



CITY OF SIGNAL HILL

2175 Cherry Avenue • Signal Hill, California 90755-3799

THE CITY OF SIGNAL HILL
WELCOMES YOU TO A REGULAR
CITY COUNCIL MEETING
December 09, 2025

The December 9, 2025 meeting of the Signal Hill City Council will take place in the Community Room of the Signal Hill Public Library, 1800 E. Hill Street, Signal Hill, CA 90755, with closed session at 6:00 pm and regular business at 7:00 pm.

The City of Signal Hill appreciates your attendance. Public interest provides the Council and Agency with valuable information regarding issues of the community. Regular meetings are held on the 2nd and 4th Tuesday of every month.

Regular meetings begin at 6:00 pm with the conduct of any business permitted to be conducted in closed session by the Brown Act (Government Code Section 54950, et seq.), if any, and with the public portion of the meeting beginning at 7:00 pm. There is a period for public comment on closed session matters at 6:00 pm prior to the closed session. In the event there is no business to be conducted in closed session, the Regular meeting shall begin at 7:00 pm. There is a public comment period at the beginning of the Regular meeting. Any person wishing to comment shall be allotted three minutes per distinct item. Any meeting may be adjourned to a time and place stated in the order of adjournment.

The agenda is posted 72 hours prior to each meeting on the City's website and outside of City Hall. The agenda and related reports are also available for review online at www.cityofsignalhill.org.

To participate (closed session at 6:00 p.m. and regular meeting at 7:00 p.m.):

- In person Participation: Community Room of the Signal Hill Public Library, 1800 E. Hill Street, Signal Hill, California.
- To make a general public comment or comment on a specific agenda item, you may also submit your comment, limited to 250 words or less, to the City Clerk at cityclerk@cityofsignalhill.org not later than 5:00 p.m. on Tuesday, December 9, 2025. Written comments will be provided electronically to the City Council and attached to the meeting minutes. Written comments will not be read into the record.

City Council Members are compensated \$794.40 per month. City Clerk and City Treasurer are compensated \$482.04 per month.

(1) **CALL TO ORDER – 6:00 P.M.**

(2) **ROLL CALL**

MAYOR JONES
VICE MAYOR HANSEN
COUNCIL MEMBER COPELAND
COUNCIL MEMBER HONEYCUTT
COUNCIL MEMBER WOODS

(3) **CLOSED SESSION**

- a. A CLOSED SESSION WILL BE HELD PURSUANT TO GOVERNMENT CODE SECTION 54956.9(D)(2).

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

SIGNIFICANT EXPOSURE TO LITIGATION PURSUANT TO GOVERNMENT CODE SECTION 54956.9(D)(2).

NUMBER OF POTENTIAL CASES: 1

- b. A CLOSED SESSION WILL BE HELD PURSUANT TO GOVERNMENT CODE SECTION 54956.8.

CONFERENCE WITH REAL PROPERTY NEGOTIATORS

PROPERTY: APPROXIMATELY 1.9 ACRES OF CITY-OWNED LAND LOCATED AT THE 2400 BLOCK OF GARDENA AVENUE; HERITAGE SQUARE CENTRAL BUSINESS DISTRICT SPECIFIC PLAN; APNS: 7214-005-900, 7214-005-901, 7214-005-902, 7214-005-903 AND 7214-005-904.

AGENCY NEGOTIATORS: MAYOR AND CITY MANAGER.

NEGOTIATING PARTIES: CITY OF SIGNAL HILL, AVANT REAL ESTATE, SIGNAL HILL PETROLEUM, AND THEIR AUTHORIZED AGENTS OR REPRESENTATIVES.

UNDER NEGOTIATION: PRICE AND TERMS OF PAYMENT.

(4) **PUBLIC BUSINESS FROM THE FLOOR ON CLOSED SESSION ITEMS**

(5) **RECESS TO CLOSED SESSION**

(6) **RECONVENE REGULAR MEETING – 7:00 P.M.**

(7) **PLEDGE OF ALLEGIANCE**

(8) CLOSED SESSION REPORT**(9) PUBLIC BUSINESS FROM THE FLOOR ON ITEMS NOT LISTED ON THE AGENDA (SPEAKERS WILL BE GIVEN THREE MINUTES FOR EACH DISTINCT ITEM)****(10) CITY COUNCIL REORGANIZATION****a. CITY COUNCIL REORGANIZATION****Summary:**

At the first regular City Council meeting following a general municipal election, newly elected Council Members are sworn and seated. The City Council shall designate one of its members as Mayor and one of its members as Vice Mayor, at the first regular City Council meeting following the anniversary of that date for any year in which no general municipal election is held.

Strategic Plan Goal(s):

Goal No. 5 High-Functioning Government: Strengthen internal communication, recruitment, retention, systems, and processes to increase the effectiveness and efficiency of City services.

Recommendations:

1. Reorganize by selecting a new Mayor and Vice Mayor.
2. The newly appointed Mayor will present a proclamation to outgoing Mayor Jones.

(11) PRESENTATIONS

- a. POLICE CHIEF BRAD KENNEALLY WILL PRESENT PLAQUES HONORING THE LIVES OF FORMER SIGNAL HILL POLICE DEPARTMENT PERSONNEL.
- b. COMMUNICATION SPECIALIST CINDY FLARO WILL PRESENT AN UPDATE TO THE CITY'S COMMUNICATION PLAN.
- c. THE HUMAN RIGHTS CAMPAIGN FOUNDATION (FOUNDATION) IS THE LARGEST CIVIL RIGHTS ORGANIZATION WORKING TO ACHIEVE EQUALITY FOR LESBIAN, GAY, BISEXUAL, TRANSGENDER, AND QUEER (LGBTQ+) AMERICANS. BY INSPIRING AND ENGAGING INDIVIDUALS AND COMMUNITIES, THE FOUNDATION STRIVES TO END DISCRIMINATION AGAINST LGBTQ+ PEOPLE AND REALIZE A WORLD THAT ACHIEVES FUNDAMENTAL FAIRNESS AND EQUALITY FOR ALL.

THE FOUNDATION'S MUNICIPAL EQUALITY INDEX (MEI) IS THE ONLY NATIONWIDE ASSESSMENT OF MUNICIPAL LAWS, POLICIES, AND SERVICES THAT ARE INCLUSIVE OF LGBTQ+ PEOPLE. LOCALITIES ARE RATED BASED ON NON-DISCRIMINATION LAWS, THE MUNICIPALITY AS

AN EMPLOYER, MUNICIPAL SERVICES, LAW ENFORCEMENT, AND LEADERSHIP ON LGBTQ+ EQUALITY. THE MEI PROVIDES A PUBLIC SNAPSHOT OF HOW CITIES ADVANCE LGBTQ+ EQUALITY AND A FRAMEWORK FOR MAYORS, COUNCILORS, AND ADMINISTRATORS ACROSS THE COUNTRY, OUTLINING IMPACTFUL STEPS THEY CAN TAKE TO PROTECT THEIR LGBTQ+ RESIDENTS AND STAFF.

THE CITY OF SIGNAL HILL HAS BEEN NAMED ONE OF THE BEST CITIES IN THE NATION FOR LGBTQ+ INCLUSION IN MUNICIPAL LAW AND POLICY, EARNING A PERFECT SCORE IN THE FOUNDATION'S 2025 MEI. THE CITY WAS ONLY ONE OF 132 CITIES, NATIONWIDE, TO ACHIEVE A PERFECT SCORE; REFLECTING THE CITY'S OVERALL COMMITMENT TO CREATING AN INCLUSIVE AND SUPPORTIVE ENVIRONMENT FOR ALL RESIDENTS.

(12) **PUBLIC HEARINGS**

- a. CONSIDERATION OF AN OMNIBUS ORDINANCE AMENDING VARIOUS SECTIONS OF THE SIGNAL HILL MUNICIPAL CODE TO CLARIFY REGULATIONS, CONFORM TO STATE LAW, AND UPDATE PROVISIONS

Summary:

City of Signal Hill ("City") staff annually identifies and proposes changes to sections of the Signal Hill Municipal Code ("SHMC") that require updating, to conform with State law, remove obsolete or redundant regulations, and generally integrate best practices. Staff, in collaboration with the City Attorney's office, has prepared various amendments and additions to the SHMC, including changes to the Zoning Code, health and safety regulations, public streets and parking regulations, and other miscellaneous changes. The proposed updates to the SHMC are discussed in more detail in this report and are presented to the City Council in one comprehensive omnibus ordinance ("Ordinance").

Strategic Plan Goal(s):

- Goal No. 2 Community Safety: Maintain community safety by supporting public safety services and increasing emergency preparedness.
- Goal No. 4 Infrastructure: Maintain and improve the City's physical infrastructure, water system, and recreational spaces.
- Goal No. 5 High-Functioning Government: Strengthen internal communication, recruitment, retention, systems, and processes to increase the effectiveness and efficiency of City services.

Recommendation:

Staff recommends the City Council approve the proposed changes to the Signal Hill Municipal Code ("SHMC") by introducing for first reading the

Ordinance entitled:

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA RECOMMENDING CITY COUNCIL APPROVAL OF AN ORDINANCE AMENDING SPECIFIED PROVISIONS OF TITLE 20 (ZONING) OF THE CITY'S MUNICIPAL CODE AND OTHER SPECIFIED MUNICIPAL CODE PROVISIONS PURSUANT TO THE CITY'S ANNUAL CODE UPDATE, TO CLARIFY REGULATIONS, BOLSTER EXISTING ONES, REMOVE UNNECESSARY OR REDUNDANT PROVISIONS, UPDATE REGULATIONS TO CONFORM TO STATE LAW AND MODERNIZE SAME; AND FINDING SAID ACTION EXEMPT FROM CEQA

- b. PUBLIC HEARING, SECOND READING, AND ADOPTION OF ORDINANCE NO. 2025-11-1555 AMENDING TITLE 15 (BUILDINGS AND CONSTRUCTION) OF THE SIGNAL HILL MUNICIPAL CODE TO ADOPT BY REFERENCE THE 2025 CALIFORNIA BUILDING STANDARDS CODE AND OTHER UNIFORM CODES

Summary:

Form of Notice: Notice was published in the Signal Tribune newspaper per Government Code §65091(a)(4) on November 21 and November 28, 2025; and was posted in accordance with Signal Hill Municipal Code Section 1.08.010 at City Hall, Signal Hill Library, Reservoir Park, and Discovery Well Park on November 21, 2025.

Staff introduced Ordinance No. 2025-11-1555 at the City Council meeting of November 13, 2025. The next step in the adoption process is to conduct a public hearing, consider public testimony, and consider adoption of Ordinance No. 2025-11-1555. The proposed Ordinance would adopt the 2025 editions of the California Building Standards Code by reference, which become effective on January 1, 2026.

The recommended actions also waive reading of this Ordinance in full and authorizes reading by title only. Waiving the reading would streamline the City Council meeting process, to avoid unnecessary delay, and allow more time for substantive discussion of items on the agenda. Wherein the title of this Ordinance appears on the public agenda; said title is determined to have been read by title, and further reading is waived.

Strategic Plan Goal(s):

- Goal No. 2 Community Safety: Maintain community safety by supporting public safety services and increasing emergency preparedness.
- Goal No. 5 High-Functioning Government: Strengthen internal communication, recruitment, retention, systems, and processes to increase the effectiveness and efficiency of City services.

Recommendations:

1. Adopt Ordinance No. 2025-11-1555 amending Title 15 (Buildings and Construction) of the Signal Hill Municipal Code and adopting the 2025 California Building Codes by reference, entitled:

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, AMENDING CHAPTERS 15.02, 15.04, 15.06, 15.10, 15.12, 15.16, 15.20, AND 15.36, OF TITLE 15 (BUILDINGS AND CONSTRUCTION) OF THE CITY'S MUNICIPAL CODE TO ADOPT BY REFERENCE THE 2025 EDITION OF THE CALIFORNIA BUILDING STANDARDS CODE (CALIFORNIA CODE OF REGULATIONS, TITLE 24), VOLUMES I AND II AND ALL APPENDICES WITH CERTAIN AMENDMENTS TO APPENDIX J, CONSISTING OF THE 2025 CALIFORNIA RESIDENTIAL CODE, THE 2025 CALIFORNIA PLUMBING CODE, THE 2025 CALIFORNIA GREEN BUILDING STANDARDS CODE, THE 2025 CALIFORNIA ELECTRICAL CODE, AND THE 2025 CALIFORNIA ENERGY CODE; TOGETHER WITH CERTAIN CHANGES THERETO; AND ADOPTING BY REFERENCE THE 2024 INTERNATIONAL SWIMMING POOL AND SPA CODE, THE 2024 INTERNATIONAL PROPERTY MAINTENANCE CODE, 2024 INTERNATIONAL BUILDING CODE, 2024 INTERNATIONAL GREEN STANDARDS CODE, AND 2024 INTERNATIONAL RESIDENTIAL CODE TOGETHER WITH CERTAIN CHANGES THERETO; AND DELETING CHAPTERS 15.22 AND 15.32 OF TITLE 15 (BUILDINGS AND CONSTRUCTION)

2. Authorize staff to submit the Buildings and Construction Code Ordinance to the California Building Standards Commission.

(13) CITY MANAGER REPORTS

- a. ANNUAL COMPREHENSIVE FINANCIAL REPORT FOR FISCAL YEAR 2024-25

Summary:

The Annual Comprehensive Financial Report (ACFR) is an independently audited summary report of the City's financial transactions for Fiscal Year (FY) 2024-25. The ACFR provides relevant financial information to the City Council, residents, current and future employees, grant entities, creditors, bond investors, rating agencies, and other interested parties. The audit is performed in compliance with the requirements of the City Charter, and the results are presented to the City Council for review.

The audit was completed by the City's independent auditor, Rogers, Anderson, Malody & Scott, LLP, Certified Public Accountants (RAMS), which issued an unqualified opinion audit report, otherwise known as a "clean opinion" finding nothing of material concern in the City's internal controls, financial, and

bookkeeping practices. The independent auditor's unmodified report provides assurance that the ACFR, and audited information within, present fairly the City's financial position for the Fiscal Year ending June 30, 2025.

As part of the ACFR, staff provides detailed information and recommendations on the General Fund Operating balance. For FY 2024-25, the General Fund has a positive fund balance of \$7 million. Staff will present recommendations for fund balance appropriations to the City Council in the first part of the 2026 calendar year. This timeline allows for a detailed analysis of the fund balance, including revenue updates, requests to re-appropriate unutilized budget appropriations, one-time expenditure requests for department operations, programs, or special projects, and reserve allocations. The proposed steps above will result in budget adjustments for the current fiscal year.

Strategic Plan Goal(s):

Goal No. 1 Financial Stability: Ensure the City's long-term financial stability and resilience.

Recommendations:

1. Receive and file the City's ACFR for FY 2024-25.
2. Direct staff to return the first part of the 2026 calendar year with proposed appropriations for the FY 2024-25 General Fund positive fund balance.
3. Direct staff to distribute copies of the ACFR for FY 2024-25 as required, as well as to the Office of the City Clerk to be placed on file for the general public and posted on the City's website.

b. PROPOSED POLICY FOR CITY COUNCIL COMMITTEES

Summary:

At the City Council meeting of July 8, 2025, the City Council discussed the purpose and support requirements for the Sustainable City Committee (SCC) and Diversity Coalition Committee (DCC). Staff outlined the differences between commissions and committees, explained the formation and purpose of the SCC and DCC, and presented estimates of staff resources dedicated to supporting each committee. The City Council then directed staff to return with a framework for ad hoc and standing committees that provides structure and establishes criteria to ensure that all committees have a specific workplan and to ensure the City allocates resources appropriately. Staff drafted a proposed policy that provides parameters for both standing and ad hoc committees for City Council consideration.

Strategic Plan Goal(s):

Goal No. 5 High-Functioning Government: Strengthen internal communication, recruitment, retention, systems, and processes to increase the effectiveness and efficiency of City services.

Recommendation:

Staff recommend the City Council approve the proposed City Council Committee Policy.

- c. POTENTIAL DESIGNATION OF AN ANNUAL JESSIE NELSON DAY OF REMEMBRANCE

Summary:

Jesse Nelson served as the first mayor of Signal Hill at the time of its incorporation. Her role was historically significant not only because she helped guide the newly formed city through its earliest governance decisions, but because she did so as a female mayor at a time when women in political leadership were rare. Her tenure set an aspirational tone for the city, promoting progressive thought, civic responsibility, and an inclusive approach to community building. At the City Council meeting of September 9, 2025, City Council provided staff with direction to propose a Jessie Nelson Day of Remembrance and provide ideas for programming to recognize her accomplishments and contributions to the City.

Strategic Plan Goal(s):

Goal No. 5: High-Functioning Government: Strengthen internal communication, recruitment, retention, systems, and processes to increase the effectiveness and efficiency of City services.

Recommendation:

Provide staff with direction regarding the potential designation of April 14 as Jessie Nelson Day of Remembrance annually as desired.

(14) CONSENT CALENDAR

The following Consent Calendar items are expected to be routine and non-controversial. Items will be acted upon by the Council at one time without discussion. Any item may be removed by a Council Member for discussion.

- a. RESOLUTION IMPLEMENTING NO OVERNIGHT PARKING ON A SEGMENT OF GUNDRY AVENUE AND ONE BLOCK OF 21ST STREET

Summary:

The City has received complaints of resident and business concerns of illegal activities at night on the 2100 block of Gundry Avenue and the 1500 Block of 21st Street (21st Street between Gundry Avenue and Walnut Avenue), littering, dumping, and pollutant spills, stemming from non-resident vehicles parked for longer than 72 hours in violation of the Signal Hill Municipal Code. Staff recommends the City Council consider adopting a resolution to implement no overnight parking restrictions from 10:00 p.m. to 5:00 a.m. on a segment of

Gundry Avenue and one block of 21st Street to address

Strategic Plan Goal(s):

Goal No. 2 Community Safety: Maintain community safety by supporting public safety services and increasing emergency preparedness.

Goal No. 4 Infrastructure: Maintain and improve the City's physical infrastructure, water system, and recreational spaces.

Recommendation:

Adopt a resolution, entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, IMPLEMENTING OVERNIGHT PARKING RESTRICTIONS BETWEEN THE HOURS OF 10:00 P.M. AND 5:00 A.M. ON GUNDRY AVENUE FROM 2111 GUNDRY AVENUE TO 21ST STREET AND ON 21ST STREET FROM GUNDRY AVENUE TO WALNUT AVENUE

b. ANNUAL REVIEW OF INSTITUTIONAL PERMITS

Summary:

The City of Signal Hill Municipal Code, Chapter 8.16, requires the City Council to conduct an annual review of institutional permits. A total of 5 businesses applied to renew their institutional permits for 2026. The 2026 applicants include Cole Vocational Services; Courtyard Care Center; Dungarvin California, LLC; Las Brisas Childcare Center; and Unlimited Quest. The City inspected all five businesses and completed a review of reports from County, State, and Federal Agency inspections. The existing businesses are currently operating in compliance with the municipal code, and review of other agency inspection reports yielded no violations. Staff recommends that the City Council adopt the resolution approving the renewal of five annual permits for the calendar year 2026.

Strategic Plan Goal(s):

Goal No. 2 Community Safety: Maintain community safety by supporting public safety services and increasing emergency preparedness.

Recommendation:

Adopt a resolution, entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, APPROVING THE ANNUAL INSTITUTIONAL PERMITS FOR 2026 FOR COLE VOCATIONAL SERVICES, COURTYARD CARE CENTER, DUNGARVIN CALIFORNIA LLC, LAS BRISAS CHILDCARE CENTER, AND UNLIMITED QUEST

c. LICENSING AGREEMENT WITH CLEARGOV, INC. FOR CITYWIDE BUDGET PREPARATION SOFTWARE

Summary:

The City prioritizes fiscal responsibility and regularly assesses opportunities to enhance efficiencies in operations. ClearGov is a U.S.-based software company that provides cloud-based budgeting, planning, and financial reporting tools for local governments, counties, special districts, school districts, and similar public-sector agencies. ClearGov also improves transparency by providing clear, public-facing financial dashboards that help residents understand how funds are used. Providing interactive software that is easily accessible to staff in a central location would enable the delivery of a more transparent and robust final product to stakeholders.

Staff recommends that the City Council authorize the City Manager to enter into an agreement with ClearGov, Incorporated for Citywide Budget Preparation Software. ClearGov was awarded a software contract in early 2025 through the Local Government Purchasing Cooperative, known as BuyBoard, following a competitive bidding process.

The initial contract would begin with implementation on January 1, 2026, and remain in effect until June 30, 2031. The contract includes complimentary implementation and a six-month pro-rata subscription fee of \$15,000, covering a six-month period for the remainder of FY 2025-26. The proposed agreement would transition to an annual contract on July 1, 2026, and will automatically renew annually with the option to terminate each year. The annual cost for Year 2 is \$32,530, with a 3% annual increase in subsequent years.

If approved, the budget software investment would enhance the City's budget processes, encompassing operational, personnel, and capital project budgets into a single budget software solution.

Strategic Plan Goal(s):

Goal No. 1 Financial Stability: Ensure the City's long-term financial stability and resilience.

Goal No. 5 High-Functioning Government: Strengthen internal communication, recruitment, retention, systems, and processes to increase the effectiveness and efficiency of City services.

Recommendation:

1. Approve the terms of the Service Order and Service Agreement with ClearGov, Incorporated for the activation and deployment of citywide budget preparation software for the fiscal year 2025-26; and

2. Authorize the City Manager to enter into a Contract Services Agreement with ClearGov to provide professional services and budgeting software for a not-to-exceed amount of \$32,530 annually in addition to a 3 percent annual escalation, with three additional one-year extensions in a form approved by the City Attorney.

d. CONTRACT AMENDMENT REGISTER DATED DECEMBER 9, 2025

Summary:

The attached Contract Amendment Register is a listing of proposed contract amendments and project change orders eligible for streamlined processing based upon the following criteria, as documented in the City's Purchasing Policy:

- The City Council authorized funds for the adopted fiscal year Operating Budget.
- Staff are satisfied with the goods/services received to date.
- The City Manager reviewed and approved each amendment for streamlined processing.

There is one contract amendment for City Council consideration as follows:

1. Mariposa Landscapes, Incorporated - Fourth Amendment for Maintenance Services, approving the final allowable one-year renewal term through December 31, 2026, with an annual renewal cost of \$588,961.69, which reflects an increase of \$49,018.13 from the previous year, for a new not-to-exceed contract amount of \$2,198,085.68. Upon completion of this final amendment, the City would issue a Request for Proposals for future landscape maintenance services.

Strategic Plan Goal(s):

Goal No. 1 Financial Stability: Ensure the City's long-term financial stability and resilience.

Recommendation:

Authorize the Contract Amendment Register dated December 9, 2025.

e. WARRANT REGISTER PRESENTED DECEMBER 9, 2025

Summary:

The Warrant Register is a listing of all general disbursements issued since the prior warrant register and are requested to be approved by the City Council.

Strategic Plan Goal(s):

Goal No. 1 Financial Stability: Ensure the City's long-term financial stability

and resilience.

Recommendation:

Authorize payment of the Warrant Registers presented December 9, 2025.

f. APPROVAL OF MEETING MINUTES

Summary:

Regular Meeting of November 25, 2025.

Strategic Plan Goal(s):

Goal No. 5. High-Functioning Government: Strengthen internal communication, recruitment, retention, systems, and processes to increase the effectiveness and efficiency of City services.

Recommendation:

Approve the meeting minutes.

(15) COUNCIL AGENDA--NEW BUSINESS

COUNCIL MEMBER WOODS
COUNCIL MEMBER HONEYCUTT
COUNCIL MEMBER COPELAND
VICE MAYOR HANSEN
MAYOR JONES

(16) ADJOURNMENT

Tonight's meeting will be adjourned to the next Regular meeting of the Signal Hill City Council to be held on Tuesday, January 13, 2026, at 7:00 p.m., in the Community Room of the Signal Hill Public Library, 1800 E. Hill Street, Signal Hill, CA 90755.

PUBLIC PARTICIPATION

Routine matters are handled most quickly and efficiently if contact is made with the City department directly concerned. However, if you would like to request that a matter be presented for City Council consideration, you may do so by writing to the City Council, City Clerk, or City Manager. The deadline for agenda items is 12 noon on the Tuesday preceding the Council and Agency meetings. The complete agenda, including back up materials, is available on the City website on the Friday preceding the meeting.

If you need special assistance beyond what is normally provided to participate in City meetings, the City will attempt to accommodate you in every reasonable manner. Please call the City Clerk's office at (562) 989-7305 at least 48 hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible.



CITY OF SIGNAL HILL
STAFF REPORT

2175 Cherry Avenue • Signal
Hill, California 90755-3799

12/9/2025

AGENDA ITEM

**TO: HONORABLE MAYOR
AND MEMBERS OF THE CITY COUNCIL**

**FROM: CARLO TOMAINO
CITY MANAGER**

SUBJECT: CLOSED SESSION

Summary:

A closed session will be held pursuant to Government Code Section 54956.9(d)(2).

CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to Government Code Section 54956.9(d)(2).

Number of potential cases: 1

Recommendation:

Recess prior to adjournment of tonight's meeting to conduct a closed session.



CITY OF SIGNAL HILL
STAFF REPORT

2175 Cherry Avenue • Signal
Hill, California 90755-3799

12/9/2025

AGENDA ITEM

**TO: HONORABLE MAYOR
AND MEMBERS OF THE CITY COUNCIL**

**FROM: CARLO TOMAINO
CITY MANAGER**

SUBJECT: CLOSED SESSION

Summary:

A closed session will be held pursuant to Government Code Section 54956.8.

CONFERENCE WITH REAL PROPERTY NEGOTIATORS

Property: Approximately 1.9 acres of City-owned land located at the 2400 Block of Gardena Avenue; Heritage Square Central Business District Specific Plan; APNs: 7214-005-900, 7214-005-901, 7214-005-902, 7214-005-903 and 7214-005-904.

Agency Negotiators: Mayor and City Manager.

Negotiating Parties: City of Signal Hill, Avant Real Estate, Signal Hill Petroleum, and their authorized agents or representatives.

Under Negotiation: Price and terms of payment.

Recommendation:

Recess prior to adjournment of tonight's meeting to conduct a closed session.



CITY OF SIGNAL HILL
STAFF REPORT

2175 Cherry Avenue • Signal
Hill, California 90755-3799

12/9/2025

AGENDA ITEM

**TO: HONORABLE MAYOR
AND MEMBERS OF THE CITY COUNCIL**

**FROM: CARLO TOMAINO
CITY MANAGER**

**BY: DARITZA PEREZ
CITY CLERK**

**TINA KNAPP
ASSISTANT CITY CLERK**

SUBJECT: CITY COUNCIL REORGANIZATION

Summary:

At the first regular City Council meeting following a general municipal election, newly elected Council Members are sworn and seated. The City Council shall designate one of its members as Mayor and one of its members as Vice Mayor, at the first regular City Council meeting following the anniversary of that date for any year in which no general municipal election is held.

Strategic Plan Goal(s):

Goal No. 5 High-Functioning Government: Strengthen internal communication, recruitment, retention, systems, and processes to increase the effectiveness and efficiency of City services.

Recommendations:

1. Reorganize by selecting a new Mayor and Vice Mayor.
2. The newly appointed Mayor will present a proclamation to outgoing Mayor Jones.

Fiscal Impact:

There is no fiscal impact associated with the recommended action.

Background and Analysis:

Annually, in December, the City Council reorganizes by selecting a new Mayor and Vice Mayor. The Manual of Procedural Guidelines, last adopted by the City Council at its meeting of November 9, 2021, documents the procedure as follows:

10.2 Appointment of Mayor and Vice Mayor

Pursuant to section 302 of the City Charter, the City Council shall designate one of its members as Mayor and one of its members as Vice Mayor. Due to both the election cycle and the incongruence between a four-year term and five members of the City Council, it is impossible to ensure that every member of the City Council has the opportunity to serve as Mayor and Vice Mayor during their term. However, where possible, that is the goal of the City Council. The following principles shall guide the City Council in performing this annual duty.

- (a) All members of the City Council should have an opportunity to serve as Mayor and Vice Mayor during their four-year term of service.
- (b) After completing their one-year term, the Vice Mayor will be appointed Mayor.
- (c) The City Council will follow a five-year rotation where every year, each member of the City Council advances up one step in the rotation until serving as Mayor; with the Mayor, upon completing their service, moving down to the fifth step in the rotation.
- (d) When new members of the City Council are elected, they will be placed at the end of the rotation. If multiple new members of the City Council are elected, their position in the rotation will be based on vote count, placing the new member of the City Council with the highest vote count higher in the rotation than those with a lower vote count.

The current practice and positions of the Vice Mayor assuming the position of Mayor and the outgoing Mayor moving down to the end of the rotation are listed in the Rotation History (Attachment A).

Procedure

1. Election of Mayor

The City Clerk presides over the selection of the new Mayor.

City Clerk "Nominations are now in order for the office of Mayor of the City of Signal Hill. Any member of the City Council may nominate any member for the position of Mayor. No second is required for the nomination".

<<Council Members make nominations.>>

City Clerk "Council Member _____ is nominated. Are there any further nominations for the office of Mayor"?

<<When it appears that no one else wishes to make a nomination.>>

City Clerk "If there are no further nominations for the office of Mayor, I declare nominations are closed".

"I will now ask each Council Member, in alphabetical order, to cast their vote. When I call your name, please indicate your vote. The nominee receiving the majority vote of the City Council shall be declared the new Mayor".

<<City Clerk conducts the vote of the City Council alphabetically: Council Member Copeland, Council Member Hansen, Council Member Honeycutt, Council Member Jones, and Council Member Woods.>>

<<If vote fails and a majority is not reached, repeat the vote process until a majority vote is reached.>>

City Clerk "I now declare _____ as the new Mayor".

<<Newly appointed Mayor is given an opportunity to make any remarks upon entering office.>>

2. Election of Vice Mayor

The newly appointed Mayor presides over the selection of the Vice Mayor.

Mayor "Nominations are now in order for the office of Vice Mayor of the city of Signal Hill. Any member of the City Council may nominate any member for the position of Vice Mayor. No second is required for the nomination".

<<Council Members make nominations.>>

Mayor "Council Member _____ is nominated. Are there any further nominations for the office of Vice Mayor"?

<<When it appears that no one else wishes to make a nomination.>>

Mayor "If there are no further nominations for the office of Vice Mayor, I declare nominations are closed.

I will now ask each Council Member, in alphabetical order, to cast their vote. When I call your name, please indicate your vote. The nominee receiving the majority vote of the City Council shall be declared the new Vice Mayor".

<<Mayor conducts the vote of the City Council alphabetically: Council Member Copeland, Council Member Hansen, Council Member Honeycutt, Council Member Jones, and Council Member Woods.>>

Mayor "I now declare _____ as the new Vice Mayor".

12/9/2025

<<Newly appointed Vice Mayor is given an opportunity to make any remarks upon entering office.>>

Mayor "At this time I would like to present the outgoing Mayor with a proclamation on behalf of the city of Signal Hill. We will be recognizing outgoing Mayor Jones tomorrow evening at 6:00 p.m. The festivities will be held on the Signal Point Terrace."

Attachment:

A. Rotation History

Rotation History

Position	12/2024 – 12/2025	12/2025 – 12/2026
Mayor	Keir Jones	Tina Hansen
Vice Mayor	Tina Hansen	Robert D. Copeland
Council Member	Robert D. Copeland	Charlie Honeycutt
Council Member	Charlie Honeycutt	Lori Y. Woods
Council Member	Lori Y. Woods	Keir Jones



CITY OF SIGNAL HILL
STAFF REPORT

2175 Cherry Avenue • Signal
Hill, California 90755-3799

12/9/2025

AGENDA ITEM

**TO: HONORABLE MAYOR
AND MEMBERS OF THE CITY COUNCIL**

**FROM: CARLO TOMAINO
CITY MANAGER**

**BY: BRAD KENNEALLY
CHIEF OF POLICE**

SUBJECT: SIGNAL HILL POLICE DEPARTMENT MEMORIAL PRESENTATION

Summary:

Police Chief Brad Kenneally will present plaques honoring the lives of former Signal Hill Police Department personnel.



CITY OF SIGNAL HILL
STAFF REPORT

2175 Cherry Avenue • Signal
Hill, California 90755-3799

12/9/2025

AGENDA ITEM

**TO: HONORABLE MAYOR
AND MEMBERS OF THE CITY COUNCIL**

**FROM: CINDY FLARO
COMMUNICATION SPECIALIST**

SUBJECT: COMMUNICATION PLAN UPDATE

Summary:

Communication Specialist Cindy Flaro will present an update to the City's Communication Plan.



CITY OF SIGNAL HILL

STAFF REPORT

2175 Cherry Avenue • Signal
Hill, California 90755-3799

12/9/2025

AGENDA ITEM

**TO: HONORABLE MAYOR
AND MEMBERS OF THE CITY COUNCIL**

**FROM: CARLO TOMAINO
CITY MANAGER**

**BY: ALFA LOPEZ
ASSISTANT TO THE CITY MANAGER/
ECONOMIC DEVELOPMENT MANAGER**

SUBJECT: 2025 MUNICIPAL EQUALITY INDEX

Summary:

The Human Rights Campaign Foundation (Foundation) is the largest civil rights organization working to achieve equality for lesbian, gay, bisexual, transgender, and queer (LGBTQ+) Americans. By inspiring and engaging individuals and communities, the Foundation strives to end discrimination against LGBTQ+ people and realize a world that achieves fundamental fairness and equality for all.

The Foundation's Municipal Equality Index (MEI) is the only nationwide assessment of municipal laws, policies, and services that are inclusive of LGBTQ+ people. Localities are rated based on non-discrimination laws, the municipality as an employer, municipal services, law enforcement, and leadership on LGBTQ+ equality. The MEI provides a public snapshot of how cities advance LGBTQ+ equality and a framework for mayors, councilors, and administrators across the country, outlining impactful steps they can take to protect their LGBTQ+ residents and staff.

The City of Signal Hill has been named one of the best cities in the nation for LGBTQ+ inclusion in municipal law and policy, earning a perfect score in the Foundation's 2025 MEI. The City was only one of 132 cities, nationwide, to achieve a perfect score; reflecting the City's overall commitment to creating an inclusive and supportive environment for all residents.



CITY OF SIGNAL HILL
STAFF REPORT

2175 Cherry Avenue • Signal
Hill, California 90755-3799

12/9/2025

AGENDA ITEM

**TO: HONORABLE MAYOR
AND MEMBERS OF THE CITY COUNCIL**

**FROM: CARLO TOMAINO
CITY MANAGER**

**BY: MATTHEW E. RICHARDSON
CITY ATTORNEY**

**SUBJECT: CONSIDERATION OF AN OMNIBUS ORDINANCE AMENDING VARIOUS
SECTIONS OF THE SIGNAL HILL MUNICIPAL CODE TO CLARIFY REGULATIONS,
CONFORM TO STATE LAW, AND UPDATE PROVISIONS**

Summary:

City of Signal Hill ("City") staff annually identifies and proposes changes to sections of the Signal Hill Municipal Code ("SHMC") that require updating, to conform with State law, remove obsolete or redundant regulations, and generally integrate best practices. Staff, in collaboration with the City Attorney's office, has prepared various amendments and additions to the SHMC, including changes to the Zoning Code, health and safety regulations, public streets and parking regulations, and other miscellaneous changes. The proposed updates to the SHMC are discussed in more detail in this report and are presented to the City Council in one comprehensive omnibus ordinance ("Ordinance").

Strategic Plan Goal(s):

- Goal No. 2 Community Safety: Maintain community safety by supporting public safety services and increasing emergency preparedness.
- Goal No. 4 Infrastructure: Maintain and improve the City's physical infrastructure, water system, and recreational spaces.
- Goal No. 5 High-Functioning Government: Strengthen internal communication, recruitment, retention, systems, and processes to increase the effectiveness and efficiency of City services.

Recommendation:

Staff recommends the City Council approve the proposed changes to the Signal Hill Municipal Code ("SHMC") by introducing for first reading the Ordinance entitled:

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA RECOMMENDING CITY COUNCIL APPROVAL OF AN ORDINANCE AMENDING SPECIFIED PROVISIONS OF TITLE 20 (ZONING) OF THE CITY'S MUNICIPAL CODE AND OTHER SPECIFIED MUNICIPAL CODE PROVISIONS PURSUANT TO THE CITY'S ANNUAL CODE UPDATE, TO CLARIFY REGULATIONS, BOLSTER EXISTING ONES, REMOVE UNNECESSARY OR REDUNDANT PROVISIONS, UPDATE REGULATIONS TO CONFORM TO STATE LAW AND MODERNIZE SAME; AND FINDING SAID ACTION EXEMPT FROM CEQA

Fiscal Impact:

There is no fiscal impact associated with this action.

Background and Analysis:

The omnibus Ordinance includes revisions and additions to numerous provisions of the SHMC. Below are brief summaries of the sections proposed for revision and addition.

I. Zoning Code

Pursuant to Government Code section 65854(a), the City's Planning Commission held a public hearing to consider the below enumerated changes to the Zoning Code codified in Title 20 of the SHMC. The changes discussed in subsection (a) below were recommended for adoption at the Planning Commission's August 19, 2025, regular meeting. Staff recommended the remaining changes for adoption at the October 21, 2025, regular meeting.

a. Permeable Landscape

Since methane is combustible and potentially explosive if present at certain concentrations in the presence of oxygen, the SHMC regulates development to ensure concentrations remain at a certain level with the use of various types of venting systems and other mitigation measures. Where a relatively impermeable barrier, such as a concrete slab, artificial turf, decomposed granite, pavers, asphalt driveways and concrete walkways, is present at the ground surface, methane cannot dissipate and may become trapped or pressurized.

Through the proposed Ordinance, the City regulates changes to existing hardscape and landscape materials in the City's residential and commercial zones by requiring a certain level of permeability be maintained and establishing a maximum percentage of nonpermeable replacement materials to protect public safety while allowing for design flexibility. Specifically, for residential districts, the proposed Ordinance limits the maximum amount of nonpermeable materials, whether hardscape material or artificial turf, within the front setback. For both residential and commercial districts, newly constructed buildings or structures, and structural and physical improvements, the Ordinance both limits the maximum allowed nonpermeable materials, including artificial turf, and may require installation of vent boxes for methane mitigation.

Further, any deviation or change-out of existing hardscape materials or landscape materials on either residential or commercial properties requires administrative review by the Director of Community Development, and approval, prior to installation, to ensure the requirements of the Ordinance are met

and methane mitigation is maintained.

b. Defined Terms within the Zoning Code

Certain terms used in the Zoning Code are defined in Chapter 20.04 of the SHMC. Various existing definitions within Chapter 20.04 point to Chapter 20.68 of the SHMC, which no longer exists in the SHMC. Accordingly, the proposed Ordinance updates this chapter by removing reference to regulations that are no longer in effect.

The terms “day nursery” or “childcare nursery” were amended to mean and refer to the manner in which such terms are currently defined in Section 8.16.020 (Definitions) of Chapter 8.16 (Institutions) of Title 8 (Health and Safety) for uniformity throughout the SHMC, to update the definition of such term, and to more accurately encompass the intended use. Additional existing definitions are proposed to be amended for clarity.

Further, the terms “foster home” and “restaurant, drive-in” are deleted from the definitions section of the Zoning Code (Section 20.04.303 and Section 20.04.612 respectively), as such terms are obsolete. Staff also amended terms within Chapter 20.04 that used “foster home” in their definition to remove such reference.

c. Off-Street Parking Regulations

The Ordinance updates off-street parking requirements codified in Chapter 20.70 “Off Street Parking” of the SHMC and in Section 20.10.130 “Off-street parking”. The proposed changes clarify regulations concerning the use, maintenance, and design and construction of off-street parking facilities. In addition, new provisions are recommended that specify minimum parking requirements and would allow for alternative methods with greater flexibility to meet such minimum parking requirements. These proposed alternatives include the use of shared parking agreements, offsite parking facilities and requests for reductions in the schedule of required minimum off-street parking, with specified criteria to be satisfied.

d. Property Development Standards

The proposed Ordinance deletes Section 20.66.060 “Lot area-divisions resulting in smaller parcels prohibited” of Chapter 20.66 (Property Development Standards) in its entirety as this is inconsistent with State law. The Ordinance also adds Section 20.66.225 “Mechanical equipment” to shield mechanical equipment from public and private property views.

e. Removal of Auto Detailing/Carwash as an Allowed Use in certain Specific Plans

Currently, “auto detailing/carwash” is identified as an allowed use in the following specific plans: SP-19 General Industrial Specific Plan, and SP-10 Pacific Coast Highway Specific Plan. The Ordinance removes reference to such use. Staff would like to note that the City has a “permissive zoning code” meaning that removing the use means that such use is no longer permitted in SP-19 and SP-10.

f. Increase of Allowable Fence/Wall/Hedge Height

Permissible height requirements for fences, walls and hedges for commercial or industrial districts is codified in Section 20.20.070 “Fences, walls and hedges” of the SHMC. Currently no fence, wall or

hedge over three feet in an industrial district is permitted in any required front yard or in the required street side of a corner lot. The Ordinance proposes to increase the height requirement to six feet.

g. Clarification of Planning Commission's Role Concerning Conditional Use Permits

Section 20.64.060 "Commission hearing-Conduct and determination" of the Zoning Code (Title 20) discusses the Planning Commission's role in connection with the approval of a conditional use permit. The proposed Ordinance more accurately describes the Commission's role by clarifying that the Commission provides a recommendation to the City Council for approval of a conditional use permit, and does not render a "decision," as the City Council is the final decision-maker.

h. Modernization of the Submission of Site Plan and Design Review Application Materials

Sections 20.52.030 "Review Procedures", and 20.52.040 "Application and submission of Site Plan", relate to the submission of required site plan and design review materials. The proposed Ordinance amends these sections to provide that electronic submittal of such information is preferred but not required, and to simplify the format and submission of required information.

II. General Welfare, Public Peace, and Health and Safety

a. Bolstering Shopping Cart Ordinance

To better mitigate the issue of abandoned shopping carts on public and private property, the City is bolstering its existing regulations concerning abandoned shopping carts codified in Chapter 8.54 of Title 8 (Health and Safety) of the SHMC. The proposed Ordinance repeals and replaces the entirety of Chapter 8.54 to, in part, adopt more stringent requirements applicable to business owners managing and retrieving their shopping carts and broaden the definition of "abandoned shopping carts" to clarify the types of shopping carts and circumstances which warrant removal by the City.

b. Prohibiting Smoking in Public Parks and Places

The Ordinance proposes to amend Section 9.08.010 "Acts prohibited in public parks and enclosures-Permits required for certain acts" of Chapter 9.08 (Conduct in Public Places of Title 9 (Public Peace, Morals and Welfare) to prohibit "smoking" in any "park" or "public place" as defined therein.

c. Organized Sports Games and Practices

The Ordinance proposes an additional change to Section 9.08.010 "Acts prohibited in public parks and enclosures-Permits required for certain acts" in connection with organized sports games and practices. The change clarifies that organized sports games and practices are prohibited within any public park or other public property, including the "public right of way" as defined therein, without a written permit from the Parks, Recreation and Library Services Director.

d. Regulating Adult Businesses in the City

This Ordinance proposes to amend the City's existing regulations concerning "Adult Business" codified in Chapter 9.64, of Title 9 (Public Peace, Morals and Welfare) to bolster the same. The ordinance requires "performers" (as defined) to obtain a license from the City in order to be employed or otherwise retained by an adult business for work as a performer. This change also establishes

performer license application requirements, establishes new regulations related to adult business operations and inspections, and amends the parking requirements for specified adult businesses.

III. Public Streets and Parking Regulations

The SHMC currently provides that subject to certain exceptions, only oversized vehicles or trailers for which an oversized parking permit has been issued may park upon a public street or highway in the City. Exceptions from the foregoing are codified in Section 10.30.030 of Chapter 10.30 (Oversized Vehicles, Trailers, and Campers) of Title 10 (Vehicles and Traffic). The Ordinance proposes clarifying two categories of commercial vehicles that are exempt: (i) those engaged in the active loading and unloading of goods subject to a specified period of time; and (2) those engaged in the performance of a service, including but not limited to pool care, for which additional time is necessary and reasonable to complete said service.

The Ordinance also requires obtaining an encroachment permit in connection with encroachments caused by excavation or construction activities. (Sections 12.08.010 and 12.08.020). Similar to excavation permits, this requirement is not applicable to encroachments associated with activity performed pursuant to contracts awarded by the City.

IV. Miscellaneous

The Ordinance proposes certain changes to Title 1 (General Provisions) of the SHMC to: (i) update its requirement concerning the posting of public notices to lessen the amount of places in which posting of public notices are required to be posted (Section 1.08.010); (ii) modernize the means by which notices required under the SHMC may be provided by including electronic delivery (Section 1.08.020); (iii) clarify existing noticing requirements to cite to relevant state law (Section 1.08.030); (iv) replace references to “city treasurer” with “City’s Finance Department” in connection with the receipt of funds (Section 1.12.030); (v) remove unnecessary language concerning the terms of Planning Commission and Parks and Recreation commissioners (Sections 2.32.050 and 2.36.050); (vi) allow for the exclusion of persons from the library under certain circumstances (Sections 2.88.030 and 2.88.040); and (vii) clarify rules and regulations concerning access to the library, its premises resources and services (Section 2.88.060).

Lastly, the Ordinance proposes to amend Section 21.28.030 concerning development impact fees, to require the payment of development impact fees on the date of the issuance of necessary building permits from the City, rather than upon the later occurrence of a final inspection or issuance of certificate of occupancy.

CEQA Categorical Exemption

The Ordinance is categorically exempt from review under the California Environmental Quality Act (“CEQA”) (California Public Resources Code Section 21000 et seq.), because the Ordinance does not qualify as a “project” under CEQA as defined in Section 15378.” (State CEQA Guidelines, § 15060(c).) Here, the Ordinance does not qualify as a “project” because it does not have the potential of “resulting in either a direct physical change in the environment, or a reasonably foreseeable indirect physical change in the environment.” (State CEQA Guidelines, § 15378(a).) The proposed Ordinance does not authorize or directly result in any physical development or changes to the environment. Instead, the Ordinance is creating regulatory schemes for activities that are already allowed under state law and is otherwise amending provisions of the Municipal Code for purposes of clarity, to remove redundant or unnecessary terms, and to modernize and update regulations to

conform with state law. Further, Section 15378 explicitly excludes from the definition of “project”, “[o]rganizational or administrative activities of governments that will not result in direct or indirect physical changes in the environment.” (State CEQA Guidelines, § 15378(b)(5).) Even if the proposed Ordinance was considered a “project” subject to CEQA, it would qualify for the “common sense exemption” set forth in State CEQA Guidelines section 15061(b)(3), which exempts activity from CEQA where “it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment”. The Ordinance will not result in any development or in any new activity with the potential to impact the environment. The City Clerk shall cause a Notice of Exemption to be filed as authorized by CEQA and the State CEQA Guidelines.

Reviewed for Fiscal Impact:

Siamlu Cox
Administrative Services Officer/Finance Director

Attachments:

- A. Ordinance - Clean
- B. Ordinance - Redline

ORDINANCE NO. 2025-12-XXXX

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA RECOMMENDING CITY COUNCIL APPROVAL OF AN ORDINANCE AMENDING SPECIFIED PROVISIONS OF TITLE 20 (ZONING) OF THE CITY'S MUNICIPAL CODE AND OTHER SPECIFIED MUNICIPAL CODE PROVISIONS PURSUANT TO THE CITY'S ANNUAL CODE UPDATE, TO CLARIFY REGULATIONS, BOLSTER EXISTING ONES, REMOVE UNNECESSARY OR REDUNDANT PROVISIONS, UPDATE REGULATIONS TO CONFORM TO STATE LAW AND MODERNIZE SAME; AND FINDING SAID ACTION EXEMPT FROM CEQA

WHEREAS, the City of Signal Hill, California ("City") is a municipal corporation, duly organized under the California Constitution and laws of the State of California; and

WHEREAS, pursuant to the police powers delegated to it by Article XI, Section 7 of the California Constitution, the City has the authority to enact laws which promote the public health, safety, and general welfare of its citizens, that are not conflict with general law; and

WHEREAS, periodically the City identifies sections of the Signal Hill Municipal Code that are outdated, unclear, conflict with other Municipal Code regulations, or warrant modifications to improve or enhance the functions and operations of the City; and

WHEREAS, under its police power, the City Council desires to amend its municipal code to generally clarify regulations, bolster existing ones, update provisions to conform to state law, remove unnecessary or redundant regulations and modernize same; and adopt additional regulations; and

WHEREAS, this Ordinance amends sections 1.08.010 through 1.08.30 of Title 1 (General Provisions), Chapter 1.08 (Posting Notice) concerning public notice requirements to lessen the City's administrative burden with respect to the number of places where public notices are posted within the confines of state law, allow for electronic delivery of certain notices, and make other updates to conform with state law; and

WHEREAS, this Ordinance amends Sections 2.32.020 (Membership), 2.32.030 (Duties), 2.32.050 (Terms) of Title 2 (Administration and Personnel), Chapter 2.32 (Parks and Recreation Commission) to make clarifying changes to the composition and selection of the Parks and Recreation Commission; and

WHEREAS, this Ordinance amends Section 2.36.020 (Composition-Terms) of Title 2 (Administration and Personnel), Chapter 2.36 (Planning Commission) to similarly clarify the composition and terms of the Planning Commission; and

WHEREAS, this Ordinance amends Chapter 8.54 (Abandoned Shopping Carts) of Title 8 (Health and Safety), to adopt more stringent and robust regulations to aid in addressing the proliferation of lost, stolen and abandoned shopping carts within the City; and

WHEREAS, this Ordinance amends Chapter 9.64 (“Adult Oriented Businesses”) of Title 9 (Public Peace, Morals and Welfare) to bolster the City’s existing regulations on this subject by in part, requiring “performers” (as defined) to obtain a license from the City in order to be employed, or otherwise retained by an adult business for work as a performer. It also establishes performer license application requirements, establishes new regulations related to adult business operations and inspections, and amends the parking requirements for adult businesses; and

WHEREAS, this Ordinance repeals Sections 20.66.060 “Lot area-divisions resulting in smaller parcels prohibited” as its inconsistent with state law, and Sections 20.04.219 “Dairy, drive-in”, 20.04.303 “Foster Home” and 20.04.612 “Restaurant, drive-in” of Title 20 (Zoning) to remove such definitions as such terms are obsolete; and

WHEREAS, this Ordinance amends Sections 20.10.072 (Landscape materials and turf replacement) of Chapter 20.10 (Residential Districts) and 20.20.055 “Landscape materials and turf replacement) of Chapter 20.20 (Commercial Districts) of Title 20 (Zoning) to regulate changes to existing hardscape and landscape materials in the City’s residential and commercial zones by requiring a certain level of permeability be maintained, and establishing a maximum percentage of nonpermeable replacement materials to protect public safety while allowing for design flexibility.

WHEREAS, this Ordinance amends Chapter 20.66 (Property Development Standards) of Title 20 (Zoning) to add Section 20.66.225 “Mechanical equipment”, to shield mechanical equipment used in construction from public view; and

WHEREAS, this Ordinance amends specified provisions of Chapter 20.70 (Off-Street Parking) of Title 20 (Zoning), and section 20.10.130 “Off-street parking”. The proposed changes clarify regulations concerning the use, maintenance, design and construction of off-street parking facilities. In addition, new provisions are added to allow for alternative methods with greater flexibility to meet minimum parking requirements through the use of shared parking agreements, offsite parking facilities and requests for reductions in the schedule of required minimum off-street parking, with specified criteria to be satisfied; and

WHEREAS, this Ordinance amends the table under Paragraph (A)(2) of Section 20.39.030 “Land use”, and Footnote (12) of Section 20.30.030 “Use classification”, of Title 20 (Zoning), Chapters 20.39 (SP-19 General Industrial Specific Plan) and 20.30 (SP-10 Pacific Coast Highway Specific Plan) respectively, to remove reference of auto detailing/carwash; and

WHEREAS, this Ordinance amends Paragraph (D) of 20.20.070 “Fences, walls and hedges” of Title 20 (Zoning), Chapter 20.20 (Director of Building and Safety) to increase the height of permissible fences, walls or hedges in industrial property from three to six feet; and

WHEREAS, this Ordinance amends Paragraph (A) of Section 20.52.030 “Review procedures” of Title 20 (Zoning), Chapter 20.52 (Site Plan and Design Review) to provide that electronic submission of the requisite application materials is preferred but not required; and

WHEREAS, this Ordinance amends Paragraph (A) of Section 20.52.040 “Application and submission of site plan” of Title 20 (Zoning), Chapter 20.52 (Site Plan and Design Review) to remove unnecessary requirements concerning the manner in which requisite application materials must be submitted; and

WHEREAS, this Ordinance amends Section 20.52.060 “Expiration and revision” of Title 20 (Zoning), Chapter 20.52 (Site Plan and Design Review), to clarify the time period in which approval of a site plan and design review shall become null and void if construction of improvements are not commenced within one year; and

WHEREAS, this Ordinance amends Paragraphs (B) and (C) of Section 20.64.060 “Commission hearing--Conduct and determination” of Title 20 (Zoning), Chapter 20.64 (Uses Subject to Conditional Use Permits) to clarify the role of the Planning Commission in providing recommendations to the City Council; and

WHEREAS, this Ordinance amends Section 21.28.030 “Impact Fees” of Chapter 21.28 (Time of Payment and Financial Controls) of Title 21 (Public Dedication Requirements and Improvement Fees to be Paid by Development Projects) to require the payment of development impact fees upon the date of the City’s issuance of the first building permit for a project; and

WHEREAS, all other legal prerequisites to the adoption of this Ordinance have occurred.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SIGNAL HILL DOES ORDAIN AS FOLLOWS:

SECTION 1. The recitals set forth above are true and correct and are hereby adopted as findings in support of this Ordinance as it fully set forth herein:

SECTION 2. Section 1.08.010 “Posting of public notice” of Title 1 (General Provisions), Chapter 1.08 (Posting Notice), is hereby amended in full as follows:

Signal Hill City Hall, located at 2175 Cherry Avenue, Signal Hill, California 90755 is the designated public place for the posting of public notices, ordinances and all other official documents and papers or things required by this code or any other applicable law. Whenever this code or any other applicable law requires public notices, ordinances or other official documents and papers to be publicly posted, the public place or premise shall be Signal Hill City Hall in accordance with this section.

SECTION 3. Section 1.08.020 “Service of notice” of Title 1 (General Provisions), Chapter 1.08 (Posting Notice) is hereby amended in full as follows:

Whenever a notice is required to be given under this code, unless different provisions herein are otherwise specifically made, such notice may be given by: (A) personal delivery thereof to the person to be notified; (B) electronic delivery, meaning by email, facsimile or any other manner the city council designates via resolution as appropriate to transmit written information other than by personal delivery or mail; or (C) by deposit in the United States Mail, in a sealed envelope, postage prepaid, addressed to such person to be notified at his last known business or residence address as the same appears in the public record of the city or other records pertaining to the matter to which such notice is directed. Service by mail shall be deemed to have been completed upon mailing. Service by electronic delivery shall be deemed effective at the time of delivery.

SECTION 4. Section 1.08.030 “Proof of notice” of Title 1 (General Provisions), Chapter 1.08 (Posting Notice) is hereby amended in full as follows:

Proof of giving any notice may be made by the certificate of any officer or employee of the city, or by affidavit under penalty of perjury as provided by the California Code of Civil Procedure section 2015.5, of any person over the age of eighteen years, which shows service in conformity with this code or other provisions of law applicable to the subject matter concerned.

SECTION 5. Section 1.12.030 “Deposit of funds” of Title 1 (General Provisions) , Chapter 1.12 (Filing Fees) is hereby amended as follows:

The city clerk shall pay to the city finance department all fees received which shall be deposited in the general fund.

SECTION 6. Section 2.32.020 “Membership” of Title 2 (Administration and Personnel), Chapter 2.32 (Parks and Recreation Commission) is hereby amended as follows:

The parks and recreation commission shall consist of five members who shall each be a qualified elector of the city, as described in Section 2.32.040. If there are not enough eligible electors available to comprise the five-person commission, and at the option of the city council, a maximum of two ex officio nonvoting members may be selected as follows: one from school grades below the ninth grade, and one from school grades above the ninth grade, both students of the city.

SECTION 7. Section 2.32.030 “Duties” of Title 2 (Administration and Personnel), Chapter 2.32 (Parks and Recreation Commission) is hereby amended as follows:

The parks and recreation commission shall act in an advisory capacity to the council and the Parks, Recreation and Library Services Director or their designee. It shall interpret to public officials and the general public the leisure-time needs, facilities, and services of the citizens of Signal Hill, in order that adequate support may be obtained for programs therefor. It shall recommend general policies concerning all parks and recreation properties, facilities, plans, programs, and activities. It may evaluate suggestions, criticisms, and comments in light of such policies. It may recommend a long-range program for the improvement, acquisition, and development of parks and recreation facilities and for the extension of services. The commission shall perform such additional duties as may be designated by the council by ordinance or resolution.

