



CITY OF SIGNAL HILL

2175 Cherry Avenue • Signal Hill, California 90755-3799

THE CITY OF SIGNAL HILL
WELCOMES YOU TO A REGULAR
CIVIL SERVICE COMMISSION MEETING
February 05, 2025

The City of Signal Hill appreciates your attendance. Citizen interest provides the Commission with valuable information regarding issues of the community. Meetings are held on the first Wednesday of every month.

Meetings begin at 5:45 pm. There is a public comment period at the beginning of the regular meeting, as well as the opportunity to comment on each agenda item as it arises. Any meeting may be adjourned to a time and place stated in the order of adjournment.

The agenda is posted 72 hours prior to each meeting on the City's website and outside of City Hall. The agenda and related reports are also available for review online at www.cityofsignalhill.org.

To participate:

- In-person Participation: Council Chamber of City Hall, 2175 Cherry Avenue, Signal Hill, California.
- To make a general public comment or comment on a specific agenda item, you may also submit your comment, limited to 250 words or less, to the Commission Secretary at pahumada@cityofsignalhill.org not later than 4:30 p.m. on Wednesday, February 5, 2025. Written comments will be provided electronically to the Civil Service Commission and attached to the meeting minutes. Written comments will not be read into the record.

Civil Service Commissioner Members are compensated \$75.00 per meeting.

(1) **CALL TO ORDER – 5:45 P.M.**

(2) **ROLL CALL**

CHAIR (VACANT)
VICE CHAIR PHILLIPS
COMMISSIONER DOI
COMMISSIONER GHEBREZGHI

COMMISSIONER GRIGGS

(3) **PLEDGE OF ALLEGIANCE**

The Vice Chair will lead the audience in reciting the Pledge of Allegiance.

(4) **PUBLIC BUSINESS FROM THE FLOOR**

Matters of public interest not on the agenda may be addressed; however, State law prohibits the Commission from acting upon items not posted on the agenda 72 hours before a meeting.

(5) **COMMUNITY ANNOUNCEMENTS**

(6) **CONSENT CALENDAR**

The following Consent Calendar items are expected to be routine and non-controversial. Items will be acted upon by the Commission at one time without discussion. Any item may be removed by a Commissioner or member of the audience for discussion.

a. CERTIFICATION OF ELIGIBILITY LIST - MAINTENANCE WORKER

Summary:

The recruitment has concluded, and it is appropriate to certify the Eligibility List.

Recommendation:

Approve.

b. CERTIFICATION OF ELIGIBILITY LIST - MANAGEMENT ASSISTANT

Summary:

The recruitment has concluded, and it is appropriate to certify the Eligibility List.

Recommendation:

Approve.

c. CERTIFICATION OF ELIGIBILITY LIST - SENIOR WATER SYSTEMS OPERATOR

Summary:

The recruitment has concluded, and it is appropriate to certify the Eligibility List.

Recommendation:

Approve.

d. CERTIFICATION OF ELIGIBILITY LIST - WATER MAINTENANCE WORKER I/II

Summary:

The recruitment has concluded, and it is appropriate to certify the Eligibility List.

Recommendation:

Approve.

- e. CERTIFICATION OF ELIGIBILITY LIST - WATER SYSTEMS OPERATOR

Summary:

The recruitment has concluded, and it is appropriate to certify the Eligibility List.

Recommendation:

Approve.

- f. APPROVAL OF MEETING MINUTES

Summary:

Special Meeting of January 8, 2025.

Recommendation:

Approve the meeting minutes.

(7) SECRETARY NEW BUSINESS

- a. Acting Appointments

- 1. Acting Chief of Police - Brad Kenneally
- 2. Acting ASO/Finance Director - Siamlu Cox
- 3. Acting Water Superintendent - Christopher Lehr

(8) COMMISSION NEW BUSINESS

COMMISSIONER GRIGGS
COMMISSIONER GHEBREZGHI
COMMISSIONER DOI
VICE CHAIR PHILLIPS

(9) ADJOURNMENT

Tonight’s meeting will be adjourned to a regular meeting of the Civil Service Commission to be held on Wednesday, March 5, 2025 at 5:45 p.m., in the Council Chamber of City Hall, 2175 Cherry Avenue, Signal Hill, CA 90755.

CITIZEN PARTICIPATION

If you need special assistance beyond what is normally provided to participate in City meetings, the City will attempt to accommodate you in every reasonable manner. Please call the City Clerk’s Office at (562) 989-7305 at least 48 hours prior to the

meeting to inform us of your particular needs and to determine if accommodation is feasible.

AFFIDAVIT OF POSTING

I, Patricia Ahumada, Commission Secretary of the Civil Service Commission do hereby certify that the foregoing agenda was posted at City Hall, at the Library, at Discovery Well Park, and at Reservoir Park 72 hours in advance of this meeting.



CITY OF SIGNAL HILL

2175 Cherry Avenue • Signal Hill, California 90755-3799

STAFF REPORT

2/5/2025

AGENDA ITEM

TO:

**HONORABLE CHAIR
AND MEMBERS OF THE CIVIL SERVICE COMMISSION**

FROM:

**PATRICIA AHUMADA
COMMISSION SECRETARY**

SUBJECT:

CERTIFICATION OF ELIGIBILITY LIST - MAINTENANCE WORKER

Summary:

The recruitment has concluded, and it is appropriate to certify the Eligibility List.

