CITY OF SIGNAL HILL

2175 Cherry Avenue • Signal Hill, California 90755-3799

THE CITY OF SIGNAL HILL
WELCOMES YOU TO A REGULAR
CITY COUNCIL MEETING
August 26, 2025

The City of Signal Hill appreciates your attendance. Public interest provides the Council and Agency with valuable information regarding issues of the community. Regular meetings are held on the 2nd and 4th Tuesday of every month.

Regular meetings begin at 6:00 pm with the conduct of any business permitted to be conducted in closed session by the Brown Act (Government Code Section 54950, et seq.), if any, and with the public portion of the meeting beginning at 7:00 pm. There is a period for public comment on closed session matters at 6:00 pm prior to the closed session. In the event there is no business to be conducted in closed session, the Regular meeting shall begin at 7:00 pm. There is a public comment period at the beginning of the Regular meeting. Any person wishing to comment shall be allotted three minutes per distinct item. Any meeting may be adjourned to a time and place stated in the order of adjournment.

The agenda is posted 72 hours prior to each meeting on the City's website and outside of City Hall. The agenda and related reports are also available for review online at www.cityofsignalhill.org.

To view the meeting live at 7:00 p.m.:

- City of Signal Hill website at www.cityofsignalhill.org, select the City Council Meetings Link from the home page.
- Charter Spectrum Channel 74 or Frontier FiOS Channel 38.

To participate (closed session at 6:00 p.m. and regular meeting at 7:00 p.m.):

- In-person Participation: Council Chamber of City Hall, 2175 Cherry Avenue, Signal Hill, California.
- To make a general public comment or comment on a specific agenda item, you may also submit your comment, limited to 250 words or less, to the City Clerk at cityclerk@cityofsignalhill.org not later than 5:00 p.m. on Tuesday, August 26, 2025. Written comments will be provided electronically to the City Council and attached to the meeting minutes. Written comments will not be read into the record.

City Council Members are compensated $794.40 per month. City Clerk and City Treasurer are compensated $482.04 per month.

(1) CALL TO ORDER – 6:00 P.M.

(2) ROLL CALL

MAYOR JONES
VICE MAYOR HANSEN
COUNCIL MEMBER COPELAND
COUNCIL MEMBER HONEYCUTT
COUNCIL MEMBER WOODS

(3) CLOSED SESSION

a. A CLOSED SESSION WILL BE HELD PURSUANT TO GOVERNMENT CODE SECTION 54956.8.

CONFERENCE WITH REAL PROPERTY NEGOTIATORS

PROPERTY: APPROXIMATELY 1.6 ACRES OF CITY-OWNED, INDUSTRIAL OPEN SPACE ADJACENT TO I-405 FREEWAY; APN: 7212-001-933.

AGENCY NEGOTIATORS: MAYOR AND CITY MANAGER.

NEGOTIATING PARTIES: CITY OF SIGNAL HILL; CLEAR CHANNEL OUTDOOR HOLDINGS, INCORPORATED; AND THEIR AUTHORIZED AGENTS OR REPRESENTATIVES.

UNDER NEGOTIATION: PRICE AND TERMS OF PAYMENT.

(4) PUBLIC BUSINESS FROM THE FLOOR ON CLOSED SESSION ITEMS

(5) RECESS TO CLOSED SESSION

(6) RECONVENE REGULAR MEETING – 7:00 P.M.

(7) PLEDGE OF ALLEGIANCE

(8) CLOSED SESSION REPORT

(9) PUBLIC BUSINESS FROM THE FLOOR ON ITEMS NOT LISTED ON THE AGENDA (SPEAKERS WILL BE GIVEN THREE MINUTES FOR EACH DISTINCT ITEM)

(10) PRESENTATIONS

a. POLICE CHIEF BRAD KENNEALLY WILL SWEAR IN NEWLY PROMOTED CAPTAIN KELLI CRIGLER.

b. THE GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT WILL MAKE A PRESENTATION TO SHARE INFORMATION ABOUT THE

AGENCY AND THE SERVICES IT PROVIDES. THE LOS ANGELES COUNTY VECTOR CONTROL DISTRICT'S GOAL IS TO ENSURE COUNCIL MEMBERS AND THEIR CONSTITUENTS ARE AWARE OF THE SERVICES AVAILABLE TO THEM AND WHO TO CONTACT FOR MOSQUITO AND VECTOR CONTROL ASSISTANCE.

c. THE SIGNAL HILL COMMUNITY FOUNDATION, IN PARTNERSHIP WITH THE CITY, HOSTED FOUR CONCERTS IN THE PARK FOR THE 2025 SUMMER SEASON. MAYOR JONES WILL RECOGNIZE THIS YEAR'S SPONSORS.

d. PRESENTATION OF THE NEW SPOTLIGHT ON SMALL BUSINESS VIDEO SERIES FEATURING THE WINE COUNTRY. THE OWNER, RANDALL "RANDY" KEMNER, WILL ACCEPT A CERTIFICATE OF RECOGNITION.

(11) CITY MANAGER REPORTS

a. REQUEST FOR TEMPORARY PERSONNEL ADJUSTMENT IN THE COMMUNITY DEVELOPMENT DEPARTMENT TO SUPPORT PLANNED STAFFING TRANSITIONS

Summary:

The City Council will consider approving a temporary adjustment to the Community Development Department Personnel Summary contained in the Fiscal Year (FY) 2025-26 Operating Budget due to the impending separation of the Principal Building Inspector before the end of the calendar year. The proposed temporary personnel adjustment would result in the overlapping employment of the outgoing Principal Building Inspector and an incoming future Senior Building Inspector. The overlap between the Principal Building Inspector and Senior Building Inspector is intended to enable unique job knowledge transfer and specialized training specifically in the area of oil services. This proposed temporary personnel adjustment would ensure the City retains appropriate job knowledge, skill level and capacity to deliver quality public service for a period not to exceed the end of the FY 2025-2026.

Strategic Plan Goal(s):

Goal No. 5 High Functioning Government: Strengthen internal communication, recruitment, retention, systems, and processes to increase the effectiveness and efficiency of City services.

Recommendation:

Staff recommends that the City Council approve an additional full-time equivalent (FTE) employee in the Community Development Department through June 30, 2026. This temporary personnel adjustment to the Community Development Department will allow the outgoing Principal Building Inspector to

cross train with the incoming Senior Building Inspector, who will underfill the Principal Building Inspector upon their departure.

b. PUBLIC WORKS CONTRACT WITH KORMEX CONSTRUCTION, INCORPORATED FOR THE STREET TREE PLANTING PROJECT (PROJECT NO.90.25012)

Summary:

The City Council adopted the 2023 Street Tree Master Plan (STMP) to restore and expand the City's urban forest canopy. Following the adoption of the STMP, the United States Forest Service, a federal agency under the United States Department of Agriculture (USDA), offered competitive grants for urban forestry projects nationwide with a focus on tree planting and maintenance. In alignment with the goals of the STMP, the City applied for one of these grants to support the Street Tree Planting Project. On September 14, 2023, the USDA awarded the City a $1,000,000 grant for the Street Tree Planting Project. To ensure compliance with federal grant terms and proper use of the awarded funds, the City Council approved a grant agreement on August 27, 2024, with GreenLatinos, a national pass-through partner for the USDA Forest Service.

On July 11, 2025, the City issued a Notice Inviting Bids for Phases II and III, which includes tree planting and a 90-day establishment period. The scope of work includes tree tagging, site preparation, soil amendments, installation of 511 trees, and initial watering and maintenance. Following a competitive bidding process, staff recommends awarding a Public Works Contract to Kormex Construction, Incorporated (Kormex), the lowest responsive and responsible bidder, for a term of 6 months and a not-to-exceed amount of $365,500. If approved, Kormex would begin the planting phase in September 2025 and conclude by December 2025, followed by a 90-day maintenance period ending in March 2026.

Strategic Plan Goal(s):

Goal No. 1 Financial Stability: Ensure the City's long-term financial stability and resilience.

Goal No. 4 Infrastructure: Maintain and improve the City's physical infrastructure, water system, and recreational spaces.

Recommendation:

1. Authorize the City Manager to enter into a Public Works Contract with Kormex Construction, Incorporated for the Street Tree Planting Project, for a term of 6 months and a not-to-exceed contract amount of $365,500, in a form approved by the City Attorney; and

2. Authorize a 10% contingency of $36,550 and up to a 60 calendar-day extension to accommodate additional scope of work, scope of work

changes, or unforeseen conditions, to be utilized if approved by the Public Works Director, for a total construction budget of $402,050.

c. FINAL ACCEPTANCE OF THE PANORAMA PROMENADE SLOPE LANDSCAPE PROJECT AND APPROVAL OF A COST SHARING AGREEMENT WITH SIGNAL HILL PETROLEUM

Summary:

In February 2024, a series of severe winter storms caused significant slope damage along the Panorama Promenade Trail and adjacent hillside areas near Molino Avenue and 20th Street. In response, the City Council declared a local emergency and allocated funds to implement slope stabilization measures (Phase I) and to develop a long-term solution (Phase II) aimed at preventing future erosion and instability.

On October 8, 2024, the City Council adopted a Resolution declaring final acceptance of the emergency repairs at Molino Avenue and 20th Street, as well as Phase I of the emergency repairs at Panorama Trail. Phase I improvements included backfilling and compacting soil at the slope failure locations, site stabilization, and installation of a post-and-batter soil retaining system.

On December 10, 2024, the City Council awarded a construction contract to Estate Design and Construction, Incorporated (EDC) for implementation of Phase II of the project, referred to as the Panorama Promenade Slope Landscape Project. Phase II improvements consisted of fine grading, slope seeding, planting drought-tolerant and FEMA-approved vegetation and trees, and installation of a water-efficient irrigation system designed to stabilize approximately 103,264 square feet of slope area and mitigate the risk of future landslides. EDC completed work for the Panorama Promenade Slope Landscape Project in compliance with the project specifications and to the satisfaction of the Public Works Department.

Although the slope failure at Panorama Promenade primarily occurred within the City's Right-of-Way, a substantial portion of the remaining slope area lies on property owned by Signal Hill Petroleum (SHP). During the construction of Phase II of the project, following discussions with the Public Works Department, SHP agreed to a Cost Sharing Agreement, under which seventy percent (70%) of the Phase II costs would be reimbursed by SHP, based on its proportional ownership of the sloped area.

Staff is requesting the City Council declare final acceptance of the project as completed through a Public Works Contract with EDC, for a final contract amount of $274,704.00, and direct staff to record a Notice of Completion with the Los Angeles County Recorder's office and thereafter process the retention release on the contract. Staff also recommends the City Council authorize the City Manager to execute the Cost Sharing Agreement with SHP to secure reimbursement of up to $208,378 and memorialize shared maintenance responsibilities.

Strategic Plan Goal(s):

Goal No. 4 Infrastructure: Maintain and improve the City's physical infrastructure, water system, and recreational spaces.

Goal No. 5 High-Functioning Government: Strengthen internal communication, recruitment, retention, systems and processes to increase the effectiveness and efficiency of City services.

Recommendation:

1. Accept the work in conformance with the plans and specifications for the Panorama Promenade Slope Landscape Project in accordance with the contract entered into between Estate Design and Construction, Incorporated and the City of Signal Hill, and authorize the City Manager to execute the Notice of Completion; and

2. Direct staff to record the Notice of Completion with the Los Angeles County Registrar-Recorder's office; and

3. Authorize the City Manager to execute a Cost Sharing Agreement with Signal Hill Petroleum to formalize its contribution of seventy percent (70%) of the total costs associated with Phase II of the Panorama Slope Landscape Project, in a form approved by the City Attorney.

(12) CONSENT CALENDAR

The following Consent Calendar items are expected to be routine and non-controversial. Items will be acted upon by the Council at one time without discussion. Any item may be removed by a Council Member for discussion.

a. FINAL ACCEPTANCE OF PHASE I SIDEWALK REPAIR PROJECT (PROJECT NO. 90.25007) PURSUANT TO THE PUBLIC WORKS CONTRACT WITH GENTRY GENERAL ENGINEERING, INCORPORATED

Summary:

The City's Sidewalk Maintenance Program is an ongoing initiative that proactively addresses and prevents trip-and-fall incidents on public sidewalks within the City's right-of-way, often caused by aging infrastructure, ground settlement, and tree root growth. The Sidewalk Maintenance Program establishes a proactive approach to repairing City sidewalks, ensuring that sidewalks remain safe, accessible, and compliant with current ADA standards. The City implements an Annual Sidewalk Repair Project, which is part of the City's ongoing efforts to repair and replace sidewalks throughout the community.

On March 11, 2025, the City Council awarded Phase I of the Fiscal Year (FY) 2024-2025 Sidewalk Repair Project to Gentry General Engineering, Incorporated (Gentry) for the removal and replacement of approximately 3,200 square feet of

damaged sidewalk. Gentry successfully completed the scope of work for Phase I of the Sidewalk Repair Project (Project No. 90.25007) in accordance with City standards, ADA guidelines, and the approved project specifications, to the satisfaction of the Public Works Department. Staff is requesting the City Council declare final acceptance of Phase I of the FY 2024-2025 Sidewalk Repair Project for a final contract amount of $49,413 and direct staff to record a Notice of Completion with the Los Angeles County Recorder's office and thereafter process the retention release on the contract.

Strategic Plan Goal(s):

Goal No. 4 Infrastructure: Maintain and improve the City's physical infrastructure, water system, and recreational spaces.

Goal No. 5 High-Functioning Government: Strengthen internal communication, recruitment, retention, systems, and processes to increase the effectiveness and efficiency of City services.

Recommendation:

1. Accept the work in conformance with the plans and specifications for the Sidewalk Repair Project in accordance with the contract entered into between Gentry General Engineering, Incorporated and the City of Signal Hill, and authorize the City Manager to execute the Notice of Completion; and

2. Direct staff to record the Notice of Completion with the Los Angeles County Registrar-Recorder's office.

b. LOS ANGELES GATEWAY REGION INTEGRATED REGIONAL WATER MANAGEMENT AUTHORITY AMENDED AND RESTATED JOINT EXERCISE OF POWER AUTHORITY AGREEMENT

Summary:

The Los Angeles Gateway Region Integrated Regional Water Management Joint Powers Authority (GWMA) was established in 2007 by a Joint Powers Authority Agreement (JPA). The GWMA supports the state's efforts that encourage and prioritize regional projects for competitive funding. The City of Signal Hill is a member of GWMA and the City's Public Works Director serves as the Board's Treasurer.

The number of member agencies and GWMA's responsibilities have grown and evolved since its inception. The JPA Agreement is now being amended to best reflect current and anticipated activities, roles, and responsibilities. The proposed changes include establishing board member terms and allowing up to three alternates, updating the list of member cities and agencies, defining a super-majority vote requirement for specific board actions, and removing the mandate for a lead agency to manage GWMA's financial and contractual affairs.

In 2025, staff received the draft Amended and Restated JPA Agreement (Agreement) for review and comment (Attachment B). Staff, in coordination with legal counsel, submitted comments by the March 14 deadline to ensure the revisions aligned with the needs and priorities of the membership. On April 10, 2025, GWMA's Governing Board approved the Amended and Restated JPA Agreement by a super-majority vote. The member agencies are required to formally adopt the updated Agreement. Staff is requesting that the City Council authorize the City Manager to execute the Agreement on behalf of the City.

Strategic Plan Goal(s):

Goal No. 4 Infrastructure: Maintain and improve the City's physical infrastructure, water system, and recreational spaces.

Goal No. 5: High Functioning Government: Strengthen internal communication, recruitment, retention, systems, and process to increase the effectiveness and efficiency of City services.

Recommendation:

1. Adopt a Resolution, entitled:

   A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, APPROVING THE AMENDED AND RESTATED JOINT EXERCISE OF POWERS AGREEMENT FOR THE LOS ANGELES GATEWAY REGION INTEGRATED REGIONAL WATER MANAGEMENT AUTHORITY.

2. Authorize the City Manager to execute the Amended and Restated Joint Exercise of Powers Agreement.

c. FEE AND ALCOHOL PROHIBITION WAIVER REQUEST FOR THE SIGNAL HILL COMMUNITY FOUNDATION ANNUAL FALL FUNDRAISING EVENT

Summary:

The City Council will consider a request from the Signal Hill Community Foundation (SHCF) to waive facility fees and allow alcohol use for its annual fall fundraising event. The event is scheduled for Thursday, October 30, 2025, at the Signal Hill Public Library. SHCF is requesting a waiver of rental and staff fees for the use of the Signal Point Terrace. Under the City's adopted policy, alcohol is prohibited on City property unless specifically approved by the City Council. SHCF is requesting a waiver in accordance with established guidelines for its annual fall fundraising event.

Strategic Plan Objective(s):

Goal No. 5 High-Functioning Government: Strengthen internal communication,

recruitment, retention, systems, and processes to increase the effectiveness and efficiency of City services.

Recommendation:

Staff recommends the City Council approve the Signal Hill Community Foundation's request for the following:

1. An exemption to City Policy 4.15 prohibiting alcohol on City property.
2. A waiver of fees for the use of the Signal Point Terrace.

d. APPROVAL AND ADOPTION OF A RESOLUTION FINALIZING THE CITY'S LOCAL HAZARD MITIGATION PLAN

Summary:

The Disaster Mitigation Act of 2000 requires communities to develop, implement, and update their Local Hazard Mitigation Plans (LHMP) to recognize potential natural hazards and to identify and consider mitigation measures to reduce the risks associated with those hazards. The LHMP is a tool to aid facility and infrastructure planning and improvements, and is a requirement to qualify for federal hazard mitigation grants. Federal regulations require local communities to update plans every five years. The Federal Emergency Management Agency (FEMA) approved the City's existing LHMP in 2018. The City Council must first approve and adopt the 2025 LHMP; subsequently, FEMA will issue a final Letter of Approval. Staff recommends the City Council adopt a Resolution approving and adopting the LHMP as presented for submittal to FEMA.

Strategic Plan Goal(s):

Goal No. 2 Community Safety: Maintain community safety by supporting public safety services and increasing emergency preparedness.

Goal No. 4 Infrastructure: Maintain and improve the City's physical infrastructure, water system, and recreational spaces.

Goal No. 5 High-Functioning Government: Strengthen internal communication, recruitment, retention, systems, and processes to increase the effectiveness and efficiency of City services.

Recommendation:

Staff recommends the City Council adopt a Resolution, entitled: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, APPROVING AND ADOPTING THE LOCAL HAZARD MITIGATION PLAN.

e. PROPOSED ACCEPTANCE OF THE EMERGENCY MANAGEMENT PERFORMANCE GRANT (EMPG) 24 AND ADOPTION OF RESOLUTION APPROVING BUDGET AMENDMENT

Summary:

The United States Department of Homeland Security (DHS) implements grant programs that support the DHS/Federal Emergency Management Agency (FEMA). The focus of these grants is to enhance resiliency and preparedness for emergencies. The City has been awarded the Emergency Management Performance Grant (EMPG) 24 funding in the amount of $6,000. The grant funding would be used to offset the City's training costs for the Emergency Management Coordinator. Staff recommends the City Council adopt a Resolution authorizing a budget adjustment to increase grant revenue by $6,000 and related expenditures and authorize the City Manager to accept the grant.

Strategic Plan Goal(s):

Goal No. 1 Financial Stability: Ensure the City's long-term financial stability and resilience.

Goal No. 2 Community Safety: Maintain community safety by supporting public safety services and increasing emergency preparedness.

Recommendation:

1. Authorize the City Manager to accept grant funding through the Emergency Management Performance Grant (EMPG) 24 grant; and

2. Adopt a Resolution, entitled:

   A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, AMENDING THE ADOPTED BUDGET AND AUTHORIZING BUDGET APPROPRIATIONS FOR FISCAL YEAR 2025-26.

f. RESOLUTION APPROVING THE 2024 MILITARY EQUIPMENT ANNUAL REPORT AND RENEWING ORDINANCE NO. 2022-06-1535

Summary:

On September 30, 2021, Governor Newsom signed into law Assembly Bill (AB) 481, which went into effect on January 1, 2022, and added California Government Code Sections 7070 through 7075 relating to the funding, acquisition, and status and inventory of military equipment by local law enforcement agencies. The bill required law enforcement agencies seeking to fund or acquire new military equipment or continue use of any military equipment acquired prior to January 1, 2022 to draft a military equipment use policy and obtain approval from its governing body via adoption of an ordinance. AB 481

also requires law enforcement agencies to present an annual report to their governing body on the status and inventory of the equipment. The City Council will consider adopting a resolution approving the 2024 Military Equipment Annual Report and renewing Ordinance No. 2022-06-1535 in accordance with AB 481.

Strategic Plan Goal(s):

Goal No. 2: Community Safety: Maintain community safety by supporting public safety services and increasing emergency preparedness.

Recommendation:

1. Adopt a Resolution, entitled:

   A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, APPROVING THE 2024 MILITARY EQUIPMENT ANNUAL REPORT AND RENEWING ORDINANCE NO. 2022-06-1535, IN ACCORDANCE WITH ASSEMBLY BILL 481.

2. Renew Ordinance No. 2022-06-1535 in accordance with AB 481 and update the Exhibit to the existing Ordinance with the updated military equipment inventory information.

g. CONTRACT AMENDMENT REGISTER DATED AUGUST 26, 2025

Summary:

The attached Contract Amendment Register is a listing of proposed contract amendments and project change orders eligible for streamlined processing based upon the following criteria, as documented in the City's Purchasing Policy:

- The City Council authorized funds for the adopted fiscal year Operating Budget.
- Staff are satisfied with the goods/services received to date.
- The City Manager reviewed and approved each amendment for streamlined processing.

There are seven contract amendments for City Council consideration as follows:

1. Bluespace Interiors, LLC, Second Amendment for Purchase and Installation Services, extending the term through February 28, 2026, and increasing the initial contract amount by $83,887.43 for a new not-to-exceed amount of $613,361.80. This adjustment is needed for 20 months of additional furniture storage fees, which were incurred due to project delays associated with the window installation.

2. Estate Design and Construction Incorporated, City Hall Interior Renovation Project, Change Order No. 4 extending the term through February 28, 2026, and increasing the contract price by $255,281.85.

   The original contract amount was $988,800, plus a 10% contingency, bringing the total to $1,087,680. Previously, Change Order Nos. 1 and No. 2 increased the initial contract price by $2,817.93, which was within the 10% contingency allowed under the Agreement. Change Order No. 3 extended the project term to October 21, 2025.

   With Change Order No. 4, the new not-to-exceed amount is set at $1,246,899.78. This represents an increase of $159,219.78 above the previous total not-to-exceed amount as per the Agreement dated November 12, 2024, including the 10% contingency.
   This adjustment is necessary to address unforeseen conditions uncovered during the demolition of the window openings. Each window requires a unique structural and architectural design, resulting in an increase in cost for demolition, fabrication, and installation.

3. Canon, U.S.A., Incorporated, First Amendment for Professional Services that includes the Provision of Equipment and Maintenance Services, extending the contract term through September 22, 2030, and increasing the compensation annually to $27,727 for a total five-year increase of $138,633 for the equipment rental. The total amount of compensation under the agreement will be $292,888, plus the agreed upon maintenance rates which will vary based on usage.

4. Thirtieth Street Architects, Incorporated, First Amendment for Design Services, increasing the contract amount by $30,000 for a new not-to-exceed amount of $80,000. This amendment is necessary to address unforeseen conditions uncovered during demolition of the window openings, including extensive misalignment of rebar and framing that no longer meet current structural and safety standards. Each window requires a unique structural and architectural design.

5. Cyrun, Incorporated, Sixth Amendment for Computer Aided Dispatch (CAD) / Records Management Systems (RMS) Dispatch and Reporting Services, extending the contract by one year for a new not-to-exceed amount of $738,500.

6. Hinderliter, De Llamas & Associates (HdL), Second Amendment for Business License Tax Operations Management Services, extending the contract term through September 22, 2026, establishing an initial one-year term with an automatic one-year renewal and a compensation structure with an annual revenue share adjustment in accordance with the CPI index as authorized under the original agreement.

Strategic Plan Goal(s):

Goal No. 1 Financial Stability: Ensure the City's long-term financial stability and resilience.

Recommendation:

Authorize the Contract Amendment Register dated August 26, 2025.

h. SCHEDULE OF INVESTMENTS AND MONTHLY TRANSACTION REPORT

Summary:

The Schedule of Investments is a listing of funds invested for both the City and the Successor Agency to the former Signal Hill Redevelopment Agency as of the date shown in the report. The monthly transaction report provides a list of the changes in investments for the prior month.

Strategic Goal(s):

Goal No. 1 Financial Stability: Ensure the City's long-term financial stability and resilience.

Recommendation:

Receive and file.

i. WARRANT REGISTER PRESENTED AUGUST 26, 2025

Summary:

The Warrant Register is a listing of all general disbursements issued since the prior warrant register and warrants attached are requested to be approved by the City Council.

Strategic Plan Goal(s):

Goal No. 1 Financial Stability: Ensure the City's long-term financial stability and resilience.

Recommendation:

Authorize payment of the Warrant Registers dated August 26, 2025.

j. APPROVAL OF MEETING MINUTES

Summary:

Regular Meeting of July 8, 2025.

Strategic Plan Goal(s):

Goal No. 5. High-Functioning Government: Strengthen internal communication, recruitment, retention, systems, and processes to increase the effectiveness and efficiency of City services.

Recommendation:

Approve the meeting minutes.

(13) COUNCIL AGENDA--NEW BUSINESS

COUNCIL MEMBER WOODS
COUNCIL MEMBER HONEYCUTT
COUNCIL MEMBER COPELAND
VICE MAYOR HANSEN
MAYOR JONES

(14) ADJOURNMENT

Tonight's meeting will be adjourned to the next Regular meeting of the Signal Hill City Council to be held on Tuesday, September 9, 2025, at 7:00 p.m., in the Council Chamber of City Hall, 2175 Cherry Avenue, Signal Hill, CA 90755.

PUBLIC PARTICIPATION

Routine matters are handled most quickly and efficiently if contact is made with the City department directly concerned. However, if you would like to request that a matter be presented for City Council consideration, you may do so by writing to the City Council, City Clerk, or City Manager. The deadline for agenda items is 12 noon on the Tuesday preceding the Council and Agency meetings. The complete agenda, including back up materials, is available on the City website on the Friday preceding the meeting.

If you need special assistance beyond what is normally provided to participate in City meetings, the City will attempt to accommodate you in every reasonable manner. Please call the City Clerk's office at (562) 989-7305 at least 48 hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible.

2175 Cherry Avenue • Signal Hill, California 90755-3799

CITY OF SIGNAL HILL

STAFF REPORT

8/26/2025

AGENDA ITEM

TO: **HONORABLE MAYOR**
AND MEMBERS OF THE CITY COUNCIL

FROM: **CARLO TOMAINO**
CITY MANAGER

SUBJECT:
CLOSED SESSION

Summary:

A closed session will be held pursuant to Government Code Section 54956.8.

CONFERENCE WITH REAL PROPERTY NEGOTIATORS

Property: Approximately 1.6 acres of City-owned, industrial open space adjacent to I-405 freeway; APN: 7212-001-933.

Agency Negotiators: Mayor and City Manager.

Negotiating Parties: City of Signal Hill; Clear Channel Outdoor Holdings, Incorporated; and their authorized agents or representatives.

Under Negotiation: Price and terms of payment.

Recommendation:

Recess prior to adjournment of tonight's meeting to conduct a closed session.

8/26/2025

AGENDA ITEM

TO: **HONORABLE MAYOR**
AND MEMBERS OF THE CITY COUNCIL

FROM: **CARLO TOMAINO**
CITY MANAGER

BY: **BRAD KENNEALLY**
CHIEF OF POLICE

SUBJECT:

EMPLOYEE PROMOTION - CAPTAIN KELLI CRIGLER

Summary:

Police Chief Brad Kenneally will swear in newly promoted Captain Kelli Crigler.

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CITY OF SIGNAL HILL

STAFF REPORT

8/26/2025

AGENDA ITEM

TO: **HONORABLE MAYOR**
AND MEMBERS OF THE CITY COUNCIL

FROM: **CARLO TOMAINO**
CITY MANAGER

SUBJECT:
GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT PRESENTATION

Summary:

The Greater Los Angeles County Vector Control District will make a presentation to share information about the agency and the services it provides. The Los Angeles County Vector Control District's goal is to ensure Council Members and their constituents are aware of the services available to them and who to contact for mosquito and vector control assistance.

8/26/2025

AGENDA ITEM

TO: **HONORABLE MAYOR**
AND MEMBERS OF THE CITY COUNCIL

FROM: **CARLO TOMAINO**
CITY MANAGER

BY: **YVETTE E. AGUILAR**
DEPUTY CITY MANAGER/PARKS, RECREATION AND LIBRARY SERVICES DIRECTOR

SUBJECT:

PRESENTATION - CONCERTS IN THE PARK SPONSOR RECOGNITION

Summary:

The Signal Hill Community Foundation, in partnership with the City, hosted four Concerts in the Park for the 2025 summer season. Mayor Jones will recognize this year's sponsors.

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CITY OF SIGNAL HILL

STAFF REPORT

8/26/2025

AGENDA ITEM

TO: **HONORABLE MAYOR**
AND MEMBERS OF THE CITY COUNCIL

FROM: **CARLO TOMAINO**
CITY MANAGER

BY: **ALFA LOPEZ**
ASSISTANT TO THE CITY MANAGER/ECONOMIC DEVELOPMENT MANAGER

SUBJECT:

SPOTLIGHT ON SMALL BUSINESS: THE WINE COUNTRY

Summary:

Presentation of the new Spotlight on Small Business video series featuring The Wine Country. The owner, Randall “Randy” Kemner, will accept a certificate of recognition.

8/26/2025

AGENDA ITEM

TO: **HONORABLE MAYOR**
AND MEMBERS OF THE CITY COUNCIL

FROM: **CARLO TOMAINO**
CITY MANAGER

BY: **COLLEEN T. DOAN**
COMMUNITY DEVELOPMENT DIRECTOR

PATRICIA AHUMADA
HUMAN RESOURCES MANAGER

SUBJECT:

REQUEST FOR TEMPORARY PERSONNEL ADJUSTMENT IN THE COMMUNITY DEVELOPMENT DEPARTMENT TO SUPPORT PLANNED STAFFING TRANSITIONS

Summary:

The City Council will consider approving a temporary adjustment to the Community Development Department Personnel Summary contained in the Fiscal Year (FY) 2025-26 Operating Budget due to the impending separation of the Principal Building Inspector before the end of the calendar year. The proposed temporary personnel adjustment would result in the overlapping employment of the outgoing Principal Building Inspector and an incoming future Senior Building Inspector. The overlap between the Principal Building Inspector and Senior Building Inspector is intended to enable unique job knowledge transfer and specialized training specifically in the area of oil services. This proposed temporary personnel adjustment would ensure the City retains appropriate job knowledge, skill level and capacity to deliver quality public service for a period not to exceed the end of the FY 2025-2026.

Strategic Plan Goal(s):

Goal No. 5 High Functioning Government: Strengthen internal communication, recruitment, retention, systems, and processes to increase the effectiveness and efficiency of City services.

Recommendation:

Staff recommends that the City Council approve an additional full-time equivalent (FTE) employee in the Community Development Department through June 30, 2026. This temporary personnel adjustment to the Community Development Department will allow the outgoing Principal Building

Inspector to cross train with the incoming Senior Building Inspector, who will underfill the Principal Building Inspector upon their departure.

Fiscal Impact:

There is no fiscal impact associated with the recommended action of this report. The planned transition from a Principal Building Inspector to a Senior Building Inspector would result in salary savings; the salary savings are projected to fully offset training costs associated with the recommended cross-over training.

Background:

In conjunction with the development of the Fiscal Year 2025-26 Operating Budget, City management evaluated operations, staffing levels, and made informed recommendations based upon department workplans and strategic priorities. At the June 10, 2025 meeting, the City Council approved amendments to the City's classification plan to better position the City to continue meeting its overarching strategic plan goals, enhance public safety and service delivery, and attract and retain talented candidates in essential positions. The approved class plan amendments included revisions to the Senior Building Inspector job specification (Attachment A). The City amended the Senior Building Inspector job specification to include the essential function of Oil Services Coordinator. This position is currently responsible for oversight of the oil field and compliance with the City's Oil and Gas Code. The Senior Building Inspector also coordinates oil field related activities with other City departments and oil operators.

Analysis:

In July 2025, the current Principal Building Inspector formally notified the City that he will separate from employment in November 2025. On July 24, 2025, Human Resources opened the recruitment for a Senior Building Inspector to allow for successful recruitment and avoid potential delays in filling this critical position. The update to the classification specification enabled staff to conduct a targeted recruitment that included the full spectrum of responsibilities required for the position, which not only involves standard building inspection and code enforcement, but also includes highly specialized duties related to the coordination and oversight of local oil operations. These responsibilities are integral to the role and require specific expertise in both the California Building Code and the Signal Hill Municipal Code (SHMC), as well as a thorough understanding of oil and gas regulations unique to Signal Hill.

Due to the unique nature of this role, staff determined that an overlapping training period with the current Principal Building Inspector would provide the incoming Senior Building Inspector with the essential knowledge and background to successfully transition into the role upon the separation of the Principal Building Inspector. Importantly, due to the rapport and relationships the Principal Building Inspector has established with key community partners, local businesses, and community members, the ability to introduce the fugure Senior Building Inspector to key stakeholders and establish immediate trust will be critical to the success and transition of the new employee. Succession planning is key to ensuring that staffing transitions do not negatively impact the continuity or quality of customer service. In order to create a transition plan and assure the continuity of services, the City proposes to underfill the Principal Building Inspector position with a Senior Building Inspector that meets the required International Code Council (ICC) certifications and has relevant

experience and knowledge of the California Building Code.

The City adopts the California Building Code by reference every three years but also adopts local Building Code regulations. The duties and responsibilities of Oil Services Coordinator as part of the Building Inspector position are unique to Signal Hill, as are the relationships with key community stakeholders. There are only a handful of cities throughout California that have oil operations and oil services assigned to the Building Inspector role. Although the majority of oil operations throughout the City are overseen and regulated by the State Division of Geologic Energy Management (CalGEM), the Building Inspector is expected to have knowledge and understanding of the State regulations and day-to-day oil operations.

The Building Inspector, serving as the City's Oil Services Coordinator, must understand City regulations and standards as established in Chapter 16 of the SHMC, the Oil and Gas Code. The Building Inspector must inspect local oil facilities, issue local permits, communicate with local oil operators, and document inspections and communications on a regular basis each year. Due to the lack of a recognized professional training program for the role of Oil Services Coordinator, succession planning and on-the-job cross training is critical to ensure the City remains compliant with all local, state, and federal regulations.
The duties and responsibilities of the Oil Services Coordinator include but are not limited to knowledge of the following:

- The City's Oil and Gas Code (Chapter 16 of the SHMC)
- Inspections of all oil operations (421 active and idle wells throughout the City)
- Local oil and gas operations and operators
- Well maintenance and abandonment procedures
- Methane mitigation analysis and procedures
- Well abandonment, re-work, and re-drill procedures
- Tank de-commissioning and re-commissioning

The City has retained specialized petroleum and oil operations related to on-call consultants to provide expertise as needed for oil related activities, inspections, and permits. The City also has an on-call Contract Building Official with familiarity in these areas; however, the on-call consultants have limited local knowledge and familiarity with local conditions, operations, procedures, and operators compared to the current Principal Building Inspector. Therefore, in anticipation of the planned employment separation, the Principal Building Inspector has prepared written reference information, contacts, and guidance, and has developed a training methodology to share their strategic workplan, organizational tools, and unique knowledge with the new Senior Building Inspector. This requested overlap in staffing would serve as an opportunity to train, share, and guide the incoming Senior Building Inspector with the necessary information to ensure the succession of the transition. The overlap in staffing would ensure a smooth transition with continued high volume of productivity and customer service.

The Personnel Summary includes the FTE count by department and is included in each year's adopted operating budget. The addition of the Senior Building Inspector position temporarily increases the Community Development Department's total Full-Time Equivalent (FTE) positions from 7.5 to 8.5 during FY 2025-26:

Current Positions	Current FTE	Proposed FTE	FTE Increase
Director	1	0	0
Planning Manager	1	0	0
Management Assistant	1	0	0
Associate Planner	1	0	0
Assistant Planner	1	0	
Principal Building Inspector	1	0	0
Senior Building Inspector	0	1	1
Code Enforcement Officer	1	0	0
Part-Time Permit Technician	0.5	0	
Total			1

The proposed temporary increase in FTE positions to the Community Development Department and the simultaneous employment of the Principal Building Inspector and Senior Building Inspector is intended to allow for training for a temporary period that will be reduced upon the completion of the transition. The transition is expected to be completed before the end of FY 2025-2026 and staff will update the Personnel Summary in June 2026 to reflect the intended, ongoing staffing levels.

In order to facilitate a smooth transition, staff are requesting a cross-over training program that entails the simultaneous employment of both the current Principal Building Inspector and the newly hired Senior Building Inspector for a period of time not-to-exceed the end of the fiscal year. The budgeted salary savings associated with the transition from the Principal Building Inspector position to the Senior Building Inspector position will result in a budget-neutral fiscal impact.

Department management will assess the transition and evaluate the need and performance of the Senior Building Inspector annually. Underfilling the Principal Building Inspector position would create an opportunity for growth and is intended to support retention of the position in future years.

Reviewed for Fiscal Impact:

_____
Siamlu Cox

Attachment:

A. Senior Building Inspector Job Description

City of Signal Hill

Senior Building Inspector

Bargaining Unit: SHEA

Date: October 7, 2008

Revision Date: March 25, 2025

CENTRAL PURPOSE OF THE JOB

Under general supervision, inspect routine and complex structures and building systems at various stages of construction, alteration and repair for compliance with California Building Codes; inspect oil field facilities; review of building plans and specifications; and investigate and secure compliance with oil code, building, and zoning standards.

DISTINGUISHING CHARACTERISTICS

The Senior Building Inspector is the journey class in the Building Inspector series. Incumbents perform the more complex inspections and in-house plan checking, technical fieldwork, and investigation in the enforcement of a broad range of buildings, municipal, and related codes and reference standards. The Senior Building Inspector also functions as the Oil Services Coordinator and conducts regular inspections of oil field facilities and identifies conditions which are not in compliance with the City Oil and Gas Code, including beautification standards. The work requires independence and discretion in both field inspections and plan examinations. This classification differs from the next higher classification of Principal Building Inspector in that the latter is responsible for the performance of even more complex duties and supervision.

Essential Functions

Essential functions, as defined under the Americans with Disabilities Act, may include, but are not limited to the following characteristic duties, responsibilities, knowledge, skills and other characteristics. The following duties are typical for this classification. Incumbents may not perform all of the listed duties and/or may be required to perform additional or different duties from those set forth below to address business needs and changing business practices.

BUILDING

- Conducts field inspections of industrial, commercial, and residential buildings during various stages of construction and remodeling to assure compliance with applicable codes and regulations of the City, County, State and Federal agencies as well as Building Dept. Conditions of Approval for entitlements.
- Performs complex inspection duties in several trade specialties such as plumbing, electrical and mechanical, structural and finish trade areas.
- Ascertains conformance to California Building Code, Plumbing and Electrical Codes, and pertinent provisions of State and County health and environmental ordinances.

Attachment A

- Inspects foundation, concrete, steel, wood framing, plastering, plumbing, heating and electrical installations, and a large variety of other complex and routine building system elements.
- As directed, may inspect existing dwellings for conformance with California Building Codes.
- Participates in the City's Code Enforcement Program for violations related to the California Building Code and the City Oil and Gas Code and to supplement the City Code Enforcement Officer as needed.
- Examines grade, quality, and treatment of lumber, concrete, lath, wire and composition; check stud, joist, rafter spacing and other structural member factors.
- Conducts field review of plans and specifications; ensure proper installation of complex building systems.
- Assists in the conduct of zoning, general land use, and code enforcement inspection work as assigned.
- Confers with architects, contractors, builders and the general public in the field and office; explain and interpret requirements and restrictions.
- Reviews permits for code compliance before issuance and works closely with Building Permit Technician.
- Assists in providing customer service at the public counter, telephone, email, etc.
- Provides technical assistance to other Department staff.
- Keeps daily inspection records and prepares reports as needed.

OIL FIELD SERVICES

- Functions as the city’s Oil Services Coordinator
- Maintains oversight of the oil field and compliance with the relevant sections of Chapter 16, of the City Oil and Gas Code.
- Performs regular/annual oil field facilities inspections, identifies conditions which are not compliant with the City Oil and Gas Code, including beautification standards and issues corrections.
- Coordinates oil field related activities with other City departments, and oil operators.
- May be required to perform emergency inspection outside of normal work hours.

Minimum Training and Experience

Any combination of education, training, and work experience to demonstrate possession of the knowledge, skills, and abilities to successfully perform in the position is qualifying. A typical way of obtaining the required qualifications is to possess:

Experience: Three (3) years experience as a building inspector with increasingly responsible building professional permit or planning experience.

Education: High school diploma or GED equivalent.

Licenses and Certification: Possession of the following International Code Council (ICC) certifications : B1 Residential Building Inspector, and B2 Commercial Building Inspector.

Valid Class C California driver license, acceptable driving record, and evidence of insurance are also required.

Desirable Qualifications: Associate's or Bachelor's Degree in a related field.

Knowledge and Abilities Required to Perform Essential Job Functions

Knowledge of:

- Accepted safety standards and methods of building construction. Building, electrical and plumbing codes and ordinances enforceable by the City, specifically the California Building Code.
- Principles and techniques of building inspection work.
- Principles, practices and procedures in the construction trades, including carpentry, plumbing, electrical and heating/air-condition trades.
- Energy regulations and access regulations.
- City Oil and Gas Code – SHMC Chapter 16
- Operational characteristics of oil field tools and equipment, including heavy construction equipment.
- Plan check experience and ICBO certifications.

Mathematical Ability:

- Ability to add, subtract, multiply and divide.
- Ability to calculate decimals, ratios, percentages, fractions, volumes and spatial relationships.

Judgment and Situational Reasoning Ability:

- Ability to utilize functional reasoning and apply rational judgment in performing diversified work activities.
- Ability to exercise independent judgment, decisiveness and creativity required in situations involving the evaluation of information against measurable criteria.
- Ability to research and evaluate products and materials for suitability of applications.
- Ability to analyze and categorize data and information in order to determine the relationship of the data with reference to established criteria/standards; ability to compare, count, differentiate, measure and/or sort data, as well as assemble, copy, record and transcribe data; ability to classify, compute and tabulate data.

Language Ability and Interpersonal Communication:

- Ability to train/lead/collaborate with others.
- Ability to advise and interpret how to apply policies, procedures and standards to specific situations.

- Ability to utilize a variety of advisory data and information, such as technical operating manuals, procedures, guidelines, plans, specifications, codes and other laws.
- Ability to communicate effectively with coworkers, architects, engineers, builders, contractors, property owners, and the general public, both verbally and in writing.

Physical Requirements:

- Ability to coordinate eyes, hands, feet and limbs in performing slightly skilled movements, such as cutting, pressing or grinding.
- Ability to exert mildly heavy physical effort in moderate to heavy work, typically involving some combination of climbing and balancing, stooping, kneeling, crouching, crawling, lifting, carrying, pushing and pulling.
- Ability to maneuver and steer equipment and machinery requiring simple, but continuous adjustments, such as the operation of an automobile.
- Ability to lift, push and pull 25 pounds.

Environmental Adaptability:

Ability to transition from office work to outdoor work. While performing the duties of this job, employees occasionally work in outside weather conditions with exposure to wet and/or humid conditions. Employees work near moving construction equipment, and in high precarious places. Noise levels in the office environment are typically low and may be moderate to loud when in the field. Employees may interact with upset staff and/or public and private representatives in interpreting and enforcing departmental policies and procedures.

ADDITIONAL INFORMATION:

Class specifications are only intended to present a descriptive summary of the range of duties and responsibilities associated with specified positions. Therefore, specifications may not include all duties performed by individuals within a classification. In addition, specifications are intended to outline the minimum qualifications necessary for entry into the class and do not necessarily convey the final qualifications of incumbents within the position.

Pursuant to California Government Code Section 3100, all public employees are required to serve as disaster service workers subject to such disaster service activities as may be assigned to them by their supervisor or by law.

Attachment A

8/26/2025

AGENDA ITEM

TO: **HONORABLE MAYOR**
AND MEMBERS OF THE CITY COUNCIL

FROM: **CARLO TOMAINO**
CITY MANAGER

BY: **THOMAS BEKELE**
PUBLIC WORKS DIRECTOR/CITY ENGINEER

SUBJECT:

PUBLIC WORKS CONTRACT WITH KORMEX CONSTRUCTION, INCORPORATED FOR THE STREET TREE PLANTING PROJECT (PROJECT NO.90.25012)

Summary:

The City Council adopted the 2023 Street Tree Master Plan (STMP) to restore and expand the City's urban forest canopy. Following the adoption of the STMP, the United States Forest Service, a federal agency under the United States Department of Agriculture (USDA), offered competitive grants for urban forestry projects nationwide with a focus on tree planting and maintenance. In alignment with the goals of the STMP, the City applied for one of these grants to support the Street Tree Planting Project. On September 14, 2023, the USDA awarded the City a $1,000,000 grant for the Street Tree Planting Project. To ensure compliance with federal grant terms and proper use of the awarded funds, the City Council approved a grant agreement on August 27, 2024, with GreenLatinos, a national pass-through partner for the USDA Forest Service.

On July 11, 2025, the City issued a Notice Inviting Bids for Phases II and III, which includes tree planting and a 90-day establishment period. The scope of work includes tree tagging, site preparation, soil amendments, installation of 511 trees, and initial watering and maintenance. Following a competitive bidding process, staff recommends awarding a Public Works Contract to Kormex Construction, Incorporated (Kormex), the lowest responsive and responsible bidder, for a term of 6 months and a not-to-exceed amount of $365,500. If approved, Kormex would begin the planting phase in September 2025 and conclude by December 2025, followed by a 90-day maintenance period ending in March 2026.

Strategic Plan Goal(s):

Goal No. 1 Financial Stability: Ensure the City's long-term financial stability and resilience.

Goal No. 4 Infrastructure: Maintain and improve the City's physical infrastructure, water system, and recreational spaces.

Recommendation:

1. Authorize the City Manager to enter into a Public Works Contract with Kormex Construction, Incorporated for the Street Tree Planting Project, for a term of 6 months and a not-to-exceed contract amount of $365,500, in a form approved by the City Attorney; and

2. Authorize a 10% contingency of $36,550 and up to a 60 calendar-day extension to accommodate additional scope of work, scope of work changes, or unforeseen conditions, to be utilized if approved by the Public Works Director, for a total construction budget of $402,050.

Fiscal Impact:

The City's Capital Improvement budget allocates a $1,000,000 USDA grant for the Street Tree Planting Project (Project No. 90.25012). The proposed contract amount for Phase II and part of Phase III is $365,550. With a 10% contingency included, the total construction budget is $402,050, which will be fully funded through the USDA grant.

Background:

On February 28, 2023, the City Council adopted the 2023 STMP to restore and expand the urban forest canopy in areas with low tree cover, while actively engaging residents in community forestry efforts. The STMP aims to increase resilience to heat, flood, and storm events; improve public wellness and recreational opportunities; and reduce greenhouse gas emissions and air pollutants in disadvantaged communities within Signal Hill. Key components of the STMP include:

- Updating the City's inventory of vacant tree well sites
- Conducting community outreach at City events and through online surveys to gather input on tree species preferences
- Developing a location-based street tree palette and selection procedures
- Providing planting and watering guidelines
- Revising spacing requirements for new trees near utilities in the public right-of-way

Following the adoption of the STMP, the City amended Section 12.05.040 of the Signal Hill Municipal Code to incorporate the plan's policy goals and pursued grant funding. On June 3, 2023, the City applied for federal funds under the Community Forestry Inflation Reduction Act Notice of Funding Opportunity. Offered under the authority of the Cooperative Forestry Assistance Act of 1978, these competitive grants support the planting and maintenance of urban trees to improve forest health and enhance public well-being in cities nationwide.

On September 14, 2023, the USDA awarded the City a $1,000,000 grant for the Street Tree Planting Project. Subsequently, on August 27, 2024, the City Council approved a grant agreement with GreenLatinos, a national pass-through partner of the USDA Forest Service, to administer the grant and ensure compliance with all funding requirements. The Street Tree Planting Project is composed of three phases: planning and implementation, tree planting, and tree establishment.

On November 12, 2024, the City Council approved a professional services agreement with SWA to

carry out Phase I of the Street Tree Planting Project. This phase included conducting a street tree survey, selecting appropriate tree species, preparing planting plans and technical specifications, and leading community outreach efforts. SWA surveyed and assessed all tree locations within the project limits, identifying 511 suitable planting sites based on STMP criteria and considering proximity to utilities, including fire hydrants, water meters, light poles, and power poles. Using the STMP as a guide, SWA selected species appropriate to each location and obtained nursery quotes for tree procurement. SWA also provided illustrative renderings to help visualize proposed streetscapes.

SWA completed a bid-ready plan set in early July 2025. SWA will continue to support the City during the subsequent planting and establishment phases. The Street Tree Planting Project targets three disadvantaged block groups identified through EJScreen data: 060375734022, 060375734023, and 060375734024. These groups experience high environmental and health burden indexes. The work limits encompass neighborhoods located west of Cherry Avenue, north of Pacific Coast Highway, and east of Walnut Avenue, stretching across the designated block groups shown in Map 1 of the grant documentation (Attachment A).

The scope of work for the Street Tree Planting Project includes the following:

- Tagging 511 City-procured 24” box trees at selected nurseries, to be completed within 14 calendar days of the Notice to Proceed.
- Sending construction notification letters to the affected residents within two weeks of the planting activities and outlining the projected project schedule.
- Removing approximately 2,000 square feet of concrete to create new 4’ x 6’ tree wells.
- Installing 511 trees in parkways, medians, and existing or new tree wells, in accordance with City standards and project specifications.
- Watering and maintaining all trees for a 90-day establishment period.

Phase II of the Street Tree Planting Project, which includes tree planting, is scheduled to commence in September 2025 and is anticipated to last approximately 90 calendar days. Following completion of planting, the selected Contractor would provide a three-month watering and maintenance period.

After this initial maintenance phase, the City plans to transition watering and maintenance responsibilities to its existing landscape maintenance contractor, the Conservation Corps of Long Beach (CCLB), as outlined in the grant agreement with GreenLatinos. Additionally, as provided in Section 12.05.030 of the Signal Hill Municipal Code, property owners will be responsible for the ongoing care and watering of street trees adjacent to their properties after the three-month establishment period has concluded.

Analysis:

On July 11, 2025, the City issued a Notice Inviting Bids for the second and third phases (partially, as the 3-year watering would be performed as a separate contract) of the Street Tree Planting Project. The Public Works Department posted the Notice Inviting Bids on July 11, 2025, in the following locations:

- PlanetBids via the City’s online portal
- City's public notice locations as identified in Signal Hill Municipal Code Section 1.08.010

- City website

The following table lists the bids received by the 2:00 p.m. deadline on August 1, 2025:

Contractor	**Bid Total**
Kormex Construction, Incorporated	$365,500
FS Contractors Incorporated	$441,170
West Coast Arborist Incorporated	$477,450
Marina Landscape Incorporated	$726,560

Kormex, the lowest bidder, submitted all required documents before the bid deadline. Staff verified that Kormex holds the necessary licenses to perform the proposed work under this contract. Staff also conducted reference checks on the company's listed projects in the Statement of Qualifications, confirming Kormex as the lowest responsive and responsible bidder. Staff recommend awarding a contract to Kormex to complete the next phases of the project (Attachment B).

Pending the City Council's approval, staff will issue a Notice to Proceed and begin coordinating with the Contractor. If approved, the Street Tree Planting Project is estimated to start in September 2025, with the planting phase expected to be completed by December 2025. Tree watering and maintenance will continue for a period of 90 days following the completion of planting.

Reviewed for Fiscal Impact:

_____
Siamlu Cox

Attachments:

A. Blockgroups Map
B. Public Works Agreement with Kormex

Docusign Envelope ID: 671A87E2-6E2F-4399-9F6A-E0C25ED5EC6C

Project Narrative

In alliance with the United States Department of Agriculture Forest Service 10-year action plan, the goal of this project is to improve overall air quality through tree planting programs. The project focuses on mitigating and adapting to the effects of climate change on forest ecosystems, benefiting communities most impacted by environmental hazards, such as pollution and mental health challenges.

Map 1: Blockgroups for Project



Table 1: Supplemental Indexes for Blockgroup 060375734022

SECTION 00500
CONTRACT

THIS CONTRACT is made this 26th day of August, 2025, in the County of Los Angeles, State of California, by and between the City of Signal Hill hereinafter called City, and Kormex Construction, Incorporated, hereinafter called Contractor. City and the Contractor for the considerations stated herein agree as follows:

ARTICLE 1. SCOPE OF WORK. The Contractor shall perform all Work within the time stipulated the contract and shall provide all labor, materials, equipment, tools, utility services, and transportation to complete all of the Work required in strict compliance with the Contract Documents as specified in Article 5 below for the following Project:

Street Tree Planting Project

The Contractor and its surety shall be liable to City for any damages arising as a result of the Contractor's failure to comply with this obligation.

ARTICLE 2. TIME FOR COMPLETION. The Work shall be commenced on the date stated in City's Notice to Proceed. The Contractor shall complete all Work required by the Contract Documents within 6 months from the commencement date stated in the Notice to Proceed. The contractor shall be responsible for submitting all contract documents required for the contract execution and issuance of the Notice to Proceed, including but not limited to payment and performance bonds, insurance documents and project schedule no later than fourteen (14) days after the date stated in the Notice of Award. By its signature hereunder, Contractor agrees the time for completion set forth above is adequate and reasonable to complete the Work.

ARTICLE 3. CONTRACT PRICE. City shall pay to the Contractor as full compensation for the performance of the Contract, subject to any additions or deductions as provided in the Contract Documents, and including all applicable taxes and costs, the sum of Three Hundred Thousand Five Hundred Dollars and Zero Cents ($365,500.00). Payment shall be made as set forth in the General Conditions**.**

ARTICLE 4. LIQUIDATED DAMAGES. In accordance with Government Code section 53069.85, it is agreed that the Contractor will pay City the sum of $1,500 for each and every calendar day of delay beyond the time prescribed in the Contract Documents for finishing the Work, as Liquidated Damages and not as a penalty or forfeiture. In the event that Liquidated Damages are not paid, the Contractor agrees City may deduct that amount from any money due or that may become due the Contractor under the Contract. This Article does not affect the City's rights to other damages or remedies specified in the Contract Documents or allowed by law.

ARTICLE 5. COMPONENT PARTS OF THE CONTRACT. The "Contract Documents" include the following:

Notice Inviting Bids
Instructions to Bidders
Bid Form
Contractor's Certificate Regarding Workers'
Compensation Bid Bond
Designation of Subcontractors

Information Required of Bidders
Noncollusion Declaration form
Iran Contracting Act Certification
Public Works Contractor Registration Certification
Fleet Compliance Certification
Contract
Performance Bond
Payment Bond
General Conditions
Special Conditions
Technical Specifications
Addenda
Plans and Drawings
Approved and fully executed change orders
Any other documents contained in or incorporated into the Contract

The Contactor shall complete the Work in strict accordance with all of the Contract Documents.

All of the Contract Documents are intended to be complementary. Work required by one of the Contract Documents and not by others shall be done as if required by all. This Contract shall supersede any prior agreement of the parties.

ARTICLE 6. PROVISIONS REQUIRED BY LAW. Each and every provision of law required to be included in these Contract Documents shall be deemed to be included in these Contract Documents. The Contractor shall comply with all requirements of applicable federal, state and local laws, rules and regulations, including, but not limited to, the provisions of the California Labor Code and California Public Contract Code which are applicable to this Project.

ARTICLE 7. INDEMNIFICATION. Contractor shall provide indemnification as set forth in the General Conditions.

ARTICLE 8. PREVAILING WAGES. Contractor shall be required to pay the prevailing rate of wages in accordance with the Labor Code which such rates shall be made available at City Hall or may be obtained online at http//www.dir.ca.gov/dlsr. and which must be posted at the job site.

IN WITNESS WHEREOF, this Contract has been duly executed by the above-named parties, on the day and year above written.

KORMEX CONSTRUCTION, INCORPORATED

By _____

Name: _____

Title: _____

License No. _____

By _____

Name: _____

Title: _____

(If Corporation, TWO SIGNATURES, President **OR** Vice President **AND** Secretary OR Treasurer REQUIRED)]

CITY OF SIGNAL HILL

By_____

Carlo Tomaino
City Manager

Attest:

_____

Tina Knapp
Assistant City Clerk

Approved as to Form:

_____

Best Best & Krieger, LLP
City Attorney

END OF CONTRACT

8/26/2025

AGENDA ITEM

TO: **HONORABLE MAYOR**
AND MEMBERS OF THE CITY COUNCIL

FROM: **CARLO TOMAINO**
CITY MANAGER

BY: **THOMAS BEKELE**
PUBLIC WORKS DIRECTOR/CITY ENGINEER

SUBJECT:

FINAL ACCEPTANCE OF THE PANORAMA PROMENADE SLOPE LANDSCAPE PROJECT AND APPROVAL OF A COST SHARING AGREEMENT WITH SIGNAL HILL PETROLEUM

Summary:

In February 2024, a series of severe winter storms caused significant slope damage along the Panorama Promenade Trail and adjacent hillside areas near Molino Avenue and 20th Street. In response, the City Council declared a local emergency and allocated funds to implement slope stabilization measures (Phase I) and to develop a long-term solution (Phase II) aimed at preventing future erosion and instability.

On October 8, 2024, the City Council adopted a Resolution declaring final acceptance of the emergency repairs at Molino Avenue and 20th Street, as well as Phase I of the emergency repairs at Panorama Trail. Phase I improvements included backfilling and compacting soil at the slope failure locations, site stabilization, and installation of a post-and-batter soil retaining system.

On December 10, 2024, the City Council awarded a construction contract to Estate Design and Construction, Incorporated (EDC) for implementation of Phase II of the project, referred to as the Panorama Promenade Slope Landscape Project. Phase II improvements consisted of fine grading, slope seeding, planting drought-tolerant and FEMA-approved vegetation and trees, and installation of a water-efficient irrigation system designed to stabilize approximately 103,264 square feet of slope area and mitigate the risk of future landslides. EDC completed work for the Panorama Promenade Slope Landscape Project in compliance with the project specifications and to the satisfaction of the Public Works Department.

Although the slope failure at Panorama Promenade primarily occurred within the City's Right-of-Way, a substantial portion of the remaining slope area lies on property owned by Signal Hill Petroleum (SHP). During the construction of Phase II of the project, following discussions with the Public Works Department, SHP agreed to a Cost Sharing Agreement, under which seventy percent (70%) of the

Phase II costs would be reimbursed by SHP, based on its proportional ownership of the sloped area.

Staff is requesting the City Council declare final acceptance of the project as completed through a Public Works Contract with EDC, for a final contract amount of $274,704.00, and direct staff to record a Notice of Completion with the Los Angeles County Recorder's office and thereafter process the retention release on the contract. Staff also recommends the City Council authorize the City Manager to execute the Cost Sharing Agreement with SHP to secure reimbursement of up to $208,378 and memorialize shared maintenance responsibilities.

Strategic Plan Goal(s):

Goal No. 4 Infrastructure: Maintain and improve the City's physical infrastructure, water system, and recreational spaces.

Goal No. 5 High-Functioning Government: Strengthen internal communication, recruitment, retention, systems and processes to increase the effectiveness and efficiency of City services.

Recommendation:

1. Accept the work in conformance with the plans and specifications for the Panorama Promenade Slope Landscape Project in accordance with the contract entered into between Estate Design and Construction, Incorporated and the City of Signal Hill, and authorize the City Manager to execute the Notice of Completion; and

2. Direct staff to record the Notice of Completion with the Los Angeles County Registrar-Recorder's office; and

3. Authorize the City Manager to execute a Cost Sharing Agreement with Signal Hill Petroleum to formalize its contribution of seventy percent (70%) of the total costs associated with Phase II of the Panorama Slope Landscape Project, in a form approved by the City Attorney.

Fiscal Impact:

On December 10, 2024, the City Council allocated additional funding of $297,683.20 for the Panorama Promenade Slope Landscape Project, Project No. 80.24002 (Line Account No. 400-40-5895) through award of a construction contract to EDC). The final construction contract amount was $274,704.00, which reflects expenditures of $22,979.20 below the originally allocated budget.

Under the terms of the Cost Sharing Agreement with SHP, SHP will reimburse seventy percent (70%) of actual Phase II construction costs. Based on the final cost of $274,704.00, the City would receive $192,292.80 in reimbursement from SHP and will have a total fiscal impact of $82,411.20 for Phase II.

Background:

In February 2024, a series of severe winter storms brought high winds, heavy rainfall, and significant snowfall to Southern California. In response, Governor Gavin Newsom proclaimed a State of

Emergency on February 4th for eight counties, including Los Angeles County. The February 2024 storms caused extensive slope damage along the Panorama Promenade Trail and nearby hillside areas near Molino Avenue and 20th Street. On February 7, 2024, the City Council issued a Proclamation of Local Emergency, and on February 27, 2024, the City Council approved a construction contract with Zimprich Engineering to perform slope stabilization and repair work at the affected areas.

The Panorama Promenade Slope Repair Project was divided into two phases to address both immediate and long-term stabilization efforts. Phase I addressed emergency stabilization needs to prevent further erosion or failure; improvements included backfilling and compacting soil, site grading, and installation of a post-and-batter retaining system. Phase II, which is discussed in detail in the following sections, focused on long-term landscape and irrigation improvements to ensure slope stability. On October 8, 2025, the City Council adopted a resolution formally accepting the completed work at both the Panorama Trail and the Molino Avenue and 20th Street locations. Staff has submitted all reimbursable costs to FEMA for expenses associated with Phase I and is currently awaiting reimbursement of up to $583,000. The total cost for both phases of the project, covering both sites, is approximately $800,000.

Upon the completion of Phase I, the Public Works Department engaged the City's on-call landscape consultant, Architerra Design Group (Architerra), to prepare landscape and irrigation design plans and technical specifications for Phase II of the Panorama Promenade Trail Project. Phase II plans and specifications meet the City's geotechnical requirements, adhere to FEMA planting standards, and follow best practices for slope stabilization and water conservation. Additionally, since the work area includes part of the slope owned by SHP, Public Works staff maintained ongoing communication with SHP to provide updates on the final design and explore the possibility of entering into a cost-sharing agreement for the work completed within SHP's property. Although the slope failure during the February 2024 storm primarily occurred within the City's Right-of-Way, a substantial portion of the remaining slope area at Panorama Promenade Trail lies on property owned by SHP.

Analysis:

On December 10, 2024, the City Council awarded a construction contract to EDC to implement Phase II, also known as the Panorama Promenade Slope Landscape Project, with a contract term of 90 working days and a not-to-exceed contract amount of $297,683.20. The Panorama Promenade Slope Landscape Project supports long-term slope stabilization measures across approximately 103,264 square feet, thereby reducing the risk of future slope failure. The scope of work included earthwork grading, seeding, the installation of a water-efficient irrigation system, and the planting of approximately 1,140 one-gallon drought-tolerant plants and 132 five-gallon trees, all selected in compliance with FEMA standards and with a maximum mature height of 25 feet to preserve scenic views.

During Phase II construction, the Public Works Department regularly updated SHP and coordinated site access for portions of the project located on SHP property. Following these discussions, SHP agreed to a Cost Sharing Agreement under which they will reimburse the City for up to 70% of the total Phase II costs, reflecting their proportional ownership of the affected slope area. This Agreement ensures equitable cost distribution, aligns with the City's fiscal policies, and maximizes cost recovery.

The Public Works Department conducted inspections and confirmed that EDC completed the project

according to the approved specifications. The final construction contract amount is $274,704.00, and the final inspection took place on August 4, 2025. EDC has fulfilled all contractual closeout requirements, which included a three-month maintenance period. Following project completion, the City will be responsible for maintaining the vegetation in the sloped areas for a period of twenty-one (21) months. This maintenance period will include care of the plantings located within SHP's right-of-way to ensure the successful establishment of vegetation and the long-term stability of the slope. Upon conclusion of the twenty-one (21) month maintenance period, SHP will assume responsibility for vegetation maintenance within its right-of-way, while the City will continue to maintain the areas under its jurisdiction.

Based on the contractor's satisfactory performance and compliance with project specifications, staff recommends the City Council declare the final acceptance of the project. Upon final acceptance, staff will record a Notice of Completion (Attachment A) with the Los Angeles County Recorder's office and process the retention release on the contract. In addition, staff also recommends the City Council authorize the City Manager to execute the Cost Sharing Agreement with SHP to secure reimbursement and memorialize shared maintenance responsibilities (Attachment B). The finalization of this Agreement is intended to ensure compliance with the City's fiscal policies and to maximize cost recovery.

Reviewed for Fiscal Impact:

_____
Siamlu Cox

Attachments:

A. Notice of Completion
B. Cost Sharing Agreement with SHP

Recording requested by
and when recorded mail to:

City of Signal Hill
2175 Cherry Avenue
Signal Hill, CA 90755
Attn: Thomas Bekele

(Space Above for Recorder's Use Only)

[FEE EXEMPT PURSUANT TO GOVERNMENT CODE §§ 6103, 27383 & 27361, SUBD. (e)]

NOTICE OF COMPLETION

NOTICE IS HEREBY GIVEN by City of Signal Hill ("City"), which on or about on December 10, 2024 entered into a contract with Estate Design Construction, Incorporated ("Direct Contractor"), whose address is 1902 Westwood Blvd. #200, Los Angeles, California 90025, for construction of the public work of Panorama Promenade Slope Project ("Project") on the real property owned by the City located at Signal Hill's public right of way on the slope adjacent to the Panorama Trail from Dawson Avenue to Temple Avenue, as follows:

A. The City accepted the Project on August 26, 2025.

B. That the nature of the interest of the undersigned is as an interest in fee in the above-described real property.

C. That the name and address of the undersigned owner of the above-described property is:

City of Signal Hill
2175 Cherry Avenue
Signal Hill, CA 90755

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

CITY OF SIGNAL HILL

By:_____
Name & Title: Carlo Tomaino, City Manager
Dated: August 26, 2025

VERIFICATION

I, Carlo Tomaino, state that I am the authorized agent of the City identified in the foregoing Notice of Completion. I have read said Notice of Completion and know the contents thereof; the same is true of my own knowledge. I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct. Executed on this 26th day of August, 2025, at Signal Hill, California.

CITY OF SIGNAL HILL

By:_____
Name & Title: Carlo Tomaino, City Manager
Dated: August 26, 2025

[Exempt from notarial acknowledgement per Civil Code section 9208]

COST SHARING AGREEMENT

This Cost Sharing Agreement ("Agreement") is made and entered into by and between the City of Signal Hill ("City") and Signal Hill Petroleum ("SHP"). City and SHP are sometimes referred to herein individually as a "Party") or collectively as the "Parties."

RECITALS

WHEREAS. on or about February 6, 2024 the City experienced a slope failure at the Panorama Promenade Trail and the slope adjacent to the trail is shared by SHP and the City. Although the actual slope failure occurred on City property, the failure affects the property owned by both City and SHP. The description and depiction of the property affected is shown in the boundary plan attached hereto as Exhibit "A" and incorporated herein by reference; and

WHEREAS, the City has developed a plan for the repairs into a two phase project, the Panorama Promenade Slope Repair Project ("Project") to: 1) repair the slope and 2) provide vegetation and erosion control measures which extend beyond the initial slope failure and repair area; and

WHEREAS, Phase I of the Project, the slope stabilization and repair portion of the Project is complete. Approximately seventy percent (70%) of the work to be done in Phase II is located on SHP Property and thirty percent (30%) is located on City property; and

WHEREAS, the City has received bids for Phase II of the Project, with the lowest responsive bidder submitting a bid totaling $297,683.20 ("Contractor"); and

WHEREAS, the City has approved the agreement with the Contractor to get ahead of the winter months and ensure the vegetation is in place, attached hereto as Exhibit "A" and incorporated herein by reference ("Contractor's Agreement"); and

WHEREAS, the final cost based on actual quantities of material installed at the completion of the project was $274,704.00, which is $22,979.20 less than the lowest responsive bidder's bid amount of $297,683.20; and

WHEREAS, the parties have previously verbally agreed to share the costs of the work in Phase II with seventy percent (70%) to be paid for by SHP and thirty percent (30%) of costs to be paid for by the City, reflective of their ownership interest in the affected property; and

WHEREAS, the Parties desire to memorialize their understanding of the cost sharing arrangement for completion of the Project.

NOW THEREFORE, in consideration of the foregoing Recitals, which are incorporated herein, the mutual understandings contained in this Agreement, and other good, valuable, and sufficient consideration, the Parties hereto agree as follows:

AGREEMENT

1. Incorporation of Recitals

The above recitals are true and correct and are incorporated herein.

2. Scope of Work

The Scope of Work for Phase II of the Panorama Promenade Slope Repair Project is provided for in more detail in the Contractor's Agreement, attached hereto as Exhibit "A" and incorporated herein by reference.

3. Project Costs

The Total Project Costs for Phase II of the Project will be shared by the Parties in proportion to their ownership interest in the land that will be improved by Phase II ("Proportionate Share"). As a result, seventy percent (70%) of costs for Phase II of the Project are to be paid for by SHP and thirty percent (30%) of costs are to be paid for by the City. The current total cost for the vegetation and erosion control, as well as other services, for Phase II of the Project is to be One Hundred Ninety-Two Thousand, Two Hundred and Ninety-Two dollars and Eighty cents ($192,292.80)

a) Proportional Share

Based on the total estimated project costs and the parties' understanding of cost-sharing, SHP will be responsible for immediate payment of approximately One Hundred Ninety-Two Thousand, Two Hundred and Ninety-Two dollars and Eighty Cents ($192,292.80) of the Phase II Project costs, while the City will be responsible for approximately Eighty-Two Thousand, Four Hundred Eleven dollars and Twenty cents ($82,411.20).

b) SHP Payment of Costs

SHP will pay the City for its SHP's Proportionate Share of costs ($192,292.80) within thirty (30) days of receipt of signature of this agreement. Payment will be made via check, payable to the City of Signal Hill. In the event that the actual costs of the Project exceed the anticipated costs set forth above, SHP will be responsible for payment of 70% of the increased actual costs. Payment will be made in accordance with this section after 30 days of receipt of an invoice from the City in the same form as set forth above.

4. Project Operation and Maintenance

The City will notify SHP of the project completion date. As part of the project scope, a 90-day maintenance period will follow completion, during which the City, through its selected contractor, will maintain the project area to ensure the proper establishment and performance of all installed improvement. For a period of two (2) years, the City will respond to resident concerns and address existing tree height-related maintenance issues, including those located within the SHP right-of-way. Following the initial 90-day maintenance period after project completion, ongoing maintenance by the City during the subsequent two-year establishment period will be limited to tree trimming and irrigation system repairs. The selected tree species have been carefully chosen for their mature height, which will not exceed 10 to 15 feet, and have been strategically placed to preserve view corridors and prevent obstruction of sightlines. The City will maintain the irrigation system throughout the two-year maintenance period; after that time, irrigation will no longer be required.
Post the maintenance period as noted above, SHP will assume responsibility for ongoing maintenance of the vegetation within their right-of-way, as shown in Exhibit B. The City will have responsibility for ongoing maintenance of the vegetation within the City's right-of-way.

5. Agreement to Cooperate.

The Parties agree to mutually cooperate in order to help ensure that the project is successfully completed.

6. General Provisions

(a) Representations and Warranties. The Parties and signatories each represent and warrant that the individuals signing below are duly authorized to bind their respective principals to the terms of this Agreement. The individuals signing below also represent and warrant that they have obtained all necessary approvals and have the authority to bind their respective principals to the terms of this Agreement. In the event that any of the representations and/or warranties herein are breached or any of the representations and/or warranties contained in this subparagraph prove false, the breaching/misrepresenting Party hereby agrees to defend, indemnify, and hold the other Party harmless from all damages, loss, liability, costs, and attorneys' fees resulting from said breach/misrepresentation.

(b) Indemnification. SHP shall, to the extent permitted by law, defend, indemnify, and hold harmless the City and its officers, employees, agents, and member entities from any claim or liability for personal injury or death of a third party or damage to such person's personal property arising out of the acts or omissions of SHP pursuant to this agreement, except for any personal injury, death, or personal property damage resulting from the sole negligence of the City.

(c) Assignment. This Agreement may not be assigned by any Party, either in whole or in part, without prior written consent of the other Parties.

(d) Notice. Notice given under or regarding this Agreement shall be deemed given upon delivery into the United States Mail if delivery is by postage paid certified mail (return receipt requested), or reputable overnight commercial delivery service. Notice shall be sent to the

respective Party at the address indicated below or to any other address as a Party may designate from time to time by a notice given in accordance with this paragraph.

If to City: Carlo Tomaino, City Manager
2175 Cherry Avenue
Signal Hill, CA 90755
ctomaino@cityofsignalhill.org

If to SHP: David Slater, Executive Vice President/COO
2633 Cherry Avenue
Signal Hill, CA 90755
dslater@shpi.net

(e) Severability. If any portion of this Agreement is declared invalid, illegal, or otherwise unenforceable by a court of competent jurisdiction, the remaining provisions shall continue in full force and effect..

(f) Binding Effect of Agreement. The terms, conditions, and provisions of this Agreement are binding upon, and shall inure to the benefit of, all Parties and to their executors, administrators, heirs, successors, assigns, predecessors, transferees, representatives, principals, agents, officers, directors, and employees.

(g) Further Acts. The Parties shall perform any acts and execute any documents consistent with the terms and conditions of this Agreement that may be needed, desired, or required to effectuate the terms, conditions, and provisions hereof.

(h) Jurisdiction and Venue. This Agreement shall be deemed a contract under the laws of the State of California and for all purposes shall be interpreted in accordance with such laws. The Parties hereby agree and consent to the exclusive jurisdiction of the courts of California and that the venue of any action brought hereunder shall be Los Angeles County.

(i) Consultation with Legal Counsel. The Parties represent that they have consulted legal counsel prior to the execution of this Agreement and have executed this Agreement with full knowledge of its meaning and effect.

(j) Entire Agreement. This Agreement constitutes the entire and only agreement between the Parties with reference to the subject matter herein and supersedes any prior agreement, oral or written, with respect thereto.

(k) Drafting of Agreement. This Agreement shall not be construed in favor of, or against, any party by reason of the extent to which any party or its counsel participated in the drafting of this Agreement.

(l) Not a Joint Venture or Joint Powers Authority. The Parties intend by this Agreement to establish only an agreement for provision of reimbursement and apportionment of

costs for Phase II of the Project, and do not intend to create a joint powers agency, partnership, joint venture, or joint enterprise of any kind.

(m) Waiver, Modification, Amendment. No provision of this Agreement may be waived unless in writing and signed by both Parties hereto. Waiver of any one provision herein shall not be deemed to be a waiver of any other provision herein. This Agreement may be modified or amended only by a written agreement executed by both of the Parties hereto.

(n) Electronically Transmitted Signatures; Electronic Signatures. A manually signed copy of this Cooperative Agreement which is transmitted by facsimile, email or other means of electronic transmission shall be deemed to have the same legal effect as delivery of an original executed copy of this Cooperative Agreement for all purposes. This Cooperative Agreement may be signed using an electronic signature.

(o) Counterparts. This Agreement may be executed in separate counterparts, the whole of which shall constitute a binding agreement. Facsimile signatures and email/PDF signatures, when received, shall have the same force and effect as original signatures.

WHEREFORE, the undersigned, having read the foregoing Agreement and fully understanding and agreeing to its terms, hereby execute this Agreement and make it effective on the date of the last signature hereto.

THE CITY OF SIGNAL HILL	**SIGNAL HILL PETROLEUM**
By _____	By _____
Carlo Tomaino	David Slater
City Manager	Executive Vice President/COO
Date _____	Date _____
APPROVED AS TO FORM:	APPROVED AS TO FORM:
By _____	By _____

EXHIBIT "A"

CONTRACTOR'S CONTRACT

Docusign Envelope ID: CD92C91B-FB59-443D-B1E4-582DAFFFCD73

SECTION 00500
CONTRACT

THIS CONTRACT is made this 10th day of December, 2024, in the Los Angeles County, State of California, by and between the City of Signal Hill hereinafter called City, and **Estate Design Construction Incorporated**, hereinafter called Contractor. City and the Contractor for the considerations stated herein agree as follows:

ARTICLE 1. SCOPE OF WORK. The Contractor shall perform all Work within the time stipulated the contract and shall provide all labor, materials, equipment, tools, utility services, and transportation to complete all of the Work required in strict compliance with the Contract Documents as specified in Article 5 below for the following Project:

Panorama Promenade Slope Project

The Contractor and its surety shall be liable to City for any damages arising as a result of the Contractor's failure to comply with this obligation.

ARTICLE 2. TIME FOR COMPLETION. The Work shall be commenced on the date stated in City's Notice to Proceed. The Contractor shall complete all Work required by the Contract Documents within 90 working days from the commencement date stated in the Notice to Proceed. The contractor shall be responsible for submitting all contract documents required for the contract execution and issuance of the Notice to Proceed, including but not limited to payment and performance bonds, insurance documents and project schedule no later than **December 18, 2024**. By its signature hereunder, Contractor agrees the time for completion set forth above is adequate and reasonable to complete the Work.

ARTICLE 3. CONTRACT PRICE. City shall pay to the Contractor as full compensation for the performance of the Contract, subject to any additions or deductions as provided in the Contract Documents, and including all applicable taxes and costs, the sum of **Two Hundred Ninety Seven Thousand Six Hundred Eighty Three Dollars and Twenty Cents ($297,683.20)**. Payment shall be made as set forth in the General Conditions**.**

ARTICLE 4. LIQUIDATED DAMAGES. In accordance with Government Code section 53069.85, it is agreed that the Contractor will pay City the sum of $5,000 for each and every calendar day of delay beyond the time prescribed in the Contract Documents for finishing the Work, as Liquidated Damages and not as a penalty or forfeiture. In the event that Liquidated Damages are not paid, the Contractor agrees City may deduct that amount from any money due or that may become due the Contractor under the Contract. This Article does not affect the City's rights to other damages or remedies specified in the Contract Documents or allowed by law.

ARTICLE 5. COMPONENT PARTS OF THE CONTRACT. The "Contract Documents" include the following:

Notice Inviting Bids
Instructions to Bidders
Bid Form
Contractor's Certificate Regarding Workers' Compensation

Docusign Envelope ID: CD92C91B-FB59-443D-B1E4-582DAFFFCD73

Bid Bond
Designation of Subcontractors
Information Required of Bidders
Noncollusion Declaration form
Iran Contracting Act Certification
Public Works Contractor Registration Certification
Contract
Performance Bond
Payment Bond
General Conditions
Special Conditions
Addenda
Plans and Drawings
Approved and fully executed change orders
Any other documents contained in or incorporated into the Contract

The Contactor shall complete the Work in strict accordance with all of the Contract Documents.

All of the Contract Documents are intended to be complementary. Work required by one of the Contract Documents and not by others shall be done as if required by all. This Contract shall supersede any prior agreement of the parties.

ARTICLE 6. PROVISIONS REQUIRED BY LAW. Each and every provision of law required to be included in these Contract Documents shall be deemed to be included in these Contract Documents. The Contractor shall comply with all requirements of applicable federal, state and local laws, rules and regulations, including, but not limited to, the provisions of the California Labor Code and California Public Contract Code which are applicable to this Project.

ARTICLE 7. INDEMNIFICATION. Contractor shall provide indemnification as set forth in the General Conditions.

ARTICLE 8. PREVAILING WAGES. Contractor shall be required to pay the prevailing rate of wages in accordance with the Labor Code which such rates shall be made available at City Hall or may be obtained online at http//www.dir.ca.gov/dlsr. and which must be posted at the job site.

IN WITNESS WHEREOF, this Contract has been duly executed by the above-named parties, on the day and year above written.

Docusign Envelope ID: CD92C91B-FB59-443D-B1E4-582DAFFFCD73

ESTATE DESIGN CONSTRUCTION INC.

Signed by:
By Benjamin S. Tvizer
7C2305292042413...

Name: Benjamin Tvizer

Title: CEO/President

License No. 1075658

CITY OF SIGNAL HILL

Signed by:
By Carlo Tomaino
ED6F464356C144B...
Carlo Tomaino
City Manager

Attest:

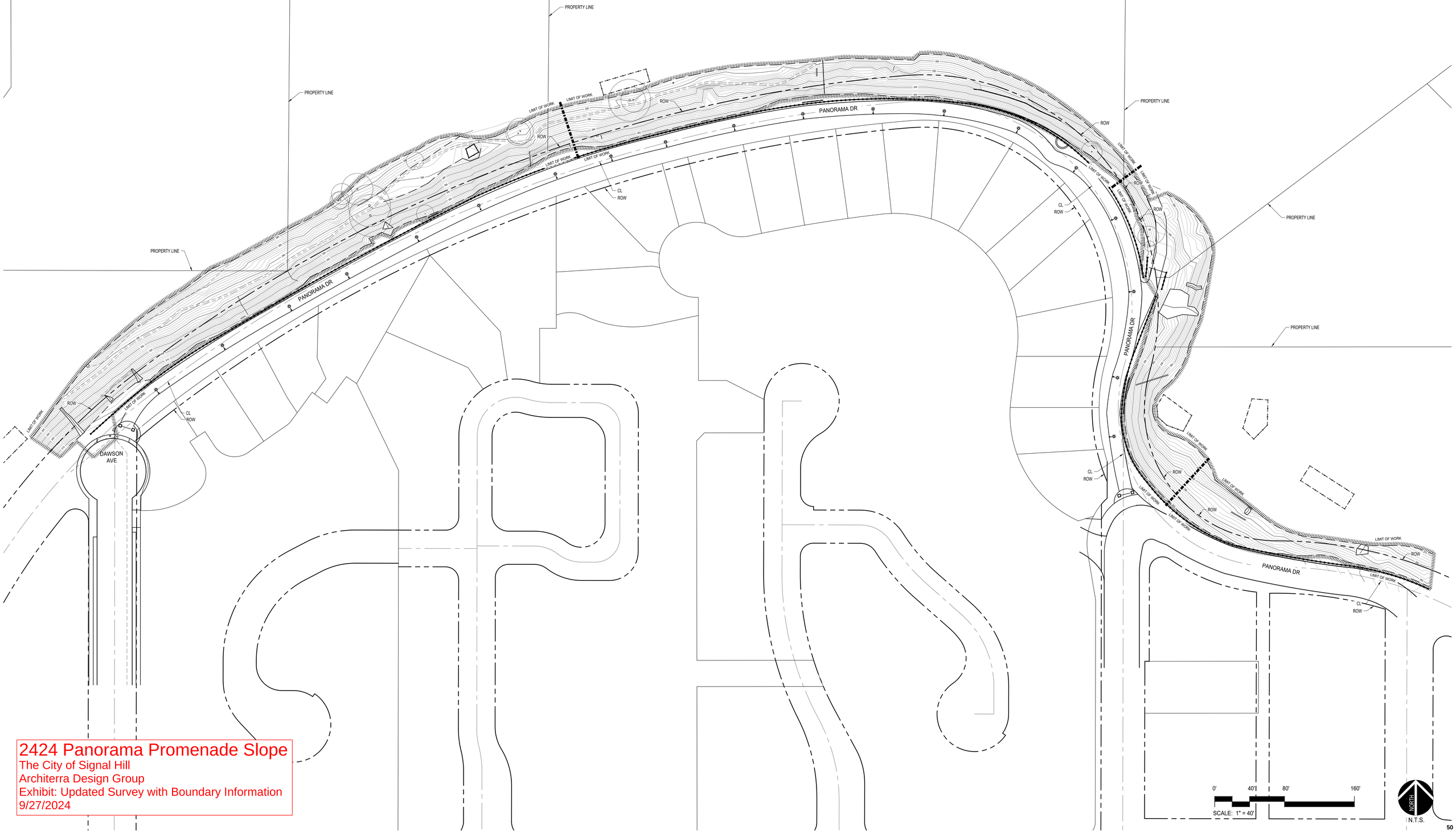
DocuSigned by:
Kim Boles
A3170C4ECC2B421...
Kimberly Boles
Assistant City Clerk

Approved as to Form:

Signed by:
Matthew E. Richardson
88F0F584501A469...
Matthew E. Richardson
City Attorney

END OF CONTRACT

EXHIBIT B



2424 Panorama Promenade Slope
The City of Signal Hill
Architerra Design Group
Exhibit: Updated Survey with Boundary Information
9/27/2024

8/26/2025

AGENDA ITEM

TO: **HONORABLE MAYOR**
AND MEMBERS OF THE CITY COUNCIL

FROM: **CARLO TOMAINO**
CITY MANAGER

BY: **THOMAS BEKELE**
PUBLIC WORKS DIRECTOR/CITY ENGINEER

SUBJECT:

FINAL ACCEPTANCE OF PHASE I SIDEWALK REPAIR PROJECT (PROJECT NO. 90.25007) PURSUANT TO THE PUBLIC WORKS CONTRACT WITH GENTRY GENERAL ENGINEERING, INCORPORATED

Summary:

The City's Sidewalk Maintenance Program is an ongoing initiative that proactively addresses and prevents trip-and-fall incidents on public sidewalks within the City's right-of-way, often caused by aging infrastructure, ground settlement, and tree root growth. The Sidewalk Maintenance Program establishes a proactive approach to repairing City sidewalks, ensuring that sidewalks remain safe, accessible, and compliant with current ADA standards. The City implements an Annual Sidewalk Repair Project, which is part of the City's ongoing efforts to repair and replace sidewalks throughout the community.

On March 11, 2025, the City Council awarded Phase I of the Fiscal Year (FY) 2024-2025 Sidewalk Repair Project to Gentry General Engineering, Incorporated (Gentry) for the removal and replacement of approximately 3,200 square feet of damaged sidewalk. Gentry successfully completed the scope of work for Phase I of the Sidewalk Repair Project (Project No. 90.25007) in accordance with City standards, ADA guidelines, and the approved project specifications, to the satisfaction of the Public Works Department. Staff is requesting the City Council declare final acceptance of Phase I of the FY 2024-2025 Sidewalk Repair Project for a final contract amount of $49,413 and direct staff to record a Notice of Completion with the Los Angeles County Recorder's office and thereafter process the retention release on the contract.

Strategic Plan Goal(s):

Goal No. 4 Infrastructure: Maintain and improve the City's physical infrastructure, water system, and recreational spaces.

Goal No. 5 High-Functioning Government: Strengthen internal communication, recruitment,

retention, systems, and processes to increase the effectiveness and efficiency of City services.

Recommendation:

1. Accept the work in conformance with the plans and specifications for the Sidewalk Repair Project in accordance with the contract entered into between Gentry General Engineering, Incorporated and the City of Signal Hill, and authorize the City Manager to execute the Notice of Completion; and

2. Direct staff to record the Notice of Completion with the Los Angeles County Registrar-Recorder's office.

Fiscal Impact:

There is no fiscal impact associated with the recommended actions in this report.

The budget for Phases I and II of the Sidewalk Repair Program for FY 2024-2025 is $80,000 (Project No. 90.25007) and utilizes funding from RMRA-SB1 (Fund 238) and Measure R (Fund 236). The contract for Phase I was awarded to Gentry for $49,413. The final amount of the contract for Phase I totaled $49,413. The remaining portion of the budget was utilized during Phase II, which is under a separate contract.

Background and Analysis:

The City's Sidewalk Maintenance Program guides efforts to identify, prioritize, and repair public sidewalks that pose potential trip hazards due to aging, settlement, or root intrusion. The Program's primary goal is to establish a proactive approach to sidewalk repair, ensuring compliance with current ADA guidelines. The Sidewalk Maintenance Program consists of three key components: sidewalk inspections, issues reported through the GIS portal, and repairs. By implementing this Program, the City not only limits liability, but also actively works to protect residents and visitors from potential injuries caused by tripping hazards.

On March 11, 2025, the City Council approved a Public Works contract with Gentry for Phase I of the FY 2024-2025 Sidewalk Repair Project. The City budgeted $80,000 for Phase I and Phase II of this project; the City awarded a contract for Phase I in the amount of $49,413, with a term of thirty (30) working days, in accordance with the City's Purchasing and Contracting Guidelines. Phase I included the removal and replacement of approximately 3,200 square feet of damaged sidewalk and the remediation of root-related issues beneath the concrete.

Gentry completed the project in conformance with the specifications. On May 23, 2025, Public Works staff conducted a final inspection, and confirmed that all contract items, including final quantity adjustments, had been addressed. Gentry completed the contract closeout, including approval of the final quantities. Staff recommends the City Council declare final acceptance of the project based on the contractor's successful completion of the project to the City's satisfaction, and upon final acceptance, staff would record a notice of completion with the Los Angeles County Recorder's office.

Reviewed for Fiscal Impact:

_____
Siamlu Cox

Attachment:

A. Notice of Completion

Recording requested by
and when recorded mail to:

City of Signal Hill
2175 Cherry Avenue
Signal Hill, CA 90755
Attn: Elizabeth Camarena

(Space Above for Recorder's Use Only)

[FEE EXEMPT PURSUANT TO GOVERNMENT CODE §§ 6103, 27383 & 27361, SUBD. (e)]

NOTICE OF COMPLETION

NOTICE IS HEREBY GIVEN by City of Signal Hill ("City"), which on or about on March 11, 2025 entered into a contract with Gentry General Engineering, Inc. ("Direct Contractor"), whose address is 320 W. Tropica Rancho Road, Colton, CA 92324, for construction of the public work of Sidewalk Repair Project No. 90.25007 ("Project") on the real property owned by the City located at City of Signal Hill's public right of way, as follows:

A. The City accepted the Project on August 26, 2025.

B. That the nature of the interest of the undersigned is as an interest in fee in the above-described real property.

C. That the name and address of the undersigned owner of the above-described property is:

City of Signal Hill
2175 Cherry Avenue
Signal Hill, CA 90755

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

CITY OF SIGNAL HILL

By:_____
Name & Title: Carlo Tomaino, City Manager
Dated: August 26, 2025

VERIFICATION

I, Carlo Tomaino, state that I am the authorized agent of the City identified in the foregoing Notice of Completion. I have read said Notice of Completion and know the contents thereof; the same is true of my own knowledge. I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct. Executed on this 26th day of August, 2025, at Signal Hill, California.

CITY OF SIGNAL HILL

By:_____
Name & Title: Carlo Tomaino, City Manager
Dated: August 26, 2025

[Exempt from notarial acknowledgement per Civil Code section 9208]

8/26/2025

AGENDA ITEM

TO: **HONORABLE MAYOR**
AND MEMBERS OF THE CITY COUNCIL

FROM: **CARLO TOMAINO**
CITY MANAGER

BY: **THOMAS BEKELE**
PUBLIC WORKS DIRECTOR/CITY ENGINEER

SUBJECT:

LOS ANGELES GATEWAY REGION INTEGRATED REGIONAL WATER MANAGEMENT AUTHORITY AMENDED AND RESTATED JOINT EXERCISE OF POWER AUTHORITY AGREEMENT

Summary:

The Los Angeles Gateway Region Integrated Regional Water Management Joint Powers Authority (GWMA) was established in 2007 by a Joint Powers Authority Agreement (JPA). The GWMA supports the state's efforts that encourage and prioritize regional projects for competitive funding. The City of Signal Hill is a member of GWMA and the City's Public Works Director serves as the Board's Treasurer.

The number of member agencies and GWMA's responsibilities have grown and evolved since its inception. The JPA Agreement is now being amended to best reflect current and anticipated activities, roles, and responsibilities. The proposed changes include establishing board member terms and allowing up to three alternates, updating the list of member cities and agencies, defining a super-majority vote requirement for specific board actions, and removing the mandate for a lead agency to manage GWMA's financial and contractual affairs.

In 2025, staff received the draft Amended and Restated JPA Agreement (Agreement) for review and comment (Attachment B). Staff, in coordination with legal counsel, submitted comments by the March 14 deadline to ensure the revisions aligned with the needs and priorities of the membership. On April 10, 2025, GWMA's Governing Board approved the Amended and Restated JPA Agreement by a super-majority vote. The member agencies are required to formally adopt the updated Agreement. Staff is requesting that the City Council authorize the City Manager to execute the Agreement on behalf of the City.

Strategic Plan Goal(s):

Goal No. 4 Infrastructure: Maintain and improve the City's physical infrastructure, water system,

and recreational spaces.

Goal No. 5: High Functioning Government: Strengthen internal communication, recruitment, retention, systems, and process to increase the effectiveness and efficiency of City services.

Recommendation:

1. Adopt a Resolution, entitled:

   A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, APPROVING THE AMENDED AND RESTATED JOINT EXERCISE OF POWERS AGREEMENT FOR THE LOS ANGELES GATEWAY REGION INTEGRATED REGIONAL WATER MANAGEMENT AUTHORITY.

2. Authorize the City Manager to execute the Amended and Restated Joint Exercise of Powers Agreement.

Fiscal Impact:

No fiscal impact is associated with this action.

Background:

The GWMA was formed in 2007 to address water supply reliability, water quality, stormwater, and flood control in the Gateway Region of Los Angeles County. With a population of more than two million, GWMA members have successfully collaborated to develop regional projects, securing local, state, and federal funding to support these initiatives. GWMA's members include cities and water agencies that represent diverse hydrogeological, topographic, demographic, political, and economic characteristics. The members effectively communicate the needs of the Gateway region with a united voice, enhancing opportunities for project and funding partners.

GWMA’s membership and role have expanded significantly, growing from 9 founding members to a total of 28 cities and water agencies. GWMA has been able to respond to the changing water conditions and challenges in Southern California. In addition to developing regional projects and seeking grant funds for numerous local and regional projects, GWMA continues its critical role as part of the Greater Los Angeles County Integrated Regional Water Management, ensuring that the Gateway region’s voice remains heard. The City of Signal Hill has been an active member agency since GWMA’s inception, providing support and feedback on all GWMA-related initiatives. The City’s Public Works Director currently serves as the Board’s Treasurer.

Since 2012, GWMA has played a key role in facilitating and providing administrative support for watershed stormwater compliance programs under the Municipal Separate Storm Sewer System (MS4) Permit. The scope of the work includes supporting the Lower Los Angeles River, Lower San Gabriel River, Los Cerritos Channel, and several other regional coalitions of cities working together to meet MS4 requirements for monitoring and reporting stormwater flows to the harbor.

Analysis:

In 2024, GWMA staff and legal counsel provided several updates regarding the proposed modifications to the JPA Agreement. The proposed changes include establishing board member terms and allowing up to three alternates, updating the list of member cities and agencies, defining a super-majority vote for specific board actions, and eliminating the requirement for a lead agency to manage GWMA's financial and contractual affairs, responsibilities GWMA has handled internally since 2014. In 2025, staff received the draft Amended and Restated JPA Agreement for review and comment. Staff, in coordination with legal counsel, submitted comments by the March 14, 2025, deadline to ensure the revisions aligned with the needs and priorities of the membership.

On April 10, 2025, after incorporating comments and feedback from member agencies, the GWMA Board approved the Amended and Restated JPA Agreement by a super-majority vote. Staff is requesting that the City Council adopt a Resolution approving the Agreement and authorize the City Manager to execute the Agreement on behalf of the City.

Reviewed for Fiscal Impact:

_____
Siamlu Cox

Attachments:

A. Resolution Approving the Agreement
B. Agreement

RESOLUTION NO. 2025-08-XXXX

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, APPROVING THE AMENDED AND RESTATED JOINT EXERCISE OF POWERS AGREEMENT FOR THE LOS ANGELES GATEWAY REGION INTEGRATED REGIONAL WATER MANAGEMENT AUTHORITY

WHEREAS, the City of Signal Hill (the "Agency") is a "local agency," as defined in the Integrated Regional Water Management Planning Act, California Water Code Section 10530, et seq. ("IRWMPA"); and

WHEREAS, the Agency is a permittee under the "Waste Discharge Requirements and National Pollutant Discharge Elimination System (NPDES) Permit for Municipal Separate Storm Sewer System (MS4) Discharges within the Coastal Watersheds of Los Angeles and Ventura Counties", NPDES Permit No. CAS004004 ("MS4 Permit"), as amended from time to time by the California Regional Water Quality Control Board, Los Angeles Region; and

WHEREAS, the Agency is a "public agency," as defined in the Joint Exercise of Powers Act, California Government Code Section 6500, et seq., and is authorized to enter into an agreement to exercise powers common to the member public agencies; and

WHEREAS, the Los Angeles Gateway Region Integrated Regional Water Management Authority ("GWMA") was established to operate as a "regional water management group", as defined in and authorized by the IRWMPA, in order to (a) implement a regional water resources management plan that will protect and enhance regional water supplies, and to otherwise further the purposes of the IRWMPA, with respect to the Gateway Region and (b) perform other regional responsibilities for water development and management; and

WHEREAS, through the GWMA, participating agencies also cooperate with each other to implement certain portions of the Watershed Management Programs and Coordinated Integrated Monitoring Programs, as those programs are described in the S4 Permit, and to perform such other responsibilities for water quality; and

WHEREAS, on April 10, 2025, the GWMA Board adopted, by a super-majority vote, a proposed amendment to the GWMA's Joint Exercise of Powers Agreement (the "Amended and Restated Agreement") to, among other things, update the purposes of the GWMA relating to the MS4 Permit and to make other changes intended to modernize the governance of the GWMA; and

WHEREAS, the proposed Amended and Restated Agreement will take effect upon adoption by a super-majority of the legislative bodies of the GWMA's members; and

WHEREAS, the Agency's legislative body desires to continue participating in the GWMA and to adopt the Amended and Restated Agreement.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. The City Council hereby approves the "Amended and Restated Joint Exercise of Powers Agreement" for the "Fifth Amended and Restated Joint Exercise of Powers Agreement for the Los Angeles Gateway Region Integrated Regional Water Management Authority", attached hereto as Exhibit "A" to this Resolution.

SECTION 2. The City Council authorizes the City Manager to execute the Amended and Restated Agreement approved in Section 1.

SECTION 3. The Clerk shall certify to the adoption of this Resolution and shall forward a copy of it to the GWMA.

PASSED, APPROVED, AND ADOPTED at a regular meeting of the City Council of the City of Signal Hill, California, on this 26th day of August 2025.

_____
KEIR JONES
MAYOR

ATTEST:

_____
DARITZA GONZALEZ
CIITY CLERK

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss.
CITY OF SIGNAL HILL)

I, DARITZA GONZALEZ, City Clerk of the City of Signal Hill, California, hereby certify that Resolution No. 2025-08-XXXX adopted by the City Council of the City of Signal Hill at a regular meeting held on the 26th day of August 2025, and that the same was adopted by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

_____
DARITZA GONZALEZ
CITY CLERK

AMENDED AND RESTATED JOINT EXERCISE OF POWERS AGREEMENT
FOR
THE LOS ANGELES GATEWAY REGION INTEGRATED REGIONAL WATER MANAGEMENT AUTHORITY

THIS AMENDED AND RESTATED JOINT EXERCISE OF POWERS AGREEMENT ("Agreement"), dated for reference as of April 10, 2025, is entered into by and between the Cities of Artesia, Bell, Bell Gardens, Bellflower, Cerritos, Commerce, Compton, Cudahy, Downey, Hawaiian Gardens, Huntington Park, La Mirada, Lakewood, Long Beach, Lynwood, Maywood, Montebello, Norwalk, Paramount, Pico Rivera, Santa Fe Springs, Signal Hill, South Gate, Vernon, and Whittier, the Central Basin Municipal Water District, the Long Beach Public Utilities Department (acting through its Board of Public Utilities Commissioners), and the Water Replenishment District of Southern California, all of which are public agencies and/or municipal corporations. Each of the foregoing are sometimes referred to herein as "Member", or collectively as "Members."

RECITALS

(i) In 2007, the cities of Cerritos, Downey, Lakewood, Long Beach, Norwalk, Paramount, Santa Fe Springs, Signal Hill, and South Gate initially entered into a Joint Exercise of Powers Agreement ("Original Agreement") and created the Los Angeles Gateway Region Integrated Regional Water Management Authority ("GWMA"). Since its creation, additional Members, as listed above in the preamble, have been added to the GWMA pursuant to the provisions of the Original Agreement.

(ii) Each Member is a "public agency," as defined in the Joint Exercise of Powers Act, California Government Code Section 6500, et seq., and all are authorized to enter into this Agreement in order to exercise powers common to these public agencies.

(iii) This Agreement creates a public entity, separate from its Members, that is capable of carrying out the purposes of this Agreement.

(iv) Each Member is a "local agency," as defined in the Integrated Regional Water Management Planning Act, California Water Code Section 10530, et seq. ("IRWMPA"). As of the effective date of this Agreement, all Members function within the County of Los Angeles.

(v) It remains the intent of the Members in entering into this Agreement to operate as a "regional water management group," as defined in and authorized by the IRWMPA, in order to (a) implement a regional water resources management plan that will protect and enhance regional water supplies, and to otherwise further the purposes of the IRWMPA, with respect to the Members' jurisdictional areas (collectively, "Gateway Region") and (b) perform other regional responsibilities for water development and management, as described herein.

(vi) All of the cities which are Members are permittees under the "Waste Discharge Requirements and National Pollutant Discharge Elimination System (NPDES) Permit for Municipal Separate Storm Sewer System (MS4) Discharges within the Coastal Watersheds of Los Angeles and Ventura Counties," NPDES Permit No. CAS004004 ("MS4 Permit"), as amended from time to time by the California Regional Water Quality Control Board, Los Angeles Region.

(vii) The Members desire to amend and restate the Original Agreement in order to further state their intent to cooperate with each other to implement certain portions of the Watershed Management Programs and Coordinated Integrated Monitoring Programs, as those programs are described in the MS4 Permit, and to perform such other responsibilities for water quality, as described herein.

(viii) The Members acknowledge that the GWMA may contract and cooperate with other regional water management groups and agencies to develop, administer, update, and implement, an Integrated Water Management Plan for the Greater Los Angeles County area.

AGREEMENT

NOW, THEREFORE, in consideration of the promises, terms, conditions and covenants contained herein, the parties agree as follows:

1. Recitals Incorporated. The recitals set forth above, are hereby incorporated by reference and made a part of this Agreement.

2. Purposes. This Agreement is made pursuant to the provisions of the Joint Exercise of Powers Act, relating to the exercise of powers common to the Members. The purpose of this Agreement is to jointly exercise the powers set forth herein as to the Gateway Region, and, acting as a "regional water management group," to jointly prepare, contract for the preparation and implementation of, and/or adopt a "regional plan" for the management of water resources, and for implementation and operation of "qualified projects or programs," and/or the preparation of "qualified reports and studies," as those quoted terms are defined in the IRWMPA. In accordance with the IRWMPA, the regional water resources management plan may more specifically address any of the matters set forth and more fully described in California Water Code Section 10540(c) including, but not limited to, the following: ground water management planning; urban water management planning; the preparation of a water supply assessment; the planning, construction or modification of a flood management project; the planning, construction or modification of a water recycling project; the planning, construction or modification of a domestic water supply facility to meet safe drinking water standards; the planning, construction or modification of a drainage water management unit, and/or the implementation of a water conservation program. In addition, the purpose of this Agreement is to implement and from time to time revise certain portions of the Watershed Management Programs and Coordinated Integrated Monitoring Programs, as those programs are described in the MS4 Permit, that have been developed by the Members and to perform such other responsibilities to promote water quality within the Gateway Region. Notwithstanding the citation of specific legal authority for the foregoing, the Authority may exercise any other statutory authority which may now exist or be subsequently enacted to deal with ground water, storm water, water recharge, water recycling, water supply, water storage, water treatment, water drainage, water conservation or any related urban water management subject within the purview of local or regional water agencies and MS4 operators.

3. Establishment. Pursuant to the Joint Exercise of Powers Act, the Original Agreement established a Joint Powers Authority which is a regional water management group and a public entity separate from the parties to this Agreement. The name of the entity is the "Los Angeles Gateway Region Integrated Regional Water Management Authority" and may be referred to as the "Gateway Water Management Authority." The GWMA shall carry out its functions through a Governing Board, as described in this Agreement.

4. Term of Agreement. This amended and restated Agreement is effective as of the latest date by which a super-majority of the Members, acting through their legislative bodies, adopt resolutions approving this amended and restated Agreement and thereafter having executed this Agreement, and shall continue in full force and effect for so long as no less than three (3) such Members remain, or until terminated by unanimous consent, provided that all liabilities of the GWMA have been satisfied and all assets of the GWMA have been distributed. A super-majority for purposes of this Section 4 shall mean the affirmative vote of two-thirds (2/3) of the Members.

5. Restriction on Exercise of Powers. Pursuant to and to the extent required by California Government Code Section 6509, the GWMA shall be restricted in the exercise of its powers to the same extent as the City of Long Beach is restricted in its exercise of powers hereunder; provided that, if the City of Long Beach ceases to be a Member, then the GWMA shall be restricted in its exercise of powers to the same extent as the City of Downey is restricted in its exercise of powers hereunder; in that the aforesaid cities are charter cities with statutory authority over a water supply.

6. Governing Board. The governing body of the GWMA is the Governing Board which is comprised of one representative from each Member, but such representative need not be a member of the legislative body of such public agency if approved by resolution of the legislative body of the Member. The Governing Board shall oversee the activities of the GWMA and shall act consistent with and in furtherance of the purposes of this Agreement and the GWMA.

(a) Appointment. The legislative body of each of the Member shall appoint one member of the Governing Board and may appoint up to three alternate Board members. If neither the Governing Board member nor the Member's alternate(s) can attend a scheduled meeting, one time per year the chief executive (e.g., city manager) or the assistant chief executive of such Member may designate in writing a representative for that meeting who may attend and participate in that meeting as if he or she was a Governing Board member.

(b) Term of Members. Each member and alternate member of the Governing Board serves until removed by the applicable Member's legislative body. Board members and alternates may be removed at any time by the appointing Member's legislative body. Vacancies shall be filled in the same manner as the original appointment.

(c) Compensation. Governing Board members receive no compensation for attending required meetings.

(d) Voting. Each Governing Board member shall have one (1) vote. If a Board member cannot attend a meeting, the alternate attending shall be fully empowered to act as the Governing Board member for the meeting so attended. Actions taken by the Governing Board shall require a majority or super-majority vote as provided below in Section (e).

(e) Quorum. A majority of the Governing Board must be present to constitute a quorum. No action will be valid unless it has received the affirmative vote of the majority of those Governing Board members present, except where a super-majority vote is specified. Where a super-majority vote is specified herein, it shall mean the affirmative vote of two-thirds (2/3) of the Governing Board members present.

(f) Responsibilities. The Governing Board will:

(1) Determine general policy for GWMA activities.

(2) Act on behalf of all Members in adopting strategies to pursue the purposes of the GWMA and implement such strategies.

(3) Approve a budget to expend funds necessary to exercise the powers and achieve the purposes of the GWMA, as set forth in this Agreement, and as otherwise provided by law. A super-majority vote shall be required to adopt a budget or assess the contribution of costs or to purchase or long-term lease any real property.

(4) Ensure that projects and programs that are undertaken are in the best interest of the residents served by the GWMA.

(5) Authorize expenditures of funds in accordance with budget and any purchasing procedures adopted by the Governing Board.

(6) Share costs equally among the Members, except as otherwise provided herein.

(7) Approve or deny applications from local public agencies for admission to the GWMA or expel a member from the GWMA.

(8) Adopt by-laws, rules and regulations governing operations of the GWMA.

(9) Appoint such ad hoc or standing committees of its Members as it may deem appropriate, all in uniformity with the Ralph M. Brown Act (Sections 54950 *et seq.*).

(g) Meetings. The Governing Board shall conduct regular and special meetings in accordance with the Ralph M. Brown Act, commencing with California Government Code Section 54950, or any successor provision thereto. It shall hold at least one (1) regular meeting in each year and such additional meetings as may be necessary to accomplish the purposes specified herein. Regular meetings shall be held at such location as the Governing Board may determine by Resolution. Minutes shall be kept of all meetings of the GWMA and shall be provided to the Members and made available to the public. Meetings shall be conducted in accordance with rules of procedure adopted by the Governing Board (the most current edition of "Roberts Rules of Order" as of the effective date of this Agreement). Except as specifically provided elsewhere in this Agreement, any rule of procedure affecting the order of business may be suspended with the approval of a majority of Board members then voting.

7. Organization.

(a) Officers. The Governing Board shall elect a chair, a vice-chair, treasurer and/or such other officers as the Board shall find appropriate. The Governing Board shall also appoint a secretary, who need not be a member of the Governing Board. Each officer shall serve at the pleasure of the Governing Board. Upon approval by the Governing Board, all contracts, deeds and other official documents on behalf of the GWMA shall be executed by the Chair or the Executive Officer, and attested to by the Secretary and approved as to form by GWMA's legal counsel or other appropriate officer.

(b) Employees. The Governing Board may appoint an Executive Officer, controller, clerk, legal counsel or other employees as it deems appropriate and may establish the duties and compensation of such employees. The Governing Board may choose to utilize the services of employees of the Members by appointing a Lead Agency, as described below, and, if required, compensate the Member accordingly, or may directly appoint and employ its own staff. If the GWMA directly employs employees, the Governing Board shall adopt a personnel system establishing rules and regulations comparable to the public sector generally.

(c) Finances. The Governing Board shall appoint a qualified person to act as the Auditor, who need not be a member of the Governing Board. GWMA shall cause an independent annual audit of the GWMA's finances to be made by a certified public accountant in compliance with California Government Code Section 6505. The Treasurer of the GWMA shall be the depositor and shall have custody of all money of the GWMA received from whatever source. The Auditor of the GWMA shall draw warrants to pay demands against the GWMA when the demands have been approved by the GWMA by its authorized representative pursuant to any delegation of authority by the GWMA. The Treasurer and Auditor shall comply strictly with the provisions of statutes relating to their duties, as set forth in the Joint Exercise of Powers Act. The Governing Board may transfer the responsibilities of Treasurer and/or Auditor to any person or entity as may then be authorized by law.

(d) Consultants. The GWMA is authorized to enter into contracts and pay consultants pursuant to the GWMA's purchasing procedure to perform any work or activity it is empowered to perform hereunder, including the provision of professional, financial, legal, administrative, technical or other services. A consultant may be designated as an officer, including the Executive Officer, of the GWMA.

(e) Lead Agency. The Governing Board may, but is not required to, select from the Members, a Lead Agency for the GWMA. In such case, the Director of Finance of the Lead Agency shall be and act as the Treasurer and Auditor of the GWMA, pursuant to California Government Code Section 6505.6. Pursuant to California Government Code Section 6505.1, the Secretary and Treasurer shall have charge of the property of the GWMA and each shall file an official bond in the penal sum of Ten Thousand Dollars ($10,000.00) or such additional amount as the Governing Board may establish. If a lead agency is selected, by majority vote the Governing Board may change the Lead Agency at any time. In such event, the officers of the new Lead Agency shall serve as the respective officers of the GWMA.

(f) Property of the GWMA. Pursuant to California Government Code Section 6505.6, the Governing Board may designate an officer or employee, or officers and employees, in addition to the Treasurer, to receive, deposit, invest, and disburse the money of the GWMA pursuant to California Government Code Sections 6505.5 and 6509.5. The Governing Board shall fix the amount of the official bond to be filed by each such designee.

8. Powers and Functions as a Regional Water Management Entity. Subject to the limitations set forth herein, the GWMA, acting through its Governing Board, shall have any and all powers commonly held by the Members, necessary or appropriate to fulfill the purposes set forth in Section 2, above, and to implement the agreed upon provisions of the MS4 Permit on behalf of the Members and to otherwise perform the functions and exercise the powers of a regional water management group pursuant to applicable law.

9. Corporate and Political Powers. For purposes of exercising its authority, and subject to the limitations set forth herein, the GWMA shall have all joint powers specified in California Government Code Section 6508 including, but not limited to, any or all of the following:

(a) To exercise the common powers of its Members;

(b) To make and enter into contracts;

(c) To employ agents and employees;

(d) To acquire, construct, manage, maintain or operate any building, structure, work or improvement;

(e) To acquire, hold or dispose of real or personal property;

(f) To incur debts, liabilities and obligations and issue bonds, notes, certificates of participation and other forms or evidence of indebtedness;

(g) To sue and be sued in its own name;

(h) To apply for, accept, receive and disburse grants, loans and other financial aid from any agency of the State of California or the United States of America and to receive donations of property, funds, services and other forms of assistance from persons, firms, corporations or governmental entities;

(i) To obtain insurance for the GWMA and contract for risk management services;

(j) To invest money of the GWMA in the same manner and on the same conditions as local agencies pursuant to California Government Code Section 53601;

(k) To prepare and support legislation related to the purposes of this Agreement;

(l) To adopt rules, regulations, policies, bylaws and procedures for the carrying out of the foregoing powers or necessary for the governing of the operations of the GWMA; and

(m) To exercise all other powers necessary and proper to carry out the provisions of this Agreement.

10. Limitations. The GWMA shall not have the power of eminent domain.

11. Expenditures and Contributions. From time to time, the Governing Board may require Member contributions in order to make expenditures necessary to carry out the purposes and functions of the GWMA which may include, but are not limited to, retention of consultant(s) to conduct studies and prepare plans, reports and designs, and/or provide management services. Contracts over $100,000 shall require a super-majority vote of the Governing Board to approve. Contributions may be assessed against Members on an equal basis, or upon such other basis as may be determined by the Governing Board. Within thirty (30) days of such an assessment by the Governing Board becoming effective, each Member,

shall make the required contribution, provided that any Member not wishing to make such contribution may, in the alternative, withdraw from the GWMA within said period by adopting a resolution of withdrawal by its legislative body and otherwise complying with Section 15.

12. Eligibility for Membership and Admission. Any local public agency that is a member of the Gateway Cities Council of Governments, or that has statutory authority over a water supply with the Gateway Cities Region, may apply to become a member of the GWMA pursuant to an action taken by the legislative body of such public agency and may become a Member upon a super-majority vote of the Governing Board and execution of this Agreement. At the time of approval of admission, the Governing Board may request that the new Member make a payment of any costs incurred by the GWMA to date, to the extent the benefit of those costs will be derived or will continue to be derived after the new Member agency has joined the GWMA.

13. Accounts, Reports, and Audits. The following procedures shall be followed to ensure strict accountability of all funds of the GWMA and to provide for accurate reporting of receipts and disbursements of said funds:

(a) The Auditor shall either prepare or contract with a certified public accountant to prepare an annual audit of the GWMA's accounts and records. The minimum requirements for such audits shall be those prescribed by the State Controller for special districts under California Government Code Section 26909 or successor statute and shall conform to generally accepted accounting principles.

(b) A report of said audit shall be filed as a public record with each Member and with the County Auditor of the County of Los Angeles. Such report shall be filed within twelve (12) months of the end of the fiscal year or years under examination.

(c) Any additional procedures pertaining to accountability of funds and assets of the GWMA, as specified in the Joint Exercise of Powers Act, shall be followed.

14. Obligation for Debts and Liabilities and Distribution of Assets. Except as otherwise provided herein or by applicable law, no Member shall be individually responsible for any of the debts, liabilities or obligations of the GWMA, and all such debts, liabilities and obligations shall exclusively be those of the GWMA.

(a) Indemnification.

(1) Each Member agrees to indemnify, defend and hold the GWMA and all other Members, and employees, officers and agents of the GWMA, free and harmless with respect to any and all claims, liabilities, losses, and damages, including legal fees and expenses, to the extent arising out of or connected with the acts or omissions, or breach or default, of such Member, or any person or entity acting on behalf of such Member, in the performance of any of its obligations under this Agreement.

(2) The GWMA shall indemnify, defend, and hold harmless, jointly and severally, each of its Members and the Members' officers, officials, employees, agents, and representatives with respect to any loss, damage, injury, claim, litigation, or liability, including attorney's fees and costs, arising out of or in any way related to the creation,

operation, functioning, decisions, or actions of the GWMA or the GWMA's officers, officials, employees, agents, or representatives.

(3) The provision of indemnity set forth in this Section shall not be construed to obligate the GWMA to pay any liability, including but not limited to punitive damages, which by law would be contrary to public policy or otherwise unlawful.

(b) Tort Liability. Government Code Section 895.2 imposes certain tort liability jointly upon public agencies solely by reason of such public agencies being parties to an agreement as defined in Government Code Section 895. Therefore, the Member public agencies, as among themselves, pursuant to the authorization contained in Government Code Sections 895.4 and 895.6, each assume the full liability imposed upon it or any of its officers, agents, employees or representatives by law for injury caused by a negligent or wrongful action or inaction, or omission, occurring in the performance of this Agreement, to the same extent that such liability would be imposed in the absence of Government Code Section 895.2. To achieve this purpose, each Member public agency indemnifies and holds harmless each other party and the GWMA, for any loss, cost or expense, including reasonable attorney's fees and consultant fees that may be imposed upon or incurred by such other Member public agency or the GWMA solely by virtue of Government Code Section 895.2.

(c) Funds for Defense. Notwithstanding the provisions of paragraphs (a) or (b), above, by a super-majority vote of the Governing Board, the Board may approve the expenditure of GWMA funds to defend, indemnify and hold the GWMA, members of the Governing Board, and/or any employee or agent of the GWMA, free and harmless from claims and liabilities arising in connection with their actions taken in good faith, and while within the scope of their duties being performed on behalf of the GWMA.

(d) Self-Insure. The GWMA may self-insure or purchase insurance, and/or-, require the Members to self-insure or purchase insurance, in order to comply with any of the defense and indemnity requirements herein.

(e) Privileges and Immunities. All of the privileges and immunities from liability, exemptions from laws, ordinances, and rules, all pension, relief, disability, worker's compensation, and other benefits which apply to the activity of officers, agents, or employees of any Member when performing their respective functions within the territorial limits of the Member, shall apply to them to the same degree and extent while engaged in the performance on any of their functions and duties extraterritorially hereunder.

15. Withdrawal by a Member. Subject to the provisions of this section, any Member may withdraw from the GWMA by providing the Governing Board no less than thirty (30) days prior written notice including a copy of the initiating resolution by the legislative body of the withdrawing Member. The withdrawing Member shall pay all unpaid contributions that were approved by the Governing Board more than one hundred twenty (120) days prior to the date of the notice of withdrawal. No Member may withdraw unless and until it has satisfied any and all outstanding contractual obligations, or other indebtedness for which such Member would otherwise be obligated, in whole or in part, to pay. "Outstanding contractual obligations" includes the obligations for payments on contracts which the GWMA has entered into and are legally binding but where additional services will be performed in the future, until the contract has been fully performed.

16. Effect of Termination. Upon termination of this Agreement by the GWMA, all of the existing assets shall be divided and distributed for public purposes in such manner as shall be determined by a super-majority vote of the Governing Board provided, however, that this Agreement and the Governing Board shall continue to exist for the purposes of disposing of all claims, administering the distribution of assets, and performing any other functions necessary to conclude the affairs of the GWMA. This Agreement may not be terminated so long as the GWMA has any outstanding contractual obligations or other indebtedness.

17. Notices. Notices permitted or required to be sent pursuant to this Agreement shall be sent by registered mail, return receipt requested, or reputable overnight delivery service, addressed as follows:

> To Member public agencies at each Member public agency's official business address, personally addressed to that agency's Governing Board member;
>
> To the GWMA at 16401 Paramount Boulevard, Paramount, California 90723. This address shall be the GWMA's official business address. This address may be changed by approval of the Governing Board and the giving of written notice to each Member at their official business address.

18. Amendment. Except for amendments that change the GWMA's powers, duties, indemnification requirements, or financial responsibilities, this Agreement may be amended by a super-majority vote of the Governing Board. Otherwise, this Agreement may be amended by a majority vote of the Governing Board and by a majority vote of the Members acting by resolution of their legislative bodies.

19. Legal Actions.

(a) Remedies. The GWMA is hereby authorized to take any and all legal or equitable actions, including but not limited to, seeking an injunction and/or specific performance, necessary or permitted by law, to enforce this Agreement.

(b) Applicable Law and Forum. The laws of the State of California shall govern the interpretation and enforcement of this Agreement, without regard to conflict of law principles. Legal actions must be instituted and maintained in the Superior Court of the County of Los Angeles, State of California, in any other appropriate court in that county, or in the Federal District Court in the Central District of California.

(c) Acceptance of Service of Process. In the event that any legal action is commenced against the GWMA, service of process on the GWMA shall be made by personal service upon the Executive Officer or Secretary of the GWMA, or in such other manner as may be provided by law.

(d) Waivers. All waivers of any term or condition of this Agreement shall be in writing. No waiver of any term or same term or condition at a different time.

20. Liberal Construction; Severability. In the event of any litigation over the meaning of this Agreement or the GWMA of any agency of the GWMA, this Agreement shall be

liberally construed to effectuate its purposes. Should any part, term or provision of this Agreement be decided by any court of competent jurisdiction to be illegal or in conflict with any law of the State of California or federal law, or otherwise be rendered unenforceable or invalid, the validity of the remaining portions and/or provisions shall not be affected thereby.

21. Conflicts of Interest. No officers, official, or employee of the GWMA shall have any financial interest, direct or indirect, in the GWMA nor shall any such person participate in any decision relating to the GWMA which affects his or her financial interests, in violation of any State law or regulation.

22. Books and Records. All books, records, accounts, and documents of the GWMA shall be available at any reasonable time to the Directors and, to the extent provided by the California Public Records Act (Government Code Section 7920.000, *et seq.*) shall be public records. This Section does not authorize the release of any confidential records which are exempt from disclosure under the California Public Records Act or other applicable law or regulations.

23. Principal Office. The principal office of the GWMA shall be that of the office of the Executive Officer or as from time to time designated by the Board.

24. Successors. This Agreement shall be binding upon all Members and shall inure to the benefit of the successors of each of the Members provided, however, that no Member may assign any right or obligation under this Agreement without the written consent of the Governing Board.

25. Effectuate Counterparts. This Agreement may be executed in counterparts, which together shall constitute the same and entire agreement.

26. Filing with Secretary of State. The Executive Officer of the Governing Board is directed to file with the office of the California Secretary of State and State Controller a notice of adoption or amendment of this Agreement within thirty (30) days after the effective date of such adoption or amendment, as required by California Government Code Sections 6503.5 and 6503.6 and shall file all other official notices as may be required by law.

27. Entire Agreement. This Agreement constitutes the final, complete and exclusive statement of the terms of the agreement between the parties pertaining to the subject matter of this Agreement and amends, replaces, and supersedes all other prior or contemporaneous oral or written understandings and agreements of the parties.

[SIGNATURES ON FOLLOWING PAGES]

IN WITNESS WHEREOF, each of the parties hereto have caused this Agreement to be executed and attested by its duly authorized officers as of the dates set forth below.

_____
(signature)

Name: _____

Title: _____

City/Agency Name: _____

ATTEST BY:

_____
(signature)

Name: _____

Title: _____

APPROVED AS TO FORM BY:

_____
(signature)

Name: _____

Title: _____

8/26/2025

AGENDA ITEM

TO: **HONORABLE MAYOR**
AND MEMBERS OF THE CITY COUNCIL

FROM: **CARLO TOMAINO**
CITY MANAGER

BY: **YVETTE E. AGUILAR**
DEPUTY CITY MANAGER/PARKS, RECREATION AND LIBRARY SERVICES DIRECTOR

MARTHA BAEZ
RECREATION COORDINATOR

SUBJECT:

FEE AND ALCOHOL PROHIBITION WAIVER REQUEST FOR THE SIGNAL HILL COMMUNITY FOUNDATION ANNUAL FALL FUNDRAISING EVENT

Summary:

The City Council will consider a request from the Signal Hill Community Foundation (SHCF) to waive facility fees and allow alcohol use for its annual fall fundraising event. The event is scheduled for Thursday, October 30, 2025, at the Signal Hill Public Library. SHCF is requesting a waiver of rental and staff fees for the use of the Signal Point Terrace. Under the City's adopted policy, alcohol is prohibited on City property unless specifically approved by the City Council. SHCF is requesting a waiver in accordance with established guidelines for its annual fall fundraising event.

Strategic Plan Objective(s):

Goal No. 5 High-Functioning Government: Strengthen internal communication, recruitment, retention, systems, and processes to increase the effectiveness and efficiency of City services.

Recommendation:

Staff recommends the City Council approve the Signal Hill Community Foundation's request for the following:

1. An exemption to City Policy 4.15 prohibiting alcohol on City property.
2. A waiver of fees for the use of the Signal Point Terrace.

Fiscal Impact:

Staff estimates the total cost of facility use fees, staff time, and supplies for the SHCF event to be approximately $2,327.

Background:

The SHCF has requested a waiver under the City of Signal Hill Policy 4.16 (Waiver of Fees for City Facilities) and Policy 4.15 (Prohibiting Alcohol Use at City Property). The SHCF plans to hold its annual fall fundraising event on Thursday, October 30, 2025, at the Signal Hill Public Library. The event is scheduled to take place on the Signal Point Terrace from 6:30 p.m.to 9:00 p.m., including a set-up and tear-down window from 12:00 p.m. to 6:30 p.m., and 9:00 p.m. to 11:00 p.m., respectively. SHCF submitted an application for use of indoor City facilities and included a letter of support outlining the event and its community benefits (Attachment A).

Analysis:

In accordance with the City's policies regulating alcohol use at City property and granting fee waivers for City facilities, the applicant must submit a waiver request and meet established requirements and criteria. Policy 4.15 - *Prohibiting Alcohol Use at City Property Except Under Certain Circumstances* (Alcohol Policy) outlines the waiver process for alcohol use at public facilities (Attachment B). Under the policy, the City Council must make specific findings prior to granting approval as follows:

1. The group must be registered as a non-profit organization with the California Secretary of State.

2. The group is considered "in good standing" with the City.

3. The event or activity proposed directly benefits a City-sponsored program or project.

4. The group is domiciled within Signal Hill.

5. The group has a membership of at least 51% Signal Hill residents or 51% Signal Hill business employees.

6. The Chief of Police must determine the amount and type of security necessary for the event and the approximate cost to the group.

Based on staff's review, allowing alcohol service is an appropriate feature for the planned SCHF event, provided all requirements of the California Department of Alcoholic Beverage Control (ABC) are met. The Chief of Police has reviewed the request and determined that SHCF must provide private security and ensure one Board Member completes LEAD (Licensee Education on Alcohol and Drugs) training prior to the event. Subject to City Council approval, SHCF would be required to obtain an ABC License through the State and an Alcohol Insurance Policy.

The SHCF is requesting a waiver of rental and staff fees for the use of the Signal Hill Public Library Signal Point Terrace. The proposed event date is Thursday, October 30, 2025. Staff estimates the

total cost of the requested fee waiver is $2,327, which includes facility use fees, City staff costs, and supplies. A detailed breakdown of facility fee description, hourly rate, staff hours, and subtotals is provided in the following table:

FACILITY/FEE DESCRIPTION	RATE	HOURS/STAFF	SUBTOTAL
Signal Hill Public Library Signal Point Terrace	$179		
Thursday, October 30, 2025, 12:00 p.m. to 11:00 p.m.		11 hours	
SUBTOTAL			$ 1,969
Hourly Fee for Part-Time Staff	$26		
Set Up, Additional Staff, and Break Down of Event (12:00 p.m. to 11:00 p.m.)		11 hours	
No. of Part-Time Staff Needed		1 Staff	
SUBTOTAL			$ 286
Cleaning Fee	$36		
Application Fee	$36		
SUBTOTAL			$ 72
		GRAND TOTAL	$ 2,327

The City of Signal Hill Policy 4.16 - *Waiver of Fees for City Facilities* (Waiver Policy), establishes the process for requesting and approving fee waivers (Attachment C). Under this policy, the City Council may waive fees if the established criteria are met.

The SHCF has a current Memorandum of Understanding with the City. The organization's 501(c)(3) designation has been verified and remains in good standing with both the Internal Revenue Service and the City. SHCF is a tax-exempt organization whose primary focus is to serve Signal Hill residents through community programs and services.

Staff recommends that the City Council approve the SHCF's waiver requests. SHCF meets the established criteria outlined in City policies and has demonstrated ongoing support for programs and activities that serve the community. SHCF has agreed to comply with all applicable event conditions. If any of these conditions are not met, the City retains the authority to cancel the event.

Reviewed:

_____
Siamlu Cox

Attachments:

A. Application and Letter
B. Prohibiting Alcohol at City Facilities Policy
C. Waiver of Fees Policy

Application for Use of Indoor City Facilities

(APPLICATION MUST BE SUBMITTED IN PERSON)

Submission of application does not guarantee a reservation until approval by the Community Services Director or his/her designee.

Name of Applicant (s) for the Signal Hill Community Foundation Dennis A

Phone numbers: Cell [redacted] Home _____ Email _____

Address [redacted] Unit # _____

City Signal Hill Zip Code 90755

A valid picture I.D. is required at the time of application to verify age and/or residency.

Proof of Signal Hill Residency (if applicable): ■Driver's License ☐Current Utility Bill ☐Employed in Signal Hill

I certify that I am a resident of Signal Hill and that I will be onsite at the event for the entire duration of the event. I understand that if I am found to be renting the facility for a non-resident, the non-resident fees will be deducted from my deposit.

→ **Initials:** DA

Refundable damage deposit will be mailed to the address provided 6 to 8 weeks after your event

Description of Event: SHCF Fall Fundraiser

Event time should reflect setup and cleanup. *Please allow a minimum of one hour for cleanup.*

Event Date: 10/30/25 **Event Day:** Thursday **Rental Start time:** 12.00 noon **Rental End time:** 11.00 pm

Space Requested ☑:

Community Centers

☐ **Discovery Well Park Community Center** *(standard room set up 6 round tables and 36 chairs diagram)* ***Only 36 seating max***

Will food be served? ☐ Yes ☐ No (no red food/drink)

Will event be professionally catered? ☐ Yes ☐ No If yes, name of catering company _____

Will the event include musical entertainment? ☐ Yes ☐ No If yes, what type? ☐ Band ☐ DJ ☐ Radio ☐ Bluetooth Speaker

☐ **Signal Hill Park Community Center** (attach room set up diagram) **Capacity: 100**

Available Rental Times: 8:00am-10:00pm Monday, Tuesday, Wednesday, Thursday / 8:00am-10:00pm Friday, Saturday, & Sunday

Will food be served? ☐ Yes ☐ No (no red food/drink)

Will event be professionally catered? ☐ Yes ☐ No If yes, name of catering company _____

Will the event include musical entertainment? ☐ Yes ☐ No If yes, what type? ☐ Band ☐ DJ ☐ Radio ☐ Bluetooth Speaker

***Room & carpet condition has been viewed INITIALS:_____

Library Facilities

☐ **Library Community Room** *(attach room set up diagram)* ***Capacity: 48-70 (depending on room set-up)***

Available Rental Times: 8:00am-10:00pm Monday, Tuesday, Wednesday, Thursday / 8:00am-11:00pm Friday, Saturday, Sunday

Will food be served? ☐ Yes ☐ No (no red food/drink)

Will event be professionally catered? ☐ Yes ☐ No If yes, name of catering company _____

- Small serving kitchen included

Will the event include musical entertainment? ☐ Yes ☐ No If yes, what type? ☐ Band ☐ DJ ☐ Radio ☐ Bluetooth Speaker

☐ **Library Zinnia Courtyard** ***Capacity: 54***

Only available when the library is closed.

Available Rental Times: 5:00pm-10:00pm Wednesday, Friday, Saturday / 8:00am-10:00pm Sunday

Will food be served? ☐ Yes ☐ No (no red food/drink)

Will event be professionally catered? ☐ Yes ☐ No If yes, name of catering company _____

Will the event include musical entertainment? ☐ Yes ☐ No If yes, what type? ☐ Band ☐ DJ ☐ Radio ☐ Bluetooth Speaker

☐ **Library Community Room & Zinnia Courtyard** ***Capacity: 80***
Only available when the library is closed.
Available Rental Times: 5:00pm-10:00pm Wednesday, Friday, Saturday / 8:00am-10:00pm Sunday

Will food be served? ☐ Yes ☐ No (no red food/drink)

Will event be professionally catered? ■ Yes ☐ No If yes, name of catering company _____

Will the event include musical entertainment? ☐ Yes ☐ No If yes, what type? ☐ Band ☐ DJ ☐ Radio ☐ Bluetooth Speaker

☐ **Library Learning Center** (attach room set up diagram) **Capacity: 35**
Available Rental Times: 12:00pm-8:00pm Monday, Tuesday, & Thursday / 10:00am-5:00pm Wednesday, Friday, & Saturday
Closed on Sundays & Holidays

- Pre-packaged snacks and bottled drinks only

■ **Signal Point Terrace** (attach terrace set up diagram) **Capacity: 160**
Available Rental Times: 8:00am-8:00pm Monday – Sunday

Will food be served? ■ Yes ☐ No (no red food/drink)

Will event be professionally catered? ■ Yes ☐ No If yes, name of catering company _____
- Small serving kitchen included

Use of sound system? ■ Yes ☐ No

*** Existing speaker for sound only & microphone use. No live music or DJ permitted on Signal Point Terrace.

EXPECTED ATTENDANCE: Adults 150 Children _____ **Total Attendance** 150

Is the public invited? ☐ Yes ☐ No Will admission/donations be charged/accepted? ■ Yes ☐ No

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APPLICANT VERIFICATION

I, the undersigned, on behalf of the above named organization, do hereby agree to indemnify the City of Signal Hill, according to the attached indemnification form, and to abide and enforce the rules, regulations and policies governing the facility as set forth by the City of Signal Hill.

SIGNATURE OF APPLICANT: [redacted] DATE: 07/31/25

Signal Hill Community Foundation
2175 Cherry Avenue
Signal Hill, California 90755-3799

A registered 501 (c) (3) Tax ID # 91-2057104

Board of Directors

Keir Jones
President
City Council Representative

Dennis Apodaca
Vice President/Treasurer
Metro Shelving Products

Andrew Zacharias
Secretary
The Jewel Box Children's Theater Company

Melissa Lynch
Board Member
Signal Hill Petroleum

Albert Chang
Board Member
Signal Hill Resident

Pam Dutch Hughes
Parks and Recreation Commissioner Representative

Daritza Gonzalez
Board Member
Signal Hill Resident

Hannah Rausch
Board Member
Signal Hill Resident

Marty Simonoff
Board Member
EDCO/Signal Hill Disposal

Sonia Savoulian
Board Member
Signal Hill Resident

JS Scott
Board Member
Signal Hill Resident

Yvette E. Aguilar
City Liaison
Deputy City Manager/Parks, Recreation & Library Services Director

August 1, 2025

Dear Mayor and City Council Members,

Thank you in advance for your time and consideration regarding our proposal for the Signal Hill Community Foundation's A Night of Magic Event on Thursday, October 30, 2025 from 6:30 p.m. – 9:00 p.m.

The Signal Hill Community Foundation's goal is to promote relationships with community members and businesses to raise awareness and engagement to support community programs and events. The Foundation has contacted the Signal Hill Chamber of Commerce and confirmed that this event will also be beneficial to the business community.

To ensure the success of this event, the Foundation is requesting support from the City to supply the following essential services and equipment:

1.Use of the Signal Hill Public Library Signal Point Terrace Courtyard from 12:00 p.m. to 11:00 p.m.

2. Approximately (10) Tables, (100) Chairs, and small stage if deemed necessary.

3. City personnel to set up and break down equipment.

4. Permit live background music, a maximum of (4) musicians, to be played during the event.

5. Allow appetizers and beer/wine to be served.

We thank you for your consideration and support.

Sincerely,

[redacted]

Dennis Apodaca
Vice President
Signal Hill Community Foundation

City of Signal Hill Policy

Prohibiting Alcohol Use at
City Property Except Under
Certain Circumstances
4.15

DATE: December 7, 1999

REVISION NO.: 1

APPROVED:

DEPARTMENT:
Community Services

I. PURPOSE

To document the Resolution approved by the City Council regarding alcohol at City facilities.

II. GENERAL POLICY

Alcoholic beverages may not be served, sold, purchased, possessed, or consumed on any facility or property of the City of Signal Hill unless such use is approved by the City Council.

III. PROCEDURE

Application procedure is outlined in attached Resolution # 99-12-4976

IV. EXCEPTIONS

There shall be no exceptions to this policy unless authorized by the City Council.

V. EXHIBITS

Resolution 99-12-4976

RESOLUTION NO. 99-12-4976

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, PROHIBITING ALCOHOL USE AT CITY PROPERTY FACILITIES EXCEPT UNDER SPECIFIED CIRCUMSTANCES AND WHEN APPROVED BY THE CITY COUNCIL

WHEREAS, on October 5, 1999, the City of Signal Hill City Council authorized staff to proceed with preparation of a policy regarding alcohol use at public facilities; and

WHEREAS, the City desires to limit the consumption of alcohol in public facilities.

NOW, THEREFORE, THE CITY OF SIGNAL HILL, a municipal corporation, finds, determines and declares:

Section 1. Alcoholic beverages may not be served, sold, purchased, possessed, or consumed in any facility or property of the City of Signal Hill unless such use is approved by the City Council pursuant to this Resolution.

Section 2. An application in a form approved by the Director of Community Services must be submitted to the City and approved by the City Council. The application shall be filed with the Director at least 14 days before the event.

Section 3. To grant approval of alcohol use, the City Council shall make the following findings:

a) The group submitting the application is currently registered as a non-profit organization with the California Secretary of State or is the City itself.

b) The group is considered "in good standing" with the City without prior violations of City rules or policies.

c) The event or activity proposed directly benefits a City sponsored program or project.

d) The group is domiciled within Signal Hill.

e) The group has a membership of at least fifty-one percent (51%) of people residing or working in Signal Hill.

f) The Chief of Police has determined the amount and type of security necessary for the event and the approximate cost to the group, and the group has agreed to comply with the requirements.

Section 5. If approval is granted by the City Council, the group will be required to obtain an Alcohol Beverage Commission ("ABC") License and an Alcohol Insurance Policy.

Section 6. The City Clerk shall certify to the lawful adoption of this Resolution.

Section 7. This Resolution shall be effective immediately upon its adoption.

PASSED, APPROVED AND ADOPTED at a regular meeting of the City Council this 7th day of December 1999.

MICHAEL J. NOLL
MAYOR

ATTEST:

KATHLEEN L. PACHECO
CITY CLERK

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss.
CITY OF SIGNAL HILL)

I, KATHLEEN L. PACHECO, City Clerk of the city of Signal Hill, California, hereby certify that Resolution No. 99-12-4976 was adopted by the City Council of the City of Signal Hill at a regular meeting held on the 7th day of December 1999, and that the same was adopted by the following vote:

AYES: Mayor Noll, Mayor Pro Tem Wilson, Councilmembers Forester, Ceccia, Hansen.

NOES: None.

ABSENT: None.

ABSTAIN: None.

KATHLEEN L. PACHECO
CITY CLERK

CITY OF SIGNAL HILL

2175 Cherry Avenue • Signal Hill, California 90806

October 5, 1999

AGENDA ITEM

TO: **HONORABLE MAYOR**
MEMBERS OF THE CITY COUNCIL

FROM: **KATHY SORENSEN**
DIRECTOR OF COMMUNITY SERVICES

SUBJECT: **ALCOHOL POLICY FOR CITY FACILITIES**

Summary:

The Parks and Recreation Commission has developed a City Alcohol Policy which establishes the criteria a group must meet in order to be permitted to serve or sell alcohol while utilizing a City facility. The policy is submitted for Council review and approval.

Recommendation:

Approve the Alcohol Policy for City Facilities as recommended by the Parks and Recreation Commission:

The City Council may issue permission to serve alcohol in public parks and facilities on an event by event basis. Upon review of the application, the Council must make the following findings in order to grant approval:

1. The group is currently registered as a non-profit organization with the California Secretary of State.

2. The group is considered "in good standing" with the City.

3. The event or activity proposed directly benefits a City sponsored program or project.

4. The group is domiciled within Signal Hill.

5. The group has a membership of at least 51% Signal Hill residents or 51% Signal Hill business employees.

6. The Chief of Police has determined the amount and type of security necessary for the event and the approximate cost to the group.

If approval is granted, the group will be required to obtain an Alcohol Beverage Commission (ABC) License and an Alcohol Insurance Policy available through the City.

Fiscal Impact

The Chief of Police will determine the type and number of security personnel necessary for the event. The cost of security will be passed on to the group. However, depending on the event the group could request a waiver of staff fees.

Background:

Currently the City's policy states that no alcohol is to be consumed in the parks or the Community Center. However, there is a provision that a waiver can be requested from the City Council. The City Council requested at their April 20, 1999 meeting that the Commission review the City's Alcohol Policy and develop a guideline for waiver of alcohol. Three waivers have been approved within the last year.

The three waivers were:

- Friends of the Library (F.O.L.) Art Auction held on Saturday, October 3, 1998. This event occurred inside the Community Center and was limited to wine only. Appetizers were served. An admission fee was charged which benefited the children's reading programs supported by the F.O.L. , the wine was complimentary. An ABC license was required and one Reserve Officer provided security at no cost to the applicant. The Friends of the Library is a non-profit 501c(3) which was created by the City to benefit the city library in obtaining grants, donations, and other support of which a non-profit status is of benefit.

- Friends of the Signal Hill Cultural Arts (F.O.S.H.C.A.) held a Wine and Art Fest as part of the City Celebration on Saturday, June 12, 1999. This event occurred outside on the basketball courts at Signal Hill Park. The event served wine only. Appetizers and sandwiches were available. An admission fee was charged which provided script to taste the various wines. The fee covered the costs of the evening and served as a fundraiser for a City mural project. An ABC license was required and two Reserve Officers provided security at no cost to the applicant. The Friends of Signal Hill Cultural Arts is a non-profit 501c(3) which was created by the City to benefit the City in obtaining grants, donations and other support of which a non-profit

status can benefit. FOSHCA raises funds for City events such as the summer concert series and other arts and cultural events or projects in the City.

- Long Beach Lesbian and Gay Pride held a Volunteer Thank You Party at Spud Field on Sunday, June 20, 1999. The event served beer only. Full course meals were provided. Admission was by invitation only, no fee was charged. An ABC license was required and two Off Duty Police Officers provided security at a cost of $20.00 per hour, per officer. Long Beach Pride has traditionally held their event indoors. This year the Board thought an outdoor venue would provide an atmosphere where the whole family (children and adults) could come and enjoy a day together, play games, enjoy entertainment and celebrate and honor the hard work provided by each of the volunteers at their annual three-day festival that was held earlier in the month. The applicant requested the ability to serve beer as part of the refreshments available.

Each of these events was well organized and the people responsible for the events insured compliance with all planning guidelines and regulations requested by City staff and ABC. No security problems occurred related to alcohol or any other type of disturbance. The alcohol service was necessary for the F.O.S.H.C.A. event, and was a nice addition to the F.O.L. and L.B. Pride events, however, these two events (F.O.L and L.B. PRIDE) could have occurred without alcohol.

Analysis:

Each city has their own policy and ordinance on whether to permit alcohol. Most cities do not allow consumption of alcohol in any public place including rooms at community centers even if used for private parties. Some cities have allowed alcohol in certain areas for private parties but limit the use to beer and wine/champagne and require higher insurance limits and deposits plus security. However, cities that have catering companies subleasing their facilities do sell hard liquor as part of their business. Most cities do not allow consumption of alcohol outdoors unless in a controlled environment such as a stadium or as part of another activity which is totally fenced. Laws regarding public drunkenness, perceptions of the citizenry, and liability issues strongly effect the control of alcohol issues in public facilities. This is why many cities do not allow alcohol in their facilities and do not provide waivers, so the usage of alcohol is not granted on a political or personal affiliation basis.

The Parks and Recreation Commission at their July 14, 1999 meeting discussed various questions regarding the existing policy. The key question was whether alcohol should be permitted in any of our facilities. If so, are there limits which should be placed on the location, type of service and affiliation of the groups permitted to serve alcohol? Should alcohol be only available in the Community Center or can the fenced areas of the basketball court or Spud Field also be considered since ABC licensing requires that alcohol be confined in an enclosed area. Could temporary fencing be installed in front of

the amphitheater and a private party be held? Should only City affiliated groups be allowed to serve alcohol or can any local non-profit request the waiver (Chamber of Commerce, Historical Society, Concerned Citizens). What about non-profits that serve residents of Signal Hill but are not located in Signal Hill such as L.B. Pride, Amateur Radio Operators, etc. Since the City of Long Beach does not allow alcohol in their facilities would more groups utilize the Signal Hill Community Center for functions because alcohol service is allowed? What impact would additional rentals have on part-time staff availability, police service and annual upkeep of the Community Center? Each of the groups that received a waiver this year has a certain amount of community involvement and public confidence that is at stake if things go wrong with an event. Therefore, a group may think twice before providing alcohol at an event. But that is not true of a private party such as a reunion, reception or other independent party. Should private parties be allowed to serve alcohol and if so at what price? A higher fee, more insurance, more security?

The Commission held a very lengthy discussion on these items and felt strongly that any group requesting a waiver of alcohol is domiciled in Signal Hill with a majority of their membership residing or having a place of business in the City. It was also important that the group be a registered non-profit with the State of California and that the event for which the alcohol waiver is being requested directly benefit an established City of Signal Hill program or project. Such events would include support of the library, art and culture, police programs, recreational activities and other similar events.

The Commission concurred that the Chief of Police would determine the amount and type of security necessary for the event; that the City would require an ABC license from the County and that insurance for use of alcohol must be purchased. The City does have a policy available through a private insurer for this use and the cost for the insurance would be passed along to the applicant.

This recommendation is based on the limits of our various facilities and parks which include parking, the wear and tear that occurs to the facility or park, the impact of continual rentals on the neighborhood, and the availability of staff to supervise on an ongoing basis. By limiting the ability to grant a waiver to only groups within the City that are also supporting programs affiliated with the City, staff will have more control over activities and the group will have a higher regard for City property than outside groups not directly working for the benefit of a City project or program.

The recommended policy has been reviewed and approved by the City Attorney.

Approved:

Kenneth C. Farfsing

RESOLUTION NO. 99-12-4976

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, PROHIBITING ALCOHOL USE AT CITY PROPERTY FACILITIES EXCEPT UNDER SPECIFIED CIRCUMSTANCES AND WHEN APPROVED BY THE CITY COUNCIL

WHEREAS, on October 5, 1999, the City of Signal Hill City Council authorized staff to proceed with preparation of a policy regarding alcohol use at public facilities; and

WHEREAS, the City desires to limit the consumption of alcohol in public facilities.

NOW, THEREFORE, THE CITY OF SIGNAL HILL, a municipal corporation, finds, determines and declares:

Section 1. Alcoholic beverages may not be served, sold, possessed, consumed in any facility or property of the City of Signal Hill unless such use is approved by the City Council pursuant to this Resolution.

Section 2. An application in a form approved by the Director of Community Services must be submitted to the City and approved by the City Council. The application shall be filed with the Director at least 14 days before the event.

Section 3. To grant approval of alcohol use, the City Council shall make the following findings:

a) The group submitting the application is currently registered as a non-profit organization with the California Secretary of State or is the City itself.

b) The group is considered "in good standing" with the City without prior violations of City rules or policies.

c) The event or activity proposed directly benefits a City sponsored program or project.

d) The group is domiciled within Signal Hill.

e) The group has a membership of at least fifty-one percent (51%) of people residing or working in Signal Hill.

f) The Chief of Police has determined the amount and type of security necessary for the event and the approximate cost to the group, and the group has agreed to comply with the requirements.

Section 5. If approval is granted by the City Council, the group will be required to obtain an Alcohol Beverage Commission ("ABC") License and an Alcohol Insurance Policy.

Section 6. The City Clerk shall certify to the lawful adoption of this Resolution.

Section 7. This Resolution shall be effective immediately upon its adoption.

PASSED, APPROVED AND ADOPTED at a regular meeting of the City Council this 7th day of December 1999.

MICHAEL J. NOLL
MAYOR

ATTEST:

KATHLEEN L. PACHECO
CITY CLERK

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss.
CITY OF SIGNAL HILL)

I, KATHLEEN L. PACHECO, City Clerk of the city of Signal Hill, California, hereby certify that Resolution No. 99-12-4976 was adopted by the City Council of the City of Signal Hill at a regular meeting held on the 7th day of December 1999, and that the same was adopted by the following vote:

AYES: Mayor Noll, Mayor Pro Tem Wilson, Councilmembers Forester, Ceccia, Hansen.

NOES: None.

ABSENT: None.

ABSTAIN: None.

KATHLEEN L. PACHECO
CITY CLERK

DATE: June 21, 2017

City of Signal Hill Policy

REVISION NO.: 002

Waiver of Fee's for City Facilities
4.16

APPROVED:_____

DEPARTMENT:
Community Services

I. PURPOSE

To set forth in writing the City's position in regards to the waiver of fees for the Community Center, Spud Field, Signal Hill Park Amphitheater, Basketball Courts, Library Meeting Room, Picnic Shelters, and Hilltop Grass Area.

II. GENERAL POLICY

A. Fees for the use of city facilities are established annually by ordinance of the City Council. The Community Services Director has been given the authority to waive or reduce deposits, but cannot waive facility fees or staff fees. Waiver of these fees can only be done by the Parks and Recreation Commission and the City Council respectively.

In order to request a waiver the applicant must:

1. Submit an application for Use of City Facilities and attach a letter for waiver of fees.

2. Prove that the general requirements stated in this policy have been met.

To be considered for a waiver the Applicant must meet all of the following criteria:

a. <u>The Applicant Must Be a Signal Hill Resident.</u> Proof of residency must be furnished to City staff.

b. <u>The individual or Organization Must Have Nonprofit Status with the Internal Revenue Service.</u> Proof of nonprofit status by the I.R.S. must be furnished to City staff.

c. <u>The organization's primary focus must be on serving the residents of Signal Hill.</u> Proof of such service by way of programs, services or activities offered to the community must be provided.

d. <u>The organization's voting board must be comprised of at least 51% Signal Hill residents.</u>

It is advisable that the applicant appears at the meeting when the waiver is requested to respond to any questions of the City Council or Parks and Recreation Commission.

B. Non-profits not based in Signal Hill will be prohibited from conducting any fundraising activities in any City Park or facility including raffles.

C. Musical events will be prohibited after dusk and will also be prohibited during the months of June, July and August.

D. Events numbering more than 25 people will be prohibited at Hilltop Park, with the exception of the wedding space, which will permit up to 75 people for up to 3 hours.

E. Any events which may significantly impact noise, traffic or public use of the park, deemed so by the Director of Community Services, must be approved by the City Council at least sixty days prior to the event.

III. FACILITY FEE WAIVER

1. The City Council has given the Parks and Recreation Commission authority to waive facility fees. In order to request a waiver, the applicant must:

   A. Submit an application for Use of City Facilities.

   B. Attach a letter for waiver of fees.

   C. Prove that the general use requirements stated in this policy have been met.

2. Request must be received a minimum of one week prior to the next scheduled Parks and Recreation Commission meeting.

IV. STAFF FEE WAIVER

1. In the event staff is required to supervise the City facility, City Council shall review the application for waiver of staff fees and shall make the final determination on the waiver of fees.

2. Request must be received a minimum of one week prior to the next scheduled City Council Meeting.

V. DEPOSITS

No deposit shall be waived for any individual or organization without written documentation from the Director of Community Services.

VI. GENERAL USE REQUIREMENTS

A. All established rules and regulations, policies and procedures contained in the Facility Use Policy shall apply to fee exempt groups.

B. The frequency of use at each facility shall not exceed a total of once per week by fee exempt groups.

C. Approved Waiver of Fees shall not imply a monopoly of the facility or an automatic renewal of waiver.

D. City sponsored programs have priority for facility use. Any reservation may be cancelled by the City.

VII. SPECIAL AGREEMENTS

Community Center:

Signal Hill Lions Club rental fees will be waived twice a (calendar) year for their annual fundraising events in view of their help in the construction of the facility. Staff fees still apply.

The LBUSD may use the facility without rental fees based on the most current joint use agreement. Staff fees will apply.

Signal Hill Home Owner Associations' (HOA) and/or their Management Company's rental fees, will be waived twice a calendar year, for their HOA meetings. Staff fees still apply and a refundable cash deposit must remain. (City Council action, July 8, 2003)

There are no additional existing agreements for the waiver of fees.

VIII. EXCEPTIONS

There shall be no exceptions to this policy unless authorized by the Community Services Director.

8/26/2025

AGENDA ITEM

TO: **HONORABLE MAYOR**
AND MEMBERS OF THE CITY COUNCIL

FROM: **CARLO TOMAINO**
CITY MANAGER

BY: **BRAD KENNEALLY**
CHIEF OF POLICE

SUBJECT:

APPROVAL AND ADOPTION OF A RESOLUTION FINALIZING THE CITY'S LOCAL HAZARD MITIGATION PLAN

Summary:

The Disaster Mitigation Act of 2000 requires communities to develop, implement, and update their Local Hazard Mitigation Plans (LHMP) to recognize potential natural hazards and to identify and consider mitigation measures to reduce the risks associated with those hazards. The LHMP is a tool to aid facility and infrastructure planning and improvements, and is a requirement to qualify for federal hazard mitigation grants. Federal regulations require local communities to update plans every five years. The Federal Emergency Management Agency (FEMA) approved the City's existing LHMP in 2018. The City Council must first approve and adopt the 2025 LHMP; subsequently, FEMA will issue a final Letter of Approval. Staff recommends the City Council adopt a Resolution approving and adopting the LHMP as presented for submittal to FEMA.

Strategic Plan Goal(s):

Goal No. 2 Community Safety: Maintain community safety by supporting public safety services and increasing emergency preparedness.

Goal No. 4 Infrastructure: Maintain and improve the City's physical infrastructure, water system, and recreational spaces.

Goal No. 5 High-Functioning Government: Strengthen internal communication, recruitment, retention, systems, and processes to increase the effectiveness and efficiency of City services.

Recommendation:

Staff recommends the City Council adopt a Resolution, entitled: A RESOLUTION OF THE CITY

COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, APPROVING AND ADOPTING THE LOCAL HAZARD MITIGATION PLAN.

Fiscal Impact:

There is no fiscal impact associated with the recommended action in this report.

Background and Analysis:

The LHMP process began in 2023 with assistance from Emergency Planning Consultants (EPC) and the City's Hazard Mitigation Planning Team, made up of representatives from the City Manager's Office; Los Angeles County Fire Department; Community Development Department; Public Works Department; Parks, Recreation, and Library Services Department; and Police Department. The City held five Planning Team meetings during preparation of the LHMP. Additionally, staff made a presentation to the City's Planning Commission. The Planning Team invited the public and stakeholders to participate in the planning process by completing a Mitigation/Preparedness Survey, viewing an informational video on the planning process and hazards, and providing input on the Second Draft Plan. The City informed the public and stakeholders of the Plan's availability through various mediums, including posting on the City's website.

After a competitive Request for Proposals process, the City selected Carolyn Harshman, President of EPC, in 2023 to prepare the update to the City's LHMP. Ms. Harshman facilitated a total of five meetings, the development of the 2025 LHMP, and the formal review process through California Governor's Office of Emergency Services (Cal OES) and FEMA. During the planning process, FEMA introduced new planning guidance, which required additional research and writing. These unforeseen changes extended the project timeline by one year as these required a robust outreach strategy and a major revision to the Second Draft Plan.

For the City Council's information, staff has attached the final proposed LHMP (Attachment A). Throughout the planning process, the Planning Team developed a Mitigation Actions Matrix that identifies desired and planned projects from existing City plans, including the General Plan and Capital Improvement Program, and reflects the following goals:

1. Protect life, property, and reduce potential injuries from hazards;
2. Promote disaster resistance in the built environment;
3. Improve public understanding, support, and need for hazard mitigation measures;
4. Strengthen partnerships and collaboration to implement hazard mitigation activities;
5. Enhance the City's ability to respond effectively and immediately to disasters and rapidly initiate disaster recovery actions.

The approval and adoption of the LHMP would enable the City to apply for mitigation grant funding when opportunities become available. Staff recommends the City Council formally adopt the final LHMP by adopting the proposed Resolution (Attachment B). The LHMP will be a living document and will be reviewed by the Planning Team members annually to ensure the Mitigation Actions Matrix is implemented and updated.

Staff recommends the City Council adopt a Resolution approving and adopting the LHMP as presented for submittal to FEMA.

Reviewed for Fiscal Impact:

_____
Siamlu Cox

Attachments:

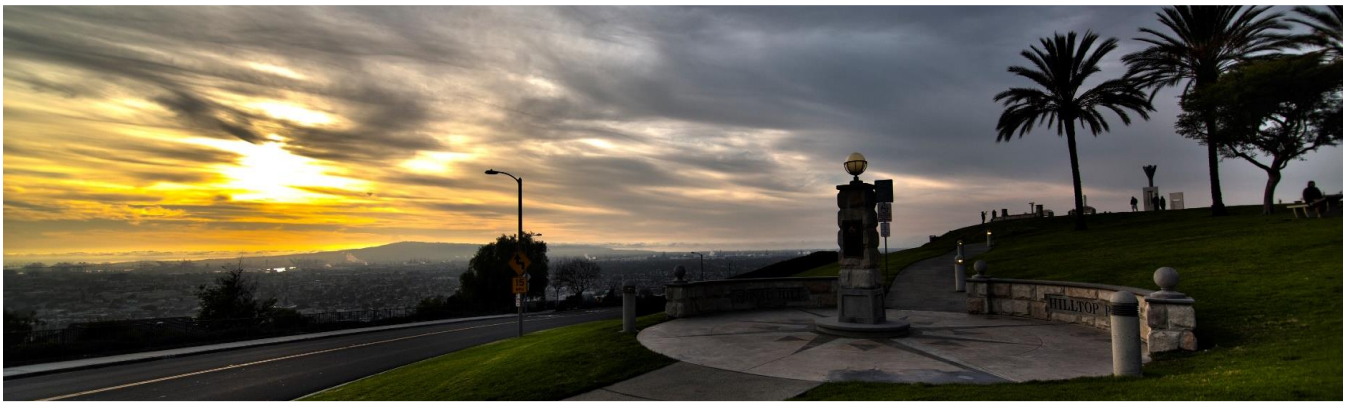
A. City's Local Hazard Mitigation Plan
B. Resolution Approving and Adopting the City's LHMP

May 31, 2025 | Hazard Mitigation Plan















emergency planning consultants

CITY OF SIGNAL HILL
Est. 1924
A BEACON OF PROGRESS

Credits

Q&A | ELEMENT A: PLANNING PROCESS | A1-a.
Q: Does the plan document how the plan was prepared, including the schedule or time frame and activities that made up the plan's development, as well as who was involved? (Requirement 44 CFR § 201.6(c)(1)) **A:** See **Hazard Mitigation Planning Team** below.