SECTION 8. Section 2.32.050 “Terms” of Title 2 (Administration and Personnel), Chapter 2.32 (Parks and Recreation Commission) is hereby amended as follows:

The offices of the members of the parks and recreation commission shall be designated as offices one, two, three, four and five. The city council shall appoint a commissioner to fill each office. The term of each office is for four years, with the expiration of such terms occurring on a rotating schedule, where offices three, four and five expire two (2) years after the expiration of offices one and two. Each member of the commission shall serve until his/her successor is appointed and qualified. Vacancies on the commission arising from any cause whatsoever shall be filled by appointment by the city council for the unexpired term. The ex-officio members shall serve for a term of one year.

SECTION 9. Section 2.36.020 “Composition—Terms” of Title 2 (Administration and Personnel), Chapter 2.36 (Planning Commission) is hereby amended as follows:

The offices of the planning commission shall be designated as offices one, two, three, four, and five. The city council shall appoint a commissioner to fill each office. The term of each office is four years, with the expiration of such terms occurring on a rotating schedule, where offices one and two expire two (2) years after the expiration of office three, four and five. Each member of the commission shall serve until his/her successor is appointed and qualified. Vacancies on the commission arising from any cause whatsoever shall be filled by appointment by the city council for the unexpired term.

SECTION 10. Section 2.88.020 “Rules of Conduct—Regulations” of Title 2 (Administration and Personnel), Chapter 2.88 (Public Library) is hereby amended as follows:

A. The city manager or designee shall establish the rules of conduct for library patrons (rules) and all regulations to regulate disruptive behavior, noise, offensive odors, health and sanitation hazards, and possessions, materials, or objects brought into the library that are likely to interfere with its use by others. Such rules shall be formulated to ensure that the libraries and meeting facilities serve their primary purposes. In the case of libraries, these purposes include the provision of a quiet and orderly environment in which people may read, study, use library materials and equipment and contemplate. The rules shall not unreasonably or unfairly restrict access to the library by any person or

group. The city manager or their designee may do and perform any and all other acts and things necessary or proper to carry out the provisions of this chapter.

B. Rules for the use of the library shall be posted on the library's website and made available to the public at all public service desks. The rules will also be provided to library cardholders at the time they initially obtain or renew a library card. Any person who violates the rules shall be advised of the violation and the rules' requirements and may be subject to enforcement and the penalties proscribed therein.

C. The city manager or their designee shall direct and control all affairs of the library. The city manager shall cause to be employed a library director, and authorize the library director to employ such assistants and employees as may be necessary for the proper management of the library, and fix their compensation; provided, however, that prior to such employment, the compensation of the library director, assistants and employees shall have been fixed and approved by a majority of the members of the city council voting in favor thereof.

SECTION 11. Section 2.88.030 "Violation of the Rules of Conduct—Penalties" of Title 2 (Administration and Personnel), Chapter 2.88 (Public Library) is hereby amended as follows:

A. Any person who violates any of the rules may be required to leave the library and/or be subject to the suspension of their borrowing or library visitation privileges for a period not to exceed one year, as provided by the rules. Violations determined by the city manager or designee, to be serious, repeated, or egregious in nature, may result in enforcement up to and including permanent exclusion from the library. Actions described in subsection (C) of this section, may also result in enforcement up to and including permanent exclusion.

B. Notwithstanding subsection (A) of this section, any person who carries overdue library fines or who fails to timely return borrowed library materials shall be subject to the suspension of their borrowing privileges, until such time that all outstanding fines are paid and all borrowed materials are returned or paid for.

C. Any person who fails or refuses to leave the library or its immediate adjacent grounds after being given the requisite notice, warning and direction to leave, or who returns to the library or its immediate adjacent grounds during the period in which their library visitation privilege is suspended, shall be guilty of a misdemeanor, which shall be punishable by a fine not exceeding one thousand dollars per violation, or by imprisonment in the county jail for a period not exceeding six months, or by both such fine and imprisonment.

SECTION 12. Subsections (1) and (2) of Section 2.88.040 "Appeals" of Title 2 (Administration and Personnel), Chapter 2.88 (Public Library) are hereby amended in full as follows:

Any person subject to suspension of their borrowing or library visitation privileges or exclusion from the library, as authorized by subsection (A) or (B) of section 2.88.030, may

Ordinance No. 2025-12-XXXX

January XX, 2026

Page 6 of 58

appeal the suspension or exclusion to a hearing officer by completing an appeal form, stating the basis of the appeal, and returning it to the city clerk's office within seven days from the start of the suspension or exclusion.

1. The city manager or their designee shall serve as the hearing officer for any appeal.

2. City staff shall submit a written report concerning the suspension or exclusion to the hearing officer, with a copy to the person requesting the hearing, within ten business days of the city's receipt of the request for appeal. The hearing officer may request additional written or oral information from city staff or the recipient of the suspension or exclusion prior to issuing a written decision.

SECTION 13. Section 2.88.060 "Free Use—Rules and Regulations" of Title 2 (Administration and Personnel), Chapter 2.88 (Public Library) is hereby amended as follows:

A. Access to the library, its premises, resources and services established under this chapter shall be forever free to the inhabitants and nonresident taxpayers of the city, subject always to such rules and regulations as may be adopted or established by the city, and provided that, for violations of the same, a person may be fined or excluded from the privileges of the library as set forth herein.

B. Nothing mentioned herein shall prohibit the city from charging for the use of library premises, such as, but not limited to its study rooms and classrooms, for use by third parties.

SECTION 14. Chapter 8.54 (Abandoned Shopping Carts) of Title 8 (Health and Safety) is hereby amended in full as follows:

Chapter 8.54 (Abandoned Shopping Carts) is hereby amended in full as follows:

8.54 "SHOPPING CART CONTROL"

8.54.010	Purpose and intent.
8.54.020	Definitions.
8.54.030	Shopping cart control plans.
8.54.040	Plan approval.
8.54.050	Retrieval, storage and disposal of shopping carts.
8.54.060	Notice of removal and storage.
8.54.070	Agreements with owners.
8.54.080	Fees.
8.54.090	Fines for violations.
8.54.100	Modification or revocation of control plans.
8.54.110	Hearing.
8.54.120	Appeal.
8.54.130	Unauthorized use of shopping carts prohibited.

- 8.54.140 Shopping carts prohibited on public sidewalks, streets, highways and in public parks and playgrounds.
- 8.54.150 Penalties.

8.54.010 Purpose and intent.

The proliferation of lost, stolen, or abandoned shopping carts on public and private property causes blighting conditions in the community, results in the obstruction of free access to public and private sidewalks, streets, parking lots, and other ways, interferes with pedestrian and vehicular access on public and private streets, and impedes emergency services. Abandoned shopping carts also clog storm drain channels, reducing their ability to function properly, by trapping debris and trash and thereby creating flooding hazards. The purpose of this chapter is to set forth regulations to ensure that reasonable measures are taken by the owners and operators of businesses which provide shopping carts for the convenience of customers to either prevent the removal of shopping carts from business premises and parking lots, or provide for the prompt retrieval of lost, stolen, or abandoned shopping carts, to complement and supplement provisions of state law, and to adopt local regulations to the extent not otherwise preempted by state statute. This chapter may be cited as the "shopping cart ordinance."

8.54.020 Definitions.

- A. "Abandoned, lost, or stolen shopping cart" means a shopping cart which is either: (1) removed from the premises of a retail establishment by any person without the written permission or consent of the owner of the shopping cart or retailer otherwise entitled to possession of such cart; or (2) left unattended, discarded, or abandoned upon any public or private property other than the premises of the retail establishment from which the shopping cart was removed shall be presumed lost, stolen, or abandoned, even if in the possession of any person, unless such person in possession thereof either: (a) is the owner, or any employee or authorized agent of the owner, entitled to possession of said shopping cart, (b) is an officer, employee, or agent of a cart retrieval service hired by the owner to retrieve such shopping carts, (c) is an enforcement officer retrieving, storing, or disposing of said cart pursuant to provisions of this chapter, or (d) has written permission or consent to be in possession of said shopping cart from the owner entitled to possession of said shopping cart.
- B. "Agent" means the person or persons designated by the shopping cart control plan who the owner of the shopping cart authorizes as the person(s) to perform or provide retrieval services on behalf of the owner. The agent may be the owner if so designated in the city approved shopping cart control plan.
- C. "City" means the city of Signal Hill California.
- D. "Director" means the City's Community Development Director, Director's designee, and/or authorized representative of the director.

- E. "Enforcement personnel" means any police officer or code enforcement officer employed by the city.
- F. "Highway" means a way or place of whatever nature, publicly maintained and open to the use of the public for purposes of vehicular travel. Highway includes street.
- G. "Laundry cart" means a basket which is mounted on wheels and used in a coin-operated laundry or drycleaning retail establishment by a customer or an attendant for the purpose of transporting fabrics and the supplies necessary to process them.
- H. "Parking area" means a parking lot or other property provided by a retail establishment for the use of customers of said retail establishment for parking of customer vehicles. The parking area of a retail establishment located in a multi-store complex or shopping center shall include the entire parking area used by the multi-store complex or shopping center.
- I. "Premises" means the entire area owned, occupied, and/or utilized by an owner which provides shopping carts for use by customers or other persons, including any parking lot or other property provided by or on behalf of the owner for customer parking use.
- J. "Retail establishment" means any business located in the city which offers or provides shopping carts for the use of the customers of such business regardless of whether such business is advertised or operated as a retail or wholesale business, and regardless of whether such business is open to the general public, or is a private club or business, or is a membership store.
- K. "Shopping cart" or "cart" means a basket which is mounted on wheels or a similar device generally used in a retail establishment by a customer for the purpose of transporting goods of any kind.
- L. "Sidewalk" means that portion of a highway, other than the roadway, set apart by curbs, barriers, markings or other delineation for pedestrian travel.
- M. "Street" means a way or place of whatever nature, publicly maintained and open to the use of the public for purposes of vehicular travel. Street includes highway.

8.54.030 Shopping cart control plans.

Every owner of a retail business establishment or other commercial use within the City that provides more than ten shopping carts for customer use shall prepare, submit, implement, and comply with the terms and conditions of a shopping cart control plan to prevent the unauthorized removal of any shopping cart from the owner's premises and, if removed, provide for the retrieval of the shopping cart within time periods set forth in this chapter. The owner shall have the obligation to provide a shopping cart control plan, in a written document, together with appropriate site plan, to the Director. The shopping cart control plan, at minimum, shall include the following:

- A. Shopping Cart Identification Required. Every shopping cart made available for use by customers shall have a sign permanently affixed to it that identifies the owner of the cart or the retailer, or both; notifies the public of the procedure to be utilized for authorized removal of the cart from the premises; notifies the public that the unauthorized removal of the cart from the premises or parking area of the retail establishment, or the unauthorized possession of the cart, is a violation of state law and local law; and lists a valid telephone number or address for returning the cart removed from the premises or parking area to the owner or retailer.
- B. Notice to Customers. Written notice shall be provided to customers, in both English and Spanish, that removal of shopping carts from the premises is prohibited by state law. Such notice may be provided in the form of flyers distributed on the premises, warnings printed on shopping bags, direct mail, website notices, or any other means demonstrated to be effective. In addition, conspicuous signs shall be placed and maintained on the premises near all customer entrances and exits and throughout the premises, including the parking area, warning customers that removal of shopping carts from the premises is prohibited by state law.
- C. Daily Cart Confinement. All shopping carts located on the premises of the retail establishment (other than an establishment open for business twenty-four hours per day) shall be collected at the end of each business day by employees of the retail establishment and shall be collectively confined in a secure manner at the cart containment area on the premises until the commencement of the next business day. All shopping carts located on the premises of any retail establishment open for business twenty-four hours per day, other than carts then currently in use by a customer or patron, shall be collected by employees of the retail establishment and returned to the cart confinement area on the premises at least once per calendar day between the hours of nine p.m. and twelve a.m. on each day the retail establishment is open for business. The provisions of this subsection shall not apply to any shopping carts located within an enclosed building.
- D. Employee Training. The owner of the retail establishment shall implement and maintain a periodic training program for its new and existing employees designed to educate such employees concerning the requirements of the cart containment plan and the provisions of state law prohibiting the unauthorized removal of shopping carts from the premises of the retail establishment.
- E. Retrieval Personnel. The owner shall provide personnel for purposes of the retrieval of lost, stolen, or abandoned shopping carts. Such personnel may be either employees of the business or one of more independent contractors hired by the owner to provide shopping cart retrieval services, or a combination of both. The cart retrieval plan shall either: (1) identify the number of employees who will be assigned such cart retrieval duties, the number of total hours per week that each assigned employee will perform such services (in addition to any on premises retrieval duties to which such employee may be assigned), and the training each of such personnel has received or will receive concerning the retrieval of lost, stolen, or abandoned shopping carts; or (2) include a copy of each contract with a cart retrieval service (other than confidential information which may be retracted from the contract). For purposes of this section, those persons identified in the cart retrieval plan as providing cart retrieval services, whether employees of the business or independent contract services, shall be referred to in this section as

retrieval personnel. The owner shall provide written authorization to all retrieval personnel, which authorization shall be carried by each such person while performing cart retrieval services on behalf of the owner and shall be provided to any enforcement personnel upon request. Each vehicle used by retrieval personnel shall bear conspicuous signs on the vehicle identifying either the name of the retail establishment for which such retrieval service is being performed or, if applicable, the name of the cart retrieval service with which the retail establishment has contracted for such services.

- F. Prompt Retrieval of Carts. The owner shall provide retrieval personnel in sufficient number to assure that all public streets within a minimum one-mile radius of the premises of the retail establishment are patrolled not less than every forty-eight hours, and all bus stops within a minimum one-mile radius of the retail establishment are patrolled not less often than every twenty-four hours, and each lost, stolen, or abandoned shopping cart owned or provided by the retail establishment which is found as a result of such patrols is immediately retrieved and removed from any public or private property upon which the cart is found. The cart retrieval plan shall identify the perimeter of streets and bus stops in which all streets within the perimeter area will be patrolled as required by this subsection; the manner, frequency, and times of such patrols; and the procedures to be employed by the retail establishment to identify and retrieve any lost, stolen, or abandoned shopping carts. The cart plan shall identify the number of trucks, hours of operation of the retrieval personnel, and such other information as reasonably required by the city to assure that the owner is devoting sufficient resources to cart retrieval operations to comply with the provisions of this section and the approved cart containment plan.
- G. Collaboration with Other Businesses. Two or more retail establishments located within the same shopping or retail center or sharing a common parking area may collaborate and submit a single cart containment plan.
- H. Owners of retail business establishments or other commercial uses within the city that provide more than ten shopping carts with an electronic locking system or other similar disabling/prevention device shall not be required to submit a shopping cart control plan and will not be subject to subsections A through G of this section. However, such business establishments will be required to provide retrieval personnel in sufficient number to assure that all public streets and bus stops within a minimum one-mile radius of the premises of the retail establishment are patrolled not less than every forty-eight hours.
- I. It is unlawful for the owner of any retail establishment that provides ten or more shopping carts to provide or offer any shopping carts for customers without an approved shopping cart plan as required by this chapter. Furthermore, it is unlawful for any owner of a retail establishment to conduct business contrary to the terms of an approved shopping cart plan.
- J. It is unlawful for any owner to provide any shopping cart for customer use that does not contain the signage required by this chapter.

8.54.040 Plan approval.

- A. All owners that provide ten or more shopping carts, except as noted above, shall submit a shopping cart control plan in compliance with this chapter to the Director.
- B. All new businesses established after the effective date of this chapter, except as noted above, must file a plan prior to issuance of a business license for that new business.
- C. The Director may deny a plan based on any of the following grounds:
 - 1. Implementation of the plan violates any provision of the building, zoning, health, safety, fire, police, or other provision of this code or any county, state, or federal law which substantially affects public health, welfare, or safety;
 - 2. The plan fails to include all of the information required by this chapter;
 - 3. The plan is insufficient or inadequate to prevent removal of shopping carts from the premises;
 - 4. The plan fails to address any special or unique conditions due to the geographical location of the premises as they relate to shopping cart retention and prevention efforts;
 - 5. Implementation of the plan violates a term or condition of a plan or other requirement of this code;
 - 6. The owner knowingly makes a false statement of fact or omits a fact required to be revealed in an application for the plan, or in any amendment or report or other information required to be made.
- D. If the plan is rejected as incomplete or inadequate, the Director shall indicate areas of incompleteness or inadequacy, and the owner shall have an additional thirty days in which to resubmit a complete and adequate plan. An owner may appeal the decision of the Director as provided in Section 8.54.110.
- E. An owner who fails to submit a complete plan to the satisfaction of the Director, or fails to implement approved plan measures will be subject to enforcement of these requirements through any lawful means available to the city, including without limitation institution of the administrative remedies process pursuant to Chapter 8.13.

8.54.050 Retrieval, storage and disposal of shopping carts.

- A. The City may immediately retrieve any lost, stolen, or abandoned shopping cart within the city where the location of the shopping cart will impede emergency services.

- B. If the shopping cart has the name, address, telephone number, or other identifying marks of any retail establishment or person thereon, the city shall attempt to notify such establishment or person of the retrieval and location of the shopping cart and provide an opportunity for such establishment or person to establish ownership or the right to possession of the retrieved shopping cart to the custodian. In addition, if the shopping cart was retrieved from private property, the city shall attempt to notify the owner or occupant, if any, of such property and provide an opportunity for such owner or occupant to establish ownership or the right to possession of the retrieved shopping cart to the custodian.
- C. The City may immediately retrieve any lost, stolen or abandoned shopping cart within the city which shopping cart does not have the required identification affixed.
- D. The City may immediately retrieve any lost, stolen, or abandoned shopping cart within the city which shopping cart has the required identification affixed thereto, provided the city provides notice to the owner of the shopping cart, or his or her agent within twenty-four hours of retrieval, unless such notice has been voluntarily waived by the owner or his or her agent.
- E. Any shopping cart retrieved by the City shall be impounded and removed to the cart storage yard.
- F. Any shopping cart impounded by the City shall be stored and disposed of as follows:
 - 1. The public works personnel retrieving the shopping cart shall attach a tag thereto, or make a written report, identifying the date, time, and general location where the shopping cart was removed as well as the name of the enforcement personnel who retrieved the shopping cart.
 - 2. The shopping cart shall be delivered and custody thereof given to the custodian at the cart storage yard.
- G. The shopping cart shall be released to any establishment or person who submits evidence satisfactory to the custodian to prove ownership or the right to possession of the shopping cart.
- H. Notwithstanding subsection D of this section, where notice to the owner cannot be provided within twenty-four hours, any shopping cart not reclaimed by the owner within three business days following the date of actual notice shall be subject to the applicable removal and storage fees commencing on the fourth business day following the date of the notice. Notice of such fees shall be noted in the initial notice.
- I. No fee shall be required in any instance where the owner or person entitled to possession of the shopping cart proves to the satisfaction of the custodian that said shopping cart was not a lost, stolen, or abandoned shopping cart within the meaning of this chapter.

- J. Any shopping cart not reclaimed by the owner within thirty days of the date the cart was first removed shall be sold at public auction. If in the reasonable determination of the City's purchasing officer, the shopping cart or part thereof has no resale value, it may be destroyed or sold as salvage.

8.54.060 Notice of removal and storage.

Upon the abatement, removal and storage of any shopping cart under this chapter, the city shall attempt to notify the owner of the shopping cart by sending a notice of abatement by first-class mail to the last known address of the owner or retailer as shown on the shopping cart. Such notice shall state substantially the following:

On (date), your shopping cart was found unattended on (private or public) property located at (address). Pursuant to the Signal Hill Municipal Code, unattended shopping carts are deemed to be a nuisance. The shopping cart is being stored at the [INSERT LOCATION]. You may retrieve your shopping cart by calling [INSERT] or personally appearing at City Hall (2175 Cherry Avenue, Signal Hill, CA 90755). You will be required to pay the city's costs for removing and storing the shopping cart prior to it being released into your possession. If you believe that the shopping cart was removed in error you may request a hearing by submitting a written request for such a hearing to the Director of Community Development at 2175 Cherry Avenue, Signal Hill, CA 90755. Such a request for hearing must be received by the city within 15 calendar days of the date of the notice. Failure to request a hearing within this time period shall result in a waiver of such hearing. The shopping cart will be sold or destroyed after 30 days of its removal if unclaimed. Shopping carts which have insufficient information to apprise the city of ownership of the retailer may be sold or destroyed after 30 days of removal without notice.

8.54.070 Agreements with owners.

Notwithstanding any other provision of this chapter to the contrary, nothing contained in this chapter shall be deemed to impose a requirement upon the city to provide advance notice to a shopping cart owner or retail establishment prior to the retrieval and impounding of a shopping cart to the extent the city and the owner or retail establishment have entered into an agreement which waives such requirement. The Director is hereby authorized to enter into such agreements on behalf of the City.

8.54.080 Fees.

Unless otherwise provided in this chapter, the fees to be charged for the removal and storage of shopping carts by the City shall be established by resolution of the City Council and shall not exceed the City's estimated reasonable cost for such removal and storage.

8.54.090 Fines for violations.

- A. Each method set forth herein is not intended to be mutually exclusive and does not prevent concurrent or consecutive methods being used to achieve compliance against continuing violations. In addition to the payment of the city's costs, as set

forth in Section 8.54.080, the owner of a shopping cart may also be subject to a fine in the maximum amount established by Business and Professions Code Section 22435.7(f), as may be amended from time to time, for each occurrence in excess of three during any six-month period for failure to retrieve identified carts in accordance with this chapter. An occurrence includes all identified carts impounded by the city or its authorized contractor in a one-day period.

- B. If more than six violations of the cart containment plan occur within a one-year period for failure to retrieve shopping carts, the Director may require that the owner employ electronic or other disabling devices so that shopping carts cannot be removed from the premises.

8.54.100 Modification or revocation of control plans.

An approved plan may be revoked by the director, or modified in lieu of revocation in the exercise of the director's sound discretion, upon any of the following occurrences:

- A. The owner is operating, or is permitting operation, of the retail business in violation of one or more provisions of the plan and has failed to correct such violations for a period of at least fifteen calendar days following date of receipt of written notification of such violation(s) from the city.
- B. The plan is inadequate to either reasonably prevent the removal of shopping carts from the premises, or reasonably ensure the prompt retrieval of written notification of such violation(s) from the city.
- C. The owner has failed to comply with any of the provisions of this chapter.
- D. The owner knowingly makes a false statement of fact or omits a fact required to be revealed in an application for the plan, or in any amendment or report or other information required to be made. Upon determining the existence of any of the grounds for revocation of a plan in accordance with this section, the director shall issue to the owner a notice of intended decision to revoke or modify the plan. The notice of intended decision shall include the following elements:
 - 1. All the grounds upon which the revocation or modification is based;
 - 2. Advise the owner that the revocation or modification shall become final unless the owner files a written request for hearing before the director within ten calendar days of the date of service of the notice of intended decision to revoke or modify the plan;
 - 3. Specify the effective date of the revocation or modification of the plan.

8.54.110 Hearing.

If a hearing is requested in writing in accordance with this chapter, it shall be held within thirty calendar days of receipt of such request. The hearing shall be conducted by the Director. The director shall serve a notice of hearing on the owner at least ten days prior to the scheduled date of the hearing. The hearing officer shall conduct the hearing and receive evidence. The owner shall be given the opportunity to present witnesses and

relevant documentary evidence. The hearing will be conducted informally and the technical rules of evidence shall not apply. Any and all evidence which the director or hearing officer deems reliable, relevant, and not unduly repetitious may be considered. The city shall have the burden of proving by a preponderance of the evidence that such removal was valid under this chapter. If the city fails to carry its burden, the shopping cart shall be released without the payment of the city's costs. The owner or agent may retrieve the cart anytime within thirty days of the date the cart was first removed. Retrieval of the shopping cart shall be the responsibility of the owner. The decision by the Director or hearing officer after hearing shall become final unless the owner files an appeal within the time period specified in Section 8.54.120 of this chapter.

8.54.120 Appeal.

Any person aggrieved by the findings and determination of the Director after a hearing under this chapter may, within ten days after notice thereof has been sent by mail to the owner, file a written request with the city clerk for a hearing by the City Council to review such decision. Upon the filing of such a request, the city clerk shall set such hearing and, unless waived in writing by such person, shall serve a notice of the time and place thereof by mail to the person making such request at the address shown in city records at least fifteen days in advance of such hearing. The city council may affirm, affirm with conditions or deny the appeal of the decision of the director and such decision of the city council shall be final and conclusive.

8.54.130 Unauthorized use of shopping carts prohibited.

It is unlawful to do any of the following acts, if a shopping cart or laundry cart has a permanently affixed sign as provided in Section 8.54.030(A):

- A. Removal. No person shall remove any shopping cart or laundry cart from the premises or parking area of any business establishment with the intent to temporarily or permanently deprive the owner or retailer of possession of the cart.
- B. Possession. No person shall have in his or her possession any shopping cart or laundry cart that has either been removed from the premises or parking area of any business establishment or is not located on the premises or parking lot of a retail establishment, with the intent to temporarily or permanently deprive the owner or retailer of possession of the cart.
- C. Serial Numbers. No person shall have in his or her possession any shopping cart or laundry cart with serial numbers removed, obliterated, or altered, with the intent to temporarily or permanently deprive the owner or retailer of possession of the cart. In addition, no person shall alter, convert, or tamper with a shopping cart or laundry cart, or remove any part or portion thereto, or remove, obliterate or alter serial numbers on a shopping cart or laundry cart, with the intent to temporarily or permanently deprive the owner or retailer of possession of the cart.
- D. Abandonment. No person shall abandon or leave any shopping cart or laundry cart at a location other than the premises or parking area of the retail establishment with the intent to temporarily or permanently deprive the owner or retailer of possession of the cart.

- E. This section shall not apply to the owner of a shopping cart or laundry cart or to a retailer, or to the agents or employees, or to a customer of a retail establishment who has written consent from the owner of a shopping cart or laundry cart or a retailer to be in possession of the shopping cart or laundry cart or to remove the shopping cart or laundry cart from the premises or the parking area of the retail establishment.

8.54.140 Shopping carts prohibited on public sidewalks, streets, highways and in public parks and playgrounds.

- A. Public Right-of-Way. No person shall operate, maintain, or possess a shopping cart or laundry cart on any public sidewalk, public street, or highway, whether or not the cart has a permanently affixed sign as provided in Section 8.54.030(A).

8.54.150 Penalties.

- A. It is hereby declared to be a public nuisance for unattended shopping carts to be located on either public property or on private property without the owner's consent. Any retail establishment in the city that maintains, or allows to be maintained, shopping carts contrary to, and in violation of, the provisions of this chapter, is hereby declared to be a public nuisance. Any violation may be abated by the city through civil proceedings by means of a restraining order, preliminary or permanent injunction or in any other manner provided by law for the abatement of such nuisances. Any person who violates any of the provisions of this chapter shall be responsible for the city's reasonable attorney fees and legal costs associated with the abatement.
- B. Violations of this section and/or this chapter shall be punishable as provided in Chapter 1.16 and/or Chapter 8.13 Neither remedy shall be exclusive of the other, nor of any other remedy available to the city at law or equity. Each day of violation of any provision of this chapter shall be a new and separate violation.

SECTION 15. Section 9.08.010 “Acts prohibited in public parks and enclosures—Permits required for certain acts”, of Title 9 (Public Peace, Morals and Welfare), Chapter 9.08 (Conduct in Public Places) is hereby amended as follows:

It is unlawful for any person or persons, corporation, partnership, association, society or any organization as principal, agent, employee, or otherwise, to do, to aid in doing, or cause or permit to be done, any of the acts enumerated in this section within the limits of any public park, building, enclosure or other public property, in the city:

- A. Animals and Fowl. To permit or allow the presence of any animal or fowl, except leashed domestic dogs in compliance with Section 6.04.010(A)(4), or except where the Parks, Recreation, and Library Services Director, or their designee, has granted a permit to allow specified animals. If such permit is granted, it must be in the possession of the permit holder while on the public premises with the animal;

B. Interference with Public Equipment/ Facilities. To cut, break, injure, deface or disturb any rock, building, monument, sign, fence, bench, structure, apparatus, equipment or other property; mark or place thereon, or on any portion thereof, any mark, writing or printing; attach thereto any sign, card, display or other similar device; dig remove, destroy, injure, mutilate or cut any tree, plant, shrub, bloom or flower, or any portion thereof, or remove any wood, turf, grass, soil, rock, sand or gravel. This subsection (B) shall not apply to a duly authorized city employee or city contractor in performance of their duties;

C. Bathing and Pollution of Waters. To swim, bathe, wade, fish, or pollute the water of any reservoir, fountain, pond, lake, or stream, except in those places set apart for public bathing. The Public Works Director or their designee is authorized to place and maintain, or cause to be placed and maintained, signs designating such public bathing places;

D. Fire. To bring on, use or possess any portable barbecue, grill, smoker, cooking equipment, apparatus, fire pit or hibachi, which uses charcoal or other incendiary material for fuel, except in those barbeques specifically provided by the city for that purpose, or except where the Parks, Recreation, and Library Services Director, or their designee, has granted a permit to allow such use. If such a permit is granted, it must be in the possession of the permit holder while on the public premises;

E. Vehicles and Animals. To drive any vehicle or animal, except on the regular driveways or paths provided for such purposes; or to hitch or fasten any animal except at places so provided;

F. Vehicle Operation and Signs. To operate any vehicle over or upon any driveway at a greater speed than fifteen miles per hour. The Public Works Director, or their designee, shall erect signs on the driveways entering all public parks within the city, which signs shall be placed on the right-hand side of such driveways looking toward said parks and at a height not less than four nor more than ten feet from the ground, which signs shall correspond to the signs designated in Section 38285 of the California Vehicle Code, or any amendment thereto;

G. Transporting Goods. To drive any dray, truck, wagon, cart, or other traffic vehicle carrying or regularly used or employed in carrying goods, wares, merchandise, lumber, machinery, oil, manure, dirt, sand, soil, or any article of trade or commerce, or any offensive article or material whatsoever over the parks or roads or driveways therein, except when delivering any material to, or within, or removing from, any public park or other public property within the city by authority or under direction of the city manager, Public Works Director, or the Parks, Recreation, and Library Services Director, or any of their designees;

H. Sale of Goods. Sidewalk vendors, as that term is defined in Section 5.06.020 of this code, vending in city parks without meeting the applicable requirements of Chapter 5.06;

I. Posting of Signs and Notices. To erect, construct or maintain, paste, paint, print, nail, tack or otherwise fasten or affix any card, decoration, poster or sign on any lamp post, utility pole, traffic control sign or signal, curbstone, bench, hydrant, wall, sidewalk, bridge, tree, fence, building or structure owned or controlled by the city, unless one has first secured a written approval or permit from the Parks, Recreation, and Library Services Director, or Public Works Director, or either of their designees, or has secured authorization by City Council resolution. Duly authorized city officers or employees and contractors with the city, State Government or Federal Government acting to promote the purposes of that contract shall be exempt from this division;

J. Organized Sports Games and Practices. To play or engage in any organized sports game, organized sports practice, or organized fitness activity, or to use/wear shoes with cleats on any field or turf area, or to “mark” or designate fields, public parks, or other public spaces by the use of cones, delineators, chalk or other means within any public park or other public property in the city, including the public right-of way, unless one has first secured a written permit from the Parks, Recreation, and Library Services Director, or their designee.

1. “Public Right-of-way” is defined for the purposes of this section as any public highway, public street or alley, public place in the city, either owned by the city or dedicated to the public for the purposes of travel. The term “public right-of-way” includes all or any part of the entire width of right-of-way, and above and below the same, whether or not such entire area is actually used for travel purposes.

2. “Organized sports game” is defined for the purposes of this section as any game or competition held in connection with a formal or informal league or tournament. “Organized sports practice” is defined for the purposes of this section as any formal practice, training or instruction in any sport or game, conducted by a coach or other person, for the purpose of competing in an organized sports game. “Organized fitness activity” is defined for the purposes of this section as any organized exercise or physical fitness activity, conducted by an instructor or other person, for which the other person is compensated by the participant(s).

K. Littering. To throw, deposit, or place any bottles, tin cans, broken glass, papers, clothes, iron, or any rubbish or refuse anywhere, except in receptacles furnished for that purpose;

L. Hours of Operation/Hours of Overnight Closure. To remain, stay or loiter about any public park, building or enclosure, or other public property between the hours of 10:00 p.m. and 5:00 a.m., or during the posted time in which any public park, building, enclosure or other public property is closed to the public. Hours of operation for public parks shall be between the hours of 5:00 a.m. to 10:00 p.m., unless otherwise approved by the Parks, Recreation, and Library Services Director.

M. Group Picnics and Events. For any group, public or private, of more than twenty-five persons to hold or conduct a picnic, celebration, service, or event (other than

a special event as defined in subsection P of this section) without a written permit from the Parks, Recreation, and Library Services Director, or their designee;

N. Jumpers and Bounce Houses. To place, provide or operate any inflatable play apparatus, such as jumpers, bounce houses, or other similar inflatable structures without a written permit from the Parks, Recreation, and Library Services Director, or their designee;

O. Noise. To willfully play any musical instrument or any electrically amplified music or sound in a manner which will disturb the peace and quiet of any neighborhood or which causes discomfort or annoyance to any reasonable person of normal sensitivity, except in those areas designated and approved for performances and with a written permit from the Community Services Director, or their designee;

P. Special Events. To conduct or cause to be conducted, participate or engage in, hold, manage, permit or allow another to conduct a special event on such public property, or any event on private property that is open to the public, and which is sufficiently large as to affect or impact adjacent public right-of-way or public property, without first having obtained a written permit from the City Manager, or their designee. "Special event" is defined for the purposes of this section as follows:

1. Any organized formation, parade, procession, demonstration or assembly which may include persons, animals, vehicles or any combination thereof, which is to assemble or travel in unison on any street, sidewalk or other public right-of-way owned or controlled by the city which does not comply with applicable traffic regulations, laws or controls; or

2. Any organized or assemblage of fifty or more persons at any public place, property, or facility which is to gather for a common purpose under the direction or control of a person or persons; or

3. Any other organized activity involving fifty or more persons conducted by a person for a common or collective use, purpose or benefit which involves the use of, or has an impact on, public property or facilities and which may require the provision of city public services in response thereto.

4. Examples of such events include, but are not limited to, concerts, parades, circuses, fairs, festivals, street fairs, community events, mass participation sports (such as marathons and other running events, or running practices), athletic or sporting events, and community celebrations and observances conducted on public property or public rights-of-way.

Q. Smoking. To smoke within the limits of any public park, public building, enclosed public place, and all locations identified in Section 104495 of the California Health and Safety Code. This subsection (Q) shall also apply to an outdoor area within 20 feet of a main exit, entrance, or operable window of a public building. This subsection shall not apply to any paved public sidewalk immediately abutting the boundary of a public park. No person shall dispose of any cigarette, cigar, electronic cigarette or other tobacco

product or any part of a cigarette, cigar or electronic cigarette or other tobacco product in a public park, including cigarette or cigar butts or ashes or substances used with an electronic cigarette or used matches, in any location where smoking is prohibited in this subsection, except in a designated waste disposal container.

1. For purposes of this section:

a. "Smoke" or "smoking" shall mean and include the carrying of a lighted pipe, or lighted cigar, or lighted cigarette of any kind, or the lighting, burning, inhaling or exhaling of the smoke of a pipe, cigar, or cigarette of any kind. "Smoking" includes the use of an electronic smoking device that creates an aerosol or vapor, in any manner or in any form, or the use of any oral smoking device for the purpose of circumventing the prohibition of smoking. This definition includes the smoking of cannabis or cannabis products as these terms are defined in Chapter 1 of Division 10 of the California Health and Safety Code.

b. "Park" shall mean any park, playground, or public open space as these terms are defined elsewhere in this code. This term includes pocket parks, neighborhood parks, and community parks.

c. "Public Place" shall mean any enclosed public place within an establishment where smoking is prohibited by law, in which the public is permitted, including, without limitation, public restrooms, elevators, stairwells and parking facilities, to the extent not otherwise governed by or exempted from California Labor Code Section 6404.5 and California Health and Safety Code Section 118875, et seq. A private residence is not a "public place"; however, an elevator in a residential building shall constitute a public place.

d. "Public building" shall mean a building owned and occupied, or leased and occupied, by the state, a county, a city, a city and county, or a California community college district.

SECTION 16. Chapter 9.64 ("Adult Oriented Businesses) of Title 9 (Public Peace, Morals and Welfare) is hereby amended in full as follows:

Chapter 9.64 – ADULT ORIENTED BUSINESSES

9.64.010	Purpose.
9.64.020	Definitions.
9.64.030	Adult Oriented Business Permit required; sex clubs prohibited.
9.64.035	Adult Oriented Business Performer License required.
9.64.040	Adult Oriented Business Permit Application requirements.
9.64.045	Adult Oriented Business Performer License Application requirements.
9.64.050	Findings and criteria.
9.64.060	Permit and License Duration and renewal.
9.64.070	Permits are nontransferable and use specific.

- 9.64.075 Appeals.
- 9.64.080 Inspections.
- 9.64.090 Enforcement and revocation.
- 9.64.100 Violations and Penalties.
- 9.64.010 Purpose.

A. The intent of this chapter is to regulate adult oriented businesses which, because of their very nature, are believed to have significant adverse secondary effects on the community which include, but are not limited to: depreciated property values and increased vacancies in residential and commercial areas in the vicinity of the adult oriented businesses; higher crime rates; noise; debris or vandalism in the vicinity of adult oriented businesses; and blighting conditions such as low level maintenance of commercial premises and parking lots which thereby have a deleterious effect upon adjacent areas. This chapter is also intended to regulate adult oriented business performers in order to: (1) protect minors by requiring all performers be above the age of 18 years; (2) assure the correct identification of persons performing in adult businesses; (3) enable the City to deploy law enforcement resources effectively; and (4) detect and deter the involvement of human trafficking or other crimes in adult oriented businesses.

B. Special regulation of these uses is necessary to ensure that these adverse effects will not contribute to the blighting or downgrading of the neighborhoods near the adult oriented businesses. It is neither the intent, nor effect of this chapter to invade the privacy of performers or to impose limitations or restrictions on the content of any communicative material. Similarly, it is neither the intent, nor effect of this chapter to restrict or deny access by adults to sexually oriented materials or merchandise protected by the First Amendment, or to deny access by the distributors or exhibitors of adult oriented businesses to their intended market.

C. Nothing in this section is intended to authorize, legalize or permit the establishment, operation or maintenance of any business, building or use which violates any city ordinance or any statute of the state of California regarding public nuisances, unlawful exposure, sexual conduct, lewdness or obscene or harmful matter or the exhibition or public display thereof.

9.64.020 Definitions.

For the purpose of carrying out the intent of this chapter, words, phrases and terms shall be deemed to have the meaning ascribed to them in this section; if not specifically defined in this section, words, phrases and terms in this chapter shall be deemed to have their normal and generally accepted meaning.

A. "Adult bookstore" means any establishment, which as a regular and substantial course of conduct, displays and/or distributes sexually oriented material and/or merchandise, books, periodicals, magazines, photographs, drawings, sculptures, motion pictures, videos, slides, films, or other written, oral or visual representations which are distinguished or characterized by an emphasis on a matter depicting, describing or relating to specified sexual activities or specified anatomical parts. (See "Adult oriented business" for definition of regular and substantial portion of its business.)

B. "Adult cabaret" means a nightclub, bar, lounge, restaurant, gentlemen's club, topless bar or similar establishment or concern which features, as a regular and substantial course of conduct, any type of live entertainment, striptease, topless or nude dancing, lap dancing, films, motion pictures, videos, slides, other photographic reproductions, or other oral, written or visual representations which are characterized by an emphasis on matter depicting, describing or relating to specified sexual activities or specified anatomical parts.

C. "Adult hotel/motel" means a motel, hotel or similar commercial establishment which:

1. Offers public accommodations, for any form of consideration, which provides patrons with closed-circuit television transmissions, films, motion pictures, video cassettes, slides or other photographic reproductions which are characterized by the depiction or description of specified sexual activities or specified anatomical parts and which advertises the availability of this sexually oriented type of material by means of a sign visible from the public right-of-way, or by means of any off-premises advertising including, but not limited to, newspapers, magazines, pamphlets or leaflets, radio or television

2. Offers a sleeping room for rent for a period of time less than ten hours; or

3. Allows a tenant or occupant to subrent the sleeping room for a time period of less than ten hours.

D. "Adult model studio" means any premises where there is furnished, provided or procured a figure model or models who pose in any manner which is characterized by its emphasis on matter depicting, describing, or relating to specified sexual activities or specified anatomical parts where such model(s) is being observed or viewed by any person for the purpose of being sketched, painted, drawn, sculptured, photographed, filmed or videotaped for a fee, or any other thing of value, as a consideration, compensation or gratuity for the right or opportunity to so observe the model or remain on the premises. "Adult model studio" shall not include any live art class or any studio or classroom, which is operated by any public agency, or any private educational institution authorized to issue and confer a diploma or degree under Section 94800 et seq. of the California Education Code.

E. "Adult oriented business" means any business establishment or concern which as a regular and substantial course of conduct performs as an adult bookstore, adult theater, adult cabaret, adult model studio or adult hotel/motel; any business establishment or concern which as a regular and substantial course of conduct sells or distributes sexually oriented merchandise or sexually oriented material; or any other business establishment or concern which as a regular and substantial course of conduct offers to its patrons products, merchandise, services or entertainment characterized by an emphasis on matters depicting, describing or relating to specified sexual activities or specified anatomical parts.

F. "Adult oriented business" does not include those uses or activities, the regulation of which is preempted by state law. "Adult oriented business" shall also include any business establishment or concern which, as a regular and substantial course of conduct provides or allows performers, models, actors, actresses or employees to appear in any place in attire which does not opaquely cover specified anatomical parts. For the purposes of this section, a business establishment or concern has established the provision of products, merchandise, services or entertainment characterized by an emphasis on matters depicting, describing or relating to specified sexual activities or specified anatomical parts as a regular and substantial course of conduct when one or more of the following conditions exist:

1. The area devoted to sexually oriented merchandise and/or sexually oriented material exceeds more than ten percent, or two hundred fifty square feet, whichever is less, of the total display or floor space area open to the public;

2. The business establishment or concern presents any type of live entertainment which is characterized by an emphasis on specified sexual activity or specified anatomical parts at least six times in any month in any given year;

3. The business establishment or concern obtains a significant or substantial portion of its revenues from the sale, rental or lease of entertainment, material or merchandise characterized by an emphasis on matter depicting, describing, or relating to specified sexual activities or specified anatomical parts or advertises the availability of the same; or

4. The regular and substantial course of conduct of the business consists of or involves the sale, trade, display or presentation of services, products or entertainment which are characterized by an emphasis on matter depicting, describing or relating to specified sexual activities or specified anatomical parts.

G. "Adult theater" means a business establishment or concern which, as a regular and substantial course of conduct, presents live entertainment, motion pictures, videos, slide photographs, or other pictures or visual reproductions which are distinguished or characterized by their emphasis on matter depicting, describing, or relating to specified sexual activities or specified anatomical parts.

H. "Director" means director of community development for the city or his or her designee, unless specified otherwise.

I. "License holder" means the person issued a valid adult oriented business performer license.

J. "Live art class" means any premises on which all of the following occur: there is conducted a program of instruction involving the drawing, photographing or sculpting of live models exposing specified anatomical parts; instruction is offered in a series of at least two classes; the instruction is offered indoors; an instructor is present in the classroom while any participants are present; and preregistration is required at least twenty-four hours in advance of participation in the class.

K. "Performer" means a person who is an employee or independent contractor of an adult oriented business or any other person who, with or without compensation or other form of consideration, provides adult live entertainment for patrons of an adult oriented business. For the purpose of this section, "adult live entertainment" includes the participation in any live performance depicting "specified anatomical areas," as defined in this section.

L. "Permittee" or "permit holder" means the person or persons issued a valid business permit. The permittee shall be the owner of the real property where the business is located, except that an adult oriented business permit may be issued to, in addition to the property owner, any person who performs any part of the management or operation of the adult oriented business on a regular basis.

M. "Sex club" means any establishment not primarily dedicated to providing overnight lodging accommodations, including a private club, which as a regular and substantial course of conduct permits persons to engage in specified sexual activities in any public or semipublic portion of the establishment or which provides any private room to persons more than once in a twenty-hour period in which persons are permitted to engage in specified sexual activities. For the purpose of this section, a "public or semipublic portion of an establishment" shall mean any portion of the establishment in which invitees of the establishment are permitted access and which is not let, leased or rented more than once in a twenty-hour period to persons who are entitled to exclusive use of the room. The above notwithstanding, a "sex club" is also any place which represents itself to any person or group of persons as a place for persons to engage in specified sexual activities.

N. "Sexually oriented material" means any element of sexually oriented merchandise, or any book, periodical, magazine, photograph, drawing, sculpture, motion picture, film, video, or other written, oral or visual representation which, for purposes of sexual arousal, provides depictions which are characterized by an emphasis on matter depicting, describing, or relating to specified sexual activities or specified anatomical parts.

O. "Sexually oriented merchandise" means sexually oriented implements and paraphernalia, such as, but not limited to: dildos, auto sucks, sexually oriented vibrators, edible underwear, benwa balls, inflatable orifices, anatomical balloons with orifices, simulated and battery operated vaginas, and similar sexually oriented devices which are designed or marketed primarily for the stimulation of human genital organs or sadomasochistic activity.

P. "Specified anatomical parts" means:

1. Less than completely and opaquely covered human genitals; pubic region; buttocks; or female breast below a point immediately above the top of the areola; or
2. Human male genitals in a discernibly turgid state, even if completely and opaquely covered.

Q. "Specified sexual activities" means:

1. Actual or simulated sexual intercourse, oral copulation, anal intercourse, oral/anal copulation, bestiality, direct physical stimulation of unclothed genitals, flagellation or torture in the context of a sexual relationship, or the use of excretory function in the context of a sexual relationship, any of the following depicted sexually oriented acts or conduct: anilingus, buggery, coprophagy, coprophilia, cunnilingus, fellatio, necrophilia, pederasty, pedophilia, piquerism, sapphism, zooerastia;
2. Clearly depicted human genitals in a state of sexual stimulation, arousal or tumescence;
3. Use of human or animal ejaculation, sodomy, oral copulation, coitus or masturbation;
4. Fondling or touching of nude human genitals, pubic region, buttocks or female breast;
5. Masochism, erotic or sexually oriented torture, beating or the infliction of pain;
6. Erotic or lewd touching, fondling or other sexually oriented contact with an animal by a human being;
7. Human excretion, urination, menstruation, vaginal or anal irrigation; and
8. Striptease, stripping, topless or nude dancing or the removal of clothing to the point where specified anatomical parts are not opaquely covered.

9.64.030 Adult Oriented Business Permit required; Sex clubs prohibited.

A. No adult oriented business shall be permitted to operate, engage in, conduct or carry on business within the city unless the owner of the business first obtains both an adult oriented business permit and a business license from the City of Signal Hill.

B. In addition to all new businesses, this chapter shall apply to any adult oriented business currently operating, engaging in, conducting or carrying on business within the city as of the time this chapter is adopted. The director shall process any applications submitted. If the permit is denied, the applicant may appeal the denial in the manner provided in Section 9.64.075 of the Signal Hill Municipal Code, and the appeal shall be noticed, heard and decided as provided therein.

C. Notwithstanding any other provision of this chapter, sex clubs, as defined in Section 9.64.020, are prohibited.

9.64.035 Adult Oriented Business Performer License Required.

A. It is unlawful for any person to be employed, hired, engaged, or otherwise retained by an adult oriented business as a performer without first obtaining an adult oriented business performer license from the City. The director shall process any applications submitted. If the license is denied, the applicant may appeal the denial in the manner provided in Section 9.64.075 of the Signal Hill Municipal Code, and the appeal shall be noticed, heard and decided as provided therein.

9.64.040 Adult Oriented Business Permit Application requirements.

A. Only the property owner is eligible to request an adult oriented business permit, except that an adult oriented business permit may be issued to, in addition to the property owner, any person who performs any part of the management or operation of the adult oriented business on a regular basis.

B. In addition to any other information requested by the director reasonably related to processing the permit application, the following information is required at the time an adult oriented business permit is submitted to the community development department:

1. A completed, notarized adult oriented business permit application signed by all property owners, or if any property owner is not an individual, signed by legal representatives of the owners;

2. A deposit of two thousand five hundred dollars or other sum as set forth by ordinance or resolution of the city council, from which the city shall deduct the actual and reasonable administrative costs associated with reviewing and processing the application;

3. A sketch or diagram showing the complete interior configuration of the business, including without limitation the location of the restrooms, manager's station(s), any stages or booths, and the floor level illumination. The sketch or diagram need not be professionally prepared, but it must be drawn to a designated scale drawn with marked dimensions of the interior of the premises to an accuracy of plus or minus six inches;

4. A sketch or diagram of the lot or parcel on which the business will be located showing the complete configuration of the lot or parcel, including without limitation the lay-out of all buildings, off-street parking, walkways and the primary and any secondary entrances to the interior premises of the business, required security systems, any stage for performances, patron seating and the ground level illumination,

5. Whether or not alcoholic beverages will be sold or served;

6. A letter of justification describing the proposed project and explaining how it will comply with the findings and criteria contained in Section 9.64.050; and

7. A security plan to be reviewed by the chief of police.

9.64.045 Adult Oriented Business Performer License Application requirements.

A. Performer license applicants shall submit in person a written, signed, and verified application or renewal application on a form provided by the director, and shall include the following information:

1. The license applicant's legal name and any other names (including "stage names" and aliases) used by the applicant;
2. The current residential address and telephone number of the applicant;
3. Age, date, and place of birth;
4. Driver's license or identification number and state of issuance;
5. The present and/or proposed business address(es) and telephone number(s) of the establishments at which the applicant intends to work;
6. All criminal convictions within five years immediately preceding the date of application, including those dismissed pursuant to Penal Code section 1203.4, except traffic, and the dates and places of the convictions.

B. The information provided in subsection (A) of this section which is personal, private, confidential, or the disclosure of which could expose the applicant to the risk of harm will not be disclosed under the California Public Records Act. Such information includes, but is not limited to, the applicant's residence address, telephone number, date of birth and age, driver's license, and identification number. The City Council, in adopting the application and licensing system set forth herein has determined in accordance with Government Code Section 6205 et. seq. that the public interest in disclosure of the information set forth above is outweighed by the public interest in achieving compliance with this chapter by ensuring that the applicant's privacy, confidentiality or security interest are protected. The City Clerk shall cause the same to be redacted from any copy of a completed application form made available to any member of the public, the above mentioned information.

C. The completed application shall be accompanied by a non-refundable application fee and an annual license fee. The amount of such fees shall be as set forth in the schedule of fees established by resolution from time to time by the City Council.

D. The completeness of an application shall be determined within five (5) business days by the director. The director must be available during normal working hours Monday through Friday to accept adult business performer applications. If the director determines that the application is incomplete, the director shall immediately inform the applicant of such fact and the reasons therefor, including any additional information necessary to render the application complete. Upon receipt of a completed adult oriented business performer license application and payment of the license fee specified in subsection (C) of this section, the director shall immediately issue a temporary license

which shall expire of its own accord thirty (30) business days from the date of issuance and shall only be extended with the written approval of the director.

E. Upon submission of a completed application, the director, in conjunction with the chief of police or their designee, shall investigate the information contained in the application to determine whether the license applicant should be issued a license. The decision to grant or deny a license will be made within thirty (30) business days from the date the temporary license was issued, and shall state the reasons for a denial or approval of the license.

F. The director shall grant an adult oriented business performer license unless he or she finds at least one of the following conditions present:

1. The license applicant has made a false, misleading, or fraudulent statement of material fact in the application;
2. The license applicant is under 18 years of age; or
3. The applicant has been convicted of any offense involving sexual crimes against children, sexual battery or abuse, rape, distribution of material harmful to minors, pandering or lewd conduct, including but not limited to, the violation of any crime requiring registration as a sex offender under California Penal Code Section 290.

9.64.050 Findings and criteria.

A. The director of community development shall issue an adult oriented business permit within thirty days of receipt of a complete application if he/she finds that the plans and application information assures that the adult oriented business will provide and comply with all of the following, and shall deny the permit if he/she finds that the plans and application information evidence that the adult oriented business will not provide or comply with any of the following:

1. The adult oriented business shall be located in the city's CG (General Commercial) or GI (General Industrial) zoning district.
2. The adult oriented business shall not be located within one thousand feet of any residential zone.
3. The adult oriented business shall not be located within five hundred feet of any lot upon which there is properly located a public park or school or within five hundred feet of any lot used by a religious institution for religious activities at least three times per week.
4. The adult oriented business shall not be located within one thousand feet of another adult oriented business.
5. The adult oriented business shall not be located on any property fronting upon a major highway as defined in the general plan of the City of Signal

Hill. For the purpose of this chapter, a property fronts on such a highway if any portion of the property and any portion of the right-of-way for the road have a contiguous boundary.

6. The minimum parking requirements for adult oriented businesses shall be as follows:

Business Type	Parking Requirements
Theaters	1 parking space / 3 seats
Retail establishments	1 parking space / 250 sq. ft. of gross floor area
Adult Cabarets	1 parking space / 100 sq. ft. of gross floor area
Motel/Hotel	1 parking space / guest room

If the director finds that any specific use or mix of uses necessitates additional parking, the director may increase the number of parking spaces reasonably needed to accommodate the demand for parking, pursuant to Chapter 20.70 of the Signal Hill Municipal Code.

7. The adult oriented business shall not be located completely or partially within any mobile structure or pushcart.

8. The adult oriented business shall not stage any special events, promotions, festivals, concerts or similar events which would increase the demand for parking beyond the approved number of spaces for the particular use.

9. The adult oriented business shall not conduct any massage, tattooing or acupressure on the premises or operate escort services from the premises.

10. The adult oriented business shall provide a security system that visually records and monitors parking lot areas. All indoor areas of the adult oriented business which are accessible to the public shall be open to public view at all times with the exception of restroom facilities. "Accessible to the public" shall include but not be limited to those areas which are only accessible to members of the public who pay a fee and/or join a private club or organization.

11. The adult oriented business complies with the city's sign regulations.

12. The adult oriented business complies with the development and design requirements of the zone in which it is to be located.

13. The adult oriented business shall not display any sexually oriented material or sexually oriented merchandise, which would be visible from any location other than from within the adult oriented business.

14. The adult oriented business shall not allow admittance to any person under the age of eighteen if no liquor is served, or under the age of twenty-one if liquor is served.

15. With the exclusion of an adult hotel/motel, the adult oriented business shall not operate between the hours of 2:00 a.m. and 9:00 a.m.

16. Neither the applicant, if an individual, nor any of the officers or general partners, if a corporation or partnership, of the adult oriented business has been found guilty within the past two years of a misdemeanor or felony classified by the state oriented business permit or similar permit or license in any city, county, territory or state.

17. The adult oriented business shall provide separate restroom facilities for male and female patrons. Access to restrooms for patron use shall not require passage through an area used as a dressing or private area by performers.

18. All areas of the adult oriented business shall be illuminated at a minimum of 1.25 foot-candles, minimally maintained and evenly distributed at ground level.

19. The individual viewing areas of the adult oriented business shall be operated and maintained with no holes, openings or other means of direct visual or physical access between the interior space of two or more individual viewing areas.

20. No building, premises, structure or other facility shall be permitted to contain more than one type of adult oriented business as such types of adult oriented business are defined in Section 9.64.020. For the purposes of this section, the catch-all phrase "adult oriented business" shall not be considered a single type of adult oriented business.

21. No more than one person may occupy any seat or individual viewing area at any one time.

22. At least one on-site manager shall be on the premises to act as manager at all times during which the business is open. No performer may serve as the manager. The individual(s) designated as the on-site manager shall provide their name to the director to receive all complaints and be given by the owner and/or operator the responsibility and duty to address and immediately resolve all violations taking place on the premises.

22. At least one security guard shall be on duty patrolling the grounds and interior areas of the adult oriented business at all times the business is open

to the public. All security guards shall be readily identifiable as a security guard. For all adult oriented businesses providing live entertainment, an additional security guard will be required per fifty patrons, based on the maximum capacity of the business.

B. The applicant for an adult oriented business shall prepare a "Security Plan" for review by the chief of police, which shall indicate the location of all surveillance cameras and equipment, the identity of the person or persons to be responsible for providing security, the security measures to be taken for all doors and windows, and other information reasonably requested by the chief of police. Applications for an adult oriented business shall not be deemed complete until after the chief of police acknowledges that the security plan is complete in all respects.

C. Once a completed application is submitted, approval of an adult oriented business permit is a ministerial action. Public notice shall not be given and there shall be no public hearings regarding the approval or denial of the permit. The director shall deny the requested permit if he or she determines that the applicant cannot adequately show that all of the above findings and criteria will be met. Otherwise, the director shall approve the permit. If the city fails to take action on a completed application within sixty days, the application shall be deemed approved.

D. The distances of separation from an adult oriented business to a sensitive land use, as described in paragraph A(2)-(4), shall be made using a straight line, without regard to intervening structures or objects, from the property line of the lot on which the adult oriented business shall be located to the nearest property line of the lot upon which is located the other applicable land use.

9.64.060 Permit and License Duration and Renewal.

A. An adult oriented business permit shall be valid for a period of twelve months from the date of issuance. The permit holder shall file a complete renewal application at least thirty (30) days before the expiration date of the permit. The director shall approve the renewal application provided the business is operated in conformance with this chapter and has cured any issues of noncompliance provided by the results of an inspection pursuant to Section 9.64.080. The director's denial of a renewal application is appealable pursuant to the provisions of Section 9.64.075.

