CONSULTING	100-34-4600	Administrative Fee (CD)	-366.00
104384	03/12/2025	21-TCNW	01/31/2025	PROFESSIONAL SVCS: ENVIRONMENTAL CONSULTING	100-23530	Deposits-Community Develo...	305.00
104384	03/12/2025	21-TCNW	01/31/2025	PROFESSIONAL SVCS: ENVIRONMENTAL CONSULTING	100-23530	Deposits-Community Develo...	61.00
104384	03/12/2025	21-TCNW	01/31/2025	PROFESSIONAL SVCS: ENVIRONMENTAL CONSULTING	100-34-4600	Administrative Fee (CD)	-61.00
104384	03/12/2025	2213-2100 OHIO	01/31/2025	PROFESSIONAL SVCS: ENVIRONMENTAL CONSULTING	100-23530	Deposits-Community Develo...	2,440.00
104384	03/12/2025	2213-2100 OHIO	01/31/2025	PROFESSIONAL SVCS: ENVIRONMENTAL CONSULTING	100-23530	Deposits-Community Develo...	488.00
104384	03/12/2025	2213-2100 OHIO	01/31/2025	PROFESSIONAL SVCS: ENVIRONMENTAL CONSULTING	100-34-4600	Administrative Fee (CD)	-488.00
104384	03/12/2025	24153-3259.5 LEWIS	01/28/2025	PROFESSIONAL SVCS: ENVIRONMENTAL CONSULTING	100-23530	Deposits-Community Develo...	152.50
104384	03/12/2025	24153-3259.5 LEWIS	01/28/2025	PROFESSIONAL SVCS: ENVIRONMENTAL CONSULTING	100-23530	Deposits-Community Develo...	30.50
104384	03/12/2025	24153-3259.5 LEWIS	01/28/2025	PROFESSIONAL SVCS: ENVIRONMENTAL CONSULTING	100-34-4600	Administrative Fee (CD)	-30.50
104384	03/12/2025	24175-3290.5 LEWIS	01/28/2025	PROFESSIONAL SVCS: ENVIRONMENTAL CONSULTING	100-23530	Deposits-Community Develo...	610.00
104384	03/12/2025	24175-3290.5 LEWIS	01/28/2025	PROFESSIONAL SVCS: ENVIRONMENTAL CONSULTING	100-23530	Deposits-Community Develo...	122.00
104384	03/12/2025	24175-3290.5 LEWIS	01/28/2025	PROFESSIONAL SVCS: ENVIRONMENTAL CONSULTING	100-34-4600	Administrative Fee (CD)	-122.00
104384	03/12/2025	24183-3314 LEMON AVE	01/24/2025	PROFESSIONAL SVCS: ENVIRONMENTAL CONSULTING	100-23530	Deposits-Community Develo...	61.00
104384	03/12/2025	24183-3314 LEMON AVE	01/24/2025	PROFESSIONAL SVCS: ENVIRONMENTAL CONSULTING	100-23530	Deposits-Community Develo...	305.00
104384	03/12/2025	24183-3314 LEMON AVE	01/24/2025	PROFESSIONAL SVCS: ENVIRONMENTAL CONSULTING	100-34-4600	Administrative Fee (CD)	-61.00

<b>Warrant Register</b>							<b>Payment Dates: 3/12/2025 - 3/12/2025</b>
<b>Payment Number</b>	<b>Payment Date</b>	<b>Payable Number</b>	<b>Payable Date</b>	<b>Description (Payable)</b>	<b>Account Number</b>	<b>Account Name</b>	<b>Amount</b>
104384	03/12/2025	2501-1545 E 33RD	01/28/2025	PROFESSIONAL SVCS: ENVIRONMENTAL CONSULTING	100-23530	Deposits-Community Develo...	1,220.00
104384	03/12/2025	2501-1545 E 33RD	01/28/2025	PROFESSIONAL SVCS: ENVIRONMENTAL CONSULTING	100-23530	Deposits-Community Develo...	244.00
104384	03/12/2025	2501-1545 E 33RD	01/28/2025	PROFESSIONAL SVCS: ENVIRONMENTAL CONSULTING	100-34-4600	Administrative Fee (CD)	-244.00
<b>Vendor 0498 - MEARN'S CONSULTING CORP Total:</b>							<b>6,862.50</b>
<b>Vendor: 5673 - MEDICO PROFESSIONAL LINEN SERVICE</b>							
104385	03/12/2025	21107190	10/11/2024	SHPD SUPPLIES	100-72-5740	General Supplies	116.60
104385	03/12/2025	21771627	01/31/2025	SHPD SUPPLIES	100-72-5740	General Supplies	110.78
<b>Vendor 5673 - MEDICO PROFESSIONAL LINEN SERVICE Total:</b>							<b>227.38</b>
<b>Vendor: 5140 - MICHAEL BAKER INTERNATIONAL, INC.</b>							
104386	03/12/2025	1239865	02/19/2025	CDBG: PROGRAM MANAGEMENT & LABOR COMPLIANCE SVCS	100-82-5400	Contract Services - General	1,340.25
<b>Vendor 5140 - MICHAEL BAKER INTERNATIONAL, INC. Total:</b>							<b>1,340.25</b>
<b>Vendor: 4738 - OCEAN BLUE ENVIRONMENTAL SERVICES, INC.</b>							
104387	03/12/2025	40958	02/18/2025	PROFESSIONAL SVCS: WASTE PICK UP	100-93-5400	Contract Services - General	843.70
104387	03/12/2025	40962	02/10/2025	PROFESSIONAL SVCS: WASTE MANAGEMENT	100-93-5400	Contract Services - General	2,671.14
104387	03/12/2025	41018	02/18/2025	PROFESSIONAL SVCS: SPILL CLEAN UP	100-93-5400	Contract Services - General	1,312.33
<b>Vendor 4738 - OCEAN BLUE ENVIRONMENTAL SERVICES, INC. Total:</b>							<b>4,827.17</b>
<b>Vendor: 0170 - OFFICE DEPOT</b>							
104388	03/12/2025	392258745001	10/23/2024	OFFICE SUPPLIES - PUBLIC WORKS	100-91-5740	General Supplies	59.59
104388	03/12/2025	407979110001	01/29/2025	OFFICE SUPPLIES - PD	100-76-5740	General Supplies	318.40
104388	03/12/2025	408183299001	01/29/2025	OFFICE SUPPLIES - PD	100-74-5740	General Supplies	52.43
104388	03/12/2025	408183993001	01/29/2025	OFFICE SUPPLIES - PD	100-76-5740	General Supplies	9.71
104388	03/12/2025	409955551001	01/30/2025	OFFICE SUPPLIES - ADMIN/FIN	100-44-5740	General Supplies	126.49
104388	03/12/2025	409955551001	01/30/2025	OFFICE SUPPLIES - ADMIN/FIN	100-53-5740	General Supplies	81.26
104388	03/12/2025	410039260001	01/31/2025	OFFICE SUPPLIES - PUBLIC WORKS	100-92-5740	General Supplies	11.99
104388	03/12/2025	410039672001	01/30/2025	OFFICE SUPPLIES - PUBLIC WORKS	100-92-5740	General Supplies	45.08
104388	03/12/2025	410039673001	01/31/2025	OFFICE SUPPLIES - PUBLIC WORKS	100-92-5740	General Supplies	7.60
104388	03/12/2025	411003813001	02/05/2025	OFFICE SUPPLIES - PD	100-76-5740	General Supplies	25.57
104388	03/12/2025	411738259001	02/11/2025	OFFICE SUPPLIES - FIN/ADMIN	100-44-5740	General Supplies	71.94
104388	03/12/2025	411738259001	02/11/2025	OFFICE SUPPLIES - FIN/ADMIN	100-53-5740	General Supplies	8.38