Hazard Mitigation Planning Team:

Name	Department	Position
City of Signal Hill		
Yvette Aguilar	Community Services	Director
Thomas Bekele	Public Works	Director
Wayne Byerley	Police	Chief of Police
Carl Charles	Police	Former Interim Chief of Police
Grissel Chavez	Administration	Deputy City Manager
Sharon Del Rosario	Finance	Director
Colleen Doan	Community Development	Director
Joe Hoefgen	Administration	Interim City Manager
Desiree Jimenez	Public Works	Public Management Analyst
Brian Leyn	Police	Former Captain
Rebecca Lopez, Chair	Police	Emergency Management Coordinator
Carlos Luis	Community Development	Planning Manager
Donald Moreau	Police	Senior Officer
Karla Santillan	Police	Support Services Manager
Emergency Planning Consultants		
Carolyn J. Harshman	Emergency Planning Consultants	President

Acknowledgements

City of Signal Hill City Council

- ✓ Keir Jones, Mayor
- ✓ Tina L. Hansen, Vice Mayor
- ✓ Robert D. Copeland, Council Member
- ✓ Charlie Honeycutt, Council Member
- ✓ Lori Y. Woods, Council Member

Point of Contact

To request information or provide comments regarding this mitigation plan, please contact:

Name and Position Title	Rebecca Lopez, Emergency Management Coordinator
Email	rlopez@signalhillpd.org
Mailing Address	2745 Walnut Avenue, Signal Hill, CA 90755
Telephone Number	(562) 989-7223

Consulting Services

Emergency Planning Consultants

- ✓ Planning Director: Carolyn J. Harshman, CEM
- ✓ Planning Associate and Mapping Analyst: Jill N. Caputi, CEM

3665 Ethan Allen Avenue
San Diego, California 92117
Cell: 858-922-6964
epc@pacbell.net
www.carolynharshman.com

Mapping

The maps in this plan were provided by the City of Signal Hill, County of Los Angeles, Federal Emergency Management Agency (FEMA), or were acquired from public Internet sources. Care was taken in the creation of the maps contained in this plan, however they are provided "as is". The City of Signal Hill cannot accept any responsibility for any errors, omissions or positional accuracy, and therefore, there are no warranties that accompany these products (the maps). Although information from land surveys may have been used in the creation of these products, in no way does this product represent or constitute a land survey. Users are cautioned to field-verify information on this product before making any decisions.

Mandated Content

In an effort to assist the readers and reviewers of this document, the jurisdiction has inserted "markers" emphasizing mandated content as identified in the Disaster Mitigation Act of 2000 (Public Law – 390). The following is a sample marker:

EXAMPLE

Q&A | ELEMENT A: PLANNING PROCESS | A1-a.
Q Does the plan document how the plan was prepared, including the schedule or time frame and activities that made up the plan's development, as well as who was involved? (Requirement 44 CFR § 201.6(c)(1)) **A:**

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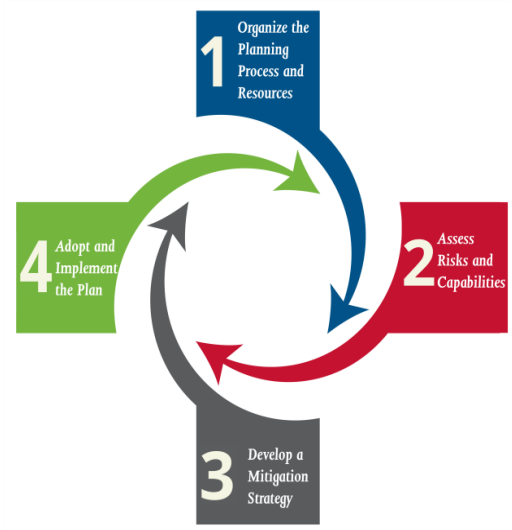
Executive Summary - English

Hazard Mitigation Plans (HMP) are strategic frameworks designed to reduce the loss of life and property by lessening the impact of disasters. The primary goal of the HMP is to identify potential hazards, assess their risks, and implement long-term strategies to mitigate their effects on a community. This comprehensive plan involves a systematic process of identifying hazards, evaluating vulnerabilities, and developing actions to minimize the damage and disruption caused by natural hazard events. This is an update to the City's 2018 Hazard Mitigation Plan.

Before we go into the details of the planning process, it's important to define hazard mitigation as actions taken to minimize or eliminate threats associated with hazards.

In 2019, the National Institute of Building Sciences issued an update to its landmark report "Natural Hazard Mitigation Saves". The study analyzed the benefit cost ratio of a range of mitigation activities including mitigation planning and building retrofits. The findings revealed a dramatic return on investment. For mitigation activities, every dollar spent yielded a six dollar return on avoided losses in the future. For building retrofits, every dollar spent yielded a four dollar return on avoided losses in the future.



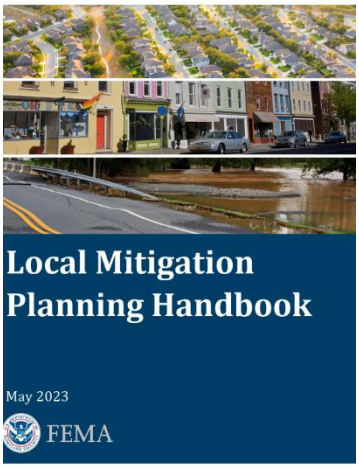


FEMA's mitigation website recommends 4 steps in the overall planning process: Step #1 is to organize the planning process and resources which includes creation of a Planning Team to assist with research and writing as well as the development of a Community Outreach Strategy. Step #2 is to assess risks and capabilities including a Risk and Vulnerability Assessment as well as a review of the city's capability to respond and recover from a major disaster. Step #3 is to develop a Mitigation Strategy which includes a comprehensive list of mitigation actions and projects. Step #4 is to Adopt and Implement the Plan which includes a formal review by Cal OES and FEMA and adoption by the City Council.

The tool used to judge the adequacy of a plan is referred to as the Plan Review Tool (PRT). Within the PRT, the plan requirements are divided into elements including planning process, hazard identification, risk assessment, vulnerability and impact assessment, capability assessment, mitigation strategy, plan maintenance, plan review-adoption-approval.

The City of Signal Hill's plan is displayed in seven chapters: planning process, community profile, risk assessment, vulnerability and impact assessment, mitigation strategy, plan maintenance, and plan review-adoption-approval. The chapters on risk, vulnerability and impact focus on hazard events posing the greatest threat to the community. The chapter on mitigation strategy identifies current and future policies and projects to minimize or eliminate threats associated with the prioritized hazards including earthquake, drought, and windstorm.

Signal Hill's geographical setting, climate, demographic trends, economic conditions, transportation infrastructure, community assets, and efforts to address climate change and environmental justice were taken into consideration during the planning and writing of the hazard mitigation plan. The city is primarily residential and light industrial. According to the 2024 Annual Comprehensive Financial Report, the largest employers in the city are Home Depot, Costco Wholesale, Office Depot, and Target.



The development of the plan was guided by FEMA's 2023 Local Mitigation Planning Policy Guide and 2023 Local Mitigation Planning Handbook. The documents contained updated official policy on and interpretation of applicable statues and mitigation planning regulations in 44 Code of Federal Regulations (CFR) Part 201, more commonly referred to as the Disaster Mitigation Act of 2000. FEMA is the sole entity allowed to approve a mitigation plan.

In developing the HMP, a Planning Team was formed to undertake a detailed analysis of the community's unique risks and challenges. The Team included department representatives from Community Services, Public Works, Police, Administration, Finance, and Community Development. The Team met a total of five times with the consultant and contributed to the Initial Draft Plan. In addition to the planning document itself, the Team developed and was actively involved in an aggressive community outreach strategy. As pointed out in the plan, people are the most important asset in need of protection.

The planning process involved collaboration among adjoining local governments and special districts, businesses organization, residents, and other stakeholders to gather data, assess vulnerabilities, and prioritize mitigation actions. The process ensured that the community is better prepared to respond to and recover from disasters, while enhancing overall resilience.

The risk, vulnerability, and impacts assessment involved a comprehensive evaluation of the hazard events that could result in significant damage and loss of life. The assessment process involves four key steps: identifying hazards, profiling hazard events, inventory of assets, and estimation of potential human and economic losses.

Overall, the assessment underscores the importance of understanding and preparing for various hazards to mitigate their impact on the community's people, structures, economy, and valued resources. This comprehensive approach ensures that Signal Hill will be better equipped to handle potential emergencies and protect its residents and businesses from future hazard events. Additionally, the assessment discusses social vulnerability populations and underserved communities in Signal Hill. Studies on this topic commonly identify six categories as indicators of social vulnerability: socioeconomic status, age, gender, race and ethnicity, English language proficiency and medical issues and disability. These are the factors chosen by the Planning Team for consideration in the plan.

Throughout the entire planning process, the Planning Team kept the public and stakeholders informed of the Team's progress and opportunities to provide input. These outreach activities began with the City Council in 2022, followed by press releases, social media postings, solicitations to participate in a public opinion survey, posting of a hazard mitigation overview video, briefings at various public forums, and presentations to a spectrum of city-sponsored volunteer

groups. Most recently, the Executive Summary, video, survey, press releases, and social media postings have been translated into Spanish and Cambodian.

The plan will go through a formal review by Cal OES and FEMA capped by FEMA's issuance of Approvable Pending Adoption. Once the plan is adopted by the City Council, FEMA will issue a Letter of Approval which will grant the city's eligibility for mitigation-related grants for a period of five years. The Planning Team will immediately begin the process of plan implementation which will continue with the tradition of sharing and incorporating input from the public and stakeholders.

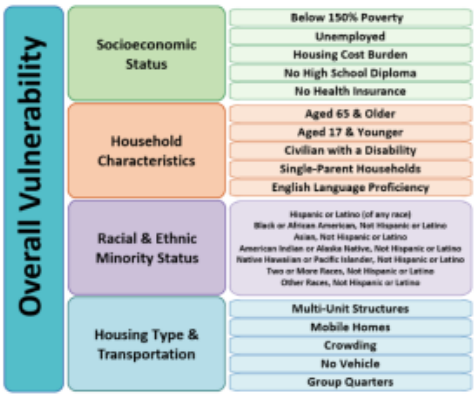
Executive Summary - Spanish

La Ciudad de Signal Hill se complace en compartir el progreso de la actualización del Plan de Mitigación de Riesgos de 2018 de la Ciudad. El plan de 2018 identificó riesgos como terremotos, sequías y tormentas de viento, por lo que la primera tarea de la actualización del plan fue reevaluar las amenazas y los impactos asociados con esos riesgos. El mapeo de la ubicación de estos riesgos fue importante, ya que las instalaciones críticas se consideran al desarrollar elementos de acción de mitigación para minimizar o eliminar las amenazas asociadas con los riesgos. Antes de formar un Equipo de planificación, el Ayuntamiento fue informado en noviembre de 2022 sobre el próximo proceso de planificación. El Equipo de planificación incluyó a representantes de los departamentos de la Ciudad responsables de mantener las instalaciones públicas y regular el desarrollo. Después de la preparación del primer borrador del plan, se anunció la disponibilidad del plan al público y las partes interesadas. Más allá del anuncio del primer borrador del plan, las actividades de comunicación a la comunidad también incluyeron folletos, una descripción general de la mitigación de riesgos y una encuesta sobre preparación y mitigación. El Equipo de planificación se encuentra ahora en el proceso de realizar una segunda campaña de comunicación a la comunidad para abordar las nuevas normas de FEMA para la preparación de planes de mitigación de riesgos. La segunda campaña se ha ampliado para incluir materiales traducidos al español y al camboyano y actualizaciones del video y la encuesta.

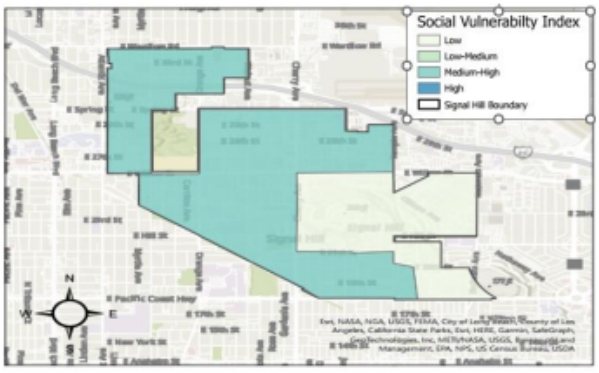
En 2023, FEMA actualizó sus regulaciones relacionadas con la preparación de planes locales de mitigación de riesgos. Las nuevas regulaciones agregaron cuatro áreas de enfoque: 1) impactos del cambio climático en los riesgos, 2) análisis y ubicación de las poblaciones socialmente vulnerables, 3) impactos específicos de los riesgos en las poblaciones socialmente vulnerables y 4) una estrategia de comunicación a la comunidad más sólida para informar e involucrar al público y las partes interesadas.

Para responder al nuevo requisito con respecto a la identificación y comunicación a las poblaciones socialmente vulnerables, el Equipo de planificación utilizará una herramienta en línea de los U.S. Centers for Disease Control (Centros para el Control y Prevención de Enfermedades de EE.UU., CDC) para identificar la ubicación y la clasificación de la población socialmente vulnerable de la comunidad. Los CDC han identificado 16 atributos sociales que se utilizan para determinar los porcentajes de vulnerabilidad social. El Índice de vulnerabilidad social de los CDC fue diseñado para ayudar a los administradores de emergencias a identificar y mapear las comunidades que probablemente necesitarán apoyo antes, durante y después de un desastre. A continuación, se muestra un gráfico de los 16 atributos sociales de la vulnerabilidad social y un mapa que muestra la distribución de la vulnerabilidad social en Signal Hill:

Atributos sociales de la vulnerabilidad social



Vulnerabilidad Social de Signal Hill



Executive Summary - Cambodian

សេចក្តីសង្ខេបសំខាន់

ផែនការកាត់បន្ថយគ្រោះថ្នាក់ (Hazard Mitigation Plans, HMP)
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គឺដើម្បីកំណត់អត្តសញ្ញាណគ្រោះថ្នាក់ដែលអាចកើតមាន វាយតម្លៃហានិភ័យរបស់ពួកគេ
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មុនពេលយើងចូលទៅក្នុងសេចក្តីលម្អិតនៃដំណើរការរៀបចំផែនការ
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នៅឆ្នាំ 2019 វិទ្យាស្ថានជាតិនៃវិទ្យាសាស្ត្រអគារបាន (National Institute of Building Sciences)
ចេញការធ្វើបច្ចុប្បន្នភាពចំពោះរបាយការណ៍សំខាន់របស់ខ្លួន
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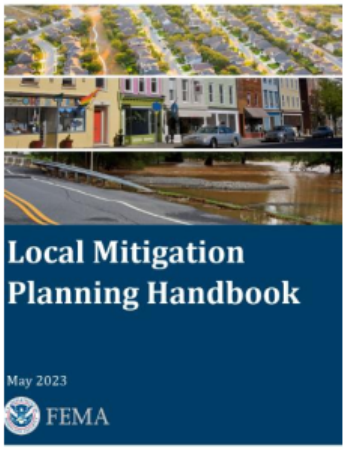


គោលទំព័រកាត់បន្ថយរបស់ FEMA ផ្តល់អនុសាសន៍ 4
ជំហានក្នុងដំណើរការធ្វើផែនការទាំងមូល៖ ជំហានទី #1
គឺរៀបចំដំណើរការធ្វើផែនការ
និងធនធានដែលរួមមានការបង្កើតក្រុមផែនការដើម្បីជួយក្នុង
ការស្រាវជ្រាវ និងការសរសេរ
ក៍ដូចជាការបង្កើតយុទ្ធសាស្ត្រផ្សព្វផ្សាយសហគមន៍។ ជំហានទី 2
គឺការវាយតម្លៃហានិភ័យ និងសមត្ថភាព
រួមទាំងការវាយតម្លៃហានិភ័យ និងភាពងាយរងគ្រោះ
ព្រមទាំងការពិនិត្យឡើងវិញនូវសមត្ថភាពរបស់ទីក្រុងក្នុងការ
ឆ្លើយតប និងងើបឡើងវិញពីគ្រោះមហន្តរាយដ៏ធំមួយ។
ជំហានទី 3 គឺដើម្បីបង្កើតយុទ្ធសាស្ត្រកាត់បន្ថយ
ដែលរួមបញ្ចូលបញ្ជីទូលំទូលាយនៃសកម្មភាពនិងគម្រោងកាត់ប
ន្ថយ។ ជំហានទី 4 គឺដើម្បីយល់ព្រម
និងអនុវត្តផែនការដែលរួមបញ្ចូលការត្រួតពិនិត្យជាផ្លូវការដោ
យ Cal OES និង FEMA និងការយល់ព្រមដោយក្រុមប្រឹក្សាក្រុង។

ឧបករណ៍ដែលប្រើដើម្បីវិនិច្ឆ័យភាពគ្រប់គ្រាន់នៃផែនការត្រូវបានសំដៅលើជាឧបករណ៍ត្រួតពិនិត្យផែនការ (Plan Review Tool, PRT)។ នៅក្នុង PRT
តម្រូវការផែនការត្រូវបានបែងចែកទៅជាធាតុរួមបញ្ចូលទាំងដំណើរការធ្វើផែនការ
ការកំណត់អត្តសញ្ញាណគ្រោះថ្នាក់ ការវាយតម្លៃហានិភ័យ ការវាយតម្លៃភាពងាយរងគ្រោះនិងផលប៉ះពាល់
ការវាយតម្លៃសមត្ថភាព យុទ្ធសាស្ត្រកាត់បន្ថយ ការថែរក្សាផែនការ ការត្រួតពិនិត្យ-យល់ព្រម-អនុម័តផែនការ។

ផែនការរបស់ទីក្រុង Signal Hill ត្រូវបានបង្ហាញជាប្រាំពីរជំពូក៖ ដំណើរការធ្វើផែនការ
កម្រងព័ត៌មានផ្ទាល់ខ្លួនសហគមន៍ ការវាយតម្លៃហានិភ័យ ការវាយតម្លៃភាពងាយរងគ្រោះនិងផលប៉ះពាល់
ការវាយតម្លៃសមត្ថភាព យុទ្ធសាស្ត្រកាត់បន្ថយ ការថែរក្សាផែនការ ការត្រួតពិនិត្យ-យល់ព្រម-អនុម័តផែនការ។
ជំពូកស្តីពីហានិភ័យ ភាពងាយរងគ្រោះ
និងផលប៉ះពាល់ផ្តោតលើព្រឹត្តិការណ៍គ្រោះថ្នាក់ដែលបង្កការគំរាមកំហែងខ្លាំងបំផុតដល់សហគមន៍។
ជំពូកស្តីពីយុទ្ធសាស្ត្រកាត់បន្ថយកំណត់នូវគោលនយោបាយ និងគម្រោងបច្ចុប្បន្ន និងអនាគត ដើម្បីកាត់បន្ថយ
ឬលុបបំបាត់ការគំរាមកំហែងដែលទាក់ទងនឹងគ្រោះថ្នាក់ជាអាទិភាព ដោយរួមបញ្ចូលទាំងការរញ្ជួយដី
គ្រោះរាំងស្ងួត និងខ្យល់ព្យុះ។

ការកំណត់ភូមិសាស្ត្រ អាកាសធាតុ និន្នាការប្រជាសាស្ត្រ លក្ខខណ្ឌសេដ្ឋកិច្ច ហេដ្ឋារចនាសម្ព័ន្ធដ៏កជញ្ជួន
ទ្រព្យសម្បត្តិសហគមន៍ និងការខិតខំប្រឹងប្រែងដើម្បីដោះស្រាយការប្រែប្រួលអាកាសធាតុ
និងយុត្តិធម៌ផ្នែកបរិស្ថានរបស់ Signal Hill ត្រូវបានយកមកពិចារណាក្នុងអំឡុងពេលរៀបចំផែនការ
និងការសរសេរផែនការកាត់បន្ថយគ្រោះថ្នាក់។ ទីក្រុងជាចម្បងសម្រាប់ល់នៅដ្ឋាន និងឧស្សាហកម្មធុនស្រាល។
យោងតាមផែនការទូទៅ និយោជកធំជាងគេនៅក្នុងទីក្រុងគឺ Office Depot, Costco, និង Oil Well Service Company។



ការអភិវឌ្ឍន៍នៃផែនការនេះត្រូវបានដឹកនាំដោយមគ្គុទ្ទេសក៍គោលនយោបាយ
រៀបចំផែនការកាត់បន្ថយមូលដ្ឋានឆ្នាំ (Local Mitigation Planning Policy Guide) 2023 របស់ FEMA
និងសៀវភៅណែនាំរៀបចំផែនការកាត់បន្ថយមូលដ្ឋានឆ្នាំ (Local Mitigation Planning Handbook) 2023។
ឯកសារមានគោលនយោបាយផ្លូវការដែលបានធ្វើបច្ចុប្បន្នភាពលើ
និងការបកស្រាយអំពីរូបចម្លាក់ដែលអាចអនុវត្តបាន
និងបទប្បញ្ញត្តិរៀបចំផែនការកាត់បន្ថយនៅក្នុងបទបញ្ញត្តិសហព័ន្ធ 44 (44 Code of Federal Regulations (CFR))
ដែលត្រូវបានគេស្គាល់ជាទូទៅថាជាច្បាប់កាត់បន្ថយគ្រោះមហន្តរាយឆ្នាំ 2000 (Disaster Mitigation Act of 2000)។ FEMA
គឺជាអង្គភាពតែមួយគត់ដែលត្រូវបានអនុញ្ញាតឱ្យអនុម័តផែនការកាត់បន្ថយ
។

ក្នុងការអភិវឌ្ឍន៍ HMP ក្រុមរៀបចំផែនការត្រូវបានបង្កើតឡើងដើម្បីអនុវត្តការវិភាគលម្អិតអំពីហានិភ័យ
និងបញ្ហាប្រឈមពិសេសរបស់សហគមន៍។ ក្រុមការងាររួមមានអ្នកតំណាងនាយកដ្ឋានមកពីសេវាសហគមន៍
មុខងារសាធារណៈ ប៉ូលីស រដ្ឋបាល ហិរញ្ញវត្ថុ និងការអភិវឌ្ឍន៍សហគមន៍។
ក្រុមការងារបានជួបប្រជុំសរុបចំនួនប្រាំដងជាមួយអ្នកប្រឹក្សាយោបល់
និងបានរួមចំណែកដល់ផែនការពង្រាងដំបូង។ បន្ថែមពីលើឯកសារៀបចំផែនការនេះ ក្រុមការងារបានបង្កើត
និងបានចូលរួមយ៉ាងសកម្មនៅក្នុងយុទ្ធសាស្ត្រផ្សព្វផ្សាយសហគមន៍យ៉ាងខ្លាំងក្លា។
ដូចដែលបានចង្អុលបង្ហាញនៅក្នុងផែនការ មនុស្សគឺជាទ្រព្យសម្បត្តិដ៏សំខាន់បំផុតដែលត្រូវការការពារ។

ដំណើរការរៀបចំផែនការពាក់ព័ន្ធនឹងការសហការគ្នារវាងរដ្ឋាភិបាលក្នុងតំបន់ និងស្រុកពិសេស អង្គការអាជីវកម្ម
អ្នករស់នៅ និងភាគីពាក់ព័ន្ធផ្សេងៗទៀត ដើម្បីប្រមូលទិន្នន័យ វាយតម្លៃភាពងាយរងគ្រោះ
និងផ្តល់អាទិភាពដល់សកម្មភាពកាត់បន្ថយ។
ដំណើរការនេះបានធានាថាសហគមន៍ត្រូវបានរៀបចំកាន់តែប្រសើរឡើងដើម្បីឆ្លើយតប
និងស្តារឡើងវិញពីគ្រោះមហន្តរាយ ខណៈពេលដែលបង្កើនភាពធន់ទាំងស្រុង។

ការវាយតម្លៃហានិភ័យ ភាពងាយរងគ្រោះ
និងផលប៉ះពាល់ពាក់ព័ន្ធនឹងការវាយតម្លៃដ៏ទូលំទូលាយនៃព្រឹត្តិការណ៍គ្រោះថ្នាក់ដែលអាចបណ្តាលឱ្យមានការខូច
ខាតយ៉ាងធ្ងន់ធ្ងរ និងការបាត់បង់អាយុជីវិត។ ដំណើរការវាយតម្លៃពាក់ព័ន្ធនឹងដំហានសំខាន់ៗចំនួនបួន៖
ការកំណត់អត្តសញ្ញាណគ្រោះថ្នាក់ ការវិភាគព័ត៌មានអំពីព្រឹត្តិការណ៍គ្រោះថ្នាក់ បញ្ជីសារពើភណ្ឌទ្រព្យសម្បត្តិ
និងការប៉ាន់ប្រមាណនៃការបាត់បង់ធនធានមនុស្ស និងសេដ្ឋកិច្ចធ្ងន់ធ្ងរ។

សរុបមក ការវាយតម្លៃបានគូសបញ្ជាក់ពីសារៈសំខាន់នៃការយល់ដឹង និងការរៀបចំសម្រាប់គ្រោះថ្នាក់ផ្សេងៗ
ដើម្បីកាត់បន្ថយផលប៉ះពាល់នៃគ្រោះថ្នាក់ទាំងនោះលើប្រជាជន រចនាសម្ព័ន្ធ សេដ្ឋកិច្ច
និងធនធានដ៏មានតម្លៃរបស់សហគមន៍។ វិធីសាស្ត្រដ៏ទូលំទូលាយនេះធានាថា Signal Hill
និងត្រូវបានបំពាក់ឱ្យកាន់តែប្រសើរឡើង ដើម្បីដោះស្រាយគ្រោះអាសន្នដែលមានសក្តានុពល
និងការពារអ្នករស់នៅ និងអាជីវកម្មរបស់ខ្លួនពីព្រឹត្តិការណ៍គ្រោះថ្នាក់នាពេលអនាគត។ លើសពីនេះទៀត
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ផែនការនេះនឹងឆ្លងកាត់ការត្រួតពិនិត្យជាផ្លូវការដោយ Cal OES និង FEMA កំណត់ដោយការចេញ
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Chapter 1: Planning Process

Introduction

This Hazard Mitigation Plan (Mitigation Plan) was prepared in response to the Disaster Mitigation Act of 2000 (DMA 2000). DMA 2000 (also known as Public Law 106-390) since 2005 has required state and local governments (including special districts and joint powers authorities) to prepare mitigation plans to document their mitigation planning process, and identify hazards, potential losses, mitigation needs, goals, and strategies. This type of planning supplements the city's comprehensive land use planning and emergency management planning programs. The city's most recent Hazard Mitigation Plan was approved by FEMA in 2018. Once adopted by the City Council and approved by FEMA, the Plan will ensure eligibility for Hazard Mitigation Grant Program (HMGP) and other mitigation-related funding.

DMA 2000 was designed to establish a national program for pre-disaster mitigation, streamline disaster relief at the federal and state levels, and control federal disaster assistance costs. Congress believed these requirements would produce the following benefits:

- ✓ Reduce loss of life and property, human suffering, economic disruption, and disaster costs.
- ✓ Prioritize hazard mitigation at the local level with increased emphasis on planning and public involvement, assessing risks, implementing loss reduction measures, and ensuring critical facilities/services survive a disaster.
- ✓ Promote education and economic incentives to form community-based partnerships and leverage non-federal resources to commit to and implement long-term hazard mitigation activities.

FEMA's 2023 Local Mitigation Planning Handbook includes the following definitions:

Hazard Mitigation is any sustained action taken to reduce or eliminate long-term risk to life and property from hazards.

Mitigation Planning is a community-driven process to help state, local, tribal and territorial governments plan for hazard risk. By planning for risk and setting a strategy for action, governments can reduce the negative impacts of future disasters.

Community Resilience is a community's ability to prepare for anticipated hazards, adapt to changing conditions and withstand and recover rapidly from disruptions. Activities such as disaster preparedness (which includes prevention, protection, mitigation, response and recovery) and reducing community stressors (the underlying social, economic and environmental conditions that can weaken a community) are key steps to resilience.

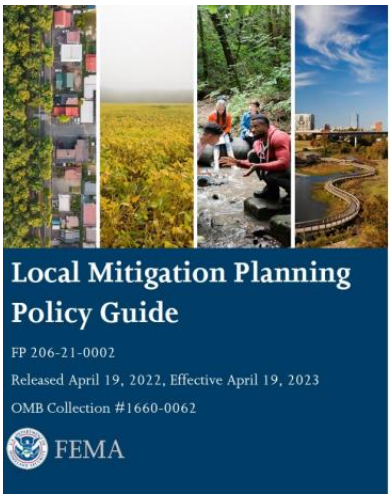
Community Lifelines are the most fundamental services in the community that, when stabilized, enable all other aspects of society to function. The integrated network of assets, services and capabilities that make up community lifelines are used day-to-day to support recurring needs. Lifelines enable the continuous operation of critical government and business functions and are essential to human health and safety or economic security, as described in the National Response Framework, 4th Edition (October 28, 2019).

Q&A | ELEMENT E: PLAN UPDATE | E2-c.
Q: Does the plan describe how jurisdictions integrated the mitigation plan, when appropriate, into other planning mechanisms? (Requirement 44 CFR § 201.6(d)(3)) **A:** See **Authority** below.

Authority

Federal Authority

The city is not required to prepare a mitigation plan, but state and federal regulations encourage it with financial incentives. The federal Robert T. Stafford Disaster Relief and Emergency Act, amended by the Disaster Management Act of 2000, creates a federal framework for local hazard mitigation planning. It states that jurisdictions that wish to be eligible for federal hazard mitigation grant funding must prepare a hazard mitigation plan that meets a certain set of guidelines and submit this plan to FEMA for review and approval. The following regulations and guidelines apply to this plan:



Federal Laws
- Robert T. Stafford Disaster Relief and Emergency Assistance Act (Stafford Act), as amended.

Federal Regulations
- 44 CFR Part 201 Mitigation Planning.
- 44 CFR, Part 60, Subpart A, including § 60.3 Floodplain management criteria for flood-prone areas.
- 44 CFR Part 77 Flood Mitigation Grants.
- 44 CFR Part 206 Subpart N. Hazard Mitigation Grant Program.

Federal Guidance
- FEMA Local Mitigation Planning Policy Guide, April 19, 2023.
- FEMA Local Mitigation Planning Handbook, May 2023

State Authority

California Government Code Sections 8685.9 and 65302.6

California Government Code Section 8685.9 (also known as Assembly Bill 2140) limits the State of California's share of disaster relief funds paid out to local governments to 75 percent of the funds not paid for by federal disaster relief efforts unless the jurisdiction has adopted a valid hazard mitigation plan consistent with the Disaster Management Act of 2000 and has incorporated the hazard mitigation plan into the jurisdiction's general plan. In these cases, the State may cover more than 75 percent of the remaining disaster relief costs.

All cities and counties in California must prepare a General Plan, including a Safety Element that addresses various hazard conditions and other public safety issues. The Element may be a stand-alone chapter or incorporated into another section, as the community wishes. California Government Code Section 65302.6 indicates that a community may adopt a mitigation plan into its Safety Element if the mitigation plan meets applicable state requirements. This allows communities to use the mitigation plan to satisfy state requirements for Safety Elements. As the General Plan is an overarching long-term plan for community growth and development, incorporating the mitigation plan into it creates a stronger mechanism for implementing the mitigation plan.

California Government Code Section 65302 (G)(4)
California Government Code Section 65302 (g)(4), also known as Senate Bill (SB) 379, requires that the General Plan Safety Element address the hazards created or exacerbated by climate change. The Element must identify how climate change is expected to affect hazard conditions in the community and include measures to adapt and be more resilient to these anticipated changes. Because the mitigation plan can be incorporated into the Safety Element, including these items in the mitigation plan can satisfy the state requirement. SB 379 requires that climate change be addressed in the Safety Element when the mitigation plan is updated after January 1, 2017, for communities that already have a mitigation plan, or by January 1, 2022, for communities without a FEMA-approved mitigation plan.

Passed in 2006, Assembly Bill No. 2140 (AB 2140) allows California counties and cities to be considered for additional state cost-share on eligible Public Assistance projects by adopting their current, FEMA-approved local hazard mitigation plans (LHMPs) into the Safety Element of their General Plan. This adoption, along with other requirements, makes the county or city eligible to be considered for part or all of its local-share costs on eligible Public Assistance projects to be provided by the state through the California Disaster Assistance Act (CDAA).

AB 2140 compliance is not a requirement; however, if the city is compliant, it is eligible to be considered for up to an additional 6.25% local share to be funded by the state, essentially covering the entire local-share cost for eligible Public Assistance projects in the future. It's important to note that AB 2140 compliance expires when the 2018 HMP expired and in order to continue compliance, the City of Signal Hill must re-adopt the 2025 HMP itself and adopt the HMP into the General Plan Safety Element when the HMP is updated. Each time, the jurisdiction must provide the necessary documentation when seeking AB 2140 compliance – e.g. resolution(s) and direction to the appropriate section(s) of the General Plan Safety Element.

In order to issue a letter of AB 2140 compliance, Cal OES will review and verify that Singal Hill has performed the following:

- ✓ Has a current, FEMA-approved or approvable pending adoption (APA) HMP.
- ✓ Formally adopted the LHMP via resolution.
- ✓ Formally adopted the most current, approved HMP into the General Plan Safety Element via resolution.
- ✓ Included language within the General Plan Safety Element that references the HMP.
- ✓ Included a web link, appendix, or language within the Safety Element that directs the public to the most current, approved HMP in its entirety.
- ✓ E-mailed the link to the updated General Plan Safety Element web page along with the signed, adoption resolution(s) to the Cal OES AB 2140 inbox ab2140@caloes.ca.gov for review and approval.

In closing, the Signal Hill 2025 HMP is consistent with current standards and regulations, as outlined by the California Office of Emergency Services (Cal OES) and FEMA. It uses the best available science, and its mitigation actions/strategies reflect best practices and community values. It meets the requirements of current state and federal guidelines and makes the city eligible for all appropriate benefits under state and federal law and practices. Note that while FEMA is responsible for reviewing and approving this mitigation plan, and Cal OES is responsible for conducting a preliminary review, it does not grant FEMA or Cal OES any increased role in the governance of the city or authorize either agency to take any specific action in the community.

Q&A | ELEMENT A: PLANNING PROCESS | A1-a.
Q: Does the plan document how the plan was prepared, including the schedule or time frame and activities that made up the plan's development, as well as who was involved? (Requirement 44 CFR § 201.6(c)(1)) **A: See Planning Approach – Steps 1-4**, **Graphic 1.1** below.

Planning Approach

Graphic 1.1: Planning Approach
Source: FEMA's Hazard Mitigation Planning Website



The four-step planning approach outlined on FEMA's Hazard Mitigation website is the process used by the Planning Team during the plan update.

Step 1: Organize the Planning Process and Resources
At the start, a state, local, tribal nation, or territorial government should focus on assembling the resources needed for a successful mitigation planning process. This includes securing technical expertise, defining the planning area, and identifying key individuals, agencies, neighboring jurisdictions, businesses, and/or other stakeholders to participate in the process. The planning process for local governments and tribal nations must include opportunities for the public to comment on the plan.

Step 2: Assess Risks and Capabilities
Next, the state, local, tribal nation, or territorial government needs to identify the characteristics and potential consequences of hazards. It is important to understand what geographic areas the hazards might impact and how people, property, or other assets might be vulnerable. The four basic components of a risk assessment are:

- Hazard identification
- Profiling of hazard events
- Inventory of assets
- Estimation of potential human and economic losses based on the exposure and vulnerability of people, buildings, and infrastructure

Step 3: Develop a Mitigation Strategy
The state, local, tribal nation, or territorial government then sets priorities and develops long-term strategies for avoiding or minimizing the undesired effects of disasters. The strategy is based on an assessment of the unique set of regulatory, administrative, and financial capabilities to undertake mitigation. The mitigation strategy also includes a description of how the mitigation actions will be implemented and administered.

Step 4: Adopt and Implement the Plan
Once FEMA has received proof of adoption from the governing body, the plan will be approved by FEMA. Next, the state, local, tribal nation, or territorial government can bring the mitigation plan to life in a variety of ways, ranging from implementing specific mitigation actions to changing aspects of day-to-day organizational operations. To ensure success, the plan must remain a relevant, living document through routine maintenance. The state, local, tribal nation needs to conduct periodic evaluations to assess changing risks and priorities and make revisions as needed.

Q&A | ELEMENT C: Mitigation Strategy | C2-a.
Q: Does the plan contain a narrative description or a table/list of their participation activities? (Requirement 44 CFR § 201.6(c)(3)(ii)) **A:** See **NFIP Participation** below.

National Flood Insurance Program

Established in 1968, the NFIP provides federally backed flood insurance to homeowners, renters, and businesses in communities that adopt and enforce floodplain management ordinances to reduce future flood damage.

NFIP Participation

The City of Signal Hill participates in NFIP and the FEMA FIRM maps for the City of Signal Hill were last updated September 26, 2008. The Building Official is designated as the floodplain administrator. Use this link to view the City's Floodplain Ordinance https://codelibrary.amlegal.com/codes/signalhill/latest/signalhill_ca/0-0-0-80898. A hard copy is also available in the **Attachments**.

According to FEMA, the City of Signal Hill is designated a No Special Flood Hazard Area (NSFHA). A Non-Special Flood Hazard Area (NSFHA) is an area that is in a moderate- to low-risk flood zone (Zones B, C, X Pre- and Post-FIRM). An NSFHA is not in any immediate danger from flooding caused by overflowing rivers or hard rains. According to the General Plan Safety Element, Signal Hill is not subject to flood hazards. Only a small area along the city's southwestern boundary is designated as Zone X on the Federal Emergency Management Agency's Flood Insurance Rate Map, indicating no major flood risk. The remainder of the City is not zoned. Accordingly, it is concluded that there are no special flood hazard areas in the City as shown on **Map 1.1**.

Map 1.1: Flood Hazards
(Source: General Plan Safety Element)

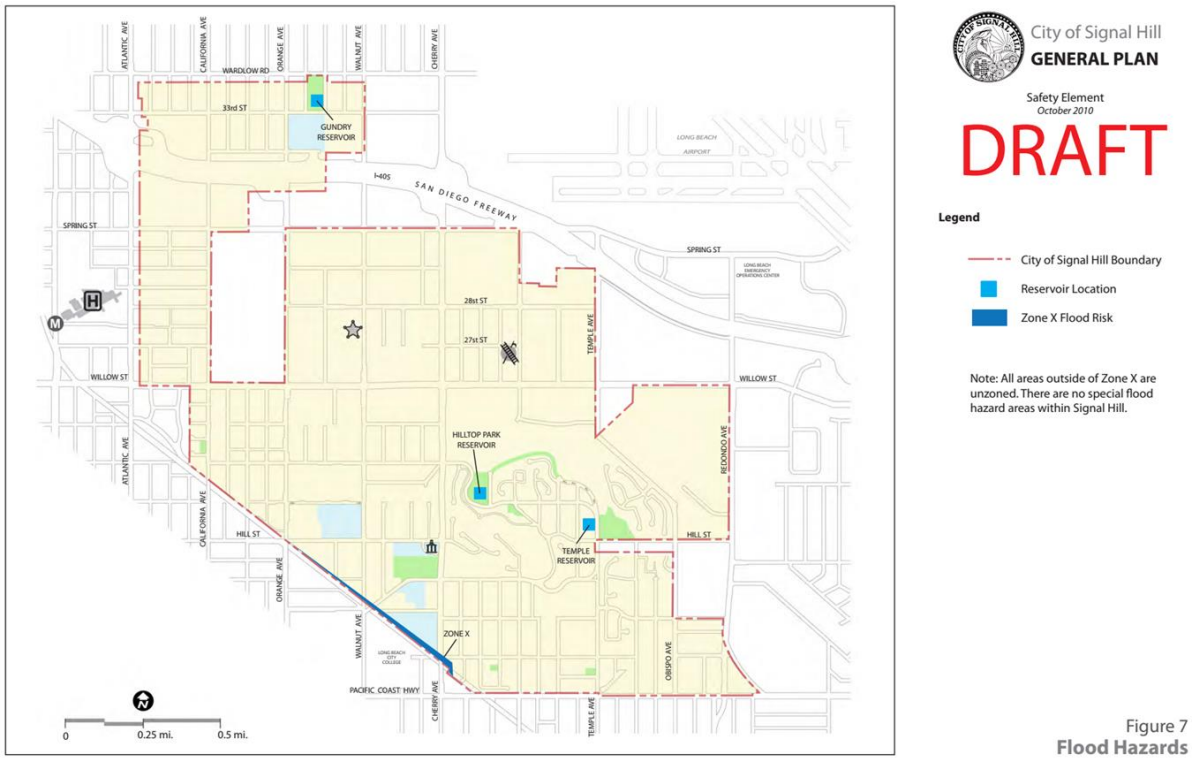


Figure 7
Flood Hazards

Q&A | ELEMENT B: RISK ASSESSMENT | B2-c.

Q: Does the Plan address NFIP-insured structures within each jurisdiction that have been repetitively damaged by floods? (Requirement 44 CFR § 201.6(c)(2)(ii))
A: See **Repetitive Loss Properties/Severe Repetitive Loss Properties** below.

Repetitive Loss Properties and Severe Repetitive Loss Properties

Repetitive Loss Properties (RLPs) and Severe Repetitive Loss Properties (SRLPs) are most susceptible to flood damage; therefore, they have been the focus of flood hazard mitigation programs. Unlike a countywide program, the Floodplain Management Plan (FMP) for repetitive loss properties involves highly diversified property profiles, drainage issues, and property owner's interest. It also requires public involvement processes unique to each RLP area. The objective of an FMP is to provide specific potential mitigation measures and activities to best address the problems and needs of communities with repetitive loss properties. According to FEMA resources, none of the properties within the City of Signal Hill are designated as Repetitive Loss Property (RLP).

Q&A | ELEMENT A: PLANNING PROCESS | A1-b.
Q: Does the plan list the jurisdiction(s) participating in the plan that seek approval, and describe how they participated in the planning process? (Requirement 44 CFR § 201.6(c)(1)) **A:** See **Planning Area, Tables 1.1-1.4** below.

Planning Process

Planning Area

Initial considerations included agreeing that the boundary of the City of Signal Hill constitutes the planning area and the City government itself served as what FEMA refers to as the "planning participant." Therefore, this is a single-jurisdiction plan.

Organizing Resources

In the guidance documents, FEMA suggests that critical resources to the planning process are the city's partners, data resources, plans and studies, and technical assistance. The planning process is powered by city staff, the public, and stakeholders.

Data resources, plans, and studies are discussed later in this Chapter under **Using Existing Data**. Also, the Planning Team utilized FEMA's HAZUS loss projection software for 3 scenario earthquakes. See the **Risk Assessment – Earthquake Profile** for HAZUS mapping and report.

The city's capabilities to support mitigation activities are discussed in this chapter under **Capability Assessment**.

Q&A | ELEMENT A: PLANNING PROCESS | A2-a.
Q: Does the plan identify all stakeholders involved or given an opportunity to be involved in the planning process, and how each stakeholder was presented with this opportunity? (Requirement 44 CFR § 201.6(b)(2)) **A:** See **Planning Team**, **Tables 1.1-1.5** below.

Planning Team

Throughout the entire planning process, the departments represented on the Planning Team served as stakeholders while also making a concerted effort to gather input and ideas from other stakeholders and the public. Additionally, special attention during the hazard research and mapping analysis was given to climate vulnerability and impacts on underserved communities and socially vulnerable populations.

Stakeholders (as defined later in this chapter) were informed via email of the planning process and availability of the First Draft Plan. Later, an email was sent to stakeholders announcing the posting of the Hazard Mitigation Overview Video and Survey. For stakeholders with unknown email addresses, the notifications were sent through the mail.

The city's Hazard Mitigation Planning Team was the core group of people responsible for:

- Developing and reviewing drafts of the plan
- Informing the risk assessment
- Developing the mitigation goals and strategy

- Submitting the plan for local adoption
- Promoting the project through various community outreach venues

Signal Hill chose to build a Planning Team from city department and division staff with expertise about the community's assets as defined by FEMA to include people, structures (including community lifelines), economy, and other assets. Other assets include natural, historic, and cultural resources as well as activities bringing value to the community. The table below aligns the represented departments and divisions with the assets:

Table 1.1: Planning Team Technical Expertise of Assets

City of Signal Hill Departments	Assets				
	People	Structures	Community Lifelines	Economy	Other Assets
Finance					
Community Services	X	X			X
Community Development	X	X	X	X	X
Administration	X	X	X	X	X
Police	X		X		X
Public Works	X	X	X	X	

The Planning Team worked with Emergency Planning Consultants to create the updated plan. Planning Team members were sent email invitations in September 2022, announcing the purpose of the Team and overall schedule. The department representatives on the Planning Team served as active stakeholders and contributors to the plan's update. Throughout the plan development process, the Team confirmed the planning approach, drafted and reviewed content, made revisions, and engaged members of the public. As indicated below, the meetings were designed to maximize contributions from the Team. Insights, opinions, and facts were gathered ranging from hazard history and rankings, capabilities, ongoing and future mitigation activities, and opportunities to engage the public through existing venues and public meetings.

Planning Team members participated in a total of 5 Planning Team meetings.

- Planning Team Meeting #1 was facilitated by the consultant who provided an overview of hazard mitigation planning and an initial hazard assessment. The meeting included a PowerPoint with hazard-related information from the City's General Plan and earthquake simulation videos. Also, the Planning Team identified the hazards to be included in the HMP and completed the Calculated Priority Risk Index for those hazards. Introduced the requirements for community outreach and began discussions on existing venues including City Council, Commission meetings, Senior Center events, and scheduled street fairs. Also discussed desire for a Survey Monkey is gather information on knowledge of hazards and levels of preparedness.

- Planning Team Meeting #2 was facilitated by the consultant who introduced the HAZUS maps and reports. Also, a PowerPoint was shared with the Planning Team on the categories of mitigation activities. A scoring system was shared with the Team for ranking "priority, benefit, and cost". The consultant led the Team through the 2018 Mitigation Action Items to capture updates and status. Consultant also shared draft of the "Capability Assessment" which was gathered from the city's website and budget. Additionally, the draft "Hazard Proximity to Critical Facilities" table was shared showing the hazard ratings for each facility. The

consultant requested assistance on gathering information for each facility including number of buildings, staff assigned, property value, and content value.

- Planning Team Meeting #3 was facilitated by the consultant who shared the updated Mitigation Actions Matrix in advance of the meeting. The Planning Team continued in its update to the 2018 action items. Also, the consultant shared policies and actions out of the City's Capital Improvement Program and General Plan Safety Element relating to hazard mitigation. The Planning Team selected the policies and actions they wanted included in the 2025 Mitigation Actions Matrix.

- Planning Team Meeting #4 was facilitated by the consultant who shared an overview of FEMA's "new rules". The focus of the discussion was on the new mandates for a more robust community outreach. Sample surveys and social media postings were shared and discussed. The Team agreed to post a hazard mitigation overview video and survey including information about socially vulnerable populations and local hazards.

- Planning Team Meeting (Supplemental) was facilitated by the consultant who focused on FEMA regulations relating to impacts of hazards and climate change on populations was facilitated by the consultant.

- Planning Team Meeting #5 was facilitated by the consultant who shared an advance copy of the Initial Draft Plan. The Team was encouraged to read the entire document in advance of the meeting – particularly the Mitigation Action Matrix items assigned to their own department. The consultant encouraged comments, corrections, and overall thoughts on the document. The Team was assured that information gathered would be reflected in the First Draft Plan which would be made available to the public and stakeholders during the community outreach process.

Table 1.2: Planning Team Level of Participation

Name	Research and Writing of Plan	Planning Team Meeting #1 (9/29/2022)	Planning Team Meeting #2 (11/30/2022)	Planning Team Meeting #3 (1/11/2023)	Planning Team Meeting #4 (3/17/17/2023)	Meeting on Climate and Population (4/3/2023)	Planning Team Meeting #5 (6/13/2023)	Planning Team Comment on First Draft Plan	Distribute Second Draft Plan to Public and Stakeholders	Input from Public and Stakeholders into Second Draft Plan	Third Draft Plan to Cal OES/FEMA for review	Post Final Draft Plan in advance of City Council Public Meeting	Present Final Draft Plan to City Council for Plan Adoption	Submit Proof of Adoption to FEMA	Issue Final Plan
City of Signal Hill															
Yvette Aguilar		X	X					X							
Thomas Bekele		X	X					X							
Carl Charles		X	X					X							
Grissel Chavez							X	X							
Sharon Del Rosario		X													
Colleen Doan						X	X	X							
Joe Hoefgen		X	X					X							
Desiree Jimenez		X	X					X							
Brian Leyn		X	X												
Rebecca Lopez								X							
Carlos Luis		X	X			X	X	X							
Donald Moreau					X										
Karla Santillan			X			X	X	X							
Emergency Planning Consultants															
Carolyn Harshman	X	X	X	X	X	X	X			X	X		X	X	
Jill Caputi	X														

Table 1.3: Project Timeline

	July-August 2022	September	October	November	December	January 2023	February	March	April	May	June	July-August	September- December	January 2024	February-March	April
Research																
Research for Risk Assessment and HAZUS																
Plan Writing																
Initial Draft, First Draft, Second Draft, Final Draft, Final Plan	X	X	X	X	X	X	X	X	X	X	X	X	X			
Planning Team Meetings																
Planning Team Meeting #1 LHMP Overview and Initial Hazard Briefing		X														
Planning Team Meeting #2 HAZUS and Status of 2018 Mitigation Action Items				X												
Planning Team Meeting #3 Future Mitigation Action Items						X										
Planning Team Meeting #4 Review Mitigation Actions Matrix								X								
Planning Team Meeting (supplemental)									X							
Planning Team Meeting #5 Future Mitigation Action Items											X					
Planning Team Review Initial Draft Plan													X			
Community Outreach																
Public and Stakeholder Input to First Draft Plan														X		
Plan Adoption and Approval																
Submit Second Draft Plan to Cal OES/FEMA. Complete Mandated Revisions.																X
Present Final Draft Plan to City Council																
Forward Proof of Adoption to FEMA																
Receive FEMA Letter of Approval																
Incorporate FEMA Approval into Final Plan																

Plan Writing

An Initial Draft Plan was prepared by the consultant with considerable input from the Planning Team during the Planning Team Meetings. The Initial Draft Plan was distributed in advance of the fifth meeting of the Planning Team. The day of the meeting, the consultant facilitated a discussion of the Initial Draft Plan while soliciting input, corrections, and other suggestions from the Planning Team.

With amendments gathered from Planning Team Meeting #5, the First Draft Plan was ready for notice and distribution to the public and stakeholders. The first community outreach took place in January 2024 with announcing the planning process and sharing the First Draft Plan. The Planning Team wanted to ensure gathering as many perspectives as possible. Also, sharing and gathering input served as an excellent means to enlist local champions interested in mitigation opportunities regarding their own homes and businesses. No input was received on the First Draft Plan from the public or stakeholders. A second community outreach took place in July 2024 with the posting of a hazard mitigation overview video and survey. No views were tracked on the video and no responses were received on the survey.

After documenting the input gathered on the First Draft Plan and the outreach activities, the Second Draft Plan will be ready for submission to Cal OES and FEMA along with a request for a formal review. Throughout the formal review process, the Planning Team and consultant will complete amendments to the Plan as mandated by Cal OES and FEMA.

Once Cal OES forwards the document to FEMA, the Planning Team Chair will schedule a public meeting with the City Council for the plan's adoption. The public and stakeholders will be informed of the City Council meeting through the same medium utilized during the community outreach activities. The purpose of the meeting will be to provide a public forum where additional comments can be gathered from the Council and attendees. The public meeting will include a presentation of a staff report and PowerPoint outlining the planning process and benefits of hazard mitigation. Staff will request an adoption from the City Council. Assuming acceptance, proof of adoption will be forwarded to FEMA along with a request for a Letter of Approval.

A summary of the plan writing, approval, adoption and implementation is below in **Table 1.4**.

Table 1.4: Summary of Plan Writing, Adoption, Approval, and Implementation

PLAN WRITING, ADOPTION, APPROVAL, AND IMPLEMENTATION				
Plan Writing (Initial Draft Plan & First Draft Plan)	**Plan Formal Review (Second Draft Plan)**	**Plan Adoption Phase (Final Draft Plan)**	**Plan Approval Phase (Final Plan)**	**Plan Implementation Phase**
• Based on research and input gathered during Planning Team meetings, consultant prepared the Initial Draft Plan • Input to the Initial Draft Plan from the Planning Team meeting #5 incorporated into the First Draft Plan • Public and stakeholders invited to provide input to the First Draft Plan via mail, email, web posting, and social media • Second community outreach included survey and video. • All input from the public and stakeholders incorporated into the Second Draft Plan	• Second Draft Plan was sent to Cal OES for formal review • Consultant and Planning Team is addressing revisions mandated by Cal OES • Cal OES will forward the Plan to FEMA for review	• The Chair will post public notice of the City Council adoption meeting along with the access to the Final Draft Plan • Staff will present Final Draft Plan to City Council along with resolution for adoption • Staff will request an adoption from the City Council	• The consultant will submit proof of adoption to FEMA with a request for final approval • Will receive FEMA Letter of Approval • Will incorporate FEMA approval and City Council resolution into the Final Plan	• The Chair will conduct annual Planning Team implementation meetings • Will integrate mitigation action items into budget and other funding and strategic documents

Q&A | ELEMENT A: PLANNING PROCESS | A2-a.

Q: Does the plan identify all stakeholders involved or given an opportunity to be involved in the planning process, and how each stakeholder was presented with this opportunity? (Requirement 44 CFR § 201.6(b)(2))

A: See **Stakeholder Outreach, Stakeholder Opportunities for Input by Category, Table 1.5-1.6** below.

Stakeholder Outreach

The planning process was powered by City staff, the public and stakeholders from across the private, public and non-governmental sectors. These resources were needed to assist with technical expertise, historical knowledge, and to provide insights into hazards and mitigation strategies. Below, the stakeholder categories are listed as defined in the FEMA Handbook. As they apply to Signal Hill, the specific engagements are indicated in *italics*:

Stakeholder Opportunities for Input by Category

- **Local and Regional Agencies Involved in Hazard Mitigation activities**. Examples include public works, emergency management, local floodplain administration and Geographic Information Systems (GIS) departments.
  Planning Team invitations were sent to applicable City departments. The invitation included an overview of the role of the Team and the time requirements of 5 meetings as well as reviewing the Initial Draft Plan. Team members were engaged in a discussion on a community outreach strategy including posting a hazard mitigation video, survey, and First Draft Plan. Also, they were encouraged to attend public forums including the City Council adoption meeting.
- **Agencies with Authority to Regulate Development**. Examples include zoning, planning, community and economic development departments, building officials, planning commission, and other elected officials.
  Planning Team invitations were sent to applicable City departments. The Planning Commission, and City Council were informed of the planning process through the community outreach activities including viewing the video and participating in the survey as well as providing input to the First Draft Plan. The same entities were also invited to provide input prior to the City Council adoption meeting.
- **Neighboring Communities**. Examples include adjacent local governments, including special districts, such as those that are affected by similar hazard events or may share a mitigation action or project that crosses jurisdictional boundaries. Neighboring communities may be partners in hazard mitigation and response activities, or maybe where critical assets, such as dams, are located.
  All neighboring communities and servicing special districts were informed of the planning process through the community outreach activities with invitations to view the video and participate in the survey as well as to provide input on the First Draft Plan. The same entities were also invited to provide input prior to the City Council adoption meeting.
- **Businesses, Academia and other Private Organizations**. Examples include a chamber of commerce, institutions of learning, private utilities or major employers that sustain community lifelines (providers of vital services in a community that when stabilized enable all other aspects of society to function). More information on “community lifelines” is available in this Chapter under “Capabilities Assessment”.
  These entities were informed of the planning process through the community outreach activities with invitations to view the video and participate in the survey as well as to provide input on the First Draft Plan. The same entities were also invited to provide input prior to the City Council adoption meeting.
- **Nonprofit Organizations and Community-Based Organizations.** These organizations work directly with and/or provide support to underserved communities and socially vulnerable populations, among others. It is key to bringing partners to the table who can speak to the unique needs of these groups. Examples include housing, healthcare and social services agencies.
  Throughout the planning process, Planning Team representatives from the City’s Community Services Department provided insights and issues pertinent to vulnerable populations. With their assistance, the NPOs and CBOs were informed of the planning process through the community outreach strategy and invited to provide input to the First Draft Plan prior to submission for formal review by Cal OES and FEMA.

Stakeholder List by Category

Table 1.5 is a list of the stakeholders identified by the Planning Team along with the associated stakeholder category. See **Attachments** for name of agency, recipient, and recipient job title.

Table 1.5: Stakeholder List by Category

Stakeholder Entities	Local and Regional Agencies Involved in Hazard Mitigation	Agencies with Authority to Regulate Development	Neighboring Communities (including adjacent local governments and special districts)	Businesses (B), Academia (A), Community Lifelines (CL)	Nonprofit (NP), Community-Based Organizations working with Vulnerable Populations (CBO)
Signal Hill Decision Makers					
Signal Hill Planning Team	X	X		CL	
City Council		X			
Civil Service Commission					
Parks and Recreation Commission					
Planning Commission		X			
Sustainable City Committee					
Diversity Coalition Committee					
Community Lifelines					
Los Angeles County Fire Department	X			CL	
Long Beach Utilities (Gas Services)	X		X	CL	
Los Angeles County Department of Public Health			X	CL	
Los Angeles County Department of Mental Health				CL	
Los Angeles County Sanitation District	X		X	CL	
Long Beach Memorial Medical Center			X	CL	
Frontier Communications				B, CL	
Dignity Health St. Mary's Medical Center	X		X	CL	
Los Angeles County Recorder-Clerk			X		
EDCO				B, CL	
Southern California Edison	X			B, CL	
Signal Hill Petroleum	X	X		B, CL	
Nonprofit and Community-Based Organizations					
Friends of Signal Hill Library					NP
Signal Hill Community Foundation					NP
Signal Hill Police Foundation					NP
Signal Hill Rotary Club					NP
Signal Hill Historical Society					NP
Cities					
City of Long Beach	X	X	X	CL	
City of Carson	X	X	X	CL	

Stakeholder Entities	Local and Regional Agencies Involved in Hazard Mitigation	Agencies with Authority to Regulate Development	Neighboring Communities (including adjacent local governments and special districts)	Businesses (B), Academia (A), Community Lifelines (CL)	Nonprofit (NP), Community-Based Organizations working with Vulnerable Populations (CBO)
City of Torrance	X	X	X	CL	
City of Gardena	X	X	X	CL	
City of Compton	X	X	X	CL	
City of Paramount	X	X	X	CL	
City of Lakewood	X	X	X	CL	
City of Bellflower	X	X	X	CL	
City of Los Alamitos	X	X	X	CL	
City of Seal Beach	X	X	X	CL	
Service Provider to Vulnerable Populations					
Las Brisas Housing Complex				CL	CBO
Zinnia Housing Complex				CL	CBO
Disabled Resources Center			X	CL	NP, CBO
Long Beach Rescue Mission			X	CL	NP, CBO
Long Beach Senior Center			X	CL	NP, CBO
Mental Health America			X	CL	CBO
The Salvation Army Family Service			X	CL	NP, CBO
Star View Behavior Health Care Center			X	CL	CBO
VA Healthcare System			X	CL	CBO
Safe Refuge			X	CL	NP, CBO
Education					
Long Beach Unified School District	X		X	A	
Cal State University, Long Beach	X		X	A	
Long Beach City College	X		X	A	
Faith-Based Organizations					
Calvary Chapel Signal Hill					
Aum Sanctuary LB					
Willow Temple					
Long Beach Christian Fellowship			X		
Victory Outreach Long Beach			X		NP, CBO
Christ Centered Ministries					
The Well Christian Fellowship					
Cambodian Harvest Church					
Dream City Church Long Beach					
Long Beach Islamic Center					
Stand to Reason					NP

Stakeholder Entities	Local and Regional Agencies Involved in Hazard Mitigation	Agencies with Authority to Regulate Development	Neighboring Communities (including adjacent local governments and special districts)	Businesses (B), Academia (A), Community Lifelines (CL)	Nonprofit (NP), Community-Based Organizations working with Vulnerable Populations (CBO)
Catholic Charities			X	CL	NP, CBO
Christian Outreach in Action			X	CL	NP, CBO
Lutheran Community Care Long Beach			X	CL	NP, CBO
Business Organizations					
Home Depot				B	
Costco				B	
Office Depot				B	
Target				B	

Q&A | ELEMENT A: PLANNING PROCESS | A3-a.

Q: Does the plan document how the public was given the opportunity to be involved in the planning process and how their feedback was included in the plan? (Requirement 44 CFR § 201.6(b)(1))

A: See **Public Outreach, Table 1.6** below.

Public Outreach

In January 2024, the First Draft Plan's availability for input on the City's website was announced. A hard copy of the First Draft Plan was also available at City Hall. In November 2024, the public was informed via social media, press release, and City Views of the second community outreach including an updated survey, video, and the Executive Summaries in English, Spanish, and Cambodian.

Table 1.6: Outreach Methods and Activities for Stakeholders, Public, Underserved Communities, Disadvantaged Communities, Socially Vulnerable Populations

Outreach Methods and Activities (See Attachments for samples)	**Stakeholder Categories**					**Public**	**Underserved Communities, Disadvantaged Communities, Socially Vulnerable Populations**
	Local and Regional Agencies Involved in Hazard Mitigation	**Agencies with Authority to Regulate Development**	**Neighboring Communities (including adjacent local governments and special districts)**	**Businesses, Academia, and Community Lifelines**	**Nonprofit Organizations, Community-Based Organizations working with Socially Vulnerable Populations**		
Stakeholder Emails – sent during both community outreach events.	X	X	X	X	X		X
Public Forums – Postcard sized cards and flyers available. "Community Announcement" slides during Council Meetings slides read to attendees by Mayor. Planning process announcements at City Council meetings (1/23/24, 2/13/24,2/27/24). Civil Service Commission (2/7/24), Planning Commission (2/20/24), Parks & Recreation Commission (2/21/24). In Person Outreach Senior Center Bingo and Luncheon (2/13/24), Diversity Coalition Committee meeting - Liaison between organizations and City to engage in racial equity efforts (2/14/24).	X	X	X	X	X	X	X
Postcards and Flyers – shared via City Views, Social Media, and distributed at City Hall.	X	X	X	X	X	X	X

Outreach Methods and Activities (See Attachments for samples)	Stakeholder Categories					Public	Underserved Communities, Disadvantaged Communities, Socially Vulnerable Populations
	Local and Regional Agencies Involved in Hazard Mitigation	Agencies with Authority to Regulate Development	Neighboring Communities (including adjacent local governments and special districts)	Businesses, Academia, and Community Lifelines	Nonprofit Organizations, Community-Based Organizations working with Socially Vulnerable Populations		
City's Website – Posted plan-related documents and community outreach materials.	X	X	X	X	X	X	X
Social Media – Facebook, X, and Instagram including announcement of the First Draft Plan, survey, and video.	X	X	X	X	X	X	X
City Views – magazine mailed to each residence and business	X	X	X	X	X	X	X
Senior Scoop Newsletter - Half page ad with link to digital plan and survey. Targeted to senior community and homebound residents. (2/2024)	X	X	X	X	X	X	X
Initial Draft Plan – Reviewed by Planning Team.	X						
First Draft Plan – Public notified via social media, City Views. Stakeholders notified via email/mail with link to dedicated website.	X	X	X	X	X	X	X
Executive Summary – Second outreach included Plan's Executive Summary in English, Spanish, and Cambodian.	X	X	X	X	X	X	X
Video and Survey – First and second outreach. Second included updated versions.	X	X	X	X	X	X	X
Civic Center, Library, and Police Station – served as	X	X	X	X	X	X	X

	Stakeholder Categories					Public	Underserved Communities, Disadvantaged Communities, Socially Vulnerable Populations
Outreach Methods and Activities (See Attachments for samples)	**Local and Regional Agencies Involved in Hazard Mitigation**	**Agencies with Authority to Regulate Development**	**Neighboring Communities (including adjacent local governments and special districts)**	**Businesses, Academia, and Community Lifelines**	**Nonprofit Organizations, Community-Based Organizations working with Socially Vulnerable Populations**		
distribution points for postcards, flyers, and survey.							

Public and Stakeholder Input

Public and Stakeholder Input (see **Attachments**) provides details on the stakeholder categories and individual entities along with any information gathered during the community outreach event. FEMA regulations require an accounting of the agency name, name of recipient, and recipient job title. Stakeholders were invited via email or mail while the public was invited via social media, press release, and City Views.

Q&A | ELEMENT C. MITIGATION STRATEGY | C1-a.

Q: Does the plan describe how the existing capabilities of each participant are available to support the mitigation strategy? Does this include a discussion of the existing building codes and land use and development ordinances or regulations? (Requirement 44 CFR § 201.6(c)(3))

A: See **Capability Assessment – Existing Processes and Programs**, **Table 1.7** below.

Capability Assessment – Existing Processes and Programs

The City will incorporate mitigation planning as an integral component of daily operations. This will be accomplished by the Planning Team members with their respective departments to integrate mitigation strategies into their planning documents and operational guidelines. In addition to the Capability Assessment below, the Planning Team will strive to identify additional policies, programs, practices, and procedures that could be created or modified to address mitigation activities.

FEMA identifies four types of capabilities: Planning and Regulatory, Administrative and Technical, Financial, and Education and Outreach. Following are explanations drawn from “Beyond The

Basics" a website developed as part of a multi-year research study funded by the U.S. Department of Homeland Security, Coastal Resilience Center and led by the Center for Sustainable Community Design within the Institute for the Environment at the University of North Carolina at Chapel Hill and the Institute for Sustainable Coastal Communities at Texas A&M University. This excellent resource ties FEMA regulations together with best practices in hazard mitigation.

Planning and Regulatory

Planning and regulatory capabilities are based on the implementation of ordinances, policies, local laws and State statutes, and plans and programs that relate to guiding and managing growth and development. Examples of planning capabilities that can either enable or inhibit mitigation include comprehensive land use plans, capital improvements programs, transportation plans, small area development plans, disaster recovery and reconstruction plans, and emergency preparedness and response plans. Plans describe specific actions or policies that support community goals and drive decisions. Likewise, examples of regulatory capabilities include the enforcement of zoning ordinances, subdivision regulations, and building codes that regulate how and where land is developed and structures are built. Planning and regulatory capabilities refer not only to the current plans and regulations, but also to the community's ability to change and improve those plans and regulations as needed.

Administrative and Technical

Administrative and technical capability refers to the community's staff and their skills and tools that can be used for mitigation planning and to implement specific mitigation actions. It also refers to the ability to access and coordinate these resources effectively. Think about the types of personnel employed by each jurisdiction, the public and private sector resources that may be accessed to implement mitigation activities in your community, and the level of knowledge and technical expertise from all of these sources. These include engineers, planners, emergency managers, GIS analysts, building inspectors, grant writers, floodplain managers, and more. For jurisdictions with limited staff resources, capacity should also be considered; while staff members may have specific skills, they may not have the time to devote to additional work tasks.

The planning team can identify resources available through other government entities, such as counties or special districts, which may be able to provide technical assistance to communities with limited resources. For example, a small town may turn to county planners, engineers, or a regional planning agency to support its mitigation planning efforts and provide assistance. For large jurisdictions, reviewing administrative and technical capabilities may involve targeting specific staff in various departments that have the expertise and are available to support hazard mitigation initiatives. The degree of intergovernmental coordination among departments also affects administrative capability.

Financial

Financial capabilities are the resources that a jurisdiction has access to or is eligible to use to fund mitigation actions. The costs associated with implementing mitigation activities vary. Some mitigation actions, such as building assessment or outreach efforts, require little to no costs other than staff time and existing operating budgets. Other actions, such as the acquisition of flood-prone properties, could require substantial monetary commitments from local, state, and federal funding sources. Some local governments may have access to a recurring source of revenue beyond property, sales, and income taxes, such as stormwater utility or development impact fees. These communities may be able to use the funds to support local mitigation efforts independently or as the local match or cost-share often required for grant funding.

Education and Outreach
This type of capability refers to education and outreach programs and methods already in place that could be used to implement mitigation activities and communicate hazard-related information. Examples include fire safety programs that the Fire Department delivers to students at local schools; and participation in community programs, such as Firewise.

Table 1.7 below includes a broad range of capabilities within the City of Signal Hill to successfully accomplish mitigation.

Table 1.7: Capability Assessment - Existing Processes and Programs (Source: City of Signal Hill website, 2023)

Capability Type				Capability Name	Capability Description and Ability to Support Mitigation
Planning and Regulatory	Administrative and Technical	Financial	Education and Outreach		
City of Signal Hill Departments					
X	X	X	X	Administration	The Administration Department includes the following programs: Executive Administration, Communications and Public Relations, Human Resources, and Economic Development. Executive Administration is responsible for recommending policy to the legislative body (City Council) and for implementing policy when set by the City Council. Executive Administration is also responsible for planning, coordinating, and directing the work of all City departments and programs. Communications and Public Relations develops and administers directs and overseas the City's marketing and communications programs. Human Resources is responsible for the administration of the City's personnel system and provides comprehensive human resource services to assist City departments with personnel matters. Functional areas include recruitment and selection, benefits administration, classification and compensation, employee and labor relations, training and safety training, employment/labor legal compliance, management consultation on discipline and other personnel matters, wellness initiatives, and worker's compensation administration. Human Resources also provides staffing for the Civil Service Commission. Economic Development is responsible for the disposition of former redevelopment agency properties and project development, provides ombudsman services to developers, and works on increasing sales tax generation and revenue diversification through business attraction and retention of current businesses.
X	X		X	Community Development	The Community Development Department has four programs: Planning, Neighborhood Enhancement, Building Safety, and Oil

Capability Type				Capability Name	Capability Description and Ability to Support Mitigation
Planning and Regulatory	Administrative and Technical	Financial	Education and Outreach		
					Field Services. Planning includes coordination of development applications and project review for consistency with the General Plan and Municipal Code regulations and provides staffing for the Planning Commission. Neighborhood Enhancement includes code enforcement, provides staffing for the Sustainable City Committee and neighborhood improvement programs. Building Safety includes tracking of interdepartmental and intradepartmental reviews for development projects, plan check of construction plans, issuance of permits, and property inspections. Oil Field Services includes oversight of compliance with provisions of the City's Oil and Gas Code, and inspection of oil field facilities.
			X	Community Services	Community Services provides a variety of parks, recreational, social, and library services. Parks include design, development, and rehabilitation of park property and community buildings. Recreation includes after school recreation programs, year-round programs for youth, teen activities, and youth sports. Community Services includes senior services, community-wide special events, transportation, Animal Control administration, Community Development Block Grant (CDBG) administration, and park facility scheduling. The Department also manages Library operations and provides staffing for the Parks and Recreation Commission.
	X	X	X	Finance	The Finance Department is responsible for the fiscal affairs and overall financial management of the City to provide timely, accurate, and relevant budgetary and financial information to the City Council, the City Administration, residents, and customers. This includes establishing and maintaining strong internal controls that carry out City policies and ensure compliance with established accounting standards. Operational responsibilities include the handling of cash receipts, cash disbursements, recording of all financial transactions, payroll processing, preparation, development, maintenance, and monitoring of the City budget, maintaining the general ledger, financial reporting, risk management, debt service, investment of surplus cash, and safeguarding the City's financial assets. The Finance Department is also responsible for assisting with billing and customer service to water customers and business licenses. Also included in the Finance and Administrative Services are information technology functions and non-departmental activities that provide

Capability Type				Capability Name	Capability Description and Ability to Support Mitigation
Planning and Regulatory	Administrative and Technical	Financial	Education and Outreach		
					generalized support services for the City including liability protection and retirement administration.
X	X		X	Police	The Signal Hill Police Department is a full-service law enforcement agency responsible for the prevention of crime, promotion of traffic safety, enforcement of all state and local laws, protection of life and property, preservation of peace, and apprehension of criminals. The Department responds to and investigates all reports of criminal activity and emergency situations, enforces state and local traffic ordinances, and performs public assistance as called upon to ensure public safety. The Police Department wholeheartedly embraces the philosophy of community oriented policing, and activity participates in Community Outreach Programs such as the Police Community Volunteer Program, Juvenile Diversion, Annual Open House, National Night Out, Citizen Police Academy, and Neighborhood Watch. For management and budgetary purposes, the Police Department i9s divided into seven service programs: Community Outreach, Patrol Services, Investigative Services, Police Support Services, Police Communications/Jail, Police Records, and Emergency/Disaster Services.
X	X	X	X	Public Works	The Public Works Department is responsible for providing reliable, well-maintained public facilities and essential services that are dependent upon the daily lives of residents and the business community.
	X		X	Hazard Mitigation Planning Team	The Hazard Mitigation Planning Team is made up of representatives from departments assigned responsibilities in the Hazard Mitigation Plan, including the 5-year plan updates as required by FEMA. The Planning Team is responsible for implementing, monitoring, and evaluating the plan during its annual meetings.
City of Signal Hill Policies					
X	X		X	Emergency Operations Plan	Emergency Operations Plan is a reference and guidebook to operations during a major emergency impacting Signal Hill. The Plan includes a discussion on a wide range of hazards, organization and staffing of the Emergency Operations Center, and connectivity with field responders and external agencies. The Emergency Operations Plan is an excellent source of hazard information for the Hazard Mitigation Plan.
X			X	Hazard Mitigation Plan	The City's Hazard Mitigation Plan identifies the risks from hazards present in the community and includes strategies to reduce these

Capability Type				Capability Name	Capability Description and Ability to Support Mitigation
Planning and Regulatory	Administrative and Technical	Financial	Education and Outreach		
					risks. Updates to the Plan are coordinated with the hazard information and mitigation activities identified in the County of Los Angeles AHMP as well as the HMP for the State of California in order to ensure a more consistent and unified approach to hazard mitigation.
X			X	General Plan	General Plan outlines long-term direction for development and policy in Signal Hill. There are opportunities to coordinate local hazard mitigation actions with policies governed by the General Plan. Also, the General Plan is an excellent resource to assist with implementing many of the mitigation action items identified in the Hazard Mitigation Plan.
X	X	X	X	Capital Improvement Program	The City is now in the process of preparing its first Capital Improvement Program which will direct construction activities for City-owned facilities and infrastructure for the next future years. Mitigation actions may involve construction of new or upgraded facilities and infrastructure.
X			X	Standard Urban Stormwater Mitigation Plan	Standard Urban Stormwater Mitigation Plan provides long-range planning of water supplies and water use to ensure a stable water supply and compliance with water conservation efforts. Mitigation actions that involve reducing water use may be incorporated into the next update to the Standard Urban Stormwater Mitigation Plan.
X	X		X	Zoning Ordinance	Zoning Ordinance implements the City's General Plan by establishing specific regulations for development. It includes standards for where development can be located, how buildings must be sized, shaped, and positioned, and what types of activities can occur in an area. Hazard mitigation actions that pertain to new or substantially redeveloped buildings can be adopted into the Zoning Ordinance.
X	X	X	X	Building Code	The Building Code specifies how new structures can be built. It includes the California Building Code, in addition to any amendments made by the City, mitigation actions may involve amending the Building Code to improve a building's safety or structural stability.
City of Signal Hill External Agency Providers					
X	X		X	Los Angeles County Fire Department	The Los Angeles County Fire Department provides all fire and emergency medical / paramedic services within the City of Signal Hill.
X			X	Southern California Edison	Provides electrical power to the Los Angeles region.

Capability Type				Capability Name	Capability Description and Ability to Support Mitigation
Planning and Regulatory	Administrative and Technical	Financial	Education and Outreach		
X			X	Southern California Gas Company	Provides natural gas to the Los Angeles region.

Q&A | ELEMENT C: MITIGATION STRATEGY | C1-b.

Q: Does the plan describe each participant's ability to expand and improve the identified capabilities to achieve mitigation? (Requirement 44 CFR § 201.6(c)(3))

A: See **Expanding and Improving Capabilities** below.

Expanding and Improving Capabilities

Planning and Regulatory Capabilities – The City builds and maintains its own buildings and infrastructure and regulates all construction within the community as per the International Building Code. Future plans are laid out in the General Plan and Capital Improvement Program. Some of the funding of future construction relies on successful bond measures where plans and justifications are shared with the public. Given the fact this is the first mitigation plan for Signal Hill, the topic of mitigation has been limited to Environmental Impact Reports tied to major development projects. Although hazard mitigation is new, the City is very experienced in adhering to federal and state mandates. Also, departmental protocols are in place that ensure future development projects satisfy "substantial conformance" requirements with the General Plan and Zoning Ordinance. See **Mitigation Actions Matrix** column "Expanding and Improving Capabilities".

Administrative and Technical - Existing capabilities are typical for a medium-sized local government. The City already has grant writing and GIS capabilities along with mutual aid agreements, and a warning/notification system. Grant writing capabilities will continue to be especially important once the mitigation plan is approved by FEMA. That approval will trigger eligibility for a range of federal and state grants. Also, the City Council could task a sub-committee dedicated to land use matters and mitigation plan implementation. The Plan's opportunities for success will be increased by the Council's involvement. See **Mitigation Actions Matrix** column "Expanding and Improving Capabilities".

Finance - All local governments have a broad range of funding sources. Taxation, impact fees, bonds, grants, in-kind donations, and philanthropic donations are included in the spectrum. As such, the City needs to keep these resources in mind for future mitigation activities. See **Mitigation Actions Matrix** column "Expanding and Improving Capabilities".

Education and Outreach – Utilize existing community groups, local citizen groups, and non-profit organizations to support and encourage mitigation as well as home and business mitigation. Enlist the City Manager and Public Information Officer in learning and talking about the Hazard Mitigation Plan. See **Mitigation Actions Matrix** column "Expanding and Improving Capabilities".

Q&A | ELEMENT A: PLANNING PROCESS | A4-a.
Q: Does the plan document what existing plans, studies, reports, and technical information were reviewed for the development of the plan, as well as how they were incorporated into the document? (Requirement 44 CFR § 201.6(b)(3))
A: See **Use of Existing Data** below.

Use of Existing Data

The Planning Team gathered and reviewed existing data and plans during plan writing and specifically noted as "sources". Numerous documents were used to support the planning process:

City of Signal Hill Website
https://www.cityofsignalhill.org/
Applicable Incorporation: Department Information for Capability Assessment.

City of Signal Hill General Plan and Elements
https://www.cityofsignalhill.org/85/General-Plan
Applicable Incorporation: Land Use map, Community Profile section – geography, environmental, population, housing, transportation and demographic data, Safety Element – hazard information and maps.

City of Signal Hill Hazard Mitigation Plan (2018)
https://www.cityofsignalhill.org/DocumentCenter/View/4137/Signal-Hill-Hazard-Mitigation-Plan?bidId=
Applicable Incorporation: Information about hazards contributed to the hazard-specific sections.

County of Los Angeles General Plan (2015)
Applicable Incorporation: Information about the planning area and geography used in Chapter 2: Community Profile and Chapter 3: Risk Assessment – Hazard Profiles.

County of Los Angeles All-Hazards Mitigation Plan (2020)
Applicable Incorporation: Information about hazards in the County contributed to Chapter 3: Risk Assessment – Hazard Profiles.

State of California Hazard Mitigation Plan (2023)
Applicable Incorporation: Hazard identification information used in Chapter 2: Risk Assessment – Identifying Hazards.

HAZUS Maps and Reports
Created by Emergency Planning Consultants
Applicable Incorporation: Numerous HAZUS maps and reports have been included in Chapter 3: Risk Assessment – Hazard Profiles.

National Flood Insurance Program
Applicable Incorporation: Community status used in Chapter 3: Risk Assessment – Hazard Profiles - Urban Flooding.

Local Flood Insurance Rate Maps

Applicable Incorporation: Information about FIRM included in Chapter 3: Risk Assessment – Hazard Profiles - Urban Flooding.

California Department of Forestry and Fire Protection (CAL FIRE)
Applicable Incorporation: Wildland fire hazard map in Chapter 3: Risk Assessment – Hazard Profiles - Wildfire.

California Department of Conservation
Applicable Incorporation: Seismic hazards mapping used in Chapter 3: Risk Assessment – Hazard Profiles - Earthquake.

U.S. Geological Survey (USGS)
Applicable Incorporation: Earthquake records and statistics used in Chapter 3: Risk Assessment – Hazard Profiles - Earthquake.

California's Fourth Climate Change Assessment: Los Angeles Region Report (2019)
Applicable Incorporation: Climate information used in Chapter 2: Community Profile.

Weather Spark
Applicable Incorporation: Weather information used in Chapter 2: Community Profile.

The Fifth National Climate Assessment (2023)
Applicable Incorporation: Climate considerations in Chapter 3: Risk Assessment.

Planning for an Emergency: Strategies for Identifying and Engaging At-Risk Groups (2015)
Applicable Incorporation: Social vulnerability information used in Chapter 4: Vulnerability and Impacts Assessment.

Guide to Expanding Mitigation: Making the Connection to Equity (2020)
Applicable Incorporation: Social vulnerability information used in Chapter 2: Community Profile.

How Climate Change Impacts each Type of Natural Disaster (2022)
Applicable Incorporation: Climate considerations in Chapter 3: Risk Assessment.

Chapter 2: Community Profile

Location and the Environment

The City of Signal Hill is located approximately two miles north of the Pacific Ocean in southern Los Angeles County. Signal Hill consists of 2.2 square miles completely surrounded by the City of Long Beach. Regional access to the City is provided by freeways, especially Interstate 405 (I-405); arterial roadways; bus routes; a light rail line; two major seaports; and Long Beach Airport, which is located immediately northeast of Signal Hill.



According to the City's General Plan, the panoramic view from the crest of Signal Hill is truly one of the most beautiful in all of Southern California. Most spectacular is the view of the Pacific Ocean framed by the Palos Verdes Peninsula and the Sheep Hills at Newport Beach. This ocean view features rolling breakers at Huntington Beach, the Queen Mary and the Long Beach skyline arguably equally spectacular at night. To the northwest, Signal Hill vistas include the skyscrapers in downtown Los Angeles, the Hollywood sign and the Getty Museum of Art perched upon the Santa Monica Mountains. To the east the view is remarkably grand including the Long Beach Airport and the Pyramid at the California State University at Long Beach.

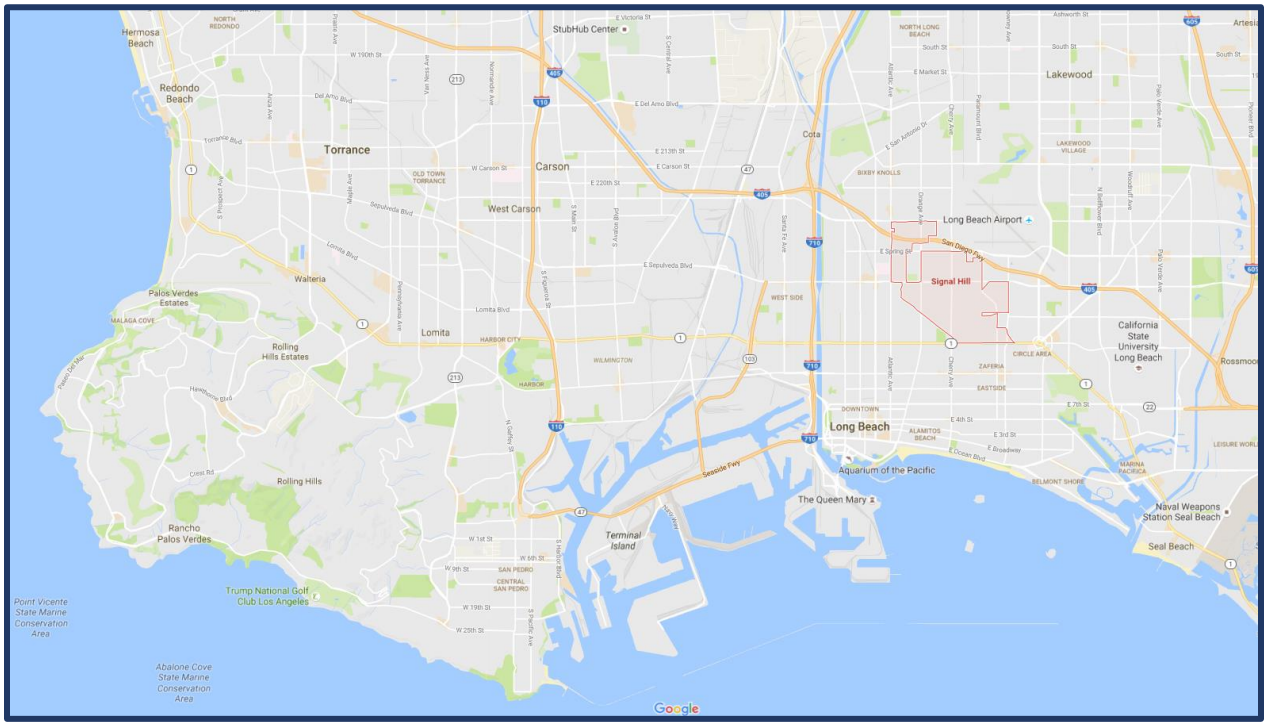
Most famous for the discovery of oil in 1921, and commonly known as an "oil town," the City is now a diverse community with an "oil history" and a bright future. By the turn of the 20th Century, stately mansions dotted the hilltop, as the value of the panoramic view became evident. However, by 1917 the prospect of striking oil on the hilltop surpassed the value of the view and the Union Oil Company drilled the first oil well in the area. The well failed to produce any oil and it was abandoned. Further exploration was suspended until the Royal Dutch Shell Oil Company resumed exploration and hit pay dirt on June 23, 1921. That first "gusher," at Alamitos Well #1, marked a turning point in Signal Hill's history and put the city on the map.



Ultimately one of the richest oil fields in the world, it produced over 1 billion barrels of oil by 1984. The field is still active and produced over 1.6 million barrels of oil in 1994 alone. Oil production continued to be Signal Hill's mainstay until declining oil prices reduced production in the 1970's.

Today, Signal Hill is a well-balanced, financially sound and economically diverse community of over 11,673 people.

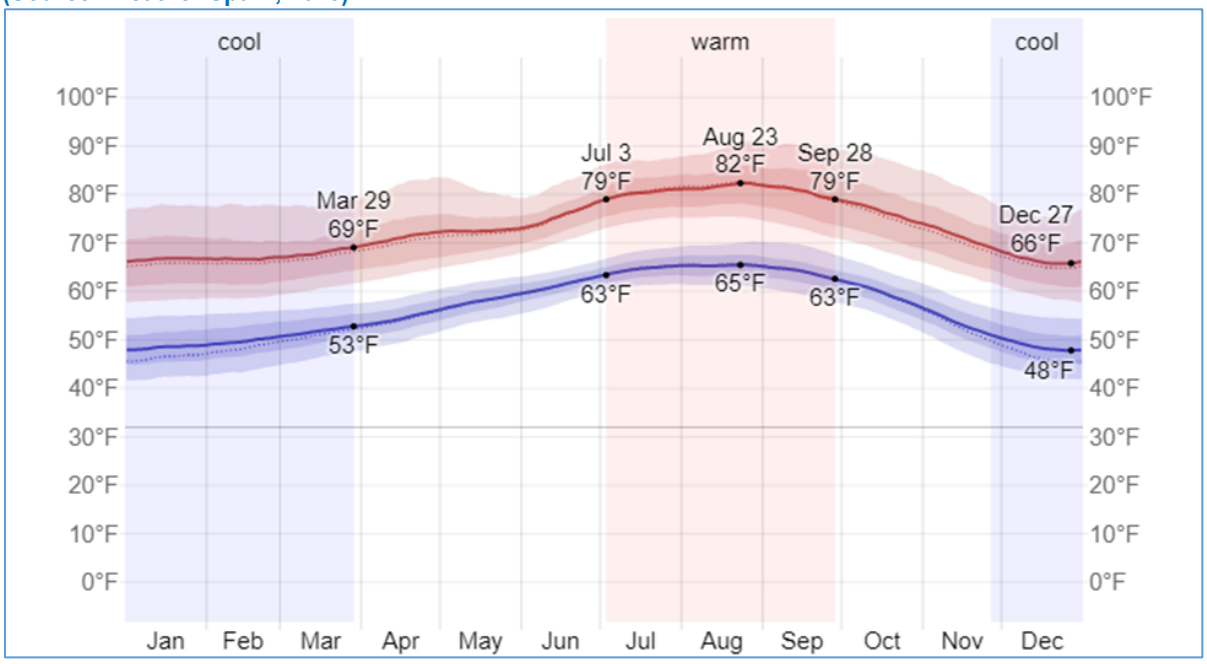
Map 2.1: Signal Hill Planning Area
(Source: General Plan)



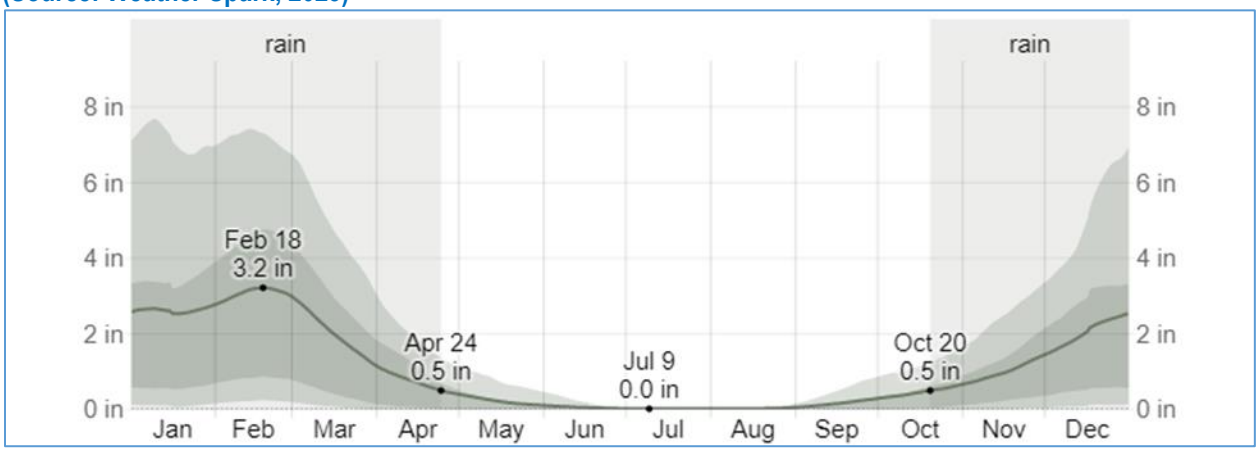
Climate

According to the General Plan, the area's climate is Mediterranean, like the rest of the Southern California region, with moderate temperatures, rainy winters and dry summers, supporting a wide range of imported vegetation.

Graph 2.1: Average High and Low Temperature for the City of Signal Hill
(Source: Weather Spark, 2023)



Graphic 2.2: Average Monthly Rainfall for the City of Signal Hill
(Source: Weather Spark, 2023)



Population and Demographics

According to the City's website, the City was incorporated in 1924 with a population of 13,962. As of 2019, the population has grown to 21,855. From 2010 to 2019, the City experienced a growth rate of 2.5 percent, with a projected growth rate of 2.3 percent from 2019-2024.

According to the U.S. Census Bureau, the demographic makeup of the City is as follows:

Table 2.1 City of Signal Hill Demographics
Source: U.S. Census Bureau, Est. 2020

Racial/Ethnic Group	Population	Percentage (%)
White	6,247	54.7%
Black	1,316	11.5%
American Indian or Alaska Native	128	1.1%
Asian	2,758	24.1%
Native Hawaiian and Other Pacific Islander	114	1.0%
Other	1,477	12.9%
Two or more races	590	5.2%
Non-Hispanic	7,247	63.4%
Hispanic	10,612	48.6%

Housing and Community Development

Table 2.2: City of Signal Hill Housing
(Source: U.S. Census Bureau, Est. 2020)

2020	Number	Percent %
Housing Type:		
1-unit, detached	2,320	51.6%
2-4 Units (2 or more units)	2,163	48.1%
Mobile homes/Other	13	0.3%
Housing Statistics:		
Total Occupied Housing Units	4,496	100%
Owner-Occupied Housing	2,221	49.4%
Renter-Occupied	2,275	50.6%
Average Household Size:	2.53 persons	

Employment and Industry

According to the Census data, the predominant employment industries for Signal Hill residents are Educational, Health and Social Services (14.6%); Professional, scientific, and management services (7.8%); and Manufacturing (4.3%).

According to the 2024 Annual Comprehensive Financial Report, the City's largest employers include Home Depot, Costco Wholesale, Office Depot, and Target.

Table 2.3: City of Signal Hill Industry
(Source: American Community Survey - 2020)

Industry	2020	
	Number	Percent %
Agriculture, forestry, fishing and hunting, and mining	12	0.1%
Construction	253	2.1%
Manufacturing	511	4.3%
Wholesale Trade	331	2.8%
Retail Trade	481	4.1%
Transportation and Warehousing, and Utilities	374	3.2%
Information	166	1.4%
Finance and insurance, and real estate and rental and leasing	428	3.6%
Professional, scientific, and management, and administrative and waste management services	930	7.8%
Educational services, and health care and social assistance	1,733	14.6%
Arts, entertainment, and recreation, and accommodation and food services	324	2.7%
Other services, except public administration	247	2.1%
Public administration	274	2.3%

Table 2.4: City of Signal Hill Occupation
(Source: American Community Survey - 2020)

Occupation	2020	
	Number	Percent
Civilian employed population (16 years and over)	6,064	51.2%
Management, business, science, and arts occupations	3,155	26.6%
Service occupations	821	6.9%
Sales and office occupations	1,260	10.6%
Natural resources, construction, and maintenance occupations	287	2.4%
Production, transportation, and material moving	541	4.6%

Transportation and Commuting Patterns

According to the City of Signal Hill's General Plan – Circulation Element (2021), Signal Hill is completely surrounded by the city of Long Beach, and its transportation network is intertwined with that of its neighbor. Regional access to the City, as shown on **Map 2.2**, is provided by freeways, especially Interstate 405 (I-405); arterial roadways; bus routes; a light rail line; two major seaports; and Long Beach Airport, which is located immediately northeast of Signal Hill.

The existing Signal Hill transportation system consists of roads of varying sizes and capacities; public transportation systems, including bus, light rail, and paratransit service; airports, and seaports as shown on **Map 2.3**. The network created by these systems serves two distinct and equally important functions: 1) to provide access to adjacent land uses, and 2) to facilitate the movement of persons and goods to, from, within, and through the City.

Interstate

The San Diego Freeway (Interstate 405 or I-405) crosses the northern portion of Signal Hill. The highway is owned and maintained by Caltrans. In the Signal Hill area, I-405 currently consists of ten travel lanes, including eight mixed-flow and two carpool lanes.

Interstate 405 is one of the major access routes to Signal Hill but is also a major traffic generator that affects traffic flow within the City. The freeway interchanges with the Long Beach Freeway (I-710) approximately three miles northwest of Cherry Avenue, with the San Gabriel Freeway (I-605) approximately five miles southeast of Cherry Avenue, and with the Garden Grove Freeway (State Route 22 or SR-22) approximately 7.5 miles southeast of Cherry Avenue. Full freeway access is provided at Atlantic, Cherry, and Orange Avenues. Northbound I-405 access to the City for traffic oriented south on Cherry Avenue is provided at Temple Avenue. This circuitous access to Cherry Avenue increases traffic levels on Temple Avenue and Spring Street and is confusing to motorists.

The 2003 Short-Range Transportation Plan (SRTP), prepared by the Metropolitan Transportation Authority (Metro), recognizes the I-405 as a "congested corridor" in the Signal Hill area, and identifies the Cherry and Atlantic Avenue ramps as "hot spots" with recurring heavy traffic congestion. These designations make this freeway corridor a higher priority for future improvements; however, no major improvements are currently funded.

Bus Service

Signal Hill is well-served by bus systems. Services provided by Long Beach Transit and Metro operate within or in the vicinity of the City; additional bus lines are accessible through the nearby Long Beach Transit Mall.

Long Beach Transit is the primary public transportation provider to Signal Hill. LBT provides public transportation to more than 17 million annual boarding customers in southeastern Los Angeles County and northwestern Orange County. With a service area covering over 100 square miles across 14 cities, LBT annually runs more than 6.9 million service miles over 700,000 service hours, using 250 fixed-route buses. LBT also operates water taxi and demand-responsive paratransit services.

Map 2.2: Roadway Classifications
(Source: City of Signal Hill General Plan – Circulation Element 2021)

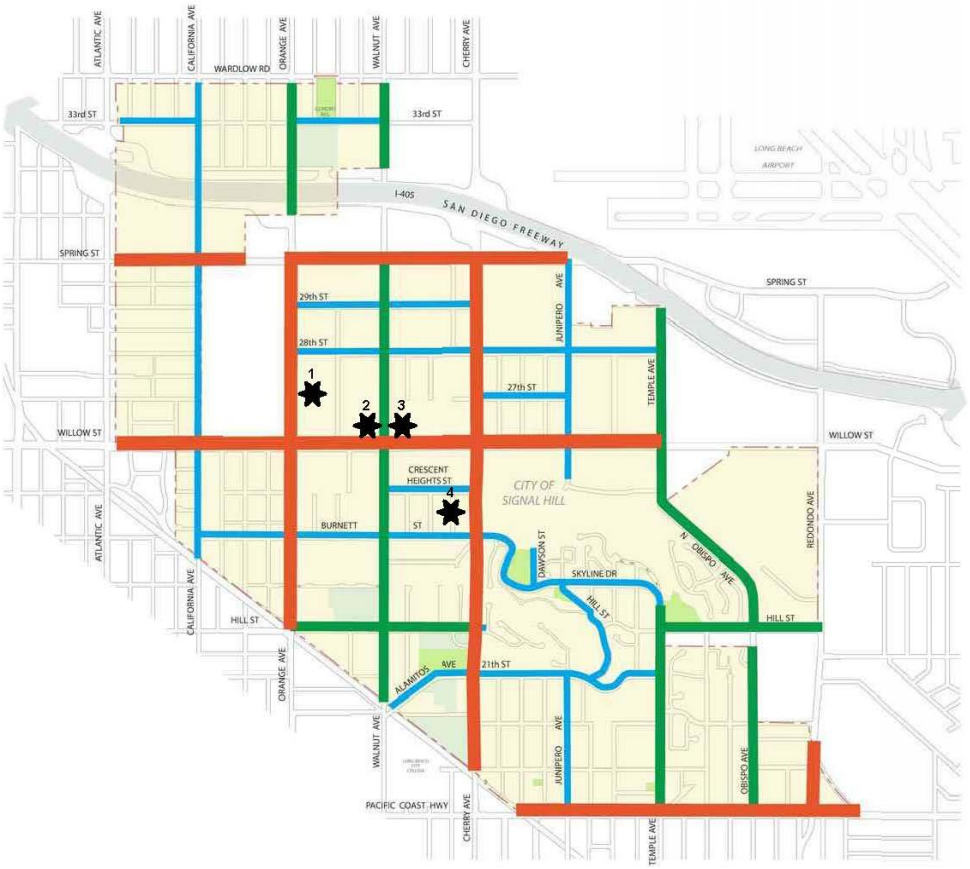


Figure 4
City of Signal Hill General Plan Circulation Element

Source: City of Signal Hill

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Signal Hill Housing Element
Transportation Impact Analysis
19355

Map 2.3: Transit System Map
(Source: City of Signal Hill General Plan – Circulation Element 2021)

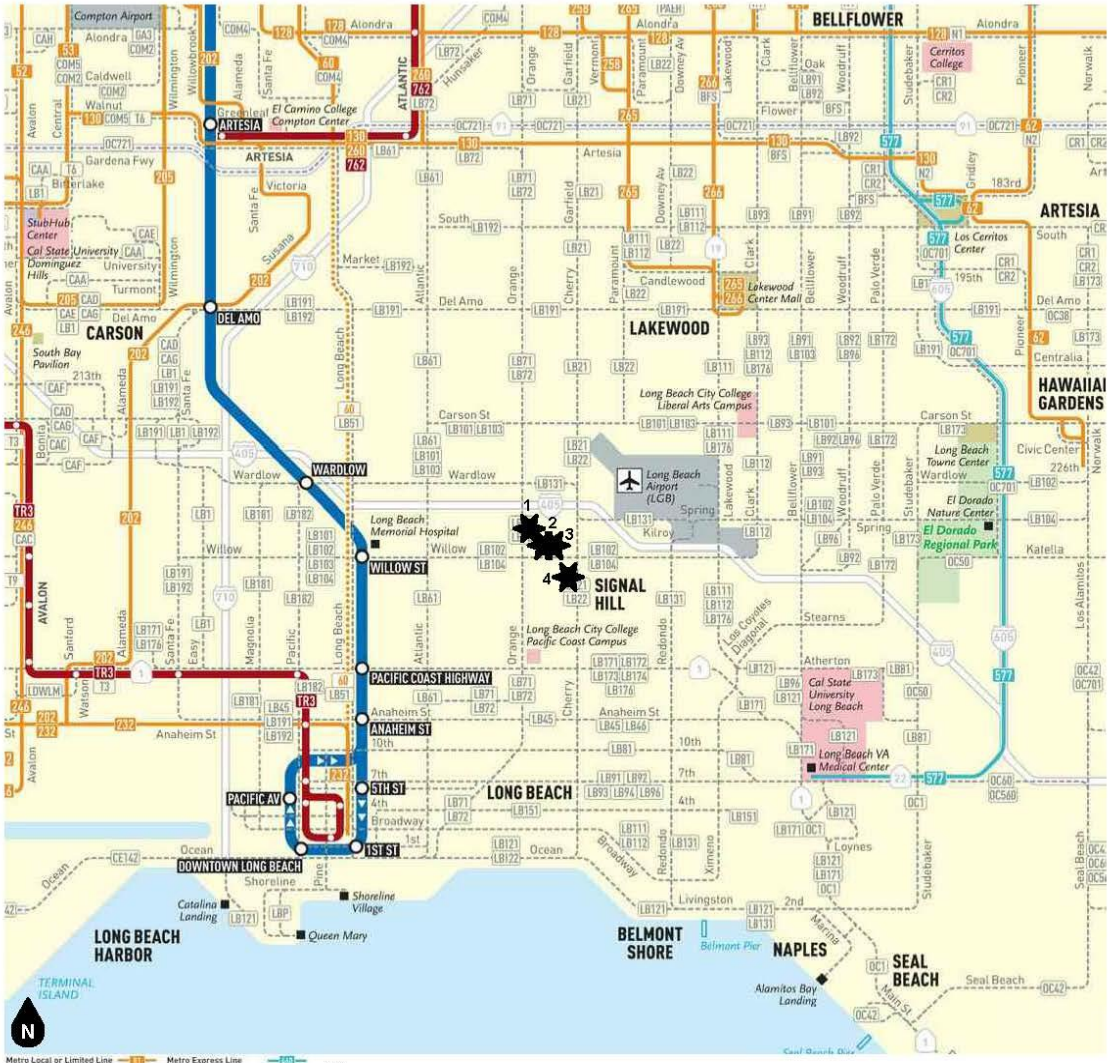


Figure 9
Transit System Map

Source: L.A. Metro

Q&A | ELEMENT B: RISK ASSESSMENT | B1-e.
Q: Does the plan include the probability of future events for each identified hazard? Does the plan describe the effects of future conditions, including climate change (e.g., long-term weather patterns, average temperature and sea levels), on the type, location and range of anticipated intensities of identified hazards? (Requirement 44 CFR § 201.6(c)(2)(i)) **A:** See **Climate Vulnerability Assessment** below.

Climate Vulnerability Assessment

According to "California's Fourth Climate Change Assessment" developed by the State of California, continued climate change will have a severe impact on California. Increased temperatures, drought, wildfires, and sea level rise are several of the main concerns related to climate change in the Southwest. Other impacts anticipated from climate change include food insecurity, increases in vector-borne diseases, degradation of air quality, reduced ability to enjoy outdoors, and potential economic impacts due to uncertainty and changing conditions.

Climate change disproportionately affects those with existing disadvantages. Low-income communities and communities of color often live in areas with conditions that expose them to more severe hazards, such as higher temperatures and worse air quality. These communities also have fewer financial resources to adapt to these hazards. For instance, low-income populations may reduce air conditioning usage out of concerns about cost. Outdoor workers, individuals with mobility constraints, and sensitive populations such as the very young, elderly, and poor, as well as those with chronic health conditions, are particularly at risk to climate change hazards.

To understand how climate change might affect the City of Signal Hill, the Cal-Adapt tool was used to analyze data. "Cal-Adapt provides a way to explore peer-revied data that portrays how climate change might affect California at the state and local level" (cal-adapt.com). Below is a summary of the data reviewed.

Climate Change Hazards

Increased Temperature: Annual temperatures in the city are expected to rise steadily through the end of the century. The city's historical average maximum temperature is based on data from 1961-1990, is 78.3°F. Under the medium emissions scenario, the average annual maximum temperature is projected to increase to 83.5°F. Between 2070 and 2099. The annual average maximum temperature under the high-emission scenario is projected to increase to 86.8°F. Between 2070 and 2099.

More Extreme Heat Days: Extreme Heat Days occur when the maximum temperature is above 100.5°F. Historically Signal Hill has experienced an average of 2 extreme heat days per year. By mid-century, 2025-2064, the annual number of extreme heat days is expected to rise to 6 under medium emission scenarios and 7 under high emission scenarios. By the end of the centuries, 2070 and 2099, the number of extreme heat days is expected to rise to 8 under medium emission scenarios and 16 under high emission scenarios.

Static Annual Precipitation: Historically the city has experienced an annual average of 12.5 inches of precipitation. Annual precipitation is expected to remain relatively the same during the

mid-century. Under both the medium emission scenario and high emission scenario the annual precipitation will remain steady at 12.5 inches. By the end of the century, annual precipitation is expected to increase to 12.9 inches under the medium emission scenario and 12.8 inches under the high emission scenario.

Longer and More Extreme Droughts: The city can expect to see an 8.7% increase in average temperature and a 20.6% decrease in precipitation during drought conditions in the late 21st century. This will lead to longer, more extreme drought conditions later in the century.

Steady Wildfire Threat: Based on historical data from 1961–1990, Los Angeles County experiences a decadal average loss of 4,436.1 hectares to wildfire. The probability that a wildfire will occur in any one year over a10-year period, known as the decadal probability, is projected to remain constant through 2099 under both high-emissions and Low emissions scenarios. Under the low-emissions scenario, the decadal average loss to wildfire is expected to increase to 5,719.2 hectares by mid-century and 5662.9 hectares by 2099. Under the high-emissions scenario, the decadal average loss to wildfire is projected to rise to 5,579.7 hectares by 2065 and 5,275.4 hectares by the end of the century.

Sea Level Rise: The city does not border the Pacific Ocean, but with projected sea level rise the city has the potential to be indirectly affected by coastal flooding. In the late century using maximum flood scenario models, coastal flood water might encroach upon Signal Hill boundaries.

Chapter 3: Risk Assessment

What is a Risk Assessment?

Conducting a risk assessment can provide information regarding: the types of hazards a jurisdiction is exposed to; the location where the hazard might occur; the history of the hazard in the City of Signal Hill and surrounding area; and the future risk they pose. Specifically, the five levels of a risk assessment are as follows:

1. *Identify Hazards (Chapter 3)*
2. *Hazard Profiles (Chapter 3)*
3. *Identify Community Assets (Chapter 4)*
4. *Analyze Impacts (Chapter 4)*
5. *Summarize Vulnerability (Chapter 4)*

Q&A | ELEMENT B: RISK ASSESSMENT | B1-a.
Q: Does the plan describe all natural hazards that can affect the jurisdiction(s) in the planning area, and does it provide the rationale if omitting any natural hazards that are commonly recognized to affect the jurisdiction(s) in the planning area? (Requirement 44 CFR § 201.6(c)(2)(i)) **A:** See **Identify Hazards, Table 3.1-3.4** below.
Q&A | ELEMENT B: RISK ASSESSMENT | B1-d.
Q: Does the plan include the history of previous hazard events for each identified hazard? (Requirement 44 CFR § 201.6(c)(2)(i)) **A:** See **Table 3.1** below.

Identify Hazards

This section is the description of the geographic extent, potential intensity, and the probability of occurrence of a given hazard. Maps are used in this plan to display hazard identification data. To determine the hazard with significant potential to impact the Planning Team examined three resources: California's 2023 State Hazard Mitigation Plan, 2020 County of Los Angeles All-Hazards Mitigation Plan, and the City's 2016 General Plan Safety Element.

The Planning Team reviewed existing documents to determine which of the hazards posed the most significant threat to the planning area and its ability to deliver services. In other words, which hazard would likely result in a local declaration of emergency. The Planning Team also reviewed Federal Disaster Declarations for Los Angeles County. Los Angeles County experienced 37 federal disaster declarations from 2008 – 2023. **Table 3.1** outlines those disaster declarations.

Table 3.1: Federal Disaster Declarations 2008-2023 Los Angeles County (Source: FEMA website State and County Disaster Declarations, 2023)

Year	Federal Declaration Number	State of Emergency Declaration Issued by California	Declaration Title
2023	DR-4699-CA	Yes	Severe Winter Storms, Straight-Line Winds, Flooding, Landslides, and Mudslides
2023	EM-3591-CA	Yes	Severe Winter Storms, Flooding, and Mudslides
2023	EM-3592-CA	Yes	Severe Winter Storms, Flooding, Landslides, and Mudslides
2023	DR-4683-CA		Severe Winter Storms, Flooding, Landslides, and Mudslides
2022	N/A	Yes	Extreme Heat
2022	N/A	Yes	Tropical Storm Kay
2021	DR-4569-CA		Wildfires
2021	FM-5381-CA		Blue Ridge Fire
2021	N/A	Yes	Winter Storms
2021	N/A	Yes	Drought
2020	DR-4482-CA		Covid-19 Pandemic
2020	EM-3428-CA		Covid-19
2020	N/A	Yes	Extreme Heat Event
2020	FM-5374-CA		Bobcat Fire
2019	FM-5297-CA		Getty Fire
2019	FM-5296-CA		Wildfires
2019	FM-5293-CA		Saddleridge Fire
2018	EM-3409-CA		Wildfire
2018	DR-4407-CA	Yes	Wildfires
2018	DR-5280-CA	Yes	Woolsey Fire
2018	DR-4353-CA		Wildfires, Flooding, Mud Flow, Debris Flow
2017	DR-1884-CA		Severe Winter Storms, Flooding, and Debris and Mud Flows
2017	EM-3396-CA		California Wildfires
2017	FM-5201-CA	Yes	California la Tuna Fire
2017	FM-5225-CA	Yes	California Creek Fire
2017	FM-5226-CA	Yes	California Rye Fire
2017	FM-5227-CA		California Skirball Fire
2017	DR-4305-CA		Severe Winter Storms, Flooding, and Mud Slides

2016	FM-5135-CA	Yes	California Sand Fire
2016	FM-5129-CA		California Fish Fire
2016	FM-5132-CA		California Sage Fire
2016	FM-5124-CA		California Old Fire
2015	N/A	Yes	Rainstorms
2015	N/A	Yes	Wildfires
2014	N/A	Yes	Drought
2014	FM-5051-CA		California Colby Fire
2013	FM-5025-CA	Yes	California Powerhouse Fire
2011	N/A	Yes	Windstorms
2010	N/A	Yes	Winter Storms
2010	FM-2851-CA		California Crown Fire
2009	FM-2828-CA		California Pv Fire
2009	FM-2830-CA	Yes	California Station Fire
2008	FM-2763-CA		California Santa Anita Fire
2008	FM-2791-CA		California Sayre Fire
2008	FM-2789-CA		California Sesnon Fire
2008	FM-2792-CA		California Freeway Complex Fire
2008	FM-2788-CA		Mareck Fire
2008	FM-1810-CA	Yes	Wildfire in California

Q&A | ELEMENT B: RISK ASSESSMENT | B2-a.

Q: Does the plan provide an overall summary of each jurisdiction's vulnerability to the identified hazards? (Requirement 44 CFR § 201.6(c)(2)(ii))

A: See **Table 3.2** and **Table 3.3** below.

The Team utilized FEMA's Calculated Priority Risk Index (CPRI) ranking technique to quantify the probability, magnitude/severity, warning time and duration for each of the hazards. The hazard ranking system is described below in **Table 3.2**.

Table 3.2: Calculated Priority Risk Index
(Source: Federal Emergency Management Agency)

CPRI Category	Degree of Risk			Assigned Weighting Factor
	Level ID	Description	Index Value	
Probability	Unlikely	Extremely rare with no documented history of occurrences or events. Annual probability of less than 1 in 1,000 years.	1	45%
	Possibly	Rare occurrences. Annual probability of between 1 in 100 years and 1 in 1,000 years.	2	
	Likely	Occasional occurrences with at least 2 or more documented historic events. Annual probability of between 1 in 10 years and 1 in 100 years.	3	
	Highly Likely	Frequent events with a well-documented history of occurrence. Annual probability of greater than 1 every year.	4	
Magnitude/ Severity	Negligible	Negligible property damage (less than 5% of critical and non-critical facilities and infrastructure. Injuries or illnesses are treatable with first aid and there are no deaths. Negligible loss of quality of life. Shut down of critical public facilities for less than 24 hours.	1	30%
	Limited	Slight property damage (greater than 5% and less than 25% of critical and non-critical facilities and infrastructure). Injuries or illnesses do not result in permanent disability, and there are no deaths. Moderate loss of quality of life. Shut down of critical public facilities for more than 1 day and less than 1 week.	2	
	Critical	Moderate property damage (greater than 25% and less than 50% of critical and non-critical facilities and infrastructure). Injuries or illnesses result in permanent disability and at least 1 death. Shut down of critical public facilities for more than 1 week and less than 1 month.	3	
	Catastrophic	Severe property damage (greater than 50% of critical and non-critical facilities and infrastructure). Injuries and illnesses result in permanent disability and multiple deaths. Shut down of critical public facilities for more than 1 month.	4	
Warning Time	> 24 hours	Population will receive greater than 24 hours of warning.	1	15%
	12–24 hours	Population will receive between 12-24 hours of warning.	2	
	6-12 hours	Population will receive between 6-12 hours of warning.	3	
	< 6 hours	Population will receive less than 6 hours of warning.	4	
Duration	< 6 hours	Disaster event will last less than 6 hours.	1	10%
	< 24 hours	Disaster event will last less than 6-24 hours.	2	
	< 1 week	Disaster event will last between 24 hours and 1 week.	3	
	> 1 week	Disaster event will last more than 1 week.	4	

Table 3.3: Calculated Priority Risk Index Ranking for the City of Signal Hill (Source: City of Signal Hill Planning Team)

Hazard	Probability	Weighted 45% (x.45)	Magnitude Severity	Weighted 30% (x.3)	Warning Time	Weighted 15% (x.15)	Duration	Weighted 10% (x.1)	CPRI Total	Hazard Priority Ranking * (H-High, M-Medium, L-Low)
Drought	4	1.80	3	0.90	1	0.15	3	0.30	**3.15**	**H**
Earthquake	3	1.35	4	1.20	4	0.60	1	0.10	**3.25**	**H**
Flood	2	0.90	1	0.30	2	0.30	4	0.40	**1.90**	**L**
Landslide	2	0.90	2	0.60	4	0.60	1	0.10	**2.20**	**L**
Windstorm	3	1.35	3	0.90	2	0.30	3	0.30	**2.85**	**H**

***Hazard Priority Ranking**
High=CPRI score for probability + magnitude/severity (impact) = 6 or higher
Medium=CPRI score for probability + magnitude/severity (impact) = 5
Low=CPRI score for probability + magnitude/severity (impact) = 3 or 4
N/A=CPRI score for probability + magnitude/severity (impact) = 2

Table 3.4: Hazard Source Review and Inclusion/Omission by Planning Team (Source: Planning Team [PT]; California State Hazard Mitigation Plan [SHMP]; Los Angeles County All-Hazards Mitigation Plan, [AHMP]; General Plan Safety Element [SE], National Risk Index [NRI])) (Note: The Planning Team chose to profile only those hazards with a high "Hazard Priority Ranking" (probability + magnitude/severity).

Hazard	Source				Profiled in HMP	Reason for Inclusion/Omission
Avalanche	NRI	SHMP			N	The Planning Team determined that this hazard does not pose a significant threat to the community.
Coastal Flooding	NRI				N	The Planning Team determined that this hazard does not pose a significant threat to the community.
Climate Change			AHMP		N	Rather than a dedicated hazard profile, the Planning Team chose to integrate climate change impacts into each of the profiled hazards.
Cold Wave	NRI	SHMP			N	The Planning Team determined that this hazard does not pose a significant threat to the community.
Dam Failure		SHMP	AHMP	SE	N	The Planning Team determined that this hazard does not pose a significant threat to the community.

Drought	NRI	SHMP	AHMP		Y	The Planning Team assigned "high" as the hazard priority ranking and therefore is profiled.
Earthquake	NRI	SHMP	AHMP	SE	Y	The Planning Team assigned “high” as the hazard priority ranking and therefore is profiled.
Hail	NRI				N	The Planning Team determined that this hazard does not pose a significant threat to the community.
Heat Wave	NRI	SHMP			N	The Planning Team determined that this hazard does not pose a significant threat to the community.
Hurricane	NRI				N	The Planning Team determined that this hazard does not pose a significant threat to the community.
Ice Storm	NRI				N	The Planning Team determined that this hazard does not pose a significant threat to the community.
Landslide	NRI	SHMP	AHMP	SE	N	The Planning Team assigned “low” as the hazard priority ranking and therefore was not profiled.
Levee Failure		SHMP			N	The Planning Team determined that this hazard does not pose a significant threat to the community.
Lighting	NRI				N	The Planning Team determined that this hazard does not pose a significant threat to the community.
Riverine Flooding	NRI	SHMP	AHMP	SE	N	The Planning Team assigned "low" as the hazard priority ranking and therefore was not profiled.
Strong Wind	NRI	SHMP			Y	The Planning Team assigned “high” as the hazard priority ranking and therefore was profiled.
Subsidence	SHMP	SHMP			N	The Planning Team determined that this hazard does not pose a significant threat to the community.
Tornado	NRI				N	The Planning Team determined that this hazard does not pose a significant threat to the community.
Tsunami	NRI	SHMP	AHMP	SE	N	The Planning Team determined that this hazard does not pose a significant threat to the community.
Volcanic Activity	NRI	SHMP			N	The Planning Team determined that this hazard does not pose a significant threat to the community.

Wildfire	NRI	SHMP	AHMP	SE	N	The Planning Team determined that this hazard does not pose a significant threat to the community.
Winter Weather	NRI				N	The Planning Team determined that this hazard does not pose a significant threat to the community.

Q&A | ELEMENT B: RISK ASSESSMENT | B1-a.

Q: Does the plan describe all natural hazards that can affect the jurisdiction(s) in the planning area, and does it provide the rationale if omitting any natural hazards that are commonly recognized to affect the jurisdiction(s) in the planning area? (Requirement 44 CFR § 201.6(c)(2)(i))

A: See **Hazard Profile, Table 3.5** below

Hazard Profiles

Table 3.3 (Calculated Priority Risk Index) included all of the natural hazards that can affect the jurisdiction. **Table 3.2** (CPRI Key) emphasizes the importance of considering the "scope and scale" of a possible event. In other words, the planning team members were reminded to envision an event of such significance that a local declaration of emergency would likely be issued. The planning team chose to profile only those hazards with a high "Hazard Priority Ranking" (probability + magnitude/severity). In total, these hazards include drought, earthquake, and windstorm. Each of the profiled hazards are discussed on the next page in **Table 3.5**. The Table indicates a generalized perspective of the community's vulnerability of the profiled hazards according to extent (or degree), location, and probability, and previous significant event for Signal Hill.

Q&A | ELEMENT B: RISK ASSESSMENT | B1-b.

Q: Does the plan include information on the location of each identified hazard? (Requirement 44 CFR § 201.6(c)(2)(i))

A: See **Table 3.5** below.

Table 3.5: Hazard Profile of Location, Extent, Probability, Previous Significant Event (Source: General Plan Safety Element, Planning Team)

Hazard	Location (Where)	Extent (How Big an Event)	Probability (How Often) *	Previous Significant Event
Drought	Entire Project Area	Droughts in urban areas vary considerably in scope and intensity. Likely emergency water shortage regulations would restrict such activities as watering of landscape, washing of cars, and other non-safety related activities.	Highly Likely	State established Level 2 in 2021
Earthquake	Entire Project Area	The Southern California Earthquake Center (SCEC) in 2007 concluded that there is a 99.7 % probability that an earthquake of M6.7 or greater will hit California within 30 years.[1]	Likely	1994 – Northridge Earthquake

Hazard	Location (Where)	Extent (How Big an Event)	Probability (How Often) *	Previous Significant Event
Windstorm	Hillside areas	30-miles per hour or greater.	Likely	Annual
* Probability is defined as: Unlikely = 1:1,000 years, Possibly = 1:100-1:1,000 years, Likely = 1:10-1:100 years, Highly Likely = 1:1 year				
[1] Uniform California Earthquake Rupture Forecast				

Q&A | ELEMENT E: PLAN UPDATE | E1-a.

Q: Does the plan describe the changes in development that have occurred in hazard-prone areas that have increased or decreased each community's vulnerability since the previous plan was approved? (Requirement 44 CFR § 201.6(d)(3))

A: See **Changes in Climate, Population, and Land Use Development** below.

Changes

Changes in Climate

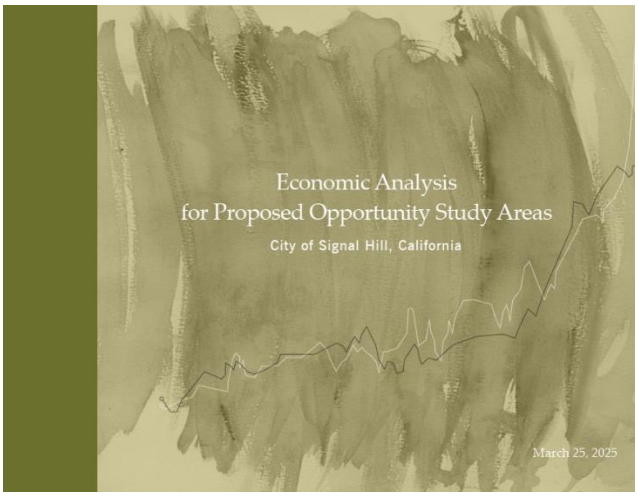
Climate change impacts people in Signal Hill in various ways, including through extreme heat events, changes in air quality, increased risk of wildfires, and potential impacts on water supply and infrastructure. These effects can lead to health issues, such as heat-related illnesses and respiratory problems, as well as challenges related to water availability and infrastructure resilience, highlighting the importance of adaptation and mitigation strategies to protect the well-being of the community.

Changes in Population

Changes in population in Signal Hill can significantly impact residents by influencing the demand for services, housing affordability, cultural diversity, traffic congestion, economic opportunities, and community services. A growing population may strain existing infrastructure and services, leading to longer waiting times and crowded facilities. Additionally, population changes can affect the availability of affordable housing and create challenges related to cultural integration and inclusivity. However, population growth can also bring new job opportunities and enrich the cultural fabric of the community. Effective urban planning and community development strategies are crucial to address these impacts and ensure the well-being of residents in Signal Hill.

Land Use Development

Land use development in Signal Hill can impact residents by affecting housing availability and affordability, access to services such as healthcare and education, quality of life factors like access to green spaces and community amenities, economic opportunities through job creation and local business growth, and environmental considerations such as traffic congestion and pollution. Thoughtful planning and community engagement are crucial to ensure that development meets the needs of residents and enhances the overall quality of life in the city.



Since the writing of the 2018 HMP, the majority of development has focused on retrofitting residential structures. In light of the increased building standards for these projects, the vulnerability to profiled hazards decreased slightly. Plans for the next 5 years are much more ambitious including recycling and redevelopment of the central business district.

According to the March 2025 Economic Analysis for Proposed Opportunity Study Areas, the City of Signal Hill has embarked on a path to facilitate the recycling or redevelopment of the parts of the Atlantic Spring and Central neighborhoods. This will lead to realizing part of its 2001 General Plan and an objective in the 2023 to 2028 Strategic Plan—the development of a central business district in the Town Center area. The city has identified three Opportunity Study Areas (OSAs). The purpose of the project is to assess future land use opportunities that will allow the City to grow economically, create jobs, and diversify the City's tax basis for several years. This report is an economic analysis intended to identify the potential market demand to support redevelopment and the creation of the central business district.

Subsequent stages in the overall project will create a generalized plan for the OSAs, finalize the boundaries that will be included, and establish a zoning mechanism that will incentivize development and lead to the realization of the vision for a central business district. The report assesses market conditions and potential demand for:

+ Housing development
+ Retail businesses
+ Hotels
+ Office and industrial uses

The project will result in an increase in overall density of people and structures. However, construction will be required to adhere to contemporary building standards and zoning practices more focused on safety and prevention. Therefore, the development will result in a slight increase in overall vulnerability to the profiled hazards.

Drought

Q&A | ELEMENT B: RISK ASSESSMENT | B1-a.
Q: Does the plan describe all natural hazards that can affect the jurisdiction(s) in the planning area, and does it provide the rationale if omitting any natural hazards that are commonly recognized to affect the jurisdiction(s) in the planning area? (Requirement 44 CFR § 201.6(c)(2)(i)) **A:** See **Description** below.

Description

Drought is defined as a deficiency of precipitation over an extended period of time, usually a season or more. This deficiency results in a water shortage for some activity, group, or environmental sector. Drought should be considered relative to some long-term average condition of balance between precipitation and evapotranspiration (i.e., evaporation + transpiration) in a particular area, a condition often perceived as "normal". It is also related to the timing (e.g., principal season of occurrence, delays in the start of the rainy season, occurrence of rains in relation to principal crop growth stages) and the effectiveness of the rains (e.g., rainfall intensity, number of rainfall events).

Other climatic factors such as high temperature, high wind, and low relative humidity are often associated with it in many regions of the world and can significantly aggravate its severity. Drought should not be viewed as merely a physical phenomenon or natural event. Its impacts on society result from the interplay between a natural event (less precipitation than expected resulting from natural climatic variability) and the demand people place on water supply. Human beings often exacerbate the impact of drought. Recent droughts in both developing and developed countries and the resulting economic and environmental impacts and personal hardships have underscored the vulnerability of all societies to this natural hazard.

One dry year does not normally constitute a drought in California but serves as a reminder of the need to plan for droughts. California's extensive system of water supply infrastructure — its reservoirs, groundwater basins, and inter-regional conveyance facilities — mitigates the effect of short-term dry periods for most water users. Defining when a drought begins is a function of drought impacts to water users. Hydrologic conditions constituting a drought for water users in one location may not constitute a drought for water users elsewhere, or for water users having a different water supply. Individual water suppliers may use criteria such as rainfall/runoff, amount of water in storage, or expected supply from a water wholesaler to define their water supply conditions.

Drought is a gradual phenomenon. Although droughts are sometimes characterized as emergencies, they differ from typical emergency events. Most natural disasters, such as floods or forest fires, occur relatively rapidly and afford little time for preparing for disaster response. Droughts occur slowly, over a multiyear period. There is no universal definition of when a drought begins or ends. Impacts of drought are typically felt first by those most reliant on annual rainfall -- ranchers engaged in dry land grazing, rural residents relying on wells in low-yield rock formations, or small water systems lacking a reliable source. Criteria used to identify statewide drought conditions do not address these localized impacts. Drought impacts increase with the length of a drought, as carry-over supplies in reservoirs are depleted and water levels in groundwater basins decline.

There are four different ways that drought can be defined:

- **Meteorological** - a measure of departure of precipitation from normal. Due to climatic differences, what is considered a drought in one location may not be a drought in another location.
- **Agricultural** - refers to a situation when the amount of moisture in the soil no longer meets the needs of a particular crop.
- **Hydrological** - occurs when surface and subsurface water supplies are below normal.
- **Socioeconomic** - refers to the situation that occurs when physical water shortage begins to affect people.

Q&A | ELEMENT B: RISK ASSESSMENT | B1-c.
Q: Does the plan describe the extent for each identified hazard? (Requirement 44 CFR § 201.6(c)(2)(i))
A: See **U.S. Drought Monitor, Infographic 3.1** below.

U.S. Drought Monitor

The U.S. Drought Monitor (USDM) is a map that is updated weekly to show the location and intensity of drought across the country. The USDM uses a five-category system (USDM, 2021):

- D0—Abnormally Dry
  - Short-term dryness slowing planting, growth of crops
  - Some lingering water deficits
  - Pastures or crops not fully recovered
- D1—Moderate Drought
  - Some damage to crops, pastures
  - Some water shortages developing
  - Voluntary water-use restrictions requested
- D2—Severe Drought
  - Crop or pasture loss likely
  - Water shortages common
  - Water restrictions imposed
- D3—Extreme Drought
  - Major crop/pasture losses
  - Widespread water shortages or restrictions
- D4—Exceptional Drought
  - Exceptional and widespread crop/pasture losses
  - Shortages of water creating water emergencies

The USDM categories show experts' assessments of conditions related to drought. These experts check variables including temperature, soil moisture, stream flow, water levels in reservoirs and lakes, snow cover, and meltwater runoff. They also check whether areas are showing drought impacts such as water shortages and business interruptions. Associated statistics show what proportion of various geographic areas are in each category of dryness or drought, and how many people are affected. U.S. Drought Monitor data go back to 2000.

Infographic 3.1: U.S. Drought Monitor – Los Angeles County, California
(Source: Website – U.S. Drought Monitor 6.4.2024)



Map released: Thurs. May 30, 2024

Data valid: May 28, 2024 at 8 a.m. EDT

Intensity

- None
- D0 (Abnormally Dry)
- D1 (Moderate Drought)
- D2 (Severe Drought)
- D3 (Extreme Drought)
- D4 (Exceptional Drought)
- No Data

Week	Date	None	D0-D4	D1-D4	D2-D4	D3-D4	D4	DSCI
Current	2024-05-28	73.55	26.45	12.55	4.23	0.72	0.06	44
Last Week to Current	2024-05-21	72.62	27.38	12.55	4.18	0.75	0.06	45
3 Months Ago to Current	2024-02-27	53.16	46.84	21.59	7.79	1.49	0.14	78
Start of Calendar Year to Current	2023-12-26	45.71	54.29	32.35	16.74	6.44	1.16	111
Start of Water Year to Current	2023-09-26	43.65	56.35	38.23	22.46	10.15	2.82	130
One Year Ago to Current	2023-05-30	49.95	50.05	18.95	8.14	3.28	1.24	82

Q&A | ELEMENT B: RISK ASSESSMENT | B1-b.

Q: Does the plan include information on the location of each identified hazard? (Requirement 44 CFR § 201.6(c)(2)(i))

A: See **Local Conditions** below.

Local Conditions

According to the General Plan – Circulation Element (2009), the City's primary water supply comes from two groundwater wells located in north Long Beach. Additional water may be purchased from the Metropolitan Water District of Southern California.

The City has drilled a third groundwater well centrally located within Signal Hill and is in the process of developing plans and specifications for the necessary pumping and treatment facilities. The City has three storage reservoirs and pumping facilities, providing water for domestic purposes and firefighting. The Gundry reservoir and pumping facility was constructed in 1929 and has a storage capacity of 4.7 million gallons. This facility is located in the northern part of the city. Two hilltop reservoirs and pumping facilities were constructed in the late 1990s, having a combined storage capacity of 2.6 million gallons.

A significant drought has hit the state of California since 2012. The drought has depleted reservoir levels all across the state. In January of 2014, Governor Brown declared a state of emergency and directed state officials to take all necessary actions to prepare for water shortages. As the drought prolonged into 2015, to help cope with the drought, Governor Brown gave an executive order in April 2015 which mandated a statewide 25 percent reduction in water use. In January of 2016, the DWR and the U.S. Bureau of Reclamation have finalized the 2016 Drought Contingency Plan that outlines State Water Project and Central Valley Project operations for February 2016 to November 2016. The plan was developed in coordination with staff from State and federal agencies. Although the drought has more significantly impacted surfaces waters and other agencies that use water for agriculture, the City of Signal Hill is still affected by the drought, primarily due to reduced reliability of imported water.

Q&A | ELEMENT B: RISK ASSESSMENT | B1-d.

Q: Does the plan include the history of **previous** hazard events for each identified hazard? (Requirement 44 CFR § 201.6(c)(2)(i))

A: See **Previous Droughts Impacting Signal Hill, Previous Droughts Impacting Los Angeles County,** and **Table 3.6** below.

Previous Droughts Impacting Signal Hill

Fortunately, there is no history of severe drought within Signal Hill. Although there is no evidence of a drought having a significant impact on the City at the current time, California as a whole has experienced drought conditions most recently since 2021.

Previous Droughts Impacting Los Angeles County

The region's Mediterranean climate makes it especially susceptible to variations in rainfall. Though the potential risk to the City of Signal Hill is in no way unique, severe water shortages could have a bearing on the economic well-being of the community. Comparison of climate (rainfall) records from Los Angeles with water well records beginning in 1930 from the San Gabriel Valley indicates the existence of wet and dry cycles on a 10-year scale as well as for much longer periods. The climate record for the Los Angeles region beginning in 1890 suggests drying conditions over the last century. With respect to the present day, climate data also suggests that the last significant wet period was the 1940s. Well level data and other sources seem to indicate the historic high groundwater levels (reflecting recharge from rainfall) occurred in the same decade. Since that time, rainfall (and groundwater level trends) appears to be in decline. This slight declining trend, however, is not believed to be significant. Climatologists compiled rainfall data from 96 stations in the State that spanned a 100-year period between 1890 and 1990. An interesting note is that during the first 50 years of the reporting period, there was only one year (1890) that had more than 35 inches of rainfall, whereas the second 50-year period recording of 5 year intervals (1941, 1958, 1978, 1982, and 1983) that exceeded 35 inches of rainfall in a single year. The year of maximum rainfall was 1890 when the average annual rainfall was 43.11 inches. The second wettest year on record occurred in 1983 when the State's average was 42.75 inches.

The driest year of the 100-year reported in the study was 1924 when the State's average rainfall was only 10.50 inches. The region with the most stations reporting the driest year in 1924 was the San Francisco Bay area. The second driest year was 1977 when the average was 11.57 inches. The most recent major drought (1987 to 1990) occurred at the end of a sequence of very wet years (1978 to 1983). The debate continues whether "global warming" is occurring, and the degree to which global climate change will have an effect on local micro-climates. The semi-arid

southwest is particularly susceptible to variations in rainfall. A study that documented annual precipitation for California since 1600 from reconstructed tree ring data indicates that there was a prolonged dry spell from about 1755 to 1820 in California. Fluctuations in precipitation could contribute indirectly to a number of hazards including wildfire and the availability of water supplies.

Table 3.6 outlines the State of California drought related executive orders. There were no federal declarations related to droughts found for Los Angeles County.

Table 3.6: Drought Related Executive Orders in Los Angeles County (Source: Cal OES Open State of Emergency Proclamations, 2024)

Date	Location	State Executive Order	Cause
July 8, 2021	Los Angeles County	N-7-33 N-3-23 N-4-23	Drought Conditions
May 10, 2021	Los Angeles County	N-7-33 N-3-23 N-4-23	Drought Conditions
April 12, 2021	Los Angeles County	N-7-33 N-3-23 N-4-23	Drought Conditions

Q&A | ELEMENT B: RISK ASSESSMENT | B1-e.

Q: Does the plan include the probability of future events for each identified hazard? Does the plan describe the effects of future conditions, including climate change (e.g., long-term weather patterns, average temperature and sea levels), on the type, location and range of anticipated intensities of identified hazards? (Requirement 44 CFR § 201.6(c)(2)(i))

A: See **Probability of Future Droughts, Climate Change Considerations** below.

Probability of Future Droughts

Droughts occur every day throughout California. When conducting the risk assessment, the planning team determined that the probability of a catastrophic drought affecting Signal Hill is highly likely with an annual probability of occurrence being between 1 per year.

Climate Change Considerations

According to the Fifth National Climate Assessment, drought is such a complex phenomenon that it is a challenge to even define what it is: more than 150 different definitions have appeared in scientific literature. Broadly, drought results when there is a mismatch between moisture supply and demand. Meteorological drought happens when there is a severe or ongoing lack of precipitation. Hydrological drought results from deficits in surface runoff and subsurface moisture supply. Drying soil moisture affects crop yields and can lead to agricultural droughts. The timing of droughts is also complex. Droughts can last for weeks or decades. They may develop slowly over months or come on rapidly. A drought may be immediately apparent or detectable only in retrospect.

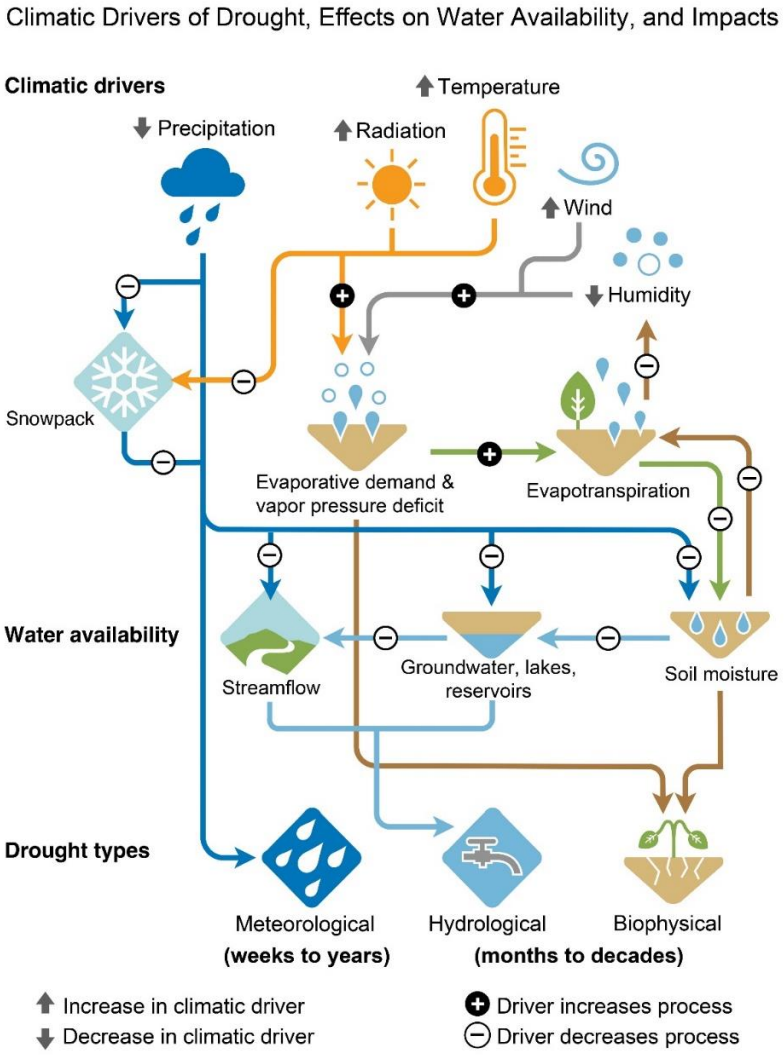
Despite this complexity, some robust regional trends are emerging. Colorado River streamflow over the period 2000–2014 was 19% lower than the 20th-century average, largely due to a reduction in snowfall, less reflected sunlight, and increased evaporation. The period 2000–2021

in the Southwest had the driest soil moisture of any period of the same length in at least the past 1,200 years. While this drought is partially linked to natural climate variability, there is evidence that climate change exacerbated it, because warmer temperatures increase atmospheric "thirst" and dry the soil. Droughts in the region are lasting longer and reflect not a temporary extreme event but a long-term aridification trend—a drier "new normal" occasionally punctuated by periods of extreme wetness consistent with expected increases in precipitation volatility in a warming world.

The Southwest is the only region in which the total area of unusually dry soil moisture is increasing. In the eastern regions of the country, hydrological droughts have become less frequent since the late 19th century due to increases in precipitation that compensate for warming-driven increases in evaporation. However, there is evidence that the likelihood of drought in the Northeast did not decrease as much as would be expected given these wetter conditions and that higher increases in evapotranspiration make the Southeast more drought-prone than the Northeast. Additionally, much of the US is vulnerable to rapid-onset flash droughts that can materialize in a matter of days, driven by extreme high temperatures or wind speeds and a lack of rainfall. These events are difficult to predict and prepare for and can have outsized impacts. There is evidence that these events are drying out soil more quickly as the world warms.

Climate change alters the hydrologic cycle and is expected to increase drought in some regions through various process pathways. The figure below shows how climate change alters the hydrologic cycle. According to the Fifth National Climate Assessment (2023), changes in climatic drivers (e.g., precipitation, temperature, wind, etc.) affect different aspects of the hydrologic cycle (e.g., evapotranspiration, snowpack, streamflow, soil moisture). In turn, these hydrologic shifts translate into changes in the severity, frequency, and risk of different drought types. Plus, and minus signs denote the direction of change in the driver that would cause increases in drought. For example, where precipitation declines (down arrow), all drought types will increase because this reduces snowpack, streamflow, groundwater and reservoir storage, and soil moisture. Similarly, increasing temperatures (up arrow) are also expected to increase hydrological and biophysical drought by reducing snowpack and increasing evaporative losses from streams, surface reservoirs, and soils.

Figure 3.5: Climate Drivers of Drought, Effects on Water Availability, and Impacts
Source: Fifth National Climate Assessment (2023)



Signal Hill can expect to see longer and more frequent droughts due to the impact of climate change on drought conditions. This will require the city to encourage water conservation measures and monitor fire weather closely to prevent wildfires.

Earthquake

Q&A | ELEMENT B: RISK ASSESSMENT | B1-a.

Q: Does the plan describe all natural hazards that can affect the jurisdiction(s) in the planning area, and does it provide the rationale if omitting any natural hazards that are commonly recognized to affect the jurisdiction(s) in the planning area? (Requirement 44 CFR § 201.6(c)(2)(i))
A: See **Description** below.

Description

An earthquake is a sudden motion or trembling that is caused by a release of strain accumulated within or along the edge of the Earth's tectonic plates. The effects of an earthquake can be felt far beyond the site of its occurrence. They usually occur without warning and, after just a few seconds, can cause massive damage and extensive casualties. Common effects of earthquakes are ground motion and shaking, surface fault ruptures, and ground failure.

Ground Shaking

Ground shaking is the motion felt on the earth's surface caused by seismic waves generated by the earthquake. It is the primary cause of earthquake damage. The strength of ground shaking depends on the magnitude of the earthquake, the type of fault, and distance from the epicenter (where the earthquake originates). Buildings on poorly consolidated and thick soil will typically see more damage than buildings on consolidated soil and bedrock.

Liquefaction

Liquefaction is a phenomenon in which the strength and stiffness of soil is reduced by earthquake shaking or other events. Liquefaction occurs in saturated soils, which are soils in which the space between individual soil particles is completely filled with water. This water exerts pressure on the soil particles that influences how tightly the particles themselves are pressed together. Prior to an earthquake, the water pressure is relatively low. However, earthquake shaking can cause water pressure to increase to the point where the soil particles can readily move with respect to each other. Because liquefaction only occurs in saturated soil, its effects are most commonly observed in low lying areas. Typically, liquefaction is associated with shallow groundwater, which is less than 50 feet beneath the earth's surface. See **Liquefaction Areas** discussion below for more information.

Q&A | ELEMENT B: RISK ASSESSMENT | B1-c.

Q: Does the plan describe the extent for each identified hazard? (Requirement 44 CFR § 201.6(c)(2)(i))
A: See **Table 3.7, HAZUS, Map 3.1-3.2** below.

Mercalli Scale and Peak Ground Acceleration Comparison

One tool used to describe earthquake intensity is the Magnitude Scale. The Magnitude Scale is sometimes referred to as the Richter Scale. The two are similar but not exactly the same. The Magnitude Scale was devised as a means of rating earthquake strength and is an indirect measure of seismic energy released. The Scale is logarithmic with each one-point increase corresponding to a 10-fold increase in the amplitude of the seismic shock waves generated by the earthquake. In terms of actual energy released, however, each one-point increase on the Richter scale corresponds to about a 32-fold increase in energy released. Therefore, a Magnitude 7 (M7) earthquake is 100 times (10 X 10) more powerful than a M5 earthquake and releases

1,024 times (32 X 32) the energy. **Table 3.7** compares the Mercalli Scale and Peak Ground Acceleration.

Table 3.7: Mercalli Scale and Peak Ground Acceleration Comparison (Source: USGS)

Modified Mercalli Scale	Perceived Shaking	Potential Structure Damage		Estimated PGA[a] (%g)
		Resistant Buildings	Vulnerable Buildings	
I	Not Felt	None	None	<0.17%
II-III	Weak	None	None	0.17% - 1.4%
IV	Light	None	None	1.4% - 3.9%
V	Moderate	Very Light	Light	3.9% - 9.2%
VI	Strong	Light	Moderate	9.2% - 18%
VII	Very Strong	Moderate	Moderate/Heavy	18% - 34%
VIII	Severe	Moderate/Heavy	Heavy	34% - 65%
IX	Violent	Heavy	Very Heavy	65% - 124%
X – XII	Extreme	Very Heavy	Very Heavy	>124%

a. PGA = peak ground acceleration. Measured in percent of g, where g is the acceleration of gravity
Sources: USGS, 2008; USGS, 2010

Q&A | ELEMENT B: RISK ASSESSMENT | B1-b.

Q: Does the plan include information on the location of each identified hazard? (Requirement 44 CFR § 201.6(c)(2)(i))

A: See **Local Conditions, Map 3.1** below.

Local Conditions

According to the City of Signal Hill General Plan - Safety Element (2016), Signal Hill is located in a seismically active region, and major regional faults create the risk of substantial earth shaking and potential ground rupture in the area. Within Los Angeles County, there are over 50 active and potentially active fault segments, an undetermined number of buried faults, and at least 4 blind-thrust faults capable of producing damaging earthquakes. See **Map 3.1** below.

Several active faults have been identified within close proximity or within the City boundaries which, most importantly, indicates that the community falls under the State Earthquake Fault Zoning Act and the State Hazards Mapping Act. These Acts require that local governments, in the general plan update process, adopt policies and criteria to ensure the structural adequacy of buildings erected across active faults for human occupancy. In some cases, the development of structures must be prohibited.

Earthquakes that could affect the City would most likely originate from the San Andreas, Newport-Inglewood, or Puente Hills Faults. These faults are close enough in proximity or expected to generate strong enough shaking that could affect the City.

San Andreas Fault Zone

The San Andreas Fault Zone is located approximately 40 miles northeast of the City of Signal Hill. This fault zone extends from the Gulf of California northward to the Cape Mendocino area where it continues northward along the ocean floor. The total length of the San Andreas Fault Zone is approximately 750 miles. The activity of the fault has been recorded during historic events,

including the 1906 (M8.0) event in San Francisco and the 1857 (M7.9) event between Cholame and San Bernardino, where at least 250 miles of surface rupture occurred. These seismic events are among the most significant earthquakes in California history. Geologic evidence suggests that the San Andreas Fault has a 50 percent chance of producing a magnitude 7.5 to 8.5 quake (comparable to the great San Francisco earthquake of 1906) within the next 30 years.

Map 3.1: Regional Faults and Historical Earthquakes
(Source: General Plan-Safety Element, 2016)



City of Signal Hill
GENERAL PLAN

Figure 3
Regional Earthquake Faults & Major Historical Earthquakes

Newport-Inglewood Fault Zone

Locally, the Newport-Inglewood Fault System cuts diagonally across Signal Hill. This is the most significant seismic feature in the area and is considered seismically active. The 1933 Long Beach earthquake resulted from activity on this fault. Within the Newport-Inglewood Fault System, five faults have been identified in and in the immediate vicinity of Signal Hill: the Cherry Hill Fault, Pickler Fault, Northeast Flank Fault, Reservoir Hill Fault, and Wardlow Fault. These faults are generally in a northwest-to-southeast alignment. The Wardlow Fault is a pre-quaternary fault that has not ruptured in at least 2 million years and is therefore considered inactive. All other faults are considered active.

The Newport-Inglewood Fault System is a nearly linear alignment of faults extending 45 miles along the southwestern side of the Los Angeles basin. It can be traced as a series of topographic hills, ridges, and mesas from the Santa Monica Mountains to Newport Beach, where it trends offshore. Structures along the zone of deformation act as groundwater barriers and, at greater depths, as petroleum traps. Continuing seismic activity has been evidenced most prominently in recent times by the 1920 Inglewood and 1933 Long Beach earthquakes.

Puente Hills Fault

The Puente Hills fault is located approximately 15 miles northeast of the City. According to USGS, the Puente Hills Fault was most recently responsible for the M5.1 La Habra earthquake on March 28, 2014, which caused an estimated $2.6 million in damage. The USGS estimates that a future, larger M7.5 earthquake along the Puente Hills fault could kill 3,000 to 18,000 people and cause up to $250 billion in damage. In contrast, a larger M8.0 quake along the San Andreas would cause an estimated 1,800 deaths.

Whittier Fault

The Whittier Fault is a 25 mile right-lateral strike-slip fault that runs along the Chino Hills range between the cities of Chino Hills and Whittier. It is estimated that this fault could generate up to a magnitude 7.2 earthquake.

Estimation of Potential Human and Economic Losses Based on the Exposure and Vulnerability of People, Buildings, and Infrastructure

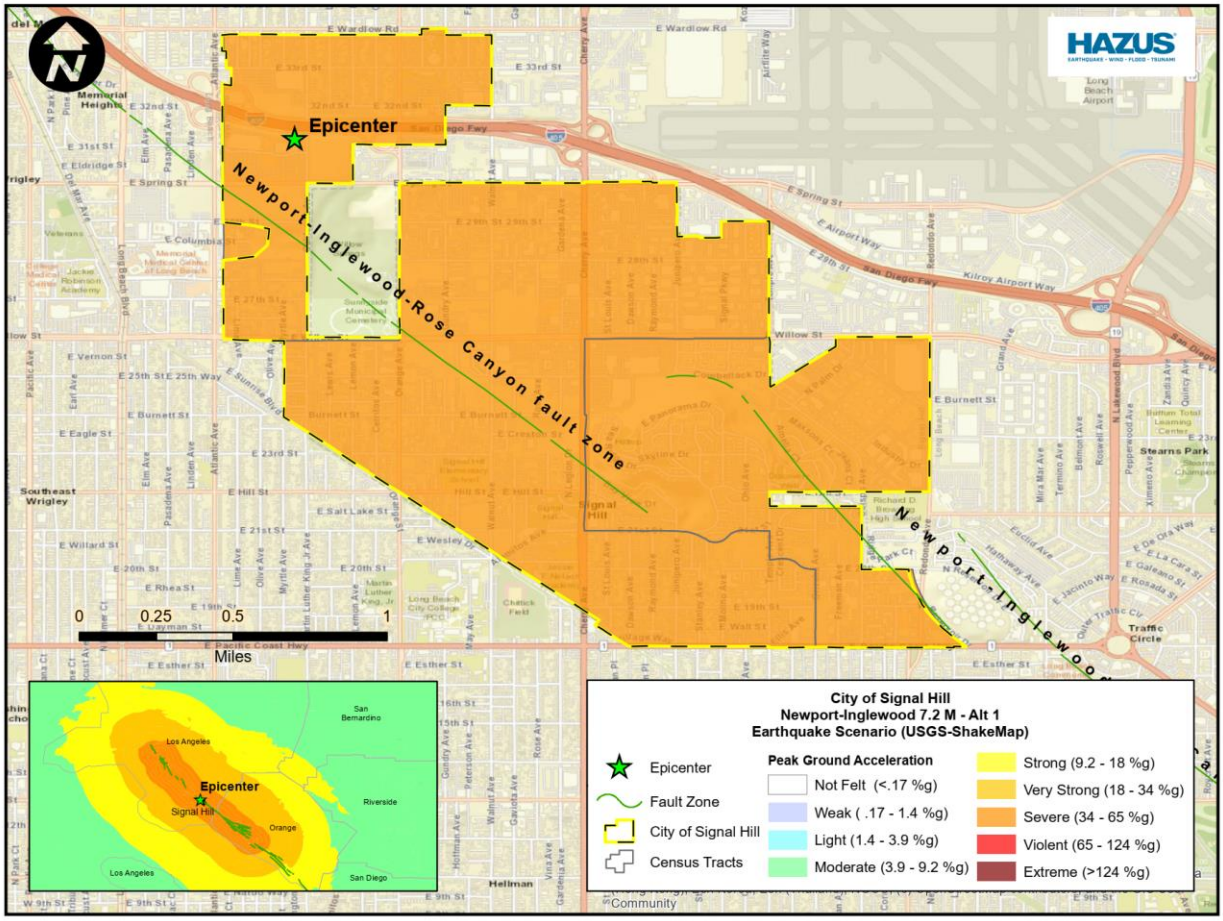
A vulnerability assessment in its simplest form is a simultaneous look at the geographical location of hazards and an inventory of the underlying land uses (populations, structures, etc.). Facilities that provide critical and essential services following a major emergency are of particular concern because these locations house staff and equipment necessary to provide important public safety, emergency response, and/or disaster recovery functions. The discussion below on HAZUS (Hazards United States) includes information on how loss projections were determined.

Q&A | ELEMENT B: RISK ASSESSMENT | B1-c.
Q: Does the plan describe the extent for each identified hazard? (Requirement 44 CFR § 201.6(c)(2)(ii))
A: See **Map 3.2-3.4** below.

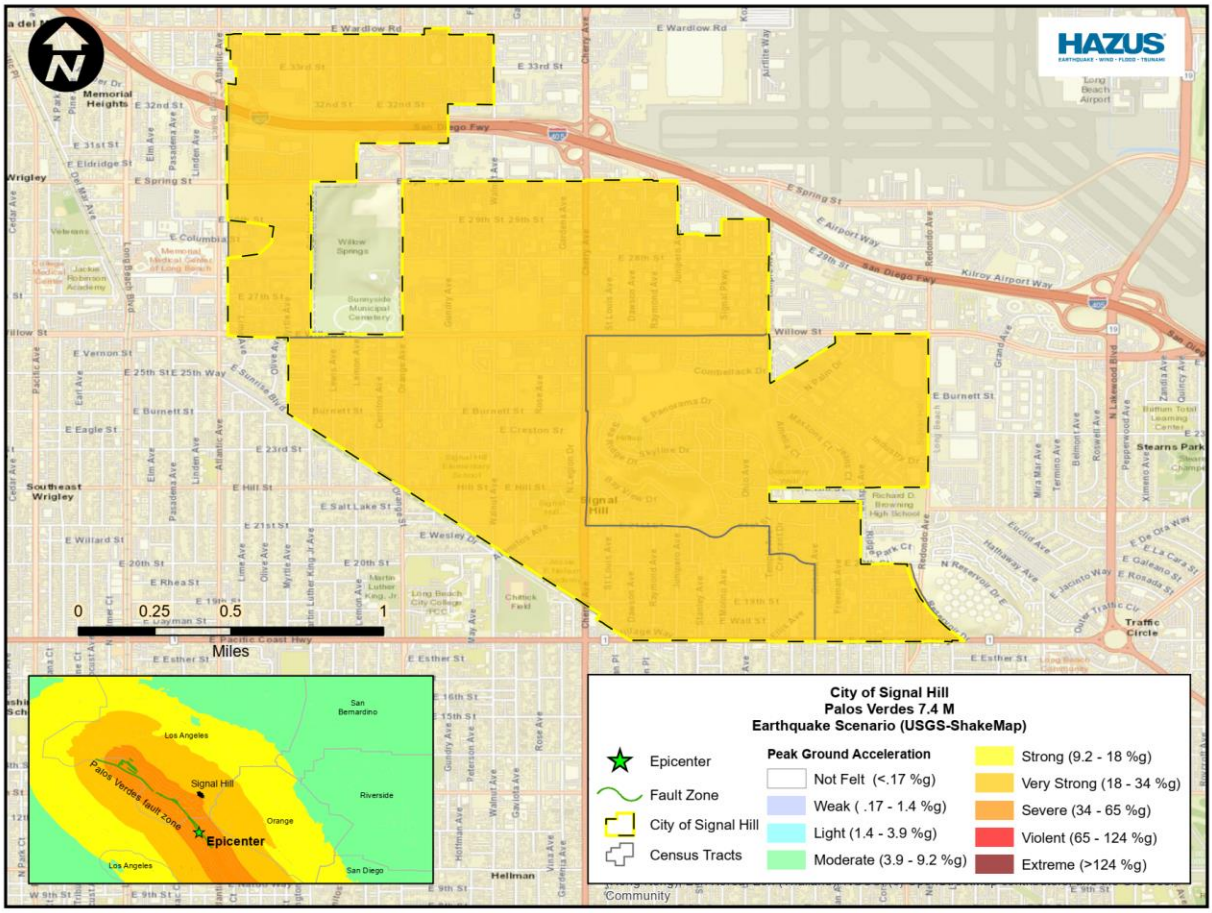
HAZUS

The hazard maps in the mitigation plan were generated by Emergency Planning Consultants using FEMA's Hazards United States – Multi Hazard (HAZUS-MH) software program. Below are the maps generated by HAZUS. The associated reports are available separately. Once the location and size of a hypothetical earthquake are identified, HAZUS-MH estimates the intensity of the ground shaking, the number of buildings damaged, the number of casualties, the amount of damage to transportation systems and utilities, the number of people displaced from their homes, and the estimated cost of repair and clean up. It's important to note that the "project are" is based on Census tracts not jurisdictional boundaries.