B. An adult oriented business performer license, other than the temporary license, shall expire twelve months from the date of issuance and may be renewed only by filing in person with the director a written request for renewal, accompanied by the annual license fee and a copy of the license to be renewed. If the application conforms to the previously approved application and there has been no change with respect to the license holder being convicted of any crime classified by this or any other state as a sex-related offense, the director shall renew the license for one year. The request for renewal shall be made at least 30 days before the expiration date of the license. Applications for renewal shall be acted upon as provided herein for action upon applications for license. The director's denial of a renewal application is appealable pursuant to the provisions of Section 9.64.075.

9.64.070 Permits are Nontransferable and Use Specific.

No adult oriented business permit may be sold, transferred or assigned by any permit holder, or by operation of law, to any other person, group, partnership, corporation or any other entity. Any such sale, transfer or assignment or attempted sale, transfer or assignment shall be deemed to constitute a voluntary surrender of the permit and the permit shall be thereafter null and void. An adult oriented business permit held by a corporation or partnership is subject to the same rules of transferability as contained above. Any proposed transferee shall reapply under this chapter and shall obtain its own permit thereunder. Any increase in the scope of the business or its activities, or any change in the nature or composition of the adult oriented business from one element of an adult oriented business to another element of an adult oriented business, shall also render the permit null and void. An adult oriented business permit shall only be valid for the exact location specified on the permit.

9.64.075 Appeals.

A. Upon any permit or license required by this chapter being denied, suspended, revoked, or denied for renewal, as specified in this chapter, the applicant or permit/license holder may appeal the decision to a hearing officer by completing an appeal form, stating the basis of the appeal, and returning it to the city clerk's office within seven days of the decision.

B. When a timely appeal is filed, the city manager or his or her designee shall appoint a hearing officer to conduct a hearing on the matter. The hearing officer may be such person or body designated by the city manager to perform all or a portion of his or her duties, or may be another official or body from another city or agency, or other person qualified to conduct a review of the matter.

C. The hearing shall take place within ten business days of the receipt of the appeal; the hearing for an appeal for suspension or revocation of a permit shall take place within 20 business days of the date of the receipt of the appeal. All parties involved shall have the right to offer testimonial, documentary and tangible evidence bearing on the issues; and may be represented by counsel. Any relevant evidence may be admitted that is the sort of evidence upon which reasonable persons are accustomed to rely in the conduct of serious affairs. Any hearing under this section may be continued for a reasonable time for the convenience of a party or a witness.

D. The hearing officer shall render a written decision within five business days of the close of the hearing on the appeal.

E. All decisions made by the appointed hearing officer regarding the denial, denial of renewal, suspension, or revocation of a permit or license shall be final. If the denial, denial of renewal, suspension, or revocation of a permit or license is affirmed on review by the appointed hearing officer, the applicant or permit/license holder may seek prompt judicial review of such administrative action in a court of competent jurisdiction as provided by law, pursuant to California Code of Civil Procedure Section 1094.5 et seq. The city shall make all reasonable efforts to expedite judicial review in accordance with Code of Civil Procedure Section 1094.8. Any action under judicial review shall be suspended pending final administrative determination.

9.64.080 Inspections.

The permit holder shall permit officers of the City of Signal Hill, the County of Los Angeles, and each of their authorized representatives to conduct unscheduled inspections of the premises of the adult oriented business for the purpose of ensuring compliance with the law at any time the adult oriented business is open for business or occupied. The result of these inspections shall be provided to the permit holder within thirty (30) days of the inspection, and shall list any instances of noncompliance with this chapter. Notwithstanding Section 9.64.100, the permit holder must promptly cure any instances of noncompliance and failure to do so shall be grounds for revocation and/or nonrenewal of the permit.

9.64.090 Enforcement and revocation.

A. Permit Revocation Grounds. The director may revoke an adult oriented business permit when he or she determines that any of the following have occurred:

1. Any of the findings and criteria contained in Section 9.64.050 above ceases to be satisfied;
2. The adult business permit or renewal application contains incorrect, false or misleading information;
3. The permittee is convicted of any felony or misdemeanor which is classified as a sex or sex-related offense, any violation of the city's zoning ordinance, any violation of the city's massage ordinance, or any violation of any other adult business ordinance of any other city, county, or state;
4. Any person has been convicted of a sex-related offense as a result of any activity on the premises of the adult oriented business;
5. Any person or persons has been permitted by the permittee to engage in any specified sexual activities on the premises, or the permittee has failed to take reasonable steps to prevent specified sexual activities on the premises; or
6. Acts of human trafficking occurred in the adult oriented business, as defined by California Penal Code Section 11225 et. seq., and the permittee has failed to take reasonable steps to prevent such acts.

B. License Revocation Grounds. The director may revoke an adult oriented business performer license when he or she determines that any of the following have occurred:

1. Any of the findings and criteria contained in Section 9.64.045 above ceases to be satisfied; or
2. The license or renewal application contains incorrect, false, or misleading information.

C. Revocation Notice and Appeal. Upon determining that grounds for permit or license revocation may exist, the director shall furnish written notice of the proposed revocation to the permit/license holder. Such notice shall include the principal allegations and reasons for the revocation. The permit/license holder may appeal the decision in accordance with Section 9.64.075.

D. Reapplication after Revocation. No person, corporation, partnership or member thereof or any other entity may obtain an adult oriented business permit or performer license for a business within one year from the revocation of the permit/license.

9.64.100 Violations and Penalties.

A. Every person, whether acting as an individual owner, employee of the owner, permittee, or operator or employee of the permittee, or whether acting as a mere helper for the owner, permittee, employer or operator, or whether acting as a participant or worker in any way, who operates or conducts or who participates in the operation of an non-permitted adult oriented business, or who violates any provisions of this chapter, including but not limited to any provision of Section 9.64.050, shall be guilty of a misdemeanor and shall be fined not more than one thousand dollars for each offense or imprisoned for not more than six months in the county jail for each offense, or both. Each day the violation continues shall be regarded as a separate offense for which the full penalty may be imposed.

B. Any establishment operated, conducted or maintained contrary to the provisions of this chapter is unlawful and a public nuisance, and the city attorney may, in addition to or in lieu of prosecuting a criminal action hereunder, commence an action or actions, proceeding or proceedings for the abatement, removal and enjoinder thereof in the manner provided by law, and shall take such other steps and shall apply to such court or courts as may have jurisdiction to grant such relief as will abate or remove such adult oriented business and restrain and enjoin any person from operating, conducting or maintaining such an establishment contrary to the provisions of this chapter.

SECTION 17. Section 10.30.030 "Exceptions" of Title 10 (Vehicles and Traffic), Chapter 10.30 (Oversized Vehicles, Trailers and Campers), is hereby amended as follows:

The prohibitions contained in Section 10.30.020A. and B. shall not apply to any of the following conditions, however, the burden shall be on the person claiming this exemption to prove the bona fide conditions of the subparagraph apply:

A. Any oversized vehicle or trailer displaying a valid oversized vehicle handicap parking permit issued pursuant to section;

B. Oversized vehicles or trailer parked as a result of a mechanical breakdown so as to allow the performance of emergency repairs on the vehicle provided: (i) the City Manager is notified at the time of the emergency of the need to park the oversized vehicle or trailer; and (ii) the period of time needed for repairs does not exceed seventy-two hours;

C. Commercial vehicles engaged in the active loading or unloading of goods for a period of time which does not exceed the time required for the actual loading or unloading of goods. This time should normally not exceed thirty (30) minutes, or such other time period as posted by the Public Works Director.

D. Commercial vehicles in connection with, and in aid of, the performance of a service, including, but not limited to, yard maintenance, pool care and maintenance, repair and construction services, to or on a property in the block or street segment where such vehicle is parked, and additional time is necessary and reasonable to complete the service.

E. Tow trucks in the course of providing services;

F. Public or utility vehicles and trailers in the course of providing services;

G. Any public emergency vehicle.

SECTION 18. Paragraph (C) of Section 12.08.010 “Definitions” of Title 12 (Streets, Sidewalks and Public Places), Chapter 12.08 (Excavations) is hereby amended as follows:

C. “Encroachment” means and includes any structures, objects, uses or landscaping located on, over, or under the public right-of-way, such as but not limited to, traffic control activities, vehicles and other mechanical equipment associated with construction activities.

SECTION 19. Section 12.08.020 “Permit Required” of Title 12 (Streets, Sidewalks and Public Places), Chapter 12.08 (Excavations) is hereby amended as follows:

A. Excavation Permit. No person, firm, or corporation as principal agent, employee, or otherwise, except officers, agents, and employees of the city acting within the scope of their employment, shall excavate in any street, avenue, court, alley, place, sidewalk, or other highway in the city without first obtaining from the city engineer or his authorized representative a written permit so to do, and without first making the deposits and paying the fees as required in this chapter. This subsection shall not be applicable to excavations performed pursuant to contracts awarded therefor by the city.

B. Encroachment Permit. No person, firm, or corporation as principal agent, employee, or otherwise, except officers, agents, and employees of the city acting within the scope of their employment, shall, as a result of or in connection with any excavation or construction activities, cause an encroachment to occur without first obtaining an encroachment permit from the city. This subsection shall not be applicable to encroachments associated with excavations performed pursuant to contracts awarded therefor by the city.

SECTION 20. Section 20.04.084 “Borrow pit” of Title 20 (Zoning), Chapter 20.04 (Definitions) is hereby amended to read in full as follows:

"Borrow pit" means any place or premises where dirt, soil, sand, gravel or other material is removed by excavation or otherwise below the grade of surrounding land for any purpose other than that necessary and incidental to grading or to building construction or operation on the premises.

SECTION 21. Section 20.04.093 "Building, accessory" of Title 20 (Zoning), Chapter 20.04 (Definitions) is hereby amended to read in full as follows:

"Accessory building" means a building, part of a building, or structure which is subordinate to and the use of which is incidental to that of the main building, structure or use on the same lot.

SECTION 22. Section 20.04.126 "Cabana" of Title 20 (Zoning), Chapter 20.04 (Definitions) is hereby amended as follows:

"Cabana" means any portable, demountable, or permanent cabin, small house, room, enclosure, or other building or structure erected, constructed, or placed on any trailer park site within six feet of any house trailer on the same site in a trailer park and used for human habitation; but said structure shall not be used for sleeping purposes.

SECTION 23. Section 20.04.219 "Dairy, drive-in" of Title 20 (Zoning), Chapter 20.04 (Definitions) is hereby amended to read in full as follows:

Reserved.

SECTION 24. Section 20.04.228 "Day nursery or childcare nursery" of Title 20 (Zoning), Chapter 20.04 (Definitions) is hereby amended as follows:

"Day nursery" or "child care nursery" means any day nursery or day nursery school as defined in Section 8.16.010(B) of the this code.

SECTION 25. Section 20.04.243 "Driveway" of Title 20 (Zoning), Chapter 20.04 (Definitions) is hereby amended to read in full as follows:

"Driveway" means any vehicular access to an off-street parking or loading facility.

SECTION 26. Section 20.04.270 "Easement" of Title 20 (Zoning), Chapter 20.04 (Definitions) is hereby amended to read in full as follows:

"Easement" means a space on a lot or parcel of land reserved for or used for public utilities or for an approved and specified public or private use.

SECTION 27. Section 20.04.291 "Fence" of Title 20 (Zoning), Chapter 20.04 (Definitions) is hereby amended to read in full as follows:

"Fence" means any permanently installed structural device forming a physical barrier which is so constructed that not less than fifty percent of the vertical surface is open to permit the transmission of light, air, and vision through the surface in a horizontal plane. (For board or other solid barriers, see Section 20.04.771.)

SECTION 28. Section 20.04.303 "Foster home" of Title 20 (Zoning), Chapter 20.04 (Definitions) is hereby amended to read in full as follows:

Reserved.

SECTION 29. Section 20.04.345 "Greenhouse" of Title 20 (Zoning), Chapter 20.04 (Definitions) is hereby amended to read in full as follows:

"Greenhouse" means a building or structure constructed chiefly of glass, glass-like translucent material, cloth or lath, which is devoted to the protection or cultivation of flowers or other tender plants.

SECTION 30. Section 20.04.477 "Lot line, rear" of Title 20 (Zoning), Chapter 20.04 (Definitions) is hereby amended to read in full as follows:

"Rear lot line" means a lot line, not abutting a street, which is opposite and most distant from the front lot line.

SECTION 31. Section 20.04.480 "Lot line, side" of Title 20 (Zoning), Chapter 20.04 (Definitions) is hereby amended to read in full as follows:

"Side lot line" means any lot line not a front lot line or rear lot line.

SECTION 32. Section 20.04.495 "Lot, through" of Title 20 (Zoning), Chapter 20.04 (Definitions) is hereby amended to read in full as follows:

"Through lot" means a lot having frontage on two dedicated streets, not including a corner or reversed corner lot.

SECTION 33. Section 20.04.522 "Movie, drive-in" of Title 20 (Zoning), Chapter 20.04 (Definitions) is hereby amended to read in full as follows:

Reserved.

SECTION 34. Section 20.04.612 "Restaurant, drive-in" of Title 20 (Zoning), Chapter 20.04 (Definitions) is hereby amended to read in full as follows:

Reserved.

SECTION 35. Section 20.04.615 "Rest home or home for the aged" of Chapter 20.04 (Definitions) of Title 20 (Zoning) is hereby amended to read in full as follows:

“Rest home” and “Home for the aged” means any building or facility which provides care for aged persons, and includes rest homes, homes for the aged or infirm, and any other uses similar thereto.

SECTION 36. Section 20.04.681 “Stand, temporary” of Title 20 (Zoning), Chapter 20.04 (Definitions) is hereby amended to read in full as follows:

"Temporary stand" means the same as "temporary structure."

SECTION 37. Section 20.04.714 “Structure, temporary” of Title 20 (Zoning), Chapter 20.04 (Definitions) is hereby amended to read in full as follows:

"Temporary structure" means a structure which is readily movable and used or intended to be used for a period not to exceed ninety consecutive days.

SECTION 38. Section 20.04.717 “Swimming pool” of Title 20 (Zoning), Chapter 20.04 (Definitions) is hereby amended to read in full as follows:

"Swimming pool" means any permanent structure containing a body of water intended for recreational uses, and includes wading pools.

SECTION 39. Section 20.04.771 “Wall” of Title 20 (Zoning), Chapter 20.04 (Definitions) is hereby amended to read in full as follows:

"Wall" means any structure or device forming a physical barrier which is so constructed that fifty percent or more of the vertical surface is closed and prevents the passage of light, air, and vision through the surface in a horizontal plane.

SECTION 40. Section 20.10.072 “Landscape materials and turf replacement” of Title 20 (Zoning) Chapter 20.10 (Residential Districts) is hereby amended as follows:

Maximum Percent Hardscape Area. With the exception of the established driveway allowance, the maximum area of hardscape material (permeable or non-permeable) within the front setback shall be limited to fifty percent of the setback area (includes walkways, patios and courtyards, but excludes driveways). Of the foregoing allowed maximum area of hardscape material in the front setback area, non-permeable materials, such as, but not limited to artificial turf, is limited to twenty-five percent of the setback area.

1. Area of front setback - area of required driveway = remaining front setback area.

2. Remaining front setback area x fifty percent = total allowed hardscape area.

B. Driveway Allowance. Driveways serving required garages, or providing on-site parking (for properties without garages) are excluded from the maximum fifty percent of hardscape material in front yard setbacks.

Driveway Allowance is based on required garage capacity and size	
Garage Capacity	Driveway Allowance
0 - 1 car garage	10' (max. width)
2 car garage	20' (max. width)
3 or more car garage	30' (max. width)

C. Turf in New Development. Turf in new development is subject to Chapter 13.10.

D. Turf Replacement.

1. Turf is not a required or preferred landscape material. Drought tolerant landscape materials that retain water on site are strongly encouraged when replacing existing turf.

2. Turf replacement in landscape areas of two thousand five hundred square feet or greater is subject to Chapter 13.10. (Ord. 2015-11-1481 § 6)

3. Artificial turf is considered a non-permeable material.

E. Permeable Area.

1. Residential Districts: RL, RLM-1, and RLM-2:

- i) A minimum of fifty percent of the lot area shall be permeable hardscape material, permeable landscape material, or a combination of both.
- ii) Every structure or building on a property or development site shall maintain a border on three of the four sides of such structure or building with permeable hardscape material, permeable landscape material, or a combination of both, which, with the exception of the allowance for a non-permeable path from the rear yard access, is contiguous on three sides and which extends twenty-four inches in width from the base of such structure or building and measures at least four feet in length.
- iii) A property or development site that has City-approved vent boxes installed for methane mitigation may be exempt from the requirements of Subparagraph (i) and (ii), above.

2. Residential District: RH

- i) A minimum of fifty percent of the lot area shall be permeable hardscape material, permeable landscape material, or a combination of both.
- ii) Every structure or building on a lot shall maintain a border on three of the four sides of such structure or building with permeable hardscape material,

permeable landscape material, or a combination of both, which, with the exception of the allowance for a non-permeable path from the rear yard access, is contiguous on three sides, and which extends twenty-four inches in width from the base of such structure or building and measures at least four feet in length.

- iii) A property or development site that has City-approved vent boxes installed for methane mitigation may be exempt from the requirements of Subparagraph (i) and (ii), above.

F. Vent Box in New Development. New construction of any building or structure and making structural and physical improvements, additions, extensions and exterior alterations to any building or structure requires methane assessment and may require installation of vent boxes for methane mitigation.

G. Any deviation or change out of hardscape materials or landscape materials requires administrative review by the Director, and approval, prior to installation, to ensure the requirements of this Section are met and maximum methane mitigation is maintained.

SECTION 41. The regulations in Section 40 of this Ordinance (above) shall apply to all specific plans within residential districts of the City, and shall supersede any conflicting regulations in such specific plans, including: the Hilltop Specific Plan (SP-2), the California Crown Specific Plan (SP-5), the Special Purpose Specific Plan (SP-7), the Signal Hill Village Specific Plan (SP-8), the Bixby Ridge Specific Plan (SP-9), the Crescent Heights Historic District Specific Plan (SP-11), the Cherry Avenue Corridor Residential Specific Plan (SP-13), the Hathaway Ridge Residential Specific Plan (SP72 Resolution No. XXX-08-19 August 19, 2025 Page 5 of 7 14), the Cityview Residential Specific Plan (SP-15), the Villagio Residential Specific Plan (SP-16), the Crescent Square Residential Specific Plan (SP-17), the Pacificwalk Residential Specific Plan (SP-18), the Freeman Heights Residential Specific Plan (SP20), the Courtyard Specific Plan (SP-21) and the Summerland Residential Specific Plan (SP22).

SECTION 42. Section 20.10.130 “Off-street parking” of Title 20 (Zoning), Chapter 20.10 (Residential Districts) is hereby amended to read in full as follows:

The following off-street parking standards shall apply to all new residential development. Off-street parking facilities shall be provided for all residential uses in compliance with this section, sections 20.10.140 and 20.10.150 and Chapter 20.70.

A. Single-family/duplex dwellings shall provide garages as follows:

Number of Bedrooms*	Number of Stalls
3 or fewer	2
4 and 5	3

6 or more	4

*A bedroom or room that could be used as a bedroom as determined by the director of community development.

1. Parking stall sizes shall be a minimum of ten feet by twenty feet.
2. Back-up area shall be a minimum of twenty-four feet.
3. Garages shall be set back a minimum of twenty feet from the front property line, except for garages on Terrace Drive where the setback shall be ten feet.
4. An electronic automatic garage door opener shall be provided for each garage door.
5. Carports are prohibited.
6. A minimum of seventy-two cubic feet of accessory storage area per unit shall be provided within the garage on shelves (with a minimum depth of eighteen inches). Storage rooms or closets cannot satisfy this requirement.
7. Tandem spaces are prohibited.

B. Multi-family dwellings, including single room occupancy (SRO) housing units, (buildings containing more than two dwellings on a single parcel) parking as follows:

Number of Bedrooms*	Number of Parking Spaces
studio-2	2 garage spaces
3 or more	2 garage spaces plus 1 space per bedroom* over 2 (shall be in a garage or assigned surface parking space on the project site)

*A bedroom or space that could reasonably be used as a bedroom.

1. Guest parking shall be provided as follows:
 - a. One space per four units either in a common garage or as surface parking on the same site.
 - b. Guest spaces must be open and accessible at all times.
2. Tandem spaces shall not count towards meeting the parking requirements set forth in this section.
3. Parking stall sizes shall be a minimum of ten by twenty feet.

4. Back-up area shall be a minimum of twenty-four feet.
5. An electronic automatic garage door or gate opener shall be provided for each garage door.
6. Carports are prohibited.
7. Aisle widths including back-up areas shall not be less than twenty-four feet.
8. Garages must provide a minimum of seventy-two cubic feet of accessory storage area in private secure storage bins (with a minimum depth of three feet) suspended above the parking spaces reserved for each dwelling unit. Common storage rooms, or individual storage lockers, cannot satisfy this requirement unless approved by the planning commission.
9. Where dwellings are subject to recorded conditions, covenants and restrictions (CCR's), the parking requirements in this subsection B shall be enforced by the homeowners' association. To enforce this subsection B, an action may be brought by the city against any individual, or against the homeowners' association, or both, to ensure compliance with said requirements.
10. Where dwellings are subject to recorded conditions, covenants and restrictions, a provision shall be included to prohibit rooms that were not considered bedrooms for purposes of parking calculations from being marketed or used as bedrooms.

SECTION 43. Paragraph (D) of Section 20.20.070 “Fences, walls and hedges” of Title 20 (Zoning), Chapter 20.20 (Commercial Districts) is hereby amended to read in full as follows:

D. Permitted Fences, Walls and Hedges. Fences, walls and hedges not greater than six feet in height shall be permitted on or within all rear and side property lines and on or to the rear of all front setback lines. No fence, wall or hedge over four feet (commercial) or three feet (industrial) in height shall be permitted in any required front yard or in the required street side of a corner lot. Fences and walls exceeding four feet in height may be approved by the community development director in consideration of a written request provided by the property owner and/or tenant identifying special safety or security circumstances which merit additional height. In no case shall a fence, wall or hedge exceeding ten feet in height be allowed. Additionally, fences greater than six feet in height require an approved security visibility treatment.

SECTION 44. Section 20.20.055 “Landscape materials and turf replacement” of Title 20 (Zoning), Chapter 20.20 (Commercial Districts) is hereby amended in full as follows:

A. Maximum Percent Hardscape. Hardscape in front and street side setbacks is limited to driveways and walkways only (hardscape includes paved materials, both permeable and non-permeable). The remaining area shall be landscaped and maintained.

B. Turf in New Development. Turf in new development is subject to Chapter 13.10.

C. Turf Replacement.

1. Turf is not a required or preferred landscape material. Drought tolerant landscape materials that retain water on site are strongly encouraged when replacing existing turf.

2. Turf replacement in landscape areas of two thousand five hundred square feet or greater is subject to Chapter 13.10.

3. Artificial turf is considered a non-permeable material.

D. Permeable Area.

1. A minimum of fifty percent of the lot area shall be permeable hardscape material, permeable landscape material, or a combination of both.

2. Every structure or building on a property or development site shall maintain a border on three of the four sides of such structure or building with permeable hardscape material, permeable landscape material, or a combination of both, which, with the exception of the allowance for a non-permeable path from the rear yard access, is contiguous on three sides and which extends twenty-four inches in width from the base of such structure or building and measures at least four feet in length.

3. A lot that has City-approved vent boxes installed for methane mitigation may be exempt from the requirements of Subparagraph (1) and (2), above.

E. Vent Box in New Development. New construction of any building or structure and making structural and physical improvements, additions, extensions and exterior alterations to any building or structure requires methane assessment and may require installation of vent boxes for methane mitigation.

F. Any deviation or change out of hardscape materials or landscape materials requires administrative review by the Director and approval, prior to installation, to ensure the requirements of this Section are met and maximum methane mitigation is maintained.

SECTION 45. The regulations in Section 44 of this Ordinance (above) shall apply to all specific plans within commercial districts of the City, and shall supersede any conflicting regulations in such specific plans, including: the Town Center East Specific Plan (SP-1), the Town Center West Specific Plan (SP-3), Auto Center Specific Plan (SP4), the Commercial Corridor Specific Plan (SP-6), the Pacific Coast Highway

Specific Plan (SP-10), the Gateway Center North Specific Plan (SP-12), the General Industrial Specific Plan (SP-19), the Heritage Square Central Business District Specific Plan (SP-23), the Town Center Northwest Specific Plan (SP-24), and the American University of Health Sciences and the American University Research Academy (AUHS/AURA) Specific Plan (SP-25).

SECTION 46. Footnote (12) of Section 20.30.030 “Use classification” of Title 20 (Zoning), Chapter 20.30 (SP-10 Pacific Coast Highway Specific Plan) is hereby amended to read in full as follows:

12. Reserved.

SECTION 47. The first table under Paragraph (A)(2) of Section 20.39.030 “Land use” of Title 20 (Zoning), Chapter 20.39 (SP-19 General Industrial Specific Plan) that ends with “Bicycle Repair” is hereby amended to read in full as follows:

Miscellaneous	
	Bakery
	Laundry, on-site plant
	Lawn mower or small engine repair indoors with all equipment stored with an enclosed yard
	Medical, dental and optical lab
	Post office/ distribution center
	Television or radio transmitting
	Utility distribution/transmission substations
	Temporary construction office trailer only during construction of building on the same lot
Services	
	Animal veterinarian/ hospital/grooming, no kennel
	Auction house
	Auto engine and transmission repair indoors and with all stored vehicles within an enclosed yard screened from public view
	Auto/motorcycle repair and parts exchange in an enclosed building
	Auto upholstery, recreational vehicle conversion indoors with all stored vehicles within an enclosed yard screened from public view
	Boat repair indoors with all stored boats within an enclosed yard screened from public view
	Bicycle repair

SECTION 48. Paragraph (A) of Section 20.52.030 “Review procedures” of Title 20 (Zoning), Chapter 20.52 (Site Plan and Design Review) is hereby amended to read in full as follows:

A. Informal Review. Prior to filing a formal application for site plan and design review, applicants are encouraged to submit drawings to the department of planning and community development for informal review and comments. Electronic submittal of the drawings is preferred but not required.

SECTION 49. Paragraph (A) of Section 20.52.040 “Application and submission of site plan” of Title 20 (Zoning), Chapter 20.52 (Site Plan and Design Review) is hereby amended to read in full as follows:

A. Application Requirements.

1. For review by the director of community development, pursuant to Section 20.52.030, the applicant shall submit a completed site plan and design review application on a form provided by the department, site plans, and required fees.

2. For review by the planning commission, pursuant to Section 20.52.030, the applicant shall submit a completed application, and all required fees to the department of planning and community development. The applicant shall also submit architectural elevations, landscape and site plans, stormwater protection plans (also known as low impact development plans (“LID Plan”).), preliminary grading plans , and any other supporting documentation such as title reports, photographs, material boards, etc., required by the department of community development. Electronic submittal of the foregoing is preferred but not required.

SECTION 50. Paragraph (A) of Section 20.52.060 “Expiration and revision” of Title 20 (Zoning), Chapter 20.52 (Site Plan and Design Review) is hereby amended to read in full as follows:

A. Following the completion of the review procedure set forth in Section 20.52.030, written notification of approval and any conditions thereof shall be made to the applicant. Construction of the improvements set forth in the approved site plan shall be commenced within one (1) year from the date the approved site plan is signed by the director community development.

1. Extension. Site plan and design review approval shall expire and become null and void one (1) year from the date of its approval pursuant to subsection (A), unless a written request for extension is received by the director of community development at least thirty (30) days prior to such expiration. Upon receipt of written request for extension, the director of community development may grant an extension of site plan and design review approval for a period not to exceed one (1) year from the original date of expiration, or may refer such request to the planning commission for determination. In no event,

however, shall any such extension be granted for a period which exceeds one (1) year from the original expiration date.

SECTION 51. Paragraphs (B) and (C) of Section 20.64.060 “Commission hearing-Conduct and determination” of Title 20 (Zoning), Chapter 20.64 (Uses Subject to Conditional Use Permits) are hereby amended as follows:

B. The commission shall announce its recommendation by resolution within forty days after the conclusion of the public hearings. The resolution shall set forth the findings of the commission and any recommended conditions, including time limit, deemed necessary to protect the health, safety and welfare of persons in the neighborhood and in the community as a whole.

C. The resolution, in the case of all conditional use permits, shall be mailed to the applicant at the address shown in the application. The applicant or any person aggrieved may appeal any recommendation of the commission to the council by filing a written notice of appeal after the recommendation. Such appeal shall set forth the reason therefor.

SECTION 52. Section 20.66.060 “Lot area-divisions resulting in smaller parcels prohibited” of Title 20 (Zoning), Chapter 20.66 (Property Development Standards) is hereby amended as follows:

Reserved.

SECTION 53. Section 20.66.225 “Mechanical Equipment” is hereby added to Chapter 20.66 (Property Development Standards) of Title 20 (Zoning) to read as follows:

Mechanical equipment must be screened from public and private views.

SECTION 54. Section 20.70.010 “Purpose” of Title 20 (Zoning), Chapter 20.70 (Off-Street Parking) is hereby amended to read in full as follows:

The purpose of this chapter is to provide for regulation of off-street parking within all commercial, industrial, residential and open space districts. In addition, access to parking, parking lot lighting, parking lot landscaping, driveway design, and required aisle widths are also regulated within this chapter.

The parking facilities for motor vehicles required by this chapter are assumed to be the minimum which will be required by the various land use categories. However, the parking and maneuvering facilities required by this chapter should not be used as a fixed standard to determine the amount of off-street parking which may be adequate for any specific use. If the decision-maker determines minimum parking standards are inadequate for a specific project, they may require the developer, owner or operator of any specific use to provide the adequate parking even though such addition may be in excess of the minimum requirements set forth in this chapter. It is intended that these regulations will result in the

installation of properly designed parking and loading facilities of sufficient capacity to minimize traffic congestion, enhance public safety, generally provide for the parking of motor vehicles at locations other than on the streets, and for safe passage of pedestrians to and from parked vehicles.

SECTION 55. Paragraphs (B), (C) and (F) of Section 20.70.020 “General standards” of Title 20 (Zoning), Chapter 20.70 (Off-Street Parking) is hereby amended to read in full as follows:

B. Where automobile parking is provided and maintained on a lot in connection with a main building or structure on or before the effective date of the ordinance codified in this chapter and is insufficient to meet the requirements for the use as provided in this title, or where no such parking has been provided, such automobile parking may be continued as a nonconforming use. Any such building or structure may be altered or enlarged only if parking is provided in conformance with the provisions of this title for the portion of the building or structure altered, added to, enlarged or extended. Existing parking may not be counted toward meeting the required parking for the alteration, addition, enlargement or extension. Whenever the occupancy or use of any premises which is not in compliance with off-street parking requirements is changed to a different use or the existing use is altered, enlarged, expanded or intensified, parking to meet the requirements of this chapter shall be provided for the new use or occupancy.

C. In the case of a legally existing residential use in a residential district, on or before the effective date of the ordinance codified in this chapter where additional dwelling unit(s) are permitted, parking in conformance with this title or state law shall be required only for the new dwelling unit(s).

F. No motor vehicle, house trailer, camper shell, tent trailer, watercraft, or utility trailer, including trailers used to transport boats, motorcycles, automobiles, recreational vehicles, household goods or construction equipment shall be parked in any front yard or side yard unless parked on a driveway. For purposes of this subsection, yard shall include not only the required open space area as defined in this code, but also the area between the respective setback line, as defined in this code, and the opposing exterior building wall. Driveway shall be defined as in Section 20.04.243 or as legally constructed and in use prior to the effective dates of Section 20.04.243 of this code provided such driveway is joined with an adjacent alley or street by a city-approved curb cut, ramp, and/or other appropriate transition.

SECTION 56. Section 20.70.020 “General standards” of Title 20 (Zoning), Chapter 20.70 (Off-Street Parking) is hereby amended to add the paragraphs (G) and (H) to read in full as follows:

G. All required off-street parking spaces shall be designed, located, constructed and maintained so as to be fully and independently usable and accessible at all times. All parking areas shall be permanently maintained in a safe and clean

condition free of physical obstructions and in good condition. All areas, including landscaping, shall be kept free of trash and weeds.

H. The required off-street parking facilities and driveways shall not be used for any purpose which at any time would preclude the use of the area for vehicle parking in conjunction with a permitted use. Unless otherwise provided by an approved discretionary permit, no owner, management company or other individual or entity acting on the owner's behalf, or tenant shall lease, rent or otherwise make unavailable to intended users any off-street parking spaces required by this chapter.

SECTION 57. Paragraphs (A) and (B) of Section 20.70.030 “Number of parking spaces required, by use” of Title 20 (Zoning), Chapter 20.70 (Off-Street Parking) are hereby amended to read in full as follows:

A. The following uses shall provide parking spaces in accordance with the minimum requirements set forth in this section:

Uses	Minimum Required Parking
Automobile repair shop	1 space per 500 sq. ft. G.F.A. (gross floor area)
Automobile, truck, recreational vehicles, and boat sales,	leasing (new or used) exclusive of repair areas1 space per 400 sq. ft. G.F.A.
Banks, savings and loans	1 space per 200 sq. ft. G.F.A.
Bars, cocktail lounges, nightclubs, dancing, entertainment, alcohol beverage manufacturing with tasting rooms	1 space per 100 sq. ft. G.F.A.
Business colleges, technical schools (adult)	1 space per classroom, plus 1 space per 2 students (based maximum capacity), plus 1 space per 250 sq. ft. of office area
Bowling alleys	5 spaces per alley
Churches, meeting halls, stadium, museums, auction houses	1 space per 5 permanent seats or 1 space per 40 sq. ft. of assembly area whichever results in the greatest number of parking spaces
Commercial uses, not specifically listed in this section	1 space per 250 sq. ft. G.F.A.
Care facility, including convalescent center, residential for the elderly, community	.5 spaces per bed plus 1 space per 250 sq. ft. of intermediate care facility, skilled nursing, office area
Fraternity or sorority house	1 space per 200 sq. ft. G.F.A.
Furniture store	1 space per 1,000 sq. ft. G.F.A.
Gasoline service station	1 space per 200 sq. ft. G.F.A.

Grocery store	1 space per 200 sq. ft. G.F.A.
Guest parking (senior citizen housing)	1 space per 10 dwelling units
Gymnastics academy	1 space per 1,000 sq. ft. of open training floor area plus 1 space per 200 sq. ft. of office and seating area
Hospital	1.5 spaces per bed plus 1 space per 200 sq. ft. of office area
Industrial uses not specifically listed in this section	1 space per 1,000 sq. ft. G.F.A.
Machinery shop	1 space per 1,000 sq. ft. G.F.A.
Manufacturing uses not specifically listed in this section	1 space per 1,000 sq. ft. G.F.A.
Nursery school, preschool	1 space per 500 sq. ft. G.F.A.
Offices, general	1 space per 250 sq. ft. G.F.A.
Offices, medical	1 space per 200 sq. ft. G.F.A.
Private and parochial schools (K-8)	1 space per classroom, plus 1 space per 250 sq. ft. of office area
Private commercial schools, including dancing	1 space per classroom, plus 1 space per 250 sq. ft. of office area
Rental car agency	1 space per 250 sq. ft. of office area, plus 1 space per employee, plus 3 customer drop-off parking spaces, plus a minimum of 3 rental car storage spaces
Residential uses	All residential parking provisions, requirements and standards shall be in accordance with Section 20.10.130 of this code
Restaurant, fast food, including drive-thru	1 space per 100 sq. ft. G.F.A.
Restaurant, take-out	1 space per 250 sq. ft. G.F.A.
Retail, general	1 space per 250 sq. ft. G.F.A.
Retail shopping center in excess of 100,000 G.F.A.	1 space per 200 sq. ft. G.F.A.
Senior citizen housing (OS district only)	1 space per dwelling unit (at least 50% of which must be enclosed) and any guest parking required by this chapter
Storage, warehouse	1 space per 1,000 sq. ft. G.F.A.
Theaters, multiple-screen and playhouse (live)	1 space per three seats
Theaters, single-screen	1 space per two seats

B. Combination of facilities shall provide the number of spaces required for each facility and the spaces provided for one facility shall not be construed as satisfying the requirement for another facility, except in the case of retail shopping centers. Whenever any commercial/industrial use is located on a building site that is also used for residential purposes, parking facilities shall be provided for the residential use as required, in addition to the parking required for the nonresidential use or uses.

SECTION 58. Section 20.70.030 “Number of parking spaces required, by use” of Title 20 (Zoning), Chapter 20.70 (Off-Street Parking), is hereby amended to add paragraphs (G) and (H) to read in full as follows:

G. All land uses shall provide off-street parking in compliance with the above requirements unless otherwise modified by the provisions contained in this chapter. The off-street parking requirements listed under this section are the minimum requirements for each specific use; however, it shall be the responsibility of the developer, owner or operator of any specific use to provide adequate off-street parking, even though such parking is in excess of the minimum requirements set forth in this section.

H. If no provisions for the required number of off-street parking spaces are set forth in these regulations, or the provisions are not clear for any specific use or uses, the director community development, shall determine the number of off-street parking spaces required.

SECTION 59. Section 20.70.060 “Lighting” of Title 20 (Zoning), Chapter 20.70 (Off-Street Parking) is hereby amended to read in full as follows:

Exterior lighting provided to illuminate parking, display, sales or pedestrian areas shall be shielded, hooded and so designed and arranged as to prevent a nuisance to surrounding or nearby properties from occurring, including public rights-of-way.

SECTION 60. Paragraph (E) of Section 20.70.070 “Access and Location” of Title 20 (Zoning), Chapter 20.70 (Off-Street Parking) is hereby amended to read in full as follows:

E. Parking shall be provided as follows:

1. On the same lot or parcel as the building(s) or use(s) being served, except as otherwise permitted pursuant to section 20.70.120;
2. By participation in an assessment district, established for the purpose of providing an off-street parking facility for multiple uses within the vicinity;
3. By participation in shared parking, so long as the shared parking arrangement complies with section 20.70.110.

SECTION 61. Paragraph (A) of Section 20.70.080 “Parking area surfacing and grades” of Title 20 (Zoning), Chapter 20.70 (Off-Street Parking) is hereby amended to read in full as follows:

A. All new and reconstructed parking lots shall be permanently surfaced with asphalt concrete or portland cement concrete or other all-weather, non-erodible, hard surfacing. Private parking areas, and driveways, in the RL, RLM-1, RLM-2, PD-1 and PD-2 districts shall be surfaced with a minimum thickness of four inches of portland cement concrete over compacted native soil. Portland cement concrete or asphalt concrete shall be used in all other districts. The required pavement section shall be reviewed and approved by the city engineer prior to the issuance of grading permits. The determination shall be based upon engineering analysis of the subgrade soils, slope conditions and anticipated traffic loads. All paving materials and installations shall be per city engineer's standards.

SECTION 62. Section 20.70.080 “Parking area surfacing and grades” of Title 20 (Zoning), Chapter 20.70 (Off-Street Parking) is hereby amended to add paragraph (F) as follows:

F. The maximum grades in this section will generally provide adequate site distance at street level and prevent vehicles from dragging on extreme grade breaks. Exceptions may be approved by the city engineer where physical design prevents such extreme grade breaks and provides safe sight distance.

SECTION 63. Section 20.70.100 “Exceptions and alternatives to off-street parking regulations” is hereby added to Title 20 (Zoning), Chapter 20.70 (Off-Street Parking) as follows:

20.70.100 Exceptions and alternatives to off-street parking regulations.

Notwithstanding the requirements of this chapter, exceptions, reductions and alternatives to the provisions of any of the off-street parking regulations may be requested as part of a site development permit or part of a discretionary application approved by the planning commission (i.e., use permit or site development permit) or an administrative development approval, pursuant to sections 20.70.110, 20.70.120 or 20.70.130

SECTION 64. Section 20.70.110 “Shared Parking” is hereby added to Title 20 (Zoning), Chapter 20.70 (Off-Street Parking) as follows:

20.70.110 Shared Parking.

This section shall apply to nonresidential districts. Two or more nonresidential structures or uses may share use of the same off-street parking spaces to meet the requirements of this chapter, where the normal peak hours of operation for the buildings or uses are staggered in such a manner that the joint use of the same parking spaces is feasible, and where the total quantity of spaces provided is at least equal to the total of the projected parking

demand for the structures or uses in operation at any given time. Shared parking shall only be permitted where the following requirements have been satisfied:

A. The applicant shall prepare and submit to the director of community development, for review and approval, a shared parking study analyzing the parking supply and demand that shall include information such as:

1. A site plan showing all parking spaces, building square footage and tenant spaces within the complex(es) or area(s) participating; and
2. Evidence justifying that the peak hour parking demand from all building(s), use(s) and tenant(s) does not create conflicting or simultaneous demand for the shared spaces. Conflict will be evident where hours of operation for tenants, buildings, and/or uses coincide. Evidence from a minimum of two sources must be used to support conclusions. Sources supporting parking caps or maximum parking requirements shall not be used. At a minimum, the following evidence shall be provided to support the justification:
 - a. Weekday Monday to Friday trip generation counts (separate a.m. and p.m. counts);
 - b. Saturday trip generation counts;
 - c. Sunday trip generation counts;
 - d. A comparison to show that the parking demand does not exceed the amount of parking available; and
3. A joint use parking matrix with the following information:
 - a. Project building(s) and tenant address(es);
 - b. Gross square footage of all buildings and tenant spaces;
 - c. The name, type of each use(s), and the days and hours of operation for each tenant; and
 - d. The number of parking spaces required by Section 20.70.030 for each tenant based on each tenant's gross square footage and/or type of use.

B. The following additional requirements shall apply to all requests for shared parking:

1. The parking study shall include an analysis that addresses how to accommodate temporary increases in parking demand.
2. A contingency plan which includes steps to be implemented to decrease parking demand.
3. If applicable, the parking study shall include a customer/employee parking analysis based on the land use to determine the number of parking spaces required to satisfy customer and employee parking.

C. Shared parking requests shall be reviewed and decided by the director of community development in accordance with the review procedures set forth in section 20.52.030.

D. Together with a request for shared parking, the applicant shall provide a written shared parking agreement signed by the owner(s) of the property upon which the shared parking is to be located. The agreement shall establish rights to the shared parking requested in the application. The agreement shall provide that the agreement may not be terminated and no amendment or modification of the agreement that would materially affect rights to parking may be made without the prior written approval of the city attorney and director of community development for the shared parking request. Approval of the request for shared parking shall be conditioned upon approval of the agreement by the director of community development, director of public works, and the city attorney, which approval shall not be unreasonably withheld provided the agreement satisfies the requirements of this section. The agreement shall be fully executed prior to the issuance of any permits, or if the structure or use does not require a building permit, within 60 days after approval of the shared parking request.

E. In the event of a change in use, a new request for shared parking shall be filed or the existing agreement amended to the satisfaction of the director of community development.

SECTION 65. Section 20.70.120 “Offsite Parking Facilities” is hereby added to Title 20 (Zoning), Chapter 20.70 (Off-Street Parking) as follows:

Section 20.70.120. Offsite Parking Facilities

Requests for off-site parking facilities must meet the following requirements:

A. The entirety of each parking space permitted for off-site parking shall be located within 500 lineal feet of the building(s) and/or use(s) the spaces are intended to serve. A means of safe pedestrian access shall be provided between the off-site parking spaces and the building(s) and use(s) the spaces are intended to serve. The director of community development and the director of public works/city engineer shall review and recommend approval of the means of providing the required access and its level of safety, which approval shall not be unreasonably withheld if the level of safety and means of access comply with the existing traffic and safety standards, practices, and policies of the city. The directors may recommend approval of use of shuttle, valet, or other alternative means of access where no other safe means of access is feasible.

B. Off-site parking facility requests shall be reviewed and decided by the director of community development in accordance with the review procedures set forth in section 20.52.030.

C. Together with a request for an off-site parking facility, the applicant shall provide a written off-site parking facility agreement, suitable for recording, signed by the

owner(s) of the property upon which the off-site parking facility is to be located. The agreement shall establish rights to the off-site parking facility requested in the application. The agreement shall provide that the agreement may not be terminated and no amendment or modification of the agreement that would materially affect rights to parking may be made without the prior written approval of the city attorney and the director of community development for the off-site parking request. Approval of the request for the off-site parking facility shall be conditioned upon approval of the agreement by the director of community development, director of public works, and the city attorney, which approval shall not be unreasonably withheld provided the agreement satisfies the requirements of this section. The agreement shall be recorded with the Recorder for the County of Los Angeles within 45 days after approval of the off-site parking request by the planning commission and director of public works.

D. In the event of a change in use, a new request for off-site parking facilities shall be filed or the existing agreement amended to the satisfaction of the director of community development.

SECTION 66. Section 20.70.130 “Reductions in parking requirements” is hereby added to Title 20 (Zoning), Chapter 20.70 (Off-Street Parking) as follows:

Section 20.70.130. Reductions in parking requirements

A. Instead of the methodologies used in Sections 20.70.110 and 20.70.120 or a minor deviation pursuant to 20.84.110(B)(3), requests for reductions in the schedule of required minimum off-street parking provided by section 20.70.030 may be approved, provided they meet the following requirements:

1. The director of community development may approve parking reductions of up to 10% on modifications to existing development and the planning commission may approve parking reductions of up to 10% on new development, provided the following has been satisfied:
 - a. The director of community development or planning commission as applicable has considered a parking study, pursuant to subsection (A)(2), submitted by the applicant, and has determined that there is evidence that the parking demand will be less than the requirements in section 20.70.030 for the life of the project.
 - b. The director of community development or planning commission as applicable has determined that the parking reduction contributes to community amenities or improvements which otherwise could not be accommodated.
2. Parking studies for parking reductions shall meet all of the following criteria:
 - a. The parking study shall be prepared by a California State-licensed traffic engineer.

- b. The study shall include evidence justifying that the forecasted parking demand from all building(s), use(s) and tenant(s) is less than the code requirement.
 - c. To ensure relevance to local projects, the study shall include actual survey data from a minimum of five local examples, to the fullest extent possible. When necessary, regional examples may be used.
 - d. Evidence from a minimum of two sources must be used to support conclusions. Sources supporting parking caps or maximum parking requirements shall not be used. At a minimum, the following evidence shall be provided to support the justification:
 - i. Weekday Monday to Friday trip generation counts (separate a.m. and p.m. counts);
 - ii. Saturday trip generation counts;
 - iii. Sunday trip generation counts;
 - iv. A comparison to show that the parking demand does not exceed the amount of parking required or available; and
3. The parking study shall include an analysis that addresses how to accommodate temporary increases in parking demand.
4. A contingency plan to be recorded as a deed restriction in perpetuity, which includes steps to be implemented to decrease parking demand.

SECTION 67. Section 21.28.030 “Impact fees” of Chapter 21.28 (Time of Payment and Financial Controls) of Title 21 (Public Dedication Requirements and Improvement Fees to be Paid by Development Projects) is hereby amended as follows:

Unless otherwise specified in this title, all impact fees shall be paid directly to the city cashier on the date of the city’s issuance of the first building permit for the project. In the case of residential dwelling units, the city may require payment on a pro rata basis for each dwelling or upon a percentage of dwellings when they have received a building permit from the city. Notwithstanding the foregoing, the city may require earlier payment of such fees if necessary to reimburse city for previous expenditures or if the fees are collected for improvements for which the city has established an account, appropriated funds, and set a construction schedule or plan for the improvements prior to the issuance of the first building permit for the project.

SECTION 68. If any section, sentence, clause or phrase of this Ordinance or the application thereof to any entity, person or circumstance is held for any reason to be invalid or unconstitutional, such invalidity or unconstitutionality shall not affect other provisions or applications of this Ordinance which can be given effect without the invalid provision or application, and to this end the provisions of this Ordinance are severable. The City Council of the City of Signal Hill hereby declares that it would have adopted this Ordinance and each section, sentence, clause or phrase thereof, irrespective of the fact that any one or more section, subsections, sentences, clauses or phrases be declared invalid or unconstitutional.

SECTION 69. The Ordinance is categorically exempt from review under the California Environmental Quality Act (“CEQA”) (California Public Resources Code Section 21000 et seq.), because the Ordinance does not qualify as a “project” under CEQA as defined in Section 15378.” (State CEQA Guidelines, § 15060(c).) Here, the Ordinance does not qualify as a “project” because it does not have the potential of “resulting in either a direct physical change in the environment, or a reasonably foreseeable indirect physical change in the environment.” (State CEQA Guidelines, § 15378(a).) The proposed Ordinance does not authorize or directly result in any physical development or changes to the environment. Instead, the Ordinance is creating regulatory schemes for activities that are already allowed under state law and is otherwise amending provisions of the Municipal Code for purposes of clarity, to remove redundant or unnecessary terms, and to modernize and update regulations to conform with state law. Further, Section 15378 explicitly excludes from the definition of “project”, “[o]rganizational or administrative activities of governments that will not result in direct or indirect physical changes in the environment.” (State CEQA Guidelines, § 15378(b)(5).) Even if the proposed Ordinance was considered a “project” subject to CEQA, it would qualify for the “common sense exemption” set forth in State CEQA Guidelines section 15061(b)(3), which exempts activity from CEQA where “it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment”. The Ordinance will not result in any development or in any new activity with the potential to impact the environment. The City Clerk shall cause a Notice of Exemption to be filed as authorized by CEQA and the State CEQA Guidelines.

PASSED, APPROVED, AND ADOPTED at a regular meeting of the City Council of the City of Signal Hill, California, on this Xth day of January, 2026.

KEIR JONES
MAYOR

ATTEST:

DARITZA PEREZ
CITY CLERK

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss.
CITY OF SIGNAL HILL)

I, DARITZA PEREZ, City Clerk of the City of Signal Hill, California, hereby certify that Ordinance No. 2025-12-XXXX was introduced at a regular meeting of the City Council on the 9th day of December, 2025, and thereafter was adopted at a regular meeting of the City Council on the Xth day of January, 2026, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

DARITZA PEREZ
CITY CLERK

ATTACHMENT 2 REDLINE COMPARISON

1.08.010 Posting of public notice.

Signal Hill City Hall, located at 2175 Cherry Avenue, Signal Hill, California 90755 is the designated public place for the posting of public notices, ordinances and all other official documents and papers or things required by this code or any other applicable law. Whenever this code or any other applicable law requires public notices, ordinances or other official documents and papers to be publicly posted, the public place or premise shall be Signal Hill City Hall in accordance with this section.

1.08.020 Service of notice.

Whenever a notice is required to be given under this code, unless different provisions herein are otherwise specifically made, such notice may be given by: (A) personal delivery thereof to the person to be notified; (B) electronic delivery, meaning by email, facsimile or any other manner the city council designates via resolution as appropriate to transmit written information other than by personal delivery or mail; or (C) by deposit in the United States Mail, in a sealed envelope, postage prepaid, addressed to such person to be notified at his last known business or residence address as the same appears in the public record of the city or other records pertaining to the matter to which such notice is directed. Service by mail shall be deemed to have been completed upon mailing. Service by electronic delivery shall be deemed effective at the time of delivery.

1.08.030 Proof of notice.

Proof of giving any notice may be made by the certificate of any officer or employee of the city, or by affidavit under penalty of perjury as provided by the California Code of Civil Procedure section 2015.5, of any person over the age of eighteen years, which shows service in conformity with this code or other provisions of law applicable to the subject matter concerned.

1.12.030 Deposit of funds.

The city clerk shall pay to the city finance department all fees received which shall be deposited in the general fund.

2.32.020 Membership.

The parks and recreation commission shall consist of five members who shall each be a qualified elector of the city, as described in Section 2.32.040. If there are not enough eligible electors available to comprise the five-person commission, and at the option of the city council, a maximum of two ex officio nonvoting members may be selected as follows: one from school grades below the ninth grade, and one from school grades above the ninth grade, both students of the city.

2.32.030 Duties.

The parks and recreation commission shall act in an advisory capacity to the council and the Parks, Recreation and Library Services Director or their designee. It shall interpret to public officials and the general public the leisure-time needs, facilities, and services of the citizens of Signal Hill, in order that adequate support may be obtained for programs therefor. It shall recommend general policies concerning all parks and recreation properties, facilities, plans, programs, and activities. It may evaluate suggestions, criticisms, and comments in light of such policies. It may recommend a long-range program for the improvement, acquisition, and development of parks and recreation facilities and for the extension of services. The commission shall perform such additional duties as may be designated by the council by ordinance or resolution.

2.32.050 Terms.

The offices of the members of the parks and recreation commission shall be designated as offices one, two, three, four and five. The city council shall appoint a commissioner to fill each office. , The term of each office is for four years , with the expiration of such terms occurring on a rotating schedule, where offices three, four and five expire two (2) years after the expiration of offices one and two. Each member of the commission shall serve until his/her successor is appointed and qualified. Vacancies on the commission arising from any cause whatsoever shall be filled by appointment by the city council for the unexpired term. The ex-officio members shall serve for a term of one year.

2.36.020 Composition—Terms.

The offices of the planning commission shall be designated as offices one, two, three, four, and five. The city council shall appoint a commissioner to fill each office. . The term of each office is four years, with the expiration of such terms occurring on a rotating schedule, where offices one and two expire two (2) years after the expiration of office three, four and five. . Each member of the commission shall serve until his/her successor is appointed and qualified. Vacancies on the commission arising from any cause whatsoever shall be filled by appointment by the city council for the unexpired term.

2.88.020 Rules of conduct—Regulations.

A. The city manager or designee shall establish the rules of conduct for library patrons (rules) and all regulations to regulate disruptive behavior, noise, offensive odors, health and sanitation hazards, and possessions, materials, or objects brought into the library that are likely to interfere with its use by others. Such rules shall be formulated to ensure that the libraries and meeting facilities serve their primary purposes. In the case of libraries, these purposes include the provision of a quiet and orderly environment in which people may read, study, use library materials and equipment and contemplate. The rules shall not unreasonably or unfairly restrict access to the library by any person or group. The city manager or their designee may do and perform any and all other acts and things necessary or proper to carry out the provisions of this chapter.

B. Rules for the use of the library shall be posted on the library's website and made available to the public at all public service desks. The rules will also be provided to

library cardholders at the time they initially obtain or renew a library card. Any person who violates the rules shall be advised of the violation and the rules' requirements and may be subject to enforcement and the penalties proscribed therein.

C. The city manager or their designee shall direct and control all affairs of the library. The city manager shall cause to be employed a library director, and authorize the library director to employ such assistants and employees as may be necessary for the proper management of the library, and fix their compensation; provided, however, that prior to such employment, the compensation of the library director, assistants and employees shall have been fixed and approved by a majority of the members of the city council voting in favor thereof.

2.88.030 Violation of the rules of conduct—Penalties.

A. Any person who violates any of the rules may be required to leave the library and/or be subject to the suspension of their borrowing or library visitation privileges for a period not to exceed one year, as provided by the rules. Violations determined by the city manager or designee, to be serious, repeated, or egregious in nature, may result in enforcement up to and including permanent exclusion from the library. Actions described in subsection (C) of this section, may also result in enforcement up to and including permanent exclusion.

B. Notwithstanding subsection (A) of this section, any person who carries overdue library fines or who fails to timely return borrowed library materials shall be subject to the suspension of their borrowing privileges, until such time that all outstanding fines are paid and all borrowed materials are returned or paid for.

C. Any person who fails or refuses to leave the library or its immediate adjacent grounds after being given the requisite notice, warning and direction to leave, or who returns to the library or its immediate adjacent grounds during the period in which their library visitation privilege is suspended, shall be guilty of a misdemeanor, which shall be punishable by a fine not exceeding one thousand dollars per violation, or by imprisonment in the county jail for a period not exceeding six months, or by both such fine and imprisonment.

2.88.040 Appeals.

Any person subject to suspension of their borrowing or library visitation privileges or exclusion from the library as authorized by subsection (A) or (B) of section 2.88.030, may appeal the suspension or exclusion to a hearing officer by completing an appeal form, stating the basis of the appeal, and returning it to the city clerk's office within seven days of the start of the suspension or exclusion.

1. The city manager or their designee shall serve as the hearing officer for any appeal.

2. City staff shall submit a written report concerning the suspension or exclusion to the hearing officer, with a copy to the person requesting the hearing, within

ten business days of the city's receipt of the request for appeal. The hearing officer may request additional written or oral information from city staff or the recipient of the suspension or exclusion prior to issuing a written decision.

2.88.060 Free use—Rules and regulations.

A. Access to the library, its premises, resources and services established under this chapter shall be forever free to the inhabitants and nonresident taxpayers of the city, subject always to such rules and regulations as may be adopted or established by the city, and provided that, for violations of the same, a person may be fined or excluded from the privileges of the library as set forth herein.

B. Nothing mentioned herein shall prohibit the city from charging for the use of library premises, such as, but not limited to its study rooms and classrooms, for use by third parties.

Chapter 8.54 (Abandoned Shopping Carts)

8.54 "SHOPPING CART CONTROL"

8.54.010 Purpose and intent.

~~8.4.010~~ 8.54.020 Definitions.

~~8.54.020 Declaration of a public nuisance.~~

~~8.54.030 Identification of shopping carts~~ Shopping cart control plans.

~~8.54.040 Impoundment of shopping carts with identification signs~~ Plan approval.

