



CITY OF SIGNAL HILL  
STAFF REPORT

2175 Cherry Avenue • Signal  
Hill, California 90755-3799

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3/14/2023

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**AGENDA ITEM**

**TO:**

**HONORABLE MAYOR  
AND MEMBERS OF THE CITY COUNCIL**

**FROM:**

**CARLO TOMAINO  
CITY MANAGER**

**SHARON DEL ROSARIO  
ADMINISTRATIVE SERVICES OFFICER/FINANCE DIRECTOR**

**SUBJECT:**

**CONTRACT AMENDMENT REGISTER DATED MARCH 14, 2023**

**Summary:**

The Contract Amendment Register is a listing of proposed contract amendments and project change orders eligible for streamlined processing based upon the following criteria as documented in the City's Purchasing Policy:

- Funds have been authorized as part of the adopted fiscal year Operating Budget;
- Staff are satisfied with the goods/services received to date; and
- City Manager has reviewed and approved each amendment for streamlined processing.

One contract amendment is being presented for City Council consideration - Desi Alvarez an individual (dba MCM Management Co.) provides project management services for Well 10 Construction Project ("Project"). The amendment is for a term extension to accommodate completion of the Project, prepared in a form approved by the City Attorney.

**Recommendation:**

Authorize the Contract Amendment Register dated March 14, 2023.

**Fiscal Impact:**

Funds have been authorized as part of the adopted Fiscal Year 2022-23 Operating Budget.

**Strategic Plan Objectives:**

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3/14/2023

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Goal No. 6: Promote a transparent and open government.

Attachments

- A. Contract Amendment Register
- B. Second Amendment to Agreement with MCM Management Co.

Reviewed:

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Carlo Tomaino

Approved:

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Sharon del Rosario