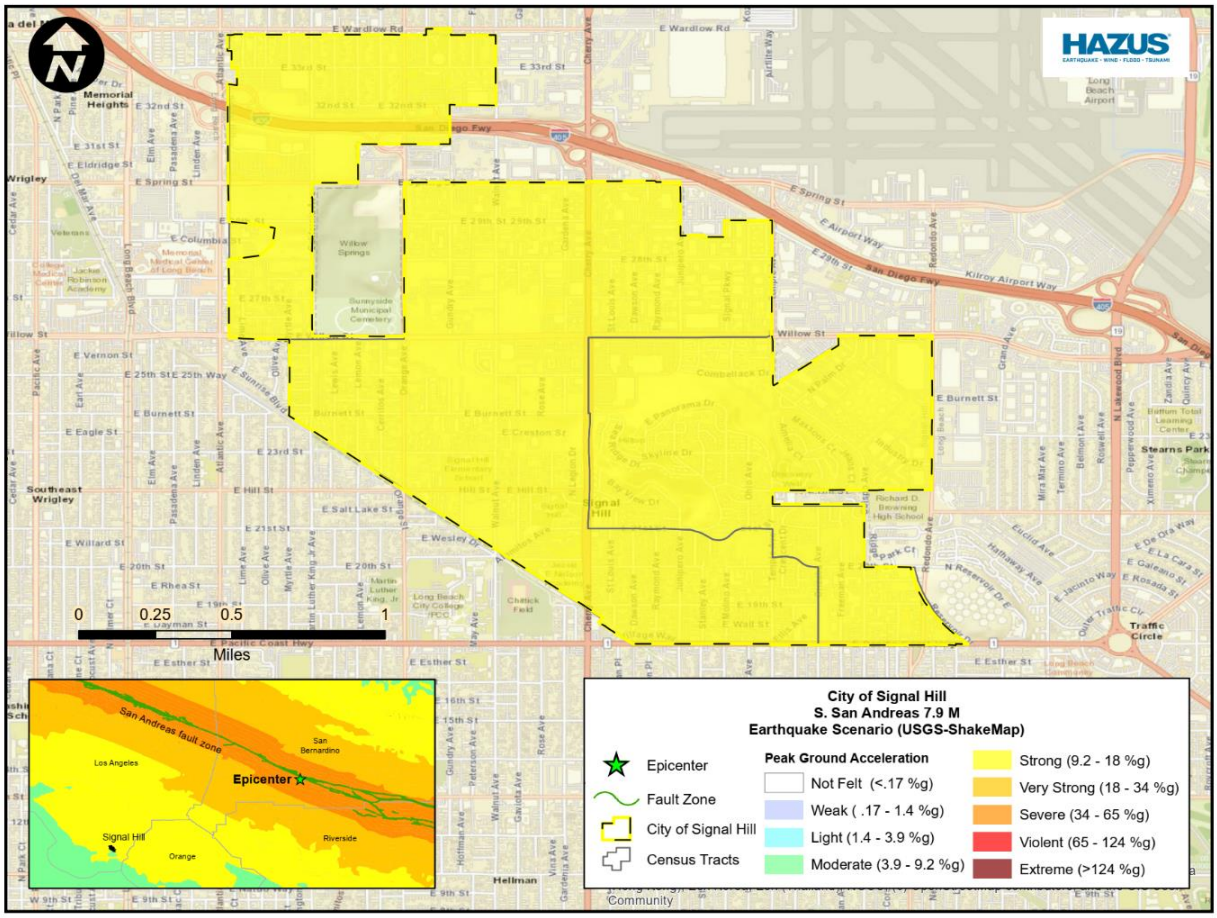
Map 3.2: HAZUS – Newport-Inglewood M7.2
(Source: Emergency Planning Consultants)



Map 3.3: HAZUS – Palos Verdes M7.4
(Source: Emergency Planning Consultants)



Map 3.4: HAZUS – Southern San Andreas M7.9
(Source: Emergency Planning Consultants)

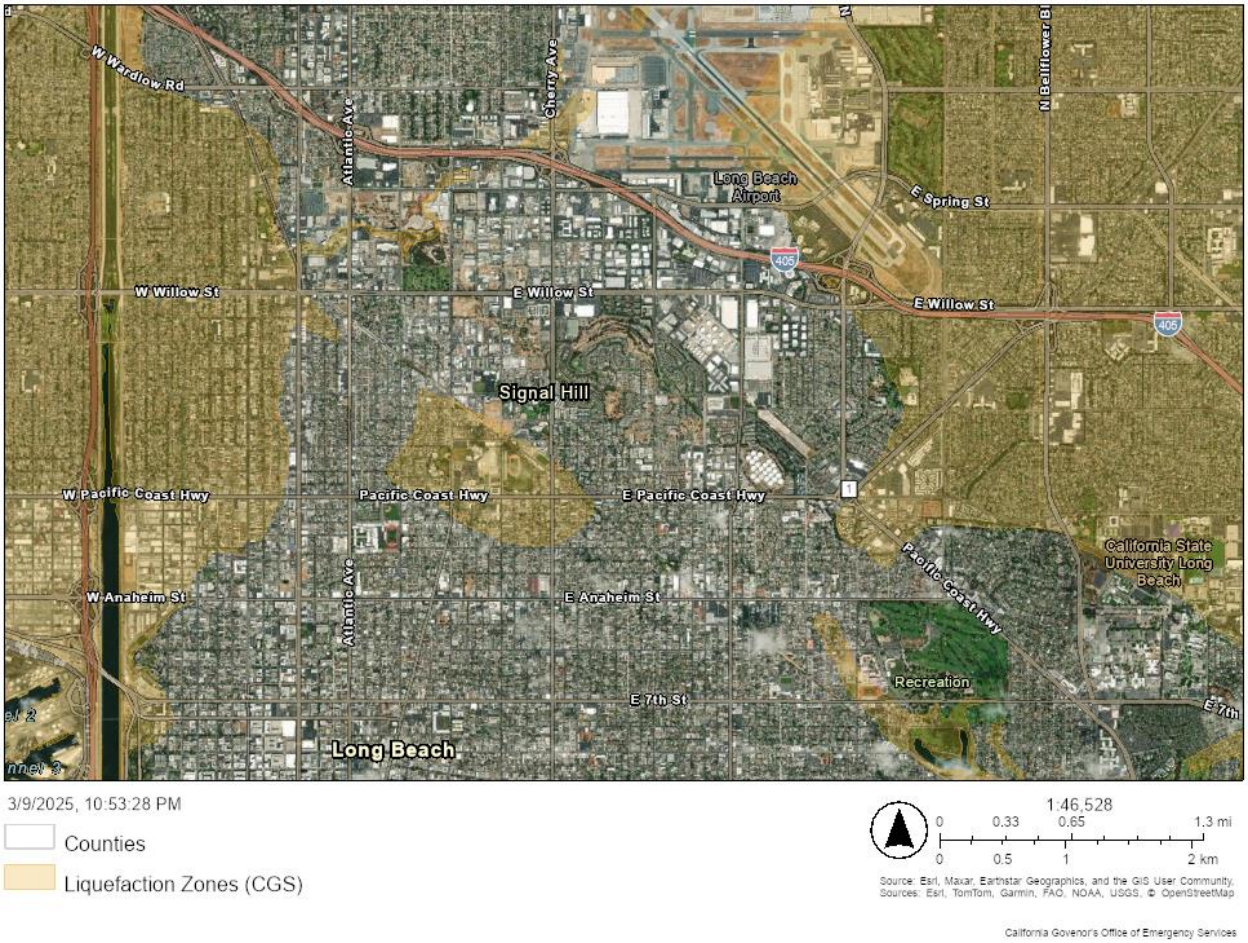


Liquefaction Area

According to the Safety Element, liquefaction presents the most prominent secondary earthquake ground failure issue in the city. Liquefaction-related lateral spreads can occur adjacent to stream channels and deep washes that provide a free face toward which the liquefied mass of soil fails. Lateral spreads can cause extensive damage to pipelines, utilities, bridges, roads and other structures.

Map 3.5 depicts the liquefaction areas in Signal Hil. Liquefaction hazards in Signal Hill are generally low due to low groundwater levels. However, there are limited areas of liquefaction potential located in the southwestern portion of the City.

Map 3.5: Liquefaction Areas
(Source: MyPlan CalOES, 2025)
Note: Liquefaction shown in green



Q&A | ELEMENT B: RISK ASSESSMENT | B1-d.

Q: Does the plan include the history of **previous** hazard events for each identified hazard? (Requirement 44 CFR § 201.6(c)(2)(i))

A: See **Previous Earthquakes Impacting Signal Hill, Previous Earthquakes Impacting Los Angeles County,** and **Table 3.7** below.

Previous Earthquakes Impacting Signal Hill

The following earthquake events significantly impacted the region surrounding the City of Signal Hill.

In January 1994, the magnitude 6.7 Northridge Earthquake (thrust fault) which produced severe ground motion, caused 57 deaths, 9,253 injuries and left over 20,000 displaced. Scientists have stated that such devastating shaking should be considered the norm near any large thrust earthquake. Recent reports from scientists of the U.S. Geological Survey and the Southern California Earthquake Center say that the Los Angeles Area could expect one earthquake every year of magnitude 5.0 or more for the foreseeable future.

Since the writing of the 2012 Mitigation Plan, there have been no significant earthquake events in the City of Signal Hill.

Previous Earthquakes Impacting Los Angeles County

According to the County of Los Angeles All-Hazards Mitigation Plan (2019), significant earthquakes in the county over the past 50 years included the following:

Table 3.8: Previous Earthquakes Impacting Los Angeles County
(Source: County of Los Angeles AHMP; FEMA Disaster Declaration, 2024)

Date	Location	Federal Declaration	Impact
July 6, 2019	Ridgecrest (M 7.1)	NA	fires reported as a result of gas leaks no reported major injuries, deaths or major building damage
March 28, 2014	La Habra (M 5.1)	NA	few injuries and $10 million dollars in damages
July 29, 2008	Chino Hills (M 5.5)	NA	8 injuries and limited damages
January 17, 1994	Northridge (M 6.7)	DR-1008-CA	57 deaths, 8,700 injuries and up to $40 billion dollars in damages
June 28, 1991	Sierra Madre (M 5.6)	NA	1 death, 100+ injuries and up to $40 million dollars in damages
February 28, 1990	Upland (M 5.7)	NA	30 injuries and $12.7 million dollars in damages
October 1, 1987	Whitter (M 5.9)	DR-799-CA	8 deaths, 200 injuries and $358 million in damages
February 9, 1971	San Fernando (M 6.6)	DR-299-CA	58 – 65 deaths, 200 – 2,000 injuries and up to $553 million in damages

Q&A | ELEMENT B: RISK ASSESSMENT | B1-e.

Q: Does the plan include the probability of future events for each identified hazard? Does the plan describe the effects of future conditions, including climate change (e.g., long-term weather patterns, average temperature and sea levels), on the type, location and range of anticipated intensities of identified hazards? (Requirement 44 CFR § 201.6(c)(2)(i))

A: See **Probability of Future Earthquakes, Climate Change Considerations** below.

Probability of Future Earthquakes

Earthquakes occur every day throughout California. However, earthquakes that cause widespread catastrophic damage do not happen often. When conducting the risk assessment, the planning team determined that the probability of a catastrophic earthquake affecting Signal Hill is likely with an annual probability of occurrence being between 1 in 10 and 1 in 100 years.

Climate Change Considerations

According to an article published by PBS (See **Attachments**), "The connection between earthquakes and climate change is slightly less straightforward, and certainly less influential. Most earthquakes occur when tectonic plates within the Earth's crust change or move. Many

things can lead to this, but where climate change comes into play is once again related to water. Earthquakes can be triggered or prevented by variability in stress on a fault between tectonic plates. Stress on these faults is impacted by surface water from rain or snow. When there is heavier rainfall, this precipitation and any subsequent flooding increases stress and decreases seismicity. When the season dries up and there's less water, the weight on the Earth's crust decreases and this can lead to micro-seismicity.

As of now, the majority of the connection between earthquakes and climate change is with micro-seismicity, or tiny earthquakes, which have magnitudes of less than zero and are so small that humans can't feel them. While additional connections can be made, such as impacts from pumping groundwater during droughts, connections between larger earthquakes and climate change have largely not been proven, though the rapid movement of glaciers has also been shown to cause glacial earthquakes."

Windstorm

Q&A | ELEMENT B: RISK ASSESSMENT | B1-a.

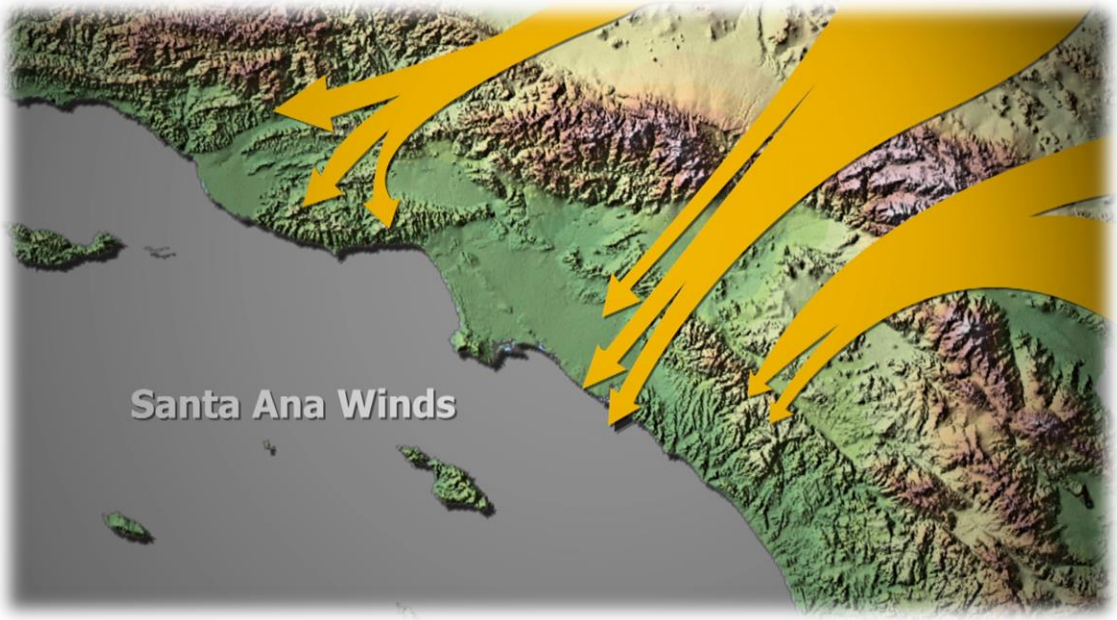
Q: Does the plan describe all natural hazards that can affect the jurisdiction(s) in the planning area, and does it provide the rationale if omitting any natural hazards that are commonly recognized to affect the jurisdiction(s) in the planning area? (Requirement 44 CFR § 201.6(c)(2)(i))

A: See **Description** below.

Description

Santa Ana winds are generally defined as warm, dry winds that blow from the east or northeast (offshore). These winds occur below the passes and canyons of the coastal ranges of Southern California and in the Los Angeles and Orange County basins. Santa Ana winds often blow with exceptional speed in the Santa Ana Canyon (the canyon from which it derives its name). Forecasters at the National Weather Service offices in Oxnard and San Diego usually place speed minimums on these winds and reserve the use of "Santa Ana" for winds greater than 25 knots." These winds accelerate to speeds of 35 knots as they move through canyons and passes, with gusts to 50 or even 60 knots.

Infographic 3.2: Santa Ana Winds
Source: A screenshot from the USGS film "Living with Fire"



The complex topography of Southern California combined with various atmospheric conditions creates numerous scenarios that may cause widespread or isolated Santa Ana events. Commonly, Santa Ana winds develop when a region of high pressure builds over the Great Basin (the high plateau east of the Sierra Mountains and west of the Rocky Mountains including most of Nevada and Utah). Clockwise circulation around the center of this high-pressure area forces air downslope from the high plateau. The air warms as it descends toward the California coast at the rate of five degrees F per 1,000 feet due to compressional heating. Thus, compressional heating provides the primary source of warming. The air is dry since it originated in the desert, and it dries out even more as it is heated.

These regional winds typically occur from October to March, and, according to most accounts are named either for the Santa Ana River Valley where they originate, or for the Santa Ana Canyon, southeast of Los Angeles, where they pick up speed.

Q&A | ELEMENT B: RISK ASSESSMENT | B1-c.
Q: Does the plan describe the extent for each identified hazard? (Requirement 44 CFR § 201.6(c)(2)(ii)) **A:** See **Table 3.9** below.

Table 3.9: Beaufort Scale
Source: National Weather Service

Force	Speed (mph)	Description
0	0 to 1	Calm: Smoke rises vertically
1	1 to 3	Light air: The direction of the wind is shown by smoke drift, but not wind vanes.
2	4 to 7	Light breeze: Wind is felt on the face, leaves rustle, and wind vanes are moved.
3	8 to 12	Gentle breeze: Leaves and small twigs are in motion, and light flags are extended.
4	13 to 18	Moderate breeze: Dust and loose paper become airborne, and small branches are moved.
5	19 to 24	Fresh breeze: Small trees begin to sway
6	25 to 31	Strong breeze: Large branches are in motion, and using an umbrella becomes difficult.
7	32 to 38	High wind: Whole trees are in motion and walking against the wind can be hard.
8	39 to 46	Strong wind: Walking is difficult and twigs break off trees.
9	47 to 54	Severe wind: Slight structural damage.
10	55 to 63	Storm: Trees are uprooted and considerable damage to structures.
11	63 to 72	Violent storm: Widespread damage.
12	73 and above	Hurricane: Devastating damage.

Q&A | ELEMENT B: RISK ASSESSMENT | B1-b.

Q: Does the plan include information on the location of each identified hazard? (Requirement 44 CFR § 201.6(c)(2)(i))
A: See **Local Conditions** below.

Local Conditions

According to the Planning Team, Signal Hill is at increased risk of windstorm damage – especially from falling trees.

Recent drought conditions have significantly increased the vulnerability of trees due to lack of necessary water. Additionally, eucalyptus trees within Signal Hill are specifically and currently prone to pest infestation. The infected, dying trees are increasingly vulnerable to severe Santa Ana wind conditions.

Historically, high wind conditions have caused injury, death, property damage, and fanned wildfires. Windstorms with significant intensity have been responsible for the sinking of watercraft and the downing of aircraft resulting in the loss of life. The most common wind condition is the Santa Ana Wind. This condition has generated winds that have exceeded 100 mph. Wind velocities of up to 111 mph have been generated from the same Santa Ana wind, resulting in the loss of life due to flying debris.

Q&A | ELEMENT B: RISK ASSESSMENT | B1-d.

Q: Does the plan include the history of **previous** hazard events for each identified hazard? (Requirement 44 CFR § 201.6(c)(2)(i))

A: See **Previous Windstorms Impacting Signal Hill, Previous Windstorms Impacting Los Angeles County** below.

Previous Windstorm Impacting Signal Hill

Severe windstorms pose a significant risk to life and property in Signal Hill by creating conditions that disrupt essential systems such as public utilities, telecommunications, and transportation routes. High winds can and do occasionally cause tornado-like damage to local homes and businesses in and near the community. High winds have a destructive impact, especially on trees, power lines, and utility services.

Previous Windstorm Impacting Los Angeles County

Table 3.10: Significant Windstorm Impacting Los Angeles County
Source: FEMA Disaster Declaration, 2024

Date	Location	Federal Declaration	State Executive Order/State of Emergency	Declaration Title
March 10, 2023	Los Angeles County	EM-3592-CA		Severe Winter Storms, Flooding, Landslides, and Mudslides
January 14, 2023	Los Angeles County	DR-4683-CA		Severe Winter Storms, Flooding, Landslides, and Mudslides
January 9, 2023	Los Angeles County	EM-3591-CA		Severe Winter Storms, Flooding, and Mudslides
August 18, 2023	Fresno, Imperial, Inyo, Kern, Los Angeles, Orange, Riverside, San Bernardino, San Diego, Tulare, and Ventura	NA	State of Emergency	Hurricane Hilary related flooding
March 16, 2017	Los Angeles County	DR-4305-CA		Severe Winter Storms, Flooding, and Mudslides
February 3, 1993	Los Angeles County	DR-979-CA		Severe Winter Storms, Mud & Landslides, Flooding
February 25, 1992	Los Angeles County	DR-935-CA		Rain/Snow/Windstorms, Flooding, Mudslides
February 5, 1988	Los Angeles County	DR-812-CA		Severe Storms, High Tides & Flooding
February 21 1980	Los Angeles County	DR-615-CA		Severe Storms, Mudslides & Flooding
February 15 1978	Los Angeles County	DR-547-CA		Coastal Storms, Mudslides & Flooding

January 26, 1969	Los Angeles County	DR-253-CA		Severe Storms & Flooding

Q&A | ELEMENT B: RISK ASSESSMENT | B1-e.

Q: Does the plan include the probability of future events for each identified hazard? Does the plan describe the effects of future conditions, including climate change (e.g., long-term weather patterns, average temperature and sea levels), on the type, location and range of anticipated intensities of identified hazards? (Requirement 44 CFR § 201.6(c)(2)(i))

A: See **Probability of Future Windstorm Events , Climate Change Considerations** below.

Probability of Future Windstorm Events

When conducting the Risk Assessment, the Planning Team determined that the probability of a catastrophic windstorm event affecting Signal Hill is likely with an annual probability of occurrence being between 1 in 10 and 1 in 100 years.

Climate Change Considerations

According to the State Hazard Mitigation Plan, the frequency and severity of severe wind, weather, and storm events is anticipated to increase over the next 30 years due to the impacts of climate change.

Chapter 4: Vulnerability and Impacts

The vulnerability and impacts assessment process analyzes the potential harm of the prioritized hazard events discussed in Chapter 3: Risk Assessment.

Vulnerability and Impact Assessment Process

The vulnerability and impact assessment examines the potential harm that may result from a hazard event, without factoring in its likelihood. This means that equal attention is given to hazards regardless of their probability. The assessment evaluates three key aspects of each hazard on assets: the physical threat posed to facilities, the social threat to vulnerable populations, and the potential impact on other assets. The **FEMA Handbook** categorizes assets as follows:

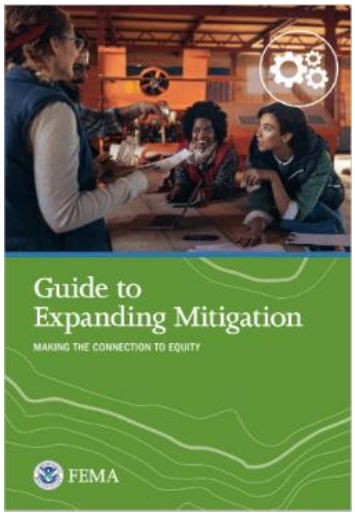
People
Structures
Economy
Natural, Historic, and Cultural Resources
Activities Bringing Value to the Community

People

People are the community's most important asset. In the context of this discussion, people are defined as individuals who live and/or work in Signal Hill.

Q&A | ELEMENT B: RISK ASSESSMENT | B2-a.
Q: Does the plan provide an overall summary of each jurisdiction's vulnerability to the identified hazards? (Requirement 44 CFR § 201.6(c)(2)(ii))
A: See **Vulnerability of People, Table 4.1 Graphics 4.1-4.2** below.

Vulnerability of People



Disasters affect all populations; however, some populations are more adversely affected because of a higher level of social vulnerability. According to **The Guide to Expanding Mitigation – Making the Connection to Equity**, social vulnerability is defined in terms of the characteristics of a person or group that affect "their capacity to anticipate, cope with, resist, and recover from the impact" of a discrete and identifiable disaster in nature or society.

Using **FEMA's Resilience Analysis and Planning Tool** (RAPT), census tract data was used to understand what census tracts might be more vulnerable. Many of the maps in the People section were created using data provided by RAPT. RAPT is a free, publicly available geographic information systems (GIS) tool to help emergency managers and community partners of all GIS skill levels to visualize

and assess potential challenges to community resilience. RAPT includes over 100 pre-loaded data layers and the tool's functionality allows users to visualize combinations of these data layers for a specific location. One of the layers includes community demographics for counties, census tracts, and tribes drawn primarily from the U.S. Census Bureau. RAPT includes 27 demographic layers, including 22 community resilience challenges indicators identified from peer-reviewed research, and **FEMA's Community Resilience Challenges Index** (CRCI) for counties and census tracts, a composite value of all 22 community resilience challenges indicators. The graphics below outline the community resilience indicators.

Graphic 4.1: RAPT People & Community Indicators
Source: FEMA Resilience Analysis and Planning Tool (RAPT)

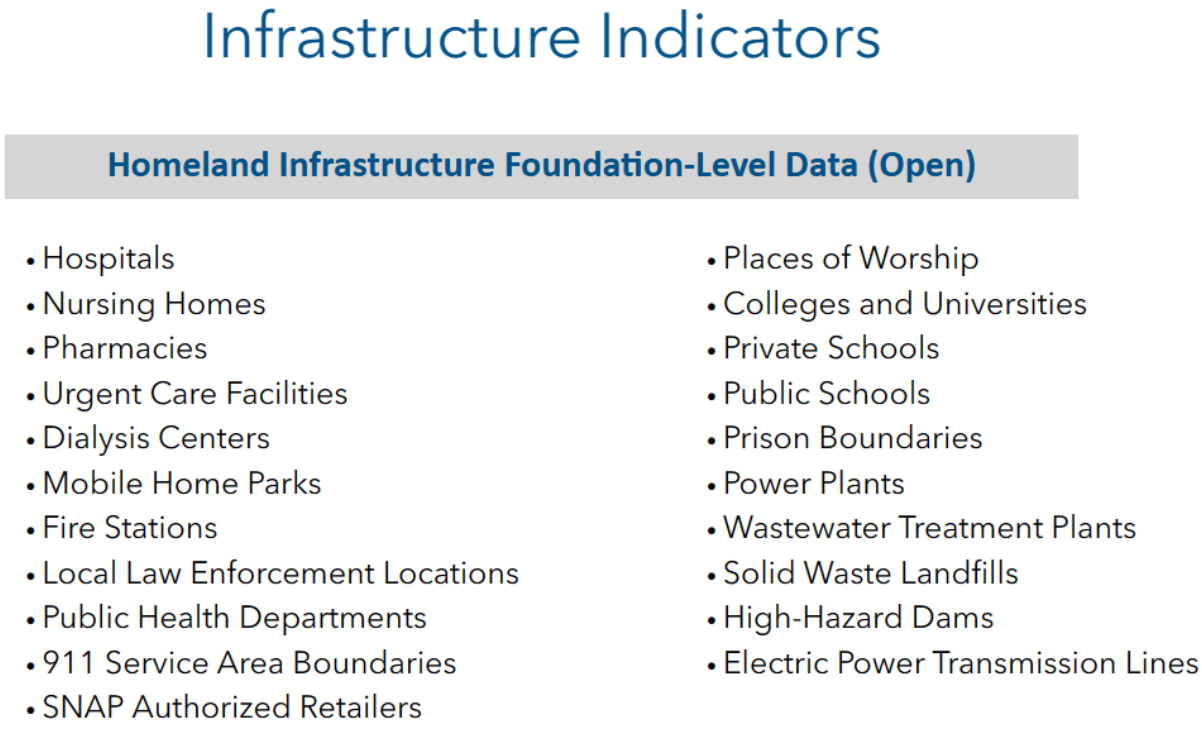
People & Community Indicators

County and Census Tract Community Resilience Challenges Index (CRCI) combining 22 indicators.

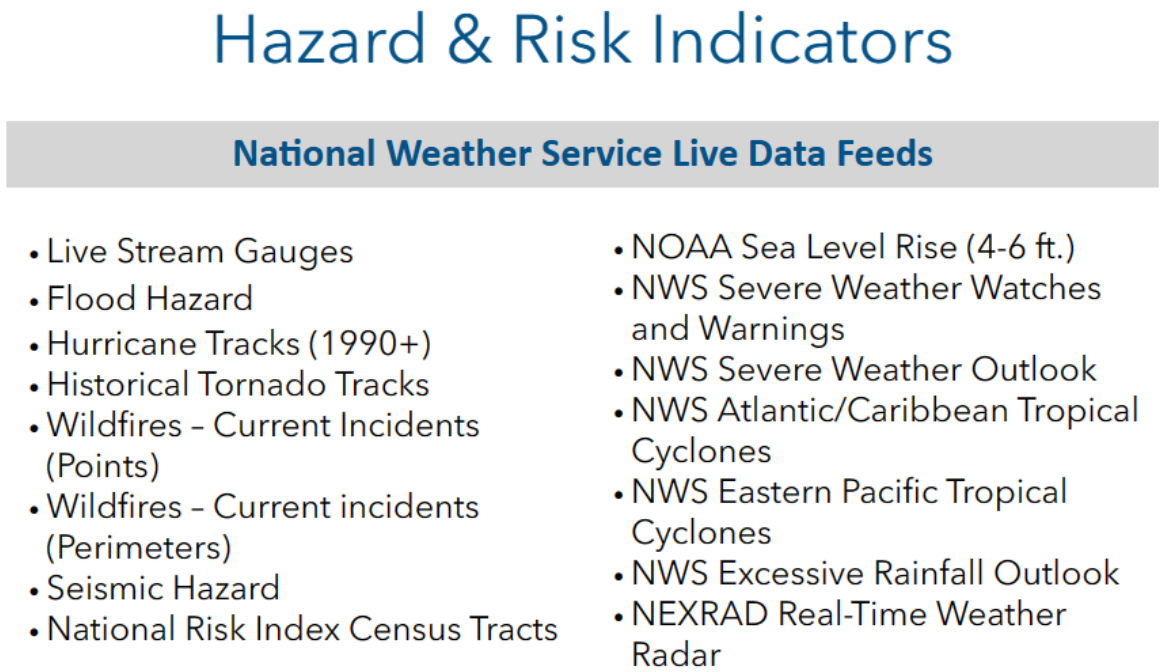
Population Characteristics	Household Characteristics	Housing
• Population without a High School Education • Population 65 and Older • Population with a Disability • Population by Race and Hispanic Origin	• Households without a Vehicle • Households with Limited English • Single-Parent Households • Households without a Smartphone • Households without Broadband Subscription	Mobile Homes as Percentage of Housing Owner-Occupied Housing Rental Housing Costs Residential Structures in SHFA with Flood Insurance

Healthcare	Economic	Connection to Community
• Number of Hospitals • Medical Professional Capacity • Population without Health Insurance • Medicare Recipients with Power-Dependent Devices	• Population Below Poverty Level • Median Household Income • Unemployed Labor Force • Unemployed Women Labor Force • Income Inequality • Workforce in Predominant Sector	• Presence of Civic and Social Organizations • Population without Religious Affiliation • Percentage of Inactive Voters • Population Change

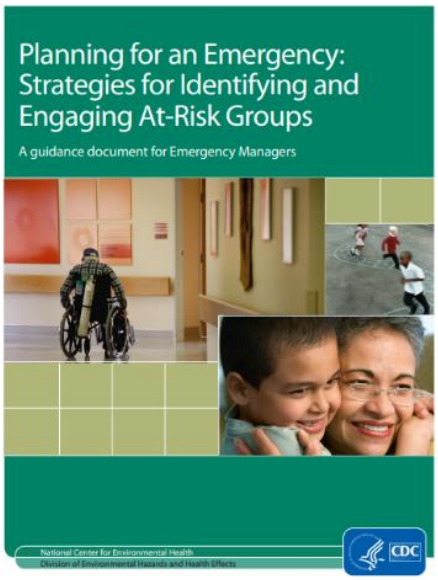
Graphic 4.2: RAPT Infrastructure Indicators
Source: FEMA Resilience Analysis and Planning Tool (RAPT)



Graphic 4.3: RAPT Hazard and Risk Indicators
Source: FEMA Resilience Analysis and Planning Tool (RAPT)



A person's vulnerability to disaster is influenced by many factors. According to **CDC's Planning for an Emergency: Strategies for Identifying and Engaging At-Risk Group**, the following six categories are among the most commonly accepted factors: socioeconomic status, age, gender, race and ethnicity, English language proficiency, and medical issues and disability. These categories were used to analyze the vulnerability of people in Signal Hill. The compounding effects of these factors will further impact an individual's ability to withstand the effects of disasters and other hazards.



Below is an overview of the six contributing factors of social vulnerability and a summary of Signal Hills social vulnerabilities. Due to a limitation on data that is currently available it is not known exactly where in the city those who are more vulnerable may reside.

Age

The old and young are particularly vulnerable during disasters. Age can contribute to cognitive development, physical ability and mobility, socioeconomic stats, and access to resources that can help the individual prepare for, respond to and recover from disasters and other hazard events. For example, individuals 65 and older can have mobility challenges and other ailments that can prevent them from properly preparing for a disaster. At the same time, children are reliant on their parents or guardians to provide for them. Their ability to withstand a disaster is highly dependent on their parents or guardians. Children are more vulnerable to disasters when they are separated from their parents while at school or daycare.

Race and Ethnicity

According to **Planning for an Emergency: Strategies for Identifying and Engaging At-Risk Group,** "Race and ethnicity contribute to social vulnerabilities. Race and ethnicity are tied to issues of socioeconomic status. Social and economic marginalization contributes to the vulnerability of these groups"

Gender

According to **Planning for an Emergency: Strategies for Identifying and Engaging At-Risk Group**, "gender does not necessarily indicate vulnerability or disadvantage. However, gender intersects with social patterns and inequalities can arise from gender differences. During a disaster, females might be more vulnerable because of differences in employment, lower income, and family responsibilities, as most single-parent households are single-mother families. However, females are a strong influence in mobilizing response to a warning. Females are also more likely to be effective risk communicators through being active participants in the community. They also might know more neighborhood information that can assist emergency managers. Although many families evacuate together, it is not uncommon for males to stay behind to guard the property or to continue working as the family provider. Males are also more likely to be risk takers and might not heed warnings."

Medical Issues and Disability

Individuals with disabilities are disproportionately affected by disasters. Individuals with disabilities have a higher rate of fatality, and exclusion during disasters. They also have greater challenges during recovery. Understanding the disability demographics of a community gives the community the opportunity to identify and plan for the access and functional needs their communities' members might need during a disaster.

Socioeconomic Status

The ability for an individual to prepare for, mitigate against, respond to, and recover from disasters often depends on the availability of key resources. It is logical to assume that individuals with a higher socioeconomic status are in a better position to acquire key resources than individuals with a lower socioeconomic status. Factors that contribute to socioeconomic status include income, education, occupation, and housing. According to **Planning for an Emergency: Strategies for Identifying and Engaging At-Risk Group**, people with lower socioeconomic status more likely lack resources needed to follow emergency preparedness instructions. They might be unable to stockpile food, for example. They might be unwilling or unable to stay home from work and lose a day's pay or evacuate and leave their home during an emergency. By identifying at-risk groups ahead of time, you can plan more efficient evacuations and specifically target people who need transportation or special assistance (e.g., those without a vehicle).

English Language Proficiency

The ability to communicate with others during a disaster is imperative for residents to be able to take the necessary precautions related to the disaster. When individuals do not speak the language in which emergency information is presented, it can negatively influence the individual's ability to comprehend the situation and take appropriate action.

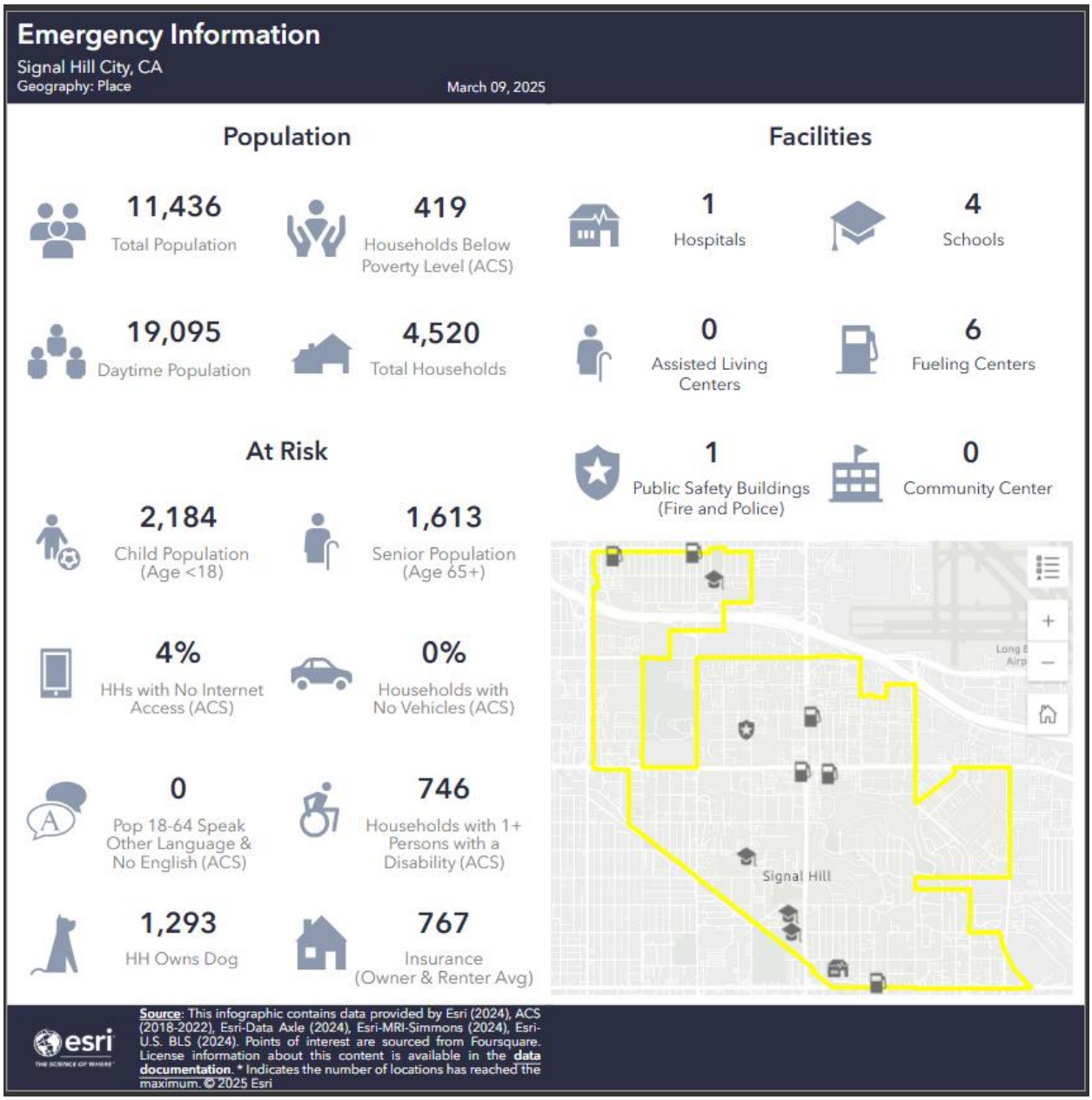
Summary of Social Vulnerabilities in Signal Hill

The infographic below summarizes the demographic profile of Signal Hill including the contributing factors of social vulnerability.

Signal Hill, California, has a population of 11,436 with a median age of 39. The city has 4,520 households, a median household income of $102,604, and a relatively high diversity index of 89. The daytime population rises to 19,095 due to businesses and workers. While the city has a strong economic base, 9% of households fall below the poverty level, and 746 households include individuals with disabilities. Additionally, 1,613 residents are seniors, and 2,184 are children under 18, making these groups more vulnerable during emergencies.

Key risks include limited transportation and connectivity, with 171 households lacking a vehicle and 4% of households having no internet access. Language barriers may also impact emergency response, as 26 seniors speak only Spanish. While the city has one hospital, four schools, and six fueling centers, it lacks assisted living centers and community centers, potentially leaving gaps in services for at-risk populations. These factors highlight the need for targeted support for seniors, low-income households, and individuals with disabilities to ensure their safety and well-being, especially in times of crisis.

Graphic 4.1: Demographic Emergency Information
Source: Esri Business Analyst, 2025



Graphic 4.2: At Rist Population Profile
Source: Esri Business Analyst, 2025



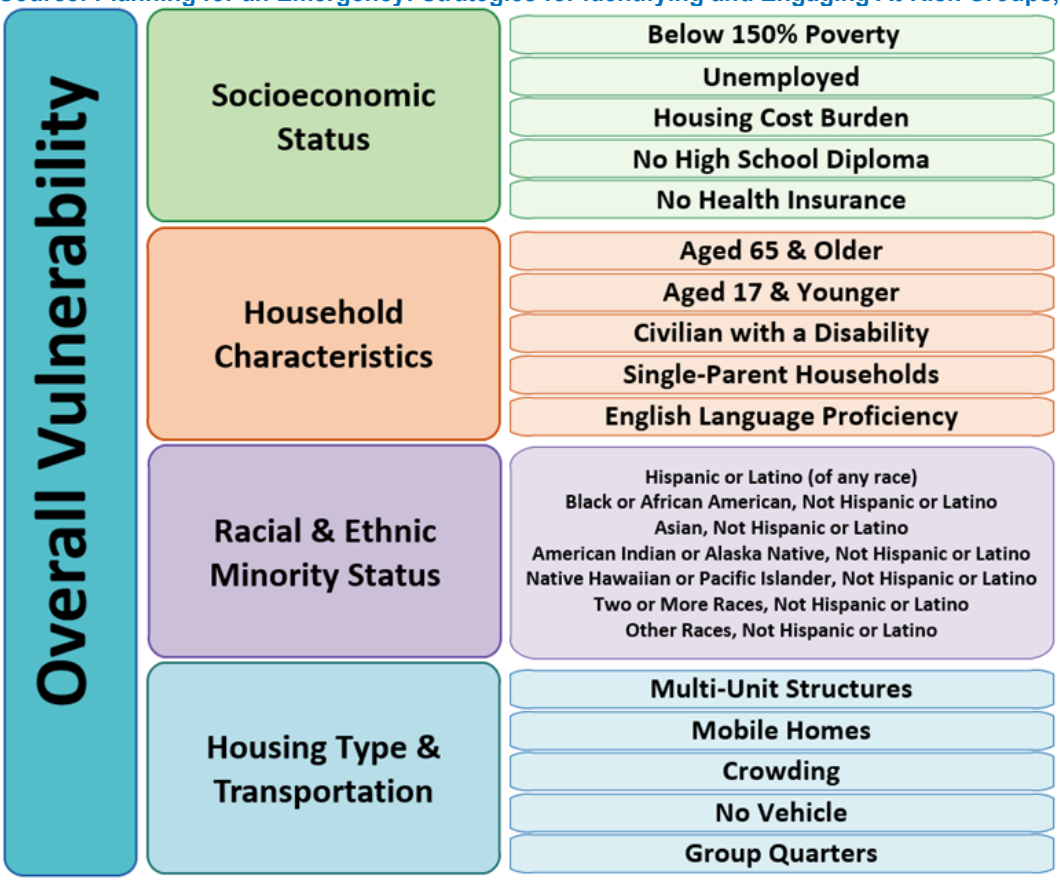
Language Spoken (ACS)	Age 5-17	18-64	Age 65+	Total
English Only	1,196	4,719	823	6,738
Spanish	204	1,990	175	2,369
Spanish & English Well	204	1,813	89	2,106
Spanish & English Not Well	0	149	60	209
Spanish & No English	0	28	26	54
Indo-European	15	112	16	143
Indo-European & English Well	0	112	6	118
Indo-European & English Not Well	15	0	6	21
Indo-European & No English	0	0	4	4
Asian-Pacific Island	54	1,115	329	1,498
Asian-Pacific Isl & English Well	54	1,070	232	1,356
Asian-Pacific Isl & English Not Well	0	45	97	142
Asian-Pacific Isl & No English	0	0	0	0
Other Language	42	122	0	164
Other Language & English Well	42	85	0	127
Other Language & English Not Well	0	37	0	37
Other Language & No English	0	0	0	0

Social Vulnerability Index

The Social Vulnerability Index (SVI) is a free, web-based tool developed at CDC by the Agency for Toxic Substance and Disease Registry's Geospatial Research, Analysis and Services Program (GRASP). The SVI was designed to help emergency managers identify and map communities that will most likely need support before, during, and after a disaster. This tool allows you to visualize population-level social vulnerabilities to help emergency planners and responders better prepare for and respond to disasters.

The SVI uses U.S. Census and American Community Survey data to identify at-risk groups by ranking all U.S. census tracts by level of social vulnerability. Census tracts are subdivisions of counties for which the Census collects statistical data. The SVI ranks, at national-level or state-level, each tract on 16 social factors. The 16 social factors are outlined in **Figure 4.2**.

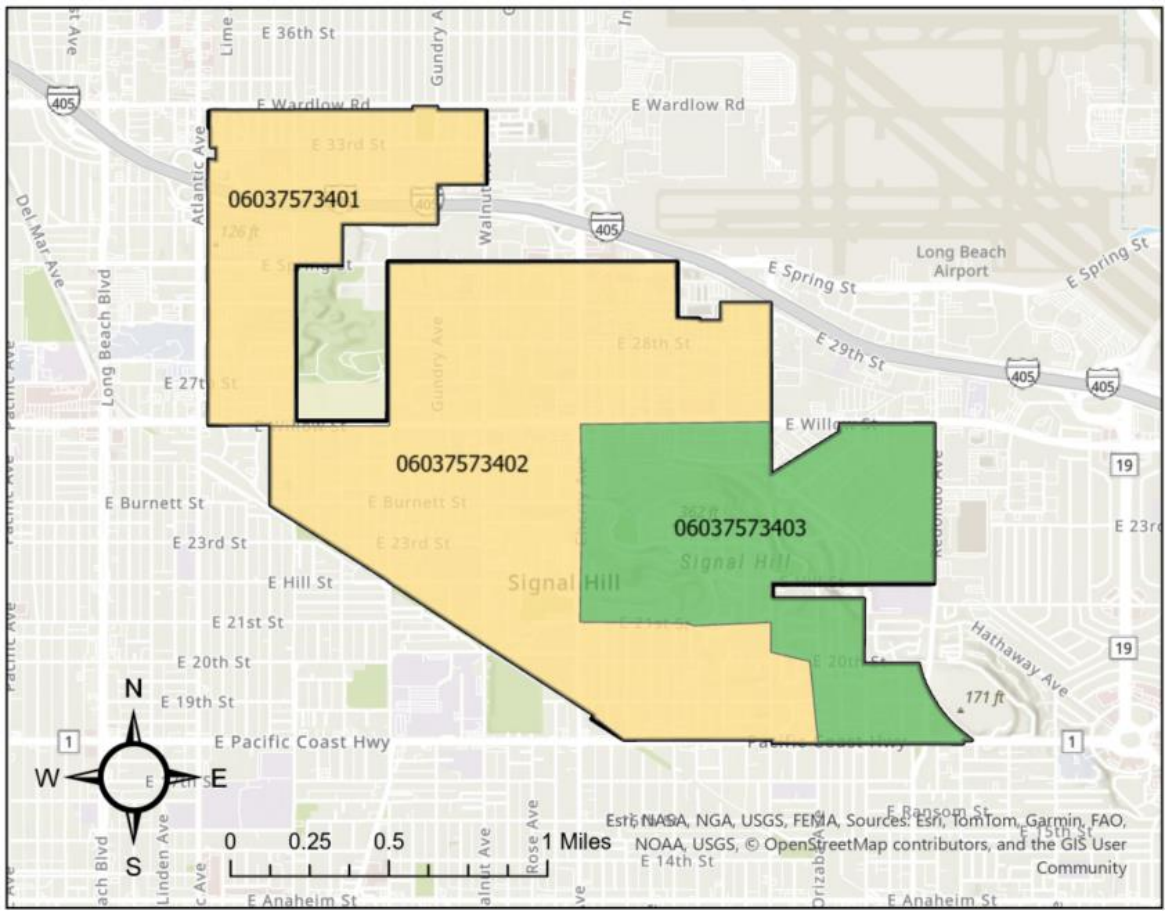
Figure 4.2: Social Vulnerability Index Themes and Social Factors
Source: Planning for an Emergency: Strategies for identifying and Engaging At-Risk Groups, CDC



Map 4.4 below depicts the overall vulnerability for the City of Signal Hill. The areas in yellow represent the census tracts with a higher social vulnerability index. An SVI in the 75th percentile or above is considered high. There are no census tracts within the city that have a high SVI.

Table 4.5 outlines the three census tracts that have a high SVI and the threat the census tract has to the different hazards identified by the planning team.

Map 4.4: Signal Hill Social Vulnerability Index Map
Source: CDC/ATSDR Social Vulnerability Index, 2024



Legend

- Low (25th Percentile)
- Low-Medium (50th Percentile)
- Medium-High (75th Percentile)
- High (Above 75th Percentile)
- Signal Hill Boundary

Table 4.1: Hazard Vulnerability to People
(Source: Emergency Planning Consultants)
(Note: "X" indicates affirmative, Census Tract with an asterisk indicates a tract with high SVI)

Census Tract in Signal Hill	Drought	Earthquake	Windstorm
06037573401	X	X	X
06037573402	X	X	X
06037573403	X	X	X

Q&A | ELEMENT B: RISK ASSESSMENT | B2-b.

Q: For each participating jurisdiction, does the plan describe the potential impacts of each of the identified hazards on each participating jurisdiction? (Requirement §201.6(c)(2)(ii))
A: See **Impact Profile of People** below.

Impact Profile of People

Drought

A drought in Signal Hill, California, could have widespread consequences for residents, especially vulnerable populations such as seniors, low-income households, and individuals with disabilities. With 1,613 seniors and 746 households including disabled individuals, prolonged water shortages could lead to health risks, particularly for those who rely on water-intensive medical equipment or have conditions exacerbated by dehydration and heat. Low-income households, which make up 9% of the city, may struggle with rising water costs, making it harder to afford basic necessities. Additionally, 4% of households lack internet access, potentially limiting their ability to receive drought-related emergency information and conservation resources.

A drought could also impact businesses and workers, as Signal Hill has a daytime population of 19,095, including 1,288 businesses. Water restrictions could disrupt industries that depend on water, leading to job losses or reduced economic activity. The city's limited emergency resources—such as a single hospital and no assisted living centers—could strain public health services if water-related illnesses or extreme heat events increase.

Earthquake

An earthquake in Signal Hill, California, could significantly impact its residents, particularly vulnerable populations such as seniors, low-income households, and individuals with disabilities. With 1,613 seniors, 746 households with disabled individuals, and 419 households below the poverty level, these groups may struggle with evacuation, accessing medical care, or recovering from property damage. Additionally, 171 households without a vehicle could face transportation challenges if emergency evacuations are necessary. Limited English proficiency among some seniors could also hinder communication during crisis response efforts. Additionally, with 19,095 people present during the daytime due to businesses, an earthquake during work hours could leave many individuals stranded or injured, increasing the demand for emergency services.

Windstorm

A windstorm in Signal Hill, California, could pose serious risks to residents, particularly vulnerable groups such as seniors, individuals with disabilities, and low-income households. With 1,613 seniors and 746 households including people with disabilities, power outages and transportation disruptions could leave many without essential medical equipment, heating, or communication. Households without a vehicle (171) may also struggle to evacuate or access emergency resources if roads become blocked by fallen trees or debris. Additionally, 4% of households lack internet access, which could hinder their ability to receive emergency alerts and updates.

Windstorms can also cause structural damage, downed power lines, and road hazards, affecting Signal Hill's 19,095 daytime population and 1,288 businesses. The city's limited emergency infrastructure—one hospital, a single public safety building, and no assisted living centers—could result in delayed emergency response times. Businesses and workers may also face disruptions due to power outages and property damage.

Structures

Q&A | ELEMENT B: RISK ASSESSMENT | B2-a.

Q: Does the plan provide an overall summary of each jurisdiction's vulnerability to the identified hazards? (Requirement 44 CFR § 201.6(c)(2)(ii))

A: See **Vulnerability of Structures** and **Table 4.6** below.

Vulnerability of Structures

Structures include critical facilities, properties and structures that serve vital functions in government operations and the services offered to the community. These may include local government offices and yards, community centers, public safety buildings such as police and fire stations, schools, and other properties deemed essential for city operations. Additionally, some critical facilities may serve dual roles if designated as public assembly points during emergencies. While many critical facilities are owned by the city, certain ones, such as utilities and telecommunication infrastructure, may be privately owned and operated.

FEMA separates critical buildings and facilities into the five categories shown below based on their loss potential. All of the following elements are considered critical facilities:

Essential Facilities are essential to the health and welfare of the whole population and are especially important following hazard events. Essential facilities include hospitals and other medical facilities, police and fire stations, emergency operations centers and evacuation shelters, and schools.

Transportation Systems include airways – airports, heliports; highways – bridges, tunnels, roadbeds, overpasses, transfer centers; railways – trackage, tunnels, bridges, rail yards, depots; and waterways – canals, locks, seaports, ferries, harbors, drydocks, piers.

Lifeline Utility Systems such as potable water, wastewater, oil, natural gas, electric power and communication systems.

High Potential Loss Facilities are facilities that would have a high loss associated with them, such as nuclear power plants, dams, and military installations.

Hazardous Materials Facilities include facilities housing industrial/hazardous materials, such as corrosives, explosives, flammable materials, radioactive materials, and toxins.

The Planning Team identified nine City-owned facilities as "critical". The Team also identified five other facilities that are not owned by the city but are deemed critical. **Table 4.2** below illustrates the hazards with potential to impact critical facilities owned by or providing critical services to the City of Signal Hill.

Table 4.2: Hazard Vulnerability to Structures
(Source: Planning Team, Emergency Planning Consultants)
(Note: "X" indicates affirmative)

City of Signal Hill Critical Facilities	Drought	Earthquake	Windstorm
City of Signal Hill			
City Hall 2175 Cherry Avenue # Staff: 35 # Buildings: 1 Value of Buildings: $3,725,000 Value of Contents: $275,000 Total Value: $4,000,000	X	X	X
Police Department (includes Emergency Operations Center) 2745 Walnut Avenue # Staff: 56 # Buildings: 2 Value of Buildings: $8,848,000 Value of Contents: $706,000 Total Value: $9,554,000	X	X	X
City Yard 2175 East 28th Street # Staff: 13 # Buildings: 3 Value of Buildings: $3,064,400 Value of Contents: $231,000 Total Value: $3,295,400	X	X	X
Community Center 1780 East Hill Street # Staff: 15 # Buildings: 1 Value of Buildings: $3,146,000 Value of Contents: $46,000 Total Value: $3,192,000	X	X	X

City of Signal Hill Critical Facilities	Drought	Earthquake	Windstorm
Hilltop Park 2351 Dawson Avenue # Staff: 0 # Buildings: 1 Value of Buildings: $104,900 Value of Contents: $0 Total Value: $104,900	X	X	X
Library 1800 East Hill Street # Staff: 15 # Buildings: 1 Value of Buildings: $18,503,650 Value of Contents: $1,613,790 Total Value: $20,117,440	X	X	X
Long Beach Unified School District			
Signal Hill Elementary 2285 Walnut Avenue	X	X	X
Alvarado Elementary School 990 East 21st Street	X	X	X
Jessie E. Nelson Academy 1260 East 33rd Street	X	X	X
Los Angeles County		X	
Los Angeles County Fire - Signal Hill Station 2300 East 27th Street	X	X	X

Based on available data provided by the city, there is a minimum of $40,263,740 worth of city owned property and contents that were analyzed. The total potential loss value of all City-owned and non-City-owned assets is much higher but is unknown due to data limitations.

The possibility that all facilities will be completely damaged simultaneously is extremely rare. Most of the impacts of the hazards that were analyzed are anticipated to be isolated to certain locations. To better understand the magnitude of impacts, this plan identifies representative percentages of potential impact based on the total valuation of city assets. For planning purposes, we identified different tiers of impact that could occur. It is reasonable to assume that impacts would not exceed 50% of the total asset value city-wide during a single event. The following are parameters to help understand how much a proposed investment/improvement compares to the existing assets within the city:

- 1% Impact – $402,637
- 5% Impact – $2,013,187
- 10% Impact – $4,026,374

- 20% Impact – $8,052,748
- 50% Impact – $20,131,870

Q&A | ELEMENT B: RISK ASSESSMENT | B2-b.
Q: For each participating jurisdiction, does the plan describe the potential impacts of each of the identified hazards on each participating jurisdiction? (Requirement §201.6(c)(2)(ii)) **A:** See **Impact Profile of Structures** below.

Impact Profile of Structures

Drought

The most immediate impact of a drought is on the water supply. Signal Hill relies on both surface and groundwater sources, which can become depleted during prolonged droughts. This can lead to water rationing, affecting residential, commercial, and industrial users. Reduced water availability can strain the city's ability to provide adequate water for drinking, sanitation, and fire suppression, compromising public health and safety. All commercial and residential property in Signal Hill can be affected by drought. Most of the impact will be from the related hazards such as competition for water supply and disruption of public infrastructure. Reduced water supply leaves property vulnerable to fires. Dried vegetation around properties also increases the vulnerability to fires.

Prolonged drought conditions can weaken soil stability, leading to ground subsidence. This can cause damage to roads, bridges, and pipelines, increasing maintenance costs and potentially leading to hazardous conditions. Water mains and sewage systems can also be affected by soil movement, leading to leaks and breaks that further strain the city's water resources. Public parks and recreational areas may face restrictions on water use for irrigation, leading to degraded landscapes and reduced green spaces. This can affect the quality of life for residents and reduce the city's attractiveness for tourism and community events.

The City-owned critical facilities include 9 buildings with property and contents valued at $40,263,740 based on estimates in 2024. The severe ground shaking and soil liquefaction will result in significant damage or total destruction of these facilities and can be catastrophic for the City of Singal Hill.

Earthquake

Structures include physical buildings, lifelines, and critical infrastructure in a community. All properties and occupants in Signal Hill can be either directly impacted or affected by earthquakes. It is estimated more than a third of the planning area's building stock was built prior to 1975, when seismic provisions became uniformly applied through building code applications. These buildings are at a higher risk of damage from earthquakes. Due to limitations in current modeling abilities, the risk to critical facilities in the planning area from the earthquake hazard is likely understated. A more thorough review of the age of critical facilities, codes they were built to, and location on liquefiable soils should be conducted. Damage to transportation systems in the planning area after an earthquake has the potential to significantly disrupt response and recovery efforts and lead to isolation of populations. Additionally, seismic events can damage communication systems, complicating efforts to coordinate response to the event. Many structures may need seismic retrofits in order to withstand a moderate earthquake. Residential retrofit programs, such as Earthquake Brace+Bolt, may be able to assist in the costs of these efforts.

The City-owned critical facilities include 9 buildings with property and contents valued at $40,263,740 based on estimates in 2024. The severe ground shaking and soil liquefaction will result in significant damage or total destruction of these facilities and can be catastrophic for the City of Singal Hill.

Windstorm

A windstorm in Signal Hill could have significant consequences for city-owned facilities, affecting public services, infrastructure, and emergency response. Strong winds can cause structural damage to government buildings, police and fire stations, and public works facilities, potentially delaying critical services. Facilities with older or weaker structures may suffer roof damage, broken windows, or water intrusion if the storm brings heavy rain.

The City-owned critical facilities include 9 buildings with property and contents valued at $40,263,740 based on estimates in 2024. The severe ground shaking and soil liquefaction will result in significant damage or total destruction of these facilities and can be catastrophic for the City of Singal Hill.

Economy

Q&A | ELEMENT B: RISK ASSESSMENT | B2-a.

Q: Does the plan provide an overall summary of each jurisdiction's vulnerability to the identified hazards? (Requirement 44 CFR § 201.6(c)(2)(ii))

A: See **Vulnerability to Economy** and **Table 4.3** below.

Vulnerability to Economy

Signal Hill has several assets that have an important impact on the city's economy. Several of these economic assets overlap with the assets outlined in **Structure**s as they are community lifelines. These assets include major employers and any impact from hazards has the potential of causing debilitating consequences to the local economy. These assets include two Home Depots, Costco Wholesale, two Office Depots, and Target.

Table 4.3: Hazard Vulnerability to Economic Assets
(Source: 2024 Annual Comprehensive Financial Report, Emergency Planning Consultants)
(Note: "X" indicates affirmative, asterisk indicates asset is included as a Structure as well)

Economic Assets	Drought	Earthquake	Windstorm
Home Depot – 433 employees 2450 Cherry Avenue, Signal Hill 751 E Spring Street, Signal Hill	X	X	X
Costco – 366 employees 2200 E Willow Street, Signal Hill	X	X	X

Economic Assets	Drought	Earthquake	Windstorm
Office Depot – 256 employees 3366 E Willow Street, Signal Hill 2301 E Willow Street, Signal Hill	X	X	X

Q&A | ELEMENT B: RISK ASSESSMENT | B2-b.

Q: For each participating jurisdiction, does the plan describe the potential impacts of each of the identified hazards on each participating jurisdiction? (Requirement §201.6(c)(2)(ii))
A: See **Impact Profile of Economy** below.

Impact Profile of Economy

Home Depot

The Home Depot in Monterey Park is a large home improvement retail store that serves the community by offering a broad selection of products for DIY projects, construction, renovation, and home maintenance. Located conveniently off the Pomona Freeway (60), this Home Depot is frequented by homeowners, contractors, and businesses in the San Gabriel Valley and nearby areas. Locations offer fresh produce, meats, dairy, frozen foods, and pantry staples, along with a variety of organic and specialty products. The store also includes sections for bakery goods, deli items, and prepared foods, making it a convenient spot for both daily shopping and quick meals.

- **Drought:** A drought could impact Home Depot in Signal Hill by disrupting water-dependent operations, increasing business costs, and affecting customer traffic. Water restrictions might limit watering of plants, cleaning services, restrooms, and cooling systems, potentially making the store less comfortable for employees and shoppers. If the drought leads to power outages due to increased energy demand for cooling, Office Depot's ability to provide printing, tech support, and other essential services could be affected. Additionally, supply chain disruptions caused by drought-related agricultural and manufacturing slowdowns could impact inventory availability, especially for plants, bottled water, and water-intensive goods. Rising operational costs due to increased water and energy prices might also lead to higher prices for consumers. If a severe drought affects the local economy, businesses may reduce repairs and improvements, further impacting sales.

- **Earthquake:** Home Depot plays a crucial role in providing tools, appliances, and other home building materials to the community. Earthquake damage could result in the loss of inventory, structural damage to buildings, and potential safety hazards for both employees and customers. The stores might also face supply chain disruptions, affecting their ability to restock essential items quickly. Even if the stores remained operational, the economic impacts of the earthquake could lead to a decrease in consumer spending, impacting the revenue of these stores. Damage to the store and inventory might also delay recovery efforts as home repair items will not be readily available after an earthquake.

- **Windstorm:** Due to the square footage of outdoor displays including all types of landscaping and wood products including fencing materials, it would be necessary to block off these areas from the public. Dangers could also exist as customers enter and exit the buildings – especially if they have carts with protruding objects that could fly away. Also, the carts themselves become hazardous in a strong wind which poses a threat to employees and customers. If other weather conditions have created an environment for wildfires, a high wind could certainly trigger a Public Safety Power Shutoff. Depending on the capacity of the store to provide its own temporary power, its possible sales would need to be discontinued upon the restoration of power.

Office Depot

The Office Depot in Signal Hill, California offers a wide range of office supplies, technology products, and business services. It provides printing, copying, shredding, tech support, TSA PreCheck® enrollment, and shipping services through FedEx and USPS. The store operates Monday through Sunday with varying hours and offers curbside pickup and free next-business-day shipping on qualifying orders. Additionally, it provides ink and toner recycling, self-serve printing, and tech trade-in services.

- **Drought:** A drought could impact the Office Depot in Signal Hill by disrupting water-dependent operations, increasing business costs, and affecting customer traffic. Water restrictions might limit cleaning services, restrooms, and cooling systems, potentially making the store less comfortable for employees and shoppers. If the drought leads to power outages due to increased energy demand for cooling, Office Depot's ability to provide printing, tech support, and other essential services could be affected.

  Additionally, supply chain disruptions caused by drought-related agricultural and manufacturing slowdowns could impact inventory availability, especially for paper products and other water-intensive goods. Rising operational costs due to increased water and energy prices might also lead to higher prices for consumers. If a severe drought affects the local economy, businesses may reduce office supply purchases, further impacting sales.

- **Earthquake:** An earthquake could have significant impacts on the Office Depot in Signal Hill, affecting its infrastructure, operations, and customer access. Structural damage to the building, such as collapsed shelving, broken windows, or compromised electrical and plumbing systems, could force temporary closure for repairs. If roadways are damaged or blocked, deliveries of office supplies and technology products might be delayed, leading to inventory shortages.

  Additionally, power outages could disrupt essential services such as printing, tech support, and payment processing, reducing the store's ability to serve customers. Employee safety could also be a concern, as staff may be unable to commute or may need time off to recover from personal losses. If surrounding businesses are also affected, reduced economic activity could lead to lower customer demand.

- **Windstorm:** A windstorm could significantly impact the Office Depot in Signal Hill by causing structural damage, supply chain disruptions, and operational challenges. High winds could break windows, damage signage, or tear off roofing materials, potentially

forcing temporary closure for repairs. Power outages could disrupt essential services such as printing, tech support, and payment processing, making it difficult for the store to operate effectively.

Additionally, road closures or blocked transportation routes due to fallen trees and debris could delay supply deliveries, leading to inventory shortages. If severe weather discourages customers from shopping in person, sales may decline temporarily. Windstorms could also increase the risk of flying debris damaging vehicles in the parking lot, creating potential liability concerns.

Costco

Costco is a membership-based warehouse store that serves residents of Signal Hill and surrounding areas in the San Gabriel Valley. Like other Costco locations, it offers a wide variety of products, including groceries, electronics, clothing, furniture, and home goods, typically sold in bulk at discounted prices. The Signal Hill Costco also features a popular food court, pharmacy, optical services, and a gas station, allowing members to take advantage of one-stop shopping and savings on fuel.

- **Drought:** drought could impact Costco in several ways, including increased operational costs, supply chain disruptions, and changes in consumer behavior. Water restrictions may affect in-store facilities such as restrooms, food courts, and refrigeration systems, potentially making shopping less convenient for customers. If severe drought conditions lead to higher energy costs due to increased demand for cooling, Costco may face rising utility expenses, which could impact pricing and profitability.

  Additionally, droughts can disrupt agriculture, leading to higher prices or shortages of water-intensive products such as fresh produce, meat, and beverages. Since Costco relies on bulk sales, supply chain disruptions could significantly affect product availability and pricing. If water shortages lead to economic downturns in affected areas, consumers may reduce discretionary spending, impacting sales of non-essential items.

- **Earthquake:** Costco plays a crucial role in providing a wide variety of products, including groceries, electronics, clothing, furniture, and home goods to the community. Earthquake damage could result in the loss of inventory, structural damage to buildings, and potential safety hazards for both employees and customers. The stores might also face supply chain disruptions, affecting their ability to restock essential items quickly. Even if the stores remained operational, the economic impacts of the earthquake could lead to a decrease in consumer spending, impacting the revenue of these stores. Damage to the store and inventory might also delay recovery efforts as home repair items will not be readily available after an earthquake.

- **Windstorm:** A windstorm could significantly impact Costco by causing structural damage, supply chain disruptions, and operational challenges. High winds could damage store infrastructure, including roofing, signage, and loading docks, potentially leading to temporary closures for repairs. Power outages could disrupt critical operations such as refrigeration, lighting, and payment processing, affecting perishable goods and overall store functionality. Transportation disruptions caused by fallen trees, debris, or road closures could delay deliveries, leading to inventory shortages, especially for high-demand emergency supplies. If severe weather discourages customers from shopping in person,

sales could temporarily decline. Additionally, parking lot hazards from flying debris or damaged shopping carts could pose safety risks to customers and employees.

Q&A | ELEMENT B: RISK ASSESSMENT | B2-a.

Q: Does the plan provide an overall summary of each jurisdiction's vulnerability to the identified hazards? (Requirement 44 CFR § 201.6(c)(2)(ii))

A: See **Vulnerability of Natural, Historic, and Cultural Resources, Table 4.4** below.

Vulnerability of Natural, Historic, and Cultural Resources*

Signal Hill is a city with a rich history, and its city parks, such as Signal Hill Park, Discovery Well Park, and the Suset View Park, continue to be cherished by the community. The Centennial Celebration of Signal Hill provided an opportunity to honor the city's past while celebrating its bright future. These historical and cultural elements help define the identity of Signal Hill as a dynamic, evolving city with deep roots in California's oil history.

Table 4.4: Hazard Vulnerability to Natural, Historic, and Cultural Resources
(Source: Planning Team, Emergency Planning Consultants)
(Note: "X" indicates affirmative)

Natural, Historic, and Cultural Resources	Drought	Earthquake	Windstorm
Signal Hill Park 2175 Cherry Ave, Signal Hill, CA 90755	X	X	X
Discovery Well Park 2200 Temple Ave, Signal Hill, CA 90755	X	X	X
Suset View Park Sunset View Park, 2300 Skyline Dr, Signal Hill, CA 90755	X	X	X

Q&A | ELEMENT B: RISK ASSESSMENT | B2-b.

Q: For each participating jurisdiction, does the plan describe the potential impacts of each of the identified hazards on each participating jurisdiction? (Requirement §201.6(c)(2)(ii))

A: See **Impact Profile of Natural, Historic, and Cultural Resources** below.

Impact Profile of Natural, Historic, and Cultural Resources

Drought

An extended drought can have significant impacts on the natural, historic, and cultural resources in Signal Hill affecting both the environment and the community's heritage.

Natural Resources

The physical landscape and natural habitats may suffer from direct damage due to drought. Parks and green spaces may be impacted by weak trees and disrupted ecosystems. Local wildlife and recreational opportunities could also be impacted. Additionally, water supply systems and utilities may be disrupted, posing risks to public health and safety.

Historic Resources
Historic buildings and structures are not expected to be impacted by drought.

Cultural Resources
The cultural fabric of the community can be affected as well, as events and gatherings that celebrate local heritage may be impacted by a long-term drought. Cultural centers and organizations may face operational disruptions and resource challenges, limiting their ability to promote community engagement and cultural education.

Overall, the impacts of a long-term drought on Signal Hill's natural, historic, and cultural resources underscore the need for effective disaster preparedness and recovery plans to protect and preserve these vital aspects of the community's identity and well-being.

Earthquake

An earthquake can have significant impacts on the natural, historic, and cultural resources in Signal Hill affecting both the environment and the community's heritage.

Natural Resources
The physical landscape and natural habitats may suffer from direct damage due to ground shaking and potential landslides, particularly in areas near the foothills. Parks and green spaces may be impacted by falling trees, damaged infrastructure, and disrupted ecosystems, affecting local wildlife and recreational opportunities. Additionally, water supply systems and utilities may be disrupted, posing risks to public health and safety.

Historic Resources
Historic buildings and structures, including those recognized for their architectural significance, are particularly vulnerable to earthquake damage. Cracks, structural failures, and falling debris can lead to loss or severe damage to these important assets, diminishing the community's historical identity.

Cultural Resources
The cultural fabric of the community can be affected as well, as events and gatherings that celebrate local heritage may be canceled or postponed following an earthquake. Cultural centers and organizations may face operational disruptions and resource challenges, limiting their ability to promote community engagement and cultural education. The psychological impact of an earthquake can also affect community cohesion, as residents may experience anxiety and displacement, making it harder to participate in cultural activities.

Overall, the impacts of an earthquake on Signal Hill's natural, historic, and cultural resources underscore the need for effective disaster preparedness and recovery plans to protect and preserve these vital aspects of the community's identity and well-being.

Windstorm

Major windstorms can have significant impacts on the natural, historic, and cultural resources in Signal Hill affecting both the environment and the community's heritage.

Natural Resources

The physical landscape and natural habitats may suffer from direct damage due to high winds, particularly in areas with trees and vulnerable structures. Parks and green spaces may be impacted by falling trees, damaged infrastructure, and disrupted ecosystems, affecting local wildlife and recreational opportunities. Additionally, utility services including water, wastewater, and electricity may be disrupted, posing risks to public health and safety.

Historic Resources
Historic buildings and structures, including those recognized for their architectural significance, are particularly vulnerable to wind-related damage. Cracks and falling debris can lead to loss or severe damage to these important assets, diminishing the community's historical identity.

Cultural Resources
The cultural fabric of the community can be affected as well, as events and gatherings that celebrate local heritage may be canceled or postponed during high wind events. Cultural centers and organizations may face operational disruptions and resource challenges, limiting their ability to promote community engagement and cultural education. When dry conditions combine with high wind, it is increasingly likely that a Public Safety Power Shutoff could be initiated which could curtail cultural gatherings and activities.

Overall, the impacts of an earthquake on Signal Hill's natural, historic, and cultural resources underscore the need for effective disaster preparedness and recovery plans to protect and preserve these vital aspects of the community's identity and well-being.

Activities Bringing Value to the Community

Activities bringing value to the community are those that contribute positively to the well-being, cohesion, and development of the community as a whole. These activities can take various forms and serve different purposes, but they generally aim to enhance the quality of life for community members and promote a sense of belonging and connectedness.

Q&A | ELEMENT B: RISK ASSESSMENT | B2-a.
Q: Does the plan provide an overall summary of each jurisdiction's vulnerability to the identified hazards? (Requirement 44 CFR § 201.6(c)(2)(ii)) **A:** See **Vulnerability of Activities Bringing Value to the Community, Table 4.5** below.

Vulnerability of Activities Bringing Value to the Community

The Concerts in the Park are vibrant celebrations that take place every Wednesday during spring and summer. The concerts attract hundreds of attendees and feature a variety of music and dance.



Table 4.5: Hazard Vulnerability of Activities Bringing Value to the Community (Source: Planning Team, Emergency Planning Consultants) (Note: "X" indicates affirmative)

Activities Bringing Value to the Community	Drought	Earthquake	Windstorm
Concerts in the Park Signal Hill Park - 2175 Cherry Avenue	X	X	X

Q&A | ELEMENT B: RISK ASSESSMENT | B2-b.

Q: For each participating jurisdiction, does the plan describe the potential impacts of each of the identified hazards on each participating jurisdiction? (Requirement §201.6(c)(2)(ii))
A: See **Impact Profile on Activities Bringing Value to the Community** below.

Impact Profile on Activities Bringing Value to the Community

Drought

A long-term drought during the Concert in the Park season could have impacts on Signal Hill Park's landscaping but otherwise would not be significant. Organizers would need to assess the safety of the Park grounds and potentially cancel or modify activities. Negative impacts from a long-term drought could also affect attendance and have economic implications for vendors and organizers.

Earthquake

An earthquake during the Concert in the Park season could have significant impacts, including safety concerns for attendees and potential disruption of concert activities due to structural damage or logistical challenges. Organizers would need to assess the safety of the Signal Hill Park grounds and potentially cancel or modify activities. The earthquake could also affect attendance and have economic implications for vendors and organizers. However, such a hazard event could also prompt a community-wide response, with residents coming together to support each other and assist with recovery efforts. Overall, quick and effective response measures would be crucial to ensuring the safety of attendees and minimizing the impact on the concert and the community.

Windstorm

A high wind event during the Concert in the Park season could have significant impacts, including safety concerns for attendees and potential disruption of concert activities due to damaged trees, structural damage, or logistical challenges. Organizers would need to assess the safety of the Signal Hill Park grounds and potentially cancel or modify activities. A high wind event could also affect attendance and have economic implications for vendors and organizers. When combined with dry conditions, a high wind event may result in the initiation of a Public Safety Power Shutoff which could also negatively impact a concert.

Chapter 5: Mitigation Strategies

Overview of Mitigation Strategy

As the cost of damage from disasters continues to increase nationwide, the City of Signal Hill recognizes the importance of identifying effective ways to reduce vulnerability to disasters. Mitigation plans assist communities in reducing risk from natural hazards by identifying resources, information and strategies for risk reduction, while helping to guide and coordinate mitigation activities at the city's facilities.

The plan provides a set of action items to reduce risk from hazards through education and outreach programs, and to foster the development of partnerships. Further, the plan provides for the implementation of preventative activities.

Resources and information within the mitigation plan include:

1. Establishing a basis for coordination and collaboration among agencies and the public in Signal Hill,
2. Identifying and prioritizing future mitigation projects, and
3. Assisting in meeting the requirements of federal assistance programs.

The mitigation plan is integrated with other city plans including the Emergency Operations Plan, General Plan, Capital Improvement Program, as well as department-specific standard operating procedures.

Types of Mitigation Actions

The FEMA **Handbook** identifies four broad types of mitigation actions. Rather than listing by "type", the Planning Team chose to list the action items by hazard. See **Mitigation Actions Matrix**.

Mitigation Type	Description	Examples
Local Plans and Regulations	These actions include government authorities, policies or codes that	▪ Comprehensive plans ▪ Land use ordinances

Mitigation Type	Description	Examples
	influence the way land and buildings are developed and built.	▪ Subdivision regulations ▪ Development review ▪ Building codes and enforcement ▪ NFIP CRS ▪ Capital improvement programs ▪ Open space preservation ▪ Stormwater management regulations and master plans
Structure and Infrastructure Projects	These actions involve modifying existing structures and infrastructure to protect them from a hazard or remove them from a hazard area. This could apply to public or private structures as well as critical facilities and infrastructure.	▪ Acquisitions and elevations of structures in flood-prone areas ▪ Utility undergrounding ▪ Structural retrofits ▪ Floodwalls and retaining walls ▪ Detention and retention structures ▪ Culverts ▪ Safe rooms
Natural Systems Protection and Nature-based Solutions	This type of action can include green infrastructure and low impact development, nature-based solutions, Engineering with Nature and bioengineering to incorporate natural features or processes into the built environment.	▪ Sediment and erosion control ▪ Stream corridor restoration ▪ Forest management ▪ Conservation easements ▪ Wetland restoration and preservation ▪ Land conservation ▪ Greenways ▪ Rain gardens ▪ Living shorelines
Education and Awareness Programs	These types of actions keep residents informed about potential natural disasters. Many of these types of actions are eligible for funding through the FEMA HMA program.	▪ Radio or television spots ▪ Social media outreach ▪ Websites with maps and information ▪ Real estate disclosure ▪ Presentations to school groups or neighborhood organizations ▪ Mailings to residents in hazard-prone areas

Overall goals guide the direction of future activities aimed at reducing risk and preventing loss from natural hazards. During the first meeting of the Planning Team, the 2018 HMP goals were reviewed and a determination made that the goals were consistent with the 2025 **Risk Assessment** and that they continue to represent a long-term vision for hazard reduction and enhanced mitigation capabilities.

Q&A | ELEMENT E. PLAN UPDATE | E2-a.

Q: Does the plan describe how it was revised due to changes in community priorities? (Requirement 44 CFR § 201.6(d)(3))

A: See **Community Priorities** below.

Changes in Community Priorities

Equally important are the changes in priorities to the plan update itself since the writing of the 2018 HMP. Most of the changes in priorities are tied directly to the 2023 FEMA Local Mitigation Planning Policy Guide:

- Executive Summary: new section (English, Spanish, and Cambodian) summarizes the planning process and community outreach activities, and
- Chapter 1: Planning Process - several stakeholder categories were added along with a more robust community outreach strategy, and
- Chapter 2: Community Profile – new attention given to the location and levels of the disadvantaged communities and socially vulnerable populations, and
- Chapter 3: Risk Assessment – consideration given to the state and federal recommended hazards yielded different hazards for inclusion in the 2025 HMP, and
- Chapter 4: Vulnerability and Impacts - new chapter including research and content regarding hazard vulnerabilities and impacts including an analysis of vulnerability of assets including people, structures, economy, community resources and activities, and
- Chapter 5: Mitigation Strategies – added appropriate General Plan Safety Element projects/actions; updated status on 2018 action items including deleting some lacking political or budgetary support; adding action items to protect critical facilities and socially vulnerable populations, and
- Chapter 6: Plan Maintenance – added details about integrating the mitigation plan into other documents.
- Chapter 7: Plan Review, Adoption, and Approval - a new section summarizing the progression of the Draft Plan to Final Plan.

Q&A | ELEMENT C. MITIGATION STRATEGY | C3-a.

Q: Does the plan include goals to reduce the risk from the hazards identified in the plan? (Requirement 44 CFR § 201.6(c)(3)(i))

A: See **State Hazard Mitigation Plan Goals, Signal Hill Hazard Mitigation Plan Goals** below.

State Hazard Mitigation Plan Goals

The 2023 State Hazard Mitigation Plan identified the following goals that reflect State's current priorities:

Goal 1 - Significantly reduce risk to life, community lifelines, the environment, property, and infrastructure by planning and implementing whole-community risk reduction and resilience strategies.

Goal 2 - Build capacity and capabilities to increase disaster resilience among historically underserved populations, individuals with access and functional needs, and communities disproportionately impacted by disasters and climate change.

Goal 3 - Incorporate equity metrics, tools, and strategies into all mitigation planning, policy, funding, outreach, and implementation efforts.

Goal 4 - Apply the best available science and authoritative data to design, implement, and prioritize projects that enhance resilience to natural hazards and climate change impacts.

Goal 5 - Integrate mitigation principles into laws, regulations, policies, and guidance to support equitable outcomes to benefit the whole community.

Goal 6 - Significantly reduce barriers to timely, efficient, and effective hazard mitigation planning and action.

Signal Hill Hazard Mitigation Plan Goals

The overall goals for the HMP guided the direction of goal setting, design of the community outreach strategy, and development of mitigation activities aimed at reducing risk and preventing loss from natural hazards. During the first meeting of the HMP Planning Team, sample goals were reviewed and consideration given to a regional desire for hazard reduction and enhanced mitigation capabilities.

Each of the goals is supported by mitigation action items. The Planning Team developed these action items through its knowledge of the local area, risk assessment, review of past efforts, identification of mitigation activities, and qualitative analysis.

The five mitigation goals and descriptions are listed below.

Protect Life and Property

Implement activities that assist in protecting lives by making homes, businesses, infrastructure, critical facilities, and other property more resistant to losses from natural, human-caused, and technological hazards.

Reduce losses and repetitive damage for chronic hazard events while promoting insurance coverage for catastrophic hazards.

Improve hazard assessment information to make recommendations for avoiding new development in high hazard areas and encouraging preventative measures for existing development in areas vulnerable to natural, human-caused, and technological hazards.

Public Awareness

Develop and implement education and outreach programs to increase public awareness of the risks associated with natural hazards.

Provide information on tools, partnership opportunities, and funding resources to assist in implementing mitigation activities.

Natural Systems

Balance watershed planning, natural resource management, and land use planning with natural hazard mitigation to protect life, property, and the environment.

Preserve, rehabilitate, and enhance natural systems to serve natural hazard mitigation functions.

Partnerships and Implementation

Strengthen communication and coordinate participation among and within public agencies, citizens, non-profit organizations, business, and industry to gain a vested interest in implementation.

Encourage leadership within public and private sector organizations to prioritize and implement local, county, and regional hazard mitigation activities.

Emergency Services

Establish policy to ensure mitigation projects for critical facilities, services, and infrastructure.

Strengthen emergency operations by increasing collaboration and coordination among public agencies, non-profit organizations, business, and industry.

Coordinate and integrate natural hazard mitigation activities, where appropriate, with emergency operations plans and procedures.

How are the Mitigation Action Items Organized?

The action items are a listing of activities in which city agencies and citizens can be engaged to reduce risk.

The action items are organized within the following Mitigation Actions Matrix, categorized by hazard. Data collection and research and the public participation process resulted in the development of these action items. The Matrix includes the following information for each action item:

Q&A | ELEMENT C: MITIGATION STRATEGY | C5-b.
Q: Does the plan identify the position, office, department, or agency responsible for implementing/administering the identified mitigation actions, as well as potential funding sources and expected time frame? (Requirement 44 CFR § 201.6(c)(3)(iii)) **A:** See **Lead Department** below.

Lead Department

The Mitigation Actions Matrix assigns primary responsibility for each of the action items to either a department or specific position within the city. The primary responsibility for implementing the action items falls to the entity shown as the "Lead Department". The lead department has the regulatory responsibility to address hazards, or is willing and able to organize resources, find appropriate funding, or oversee activity implementation, monitor, and evaluate. The lead department is a city staff or contracted while supporting agencies may include local governments, county, or regional agencies.

Timeline

The mitigation plan will be updated every 5 years according to FEMA regulations. However, there are projects and programs in the Mitigation Actions Matrix that will require more than 5 years to complete. Some of the actions are identified as "ongoing" since the 2018 HMP or will continue on a regular basis through the 2025 HMP. These items are indicated as either Ongoing-Annual or Quarterly or Monthly, or Ongoing-As Needed with an explanation of what triggers the action (e.g., amending the General Plan, a public agency meeting, etc.).

Funding Source

External resources could include a range of FEMA mitigation grants perhaps including HMGP, FMA, and BRIC.

Internal resources could include general fund, capital improvement budgets, impact fees, human capital, in-kind resources, etc.

Plan Goals Addressed

The plan goals addressed by each action item are included as a way to monitor and evaluate how well the mitigation plan is achieving its goals once implementation begins. The plan goals are organized into the following five areas:

- ✓ Protect Life and Property
- ✓ Enhance Public Awareness
- ✓ Preserve Natural Systems
- ✓ Encourage Partnerships and Implementation
- ✓ Strengthen Emergency Services

Q&A | ELEMENT D: PLAN MAINTENANCE | D3-b.

Q: Does the plan identify the planning mechanisms for each plan participant into which the ideas, information and strategy from the mitigation plan may be integrated? (Requirement 44 CFR § 201.6(c)(4)(ii))

A: See **Planning Mechanisms** below.

Planning Mechanisms

It's important that each action item be implemented. Perhaps the best way to ensure implementation is through integration with one or many of the City's existing "planning mechanisms" including the "internal resources" including the General Plan, Capital Improvement Projects, General Fund, and "external resources" including Grants. Opportunities for integration will be simple and easy in cases where the action item is already compatible with the content of the planning mechanism. As an example, if the action item calls for the creation of a floodplain ordinance and the same action is already identified in the General Plan's policies, then the

General Plan will assist in implementation. On the contrary, if preparation of a floodplain ordinance is not already included in the General Plan policies, then the item will need to be added during the next update to the General Plan.

The Capital Improvement Program, depending on the budgetary environment, is updated every 5 years. The CIP includes infrastructure projects built and owned by the City. As such, the CIP is an excellent medium for funding and implementing action items from the Mitigation Plan. The Mitigation Actions Matrix includes several items from the existing CIP. The authors of the CIP served on the Planning Team and are already looking to funding addition Mitigation Plan action items in future CIPs. The General Fund is the budget document that guides all of the City's expenditures and is updated on an annual basis. Although primarily a funding mechanism, it also includes descriptions and details associated with tasks and projects.

Grants come from a wide variety of sources – some annually and others triggered by events like disasters. Whatever the source, the City uses the General Fund to identify successful grants as funding sources.

Building and Infrastructure

This addresses the issue of whether or not a particular action item results in the reduction of the effects of hazards on new and existing buildings and infrastructure.

Q&A | ELEMENT C: MITIGATION STRATEGY | C1-b.
Q: Does the plan describe each participant's ability to expand and improve the identified capabilities to achieve mitigation? (Requirement 44 CFR § 201.6(c)(3))
A: See **Expanding and Improving Capabilities** below.

Expanding and Improving Capabilities

This identifies the capability categories and applicability to individual mitigation action items. Sub-category indicators are P – Planning and Regulatory; A – Administrative and Technical; F – Finance; E – Education and Outreach.

Q&A | ELEMENT E: PLAN UPDATE | E2-b.
Q: Does the plan include a status update for all mitigation actions identified in the previous mitigation plan? (Requirement 44 CFR § 201.6(d)(3))
A: See **Comments** below.

Comments

The purpose of the "Comments" is to capture the notes and status of the various action items. Notations include:
"Revised" – some component(s) of the action item has been revised from the 2018 HMP.

Benefit/Cost Ratings

The benefits of proposed projects were weighed against estimated costs as part of the project prioritization process. The benefit/cost analysis was not of the detailed variety required by FEMA for project grant eligibility under the Hazard Mitigation Grant Program (HMGP) and Building Resilient Infrastructure and Communities (BRIC) grant program. A less formal approach was used because some projects may not be implemented for up to 10 years, and associated costs and benefits could change dramatically in that time. Therefore, a review of the apparent benefits

versus the apparent cost of each project will be performed in the future as needed. Parameters were established for assigning subjective ratings (high, medium, and low) to the costs and benefits of these projects.

Cost ratings were defined as follows:

High: Existing funding within the jurisdiction will not cover the cost of the action item so outside sources of revenue would be required.

Medium: The action item could be funded through existing jurisdictional funding but would require budget modifications.

Low: The action item could be funded under existing jurisdictional funding within the assigned lead department.

Benefit ratings were defined as follows:

High: The action item will provide short-term and long-term impacts on the reduction of risk exposure to life and property.

Medium: The action item will have long-term impacts on the reduction of risk exposure to life and property.

Low: The action item will have only short-term impacts on the reduction of risk exposure to life and property.

Q&A | ELEMENT C. MITIGATION STRATEGY | C5-a.
Q: Does the plan describe the criteria used for prioritizing actions? (Requirement 44 CFR § 201.6(c)(3)(iv))
A: See **Priority Ranking** below.

Priority Ranking

The 2018 HMP Mitigation Action Items did not include “priorities”. During the 2025 planning process, the Planning Team utilized the Priority Ranking system designations of “High”, “Medium”, or “Low” priority were assigned to each of the action items.

Does the Action:

- ☐ solve the problem?
- ☐ address Vulnerability Assessment?
- ☐ reduce the exposure or vulnerability to the highest priority hazard?
- ☐ address multiple hazards?
- ☐ benefits equal or exceed costs?
- ☐ implement a goal, policy, or project identified in the General Plan or Capital Improvement Project?

Can the Action:

- ☐ be implemented with existing funds?
- ☐ be implemented by existing state or federal grant programs?
- ☐ be completed within the 5-year life cycle of the LHMP?
- ☐ be implemented with currently available technologies?

Will the Action:

- ☐ be accepted by the community?
- ☐ be supported by community leaders?
- ☐ adversely impact segments of the population or neighborhoods?
- ☐ require a change in local ordinances or zoning laws?
- ☐ positive or neutral impact on the environment?
- ☐ comply with all local, state and federal environmental laws and regulations?

Is there:

- ☐ sufficient staffing to undertake the project?
- ☐ existing authority to undertake the project?

As mitigation action items were updated or written the Planning Team, representatives were provided worksheets for each of their assigned action items. Answers to the criteria above determined the priority according to the following scale.

- 1-6 = Low priority
- 7-12 = Medium priority
- 13-18 = High priority

Q&A | ELEMENT C: MITIGATION STRATEGY | C1-b.
Q: Does the plan describe each participant's ability to expand and improve the identified capabilities to achieve mitigation? (Requirement 44 CFR § 201.6(c)(3)) **A:** See **Mitigation Actions Matrix (Expanding and Improving Capabilities)** below.
Q&A | ELEMENT C: MITIGATION STRATEGY | C4-a.
Q: Does the plan include an analysis of a comprehensive range of actions/projects that each jurisdiction considered to reduce the impacts of hazards identified in the risk assessment? (Requirement 44 CFR § 201.6(c)(3)(ii)) **A:** See **Mitigation Actions Matrix (Action Items)** below.
Q&A | ELEMENT C: MITIGATION STRATEGY | C4-b.
Q: Does the plan include one or more action(s) per jurisdiction for each of the hazards as identified within the plan's risk assessment? (Requirement 44 CFR § 201.6(c)(3)(ii)) **A:** See **Mitigation Actions Matrix (Action Items)** below.
Q&A | ELEMENT C: MITIGATION STRATEGY | C5-a.
Q: Does the plan describe the criteria used for prioritizing actions? (Requirement 44 CFR § 201.6(c)(3)(ii)) **A:** See **Mitigation Actions Matrix (Priority, Goals)** below.
Q&A | ELEMENT C: MITIGATION STRATEGY | C5-b.
Q: Does the plan identify the position, office, department, or agency responsible for implementing/administering the identified mitigation actions, as well as potential funding sources and expected time frame? (Requirement 44 CFR § 201.6(c)(3)(iii))) **A:** See **Mitigation Actions Matrix (Lead Department, Timeline, Funding Source)** below.
Q&A | ELEMENT D: PLAN MAINTENANCE | D3-a.
Q: Does the plan describe the process the community will follow to integrate the ideas, information and strategy of the mitigation plan into other planning mechanisms? (Requirement 44 CFR § 201.6(c)(4)(ii)) **A:** See **Mitigation Actions Matrix (Planning Mechanism)** below.
Q&A | ELEMENT E: PLAN UPDATE | E2-b.
Q: Does the plan include a status update for all mitigation actions identified in the previous mitigation plan? (Requirement 44 CFR § 201.6(d)(3)) **A:** See **Mitigation Actions Matrix (Comments)** below.

Mitigation Actions Matrix

Table 5.1: Mitigation Actions Matrix
Source: Signal Hill Planning Team
Note: Lead Departments A-Administration, CD-Community Development, CS-Community Services, PD-Police, PW-Public Works, F-Finance, BS-Building Safety

Mitigation Action Item	**Lead Department**	**Timeline**	**Expanding & Improving Capabilities:** P-Planning and Regulatory, A-Administrative and Technical, F-Finance, E-Education and Outreach	**Goal**: Protect Life and Property	**Goal**: Encourage Public Awareness	**Goal**: Protect Natural Systems	**Goal**: Enhance Partnerships and Implementation	**Goal:** Protect Emergency Services	**Funding Source:** GF-General Fund, CIP-Capital Improvement Project, HMGP, BRIC	**Planning Mechanism:** GP-General Plan, CIP, GF-General Fund, HMGP, BRIC	**Buildings & Infrastructure:** Does the Action item involve New and/or Existing Buildings and/or Infrastructure? Yes (Y) or No (N)	**Benefit:** L-Low, M-Medium, H-High	**Cost:** L-Low, M-Medium, H-High	**Priority:** L-Low, M-Medium, H-High	**2024 Notes and Status -** Completed, Revised, Deleted, New, and Deferred
Multi-Hazard Mitigation Action Items															
MH-1 Integrate the goals and action items from the City of Signal Hill Hazard Mitigation Plan into existing regulatory documents and programs, where appropriate.	A, CD, PW	Ongoing - Quarterly	P, A	X	X	X	X	X	GF	GF	Y	M	M	H	Note: Safety Element and Zoning Ordinance not scheduled for updates.
MH-2 Identify and pursue funding opportunities to develop and implement local mitigation activities.	A, CD, PW	Ongoing - Monthly	F	X	X	X	X		GF	GF	Y	M	M-H	H	Deferred - no funding acquired since 2018

Mitigation Action Item	Lead Department	Timeline	Expanding & Improving Capabilities: P-Planning and Regulatory, A-Administrative and Technical, F-Finance, E-Education and Outreach	Goal: Protect Life and Property	Goal: Encourage Public Awareness	Goal: Protect Natural Systems	Goal: Enhance Partnerships and Implementation	Goal: Protect Emergency Services	Funding Source: GF-General Fund, CIP-Capital Improvement Project, HMGP, BRIC	Planning Mechanism: GP-General Plan, CIP, GF-General Fund, HMGP, BRIC	Buildings & Infrastructure: Does the Action item involve New and/or Existing Buildings and/or Infrastructure? Yes (Y) or No (N)	Benefit: L-Low, M-Medium, H-High	Cost: L-Low, M-Medium, H-High	Priority: L-Low, M-Medium, H-High	2024 Notes and Status - Completed, Revised, Deleted, New, and Deferred
MH-3 Enhance and implement education programs aimed at mitigating natural hazards, and reducing the risk to citizens, public agencies, private property owners, businesses, and schools. Existing programs include CERT, My Hazards, and American Red Cross 21 Weeks to Prepare.	A, PD, CS, PW	Ongoing - As Needed*	E	X	X	X	X	X	GF	HMGP, BRIC	Y	H	L	H	Revised * Ongoing – As Needed note: outreach programs would be conducted around major preparedness campaign and City events
~~MH-4 Establish policy to ensure mitigation projects are in place to safeguard critical~~	~~PW~~	~~1 year~~		~~X~~					~~GF~~	~~GF~~		~~H~~	~~L~~	~~H~~	Deleted

Mitigation Action Item	Lead Department	Timeline	**Expanding & Improving Capabilities:** P-Planning and Regulatory, A-Administrative and Technical, F-Finance, E-Education and Outreach	**Goal**: Protect Life and Property	**Goal**: Encourage Public Awareness	**Goal**: Protect Natural Systems	**Goal**: Enhance Partnerships and Implementation	**Goal:** Protect Emergency Services	**Funding Source:** GF-General Fund, CIP-Capital Improvement Project, HMGP, BRIC	**Planning Mechanism:** GP-General Plan, CIP, GF-General Fund, HMGP, BRIC	**Buildings & Infrastructure:** Does the Action item involve New and/or Existing Buildings and/or Infrastructure? Yes (Y) or No (N)	**Benefit:** L-Low, M-Medium, H-High	**Cost:** L-Low, M-Medium, H-High	**Priority:** L-Low, M-Medium, H-High	**2024 Notes and Status -** Completed, Revised, Deleted, New, and Deferred
~~facilities (as identified in the General Plan Safety Element).~~															
MH-4 Adopt California Building Code.	CD	2023	P	X	X	X	X	X	GF	GF	Y	H	L	H	Revised. Note: Adoption every 3 years.
MH-5 Develop seismic inventory of at-risk City-owned buildings and infrastructure.	PW, CD	2 years	P	X	X			X	HMGP, BRIC	HMGP, BRIC	Y	L	H	H	Revised. Note: To date, Community Services / Youth Center has been reviewed.
~~MH-6 Improve communication between City and County road departments produce strategies to deal with transportation infrastructure.~~	~~PW~~	~~Ongoing~~		~~X~~			~~X~~	~~X~~	~~GR~~	~~GR~~		~~H~~	~~H~~	~~H~~	Deleted – not mitigation

Mitigation Action Item	Lead Department	Timeline	Expanding & Improving Capabilities: P-Planning and Regulatory, A-Administrative and Technical, F-Finance, E-Education and Outreach	Goal: Protect Life and Property	Goal: Encourage Public Awareness	Goal: Protect Natural Systems	Goal: Enhance Partnerships and Implementation	Goal: Protect Emergency Services	Funding Source: GF-General Fund, CIP-Capital Improvement Project, HMGP, BRIC	Planning Mechanism: GP-General Plan, CIP, GF-General Fund, HMGP, BRIC	Buildings & Infrastructure: Does the Action item involve New and/or Existing Buildings and/or Infrastructure? Yes (Y) or No (N)	Benefit: L-Low, M-Medium, H-High	Cost: L-Low, M-Medium, H-High	Priority: L-Low, M-Medium, H-High	2024 Notes and Status - Completed, Revised, Deleted, New, and Deferred
~~MH-7 Strengthen emergency operations by increasing collaboration and coordination among public agencies, non-profit organizations, business, and industry.~~	~~PD, PW~~	~~Ongoing~~			~~X~~		~~X~~	~~X~~	~~GF~~	~~GF~~		~~M~~	~~L~~	~~M~~	Deleted – not mitigation
MH-6 Install and improve back-up power in city owned critical facilities as cited in the GP Safety Element.	PW	1-2 years	P	X	X	X	X	X	GF	GF		H	M-H	H	Revised. Note: Installed fixed generators at PD and PW.
~~MH-9 Continue to encourage the development of mutual aid systems between Signal Hill and surrounding cities for~~	~~PW/PD~~	~~Ongoing~~		~~X~~			~~X~~	~~X~~	~~GF~~	~~GF~~		~~H~~	~~M~~	~~M~~	Deleted - lack of staffing and funding.

Mitigation Action Item	Lead Department	Timeline	Expanding & Improving Capabilities: P-Planning and Regulatory, A-Administrative and Technical, F-Finance, E-Education and Outreach	Goal: Protect Life and Property	Goal: Encourage Public Awareness	Goal: Protect Natural Systems	Goal: Enhance Partnerships and Implementation	Goal: Protect Emergency Services	Funding Source: GF-General Fund, CIP-Capital Improvement Project, HMGP, BRIC	Planning Mechanism: GP-General Plan, CIP, GF-General Fund, HMGP, BRIC	Buildings & Infrastructure: Does the Action item involve New and/or Existing Buildings and/or Infrastructure? Yes (Y) or No (N)	Benefit: L-Low, M-Medium, H-High	Cost: L-Low, M-Medium, H-High	Priority: L-Low, M-Medium, H-High	2024 Notes and Status - Completed, Revised, Deleted, New, and Deferred
~~emergency building assessment, CERT training, etc.~~															
MH-7 Promote public education and outreach to increase awareness of hazards and opportunities for mitigation. Continue to stock brochures at the Library from American Red Cross, FEMA, and Cal OES about home mitigation.	PD	Ongoing-As Needed*	E	X	X	X	X	X	GF	GF		H	L	M	Revised. * Ongoing – As Needed note: outreach programs would be conducted around major preparedness campaign and City events
~~MH-11 Distribute information about evacuation route maps.~~	~~F CD~~	~~1 year~~		~~X~~	~~X~~				~~GF~~	~~GF~~		~~H~~	~~M~~	~~M~~	Deleted. Information is maintained in the General Plan Safety Element.

Mitigation Action Item	**Lead Department**	**Timeline**	**Expanding & Improving Capabilities:** P-Planning and Regulatory, A-Administrative and Technical, F-Finance, E-Education and Outreach	**Goal**: Protect Life and Property	**Goal**: Encourage Public Awareness	**Goal**: Protect Natural Systems	**Goal**: Enhance Partnerships and Implementation	**Goal:** Protect Emergency Services	**Funding Source:** GF-General Fund, CIP-Capital Improvement Project, HMGP, BRIC	**Planning Mechanism:** GP-General Plan, CIP, GF-General Fund, HMGP, BRIC	**Buildings & Infrastructure:** Does the Action item involve New and/or Existing Buildings and/or Infrastructure? Yes (Y) or No (N)	**Benefit:** L-Low, M-Medium, H-High	**Cost:** L-Low, M-Medium, H-High	**Priority:** L-Low, M-Medium, H-High	**2024 Notes and Status -** Completed, Revised, Deleted, New, and Deferred
~~MH-12 Post the Hazard Mitigation Plan on the City's website.~~	~~A~~	~~Ongoing~~			~~X~~				~~GF~~	~~GF~~		~~H~~	~~M~~	~~M~~	Completed
MH-8 Maintain primary and alternate Emergency Operations Centers.	PD	Ongoing - Quarterly	P, A	X	X			X	GF	GF		H	L	H	Revised. Note: Primary EOC is located in the new Police HQ. Alternate EOC is located at PW Yard.
MH-9 Continue to provide informational literature on animal disaster plans and supply kits.	CS	Ongoing - As Needed*	E	X	X				GF	GF		H	L	M	Revised. * Ongoing – As Needed note: outreach programs would be conducted around major preparedness campaign and City events

Mitigation Action Item	Lead Department	Timeline	Expanding & Improving Capabilities: P-Planning and Regulatory, A-Administrative and Technical, F-Finance, E-Education and Outreach	Goal: Protect Life and Property	Goal: Encourage Public Awareness	Goal: Protect Natural Systems	Goal: Enhance Partnerships and Implementation	Goal: Protect Emergency Services	Funding Source: GF-General Fund, CIP-Capital Improvement Project, HMGP, BRIC	Planning Mechanism: GP-General Plan, CIP, GF-General Fund, HMGP, BRIC	Buildings & Infrastructure: Does the Action item involve New and/or Existing Buildings and/or Infrastructure? Yes (Y) or No (N)	Benefit: L-Low, M-Medium, H-High	Cost: L-Low, M-Medium, H-High	Priority: L-Low, M-Medium, H-High	2024 Notes and Status - Completed, Revised, Deleted, New, and Deferred
															Note: Brochures distributed at City Hall and Library.
~~MH-15 Encourage the American Red Cross to hold a variety of courses, including CPR, Basic First Aid, Introduction to Disaster Services, Mass Care, Shelter Operations, babysitting, Healthcare Provider, pet first-aid and others at the Red Cross Office and at other locations throughout the City.~~	~~CS~~	~~Ongoing~~		~~X~~	~~X~~		~~X~~	~~X~~	~~GF~~	~~GF~~		~~M~~	~~L~~	~~L~~	Deleted – not mitigation.

Mitigation Action Item	Lead Department	Timeline	Expanding & Improving Capabilities: P-Planning and Regulatory, A-Administrative and Technical, F-Finance, E-Education and Outreach	Goal: Protect Life and Property	Goal: Encourage Public Awareness	Goal: Protect Natural Systems	Goal: Enhance Partnerships and Implementation	Goal: Protect Emergency Services	Funding Source: GF-General Fund, CIP-Capital Improvement Project, HMGP, BRIC	Planning Mechanism: GP-General Plan, CIP, GF-General Fund, HMGP, BRIC	Buildings & Infrastructure: Does the Action item involve New and/or Existing Buildings and/or Infrastructure? Yes (Y) or No (N)	Benefit: L-Low, M-Medium, H-High	Cost: L-Low, M-Medium, H-High	Priority: L-Low, M-Medium, H-High	2024 Notes and Status - Completed, Revised, Deleted, New, and Deferred
MH-10 Involve Hazard Mitigation Planning Team in review of future updates of the City General Plan or Zoning Ordinance to ensure consideration of threats posed by hazards.	CD	Ongoing-As Needed*	P	X	X	X	X	X	GF	GF	Y	M	L	M	Revised. * Ongoing – As Needed note: outreach programs would be conducted around major preparedness campaign and City events
~~MH-17 Identify and prioritize needs for additional shelter supplies for City employees to include but not limited to additional cots, blankets and shelter kits.~~	~~CS~~	~~Ongoing~~		~~X~~				~~X~~	~~GF~~	~~GF~~		~~H~~	~~M~~	~~M~~	Deleted – not mitigation
~~MH-18 Teach CERT classes to interested~~	~~PD~~	~~Ongoing~~		~~X~~	~~X~~			~~X~~	~~GR~~	~~GR~~		~~H~~	~~H~~	~~H~~	Deleted – not mitigation.

Mitigation Action Item	Lead Department	Timeline	Expanding & Improving Capabilities: P-Planning and Regulatory, A-Administrative and Technical, F-Finance, E-Education and Outreach	Goal: Protect Life and Property	Goal: Encourage Public Awareness	Goal: Protect Natural Systems	Goal: Enhance Partnerships and Implementation	Goal: Protect Emergency Services	Funding Source: GF-General Fund, CIP-Capital Improvement Project, HMGP, BRIC	Planning Mechanism: GP-General Plan, CIP, GF-General Fund, HMGP, BRIC	Buildings & Infrastructure: Does the Action item involve New and/or Existing Buildings and/or Infrastructure? Yes (Y) or No (N)	Benefit: L-Low, M-Medium, H-High	Cost: L-Low, M-Medium, H-High	Priority: L-Low, M-Medium, H-High	2024 Notes and Status - Completed, Revised, Deleted, New, and Deferred
~~citizens in the City and CITY employees to assist their neighbors during emergencies. This course will be taught utilizing City staff and resources independent of Los Angeles Co. Fire. Promote CERT through the Chamber of Commerce to gain business participation.~~															
~~MH-19 Train, law enforcement, public works, CERT members and other support personnel in the Incident Command System.~~	~~PD~~	~~Ongoing~~		~~X~~	~~X~~	~~X~~	~~X~~	~~X~~	~~GF~~	~~GF~~		~~M~~	~~H~~	~~M~~	Deleted – not mitigation.

Mitigation Action Item	Lead Department	Timeline	**Expanding & Improving Capabilities:** P-Planning and Regulatory, A-Administrative and Technical, F-Finance, E-Education and Outreach	**Goal**: Protect Life and Property	**Goal**: Encourage Public Awareness	**Goal**: Protect Natural Systems	**Goal**: Enhance Partnerships and Implementation	**Goal:** Protect Emergency Services	**Funding Source:** GF-General Fund, CIP-Capital Improvement Project, HMGP, BRIC	**Planning Mechanism:** GP-General Plan, CIP, GF-General Fund, HMGP, BRIC	**Buildings & Infrastructure:** Does the Action item involve New and/or Existing Buildings and/or Infrastructure? Yes (Y) or No (N)	**Benefit:** L-Low, M-Medium, H-High	**Cost:** L-Low, M-Medium, H-High	**Priority:** L-Low, M-Medium, H-High	**2024 Notes and Status -** Completed, Revised, Deleted, New, and Deferred
~~MH-20 Ensure that when ECC/911 system upgrade is completed, there is a capability to communicate with all EOC agencies with redundant backups in voice and data communications.~~	~~PD~~	~~3 years~~		~~X~~				~~X~~	~~GF~~	~~GF~~		~~H~~	~~H~~	~~H~~	Completed
MH-11 Update job description of Emergency Operations Coordinator to include leading the City's Hazard Mitigation Advisory Committee in developing a sustainable process for implementing,	PD, A	1 year	A		X	X	X	X	GF	GF		H	L	H	Revised

Mitigation Action Item	**Lead Department**	**Timeline**	**Expanding & Improving Capabilities:** P-Planning and Regulatory, A-Administrative and Technical, F-Finance, E-Education and Outreach	**Goal**: Protect Life and Property	**Goal**: Encourage Public Awareness	**Goal**: Protect Natural Systems	**Goal**: Enhance Partnerships and Implementation	**Goal:** Protect Emergency Services	**Funding Source:** GF-General Fund, CIP-Capital Improvement Project, HMGP, BRIC	**Planning Mechanism:** GP-General Plan, CIP, GF-General Fund, HMGP, BRIC	**Buildings & Infrastructure:** Does the Action item involve New and/or Existing Buildings and/or Infrastructure? Yes (Y) or No (N)	**Benefit:** L-Low, M-Medium, H-High	**Cost:** L-Low, M-Medium, H-High	**Priority:** L-Low, M-Medium, H-High	**2024 Notes and Status -** Completed, Revised, Deleted, New, and Deferred
monitoring, and evaluating the mitigation activities.															
MH-12 Familiarize City Finance staff of requirements regarding public assistance (disaster cost recovery) following a declared disaster.	F, PD	1-2 years	A, E	X	X		X	X	GF	GF	Y	H	L	H	Revised
~~MH-23 Identify opportunities for partnering with citizens, private contractors, and other jurisdictions to increase availability of equipment and~~	~~A~~	~~Ongoing~~		~~X~~	~~X~~	~~X~~	~~X~~	~~X~~	~~GF~~	~~GF~~		~~H~~	~~L~~	~~H~~	Deleted – not mitigation

Mitigation Action Item	Lead Department	Timeline	Expanding & Improving Capabilities: P-Planning and Regulatory, A-Administrative and Technical, F-Finance, E-Education and Outreach	Goal: Protect Life and Property	Goal: Encourage Public Awareness	Goal: Protect Natural Systems	Goal: Enhance Partnerships and Implementation	Goal: Protect Emergency Services	Funding Source: GF-General Fund, CIP-Capital Improvement Project, HMGP, BRIC	Planning Mechanism: GP-General Plan, CIP, GF-General Fund, HMGP, BRIC	Buildings & Infrastructure: Does the Action item involve New and/or Existing Buildings and/or Infrastructure? Yes (Y) or No (N)	Benefit: L-Low, M-Medium, H-High	Cost: L-Low, M-Medium, H-High	Priority: L-Low, M-Medium, H-High	2024 Notes and Status - Completed, Revised, Deleted, New, and Deferred
~~manpower for efficiency of response efforts.~~															
MH-13 Enhance weather monitoring to attain earlier severe storm warnings.	PW	Ongoing - Daily	P, A	X	X	X	X	X	GF	GF	Y	H	L	M	Revised
MH-14 Conduct routine maintenance of the City's infrastructure to minimize the potential for system failure because of or during a disaster.	PW	Ongoing - Annually	P, A	X	X	X	X	X	GF	GF	Y	H	L	H	Revised
~~MH-26 Assess availability of backup power resources (e.g., generators, solar, etc.) of medical facility, nursing homes, and fire, police,~~	~~PD~~	~~Ongoing~~		~~X~~	~~X~~		~~X~~	~~X~~	~~GR~~	~~GR~~		~~H~~	~~H~~	~~H~~	Deleted - redundant

Mitigation Action Item	Lead Department	Timeline	Expanding & Improving Capabilities: P-Planning and Regulatory, A-Administrative and Technical, F-Finance, E-Education and Outreach	Goal: Protect Life and Property	Goal: Encourage Public Awareness	Goal: Protect Natural Systems	Goal: Enhance Partnerships and Implementation	Goal: Protect Emergency Services	Funding Source: GF-General Fund, CIP-Capital Improvement Project, HMGP, BRIC	Planning Mechanism: GP-General Plan, CIP, GF-General Fund, HMGP, BRIC	Buildings & Infrastructure: Does the Action item involve New and/or Existing Buildings and/or Infrastructure? Yes (Y) or No (N)	Benefit: L-Low, M-Medium, H-High	Cost: L-Low, M-Medium, H-High	Priority: L-Low, M-Medium, H-High	2024 Notes and Status - Completed, Revised, Deleted, New, and Deferred
~~rescue, and emergency management personnel; upgrade resources as necessary.~~															
MH-15 Develop comprehensive all-hazards debris management plan.	PW	2 years	P, A	X	X	X	X	X	GR	GR	Y	H	H	H	Revised.
MH-16 Educate the public about hazards prevalent to their area utilizing My Hazards.	PD, A	Ongoing-As Needed*	E	X	X	X	X	X	GF	GF	Y	H	L	H	Revised * Ongoing – As Needed note: outreach programs would be conducted around major preparedness campaign and City events
MH-17 Purchased and trained EOC staff on	PD	Ongoing - Annually	A, E	X	X	X	X	X	n/a	n/a	Y				Revised

Mitigation Action Item	Lead Department	Timeline	Expanding & Improving Capabilities: P-Planning and Regulatory, A-Administrative and Technical, F-Finance, E-Education and Outreach	Goal: Protect Life and Property	Goal: Encourage Public Awareness	Goal: Protect Natural Systems	Goal: Enhance Partnerships and Implementation	Goal: Protect Emergency Services	Funding Source: GF-General Fund, CIP-Capital Improvement Project, HMGP, BRIC	Planning Mechanism: GP-General Plan, CIP, GF-General Fund, HMGP, BRIC	Buildings & Infrastructure: Does the Action item involve New and/or Existing Buildings and/or Infrastructure? Yes (Y) or No (N)	Benefit: L-Low, M-Medium, H-High	Cost: L-Low, M-Medium, H-High	Priority: L-Low, M-Medium, H-High	2024 Notes and Status - Completed, Revised, Deleted, New, and Deferred
Veoci – an emergency management software program.															
MH-18 Establish agreements with vendors for use of services, equipment, and/or facilities following a disaster.	F, PD	1 year	P, A	X	X	X	X	X	GF	GF	Y	H	L	M	New. Note: Already established Memorandum of Understanding with trash hauler EDCO for City to have access to trucks and other equipment following a disaster.
~~MH-31 Identify funding sources for structural and non-structural retrofitting of City-owned structures that are identified as vulnerable~~	~~PW~~	~~1 year~~		~~X~~	~~X~~	~~X~~	~~X~~	~~X~~	~~GR~~	~~GR~~	~~Y~~	~~H~~	~~H~~	~~H~~	Deleted - redundant

Mitigation Action Item	Lead Department	Timeline	Expanding & Improving Capabilities: P-Planning and Regulatory, A-Administrative and Technical, F-Finance, E-Education and Outreach	Goal: Protect Life and Property	Goal: Encourage Public Awareness	Goal: Protect Natural Systems	Goal: Enhance Partnerships and Implementation	Goal: Protect Emergency Services	Funding Source: GF-General Fund, CIP-Capital Improvement Project, HMGP, BRIC	Planning Mechanism: GP-General Plan, CIP, GF-General Fund, HMGP, BRIC	Buildings & Infrastructure: Does the Action item involve New and/or Existing Buildings and/or Infrastructure? Yes (Y) or No (N)	Benefit: L-Low, M-Medium, H-High	Cost: L-Low, M-Medium, H-High	Priority: L-Low, M-Medium, H-High	2024 Notes and Status - Completed, Revised, Deleted, New, and Deferred
~~to seismic, flooding, and other hazards.~~															
MH-19 Encourage purchase of hazard insurance for earthquake and flood.	A	1 year	E	X	X	X	X		GF	GF	Y	H	L	M	Revised
MH-20 Secure grant funding to conduct traffic study and engineering report on impact of hazardous material related heavy equipment movement on city street infrastructure.	CD, PW	3 years	F	X		X		X	GR	GR	Y	H	H	H	Revised
~~MH-34 Secure grant funding for city based CERT training program~~	~~PD~~	~~3 years~~		~~X~~	~~X~~		~~X~~	~~X~~	~~GR~~	~~GR~~		~~H~~	~~H~~	~~H~~	Deleted – not mitigation

Mitigation Action Item	Lead Department	Timeline	Expanding & Improving Capabilities: P-Planning and Regulatory, A-Administrative and Technical, F-Finance, E-Education and Outreach	Goal: Protect Life and Property	Goal: Encourage Public Awareness	Goal: Protect Natural Systems	Goal: Enhance Partnerships and Implementation	Goal: Protect Emergency Services	Funding Source: GF-General Fund, CIP-Capital Improvement Project, HMGP, BRIC	Planning Mechanism: GP-General Plan, CIP, GF-General Fund, HMGP, BRIC	Buildings & Infrastructure: Does the Action item involve New and/or Existing Buildings and/or Infrastructure? Yes (Y) or No (N)	Benefit: L-Low, M-Medium, H-High	Cost: L-Low, M-Medium, H-High	Priority: L-Low, M-Medium, H-High	2024 Notes and Status - Completed, Revised, Deleted, New, and Deferred
~~and ongoing equipment procurement.~~															
MH-21 Ensure Emergency Operations Plan is up to date.	PD	6 months	P	X	X	X	X	X	GF	GF	N	H	L	M	New
MH-22 Strengthen emergency services by enhancing public awareness.	PD	Ongoing-As Needed*	E	X	X	X	X	X	GF	GF	N	H	L	M	New * Ongoing – As Needed note: outreach programs would be conducted around major preparedness campaign and City events
MH-23 Maintain a fully operational Emergency Operations Center.	PD	Ongoing - Quarterly	P, A	X	X	X	X	X	GF	GF	N	H	L	M	New
MH-24 Enlist participation from the	PD	1 year	E	X	X	X	X	X	GF	GF	N	H	L	M	New

Mitigation Action Item	Lead Department	Timeline	Expanding & Improving Capabilities: P-Planning and Regulatory, A-Administrative and Technical, F-Finance, E-Education and Outreach	Goal: Protect Life and Property	Goal: Encourage Public Awareness	Goal: Protect Natural Systems	Goal: Enhance Partnerships and Implementation	Goal: Protect Emergency Services	Funding Source: GF-General Fund, CIP-Capital Improvement Project, HMGP, BRIC	Planning Mechanism: GP-General Plan, CIP, GF-General Fund, HMGP, BRIC	Buildings & Infrastructure: Does the Action item involve New and/or Existing Buildings and/or Infrastructure? Yes (Y) or No (N)	Benefit: L-Low, M-Medium, H-High	Cost: L-Low, M-Medium, H-High	Priority: L-Low, M-Medium, H-High	2024 Notes and Status - Completed, Revised, Deleted, New, and Deferred
community and City staff for emergency operations.															
MH-25 Provide emergency operations training and conduct exercises.	PD	Ongoing - Annually	P, E	X	X	X	X	X	GF	GF	N	H	L	M	New
MH-26 Develop and utilize emergency public communications systems.	PD	Ongoing - Daily	P, A	X	X	X	X	X	GF	GF	N	H	L	M	New
MH-27 Develop inventories of PPE, and emergency supplies for pandemic distribution.	PD	Ongoing - Quarterly	P, A	X	X	X	X	X	GF	GF	N	H	L	M	New
MH-28 Identify and pursue funding opportunities to develop	A	1-5 years	F	X	X	X	X	X	GF	GF	Y	H	L	M	New

Mitigation Action Item	Lead Department	Timeline	Expanding & Improving Capabilities: P-Planning and Regulatory, A-Administrative and Technical, F-Finance, E-Education and Outreach	Goal: Protect Life and Property	Goal: Encourage Public Awareness	Goal: Protect Natural Systems	Goal: Enhance Partnerships and Implementation	Goal: Protect Emergency Services	Funding Source: GF-General Fund, CIP-Capital Improvement Project, HMGP, BRIC	Planning Mechanism: GP-General Plan, CIP, GF-General Fund, HMGP, BRIC	Buildings & Infrastructure: Does the Action item involve New and/or Existing Buildings and/or Infrastructure? Yes (Y) or No (N)	Benefit: L-Low, M-Medium, H-High	Cost: L-Low, M-Medium, H-High	Priority: L-Low, M-Medium, H-High	2024 Notes and Status - Completed, Revised, Deleted, New, and Deferred
and implement neighborhood and city mitigation activities.															
MH-29 Review and upgrade emergency operations equipment such as 911 equipment and the Police Dispatch system as needed to maintain modern levels of service.	PD, PW	1-5 years	A	X	X	X	X	X	HMGP, BRIC	HMGP, BRIC	Y	H	H	M	New
MH-30 Design and construct full renovation and remodel of Civic Center to include City Hall and a new Community Center with	PW, A, CD CS, PD, F, BS	5 years	P, A	X	X	X	X	X	GF, CIP, HMGP, BRIC	GF, 5-Year Strategic Plan, CIP	Y	H	H	H	New

Mitigation Action Item	Lead Department	Timeline	Expanding & Improving Capabilities: P-Planning and Regulatory, A-Administrative and Technical, F-Finance, E-Education and Outreach	Goal: Protect Life and Property	Goal: Encourage Public Awareness	Goal: Protect Natural Systems	Goal: Enhance Partnerships and Implementation	Goal: Protect Emergency Services	Funding Source: GF-General Fund, CIP-Capital Improvement Project, HMGP, BRIC	Planning Mechanism: GP-General Plan, CIP, GF-General Fund, HMGP, BRIC	Buildings & Infrastructure: Does the Action item involve New and/or Existing Buildings and/or Infrastructure? Yes (Y) or No (N)	Benefit: L-Low, M-Medium, H-High	Cost: L-Low, M-Medium, H-High	Priority: L-Low, M-Medium, H-High	2024 Notes and Status - Completed, Revised, Deleted, New, and Deferred
back-up Emergency Operations Center.															
Earthquake Mitigation Action Items															
EQ-1 Reduce non-structural and structural earthquake hazards in City-owned buildings and infrastructure.	CD	Ongoing - Annually	P	X	X	X	X	X	GF	GF	Y	H	L	M	Revised
EQ-2 Encourage public to purchase earthquake hazard insurance and retrofit non-structural and structural earthquake hazards.	A	Ongoing- As Needed*	E	X	X	X	X	X	GF	GF	Y	H	L	H	Revised * Ongoing – As Needed note: outreach programs would be conducted around major preparedness campaign and City events
EQ-3 As updates become available,	CD	Ongoing - Annually	P		X		X	X	GR	GR	Y	H	L	H	Revised

Mitigation Action Item	Lead Department	Timeline	Expanding & Improving Capabilities: P-Planning and Regulatory, A-Administrative and Technical, F-Finance, E-Education and Outreach	Goal: Protect Life and Property	Goal: Encourage Public Awareness	Goal: Protect Natural Systems	Goal: Enhance Partnerships and Implementation	Goal: Protect Emergency Services	Funding Source: GF-General Fund, CIP-Capital Improvement Project, HMGP, BRIC	Planning Mechanism: GP-General Plan, CIP, GF-General Fund, HMGP, BRIC	Buildings & Infrastructure: Does the Action item involve New and/or Existing Buildings and/or Infrastructure? Yes (Y) or No (N)	Benefit: L-Low, M-Medium, H-High	Cost: L-Low, M-Medium, H-High	Priority: L-Low, M-Medium, H-High	2024 Notes and Status - Completed, Revised, Deleted, New, and Deferred
integrate new earthquake hazard mapping data for the City and improve technical analysis of earthquake hazards.															
EQ-4 Secure grant funding for updated Technical Background Report associated with the General Plan Safety Element.	CD	5 years	F	X	X	X	X	X	GR	GR	Y	M	H	H	Revised
~~Landslide Mitigation Action Items~~															
~~LS-1 Improve knowledge of landslide hazard areas and understanding of vulnerability and risk to~~	~~BS, PW~~	~~Ongoing~~		~~X~~	~~X~~	~~X~~	~~X~~	~~X~~	~~GF~~	~~GF~~	~~Y~~	~~H~~	~~L~~	~~H~~	~~Revised~~

Mitigation Action Item	Lead Department	Timeline	Expanding & Improving Capabilities: P-Planning and Regulatory, A-Administrative and Technical, F-Finance, E-Education and Outreach	Goal: Protect Life and Property	Goal: Encourage Public Awareness	Goal: Protect Natural Systems	Goal: Enhance Partnerships and Implementation	Goal: Protect Emergency Services	Funding Source: GF-General Fund, CIP-Capital Improvement Project, HMGP, BRIC	Planning Mechanism: GP-General Plan, CIP, GF-General Fund, HMGP, BRIC	Buildings & Infrastructure: Does the Action item involve New and/or Existing Buildings and/or Infrastructure? Yes (Y) or No (N)	Benefit: L-Low, M-Medium, H-High	Cost: L-Low, M-Medium, H-High	Priority: L-Low, M-Medium, H-High	2024 Notes and Status - Completed, Revised, Deleted, New, and Deferred
~~life and property in hazard-prone areas.~~															
~~LS-2 Encourage construction and subdivision design that can be applied to steep slopes to reduce the potential adverse impacts from development~~	~~BS, PW~~	~~Ongoing~~		~~X~~	~~X~~	~~X~~	~~X~~	~~X~~	~~GF~~	~~GF~~	~~Y~~	~~M~~	~~L~~	~~M~~	~~Revised~~
~~LS-3 Limit activities in identified potential and historical landslide areas through regulation and public outreach.~~	~~CD, PW~~	~~Ongoing~~		~~X~~	~~X~~	~~X~~	~~X~~	~~X~~	~~GF~~	~~GF~~	~~Y~~	~~H~~	~~L~~	~~M~~	~~Revised~~
~~LS-4 Inform property owners in landslide-~~	~~CD, PW~~	~~1 year~~		~~X~~	~~X~~	~~X~~	~~X~~	~~X~~	~~GF~~	~~GF~~	~~Y~~	~~H~~	~~L~~	~~M~~	~~New~~

Mitigation Action Item	Lead Department	Timeline	Expanding & Improving Capabilities: P-Planning and Regulatory, A-Administrative and Technical, F-Finance, E-Education and Outreach	Goal: Protect Life and Property	Goal: Encourage Public Awareness	Goal: Protect Natural Systems	Goal: Enhance Partnerships and Implementation	Goal: Protect Emergency Services	Funding Source: GF-General Fund, CIP-Capital Improvement Project, HMGP, BRIC	Planning Mechanism: GP-General Plan, CIP, GF-General Fund, HMGP, BRIC	Buildings & Infrastructure: Does the Action item involve New and/or Existing Buildings and/or Infrastructure? Yes (Y) or No (N)	Benefit: L-Low, M-Medium, H-High	Cost: L-Low, M-Medium, H-High	Priority: L-Low, M-Medium, H-High	2024 Notes and Status - Completed, Revised, Deleted, New, and Deferred
~~prone areas of mitigation techniques.~~															
Windstorm Mitigation Action Items															
WS-1 Support and encourage electrical utilities to use underground construction methods where possible to reduce power outages from windstorms.	PW	Ongoing-Annually	P	X	X	X	X	X	GF	GF	Y	H	L	M	Revised
WS-2 Monitor trees and branches in public areas at risk of breaking or falling in wind and sandstorms. Prune or thin trees or branches when posing an	PW	Ongoing - Quarterly	A	X	X	X	X	X	GF	GF	Y	M	L	M	Revised

Mitigation Action Item	Lead Department	Timeline	Expanding & Improving Capabilities: P-Planning and Regulatory, A-Administrative and Technical, F-Finance, E-Education and Outreach	Goal: Protect Life and Property	Goal: Encourage Public Awareness	Goal: Protect Natural Systems	Goal: Enhance Partnerships and Implementation	Goal: Protect Emergency Services	Funding Source: GF-General Fund, CIP-Capital Improvement Project, HMGP, BRIC	Planning Mechanism: GP-General Plan, CIP, GF-General Fund, HMGP, BRIC	Buildings & Infrastructure: Does the Action item involve New and/or Existing Buildings and/or Infrastructure? Yes (Y) or No (N)	Benefit: L-Low, M-Medium, H-High	Cost: L-Low, M-Medium, H-High	Priority: L-Low, M-Medium, H-High	2024 Notes and Status - Completed, Revised, Deleted, New, and Deferred
immediate threat to property, utility lines or other significant structures or critical facilities in the community.															
Drought Mitigation Action Items															
DR-1 Distribute information to all property owners and renters on the importance of water conservation and different venues of purchasing water saving mechanisms for homes and businesses.	PW	Ongoing - Monthly	E	X	X	X	X	X	GF	GF	Y	H	L	M	Revised

Mitigation Action Item	Lead Department	Timeline	**Expanding & Improving Capabilities:** P-Planning and Regulatory, A-Administrative and Technical, F-Finance, E-Education and Outreach	**Goal**: Protect Life and Property	**Goal**: Encourage Public Awareness	**Goal**: Protect Natural Systems	**Goal**: Enhance Partnerships and Implementation	**Goal:** Protect Emergency Services	**Funding Source:** GF-General Fund, CIP-Capital Improvement Project, HMGP, BRIC	**Planning Mechanism:** GP-General Plan, CIP, GF-General Fund, HMGP, BRIC	**Buildings & Infrastructure:** Does the Action item involve New and/or Existing Buildings and/or Infrastructure? Yes (Y) or No (N)	**Benefit:** L-Low, M-Medium, H-High	**Cost:** L-Low, M-Medium, H-High	**Priority:** L-Low, M-Medium, H-High	**2024 Notes and Status -** Completed, Revised, Deleted, New, and Deferred
DR-2 Investigate possibility of extending (deepening) existing water wells.	PW	1-2 years	P	X			X	X	GF	CIP	Y				Revised. Note: New wells operational in 2016.
DR-3 Identify water resources management and conservation opportunities.	PW	2-3 years	P	X	X	X	X	X	GF	GF	Y	H	L	H	Revised
DR-4 Implement use of reclaimed water to supplement imported and local water sources.	PW	1-5 years	P	X	X	X	X	X	GF	GF	Y	H	M	H	Revised recycled to reclaimed. Note: Already completed first phase of reclaimed water system.
DR-5 Practice water conservation by building demonstration gardens and retrofit public parks.	PW	2 years	P	X	X	X	X	X	GF	GF	Y	H	L	H	Revised

Mitigation Action Item	Lead Department	Timeline	Expanding & Improving Capabilities: P-Planning and Regulatory, A-Administrative and Technical, F-Finance, E-Education and Outreach	Goal: Protect Life and Property	Goal: Encourage Public Awareness	Goal: Protect Natural Systems	Goal: Enhance Partnerships and Implementation	Goal: Protect Emergency Services	Funding Source: GF-General Fund, CIP-Capital Improvement Project, HMGP, BRIC	Planning Mechanism: GP-General Plan, CIP, GF-General Fund, HMGP, BRIC	Buildings & Infrastructure: Does the Action item involve New and/or Existing Buildings and/or Infrastructure? Yes (Y) or No (N)	Benefit: L-Low, M-Medium, H-High	Cost: L-Low, M-Medium, H-High	Priority: L-Low, M-Medium, H-High	2024 Notes and Status - Completed, Revised, Deleted, New, and Deferred
DR-6 Update 20X2020 Water Conservation Plan.	PW	1 year	P, A	X	X	X	X	X	GF	GF	Y	H	M	H	Revised
~~Flood Mitigation Action Items~~															
~~FLD-1 Identify locations prone to urban flooding.~~	~~PW~~	~~1 year~~		~~X~~	~~X~~	~~X~~	~~X~~	~~X~~	~~GF~~	~~GF~~	~~Y~~	~~H~~	~~M~~	~~H~~	~~New~~

Chapter 6: Plan Maintenance

The plan maintenance process includes a schedule for monitoring and evaluating the Plan annually and producing a plan revision every five years. This section describes how the City of Signal Hill will integrate public participation throughout the plan maintenance process.

Q&A | ELEMENT D: PLAN MAINTENANCE | D2-a.

Q: Does the plan describe the process that will be followed to track the progress/status of the mitigation actions identified within the Mitigation Strategy, along with when this process will occur and who will be responsible for the process? (Requirement 44 CFR § 201.6(c)(4)(i))

A: See **Local Mitigation Officer, Method and Scheduling of Plan Implementation, Monitoring and Implementing the Plan, Annual Implementation Matrix** below.

Local Mitigation Officer

The Planning Team involved in research and writing of the Plan will also be responsible for implementation. The Planning Team will be led by the Planning Team Chair Rebecca Lopez who will be referred to as the Local Mitigation Officer. Under the direction of the Local Mitigation Officer, the Planning Team will take responsibility for plan maintenance and implementation. The Local Mitigation Officer will facilitate the Planning Team meetings and will assign tasks such as updating and presenting the Plan to the members of the Planning Team. Plan implementation and evaluation will be a shared responsibility among all of the Planning Team members. The Local Mitigation Officer will coordinate with the City of Signal Hill leadership to ensure funding for 5-year updates to Plan as required by FEMA. The Planning Team will be responsible for coordinating the implementation of plan action items and undertaking the formal review process. The Local Mitigation Officer will be authorized to make changes in assignments to the current Planning Team.

The Planning Team will meet no less than annually. Meeting dates will be scheduled once the final Planning Team has been established. These meetings will provide an opportunity to discuss the progress of the action items and maintain the partnerships that are essential for the sustainability of the mitigation plan. The Local Mitigation Officer (or designee) will be responsible for contacting the Planning Team members and organizing the annual meetings.

Plan updates will need to be approved by FEMA every 5 years. However, adequate time should be allowed to secure grant funding (if necessary), allow adequate time for a thorough planning process, and time for the formal review by Cal OES and FEMA. All said, if grant funding is going to be needed, the update timeline should begin 3 years prior to the plan's due date to FEMA.

Method and Scheduling of Plan Implementation

	Year 1	Year 2	Year 3	Year 4	Year 5
Monitoring	X	X	X	X	X
Evaluating					
Internal Planning Team Evaluation	X	X	X	X	X
Cal OES and FEMA Evaluation					X
Updating					X

Monitoring and Implementing the Plan

Monitoring the Plan

The Local Mitigation Officer will hold annual meetings with representatives from the coordinating agencies (as identified in the Mitigation Actions Matrix) in order to gather status updates on the mitigation action items. These meetings will provide an opportunity to discuss the progress of the action items and maintain the partnerships that are essential for the sustainability of the mitigation plan. See the **Annual Implementation Report** (discussed below) which will be a valuable tool for the Planning Team to measure the success of the Hazard Mitigation Plan. The focus of the annual meeting will be on the progress and changes to the Mitigation Action Items.

Q&A | ELEMENT D: PLAN MAINTENANCE | D3-a.
Q: Does the plan describe each community will follow to integrate the ideas, information and strategy of the mitigation plan into other planning mechanisms? (Requirement 44 CFR § 201.6(c)(4)(ii))
A: See **Integration into Other Planning Mechanisms** below.

Integration into Other Planning Mechanisms

The City of Signal Hill addresses statewide planning goals and legislative requirements through the General Fund, Capital Projects, and Grants. The mitigation plan provides a series of recommendations - many of which are closely related to the goals and objectives of existing planning programs. The City of Signal Hill will implement recommended mitigation action items through existing programs and procedures.

The City of Signal Hill is responsible for adhering to the State of California's Building and Safety Codes. In addition, the city may work with other agencies at the state level to review, develop and ensure Building and Safety Codes are adequate to mitigate or present damage by hazards. This is to ensure that life-safety criteria are met for new construction.

Some of the goals and action items in the mitigation plan will be achieved through activities recommended in the strategic and other budget documents. The various departments involved in developing the plan will review it on an annual basis. Upon annual review, the Planning Team will work with the departments to identify areas in the plan's action items that are consistent with the strategic and budget documents. This will ensure the mitigation plan goals and action items are implemented in a timely fashion.

Upon FEMA approval, the Planning Team will begin the process of incorporating risk information and mitigation action items into existing planning mechanisms including the General Fund (Operating Budget and Capital Projects - see Mitigation Actions Matrix for links between individual action items and associated planning mechanisms). The annual meetings of the Planning Team will provide an opportunity for Planning Team members to report back on the progress made on the integration of mitigation planning elements into the City of Signal Hill's planning documents and procedures. The timing of integration will depend on the cycles of the various planning mechanisms. As an example, state regulations require the Emergency Operations Plan to be updated every 3 years while the General Plan may not be updated for another 20 years. The department representatives should be mindful of opportunities to update or implement action items assigned to their departments.

The 2018 HMP was integrated into the 2016 General Plan Safety Element with numerous references to hazard-related content.

Specifically, the Planning Team will utilize the updates of the following documents to implement the mitigation plan:

- ✓ HMP Risk Assessment, Community Profile, Planning Process (stakeholders) into Emergency Operations Plan, General Plan.
- ✓ HMP Mitigation Actions Matrix into General Fund, Capital Projects, Grants

Annual Implementation Matrix

The Annual Implementation Matrix is the same as the Mitigation Actions Matrix but with a column added to track the annual status of each Action Item. Upon approval and adoption of the Plan, the Annual Implementation Reports will be added to the Plan's **Attachments**. Following is a view of the Annual Implementation Matrix:

Annual Implementation Matrix will be inserted here following FEMA approval

An equal part of the monitoring process is the need to maintain a strategic planning process which needs to include funding and organizational support. In that light, at least one year in advance of the FEMA-mandated 5-year submission of an update, the Local Mitigation Officer will convene the Planning Team (as well as any other departments with responsibilities on the Mitigation Actions Matrix) to discuss funding and timing of the update planning process. On the fifth year of the planning cycles, the Planning Team will broaden its scope to include discussions and research on all of the sections within the Plan with particular attention given to goal achievement and public participation.

Economic Analysis of Mitigation Projects

FEMA's approach to identifying the costs and benefits associated with hazard mitigation strategies, measures, or projects fall into two general categories: benefit/cost analysis and cost-effectiveness analysis.

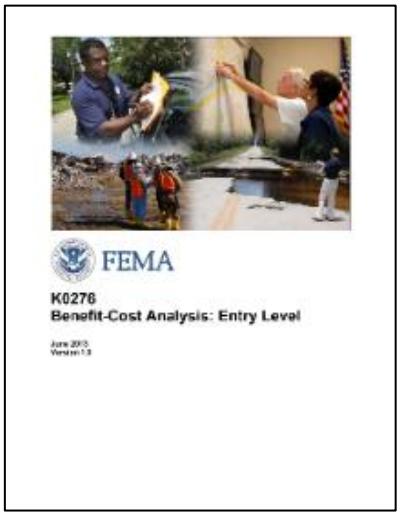
Conducting benefit/cost analysis for a mitigation activity can assist communities in determining whether a project is worth undertaking now, in order to avoid disaster-related damage later. Cost-effectiveness analysis evaluates how best to spend a given amount of money to achieve a specific goal. Determining the economic feasibility of mitigating hazards can provide decision-makers with an understanding of the potential benefits and costs of an activity, as well as a basis upon which to compare alternative projects.

Given federal funding, the Planning Team will use a FEMA-approved benefit/cost analysis approach to identify and prioritize mitigation action items. For other projects and funding sources, the Planning Team will use other approaches to understand the costs and benefits of each action item and develop a prioritized list.

The "benefit", "cost", and overall "priority" of each mitigation action item was included in the Mitigation Actions Matrix located in Part III: Mitigation Strategies. A more technical assessment will be required in the event grant funding is pursued through the Hazard Mitigation Grant Program. FEMA Benefit-Cost Analysis Guidelines are discussed below.

FEMA Benefit-Cost Analysis Guidelines

The Stafford Act authorizes the President to establish a program to provide technical and financial assistance to state and local governments to assist in the implementation of hazard mitigation measures that are cost effective and designed to substantially reduce injuries, loss of life, hardship, or the risk of future damage and destruction of property. To evaluate proposed hazard mitigation projects prior to funding FEMA requires a Benefit-Cost Analysis (BCA) to validate cost effectiveness. BCA is the method by which the future benefits of a mitigation project are estimated and compared to its cost. The end result is a benefit-cost ratio (BCR), which is derived from a project's total net benefits divided by its total project cost. The BCR is a numerical expression of the cost effectiveness of a project. A project is considered to be cost effective when the BCR is 1.0 or greater, indicating the benefits of a prospective hazard mitigation project are sufficient to justify the costs.



Although the preparation of a BCA is a technical process, FEMA has developed software, written materials, and training to support the effort and assist with estimating the expected future benefits over the useful life of a retrofit project. It is imperative to conduct a BCA early in the project development process to ensure the likelihood of meeting the cost-effective eligibility requirement in the Stafford Act.

The BCA program consists of guidelines, methodologies, and software modules for a range of major natural hazards including:

- ✓ Flood (Riverine, Coastal Zone A, Coastal Zone V)
- ✓ Hurricane Wind
- ✓ Hurricane Safe Room
- ✓ Damage-Frequency Assessment
- ✓ Tornado Safe Room
- ✓ Earthquake
- ✓ Wildfire

The BCA program provides up to date program data, up to date default and standard values, user manuals and training. Overall, the program makes it easier for users and evaluators to conduct and review BCAs and to address multiple buildings and hazards in a single BCA module run.

Evaluating and Updating the Plan

Q&A | ELEMENT D: PLAN MAINTENANCE | D2-b.
Q: Does the plan describe the process that will be followed to evaluate the plan for effectiveness? This process must identify the criteria that will be used to evaluate the information in the plan, along with when this process will occur and who will be responsible. (Requirement 44 CFR § 201.6(c)(4)(i)) **A:** See **Evaluation** below.

Evaluation

As discussed at the beginning of this section, the representatives from the coordinating agencies (as identified in the Mitigation Actions Matrix) will meet annually to gather status updates on the mitigation action items. During that meeting, the Local Mitigation Officer will lead a discussion with the coordinating agencies on the success (or failure) of the Mitigation Plan to be effective and to meet the plan goals. Examples of measuring the plan's effective will include assessing effectiveness include evaluating whether new hazards have emerged, whether community vulnerability has shifted, and whether stated mitigation strategies are still appropriate for the community's circumstances. The plan goals are defined in the beginning of the Mitigation Strategies Section and each of the mitigation action items is aligned with a goal or goals.

The results of that discussion will be added to the Evaluation portion of the Annual Implementation Report and inclusion in the 5-year update to the Plan. Efforts will be made immediately by the Local Mitigation Officer to address any failed plan goals.

Q&A | ELEMENT D: PLAN MAINTENANCE | D2-c.

Q: Does the plan describe the process that will be followed to update the plan, along with when this process will occur and who will be responsible for the process? (Requirement 44 CFR § 201.6(c)(4)(i))
A: See **Formal Update Process** below.

Formal Update Process

As identified above, the Mitigation Action Items will be monitored for status on an annual basis as well as an evaluation of the plan's goals. The Local Mitigation Officer or designee will be responsible for contacting the coordinating agency members and organizing the annual meeting which will take place based on the month of the plan's approval. Planning Team members will also be responsible for participating in the formal update to the Plan every fifth year of the planning cycle. In the event the City desires to seek grant funding for the update, the application process should begin 2 years in advance of the plan's expiration. Even without grant funding, the planning process should begin at least 1.5 years ahead of the plan's expiration.

The Planning Team will begin the update process by reviewing the goals and mitigation action items to determine their relevance to changing situations within the City of Signal Hill as well as changes in state or federal policy, and to ensure they are addressing current and expected conditions. The Planning Team will also review the Plan's **Risk Assessment** portion of the Plan to determine if this information should be updated or modified, given any new available data. The lead departments responsible for the various action items will report on the status of their projects, including the success of various implementation processes, difficulties encountered, success of coordination efforts, and which strategies should be revised. Amendments will be made to the Mitigation Actions Matrix and other sections in the Plan as deemed necessary by the Planning Team.

Q&A | ELEMENT D: PLAN MAINTENANCE | D1-a.

Q: Does the plan describe how communities will continue to seek future public participation after the plan has been approved? (Requirement 44 CFR § 201.6(c)(4)(iii))

A: See **Continued Public Involvement** below.

Continued Public Involvement

The City of Signal Hill is dedicated to involving the public directly in the continual review and updates to the mitigation plan. Copies of the plan will be made available at City Hall and on the City's website. The existence and location of these copies will be publicized in the City's newsletter "City Views" and on the website. This site will also contain an email address and phone number where people can direct their comments and concerns. At the discretion of the Local Mitigation Officer, a public meeting may be held after the Annual Implementation Meeting. The meeting would provide a public forum in which interested individuals and/or agencies could express their concerns, opinions, or ideas about the plan.

The Local Mitigation Officer will be responsible for using the city resources to publicize any public meetings and always free to maintain public involvement through the public access channel, web page, and newspapers.

In general, the next plan update needs to include a greater variety of outreach methods and range of materials. During the planning process for the 2025 plan, minimal input was received from the public or stakeholders. Perhaps a letter of support from the City Manager or greater utilization of existing public forums and other city leaders would yield responses from the public and stakeholders. A federal document was released after the 2025 planning process which would be very helpful to the Planning Team during the 2029 update to the plan. The document title is Planning Considerations: Putting People First.

Furthermore, the next update to the plan will include a significantly more robust community outreach strategy focusing on equity priority populations. This will involve specific outreach to underserved individuals, disadvantaged individuals, and socially vulnerable individuals. Furthermore, the stakeholder list needs to be expanded to include a broader scope of service providers to the equity priority populations. The stakeholder list already identifies organizations to be included in future distributions of information relating to the mitigation plan and its implementation.

Chapter 7: Plan Review, Adoption and Approval

Q&A | ELEMENT F: PLAN ADOPTION | F1-a.
Q: Does the participant include documentation of adoption? (Requirement 44 CFR § 201.6(c)(5))
A: See **Plan Adoption Process** below.

Plan Adoption Process

Adoption of the plan by the local governing body demonstrates the City of Signal Hill's commitment to meeting mitigation goals and objectives. Governing body approval legitimizes the plan and authorizes responsible agencies to execute their responsibilities.

The Second Draft Plan was submitted to Cal OES and FEMA for a formal review. When Cal OES determines the plan to be compliant, the Final Draft Plan will be scheduled for an adoption meeting with the City Council. Staff will recommend adoption of the Final Draft Plan. Assuming adoption by the City Council, the signed resolution will be forwarded to FEMA along with a request for a FEMA Letter of Approval.

In preparation for the public meeting with the City Council, the Planning Team will post the Final Draft Plan on the City's website. Notification of the Plan's availability will also be announced via the mediums utilized during the community outreach activities. Also, the Team will prepare a staff report including an overview of the Planning Process, Risk Assessment, Mitigation Goals, and Mitigation Actions. The staff presentation will include a summary of the input received during the community outreach activities. The meeting participants will be encouraged to present their views and make suggestions on possible mitigation actions.

The City Council heard the item on _____. The City Council voted to _____ the Final Draft of the Hazard Mitigation Plan. The Resolution of adoption by the City Council is below:

Insert

Plan Approval

Upon adoption by the City Council, the resolution was forwarded to FEMA. The FEMA Letter of Approval was issued on _____ and is below:

insert

Attachments

FEMA Letter of Approval

City Council Adoption Resolution

Web Postings and Notifications

City Website – Posted November 2024

Biennial Report

Contact Us

Press Logs

SB 978 - Training

Department Values

Emergency Preparedness

Facebook

Los Angeles County Crime Stoppers

Proof of Corrections

Public Announcements and Alerts

Home › Government › Departments › Police Department › About Us › Emergency Preparedness

2024 Local Hazard Mitigation Plan Update

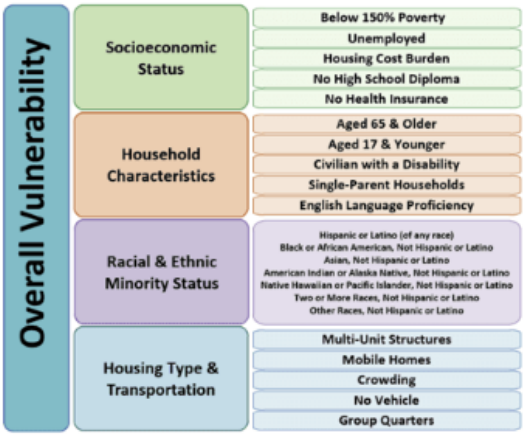
Hazard Mitigation Plan

The City of Signal Hill is pleased to share progress on the update to the City's 2018 Hazard Mitigation Plan. The 2018 plan identified hazards including earthquakes, drought, and windstorms so the first task of the plan update was to reassess the threats and impacts associated with those hazards. Mapping the location of these hazards was important as critical facilities are considered in developing mitigation action items to minimize or eliminate threats associated with the hazards. Prior to forming a Planning Team, the City Council was informed in November 2022 of the upcoming planning process. The Planning Team included representatives from City departments responsible for maintaining public facilities and regulating development. Following preparation of the First Draft Plan, the availability of the Plan was announced to the public and stakeholders. Beyond the announcement of the First Draft Plan, the community outreach activities also included flyers, a Hazard Mitigation Overview, and a survey on preparedness and mitigation. The Planning Team is now in the process of conducting a second community outreach to address new FEMA regulations for the preparation of hazard mitigation plans. The second outreach has been expanded to include translated materials in Spanish and Cambodian and updates to the video and survey.

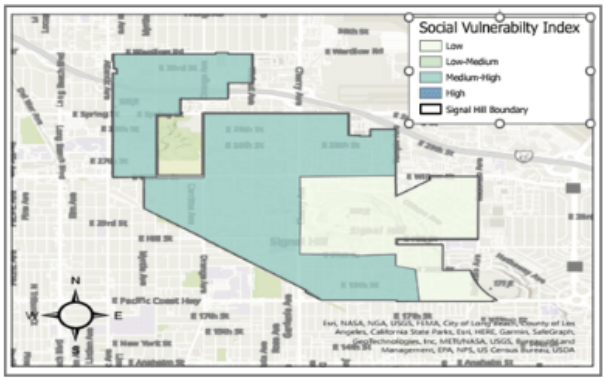
In 2023, FEMA updated its regulations relating to the preparation of local hazard mitigation plan. The new regulations added four areas of focus: 1) climate change impacts on hazards, 2) analysis and location of socially vulnerable populations, 3) hazard-specific impacts on socially vulnerable populations, and 4) a more robust community outreach strategy to inform and engage the public and stakeholders.

To respond to the new requirement regarding identification and outreach to socially vulnerable populations, the Planning Team will utilize an online tool from the U.S. Centers for Disease Control and Prevention (CDC) to identify location and ranking of the community's socially vulnerable population. The CDC has identified 16 social attributes that are used to determine percentages of social vulnerability. The CDC's Socially Vulnerable Index was designed to help emergency managers identify and map communities that will most likely need support before, during, and after a disaster. Below is a graphic of the 16 social attributes for social vulnerability and a map showing the distribution of social vulnerability in Signal Hill:

Social Attributes for Social Vulnerability



Signal Hill Social Vulnerability



The five goals of the 2024 Hazard Mitigation Plan update include:

1. Protect life and property
2. Enhance public awareness
3. Protect natural systems
4. Encourage partnerships and implementation
5. Strengthen emergency services

Based on findings from the Risk Assessment and direction from the Planning Committee, the following hazards pose the greatest threat to the City of Signal Hill:

- Earthquake: Signal Hill is especially susceptible to earthquakes due to its proximity to multiple fault lines
- Landslide: Areas of high elevation in Signal Hill are susceptible to landslides, particularly after a large seismic event or severe rainstorm
- Windstorm: The City is highly likely to high winds created by Santa Ana wind events
- Drought: Signal Hill, like much of California, has a history of experiencing drought, with the possibility of severe drought conditions in the future
- Flood: During a major rainstorm, some areas of Signal Hill may experience flooding

Click the links below to review the current version of the 2024 Hazard Mitigation Plan, watch an informative presentation, and participate in our short survey.

Local Hazard Mitigation Plan 2024 (PDF)

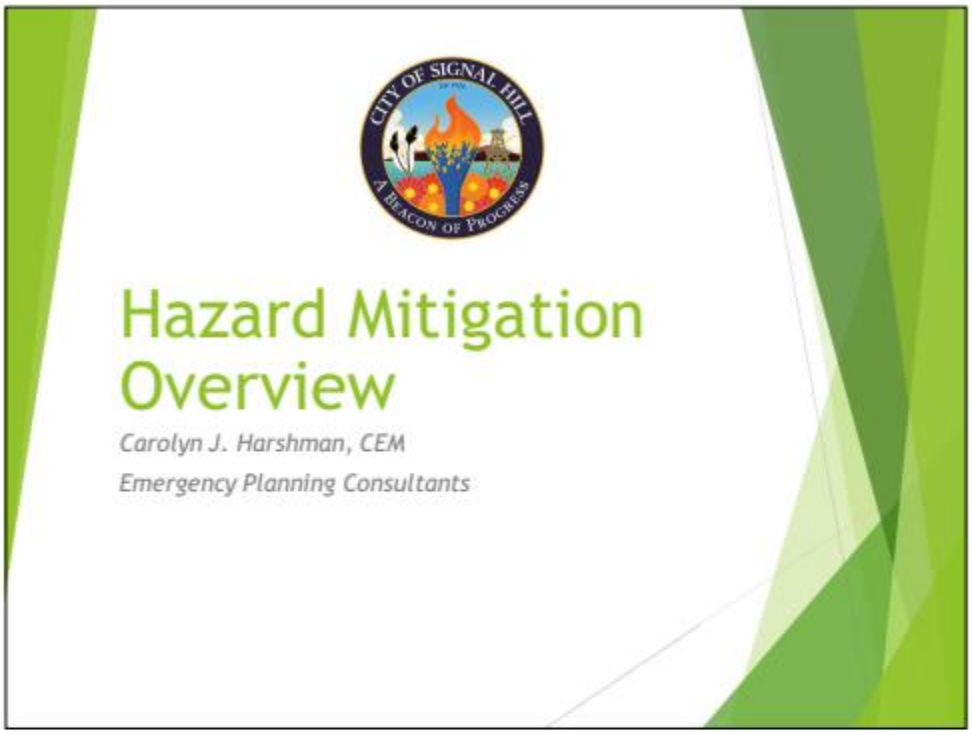
Video Hazard Mitigation Overview

Executive Summary Khmer

Executive Summary Spanish

Take the Public Survey Here

Video Hazard Mitigation Overview – November 2024



On behalf of the City of Signal Hill, it's my pleasure to welcome you to the overview of the planning process to prepare the City's 2024 Hazard Mitigation Plan.

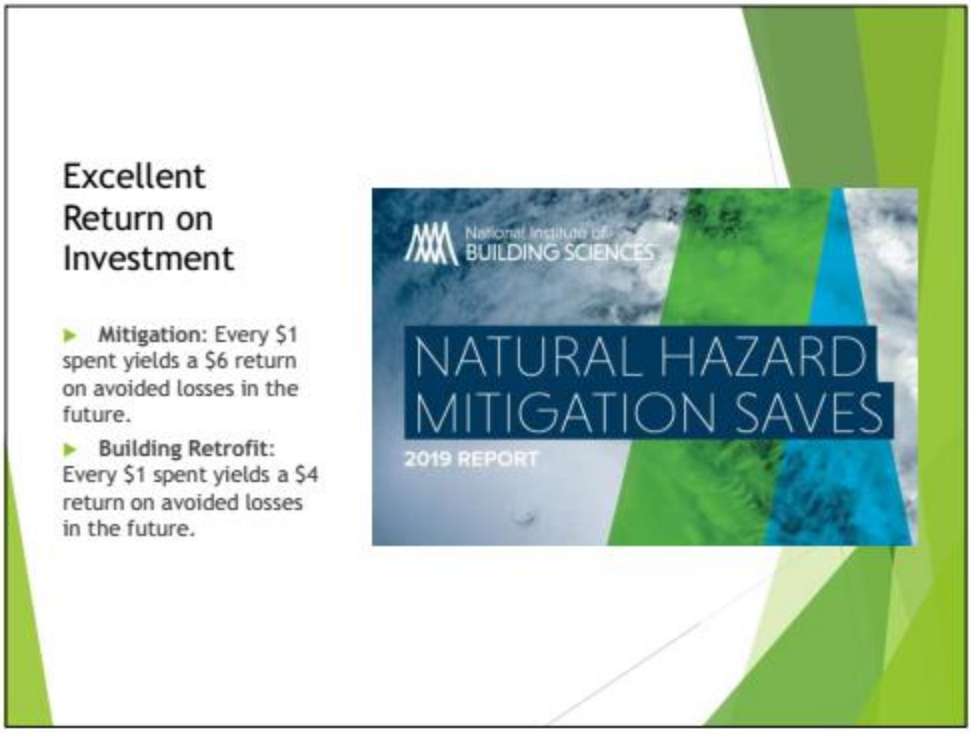
As a bit of background, the Disaster Mitigation Act of 2000 was passed by Congress "to reduce the loss of life and property, human suffering, economic disruption, and disaster assistance costs resulting from natural disasters".

Disasters can cause loss of life; damage to buildings and infrastructure; and have devastating consequences on a community's economic, social, and environmental well-being.



Hazard mitigation reduces disaster damage and is defined by FEMA as "sustained action taken to reduce or eliminate the long-term risk to human life and property from hazards".

Examples of mitigation actions include outreach programs that increase risk awareness, projects to protect critical facilities, and the removal of structures from flood hazard areas.



In 2019, the National Institute of Building Sciences issued an update to its landmark report "Natural Hazard Mitigation Saves". The study analyzed the benefit cost ratio of a range of mitigation activities including mitigation planning and building retrofits.

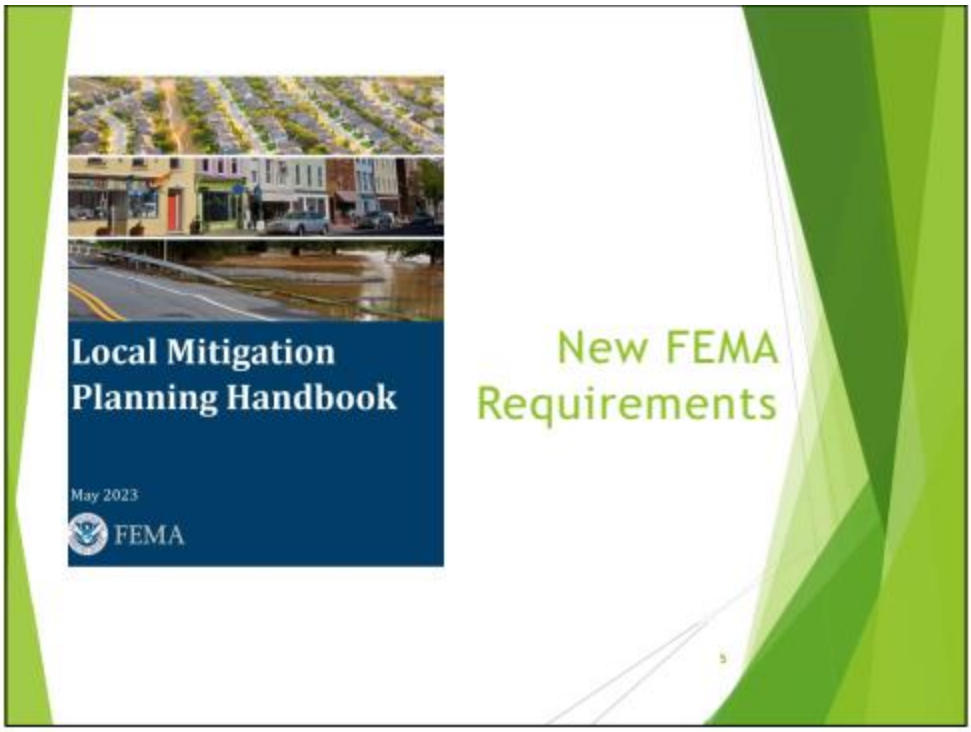
The findings revealed a dramatic return on investment.