Warrant Register							Payment Dates: 3/12/2025 - 3/12/2025
Payment Number	Payment Date	Payable Number	Payable Date	Description (Payable)	Account Number	Account Name	Amount
104388	03/12/2025	412587357001	02/18/2025	ITEM RETURN	100-53-5740	General Supplies	-8.38
104388	03/12/2025	412591673001	02/19/2025	OFFICE SUPPLIES - FINANCE	100-53-5740	General Supplies	80.56
<b>Vendor 0170 - OFFICE DEPOT Total:</b>							<b>890.62</b>
<b>Vendor: 0118 - SHELTERCLEAN SERVICES INC</b>							
104389	03/12/2025	800029	01/31/2025	SHELTER/BUS STOP MAINT: JAN 2025	202-40-5400	Contract Services - General	939.96
<b>Vendor 0118 - SHELTERCLEAN SERVICES INC Total:</b>							<b>939.96</b>
<b>Vendor: 0399 - THE SIGNAL TRIBUNE</b>							
104390	03/12/2025	59449	12/20/2024	PUBLICATION SVCS - LEGAL NOTICE	100-23530	Deposits-Community Develo...	341.88
104390	03/12/2025	59449	12/20/2024	PUBLICATION SVCS - LEGAL NOTICE	100-23530	Deposits-Community Develo...	68.38
104390	03/12/2025	59449	12/20/2024	PUBLICATION SVCS - LEGAL NOTICE	100-34-4600	Administrative Fee (CD)	-68.38
<b>Vendor 0399 - THE SIGNAL TRIBUNE Total:</b>							<b>341.88</b>
<b>Vendor: 8859 - TLC LUXURY TRANSPORTATION</b>							
104391	03/12/2025	122998	02/13/2025	TRANSPORT: EVENT SHUTTLE	202-40-5670	Recreational Transit	925.00
<b>Vendor 8859 - TLC LUXURY TRANSPORTATION Total:</b>							<b>925.00</b>
<b>Vendor: 0237 - UNIVERSITY TROPHIES</b>							
104392	03/12/2025	202500410	02/07/2025	EOQ (4TH QTR) PLATES	100-46-5350	Employee Recognition	52.72
104392	03/12/2025	69698	02/10/2025	ENGRAVING SVCS - PD	100-74-5740	General Supplies	52.72
<b>Vendor 0237 - UNIVERSITY TROPHIES Total:</b>							<b>105.44</b>
<b>Vendor: 1316 - WATER REPLENISHMENT DISTRICT</b>							
104393	03/12/2025	12312024	12/31/2024	GROUNDWATER REPLENISHMENT: DEC 2024	500-40-5780	Water Supply Costs	23,733.47
<b>Vendor 1316 - WATER REPLENISHMENT DISTRICT Total:</b>							<b>23,733.47</b>
<b>Vendor: 0010 - WEST COAST ARBORISTS INC</b>							
104394	03/12/2025	224928	01/31/2025	TREE TRIMMING: 01/16 - 01/31/25	100-95-5531	Arborist Services	23,408.65
<b>Vendor 0010 - WEST COAST ARBORISTS INC Total:</b>							<b>23,408.65</b>
<b>Vendor: 8846 - ZONES, LLC</b>							
104395	03/12/2025	W10349560102	02/17/2025	IT SVCS - CSP/NCE OFFICE 365: 2/15 - 3/15/25	100-52-5725	Software	3,872.96
<b>Vendor 8846 - ZONES, LLC Total:</b>							<b>3,872.96</b>
<b>Grand Total:</b>							<b>127,760.87</b>

**Report Summary**

**Fund Summary**

Fund	Payment Amount
100 - General Fund	95,409.45
202 - Transportation	3,691.36
500 - Water Operations Fund	27,925.38
601 - Vehicle and Equipment	734.68
<b>Grand Total:</b>	<b>127,760.87</b>