Recommendation:

Approve.



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STAFF REPORT

2/5/2025

AGENDA ITEM

TO:

**HONORABLE CHAIR
AND MEMBERS OF THE CIVIL SERVICE COMMISSION**

FROM:

**PATRICIA AHUMADA
COMMISSION SECRETARY**

SUBJECT:

CERTIFICATION OF ELIGIBILITY LIST - MANAGEMENT ASSISTANT

Summary:

The recruitment has concluded, and it is appropriate to certify the Eligibility List.

Recommendation:

Approve.



CITY OF SIGNAL HILL

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STAFF REPORT

2/5/2025

AGENDA ITEM

TO:
**HONORABLE CHAIR
AND MEMBERS OF THE CIVIL SERVICE COMMISSION**

FROM:
**PATRICIA AHUMADA
COMMISSION SECRETARY**

SUBJECT:
CERTIFICATION OF ELIGIBILITY LIST - SENIOR WATER SYSTEMS OPERATOR

Summary:

The recruitment has concluded, and it is appropriate to certify the Eligibility List.

Recommendation:

Approve.



CITY OF SIGNAL HILL

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STAFF REPORT

2/5/2025

AGENDA ITEM

TO:

**HONORABLE CHAIR
AND MEMBERS OF THE CIVIL SERVICE COMMISSION**

FROM:

**PATRICIA AHUMADA
COMMISSION SECRETARY**

SUBJECT:

CERTIFICATION OF ELIGIBILITY LIST - WATER MAINTENANCE WORKER I/II

Summary:

The recruitment has concluded, and it is appropriate to certify the Eligibility List.

Recommendation:

Approve.



CITY OF SIGNAL HILL

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STAFF REPORT

2/5/2025

AGENDA ITEM

TO:

**HONORABLE CHAIR
AND MEMBERS OF THE CIVIL SERVICE COMMISSION**

FROM:

**PATRICIA AHUMADA
COMMISSION SECRETARY**

SUBJECT:

CERTIFICATION OF ELIGIBILITY LIST - WATER SYSTEMS OPERATOR

Summary:

The recruitment has concluded, and it is appropriate to certify the Eligibility List.

Recommendation:

Approve.



CITY OF SIGNAL HILL

2175 Cherry Avenue • Signal Hill, California 90755-3799

STAFF REPORT

2/5/2025

AGENDA ITEM

TO:

**HONORABLE CHAIR
AND MEMBERS OF THE CIVIL SERVICE COMMISSION**

FROM:

**PATRICIA AHUMADA
COMMISSION SECRETARY**

SUBJECT:

APPROVAL OF MEETING MINUTES

Summary:

Special Meeting of January 8, 2025.

Recommendation:

Approve the meeting minutes.



CITY OF SIGNAL HILL

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MINUTES OF A SPECIAL MEETING SIGNAL HILL CIVIL SERVICE COMMISSION January 08, 2025

A Special Meeting of the Signal Hill Civil Service Commission was held in-person in the Council Chamber on January 8, 2025.

(1) **CALL TO ORDER – 5:45 P.M.**

(2) **ROLL CALL**

PRESENT: VICE CHAIR DIANA PHILLIPS
COMMISSIONER JULIE DOI
COMMISSIONER AYDA GHEBREZGHI
COMMISSIONER RONALD GRIGGS

ABSENT: NONE

(3) **PLEDGE OF ALLEGIANCE**

(4) **MOMENT OF SILENCE**

Moment of silence in memory of Chair Paul Patterson. May he rest in peace.

(5) **PUBLIC BUSINESS FROM THE FLOOR**

There was no public business from the floor.

(6) **COMMUNITY ANNOUNCEMENTS**

(7) **CONSENT CALENDAR**

- a. CERTIFICATION OF ELIGIBILITY LIST - SENIOR RECREATION SPECIALIST
- b. APPROVAL OF MEETING MINUTES

It was moved by COMMISSIONER GRIGGS and seconded by COMMISSIONER DOI, to approve the Consent Calendar.

The following vote resulted:

AYES: VICE CHAIR PHILLIPS
COMMISSIONER DOI
COMMISSIONER GHEBREZGHI
COMMISSIONER GRIGGS

NOES: NONE

ABSENT: NONE

ABSTAIN: NONE

(8) **COMMISSION NEW BUSINESS**

VICE CHAIR PHILLIPS - None
COMMISSIONER DOI - None
COMMISSIONER GHEBREZGHI - None
COMMISSIONER GRIGGS - Not at this time, only whether commission would like to do something for Commissioner Patterson.

(9) **ADJOURNMENT**

It was moved by COMMISSIONER GHEBREZGHI and seconded by COMMISSIONER DOI to adjourn tonight's meeting to the next regular meeting of the Signal Hill Civil Service Commission to be held on Wednesday, March 5, 2025, at 5:45 p.m., in the Council Chamber of City Hall, 2175 Cherry Avenue, Signal Hill, CA 90755.

The following vote resulted:

AYES: VICE CHAIR PHILLIPS
COMMISSIONER DOI
COMMISSIONER GHEBREZGHI
COMMISSIONER GRIGGS

NOES: NONE

ABSENT: NONE

ABSTAIN: NONE

VICE CHAIR PHILLIPS adjourned the meeting at 5:50 p.m.

DIANA PHILLIPS
VICE CHAIR

Attest:

PATRICIA AHUMADA
COMMISSION SECRETARY