



CITY OF SIGNAL HILL
STAFF REPORT

2175 Cherry Avenue • Signal
Hill, California 90755-3799

3/28/2023

AGENDA ITEM

TO:

**HONORABLE MAYOR
AND MEMBERS OF THE CITY COUNCIL**

FROM:

**CARLO TOMAINO
CITY MANAGER**

**SHARON DEL ROSARIO
ADMINISTRATIVE SERVICES OFFICER/FINANCE DIRECTOR**

SUBJECT:

CONTRACT AMENDMENT REGISTER DATED MARCH 28, 2023

Summary:

The Contract Amendment Register is a listing of proposed contract amendments and project change orders eligible for streamlined processing based upon the following criteria as documented in the City's Purchasing Policy:

- Funds have been authorized as part of the adopted fiscal year Operating Budget;
- Staff are satisfied with the goods/services received to date; and
- City Manager has reviewed and approved each amendment for streamlined processing.

Two Change Orders are being presented for City Council consideration:

1. American Asphalt South, Inc. provides construction services for Fiscal Year 2022-23 Slurry Seal Program Project. The amendment is for a new not-to-exceed amount. The requested funds are within the amount authorized by City Council at the time of award.
2. T.E. Roberts Inc. provides construction services for Water Services and Valve Replacements Phase II Project. The amendment is for a term extension to accommodate completion of the Project due to material supply delays outside of the control of the contractor.

One option to extend a Memorandum of Understanding (MOU) and authorize the City Manager to execute the agreement and future amendments is being presented for City Council consideration:

3. The Signal Hill Community Foundation's primary purpose is to support the City of Signal Hill by providing funding through grants, donations and corporate support for charitable, cultural, recreational, and educational purposes to benefit the community. They co-sponsor some of the City's major events, including the Concerts in the Park series. The option to extend the MOU for the first of two, five-year renewal options allows for a continued partnership to provide comprehensive services, events, and programs to the community.

Recommendation:

Authorize the Contract Amendment Register dated March 28, 2023.

Fiscal Impact:

Funds have been authorized as part of the adopted Fiscal Year 2022-23 Operating Budget.

Strategic Plan Objective:

Goal No. 6: Promote a transparent and open government.

Attachments:

- A. Contract Amendment Register
- B. American Asphalt South Change Order No. 1
- C. American Asphalt South Change Order No. 2
- D. T.E. Roberts Change Order No. 1
- E. T.E. Roberts Change Order No. 2
- F. Signal Hill Community Foundation Amendment No. 1