



STAFF REPORT

11/25/2025

AGENDA ITEM

**TO: HONORABLE MAYOR
AND MEMBERS OF THE CITY COUNCIL**

**FROM: CARLO TOMAINO
CITY MANAGER**

**BY: GABINO LUNA
DEPUTY DIRECTOR OF PUBLIC WORKS**

SUBJECT: CONTRACT AMENDMENT REGISTER DATED NOVEMBER 25, 2025

Summary:

The attached Contract Amendment Register is a listing of proposed contract amendments and project change orders eligible for streamlined processing based upon the following criteria, as documented in the City's Purchasing Policy:

- The City Council authorized funds for the adopted fiscal year Operating Budget.
- Staff are satisfied with the goods/services received to date.
- The City Manager reviewed and approved each amendment for streamlined processing.

There is one contract amendment for City Council consideration as follows:

1. Parkwood Landscape Maintenance, Incorporated, Third Amendment for Maintenance Services, extending the term through December 20, 2026, and increasing the contract amount by \$32,472.00 for a new not-to exceed amount of \$120,435.31.

Strategic Plan Goal(s):

Goal No. 1 Financial Stability: Ensure the City's long-term financial stability and resilience.

Recommendation:

Authorize the Contract Amendment Register dated November 25, 2025.

Fiscal Impact:

The City Council has authorized funding as part of the adopted Fiscal Year 2025-2026 Operating Budget related to the proposed contract amendments.

11/25/2025

Reviewed for Fiscal Impact:

Siamlu Cox
Administrative Services Officer/Finance Director

Attachments:

- A. Contract Amendment Register
- B. Third Amendment, Parkwood Landscape Maintenance, Inc.