**Account Summary**

Account Number	Account Name	Payment Amount
100-23530	Deposits-Community De...	23,471.74
100-23560	Deposits-Public Works	194.70
100-34-4600	Administrative Fee (CD)	-3,911.96
100-43-5410	Legal Services	168.70
100-44-5740	General Supplies	198.43
100-46-5350	Employee Recognition	52.72
100-47-5400	Contract Services - Gene...	1,000.00
100-52-5725	Software	3,872.96
100-53-5273	Health Benefits	305.48
100-53-5740	General Supplies	161.82
100-61-5410	Legal Services	3,658.10
100-62-5410	Legal Services	415.75
100-72-5320	Travel & Training	51.25
100-72-5740	General Supplies	227.38
100-74-5320	Travel & Training	120.00
100-74-5410	Legal Services	1,759.00
100-74-5570	Software Licensing & Su...	255.00
100-74-5740	General Supplies	105.15
100-75-5320	Travel & Training	8.00
100-76-5740	General Supplies	353.68
100-82-5400	Contract Services - Gene...	6,340.25
100-91-5410	Legal Services	477.90
100-91-5740	General Supplies	59.59
100-92-5740	General Supplies	605.58
100-93-5400	Contract Services - Gene...	5,739.17
100-93-5525	Street Sweeping Services	26,237.25
100-94-5740	General Supplies	73.16
100-95-5531	Arborist Services	23,408.65
202-40-5400	Contract Services - Gene...	2,766.36
202-40-5670	Recreational Transit	925.00
500-40-5400	Contract Services - Gene...	66.50
500-40-5410	Legal Services	318.60

**Account Summary**

Account Number	Account Name	Payment Amount
500-40-5721	Special Department Supp..	443.61
500-40-5740	General Supplies	1,577.10
500-40-5780	Water Supply Costs	23,733.47
500-45-5720	Postage	1,786.10
601-40-5842	Vehicles & Large Equipm...	734.68
	<b>Grand Total:</b>	<b>127,760.87</b>

**Project Account Summary**

Project Account Key	Payment Amount	
**None**	104,094.43	
6014	282.00	
6049	2,435.40	
6144	410.26	
6150	9,501.00	
6174	983.28	
6178	366.00	
6185	28.92	
6187	115.68	
6193	2,928.00	
6199	808.20	
6205	2,868.00	
6211	732.00	
6212	183.00	
6215	366.00	
6226	1,464.00	
9050	97.35	
9051	97.35	
	<b>Grand Total:</b>	<b>127,760.87</b>

**Authorization Signatures**

**STAFF REPORT**

Verify accuracy of the Warrant Register.

\_\_\_\_\_

Dated

\_\_\_\_\_

Finance Director

\_\_\_\_\_

City Manager



City of Signal Hill

# Warrant Register

By Vendor Name

Payment Dates 2/20/2025 - 2/20/2025

Payment Number	Payment Date	Payable Number	Payable Date	Description (Payable)	Account Number	Account Name	Amount
<b>Vendor: 4681 - AIRGAS USA LLC</b>							
119673	02/20/2025	9157368627	01/15/2025	WATER DEPT SUPPLIES	500-40-5721	Special Department Supplies	1,082.67
<b>Vendor 4681 - AIRGAS USA LLC Total:</b>							<b>1,082.67</b>
<b>Vendor: 1747 - BAVCO</b>							
119674	02/20/2025	300508	10/22/2024	WATER DEPT SUPPLIES	500-40-5740	General Supplies	110.69
<b>Vendor 1747 - BAVCO Total:</b>							<b>110.69</b>
<b>Vendor: 1811 - BLACK &amp; WHITE EMERGENCY</b>							
119675	02/20/2025	5734	01/02/2025	2024 FORD PPV F-150	601-40-5842	Vehicles & Large Equipment	27,487.68
<b>Vendor 1811 - BLACK &amp; WHITE EMERGENCY Total:</b>							<b>27,487.68</b>
<b>Vendor: 5688 - DAMIAN MARTINEZ</b>							
119676	02/20/2025	392024.11	12/20/2024	WATER LOSS AUDIT REPORT: FY 23-24	500-40-5423	Engineering Services	2,980.00
<b>Vendor 5688 - DAMIAN MARTINEZ Total:</b>							<b>2,980.00</b>
<b>Vendor: 9578 - DELL INC</b>							
119677	02/20/2025	10781688738	11/12/2024	DELL MONITORS - SCADA UPGRADES	500-40-5840	Capital Outlay	3,619.12
<b>Vendor 9578 - DELL INC Total:</b>							<b>3,619.12</b>
<b>Vendor: 1121 - EWING IRRIGATION PRODUCTS INC.</b>							
119678	02/20/2025	24607015	01/07/2025	WATER DEPT SUPPLIES	500-40-5740	General Supplies	224.12
119678	02/20/2025	24607185	01/07/2025	WATER DEPT SUPPLIES	500-40-5740	General Supplies	155.35
119678	02/20/2025	24614381	01/08/2025	PUBLIC WORKS SUPPLIES	100-95-5740	General Supplies	7.45
119678	02/20/2025	24615059	01/08/2025	PUBLIC WORKS SUPPLIES	100-95-5740	General Supplies	27.14
119678	02/20/2025	24616168	01/08/2025	PUBLIC WORKS SUPPLIES	100-95-5740	General Supplies	18.91
119678	02/20/2025	24673243	01/16/2025	PUBLIC WORKS SUPPLIES	100-95-5721	Special Dept Supplies-Graffiti	58.38
<b>Vendor 1121 - EWING IRRIGATION PRODUCTS INC. Total:</b>							<b>491.35</b>
<b>Vendor: 9410 - JOSE DE JESUS AYON</b>							
119679	02/20/2025	00030193	12/11/2024	PUBLIC WORKS SUPPLIES	100-94-5740	General Supplies	369.34
119679	02/20/2025	00030249	12/23/2024	PUBLIC WORKS SUPPLIES	100-94-5740	General Supplies	171.99
<b>Vendor 9410 - JOSE DE JESUS AYON Total:</b>							<b>541.33</b>
<b>Vendor: 5353 - KENNEDY EQUIPMENT</b>							
119680	02/20/2025	59621	01/15/2025	PUBLIC WORKS SUPPLIES	100-95-5740	General Supplies	1,208.23
<b>Vendor 5353 - KENNEDY EQUIPMENT Total:</b>							<b>1,208.23</b>
<b>Vendor: 8790 - L.N. CURTIS AND SONS</b>							
119681	02/20/2025	INV900546	12/27/2024	UNIFORMS	100-75-5730	Uniforms	116.02
119681	02/20/2025	INV902159	12/31/2024	UNIFORMS	100-72-5730	Uniforms	154.97