- For mitigation activities, every dollar spent yielded a six dollar return on avoided losses in the future.
- For building retrofits, every dollar spent yielded a four dollar return on avoided losses in the future.



According to the National Institute of Building Sciences report, the benefits of mitigation include reductions in:

- Deaths, injuries, and post-traumatic stress disorder.
- Property repair costs for damaged buildings and contents.
- Additional living expenses including sheltering costs for displaced households.
- Direct business interruption: loss of revenue and other business-interruption costs to businesses whose property is damaged.
- Indirect business interruption: loss of economic activity in the broader community.
- Urban search and rescue costs.

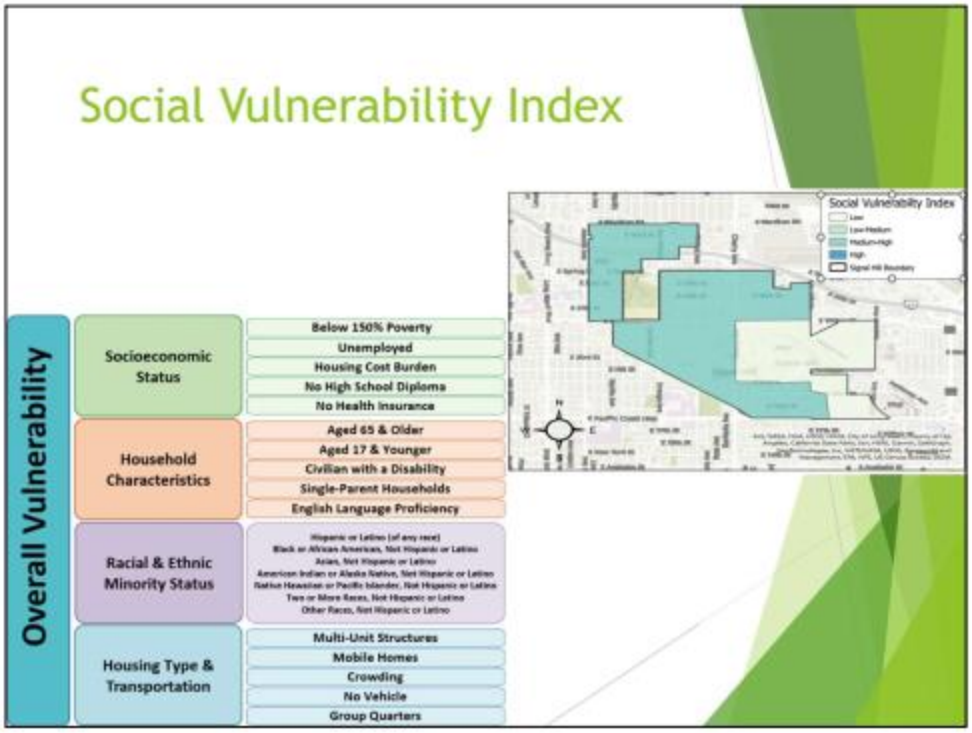


In 2023, FEMA issued new standards regarding preparation of hazard mitigation plans. In addition to the previous regulations from 2011, jurisdictions are now required to discuss climate change and the impacts on natural hazards. Also, now there are standards requiring focused outreach to disadvantaged communities and socially vulnerable populations.

Mitigation plans are key to breaking the cycle of disaster damage and reconstruction. Mitigation planning begins with state, tribal and local governments identifying natural disaster risks and vulnerabilities that are common in their area.

After identifying risks, they develop long-term strategies for protecting people and property from similar events.

Local governments are eligible to prepare a mitigation plan and receive mitigation funds through federal and state grants as well as funds following a major disaster.



Many studies have shown that segments of the population are more vulnerable to the impacts of disaster than the rest of the community.

The U.S. Centers for Disease Control and Prevention developed a Social Vulnerability Index which measures a community's overall vulnerability. There are a total of 16 categories under the headings of socioeconomic status, household characteristics, racial and ethnic minority status, and housing type and transportation.

The CDC's Socially Vulnerable Index was designed to help emergency managers identify and map communities that will most likely need support before, during, and after a disaster.

The SVI map for the City of Signal Hill shows no areas classified as "high" social vulnerability, however a significant majority of the community is classified as "medium-high".



FEMA's 2023 Local Mitigation Planning Handbook identifies a planning process with four steps:

Step #1 is to organize the planning process and resources which includes creation of a Planning Team to assist with research and writing as well as the development of a Community Outreach Strategy.

Step #2 is to assess risks and capabilities including a Risk and Vulnerability Assessment as well as a review of the City's capability to respond and recover from a major disaster.

Step #3 is to develop a Mitigation Strategy which includes a comprehensive list of mitigation actions and projects.

Step #4 is to Adopt and Implement the Plan which includes a formal review by Cal OES and FEMA and adoption by the City Council.

This is the 4-step planning process followed by the City's Planning Team.



The **Community Outreach Strategy** consists of two phases:

The first phase is "**Announcing the Planning Process**" which includes:

- Posting of the Hazard Mitigation Survey
- Presentations at Public Forums including the City Council, Commissions, and City Volunteer Groups
- Public Notices on the City's Website, Facebook, X, and Instagram concerning the Hazard Mitigation Plan
- Development and posting of today's Hazard Mitigation Overview Video and
- Development of the Initial Draft Plan by the Planning Team

The second phase is "**Gathering Input on the Draft Plan**" which includes inviting the public and stakeholders to provide input to the Plan.

FEMA-mandated stakeholders include:

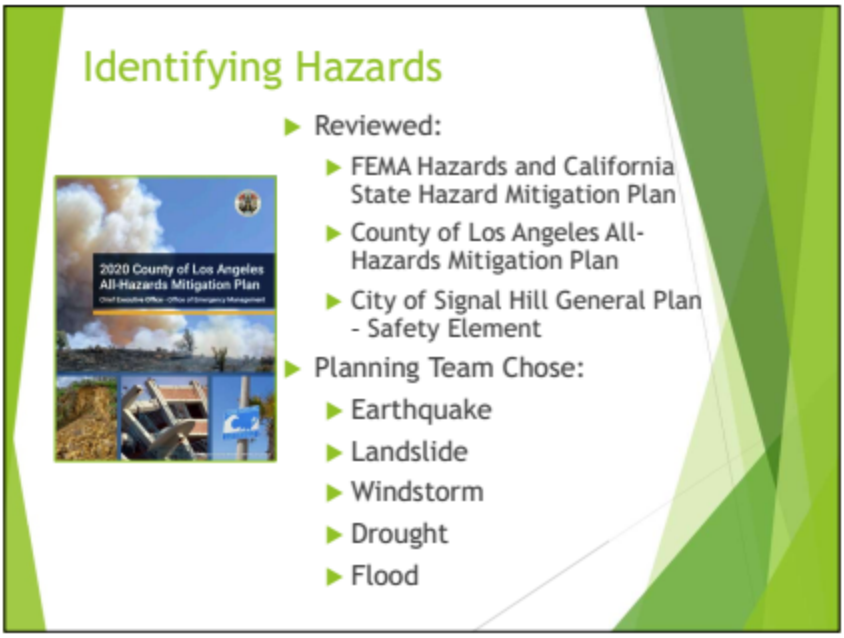
- Local and Regional Regulatory Agencies
- Neighboring Jurisdictions
- Businesses, Academia, and Community Lifelines
- Nonprofit and Community-Based Organizations – with a focus on underserved communities and socially vulnerable populations



Community Lifelines are the vital services in a community. When stabilized, they enable all other aspects of society to function.

The seven services include:

- Safety and Security
- Food, Water, and Shelter
- Health and Medical
- Energy (including Power and Fuel)
- Communications
- Transportation
- Hazardous Material



Identifying hazards with the potential for causing significant impacts involved review of a range of hazard-focused studies and plans.

The Hazard Identification Process included a review of:

FEMA's list of 18 hazards that are recommended for consideration, the California State Hazard Mitigation Plan, the

County of Los Angeles All-Hazards Mitigation Plan, and the City's General Plan Safety Element.

Following that review, the Planning Team chose earthquake, landslide, windstorm, drought, and flood as the hazards to investigate.



The City's "capabilities" were mentioned in the previous slide.

One of the FEMA requirements is to identify existing capabilities to increase resilience.

Also, the mitigation plan is required to identify ways to expand existing capabilities.

The capability categories include Planning and Regulatory, Administrative and Technical, Financial, and Education and Outreach.



The Mitigation Strategy section of the plan includes the plan goals as well as methods for coordinating with the City's General Plan Elements and the Capital Improvement Plan.

Most importantly, the Mitigation Strategy includes a comprehensive range of actions and projects capturing ongoing activities along with ideas for the future. Although the lifespan of the plan is only 5-years, there's no harm in identifying projects that will take 10- or even 20-years to complete.

Each action item identifies a lead department, timeline, plan goals met, projected funding source, and benefits, costs, and priority.

Here is an example of a mitigation action item: "*Develop seismic inventory of at-risk City-owned buildings and infrastructure.*"

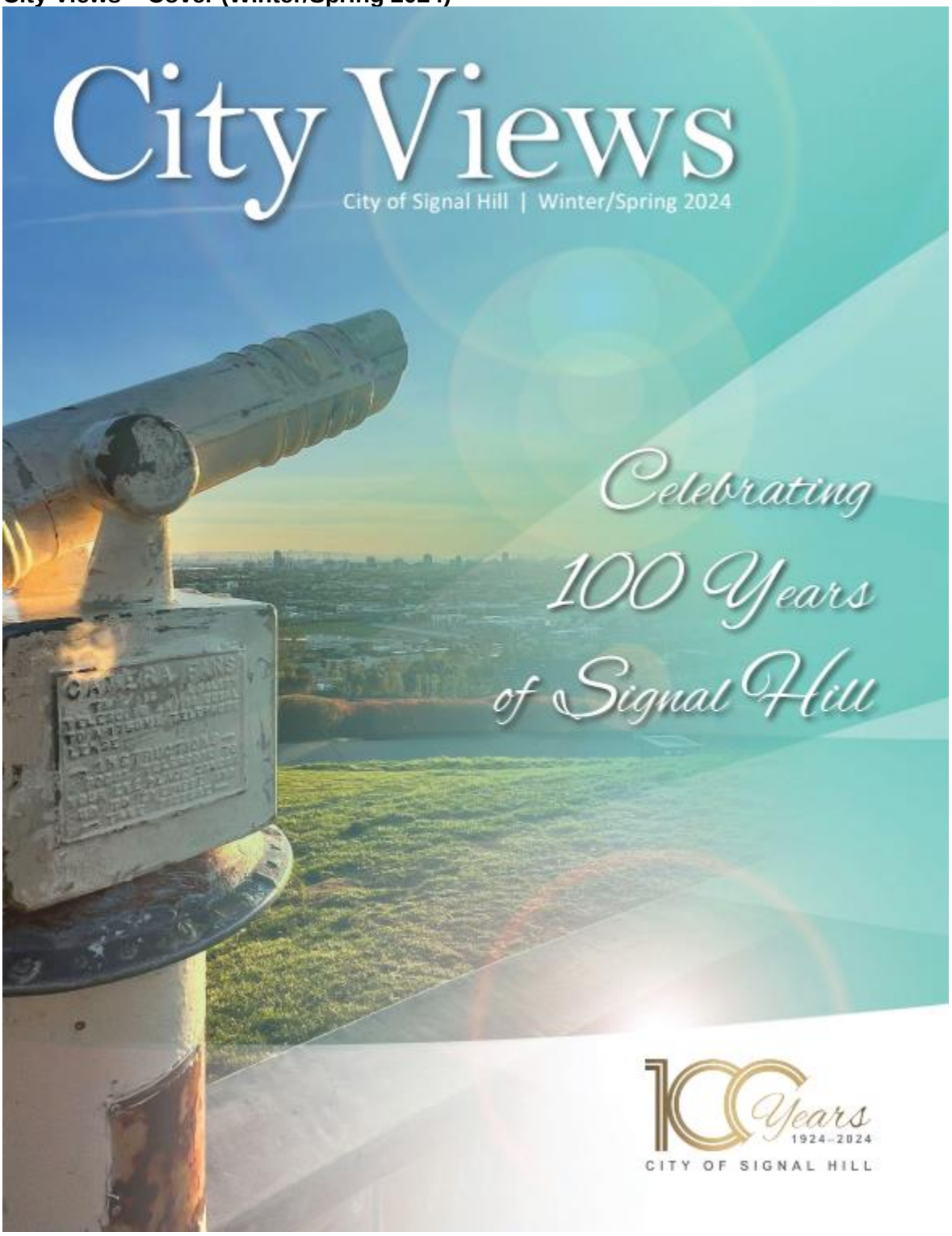


Following drafting of the plan by the Planning Team and gathering input from the public and other stakeholders, the document will be submitted to Cal OES for a formal review.

Utilizing FEMA's Plan Review Tool and updated regulations, the Cal OES staff will review the City's plan for conformance. Once Cal OES is satisfied that all the requirements have been met, the document is forwarded to FEMA. Altogether, the formal review typically lasts 4-6 months. Once FEMA is satisfied, a letter will be sent authorizing the City to take the document to the City Council for adoption. When proof of adoption is received, FEMA will issue a Letter of Approval.

This concludes the Hazard Mitigation Overview. Please watch for the posting of the Draft Hazard Mitigation Plan. We look forward to hearing your questions, thoughts, and suggestions. On behalf of the City of Signal Hill, thank you for taking time to learn about the importance of increasing resilience through mitigation planning.

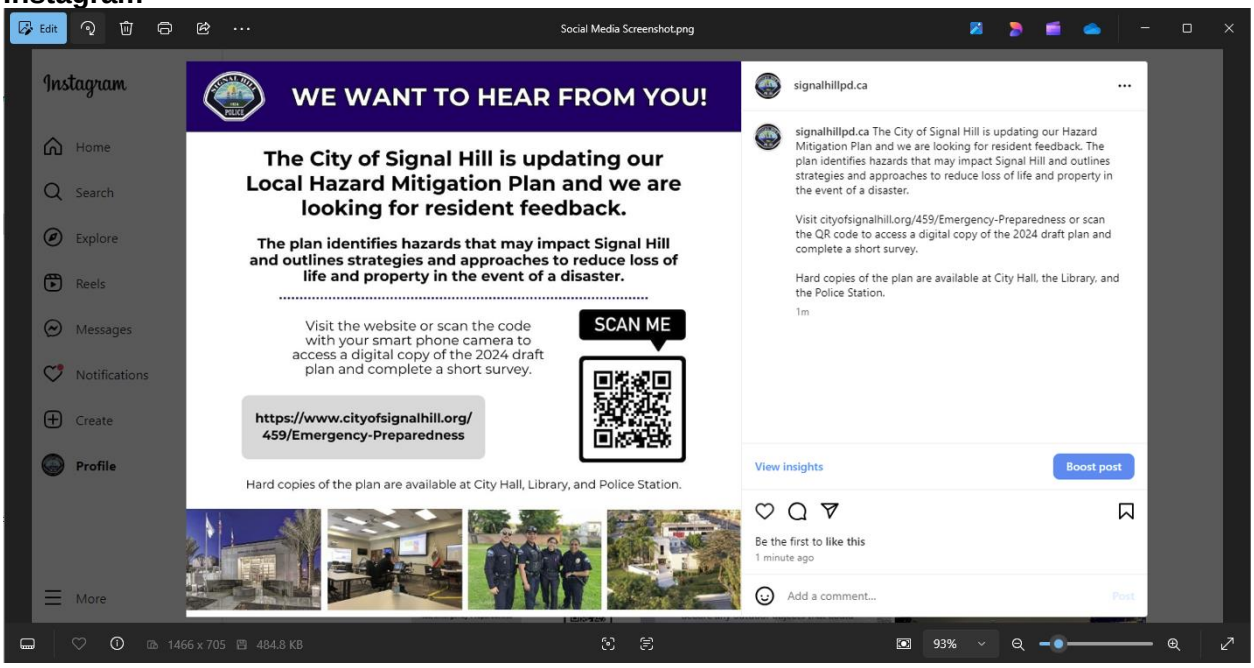
City Views – Cover (Winter/Spring 2024)



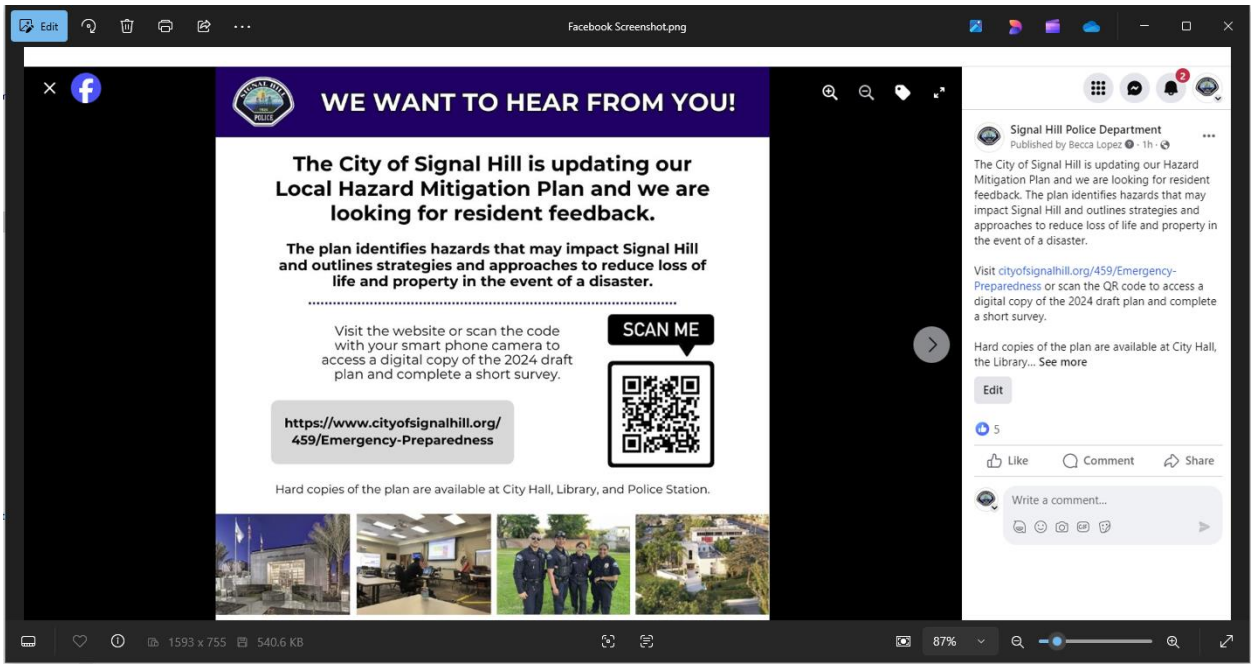
City Views – Ad for Mitigation Plan



Instagram



Facebook



WE WANT TO HEAR FROM YOU!
¡QUEREMOS CONOCER SU OPINIÓN!
យើងចង់ឮពីអ្នក!

The City of Signal Hill is updating our Local Hazard Mitigation Plan and we are looking for resident feedback.

La Ciudad de Signal Hill está actualizando nuestro Plan Local de Mitigación de Riesgos y queremos conocer la opinión de los residentes.

ទីក្រុង Signal Hill កំពុងធ្វើបច្ចុប្បន្នភាពផែនការកាត់បន្ថយគ្រោះថ្នាក់ក្នុងតំបន់របស់យើង ហើយយើងកំពុងស្វែងរកមតិកែលម្អពីអ្នករស់នៅ។

Scan the code with your smart phone camera to access the 2024 draft plan and complete a short survey.

Escanee el código con la cámara de su teléfono inteligente para acceder a una copia digital del borrador del plan de 2024 y completar una breve encuesta.

ផែនការកំណត់អត្តសញ្ញាណគ្រោះថ្នាក់ដែលអាចប៉ះពាល់ដល់ Signal Hill និងគួរសបញ្ជាក់អំពីយុទ្ធសាស្ត្រ និងវិធីសាស្ត្រកាត់បន្ថយការបាត់បង់អាយុជីវិត និងទ្រព្យសម្បត្តិក្នុងករណីមានគ្រោះមហន្តរាយ។

SCAN ME

Hard copies of the plan are available at City Hall, Library, and Police Station






¡QUEREMOS CONOCER SU OPINIÓN!

La Ciudad de Signal Hill está actualizando nuestro Plan Local de Mitigación de Riesgos y queremos conocer la opinión de los residentes.

El plan identifica los peligros que pueden afectar a Signal Hill y describe estrategias y enfoques para reducir la pérdida de vidas y propiedades en caso de un desastre.

Visite el sitio web o escanee el código con la cámara de su teléfono inteligente para acceder a una copia digital del borrador del plan de 2024 y completar una breve encuesta.

https://www.cityofsignalhill.org/459/Emergency-Preparedness

SCAN ME

Las copias impresas del plan están disponibles en el Ayuntamiento, la Biblioteca de la Ciudad y la Estación de policía.






WE WANT TO HEAR FROM YOU!

The City of Signal Hill is updating our Local Hazard Mitigation Plan and we are looking for resident feedback.

The plan identifies hazards that may impact Signal Hill and outlines strategies and approaches to reduce loss of life and property in the event of a disaster.

Visit the website or scan the code with your smart phone camera to access a digital copy of the 2024 draft plan and complete a short survey.

SCAN ME

https://www.cityofsignalhill.org/459/Emergency-Preparedness

Hard copies of the plan are available at City Hall, Library, and Police Station






យើងចង់ឮពីអ្នក!

ទីក្រុង Signal Hill កំពុងធ្វើបច្ចុប្បន្នភាពផែនការកាត់បន្ថយគ្រោះថ្នាក់ក្នុងតំបន់របស់យើង ហើយយើងកំពុងស្វែងរកមតិកែលម្អពីអ្នករស់នៅ។

ផែនការកំណត់អត្តសញ្ញាណគ្រោះថ្នាក់ដែលអាចប៉ះពាល់ដល់ Signal Hill និងគូសបញ្ជាក់អំពីយុទ្ធសាស្ត្រ និងវិធីសាស្ត្រកាត់បន្ថយការបាត់បង់អាយុជីវិត និងទ្រព្យសម្បត្តិក្នុងករណីមានគ្រោះមហន្តរាយ។

ផែនការកំណត់អត្តសញ្ញាណគ្រោះថ្នាក់ដែលអាចប៉ះពាល់ដល់ Signal Hill និងគូសបញ្ជាក់អំពីយុទ្ធសាស្ត្រ និងវិធីសាស្ត្រកាត់បន្ថយការបាត់បង់អាយុជីវិត និងទ្រព្យសម្បត្តិក្នុងករណីមានគ្រោះមហន្តរាយ។

https://www.cityofsignalhill.org/459/Emergency-Preparedness

SCAN ME

ច្បាប់ចម្លងរឹងនៃផែនការមាននៅសាលាក្រុង បណ្ណាល័យ និងប៉ុស្តិ៍ប៉ូលីស






Flyer

WE WANT TO HEAR FROM YOU!

The City of Signal Hill is updating our Local Hazard Mitigation Plan and we are looking for resident feedback.

The plan identifies hazards that may impact Signal Hill and outlines strategies and approaches to reduce loss of life and property in the event of a disaster.





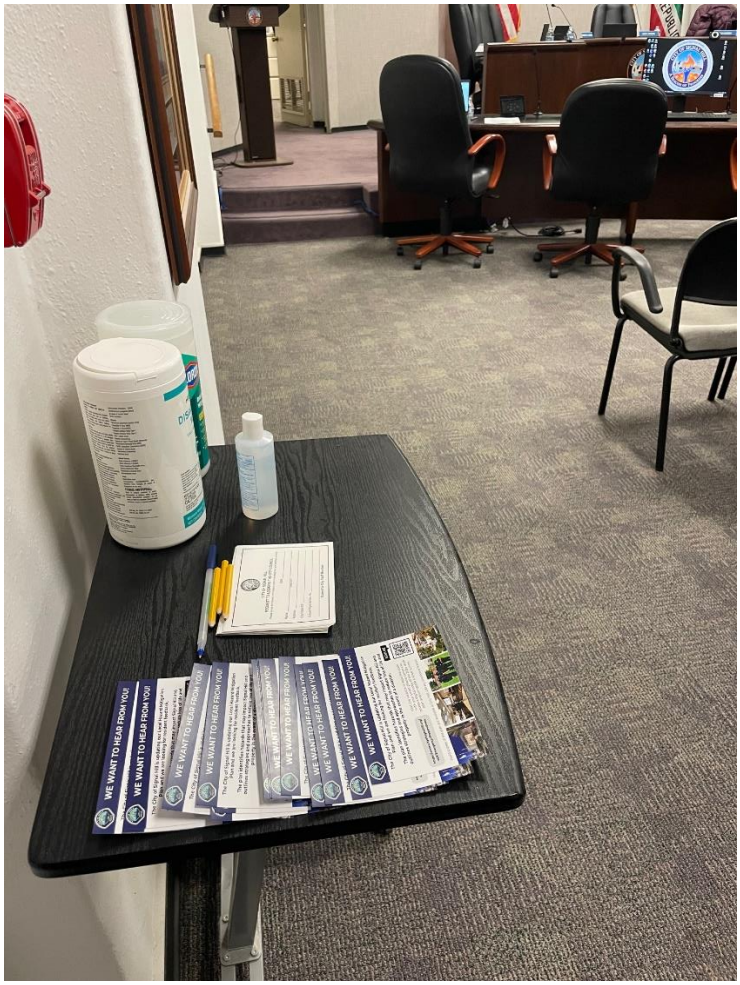

Visit the website or scan the code with your smart phone camera to access a digital copy of the 2024 draft plan and complete a short survey.

Hard copies of the plan are available at City Hall, Library, and Police Station.

https://www.cityofsignalhill.org/459/Emergency-Preparedness

SCAN ME

Public Forums



Pop Ups





Stakeholder List

Entity	Name of Recipient	Job Title of Recipient
Jurisdictions		
Los Angeles County Fire Dept	La Fonda Riggins	Community Services Liaison
Long Beach School District	Jill Baker	Superintendent of Schools
Los Angeles County Fire Prevention Division	Claudia Soiza	Inspector
Los Angeles County Public Health Department	Kathryn Barger	Board Supervisor
Los Angeles County Public Works Department	Toan Duong	Supervisor
American Red Cross	Ryan Chan	Program Manager
Signal Hill Chamber of Commerce	Chris Arnaldo	President
City of Long Beach	Tom Modica	City Manager
American University of Health Sciences	Pastor Gregory Johnson	Pastor
Houses of Worship		
Long Beach Islamic Center	Sheikh Tarek Mohamed	Imam
Stand to Reason	Katie Hulse	Front Office Manager
The Well Christian Fellowship	Pat Dalbec	Emergency Response Team Director
Calvary Chapel Signal Hill	James Kaddis	Pastor
Dream City Church	Atwood Stanley	Chief Risk Officer
Community Organizations		
Signal Hill Community Foundation	Keir Jones	President
Signal Hill Police Foundation	Charlie Honeycutt	President
Signal Hill Historical Society	Larry Blunden	President
Friends of the Signal Hill Library	Cecilia Fidora	President
Signal Hill Social Club	Victoria Chang	Recreation Specialist
Signal Hill Rotary	Albert Chang	President
Conservation Corp of Long Beach	Dan Knapp	Executive Director & CEO
Signal Hill Chamber of Commerce	Chris Arnaldo	President
Long Beach Youth Leadership Institute	Erron Harris	Program Manager
Long Beach Community Improvement League	Farahnaz Khaleghi	Executive Director
Signal Hill Petroleum	Debra Layton	VP of Government Affairs

Public and Stakeholder Input

Date Invited to Provide Input or Input Gathered	Agency Represented, Name, Position Title	Input and Action
PUBLIC		
	General Public	
February 1, 2024		**Input:** Comments from online and paper survey: "Thank you for providing this information."; "I am glad the City has this resource available."; "More emergency preparedness information for residents would be helpful."; "Reinstate CERT trainings." **Resolution:** Comments have been logged and for requests related to programs and information, the City is working on plans for outreach and communications.
LOCAL AND REGIONAL AGENCIES INVOLVED IN HAZARD MITIGATION ACTIVITIES		
September 29, 2023	Agency: Signal Hill Planning Team Rebecca Lopez, Chair – Emergency Management Coordinator, Police Department Karla Santillan – Police Department Don Moreau – Police Department Brian Leyn – Police Department Carl Charles – Police Department Wayne Byerley – Police Department Grissel Chavez – City Manager's Office Yvette Aguilar – City Manager's Office Thomas Bekele – Public Works Sharon Del Rosario – Finance Colleen Doan – Community Development Joe Hoefgen – City Manager's Office Desiree Jimenez – Public Works Carlos Luis – Community Development	**Input:** Information was gathered from the Planning Team during review of the Initial Draft Plan. Planning Team Chair provided extensive information relating to the community outreach activities. **Resolution:** Information gathered during initial review or since was incorporated into the Hazard Mitigation Plan.
February 1, 2024	Agency: Los Angeles County Fire Department, Station 60 Station has a rotating staff of one captain and three firefighters. Station was provided both an electronic and hard copy of the draft plan for input.	No input received
February 1, 2024	Agency: Long Beach Utilities Name: Shaun Curtis, Manager, Security and Emergency Preparedness	No input received
February 1, 2024	Agency: Los Angeles County Sanitation District Name: Ajay Malik, Technical Services Department Head	No input received.

Date Invited to Provide Input or Input Gathered	Agency Represented, Name, Position Title	Input and Action
February 1, 2024	Agency: Dignity Health St. Mary's Medical Center Name: Kathy Dollarhide, Director of Disaster Resource Center	No input received.
February 1, 2024	Agency: Long Beach Unified School District Name: Cameron Smith, Director of School Safety	No input received.
February 1, 2024	Agency: Southern California Edison Name: Celina Luna, Government Relations Manager	No input received.
February 1, 2024	Agency: Signal Hill Petroleum Name: Debra Montalvo Layton, VP of Community Relations	No input received.
February 1, 2024	Agency: City of Long Beach Name: Tom Modica, City Manager	No input received.
February 1, 2024	Agency: City of Carson Name: David C. Roberts, Jr., City Manager	No input received.
February 1, 2024	Agency: City of Torrance Name: Aram Chaparyan, City Manager	No input received.
February 1, 2024	Agency: City of Gardena Name: Clint Osorio, City Manager	No input received.
February 1, 2024	Agency: City of Compton Name: Willie A. Hopkins, City Manager	No input received.
February 1, 2024	Agency: City of Paramount Name: John Moreno, City Manager	No input received.
February 1, 2024	Agency: City of Lakewood Name: Thaddeus McCormack, City Manager	No input received.
February 1, 2024	Agency: City of Bellflower Name: Ryan Smoot, City Manager	No input received.
February 1, 2024	Agency: City of Los Alamitos Name: Chet Simmons, City Manager	No input received.
February 1, 2024	Agency: City of Seal Beach Name: Deb Machen, Executive Assistant to the City Manager	No input received.
February 1, 2024	Agency: Cal State University, Long Beach Name: Allyson Joy, Emergency Preparedness Assistant	No input received.
February 1, 2024	Agency: Long Beach City College Name: David Jefferson, Director, Risk Management and Campus Safety	No input received.
AGENCIES WITH AUTHORITY TO REGULATE DEVELOPMENT		
	See above Local and Regional Agencies involved in Hazard Mitigation Activities	
February 1, 2024	Agency: Parks & Recreation Commission Members: Tim Anhorn, Linda Edwards, Kiran Gidwani, Pam Dutch Hughes, Caroline Kiss-Lee	No input received.

Date Invited to Provide Input or Input Gathered	Agency Represented, Name, Position Title	Input and Action
February 1, 2024	Agency: Planning Commission Members : Perica Bell, Gege Lopez, Victor Parker, Saeida Miller, Sonia Savoulian	No input received.
OTHER CITY COMMISSIONS AND GROUPS		
February 1, 2024	Agency: Civil Service Commission Members: Julie Doi, Ayda Ghebrezghi, Ronald Griggs, Paul Patterson, Diana Phillips	No input received.
February 1, 2024	Agency: Parks & Recreation Commission Members: Tim Anhorn, Linda Edwards, Kiran Gidwani, Pam Dutch Hughes, Caroline Kiss-Lee	No input received.
February 1, 2024	Agency: Diversity Coalition Committee	No input received.
February 1, 2024	Agency: Los Angeles County Department of Public Health Name: Stella Fogleman Position Title: Director, Emergency Preparedness and Response	No input received.
February 1, 2024	Agency: Los Angeles County Department of Mental Health Name: Cynthia Miller Position Title: Disaster Services Specialist	No input received.
February 1, 2024	Agency: Las Brisas Housing Complex Name: Kim Johnson / Ana Tello Position Title: Property Manager	No input received.
February 1, 2024	Agency: Long Beach Memorial Medical Center Name: Omar Fernandez Position Title: RN, Disaster Resource Center	No input received.
February 1, 2024	Agency: Los Angeles County Recorder-Clerk Name: Dean Logan Position Title: Registrar-Recorder/County Clerk	No input received.
February 1, 2024	Agency: Zinnia Housing Complex Name: Machara Hogue Position Title: Property Manager	No input received.
February 1, 2024	Agency: Friends of Signal Hill Library Name: Cecilia Fidora Position Title: President	No input received.
February 1, 2024	Agency: Signal Hill Community Foundation Name: Keir Jones Position Title: President	No input received.
February 1, 2024	Agency: Signal Hill Police Foundation Name: Charlie Honeycutt Position Title: President	No input received.

Date Invited to Provide Input or Input Gathered	Agency Represented, Name, Position Title	Input and Action
February 1, 2024	Agency: Signal Hill Rotary Club Name: Les Young Position Title: President	No input received.
February 1, 2024	Agency: EDCO Name: Mark Perumean Position Title: General Manager	No input received.
February 1, 2024	Agency: Signal Hill Historical Society Name: Joe Holliday Position Title: President	No input received.
NEIGHBORING COMMUNITIES		
February 1, 2024	Agency: City of Long Beach Name: Tom Modica, City Manager	No input received.
February 1, 2024	Agency: City of Carson Name: David C. Roberts, Jr, City Manager	No input received.
February 1, 2024	Agency: City of Torrance Name: Aram Chaparyan, City Manager	No input received.
February 1, 2024	Agency: City of Gardena Name: Clint Osorio, City Manager	No input received.
February 1, 2024	Agency: City of Compton Name: Willie A. Hopkins, City Manager	No input received.
February 1, 2024	Agency: City of Paramount Name: John Moreno, City Manager	No input received.
February 1, 2024	Agency: City of Lakewood Name: Thaddeus McCormack, City Manager	No input received.
February 1, 2024	Agency: City of Bellflower Name: Ryan Smoot, City Manager	No input received.
February 1, 2024	Agency: City of Los Alamitos Name: Chet Simmons, City Manager	No input received.
February 1, 2024	Agency: City of Seal Beach Name: Deb Machen, Executive Assistant to the City Manager	No input received.
BUSINESSES, ACADEMIC, AND OTHER PRIVATE ORGANIZATIONS		
February 1, 2024	Agency: Frontier Communications Name: Felicia Hudson Position Title: Government and External Affairs	No input received.
February 1, 2024	Agency: Southern California Edison Name: Celina Luna Position Title: Government Relations Manager	No input received.
February 1, 2024	Agency: Signal Hill Petroleum Name: Debra Montalvo Layton Position Title: VP of Community Relations	No input received.
February 1, 2024	Agency: EDCO Name: Mark Perumean Position Title: General Manager	No input received.

Date Invited to Provide Input or Input Gathered	Agency Represented, Name, Position Title	Input and Action
February 1, 2024	Agency: Long Beach Unified School District Name: Cameron Smith Position Title: Director of School Safety	No input received.
February 1, 2024	Agency: Cal State University, Long Beach Name: Allyson Joy Position Title: Emergency Preparedness Assistant	No input received.
February 1, 2024	Agency: Long Beach City College Name: David Jefferson Position Title: Director, Risk Management and Campus Safety	No input received.
February 1, 2024	Agency: Food 4 Less Name: Natasha Peralta Position Title: Regional Manager	No input received.
February 1, 2024	Agency: Costco Name: Audrey Medico Position Title: Manager	No input received.
February 1, 2024	Agency: Target Name: Tina Bravo Position Title: Assistant Manager	No input received.
February 1, 2024	Agency: Home Depot Name: Miguel Camberos Position Title: Operation Manager	No input received.
February 1, 2024	Agency: Best Buy Name: Jon Ordonez Position Title: General Manager	No input received.
February 1, 2024	Agency: Starbucks Name: Jose C. Position Title: Store Manager	No input received.
February 1, 2024	Agency: Office Depot Name: Greg Gonser Position Title: General Manager	No input received.
NONPROFIT AND COMMUNITY-BASED ORGANIZATIONS SUPPORTING UNDERSERVED COMMUNITIES AND SOCIALLY VULNERABLE POPULATIONS		
February 1, 2024	Agency: Las Brisas Housing Complex Name: Kim Johnson / Ana Tello Position Title: Property Manager	No input received.
February 1, 2024	Agency: Zinnia Housing Complex Name: Machara Hogue Position Title: Property Manager	No input received.
February 1, 2024	Agency: Disabled Resources Center Name: Guadalupe Gracian Position Title: Emergency Preparedness Coordinator	No input received.

Date Invited to Provide Input or Input Gathered	Agency Represented, Name, Position Title	Input and Action
February 1, 2024	Agency: Long Beach Rescue Mission Name: Jeff Levine Position Title: President & CEO	No input received.
February 1, 2024	Agency: Long Beach Senior Center Name: Brent Dennis Position Title: Director, Parks, Recreation, & Marine	No input received.
February 1, 2024	Agency: Mental Health America Name: Christina Miller Position Title: President & CEO	No input received.
February 1, 2024	Agency: The Salvation Army Family Service Name: Jared Arnold Position Title: Captain	No input received.
February 1, 2024	Star View Behavior Health Care Center 3210 Long Beach Boulevard Long Beach, CA 90807	No input received.
February 1, 2024	VA Healthcare System 5901 E 7th St. Long Beach, CA 90822	No input received.
February 1, 2024	Safe Refuge 3111 E 7th Street Long Beach, CA 90804	No input received
February 1, 2024	Calvary Chapel Signal Hill 1200 E 29th Street Signal Hill, CA 90755	No input received
February 1, 2024	Aum Sanctuary LB 2071 E Spring Street Signal Hill, CA 90806	No input received
February 1, 2024	Willow Temple 2710 E Willow Street Signal Hill, CA 90755	No input received
February 1, 2024	Long Beach Christian Fellowship 3210 E Airport Way Long Beach, CA 90806	No input received
February 1, 2024	Victory Outreach Long Beach 3300 E Willow Street Signal Hill, CA 90755	No input received
February 1, 2024	Christ Centered Ministries 2131 Ridgeview Terrace Dr. Signal Hill, CA 90755	No input received
February 1, 2024	The Well Christian Fellowship 3250 E 19th Street Signal Hill, CA 90755	No input received

Date Invited to Provide Input or Input Gathered	Agency Represented, Name, Position Title	Input and Action
February 1, 2024	Cambodian Harvest Church 1948 E 20th Street Signal Hill, CA 90755	No input received
February 1, 2024	Dream City Church Long Beach 2094 Cherry Avenue Signal Hill, CA 90755	No input received
February 1, 2024	Long Beach Islamic Center 995 E 27th Street Signal Hill, CA 90755	No input received
February 1, 2024	Stand to Reason 1438 E 33rd Street Signal Hill, CA 90755	No input received
February 1, 2024	Catholic Charities 123 E 14th Street Long Beach, CA 90813	No input received
February 1, 2024	Christian Outreach in Action 515 E 3rd Street Long Beach, CA 90802	No input received
February 1, 2024	Luteran Community Care Long Beach 1611 Pine Avenue Long Beach, CA 90813	No input received

Stakeholders listed above were invited via email or mail and provided with an electronic link to the City of Signal Hill website posting both of the community outreach activities: 1) Posting of the of the Second Draft Plan, Video, and Survey; 2) Reposting of an updated Video and Survey along with an Executive Summary in English, Spanish, and Cambodian. The following is the letter distributed to the stakeholders:

Stakeholder Letter of Invitation

POLICE DEPARTMENT

Hello,

The City of Signal Hill is in the process of updating our Local Hazard Mitigation Plan and is seeking feedback from our surrounding stakeholder agencies.

A Hazard Mitigation Plan documents strategies and approaches designed to reduce loss of life and property in the event of a disaster.

The update is led by the Signal Hill Police Department in partnership with a number of City departments and stakeholder agencies.

The five goals of the 2024 Hazard Mitigation Plan update include:

1. Protect life and property
2. Enhance public awareness
3. Protect natural systems
4. Encourage partnerships and implementation
5. Strengthen emergency services

Based on findings from the Risk Assessment and direction from the Planning Committee, the following hazards pose the greatest threat to the City of Signal Hill:

- **Earthquake**: Signal Hill is especially susceptible to earthquakes due to its proximity to multiple fault lines
- **Landslide:** Areas of high elevation in Signal Hill are susceptible to landslides, particularly after a large seismic event or severe rainstorm

- **Windstorm:** The City is highly likely to high winds created by Santa Ana wind events
- **Drought:** Signal Hill, like much of California, has a history of experiencing drought, with the possibility of severe drought conditions in the future
- **Flood**: During a major rainstorm, some areas of Signal Hill may experience flooding

We would like to invite you to participate in our public survey.

You can find the current version of the plan enclosed for your reference.

Feel free to reach out with any questions you may have.

Thank you,

Rebecca Lopez
Emergency Management Coordinator
Signal Hill Police Department
562-989-7232

City of Signal Hill Floodplain Ordinance

Chapter 15.42

FLOODPLAIN MANAGEMENT

Sections:

15.42.010 Statutory authorization.

15.42.020 Statement of purpose.

15.42.030 Definitions.

15.42.040 General provisions.

15.42.050 Administration.

15.42.060 Provisions for flood hazard reduction.

15.42.010 Statutory authorization.

The Legislature of the State of California has in Government Code Sections 65302, 65560, and 65800 conferred upon local governments the authority to adopt regulations designed to promote the public health, safety, and general welfare of its citizenry. Therefore, the City Council of the City of Signal Hill does hereby adopt the following floodplain management regulations. (Ord. 2021-03- 1518 § 5 (part))

15.42.020 Statement of purpose.

It is the purpose of this chapter to promote the public health, safety, and general welfare, and to minimize public and private losses due to flood conditions in specific areas by provisions designed to:

A. Protect human life and health;

B. Minimize expenditure of public money for costly flood control projects;

C. Minimize the need for rescue and relief efforts associated with flooding and generally undertaken at the expense of the general public;

D. Minimize prolonged business interruptions;

E. Minimize damage to public facilities and utilities such as water and gas mains; electric, telephone and sewer lines; and streets and bridges located in areas of special flood hazard;

F. Help maintain a stable tax base by providing for the sound use and development of areas of special flood hazard so as to minimize future blighted areas caused by flood damage;

G. Ensure that potential buyers are notified that property is in an area of special flood hazard; and

H. Ensure that those who occupy the areas of special flood hazard assume responsibility for their actions. (Ord. 2021-03-1518 § 5 (part))

15.42.030 Definitions.

Unless specifically defined below, words or phrases used in this chapter shall be interpreted so as to give them the meaning they have in common usage and to give this chapter its most reasonable

application.

A. "Area of special flood hazard" means the land in the floodplain within a community subject to a one percent or greater chance of flooding in any given year.

B. "Base flood" means a flood which has a one percent chance of being equaled or exceeded in any given year (also called the "100-year flood"). Base flood is the term used throughout this chapter.

C. "Building" see "Structure".

D. "Development" means any man-made change to improved or unimproved real estate, including but not limited to buildings or other structures, mining, dredging, filling, grading, paving, excavation or drilling operations or storage of equipment or materials.

E. "Flood or flooding" means:

1. A general and temporary condition of partial or complete inundation of normally dry land areas from: the overflow of inland or tidal waters; the unusual and rapid accumulation or runoff of surface waters from any source; or mudslides (i.e., mudflows) which are proximately caused by flooding as defined herein and are akin to a river of liquid and flowing mud on the surfaces of normally dry land areas, as when earth is carried by a current of water and deposited along the path of the current.

2. The collapse or subsidence of land along the shore of a lake or other body of water as a result of erosion or undermining caused by waves or currents of water exceeding anticipated cyclical levels or suddenly caused by an unusual and unforeseeable event which results in flooding as defined in this definition.

F. "Floodplain or flood-prone area" means any land area susceptible to being inundated by water from any source - see "Flooding".

G. "Floodplain Administrator" means the individual appointed to administer and enforce the floodplain management regulations.

H. "Floodplain management" means the operation of an overall program of corrective and preventive measures for reducing flood damage and preserving and enhancing, where possible, natural resources in the floodplain, including but not limited to emergency preparedness plans, flood control works, floodplain management regulations, and open space plans.

I. "Floodplain management regulations" means this chapter and other zoning ordinances, subdivision regulations, building codes, health regulations, special purpose ordinances (such as grading and erosion control) and other application of police power which control development in flood-prone areas. This term describes federal, state or local regulations in any combination thereof which provide standards for preventing and reducing flood loss and damage.

J. "Governing body" means the City of Signal Hill.

K. "Historic structure" means any structure that is:

1. Listed individually in the National Register of Historic Places (a listing maintained by the Department of Interior) or preliminarily determined by the Secretary of the Interior as meeting the requirements for individual listing on the National Register;

2. Certified or preliminarily determined by the Secretary of the Interior as contributing to the historical significance of a registered historic district or a district preliminarily determined by the Secretary to qualify as a registered historic district;

3. Individually listed on a state inventory of historic places in states with historic preservation programs which have been approved by the Secretary of Interior; or

4. Individually listed on a local inventory of historic places in communities with historic preservation programs that have been certified either by an approved state program as determined by the Secretary of the Interior or directly by the Secretary of the Interior in states with approved programs.

L. "Manufactured home" means a structure, transportable in one or more sections, which is built on a permanent chassis and is designed for use with or without a permanent foundation when attached to the required utilities. The term "manufactured home" does not include a "recreational vehicle".

M. "Manufactured home park or subdivision" means a parcel (or contiguous parcels) of land divided into two or more manufactured home lots for rent or sale.

N. "New construction", for floodplain management purposes, means structures for which the "start of construction" commenced on or after the effective date of floodplain management regulations adopted by this community, and includes any subsequent improvements to such structures.

O. "One-hundred-year flood" or "100-year flood" see "Base flood."

P. "Recreational vehicle" means a vehicle which is:

1. Built on a single chassis;

2. Four hundred square feet or less when measured at the largest horizontal projection;

3. Designed to be self-propelled or permanently towable by a light-duty truck; and

4. Designed primarily not for use as a permanent dwelling but as temporary living quarters for recreational, camping, travel, or seasonal use.

Q. "Start of construction" includes substantial improvement and other proposed new development and means the date the building permit was issued, provided the actual start of construction, repair, reconstruction, rehabilitation, addition, placement, or other improvement was within 180 days from the date of the permit. The actual start means either the first placement of permanent construction of a structure on a site, such as the pouring of slab or footings, the installation of piles, the construction of columns, or any work beyond the stage of excavation; or the placement of a manufactured home on a foundation. Permanent construction does not include land preparation, such as clearing, grading, and filling; nor does it include the installation of streets and/or walkways; nor does it include excavation for a basement, footings, piers, or foundations or the erection of temporary forms; nor does it include the installation on the property of accessory buildings, such as garages or sheds not occupied as dwelling units or not part of the main structure. For a substantial improvement, the actual start of construction means the first alteration of any wall, ceiling, floor, or other structural part of a building, whether or not that alteration affects the external dimensions of the building.

R. "Structure" means a walled and roofed building that is principally above ground; this includes a gas or liquid storage tank or a manufactured home.

S. "Substantial damage" means damage of any origin sustained by a structure whereby the cost of restoring the structure to its before damaged condition would equal or exceed fifty percent (50%) of the market value of the structure before the damage occurred.

T. "Substantial improvement" means any reconstruction, rehabilitation, addition, or other proposed new development of a structure, the cost of which equals or exceeds fifty percent (50%) of the market value of the structure before the "start of construction" of the improvement. This term includes structures which have incurred "substantial damage", regardless of the actual repair work performed. The term does not, however, include either:

1. Any project for improvement of a structure to correct existing violations or state or local health, sanitary, or safety code specifications which have been identified by the local code enforcement official and which are the minimum necessary to assure safe living conditions, or

2. Any alteration of a "historic structure," provided that the alteration will not preclude the structure's continued designation as a "historic structure". (Ord. 2021-03-1518 § 5 (part))

15.42.040 General provisions.

A. Lands to which this chapter applies. This chapter shall apply to all areas identified as flood-prone within the jurisdiction of the City of Signal Hill.

B. Basis for establishing flood-prone areas. The areas of special flood hazard identified by the Federal Emergency Management Agency (FEMA) in the Flood Insurance Study, Los Angeles County, California, and incorporated areas with accompanying Flood Insurance Rate Maps (FIRMs) and Flood Hazard Boundary Maps (FHBMs), dated December 2, 1980 and all subsequent amendments and/or revisions declared to be a part of this chapter. This Flood Insurance Study and attendant mapping is the minimum area of applicability of this chapter and may be supplemented by studies for other areas which allow implementation of this chapter and which are recommended to the City Council by the Floodplain Administrator. The Floodplain Administrator shall obtain, review, and reasonably utilize any base flood data available from other federal or state agencies or other source to identify flood-prone areas within the jurisdiction of the City of Signal Hill. This data will be on file at:

2175 Cherry Avenue

Signal Hill, CA 90755

Community Development Department

C. Compliance. No structure or land shall hereafter be constructed, located, extended, converted, or altered without full compliance with the term of this chapter and other applicable regulations. Violation of the requirements (including violations of conditions and safeguards established in connection with conditions) shall constitute a misdemeanor. Nothing herein shall prevent the City Council from taking such lawful action as is necessary to prevent or remedy any violation.

D. Abrogation and greater restrictions. This chapter is not intended to repeal, abrogate, or impair any existing easements, covenants, or deed restrictions. However, where this chapter and another ordinance, easement, covenant, or deed restriction conflict or overlap, whichever imposes the more stringent restrictions shall prevail.

E. Interpretation. In the interpretation and application of this chapter, all provisions shall be:

1. Considered as minimum requirements;

2. Liberally construed in favor of the governing body; and

3. Deemed neither to limit nor repeal any other powers granted under state statutes.

F. Warning and disclaimer of liability. The degree of flood protection required by this chapter is considered reasonable for regulatory purposes and is based on scientific and engineering considerations. Larger floods can and will occur on rare occasions. Flood heights may be increased by man-made or natural causes. This chapter does not imply that land outside the areas of special flood hazards or uses permitted within such areas will be free from flooding or flood damages. This chapter shall not create liability on the part of the City Council, or any officer or employee thereof, the State of California, or the Federal Insurance Administration, FEMA, for any flood damages that result from reliance on this chapter or any administrative decision lawfully made hereunder.

G. Severability. This chapter and the various parts thereof are hereby declared to be severable. Should any section of this chapter be declared by the courts to be unconstitutional or invalid, such decision shall not affect the validity of the chapter as a whole, or any portion thereof other than the section so declared to be unconstitutional or invalid. (Ord. 2021-03-1518 § 5 (part))

15.42.050 Administration.

A. Establishment of development permit. A development permit shall be obtained for all proposed construction or other development in the community, including the placement of manufactured homes, so that it may be determined whether such construction or other development is within flood-prone areas.

B. Designation of the Floodplain Administrator. The Building Official is hereby appointed to administer, implement, and enforce this chapter by granting or denying development permits in accord with its provisions.

C. Duties and responsibilities of the Floodplain Administrator. The duties and responsibilities of the Floodplain Administrator shall include, but not be limited to the following:

1. Permit review. Review all development permit applications to determine:

a. Permit requirements of this chapter have been satisfied;

b. All other required state and federal permits have been obtained; and

c. The site is reasonably safe from flooding.

2. Review and use of any other base flood data. The Floodplain Administrator shall obtain, review, and reasonably utilize any base flood data available from other federal or state agency or other source.

3. Require applicants who submit hydrologic and hydraulic engineering analyses to support permit applications to submit to FEMA the data and information necessary to maintain the Flood Insurance Rate Maps when the analyses indicate changes in base flood elevations, flood hazard area boundaries, or floodway designations; such submissions shall be made within six months of such data becoming available. (Ord. 2021-03-1518 § 5 (part))

15.42.060 Provisions for flood hazard reduction.

A. Standards of construction. If a proposed building site is in a flood-prone area, all new construction and substantial improvements, including manufactured homes, shall:

1. Be designed (or modified) and adequately anchored to prevent flotation, collapse, or lateral movement of the structure resulting from hydrodynamic and hydrostatic loads, including the effects of buoyancy; and

2. Be constructed:

a. With materials and utility equipment resistant to flood damage;

b. Using methods and practices that minimize flood damage; and

c. With electrical, heating, ventilation, plumbing and air conditioning equipment and other service facilities that are designed and/or located so as to prevent water from entering or accumulating within the components during conditions of flooding.

B. Standards for subdivisions or other proposed new development. If a subdivision proposal or other proposed new development, including manufactured home parks or subdivisions, is in a flood-prone area, any such proposals shall be reviewed to assure that:

1. All such proposals are consistent with the need to minimize flood damage within the flood-prone area;

2. All public utilities and facilities such as sewer, gas, electrical, and water systems are located and constructed to minimize or eliminate flood damage; and

3. Adequate drainage is provided to reduce exposure to flood hazards.

C. Standards for utilities.

1. All new and replacement water supply and sanitary sewage systems shall be designed to minimize or eliminate:

a. Infiltration of flood waters into the systems; and

b. Discharge from the systems into flood waters.

2. On-site waste disposal systems shall be located to avoid impairment to them, or contamination from them during flooding. (Ord. 2021-03-1518 § 5 (part))

RESOLUTION NO. 2025-08-XXXX

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, APPROVING AND ADOPTING THE LOCAL HAZARD MITIGATION PLAN

WHEREAS, the City of Signal Hill is vulnerable to natural hazards which may result in loss of life and property, economic hardships, and threats to public health and safety; and

WHEREAS, Section 322 of the Disaster Mitigation Act of 2000 (DMA 2000) requires state and local governments to develop and submit for approval a mitigation plan that outlines processes for identifying their respective natural hazards, risks, and vulnerabilities; and

WHEREAS, the City of Signal Hill acknowledges the requirements of Section 322 of DMA 2000 to update the 2018 Hazard Mitigation Plan in order to be eligible for pre- and post-disaster federal hazard mitigation grant funds; and

WHEREAS, the City of Signal Hill 2025 Local Hazard Mitigation Plan was developed by a Planning Team with representatives from City departments and partner agencies, in an open planning process to the public and a broad range of stakeholders; and

WHEREAS, a public involvement process consistent with the requirements of DMA 2000 was conducted to develop the Local Hazard Mitigation Plan; and

WHEREAS, the 2025 Local Hazard Mitigation Plan recommends mitigation activities that will reduce losses to life and property affected by natural hazards that face the City; and

WHEREAS, pursuant to the California Environmental Quality Act (CEQA), City staff have determined that the adoption of the 2025 Local Hazard Mitigation Plan is covered by the general rule, pursuant to Section 15061(b)(3) of the State CEQA Guidelines (14 CCR§

15061(b)(3)), that CEQA applies only to projects which have the potential for causing a significant effect on the environment, and City Staff found that there is no possible significant effect directly related to the Project. Furthermore, CEQA Guidelines Sections 15262 and 15269 provide additional guidance, in the context, that the Project is a planning study that does not tacitly approve projects that would otherwise require independent environmental review under CEQA.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. The 2025 Local Hazard Mitigation Plan for the City of Signal Hill is hereby approved and adopted

PASSED, APPROVED, AND ADOPTED at a regular meeting of the City Council of the City of Signal Hill, California, on this 26th day of August, 2025.

_____
KEIR JONES
MAYOR

ATTEST:

_____
DARITZA GONZALEZ
CITY CLERK

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES)ss
CITY OF SIGNAL HILL)

I, DARITZA GONZALEZ, City Clerk of the City of Signal Hill, California, hereby certify that Resolution No. 2025-08-XXXX was adopted by the City Council of the City of Signal Hill at a regular meeting held on the 26th day of August 2025, and that the same was adopted by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

_____
DARITZA GONZALEZ
CITY CLERK

8/26/2025

AGENDA ITEM

TO: **HONORABLE MAYOR**
AND MEMBERS OF THE CITY COUNCIL

FROM: **CARLO TOMAINO**
CITY MANAGER

BY: **BRAD KENNEALLY**
CHIEF OF POLICE

SUBJECT:

PROPOSED ACCEPTANCE OF THE EMERGENCY MANAGEMENT PERFORMANCE GRANT (EMPG) 24 AND ADOPTION OF RESOLUTION APPROVING BUDGET AMENDMENT

Summary:

The United States Department of Homeland Security (DHS) implements grant programs that support the DHS/Federal Emergency Management Agency (FEMA). The focus of these grants is to enhance resiliency and preparedness for emergencies. The City has been awarded the Emergency Management Performance Grant (EMPG) 24 funding in the amount of $6,000. The grant funding would be used to offset the City's training costs for the Emergency Management Coordinator. Staff recommends the City Council adopt a Resolution authorizing a budget adjustment to increase grant revenue by $6,000 and related expenditures and authorize the City Manager to accept the grant.

Strategic Plan Goal(s):

Goal No. 1 Financial Stability: Ensure the City's long-term financial stability and resilience.

Goal No. 2 Community Safety: Maintain community safety by supporting public safety services and increasing emergency preparedness.

Recommendation:

1. Authorize the City Manager to accept grant funding through the Emergency Management Performance Grant (EMPG) 24 grant; and

2. Adopt a Resolution, entitled:

   A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, AMENDING THE ADOPTED BUDGET AND AUTHORIZING BUDGET APPROPRIATIONS

FOR FISCAL YEAR 2025-26.

Fiscal Impact:

The EMPG 24 total award amount is $6,000. Staff proposes utilizing the awarded funds to offset related expenditures during the period of July 1, 2025 through June 30, 2026. Staff would use the funds to fund training costs for the Emergency Management Coordinator; the recommended action will result in a net-zero effect on the General Fund. This revenue source requires a Resolution authorizing a budget adjustment to increase grant revenues in the General Fund Account (100-33-4700) by $6,000, and the Travel and Training Account (100-77-5320) expenditure account by the same amount.

Background and Analysis:

The Homeland Security Grant Program oversees the EMPG, Federal funding that focuses on all-hazards emergency preparedness. EMPG funding addresses key challenges that agencies face in the field of emergency management. EMPG funding is shared across Disaster Management Area F, which consists of Signal Hill, Long Beach, and Avalon. EMPG funding is earmarked for purchases related to emergency management as well as the maintenance and equipping of the City's Emergency Operations Center (EOC). In previous years, the City utilized EMPG funding to fund a variety of training, equipment, and supplies to enhance the emergency management programs and functions. Los Angeles County, as the central grant recipient, manages all EMPG applications and divides the total funding allocation across jurisdictions depending on need, project type, and the subrecipients' utilization history of funding.

The City's EMPG funding may be utilized for eligible emergency management related expenditures. Staff recommends utilizing the funding to cover costs associated with the Emergency Management Coordinator's attendance at the National Homeland Security Conference and the International Association of Emergency Managers annual conference. Staff participation in training conferences provides opportunities to strengthen professional skills, stay current with evolving industry standards, build valuable networks, and apply lessons learned from real-world case studies to improve City preparedness. All expenses would be fully funded by the grant award and would not impact the General Fund.

Next Steps:

Staff recommends amending the adopted Fiscal Year 2025-2026 budget by adopting a Resolution to account for the corresponding increase in revenue and expenditure (Attachments A and B). As stipulated in the attached Subrecipient Agreement, the grant's period of performance runs from July 1, 2024 to June 30, 2026, with full reimbursement anticipated by March 2026 (Attachment C).

Reviewed for Fiscal Impact:

_____
Siamlu Cox

Attachments:

A. Budget Amendment Resolution
B. Resolution Exhibit A
C. EMPG 24 Subrecipient Agreement

RESOLUTION 2025-08-XXXX

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, AMENDING THE ADOPTED BUDGET AND AUTHORIZING BUDGET APPROPRIATIONS FOR FISCAL YEAR 2025-26

WHEREAS, the City Council approves the appropriation of funds for the purpose stated below.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. To authorize budget adjustment 26-006 of the FY 2025-26 Budget as follows:

Purpose: Emergency Management Performance Grant (EMPG) 24 funding allocation for Disaster Management Area F.

Fund	Dept	Object	Description	Amount
1) Grant Awards				
100	33	4700	Police Grants	$6,000
2) Travel and Training				
100	77	5320	Travel and Training	$6,000

Section 2. To add the above-referenced adjustments to the Budget Adjustment Status Report (Exhibit A).

PASSED, APPROVED, AND ADOPTED at a regular meeting of the City Council of the City of Signal Hill, California, on this 26th day of August, 2025.

_____
KEIR JONES
MAYOR

ATTEST:

_____
DARITZA GONZALEZ
CITY CLERK

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss.
CITY OF SIGNAL HILL)

I, DARITZA GONZALEZ, City Clerk of the City of Signal Hill, California, hereby certify that Resolution No. 2025-08-XXXX was adopted at a regular meeting of the City Council of the City of Signal Hill held on the 26th day of August 2025 and that the same was adopted by the following roll call vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

_____
DARTIZA GONZALEZ
CITY CLERK

CITY OF SIGNAL HILL - SUMMARY OF BUDGET ADJUSTMENTS - FY 2025-26

Budget Adjustment #	Council Date	Description		Revenues	Expenditures	Capital Outlay	Transfers In	Transfers Out	Net Change	
General Fund - 100			Adopted	38,418,037.53	37,735,806.60	682,230.93	1,250,540.00	1,622,770.93		
BA 26-004	7/8/2025	Custodial Maintenance Agreement			37,063.00					(37,063.00)
BA 26-005	7/8/2025	Police Investigation Services Increase - Amendment 1			50,000.00					(50,000.00)
			Adjusted	38,418,037.53	37,822,869.60	682,230.93	1,250,540.00	1,622,770.93	Total	(87,063.00)
Capital Improvement Reserves - 113			Adopted	-	-	-	-	2,230,541.58		
BA 26-003	7/8/2025	Increase Project Budget for the Willow Median Improvements CIP						220,972.15		(220,972.15)
			Adjusted	-	-	-	-	2,451,513.73	Total	(220,972.15)
Prop A - 202			Adopted	321,190.00	320,375.38	-	-	-		
BA 26-002	6/24/2025	Increase Expenditures Budget for Proposition A Fund			120,802.00					(120,802.00)
			Adjusted	321,190.00	441,177.38	-	-	-	Total	(120,802.00)
Capital Grants Fund - 240			Adopted	3,774,998.00	-	-	-	3,774,998.00		
BA 26-003	7/8/2025	Increase Project Budget for the Willow Median Improvements CIP		70,000.00				70,000.00		-
			Adjusted	3,844,998.00	-	-	-	3,844,998.00	Total	-
Capital Improvements - CIP - 400			Adopted	-	-	13,609,635.02	13,609,635.02	-		
BA 26-003	7/8/2025	Increase Project Budget for the Willow Median Improvements CIP				290,972.15	290,972.15			-
			Adjusted	-	-	13,900,607.17	13,900,607.17	-	Total	-
Water Operations Fund - 500			Adopted	8,096,487.00	7,955,525.00	6,837,795.00	79,742.00	-		
BA 26-001	6/24/2025	Increase Project Budget for Gundry Reservoir Roof Replacement & Coating CIP				1,765,577.00				(1,765,577.00)
			Adjusted	8,096,487.00	7,955,525.00	8,603,372.00	79,742.00	-	Total	(1,765,577.00)

Notes: If the net change is positive, there is an overall increase to the Fund Balance. If negative, there is an overall reduction to the Fund Balance.

Emergency Management Performance Grant
Subrecipient Agreement
Grant Year 2024

Between the

County of Los Angeles

and the

Disaster Management Area F

SUBRECIPIENT AGREEMENT
BETWEEN THE
COUNTY OF LOS ANGELES
AND
DISASTER MANAGEMENT AREA F

THIS AGREEMENT ("Agreement") is made and entered into by and between the County of Los Angeles, a political subdivision of the State of California (the “County of Los Angeles”), and Disaster Management Area F (the “Subrecipient”), which is comprised of the cities listed in Exhibit A, under a Joint Exercise of Powers Agreement with the County of Los Angeles to provide for inter-agency cooperation in major natural or man-made disasters. Each of the cities that comprise Disaster Management Area F is a municipal corporation duly organized or existing under the laws of the State of California.

W I T N E S S E T H

WHEREAS, the U.S. Department of Homeland Security through the Grants Program Directorate of the Federal Emergency Management Agency (FEMA), has provided financial assistance under Assistance Listings No. 97.042 – Emergency Management Performance Grants (EMPG), directly to the California Governor’s Office of Emergency Services (Cal OES) for the 2024 EMPG Program, Federal Award Identification No. 037-00000, Federal Award dated October 28, 2024 with a performance period of July 1, 2024 through June 30, 2026. This Federal Award is not a R&D award; and

WHEREAS, Cal OES provides said funds to the County of Los Angeles (Unique Entity ID #MKQ9AQH7R2S5) as its Subgrantee, and its Chief Executive Office (CEO) is responsible for managing and overseeing the EMPG funds that are distributed to other specified jurisdictions within Los Angeles County; and

WHEREAS, this financial assistance is being provided to the Subrecipient in order to provide resources to sustain and enhance all-hazards emergency management capabilities of the Subrecipient, and to assist the Subrecipient in building effective prevention and response capabilities for an effective and consistent response to any threatened or actual disaster or emergency, regardless of the cause; and

WHEREAS, the County of Los Angeles as Subgrantee has obtained approval of the 2024 EMPG grant from Cal OES in the total amount of $1,820,586 with a dollar funding Match Requirement as specified under §C of the 2024 EMPG Notice of Funding Opportunity, incorporated by reference, and attached hereto as Exhibit H; and

WHEREAS, the County of Los Angeles now wishes to distribute 2024 EMPG grant funds to the Subrecipient in the amount of $65,120.00, as further detailed in this Agreement and attachments hereto; and

WHEREAS, the County of Los Angeles has been delegated authority by the Board of Supervisors to enter into subrecipient agreements on behalf of the County of Los Angeles with Disaster Management Areas providing for re-allocation and use of these funds; and to execute all future amendments, modifications, extensions, and augmentations relative to the subrecipient agreements, as necessary; and

WHEREAS, the County of Los Angeles and the Subrecipient are desirous of executing this Agreement, and the County of Los Angeles Board of Supervisors on July 15, 2025 authorized the CEO to prepare and execute this Agreement.

NOW, THEREFORE, the County of Los Angeles and the Subrecipient agree as follows:

SECTION I

INTRODUCTION

§101. Parties to this Agreement

The parties to this Agreement are:

A. County of Los Angeles, a political subdivision of the State of California, having its principal office at Kenneth Hahn Hall of Administration, 500 West Temple Street, Los Angeles, CA 90012; and

B. Disaster Management Area F, a joint powers public agency, having its principal office at _____ _____.

§102. Representatives of the Parties and Service of Notices

A. The representatives of the respective parties who are authorized to administer this Agreement and to whom formal notices, demands and communications must be given are as follows:

1. The representative of the County of Los Angeles is, unless otherwise stated in this Agreement:

Craig Hirakawa
County of Los Angeles - Chief Executive Office
500 West Temple Street, Room 796
Los Angeles, CA 90012
Phone: (213) 974-1127
chirakawa@ceo.lacounty.gov

Linda Leung
County of Los Angeles - Chief Executive Office
500 West Temple Street, Room 796
Los Angeles, CA 90012
Phone: (213) 893-6227
lleung@ceo.lacounty.gov

2. The representative of Subrecipient is:

Name and Title:	
Organizational UEI #	
Address:	
City/State/Zip:	
Phone:	
Email:	

With a copy to*:*

Name and Title:	
Organization	
Address:	
City/State/Zip:	
Phone:	
Email:	

B. Formal notices, demands and communications to be given hereunder by either party must be made in writing and may be effected by personal delivery, regular U.S. Postal mail service and/or e-mail. In the event of personal delivery or email, the message will be deemed communicated

upon receipt by the County of Los Angeles. In the event of mail service, the message will be deemed communicated as of the date of mailing.

C. If the name and/or title of the person designated to receive the notices, demands or communications or the address of such person is changed, written notice must be given, in accord with this section, within five business days of said change.

§103. Independent Party

Subrecipient is acting hereunder as an independent party, and not as an agent or employee of the County of Los Angeles. An employee of Subrecipient is not, and will not be deemed, an employee of the County of Los Angeles by virtue of this Agreement, and Subrecipient must so inform each employee organization and each employee who is hired or retained under this Agreement. Subrecipient must not represent or otherwise hold out itself or any of its directors, officers, partners, employees, or agents to be an agent or employee of the County of Los Angeles by virtue of this Agreement.

§104. Conditions Precedent to Execution of This Agreement

Subrecipient must provide the following signed documents to the County of Los Angeles, unless otherwise exempted:

A. Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion Lower Tier Covered Transactions, attached hereto as Exhibit B and made a part hereof, as required by Executive Order (EO) 12549 in accordance with §411.A.12 of this Agreement.

B. Certification Regarding Drug-Free Workplace, attached hereto as Exhibit C and made a part hereof, in accordance with §411.A.13 of this Agreement.

C. Certification and Disclosure Regarding Lobbying, attached hereto as Exhibit D and made a part hereof, in accordance with §411.A.14 of this Agreement. Subrecipient must also file a Disclosure Form at the end of each calendar quarter in which there occurs any event requiring disclosure or which materially affects the accuracy of the information contained in any Disclosure Form previously filed by Subrecipient.

D. Certification of Standard Assurances, attached hereto as Exhibit F and made a part hereof, in accordance with §411.C of this Agreement.

SECTION II

TERM AND SERVICES TO BE PROVIDED

§201. Performance Period

The performance period of this Agreement is from July 1, 2024 through April 30, 2026, unless the County of Los Angeles, with Cal OES approval, provides written notification to the Subrecipient that the performance period has been extended, in which case the performance period will be so extended by such written notification, as provided in §503, below.

§202. Use of Grant Funds

A. Subrecipient and the County of Los Angeles have previously completed a mutually approved program narrative for the 2024 EMPG, which has been approved by Cal OES. This information is contained in a copy of the Final Grant Award Letter and Project Worksheet, attached hereto as Exhibit G.

Any request by Subrecipient to modify the program narrative must be made in writing with the appropriate justification and submitted to the County of Los Angeles for approval. If during the County of Los Angeles review process, additional information or documentation is required, the Subrecipient will have 10 business days to comply with the request. If the Subrecipient does not comply with the request, the County of Los Angeles will issue written notification indicating that the requested modification will not be processed. Modifications must be approved in writing by the County of Los Angeles and Cal OES during the term of this Agreement. Upon approval, all other terms of this Agreement will remain in effect.

Subrecipient must utilize grant funds in accordance with all Federal regulations and State Guidelines.

B. Subrecipient agrees that grant funds awarded will be used to supplement existing funds for program activities, and will not supplant (replace) non-Federal funds.

C. Subrecipient must review the Federal Debarment Listing at https://www.sam.gov/SAM/ prior to the purchase of equipment or services to ensure the intended vendor is not listed and also maintain documentation that the list was verified.

D. Prior to the purchase of equipment or services utilizing a sole source contract or the receipt of single bid response of $250,000.00 or more, justification must be presented to the County of Los Angeles, who upon review will request approval from Cal OES. Such approval in writing must

be obtained prior to the issuance of a Purchase Order or Contract commitment of funds.

E. Subrecipient shall provide quarterly status reports to the County of Los Angeles indicating its progress on meeting the program goals and the submission of claims for reimbursement along with any reports requested by the County of Los Angeles regarding performance of this Agreement, attached hereto as Exhibit I, respectively, and made a part hereof. Reports and claims must be in the form requested by the County of Los Angeles.

Status reports must be submitted by the ninth day of the month following the end of the quarter, or as designated by the County of Los Angeles.

Claim Reimbursement Request(s) must be submitted by the 15th day of each month following the end of the quarter, with the exception of April 2026 through June 2026 quarter which is due April 30, 2026, or as designated by the County of Los Angeles.

F. Subrecipient must provide an electronic copy of their Annual Single Audit Report, as required by Title 2 Code of Federal Regulations (C.F.R) Part 200, to the County of Los Angeles within 30 calendar days after receipt of the auditor's report(s). In the event the Subrecipient does not meet the Single Audit Threshold expenditure amount in a fiscal year, the Subrecipient must provide the County of Los Angeles a copy of a letter sent to State Controller's Office noting the Single Audit Threshold was not met, and its exempt status within nine months after the end of the Subrecipient's fiscal year, unless otherwise approved by the County of Los Angeles.

G. Subrecipient may be monitored by the County of Los Angeles on an annual basis to ensure compliance with Cal OES grant program requirements. The County of Los Angeles anticipates that said monitoring may include, at a minimum, one on-site visit during the term of this Agreement. Monitoring will utilize a Review Instrument (sample attached hereto as Exhibit K, and subject to periodic revisions) to evaluate compliance.

H. Subrecipient must provide a Corrective Action Plan to the County of Los Angeles within 30 days of any issue identified by an audit.

I. Any equipment acquired pursuant to this Agreement must be authorized in the FEMA Authorized Equipment List (AEL) available online at https://www.fema.gov/authorized-equipment-list and the Funding Guidelines of the 2024 EMPG Notice of Funding Opportunity, Exhibit H. Subrecipient must provide the County of Los Angeles a copy of its most current procurement guidelines and follow its own procurement requirements as long as they meet or exceed the minimum Federal

requirements. Federal procurement requirements for the 2024 EMPG can be found at Title 2 C.F.R. Part 200.318-327.

Any equipment acquired or obtained with Grant Funds:

1. Will be made available under the California Disaster and Civil Defense Master Mutual Aid Agreement in consultation with representatives of the various fire, emergency medical, hazardous materials response services, and law enforcement agencies within the jurisdiction of the applicant;

2. Will be consistent with needs as identified in the State Homeland Security Strategy and will be deployed in conformance with that plan;

3. Will be made available pursuant to applicable terms of the California Disaster and Civil Defense Master Mutual Aid Agreement and deployed with personnel trained in the use of such equipment in a manner consistent with the California Law Enforcement Mutual Aid Plan or the California Fire Services and Rescue Mutual Aid Plan.

J. Equipment acquired pursuant to this Agreement will be subject to the requirements of Title 2 C.F.R. Part 200.313 For the purposes of this subsection, “Equipment” is defined as tangible nonexpendable property, having a useful life of more than one year which costs $5,000.00 or more per unit. Items costing less than $5,000.00 acquired under the “Equipment” category of the Grant must also be listed on any required Equipment Listing.

1. Equipment must be used by Subrecipient in the program or project for which it was acquired as long as needed, whether or not the project or program continues to be supported by Federal funds. When no longer needed for the original program or project, the Equipment may be used in other activities currently or previously supported by a Federal agency.

2. Subrecipient must make Equipment available for use on other like projects or programs currently or previously supported by the Federal Government, providing such use will not interfere with the work on the projects or program for which it was originally acquired. First preference for other use must be given to other programs or projects supported by the awarding agency.

3. An Equipment Listing must be maintained listing each item of Equipment acquired with EMPG funds. The Equipment Listing must be kept up to date at all times. Any changes must be recorded in the Listing within 10 business days and the updated

Listing is to be forwarded to the County of Los Angeles Chief Executive Office (CEO) Homeland Security Grants Administration. The Equipment Property Records must be maintained that include: (a) a description of the property, (b) a serial number or other identification number, (c) the source of property, (d) who holds title, (e) the acquisition date, (f) and cost of the property, (g) percentage of Federal participation in the cost of the property, (h) the location, (i) use and condition of the property, (j) and any ultimate disposition data including the date of disposal and sale price of the property. Records must be retained by the subrecipient pursuant to Title 2 C.F.R. Part 200.313 (d) (1).

4. All Equipment obtained under this Agreement must have an appropriate identification decal affixed to it, and, when practical, must be affixed where it is readily visible.

5. A physical inventory of the Equipment must be taken by the Subrecipient and the results reconciled with the Equipment Listing at least once every two years or prior to any site visit by State, Federal, or County of Los Angeles auditors/monitors. The Subrecipient is required to have on file a letter certifying as to the accuracy of the Equipment Listing in the frequency as above and provide to the County of Los Angeles when requested.

K. Any planning paid pursuant to this Agreement must conform to the guidelines as listed in Exhibit H - 2024 EMPG, Notice of Funding Opportunity or subsequent grant year programs.

L. Any training paid pursuant to this Agreement must conform to the guidelines as listed in 2024 EMPG, Notice of Funding Opportunity, and must be first submitted to the County of Los Angeles and then pre-authorized by Cal OES. A catalog of federally approved and sponsored training courses is available at https://www.firstrespondertraining.gov/frt/.

M. Any exercise paid pursuant to this Agreement must conform to the guidelines as listed in 2024 EMPG, Notice of Funding Opportunity. Detailed Homeland Security Exercise and Evaluation Program Guidance is available at https://preptoolkit.fema.gov/web/hseep-resources.

N. Any organization activities paid pursuant to this Agreement must conform to the guidelines as listed in 2024 EMPG, Notice of Funding Opportunity.

O. Any personnel activities paid pursuant to this Agreement must conform to the guidelines as listed in 2024 EMPG, Notice of Funding Opportunity.

P. Subrecipient must provide to the County of Los Angeles a spending plan detailing the required steps and timeframes required to complete the

approved projects within the grant timeframe. Subrecipient must submit the spending plan to the County of Los Angeles prior to final execution of the Agreement.

Q. Pursuant to this Agreement, indirect costs are not reimbursable.

SECTION III

PAYMENT

§301. Payment of Grant Funds and Method of Payment

A. Subject to the terms and conditions of this Agreement, the County of Los Angeles will reimburse Subrecipient up to the maximum amount of $65,120.00 as expenditures are incurred and paid by Subrecipient and all documentation is reviewed and approved by the County of Los Angeles. Subrecipient must also provide a dollar Match Requirement in the amount of $65,120.00 or the adjusted allocation as approved by the County of Los Angeles; in the event the Match Requirement is not met, Subrecipient funding will be adjusted to the Match Requirement received. All expenditures must be for the purchase of personnel services, equipment, exercises, training, planning, operating expenses as described in Section II of this Agreement. The grant amount represents the amount allocated to the County of Los Angeles in the 2024 EMPG Grant Award Letter from Cal OES, attached hereto as Exhibit G.

B. Subrecipient must submit Claim Reimbursement Request(s) to the County of Los Angeles A-C Shared Services Division requesting payment as identified in §202.E., above, following costs being incurred and paid, and the required supporting documentation is available. Each Claim Reimbursement Request must be accompanied by the Reimbursement Form and Instructions (attached hereto as Exhibit J). All appropriate back-up documentation must be attached to the reimbursement form, including the method of procurement, purchase orders, invoices, report of goods received, and proof of payment.

For training reimbursements, Subrecipient must include a copy of the class roster verifying training attendees, proof that prior approval was obtained from Cal OES and that a Cal OES Feedback Number has been assigned to the course, and timesheets and payroll registers for all training attendees.

For exercise reimbursements, Subrecipient must enter the After Action Report and Improvement Plan on the State Office of Domestic Preparedness secure portal within 60 days following completion of the exercise and submit proof of

prior State approval of the After Action Report with the reimbursement request.

For planning reimbursements, Subrecipient must include a copy of the final tangible product as a result of the planning project.

C. The County of Los Angeles may, at its discretion, reallocate unexpended grant funds to another subrecipient. Said reallocation may occur upon approval by the County of Los Angeles of a Subrecipient reimbursement submission, inquiry from the County of Los Angeles to the Subrecipient regarding fund utilization, or by written notification from the Subrecipient to the County of Los Angeles that a portion of the grant funds identified in §301.A., above, will not be utilized. As provided in §503, below, any increase or decrease in the grant amount specified in §301.A., above, may be effectuated by a written notification by the County of Los Angeles to the Subrecipient.

D. Payment of any Claim Reimbursement Request will be withheld by the County of Los Angeles until the County of Los Angeles has determined that Subrecipient has turned in all supporting documentation and completed the requirements of this Agreement. Additionally, any payment made to the Subrecipient may be subject to repayment by the Subrecipient to the County of Los Angeles for noncompliance in accordance with §411 of this Agreement.

E. It is understood that the County of Los Angeles makes no commitment to fund this Agreement beyond the terms set forth herein.

F. Funding for all periods of this Agreement is subject to continuing Federal appropriation of grant funds for this program. In the event of a loss or reduction of Federal appropriation of grant funds for this program, the Agreement may be terminated, or appropriately amended, immediately upon notice to Subrecipient of such loss or reduction of Federal grant funds.

The County of Los Angeles will make a good-faith effort to notify Subrecipient, in writing, of such non-appropriation at the earliest time.

SECTION IV

STANDARD PROVISIONS

§401. Construction of Provisions and Titles Herein

All titles or subtitles appearing herein have been inserted for convenience and do not, and will not be deemed to, affect the meaning or construction of any of the

terms or provisions hereof. The language of this Agreement will be construed according to its fair meaning and not strictly for or against either party.

§402. Applicable Law, Interpretation and Enforcement

Each party's performance hereunder must comply with all applicable laws of the United States of America, the State of California, and the County of Los Angeles. This Agreement will be enforced and interpreted, as applicable, under the laws of the United States of America, the State of California and the County of Los Angeles.

If any part, term or provision of this Agreement is held void, illegal, unenforceable, or in conflict with any law of a Federal, State or Local Government having jurisdiction over this Agreement, the validity of the remainder of the Agreement will not be affected thereby.

Applicable Federal or State requirements that are more restrictive will be followed.

§403. Integrated Agreement

This Agreement sets forth all of the rights and duties of the parties with respect to the subject matter hereof, and replaces any and all previous agreements or understandings, whether written or oral, relating thereto. This Agreement may be amended only as provided for herein.

§404. Breach

If any party fails to perform, in whole or in part, any promise, covenant, or agreement set forth herein, or should any representation made by it be untrue, any aggrieved party may avail itself of all rights and remedies, at law or equity, in the courts of law. Said rights and remedies are cumulative of those provided for herein except that in all events, no party may recover more than once, suffer a penalty or forfeiture, or be unjustly compensated.

§405. Prohibition Against Assignment or Delegation

Subrecipient may not do any of the following, unless it has first obtained the written permission of the County of Los Angeles:

A. Assign or otherwise alienate any of its rights hereunder, including the right to payment; or

B. Delegate, subcontract, or otherwise transfer any of its duties hereunder.

§406. Permits

Subrecipient and its officers, agents and employees must obtain and maintain all permits and licenses necessary for Subrecipient's performance hereunder and must pay any fees required therefor. Subrecipient further certifies that it will immediately notify the County of Los Angeles of any suspension, termination, lapse, non-renewal or restriction of licenses, certificates, or other documents.

§407. Nondiscrimination and Affirmative Action

Subrecipient must comply with the applicable nondiscrimination and affirmative action provisions of the laws of the United States of America, the State of California, and the County of Los Angeles. In performing this Agreement, Subrecipient must not discriminate in its employment practices against any employee or applicant for employment because of such person's race, religion, national origin, ancestry, sex, sexual orientation, age, physical handicap, mental disability, marital status, domestic partner status or medical condition. Subrecipient must comply with EO 11246, entitled "Equal Employment Opportunity," as amended by EO 11375, and as supplemented in Department of Labor regulations (41 C.F.R. Part 60).

If required, Subrecipient must submit an Equal Employment Opportunity Plan to the Department of Justice Office of Civil Rights in accordance with guidelines listed at https://www.justice.gov/crt.

Any subcontract entered into by the Subrecipient relating to this Agreement, to the extent allowed hereunder, will be subject to the provisions of this §407 of this Agreement.

§408. Indemnification

Each of the parties to this Agreement is a public entity. This indemnity provision is written in contemplation of the provisions of Section 895.2 of the Government Code of the State of California, which impose certain tort liability jointly upon public entities, solely by reason of such entities being parties to an agreement, and the parties agree that this indemnity provision will apply and will be enforceable regardless of whether Section 895 et seq. is deemed to apply to this Agreement. The parties hereto, as between themselves, consistent with the authorization contained in Government Code Sections 895.4 and 895.6 agree to each assume the full liability imposed upon it or upon any of its officers, agents, or employees by law, for injury caused by a negligent or wrongful act or omission occurring in the performance of this Agreement, to the same extent that such liability would be imposed in the absence of Government Code Section 895.2. To achieve the above-stated purpose, each party agrees to indemnify and hold harmless the other party for any liability arising out of its own negligent acts or omissions in the performance of this Agreement (i.e., the Subrecipient agrees to indemnify and hold harmless the County of Los Angeles for liability arising out of

the Subrecipient's negligent or wrongful acts or omissions and the County of Los Angeles agrees to indemnify and hold harmless the Subrecipient for liability arising out of the County of Los Angeles' negligent or wrongful acts or omissions). Each party further agrees to indemnify and hold harmless the other party for liability that is imposed on the other party solely by virtue of Government Code Section 895.2. The provisions of Section 2778 of the California Civil Code are made a part hereof as if fully set forth herein. Subrecipient certifies that it has adequate self-insured retention of funds to meet any obligation arising from this Agreement.

§409. Conflict of Interest

A. The Subrecipient covenants that none of its directors, officers, employees, or agents may participate in selecting, or administrating, any subcontract supported (in whole or in part) by Federal funds where such person is a director, officer, employee or agent of the subcontractor; or where the selection of subcontractors is or has the appearance of being motivated by a desire for personal gain for themselves or others such as family business, etc.; or where such person knows or should have known that:

1. A member of such person's immediate family, or domestic partner or organization has a financial interest in the subcontract;

2. The subcontractor is someone with whom such person has or is negotiating any prospective employment; or

3. The participation of such person would be prohibited by the California Political Reform Act, California Government Code §87100 et seq. if such person were a public officer, because such person would have a "financial or other interest" in the subcontract.

B. Definitions:

1. The term "immediate family" means domestic partner and/or those persons related by blood or marriage, such as husband, wife, father, mother, brother, sister, son, daughter, father in law, mother in law, brother in law, sister in law, son in law, daughter in law.

2. The term "financial or other interest" means:

a. Any direct or indirect financial interest in the specific contract, including but not limited to, a commission or fee, a share of the proceeds, prospect of a promotion or of future employment, a profit, or any other form of financial reward.

b. Any of the following interests in the subcontractor ownership: partnership interest or other beneficial interest of five percent or more; ownership of five percent or more of the stock;

employment in a managerial capacity; or membership on the board of directors or governing body.

C. The Subrecipient further covenants that no officer, director, employee, or agent may solicit or accept gratuities, favors, or anything of monetary value from any actual or potential subcontractor, supplier, a party to a sub agreement, (or persons who are otherwise in a position to benefit from the actions of any officer, employee, or agent).

D. The Subrecipient may not subcontract with a former director, officer, or employee within a one-year period following the termination of the relationship between said person and the Subrecipient.

E. Prior to obtaining the County of Los Angeles' approval of any subcontract, the Subrecipient must disclose to the County of Los Angeles any relationship, financial or otherwise, direct or indirect, of the Subrecipient or any of its officers, directors or employees or their immediate family with the proposed subcontractor and its officers, directors or employees.

F. For further clarification of the meaning of any of the terms used herein, the parties agree that references are made to the guidelines, rules, and laws of the County of Los Angeles, State of California, and Federal regulations regarding conflict of interest.

G. The Subrecipient warrants that it has not paid or given and will not pay or give to any third person any money or other consideration for obtaining this Agreement.

H. The Subrecipient covenants that no member, officer or employee of Subrecipient may have interest, direct or indirect, in any contract or subcontract or the proceeds thereof for work to be performed in connection with this project during his/her tenure as such employee, member or officer or for one year thereafter.

I. The Subrecipient must incorporate the foregoing subsections of this Section into every agreement that it enters into in connection with this grant and must substitute the term "subcontractor" for the term "Subrecipient" and "sub subcontractor" for "Subcontractor".

§410. Restriction on Disclosures

Any reports, analyses, studies, drawings, information, or data generated as a result of this Agreement are to be governed by the California Public Records Act (California Government Code Sec. 6250 et seq.).

§411. Statutes and Regulations Applicable To All Grant Contracts

A. Subrecipient must comply with all applicable requirements of State, Federal, and the County of Los Angeles laws, executive orders, regulations, program and administrative requirements, policies and any other requirements governing this Agreement. Subrecipient must comply with applicable State and Federal laws and regulations pertaining to labor, wages, hours, and other conditions of employment. Subrecipient must comply with new, amended, or revised laws, regulations, and/or procedures that apply to the performance of this Agreement. These requirements include, but are not limited to:

1. C.F.R.

   Subrecipient must comply with Title 2 C.F.R. Part 200.

2. Single Audit Act

   Since Federal funds are used in the performance of this Agreement, Subrecipient must, as applicable, adhere to the rules and regulations of the Single Audit Act (31 USC Sec. 7501 et seq.), Title 2 C.F.R. Part 200 and any administrative regulation or field memos implementing the Act.

3. Americans with Disabilities Act

   Subrecipient hereby certifies that, as applicable, it will comply with the Americans with Disabilities Act 42, USC §§12101 et seq., and its implementing regulations. Subrecipient will provide reasonable accommodations to allow qualified individuals with disabilities to have access to and to participate in its programs, services and activities in accordance with the provisions of the Americans with Disabilities Act. Subrecipient will not discriminate against persons with disabilities nor against persons due to their relationship to or association with a person with a disability. Any subcontract entered into by Subrecipient, relating to this Agreement, to the extent allowed hereunder, will be subject to the provisions of this paragraph.

4. Political and Sectarian Activity Prohibited

   None of the funds, materials, property or services provided directly or indirectly under this Agreement may be used for any partisan political activity, or to further the election or defeat of any candidate for public office. Neither may any funds provided under this Agreement be used for any purpose designed to support or defeat any pending legislation or administrative regulation. None of the funds provided pursuant to this Agreement may be used for any sectarian purpose or to support or benefit any sectarian activity.

Subrecipient must file a Disclosure Form at the end of each calendar quarter in which there occurs any event requiring disclosure or which materially affects the accuracy of any of the information contained in any Disclosure Form previously filed by Subrecipient. Subrecipient must require that the language of this Certification be included in the award documents for all sub-awards at all tiers and that all subcontractors certify and disclose accordingly.

5. Records Inspection

At any time during normal business hours and as often as either the County of Los Angeles, the U.S. Comptroller General or the Auditor General of the State of California may deem necessary, Subrecipient must make available for examination all of its records with respect to all matters covered by this Agreement. The County of Los Angeles, the U.S. Comptroller General and the Auditor General of the State of California have the authority to audit, examine and make excerpts or transcripts from records, including all Subrecipient's method of procurement, invoices, materials, payrolls, records of personnel, conditions of employment and other data relating to all matters covered by this Agreement.

Subrecipient agrees to provide any reports requested by the County of Los Angeles regarding performance of this Agreement.

6. Records Maintenance

Records, in their original form, must be maintained in accordance with requirements prescribed by the County of Los Angeles with respect to all matters specified in this Agreement. Original forms are to be maintained on file for all documents specified in this Agreement. Such records must be retained for a period five years after termination of this Agreement and after final disposition of all pending matters. "Pending matters" include, but are not limited to, an audit, litigation or other actions involving records. The County of Los Angeles may, at its discretion, take possession of, retain and audit said records. Records, in their original form pertaining to matters covered by this Agreement, must at all times be retained within the County of Los Angeles unless authorization to remove them is granted in writing by the County of Los Angeles.

7. Subcontracts and Procurement

Subrecipient must, as applicable, comply with the Federal, State and the County of Los Angeles standards in the award of any subcontracts. For purposes of this Agreement, subcontracts

include but are not limited to purchase agreements, rental or lease agreements, third party agreements, consultant service contracts and construction subcontracts.

Subrecipient must, as applicable, ensure that the terms of this Agreement with the County of Los Angeles are incorporated into all Subcontractor agreements. The Subrecipient must submit all Subcontractor agreements to the County of Los Angeles for review prior to the release of any funds to the Subcontractor. The Subrecipient must withhold funds to any Subcontractor agency that fails to comply with the terms and conditions of this Agreement and their respective Subcontractor agreement.

8. Labor

Subrecipient must, as applicable, comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed requirements for merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System Personnel Administration (Title 5 C.F.R. 900, Subpart F).

Subrecipient must, as applicable, comply with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7); the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874); the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333), regarding labor standards for federally-assisted construction subagreements; and the Hatch Act (5 USC §§1501-1508 and 7324-7328).

Subrecipient must, as applicable, comply with the Federal Fair Labor Standards Act (29 U.S.C. §201) regarding wages and hours of employment.

None of the funds may be used to promote or deter union/labor organizing activities. CA Gov't Code Sec. 16645 et seq.

9. Civil Rights

Subrecipient must, as applicable, comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352), which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681- 1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of disabilities; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107),

which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to non-discrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; (j) the requirements of any other nondiscrimination statute(s) that may apply to the application; and (k) P.L. 93-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.

10. Environmental

Subrecipient must, as applicable, comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646), which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.

Subrecipient must, as applicable, comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and EO 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93205); and (i) Flood Disaster Protection Act of 1973 §102(a) (P.L. 93-234).

Subrecipient must, as applicable, comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.

Subrecipient must, as applicable, comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.), which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.

Subrecipient must, as applicable, comply with the Federal Water Pollution Control Act (33 U.S.C. §1251 et seq.), which restores and maintains the chemical, physical and biological integrity of the Nation's waters.

Subrecipient must, as applicable, ensure that the facilities under its ownership, lease or supervision that are utilized in the accomplishment of this project are not listed in the Environmental Protection Agency's (EPA) list of Violating Facilities and that it will notify the Federal Grantor agency of the receipt of any communication from the Director of the EPA Office of Federal Activities indicating that a facility to be used in the project is under consideration for listing by the EPA.

By signing this Agreement, Subrecipient warrants and represents that it will, as applicable, comply with the California Environmental Quality Act, Public Resources Code §21000 et seq.

Subrecipient must, as applicable, comply with the Energy Policy and Conservation Act (P.L. 94-163, 89 Stat. 871).

Subrecipient must, as applicable, comply with the provision of the Coastal Barrier Resources Act (P.L. 97-348) dated October 19, 1982 (16 U.S.C. 3501 et. seq.) which prohibits the expenditure of most new Federal funds within the units of the Coastal Barrier Resources System.

11. Preservation

Subrecipient must, as applicable, comply with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).

12. Suspension, Debarment, Ineligibility and Voluntary Exclusion

Subrecipient must, as applicable, comply with Title 2 C.F.R. Part §3000, regarding Suspension and Debarment, and Subrecipient must submit a Certification Regarding Debarment, attached hereto as Exhibit B, required by EO 12549 and any amendment thereto. Said Certification must be submitted to the County of Los Angeles concurrent with the execution of this Agreement and must certify that neither Subrecipient nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from participation in this transaction by any Federal department head or agency. Subrecipient must require that the language of this Certification be included in the award documents for all sub-award at all tiers and that all subcontractors certify accordingly.

13. Drug-Free Workplace

Subrecipient must, as applicable, comply with the federal Drug-Free Workplace Act of 1988, 41 USC §701, Title 44 C.F.R. Part §17; the California Drug-Free Workplace Act of 1990, CA Gov't Code §§8350-8357, and Subrecipient must complete the Certification Regarding Drug-Free Workplace Requirements, attached hereto as Exhibit C, and incorporated herein by reference. Subrecipient must require that the language of this Certification be included in the award documents for all sub-award at all tiers and that all subcontractors certify accordingly.

14. Lobbying Activities

Subrecipient must, as applicable, comply with 31 U.S.C.1352 and complete the Disclosure of Lobbying Activities, (OMB 0038-0046), attached hereto as Exhibit D, and incorporated herein by reference.

15. Miscellaneous

Subrecipient must, as applicable, comply with the Laboratory Animal Welfare Act of 1966, as amended (P.L. 89-544, 7 USC §§2131 et seq.).

B. Statutes and Regulations Applicable To This Particular Grant Agreement

Subrecipient must comply with all applicable requirements of State and Federal laws, executive orders, regulations, program and administrative requirements, policies and any other requirements governing this particular grant program. Subrecipient must, as applicable, comply with new, amended, or revised laws, regulations, and/or procedures that apply to the performance of this Agreement. These requirements include, but are not limited to:

Title 44 C.F.R. Part 66; EO 12372; U.S. Department of Homeland Security, Office of State and Local Government Coordination and Preparedness, Office for Domestic Preparedness, ODP WMD Training Course Catalogue; and DOJ Office for Civil Rights.

Standardized Emergency Management System (SEMS) requirements as stated in the California Emergency Services Act, Government Code Chapter 7 of Division 1 of Title 2, §8607.1(e) and CCR Title 19, §§2445-2448.

Provisions of Title 2, 6, 28, 44 C.F.R. applicable to grants and cooperative agreements, including Part 18, Administrative Review Procedures; Part 20, Criminal Justice Information Systems; Part 22, Confidentiality of Identifiable Research and Statistical Information; Part 23, Criminal Intelligence Systems Operating Policies; Part 30, Intergovernmental Review of Department of Justice Programs and Activities; Part 35, Nondiscrimination on the Basis of Disability in State and Local Government Services; Part 38, Equal Treatment of Faith-based Organizations; Part 42, Nondiscrimination/Equal Employment Opportunities Policies and Procedures; Part 61, Procedures for Implementing the National Environmental Policy Act; Part 63, Floodplain Management and Wetland Protection Procedures; Part 64, Floodplain Management and Wetland Protection Procedures; Federal laws or regulations applicable to Federal Assistance Programs; Part 69, New Restrictions on Lobbying; Part 70, Uniform Administrative Requirements for Grants and Cooperative Agreements (including sub-awards) with Institutions of Higher Learning, Hospitals and other Non-Profit Organizations; and Part 83, Government-Wide Requirements for a Drug Free Workplace (grants).

Nondiscrimination requirements of the Omnibus Crime Control and Safe Streets Act of 1968, as amended, 42 USC 3789(d), or the Juvenile Justice and Delinquency Prevention Act, or the Victims of Crime Act, as appropriate; the provisions of the current edition of the Office of Justice Programs Financial and Administrative Guide for Grants, M7100.1, and all other applicable Federal laws, orders, circulars, or regulations.

1. Travel Expenses

   Subrecipient, as provided herein, will be compensated for Subrecipient's reasonable travel expenses incurred in the performance of this Agreement, to include travel and per diem, unless otherwise expressed. Subrecipient's total travel for in-State and/or out-of-State and per diem costs must be included in the contract budget(s). All travel, including out-of-State travel, that is not included in the budget(s) will not be reimbursed without prior written authorization from the County of Los Angeles.

Subrecipient's administrative-related travel and per diem reimbursement costs will not be reimbursed. For programmatic-related travel costs, Subrecipient's reimbursement rates may not exceed the amounts established under the grant.

2. Build America, Build America Act (BABAA)

Subrecipients and their contractors who apply or bid for an award for an infrastructure project subject to the domestic preference requirement for BABAA shall file the required certification to the non-federal entity with each bid or offer for an infrastructure project, unless a domestic preference requirement is waived by FEMA. Subrecipients and their contractors certify that no federal financial assistance funding for infrastructure projects will be provided unless all the iron, steel, manufactured projects, and construction materials used in the project are produced in the United States. BABAA, Pub. L. No. 117-58, §§ 70901-52. Subrecipients and their contractors shall also disclose any use of federal financial assistance for infrastructure projects that do not ensure compliance with BABAA domestic preference requirement. Such disclosures shall be forwarded to the grant recipient who in turn will forward the disclosures to FEMA, the federal awarding agency; subrecipients will forward disclosures to the pass-through entity, who in turn forward the disclosures to FEMA. Subrecipient must, as applicable, comply and complete the certification, attached hereto as Exhibit E.

C. Compliance With Grant Requirements

To obtain the grant funds, the State required an authorized representative of the County of Los Angeles to sign certain promises regarding the way the grant funds would be spent. These requirements are included in the 2024 Notice of Funding Opportunity and in the State's "Standard Assurances". By signing these Standard Assurances and accepting the Notice of Funding Opportunity, the County of Los Angeles became liable to the State for any funds that are used in violation of the grant requirements. The State's Standard Assurances are incorporated into this Agreement through Exhibit F. Subrecipient will be liable to the Grantor for any funds the State determines the Subrecipient used in violation of these Standard Assurances.

Pursuant to this Agreement, Subrecipient shall execute the 2024 Certification of Standard Assurances in Exhibit F, accepting and agreeing to abide by all provisions, assurances, and requirements therein. Subrecipient agrees to indemnify and hold harmless the County of Los Angeles for any sums the State or Federal government determines Subrecipient used in violation of the Standard Assurances.

To the extent Exhibit F conflicts with language or provisions contained in this Agreement, or contains more restrictive requirements under Federal and State law, Exhibit F shall control.

D. Noncompliance With Grant Requirements

Subrecipient understands that failure to comply with any of the above assurances and requirements, including Exhibit F, may result in suspension, termination or reduction of grant funds, and repayment by the Subrecipient to the County of Los Angeles of any unauthorized expenditures.

§412. Federal, State and Local Taxes

Federal, State and local taxes are the responsibility of the Subrecipient as an independent party and not of the County of Los Angeles and must be paid prior to requesting reimbursement. However, these taxes are an allowable expense under the grant program.

§413. Inventions, Patents and Copyrights

A. Reporting Procedure for Inventions

If any project produces any invention or discovery ("Invention") patentable or otherwise under Title 35 of the U.S. Code, including, without limitation, processes and business methods made in the course of work under this Agreement, the Subrecipient must report the fact and disclose the Invention promptly and fully to the County of Los Angeles. The County of Los Angeles will report the fact and disclose the Invention to the State. Unless there is a prior agreement between the County of Los Angeles and the State, the State will determine whether to seek protection on the Invention. The State will determine how the rights in the Invention, including rights under any patent issued thereon, will be allocated and administered in order to protect the public interest consistent with the policy ("Policy") embodied in the Federal Acquisition Regulations System, which is based on Ch. 18 of Title 35 U.S.C. Sections 200 et seq. (Pub. L. 95-517, Pub. L. 98-620, Title 37 C.F.R. Part 401); Presidential Memorandum on Government Patent Policy to the Heads of the Executive Departments and Agencies, dated 2/18/1983); and EO 12591, 4/10/87, 52 FR 13414, Title 3 C.F.R., 1987 Comp., p. 220 (as amended by EO 12618, 12/22/87, 52 FR 48661, Title 3 C.F.R., 1987 Comp., p. 262). Subrecipient hereby agrees to be bound by the Policy, and will contractually require its personnel to be bound by the Policy.

B. Rights to Use Inventions

As applicable, the County of Los Angeles will have an unencumbered right, and a non-exclusive, irrevocable, royalty-free license to use,

manufacture, improve upon, and allow others to do so for all government purposes, any Invention developed under this Agreement.

C. Copyright Policy

1. Unless otherwise provided by the State or the terms of this Agreement, when copyrightable material ("Material") is developed under this Agreement, the County of Los Angeles, at its discretion, may copyright the Material. If the County of Los Angeles declines to copyright the Material, the County of Los Angeles will have an unencumbered right, and a non-exclusive, irrevocable, royalty-free license, to use, manufacture, improve upon, and allow others to do so for all government purposes, any Material developed under this Agreement.

2. The State will have an unencumbered right, and a non-exclusive, irrevocable, royalty-free license, to use, manufacture, improve upon, and allow others to do so for all government purposes, any Material developed under this Agreement or any Copyright purchased under this Agreement.

3. Subrecipient must comply with Title 24 C.F.R. 85.34.

D. Rights to Data

The State and the County of Los Angeles will have unlimited rights or copyright license to any data first produced or delivered under this Agreement. “Unlimited rights” means the right to use, disclose, reproduce, prepare derivative works, *distribute* copies to the public, and perform and display publicly, or permit others to do so; as required by Title 48 CFR 27.401. Where the data are not first produced under this Agreement or are published copyrighted data with the notice of 17 U.S.C. Section 401 or 402, the State acquires the data under a copyright license as set forth in Title 48 C.F.R. 27.404(f)(2) instead of unlimited rights. (Title 48 C.F.R. 27.404(a)).

E. Obligations Binding on Subcontractors

Subrecipient must require all subcontractors to comply with the obligations of this section by incorporating the terms of this section into all subcontracts.

§414. Child Support Assignment Orders

Under the terms of this Agreement, Subrecipient must, as applicable, comply with California Family Code Section 5230 et seq.

§415. Minority, Women, And Other Business Enterprise Outreach Program

It is the policy of the County of Los Angeles to provide Minority Business Enterprises, Women Business Enterprises and all other business enterprises an equal opportunity to participate in the performance of all Subrecipient's contracts, including procurement, construction and personal services. This policy applies to all of the Subrecipient's contractors and sub-contractors.

§416. Compliance with Fair Chance Employment Practices

Subrecipient shall comply with fair chance employment hiring practices set forth in California Government Code Section 12952, Employment Discrimination: Conviction History. Subrecipient's violation of this paragraph of the Agreement may constitute a material breach of the Agreement. In the event of such material breach, the County of Los Angeles may, in its sole discretion, terminate the Agreement.

§417. Method of Payment and Required Information

The County of Los Angeles may, at its sole discretion, determine the most appropriate, efficient, secure, and timely form of payment provided under this Agreement. Subrecipient further agrees that the default form of payment shall be Electronic Funds Transfer or Direct Deposit, unless an alternative method of payment is deemed appropriate by the A-C.

Subrecipient shall provide the A-C with electronic banking and related information for the Subrecipient and/or any other payee that the Subrecipient designates to receive payment pursuant to this Agreement at https://directdeposit.lacounty.gov/. Such electronic banking and related information includes, but is not limited to: bank account number and routing number, legal business name, valid taxpayer identification number or TIN, a working e-mail address capable of receiving remittance advices and other payment related correspondence, and any other information that the A-C determines is reasonably necessary to process the payment and comply with all accounting, record keeping, and tax reporting requirements.

Any provision of law, grant, or funding agreement requiring a specific form or method of payment other than Electronic Funds Transfer or Direct Deposit shall supersede this requirement with respect to those payments. At any time during the duration of this Agreement, the Subrecipient may submit a written request for an exemption to this requirement and must be based on specific legal, business or operational needs and explain why the payment method designated by the A-C is not feasible and an alternative is necessary. The A-C, in consultation with CEO, shall decide whether to approve exemption requests.

SECTION V

DEFAULTS, SUSPENSION, TERMINATION, AND AMENDMENTS

§501. Defaults

Should either party fail for any reason to comply with the contractual obligations of this Agreement within the time specified by this Agreement, the non-breaching party reserves the right to terminate the Agreement, reserving all rights under State and Federal law.

§502. Termination

This Agreement may be terminated, in whole or in part, from time to time, when such action is deemed by the County of Los Angeles, in its sole discretion, to be in its best interest. Termination of work hereunder shall be effected by notice of termination to the Subrecipient specifying the extent to which performance of work is terminated and the date upon which such termination becomes effective. The date upon which such termination becomes effective shall be no less than 10 days after the notice is sent.

§503. Amendments

Except as otherwise provided in this paragraph, any change in the terms of this Agreement, including changes in the services to be performed by Subrecipient, that are agreed to by the Subrecipient and the County of Los Angeles must be incorporated into this Agreement by a written amendment properly signed by persons who are authorized to bind the parties. Notwithstanding the foregoing, any increase or decrease of the grant amount specified in §301.A., above, or any extension of the performance period specified in §201, above, does not require a written amendment, but may be effectuated by a written notification by the County of Los Angeles to the Subrecipient.

SECTION VI

ENTIRE AGREEMENT

§601. Complete Agreement

This Agreement contains the full and complete Agreement between the two parties. Neither verbal agreement nor conversation or other communication with any officer or employee of either party will affect or modify any of the terms and conditions of this Agreement.

§602. Number of Pages and Attachments

This Agreement may be executed in two duplicate originals, each of which is deemed to be an original. This Agreement includes 27 pages and eleven Exhibits which constitute the entire understanding and agreement of the parties.

IN WITNESS WHEREOF, the Subrecipient and the County of Los Angeles have caused this Agreement to be executed by their duly authorized representatives.

COUNTY OF LOS ANGELES

BY _____ _____
FESIA A. DAVENPORT Date
Chief Executive Officer

BY_____ BY_____
EDWARD YEN OSCAR VALDEZ
Executive Officer, Board of Supervisors Auditor-Controller

APPROVED AS TO FORM

DAWYN R. HARRISON
County Counsel

BY_____
Deputy County Counsel

DISASTER MANAGEMENT AREA F

BY_____ _____ _____
City Representative/Title (Signature) (Print Name) Date

APPROVED AS TO FORM

BY_____ _____ _____
City Attorney (Signature – If Needed) (Print Name) Date

ATTEST

BY_____ _____ _____
City Clerk (Signature – If Needed) (Print Name) Date

EXHIBITS

Exhibit A	Disaster Management Area Cities
Exhibit B	Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion Lower Tier Covered Transactions
Exhibit C	Certification Regarding Drug-Free Workplace
Exhibit D	Certification and Disclosure Regarding Lobbying
Exhibit E	Build America, Buy America Act (BABAA) Certification
Exhibit F	Certification of Standard Assurances
Exhibit G	Final Grant Award Letter and Project Worksheet(s)
Exhibit H	2024 Notice of Funding Opportunity
Exhibit I	2024 EMPG Performance Report
Exhibit J	Reimbursement Form and Instructions
Exhibit K	Subrecipient Monitoring Instrument

DISASTER MANAGEMENT AREA CITIES

City	Area
Avalon	F
Long Beach	F
Signal Hill	F

CERTIFICATION REGARDING
DEBARMENT, SUSPENSION, INELIGIBILITY AND VOLUNTARY EXCLUSION
LOWER TIER COVERED TRANSACTIONS

This certification is required by the regulations implementing Executive Order 12549, Debarment and Suspension, 24 CFR Part 24 Section 24.510, Participants' responsibilities.

(READ ATTACHED INSTRUCTIONS FOR CERTIFICATION BEFORE COMPLETING)

1. The prospective recipient of Federal assistance funds certifies that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.

2. Where the prospective recipient of Federal assistance funds is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

_____
AGREEMENT NUMBER

_____
CONTRACTOR/BORROWER/AGENCY

_____
NAME AND TITLE OF AUTHORIZED REPRESENTATIVE

_____
SIGNATURE DATE

INSTRUCTIONS FOR CERTIFICATION

1. By signing and submitting this document, the prospective recipient of Federal assistance is providing the certification as set out below.

2. The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective recipient of Federal assistance funds knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

3. The prospective recipient of Federal assistance funds shall provide immediate written notice to the person to which this agreement is entered, if at any time the prospective recipient of Federal assistance funds learns that its certification was erroneous, when submitted or has become erroneous by reason of changed circumstances.

4. The terms "covered transaction," "debarred," "suspended," "ineligible," "lower tier covered transaction," "participant," "person," " primary covered transaction," 'principal," "proposal," and "voluntarily excluded," as used in this clause, have the meanings set out in the Definitions and Coverage sections of rules implementing Executive Order 12549.

5. The prospective recipient of Federal assistance funds agrees by submitting this proposal that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation on this covered transaction, unless authorized by the department or agency with which this transaction originated.

6. The prospective recipient of Federal assistance funds further agrees by submitting this proposal that it will include the clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion Lower Tier Covered Transactions," without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.

7. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the List of Parties Excluded from Procurement or Non Procurement Programs.

8. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

9. Except for transactions authorized under Paragraph 5 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is suspended, debarred, ineligible, or voluntary excluded form participation in this transaction, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

STATE OF CALIFORNIA

DRUG-FREE WORKPLACE CERTIFICATION

STD. 21

COMPANY/ORGANIZATION NAME:

The contractor or grant recipient named above hereby certifies compliance with *Government Code Section 8355* in matters relating to providing a drug-free workplace. The above-named contractor or recipient will:

1. Publish a statement notifying employees that unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance is prohibited and specifying actions to be taken against employees for violations, as required by *Government Code Section 8355(a)*.

2. Establish a Drug-Free Awareness Program as required by *Government Code Section 8355(b)*, to inform employees about all of the following:

   (a) The dangers of drug abuse in the workplace,

   (b) The person's or organization's policy of maintaining a drug-free workplace,

   (c) Any available counseling, rehabilitation and employee assistance programs, and

   (d) Penalties that may be imposed upon employees for drug abuse violations.

3. Provide as required by *Government Code Section 8355(c)*, that every employee who works on the proposed contract or subgrant:

   (a) Will receive a copy of the company's drug-free policy statement, and

   (b) Will agree to abide by the terms of the company's statement as a condition of employment on the contract or subgrant.

CERTIFICATION

I, the official named below, hereby swear that I am duly authorized legally to bind the contractor or Recipient to the above described certification. I am fully aware that this certification, executed on the date and in the county below, is made under penalty of perjury under the laws of the State of California.

OFFICAL'S NAME

DATE EXECUTED

EXECUTED IN THE COUNTY OF

CONTRACTOR or RECEIPEINT SIGNATURE

TITLE

FEDERAL I.D. NUMBER

STATEMENT ON THE DRUG-FREE WORKPLACE

To comply with the enactment of Senate Bill 1120, *(Chapter 1170, Statutes of 1990),* which established the Drug-Free Workplace Act of 1990, the _____ *(your agency)* accordingly provides this statement of compliance.

In order to maintain funding eligibility, state agencies, along with those in receipt of grant and contractual awards, must certify that they provide drug-free workplaces and have issued drug-free workplace statements to their employees *[Section 8355(a) of the Government Code]*. Consequently, in accordance with this directive, this statement is issued to meet this requirement.

The _____ (*your agency*), an agency within the State of California has adopted this statement in compliance with legislation which addresses issues to avoid the dangers arising from drug and alcohol abuse in the workplace. These dangers include death and injury to the employee, co-workers, or the public resulting from accidents, dereliction of duty, poor judgment and carelessness. Substance abuse also results in lost productivity, reduced efficiency, and increased absenteeism by the substance abuser and interferes with the job performance of employees who do not use illegal or unauthorized substances. *[Section 8355(b)(1)]*

California law prohibits the unlawful manufacture, dispensation, possession, or illegal use of a controlled substance. That prohibition extends to all places and includes the worksite of California state employees. *[Section 8355(a)]*

Employees convicted of a violation of criminal drug statute, when the violation occurred at an employee's worksite, shall report the conviction to the granting and monitoring State agency upon conviction. *[Section 8356(a)(1)(2)]*

In the event of the unlawful manufacture, distribution, dispensation, possession or illegal use of a controlled substance at a State worksite, the State may take disciplinary action pursuant to the law and/or require the satisfactory completion of a drug abuse assistance or rehabilitation program. *[Section 8355(b)(4)]*

The Employee Assistance Program (EAP) provides drug problem assessment and referral to appropriate counseling and rehabilitation services. The EAP is available to all agency employees. Procedures exist to ensure the confidentiality of EAP records. Contact your personnel office for further information.

It is the intent of the _____ (*your agency)* to ensure by execution of this statement of compliance that each employee shall abide by the terms of this drug-free workplace statement. *[Section 8355(c)]*



Certification Regarding Lobbying

Certification for Contracts, Grants, Loans, and Cooperative Agreements

The undersigned certifies, to the best of his or her knowledge and belief, that:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, 'Disclosure of Lobbying Activities,' in accordance with its instructions.

3. The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.

Initials_____



Certification Regarding Lobbying

The Subrecipient, as identified below, certifies or affirms the truthfulness and accuracy of each statement of its certification and disclosure, if any. In addition, the Subrecipient understands and agrees that the provisions of 31 U.S.C. Chap. 38, Administrative Remedies for False Claims and Statements, apply to this certification and disclosure, if any.

Subrecipient: _____

Signature of Authorized Agent: _____

Printed Name of Authorized Agent: _____

Title: _____ Date: _____

Initials_____

For FEMA financial assistance programs subject to BABAA, contractors and subcontractors must sign and submit the following certification to the next tier (e.g., subcontractors submit to the contractor; contractors submit to the non-federal entity).

The undersigned certifies, to the best of their knowledge and belief, that:

The Build America, Buy America Act (BABAA) requires that no federal financial assistance for "infrastructure" projects is provided "unless all of the iron, steel, manufactured products, and construction materials used in the project are produced in the United States." Section 70914 of Public Law No. 117-58, §§ 70901-52.

The undersigned certifies that for the _____ the iron, steel, manufactured products, and construction materials used in this contract are in full compliance with the BABAA requirements including:

1. All iron and steel used in the project are produced in the United States. This means all manufacturing processes, from the initial melting stage through the application of coatings, occurred in the United States.
2. All manufactured products purchased with FEMA financial assistance must be produced in the United States. For a manufactured product to be considered produced in the United States, the cost of the components of the manufactured product that are mined, produced, or manufactured in the United States is greater than 55% of the total cost of all components of the manufactured product, unless another standard for determining the minimum amount of domestic content of the manufactured product has been established under applicable law or regulation.
3. All construction materials are manufactured in the United States. This means that all manufacturing processes for the construction material occurred in the United States.

"The, _____ certifies or affirms the truthfulness and accuracy of each statement of its certification and disclosure, if any. In addition, the [**Contractor or Subcontractor**] understands and agrees that the provisions of 31 U.S.C. Chap. 38, Administrative Remedies for False Claims and Statements, apply to this certification and disclosure, if any."

_____

Signature of [**Contractor's or Subcontractor's**] Authorized Official

_____

Name and Title of [**Contractor's or Subcontractor's**] Authorized Official

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As the duly authorized representative of the Applicant, I hereby certify that the Applicant has the legal authority to apply for federal assistance and the institutional, managerial, and financial capability (including funds sufficient to pay any non-federal share of project cost) to ensure proper planning, management, and completion of the project described in this application, within prescribed timelines.

The requirements outlined in these assurances apply to Applicant and any of its subrecipients.

I further acknowledge that the Applicant is responsible for reviewing and adhering to all requirements within the:

(a) Applicable Federal Regulations (see below);
(b) Federal Program Notice of Funding Opportunity (NOFO);
(c) Federal Preparedness Grants Manual;
(d) California Supplement to the NOFO; and
(e) Federal and State Grant Program Guidelines.

Federal Regulations
Government cost principles, uniform administrative requirements, and audit requirements for federal grant programs are set forth in Title 2, Part 200 of the Code of Federal Regulations (C.F.R.) and adopted by the Department of Homeland Security (DHS) at 2 C.F.R. Part 3002.10. Updates are issued by the Office of Management and Budget (OMB) and can be found at http://www.whitehouse.gov/omb/.

In the event Cal OES determines that changes are necessary to the subaward after a subaward has been made, including changes to period of performance or terms and conditions, Applicants will be notified of the changes in writing. Once notification has been made, any subsequent request for funds will indicate Applicant acceptance of the changes to the subaward.

State and federal grant award requirements are set forth below. The Applicant hereby agrees to comply with the following:

1. **Proof of Authority**
   The Applicant will obtain proof of authority from the city council, governing board, or authorized body in support of this project. This written authorization must specify that the Applicant and the city council, governing board, or authorized body agree:

Initials _____



FY 2024 Standard Assurances For Cal OES Federal Non-Disaster Preparedness Grant Programs

(a) To provide all matching funds required for the grant project and that any cash match will be appropriated as required;
(b) Any liability arising out of the performance of this agreement shall be the responsibility of the Applicant and the city council, governing board, or authorized body;
(c) Grant funds shall not be used to supplant expenditures controlled by the city council, governing board, or authorized body;
(d) The Applicant is authorized by the city council, governing board, or authorized body to apply for federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-federal share of project cost, if any) to ensure proper planning, management and completion of the project described in this application; and
(e) The official executing this agreement is authorized by the Applicant.

This Proof of Authority must be maintained on file and readily available upon request.

2. **Period of Performance**
The period of performance is specified in the Award. The Applicant is only authorized to perform allowable activities approved under the award, within the period of performance.

3. **Lobbying and Political Activities**
As required by Section 1352, Title 31 of the United States Code (U.S.C.), for persons entering into a contract, grant, loan, or cooperative agreement from an agency or requests or receives from an agency a commitment providing for the United States to insure or guarantee a loan, the Applicant certifies that:

(a) No federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement.

Initials _____



FY 2024 Standard Assurances For Cal OES Federal Non-Disaster Preparedness Grant Programs

(b) If any funds other than federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying", in accordance with its instructions.

(c) The Applicant shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

The Applicant will also comply with provisions of the Hatch Act (5 U.S.C. §§ 1501- 1508 and §§ 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with federal funds.

Finally, the Applicant agrees that federal funds will not be used, directly or indirectly, to support the enactment, repeal, modification or adoption of any law, regulation, or policy without the express written approval from the California Governor's Office of Emergency Services (Cal OES) or the federal awarding agency.

4. Debarment and Suspension

As required by Executive Orders 12549 and 12689, and 2 C.F.R. § 200.214 and codified in 2 C.F.R. Part 180, Debarment and Suspension, the Applicant will provide protection against waste, fraud, and abuse by debarring or suspending those persons deemed irresponsible in their dealings with the federal government. The Applicant certifies that it and its subrecipients:

(a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any federal department or agency;

(b) Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract under a public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

Initials _____

FY 2024 Standard Assurances For Cal OES Federal Non-Disaster Preparedness Grant Programs

(c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (federal, state, or local) with commission of any of the offenses enumerated in paragraph (4)(b) of this certification; and
(d) Have not within a three-year period preceding this application had one or more public transaction (federal, state, or local) terminated for cause or default.

Where the Applicant is unable to certify to any of the statements in this certification, he or she shall attach an explanation to this application.

5. Non-Discrimination and Equal Employment Opportunity
The Applicant will comply with all state and federal statutes relating to non-discrimination, including:

(a) Title VI of the Civil Rights Act of 1964 (Public Law (P.L.) 88-352 and 42 U.S.C. § 2000d et. seq.) which prohibits discrimination on the basis of race, color, or national origin and requires that recipients of federal financial assistance take reasonable steps to provide meaningful access to persons with limited English proficiency (LEP) to their programs and services;
(b) Title IX of the Education Amendments of 1972, (20 U.S.C. §§ 1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex in any federally funded educational program or activity;
(c) Section 504 of the Rehabilitation Act of 1973, (29 U.S.C. § 794), which prohibits discrimination against those with disabilities or access and functional needs;
(d) Americans with Disabilities Act (ADA) of 1990 (42 U.S.C. § 12101et seq.), which prohibits discrimination on the basis of disability and requires buildings and structures be accessible to those with disabilities and access and functional needs;
(e) Age Discrimination Act of 1975, (42 U.S.C. §§ 6101-6107), which prohibits discrimination on the basis of age;
(f) Public Health Service Act of 1912 (42 U.S.C. §§ 290 dd—2), relating to confidentiality of patient records regarding substance abuse treatment;
(g) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. § 3601 et seq.), relating to nondiscrimination in the sale, rental or financing of housing as implemented by the Department of Housing and Urban Development at 24 C.F.R. Part100. The prohibition on disability discrimination includes the requirement that new multifamily housing with four or more dwelling units — i.e., the public and common use areas and individual apartment units (all units in buildings with elevators and ground-floor units in buildings without elevators) — be designed and constructed with certain accessible features (See 24 C.F.R. § 100.201);

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(h) Executive Order 11246, which prohibits federal contractors and federally assisted construction contractors and subcontractors, who do over $10,000 in Government business in one year from discriminating in employment decisions on the basis of race, color, religion, sex, sexual orientation, gender identification or national origin;
(i) Executive Order 11375, which bans discrimination on the basis of race, color, religion, sex, sexual orientation, gender identification, or national origin in hiring and employment in both the United States federal workforce and on the part of government contractors;
(j) California Public Contract Code § 10295.3, which prohibits discrimination based on domestic partnerships and those in same sex marriages;
(k) DHS policy to ensure the equal treatment of faith-based organizations, under which the Applicant must comply with equal treatment policies and requirements contained in
6 C.F.R. Part 19;
(l) The California's Fair Employment and Housing Act (FEHA) (California Government Code §§12940-12957), as applicable. FEHA prohibits harassment and discrimination in employment because of ancestry, familial status, race, color, religious creed (including religious dress and grooming practices), sex (which includes pregnancy, childbirth, breastfeeding and medical conditions related to pregnancy, childbirth or breastfeeding), gender, gender identity, gender expression, sexual orientation, marital status, national origin, ancestry, mental and physical disability, genetic information, medical condition, age, pregnancy, denial of medical and family care leave, or pregnancy disability leave, military and veteran status, and/or retaliation for protesting illegal discrimination related to one of these categories, or for reporting patient abuse in tax supported institutions;
(m) Any other nondiscrimination provisions in the specific statute(s) under which application for federal assistance is being made; and
(n) The requirements of any other nondiscrimination statute(s) that may apply to this application.

Civil Rights Policies for Program Beneficiaries and Subrecipients of DHS funding, pertaining to the following are available on the Cal OES website:

- Non-discrimination in Programs & Services
- Reasonable Accommodation for Program Beneficiaries
- Language Access Policy

Initials _____

FY 2024 Standard Assurances For Cal OES Federal Non-Disaster Preparedness Grant Programs

6. Drug-Free Workplace

As required by the Drug-Free Workplace Act of 1988 (41 U.S.C. § 701 et seq.),the Applicant certifies that it will maintain a drug-free workplace and a drug-free awareness program as outlined in the Act.

7. Environmental Standards

The Applicant will comply with state and federal environmental standards, including:

(a) The California Environmental Quality Act (CEQA) (California Public Resources Code §§ 21000-21177), to include coordination with the city or county planning agency;
(b) CEQA Guidelines (California Code of Regulations, Title 14, Division 6, Chapter 3, §§ 15000-15387);
(c) The Federal Clean Water Act (CWA) (33 U.S.C. § 1251 et seq.), which establishes the basic structure for regulating discharges of pollutants into the waters of the United States and regulating quality standards for surface waters;
(d) The Federal Clean Air Act of 1955 (42 U.S.C. § 7401) which regulates air emissions from stationary and mobile sources;
(e) Institution of environmental quality control measures under the National Environmental Policy Act (NEPA) of 1969 (P.L. 91-190); the Council on Environmental Quality Regulations for Implementing the Procedural Provisions of NEPA; and Executive Order 12898 which focuses on the environmental and human health effects of federal actions on minority and low-income populations with the goal of achieving environmental protection for all communities;
(f) Evaluation of flood hazards in floodplains in accordance with Executive Order 11988;
(g) Executive Order 11514 which sets forth national environmental standards;
(h) Executive Order 11738 instituted to assure that each federal agency empowered to enter into contracts for the procurement of goods, materials, or services and each federal agency empowered to extend federal assistance by way of grant, loan, or contract shall undertake such procurement and assistance activities in a manner that will result in effective enforcement of the Clean Air Act and the Federal Water Pollution Control Act Executive Order 11990 which requires preservation of wetlands;
(i) The Safe Drinking Water Act of 1974, (P.L. 93-523);
(j) The Endangered Species Act of 1973, (P.L. 93-205);

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FY 2024 Standard Assurances For Cal OES Federal Non-Disaster Preparedness Grant Programs

(k) Assurance of project consistency with the approved state management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.);
(l) Conformity of Federal Actions to State (Clear Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); and
(m) The Wild and Scenic Rivers Act of 1968 (16 U.S.C. § 1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.

The Applicant shall not be: 1) in violation of any order or resolution promulgated by the State Air Resources Board or an air pollution district; 2) subject to a cease-and-desist order pursuant to section 13301 of the California Water Code for violation of waste discharge requirements or discharge prohibitions; or 3) determined to be in violation of federal law relating to air or water pollution.

8. Audits

For subrecipients expending $1,000,000 or more in federal grant funds annually, the Applicant will perform the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and C.F.R., Part 200, Subpart F Audit Requirements.

9. Cooperation and Access to Records

The Applicant must cooperate with any compliance reviews or investigations conducted by DHS. In accordance with 2 C.F.R. § 200.337, the Applicant will give the awarding agency, the Comptroller General of the United States and, if appropriate, the state, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award. The Applicant will require any subrecipients, contractors, successors, transferees and assignees to acknowledge and agree to comply with this provision.

10. Conflict of Interest

The Applicant will establish safeguards to prohibit the Applicant's employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.

11. Financial Management

False Claims for Payment - The Applicant will comply with 31 U.S.C §§ 3729-3733 which provides that Applicant shall not submit a false claim for payment, reimbursement, or advance.

FY 2024 Standard Assurances For Cal OES Federal Non-Disaster Preparedness Grant Programs

12. Reporting - Accountability

The Applicant agrees to comply with applicable provisions of the Federal Funding Accountability and Transparency Act (FFATA) (P.L. 109-282), including but not limited to (a) the reporting of subawards obligating $30,000 or more in federal funds, and (b) executive compensation data for first-tier subawards as set forth in 2 C.F.R. Part 170, Appendix A. The Applicant also agrees to comply with the requirements set forth in the government-wide financial assistance award term regarding the System for Award Management and Universal Identifier Requirements located at 2 C.F.R. Part 25, Appendix A.

13. Whistleblower Protections

The Applicant must comply with statutory requirements for whistleblower protections at 10 U.S.C. § 2409, 41 U.S.C. § 4712, and 10 U.S.C. § 2324, 41 U.S.C. § 4304 and § 4310.

14. Human Trafficking

The Applicant will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act of 2000, as amended (22 U.S.C. § 7104) which prohibits the Applicant or its subrecipients from: (1) engaging in trafficking in persons during the period of time that the award is in effect; (2) procuring a commercial sex act during the period of time that the award is in effect; or (3) using forced labor in the performance of the award or subawards under the award.

15. Labor Standards

The Applicant will comply with the following federal labor standards:

(a) The Davis-Bacon Act (40 U.S.C. §§ 276a to 276a-7), as applicable, and the Copeland Act (40 U.S.C. § 3145 and 18 U.S.C. § 874) and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§ 327-333), regarding labor standards for federally-assisted construction contracts or subcontracts, and

(b) The Federal Fair Labor Standards Act (29 U.S.C. § 201 et seq.) as they apply to employees of institutes of higher learning (IHE), hospitals and other non-profit organizations.

16. Worker's Compensation

The Applicant must comply with provisions which require every employer to be insured to protect workers who may be injured on the job at all times during the performance of the work of this Agreement, as per the workers compensation laws set forth in California Labor Code §§ 3700 et seq.

Initials _____

FY 2024 Standard Assurances For Cal OES Federal Non-Disaster Preparedness Grant Programs

17. Property-Related

If applicable to the type of project funded by this federal award, the Applicant will:

(a) Comply with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of federal or federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of federal participation in purchase;

(b) Comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires federal award subrecipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is $10,000 or more;

(c) Assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. § 470), Executive Order 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. § 469a-1 et seq.); and

(d) Comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. § 4831 and 24 CFR Part 35) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.

18. Certifications Applicable Only to Federally-Funded Construction Projects

For all construction projects, the Applicant will:

(a) Not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the federal awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with federal assistance funds to assure nondiscrimination during the useful life of the project;

(b) Comply with the requirements of the awarding agency with regard to the drafting, review and approval of construction plans and specifications; and

(c) Provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progressive reports and such other information as may be required by the assistance awarding agency or State.

Initials _____

FY 2024 Standard Assurances For Cal OES Federal Non-Disaster Preparedness Grant Programs

19. Use of Cellular Device While Driving is Prohibited

The Applicant is required to comply with California Vehicle Code sections 23123 and 23123.5. These laws prohibit driving motor vehicle while using an electronic wireless communications device to write, send, or read a text-based communication. Drivers are also prohibited from the use of a wireless telephone without hands-free listening and talking, unless to make an emergency call to 911, law enforcement, or similar services.

20. California Public Records Act and Freedom of Information Act

The Applicant acknowledges that all information submitted in the course of applying for funding under this program, or provided in the course of an entity's grant management activities that are under Federal control, is subject to the Freedom of Information Act (FOIA), 5 U.S.C. § 552, and the California Public Records Act, California Government Code §7920.000 et seq. The Applicant should consider these laws and consult its own State and local laws and regulations regarding the release of information when reporting sensitive matters in the grant application, needs assessment, and strategic planning process.

21. Acknowledgment of Federal Funding from DHS

The Applicant must acknowledge its use of federal funding when issuing statements, press releases, requests for proposals, bid invitations, and other documents describing projects or programs funded in whole or in part with federal funds.

22. Activities Conducted Abroad

The Applicant must coordinate with appropriate government authorities when performing project activities outside the United States and obtain all appropriate licenses, permits, or approvals.

23. Best Practices for Collection and Use of Personally Identifiable Information (PII)

DHS defines PII as any information that permits the identity of an individual to be directly or indirectly inferred, including any information that is linked or linkable to that individual. If the Applicant collects PII, the Applicant is required to have a publicly-available privacy policy that describes standards on the usage and maintenance of the PII they collect. The Applicant may refer to the DHS Privacy Impact Assessments: Privacy Guidance and Privacy Template as a useful resource.

Initials _____

FY 2024 Standard Assurances For Cal OES Federal Non-Disaster Preparedness Grant Programs

24. Copyright

Recipients must affix the applicable copyright notices of 17 U.S.C. §§ 401 or 402 to any work first produced under federal awards and also include an acknowledgement that the work was produced under a federal award (including the federal award number and federal awarding agency). As detailed in 2 C.F.R. § 200.315, a federal awarding agency reserves a royalty-free, nonexclusive, and irrevocable right to reproduce, publish, or otherwise use the work for federal purposes and to authorize others to do so.

25. Duplicative Costs

Applicants are prohibited from charging any cost to this federal award that will be included as a cost or used to meet cost sharing or matching requirements of any other federal award in either the current or a prior budget period. (See 2 C.F.R. § 200.403(f)). However, recipients may shift costs that are allowable under two or more federal awards where otherwise permitted by federal statutes, regulations, or the federal financial assistance award terms and conditions.

26. Energy Policy and Conservation Act

The Applicant must comply with the requirements of 42 U.S.C. § 6201 which contain policies relating to energy efficiency that are defined in the state energy conservation plan issued in compliance with this Act.

27. Federal Debt Status

The Applicant is required to be non-delinquent in its repayment of any federal debt. Examples of relevant debt include delinquent payroll and other taxes, audit disallowances, and benefit overpayments. See OMB Circular A-129.

28. Fly America Act of 1974

The Applicant must comply with Preference for United States Flag Air Carriers: (a list of certified air carriers can be found at: Certificated Air Carriers List | US Department of Transportation, https://www.transportation.gov/policy/aviation-policy/certificated-air-carriers-list) for international air transportation of people and property to the extent that such service is available, in accordance with the International Air Transportation Fair Competitive Practices Act of 1974 (49 U.S.C. § 40118) and the interpretative guidelines issued by the Comptroller General of the United States in the March 31, 1981, amendment to Comptroller General Decision B-138942.

Initials _____

FY 2024 Standard Assurances For Cal OES Federal Non-Disaster Preparedness Grant Programs

29. Hotel and Motel Fire Safety Act of 1990

In accordance with Section 6 of the Hotel and Motel Fire Safety Act of 1990, the Applicant must ensure that all conference, meeting, convention, or training space funded in whole or in part with federal funds complies with the fire prevention and control guidelines of the Federal Fire Prevention and Control Act of 1974, as amended, 15 U.S.C. § 2225a.

30. Non-supplanting Requirement

If the Applicant receives federal financial assistance awards made under programs that prohibit supplanting by law, the Applicant must ensure that federal funds do not replace (supplant) funds that have been budgeted for the same purpose through non- federal sources.

31. Patents and Intellectual Property Rights

Recipients are subject to the Bayh-Dole Act, 35 U.S.C. § 200 et seq. and applicable regulations governing inventions and patents, including the regulations issued by the Department of Commerce at 37 C.F.R. Part 401 (Rights to Inventions Made by Nonprofit Organizations and Small Business Firms under Government Awards, Contracts, and Cooperative Agreements) and the standard patent rights clause set forth at 37 C.F.R. § 401.14.

32. SAFECOM

If the Applicant receives federal financial assistance awards made under programs that provide emergency communication equipment and its related activities, the Applicant must comply with the SAFECOM Guidance for Emergency Communication Grants, including provisions on technical standards that ensure and enhance interoperable communications.

33. Terrorist Financing

The Applicant must comply with Executive Order 13224 and United States law that prohibit transactions with, and the provisions of resources and support to, individuals and organizations associated with terrorism. The Applicant is legally responsible for ensuring compliance with the Order and laws.

34. Reporting of Matters Related to Recipient Integrity and Performance

If the total value of the Applicant's currently active grants, cooperative agreements, and procurement contracts from all federal assistance offices exceeds $10,000,000 for any period of time during the period of performance of this federal financial assistance award, the Applicant must comply with the requirements set forth in the

FY 2024 Standard Assurances For Cal OES Federal Non-Disaster Preparedness Grant Programs

government-wide Award Term and Condition for Recipient Integrity and Performance Matters located at 2 C.F.R. Part 200, Appendix XII, the full text of which is incorporated here by reference in the award terms and conditions.

35. USA Patriot Act of 2001

The Applicant must comply with requirements of the Uniting and Strengthening America by Providing Appropriate Tools Required to Intercept and Obstruct Terrorism Act (USA PATRIOT Act), which amends 18 U.S.C. §§ 175–175c.

36. Use of DHS Seal, Logo, and Flags

The Applicant must obtain written permission from DHS prior to using the DHS seals, logos, crests, or reproductions of flags, or likenesses of DHS agency officials. This includes use of DHS component (e.g., FEMA, CISA, etc.) seals, logos, crests, or reproductions of flags, or likenesses of component officials.

37. Performance Goals (HSGP and NSGP)

In addition to the Biannual Strategy Implementation Report submission requirements outlined in the Preparedness Grants Manual, the Applicant must demonstrate how the grant-funded project addresses the core capability gap associated with each project. The capability gap reduction must be addressed in the Project Description of the BSIR for each project.

38. Applicability of DHS Standard Terms and Conditions to Tribes

The DHS Standard Terms and Conditions are a restatement of general requirements imposed upon the Applicant and flow down to any of its subrecipients as a matter of law, regulation, or executive order. If the requirement does not apply to Indian tribes or there is a federal law or regulation exempting its application to Indian tribes, then the acceptance by Tribes of, or acquiescence to, DHS Standard Terms and

Conditions does not change or alter its inapplicability to an Indian tribe. The execution of grant documents is not intended to change, alter, amend, or impose additional liability or responsibility upon the Tribe where it does not already exist.

39. Required Use of American Iron, Steel, Manufactured Products, and Construction Materials

The Applicant must comply with the "Build America, Buy America" Act (BABAA), enacted as part of the Infrastructure Investment and Jobs Act and Executive Order 14005. Applicants receiving a federal award subject to BABAA requirements may not use federal financial assistance funds for infrastructure projects unless:

(a) All iron and steel used in the project are produced in the United States – this means all manufacturing processes, from the initial melting stage through the application of coatings, occurred in the United States;
(b) All manufactured products used in the project are produced in the United States – this means the manufactured product was manufactured in the United States; and the cost of the components of the manufactured product that are mined, produced, or manufactured in the United States is greater than 55 percent of the total cost of all components of the manufactured product, unless another standard for determining the minimum amount of domestic content of the manufactured product has been established under applicable law or regulation; and
(c) All construction materials are manufactured in the United States – this means that all manufacturing processes for the construction material occurred in the United States.

The "Buy America" preference only applies to articles, materials, and supplies that are consumed in, incorporated into, or affixed to an infrastructure project. It does not apply to tools, equipment, and supplies, such as temporary scaffolding, brought to the construction site and removed at or before the completion of the infrastructure project. Nor does a Buy America preference apply to equipment and furnishings, such as movable chairs, desks, and portable computer equipment, that are used at or within the finished infrastructure project but are not an integral part of the structure or permanently affixed to the infrastructure project.

Per section 70914(c) of BABAA, FEMA may waive the application of a Buy America preference under an infrastructure program in certain cases.

40. E.O. 14074 – Advancing Effective, Accountable Policing and Criminal Justice Practices to Enhance Public Trust and Public Safety

Recipient State, Tribal, local, or territorial law enforcement agencies must comply with the requirements of section 12(c) of E.O. 14074. Recipient State, Tribal, local, or territorial law enforcement agencies are also encouraged to adopt and enforce policies consistent with E.O. 14074 to support safe and effective policing.

Initials _____

FY 2024 Standard Assurances For Cal OES Federal Non-Disaster Preparedness Grant Programs

IMPORTANT
The purpose of these assurances is to obtain federal and state financial assistance, including any and all federal and state grants, loans, reimbursement, contracts, etc. Applicant recognizes and agrees that state financial assistance will be extended based on the representations made in these assurances. These assurances are binding on Applicant, its successors, transferees, assignees, etc. as well as any of its subrecipients. Failure to comply with any of the above assurances may result in suspension, termination, or reduction of grant funds.

All appropriate documentation, as outlined above, must be maintained on file by the Applicant and available for Cal OES or public scrutiny upon request. Failure to comply with these requirements may result in suspension of payments under the grant or termination of the grant or both and the Applicant may be ineligible for award of any future grants if Cal OES determines that the Applicant: (1) has made false certification, or (2) violates the certification by failing to carry out the requirements as noted above.

All of the language contained within this document must be included in the award documents for all subawards at all tiers. Applicants are bound by the DHS Standard Terms and Conditions 2024, Version 2, hereby incorporated by reference, which can be found at: https://www.dhs.gov/publication/fy15-dhs- standard-terms-and-conditions.

The undersigned represents that he/she is authorized to enter into this agreement for and on behalf of the Applicant.

Applicant:_____

Signature of Authorized Agent: _____

Printed Name of Authorized Agent: _____

Title:_____Date: _____

Initials _____



Program Standard Assurances Addendum

As the duly authorized representative of the Applicant/Subrecipient, I hereby certify that the Applicant/Subrecipient, and any of its second-tier subrecipients or representatives, will comply with all applicable local, state, and federal statutes, including but not limited to the following state and federal statutes prohibiting hate-based conduct:

(a) California Penal Code section 422.6(a);
(b) California Penal Code section 404.6;
(c) California Penal Code section 422(a);
(d) California Civil Code section 52.1;
(e) 18 U.S.C. § 249;
(f) 42 U.S.C. § 3631;
(g) 18 U.S.C. § 247; and
(h) 18 U.S.C. § 241, 245.

Additionally, Applicant/Subrecipient will not engage, and certifies that it will take steps to ensure that its second-tier subrecipients and representatives do not engage, in conduct contrary to the purposes of the grant program and/or that threatens the safety and security of Californians, including, but not limited to, acts of violence or unlawful intimidation on the basis of race, gender, religion, national origin, sexual orientation, or other protected classifications. Prohibited conduct includes, but is not limited to, violation of the federal and state laws identified herein.

The undersigned represents that he/she is authorized to enter into this Addendum for and on behalf of the Applicant/Subrecipient. Applicant/Subrecipient understands that failure to comply with this Addendum or any of the assurances may result in suspension, termination, reduction, or de-obligation of funding. Applicant/Subrecipient agrees to repay funds in the event there is a violation of grant assurances.

Applicant/Subrecipient:_____

Signature of Authorized Agent: _____

Printed Name of Authorized Agent: _____

Title:_____Date: _____

Initials _____

GAVIN NEWSOM
GOVERNOR

NANCY WARD
DIRECTOR

Cal OES
GOVERNOR'S OFFICE
OF EMERGENCY SERVICES

October 28, 2024

Fesia A. Davenport
Chief Executive Officer
Los Angeles County
P.O. Box 1859
Sacramento, CA 95812

DELIVERED VIA E-MAIL: fdavenport@ceo.lacounty.gov

SUBJECT: **NOTIFICATION OF SUBRECIPIENT ALLOCATION**
Fiscal Year (FY) 2024 Emergency Management Performance Grant (EMPG)
Grant Subaward Performance Period: July 1, 2024, to June 30, 2026

Dear Ms. Davenport:

We are pleased to announce your FY 2024 EMPG subaward in the amount of $1,820,586.

This subaward is subject to requirements in Title 2 Code of Federal Regulations, Part 200, including the Notice of Funding Opportunity (NOFO), the Preparedness Grants Manual, the California Supplement to the NOFO, reporting requirements, and all applicable federal, state, and local requirements. All activities funded with this subaward must be completed within the subaward performance period.

Your organization will be required to prepare and submit the Biannual Strategy Implementation Report (BSIR) to Cal OES semi-annually for the duration of the subaward period of performance or until all activities are completed and the subaward is formally closed. Throughout the subaward cycle, milestones set in the BSIR will be used as indicators of project feasibility, performance, and grant management capacity. This information may also be used in assessing proposals in future grant opportunities. Failure to submit required reports could result in subaward reduction, suspension, or termination.

Subrecipients must obtain additional approval **prior** to incurring costs for activities such as aviation, watercraft, allowability request logs, noncompetitive procurement, and projects requiring Environmental Planning and Historic Preservation review.

Next Steps:

- Your signature is required on this letter. Please sign and return this letter via email to your Cal OES Grants Analyst (GA) within 20 calendar days of receipt and keep a copy for your records.
- If you have not already, please visit the Grants Central System (GCS) webpage to register your organization.
- You will be notified to complete your application as soon as it is available in GCS – we anticipate mid-January 2025.
- Once the completed application is submitted and approved in GCS, you will be able to request reimbursement of eligible subaward expenditures in the system.

Please contact your GA if you have questions or need further assistance.

Sincerely,

Nancy Ward

NANCY WARD
Director

Fesia Davenport
Fesia Davenport (Nov 6, 2024 11:40 PST)

Fesia A. Davenport
Los Angeles County

Date

PROJECT LEDGER

Disaster Management Area F

Area F Award
$65,120

Request Type	**Initial Application**
POP Start Date	July 1, 2024
POP End Date	June 30, 2026
Cal OES Approval	**RP 4/16/25**

State Goals	Direct / Subaward	Project	Project Title	Project Description	Solution Area	Solution Area Sub-Category	Core Capabilities	Capability Building	Deployable / Shareable	Total Budgeted Cost
										$65,120
Goal #10	Subaward	C	Area F (Signal Hill) - Training	Area F (Signal Hill) - IAEM Conference 2025	Training	Staff Expenses	Operational Coordination	Sustain	Both	3,000
Goal #10	Subaward	C	Area F (Signal Hill) - Training	Area F (Signal Hill) - National Homeland Security Conference 2025	Training	Staff Expenses	Operational Coordination	Sustain	Both	3,000
Goal #6	Subaward	D	Area F - Equipment	Area F - Mobile Command Vehicle	Equipment	12 - CBRNE Incident Response Vehicles	Operational Communications	Build	Shareable	59,120

TRAINING												
Disaster Management Area F									Ledger Type		**Initial Application**	
									POP Start Date		July 1, 2024	
									POP End Date		June 30, 2026	
									Cal OES Approval		**RP 4/16/25**	
Project	**Direct / Subaward**	**Course Name**	**Solution Area Sub-Category**	**Expenditure Category**	**Feedback Number**	**Training Activity**	**Total # of Trainee(s)**	**Identified Host**	**Noncompetitive Procurement over 250k**	**Hold Trigger**	**Approval Date**	**Budgeted Cost**
												$6,000
C	Subaward	Area F (Signal Hill) - IAEM Conference 2025	Staff Expenses	Travel		Classroom	1	IAEM	No	N/A		3,000
C	Subaward	Area F (Signal Hill) - National Homeland Security Conference 2025	Staff Expenses	Travel		Classroom		National Homeland Security Association	No	N/A		3,000

EQUIPMENT									
Disaster Management Area F						Ledger Type		**Initial Application**	
						POP Start Date		July 1, 2024	
						POP End Date		June 30, 2026	
						Cal OES Approval		**RP 4/16/25**	
Project	**Equipment Description (include Qty.)**	**AEL#**	**AEL Title**	**SAFECOM Compliance**	**Solution Area Sub-Category**	**Noncompetitive Procurement over $250k**	**Hold Trigger**	**Approval Date**	**Budgeted Cost**
									$59,120
D	Area F - 1 Mobile Command Vehicle	12VE-00-CMDV	Vehicle, Command, Mobile	N/A	12 - CBRNE Incident Response Vehicles	No	N/A		59,120

MATCH							
Disaster Management Area F				Request Type		**Initial Application**	
				POP Start Date		July 1, 2024	
				POP End Date		June 30, 2026	
				Cal OES Approval		**RP 4/16/25**	
Project	**Direct / Subaward**	**Project Title**	**Match Description**	**Solution Area**	**Solution Area Sub-Category**	**Type of Match**	**Total Budgeted Match**
							$65,120
C	Subaward	Area F (Signal Hill) - IAEM Conference 2025	Project C is 100% in-kind match from city staff EM time donated to Area F.	Organization	Staffing	In-kind Match	3,000
C	Subaward	Area F (Signal Hill) - National Homeland Security Conference 2025	Project C is 100% in-kind match from city staff EM time donated to Area F.	Organization	Staffing	In-kind Match	3,000
D	Subaward	Area F (Avalon) - Mobile Command Vehicle	Project D is 100% in-kind match from Interoperable Communications Equipment donated to Area F.	Organization	Staffing	In-kind Match	59,120

The U. S. Department of Homeland Security (DHS) Notice of Funding Opportunity (NOFO) Fiscal Year 2024 Emergency Management Performance Grant Program

Release Date: Apr 16, 2024

Download the NOFO .

All entities wishing to do business with the federal government must have a unique entity identifier (UEI). The UEI number is issued by the system. Requesting a UEI using System for Award Management (SAM.gov) can be found at: https://sam.gov/content/entity- registration.

Updates in Grant Application Forms:

The Data Universal Numbering System (DUNS) Number was replaced by a new, non-proprietary identifier requested in, and assigned by SAM.gov. This new identifier is the Unique Entity Identifier.

Additional Information can be found on Grants.gov: https://www.grants.gov/forms/forms-development/planned-uei-updates

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A. Program Description

1. Issued By

U.S. Department of Homeland Security (DHS)/Federal Emergency Management Agency (FEMA)/Grant Programs Directorate (GPD)

2. Assistance Listings Number

97.042

3. Assistance Listings Title

Emergency Management Performance Grants

4. Funding Opportunity Title

Fiscal Year 2024 Emergency Management Performance Grant (EMPG) Program

5. Funding Opportunity Number

DHS-24-GPD-042-01-99

6. Authorizing Authority for Program

Section 662 of the *Post-Katrina Emergency Management Reform Act of 2006 (PKEMRA)*, as amended, (Pub. L. No. 109-295) (6 U.S.C. § 762); the *Robert T. Stafford Disaster Relief and Emergency Assistance Act*, as amended (Pub. L. No. 93-288) (42 U.S.C. §§ 5121 et seq.); the *Earthquake Hazards Reduction Act of 1977*, as amended (Pub. L. No. 95-124) (42 U.S.C. §§ 7701 et seq.); and the *National Flood Insurance Act of 1968*, as amended (Pub. L. No. 90448) (42 U.S.C. §§ 4001 et seq.).

7. Appropriation Authority for Program

Department of Homeland Security Appropriations Act, 2024, Pub. L. No. 118-47, Title III, Protection, Preparedness, Response, and Recovery (2024 DHS Appropriations Act); *Compact of Free Association Act of 2003*, as amended (Pub. L. No. 108-188)[1]

8. Announcement Type

Initial

9. Program Category

10. Program Overview, Objectives, and Priorities

a. Overview

The Fiscal Year (FY) 2024 Emergency Management Performance Grant (EMPG) Program is one of the grant programs that constitute DHS/FEMA's focus on all-hazards emergency preparedness, including the evolving threats and risks associated with climate change. These grant programs are part of a comprehensive set of measures authorized by Congress and implemented by DHS.

Last year, 56 states and territories were awarded EMPG Program funding, as were two Compact of Free Association nations. For a full list of FY 2023 recipients, please refer to Information Bulletin (IB) 490a.

b. Goals, Objectives. and Priorities

Goals: The goal of the FY 2024 EMPG Program is to provide funds to assist state, local, tribal, and territorial emergency management agencies to implement the National Preparedness System (NPS) and to support the National Preparedness Goal (the Goal) of a secure and resilient nation.

Objectives: The EMPG funds will address the increasing range and complexity of disasters, support the diversity of communities we serve, and complement the nation's growing expectations of the emergency management community by meeting the following objectives:

1. Building or sustaining those capabilities that are identified as high priority through the Threat and Hazard Identification and Risk Assessment (THIRA)/Stakeholder Preparedness Review (SPR) process and other relevant information sources (see Priorities section below);

2. Closing capability gaps that are identified in the state or territory's most recent SPR; and
3. Building continuity capabilities to ensure governmental essential functions and services resilience

DHS/FEMA requires EMPG Program recipients to complete a THIRA/SPR. Additional information on the THIRA/SPR process, including other NPS tools and resources, can be found at National Preparedness System | FEMA.gov and the Preparedness Grants Manual (FM-207-23-001).

Priorities: All EMPG Program applicants are required to develop and submit a Work Plan as described in the appendix in Section H below. All EMPG Program Work Plans will require final approval by the applicable FEMA Regional Administrator (RA). Prior to submission, the applicant must work with the RA or designated Regional EMPG Program Manager to ensure that appropriate regional and state/territory priorities are effectively addressed in the Work Plan.

Priorities, and associated EMPG Program-funded projects, must be mutually agreed to by the recipient and RA. Identification of priorities and development of the EMPG Program Work Plan should involve a collaborative negotiation process through which a common set of priorities will emerge based on a combination of state/territory priorities, regional priorities, and national priorities (as outlined in the table below). State/territory priorities should be primarily driven by the THIRA/SPR process, as explained in the Objectives section above. Other relevant information sources, such as: 1) after-action reports (AARs) following exercises or real-world events; 2) audit and monitoring findings; 3) Hazard Mitigation Plans; and/or 4) other deliberate planning products may also be used to inform state/territory priorities. Additionally, states and territories are urged to consider the funding needs of local governments when developing their funding priorities. Regional priorities will be determined by the RA based on their unique knowledge of the region's preparedness and emergency management needs, including broader insight into common capability gaps across the region and potential opportunities for economies of scale to capitalize on those commonalities. Regional priorities should also be based on an analysis of THIRA/SPR data and other information sources provided by the states/territories in their area(s) of responsibility. Ideally,

all EMPG Program funded projects, as outlined in the approved FY 2024 EMPG Program Work Plan, will support the priorities identified through this approach.

Through the priority development and negotiation process, each region and state/territory should discuss state/territory, regional, and national priorities. Converging their processes for identifying priorities and reaching consensus on a common set of shared priorities helps the region and each state/territory to realize economies of scale. As a result of these negotiations, the region and state/territory should reach a consensus on three-to-five priorities each recipient will focus on addressing and improving in its EMPG Program Work Plan.

Federal regulations outlined in 2 C.F.R. Part 200 require federal awarding agencies to measure recipient performance to show achievement of program goals and objectives, share lessons learned, improve program outcomes, and foster adoption of promising practices (*see* 2 C.F.R. § 200.301, Performance measurement). For FY 2024, there is a continuing emphasis on priorities-based investments. Additionally, recipients must set outcome-oriented performance goals for closing capability gaps related to the three-to-five agreed-upon priorities, aligning funding with high-priority strategic preparedness needs. An outcome-oriented approach will allow recipients to define success, benchmark their projects, and measure their progress in building capability. Recipients will be able to use this to generate a feedback cycle. If projects are not achieving desired outcomes, recipients will have a basis for revisiting plans and assessments and adjusting their projects and other investments.

Finally, there is a continuing requirement that at least **87.5%** of all projects that include Planning, Training, and/or Exercise deliverables align with closing capability gaps identified and documented in the state/territory's most recent THIRA/SPR submission and other relevant information sources, as explained above.

When developing state/territory priorities, applicants should also consider the following national priorities, which correspond directly to the 2022-2026 FEMA Strategic Plan and are further described below:

- Equity;
- Climate Resilience; and
- Readiness

Equity

Underserved communities suffer disproportionately from disasters. Disasters compound the challenges faced by these communities and increase their risk to future disasters. By instilling equity as a foundation of emergency management and striving to meet the unique needs of underserved communities, the emergency management community can work to break this cycle of compounding risks and build a more resilient nation.

Executive Order (EO) 13985 on Diversity, Equity, Inclusion, and Accessibility in the Federal Workforce (January 20, 2021) defines equity as "the consistent and systematic fair, just, and impartial treatment of all individuals, including individuals who belong to underserved communities that have been denied such treatment," and further defines underserved communities as "populations sharing a particular characteristic, as well as geographic communities, who have been systematically denied a full opportunity to participate in aspects of economic, social, and civic life…such as Black and African American, Hispanic and Latino, Native American, Alaska Native and Indigenous, Asian American, Native Hawaiian and Pacific Islanders, Middle Eastern, and North African persons. It also includes individuals who belong to communities that face discrimination… (including lesbian, gay, bisexual, transgender, and queer persons)…" The EO definition of underserved communities also includes members of religious minorities, persons with disabilities, persons who live in rural areas, and persons otherwise adversely affected by persistent poverty or inequality. See Goal 1: Instill Equity as a Foundation of Emergency Management of the 2022-2026 FEMA Strategic Plan for additional information on this topic.

Equity in emergency management requires proactively prioritizing actions that reinforce cultural competency, accessibility, and inclusion, as well as reflect the historical context of specific groups of people. To that end, **states and territories are strongly encouraged to explore how EMPG Program-funded activities can address the needs of underserved, at-risk communities to help ensure consistent and systematic, fair, just, and impartial treatment of all individuals before, during, and after a disaster, consistent with applicable law**.

