



CITY OF SIGNAL HILL
STAFF REPORT

2175 Cherry Avenue • Signal
Hill, California 90755-3799

3/25/2025

AGENDA ITEM

**TO: HONORABLE MAYOR
AND MEMBERS OF THE CITY COUNCIL**

**FROM: CARLO TOMAINO
CITY MANAGER**

**BY: BRAD KENNEALLY
ACTING CHIEF OF POLICE**

**COLLEEN T. DOAN
COMMUNITY DEVELOPMENT DIRECTOR**

SUBJECT: CONTRACT AMENDMENT REGISTER DATED MARCH 25, 2025

Summary:

The attached Contract Amendment Register is a listing of proposed contract amendments and project change orders eligible for streamlined processing based upon the following criteria as documented in the City's Purchasing Policy:

- The City Council authorized funds with the adopted fiscal year Operating Budget.
- Staff are satisfied with the goods/services received to date.
- The City Manager reviewed and approved each amendment for streamlined processing.

There are two contract amendments for City Council consideration as follows:

1. Phoenix Group Information Systems, Parking Citation Processing/Administration, the proposed second amendment would extend the term through 6/30/25 and increase the contract by \$65,000 for a new not-to-exceed amount of \$189,000.
2. Moore Iacofano Goltsman, Inc. (MIG) requested to extend its contract term, for preparation of updates to the City's General Plan Elements, for one year, to expire on April 26, 2026, with the allowed maximum CPI increase of 3.3%, keeping the total compensation amount of \$250,000. MIG will retain the option to extend its contract term for one additional year.

Strategic Plan Goal(s):

Goal No. 1 Financial Stability: Ensure the City's long-term financial stability and resilience.

3/25/2025

Recommendation:

Authorize the Contract Amendment Register dated March 25, 2025.

Fiscal Impact:

The City Council has authorized funding as part of the adopted Fiscal Year 2024-2025 Operating Budget related to the proposed contract amendments.

Reviewed for Fiscal Impact:

Siamlu Cox

Attachments:

- A. Contract Amendment Register
- B. Phoenix Group Information Systems, Second Amendment
- C. MIG, One-Year Contract Extension Amendment