Warrant Register							Payment Dates: 2/20/2025 - 2/20/2025	
Payment Number	Payment Date	Payable Number	Payable Date	Description (Payable)	Account Number	Account Name	Amount	
119681	02/20/2025	INV903130	01/07/2025	UNIFORMS	100-75-5730	Uniforms	22.10	
119681	02/20/2025	INV903289	01/07/2025	UNIFORMS	100-72-5730	Uniforms	120.52	
119681	02/20/2025	INV903315	01/07/2025	UNIFORMS	100-75-5730	Uniforms	723.24	
119681	02/20/2025	INV903319	01/07/2025	UNIFORMS	100-72-5730	Uniforms	133.78	
119681	02/20/2025	INV903330	01/07/2025	UNIFORMS	100-74-5170	Uniform Allowance	192.22	
119681	02/20/2025	INV903338	01/07/2025	UNIFORMS	100-72-5730	Uniforms	140.34	
119681	02/20/2025	INV903342	01/07/2025	UNIFORMS	100-72-5730	Uniforms	261.01	
119681	02/20/2025	INV903346	01/07/2025	UNIFORMS	100-74-5170	Uniform Allowance	13.26	
119681	02/20/2025	INV903354	01/07/2025	UNIFORMS	100-72-5730	Uniforms	323.65	
119681	02/20/2025	INV903355	01/07/2025	UNIFORMS	100-72-5730	Uniforms	13.26	
119681	02/20/2025	INV903716	01/08/2025	UNIFORMS	100-72-5730	Uniforms	238.91	
119681	02/20/2025	INV906477	01/16/2025	UNIFORMS	100-75-5730	Uniforms	331.26	
<b>Vendor 8790 - L.N. CURTIS AND SONS Total:</b>							<b>2,784.54</b>	
<b>Vendor: 9658 - LATANJA PRITCHET</b>								
119682	02/20/2025	12112024	12/11/2024	RETURN OF SAFEKEEPING MONEY	100-37-4100	Other Revenue	50.00	
<b>Vendor 9658 - LATANJA PRITCHET Total:</b>							<b>50.00</b>	
<b>Vendor: 4862 - NAPA AUTO PARTS</b>								
119683	02/20/2025	528534	10/22/2024	VEHICLE MAINT: UNIT #74419	601-40-5540	Vehicle Maintenance	64.18	
119683	02/20/2025	530014	11/07/2024	VEHICLE MAINT: UNIT #74609	601-40-5540	Vehicle Maintenance	37.42	
119683	02/20/2025	530020	11/07/2024	VEHICLE MAINT: UNIT #74713, #74213, #74713	601-40-5540	Vehicle Maintenance	137.38	
119683	02/20/2025	530988	11/18/2024	VEHICLE MAINT: UNIT #15418	601-40-5540	Vehicle Maintenance	294.71	
119683	02/20/2025	535317	01/07/2025	VEHICLE SUPPLIES	601-40-5540	Vehicle Maintenance	39.96	
119683	02/20/2025	535599	01/09/2025	VEHICLE MAINT: UNIT #30216	601-40-5540	Vehicle Maintenance	58.87	
119683	02/20/2025	535802	01/10/2025	VEHICLE SUPPLIES	601-40-5750	Gasoline, Oil, & Tires	1,441.34	
<b>Vendor 4862 - NAPA AUTO PARTS Total:</b>							<b>2,073.86</b>	
<b>Vendor: 5340 - PARKINK</b>								
119684	02/20/2025	29979	11/21/2024	TREE LIGHTING CEREMONY: ORNAMENTS	100-82-5470	Historical Preservation	3,261.28	
<b>Vendor 5340 - PARKINK Total:</b>							<b>3,261.28</b>	
<b>Vendor: 5265 - REGIONAL TAP SERVICE CENTER</b>								
119685	02/20/2025	6024218	12/31/2024	REDUCED BUS FARE: NOV & DEC 2024	202-40-5671	Bus Fare Subsidy	96.00	
<b>Vendor 5265 - REGIONAL TAP SERVICE CENTER Total:</b>							<b>96.00</b>	
<b>Vendor: 1554 - ROBERTSON'S READY MIX, LTD</b>								
119686	02/20/2025	588480	01/07/2025	PUBLIC WORKS SUPPLIES	100-95-5740	General Supplies	972.90	
119686	02/20/2025	589612	01/09/2025	PUBLIC WORKS SUPPLIES	100-95-5740	General Supplies	715.02	
119686	02/20/2025	590875	01/14/2025	PUBLIC WORKS SUPPLIES	100-95-5740	General Supplies	697.22	
<b>Vendor 1554 - ROBERTSON'S READY MIX, LTD Total:</b>							<b>2,385.14</b>	