~~8.54.050 Impoundment~~ Retrieval, storage and disposal of shopping carts ~~without identification signs.~~

8.54.060 Notice of removal and storage.

8.54.070 Agreements with owners.

8.54.080 Fees.

8.54.090 Fines for violations.

8.54.100 Modification or revocation of control plans.

~~8.54.060~~ 8.54.110 Hearing.

8.54.120 Appeal.

~~8.54.070 Location of impounded~~ 8.54.130 Unauthorized use of shopping carts prohibited.

8.54.140 Shopping carts prohibited on public sidewalks, streets, highways and in public parks and playgrounds.

~~8.54.080 Disposition of impounded shopping carts.~~

~~8.54.090 Sale of abandoned shopping carts.~~

~~8.54.100 Removal from premises prohibited.~~

~~8.54.110 Abandonment prohibited.~~

~~8.54.120 Owner's responsibility to prevent littering.~~

~~8.54.130 Shopping cart collection services may be performed by city appointed contractor.~~

~~8.54.140 Administration and enforcement.~~

8.54.150 Exemptions Penalties.

8.54.160 Supplementation of codes, statutes, ordinances, etc.

8.54.010 Purpose and intent.

The proliferation of lost, stolen, or abandoned shopping carts on public and private property causes blighting conditions in the community, results in the obstruction of free access to public and private sidewalks, streets, parking lots, and other ways, interferes with pedestrian and vehicular access on public and private streets, and impedes emergency services. Abandoned shopping carts also clog storm drain channels, reducing their ability to function properly, by trapping debris and trash and thereby creating flooding hazards. The purpose of this chapter is to set forth regulations to ensure that reasonable measures are taken by the owners and operators of businesses which provide shopping carts for the convenience of customers to either prevent the removal of shopping carts from business premises and parking lots, or provide for the prompt retrieval of lost, stolen, or abandoned shopping carts, to complement and supplement provisions of state law, and to adopt local regulations to the extent not otherwise preempted by state statute. This chapter may be cited as the "shopping cart ordinance."

8.54.010-8.54.020 Definitions.

The following definitions shall apply to this chapter:

- A. A. "Abandoned, lost, or stolen shopping cart" means any unattended a shopping cart left on which is either: (1) removed from the premises of a retail establishment by any person without the written permission or consent of the owner of the shopping cart or retailer otherwise entitled to possession of such cart; or (2) left unattended, discarded, or abandoned upon any public or private property outside other than the premises or parking area of the retail establishment owning from which the shopping cart. Any such shopping cart shall be deemed to be abandoned and, therefore, a public nuisance, was removed shall be presumed lost, stolen, or abandoned, even if in the possession of any person, unless such person in possession thereof either: (a) is the owner, or any employee or authorized agent of the owner, entitled to possession of said shopping cart, (b) is an officer, employee, or agent of a cart retrieval service hired by the owner to retrieve such shopping carts, (c) is an enforcement officer retrieving, storing, or disposing of said cart pursuant to this chapter. For the purposes provisions of this chapter, the parking area of a retail establishment located in a multistore complex, or shopping center, shall include the entire parking area used by the complex or center, or (d) has written permission or consent to be in possession of said shopping cart from the owner entitled to possession of said shopping cart.
- B. B. "Abatement of a shopping cart" means the removal by the city or its appointed contractor of an abandoned shopping cart. "Agent" means the person or persons designated by the shopping cart control plan who the owner of the shopping cart authorizes as the person(s) to perform or provide retrieval services on behalf of

the owner. The agent may be the owner if so designated in the city approved shopping cart control plan.

C. ~~C.~~ "City manager" means the city's city manager, city manager's designee, and/or authorized representatives of the city manager of Signal Hill California.

D. ~~D.~~ "Director" means the city's director of community development, director's City's Community Development Director, Director's designee, and/or authorized representatives representative of the director.

~~E. "Immediate safety hazard" means and includes, but is not limited to, the presence of a shopping cart in a location where it will impede emergency services or impose a hazard to vehicle traffic or pedestrians.~~

~~F. "Owner" means the owner or retail establishment whose name is required to appear on the shopping cart identification sign, as provided in Section 8.54.030.~~

~~G. "Parkway" means that area between the edge of the roadway and the property line adjacent thereto. "Parkway" shall also include any area within a roadway, which is not open to vehicular travel.~~

~~H. "Public property" means, and includes, but is not limited to, all areas dedicated to the public use for public street purposes, roadways, parkways, alleys, lanes, parks, sidewalks, flood control channels, and any public right-of-way.~~

E. "Enforcement personnel" means any police officer or code enforcement officer employed by the city.

F. "Highway" means a way or place of whatever nature, publicly maintained and open to the use of the public for purposes of vehicular travel. Highway includes street.

G. "Laundry cart" means a basket which is mounted on wheels and used in a coin-operated laundry or drycleaning retail establishment by a customer or an attendant for the purpose of transporting fabrics and the supplies necessary to process them.

H. "Parking area" means a parking lot or other property provided by a retail establishment for the use of customers of said retail establishment for parking of customer vehicles. The parking area of a retail establishment located in a multi-store complex or shopping center shall include the entire parking area used by the multi-store complex or shopping center.

I. "Premises" means the entire area owned, occupied, and/or utilized by an owner which provides shopping carts for use by customers or other persons, including any parking lot or other property provided by or on behalf of the owner for customer parking use.

J. "Retail establishment" means any business located in the city which offers or provides shopping carts for the use of the customers of such business regardless of whether such business is advertised or operated as a retail or wholesale

business, and regardless of whether such business is open to the general public, or is a private club or business, or is a membership store.

K. 1. "Shopping cart" or "cart" means a ~~nonmotorized~~ basket which is mounted on wheels, or a similar device, generally used in a retail ~~establishments~~ establishment by a customer for the purpose of transporting goods of any kind.

L. "Sidewalk" means that portion of a highway, other than the roadway, set apart by curbs, barriers, markings or other delineation for pedestrian travel.

M. "Street" means a way or place of whatever nature, publicly maintained and open to the use of the public for purposes of vehicular travel. Street includes highway.

8.54.020 Declaration of a public nuisance.

~~The city council makes the following findings and declarations: The presence of wrecked, dismantled or abandoned shopping carts, or parts thereof, on public or private property is found to create a condition tending to reduce property values, impede emergency services, promote blight and deterioration, constitute an attractive nuisance creating a hazard to the health and safety of minors, aesthetically detrimental to the community, and injurious to the health, safety and general welfare. Therefore, the presence of wrecked, dismantled or abandoned shopping carts, or parts thereof, on public or private property, is declared to constitute a public nuisance, which may be abated as such in accordance with the provisions of this chapter.~~

8.54.030 Identification of shopping carts Shopping cart control plans.

Every owner of a retail business establishment or other commercial use within the City that provides more than ten shopping carts for customer use shall prepare, submit, implement, and comply with the terms and conditions of a shopping cart control plan to prevent the unauthorized removal of any shopping cart from the owner's premises and, if removed, provide for the retrieval of the shopping cart within time periods set forth in this chapter. The owner shall have the obligation to provide a shopping cart control plan, in a written document, together with appropriate site plan, to the Director. The shopping cart control plan, at minimum, shall include the following:

A. A. Any retail establishment providing shopping carts to its customers shall, within ninety days following the effective date of the ordinance codified in this chapter, permanently affix to each shopping cart an identification sign of the type described in Section 22435.1 of the California Business and Professions Code, Shopping Cart Identification Required. Every shopping cart made available for use by customers shall have a sign permanently affixed to it that identifies the owner of the ~~shopping~~ cart or the retailer, or both; notifies the public of the procedure to be utilized for authorized removal of the ~~shopping~~ cart from the premises; notifies the public that the unauthorized removal of the ~~shopping~~ cart from the premises or parking area of the retail establishment, or the unauthorized possession of the ~~shopping~~ cart, is a violation of state law and local law; and lists a valid telephone number or address for returning the ~~shopping~~ cart removed from the premises or parking area to the owner or retailer.

~~B. Removal of a shopping cart from the premises or the parking area of a retail establishment, or the unauthorized possession of a shopping cart, shall be punishable by imprisonment for up to ninety days or by fine as provided in Signal Hill Municipal Code Section 1.16.010C, or both.~~

- B. Notice to Customers. Written notice shall be provided to customers, in both English and Spanish, that removal of shopping carts from the premises is prohibited by state law. Such notice may be provided in the form of flyers distributed on the premises, warnings printed on shopping bags, direct mail, website notices, or any other means demonstrated to be effective. In addition, conspicuous signs shall be placed and maintained on the premises near all customer entrances and exits and throughout the premises, including the parking area, warning customers that removal of shopping carts from the premises is prohibited by state law.
- C. Daily Cart Confinement. All shopping carts located on the premises of the retail establishment (other than an establishment open for business twenty-four hours per day) shall be collected at the end of each business day by employees of the retail establishment and shall be collectively confined in a secure manner at the cart containment area on the premises until the commencement of the next business day. All shopping carts located on the premises of any retail establishment open for business twenty-four hours per day, other than carts then currently in use by a customer or patron, shall be collected by employees of the retail establishment and returned to the cart confinement area on the premises at least once per calendar day between the hours of nine p.m. and twelve a.m. on each day the retail establishment is open for business. The provisions of this subsection shall not apply to any shopping carts located within an enclosed building.
- D. Employee Training. The owner of the retail establishment shall implement and maintain a periodic training program for its new and existing employees designed to educate such employees concerning the requirements of the cart containment plan and the provisions of state law prohibiting the unauthorized removal of shopping carts from the premises of the retail establishment.
- E. Retrieval Personnel. The owner shall provide personnel for purposes of the retrieval of lost, stolen, or abandoned shopping carts. Such personnel may be either employees of the business or one of more independent contractors hired by the owner to provide shopping cart retrieval services, or a combination of both. The cart retrieval plan shall either: (1) identify the number of employees who will be assigned such cart retrieval duties, the number of total hours per week that each assigned employee will perform such services (in addition to any on premises retrieval duties to which such employee may be assigned), and the training each of such personnel has received or will receive concerning the retrieval of lost, stolen, or abandoned shopping carts; or (2) include a copy of each contract with a cart retrieval service (other than confidential information which may be retracted from the contract). For purposes of this section, those persons identified in the cart retrieval plan as providing cart retrieval services, whether employees of the business or independent contract services, shall be referred to in this section as retrieval personnel. The owner shall provide written authorization to all retrieval personnel, which authorization shall be carried by each such person while performing cart retrieval services on behalf of the owner and shall be provided to any enforcement personnel upon request. Each vehicle used by retrieval personnel shall bear conspicuous signs on the vehicle identifying either the name

of the retail establishment for which such retrieval service is being performed or, if applicable, the name of the cart retrieval service with which the retail establishment has contracted for such services.

- F. Prompt Retrieval of Carts. The owner shall provide retrieval personnel in sufficient number to assure that all public streets within a minimum one-mile radius of the premises of the retail establishment are patrolled not less than every forty-eight hours, and all bus stops within a minimum one-mile radius of the retail establishment are patrolled not less often than every twenty-four hours, and each lost, stolen, or abandoned shopping cart owned or provided by the retail establishment which is found as a result of such patrols is immediately retrieved and removed from any public or private property upon which the cart is found. The cart retrieval plan shall identify the perimeter of streets and bus stops in which all streets within the perimeter area will be patrolled as required by this subsection; the manner, frequency, and times of such patrols; and the procedures to be employed by the retail establishment to identify and retrieve any lost, stolen, or abandoned shopping carts. The cart plan shall identify the number of trucks, hours of operation of the retrieval personnel, and such other information as reasonably required by the city to assure that the owner is devoting sufficient resources to cart retrieval operations to comply with the provisions of this section and the approved cart containment plan.
- G. Collaboration with Other Businesses. Two or more retail establishments located within the same shopping or retail center or sharing a common parking area may collaborate and submit a single cart containment plan.
- H. Owners of retail business establishments or other commercial uses within the city that provide more than ten shopping carts with an electronic locking system or other similar disabling/prevention device shall not be required to submit a shopping cart control plan and will not be subject to subsections A through G of this section. However, such business establishments will be required to provide retrieval personnel in sufficient number to assure that all public streets and bus stops within a minimum one-mile radius of the premises of the retail establishment are patrolled not less than every forty-eight hours.
- I. It is unlawful for the owner of any retail establishment that provides ten or more shopping carts to provide or offer any shopping carts for customers without an approved shopping cart plan as required by this chapter. Furthermore, it is unlawful for any owner of a retail establishment to conduct business contrary to the terms of an approved shopping cart plan.
- J. It is unlawful for any owner to provide any shopping cart for customer use that does not contain the signage required by this chapter.

8.54.040 Plan approval.

- A. All owners that provide ten or more shopping carts, except as noted above, shall submit a shopping cart control plan in compliance with this chapter to the Director.
- B. All new businesses established after the effective date of this chapter, except as noted above, must file a plan prior to issuance of a business license for that new business.

C. The Director may deny a plan based on any of the following grounds:

1. Implementation of the plan violates any provision of the building, zoning, health, safety, fire, police, or other provision of this code or any county, state, or federal law which substantially affects public health, welfare, or safety;
2. The plan fails to include all of the information required by this chapter;
3. The plan is insufficient or inadequate to prevent removal of shopping carts from the premises;
4. The plan fails to address any special or unique conditions due to the geographical location of the premises as they relate to shopping cart retention and prevention efforts;
5. Implementation of the plan violates a term or condition of a plan or other requirement of this code;
6. The owner knowingly makes a false statement of fact or omits a fact required to be revealed in an application for the plan, or in any amendment or report or other information required to be made.

D. If the plan is rejected as incomplete or inadequate, the Director shall indicate areas of incompleteness or inadequacy, and the owner shall have an additional thirty days in which to resubmit a complete and adequate plan. An owner may appeal the decision of the Director as provided in Section 8.54.110.

E. An owner who fails to submit a complete plan to the satisfaction of the Director, or fails to implement approved plan measures will be subject to enforcement of these requirements through any lawful means available to the city, including without limitation institution of the administrative remedies process pursuant to Chapter 8.13.

8.54.040 Impoundment 8.54.050 Retrieval, storage and disposal of shopping carts ~~with identification signs.~~

- A. The City may immediately retrieve any lost, stolen, or abandoned shopping cart within the city where the location of the shopping cart will impede emergency services.
The impoundment procedures contained in this section shall apply only to shopping carts that have the identification sign required by Section 8.54.030.
- B. If the shopping cart has the name, address, telephone number, or other identifying marks of any retail establishment or person thereon, the city shall attempt to notify such establishment or person of the retrieval and location of the shopping cart and provide an opportunity for such establishment or person to establish ownership or

the right to possession of the retrieved shopping cart to the custodian. In addition, if the shopping cart was retrieved from private property, the city shall attempt to notify the owner or occupant, if any, of such property and provide an opportunity for such owner or occupant to establish ownership or the right to possession of the retrieved shopping cart to the custodian.

~~A. Any abandoned shopping cart may be impounded by the city at the owner's cost if, prior to said impoundment, the city provides to the owner or the owner's agent a minimum of three business days actual notice of the shopping cart's discovery and location. Notice may be given by any appropriate means, including by telephone. After said impoundment, the city shall notify either the owner of the shopping cart or the owner's agent, either by telephone or in writing, that the city has impounded the shopping cart and the address at which the shopping cart is then located. Any owner wishing to reclaim a shopping cart impounded pursuant to this subsection may appear during normal business hours at the applicable location and reclaim the shopping cart upon paying the fifty dollar fine authorized by Business and Professions Code Section 22435.7 subsection (f) (the "fine"), if applicable, and the city's actual costs incurred for impoundment and storage of the shopping cart. The fine shall only be required to be paid if the owner or the owner's agent fails to retrieve one or more shopping carts within the applicable three-day period on three separate occurrences within any six month period.~~

C. The City may immediately retrieve any lost, stolen or abandoned shopping cart within the city which shopping cart does not have the required identification affixed.

~~D. B. Any-The City may immediately retrieve any lost, stolen, or abandoned shopping cart may be immediately impounded by within the city which shopping cart has the required identification affixed thereto, provided that the city shall, provides notice to the owner of the shopping cart, or his or her agent within twenty-four hours of the shopping cart's impoundment, notify the owner or the owner's agent that the shopping cart has been impounded and the location at which the shopping cart was impounded. Any owner wishing to reclaim a shopping cart impounded pursuant to this subsection may appear during normal business hours within three business days of the date of notice at the location and times indicated in the notice and reclaim the shopping cart free of charge, unless the shopping cart was impounded pursuant to subsection C of this section. Any shopping cart reclaimed within the three-business-day period shall not be deemed an "occurrence" for the purposes of assessing the fine referred to in retrieval, unless such notice has been voluntarily waived by the owner or his or her agent.~~

E. Any shopping cart retrieved by the City shall be impounded and removed to the cart storage yard.

F. Any shopping cart impounded by the City shall be stored and disposed of as follows:

1. The public works personnel retrieving the shopping cart shall attach a tag thereto, or make a written report, identifying the date, time, and general

location where the shopping cart was removed as well as the name of the enforcement personnel who retrieved the shopping cart.

2. The shopping cart shall be delivered and custody thereof given to the custodian at the cart storage yard.

G. The shopping cart shall be released to any establishment or person who submits evidence satisfactory to the custodian to prove ownership or the right to possession of the shopping cart.

H. Notwithstanding subsection AD of this section, Any, where notice to the owner cannot be provided within twenty-four hours, any shopping cart not reclaimed within the three-business-day period by the owner within three business days following the date of actual notice shall be subject to any the applicable fee or fine imposed pursuant to subsection A of thi section removal and storage fees commencing on the fourth business day following the date of the notice. Notice of such fees shall be noted in the initial notice.

~~C. Notwithstanding anything contained in subsections A or B of this section, any abandoned shopping cart found in a location where it will impede emergency services or otherwise cause an immediate threat of danger to persons or property may be immediately impounded by the city. After said impoundment, the city shall, within twenty-four hours of the shopping cart's impoundment, notify the owner of the shopping cart or the owner's agent, in writing, that the city has impounded the shopping cart and the address at which the shopping cart is then located. Any owner wishing to reclaim a shopping cart impounded pursuant to this subsection may appear during normal business hours within three business days of the date of notice at the applicable location and reclaim the shopping cart upon paying the fine, if applicable, and the city's actual costs incurred for impoundment and storage of the shopping cart.~~

I. No fee shall be required in any instance where the owner or person entitled to possession of the shopping cart proves to the satisfaction of the custodian that said shopping cart was not a lost, stolen, or abandoned shopping cart within the meaning of this chapter.

~~8.54.050 Impoundment of shopping carts without identification signs.~~

~~The impoundment contained in this section shall apply only to shopping carts that do not have the identification sign required by Section 8.54.030.~~

~~Any abandoned shopping cart without an identification sign may be immediately impounded by the city at the owner's cost. Within forty-eight hours of said impoundment, the city shall attempt to notify the owner (if the identity of the owner is known), either by telephone or in writing, that the city has impounded the shopping cart and the location at which the shopping cart was impounded. Any owner wishing to recover a shopping cart impounded pursuant to this section may appear during normal business hours within thirty days of the date of the notice (or, if no notice is given because the identity of the owner is not known, within thirty days after impoundment) at the applicable location, and reclaim the shopping cart upon paying the city's actual costs incurred for impoundment and storage of the shopping cart.~~

8.54.060 Hearing.

~~Any owner of a shopping cart who has been charged a fee or fine to reclaim a shopping cart, shall be entitled to a hearing as to whether the fee or fine has been properly charged by providing to the city clerk a written request for a hearing within fifteen days of receipt of notice that the shopping cart has been impounded. The hearing shall be held not later than thirty days from the date of the hearing request and the owner shall be notified of the time, date, and location of the hearing. The city manager or his or her designee shall appoint a hearing officer. If the hearing officer determines that the city properly impounded the shopping cart and the owner has been charged the appropriate amount, the owner shall pay all costs associated with the administrative hearing and, if he or she desires to reclaim the shopping cart, pay any applicable fee and/or fine. If the hearing officer determines that the owner has been improperly charged a fee and/or fine, the owner shall be entitled to reclaim the shopping cart at an adjusted fee and/or fine or at no~~

8.54.070 Location of impounded shopping carts.

- J. Any shopping cart impounded by the city pursuant to this chapter shall be taken to a location as may be designated from time to time and which is both: (A) reasonably convenient to the owner of not reclaimed by the owner within thirty days of the date the cart was first removed shall be sold at public auction. If in the reasonable determination of the City's purchasing officer, the shopping cart; and (B) open for business at least six hours of each business day or part thereof has no resale value, it may be destroyed or sold as salvage.

8.54.060 Notice of removal and storage.

Upon the abatement, removal and storage of any shopping cart under this chapter, the city shall attempt to notify the owner of the shopping cart by sending a notice of abatement by first-class mail to the last known address of the owner or retailer as shown on the shopping cart. Such notice shall state substantially the following:

On (date), your shopping cart was found unattended on (private or public) property located at (address). Pursuant to the Signal Hill Municipal Code, unattended shopping carts are deemed to be a nuisance. The shopping cart is being stored at the [INSERT LOCATION]. You may retrieve your shopping cart by calling [INSERT] or personally appearing at City Hall (2175 Cherry Avenue, Signal Hill, CA 90755). You will be required to pay the city's costs for removing and storing the shopping cart prior to it being released into your possession. If you believe that the shopping cart was removed in error you may request a hearing by submitting a written request for such a hearing to the Director of Community Development at 2175 Cherry Avenue, Signal Hill, CA 90755. Such a request for hearing must be received by the city within 15 calendar days of the date of the notice. Failure to request a hearing within this time period shall result in a waiver of such hearing. The shopping cart will be sold or destroyed after 30 days of its removal if unclaimed. Shopping carts which have insufficient information to apprise the city of ownership of the retailer may be sold or destroyed after 30 days of removal without notice.

8.54.070 Agreements with owners.

Notwithstanding any other provision of this chapter to the contrary, nothing contained in this chapter shall be deemed to impose a requirement upon the city to provide advance notice to a shopping cart owner or retail establishment prior to the retrieval and impounding of a shopping cart to the extent the city and the owner or retail establishment have entered into an agreement which waives such requirement. The Director is hereby authorized to enter into such agreements on behalf of the City.

8.54.080 Fees.

Unless otherwise provided in this chapter, the fees to be charged for the removal and storage of shopping carts by the City shall be established by resolution of the City Council and shall not exceed the City's estimated reasonable cost for such removal and storage.

8.54.090 Fines for violations.

- A. Each method set forth herein is not intended to be mutually exclusive and does not prevent concurrent or consecutive methods being used to achieve compliance against continuing violations. In addition to the payment of the city's costs, as set forth in Section 8.54.080, the owner of a shopping cart may also be subject to a fine in the maximum amount established by Business and Professions Code Section 22435.7(f), as may be amended from time to time, for each occurrence in excess of three during any six-month period for failure to retrieve identified carts in accordance with this chapter. An occurrence includes all identified carts impounded by the city or its authorized contractor in a one-day period.
- B. If more than six violations of the cart containment plan occur within a one-year period for failure to retrieve shopping carts, the Director may require that the owner employ electronic or other disabling devices so that shopping carts cannot be removed from the premises.

8.54.100 Modification or revocation of control plans.

An approved plan may be revoked by the director, or modified in lieu of revocation in the exercise of the director's sound discretion, upon any of the following occurrences:

- A. The owner is operating, or is permitting operation, of the retail business in violation of one or more provisions of the plan and has failed to correct such violations for a period of at least fifteen calendar days following date of receipt of written notification of such violation(s) from the city.
- B. The plan is inadequate to either reasonably prevent the removal of shopping carts from the premises, or reasonably ensure the prompt retrieval of written notification of such violation(s) from the city.
- C. The owner has failed to comply with any of the provisions of this chapter.
- D. The owner knowingly makes a false statement of fact or omits a fact required to be revealed in an application for the plan, or in any amendment or report or other information required to be made. Upon determining the existence of any of the

grounds for revocation of a plan in accordance with this section, the director shall issue to the owner a notice of intended decision to revoke or modify the plan. The notice of intended decision shall include the following elements:

1. All the grounds upon which the revocation or modification is based;
2. Advise the owner that the revocation or modification shall become final unless the owner files a written request for hearing before the director within ten calendar days of the date of service of the notice of intended decision to revoke or modify the plan;
3. Specify the effective date of the revocation or modification of the plan.

8.54.110 Hearing.

If a hearing is requested in writing in accordance with this chapter, it shall be held within thirty calendar days of receipt of such request. The hearing shall be conducted by the Director. The director shall serve a notice of hearing on the owner at least ten days prior to the scheduled date of the hearing. The hearing officer shall conduct the hearing and receive evidence. The owner shall be given the opportunity to present witnesses and relevant documentary evidence. The hearing will be conducted informally and the technical rules of evidence shall not apply. Any and all evidence which the director or hearing officer deems reliable, relevant, and not unduly repetitious may be considered. The city shall have the burden of proving by a preponderance of the evidence that such removal was valid under this chapter. If the city fails to carry its burden, the shopping cart shall be released without the payment of the city's costs. The owner or agent may retrieve the cart anytime within thirty days of the date the cart was first removed. Retrieval of the shopping cart shall be the responsibility of the owner. The decision by the Director or hearing officer after hearing shall become final unless the owner files an appeal within the time period specified in Section 8.54.120 of this chapter.

8.54.120 Appeal.

Any person aggrieved by the findings and determination of the Director after a hearing under this chapter may, within ten days after notice thereof has been sent by mail to the owner, file a written request with the city clerk for a hearing by the City Council to review such decision. Upon the filing of such a request, the city clerk shall set such hearing and, unless waived in writing by such person, shall serve a notice of the time and place thereof by mail to the person making such request at the address shown in city records at least fifteen days in advance of such hearing. The city council may affirm, affirm with conditions or deny the appeal of the decision of the director and such decision of the city council shall be final and conclusive.

8.54.080 Disposition of impounded 8.54.130 Unauthorized use of shopping carts prohibited.

The city shall be permitted to destroy, sell at public auction, or otherwise dispose of any shopping cart or part thereof, impounded by the city pursuant to this chapter and deemed

~~to be permanently abandoned, which includes but is not limited to the following circumstances:~~

~~A. The shopping cart does not have the identification sign required by Section 8.54.030 or other information that identifies the owner, or the city is unable to locate the owner with reasonable diligence;~~

~~B. If the owner has not requested a hearing, the owner of the shopping cart or the owner's agent has failed to reclaim the shopping cart from the city within thirty days of receipt of notice that the shopping cart was impounded by the city; or~~

~~C. If the owner has requested a hearing, the owner or owners agent has failed to reclaim the shopping cart from the city within thirty days of the hearing date; or~~

~~D. The director determines that the shopping cart is inoperable, unsafe, or that the cost to repair exceeds the value of the shopping cart. In such case, the shopping cart or parts thereof may be destroyed without providing the appeal hearing provided in Section 8.54.060, but the director shall give notice of this action to the owner, if the same can be determined. The owner shall not be liable for any cost for removal and abatement in such case.~~

It is unlawful to do any of the following acts, if a shopping cart or laundry cart has a permanently affixed sign as provided in Section 8.54.030(A):

~~8.54.090 Sale of abandoned shopping carts.~~

~~If the city determines to sell any shopping cart deemed to be permanently abandoned pursuant to Section 8.54.080, the city shall advertise the sale at a time convenient to the city. Notice of such sale, including the time and place, shall be posted in three conspicuous places within the city. Ten days after posting such notice, such shopping carts may be sold and delivered to the highest bidder free and clear of any claims of the owner thereof. The proceeds of such sale shall be distributed to the city.~~

~~8.54.100 Removal from premises prohibited.~~

A. A-Removal. No person shall remove any shopping cart or laundry cart from the premises or parking area of any retail business establishment. ~~This section shall not apply to the removal by the owner or agent or an employee of the retail establishment, or to the removal by a customer with the written consent of the owner, owner's manager, or authorized agent. with the intent to temporarily or permanently deprive the owner or retailer of possession of the cart.~~

B. B-Possession. No person shall have in his or her possession any shopping cart which or laundry cart that has either been removed from the premises or parking area of any business establishment or is not located on the premises or parking lot of a retail establishment ~~without the owner's written consent or which has been abandoned or left on public or private property unless such person has notified the city of the presence and location of such shopping, with the intent to temporarily or permanently deprive the owner or retailer of possession of the cart.~~

C. Serial Numbers. No person shall have in his or her possession any shopping cart or laundry cart with serial numbers removed, obliterated, or altered, with the intent to temporarily or permanently deprive the owner or retailer of possession of the cart. In addition, no person shall alter, convert, or tamper with a shopping cart or laundry cart, or remove any part or portion thereto, or remove, obliterate or alter serial numbers on a shopping cart or laundry cart, with the intent to temporarily or permanently deprive the owner or retailer of possession of the cart.

8.54.110 Abandonment prohibited.

D. Abandonment. No person shall abandon or leave any shopping cart ~~which has been removed from or~~ laundry cart at a location other than the premises or parking area of ~~any the~~ retail establishment ~~upon any public or private property except that of with the intent to temporarily or permanently deprive~~ the owner ~~or retailer of possession~~ of the shopping cart.

E. This section shall not apply to the owner of a shopping cart or laundry cart or to a retailer, or to the agents or employees, or to a customer of a retail establishment who has written consent from the owner of a shopping cart or laundry cart or a retailer to be in possession of the shopping cart or laundry cart or to remove the shopping cart or laundry cart from the premises or the parking area of the retail establishment.

8.54.140 Shopping carts prohibited on public sidewalks, streets, highways and in public parks and playgrounds.

A. Public Right-of-Way. No person shall operate, maintain, or possess a shopping cart or laundry cart on any public sidewalk, public street, or highway, whether or not the cart has a permanently affixed sign as provided in Section 8.54.030(A).

8.54.120 Owner's responsibility to prevent littering.

~~The action of an owner or owner's agent or employee to permit any shopping cart to be removed from the premises or parking area of any retail establishment shall be considered littering by the owner, unless such action is the written consent provided in Section 8.54.100.~~

8.54.130 Shopping cart collection services may be permitted by city appointed contractor.

~~The city may contract with a shopping cart retrieval service for the retrieval and impoundment of shopping carts or any other related service described in this chapter.~~

8.54.140 Administration and enforcement.

~~Except as otherwise provided in this chapter, the provisions of this chapter shall be administered and enforced by the city manager. In the enforcement of this chapter, the city manager, or designee, may enter onto public or private property to examine a shopping cart or parts thereof, or to obtain information to identify the owner of the shopping cart and to order, pursuant to this chapter, the abatement and impoundment of the shopping cart, or parts thereof, declared to be a nuisance. Notwithstanding the foregoing, the director shall perform the day to day administration of this chapter.~~

8.54.150 ~~Exemptions~~ Penalties.

- A. It is hereby declared to be a public nuisance for unattended shopping carts to be located on either public property or on private property without the owner's consent. Any retail establishment in the city that maintains, or allows to be maintained, shopping carts contrary to, and in violation of, the provisions of this chapter, is hereby declared to be a public nuisance. Any violation may be abated by the city through civil proceedings by means of a restraining order, preliminary or permanent injunction or in any other manner provided by law for the abatement of such nuisances. Any person who violates any of the provisions of this chapter shall be responsible for the city's reasonable attorney fees and legal costs associated with the abatement.

~~The city manager may exempt a shopping cart owner from some or all of the provisions of this chapter if the shopping cart owner has implemented a plan whereby employees provide shopping cart retrieval, or where the shopping cart owner has entered into a contract with a shopping cart retrieval service and has provided the city with proof of such retrieval plan or contract; provided that such plan or contract shall provide that carts will be retrieved within seventy-two hours after abandonment and shall contain appropriate enforcement mechanisms. If an approved plan or contract fails to retrieve carts within seventy-two hours, the city manager may revoke such approval. Such revocation shall subject the shopping cart owner to the provisions of this chapter.~~

- B. Violations of this section and/or this chapter shall be punishable as provided in Chapter 1.16 and/or Chapter 8.13 Neither remedy shall be exclusive of the other, nor of any other remedy available to the city at law or equity. Each day of violation of any provision of this chapter shall be a new and separate violation.

9.08.010 Acts prohibited in public parks and enclosures – Permits required for certain acts.

It is unlawful for any person or persons, corporation, partnership, association, society or any organization as principal, agent, employee, or otherwise, to do, to aid in doing, or cause or permit to be done, any of the acts enumerated in this section within the limits of any public park, building, enclosure or other public property, in the city:

A. Animals and Fowl. To permit or allow the presence of any animal or fowl, except leashed domestic dogs in compliance with Section 6.04.010(A)(4), or except where the Parks, Recreation, and Library Services Director, or their designee, has granted a permit to allow specified animals. If such permit is granted, it must be in the possession of the permit holder while on the public premises with the animal;

B. Interference with Public Equipment/ Facilities. To cut, break, injure, deface or disturb any rock, building, monument, sign, fence, bench, structure, apparatus, equipment or other property; mark or place thereon, or on any portion thereof, any mark, writing or printing; attach thereto any sign, card, display or other similar device; dig remove, destroy, injure, mutilate or cut any tree, plant, shrub, bloom or flower, or any portion thereof, or remove any wood, turf, grass, soil, rock, sand or gravel. This subsection

(B) shall not apply to a duly authorized city employee or city contractor in performance of their duties;

C. Bathing and Pollution of Waters. To swim, bathe, wade, fish, or pollute the water of any reservoir, fountain, pond, lake, or stream, except in those places set apart for public bathing. The Public Works Director or their designee is authorized to place and maintain, or cause to be placed and maintained, signs designating such public bathing places;

D. Fire. To bring on, use or possess any portable barbecue, grill, smoker, cooking equipment, apparatus, fire pit or hibachi, which uses charcoal or other incendiary material for fuel, except in those barbecues specifically provided by the city for that purpose, or except where the Parks, Recreation, and Library Services Director, or their designee, has granted a permit to allow such use. If such a permit is granted, it must be in the possession of the permit holder while on the public premises;

E. Vehicles and Animals. To drive any vehicle or animal, except on the regular driveways or paths provided for such purposes; or to hitch or fasten any animal except at places so provided;

F. Vehicle Operation and Signs. To operate any vehicle over or upon any driveway at a greater speed than fifteen miles per hour. The Public Works Director, or their designee, shall erect signs on the driveways entering all public parks within the city, which signs shall be placed on the right-hand side of such driveways looking toward said parks and at a height not less than four nor more than ten feet from the ground, which signs shall correspond to the signs designated in Section 38285 of the California Vehicle Code, or any amendment thereto;

G. Transporting Goods. To drive any dray, truck, wagon, cart, or other traffic vehicle carrying or regularly used or employed in carrying goods, wares, merchandise, lumber, machinery, oil, manure, dirt, sand, soil, or any article of trade or commerce, or any offensive article or material whatsoever over the parks or roads or driveways therein, except when delivering any material to, or within, or removing from, any public park or other public property within the city by authority or under direction of the city manager, Public Works Director, or the Parks, Recreation, and Library Services Director, or any of their designees;

H. Sale of Goods. Sidewalk vendors, as that term is defined in Section 5.06.020 of this code, vending in city parks without meeting the applicable requirements of Chapter 5.06;

I. Posting of Signs and Notices. To erect, construct or maintain, paste, paint, print, nail, tack or otherwise fasten or affix any card, decoration, poster or sign on any lamp post, utility pole, traffic control sign or signal, curbstone, bench, hydrant, wall, sidewalk, bridge, tree, fence, building or structure owned or controlled by the city, unless one has first secured a written approval or permit from the Parks, Recreation, and Library Services Director, or Public Works Director, or either of their designees, or has secured

authorization by City Council resolution. Duly authorized city officers or employees and contractors with the city, State Government or Federal Government acting to promote the purposes of that contract shall be exempt from this division;

J. Organized Sports Games and Practices. To play or engage in any organized sports game, organized sports practice, or organized fitness activity ;, or to use/wear shoes with cleats on any field or turf area, or to “mark” or designate fields, public parks, or other public spaces by the use of cones, delineators, chalk or other means within any public park or other public property in the city, including the public right-of way, unless one has first secured a written permit from the Parks, Recreation, and Library Services Director, or their designee.

1. “Public Right-of-way” is defined for the purposes of this section as any public highway, public street or alley, public place in the city, either owned by the city or dedicated to the public for the purposes of travel. The term “public right-of-way” includes all or any part of the entire width of right-of-way, and above and below the same, whether or not such entire area is actually used for travel purposes.

2. “Organized sports game” is defined for the purposes of this section as any game or competition held in connection with a formal or informal league or tournament. “Organized sports practice” is defined for the purposes of this section as any formal practice, training or instruction in any sport or game, conducted by a coach or other person, for the purpose of competing in an organized sports game. “Organized fitness activity” is defined for the purposes of this section as any organized exercise or physical fitness activity, conducted by an instructor or other person, for which the other person is compensated by the participant(s).

K. Littering. To throw, deposit, or place any bottles, tin cans, broken glass, papers, clothes, iron, or any rubbish or refuse anywhere, except in receptacles furnished for that purpose;

L. Hours of Operation/Hours of Overnight Closure. To remain, stay or loiter about any public park, building or enclosure, or other public property between the hours of 10:00 p.m. and 5:00 a.m., or during the posted time in which any public park, building, enclosure or other public property is closed to the public. Hours of operation for public parks shall be between the hours of 5:00 a.m. to 10:00 p.m., unless otherwise approved by the Parks, Recreation, and Library Services Director.

M. Group Picnics and Events. For any group, public or private, of more than twenty-five persons to hold or conduct a picnic, celebration, service, or event (other than a special event as defined in subsection P of this section) without a written permit from the Parks, Recreation, and Library Services Director, or their designee;

N. Jumpers and Bounce Houses. To place, provide or operate any inflatable play apparatus, such as jumpers, bounce houses, or other similar inflatable structures

without a written permit from the Parks, Recreation, and Library Services Director, or their designee;

O. Noise. To willfully play any musical instrument or any electrically amplified music or sound in a manner which will disturb the peace and quiet of any neighborhood or which causes discomfort or annoyance to any reasonable person of normal sensitivity, except in those areas designated and approved for performances and with a written permit from the Community Services Director, or their designee;

P. Special Events. To conduct or cause to be conducted, participate or engage in, hold, manage, permit or allow another to conduct a special event on such public property, or any event on private property that is open to the public, and which is sufficiently large as to affect or impact adjacent public right-of-way or public property, without first having obtained a written permit from the City Manager, or their designee. "Special event" is defined for the purposes of this section as follows:

1. Any organized formation, parade, procession, demonstration or assembly which may include persons, animals, vehicles or any combination thereof, which is to assemble or travel in unison on any street, sidewalk or other public right-of-way owned or controlled by the city which does not comply with applicable traffic regulations, laws or controls; or

2. Any organized or assemblage of fifty or more persons at any public place, property, or facility which is to gather for a common purpose under the direction or control of a person or persons; or

3. Any other organized activity involving fifty or more persons conducted by a person for a common or collective use, purpose or benefit which involves the use of, or has an impact on, public property or facilities and which may require the provision of city public services in response thereto.4. Examples of such events include, but are not limited to, concerts, parades, circuses, fairs, festivals, street fairs, community events, mass participation sports (such as marathons and other running events, or running practices), athletic or sporting events, and community celebrations and observances conducted on public property or public rights-of-way.

Q. Smoking. To smoke within the limits of any public park, public building, enclosed public place, and all locations identified in Section 104495 of the California Health and Safety Code. This subsection (Q) shall also apply to an outdoor area within 20 feet of a main exit, entrance, or operable window of a public building. This subsection shall not apply to any paved public sidewalk immediately abutting the boundary of a public park. No person shall dispose of any cigarette, cigar, electronic cigarette or other tobacco product or any part of a cigarette, cigar or electronic cigarette or other tobacco product in a public park, including cigarette or cigar butts or ashes or substances used with an electronic cigarette or used matches, in any location where smoking is prohibited in this subsection, except in a designated waste disposal container.

1. For purposes of this section:

a. "Smoke" or "smoking" shall mean and include the carrying of a lighted pipe, or lighted cigar, or lighted cigarette of any kind, or the lighting, burning, inhaling or exhaling of the smoke of a pipe, cigar, or cigarette of any kind. "Smoking" includes the use of an electronic smoking device that creates an aerosol or vapor, in any manner or in any form, or the use of any oral smoking device for the purpose of circumventing the prohibition of smoking. This definition includes the smoking of cannabis or cannabis products as these terms are defined in Chapter 1 of Division 10 of the California Health and Safety Code.

b. "Park" shall mean any park, playground, or public open space as these terms are defined elsewhere in this code. This term includes pocket parks, neighborhood parks, and community parks.

c. "Public Place" shall mean any enclosed public place within an establishment where smoking is prohibited by law, in which the public is permitted, including, without limitation, public restrooms, elevators, stairwells and parking facilities, to the extent not otherwise governed by or exempted from California Labor Code Section 6404.5 and California Health and Safety Code Section 118875, et seq. A private residence is not a "public place"; however, an elevator in a residential building shall constitute a public place.

d. "Public building" shall mean a building owned and occupied, or leased and occupied, by the state, a county, a city, a city and county, or a California community college district.

Chapter 9.64 – ADULT ORIENTED BUSINESSES

9.64.010	Purpose.
9.64.020	Definitions.
9.64.030	Adult Oriented Business Permit required; sex clubs prohibited.
9.64.035	Adult Oriented Business Performer License required.
9.64.040	Adult Oriented Business Permit Application requirements.
9.64.045	Adult Oriented Business Performer License Application requirements.
9.64.050	Findings and criteria.
9.64.060	Permit and License Duration and renewal.
9.64.070	Permits are nontransferable and use specific.
9.64.075	Appeals.
9.64.080	Inspections.
9.64.090	Enforcement and revocation.
9.64.100	Violations and Penalties.
9.64.010	Purpose.

- A. The intent of this chapter is to regulate adult oriented businesses which, because of their very nature, are believed to have significant adverse secondary effects on the community which include, but are not limited to: depreciated property values and increased vacancies in residential and commercial areas in the vicinity of the adult oriented businesses; higher crime rates; noise; debris or vandalism in the vicinity of adult oriented businesses; and blighting conditions such as low level maintenance of commercial premises and parking lots which thereby have a deleterious effect upon adjacent areas. This chapter is also intended to regulate adult oriented business performers in order to: (1) protect minors by requiring all performers be above the age of 18 years; (2) assure the correct identification of persons performing in adult businesses; (3) enable the City to deploy law enforcement resources effectively; and (4) detect and deter the involvement of human trafficking or other crimes in adult oriented businesses.
- B. Special regulation of these uses is necessary to ensure that these adverse effects will not contribute to the blighting or downgrading of the neighborhoods near the adult oriented businesses. It is neither the intent, nor effect of this chapter to invade the privacy of performers or to impose limitations or restrictions on the content of any communicative material. Similarly, it is neither the intent, nor effect of this chapter to restrict or deny access by adults to sexually oriented materials or merchandise protected by the First Amendment, or to deny access by the distributors or exhibitors of adult oriented businesses to their intended market.
- C. Nothing in this section is intended to authorize, legalize or permit the establishment, operation or maintenance of any business, building or use which violates any city ordinance or any statute of the state of California regarding public nuisances, unlawful exposure, sexual conduct, lewdness or obscene or harmful matter or the exhibition or public display thereof.

9.64.020 Definitions.

For the purpose of carrying out the intent of this chapter, words, phrases and terms shall be deemed to have the meaning ascribed to them in this section; if not specifically defined in this section, words, phrases and terms in this chapter shall be deemed to have their normal and generally accepted meaning.

- A. "Adult bookstore" means any establishment, which as a regular and substantial course of conduct, displays and/or distributes sexually oriented material and/or merchandise, books, periodicals, magazines, photographs, drawings, sculptures, motion pictures, videos, slides, films, or other written, oral or visual representations which are distinguished or characterized by an emphasis on a matter depicting, describing or relating to specified sexual activities or specified anatomical parts. (See "Adult oriented business" for definition of regular and substantial portion of its business.)
- B. "Adult cabaret" means a nightclub, bar, lounge, restaurant, gentlemen's club, topless bar or similar establishment or concern which features, as a regular and

substantial course of conduct, any type of live entertainment, striptease, topless or nude dancing, lap dancing, films, motion pictures, videos, slides, other photographic reproductions, or other oral, written or visual representations which are characterized by an emphasis on matter depicting, describing or relating to specified sexual activities or specified anatomical parts.

- C. "Adult hotel/motel" means a motel, hotel or similar commercial establishment which:
1. Offers public accommodations, for any form of consideration, which provides patrons with closed-circuit television transmissions, films, motion pictures, video cassettes, slides or other photographic reproductions which are characterized by the depiction or description of specified sexual activities or specified anatomical parts and which advertises the availability of this sexually oriented type of material by means of a sign visible from the public right-of-way, or by means of any off-premises advertising including, but not limited to, newspapers, magazines, pamphlets or leaflets, radio or television
 2. Offers a sleeping room for rent for a period of time less than ten hours; or
 3. Allows a tenant or occupant to subrent the sleeping room for a time period of less than ten hours.
- D. "Adult model studio" means any premises where there is furnished, provided or procured a figure model or models who pose in any manner which is characterized by its emphasis on matter depicting, describing, or relating to specified sexual activities or specified anatomical parts where such model(s) is being observed or viewed by any person for the purpose of being sketched, painted, drawn, sculptured, photographed, filmed or videotaped for a fee, or any other thing of value, as a consideration, compensation or gratuity for the right or opportunity to so observe the model or remain on the premises. "Adult model studio" shall not include any live art class or any studio or classroom, which is operated by any public agency, or any private educational institution authorized to issue and confer a diploma or degree under Section 94800 et seq. of the California Education Code.
- E. "Adult oriented business" means any business establishment or concern which as a regular and substantial course of conduct performs as an adult bookstore, adult theater, adult cabaret, adult model studio or adult hotel/motel; any business establishment or concern which as a regular and substantial course of conduct sells or distributes sexually oriented merchandise or sexually oriented material; or any other business establishment or concern which as a regular and substantial course of conduct offers to its patrons products, merchandise, services or entertainment characterized by an emphasis on matters depicting, describing or relating to specified sexual activities or specified anatomical parts.

- F. "Adult oriented business" does not include those uses or activities, the regulation of which is preempted by state law. "Adult oriented business" shall also include any business establishment or concern which, as a regular and substantial course of conduct provides or allows performers, models, actors, actresses or employees to appear in any place in attire which does not opaquely cover specified anatomical parts. For the purposes of this section, a business establishment or concern has established the provision of products, merchandise, services or entertainment characterized by an emphasis on matters depicting, describing or relating to specified sexual activities or specified anatomical parts as a regular and substantial course of conduct when one or more of the following conditions exist:
1. The area devoted to sexually oriented merchandise and/or sexually oriented material exceeds more than ten percent, or two hundred fifty square feet, whichever is less, of the total display or floor space area open to the public;
 2. The business establishment or concern presents any type of live entertainment which is characterized by an emphasis on specified sexual activity or specified anatomical parts at least six times in any month in any given year;
 3. The business establishment or concern obtains a significant or substantial portion of its revenues from the sale, rental or lease of entertainment, material or merchandise characterized by an emphasis on matter depicting, describing, or relating to specified sexual activities or specified anatomical parts or advertises the availability of the same; or
 4. The regular and substantial course of conduct of the business consists of or involves the sale, trade, display or presentation of services, products or entertainment which are characterized by an emphasis on matter depicting, describing or relating to specified sexual activities or specified anatomical parts.
- G. "Adult theater" means a business establishment or concern which, as a regular and substantial course of conduct, presents live entertainment, motion pictures, videos, slide photographs, or other pictures or visual reproductions which are distinguished or characterized by their emphasis on matter depicting, describing, or relating to specified sexual activities or specified anatomical parts.H.
"Director" means director of community development for the city or his or her designee, unless specified otherwise.
- I. "License holder" means the person issued a valid adult oriented business performer license.
- J. "Live art class" means any premises on which all of the following occur: there is conducted a program of instruction involving the drawing, photographing or sculpting of live models exposing specified anatomical parts; instruction is offered

in a series of at least two classes; the instruction is offered indoors; an instructor is present in the classroom while any participants are present; and preregistration is required at least twenty-four hours in advance of participation in the class.

- K. "Performer" means a person who is an employee or independent contractor of an adult oriented business or any other person who, with or without compensation or other form of consideration, provides adult live entertainment for patrons of an adult oriented business. For the purpose of this section, "adult live entertainment" includes the participation in any live performance depicting "specified anatomical areas," as defined in this section.
- L. "Permittee" or "permit holder" means the person or persons issued a valid business permit. The permittee shall be the owner of the real property where the business is located, except that an adult oriented business permit may be issued to, in addition to the property owner, any person who performs any part of the management or operation of the adult oriented business on a regular basis.
- M. "Sex club" means any establishment not primarily dedicated to providing overnight lodging accommodations, including a private club, which as a regular and substantial course of conduct permits persons to engage in specified sexual activities in any public or semipublic portion of the establishment or which provides any private room to persons more than once in a twenty-hour period in which persons are permitted to engage in specified sexual activities. For the purpose of this section, a "public or semipublic portion of an establishment" shall mean any portion of the establishment in which invitees of the establishment are permitted access and which is not let, leased or rented more than once in a twenty-hour period to persons who are entitled to exclusive use of the room. The above notwithstanding, a "sex club" is also any place which represents itself to any person or group of persons as a place for persons to engage in specified sexual activities.
- N. "Sexually oriented material" means any element of sexually oriented merchandise, or any book, periodical, magazine, photograph, drawing, sculpture, motion picture, film, video, or other written, oral or visual representation which, for purposes of sexual arousal, provides depictions which are characterized by an emphasis on matter depicting, describing, or relating to specified sexual activities or specified anatomical parts.
- O. "Sexually oriented merchandise" means sexually oriented implements and paraphernalia, such as, but not limited to: dildos, auto sucks, sexually oriented vibrators, edible underwear, benwa balls, inflatable orifices, anatomical balloons with orifices, simulated and battery operated vaginas, and similar sexually oriented devices which are designed or marketed primarily for the stimulation of human genital organs or sadomasochistic activity.
- P. "Specified anatomical parts" means:

1. Less than completely and opaquely covered human genitals; pubic region; buttocks; or female breast below a point immediately above the top of the areola; or
2. Human male genitals in a discernibly turgid state, even if completely and opaquely covered.

Q. "Specified sexual activities" means:

1. Actual or simulated sexual intercourse, oral copulation, anal intercourse, oral/anal copulation, bestiality, direct physical stimulation of unclothed genitals, flagellation or torture in the context of a sexual relationship, or the use of excretory function in the context of a sexual relationship, any of the following depicted sexually oriented acts or conduct: anilingus, buggery, coprophagy, coprophilia, cunnilingus, fellatio, necrophilia, pederasty, pedophilia, piquerism, sapphism, zooerastia;
2. Clearly depicted human genitals in a state of sexual stimulation, arousal or tumescence;
3. Use of human or animal ejaculation, sodomy, oral copulation, coitus or masturbation;
4. Fondling or touching of nude human genitals, pubic region, buttocks or female breast;
5. Masochism, erotic or sexually oriented torture, beating or the infliction of pain;
6. Erotic or lewd touching, fondling or other sexually oriented contact with an animal by a human being;
7. Human excretion, urination, menstruation, vaginal or anal irrigation; and
8. Striptease, stripping, topless or nude dancing or the removal of clothing to the point where specified anatomical parts are not opaquely covered.

9.64.030 Adult Oriented Business Permit required; Sex clubs prohibited.

- A. No adult oriented business shall be permitted to operate, engage in, conduct or carry on business within the city unless the owner of the business first obtains both an adult oriented business permit and a business license from the City of Signal Hill.
- B. In addition to all new businesses, this chapter shall apply to any adult oriented business currently operating, engaging in, conducting or carrying on business within the city as of the time this chapter is adopted. The director shall process any applications submitted. If the permit is denied, the applicant may appeal the denial

in the manner provided in Section 9.64.075 of the Signal Hill Municipal Code, and the appeal shall be noticed, heard and decided as provided therein.

- C. Notwithstanding any other provision of this chapter, sex clubs, as defined in Section 9.64.020, are prohibited.

9.64.035 Adult Oriented Business Performer License Required.

A. It is unlawful for any person to be employed, hired, engaged, or otherwise retained by an adult oriented business as a performer without first obtaining an adult oriented business performer license from the City. The director shall process any applications submitted. If the license is denied, the applicant may appeal the denial in the manner provided in Section 9.64.075 of the Signal Hill Municipal Code, and the appeal shall be noticed, heard and decided as provided therein.

9.64.040 Adult Oriented Business Permit Application requirements.

- A. Only the property owner is eligible to request an adult oriented business permit, except that an adult oriented business permit may be issued to, in addition to the property owner, any person who performs any part of the management or operation of the adult oriented business on a regular basis.
- B. In addition to any other information requested by the director reasonably related to processing the permit application, the following information is required at the time an adult oriented business permit is submitted to the community development department:
 - 1. A completed, notarized adult oriented business permit application signed by all property owners, or if any property owner is not an individual, signed by legal representatives of the owners;
 - 2. A deposit of two thousand five hundred dollars or other sum as set forth by ordinance or resolution of the city council, from which the city shall deduct the actual and reasonable administrative costs associated with reviewing and processing the application;
 - 3. A sketch or diagram showing the complete interior configuration of the business, including without limitation the location of the restrooms, manager's station(s), any stages or booths, and the floor level illumination. The sketch or diagram need not be professionally prepared, but it must be drawn to a designated scale drawn with marked dimensions of the interior of the premises to an accuracy of plus or minus six inches;
 - 4. A sketch or diagram of the lot or parcel on which the business will be located showing the complete configuration of the lot or parcel, including without limitation the lay-out of all buildings, off-street parking, walkways and the primary and any secondary entrances to the interior premises of the

business, required security systems, any stage for performances, patron seating and the ground level illumination,

5. Whether or not alcoholic beverages will be sold or served;
6. A letter of justification describing the proposed project and explaining how it will comply with the findings and criteria contained in Section 9.64.050; and
7. A security plan to be reviewed by the chief of police.

9.64.045 Adult Oriented Business Performer License Application requirements.

- A. Performer license applicants shall submit in person a written, signed, and verified application or renewal application on a form provided by the director, and shall include the following information:
 1. The license applicant's legal name and any other names (including "stage names" and aliases) used by the applicant;
 2. The current residential address and telephone number of the applicant;
 3. Age, date, and place of birth;
 4. Driver's license or identification number and state of issuance;
 5. The present and/or proposed business address(es) and telephone number(s) of the establishments at which the applicant intends to work;
 6. All criminal convictions within five years immediately preceding the date of application, including those dismissed pursuant to Penal Code section 1203.4, except traffic, and the dates and places of the convictions.
- B. The information provided in subsection (A) of this section which is personal, private, confidential, or the disclosure of which could expose the applicant to the risk of harm will not be disclosed under the California Public Records Act. Such information includes, but is not limited to, the applicant's residence address, telephone number, date of birth and age, driver's license, and identification number. The City Council, in adopting the application and licensing system set forth herein has determined in accordance with Government Code Section 6205 *et. seq.* that the public interest in disclosure of the information set forth above is outweighed by the public interest in achieving compliance with this chapter by ensuring that the applicant's privacy, confidentiality or security interest are protected. The City Clerk shall cause the same to be redacted from any copy of a completed application form made available to any member of the public, the above mentioned information.
- C. The completed application shall be accompanied by a non-refundable application fee and an annual license fee. The amount of such fees shall be as set forth in the schedule of fees established by resolution from time to time by the City Council.

- D. The completeness of an application shall be determined within five (5) business days by the director. The director must be available during normal working hours Monday through Friday to accept adult business performer applications. If the director determines that the application is incomplete, the director shall immediately inform the applicant of such fact and the reasons therefor, including any additional information necessary to render the application complete. Upon receipt of a completed adult oriented business performer license application and payment of the license fee specified in subsection (C) of this section, the director shall immediately issue a temporary license which shall expire of its own accord thirty (30) business days from the date of issuance and shall only be extended with the written approval of the director.
- E. Upon submission of a completed application, the director, in conjunction with the chief of police or their designee, shall investigate the information contained in the application to determine whether the license applicant should be issued a license. The decision to grant or deny a license will be made within thirty (30) business days from the date the temporary license was issued, and shall state the reasons for a denial or approval of the license.
- F. The director shall grant an adult oriented business performer license unless he or she finds at least one of the following conditions present:
 - 1. The license applicant has made a false, misleading, or fraudulent statement of material fact in the application;
 - 2. The license applicant is under 18 years of age; or
 - 3. The applicant has been convicted of any offense involving sexual crimes against children, sexual battery or abuse, rape, distribution of material harmful to minors, pandering or lewd conduct, including but not limited to, the violation of any crime requiring registration as a sex offender under California Penal Code Section 290.

9.64.050 Findings and criteria.

- A. The director of community development shall issue an adult oriented business permit within thirty days of receipt of a complete application if he/she finds that the plans and application information assures that the adult oriented business will provide and comply with all of the following, and shall deny the permit if he/she finds that the plans and application information evidence that the adult oriented business will not provide or comply with any of the following:
 - 1. The adult oriented business shall be located in the city's CG (General Commercial) or GI (General Industrial) zoning district.
 - 2. The adult oriented business shall not be located within one thousand feet of any residential zone.