The focus on equity and investing in strategies that meet the needs of underserved communities will strengthen the whole of community system of emergency management. Substantial and ongoing prioritization of, and investment in, underserved communities is essential for the entire system to be effective and efficient. Engaging the whole community requires all members of the community to be part of the emergency management team, including representatives of underserved communities, diverse community members, social and community service groups and institutions, faith-based and disability advocacy groups, academia, professional associations, the private and nonprofit sectors, and government agencies that may not traditionally have been directly involved in emergency management. The whole community includes children; older adults; individuals with disabilities and others with access and functional needs; those from religious, racial, and ethnically diverse backgrounds; people with limited English proficiency; and owners of animals including household pets and service animals.

To the extent possible, equity considerations **must** be factored into all FY 2024 EMPG Program-funded investments across all national priority areas. Additionally, applicants are required to designate **at least one project** in their FY 2024 EMPG Program Work Plan and budget narrative that exclusively focuses on addressing equity considerations.

Regarding environmental justice, EO 14096 Revitalizing Our Nation's Commitment to Environmental Justice for All, provides the federal government with a definition of environmental justice. Environmental justice means the just treatment and meaningful involvement of all people, regardless of income, race, color, national origin, Tribal affiliation, or disability, in agency decision-making and other Federal activities that affect human health and the environment so that people:

(i) are fully protected from disproportionate and adverse human health and environmental effects (including risks) and hazards, including those related to climate change, the cumulative impacts of environmental and other burdens, and the legacy of racism or other structural or systemic barriers; and

(ii) have equitable access to a healthy, sustainable, and resilient environment in which to live, play, work, learn, grow, worship, and engage in cultural and subsistence practices.

Climate Resilience

Climate change is one of the greatest challenges facing emergency managers today, and it will continue to shape the field of emergency management for the next several decades. To meet this challenge, the emergency management field needs to anticipate the increasing demands generated by more extreme and frequent disasters, from wildfires and coastal storms to inland flooding. Additionally, emergency managers must learn to manage and support climate-related emergencies such as drought and extreme heat. Natural disasters, worsened by the effects of climate change, often disproportionately affect people in underserved communities where weakened infrastructure, fewer resources, and less support invested in hazard mitigation can compound a disaster's impact. Therefore, FEMA recommends that climate change and resilience considerations be cornerstones of how the nation builds resilient communities. Emergency managers at the federal, state, territorial, tribal, and local levels need to undertake targeted efforts to increase resilience, including climate resilience, for underserved

individuals and communities.

Climate change has both acute and chronic impacts; communities must be resilient against threats as varied as extreme flooding, drought, hurricanes, and wildfires. Many communities are faced with aging infrastructure, which can increase risk from major disasters. As the frequency of these disasters accelerates, FEMA must increase climate adaptation investments across the nation. To have the greatest impact, FEMA encourages smart investments in system-based, community-wide projects to protect those with the most severe and persistent risk. **Communities can better target investments to the most transformational projects when they better understand the unique risks posed by climate change.**

The future disaster environment will not resemble that of the past, or even what is experienced today. To build long-term resilience, communities must understand their future risk and have the resources and capacity to reduce that risk. Even within the same geographic area, different communities will face differing levels of risk due to their unique demographic, economic, and physical characteristics. It is important for the emergency management community to develop capacity to access and interpret accurate information about this localized risk, specifically in light of future conditions. This information will help **communities better understand their own risks and identify the most appropriate resilience actions.** See Goal 2: Lead Whole of Community in Climate Resilience of the 2022-2026 FEMA Strategic Plan for additional information on this topic.

Climate resilience considerations will be a continued area of focus for FY 2025.

Readiness

As disasters become more frequent, severe, and complex, the demands placed upon the emergency management community, as well as federal resources, have increased dramatically. To adapt to this trend, FEMA and the emergency management community must expand our approach to readiness, preparedness, continuity, and resiliency by increasing the overall emergency management capabilities at all levels of government, as well as the private sector, the nonprofit sector, and among individuals. The National Capability Targets provide a shared vision of the staff, expertise, tools, and resources required to build a prepared nation. Aligning state and local readiness plans to these targets will ensure agencies can continuously support the needs and priorities identified by whole community partners, in addition to continuity of government across all hazards.

Disaster mitigation, preparedness, response, and recovery are not the responsibility of just one agency. Rather, these functions are a shared responsibility requiring coordination of federal agencies, private and social sectors, state, local, tribal, and territorial governments, and other partners. The ability to support communities begins with how emergency management agencies help them prepare before a disaster occurs. Through better coordination of pre-disaster programs, we can all help communities identify, prioritize, and plan to address their specific community-based threats, identify hazards and risks, and mitigate capability gaps. Together, federal assistance can be targeted to address areas of greatest national risk and increase support to the most at-risk communities. See Goal 3: Promote and Sustain a Ready FEMA and Prepared Nation of the 2022-2026 FEMA Strategic Plan for additional information on this topic.

Additional Guidance on EMPG Program Priorities

Recognizing that every state and territory has its own unique preparedness and emergency management needs, the national priorities outlined above should inform the identification of state/territory priorities and regional priorities when developing the common set of mutual priorities as agreed upon by the RA and

each state/territory. Ideally, the regional and state/territory priorities will complement and support the national priorities. In addition to the requirement that at least one project address equity considerations, the only other mandate stemming from these national priorities is the requirement for all EMPG Program recipients to develop and maintain a Distribution Management Plan as an annex to their existing Emergency Operations Plan (EOP). See the Logistics Planning section of the Preparedness Grants Manual for additional details on this requirement.

Consistent with FY 2023, states and territories are encouraged to identify whether and how each project included in their EMPG Program Work Plan addresses equity-related considerations, or the impacts associated with climate change (as applicable). This guidance is in addition to the requirement that at least one project focus specifically on equity considerations. The reporting of this information will allow FEMA to better understand how states and territories are using EMPG Program funding to support equity and climate resilience. See the appendices of this NOFO for more information about the requirements for addressing these priorities in the EMPG Program Work Plan submission.

The table below provides a high-level breakdown of the national priority areas, the associated core capabilities, as well as examples of project types for each area. Please see Section D of this NOFO for more detailed information about allowable costs for projects.

National Priority Area	Associated Core Capabilities [2]	Examples of Allowable Activities

Equity	▪ Health and Social Services ▪ Mass Care Services ▪ Public Health, Healthcare and Emergency Medical Services ▪ Housing ▪ Logistics and Supply Chain Management ▪ Critical Transportation ▪ Public Information and Warning ▪ Community Resilience ▪ Economic Recovery ▪ Planning ▪ Long-Term Vulnerability Reduction ▪ Risk and Disaster Resilience Assessment ▪ Threats and Hazards Identification	▪ Employment of planners to identify, assess, and understand the unique threats, vulnerabilities, inequities and needs of underserved, at-risk communities ▪ Update of EOPs and other deliberate plans as necessary to ensure the needs of underserved, at-risk communities are adequately addressed in those plans ▪ Provide training and exercises for emergency managers and other stakeholders, including representatives of underserved, at-risk communities, to ensure awareness and understanding of the plans and procedures that will promote equity for those communities most at risk relative to disaster preparedness, response, mitigation, and recovery ▪ Purchase of trailers/temporary points of distribution (to serve as a mobile testing site, educational outreach center, transport for critical resources, etc.), associated equipment and supplies to expand health coverage, critical resources and education to traditionally underserved, at-risk residents following a disaster ▪ Purchase of GPS-enabled cameras, geospatial mapping technologies, and data integration and analysis tools to support mitigation planning and situational awareness for disaster response and recovery in vulnerable communities

Climate Resilience	▪ Community Resilience ▪ Infrastructure Systems ▪ Long-Term Vulnerability Reduction ▪ Planning ▪ Risk and Disaster Resilience Assessment ▪ Threats and Hazards Identification	▪ Development of/updates to disaster housing plans to incorporate and address climate data/projections/risks (e.g., ensure housing is not placed in potentially climate impacted areas and that housing solutions are climate resilient) ▪ Establishment of climate or resiliency positions within emergency management offices to assess climate related risks, develop mitigation strategies, and support updating of EOPs ▪ Development of evacuation plans in accordance with climate exacerbated risk (e.g., mass evacuation during catastrophic fast-moving events, like wildfires) ▪ Establishment of risk communication plans to inform all residents (including those with access and functional needs) about climate risks (e.g., what the communities can do at a local and individual level to prepare) and potential evacuations ▪ Development of internal plans (including response and recovery) that incorporate climate impact on emergency management resources (e.g., personnel, logistics) ▪ Development of climate literacy plans to enable communities to understand and prepare for their climate-related risks ▪ Conduct exercises that incorporate climate considerations into response and recovery efforts to increase climate literacy and prepare communities to respond to and recover from climate-exacerbated disasters ▪ Incorporation of climate considerations into risk assessments (e.g., THIRA) and mitigation plans

Readiness: Catastrophic Disaster Housing	▪ Housing ▪ Planning ▪ Situational Assessment ▪ Infrastructure Systems	▪ Development of state-led disaster housing task force plan ▪ Establishment of State Disaster Recovery Coordinator ▪ Completion of State Housing Strategy template ▪ Assessment of accessible housing needs, including the unique risks and needs of underserved communities
Readiness: Disaster Financial Management	▪ Planning ▪ Risk Management for Protection Programs and Activities ▪ Risk and Disaster Resilience Assessment ▪ Community Resilience ▪ Economic Recovery	▪ Development of a plan for the sequencing of federal, nonprofit, and state disaster programs ▪ Development of a Disaster Financial Management Plan

Readiness: Evacuation Plan/Annex	▪ Planning ▪ Risk Management for Protection Programs and Activities ▪ Risk and Disaster Resilience Assessment ▪ Threats and Hazards Identification ▪ Operational Coordination ▪ Long-Term Vulnerability Reduction ▪ Critical Transportation ▪ Infrastructure Systems	▪ Assessment of evacuation capabilities and needs, including ensuring accessibility and effective communication for persons with disabilities and others with access and functional needs, and integration of these requirements into evacuation plans ▪ Development of/updates to evacuation plans ▪ Improvement of evacuation capabilities, such as transportation systems to support contraflow lanes ▪ Conduct evacuation training and exercises ▪ Development of public awareness campaigns support evacuation plans ▪ (See Planning Considerations: Evacuation and Shelter-in-Place for additional guidance)
Readiness: Logistics – Distribution Management Planning	▪ Logistics and Supply Chain Management ▪ Supply Chain Integrity and Security	▪ Development of/updates to a Distribution Management Plan that addresses: ▪ State/local staging site plans ▪ State/local commodity point of distribution site plans ▪ Staging and Point of Distribution staffing strategies/plans ▪ Transportation strategies/plans ▪ Resource sourcing and accountability strategies/plans ▪ Provision of critical emergency supplies for underserved communities

Readiness: Continuity of Government	▪ Planning ▪ Operational Coordination ▪ All other core capabilities	▪ Continuity planning products for the continuance of essential functions and associated leadership. ▪ Risk-based needs assessments based on the THIRA/SPR to inform risk mitigation efforts for ensuring continuity of essential functions and services. ▪ Policy and legislation such as through executive orders and statutes setting forth resilience requirements for continuity of essential functions and services. ▪ Public and private sector outreach and messaging regarding continuity resilience strategies.

Readiness: Resilient Communications	▪ Operational Communications ▪ Planning ▪ Public Information and Warning ▪ Operational Coordination ▪ Intelligence and Information Sharing ▪ Cybersecurity ▪ Physical Protective Measures ▪ Long-Term Vulnerability Reduction ▪ Risk and Disaster Resilience Assessment ▪ Threats and Hazards Identification ▪ Infrastructure Systems	▪ Development of Statewide Communication Interoperability Plans, Tactical Interoperable Communications Plans, and Standard Operating Procedures that address continuity and recovery of emergency communication systems ▪ Conduct risk and vulnerability assessments associated with emergency communications systems, to include cybersecurity risks ▪ Adoption of cybersecurity performance goals (Cross-Sector Cybersecurity Performance Goals | CISA) ▪ Conduct National Incident Management System (NIMS) compliant training, exercise, and evaluation activities to test emergency communications capabilities, to include testing of resiliency and continuity of communications ▪ Physical hardening of infrastructure systems and support emergency communications

c. Alignment to Program Purpose and the DHS and FEMA Strategic Plan

Among the goals noted in theDHS Strategic Plan for Fiscal Years 2020-2024, the EMPG Program supports the goal to Strengthen Preparedness and Resilience.

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The 2022-2026 FEMA Strategic Plan outlines a bold vision and three ambitious goals designed to address key challenges the agency faces during a pivotal moment in the field of emergency management. Wide-ranging and long-term, the goals defined in the plan respond to the changing landscape in which we find ourselves. The goals to meet this challenge are:

- Goal 1 - Instill Equity as a Foundation of Emergency Management

- Goal 2 - Lead Whole of Community in Climate Resilience
- Goal 3 - Promote and Sustain a Ready FEMA and Prepared Nation

The EMPG Program supports all three of these goals from the strategic plan. The goals position FEMA to address the increasing range and complexity of disasters, support the diversity of communities we serve, and complement the nation's growing expectations of the emergency management community. All EMPG Program recipients are encouraged to review the 2022-2026 FEMA Strategic Plan and consider how FY 2024 EMPG Program funding can be used to support the Plan's goals and objectives as they apply to state/territory's specific needs and the needs of the whole community.

We invite all stakeholders and partners to also adopt these priorities and join us in building a more prepared and resilient nation.

11. Performance Measures

Performance metrics for this program are as follows:

- Performance Measure 1: Percent of capability-building EMPG Program-funded projects that align to capability gaps identified by states, territories, and urban areas in their SPR submissions.
- Performance Measure 2: Percent of EMPG Program dollars spent on capability-building projects that align to capability gaps identified by states, territories, and urban areas in their SPR submissions.
- Performance Measure 3: Percent of capability-building EMPG Program-funded projects that address a core capability that has one or more targets rated as high priority.
- Performance Measure 4: Percent of funding allocated to build or sustain capabilities in EMPG Program national priority areas and RA agreed-upon priority areas.
- Performance Measure 5: Percent of Planning, Training, and/or Exercise related projects that align with closing capability gaps identified and documented in the

state/territory's most recent THIRA/SPR submission, Mitigation Plan, AARs, Audit/Monitoring Findings, Continuity Assessments, or Other Deliberate Plans.

FEMA will analyze the above metrics through the review of state/territory SPR submissions, EMPG Program Work Plans, and required programmatic reports.

B. Federal Award Information

1. Available Funding for the NOFO: $319,550,000

EMPG Program awards are based on section 662 of the *Post-Katrina Emergency Management Reform Act of 2006*, as amended, (6 U.S.C. § 762). All 50 States, the District of Columbia, and Puerto Rico receive a base amount of 0.75% of the total available funding appropriated for the EMPG Program. Four territories (American Samoa, Guam, the Commonwealth of the Northern Mariana Islands, and the U.S. Virgin Islands) receive a base amount of 0.25% of the total available funding appropriated for the EMPG Program. The remaining balance of the funds appropriated for the EMPG Program are distributed on a population-share basis.

In addition to the $319.5 million available from the 2024 DHS Appropriations Act, FEMA will also make available $50,000 in total from the Disaster Relief Fund for the Republic of the Marshall Islands pursuant to Article X of the Federal Programs and Services Agreement of the *Compact of Free Association Act of 2003*, as amended (Pub. L. No. 108-188).

FY 2024 EMPG Program Full-Year and Supplemental Allocations

State/Territory	FY 2024 Allocation	State/Territory	FY 2024 Allocation
Alabama	$5,289,642	New Hampshire	$3,190,361
Alaska	$2,811,645	New Jersey	$7,658,501
Arizona	$6,605,298	New Mexico	$3,593,811
Arkansas	$4,133,787	New York	$13,481,216
California	$24,465,792	North Carolina	$8,533,378
Colorado	$5,725,277	North Dakota	$2,840,259
Connecticut	$4,444,987	Ohio	$9,071,701
Delaware	$2,980,703	Oklahoma	$4,692,301
District of Columbia	$2,780,814	Oregon	$4,793,987
Florida	$15,202,768	Pennsylvania	$9,737,634

State/Territory	FY 2024 Allocation	State/Territory	FY 2024 Allocation
Georgia	$8,643,108	Rhode Island	$3,016,993
Hawaii	$3,209,100	South Carolina	$5,439,785
Idaho	$3,509,054	South Dakota	$2,916,944
Illinois	$9,504,284	Tennessee	$6,432,631
Indiana	$6,282,940	Texas	$19,673,053
Iowa	$4,212,669	Utah	$4,332,025
Kansas	$4,061,750	Vermont	$2,762,968
Kentucky	$4,959,824	Virginia	$7,332,745
Louisiana	$4,986,782	Washington	$6,821,397
Maine	$3,186,775	West Virginia	$3,398,803

State/Territory	FY 2024 Allocation	State/Territory	FY 2024 Allocation
Maryland	$5,896,691	Wisconsin	$5,744,163
Massachusetts	$6,361,781	Wyoming	$2,727,055
Michigan	$8,081,267	Puerto Rico	$4,211,925
Minnesota	$5,646,155	U.S. Virgin Islands	$848,109
Mississippi	$4,061,265	American Samoa	$826,905
Missouri	$5,905,699	Guam	$885,881
Montana	$3,037,865	Northern Mariana Islands	$825,557
Nebraska	$3,516,787	Republic of the Marshall Islands	$50,000
Nevada	$4,205,403		
Total	**$319,550,000**		

2. Period of Performance: 36 months

Extensions to the period of performance are allowed. For additional information on period of performance extensions, please refer to the Preparedness Grants Manual.

3. Projected Period of Performance Start Date(s): 10/01/2023

4. Projected Period of Performance End Date(s): 09/30/2026

5. Projected Budget Period(s)

There will be only a single budget period with the same start and end dates as the period of performance.

6. Funding Instrument Type: Grant

C. Eligibility Information

1. Eligible Applicants

State or territorial governments (the State Administrative Agency [SAA] or the state's Emergency Management Agency [EMA]).

2. Applicant Eligibility Criteria

All 56 states and territories, as well as the Republic of the Marshall Islands (collectively “state or territory”), are eligible to apply for FY 2024 EMPG Program funds. Either the SAA or the EMA is eligible to apply directly to FEMA for EMPG Program funds on behalf of each state or territory. However, only one application will be accepted from each state or territory.

An application submitted by an otherwise eligible non-federal entity (i.e., the applicant) may be deemed ineligible when the person that submitted the application is not: 1) a ***current employee, personnel, official, staff, or leadership*** of the non-federal entity; and 2) ***duly authorized to apply*** for an award on behalf of the non-federal entity at the time of application.

Further, the Authorized Organization Representative (AOR) must be a duly authorized current employee, personnel, official, staff or leadership of the recipient and ***provide an email address unique to the recipient at the time of application and upon any change in assignment during the period of performance. Consultants or contractors of the recipient are not permitted to be the AOR of the recipient.***

3. Subawards and Beneficiaries

a. Subaward Allowability

Subawards are allowed under the EMPG Program.

b. Subrecipient Eligibility

Eligible subrecipients are limited to state and territory government entities, tribes, and local units of government.

c. Other Subaward Information

Please see the following sections for additional information on requirements or restrictions related to subawards/subrecipients:

- Section C.4.a “National Incident Management System (NIMS) Implementation”;
- Section D.4 “Requirements: Obtain a Unique Entity Identifier (UEI) and Register in the System for Award Management”;
- Section D.12.c “Management and Administration (M&A) Costs”;
- Section D.12.d “Indirect Facilities & Administrative (F&A) Costs”;
- Section D.12.f “Other Direct Costs”;
- Section F.2 “Pass-Through Requirements”;
- Section F.3.b “Ensuring the Protection of Civil Rights”;
- Section F.5 “Monitoring and Oversight”;
- Section G.1.f “Environmental Planning and Historic Preservation”;
- Section H.1 “Terminations Provisions”;
- Section H.2 “Program Evaluation”;
- Section H.3 “Financial Assistance Programs for Infrastructure”; and
- Section 7.a “EMPG Program Work Plan.”

Additionally, please see the Preparedness Grants Manual for further information on requirements or restrictions related to subawards/subrecipients.

d. Beneficiaries or Participants

This NOFO and any subsequent federal awards create no rights or causes of action for any participant or beneficiary.

4. Other Eligibility Criteria/Restrictions

a. National Incident Management System (NIMS) Implementation

Prior to allocation of any federal preparedness awards, recipients must ensure and maintain adoption and implementation of NIMS. The list of objectives used for progress and achievement reporting is on FEMA's website at https://www.fema.gov/emergency-managers/nims/implementation-training.

Relatedly, as a post-award requirement for FY 2024, all recipients and subrecipients in the 50 states and the District of Columbia must work toward achieving the Phase 2 National Qualification System (NQS) implementation objectives and must, at a minimum, execute the Implementation Plan they developed last year as part of the Phase 1 NQS Implementation Objectives. All other jurisdictions (including territories and FY 2024 EMPG Program subrecipients) are required to work toward implementation of NQS by developing an Implementation Plan.

Please see the Preparedness Grants Manual for more information on NIMS and NQS implementation requirements.

b. Public Alert and Warning Preparedness

When applying EMPG funding to exercises, grant recipients and subrecipients shall include exercise objectives centered on practicing and validating their plans and procedures for sending emergency alerts to the public through the FEMA Integrated Public Alert and Warning System (IPAWS). Exercise objectives for public alert and warning should include practice of analysis and decision-making in sending an alert to the public; public alert message writing; procedures for coordination, review, and approval to send the alert; and practice in sending an alert though the IPAWS. Moreover, recipients should clearly outline how they will integrate public alert and warning tests into preparedness efforts and broader exercises. This may include detailed plans for integration and application of the IPAWS Exercise Starter Kit for emergency management planning, completion of training on the IPAWS Message Design Dashboard (MDD) alert message writing

tool, and/or plans for incorporating routine IPAWS public alert testing, drills, and exercises as part of overarching preparedness initiatives. Recipients and subrecipients should develop After-Action Reports and Improvement Plans following drills and exercises that identify gaps and successes, and define changes to continue to improve their capabilities to alert the public during emergent incidents that present a risk to the safety of the people and property in their communities. Additional information on IPAWS, including best practices, is available at Integrated Public Alert & Warning System | FEMA.gov.

c. Emergency Management Assistance Compact (EMAC) Membership

In support of the Goal, EMPG Program recipients must belong to, be located in, or act as an EMAC temporary member state, except for American Samoa, the Republic of the Marshall Islands, and the Commonwealth of the Northern Mariana Islands, which are not currently subject to these requirements. All assets supported in part or entirely with FY 2024 EMPG Program funding must, where applicable, be readily deployable to support emergency or disaster operations per existing EMAC agreements.

d. Government Continuity Capabilities Planning

Recipients are expected to work toward developing continuity plans for the assured performance of government essential functions and services as well as associated supporting activities. These plans should be consistent with the Continuity Guidance Circular and associated Continuity Assessment Tool. For additional information on continuity programs, guidance, and technical assistance, refer to the FEMA Continuity Resource Toolkit or contact FEMA at FEMA-CGC@fema.dhs.gov.

5. Cost Share or Match

The FY 2024 EMPG Program has a cost-share requirement. The recipient contribution can be cash (hard match) or third-party in-kind (soft match). Eligible

EMPG Program applicants shall agree to make available non-federal funds to carry out an EMPG Program award in an amount not less than 50% of the total project cost. In other words, the federal share applied toward the EMPG Program budget shall not exceed 50% of the total budget as submitted in the application and approved in the award. If the total project ends up costing more, the recipient is responsible for any additional costs; if the total project ends up costing less, the recipient may owe FEMA an amount required to ensure that the federal cost share is not in excess of 50%. A state must at least equally match (cash or third party in-kind) the federal contribution pursuant to sections 611(j) and 613(a) of the *Robert T. Stafford Disaster Relief and Emergency Assistance Act* (Pub. L. No. 93-288), as amended, (42 U.S.C. §§ 5121 *et seq.*). Unless otherwise authorized by law, federal funds cannot be matched with other federal funds. The recipient's contribution should be specifically identified. These non-federal contributions have the same eligibility requirements as the federal share.

DHS/FEMA administers cost-matching requirements in accordance with 2 C.F.R. § 200.306. To meet matching requirements, the recipient contributions must be verifiable, reasonable, allowable, allocable, necessary under the grant program, and in compliance with all applicable federal requirements and regulations.

For example, if the federal award were at a 50% cost share and the total approved budget cost was $100,000, then:

- Federal share is 50% of $100,000 = $50,000
- Recipient share is 50% of $100,000 = $50,000

However, with this example, if the total cost ended up being $120,000, the federal share would remain at 50% of the total approved budget at the time of application of $100,000, or $50,000. If the total cost ended up being $80,000, then the 50% federal share would decrease to $40,000, and the recipient cost share would be $40,000.

In accordance with 48 U.S.C. § 1469a, cost-match requirements are waived for the insular areas of the U.S. territories of American Samoa, Guam, the U.S. Virgin Islands, and the Commonwealth of the Northern Mariana Islands, as well as the Republic of the Marshall Islands.

D. Application and Submission Information

1. Key Dates and Times

a. *Application Start Date*: 04/16/2024

b. *Application Submission Deadline*: 06/24/2024 at 5 p.m. ET

All applications **must** be received by the established deadline.

FEMA's Grants Outcomes System (FEMA GO) automatically records proof of timely submission and the system generates an electronic date/time stamp when FEMA GO successfully receives the application. The individual with the AOR role that submitted the application will also receive the official date/time stamp and a FEMA GO tracking number in an email serving as proof of their timely submission. For additional information on how an applicant will be notified of application receipt, see the subsection titled "Timely Receipt Requirements and Proof of Timely Submission" in Section D of this NOFO.

FEMA will not review applications that are received after the deadline or consider these late applications for funding. FEMA may, however, extend the application deadline on request for any applicant who can demonstrate that good cause exists to justify extending the deadline. Good cause for an extension may include technical problems outside of the applicant's control that prevent

submission of the application by the deadline, other exigent or emergency circumstances, or statutory requirements for FEMA to make an award.

Applicants experiencing technical problems outside of their control must notify FEMA as soon as possible and before the application deadline. Failure to timely notify FEMA of the issue that prevented the timely filing of the application may preclude consideration of the award. “Timely notification” of FEMA means the following: prior to the application deadline and within 48 hours after the applicant became aware of the issue.

A list of FEMA contacts can be found in Section G of this NOFO, “DHS Awarding Agency Contact Information.” For technical assistance with the FEMA GO system, please contact the FEMA GO Helpdesk at femago@fema.dhs.gov or (877) 585-3242, Monday through Friday, 9:00 AM – 6:00 PM Eastern Time (ET). For programmatic or grants management questions, please contact your Preparedness Officer or Grants Management Specialist. If applicants do not know who to contact or if there are programmatic questions or concerns, please contact fema-grants-news@fema.dhs.gov, Monday through Friday, 9:00 AM – 5:00 PM ET.

c. *Anticipated Funding Selection Date:* No later than August 23, 2024

d. *Anticipated Award Date:* No later than September 30, 2024

e. Other Key Dates

Event	Suggested Deadline for Completion

Obtaining Unique Entity Identifier (UEI) number	Four weeks before actual submission deadline
Obtaining a valid Employer Identification Number (EIN)	Four weeks before actual submission deadline
Creating an account with login.gov	Four weeks before actual submission deadline
Registering in SAM or updating SAM registration	Four weeks before actual submission deadline
Registering Organization in FEMA GO	Prior to beginning application
Submitting complete application in FEMA GO	One week before actual submission deadline

2. Agreeing to Terms and Conditions of the Award

By submitting an application, applicants agree to comply with the requirements of this NOFO and the terms and conditions of the award, should they receive an award.

3. Address to Request Application Package

Applications are processed through the FEMA GO system. To access the system, go to https://go.fema.gov/.

4. Requirements: Obtain a Unique Entity Identifier (UEI) and Register in the System for Award Management (SAM.gov)

Each applicant, unless they have a valid exception under 2 CFR §25.110, must:

1. Be registered in Sam.Gov before application submission.
2. Provide a valid UEI in its application.
3. Continue to always maintain an active SAM registration with current information during the federal award process. Note: Per 2 C.F.R. § 25.300, subrecipients are NOT required to go through the full SAM registration process. First-tier subrecipients (meaning entities receiving funds directly from the recipient) are only required to obtain a UEI through SAM, but they are not required to complete the full SAM registration in order to obtain a UEI. Recipients may not make subawards unless the subrecipient has obtained and provided the UEI.

Lower-tier subrecipients (meaning entities receiving funds passed through by a higher-tier subrecipient) are not required to have a UEI and are not required to register in SAM. Applicants are also not permitted to require subrecipients to complete a full registration in SAM beyond obtaining the UEI.

5. Steps Required to Obtain a Unique Entity Identifier, Register in the System for Award Management (SAM), and Submit an Application

Applying for an award under this program is a multi-step process and requires time to complete. Applicants are encouraged to register early as the registration process can take four weeks or more to complete. Therefore, registration should be done in sufficient time to ensure it does not impact your ability to meet required submission deadlines. Please review the table above for estimated deadlines to complete each of the steps listed. Failure of an applicant to comply with any of the required steps before the deadline for submitting an application may disqualify that application from funding.

To apply for an award under this program, all applicants must:

1. Apply for, update, or verify their UEI number and Employer Identification Number (EIN) from the Internal Revenue Service;
2. In the application, provide an UEI number;
3. Have an account with login.gov;
4. Register for, update, or verify their SAM account and ensure the account is active before submitting the application;
5. Register in FEMA GO, add the organization to the system, and establish the AOR. The organization's electronic business point of contact (EBiz POC) from the SAM registration may need to be involved in this step. For step-by-step instructions, see https://www.fema.gov/grants/guidance-tools/fema-go/startup;
6. Submit the complete application in FEMA GO; and
7. Continue to maintain an active SAM registration with current information at all times during which it has an active federal award or an application or plan under consideration by a federal awarding agency. As part of this, applicants must also provide information on an applicant's immediate and highest-level owner and subsidiaries, as well as on all predecessors that have been awarded federal contracts or federal financial assistance within the last three years, if applicable.

Applicants are advised that FEMA may not make a federal award until the applicant has complied with all applicable SAM requirements. Therefore, an applicant's SAM registration must be active not only at the time of application, but also during the application review period and when FEMA is ready to make a federal award. Further, as noted above, an applicant's or recipient's SAM registration must remain active for the duration of an active federal award. If an applicant's SAM registration is expired at the time of application, expires during application review, or expires any other time before award, FEMA may determine that the applicant is not qualified to receive a federal award and use that determination as a basis for making a federal award to another applicant.

Per 2 C.F.R. § 25.110(c)(2)(iii), if an applicant is experiencing exigent circumstances that prevents it from obtaining an UEI number and completing SAM

registration prior to receiving a federal award, the applicant must notify FEMA as soon as possible by contacting fema-grants-news@fema.dhs.gov and providing the details of the circumstances that prevent completion of these requirements. If FEMA determines that there are exigent circumstances and FEMA has decided to make an award, the applicant will be required to obtain an UEI number, if applicable, and complete SAM registration within 30 days of the federal award date.

6. Electronic Delivery

DHS is participating in the Grants.gov initiative to provide the grant community with a single site to find and apply for grant funding opportunities. DHS encourages or requires applicants to submit their applications online through Grants.gov, depending on the funding opportunity.

For this funding opportunity, FEMA requires applicants to submit applications through FEMA GO.

7. How to Register to Apply

1. a. General Instructions:

Registering and applying for an award under this program is a multi-step process and requires time to complete. Read the instructions below about registering to apply for FEMA funds. Applicants should read the registration instructions carefully and prepare the information requested before beginning the registration process. Reviewing and assembling the required information before beginning the registration process will alleviate last-minute searches for required information.

The registration process can take up to four weeks to complete. To ensure an application meets the deadline, applicants are advised to start the required steps well in advance of their submission.

Organizations must have an UEI number, an EIN, and an active SAM registration to apply for a federal award under this funding opportunity.

b. Obtain an UEI Number:

All entities applying for funding, including renewal funding, must have a UEI number. Applicants must enter the UEI number in the applicable data entry field on the SF-424 form.

For more detailed instructions for obtaining a UEI number, refer to: SAM.gov

c. Obtain Employer Identification Number

All entities applying for funding must provide an Employer Identification Number (EIN). The EIN can be obtained from the IRS by visiting: https://www.irs.gov/businesses/small-businesses-self-employed/apply-for-an-employer-identification-number-ein-online.

d. Create a Login.gov Account:

Applicants must have a login.gov account in order to register with SAM or update their SAM registration. Applicants can create a login.gov account here: https://secure.login.gov/sign_up/enter_email?request_id=34f19fa8-14a2-438c-8323-a62b99571fd3.

Applicants only have to create a login.gov account once. For applicants that are existing SAM users, use the same email address for the login.gov account as with

SAM.gov so that the two accounts can be linked.

For more information on the login.gov requirements for SAM registration, refer to: https://www.sam.gov/SAM/pages/public/loginFAQ.jsf.

e. Register with SAM:

All applicants applying online through FEMA GO must register with SAM. Failure to register with SAM will prevent an applicant from completing the application in FEMA GO. SAM registration must be renewed annually. Organizations will be issued a UEI number with the completed SAM registration.

For more detailed instructions for registering with SAM, refer to: https://apply07.grants.gov/help/html/help/Register/RegisterWithSAM.htm.

Note: Per 2 C.F.R. § 25.200, applicants must also provide the applicant's immediate and highest-level owner, subsidiaries, and predecessors that have been awarded federal contracts or federal financial assistance within the last three years, if applicable.

i. Additional SAM Reminders

Existing SAM.gov account holders should check their account to make sure it is "ACTIVE." SAM registration should be completed at the very beginning of the application period and should be renewed annually to avoid being "INACTIVE." **Please allow plenty of time before the grant application submission deadline to obtain an UEI number and then to register in SAM. It may be four weeks or more after an applicant submits the SAM registration before the registration is active in SAM, and then it may be an additional 24 hours before FEMA's system recognizes the information.**

It is imperative that the information applicants provide is correct and current. Please ensure that your organization's name, address, and EIN are up to date in SAM and that the UEI number used in SAM is the same one used to apply for all other FEMA awards. Payment under any FEMA award is contingent on the recipient's having a current SAM registration.

ii. Help with SAM

The SAM quick start guide for new recipient registration and SAM video tutorial for new applicants are tools created by the General Services Administration (GSA) to assist those registering with SAM. If applicants have questions or concerns about a SAM registration, please contact the Federal Support Desk at https://www.fsd.gov/fsd-gov/home.do or call toll free (866) 606-8220.

f. Register in FEMA GO, Add the Organization to the System, and Establish the AOR:

Applicants must register in FEMA GO and add their organization to the system. The organization's electronic business point of contact (EBiz POC) from the SAM registration may need to be involved in this step. For step-by-step instructions, see https://www.fema.gov/grants/guidance-tools/fema-go/startup.

Note: FEMA GO will support only the most recent major release of the following browsers:

- Google Chrome
- Internet Explorer
- Mozilla Firefox

- Apple Safari
- Microsoft Edge

Users who attempt to use tablet type devices or other browsers may encounter issues with using FEMA GO.

8. Submitting the Application

Applicants will be prompted to submit the standard application information and any program-specific information required as described in Section D.10 of this NOFO, "Content and Form of Application Submission." The Standard Forms (SF) may be accessed in the Forms tab under the https://grants.gov/forms/forms-repository/sf-424-family. Applicants should review these forms before applying to ensure they have all the information required.

After submitting the final application, FEMA GO will provide either an error message or a successfully received transmission in the form of an email sent to the AOR that submitted the application. Applicants using slow internet connections, such as dial-up connections, should be aware that transmission can take some time before FEMA GO receives your application.

For additional application submission requirements, including program-specific requirements, please refer to the subsection titled "Content and Form of Application Submission" under Section D of this NOFO.

9. Timely Receipt Requirements and Proof of Timely Submission

All applications must be completed in FEMA GO by the application deadline. FEMA GO automatically records proof of timely submission and the system

generates an electronic date/time stamp when FEMA GO successfully receives the application. The individual with the AOR role that submitted the application will also receive the official date/time stamp and a FEMA GO tracking number in an email serving as proof of their timely submission on the date and time that FEMA GO received the application.

Applicants who experience system-related issues will be addressed until 3:00 PM ET on the date applications are due. No new system-related issues will be addressed after this deadline. Applications not received by the application submission deadline will not be accepted.

10. Content and Form of Application Submission

a. Standard Required Application Forms and Information

Generally, applicants have to submit either the non-construction forms (i.e., SF-424A and SF-424B) or construction forms (i.e., SF-424C and SF-424D), meaning that applicants that only have construction work and do not have any non-construction work need only submit the construction forms (i.e., SF-424C and SF-424D) and not the non-construction forms (i.e., SF-424A and SF-424B), and vice versa. However, applicants who have both construction and non-construction work under this program need to submit both the construction and non-construction forms.

The following forms or information are required to be submitted via FEMA GO. They are incorporated into the FEMA GO application module and therefore, do not need to be submitted as separate attachments. The Standard Forms (SF) are also available at https://grants.gov/forms/forms-repository/sf-424-family.

- **SF-424, Application for Federal Assistance**
- **Grants.gov Lobbying Form, Certification Regarding Lobbying**

- **SF-424A, Budget Information (Non-Construction)**

o **For construction under an award, submit SF-424C, Budget Information (Construction)**, in addition to or instead of SF-424A

- **SF-424B, Standard Assurances (Non-Construction)**

o **For construction under an award, submit SF-424D, Standard Assurances (Construction)**, in addition to or instead of SF-424B

- **SF-LLL, Disclosure of Lobbying Activities**

b. Program-Specific Required Forms and Information

The following program-specific information is required to be submitted as an attachment in FEMA GO:

- EMPG Program Work Plan.

i. EMPG Program Work Plan

All EMPG Program applicants must develop and submit a Work Plan. All EMPG Program Work Plans will require final approval by the RA. Before submitting the EMPG Program Work Plan, the applicant must work with the RA or designated Regional EMPG Program Manager to ensure that the common set of agreed-upon priorities, as explained in the Priorities section above, are properly addressed in the EMPG Program Work Plan. All EMPG Program applicants are strongly encouraged to use the FY 2024 EMPG Program Work Plan Template provided on Grants.gov to submit the required Work Plan, which outlines the state or territory's emergency management sustainment and enhancement efforts, including new and ongoing activities and projects, proposed for the EMPG Program period of performance.

Regions can request additional budget detail information, if necessary, to ensure the proposed projects and associated costs are in alignment with the agreed-upon priorities, address the identified need/capability gaps, and are in compliance with the cost principles.

See the EMPG Program Work Plan appendix in Section H below for additional information on Work Plan requirements.

11. Intergovernmental Review

An intergovernmental review may be required. Applicants must contact their state's Single Point of Contact (SPOC) to comply with the state's process under Executive Order 12372

(See https://www.archives.gov/federal-register/codification/executive-order/12372.html; Intergovernmental Review (SPOC List) (whitehouse.gov)

12. Funding Restrictions and Allowable Costs

EMPG Program recipients may only fund projects and activities that are included and approved in the Work Plan. All costs charged to awards covered by this NOFO must comply with the Uniform Administrative Requirements, Cost Principles, and Audit Requirements at 2 C.F.R. Part 200, unless otherwise indicated in the NOFO, the terms and conditions of the award, or the Preparedness Grants Manual. This includes, among other requirements, that costs must be incurred, and products and services must be delivered, within the period of performance of the award. *See* 2 C.F.R. § 200.403(h) (referring to budget periods, which for FEMA awards under this program is the same as the period of performance).

Federal funds made available through this award may be used for the purpose set forth in this NOFO, the Preparedness Grants Manual, and the terms and conditions of the award and must be consistent with the statutory authority for the award. Award funds may not be used for matching funds for any other federal awards, lobbying, or intervention in federal regulatory or adjudicatory proceedings. In addition, federal funds may not be used to sue the Federal Government or any other government entity. See the Preparedness Grants Manual for more information on funding restrictions and allowable costs.

a. Prohibitions on Expending FEMA Award Funds for Covered Telecommunications Equipment or Services

See the Preparedness Grants Manual for information on prohibitions on expending FEMA award funds for covered telecommunications equipment or services.

b. Pre-Award Costs

Pre-award costs are allowable only with the prior written approval of DHS/FEMA and if they are included in the award agreement. To request pre-award costs, a written request must be included with the application and be signed by the AOR. The request letter must outline what the pre-award costs are for, including a detailed budget break-out of pre-award costs from the post-award costs and a justification for approval.

c. Management and Administration (M&A) Costs

M&A activities are those defined as directly relating to the management and administration of EMPG Program funds, such as financial management, reporting, and program and financial monitoring. Some examples of M&A costs include grants management training for M&A staff, equipment and supplies for M&A staff to administer the EMPG Program grant, travel costs for M&A staff to attend

conferences or training related to the EMPG Program, travel costs for the M&A staff to conduct subrecipient monitoring, contractual services to support the M&A staff with M&A activities, and auditing costs related to the grant award to the extent required or permitted by statute or 2 C.F.R. Part 200. Characteristics of M&A expenses can include the following: 1) direct costs that are incurred to administer a particular Federal award; 2) identifiable and unique to each Federal award; 3) charged based on the activity performed for that particular Federal award; and 4) not duplicative of the same costs that are included in the approved Indirect Cost Rate Agreement, if applicable. It should be noted that salaries of state and local emergency managers are not typically categorized as M&A costs, unless the state or local Emergency Management Agency (EMA) chooses to assign personnel to specific M&A activities. In this case, personnel and fringe benefits for M&A costs are allowable.

M&A costs are allowed for both states and territories and local-level EMAs. A state or territory EMA may use up to 5% of the EMPG Program award for M&A purposes. In addition, local EMAs may retain and use up to 5% of the amount they receive from the state for local M&A purposes. If the SAA is not the state or territory-level EMA, the SAA is not eligible to retain funds for M&A costs.

M&A costs are not operational costs but are necessary costs incurred in direct support of the federal award or as a consequence of it, such as travel, meeting-related expenses, and salaries of full/part-time staff in direct support of the program. As such, M&A costs can be itemized in financial reports. They are directly related to managing and administering the award, such as financial management, reporting, and program and financial monitoring. It should be noted that salaries of state and local emergency managers are not typically categorized as M&A costs unless the state or local EMA chooses to assign personnel to specific M&A activities.

d. Indirect Facilities & Administrative (F&A) Costs

Indirect (F&A) costs (IDC) mean those costs incurred for a common or joint purpose benefitting more than one cost objective and not readily assignable to the cost objectives specifically benefitted, without effort disproportionate to the results achieved. IDC are allowable by the recipient and subrecipients as described in 2 C.F.R. Part 200, including 2 C.F.R. § 200.414. Applicants with a current negotiated IDC rate agreement who desire to charge indirect costs to a federal award must provide a copy of their IDC rate agreement with their applications. Not all applicants are required to have a current negotiated IDC rate agreement. Applicants that are not required to have a negotiated IDC rate agreement but are required to develop an IDC rate proposal must provide a copy of their proposal with their applications. Applicants who do not have a current negotiated IDC rate agreement (including a provisional rate) and wish to charge the de minimis rate must reach out to FEMA for further instructions. Applicants who wish to use a cost allocation plan in lieu of an IDC rate proposal must reach out to the FEMA Point of Contact for further instructions. As it relates to the IDC for subrecipients, a recipient must follow the requirements of 2 C.F.R. §§ 200.332 and 200.414 in approving the IDC rate for subawards. For information on procedures for establishing indirect cost rates, see the Preparedness Grants Manual.

i. Unrecovered Indirect Costs

In accordance with 2 C.F.R. § 200.306(c) “[u]nrecovered indirect costs, including indirect costs on cost sharing or matching may be included as part of cost sharing or matching only with the prior approval of the Federal awarding agency. Unrecovered indirect cost means the difference between the amount charged to the Federal award and the amount which could have been charged to the Federal award under the non-Federal entity’s approved negotiated indirect cost rate.” Therefore, unrecovered indirect costs may be applied to meet cost share requirements of the EMPG Program grant with the approval of the Regional Grants Division. To meet the cost sharing requirements, the recipient’s indirect costs contributions must be verifiable, reasonable, allocable, necessary, and otherwise allowable under the grant program, and in compliance with all applicable Federal requirements and regulations.

e. Evaluation Costs

Evaluation costs are allowable. See Section H.2 “Program Evaluation” for more details.

f. Other Direct Costs

Direct costs generally need to fit within one of the categories listed below. For costs that do not explicitly fit within one of the mentioned categories, recipients should consult their Regional EMPG Program Manager to determine whether the cost is allowable under the award. In addition to the descriptions and references below, applicants should refer to the Preparedness Grants Manual.

i. Planning

Planning costs are allowed under this program only as described in this NOFO and the Preparedness Grants Manual.

Planning spans all five mission areas of the Goal and provides a methodical way to engage the whole community in the development of a strategic, operational, and/or community-based approach to preparedness. EMPG Program funds may be used to develop or enhance emergency management planning activities. Some examples are included below.

Emergency Operations Plan

1. Maintaining a current EOP that is aligned with guidelines set out in Comprehensive Preparedness Guide (CPG) 101: Developing and Maintaining Emergency Operations Plans;

2. Modifying existing incident management and emergency operations plans; and
3. Developing/enhancing large-scale and catastrophic event incident plans.

Communications Plans

1. Developing and updating Statewide Communication Interoperability Plans; and
2. Developing and updating Tactical Interoperability Communications Plans.

Administrative Plans

1. Developing/enhancing financial and administrative procedures for use before, during, and after disaster events in support of a comprehensive emergency management program.

Whole Community Engagement/Planning

1. Developing or enhancing mutual aid agreements/compacts, including required membership in EMAC;
2. Developing/enhancing emergency operations plans to integrate citizen/volunteer and other Non-Governmental Organization (NGO) resources and participation; and
3. Integrating program design and delivery practices that ensure representation and services for underrepresented, diverse populations that may be more impacted by disasters, including children, seniors, individuals with disabilities or other access and functional needs, individuals with diverse culture and language use, individuals with lower economic capacity, and other underserved populations.

Resource Management Planning

1. Developing/enhancing logistics and resource management plans; and
2. Developing/enhancing volunteer and/or donations management plans.

Shelter and Evacuation Planning

1. Developing/enhancing sheltering and evacuation plans, including plans for alerts/warning, crisis communications, pre-positioning of equipment for areas potentially impacted by mass evacuations, and re-entry.

Recovery Planning

1. Disaster housing planning, such as creating/supporting a state disaster housing task force and developing/enhancing state disaster housing plans;
2. Pre-event response, recovery, and mitigation plans in coordination with state, local, and tribal governments; and
3. Developing/enhancing other response and recovery plans Developing recovery plans and preparedness programs consistent with the principles and guidance in the National Disaster Recovery Framework (NDRF) that will provide the foundation for recovery programs and whole community partnerships. Preparedness and pre-disaster planning were given special attention within the NDRF with specific guidance: *Planning for a Successful Disaster Recovery* (pages 63-70). For more information on the NDRF see National Disaster Recovery Framework.

Continuity Planning

Continuity planning and operations are an inherent element of each core capability. Continuity operations increase resilience and the probability that

organizations can perform essential functions. FEMA develops and promulgates Federal Continuity Directives (FCDs) to establish continuity program and planning requirements for executive departments and agencies and Continuity Guidance Circulars (CGCs) for SLTT governments, non-governmental organizations, and private sector critical infrastructure owners and operators. This direction and guidance assist in developing capabilities for continuing the essential functions of federal, state, local, tribal, territorial governmental entities as well as the public/private critical infrastructure owners, operators, and regulators enabling them.

Presidential Policy 40, FCD 1, FCD 2, and the CGC outline the overarching continuity requirements and guidance for organizations and provide guidance, methodology, and checklists. For additional information on continuity programs, guidance, directives, and available technical assistance, refer to the Continuity Resource Toolkit.

Allowable continuity planning activities include the development of the following:

1. Continuity of Operations and Continuity of Government planning products for the continuance of essential functions and associated leadership;
2. Continuity Assessment Tool-Based evaluations of continuity programs capability;
3. Risk-based needs assessments based on the THIRA to inform risk mitigation efforts to ensure the continuity of essential functions and associated leadership; and
4. Public and private sector outreach and messaging regarding continuity resilience benefits and strategies.

ii. Organization

Organization costs are allowed under this program only as described in this NOFO and the Preparedness Grants Manual.

Per the Robert T. Stafford Disaster Relief and Emergency Assistance Act, Pub. L. No. 93-288, as amended, (42 U.S.C. §§ 5121-5207), EMPG Program funds may be used for all-hazards emergency management operations, staffing, and other day-to-day activities in support of emergency management, including hazard mitigation staffing of the State Hazard Mitigation Officer position; staffing CERT and Citizen Corps positions at the state and local levels to promote whole community engagement in all phases of emergency management; performing closeout activities on FEMA disaster assistance grants; staffing permanent technical advisors on children's needs at the state, local, tribal, and territorial levels; staffing Continuity Coordinators and Managers to lead and coordinate development and integration of continuity readiness across all governmental levels and the private sector; and supporting fusion center analysts who are directly involved in all-hazards preparedness activities as defined by the Stafford Act. Proposed staffing activities should be linked to accomplishing the activities outlined in the EMPG Program Work Plan. Recipients are encouraged to fund at least one dedicated Planner, Training Officer, and Exercise Officer. Personnel costs, including salary, overtime, compensatory time off, and associated fringe benefits, are allowable EMPG Program costs and must comply with 2 C.F.R. Part 200, Subpart E – Cost Principles.

Federal (and Mutual Aid) Emergency Response Official (F/ERO) Credentialing and Validation

The following costs related to F/ERO credentialing and validation are allowable under the EMPG Program:

1. Working group meetings and conferences relating to emergency responder credentialing and validation;
2. Compiling data to enter into an emergency responder repository;
3. Coordinating with other state, local, territorial, and tribal partners to ensure interoperability among existing and planned credentialing and validation systems and equipment; and
4. Planning to incorporate emergency responder identity and credential validation into training and exercises.

Organizational Clothing Costs for Emergency Management Personnel

There may be a need for emergency management personnel to wear clothing that clearly identifies their agency, organizational function, and responsibilities when carrying out their official emergency-related duties. EMPG funding may be used to purchase organizational clothing for full-time emergency management personnel who may be deployed for emergency operations, including when:

1. The Emergency Operations Center (EOC) is activated;
2. Emergency management personnel are deployed in the field to conduct damage assessments and response and recovery operations;
3. Assisting in and delivering official emergency management training and exercises, and;
4. Providing public information briefs and interviews on behalf of their emergency management agency.

The state or territory emergency management agency should maintain an inventory of such clothing and uniforms to allow for issuance to other personnel who may be deployed for emergency operations.

In addition:

1. EMPG funding **may not** be used to purchase clothing that would be used for everyday wear by emergency management employees or other personnel; and
2. Clothing, uniforms, undergarments, jackets, vests, etc. are also allowable for CERT members as listed on the Authorized Equipment List (AEL): 21GN-00-CCEQ | FEMA.gov.

For a complete list of other eligible clothing and protective gear allowable for purchase with EMPG funding, applicants, recipients and FEMA staff are encouraged to refer to the AEL website for the most up to-date information: Authorized Equipment List | FEMA.gov.

iii. Equipment

Equipment costs are allowed under this program only as described in this NOFO and the Preparedness Grants Manual.

Allowable equipment categories for the EMPG Program are listed in the AEL. Unless otherwise stated, equipment must meet all mandatory regulatory and/or FEMA-adopted standards to be eligible for purchase using these funds. In addition, agencies will be responsible for obtaining and maintaining all necessary certifications and licenses for the requested equipment. Allowable equipment includes equipment from the following AEL categories:

1. Personal Protective Equipment (Category 1);
2. Information Technology (Category 4);
3. Cybersecurity Enhancement Equipment (Category 5);
4. Interoperable Communications Equipment (Category 6);
5. Detection Equipment (Category 7);
6. Power Equipment (Category 10);
7. Chemical, Biological, Radiological, Nuclear, and Explosive (CBRNE) Reference Materials (Category 11);
8. CBRNE Incident Response Vehicles (Category 12);
9. Physical Security Enhancement Equipment (Category 14);
10. CBRNE Logistical Support Equipment (Category 19); and
11. Other Authorized Equipment (Category 21).

In addition to the above, general-purpose vehicles may be procured in order to carry out the responsibilities of the EMPG Program.

If recipients have questions concerning the eligibility of equipment not specifically addressed in the AEL, they should contact their Regional EMPG Program Manager for clarification. Applicants should analyze the cost benefits of purchasing versus leasing equipment, especially high-cost items and those subject to rapid technical advances. Large equipment purchases must be identified and explained. For more information regarding property management standards for equipment, please reference 2 C.F.R. Part 200, including 2 C.F.R. §§ 200.310, 200.313, and 200.316. Also see 2 C.F.R. §§ 200.216, 200.471, and FEMA Policy #405- 143-1, Prohibitions on Expending FEMA Award Funds for Covered Telecommunications Equipment or Services, or successor policy, regarding prohibitions on covered telecommunications equipment or services.

Recipients using EMPG Program funds to support emergency communications equipment activities must comply with the SAFECOM Guidance on Emergency Communications Grants, including provisions on technical standards that ensure and enhance interoperable communications. See the Preparedness Grants Manual for more information.

In general, with exception of critical emergency supplies and the associated inventory management plan, equipment included in the AEL may be purchased without separate approval from FEMA. However, as with all grant-funded activities, the equipment purchase must be well justified and reasonable. Furthermore, the purchase must be supported by the approved Work Plan. If the equipment is not clearly supported by the approved Work Plan, the recipient must seek advance approval from the applicable FEMA Regional Grant Program Office prior to purchasing the equipment, and an updated Work Plan may be required.

FEMA will consider requests to purchase equipment that is not listed in the AEL on a case-by-case basis. Such requests should be submitted in writing to the applicable FEMA Regional Grant Program Office. FEMA's review and approval of such requests will involve both the FEMA regional office and headquarters program staff to ensure nationwide consistency in the decision-making process and to support any necessary updates to the AEL.

Costs associated with the development and maintenance of fixed and mobile contingency communications and information systems as well as investments in hardening and other resilience strategies to ensure the continuance of essential government functions and services are allowed.

Small Unmanned Aircraft Systems (sUAS) and critical emergency supply costs are also allowable under this program. See the Preparedness Grants Manual for more information. Additional information and requirements applicable to sUAS purchases can be found in the AEL at 03OE-07-SUAS.

iv. Training and Exercises

Training and exercise costs are allowed under this program only as described in this NOFO and the Preparedness Grants Manual.

EMPG Program funds may be used for a range of emergency management-related training activities to enhance the capabilities of state and local emergency management personnel through the establishment, support, conduct, and attendance of training. Training activities should align to a current, multi-year Integrated Preparedness Plan (IPP) developed through an annual Integrated Preparedness Planning Workshop (IPPW) and build from training gaps identified in the THIRA/SPR process. Further guidance concerning the IPP and the IPPW can be found at Preparedness Toolkit Program Management Templates. Training should:

1. Foster the development of a community-oriented approach to emergency management that emphasizes engagement at the community level;
2. Strengthen best practices; and
3. Provide a path toward building sustainable resilience.

Allowable training-related costs include the following:

1. Funds Used to Develop, Deliver, and Evaluate Training: Includes costs related to administering training, such as planning, scheduling, facilities, materials and supplies, reproduction of materials, and equipment. Training should provide the opportunity to demonstrate and validate skills learned, as well as to identify any gaps in these skills. Any training or training gaps, including those for children and individuals with disabilities or other access and functional needs, should be identified in the multi-year IPP and addressed in the training cycle. States are encouraged to use existing training rather than developing new courses. When developing new courses, states are encouraged to apply the Analysis, Design, Development, Implementation, and Evaluation (ADDIE) model for instructional design. More information is available at NTED | Training Resource Development Center;
2. Overtime and Backfill: Overtime costs, including payments related to backfilling personnel, that are the direct result of attendance at FEMA and/or approved training courses and programs are allowable. These costs are allowed only to the extent the payment for such services is in accordance with the policies of the state or unit(s) of local government and has the approval of the state or FEMA, whichever is applicable. In no case is dual compensation allowable. That is, an employee of a unit of government may not receive compensation from their unit or agency of government and from an award for a single period of time (e.g., 1:00 p.m. to 5:00 p.m.), even though such work may benefit both activities;
3. Travel: Travel costs (e.g., airfare, mileage, per diem, and hotel) are allowable as expenses by employees who are on travel status for official business related to approved training. International travel is not an allowable cost under this program unless approved in advance by FEMA;
4. Hiring of Full- or Part-Time Staff or Contractors/Consultants: Full- or part-time staff or contractors/consultants may be hired to support direct training-related activities. Hiring of contractors/consultants must follow the applicable federal procurement requirements at 2 C.F.R. §§ 200.317-200.327. Payment of salaries and fringe benefits must be in accordance with the policies of the state or unit(s) of local government and have the approval of the state or FEMA, whichever is applicable; and
5. Certification/Recertification of Instructors: Costs associated with the certification and recertification of instructors are allowed. States are

encouraged to follow the FEMA Instructor Quality Assurance Program to ensure a minimum level of competency and corresponding levels of evaluation of student learning. This is particularly important for those courses that involve training of trainers.

Additional types of allowable training or training-related activities include, but are not limited to:

1. Developing/enhancing systems to monitor training programs;
2. Conducting all-hazards emergency management training;
3. Attending EMI training or delivering EMI train-the-trainer courses;
4. Attending other FEMA-approved emergency management training;
5. State-approved, locally sponsored CERT training;
6. Participating in FEMA Continuity Excellence Service Certificate Program activities; and
7. Mass evacuation training at local, state, territorial and tribal level.

Allowable exercise-related costs include:

1. Funds Used to Design, Develop, Conduct and Evaluate Preparedness Exercises: This includes costs related to planning, meeting space and other meeting costs, facilitation costs, materials and supplies, travel, and documentation. Recipients are encouraged to use free public space/locations/facilities whenever available prior to the rental of space/locations/facilities. Exercises should provide the opportunity to demonstrate and validate skills learned, as well as to identify any gaps in these skills. Gaps identified during an exercise, including those for children and individuals with disabilities or other access and functional needs, should be included in the AAR/IP and addressed in the exercise cycle;
2. Hiring of Full- or Part-Time Staff or Contractors/Consultants: Full- or part-time staff may be hired to support direct exercise activities. Payment of salaries and fringe benefits must be in accordance with the policies of the state or unit(s) of local government and have the approval of the state or FEMA, whichever is applicable. The services of contractors/consultants may also be procured to support the design, development, conduct, and

evaluation of exercises. Hiring of contractors/consultants must follow the applicable federal procurement requirements at 2 C.F.R. §§ 200.317-200.327;

3. Overtime and Backfill: The entire amount of overtime costs, including payments related to backfilling personnel, that are the direct result of time spent on the design, development and conduct of exercises are allowable expenses. These costs are allowed only to the extent the payment for such services is in accordance with the policies of the state or unit(s) of local government and has the approval of the state or FEMA, whichever is applicable. Dual compensation is never allowable, meaning, in other words, that an employee of a unit of government may not receive compensation from their unit or agency of government and from an award for a single period of time (e.g., 1:00 p.m. to 5:00 p.m.), even though their work may benefit both entities;
4. Travel: Travel costs (e.g., airfare, mileage, per diem, hotel) are allowable as expenses by employees who are on travel status for official business related to the planning and conduct of the exercise activities;
5. Supplies: Supplies are items that are expended or consumed while planning and conducting the exercise activities (e.g., gloves, non-sterile masks, and disposable protective equipment);
6. HSEEP Implementation: This refers to costs related to developing and maintaining an exercise program consistent with HSEEP; and
7. Other Items: These costs are limited to items consumed in direct support of exercise activities, such as space/locations rentals for planning and conducting an exercise, equipment rentals (e.g., portable toilets, tents), food/refreshments, and the procurement of other essential nondurable goods.

Costs associated with inclusive practices and the provision of reasonable accommodations and modifications that facilitate full access for children and adults with disabilities are allowable.

Unauthorized exercise-related costs include:

1. Reimbursement for maintenance and/or wear and tear costs of general use vehicles (e.g., construction vehicles) and emergency response apparatus (e.g., fire trucks, ambulances). The only vehicle costs that are reimbursable are fuel/gasoline or mileage;
2. Equipment that is purchased for permanent installation and/or use beyond the scope of exercise conduct (e.g., electronic messaging signs); and
3. Durable and nondurable goods purchased for installation and/or use beyond the scope of exercise conduct.

v. Travel

Domestic travel costs are allowed under this program, as provided for in this NOFO and the Preparedness Grants Manual. International travel is not an allowable cost under this program unless approved in advance by FEMA.

vi. Construction and Renovation

Construction and renovation costs are allowed under this program only as described in this NOFO and the Preparedness Grants Manual. All proposed construction and renovation activities must undergo an Environmental Planning and Historic Preservation (EHP) review, including approval of the review from FEMA, before undertaking any action related to the project. Failure of a grant recipient to meet these requirements may jeopardize Federal funding.

Construction and renovation projects for a state, local, tribal, or territorial government's principal Emergency Operations Center (EOC), as defined by the SAA, as well as costs associated with the development and maintenance of capabilities such as alternate sites and associated fixed and mobile communications and information systems as well as investments in hardening and other resilience strategies to ensure the continuance of essential government functions and services are allowable under the EMPG Program. FEMA must provide written approval prior to the use of any EMPG Program funds for

construction or renovation. Requests for EMPG Program funds for construction of an EOC must be accompanied by an EOC Investment Justification (located in the Related Documents tab of the EMPG Program Grants.gov posting) to their Regional EMPG Program Manager for review. Additionally, recipients are required to submit a SF-424C Form, SF-424D Form, and Budget detail citing the project costs.

The above examples are not intended to exclude other construction projects as potentially allowable costs. For example, construction of a facility for the storage and distribution of critical emergency supplies and/or to serve as a staging area for deployment of emergency response resources is potentially an allowable expense. Other construction or renovation projects, such as a secondary or local EOC, will be considered on a case-by-case basis, as described below in the guidance regarding advance written approval.

Advance Approval Requirement

Recipients must receive advance written approval from FEMA prior to the use of any annual EMPG Program funds for construction or renovation, including such activities at the subrecipient level. Such costs would need to fall within the scope of the recipient's final approved Work Plan, otherwise an updated Work Plan may be required. Such requests should be submitted in writing to the applicable FEMA Regional Grant Program Office. FEMA's review and approval will involve both the regional office and the FEMA Grant Programs Directorate.

Real Property Use and Disposition Requirements

Real property improved under a federal award falls under the 2 C.F.R. Part 200 guidance for real property. In accordance with 2 C.F.R. § 200.311, a recipient or subrecipient may only use real property acquired or improved under a federal award for the originally authorized purpose, as long as it is needed for that purpose, during which time the recipient or subrecipient must not dispose of or encumber its title or other interests. However, upon the end of that period where it

needs the property for the originally authorized purpose (i.e., the functional use of the property for which FEMA awarded the grant), the recipient or subrecipient will then dispose of the property in keeping with the requirements set forth in 2 C.F.R. § 200.311. When a grant-funded property is no longer needed for the originally authorized purpose, the recipient or subrecipient (through the pass-through entity) must obtain disposition instructions from the cognizant FEMA Regional Administrator or the pass-through entity. For additional information on this, see Information Bulletin 458a, Clarifying Guidance for the Annual Emergency Management Performance Grant (EMPG) and the FY 2020 COVID-19 EMPG Supplemental (EMPG-S) Programs.

Construction of Communication Towers

When applying for funds to construct communication towers, recipients and subrecipients must submit evidence that the Federal Communication Commission's Section 106 review process has been completed and submit all documentation resulting from that review to FEMA prior to submitting materials for EHP review. Recipients and subrecipients are also encouraged to have completed as many steps as possible for a successful EHP review in support of their proposal for funding (e.g., coordination with their State Historic Preservation Office to identify potential historic preservation issues and to discuss the potential for project effects, compliance with all state and EHP laws and requirements). Projects for which the recipient believes an Environmental Assessment may be needed, as defined in Implementation of the National Environmental Policy Act, and EHP Directive and Instructions: FEMA Directive 108-1 and FEMA Instruction 108-1-1, must also be identified to the Regional EMPG Program Manager within six months of the award, and completed EHP review materials must be submitted no later than 12 months before the end of the period of performance. EHP review packets should be sent to gpdehpinfo@fema.gov.

Davis-Bacon Act Compliance

EMPG Program recipients using funds for construction projects must comply with the Davis-Bacon Act and subsequent legislation (40 U.S.C. §§ 3141 et seq.). Grant recipients must ensure that their contractors or subcontractors for

construction projects pay workers no less than the prevailing wages for laborers and mechanics employed on projects of a character similar to the contract work in the civil subdivision of the state in which the work is to be performed. Additional information regarding compliance with the Davis-Bacon Act, including Department of Labor wage determinations, is available at Davis-Bacon and Related Acts.

Accessibility Compliance

EMPG Program recipients using funds to build or alter buildings must comply with accessibility requirements under the Rehabilitation Act of 1973 and Architectural Barriers Act of 1968 (ABA), as well as the Americans with Disabilities Act (ADA), if applicable, to ensure individuals with disabilities have access to such buildings. Accessibility standards under the ABA and ADA are highly similar. Additional information regarding compliance with the ABA is available at Guide to the ABA.

vii. Acquisition of Real Property

Acquisition of real property is permissible if such property is needed to support other allowable program costs or activities. For additional information on this, see Information Bulletin 458a, Clarifying Guidance for the Annual Emergency Management Performance Grant (EMPG) and the FY 2020 COVID-19 EMPG Supplemental (EMPG-S) Programs.

Advance Approval Requirement

Consistent with the requirements outlined above regarding construction activities, recipients and subrecipients (through the pass-through entity) must obtain advance written approval from the cognizant FEMA Regional Administrator prior to obligating annual EMPG Program funds for acquisition of real property. Additionally, in cases of acquisition or improving real property, recipients are required to submit a SF-429-B, Real Property Status Report, Attachment B providing details of the relevant property to be acquired.

Property Use, Reporting, and Disposition Requirements

The acquisition, use, and disposition of real property shall be subject to the provisions of 2 C.F.R. Part 200. In accordance with 2 C.F.R. Part 200, recipients and subrecipients are required to report on the status of the acquired property on an annual basis using SF-429-A, Real Property Status Report, Attachment A (General Reporting). Such reporting shall continue as long as the property is being used for the originally authorized purpose.

The same use and disposition guidance as outlined in Sections III.D.3 above applies to real property acquired with annual EMPG Program funds. For additional information on this, see Information Bulletin 458a, Clarifying Guidance for the Annual Emergency Management Performance Grant (EMPG) and the FY 2020 COVID-19 EMPG Supplemental (EMPG-S) Programs.

viii. Leasing of Real Property

Leasing of real property is permissible if the property is needed to support other allowable annual EMPG Program activities.

Advance Approval Requirement

Recipients and subrecipients (through the pass-through entity) must obtain advance written approval from the cognizant FEMA Regional Administrator prior to obligating annual EMPG Program funds for the leasing of real property.

Allowable Period of Lease Expenses

In cases where a property will be leased and the lease will be paid in full or in part using annual EMPG Program, any costs associated with the lease that are

charged to an annual EMPG Program award must occur within the period of performance of the associated award(s). Real property lease costs must also comply with 2 C.F.R. Part 200

ix. Operational Overtime

Operational overtime costs are allowed under this program only as described in this NOFO and the Preparedness Grants Manual.

x. Whole Community Preparedness

EMPG Program recipients should engage with the whole community to advance community and individual preparedness and to work as a nation to build and sustain resilience. Recipients should consider the three goals of the 2022-2026 FEMA Strategic Plan in their program design and delivery. Recipients should integrate program design and delivery practices that ensure representation and services for underrepresented diverse populations that may be more impacted by disasters including children, seniors, individuals with disabilities or other access and functional needs, individuals with diverse culture and language use, individuals with lower economic capacity, and other underserved populations.

Individual preparedness should be coordinated by an integrated body of government and nongovernmental representatives as well, including but not limited to, elected officials, the private sector (especially privately owned critical infrastructure), private nonprofits, nongovernmental organizations (including faith-based, community-based, and voluntary organizations), advocacy groups for under-represented diverse populations that may be more impacted by disasters including children, seniors, individuals with disabilities or other access and functional needs, individuals with diverse culture and language use, individuals with lower economic capacity, and other underserved populations. By engaging these stakeholders, EMPG Program recipients can help FEMA develop and promote a suite of well-targeted solutions for individuals and communities to

adopt. Recipients should coordinate preparedness initiatives with FEMA and whole community partners to efficiently apply federal funding to reach the goal of individual and community resilience.

The following preparedness programs are allowable expenses and resources:

1. Community Emergency Response Team (CERT) programs, which educate volunteers about disaster preparedness for the hazards that may impact their area and train them in basic disaster response skills, such as fire safety, light search and rescue, team organization, and disaster medical operations. CERT offers a consistent, nationwide approach to volunteer training and organization that professional responders can rely on during disaster situations, allowing them to focus on more complex tasks.
2. Financial Preparedness Activities that encourage and assist Americans in preparing for the true cost of disasters. Allowable activities include encouraging emergency savings, promoting home and renter's insurance, and promoting flood insurance for individuals and families. Partnerships with local financial wellness organizations such as credit unions, financial counselors, community banks, and others that reach a variety of audiences are encouraged.
3. Preparedness of Community-Based Organizations that serve as a critical safety net for Americans disproportionately impacted by disasters. Examples of community-based organizations include but are not limited to food banks, food pantries, homeless shelters, school readiness and after school centers, adult day care centers, job training centers, legal assistance centers, and cultural centers. Allowable activities include Whole Community exercises, trainings, and activities focused on staff preparedness, information sharing with clients and government, and continuity of essential functions in the event of an emergency.
4. Youth Preparedness Resources are available on Ready Kids. Bolstering youth preparedness across the nation is a priority for FEMA as the Agency works with state, local, tribal, and territorial partners to create a culture of preparedness in the United States. Information on youth-centric educational curricula, games, planning materials, and other relevant resources can be found at Ready Kids. Furthermore, FEMA's Individual and Community Preparedness Division and regional-based Community Preparedness Officers are available to provide grant recipients with guidance and

assistance. Please email FEMA-Prepare@fema.dhs.gov to contact one of the Agency's subject matter experts.

The following are examples of youth preparedness activities that recipients are encouraged to undertake as allowable costs:

1. Outreach to a local school board or elementary school to encourage the adoption of the Student Tools for Emergency Planning (STEP) curriculum. STEP is a classroom-based emergency preparedness curriculum for 4th - and 5th -graders in an easy, ready-to-teach format. Students will learn about disasters, emergencies, and hazards, and how to create a disaster supply kit and family emergency communication plan. An overview of the STEP program along with the instructor guide and student activity book is available at Ready STEP.
2. Sponsor the creation of a Teen for Community Emergency Response Team (CERT) in your jurisdiction. The CERT Program is a national program of volunteers trained in disaster preparedness and emergency response. Volunteers come from all ages and all walks of life, including teenagers. Additional information, including a step-by-step guide on how to start a Teen CERT, is available at Ready Teen CERT.

The following tools are available to order from FEMA's warehouse free of charge:

1. "Prepare with Pedro" is a joint product of FEMA and the American Red Cross. The "Prepare with Pedro: Disaster Preparedness Activity Book" is designed to teach young children and their families about how to stay safe during disasters and emergencies. The book follows Pedro around the United States and offers safety advice through crosswords, coloring pages, matching games, and more. Additional information, including an ordering form, is available at Ready - Prepare with Pedro.
2. The Ready 2 Help card game is a fun way for kids to learn how to respond to emergencies by working with friends and using skills that will help in a real emergency. Ready 2 Help teaches five simple steps to stay safe and make a difference until help arrives:
   - Stay Safe

- Stay Calm
- Get Help
- Give Info
- Give Care

Ready 2 Help is designed for children ages 8 and up. Additional information, including an ordering form, is available at Ready 2 Help.

xi. Maintenance and Sustainment

Maintenance and sustainment costs are allowed under this program only as described in this NOFO and the Preparedness Grants Manual.

xii. Amendments for EMPG Program Costs

In 2 CFR 200.308(f) it states that the Federal awarding agency may, at its option, restrict transfer of funds among direct cost categories where the Federal share exceeds the simplified acquisition threshold, and the cumulative amount of the transfer exceeds 10% of the total budget last approved by the awarding agency. For purposes of 2 CFR 200.308(f), the term “budget” includes both the federal and non-federal cost share. For EMPG Program awards (which include a 50% cost share), if the recipient wants to revise their budget and there are transfers between the direct cost categories exceeding the Simplified Acquisition Threshold and the cumulative amount of the transfers exceeds 10% of the total project costs (federal and non-federal), then EMPG recipients must request prior written approval from their Regional EMPG Program Manager for those transfers and amendments. Recipients should consult with their Regional EMPG Program Manager prior to making any changes to their EMPG Program Work Plan. For more information on EMPG Program Work Plans, please see the appendix in Section H of this NOFO.

g. Unallowable Costs

Grant funds may not be used for the following:

1. Grant funds must comply with FEMA Policy 207-22-0002, Prohibited or Controlled Equipment Under FEMA Awards, and may not be used for the purchase of firearms, ammunition, grenade launchers, bayonets, or weaponized aircraft, vessels, or vehicles of any kind with weapons installed;
2. Expenditures for weapons systems and ammunition;
3. Costs associated with hiring, equipping, training, etc. sworn public safety officers whose primary job responsibilities include fulfilling traditional public safety duties such as law enforcement, firefighting, emergency medical services, or other first responder duties;
4. Costs that supplant traditional public safety positions and responsibilities;
5. Activities and projects unrelated to the completion and implementation of the EMPG Program; or
6. Clothing used for everyday wear by emergency management employees or other personnel.

Recipients should consult with their Regional EMPG Program Manager prior to making any investment that does not clearly meet the allowable expense criteria established in this NOFO and the Preparedness Grants Manual.

E. Application Review Information

1. Application Evaluation Criteria

a. Programmatic Criteria

Application evaluation for the EMPG Program focuses on the EMPG Program Work Plan. Please see sections A.10.b, D.9.b, and the EMPG Program Work Plan appendix in Section H for more information on Work Plan requirements and process.

b. Financial Integrity Criteria

Prior to making a federal award, FEMA is required by 31 U.S.C. § 3354, as enacted by the Payment Integrity Information Act of 2019, Pub. L. No. 116-117 (2020); 41 U.S.C. § 2313; and 2 C.F.R. § 200.206 to review information available through any Office of Management and Budget (OMB)-designated repositories of governmentwide eligibility qualification or financial integrity information, including whether SAM.gov identifies the applicant as being excluded from receiving federal awards or is flagged for any integrity record submission. FEMA may also pose additional questions to the applicant to aid in conducting the pre-award risk review. Therefore, application evaluation criteria may include the following risk-based considerations of the applicant:

i. Financial stability.

ii. Quality of management systems and ability to meet management standards.

iii. History of performance in managing federal award.

iv. Reports and findings from audits.

v. Ability to effectively implement statutory, regulatory, or other requirements.

c. Supplemental Financial Integrity Criteria and Review

Prior to making a federal award where the anticipated total federal share will be greater than the simplified acquisition threshold, currently $250,000:

i. FEMA is required by 41 U.S.C. § 2313 and 2 C.F.R. § 200.206(a)(2) to review and consider any information about the applicant, including information on the applicant's immediate and highest-level owner, subsidiaries, and predecessors, if applicable, that is in the designated integrity and performance system accessible through the System for Award Management (SAM), which is currently the Federal Awardee Performance and Integrity Information System (FAPIIS).

ii. An applicant, at its option, may review information in FAPIIS and comment on any information about itself that a federal awarding agency previously entered.

iii. FEMA will consider any comments by the applicant, in addition to the other information in FAPIIS, in making a judgment about the applicant's integrity, business ethics, and record of performance under federal awards when completing the review of risk posed by applicants as described in 2 C.F.R. § 200.206.

2. Review and Selection Process

Recipients must comply with all administrative requirements described herein including the submission of the EMPG Program Work Plan and other application materials as required. The following process will be used to make awards for the EMPG Program:

a. Initial Review

The Regional EMPG Program Managers conduct all pre-award reviews for EMPG Program grant awards. All EMPG Program Work Plans require final approval by the RA. Prior to submission of the EMPG Program Work Plan, the applicant must work with the RA or designated Regional EMPG Program Manager to ensure that regional or state priorities are properly addressed in the EMPG Program Work Plan.

Funds for recipients will not be released until such Work Plan is received, reviewed, and approved by DHS/FEMA. Recipients will be notified by the RA or their Regional EMPG Program Manager should any component of the EMPG Program application require additional information.

b. Overall Review

FEMA Regions are responsible for reviewing submitted applications. Each Regional EMPG Program Manager reviews the FY 2024 EMPG Program Work Plans for their states or territories to assess the proposed EMPG Program investments against the agreed upon priorities. This will include a financial review using the following criteria:

- Allowability, allocability, and financial reasonableness of the proposed budget and investment information; and
- Whether a recipient meets the financial and legal requirements listed in 2 C.F.R. Part 200.

F. Federal Award Administration Information

1. Notice of Award

Before accepting the award, theAOR and recipient should carefully read the award package. The award package includes instructions on administering the grant award and the terms and conditions associated with responsibilities under federal awards. Recipients must accept all conditions in this NOFO and the Preparedness Grants Manual as well as any specific terms and conditions in the Notice of Award to receive an award under this program.

See the Preparedness Grants Manual for information on Notice of Award.

FEMA will provide the federal award package to the applicant electronically via FEMA GO. Award packages include an Award Letter, Summary Award Memo, Agreement Articles, and Obligating Document. An email notification of the award package will be sent through FEMA's grant application system to the AOR that submitted the application.

Recipients must accept their awards no later than 60 days from the award date. The recipient shall notify FEMA of its intent to accept and proceed with work under the award through the FEMA GO system.

Funds will remain on hold until the recipient accepts the award through the FEMA GO system and all other conditions of the award have been satisfied or until the award is otherwise rescinded. Failure to accept a grant award within the specified timeframe may result in a loss of funds.

2. Pass-Through Requirements

Each state or territory shall obligate 100% of its total EMPG Program allocation to the designated state-level EMA. If the SAA is also the EMA, this requirement is automatically met. If the SAA is a separate agency or has a separate budget process, then all EMPG Program funds must be obligated to the EMA within 15 days of the grant award date. In instances where the state EMA is making subawards to local jurisdictions, DHS/FEMA expects the state EMA to make these subawards as expeditiously as possible.

3. Administrative and National Policy Requirements

In addition to the requirements of in this section and in this NOFO, FEMA may place specific terms and conditions on individual awards in accordance with 2 C.F.R. Part 200.

In addition to the information regarding DHS Standard Terms and Conditions and Ensuring the Protection of Civil Rights, see the Preparedness Grants Manual for additional information on administrative and national policy requirements, including the following:

- Environmental Planning and Historic Preservation (EHP) Compliance

- FirstNet
- National Incident Management System (NIMS) Implementation
- SAFECOM

a. DHS Standard Terms and Conditions

All successful applicants for DHS grant and cooperative agreements are required to comply with DHS Standard Terms and Conditions, which are available online at: DHS Standard Terms and Conditions.

The applicable DHS Standard Terms and Conditions will be those in effect at the time the award was made. What terms and conditions will apply for the award will be clearly stated in the award package at the time of award.

b. Ensuring the Protection of Civil Rights

As the Nation works towards achieving the National Preparedness Goal, it is important to continue to protect the civil rights of individuals. Recipients and subrecipients must carry out their programs and activities, including those related to the building, sustainment, and delivery of core capabilities, in a manner that respects and ensures the protection of civil rights for protected populations.

Federal civil rights statutes, such as Section 504 of the Rehabilitation Act of 1973 and Title VI of the Civil Rights Act of 1964, along with DHS and FEMA regulations, prohibit discrimination on the basis of race, color, national origin, sex, religion, age, disability, limited English proficiency, or economic status in connection with programs and activities receiving federal financial assistance from

FEMA, as applicable.

The DHS Standard Terms and Conditions include a fuller list of the civil rights provisions that apply to recipients. These terms and conditions can be found in the DHS Standard Terms and Conditions. Additional information on civil rights provisions is available at https://www.fema.gov/about/offices/equal-rights/civil-rights.

Monitoring and oversight requirements in connection with recipient compliance with federal civil rights laws are also authorized pursuant to 44 C.F.R. Part 7 or other applicable regulations.

In accordance with civil rights laws and regulations, recipients and subrecipients must ensure the consistent and systematic fair, just, and impartial treatment of all individuals, including individuals who belong to underserved communities that have been denied such treatment.

c. Environmental Planning and Historic Preservation (EHP) Compliance

See the Preparedness Grants Manual for information on EHP compliance.

d. National Incident Management System (NIMS) Implementation

In expending funds under this program, recipients that are state, local, tribal, or territorial governments must ensure and maintain adoption and implementation of NIMS. The state, local, tribal, or territorial government must show adoption of NIMS during any point of the period of performance. See the Preparedness Grants Manual for information about NIMS implementation.

e. Mandatory Disclosures

The non-Federal entity or applicant for a Federal award must disclose, in a timely manner, in writing to the Federal awarding agency or pass-through entity all violations of Federal criminal law involving fraud, bribery, or gratuity violations potentially affecting the Federal award. (2 CFR 200.113)

Please note applicants and recipients may report issues of fraud, waste, abuse, and mismanagement, or other criminal or noncriminal misconduct to the Office of Inspector General (OIG) Hotline. The toll-free numbers to call are 1 (800) 323-8603, and TTY 1 (844) 889-4357.

4. Reporting

Recipients are required to submit various financial and programmatic reports as a condition of award acceptance. Future awards and funds drawdown may be withheld if these reports are delinquent.

See the Preparedness Grants Manual for information on reporting requirements.

5. Monitoring and Oversight

The regulation at 2 C.F.R. § 200.337 provides DHS and any of its authorized representatives with the right of access to any documents, papers, or other records of the recipient and any subrecipients that are pertinent to a federal award in order to make audits, examinations, excerpts, and transcripts. The right also includes timely and reasonable access to the recipient's or subrecipient's personnel for the purpose of interview and discussion related to such documents. Pursuant to this right and per 2 C.F.R. § 200.329, DHS may conduct desk reviews and make site visits to review project accomplishments and management control systems to evaluate project accomplishments and to provide any required technical assistance. During site visits, DHS may review a recipient's or subrecipient's files pertinent to the federal award and interview and/or discuss these files with the recipient's or subrecipient's personnel. Recipients and

subrecipients must respond in a timely and accurate manner to DHS requests for information relating to a federal award.

See the Preparedness Grants Manual for information on monitoring and oversight.

G. DHS Awarding Agency Contact Information

1. Contact and Resource Information

a. Program Office Contact

FEMA has assigned region specific Preparedness Officer for the EMPG Program. If you do not know your Preparedness Officer, reference FEMA Regional Grant Program Office or contact FEMA Grants News by e-mail at fema-grants-news@fema.dhs.gov OR by phone at (800) 368-6498, Monday through Friday, 9:00 AM – 5:00 PM ET.

b. FEMA Grants News

FEMA Grants News is a non-emergency comprehensive management and information resource developed by FEMA for grants stakeholders. This channel provides general information on all FEMA grant programs and maintains a comprehensive database containing key personnel contact information at the federal, state, and local levels. When necessary, recipients will be directed to a federal point of contact who can answer specific programmatic questions or concerns. FEMA Grants News can be reached by e-mail at fema-grants-news@fema.dhs.gov OR by phone at (800) 368-6498, Monday through Friday, 9:00 AM – 5:00 PM ET.

c. Grant Programs Directorate (GPD) Award Administration Division

GPD's Award Administration Division (AAD) provides support regarding financial matters and budgetary technical assistance. Additional guidance and information can be obtained by contacting the AAD's Help Desk via e-mail at ASK-GMD@fema.dhs.gov.

d. FEMA Regional Offices

FEMA Regional Offices manage, administer, and conduct the application budget review, create the award package, approve, amend, and close out awards, as well as conduct cash analysis, financial and programmatic monitoring, and audit resolution for the EMPG Program. The Regions also provide technical assistance to EMPG Program recipients.

FEMA Regional Office contact information is available at FEMA Regional Grant Program Office.

e. Equal Rights

The FEMA Office of Equal Rights (OER) is responsible for compliance with and enforcement of federal civil rights obligations in connection with programs and services conducted by FEMA and recipients of FEMA financial assistance. All inquiries and communications about federal civil rights compliance for FEMA grants under this NOFO should be sent to FEMA-CivilRightsOffice@fema.dhs.gov .

f. Environmental Planning and Historic Preservation

GPD's EHP Team provides guidance and information about the EHP review process to recipients and subrecipients. All inquiries and communications about GPD projects under this NOFO or the EHP review process, including the submittal of EHP review materials, should be sent to gpdehpinfo@fema.dhs.gov.

2. Systems Information

a. FEMA GO

For technical assistance with the FEMA GO system, please contact the FEMA GO Helpdesk at femago@fema.dhs.gov or (877) 585-3242, Monday through Friday, 9:00 AM – 6:00 PM ET.

b. FEMA Preparedness Toolkit

The FEMA Preparedness Toolkit (PrepToolkit) provides access to the tools and resources needed to implement the National Preparedness System and provide a collaborative community space for communities completing the Unified Reporting Tool (URT). Recipients complete and submit their Threat and Hazard Identification and Risk Assessment (THIRA) and Stakeholder Preparedness Review (SPR), and other required assessments using the tools on PrepToolkit. For assistance, contact support@preptoolkit.fema.dhs.gov.

H. Additional Information

GPD has developed the Preparedness Grants Manual to guide applicants and recipients of grant funding on how to manage their grants and other resources. Recipients seeking guidance on policies and procedures for managing preparedness grants should reference the Preparedness Grants Manual for further information. Examples of information contained in the Preparedness Grants Manual include:

- Actions to Address Noncompliance
- Audits
- Case Studies and Use of Grant-Funded Resources During Real-World Incident Operations
- Community Lifelines
- Conflicts of Interest in the Administration of Federal Awards and Subawards

- Disability Integration
- National Incident Management System
- Payment Information
- Period of Performance Extensions
- Procurement Integrity
- Record Retention
- Termination Provisions
- Whole Community Preparedness
- Report issues of Fraud, Waste, and Abuse
- Hazard Resistant Building Codes
- Other Post-Award Requirements

1. Termination Provisions

FEMA may terminate a federal award in whole or in part for one of the following reasons. FEMA and the recipient must still comply with closeout requirements at 2 C.F.R. §§ 200.344-200.345 even if an award is terminated in whole or in part. To the extent that subawards are permitted under this NOFO, pass-through entities should refer to 2 C.F.R. § 200.340 for additional information on termination regarding subawards. Note that all information in this Section H.1 “Termination Provisions” is repeated in the Preparedness Grants Manual.

a. Noncompliance

If a recipient fails to comply with the terms and conditions of a federal award, FEMA may terminate the award in whole or in part. If the noncompliance can be corrected, FEMA may first attempt to direct the recipient to correct the

noncompliance. This may take the form of a Compliance Notification. If the noncompliance cannot be corrected or the recipient is non-responsive, FEMA may proceed with a Remedy Notification, which could impose a remedy for noncompliance per 2 C.F.R. § 200.339, including termination. Any action to terminate based on noncompliance will follow the requirements of 2 C.F.R. §§ 200.341-200.342 as well as the requirement of 2 C.F.R. § 200.340(c) to report in FAPIIS the recipient's material failure to comply with the award terms and conditions. See also the section on Actions to Address Noncompliance in the Preparedness Grants Manual.

b. With the Consent of the Recipient

FEMA may also terminate an award in whole or in part with the consent of the recipient, in which case the parties must agree upon the termination conditions, including the effective date, and in the case of partial termination, the portion to be terminated.

c. Notification by the Recipient

The recipient may terminate the award, in whole or in part, by sending written notification to FEMA setting forth the reasons for such termination, the effective date, and in the case of partial termination, the portion to be terminated. In the case of partial termination, FEMA may determine that a partially terminated award will not accomplish the purpose of the federal award, so FEMA may terminate the award in its entirety. If that occurs, FEMA will follow the requirements of 2 C.F.R. §§ 200.341-200.342 in deciding to fully terminate the award.

2. Program Evaluation

Federal agencies are required to structure NOFOs that incorporate program evaluation activities from the outset of their program design and implementation to meaningfully document and measure their progress towards meeting agency priority goal(s) and program outcomes.

OMB Memorandum M-21-27, Evidence-Based Policymaking: Learning Agendas and Annual Evaluation Plans, implementing Title I of the Foundations for Evidence-Based Policymaking Act of 2018, Pub. L. No. 115-435 (2019) (Evidence Act), urges federal awarding agencies to use program evaluation as a critical tool to learn, improve equitable delivery, and elevate program service and delivery across the program lifecycle. Evaluation means "an assessment using systematic data collection and analysis of one or more programs, policies, and organizations intended to assess their effectiveness and efficiency." Evidence Act, § 101 (codified at 5 U.S.C. § 311).

As such, recipients and subrecipients are required to participate in a DHS-, Component, or Program Office-led evaluation if selected, which may be carried out by a third-party on behalf of the DHS, its component agencies, or the Program Office. Such an evaluation may involve information collections including but not limited to surveys, interviews, or discussions with individuals who benefit from the federal award program operating personnel, and award recipients, as specified in a DHS-, component agency-, or Program Office-approved evaluation plan. More details about evaluation requirements may be provided in the federal award, if available at that time, or following the award as evaluation requirements are finalized. Evaluation costs incurred during the period of performance are allowable costs (either as direct or indirect). Recipients and subrecipients are also encouraged, but not required, to participate in any additional evaluations after the period of performance ends, although any costs incurred to participate in such evaluations are not allowable and may not be charged to the federal award.

3. Financial Assistance Programs for Infrastructure

a. Build America, Buy America Act

Recipients and subrecipients must comply with the Build America, Buy America Act (BABAA), which was enacted as part of the Infrastructure Investment and Jobs Act §§ 70901-70927, Pub. L. No. 117-58 (2021); and Executive Order 14005, Ensuring the Future is Made in All of America by All of America's Workers. See also 2 C.F.R. Part 184 and Office of Management and Budget (OMB) Memorandum M-24-02, Implementation Guidance on Application of Buy America Preference in Federal Financial Assistance Programs for Infrastructure.

None of the funds provided under this program may be used for a project for infrastructure unless the iron and steel, manufactured products, and construction materials used in that infrastructure are produced in the United States.

The Buy America preference only applies to articles, materials, and supplies that are consumed in, incorporated into, or affixed to an infrastructure project. As such, it does not apply to tools, equipment, and supplies, such as temporary scaffolding, brought to the construction site and removed at or before the completion of the infrastructure project. Nor does a Buy America preference apply to equipment and furnishings, such as movable chairs, desks, and portable computer equipment, that are used at or within the finished infrastructure project but are not an integral part of the structure or permanently affixed to the infrastructure project.

For FEMA's official policy on BABAA, please see FEMA Policy 207-22-0001: Buy America Preference in FEMA Financial Assistance Programs for Infrastructure available at https://www.fema.gov/sites/default/files/documents/fema_build-america-buy-america-act-policy.pdf To see whether a particular FEMA federal financial assistance program is considered an infrastructure program and thus required to include a Buy America preference, please see Programs and Definitions: Build America, Buy America Act | FEMA.gov. and https://www.fema.gov/sites/default/files/documents/fema_build-america-buy-america-act-policy.pdf

b. Waivers

When necessary, recipients (and subrecipients through their pass-through entity) may apply for, and FEMA may grant, a waiver from these requirements.

A waiver of the domestic content procurement preference may be granted by the agency awarding official if FEMA determines that:

- Applying the domestic content procurement preference would be inconsistent with the public interest.
- The types of iron, steel, manufactured products, or construction materials are not produced in the United States in sufficient and reasonably available quantities or of a satisfactory quality.
- The inclusion of iron, steel, manufactured products, or construction materials produced in the United States will increase the cost of the overall project by more than 25%.

For FEMA awards, the process for requesting a waiver from the Buy America preference requirements can be found on FEMA's website at: "Buy America" Preference in FEMA Financial Assistance Programs for Infrastructure | FEMA.gov.

c. Definitions

For BABAA specific definitions, please refer to the FEMA Buy America website at: "Programs and Definitions: Build America, Buy America Act | FEMA.gov."

Please refer to the applicable DHS Standard Terms & Conditions for the BABAA specific term applicable to all FEMA financial assistance awards for infrastructure.

4. Report issues of fraud, waste, abuse

Please note, when applying to this notice of funding opportunity and when administering the grant, applicants may report issues of fraud, waste, abuse, and mismanagement, or other criminal or noncriminal misconduct to the Office of Inspector General (OIG) Hotline. The toll-free numbers to call are 1 (800) 323-8603, and TTY 1 (844) 889-4357.

5. State Housing Strategy

EMPG Program recipients are strongly encouraged to update their State Housing Strategy using the State Housing Strategy Template as part of their EOP or as a standalone document. In addition to the State Housing Strategy Template, recipients are encouraged to define and emphasize sheltering, short term, and permanent housing planning.

The State Housing Strategy Template helps states identify priorities and document critical, jurisdiction specific processes and procedures to promote an efficient disaster housing mission. The template walks recipients through the following planning considerations as seen in the table below. See the State Administered Direct Housing Grant Guide, July 2020 for the template and other supporting information.

State Housing Template Sections and Planning Considerations

Template Section	Planning Considerations
State-Led Disaster Housing Task Force (SLDHTF) Plan Organization	Participant inclusion, approaches for various types of housing disasters, available materials, available assistance programs, and sources for surge staffing
Housing Background	Identifying a jurisdiction's current housing situation, priorities, capabilities, challenges, and known risks
Sheltering Phase Strategy	Identifying planning leads, current resources, timeline, key partners, cross jurisdictional agreements, and other risks
Interim Housing Strategy	Identifying planning leads, current resources and capabilities, known areas of difficulty, key partners, relocation strategies, and risks
Permanent Housing Strategy	Identifying planning leads, long-term housing needs and prioritizations, current resources and capabilities, known areas of implementation challenges, relocation strategies, and risks
Pre-Disaster Activities	Creating communication plans, survivor transition plans, mitigation plans, and program closeout goals

Template Section	Planning Considerations
Post-Disaster Activities	Prioritizing disaster housing recovery activities, creating timelines for project completion, documenting planned actions for assessing the availability of affordable housing resources and expediting the delivery of housing by expediting permitting and waiver processes, establishing an information sharing method, creating an Environmental Planning and Historic Preservation (EHP) strategy, identifying potential locations for Manufactured Housing Units and Recreational Vehicles, and identifying available federal disaster housing assistance

6. State-Administered Direct Housing Implementation

FEMA encourages states to develop the capacity to administer FEMA Direct Housing Assistance through a reimbursable Inter-Governmental Service Agreement (IGSA). Under this arrangement, FEMA determines disaster survivors' eligibility for specific direct housing options and makes all determinations regarding continuing eligibility, appeals, and eligibility terminations. FEMA also monitors the state's administration of approved Direct Housing Options to ensure compliance with federal environmental, historic preservation, and floodplain management requirements as well as program conditions specified within the IGSA. States that choose to administer Direct Housing Assistance through an IGSA are required to develop a Direct Housing Administrative Plan and are encouraged to establish pre-placed contract to support the delivery of direct housing. Any contracts for this work would need to comply with the federal procurement requirements at 2 C.F.R. §§ 200.317-200.327. For more information, regarding Direct Housing Assistance, please visit Chapter 5 of the Individuals and Households Program Unified Guidance and Chapter 3 of the Individual Assistance Program and Policy Guide (IAPPG)

7. Appendices

a. EMPG Program Work Plan

Submission of an EMPG Program Work Plan is mandatory. It is a required component of the EMPG Program application. The Work Plan outlines the state's emergency management sustainment and enhancement efforts, including new and ongoing activities and projects, that are driven by identified preparedness priorities and proposed for the EMPG Program period of performance. An FY 2024 EMPG Program Work Plan Template (available on the Grants.gov EMPG Program application page and on the EMPG Program page on FEMA.gov) is provided to facilitate the work plan development process. The submitted Work Plan must address all the data and information requirements included in the FY 2024 EMPG Program Work Plan Template and in the supplemental guidance included in this section. Therefore, EMPG Program applicants are strongly encouraged to use the provided FY 2024 EMPG Program Work Plan Template.

Prior to submission of the EMPG Program Work Plan, the applicant must work with the Regional Administrator or designated Regional EMPG Program Manager to identify three-to-five priority areas which will serve as the focus for EMPG Program-funded investments. The priorities must be mutually agreed to by the applicant and Regional Administrator and should be driven by the THIRA/SPR process – specifically, the outputs from the THIRA/SPR process – and other relevant information sources such as AARs, audit and monitoring findings, Hazard Mitigation Plans and other deliberate planning products. Priorities should also reflect those included in each recipient's IPP so that recipients are focusing all investments, projects, and other resources on a common set of priorities. As they select priorities, applicants should consider which capability gaps would be most operationally consequential, must be closed most urgently, and could be meaningfully addressed within the period of performance. Applicants should refer to Section A.10.b above for further guidance on the priority identification process.

Applicants must set at least one performance goal for each RA agreed-upon priority area that achieves a specific outcome. Each goal must be specific, measurable, and achievable within the period of performance, relevant to the priority area, and have a target date for completion. Applicants must describe how achieving each goal or objective will impact the priority area it supports by the end of the period of performance. Each goal must include an estimate quantifying the extent to which the supporting investments will close capability gaps (e.g.,

"Increase the percentage of people who can find and secure long-term housing by 10% within 1 year of an incident"). The FY 2024 EMPG Program Work Plan Template includes instructions and examples to help guide this process so that recipients can develop goals that focus on achieving specific outcomes.

The Regional Administrator or designated Regional EMPG Program Manager will ensure that the mutually agreed priorities are fully addressed in the EMPG Program Work Plan. In addition, the Regional Administrator must approve final Work Plans before states may draw down EMPG Program funds. Grant funds will be released upon approval of the state's final Work Plan.

Following Work Plan approval, regional EMPG Program Managers will work closely with recipients to monitor progress toward goals and activities in the Work Plans during the performance period and may request further documentation from the recipients to clarify the projected Work Plan. Further, in accordance with 2 C.F.R. §200.308 – Revision of budget and program plans, any changes to the approved Work Plan – including changes in project scope and budget changes within any direct cost category exceeding 10% of the total award amount – will require advance approval from the Regional Administrator or designated Regional EMPG Program Manager.

Instructions

The FY 2024 EMPG Program Work Plan Template has been updated to support the collection of objective information and quantitative data that will allow FEMA to measure program effectiveness and investment impacts more effectively. This also enables compliance with 2 C.F.R. § 200.301, which requires federal awarding agencies to measure recipient performance to show achievement of program goals and objectives, share lessons learned, improve program outcomes, and foster adoption of promising practices. To this end, the FY 2024 EMPG Program guidance in the NOFO and Work Plan requires recipients to link EMPG Program-funded investments to THIRA/SPR results and other relevant materials that inform capability priorities and needs and to include specific performance measures that

will allow FEMA to measure the impact of those investments based on the core capabilities that are addressed.

The FY 2024 EMPG Program Work Plan Template largely complements the THIRA/SPR process outlined in the Comprehensive Preparedness Guide (CPG) 201, Third Edition (CPG 201, v3). As noted in CPG 201, v3, a coordinated approach to track investments, and understand the return on investments, can help improve the effectiveness of those investments. Tracking how EMPG Program-funded investments result in specific, quantitative changes in capabilities can help guide communities' strategic planning considerations and inform resource allocation decisions that will maximize effectiveness in building or sustaining capabilities. Therefore, applicants are encouraged to refer to CPG 201, v3, along with their most recent THIRA and SPR, when developing their EMPG Program Work Plan.

The FY 2024 EMPG Program Work Plan Template consists of the following tabs: Definitions and Guidance, Quick Links, Grant Investment Strategy, Grant Activities Outline, Detailed Budget – Excluding M&A, Budget Narrative – Excluding M&A, Detailed Budget – M&A Only, Budget Narrative – M&A Only, EMPG Program Summary, Implementation Schedule, Training Data Table, and Exercise Data Table. As explained above, the focus of the FY 2024 EMPG Program Work Plan Template is on improving data collection to better enable measurement of grant outcomes. Therefore, the narrative content is minimized and many of the cells include dropdowns for selecting applicable data. This approach also helps to simplify the Work Plan development process.

Instructions for each Work Plan section are provided below. Additional guidance and instructions are provided in the FY 2024 EMPG Program Work Plan Template on Grants.gov.

Definitions and Guidance

The Definitions and Guidance tab collects applicant information and provides instructions for completing each subsequent tab.

Quick Links

The Quick Links Tab uses the link functionality in Excel to allow users to navigate throughout the template quickly and minimize the need to scroll through projects and implementation schedules.

Grant Investment Strategy

The intent of the Grant Investment Strategy tab of the FY 2024 EMPG Program Work Plan Template is to provide an overview of the state/territory's preparedness investment strategy. It should serve as the foundation for completing the remainder of the Work Plan. It includes separate sections to explain the following:

- The performance goals associated with each priority area;
- The most recent THIRA/SPR results;
- Significant risks and capability gaps that currently exist;
- Resulting preparedness priorities; and
- The anticipated impact of the proposed EMPG Program-funded investments.

For the Performance Goals section, the applicant should identify the three-to-five priorities that were mutually agreed to and approved between the Regional Administrator and the state/territory. These goals serve as the focus for the EMPG Program-funded investments. The reference materials used to identify the priorities should be cited and their relevance explained in this section. At least one performance goal should be identified for each priority area. Each goal must be specific, measurable, achievable within the period of performance, relevant to the priority area, and have a target date for completion (i.e., SMART goal). It should describe how achieving each goal will impact the priority area it supports by the end of the period of performance.

Grant Activities Outline

The Grant Activities Outline is used to capture the proposed EMPG Program-funded projects and link them to the identified priorities, performance goals, and gaps or needs. Coupled with the Implementation Schedule, the Grant Activities Outline supports identification and tracking of EMPG Program-funded project outcomes, which will enable better understanding of the impacts of those investments relative to the performance goals and the associated core capabilities. Identifying and tracking project outcomes also supports compliance with the Foundations for Evidence-Based Policy Making Act of 2018 and changes to 2.C.F.R related to performance, evaluation, and risk for federal grants. Applicants can also designate whether a project addresses equity considerations and/or climate change impacts. Examples of allowable activities and associated core capabilities for projects that address the FY 2024 EMPG Program national priorities of equity, climate resilience, and readiness.

The Grant Activities Outline includes sections that allow the applicant to identify the performance goals that are supported by each project and the milestones that are critical to accomplishing each goal. Additional guidance on performance goals and milestones, including specific examples of each, are provided below.

The Grant Activities Outline also requires the applicant to explain the objective and anticipated impact of each project relative to the associated priorities, performance goals, and related core capabilities:

- The “Project Objective” should explain what the project will accomplish; specifically, how the project will address the identified gap or need and how it supports one or more of the identified performance goals.
- The “Anticipated Project Impact” should explain the expected project outcome relative to the associated priorities and performance goals.
  - The impact statement should include a quantitative estimate of the degree to which the project will contribute to achieving the identified performance goal (see hierarchy example below).

Effective completion of the Grant Activities Outline requires an understanding of the established planning hierarchy. Priorities are at the top of the hierarchy, followed by performance goals that define a clear outcome or end-state and

provide the basis for addressing each priority. Project proposals should be identified based on the performance goals. High priority capability gaps or needs identified through the THIRA/SPR process, particularly SPR Step 2, and other assessments are also used to inform project selection and to identify specific project objectives. Project objectives, and accompanying impact statements, should complement the performance goals by including similar outcome-focused metrics, as explained above. Lastly, identifying the specific project activities are the last step in the process of completing the GAO. Project activities are key components and/or milestones that are critical to successful completion of the project.

An example of this planning hierarchy for completing the GAO is provided below:

- **Priority**: Logistics and Supply Chain Management
  - **Performance Goal**: Within 24 hours of an incident, identify and mobilize life-sustaining commodities, resources, and services to 10,000 people requiring shelter and 100,000 people requiring food and water. Maintain distribution system for at least 30 days.
    - **Project**: Update State Logistics and Distribution Management Plan and qualify 40 additional personnel for logistics operations in NQS.
      - **Project Objective/Impact**: Increase capacity to identify and mobilize life-sustaining commodities, resources, and services to people requiring shelter, food, and water by 50%, allowing the state to do so for 7,500 people requiring shelter and 75,000 requiring food and water within 24 hours of an incident and maintain that distribution system for at least 30 days.
        - **Activity**: Convene cross-discipline working group meeting on May 30, 2024, to review current State Logistics and Distribution Management Plan

All EMPG Program-funded investments must be accounted for in the Grant Activities Outline. However, recognizing that some sustainment activities, such as funding of emergency manager salaries, may not align to a specific priority or performance goal, applicants are not required to identify priorities and performance goals for such investments. However, all other portions of the Grant

Activities Outline must be completed to justify the applicable sustainment costs.

In cases where emergency management personnel are not assigned to support specific projects included in the Work Plan, the applicant may choose to create a single project (e.g., Emergency Management Personnel Project) to encompass the majority of the EMPG Program-funded salaries and fringe benefits costs. This single project would be populated on the Grant Activities Outline and include the associated activities, priorities, goals, anticipated outcomes, milestones, etc. for the applicable EMPG Program-funded emergency management staff, including staff supporting the M&A activities.

The various elements of the Grant Activities Outline tab are outlined below, along with basic instructions for completing the required entries. Supplemental guidance and instructions are included in the FY 2024 EMPG Program Work Plan Template.

- **Project Name:** Provide a descriptive name for each planned project. Examples include “Development of Emergency Function Annexes,” “Development of Earthquake Scenario Loss Estimations,” “Implementation of Statewide Interoperability Plan,” “NIMS Training for Emergency Management Personnel,” “Development of Emergency Preparedness Plan for Individuals with Disabilities,” etc.
- **Brief Project Description:** Provide further details on the project, particularly where the project name does not sufficiently describe the project.
- **Gap or Need Addressed:** Briefly describe the specific gap or need addressed by the project.
- **Reference for Identified Gap or Need:** Select the documentation used to identify the cited gap or need from the drop-down menu.
- **Project Objective:** Explain how the project addresses the identified gap or need, and how it supports the identified priorities and performance goals.
- **Anticipated Project Impact:** Explain the expected project outcome relative to the associated priorities and performance goals.
- **Build or Sustain:** Select whether the project will build or maintain/sustain the identified core capability(ies).
- **Equity:** Select whether the project will address equity considerations. For FY 2024, **at least one project** must specifically address equity considerations.

- **Climate Change:** Select whether the project will address the impacts of climate change.
- **EMPG Program National Priority Area:** Select the applicable National Priority Area from the drop-down menu.
- **Regional Administrator (RA) Agreed Upon Priority Area:** Select from a drop-down list of the 32 core capabilities and other priorities identified in the latest version of the National Preparedness Report. If the priority is not included in the drop-down list, enter “other” for Primary, Secondary and/or Tertiary, and then enter the priority in the adjacent cell.
- **POETE Category:** Select whether the project relates to Planning, Organization, Equipment, Training, or Exercises. Multiple POETE categories can be selected to accommodate projects that span multiple categories. For example, building capability often involves a combination of planning, training, and exercise activities. Space is provided to populate the Primary, Secondary and Tertiary POETE category.
- **Emergency Management Accreditation Program (EMAP) Standard Element:** This field is optional. It is made available to those states/territories that are EMAP certified and want to continue tracking their investments by EMAP Standard Elements. Select the appropriate EMAP Standard Elements from the drop-down menu, if applicable.
- **Mission Area:** Select the appropriate preparedness mission area supported by the project: Prevention, Protection, Mitigation, Response, or Recovery. Multiple mission areas can be selected to accommodate projects such as plans and exercises that involve multiple mission areas, and space is provided to populate the Primary, Secondary and Tertiary Mission Areas.
- **Core Capabilities:** Select up to five core capabilities supported by the project. Indicate whether the Core Capability has a target with a gap rated as high priority.
- **Performance Goals:** Select the performance goal(s) from the drop-down menu. The drop-down menu will consist of the performance goals as entered in the Grant Investment Strategy.
- **Current Capability Metrics:** Identify capability metrics prior to the project implementation.
- **Milestones:** Identify key project activities and other deliverables or outputs that are critical to accomplishing the identified performance goal and can be tracked to demonstrate progress toward achieving the performance goal.

Detailed Budget – Excluding M&A

The Detailed Budget – Excluding M&A tab enables a full accounting of all project activity costs, excluding M&A costs. This tab contains an itemization of non-M&A costs related to personnel, fringe benefits, travel, equipment, supplies, contractual services, construction, other, and indirect costs. For personnel and fringe benefits, the position title and percentage of time or fringe allocated to the EMPG Program grant is required. Each line item is assigned to its relevant project, allowing the information in mission areas, core capabilities, priorities, EMAP, and POETE categories to populate accordingly. This enables a breakdown of the full EMPG Program budget into various categories: Mission Area, Core Capabilities, National Priority Area, RA Agreed Upon Priority, EMAP Standard Elements, and POETE Category. The cells for each of these categories are automatically populated based on the project number as identified in the Grant Activities Outline.

Budget Narrative – M&A Only

The purpose of the Budget Narrative – M&A Only tab is to: 1) justify the need for each line item and the cost estimates; 2) explain how costs relate to the programmatic goals of the project(s); and 3) supplement other budget information provided on the Detailed Budget– M&A Only tab. For the Cost Share, applicants must include a detailed description of the source of the cost share/matching funds. If funds or services are to be provided by a third party for in-kind match, a dated letter of commitment is required to document the donation. This tab will include a narrative for each cost category of the budget.

Information for the Detailed Budget and Budget Narrative

This section of the Work Plan is a detailed description of the budget found in the SF-424A and must include a detailed discussion of how EMPG Program funds will be used. Applicants must **itemize** costs related to personnel, fringe benefits, travel, equipment, supplies, contractual costs, other direct costs, indirect costs,

and total costs.

Applicants should use the following instructions and budget cost category descriptions to complete the Budget Detail section of the Work Plan.

Personnel: List each position with a brief description of the duties and responsibilities (no personnel names), as well as the salary computation for staff. If a Cost-of-Living Adjustment increase and/or merit pay increase in salary will be provided for the position, include those costs in calculations for personnel and the associated fringe benefits on the applicable Detailed Budget and the Budget Narrative.

Fringe Benefits: List the computation for fringe benefits for each of the personnel listed in the budget worksheet. Estimated rates for fringe are allowable but provide the basis for that estimation in the budget narrative (e.g., average percent fringe paid for most employees within the agency). If not using an estimate, list fringe benefit and the associated costs for each employee that will be paid by EMPG Program funding (e.g., Social Security/FICA, Unemployment Compensation, Medicare, Retirement, Health Insurance, Life Insurance, etc.). Also, in cases where fringe benefits costs are included in an indirect cost rate agreement, the fringe benefits cannot also be charged as a direct cost for reimbursement.

Travel: Specify the mileage, per diem, estimated number of trips in-state and out-of-state, number of travelers, and other costs for each type of travel for staff. Travel may be integral to the purpose of the proposed project (e.g., management, monitoring and/or oversight of grant award and/or subrecipients) or related to propose project activities (e.g., attendance at training or meetings related to management of the EMPG Program award). Travel costs identified in this section are for employees of the applicant/recipient only. For travel costs related to staff training, include as many details as possible about each proposed training cost, including the name of the training course(s), training provider, personnel who will

attend the training, proposed dates (estimates are accepted), etc. Travel category costs do not include 1) costs for travel of consultants, contractors, consortia members, or other partner organizations, which are included in the "Contractual" category; or 2) travel costs for employees of subrecipient agencies (those should be included in the Contractual category, if applicable).

Equipment: List each equipment item for EMPG Program purposes only by Line-Item Name and in the same order as listed on the Detailed Budget. Include a brief description of each equipment item (no brand names); per unit cost, quantity and total cost; location of equipment (if other than the direct recipient agency); and how the equipment will be utilized. Equipment is defined in 2 C.F.R. § 200.1.

Supplies: Include all tangible personal property other than those described in the definition of "equipment" as defined by 2 C.F.R. § 200.1. Supplies are also defined in 2 C.F.R. § 200.1. The budget detail should identify categories of supplies to be procured for EMPG Program purposes only (e.g., printing supplies, office supplies, etc.) and the calculation of those costs (e.g., based on monthly rates or based on an average of previous years' similar costs). Non-tangible goods and services associated with supplies, such as printing service, photocopy services, and rental costs should be included in the "Other" category. Provide the basis for calculation of supplies including the Line-Item Name and list supplies in the Budget Narrative in the same order as listed on the Detailed Budget. Subrecipient M&A and non-M&A costs should be included in the "Other" category.

Contractual: Identify each proposed contract related to EMPG Program purposes only and specify its purpose and estimated cost. Contractual/consultant services are those services to be carried out by an individual or organization (do not include company or individual names in budget narrative), other than the applicant, in the form of a procurement relationship. Leased or rented goods (equipment or supplies) for EMPG Program purposes should be included in the "Other" category. The applicant should list the proposed contract activities along with a brief description of the scope of EMPG Program work or services to be provided and proposed duration. Include the basis for the calculation of

contractual services costs (e.g., contractor training instructor speaking fee, contractor travel costs and contractor instructional materials).

Other: This category should include only those types of direct costs that do not fit in any of the other budget categories and are related to EMPG Program purposes only. Include a description of each cost by Line-Item Name and in the same order as listed on the applicable Detailed Budget. Include the basis for calculation of the costs. Examples of costs for EMPG Program purposes that may be in this category include the following: insurance, rental/lease of equipment or supplies, equipment service or maintenance contracts, printing or photocopying rental, etc. Subrecipient M&A and non-M&A costs from their subawards (e.g., subgrants) are a distinct type of cost under this category. The term “subaward” means an award of financial assistance (money or property) by any legal agreement made by the recipient to an eligible subrecipient. This term does not include procurement purchases, technical assistance in the form of services instead of money, or other assistance in the form of revenue sharing, loans, loan guarantees, interest subsidies, insurance, or direct appropriations. Subcontracts are not subawards and belong in the contractual category. Applicants must provide the aggregate amount they propose to issue as subaward work and a description of the types of M&A and non-M&A activities to be supported.

Construction: Include construction costs, including renovation projects for a state or territorial government’s principal EOC. Include a description of the types of construction or renovation services proposed and the calculation of these costs (no company or individual names). Subrecipient construction costs should be included in the Other category. M&A funding cannot be used for construction or renovation costs.

Indirect Costs: If indirect charges are budgeted, indicate the approved rate and base (the cost categories for which this indirect cost percentage rate will be applied.) Indirect costs are those incurred by the recipient for a common or joint purpose that benefit more than one cost objective or project and are not readily assignable to specific cost objectives or projects as a direct cost. In order for

indirect costs to be allowable, the applicant must have a federal or state negotiated indirect cost rate (e.g., fixed, predetermined, final or provisional), or must have submitted a proposal to the cognizant federal or state agency. An approved Indirect Cost Rate Agreement signed by the recipient agency and the cognizant agency for the recipient, or a copy of the proposal to the cognizant federal or state agency for an indirect cost rate, must be included in the submission of the Work Plan Template for application purposes.

Examples of Indirect Cost Rate calculations are shown below:

1. Personnel (Indirect Rate x Personnel = Indirect Costs)
2. Personnel and Fringe (Indirect Rate x Personnel & Fringe = Indirect Costs)
3. Total Direct Costs (Indirect Rate x Total Direct Costs = Indirect Costs)

Applicants who wish to use a cost allocation plan in lieu of an indirect cost rate must also reach out to the FEMA Grants Management Specialist for further instructions. Per 2 C.F.R. Part 200, Appendix VII, paragraph D.1.b, state and local governments are not permitted to use the de minimus rate without seeking and receiving FEMA's approval of a case-by-case exception. Applicants who wish to request the case-by-case exception should reach out to their FEMA Grants Management Specialist for further instructions.

Post-award requests to charge indirect costs will be considered on a case-by-case basis and based upon the submission of an agreement or proposal as discussed above or based upon the de minimis rate or cost allocation plan, as applicable.

EMPG Program Summary

This tab includes summary information for the award as entered in the budget tabs and the Grant Activity Outline. The overall budget summary will include the total award amount, federal amount, non-federal amount (cost share), and M&A amount, along with the calculated percentage of each. The additional budget summary tables will calculate the amount allocated for federal funds, non-federal funds (cost share) and total project costs for each cost category. There is also a

budget summary table with similar information for each primary mission area and core capability.

The EMPG Program Summary tab also provides users with an overview of their progress in the FY 2024 EMPG Program Performance Metrics. The metrics are automatically populated from the calculations of information provided in the Grant Activities Outline. These metrics aim to provide the count, percentage, and associated dollar amount affiliated with the following performance metrics: 1) Capability-building Projects for Alignment to Capability Gaps in SPR; 2) Funding Spent on Capability-building Projects Aligned to Capability Gaps in SPR; 3) Building Capabilities for High Priority Targets; 4) Regional and National Priority Area Alignment; and 5) Plans-Training-Exercise Alignment. The EMPG Program Summary Tab further provides a count of all projects that address equity considerations and climate change impacts.

Implementation Schedule

The Implementation Schedule includes the basic elements of a project management plan. It is used to capture key project activities to include both EMPG Program-funded activities that are critical to accomplishing the project objectives as identified in the Grant Activities Outline, as well as tasks that are essential to effective project management. Thus, this product can be used as a basic project management tool to plan and track the progress of key project activities and associated tasks. Key project activities should generally correlate with the “Milestones” identified for each project included in the Grant Activities Outline.

The Implementation Schedule enables the applicant to identify key project activities by year/quarter, the associated tasks, timelines, status reports, and challenges or risks that may affect successful completion of the activity as planned. It also allows for the tracking of project progress by including estimated and actual completion dates for each activity and the ability to enter quarterly accomplishments relating to the activity. This functionality allows for quarterly

reporting of project progress, in accordance with the programmatic requirements of the EMPG Program. Also, data from the Implementation Schedule should be completed and submitted to FEMA as a component of quarterly reporting on grant activities.

The Implementation Schedule further allows the applicant to explain how their project addresses equity considerations. Possible examples include: 1) conducting vulnerability assessments to identify and fully understand the vulnerabilities and needs of underserved communities relating to emergency preparedness; and 2) updating emergency operations plans to ensure the needs of underserved communities are adequately addressed.

The Implementation Schedule also provides the applicant with the ability to explain how their project addresses the impacts of climate change.

Training Data Table

To facilitate consistent data reporting and performance measures collection, the FY 2024 EMPG Program Work Plan Template includes a Training Data Table. This table should reflect training activities outlined in the multi-year IPP and completion of required EMPG Program training courses. The data requirements are defined in the section below. Applicants/recipients are not required to report EMPG Program-funded personnel costs associated with training. Training related to the NQS is not reported on the Training Data Table. Also, data from the Training Data Table should be completed and submitted to FEMA as a component of quarterly reporting on grant activities. Upon entering the project name or number in the template, the cells located to the right of the main Training Data Table will auto-populate the associated priority, mission area, capabilities, and functional areas based on the project data included in the Grant Activities Outline.

Training Data Table Template

(Header template only, no data)

Project Number	Project Name	Name of Training	Scheduled Date	Date Training was Conducted/Completed	EMPG Program Required Training? (Y/N)	Number of Personnel Trained	N T C N a

Training Data Table Definitions

Column 1 – Project Number from the Grant Activities Outline

Column 2 – Project Name from the Grant Activities Outline

Column 3 – Name of training course

Column 4 – Scheduled date of training course

Column 5 – Date training was conducted or completed

Column 6 – Is the training course required by the EMPG Program?

Column 7 – Number of personnel trained

Column 8 – NIMS Training Course Number (if applicable)

Column 9 – Is the training identified in the multi-year IPP?

Exercise Data Table

To facilitate consistent data reporting and performance measure collection, an Exercise Data Table should be completed for any exercises that meet EMPG Program requirements and/or exercises conducted in whole or part with EMPG Program funds. The Exercise Data should include EMPG Program-funded exercises and costs to run the exercise (e.g., planning, materials, props,

contractual services for conducting the exercise, AAR and IP, etc.). Any exercise planned or conducted during the grant period of performance should be reported on the Exercise Data Table. Applicants/recipients are not required to report EMPG Program-funded personnel costs associated with exercises. Data from the Exercise Data Table should also be completed and submitted to FEMA as a component of quarterly reporting on grant activities. The data requirements are defined in the section below. Upon entering the project name or number in the template, the cells located to the right of the main Exercise Data Table will auto-populate the associated priority, mission area, capabilities, and functional areas based on the project data included in the Grant Activities Outline.

Exercise Data Table Template

(Header template only, no data)

Project Number	Project Name	Name of Exercise	Scheduled Date	Date Exercise Conducted/Completed	Type of Exercise	Exercise Fulfills Progressive Exercise Requirement (Y/N)

Exercise Data Table Definitions:

Column 1 – Project Number from the Grant Activities Outline

Column 2 – Project Name from the Grant Activities Outline

Column 3 – Exercise Name

Column 4 – Scheduled date of exercise

Column 5 – Date exercise conducted/completed

Column 6 – Type of exercise (select from drop-down menu)

Column 7 – Is the exercise part of a progressive exercise series?

Column 8 – Is exercise identified in the multi-year IPP?

Column 9 – When was the AAR submitted to FEMA?

1. EMPG Requirements Matrix

ID	Category	Requirement	Location	Due Date Cycle	Due Date	Submission Plan
1	Allowability	Critical Emergency Supplies Purchases – 5-year viable inventory management plan with a distribution strategy	PGM, NOFO	Prior to award (if applicable)	Varies	Work Plan/Amendment
2	Application	Work Plan	NOFO	Per the NOFO	Varies	FEMA GO
3	Application	Project addressing Equity Considerations	NOFO	Per the NOFO	Varies	Work Plan: Grant Activitie Outline and Budget Narra
4	Civil Rights	Civil Rights Evaluation Tool	PGM, NOFO	Within 30 days of receipt of award	Varies	Email to: CivilRightsEvaluation@hq and cc: Regional EMPG P Manager

ID	Category	Requirement	Location	Due Date Cycle	Due Date	Submission Plan
5	Closeout	Closeout Reporting Requirements. (Note: FEMA GO does not have a closeout module. Regional closeout processes vary.)	PGM	Per the Closeout notification letter	Varies	FEMA GO/Electronic Noti
6	Cost Share	Cost Share	NOFO	Application, Quarterly, Closeout	Varies	Work Plan Budget, Federa Financial Report (FFR)/SF (Quarterly and at Closeou
7	Davis-Bacon	Davis-Bacon Compliance	PGM, NOFO	For all EMPG projects	Varies	Monitoring
8	EHP	EHP approval	PGM, NOFO	Prior to any construction, renovation, or ground disturbing activity	Varies	Email to: CivilRightsEvaluation@hq , and cc: Regional EMPG Program Manager
9	EHP	Construction of Communication Towers	PGM, NOFO	FCC Section 106 review must be completed prior to EHP review	Varies	Monitoring
10	EMAC	EMAC association	NOFO	Prior to award	Varies	Regional EMPG Program Manager to verify on EMA website

ID	Category	Requirement	Location	Due Date Cycle	Due Date	Submission Plan
11	Exercise	Exercise program negotiated (align with IPP/priorities)	PGM, NOFO	Prior to award	Varies	Work Plan
12	Exercise	AAR (After Action Report)/IPs	PGM	90 days after completion of exercises conducted in Calendar Year (CY) Q4	Varies	Email to: hseep@fema.dh and cc: Regional EMPG P Manager
13	Performance Measures	87.5% of all PTE projects align with building capability and/or closing capability gaps identified	NOFO	Prior to award	Varies	Work Plan
14	Pre-Award	Pre-award cost	NOFO	Prior to award (if applicable)	Varies	Work Plan Budget
15	Priorities	3-5 Applicant and RA mutually agreed upon Priorities (Note: These need not be the national priorities)	NOFO	Prior to award	Varies	Work Plan

ID	Category	Requirement	Location	Due Date Cycle	Due Date	Submission Plan
16	Reporting	Threat and Hazard Identification and Risk Assessment (THIRA) submitted	PGM, NOFO	Every 3 years starting in 2022	31-Dec	Prep toolkit
17	Reporting	State Preparedness Review (SPR) submitted	PGM, NOFO	Annually	31-Dec	Prep toolkit
18	Reporting	National Incident Management System (NIMS)	PGM, NOFO	Annually	31-Dec	Unified Reporting Tool (UI
19	Reporting	National Qualification System (NQS) implementation	PGM, NOFO	Phased-in Objectives due Annually	31-Dec	URT
20	Reporting	Distribution Management Plan (DMP) Plan review	PGM	After initial submission, DMP updates submitted annually, as necessary	30-Sep	Email to: Regional EMPG Program Manager

ID	Category	Requirement	Location	Due Date Cycle	Due Date	Submission Plan
21	Reporting	Multi-year Training and Exercise Plan (TEP)/Integrated Preparedness Plan (IPP) developed	PGM, NOFO	Annually	31-Jan	Email to: hseep@fema.dh and cc: Regional EMPG P Manager
22	Reporting	Periodic Performance Reporting (PPR) Status of all EMPG Program-funded plans, training and exercise activities must be reported quarterly.	PGM	Within 30 days after the end of the CY Quarter	30-Jan 30-Apr 30-July 30-Sep	FEMA GO
23	Reporting	Financial Quarterly Reporting	PGM	Within 30 days after the end of the CY Quarter	30-Jan 30-Apr 30-July 30-Sep	FEMA GO

ID	Category	Requirement	Location	Due Date Cycle	Due Date	Submission Plan
24	Reporting	Biannual Strategy Implementation Report (BSIR)	PGM	Biannual	No later than: 30-Jan 30-July	FEMA GO
25	Reporting – Exercise	All EMPG Program-funded exercise activities must be reported quarterly.	PGM, NOFO	Quarterly	30-Jan 30-Apr 30-July 30-Sep	Exercise Data Table
26	Reporting – Training	All EMPG Program-funded training activities must be reported quarterly.	PGM, NOFO	Quarterly	30-Jan 30-Apr 30-July 30-Sep	Training Data Table

ID	Category	Requirement	Location	Due Date Cycle	Due Date	Submission Plan
27	Telecomms	FirstNet	PGM	Prior to award (if applicable)	Varies	Verified by Regional EMP Program Manager
28	Telecomms	SAFECOM	PGM	Prior to award (if applicable)	Varies	Verified by Regional EMP Program Manager
29	Training	Training activities captured (align with IPP/priorities)	PGM, NOFO	Prior to award	Varies	Work Plan Training Data T PPR template
30	Training	EMPG funded personnel who have completed: ▪ Basic Academy OR Professional Development Series AND ▪ NIMS	PGM	On-going	Varies	Per Regional Guidance: ▪ FEMA GO: with PPR ▪ Roster to Regional EM Program Manager ▪ Reviewed During Moni

ID	Category	Requirement	Location	Due Date Cycle	Due Date	Submission Plan
31	Training	Training attendance information submitted within 30 days of attendance of training supported with EMPG funding (IB 432)	PGM, NOFO	On-going	Varies	Web-Forms

[1] An additional $50,000 is funded pursuant to the Federal Programs and Services Agreements of the *Compact of Free Association Act of 2003*, as amended (Pub. L. No. 108-188).

[2] NOTE: The core capabilities listed under the Equity priorities are not all-inclusive. Equity considerations should be factored into all core capabilities and all EMPG-funded projects, including those listed under the Climate Resilience and Readiness priorities.

FY 2024 Emergency Management Performance Grant (EMPG)
Performance Report

Instructions: Complete all required fields of the Performance Report. Failure to complete all fields may result in additional follow up from Cal OES.

Part I: General Information

Subrecipient:	
Subaward Number:	**Total Awarded Amount:** $
Subaward Period of Performance: 7/1/2024 to 6/30/2026	**Point of Contact Info:**
Reporting Period: Select quarter range from dropdown	Name: Phone: Email:
Date of Report: This date must fall after reporting quarter	

Part II: EMPG Grant Activities

If you need to report on additional projects, please copy/paste the project box below.

Project Number:
Project Title:
Description:
Project Status: Choose an item.
Project Summary: (Describe what has been completed as outlined in the scope of the original project, and what still needs to be completed before the period of performance end date; this report is cumulative.) **Q1:** **Q2:** **Q3:** **Q4:**

FY 2024 Emergency Management Performance Grant (EMPG)
Performance Report

Q5: **Q6:** **Q7:** **Q8:**
Comments/Explanation for Not Started, Delayed, or Cancelled Status:

Project Number:
Project Title:
Description:
Project Status: Choose an item.
Project Summary: (Describe what has been completed as outlined in the scope of the original project, and what still needs to be completed before the period of performance end date; this report is cumulative.) **Q1:** **Q2:** **Q3:** **Q4:** **Q5:** **Q6:** **Q7:** **Q8:**
Comments/Explanation for Not Started, Delayed, or Cancelled Status:

FY 2024 Emergency Management Performance Grant (EMPG)
Performance Report

Project Number:
Project Title:
Description:
Project Status: Choose an item.
Project Summary: (Describe what has been completed as outlined in the scope of the original project, and what still needs to be completed before the period of performance end date; this report is cumulative.) **Q1:** **Q2:** **Q3:** **Q4:** **Q5:** **Q6:** **Q7:** **Q8:**
Comments/Explanation for Not Started, Delayed, or Cancelled Status:

Part III: Personnel Funding Data
Report data on emergency management personnel that are funded with EMPG funds.

Metric	EMPG Total
Identify the total amount of EMPG and match funds allocated to personnel salaries and benefits.	$
Identify the total number of emergency management personnel supported by EMPG funds.	#

FY 2024 Emergency Management Performance Grant (EMPG)
Performance Report

Part IV: Training Data

Report data on training sessions that are funded with EMPG funds.

Name of Training	Number of Personnel Trained
	#
	#
	#
	#

Part V: Exercise Data

Report data on exercises that are funded with EMPG funds.

	Exercise 1	Exercise 2	Exercise 3
Name of Exercise	Exercise Name	Exercise Name	Exercise Name
Date of Exercise	Exercise Date	Exercise Date	Exercise Date
Type of Exercise	Choose an item	Choose an item	Choose an item
Exercise included on the IPP?	☐	☐	☐
Date AAR/IP Completed	Click here to enter a date	Click here to enter a date	Click here to enter a date

Part VI: EMPG Program-Funded Personnel Training Record

Report mandatory training data on EMPG-funded personnel.

EMPG Funded Personnel	NIMS Training – Completion Dates (M/D/YY)				FEMA Professional Development Series – Completion Dates (M/D/YY)						
	IS 100	IS 200	IS 700	IS 800	IS 120.c	IS 230.e	IS 235.c	IS 240.c	IS 241.c	IS 242.c	IS 244.b
Employee Name											
Employee Name											
Employee Name											
Employee Name											
Employee Name											

FY 2024 Emergency Management Performance Grant (EMPG)
Performance Report

Part VII: EMPG Program-Funded Personnel Exercise Record

Report mandatory exercise data on EMPG funded personnel. (2 exercises within the period of performance) and select a priority that aligns to each exercise.

EMPG Funded Personnel	Exercise 1	Exercise 2
Employee Name	Exercise Name	Exercise Name
	Exercise Date	Exercise Date
	Select EMPG Priority	Select EMPG Priority
Employee Name	Exercise Name	Exercise Name
	Exercise Date	Exercise Date
	Select EMPG Priority	Select EMPG Priority
Employee Name	Exercise Name	Exercise Name
	Exercise Date	Exercise Date
	Select EMPG Priority	Select EMPG Priority
Employee Name	Exercise Name	Exercise Name
	Exercise Date	Exercise Date
	Select EMPG Priority	Select EMPG Priority
Employee Name	Exercise Name	Exercise Name
	Exercise Date	Exercise Date
	Select EMPG Priority	Select EMPG Priority

Part VIII: Integrated Preparedness Plan (IPP)

Check the box if the Operational Area IPP was submitted electronically to the appropriate Cal OES Exercise Division Point of Contact and EMPG Program Representative.	☐

Part IX: Self-Certifying regarding 100% Match Activities

Check the box if all Match activities are in compliance with applicable Federal requirements and regulations for T&E, EHPs, Procurement, etc.	**Yes**	**No**	**N//A**
	☐	☐	☐
If no, please explain:			

FY 2024 Emergency Management Performance Grant (EMPG)
Performance Report

Part X: EMPG National Qualification System (NQS) Requirement

As an FY 2023 EMPG post-award requirement, Subrecipients are required to work towards implementation of NQS by developing an Implementation Plan. Please identify how you are meeting the NQS, by selecting one of the following requirements.

Adopt the FEMA Emergency Management Institute (EMI) 2300 Series Training **and** the FEMA Position Task Book	☐
Adopt Cal OES's Credentialing Program	☐
Implement their own program using the FEMA Implementation Plan Template.	☐

Part XI: Certification of Reported Activities

The undersigned is a duly appointed Authorized Agent and certifies that the above activities and statuses are true and correct.

Subrecipient: _____

Signature of Authorized Agent: _____

Printed Name of Authorized Agent: _____

Title: _____

Date: _____

LOS ANGELES COUNTY

DEPARTMENT OF AUDITOR-CONTROLLER / SHARED SERVICES DIVISION

Emergency Management Performance Grant
REIMBURSEMENT FORM

SECTION A: SUBMITTING YOUR CLAIMS

Please upload **legible** supporting documents, files and completed reimbursement forms (see instructions in workbook for details) at:

https://auditor.mft.lacounty.gov

If you prefer to mail your documents please send the scanned documents to the following address (uploading is recommended):

Department of Auditor-Controller
Shared Services Division / Attn: Grants Unit
320 W. Temple St., Suite 380
Los Angeles, CA 90012

1. Enter Grant Year: 20__

Period of claim

FROM	
TO:	

SECTION B: SUB-RECIPIENT'S INFORMATION

1. Sub-recipient's Name: (reimbursement check will be made payable to the name enter here)	**3.** Taxpayer ID	**4.** Contact's Name:
2. Mailing Address (please let us know where you want your check delivered, including attention line if necess		**4.** Contact's phone:
		4. Contact's e-mail:

SECTION C: DETAIL CLAIM INFORMATION

Project Alpha	Item #	Reimbursable Expenditure Categories	Reimbursable Amount	Match Expenditure Categories	Match Amount
		Salary and Benefits (Organization)		Match Salaries	
		Operating Expenses (Organization)		Match Operating Expenses	
		Equipment		Match Equipment	
		Training		Match Training	
		Planning		Match Planning	
		Exercise		Match Exercise	
		Other		Match Other	
		Total Reimbursable Expenditures (Federal Funds Expended)	**$0.00**	**Total Match Expenditures (Local Sub-recipient Match Expended)**	**$0.00**
TOTAL SUB-RECIPIENT EXPENDITURES			**$0.00**		

SECTION D: SUB-RECIPIENT'S CERTIFICATION

I certify that (please use the checkbox):

☐ **1.** I am the duly authorized officer of the claimant herein and this claim is in all respect true and correct. All expenditures were made in accordance with applicable laws, rules, regulations and grant conditions and assurances.

☐ **2.** All instructions for this form were followed and all the supporting documentation (per instructions) including the EMPG electronic spreadsheet are included with this claim.

3. _____ _____
AUTHORIZED SIGNATURE **DATE**

4. _____ _____
AUTHORIZED PRINTED NAME **AUTHORIZED TITLE**

5. AUTHORIZED CONTACT INFORMATION **(If different from Section B)**:

PHONE #: _____

E-MAIL: _____

NOTE: This Form is intended for Internal SSD review purpose only.

SECTION E: FOR SSD USE ONLY

STAMP WITH RECEIVED DATE HERE:

ASSIGNED CLAIM TRACKING NO.:

COUNTY OF LOS ANGELES
DEPARTMENT OF AUDITOR-CONTROLLER / SHARED SERVICES DIVISION
INSTRUCTIONS TO COMPLETE THE EMERGENCY MANAGEMENT PERFORMANCE GRANT REIMBURSEMENT FORM

Purpose of these Instructions:
To assist sub-recipients in completing the Emergency Management Performance Grant Reimbursement form. For questions or suggestions please use our e-mail below to contact Shared Services. Please do not send these instructions to us; they are to be used for your guidance only.

SECTION A: General Instructions for Submission of Claims

Please help us expedite the process of your Emergency Management Performance Grant claims by:

- Completing the reimbursement forms correctly and according to these instructions.
- Submitting your claims using the file transfer application at **URL:** https://auditor.mft.lacounty.gov.
- In numeral I of this section, please enter the year of the grant program and the period of claim that you are submitting for reimbursement.

Please note the following:

Each DMAC area has a user name and a password assigned. If you lost your password or have questions or problems with this application, please contact:

Auditor-Controller's Technical Services Section: mft.admin@auditor.lacounty.gov

If the Technical Services Section is not available, please contact Patricia Flores at (213) 251-5048, or pflores@auditor.lacounty.gov.

- Sending your claims only once (we do not require original documents and duplicates). Sending duplicates will slow down our process.
- Ensuring that all documents attached to your claims are legible and belong to the performance period of the Grant.
- Submitting claims timely. We do **not** guarantee the process of claims that are submitted late or too close to the final due date. Reimbursable expenditures need to be charged within the performance period of the grant and submitted to us as soon as they are incurred.

SECTION B: Sub Recipient's Information

1. Please enter the name of the agency requesting the reimbursement. The name of the agency should be typed according to its signed agreement and as you need it to appear in the payee line of the reimbursement check.
2. Please enter the complete address (street number and name, city, zip code) and attention line where you will need to receive the reimbursement check. Please note that this is not necessary for LA County departments.
3. Please enter the taxpayer ID# of the governmental entity requesting reimbursement.
4. Please enter the information of the person that can assist us with detail claim questions.

SECTION C: Detail Claim Information

- Please indicate the project and item as indicated in the budget workbook that is related to your respective claim.

- For **Organization Expenditures:** according to the type of organization expenses please follow the instructions below for salaries and employee benefits or operating expenses.
- For **Salaries and Employee Benefits (S&EB):** Provide actual charges, timecards, proof of payment (payroll register/pay stubs), actual benefits or development of benefit rates with claim. For reimbursable expenditures: name of employee needs to be in the budget of the EMPG grant and expenditure needs to indicate the name of the employee and the time period.
- For **Operating Expenditures:** If the expenditures that you are claiming were purchased thru a vendor or contractor, please make sure that you provide the following documentation with your claim:

    1. Copy of the invoice: Please attach an invoice that provides sufficient information to be used as a cross reference with the description in the grant workbook. When the invoice includes items that are not being claimed or that belong to different claims or grants, please circle and designate on the invoice the items that you are requesting for reimbursement. Each item circled must have a project and item #, a funding source, and a total. Purchase orders and price quotes will not be accepted in the place of the invoice.
    2. Copy of the purchase order
    3. Proof of payment of the invoice: The proof of payment can be the corresponding copy of the bank's cleared check or bank statement with debit (name of vendor should be included in the statement) or agency's general ledger (should be from an automated system that clearly records the posting of the payment).
    4. Calculations for use tax paid: When use tax is paid, clearly show the calculations of the use tax in the invoice included in your claim.
    5. Proof of payment of the use tax: Please provide official documents which authenticate the remittance of the use tax to the state, the amount and the reference to the invoice being claimed.
    6. Federal Debarment Listing (if applicable): Please provide a screen print out of the queried Federal Debarment Listing at https://sam.gov/SAM/. **The listing needs to be queried prior to the purchase of the items being claimed. This will certify that the vendor is allowed by the state.**
    7. If you are claiming services, supplies or any other type of items purchased thru a vendor or contractor, please indicate if you selected the vendor through a Competitive or Non-competitive (sole source) bid process

        - Non-Competitive (Sole Source) State Approval: for non-bid purchases of **$250,000** or more to a single vendor, please attach the Non-Competitive (sole source) approval from the State. The approval needs to be requested from the State prior to the purchase of the items.

- For **Equipment Expenditures:** If the expenditures that you are claiming were purchased thru a vendor or contractor, please make sure that you provide the following documentation with your claim:
    1. Copy of the invoice: Please attach an invoice that provides sufficient information to be used as a cross reference with the items described in your grant line item and AEL #. When the invoice includes items that are not being claimed or that belong to different claims or grants, please circle and designate on the invoice the items that you are requesting for reimbursement. Each item circled must have a project and item #, a funding source, and a total. Purchase orders and price quotes will not be accepted in the place of the invoice.
    2. Copy of the purchase order
    3. Print out of the corresponding AEL # (Authorized Equipment List number). The AEL listing can be found at: https://www.fema.gov/grants/guidance-tools/authorized-equipment-list.

4. Proof of payment of the invoice: The proof of payment can be the corresponding copy of the bank's cleared check or bank statement with debit (name of vendor should be included in the statement) or agency's general ledger (should be from an automated system that clearly records the posting of the payment).
5. Calculations for use tax paid: When use tax is paid, clearly show the calculations of the use tax in the invoice included in your claim.
6. Proof of payment of the use tax: Please provide official documents which authenticate the remittance of the use tax to the state, the amount and the reference to the invoice being claimed.
7. Federal Debarment Listing: Please provide a screen print out of the queried Federal Debarment Listing at https://sam.gov/SAM/. **The listing needs to be queried prior to the purchase of the items being claimed. This will certify that the vendor is allowed by the state.**
8. If you are claiming services, supplies or any other type of items purchased thru a vendor or contractor, please indicate if you selected the vendor through a Competitive or Non-competitive (sole source) bid process.
9. Non-competitive (Sole Source) State Approval: for non-bid purchases of **$250,000** or more to a single vendor, please attach the Non-competitive (sole source) approval from the State. The approval needs to be requested from the State prior to the purchase of the items.

10. Additional Equipment Information: Shared Services needs this information in order to complete the workbook for the State. This is needed for all those items of your reimbursable budget that are included in the equipment category:
    - Serial # for your equipment or ID tag number.
    - Please ensure that equipment is in your budget prior to the order or/and or purchase and indicate project letter and Item # (if applicable). We will need the equipment description if it is not clear in the invoice and the description and invoice have to match the budget description for the State's workbook.
    - AEL #, AEL title
    - Invoice #
    - Vendor Name
    - Vendor Debarment printout (prior to order, purchase and/or selection of the vendor)
    - Acquired date,
    - Condition and disposition
    - Deployed location (please provide the complete address)
    - Grant year
    - Indicate procurement method: bids or sole source purchase.
    - SAFECOM compliance.
11. Equipment Inventory Listing (Print out and Excel File). Please include both the printout of the listing and the corresponding excel file with your claim.

- For **Training** related expenditures please provide:
    a. Documentation of actual expenditures: Copy of the approved State-Sponsored Training Reporting Form (with the tracking request # and e-mail from CalOES): Please add this form to the claim's backup documentation. All the backup documentation submitted for the training claim needs to agree with the training period and the detail description on the Training Reporting Form and the line item of the Grant
    b. If you are including personnel costs with your training claim, please add the following:
        i. Documents that certify completion of the training: please attach supporting documents that show the class name, dates of training, # of hours of the training class, printed name and signature of individual taking the class and approval signature from supervisor or trainer (attach the information for backfilled positions also). Examples of documents that certify completion of training are attendance sheets, sign- in sheets, agendas of the class, training certificates.

        ii. Summary Listing of Charges: Please add a listing which clearly shows the breakdown of the training charges per employee and that match the total claimed. The listing

should include the following: employee name, assignment, job title, date, salary, hours claimed, regular rate, overtime rate, employee benefits rate, claim amount per employee, clear calculations of amount claimed per employee and total (equal to the amount claimed) . Please provide the total # of attendees for classroom/field based training activities.

iii. Backup for the Benefits Rate: If you are adding benefits to your claim, please make sure that you include the official calculation for the rate used.

iv. Timecards: Include a printout of the corresponding timecards. Manual timecards need to indicate the # of hours charged per day to the grant, supervisor's signature, employee name and signature. Automatic system generated timecards need to be final approved and include the name of the employee and hours charged per day to the grant.

v. Explanation of timekeeping codes: When the supporting documentation (timesheet, payroll register, etc.) includes timekeeping codes please provide a printout with the explanation of the usage as detailed as possible.

vi. Payroll register: The payroll register needs to clearly support and explain the amount claimed per employee. It also needs to show the salary, hourly rate, employee benefits and overtime rate.

vii. Roster of the backfilled positions: When you are claiming overtime for a backfilled position, please attach the backfilled roster to your claim. The roster needs to include the name of the backfilling employees, a short description of duties performed, the corresponding employee whose duties were covered and the dates accordingly. Please make sure that the roster is signed and that you include documentation corresponding to the employee covered by the backfilling position.

- For **Planning** related expenditures please provide:
  a. Documentation of actual expenditures
  b. Copies of actual planning documents developed with funds utilized
     i. Deliverable (or final product): Please include with your claim the final product of the planning activity (deliverable) that was identified in the grant award.
     ii. Signed Certificate of Completion: The certificate of completion can be an e-mail confirming that the planning activity was completed.
     iii. Invoices: If you're planning claim includes charges invoiced by vendors, please see requirements and documents you need to attach to your claim form under Section C (Operating Expenses).
     iv. Supporting Documentation for Personnel Cost: When your planning claim includes personnel cost please see under Training Claim (supporting documents needed) and add to the documentation.

- For **Exercise** related expenditures please provide:
  a. Documentation of actual expenditures
  b. Copy of Multi- Year TEP which clearly shows the exercise listed
     i. Proof of State Approval of After Action Report (AAR): In order for your AAR to be approved you have to submit it to the State using ODP Portal (see link below), within 90 days after the completion of the exercise. You need to notify the State when the AAR is uploaded so they can proceed with the approval process.

        https://hseep.@fema.dhs.gov

- For **Other** related expenditures please provide:
  c. Documentation of actual expenditure and all other supporting documentation

SECTION D: Sub-Recipient's Certification

1.& 2.Please read and check the box provided if you are an authorized signatory.

3.& 4. & 5. Please sign the claim if you are an authorized signatory of your agency. When the authorized person is the same as the contact person in Section B, you do not need to enter the authorized contact information. If the authorized person and the contact person in Section B are different, please enter all the fields in this area as requested.

ADDITIONAL INSTRUCTION: Please complete the EMPG electronic spreadsheet for each of your project/solution area expenditures you are claiming reimbursement.

20__ EMPG STATEMENT OF EXPENDITURES																
DMA Area :																
Solution Areas:			Salary and Employee Benefits													
Months Included in this Quarter:			July, August, September 20__													
Entered by DMA											Entered by Shared Services Division					
Project Alpha (e.g. A, B)	Name	Purpose	Dates of Payroll Period	Invoice No. and Check No. (if applicable)	Total Project Hours	Total Salary and Benefits	PAYROLL DOCUMENTATION (whichever is applicable)									
							PDF of Invoice with Activity Log and Copy of Check	PDF Copy of Signed/Approved/ Timecard, Statement of Earnings (Pay Stub)	PDF of Bank Statement (if check or other proof of payment is not available)	Total Project Hours	Documents Submitted by Area	Is Expenditure Ready?	Amount Ready	SSD Comments		
									PDF of Bank Statement							
									see July							
									see August							
									see September							
									see October							
									see November							
									see December							
Total Salary & Employee Benefits					0.00	0.00				0.00	0.00					

20__ EMPG STATEMENT OF EXPENDITURES

DMA Area :

Solution Areas: Organization (Operating Expense), Planning, Training, Equipment, and Exercise

Months Included in this Quarter: July, August, September 20__

Entered by DMA

Entered by Shared Services Division

Project Alpha(e.g. A, B)	Vendor Name	Purpose	Invoice #	Invoice Date	Period Covered/Service Date	Check #	Amount Paid								Purchase Method Used (Please Use Drop Down Arrow to Indicate "Yes" or "No")			Is Purchase Document Required According to your Purchasing Policy?	Attach in the Corresponding Columns the Following pdf Files:	When Claiming a Product Activity, Attach a pdf Copy of Final Product (Do not attach that was identified in the Grant Award, only the actual product)	When Claiming a Training Activity, Please Provide the Following Information Required by State:		When Claiming for an Equipment Activity, Please complete the "Equipment Inventory" Tab in this file.	When Claiming an Exercise Activity, Please Provide the Following Information Required by State:				Documents Submitted by Area	Was proof of payment by DMA included?	Is expenditure ready for reimbursement?	AMOUNT READY FOR PAYMENT								SSD Comments
							Operating Expense (ORG)					Planning	Training	Equipment	Exercise	Competitive Bid (multiple bid)	Non-Competitive (single bid)	Sole Source (non bid)		Invoice, Check, SAM, Other Purchasing Documents as Required	PDF of Bank Statement (if copy or other proof of payment is not available, only pdf files allowed)		Training Reporting Form Feedback #	No. of Trainee(s)	Attach pdf State Sponsored Training Reporting Form with Detail from CMIS, and Signature sheet (if applicable)		Date of Exercise	No. of Participants	Attach proof of State Approval of After Action Report or Improvement Plan (AAR or IP), and Signature Sheet (if applicable)	Date AAR or IP was emailed to Homeland Security Exercise and Evaluation Program (HSEEP)				Operating Expense (ORG)								
							Consultant/Contractor Fee	Communications Services	Rental/lease space costs	Supplies	Travel									PDF of Bank Statement																				
															NO	YES	NO	YES		see July																			
															NO	YES	NO	NO		see August																			
															NO	YES	NO	YES		see September																			
												o			NO	YES	NO	NO		see October																			
															NO	YES	NO	YES		see November																			
															NO	YES	NO	NO		see December																			
															NO	YES	NO	YES		see January																			
															NO	YES	NO	NO		see February																			
															NO	YES	NO	YES		see March																			
TOTAL							0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00																	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	

20__ EMPG STATEMENT OF EXPENDITURES

DMA Area :

Solution Areas: **Organization (Operating Expense)**

Months Included in this Quarter: July, August, September 20__

Entered by DMA

Project Alpha(e.g. A, B)	Vendor Name	Purpose	Invoice #	Invoice Date	Period Covered/Service Date	Check #	Amount Paid					Purchase Method Used (Please Use Drop Down Arrow to Indicate "Yes" or "No")			Is Purchase Document Required According to your Purchasing Policy?	Attach in the Corresponding Columns the Following pdf Files:	
							Operating Expense (ORG)					Competitive Bid (multiple bid)	Non-Competitive (single bid)	Sole Source (non bid)		Invoice, Check, SAM, Other Purchasing Documents as Required	PDF of Bank Statement (if check or other proof of payment is not available). Only One pdf per Month.
							Consultant/ Contractor Fee	Communications Services	Rental/lease space costs	Supplies	Travel						PDF of Bank Statement
												NO	YES	NO	YES		see July
												NO	YES	NO	NO		see August
												NO	YES	NO	YES		see September
												NO	YES	NO	NO		see October
												NO	YES	NO	YES		see November
												NO	YES	NO	NO		see December
												NO	YES	NO	YES		see January
												NO	YES	NO	NO		see February
												NO	YES	NO	YES		see March
TOTAL							0.00	0.00	0.00	0.00	0.00						

20__ EMPG STATEMENT OF EXPENDITURES

DMA Area :

Solution Areas: **Organization (Operating Expense) and Planning**

Months Included in this Quarter: July, August, September 20__

Entered by DMA

Project Alpha(e.g. A, B)	Vendor Name	Purpose	Invoice #	Invoice Date	Period Covered/Service Date	Check #	Amount Paid						Purchase Method Used (Please Use Drop Down Arrow to Indicate "Yes" or "No")			Is Purchase Document Required According to your Purchasing Policy?	Attach in the Corresponding Columns the Following pdf Files:		When Claiming a Planning Activity, Attach a pdf Copy of Final Product (Deliverable) that was Identified in the Grant Award, and Sign-in-sheet (if applicable).
							Operating Expense (ORG)					Planning	Competitive Bid (multiple bid)	Non-Competitive (single bid)	Sole Source (non bid)		Invoice, Check, SAM, Other Purchasing Documents as Required	PDF of Bank Statement (if check or other proof of payment is not available). Only One pdf per Month.	
							Consultant/ Contractor Fee	Communications Services	Rental/lease space costs	Supplies	Travel							PDF of Bank Statement	
													NO	YES	NO	YES		see July	
													NO	YES	NO	NO		see August	
													NO	YES	NO	YES		see September	
													NO	YES	NO	NO		see October	
													NO	YES	NO	YES		see November	
													NO	YES	NO	NO		see December	
													NO	YES	NO	YES		see January	
													NO	YES	NO	NO		see February	
													NO	YES	NO	YES		see March	
TOTAL							0.00	0.00	0.00	0.00	0.00	0.00							

20__ EMPG STATEMENT OF EXPENDITURES

DMA Area :

Solution Areas: **Organization (Operating Expense) and Training**

Months Included in this Quarter: July, August, September 20__

Entered by DMA

Project Alpha(e.g. A, B)	Vendor Name	Purpose	Invoice #	Invoice Date	Period Covered/Service Date	Check #	Amount Paid						Purchase Method Used (Please Use Drop Down Arrow to Indicate "Yes" or "No")			Is Purchase Document Required According to your Purchasing Policy?	Attach in the Corresponding Columns the Following pdf Files:		When Claiming a Training Activity, Please Provide the Following Information Required by State:		
							Operating Expense (ORG)					Training	Competitive Bid (multiple bid)	Non-Competitive (single bid)	Sole Source (non bid)		Invoice, Check, SAM, Other Purchasing Documents as Required	PDF of Bank Statement (if check or other proof of payment is not available). Only One pdf per Month.	Training Reporting Form Feedback #	No. of Trainee(s)	Attach pdf State Sponsored Training Reporting Form with E-mail from CalOES, and Sign-in-sheet (if applicable)
							Consultant/ Contractor Fee	Communications Services	Rental/lease space costs	Supplies	Travel							PDF of Bank Statement			
													NO	YES	NO	YES		see July			
													NO	YES	NO	NO		see August			
													NO	YES	NO	YES		see September			
													NO	YES	NO	NO		see October			
													NO	YES	NO	YES		see November			
													NO	YES	NO	NO		see December			
													NO	YES	NO	YES		see January			
													NO	YES	NO	NO		see February			
													NO	YES	NO	YES		see March			
TOTAL							0.00	0.00	0.00	0.00	0.00	0.00									

20__ EMPG STATEMENT OF EXPENDITURES

DMA Area :

Solution Areas: **Organization (Operating Expense) and Equipment**

Months Included in this Quarter: July, August, September 20__

Entered by DMA

Project Alpha(e.q. A, B)	Vendor Name	Purpose	Invoice #	Invoice Date	Period Covered/Service Date	Check #	Amount Paid						Purchase Method Used (Please Use Drop Down Arrow to Indicate "Yes" or "No")			Is Purchase Document Required According to your Purchasing Policy?	Attach in the Corresponding Columns the Following pdf Files:		When Claiming for an Equipment Activity, Please complete the "Equipment Inventory" Tab in this file.
							Operating Expense (ORG)					Equipment	Competitive Bid (multiple bid)	Non-Competitive (single bid)	Sole Source (non bid)		Invoice, Check, SAM, Other Purchasing Documents as Required	PDF of Bank Statement (if check or other proof of payment is not available). Only One pdf per Month.	
							Consultant/ Contractor Fee	Communications Services	Rental/lease space costs	Supplies	Travel							PDF of Bank Statement	
													NO	YES	NO	YES		see July	
													NO	YES	NO	NO		see August	
													NO	YES	NO	YES		see September	
													NO	YES	NO	NO		see October	
													NO	YES	NO	YES		see November	
													NO	YES	NO	NO		see December	
													NO	YES	NO	YES		see January	
													NO	YES	NO	NO		see February	
													NO	YES	NO	YES		see March	
TOTAL							0.00	0.00	0.00	0.00	0.00	0.00							

GRANT PROPERTY AND EQUIPMENT INVENTORY LISTING

GRANT NAME:

SUB-RECIPIENT: _____

DATE OF REPORT: _____

P. ___ of ___

Grant Year	Project Number	AEL No.	Description of Property	Serial # or Other ID #	SAFECOM Consult (Yes/No/NA)	Source of Property (SHSP or EMPG Grant Program)	Department (Title Holder)	Vendor Name	Invoice Number	Acquisition		% of FED Participation	Location	Use & Condition (N=New, D=Deployed, O=Out of Service, L=Lost,	Disposition	
										Date	Cost				Date	Sale Price

EMERGENCY MANAGEMENT PERFORMANCE GRANT														
EQUIPMENT INVENTORY														
Project Alpha(e.q. A, B)	Equipment Description	AEL #	AEL Title	SAFECOM compliance	Funding Source	Discipline	Solution Area Sub-Category	Invoice #	Vendor	ID Tag Number (Serial #/Local ID tag)	Condition & Disposition	Deployed Location (address preferred) - complete address	Acquired Date (date of possession)	Total Cost General
TOTAL CLAIMED AMOUNT														0.00

20__ EMPG STATEMENT OF EXPENDITURES

DMA Area :

Solution Areas: **Organization (Operating Expense) and Exercise**

Months Included in this Quarter: July, August, September 20__

Entered by DMA

Project Alpha(e.g. A, B)	Vendor Name	Purpose	Invoice #	Invoice Date	Period Covered/Service Date	Check #	Amount Paid						Purchase Method Used (Please Use Drop Down Arrow to Indicate "Yes" or "No")			Is Purchase Document Required According to your Purchasing Policy?	Attach in the Corresponding Columns the Following pdf Files:		When Claiming an Exercise Activity, Please Provide the Following Information Required by State:			
							Operating Expense (ORG)					Exercise	Competitive Bid (multiple bid)	Non-Competitive (single bid)	Sole Source (non bid)		Invoice, Check, SAM, Other Purchasing Documents as Required	PDF of Bank Statement (if check or other proof of payment is not available). Only One pdf per Month.	Date of Exercise	No. of Participants	Attach proof of State Approval of After Action Report or Improvement Plan (AAR or IP), and Sign-in-sheets(if applicable)	Date AAR or IP was e-mailed to Homeland Security Exercise and Evaluation Program (HSEEP)
							Consultant/ Contractor Fee	Communications Services	Rental/lease space costs	Supplies	Travel							PDF of Bank Statement				
													NO	YES	NO	YES		see July				
													NO	YES	NO	NO		see August				
													NO	YES	NO	YES		see September				
													NO	YES	NO	NO		see October				
													NO	YES	NO	YES		see November				
													NO	YES	NO	NO		see December				
													NO	YES	NO	YES		see January				
													NO	YES	NO	NO		see February				
													NO	YES	NO	YES		see March				
TOTAL							0.00	0.00	0.00	0.00	0.00	0.00										

20__ EMPG STATEMENT OF EXPENDITURES																				
DMA Area :																				
Solution Areas:				MATCH Salary and Employee Benefits																
Months Included in this Quarter:				July, August, September 20__																
Entered by DMA																Entered by Shared Services Division				
Project Alpha (e.g. A, B)	Name	City Name	Purpose	Dates of Payroll Period	Invoice No. and Check No. (if applicable)	Total Project Hours	Salary/hr.	Amount of Salary submitted (ESC)	Amount of Benefit submitted (ESC)	Amount of Salary submitted (Volunteers)	Total Salary and Benefits	PAYROLL DOCUMENTATION (whichever is applicable)				Documents Submitted by Area	Is Expenditure Ready?	Amount Ready		SSD Comments
												PDF of Activity Log	PDF of Salary Certification	PDF Copy of Signed/Approved/ Timecard, Statement of Earnings (Pay Stub)	PDF of Bank Statement (if check or other proof of payment is not available)			Salaries ESC	Salaries Volunteers	
															PDF of Bank Statement					
															see July					
															see August					
															see September					
															see October					
															see November					
															see December					
Total Salary & Employee Benefits						0.00		0.00	0.00	0.00	0.00							0.00	0.00	

Subrecipient Monitoring Instrument

County of Los Angeles Emergency Management Performance Grant Program
Monitoring Reports

A. FINANCIAL REPORTING REQUIREMENTS

Objective

To determine that the Subrecipient implemented corrective action to address findings noted in its Single Audit that is related to the Emergency Management Performance Grant.