Warrant Register							Payment Dates: 2/20/2025 - 2/20/2025
Payment Number	Payment Date	Payable Number	Payable Date	Description (Payable)	Account Number	Account Name	Amount
<b>Vendor: 8639 - RRM DESIGN GROUP, A CALIFORNIA CORPORATION</b>							
119687	02/20/2025	3090-01-1224	01/20/2025	PROFESSIONAL SVCS: CITY HALL RENOVATION	400-40-5896	Facilities Capital Improvement	12,758.00
<b>Vendor 8639 - RRM DESIGN GROUP, A CALIFORNIA CORPORATION Total:</b>							<b>12,758.00</b>
<b>Vendor: 8578 - SOUTHERN CALIFORNIA PERMANENTE MEDICAL GROUP</b>							
119688	02/20/2025	1001606848	01/14/2025	OCCUPATIONAL HEALTH & SAFETY SVCS	100-46-5425	Medical Services	90.00
<b>Vendor 8578 - SOUTHERN CALIFORNIA PERMANENTE MEDICAL GROUP Total:</b>							<b>90.00</b>
<b>Vendor: 6207 - STEPHANIE'S LINENS AND MORE, LLC</b>							
119689	02/20/2025	230170326	01/16/2025	CATERING SVCS: SENIOR LUNCHEON LINENS	100-82-5723	Event/Program Costs	96.00
<b>Vendor 6207 - STEPHANIE'S LINENS AND MORE, LLC Total:</b>							<b>96.00</b>
<b>Vendor: 9636 - SVA ARCHITECTS, INC</b>							
119690	02/20/2025	63007	12/31/2024	PROFESSIONAL SVCS: AMPHITHEATER PROJECT - DEC 2024	400-40-5896	Facilities Capital Improvement	19,097.50
<b>Vendor 9636 - SVA ARCHITECTS, INC Total:</b>							<b>19,097.50</b>
<b>Vendor: 9457 - THE SAUCE CREATIVE SERVICES CORP</b>							
119691	02/20/2025	7344	01/14/2025	PRINT MATERIALS: DOOR HANGARS	500-40-5740	General Supplies	783.69
119691	02/20/2025	7351	01/17/2025	CITY VIEWS NEWSLETTER - PRINTING & DESIGN: WINTER	100-45-5632	Newsletter	10,821.01
119691	02/20/2025	7360	01/17/2025	CITY VIEWS: WINTER 2025 POSTAGE CHARGES	100-45-5400	Contract Services - General	1,229.80
<b>Vendor 9457 - THE SAUCE CREATIVE SERVICES CORP Total:</b>							<b>12,834.50</b>
<b>Vendor: 1723 - TRAFFIC MANAGEMENT INC</b>							
119692	02/20/2025	06-112796	01/14/2025	PUBLIC WORKS SUPPLIES	100-95-5740	General Supplies	88.23
119692	02/20/2025	06-112825	01/15/2025	PUBLIC WORKS SUPPLIES	100-95-5740	General Supplies	88.23
<b>Vendor 1723 - TRAFFIC MANAGEMENT INC Total:</b>							<b>176.46</b>
<b>Grand Total:</b>							<b>93,224.35</b>

## Report Summary

### Fund Summary

Fund	Payment Amount
100 - General Fund	22,755.67
202 - Transportation	96.00
400 - Capital Improvement	31,855.50
500 - Water Operations Fund	8,955.64
601 - Vehicle and Equipment	29,561.54
<b>Grand Total:</b>	<b>93,224.35</b>

### Account Summary

Account Number	Account Name	Payment Amount
100-37-4100	Other Revenue	50.00
100-45-5400	Contract Services - Gene...	1,229.80
100-45-5632	Newsletter	10,821.01
100-46-5425	Medical Services	90.00
100-72-5730	Uniforms	1,386.44
100-74-5170	Uniform Allowance	205.48
100-75-5730	Uniforms	1,192.62
100-82-5470	Historical Preservation	3,261.28
100-82-5723	Event/Program Costs	96.00
100-94-5740	General Supplies	541.33
100-95-5721	Special Dept Supplies-Gr...	58.38
100-95-5740	General Supplies	3,823.33
202-40-5671	Bus Fare Subsidy	96.00
400-40-5896	Facilities Capital Improv...	31,855.50
500-40-5423	Engineering Services	2,980.00
500-40-5721	Special Department Supp..	1,082.67
500-40-5740	General Supplies	1,273.85
500-40-5840	Capital Outlay	3,619.12
601-40-5540	Vehicle Maintenance	632.52
601-40-5750	Gasoline, Oil, & Tires	1,441.34
601-40-5842	Vehicles & Large Equipm...	27,487.68
<b>Grand Total:</b>	<b>93,224.35</b>	

### Project Account Summary

Project Account Key	Payment Amount
**None**	57,749.73
90.19004.CIPR.113	12,758.00
90.24013.CIPG.240	19,097.50
95.17011	3,619.12
<b>Grand Total:</b>	<b>93,224.35</b>



**Authorization Signatures**

**STAFF REPORT**

Verify accuracy of the Warrant Register.

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Dated

\_\_\_\_\_

Finance Director

\_\_\_\_\_

City Manager



City of Signal Hill

# Warrant Register

By Vendor Name

Payment Dates 2/14/2025 - 2/24/2025

Payment Number	Payment Date	Payable Number	Payable Date	Description (Payable)	Account Number	Account Name	Amount
<b>Vendor: 5303 - FRONTIER</b>							
DFT0013923	02/14/2025	7290-012025	01/20/2025	FRONTIER PHONE CHARGES: JAN 2025	100-51-5511	Telephone/Internet	381.42
DFT0013997	02/24/2025	9470-012825	01/28/2025	FRONTIER PHONES CHARGES: FEB 2025	100-51-5511	Telephone/Internet	312.22
DFT0013998	02/18/2025	1887-012125	01/21/2025	FRONTIER PHONE CHARGES: JAN 2025	100-74-5511	Telephone	698.28
<b>Vendor 5303 - FRONTIER Total:</b>							<b>1,391.92</b>
<b>Grand Total:</b>							<b>1,391.92</b>

## Report Summary

### Fund Summary

Fund	Payment Amount
100 - General Fund	<u>1,391.92</u>
<b>Grand Total:</b>	<b>1,391.92</b>

### Account Summary

Account Number	Account Name	Payment Amount
100-51-5511	Telephone/Internet	693.64
100-74-5511	Telephone	<u>698.28</u>
<b>Grand Total:</b>		<b>1,391.92</b>

### Project Account Summary

Project Account Key	Payment Amount
**None**	<u>1,391.92</u>
<b>Grand Total:</b>	<b>1,391.92</b>

Authorization Signatures

STAFF REPORT

Verify accuracy of the Warrant Register.