3. The adult oriented business shall not be located within five hundred feet of any lot upon which there is properly located a public park or school or within five hundred feet of any lot used by a religious institution for religious activities at least three times per week.
4. The adult oriented business shall not be located within one thousand feet of another adult oriented business.
5. The adult oriented business shall not be located on any property fronting upon a major highway as defined in the general plan of the City of Signal Hill. For the purpose of this chapter, a property fronts on such a highway if any portion of the property and any portion of the right-of-way for the road have a contiguous boundary.
6. The minimum parking requirements for adult oriented businesses shall be as follows:

Business Type	Parking Requirements
Theaters	1 parking space / 3 seats
Retail establishments	1 parking space / 250 sq. ft. of gross floor area
Adult Cabarets	1 parking space / 100 sq. ft. of gross floor area
Motel/Hotel	1 parking space / guest room

If the director finds that any specific use or mix of uses necessitates additional parking, the director may increase the number of parking spaces reasonably needed to accommodate the demand for parking, pursuant to Chapter 20.70 of the Signal Hill Municipal Code⁷. The adult oriented business shall not be located completely or partially within any mobile structure or pushcart.

8. The adult oriented business shall not stage any special events, promotions, festivals, concerts or similar events which would increase the demand for parking beyond the approved number of spaces for the particular use.
9. The adult oriented business shall not conduct any massage, tattooing or acupuncture on the premises or operate escort services from the premises.
10. The adult oriented business shall provide a security system that visually records and monitors parking lot areas. All indoor areas of the adult oriented

business which are accessible to the public shall be open to public view at all times with the exception of restroom facilities. "Accessible to the public" shall include but not be limited to those areas which are only accessible to members of the public who pay a fee and/or join a private club or organization.

11. The adult oriented business complies with the city's sign regulations.
12. The adult oriented business complies with the development and design requirements of the zone in which it is to be located.
13. The adult oriented business shall not display any sexually oriented material or sexually oriented merchandise, which would be visible from any location other than from within the adult oriented business.
14. The adult oriented business shall not allow admittance to any person under the age of eighteen if no liquor is served, or under the age of twenty-one if liquor is served.
15. With the exclusion of an adult hotel/motel, the adult oriented business shall not operate between the hours of 2:00 a.m. and 9:00 a.m.
16. Neither the applicant, if an individual, nor any of the officers or general partners, if a corporation or partnership, of the adult oriented business has been found guilty within the past two years of a misdemeanor or felony classified by the state oriented business permit or similar permit or license in any city, county, territory or state.
17. The adult oriented business shall provide separate restroom facilities for male and female patrons. Access to restrooms for patron use shall not require passage through an area used as a dressing or private area by performers.
18. All areas of the adult oriented business shall be illuminated at a minimum of 1.25 foot-candles, minimally maintained and evenly distributed at ground level.
19. The individual viewing areas of the adult oriented business shall be operated and maintained with no holes, openings or other means of direct visual or physical access between the interior space of two or more individual viewing areas.
20. No building, premises, structure or other facility shall be permitted to contain more than one type of adult oriented business as such types of adult oriented business are defined in Section 9.64.020. For the purposes of this section, the catch-all phrase "adult oriented business" shall not be considered a single type of adult oriented business.

21. No more than one person may occupy any seat or individual viewing area at any one time.
 22. At least one on-site manager shall be on the premises to act as manager at all times during which the business is open. No performer may serve as the manager. The individual(s) designated as the on-site manager shall provide their name to the director to receive all complaints and be given by the owner and/or operator the responsibility and duty to address and immediately resolve all violations taking place on the premises.
 22. At least one security guard shall be on duty patrolling the grounds and interior areas of the adult oriented business at all times the business is open to the public. All security guards shall be readily identifiable as a security guard. For all adult oriented businesses providing live entertainment, an additional security guard will be required per fifty patrons, based on the maximum capacity of the business.
- B. The applicant for an adult oriented business shall prepare a "Security Plan" for review by the chief of police, which shall indicate the location of all surveillance cameras and equipment, the identity of the person or persons to be responsible for providing security, the security measures to be taken for all doors and windows, and other information reasonably requested by the chief of police. Applications for an adult oriented business shall not be deemed complete until after the chief of police acknowledges that the security plan is complete in all respects.
 - C. Once a completed application is submitted, approval of an adult oriented business permit is a ministerial action. Public notice shall not be given and there shall be no public hearings regarding the approval or denial of the permit. The director shall deny the requested permit if he or she determines that the applicant cannot adequately show that all of the above findings and criteria will be met. Otherwise, the director shall approve the permit. If the city fails to take action on a completed application within sixty days, the application shall be deemed approved.
 - D. The distances of separation from an adult oriented business to a sensitive land use, as described in paragraph A(2)-(4), shall be made using a straight line, without regard to intervening structures or objects, from the property line of the lot on which the adult oriented business shall be located to the nearest property line of the lot upon which is located the other applicable land use.

9.64.060 Permit and License Duration and Renewal.

- A. An adult oriented business permit shall be valid for a period of twelve months from the date of issuance. The permit holder shall file a complete renewal application at least thirty (30) days before the expiration date of the permit. The director shall approve the renewal application provided the business is operated in conformance with this chapter and has cured any issues of noncompliance provided by the

results of an inspection pursuant to Section 9.64.080. The director's denial of a renewal application is appealable pursuant to the provisions of Section 9.64.075.

- B. An adult oriented business performer license, other than the temporary license, shall expire twelve months from the date of issuance and may be renewed only by filing in person with the director a written request for renewal, accompanied by the annual license fee and a copy of the license to be renewed. If the application conforms to the previously approved application and there has been no change with respect to the license holder being convicted of any crime classified by this or any other state as a sex-related offense, the director shall renew the license for one year. The request for renewal shall be made at least 30 days before the expiration date of the license. Applications for renewal shall be acted upon as provided herein for action upon applications for license. The director's denial of a renewal application is appealable pursuant to the provisions of Section 9.64.075.

9.64.070 Permits are Nontransferable and Use Specific.

No adult oriented business permit may be sold, transferred or assigned by any permit holder, or by operation of law, to any other person, group, partnership, corporation or any other entity. An such sale, transfer or assignment or attempted sale, transfer or assignment shall be deemed to constitute a voluntary surrender of the permit and the permit shall be thereafter null and void. An adult oriented business permit held by a corporation or partnership is subject to the same rules of transferability as contained above. Any proposed transferee shall reapply under this chapter and shall obtain its own permit thereunder. Any increase in the scope of the business or its activities, or any change in the nature or composition of the adult oriented business from one element of an adult oriented business to another element of an adult oriented business, shall also render the permit null and void. An adult oriented business permit shall only be valid for the exact location specified on the permit.

9.64.075 Appeals.

- A. Upon any permit or license required by this chapter being denied, suspended, revoked, or denied for renewal, as specified in this chapter, the applicant or permit/license holder may appeal the decision to a hearing officer by completing an appeal form, stating the basis of the appeal, and returning it to the city clerk's office within seven days of the decision.
- B. When a timely appeal is filed, the city manager or his or her designee shall appoint a hearing officer to conduct a hearing on the matter. The hearing officer may be such person or body designated by the city manager to perform all or a portion of his or her duties, or may be another official or body from another city or agency, or other person qualified to conduct a review of the matter.
- C. The hearing shall take place within ten business days of the receipt of the appeal; the hearing for an appeal for suspension or revocation of a permit shall take place within 20 business days of the date of the receipt of the appeal. All parties involved shall have the right to offer testimonial, documentary and tangible evidence

bearing on the issues; and may be represented by counsel. Any relevant evidence may be admitted that is the sort of evidence upon which reasonable persons are accustomed to rely in the conduct of serious affairs. Any hearing under this section may be continued for a reasonable time for the convenience of a party or a witness.

- D. The hearing officer shall render a written decision within five business days of the close of the hearing on the appeal.
- E. All decisions made by the appointed hearing officer regarding the denial, denial of renewal, suspension, or revocation of a permit or license shall be final. If the denial, denial of renewal, suspension, or revocation of a permit or license is affirmed on review by the appointed hearing officer, the applicant or permit/license holder may seek prompt judicial review of such administrative action in a court of competent jurisdiction as provided by law, pursuant to California Code of Civil Procedure Section 1094.5 et seq. The city shall make all reasonable efforts to expedite judicial review in accordance with Code of Civil Procedure Section 1094.8. Any action under judicial review shall be suspended pending final administrative determination.

9.64.080 Inspections.

The permit holder shall permit officers of the City of Signal Hill, the County of Los Angeles, and each of their authorized representatives to conduct unscheduled inspections of the premises of the adult oriented business for the purpose of ensuring compliance with the law at any time the adult oriented business is open for business or occupied. The result of these inspections shall be provided to the permit holder within thirty (30) days of the inspection, and shall list any instances of noncompliance with this chapter. Notwithstanding Section 9.64.100, the permit holder must promptly cure any instances of noncompliance and failure to do so shall be grounds for revocation and/or nonrenewal of the permit.

9.64.090 Enforcement and revocation.

- A. Permit Revocation Grounds. The director may revoke an adult oriented business permit when he or she determines that any of the following have occurred:
 - 1. Any of the findings and criteria contained in Section 9.64.050 above ceases to be satisfied;
 - 2. The adult business permit or renewal application contains incorrect, false or misleading information;
 - 3. The permittee is convicted of any felony or misdemeanor which is classified as a sex or sex-related offense, any violation of the city's zoning ordinance, any violation of the city's massage ordinance, or any violation of any other adult business ordinance of any other city, county, or state;

4. Any person has been convicted of a sex-related offense as a result of any activity on the premises of the adult oriented business;
 5. Any person or persons has been permitted by the permittee to engage in any specified sexual activities on the premises, or the permittee has failed to take reasonable steps to prevent specified sexual activities on the premises; or
 6. Acts of human trafficking occurred in the adult oriented business, as defined by California Penal Code Section 11225 *et. seq.*, and the permittee has failed to take reasonable steps to prevent such acts.
- B. License Revocation Grounds. The director may revoke an adult oriented business performer license when he or she determines that any of the following have occurred:
1. Any of the findings and criteria contained in Section 9.64.045 above ceases to be satisfied; or
 2. The license or renewal application contains incorrect, false, or misleading information.
- C. Revocation Notice and Appeal. Upon determining that grounds for permit or license revocation may exist, the director shall furnish written notice of the proposed revocation to the permit/license holder. Such notice shall include the principal allegations and reasons for the revocation. The permit/license holder may appeal the decision in accordance with Section 9.64.075.
- D. Reapplication after Revocation. No person, corporation, partnership or member thereof or any other entity may obtain an adult oriented business permit or performer license for a business within one year from the revocation of the permit/license.

9.64.100 Violations and Penalties.

- A. Every person, whether acting as an individual owner, employee of the owner, permittee, or operator or employee of the permittee, or whether acting as a mere helper for the owner, permittee, employer or operator, or whether acting as a participant or worker in any way, who operates or conducts or who participates in the operation of an non-permitted adult oriented business, or who violates any provisions of this chapter, including but not limited to any provision of Section 9.64.050, shall be guilty of a misdemeanor and shall be fined not more than one thousand dollars for each offense or imprisoned for not more than six months in the county jail for each offense, or both. Each day the violation continues shall be regarded as a separate offense for which the full penalty may be imposed.
- B. Any establishment operated, conducted or maintained contrary to the provisions of this chapter is unlawful and a public nuisance, and the city attorney may, in

addition to or in lieu of prosecuting a criminal action hereunder, commence an action or actions, proceeding or proceedings for the abatement, removal and enjoinder thereof in the manner provided by law, and shall take such other steps and shall apply to such court or courts as may have jurisdiction to grant such relief as will abate or remove such adult oriented business and restrain and enjoin any person from operating, conducting or maintaining such an establishment contrary to the provisions of this chapter.

10.30.030 Exceptions.

The prohibitions contained in Section 10.30.020A. and B. shall not apply to any of the following conditions, however, the burden shall be on the person claiming this exemption to prove the bona fide conditions of the subparagraph apply:

A. Any oversized vehicle or trailer displaying a valid oversized vehicle handicap parking permit issued pursuant to section;

B. Oversized vehicles or trailer parked as a result of a mechanical breakdown so as to allow the performance of emergency repairs on the vehicle provided: (i) the City Manager is notified at the time of the emergency of the need to park the oversized vehicle or trailer; and (ii) the period of time needed for repairs does not exceed seventy-two hours;

C. Commercial vehicles engaged in the active loading or unloading of goods for a period of time which does not exceed the time required for the actual loading or unloading of goods. This time should normally not exceed thirty (30) minutes, or such other time period as posted by the Public Works Director.

D.. Commercial vehicles in connection with, and in aid of, the performance of a service, including, but not limited to, yard maintenance, pool care and maintenance, repair and construction services, to or on a property in the block or street segment where such vehicle is parked, and additional time is necessary and reasonable to complete the service

E. . Tow trucks in the course of providing services;

F. . Public or utility vehicles and trailers in the course of providing services;

G. . Any public emergency vehicle.

12.08.010 Definitions.

C. "Encroachment" means and includes any structures, objects, uses or landscaping located on, over, or under the public right-of-way, such as but not limited to, traffic control activities, vehicles and other mechanical equipment associated with construction activities.

12.08.020 Permit--Required.

A. Excavation Permit. No person, firm, or corporation as principal agent, employee, or otherwise, except officers, agents, and employees of the city acting within the scope of their employment, shall excavate in any street, avenue, court, alley, place, sidewalk, or other highway in the city without first obtaining from the city engineer or his authorized representative a written permit so to do, and without first making the deposits and paying the fees as required in this chapter. This subsection shall not be applicable to excavations performed pursuant to contracts awarded therefor by the city.

B. Encroachment Permit. No person, firm, or corporation as principal agent, employee, or otherwise, except officers, agents, and employees of the city acting within the scope of their employment, shall, as a result of or in connection with any excavation or construction activities, cause an encroachment to occur without first obtaining an encroachment permit from the city. This subsection shall not be applicable to encroachments associated with excavations performed pursuant to contracts awarded therefor by the city.

20.04.084 Borrow pit.

"Borrow pit" means any place or premises where dirt, soil, sand, gravel or other material is removed by excavation or otherwise below the grade of surrounding land for any purpose other than that necessary and incidental to grading or to building construction or operation on the premises.

20.04.093 Building, accessory.

"Accessory building" means a building, part of a building, or structure which is subordinate to and the use of which is incidental to that of the main building, structure or use on the same lot.

20.04.126 Cabana.

"Cabana" means any portable, demountable, or permanent cabin, small house, room, enclosure, or other building or structure erected, constructed, or placed on any trailer park site within six feet of any house trailer on the same site in a trailer park and used for human habitation; but said structure shall not be used for sleeping purposes. **20.04.219**

Reserved.

20.04.228 Day nursery or child care nursery.

"Day nursery" or "child care nursery" means any day nursery or day nursery school as defined in Section 8.16.010(B) of the this code.

20.04.243 Driveway.

"Driveway" means any vehicular access to an off-street parking or loading facility.

20.04.270 Easement.

"Easement" means a space on a lot or parcel of land reserved for or used for public utilities or for an approved and specified public or private use. **20.04.291 Fence.**

"Fence" means any permanently installed structural device forming a physical barrier which is so constructed that not less than fifty percent of the vertical surface is open to permit the transmission of light, air, and vision through the surface in a horizontal plane. (For board or other solid barriers, see Section 20.04.771.) **20.04.303**

Reserved.

20.04.345 Greenhouse.

"Greenhouse" means a building or structure constructed chiefly of glass, glass-like translucent material, cloth or lath, which is devoted to the protection or cultivation of flowers or other tender plants. **20.04.477 Lot line, rear.**

"Rear lot line" means a lot line, not abutting a street, which is opposite and most distant from the front lot line.

20.04.480 Lot line, side.

"Side lot line" means any lot line not a front lot line or rear lot line. **20.04.495 Lot, through.**

"Through lot" means a lot having frontage on two dedicated streets, not including a corner or reversed corner lot. **20.04.522**

Reserved.

20.04.612

Reserved.

20.04.615 Rest home or home for the aged.

"Rest home" or "home for the aged" means any building or facility which provides care for aged persons, and includes rest homes, homes for the aged or infirm, and any other uses similar thereto.

20.04.681 Stand, temporary.

"Temporary stand" means the same as "temporary structure." **20.04.714 Structure, temporary.**

"Temporary structure" means a structure which is readily movable and used or intended to be used for a period not to exceed ninety consecutive days. **20.04.717 Swimming pool.**

"Swimming pool" means any permanent structure containing a body of water intended for recreational uses, and includes wading pools. **20.04.771 Wall.**

"Wall" means any structure or device forming a physical barrier which is so constructed that fifty percent or more of the vertical surface is closed and prevents the passage of light, air, and vision through the surface in a horizontal plane.

20.10.072 Landscape materials and turf replacement

A. Maximum Percent Hardscape Area. With the exception of the established driveway allowance, the maximum area of hardscape material (permeable or non-permeable) within the front setback shall be limited to fifty percent of the setback area (includes walkways, patios and courtyards, but excludes driveways). Of the foregoing allowed maximum area of hardscape material in the front setback area, non-permeable materials, such as, but not limited to artificial turf, is limited to twenty-five percent of the setback area.

1. Area of front setback - area of required driveway = remaining front setback area.

2. Remaining front setback area x fifty percent = total allowed hardscape area.

B. Driveway Allowance. Driveways serving required garages, or providing on-site parking (for properties without garages) are excluded from the maximum fifty percent of hardscape material in front yard setbacks.

Driveway Allowance is based on required garage capacity and size	
Garage Capacity	Driveway Allowance
0 - 1 car garage	10' (max. width)
2 car garage	20' (max. width)
3 or more car garage	30' (max. width)

C. Turf in New Development. Turf in new development is subject to Chapter 13.10.

D. Turf Replacement.

1. Turf is not a required or preferred landscape material. Drought tolerant landscape materials that retain water on site are strongly encouraged when replacing existing turf.

2. Turf replacement in landscape areas of two thousand five hundred square feet or greater is subject to Chapter 13.10. (Ord. 2015-11-1481 § 6)

3. Artificial turf is considered a non-permeable material.

E. Permeable Area.

1. Residential Districts: RL, RLM-1, and RLM-2:

- i) A minimum of fifty percent of the lot area shall be permeable hardscape material, permeable landscape material, or a combination of both.
- ii) Every structure or building on a property or development site shall maintain a border on three of the four sides of such structure or building with permeable hardscape material, permeable landscape material, or a combination of both, which, with the exception of the allowance for a non-permeable path from the rear yard access, is contiguous on three sides and which extends twenty-four inches in width from the base of such structure or building and measures at least four feet in length.
- iii) A property or development site that has City-approved vent boxes installed for methane mitigation may be exempt from the requirements of Subparagraph (i) and (ii), above.

2. Residential District: RH

- i) A minimum of fifty percent of the lot area shall be permeable hardscape material, permeable landscape material, or a combination of both.
- ii) Every structure or building on a lot shall maintain a border on three of the four sides of such structure or building with permeable hardscape material, permeable landscape material, or a combination of both, which, with the exception of the allowance for a non-permeable path from the rear yard access, is contiguous on three sides, and which extends twenty-four inches in width from the base of such structure or building and measures at least four feet in length.
- iii) A property or development site that has City-approved vent boxes installed for methane mitigation may be exempt from the requirements of Subparagraph (i) and (ii), above.

F. Vent Box in New Development. New construction of any building or structure and making structural and physical improvements, additions, extensions and exterior alterations to any building or structure requires methane assessment and may require installation of vent boxes for methane mitigation.

G. Any deviation or change out of hardscape materials or landscape materials requires administrative review by the Director, and approval, prior to installation, to ensure the requirements of this Section are met and maximum methane mitigation is maintained.

Section 20.10.130 Off-street parking

The following off-street parking standards shall apply to all new residential development. Off-street parking facilities shall be provided for all residential uses in compliance with this section, sections 20.10.140 and 20.10.150 and Chapter 20.70.

Subsection (B)(9)-(10) of Section 20.10.130 Off-street parking

9. Where dwellings are subject to recorded conditions, covenants and restrictions (CCR's), the parking requirements in this subsection B shall be enforced by the homeowners' association. To enforce this subsection B, an action may be brought by the city against any individual, or against the homeowners' association, or both, to ensure compliance with said requirements.

10. Where dwellings are subject to recorded conditions, covenants and restrictions, a provision shall be included to prohibit rooms that were not considered bedrooms for purposes of parking calculations from being marketed or used as bedrooms.

Paragraph (D) of Section 20.20.070 Fences, walls and hedges.

D. Permitted Fences, Walls and Hedges. Fences, walls and hedges not greater than six feet in height shall be permitted on or within all rear and side property lines and on or to the rear of all front setback lines. No fence, wall or hedge over four feet (commercial) or three feet (industrial) in height shall be permitted in any required front yard or in the required street side of a corner lot. Fences and walls exceeding four feet in height may be approved by the community development director in consideration of a written request provided by the property owner and/or tenant identifying special safety or security circumstances which merit additional height. In no case shall a fence, wall or hedge exceeding ten feet in height be allowed. Additionally, fences greater than six feet in height require an approved security visibility treatment.

20.20.055 Landscape materials and turf replacement.

A. Maximum Percent Hardscape. Hardscape in front and street side setbacks is limited to driveways and walkways only (hardscape includes paved materials, both permeable and non-permeable). The remaining area shall be landscaped and maintained.

B. Turf in New Development. Turf in new development is subject to Chapter 13.10.

C. Turf Replacement.

1. Turf is not a required or preferred landscape material. Drought tolerant landscape materials that retain water on site are strongly encouraged when replacing existing turf.

2. Turf replacement in landscape areas of two thousand five hundred square feet or greater is subject to Chapter 13.10.

3. Artificial turf is considered a non-permeable material.

D. Permeable Area.

1. A minimum of fifty percent of the lot area shall be permeable hardscape material, permeable landscape material, or a combination of both.

2. Every structure or building on a property or development site shall maintain a border on three of the four sides of such structure or building with permeable hardscape material, permeable landscape material, or a combination of both, which, with the exception of the allowance for a non-permeable path from the rear yard access, is contiguous on three sides and which extends twenty-four inches in width from the base of such structure or building and measures at least four feet in length.

3. A lot that has City-approved vent boxes installed for methane mitigation may be exempt from the requirements of Subparagraph (1) and (2), above.

E. Vent Box in New Development. New construction of any building or structure and making structural and physical improvements, additions, extensions and exterior alterations to any building or structure requires methane assessment and may require installation of vent boxes for methane mitigation.

F. Any deviation or change out of hardscape materials or landscape materials requires administrative review by the Director and approval, prior to installation, to ensure the requirements of this Section are met and maximum methane mitigation is maintained.

Footnote (12) of Section 20.30.030 “Use classification”.

12. Reserved.

First table under Paragraph (A)(2) of Section 20.39.030 “Land use”

Miscellaneous	
	Bakery
	Laundry, on-site plant
	Lawn mower or small engine repair indoors with all equipment stored with an enclosed yard
	Medical, dental and optical lab
	Post office/ distribution center
	Television or radio transmitting
	Utility distribution/transmission substations
	Temporary construction office trailer only during construction of building on the same lot
Services	
	Animal veterinarian/ hospital/grooming, no kennel

	Auction house
	Auto engine and transmission repair indoors and with all stored vehicles within an enclosed yard screened from public view
	Auto/motorcycle repair and parts exchange in an enclosed building
	Auto upholstery, recreational vehicle conversion indoors with all stored vehicles within an enclosed yard screened from public view
	Boat repair indoors with all stored boats within an enclosed yard screened from public view
	Bicycle repair

20.52.030 Review procedures.

A. Informal Review. Prior to filing a formal application for site plan and design review, applicants are encouraged to submit drawings to the department of planning and community development for informal review and comments. Electronic submittal of the drawings is preferred but not required.

20.52.040 Application and submission of site plan.

A. Application Requirements.

1. For review by the director of community development, pursuant to Section 20.52.030, the applicant shall submit a completed site plan and design review application on a form provided by the department, site plans, and required fees.

2. For review by the planning commission, pursuant to Section 20.52.030, the applicant shall submit a completed application, and all required fees to the department of planning and community development. The applicant shall also submit architectural elevations, landscape and site plans, stormwater protection plans (also known as low impact development plans ("LID Plan").), preliminary grading plans, and any other supporting documentation such as title reports, photographs, material boards, etc., required by the department of community development. Electronic submittal of the foregoing is preferred but not required.

20.52.060 Expiration and revision.

A. Following the completion of the review procedure set forth in Section 20.52.030, written notification of approval and any conditions thereof shall be made to the applicant. Construction of the improvements set forth in the approved site plan shall be commenced within one (1) year from the date the approved site plan is signed by the director community development.

1. Extension. Site plan and design review approval shall expire and become null and void one (1) year from the date of its approval pursuant to subsection (A), unless

a written request for extension is received by the director of community development at least thirty (30) days prior to such expiration. Upon receipt of written request for extension, the director of community development may grant an extension of site plan and design review approval for a period not to exceed one (1) year from the original date of expiration, or may refer such request to the planning commission for determination. In no event, however, shall any such extension be granted for a period which exceeds one (1) year from the original expiration date.

20.64.060 Commission hearing--Conduct and determination.

B. The commission shall announce its recommendation by resolution within forty days after the conclusion of the public hearings. The resolution shall set forth the findings of the commission and any recommended conditions, including time limit, deemed necessary to protect the health, safety and welfare of persons in the neighborhood and in the community as a whole.

C. The resolution, in the case of all conditional use permits, shall be mailed to the applicant at the address shown in the application. The applicant or any person aggrieved may appeal any recommendation of the commission to the council by filing a written notice of appeal after the decision. Such appeal shall set forth the reason therefor.

Reserved.

Section 20.66.225 “Mechanical Equipment”.

Mechanical equipment must be screened from public and private views.

20.70.010 Purpose.

The purpose of this chapter is to provide for regulation of off-street parking within all commercial, industrial, residential and open space districts. In addition, access to parking, parking lot lighting, parking lot landscaping, driveway design, and required aisle widths are also regulated within this chapter.

The parking facilities for motor vehicles required by this chapter are assumed to be the minimum which will be required by the various land use categories. However, the parking and maneuvering facilities required by this chapter should not be used as a fixed standard to determine the amount of off-street parking which may be adequate for any specific use. If the decision-maker determines minimum parking standards are inadequate for a specific project, they may require the developer, owner or operator of any specific use to provide the adequate parking even though such addition may be in excess of the minimum requirements set forth in this chapter. It is intended that these regulations will result in the installation of properly designed parking and loading facilities of sufficient capacity to minimize traffic congestion, enhance public safety, generally provide for the parking of motor vehicles at locations other than on the streets, and for safe passage of pedestrians to and from parked vehicles.

20.70.020 General standards.

B. Where automobile parking is provided and maintained on a lot in connection with a main building or structure on or before the effective date of the ordinance codified in this chapter and is insufficient to meet the requirements for the use as provided in this title, or where no such parking has been provided, such automobile parking may be continued as a nonconforming use. Any such building or structure may be altered or enlarged only if parking is provided in conformance with the provisions of this title for the portion of the building or structure altered, added to, enlarged or extended. Existing parking may not be counted toward meeting the required parking for the alteration, addition, enlargement or extension. Whenever the occupancy or use of any premises which is not in compliance with off-street parking requirements is changed to a different use or the existing use is altered, enlarged, expanded or intensified, parking to meet the requirements of this chapter shall be provided for the new use or occupancy.

C. In the case of a legally existing residential use in a residential district, on or before the effective date of the ordinance codified in this chapter where additional dwelling unit(s) are permitted, parking in conformance with this title or state law shall be required only for the new dwelling unit(s).

F. No motor vehicle, house trailer, camper shell, tent trailer, watercraft, or utility trailer, including trailers used to transport boats, motorcycles, automobiles, recreational vehicles, household goods or construction equipment shall be parked in any front yard or side yard unless parked on a driveway. For purposes of this subsection, yard shall include not only the required open space area as defined in this code, but also the area between the respective setback line, as defined in this code, and the opposing exterior building wall. Driveway shall be defined as in Section 20.04.243 or as legally constructed and in use prior to the effective dates of Section 20.04.243 of this code provided such driveway is joined with an adjacent alley or street by a city-approved curb cut, ramp, and/or other appropriate transition.

G. All required off-street parking spaces shall be designed, located, constructed and maintained so as to be fully and independently usable and accessible at all times. All parking areas shall be permanently maintained in a safe and clean condition free of physical obstructions and in good condition. All areas, including landscaping, shall be kept free of trash and weeds.

H. The required off-street parking facilities and driveways shall not be used for any purpose which at any time would preclude the use of the area for vehicle parking in conjunction with a permitted use. Unless otherwise provided by an approved discretionary permit, no owner, management company or other individual or entity acting on the owner's behalf, or tenant shall lease, rent or otherwise make unavailable to intended users any off-street parking spaces required by this chapter.

Paragraphs (A) –(B) of 20.70.030 Number of parking spaces required, by use.

A. The following uses shall provide parking spaces in accordance with the minimum requirements set forth in this section.

Uses	Minimum Required Parking
Automobile repair shop	1 space per 500 sq. ft. G.F.A. (gross floor area)
Automobile, truck, recreational vehicles, and boat sales,	leasing (new or used) exclusive of repair areas1 space per 400 sq. ft. G.F.A.
Banks, savings and loans	1 space per 200 sq. ft. G.F.A.
Bars, cocktail lounges, nightclubs, dancing, entertainment, alcohol beverage manufacturing with tasting rooms	1 space per 100 sq. ft. G.F.A.
Business colleges, technical schools (adult)	1 space per classroom, plus 1 space per 2 students (based maximum capacity), plus 1 space per 250 sq. ft. of office area
Bowling alleys	5 spaces per alley
Churches, meeting halls, stadium, museums, auction houses	1 space per 5 permanent seats or 1 space per 40 sq. ft. of assembly area whichever results in the greatest number of parking spaces
Commercial uses, not specifically listed in this section	1 space per 250 sq. ft. G.F.A.
Care facility, including convalescent center, residential for the elderly, community	.5 spaces per bed plus 1 space per 250 sq. ft. of intermediate care facility, skilled nursing, office area
Fraternity or sorority house	1 space per 200 sq. ft. G.F.A.
Furniture store	1 space per 1,000 sq. ft. G.F.A.
Gasoline service station	1 space per 200 sq. ft. G.F.A.
Grocery store	1 space per 200 sq. ft. G.F.A.
Guest parking (senior citizen housing)	1 space per 10 dwelling units
Gymnastics academy	1 space per 1,000 sq. ft. of open training floor area plus 1 space per 200 sq. ft. of office and seating area
Hospital	1.5 spaces per bed plus 1 space per 200 sq. ft. of office area
Industrial uses not specifically listed in this section	1 space per 1,000 sq. ft. G.F.A.
Machinery shop	1 space per 1,000 sq. ft. G.F.A.

Manufacturing uses not specifically listed in this section	1 space per 1,000 sq. ft. G.F.A.
Nursery school, preschool	1 space per 500 sq. ft. G.F.A.
Offices, general	1 space per 250 sq. ft. G.F.A.
Offices, medical	1 space per 200 sq. ft. G.F.A.
Private and parochial schools (K-8)	1 space per classroom, plus 1 space per 250 sq. ft. of office area
Private commercial schools, including dancing	1 space per classroom, plus 1 space per 250 sq. academies, music instruction, karate, etc. ft. of office area
Rental car agency	1 space per 250 sq. ft. of office area, plus 1 space per employee, plus 3 customer drop-off parking spaces, plus a minimum of 3 rental car storage spaces
Residential uses	All residential parking provisions, requirements and standards shall be in accordance with Section 20.10.130 of this code
Restaurant, fast food, including drive-thru	1 space per 100 sq. ft. G.F.A.
Restaurant, take-out	1 space per 250 sq. ft. G.F.A.
Retail, general	1 space per 250 sq. ft. G.F.A.
Retail shopping center in excess of 100,000 G.F.A.	1 space per 200 sq. ft. G.F.A.
Senior citizen housing (OS district only)	1 space per dwelling unit (at least 50% of which must be enclosed) and any guest parking required by this chapter
Storage, warehouse	1 space per 1,000 sq. ft. G.F.A.
Theaters, multiple-screen and playhouse (live)	1 space per three seats
Theaters, single-screen	1 space per two seats

B. Combination of facilities shall provide the number of spaces required for each facility and the spaces provided for one facility shall not be construed as satisfying the requirement for another facility, except in the case of retail shopping centers. Whenever any commercial/industrial use is located on a building site that is also used for residential purposes, parking facilities shall be provided for the residential use as required, in addition to the parking required for the nonresidential use or uses.

Paragraphs (G) and (H) are added to 20.70.030 Number of parking spaces required, by use.

G. All land uses shall provide off-street parking in compliance with the above requirements unless otherwise modified by the provisions contained in this chapter. The off-street parking requirements listed under this section are the minimum requirements for each specific use; however, it shall be the responsibility of the developer, owner or operator of any specific use to provide adequate off-street parking, even though such parking is in excess of the minimum requirements set forth in this section.

H. If no provisions for the required number of off-street parking spaces are set forth in these regulations, or the provisions are not clear for any specific use or uses, the director of community development, shall determine the number of off-street parking spaces required.

20.70.060 Lighting.

Exterior lighting provided to illuminate parking, display, sales or pedestrian areas shall be shielded, hooded and so designed and arranged as to prevent a nuisance to surrounding or nearby properties from occurring, including public rights-of-way.

20.70.070 Access and location.

E. Parking shall be provided as follows:

1. On the same lot or parcel as the building(s) or use(s) being served, except as otherwise permitted pursuant to section 20.70.120;
2. By participation in an assessment district, established for the purpose of providing an off-street parking facility for multiple uses within the vicinity;
3. By participation in shared parking, so long as the shared parking arrangement complies with section 20.70.110.

20.70.080 Parking area surfacing and grades.

The following standards shall apply to grading and surfacing of all private parking areas:

A. All new and reconstructed parking lots shall be permanently surfaced with asphalt concrete or portland cement concrete or other all-weather, non-erodible, hard surfacing. Private parking areas, and driveways, in the RL, RLM-1, RLM-2, PD-1 and PD-2 districts shall be surfaced with a minimum thickness of four inches of portland cement concrete over compacted native soil. Portland cement concrete or asphalt concrete shall be used in all other districts. The required pavement section shall be reviewed and approved by the city engineer prior to the issuance of grading permits. The determination shall be based upon engineering analysis of the subgrade soils, slope conditions and anticipated traffic loads. All paving materials and installations shall be per city engineer's standards.

20.70.080 Parking area surfacing and grades.

F. The maximum grades in this section will generally provide adequate site distance at street level and prevent vehicles from dragging on extreme grade breaks. Exceptions may be approved by the city engineer where physical design prevents such extreme grade breaks and provides safe sight distance.

20.70.100 Exceptions and alternatives to off-street parking regulations.

Notwithstanding the requirements of this chapter, exceptions, reductions and alternatives to the provisions of any of the off-street parking regulations may be requested as part of a site development permit or part of a discretionary application approved by the planning commission (i.e., use permit or site development permit) or an administrative development approval, pursuant to sections 20.70.110, 20.70.120 or 20.70.130.

20.70.110 Shared Parking.

This section shall apply to nonresidential districts. Two or more nonresidential structures or uses may share use of the same off-street parking spaces to meet the requirements of this chapter, where the normal peak hours of operation for the buildings or uses are staggered in such a manner that the joint use of the same parking spaces is feasible, and where the total quantity of spaces provided is at least equal to the total of the projected parking demand for the structures or uses in operation at any given time. Shared parking shall only be permitted where the following requirements have been satisfied:

A. The applicant shall prepare and submit to the director of community development, for review and approval, a shared parking study, analyzing the parking supply and demand that shall include information such as:

1. A site plan showing all parking spaces, building square footage and tenant spaces within the complex(es) or area(s) participating; and
2. Evidence justifying that the peak hour parking demand from all building(s), use(s) and tenant(s) does not create conflicting or simultaneous demand for the shared spaces. Conflict will be evident where hours of operation for tenants, buildings, and/or uses coincide. Evidence from a minimum of two sources must be used to support conclusions. Sources supporting parking caps or maximum parking requirements shall not be used. At a minimum, the following evidence shall be provided to support the justification:
 - a. Weekday Monday to Friday trip generation counts (separate a.m. and p.m. counts);
 - b. Saturday trip generation counts;
 - c. Sunday trip generation counts;
 - d. A comparison to show that the parking demand does not exceed the amount of parking available; and
3. A joint use parking matrix with the following information:
 - a. Project building(s) and tenant address(es);

- b. Gross square footage of all buildings and tenant spaces;
 - c. The name, type of each use(s), and the days and hours of operation for each tenant; and
 - d. The number of parking spaces required by Section 20.70.030 for each tenant based on each tenant's gross square footage and/or type of use.
- B. The following additional requirements shall apply to all requests for shared parking:
 - 1. The parking study shall include an analysis that addresses how to accommodate temporary increases in parking demand.
 - 2. A contingency plan which includes steps to be implemented to decrease parking demand.
 - 3. If applicable, the parking study shall include a customer/employee parking analysis based on the land use to determine the number of parking spaces required to satisfy customer and employee parking.
- C. Shared parking requests shall be reviewed and decided by the director of community development in accordance with the review procedures set forth in section 20.52.030.
- D. Together with a request for shared parking, the applicant shall provide a written shared parking agreement signed by the owner(s) of the property upon which the shared parking is to be located. The agreement shall establish rights to the shared parking requested in the application. The agreement shall provide that the agreement may not be terminated and no amendment or modification of the agreement that would materially affect rights to parking may be made without the prior written approval of the city attorney and director of community development for the shared parking request. Approval of the request for shared parking shall be conditioned upon approval of the agreement by the director of community development, director of public works, and the city attorney, which approval shall not be unreasonably withheld provided the agreement satisfies the requirements of this section. The agreement shall be fully executed prior to the issuance of any permits, or if the structure or use does not require a building permit, within 60 days after approval of the shared parking request.
- E. In the event of a change in use, a new request for shared parking shall be filed or the existing agreement amended to the satisfaction of the director of community development.

Section 20.70.120. Offsite Parking Facilities.

Requests for off-site parking facilities must meet the following requirements:

- A. The entirety of each parking space permitted for off-site parking shall be located within 500 lineal feet of the building(s) and/or use(s) the spaces are intended to

serve. A means of safe pedestrian access shall be provided between the off-site parking spaces and the building(s) and use(s) the spaces are intended to serve. The director of community development and the director of public works/city engineer shall review and recommend approval of the means of providing the required access and its level of safety, which approval shall not be unreasonably withheld if the level of safety and means of access comply with the existing traffic and safety standards, practices, and policies of the city. The directors may recommend approval of use of shuttle, valet, or other alternative means of access where no other safe means of access is feasible.

B. Off-site parking facility requests shall be reviewed and decided by the director of community development in accordance with the review procedures set forth in section 20.52.030.

C. Together with a request for an off-site parking facility, the applicant shall provide a written off-site parking facility agreement, suitable for recording, signed by the owner(s) of the property upon which the off-site parking facility is to be located. The agreement shall establish rights to the off-site parking facility requested in the application. The agreement shall provide that the agreement may not be terminated and no amendment or modification of the agreement that would materially affect rights to parking may be made without the prior written approval of the city attorney and the director of community development for the off-site parking request. Approval of the request for the off-site parking facility shall be conditioned upon approval of the agreement by the director of community development, director of public works, and the city attorney, which approval shall not be unreasonably withheld provided the agreement satisfies the requirements of this section. The agreement shall be recorded with the Recorder for the County of Los Angeles within 45 days after approval of the off-site parking request by the planning commission and director of public works.

D. In the event of a change in use, a new request for off-site parking facilities shall be filed or the existing agreement amended to the satisfaction of the director of community development.

Section 20.70.130 Reductions in parking requirements.

A. Instead of the methodologies used in Sections 20.70.110 and 20.70.120 or a minor deviation pursuant to 20.84.110(B)(3), requests for reductions in the schedule of required minimum off-street parking provided by section 20.70.030 may be approved, provided they meet the following requirements:

1. The director of community development may approve parking reductions of up to 10% on modifications to existing development and the planning commission may approve parking reductions of up to 10% on new development, provided the following has been satisfied:
 - a. The director of community development or planning commission as applicable has considered a parking study, pursuant to subsection (A)(2), submitted by the applicant, and has determined that there is

evidence that the parking demand will be less than the requirements in section 20.70.030 for the life of the project.

- b. The director of community development or planning commission as applicable has determined that the parking reduction contributes to community amenities or improvements which otherwise could not be accommodated.
2. Parking studies for parking reductions shall meet all of the following criteria:
 - a. The parking study shall be prepared by a California State-licensed traffic engineer.
 - b. The study shall include evidence justifying that the forecasted parking demand from all building(s), use(s) and tenant(s) is less than the code requirement.
 - c. To ensure relevance to local projects, the study shall include actual survey data from a minimum of five local examples, to the fullest extent possible. When necessary, regional examples may be used.
 - d. Evidence from a minimum of two sources must be used to support conclusions. Sources supporting parking caps or maximum parking requirements shall not be used. At a minimum, the following evidence shall be provided to support the justification:
 - i. Weekday Monday to Friday trip generation counts (separate a.m. and p.m. counts);
 - ii. Saturday trip generation counts;
 - iii. Sunday trip generation counts;
 - iv. A comparison to show that the parking demand does not exceed the amount of parking required or available; and
 3. The parking study shall include an analysis that addresses how to accommodate temporary increases in parking demand.
 4. A contingency plan to be recorded as a deed restriction in perpetuity, which includes steps to be implemented to decrease parking demand.

21.28.030 Impact fees.

Unless otherwise specified in this title, all impact fees shall be paid directly to the city cashier on the date of the city's issuance of the first building permit for the project. In the case of residential dwelling units, the city may require payment on a pro rata basis for each dwelling or upon a percentage of dwellings when they have received a building permit from the city. Notwithstanding the foregoing, the city may require earlier payment of such fees if necessary to reimburse city for previous expenditures or if the fees are collected for improvements for which the city has established an account, appropriated

funds, and set a construction schedule or plan for the improvements prior to the issuance of the first building permit for the project.



STAFF REPORT

12/9/2025

AGENDA ITEM

**TO: HONORABLE MAYOR
AND MEMBERS OF THE CITY COUNCIL**

**FROM: CARLO TOMAINO
CITY MANAGER**

**BY: CARLOS LUIS
ACTING COMMUNITY DEVELOPMENT DIRECTOR**

SUBJECT: PUBLIC HEARING, SECOND READING, AND ADOPTION OF ORDINANCE NO. 2025-11-1555 AMENDING TITLE 15 (BUILDINGS AND CONSTRUCTION) OF THE SIGNAL HILL MUNICIPAL CODE TO ADOPT BY REFERENCE THE 2025 CALIFORNIA BUILDING STANDARDS CODE AND OTHER UNIFORM CODES

Summary:

Form of Notice: Notice was published in the Signal Tribune newspaper per Government Code §65091(a)(4) on November 21 and November 28, 2025; and was posted in accordance with Signal Hill Municipal Code Section 1.08.010 at City Hall, Signal Hill Library, Reservoir Park, and Discovery Well Park on November 21, 2025.

Staff introduced Ordinance No. 2025-11-1555 at the City Council meeting of November 13, 2025. The next step in the adoption process is to conduct a public hearing, consider public testimony, and consider adoption of Ordinance No. 2025-11-1555. The proposed Ordinance would adopt the 2025 editions of the California Building Standards Code by reference, which become effective on January 1, 2026.

The recommended actions also waive reading of this Ordinance in full and authorizes reading by title only. Waiving the reading would streamline the City Council meeting process, to avoid unnecessary delay, and allow more time for substantive discussion of items on the agenda. Wherein the title of this Ordinance appears on the public agenda; said title is determined to have been read by title, and further reading is waived.

Strategic Plan Goal(s):

Goal No. 2 Community Safety: Maintain community safety by supporting public safety services and increasing emergency preparedness.

Goal No. 5 High-Functioning Government: Strengthen internal communication, recruitment,

retention, systems, and processes to increase the effectiveness and efficiency of City services.

Recommendations:

1. Adopt Ordinance No. 2025-11-1555 amending Title 15 (Buildings and Construction) of the Signal Hill Municipal Code and adopting the 2025 California Building Codes by reference, entitled:

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, AMENDING CHAPTERS 15.02, 15.04, 15.06, 15.10, 15.12, 15.16, 15.20, AND 15.36, OF TITLE 15 (BUILDINGS AND CONSTRUCTION) OF THE CITY'S MUNICIPAL CODE TO ADOPT BY REFERENCE THE 2025 EDITION OF THE CALIFORNIA BUILDING STANDARDS CODE (CALIFORNIA CODE OF REGULATIONS, TITLE 24), VOLUMES I AND II AND ALL APPENDICES WITH CERTAIN AMENDMENTS TO APPENDIX J, CONSISTING OF THE 2025 CALIFORNIA RESIDENTIAL CODE, THE 2025 CALIFORNIA PLUMBING CODE, THE 2025 CALIFORNIA GREEN BUILDING STANDARDS CODE, THE 2025 CALIFORNIA ELECTRICAL CODE, AND THE 2025 CALIFORNIA ENERGY CODE; TOGETHER WITH CERTAIN CHANGES THERETO; AND ADOPTING BY REFERENCE THE 2024 INTERNATIONAL SWIMMING POOL AND SPA CODE, THE 2024 INTERNATIONAL PROPERTY MAINTENANCE CODE, 2024 INTERNATIONAL BUILDING CODE, 2024 INTERNATIONAL GREEN STANDARDS CODE, AND 2024 INTERNATIONAL RESIDENTIAL CODE TOGETHER WITH CERTAIN CHANGES THERETO; AND DELETING CHAPTERS 15.22 AND 15.32 OF TITLE 15 (BUILDINGS AND CONSTRUCTION)

2. Authorize staff to submit the Buildings and Construction Code Ordinance to the California Building Standards Commission.

Fiscal Impact:

There is no fiscal impact associated with the recommended actions.

Background:

Every three years, the California Building Standards Commission updates the California Building Codes to reflect the latest in building and fire safety standards. In July 2025, the Commission published the 2025 California Building Standards Code, which will take effect on January 1, 2026. While the 2025 Code becomes effective statewide regardless of local action, State law allows cities to adopt the codes by reference and make local amendments as needed. Specifically, the City may establish more restrictive standards than those contained in the Code, provided the amendments are supported by express findings showing they are "reasonably necessary because of local climatic, geological, or topographical conditions" (Health & Safety Code, §§ 18941.5, and 17958.7.) and in accordance with Assembly Bill 130. In accordance with these statutes, the local amendment findings specified in the proposed Ordinance demonstrate that the City's modifications are necessary and appropriate for Signal Hill.

The proposed Ordinance repeals and amends certain chapters of Title 15 (Buildings and Construction) of the SHMC to adopt the 2025 CBSC and related uniform codes, together with local

amendments necessary to address unique geological, and topographical conditions in Signal Hill. Adoption ensures that the City remains consistent with State law and maintains the ability to enforce building and safety standards locally.

On November 13, 2025, the Ordinance was introduced at the City Council meeting, and two ten-day notices were published as required when adopting by reference. The first notice was published in the Signal Hill Tribune on November 21, 2025, and the second was published on November 28, 2025. Staff recommended additional amendments to the proposed Ordinance. Specifically, changes to the exemptions from a Grading Permit were recommended by staff and the City Council introduced the Ordinance with the additional changes.

Analysis:

On December 13, 2022, the City adopted codes based on the 2022 editions of the CBSC and comprise the current Signal Hill Building and Safety Code (Building Code).

Local Building Code Modifications

Municipalities may adopt their own local building standards in addition to the CBSC standards which may be more restrictive, but they may not be less restrictive. The City of Signal Hill regularly adopts local building standards for the purpose of addressing local conditions. Cities are required by the State to justify modifications to their local building codes based upon local climatic, geologic, or topographic conditions.

The proposed Ordinance will adopt the 2025 edition of the CBSC and make minor amendments. These amendments consider the City's unique geological and topographical conditions. In addition to the CBSC, this Ordinance adopts a number of other specified uniform codes. The City of Signal Hill local conditions that justify modifications to the Code are as follows:

- Local administrative processes
- Petroleum production areas
- Earthquake fault hazards
- Soils conditions
- Drainage
- The City's View Policy

Many of the local modifications to the Code are administrative in nature, are clarifications, or are based upon local geologic or topographic conditions. Modifications also include public feedback received during implementation of previous code cycles. Specifically, removing redundant requirements to the exploratory excavations by creating certain while maintaining safety during exploratory excavations.

Staff is providing a brief explanation of various local conditions that justify the proposed local Building Code modifications. To be clear, staff is not proposing new local standards to Title 15 of the SHMC. The City is re-adopting the same local modifications the City previously adopted by the City via Ordinance No. 2022-12-1542, which were reviewed and accepted by the California Building Standards Commission on May 1, 2023; however, two sections of the local modifications are being

deleted as these are now included in the 2025 CBSC (see the first bullet below). In addition, minor edits and clarifications to the previous local modifications and their justifications are included in the proposed Ordinance amendment.

The following is a summary of the 2025 local modifications:

Staff proposes to delete Chapters 15.22 (Housing Code) and 15.32 (Code for the Abatement of Dangerous Buildings) of the SHMC from Title 15 (Buildings and Construction) because these are now included in the 2025 CBSC being adopted by reference and are therefore redundant.

Staff updated a reference to the former editions of the CBSC and other uniform codes to refer to the correct edition.

- Building Code:
 - A building permit is not required for replacement windows of the same size or for doors installed in existing openings under certain conditions.
 - References to the Los Angeles County Grading Manual.
 - Clarifications of the requirements for exploratory excavations to streamline the process subject to conditions and ensure safeguards are in place.
 - Methane Assessment and Mitigation requirements pursuant to Chapter 16.24.080 of the Signal Hill Oil and Gas Code.
 - Clarifications on the requirements for obtaining an electrical permit.
 - The addition of residential Energy Storage Systems, i.e., Batteries, and residential EV chargers to the expedited permit and inspection process in conformity with State laws.
 - Clarification of the barrier requirements for residential pools.
- Plumbing Code:
 - The requirement for an expansion tank with the addition of a pressure regulator.
- Electrical Code:
 - The addition of a requirement that electrical permits only be issued to State licensed electrical contractors or an owner/resident of a single family or two-family dwelling employing a state licensed electrical contractor.

Conclusion:

Adoption of the 2025 Building Codes would include local amendments that take into consideration Signal Hill's local geologic and topographic conditions. Local amendments would continue to safeguard development throughout the City. The recommendation would be to adopt Ordinance No. 2025-11-1555 adopting the 2025 Building Codes by reference.

Reviewed for Fiscal Impact:

12/9/2025

Siamlu Cox
Administrative Services Officer/Finance Director

Attachment:

A. Ordinance No. 2025-11-1555

ORDINANCE NO. 2025-11-1555

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, AMENDING CHAPTERS 15.02, 15.04, 15.06, 15.10, 15.12, 15.16, 15.20, AND 15.36, OF TITLE 15 (BUILDINGS AND CONSTRUCTION) OF THE CITY'S MUNICIPAL CODE TO ADOPT BY REFERENCE THE 2025 EDITION OF THE CALIFORNIA BUILDING STANDARDS CODE (CALIFORNIA CODE OF REGULATIONS, TITLE 24), VOLUMES I AND II AND ALL APPENDICES WITH CERTAIN AMENDMENTS TO APPENDIX J, CONSISTING OF THE 2025 CALIFORNIA RESIDENTIAL CODE, THE 2025 CALIFORNIA PLUMBING CODE, THE 2025 CALIFORNIA GREEN BUILDING STANDARDS CODE, THE 2025 CALIFORNIA ELECTRICAL CODE, AND THE 2025 CALIFORNIA ENERGY CODE; TOGETHER WITH CERTAIN CHANGES THERETO; AND ADOPTING BY REFERENCE THE 2024 INTERNATIONAL SWIMMING POOL AND SPA CODE, THE 2024 INTERNATIONAL PROPERTY MAINTENANCE CODE, 2024 INTERNATIONAL BUILDING CODE, 2024 INTERNATIONAL GREEN STANDARDS CODE, AND 2024 INTERNATIONAL RESIDENTIAL CODE TOGETHER WITH CERTAIN CHANGES THERETO; AND DELETING CHAPTERS 15.22 AND 15.32 OF TITLE 15 (BUILDINGS AND CONSTRUCTION)

WHEREAS, every three years, the California Building Standards Commission ("Commission") adopts a new edition of the Uniform Codes and recently adopted the most recent edition in 2025; and

WHEREAS, pursuant to Government Code Section 50022.1 *et seq.* the City of Signal Hill ("City") may adopt by reference the California Building Standards Code, 2025 Edition as provided in Title 24 of the California Code of Regulations, and other codes, including, without limitation, the 2024 International Swimming Pool & Spa Code, 2024 International Property Maintenance Code, 2024 International Building Code, 2024 International Residential Code and the 2024 International Green Standards Code (collectively the "Uniform Codes"); and

WHEREAS, Sections 17958, 17958.5, 17958.7 and 18941.5 of the Health and Safety Code require a city, before making any amendments and modifications to the

California Building Standards Code, to make an express finding that such amendments and modifications are reasonably necessary because of local climatic, geological or topographical conditions; and

WHEREAS, the City Council of the City of Signal Hill recognizes certain unique characteristics of the City which are not adequately addressed by the aforementioned codes; and

WHEREAS, the City's Building Official has recommended that changes and modifications be made to the Uniform Codes, and has advised that certain changes and modifications to said codes are reasonably necessary due to local conditions within the City of Signal Hill, and have further advised that the remainder of the said changes and modifications are of an administrative or procedural nature, or concern themselves with subjects not covered by the code, or are reasonably necessary to safeguard life and property within the City of Signal Hill; and

WHEREAS, the Building Official has also recommended that changes and modifications be made to the Uniform Codes, which are necessary for administrative clarification and to establish administrative standards for the effective enforcement of the building standards of the City of Signal Hill and do not modify a building standard pursuant to California Health & Safety Code Section 17958, 17958.7, and/or 18941.5; and

WHEREAS, accordingly and in addition to the adoption of the 2025 edition of the California Building Standards Code, this Ordinance proposes the re-adoption of the same modifications to the codes previously adopted by the City via Ordinance No. 2022-12-1542, which were reviewed and accepted by the California Building Standards Commission on May 1, 2023, and are restated in this Ordinance below; and

WHEREAS, on November 13, 2025, the City Council introduced this Ordinance for first reading, recommending the adoption of the 2025 edition of the California Building Standards Code by reference, subject to certain local modifications, and all persons were given an opportunity to be heard; and

WHEREAS, a Notice of Public Hearing was published on November 21 and November 28, 2025, and posted on November 21, 2025, in accordance with Government Code 50022.2; and

WHEREAS, any and all other legal prerequisites relating to the adoption of this Ordinance have occurred; and

WHEREAS, the City Council has considered all comments received and responses thereto.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, DOES ORDAIN AS FOLLOWS:

Section 1. Recitals. The above recitals are true and correct and hereby incorporated into this Ordinance.

Section 2. Authority. The City Council enacts this Ordinance under the authority granted to the City as follows:

A. California Government Code Section 50022 et seq. authorizes the City to adopt by reference the California Building Standards Code and authorizes the City to adopt other uniform codes by reference; and

B. California Health & Safety Code Section 17958.7 and 18941.5 authorize the City to adopt the California Building Standards Code with modifications determined to be reasonably necessary because of local climatic, geological, or topographical conditions.

Section 3. Findings. The City Council hereby finds that the proposed amendments to the 2025 California Building Standards Code are more restrictive than the standards adopted by the California Building Standards Commission, and are reasonably necessary because of local climatic, geological, or topographic conditions, based on the express findings and determinations, marked in relation to the respective amendments provided in this ordinance, described in Exhibit A attached hereto, and hereby adopted by the City Council as the findings to support the modifications to the California Building Standards Code.

Section 4. Section 15.02.010 (Violations) of Chapter 15.02 (Building Code General Provisions) of Title 15 (Buildings and Construction) of the Municipal Code is hereby amended to read as follows.

A. Whereas, the City Council has adopted all of the 2025 California Building Standards Codes, Title 24, California Code of Regulations as established by the California Building Standards Commission, all violations of the provisions of the 2025

Ordinance No. 2025-11-1555
December 9, 2025
Page 3 of 25

editions of the California Building Code Volume 1, Volume 2, and Appendices, the California Residential Code, the California Plumbing Code, the California Electrical Code, the California Energy Code, the California Fire Code, the California Green Building Standards Code, and the California Existing Building Code shall be a misdemeanor and subject to the penalty provisions contained in Chapter 1.16 of the Signal Hill Municipal Code. One copy of each code has been deposited in the office of the city clerk and shall be at all times maintained by the clerk for use and examination by the public.

B. Furthermore, the City Council has adopted the provisions of the 2024 International Swimming Pool and Spa Code, and the 2024 International Property Maintenance Code and all violations of these provisions shall be a misdemeanor and subject to the penalty provisions contained in Chapter 1.16 of the Signal Hill Municipal Code. One copy of each code has been deposited in the office of the city clerk and shall be at all times maintained by the clerk for use and examination by the public.