Verification	Yes	No	Comment
1. Was a Single Audit completed for the Grant Year?			
2. If yes, did the Subrecipient forward a copy to the Homeland Security Grant Administrator (HSGA) within the earlier of 30 calendar days after receipt of the auditor's report(s) or nine months after the end of the audit period?			
3. Did the Single Audit(s) identify findings related to the Emergency Management Grant? If yes, please continue. If no, please mark N/A and continue to Section B.			
4. Did the Subrecipient develop a corrective action plan that addresses the finding(s)?			
5. Did the Subrecipient send a copy of a corrective action plan to the HSGA?			
6. Did the Subrecipient implement the corrective action plan?			

B. TRAINING

Objective

To determine that the Training expenditures were appropriately documented and that the activities aligned with the project's goals and objectives. If the Training activities involved employees, determine if the Subrecipient appropriately documented the Training expenditures using employee timecards, sign-in sheets, and certificates of training. If the Training activities involved using consultants or contractors, determine if the Subrecipient followed the appropriate procurement procedures to hire the consultants or contractors.

Verification	Yes	No	Comment
1. Did the Subrecipient receive funding for Training expenditures? If yes, then continue. If no, continue to next section.			
2. Did the Subrecipient receive prior approval from the State either via email or other documentation and did it include the training course name and number?			
3. If the Training expenditures relate to the use of employees, did the Subrecipient appropriately document the Training expenditures using employee timecards, sign-in sheets and certificates of training?			
4. If Training expenditures relate to the use of consultants/contractors, did the Subrecipient follow proper procurement procedures to hire the consultants or contractors?			
5. Did the Subrecipient accurately report the Training expenditures in their accounting records?			
6. For Projects with overtime expenditures for Training:			
a) Did the Subrecipient maintain employee timecards to appropriately document the overtime expenditures?			
b) Did the Subrecipient accurately report the overtime expenditures in their accounting records?			
7. For Projects with backfill expenditures for Training:			
a) Does the Subrecipient have documentation that the backfill expenditures were approved by the State?			
b) Did the Subrecipient appropriately document the backfill expenditures using employee timecards, sign-in sheets?			
c) Did the Subrecipient accurately report the expenditures in their accounting records?			
8. Were the employee timecards utilized in Training activities signed and dated by a direct supervisor?			
9. Were the Training expenditures consistent with the State approved grant award and/or post award modification(s)?			

10. Ensure that Subrecipient corrected areas of non-compliance that remain outstanding and were reported as findings in prior Grant Year monitoring reports submitted by HSGA:			
a) If the project prior Grant Year monitoring report finding was resolved, explain resolution and indicate such in the current report as resolved.			
b) If the project prior Grant Year monitoring report finding is not resolved, indicate why it has not been resolved and what the Subrecipient is doing to resolve the prior year finding and indicate such in the current report.			

C. PLANNING

Objective

To determine that the Planning expenditures were appropriately documented and that the activities aligned with the project's goals and objectives. If the Planning activities involved employees, determine if the Subrecipient appropriately documented the Planning expenditures using employee timecards and sign-in sheets. If the Planning activities involved using consultants or contractors, determine if the Subrecipient followed the appropriate procurement policies.

Verification	Yes	No	Comment
1. Did the Subrecipient receive funding for Planning expenditures? If yes, continue. If no, continue to next section.			
2. Did the Subrecipient appropriately document the Planning expenditures providing copies of the support documentation that indicated the efforts made to produce the final product and a copy of the product produced?			
3. If Planning expenditures relate to the use of employees, did the Subrecipient use employee timecards and sign-in sheets?			
4. If Planning expenditures relate to the use of consultants/contractors, did the Subrecipient follow proper procurement procedures to hire the consultants or contractors?			
5. Did the Subrecipient accurately report the Planning expenditures in their accounting records?			
6. For Project with overtime expenditures for planning:			

a) Did the Subrecipient maintain employee timecards to appropriately document the overtime expenditures?			
b) Did the Subrecipient accurately report the overtime expenditures in their accounting records?			
7. For Projects with backfill expenditures for planning:			
a) Does the Subrecipient have documentation that the backfill expenditures were approved by the State?			
b) Did the Subrecipient appropriately document the backfill expenditures using employee timecards and sign-in sheets?			
c) Did the Subrecipient accurately report the backfill expenditures in their accounting records?			
8. Were the employee timecards utilized in Planning activities signed and dated by the employee and direct supervisor?			
9. Were the Planning expenditures consistent with the State approved grant award and/or post award modification(s)?			
10. Ensure that Subrecipient corrected areas of non-compliance that remain outstanding and were reported as findings in prior Grant Year monitoring reports maintained by HSGA:			
a) If the project prior Grant Year monitoring report finding was resolved, explain resolution and indicate such in the current report as resolved.			
b) If the project prior Grant Year monitoring report finding is not resolved, indicate why it has not been resolved and what the Subrecipient is doing to resolve the prior year finding and indicate such in the current report.			

D. EQUIPMENT

Objective

To determine that the project Equipment expenditures are supported by invoices and that a listing of the Equipment/property is maintained by the Subrecipient. To determine that the purchases are aligned with the project's goals and objectives.

Verification	Yes	No	Comment
1. Did the Subrecipient receive funding for Equipment expenditures? If yes, continue. If no, continue to next section.			
2. Did the Subrecipient maintain invoices to support the Equipment expenditures?			
3. Did the Subrecipient follow proper procurement procedures to purchase the Equipment and were the items listed in the Federal "Authorized Equipment List" (AEL) and/or "Standardized Equipment List?"			
4. Did the Subrecipient accurately report the Equipment expenditures in their accounting records?			
5. Did the Subrecipient maintain an Equipment inventory that listed the following:			
a) Description of Equipment			
b) Serial Number or other identification number			
c) AEL No.			
d) Fund/source/Grant year			
e) Title holder			
f) 100 percent of Federal participation. If no, then identify percentage.			
g) Acquisition date			
h) Acquisition cost			
i) Quantity			
j) Equipment location			
k) Use and Condition of equipment			
l) Disposition data and sale price of the Equipment			
6. Did the Subrecipient conduct an inventory of equipment purchased with Cal OES grant funds at least once every two years?			
7. Was the equipment physically inspected to ensure:			

a) The equipment existed and agreed to inventory listing.			
b) The Equipment worked and adequately trained staff are available to operate the Equipment?			
8. Did the Subrecipient maintain the Equipment in a secure location?			
9. For property other than equipment i.e., supplies, did the Subrecipient have controls and accountability to safeguard and ensure that the items are used solely for authorized purposes?			
10. For Equipment disposal, if any:			
a) Was the disposition consistent with federal regulations?			
b) What is the status of the proceeds received from the disposal?			
11. Did the Subrecipient have a policy for damaged, destroyed, lost or stolen Equipment including but not limited to informing the Cal/OES, steps to replace the Equipment and an investigative process?			
12. Were the Equipment expenditures consistent with the State approved grant award and/or post award modification(s)?			
13. Ensure that Subrecipient corrected areas of non-compliance that remain outstanding and were reported as findings in prior Grant Year monitoring reports maintained by HSGA:			
a) If the project prior Grant Year monitoring report finding was resolved, explain resolution and indicate such in the current report as resolved.			
b) If the project prior Grant Year monitoring report finding is not resolved, indicate why it has not been resolved and what the Subrecipient is doing to resolve the prior year finding and indicate such in the current report.			

E. EXERCISES

Objective

To determine that the Exercise expenditures were appropriately documented, and the activities align with project goals and objectives. If the Exercise activities involved employees, determine if the Subrecipient appropriately documented the Exercise expenditures using timecards and sign-in sheets. If the Exercise activities involved using consultants or contractors, determine if the Subrecipient followed the appropriate procurement procedure.

Verification	Yes	No	Comment
1. Did the Subrecipient receive funding for Exercise expenditures? If yes, then continue. If no, continue to next section.			
2. If the Exercise expenditures relate to the use of employees, did the Subrecipient appropriately document the Exercise expenditures using employee timecards, sign-in sheets, and certificates for Exercise?			
3. If the Exercise expenditures related to the use of consultants or contractors, did the Subrecipient follow proper procurement procedures to hire the consultants or contractors?			
4. Did the Subrecipient accurately report the Exercise expenditures in their accounting records?			
5. For Projects with overtime expenditures for Exercise:			
a) Did the Subrecipient maintain employee timecards to appropriately document the overtime expenditures?			
b) Did the Subrecipient accurately report the overtime expenditures in their accounting records?			
c) Did the Subrecipient accurately report the backfill expenditures in their accounting records?			
6. For Project with backfill expenditures for Exercise:			
a) Does the Subrecipient have documentation that the backfill expenditures were approved by the State?			
b) Did the Subrecipient appropriately document the backfill expenditures using employee timecards and sign-in sheets?			

7. Were the employee timecards utilized in exercise activities signed and dated by a direct supervisor?			
8. Were the Exercise expenditures consistent with the State approved grant award and/or post award modifications?			
9. Did the Subrecipient complete and submit an After Action Report (AAR) / Improvement Plan (IP) to the State within 90 days after the exercise was conducted?			
10. Ensure that Subrecipient corrected areas of non-compliance that remain outstanding and were reported as findings in prior Grant Year monitoring reports:			
a) If the Project prior Grant Year monitoring report finding was resolved, explain resolution, and indicate such in the current report as resolved.			
b) If the Project prior Grant Year monitoring report finding is not resolved, indicate why it has not been resolved and what the Subrecipient is doing to resolve the prior year finding and indicate such in the current report.			

F. ORGANIZATION

Objective

To determine that the Organization expenditures were appropriately documented and that the activities align with the project's goals and objectives. If the Organization activities involved employees, determine if the Subrecipient appropriately documented the Organization expenditures using employee timecards and sign-in sheets. If the Organization activities involved using consultants or contractors, determine if the Subrecipient followed the appropriate procurement policies.

Verification	Yes	No	Comment
1. Did the Subrecipient receive funding for Organization expenditures? If yes, then continue. If no, continue to next section.			
2. If the Organization expenditures relate to the use of employees, did the Subrecipient document the expenditures using employee timecards, sign-in sheets, or with other support documentation that substantiated the expense?			
3. If the Organization expenditures relate to the use of consultants or contractors, did the Subrecipient			

follow proper procurement procedures to hire the consultants or contractors?			
4. Did the Subrecipient accurately report the Organization expenditures in their accounting records?			
5. For Projects with overtime expenditures for Organization:			
a) Did the Subrecipient maintain employee timecards to appropriately document the overtime expenditures?			
b) Did the Subrecipient accurately report the overtime expenditures in their accounting records?			
6. For Projects with backfill expenditures for Organization:			
a) Does the Subrecipient have documentation that the backfill expenditures were approved by the State?			
b) Did the Subrecipient appropriately document the backfill expenditures using employee timecards and other payroll documentation?			
7. Were the employee timecards, utilized in Organization activities signed and dated by a direct supervisor?			
8. Were the Organization expenditures consistent with the State approved grant award and/or post award modification(s)?			
9. Ensure that Subrecipient corrected areas of non-compliance that remain outstanding and were reported as findings in prior Grant Year monitoring reports maintained by HSGA:			
a) If the project prior Grant Year monitoring report finding was resolved, explain resolution and indicate such in the current report as resolved.			
b) If the project prior Grant Year monitoring report finding is not resolved, indicate why it has not been resolved and what the Subrecipient is doing to resolve the prior year finding and indicate such in the current report.			

8/26/2025

AGENDA ITEM

TO: **HONORABLE MAYOR**
AND MEMBERS OF THE CITY COUNCIL

FROM: **CARLO TOMAINO**
CITY MANAGER

BY: **BRAD KENNEALLY**
CHIEF OF POLICE

SUBJECT:

RESOLUTION APPROVING THE 2024 MILITARY EQUIPMENT ANNUAL REPORT AND RENEWING ORDINANCE NO. 2022-06-1535

Summary:

On September 30, 2021, Governor Newsom signed into law Assembly Bill (AB) 481, which went into effect on January 1, 2022, and added California Government Code Sections 7070 through 7075 relating to the funding, acquisition, and status and inventory of military equipment by local law enforcement agencies. The bill required law enforcement agencies seeking to fund or acquire new military equipment or continue use of any military equipment acquired prior to January 1, 2022 to draft a military equipment use policy and obtain approval from its governing body via adoption of an ordinance. AB 481 also requires law enforcement agencies to present an annual report to their governing body on the status and inventory of the equipment. The City Council will consider adopting a resolution approving the 2024 Military Equipment Annual Report and renewing Ordinance No. 2022 -06-1535 in accordance with AB 481.

Strategic Plan Goal(s):

Goal No. 2: Community Safety: Maintain community safety by supporting public safety services and increasing emergency preparedness.

Recommendation:

1. Adopt a Resolution, entitled:

   A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, APPROVING THE 2024 MILITARY EQUIPMENT ANNUAL REPORT AND RENEWING ORDINANCE NO. 2022-06-1535, IN ACCORDANCE WITH ASSEMBLY BILL 481.

2. Renew Ordinance No. 2022-06-1535 in accordance with AB 481 and update the Exhibit to the

existing Ordinance with the updated military equipment inventory information.

Fiscal Impact:

There is no fiscal impact associated with the recommended action.

Background:

On September 30, 2021, Governor Newsom signed into law AB 481, which took effect on January 1, 2022, and added California Government Code Sections 7070 through 7075, relating to the funding, acquisition, and status and inventory of military equipment by local law enforcement agencies. The bill requires law enforcement agencies seeking to fund or acquire new military equipment or continue using any military equipment acquired prior to January 1, 2022 to draft a military equipment use policy and obtain approval from its governing body through the adoption of an ordinance. At the June 28, 2022 City Council meeting, the City introduced Ordinance No. 2022-06-1535, adopting the Signal Hill Police Department Policy No. 709 - Military Equipment Policy; the City Council subsequently adopted the Ordinance on July 12, 2022 (Attachment A).

The annual report requirements under AB 481 include:

- Status and inventory of the equipment
- Complaint(s) or concern(s) regarding the status and inventory of the equipment
- Results of any internal audits on the status and inventory of the equipment
- Annual costs for the equipment
- Quantity possessed by the agency
- Intention to purchase additional equipment in the following year

Staff reviewed department records and determined there were no complaints or concerns raised regarding the use of the equipment in 2024. Additionally, the internal audit conducted by staff found no violations of Police Department Policy #706 or any other departmental policy. The Signal Hill Police Department published the 2024 Military Equipment Annual Report on the City's website on August 15, 2025 (Attachment B).

AB 481 further requires the governing body to, at least annually, review any ordinance it adopted concerning the funding, acquisition, or status and inventory of military equipment. Following this review, a vote is required to determine whether to renew the ordinance. Based on the outcome of this vote, the City Council has the authority to either renew or decline to renew the authorizing ordinance, disapprove authorization for equipment where standards have not been met, or require modifications to the policy governing the use of military equipment. These modifications are based on whether the equipment detailed within the annual report complies with policy and meets specified standards outlined in California Government Code Section 7071, subdivision (d).

Analysis:

AB 481 was introduced to enhance transparency and accountability for the funding, acquisition, and status and inventory of military equipment by state and local law enforcement agencies. The legislation includes a broad definition of what constitutes military equipment, including items such as

unmanned aerial vehicles (UAVs, commonly referred to as drones) that are regularly used in everyday society by members of the public and have been effectively deployed for many years by law enforcement agencies to respond to emerging threats, civil unrest, and mass casualty events.

Furthermore, several of the items defined as military equipment by the bill are not necessarily used by the military, but are less-than-lethal, standard-issue equipment for peace officers. While possession of such equipment does not warrant its use in common circumstances, this essential equipment is deployed based on situational necessity to effectively de-escalate intense situations or bring volatile conditions and critical incidents to a safe resolution.

In accordance with the annual requirements set forth in AB 481, the Police Department completed the 2024 Military Equipment Annual Report. The Department currently possesses 9 types of items that fall under the military equipment classifications delineated in AB 481. The Police Department acquired the equipment either through City-approved annual budgets or grant funding. The availability of this equipment enables the Police Department to minimize risks to members of the community and officers during dynamic and unfolding high-risk incidents, maintain a state of readiness through continuous training and familiarity with such equipment, and strategically fulfill its mission to protect life and property. The annual report includes an inventory detailing each type of military equipment possessed by the Police Department and its quantity, authorized use, fiscal impact, and training requirements. The report also summarizes the usage of each type of equipment and complaints received regarding the equipment during calendar year 2024.

Staff proposes the City Council review the Resolution approving the 2024 Military Equipment Annual Report and renew Ordinance No. 2022-06-1535 (Attachment C).

Reviewed for Fiscal Impact:

_____
Siamlu Cox

Attachments:

A. Ordinance No. 2022-06-1535
B. 2024 Military Equipment Annual Report
C. 2025 Resolution Approving the 2024 Military Equipment Annual Report
D. Signal Hill Police Department Policy 706

ORDINANCE NO. 2022-06-1535

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, ADOPTING POLICE DEPARTMENT POLICY NO. 709 (MILITARY EQUIPMENT POLICY), IN ACCORDANCE WITH ASSEMBLY BILL 481

WHEREAS, the City of Signal Hill, California ("City") is a charter city, duly organized under the California Constitution and laws of the State of California; and

WHEREAS, on September 30, 2021, Governor Newsom signed into law Assembly Bill 481 ("AB 481") to address the funding, acquisition, and use of military equipment, as that term is defined by Government Code § 7070(c), by law enforcement agencies; and

WHEREAS, AB 481 seeks to provide transparency, oversight, and an opportunity for public input on decisions regarding whether and how military equipment is funded, acquired, or used; and

WHEREAS, AB 481, codified at California Government Code §§ 7070 through 7075, requires adoption of a military equipment use policy ("Policy") by the City Council before the Signal Hill Police Department ("Department") may take action to request military equipment; seek funds (such as grants or in-kind donations) for acquiring military equipment; actually acquire military equipment, either permanently or temporarily by owning, borrowing, or leasing; collaborate with other law enforcement agencies to deploy or use military equipment in the agency's territorial jurisdiction; use new or existing military equipment in a manner not previously subject to AB 481's scope; solicit or respond to a proposal for, or enter into an agreement with, any person or entity to seek funds for, apply for, acquire, use, or collaborate in using military equipment; or to acquire military equipment through any other means not specifically detailed in the statute; and

WHEREAS, to continue to use military equipment acquired prior to January 1, 2022, the law enforcement agency must commence the process of adopting the Policy no later than May 1, 2022; and

WHEREAS, in accordance with AB 481, the proposed Policy was made available on the website on the Department website at least thirty (30) days prior to the public hearing by the City Council to adopt the Policy; and

WHEREAS, once adopted, the Policy will be made publicly available on the Department website for as long as the covered military equipment is available for use; and

WHEREAS, once adopted, a copy of the Policy will be provided to the Governor or the Governor's designee, as specified; and

WHEREAS, notice of a City Council public hearing was published in the Signal Tribune newspaper per Government Code Section 65091 (a)(4) on June 10 and June 17, 2022; and notice was posted in accordance with Signal Hill Municipal Code Section 1.08.010 on June 10, 2022; and

WHEREAS, in accordance with AB 481, the Policy is on the agenda as an open session item at a regular meeting of the City Council, and public comment on the item will be allowed in accordance with the Brown Act; and

WHEREAS, this Ordinance shall be reviewed by the City Council at least annually, and based on an annual military equipment report that will be submitted to the City Council pursuant to AB 481, the City Council shall determine whether each type of military equipment identified in the report has complied with the standards for continued approval.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SIGNAL HILL DOES HEREBY ORDAIN AS FOLLOWS:

Section 1. The above recitals are true and correct and are incorporated herein by this reference.

Section 2. Findings. Pursuant to Government Code section 7071(d)(1), as may be amended or renumbered from time to time, the City Council hereby makes the following findings in support of its adoption of the Policy:

A. The military equipment identified in the Policy is necessary because there is no reasonable alternative that can achieve the same objective of officer and civilian safety.

B. The proposed Policy will safeguard the public's welfare, safety, civil rights, and civil liberties.

C. If the Department purchases military equipment pursuant to the Policy, the equipment is reasonably cost effective compared to available alternatives that can achieve the same objective of officer and civilian safety.

D. Prior military equipment use complied with the military equipment use policy that was in effect at the time, or if prior uses did not comply with the accompanying military equipment use policy, corrective action has been taken to remedy nonconforming uses and ensure future compliance.

Section 3. Adoption of Military Equipment Policy. The City Council hereby adopts Policy No. 709, Military Equipment Policy, along with any related Attachments, which are all attached hereto as Exhibit "A".

Section 4. Notice of Adoption. The City Clerk of the City of Signal Hill shall certify to the adoption of this Ordinance and cause publication to occur in a newspaper of general circulation and published and circulated in the City in a manner permitted under section 36933 of the Government Code of the State of California.

Section 5. CEQA. The City Council finds that this Ordinance is not subject to the California Environmental Quality Act (CEQA) pursuant to Sections 15060(c)(2) (the activity will not result in a direct or reasonably foreseeable indirect physical change in the environment) and 15060(c)(3) (the activity is not a project as defined in Section 15378) of the CEQA Guidelines, California Code of Regulations, Title 14, Chapter 3, because it has no potential for resulting in physical change to the environment, directly or indirectly.

Section 6. Severability. If any section, subsection, subdivision, paragraph, sentence, clause or phrase of this ordinance, or any part thereof, is for any reason held to be unconstitutional, such decision shall not affect the validity of the

remaining portion of this Ordinance or any part thereof. The City Council hereby declares that it would have passed each section, subsection, subdivision, paragraph, sentence, clause or phrase thereof, irrespective of the fact that any one or more section, subsection, subdivision, paragraph, sentence, clause or phrase be declared unconstitutional. If for any reason any portion of this ordinance is found to be invalid by a court of competent jurisdiction, the balance of this ordinance shall not be affected.

Section 7. Certification and Effective Date. The City Clerk shall certify to the passage and adoption of this ordinance by the City Council of the City of Signal Hill and shall cause a summary of this ordinance to be published in accordance with Government Code Section 36933, in a newspaper of general circulation which is hereby designated for that purpose, and this ordinance shall take effect thirty (30) days after its passage.

PASSED, APPROVED, AND ADOPTED at a regular meeting of the City Council of the City of Signal Hill, California, on this 12th day of July, 2022.

KEIR JONES
MAYOR

ATTEST:

CARMEN R. BROOKS
CITY CLERK

Deputy

STATE OF CALIFORNIA
COUNTY OF LOS ANGELES) ss.
CITY OF SIGNAL HILL)

I, Carmen R. Brooks, City Clerk of the City of Signal Hill, California, hereby certify that Ordinance No. 2022-06-1535 was introduced by the City Council of the City of Signal Hill, California, at a regular meeting held on the 28th day of June, 2022, and that the same was adopted by the City Council of the City of Signal Hill, California, at a regular meeting held on the 12th day of July, 2022, by the following vote:

AYES:	MAYOR KEIR JONES, COUNCIL MEMBERS EDWARD H.J. WILSON, LORI Y. WOODS
NOES:	NONE
ABSENT:	VICE MAYOR TINA L. HANSEN, COUNCIL MEMBER ROBERT D. COPELAND
ABSTAIN:	NONE

Deputy CARMEN R. BROOKS
CITY CLERK

Military Equipment

709.1 PURPOSE AND SCOPE

The purpose of this policy is to provide guidelines for the approval, acquisition, and reporting requirements of military equipment (Government Code § 7070; Government Code § 7071; Government Code § 7072).

709.1.1 DEFINITIONS

Definitions related to this policy include (Government Code § 7070):

Governing body – The elected or appointed body that oversees the Department.

Military equipment – Includes but is not limited to the following:

- Unmanned, remotely piloted, powered aerial or ground vehicles.
- Mine-resistant ambush-protected (MRAP) vehicles or armored personnel carriers.
- High mobility multipurpose wheeled vehicles (HMMWV), two-and-one-half-ton trucks, five-ton trucks, or wheeled vehicles that have a breaching or entry apparatus attached.
- Tracked armored vehicles that provide ballistic protection to their occupants.
- Command and control vehicles that are either built or modified to facilitate the operational control and direction of public safety units.
- Weaponized aircraft, vessels, or vehicles of any kind.
- Battering rams, slugs, and breaching apparatuses that are explosive in nature. This does not include a handheld, one-person ram.
- Firearms and ammunition of .50 caliber or greater, excluding standard-issue shotguns and standard-issue shotgun ammunition.
- Specialized firearms and ammunition of less than .50 caliber, including firearms and accessories identified as assault weapons in Penal Code § 30510 and Penal Code § 30515, with the exception of standard-issue firearms.
- Any firearm or firearm accessory that is designed to launch explosive projectiles.
- Noise-flash diversionary devices and explosive breaching tools.
- Munitions containing tear gas or OC, excluding standard, service-issued handheld pepper spray.
- TASER® Shockwave, microwave weapons, water cannons, and long-range acoustic devices (LRADs).
- Kinetic energy weapons and munitions.
- Any other equipment as determined by a governing body or a state agency to require additional oversight.

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709.2 POLICY

It is the policy of the Signal Hill Police Department that members of this department comply with the provisions of Government Code § 7071 with respect to military equipment.

709.3 MILITARY EQUIPMENT COORDINATOR

The Chief of Police should designate a member of this department to act as the military equipment coordinator. The responsibilities of the military equipment coordinator include but are not limited to:

(a) Acting as liaison to the governing body for matters related to the requirements of this policy.

(b) Identifying department equipment that qualifies as military equipment in the current possession of the Department, or the equipment the Department intends to acquire that requires approval by the governing body.

(c) Conducting an inventory of all military equipment at least annually.

(d) Collaborating with any allied agency that may use military equipment within the jurisdiction of Signal Hill Police Department (Government Code § 7071).

(e) Preparing for, scheduling, and coordinating the annual community engagement meeting to include:

1. Publicizing the details of the meeting.
2. Preparing for public questions regarding the department's funding, acquisition, and use of equipment.

(f) Preparing the annual military equipment report for submission to the Chief of Police and ensuring that the report is made available on the department website (Government Code § 7072).

(g) Establishing the procedure for a person to register a complaint or concern, or how that person may submit a question about the use of a type of military equipment, and how the Department will respond in a timely manner.

709.4 MILITARY EQUIPMENT INVENTORY

The following constitutes a list of qualifying equipment for the Department:

See attachment: Signal Hill PD AB 481 Inventory.pdf

709.5 APPROVAL

The Chief of Police or the authorized designee shall obtain approval from the governing body by way of an ordinance adopting the military equipment policy. As part of the approval process, the Chief of Police or the authorized designee shall ensure the proposed military equipment policy is submitted to the governing body and is available on the department website at least 30 days prior to any public hearing concerning the military equipment at issue (Government Code § 7071). The military equipment policy must be approved by the governing body prior to engaging in any of the following (Government Code § 7071):

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(a) Requesting military equipment made available pursuant to 10 USC § 2576a.

(b) Seeking funds for military equipment, including but not limited to applying for a grant, soliciting or accepting private, local, state, or federal funds, in-kind donations, or other donations or transfers.

(c) Acquiring military equipment either permanently or temporarily, including by borrowing or leasing.

(d) Collaborating with another law enforcement agency in the deployment or other use of military equipment within the jurisdiction of this department.

(e) Using any new or existing military equipment for a purpose, in a manner, or by a person not previously approved by the governing body.

(f) Soliciting or responding to a proposal for, or entering into an agreement with, any other person or entity to seek funds for, apply to receive, acquire, use, or collaborate in the use of military equipment.

(g) Acquiring military equipment through any means not provided above.

709.6 COORDINATION WITH OTHER JURISDICTIONS

Military equipment should not be used by any other law enforcement agency or member in this jurisdiction unless the military equipment is approved for use in accordance with this policy.

Military equipment deployed or used by other jurisdictions that are providing mutual aid to this jurisdiction shall comply with their respective military equipment use policies when rendering assistance. Situations may arise where Signal Hill Police Department may deploy or use military equipment owned by other law enforcement agencies.

If the Department is in another jurisdiction under mutual aid or operational collaboration circumstances, Department members are required to adhere to the City of Signal Hill's Military Equipment Use Policy and all applicable Department policies and procedures, regardless of the operational jurisdiction.

709.6.1 USE IN EXIGENT CIRCUMSTANCES

In exigent circumstances and with the approval of the Chief of Police or his/her designee, the Department may acquire, borrow and/or use Military Equipment that is not included in the Military Equipment Use Policy.

If the Police Department acquires, borrows, and/or uses Military Equipment in an Exigent Circumstance, in accordance with this section, it must take all of the following actions:

- Provide written notice of that acquisition or use to the City Council within 30 days following the commencement of such Exigent Circumstance, unless such information is confidential or privileged under local, state or federal law.

- If it is anticipated that the use will continue beyond the Exigent Circumstance, submit a proposed amended Military Equipment Use Policy to the City Council within 90 days following the borrowing, acquisition and/or use, and receive approval, as applicable, from the City Council.

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- Include the Military Equipment in the Department's next annual Military Equipment Report.

709.7 ANNUAL REPORT

Upon approval of a military equipment policy, the Chief of Police or the authorized designee should submit a military equipment report to the governing body for each type of military equipment approved within one year of approval, and annually thereafter for as long as the military equipment is available for use (Government Code § 7072).

The Chief of Police or the authorized designee should also make each annual military equipment report publicly available on the department website for as long as the military equipment is available for use. The report shall include all information required by Government Code § 7072 for the preceding calendar year for each type of military equipment in department inventory.

709.8 COMMUNITY ENGAGEMENT

Within 30 days of submitting and publicly releasing the annual report, the Department shall hold at least one well-publicized and conveniently located community engagement meeting, at which the Department should discuss the report and respond to public questions regarding the funding, acquisition, or use of military equipment.

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Attachments

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Signal Hill PD AB 481 Inventory.pdf

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The following constitutes an inventory of previously purchased equipment for the Signal Hill Police Department deemed to be military and militaristic as defined by this policy.

Weapon Systems:

1. Rifles: Firearm designed and intended to be fired from the shoulder and designed to use the energy in a fixed metallic cartridge to fire only a single projectile through a rifled bore for each single pull of the trigger. These types of rifles that have a long spiral grooved barrel are intended to make a bullet spin and thereby increases the accuracy over a long distance.

Current Inventory:

COLT M4 6920MPS-B ASSAULT RIFLE 16"

Description: lightweight, magazine-fed, gas-operated semi-automatic rifle. Caliber 223, 16-inch barrel.

Quantity: 12

Purchase Price: $791.21 each

WINCHESTER .223 REMINGTON 55GR POINTED SOFT POINT

Description: .223 Remington caliber, Pointed Soft Point Tip, 55 grain bullet weight, brass cartridge case material.

Quantity: 7000 rounds

Purchase Price: $340 (price per 1000 rounds)

H&K MP5A2 9mm SUBMACHINE GUN 8.9"

Description: lightweight, magazine-fed, gas-operated semi-automatic rifle. Chambered for the HK MP5 9mm 30 round high-capacity magazine designed by manufacturer Heckler & Koch. 8.9-inch barrel.

Quantity: 11

Purchase Price: $ 1000.00 per firearm

Purpose: To be used as a precision weapon to address a threat more accurately from a great distance or to have the ability to address a threat that is using a similar weapon such as in a mass shooting incident.

Authorized Use: Only members that attend a POST certified training are authorized to use the rifle.

Training: Prior to using a rifle, officers must be certified by POST instructors in the operation of the rifle. Additionally, all officers who are authorized the operate the rifle are required to pass a range qualification two times a year.

Expected Life Span: No expiration

Fiscal Impact: Annual maintenance is approximately $50 for each launcher.

Legal and Procedural Rules: Use is established under Policy 312.3.2 It is the policy of the Signal Hill Police Department to utilize the patrol rifles only for official law enforcement purposes, and pursuant to State and Federal law, including those regarding the use of force.

2. 40 MM Launchers and Rounds

40MM Launchers are utilized by department personnel as a less lethal tool to launch impact rounds.

Current Inventory:

DEFENSE TECHNOLOGY, 40MM SINGLE SHOT LAUNCHER

Description: The 40MM Single Launcher is a tactical single shot launcher that features an expandable ROGERS Super Stock and an adjustable Integrated Front Grip (IFG) with light rail. It will fire standard 40mm less lethal ammunition, up to 4.8 inches in cartridge length. It will launch a 40mm less lethal round up to 131 feet.

Quantity: 6

Purchase Price: $1,000 each

DEFENSE TECHNOLOGY, L8 37mm MULTI-CYLINDER GRENADE LAUNCHER

Description: The L8 37 mm Multi-Cylinder Launcher is a tactical launcher that features a multi-cylinder (6). It will fire rounds up to 8 inches in length that contain chemical gas agents, bean bags, and flares.

Quantity: 1

Purchase Price: $1695.00

DEFENSE TECHNOLOGY, 40MM EXACT IMPACT SPONGE

Description: A less lethal 40mm lightweight plastic and foam projectile fired from a single or multi-round purpose built 40mm grenade launcher with a rifled barrel at 325 FPS. The 30-gram foam projectile delivers 120 ft/lbs. of energy on impact. The 40mm Exact Impact Sponge Round provides accurate and effective performance when fired from the approved distance of not less than five (5) feet and as far as 131 feet from the target.

Quantity: 440

Purchase Price: $18.25 per round

DEFENSE TECHNOLOGY, 1082 RIOT CONTROL GRENADES CS

Description: The 1082 Riot Control grenade is designed for use in a crowd control situation. It provides a high-volume continuous burn that expels CS (chlorobenzal-malonoitrile) gas from the canister.

Quantity: 50

Purchase Price: $23.38

Purpose: To limit the escalation of conflict where employment of lethal force is prohibited or undesirable.

Authorized Use: Situations for use of the less lethal weapon systems may include, but are not limited to:

a. Self-destructive, dangerous and/or combative individuals.
b. Riot/crowd control and civil unrest incidents.
c. Circumstances where a tactical advantage can be obtained.
d. Potentially vicious animals.
e. Training exercises or approved demonstrations.

Training: Sworn members utilizing 40mm less lethal chemical agents or impact rounds are trained in there use by POST certified less lethal instructor.

Expected Life Span: Defense Technology Launchers - 25 years, Rounds - 5 years.

Fiscal Impact: Annual maintenance is approximately $50 for each launcher.

Legal and Procedural Rules: Use is established under Policy 308.3. It is the policy of the Signal Hill Police Department to utilize the listed control devices for official law enforcement purposes, and pursuant to State and Federal law, including those regarding the use of force.

3. Less Lethal Shotgun: Less Lethal Shotgun is used to deploy the less lethal 12-gauge Super-Sock Beanbag Round.

Current Inventory:

REMINGTON 870 LESS LETHAL SHOTGUN

Description: The Remington 870 Less Lethal Shotgun is used to deploy the less lethal 12-gauge Super-Sock Beanbag Round up to a distance of 75 feet. The range of the weapon system helps to maintain space between officers and a suspect reducing the immediacy of the threat which is a principle of De-escalation.

Quantity: 4

Purchase Price: $950 each

DRAG STABILIZED 12-GAUGE BEANBAG ROUND

Description: A less lethal 2.4-inch 12-gauge shotgun round firing a ballistic fiber bag filled with 40 grams of lead shot at a velocity of 270-290 feet per second (FPS). Drag Stabilized rounds are discharged from a dedicated 12-gauge shotgun that is distinguishable by an orange butt stock and fore grip. This round provides accurate and effective performance when fired from the approved distance of not fewer than five (5) feet. The maximum effective range of this munition is up to 75 feet from the target. The Drag Stabilized Model is in its deployed state immediately upon exiting the barrel. It does not require a minimum range to "unfold" or "stabilize." The Drag Stabilized Model is an aerodynamic projectile. However, accuracy is relative to the shotgun, barrel length, environmental conditions, and the operator. The Drag Stabilized Model is very accurate. However, effectiveness depends on many variables, such as distance, clothing, stature, and the point where the projectile impacts.

Quantity: 266

Purchase Price: $9.20 per round

WINCHESTER SLUG RIFLE ROUNDS

Description: Winchester 12 gauge 2.75-inch shotgun slugs feature a full-bore rifling, so they will have improved accuracy and sectional density when fired out of a smooth bore shotgun, and they have a hollow point tip for superior stopping power.

Quantity: 250

Purchase Price: $1

Purpose: To limit the escalation of conflict where employment of lethal force is prohibited or undesirable.

Authorized Use: Situations for use of the less lethal weapon systems may include, but are not limited to:

a. Self-destructive, dangerous and/or combative individuals.
b. Riot/crowd control and civil unrest incidents.
c. Circumstances where a tactical advantage can be obtained.
d. Potentially vicious animals.
e. Training exercises or approved demonstrations.

Expected Life Span: Remington 870 Less Lethal Shotgun- 25 years, Drag Stabilized 12-Gauge beanbag round and Winchester slug rifle rounds - no listed expiration date.

Fiscal Impact: Annual maintenance is approximately $50 for each shotgun

Training: All officers are trained in the 12 gauge less lethal shotgun as a less lethal option by in-service training.

Legal and Procedural Rules: Use is established under Policy 308.3 It is the policy of the Signal Hill Police Department to utilize the listed control devices for official law enforcement purposes, and pursuant to State and Federal law, including those regarding the use of force.

AB481 – Annual Report Issued 8/14/2025

AB 481 Annual Report

AB 481 requires law enforcement agencies to obtain the approval of its governing body to enact a military equipment use policy before purchasing, raising funds for, or acquiring military equipment. An initial policy must be passed via ordinance and renewed by a vote of the Council each year. AB 481 provides an expansive definition of "military equipment" that includes many items which law enforcement agencies use, deploy, and obtain on a regular basis. The law enforcement agency is required to return annually to provide an Annual Report to the governing body and the public at large.

On June 28th, 2022, the City Council for the City of Signal Hill adopted Ordinance NO. 2022-06-1535 adopting a Military Equipment Use Policy governing the law enforcement's use of items that are deemed "military equipment" under AB 481. Since then, Signal Hill Police Department has successfully maintained the military equipment in accordance with the policy. This Annual Report will provide a summary as required by Government Code section 7072(a).

The following constitutes the SHPD's Annual Report:

(a) <u>Colt M4 223 Caliber 6920mps-b Rifle 16"</u>

1. **Use of Equipment:** November 2024
2. **Concerns and Complaints Received:** None
3. **Internal Audit Results and Responses:** NA
4. **Total Annual Cost**: $0
    a. Acquisition: $791.21
    b. Personnel: NA
    c. Training: NA
    d. Transportation: NA
    e. Maintenance: NA
    f. Storage: NA
    g. Upgrade: NA
    h. Other ongoing costs: NA
5. **Quantity**: 12
6. **Future Acquisition Plans:** None

(b) Duty: Winchester .223 caliber Remington 55gr pointed soft point

1. **Use of Equipment**: None
2. **Concerns and Complaints Received**: None
3. **Internal Audit Results and Responses**: NA
4. **Total Annual Cost**: $0.00
    a. Acquisition: NA
    b. Personnel: NA
    c. Training: NA
    d. Transportation: NA
    e. Maintenance: NA
    f. Storage: NA
    g. Upgrade: NA
    h. Other ongoing costs: NA
5. **Quantity**: 7000
6. **Future Acquisition Plans**: 7000

(c) Defense Technology, 40mm Single Shot Launcher

1. **Use of Equipment**: None
2. **Concerns and Complaints Received**: None
3. **Internal Audit Results and Responses**: NA
4. **Total Annual Cost**: $0.00
    a. Acquisition: $1,000
    b. Personnel: NA
    c. Training: NA
    d. Transportation: NA
    e. Maintenance: NA
    f. Storage: NA
    g. Upgrade: NA
    h. Other ongoing costs: $50
5. **Quantity**: 6
6. **Future Acquisition Plans**: None

(d) <u>Defense Technology, l8 37mm multi-cylinder Grenade Launcher</u>

1. **Use of Equipment**: None
2. **Concerns and Complaints Received**: None
3. **Internal Audit Results and Responses**: NA
4. **Total Annual Cost**: $0.00
    a. Acquisition: $1,695
    b. Personnel: NA
    c. Training: NA
    d. Transportation: NA
    e. Maintenance: $50
    f. Storage: NA
    g. Upgrade: NA
    h. Other ongoing costs:
5. **Quantity**: 1
6. **Future Acquisition Plans**: None

(e) <u>Defense Technology, 40mm exact impact sponge</u>

1. **Use of Equipment**: None
2. **Concerns and Complaints Received**: None
3. **Internal Audit Results and Responses**: NA
4. **Total Annual Cost**: $0.00
    a. Acquisition: $18.25 per round
    b. Personnel: NA
    c. Training: NA
    d. Transportation: NA
    e. Maintenance: NA
    f. Storage: NA
    g. Upgrade: NA
    h. Other ongoing costs:
5. **Quantity**: 440
6. **Future Acquisition Plans**: None

(f) <u>Defense Technology, 1082 riot control Grenades CS</u>

1. **Use of Equipment**: None
2. **Concerns and Complaints Received**: None
3. **Internal Audit Results and Responses**: NA
4. **Total Annual Cost**: $0.00
    a. Acquisition: $23.38
    b. Personnel: NA
    c. Training: NA
    d. Transportation: NA
    e. Maintenance: NA
    f. Storage: NA
    g. Upgrade: NA
    h. Other ongoing costs:
5. **Quantity**: 50
6. **Future Acquisition Plans**: None

(g) <u>Remington 870 Less Lethal Shotgun</u>

1. **Use of Equipment**: None
2. **Concerns and Complaints Received**: None
3. **Internal Audit Results and Responses**: NA
4. **Total Annual Cost**: $0.00
    a. Acquisition: $950
    b. Personnel: NA
    c. Training: NA
    d. Transportation: NA
    e. Maintenance: NA
    f. Storage: NA
    g. Upgrade: NA
    h. Other ongoing costs:
5. **Quantity**: 4
6. **Future Acquisition Plans:** None

(h) <u>Drag Stabilized 12-gauge Beanbag Round</u>

1. **Use of Equipment**: None
2. **Concerns and Complaints Received**: None
3. **Internal Audit Results and Responses**: NA
4. **Total Annual Cost**: $0.00
    a. Acquisition: $9.20 per round
    b. Personnel: NA
    c. Training: NA
    d. Transportation: NA
    e. Maintenance: NA
    f. Storage: NA
    g. Upgrade: NA
    h. Other ongoing costs:
5. **Quantity**: 266
6. **Future Acquisition Plans**: None

(i) <u>Winchester Slug Rifle Rounds</u>

1. **Use of Equipment**: None
2. **Concerns and Complaints Received**: None
3. **Internal Audit Results and Responses**: NA
4. **Total Annual Cost**: $0.00
    a. Acquisition: $1
    b. Personnel: NA
    c. Training: NA
    d. Transportation: NA
    e. Maintenance: $50
    f. Storage: NA
    g. Upgrade: NA
    h. Other ongoing costs:
5. **Quantity**: 250
6. **Future Acquisition Plans**: None

RESOLUTION NO. 2025-08-XXXX

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, APPROVING THE 2024 MILITARY EQUIPMENT ANNUAL REPORT AND RENEWING ORDINANCE NO. 2022-06-1535, IN ACCORDANCE WITH ASSEMBLY BILL 481

WHEREAS, the City of Signal Hill, California ("City") is a charter city, duly organized under the California Constitution and laws of the State of California; and

WHEREAS, on September 30, 2021, Governor Newsom signed into law Assembly Bill 481 ("AB 481") to address the funding, acquisition, and use of military equipment, as that term is defined by Government Code § 7070(c), by law enforcement agencies; and

WHEREAS, AB 481 seeks to provide transparency, oversight, and an opportunity for public input on decisions regarding whether and how military equipment is funded, acquired, or used; and

WHEREAS, Ordinance 2022-06-1535 shall be reviewed by the City Council at least annually, and based on an annual military equipment report that will be submitted to the City Council pursuant to AB 481, the City Council shall determine whether each type of military equipment identified in the report has complied with the standards for continued approval.

WHEREAS, in accordance with AB 481, an annual military equipment report was made available on the website on the Department website at least thirty (30) days prior to the City Council meeting; and.

WHEREAS, in accordance with AB 481, the Policy is on the agenda as an open session item at a regular meeting of the City Council, and public comment on the item will be allowed in accordance with the Brown Act; and

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. Approve the 2024 Military Equipment Annual Report

Section 2. Renew Ordinance No. 2022-06-1535 thereby approving the Police Department's military funding, acquisition, and use policy.

PASSED, APPROVED, AND ADOPTED at a regular meeting of the City Council of the City of Signal Hill, California, on this 26th day of August 2025.

KEIR JONES
MAYOR

ATTEST:

DARITZA GONZALEZ
CITY CLERK

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES)ss
CITY OF SIGNAL HILL)

I, DARITZA GONZALEZ, City Clerk of the City of Signal Hill, California, hereby certify that the foregoing Resolution No. 2025-08-XXXX was adopted at a regular meeting of the City Council of the City of Signal Hill held on the 26th day of August 2025, by the following vote.

AYES:

NOES:

ABSTAIN:

ABSENT:

DARITZA GONZALEZ
CITY CLERK

Military Equipment

706.1 PURPOSE AND SCOPE

The purpose of this policy is to provide guidelines for the approval, acquisition, and reporting requirements of military equipment (Government Code § 7070; Government Code § 7071; Government Code § 7072).

706.1.1 DEFINITIONS

Definitions related to this policy include (Government Code § 7070):

Governing body – The elected or appointed body that oversees the Department.

Military equipment – Includes but is not limited to the following:

- Unmanned, remotely piloted, powered aerial or ground vehicles.
- Mine-resistant ambush-protected (MRAP) vehicles or armored personnel carriers.
- High mobility multipurpose wheeled vehicles (HMMWV), two-and-one-half-ton trucks, five-ton trucks, or wheeled vehicles that have a breaching or entry apparatus attached.
- Tracked armored vehicles that provide ballistic protection to their occupants.
- Command and control vehicles that are either built or modified to facilitate the operational control and direction of public safety units.
- Weaponized aircraft, vessels, or vehicles of any kind.
- Battering rams, slugs, and breaching apparatuses that are explosive in nature. This does not include a handheld, one-person ram.
- Firearms and ammunition of .50 caliber or greater, excluding standard-issue shotguns and standard-issue shotgun ammunition.
- Specialized firearms and ammunition of less than .50 caliber, including firearms and accessories identified as assault weapons in Penal Code § 30510 and Penal Code § 30515, with the exception of standard-issue firearms.
- Any firearm or firearm accessory that is designed to launch explosive projectiles.
- Noise-flash diversionary devices and explosive breaching tools.
- Munitions containing tear gas or OC, excluding standard, service-issued handheld pepper spray.
- Area denial electroshock devices, microwave weapons, water cannons, long-range acoustic devices (LRADs), acoustic hailing devices, and sound cannons.
- Kinetic energy weapons and munitions.
- Any other equipment as determined by a governing body or a state agency to require additional oversight.

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706.2 POLICY

It is the policy of the Signal Hill Police Department that members of this department comply with the provisions of Government Code § 7071 with respect to military equipment.

706.3 MILITARY EQUIPMENT COORDINATOR

The Chief of Police should designate a member of this department to act as the military equipment coordinator. The responsibilities of the military equipment coordinator include but are not limited to:

(a) Acting as liaison to the governing body for matters related to the requirements of this policy.

(b) Identifying department equipment that qualifies as military equipment in the current possession of the Department, or the equipment the Department intends to acquire that requires approval by the governing body.

(c) Conducting an inventory of all military equipment at least annually.

(d) Collaborating with any allied agency that may use military equipment within the jurisdiction of Signal Hill Police Department (Government Code § 7071).

(e) Preparing for, scheduling, and coordinating the annual community engagement meeting to include:

1. Publicizing the details of the meeting.
2. Preparing for public questions regarding the department's funding, acquisition, and use of equipment.

(f) Preparing the annual military equipment report for submission to the Chief of Police and ensuring that the report is made available on the department website (Government Code § 7072).

(g) Establishing the procedure for a person to register a complaint or concern, or how that person may submit a question about the use of a type of military equipment, and how the Department will respond in a timely manner.

706.4 MILITARY EQUIPMENT INVENTORY

The following constitutes a list of qualifying equipment for the Department:

See attachment: AB 481 ANNUAL REPORT.pdf

706.5 APPROVAL

The Chief of Police or the authorized designee shall obtain approval from the governing body by way of an ordinance adopting the military equipment policy. As part of the approval process, the Chief of Police or the authorized designee shall ensure the proposed military equipment policy is submitted to the governing body and is available on the department website at least 30 days prior to any public hearing concerning the military equipment at issue (Government Code § 7071). The military equipment policy must be approved by the governing body prior to engaging in any of the following (Government Code § 7071):

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(a) Requesting military equipment made available pursuant to 10 USC § 2576a.

(b) Seeking funds for military equipment, including but not limited to applying for a grant, soliciting or accepting private, local, state, or federal funds, in-kind donations, or other donations or transfers.

(c) Acquiring military equipment either permanently or temporarily, including by borrowing or leasing.

(d) Collaborating with another law enforcement agency in the deployment or other use of military equipment within the jurisdiction of this department.

(e) Using any new or existing military equipment for a purpose, in a manner, or by a person not previously approved by the governing body.

(f) Soliciting or responding to a proposal for, or entering into an agreement with, any other person or entity to seek funds for, apply to receive, acquire, use, or collaborate in the use of military equipment.

(g) Acquiring military equipment through any means not provided above.

706.6 COORDINATION WITH OTHER JURISDICTIONS

Military equipment should not be used by any other law enforcement agency or member in this jurisdiction unless the military equipment is approved for use in accordance with this policy.

Military equipment deployed or used by other jurisdictions that are providing mutual aid to this jurisdiction shall comply with their respective military equipment use policies when rendering assistance. Situations may arise where Signal Hill Police Department may deploy or use military equipment owned by other law enforcement agencies.

If the Department is in another jurisdiction under mutual aid or operational collaboration circumstances, Department members are required to adhere to the City of Signal Hill's Military Equipment Use Policy and all applicable Department policies and procedures, regardless of the operational jurisdiction.

706.6.1 USE IN EXIGENT CIRCUMSTANCES

In exigent circumstances and with the approval of the Chief of Police or his/her designee, the Department may acquire, borrow and/or use Military Equipment that is not included in the Military Equipment Use Policy.

If the Police Department acquires, borrows, and/or uses Military Equipment in an Exigent Circumstance, in accordance with this section, it must take all of the following actions:

- Provide written notice of that acquisition or use to the City Council within 30 days following the commencement of such Exigent Circumstance, unless such information is confidential or privileged under local, state or federal law.

- If it is anticipated that the use will continue beyond the Exigent Circumstance, submit a proposed amended Military Equipment Use Policy to the City Council within 90 days following the borrowing, acquisition and/or use, and receive approval, as applicable, from the City Council.

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- Include the Military Equipment in the Department's next annual Military Equipment Report.

706.7 ANNUAL REPORT

Upon approval of a military equipment policy, the Chief of Police or the authorized designee should submit a military equipment report to the governing body for each type of military equipment approved within one year of approval, and annually thereafter for as long as the military equipment is available for use (Government Code § 7072).

The Chief of Police or the authorized designee should also make each annual military equipment report publicly available on the department website for as long as the military equipment is available for use. The report shall include all information required by Government Code § 7072 for the preceding calendar year for each type of military equipment in department inventory.

706.8 COMMUNITY ENGAGEMENT

Within 30 days of submitting and publicly releasing the annual report, the Department shall hold at least one well-publicized and conveniently located community engagement meeting, at which the Department should discuss the report and respond to public questions regarding the funding, acquisition, or use of military equipment.

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Attachments

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AB 481 ANNUAL REPORT.pdf

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AB481 – Annual Report Issued 8/14/2025

AB 481 Annual Report

AB 481 requires law enforcement agencies to obtain the approval of its governing body to enact a military equipment use policy before purchasing, raising funds for, or acquiring military equipment. An initial policy must be passed via ordinance and renewed by a vote of the Council each year. AB 481 provides an expansive definition of "military equipment" that includes many items which law enforcement agencies use, deploy, and obtain on a regular basis. The law enforcement agency is required to return annually to provide an Annual Report to the governing body and the public at large.

On June 28th, 2022, the City Council for the City of Signal Hill adopted Ordinance NO. 2022-06-1535 adopting a Military Equipment Use Policy governing the law enforcement's use of items that are deemed "military equipment" under AB 481. Since then, Signal Hill Police Department has successfully maintained the military equipment in accordance with the policy. This Annual Report will provide a summary as required by Government Code section 7072(a).

The following constitutes the SHPD's Annual Report:

(a) <u>Colt M4 223 Caliber 6920mps-b Rifle 16"</u>

1. **Use of Equipment:** November 2024
2. **Concerns and Complaints Received:** None
3. **Internal Audit Results and Responses:** NA
4. **Total Annual Cost**: $0
    a. Acquisition: $791.21
    b. Personnel: NA
    c. Training: NA
    d. Transportation: NA
    e. Maintenance: NA
    f. Storage: NA
    g. Upgrade: NA
    h. Other ongoing costs: NA
5. **Quantity**: 12
6. **Future Acquisition Plans:** None

(b) Duty: Winchester .223 caliber Remington 55gr pointed soft point

1. **Use of Equipment**: None
2. **Concerns and Complaints Received**: None
3. **Internal Audit Results and Responses**: NA
4. **Total Annual Cost**: $0.00
    a. Acquisition: NA
    b. Personnel: NA
    c. Training: NA
    d. Transportation: NA
    e. Maintenance: NA
    f. Storage: NA
    g. Upgrade: NA
    h. Other ongoing costs: NA
5. **Quantity**: 7000
6. **Future Acquisition Plans**: 7000

(c) Defense Technology, 40mm Single Shot Launcher

1. **Use of Equipment**: None
2. **Concerns and Complaints Received**: None
3. **Internal Audit Results and Responses**: NA
4. **Total Annual Cost**: $0.00
    a. Acquisition: $1,000
    b. Personnel: NA
    c. Training: NA
    d. Transportation: NA
    e. Maintenance: NA
    f. Storage: NA
    g. Upgrade: NA
    h. Other ongoing costs: $50
5. **Quantity**: 6
6. **Future Acquisition Plans**: None

(d) <u>Defense Technology, l8 37mm multi-cylinder Grenade Launcher</u>

1. **Use of Equipment**: None
2. **Concerns and Complaints Received**: None
3. **Internal Audit Results and Responses**: NA
4. **Total Annual Cost**: $0.00
    a. Acquisition: $1,695
    b. Personnel: NA
    c. Training: NA
    d. Transportation: NA
    e. Maintenance: $50
    f. Storage: NA
    g. Upgrade: NA
    h. Other ongoing costs:
5. **Quantity**: 1
6. **Future Acquisition Plans**: None

(e) <u>Defense Technology, 40mm exact impact sponge</u>

1. **Use of Equipment**: None
2. **Concerns and Complaints Received**: None
3. **Internal Audit Results and Responses**: NA
4. **Total Annual Cost**: $0.00
    a. Acquisition: $18.25 per round
    b. Personnel: NA
    c. Training: NA
    d. Transportation: NA
    e. Maintenance: NA
    f. Storage: NA
    g. Upgrade: NA
    h. Other ongoing costs:
5. **Quantity**: 440
6. **Future Acquisition Plans**: None

(f) <u>Defense Technology, 1082 riot control Grenades CS</u>

1. **Use of Equipment**: None
2. **Concerns and Complaints Received**: None
3. **Internal Audit Results and Responses**: NA
4. **Total Annual Cost**: $0.00
    a. Acquisition: $23.38
    b. Personnel: NA
    c. Training: NA
    d. Transportation: NA
    e. Maintenance: NA
    f. Storage: NA
    g. Upgrade: NA
    h. Other ongoing costs:
5. **Quantity**: 50
6. **Future Acquisition Plans**: None

(g) <u>Remington 870 Less Lethal Shotgun</u>

1. **Use of Equipment**: None
2. **Concerns and Complaints Received**: None
3. **Internal Audit Results and Responses**: NA
4. **Total Annual Cost**: $0.00
    a. Acquisition: $950
    b. Personnel: NA
    c. Training: NA
    d. Transportation: NA
    e. Maintenance: NA
    f. Storage: NA
    g. Upgrade: NA
    h. Other ongoing costs:
5. **Quantity**: 4
6. **Future Acquisition Plans:** None

(h) <u>Drag Stabilized 12-gauge Beanbag Round</u>

1. **Use of Equipment**: None
2. **Concerns and Complaints Received**: None
3. **Internal Audit Results and Responses**: NA
4. **Total Annual Cost**: $0.00
    a. Acquisition: $9.20 per round
    b. Personnel: NA
    c. Training: NA
    d. Transportation: NA
    e. Maintenance: NA
    f. Storage: NA
    g. Upgrade: NA
    h. Other ongoing costs:
5. **Quantity**: 266
6. **Future Acquisition Plans**: None

(i) <u>Winchester Slug Rifle Rounds</u>

1. **Use of Equipment**: None
2. **Concerns and Complaints Received**: None
3. **Internal Audit Results and Responses**: NA
4. **Total Annual Cost**: $0.00
    a. Acquisition: $1
    b. Personnel: NA
    c. Training: NA
    d. Transportation: NA
    e. Maintenance: $50
    f. Storage: NA
    g. Upgrade: NA
    h. Other ongoing costs:
5. **Quantity**: 250
6. **Future Acquisition Plans**: None

8/26/2025

AGENDA ITEM

TO: **HONORABLE MAYOR**
AND MEMBERS OF THE CITY COUNCIL

FROM: **CARLO TOMAINO**
CITY MANAGER

BY: **SIAMLU COX**
ADMINISTRATIVE SERVICES OFFICER/FINANCE DIRECTOR

SUBJECT:

CONTRACT AMENDMENT REGISTER DATED AUGUST 26, 2025

Summary:

The attached Contract Amendment Register is a listing of proposed contract amendments and project change orders eligible for streamlined processing based upon the following criteria, as documented in the City's Purchasing Policy:

- The City Council authorized funds for the adopted fiscal year Operating Budget.
- Staff are satisfied with the goods/services received to date.
- The City Manager reviewed and approved each amendment for streamlined processing.

There are seven contract amendments for City Council consideration as follows:

1. Bluespace Interiors, LLC, Second Amendment for Purchase and Installation Services, extending the term through February 28, 2026, and increasing the initial contract amount by $83,887.43 for a new not-to-exceed amount of $613,361.80. This adjustment is needed for 20 months of additional furniture storage fees, which were incurred due to project delays associated with the window installation.

2. Estate Design and Construction Incorporated, City Hall Interior Renovation Project, Change Order No. 4 extending the term through February 28, 2026, and increasing the contract price by $255,281.85.

   The original contract amount was $988,800, plus a 10% contingency, bringing the total to $1,087,680. Previously, Change Order Nos. 1 and No. 2 increased the initial contract price by $2,817.93, which was within the 10% contingency allowed under the Agreement. Change Order No. 3 extended the project term to October 21, 2025.

With Change Order No. 4, the new not-to-exceed amount is set at $1,246,899.78. This represents an increase of $159,219.78 above the previous total not-to-exceed amount as per the Agreement dated November 12, 2024, including the 10% contingency.
This adjustment is necessary to address unforeseen conditions uncovered during the demolition of the window openings. Each window requires a unique structural and architectural design, resulting in an increase in cost for demolition, fabrication, and installation.

3. Canon, U.S.A., Incorporated, First Amendment for Professional Services that includes the Provision of Equipment and Maintenance Services, extending the contract term through September 22, 2030, and increasing the compensation annually to $27,727 for a total five-year increase of $138,633 for the equipment rental. The total amount of compensation under the agreement will be $292,888, plus the agreed upon maintenance rates which will vary based on usage.

4. Thirtieth Street Architects, Incorporated, First Amendment for Design Services, increasing the contract amount by $30,000 for a new not-to-exceed amount of $80,000. This amendment is necessary to address unforeseen conditions uncovered during demolition of the window openings, including extensive misalignment of rebar and framing that no longer meet current structural and safety standards. Each window requires a unique structural and architectural design.

5. Cyrun, Incorporated, Sixth Amendment for Computer Aided Dispatch (CAD) / Records Management Systems (RMS) Dispatch and Reporting Services, extending the contract by one year for a new not-to-exceed amount of $738,500.

6. Hinderliter, De Llamas & Associates (HdL), Second Amendment for Business License Tax Operations Management Services, extending the contract term through September 22, 2026, establishing an initial one-year term with an automatic one-year renewal and a compensation structure with an annual revenue share adjustment in accordance with the CPI index as authorized under the original agreement.

Strategic Plan Goal(s):

Goal No. 1 Financial Stability: Ensure the City’s long-term financial stability and resilience.

Recommendation:

Authorize the Contract Amendment Register dated August 26, 2025.

Fiscal Impact:

The City Council has authorized funding as part of the adopted Fiscal Year 2025-2026 Operating Budget related to the proposed contract amendments.

Reviewed for Fiscal Impact:

_____

8/26/2025

Siamlu Cox

Attachments:

A. Contract Amendment Register
B. Second Amendment, Bluespace Interiors, LLC
C. Change Order No. 4, Estate Design and Construction Inc.
D. First Amendment, Canon, U.S.A., Incorporated
E. First Amendment, Thirtieth Street Architects, Inc.
F. Sixth Amendment, Cyrun, Inc.
G. Second Amendment, Hinderliter, De Llamas & Associates

CONTRACT AMENDMENT REGISTER

Contract No.	Dept.	Service	Vendor	RFP (Y/N) & Council Approval Date	Cooperative Purchasing (Y/N) & Source	Current Term and Expiration Date	Current Not-to-Exceed	Amendment / Change Order No.	Additional Term and Date	Additional Comp & CPI	New Not-to-Exceed	Funding Source	Adopted Budget
TERM AND COMPENSATION													
1	Public Works	Purchase and Installation Services	Bluespace Interiors, LLC	N 2/13/24	Y Sourcewell & OMNIA Partners	1 year and 8 months 10/11/25	$582,422	2	4 months 2/28/26	$30,940	$613,362	400-40-5896	Yes
3	Finance	Provision of Equipment and Maintenance Services	Canon, U.S.A., Inc.	N 9/22/20	Y OMNIA Partners	4 years and 11 months 9/22/25	$154,255	1	60 months 9/22/30	$138,633	$292,888	100-51-5552	Yes
5	Police	RMS/CAD System	Cyrun	N 8/24/15	N	1 year 8/23/25	$669,000	6	1 year 8/24/26	$69, 500	$738, 500	100-75-5570	Yes
TERM ONLY													
6	Finance	Business License Tax Operations Management Services	Hinderliter, De Llamas & Associations (HDL)	N 9/22/20	N	4 years and 11 months 9/22/25	N/A	2	1 year + Automatic 1 Year Renewals 9/22/26	N/A	N/A	N/A	Yes
COMPENSATION ONLY													
4	Public Works	Design Services	Thirtieth Street Architects	N	N	1 year 2/10/26	$50,000	1	N/A	$30,000	$80,000	400-40-5896	Yes
CHANGE ORDERS													
2	Public Works	City Hall Interior Renovation Project	Estate Design and Construction Inc.	Y 11/12/24	N	330 working days 10/21/25	$1,087,680	4	130 working days 2/28/26	$159,220	$1,246,900	400-40-5896	Yes

N/A: Not applicable

CITY OF SIGNAL HILL

SECOND AMENDMENT TO
AGREEMENT FOR PURCHASE AND INSTALLATION SERVICES
[CITY HALL FURNITURE REPLACEMENT]

1. PARTIES AND DATE.

This Second Amendment to the Agreement for Purchase and Installation Services ("Second Amendment") is entered into on the 26th day of August 2025, by and between the City of Signal Hill, a municipal corporation, organized under the laws of the State of California, with its principal place of business at 2175 Cherry Avenue Signal Hill, CA 90755 ("City") and **Bluespace Interiors, LLC,** a California Limited Liability Company and authorized dealer of The Hon Company and the Teknion Company, with its principal place of business at 2840 Lima Street Unit #110, Burbank, CA 91504 ("Contractor"). City and "Contractor" are sometimes individually referred to herein as "Party" and collectively as "Parties."

2. RECITALS.

2.1 Agreement. The Parties entered into that certain Agreement for Purchase and Installation Services dated February 14, 2024 ("Agreement") with an initial term expiring on April 14, 2025 and an initial total compensation not to exceed $529,474.37.

2.2 First Amendment. The Parties amended the Agreement on May 20, 2025 in order to extend the term of the Agreement to expire on October 11, 2025, thereby exercising the 180-calendar day discretionary term extension available under the Agreement.

2.3 Second Amendment. The Parties now desire to amend the Agreement in order to extend the term of the Agreement to expire on February 28, 2026 and increase the total amount of compensation under the Agreement not to exceed $613,361.80.

3. TERMS.

3.1 Term. Section 3.1 of the Agreement is hereby amended in its entirety to read as follows:

> "The term of this Contract shall be from February 14, 2024, to February 28, 2026, unless earlier terminated as provided herein. Contractor shall complete the Work within the term of this Contract, and shall meet any other established schedules and deadlines."

3.2 Amount of Compensation Section 3.9.1 of the Agreement is hereby amended in its entirety to read as follows:

> "As consideration for performance of the work required herein, city agrees to pay contractor the total contract price of SIX HUNDRED THIRTEEN THOUSAND THREE HUNDRED SIXTY ONE Dollars and EIGHTY cents ($613,361.80)."

3.3 Remaining Provisions of Agreement. Except as otherwise specifically set forth in this Second Amendment, the remaining provisions of the Agreement shall remain in full force and effect.

CITY OF SIGNAL HILL

By: _____
Carlo Tomaino
City Manager

ATTEST:

By: _____
Tina Knapp
Assistant City Clerk

APPROVED AS TO FORM:

By: _____
Matthew E. Richardson
City Attorney

BLUESPACE INTERIORS, LLC.

By: _____
Bob Mareina
President

By: _____
Chris Mellgren
Vice President Sales

Contract Change Order No 4 **Date:** June 19, 2025

Project Number: 90.19004

Project Name: City Hall Interior Renovation Project

Contractor: Estate Design and Construction Inc.

This Change Order covers changes to the subject Contract as described herein. The Contractor is to furnish equipment, materials, labor and perform all work as necessary or required to complete the Change Order items at the prices agreed upon between the Contractor and the City.

	Cost	Working Days
Original Contract Amount:	$ 988,800.00	150
Previous Change Orders Amounts:	$ 2,817.93	180
This Change Order Amount:	$ 255,281.85	130
Total Increase to Contract to Date:	$ 258,099.78	310
Revised Total Contract Amount:	$ 1,246,899.78	460
Percentage of Total (Increase/Decrease) to Contract Amount to Date:	26.10%	

FIRST WORKING DAY……		**November 25, 2024**
Working days specified in Contract……	**150**	**Working Days**
Administrative Delay ……..……..	**0**	**Working Days**
ORIGINAL COMPLETION DATE……		**April 24, 2025**
Non-working days due to weather delays…..…….	**0**	**Non-working Days**
Non-working days due to Administrative Delay…..…….	**0**	**Non-working Days**
Contract Time Extensions by Previous Change Orders…..…….	**180**	**Working Days**
Contract Time Extensions by This Change Order……..	**130**	**Working Days**
REVISED COMPLETION DATE……		**February 28, 2026**

DESCRIPTION OF WORK COMPLETED, ESTIMATES OF QUANTITIES, AND PRICES TO BE PAID:

Item No.	Description	Change Order Quantity	Unit	Unit Cost	Change Order Cost	Add'l Working Days
1	Window A - Additional demolition of drywall/plaster, welding of steel framing around the opening; installation of double sill, additional stucco and drywall patching, and sloped edge concrete installation for proper drainage. Work completed per the scope outlined in the Steel Window Replacement Plan Set and Contractor's Change Order No. 367 (CCO #367).	4	EA	$ 4,460.00	$ 17,840.00	
2	Window B - Additional demolition of drywall/plaster, welding of steel framing around the opening; installation of double sill, additional stucco and drywall patching, and sloped edge concrete installation for proper drainage. Work completed per the scope outlined in the Steel Window Replacement Plan Set and Contractor's Change Order No. 367 (CCO #367).	5	EA	$ 5,120.00	$ 25,600.00	
3	Window D - Additional demolition of drywall/plaster, welding of steel framing around the opening; installation of double sill, additional stucco and drywall patching, and sloped edge concrete installation for proper drainage. Work completed per the scope outlined in the Steel Window Replacement Plan Set and Contractor's Change Order No. 367 (CCO #367).	4	EA	$ 5,550.00	$ 22,200.00	
4	Window D1 - Additional demolition of drywall/plaster, welding of steel framing around the opening; installation of double sill, additional stucco and drywall patching, and sloped edge concrete installation for proper drainage. Work completed per the scope outlined in the Steel Window Replacement Plan Set and Contractor's Change Order No. 367.	7	EA	$ 5,770.00	$ 40,390.00	
5	Window D2 - Additional demolition of drywall/plaster, welding of steel framing around the opening; installation of double sill, additional stucco and drywall patching, and sloped edge concrete installation for proper drainage. Work completed per the scope outlined in the Steel Window Replacement Plan Set and Contractor's Change Order No. 367.	4	EA	$ 6,500.00	$ 26,000.00	130

Contract Change Order No 4 **Date:** June 19, 2025

Project Number: 90.19004

Project Name: City Hall Interior Renovation Project

Contractor: Estate Design and Construction Inc.

6	Window D3 - Additional demolition of drywall/plaster, welding of steel framing around the opening; installation of double sill, additional stucco and drywall patching, and sloped edge concrete installation for proper drainage. Work completed per the scope outlined in the Steel Window Replacement Plan Set and Contractor's Change Order No. 367.	7	EA	$ 4,980.00	$ 34,860.00	
7	Window G - Additional demolition of drywall/plaster, welding of steel framing around the opening; installation of double sill, additional stucco and drywall patching, and sloped edge concrete installation for proper drainage. Work completed per the scope outlined in the Steel Window Replacement Plan Set and Contractor's Change Order No. 367.	2	EA	$ 5,750.00	$ 11,500.00	
8	Window H - Additional demolition of drywall/plaster, welding of steel framing around the opening; installation of double sill, additional stucco and drywall patching, and sloped edge concrete installation for proper drainage. Work completed per the scope outlined in the Steel Window Replacement Plan Set and Contractor's Change Order No. 367.	1	EA	$ 6,870.00	$ 6,870.00	
9	New Window F - installation, materials, supplies and labor. Scope includes demolition of drywall/plaster, welding of steel framing around the opening; installation of double sill, stucco and drywall patching, and sloped edge concrete installation for proper drainage. Work completed per the scope outlined in the Steel Window Replacement Plan Set and Contractor's Change Orders No. 367 and No. 0002	1	LS	$ 59,000.12	$ 59,000.12	
10	Frame of new soffit on the 2nd floor with metal studs in order to run Hvac ducts to2nd floor offices. Drywall and mud new soffit. Work completed per Contractor's Change Order No. 0003	1	LS	$ 11,021.73	$ 11,021.73	
				Estimated Total of This Change Order:	**$ 255,281.85**	**130**

PAYMENT FOR THIS WORK WILL BE MADE BASED ON FIELD MEASURED QUANTITIES AT THE ADJUSTED CONTRACT UNIT PRICES LISTED ABOVE AND THE TOTAL COST MAY DIFFER FROM THE ESTIMATED AMOUNT SHOWN ABOVE.

Contract Change Order No 4 **Date:** June 19, 2025

Project Number: 90.19004

Project Name: City Hall Interior Renovation Project

Contractor: Estate Design and Construction Inc.

Approval Recommended by: _____ **Date:** _____

Margarita Beltran, Contracts Manager

Approved by: _____ **Date:** _____

Thomas Bekele, P.E., Public Works Director

CONTRACTOR ACCEPTANCE STATEMENT

THIS CHANGE ORDER REPRESENTS FULL AND COMPLETE COMPENSATION FOR ALL DIRECT AND INDIRECT COSTS (INCLUDING, BUT NOT LIMITED TO, EXTENDED OR ADDITIONAL FIELD AND HOME OFFICE OVERHEAD, SUPERVISION, LABOR, MATERIALS AND EQUIPMENT, INSURANCE, TAXES, BONDS AND PROFIT), ALL ESCALATION, DELAY, DISRUPTION, ACCELERATION, INEFFICIENCIES, LOST PRODUCTIVITY, DIFFERING SITE CONDITIONS AND/OR CONSTRUCTION INTERFERENCES ARISING OUT OF OR AS A RESULT OF THIS CHANGE ORDER OR THE RIPPLE EFFECT OR CUMULATIVE IMPACT OF THIS CHANGE ORDER ON THE PERFORMANCE OF THE OVERALL WORK UNDER THE CONTRACT. THE PARTIES HERETO AGREE THAT THIS CHANGE ORDER CONSTITUTES A MUTUAL ACCORD AND SATISFACTION WITH RESPECT TO ALL CLAIMS FOR IMPACTS, SCHEDULE EXTENSION OR ANY COSTS OF WHATSOEVER NATURE, WHETHER KNOWN OR UNKNOWN, ARISING OUT OF THIS CHANGE ORDER.

Accepted by: _____ **Date:** _____

Benjamin S. Tvizer, CEO, Project Manager

ESTIMATE

ESTATE Design & Construction
845 14TH ST
#2
SANTA MONICA 90403
United States

Benjamin (SAGI) Tvizer
3108107319
(408) 707-69-74
benjamin@estatednc.com
www.estatednc.com

ESTATE
DESIGN & CONSTRUCTION

FOR
CITY OF SIGNAL HILLS
CA
United States

Estimate No.:	**367**
Issue date:	**2/4/2025**
Valid until	**2/18/2025**

DESCRIPTION	QUANTITY	UNIT PRICE ($)	DISCOUNT %	AMOUNT ($)
WINDOW A	4	4,460.00	0.00	17,840.00

EXTRA DEMOLITION FOR DRYWALL/PLASTER
STEEL FRAMING WELDED AROUND OPENING
INSTALL DOUBLE SILL
EXTRA STUCCO PATCHING
EXTRA DRYWALL PATCHING
SLOPE EDGE CONCRETE FOR PROPER DRAINAGE

2 DRYWALL SHEETS @ $27/EA-$54
2 BUCKETS OF DRYWALL MUD @ $26/EA=$52
2 ROLL OF DRYWALL TAPE @$18/EA=$36
2 BAG OF STUCCO @ $40/EA=$80
2 BAG OF CONCRETE@ $15/EA=$30

LABOR:
LABORER $71.69/HR@4 HRS=$286.76
WELDER $90.48/HR@6 HRS=$542.88
DRYWALL INSTALLER $78.15/HR@6HRS=$468.90
DRYWALL FINISHER $77.32/HR@4HRS=$309.28
PAINTER $60.67/HR@4HRS=$242.68

Account holder: **benjamin Sagi Tvizer** Bank: **CHASE** Routing Number: **322271627** Account No.: **953633606**

DESCRIPTION	QUANTITY	UNIT PRICE ($)	DISCOUNT %	AMOUNT ($)
WINDOW B	5	5,120.00	0.00	25,600.00

EXTRA DEMOLITION FOR DRYWALL/PLASTER
STEEL FRAMING WELDED AROUND OPENING
INSTALL DOUBLE SILL
EXTRA STUCCO PATCHING
EXTRA DRYWALL PATCHING
SLOPE EDGE CONCRETE FOR PROPER DRAINAGE

3 DRYWALL SHEETS @ $27/EA=$81
3 BUCKETS OF DRYWALL MUD @ $26/EA=$78
2 ROLLS OF DRYWALL TAPE @ $18=$36
2 BAGS OF STUCCO @ $40/EA=$80
3 BAGS OF CONCRETE@ $15/EA=$45

LABOR:
LABORER $71.69/HR@5 HRS=$358.45
WELDER $90.48/HR@6 HRS=$542.88
DRYWALL INSTALLER $78.15/HR@8HRS=$625.20
DRYWALL FINISHER $77.32/HR@7HRS=$541.24
PAINTER $60.67/HR@5HRS=$303.35

WINDOW D	4	5,550.00	0.00	22,200.00

EXTRA DEMOLITION FOR DRYWALL/PLASTER
STEEL FRAMING WELDED AROUND OPENING
INSTALL DOUBLE SILL
EXTRA STUCCO PATCHING
EXTRA DRYWALL PATCHING
SLOPE EDGE CONCRETE FOR PROPER DRAINAGE

4 DRYWALL SHEETS@$27/EA=$108
2 BUCKET OF DRYWALL MUD @$26/EA=$52
2 ROLLS DRYWALL TAPE @$18/EA=$36
2 BAG OF STUCCO @$40/EA=$80
2 BAG OF CONCRETE@$15/EA=$30

LABOR:
LABORER $71.69/HR@16 HRS=$1147.04
WELDER $90.48/HR@8 HRS=$723.84
DRYWALL INSTALLER $78.15/HR@8HRS=$625.20
DRYWALL FINISHER $77.32/HR@8HRS=$618.56
PAINTER $60.67/HR@5HRS=$303.35

DESCRIPTION	QUANTITY	UNIT PRICE ($)	DISCOUNT %	AMOUNT ($)
WINDOW D1 EXTRA DEMOLITION FOR DRYWALL/PLASTER STEEL FRAMING WELDED AROUND OPENING INSTALL DOUBLE SILL EXTRA STUCCO PATCHING EXTRA DRYWALL PATCHING SLOPE EDGE CONCRETE FOR PROPER DRAINAGE 8 DRYWALL SHEETS@$27/EA=$216 4 BUCKETS DRYWALL MUD@$26/EA=$104 3 DRYWALL TAPE@$18/EA=$48 4 BAG OF STUCCO@$40/EA=$160 4 BAG OF CONCRETE@$15/EA=$60 LABOR: LABORER $71.69/HR@16 HRS=$1147.04 WELDER $90.48/HR@6 HRS=$542.88 DRYWALL INSTALLER $78.15/HR@8HRS=$625.20 DRYWALL FINISHER $77.32/HR@8HRS=$618.56 PAINTER $60.67/HR@5HRS=$303.35	7	5,770.00	0.00	40,390.00
WINDOW D2 EXTRA DEMOLITION FOR DRYWALL/PLASTER STEEL FRAMING WELDED AROUND OPENING INSTALL DOUBLE SILL EXTRA STUCCO PATCHING EXTRA DRYWALL PATCHING SLOPE EDGE CONCRETE FOR PROPER DRAINAGE 4 DRYWALL SHEETS@$27/EA=$108 2 BUCKET DRYWALL MUD@$26/EA=$52 2 DRYWALL TAPE@$18/EA=$36 2 BAG OF STUCCO@$40/EA=$80 2 BAG OF CONCRETE@$15/EA=$30 LABOR: LABORER $71.69/HR@20 HRS=$1438.80 WELDER $90.48/HR@12 HRS=$1085.76 DRYWALL INSTALLER $78.15/HR@8 HRS=$625.20 DRYWALL FINISHER $77.32/HR@8HRS=$618.56 PAINTER $60.67/HR@16HRS=$970.72	4	6,500.00	0.00	26,000.00

DESCRIPTION	QUANTITY	UNIT PRICE ($)	DISCOUNT %	AMOUNT ($)
WINDOW D3	7	4,980.00	0.00	34,860.00

EXTRA DEMOLITION FOR DRYWALL/PLASTER
STEEL FRAMING WELDED AROUND OPENING
INSTALL DOUBLE SILL
EXTRA STUCCO PATCHING
EXTRA DRYWALL PATCHING
SLOPE EDGE CONCRETE FOR PROPER DRAINAGE

3 DRYWALL SHEETS@$27/EA=$81
3 BUCKET DRYWALL MUD@$26/EA=$78
2 BAG OF STUCCO@$40/EA=$80
3 BAG OF CONCRETE@$15/EA=$45

LABOR:
LABORER $71.69/HR@16 HRS=$1147.04
WELDER $90.48/HR@6 HRS=$542.88
DRYWALL INSTALLER $78.15/HR@4HRS=$312.60
DRYWALL FINISHER $77.32/HR@8HRS=$618.56
PAINTER $60.67/HR@4HRS=$242.68

WINDOW F	1	7,670.00	0.00	7,670.00

EXTRA DEMOLITION FOR DRYWALL/PLASTER
STEEL FRAMING WELDED AROUND OPENING
INSTALL DOUBLE SILL
EXTRA STUCCO PATCHING
EXTRA DRYWALL PATCHING
SLOPE EDGE CONCRETE FOR PROPER DRAINAGE

3 DRYWALL SHEETS@$27/EA=$81
2 BUCKET DRYWALL MUD@$26/EA=$52
1 DRYWALL TAPE@$18/EA=$18
2 BAG OF STUCCO@$40/EA=$80
3 BAG OF CONCRETE@$15/EA=$45

LABOR:
LABORER $71.69/HR@24 HRS=$1720.56
WELDER $90.48/HR@16 HRS=$1447.68
DRYWALL INSTALLER $78.15/HR@8 HRS=$625.20
DRYWALL FINISHER $77.32/HR@16HRS=$1237.12
PAINTER $60.67/HR@8HRS=$485.36

DESCRIPTION	QUANTITY	UNIT PRICE ($)	DISCOUNT %	AMOUNT ($)
WINDOW G	2	5,750.00	0.00	11,500.00
EXTRA DEMOLITION FOR DRYWALL/PLASTER STEEL FRAMING WELDED AROUND OPENING INSTALL DOUBLE SILL EXTRA STUCCO PATCHING EXTRA DRYWALL PATCHING SLOPE EDGE CONCRETE FOR PROPER DRAINAGE 2 DRYWALL SHEETS@$27/EA=$54 1 BUCKET DRYWALL MUD@$26/EA=$26 1 DRYWALL TAPE@$18/EA=$18 2 BAG OF STUCCO@$40/EA=$80 2 BAG OF CONCRETE@$15/EA=$30 LABOR: LABORER $71.69/HR@16 HRS=$1147.04 WELDER $90.48/HR@8 HRS=$723.84 DRYWALL INSTALLER $78.15/HR@8 HRS=$625.20 DRYWALL FINISHER $77.32/HR@8HRS=$618.56 PAINTER $60.67/HR@4HRS=$242.68				
WINDOW H	1	6,870.00	0.00	6,870.00
EXTRA DEMOLITION FOR DRYWALL/PLASTER STEEL FRAMING WELDED AROUND OPENING INSTALL DOUBLE SILL EXTRA STUCCO PATCHING EXTRA DRYWALL PATCHING SLOPE EDGE CONCRETE FOR PROPER DRAINAGE 2 DRYWALL SHEETS@$27/EA=$54 1 BUCKET DRYWALL MUD@$26/EA=$26 1 DRYWALL TAPE@$18/EA=$18 1 BAG OF STUCCO@$40/EA=$40 1 BAG OF CONCRETE@$15/EA=$15 LABOR: LABORER $71.69/HR@20 HRS=$1433.80 WELDER $90.48/HR@12 HRS=$1085.76 DRYWALL INSTALLER $78.15/HR@8 HRS=$625.20 DRYWALL FINISHER $77.32/HR@8HRS=$618.56 PAINTER $60.67/HR@8HRS=$485.36				

LABOR ESTIMATES ARE PER INDIVIDUAL WINDOW STYLE	**SUBTOTAL:**	$192,930.00
MATERIAL ESTIMATES BASED ON QUANTITY OF STYLE OF WINDOW	**TOTAL (USD):**	$192,930.00

Account holder: **benjamin Sagi Tvizer** Bank: **CHASE** Routing Number: **322271627** Account No.: **953633606**

ESTATE
DESIGN & CONSTRUCTION

Change Order

ESTATE DESIGN & CONSTRUCTION
Printed: Jun 10, 2025
1902 Westwood Blvd, Los Angeles, CA 90025-4670
Phone: 408-707-6974

Client Info Multiple

Job Info 2175 CHERRY AVE
SIGNAL HILL, CA 90755

Change Order ID
0002

Signal Hills - City Hall Interior Renovation

CO ID	Created / Approved Date	Price
0002	Created: Mar 11, 2025	$51,330.12

Description
Signal Hills City Hall Window Type "F" Please approve this Change Order if you would like to confirm the adjustment to your original Scope of Work. By approving, you acknowledge the adjustment to the construction schedule and will be invoiced upon approval or in a subsequent draw. Prompt payment is appreciated, so we can continue to move forward with the project in a timely manner.

Items	Cost Types	Description	Qty / Unit	Unit Price	Price
Council Chambers window F 13.00 - Windows Materials	Material	providing new window as shown in the updated plans. Installation of New window type "F"	1	$32,963.39	$32,963.39
Council Chambers Window F Installation 13.05 - Windows Installation Labor	Labor	Framing for new window opening Waterproofing of new window RO Installation of new window typer "F" Labor: DIR Laborer hourly wage rate: $74.69 Total Laborers: 2 Working days: 3 Total: 3,585.12 DIR Welder hourly wage rate: $91.485 Total Workers: 2	1	$18,366.73	$18,366.73

		Working days: 4 Total: $5,855.04 DIR Stucco hourly wage rate: $74.70 Total Workers; 2 Working days: 3 Total: $3,585.6 DIR Window installer hourly wage rate: $77.82 Total Workers:2 Working days: 2 Total: $2,490.24 Drywall DIR hourly wage rate: $78.15 Total Workers: 1 Working days: 1 Total: $625.2 Mud/ Paint DIR hourly rate: $60.67 Total Workers: 1 Working days: 5 Total: $2,426.8 Trash clean-up/ haul away: $3,000			

Status	Signature	Date
Approved by: _____		____/____/_____

Approval Comments

I confirm that my action here represents my electronic signature and is binding.

TOTAL AMOUNT OF CHANGE ORDER: $51,330.12

ESTATE
DESIGN & CONSTRUCTION

Change Order

ESTATE DESIGN & CONSTRUCTION
Printed: Jun 12, 2025
1902 Westwood Blvd, Los Angeles, CA 90025-4670
Phone: 408-707-6974

Client Info Multiple

Job Info 2175 CHERRY AVE
SIGNAL HILL, CA 90755

Change Order ID
0003

Signal Hills - City Hall Interior Renovation

CO ID	Created / Approved Date		Price
0003	Created:	Jun 12, 2025	$11,021.73

Description
COR003 - 2nd Floor Soffit Please approve this Change Order if you would like to confirm the adjustment to your original Scope of Work. By approving, you acknowledge the adjustment to the construction schedule and will be invoiced upon approval or in a subsequent draw. Prompt payment is appreciated, so we can continue to move forward with the project in a timely manner.

Items	Cost Types	Description	Qty / Unit	Unit Price	Price
Framing, Drywall, and Mudding of New Soffit on 2rd Floor for HVAC Duct Installation 10.05 - Drywall		Frame of new soffit on the 2nd floor with metal studs in order to run Hvac ducts to 2nd floor offices. Drywall and mud new soffit.	1	$11,021.73	$11,021.73

Status	Signature	Date
Approved by: _____		___/___/_____

Approval Comments

I confirm that my action here represents my electronic signature and is binding.

TOTAL AMOUNT OF CHANGE ORDER: $11,021.73

WINDOW SCHEDULE

NO.	SYMB.	WIDTH	HEIGHT	TYPE	ELEV.	LABEL	FRAME	FINISH	GLAZING	HEAD	JAMB	SILL	NOTES
1	201	+/- 4'-9"	+/- 8'-6"	Steel Fixed/ Awning; True Divided Lites	D1	NR	STL	FF	Dual Low E Clr.	A A-603	B A-603	C A-603	No.1, 2, 3, 4, 6, 7, 8
2	202	+/- 4'-9"	+/- 8'-6"	Steel Fixed/ Awning; True Divided Lites	D1	NR	STL	FF	Dual Low E Clr.	A A-603	B A-603	C A-603	No.1, 2, 3, 4, 6, 7, 8
3	203	+/- 4'-8 3/8"	+/- 8'-6 1/2"	Steel Fixed/ Awning; True Divided Lites	D1	NR	STL	FF	Dual Low E Clr.	A A-603	B A-603	C A-603	No.1, 2, 3, 4, 5, 6, 7,8, 9
4	204	+/- 4'-9"	+/- 8'-6 1/2"	Steel Fixed/ Awning; True Divided Lites	D1	NR	STL	FF	Dual Low E Clr.	A A-603	B A-603	C A-603	No.1, 2, 3, 4, 5, 6, 7,8, 9
5	205	+/- 5'-1 3/4"	+/- 7'-7"	Steel Fixed/ Awning; True Divided Lites	D	NR	STL	FF	Dual Low E Clr.	A A-603	B A-603	C A-603	No.1, 2, 3, 4, 6, 7,8, 9
6	206	3'-0"	4'-4"	Steel Fixed/ Awning; True Divided Lites	A	NR	STL	FF	Dual Low E Clr.	A A-603	B A-603	C A-603	No. 4, 6, 7
7	207	+/- 6'-0"	+/- 8'-5"	Steel Fixed/ Awning; True Divided Lites	D	NR	STL	FF	Dual Low E Clr.	A A-603	B A-603	C A-603	No.1, 2, 3, 4, 6, 7,8, 9
8	208	+/- 6'-0"	+/- 8'-5"	Steel Fixed/ Awning; True Divided Lites	D	NR	STL	FF	Dual Low E Clr.	A A-603	B A-603	C A-603	No.1, 2, 3, 4, 6, 7,8, 9
9	209	+/- 6'-0"	+/- 8'-5"	Steel Fixed/ Awning; True Divided Lites	D	NR	STL	FF	Dual Low E Clr.	A A-603	B A-603	C A-603	No.1, 2, 3, 4, 6, 7,8, 9
10	210	+/- 4'-9 1/2"	+/- 8'-5"	Steel Fixed/ Awning; True Divided Lites	D1	NR	STL	FF	Dual Low E Clr.	A A-603	B A-603	C A-603	No.1, 2, 3, 4, 6, 7,8, 9
11	211	+/- 4'-9"	+/- 8'-5 1/2"	Steel Fixed/ Awning; True Divided Lites	D1	NR	STL	FF	Dual Low E Clr.	A A-603	B A-603	C A-603	No.1, 2, 3, 4, 6, 7,8, 9
12	212	+/- 4'-9"	+/- 8'-5 1/2"	Steel Fixed/ Awning; True Divided Lites	D1	NR	STL	FF	Dual Low E Clr.	A A-603	B A-603	C A-603	No.1, 2, 3, 4, 6, 7,8, 9
13	213	+/- 6'-0"	+/- 10'-6"	Steel Fixed/ Awning; True Divided Lites	D2	NR	STL	FF	Dual Low E Clr.	A A-603	B A-603	C A-603	No.1, 2, 3, 4, 6, 7,8, 9
14	214	+/- 6'-0"	+/- 10'-6"	Steel Fixed/ Awning; True Divided Lites	D2	NR	STL	FF	Dual Low E Clr.	A A-603	B A-603	C A-603	No. 3, 4, 6, 7, 8
15	215	+/- 6'-0"	+/- 10'-6"	Steel Fixed/ Awning; True Divided Lites	D2	NR	STL	FF	Dual Low E Clr.	A A-603	B A-603	C A-603	No. 3, 4, 6, 7, 8
16	301	+/- 4'-0"	+/- 12'-0"	Steel Fixed; True Divided Lites	H	NR	STL	FF	Dual Low E Clr.	A A-603	B A-603	C A-603	No. 3, 4, 6, 7, 8
17	302	+/- 3'-0"	+/- 9'-6"	Steel Fixed; True Divided Lites	G	NR	STL	FF	Dual Low E Clr.	A A-603	B A-603	C A-603	No. 3, 4, 6, 7, 8
18	303	4'-0"	6'-6"	Steel Fixed/ Awning; True Divided Lites	B1	NR	STL	FF	Dual Low E Clr.	A A-603	B A-603	C A-603	No. 3, 4, 6, 7, 8
19	304	5'-2"	4'-8"	Steel Fixed/ Awning; True Divided Lites	D3	NR	STL	FF	Dual Low E Clr.	A A-603	B A-603	C A-603	No. 3, 4, 6, 7, 8
20	305	5'-2"	4'-8"	Steel Fixed/ Awning; True Divided Lites	D3	NR	STL	FF	Dual Low E Clr.	A A-603	B A-603	C A-603	No. 3, 4, 6, 7, 8
21	306	5'-2"	4'-8"	Steel Fixed/ Awning; True Divided Lites	D3	NR	STL	FF	Dual Low E Clr.	A A-603	B A-603	C A-603	No. 3, 4, 6, 7, 8
22	307	5'-2"	4'-8"	Steel Fixed/ Awning; True Divided Lites	D3	NR	STL	FF	Dual Low E Clr.	A A-603	B A-603	C A-603	No. 3, 4, 6, 7, 8
23	308	5'-2"	4'-8"	Steel Fixed/ Awning; True Divided Lites	D3	NR	STL	FF	Dual Low E Clr.	A A-603	B A-603	C A-603	No. 3, 4, 6, 7, 8
24	309	5'-2"	4'-8"	Steel Fixed/ Awning; True Divided Lites	D3	NR	STL	FF	Dual Low E Clr.	A A-603	B A-603	C A-603	No. 3, 4, 6, 7, 8
25	310	5'-2"	4'-8"	Steel Fixed/ Awning; True Divided Lites	D3	NR	STL	FF	Dual Low E Clr.	A A-603	B A-603	C A-603	No. 3, 4, 6, 7, 8
26	311	3'-0"	4'-8"	Steel Fixed/ Awning; True Divided Lites	B	NR	STL	FF	Dual Low E Clr.	A A-603	B A-603	C A-603	No. 3, 4, 6, 7, 8
27	312	3'-0"	4'-8"	Steel Fixed/ Awning; True Divided Lites	B	NR	STL	FF	Dual Low E Clr.	A A-603	B A-603	C A-603	No. 3, 4, 6, 7, 8
28	313	3'-0"	4'-8"	Steel Fixed/ Awning; True Divided Lites	B	NR	STL	FF	Dual Low E Clr.	A A-603	B A-603	C A-603	No. 3, 4, 6, 7, 8
29	314	3'-0"	4'-8"	Steel Fixed/ Awning; True Divided Lites	B	NR	STL	FF	Dual Low E Clr.	A A-603	B A-603	C A-603	No. 3, 4, 6, 7, 8
30	315	3'-0"	4'-8"	Steel Fixed/ Awning; True Divided Lites	B	NR	STL	FF	Dual Low E Clr.	A A-603	B A-603	C A-603	No. 3, 4, 6, 7, 8
31	316	3'-0"	4'-4"	Steel Fixed/ Awning; True Divided Lites	A	NR	STL	FF	Dual Low E Clr.	A A-603	B A-603	C A-603	No. 3, 4, 6, 7, 8
32	317	3'-0"	4'-4"	Steel Fixed/ Awning; True Divided Lites	A	NR	STL	FF	Dual Low E Clr.	A A-603	B A-603	C A-603	No. 3, 4, 6, 7, 8
33	318	3'-0"	4'-4"	Steel Fixed/ Awning; True Divided Lites	A	NR	STL	FF	Dual Low E Clr.	A A-603	B A-603	C A-603	No. 3, 4, 6, 7, 8
34	319	+/- 3'-1"	+/- 6'-1"	Steel Fixed; True Divided Lites	G1	NR	STL	FF	Dual Low E Clr.	A A-603	B A-603	C A-603	No. 3, 4, 6, 7, 8

PLEASE NOTE:

WINDOW DIMENSIONS INDICATED REFLECT ORIGINAL WINDOW SIZES. ALL WINDOWS OPENINGS SHALL BE FIELD VERIFIED PRIOR TO FABRICATIONS. CAREFULLY READ THROUGH ALL NOTES.

NOTES:

1. ALL EXISTING WINDOW FRAMES EMBEDDED IN THE WALL TO REMAIN SHALL HAVE ALL LOOSE PAINT, DIRT, DEBRIS, AND RUST REMOVED PRIOR TO INSTALLATION OF NEW WINDOWS; PREP EXISTING FRAME AS REQUIRED FOR NEW WINDOW INSTALLATION, TYP.

2. ALL EXISTING WINDOW OPENINGS SHALL BE FIELD VERIFIED, TYP.

3. PLEASE NOTE: WINDOWS SHALL BE SMALLER THAN THE EXISTING WINDOW FRAME TO REMAIN. NEW WINDOWS SHALL PROVIDE A MAX. 1/2" GAP ALL AROUND FROM THE FACE OF EXISTING MULLIONS, TYP. FIELD VERIFY EXISTING OPENINGS WITH EXISTING FRAMES IN PLACE TO REMAIN, TYP.

3. NEW GLAZING SHALL BE TEMPERED WHERE REQUIRED BY CODE, TYP.

4. NEW FROSTED GLAZING (PER MANUFACTURER'S RECOMMENDATIONS) TO ALIGN WITH EXISTING DROP CEILING AS NOTED, TYP. SEE NEW WINDOW DETAILS ON SHEETS A-603 & A-604, TYP.

5. REMOVE GYP. BD./ FINISHES AT SILL AS REQUIRED FOR NEW WINDOW INSTALLATION; REPLACE SILL AS REQUIRED TO MATCH PREVIOUS CONDITION, TYP.

6. ALL METAL FLASHING AND INTERIOR BRAKE METAL SHALL BE PAINTED TO MATCH EXISTING WINDOW FINISH, TYP.

7. ALL NEW SEALANT SHALL BE PAINTED TO MATCH ADJACENT SURFACE, TYP.

8. ALL OPERABLE WINDOWS SHALL BE PROVIDED WITH WEATHERSTRIPPING, TYP.

9. EXISTING BENT WINDOW FRAME SHALL BE CAREFULLY REPAIRED TO RECEIVE NEW WINDOW, PROTECT-IN-PLACE EXISTING FINISHES AND AVOID DAMAGE TO FRAME TO REMAIN -IN -PLACE, TYP.

GLAZING NOTES:

1. NEW GLAZING INSTALLATION(S)/REPLACEMENT(S), SAFETY GLAZING SHALL BE PROVIDED AT THE FOLLOWING HAZARDOUS LOCATIONS, TYP. (PER CBC SEC. 2406.4):

A. SWINGING, SLIDING, AND BI-FOLD DOORS.

B. GLAZING ADJACENT TO DOORS:
i. WITHIN A 24 INCH ARC OF EITHER VERTICAL EDGE OF DOORS AND WITHIN 60 INCHES OF WALKING SURFACE.

ii. WHERE THE GLAZING IS ON A WALL PERPENDICULAR TO THE PLANE OF THE DOOR IN A CLOSED POSITION AND WITHIN 24 INCHES OF THE HINGE SIDE OF AN IN- SWINGING DOOR.

C. GLAZING IN WINDOWS: WHERE GLAZING AREA IS MORE THAN 9 SQ. FT. IN AREA, WITH THE BOTTOM EDGE LESS THAN 18 INCHES ABOVE THE FLOOR, TOP EDGE MORE THAN 36 INCHES ABOVE FLOOR, AND WITHIN 36 INCHES OF A WALKING SURFACE, MEASURED HORIZONTALLY.

D. WHEN LOCATED WITHIN 60 INCHES ABOVE THE FLOOR OF WET SURFACES.

E.GLAZING WHERE THE BOTTOM EXPOSED EDGE OF THE GLAZING IS LESS THAN 60 INCHES ABOVE THE PLANE OF THE ADJACENT WALKING SURFACE OF STAIRWAYS, LANDINGS BETWEEN FLIGHTS OF STAIRS AND RAMPS.

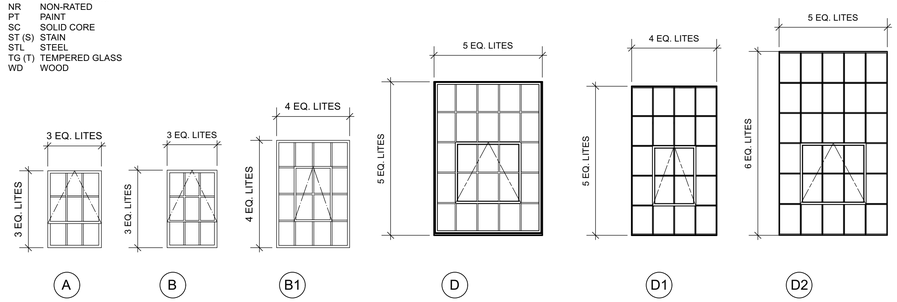
2. EACH NEW PANE OF SAFETY GLAZING INSTALLED IN HAZARDOUS LOCATIONS SHALL BE IDENTIFIED (ACID ETCHED, SAND BLASTED, CERAMIC FIRED, ETC.) BY A MANUFACTURER'S DESIGNATION SPECIFYING WHO APPLIED THE DESIGNATION, THE MANUFACTURER OR INSTALLER AND THE SAFETY GLAZING STANDARD WHICH IT COMPLIES (PER CBC SEC. 2406.3).

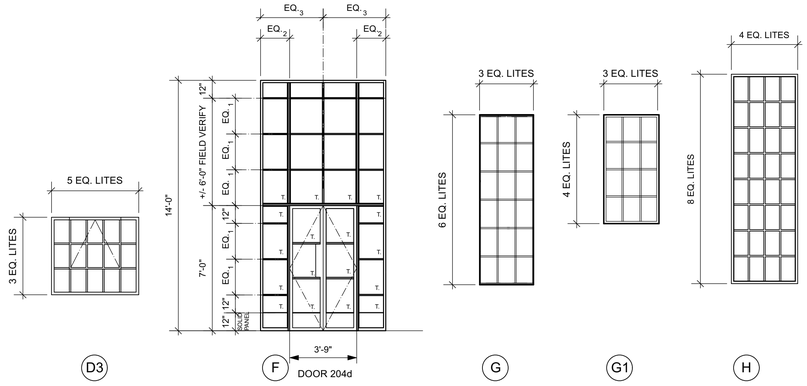
3. NEW GLAZING SHALL BE TEMPERED WHERE REQUIRED BY CODE, TYP.

4. CLEAN (INCLUDING REMOVAL OF OXIDATION, CALCIUM BUILD-UP, DUST, DIRT, GRIME, ETC.) AND POLISH ALL GLAZING, TYP.

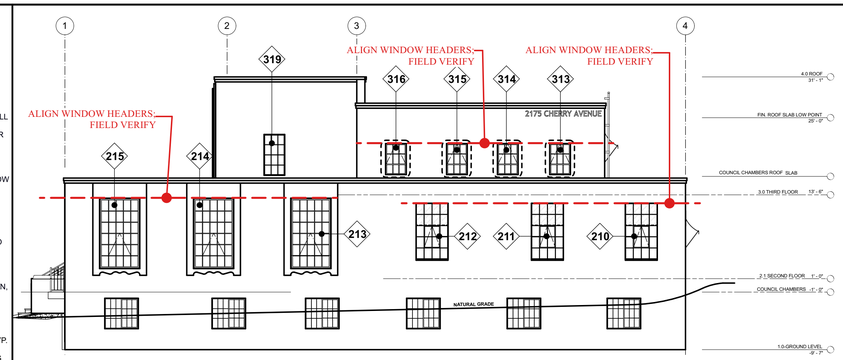
ABBREVIATIONS

DBL	DOUBLE
CLR	CLEAR
(E)	EXISTING
FF	FACTORY FINISH
GL	GLAZING
HM	HOLLOW METAL
MIN	MINUTE
MTL	METAL
(N)	NEW
NA	NON-APPLICABLE
NR	NON-RATED
PT	PAINT
SC	SOLID CORE
ST (S)	STAIN
STL	STEEL
TG (T)	TEMPERED GLASS
WD	WOOD

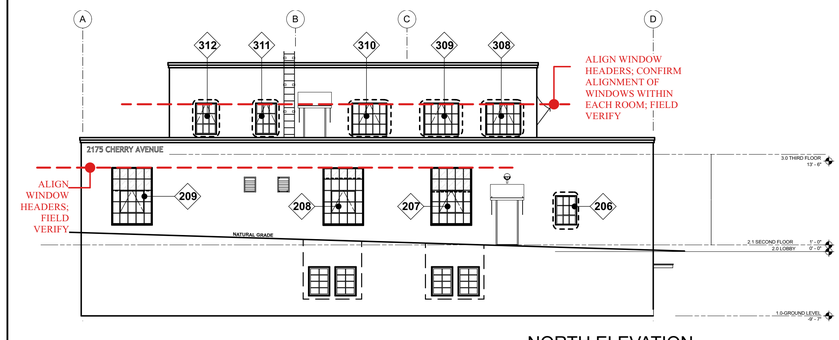




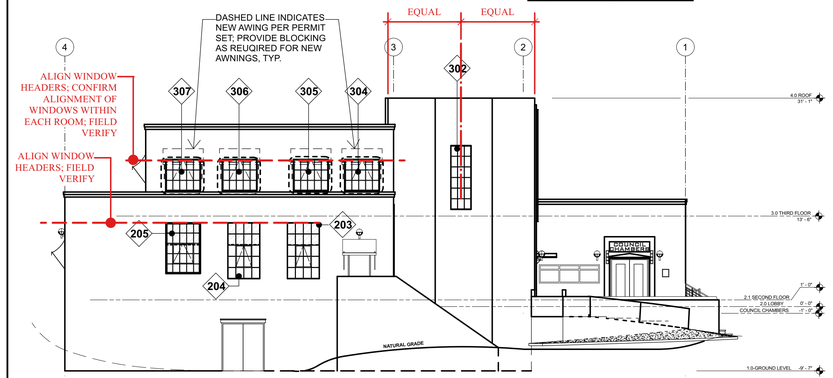
WINDOW SCHEDULE AND WINDOW ELEVATIONS | 1/4"=1'-0" | 2



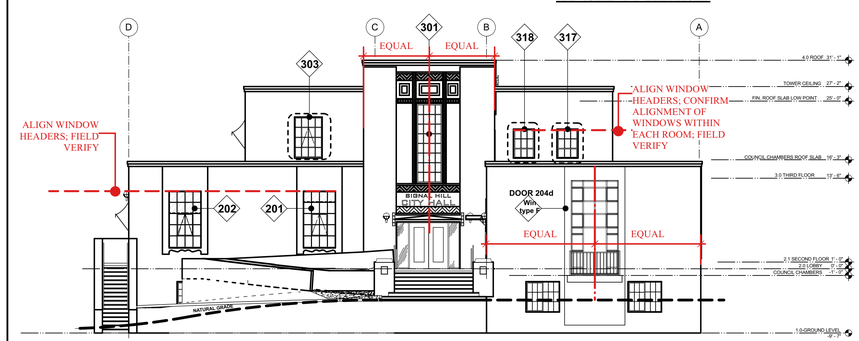
EAST ELEVATION



NORTH ELEVATION



WEST ELEVATION



SOUTH ELEVATION

LEGEND

- DASHED LINE INDICATES DAMAGED WALLS AND REQUIRED WALL REPAIR (INT. AND EXT.) , SEE DETAILS, TYP.
- HATCHED AREA INDICATES WINDOW BLACKOUT FILM, TYP.
- # WINDOW SYMBOL, TYP.

NOTE:
PRIOR TO INSTALLATION OF STEEL TUBE FRAMES, CONFIRM THE HEIGHT OF WINDOW HEADERS ARE IN ALIGNMENT; FURTHERMORE CONFIRM ALIGNMENT OF WINDOWS WITHIN EACH ROOM ARE PER ELEVATIONS AS SHOWN ABOVE; FIELD VERIFY ALL CONDITIONS PRIOR TO FABRICATION AND PROVIDE A DATUM LINE ACROSS WINDOW HEADER FOR PROJECT TEAM TO REVIEW AND APPROVE, TYP.

EXTERIOR ELEVATIONS - FOR WINDOW SYMBOL REFERENCE ONLY | 3/32"=1'-0" | 1

SIGNAL HILL CITY HALL WINDOW REPLACEMENT

Historical Significance and Design Intent

The goal of this restoration project is to accurately and carefully replace all the existing steel sash windows and steel window with door in the historic City Hall.

The Signal Hill City Hall is a historic structure and eligible to be list on the National Register of Historic Places. Repairs to historic structures is guided by ten straight forward standards called the Secretary of the Interior's Standards for Rehabilitation. See Specifications.

In reviewing the replacement of the windows for this designated historic building, there are a number of standards that are relevant to this project.

Secretary of the Interior's Standards, (partial listing)
2. The historic character of a property shall be retained and preserved.
This means that visual changes to the exterior and interior of the building shall be avoided and minimized. The best rule to follow is that when the project is done, nobody will be able to notice that the repairs were made.

6. Deteriorated historic features shall be repaired rather than replaced. Where the severity of deterioration requires replacement of a distinctive feature, the new feature shall match the old in design, color, texture and other visual qualities and, where possible, materials.

In this case, it has been determined by others that the historic steel windows are beyond repair and need to be replaced "in-kind". This means matching the existing windows in size, pattern of dividers, size and shape of steel frame.

Repair of interior plaster and gunite exterior shall match the existing texture of the building exactly and be repaired in a way to avoid cracking at the joint between old and new.

This is probably the most important feature of this project and must be accomplished by skilled plasterers and gunite installers who specialize in restoration work.

7. Chemical or physical treatments, such as sandblasting, that cause damage to historic materials shall not be used. The surface cleaning of structures, if appropriate, shall be undertaken using the gentlest means possible.
Absolutely No Sandblasting or other abrasive treatment.

In order to refine repair techniques of the third floor damaged window openings, we recommend that a sample repair be undertaken by a craftsman, skilled and experienced in this type of work. This helps solve and refine repair techniques to avoid "the crack around the window" appearance.

TSAinc. recommend installing one window as a test case at the lower levels to help refine techniques. This should help expedite the installation of the rest of the windows.

PROJECT SEQUENCING
There are two distinct scopes of work for the Window Replacement Project at Signal Hill City Hall.

Condition A
The first Scope of Work is at the first and second floors, Here, the existing windows have been removed but the outer window frame has been left in place. In addition, the exterior finishes, waterproofing and flashing has been left in place without any damage, although some interior wall finish may be needed to be removed for the attachment of the new replacement windows.

Condition B
This scope of work occurs at the third floor only where most of the windows were removed with damage to the exterior and interior finishes, waterproofing, flashing and framing. In this case there will be two steps to window replacement. Please note that there is also one second floor toilet room window that will require some repairs to the window opening prior to window installation.

Step 1
Repair the existing framing, flashings and weather proofing and exterior and interior finishes at the damaged head, jambs and sill conditions.

Step 2
Install new replacement window, flash and caulk perimeter.

Due to the complexities of this project, we recommend that a specialty contractor complete a sample of the opening repair and window installation for both **Conditions A and B** to be used as a guide for others to complete the work.

For exterior gunite repair, please see the following guide:

GUNITE REPAIR
Gunite is a building material consisting of cement, sand, and water that is sprayed onto a surface using a hose and compressed air.

Assess the Damage:
1. Identify small and large cracks, chipped areas, and/or missing sections that will require repair. See notes below for treatment of small cracks.

2. Verify areas that have chipping and spalling adjacent to the damaged walls.

3. Verify if there is any evidence of water infiltration adjacent to the damaged walls. If any evidence of water damage, notify Architect immediately for review.

4. Identify adjacent surfaces to be protected from further damage.
Note: All loose concrete shall be removed and repaired.

Demolition/Preparing the Surface:
6. Carefully remove existing exterior gunite as noted on details as well as all loose concrete, typ.; protect existing underlayment and wire mesh as required for new overlap of wire mesh and underlayment.

7. Prep. and clean the area around the damaged section of the concrete wall.

8. Use an industrial brush or wire-brush to remove dirt, debris, and loose material from crevices in the wall. All particles shall be cleared away.

9. Use an angle grinder to slightly roughen up any smooth spots of existing gunite in a random pattern to allow new gunite to key into existing and for properly adherence/bond. **Note: Existing wire mesh and underlayment shall be protected from damage, typ.**

10. Carefully clean and level the surface prior to commencement of patching and repairing process.
Note: All particles shall be cleared away.

11. **Material strength and durability** – New gunite shall match the strength of existing walls or can be used in combination with other components for added reinforcement. New material shall not crack, chip, or fade over time due to wear and tear from weather, chemicals, pests, etc.

12. Ensure that all surfaces have been properly cleaned and prepared before applying any sealant. This includes removing dirt, dust, oils, efflorescence, and other debris from the surface using either a brush broom or a power washer. **No sandblasting is allowed.**

Repairing Identified Sections:
Missing sections:
a) Patching: For smaller missing sections, use a concrete patch or mortar mix. Apply a bonding agent to the existing concrete and the patch, then fill the hole.
b) Full Replacement: For larger missing sections, you may need to remove the damaged area and install new gunite. This may require rebar and new gunite, followed by a new plaster finish.

Filling in and/or repairing cracks and chips.
a) Small Cracks: For hairline cracks, a masonry crack filler or concrete patch can be used.
b) Wider Cracks: For wider cracks, use a sledgehammer and a chisel to make the bottom of the crack wider than the top to lock the patch in place.
c) Epoxy Injection: Inject epoxy or polyurethane into the crack to seal it.
d) Staples: Use rebar staples to "staple" the crack closed, providing mechanical support.

13. Apply a commercial-grade bonding agent per the manufacturer's guidelines to help ensure the adhesion between the patching material and existing concrete.

14. A primary layer of bonding agent applied on the existing surface over which the fresh concrete mix is placed. The concreting must be done before the primary coating starts to dry as per the manufacturer's guidelines and instructions.

15. Clean off any excess cement or grout that has spilled onto surrounding areas with a damp cloth. Be careful not to get any water on the newly repaired area, as this could cause further damage and weaken the bond of the patch.

16. Use sandpaper or steel wool to buff away any rough edges as required.

17. Use a trowel or putty knife to smooth over the surface of the repair until it matches the texture and shape of the existing wall. Finish shall match existing adjacent surface.

18. Allow the repair to cure according to the manufacturer's instructions.

19. If necessary, apply several thin coats of concrete sealer to protect against water seepage and weathering. After allowing each coat to dry completely before applying another coat.

Option for Resurfacing: If the damage is extensive or if you want to improve the aesthetics, consider resurfacing the entire wall with a stain-resistant material.

thirtieth street architects inc.
2821 newport blvd. newport beach,
california 92663 (949)673-2643

LICENSED ARCHITECT JOHN A. LOOMIS No. C-8684 MAY 31 2027 REN. STATE OF CALIFORNIA

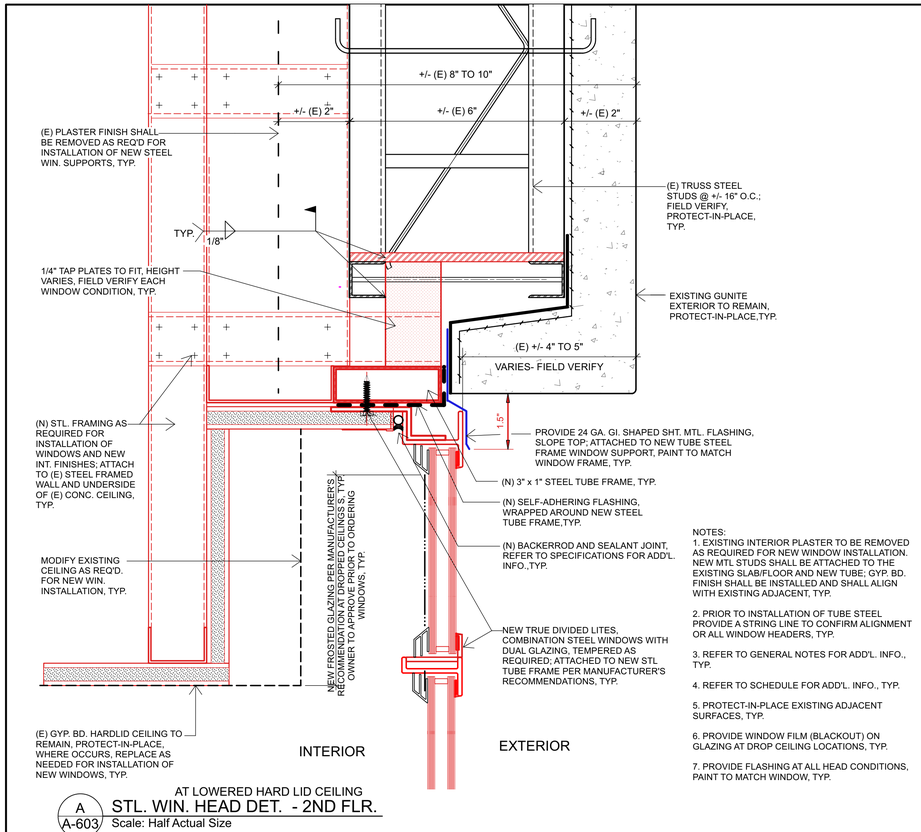
SIGNAL HILL CITY HALL
STEEL WINDOW REPLACEMENT
2175 CHERRY AVE
SIGNAL HILL, CALIFORNIA 90755

NEW WINDOW SCHEDULE AND WINDOW ELEVATIONS

#25001

4/17/25	City Review
5/22/25	WINDOW HEADER ALIGNMENT NOTE
6/4/25	CITY SUBMITTAL

A-602
WINDOW REPAIR



NOTES:
1. EXISTING INTERIOR PLASTER TO BE REMOVED AS REQUIRED FOR NEW WINDOW INSTALLATION. NEW MTL STUDS SHALL BE ATTACHED TO THE EXISTING SLAB/FLOOR AND NEW TUBE; GYP. BD. FINISH SHALL BE INSTALLED AND SHALL ALIGN WITH EXISTING ADJACENT, TYP.

2. PRIOR TO INSTALLATION OF TUBE STEEL PROVIDE A STRING LINE TO CONFIRM ALIGNMENT OR ALL WINDOW HEADERS, TYP.

3. REFER TO GENERAL NOTES FOR ADD'L. INFO., TYP.

4. REFER TO SCHEDULE FOR ADD'L. INFO., TYP.

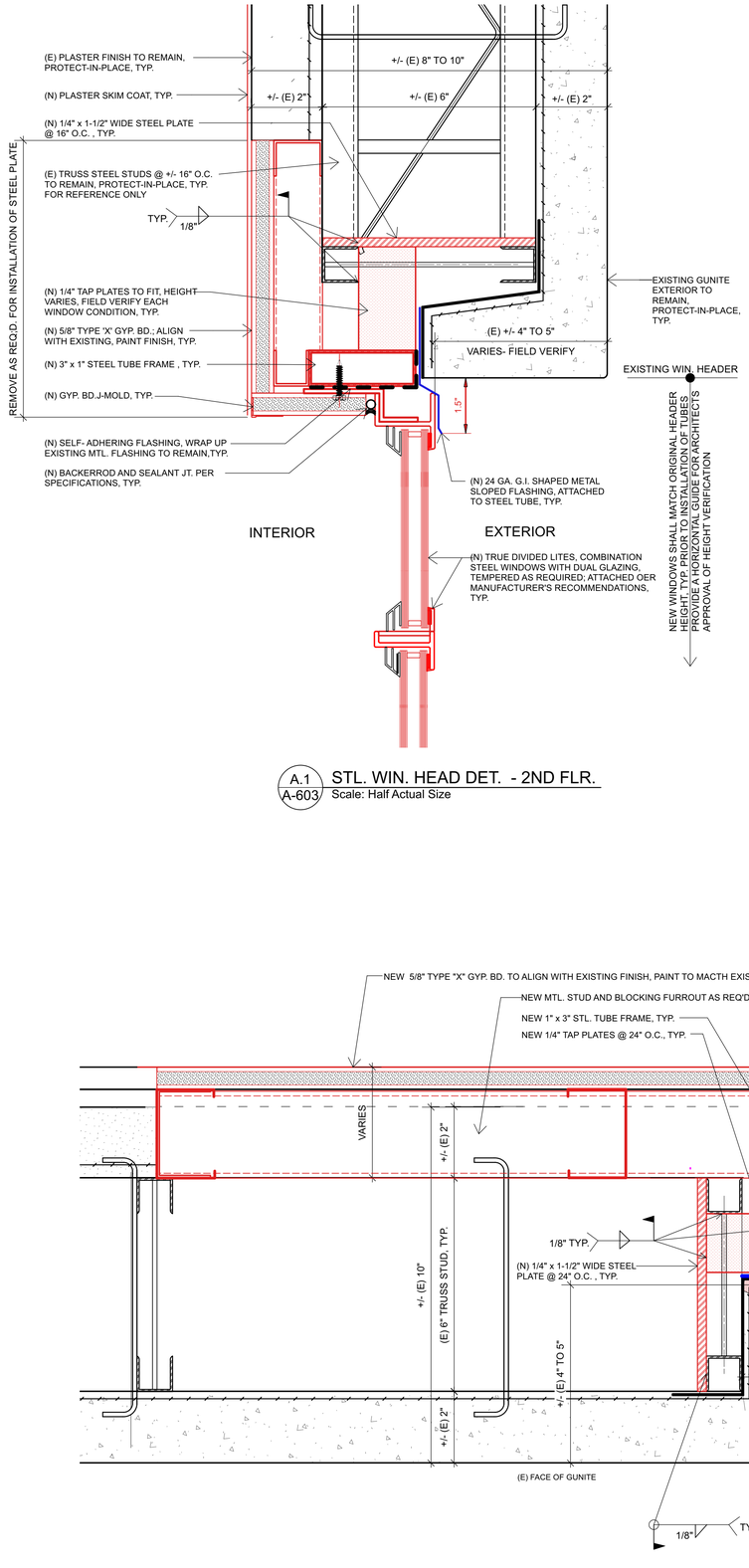
5. PROTECT-IN-PLACE EXISTING ADJACENT SURFACES, TYP.

6. PROVIDE WINDOW FILM (BLACKOUT) ON GLAZING AT DROP CEILING LOCATIONS, TYP.

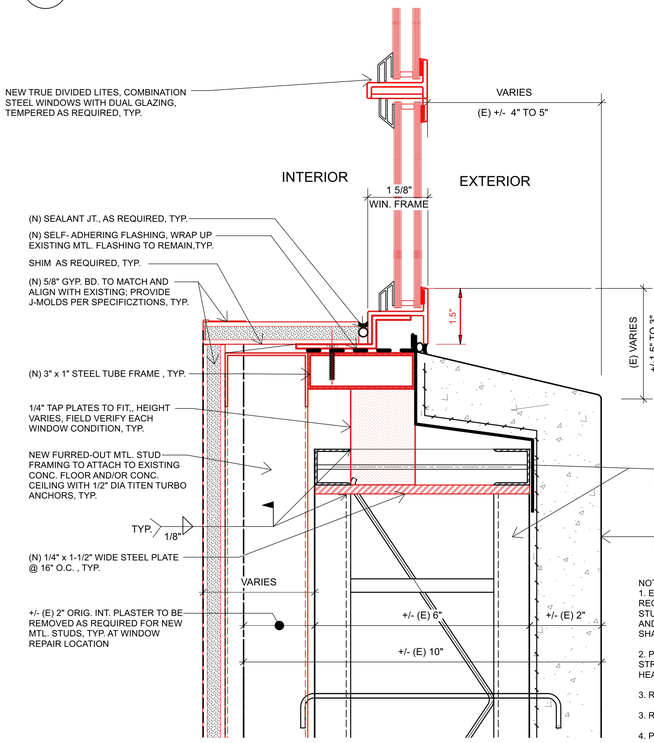
7. PROVIDE FLASHING AT ALL HEAD CONDITIONS, PAINT TO MATCH WINDOW, TYP.

AT LOWERED HARD LID CEILING

A / A-603 STL. WIN. HEAD DET. - 2ND FLR.
Scale: Half Actual Size



A.1 / A-603 STL. WIN. HEAD DET. - 2ND FLR.
Scale: Half Actual Size



NOTES:
1. EXISTING INTERIOR PLASTER TO BE REMOVED AS REQUIRED FOR NEW WINDOW INSTALLATION. NEW MTL STUDS SHALL BE ATTACHED TO THE EXISTING SLAB/FLOOR AND NEW TUBE; GYP. BD. FINISH SHALL BE INSTALLED AND SHALL ALIGN WITH EXISTING ADJACENT, TYP.

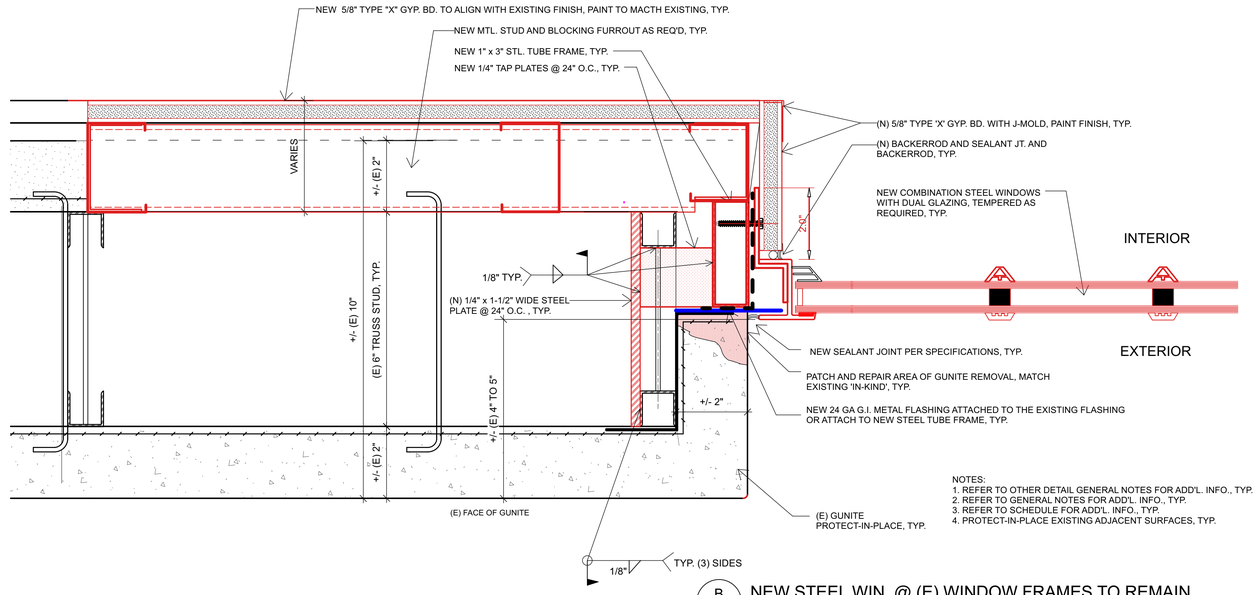
2. PRIOR TO INSTALLATION OF TUBE STEEL PROVIDE A STRING LINE TO CONFIRM ALIGNMENT OR ALL WINDOW HEADERS, TYP.

3. REFER TO GENERAL NOTES FOR ADD'L. INFO., TYP.

3. REFER TO SCHEDULE FOR ADD'L. INFO., TYP.

4. PROTECT-IN-PLACE EXISTING ADJACENT SURFACES, TYP.

C / A-603 STL. WIN. SILL DET.- 2ND FLR.
Scale: Half Actual Size



NOTES:
1. REFER TO OTHER DETAIL GENERAL NOTES FOR ADD'L. INFO., TYP.
2. REFER TO GENERAL NOTES FOR ADD'L. INFO., TYP.
3. REFER TO SCHEDULE FOR ADD'L. INFO., TYP.
4. PROTECT-IN-PLACE EXISTING ADJACENT SURFACES, TYP.

B / A-603 NEW STEEL WIN. @ (E) WINDOW FRAMES TO REMAIN
Scale: Half Actual Size

GENERAL NOTES

1. CONSTRUCTION, WORKMANSHIP AND MATERIALS SHALL CONFORM TO THE 2010 CALIFORNIA BUILDING STANDARDS CODE (2022 CBSC), CALIFORNIA CODE OF REGULATIONS, TITLE 24, AND ASCE 7-05.
2. THE CONTRACTOR SHALL NOTIFY OSHPD AND THE REGISTERED DESIGN PROFESSIONAL (RDP) IN RESPONSIBLE CHARGE WHERE A CONFLICT OR DISCREPANCY OCCURS BETWEEN THE OSHPD PRE-APPROVED DETAILS (OPD) AND ANY OTHER PORTION OF THE CONSTRUCTION DOCUMENTS, FIELD CONDITIONS OR WHERE ANY CONDITIONS ARISE NOT COVERED BY THESE DOCUMENTS WHEREIN WORK WILL NOT COMPLY WITH THE REQUIREMENTS OF THE2022CBSC, CALIFORNIA CODE OF REGULATIONS, TITLE 24.
3. THE INTENT OF THE OPD IS TO CONSTRUCT THE ~~HOSPITAL~~ BUILDING IN ACCORDANCE WITH THE 2010 CBSC, CALIFORNIA CODE OF REGULATIONS, TITLE 24. SHOULD ANY CONDITION DEVELOP NOT COVERED BY THE APPROVED PLANS AND SPECIFICATIONS WHEREIN THE WORK WILL NOT COMPLY WITH THE2022 CBSC, A CHANGE ORDER DETAILING AND SPECIFYING THE REQUIRED WORK SHALL BE SUBMITTED TO AND APPROVED BY OSHPD BEFORE PROCEEDING WITH THE WORK.
4. GALVANIZED METAL STUDS, TRACKS AND SHEET STEEL SHALL CONFORM TO ASTM A653 MATERIAL, OR OTHER EQUIVALENT ASTM LISTED MATERIALS IN SECTION A2.1 OF THE AISI S100-07/S2-10: NORTH AMERICAN SPECIFICATION FOR THE DESIGN OF COLD-FORMED STEEL STRUCTURAL MEMBERS, WITH SUPPLEMENT 2, DATED 2010, WITH A MINIMUM YIELD STRENGTH OF 33 KSI FOR 43 MIL (18 GAGE) AND LIGHTER AND MINIMUM YIELD STRENGTH OF 50 KSI FOR HEAVIER GAGES.
5. METAL STUDS AND TRACKS SHALL BE OF SIZE, THICKNESS AND SECTION PROPERTIES SHOWN ON TABLES I-1, I-2 AND I-3 OF THE AISI MANUAL, COLD FORMED STEEL DESIGN, 2022 EDITION. THE RDP IN RESPONSIBLE CHARGE SHALL OBTAIN OSHPD APPROVAL FOR ANY SUBSTITUTIONS.
6. THESE OPD REFER TO FASTENER TYPE AND SIZE BUT DO NOT SPECIFY OR ENDORSE A SPECIFIC MANUFACTURER. THE RDP IN RESPONSIBLE CHARGE SHALL SELECT A MANUFACTURER, AND SELECTED FASTENER CAPACITIES SHALL MATCH OR EXCEED THE ALLOWABLE STRENGTHS LISTED HEREIN. THE FOLLOWING REQUIREMENTS SHALL ALSO BE MET:
   A. SHEET METAL SCREWS SHALL COMPLY WITH ASTM C 1513-04, ASME B18.6.4-98 AND ICC-ES AC 118 AND ALLOWABLE STRENGTH SHALL BE BASED ON INFORMATION PROVIDED IN ST1.07 AND ST1.08. PENETRATION OF SCREWS THROUGH JOINED MATERIAL SHALL NOT BE LESS THAN THREE EXPOSED THREADS.
   B. WELDING SHALL BE IN ACCORDANCE WITH AWS D1.3 USING E60XX SERIES ELECTRODES. FIELD WELDING SHALL HAVE SPECIAL INSPECTION IN ACCORDANCE WITH CBC 1704A.3.

REVIEWED IN ACCORDANCE WITH THE REQUIREMENTS OF T24, CCR
APPROVED
Office of Statewide Health Planning & Development
FACILITIES DEVELOPMENT DIVISION
AGENCY STAMP

CODE: 2022 CBC

SECTION TITLE: STANDARD PARTITION WALL DETAILS	ISSUE DATE: 12/16/11	OPD NO.:
SHEET TITLE: GENERAL NOTES – PAGE 1 OF 3	REVISION: DATE:	ST0.00

REPAIRING OF TRUSS STUD WEBBING:
1. REFER TO DETAIL B/A-604 FOR REPAIRING OF TRUSS STUD WEBBING. STEEL PLATES SHALL BE ADDED PER DETAIL ALONG WITH 14 GA. STUD AND BLOCKING AT 24" O.C. VERTICALLY.

2. PROVIDE SPECIAL INSPECTIONS FOR ALL FIELD WELDING AS NOTED IN GENERAL NOTES 6B, TYP. SUBMIT DOCUMENTATION TO STRUCTURAL ENGINEER FOR REVIEW

3. FOR ADDITIONAL REPAIR INFO. REFER TO DETAIL D/A-604 FOR RETROFITTING DAMAGED TRUSS STUD WEBBING IN THE FIELD.

thirtieth street architects inc.
2821 newport blvd. newport beach, california 92663 (949)673-2643

LICENSED ARCHITECT LOWELL A. LOOMIS No. C-8684 MAY 31 2027 REN. STATE OF CALIFORNIA

SIGNAL HILL CITY HALL
STEEL WINDOW REPLACEMENT
2175 CHERRY AVE
SIGNAL HILL, CALIFORNIA 90755

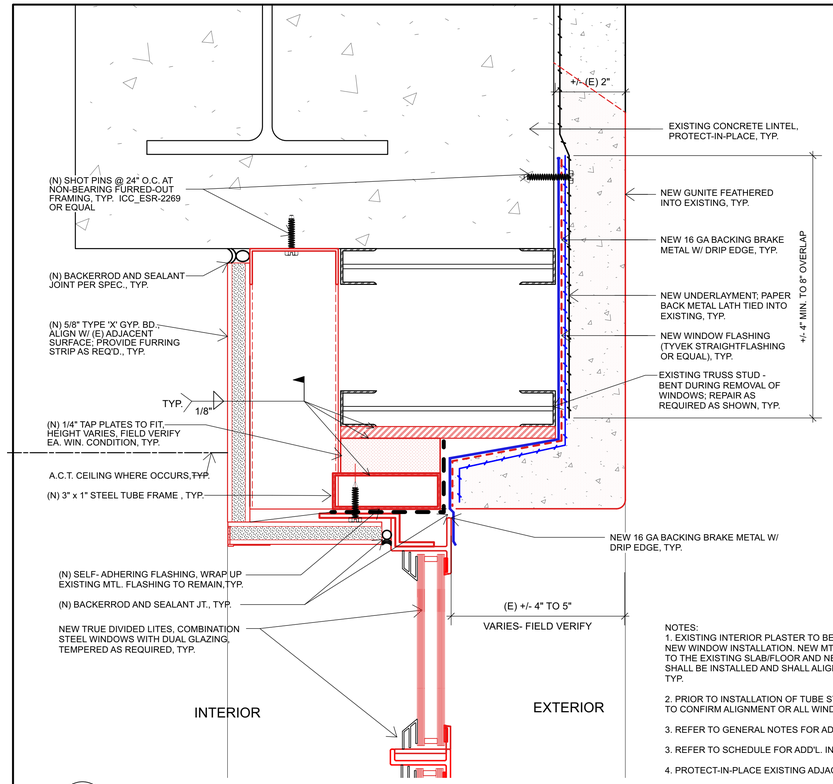
NEW WINDOW DETAILS AT 2ND FLOOR WINDOWS

#25001

4/17/25 City Review
5/21/25 CLIENT/GC Review
6/4/25 CITY SUBMITTAL

A-603
WINDOW REPAIR

2ND FLOOR RETROFIT WINDOW DETAILS AND NOTES | AS NOTED | 1



NOTES:
1. EXISTING INTERIOR PLASTER TO BE REMOVED AS REQUIRED FOR NEW WINDOW INSTALLATION. NEW MTL STUDS SHALL BE ATTACHED TO THE EXISTING SLAB/FLOOR AND NEW TUBE; GYP. BD. FINISH SHALL BE INSTALLED AND SHALL ALIGN WITH EXISTING ADJACENT, TYP.

2. PRIOR TO INSTALLATION OF TUBE STEEL PROVIDE A STRING LINE TO CONFIRM ALIGNMENT OR ALL WINDOW HEADERS, TYP.

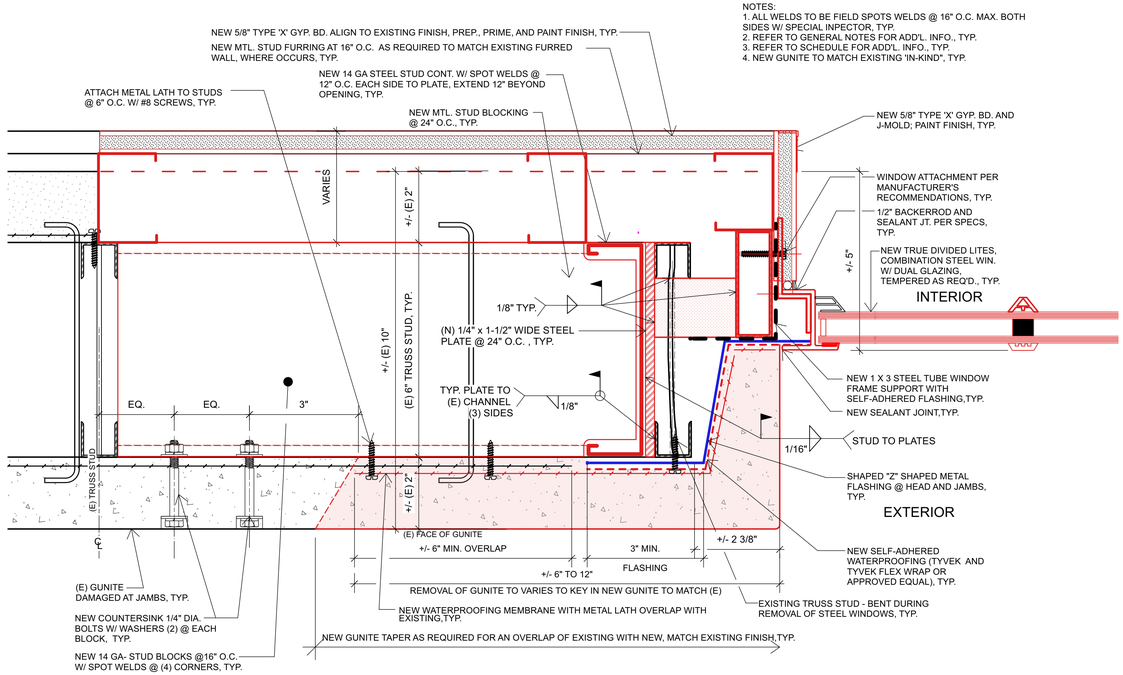
3. REFER TO GENERAL NOTES FOR ADD'L. INFO., TYP.

3. REFER TO SCHEDULE FOR ADD'L. INFO., TYP.

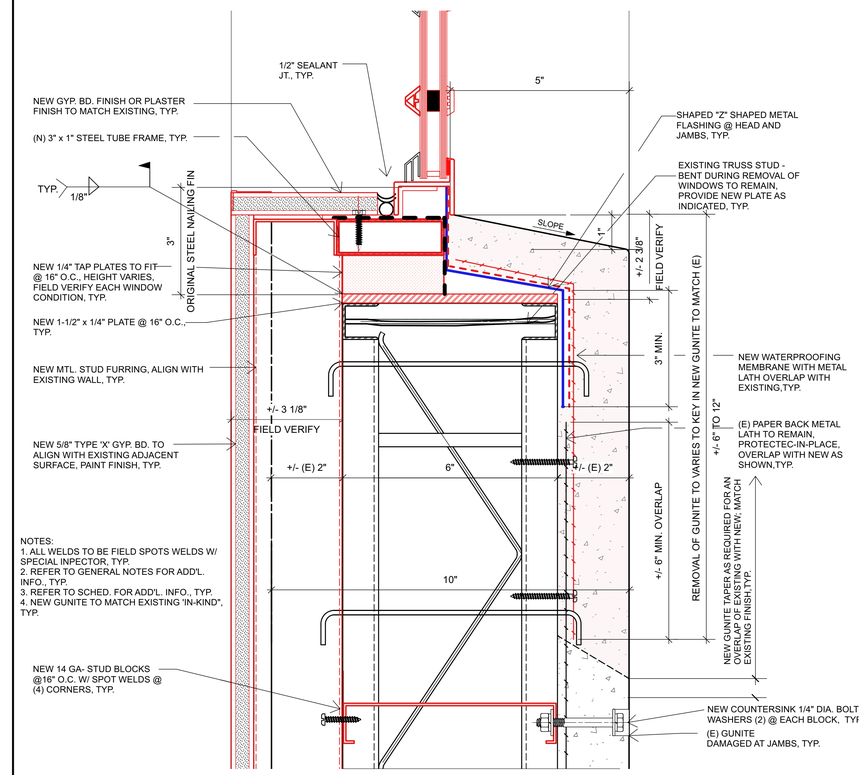
4. PROTECT-IN-PLACE EXISTING ADJACENT SURFACES, TYP.

A / A-604 STEEL WINDOW @ DAMAGED HEAD - 3RD FLR.
Scale: Half Actual Size

NOTES:
1. ALL WELDS TO BE FIELD SPOTS WELDS @ 16" O.C. MAX. BOTH SIDES W/ SPECIAL INPECTOR, TYP.
2. REFER TO GENERAL NOTES FOR ADD'L. INFO., TYP.
3. REFER TO SCHEDULE FOR ADD'L. INFO., TYP.
4. NEW GUNITE TO MATCH EXISTING 'IN-KIND", TYP.

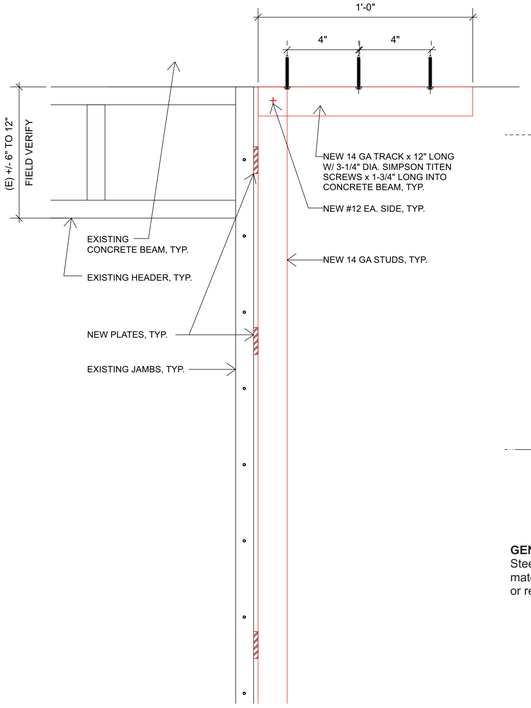


B / A-604 STEEL WINDOW @ DAMAGED JAMBS - 3RD FLR.
Scale: Half Actual Size



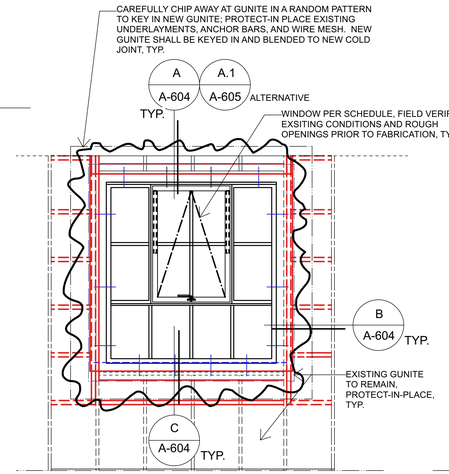
NOTES:
1. ALL WELDS TO BE FIELD SPOTS WELDS W/ SPECIAL INPECTOR, TYP.
2. REFER TO GENERAL NOTES FOR ADD'L. INFO., TYP.
3. REFER TO SCHED. FOR ADD'L. INFO., TYP.
4. NEW GUNITE TO MATCH EXISTING 'IN-KIND", TYP.

C / A-604 STL. WIN. SILL DET.- 3RD FLR
Scale: Half Actual Size

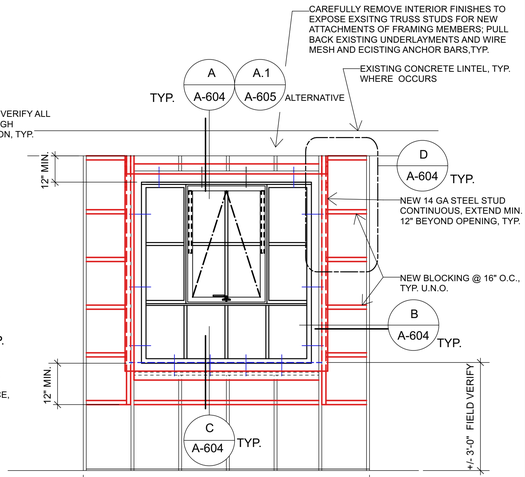


ELEVATION VIEW

D / A-604 3RD FLR. NEW 14 GA. STL. STUD TO CONC. BM.
Scale: N.T.S.



EXTERIOR ELEVATION



INTERIOR ELEVATION

(E) INT. FINISHES TO REMAIN, PROTECT-IN-PLACE, TYP.
REMOVE EXISTING INT. FINISHES FLOOR TO CEILING TO THE NEAREST (E) TRUSS STUD; PROTECT-IN-PLACE ADJACENT SURFACES AND STRUCTURE,TYP.
(E) INT. FINISHES TO REMAIN, PROTECT-IN-PLACE, TYP.

GENERAL NOTES
Steel Window Mockups: Build mockups to demonstrate aesthetic effects and set quality standards for materials and execution and for fabrication and installation. Prepare mockups so they are inconspicuous or reversible.

1. Locate mockups on the building at the Second and Third Floors where directed by the Owner and Architect – one mockup per floor minimum required.
2. Prepare one entire window unit to serve as mockup to demonstrate new steel window installation, and sample patch and repair of existing structural wall, exterior gunite, and interior plaster finish with paint application to match adjacent wall color.
3. Approval of mockups does not constitute approval of deviations from the Contract Documents contained in mockups unless Architect specifically approves such deviations in writing.
4. Approved mockups may become part of the complete Work if undisturbed at time of Substantial Completion.

NOTES:
1. PROVIDE NEW BLOCKING AT WINDOWS TO HAVE NEW AWINGS AT 3RD FLOOR, TYP.

2. ALL INTERIOR FINISHES REMOVED SHALL BE REPLACED WITH "IN-KIND" TO MATCH EXISTING ADJACENT SURFACE, TYP.

3. PROVIDE BACKERROD AND SEALANT JOINT TYPICAL ALL AROUND WINDOWS, PAINT TO MATCH ADJACENT SURFACE,TYP.

4. PREP, PRIME, AND PAINT INTERIOR WALL FINISHES, TYP.

5. ALL WELDS TO BE FIELD SPOTS WELDS W/ SPECIAL INPECTOR, TYP.

6. REFER TO GENERAL NOTES FOR ADD'L. INFO., TYP.

7. REFER TO SCHEDULE FOR ADD'L. INFO., TYP.

8. NEW GUNITE TO MATCH EXISTING 'IN-KIND", TYP.

3RD FLOOR WINDOW REPAIR DETAILS AND NOTES | AS NOTED | 1

thirtieth street architects inc.
2821 newport blvd. newport beach, california 92663 (949)673-2643

LICENSED ARCHITECT JOHN A. LOOMIS No. C-8684 MAY 31 2027 REN. STATE OF CALIFORNIA

SIGNAL HILL CITY HALL
STEEL WINDOW REPLACEMENT
2175 CHERRY AVE
SIGNAL HILL, CALIFORNIA 90755

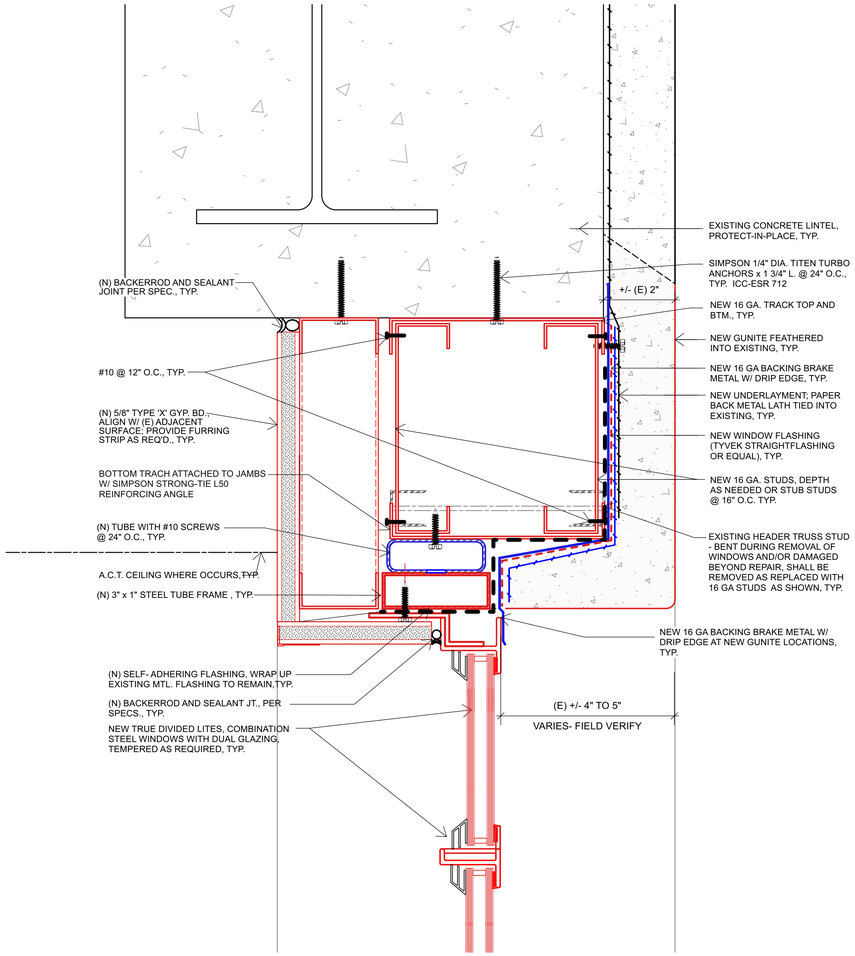
NEW WINDOW DETAILS
AT 3RD FLOOR WINDOW OPENING REPAIR

#25001

4/17/25 City Review
5/21/25 CLIENT/GC Review
6/4/25 CITY SUBMITTAL

A-604
WINDOW REPAIR

NOTES:
1. PROVIDE NEW BLOCKING AT WINDOWS TO HAVE NEW AWINGS AT 3RD FLOOR, TYP.
2. ALL INTERIOR FINISHES REMOVED SHALL BE REPLACED WITH "IN-KIND" TO MATCH EXISTING ADJACENT SURFACE, TYP.
3. PROVIDE BACKERROD AND SEALANT JOINT TYPICAL ALL AROUND WINDOWS, PAINT TO MATCH ADJACENT SURFACE,TYP.
4. PREP, PRIME, AND PAINT INTERIOR WALL FINISHES, TYP.
5. ALL WELDS TO BE FIELD SPOTS WELDS W/ SPECIAL INPECTOR, TYP.
6. REFER TO GENERAL NOTES FOR ADD'L. INFO., TYP.
7. REFER TO SCHEDULE FOR ADD'L. INFO., TYP.
8. NEW GUNITE TO MATCH EXISTING 'IN-KIND", TYP.



ALTERNATIVE DETAIL FOR REPLACEMENT OF DAMAGED FRAMING BEYOND REPAIR AT HEADER

A.1 / A-605 STEEL WINDOW @ DAMAGED HEAD - 3RD FLR.
Scale: Half Actual Size

3RD FLOOR WINDOW REPAIR DETAILS AND NOTES | AS NOTED | 1

thirtieth street architects inc.
2821 newport blvd. newport beach, california 92663 (949)673-2643

LICENSED ARCHITECT
LOUIS A. LOOMIS
No. C-8684
MAY 31 2027
REN.
STATE OF CALIFORNIA

SIGNAL HILL CITY HALL
STEEL WINDOW REPLACEMENT
2175 CHERRY AVE
SIGNAL HILL, CALIFORNIA 90755

NEW WINDOW DETAILS
AT 3RD FLOOR WINDOW OPENING REPAIR

#25001

6/4/25 CITY SUBMITTAL

A-605
WINDOW REPAIR

GENERAL NOTES

1. EXCEPT WHERE MORE STRINGENT REQUIREMENTS ARE NOTED OR SHOWN ON THE PLANS, WORKMANSHIP & MATERIALS SHALL CONFORM TO THE 2022 CBC

2. THE PLANS SHALL BE REVIEWED FOR DIMENSIONAL & EXISTING SITE CONFORMANCE WITH THE PLANS BY THE CONTRACTOR PRIOR TO THE START OF CONSTRUCTION. THE ARCHITECT & ENGINEER SHALL BE NOTIFIED OF ANY DISCREPANCIES.

3. WORKING DIMENSIONS SHALL NOT BE SCALED FROM DRAWINGS.

4. ITEMS IDENTIFIED BY TRADE NAMES MAY BE SUBSTITUTED BY APPROVED EQUALS.

5. NOTES & DETAILS ON DRAWINGS SHALL PRECEDE THESE GENERAL NOTES

REMODELING NOTES

1. EXISTING STRUCTURES SHALL BE REVIEWED FOR DIMENSIONAL AND STRUCTURAL CONFORMANCE WITH THE PLANS BY THE CONTRACTOR PRIOR TO CONSTRUCTION

2. MAJOR DISCREPANCIES SHALL BE REPORTED TO THE DESIGNER/ENGINEER

3. CONTRACTOR SHALL PROVIDE PROPER BRACING AND/OR SHORING TO THE EXISTING STRUCTURE WHICH MAY BE REQUIRED DURING CONSTRUCTION

LIGHT GAUGE STEEL

1. PROVIDE LIGHT GAUGE STEEL FRAMING MEMBERS WHICH CONFORM TO THE METAL STUD MANUFACTURER'S ASSOCIATION ICC – ER 3064P, LATEST EDITION.

2. ALL STUD AND TRACK MATERIAL SHALL CONFORM TO THE FOLLOWING, UNLESS NOTED OTHERWISE:

54 MILS (16 GAUGE) AND HEAVIER	50 KSI MIN. YIELD
PAINTED STEEL	ASTM A570 GRADE 50 ASTM A607 GRADE 50
GALVANIZED	ASTM A446 GRADE D
43 MILS (18 GAUGE) AND LIGHTER	33 KSI MIN. YIELD
PAINTED STEEL	ASTM A570 GRADE 33 ASTM A611 GRADE C
GALVANIZED	ASTM A446 GRADE A

3. ALL MISCELLANEOUS STEELS SHALL CONFORM TO THE FOLLOWING, UNLESS NOTED OTHERWISE:

33 TO 43 MILS (20 TO 18 GAUGE)	33 KSI MIN. YIELD
54 TO 97 MILS (16 TO 12 GAUGE)	50 KSI MIN. YIELD

4. ALL WELDING SHALL BE PERFORMED BY CERTIFIED LIGHT GAUGE WELDERS. CERTIFIED FOR ALL APPROPRIATE DIRECTION PER STRUCTURAL WELDING CODE – SHEET METAL D1.3–98 WELDING RODS SHALL CONFORM TO THE FOLLOWING:

43 MILS (18 GA) AND LIGHTER SHEET TO SHEET	E60XX
54 MILS (16 GA) AND HEAVIER SHEET TO SHEET	E70XX OR E6013

5. SPECIFIED FASTENERS MUST BE USED UNLESS ARCHITECT (STRUCTURAL ENGINEER) IS NOTIFIED IN WRITING AS TO ACCEPTABLE SUBSTITUTES. SPECIAL INSPECTION SHALL BE USED WHERE REQUIRED. USE "HILTI" DN 62 P8 POWDER DRIVEN FASTENERS WHERE SPECIFIED.

6. WIRE TYING OF FRAMING COMPONENTS SHALL NOT BE PERMITTED.

7. ALL STUDS FOR SUBMITTAL SHALL BE PUNCHED UNLESS NOTED OTHERWISE.

8. ALL CALCULATED STUD PROPERTIES, PER 2017 AISI SPECIFICATION, ARE BASED ON THE FOLLOWING THICKNESS TABLE:

97 MILS (12 GA)	0.1017"	68 MILS (14 GA.)	0.0713"
54 MILS (16 GA.)	0.0566"	43 MILS (18 GA.)	0.0451"
33 MILS (20 GA.)	0.0346"	18 MILS (25 GA.)	0.0188"

9. LATERAL BRIDGING FOR STEEL STUDS IS REQUIRED WHEN WALL BOARD, DOES NOT CONTINUE FULL HEIGHT ON BOTH SIDES, BRIDGING SHALL BE INSTALLED PER MANUFACTURES RECOMMENDATIONS UNLESS SPECIFICALLY SHOWN OTHERWISE WITHIN THE STRUCTURAL DRAWINGS.

10. TEMPORARY BRACING REQUIREMENTS SHALL BE THE RESPONSIBILITY OF THE CONTRACTOR.

FOUNDATION NOTES

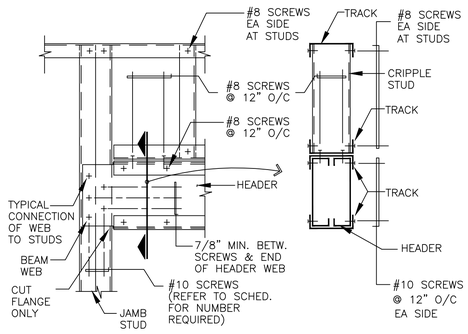
GENERAL

1. CONCRETE STRENGTH SHALL BE MIN. 2500 PSI IN 28 DAYS. USE TYPE II OR TYPE V CEMENT.

2. REINFORCING STEEL, #3 AND #4 – GRADE 40, #5 AND LARGER – GRADE 60 PER A.S.T.M. A615.

3. NO TRENCHES OR EXCAVATIONS FIVE FEET OR MORE IN DEPTH INTO WHICH A PERSON IS REQUIRED TO DESCEND SHALL BE MADE WITHOUT PROPER PERMIT.