\_\_\_\_\_  
Dated

\_\_\_\_\_  
Finance Director

\_\_\_\_\_  
City Manager



City of Signal Hill

# Warrant Register

By Vendor Name

Payment Dates 2/18/2025 - 2/18/2025

Payment Number	Payment Date	Payable Number	Payable Date	Description (Payable)	Account Number	Account Name	Amount
<b>Vendor: 0464 - SOUTHERN CALIFORNIA EDISON</b>							
DFT0013924	02/18/2025	6288-020325	02/03/2025	ELECTRIC CHARGES: JAN 2025	100-95-5510	Electricity	30.42
DFT0013925	02/18/2025	9189-020325	02/03/2025	ELECTRIC CHARGES: JAN 2025	100-95-5510	Electricity	<u>912.61</u>
						<b>Vendor 0464 - SOUTHERN CALIFORNIA EDISON Total:</b>	<b>943.03</b>
						<b>Grand Total:</b>	<b>943.03</b>

### Report Summary

#### Fund Summary

Fund	Payment Amount
100 - General Fund	<u>943.03</u>
<b>Grand Total:</b>	<b>943.03</b>

#### Account Summary

Account Number	Account Name	Payment Amount
100-95-5510	Electricity	<u>943.03</u>
<b>Grand Total:</b>		<b>943.03</b>

#### Project Account Summary

Project Account Key	Payment Amount
**None**	<u>943.03</u>
<b>Grand Total:</b>	<b>943.03</b>

Authorization Signatures

STAFF REPORT

Verify accuracy of the Warrant Register.

\_\_\_\_\_

Dated

\_\_\_\_\_

Finance Director

\_\_\_\_\_

City Manager



**UBPKT02680 - Refunds 2.28.25 1 UBPKT02678 Regular**

Account	Name	Date	Check #	Amount	Code	Receipt	Amount	Type
	Emelianova, Tatiana	3/11/2025	119694	37.24			37.24	Generated From Billing
	Fiala, Jason	3/11/2025	119695	31.60			31.60	Generated From Billing
	Zani, Alex & Leah	3/11/2025	119696	29.14			29.14	Generated From Billing
	Cassettari, Dennis	3/11/2025	119697	36.32			36.32	Generated From Billing
	Carr, Milan	3/11/2025	119698	75.40			75.40	Generated From Billing
	Sloan, Mary	3/11/2025	119699	34.70			34.70	Generated From Billing
	LLC, Puraloc International Trading	3/11/2025	119700	36.31			36.31	Generated From Billing
<b>Total Refunds: 8</b>	Beacon Energy Services	3/11/2025	119701	10.68			10.68	Generated From Billing
<b>Total Refunded Amount:</b>				<b>291.39</b>				

### Revenue Code Summary

Revenue Code	Amount
996 - UNAPPLIED CREDITS / REFUNDS	291.39
<b>Revenue Total:</b>	<b>291.39</b>

### General Ledger Distribution

Posting Date: 03/11/2025

Account Number	Account Name	Posting Amount	IFT
<b>Fund: 500 - Water Operations Fund</b>			
500-10100	Cash - Combined Fund	-291.39	Yes
500-13001	Customer Accounts Receivable	291.39	
<b>500 Total:</b>		<b>0.00</b>	
<b>Fund: 990 - Combined Cash Fund</b>			
990-10201	Wells Fargo - General Account	-291.39	
990-24100	Due To Other Funds	291.39	Yes
<b>990 Total:</b>		<b>0.00</b>	
<b>Distribution Total:</b>		<b>0.00</b>	





CITY OF SIGNAL HILL

2175 Cherry Avenue • Signal Hill, California 90755-3799

STAFF REPORT

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3/11/2025

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**AGENDA ITEM**

**TO: HONORABLE MAYOR  
AND MEMBERS OF THE CITY COUNCIL**

**FROM: CARLO TOMAINO  
CITY MANAGER**

**SUBJECT: APPROVAL OF MEETING MINUTES**

Summary:

Regular Meeting of February 25, 2025.

Strategic Plan Goal(s):

Goal No. 5. High-Functioning Government: Strengthen internal communication, recruitment, retention, systems, and processes to increase the effectiveness and efficiency of City services.

Recommendation:

Approve the meeting minutes.



## CITY OF SIGNAL HILL

2175 Cherry Avenue • Signal Hill, California 90755-3799

### MINUTES OF A REGULAR MEETING SIGNAL HILL CITY COUNCIL February 25, 2025

A Regular Meeting of the Signal Hill City Council was held in-person in the Council Chamber on February 25, 2025.

(1) **CALL TO ORDER – 7:00 P.M.**

Mayor Jones and Student Mayor, Jaxton Padilla called the meeting to order and led the audience in the Pledge of Allegiance.

(3) **PLEDGE OF ALLEGIANCE**

(3) **ROLL CALL**

PRESENT:           MAYOR KEIR JONES  
                          COUNCIL MEMBER ROBERT COPELAND  
                          COUNCIL MEMBER CHARLIE HONEYCUTT  
                          COUNCIL MEMBER LORI WOODS

ABSENT:           VICE MAYOR TINA HANSEN

(4) **PUBLIC BUSINESS FROM THE FLOOR ON ITEMS NOT LISTED ON THE AGENDA**

Rosalyn Lam, Signal Hill resident addressed the City Council and commented on the Water Rate Master Plan.