Section 5. Chapter 15.04 (Building Code) of Title 15 (Buildings and Constructions) of the Municipal Code is hereby amended to read in full as follows:

Chapter 15.04 “Building Code”

15.04.010 California Building Code, Volume 1 and 2 adopted.
15.04.020 Definitions.
15.04.030 Section 105.2 amended —Exempted work.
15.04.040 Section 109.2 amended—Permit fees.
15.04.050 Section 109 amended—Plan review fees.
15.04.060 Section 109 amended—Investigation fees.
15.04.070 Section 1511.1 amended—General.
15.04.080 Appendix Chapter J amended.
15.04.090 CBC Section 1808 Foundations.

15.04.010 California Building Code, Volume 1 and Volume 2 Adopted.

A. Except as provided in this chapter, those certain building codes known and designated as the 2025 California Building Code, Volume 1 and Volume 2, (CBC) (California Code of Regulations, Title 24, Part 2), based on the 2024 International Building Code, including the appendices to the International Building Code as published by the International Code Council, shall be and become the building code for the city for regulating the erection, construction, enlargement, alteration, repair, moving, removal, demolition, conversion, occupancy, equipment, use, height, area and maintenance of all buildings and/or structures in the city.

B. One copy of the California Building Code, Volume 1, Volume 2 and its appendices has been deposited in the office of the City Clerk and shall be at all times maintained by the Clerk for use and examination by the public

15.04.020 Definitions.

Whenever any of the following names or terms are used in the California Building Code Volume 1, Volume 2 or its appendices (Title 24 Part 2) each such name or term shall be deemed and construed to have meaning ascribed to it in this section as follows:

- A. "Residential code" means Chapter 15.06 of this code as amended.
- B. "Fire code" means Chapter 15.08 of this code as amended.
- C. "Electrical code" means Chapter 15.12 of this code as amended.
- D. "Plumbing code" means Chapter 15.16 of this code as amended.
- E. "Mechanical code" means Chapter 15.20 of this code as amended.
- F. "Director" means Director of Community Development.

15.04.030 Section 105.2 amended – Work exempt from permit.

(CBC 105.2)

- A. Section 105.2 of the California Building Code is amended by deleting Items 2 and 4 and renumbering the remaining items under "Building" accordingly, so that building permits are required for all fences and retaining walls regardless of height.
- B. A new Item 12 is added to "Building" under the revised Section 105.2 of the California Building Code so that replacement windows and doors in the same size openings are exempt from permits. Item 12 shall read as follows:

1Item 12. Same size, replacement windows and doors installed in existing openings that do not disturb the exterior water resistant barrier of walls or roofs; do not alter, change, or modify structural framing; do not require interior finishes to be altered, changed, or modified in excess of 100 square feet; comply with the 2025 Energy Code for U-factor and SHGC; and in residential occupancies, comply with the 2025 California Residential Code requirements for replacement windows, emergency escape and rescue openings, Section R310.5.

15.04.040 Section 109.2 amended – Permit fees.

(CBC 109.2)

Permit fees shall be those which the City Council may from time to time adopt by resolution.

15.04.050 Section 109.7 added – Plan review fees.

(CBC 109.7)

When a plan or other data are required to be submitted by Section 107, a plan review fee shall be paid at the time of submitting plans and specifications for review. Plan Review Fees shall be those which the City Council may from time to time adopt by resolution.

15.04.060 Section 109.8 added – Investigation fees.

(CBC 109.8)

- A. Investigation. Whenever any work for which a permit is required by this code has been commenced without first obtaining said permit, a special investigation shall be made before a permit may be issued for such work.
- B. Fee. An investigation fee, in addition to the permit fee, may be required and collected whether or not a permit is then or subsequently issued. The investigation fee shall be equal to the amount of the permit fee required by this code. The payment of such investigation fee shall not exempt any person from compliance with all of the provisions of either this code or the technical codes or from any penalty described by law.

15.04.070 Section 1511.1 amended – General.

(CBC 1511.1)

Section 1511.1 of Chapter 15 of the California Building Code is amended to read in its entirety as follows:

Section 1511.1. All reroofing shall conform to the applicable provisions of Chapter 15 of this code and as otherwise required in this chapter.

If twenty-six percent (26%) or more of the roof covering of any building or structure is reroofed in any twelve (12) month period, the roof covering of such reroofed portion shall conform to the requirements of this code for new buildings or structures.

Roofing materials and methods of application shall comply with 2025 California Building Code referenced standards or shall follow the manufacturer's installation instructions when approved.

15.04.080 Appendix Chapter J.

(CBC Appendix J)

Appendix J of the California Building Code is amended as follows:

A. Section J101.3 Added - Purpose. Section J101.3 of Appendix J of the California Building Code is added to read as follows:

Section J101.3 Purpose. The purpose and intent of this appendix is to implement the programs and policies of the General Plan relating to the maintenance of the natural character and amenity of hillsides as a scenic resource of the City; and to safeguard life, limb, property and the public welfare by regulating grading on private property.

B. Section J102.1 Amended - Definitions. Section J102.1 of Appendix J of the California Building Code is amended by adding an additional sentence after the first sentence in the section to read as follows:

Additional definitions may be included in the City of Signal Hill Grading Manual, as adopted and approved by resolution of the City Council, the Los Angeles County Grading Manual, or other engineering standards that are site specific and approved by the Building and Safety Division.

C. Section J103 Amended - Permits Required. Section J103.2 of Appendix J to the California Building Code is amended to read as follows:

Section J103.2 Exemptions. No person shall do any grading without first having obtained a grading permit from the Building and Safety Division except for the following:

1. An excavation below finished grade for basements and footings of a building retaining wall or other structure authorized by a valid building permit. This shall not exempt any fill made with the material from such excavation nor exempt any excavation having an unsupported height greater than five (5) feet after the completion of such a structure.
2. Cemetery graves.
3. Refuse disposal sites controlled by other regulations.
4. Excavations for wells or tunnels or utilities.
5. Exploratory excavations performed under the direction of soil engineers or engineering geologists provided that the following conditions are met:
 - 5.1. Work does not disturb more than 500 square feet of soil to a depth not to exceed 32 inches, and does not exceed 50 cubic yards of cut, fill, or combined earthwork.
 - 5.2. Bore holes not wider than 24" and to a depth not to exceed 4 feet.
 - 5.3. Trenches not wider than 24" and to a depth not to exceed 4 feet on the same parcel.
 - 5.4. Excavations shall be backfilled immediately or protected as directed by the Building Official. Locations of the exploratory excavations and details of subsection 5.1-5.3 shall be shown accurately on a drawing. The Building Official shall determine the size and dimensions on the drawing. The City's geotechnical consultant shall approve any use of temporary backfill materials.
 - 5.5. Exploratory excavations must not pose danger to the public or adversely affect adjacent properties. Exploratory excavations must be restored to existing conditions, unless otherwise approved by the Building Official.

D. Section J104 Amended - Engineered Grading Requirements. Sections J104.5 and J104.5.1-J104.5.2 of Appendix J of the California Building Code area is added to read as follows:

J104.5 Engineering grading requirements.

Section J 104.5.1 Plans and Specifications.

1. Each application for a grading permit shall be accompanied by: three (3) sets of approved Grading Plans, two (2) copies of a soils engineering report and two (2) copies of an engineering geology report (if the site is in the Alquist-Priolo Special Studies Zone or if required by the Director of Community Development).
2. The Director of Community Development may further require that preliminary soils reports be submitted to the City for review. Pursuant to such review, the City Engineer may require additional information or reject the report if it is found to be incomplete, inaccurate or unsatisfactory.
3. The grading plan shall be prepared under the supervision of a civil engineer, signed by a civil engineer and stamped with the civil engineer's seal.
4. The soils engineering and engineering geology reports shall be signed by those professionals authorized by the State of California to sign these reports.

Section J104.5.2 City Review of Plans.

1. The City will review each site with the intent of achieving the following objectives:
 - a. Minimize the height of slopes between building pads;
 - b. Encourage the use of retaining walls of less than six (6) feet in height to create a landscaped, terraced appearance. Provide four (4) foot wide landscaped terraces;
 - c. Encourage the use of multi levels within buildings and use building walls to take up slopes;
 - d. Preserve existing or introduce plant materials so as to protect slopes from soil erosion;
 - e. Avoid long uniform slopes and successive terracing of building pads;
 - f. The introduction and utilization of permanent full coverage irrigation systems adequate to sustain existing and developed slope plantings and to help protect against potential hazards due to fire; and
 - g. The utilization of street designs and improvements which serve to reduce grading alterations and harmonize with the natural contours and character of the hillside.
2. Upon determination by the City, the applicant may be required to submit a scaled profile model depicting any or all portions of the site proposed for development.
3. The City of Signal Hill Grading Manual, the Los Angeles County Grading Manual, and other engineering standards that are site specific and approved by the Building Safety Division may formulate such rules, procedures, and interpretations as may be necessary or convenient to administer the Excavation and Grading Code. Such rules, amendments thereto shall be referred to as the

City of Signal Hill Grading Manual once approved by the Director of Community Development.

E. Section J106.1 Amended - Maximum slope. Section J106.1 of the California Building Code is amended to read as follows:

106.1 Maximum slope. The slope of cut surfaces shall be no steeper than is safe for the intended use and shall be no steeper than two units horizontal to one unit vertical.

F. Section J108.2 Amended - Setbacks. Section J108.2 of the California Building Code is amended to read as follows:

Section J108.2 Top of slope. The tops of cuts and toes of fill slopes exposed to weathering shall be set back as far as necessary from the outer property boundaries of the permit area, including slope easements and in accordance with this section. Setback dimensions shall be horizontal distances measured perpendicular to the site boundary. The top of cut or fill slopes exposed to weathering shall not be made nearer to the site boundary and/or permit area boundary line than three (3) feet for height of cut or fill or six (6) feet or less and five (5) feet for height of cut or fill more than six (6) feet. The tops and the toes of cut and fill slopes exposed to weathering shall be setback from structures as far as is necessary for adequacy of foundation support and to prevent damage as a result of water runoff, erosion or maintenance of the slopes. Unless otherwise approved by the Building Official based on recommendations in the approved soil engineering and/or engineering geology report on the approved grading plan, structure setbacks from slopes exposed to weathering shall be:

1. From top of cut or fill slope to building wall, one half of the height of cut or fill with seven (7) foot minimum and ten (10) foot maximum.
2. From the lower outside edge of the footing along a horizontal line to the face of the slope, the distance shall be one half of the height of cut or fill with five (5) foot minimum and ten (10) foot maximum.
3. From the toe of cut or fill slope to building wall, the distance shall be one half of the height of cut or fill with three (3) foot minimum and fifteen (15) foot maximum.
4. The use of retaining walls to reduce setbacks must be approved by the Building Official.

G. Section J109.3 Amended – Interceptor drains. Section J109.3 of the California Building Code is amended to read as follows:

Section J109.3 Interceptor drains. Paved interceptor drains shall be installed along the top of all cut and fill slopes where the tributary drainage area above slopes towards the cut or fill and has a drainage path greater than forty (40) feet measured horizontally. Interceptor drains shall be paved with a minimum of three (3) inches of concrete or gunite and reinforced. They shall have a minimum depth of twelve (12) inches and a minimum paved width of thirty (30) inches measured horizontally across the drain. The slope of the drain shall be approved by the Building and Safety Division.

H. Section J109.4 Amended – Disposal. Section J109.4 of the California Building Code is amended to read as follows:

Section J109.4 Drainage Across Property Lines. All drainage facilities shall be designed to carry waters to the nearest practicable drainage course approved by the City Engineer. Erosion of ground in the area of concentrated discharge shall be prevented by installation of non-erosive down drains, riprap, energy dissipaters or other approved devices including a return of flow to a natural sheet flow condition provided the potential effects of greater volume than existing conditions generated are accounted for. Where surface waters are to be conveyed or directed onto adjacent property in an unnatural manner, the applicant shall be required, prior to issuance of a grading permit, to obtain a drainage easement from the owner of said property. This easement shall be recorded. There shall be a drainage gradient of two percent (2%) from the building pad toward an approved drainage facility.

15.04.000 Section 1808.1 amended – General.

Section 1808.1 of the California Building Code is amended by adding the following to the end of the paragraph:

1. All new foundations, slabs, or any impermeable surface material, such as but not limited to artificial turf, concrete, or asphalt that increase the square footage of a building, structure, or caps the parcel shall comply with Chapter 16.24.080 (Methane Assessment and Mitigation Standards) for areas of new development or additions to existing development.

Section 6. Chapter 15.06 (Residential Code) of Title 15 (Buildings and Construction) of the Municipal Code is hereby amended in full as follows:

Chapter 15.06 “Residential Code”

15.06.010 California Residential Code adopted.

15.06.020 Definitions.

15.06.030 Permit fees.

15.06.010 California Residential Code adopted.

A. Except as provided in this chapter, those certain building codes known and designated as the 2025 California Residential Code (CRC) (California Code of Regulations, Title 24, Part 2.5), based on the 2024 International Residential Code, including the appendices to the International Residential Code as published by the International Code Council, shall be and become the residential code of the City for regulating the erection, construction, enlargement, alteration, repair, moving, removal, demolition, conversion, occupancy, equipment, use, height, area and maintenance of all buildings and/or structures in the City.

B. One copy of the California Residential Code and its appendices has been deposited in the office of the City Clerk and shall be at all times maintained by the Clerk for use and examination by the public.

C. The 2025 California Residential Code is amended to read as follows:

Section R401.2 Requirements. All new foundations, slabs, or any impermeable surface material, such as but not limited to artificial turf, concrete, or asphalt that increases the square footage of a building, structure, or caps the parcel shall comply with Chapter 16.24.080 (Methane Assessment and Mitigation Standards) for areas of new development or additions to existing development.

15.06.020 Definitions.

(CRC R202)

Whenever any of the following names or terms are used in the California Residential Code or its appendices each such name or term shall be deemed and construed to have meaning ascribed to it in this chapter as follows:

- A. "Building code" means Chapter 15.04 of this code as amended.
- B. "Fire code" means Chapter 15.08 of this code as amended.
- C. "Electrical code" means Chapter 15.12 of this code as amended.
- D. "Plumbing code" means Chapter 15.16 of this code as amended.
- E. "Mechanical code" means Chapter 15.20 of this code as amended.

15.06.030 Permit fees.

The residential code permit fees shall be those which the City Council may from time to time adopt by resolution.

Section 7. Chapter 15.10 (Cal Green Code) of Title 15 (Buildings and Construction) of the Municipal Code is hereby amended in full as follows:

Chapter 15.10 "Green Code"

15.10.010 Cal Green Code adopted.

15.10.020 Definitions.

15.10.030 Permit fees.

15.10.010 Cal Green Code adopted.

- A. Except as provided in this chapter, those certain building codes known and designated as the 2025 California Green Building Standards Code (CALGreen) (California Code of Regulations, Title 24, Part 11) based on the 2024 International Green Standards Code shall be and become the green building code of the City for regulating the erection, construction, enlargement, alteration, repair, moving,

Ordinance No. 2025-11-1555
December 9, 2025
Page 11 of 25

removal, demolition, conversion, occupancy, equipment, use, height, area and maintenance of all buildings and/or structures in the city.

- B. One copy of the Cal Green Building Standards Code and its appendices has been deposited in the office of the City Clerk and shall be at all times maintained by the Clerk for use and examination by the public.

15.10.020 Definitions.

(Cal Green 202)

Whenever any of the following names or terms are used in the CALGreen Code each such name or term shall be deemed and construed to have meaning ascribed to it in this section as follows:

- A. "Building code" means Chapter 15.04 of this code as amended.
- B. "Residential code" means Chapter 15.06 of this code as amended.
- C. "Fire code" means Chapter 15.08 of this code as amended.
- D. "Electrical code" means Chapter 15.12 of this code as amended.
- E. "Plumbing code" means Chapter 15.16 of this code as amended.
- F. "Mechanical code" means Chapter 15.20 of this code as amended.

15.10.030 Permit fees.

The green building code permit fees shall be those which the City Council may from time to time adopt by resolution.

Section 8. Chapter 15.12 (Electrical Code) of Title 15 (Buildings and Construction) of the Municipal Code is amended in full as follows:

Chapter 15.12 "Electrical Code"

15.12.010 California Electrical Code adopted.

15.12.020 Definitions.

.

15.12.030 Undergrounding of utilities.

15.12.040 Permit fees.

15.12.050 Issuance of electrical permits.

15.12.010 California Electrical Code adopted.

A. Except as provided in this chapter, that certain electrical code known and designated as the 2025 California Electrical Code (CEC) (California Code of Regulations, Title 24, Part 3) based on the 2023 National Electrical Code, published by the National Fire Protection Association, shall be and become the electrical code of the City for regulating the installation, arrangement, alteration, repairs, use and other operation of

electrical wiring, connections, fixtures, and other electrical appliances on premises within the City.

B. One copy of the California Electrical Code has been deposited in the office of the City Clerk and shall be at all times maintained by the Clerk for use and examination by the public.

15.12.020 Definitions.

(CEC 100)

Whenever any of the following names or terms are used in the California Electrical Code each such name or term shall be deemed and construed to have meaning ascribed to it in this section as follows:

- A. "Building code" means Chapter 15.04 of this code as amended.
- B. "Residential code" means Chapter 15.06 of this code as amended.
- C. "Fire code" means Chapter 15.08 of this code as amended.
- D. "Plumbing code" means Chapter 15.16 of this code as amended.
- E. "Mechanical code" means Chapter 15.20 of this code as amended.

15.12.030 Undergrounding of utilities.

(Zoning Code Amendment)

- A. Underground utilities shall be installed in a new development in accordance with the rules and regulations of the serving utility as approved by the public utilities commission. When such rules and regulations do not apply, overhead utility lines may serve a new development; provided, however, that conduit (raceway) from service equipment shall be placed underground to the curb line and/or utility right-of-way. Said conduit (raceway) shall include but not be limited to electric, telephone, communication, exterior lighting, and television cable.
- B. All related equipment such as transformers, meters, etc., may be permitted aboveground but not in the required front yard setback or the side yard setback adjacent to a street unless otherwise approved by the administrative committee.
- C. After fifty and one-tenth percent (50.1%) of any street frontage of any city block has been developed with underground utilities, it shall be the responsibility of the city to investigate the feasibility of establishing an underground utility district for the block to have all utilities placed underground.

For additional provisions regarding underground utilities, see Chapter 13.08 of this code.

15.12.040 Permit fees.

The electrical permit fees shall be those which the City Council may from time to time adopt by resolution.

15.12.050 Issuance of electrical permits.

Permits required by this chapter shall be required for all electrical work within the city. Permits shall only be issued to a state licensed electrical contractor in good standing and in compliance with all Business and Professions Codes and State laws pertaining to their profession.

Exemptions:

A residential owner, with current legal possession of a property, may obtain a permit for that property when employing a state licensed electrical contractor. In no case shall a residential owner or an unqualified individual be allowed to do the work or obtain the permits for such work unless they can provide the following:

- A. Include a copy of the contractor's state license card and current contact information of the electrician they are employing.
- B. Provide proof of insurance by the contractor or homeowner for the work.
- C. Provide a current and signed estimate from the contractor for the scope of work.
- D. Ensure that the contractor shall be present for all inspections.

Section 9. Chapter 15.16 (Plumbing Code) of Title 15 (Buildings and Construction) of the Municipal Code is hereby amended in full as follows:

Chapter 15.16 “Plumbing Code”

15.16.010 California Plumbing Code adopted.

15.16.020 Definitions.

15.16.030 Permit fees.

15.16.040 Section 608.2 amended— Excessive water pressure.

15.16.010 California Plumbing Code adopted.

A. Except as provided in this chapter, that certain plumbing code known and designated as the 2025 California Plumbing Code (CPC) (California Code of Regulations, Title 24, Part 5) based on the 2024 Uniform Plumbing Code, including the appendix to the Uniform Plumbing Code, published by the International Association of Plumbing and Mechanical Officials, shall be and become the code of the City, regulating erection, installation, alteration, repair, relocation, replacement, maintenance or use of plumbing systems within the City.

B. One copy of the California Plumbing Code has been deposited in the office of the City Clerk and shall be at all times maintained by the Clerk for use and examination by the public.

15.16.020 Definitions.

(CPC 203.0)

Whenever any of the following names or terms are used in the California Plumbing Code each such name or term shall be deemed and construed to have meaning ascribed to it in this section as follows:

- A. "Building code" means Chapter 15.04 of this code as amended.
- B. "Residential code" means Chapter 15.06 of this code as amended.
- C. "Fire code" means Chapter 15.08 of this code as amended.
- D. "Electrical code" means Chapter 15.12 of this code as amended.
- E. "Mechanical code" means Chapter 15.20 of this code as amended.

15.16.030 Permit fees.

The plumbing permit fees shall be those which the City Council may from time to time adopt by resolution.

15.16.040 Section 608.2 amended—Excessive water pressure.

Section 608.2 of the California Plumbing Code is amended to read in its entirety as follows:

Section 608.2 Excessive water pressure. All water service systems and re-piping of existing water systems within buildings or structures shall be equipped with an approved type of pressure regulator preceded by an adequate strainer and the pressure reduced to 80 pounds per square inch (551.2 kPa) or less. With the installation of a pressure regulator to any water system, an approved expansion tank shall be installed on the cold-water side of the water heater as per the manufacturer. For potable water services up to and including one and one-half inch (38.1 mm) regulators, provision shall be made to prevent pressure on the building side of the regulator from exceeding main supply pressure. Approved regulators with integral bypasses are acceptable. Each such regulator and strainer shall be accessibly located and shall have the strainer readily accessible for disconnecting the supply piping. All pipe size determinations shall be based on 80 percent (80%) of the reduced pressure when using Table 610.4.

Section 10. Chapter 15.20 (Mechanical Code) of Title 15 (Buildings and Construction) of the Municipal Code is hereby amended in full as follows:

Chapter 15.20 "Mechanical Code"

15.20.010 California Mechanical Code adopted.

15.20.020 Definitions.

15.20.030 Permit fees.

15.20.010 California Mechanical Code adopted.

A. Except as provided in this chapter, that certain mechanical code known and designated as the 2025 California Mechanical Code (CMC) (California Code of Regulations, Title 24, Part 4) based on the 2024 Uniform Mechanical Code, including the appendix to the Uniform Mechanical Code, published by the International Association of Plumbing and Mechanical Officials, shall be and become the code of the City, regulating and controlling the design, construction, installation, quality of materials, location, operation and maintenance of heating, ventilating, cooling, refrigeration systems, incinerators and other miscellaneous heat producing appliances.

B. One copy of the California Mechanical Code has been deposited in the office of the City Clerk and shall be at all times maintained by the Clerk for use and examination by the public.

15.20.020 Definitions.

(CMC 203.0)

Whenever any of the following names or terms are used in the California Mechanical Code, each such name or term shall be deemed and construed to have the meaning ascribed to in this section as follows:

- A. "Building code" means Chapter 15.04 of this code as amended.
- B. "Residential code" means Chapter 15.06 of this code as amended.
- C. "Fire code" means Chapter 15.08 of this code as amended.
- D. "Electrical code" means Chapter 15.12 of this code as amended.
- E. "Plumbing code" means Chapter 15.16 of this code as amended.

15.20.030 Permit fees.

The mechanical permit fees shall be those which the City Council may from time to time adopt by resolution.

Section 11. Chapter 15.22 (Housing Code) of Title 15 (Buildings and Construction) of the Municipal Code is hereby deleted in its entirety.

Section 12. Chapter 15.32 (Code for the Abatement of Dangerous Buildings) of Title 15 (Buildings and Construction) of the Municipal Code is hereby deleted in its entirety.

Section 13. Chapter 15.36 (Uniform Swimming Pool, Spa and Hot Tub Code) of Title 15 (Buildings and Construction) of the Municipal Code is hereby amended in full as follows:

Chapter 15.36 "Uniform Swimming Pool, Spa and Hot Tub Code"

15.36.010 Uniform Swimming Pool, Spa and Hot Tub Code adopted.

15.36.020 Section 305 Barrier Requirements.

Ordinance No. 2025-11-1555
December 9, 2025
Page 16 of 25

15.36.030 Permit fees.

15.36.010 Uniform Swimming Pool, Spa and Hot Tub Code adopted.

A. Except as provided in this chapter, that certain swimming pool code known and designated as the 2024 International Swimming Pool and Spa Code shall be and become the swimming pool code of the city, regulating erection, installation, alteration, repair, replacement, maintenance, or use of swimming pools, spas and hot tubs within the city.

B. One copy of the International Swimming Pool and Spa Code shall be at all times maintained by the city for use and examination by the public.

15.36.020 Section 305 Barrier Requirements.

The barrier requirements for any pool shall comply with the most recent adoption of the California Health and Safety Code known as the Swimming Pool Safety Act. This legislation requires the use of at least two of the seven protection devices for a residential pool. For residential pools, the city adopts the first and primary safety device as the barrier or enclosure around the pool restricting access. A secondary safety device shall then be required within the enclosure.

15.36.030 Permit fees.

The fees for swimming pools, spa and hot tubs shall be those which the city council may from time to time adopt by resolution.

Section 14. Repeal of Conflicting Ordinances. All former ordinances or parts conflicting or inconsistent with the provisions of this Ordinance or of the Uniform Codes are hereby repealed.

Section 15. Severability. If any section, subsection, subdivision, paragraph, sentence, clause or phrase added by this Ordinance, or any part thereof, is for any reason held to be unconstitutional or invalid or ineffective by any court of competent jurisdiction, such decision shall not affect the validity or effectiveness of the remaining portions of this Ordinance or any part thereof. The City Council hereby declares that it would have passed each section, subsection, subdivision, paragraph, sentence, clause or phrase thereof irrespective of the fact that any one or more subsections, subdivisions, paragraphs, sentences, clauses or phrases are declared unconstitutional, invalid or ineffective.

Section 16. The Director of Community Development is instructed to, and shall, transmit a copy of this Ordinance together with any appropriate supporting documentation, to the California Building Standards Commission in accordance with California Health and Safety Code Section 17958.7.

Section 17. Effective Date. This ordinance and the rules, regulations, provisions, requirements, orders and matters established and adopted hereby shall take effect on January 1, 2026.

Section 18. CEQA. The City Council finds that the changes made to the Uniform Codes are enacted to mitigate the threats posed to public peace, health and safety from snow and fire. Therefore, it can be seen with certainty that adoption of this Ordinance will not have a significant adverse effect on the environment and is therefore exempt from California Environmental Quality Act pursuant to Section 15061(b)(3) of the CEQA Guidelines.

PASSED, APPROVED, AND ADOPTED at a regular meeting of the City Council of the City of Signal Hill, California, on this 9th day of December, 2025.

KEIR JONES
MAYOR

ATTEST:

DARITZA PEREZ
CITY CLERK

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss.
CITY OF SIGNAL HILL)

I, DARITZA PEREZ, City Clerk of the City of Signal Hill, California, hereby certify that Ordinance No. 2025-11-1555 was introduced at a special meeting of the City Council of the City of Signal Hill held on the 13th day of November, 2025, and thereafter was adopted at a regular meeting of the City Council on the 9th of December, 2025, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

DARITZA PEREZ
CITY CLERK

Exhibit A

Findings to Support Amendments to the

2025 Edition of the California Building Standards Code

This Exhibit A provides the express findings and determinations (where necessary pursuant to California Health & Safety Code Sections 17958, 17958.7 and/or 18941.5) justifying the City of Signal Hill's local amendments to the 2025 Edition of the California Building Code, the 2025 Residential Code, the 2025 California Green Building Standards Code, the 2025 Electrical Code, the 2025 Plumbing Code, the 2025 Mechanical Code, the 2024 International Swimming Pool and Spa Code, as reasonably necessary because of local climatic, geologic or topographic conditions.

Amendments to the California Building Code

Section 15.04.030 Section 105.2 amended – Exempted work.

Signal Hill Municipal Code Section	Section Impacted	Amendment	Justification (see below key to justifications)
15.04.040(A)	105.2	Not structural change and energy compliance obligation is of applicant.	A

Section 15.04.040 Section 109.2 amended—Permit fees.

Signal Hill Municipal Code Section	Section Impacted	Amendment	Justification (see below key to justifications)
15.04.050	109.2	City Council establishes fees annually by Resolution.	A

15.04.050 Section 109.7 added —Plan review fees.

Signal Hill Municipal Code Section	Section Impacted	Amendment	Justification (see below key to justifications)
15.04.060	109	City Council establishes fees annually by Resolution.	A

15.04.060 Section 109.4 amended—Investigation fees.

Signal Municipal Code Section	Hill Code	Section Impacted	Amendment	Justification (see below key to justifications)
15.04.070		109.4	City Council establishes fees annually by Resolution.	A

15.04.070 Section 1511.1 amended—General.

Signal Municipal Code Section	Hill Code	Section Impacted	Amendment	Justification (see below key to justifications)
15.04.080		1511.1	Clarification of area triggering a permit.	A

15.04.080 Appendix J

Signal Municipal Code Section	Hill Code	Section Impacted	Amendment	Justification (see below key to justifications)
15.04.080		Appendix J	Clarifications of the requirements for exploratory excavations to streamline the process subject to conditions and ensure safeguards are in place.	B, C

Amendments to the California Residential Code**15.06.010 California Residential Code adopted.**

Signal Municipal Code Section	Hill Code	Section Impacted	Amendment	Justification (see below key to justifications)
15.06.010		R401.2	Mitigation due to oil field impacts.	B (ii)

15.06.020 Definitions.

Signal Municipal Section	Hill Code	Section Impacted	Amendment	Justification (see below key to justifications)
15.06.020		R202	Clarification	A

Amendments to the California Green Building Standards Code**15.10.020 Definitions.**

Signal Municipal Section	Hill Code	Section Impacted	Amendment	Justification (see below key to justifications)
15.10.020		202	Clarification	A

Amendments to the California Electrical Code**15.12.020 Definitions.**

Signal Municipal Section	Hill Code	Section Impacted	Amendment	Justification (see below key to justifications)
15.12.020		100	Clarification	A

Amendments to the Plumbing Code**15.16.020 Definitions.**

Signal Municipal Section	Hill Code	Section Impacted	Amendment	Justification (see below key to justifications)
15.16.020		203	Clarification	A

15.16.040 Section 608.2 amended—Excessive water pressure.

Signal Hill Municipal Code Section	Section Impacted	Amendment	Justification (see below key to justifications)
15.16.050	608.2	Based on City Water Dept. standards.	A

Amendments to the Mechanical Code

15.20.020 Definitions.

Signal Hill Municipal Code Section	Section Impacted	Amendment	Justification (see below key to justifications)
15.20.020	203.0	Clarification	A

Amendments to the International Swimming Pool and Spa Code

15.36.020 Section 305 Barrier Requirements.

Signal Hill Municipal Code Section	Section Impacted	Amendment	Justification (see below key to justifications)
15.36.020	305	Local interpretation allowing compliance and flexibility based on safety conditions.	A

Justifications KEY: Findings to Support Amendments to the California Building Code, the 2025 Residential Code, the 2025 California Green Building Standards Code, the 2025 Electrical Code, the 2025 Plumbing Code, the 2025 Mechanical Code, the 2024 International Swimming Pool and Spa Code.

A. This amendment establishes administrative standards for the effective enforcement of building standards through the City of Signal Hill and is necessary for administrative clarification and does not modify a California Building Standard pursuant to California Health and Safety Code Sections 17958, 17958.5 and 17958.7. This amendment is reasonably necessary because of the following local climatic conditions:

B. This amendment is reasonably necessary because of the following local geological conditions:

i. The City is subject to earthquake hazards caused by its location on the Newport-Inglewood Fault. The Newport-Inglewood Fault is a normal fault with a strike slip fault component. The Newport-Inglewood Fault has been designated by the Alquist-Priolo Geologic Hazards Zones and Acts as a Special Studies Zone. The Special Studies Zone requires developers to provide a report prepared by a registered geologist. The recommendations within the report must be implemented which may include setbacks to be maintained and/or structural requirements. Grading plans and structures must be designed in accordance with the adopted Grading Codes and Building Codes.

ii. The presence of oil in the City's subsurface, and in conjunction with the City's history of oil operations, results in the concentrations of methane gas which can rise up from the subsurface, accumulate, and present a fire hazard if pressurized. Thus, local amendments are necessary to provide for methane and other oil field related mitigations that are unique to the City's soil and subsurface presence of oil.

C. This amendment is reasonably necessary because of the following local topographical conditions:

i. View Policy. The hilltop in Signal Hill provides the City with its most identifying feature. All new development and major rebuilds or additions are projects subject to the City's View Policy. The City's View Policy clarifies circumstances under which a view analysis is required and establishes guidelines for views which are eligible for preservation and recommendations of modifications to proposed project in order to protect views.

ii. Soils. Signal Hill is located in the Los Angeles Coast Plain. The plain sits on an extraordinarily deep marine and nonmarine sedimentary base that has an important bearing on earthquakes, petroleum deposits and subsidence problems. Slopes vary from 10 to 80 percent. Slopes over 20 percent are not generally considered suitable for urban development. In addition, highly expansive or compressible soils and land with significant rock outcroppings or other landforms are not suitable for development. Although the soils of Signal Hill, characterized primarily by sand, silt and clay deposits, are considered to be a sound foundation for buildings and development, the possibility of a geologic hazard always exists. Appropriate planning and prudent design are required to decrease the danger and possibility of a severe slope hazard. Grading and erosion control plans prepared by a registered civil engineer are required for all projects.

iii. Drainage. The City's stormwater drains into the Pacific Ocean. Accordingly, in order to protect ocean water quality, all grading and development activity must include stormwater pollution protection as a

primary consideration. Developers are responsible for construction or upgrading of sewer and water mains, storm drains, streetlights, fire hydrants, street trees and street signs. Construction is required concurrent with project development and a performance bond for the construction must be obtained before the issuance of building permits. In certain situations where construction is infeasible, the City may accept an in-lieu fee equal to the cost of construction.



STAFF REPORT

12/9/2025

AGENDA ITEM

**TO: HONORABLE MAYOR
AND MEMBERS OF THE CITY COUNCIL**

**FROM: CARLO TOMAINO
CITY MANAGER**

**BY: SIAMLU COX
ADMINISTRATIVE SERVICES OFFICER/FINANCE DIRECTOR**

**DEBBIE PACHECO
ACCOUNTING MANAGER**

SUBJECT: ANNUAL COMPREHENSIVE FINANCIAL REPORT FOR FISCAL YEAR 2024-25

Summary:

The Annual Comprehensive Financial Report (ACFR) is an independently audited summary report of the City's financial transactions for Fiscal Year (FY) 2024-25. The ACFR provides relevant financial information to the City Council, residents, current and future employees, grant entities, creditors, bond investors, rating agencies, and other interested parties. The audit is performed in compliance with the requirements of the City Charter, and the results are presented to the City Council for review.

The audit was completed by the City's independent auditor, Rogers, Anderson, Malody & Scott, LLP, Certified Public Accountants (RAMS), which issued an unqualified opinion audit report, otherwise known as a "clean opinion" finding nothing of material concern in the City's internal controls, financial, and bookkeeping practices. The independent auditor's unmodified report provides assurance that the ACFR, and audited information within, present fairly the City's financial position for the Fiscal Year ending June 30, 2025.

As part of the ACFR, staff provides detailed information and recommendations on the General Fund Operating balance. For FY 2024-25, the General Fund has a positive fund balance of \$7 million. Staff will present recommendations for fund balance appropriations to the City Council in the first part of the 2026 calendar year. This timeline allows for a detailed analysis of the fund balance, including revenue updates, requests to re-appropriate unutilized budget appropriations, one-time expenditure requests for department operations, programs, or special projects, and reserve allocations. The proposed steps above will result in budget adjustments for the current fiscal year.

Strategic Plan Goal(s):

Goal No. 1 Financial Stability: Ensure the City's long-term financial stability and resilience.

Recommendations:

1. Receive and file the City's ACFR for FY 2024-25.
2. Direct staff to return the first part of the 2026 calendar year with proposed appropriations for the FY 2024-25 General Fund positive fund balance.
3. Direct staff to distribute copies of the ACFR for FY 2024-25 as required, as well as to the Office of the City Clerk to be placed on file for the general public and posted on the City's website.

Fiscal Impact:

FY 2024-25 closed with General Fund revenues exceeding expenditures, including net transfers, in the amount of about \$7 million.

Background and Analysis:

The City's Charter requires that an annual audit be performed relating to the City's financial transactions, records, inventories, and reports. Accordingly, the City retains an independent external auditor. The auditor's responsibility is to express opinions on the financial statements, and plan and perform an audit to obtain reasonable assurance about whether the financial statements are free from material misstatement. The results of these efforts are incorporated in the ACFR, which is a set of financial statements that present the City's financial results at the end of the fiscal year (Attachment A).

The ACFR was prepared in accordance with Generally Accepted Accounting Principles (GAAP) as set forth in the pronouncements of the Governmental Accounting Standards Board (GASB), an organization that regulates governmental accounting as the source of generally accepted accounting principles. In addition to standards of reporting, GASB issues statements, interpretations, bulletins, and other guidelines for financial reporting.

Local Economy and Financial Landscape

As 2025 draws to a close, the US economy offers a nuanced picture: growth is slowing, inflation is stabilizing, and the labor market is cooling slightly. Recent rate cuts signal a shift towards easing monetary policy, though tariffs are putting upward pressure on prices, the housing market, car sales, and other parts of the economy, impacting GDP growth. The outlook for 2026 is expected to decelerate to 1.4%, down from an anticipated 1.8% projected in 2025. Success hinges on whether the economy can absorb the price shock from tariffs without causing a significant rise in inflation, allowing the Federal Reserve to proceed with its planned rate cuts; growth is not expected to rebound above 2% until 2027.

The State of California's economy shows pockets of significant strength driven by AI-related investment, while consumer retail activity is slowing. Despite the projected 1.4% growth in 2026, increases are not expected to restore revenues to the peak levels seen in FY 2022-2023, indicating revenue growth is not keeping pace with the rising cost of doing business for local governments. Deloitte Global Economics Research Center (Deloitte) forecasts that core inflation will rise to 3.3% in

2026, while overall CPI growth is expected to average 3.2% in 2026. This persistent inflation is largely attributed to the pass-through of tariffs related costs to consumers, which outweighs the moderating effects of slowing demand. Work stoppages from major labor strikes may also impact domestic budget spending. The Federal Reserve continues a rate-cutting cycle to achieve a soft landing; however, Deloitte projects that the recent 25 basis point reduction is not expected to create a surge in consumer spending but rather aims to bring the federal funds target rate to 3.125% by the fourth quarter of 2026.

Local government's fiscal exposure during the economic shifts is best observed when analyzing the elasticity of general fund revenue. The City of Signal Hill's general fund revenue portfolio's strength lies in its diverse revenue sources. As a "low property" tax city, the City's most significant revenue source for General Fund operating revenues is sales tax. Signal Hill's revenue mix has proven resilient, with overall sales tax revenue remaining strong and total point-of-sale tax revenues increasing by 1% from the previous year. The City's transaction and use tax, Measure SHR (MSHR), declined by 3% from the prior year; however, the addition of MSHR remains a significant contributor to increases in overall sales tax revenue. Measure SHR generated 26% of the Bradley Burns amount, with general consumer goods continuing to produce the most sales tax revenue.

The City's major sales tax industry groups include Autos and Transportation, Business and Industry, County Pool Allocations and General Consumer Goods. The City's Autos and Transportation industry sector experienced another robust year-over-year growth of 9%, a portion of which can be attributed to the addition of new car dealerships in the City. County Pool Allocations continue to grow, with 4% year-over-year growth, as projected by HdL. Business and Industry experienced a 9% loss over the prior year, while General Consumer Goods experienced a 4% loss over the preceding year. Building and Construction remains flat compared to the previous year, with conditions expected to persist. Although interest rates have fallen in the short term, consumers continue to suspend big-ticket purchases; as a result, this sector is not likely to grow until FY 2026-27.

The City's second most significant source of revenue is derived from the Use of Money, which is predominantly driven by Investment Income. While this income stream remains robust, staff has observed a modest decrease, moving from \$4.9 million in the previous fiscal year to \$4.6 million in FY 2024-25. The City has successfully leveraged the unusually high, volatile interest rate market environment to maximize investment returns while still prioritizing safety and liquidity. The City anticipates a moderation and subsequent decline in this specific revenue source over the next few years as prevailing market interest rates are projected to normalize. Staff is continuously working to increase and diversify the City's investment portfolio to maintain investment income amid adverse market conditions.

Property tax revenues are driven by the value of residential and commercial property, and since property tax revenue typically reflects the value of a property anywhere from 18 months to many years prior, these are less immediately responsive to economic changes than other types of taxes. High mortgage rates continue to test California's housing market, as sales decline and buyers face challenges amid rising median sale prices. In comparison, California's median home price increased by 4.6% as of April 2024, with Southern California's median home prices increasing by 1.9% based on HdL's property tax division. The City's overall net taxable property value changed by 4.4%. Staff would note that a large portion of Signal Hill properties are highly affected by the oil and gas assets within the City. As oil prices change, the related property values also fluctuate in the same direction, and a portion of the change in property values is likely related to current oil prices. Property tax rolls

are set before the commencement of the fiscal year, and therefore, property tax revenue was conservatively projected for FY 2024-25.

The City's annual obligated costs, such as contract costs, insurance, pension obligations, and unfunded mandates, continue to rise and compete against other budget priorities. The highest obligated costs include pension costs related to the CalPERS Unfunded Accrued Liability (UAL). The UAL mainly fluctuates as a result of investment returns and changes in the discount rate. CalPERS recently announced a preliminary net return of 11.6% for FY 2024-25. When factoring in CalPERS' discount rate of 6.8% and the FY 2024-25 preliminary return of 11.6%, the estimated funded status now stands at 78.1% as of June 30, 2025, for the Public Employees Retirement Fund (PERF). The recent gains and losses, changes in the discount rate, and assumption changes have led to variable funding status, which directly impacts the City's pension costs and overall budget strategies; the City will continue to monitor this issue closely.

The City completed a comprehensive fee study in FY 2023-24 that reviewed the City's overall user and regulatory fee structure, fee bases, and cost recovery. The projected positive fiscal impact has been incorporated into the current biennial budget. In addition, the City conducted a water rate study and a water master plan to review the Water Utility fund, ensuring overall fiscal sustainability and prioritizing water infrastructure needs and future capital improvement planning. The water rate study was completed in 2025 and went into effect in July 2025. The City has also embarked on a comprehensive economic and land use study for three areas of the community. Broadly defined, the purpose of an Opportunity Study Area is to assess future land use opportunities that will allow the City to grow economically, create jobs, encourage new development, and diversify the City's tax base for several years.

In 2023, the City Council authorized staff to issue a Notice of Funding Availability for up to \$10 million in affordable housing funding to develop the Orange and Walnut Bluff affordable housing sites. The City initiated a competitive process and selected National Community Renaissance (National CORE) as the City's preferred development partner. National CORE proposed a 380-unit affordable housing project that includes a Boys and Girls Club, representing a \$200 million investment in the community. Since embarking on the due diligence process, National CORE experienced delays due to new State legislation regulating oil and gas operations. In addition, due to its budget deficit, the State temporarily suspended the Infill Infrastructure Grant program, which National CORE proposed as a primary funding source for these projects. Despite these temporary setbacks, National CORE and the City have negotiated the terms of an Affordable Housing Agreement for the Walnut Bluff property that specifies the terms, conditions, and timing of the City's funding contribution.

Analysis:

The ACFR includes three main sections: 1) Introductory; 2) Financial; and 3) Statistical. The following sections of this report provide an overall summary of the main sections to facilitate understanding of the ACFR for the general public.

Introductory Section (pages i through x)

This section includes the guide to the report and one of two key narratives, the Transmittal Letter, which provides a broad financial outlook of the City and legal requirements for financial reporting.

Financial Section (pages 1 through 117)

This section includes the second key narrative, the Management's Discussion and Analysis (MD&A) section. The MD&A is audited information and is similar to financial reports in the private sector. The MD&A section of the ACFR provides a narrative overview of the City's previous year's activity and financial performance. This information should be read in conjunction with the basic financial statements and the extended footnotes to get an accurate overall representation of the City's financial health. The Notes to the Basic Financial Statements provide narrative information about the City's significant accounting policies and detailed disclosures on key financial matters. In addition, the MD&A includes a discussion of factors affecting the current year's budget.

Also included in this section are the Independent Auditor's Report, the Basic Financial Statements, the Fund Financials, Notes to the Basic Financial Statements, and other required supplementary information (RSI). The Government-Wide Financial Statements report information on all activities of the City, with the exception of where the City acts as a trustee for another agency, such as the Successor Agency; in addition, transfers of funds between City entities and reserves have been removed from these statements, and the statements only reflect events that resulted from activities between the City and non-City associations. Governmental activities, which normally are supported by taxes and grant revenues, are reported separately from business-type activities, such as the Water Department, which instead rely on user fees and charges that come from receiving a service.

The reporting includes the auditing standards of GASB Statement No. 68 (GASB 68), which requires that a governmental entity recognize its net pension liability (UAL) in the statement of net position (balance sheet). Under GASB Statement No. 75 (GASB 75), the City's net Other Post-Employment Benefits Liability (OPEB) is recorded and extended discussions and disclosures are provided as part of the supplementary information in the footnotes. Under the reporting standards of GASB 68 and 75, City-wide financial statements present the net pension and OPEB liabilities.

Statistical Section (pages 118 through 139)

This section consists of information pertaining to the City, including financial trends, revenue and debt capacity, demographics and economic information, and other operating information.

General Fund Analysis

The General Fund is the City's primary operating fund, comprised of local tax revenues and fees for services to fund core municipal services such as public works, police, planning, and recreation. The General Fund ended FY 2024-25 with revenues exceeding expenditures (including transfers) by \$7,039,019.

The independent auditor reported that the FY 2024-25 General Fund Operating and Non-Operating Revenues were \$42.8 million, which is \$5.4 million above the FY 2024-25 final budget of \$37.3 million and \$0.9 million over the prior year's FY 2023-24 actuals of \$41.9 million. As the year progressed and during the budget preparation for Year 2, no significant changes were made to the revenue projections and they remained at \$37.3 million. The increase over the prior FY 2023-24 Operating results was mainly due to an increase in the City's significant revenue sources. Sales tax exceeded the prior year by \$0.3 million mainly driven by the Autos and Transportation business sector out-performing expectations. However, looking forward, sales tax revenue is expected to

remain relatively flat for FY 2025-26 with signs of slowing growth in certain business sectors. Overall, sales tax revenue is budgeted conservatively using updated industry expert information.

The General Fund's Operating and Non-Operating Expenditures (net of subscription and lease acquisition sources) were \$31.5 million, which is \$4.3 million below the FY 2024-25 Current Operating Budget of \$36.9 million and \$2.3 million above the prior year FY 2023-24 actuals of \$29.2 million. All departments ended the year with expenditures below budget, primarily due to vacant positions across multiple departments, delayed projects, and lower use of planned contract services.

Net transfers-out were \$4.3 million, which is \$4.0 million less than the FY 2024-25 Current Operating Budget of \$8.3 million. The net transfers are mainly made up of transfers-in to fund operating activities of \$0.2 million, transfers-out to fund capital improvements of \$4.0, and the annual transfer out to the Housing Authority for approximately \$414K representing 20% of the annual loan repayment between the City and the Successor Agency.

The General Fund Operating Results are summarized in Table 1 and 2. Revenues and transfers-in less operating expenditures and transfers-out resulted in a net year-end positive fund balance of \$7,039,019. The Beginning Fund Balance in the FY 2024-25 Operating Budget was \$75.8 million. After reflecting revenues, expenditures, and net transfers, the actual Ending Fund Balance is \$82.9 million.

Table 1. General Fund Operating Results compared to Budget

OPERATING RESULTS (millions)	2024-25 FINAL BUDGET	2024-25 FINAL RESULTS	DIFF BUDG vs RES
Beginning Fund Balance	\$ 75.81	\$ 75.81	\$ -
Revenues	\$ 37.34	\$ 42.77	\$ 5.43
Expenditures (net of subscription acquisition sources)	\$ 35.74	\$ 31.46	\$ (4.29)
Excess Revenues over Expenditures	\$ 1.60	\$ 11.31	\$ 9.71
Net Transfers In/(Out)-Other Financing Sources	\$ (8.25)	\$ (4.27)	\$ 3.98
Net Change in Fund Balance	\$ (6.65)	\$ 7.04	\$ 13.69
Ending Fund Balance at June 30, 2025	\$ 69.16	\$ 82.85	\$ 13.69

Table 2. General Fund Operating Results compared to Projections

OPERATING RESULTS (millions)	2024-25 PRO- JECTIONS	2024-25 FINAL RESULTS	DIFF PRO vs RES
Beginning Fund Balance	\$ 75.81	\$ 75.81	\$ -
Revenues	\$ 40.73	\$ 42.77	\$ 2.04
Expenditures (net of subscription acquisition sources)	\$ 31.82	\$ 31.46	\$ (0.36)
Excess Revenues over Expenditures	\$ 8.91	\$ 11.31	\$ 2.40
Net Transfers In/(Out)-Other Financing Sources	\$ (4.51)	\$ (4.27)	\$ 0.24
Net Change in Fund Balance	\$ 4.41	\$ 7.04	\$ 2.63
Ending Fund Balance at June 30, 2025	\$ 80.22	\$ 82.85	\$ 2.63

General Fund Reserves

The General Fund Unassigned Reserve is \$30.7 million, and the Economic Uncertainties Reserve is \$5.8 million, for a total of \$36.5 million as of June 30, 2025. Based on the original FY 2024-25 General Fund budgeted expenditures, not including net transfers of \$35.9 million, the General Fund Unassigned Reserve and Economic Uncertainties Reserve together represent a reserve level of 101%, meeting and exceeding the City's practice of maintaining the minimum target reserve level of 75% to 100% of budgeted expenditures.

The grand total of the General Fund Committed Reserves and the Unassigned General Fund Balance was \$72.9 million on June 30, 2025. The Committed Reserves are classified fund balances that can only be used for the specific purposes determined by the City Council through the adoption of a resolution prior to the end of the fiscal year.

Committed Reserves balances and changes are summarized in Table 3.

Table 3. Changes to Committed Reserves

General Fund Balance Classification (millions)				
	FY 2023-24	FY 2024-25	Change	
Debt Service	\$ 2.21	\$ 2.99	\$	0.78
Economic uncertainty	5.41	5.81		0.40
Civic center master plan	8.45	14.02		5.57
CalPERS rate increases	3.28	3.42		0.14
OPEB future costs	1.52	1.52		-
Building and land acquisition	2.64	1.42		(1.22)
Capital Improvements	5.20	5.53		0.33
Economic development	1.21	1.18		(0.03)
Equipment replacement	0.04	0.19		0.15
Insurance premium increases	0.83	1.00		0.17
Police radio/system reserve	1.43	1.48		0.05
General Plan update	0.35	0.22		(0.13)
100th Anniversary	0.05	-		(0.05)
Park expansion	0.74	1.14		0.40
Workforce Innovation	1.23	1.23		-
NPDES issues	0.001	0.00		-
Facility reserve	0.37	0.65		0.28
Art reserve	0.15	0.35		0.20
Total Committed	\$ 35.12	\$ 42.16	\$	7.04
Unassigned Fund Balance	31.64	30.71		(0.93)
Total Committed and Unassigned Fund Balance	\$ 66.76	\$ 72.87	\$	6.11
Total Non-Spendable	8.92	9.99		1.07
Total Committed, Unassigned & Non-Spendable	\$ 75.67	\$ 82.85	\$	7.18

* FY 23-24 The majority of non-spendable is made up of advances to the Water Fund, and the Successor Agency (SA) loan receivable

GASB 68 and GASB 75

The City's net pension liability is \$38.7 million and the OPEB liability is \$6.3 million. Net pension

liability is the present value of projected benefit payments to current employees and retirees, less pension assets that are invested and maintained by CalPERS. Net pension liability associated with pensions for safety personnel is \$21.5 million and for non-safety personnel is \$17.2 million. The liability will fluctuate because of investment returns and changes in the discount rate. The weighted average funding status of the City's two pension plans is approximately 78.1% based on the most recent GASB 68 actuarial valuation, which is above the average funded status of approximately 72%. The City has established committed reserve funds to address pension and OPEB costs, and also begun the CalPERS Fresh Start strategy to address future CalPERS rate increases and stabilize annual pension costs.

Beginning in 2009, the City and its employees recognized the need to take proactive measures to address the rising costs of the pension and OPEB plans. All employees began contributing a portion of their compensation toward their pension plan costs, reducing the City's employer-paid costs. In 2010, the City established new pension plans for employees hired after June 2010 (Tier II) that offered reduced retirement benefits in order to lower long-term pension liability. In 2013, the State passed the Public Employees' Pension Reform Act (PEPRA) that affects employees hired on or after January 1, 2013. PEPRA capped the annual pension benefit that can be received, established a lower-cost pension formula for safety and non-safety employees with requirements to work longer in order to reach full retirement age, and capped the amount used to calculate a pension.

FY 2024-25 contribution rates for Classic Tier I, Classic Tier II, and Public Employees' Pension Reform Act (PEPRA) employees are as follows:

- Classic Safety employees contribute 12%
- Classic Safety management contribute 9%
- PEPRA Safety employees contribute 13.75%
- Classic Tier I/Tier II miscellaneous and management employees contribute 7%
- PEPRA miscellaneous and management employees contribute 6.75%.

Additionally, non-safety employees contribute 1% of their compensation, and safety employees contribute \$625 annually to offset the cost of OPEB obligations.

Water Fund

The City's business-type activities consisted solely of the Water Utility Enterprise Fund (Water Fund). The Water Fund is used to account for financial activity related to the purchase, production, storage, and distribution of water used by the community, as well as the maintenance, repair, and replacement of related equipment and pipelines. The intent of the Water Fund is to meet all operational costs through regular revenue from rate payers while also putting monies aside for future infrastructure replacement and repairs.

Water Fund revenues consist of charges for services and investment income which totaled \$7.8 million. Operating revenues continue to grow year-over-year due to annual rate increases, in accordance with the approved Prop 218 rate schedule (the fifth of five rate increases). The City conducted a water rate study and a water master plan to review the Water Utility fund to ensure overall fiscal sustainability and prioritize water infrastructure needs and future capital improvement planning. The water rate study was completed in FY2024-25. Non-operating revenues include net

investment income of \$457,050. Operating expenses totaled \$6.9 million, reflecting costs for supplies and repairs, and maintenance. Interest expenses related to debt service totaled \$107,532.

GASB 68 requires that the year-over-year change to unfunded pension liability be reflected within the Statement of Revenues, Expenses, and Changes in Net Position. A change in the pension allocation reduced pension expense reported in the personnel services line-item by \$1.42 million for FY 2024-25. After non-operating results, transfers, and financial consolidation entries, the change in net position increased by \$815,131, and other factors resulting in a reduction of water supply costs by \$478,971 compared to Fiscal Year 2023-24; a one-time increase in interest income of \$143,872, driven by higher interest rates, a \$622,499 increase in sales as a result of the approved Prop 218 rate schedule; and increased expenditures mainly related to salary and benefits.

The Water Fund's operating results are summarized in Table 4.

Table 4 Water Fund Operating Results

OPERATING RESULTS AND NET POSITION (in millions)	2024-25 FINAL RESULTS
Beginning Net Position at July 1, 2024	\$ 28.198
Operating Income (Loss)	\$ 0.423
Total Non-Operating Revenues (Expenses)	\$ 0.350
Transfers	\$ 0.042
Net Change in Position	\$ 0.815
Ending Net Position at June 30, 2025	\$ 29.014
Adjusted Change in Net Position	\$ -
Adjusted Ending Net Position at June 30, 2025	\$ 29.014

Reserve Appropriations and Reallocations of FY 2024-25 Positive Fund Balance

For FY 2024-25, the General Fund closed with revenues exceeding expenditures in the amount of \$7,039,019 (including net transfers). The annual positive fund balance is available for a one-time allocation to projects, programs, or reserves as directed by the City Council. Staff proposes to return to the City Council the first part of the 2026 calendar year, to allow sufficient time to conduct a detailed analysis and propose the recommended allocations.

Attachment:

A. FY 2024-25 Annual Comprehensive Financial Report

Annual Comprehensive Financial Report

Fiscal Year June 30, 2025

A Beacon of Progress
Signal Hill, California



This page is intentionally left blank.

CITY OF SIGNAL HILL, CALIFORNIA
ANNUAL COMPREHENSIVE FINANCIAL REPORT
YEAR ENDED JUNE 30, 2025

Prepared by:
Department of Finance

Siamlu Cox
Administrative Services Officer/Finance Director

This page is intentionally left blank.

