



STAFF REPORT

11/12/2024

AGENDA ITEM

**TO: HONORABLE MAYOR
AND MEMBERS OF THE CITY COUNCIL**

**FROM: CARLO TOMAINO
CITY MANAGER**

**BY: KIMBERLY BOLES
ASSISTANT CITY CLERK**

SUBJECT: DISPLAY OF COMMEMORATIVE FLAGS

Summary:

Per Resolution No. 2021-10-6442, the City Council will consider the display of commemorative flags for the upcoming year. After this initial agendized discussion, staff will return to a subsequent City Council meeting with a resolution supporting the City's display of the selected flags.

Strategic Plan Goal(s):

Goal No. 5 High-Functioning Government: Strengthen internal communication, recruitment, retention, systems, and processes to increase the effectiveness and efficiency of City services.

Recommendations:

1. Consider the list of commemorative flags to be displayed for calendar year 2025.
2. Direct staff to return and bring to a future City Council meeting a resolution memorializing the commemorative flags to be displayed for calendar year 2025.

Fiscal Impact:

There is no fiscal impact associated with the recommendations. The City's practice is for the flags to be purchased by the requesting party and provided to the City for the duration of the display.

Background:

On October 8, 2019, the City Council adopted Resolution No. 2019-10-6444 establishing the

Commemorative Flag Policy. Subsequently, at its meeting on October 26, 2021, the City Council adopted Resolution No. 2021-10-6642, amending the Commemorative Flag Policy by shifting the review process earlier in the year to allow the month of January to be considered as part of the annual display calendar and clarifying where flags would be displayed in the event the City receives fewer than three flags (Attachment A).

Pursuant to the amended Resolution, in November of each year, the City Council will consider the display of commemorative flags for the following year. After an initial agendized discussion, staff will return to a subsequent City Council meeting with a resolution supporting the City’s display of the flags chosen. A majority of the City Council must vote affirmatively for said resolution in order for the City to officially display the selected commemorative flags.

For Calendar Year 2024, following the above process and as noted below, the following commemorative flags were displayed in Signal Hill (Attachment B):

Time Period	Flag Designation/Commemoration
02/01/24 until 02/29/24	Black History Month
03/04/24 until 04/01/24	Women’s History Month
04/01/24 until 04/30/24	Cambodian New Year (City Hall)
04/01/24 until 04/30/24	Thai New Year (Library)
05/01/24 until 05/06/24	National Day of Prayer (May 2)
05/06/24 until 05/22/24	Asian American and Pacific Islander Heritage Month
05/22/24 until 07/01/24	LGBTQ Pride month and LGBTQ social movements
07/01/24 until 07/31/24	Disability Pride month
09/16/24 until 10/10/24	National Hispanic Heritage Month
10/01/24 until 10/31/24	World Mental Health Day
11/04/24 until 11/30/24	Native American Heritage Month

Analysis:

Per the provisions of the Policy, the City Council will consider the display of one or more commemorative flags for 2025 during tonight’s discussion. For the upcoming year, and in advance of this item, the City received **two** requests from members of the City Council to display commemorative flags in 2025 (Attachment C) as follows:

Time Period	Flag Designation/Commemoration
February	Black History Month
March	Youth Art Month
May 1 - May 6	National Day of Prayer – May 1
May 6 - May 22	Older Americans Month
May 22 - June 30	Harvey Milk Day/LGBTQ Pride and LGBTQ Social Movements
August	Women’s Equality Day (Raise the women’s suffrage flag all month)
November	Interfaith Month of Gratitude

Recommendation:

Staff recommends the City Council review and consider the proposed list of commemorative flags for display during the 2025 calendar year. As noted, the City's Commemorative Flag Policy requires adoption of a resolution at a subsequent City Council supporting the City's display of the flags chosen for Calendar Year 2025.

Attachments:

- A. Resolution Amending the Commemorative Flag Policy
- B. 2025 Commemorative Flag Schedule
- C. Commemorative Flags for Consideration