Nicolas Gauthier-Pin addressed the City Council and commented on the bike lane project on Orange Avenue.

(5) **PRESENTATIONS**

- a.     A STUDENT REPRESENTATIVE FROM ALVARADO ELEMENTARY SCHOOL WILL PARTICIPATE IN THE CITY COUNCIL MEETING BY LEADING THE PLEDGE OF ALLEGIANCE AND CEREMONIOUSLY PRESIDING OVER THE MEETING WITH THE GAVEL. MAYOR JONES WILL THEN RECOGNIZE THE

STUDENT.

Mayor Jones presented agenda item 7a.

- b. MANAGEMENT ASSISTANT ALYSSA CHRISTENSON WILL PROVIDE A PRESENTATION REGARDING SCHEDULED PROGRAMMING TO COMMEMORATE YOUTH ART MONTH.

Management Assistant, Alyssa Christenson presented agenda item 7b.

- c. ACTING ADMINISTRATIVE SERVICES OFFICER/FINANCE DIRECTOR SIAMLU COX WILL INTRODUCE DEBBIE PACHECO, ACCOUNTING MANAGER.

Acting Administrative Services Officer/Finance Director Siamlu Cox presented agenda item 7c.

- d. MAYOR KEIR JONES WILL PRESENT A PROCLAMATION TO KIM BOLES, ASSISTANT CITY CLERK, FOR HER SERVICE AND DEDICATION TO THE CITY OF SIGNAL HILL AND RECOGNIZE HER RETIREMENT.

Mayor Jones presented agenda item 7d.

**(6) PUBLIC HEARINGS**

- a. PUBLIC HEARING TO CONSIDER CONDITIONAL USE PERMIT 23-02 ALLOWING A CHURCH USE ON PROPERTY LOCATED AT 3300 EAST WILLOW STREET WITHIN THE COMMERCIAL INDUSTRIAL (CI) ZONING DISTRICT AND FINDING THAT SAID ACTION IS CATEGORICALLY EXEMPT FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) PURSUANT TO STATE CEQA GUIDELINES SECTION 15301

Mayor Jones opened the Public Hearing at 7:27 p.m.

The applicant came forward and made offered to answer any questions and spoke in favor of the resolution.

There were no additional comments.

Mayor Jones closed the Public Hearing at 7:28 p.m.

It was moved by COUNCIL MEMBER WOODS and seconded by COUNCIL MEMBER HONEYCUTT to adopt Resolution No. 2025-02-6862 approving Conditional Use Permit 23-02 allowing a church use at 3300 East Willow Street within the Commercial Industrial (CI) Zoning District and finding that said action is categorically exempt from the California Environmental Quality Act (CEQA) pursuant to State CEQA guidelines section 15301:

Adopt Resolution No. 2025-02-6862:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, APPROVING CONDITIONAL USE PERMIT 23-02 ALLOWING A

CHURCH USE AT 3300 EAST WILLOW STREET WITHIN THE COMMERCIAL INDUSTRIAL (CI) ZONING DISTRICT AND FINDING THAT SAID ACTION IS CATEGORICALLY EXEMPT FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA)  
PURSUANT TO STATE CEQA GUIDELINES SECTION 15301.

The following vote resulted:

AYES: MAYOR JONES  
COUNCIL MEMBER COPELAND  
COUNCIL MEMBER HONEYCUTT  
COUNCIL MEMBER WOODS

NOES: NONE

ABSENT: VICE MAYOR HANSEN

ABSTAIN: NONE

**(7) CITY MANAGER REPORTS**

- a. CITY COUNCIL WORKSHOP TO DISCUSS WATER RATES AND A PROPOSED \$3 MILLION DOLLAR INTERFUND LOAN FROM THE GENERAL FUND TO THE WATER ENTERPRISE FUND

Roslyn Lam, Signal Hill resident commented on water testing in Signal Hill.

Gary, Signal Hill resident commented on the water rates.

It was moved by COUNCIL MEMBER COPELAND and seconded by COUNCIL MEMBER HONEYCUTT to provide City staff with direction regarding potential adjustments to water rates; authorize the Public Works Department to post the Draft Water Master Study on the City's website to facilitate feedback from the community as part of an upcoming Community Workshop; direct staff to prepare a Resolution to set a date to conduct Proposition 218 Protest Hearing; authorize the Mayor to execute an Inter-Fund Loan Agreement between the City's General Fund and Water Enterprise Fund for \$3 million at three percent interest rate including a 20-year payment term, to fund the Gundry Reservoir Roof Replacement and Rehabilitation Project. This proposed agreement would mirror a similar agreement approved by the City Council on February 14, 2023, for the same project and adopt Resolution No. 2025-02-6863 approving a loan in an amount not to exceed \$3,000,000 from the General Fund to the Water Fund.

Adopt Resolution No. 2025-02-6863, entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, APPROVING A LOAN IN AN AMOUNT NOT TO EXCEED \$3,000,000 FROM THE GENERAL FUND TO THE WATER FUND

The following vote resulted:

AYES: MAYOR JONES  
COUNCIL MEMBER COPELAND  
COUNCIL MEMBER HONEYCUTT  
COUNCIL MEMBER WOODS

NOES: NONE

ABSENT: VICE MAYOR HANSEN

ABSTAIN: NONE

- b. ADOPT RESOLUTIONS AUTHORIZING THE EXECUTION OF AN AFFORDABLE HOUSING AGREEMENT AND LOAN AGREEMENT (AHA) WITH NATIONAL COMMUNITY RENAISSANCE OF CALIFORNIA (NATIONAL CORE) FOR THE WALNUT BLUFF WORKFORCE HOUSING PROJECT, AUTHORIZING THE CITY MANAGER TO EXECUTE ALL TRANSACTIONAL DOCUMENTS REQUIRED TO COMPLETE THE AGREEMENT AND APPROPRIATING \$6,550,000 THEREFORE

It was moved by COUNCIL MEMBER WOODS and seconded by COUNCIL MEMBER COPELAND to adopt Resolution No. 2025-02-6864 authorizing the execution of an Affordable Housing Agreement and Loan Agreement (AHA) with National Community Renaissance of California (National Core) for the Walnut Bluff Workforce Housing Project, authorizing the City Manager to execute all transactional documents required to complete the agreement and appropriating \$6,550,000 therefore.