4. SOIL BENEATH FOOTINGS AND SLABS SHALL BE COMPACTED PER 2022 CBC (90% RELATIVE COMPACTION MINIMUM)

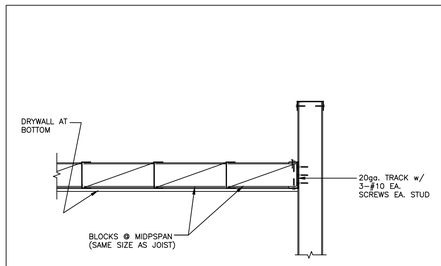


SCHEDULE OF HEADER CONNECTION

BEAM	OPENING	HEADER (*)	NO. OF SCREWS
B–4	MAX 4'–0" WIDE	(2)–3 1/2" 20ga	6 (3 EA. SIDE)
B–6	MAX 6'–0" WIDE	(2)–5 1/2" 20ga	10 (5 EA. SIDE)
B–8	MAX 8'–0" WIDE	(2)–8" 20ga	14 (7 EA. SIDE)
B–10	MAX 10'–0" WIDE	(2)–10" 20ga	18 (9 EA. SIDE)
B–12	MAX 12'–0" WIDE	(2)–12" 20ga	22 (11 EA. SIDE)

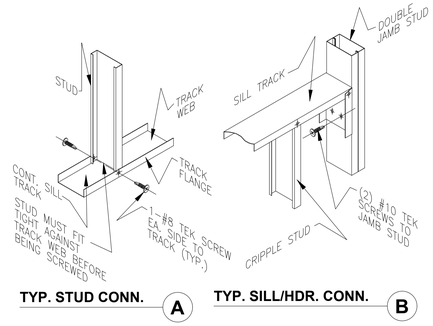
(*) NOTES:
1. MEMBER SIZES SHOWN IN THE SCHEDULE ARE MIN. & TYPICAL EXCEPT AS OTHERWISE NOTED ON THE PLANS, SPECIFIC PANEL ELEVATIONS, OR OTHER DETAILS.
2. ALL HEADER FLANGE WIDTH SHALL BE MIN. 1 5/8" EXCEPT AS SHOWN OTHERWISE AND AS NOTED ON PLANS
3. USE 5 1/2" STUDS FOR FIN FLR TO TOP TRACK HEIGHTS GREATER THAN 14'–0"
4. USE DBL 18 GA JAMB STUDS MIN. AT EA SIDE OF OPENING UNLESS OTHERWISE NOTED ON PLANS

TYP. WALL HEADER CONNECTION DETAIL AND SCHEDULE | 7



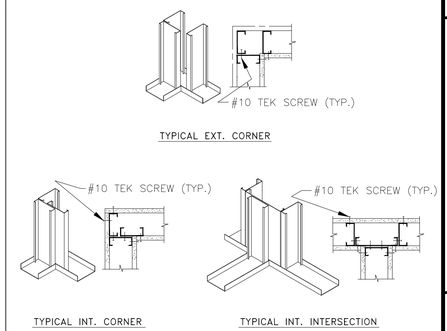
SEE DETAIL (7) FOR MORE INFO

C.J. PARA. TO WALL | 9

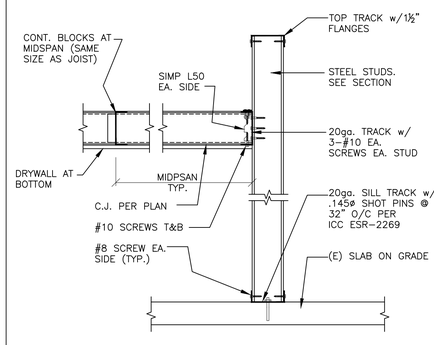


TYP. STUD CONN. A **TYP. SILL/HDR. CONN.** B

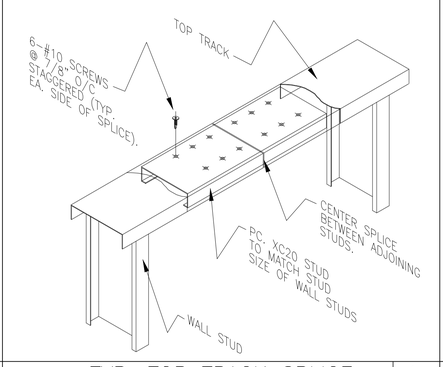
TYP. STUD TO SILL TRACK | 5



TYPICAL CORNER CONDITIONS | 3



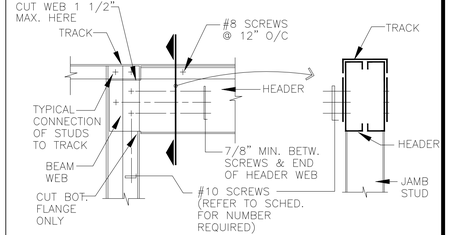
C.J. PERP. TO WALL | 8



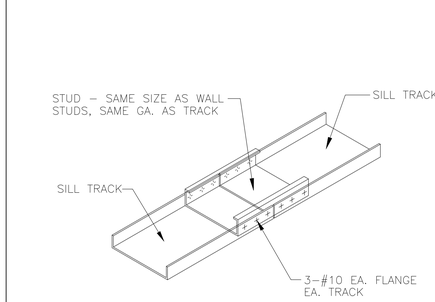
TYP. TOP TRACK SPLICE | 4

SCHEDULE OF LINTEL BEAM CONNECTION

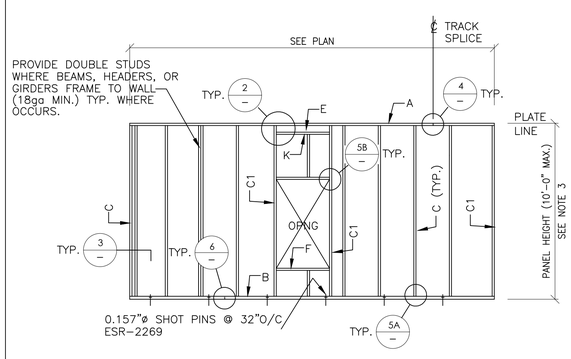
LOCATION	NO. OF SCREWS	SIZE OF SCREWS
GRD FLR – INTERIOR DOOR OPENING	6 (3 EA. SIDE)	#10
EXTERIOR (4'–0" SPAN)	6 (3 EA. SIDE)	#10
EXTERIOR (MORE THAN 4'–0")	6 (3 EA. SIDE)	#10



TYP. HEADER DETAIL | 2



TYP. SILL TRACK SPLICE | 6



MEMBER SCHEDULE

MARK	DESCRIPTION	QTY	SIZE (*)
A	TOP TRACK	–	3 5/8" 20ga
B	BOTTOM TRACK	–	3 5/8" 20ga
C	STUD	–	3 5/8" 20ga
C1	JAMB STUD	–	3 5/8" 20ga
D	BEAM	–	SEE PLAN
E	HEADER	–	SEE PLAN
F	SILL	–	3 5/8" 20ga
J	BLOCKING	–	3 5/8" 20ga
K	HEADER TRACK	–	3 5/8" 20ga

(*) NOTES:
1. MEMBER SIZES SHOWN IN THE SCHEDULE ARE MIN. & TYPICAL EXCEPT AS OTHERWISE NOTED ON THE PLANS, SPECIFIC PANEL ELEVATIONS, OR OTHER DETAILS.
2. ALL STUDS SHALL BE SPACED AT 24" O/C EXCEPT AS SHOWN OTHERWISE AND AS NOTED BELOW.
3. USE 20ga STUDS @ 16"O/C FOR PANEL HEIGHTS UP TO 18'–11"
3. METAL STUD CONSTR. PER ESR–3064P

TYP. NON–BRG. METAL STUD WALL FRAMING AND HEADER SCHEDULE | 1

SHUCRI (CHUCK) YAGHI
STRUCTURAL ENGINEERING
112 E. CHAPMAN AVE SUITE D
ORANGE , CA 92866 PH: 714-997-9120

REGISTERED PROFESSIONAL ENGINEER
No. C 43205
Exp. 3/31/26
CIVIL
STATE OF CALIFORNIA

PROJECT

SIGNAL HILL CITY HALL
STEEL WINDOW REPLACEMENT
2175 CHERRY AVE
SIGNAL HILL, CALIFORNIA 90755

	Revision Date	By:

Date:
Scale: AS NOTED
Drawn by: K. MARTINEZ
Job:
File:

SD1
SHEET NO.

CITY OF SIGNAL HILL

FIRST AMENDMENT TO
AGREEMENT FOR PROFESSIONAL SERVICES

1. PARTIES AND DATE.

This First Amendment to the Agreement for Professional Services ("First Amendment") is entered into on the 26 day of August, 2025, by and between the City of Signal Hill, a municipal corporation, organized under the laws of the State of California, with its principal place of business at 2175 Cherry Avenue Signal Hill, CA 90755 ("City") and Canon U.S.A., Inc., a New York Corporation, with its principal place of business at 1 Canon Park, Melville, NY 11747 ("Consultant"). "City" and "Consultant" are sometimes individually referred to herein as "Party" and collectively as "Parties."

2. RECITALS.

2.1 Agreement. The Parties entered into that certain Agreement for Professional Services dated September 22, 2020 ("Agreement").

2.2 First Amendment. The Parties now desire to amend the Agreement in order to extend the term of the Agreement to expire on September 22, 2030, expand the Scope of Services, increase the total amount of compensation under the Agreement to $292,888 and update the rates of compensation under the Agreement**.**

3. TERMS.

3.1 Term. Section 3.3 of the Agreement is hereby amended in its entirety to read as follows:

> "Unless earlier terminated in accordance with Article 7 of this Agreement, this Agreement shall continue in full force not to exceed ten (10) years from the date hereof, expiring on September 22, 2030, except as otherwise provided in the Schedule of Performance (Exhibit " D")."

3.2 Contract Sum. Section 2.1 of the Agreement is hereby amended in its entirety to read as follows:

> "Subject to any limitations set forth in this Agreement, City agrees to pay Consultant the amounts specified in the " Schedule of Compensation" attached hereto as Exhibit " C" and incorporated herein by this reference. The total compensation, including reimbursement for actual expenses, shall not exceed TWO HUNDRED NINETY-TWO THOUSAND, EIGHT HUNDRED EIGHTY-EIGHT DOLLARS ($292,888) over the Term of the Agreement, plus the agreed upon maintenance rates which will vary based on usage, or TWENTY-SEVEN THOUSAND, SEVEN HUNDRED TWENTY-SEVEN DOLLARS ($27,727) annually (the Contract Sum") plus the agreed upon maintenance rates which

will vary based on usage, unless additional compensation is approved pursuant to Section 1. 9."

3.3 Scope of Services. Exhibit "A" of the Agreement is hereby amended to include the Services set forth in Attachment "1" to this First Amendment, attached hereto and incorporated herein.

3.4 Rates of Compensation. Exhibit "C" of the Agreement is hereby amended to include the Services set forth in Attachment "2" to this First Amendment, attached hereto and incorporated herein.

3.5 Remaining Provisions of Agreement. Except as otherwise specifically set forth in this First Amendment, the remaining provisions of the Agreement shall remain in full force and effect.

CITY OF SIGNAL HILL

By: _____
Carlo Tomaino
City Manager

CANON, U.S.A., INC.

By: _____
Name
President

ATTEST:

By: _____
Tina Knapp
Assistant City Clerk

By: _____
Name
Treasurer

APPROVED AS TO FORM:

By: _____
Matthew E. Richardson
Best Best & Krieger LLP
City Attorney

ATTACHMENT "1" TO FIRST AMENDMENT

EXHIBIT "A"

SCOPE OF SERVICES

I. Provision of photocopiers/multifunction devices ("MFDs"). The Scope includes the provision of the eight (8) machines at the following locations:

- City Hall – 2
- Police Department – 2
- Community Center – 1
- Library – 2
- Public Works Yard – 1

II. Provision of 1 plotter/wide format printer ("WFP") at the following location:

- Public Works, City Hall

MFDs and WFP shall collectively be referred to in this Agreement as "Equipment".

If after 30 days of use, City is not satisfied with WFP, Consultant will remove WFP from the location and City will delete this item II from the Scope of Services at no penalty or additional obligation to City.

III. Consultant shall take away existing machines at the following locations:

- City Hall – 2
- Police Department – 2
- Community Center – 1
- Library – 2
- Public Works Yard – 1

Photocopiers/multi-function devices should be recycled to the greatest extent possible.

IV. **Maintenance Services Terms**

A. **MFP Maintenance Terms**

- See Exhibit C attached
- The terms and conditions for Maintenance and Services shall be governed by the OMNIA Partners – UC National cooperative contract, including all required Service Level Agreements (SLAs) as outlined therein.

B. **WFP Maintenance Terms**

- Maintenance for the WFP will be pursuant to and in accordance with the eCARE pak

ATTACHMENT "2" TO FIRST AMENDMENT

CITY OF SIGNAL HILL
2175 Cherry Ave., Signal Hill, CA 90755
Attn: Siamlu Cox, Deputy Director of Finance

Utilizing the OMNIA Parters - UC National "Piggyback" cooperative contract agreement.

DESCRIPTION	QUANTITY	5 YR UNIT LE PMT (FMV
DEPT: Police Dept		
CANON IMAGEFORCE C7165 Color MFD (65 ppm)	1	$ 31
HIGH CAPACITY CASSETTE FEEDING UNIT	1	
BOOKLET FINISHER WITH TRI-FOLD & BUFFER PASS UNIT	1	
2/3 HOLE PUNCHER UNIT	1	
IF C7165 INSTALL PAK	1	
MID VOLUME CONNECTIVITY INSTALL	1	
DEPT: City Hall		
CANON IMAGEFORCE C7165 Color MFD (65 ppm)	1	$ 28
HIGH CAPACITY CASSETTE FEEDING UNIT	1	
STAPLE FINISHER & BUFFER PASS UNIT	1	
2/3 HOLE PUNCHER UNIT	1	
IF C7165 INSTALL PAK	1	
MID VOLUME CONNECTIVITY INSTALL	1	
DEPT: Community Svcs.		
CANON IMAGEFORCE C5150 Color MFD (50 ppm)	1	$ 25
CASSETTE FEEDING UNIT	1	
BOOKLET FINISHER-A2 WITH TRI-FOLD AND BUFFER PASS UNIT	1	
2/3 HOLE PUNCHER UNIT	1	
IF C5100 SERIES INSTALL PAK	1	
MID VOLUME CONNECTIVITY 30+PPM UP TO 79PPM	1	
DEPT: Community Ctr, PD - Detectives, PW - City Yard, Library*, Comm Dev		
CANON IMAGEFORCE C5140 MFD (40 ppm)	5	$ 18
CABINET TYPE-V (1 Unit with Cassette Feeding Unit & Staple Finisher))	5	
INNER FINISHER	5	
INNER 2/3 HOLE PUNCHER	5	
IMAGEFORCE C5100 SERIES INSTALL PAK	5	
MID VOLUME CONNECTIVITY INSTALL	5	
DEPT: Public Works		
CANON 44 INCH IPF TX-4200 MFP Z36 SCANNER W/BASKET (WF)	1	$ 31
MULTIFUNCTION ROLL UNIT RU-42	1	
MULTIFUUNCTION ROLL UNIT INSTALLATION	1	
CUSA TX-4200 MFP Z36 4 YEAR ECAREPAK	1	
CUSA IMAGEPROGRAF 44" MFP INSTALL PAK)	1	

Payment Includes Waiving Remaining Lease Payment after Sept 1, 2025
* Library - keep JAMEX Coin/Bill tower and transfer to new Canon.
Maintenance Includes: On-Site Technical Support, All Parts & Labor, Toner, Staples Included Fixed Term, Billed

CITY OF SIGNAL HILL

FIRST AMENDMENT TO
AGREEMENT FOR DESIGN SERVICES

1. PARTIES AND DATE.

This First Amendment to Agreement for Design Services is made and entered into this 26th day of August, 2025, by and between the City of Signal Hill, a municipal corporation, organized under the laws of the State of California with its principal place of business at 2175 Cherry Avenue Signal Hill, CA 90755 ("City") and Thirtieth Street Architects, Inc., a California Corporation, with one or more design professionals licensed to practice in the State of California and with its principal place of business at 2821 Newport Blvd., Newport Beach, CA 92663 ("Consultant"). City and Consultant are sometimes individually referred to herein as "Party" and collectively as "Parties."

2. RECITALS.

2.1 Agreement. The Parties entered into that certain Agreement Design Services dated February 10, 2025 ("Agreement") and expiring on February 10, 2026 including a total compensation not to exceed $50,000.00.

2.2 First Amendment. The Parties now desire to amend the Agreement to increase the total amount of compensation under the Agreement not to exceed $80,000.00.

3. TERMS.

3.1 Consultant's Compensation for Basic Services. Section 3.10.1 of the Agreement is hereby amended in its entirety to read as follows:

> "City shall pay to Consultant, for the performance of all Services rendered under this Agreement, the total not to exceed amount of Eighty Thousand Dollars ($80,000.00) ("Total Compensation"). This Total Compensation amount shall be based upon, and may be adjusted according to, the fee schedule and related terms and conditions attached hereto as Exhibit "C" and incorporated herein by reference. The Total Compensation, as may be adjusted upon mutual agreement, shall constitute complete and adequate payment for Services under this Agreement."

3.2 Compensation Rates and Reimbursable Expenses. Paragraph 1 of Exhibit "C" of the Agreement is hereby amended in its entirety to read as follows:

> "Consultant shall receive compensation for the services pursuant to section 3.10.1 of the Agreement at the rates set forth below. In no event shall the total compensation paid to Consultant, including authorized expenses and reimbursements exceed $50,000.00 over the Term of the Agreement."

3.3 Remaining Provisions of Agreement. Except as otherwise specifically set forth in this First Amendment, the remaining provisions of the Agreement shall remain in full force and effect.

CITY OF SIGNAL HILL

By: _____
Carlo Tomaino
City Manager

ATTEST:

By: _____
Tina Knapp
Assistant City Clerk

APPROVED AS TO FORM:

By: _____
Matthew E. Richardson
City Attorney

THIRTIETH STREET ARCHITECTS, INC.

By: _____
John C. Loomis
President

By: _____
James C. Wilson
Secretary/CFO

CITY OF SIGNAL HILL

SIXTH AMENDMENT TO
AGREEMENT FOR PROFESSIONAL CAD/RMS DISPATCH AND REPORTING SERVICES

1. PARTIES AND DATE.

This Sixth Amendment to the Agreement for CAD/RMS Dispatch and Reporting Services ("Sixth Amendment") is entered into on the 26th day of August, 2025 and made effective as of August 23, 2025, by and between the City of Signal Hill and City of Signal Hill Police Department, a municipal corporation, organized under the laws of the State of California, with its principal place of business at 2175 Cherry Avenue, Signal Hill, CA 90755 ("City") and Cyrun, Inc., a California Corporation, with it's principal place of business at 2125 Delaware Ave. Ste. C, Santa Cruz , CA 95060 ("Contractor")**.** City and "Contractor" are sometimes individually referred to herein as "Party" and collectively as "Parties."

2. RECITALS.

2.1 Agreement. The Parties entered into that certain Agreement for CAD/RMS Dispatch and Reporting Services dated August 24, 2015 for a term of 5 years, expiring on August 24, 2020 and including total compensation not-to-exceed $335,000 ("Agreement").

2.2 First Amendment. The Patries entered into that certain First Amendment to Agreement for CAD/RMS Dispatch and Reporting Services dated December 8, 2020 in order to increase the total amount of compensation under the Agreement to $402,000 and extend the term of the Agreement to expire on August 23, 2001 ("First Amendment").

2.3 Second Amendment. The Parties entered into that certain Second Amendment to Agreement for CAD/RMS Dispatch and Reporting Services dated August 3, 2021 in order to increase the total amount of compensation under the Agreement to $469,000 and extend the term of the Agreement to expire on August 23, 2022 ("Second Amendment").

2.4 Third Amendment. The Parties entered into that certain Third Amendment to Agreement for CAD/RMS Dispatch and Reporting Services dated August 8, 2022 in order to increase the total amount of compensation to $536,000 ("Third Amendment").

2.5 Fourth Amendment. The Parties entered into that certain Fourth Amendment to Agreement for CAD/RMS Dispatch and Reporting Services dated August 23,2023 to expand the scope of services, increase the total amount of compensation under the Agreement to $603,000 and extend the term of the Agreement to expire on August 23, 2024 ("Fourth Amendment").

2.6 Fifth Amendment. The Parties entered into that certain Fifth Amendment to Agreement for CAD/RMS Dispatch and Reporting Services dated August 23, 2024 to increase the total compensation under the Agreement to $669,000 and extend the term of the Agreement to expire on August 23, 2025 (“Fifth Amendment”).

2.7 Sixth Amendment. The Parties now desire to amend the Agreement in order to increase the total compensation under the Agreement to $738,500 and extend the term of the Agreement to expire on August 24, 2026.

3. TERMS.

3.1 Contract Sum. Section 2.1 of the Agreement is hereby amended in its entirety to read as follows:

> “Subject to any limitations set forth in this Agreement, City agrees to pay Contractor the amounts specified in the "Schedule of Compensation" attached hereto as Exhibit "C" and incorporated herein by this reference. The total compensation, including reimbursement for actual expenses, shall not exceed Seven Hundred Thirty Eight Thousand Five Hundred Dollars ($738,500) (the “Contract Sum”), unless additional compensation is approved pursuant to section 1.10”

3.2 Schedule of Compensation. Section C of Exhibit “C” of the Agreement is hereby amended in part to add the following:

> “For each year of support, Contractor will invoice City for Sixty-Nine Thousand Five Hundred Dollars ($69,500.00) thirty (30) days prior to each anniversary of the execution date of this Agreement, provided that Contractor is not in breach or default of any obligation under the Agreement.”

3.3 Term. Section 3.4 of the Agreement is hereby amended in its entirety to read as follows:

> “Unless earlier terminated in accordance with Article 7 of this Agreement, this Agreement shall continue in full force and effect until August 24, 2026, except as otherwise provided in the Schedule of Performance (Exhibit “D”).”

3.4 Remaining Provisions of Agreement. Except as otherwise specifically set forth in this Sixth Amendment, the remaining provisions of the Agreement shall remain in full force and effect.

CITY OF SIGNAL HILL

Carlo Tomaino
City Manager

CYRUN, INC.

By: _____
Glen Haimovitz
President, CEO

ATTEST:

By: _____
John Roevekamp
CFO, Secretary, and Treasurer

Tina Knapp
Assistant City Clerk

APPROVED AS TO FORM:

Matthew E. Richardson
City Attorney

CITY OF SIGNAL HILL

SECOND AMENDMENT TO
AGREEMENT FOR CONTRACT SERVICES

1. PARTIES AND DATE.

This Second Amendment to the Agreement for Business License Tax Operations Manager Services ("Second Amendment") is entered into on the 26 day of August, 2025, by and between the City of Signal Hill, a municipal corporation, organized under the laws of the State of California, with its principal place of business at 2175 Cherry Avenue Signal Hill, CA 90755 ("City") and HINDERLITER, DE LLAMAS & ASSOCATIONS (HDL), a California corporation, with its principal place of business at 120 S. State College Blvd, Brea, CA 92820 "Consultant". "City" and "Consultant" are sometimes individually referred to herein as "Party" and collectively as "Parties."

2. RECITALS.

2.1 Agreement. The Parties entered into that certain Agreement for Business License Tax Operations Management Services dated September 22, 2020 ("Agreement").

2.2 First Amendment. The Parties amended the Agreement on September 12, 2023 in order to extend the term of the Agreement to expire on September 21, 2025, thereby exercising the first of three optional one-year term extensions authorized under the Agreement.

2.3 Second Amendment. The Parties now desire to amend the Agreement in order to extend the term of the Agreement to expire on September 21, 2026, thereby exercising the second of three optional one-year term extensions authorized under the Agreement.

3. TERMS.

3.1 Term. Section 3.1.2 of the Agreement is hereby amended in its entirety to read as follows:

"The term of the Agreement shall be from September 22, 2020 to September 21, 2026, unless earlier terminated as provided in Article 7. The City shall have the unilateral option, at its sole discretion to renew this Agreement automatically for no more than one additional one-year term. Consultant shall complete the services within the term of this Agreement and shall meet any other established schedules and deadlines in the Agreement."

3.2 Remaining Provisions of Agreement. Except as otherwise specifically set forth in this Second Amendment, the remaining provisions of the Agreement shall remain in full force and effect.

CITY OF SIGNAL HILL

By: _____
Carlo Tomaino,
City Manager

HINDERLITER DE LLAMAS & ASSOCIATES, a California Corporation

By: _____
Name
Title

ATTEST:

By: _____
Tina Knapp
Assistant City Clerk

By: _____
Name
Title

APPROVED AS TO FORM:

By: _____
Matthew E. Richardson
Best Best & Krieger LLP
City Attorney

2175 Cherry Avenue • Signal Hill, California 90755-3799

CITY OF SIGNAL HILL

STAFF REPORT

8/26/2025

AGENDA ITEM

TO: **HONORABLE MAYOR**
AND MEMBERS OF THE CITY COUNCIL

FROM: **CARLO TOMAINO**
CITY MANAGER

BY: **SIAMLU COX**
ADMINISTRATIVE SERVICES OFFICER/FINANCE DIRECTOR

SUBJECT:
SCHEDULE OF INVESTMENTS AND MONTHLY TRANSACTION REPORT

Summary:

The Schedule of Investments is a listing of funds invested for both the City and the Successor Agency to the former Signal Hill Redevelopment Agency as of the date shown in the report. The monthly transaction report provides a list of the changes in investments for the prior month.

Strategic Goal(s):

Goal No. 1 Financial Stability: Ensure the City's long-term financial stability and resilience.

Recommendation:

Receive and file.

Fiscal Impact:

There is no fiscal impact associated with the recommended action.

Background:

The Schedule of Investments, dated June 30, 2025, shows the distribution of the City and its former Redevelopment Agency's invested surplus funds and the annualized interest for each investment listed. Staff has also provided the monthly transaction report detailing changes within the investment account.

Analysis:

In accordance with California Government Code Section 53646, all listed investments comply with

the City's adopted Investment Policy. Funds are available to meet anticipated expenditure requirements for the next six months.

Attachments:

A. Investments Transaction Report
B. Schedule of Investments

Investments Transaction Report
6/30/25

Total Investments Beginning Balance (PAR Value):	**111,715,623.17**
Receipts	
Interest	217,650.89
Transfer To LAIF from Checking	-
Transfer To CAMP from Checking	10,600,000.00
Transfer To CLASS from Checking	-
Bond Contributions to Fiscal Agent	2,619,520.06
Investment Purchases	-
Money Market	500,000.00
Total Receipts	**13,937,170.95**
Disbursements	
Transfer To Checking from LAIF	(4,795,000.00)
Transfer To Checking from CAMP	-
Transfer To Checking from CLASS	-
Bond Debt Service Payments by Fiscal Agent	(94,962.50)
Bond Draw Down from Fiscal Agent	-
Investment Maturities/Calls	(500,000.00)
Money Market	-
Total Disbursements	**(5,389,962.50)**
Total Investments Ending Balance (PAR Value):	**120,262,831.62**

Schedule of Investments
(Includes City of Signal Hill and Signal Hill Successor Agency)
June 30, 2025

Investment	CUSIP #	PURCHASE Date	MATURITY Date**	COUPON	YIELD@	VALUE COST #	VALUE PAR	VALUE MARKET*	Annual Projected Interest
Local Agency Investment Fund (LAIF):									
City of Signal Hill		Various	Demand	N/A	4.270%	34,849,333.49	34,849,333.49	34,849,333.49	1,734,584.77
Successor Agency		Various	Demand	N/A	4.270%	529,044.34	529,044.34	529,044.34	22,212.37
					Subtotal	35,378,377.83	35,378,377.83	35,378,377.83	1,756,797.13
California Asset Management Program (CAMP):									
a City of Signal Hill		Various	Demand	N/A	4.400%	28,034,841.89	28,034,841.89	28,034,841.89	605,298.60
					Subtotal	28,034,841.89	28,034,841.89	28,034,841.89	605,298.60
California Cooperative Liquid Assets Securities System (California CLASS):									
b City of Signal Hill		Various	Demand	N/A	4.350%	5,946,529.22	5,946,529.22	5,946,529.22	227,126.67
					Subtotal	5,946,529.22	5,946,529.22	5,946,529.22	227,126.67
Government Securities:									
FEDERAL FARM CREDIT BANK	3133EMBJ0	9/29/2020	9/29/2025	0.530%	0.530%	1,000,000.00	1,000,000.00	990,411.31	5,300.00
FANNIE MAE	3135G06G3	8/7/2023	11/7/2025	0.500%	4.720%	500,000.00	500,000.00	493,344.61	2,500.00
INTL FINANCE CORP (IFC)	45950VSG2	8/8/2023	1/7/2026	4.550%	4.690%	500,000.00	500,000.00	500,229.31	22,750.00
FREDDIE MAC (FHLB)	3130AKZ25	2/26/2021	2/26/2026	0.650%	0.750%	500,000.00	500,000.00	488,513.21	3,250.00
FEDERAL HOME LOAN BANK	3130AXB31	4/3/2024	3/13/2026	4.875%	4.677%	500,000.00	500,000.00	502,354.51	24,375.00
FEDERAL HOME LOAN BANK	3130APJX4	10/29/2021	4/29/2026	1.100%	1.100%	500,000.00	500,000.00	487,589.82	5,500.00
INTER-AMERICAN DEVEL BANK (IADB)	4581X0EK0	7/6/2023	5/15/2026	4.500%	4.840%	500,000.00	500,000.00	501,801.01	22,500.00
FEDERAL HOME LOAN BANK	3130AJLH0	10/18/2021	5/19/2026	0.920%	0.985%	500,000.00	500,000.00	486,161.95	4,600.00
FEDERAL HOME LOAN BANK	3130ANSV3	9/16/2021	6/16/2026	0.800%	0.730%	500,000.00	500,000.00	485,228.32	4,000.00
FEDERAL FARM CREDIT BANK	3133EM3T7	9/1/2021	9/1/2026	0.870%	0.810%	500,000.00	500,000.00	482,661.49	4,350.00
FEDERAL HOME LOAN BANK	3130AP4N2	10/18/2021	9/30/2026	0.950%	1.054%	500,000.00	500,000.00	481,284.74	4,750.00
FEDERAL HOME LOAN BANK	3130APCD5	10/21/2021	10/21/2026	1.000%	1.000%	500,000.00	500,000.00	481,676.74	5,000.00
FEDERAL HOME LOAN BANK	3130APHT5	10/26/2021	10/26/2026	1.200%	1.210%	500,000.00	500,000.00	482,455.30	6,000.00
FEDERAL HOME LOAN BANK	3130APXM2	12/15/2021	12/15/2026	1.500%	1.500%	500,000.00	500,000.00	482,451.96	7,500.00
FEDERAL HOME LOAN BANK	3130AQHB2	1/27/2022	1/27/2027	1.500%	1.500%	500,000.00	500,000.00	481,292.62	7,500.00
FEDERAL HOME LOAN BANK	3130AQHS5	1/28/2022	1/28/2027	1.700%	1.700%	500,000.00	500,000.00	482,771.28	8,500.00
FEDERAL HOME LOAN BANK	3130AL5A8	7/13/2022	2/26/2027	0.900%	3.150%	500,000.00	500,000.00	475,847.78	4,500.00
INTER-AMERICAN DEVEL BANK (IADB)	45818WED4	10/7/2022	6/10/2027	2.980%	4.080%	500,000.00	500,000.00	491,113.16	14,900.00
FEDERAL HOME LOAN BANK	3130AT4T1	9/22/2022	9/22/2027	4.000%	4.000%	500,000.00	500,000.00	501,954.52	20,000.00
INTER-AMERICAN DEVEL BANK (IADB)	4581X0EH7	2/7/2023	1/12/2028	4.000%	3.690%	500,000.00	500,000.00	502,852.43	20,000.00
INTL BK RECON & DEVELOPMENT (IBRD)	45906M3R0	2/7/2023	2/3/2028	3.625%	3.660%	500,000.00	500,000.00	498,189.45	18,125.00
FEDERAL FARM CREDIT BANK	3133EPJD8	5/8/2023	5/9/2028	3.600%	3.504%	500,000.00	500,000.00	497,691.98	18,000.00
INTL BK RECON & DEVELOPMENT (IBRD)	45906M4E8	6/26/2023	6/26/2028	4.500%	4.500%	500,000.00	500,000.00	500,328.58	22,500.00
INTL BK RECON & DEVELOPMENT (IBRD)	459058KT9	8/8/2023	7/12/2028	3.500%	4.269%	500,000.00	500,000.00	496,198.69	17,500.00
INTL FINANCE CORP (IFC)	45950VSM9	12/12/2023	11/27/2028	4.500%	4.284%	500,000.00	500,000.00	512,147.68	22,500.00
INTER-AMERICAN DEVEL BANK (IADB)	45818WEW2	1/16/2024	1/11/2029	4.010%	3.985%	500,000.00	500,000.00	502,447.00	20,050.00
FEDERAL FARM CREDIT BANK	3133EP3B9	2/15/2024	2/13/2029	4.125%	4.210%	500,000.00	500,000.00	503,615.62	20,625.00
FEDERAL HOME LOAN BANK	3130AVBD3	4/16/2024	3/9/2029	4.500%	4.660%	500,000.00	500,000.00	512,384.15	22,500.00
INTL FINANCE CORP (IFC)	45950VSZ0	4/2/2024	3/27/2029	4.375%	4.376%	1,000,000.00	1,000,000.00	1,020,443.61	43,750.00
FEDERAL HOME LOAN BANK	3130B1K55	5/30/2024	5/29/2029	4.780%	4.741%	500,000.00	500,000.00	508,315.21	23,900.00
INTER-AMERICAN DEVEL BANK (IADB)	45818WFV3	9/18/2024	8/15/2029	3.900%	3.444%	1,000,000.00	1,000,000.00	1,006,104.87	39,000.00
FEDERAL HOME LOAN BANK	3130B2NF8	9/18/2024	9/4/2029	4.250%	4.210%	300,000.00	300,000.00	299,176.89	12,750.00
INTL BK RECON & DEVELOPMENT (IBRD)	459058LN1	10/16/2024	10/16/2029	3.875%	3.942%	1,000,000.00	1,000,000.00	1,002,206.71	38,750.00
FANNIE MAE	3135GAX55	10/22/2024	10/22/2029	4.250%	4.205%	500,000.00	500,000.00	500,539.64	21,250.00
					Subtotal	18,800,000.00	18,800,000.00	18,641,786.15	538,975.00
Municipal Bonds									
SAN JOSE CA TXBL-SER B	798135F20	10/12/2022	9/1/2027	2.600%	4.600%	500,000.00	500,000.00	486,387.50	13,000.00
CALIFORNIA STATE UNIV REVENUE	13077DQF2	2/16/2024	11/1/2027	1.361%	4.380%	500,000.00	500,000.00	471,310.30	6,805.00
CALIFORNIA STATE TXBL VAR CONSTRUCT	13063DC48	4/18/2024	2/1/2028	1.700%	4.829%	500,000.00	500,000.00	472,854.45	8,500.00
CALIFORNIA STATE TXBL VAR BID GROUP	13063DMB1	4/18/2024	4/1/2029	3.050%	4.768%	1,000,000.00	1,000,000.00	967,243.40	30,500.00
					Subtotal	2,500,000.00	2,500,000.00	2,397,795.65	58,805.00
Money Market Funds + (Cash on Hand)									
c Goldman FS Gov 1237	38142Y716	Various	Demand	N/A	4.150%	$10,112,036.02	10,112,036.02	10,112,036.02	348,401.47
JPMorgan FedMMF Inst 836	4812A2785	Various	Demand	N/A	4.100%	1,578,436.62	1,578,436.62	1,578,436.62	54,388.31
Wells Fargo Gov I 1751	94975P405	Various	Demand	N/A	4.160%	103,674.58	103,674.58	103,674.58	3,572.32
					Subtotal	$11,794,147.22	11,794,147.22	11,794,147.22	406,362.10
Certificate of Deposit- Negotiable									
STATE BANK INDIA	856283P26	7/10/2020	7/10/2025	0.950%	0.950%	247,000.00	247,000.00	246,760.16	2,346.50
SALLIE MAE BANK	7954506W0	7/29/2020	7/29/2025	0.650%	0.650%	247,000.00	247,000.00	246,261.49	1,605.50
MEDALLION BANK UTAH	58404DHQ7	7/30/2020	7/30/2025	0.550%	0.550%	247,000.00	247,000.00	246,214.51	1,358.50
BARCLAYS BANK	06740KRZ2	8/16/2023	8/18/2025	5.000%	5.000%	250,000.00	250,000.00	250,305.15	12,500.00
TOYOTA FINANCIAL SGS BK	89235MKF7	8/21/2020	8/21/2025	0.650%	0.650%	247,000.00	247,000.00	245,681.43	1,605.50
BMW BANK NORTH AMERICA	05580AXF6	9/25/2020	9/25/2025	0.500%	0.500%	250,000.00	250,000.00	247,667.10	1,250.00
FIRST CHOICE BANK	319461DB2	9/30/2020	9/30/2025	0.400%	0.400%	250,000.00	250,000.00	247,519.87	1,000.00
PACIFIC WESTERN BANK	69506YSA8	9/30/2020	9/30/2025	0.450%	0.450%	250,000.00	250,000.00	247,505.20	1,125.00
HIAWATHA NATIONAL BANK	428548AT8	10/9/2020	10/9/2025	0.450%	0.450%	250,000.00	250,000.00	247,315.55	1,125.00
CITI BANK NATIONAL ASSOCIATION	17312Q4D8	10/30/2023	10/30/2025	5.350%	5.350%	250,000.00	250,000.00	250,808.60	13,375.00
BANKUNITED NA	066519QR3	3/19/2021	3/19/2026	0.800%	0.800%	250,000.00	250,000.00	244,133.10	2,000.00
UBS BANK USA	90348JN48	6/23/2021	6/23/2026	0.750%	0.750%	247,000.00	247,000.00	239,211.57	1,852.50
NEW YORK COMMUNITY BANK	649447UZ0	6/30/2021	7/1/2026	0.700%	0.700%	247,000.00	247,000.00	239,005.25	1,729.00
GOLDMAN SACHS BANK USA	38149MWX7	7/28/2021	7/28/2026	0.850%	0.850%	250,000.00	250,000.00	241,701.07	2,125.00
MERIDIAN BANK	58958PJC9	7/28/2021	7/28/2026	0.700%	0.700%	250,000.00	250,000.00	241,245.82	1,750.00
FIRST NATL BK OF AMERICA	32110YUC7	7/30/2021	7/30/2026	0.600%	0.600%	250,000.00	250,000.00	241,202.55	1,500.00
SAUK VALLEY BANK & TRUST	804375DV2	7/30/2021	7/30/2026	0.650%	0.650%	250,000.00	250,000.00	241,070.25	1,625.00
AMERICAN NATL BANK MN CD	02769QEW5	11/10/2023	11/10/2026	5.050%	5.050%	250,000.00	250,000.00	253,444.27	12,625.00
CAPITAL ONE	14042RQG9	11/24/2021	11/24/2026	1.150%	1.150%	250,000.00	250,000.00	240,283.30	2,875.00
CAPITAL ONE BANK USA	14042TEB9	11/24/2021	11/24/2026	1.150%	1.150%	250,000.00	250,000.00	240,283.30	2,875.00
BANK HAPOALIM	06251A3M0	1/7/2022	1/7/2027	1.500%	1.500%	250,000.00	250,000.00	240,868.40	3,750.00
NELNET BANK INC	64034KAJ0	2/2/2022	2/2/2027	1.450%	1.450%	250,000.00	250,000.00	240,271.70	3,625.00
CFBANK	15721UEW5	2/2/2022	2/17/2027	1.400%	1.400%	250,000.00	250,000.00	239,787.40	3,500.00
AMERICAN EXPR NATL BK	02589AC42	4/6/2022	4/6/2027	2.650%	2.650%	250,000.00	250,000.00	244,284.42	6,625.00
JP MORGAN CHASE BANK	48128WNQ4	4/19/2022	4/19/2027	2.500%	2.500%	250,000.00	250,000.00	243,949.05	6,250.00
FORBRIGHT BK POTOMAC MD CD	34520LAY9	12/15/2022	12/15/2027	4.000%	4.000%	250,000.00	250,000.00	250,094.30	10,000.00
COMMUNITY WEST BK GOLETA CD	20415QHW2	12/16/2022	12/16/2027	4.000%	4.000%	250,000.00	250,000.00	250,093.92	10,000.00
UNIVERSITY BK ANN ARBOR MICH	914098DM7	12/19/2022	12/16/2027	4.050%	4.050%	250,000.00	250,000.00	250,386.62	10,125.00
WELLS FARGO BANK NA CD	949764JV7	12/19/2023	12/20/2027	4.550%	4.550%	250,000.00	250,000.00	253,325.27	11,375.00
COMMUNITY BANKERS BK VZ CD	20361LCS1	12/21/2022	12/21/2027	4.000%	4.000%	250,000.00	250,000.00	250,092.07	10,000.00
WINTER HILL BANK	975875BN4	1/11/2023	1/11/2028	4.700%	4.700%	250,000.00	250,000.00	250,110.90	11,750.00
SOUTHERN MICHIGAN BK & T CD	843355BW7	2/15/2024	2/15/2028	4.100%	4.100%	250,000.00	250,000.00	250,690.77	10,250.00
PROVIDENCE BANK	743738CV6	8/21/2023	8/21/2028	4.400%	4.400%	250,000.00	250,000.00	252,893.52	11,000.00
CELTIC BANK CD	15118RR25	9/26/2024	9/26/2028	3.650%	3.650%	250,000.00	250,000.00	247,253.97	9,125.00
OPTUM BANK INC	68405VBE8	10/30/2023	10/30/2028	4.800%	4.800%	250,000.00	250,000.00	256,031.30	12,000.00
BNY MELLON NA CD	05584CKC9	11/8/2023	11/8/2028	4.800%	4.800%	250,000.00	250,000.00	255,948.57	12,000.00
BEAL BANK USA CD	07371DR66	6/5/2024	5/30/2029	4.700%	4.700%	250,000.00	250,000.00	255,827.82	11,750.00
BEAL BANK PLANO TX CD	07371BVU2	6/5/2024	5/30/2029	4.700%	4.700%	250,000.00	250,000.00	255,827.82	11,750.00
TEXAS EXCHANGE BANK SSB CD	88241TSX9	9/20/2024	9/20/2029	3.650%	3.650%	250,000.00	250,000.00	246,124.75	9,125.00
					Subtotal	9,732,000.00	9,732,000.00	9,631,482.11	242,247.50
Total Investments						112,185,896.16	112,185,896.16	111,824,960.07	3,835,612.00
Cash with Fiscal Agent:									
Successor Agency:									
2006 Taxable Tax Allocation Parity Bonds, Series A									
First American Treasury	31846V302	Various	Demand	N/A	0.000%	3,436,842.09	3,436,842.09	3,436,842.09	103,185.32
2011 Tax Allocation Parity Bonds									
US Bank Money Market Account	9AMMF05B2	Various	Demand	N/A	0.000%	1,660,876.02	1,660,876.02	1,660,876.02	0.00
Dreyfus Ca Amt Free Mun Ins	26202K700	Various	Demand	N/A	0.000%	9.56	9.56	9.56	0.21
2015 Subordinate Refund Bonds, Series A,B									
First American Government Oblig Fd	31846v401	Various	Demand	N/A	0.000%	0.00	0.00	0.00	0.00
2017 Tax Allocation Parity Bonds									
First American Government Oblig Fd	31846v401	Various	Demand	N/A	0.000%	2,978,250.00	2,978,250.00	2,978,250.00	113,339.18
Signal Hill Lease Revenue Fund									
2018 Lease Revenue Bonds (Library Project)									
Principal Cash	N/A	01/31/18	Demand	N/A	0.000%	879.55	879.55	879.55	33.47
					Subtotal	8,076,857.22	8,076,857.22	8,076,857.22	216,558.18
Water Revenue Refunding Bonds:									
First American Government Oblig Fd	31846v401	Various	Demand	N/A	0.000%	78.24	78.24	78.24	2.97
					Subtotal	78.24	78.24	78.24	2.97
Total Investments Held by Fiscal Agent						8,076,935.46	8,076,935.46	8,076,935.46	216,561.15
TOTAL ALL INVESTMENTS						120,262,831.62	120,262,831.62	119,901,895.53	4,052,173.15

@ Yield to Maturity
*** Market Value for securities is from statements of Wells Fargo.**
**** Trade date**
 # Excludes purchased interest
a **This account was opened and funded in November of 2023**
b **This account was opened and funded in July of 2024**
c **This account contains the cash on hand amount**
Money Market Account projected interest is equal to the current year-to-date interest based on monthly balance
This Schedule of Investments is in compliance with the City of Signal Hill's Investment Policy.

8/26/2025

AGENDA ITEM

TO: **HONORABLE MAYOR**
AND MEMBERS OF THE CITY COUNCIL

FROM: **CARLO TOMAINO**
CITY MANAGER

BY: **DAVID HOPPER**
CITY TREASURER

SIAMLU COX
ADMINISTRATIVE SERVICES OFFICER/FINANCE DIRECTOR

SUBJECT:

WARRANT REGISTER PRESENTED AUGUST 26, 2025

Summary:

The Warrant Register is a listing of all general disbursements issued since the prior warrant register and warrants attached are requested to be approved by the City Council.

Strategic Plan Goal(s):

Goal No. 1 Financial Stability: Ensure the City's long-term financial stability and resilience.

Recommendation:

Authorize payment of the Warrant Registers dated August 26, 2025.

Fiscal Impact:

The City has sufficient funds budgeted and available for payment.

Analysis:

Warrant Register for Council Meeting

Payment Type	Payment Date	Payment Numbers	Total
Regular Check	6/27/2025 - 8/13/2025	120245 THRU 120450	
Regular Check	6/27/2025 - 8/13/2025	APA000001	
Regular EFT	6/27/2025 - 8/13/2025	104711 THRU 104839	
Manual DFT*	6/27/2025 - 8/13/2025	DFT0014609 THRU DFT0015183	
Subtotal			$ 11,034,558.20
Utility Billing Refund	7/10/2025	120241 THRU 120244	$ 102.36
Utility Billing Refund	8/7/2025	120382 THRU 120384	$ 142.86
Subtotal			$ 245.22
Payroll Net**	7/3/2025	VARIOUS	$341,948.77
Payroll Net**	6/30/2025	VARIOUS	$441.37
Payroll Net**	7/17/2025	VARIOUS	$371,490.44
Payroll Net**	7/31/2025	VARIOUS	$407,458.45
Subtotal			$ 1,121,339.03
Grand Total			**$ 12,156,142.45**

** EFT/Draft - Electronic/Draft Funds Transfer*

*** Represents the total net payroll direct deposit on pay date*

Staff is submitting all warrants for approval; invoices and supporting documentation are available for review in the Finance Department.

Attachment:

A. Warrant Register

Payment Number	Payment Date	Payable Number	Payable Date	Description (Payable)	Account Number	Account Name	Amount
Vendor: 9541 - 1ST JON INC							
120245	07/10/2025	132875	06/17/2025	CALIFORNIA AVE IMPROVEMENT: FENCE INSTALLATION	400-40-5894	Street Capital Improvements	470.29
120385	08/07/2025	130900	04/22/2025	CALIFORNIA AVE IMPROVEMENT: FENCE INSTALLATION	400-40-5894	Street Capital Improvements	470.29
						Vendor 9541 - 1ST JON INC Total:	**940.58**
Vendor: 9813 - 2010 OFFICE FURNITURE INC							
120320	07/24/2025	22523	05/22/2025	OFFICE FURNITURE: CITY YARD	100-92-5830	Furniture and Fixtures	54,265.71
						Vendor 9813 - 2010 OFFICE FURNITURE INC Total:	**54,265.71**
Vendor: 9603 - 4IMPRINT, INC							
120386	08/07/2025	13726894	04/16/2025	DIRECTOR CHAIR - TABLE HEIGHT	100-47-5400	Contract Services - General	386.47
120386	08/07/2025	13785746	04/30/2025	ICSC GIVEAWAYS - SUNGLASSES	100-47-5740	General Supplies	522.06
						Vendor 9603 - 4IMPRINT, INC Total:	**908.53**
Vendor: 8952 - ABC IMAGING							
104766	07/25/2025	I-22763874	07/02/2025	PROFESSIONAL SVCS: FEATHER FLAGS	100-82-5470	Historical Preservation	1,791.82
104814	08/08/2025	I-22777133	07/23/2025	PROFESSIONAL SVCS: BANNERS - UNDER THE STAR	100-82-5723	Event/Program Costs	740.32
						Vendor 8952 - ABC IMAGING Total:	**2,532.14**
Vendor: 0007 - ABC PRESS							
120321	07/24/2025	250285	06/30/2025	PRINTING SVCS: LIBRARY ENVELOPES	100-81-5740	General Supplies	163.54
						Vendor 0007 - ABC PRESS Total:	**163.54**
Vendor: 9360 - ADAMS S MARK							
120322	07/24/2025	2474	06/03/2025	DECAL AND INSTALL	601-40-5542	Vehicle Body Work Services	541.65
						Vendor 9360 - ADAMS S MARK Total:	**541.65**
Vendor: 4695 - ADMINISTRATIVE SERVICE CO-OP							
104815	08/08/2025	250319	03/31/2025	DIAL-A-TAXI SVCS: MAR 2025	202-40-5674	Dial-A-Taxi	906.93
104815	08/08/2025	250518	05/31/2025	DIAL-A-TAXI SVCS: MAY 2025	202-40-5674	Dial-A-Taxi	1,056.44
104815	08/08/2025	250622	06/30/2025	DIAL-A-TAXI SVCS: JUN 2025	202-40-5674	Dial-A-Taxi	892.72
						Vendor 4695 - ADMINISTRATIVE SERVICE CO-OP Total:	**2,856.09**

Payment Number	Payment Date	Payable Number	Payable Date	Description (Payable)	Account Number	Account Name	Amount
Vendor: 0388 - AFLAC							
DFT0014800	07/24/2025	INV0014856	07/03/2025	Aflac - After Tax	100-21536	AFLAC Payable	144.67
DFT0014801	07/24/2025	INV0014857	07/03/2025	Aflac Benefit - After Tax	100-21536	AFLAC Payable	21.13
DFT0014802	07/24/2025	INV0014858	07/03/2025	Aflac Benefit - Pre Tax	100-21536	AFLAC Payable	60.69
DFT0014803	07/24/2025	INV0014859	07/03/2025	Aflac - Pre Tax	100-21536	AFLAC Payable	96.85
DFT0014893	07/24/2025	INV0014935	07/17/2025	Aflac - After Tax	100-21536	AFLAC Payable	-0.05
DFT0014893	07/24/2025	INV0014935	07/17/2025	Aflac - After Tax	100-21536	AFLAC Payable	144.67
DFT0014894	07/24/2025	INV0014936	07/17/2025	Aflac Benefit - After Tax	100-21536	AFLAC Payable	21.13
DFT0014895	07/24/2025	INV0014937	07/17/2025	Aflac Benefit - Pre Tax	100-21536	AFLAC Payable	60.69
DFT0014896	07/24/2025	INV0014938	07/17/2025	Aflac - Pre Tax	100-21536	AFLAC Payable	96.85
						Vendor 0388 - AFLAC Total:	**646.63**
Vendor: 9807 - ALASKA WATER PRODUCTS INC							
120319	07/14/2025	10348	05/23/2025	WATER OPERATOR CONSULTING SVCS: MAY 202	500-40-5400	Contract Services - General	6,435.00
120323	07/24/2025	10370	06/30/2025	WATER OPERATOR CONSULTING SVCS: JUN 202	500-40-5400	Contract Services - General	6,435.00
						Vendor 9807 - ALASKA WATER PRODUCTS INC Total:	**12,870.00**
Vendor: 9868 - ALFONSO ESQUIVIAS GONZALEZ							
120324	07/24/2025	07252025	07/08/2025	SIGNAL HILL UNDER THE STARS	100-82-5723	Event/Program Costs	333.33
						Vendor 9868 - ALFONSO ESQUIVIAS GONZALEZ Total:	**333.33**
Vendor: 1151 - ALL CITY MANAGEMENT SRVCS INC.							
104718	07/10/2025	102045	06/11/2025	CROSSING GUARD SVCS:	100-74-5400	Contract Services - General	5,225.22
104718	07/10/2025	102175	06/25/2025	CROSSING GUARD SVCS:	100-74-5400	Contract Services - General	2,322.32
						Vendor 1151 - ALL CITY MANAGEMENT SRVCS INC. Total:	**7,547.54**
Vendor: 1372 - ALLIANT INSURANCE SERVICES							
104767	07/25/2025	3139469	06/26/2025	FY 25-26 ACIP CRIME RENEWAL	100-51-5610	Insurance	2,724.00
						Vendor 1372 - ALLIANT INSURANCE SERVICES Total:	**2,724.00**
Vendor: 8241 - ALLIED UNIVERSAL SECURITY SERVICES							
104719	07/10/2025	17214648	06/19/2025	SECURITY SVCS:	100-72-5400	Contract Services - General	3,858.40
						Vendor 8241 - ALLIED UNIVERSAL SECURITY SERVICES Total:	**3,858.40**
Vendor: 5562 - ALTA LANGUAGE SERVICES INC							
104720	07/10/2025	IS792746	06/30/2025	LISTENING & SPEAKING TEST : JUN 2025	100-46-5360	Education / General Employe	141.00
						Vendor 5562 - ALTA LANGUAGE SERVICES INC Total:	**141.00**
Vendor: 0538 - AMERICAN WATER WORKS ASOC.							
120246	07/10/2025	5334	05/29/2025	TRAINING: BACKFLOW TESTER COURSE	500-40-5320	Travel & Training	3,510.00
						Vendor 0538 - AMERICAN WATER WORKS ASOC. Total:	**3,510.00**

Payment Number	Payment Date	Payable Number	Payable Date	Description (Payable)	Account Number	Account Name	Amount
Vendor: 8718 - ANGELS BASEBALL L.P							
120325	07/24/2025	167585	07/15/2025	EMPLOYEE RECOGNITION EVENT	100-46-5350	Employee Recognition	2,799.00
						Vendor 8718 - ANGELS BASEBALL L.P Total:	**2,799.00**
Vendor: 5633 - AQUA BACKFLOW INC.							
104768	07/25/2025	2025-0176	06/05/2025	BACKFLOW MANAGEMENT: MAY 2025	500-40-5400	Contract Services - General	304.00
104816	08/08/2025	2025-0208	07/08/2025	BACKFLOW MANAGEMENT: JUN 2025	500-40-5400	Contract Services - General	237.50
						Vendor 5633 - AQUA BACKFLOW INC. Total:	**541.50**
Vendor: 8951 - ARDURRA GROUP, INC.							
104817	08/08/2025	18225	11/05/2024	SCADA UPGRADES	500-40-5840	Capital Outlay	9,418.75
						Vendor 8951 - ARDURRA GROUP, INC. Total:	**9,418.75**
Vendor: 9884 - ASHLEY MARTINEZ							
120387	08/07/2025	5062025	05/06/2025	DEPOSIT REFUND PERMIT 2659	100-23550	Deposits-Community Service	60.00
						Vendor 9884 - ASHLEY MARTINEZ Total:	**60.00**
Vendor: 1008 - ASSOCIATED SOILS ENGINEERING							
120326	07/24/2025	48647	05/31/2025	ON-CALL SVCS: CALIFORNIA AVE 28TH & SPRING	100-91-5400	Contract Services - General	1,800.00
120388	08/07/2025	48700	06/30/2025	ON-CALL SVCS: CA 28TH TO SPRING	100-91-5400	Contract Services - General	7,475.00
						Vendor 1008 - ASSOCIATED SOILS ENGINEERING Total:	**9,275.00**
Vendor: 9821 - AWE ACQUISITION, INC							
104769	07/25/2025	07302025	07/01/2025	ALL-IN-ONE EARLY LITERACY STATION	100-81-5570	Software Licensing & Suppor	5,601.91
						Vendor 9821 - AWE ACQUISITION, INC Total:	**5,601.91**
Vendor: 5580 - AYDA GHEBREZGHI							
120247	07/10/2025	03052025	03/05/2025	CIVIL SVC COMMISSIONER REIMBURSEMENT: 3RD QTR	100-46-5150	Commission Meetings	225.00
120247	07/10/2025	06042025	06/04/2025	CIVIL SVC COMMISSIONER REIMBURSEMENT: 4TH QTR	100-46-5150	Commission Meetings	225.00
						Vendor 5580 - AYDA GHEBREZGHI Total:	**450.00**
Vendor: 8740 - BANK OF AMERICA - OPEB							
104712	07/10/2025	INV0014887	07/03/2025	110156 CITY OF SIGNAL HILL OPEB INV TRUST ACCT -EE	100-21525	OPEB Employee Paid W/ Wa	625.04
104712	07/10/2025	INV0014888	07/03/2025	110156 CITY OF SIGNAL HILL OPEB INV TRUST ACCT -ER	100-21525	OPEB Employee Paid W/ Wa	674.96
104712	07/10/2025	INV0014889	07/03/2025	110156 CITY OF SIGNAL HILL OPEB INV TRUST ACCT -EE	100-21525	OPEB Employee Paid W/ Wa	2,668.62
104712	07/10/2025	INV0014890	07/03/2025	110156 CITY OF SIGNAL HILL OPEB INV TRUST ACCT -ER	100-21525	OPEB Employee Paid W/ Wa	2,668.62

Payment Number	Payment Date	Payable Number	Payable Date	Description (Payable)	Account Number	Account Name	Amount
104760	07/18/2025	INV0014966	07/17/2025	110156 CITY OF SIGNAL HILL OPEB INV TRUST ACCT -EE	100-21525	OPEB Employee Paid W/ Wa	601.00
104760	07/18/2025	INV0014967	07/17/2025	110156 CITY OF SIGNAL HILL OPEB INV TRUST ACCT -ER	100-21525	OPEB Employee Paid W/ Wa	649.00
104760	07/18/2025	INV0014968	07/17/2025	110156 CITY OF SIGNAL HILL OPEB INV TRUST ACCT -EE	100-21525	OPEB Employee Paid W/ Wa	2,819.12
104760	07/18/2025	INV0014969	07/17/2025	110156 CITY OF SIGNAL HILL OPEB INV TRUST ACCT -ER	100-21525	OPEB Employee Paid W/ Wa	2,819.12
104811	08/01/2025	INV0015029	07/31/2025	110156 CITY OF SIGNAL HILL OPEB INV TRUST ACCT -EE	100-21525	OPEB Employee Paid W/ Wa	601.00
104811	08/01/2025	INV0015030	07/31/2025	110156 CITY OF SIGNAL HILL OPEB INV TRUST ACCT -ER	100-21525	OPEB Employee Paid W/ Wa	649.00
104811	08/01/2025	INV0015031	07/31/2025	110156 CITY OF SIGNAL HILL OPEB INV TRUST ACCT -EE	100-21525	OPEB Employee Paid W/ Wa	2,864.67
104811	08/01/2025	INV0015032	07/31/2025	110156 CITY OF SIGNAL HILL OPEB INV TRUST ACCT -ER	100-21525	OPEB Employee Paid W/ Wa	2,864.67
						Vendor 8740 - BANK OF AMERICA - OPEB Total:	**20,504.82**
Vendor: 1747 - BAVCO							
120389	08/07/2025	331939	05/13/2025	WATER DEPT SUPPLIES	500-40-5740	General Supplies	525.98
						Vendor 1747 - BAVCO Total:	**525.98**
Vendor: 8218 - BEST BEST & KRIEGER LLP							
104711	06/30/2025	1028515	05/13/2025	LEGAL SERVICES - EXECUTIVE ADMINISTRATION	100-44-5410	Legal Services	6,667.80
104711	06/30/2025	1028516	05/13/2025	LEGAL SERVICES - CITY CLERK	100-43-5410	Legal Services	2,720.20
104711	06/30/2025	1028517	05/13/2025	LEGAL SVCS: PLANNING	100-23530	Deposits-Community Develo	9.64
104711	06/30/2025	1028517	05/13/2025	LEGAL SVCS: PLANNING	100-23530	Deposits-Community Develo	14.46
104711	06/30/2025	1028517	05/13/2025	LEGAL SVCS: PLANNING	100-23530	Deposits-Community Develo	72.30
104711	06/30/2025	1028517	05/13/2025	LEGAL SVCS: PLANNING	100-23530	Deposits-Community Develo	48.20
104711	06/30/2025	1028517	05/13/2025	LEGAL SVCS: PLANNING	100-34-4600	Administrative Fee (CD)	-24.10
104711	06/30/2025	1028517	05/13/2025	LEGAL SVCS: PLANNING	100-44-5410	Legal Services	747.10
104711	06/30/2025	1028517	05/13/2025	LEGAL SVCS: PLANNING	100-62-5410	Legal Services	72.30
104711	06/30/2025	1028517	05/13/2025	LEGAL SVCS: PLANNING	100-63-5410	Legal Services	144.60
104711	06/30/2025	1028518	05/13/2025	LEGAL SERVICES - CITY CLERK	100-43-5410	Legal Services	622.10
104711	06/30/2025	1028520	05/13/2025	LEGAL SVCS: CONTRACTS - ADMIN	100-44-5410	Legal Services	441.50
104711	06/30/2025	1028520	05/13/2025	LEGAL SVCS: CONTRACTS - ADMIN	100-47-5410	Legal Services	284.20
104711	06/30/2025	1028523	05/13/2025	LEGAL SVCS: CONTRACTS - FINANCE	100-53-5410	Legal Services	48.20
104711	06/30/2025	1028524	05/13/2025	LEGAL SVCS: CONTRACTS - POLICE - APR 2025	100-74-5410	Legal Services	1,190.50
104711	06/30/2025	1028526	05/13/2025	LEGAL SVCS: PUBLIC WORKS	100-91-5410	Legal Services	96.40
104711	06/30/2025	1028526	05/13/2025	LEGAL SVCS: PUBLIC WORKS	500-40-5410	Legal Services	1,060.40
104711	06/30/2025	1028528	05/13/2025	CODE UPDATE	100-44-5400	Contract Services - General	3,465.20

Payment Number	Payment Date	Payable Number	Payable Date	Description (Payable)	Account Number	Account Name	Amount
104711	06/30/2025	1028530	05/13/2025	LEGAL SVCS: APPLICANT INITIATED	100-23530	Deposits-Community Develo	1,692.50
104711	06/30/2025	1028530	05/13/2025	LEGAL SVCS: APPLICANT INITIATED	100-23530	Deposits-Community Develo	6,949.39
104711	06/30/2025	1028530	05/13/2025	LEGAL SVCS: APPLICANT INITIATED	100-23530	Deposits-Community Develo	338.50
104711	06/30/2025	1028530	05/13/2025	LEGAL SVCS: APPLICANT INITIATED	100-23530	Deposits-Community Develo	24.60
104711	06/30/2025	1028530	05/13/2025	LEGAL SVCS: APPLICANT INITIATED	100-23530	Deposits-Community Develo	1,389.88
104711	06/30/2025	1028530	05/13/2025	LEGAL SVCS: APPLICANT INITIATED	100-23530	Deposits-Community Develo	123.00
104711	06/30/2025	1028530	05/13/2025	LEGAL SVCS: APPLICANT INITIATED	100-34-4600	Administrative Fee (CD)	-1,752.98
104711	06/30/2025	1028531	05/13/2025	LEGAL SVCS: SHP CUP	100-23530	Deposits-Community Develo	1,090.80
104711	06/30/2025	1028531	05/13/2025	LEGAL SVCS: SHP CUP	100-23530	Deposits-Community Develo	5,454.00
104711	06/30/2025	1028531	05/13/2025	LEGAL SVCS: SHP CUP	100-34-4600	Administrative Fee (CD)	-1,090.80
104711	06/30/2025	1028533	05/13/2025	LEGAL SVCS: OFFICE DEPOT SALES TAX AGREEMENT	100-47-5410	Legal Services	6,362.40
104711	06/30/2025	1028534	05/13/2025	LEGAL SVCS: FINANCE	100-53-5410	Legal Services	96.40
104711	06/30/2025	1028536	05/13/2025	NATIONAL CORE PROJECTS	223-40-5400	Contract Services - General	1,145.10
104711	06/30/2025	1028537	05/13/2025	LEGAL SVCS: CEQA	100-23530	Deposits-Community Develo	208.20
104711	06/30/2025	1028537	05/13/2025	LEGAL SVCS: CEQA	100-23530	Deposits-Community Develo	41.64
104711	06/30/2025	1028537	05/13/2025	LEGAL SVCS: CEQA	100-34-4600	Administrative Fee (CD)	-41.64
104711	06/30/2025	1028538	05/13/2025	LEGAL SERVICES - EXECUTIVE ADMINISTRATION	100-44-5410	Legal Services	8,093.90
104711	06/30/2025	1028539	05/13/2025	LEGAL SVCS: PUBLIC WORKS	500-40-5410	Legal Services	104.10
104711	06/30/2025	1028540	05/13/2025	LEGAL SVCS: APR 2025	100-53-5410	Legal Services	624.60
104711	06/30/2025	1028543	05/13/2025	LEGAL SERVICES - EXECUTIVE ADMINISTRATION	100-44-5410	Legal Services	4,022.40
104711	06/30/2025	1031272	06/13/2025	LEGAL SERVICES - EXECUTIVE ADMINISTRATION	100-44-5410	Legal Services	7,645.00
104711	06/30/2025	1031273	06/13/2025	LEGAL SERVICES - CITY CLERK	100-43-5410	Legal Services	3,004.40
104711	06/30/2025	1031275	06/13/2025	LEGAL SERVICES - CITY CLERK	100-43-5410	Legal Services	2,346.00
104711	06/30/2025	1031276	06/13/2025	CONTRACTS	100-44-5400	Contract Services - General	24.10
104711	06/30/2025	1031276	06/13/2025	CONTRACTS	100-47-5400	Contract Services - General	165.70
104711	06/30/2025	1031284	06/13/2025	LEGAL SVCS: APPLICANT INITIATED	100-23530	Deposits-Community Develo	12.30
104711	06/30/2025	1031284	06/13/2025	LEGAL SVCS: APPLICANT INITIATED	100-23530	Deposits-Community Develo	61.50
104711	06/30/2025	1031284	06/13/2025	LEGAL SVCS: APPLICANT INITIATED	100-23530	Deposits-Community Develo	576.00
104711	06/30/2025	1031284	06/13/2025	LEGAL SVCS: APPLICANT INITIATED	100-23530	Deposits-Community Develo	2,880.00
104711	06/30/2025	1031284	06/13/2025	LEGAL SVCS: APPLICANT INITIATED	100-34-4600	Administrative Fee (CD)	-588.30

Payment Number	Payment Date	Payable Number	Payable Date	Description (Payable)	Account Number	Account Name	Amount
104711	06/30/2025	1031285	06/13/2025	LEGAL SVCS: SHP CUP	100-23530	Deposits-Community Develo	2,660.50
104711	06/30/2025	1031285	06/13/2025	LEGAL SVCS: SHP CUP	100-23530	Deposits-Community Develo	532.10
104711	06/30/2025	1031285	06/13/2025	LEGAL SVCS: SHP CUP	100-34-4600	Administrative Fee (CD)	-532.10
104711	06/30/2025	1031291	06/13/2025	LEGAL SVCS: NATIONAL COR	100-23530	Deposits-Community Develo	381.70
104711	06/30/2025	1031291	06/13/2025	LEGAL SVCS: NATIONAL COR	100-23530	Deposits-Community Develo	76.34
104711	06/30/2025	1031291	06/13/2025	LEGAL SVCS: NATIONAL COR	100-34-4600	Administrative Fee (CD)	-76.34
104711	06/30/2025	1031292	06/13/2025	LEGAL SERVICES - EXECUTIVE ADMINISTRATION	100-44-5410	Legal Services	7,193.90
104721	07/10/2025	1028527	05/13/2025	LEGAL SVCS: CODE ENFORCEMENT	100-23530	Deposits-Community Develo	100.00
104721	07/10/2025	1028527	05/13/2025	LEGAL SVCS: CODE ENFORCEMENT	100-23530	Deposits-Community Develo	500.02
104721	07/10/2025	1028527	05/13/2025	LEGAL SVCS: CODE ENFORCEMENT	100-34-4600	Administrative Fee (CD)	-100.00
104721	07/10/2025	1028527	05/13/2025	LEGAL SVCS: CODE ENFORCEMENT	100-62-5410	Legal Services	1,012.20
104721	07/10/2025	1028527	05/13/2025	LEGAL SVCS: CODE ENFORCEMENT	100-74-5410	Legal Services	3,149.19
104721	07/10/2025	1031279	06/13/2025	LEGAL SVCS: CONTRACTS: POLICE	100-74-5410	Legal Services	1,142.90
104721	07/10/2025	1031280	06/13/2025	LEGAL SVCS: PUBLIC WORKS	100-91-5410	Legal Services	1,270.60
104721	07/10/2025	1031280	06/13/2025	LEGAL SVCS: PUBLIC WORKS	500-40-5410	Legal Services	415.00
104721	07/10/2025	1031280	06/13/2025	LEGAL SVCS: PUBLIC WORKS	601-40-5840	Capital Outlay	168.70
104721	07/10/2025	1031281	06/13/2025	LEGAL SVCS: PUBLIC WORKS	100-91-5410	Legal Services	835.60
104721	07/10/2025	1031281	06/13/2025	LEGAL SVCS: PUBLIC WORKS	400-40-5895	Park Capital Improvements	144.60
104721	07/10/2025	1031281	06/13/2025	LEGAL SVCS: PUBLIC WORKS	500-40-5410	Legal Services	72.30
104721	07/10/2025	1031281	06/13/2025	LEGAL SVCS: PUBLIC WORKS	601-40-5840	Capital Outlay	24.10
104721	07/10/2025	1031293	06/13/2025	LEGAL SVCS: PUBLIC WORKS	500-40-5410	Legal Services	104.10
104818	08/08/2025	1028525	05/13/2025	LEGAL SVCS: PW AND PD	100-74-5410	Legal Services	178.50
104818	08/08/2025	1028525	05/13/2025	LEGAL SVCS: PW AND PD	100-91-5410	Legal Services	1,139.90
104818	08/08/2025	1028525	05/13/2025	LEGAL SVCS: PW AND PD	400-40-5894	Street Capital Improvements	262.10
104818	08/08/2025	1028525	05/13/2025	LEGAL SVCS: PW AND PD	400-40-5896	Facilities Capital Improveme	506.50
104818	08/08/2025	1028532	05/13/2025	LEGAL SVCS: COMMUNITY SVCS	100-82-5410	Legal Services	337.40
104818	08/08/2025	1034244	07/10/2025	LEGAL SVCS - EXECUTIVE ADMINISTRATION	100-44-5410	Legal Services	9,431.40
104818	08/08/2025	1034247	07/10/2025	LEGAL SVCS - CITY CLERK	100-43-5410	Legal Services	1,281.50
104818	08/08/2025	1034250	07/10/2025	LEGAL SVCS: CONTRACTS - COMMUNITY SVCS	100-82-5410	Legal Services	744.10
104818	08/08/2025	1034254	07/10/2025	LEGAL SVCS: PUBLIC WORKS	100-91-5410	Legal Services	457.90
104818	08/08/2025	1034257	07/10/2025	LEGAL SVCS - EXECUTIVE ADMINISTRATION	100-44-5410	Legal Services	34.70
104818	08/08/2025	1034261	07/10/2025	OFFICE DEPOT SALES TAX AGREEMENT	100-47-5410	Legal Services	575.40
104818	08/08/2025	1034262	07/10/2025	LEGAL SVCS: FINANCE	100-53-5410	Legal Services	168.70

Payment Number	Payment Date	Payable Number	Payable Date	Description (Payable)	Account Number	Account Name	Amount
104818	08/08/2025	1034264	07/10/2025	LEGAL SVCS - EXECUTIVE ADMINISTRATION	100-44-5410	Legal Services	1,457.40
104818	08/08/2025	1034266	07/10/2025	REAL ESTATE AND PROPERTY TRANSACTIONS	100-47-5410	Legal Services	9,928.00
104818	08/08/2025	1034267	07/10/2025	LEGAL SVCS - EXECUTIVE ADMINISTRATION	100-44-5410	Legal Services	5,899.09
104818	08/08/2025	1034348	07/10/2025	CONTRACTS	100-47-5410	Legal Services	144.60
104818	08/08/2025	1034801	07/16/2025	LEGAL SVCS - EXECUTIVE ADMINISTRATION	100-44-5410	Legal Services	2,952.85
						Vendor 8218 - BEST BEST & KRIEGER LLP Total:	**123,259.14**
Vendor: 5333 - BIBLIONIX LLC							
120390	08/07/2025	11225	06/19/2025	APOLLO ILS SYSTEM SUBSCRIPTION: 7/24/25 - 7/23/26	100-81-5570	Software Licensing & Suppor	4,860.00
						Vendor 5333 - BIBLIONIX LLC Total:	**4,860.00**
Vendor: 5784 - BIBLIOTHECA LLC							
120391	08/07/2025	INV-US81682	07/07/2025	SUPPORT & MAINT SUBSCRIPTION: 8/22/25 - 8/21/26	100-81-5570	Software Licensing & Suppor	6,911.04
						Vendor 5784 - BIBLIOTHECA LLC Total:	**6,911.04**
Vendor: 1427 - BIXBY KNOLLS CAR WASH							
120248	07/10/2025	05312025	05/31/2025	CAR WASH SVCS: MAY 2025	601-40-5540	Vehicle Maintenance	219.90
120392	08/07/2025	06302025	06/30/2025	CAR WASH SVCS: JUN 2025	601-40-5540	Vehicle Maintenance	635.87
						Vendor 1427 - BIXBY KNOLLS CAR WASH Total:	**855.77**
Vendor: 0057 - BLUE DIAMOND MATERIALS							
120249	07/10/2025	4093401	05/31/2025	PUBLIC WORKS SUPPLIES	100-95-5740	General Supplies	329.65
						Vendor 0057 - BLUE DIAMOND MATERIALS Total:	**329.65**
Vendor: 5107 - BMI							
120393	08/07/2025	59858827	07/02/2025	MEMBERSHIP ANNUAL FEE: FY 25-26	100-82-5310	Dues & Memberships	446.00
						Vendor 5107 - BMI Total:	**446.00**
Vendor: 9450 - BOOT BARN HOLDINGS							
120327	07/24/2025	INV00476356	04/23/2025	BOOTS	500-40-5730	Uniforms	285.99
						Vendor 9450 - BOOT BARN HOLDINGS Total:	**285.99**
Vendor: 0062 - BRODART CO							
120328	07/24/2025	B7012937	06/28/2025	LIBRARY BOOK SUPPLIER (1)	100-81-5721	Special Department Supplies	24.03
120328	07/24/2025	B7012969	06/28/2025	LIBRARY BOOK SUPPLIER (3)	100-81-5721	Special Department Supplies	43.93
120328	07/24/2025	B7013085	06/28/2025	LIBRARY BOOK SUPPLIER (1)	100-81-5721	Special Department Supplies	14.98
120328	07/24/2025	B7013227	06/28/2025	LIBRARY BOOK SUPPLIER (7)	100-81-5721	Special Department Supplies	104.69
120328	07/24/2025	B7013333	06/28/2025	LIBRARY BOOK SUPPLIER (24	100-81-5721	Special Department Supplies	524.34
120328	07/24/2025	B7013339	06/28/2025	LIBRARY BOOK SUPPLIER (1)	100-81-5721	Special Department Supplies	16.00
120328	07/24/2025	B7013345	06/28/2025	LIBRARY BOOK SUPPLIER (13	100-81-5721	Special Department Supplies	259.79

Payment Number	Payment Date	Payable Number	Payable Date	Description (Payable)	Account Number	Account Name	Amount
120328	07/24/2025	B7013356	06/28/2025	LIBRARY BOOK SUPPLIER (24	100-81-5721	Special Department Supplies	357.42
120328	07/24/2025	B7013398	06/28/2025	LIBRARY BOOK SUPPLIER (1)	100-81-5721	Special Department Supplies	17.37
120328	07/24/2025	B7013404	06/28/2025	LIBRARY BOOK SUPPLIER (15	100-81-5721	Special Department Supplies	245.77
120328	07/24/2025	B7013533	06/28/2025	LIBRARY BOOK SUPPLIER (26	100-81-5721	Special Department Supplies	713.83
						Vendor 0062 - BRODART CO Total:	**2,322.15**
Vendor: 9237 - BUREAU VERITAS TECHNICAL ASSESSMENTS LLC							
120329	07/24/2025	VIS69199-008	06/30/2025	CONSULTING SERVICES: FACILITY MASTER PLAN UPDATES	400-40-5896	Facilities Capital Improveme	5,280.00
						Vendor 9237 - BUREAU VERITAS TECHNICAL ASSESSMENTS LLC Total:	**5,280.00**
Vendor: 8906 - CABLEGUYS CORPORATION							
120330	07/24/2025	483860	06/21/2025	PROFESSIONAL SVCS: CABLING WATER OFFICE	500-40-5400	Contract Services - General	1,548.08
120330	07/24/2025	483861	06/21/2025	PROFESSIONAL SVCS: CABLING FOR TEMPLE RESERVOIR	500-40-5400	Contract Services - General	582.88
						Vendor 8906 - CABLEGUYS CORPORATION Total:	**2,130.96**
Vendor: 0471 - CALIF DEPT JUSTICE							
120251	07/10/2025	821505	06/04/2025	FINGERPRINT APPS : MAY 2025	100-46-5400	Contract Services - General	774.00
						Vendor 0471 - CALIF DEPT JUSTICE Total:	**774.00**
Vendor: 3115 - CALIF ST EMPLOYMENT DEV DEPT							
DFT0015181	08/06/2025	INV0015173	08/06/2025	EDD Benefit Charges Apr-Jun 2025	100-51-5270	Other Employee Benefits	2,700.00
						Vendor 3115 - CALIF ST EMPLOYMENT DEV DEPT Total:	**2,700.00**
Vendor: 1464 - CALIFORNIA BUILDING STANDARDS							
DFT0014983	07/22/2025	06302025	06/30/2025	BSC FEES - 2ND QTR: 4/1 - 6/30/25	100-24202	Building Standards Commissi	108.00
						Vendor 1464 - CALIFORNIA BUILDING STANDARDS Total:	**108.00**
Vendor: 0556 - CALIFORNIA JPIA							
104722	07/10/2025	PRIM-00103	06/11/2025	INSURANCE FY25-26 1ST PAYMENT	100-16000	Inventory & Prepayments	718,671.50
104722	07/10/2025	PROP00100	06/25/2025	ALL RISK PROPERTY INSURANCE: FY25-26 1ST PAYMENT	100-16000	Inventory & Prepayments	270,644.00
						Vendor 0556 - CALIFORNIA JPIA Total:	**989,315.50**
Vendor: 0203 - CALIFORNIA,STATE OF							
DFT0014791	07/03/2025	INV0014847	07/03/2025	State Income Tax Withholdin	100-21513	State Withholding Taxes Paya	261.80
DFT0014854	07/03/2025	INV0014920	07/03/2025	State Income Tax Withholdin	100-21513	State Withholding Taxes Paya	21,382.97
DFT0014947	07/17/2025	INV0014999	07/17/2025	State Income Tax Withholdin	100-21513	State Withholding Taxes Paya	24,672.85
DFT0014951	07/17/2025	INV0015004	07/17/2025	State Income Tax Withholdin	100-21513	State Withholding Taxes Paya	431.06
DFT0014998	07/31/2025	INV0015020	07/31/2025	State Income Tax Withholdin	100-21513	State Withholding Taxes Paya	341.55

Payment Number	Payment Date	Payable Number	Payable Date	Description (Payable)	Account Number	Account Name	Amount
DFT0015022	07/31/2025	INV0015050	07/31/2025	State Income Tax Withholdin	100-21513	State Withholding Taxes Paya	23,686.28
						Vendor 0203 - CALIFORNIA,STATE OF Total:	**70,776.51**
Vendor: 0407 - CALPERS							
DFT0014804	07/31/2025	INV0014860	07/03/2025	Anthem HMO Select	100-21531	Health Insurance Payable	916.88
DFT0014805	07/31/2025	INV0014861	07/03/2025	Anthem HMO Select - 2 Part	100-21531	Health Insurance Payable	2,750.64
DFT0014806	07/31/2025	INV0014862	07/03/2025	Anthem HMO Select - Family	100-21531	Health Insurance Payable	-926.52
DFT0014806	07/31/2025	INV0014862	07/03/2025	Anthem HMO Select - Family	100-21531	Health Insurance Payable	2,383.90
DFT0014806	07/31/2025	INV0014862	07/03/2025	Anthem HMO Select - Family	100-21531	Health Insurance Payable	-286.86
DFT0014806	07/31/2025	INV0014862	07/03/2025	Anthem HMO Select - Family	100-21531	Health Insurance Payable	-192.01
DFT0014806	07/31/2025	INV0014862	07/03/2025	Anthem HMO Select - Family	100-21531	Health Insurance Payable	926.52
DFT0014806	07/31/2025	INV0014862	07/03/2025	Anthem HMO Select - Family	100-51-5273	Health Benefits	-0.24
DFT0014807	07/31/2025	INV0014863	07/03/2025	Anthem HMO Traditional - Single	100-21531	Health Insurance Payable	1,620.95
DFT0014808	07/31/2025	INV0014864	07/03/2025	Anthem HMO Traditional - 2 Party	100-21531	Health Insurance Payable	1,065.46
DFT0014809	07/31/2025	INV0014865	07/03/2025	Blue Shield Access+ - Single	100-21531	Health Insurance Payable	2,071.20
DFT0014810	07/31/2025	INV0014866	07/03/2025	Blue Shield Access+ -2 Party	100-21531	Health Insurance Payable	2,485.44
DFT0014811	07/31/2025	INV0014867	07/03/2025	Blue Shield Access+ - Family	100-21531	Health Insurance Payable	2,154.06
DFT0014812	07/31/2025	INV0014868	07/03/2025	Blue Shield Net Value - Singl	100-21531	Health Insurance Payable	738.12
DFT0014813	07/31/2025	INV0014869	07/03/2025	Blue Shield Net Value - Famil	100-21531	Health Insurance Payable	959.55
DFT0014825	07/31/2025	INV0014883	07/03/2025	Health Net Salud y Mas - Family	100-21531	Health Insurance Payable	928.72
DFT0014826	07/31/2025	INV0014884	07/03/2025	Kaiser CA - Single	100-21531	Health Insurance Payable	11,118.24
DFT0014827	07/31/2025	INV0014885	07/03/2025	Kaiser CA - 2 Party	100-21531	Health Insurance Payable	6,503.46
DFT0014828	07/31/2025	INV0014886	07/03/2025	Kaiser CA - Family	100-21531	Health Insurance Payable	8,718.21
DFT0014829	07/03/2025	INV0014892	07/03/2025	PERS Survivor Benefit	100-21520	PERS - City Paid	24.18
DFT0014830	07/03/2025	INV0014893	07/03/2025	PERS 25143	100-21520	PERS - City Paid	-236.91
DFT0014830	07/03/2025	INV0014893	07/03/2025	PERS 25143	100-21520	PERS - City Paid	11,153.16
DFT0014830	07/03/2025	INV0014893	07/03/2025	PERS 25143	100-51-5230	Retirement Contributions	-0.07
DFT0014831	07/03/2025	INV0014894	07/03/2025	PERS 25143	100-21520	PERS - City Paid	11,322.36
DFT0014832	07/03/2025	INV0014895	07/03/2025	PERS 26091	100-21520	PERS - City Paid	13,804.96
DFT0014833	07/03/2025	INV0014896	07/03/2025	PERS 26091	100-21520	PERS - City Paid	14,018.70
DFT0014834	07/03/2025	INV0014897	07/03/2025	PERS 8703	100-21520	PERS - City Paid	1,587.06
DFT0014835	07/03/2025	INV0014898	07/03/2025	PERS 8703	100-21520	PERS - City Paid	2,838.59
DFT0014836	07/03/2025	INV0014899	07/03/2025	PERS 8704	100-21520	PERS - City Paid	5,004.33
DFT0014837	07/03/2025	INV0014900	07/03/2025	PERS 8704	100-21520	PERS - City Paid	7,656.60
DFT0014838	07/03/2025	INV0014901	07/03/2025	PERS 9063	100-21520	PERS - City Paid	6,077.17
DFT0014839	07/03/2025	INV0014902	07/03/2025	PERS 9063 Management	100-21520	PERS - City Paid	679.97
DFT0014840	07/03/2025	INV0014903	07/03/2025	PERS 9063	100-21520	PERS - City Paid	13,319.13
DFT0014841	07/03/2025	INV0014904	07/03/2025	PERS 9063 Management	100-21520	PERS - City Paid	2,213.69
DFT0014842	07/31/2025	INV0014905	07/03/2025	PERS Gold - Single	100-21531	Health Insurance Payable	1,736.32
DFT0014843	07/31/2025	INV0014906	07/03/2025	PERS Gold - Family	100-21531	Health Insurance Payable	6,959.18
DFT0014844	07/31/2025	INV0014907	07/03/2025	PERS Platinum - Single	100-21531	Health Insurance Payable	1,895.61
DFT0014845	07/31/2025	INV0014908	07/03/2025	PERS Platinum - 2 Party	100-21531	Health Insurance Payable	5,054.92

Payment Number	Payment Date	Payable Number	Payable Date	Description (Payable)	Account Number	Account Name	Amount
DFT0014846	07/31/2025	INV0014909	07/03/2025	PERS Platinum - Family	100-21531	Health Insurance Payable	1,642.85
DFT0014847	07/31/2025	INV0014911	07/03/2025	PORAC - Single	100-21531	Health Insurance Payable	485.00
DFT0014848	07/31/2025	INV0014914	07/03/2025	United Health Care SH - Family	100-21531	Health Insurance Payable	1,966.32
DFT0014897	07/31/2025	INV0014939	07/17/2025	Anthem HMO Select	100-21531	Health Insurance Payable	916.88
DFT0014898	07/31/2025	INV0014940	07/17/2025	Anthem HMO Select - 2 Part	100-21531	Health Insurance Payable	2,750.64
DFT0014899	07/31/2025	INV0014941	07/17/2025	Anthem HMO Select - Family	100-21531	Health Insurance Payable	2,383.90
DFT0014900	07/31/2025	INV0014942	07/17/2025	Anthem HMO Traditional - Single	100-21531	Health Insurance Payable	1,620.95
DFT0014901	07/31/2025	INV0014943	07/17/2025	Anthem HMO Traditional - 2 Party	100-21531	Health Insurance Payable	1,065.46
DFT0014902	07/31/2025	INV0014944	07/17/2025	Blue Shield Access+ - Single	100-21531	Health Insurance Payable	2,071.20
DFT0014903	07/31/2025	INV0014945	07/17/2025	Blue Shield Access+ -2 Party	100-21531	Health Insurance Payable	2,485.44
DFT0014904	07/31/2025	INV0014946	07/17/2025	Blue Shield Access+ - Family	100-21531	Health Insurance Payable	2,154.06
DFT0014905	07/31/2025	INV0014947	07/17/2025	Blue Shield Net Value - Singl	100-21531	Health Insurance Payable	738.12
DFT0014906	07/31/2025	INV0014948	07/17/2025	Blue Shield Net Value - Famil	100-21531	Health Insurance Payable	959.55
DFT0014918	07/31/2025	INV0014962	07/17/2025	Health Net Salud y Mas - Family	100-21531	Health Insurance Payable	928.72
DFT0014919	07/31/2025	INV0014963	07/17/2025	Kaiser CA - Single	100-21531	Health Insurance Payable	11,118.24
DFT0014920	07/31/2025	INV0014964	07/17/2025	Kaiser CA - 2 Party	100-21531	Health Insurance Payable	6,503.46
DFT0014921	07/31/2025	INV0014965	07/17/2025	Kaiser CA - Family	100-21531	Health Insurance Payable	8,431.36
DFT0014922	07/23/2025	INV0014971	07/17/2025	PERS Survivor Benefit	100-21520	PERS - City Paid	23.25
DFT0014923	07/23/2025	INV0014972	07/17/2025	PERS 25143	100-21520	PERS - City Paid	12,278.61
DFT0014924	07/23/2025	INV0014973	07/17/2025	PERS 25143	100-21520	PERS - City Paid	12,668.16
DFT0014925	07/23/2025	INV0014974	07/17/2025	PERS 26091	100-21520	PERS - City Paid	14,569.52
DFT0014926	07/23/2025	INV0014975	07/17/2025	PERS 26091	100-21520	PERS - City Paid	14,964.31
DFT0014927	07/23/2025	INV0014976	07/17/2025	PERS 8703	100-21520	PERS - City Paid	1,647.97
DFT0014928	07/23/2025	INV0014977	07/17/2025	PERS 8703	100-21520	PERS - City Paid	2,961.64
DFT0014929	07/23/2025	INV0014978	07/17/2025	PERS 8704	100-21520	PERS - City Paid	5,416.76
DFT0014929	07/23/2025	INV0014978	07/17/2025	PERS 8704	100-21520	PERS - City Paid	-549.09
DFT0014929	07/23/2025	INV0014978	07/17/2025	PERS 8704	100-51-5230	Retirement Contributions	-1.00
DFT0014930	07/23/2025	INV0014979	07/17/2025	PERS 8704	100-21520	PERS - City Paid	8,326.35
DFT0014931	07/23/2025	INV0014980	07/17/2025	PERS 9063	100-21520	PERS - City Paid	6,777.76
DFT0014932	07/23/2025	INV0014981	07/17/2025	PERS 9063 Management	100-21520	PERS - City Paid	705.80
DFT0014933	07/23/2025	INV0014982	07/17/2025	PERS 9063	100-21520	PERS - City Paid	14,882.83
DFT0014934	07/23/2025	INV0014983	07/17/2025	PERS 9063 Management	100-21520	PERS - City Paid	2,301.68
DFT0014935	07/31/2025	INV0014984	07/17/2025	PERS Gold - Single	100-21531	Health Insurance Payable	1,736.32
DFT0014936	07/31/2025	INV0014985	07/17/2025	PERS Gold - Family	100-21531	Health Insurance Payable	6,767.18
DFT0014937	07/31/2025	INV0014986	07/17/2025	PERS Platinum - Single	100-21531	Health Insurance Payable	1,895.61
DFT0014938	07/31/2025	INV0014987	07/17/2025	PERS Platinum - 2 Party	100-21531	Health Insurance Payable	5,054.92
DFT0014939	07/31/2025	INV0014988	07/17/2025	PERS Platinum - Family	100-21531	Health Insurance Payable	1,642.85
DFT0014940	07/31/2025	INV0014990	07/17/2025	PORAC - Single	100-21531	Health Insurance Payable	485.00
DFT0014941	07/31/2025	INV0014993	07/17/2025	United Health Care SH - Family	100-21531	Health Insurance Payable	1,966.32

Payment Number	Payment Date	Payable Number	Payable Date	Description (Payable)	Account Number	Account Name	Amount
DFT0014974	07/24/2025	100000017969002	07/01/2025	UAL 8703 MISC FIRST FY 25-26	100-16000	Inventory & Prepayments	1,631,973.00
DFT0014975	07/24/2025	100000017969015	07/01/2025	UAL 9063 SAFETY - POLICE FY 25-26	100-16000	Inventory & Prepayments	2,066,302.00
DFT0014976	07/24/2025	100000017969027	07/01/2025	UAL 9064 POLICE SECOND FY 25-26	100-16000	Inventory & Prepayments	21,817.00
DFT0014977	07/24/2025	100000017969034	07/01/2025	UAL 25143 SAFETY - POLICE PEPRA FY 25-26	100-16000	Inventory & Prepayments	48,174.00
DFT0014978	07/24/2025	100000017969010	07/01/2025	UAL 8704 MISC SECOND FY 25-26	100-16000	Inventory & Prepayments	51,452.00
DFT0014979	07/24/2025	100000017969042	07/01/2025	UAL 26091 MISC PEPRA FY 25-26	100-16000	Inventory & Prepayments	37,947.00
DFT0014980	07/24/2025	100000017963443	06/30/2025	SURVIVOR FY 24-25	100-72-5230	Retirement Contributions	1,044.00
DFT0014981	07/24/2025	100000017582341A	06/30/2025	SURVIVOR FY 24-25	100-74-5230	Retirement Contributions	104.40
DFT0014982	07/24/2025	100000017582341B	06/30/2025	SURVIVOR FY 24-25	100-73-5230	Retirement Contributions	139.20
DFT0014986	08/01/2025	INV0015009	07/17/2025	PERS 26091	100-21520	PERS - City Paid	50.53
DFT0014987	08/01/2025	INV0015010	07/17/2025	PERS 26091	100-21520	PERS - City Paid	51.89
DFT0014990	07/31/2025	INV0015012	07/28/2025	Retirees Medical August 202	100-51-5273	Health Benefits	101.88
DFT0014990	07/31/2025	INV0015012	07/28/2025	Retirees Medical August 202	100-51-5290	Retiree Medical Benefit	14,062.00
DFT0014990	07/31/2025	INV0015012	07/28/2025	Retirees Medical August 202	100-51-5290	Retiree Medical Benefit	62.65
DFT0014994	08/01/2025	INV0015016	07/31/2025	PERS 26091	100-21520	PERS - City Paid	46.28
DFT0014995	08/01/2025	INV0015017	07/31/2025	PERS 26091	100-21520	PERS - City Paid	47.53
DFT0015007	08/01/2025	INV0015034	07/31/2025	PERS Survivor Benefit	100-21520	PERS - City Paid	23.25
DFT0015008	08/01/2025	INV0015035	07/31/2025	PERS 25143	100-21520	PERS - City Paid	11,873.92
DFT0015009	08/01/2025	INV0015036	07/31/2025	PERS 25143	100-21520	PERS - City Paid	12,250.62
DFT0015010	08/01/2025	INV0015037	07/31/2025	PERS 26091	100-21520	PERS - City Paid	15,106.21
DFT0015010	08/01/2025	INV0015037	07/31/2025	PERS 26091	100-21520	PERS - City Paid	-63.38
DFT0015010	08/01/2025	INV0015037	07/31/2025	PERS 26091	100-51-5230	Retirement Contributions	-3.30
DFT0015011	08/01/2025	INV0015038	07/31/2025	PERS 26091	100-21520	PERS - City Paid	15,515.52
DFT0015012	08/01/2025	INV0015039	07/31/2025	PERS 8703	100-21520	PERS - City Paid	1,647.97
DFT0015013	08/01/2025	INV0015040	07/31/2025	PERS 8703	100-21520	PERS - City Paid	2,961.64
DFT0015014	08/01/2025	INV0015041	07/31/2025	PERS 8704	100-21520	PERS - City Paid	5,416.76
DFT0015015	08/01/2025	INV0015042	07/31/2025	PERS 8704	100-21520	PERS - City Paid	8,326.35
DFT0015016	08/01/2025	INV0015043	07/31/2025	PERS 9063	100-21520	PERS - City Paid	6,266.73
DFT0015017	08/01/2025	INV0015044	07/31/2025	PERS 9063 Management	100-21520	PERS - City Paid	773.69
DFT0015018	08/01/2025	INV0015045	07/31/2025	PERS 9063	100-21520	PERS - City Paid	13,760.68
DFT0015019	08/01/2025	INV0015046	07/31/2025	PERS 9063 Management	100-21520	PERS - City Paid	2,523.08
DFT0015029	08/06/2025	INV0015060	08/06/2025	SSA 218 Annual Fee 9-3-25	100-51-5270	Other Employee Benefits	270.00
DFT0015112	07/23/2025	INV0015095	07/23/2025	CalPERS Survivor FY24-25	100-72-5230	Retirement Contributions	417.60
DFT0015112	07/23/2025	INV0015095	07/23/2025	CalPERS Survivor FY24-25	100-73-5230	Retirement Contributions	139.20
DFT0015112	07/23/2025	INV0015095	07/23/2025	CalPERS Survivor FY24-25	100-74-5230	Retirement Contributions	69.60
						Vendor 0407 - CALPERS Total:	**4,284,441.07**

Payment Number	Payment Date	Payable Number	Payable Date	Description (Payable)	Account Number	Account Name	Amount
Vendor: 7315 - CAL-STATE AUTO PARTS INC							
104770	07/25/2025	436725	06/30/2025	VEHICLE SUPPLIES	601-40-5540	Vehicle Maintenance	2,339.15
						Vendor 7315 - CAL-STATE AUTO PARTS INC Total:	**2,339.15**
Vendor: 8274 - CANON SOLUTIONS AMERICA, INC							
120394	08/07/2025	149896380	07/18/2025	COPIER STAPLES: PRL	100-82-5740	General Supplies	200.64
						Vendor 8274 - CANON SOLUTIONS AMERICA, INC Total:	**200.64**
Vendor: 5101 - CAROLINE KISS-LEE							
104723	07/10/2025	06302025	06/30/2025	PARKS & REC COMMISSIONER: 4TH QTR	100-82-5150	Commission Meeting Attend	75.00
						Vendor 5101 - CAROLINE KISS-LEE Total:	**75.00**
Vendor: 1560 - CARUSO FORD							
104771	07/25/2025	631119772-1	04/28/2025	VEHICLE MAINT	601-40-5540	Vehicle Maintenance	369.78
						Vendor 1560 - CARUSO FORD Total:	**369.78**
Vendor: 8635 - CATALYST ENVIRONMENTAL SOLUTIONS CORPORATION							
104724	07/10/2025	CSH-35	06/04/2025	PROFESSIONAL SVCS: ENVIRONMENTAL CONSULTING	100-23530	Deposits-Community Develo	315.00
104724	07/10/2025	CSH-35	06/04/2025	PROFESSIONAL SVCS: ENVIRONMENTAL CONSULTING	100-23530	Deposits-Community Develo	63.00
104724	07/10/2025	CSH-35	06/04/2025	PROFESSIONAL SVCS: ENVIRONMENTAL CONSULTING	100-34-4600	Administrative Fee (CD)	-63.00
104772	07/25/2025	CSH-36	07/03/2025	PROFESSIONAL SVCS: ENVIRONMENTAL CONSULTING	100-23530	Deposits-Community Develo	114.50
104772	07/25/2025	CSH-36	07/03/2025	PROFESSIONAL SVCS: ENVIRONMENTAL CONSULTING	100-23530	Deposits-Community Develo	572.50
104772	07/25/2025	CSH-36	07/03/2025	PROFESSIONAL SVCS: ENVIRONMENTAL CONSULTING	100-34-4600	Administrative Fee (CD)	-114.50
104772	07/25/2025	CSH-707	07/03/2025	PROFESSIONAL SVCS: EAST BURNETT ST PROJECT	400-40-5894	Street Capital Improvements	299.28
104772	07/25/2025	CSH-707	07/03/2025	PROFESSIONAL SVCS: EAST BURNETT ST PROJECT	400-40-5894	Street Capital Improvements	12.47
						Vendor 8635 - CATALYST ENVIRONMENTAL SOLUTIONS CORPORATION Total:	**1,199.25**
Vendor: 9888 - CHRISTIAN VILLANUEVA							
120395	08/07/2025	5162025	05/16/2025	DEPOSIT REFUND PERMIT 2665	100-23550	Deposits-Community Service	58.00
						Vendor 9888 - CHRISTIAN VILLANUEVA Total:	**58.00**

Payment Number	Payment Date	Payable Number	Payable Date	Description (Payable)	Account Number	Account Name	Amount
Vendor: 9818 - CHRISTOPHER LEHR							
120252	07/10/2025	06022025	06/02/2025	REIMBURSEMENT VOUCHER	500-40-5320	Travel & Training	450.00
						Vendor 9818 - CHRISTOPHER LEHR Total:	**450.00**
Vendor: 5431 - CINTAS CORPORATION							
120253	07/10/2025	4210445179	11/05/2024	UNIFORMS	100-92-5730	Uniforms	44.14
120253	07/10/2025	4210445179	11/05/2024	UNIFORMS	100-94-5730	Uniforms	13.86
120253	07/10/2025	4210445179	11/05/2024	UNIFORMS	100-95-5730	Uniforms	52.06
120253	07/10/2025	4210445179	11/05/2024	UNIFORMS	500-40-5730	Uniforms	61.43
120253	07/10/2025	4210445179	11/05/2024	UNIFORMS	601-40-5730	Uniforms	7.70
120253	07/10/2025	4212769318	11/26/2024	UNIFORMS	100-92-5730	Uniforms	41.29
120253	07/10/2025	4212769318	11/26/2024	UNIFORMS	100-94-5730	Uniforms	13.86
120253	07/10/2025	4212769318	11/26/2024	UNIFORMS	100-95-5730	Uniforms	245.25
120253	07/10/2025	4212769318	11/26/2024	UNIFORMS	500-40-5730	Uniforms	385.85
120253	07/10/2025	4212769318	11/26/2024	UNIFORMS	601-40-5730	Uniforms	61.02
120253	07/10/2025	422160160	02/25/2025	UNIFORMS	100-92-5730	Uniforms	35.08
120253	07/10/2025	422160160	02/25/2025	UNIFORMS	100-94-5730	Uniforms	13.86
120253	07/10/2025	422160160	02/25/2025	UNIFORMS	100-95-5730	Uniforms	36.18
120253	07/10/2025	422160160	02/25/2025	UNIFORMS	500-40-5730	Uniforms	174.51
120253	07/10/2025	422160160	02/25/2025	UNIFORMS	601-40-5730	Uniforms	7.70
120253	07/10/2025	4222862994	03/04/2025	UNIFORMS	100-92-5730	Uniforms	34.72
120253	07/10/2025	4222862994	03/04/2025	UNIFORMS	100-94-5730	Uniforms	13.86
120253	07/10/2025	4222862994	03/04/2025	UNIFORMS	100-95-5730	Uniforms	36.18
120253	07/10/2025	4222862994	03/04/2025	UNIFORMS	500-40-5730	Uniforms	165.01
120253	07/10/2025	4222862994	03/04/2025	UNIFORMS	601-40-5730	Uniforms	7.70
120253	07/10/2025	4225106839	03/25/2025	UNIFORMS	100-92-5730	Uniforms	43.19
120253	07/10/2025	4225106839	03/25/2025	UNIFORMS	100-94-5730	Uniforms	13.86
120253	07/10/2025	4225106839	03/25/2025	UNIFORMS	100-95-5730	Uniforms	136.70
120253	07/10/2025	4225106839	03/25/2025	UNIFORMS	500-40-5730	Uniforms	472.52
120253	07/10/2025	4225106839	03/25/2025	UNIFORMS	601-40-5730	Uniforms	7.70
120253	07/10/2025	4225978742	04/02/2025	UNIFORMS	100-92-5730	Uniforms	50.67
120253	07/10/2025	4225978742	04/02/2025	UNIFORMS	100-94-5730	Uniforms	13.86
120253	07/10/2025	4225978742	04/02/2025	UNIFORMS	100-95-5730	Uniforms	46.79
120253	07/10/2025	4225978742	04/02/2025	UNIFORMS	500-40-5730	Uniforms	40.81
120253	07/10/2025	4225978742	04/02/2025	UNIFORMS	601-40-5730	Uniforms	7.70
120253	07/10/2025	4226582669	04/08/2025	UNIFORMS	100-92-5730	Uniforms	42.39
120253	07/10/2025	4226582669	04/08/2025	UNIFORMS	100-94-5730	Uniforms	13.86
120253	07/10/2025	4226582669	04/08/2025	UNIFORMS	100-95-5730	Uniforms	43.65
120253	07/10/2025	4226582669	04/08/2025	UNIFORMS	500-40-5730	Uniforms	108.17
120253	07/10/2025	4226582669	04/08/2025	UNIFORMS	601-40-5730	Uniforms	7.70
120253	07/10/2025	4227328136	04/15/2025	UNIFORMS	100-92-5730	Uniforms	39.83
120253	07/10/2025	4227328136	04/15/2025	UNIFORMS	100-94-5730	Uniforms	13.86
120253	07/10/2025	4227328136	04/15/2025	UNIFORMS	100-95-5730	Uniforms	43.65
120253	07/10/2025	4227328136	04/15/2025	UNIFORMS	500-40-5730	Uniforms	36.22

Payment Number	Payment Date	Payable Number	Payable Date	Description (Payable)	Account Number	Account Name	Amount
120253	07/10/2025	4227328136	04/15/2025	UNIFORMS	601-40-5730	Uniforms	7.70
120253	07/10/2025	4228074024	04/22/2025	UNIFORMS	100-92-5730	Uniforms	39.76
120253	07/10/2025	4228074024	04/22/2025	UNIFORMS	100-94-5730	Uniforms	13.86
120253	07/10/2025	4228074024	04/22/2025	UNIFORMS	100-95-5730	Uniforms	50.61
120253	07/10/2025	4228074024	04/22/2025	UNIFORMS	500-40-5730	Uniforms	28.86
120253	07/10/2025	4228074024	04/22/2025	UNIFORMS	601-40-5730	Uniforms	7.70
120253	07/10/2025	4228762987	04/29/2025	UNIFORMS	100-92-5730	Uniforms	39.76
120253	07/10/2025	4228762987	04/29/2025	UNIFORMS	100-94-5730	Uniforms	13.86
120253	07/10/2025	4228762987	04/29/2025	UNIFORMS	100-95-5730	Uniforms	50.61
120253	07/10/2025	4228762987	04/29/2025	UNIFORMS	500-40-5730	Uniforms	28.86
120253	07/10/2025	4228762987	04/29/2025	UNIFORMS	601-40-5730	Uniforms	7.70
120253	07/10/2025	4231854977	05/28/2025	UNIFORMS	100-92-5730	Uniforms	41.65
120253	07/10/2025	4231854977	05/28/2025	UNIFORMS	100-94-5730	Uniforms	13.86
120253	07/10/2025	4231854977	05/28/2025	UNIFORMS	100-95-5730	Uniforms	177.08
120253	07/10/2025	4231854977	05/28/2025	UNIFORMS	500-40-5730	Uniforms	30.56
120253	07/10/2025	4231854977	05/28/2025	UNIFORMS	601-40-5730	Uniforms	7.70
120331	07/24/2025	4232465405	06/03/2025	UNIFORMS	100-92-5730	Uniforms	44.13
120331	07/24/2025	4232465405	06/03/2025	UNIFORMS	100-94-5730	Uniforms	14.24
120331	07/24/2025	4232465405	06/03/2025	UNIFORMS	100-95-5730	Uniforms	52.52
120331	07/24/2025	4232465405	06/03/2025	UNIFORMS	500-40-5730	Uniforms	40.87
120331	07/24/2025	4232465405	06/03/2025	UNIFORMS	601-40-5730	Uniforms	7.89
120331	07/24/2025	4233215768	06/10/2025	UNIFORMS	100-92-5730	Uniforms	44.13
120331	07/24/2025	4233215768	06/10/2025	UNIFORMS	100-94-5730	Uniforms	14.24
120331	07/24/2025	4233215768	06/10/2025	UNIFORMS	100-95-5730	Uniforms	52.52
120331	07/24/2025	4233215768	06/10/2025	UNIFORMS	500-40-5730	Uniforms	40.87
120331	07/24/2025	4233215768	06/10/2025	UNIFORMS	601-40-5730	Uniforms	7.89
120331	07/24/2025	4233947264	06/17/2025	UNIFORMS	100-92-5730	Uniforms	44.13
120331	07/24/2025	4233947264	06/17/2025	UNIFORMS	100-94-5730	Uniforms	14.24
120331	07/24/2025	4233947264	06/17/2025	UNIFORMS	100-95-5730	Uniforms	52.52
120331	07/24/2025	4233947264	06/17/2025	UNIFORMS	500-40-5730	Uniforms	40.87
120331	07/24/2025	4233947264	06/17/2025	UNIFORMS	601-40-5730	Uniforms	7.89
120331	07/24/2025	4234673990	06/24/2025	UNIFORMS	100-92-5730	Uniforms	44.05
120331	07/24/2025	4234673990	06/24/2025	UNIFORMS	100-94-5730	Uniforms	14.24
120331	07/24/2025	4234673990	06/24/2025	UNIFORMS	100-95-5730	Uniforms	52.52
120331	07/24/2025	4234673990	06/24/2025	UNIFORMS	500-40-5730	Uniforms	63.55
120331	07/24/2025	4234673990	06/24/2025	UNIFORMS	601-40-5730	Uniforms	7.89
						Vendor 5431 - CINTAS CORPORATION Total:	**3,855.72**
Vendor: 0714 - CIRCLE MARINA CW LLC							
104773	07/25/2025	070225	07/02/2025	CAR WASH SVCS: JUNE 2025	100-74-5540	Vehicle Maintenance	72.00
						Vendor 0714 - CIRCLE MARINA CW LLC Total:	**72.00**
Vendor: 5780 - CITY EMPLOYEES ASSOCIATES LLC							
104713	07/10/2025	INV0014912	07/03/2025	PT Employee Association	100-21050	Accrued Liabilities Payable	10.00
104761	07/18/2025	INV0014991	07/17/2025	PT Employee Association	100-21050	Accrued Liabilities Payable	10.00

Payment Number	Payment Date	Payable Number	Payable Date	Description (Payable)	Account Number	Account Name	Amount
104812	08/01/2025	INV0015047	07/31/2025	PT Employee Association	100-21050	Accrued Liabilities Payable	15.00
						Vendor 5780 - CITY EMPLOYEES ASSOCIATES LLC Total:	**35.00**
Vendor: 0377 - CITY OF LONG BEACH							
120254	07/10/2025	PWP59402	07/08/2025	ER REPAIR OF RAW WATER TRANSMISSION MAIN PERMI	500-40-5560	Repair & Maintenance Servic	8,240.00
DFT0014870	07/15/2025	8906-062325	06/23/2025	GAS SVCS - 2175 CHERRY AV	100-92-5512	Utility Services	16.28
DFT0014880	07/15/2025	1784-062425	06/24/2025	WATER SVCS - 6475 ORANGE AVE	100-92-5512	Utility Services	573.65
DFT0014881	07/15/2025	9816-062325	06/23/2025	GAS SVCS - 1780 E HILL ST	100-92-5512	Utility Services	97.43
DFT0014882	07/15/2025	4016-062325	06/23/2025	GAS SVCS - 1919 E HILL ST	100-92-5512	Utility Services	16.28
DFT0014883	07/15/2025	8237-062325	06/23/2025	GAS SVCS - 2175 E 28TH ST	100-92-5512	Utility Services	19.17
DFT0014884	07/15/2025	8387-062425	06/24/2025	WATER SVCS - 6059 CHERRY AVE	100-92-5512	Utility Services	35.57
DFT0014885	07/15/2025	7236-062425	06/24/2025	GAS SVCS - 2745 WALNUT AVE	100-92-5512	Utility Services	228.97
						Vendor 0377 - CITY OF LONG BEACH Total:	**9,227.35**
Vendor: 7313 - CITY OF SIGNAL HILL							
DFT0014862	07/15/2025	06302025	07/15/2025	MONTHLY WATER CHARGES - JUNE 2025	100-13001	Accrued Accounts Receivabl	746.07
DFT0014862	07/15/2025	06302025	07/15/2025	MONTHLY WATER CHARGES - JUNE 2025	100-47-5512	Utility Services	25.76
DFT0014862	07/15/2025	06302025	07/15/2025	MONTHLY WATER CHARGES - JUNE 2025	100-92-5512	Utility Services	7,373.32
DFT0014862	07/15/2025	06302025	07/15/2025	MONTHLY WATER CHARGES - JUNE 2025	100-94-5512	Utility Services	24,016.55
DFT0014862	07/15/2025	06302025	07/15/2025	MONTHLY WATER CHARGES - JUNE 2025	100-95-5512	Utility Services	30.00
DFT0014862	07/15/2025	06302025	07/15/2025	MONTHLY WATER CHARGES - JUNE 2025	260-40-5512	Utility Services	1,243.14
DFT0014862	07/15/2025	06302025	07/15/2025	MONTHLY WATER CHARGES - JUNE 2025	500-40-5512	Utility Services	703.99
						Vendor 7313 - CITY OF SIGNAL HILL Total:	**34,138.83**
Vendor: 9865 - CITYGREEN CONSULTING LLC							
120255	07/10/2025	GA 25-2	05/31/2025	SB1383 COMPLIANCE ASSISTANCE	100-93-5400	Contract Services - General	785.00
120332	07/24/2025	GA 25-1	05/06/2025	CONSULTING SERVICES	100-93-5400	Contract Services - General	3,675.00
						Vendor 9865 - CITYGREEN CONSULTING LLC Total:	**4,460.00**
Vendor: 5665 - CLEAN DIESEL SPECIALISTS SO CAL INC							
120333	07/24/2025	4-125947	06/24/2025	VEHICLE MAINT	601-40-5400	Contract Services - General	710.44
						Vendor 5665 - CLEAN DIESEL SPECIALISTS SO CAL INC Total:	**710.44**
Vendor: 1239 - CLEAN ENERGY							
104774	07/25/2025	CE12792792	06/30/2025	CNG FUEL: JUN 2025	601-40-5754	Fuel Purchases	608.79
						Vendor 1239 - CLEAN ENERGY Total:	**608.79**

Payment Number	Payment Date	Payable Number	Payable Date	Description (Payable)	Account Number	Account Name	Amount
Vendor: 1136 - CLEANSTREET, LLC							
104775	07/25/2025	CA1003348	06/30/2025	STREET SWEEPING SVCS: JUN 2025	100-93-5525	Street Sweeping Services	26,237.25
						Vendor 1136 - CLEANSTREET, LLC Total:	**26,237.25**
Vendor: 9856 - CLUB OF HARPS							
120256	07/10/2025	0377	04/21/2025	SENIORS: HARMONICA CLAS	100-82-5723	Event/Program Costs	125.00
120334	07/24/2025	0378	07/01/2025	SENIORS: HARMONICA CLAS	100-82-5723	Event/Program Costs	125.00
						Vendor 9856 - CLUB OF HARPS Total:	**250.00**
Vendor: 5702 - COLONIAL							
DFT0014814	07/24/2025	INV0014870	07/03/2025	Colonial - After Tax	100-21537	Colonial Payable	109.08
DFT0014815	07/24/2025	INV0014871	07/03/2025	Colonial - Pre Tax	100-21537	Colonial Payable	103.39
DFT0014816	07/24/2025	INV0014872	07/03/2025	Colonial Benefit - After Tax	100-21537	Colonial Payable	141.10
DFT0014817	07/24/2025	INV0014873	07/03/2025	Colonial Benefit - PreTax	100-21537	Colonial Payable	44.61
DFT0014907	07/24/2025	INV0014949	07/17/2025	Colonial - After Tax	100-21537	Colonial Payable	109.08
DFT0014908	07/24/2025	INV0014950	07/17/2025	Colonial - Pre Tax	100-21537	Colonial Payable	103.39
DFT0014909	07/24/2025	INV0014951	07/17/2025	Colonial Benefit - After Tax	100-21537	Colonial Payable	141.10
DFT0014910	07/24/2025	INV0014952	07/17/2025	Colonial Benefit - PreTax	100-21537	Colonial Payable	44.61
						Vendor 5702 - COLONIAL Total:	**796.36**
Vendor: 0336 - CONSERVATION CORP OF LB							
104725	07/10/2025	8708	02/28/2025	CLEAN UP & MAINT: CHERRY & WILLOW - FEB 2025	100-93-5400	Contract Services - General	912.00
104725	07/10/2025	8767	04/30/2025	CLEAN UP & MAINT: BUS STOPS - APR 2025	202-40-5400	Contract Services - General	1,864.45
104725	07/10/2025	8768	04/30/2025	CLEAN UP & MAINT: CHERRY & WILLOW - APR 2025	100-93-5400	Contract Services - General	1,140.00
104725	07/10/2025	8791	05/31/2025	CLEAN UP & MAINT: BUS STOPS - MAY 2025	202-40-5400	Contract Services - General	1,826.40
104725	07/10/2025	8792	05/31/2025	CLEAN UP & MAINT: CHERRY & WILLOW - MAY 2025	100-93-5400	Contract Services - General	1,102.00
						Vendor 0336 - CONSERVATION CORP OF LB Total:	**6,844.85**
Vendor: 8215 - CONSOLIDATED ELECTRICAL DISTRIBUTORS							
104726	07/10/2025	4208-123381	06/12/2025	PUBLIC WORKS SUPPLIES	100-92-5740	General Supplies	55.92
						Vendor 8215 - CONSOLIDATED ELECTRICAL DISTRIBUTORS Total:	**55.92**
Vendor: 9292 - COSTAR REALTY INFORMATION, INC							
120396	08/07/2025	121550507	12/04/2024	COSTAR SUITE - NOV & DEC 2024	100-47-5631	Software Purchases	970.00
						Vendor 9292 - COSTAR REALTY INFORMATION, INC Total:	**970.00**
Vendor: 2009 - COUNTY OF LOS ANGELES							
120335	07/24/2025	LAFCO25-26	06/27/2025	LOCAL AGENCY FORMATION COMMISSION CHARGE	100-61-5315	LAFCO Charge	1,320.60
						Vendor 2009 - COUNTY OF LOS ANGELES Total:	**1,320.60**

Payment Number	Payment Date	Payable Number	Payable Date	Description (Payable)	Account Number	Account Name	Amount
Vendor: 1727 - CSG CONSULTANTS INC							
104776	07/25/2025	B250899	07/01/2025	Contract Plan Check and On-Call Staffing: JUN 2025	100-63-5421	Plan Check Professional Servi	4,658.95
120257	07/10/2025	B250748	06/02/2025	Contract Plan Check and On-Call Staffing	100-63-5421	Plan Check Professional Servi	462.67
						Vendor 1727 - CSG CONSULTANTS INC Total:	**5,121.62**
Vendor: 1688 - D & H WATER SYSTEMS INC							
120258	07/10/2025	I2025-0711	05/28/2025	WATER DEPT SVC	500-40-5840	Capital Outlay	2,999.99
						Vendor 1688 - D & H WATER SYSTEMS INC Total:	**2,999.99**
Vendor: 9798 - DAVID HILL							
120397	08/07/2025	04282025	04/28/2025	CREATIVE DIRECTION & LOGO DESIGN	100-47-5400	Contract Services - General	1,500.00
						Vendor 9798 - DAVID HILL Total:	**1,500.00**
Vendor: 9352 - DAWSON PRODUCTIONS, LLC							
104819	08/08/2025	0153	05/02/2025	SPOTLIGHT ON SMALL BUSINESS	100-47-5400	Contract Services - General	1,500.00
104819	08/08/2025	INV0015056	05/02/2025	STATE OF THE CITY FILMING PRODUCTION	100-44-5400	Contract Services - General	1,148.44
104819	08/08/2025	INV0015056	05/02/2025	STATE OF THE CITY FILMING PRODUCTION	100-47-5400	Contract Services - General	351.56
						Vendor 9352 - DAWSON PRODUCTIONS, LLC Total:	**3,000.00**
Vendor: 9577 - DDC ELECTRIC SUPPLY, INC							
120259	07/10/2025	G-36597	05/30/2025	PUBLIC WORKS SUPPLIES	100-92-5740	General Supplies	322.29
						Vendor 9577 - DDC ELECTRIC SUPPLY, INC Total:	**322.29**
Vendor: 8917 - DE NOVO PLANNING GROUP							
120336	07/24/2025	4774	06/30/2025	PROFESSIONAL SVCS: CEQA CONSULTING	100-23530	Deposits-Community Develo	720.00
120336	07/24/2025	4774	06/30/2025	PROFESSIONAL SVCS: CEQA CONSULTING	100-23530	Deposits-Community Develo	144.00
120336	07/24/2025	4774	06/30/2025	PROFESSIONAL SVCS: CEQA CONSULTING	100-34-4600	Administrative Fee (CD)	-144.00
120336	07/24/2025	4775	06/30/2025	PROFESSIONAL SVCS: CEQA CONSULTING	100-23530	Deposits-Community Develo	550.00
120336	07/24/2025	4775	06/30/2025	PROFESSIONAL SVCS: CEQA CONSULTING	100-23530	Deposits-Community Develo	110.00
120336	07/24/2025	4775	06/30/2025	PROFESSIONAL SVCS: CEQA CONSULTING	100-34-4600	Administrative Fee (CD)	-110.00
						Vendor 8917 - DE NOVO PLANNING GROUP Total:	**1,270.00**
Vendor: 0618 - DELTA DENTAL INSURANCE CO							
DFT0014610	07/07/2025	INV0014689	06/05/2025	Acct#05-R10222400000 Dental Care - Employee Only	100-21532	Dental Insurance Payable	-36.48
DFT0014610	07/07/2025	INV0014689	06/05/2025	Acct#05-R10222400000 Dental Care - Employee Only	100-21532	Dental Insurance Payable	-54.72

Payment Number	Payment Date	Payable Number	Payable Date	Description (Payable)	Account Number	Account Name	Amount
DFT0014610	07/07/2025	INV0014689	06/05/2025	Acct#05-R10222400000 Dental Care - Employee Only	100-21532	Dental Insurance Payable	237.12
DFT0014610	07/07/2025	INV0014689	06/05/2025	Acct#05-R10222400000 Dental Care - Employee Only	100-21532	Dental Insurance Payable	-90.30
DFT0014610	07/07/2025	INV0014689	06/05/2025	Acct#05-R10222400000 Dental Care - Employee Only	100-21560	Retiree Dental Insurance Pay	-54.72
DFT0014611	07/07/2025	INV0014690	06/05/2025	Acct#05-R10222400000 Dental Care - Employee + 1	100-21532	Dental Insurance Payable	150.50
DFT0014612	07/07/2025	INV0014691	06/05/2025	Acct#05-R10222400000 Dental Care - Family	100-21532	Dental Insurance Payable	133.56
DFT0014685	07/07/2025	INV0014777	06/18/2025	Acct#05-R10222400000 Dental Care - Employee Only	100-21532	Dental Insurance Payable	164.16
DFT0014686	07/07/2025	INV0014778	06/18/2025	Acct#05-R10222400000 Dental Care - Employee + 1	100-21532	Dental Insurance Payable	90.30
DFT0014687	07/07/2025	INV0014779	06/18/2025	Acct#05-R10222400000 Dental Care - Family	100-21532	Dental Insurance Payable	133.56
DFT0014819	08/01/2025	INV0014875	07/03/2025	Acct#05-R10222400000 Dental Care - Employee Only	100-21532	Dental Insurance Payable	173.28
DFT0014820	08/01/2025	INV0014876	07/03/2025	Acct#05-R10222400000 Dental Care - Employee + 1	100-21532	Dental Insurance Payable	90.30
DFT0014821	08/01/2025	INV0014877	07/03/2025	Acct#05-R10222400000 Dental Care - Family	100-21532	Dental Insurance Payable	133.56
DFT0014856	07/07/2025	INV0014923	07/07/2025	Dental Retirees HMO July 2025	100-21560	Retiree Dental Insurance Pay	54.72
DFT0014912	08/01/2025	INV0014954	07/17/2025	Acct#05-R10222400000 Dental Care - Employee Only	100-21532	Dental Insurance Payable	173.28
DFT0014912	08/01/2025	INV0014954	07/17/2025	Acct#05-R10222400000 Dental Care - Employee Only	100-21532	Dental Insurance Payable	-18.24
DFT0014912	08/01/2025	INV0014954	07/17/2025	Acct#05-R10222400000 Dental Care - Employee Only	100-21532	Dental Insurance Payable	-18.24
DFT0014912	08/01/2025	INV0014954	07/17/2025	Acct#05-R10222400000 Dental Care - Employee Only	100-21532	Dental Insurance Payable	90.30
DFT0014913	08/01/2025	INV0014955	07/17/2025	Acct#05-R10222400000 Dental Care - Employee + 1	100-21532	Dental Insurance Payable	90.30
DFT0014914	08/01/2025	INV0014956	07/17/2025	Acct#05-R10222400000 Dental Care - Family	100-21532	Dental Insurance Payable	133.56
DFT0014991	08/01/2025	INV0015014	07/30/2025	Dental HMO Retirees August 2025	100-21560	Retiree Dental Insurance Pay	54.72
						Vendor 0618 - DELTA DENTAL INSURANCE CO Total:	**1,630.52**
Vendor: 5701 - DELTA DENTAL OF CALIFORNIA							
DFT0014609	07/07/2025	INV0014688	06/05/2025	Acct#05-0007700000 Dental - Safety	100-21532	Dental Insurance Payable	177.10
DFT0014613	07/07/2025	INV0014692	06/05/2025	Acct#05-0007700000 Dental DPO - Employee Only	100-21532	Dental Insurance Payable	763.26
DFT0014614	07/07/2025	INV0014693	06/05/2025	Acct#05-0007700000 Dental DPO - Employee + 1	100-21532	Dental Insurance Payable	892.86

Payment Number	Payment Date	Payable Number	Payable Date	Description (Payable)	Account Number	Account Name	Amount
DFT0014615	07/07/2025	INV0014694	06/05/2025	Acct#05-0007700000 Dental DPO - Family	100-21532	Dental Insurance Payable	1,744.87
DFT0014684	07/07/2025	INV0014776	06/18/2025	Acct#05-0007700000 Dental - Safety	100-21532	Dental Insurance Payable	177.10
DFT0014688	07/07/2025	INV0014780	06/18/2025	Acct#05-0007700000 Dental DPO - Employee Only	100-21532	Dental Insurance Payable	658.00
DFT0014689	07/07/2025	INV0014781	06/18/2025	Acct#05-0007700000 Dental DPO - Employee + 1	100-21532	Dental Insurance Payable	892.86
DFT0014690	07/07/2025	INV0014782	06/18/2025	Acct#05-0007700000 Dental DPO - Family	100-21532	Dental Insurance Payable	-113.68
DFT0014690	07/07/2025	INV0014782	06/18/2025	Acct#05-0007700000 Dental DPO - Family	100-21532	Dental Insurance Payable	-113.68
DFT0014690	07/07/2025	INV0014782	06/18/2025	Acct#05-0007700000 Dental DPO - Family	100-21532	Dental Insurance Payable	-105.17
DFT0014690	07/07/2025	INV0014782	06/18/2025	Acct#05-0007700000 Dental DPO - Family	100-21532	Dental Insurance Payable	1,744.87
DFT0014690	07/07/2025	INV0014782	06/18/2025	Acct#05-0007700000 Dental DPO - Family	100-51-5273	Health Benefits	-0.53
DFT0014818	08/01/2025	INV0014874	07/03/2025	Acct#05-0007700000 Dental - Safety	100-21532	Dental Insurance Payable	139.15
DFT0014822	08/01/2025	INV0014878	07/03/2025	Acct#05-0007700000 Dental DPO - Employee Only	100-21532	Dental Insurance Payable	658.00
DFT0014823	08/01/2025	INV0014879	07/03/2025	Acct#05-0007700000 Dental DPO - Employee + 1	100-21532	Dental Insurance Payable	783.84
DFT0014824	08/01/2025	INV0014880	07/03/2025	Acct#05-0007700000 Dental DPO - Family	100-21532	Dental Insurance Payable	1,744.87
DFT0014858	07/07/2025	INV0014922	07/07/2025	Dental Retirees PPO July 202	100-21560	Retiree Dental Insurance Pay	959.28
DFT0014858	07/07/2025	INV0014922	07/07/2025	Dental Retirees PPO July 202	100-21560	Retiree Dental Insurance Pay	-157.89
DFT0014911	08/01/2025	INV0014953	07/17/2025	Acct#05-0007700000 Dental - Safety	100-21532	Dental Insurance Payable	164.45
DFT0014915	08/01/2025	INV0014957	07/17/2025	Acct#05-0007700000 Dental DPO - Employee Only	100-21532	Dental Insurance Payable	658.00
DFT0014916	08/01/2025	INV0014958	07/17/2025	Acct#05-0007700000 Dental DPO - Employee + 1	100-21532	Dental Insurance Payable	856.52
DFT0014917	08/01/2025	INV0014959	07/17/2025	Acct#05-0007700000 Dental DPO - Family	100-21532	Dental Insurance Payable	-56.84
DFT0014917	08/01/2025	INV0014959	07/17/2025	Acct#05-0007700000 Dental DPO - Family	100-21532	Dental Insurance Payable	1,631.19
DFT0014917	08/01/2025	INV0014959	07/17/2025	Acct#05-0007700000 Dental DPO - Family	100-21532	Dental Insurance Payable	321.88
DFT0014917	08/01/2025	INV0014959	07/17/2025	Acct#05-0007700000 Dental DPO - Family	100-21532	Dental Insurance Payable	-56.84
DFT0014917	08/01/2025	INV0014959	07/17/2025	Acct#05-0007700000 Dental DPO - Family	100-51-5273	Health Benefits	-0.42
DFT0014993	08/01/2025	INV0015013	07/30/2025	Dental Retirees PPO August 2025	100-21560	Retiree Dental Insurance Pay	97.97

Payment Number	Payment Date	Payable Number	Payable Date	Description (Payable)	Account Number	Account Name	Amount
DFT0014993	08/01/2025	INV0015013	07/30/2025	Dental Retirees PPO August 2025	100-21560	Retiree Dental Insurance Pay	-160.94
DFT0014993	08/01/2025	INV0015013	07/30/2025	Dental Retirees PPO August 2025	100-21560	Retiree Dental Insurance Pay	896.31
						Vendor 5701 - DELTA DENTAL OF CALIFORNIA Total:	**15,196.39**
Vendor: 9809 - DELTA ELECTRIC LLC							
120398	08/07/2025	1.0	07/07/2025	INSTALLATION OF CHARGING STATIONS	601-40-5840	Capital Outlay	10,206.00
						Vendor 9809 - DELTA ELECTRIC LLC Total:	**10,206.00**
Vendor: 1396 - DEMCO INC							
104777	07/25/2025	7661848	06/20/2025	LIBRARY SUPPLIES	100-81-5740	General Supplies	174.18
						Vendor 1396 - DEMCO INC Total:	**174.18**
Vendor: 0157 - DEPARTMENT OF CONSERVATION							
120399	08/07/2025	07152025	07/15/2025	SMIP FEES - QTR 4: 4/1 - 6/30/25	100-24201	Strong M InstrProgCat 1&2	277.96
						Vendor 0157 - DEPARTMENT OF CONSERVATION Total:	**277.96**
Vendor: 9128 - DIANA PHILLIPS							
104727	07/10/2025	03052025	03/05/2025	CIVIL SVC COMMISSIONER REIMBURSEMENT : 3RD QTR	100-46-5150	Commission Meetings	225.00
104727	07/10/2025	06042025	06/04/2025	CIVIL SVC COMMISSIONER REIMBURSEMENT: 4TH QTR	100-46-5150	Commission Meetings	225.00
						Vendor 9128 - DIANA PHILLIPS Total:	**450.00**
Vendor: 8376 - DOCUSIGN, INC.							
104778	07/25/2025	Q-01812274	07/31/2025	DOCUSIGN SVCS: AUG 2025 THRU JULY 2026	100-43-5631	Software Purchases	2,898.00
						Vendor 8376 - DOCUSIGN, INC. Total:	**2,898.00**
Vendor: 9886 - DOLORES GUILLEN							
120400	08/07/2025	6102025	06/10/2025	DEPOSIT REFUND PERMIT 2672	100-23550	Deposits-Community Service	60.00
						Vendor 9886 - DOLORES GUILLEN Total:	**60.00**
Vendor: 0467 - DOOLEY ENTERPRISES							
120260	07/10/2025	70255	06/23/2025	AMMUNITION	100-72-5721	Special Department Supplies	2,540.75
120260	07/10/2025	70256	06/23/2025	AMMUNITION	100-72-5721	Special Department Supplies	2,938.34
120260	07/10/2025	70257	06/23/2025	AMMUNITION	100-72-5721	Special Department Supplies	2,823.05
120260	07/10/2025	70258	06/23/2025	AMMUNITION	100-72-5721	Special Department Supplies	1,411.53
						Vendor 0467 - DOOLEY ENTERPRISES Total:	**9,713.67**
Vendor: 9262 - DUDEK							
120401	08/07/2025	202501839	04/27/2025	WATER MASTER PLAN AND RATE STUDY	500-40-5423	Engineering Services	44,230.14
120401	08/07/2025	202502886	05/31/2025	WATER MASTER PLAN AND RATE STUDY	500-40-5423	Engineering Services	3,565.26

Payment Number	Payment Date	Payable Number	Payable Date	Description (Payable)	Account Number	Account Name	Amount
120401	08/07/2025	202505213	07/09/2025	WATER MASTER PLAN AND RATE STUDY	500-40-5423	Engineering Services	8,380.00
						Vendor 9262 - DUDEK Total:	**56,175.40**
Vendor: 5468 - DUTHIE POWER SERVICES							
120261	07/10/2025	A141925	05/20/2025	PROFESSIONAL SVS: MAINTENANCE SERVICE	500-40-5560	Repair & Maintenance Servic	372.95
						Vendor 5468 - DUTHIE POWER SERVICES Total:	**372.95**
Vendor: 9828 - DYCHELON LLC							
120262	07/10/2025	1088	06/18/2025	VIOLENCE PREVENTION ASSESSMENT (SB553)	100-46-5370	Safety Training	3,126.39
120262	07/10/2025	1088	06/18/2025	VIOLENCE PREVENTION ASSESSMENT (SB553)	100-46-5420	Professional Services	5,873.61
						Vendor 9828 - DYCHELON LLC Total:	**9,000.00**
Vendor: 9835 - ELECTRIC CAR SALES & SERVICE, INC							
120337	07/24/2025	36414	06/24/2025	CARRYALL 700 HP - LITHIUM UTILITY CART	100-82-5721	Special Department Supplies	22,668.85
						Vendor 9835 - ELECTRIC CAR SALES & SERVICE, INC Total:	**22,668.85**
Vendor: 9881 - ERNESTO SANCHEZ							
120402	08/07/2025	5122025	05/12/2025	DEPOSIT REFUND PERMIT 2663	100-23550	Deposits-Community Service	60.00
						Vendor 9881 - ERNESTO SANCHEZ Total:	**60.00**
Vendor: 9629 - ESTATE DESIGN AND CONSTRUCTION, INC							
120338	07/24/2025	CSH-004	06/30/2025	CITY HALL INTERIOIR RENOVATION	400-21150	Retention Payable	-2,190.36
120338	07/24/2025	CSH-004	06/30/2025	CITY HALL INTERIOIR RENOVATION	400-40-5896	Facilities Capital Improveme	43,807.16
120338	07/24/2025	PANORAMA - 004	07/07/2025	PANORAMA PROMENADE SLOPE LANDSCAPE	400-21150	Retention Payable	-671.82
120338	07/24/2025	PANORAMA - 004	07/07/2025	PANORAMA PROMENADE SLOPE LANDSCAPE	400-40-5895	Park Capital Improvements	13,436.40
						Vendor 9629 - ESTATE DESIGN AND CONSTRUCTION, INC Total:	**54,381.38**
Vendor: 1121 - EWING IRRIGATION PRODUCTS INC.							
120263	07/10/2025	26207061	05/28/2025	WATER DEPT SUPPLIES	500-40-5740	General Supplies	13.04
120263	07/10/2025	26506274	06/18/2025	WATER DEPT SUPPLIES	500-40-5740	General Supplies	13.41
120403	08/07/2025	26709323	07/02/2025	PUBLIC WORKS SUPPLIES	100-44-5400	Contract Services - General	756.04
120403	08/07/2025	26717342	07/02/2025	PUBLIC WORKS SUPPLIES	100-44-5400	Contract Services - General	292.53
						Vendor 1121 - EWING IRRIGATION PRODUCTS INC. Total:	**1,075.02**
Vendor: 3580 - EXCEL PAVING COMPANY							
104728	07/10/2025	1-28693 rev1	07/07/2025	CONSTRUCTION SERVICES: CA AVE 28th - SPRING	400-40-5894	Street Capital Improvements	140,577.09
104728	07/10/2025	1-28693 rev1	07/07/2025	CONSTRUCTION SERVICES: CA AVE 28th - SPRING	400-40-5894	Street Capital Improvements	242,146.79

Payment Number	Payment Date	Payable Number	Payable Date	Description (Payable)	Account Number	Account Name	Amount
104820	08/08/2025	2-28735	07/07/2025	CONSTRUCTION SERVICES: CA AVE 28TH - SPRING	400-21150	Retention Payable	-8,313.23
104820	08/08/2025	2-28735	07/07/2025	CONSTRUCTION SERVICES: CA AVE 28TH - SPRING	400-40-5894	Street Capital Improvements	9,422.91
104820	08/08/2025	2-28735	07/07/2025	CONSTRUCTION SERVICES: CA AVE 28TH - SPRING	400-40-5894	Street Capital Improvements	156,841.59
						Vendor 3580 - EXCEL PAVING COMPANY Total:	**540,675.15**
Vendor: 5121 - FERGUSON ENTERPRISES INC. #1350							
104729	07/10/2025	5466769	06/04/2025	WATER DEPT SUPPLIES	500-40-5740	General Supplies	94.78
104729	07/10/2025	5476093	06/09/2025	WATER DEPT SUPPLIES	500-40-5740	General Supplies	113.42
104729	07/10/2025	5477059	06/09/2025	PUBLIC WORKS SUPPLIES	100-92-5740	General Supplies	65.57
104729	07/10/2025	5495151	06/16/2025	WATER DEPT SUPPLIES	500-40-5740	General Supplies	394.96
104779	07/25/2025	5528001	06/26/2025	WATER DEPT SUPPLIES	500-40-5740	General Supplies	7.27
104821	08/08/2025	5533651	07/01/2025	WATER DEPT SUPPLIES	500-40-5740	General Supplies	135.77
						Vendor 5121 - FERGUSON ENTERPRISES INC. #1350 Total:	**811.77**
Vendor: 9295 - FOLSOM LAKE FORD							
120264	07/10/2025	FL3872	05/21/2025	2025 FORD INTERCEPTOR	601-40-5842	Vehicles & Large Equipment	58,693.53
120264	07/10/2025	FL3872	05/21/2025	2025 FORD INTERCEPTOR	601-40-5842	Vehicles & Large Equipment	132.58
						Vendor 9295 - FOLSOM LAKE FORD Total:	**58,826.11**
Vendor: 9882 - FRANCIS MCDOUGAL							
120404	08/07/2025	3042025	03/04/2025	DEPOSIT REFUND PERMIT 2636	100-23550	Deposits-Community Service	288.00
						Vendor 9882 - FRANCIS MCDOUGAL Total:	**288.00**
Vendor: 9751 - FRANCISCO SOTO							
120405	08/07/2025	TTX_25-01	07/02/2025	EOP TRNG/TABLETOP EXERCISE: 06.26.25	100-77-5420	Professional Services	5,000.00
						Vendor 9751 - FRANCISCO SOTO Total:	**5,000.00**
Vendor: 9561 - FREEDOM AUTOMATION INC							
120406	08/07/2025	2317	07/11/2025	PROFESSIONAL SVCS: SCADA SYSTEM	500-40-5400	Contract Services - General	1,050.00
						Vendor 9561 - FREEDOM AUTOMATION INC Total:	**1,050.00**
Vendor: 5303 - FRONTIER							
DFT0014864	07/02/2025	1844-060725	06/07/2025	FRONTIER SVCS: JUN 2025	100-74-5511	Telephone	713.27
DFT0014865	07/10/2025	6025-061525	06/15/2025	FRONTIER SVCS: JUN 2025	100-51-5511	Telephone/Internet	767.04
DFT0014866	07/09/2025	9765-061325	06/13/2025	FRONTIER SVCS: JUN 2025	100-51-5511	Telephone/Internet	116.05
DFT0014867	07/14/2025	1920-061725	06/17/2025	FRONTIER SVCS: JUN 2025	100-51-5511	Telephone/Internet	980.00
DFT0014868	07/03/2025	1663-060825	06/08/2025	FRONTIER SVCS: JUN 2025	100-51-5511	Telephone/Internet	99.50
DFT0014869	07/14/2025	0842-061725	06/17/2025	FRONTIER SVCS: JUN 2025	100-51-5511	Telephone/Internet	505.53
DFT0014869	07/14/2025	0842-061725	06/17/2025	FRONTIER SVCS: JUN 2025	500-40-5511	Telephone/Data	2,026.58
DFT0014954	07/15/2025	0106-061925	06/19/2025	FRONTIER SVCS: JUN 2025	100-51-5511	Telephone/Internet	1,028.85
DFT0014954	07/15/2025	0106-061925	06/19/2025	FRONTIER SVCS: JUN 2025	500-40-5511	Telephone/Data	1,636.80
DFT0014955	07/15/2025	2864-061925	06/19/2025	FRONTIER SVCS: JUN 2025	100-51-5511	Telephone/Internet	79.11

Payment Number	Payment Date	Payable Number	Payable Date	Description (Payable)	Account Number	Account Name	Amount
DFT0014957	07/15/2025	1652-061925	06/19/2025	FRONTIER SVCS: JUN 2025	100-51-5511	Telephone/Internet	155.51
DFT0014958	07/15/2025	0920-061925	06/19/2025	FRONTIER SVCS: JUN 2025	100-51-5511	Telephone/Internet	79.11
DFT0014959	07/15/2025	6071-061925	06/19/2025	FRONTIER SVCS: JUN 2025	100-51-5511	Telephone/Internet	13.85
DFT0014960	07/15/2025	3609-061925	06/19/2025	FRONTIER SVCS: JUN 2025	100-51-5511	Telephone/Internet	155.51
DFT0014961	07/15/2025	5226-061925	06/19/2025	FRONTIER SVCS: JUN 2025	100-51-5511	Telephone/Internet	43.19
DFT0014962	07/15/2025	1854-061925	06/19/2025	FRONTIER SVCS: JUN 2025	100-51-5511	Telephone/Internet	242.48
DFT0014963	07/15/2025	8708-061925	06/19/2025	FRONTIER SVCS: JUN 2025	100-51-5511	Telephone/Internet	79.11
DFT0014964	07/15/2025	7290-062025	06/20/2025	FRONTIER SVCS: JUN 2025	100-51-5511	Telephone/Internet	380.78
DFT0014965	07/15/2025	9203-061925	06/19/2025	FRONTIER SVCS: JUN 2025	100-51-5511	Telephone/Internet	43.19
DFT0014966	07/15/2025	3247-061925	06/19/2025	FRONTIER SVCS: JUN 2025	100-51-5511	Telephone/Internet	155.51
DFT0014967	06/30/2025	6947-061925	06/19/2025	FRONTIER SVCS: JUN 2025	100-51-5511	Telephone/Internet	66.62
DFT0014968	07/15/2025	5908-061925	06/19/2025	FRONTIER SVCS: JUN 2025	100-51-5511	Telephone/Internet	79.11
DFT0014969	07/15/2025	2538-061925	06/19/2025	FRONTIER SVCS: JUN 2025	100-51-5511	Telephone/Internet	110.48
DFT0014970	07/15/2025	9331-061925	06/19/2025	FRONTIER SVCS: JUN 2025	100-51-5511	Telephone/Internet	939.63
DFT0014971	07/15/2025	4902-061925	06/19/2025	FRONTIER SVCS: JUN 2025	100-51-5511	Telephone/Internet	838.80
DFT0014972	07/15/2025	4239-061925	06/19/2025	FRONTIER SVCS: JUN 2025	100-51-5511	Telephone/Internet	79.11
DFT0014984	06/27/2025	1335-060225	06/02/2025	FRONTIER SVCS: JUNE	500-40-5511	Telephone/Data	1,710.62
DFT0015025	07/29/2025	1335-070225	07/02/2025	FRONTIER SVCS: JUL 2025	500-40-5511	Telephone/Data	1,710.62
DFT0015182	07/16/2025	1887-062125	06/21/2025	FRONTIER SVCS: JUL 2025	100-74-5511	Telephone	697.59
DFT0015183	07/23/2025	9470-062825	06/28/2025	FRONTIER SVCS: JUL 2025	100-51-5511	Telephone/Internet	336.24
						Vendor 5303 - FRONTIER Total:	**15,869.79**
Vendor: 9725 - GATEWAY CITIES AFFORDABLE HOUSING TRUST							
104780	07/25/2025	042	07/12/2025	GCAHT ANNUAL MEMBERSHIP FEES 2025-202	223-40-5310	Dues & Memberships	7,732.50
						Vendor 9725 - GATEWAY CITIES AFFORDABLE HOUSING TRUST Total:	**7,732.50**
Vendor: 8706 - GELLI MARIE NOCON							
120339	07/24/2025	07082025	07/08/2025	TUITION REIMBURSEMENT	100-46-5360	Education / General Employe	1,425.00
						Vendor 8706 - GELLI MARIE NOCON Total:	**1,425.00**
Vendor: 9550 - GENTRY GENERAL ENGINEERING INC							
104730	07/10/2025	SHSR1-1	06/19/2025	SIDEWALK REPAIR PHASE 1	400-21150	Retention Payable	-2,470.65
104730	07/10/2025	SHSR1-1	06/19/2025	SIDEWALK REPAIR PHASE 1	400-40-5894	Street Capital Improvements	49,413.00
104730	07/10/2025	SHSR2-1	06/19/2025	SIDEWALK REPAIR PHASE II - FY 24-25	400-21150	Retention Payable	-1,340.95
104730	07/10/2025	SHSR2-1	06/19/2025	SIDEWALK REPAIR PHASE II - FY 24-25	400-40-5894	Street Capital Improvements	587.00
104730	07/10/2025	SHSR2-1	06/19/2025	SIDEWALK REPAIR PHASE II - FY 24-25	400-40-5894	Street Capital Improvements	26,232.00
104781	07/25/2025	SAMIRS-2A	07/15/2025	CITYWIDE ALLEY & STREET IMPROVEMENT	400-21150	Retention Payable	-540.00
104781	07/25/2025	SAMIRS-2A	07/15/2025	CITYWIDE ALLEY & STREET IMPROVEMENT	400-40-5894	Street Capital Improvements	10,800.00
104781	07/25/2025	SAMIRS-2B	07/15/2025	CITYWIDE ALLEY & STREET IMPROVEMENT	400-21150	Retention Payable	-660.26

Payment Number	Payment Date	Payable Number	Payable Date	Description (Payable)	Account Number	Account Name	Amount
104781	07/25/2025	SAMIRS-2B	07/15/2025	CITYWIDE ALLEY & STREET IMPROVEMENT	500-40-5560	Repair & Maintenance Servic	13,205.23
104822	08/08/2025	SAMIRS-1B	04/18/2025	CITYWIDE ALLEY & STREET IMPROVEMENT: 2724 Dawso	400-21150	Retention Payable	-673.90
104822	08/08/2025	SAMIRS-1B	04/18/2025	CITYWIDE ALLEY & STREET IMPROVEMENT: 2724 Dawso	400-40-5894	Street Capital Improvements	13,478.00
104822	08/08/2025	SAMIRS-1C	04/18/2025	CITYWIDE ALLEY & STREET IMPROVEMENT: 3346 CA	100-21150	Retention Payable	-286.20
104822	08/08/2025	SAMIRS-1C	04/18/2025	CITYWIDE ALLEY & STREET IMPROVEMENT: 3346 CA	100-95-5581	Street Maintenance	5,724.00
104822	08/08/2025	SAMIRS-1D	04/18/2025	CITYWIDE ALLEY & STREET IMPROVEMENT: 3320 Falcon	100-21150	Retention Payable	-339.90
104822	08/08/2025	SAMIRS-1D	04/18/2025	CITYWIDE ALLEY & STREET IMPROVEMENT: 3320 Falcon	100-95-5581	Street Maintenance	6,798.00
104822	08/08/2025	SAMIRS-2D	07/18/2025	CITYWIDE ALLEY & STREET IMPROVEMENT	400-21150	Retention Payable	-11,401.65
104822	08/08/2025	SAMIRS-2D	07/18/2025	CITYWIDE ALLEY & STREET IMPROVEMENT	400-40-5894	Street Capital Improvements	117,044.74
104822	08/08/2025	SAMIRS-2D	07/18/2025	CITYWIDE ALLEY & STREET IMPROVEMENT	400-40-5894	Street Capital Improvements	110,988.27
					Vendor 9550 - GENTRY GENERAL ENGINEERING INC Total:		**336,556.73**
Vendor: 9871 - GEORGE CATALOIU							
120340	07/24/2025	6028-01	07/03/2025	DEVELOPER DEPOSIT REFUN	100-23530	Deposits-Community Develo	2,904.77
						Vendor 9871 - GEORGE CATALOIU Total:	**2,904.77**
Vendor: 9634 - GEORGETTE LOPEZ							
120265	07/10/2025	06182025	06/24/2025	PLANNING COMMISSIONER: 4TH QTR	100-61-5150	Commission Meetings	375.00
						Vendor 9634 - GEORGETTE LOPEZ Total:	**375.00**
Vendor: 5081 - GERALDO MALDONADO							
120341	07/24/2025	06102025	06/10/2025	TRAINING MEALS REIMBURSEMENT	100-73-5320	Travel & Training	24.00
						Vendor 5081 - GERALDO MALDONADO Total:	**24.00**
Vendor: 9474 - GILBERTO J. MARCANO TORRES							
120342	07/24/2025	10549	07/07/2025	PERFORMANCE: SH UNDER THE STARS	100-82-5723	Event/Program Costs	605.00
						Vendor 9474 - GILBERTO J. MARCANO TORRES Total:	**605.00**
Vendor: 9889 - GLADYS CRUZ							
120407	08/07/2025	6162025	06/16/2025	DEPOSIT REFUND PERMIT 2673	100-23550	Deposits-Community Service	60.00
						Vendor 9889 - GLADYS CRUZ Total:	**60.00**
Vendor: 9604 - GOMEZ GROWERS INC							
120266	07/10/2025	20250623-7	06/23/2025	PUBLIC WORKS SUPPLIES	100-94-5740	General Supplies	1,524.90
120266	07/10/2025	20250625-1	06/25/2025	PUBLIC WORKS SUPPLIES	100-94-5740	General Supplies	234.20

Payment Number	Payment Date	Payable Number	Payable Date	Description (Payable)	Account Number	Account Name	Amount
120266	07/10/2025	20250626-3	06/26/2025	PUBLIC WORKS SUPPLIES	100-94-5740	General Supplies	88.40
						Vendor 9604 - GOMEZ GROWERS INC Total:	**1,847.50**
Vendor: 9299 - GRACE ENVIROMENT SERVICES, INC							
120343	07/24/2025	1983	06/30/2025	RESIDENTIAL WATER METER READING SERVICES: JUN 202	500-40-5400	Contract Services - General	4,725.64
						Vendor 9299 - GRACE ENVIROMENT SERVICES, INC Total:	**4,725.64**
Vendor: 5046 - GRAFIX SYSTEMS							
104731	07/10/2025	33920	06/11/2025	VEHICLE PRINTING SVCS: UNIT #740	601-40-5805	Capitalize Assets	871.92
						Vendor 5046 - GRAFIX SYSTEMS Total:	**871.92**
Vendor: 1194 - GRAINGER							
104732	07/10/2025	9448919465	03/24/2025	PUBLIC WORKS SUPPLIES	100-92-5740	General Supplies	131.85
104732	07/10/2025	9527579057	06/03/2025	PUBLIC WORKS SUPPLIES	100-92-5740	General Supplies	346.85
104732	07/10/2025	9535268164	06/10/2025	WATER DEPT SUPPLIES	500-40-5740	General Supplies	79.20
104732	07/10/2025	9535656202	06/10/2025	WATER DEPT SUPPLIES	500-40-5730	Uniforms	421.65
104732	07/10/2025	9535656210	06/10/2025	PUBLIC WORKS SUPPLIES	100-92-5740	General Supplies	44.87
104732	07/10/2025	9535956388	06/10/2025	PUBLIC WORKS SUPPLIES	100-92-5740	General Supplies	772.42
104732	07/10/2025	9536092100	06/10/2025	PUBLIC WORKS SUPPLIES	100-92-5740	General Supplies	97.46
104732	07/10/2025	9536092118	06/10/2025	PUBLIC WORKS SUPPLIES	100-92-5740	General Supplies	131.23
104732	07/10/2025	9536566855	06/11/2025	WATER DEPT SUPPLIES	500-40-5730	Uniforms	369.43
104732	07/10/2025	9542608816	06/17/2025	PUBLIC WORKS SUPPLIES	100-92-5740	General Supplies	42.94
104732	07/10/2025	9543357017	06/17/2025	WATER DEPT SUPPLIES	500-40-5740	General Supplies	114.50
104823	08/08/2025	9560872286	07/02/2025	WATER DEPT SUPPLIES	500-40-5740	General Supplies	309.94
						Vendor 1194 - GRAINGER Total:	**2,862.34**
Vendor: 8410 - GREEN GIANT LANDSCAPE, INC							
104782	07/25/2025	RETENTION HILLBROOK	06/27/2025	HILLBROOK PROJECT RETENTION RELEASE	400-40-5895	Park Capital Improvements	89,270.06
						Vendor 8410 - GREEN GIANT LANDSCAPE, INC Total:	**89,270.06**
Vendor: 0880 - GROPAK PRODUCTS COMPANY INC							
120250	07/10/2025	25-06139	06/23/2025	INVEST SUPPLIES	100-73-5740	General Supplies	49.76
						Vendor 0880 - GROPAK PRODUCTS COMPANY INC Total:	**49.76**
Vendor: 1475 - HARRELL & COMPANY ADVISORS LLC							
APA000001	06/30/2025	05022025	05/02/2025	CONTINUING DISCLOUSRE ANNUAL REPORTS	801-40-5104	Successor Agency Administra	5,500.00
APA000001	06/30/2025	06252025	06/25/2025	ROPS SVCS	801-40-5104	Successor Agency Administra	9,270.00
						Vendor 1475 - HARRELL & COMPANY ADVISORS LLC Total:	**14,770.00**
Vendor: 8907 - HARRY & SALLY INC							
120267	07/10/2025	7777	06/04/2025	LIVESCAN APPS - MAY 2025	100-46-5400	Contract Services - General	396.00
						Vendor 8907 - HARRY & SALLY INC Total:	**396.00**

Payment Number	Payment Date	Payable Number	Payable Date	Description (Payable)	Account Number	Account Name	Amount
Vendor: 4565 - HDL COREN & CONE							
120408	08/07/2025	SIN052967	07/31/2025	FY 2024-25 ACFR STATISTICAL PACKAGE	100-53-5430	Audit Services	795.00
						Vendor 4565 - HDL COREN & CONE Total:	**795.00**
Vendor: 8595 - HEALTHEQUITY, INC.							
104824	08/08/2025	INV8064788	07/23/2025	FSA ADMIN FEE: JUL 2025	100-53-5273	Health Benefits	150.00
						Vendor 8595 - HEALTHEQUITY, INC. Total:	**150.00**
Vendor: 9254 - HEATHER WILLIAMS							
120268	07/10/2025	1739	06/03/2025	FIRST RESPONDER PSYCH EVAL	100-74-5400	Contract Services - General	1,050.00
120344	07/24/2025	1760	07/02/2025	FIRST RESPONDER THERAPY	100-74-5400	Contract Services - General	300.00
						Vendor 9254 - HEATHER WILLIAMS Total:	**1,350.00**
Vendor: 0189 - HERITAGE PRESS							
120409	08/07/2025	17553	07/28/2025	PRINTING SVCS: JUNIOR OFFICER STICKERS	100-71-5740	General Supplies	550.29
						Vendor 0189 - HERITAGE PRESS Total:	**550.29**
Vendor: 5649 - HINDERLITER, de LLAMAS & ASSOCIATES							
120269	07/10/2025	SIN051260	06/30/2025	AUDIT & CONTRACT SVCS: APR-JUN 2025	100-53-5420	Professional Services	40.89
120269	07/10/2025	SIN051260	06/30/2025	AUDIT & CONTRACT SVCS: APR-JUN 2025	100-53-5420	Professional Services	600.00
						Vendor 5649 - HINDERLITER, de LLAMAS & ASSOCIATES Total:	**640.89**
Vendor: 8810 - HUNTER CONSULTING, INC							
120270	07/10/2025	41465	06/27/2025	RANGE CLEANUP AND MAINTENANCE	100-72-5721	Special Department Supplies	23,695.53
						Vendor 8810 - HUNTER CONSULTING, INC Total:	**23,695.53**
Vendor: 1840 - ICREATE GRAPHIX							
120271	07/10/2025	05_9595-	03/27/2025	SUMMER SUPPLIES	100-83-5730	Uniforms	1,625.08
120271	07/10/2025	05_9595-	03/27/2025	SUMMER SUPPLIES	100-83-5740	General Supplies	737.80
120271	07/10/2025	05_9636-	05/04/2025	SUMMER HATS	100-83-5740	General Supplies	386.75
120345	07/24/2025	05_9691-	07/15/2025	SUMMER CAMP SHIRTS	100-83-5723	Event/Program Costs	508.85
						Vendor 1840 - ICREATE GRAPHIX Total:	**3,258.48**
Vendor: 8818 - INFINITY TECHNOLOGIES							
104733	07/10/2025	3934	06/05/2025	LICENSING SOFTWARE	100-74-5570	Software Licensing & Suppor	260.00
104733	07/10/2025	4043	07/07/2025	IT SVCS:	100-52-5440	Technology Technical Service	9,250.00
104733	07/10/2025	4043	07/07/2025	IT SVCS:	100-74-5440	IT Services	9,250.00
104733	07/10/2025	4044	07/07/2025	SPANNIN/DATTO BACKUP O365	100-52-5570	Software Licensing & Suppor	290.25
104733	07/10/2025	4046	07/07/2025	CELL PHONE SET UP & DEPLOYMENT	100-52-5840	Capital Outlay	3,150.00
104733	07/10/2025	4047	07/07/2025	IT SVCS: NETWORK UPGRADES TO CITY HALL & PD	100-52-5840	Capital Outlay	260.00

