



STAFF REPORT

4/23/2024

AGENDA ITEM

**TO: HONORABLE MAYOR
AND MEMBERS OF THE CITY COUNCIL**

**FROM: CARLO TOMAINO
CITY MANAGER**

**BY: SHARON DEL ROSARIO
ADMINISTRATIVE SERVICES OFFICER/FINANCE DIRECTOR**

SUBJECT: CONTRACT AMENDMENT REGISTER DATED APRIL 23, 2024

Summary:

The Contract Amendment Register is a listing of proposed contract amendments and project change orders eligible for streamlined processing based upon the following criteria as documented in the City's Purchasing Policy:

- Funds have been authorized as part of the adopted fiscal year Operating Budget.
- Staff are satisfied with the goods/services received to date; and
- City Manager has reviewed and approved each amendment for streamlined processing.

There are two contract amendments being presented for City Council consideration as follows:

- 1.) Zimprich Engineering Incorporated - General Services Agreement for the emergency repair work at the Panorama Promenade Trail and Molino Avenue. The proposed First Amendment would extend the term through September 25, 2024; there is no proposed change to the compensation.
- 2.) Firefly Drones, LLC - City Council approved an award of contract to Firefly Drones, LLC., on February 27, 2024, to provide aerial drone show services to commemorate the City's centennial anniversary taking place on Saturday, April 27, 2024. The approved contract award is for an amount not-to-exceed \$60,000. The vendor requires additional insurance and permit requirements to ensure a safe aerial drone show and comply with approval conditions by local, state, and federal authorities. These additional conditions exceed the current contract amount. Staff proposes the City Council's approval to increase the contract by \$20,000, for a new total not-to-exceed of \$80,000.

Strategic Plan Goal(s):

Goal No. 1 Financial Stability: Ensure the City's long-term financial stability and resilience.

Goal No. 2 Community Safety: Maintain community safety by supporting public safety services and increasing emergency preparedness.

Recommendation:

Authorize the Contract Amendment Register dated April 23, 2024.

Fiscal Impact:

Funds have been authorized as part of the adopted 2023-2024 Operating Budget.

Attachment(s):

- A. Contract Amendment Register
- B. Zimprich Engineering, Inc. - First Amendment
- C. Firefly Drone Shows, LLC - First Amendment