Adopt Resolution No. 2025-02-6864, entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, AUTHORIZING THE EXECUTION OF AN AFFORDABLE HOUSING AGREEMENT AND LOAN AGREEMENT (AHA) WITH NATIONAL COMMUNITY RENAISSANCE OF CALIFORNIA (NATIONAL CORE) FOR THE WALNUT BLUFF WORKFORCE HOUSING PROJECT, AUTHORIZING THE CITY MANAGER TO EXECUTE ALL TRANSACTIONAL DOCUMENTS REQUIRED TO COMPLETE THE AGREEMENT AND APPROPRIATING \$6,550,000 THEREFORE

The following vote resulted:

AYES: MAYOR JONES  
COUNCIL MEMBER COPELAND  
COUNCIL MEMBER HONEYCUTT  
COUNCIL MEMBER WOODS

NOES: NONE

ABSENT: VICE MAYOR HANSEN

ABSTAIN: NONE

- c. RESOLUTION AUTHORIZING APPROPRIATIONS FROM THE FISCAL YEAR 2023-24 GENERAL FUND OPERATING POSITIVE FUND BALANCE; CURRENT YEAR APPROPRIATION ADJUSTMENTS AND CAPITAL IMPROVEMENT PLAN BUDGET AND RELATED FUNDING; TRANSFERS FOR CAPITAL IMPROVEMENT PLAN PROJECTS; AMENDING THE FISCAL YEAR 2024-2025 BUDGET

It was moved by COUNCIL MEMBER COPELAND and seconded by COUNCIL MEMBER WOODS to approve the proposed appropriations and reserve transfers from FY 2023-24 to FY 2024-25 operating budget and reserve balances, utilizing the current FY 2023-24 General Fund operating positive fund balance of \$11,092,416 and adopt Resolution No. 2025-02-6865 authorizing appropriations from the Fiscal Year 2023-24 general fund operating positive fund balance, current year appropriation adjustments, and capital improvement plan budget and related funding transfers, and amending the Fiscal Year 2024-25 budget.

Adopt Resolution No. 2025-02-6865, entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, AUTHORIZING APPROPRIATIONS FROM THE FISCAL YEAR 2023-24 GENERAL FUND OPERATING POSITIVE FUND BALANCE, CURRENT YEAR APPROPRIATION ADJUSTMENTS, AND CAPITAL IMPROVEMENT PLAN BUDGET AND RELATED FUNDING TRANSFERS, AND AMENDING THE FISCAL YEAR 2024-25 BUDGET

The following vote resulted:

AYES: MAYOR JONES  
COUNCIL MEMBER COPELAND  
COUNCIL MEMBER HONEYCUTT  
COUNCIL MEMBER WOODS

NOES: NONE

ABSENT: VICE MAYOR HANSEN

ABSTAIN: NONE

- d. FISCAL YEAR 2024-25 MID-YEAR BUDGET REVIEW

It was moved by COUNCIL MEMBER COPELAND and seconded by COUNCIL MEMBER HONEYCUTT to adopt Resolution No. 2025-02-6866 authorizing mid-year budget appropriations and amending the Fiscal Year 2024-25 annual operating and capital budget.

Adopt a Resolution No. 2025-02-6866, entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, AUTHORIZING MID-YEAR BUDGET APPROPRIATIONS AND AMENDING THE FISCAL YEAR 2024-25 ANNUAL OPERATING AND CAPITAL BUDGET

The following vote resulted:

AYES: MAYOR JONES  
COUNCIL MEMBER COPELAND  
COUNCIL MEMBER HONEYCUTT  
COUNCIL MEMBER WOODS

NOES: NONE

ABSENT: VICE MAYOR HANSEN

ABSTAIN: NONE

**(8) CONSENT CALENDAR**

- a. FEE WAIVER REQUEST FOR THE WOMEN OF DISTINCTION EVENT
- b. RESOLUTION AMENDING THE CLASSIFICATION AND COMPENSATION PLAN
- c. SCHEDULE OF INVESTMENTS AND MONTHLY TRANSACTION REPORT
- d. WARRANT REGISTER DATED FEBRUARY 25, 2025
- e. APPROVAL OF MEETING MINUTES

It was moved by COUNCIL MEMBER WOODS and seconded by COUNCIL MEMBER COPELAND to approve the Consent Calendar.

The following vote resulted:

AYES: MAYOR JONES  
COUNCIL MEMBER COPELAND  
COUNCIL MEMBER HONEYCUTT  
COUNCIL MEMBER WOODS

NOES: NONE

ABSENT: VICE MAYOR HANSEN

ABSTAIN: NONE

**(9) COUNCIL AGENDA--NEW BUSINESS**

Council Member Woods announced that she will absent for the March 11, 2025 City Council meeting; however, would be present for the March 25, 2025 City Council Meeting.

Council Member Copeland commented on his recent tour of the Vast Aerospace facility located just outside of Signal Hill.

Mayor Jones commented on his recent attendance at Supervisor Hahn's Mayor's

Lunch; and the great job the City has done regarding homelessness.

**(10) ADJOURNMENT**

It was moved by COUNCIL MEMBER COPELAND and seconded by COUNCIL MEMBER WOODS to adjourn tonight's meeting to the next regular meeting of the City Council on March 11, 2025 at 7:00 p.m.

MAYOR JONES adjourned the meeting at 9:31 p.m.

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KEIR JONES  
MAYOR

Attest:

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DARITZA GONZALEZ  
CITY CLERK