Payment Number	Payment Date	Payable Number	Payable Date	Description (Payable)	Account Number	Account Name	Amount
104783	07/25/2025	4045	07/07/2025	LICENSING SOFTWARE: JUN 2025	100-74-5570	Software Licensing & Suppor	260.00
						Vendor 8818 - INFINITY TECHNOLOGIES Total:	**22,720.25**
Vendor: 6528 - INFOSEND, INC							
104784	07/25/2025	286196	04/30/2025	MAILING AND PRINTING SVCS: APR 2025	500-40-5633	Public Education	1,769.51
104784	07/25/2025	288146	05/31/2025	MAILING AND PRINTING SVCS: MAY 2025	500-40-5633	Public Education	300.00
104784	07/25/2025	288146	05/31/2025	MAILING AND PRINTING SVCS: MAY 2025	500-45-5720	Postage	1,812.10
104784	07/25/2025	289989	06/30/2025	MAILING AND PRINTING SVCS: JUN 2025	500-40-5633	Public Education	300.00
104784	07/25/2025	289989	06/30/2025	MAILING AND PRINTING SVCS: JUN 2025	500-45-5720	Postage	131.74
104784	07/25/2025	289989	06/30/2025	MAILING AND PRINTING SVCS: JUN 2025	500-45-5720	Postage	1,674.31
						Vendor 6528 - INFOSEND, INC Total:	**5,987.66**
Vendor: 9875 - IN-SITU INC							
120346	07/24/2025	INV116884	05/30/2025	WATER DEPT SUPPLIES	500-40-5740	General Supplies	2,964.83
						Vendor 9875 - IN-SITU INC Total:	**2,964.83**
Vendor: 9239 - INSTANT SIGNS CYPRESS, LLC							
104825	08/08/2025	3810	06/16/2025	BUS STOP PLEXIGLASS	202-40-5400	Contract Services - General	1,485.80
						Vendor 9239 - INSTANT SIGNS CYPRESS, LLC Total:	**1,485.80**
Vendor: 9880 - JEANELLIE MARTINEZ							
120410	08/07/2025	3122025	03/12/2025	DEPOSIT REFUND PERMIT 2640	100-23550	Deposits-Community Service	60.00
						Vendor 9880 - JEANELLIE MARTINEZ Total:	**60.00**
Vendor: 9829 - JENNIFER ARZATE							
104734	07/10/2025	06042025	06/04/2025	CIVIL SVC COMMISSIONER REIMBURSEMENT: 4TH QTR	100-46-5150	Commission Meetings	75.00
						Vendor 9829 - JENNIFER ARZATE Total:	**75.00**
Vendor: 9582 - JESSE LEE							
120347	07/24/2025	1162	12/23/2024	ELETRICIAN LABOR	500-40-5400	Contract Services - General	360.00
120347	07/24/2025	1194	03/03/2025	ELECTRICIAN LABOR	100-92-5400	Contract Services - General	325.00
120347	07/24/2025	1207	03/23/2025	ELECTRICIAN LABOR	500-40-5400	Contract Services - General	190.00
120347	07/24/2025	1238	06/09/2025	ELECTRICIAN LABOR - INSTAL	100-92-5400	Contract Services - General	2,975.00
120347	07/24/2025	1239	06/09/2025	ELECTRICIAN LABOR	100-92-5400	Contract Services - General	750.00
120347	07/24/2025	1248	06/30/2025	ELECTRICIAN LABOR	500-40-5400	Contract Services - General	190.00
120411	08/07/2025	1236	06/09/2025	ELECTRICIAN LABOR	100-94-5400	Contract Services - General	1,538.00
						Vendor 9582 - JESSE LEE Total:	**6,328.00**

Payment Number	Payment Date	Payable Number	Payable Date	Description (Payable)	Account Number	Account Name	Amount
Vendor: 9134 - JJ PROPERTY MAINTENANCE NETWORK INC							
120348	07/24/2025	122994	06/03/2025	JANITORIAL SVCS: CITY HALL - MAY 2025	100-92-5521	Cleaning Services	12,731.46
						Vendor 9134 - JJ PROPERTY MAINTENANCE NETWORK INC Total:	**12,731.46**
Vendor: 1661 - JOE A. GONSALVES & SON							
120349	07/24/2025	162165	12/12/2024	STATE LEGISLATIVE ADVOCACY JAN 2025	100-44-5400	Contract Services - General	4,000.00
120349	07/24/2025	162238	01/23/2025	STATE LEGISLATIVE ADVOCACY: FEB 2025	100-44-5400	Contract Services - General	4,000.00
						Vendor 1661 - JOE A. GONSALVES & SON Total:	**8,000.00**
Vendor: 8644 - JOE MAR POLYGRAPH							
120350	07/24/2025	25-007-SHPD	07/03/2025	POLYGRAPH EXAM SVCS	100-74-5400	Contract Services - General	250.00
120350	07/24/2025	25-009-SHPD	07/11/2025	POLYGRAPH EXAM SVCS	100-74-5400	Contract Services - General	250.00
						Vendor 8644 - JOE MAR POLYGRAPH Total:	**500.00**
Vendor: 0548 - JOHN HUNTER & ASSOCS. INC.							
120272	07/10/2025	SH1IW12502	05/23/2025	INDUSTRIAL WASTE: FEBRUARY 2025	100-93-5400	Contract Services - General	2,027.00
120272	07/10/2025	SH1MS412502	05/23/2025	NPDES: FEB 2025	100-93-5400	Contract Services - General	2,581.25
120272	07/10/2025	SH1MS412502	05/23/2025	NPDES: FEB 2025	100-93-5425	TMDL Watershed Profession	1,651.75
120351	07/24/2025	SH1MS412506	07/07/2025	STORMWATER & WATERSHED MANAGEMENT:	100-93-5400	Contract Services - General	1,073.75
120351	07/24/2025	SH1MS412506	07/07/2025	STORMWATER & WATERSHED MANAGEMENT:	100-93-5425	TMDL Watershed Profession	1,945.00
120351	07/24/2025	SH1MS422502	05/23/2025	LEGAL SVCS: PUBLIC WORKS	100-23560	Deposits-Public Works	42.00
120351	07/24/2025	SH1MS422502	05/23/2025	LEGAL SVCS: PUBLIC WORKS	100-23560	Deposits-Public Works	210.00
120351	07/24/2025	SH1MS422502	05/23/2025	LEGAL SVCS: PUBLIC WORKS	100-34-4900	Administrative Fee (PW)	-42.00
120412	08/07/2025	SH1IW12505	07/02/2025	STORMWATER & WATERSHED MANAGEMENT:	100-93-5400	Contract Services - General	2,613.25
120412	08/07/2025	SH1IW12506	07/07/2025	STORMWATER & WATERSHED MANAGEMENT:	100-93-5400	Contract Services - General	955.00
120412	08/07/2025	SH1MS412505	07/02/2025	STORMWATER & WATERSHED MANAGEMENT:	100-93-5400	Contract Services - General	27.99
						Vendor 0548 - JOHN HUNTER & ASSOCS. INC. Total:	**13,084.99**
Vendor: 8349 - JULIANNE DOI							
104735	07/10/2025	03052025	03/05/2025	CIVIL SVC COMMISSIONER REIMBURSEMENT: 3RD QTR	100-46-5150	Commission Meetings	225.00
104735	07/10/2025	06052025	06/05/2025	CIVIL SVC COMMISSIONER REIMBURSEMENT:4TH QTR	100-46-5150	Commission Meetings	150.00
						Vendor 8349 - JULIANNE DOI Total:	**375.00**
Vendor: 9883 - KAELA HIMELL - FROG ENV.							
120413	08/07/2025	5212025	05/21/2025	DEPOSIT REFUND PERMIT 2664	100-23550	Deposits-Community Service	60.00
						Vendor 9883 - KAELA HIMELL - FROG ENV. Total:	**60.00**

Payment Number	Payment Date	Payable Number	Payable Date	Description (Payable)	Account Number	Account Name	Amount
Vendor: 9887 - KATHLEEN DEGE							
120414	08/07/2025	5202025	05/20/2025	DEPOSIT REFUND PERMIT 2666	100-23550	Deposits-Community Service	60.00
						Vendor 9887 - KATHLEEN DEGE Total:	**60.00**
Vendor: 3455 - KEYSER MARSTON ASSOC INC							
120274	07/10/2025	39406	01/10/2025	PROFESSIONAL SVCS: SB341 REPORTING	100-61-5400	Contract Services - General	1,968.75
120274	07/10/2025	39561	03/06/2025	PROFESSIONAL SVCS: SB341 REPORTING	100-61-5400	Contract Services - General	56.25
						Vendor 3455 - KEYSER MARSTON ASSOC INC Total:	**2,025.00**
Vendor: 9158 - KICK IT UP KIDZ LLC							
120352	07/24/2025	66487	07/12/2025	SENIORS: FITNESS INSTRUCTOR	100-82-5723	Event/Program Costs	80.00
						Vendor 9158 - KICK IT UP KIDZ LLC Total:	**80.00**
Vendor: 5777 - KIM AGGABAO							
104785	07/25/2025	06122025	06/12/2025	TRAINING MEAL REIMBURSEMENT	100-73-5320	Travel & Training	8.00
104826	08/08/2025	07152025	07/15/2025	TRAINING MEAL REIMBURSEMENT	100-73-5320	Travel & Training	8.00
						Vendor 5777 - KIM AGGABAO Total:	**16.00**
Vendor: 9429 - KIRAN GIDWANI							
120275	07/10/2025	06302025	06/30/2025	PARKS & REC COMMISSIONER: 4TH QTR	100-82-5150	Commission Meeting Attend	75.00
						Vendor 9429 - KIRAN GIDWANI Total:	**75.00**
Vendor: 8039 - KREUZER CONSULTING GROUP							
120353	07/24/2025	25-078	07/14/2025	ENGINEERING DESIGN SERVICES: CALIFORNIA AVE REHAB	400-40-5894	Street Capital Improvements	1,783.00
120353	07/24/2025	25-079	07/14/2025	ENGINEERING DESIGN SERVICES: CA AVE WIDENIN	400-40-5894	Street Capital Improvements	1,428.50
120415	08/07/2025	25-080	07/14/2025	ENGINEERING DESIGN SERVICES: JUN 2025	100-91-5400	Contract Services - General	7,882.50
						Vendor 8039 - KREUZER CONSULTING GROUP Total:	**11,094.00**
Vendor: 8790 - L.N. CURTIS AND SONS							
120354	07/24/2025	INV946606	05/09/2025	UNIFORMS (2)	100-72-5730	Uniforms	277.76
120354	07/24/2025	INV967893	07/14/2025	UNIFORMS (1)	100-72-5730	Uniforms	83.11
120416	08/07/2025	INV968886	07/16/2025	UNIFORMS	100-72-5730	Uniforms	2,291.75
120416	08/07/2025	INV969626	07/18/2025	UNIFORMS (1)	100-72-5730	Uniforms	22.16
120416	08/07/2025	INV969896	07/21/2025	UNIFORMS (4)	100-73-5730	Uniforms	380.09
						Vendor 8790 - L.N. CURTIS AND SONS Total:	**3,054.87**
Vendor: 0655 - LA COUNTY SHERIFF'S DEPARTMENT							
120276	07/10/2025	253231BL	06/24/2025	INMATE MEAL SVCS: 05/01 - 05/31/2025	100-75-5721	Special Department Supplies	168.30

Payment Number	Payment Date	Payable Number	Payable Date	Description (Payable)	Account Number	Account Name	Amount
120417	08/07/2025	253597BL	07/10/2025	INMATE MEALS: JUN 2025	100-75-5721	Special Department Supplies	121.96
					Vendor 0655 - LA COUNTY SHERIFF'S DEPARTMENT Total:		**290.26**
Vendor: 4140 - LA SUPERIOR COURT							
120277	07/10/2025	06102025	06/10/2025	COUNTY SURCHARGE: MAY 2025	100-35-4723	Parking Citations - Police	3,342.50
120418	08/07/2025	07102025	07/10/2025	SURCHARGE: JUN 2025	100-35-4723	Parking Citations - Police	3,605.00
					Vendor 4140 - LA SUPERIOR COURT Total:		**6,947.50**
Vendor: 9359 - LAWRENCE MOYNEUR							
120278	07/10/2025	8538	06/27/2025	PRINTING SVCS: PARKING CITATIONS	100-76-5740	General Supplies	1,918.18
					Vendor 9359 - LAWRENCE MOYNEUR Total:		**1,918.18**
Vendor: 9466 - LBG EXPRESS CAR WASH, LLC							
120355	07/24/2025	780	11/30/2024	CITYWIDE CAR WASH: NOV 2024	601-40-5540	Vehicle Maintenance	36.00
120355	07/24/2025	796	12/31/2024	CITYWIDE CAR WASH: DEC 2024	601-40-5540	Vehicle Maintenance	72.00
120355	07/24/2025	829	04/30/2025	CITYWIDE CAR WASH: APR 2025	601-40-5540	Vehicle Maintenance	96.00
120355	07/24/2025	847	06/30/2025	CITYWIDE CAR WASH: JUN 2025	601-40-5540	Vehicle Maintenance	88.00
					Vendor 9466 - LBG EXPRESS CAR WASH, LLC Total:		**292.00**
Vendor: 9061 - LIBRARY IDEAS LLC							
120356	07/24/2025	118613	07/01/2025	SUBSCRIPTION: FREEGAL MUSIC & STREAMING	100-81-5570	Software Licensing & Suppor	1,500.00
					Vendor 9061 - LIBRARY IDEAS LLC Total:		**1,500.00**
Vendor: 8720 - LIEBERT CASSIDY WHITMORE							
120279	07/10/2025	286559	01/31/2025	LEGAL COUNSEL SVCS - CIVIL SVC COMMISSION	100-46-5410	Legal Services	44.50
					Vendor 8720 - LIEBERT CASSIDY WHITMORE Total:		**44.50**
Vendor: 9281 - LINDA EDWARDS							
104736	07/10/2025	06302025	06/30/2025	PARKS & REC COMMISSIONER: 4TH QTR	100-82-5150	Commission Meeting Attend	225.00
					Vendor 9281 - LINDA EDWARDS Total:		**225.00**
Vendor: 0496 - LINDE GAS & EQUIPMENT INC							
120280	07/10/2025	50463108	06/23/2025	WATER DEPT RENTAL: 05/20 - 06/23/25	500-40-5552	Rental/Lease of Equipment	177.09
					Vendor 0496 - LINDE GAS & EQUIPMENT INC Total:		**177.09**
Vendor: 6718 - LONG BEACH COMPRESSOR INC							
120281	07/10/2025	13943	06/20/2025	EQUIPMENT REPAIR	100-92-5560	Repair & Maintenance Servic	796.52
					Vendor 6718 - LONG BEACH COMPRESSOR INC Total:		**796.52**
Vendor: 3583 - LONG BEACH POLICE DEPARTMENT							
120357	07/24/2025	SHPD-2508	07/08/2025	BOOKING COSTS: MAY 2025	100-72-5400	Contract Services - General	2,100.00

Payment Number	Payment Date	Payable Number	Payable Date	Description (Payable)	Account Number	Account Name	Amount
120357	07/24/2025	SHPD-2509	07/09/2025	BOOKING COSTS: JUN 2025	100-72-5400	Contract Services - General	700.00
						Vendor 3583 - LONG BEACH POLICE DEPARTMENT Total:	**2,800.00**
Vendor: 1545 - LOOMIS							
120419	08/07/2025	13753347	06/30/2025	ARMORED CAR SVCS: JUL 2025	100-51-5435	Banking Services	215.19
120419	08/07/2025	13753347	06/30/2025	ARMORED CAR SVCS: JUL 2025	500-45-5420	Professional Services	215.20
						Vendor 1545 - LOOMIS Total:	**430.39**
Vendor: 9892 - LOYALTY PRODUCTS, INC							
120420	08/07/2025	2942	06/20/2025	FIRING RANGE SUPPLIES	100-72-5721	Special Department Supplies	1,122.52
						Vendor 9892 - LOYALTY PRODUCTS, INC Total:	**1,122.52**
Vendor: 9643 - LUMENS, INC							
120282	07/10/2025	651443	05/13/2025	LIGHTING FIXTURE	400-40-5896	Facilities Capital Improveme	15,927.10
120282	07/10/2025	651443	05/13/2025	LIGHTING FIXTURE	400-40-5896	Facilities Capital Improveme	36.12
						Vendor 9643 - LUMENS, INC Total:	**15,963.22**
Vendor: 0230 - M. HARA LAWNMOWER CENTER							
104786	07/25/2025	52025	06/18/2025	PUBLIC WORKS SUPPLIES	100-95-5740	General Supplies	206.51
						Vendor 0230 - M. HARA LAWNMOWER CENTER Total:	**206.51**
Vendor: 9269 - MACHAN SIGN COMPANY, INC							
120283	07/10/2025	33456	06/23/2025	PROFESSIONAL SVCS: CITY YARD DECALS	100-92-5740	General Supplies	1,341.38
						Vendor 9269 - MACHAN SIGN COMPANY, INC Total:	**1,341.38**
Vendor: 5675 - MANGO LANGUAGES							
104787	07/25/2025	INV016752	07/01/2025	SUBSCRIPTION: 7/2/25 - 7/1/26	100-81-5570	Software Licensing & Suppor	1,396.62
						Vendor 5675 - MANGO LANGUAGES Total:	**1,396.62**
Vendor: 9837 - MARIA AVIRA GENGENBACHER							
104737	07/10/2025	06042025	06/04/2025	CIVIL SVC COMMISSIONER REIMBURSEMENT: 4TH QTR	100-46-5150	Commission Meetings	75.00
						Vendor 9837 - MARIA AVIRA GENGENBACHER Total:	**75.00**
Vendor: 9285 - MARIA E BODRAN							
120421	08/07/2025	908373	06/04/2025	OFFICE SUPPLIES - AMPHITEATER PROJECT	100-91-5740	General Supplies	1,324.11
						Vendor 9285 - MARIA E BODRAN Total:	**1,324.11**
Vendor: 8821 - MARIPOSA LANDSCAPES, INC.							
104788	07/25/2025	113929	05/31/2025	CITYWIDE LANDSCAPE MAINT SVCS: MAY 2025	100-47-5400	Contract Services - General	3,230.10
104788	07/25/2025	113929	05/31/2025	CITYWIDE LANDSCAPE MAINT SVCS: MAY 2025	100-94-5530	Lawn Care Services	41,765.19
104788	07/25/2025	114628	06/30/2025	CITYWIDE LANDSCAPE MAINT SVCS: JUN 2025	100-47-5400	Contract Services - General	3,230.10

Payment Number	Payment Date	Payable Number	Payable Date	Description (Payable)	Account Number	Account Name	Amount
104788	07/25/2025	114628	06/30/2025	CITYWIDE LANDSCAPE MAINT SVCS: JUN 2025	100-94-5530	Lawn Care Services	41,765.19
						Vendor 8821 - MARIPOSA LANDSCAPES, INC. Total:	**89,990.58**
Vendor: 9028 - MARTINEZ, SUSANA							
104738	07/10/2025	05222025	05/22/2025	REIMBURSEMENT: MAYORS CLEAN UP	100-62-5330	Meetings	47.50
						Vendor 9028 - MARTINEZ, SUSANA Total:	**47.50**
Vendor: 0498 - MEARNS CONSULTING CORP							
104739	07/10/2025	24-WALNUT BLUFF	05/30/2025	PROFESSIONAL SVCS: ENVIRONMENTAL CONSULTING	100-23530	Deposits-Community Develo	915.00
104739	07/10/2025	24-WALNUT BLUFF	05/30/2025	PROFESSIONAL SVCS: ENVIRONMENTAL CONSULTING	100-23530	Deposits-Community Develo	183.00
104739	07/10/2025	24-WALNUT BLUFF	05/30/2025	PROFESSIONAL SVCS: ENVIRONMENTAL CONSULTING	100-34-4600	Administrative Fee (CD)	-183.00
104739	07/10/2025	2503-1545 E 33RD	05/09/2025	PROFESSIONAL SVCS: ENVIRONMENTAL CONSULTING	100-23530	Deposits-Community Develo	305.00
104739	07/10/2025	2503-1545 E 33RD	05/09/2025	PROFESSIONAL SVCS: ENVIRONMENTAL CONSULTING	100-23530	Deposits-Community Develo	61.00
104739	07/10/2025	2503-1545 E 33RD	05/09/2025	PROFESSIONAL SVCS: ENVIRONMENTAL CONSULTING	100-34-4600	Administrative Fee (CD)	-61.00
104739	07/10/2025	2541-2194 OHIO	05/15/2025	PROFESSIONAL SVCS: ENVIRONMENTAL CONSULTING	100-23530	Deposits-Community Develo	915.00
104739	07/10/2025	2541-2194 OHIO	05/15/2025	PROFESSIONAL SVCS: ENVIRONMENTAL CONSULTING	100-23530	Deposits-Community Develo	183.00
104739	07/10/2025	2541-2194 OHIO	05/15/2025	PROFESSIONAL SVCS: ENVIRONMENTAL CONSULTING	100-34-4600	Administrative Fee (CD)	-183.00
104739	07/10/2025	41-2020 WALNUT	05/30/2025	PROFESSIONAL SVCS: ENVIRONMENTAL CONSULTING	100-23530	Deposits-Community Develo	61.00
104739	07/10/2025	41-2020 WALNUT	05/30/2025	PROFESSIONAL SVCS: ENVIRONMENTAL CONSULTING	100-23530	Deposits-Community Develo	305.00
104739	07/10/2025	41-2020 WALNUT	05/30/2025	PROFESSIONAL SVCS: ENVIRONMENTAL CONSULTING	100-34-4600	Administrative Fee (CD)	-61.00
104789	07/25/2025	2325-1701 CRESTON	06/30/2025	PROFESSIONAL SVCS: ENVIRONMENTAL CONSULTING	100-23530	Deposits-Community Develo	61.00

Payment Number	Payment Date	Payable Number	Payable Date	Description (Payable)	Account Number	Account Name	Amount
104789	07/25/2025	2325-1701 CRESTON	06/30/2025	PROFESSIONAL SVCS: ENVIRONMENTAL CONSULTING	100-23530	Deposits-Community Develo	305.00
104789	07/25/2025	2325-1701 CRESTON	06/30/2025	PROFESSIONAL SVCS: ENVIRONMENTAL CONSULTING	100-34-4600	Administrative Fee (CD)	-61.00
104789	07/25/2025	2395-2095 FREEMAN	05/21/2025	PROFESSIONAL SVCS: ENVIRONMENTAL CONSULTING	100-23530	Deposits-Community Develo	305.00
104789	07/25/2025	2395-2095 FREEMAN	05/21/2025	PROFESSIONAL SVCS: ENVIRONMENTAL CONSULTING	100-23530	Deposits-Community Develo	61.00
104789	07/25/2025	2395-2095 FREEMAN	05/21/2025	PROFESSIONAL SVCS: ENVIRONMENTAL CONSULTING	100-34-4600	Administrative Fee (CD)	-61.00
104789	07/25/2025	24212-2179.5 TEMPLE	06/25/2025	PROFESSIONAL SVCS: ENVIRONMENTAL CONSULTING	100-23530	Deposits-Community Develo	610.00
104789	07/25/2025	24212-2179.5 TEMPLE	06/25/2025	PROFESSIONAL SVCS: ENVIRONMENTAL CONSULTING	100-23530	Deposits-Community Develo	122.00
104789	07/25/2025	24212-2179.5 TEMPLE	06/25/2025	PROFESSIONAL SVCS: ENVIRONMENTAL CONSULTING	100-34-4600	Administrative Fee (CD)	-122.00
104789	07/25/2025	2533-3234 E 20TH ST	06/06/2025	PROFESSIONAL SVCS: ENVIRONMENTAL CONSULTING	100-23530	Deposits-Community Develo	1,220.00
104789	07/25/2025	2533-3234 E 20TH ST	06/06/2025	PROFESSIONAL SVCS: ENVIRONMENTAL CONSULTING	100-23530	Deposits-Community Develo	244.00
104789	07/25/2025	2533-3234 E 20TH ST	06/06/2025	PROFESSIONAL SVCS: ENVIRONMENTAL CONSULTING	100-34-4600	Administrative Fee (CD)	-244.00
104789	07/25/2025	2534-3234 E 20TH ST	06/26/2025	PROFESSIONAL SVCS: ENVIRONMENTAL CONSULTING	100-23530	Deposits-Community Develo	122.00
104789	07/25/2025	2534-3234 E 20TH ST	06/26/2025	PROFESSIONAL SVCS: ENVIRONMENTAL CONSULTING	100-23530	Deposits-Community Develo	610.00
104789	07/25/2025	2534-3234 E 20TH ST	06/26/2025	PROFESSIONAL SVCS: ENVIRONMENTAL CONSULTING	100-34-4600	Administrative Fee (CD)	-122.00
104789	07/25/2025	2560-1917 JUNIPERO	06/30/2025	PROFESSIONAL SVCS: ENVIRONMENTAL CONSULTING	100-23530	Deposits-Community Develo	61.00
104789	07/25/2025	2560-1917 JUNIPERO	06/30/2025	PROFESSIONAL SVCS: ENVIRONMENTAL CONSULTING	100-23530	Deposits-Community Develo	305.00

Payment Number	Payment Date	Payable Number	Payable Date	Description (Payable)	Account Number	Account Name	Amount
104789	07/25/2025	2560-1917 JUNIPERO	06/30/2025	PROFESSIONAL SVCS: ENVIRONMENTAL CONSULTING	100-34-4600	Administrative Fee (CD)	-61.00
104789	07/25/2025	25-WALNUT BLUFF	06/30/2025	PROFESSIONAL SVCS: ENVIRONMENTAL CONSULTING	100-23530	Deposits-Community Develo	213.50
104789	07/25/2025	25-WALNUT BLUFF	06/30/2025	PROFESSIONAL SVCS: ENVIRONMENTAL CONSULTING	100-23530	Deposits-Community Develo	1,067.50
104789	07/25/2025	25-WALNUT BLUFF	06/30/2025	PROFESSIONAL SVCS: ENVIRONMENTAL CONSULTING	100-34-4600	Administrative Fee (CD)	-213.50
104789	07/25/2025	42-2020 WALNUT	06/30/2025	PROFESSIONAL SVCS: ENRVIRONMENTAL CONSULTING	100-23530	Deposits-Community Develo	3,660.00
104789	07/25/2025	42-2020 WALNUT	06/30/2025	PROFESSIONAL SVCS: ENRVIRONMENTAL CONSULTING	100-23530	Deposits-Community Develo	732.00
104789	07/25/2025	42-2020 WALNUT	06/30/2025	PROFESSIONAL SVCS: ENRVIRONMENTAL CONSULTING	100-34-4600	Administrative Fee (CD)	-732.00
						Vendor 0498 - MEARNS CONSULTING CORP Total:	**10,522.50**
Vendor: 5673 - MEDICO PROFESSIONAL LINEN SERVICE							
104740	07/10/2025	21242117	06/04/2025	SHPD SUPPLIES	100-75-5721	Special Department Supplies	122.98
104740	07/10/2025	21249916	06/18/2025	SHPD SUPPLIES	100-75-5721	Special Department Supplies	117.15
104790	07/25/2025	21257984	07/02/2025	SHPD SUPPLIES	100-75-5721	Special Department Supplies	122.98
104790	07/25/2025	21265714	07/16/2025	SHPD SUPPLIES	100-75-5721	Special Department Supplies	117.15
						Vendor 5673 - MEDICO PROFESSIONAL LINEN SERVICE Total:	**480.26**
Vendor: 1613 - MERRIMAC ENERGY GROUP							
104741	07/10/2025	2240040	06/16/2025	UNLEADED FUEL CHARGE	601-40-5754	Fuel Purchases	27,036.95
						Vendor 1613 - MERRIMAC ENERGY GROUP Total:	**27,036.95**
Vendor: 5140 - MICHAEL BAKER INTERNATIONAL, INC.							
104827	08/08/2025	1255269	07/21/2025	CDBG: PROGRAM MANAGEMENT & LABOR COMPLIANCE SVCS	100-82-5400	Contract Services - General	1,530.00
						Vendor 5140 - MICHAEL BAKER INTERNATIONAL, INC. Total:	**1,530.00**
Vendor: 1115 - MILLERS CHILDREN'S HOSPITAL							
120358	07/24/2025	06302025	06/30/2025	CONTRACT SERVICE AGREEMENT FOR CHILDEN'S HEALTH	100-82-5390	Donations	5,000.00
						Vendor 1115 - MILLERS CHILDREN'S HOSPITAL Total:	**5,000.00**

Payment Number	Payment Date	Payable Number	Payable Date	Description (Payable)	Account Number	Account Name	Amount
Vendor: 9659 - MONUMENT ROW							
120284	07/10/2025	3525	05/31/2025	Relocation Services for Tenants	100-47-5400	Contract Services - General	285.00
						Vendor 9659 - MONUMENT ROW Total:	**285.00**
Vendor: 1357 - MOORE IACOFANO GOLTSMAN							
120359	07/24/2025	0092132	07/08/2025	PROFESSIONAL SVCS: HOUSING ELEMENT UPDATE	100-61-5400	Contract Services - General	3,680.00
						Vendor 1357 - MOORE IACOFANO GOLTSMAN Total:	**3,680.00**
Vendor: 1652 - MOTOROLA SOLUTIONS INC							
104742	07/10/2025	8282141908	06/02/2025	Encrypted Radios for Building Inspector and COE	100-62-5740	General Supplies	19,606.99
						Vendor 1652 - MOTOROLA SOLUTIONS INC Total:	**19,606.99**
Vendor: 4862 - NAPA AUTO PARTS							
120285	07/10/2025	550691	06/12/2025	VEHICLE SUPPLIES	601-40-5721	Vehicle Supplies	275.97
120360	07/24/2025	551523	06/23/2025	VEHICLE SUPPLIES	601-40-5540	Vehicle Maintenance	33.61
120360	07/24/2025	551524	06/23/2025	VEHICLE SUPPLIES	601-40-5540	Vehicle Maintenance	42.03
120360	07/24/2025	551527	06/23/2025	VEHICLE SUPPLIES	601-40-5540	Vehicle Maintenance	58.59
120360	07/24/2025	551533	06/23/2025	VEHICLE SUPPLIES	601-40-5540	Vehicle Maintenance	32.33
120360	07/24/2025	551536	06/23/2025	VEHICLE SUPPLIES	601-40-5540	Vehicle Maintenance	44.31
120422	08/07/2025	548025	05/14/2025	VEHICLE SUPPLIES	601-40-5540	Vehicle Maintenance	91.87
120422	08/07/2025	548220	05/15/2025	VEHICLE SUPPLIES	601-40-5540	Vehicle Maintenance	133.99
120422	08/07/2025	550688	06/12/2025	VEHICLE SUPPLIES	601-40-5540	Vehicle Maintenance	494.71
120422	08/07/2025	550794	06/13/2025	CREDIT MEMO: VEHICLE SUPPLIES	601-40-5540	Vehicle Maintenance	-285.46
						Vendor 4862 - NAPA AUTO PARTS Total:	**921.95**
Vendor: 9890 - NOREY NAVARRO							
120423	08/07/2025	3242025	03/24/2025	DEPOSIT REFUND PERMIT 2645	100-23550	Deposits-Community Service	60.00
						Vendor 9890 - NOREY NAVARRO Total:	**60.00**
Vendor: 5672 - NORTHSTAR CHEMICAL							
104828	08/08/2025	315007	07/09/2025	WATER DEPT SUPPLIES	500-40-5721	Special Department Supplies	851.04
104828	08/08/2025	315009	07/08/2025	WATER DEPT SUPPLIES	500-40-5721	Special Department Supplies	2,183.41
						Vendor 5672 - NORTHSTAR CHEMICAL Total:	**3,034.45**
Vendor: 1702 - NOTIFICATION MAPS.COM LLC							
120286	07/10/2025	27836901	05/09/2025	MAILING SERVICES	100-23530	Deposits-Community Develo	87.21
120286	07/10/2025	27836901	05/09/2025	MAILING SERVICES	100-23530	Deposits-Community Develo	436.06
120286	07/10/2025	27836901	05/09/2025	MAILING SERVICES	100-34-4600	Administrative Fee (CD)	-87.21
						Vendor 1702 - NOTIFICATION MAPS.COM LLC Total:	**436.06**
Vendor: 4738 - OCEAN BLUE ENVIRONMENTAL SERVICES, INC.							
104743	07/10/2025	41580	06/24/2025	PROFESSIONAL SVCS: AMMONIA TANK	100-93-5400	Contract Services - General	6,555.14
						Vendor 4738 - OCEAN BLUE ENVIRONMENTAL SERVICES, INC. Total:	**6,555.14**

Payment Number	Payment Date	Payable Number	Payable Date	Description (Payable)	Account Number	Account Name	Amount
Vendor: 0477 - OCLC INC.							
104829	08/08/2025	1000443972	07/01/2025	CATALOGING & METADATA SUBSCRIPTION: FY 25-26	100-81-5570	Software Licensing & Suppor	3,310.75
104829	08/08/2025	1000444255	07/01/2025	INTER LIBRARY LOAN SUBSCRIPTION 7/1/25 - 6/30/26	100-81-5570	Software Licensing & Suppor	620.72
						Vendor 0477 - OCLC INC. Total:	**3,931.47**
Vendor: 0170 - OFFICE DEPOT							
104744	07/10/2025	422058841001	06/11/2025	OFFICE SUPPLIES	100-51-5710	Office Supplies	69.84
104744	07/10/2025	422058841001	06/11/2025	OFFICE SUPPLIES	100-63-5740	General Supplies	40.95
104744	07/10/2025	423201172001	05/13/2025	OFFICE SUPPLIES	100-51-5710	Office Supplies	83.98
104744	07/10/2025	423201172001	05/13/2025	OFFICE SUPPLIES	100-53-5740	General Supplies	34.12
104744	07/10/2025	425604159001	05/30/2025	OFFICE SUPPLIES: PUBLIC WORKS	100-92-5740	General Supplies	110.16
104744	07/10/2025	425744666001	06/04/2025	OFFICE SUPPLIES	100-51-5710	Office Supplies	21.39
104744	07/10/2025	425745277001	06/03/2025	OFFICE SUPPLIES	100-51-5710	Office Supplies	42.08
104744	07/10/2025	425792380001	05/29/2025	OFFICE SUPPLIES	100-76-5740	General Supplies	128.07
104744	07/10/2025	426626285001	06/02/2025	OFFICE SUPPLIES	100-74-5740	General Supplies	79.53
104744	07/10/2025	426758737001	06/12/2025	OFFICE SUPPLIES: PUBLIC WORKS	100-92-5740	General Supplies	305.61
104744	07/10/2025	427686523001	06/19/2025	CREDIT MEMO	100-74-5740	General Supplies	-26.51
104744	07/10/2025	428735408001	06/17/2025	OFFICE SUPPLIES	100-76-5740	General Supplies	237.08
104744	07/10/2025	428786474001	06/18/2025	OFFICE SUPPLIES	100-74-5740	General Supplies	130.06
104791	07/25/2025	425390879001	07/02/2025	OFFICE SUPPLIES: PRL	100-82-5740	General Supplies	287.94
104791	07/25/2025	430771049001	07/08/2025	OFFICE SUPPLIES - PD	100-74-5740	General Supplies	395.95
104791	07/25/2025	430825025001	07/08/2025	OFFICE SUPPLIES - PD	100-74-5740	General Supplies	76.36
104830	08/08/2025	424528669001	05/20/2025	OFFICE SUPPLIES: PRL	100-82-5740	General Supplies	457.44
104830	08/08/2025	427009945001	07/03/2025	OFFICE SUPPLIES: PUBLIC WORKS	100-92-5740	General Supplies	71.83
104830	08/08/2025	428870541001	07/11/2025	OFFICE SUPPLIES: PD	100-74-5740	General Supplies	72.45
104830	08/08/2025	428968468001	07/11/2025	OFFICE SUPPLIES: PD	100-74-5740	General Supplies	26.51
104830	08/08/2025	429533337001	07/03/2025	OFFICE SUPPLIES: PUBLIC WORKS	100-92-5740	General Supplies	26.54
104830	08/08/2025	429534506001	07/03/2025	OFFICE SUPPLIES: PUBLIC WORKS	100-92-5740	General Supplies	32.46
104830	08/08/2025	429534517002	07/09/2025	OFFICE SUPPLIES: PUBLIC WORKS	100-92-5740	General Supplies	4.08
104830	08/08/2025	431035901001	07/07/2025	OFFICE SUPPLIES: PUBLIC WORKS	100-92-5740	General Supplies	197.68
104830	08/08/2025	431044579001	07/23/2025	OFFICE SUPPLIES: LIBRARY	100-81-5740	General Supplies	129.09
104830	08/08/2025	431597652001	07/10/2025	OFFICE SUPPLIES: PRL SENIOR FOOD BOXES	100-82-5723	Event/Program Costs	246.42
104830	08/08/2025	432458896001	07/23/2025	OFFICE SUPPLIES: FINANCE	100-53-5740	General Supplies	76.29
104830	08/08/2025	432462028001	07/24/2025	OFFICE SUPPLIES: FINANCE	100-51-5710	Office Supplies	19.77

Payment Number	Payment Date	Payable Number	Payable Date	Description (Payable)	Account Number	Account Name	Amount
DFT0014863	07/15/2025	OPA-071425	07/14/2025	50% DUE TO OFFICE DEPOT UNDER OPA - 2024	801-49-5889	OFFICE DEP OPA-3366 E WIL	2,228,740.00
						Vendor 0170 - OFFICE DEPOT Total:	**2,232,117.17**
Vendor: 7837 - OFFICE SOLUTIONS BUSINESS PRODUCTS & SERV LLC							
104792	07/25/2025	I-02312943	05/12/2025	CITY HALL REMODEL:NEW FURNISHINGS STORAGE MAY 2025	400-40-5896	Facilities Capital Improveme	3,867.50
104839	08/07/2025	I-02305445	04/10/2025	CITY HALL REMODEL: NEW FURNISHINGS / ARCHITECTURES	400-21150	Retention Payable	-4,064.81
104839	08/07/2025	I-02305445	04/10/2025	CITY HALL REMODEL: NEW FURNISHINGS / ARCHITECTURES	400-40-5896	Facilities Capital Improveme	141,450.87
104839	08/07/2025	I-02305445 -R	06/30/2025	CITY HALL REMODEL: NEW FURNISHINGS / ARCHITECTURES	400-40-5896	Facilities Capital Improveme	-141,450.87
104839	08/07/2025	I-02305445R	04/10/2025	CITY HALL REMODEL: NEW FURNISHINGS / ARCHITECTURES	400-21150	Retention Payable	-6,869.30
104839	08/07/2025	I-02305445R	04/10/2025	CITY HALL REMODEL: NEW FURNISHINGS / ARCHITECTURES	400-21150	Retention Payable	-10,415.11
104839	08/07/2025	I-02305445R	04/10/2025	CITY HALL REMODEL: NEW FURNISHINGS / ARCHITECTURES	400-40-5896	Facilities Capital Improveme	137,386.06
104839	08/07/2025	I-02305445-RET	08/07/2025	RETENTION CORRECTION	400-21150	Retention Payable	4,064.81
						Vendor 7837 - OFFICE SOLUTIONS BUSINESS PRODUCTS & SERV LLC Total:	**123,969.15**
Vendor: 1874 - OLLIE GEORGE CIGLIANO							
120287	07/10/2025	0000060	06/16/2025	LIBRARY: SUMMER READING PROGRAM	100-81-5723	Event/Program Costs	400.00
						Vendor 1874 - OLLIE GEORGE CIGLIANO Total:	**400.00**
Vendor: 8186 - ONSIGHT MARKETING GROUP							
104832	08/08/2025	150135	03/14/2025	MEMORIAL CARE ADVERTISING: NOV - DEC 2024	100-47-5400	Contract Services - General	1,662.50
						Vendor 8186 - ONSIGHT MARKETING GROUP Total:	**1,662.50**
Vendor: 8637 - ORION ENVIRONMENTAL INC							
104793	07/25/2025	86CRE-30	06/30/2025	PROFESSIONAL SVCS: ENVIRONMENTAL CONSULTING	100-23530	Deposits-Community Develo	462.50
104793	07/25/2025	86CRE-30	06/30/2025	PROFESSIONAL SVCS: ENVIRONMENTAL CONSULTING	100-23530	Deposits-Community Develo	92.50

Payment Number	Payment Date	Payable Number	Payable Date	Description (Payable)	Account Number	Account Name	Amount
104793	07/25/2025	86CRE-30	06/30/2025	PROFESSIONAL SVCS: ENVIRONMENTAL CONSULTING	100-34-4600	Administrative Fee (CD)	-92.50
						Vendor 8637 - ORION ENVIRONMENTAL INC Total:	**462.50**
Vendor: 9354 - PACIFIC GENERAL CLEANING SERVICE INC							
120361	07/24/2025	INV-24397	06/30/2025	PROFESSIONAL SVCS: CARPET CLEANING	100-92-5400	Contract Services - General	452.40
						Vendor 9354 - PACIFIC GENERAL CLEANING SERVICE INC Total:	**452.40**
Vendor: 9812 - PACIFIC PRODUCTS AND SERVICES LLC							
120362	07/24/2025	36240	06/09/2025	BUS SHELTER SUPPLIES	202-40-5400	Contract Services - General	2,891.79
120362	07/24/2025	36309	06/24/2025	BUS SHELTER SUPPLIES	202-40-5400	Contract Services - General	2,752.19
						Vendor 9812 - PACIFIC PRODUCTS AND SERVICES LLC Total:	**5,643.98**
Vendor: 8662 - PAM DUTCH HUGHES							
120288	07/10/2025	0632025	06/30/2025	PARKS & REC COMMISSIONER: 4TH QTR	100-82-5150	Commission Meeting Attend	225.00
						Vendor 8662 - PAM DUTCH HUGHES Total:	**225.00**
Vendor: 5340 - PARKINK							
120289	07/10/2025	30087	03/05/2025	IMPRINTED SUPPLIES: MAR 2025	100-46-5721	Special Department Supplies	1,499.90
120289	07/10/2025	30257	05/27/2025	RECREATION/YOUTH GIVEAWAYS	100-83-5740	General Supplies	3,415.77
120289	07/10/2025	30350	06/24/2025	HEALTH FAIR GIVEAWAYS	100-82-5723	Event/Program Costs	3,114.65
						Vendor 5340 - PARKINK Total:	**8,030.32**
Vendor: 8819 - PARKWOOD LANDSCAPE MAINTENANCE, INC.							
120363	07/24/2025	109722	06/30/2025	LLMD LANDSCAPE MAINT: JUN 2025	260-40-5530	Lawn Care Services	2,611.97
						Vendor 8819 - PARKWOOD LANDSCAPE MAINTENANCE, INC. Total:	**2,611.97**
Vendor: 0294 - PARS							
104794	07/25/2025	57691	04/15/2025	ARS - PARS FEES: FEB 2025	100-51-5400	Contract Services - General	197.96
104794	07/25/2025	57846	05/09/2025	ARS - PARS FEES: MAR 2025	100-51-5400	Contract Services - General	200.88
104794	07/25/2025	58050	06/10/2025	ARS - PARS FEES: APR 2025	100-51-5400	Contract Services - General	202.68
104794	07/25/2025	58269	07/07/2025	ANNUAL ASSET FEE	100-51-5400	Contract Services - General	201.61
						Vendor 0294 - PARS Total:	**803.13**
Vendor: 6825 - PERICA BELL							
104745	07/10/2025	06182025	06/24/2025	PLANNING COMMISSIONER: 4TH QTR	100-61-5150	Commission Meetings	375.00
						Vendor 6825 - PERICA BELL Total:	**375.00**
Vendor: 9411 - PERRIS FENCE & SUPPLY, INC							
120290	07/10/2025	22439	03/20/2025	PUBLIC WORKS SUPPLIES	100-95-5740	General Supplies	49.28
						Vendor 9411 - PERRIS FENCE & SUPPLY, INC Total:	**49.28**

Payment Number	Payment Date	Payable Number	Payable Date	Description (Payable)	Account Number	Account Name	Amount
Vendor: 9885 - PHALICA DUCH							
120424	08/07/2025	5082025	05/08/2025	DEPOSIT REFUND PERMIT 2662	100-23550	Deposits-Community Service	60.00
						Vendor 9885 - PHALICA DUCH Total:	**60.00**
Vendor: 4093 - PHOENIX GROUP INFORMATION SYSTEM							
120291	07/10/2025	052025082	06/17/2025	CITATION PROCESSING: MAY 2025	100-76-5420	Professional Services	2,030.38
120291	07/10/2025	0520251082	06/17/2025	PHOENIX INFORMATION SYSTEMS	100-62-5400	Contract Services - General	678.65
120425	08/07/2025	062025082	07/16/2025	CITATION PROCESSING: JUN 2025	100-76-5420	Professional Services	1,299.87
						Vendor 4093 - PHOENIX GROUP INFORMATION SYSTEM Total:	**4,008.90**
Vendor: 9806 - PINNACLE SCOPES INC							
120450	08/13/2025	20250605-1	04/08/2025	PO: 2500154 - TELESCOPES FOR HILLTOP PARK	100-94-5400	Contract Services - General	17,593.00
						Vendor 9806 - PINNACLE SCOPES INC Total:	**17,593.00**
Vendor: 1318 - PITNEY BOWES GLOBAL FINANCIAL SRVCS LLC							
DFT0015024	07/29/2025	3107259172	06/10/2025	POSTAGE LEASE: 4/30 - 7/29/25	100-51-5545	Small Equipment Maintenan	449.60
						Vendor 1318 - PITNEY BOWES GLOBAL FINANCIAL SRVCS LLC Total:	**449.60**
Vendor: 9625 - PLACEWORKS, INC							
120364	07/24/2025	CSHI-01.0-7	06/30/2025	PLACEWORKS - OSA STUDY: JUN 2025	100-47-5400	Contract Services - General	7,569.55
						Vendor 9625 - PLACEWORKS, INC Total:	**7,569.55**
Vendor: 5630 - PLANETBIDS INC							
120426	08/07/2025	1024122	07/30/2025	PB SYSTEM FY 25-26 SUBSCRIPTION FEE	100-52-5570	Software Licensing & Suppor	6,612.38
						Vendor 5630 - PLANETBIDS INC Total:	**6,612.38**
Vendor: 1236 - PLATT SECURITY SYSTEMS INC							
104833	08/08/2025	48729	07/01/2025	ALARM MONITORING: 08/01 - 10/31/25	100-92-5400	Contract Services - General	165.00
						Vendor 1236 - PLATT SECURITY SYSTEMS INC Total:	**165.00**
Vendor: 0107 - PROFORCE LAW ENFORCEMENT							
120293	07/10/2025	576111	06/17/2025	RANGE ACCESSORIES	100-72-5721	Special Department Supplies	2,493.15
						Vendor 0107 - PROFORCE LAW ENFORCEMENT Total:	**2,493.15**
Vendor: 1841 - PROJECT PARTNERS INC							
120294	07/10/2025	12638	05/02/2025	WATER QUALITY COORDINATOR SVCS: APR 2025	500-40-5423	Engineering Services	1,485.00
120365	07/24/2025	12684	06/10/2025	WATER QUALITY COORDINATOR SVCS: MAY 2025	500-40-5423	Engineering Services	3,162.50

Payment Number	Payment Date	Payable Number	Payable Date	Description (Payable)	Account Number	Account Name	Amount
120427	08/07/2025	12732	07/14/2025	WATER QUALITY COORDINATOR SVCS: JUN 2025	500-40-5423	Engineering Services	2,530.00
						Vendor 1841 - PROJECT PARTNERS INC Total:	**7,177.50**
Vendor: 1782 - PUREFLOW FILTRATION DIVISION							
120295	07/10/2025	4923	05/12/2025	WATER DEPT SUPPLIES	500-40-5560	Repair & Maintenance Servic	7,293.00
						Vendor 1782 - PUREFLOW FILTRATION DIVISION Total:	**7,293.00**
Vendor: 5266 - REPTACULAR ANIMALS							
120296	07/10/2025	5731	04/24/2025	LIBRARY: SUMMER READING PROGRAM	100-81-5723	Event/Program Costs	400.00
						Vendor 5266 - REPTACULAR ANIMALS Total:	**400.00**
Vendor: 5033 - RIO HONDO COLLEGE							
120297	07/10/2025	S25-274-ZSGH	06/25/2025	ENROLLMENT FEES	100-74-5400	Contract Services - General	25.00
						Vendor 5033 - RIO HONDO COLLEGE Total:	**25.00**
Vendor: 1554 - ROBERTSON'S READY MIX, LTD							
120298	07/10/2025	667540	06/04/2025	PUBLIC WORKS SUPPLIES	100-95-5740	General Supplies	1,739.01
						Vendor 1554 - ROBERTSON'S READY MIX, LTD Total:	**1,739.01**
Vendor: 1575 - RONALD GRIGGS							
120299	07/10/2025	03052025	03/05/2025	CIVIL SVS COMMISSIONER REIMBURSEMENT - 3RD QTR	100-46-5150	Commission Meetings	225.00
120299	07/10/2025	06042025	06/04/2025	CIVIL SVC COMMISSIONER REIMBURSEMENT: 4TH QTR	100-46-5150	Commission Meetings	225.00
						Vendor 1575 - RONALD GRIGGS Total:	**450.00**
Vendor: 1602 - RON'S MAINTENANCE INC.							
104834	08/08/2025	1352	06/30/2025	ANNUAL CATCH BASIN CLEANING	100-93-5400	Contract Services - General	10,500.00
104834	08/08/2025	1359	06/18/2025	ANNUAL CATCH BASIN CLEANING	100-93-5400	Contract Services - General	9,670.00
						Vendor 1602 - RON'S MAINTENANCE INC. Total:	**20,170.00**
Vendor: 3019 - RPW SERVICES							
120428	08/07/2025	45514	06/25/2025	PEST CONTROL: 1925 E 21ST ST - JUN 2025	100-94-5400	Contract Services - General	230.00
						Vendor 3019 - RPW SERVICES Total:	**230.00**
Vendor: 0992 - RUSSELL ROBINETT							
104795	07/25/2025	07242025	07/24/2025	RENT PAYMENTS: AUG 2025	100-47-5551	Rental of Land & Buildings Ex	642.33
104795	07/25/2025	07242025	07/24/2025	RENT PAYMENTS: AUG 2025	100-47-5551	Rental of Land & Buildings Ex	22,233.33
104795	07/25/2025	07242025	07/24/2025	RENT PAYMENTS: AUG 2025	100-47-5551	Rental of Land & Buildings Ex	3,681.67
104795	07/25/2025	07242025	07/24/2025	RENT PAYMENTS: AUG 2025	100-47-5551	Rental of Land & Buildings Ex	3,441.67
104795	07/25/2025	07242025	07/24/2025	RENT PAYMENTS: AUG 2025	100-47-5551	Rental of Land & Buildings Ex	6,125.08
104795	07/25/2025	07242025	07/24/2025	RENT PAYMENTS: AUG 2025	100-47-5551	Rental of Land & Buildings Ex	958.00
104795	07/25/2025	07242025	07/24/2025	RENT PAYMENTS: AUG 2025	100-47-5551	Rental of Land & Buildings Ex	956.83
104795	07/25/2025	07242025	07/24/2025	RENT PAYMENTS: AUG 2025	100-47-5551	Rental of Land & Buildings Ex	955.25

Payment Number	Payment Date	Payable Number	Payable Date	Description (Payable)	Account Number	Account Name	Amount
104795	07/25/2025	07242025	07/24/2025	RENT PAYMENTS: AUG 2025	100-47-5551	Rental of Land & Buildings Ex	716.42
104795	07/25/2025	07242025	07/24/2025	RENT PAYMENTS: AUG 2025	100-47-5551	Rental of Land & Buildings Ex	671.67
104795	07/25/2025	07242025	07/24/2025	RENT PAYMENTS: AUG 2025	100-47-5551	Rental of Land & Buildings Ex	1,313.42
						Vendor 0992 - RUSSELL ROBINETT Total:	**41,695.67**
Vendor: 3508 - S & J SUPPLY CO INC							
104746	07/10/2025	S100251439.001	05/23/2025	WATER DEPT SUPPLIES	500-40-5740	General Supplies	941.09
104746	07/10/2025	S100252621.001	06/20/2025	WATER DEPT SUPPLIES	500-40-5740	General Supplies	2,304.56
104746	07/10/2025	S100252623.001	06/17/2025	WATER DEPT SUPPLIES	500-40-5740	General Supplies	2,997.87
						Vendor 3508 - S & J SUPPLY CO INC Total:	**6,243.52**
Vendor: 9057 - SAEIDA MILLER							
120300	07/10/2025	06182025	06/24/2025	PLANNING COMMISSIONER: 4TH QTR	100-61-5150	Commission Meetings	375.00
						Vendor 9057 - SAEIDA MILLER Total:	**375.00**
Vendor: 1606 - SAFETY MANAGEMENT SYSTEMS							
120429	08/07/2025	8717	07/07/2025	TRAINING - 24 HR HAZWOPE	100-95-5320	Travel & Training	275.00
120429	08/07/2025	8717	07/07/2025	TRAINING - 24 HR HAZWOPE	500-40-5320	Travel & Training	275.00
						Vendor 1606 - SAFETY MANAGEMENT SYSTEMS Total:	**550.00**
Vendor: 1380 - SECURITAS TECHNOLOGY CORPORATION							
120301	07/10/2025	6005088718	06/01/2025	MAINTENANCE/MONITORING: SERVICE REQUEST	100-92-5400	Contract Services - General	208.38
						Vendor 1380 - SECURITAS TECHNOLOGY CORPORATION Total:	**208.38**
Vendor: 9801 - SELS USA LLC							
104796	07/25/2025	10573082	06/13/2025	BUS STOP SHELTERS: SOLAR LIGHTS	202-40-5400	Contract Services - General	36,729.56
						Vendor 9801 - SELS USA LLC Total:	**36,729.56**
Vendor: 0118 - SHELTERCLEAN SERVICES INC							
104747	07/10/2025	SI-000736	05/31/2025	SHELTER/BUS STOP MAINT: MAY 2025	202-40-5400	Contract Services - General	939.96
						Vendor 0118 - SHELTERCLEAN SERVICES INC Total:	**939.96**
Vendor: 8793 - SHIRLEY M. LAND							
120430	08/07/2025	SH-2502	07/10/2025	CITYWIDE GRANT WRITING SUPPORT SVCS	100-91-5400	Contract Services - General	4,725.00
						Vendor 8793 - SHIRLEY M. LAND Total:	**4,725.00**
Vendor: 9331 - SHUMS CODA ASSOCIATES, INC							
104797	07/25/2025	11057	05/23/2025	Contract Plan Check and On-Call Staffing	100-63-5421	Plan Check Professional Servi	572.83
						Vendor 9331 - SHUMS CODA ASSOCIATES, INC Total:	**572.83**
Vendor: 9857 - SIERRA HOLISTIC COLLECTIVE INC							
120302	07/10/2025	03009	06/09/2025	SENIORS: TAI CHI CLASS	100-82-5723	Event/Program Costs	162.50
120431	08/07/2025	03010	07/29/2025	SENIORS: TAI CHI CLASS	100-82-5723	Event/Program Costs	162.50
						Vendor 9857 - SIERRA HOLISTIC COLLECTIVE INC Total:	**325.00**

Payment Number	Payment Date	Payable Number	Payable Date	Description (Payable)	Account Number	Account Name	Amount
Vendor: 0353 - SIGNAL HILL AUTOMOTIVE & TIRE							
120303	07/10/2025	116412	05/30/2025	VEHICLE MAINT: UNIT #3021	601-40-5540	Vehicle Maintenance	70.00
120303	07/10/2025	116414	05/30/2025	VEHICLE MAINT: UNIT #7601	601-40-5540	Vehicle Maintenance	70.00
120303	07/10/2025	116415	05/30/2025	VEHICLE MAINT: UNIT #4061	601-40-5540	Vehicle Maintenance	70.00
120303	07/10/2025	116416	05/30/2025	VEHICLE MAINT: UNIT #5010	601-40-5540	Vehicle Maintenance	70.00
120303	07/10/2025	116423	06/02/2025	VEHICLE MAINT: UNIT #7210	601-40-5540	Vehicle Maintenance	70.00
120303	07/10/2025	116424	06/02/2025	VEHICLE MAINT: UNIT #7421	601-40-5540	Vehicle Maintenance	70.00
120303	07/10/2025	116433	06/02/2025	VEHICLE MAINT	601-40-5540	Vehicle Maintenance	70.00
120303	07/10/2025	116434	06/02/2025	VEHICLE MAINT	601-40-5540	Vehicle Maintenance	70.00
120303	07/10/2025	116454	06/04/2025	VEHICLE MAINT: UNIT #6011	601-40-5540	Vehicle Maintenance	70.00
120432	08/07/2025	116668	07/02/2025	VEHICLE MAINT	601-40-5540	Vehicle Maintenance	441.00
						Vendor 0353 - SIGNAL HILL AUTOMOTIVE & TIRE Total:	**1,071.00**
Vendor: 0924 - SIGNAL HILL CHAMBER OF COMMERCE							
120366	07/24/2025	MK-550	06/30/2025	MEETING ATTENDANCE	100-41-5321	Council Development - Hone	30.00
120366	07/24/2025	MK-550	06/30/2025	MEETING ATTENDANCE	100-41-5324	Council Development - Jones	30.00
120366	07/24/2025	MK-550	06/30/2025	MEETING ATTENDANCE	100-47-5330	Meetings	60.00
						Vendor 0924 - SIGNAL HILL CHAMBER OF COMMERCE Total:	**120.00**
Vendor: 0446 - SIGNAL HILL EMPLOYEES ASSOC							
104714	07/10/2025	INV0014913	07/03/2025	Signal Hill Employees Assn	100-21555	SHEA Union Dues Deduction	615.00
104762	07/18/2025	INV0014992	07/17/2025	Signal Hill Employees Assn	100-21555	SHEA Union Dues Deduction	922.50
						Vendor 0446 - SIGNAL HILL EMPLOYEES ASSOC Total:	**1,537.50**
Vendor: 3048 - SIGNAL HILL PETTY CASH							
120304	07/10/2025	06302025	06/30/2025	PETTY CASH REIMBURSEMENT FY 24-25	100-73-5750	Gasoline, Oil, & Tires	48.27
120304	07/10/2025	06302025	06/30/2025	PETTY CASH REIMBURSEMENT FY 24-25	100-76-5740	General Supplies	16.58
120433	08/07/2025	07252024	07/02/2025	LIVE SCAN - K. PERROTIN: JUL 2024	100-46-5400	Contract Services - General	25.00
120434	08/07/2025	08122024A	07/02/2025	PANEL LUNCH: AUG 2024	100-46-5721	Special Department Supplies	78.81
120435	08/07/2025	12172024	07/02/2025	PANEL BREAKFAST: DEC 2024	100-46-5721	Special Department Supplies	17.65
120436	08/07/2025	07222024	07/02/2025	PANEL BREAKFAST: JUL 2024	100-46-5721	Special Department Supplies	14.69
120437	08/07/2025	08122024	07/02/2025	PANEL BREAKFAST: AUG 202	100-46-5721	Special Department Supplies	13.00
120438	08/07/2025	08012024	07/02/2025	PANEL BREAKFAST: AUG 202	100-46-5721	Special Department Supplies	16.65
						Vendor 3048 - SIGNAL HILL PETTY CASH Total:	**230.65**
Vendor: 0447 - SIGNAL HILL POLICE OFFICERS							
104715	07/10/2025	INV0014910	07/03/2025	Police Officer Assn Dues	100-21550	POA Union Dues Deductions	1,728.00
104763	07/18/2025	INV0014989	07/17/2025	Police Officer Assn Dues	100-21550	POA Union Dues Deductions	1,656.00
						Vendor 0447 - SIGNAL HILL POLICE OFFICERS Total:	**3,384.00**
Vendor: 4432 - SIGNAL HILL,CITY OF							
104716	07/10/2025	INV0014881	07/03/2025	Child Care	100-21538	Flex Spending Payable	312.50
104716	07/10/2025	INV0014882	07/03/2025	Flex Spending	100-21538	Flex Spending Payable	1,052.48
104764	07/18/2025	INV0014960	07/17/2025	Child Care	100-21538	Flex Spending Payable	312.50

Payment Number	Payment Date	Payable Number	Payable Date	Description (Payable)	Account Number	Account Name	Amount
104764	07/18/2025	INV0014961	07/17/2025	Flex Spending	100-21538	Flex Spending Payable	989.98
						Vendor 4432 - SIGNAL HILL,CITY OF Total:	**2,667.46**
Vendor: 0460 - SMITH PAINT							
104748	07/10/2025	954289	06/18/2025	PUBLIC WORKS SUPPLIES	100-95-5740	General Supplies	101.80
104748	07/10/2025	954765	06/26/2025	PUBLIC WORKS SUPPLIES	100-95-5740	General Supplies	139.51
104835	08/08/2025	955541	07/08/2025	PUBLIC WORKS SUPPLIES	100-95-5740	General Supplies	145.20
						Vendor 0460 - SMITH PAINT Total:	**386.51**
Vendor: 8350 - SONIA SAVOULIAN							
104749	07/10/2025	06182025	06/24/2025	PLANNING COMMISSIONER: 4TH QTR	100-61-5150	Commission Meetings	375.00
						Vendor 8350 - SONIA SAVOULIAN Total:	**375.00**
Vendor: 0686 - SOUTH COAST AQMD							
120367	07/24/2025	4558659	06/17/2025	AQMD RENEWAL FEES	500-40-5400	Contract Services - General	1,131.26
120367	07/24/2025	4560344	06/17/2025	AQMD EMISSIONS FEES: FY 24-25	500-40-5400	Contract Services - General	170.94
						Vendor 0686 - SOUTH COAST AQMD Total:	**1,302.20**
Vendor: 5055 - SOUTHERN CALIFORNIA ASSOC OF GOVERNMENTS							
120368	07/24/2025	SCAG FY26 0163	07/01/2025	MEMBERSHIP DUES ASSESSMENT FOR FY 2025-2	100-44-5310	Dues & Memberships	1,801.00
						Vendor 5055 - SOUTHERN CALIFORNIA ASSOC OF GOVERNMENTS Total:	**1,801.00**
Vendor: 0464 - SOUTHERN CALIFORNIA EDISON							
DFT0014871	07/15/2025	9772-062525	06/25/2025	ELECTRIC SERVICE: JAN 2025	100-13001	Accrued Accounts Receivabl	11.44
DFT0014871	07/15/2025	9772-062525	06/25/2025	ELECTRIC SERVICE: JAN 2025	100-92-5512	Utility Services	11,127.92
DFT0014871	07/15/2025	9772-062525	06/25/2025	ELECTRIC SERVICE: JAN 2025	100-94-5512	Utility Services	508.25
DFT0014871	07/15/2025	9772-062525	06/25/2025	ELECTRIC SERVICE: JAN 2025	100-95-5510	Electricity	16,980.25
DFT0014871	07/15/2025	9772-062525	06/25/2025	ELECTRIC SERVICE: JAN 2025	100-95-5512	Utility Services	1,262.43
DFT0014871	07/15/2025	9772-062525	06/25/2025	ELECTRIC SERVICE: JAN 2025	260-40-5512	Utility Services	33.36
DFT0014871	07/15/2025	9772-062525	06/25/2025	ELECTRIC SERVICE: JAN 2025	500-40-5512	Utility Services	23,287.79
DFT0014872	07/14/2025	1487-070125	07/01/2025	ELECTRIC SERVICE: JUN 2025	100-92-5512	Utility Services	11,649.37
DFT0014873	07/09/2025	1820-062725	06/27/2025	ELECTRIC SERVICE: JUN 2025	100-47-5512	Utility Services	2,650.81
DFT0014875	07/15/2025	6288-070125	07/01/2025	ELECTRIC SERVICE: JUN 2025	100-95-5510	Electricity	29.10
DFT0014876	07/14/2025	9189-070125	07/01/2025	ELECTRIC SERVICES: JUN 202	100-95-5510	Electricity	871.50
DFT0014877	07/14/2025	1222-063025	06/30/2025	ELECTRIC SERVICES: JUN 202	500-40-5512	Utility Services	3,228.10
DFT0014878	07/14/2025	5614-063025	06/30/2025	ELECTRIC SERVICES: JUN 202	100-92-5512	Utility Services	4,762.21
DFT0014879	07/07/2025	8542-062425	06/24/2025	ELECTRIC SERVICES: JUN 202	100-92-5512	Utility Services	63.97
						Vendor 0464 - SOUTHERN CALIFORNIA EDISON Total:	**76,466.50**
Vendor: 8578 - SOUTHERN CALIFORNIA PERMANENTE MEDICAL GROUP							
120305	07/10/2025	1002064637	06/16/2025	OCCUPATIONAL HEALTH & SAFETY SVCS	100-46-5425	Medical Services	373.00
120305	07/10/2025	9000029183	06/13/2025	OCCUPATIONAL HEALTH & SAFETY SVCS	100-46-5425	Medical Services	600.00

Payment Number	Payment Date	Payable Number	Payable Date	Description (Payable)	Account Number	Account Name	Amount
120369	07/24/2025	1001697557	02/13/2025	OCCUPATIONAL HEALTH & SAFETY SVCS	100-46-5425	Medical Services	413.00
120369	07/24/2025	1001978914	05/12/2025	OCCUPATIONAL HEALTH & SAFETY SVCS	100-46-5425	Medical Services	923.00
					Vendor 8578 - SOUTHERN CALIFORNIA PERMANENTE MEDICAL GROUP Total:		**2,309.00**
Vendor: 9323 - SOUTHERN TIRE MART LLC							
120306	07/10/2025	7100040611	05/26/2025	TIRES: PD	601-40-5750	Gasoline, Oil, & Tires	1,670.15
					Vendor 9323 - SOUTHERN TIRE MART LLC Total:		**1,670.15**
Vendor: 9859 - SOUTHWEST VALVE & EQUIPMENT, LLC							
120370	07/24/2025	50831B37272	06/30/2025	WATER DEPT SUPPLIES: HYDRANT FLUSHERS	500-40-5740	General Supplies	5,091.84
					Vendor 9859 - SOUTHWEST VALVE & EQUIPMENT, LLC Total:		**5,091.84**
Vendor: 0474 - STANDARD INSURANCE COMPANY							
DFT0014860	07/10/2025	INV0014926	07/10/2025	STD/LTD/EAP	100-41-5270	Other Employee Benefits	1.25
DFT0014860	07/10/2025	INV0014926	07/10/2025	STD/LTD/EAP	100-44-5270	Other Employee Benefits	249.18
DFT0014860	07/10/2025	INV0014926	07/10/2025	STD/LTD/EAP	100-45-5270	Other Employee Benefits	45.40
DFT0014860	07/10/2025	INV0014926	07/10/2025	STD/LTD/EAP	100-53-5270	Other Employee Benefits	-0.10
DFT0014860	07/10/2025	INV0014926	07/10/2025	STD/LTD/EAP	100-53-5270	Other Employee Benefits	252.39
DFT0014860	07/10/2025	INV0014926	07/10/2025	STD/LTD/EAP	100-61-5270	Other Employee Benefits	296.20
DFT0014860	07/10/2025	INV0014926	07/10/2025	STD/LTD/EAP	100-72-5270	Other Employee Benefits	37.14
DFT0014860	07/10/2025	INV0014926	07/10/2025	STD/LTD/EAP	100-73-5270	Other Employee Benefits	35.36
DFT0014860	07/10/2025	INV0014926	07/10/2025	STD/LTD/EAP	100-74-5270	Other Employee Benefits	176.83
DFT0014860	07/10/2025	INV0014926	07/10/2025	STD/LTD/EAP	100-75-5270	Other Employee Benefits	147.42
DFT0014860	07/10/2025	INV0014926	07/10/2025	STD/LTD/EAP	100-75-5270	Other Employee Benefits	45.40
DFT0014860	07/10/2025	INV0014926	07/10/2025	STD/LTD/EAP	100-76-5270	Other Employee Benefits	97.57
DFT0014860	07/10/2025	INV0014926	07/10/2025	STD/LTD/EAP	100-81-5270	Other Employee Benefits	79.44
DFT0014860	07/10/2025	INV0014926	07/10/2025	STD/LTD/EAP	100-82-5270	Other Employee Benefits	231.18
DFT0014860	07/10/2025	INV0014926	07/10/2025	STD/LTD/EAP	100-83-5270	Other Employee Benefits	90.28
DFT0014860	07/10/2025	INV0014926	07/10/2025	STD/LTD/EAP	100-91-5270	Other Employee Benefits	305.65
DFT0014860	07/10/2025	INV0014926	07/10/2025	STD/LTD/EAP	100-92-5270	Other Employee Benefits	117.70
DFT0014860	07/10/2025	INV0014926	07/10/2025	STD/LTD/EAP	100-95-5270	Other Employee Benefits	270.48
DFT0014860	07/10/2025	INV0014926	07/10/2025	STD/LTD/EAP	500-40-5270	Other Employee Benefits	233.73
DFT0014860	07/10/2025	INV0014926	07/10/2025	STD/LTD/EAP	601-40-5270	Other Employee Benefits	45.40
DFT0014861	07/10/2025	INV0014927	07/10/2025	Life and AD&D Insurance	100-41-5276	Life Insurance Benefit	12.10
DFT0014861	07/10/2025	INV0014927	07/10/2025	Life and AD&D Insurance	100-44-5276	Life Insurance Benefit	209.30
DFT0014861	07/10/2025	INV0014927	07/10/2025	Life and AD&D Insurance	100-45-5276	Life Insurance Benefit	48.30
DFT0014861	07/10/2025	INV0014927	07/10/2025	Life and AD&D Insurance	100-53-5276	Life Insurance Benefit	204.27
DFT0014861	07/10/2025	INV0014927	07/10/2025	Life and AD&D Insurance	100-53-5276	Life Insurance Benefit	-0.08
DFT0014861	07/10/2025	INV0014927	07/10/2025	Life and AD&D Insurance	100-61-5276	Life Insurance Benefit	136.85
DFT0014861	07/10/2025	INV0014927	07/10/2025	Life and AD&D Insurance	100-72-5276	Life Insurance Benefit	161.00
DFT0014861	07/10/2025	INV0014927	07/10/2025	Life and AD&D Insurance	100-73-5276	Life Insurance Benefit	40.25
DFT0014861	07/10/2025	INV0014927	07/10/2025	Life and AD&D Insurance	100-74-5276	Life Insurance Benefit	161.00
DFT0014861	07/10/2025	INV0014927	07/10/2025	Life and AD&D Insurance	100-75-5276	Life Insurance Benefit	8.05

Payment Number	Payment Date	Payable Number	Payable Date	Description (Payable)	Account Number	Account Name	Amount
DFT0014861	07/10/2025	INV0014927	07/10/2025	Life and AD&D Insurance	100-75-5276	Life Insurance Benefit	32.20
DFT0014861	07/10/2025	INV0014927	07/10/2025	Life and AD&D Insurance	100-76-5276	Life Insurance Benefit	24.15
DFT0014861	07/10/2025	INV0014927	07/10/2025	Life and AD&D Insurance	100-81-5276	Life Insurance Benefit	16.10
DFT0014861	07/10/2025	INV0014927	07/10/2025	Life and AD&D Insurance	100-82-5276	Life Insurance Benefit	128.80
DFT0014861	07/10/2025	INV0014927	07/10/2025	Life and AD&D Insurance	100-83-5276	Life Insurance Benefit	24.15
DFT0014861	07/10/2025	INV0014927	07/10/2025	Life and AD&D Insurance	100-91-5276	Life Insurance Benefit	213.20
DFT0014861	07/10/2025	INV0014927	07/10/2025	Life and AD&D Insurance	100-92-5276	Life Insurance Benefit	64.40
DFT0014861	07/10/2025	INV0014927	07/10/2025	Life and AD&D Insurance	100-95-5276	Life Insurance Benefit	72.45
DFT0014861	07/10/2025	INV0014927	07/10/2025	Life and AD&D Insurance	500-40-5276	Life Insurance Benefit	56.35
DFT0014861	07/10/2025	INV0014927	07/10/2025	Life and AD&D Insurance	601-40-5276	Life Insurance Benefit	8.05
DFT0015027	08/05/2025	INV0015054	08/04/2025	STD/LTD/EAP	100-41-5270	Other Employee Benefits	1.25
DFT0015027	08/05/2025	INV0015054	08/04/2025	STD/LTD/EAP	100-44-5270	Other Employee Benefits	251.61
DFT0015027	08/05/2025	INV0015054	08/04/2025	STD/LTD/EAP	100-45-5270	Other Employee Benefits	45.40
DFT0015027	08/05/2025	INV0015054	08/04/2025	STD/LTD/EAP	100-53-5270	Other Employee Benefits	-0.15
DFT0015027	08/05/2025	INV0015054	08/04/2025	STD/LTD/EAP	100-53-5270	Other Employee Benefits	253.51
DFT0015027	08/05/2025	INV0015054	08/04/2025	STD/LTD/EAP	100-61-5270	Other Employee Benefits	299.12
DFT0015027	08/05/2025	INV0015054	08/04/2025	STD/LTD/EAP	100-72-5270	Other Employee Benefits	38.49
DFT0015027	08/05/2025	INV0015054	08/04/2025	STD/LTD/EAP	100-73-5270	Other Employee Benefits	36.63
DFT0015027	08/05/2025	INV0015054	08/04/2025	STD/LTD/EAP	100-74-5270	Other Employee Benefits	176.83
DFT0015027	08/05/2025	INV0015054	08/04/2025	STD/LTD/EAP	100-75-5270	Other Employee Benefits	45.40
DFT0015027	08/05/2025	INV0015054	08/04/2025	STD/LTD/EAP	100-75-5270	Other Employee Benefits	152.77
DFT0015027	08/05/2025	INV0015054	08/04/2025	STD/LTD/EAP	100-76-5270	Other Employee Benefits	101.06
DFT0015027	08/05/2025	INV0015054	08/04/2025	STD/LTD/EAP	100-81-5270	Other Employee Benefits	80.66
DFT0015027	08/05/2025	INV0015054	08/04/2025	STD/LTD/EAP	100-82-5270	Other Employee Benefits	236.24
DFT0015027	08/05/2025	INV0015054	08/04/2025	STD/LTD/EAP	100-83-5270	Other Employee Benefits	94.49
DFT0015027	08/05/2025	INV0015054	08/04/2025	STD/LTD/EAP	100-91-5270	Other Employee Benefits	310.04
DFT0015027	08/05/2025	INV0015054	08/04/2025	STD/LTD/EAP	100-92-5270	Other Employee Benefits	120.31
DFT0015027	08/05/2025	INV0015054	08/04/2025	STD/LTD/EAP	100-95-5270	Other Employee Benefits	304.43
DFT0015027	08/05/2025	INV0015054	08/04/2025	STD/LTD/EAP	500-40-5270	Other Employee Benefits	240.44
DFT0015027	08/05/2025	INV0015054	08/04/2025	STD/LTD/EAP	601-40-5270	Other Employee Benefits	45.40
DFT0015028	08/05/2025	INV0015055	08/04/2025	Life and AD&D Insurance	100-41-5276	Life Insurance Benefit	12.10
DFT0015028	08/05/2025	INV0015055	08/04/2025	Life and AD&D Insurance	100-44-5276	Life Insurance Benefit	209.30
DFT0015028	08/05/2025	INV0015055	08/04/2025	Life and AD&D Insurance	100-45-5276	Life Insurance Benefit	48.30
DFT0015028	08/05/2025	INV0015055	08/04/2025	Life and AD&D Insurance	100-53-5276	Life Insurance Benefit	-0.08
DFT0015028	08/05/2025	INV0015055	08/04/2025	Life and AD&D Insurance	100-53-5276	Life Insurance Benefit	204.27
DFT0015028	08/05/2025	INV0015055	08/04/2025	Life and AD&D Insurance	100-61-5276	Life Insurance Benefit	136.85
DFT0015028	08/05/2025	INV0015055	08/04/2025	Life and AD&D Insurance	100-72-5276	Life Insurance Benefit	152.95
DFT0015028	08/05/2025	INV0015055	08/04/2025	Life and AD&D Insurance	100-73-5276	Life Insurance Benefit	40.25
DFT0015028	08/05/2025	INV0015055	08/04/2025	Life and AD&D Insurance	100-74-5276	Life Insurance Benefit	161.00
DFT0015028	08/05/2025	INV0015055	08/04/2025	Life and AD&D Insurance	100-75-5276	Life Insurance Benefit	32.20
DFT0015028	08/05/2025	INV0015055	08/04/2025	Life and AD&D Insurance	100-75-5276	Life Insurance Benefit	8.05
DFT0015028	08/05/2025	INV0015055	08/04/2025	Life and AD&D Insurance	100-76-5276	Life Insurance Benefit	24.15
DFT0015028	08/05/2025	INV0015055	08/04/2025	Life and AD&D Insurance	100-81-5276	Life Insurance Benefit	16.10
DFT0015028	08/05/2025	INV0015055	08/04/2025	Life and AD&D Insurance	100-82-5276	Life Insurance Benefit	128.80

Payment Number	Payment Date	Payable Number	Payable Date	Description (Payable)	Account Number	Account Name	Amount
DFT0015028	08/05/2025	INV0015055	08/04/2025	Life and AD&D Insurance	100-83-5276	Life Insurance Benefit	24.15
DFT0015028	08/05/2025	INV0015055	08/04/2025	Life and AD&D Insurance	100-91-5276	Life Insurance Benefit	215.95
DFT0015028	08/05/2025	INV0015055	08/04/2025	Life and AD&D Insurance	100-92-5276	Life Insurance Benefit	64.40
DFT0015028	08/05/2025	INV0015055	08/04/2025	Life and AD&D Insurance	100-95-5276	Life Insurance Benefit	80.50
DFT0015028	08/05/2025	INV0015055	08/04/2025	Life and AD&D Insurance	500-40-5276	Life Insurance Benefit	56.35
DFT0015028	08/05/2025	INV0015055	08/04/2025	Life and AD&D Insurance	601-40-5276	Life Insurance Benefit	8.05
						Vendor 0474 - STANDARD INSURANCE COMPANY Total:	**8,836.36**
Vendor: 3130 - STEAMX LLC							
104750	07/10/2025	72379	06/02/2025	PUBLIC WORKS SUPPLIES	100-95-5740	General Supplies	41.74
104750	07/10/2025	72430	06/05/2025	FLEET DEPT SUPPLIES	601-40-5740	General Supplies	197.95
104798	07/25/2025	72596	06/23/2025	FLEET DEPT SUPPLIES	601-40-5721	Vehicle Supplies	70.89
104798	07/25/2025	72644	06/27/2025	FLEET DEPT SUPPLIES	601-40-5721	Vehicle Supplies	154.22
						Vendor 3130 - STEAMX LLC Total:	**464.80**
Vendor: 5227 - STUDIO SPECTRUM							
104799	07/25/2025	192952	11/01/2024	CITY COUNCIL CHAMBER A/V IMPROVEMENT PROJECT:	100-43-5400	Contract Services - General	1,950.00
104799	07/25/2025	193132	07/01/2025	CITY COUNCIL CHAMBERS A/V IMPROVEMENT PROJECT	100-43-5400	Contract Services - General	1,650.00
						Vendor 5227 - STUDIO SPECTRUM Total:	**3,600.00**
Vendor: 9125 - SUNBELT RENTALS INC							
120307	07/10/2025	169748291-0001	06/19/2025	PUBLIC WORKS SUPPLIES	100-95-5740	General Supplies	1,958.30
						Vendor 9125 - SUNBELT RENTALS INC Total:	**1,958.30**
Vendor: 5512 - SUPERIOR PAVEMENT MARKINGS							
120308	07/10/2025	20719	06/23/2025	SEGMENT B STRPING PROJE	100-95-5582	Public Right of Way Maintan	59,895.29
						Vendor 5512 - SUPERIOR PAVEMENT MARKINGS Total:	**59,895.29**
Vendor: 0554 - SUSAN SAXE-CLIFFORD PH.D							
120309	07/10/2025	25-0612-8	06/12/2025	PSYCHOLOGICAL EVAL: PO APPLICANT	100-74-5400	Contract Services - General	450.00
						Vendor 0554 - SUSAN SAXE-CLIFFORD PH.D Total:	**450.00**
Vendor: 9636 - SVA ARCHITECTS, INC							
104751	07/10/2025	63524	04/30/2025	PROFESSIONAL SVCS: AMPHITHEATER PROJECT	400-40-5896	Facilities Capital Improveme	96,484.50
104800	07/25/2025	63724R	06/30/2025	PROFESSIONAL SVCS: AMPHITHEATER PROJECT	400-40-5896	Facilities Capital Improveme	85,797.26
						Vendor 9636 - SVA ARCHITECTS, INC Total:	**182,281.76**
Vendor: 8695 - SWA GROUP INC							
120371	07/24/2025	205217	06/24/2025	CONSULTING SVCS: MEDIAN REVISIONS	400-40-5894	Street Capital Improvements	789.60
120371	07/24/2025	205218	06/24/2025	PROFESSIONAL SVCS: STREET TREE PLANTING	400-40-5894	Street Capital Improvements	5,050.00

Payment Number	Payment Date	Payable Number	Payable Date	Description (Payable)	Account Number	Account Name	Amount
120371	07/24/2025	205292	07/09/2025	PROFESSIONAL SVCS: STREET TREE PLANTING	400-40-5894	Street Capital Improvements	500.00
						Vendor 8695 - SWA GROUP INC Total:	**6,339.60**
Vendor: 5424 - TAYLOR BYRD							
120372	07/24/2025	06092025	06/09/2025	TRAINING MEAL REIMBURSEMENT	100-73-5320	Travel & Training	8.00
						Vendor 5424 - TAYLOR BYRD Total:	**8.00**
Vendor: 9784 - TEMPORARY STAFFING PROFESSIONALS INC.							
120439	08/07/2025	001172	06/30/2025	TEMP STAFFING SVCS: 6/23 - 6/29/25	100-53-5420	Professional Services	1,888.00
120439	08/07/2025	001188	07/07/2025	TEMP STAFFING SVCS: 7/1 - 7/6/25	100-53-5420	Professional Services	1,416.00
120439	08/07/2025	001188-A	07/07/2025	TEMP STAFFING SVCS: 6/30/25	100-53-5420	Professional Services	472.00
120439	08/07/2025	001229	07/14/2025	TEMP STAFFING SVCS: 7/7 - 7/13/25	100-53-5420	Professional Services	1,888.00
						Vendor 9784 - TEMPORARY STAFFING PROFESSIONALS INC. Total:	**5,664.00**
Vendor: 3684 - THE CHILDRENS CLINIC							
120310	07/10/2025	06252025	06/25/2025	THE CHILDREN'S CLINIC HEALTHCARE SUBSIDY	100-82-5390	Donations	5,000.00
						Vendor 3684 - THE CHILDRENS CLINIC Total:	**5,000.00**
Vendor: 0399 - THE SIGNAL TRIBUNE							
104752	07/10/2025	59650	05/09/2025	PUBLICATION SVCS	100-23530	Deposits-Community Develo	68.54
104752	07/10/2025	59650	05/09/2025	PUBLICATION SVCS	100-23530	Deposits-Community Develo	342.72
104752	07/10/2025	59650	05/09/2025	PUBLICATION SVCS	100-34-4600	Administrative Fee (CD)	-68.54
104801	07/25/2025	59697	06/13/2025	PUBLICATION OF PUBLIC NOTICES 06.13.25	100-43-5630	Media Services	269.43
						Vendor 0399 - THE SIGNAL TRIBUNE Total:	**612.15**
Vendor: 5643 - THIRKETTLE CORP							
120311	07/10/2025	INV0108922	06/25/2025	WATER DEPT SUPPLIES	500-40-5740	General Supplies	2,962.32
120373	07/24/2025	INV0108258	05/19/2025	WATER DEPT SUPPLIES	500-40-5740	General Supplies	2,969.12
120373	07/24/2025	INV0108541	05/28/2025	WATER DEPT SUPPLIES	500-40-5740	General Supplies	2,999.69
						Vendor 5643 - THIRKETTLE CORP Total:	**8,931.13**
Vendor: 9795 - THIRTIETH STREET ARCHITECTS, INC							
104753	07/10/2025	04012025	04/01/2025	PROFESSIONAL SVCS: CITY HALL WINDOWS	400-40-5896	Facilities Capital Improveme	10,235.00
104802	07/25/2025	051525	05/15/2025	PROFESSIONAL SVCS: CITY HALL WINDOWS	400-40-5896	Facilities Capital Improveme	11,640.00
104802	07/25/2025	051525	05/15/2025	PROFESSIONAL SVCS: CITY HALL WINDOWS	400-40-5896	Facilities Capital Improveme	3,842.50
						Vendor 9795 - THIRTIETH STREET ARCHITECTS, INC Total:	**25,717.50**
Vendor: 9891 - THOMAS RAMIREZ							
120440	08/07/2025	6302025	06/30/2025	REFUND PERMIT 2677	100-23550	Deposits-Community Service	60.00

Payment Number	Payment Date	Payable Number	Payable Date	Description (Payable)	Account Number	Account Name	Amount
120440	08/07/2025	6302025	06/30/2025	REFUND PERMIT 2677	100-34-4803	Community Services: Facility	120.00
						Vendor 9891 - THOMAS RAMIREZ Total:	**180.00**
Vendor: 5699 - TIM ANHORN							
104754	07/10/2025	06302025	06/30/2025	PARKS & REC COMMISSIONER: 4TH QTR	100-82-5150	Commission Meeting Attend	150.00
						Vendor 5699 - TIM ANHORN Total:	**150.00**
Vendor: 8859 - TLC LUXURY TRANSPORTATION							
104755	07/10/2025	124864	06/18/2025	SENIOR EXCURSION: NEWPORT BEACH	202-40-5670	Recreational Transit	1,300.00
104803	07/25/2025	124956	07/02/2025	YOUTH EXCURSION: SUMMER CAMP 6/17/25	202-40-5670	Recreational Transit	1,800.00
104803	07/25/2025	124957	07/02/2025	YOUTH EXCURSION: SUMMER CAMP 6/24/25	202-40-5670	Recreational Transit	2,100.00
104803	07/25/2025	124958	07/02/2025	YOUTH EXCURSION: SUMMER CAMP 6/26/25	202-40-5670	Recreational Transit	2,175.00
104803	07/25/2025	124987	07/10/2025	YOUTH EXCURSION: SUMMER CAMP 6/30/25	202-40-5670	Recreational Transit	1,700.00
104836	08/08/2025	124988	07/10/2025	YOUTH EXCURSION: SUMMER CAMP 7/1/25	202-40-5670	Recreational Transit	2,100.00
104836	08/08/2025	124989	07/10/2025	YOUTH EXCURSION: SUMMER CAMP 7/3/25	202-40-5670	Recreational Transit	1,950.00
104836	08/08/2025	124994	07/11/2025	YOUTH EXCURSION: SUMMER CAMP 7/8/25	202-40-5670	Recreational Transit	1,500.00
						Vendor 8859 - TLC LUXURY TRANSPORTATION Total:	**14,625.00**
Vendor: 9418 - TOLAR MANUFACTURING COMPANY INC							
120312	07/10/2025	15791	06/10/2025	BUS SHELTER BENCHES	202-40-5400	Contract Services - General	7,497.00
120312	07/10/2025	15791	06/10/2025	BUS SHELTER BENCHES	202-40-5400	Contract Services - General	17.00
						Vendor 9418 - TOLAR MANUFACTURING COMPANY INC Total:	**7,514.00**
Vendor: 1723 - TRAFFIC MANAGEMENT INC							
120313	07/10/2025	06-116135	06/11/2025	PUBLIC WORKS SUPPLIES	100-95-5740	General Supplies	358.02
120313	07/10/2025	06-116222	06/17/2025	PUBLIC WORKS SUPPLIES	100-95-5740	General Supplies	72.94
120441	08/07/2025	06-116611	07/03/2025	PUBLIC WORKS SUPPLIES	100-95-5740	General Supplies	2,538.19
120441	08/07/2025	06-116631	07/03/2025	PUBLIC WORKS SUPPLIES	100-95-5740	General Supplies	364.66
						Vendor 1723 - TRAFFIC MANAGEMENT INC Total:	**3,333.81**
Vendor: 9545 - TRANSTECH ENGINEERS, INC							
104756	07/10/2025	20253622	05/31/2025	ON CALL SVCS: MAY 2025	100-91-5400	Contract Services - General	4,767.00
104756	07/10/2025	20253855	05/31/2025	ENGINEERING SVCS: 3050 ORANGE	100-23560	Deposits-Public Works	68.10
104756	07/10/2025	20253855	05/31/2025	ENGINEERING SVCS: 3050 ORANGE	100-23560	Deposits-Public Works	340.50
104756	07/10/2025	20253855	05/31/2025	ENGINEERING SVCS: 3050 ORANGE	100-34-4900	Administrative Fee (PW)	-68.10
104804	07/25/2025	20253856	05/31/2025	1933 TEMPLE	100-23560	Deposits-Public Works	314.50

Payment Number	Payment Date	Payable Number	Payable Date	Description (Payable)	Account Number	Account Name	Amount
104804	07/25/2025	20253856	05/31/2025	1933 TEMPLE	100-23560	Deposits-Public Works	62.90
104804	07/25/2025	20253856	05/31/2025	1933 TEMPLE	100-34-4900	Administrative Fee (PW)	-62.90
104804	07/25/2025	20253857	05/31/2025	1933 TEMPLE	100-23560	Deposits-Public Works	1,310.00
104804	07/25/2025	20253857	05/31/2025	1933 TEMPLE	100-23560	Deposits-Public Works	262.00
104804	07/25/2025	20253857	05/31/2025	1933 TEMPLE	100-34-4900	Administrative Fee (PW)	-262.00
104837	08/08/2025	20254134	06/30/2025	ON CALL SVCS: JUN 2025	100-91-5400	Contract Services - General	4,540.00
						Vendor 9545 - TRANSTECH ENGINEERS, INC Total:	**11,272.00**
Vendor: 7108 - TRB AND ASSOCIATES INC							
120374	07/24/2025	6109	03/01/2025	PLANCHECK - GEOTECH	100-23530	Deposits-Community Develo	193.50
120374	07/24/2025	6109	03/01/2025	PLANCHECK - GEOTECH	100-23530	Deposits-Community Develo	967.50
120374	07/24/2025	6109	03/01/2025	PLANCHECK - GEOTECH	100-34-4600	Administrative Fee (CD)	-193.50
120374	07/24/2025	6264	05/01/2025	Contract Plan Check and On-Call Staffing	100-63-5400	Contract Services - General	446.25
120374	07/24/2025	6264	05/01/2025	Contract Plan Check and On-Call Staffing	100-63-5421	Plan Check Professional Servi	10,802.76
120374	07/24/2025	6370	06/01/2025	Contract Plan Check and On-Call Staffing	100-63-5400	Contract Services - General	311.25
120374	07/24/2025	6370	06/01/2025	Contract Plan Check and On-Call Staffing	100-63-5400	Contract Services - General	53.75
						Vendor 7108 - TRB AND ASSOCIATES INC Total:	**12,581.51**
Vendor: 9866 - TURBO DATA SYSTEMS, INC							
120375	07/24/2025	46003	06/19/2025	PORTABLE PRINTERS	100-76-5740	General Supplies	2,099.50
120375	07/24/2025	46005	06/19/2025	PORTABLE PRINTERS	100-76-5740	General Supplies	342.55
						Vendor 9866 - TURBO DATA SYSTEMS, INC Total:	**2,442.05**
Vendor: 5621 - TYLER TECHNOLOGIES							
120442	08/07/2025	025-520813	07/16/2025	ADDITIONAL MRI: HANDHELD METER-READER	500-45-5570	Software Licensing & Suppor	145.00
						Vendor 5621 - TYLER TECHNOLOGIES Total:	**145.00**
Vendor: 0801 - U.S. BANK - PARS							
104717	07/10/2025	INV0014891	07/03/2025	PARS Contributions	100-21514	Part-time Employee PARS Pa	1,976.13
104765	07/18/2025	INV0014970	07/17/2025	PARS Contributions	100-21514	Part-time Employee PARS Pa	2,284.89
104765	07/18/2025	INV0015001	07/17/2025	PARS Contributions	100-21514	Part-time Employee PARS Pa	26.59
104813	08/01/2025	CM0000258	07/17/2025	PARS Contributions	100-21514	Part-time Employee PARS Pa	-48.90
104813	08/01/2025	INV0015033	07/31/2025	PARS Contributions	100-21514	Part-time Employee PARS Pa	2,423.59
						Vendor 0801 - U.S. BANK - PARS Total:	**6,662.30**
Vendor: 0122 - ULINE							
120314	07/10/2025	194284584	06/17/2025	DISPLAY BOARDS	100-82-5721	Special Department Supplies	1,078.63
						Vendor 0122 - ULINE Total:	**1,078.63**
Vendor: 0497 - UNDERGROUND SERVICE ALERT							
120443	08/07/2025	24-254447	07/01/2025	CA STATE REGULATORY COSTS: JUL 2025	500-40-5400	Contract Services - General	59.70

Payment Number	Payment Date	Payable Number	Payable Date	Description (Payable)	Account Number	Account Name	Amount
120443	08/07/2025	620250693	07/01/2025	MONTHLY DATABASE MAIN: JUL 2025	500-40-5400	Contract Services - General	119.15
						Vendor 0497 - UNDERGROUND SERVICE ALERT Total:	**178.85**
Vendor: 1304 - UNITED SITE SERVICES							
120444	08/07/2025	114-13887130	07/08/2024	4TH OF JULY 2024: RESTROOMS	100-94-5400	Contract Services - General	518.18
120444	08/07/2025	114-13925002	09/06/2024	RESTROOMS	100-94-5400	Contract Services - General	308.70
						Vendor 1304 - UNITED SITE SERVICES Total:	**826.88**
Vendor: 0237 - UNIVERSITY TROPHIES							
104757	07/10/2025	202502575	06/16/2025	ENGRAVING SVCS	100-74-5740	General Supplies	33.00
104805	07/25/2025	71923	07/15/2025	ENGRAVING SVCS	100-74-5740	General Supplies	16.50
						Vendor 0237 - UNIVERSITY TROPHIES Total:	**49.50**
Vendor: 5452 - US TREASURY							
DFT0014789	07/03/2025	INV0014845	07/03/2025	Social Security	100-21510	FICA Taxes Payable	750.70
DFT0014790	07/03/2025	INV0014846	07/03/2025	Medicare	100-21511	Medicare Taxes Payable	175.58
DFT0014792	07/03/2025	INV0014848	07/03/2025	Federal Income Tax Withholding	100-21512	US Withholding Taxes Payabl	693.80
DFT0014852	07/03/2025	INV0014918	07/03/2025	Social Security	100-21510	FICA Taxes Payable	29,997.22
DFT0014853	07/03/2025	INV0014919	07/03/2025	Medicare	100-21511	Medicare Taxes Payable	14,389.76
DFT0014855	07/03/2025	INV0014921	07/03/2025	Federal Income Tax Withholding	100-21512	US Withholding Taxes Payabl	50,635.86
DFT0014945	07/17/2025	INV0014997	07/17/2025	Social Security	100-21510	FICA Taxes Payable	35,466.22
DFT0014946	07/17/2025	INV0014998	07/17/2025	Medicare	100-21511	Medicare Taxes Payable	15,582.50
DFT0014948	07/17/2025	INV0015000	07/17/2025	Federal Income Tax Withholding	100-21512	US Withholding Taxes Payabl	58,327.61
DFT0014949	07/17/2025	INV0015002	07/17/2025	Social Security	100-21510	FICA Taxes Payable	1,750.94
DFT0014950	07/17/2025	INV0015003	07/17/2025	Medicare	100-21511	Medicare Taxes Payable	419.12
DFT0014952	07/17/2025	INV0015005	07/17/2025	Federal Income Tax Withholding	100-21512	US Withholding Taxes Payabl	1,390.52
DFT0014988	07/17/2025	INV0015011	07/17/2025	Medicare	100-21511	Medicare Taxes Payable	1.16
DFT0014989	07/17/2025	CM0000259	07/17/2025	Federal Income Tax Withholding	100-21512	US Withholding Taxes Payabl	-1.01
DFT0014996	07/31/2025	INV0015018	07/31/2025	Social Security	100-21510	FICA Taxes Payable	528.66
DFT0014997	07/31/2025	INV0015019	07/31/2025	Medicare	100-21511	Medicare Taxes Payable	230.02
DFT0014999	07/31/2025	INV0015021	07/31/2025	Federal Income Tax Withholding	100-21512	US Withholding Taxes Payabl	770.83
DFT0015020	07/31/2025	INV0015048	07/31/2025	Social Security	100-21510	FICA Taxes Payable	36,077.00
DFT0015021	07/31/2025	INV0015049	07/31/2025	Medicare	100-21511	Medicare Taxes Payable	15,487.68
DFT0015023	07/31/2025	INV0015051	07/31/2025	Federal Income Tax Withholding	100-21512	US Withholding Taxes Payabl	58,510.03
						Vendor 5452 - US TREASURY Total:	**321,184.20**
Vendor: 4842 - USA BLUEBOOK							
120376	07/24/2025	INV00739827	06/16/2025	WATER DEPT SUPPLIES	500-40-5740	General Supplies	43.03

Payment Number	Payment Date	Payable Number	Payable Date	Description (Payable)	Account Number	Account Name	Amount
120445	08/07/2025	INV00759183	07/07/2025	WATER DEPT SUPPLIES	500-40-5740	General Supplies	442.99
120445	08/07/2025	INV00759664	07/08/2025	WATER DEPT SUPPLIES	500-40-5740	General Supplies	352.75
						Vendor 4842 - USA BLUEBOOK Total:	**838.77**
Vendor: 9139 - V&V MANUFACTURING, INC							
120446	08/07/2025	62762	07/16/2025	BADGE SVCS (2)	100-72-5730	Uniforms	301.40
						Vendor 9139 - V&V MANUFACTURING, INC Total:	**301.40**
Vendor: 8025 - VERITONE INC							
104806	07/25/2025	976336	07/01/2025	SHPD LICENSE; Q2: 6/1/25-5/31/26	100-76-5400	Contract Services - General	2,400.00
						Vendor 8025 - VERITONE INC Total:	**2,400.00**
Vendor: 1299 - VICTOR PARKER							
120315	07/10/2025	06182025	06/24/2025	PLANNING COMMISSIONER: 4TH QTR	100-61-5150	Commission Meetings	375.00
						Vendor 1299 - VICTOR PARKER Total:	**375.00**
Vendor: 1632 - VISION SERVICE PLAN-CA							
DFT0014640	07/07/2025	INV0014730	06/05/2025	Vision Ins - Employee Only	100-21533	Vision Insurance Payable	-26.78
DFT0014640	07/07/2025	INV0014730	06/05/2025	Vision Ins - Employee Only	100-21533	Vision Insurance Payable	445.85
DFT0014640	07/07/2025	INV0014730	06/05/2025	Vision Ins - Employee Only	100-21533	Vision Insurance Payable	-43.84
DFT0014640	07/07/2025	INV0014730	06/05/2025	Vision Ins - Employee Only	100-21533	Vision Insurance Payable	-32.08
DFT0014640	07/07/2025	INV0014730	06/05/2025	Vision Ins - Employee Only	100-21533	Vision Insurance Payable	-29.23
DFT0014640	07/07/2025	INV0014730	06/05/2025	Vision Ins - Employee Only	100-21533	Vision Insurance Payable	-26.78
DFT0014640	07/07/2025	INV0014730	06/05/2025	Vision Ins - Employee Only	100-21533	Vision Insurance Payable	-29.23
DFT0014640	07/07/2025	INV0014730	06/05/2025	Vision Ins - Employee Only	100-51-5273	Health Benefits	-0.74
DFT0014641	07/07/2025	INV0014731	06/05/2025	Vision Ins - Employee + 1	100-21533	Vision Insurance Payable	340.48
DFT0014642	07/07/2025	INV0014732	06/05/2025	Vision Ins - Family	100-21533	Vision Insurance Payable	386.88
DFT0014715	07/07/2025	INV0014818	06/18/2025	Vision Ins - Employee Only	100-21533	Vision Insurance Payable	358.13
DFT0014716	07/07/2025	INV0014819	06/18/2025	Vision Ins - Employee + 1	100-21533	Vision Insurance Payable	295.08
DFT0014717	07/07/2025	INV0014820	06/18/2025	Vision Ins - Family	100-21533	Vision Insurance Payable	386.79
DFT0014849	08/01/2025	INV0014915	07/03/2025	Vision Ins - Employee Only	100-21533	Vision Insurance Payable	365.50
DFT0014850	08/01/2025	INV0014916	07/03/2025	Vision Ins - Employee + 1	100-21533	Vision Insurance Payable	295.10
DFT0014851	08/01/2025	INV0014917	07/03/2025	Vision Ins - Family	100-21533	Vision Insurance Payable	332.87
DFT0014857	07/07/2025	INV0014924	07/07/2025	Vision Retirees July 2025	100-21561	Retiree Vision Insurance Pay	349.01
DFT0014942	08/01/2025	INV0014994	07/17/2025	Vision Ins - Employee Only	100-21533	Vision Insurance Payable	-14.61
DFT0014942	08/01/2025	INV0014994	07/17/2025	Vision Ins - Employee Only	100-21533	Vision Insurance Payable	-13.40
DFT0014942	08/01/2025	INV0014994	07/17/2025	Vision Ins - Employee Only	100-21533	Vision Insurance Payable	-13.40
DFT0014942	08/01/2025	INV0014994	07/17/2025	Vision Ins - Employee Only	100-21533	Vision Insurance Payable	13.30
DFT0014942	08/01/2025	INV0014994	07/17/2025	Vision Ins - Employee Only	100-21533	Vision Insurance Payable	14.61
DFT0014942	08/01/2025	INV0014994	07/17/2025	Vision Ins - Employee Only	100-21533	Vision Insurance Payable	365.44
DFT0014942	08/01/2025	INV0014994	07/17/2025	Vision Ins - Employee Only	100-21533	Vision Insurance Payable	72.00
DFT0014942	08/01/2025	INV0014994	07/17/2025	Vision Ins - Employee Only	100-51-5273	Health Benefits	-0.76
DFT0014943	08/01/2025	INV0014995	07/17/2025	Vision Ins - Employee + 1	100-21533	Vision Insurance Payable	295.08
DFT0014944	08/01/2025	INV0014996	07/17/2025	Vision Ins - Family	100-21533	Vision Insurance Payable	342.02

Payment Number	Payment Date	Payable Number	Payable Date	Description (Payable)	Account Number	Account Name	Amount
DFT0014992	08/01/2025	INV0015015	07/30/2025	Vision Retirees August 2025	100-21561	Retiree Vision Insurance Pay	-36.00
DFT0014992	08/01/2025	INV0015015	07/30/2025	Vision Retirees August 2025	100-21561	Retiree Vision Insurance Pay	313.01
						Vendor 1632 - VISION SERVICE PLAN-CA Total:	**4,704.30**
Vendor: 8822 - VITAL MEDICAL SERVICES, LLC							
120377	07/24/2025	4673	06/18/2025	SPECIAL SERVICES	100-75-5721	Special Department Supplies	4,278.00
						Vendor 8822 - VITAL MEDICAL SERVICES, LLC Total:	**4,278.00**
Vendor: 8896 - VITAL RECORDS CONTROL							
104758	07/10/2025	5108219	05/31/2025	SHREDDING SVCS: MAY 2025	100-76-5400	Contract Services - General	561.79
104807	07/25/2025	5176748	06/30/2025	OFFSITE STORAGE SVCS: JUL 2025	100-43-5420	Professional Services	282.46
104807	07/25/2025	5218894	06/30/2025	SHREDDING SVCS: JUN 2025	100-76-5400	Contract Services - General	768.47
						Vendor 8896 - VITAL RECORDS CONTROL Total:	**1,612.72**
Vendor: 5703 - VOYA 401A PLAN 664281							
DFT0014793	07/03/2025	INV0014849	07/03/2025	401A	100-21570	Deferred Compensation Ded	1,386.11
DFT0014794	07/03/2025	INV0014850	07/03/2025	401A%	100-21570	Deferred Compensation Ded	996.67
DFT0014886	07/17/2025	INV0014928	07/17/2025	401A	100-21570	Deferred Compensation Ded	1,226.15
DFT0014887	07/17/2025	INV0014929	07/17/2025	401A%	100-21570	Deferred Compensation Ded	1,062.89
DFT0015000	07/31/2025	INV0015022	07/31/2025	401A	100-21570	Deferred Compensation Ded	1,293.86
DFT0015001	07/31/2025	INV0015023	07/31/2025	401A%	100-21570	Deferred Compensation Ded	1,313.45
						Vendor 5703 - VOYA 401A PLAN 664281 Total:	**7,279.13**
Vendor: 5704 - VOYA 457 PLAN 664280							
DFT0014795	07/03/2025	INV0014851	07/03/2025	457	100-21570	Deferred Compensation Ded	2,072.63
DFT0014796	07/03/2025	INV0014852	07/03/2025	457	100-21570	Deferred Compensation Ded	9,288.61
DFT0014797	07/03/2025	INV0014853	07/03/2025	457 Benefit	100-21570	Deferred Compensation Ded	9,623.00
DFT0014798	07/03/2025	INV0014854	07/03/2025	457	100-21570	Deferred Compensation Ded	500.00
DFT0014799	07/03/2025	INV0014855	07/03/2025	457 ROTH	100-21570	Deferred Compensation Ded	1,430.00
DFT0014888	07/17/2025	INV0014930	07/17/2025	457	100-21570	Deferred Compensation Ded	2,220.45
DFT0014889	07/17/2025	INV0014931	07/17/2025	457	100-21570	Deferred Compensation Ded	9,249.03
DFT0014890	07/17/2025	INV0014932	07/17/2025	457 Benefit	100-21570	Deferred Compensation Ded	9,741.56
DFT0014891	07/17/2025	INV0014933	07/17/2025	457	100-21570	Deferred Compensation Ded	500.00
DFT0014892	07/17/2025	INV0014934	07/17/2025	457 ROTH	100-21570	Deferred Compensation Ded	1,230.00
DFT0015002	07/31/2025	INV0015024	07/31/2025	457	100-21570	Deferred Compensation Ded	2,140.06
DFT0015003	07/31/2025	INV0015025	07/31/2025	457	100-21570	Deferred Compensation Ded	9,979.03
DFT0015004	07/31/2025	INV0015026	07/31/2025	457 Benefit	100-21570	Deferred Compensation Ded	9,741.56
DFT0015005	07/31/2025	INV0015027	07/31/2025	457	100-21570	Deferred Compensation Ded	500.00
DFT0015006	07/31/2025	INV0015028	07/31/2025	457 ROTH	100-21570	Deferred Compensation Ded	1,230.00
						Vendor 5704 - VOYA 457 PLAN 664280 Total:	**69,445.93**
Vendor: 8327 - W. A. RASIC COMPANY, INC.							
120316	07/10/2025	345348R	11/18/2024	PROFESSIONAL SVCS: COMPRESSOR TANK REPAIR	500-40-5560	Repair & Maintenance Servic	10,329.49
120316	07/10/2025	345350R	10/11/2024	PROFESSIONAL SVCS: WATERMAIN REPAIR	500-40-5560	Repair & Maintenance Servic	38,347.49

Payment Number	Payment Date	Payable Number	Payable Date	Description (Payable)	Account Number	Account Name	Amount
120378	07/24/2025	345442	11/18/2024	PROFESSIONAL SVCS: REPAIR WORK	500-40-5560	Repair & Maintenance Servic	1,989.96
120447	08/07/2025	345951	07/17/2025	UTILITY REMOVAL: CA AVE 28th - SPRING	400-40-5894	Street Capital Improvements	19,334.89
						Vendor 8327 - W. A. RASIC COMPANY, INC. Total:	**70,001.83**
Vendor: 1110 - W.G. ZIMMERMAN ENGINEERING INC.							
104808	07/25/2025	25-05-769	06/10/2025	ROW MEETING WITH METRO MAY 2025	100-91-5400	Contract Services - General	225.00
104808	07/25/2025	25-06-791	07/10/2025	ON CALL SERVICES FY 24-25: JUNE PROGRESS REPORT	100-91-5400	Contract Services - General	8,735.00
104808	07/25/2025	25-06792	07/10/2025	ON CALL SERVICES FY 24-25: ROW MEETING	100-91-5400	Contract Services - General	675.00
104808	07/25/2025	25-06-793	07/10/2025	ON CALL SERVICES FY 24-25: SS4A	100-91-5400	Contract Services - General	560.00
						Vendor 1110 - W.G. ZIMMERMAN ENGINEERING INC. Total:	**10,195.00**
Vendor: 1316 - WATER REPLENISHMENT DISTRICT							
104809	07/25/2025	05312025	05/31/2025	GROUNDWATER REPLENISHMENT: MAY 2025	500-40-5780	Water Supply Costs	39,229.49
104838	08/08/2025	2025-09	07/01/2025	WELL 10 LOAN PAYMENT #9	500-26200	Long Term Payable	34,883.72
104838	08/08/2025	2412-T22-006	12/31/2024	GROUNDWATER MONITORING: JUL - DEC 202	500-40-5400	Contract Services - General	4,916.00
						Vendor 1316 - WATER REPLENISHMENT DISTRICT Total:	**79,029.21**
Vendor: 5161 - WECK LABORATORIES							
120317	07/10/2025	W5D1163	04/15/2025	WATER ANALYSIS	500-40-5400	Contract Services - General	108.00
120317	07/10/2025	W5D1293	04/16/2025	WATER ANALYSIS	500-40-5400	Contract Services - General	174.00
120317	07/10/2025	W5F0918	06/12/2025	WATER ANALYSIS	500-40-5400	Contract Services - General	630.00
120379	07/24/2025	W5F1570	06/27/2025	WATER ANALYSIS	500-40-5400	Contract Services - General	345.00
120448	08/07/2025	W5D1689	04/21/2025	WATER ANALYSIS	500-40-5400	Contract Services - General	165.00
120448	08/07/2025	W5E1728	05/30/2025	WATER ANALYSIS	500-40-5400	Contract Services - General	393.00
120448	08/07/2025	W5G0030	07/02/2025	WATER ANALYSIS	500-40-5400	Contract Services - General	268.00
120448	08/07/2025	W5G0105	07/07/2025	WATER ANALYSIS	500-40-5400	Contract Services - General	670.00
120448	08/07/2025	W5G0106	07/07/2025	WATER ANALYSIS	500-40-5400	Contract Services - General	100.00
120448	08/07/2025	W5G0213	07/09/2025	WATER ANALYSIS	500-40-5400	Contract Services - General	345.00
						Vendor 5161 - WECK LABORATORIES Total:	**3,198.00**
Vendor: 5657 - Wells Fargo Bank, N.A. (114)							
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-16000	Inventory & Prepayments	250.00
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-16000	Inventory & Prepayments	675.00
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-16000	Inventory & Prepayments	872.50
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-16000	Inventory & Prepayments	890.00
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-16000	Inventory & Prepayments	250.00
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-16000	Inventory & Prepayments	1,200.00
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-16000	Inventory & Prepayments	56.00
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-16000	Inventory & Prepayments	1,300.00

Payment Number	Payment Date	Payable Number	Payable Date	Description (Payable)	Account Number	Account Name	Amount
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-16000	Inventory & Prepayments	390.00
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-41-5330	Meetings	15.99
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-41-5330	Meetings	31.49
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-41-5330	Meetings	5.85
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-41-5330	Meetings	33.86
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-41-5330	Meetings	68.71
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-41-5330	Meetings	148.09
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-41-5330	Meetings	74.68
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-41-5511	Telephone	82.72
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-44-5330	Meetings	97.06
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-44-5330	Meetings	44.14
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-44-5330	Meetings	35.33
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-44-5330	Meetings	64.72
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-44-5330	Meetings	359.89
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-44-5330	Meetings	1,232.74
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-44-5330	Meetings	45.86
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-44-5511	Telephone	132.83
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-44-5740	General Supplies	38.65
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-44-5740	General Supplies	36.40
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-44-5740	General Supplies	33.14
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-44-5740	General Supplies	55.12
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-44-5740	General Supplies	13.25
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-45-5330	Meetings	62.79
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-45-5330	Meetings	16.43
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-45-5631	Software Purchases	13.99
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-45-5740	General Supplies	184.89
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-45-5740	General Supplies	-50.01
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-45-5740	General Supplies	99.75
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-45-5740	General Supplies	162.99
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-45-5740	General Supplies	315.00
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-46-5350	Employee Recognition	424.24
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-46-5350	Employee Recognition	285.00
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-46-5350	Employee Recognition	425.00
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-46-5350	Employee Recognition	192.41
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-46-5350	Employee Recognition	106.80
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-46-5350	Employee Recognition	247.70
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-46-5350	Employee Recognition	339.33
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-46-5350	Employee Recognition	610.16
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-46-5350	Employee Recognition	58.19
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-46-5350	Employee Recognition	142.40
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-46-5350	Employee Recognition	246.42
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-46-5350	Employee Recognition	54.37
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-46-5350	Employee Recognition	106.66
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-46-5350	Employee Recognition	45.00

Payment Number	Payment Date	Payable Number	Payable Date	Description (Payable)	Account Number	Account Name	Amount
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-46-5370	Safety Training	95.91
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-46-5370	Safety Training	112.80
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-46-5370	Safety Training	247.05
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-46-5370	Safety Training	19.89
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-46-5400	Contract Services - General	39.98
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-46-5400	Contract Services - General	175.00
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-46-5400	Contract Services - General	99.00
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-46-5400	Contract Services - General	23.95
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-46-5400	Contract Services - General	39.98
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-46-5400	Contract Services - General	125.00
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-46-5400	Contract Services - General	125.00
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-46-5400	Contract Services - General	899.00
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-46-5425	Medical Services	179.22
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-46-5721	Special Department Supplies	33.12
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-46-5721	Special Department Supplies	20.26
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-46-5740	General Supplies	83.22
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-47-5310	Dues & Memberships	300.00
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-47-5330	Meetings	37.35
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-47-5400	Contract Services - General	1,193.64
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-47-5400	Contract Services - General	265.47
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-47-5631	Software Purchases	16.56
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-47-5631	Software Purchases	97.96
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-47-5631	Software Purchases	99.00
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-47-5631	Software Purchases	49.99
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-47-5631	Software Purchases	120.00
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-47-5740	General Supplies	17.03
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-47-5740	General Supplies	51.49
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-47-5740	General Supplies	63.91
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-51-5511	Telephone/Internet	4,173.22
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-51-5511	Telephone/Internet	216.45
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-51-5511	Telephone/Internet	3,563.85
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-51-5511	Telephone/Internet	65.63
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-51-5511	Telephone/Internet	2,027.11
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-51-5511	Telephone/Internet	240.00
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-52-5570	Software Licensing & Suppor	629.53
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-52-5570	Software Licensing & Suppor	7.20
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-52-5740	General Supplies	640.26
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-52-5740	General Supplies	1,640.94
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-52-5740	General Supplies	36.42
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-52-5740	General Supplies	99.42
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-52-5740	General Supplies	180.27
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-52-5740	General Supplies	729.07
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-62-5330	Meetings	26.50
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-63-5511	Telephone/Data	40.01

Payment Number	Payment Date	Payable Number	Payable Date	Description (Payable)	Account Number	Account Name	Amount
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-63-5511	Telephone/Data	41.36
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-71-5740	General Supplies	51.66
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-71-5740	General Supplies	2.75
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-71-5740	General Supplies	29.78
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-71-5740	General Supplies	103.33
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-71-5740	General Supplies	25.00
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-72-5320	Travel & Training	1,341.31
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-72-5320	Travel & Training	599.00
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-72-5511	Telephone	478.16
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-72-5511	Telephone	1,075.36
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-72-5721	Special Department Supplies	640.84
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-72-5721	Special Department Supplies	269.27
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-72-5721	Special Department Supplies	540.35
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-72-5721	Special Department Supplies	66.24
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-72-5721	Special Department Supplies	198.22
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-72-5721	Special Department Supplies	143.58
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-72-5730	Uniforms	58.58
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-72-5740	General Supplies	749.94
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-72-5740	General Supplies	1,151.40
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-72-5740	General Supplies	1,162.02
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-72-5740	General Supplies	132.56
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-72-5740	General Supplies	39.33
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-73-5320	Travel & Training	1,288.14
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-73-5320	Travel & Training	929.75
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-73-5320	Travel & Training	65.00
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-73-5511	Telephone	38.01
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-73-5511	Telephone	206.80
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-74-5511	Telephone	276.15
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-74-5570	Software Licensing & Suppor	22.99
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-74-5570	Software Licensing & Suppor	629.53
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-74-5570	Software Licensing & Suppor	0.31
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-74-5740	General Supplies	-572.40
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-74-5740	General Supplies	861.87
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-74-5740	General Supplies	31.63
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-74-5740	General Supplies	592.79
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-75-5511	Telephone/Data	41.36
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-75-5511	Telephone/Data	784.58
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-76-5330	Meetings	97.70
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-77-5320	Travel & Training	44.00
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-77-5320	Travel & Training	79.02
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-77-5511	Telephone	82.72
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-81-5330	Meetings	117.00
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-81-5570	Software Licensing & Suppor	10.99
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-81-5570	Software Licensing & Suppor	17.99

Payment Number	Payment Date	Payable Number	Payable Date	Description (Payable)	Account Number	Account Name	Amount
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-81-5630	Media Services	98.20
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-81-5721	Special Department Supplies	16.52
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-81-5721	Special Department Supplies	53.00
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-81-5721	Special Department Supplies	-0.41
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-81-5721	Special Department Supplies	27.58
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-81-5721	Special Department Supplies	22.04
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-81-5721	Special Department Supplies	33.74
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-81-5723	Event/Program Costs	124.12
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-81-5723	Event/Program Costs	22.09
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-81-5723	Event/Program Costs	52.52
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-81-5723	Event/Program Costs	92.92
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-81-5723	Event/Program Costs	75.54
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-81-5723	Event/Program Costs	32.02
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-81-5740	General Supplies	31.40
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-81-5740	General Supplies	17.66
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-81-5740	General Supplies	25.23
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-81-5740	General Supplies	27.56
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-81-5740	General Supplies	220.78
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-81-5740	General Supplies	12.59
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-81-5740	General Supplies	32.02
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-81-5740	General Supplies	22.08
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-81-5740	General Supplies	32.96
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-81-5740	General Supplies	11.46
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-81-5740	General Supplies	33.14
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-81-5740	General Supplies	36.80
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-81-5740	General Supplies	39.66
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-81-5740	General Supplies	39.91
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-81-5740	General Supplies	69.03
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-81-5740	General Supplies	56.58
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-81-5740	General Supplies	11.47
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-82-5310	Dues & Memberships	15.99
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-82-5470	Historical Preservation	43.05
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-82-5470	Historical Preservation	186.00
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-82-5721	Special Department Supplies	2,248.82
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-82-5723	Event/Program Costs	88.93
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-82-5723	Event/Program Costs	43.98
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-82-5723	Event/Program Costs	402.50
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-82-5723	Event/Program Costs	299.00
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-82-5723	Event/Program Costs	690.00
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-82-5723	Event/Program Costs	106.02
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-82-5740	General Supplies	10.99
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-82-5740	General Supplies	0.99
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-82-5740	General Supplies	104.96
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-82-5740	General Supplies	37.56

Payment Number	Payment Date	Payable Number	Payable Date	Description (Payable)	Account Number	Account Name	Amount
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-82-5740	General Supplies	11.04
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-83-5320	Travel & Training	12.16
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-83-5320	Travel & Training	862.81
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-83-5320	Travel & Training	320.84
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-83-5511	Telephone	288.17
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-83-5723	Event/Program Costs	72.25
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-83-5723	Event/Program Costs	77.21
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-83-5723	Event/Program Costs	42.90
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-83-5723	Event/Program Costs	79.67
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-83-5723	Event/Program Costs	282.07
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-83-5723	Event/Program Costs	122.55
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-83-5723	Event/Program Costs	147.10
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-83-5723	Event/Program Costs	120.11
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-83-5723	Event/Program Costs	39.76
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-83-5723	Event/Program Costs	71.76
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-83-5723	Event/Program Costs	11.05
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-83-5723	Event/Program Costs	71.02
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-83-5723	Event/Program Costs	454.82
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-83-5723	Event/Program Costs	5.40
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-83-5723	Event/Program Costs	64.63
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-83-5723	Event/Program Costs	386.25
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-83-5723	Event/Program Costs	61.81
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-83-5723	Event/Program Costs	60.94
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-83-5723	Event/Program Costs	123.40
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-83-5723	Event/Program Costs	52.98
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-83-5723	Event/Program Costs	55.24
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-83-5723	Event/Program Costs	300.51
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-83-5723	Event/Program Costs	71.79
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-83-5723	Event/Program Costs	101.20
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-83-5723	Event/Program Costs	43.56
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-83-5723	Event/Program Costs	36.38
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-83-5723	Event/Program Costs	22.02
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-83-5723	Event/Program Costs	100.00
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-83-5723	Event/Program Costs	1,732.50
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-83-5723	Event/Program Costs	15.45
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-83-5723	Event/Program Costs	15.13
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-83-5723	Event/Program Costs	26.81
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-83-5723	Event/Program Costs	27.00
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-83-5723	Event/Program Costs	14.72
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-83-5723	Event/Program Costs	200.00
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-83-5723	Event/Program Costs	28.09
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-83-5723	Event/Program Costs	82.81
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-83-5723	Event/Program Costs	28.64
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-83-5723	Event/Program Costs	13.26

Payment Number	Payment Date	Payable Number	Payable Date	Description (Payable)	Account Number	Account Name	Amount
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-83-5723	Event/Program Costs	190.75
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-83-5723	Event/Program Costs	13.25
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-83-5723	Event/Program Costs	56.94
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-83-5723	Event/Program Costs	161.80
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-83-5723	Event/Program Costs	86.16
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-83-5723	Event/Program Costs	11.84
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-83-5723	Event/Program Costs	11.11
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-83-5723	Event/Program Costs	19.93
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-83-5723	Event/Program Costs	33.14
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-83-5723	Event/Program Costs	34.11
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-83-5723	Event/Program Costs	85.73
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-83-5723	Event/Program Costs	35.13
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-83-5723	Event/Program Costs	35.32
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-83-5723	Event/Program Costs	84.84
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-83-5723	Event/Program Costs	36.38
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-83-5723	Event/Program Costs	115.04
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-83-5723	Event/Program Costs	18.77
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-83-5740	General Supplies	292.61
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-83-5740	General Supplies	60.87
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-83-5740	General Supplies	198.79
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-83-5740	General Supplies	154.67
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-83-5740	General Supplies	297.42
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-83-5740	General Supplies	82.53
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-83-5740	General Supplies	143.64
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-83-5740	General Supplies	34.23
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-83-5740	General Supplies	55.12
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-83-5740	General Supplies	37.99
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-83-5740	General Supplies	30.97
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-83-5740	General Supplies	39.99
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-83-5740	General Supplies	24.24
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-83-5740	General Supplies	22.09
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-83-5740	General Supplies	35.34
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-83-5740	General Supplies	44.18
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-83-5740	General Supplies	20.98
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-83-5740	General Supplies	46.05
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-83-5740	General Supplies	12.93
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-83-5740	General Supplies	386.74
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-83-5740	General Supplies	11.04
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-83-5740	General Supplies	4.99
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-83-5740	General Supplies	36.38
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-91-5310	Dues & Memberships	100.00
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-91-5511	Telephone	185.46
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-91-5595	Comm Inter-Dept Charge	838.70
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-91-5740	General Supplies	26.41

Payment Number	Payment Date	Payable Number	Payable Date	Description (Payable)	Account Number	Account Name	Amount
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-91-5740	General Supplies	29.82
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-91-5740	General Supplies	75.79
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-91-5740	General Supplies	43.49
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-92-5511	Telephone/Data	226.82
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-92-5511	Telephone/Data	124.08
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-92-5511	Telephone/Data	722.29
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-92-5740	General Supplies	243.10
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-92-5740	General Supplies	154.59
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-92-5740	General Supplies	51.90
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-92-5740	General Supplies	12.19
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-92-5740	General Supplies	172.88
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-92-5740	General Supplies	65.99
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-92-5740	General Supplies	175.56
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-92-5740	General Supplies	770.16
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-92-5740	General Supplies	44.18
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-92-5740	General Supplies	43.64
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-92-5740	General Supplies	1,587.00
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-92-5740	General Supplies	38.00
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-92-5740	General Supplies	83.98
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-92-5740	General Supplies	36.64
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-92-5740	General Supplies	280.42
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-92-5740	General Supplies	39.77
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-92-5740	General Supplies	331.50
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-92-5740	General Supplies	76.57
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-92-5742	Tools	375.61
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-92-5742	Tools	93.06
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-92-5830	Furniture and Fixtures	756.34
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-92-5830	Furniture and Fixtures	209.90
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-92-5830	Furniture and Fixtures	397.77
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-92-5830	Furniture and Fixtures	289.34
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-92-5830	Furniture and Fixtures	2,425.98
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-92-5830	Furniture and Fixtures	612.80
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-92-5830	Furniture and Fixtures	704.43
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-92-5830	Furniture and Fixtures	226.37
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-92-5830	Furniture and Fixtures	230.95
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-92-5830	Furniture and Fixtures	1,855.22
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-92-5830	Furniture and Fixtures	33.14
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-92-5830	Furniture and Fixtures	-704.43
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-92-5830	Furniture and Fixtures	48.83
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-92-5830	Furniture and Fixtures	46.55
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-92-5830	Furniture and Fixtures	92.37
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-92-5830	Furniture and Fixtures	92.53
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-92-5830	Furniture and Fixtures	116.12
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-92-5830	Furniture and Fixtures	97.23

Payment Number	Payment Date	Payable Number	Payable Date	Description (Payable)	Account Number	Account Name	Amount
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-92-5830	Furniture and Fixtures	119.54
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-92-5830	Furniture and Fixtures	132.59
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-92-5830	Furniture and Fixtures	124.66
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-92-5830	Furniture and Fixtures	142.89
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-92-5830	Furniture and Fixtures	24.39
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-92-5830	Furniture and Fixtures	56.55
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-92-5830	Furniture and Fixtures	84.67
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-94-5330	Meetings	96.15
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-94-5511	Telephone/Data	82.72
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-94-5740	General Supplies	264.67
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-94-5740	General Supplies	56.26
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-95-5511	Telephone/Data	248.16
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-95-5721	Special Dept Supplies-Graffiti	199.91
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-95-5740	General Supplies	82.62
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-95-5740	General Supplies	80.19
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-95-5740	General Supplies	240.87
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-95-5740	General Supplies	261.96
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-95-5740	General Supplies	636.23
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-95-5740	General Supplies	49.63
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-95-5740	General Supplies	49.49
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-95-5740	General Supplies	71.75
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-95-5740	General Supplies	195.00
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-95-5740	General Supplies	28.69
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-95-5740	General Supplies	27.59
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-95-5740	General Supplies	20.08
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-95-5740	General Supplies	11.04
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-95-5740	General Supplies	84.70
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-95-5740	General Supplies	60.58
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	100-95-5742	Tools	208.81
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	202-40-5400	Contract Services - General	385.65
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	202-40-5400	Contract Services - General	1,820.06
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	202-40-5400	Contract Services - General	-385.65
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	275-40-5740	General Supplies	110.00
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	400-40-5896	Facilities Capital Improveme	210.00
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	400-40-5896	Facilities Capital Improveme	210.00
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	400-40-5896	Facilities Capital Improveme	50.00
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	400-40-5896	Facilities Capital Improveme	213.00
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	400-40-5896	Facilities Capital Improveme	210.00
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	500-40-5320	Travel & Training	121.22
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	500-40-5330	Meetings	80.43
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	500-40-5511	Telephone/Data	413.60
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	500-40-5511	Telephone/Data	139.98
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	500-40-5721	Special Department Supplies	1,298.38
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	500-40-5740	General Supplies	9.16

Payment Number	Payment Date	Payable Number	Payable Date	Description (Payable)	Account Number	Account Name	Amount
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	500-40-5740	General Supplies	561.78
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	500-40-5740	General Supplies	11.03
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	500-40-5740	General Supplies	59.28
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	500-40-5740	General Supplies	52.97
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	500-40-5740	General Supplies	172.17
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	500-40-5740	General Supplies	18.76
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	500-40-5740	General Supplies	210.28
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	500-40-5742	Tools	310.92
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	500-40-5742	Tools	761.80
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	500-40-5750	Gasoline, Oil, & Tires	50.00
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	601-40-5400	Contract Services - General	1,535.00
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	601-40-5511	Telephone	46.07
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	601-40-5721	Vehicle Supplies	79.55
DFT0015026	07/08/2025	06302025	06/30/2025	P-Card WF Statement	601-40-5740	General Supplies	156.11
						Vendor 5657 - Wells Fargo Bank, N.A. (114) Total:	**88,861.98**
Vendor: 0010 - WEST COAST ARBORISTS INC							
104759	07/10/2025	230030	05/31/2025	TREE TRIMMING: 05/16 - 05/31/25	100-95-5531	Arborist Services	2,406.35
104810	07/25/2025	230960	06/30/2025	TREE TRIMMING: 06/16 - 06/30/25	100-95-5531	Arborist Services	1,671.75
						Vendor 0010 - WEST COAST ARBORISTS INC Total:	**4,078.10**
Vendor: 9473 - WHITE CAP, LP							
120318	07/10/2025	50031756790	06/06/2025	PUBLIC WORKS SUPPLIES	100-92-5740	General Supplies	150.26
						Vendor 9473 - WHITE CAP, LP Total:	**150.26**
Vendor: 5203 - WORLD BOOK INC							
120380	07/24/2025	ARI0010052	07/11/2025	SUBSCRIPTION: WORLD BOOK ONLINE	100-81-5570	Software Licensing & Suppor	2,020.01
						Vendor 5203 - WORLD BOOK INC Total:	**2,020.01**
Vendor: 9472 - Z3							
120449	08/07/2025	INV-9760	07/15/2025	SAFETY EQUIPMENT	100-72-5740	General Supplies	62.50
120449	08/07/2025	INV-9760	07/15/2025	SAFETY EQUIPMENT	100-76-5740	General Supplies	62.50
						Vendor 9472 - Z3 Total:	**125.00**
Vendor: 9140 - ZOOBEAN, INC							
120381	07/24/2025	36160	07/07/2025	LIBRARY: BEANSTACK SUBSCRIPTION	100-81-5570	Software Licensing & Suppor	838.95
						Vendor 9140 - ZOOBEAN, INC Total:	**838.95**
						Grand Total:	**11,034,558.20**

Report Summary

Fund Summary

Fund	Payment Amount
100 - General Fund	6,868,199.82
202 - Transportation	75,305.30
223 - Housing Authority Special Revenue Fund	8,877.60
260 - Lighting and Landscape	3,888.47
275 - OTS Grant	110.00
400 - Capital Improvement	1,380,938.34
500 - Water Operations Fund	344,697.94
601 - Vehicle and Equipment	109,030.73
801 - RDA Obligation Retirement Fund	2,243,510.00
Grand Total:	**11,034,558.20**

Account Summary

Account Number	Account Name	Payment Amount
100-13001	Accrued Accounts Recei	757.51
100-16000	Inventory & Prepayment	4,852,864.00
100-21050	Accrued Liabilities Payab	35.00
100-21150	Retention Payable	-626.10
100-21510	FICA Taxes Payable	104,570.74
100-21511	Medicare Taxes Payable	46,285.82
100-21512	US Withholding Taxes Pa	170,327.64
100-21513	State Withholding Taxes	70,776.51
100-21514	Part-time Employee PAR	6,662.30
100-21520	PERS - City Paid	283,017.81
100-21525	OPEB Employee Paid W/	20,504.82
100-21531	Health Insurance Payabl	127,352.34
100-21532	Dental Insurance Payabl	15,138.41
100-21533	Vision Insurance Payable	4,079.78
100-21536	AFLAC Payable	646.63
100-21537	Colonial Payable	796.36
100-21538	Flex Spending Payable	2,667.46
100-21550	POA Union Dues Deducti	3,384.00
100-21555	SHEA Union Dues Deduc	1,537.50
100-21560	Retiree Dental Insurance	1,689.45
100-21561	Retiree Vision Insurance	626.02
100-21570	Deferred Compensation	76,725.06
100-23530	Deposits-Community De	46,008.87
100-23550	Deposits-Community Se	946.00
100-23560	Deposits-Public Works	2,610.00
100-24201	Strong M InstrProgCat 1	277.96
100-24202	Building Standards Com	108.00

Account Summary

Account Number	Account Name	Payment Amount
100-34-4600	Administrative Fee (CD)	-7,184.01
100-34-4803	Community Services: Fa	120.00
100-34-4900	Administrative Fee (PW)	-435.00
100-35-4723	Parking Citations - Police	6,947.50
100-41-5270	Other Employee Benefit	2.50
100-41-5276	Life Insurance Benefit	24.20
100-41-5321	Council Development -	30.00
100-41-5324	Council Development - J	30.00
100-41-5330	Meetings	378.67
100-41-5511	Telephone	82.72
100-43-5400	Contract Services - Gene	3,600.00
100-43-5410	Legal Services	9,974.20
100-43-5420	Professional Services	282.46
100-43-5630	Media Services	269.43
100-43-5631	Software Purchases	2,898.00
100-44-5270	Other Employee Benefit	500.79
100-44-5276	Life Insurance Benefit	418.60
100-44-5310	Dues & Memberships	1,801.00
100-44-5330	Meetings	1,879.74
100-44-5400	Contract Services - Gene	13,686.31
100-44-5410	Legal Services	54,587.04
100-44-5511	Telephone	132.83
100-44-5740	General Supplies	176.56
100-45-5270	Other Employee Benefit	90.80
100-45-5276	Life Insurance Benefit	96.60
100-45-5330	Meetings	79.22
100-45-5631	Software Purchases	13.99
100-45-5740	General Supplies	712.62
100-46-5150	Commission Meetings	1,875.00
100-46-5350	Employee Recognition	6,082.68
100-46-5360	Education / General Em	1,566.00
100-46-5370	Safety Training	3,602.04
100-46-5400	Contract Services - Gene	2,721.91
100-46-5410	Legal Services	44.50
100-46-5420	Professional Services	5,873.61
100-46-5425	Medical Services	2,488.22
100-46-5721	Special Department Sup	1,694.08
100-46-5740	General Supplies	83.22
100-47-5310	Dues & Memberships	300.00
100-47-5330	Meetings	97.35
100-47-5400	Contract Services - Gene	21,340.09
100-47-5410	Legal Services	17,294.60

Account Summary

Account Number	Account Name	Payment Amount
100-47-5512	Utility Services	2,676.57
100-47-5551	Rental of Land & Buildin	41,695.67
100-47-5631	Software Purchases	1,353.51
100-47-5740	General Supplies	654.49
100-51-5230	Retirement Contribution	-4.37
100-51-5270	Other Employee Benefit	2,970.00
100-51-5273	Health Benefits	99.19
100-51-5290	Retiree Medical Benefit	14,124.65
100-51-5400	Contract Services - Gene	803.13
100-51-5435	Banking Services	215.19
100-51-5511	Telephone/Internet	17,660.57
100-51-5545	Small Equipment Mainte	449.60
100-51-5610	Insurance	2,724.00
100-51-5710	Office Supplies	237.06
100-52-5440	Technology Technical Ser	9,250.00
100-52-5570	Software Licensing & Su	7,539.36
100-52-5740	General Supplies	3,326.38
100-52-5840	Capital Outlay	3,410.00
100-53-5270	Other Employee Benefit	505.65
100-53-5273	Health Benefits	150.00
100-53-5276	Life Insurance Benefit	408.38
100-53-5410	Legal Services	937.90
100-53-5420	Professional Services	6,304.89
100-53-5430	Audit Services	795.00
100-53-5740	General Supplies	110.41
100-61-5150	Commission Meetings	1,875.00
100-61-5270	Other Employee Benefit	595.32
100-61-5276	Life Insurance Benefit	273.70
100-61-5315	LAFCO Charge	1,320.60
100-61-5400	Contract Services - Gene	5,705.00
100-62-5330	Meetings	74.00
100-62-5400	Contract Services - Gene	678.65
100-62-5410	Legal Services	1,084.50
100-62-5740	General Supplies	19,606.99
100-63-5400	Contract Services - Gene	811.25
100-63-5410	Legal Services	144.60
100-63-5421	Plan Check Professional	16,497.21
100-63-5511	Telephone/Data	81.37
100-63-5740	General Supplies	40.95
100-71-5740	General Supplies	762.81
100-72-5230	Retirement Contribution	1,461.60
100-72-5270	Other Employee Benefit	75.63

Account Summary

Account Number	Account Name	Payment Amount
100-72-5276	Life Insurance Benefit	313.95
100-72-5320	Travel & Training	1,940.31
100-72-5400	Contract Services - Gene	6,658.40
100-72-5511	Telephone	1,553.52
100-72-5721	Special Department Sup	38,883.37
100-72-5730	Uniforms	3,034.76
100-72-5740	General Supplies	3,297.75
100-73-5230	Retirement Contribution	278.40
100-73-5270	Other Employee Benefit	71.99
100-73-5276	Life Insurance Benefit	80.50
100-73-5320	Travel & Training	2,330.89
100-73-5511	Telephone	244.81
100-73-5730	Uniforms	380.09
100-73-5740	General Supplies	49.76
100-73-5750	Gasoline, Oil, & Tires	48.27
100-74-5230	Retirement Contribution	174.00
100-74-5270	Other Employee Benefit	353.66
100-74-5276	Life Insurance Benefit	322.00
100-74-5400	Contract Services - Gene	9,872.54
100-74-5410	Legal Services	5,661.09
100-74-5440	IT Services	9,250.00
100-74-5511	Telephone	1,687.01
100-74-5540	Vehicle Maintenance	72.00
100-74-5570	Software Licensing & Su	1,172.83
100-74-5740	General Supplies	1,717.74
100-75-5270	Other Employee Benefit	390.99
100-75-5276	Life Insurance Benefit	80.50
100-75-5511	Telephone/Data	825.94
100-75-5721	Special Department Sup	5,048.52
100-76-5270	Other Employee Benefit	198.63
100-76-5276	Life Insurance Benefit	48.30
100-76-5330	Meetings	97.70
100-76-5400	Contract Services - Gene	3,730.26
100-76-5420	Professional Services	3,330.25
100-76-5740	General Supplies	4,804.46
100-77-5320	Travel & Training	123.02
100-77-5420	Professional Services	5,000.00
100-77-5511	Telephone	82.72
100-81-5270	Other Employee Benefit	160.10
100-81-5276	Life Insurance Benefit	32.20
100-81-5330	Meetings	117.00
100-81-5570	Software Licensing & Su	27,088.98

Account Summary

Account Number	Account Name	Payment Amount
100-81-5630	Media Services	98.20
100-81-5721	Special Department Sup	2,474.62
100-81-5723	Event/Program Costs	1,199.21
100-81-5740	General Supplies	1,187.14
100-82-5150	Commission Meeting Att	750.00
100-82-5270	Other Employee Benefit	467.42
100-82-5276	Life Insurance Benefit	257.60
100-82-5310	Dues & Memberships	461.99
100-82-5390	Donations	10,000.00
100-82-5400	Contract Services - Gene	1,530.00
100-82-5410	Legal Services	1,081.50
100-82-5470	Historical Preservation	2,020.87
100-82-5721	Special Department Sup	25,996.30
100-82-5723	Event/Program Costs	7,325.15
100-82-5740	General Supplies	1,111.56
100-83-5270	Other Employee Benefit	184.77
100-83-5276	Life Insurance Benefit	48.30
100-83-5320	Travel & Training	1,195.81
100-83-5511	Telephone	288.17
100-83-5723	Event/Program Costs	6,801.88
100-83-5730	Uniforms	1,625.08
100-83-5740	General Supplies	6,614.11
100-91-5270	Other Employee Benefit	615.69
100-91-5276	Life Insurance Benefit	429.15
100-91-5310	Dues & Memberships	100.00
100-91-5400	Contract Services - Gene	41,384.50
100-91-5410	Legal Services	3,800.40
100-91-5511	Telephone	185.46
100-91-5595	Comm Inter-Dept Charg	838.70
100-91-5740	General Supplies	1,499.62
100-92-5270	Other Employee Benefit	238.01
100-92-5276	Life Insurance Benefit	128.80
100-92-5400	Contract Services - Gene	4,875.78
100-92-5511	Telephone/Data	1,073.19
100-92-5512	Utility Services	35,964.14
100-92-5521	Cleaning Services	12,731.46
100-92-5560	Repair & Maintenance S	796.52
100-92-5730	Uniforms	628.92
100-92-5740	General Supplies	8,459.47
100-92-5742	Tools	468.67
100-92-5830	Furniture and Fixtures	62,482.44
100-93-5400	Contract Services - Gene	43,617.38

Account Summary

Account Number	Account Name	Payment Amount
100-93-5425	TMDL Watershed Profes	3,596.75
100-93-5525	Street Sweeping Service	26,237.25
100-94-5330	Meetings	96.15
100-94-5400	Contract Services - Gene	20,187.88
100-94-5511	Telephone/Data	82.72
100-94-5512	Utility Services	24,524.80
100-94-5530	Lawn Care Services	83,530.38
100-94-5730	Uniforms	209.42
100-94-5740	General Supplies	2,168.43
100-95-5270	Other Employee Benefit	574.91
100-95-5276	Life Insurance Benefit	152.95
100-95-5320	Travel & Training	275.00
100-95-5510	Electricity	17,880.85
100-95-5511	Telephone/Data	248.16
100-95-5512	Utility Services	1,292.43
100-95-5531	Arborist Services	4,078.10
100-95-5581	Street Maintenance	12,522.00
100-95-5582	Public Right of Way Mai	59,895.29
100-95-5721	Special Dept Supplies-Gr	199.91
100-95-5730	Uniforms	1,128.84
100-95-5740	General Supplies	9,945.23
100-95-5742	Tools	208.81
202-40-5400	Contract Services - Gene	57,824.21
202-40-5670	Recreational Transit	14,625.00
202-40-5674	Dial-A-Taxi	2,856.09
223-40-5310	Dues & Memberships	7,732.50
223-40-5400	Contract Services - Gene	1,145.10
260-40-5512	Utility Services	1,276.50
260-40-5530	Lawn Care Services	2,611.97
275-40-5740	General Supplies	110.00
400-21150	Retention Payable	-45,547.23
400-40-5894	Street Capital Improvem	907,931.81
400-40-5895	Park Capital Improveme	102,851.06
400-40-5896	Facilities Capital Improv	415,702.70
500-26200	Long Term Payable	34,883.72
500-40-5270	Other Employee Benefit	474.17
500-40-5276	Life Insurance Benefit	112.70
500-40-5320	Travel & Training	4,356.22
500-40-5330	Meetings	80.43
500-40-5400	Contract Services - Gene	31,653.15
500-40-5410	Legal Services	1,755.90
500-40-5423	Engineering Services	63,352.90

Account Summary

Account Number	Account Name	Payment Amount
500-40-5511	Telephone/Data	7,638.20
500-40-5512	Utility Services	27,219.88
500-40-5552	Rental/Lease of Equipm	177.09
500-40-5560	Repair & Maintenance S	79,778.12
500-40-5633	Public Education	2,369.51
500-40-5721	Special Department Sup	4,332.83
500-40-5730	Uniforms	2,796.03
500-40-5740	General Supplies	26,967.79
500-40-5742	Tools	1,072.72
500-40-5750	Gasoline, Oil, & Tires	50.00
500-40-5780	Water Supply Costs	39,229.49
500-40-5840	Capital Outlay	12,418.74
500-45-5420	Professional Services	215.20
500-45-5570	Software Licensing & Su	145.00
500-45-5720	Postage	3,618.15
601-40-5270	Other Employee Benefit	90.80
601-40-5276	Life Insurance Benefit	16.10
601-40-5400	Contract Services - Gene	2,245.44
601-40-5511	Telephone	46.07
601-40-5540	Vehicle Maintenance	5,573.68
601-40-5542	Vehicle Body Work Servi	541.65
601-40-5721	Vehicle Supplies	580.63
601-40-5730	Uniforms	169.58
601-40-5740	General Supplies	354.06
601-40-5750	Gasoline, Oil, & Tires	1,670.15
601-40-5754	Fuel Purchases	27,645.74
601-40-5805	Capitalize Assets	871.92
601-40-5840	Capital Outlay	10,398.80
601-40-5842	Vehicles & Large Equipm	58,826.11
801-40-5104	Successor Agency Admin	14,770.00
801-49-5889	OFFICE DEP OPA-3366 E	2,228,740.00
	Grand Total:	**11,034,558.20**

Project Account Summary

Project Account Key	Payment Amount
None	9,651,749.14
6014	660.00
6022	9,971.76
6028	2,904.77
6159	921.00
6163	600.02

Project Account Summary

Project Account Key	Payment Amount
6178	1,161.00
6183	366.00
6205	4,151.88
6218	732.00
6223	17,475.11
6226	366.00
6227	2,196.00
6229	1,098.00
6230	2,104.80
6231	934.53
6232	366.00
80.23007.MSA.242	89,270.06
80.24002	13,436.40
80.25002.CIPR.113	144.60
808	246.42
813	287.50
814	508.85
818	740.32
839	938.33
90.18005.TIF.233	1,428.50
90.19004.CCMPR.119	44,313.66
90.19004.CIPR.113	189,107.28
90.24012.CIPG.240	299.28
90.24012.CIPR.113	12.47
90.24013.CIPG.240	182,281.76
90.25001.CIPR.113	135,266.27
90.25003.CIPR.113	21,117.89
90.25003.MSM.237	156,841.59
90.25003.MSR.236	150,000.00
90.25003.PRC.203	242,146.79
90.25007.MSR.236	50,000.00
90.25007.RMRA.238	26,494.10
90.25010.CIPR.113	940.58
90.25011	10,398.80
90.25012.CIPG.240	5,550.00
9079	1,949.40
9084	408.60
9087	252.00
95.17011	12,418.74
Grand Total:	**11,034,558.20**

Authorization Signatures

STAFF REPORT

Verify accuracy of the Warrant Register.

Dated

Finance Director

City Manager

City of Signal Hill

Refund Check Register

Refund Check Detail

UBPKT02817 - Refunds 7/10 1 UBPKT02814 Regular

Account	Name	Date	Check #	Amount	Code	Receipt	Amount	Type
101-01944-13	Icasiano, Erica Lewis & Herbert	7/10/2025	120241	43.24			43.24	Generated From Billing
102-02096-04	Dennis, Robert	7/10/2025	120242	18.27			18.27	Generated From Billing
110-02743-01	Dulin, Ron	7/10/2025	120243	15.71			15.71	Generated From Billing
113-03700-09	Brown, James	7/10/2025	120244	25.14			25.14	Generated From Billing
Total Refunds: 4			**Total Refunded Amount:**	102.36				

Revenue Code Summary

Revenue Code	Amount
996 - UNAPPLIED CREDITS / REFUNDS	102.36
Revenue Total:	102.36

General Ledger Distribution

Posting Date: 07/10/2025

Account Number	Account Name	Posting Amount	IFT
Fund: 500 - Water Operations Fund			
500-10100	Cash - Combined Fund	-102.36	Yes
500-13001	Customer Accounts Receivable	102.36	
	500 Total:	0.00	
Fund: 990 - Combined Cash Fund			
990-10201	Wells Fargo - General Account	-102.36	
990-24100	Due To Other Funds	102.36	Yes
	990 Total:	0.00	
	Distribution Total:	0.00	

City of Signal Hill

Refund Check Register

Refund Check Detail

UBPKT02864 - Refunds 1 UBPKT02861 Regular

Account	Name	Date	Check #	Amount	Code	Receipt	Amount	Type
101-01956-07	Khechoumian, Anet	8/7/2025	120382	39.17			39.17	Generated From Billing
102-02093-13	Endo, Samuel Barrientos & Eri	8/7/2025	120383	44.13			44.13	Generated From Billing
113-03569-09	Choi, Yong Yi	8/7/2025	120384	59.56			59.56	Generated From Billing
Total Refunds: 3			**Total Refunded Amount:**	142.86				

Revenue Code Summary

Revenue Code		Amount
996 - UNAPPLIED CREDITS / REFUNDS		142.86
	Revenue Total:	142.86

General Ledger Distribution

Posting Date: 07/30/2025

	Account Number	Account Name	Posting Amount	IFT
Fund:	500 - Water Operations Fund			
	500-10100	Cash - Combined Fund	-142.86	Yes
	500-13001	Customer Accounts Receivable	142.86	
		500 Total:	0.00	
Fund:	990 - Combined Cash Fund			
	990-10201	Wells Fargo - General Account	-142.86	
	990-24100	Due To Other Funds	142.86	Yes
		990 Total:	0.00	
		Distribution Total:	0.00	

2175 Cherry Avenue • Signal Hill, California 90755-3799

CITY OF SIGNAL HILL

STAFF REPORT

8/26/2025

AGENDA ITEM

TO: **HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL**

FROM: **CARLO TOMAINO CITY MANAGER**

SUBJECT:

APPROVAL OF MEETING MINUTES

Summary:

Regular Meeting of July 8, 2025.

Strategic Plan Goal(s):

Goal No. 5. High-Functioning Government: Strengthen internal communication, recruitment, retention, systems, and processes to increase the effectiveness and efficiency of City services.

Recommendation:

Approve the meeting minutes.

CITY OF SIGNAL HILL

2175 Cherry Avenue • Signal Hill, California 90755-3799

MINUTES OF A REGULAR MEETING
SIGNAL HILL CITY COUNCIL
July 08, 2025

A Regular Meeting of the Signal Hill City Council was held in-person in the Council Chamber on July 8, 2025.

(1) CALL TO ORDER – 6:00 P.M.

(2) ROLL CALL

PRESENT: MAYOR KEIR JONES
COUNCIL MEMBER CHARLIE HONEYCUTT
COUNCIL MEMBER LORI WOODS

ABSENT: COUNCIL MEMBER ROBERT COPELAND

LATE ARRIVAL: VICE MAYOR TINA HANSEN

(3) CLOSED SESSION

a. A CLOSED SESSION WILL BE HELD PURSUANT TO GOVERNMENT CODE SECTION 54957(B)(1) TO CONDUCT A PUBLIC EMPLOYEE PERFORMANCE EVALUATION.

TITLE: CITY ATTORNEY

(4) PUBLIC BUSINESS FROM THE FLOOR ON CLOSED SESSION ITEMS

There was no public business from the floor.

(5) RECESSED TO CLOSED SESSION AT 6:01 P.M.

It was moved by COUNCIL MEMBER WOODS and seconded by COUNCIL MEMBER HONEYCUTT to recess to Closed Session.

Vice Mayor Hansen arrived at 6:03 p.m.

(6) RECONVENED REGULAR MEETING – 7:02 P.M.

Mayor Jones reconvened the meeting and led the audience in the Pledge of Allegiance.

(7) PLEDGE OF ALLEGIANCE

(8) CLOSED SESSION REPORT

The City Attorney reported on the closed session item; there was no reportable action taken.

(9) PUBLIC BUSINESS FROM THE FLOOR ON ITEMS NOT LISTED ON THE AGENDA

Signal Hill residents Zach Sturiale and Mary Gonzales addressed the City Council inquiring about the status of the Signal Hill Petroleum Conditional Use Permit 97-03. Ms. Gonzales also expressed concerns about City governance. Long Beach resident Dedrick Thomas addressed the City Council about rent control availability. Signal Hill resident Abraham Chira addressed the City Council thanking everyone for the work done on the recent water rate adjustment process.

(10) PRESENTATIONS

a. LIBRARIAN GELLI NOCON WILL PRESENT ON THE SCHEDULED PROGRAMMING TO COMMEMORATE WOMEN'S EQUALITY DAY.

Librarian Gelli Nocon presented agenda item 10a.

b. MAYOR JONES WILL PRESENT A PROCLAMATION TO THE PARKS, RECREATION, AND LIBRARY SERVICES DEPARTMENT STAFF IN RECOGNITION OF JULY AS PARKS MAKE LIFE BETTER MONTH.

Mayor Jones presented agenda item 10b.

c. A REPRESENTATIVE FROM THE CHILDREN'S CLINIC WILL PROVIDE AN OVERVIEW OF THE SERVICES THAT THE ORGANIZATION PROVIDES TO SIGNAL HILL RESIDENTS.

Diane Nichols from TCC provided a presentation and overview of the services that the organization provides.

(11) CITY MANAGER REPORTS

a. EXCLUSIVE NEGOTIATION AGREEMENT WITH RED MOUNTAIN GROUP

Assistant to the City Manager/Economic Development Manager Alfa Lopez provided a presentation on this item and answered questions from the City Council about wells in the subject area. Sherry DeVoge, Senior Vice President of Project Management with Red Mountain Group, also introduced herself and thanked the City Council for this opportunity. Signal Hill resident Zach Sturiale

addressed the City Council asking that pedestrian safety be kept in mind with any possible development projects. It was moved by COUNCIL MEMBER WOODS and seconded by COUNCIL MEMBER HONEYCUTT to approve the Exclusive Negotiation Agreement between the City of Signal Hill and Red Mountain Group for the development of the Cherry Site, and authorize the City Manager to execute the Agreement.

The following vote resulted:

AYES:	MAYOR JONES VICE MAYOR HANSEN COUNCIL MEMBER HONEYCUTT COUNCIL MEMBER WOODS
NOES:	NONE
ABSENT:	COUNCIL MEMBER COPELAND
ABSTAIN:	NONE

b. PUBLIC WORKS CONTRACT WITH KORMEX CONSTRUCTION, INC. FOR THE WILLOW MEDIAN IMPROVEMENTS PROJECT

Public Works Director/City Engineer Thomas Bekele provided a presentation on this item. It was moved by COUNCIL MEMBER WOODS and seconded by VICE MAYOR HANSEN to authorize the City Manager to enter into a Public Works Contract with Kormex Construction, Inc. for the construction of the Willow Median Improvements Project, authorize a contingency and time extension to accommodate additional work if needed, authorize execution of the Member Agency Administered Program Reimbursement Agreement, and adopt Resolution No. 2025-07-6890, entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, AMENDING THE ADOPTED BUDGET AND AUTHORIZING BUDGET APPROPRIATIONS FOR FISCAL YEAR 2025 26.

The following vote resulted:

AYES:	MAYOR JONES VICE MAYOR HANSEN COUNCIL MEMBER HONEYCUTT COUNCIL MEMBER WOODS
NOES:	NONE
ABSENT:	COUNCIL MEMBER COPELAND
ABSTAIN:	NONE

c. THIRD AMENDMENT TO THE CITY MANAGER EMPLOYMENT AGREEMENT

Deputy City Manager/Director of Parks, Recreation and Library Services Yvette Aguilar introduced this item. Signal Hill resident Mary Gonzales addressed the City Council inquiring about whether the proposed salary for the City Manager

was inline with other cities, to which the response was given that it is at the median of comparator agencies. Vice Mayor Hansen and Council Member Honeycutt acknowledged City Manager Carlo Tomaino's contributions to the City. It was moved by VICE MAYOR HANSEN and seconded by COUNCIL MEMBER WOODS to approve the Third Amendment to the Employment Agreement for the City Manager, adopt a Resolution approving and adopting a City-wide Pay Schedule as required by CalPERS and repealing all prior related Resolutions, and adopt a Resolution approving and adopting salaries and benefits for management personnel and repealing all prior related Resolutions.

Adopt Resolution No. 2025-07-6891, entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, APPROVING AND ADOPTING A CITY-WIDE PAY SCHEDULE AS REQUIRED BY THE CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM (CALPERS), AND REPEALING ALL PRIOR RESOLUTIONS.

Adopt Resolution No. 2025-07-6892, entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, APPROVING AND ADOPTING SALARIES AND BENEFITS FOR MANAGEMENT PERSONNEL, AND REPEALING ALL PRIOR RESOLUTIONS.

The following vote resulted:

AYES:	MAYOR JONES VICE MAYOR HANSEN COUNCIL MEMBER HONEYCUTT COUNCIL MEMBER WOODS
NOES:	NONE
ABSENT:	COUNCIL MEMBER COPELAND
ABSTAIN:	NONE

d. DISCUSSION OF PURPOSE AND SUPPORT REQUIREMENTS FOR THE SUSTAINABLE CITY COMMITTEE AND DIVERSITY COALITION COMMITTEE

City Manager Carlo Tomaino provided a presentation on this item. After a detailed discussion that included comments and questions of staff, the City Attorney, Signal Hill residents, and Diversity Coalition Committee members, the City Council directed staff to develop a framework for the purpose of all City Commissions/Committees to be presented to the City Council in the next few months for further discussion.

(12) CONSENT CALENDAR

a. MAINTENANCE SERVICES AGREEMENT WITH CCS FACILITY SERVICES FOR CUSTODIAL MAINTENANCE SERVICES

b. FINAL ACCEPTANCE OF THE HILLBROOK PARK IMPROVEMENT PROJECT

(PROJECT NO. 80.23007) PURSUANT TO THE PUBLIC WORKS CONTRACT WITH GREEN GIANT LANDSCAPING, INCORPORATED

c. FIRST AMENDMENT TO PROFESSIONAL SERVICES AGREEMENT WITH RCS INVESTIGATIONS & CONSULTING, LLC FOR POLICE DEPARTMENT BACKGROUND AND PERSONNEL INVESTIGATIONS

d. CONTRACT AMENDMENT REGISTER DATED JULY 8, 2025

e. APPROVAL OF MEETING MINUTES

f. WARRANT REGISTER PRESENTED JULY 8, 2025

It was moved by VICE MAYOR HANSEN and seconded by COUNCIL MEMBER WOODS to approve the Consent Calendar.

The following vote resulted:

AYES:	MAYOR JONES VICE MAYOR HANSEN COUNCIL MEMBER HONEYCUTT COUNCIL MEMBER WOODS
NOES:	NONE
ABSENT:	COUNCIL MEMBER COPELAND
ABSTAIN:	NONE

(13) COUNCIL AGENDA--NEW BUSINESS

Council Member Woods reminded all that the Concerts in the Park are taking place each Wednesday in July from July 9 to July 30.

Council Member Honeycutt indicated that the Police Foundation would have a booth at the Concert in the Park and there is an upcoming golf tournament.

Mayor Jones shared that National Night Out will be taking place on August 5, 2025 at 5:00 p.m. in Signal Hill Park. Mayor Jones also asked Lieutenant Kelli Crigler to provide the details on the history of the Police Department event being held in the History Room at the Library on July 10, 2025 at which Ms. Crigler will be presenting.

(14) ADJOURNMENT

It was moved by COUNCIL MEMBER WOODS and seconded by COUNCIL MEMBER HONEYCUTT to adjourn tonight's meeting to the next Regular meeting of the City Council on August 26, 2025 at 7:00 p.m.

MAYOR JONES adjourned the meeting at 9:21 p.m.

_____
KEIR JONES
MAYOR

Attest:

_____
DARITZA GONZALEZ
CITY CLERK