TABLE OF CONTENTS

INTRODUCTORY SECTION:

Letter of Transmittal	i
Certificate of Achievement for Excellence in Financial Reporting	xi
Elected Officials	xii
City Organization Chart	xiii

FINANCIAL SECTION:

Independent Auditor's Report	1
Management's Discussion and Analysis (Required Supplementary Information)	4
Basic Financial Statements:	
Government-Wide Financial Statements:	
Statement of Net Position	17
Statement of Activities	18
Fund Financial Statements:	
Governmental Funds:	
Balance Sheet	20
Reconciliation of the Governmental Funds Balance Sheet to the	
Statement of Net Position	22
Statement of Revenues, Expenditures, and Changes in Fund Balances	23
Reconciliation of the Statement of Revenues, Expenditures and Changes in	
Fund Balances of Governmental Funds to the Statement of Activities	25
Proprietary Funds:	
Statement of Net Position	26
Statement of Revenues, Expenses, and Changes in Net Position	27
Statement of Cash Flows	28
Fiduciary Funds:	
Statement of Fiduciary Net Position	30
Statement of Changes in Fiduciary Net Position	31
Notes to Basic Financial Statements	32
Required Supplementary Information:	
Budgetary Comparison Schedules:	
General Fund	78
Housing Authority Special Revenue Fund	80
California Arts Council Grant Special Revenue Fund	81
Notes To Required Supplementary Information	82
Schedule of Proportionate Share of the Net Pension Liability	83
Schedule of Contributions	84
Schedule of Changes in the Net OPEB Liability and Related Ratios	85
Schedule of OPEB Plan Contributions	86

TABLE OF CONTENTS, (Continued)

Supplementary Information:

Other Governmental Funds:

Description of Other Governmental Funds	87
Combining Balance Sheet	89
Combining Statement of Revenues, Expenditures, and Changes in Fund Balances	94

Schedule of Revenues, Expenditures, and Changes in Fund Balance –

Budget and Actual:

Park Development Special Revenue Fund	99
HCDA Grant Special Revenue Fund	100
Special Gas Tax Special Revenue Fund	101
Transportation Proposition A Special Revenue Fund	102
Pipeline Removal Special Revenue Fund	103
Air Quality Improvement Special Revenue Fund	104
Water Development Special Revenue Fund	105
Traffic Impact Special Revenue Fund	106
Transportation Proposition C Special Revenue Fund	107
Lighting and Landscape Special Revenue Fund	108
Supplemental Law Enforcement Special Revenue Fund	109
Public Safety State Resources Special Revenue Fund	110
Housing Impact Special Revenue Fund	111
MTA–STPL Grant Special Revenue Fund	112
Measure M Special Revenue Fund	113
Transportation Measure R Special Revenue Fund	114
RMRA (SB1) Special Revenue Fund	115
Measure W Special Revenue Fund.....	116
Capital Grants Special Revenue Fund	117

STATISTICAL SECTION

Description of Statistical Section	118

Financial Trends:

Net Position by Component – Last Ten Fiscal Years	119
Changes in Net Position By Component – Last Ten Fiscal Years	121
Fund Balances of Governmental Funds – Last Ten Fiscal Years	123
Changes in Fund Balances of Governmental Funds – Last Ten Fiscal Years	125

Revenue Capacity:

Assessed Value of Taxable Property – Last Ten Fiscal Years	127
Direct and Overlapping Property Tax Rates – Last Ten Fiscal Years	128
Principal Property Tax Payers – Current Year and Nine Years Ago	129
Property Tax Levies and Collections – Last Ten Fiscal Years	130

TABLE OF CONTENTS, (Continued)

STATISTICAL SECTION, (Continued)

Debt Capacity:	
Ratios of Outstanding Debt by Type – Last Ten Fiscal Years	131
Direct and Overlapping Governmental Activity Debt	132
Legal Debt Margin Information – Last Ten Fiscal Years	133
Pledged–Revenue Bond Coverage: Redevelopment Tax Allocation Bonds – Last Fiscal Years	134
Demographic and Economic Information:	
Demographic and Economic Statistics – Last Ten Calendar Years	135
Principal Employers – Current Year and Nine Years Ago	136
Operating Information:	
Full–Time Equivalent City Government Employees by Department – Last Ten Fiscal Years	137
Operating Indicators by Function – Last Ten Fiscal Years	138
Capital Asset Statistics by Function/Program – Last Ten Fiscal Years	139

This page is intentionally left blank.

INTRODUCTORY SECTION

This page is intentionally left blank.



CITY OF SIGNAL HILL

2175 Cherry Avenue ♦ Signal Hill, CA 90755-3799

December 3, 2025

To the Honorable Mayor, Members of the City Council,
and Residents of the City of Signal Hill

We are pleased to present the Annual Comprehensive Financial Report (ACFR) for the City of Signal Hill (City) for the fiscal year ended June 30, 2025. The purpose of this report is to provide residents, the City Council, the general public, and interested parties with a broad financial outlook of the City, as well as to comply with State law.

The City's independent auditors, Rogers, Anderson, Malody & Scott, LLP, Certified Public Accountants (RAMS), issued an unmodified ("clean") opinion on the City of Signal Hill's financial statements for the fiscal year ended June 30, 2025. The independent auditor's report is located at the front of the financial section of the Annual Comprehensive Financial Report (ACFR).

This report consists of management's representations concerning the finances of the City and was prepared by the Finance Department with the assistance of the City's independent auditors in accordance with generally accepted accounting principles (GAAP) as promulgated by the Governmental Accounting Standards Board (GASB). Management assumes full responsibility for the completeness and reliability of the information contained in this report. We believe the data presented conforms to governmental accounting and financial reporting standards and is accurate in all material aspects; it is presented in a manner designed to fairly present the City's financial position and results of operations. All disclosures necessary to enable the reader to gain a good understanding of the City's financial affairs have been included.

GAAP requires that management provide a narrative introduction and an overview to accompany the basic financial statements in the form of Management's Discussion and Analysis (MD&A). The MD&A immediately follows the independent auditor's report and should be read in conjunction with this transmittal letter.

Profile of the Government

The City of Signal Hill was incorporated in 1924 as a General Law City. On November 7, 2000, in a special election, the residents of Signal Hill approved a new City Charter, and the City effectively made the change from a General Law City to a Charter City under the California Constitution.

The City of Signal Hill, encompassing 2.2 square miles, is located in the southwestern coastal area of Los Angeles County and has an estimated population of 11,563. The City is 25 miles south of downtown Los Angeles, 8 miles northeast of the Port of Los Angeles, and 5 miles northeast of the seaport terminal of Long Beach. Neighboring communities include the cities of Long Beach, Lakewood, Los Alamitos, and Carson.

Signal Hill, completely surrounded by the City of Long Beach, had historically been located in unincorporated territory. In 1924, to avoid Long Beach's per-barrel tax on oil, Signal Hill's founding members voted for incorporation. Oil production remained Signal Hill's mainstay until declining oil prices reduced production in the 1970s. In 1974, under the provisions of State law, the City formed the Signal Hill Redevelopment Agency and focused on economic development and revenue diversification. Today, Signal Hill is a well-balanced, financially sound, and economically diverse community.

The City operates under the Council-Manager form of municipal government. The City Council is comprised of five members elected at large, on a staggered basis, for a term of four years. Policy-making and legislative authority are vested in the governing City Council, which annually appoints a Mayor in December from among its members. The City Council appoints the City Manager, who is responsible for the day-to-day administration of City business and for coordinating all City departments. The City budgets for an authorized staff of approximately 136.72 full-time equivalent positions.

The City provides a full range of municipal services, including police and public safety, street maintenance, park maintenance, public improvements, planning and zoning, water utilities, recreational activities, community programming, and library services. The County of Los Angeles provides fire protection and public health services, the Sanitation District of Los Angeles County maintains and upgrades the sewer system, and the City of Long Beach provides animal care services and bus transportation throughout the City.

The ACFR includes the financial activities of the City of Signal Hill, the primary government, and its component units, which are the Signal Hill Housing Authority and the Signal Hill Public Financing Authority. The operations of these units are included within the Basic Financial Statements of the City.

The Signal Hill Redevelopment Agency (Agency) was established on May 7, 1974, pursuant to the State of California Health and Safety Code, Section 33000, entitled "Community

Redevelopment Law.” The Agency was formed for the purpose of preparing and carrying out plans for the improvement, rehabilitation, and redevelopment of blighted areas within the City. When the State dissolved all redevelopment agencies in early 2012, the City of Signal Hill opted to become the Successor Agency to the Signal Hill Redevelopment Agency. The Successor Agency is included in the financial statements as a Private Purpose Trust Fund and is not part of the City’s government-wide statements. Additional information is found in Note 17 of the Notes to the Basic Financial Statements.

The City also established the Signal Hill Housing Authority (Housing Authority) on December 12, 2000, pursuant to provisions of the California Health and Safety Code. The primary purpose of the Housing Authority is to provide suitable, safe, and sanitary housing opportunities for the City’s residents. Upon dissolution of the Redevelopment Agency, the housing assets and functions of the dissolved agency were transferred to the Housing Authority. The Housing Authority is included in the financial statements as a separate Special Revenue Fund.

The Signal Hill Public Financing Authority (Public Financing Authority) is a joint powers authority formed under the Joint Exercise of Powers Law of the State of California, Section 6502 of Title 1, Division 7, Chapter 5 of the Government Code of the State of California (the “Joint Exercise of Powers Act”) between the City and the Agency on October 15, 1996, for the purpose of establishing a vehicle which may reduce local borrowing costs and promote the greater use of existing and new financial instruments and mechanisms. The Public Financing Authority’s Board of Directors is the Signal Hill City Council. Under the Redevelopment Dissolution Act, the use of the Public Financing Authority to assist in future financings is limited, as the former Agency, now the Successor Agency, is one of the parties to the joint powers agreement that formed the Public Financing Authority. The Dissolution Act contains language concerning the future termination of the Successor Agency that could have an impact on any new debt issued by the Public Financing Authority.

To assist in financing and refinancing capital improvements – to be used in connection with future City financing or refinancing activities – the City formed the Signal Hill Municipal Financing Authority (Municipal Financing Authority) between the City and the Agency on August 22, 2017, under the Joint Exercise of Powers Law of the State of California, Section 6502 of Title 1, Division 7, Chapter 5 of the Government Code of the State of California (the “Joint Exercise of Powers Act”). The Municipal Financing Authority’s Board of Directors is the Signal Hill City Council.

Local Economy

As 2025 draws to a close, the US economy offers a nuanced picture: growth is slowing, inflation is stabilizing, and the labor market is cooling slightly. Recent rate cuts signal a shift towards easing monetary policy, though tariffs are putting upward pressure on prices, the housing market, car sales, and other parts of the economy, impacting GDP growth. The outlook for 2026 is expected to decelerate to 1.4%, down from an anticipated 1.8% projected in 2025. Success hinges on whether the economy can absorb the price shock from tariffs without causing a

significant rise in inflation, allowing the Federal Reserve to proceed with its planned rate cuts; growth is not expected to rebound above 2% until 2027.

The State of California's economy shows pockets of significant strength driven by AI-related investment, while consumer retail activity is slowing. Despite the projected 1.4% growth in 2026, increases are not expected to restore revenues to the peak levels seen in FY 2022-23, indicating revenue growth is not keeping pace with the rising cost of doing business for local governments. Deloitte Global Economics Research Center (Deloitte) forecasts that core inflation will rise to 3.3% in 2026, while overall CPI growth is expected to average 3.2% in 2026. This persistent inflation is largely attributed to the pass-through of tariffs related costs to consumers, which outweighs the moderating effects of slowing demand. Work stoppages from major labor strikes may also impact domestic budget spending. The Federal Reserve continues a rate-cutting cycle to achieve a soft landing; however, Deloitte projects that the recent 25 basis point reduction is not expected to create a surge in consumer spending but rather aims to bring the federal funds target rate to 3.125% by the fourth quarter of 2026.

Local government's fiscal exposure during the economic shifts is best observed when analyzing the elasticity of general fund revenue. The City of Signal Hill's general fund revenue portfolio's strength lies in its diverse revenue sources. As a "low property" tax city, the City's most significant revenue source for General Fund operating revenues is sales tax. Signal Hill's revenue mix has proven resilient, with overall sales tax revenue remaining strong and total point-of-sale tax revenues increasing by 1% from the previous year. The City's transaction and use tax, Measure SHR (MSHR), declined by 3% from the prior year; however, the addition of MSHR remains a significant contributor to increases in overall sales tax revenue. Measure SHR generated 26% of the Bradley Burns amount, with general consumer goods continuing to produce the most sales tax revenue.

The City's major sales tax industry groups include Autos and Transportation, Business and Industry, County Pool Allocations and General Consumer Goods. The City's Autos and Transportation industry sector experienced another robust year-over-year growth of 9%, a portion of which can be attributed to the addition of new car dealerships in the City. County Pool Allocations continue to grow, with 4% year-over-year growth, as projected by HdL. Business and Industry experienced a 9% loss over the prior year, while General Consumer Goods experienced a 4% loss over the preceding year. Building and Construction remains flat compared to the previous year, with conditions expected to persist. Although interest rates have fallen in the short term, consumers continue to suspend big-ticket purchases. As a result, this sector is not likely to grow until FY 2026-27.

The City's second most significant source of revenue is derived from the Use of Money, which is predominantly driven by Investment Income. While this income stream remains robust, we have observed a modest decrease, moving from \$4.9 million in the previous fiscal year to \$4.6 million in FY2024-25. The City has leveraged the unusually high, volatile interest rate market environment to maximize investment returns while still prioritizing safety and liquidity. The City

anticipates a moderation and subsequent decline in this specific revenue source over the next few years as prevailing market interest rates are projected to normalize.

Property tax revenues are driven by the value of residential and commercial property, and since property tax revenue typically reflects the value of a property anywhere from 18 months to many years prior, these are less immediately responsive to economic changes than other types of taxes. High mortgage rates continue to test California's housing market, as sales decline and buyers face challenges amid rising median sale prices. In comparison, California's median home price increased by 4.6% as of April 2024, with Southern California's median home prices increasing by 1.9% based on HdL's property tax division. The City's overall net taxable property value changed by 4.4%. Staff would note that a large portion of Signal Hill properties are highly affected by the oil and gas assets within the City. As oil prices change, the related property values also fluctuate in the same direction, and a portion of the change in property values is likely related to current oil prices. Property tax rolls are set before the commencement of the fiscal year, and therefore, property tax revenue was conservatively projected for FY 2024-25.

The City's annual obligated costs, such as contract costs, insurance, pension obligations, and unfunded mandates, continue to rise and compete against other budget priorities. The highest obligated costs include pension costs related to the CalPERS Unfunded Accrued Liability (UAL). The UAL mainly fluctuates as a result of investment returns and changes in the discount rate. CalPERS recently announced a preliminary net return of 11.6% for FY 2024-25. When factoring in CalPERS' discount rate of 6.8% and the FY 2024-25 preliminary return of 11.6%, the estimated funded status now stands at 79% as of June 30, 2025, for the Public Employees Retirement Fund (PERF). The recent gains and losses, changes in the discount rate, and assumption changes have led to variable funding status, which directly impacts the City's pension costs and overall budget strategies; the City will continue to monitor this issue closely.

The City completed a comprehensive fee study in FY 2023-24 that reviewed the City's overall user and regulatory fee structure, fee bases, and cost recovery. The projected positive fiscal impact has been incorporated into the current biennial budget. In addition, the City conducted a water rate study and a water master plan to review the Water Utility fund, ensuring overall fiscal sustainability and prioritizing water infrastructure needs and future capital improvement planning. The water rate study was completed in 2025 and went into effect in July 2025. The City has also embarked on a comprehensive economic and land use study for three areas of the community. Broadly defined, the purpose of an Opportunity Study Area is to assess future land use opportunities that will allow the City to grow economically, create jobs, encourage new development, and diversify the City's tax base for several years.

In 2023, the City Council authorized staff to issue a Notice of Funding Availability for up to \$10 million in affordable housing funding to develop the Orange and Walnut Bluff affordable housing sites. The City initiated a competitive process and selected National Community Renaissance (National CORE) as the City's preferred development partner. National CORE proposed a 380-unit affordable housing project that includes a Boys and Girls Club, representing a \$200 million

investment in the community. Since embarking on the due diligence process, National CORE experienced delays due to new State legislation regulating oil and gas operations. In addition, due to its budget deficit, the State temporarily suspended the Infill Infrastructure Grant program, which National CORE proposed as a primary funding source for these projects. Despite these temporary setbacks, National CORE and the City will have negotiated the terms of an Affordable Housing Agreement for the Walnut Bluff property that specifies the terms, conditions, and timing of the City's funding contribution.

FY 2025-26 Operating Budget

Based on industry forecasts and historical and current data, and in line with its long-standing commitment to fiscal prudence, the City employed conservative budgeting principles for the FY 2025-26 budget. The City's FY 2025-26 Operating Budget focuses on the continued delivery of quality core municipal services, proactively addressing safety and deferred maintenance and operational needs, and maintaining a work environment conducive to retaining and promoting a successful workforce. In developing the budget for the major general fund revenues, the City relied on analyses of historical performance and trends, as well as industry, economists, and news reports.

The City's expenditures were developed as a conservative spending plan addressing City Council and community priorities. The City's continued operations at full capacity include expanding current community and recreation programs, increasing public engagement through communications, committees, and other city events, and planning for future economic development. The budget also reflects the utilization of government relief program funding, special revenues, and grant programs in the City's capital plan and operational expenditures.

While the budget continues to reflect tempered optimism, the current global and local economies continue to face ongoing challenges that may lead to reevaluating spending strategies. The City's future economic health will be dependent on maintaining healthy reserves through fiscally conservative budgets and policies, planning for economic development opportunities, and maintaining its strong financial position through prudent, long-range policy decisions and sound fiscal management. The City will continue to monitor key economic indicators, sources of revenue, and spending levels as part of its sound, conservative fiscal approach.

Long Term Financial Planning

The community, City Council, and staff helped craft the 2023-2028 City of Signal Hill Strategic Plan, which sets the priorities for the City. The framework of the Strategic Plan is centered on three principles that include Vision (the ideal state of the community in the future), Mission (how we will achieve our vision), and Values (the principles by which we strive to work). The plan goals include five specific objectives: 1) Financial Stability: Ensure the City's long-term financial stability and resilience; 2) Community Safety: Maintain community safety by supporting public safety services and increasing emergency preparedness; 3) Economic & Downtown Development: Improve the local economy, support local businesses, and create a vibrant

downtown core; 4) Infrastructure: Maintain and improve the City's physical infrastructure, water system, and recreational spaces; 5) High-Functioning Government: Strengthen internal communication, recruitment, retention, systems, and processes to increase the effectiveness and efficiency of City services. The City Council and staff use the Strategic Plan as a tool to guide our actions and continue to improve the quality of life for the residents of Signal Hill.

A City's capacity to effectively deliver basic day-to-day services to its residents and businesses fundamentally affects whether residents can live in a healthy, safe, and fulfilling manner. Local governments are at the forefront in providing these basic services – for example: establishing and governing local laws and codes; providing police service and protection to residents and businesses; assisting in a fire or medical emergency; delivering clean water; providing recreational, social, and learning opportunities for residents; assuring the safety of existing and new buildings located in the City; building and maintaining infrastructure and public buildings; activating emergency operations to provide incident command, if necessary; and maintaining local roads for the orderly movement of people and things. Therefore, how local government is funded, and how well it is funded to be able to carry out this mission, is vital.

To meet these public duties, cities must manage and allocate millions of dollars each year, employ staff, negotiate and manage contracts, build and operate public facilities, among other obligations, and do all this within a setting that must be continually open, transparent, and accessible to the public. How local governments decide to use their limited resources leads to a complicated intersection of public policy, community planning, and budgeting. The heart of the matter is, in fact, the ongoing work to balance limited revenues with public demand for costly and often vital services and facilities.

Money for delivering local government services in California is raised largely through an intricate system of taxes and fees – a finance system that is complicated and unique. The system's unique nature is due to many factors of law, history, and culture, including State constitutional provisions enacted by voters that prescribe strict limits on how municipalities can raise revenues – and even how they can spend money.

On November 3, 2020, the residents of Signal Hill voted in a new three-quarter cent per dollar (0.75%) general transactions and use (sales) tax to take proactive local control of long-term financial planning. This tax continues to preserve the high quality of life the community expects and deserves, supporting the ongoing provision of essential services while securing a reliable, long-term funding stream that is locally controlled, where revenue is not subject to seizure or elimination by the State. The new tax provided approximately \$6.4 million in annual revenues in FY 2024-25 to help fund programs such as streets, pothole and infrastructure repair, clean public areas, 9-1-1 emergency response, and crime prevention.

In FY 2024-25, the City adopted a new Reserve Policy with the aim of reaffirming sound financial management, which includes the practice and discipline of maintaining adequate reserve funds for known and unknown contingencies. The City will follow this new General Fund Reserve Policy to formalize the City's financial reserve targets and reserve criteria. These reserves would

be utilized to mitigate the adverse impact of an economic slowdown, a recession, or the loss of a major sales tax provider. The unassigned fund balance in the General Fund and the fund balance of the Economic Uncertainties Fund were approximately 101% of FY 2024-25 General Fund budgeted operating expenditures, which exceeds the minimum target range of 75% to 100%. The City's strategic reserves also allow resources to be set aside to fund major capital improvement projects to maintain roads, infrastructure, and other long-term assets to improve the well-being of its residents and visitors, with two major upcoming projects that include the Civic Center Master Plan and the City Hall Renovation.

Management believes the City has positioned itself to weather unanticipated economic fluctuations through adequate reserve accumulation and continuation of the privatization of City functions such as street sweeping and park maintenance, enhanced and renewed focus on proactive economic development efforts with the completion of the long-range asset management plan, and a continued focus on our human development effort to reshape and retrain our workforce to meet changing demands.

Financial and Internal Controls

The Administrative Services Officer/Director of Finance is directly responsible for the City's financial administration and oversees the budget, purchasing, management of information systems, risk management, and fiscal operations. Fiscal operations include general accounting, financial reporting, treasury and investment functions, business permits, capital improvement project fiscal administration, payroll, accounts payable, accounts receivable, and water utility billing.

The Finance Department is responsible for establishing and maintaining an internal control structure designed to ensure the assets of the City are protected from loss, theft, or misuse and to ensure that adequate accounting and financial reporting data are compiled and available to allow for the preparation of financial statements in conformity with accounting principles generally accepted in the United States. The internal control structure is designed to provide reasonable, but not absolute, assurance that these objectives are met and that the financial statements are free of any material misstatements. The concept of reasonable assurance recognizes: (1) the cost of a control should not exceed the benefits likely to be derived; and (2) the valuation of costs and benefits requires estimates and judgments by management. Management believes the City's current internal accounting controls adequately safeguard assets and provide reasonable assurance of proper recording of financial transactions.

Single Audit

The City is legally required to undergo an annual single audit in conformity with the provisions of the Single Audit Act of 1984 and the U.S. Office of Management and Budget Uniform Guidance, Audits of State and Local Governments, if total federal grant expenditures exceed \$750,000 in a single year. Throughout the course of FY 2024-25, the City did not expend federal funds in excess of the \$750,000 threshold, therefore no Single Audit will be required.

Budgetary Controls

The City Council is required to adopt a budget by no later than the close of the fiscal year. This annual budget serves as the foundation for the City's financial planning and control. The budget is prepared by fund, function (e.g., Public Safety), and department (e.g., Police). The City maintains budgetary controls to ensure compliance with legal provisions embodied in the annual adopted budget approved by the City Council. The budget policy of the City requires that: (1) a balanced budget be prepared where resources equal appropriations for all funds in conformance with State constitutional limits; (2) adoption of the budget effectuated by a City Council resolution to take place prior to the beginning of the fiscal year in which it is to take effect; (3) the level of budgetary control (the level at which expenditures cannot legally exceed the appropriated amount) be established at the program level; (4) adjustment to the adopted budget be made only with the proper approvals; and (5) encumbrances of appropriations as a budgetary control technique be utilized. Activities of the General Fund, Special Revenue Funds, and Capital Projects Fund are included in the annual approved budget.

As demonstrated by the statements and schedules included in the financial section of this report, the City continues to meet its responsibility for sound financial management.

Spending Limitation

Management foresees no problem for several years in complying with the spending limitation under the Gann Initiative passed by the California voters in 1979, which created Article XIII B of the State Constitution. The City's independent auditors have attested to the accuracy of the computation of the spending limitations for the current period, which indicated that the City's tax proceeds are substantially under the established Gann Limit and are not expected to reach that limit in the foreseeable future.

Independent Audit

The City's Municipal Code requires an annual audit by independent, certified public accountants. The accounting firm RAMS is responsible for auditing the City's accounting records. The auditor's report on the basic financial statements, combined and individual fund statements, and schedules is included in the financial section of this report.

Awards and Acknowledgements

The Government Finance Officers Association of the United States and Canada awarded a Certificate of Achievement for Excellence in Financial Reporting to the City of Signal Hill for its ACFR for the fiscal year ended June 30, 2024. This recognition was the 29th consecutive year the City of Signal Hill achieved this prestigious award. In order to be awarded a Certificate of Achievement, a government must publish an easily readable and efficiently organized annual

comprehensive financial report; this report must satisfy both GAAP and applicable legal requirements. A Certificate of Achievement is valid for a period of one year. We believe that our current ACFR continues to meet the Certificate of Achievement Program's requirements.

The preparation of this annual comprehensive financial report was made possible by the staff of the Finance Department, the City Manager's Office, and the expertise and assistance of the City's auditors Rogers, Anderson, Malody & Scott, LLP, Certified Public Accountants. Each member of this team has our sincere appreciation. We also extend our thanks and appreciation to the Signal Hill City Council members for their encouragement and support in conducting the City's financial operations in a responsible manner.

Respectfully submitted,

Signed by:
Carlo Tomaino
ED6F464356C144B...
Carlo Tomaino
City Manager



Government Finance Officers Association

**Certificate of
Achievement
for Excellence
in Financial
Reporting**

Presented to

**City of Signal Hill
California**

For its Annual Comprehensive
Financial Report
For the Fiscal Year Ended

June 30, 2024

Christopher P. Morill

Executive Director/CEO



CITY OF SIGNAL HILL CALIFORNIA

FOR FISCAL YEAR
2024-2025

ELECTED OFFICIALS



Keir Jones
Mayor



Tina L. Hansen
Vice Mayor



Robert D. Copeland
Council Member



Charlie Honeycutt
Council Member



Lori Y. Woods
Council Member

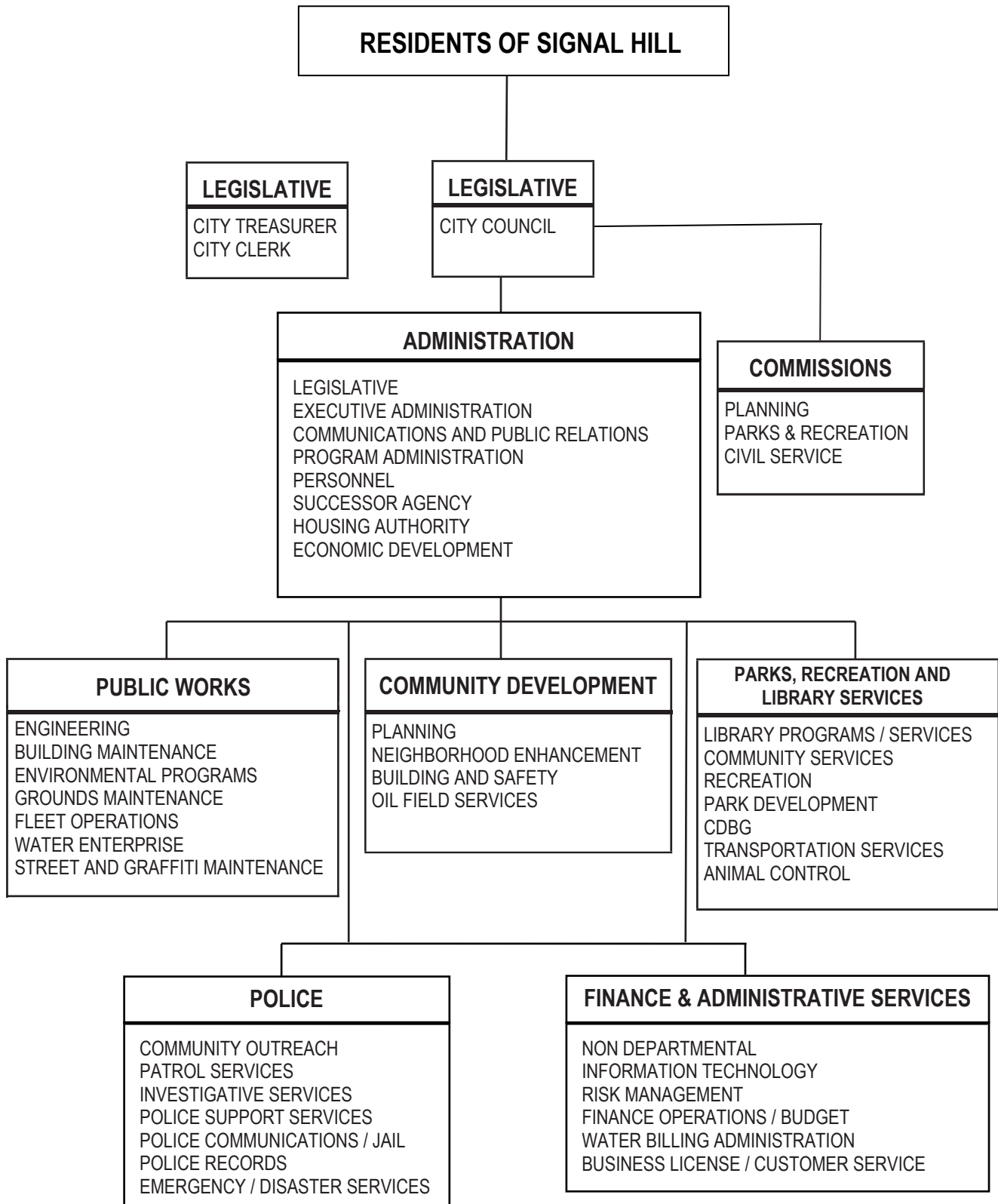


David Hopper
City Treasurer



Daritza Perez
City Clerk

CITY OF SIGNAL HILL ORGANIZATIONAL CHART



This page is intentionally left blank.

FINANCIAL SECTION

This page is intentionally left blank.

Independent Auditor's Report

Honorable Mayor and City Council
City of Signal Hill, California

Report on the Audit of the Financial Statements

Opinions

We have audited the financial statements of the governmental activities, business-type activities, each major fund, and the aggregate remaining fund information of the City of Signal Hill (City), California, as of and for the year ended June 30, 2025 and the related notes to the financial statements, which collectively comprise the City's basic financial statements as listed in the table of contents.

In our opinion, the accompanying financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City as of June 30, 2025, and the respective changes in financial position, and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinions

We conducted our audit in accordance with auditing standards generally accepted in the United States of America (GAAS) and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States (*Government Auditing Standards*). Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the City and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Emphasis of Matter

As described in Note 1 to the financial statements during the year ended June 30, 2025, the City adopted new accounting guidance under Governmental Accounting Standards Board (GASB) Statement No. 101, *Compensated Absences*. Our opinions are not modified with respect to this matter.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the City's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about City's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control related matters that we identified during the audit.

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and required supplementary information, as listed in the table of contents be presented to supplement the basic financial statements. Such information is the responsibility of management and, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with GAAS, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Supplementary Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the City's basic financial statements. The combining and individual nonmajor fund financial statements are presented for purposes of additional analysis and are not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with GAAS. In our opinion, the accompanying supplementary information is fairly stated, in all material respects, in relation to the basic financial statements as a whole.

Other Information

Management is responsible for the other information included in the annual comprehensive financial report. The other information comprises the introductory and statistical sections but does not include the basic financial statements and our auditor's report thereon. Our opinions on the basic financial statements do not cover the other information, and we do not express an opinion or any form of assurance thereon.

In connection with our audit of the basic financial statements, our responsibility is to read the other information and consider whether a material inconsistency exists between the other information and the basic financial statements, or the other information otherwise appears to be materially misstated. If, based on the work performed, we conclude that an uncorrected material misstatement of the other information exists, we are required to describe it in our report.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated December 3, 2025 on our consideration of the City's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the City's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering City's internal control over financial reporting and compliance.

Rogers, Anderson, Malody & Scott, LLP.

San Bernardino, California
December 3, 2025

This page is intentionally left blank.

City of Signal Hill

Management's Discussion and Analysis For the Year Ended June 30, 2025

As management of the City of Signal Hill (City), we offer readers of the City's financial statements this narrative overview and analysis of the financial activities for the Fiscal Year ended June 30, 2025 (FY 2024-25). We encourage readers to consider the information presented here in conjunction with additional information furnished in the letter of transmittal and the City's basic financial statements for a more comprehensive overview of the City's financial status for the period ending June 30, 2025.

FINANCIAL HIGHLIGHTS

The comparisons provided in this discussion and analysis are between FY 2023-24 and FY 2024-25; all increases and decreases are expressed relative to FY 2023-24 amounts. Financial highlights for FY 2024-25 are summarized below. Details related to the highlights in this report are found in the remaining sections of this analysis.

Citywide

- The City's total net position, the amount by which total assets and deferred outflows of resources exceed total liabilities and deferred inflows of resources, equaled \$182.7 million in FY 2023-24 and \$196.9 million in FY 2024-25.
- Of this amount, \$59.6 million is unrestricted and may be used to meet the City's ongoing obligations to residents and creditors. The remaining net position is classified as net investment in capital assets of \$117.6 million and restricted of \$19.7 million.
- The City's total net position increased by \$14.1 million over FY 2023-24 and is largely attributed to revenues exceeding expenditures as reported in the statement of activities. The remainder of this report will provide a more detailed analysis of the City's net position and operating activities that contributed to this increase.

Throughout the fiscal year, the Federal Reserve kept interest rates relatively flat, maintaining the City's investment portfolio at 98.5% of its book value. The City's policy involves holding investments until maturity to minimize risk in a fluctuating market and safeguard the overall capital. Despite a year-end unrealized loss due to market changes, the total net investment income remained positive and is discussed throughout the Management's Discussion and Analysis (MD&A), with more details in Notes 1F and 2 of the City's Financial Statements.

Fund Level

- As of June 30, 2025, governmental funds report a combined fund balance of \$103.1 million, an increase of \$8.6 million from the prior year. Of this amount, \$30.7 million is available for spending at the City's discretion (unassigned fund balance).
- As of June 30, 2025, the General Fund reports an ending fund balance of \$82.9 million. Of this amount, \$30.7 million is available for spending at the City's discretion (unassigned fund balance). Cash and investments of the General Fund total \$69.9 million, which represents 84.3% of the General Fund's \$82.9 million fund balance.

City of Signal Hill

Management's Discussion and Analysis For the Year Ended June 30, 2025

- As of June 30, 2025, the City's Water Enterprise fund reports an ending net position of \$29 million, an increase of \$0.8 million, or 2.9%, from the prior year. The net position is classified as net investment in capital assets of \$27.4 million and unrestricted net position of \$1.6 million. In 2025, the City completed a Proposition 218 water rate study, which is expected to result in a steady revenue increase to offset Water Utilities Enterprise Fund activity.
- As of June 30, 2025, the City's Internal Service fund reports an ending net position of \$3.7 million. Of this amount, \$1.5 million is set aside for unforeseen events or emergencies.

OVERVIEW OF THE FINANCIAL STATEMENTS

The Governmental Accounting Standards Board requires this discussion and analysis as required supplementary information. This discussion and analysis is intended to serve as an introduction to the City's basic financial statements, which are comprised of three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements. Other required supplementary information immediately follows the notes to the financial statements. This report also contains additional supplementary information to the basic financial statements and required supplementary information.

Government-wide Financial Statements. The government-wide financial statements are designed to give the reader a picture of the City from the economic resources measurement focus using the accrual basis of accounting. This broad overview is similar to the financial reporting used in private-sector business. The government-wide financial statements have separate columns for governmental activities and business-type activities. Governmental activities of the City include general government (legislative, finance, administration, and personnel); parks, recreation and library services; police; community development; and public works. The City's business-type activity consists of a water utility. Governmental activities are primarily supported by taxes, charges for services, and grants while business-type activities are primarily self-supporting through user fees and charges. The government-wide financial statements can be found beginning on page 17 of this report.

The Statement of Net Position presents information on all City assets (including capital assets), liabilities (including long-term liabilities), and deferred inflows and outflows of resources. The amount by which assets and deferred outflows of resources exceed liabilities and deferred inflows of resources is reported as net position. Over time, trends including increases or decreases in net position may be an indicator of whether the financial position of the City is improving or deteriorating.

The Statement of Activities presents information designed to show how the City's net position changed during the year. This statement distinguishes revenue generated by specific functions from revenue provided by taxes and other sources not related to a specific function. The revenue generated by specific functions (charges for services, grants, and contributions) is compared to the expenses for those functions to show how much each function either supports itself or relies on taxes and other general funding sources for support. All activity on this statement is reported on the accrual basis of accounting, which requires that revenues are reported when earned and expenses are reported when incurred, regardless of when cash is received or disbursed.

Fund Financial Statements. A fund is a fiscal and accounting entity with a self-balancing set of accounts used to account for specific activities. Funds are often set up in accordance with special regulations, restrictions, or limitations. The City uses fund accounting to ensure and show compliance with finance-related legal requirements. The City's funds are divided into three categories: governmental funds, proprietary funds, and fiduciary funds.

City of Signal Hill

Management's Discussion and Analysis For the Year Ended June 30, 2025

Governmental funds. Governmental funds are used to account for the governmental activities reported in the government-wide financial statements. Most of the City's basic services are included in governmental funds. The basis of accounting is different between the governmental fund statements and the government-wide financial statements. The governmental fund statements focus on near-term revenues/financial resources and expenditures while the government-wide financial statements include both near-term and long-term revenues/financial resources and expenses.

Fund balance is categorized into a hierarchy of five classifications: non-spendable, restricted, committed, assigned, and unassigned. These five categories facilitate analysis and understanding of the City's commitment of financial resources.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. Both the governmental fund balance sheet and governmental fund statement of revenues, expenditures, and changes in fund balances provide a reconciliation to facilitate this comparison between governmental funds and governmental activities.

The City maintains several individual governmental funds. Information is presented separately in the governmental fund balance sheet and in the governmental fund statement of revenues, expenditures, and changes in fund balances for the General Fund, the Housing Authority Special Revenue Fund, California Arts Council Grant Fund, and the Capital Improvement Capital Projects Fund, all of which are considered to be major funds. Data from all other governmental funds is combined into a single, aggregated presentation. Individual fund data for these non-major governmental funds is provided as supplementary information elsewhere in this report.

The basic governmental fund financial statements can be found beginning on page 20.

Proprietary funds consist of both enterprise and internal service funds. When the City charges customers for a service provided, whether to outside customers or to other units of the City, the services are reported in proprietary funds. There is a direct relationship between the fees paid and the services received. Like the government-wide financial statements, the proprietary funds provide both long-term and short-term financial information utilizing the economic resources measurement focus.

The City's enterprise fund is the same as the business-type activities reported in the government-wide statements, but the fund statements provide more detail and additional information, such as cash flows. The City has one enterprise fund for water utilities.

The City's internal service fund is used to report activities that primarily provide supplies and services for the City's other programs and activities. The City uses one internal service fund to account for vehicle maintenance and repair services.

The proprietary fund financial statements can be found beginning on page 26 of this report.

Fiduciary funds account for assets held by the City in a trustee capacity or as an agent for individuals, private organizations, other governments, or other funds. Fiduciary funds are not included in the government-wide financial statements because their assets are not available to support the City's activities.

City of Signal Hill

Management's Discussion and Analysis For the Year Ended June 30, 2025

The City's Fiduciary funds consist of a Private-Purpose Trust Fund and a Pension Trust Fund. The City is the Successor Agency to the former Redevelopment Agency; all of its assets, liabilities, and activities are recorded in the Private-Purpose Trust Fund. The Successor Agency is a separate operating entity from the City. The Pension Trust Fund is used to account for activities related to the City's other postemployment benefit (OPEB) plan and is an irrevocable trust fund. The fiduciary fund financial statements can be found beginning on page 30 of this report.

Notes to the basic financial statements. The notes to the basic financial statements provide additional information that is important to provide a full understanding of the data in the government-wide and fund financial statements. The notes to the basic financial statements can be found beginning on page 32 of this report.

Supplementary Information - In addition to the basic financial statement and accompanying notes, this report also presents certain required supplementary information. Required supplementary information is found immediately following the notes to the basic financial statements.

Optional supplementary information is presented as combined and individual statements for other governmental and agency funds. This optional supplementary information can be found immediately following the required supplementary information.

GOVERNMENT-WIDE FINANCIAL ANALYSIS

A summary of the government-wide *Statement of Net Position* as of June 30, 2024, and June 30, 2025, and is as follows:

Condensed Statement of Net Position						
	Governmental Activities		Business-Type Activities		Totals	
	2024-25	2023-24	2024-25	2023-24	2024-25	2023-24
Assets:						
Current and other assets	\$ 142,729,050	\$ 134,629,654	\$ 6,333,503	\$ 6,031,486	\$ 149,062,553	\$ 140,661,140
Capital assets, net	113,742,502	108,706,050	29,360,957	29,918,742	143,103,459	138,624,792
Total Assets	256,471,552	243,335,704	35,694,460	35,950,228	292,166,012	279,285,932
Deferred outflows of resources:						
Deferred amount on refunding	-	-	6,500	23,834	6,500	23,834
Deferred amounts from pension	10,675,491	14,655,757	1,276,854	928,108	11,952,345	15,583,865
Deferred amount from OPEB	1,419,825	1,769,701	92,520	174,587	1,512,345	1,944,288
Total Deferred Outflows	12,095,316	16,425,458	1,375,874	1,126,529	13,471,190	17,551,987
Liabilities:						
Current liabilities *	11,775,200	11,222,833	1,188,323	2,654,317	12,963,523	13,877,150
Long-term liabilities	63,540,567	68,300,110	6,562,852	5,948,866	70,103,419	74,248,976
Total Liabilities	75,315,767	79,522,943	7,751,175	8,603,183	83,066,942	88,126,126
Deferred inflows of resources:						
Deferred amounts from pension	1,084,476	1,684,711	130,785	128,995	1,215,261	1,813,706
Deferred amount from OPEB	2,683,643	1,482,047	174,873	146,209	2,858,516	1,628,256
Deferred amounts from Leases	21,598,532	22,431,097	-	-	21,598,532	22,431,097
Total Deferred Inflows	25,366,651	25,597,855	305,658	275,204	25,672,309	25,873,059
Net position:						
Net investment in capital assets	90,126,594	84,083,143	27,436,406	27,073,694	117,563,000	111,156,837
Restricted	19,702,690	18,898,879	-	-	19,702,690	18,898,879
Unrestricted	58,055,166	51,658,342	1,577,095	1,124,676	59,632,261	52,783,018
Total Net Position	\$ 167,884,450	\$ 154,640,364	\$ 29,013,501	\$ 28,198,370	\$ 196,897,951	\$ 182,838,734

*as restated due to prior year correction, see Note 18

Over time, net position may serve as a useful indicator of a City's financial position. At June 30, 2025, the City's net position was \$196.9 million, an increase of \$14.2 million or 9.3%, over the net position of \$182.7 million at June 30, 2024.

City of Signal Hill

Management's Discussion and Analysis For the Year Ended June 30, 2025

The largest portion of the City's net position (\$117.6 million or 59.7%) is its investment in capital assets (e.g., land, buildings, infrastructure, and equipment, right-to-use assets, etc.), net of related debt. The City uses capital assets to provide services to residents; consequently, these assets are not available for future spending. This category of net position increased mainly from the construction of ongoing, and completed projects such as the Hillbrook Park project, ongoing pavement management improvements, sidewalk repair, and the Panorama Promenade emergency repair project.

The City's restricted net position totals \$19.7 million (10% of total net position). Restricted net position represents resources that are subject to external restrictions on how they may be used. The remaining balance of \$59.6 million (30.3%) represents unrestricted net position; this category of net position may be used to meet the City's ongoing obligations to residents and creditors.

Total net position increased by \$14.1 million from an excess of revenues over expenses. This net increase was reflected by an increase of \$6.4 million and \$6.0 million in unrestricted net position and net investment in capital assets, respectively. The excess of revenues over expenses will be analyzed in conjunction with the Statement of Activities.

The following is a summary of the government-wide *Statement of Activities* which illustrates the City's overall \$14.1 million increase in net position resulting from program expenses being less than total program and general revenues. A discussion regarding significant changes in revenues and expenses follows the table.

Condensed Statement of Activities						
	Governmental Activities		Business-type Activities		Totals	
	2024-25	2023-24	2024-25	2023-24	2024-25	2023-24
Revenues:						
Program revenues:						
Charges for services	\$ 3,220,248	\$ 2,958,434	\$ 7,385,061	\$ 6,766,909	\$ 10,605,309	\$ 9,725,343
Grants and contributions:						
Operating	2,420,492	5,052,635	-	-	2,420,492	5,052,635
Capital	1,371,972	1,772,478	-	-	1,371,972	1,772,478
General revenues:						
Property taxes	3,509,754	3,106,610	-	-	3,509,754	3,106,610
Sales and use taxes	28,312,131	28,053,616	-	-	28,312,131	28,053,616
Other taxes	2,380,421	2,397,255	-	-	2,380,421	2,397,255
Investment income	5,397,765	5,167,205	457,050	313,178	5,854,815	5,480,383
Unrestricted grants and contributions	1,184,653	622,705	-	-	1,184,653	622,705
Total revenues	47,797,436	49,130,938	7,842,111	7,080,087	55,639,547	56,211,025
Expenses:						
General government	7,058,552	7,318,373	-	-	7,058,552	7,318,373
Parks, recreation, and library services	3,537,364	3,710,796	-	-	3,537,364	3,710,796
Police	14,552,465	12,988,649	-	-	14,552,465	12,988,649
Community development	1,659,960	1,469,814	-	-	1,659,960	1,469,814
Public works*	5,751,217	6,183,809	-	-	5,751,217	6,183,809
Interest expense	459,585	511,542	107,532	96,800	567,117	608,342
Unallocated infrastructure depreciation	1,491,716	445,747	-	-	1,491,716	445,747
Water	-	-	6,961,939	4,938,644	6,961,939	4,938,644
Total expenses	34,510,859	32,628,730	7,069,471	5,035,444	41,580,330	37,664,174
Excess of revenues over expenses	13,286,577	16,502,208	772,640	2,044,643	14,059,217	18,546,851
Transfers	(42,491)	(2,535,052)	42,491	2,535,052	-	-
Change in net position	13,244,086	13,967,156	815,131	4,579,695	14,059,217	18,546,851
Net position, beginning, restated	154,640,364	140,673,208	28,198,370	23,618,675	182,838,734	164,291,883
Net position, ending	\$ 167,884,450	\$ 154,640,364	\$ 29,013,501	\$ 28,198,370	\$ 196,897,951	\$ 182,838,734

*as restated due to prior year correction, see Note 18

City of Signal Hill

Management's Discussion and Analysis For the Year Ended June 30, 2025

Government-wide revenues decreased by \$0.6 million (1%) to \$55.6 million. The majority of this decrease resulted from an increase of \$0.37 million in investment income, \$0.26 million in sales and use taxes, \$0.4 million in property taxes, and \$0.88 million in charges for services as well as a decrease of \$2.5 million in grants. The increase in Investment income is attributed to the performance of the City's investment portfolio in a high-interest rate economy. These increases are offset by a \$3.3 million decrease in grants and contributions compared to the prior year, as \$2.5 million of American Rescue Plan Act Funds (ARPA) were received in the prior fiscal year.

The most significant portion of the City's revenue came from sales and use tax which accounted for 59.0% of total revenue, charges for services accounted for 7.0%, 8.0% was received from grants and contributions, and 11.0% is attributed to investment income. Additionally, 7.0% of revenues are attributed to property taxes, and 5.0% from other taxes.

Government-wide expenses of all City programs and services increased by a net \$3.9 million (9.1%) to \$41.6 million for the fiscal year ended June 30, 2025. Governmental Activities increased by \$1.9 million, and Business Type Activities increased by \$2.0 million. Expenses include adjustments for depreciation, long-term debt, and pension costs. The net increase in Government-wide expenses is spread across the City's programs with decreases in General Government by \$0.8 million; Parks, Recreation, and Library services by \$0.2 million; and Public Works by \$0.6 million as well as increases in Police Department by \$1.6 million and Community Development by \$0.2 million. The Water Fund had a total expense of \$7.1 million which reflects an increase of \$2.0 million.

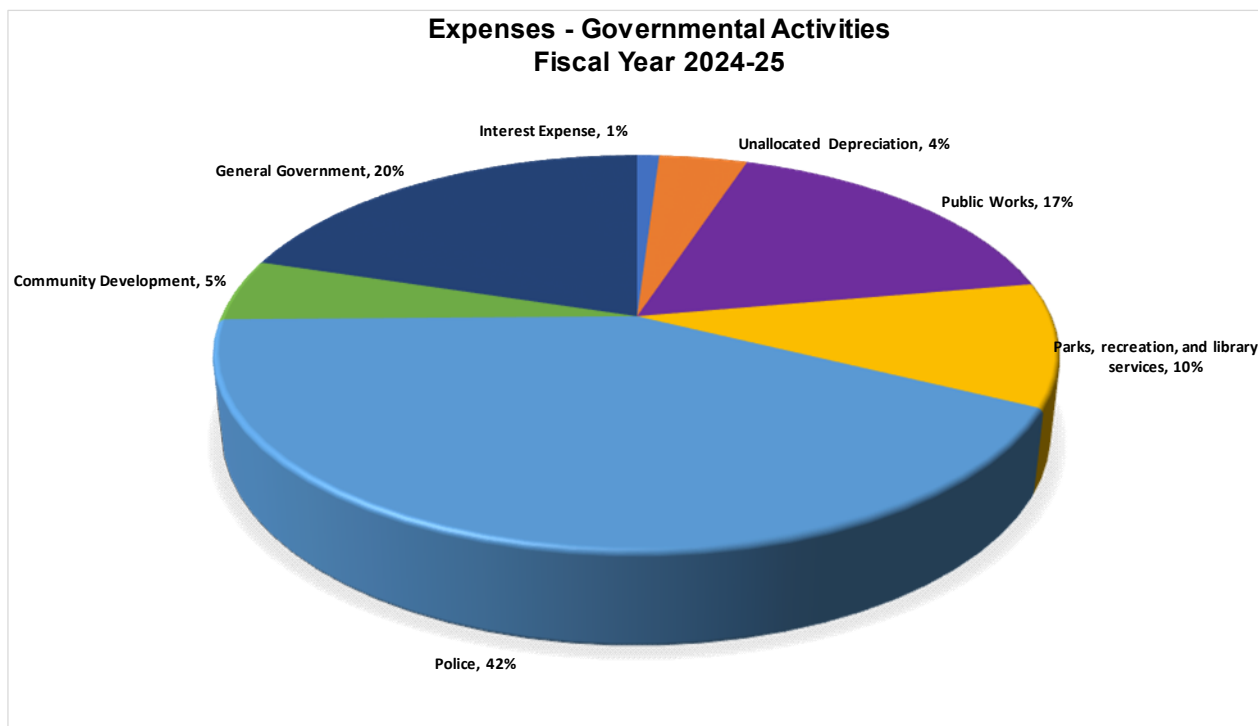
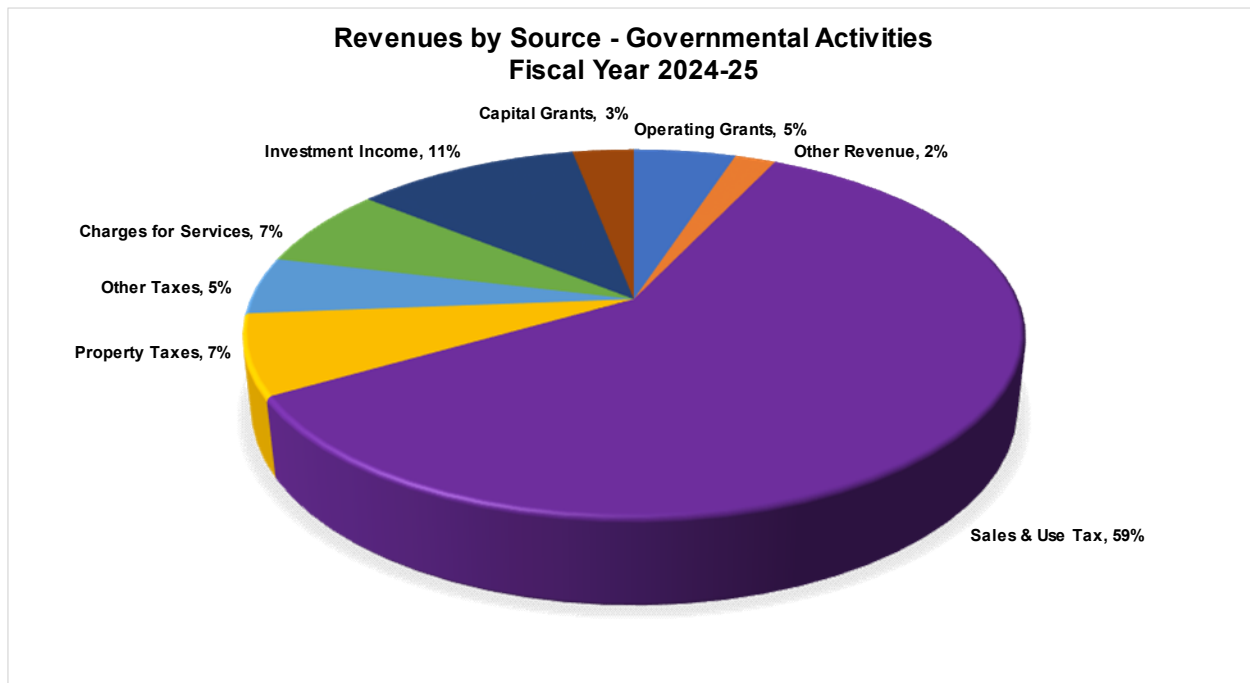
The Police Department accounted for 42.0% of the total costs, General Government for 20.0%, and Public Works for 17.0%, with Parks, Recreation, and Library Services for 10.0%, Community Development for 5.0%, and Interest Expense for 1.0%.

The following two charts show the source and use of funds for **Governmental Activities**:

Governmental activities contributed \$13.3 million before transfers to the increase in net position resulting from revenues exceeding expenses. Governmental activities comprise the majority of the government-wide data, and explanations for changes in government-wide and governmental activities are often similar.

Revenues of governmental activities report a net decrease over the prior year of \$1.3 million (2.8%), to \$47.8 million. A decrease of \$2.5 million was due to ARPA funds received in the previous year, offset by increases in actual sales and use tax revenues of \$0.3 million higher than estimated; \$0.4 million in property taxes; and \$0.2 million in investment income.

Expenses of governmental activities increased by a net \$1.8 million (5.3%). Expenses include long-term debt and pension costs. The net increase is spread across the City's programs with the Police Department increasing by \$1.6 million; General Government decreasing by \$0.3 million; Parks, Recreation, and Library Services decreasing by \$0.2 million; Community Development increasing by \$0.2 million; Public Works decreasing by \$0.6 million; and unallocated infrastructure depreciation increasing \$1 million. Interest expense experienced a very negligible change.

