

**A REGULAR MEETING OF THE CITY OF SIGNAL HILL
DIVERSITY COALITION COMMITTEE
MARCH 22, 2023
6:00 P.M.**

A Regular Meeting of the Diversity Coalition Committee (DCC) was held in-person in the Council Chambers and via video/teleconference on March 22, 2023.

CALL TO ORDER

Facilitator Abdelnour called the meeting to order at 6:10 p.m.

ROLL CALL

Present: SAMONA MICHELLE CALDWELL
PAM DUTCH HUGHES
MARY GONZALES
HARSHAN JEYAKUMAR
LUPE REYES
TODD SAHARA
JON-STEPHEN C. SCOTT
ALI TIMAJI
KENYETTA SUGGARS
LISA WONG

Not Present: REGGIE MILLER
DIANA PHILLIPS
CHRISTOPHER WILSON

Facilitator: Fred Abdelnour

There was 0 member of the public in attendance.

PLEDGE OF ALLEGIANCE

PUBLIC BUSINESS FROM THE FLOOR

There was no public business from the floor.

DISCUSSION ITEMS

a. Speaker Series, Flag Raising Events, and Cultural Festival Planning

The Facilitator shared that the recent community outreach pop-up at the park was on Saturday, March 18, 2023, at Signal Hill Park. The participation calendar will need to be updated due to attendance issues.

A DCC Member suggested that the attendance sheet be recirculated, but should the time frame be reduced.

A DCC Member suggested that we keep it as is and allow DCC Members to come and go as necessary.

A DCC Member suggested that a recommendation be made to change the time of the flag raising to allow others to attend. Potential at 4:00 p.m.

A DCC Member suggested that the DCC create a share site to allow members access to see information and documents online.

A DCC Member shared that we are sharing information about the City, but should be tracking interactions to share with the City Council.

A DCC Member will create a share site.

The Facilitator shared that April 3 is the next flag raising ceremony. There is a need for presenters and speakers.

A DCC Member shared that it's important to engage the Cambodian community for the flag raising and also for the Cultural Festival.

A DCC Member shared that they will prepare something to be communicated at the flag raising on April 3.

The Facilitator shared that contracts are necessary for confirmation of participation at the cultural festival.

A DCC Member has confirmed a food truck serving tacos and a dessert and coffee truck. He has also reached out to an artist that will display and conduct an education class during the festival.

DCC Member Reyes left the meeting at 7:02 p.m.

DCC Member Jeyakumar left the meeting at 7:06 p.m.

b. Annual Calendar and Marketing Plan

The facilitator shared that the calendar is on the flyer used for events. The Marketing plan was created by a DCC Member. The Facilitator sent a communication to the *Signal Tribune* to share information, but they have not responded.

A DCC Member shared that it would be great to have a business card that lists the DCC information and has a QR code for folks to connect to the City's website.

c. Review Communication Plan

The Facilitator shared that the DCC is scheduled to present at the next City Council meeting scheduled for Tuesday, March 28 at 7:00 p.m. The DCC will have 10 minutes to share activities and actions of the DCC. DCC Members have confirmed attendance.

A DCC Member will prepare a slide deck and discussion topics for the presentation.

A DCC Member asked about the future of the DCC. Is the City Council interested in continuing with the DCC and the progress to date?

The Facilitator shared that our communication with City Council is important and the City Manager has shown support for the DCC. The City Manager has suggested that it is important to speak with the Mayor about the future of the DCC.

A DCC Member asked if the City Manager would join one of the upcoming DCC Meetings.

A DCC Member asked if there is still a plan to bring in more DCC members to fill current openings.

d. Signal Hill Police Department Policy and Procedure Manual

A DCC Member suggested that every member of the DCC should read and familiarize themselves with the policy and procedure manual. After members are aware of the procedures, the DCC should meet with the Police Department leadership team at the police station.

A DCC Member shared that other police department websites provide easy access to police comments and complaints with expectations, but the Signal Hill Police Department website isn't as easy to navigate. Also, the quarterly report is also not easy to find on the website.

e. Meeting Schedule

The Facilitator shared that DCC members have shared challenges with multiple in-person meetings each month. Would it be better to reduce meetings to once per month?

A DCC Member agreed with the suggested change to one in-person meeting per month. It would be great to have a working group that meets monthly for projects.

It was moved by DCC Member Scott and seconded by DCC Member Gonzales to

change the DCC meeting schedule to once per month with the meeting being held on the second Wednesday of each month.

The motion carried 8/0.

CONSENT CALENDAR

a. Approval of Meeting Minutes

Regular Meetings of March 8, 2023.

It was moved by DCC Member Caldwell and seconded by DCC Member Suggars to approve the Consent Calendar.

The motion carried 8/0.

COMMITTEE NEW BUSINESS

A DCC Member shared that it would be important to monitor the Environmental Justice and Urban Forest element and add to the agenda for the next meeting.

ADJOURNMENT

The Facilitator adjourned the meeting at 8:19 p.m. to the next regular meeting of the DCC to be held on Wednesday, April 12, 2023 at 6:00 p.m. (hybrid meeting format, including in-person, and video and teleconference participation options). Instructions to participate in the meeting will be provided on the meeting agenda.

Facilitator