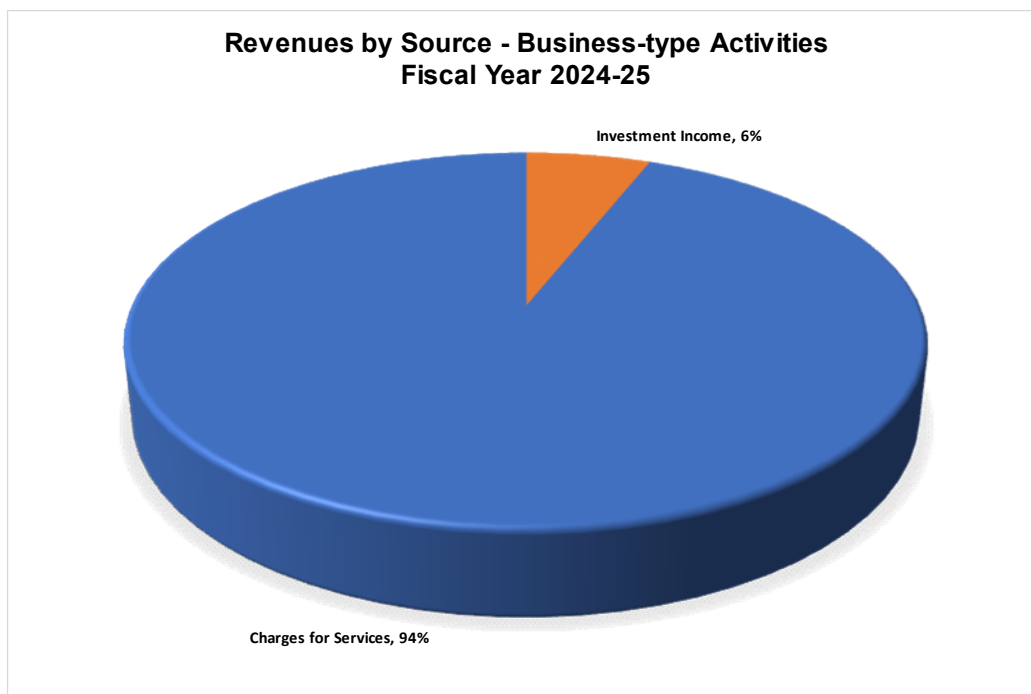


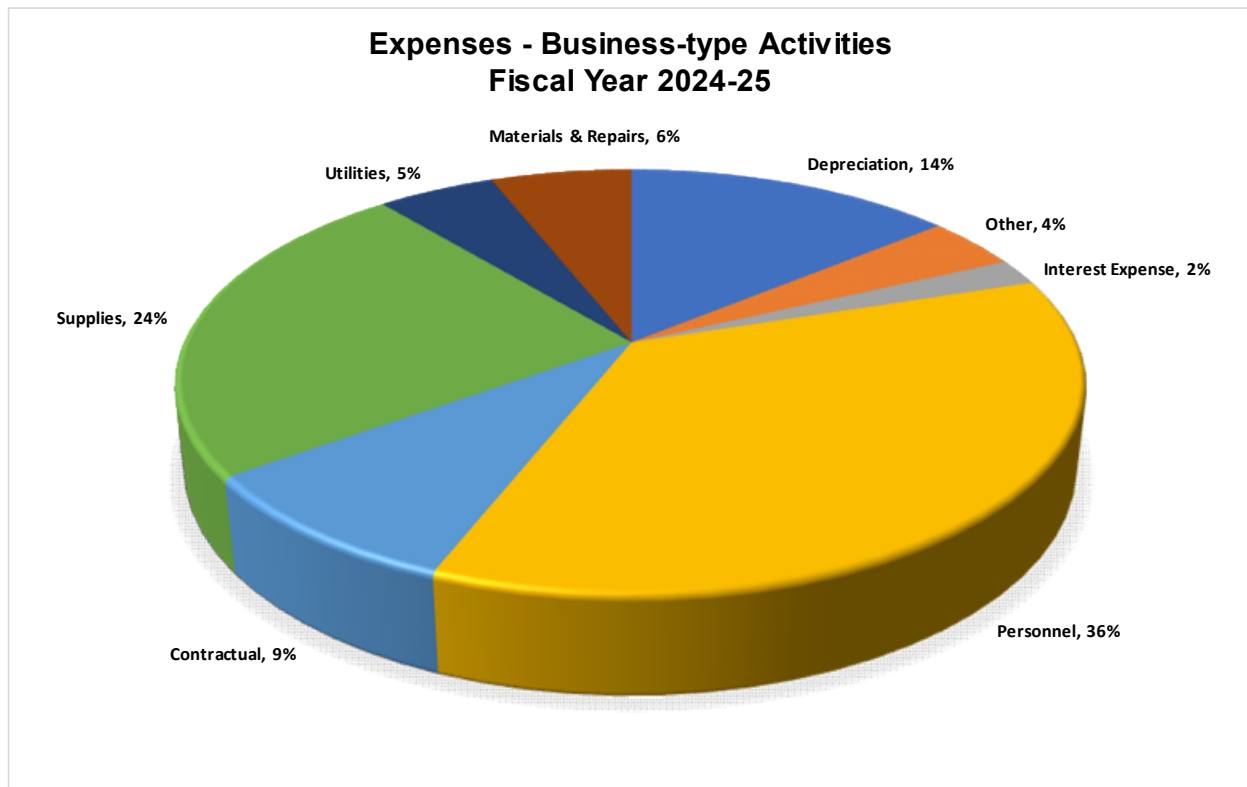
Management's Discussion and Analysis For the Year Ended June 30, 2025

The following two charts show the source and use of funds for Business-Type Activities:

Business-type activities consist solely of the Water Utilities Enterprise Fund. The financial goal of the City's business-type activities is to operate on a self-supporting basis without making a significant profit or needing general tax subsidies. The total net position at the end of the year was \$29.0 million as compared to \$28.2 million at the end of the prior year. This represents an increase in net position of \$0.8 million or 2.9%. The increase can be attributed to actual revenues of more than actual expenses.

Revenues of \$7.4 million consist of charges for services. This is an increase of \$0.6 million or 9.1% over the prior year's total revenue of \$6.8 million. The increase is mainly due to increased water rates as compared to the prior year. Expenses totaled \$7.1 million in the current year, an increase of \$2.0 million over the prior year's expenses of \$5.0 million. The majority of the increase is attributed to an increase in personnel costs due to being fully staffed, versus having several vacant positions in the prior year. For more details relating to the Water Utilities Enterprise Fund activities and water management plan please see the City's Website.





FUND FINANCIAL ANALYSIS

The City's major governmental funds for FY 2024-25 were the General Fund, the Housing Authority Special Revenue Fund, California Arts Council Grant Fund and the Capital Improvement Capital Projects Fund.

General Fund

The General Fund's fund balance increased by \$7.0 million in FY 2024-25. This increase resulted from revenues and transfers-in totaling \$42.8 million and \$0.2 million, respectively, exceeding expenditures, net of subscription and lease acquisition sources, totaling \$31.5 million and transfers out totaling \$4.5 million.

General Fund revenues increased by a net of \$0.9 million compared to FY 2023-24. This increase resulted from an increase in taxes of \$0.4 million; an increase in charges for services of \$0.4 million; and an increase in other revenue of \$0.6 million as a result of a subscription termination. These increases were offset by decreases in investment income of \$0.3 million and licenses and permits of \$0.1 million.

Overall, the General Fund's operating expenditures were higher than the prior year by \$2.2 million, mainly due to increases in police as well as capital outlay expenditures.

Management's Discussion and Analysis For the Year Ended June 30, 2025

Housing Authority Special Revenue Fund

The Housing Authority fund balance increased by \$0.8 million to \$7.9 million as compared to the prior year's fund balance of \$7.2 million. The fund's activity consists of interest income and professional services for assistance in administering the City's housing program. Interest income increased due to high interest rates yielding better than expected results. The Housing Authority also received a transfer of \$0.4 million related to the Successor Agency annual loan payment which allocates 20% of City/Agency loan to the Low/Moderate Income Housing Authority Fund (LMIHAF). The fund balance is restricted for housing purposes.

California Arts Council Grant Special Revenue Fund

The California Arts Council Grant Special Revenue Fund is used to account for grant funds received from the State that are restricted for the renovation and redesign of the Signal Hill amphitheater capital project.

Capital Improvement Capital Projects Fund

Capital expenditures within the Capital Improvement Capital Projects Fund totaled \$6.6 million for the fiscal year. The major projects worked on in FY 2024-25 included the Hillbrook Park project, ongoing pavement management improvements, the Spring Street overlay, sidewalk repair, and various other street improvement construction projects. The restricted ending fund balance of \$0.4 million reflects an advance received for a specified construction project, all other project costs were fully funded as budgeted.

General Fund Budgetary Highlights

The General Fund often receives the most public attention since it is where local tax revenues are accounted for and where the most visible and recognizable municipal services (such as police, public works and community services) are funded.

In preparing its budget, the City attempts to estimate revenues using realistic, but conservative, methods so as to budget its expenditure appropriations and activities in a prudent manner in alignment with the City Council's expectations as outlined in the 2023-2028 Strategic Plan. As a result, the City adopts budget adjustments during the course of the fiscal year to reflect both changed priorities and the availability of additional revenue. During the course of the year, the City Council amended the originally adopted budget by adding \$1.0 million in new appropriation, excluding positive fund balance reserve adjustments utilizing the prior year's positive fund balance. The approved appropriations were mainly related to contract services adjustments.

Total General Fund revenues of \$42.8 million were \$5.4 million higher than the budgeted amount of \$37.3 million. The increase over the FY 2023-24 Operating results was mainly due to an increase in the City's significant revenue sources. Sales tax exceeded the budget by \$1.2 million, mainly driven by the Autos and Transportation business sector out-performing expectations. However, looking forward, sales tax revenue is expected to remain relatively flat for FY 2025-26 with signs of slowing growth in certain business sectors. Overall, sales tax revenue is budgeted conservatively using updated industry expert information. Interest income exceeded budget by \$2 million due to the annual unrealized interest gain/loss accounting adjustment also called the mark to market adjustment required by GASB No. 31. Charges for services actuals were higher than budget by \$0.9 million due to trash host fee actual revenue exceeding expectations. Other revenue actuals also surpassed budgeted amounts by \$0.8 million due to GASB 96 adjustments made on the termination of subscription. And finally, property tax actuals exceeded budgeted amounts by \$0.4 million due to property tax remittance amounts exceeding expected amounts.

City of Signal Hill

Management's Discussion and Analysis For the Year Ended June 30, 2025

Total General Fund expenditures of \$31.5 million net of subscription acquisition costs were projected at \$38.0 million, coming in at \$0.7 million lower than projected. In comparison to the budget, actual expenditures were below the current budget by \$4.3 million, which also resulted from all departments ending the year with expenditures below budget. The General fund expenditures increased from the prior year and still came in lower than current budget, which is mostly due to employee position vacancies. Administration, Community Development and the Police departments also experienced lower use of planned contract services, which also contributed to lower than budgeted expenditures.

CAPITAL ASSETS AND DEBT ADMINISTRATION

Capital Assets

The City's capital assets for its governmental and business-type activities as of June 30, 2025, totaled \$143 million, net of depreciation and amortization. These assets include buildings, infrastructure, land, machinery and equipment, right-to-use assets, park facilities, vehicles, water lines, and construction in progress. FY 2024-25 had a net increase in capital assets of \$4.5 million. The increase was mainly due to the additional and ongoing projects increasing construction in progress, and additions to Capital Assets related to GASB Statement 96. For additional information see Notes 1H and 3 of the Notes to Basic Financial Statements.

Capital Assets

	Governmental Activities		Business-Type Activities		Totals	
	2024-25	2023-24	2024-25	2023-24	2024-25	2023-24
Land	\$ 35,547,000	\$ 35,519,323	\$ 4,427,416	\$ 4,427,416	\$ 39,974,416	\$ 39,946,739
Water rights	-	-	183,173	213,553	183,173	213,553
Construction in progress	3,196,305	2,690,199	350,035	294,010	3,546,340	2,984,209
Buildings & equipment	43,429,828	39,600,772	24,280,634	24,844,271	67,710,462	64,445,043
Infrastructure	16,824,273	15,896,801	-	-	16,824,273	15,896,801
Right-to-use assets	14,745,096	14,998,955	119,699	139,492	14,864,795	15,138,447
Total assets	<u>\$ 113,742,502</u>	<u>\$ 108,706,050</u>	<u>\$ 29,360,957</u>	<u>\$ 29,918,742</u>	<u>\$ 143,103,459</u>	<u>\$ 138,624,792</u>

Debt Administration

Following is a summary of the City's long-term liabilities:

Long-term Liabilities

	Governmental Activities		Business-Type Activities		Totals	
	2024-25	2023-24	2024-25	2023-24	2024-25	2023-24
Water revenue bonds	\$ -	\$ -	\$ 564,521	\$ 1,146,576	\$ 564,521	\$ 1,146,576
Lease revenue bonds	6,387,867	7,090,916	-	-	6,387,867	7,090,916
Water replenishment district loan	-	-	1,220,930	1,360,465	1,220,930	1,360,465
Leases payable	13,046,832	13,068,961	-	-	13,046,832	13,068,961
Subscriptions payable	2,511,197	2,364,727	130,581	146,852	2,641,778	2,511,579
Net pension liability	34,497,275	37,148,439	4,245,670	2,474,285	38,742,945	39,622,724
Net OPEB liability	5,882,198	7,762,983	383,301	765,844	6,265,499	8,528,827
Compensated absences	1,215,198	864,084	17,849	54,844	1,233,047	918,928
Total long-term liabilities	<u>\$ 63,540,567</u>	<u>\$ 68,300,110</u>	<u>\$ 6,562,852</u>	<u>\$ 5,948,866</u>	<u>\$ 70,103,419</u>	<u>\$ 74,248,976</u>

The City has two bond issues outstanding at fiscal year-end. The water revenue bonds are part of the City's business-type activities, and the outstanding bond liability is \$0.6 million at year-end. The lease revenue bonds are part of the City's governmental activities, and the outstanding bond liability is \$6.4 million at year-end. The City's Water Enterprise included in Business-Type Activities has a zero-interest, \$1.5 million loan from the Water Replenishment District to partially fund the construction of the new Well No. 10. The balance of this loan was \$1.2 million at fiscal year-end.

Management's Discussion and Analysis For the Year Ended June 30, 2025

Additional information on the City's long-term obligations can be found in the following Notes to Basic Financial Statements:

- Note 1M: Employee compensated absences
- Note 6: Long-term liabilities
- Note 9B: Net pension liability
- Note 10D: Net OPEB liability

ECONOMIC FACTORS AND NEXT YEAR'S BUDGET

Local and state economies strive for normalcy as they combat the long-term, economic effects of the coronavirus pandemic that have contributed to the prolonged historically high inflation and the increased interest rates by the Federal Reserve. Cities continue to be challenged in forecasting due to tariffs and inflation affecting consumer spending trends, and volatile interest rates that are putting pressure on the housing market, car sales, and other parts of the economy. The City has been fortunate in its specific mix of business, which has contributed to a higher than expected sales and use tax, and has been proven to be resilient in response to volatile economic changes.

In developing the FY 2024-25 budget, staff utilized prior year results, current data, and industry forecasts while following the City's tradition of fiscal prudence. To deliver a balanced budget for FY 2024-25, the City utilized planned revenues and transfers equal to planned operating expenditures for the budget year. Most general fund revenue categories were adjusted to reflect current industry estimates based on cautious optimism with a conservative view. The FY 2024-25 operating budget reflects General Fund estimated revenues and transfers-in totaling \$38.9 million, an increase of \$3.7 million to the adopted FY 2023-24 budgeted revenues. The increase can mainly be attributed to an increase of budgeted interest income revenue to reflect current interest, but this trend is not anticipated to continue in FY 2025-26 due to potential changes by the Federal Reserve regarding interest rates, which will affect the City's investment yield.

The City's expenditures were developed as a conservative spending plan addressing City Council and community priorities while focusing on continuing operations at full capacity, addressing deferred maintenance and operational needs, and delivering quality core municipal services with a skilled and talented workforce. The FY 2024-25 operating budget reflects General Fund appropriated expenditures and net transfers-out totaling \$43.4 million, an increase of \$5.7 million to the adopted FY 2024-25 budget. The increase in expenditures is mainly due to rising obligated costs and new agreements with employee bargaining units and related benefits. The City always attempts to maximize grants and awarded funding from federal, state, and local sources to help offset anticipated and expected increases associated with these contractual and obligated costs.

If the economy stabilizes, with Measure SHR and the City's existing revenue base, the City is poised to continue to fund community priorities, including maintaining healthy reserves; preparing for natural disasters and public health emergencies; maintaining 9-1-1 emergency response times; providing financial assistance to residents and local businesses during natural disasters and public health emergencies; addressing homelessness; expanding public engagement and providing crime prevention and investigation services; maintaining local streets and fixing potholes; maintaining sidewalks, street trees, storm drains, parks and recreation facilities, other infrastructure and plan for future economic development; cleaning and maintaining public areas and removing graffiti.

City of Signal Hill

Management's Discussion and Analysis For the Year Ended June 30, 2025

The economic impact of the previous several years has placed tremendous fiscal pressure on local governments, exposed the restrictive revenue options available to local governments and highlighted the importance of ongoing revenue diversification. Local governments, including Signal Hill, will be challenged to continue to seek diversification opportunities to address future economic storms. The City will seek to focus on strengthening existing revenue streams while identifying and developing new opportunities.

While it is possible that the City can be presented with unforeseen challenges and opportunities in the years ahead, the City's ongoing, prudent fiscal practices which include a consideration of future needs and planning, have enabled the City to achieve and maintain a positive, long-term stable financial condition. The City will continue to build on the accomplishments that have resulted in fiscal stability and will continue to deliver the services that provide a high quality of life to residents.

REQUESTS FOR INFORMATION

This financial report is designed to provide a general overview of the City of Signal Hill's finances for all those with an interest in the government's finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to the Director of Finance at the City of Signal Hill, 2175 Cherry Avenue, Signal Hill, California 90755-3799.

This page is intentionally left blank

City of Signal Hill

Statement of Net Position June 30, 2025

	Governmental Activities	Business-Type Activities	Totals
ASSETS			
Cash and investments	\$ 97,746,148	\$ 11,861,720	\$ 109,607,868
Receivables:			
Accounts	623,028	1,000,223	1,623,251
Accrued interest	733,963	-	733,963
Due from other governments	5,232,449	-	5,232,449
Leases	23,483,892	-	23,483,892
Loans	1,640,906	-	1,640,906
From Successor Agency	5,553,819	-	5,553,819
Internal balances	6,528,518	(6,528,518)	-
Prepaid items	144,796	-	144,796
Land and improvements held for resale, net	1,040,642	-	1,040,642
Restricted Assets:			
Cash and investments	889	78	967
Capital assets, not being depreciated	38,743,305	4,777,451	43,520,756
Capital assets, being depreciated and amortized,			
Net of accumulated depreciation and amortization	74,999,197	24,583,506	99,582,703
Total Assets	256,471,552	35,694,460	292,166,012
DEFERRED OUTFLOWS OF RESOURCES			
Deferred loss amount on debt refunding	-	6,500	6,500
Pension related	10,675,491	1,276,854	11,952,345
OPEB related	1,419,825	92,520	1,512,345
Total Deferred Outflows of Resources	12,095,316	1,375,874	13,471,190
LIABILITIES			
Accounts payable	2,939,214	687,804	3,627,018
Accrued liabilities	1,841,408	44,740	1,886,148
Accrued interest payable	19,460	93,066	112,526
Deposits payable	406,935	362,713	769,648
Unearned revenue	6,568,183	-	6,568,183
Noncurrent liabilities:			
Due within one year	2,055,486	727,003	2,782,489
Due in more than one year:			
Other	21,105,608	1,206,878	22,312,486
Net pension liability	34,497,275	4,245,670	38,742,945
Net OPEB liability	5,882,198	383,301	6,265,499
Total Liabilities	75,315,767	7,751,175	83,066,942
DEFERRED INFLOWS OF RESOURCES			
Pension related	1,084,476	130,785	1,215,261
OPEB related	2,683,643	174,873	2,858,516
Lease related	21,598,532	-	21,598,532
Total Deferred Inflows of Resources	25,366,651	305,658	25,672,309
NET POSITION			
Net investment in capital assets	90,126,594	27,436,406	117,563,000
Restricted for:			
Capital improvements	3,214,018	-	3,214,018
Development impact	3,129,034	-	3,129,034
Transportation	5,366,169	-	5,366,169
Housing	7,993,469	-	7,993,469
Unrestricted	58,055,166	1,577,095	59,632,261
Total Net Position	\$ 167,884,450	\$ 29,013,501	\$ 196,897,951

The accompanying notes are an integral part of these financial statements.

City of Signal Hill

Statement of Activities For the Fiscal Year Ended June 30, 2025

	Expenses	Program Revenues		
		Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions
GOVERNMENTAL ACTIVITIES				
General government	\$ 7,058,552	\$ 42,414	\$ 15,259	\$ -
Parks, recreation, and library services	3,537,364	214,012	-	349,025
Police	14,552,465	182,704	327,450	-
Community development	1,659,960	849,842	817,732	45,583
Public works	5,751,217	1,931,276	1,260,051	977,364
Unallocated infrastructure depreciation	1,491,716	-	-	-
Interest on long-term liabilities	459,585	-	-	-
Total Governmental Activities	34,510,859	3,220,248	2,420,492	1,371,972
BUSINESS-TYPE ACTIVITIES				
Water	6,961,939	7,385,061	-	-
Interest on long-term liabilities	107,532	-	-	-
Total Business-Type Activities	7,069,471	7,385,061	-	-
Total	\$ 41,580,330	\$ 10,605,309	\$ 2,420,492	\$ 1,371,972

GENERAL REVENUES

Taxes:

Property tax
 Franchise tax
 Oil production tax
 Transient occupancy tax
 Public service taxes
 Motor vehicle in-lieu tax
 Intergovernmental - unrestricted shared sales and use tax
 Investment income
 Unrestricted grants and contributions
 Total General Revenues

Transfers

CHANGE IN NET POSITION

Net Position - Beginning of Year, as Previously Reported
 Restatement - correction of an error
 Fund Balances, Beginning, as Restated

NET POSITION, END OF YEAR

The accompanying notes are an integral part of these financial statements.

Net (Expense) Revenue and Changes in Net Position		
Governmental Activities	Business-Type Activities	Total
\$ (7,000,879)	\$ -	\$ (7,000,879)
(2,974,327)	-	(2,974,327)
(14,042,311)	-	(14,042,311)
53,197	-	53,197
(1,582,526)	-	(1,582,526)
(1,491,716)	-	(1,491,716)
(459,585)	-	(459,585)
(27,498,147)	-	(27,498,147)
-	423,122	423,122
-	(107,532)	(107,532)
-	315,590	315,590
(27,498,147)	315,590	(27,182,557)
3,509,754	-	3,509,754
1,152,574	-	1,152,574
554,126	-	554,126
282,982	-	282,982
372,199	-	372,199
18,540	-	18,540
28,312,131	-	28,312,131
5,397,765	457,050	5,854,815
1,184,653	-	1,184,653
40,784,724	457,050	41,241,774
(42,491)	42,491	-
13,244,086	815,131	14,059,217
154,498,110	28,198,370	182,696,480
142,254	-	-
154,640,364	28,198,370	182,696,480
\$ 167,884,450	\$ 29,013,501	\$ 196,755,697

The accompanying notes are an integral part of these financial statements.

City of Signal Hill

Balance Sheet Governmental Funds June 30, 2025

	General	Housing Authority Special Revenue Fund
ASSETS		
Cash and investments	\$ 69,921,250	\$ 7,369,487
Receivables:		
Accounts	621,979	-
Interest	733,363	-
Due from other governments	4,772,768	-
Leases	23,483,892	-
Loans	-	1,634,868
Receivable due from Successor Agency	5,553,819	-
Prepaid items	105,123	-
Due from other funds	228,922	-
Advances to other funds	6,535,236	-
Land and improvements held for resale	425,001	615,641
Restricted assets:		
Cash and investments	880	-
Total assets	<u>\$ 112,382,233</u>	<u>\$ 9,619,996</u>
LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCES		
Liabilities:		
Accounts payable	\$ 1,174,127	\$ -
Accrued liabilities	1,821,986	-
Deposits payable	406,935	-
Unearned revenue	7,790	30,000
Due to other funds	-	-
Advances from other funds	-	1,596,527
Total liabilities	<u>3,410,838</u>	<u>1,626,527</u>
Deferred inflows of resources:		
Unavailable revenues	26,117,971	-
Total deferred inflows of resources	<u>26,117,971</u>	<u>-</u>
Fund balances:		
Nonspendable	9,985,100	-
Restricted	-	7,993,469
Committed	42,156,778	-
Unassigned	30,711,546	-
Total fund balances	<u>82,853,424</u>	<u>7,993,469</u>
Total Liabilities, Deferred Inflows of Resources and Fund Balances	<u>\$ 112,382,233</u>	<u>\$ 9,619,996</u>

The accompanying notes are an integral part of these financial statements.

California Arts Council Grant Fund	Capital Improvement Capital Projects Fund	Other Governmental Funds	Total Governmental Funds
\$ 5,183,555	\$ 1,969,206	\$ 11,482,590	\$ 95,926,088
-	1,049	-	623,028
-	-	600	733,963
-	-	459,681	5,232,449
-	-	-	23,483,892
-	-	6,038	1,640,906
-	-	-	5,553,819
-	-	-	105,123
-	-	-	228,922
-	-	1,589,809	8,125,045
-	-	-	1,040,642
-	-	9	889
<u>\$ 5,183,555</u>	<u>\$ 1,970,255</u>	<u>\$ 13,538,727</u>	<u>\$ 142,694,766</u>

\$ -	\$ 1,570,253	\$ 84,216	\$ 2,828,596
-	-	8,347	1,830,333
-	-	-	406,935
4,650,975	-	1,879,418	6,568,183
-	-	228,922	228,922
-	-	-	1,596,527
<u>4,650,975</u>	<u>1,570,253</u>	<u>2,200,903</u>	<u>13,459,496</u>

-	-	600	26,118,571
-	-	600	26,118,571

-	-	-	9,985,100
532,580	400,002	11,337,224	20,263,275
-	-	-	42,156,778
-	-	-	30,711,546
<u>532,580</u>	<u>400,002</u>	<u>11,337,224</u>	<u>103,116,699</u>

<u>\$ 5,183,555</u>	<u>\$ 1,970,255</u>	<u>\$ 13,538,727</u>	<u>\$ 142,694,766</u>

The accompanying notes are an integral part of these financial statements.

This page is intentionally left blank.

City of Signal Hill

Reconciliation of the Governmental Funds Balance Sheet to the Statement of Net Position June 30, 2025

Fund Balances - Total Governmental Funds		\$ 103,116,699
Amounts reported for governmental activities in the Statement of Net Position are different because:		
Capital assets used in governmental activities (excluding those in the internal service fund) are not current financial resources and therefore are not reported in the funds. Those assets consist of:		
Land	\$ 35,547,000	
Construction in progress	3,184,711	
Infrastructure, net of accumulated depreciation	16,824,273	
Structures and improvements, net of accumulated depreciation	39,280,334	
Vehicles, equipment and furniture, net of accumulated depreciation	2,023,236	
Total Capital Assets Used in Governmental Activities		96,859,554
Right-to-use assets used in governmental activities are not current financial resources and therefore are not reported in the funds. Related long-term lease and subscription liabilities are not due and payable in the current period; therefore, they are not reported in the funds. These items consist of:		
Right-to-use assets, net of accumulated amortization	14,742,754	
Lease liability	(13,046,832)	
Subscription liability	(2,508,916)	
		(812,994)
Certain receivables will be collected after year-end, but are not available soon enough to pay for current-period expenditures, and therefore are offset by unavailable revenues in the governmental funds.		
		4,520,039
Internal service funds are used by management to charge the costs of rendering motor vehicle and equipment services to City departments. The assets and liabilities of the internal service funds are included in governmental activities in the Statement of Net Position.		
		3,659,596
Deferred outflows and inflows of resources relating to pensions and OPEB are not reported in the governmental funds because they are applicable to future periods:		
Deferred outflows of resources - pension	10,632,811	
Deferred outflows of resources - OPEB	1,397,423	
Deferred inflows of resources - pension	(1,080,104)	
Deferred inflows of resources - OPEB	(2,641,300)	
		8,308,830
Long-term liabilities and related accrued interest payable are not due and payable in the current period and, therefore, are not reported in the governmental funds:		
Interest payable	(19,460)	
Revenue bonds payable	(6,387,867)	
Compensated absences	(1,215,198)	
Net pension liability	(34,355,360)	
Net OPEB liability	(5,789,389)	
		(47,767,274)
Net Position of Governmental Activities		\$ 167,884,450

The accompanying notes are an integral part of these financial statements.

City of Signal Hill

Statement of Revenues, Expenditures and Changes in Fund Balances Governmental Funds For the Year Ended June 30, 2025

	General	Housing Authority Special Revenue Fund	(Previously major) Capital Grants Special Revenue Fund
REVENUES			
Property taxes	\$ 3,017,939	\$ -	
Sales and use tax	28,312,131	-	
Other taxes	2,067,069	-	
Licenses and permits	894,544	-	
Intergovernmental revenues	76,140	-	
Charges for services	2,484,840	-	
Fines and forfeitures	135,682	-	
Investment income	4,607,234	374,025	
Other revenue	1,173,430	-	
Total Revenues	42,769,009	374,025	
EXPENDITURES			
Current:			
General government	6,636,348	9,894	
Parks, recreation, and library services	2,967,373	-	
Police	12,160,523	-	
Community development	1,341,301	-	
Public works	5,920,420	-	
Capital outlay	1,393,418	-	
Debt service:			
Principal	1,710,016	-	
Interest	480,418	-	
Total Expenditures	32,609,817	9,894	
Excess (Deficiency) of Revenues Over (Under) Expenditures	10,159,192	364,131	
OTHER FINANCING SOURCES (USES)			
Subscription acquisition	907,996	-	
Lease acquisition	244,080	-	
Transfers in	240,946	414,461	
Transfers out	(4,513,195)	-	
Total Other Financing Sources (Uses)	(3,120,173)	414,461	
Net Changes in Fund Balances	7,039,019	778,592	
Fund Balances (Deficit), Beginning, as Previously Reported	75,672,151	7,214,877	(142,000)
Restatement - change from major to non-major	-	-	142,000
Restatement - prior year correction	142,254		
Fund Balances (Deficit), Beginning, as Restated	75,814,405	7,214,877	-
Fund Balances, Ending	\$ 82,853,424	\$ 7,993,469	\$ -

The accompanying notes are an integral part of these financial statements.

California Arts Council Grant Fund	Capital Improvement Capital Projects Fund	Non-major Governmental Funds	Total Governmental Funds
\$ -	\$ -	\$ -	\$ 3,017,939
-	-	-	28,312,131
-	-	594,281	2,661,350
-	-	-	894,544
349,025	-	2,346,581	2,771,746
-	-	33	2,484,873
-	-	-	135,682
532,580	-	594,037	6,107,876
-	-	-	1,173,430
881,605	-	3,534,932	47,559,571
-	-	-	6,646,242
-	-	-	2,967,373
-	-	265,433	12,425,956
-	-	369,369	1,710,670
-	-	81,754	6,002,174
-	6,634,485	-	8,027,903
-	-	-	1,710,016
-	-	-	480,418
-	6,634,485	716,556	39,970,752
881,605	(6,634,485)	2,818,376	7,588,819
-	-	-	907,996
-	-	-	244,080
-	6,634,485	-	7,289,892
(349,025)	-	(2,601,163)	(7,463,383)
(349,025)	6,634,485	(2,601,163)	978,585
532,580	-	217,213	8,567,404
-	400,002	11,262,011	94,407,041
-	-	(142,000)	-
-	-	-	142,254
-	400,002	11,120,011	94,549,295
\$ 532,580	\$ 400,002	\$ 11,337,224	\$ 103,116,699

The accompanying notes are an integral part of these financial statements.

City of Signal Hill

Reconciliation of the Statement of Revenues, Expenditures and Changes in Fund Balances of Governmental Funds to the Statement of Activities For the Year Ended June 30, 2025

Net Change in Fund Balances - Total Governmental Funds \$ 8,567,404

Amounts reported for governmental activities in the Statement of Net Activities are different because:

Governmental funds report capital outlays as expenditures. However, in the Statement of Activities, the cost of those assets is allocated over their estimated useful lives as depreciation expense and right to use assets are amortized over their lease and subscription term:

Capital outlay, net of disposals	\$ 7,553,609	
Depreciation expense	(2,050,471)	
Amortization expense	(1,076,542)	
		4,426,596

The issuance of long-term liabilities provides current financial resources to governmental funds, while repayment of the principal of long-term debt consumes the current financial resources of the governmental funds. Issuance of debt increase long-term liabilities and the repayment of principal reduces long-term liabilities in the statement of net position:

SBITA acquisition	(907,996)	
Lease acquisition	(244,080)	
Repayment of revenue bonds	680,000	
Repayment of subscription liability	763,807	
Repayment of lease liability	266,209	
		557,940

Some expenses reported in the Statement of Activities do not require the use of current financial resources and, therefore, are not reported as expenditures in governmental funds.

Net change in compensated absences	(351,114)	
Net change in accrued interest payable	(2,216)	
Amortization of bond premium	23,049	
		(330,281)

Revenues in the Statement of Activities that do not provide current financial resources are not reported as revenues in the governmental funds. Conversely, collection of these revenues are reported in the governmental funds, but not in the Statement of Activities since they have been recognized in previous years.

133,068

Internal service funds are used by management to charge the costs of rendering motor vehicle and equipment services to City departments. The net revenue of the internal service fund is reported with governmental activities.

271,103

Pension expense reported in the governmental funds includes the employer contributions made to the City's pension plan. In the Statement of Activities, pension expense includes the change in the net pension liability and related change in pension amounts for deferred outflows of resources and deferred inflows of resources.

(699,783)

OPEB expense reported in the governmental funds includes the employer contributions made to the City's OPEB plan. In the Statement of Activities, OPEB expense includes the change in the net OPEB liability and related change in OPEB amounts for deferred outflows of resources and deferred inflows of resources.

318,039

Change in Net Position of Governmental Activities \$ 13,244,086

The accompanying notes are an integral part of these financial statements.

City of Signal Hill

Statement of Net Position Proprietary Funds June 30, 2025

	Business-Type Activity	Governmental Activity
	Water Enterprise Fund	Vehicle and Equipment Internal Service Fund
ASSETS		
Current Assets:		
Cash and investments	\$ 11,861,720	\$ 1,820,060
Accounts receivable, net	1,000,223	-
Prepaid items	-	39,673
Total Current Assets	12,861,943	1,859,733
Noncurrent assets:		
Restricted cash and investments	78	-
Capital assets:		
Land	4,427,416	-
Construction in progress	350,035	11,594
Depreciable assets, net of accumulated depreciation	24,583,506	2,128,600
Total Noncurrent Assets	29,361,035	2,140,194
Total Assets	42,222,978	3,999,927
DEFERRED OUTFLOWS OF RESOURCES		
Deferred loss amount on debt refunding	6,500	-
Pension related	1,276,854	42,680
OPEB related	92,520	22,402
Total Deferred Outflows of Resources	1,375,874	65,082
LIABILITIES		
Current Liabilities:		
Accounts payable	687,804	110,618
Accrued liabilities	44,740	11,075
Accrued interest payable	93,066	-
Deposits payable	362,713	-
Advances from other funds	6,528,518	-
Current portion of long-term liabilities	727,003	1,124
Total Current Liabilities	8,443,844	122,817
Non-Current Liabilities:		
Long-term liabilities, net of current portion	1,206,878	1,157
Net pension liability	4,245,670	141,915
Net OPEB liability	383,301	92,809
Total Long-term Liabilities	5,835,849	235,881
Total Liabilities	14,279,693	358,698
DEFERRED INFLOWS OF RESOURCES		
Pension related	130,785	4,372
OPEB related	174,873	42,343
Total Deferred Inflows of Resources	305,658	46,715
NET POSITION		
Net investment in capital assets	27,436,406	2,137,913
Unrestricted	1,577,095	1,521,683
Total Net Position	\$ 29,013,501	\$ 3,659,596

The accompanying notes are an integral part of these financial statements.

City of Signal Hill

Statement of Revenues, Expenses, and Changes in Net Position Proprietary Funds For the Year Ended June 30, 2025

	Business-Type Activity	Governmental Activity
	Water Enterprise Fund	Vehicle and Equipment Internal Service Fund
OPERATING REVENUES		
Charges for services	\$ 7,334,290	\$ 748,617
Other operating revenues	50,771	4,479
Total Operating Revenues	7,385,061	753,096
OPERATING EXPENSES		
Personnel services	2,509,810	248,909
Contractual services	604,038	19,907
Supplies	1,779,376	66,582
Material and repairs	424,381	93,767
Utilities	371,008	420
Depreciation/amortization	1,004,452	262,576
Other	268,874	25,629
Total Operating Expenses	6,961,939	717,790
OPERATING INCOME	423,122	35,306
NONOPERATING REVENUES (EXPENSES)		
Investment income	457,050	93,574
Interest expense	(107,532)	-
Gain on sale of assets	-	11,223
Total Nonoperating Revenues (Expenses)	349,518	104,797
Income Before Transfers	772,640	140,103
TRANSFERS		
Transfers in	42,491	131,000
Changes in Net Position	815,131	271,103
Net position, beginning of year	28,198,370	3,388,493
Net position, end of year	\$ 29,013,501	\$ 3,659,596

The accompanying notes are an integral part of these financial statements.

City of Signal Hill

Statement of Cash Flows Proprietary Funds For the Year Ended June 30, 2025

	Business-Type Activity Water Enterprise Fund	Governmental Activity Vehicle and Equipment Internal Service Fund
CASH FLOWS FROM OPERATING ACTIVITIES		
Receipts from customers	\$ 7,359,122	\$ -
Receipts from interfund services provided	-	755,535
Payments to suppliers	(4,929,960)	(226,212)
Payments to employees	(1,383,812)	(227,589)
Net Cash Provided by Operating Activities	1,045,350	301,734
CASH FLOWS FROM NONCAPITAL AND RELATED FINANCING ACTIVITIES		
Cash received from other funds	2,815,232	131,000
Net Cash Provided by Noncapital and Related Financing Activities	2,815,232	131,000
CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES		
Proceeds from sale of capital assets	-	23,628
Acquisition/construction of capital assets	(446,667)	(882,556)
Principal paid	(685,806)	-
Interest paid	(136,340)	-
Net Cash Used for Capital and Related Financing Activities	(1,268,813)	(858,928)
CASH FLOWS FROM INVESTING ACTIVITIES		
Investment income	457,050	93,574
Net Cash Provided by Investing Activities	457,050	93,574
Net increase (decrease) in cash and cash equivalents	3,048,819	(332,620)
Cash and cash equivalents, beginning of year	8,812,979	2,152,680
Cash and cash equivalents, end of year	\$ 11,861,798	\$ 1,820,060
RECONCILIATION OF CASH AND CASH EQUIVALENTS TO AMOUNTS REPORTED ON THE STATEMENT OF NET POSITION		
Cash and investments	\$ 11,861,720	\$ 1,820,060
Restricted cash and investments	78	-
Cash and Cash Equivalents at End of Fiscal Year	\$ 11,861,798	\$ 1,820,060
NON-CASH CAPITAL FINANCING ACTIVITIES:		
Subscription acquisition	\$ -	\$ 3,475

The accompanying notes are an integral part of these financial statements.

City of Signal Hill

Statement of Cash Flows, (Continued) Proprietary Funds For the Year Ended June 30, 2025

	Business-Type Activity	Governmental Activity
	Water Enterprise Fund	Vehicle and Equipment Internal Service Fund
RECONCILIATION OF OPERATING INCOME TO NET CASH PROVIDED BY OPERATING ACTIVITIES		
Operating income	\$ 423,122	\$ 35,306
Depreciation/amortization	1,004,452	262,576
Change in assets, deferred outflows of resources, liabilities and deferred inflows of resources:		
(Increase) decrease in assets:		
Accounts receivable, net	(25,939)	2,439
Prepaid items	-	(3,457)
Deferred outflows of resources	(266,679)	5,567
Increase (decrease) in liabilities:		
Accounts payable	(1,484,023)	(16,450)
Accrued liabilities	10,376	3,510
Deposits payable	1,740	-
Compensated absences	(36,995)	-
Deferred inflows of resources	30,454	16,387
Net pension liability	1,771,385	31,843
Net OPEB liability	(382,543)	(35,987)
Net Cash Provided by Operating Activities	<u>\$ 1,045,350</u>	<u>\$ 301,734</u>

The accompanying notes are an integral part of these financial statements.

City of Signal Hill

Statement of Fiduciary Net Position Fiduciary Funds June 30, 2025

	Successor Agency to the Signal Hill Redevelopment Agency to the Private-Purpose Trust Fund	Other Postemployment Benefit Trust Fund
ASSETS		
Cash and investments	\$ 7,219,576	\$ 5,125,051
Restricted cash and investments	8,075,968	-
Capital assets:		
Land	10,956,485	-
Total Assets	<u>26,252,029</u>	<u>5,125,051</u>
DEFERRED OUTFLOWS OF RESOURCES		
Deferred loss amount on debt refunding	153,409	-
Total Deferred Outflows of Resources	<u>153,409</u>	<u>-</u>
LIABILITIES		
Accrued liabilities	3,264,272	-
Accrued interest payable	191,413	-
Long-term liabilities:		
Due within one year	6,820,860	-
Due in more than one year	7,417,443	-
Payable to the City of Signal Hill	5,553,819	-
Total Liabilities	<u>23,247,807</u>	<u>-</u>
NET POSITION		
Restricted - Held in Trust	3,157,631	-
Restricted for OPEB Trust	-	5,125,051
Total Net Position	<u>\$ 3,157,631</u>	<u>\$ 5,125,051</u>

The accompanying notes are an integral part of these financial statements.

City of Signal Hill

Statement of Changes in Fiduciary Net Position Fiduciary Funds For the Year Ended June 30, 2025

	Successor Agency to the Signal Hill Redevelopment Agency to the Private-Purpose Trust Fund	Other Postemployment Benefit Trust Fund
ADDITIONS		
Distributions from County - Administered Redevelopment Property Tax Trust Fund	\$ 12,486,527	\$ -
Contributions - employer	-	965,072
Contributions - employee	-	81,758
Investment earnings	155,635	551,752
Total Additions	<u>12,642,162</u>	<u>1,598,582</u>
DEDUCTIONS		
Personnel services	338,561	882,093
Contractual services	10,150	-
Project costs	2,078,519	-
Interest	906,176	-
Administrative expenses	-	12,620
Total Deductions	<u>3,333,406</u>	<u>894,713</u>
Change in Net Position	9,308,756	703,869
Net Position (Deficit), Beginning of Year	<u>(6,151,125)</u>	<u>4,421,182</u>
Net Position, End of Year	<u>\$ 3,157,631</u>	<u>\$ 5,125,051</u>

The accompanying notes are an integral part of these financial statements.

NOTES TO THE FINANCIAL STATEMENTS

This page is intentionally left blank

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

A) Reporting Entity

The reporting entity City of Signal Hill (the City) includes the accounts of the City of Signal Hill (the primary government), the Signal Hill Public Financing Authority (the Financing Authority), and the Signal Hill Housing Authority (the Housing Authority).

The City of Signal Hill was incorporated in 1924 under the general laws of the state of California and enjoys all the rights and privileges pertaining to "General Law" cities. On November 7, 2000, the Charter of the City of Signal Hill was adopted by a vote of the people. As a result, the City will enjoy all rights and privileges pertaining to "Charter Law" cities.

The Signal Hill Public Financing Authority was formed October 15, 1996, as a joint power of authority between the City and the former Signal Hill Redevelopment Agency (the Agency) for the purpose of providing financing and funding of public capital improvements.

The Signal Hill Housing Authority was formed December 12, 2000 pursuant to provisions of the California Health and Safety Code. The primary purpose of the Housing Authority is to provide suitable, safe and sanitary housing opportunities for the City's residents.

The Signal Hill Municipal Financing Authority was formed August 22, 2017 as a joint power of authority between the Housing Authority and the City for the purpose of assisting the City and the Housing Authority with their respective financings.

The City of Signal Hill is the primary government unit. Component units are those entities which are financially accountable to the primary government, either because the City appoints a voting majority of the component unit's board, or because the component unit will provide a financial benefit or impose a financial burden on the City. The Financing Authority, Housing Authority, and Municipal Financing Authority have been accounted for as "blended" component units of the City. Despite being legally separate, the Financing Authority, Housing Authority, and Municipal Financing Authority are so intertwined with the City that they are, in substance, part of the City's operations. Accordingly, the balances and transactions of the Financing Authority, Housing Authority, and Municipal Financing Authority are reported within the funds of the City. Separate financial statements of the Financing Authority, Housing Authority, and Municipal Financing Authority are not prepared.

The following criteria were used in determining that the Financing Authority, Housing Authority, and Municipal Financing Authority were "blended" component units:

- The members of the City Council also act as the governing body of the Financing Authority, Housing Authority, and Municipal Financing Authority.
- The Financing Authority, Housing Authority, and Municipal Financing Authority are managed by employees of the City.
- The City, Financing Authority, Housing Authority, and Municipal Financing Authority are financially interdependent.

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, (Continued)

B) Government-Wide and Fund Financial Statements

The government-wide financial statements (i.e., the statement of net position and the statement of activities) report information on all of the nonfiduciary activities of the City. For the most part, the effect of interfund activity has been removed from these statements. Governmental activities, which normally are supported by taxes and intergovernmental revenues, are reported separately from business-type activities, which rely to a significant extent on fees and charges for support.

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. Program revenues include 1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported instead as general revenues.

Separate financial statements are provided for governmental funds, proprietary funds, and fiduciary funds, even though the latter are excluded from the government-wide financial statements. Major individual governmental funds and the major individual enterprise fund are reported as separate columns in the fund financial statements. Advances or due to/from, which are long-term and short-term internal borrowings, respectively, are eliminated on the government-wide statements.

C) Measurement Focus, Basis of Accounting, and Financial Statement Presentation

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting, as are the proprietary fund statements. Under the economic resources measurement focus, all assets, deferred outflows of resources, liabilities, and deferred inflows of resources (current and long term) are reported. Under the accrual basis of accounting, revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the fiscal year in which the taxes are levied. Revenue from grants, entitlements, and donations is recognized in the fiscal year in which all the eligibility requirements imposed by the provider have been met.

Proprietary funds distinguish operating revenues and expenses from nonoperating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. The principal operating revenues of the water enterprise fund and of the government's internal service funds are charges to customers for services. Operating expenses for the proprietary funds include the cost of services, administrative expenses, and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as nonoperating revenues and expenses.

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, (Continued)

C) Measurement Focus, Basis of Accounting, and Financial Statement Presentation, (Continued)

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Under the current financial resources measurement focus, generally only current assets and current liabilities are reported in the governmental funds. Governmental fund operating statements present increases (revenues and other financing sources) and decreases (expenditures and other financing uses) in net current assets. Under the modified accrual basis of accounting, revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, except for principal and interest on long term liabilities, claims and judgments, and compensated absences which are recognized as expenditures only when payment is due.

Property taxes, taxpayer-assessed taxes, such as sales taxes, gas taxes, transient occupancy taxes and oil production taxes, and interest associated with the current fiscal period are all considered to be susceptible to accrual and so have been recognized as revenues of the current fiscal period. Only the portion of special assessments receivable due within the current fiscal period is considered to be susceptible to accrual as revenue of the current period. All other revenue items are considered to be measurable and available only when cash is received by the government.

Private purpose trust and pension (and other employee benefit) trust fiduciary funds are reported using the economic resources measurement focus and the accrual basis of accounting.

The accounts of the City are organized and operated on the basis of funds, each of which is considered a separate accounting entity with a self-balancing set of accounts, established for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions or limitations.

The City reports the following major governmental funds:

The General Fund is the general operating fund of the City. All general tax revenues and other receipts allocated by law or contractual agreement to other funds are accounted for in this fund. Expenditures of this fund include general operating costs not paid through other funds.

The Housing Authority Special Revenue Fund is used to account for the activities of the Housing Authority. 20% of collections on the City's advances to the former redevelopment agency are to be deposited into this fund for purposes of the City's affordable housing needs.

The California Arts Council Grant Fund is used to account for the funds that were given to the city on October 18, 2022 Senator Lena A. Gonzalez presented \$5 million in state funds for the renovation and redesign of the Signal Hill outdoor amphitheater.

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, (Continued)

C) Measurement Focus, Basis of Accounting, and Financial Statement Presentation, (Continued)

The City reports the following major governmental funds, (Continued):

The Capital Improvement Capital Projects Fund is used to account for major capital improvement projects not accounted for in other funds.

The City reports the following major enterprise fund:

The Water Enterprise Fund is used to account for financial activity relative to the purchase, production, storage and distribution of water used by the community, as well as the maintenance, repair and replacement of related equipment and pipeline. Revenues consist primarily of water sales.

Additionally, the City reports the following fund types:

Proprietary Funds

The Vehicle and Equipment Internal Service Fund is used to account for the furnishing of vehicle and equipment services to departments within the City. Costs of materials and services used are accumulated in this fund and charged to the user departments as such vehicles and equipment are used or services rendered.

Fiduciary Funds

The Successor Agency to the Signal Hill Redevelopment Agency Private Purpose Trust Fund is used to account for the county auditor controller's semi-annual property tax distributions from the Redevelopment Property Tax Trust Fund of the Successor Agency of the former Signal Hill Redevelopment Agency to pay amounts due on enforceable obligations and to pay for specified administrative costs.

The Other Postemployment Benefit Trust Fund is used to account for resources that are held in an irrevocable trust for the benefit of participants in the City's other postemployment benefit plan.

D) Implementation of New Accounting Pronouncements

For the fiscal year ended June 30, 2025, the financial statements include the adoption of GASB Statement No. 101 *Compensated Absences*. The objective of this Statement is to better meet the information needs of financial statement users by updating the recognition and measurement guidance for compensated absences. That objective is achieved by aligning the recognition and measurement guidance under a unified model and by amending certain previously required disclosures.

E) Cash and Cash Equivalents

The Water Enterprise Fund and Vehicle and Equipment Internal Service Fund participate in the pooling of City-wide cash and investments. Amounts from the pool are available to these funds on demand. Therefore, the cash and investments (restricted and unrestricted) reported in the Water Enterprise Fund and Vehicle and Equipment Internal Services Fund are considered to be cash and cash equivalents for purposes of the statement of cash flows.

**Notes to Basic Financial Statements
For the Year Ended June 30, 2025**

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, (Continued)

F) Cash and Investments

Investments are reported in the accompanying basic financial statements at fair value, which is the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants at the measurement date. Investments in external pools are valued based on the stated fair value represented by the external pool.

Changes in fair value that occur during a fiscal year are recognized as investment income (loss) reported for that fiscal year. As of June 30, 2025, an increase in fair value of \$1,177,115 was recognized. Investment income (loss) includes interest earnings, changes in fair value, and any gains or losses realized upon the liquidation or sale of investments. The City pools cash and investments of all funds, except for assets held by fiscal agents. Each fund's share in this pool is displayed in the accompanying financial statements as cash and investments.

G) Restricted Assets

Restricted assets are reported for certain cash and investments that are to be used for civic center improvement projects.

H) Capital Assets

Capital assets, which include land, site improvements, buildings and improvements, equipment and infrastructure assets, and leased assets, are reported in the applicable governmental or business-type activities columns in the government-wide financial statements. Infrastructure assets consist of roads, bridges, trails, traffic signals and sewer lines. Capital assets are defined by the City as assets, with an initial cost of more than \$5,000 and a useful life that is greater than three years. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at acquisition value at the date of donation. The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend assets lives are not capitalized.

Capital assets are depreciated/amortized using the straight-line method over the following estimated useful lives:

Structures and improvements - Water Enterprise	20 to 50 years
Structures and improvements - other than Water Enterprise	5 to 40 years
Water rights	40 years
Equipment and furniture	3 to 20 years
Vehicle and major equipment	3 to 15 years
Infrastructure	40 to 90 years

I) Prepaid Items

Certain payments to vendors reflect costs applicable to a future accounting period and are recorded as prepaid items in both government-wide and fund financial statements. The cost of prepaid items are recorded as expenditures/expenses during the periods benefited.

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, (Continued)

J) Deferred Outflows/Inflows of Resources

In addition to assets, the statement of net position reports a separate section for deferred outflows of resources. Deferred outflows of resources represent a consumption of net assets that applies to a future period(s) and so will not be recognized as an outflow of resources (expense/expenditure) until then. The categories of deferred outflows of resources reported in the statement of net position relate to pensions and other postemployment benefits which are more fully discussed in Notes 9, and 10. The business-type activities, water enterprise fund, and successor agency to the Signal Hill Redevelopment Agency private-purpose trust fund statements of net position also report a deferred loss amount on debt refunding which is more fully discussed in Notes 6F and 17.

In addition to liabilities, the statement of net position and the governmental fund balance sheet include a separate section for deferred inflows of resources. Deferred inflows of resources represent an acquisition of net assets that applies to a future period(s) and so will not be recognized as an inflow of resources (revenue) until then. The categories of deferred inflows of resources reported in the government-wide and proprietary funds statements of net position related to pensions and other postemployment benefits are more fully discussed in Notes 9, and 10. The governmental activities statement of net position and the general fund balance sheet also report a deferred inflow of resources related to unavailable revenues which is more fully discussed in Note 4.

K) Leases

Lessee

The City is a lessee for noncancellable leases of land and improvements. The City recognizes a lease liability and an intangible right-to-use asset (lease asset) in the governmental activities in the government-wide statement of net position. At the commencement of a lease, the City initially measures the lease liability at the present value of payments expected to be made during the lease term. Subsequently, the lease liability is reduced by the principal portion of lease payments made. The lease asset is initially measured as the initial amount of the lease liability, adjusted for lease payments made at or before the lease commencement date. Subsequently, the lease asset is amortized on a straight-line basis over its useful life.

The City monitors changes in circumstances that would require a remeasurement of its lease and will remeasure the lease asset and liability if certain changes occur that are expected to significantly affect the amount of the lease liability.

Lessor

The City is a lessor for a noncancellable leases of land and improvements. The City recognizes a lease receivable and a deferred inflow of resources in the statement of net position and in the governmental fund balance sheet. At the commencement of a lease, the City initially measures the lease receivable at the present value of payments expected to be received during the lease term. Subsequently, the lease receivable is reduced by the principal portion of lease payments received. The deferred inflow of resources is initially measured as the initial amount of the lease receivable, adjusted for lease payments received at or before the lease commencement date. Subsequently, the deferred inflow of resources is recognized as revenue over the life of the lease term.

The City monitors changes in circumstances that would require a remeasurement of its lease and will remeasure the lease receivable and deferred inflows of resources if certain changes occur that are expected to significantly affect the amount of the lease receivable.

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, (Continued)

L) Subscriptions

Lessee

The City is a lessee for noncancellable subscriptions. The City recognizes a subscription liability and an intangible right-to-use asset (subscription asset) in the governmental activities in the government-wide statement of net position. At the commencement of a lease, the City initially measures the subscription liability at the present value of payments expected to be made during the subscription term. Subsequently, the subscription liability is reduced by the principal portion of subscription payments made. The subscription asset is initially measured as the initial amount of the subscription liability, adjusted for subscription payments made at or before the subscription commencement date. Subsequently, the subscription asset is amortized on a straight-line basis over its useful life.

The City monitors changes in circumstances that would require a remeasurement of its subscriptions and will remeasure the subscription asset and liability if certain changes occur that are expected to significantly affect the amount of the subscription liability.

M) Employee Compensated Absences

Compensated absences are reported in governmental funds as a liability, only if they have matured. The balance of unpaid vacation and compensatory time at year-end is recorded as a long-term liability of the governmental activities, as these amounts will be liquidated from future resources rather than expendable available financial resources.

Unpaid compensated absences in proprietary fund types are recorded as a liability in those funds as vested benefits to the employees accrued balances.

The City does not reimburse for unused sick pay upon an employee's separation other than for retirement. The percentage pay-off at retirement varies based on employee group agreements and/or years of service of employment. The City has an annual cash-out program ranging from 48 - 80 annual maximum hours for its employees based on tiered, years of service of employment. The balance of unused sick pay at fiscal year-end for those employees who meet minimum eligibility requirements, is recorded as a long-term liability, as these amounts will be liquidated from future resources rather than expendable available resources.

N) Pensions

For purposes of measuring the net pension liability and deferred outflows/inflows of resources related to pensions, and pension expense, information about the fiduciary net position of the City of Signal Hill's California Public Employees' Retirement System (CalPERS) plans (Plans) and additions to/deductions from the Plans' fiduciary net position have been determined on the same basis as they are reported by CalPERS. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Pension liabilities are primarily liquidated from the General Fund. Investments are reported at fair value.

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, (Continued)

O) OPEB

For purposes of measuring the net OPEB liability and deferred outflows/inflows of resources related to OPEB, and OPEB expense, information about the fiduciary net position of the City's OPEB Plan and additions to/deductions from the OPEB Plans' fiduciary net position have been determined on the same basis as they are reported by the Plan. For this purpose, the City's OPEB Plan recognizes benefit payments when due and payable in accordance with the benefit terms. OPEB liabilities are primarily liquidated from the General Fund. Investments are reported at fair value.

P) Fund Balances

The fund balances reported on the fund statements consist of the following categories:

Nonspendable - This classification includes amounts that cannot be spent because they are either (a) not in spendable form or (b) legally or contractually required to be maintained intact.

Restricted - This classification includes amounts that can be spent only for specific purposes stipulated by constitution, external resource providers or through enabling legislation.

Committed - This classification includes amounts that can be used only for the specific purposes determined by the City Council through the adoption of a resolution prior to the end of the fiscal year. Once adopted, the limitation imposed by the resolution remains in place until a similar action is taken to remove or revise the limitation.

Assigned - This classification includes amounts to be used by the government for specific purposes but do not meet the criteria to be classified as committed. The City Council assigns fund balance as it does when appropriating fund balance to cover a gap between estimated revenue and appropriations in the subsequent year's appropriated budget.

Unassigned - This classification includes the residual balance for the government's general fund and includes all spendable amounts not contained in other classifications. In other funds, the unassigned classification is used only to report a deficit balance resulting from overspending for specific purposes for which amounts had been restricted, committed or assigned.

The City's minimum fund balance policy for Fiscal Year 2024-25, is to maintain, in reserves, 75%-100% of General Fund adopted operating budgeted expenditures.

When an expenditure is incurred for purposes for which both restricted and unrestricted fund balances are available, the City's policy is to apply restricted fund balance first. Further, when the components of unrestricted fund balance can be used for the same purpose, committed fund balance is applied first, followed by assigned fund balance, and then finally unassigned fund balance.

Q) Property Taxes

Property taxes are an enforceable lien on property as of January 1. Taxes are levied on July 1 and are payable in two installments on November 1 and February 1, which become delinquent on December 10 and April 10, respectively. The County of Los Angeles bills and collects property taxes for the City. Remittance of property taxes to the City is accounted for in the City's General Fund.

**Notes to Basic Financial Statements
For the Year Ended June 30, 2025**

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, (Continued)

R) Claims and Judgments

When it is probable that a claim liability has been incurred at year-end and the amount of the loss can be reasonably estimated, the City records the estimated loss, net of any insurance coverage under its self-insurance program claims payable, which includes an estimate for incurred but not reported claims (IBNR).

Under the City's self-insurance program, deposits to the Joint Powers Insurance Authority (Note 14) are recorded as insurance expenditures in the period to which they relate in the General Fund. These deposits are subject to retrospective adjustment. Favorable claims experience in prior years results in a refund of deposits from the Insurance Authority and such refunds, if any, are recorded as deposits since they will be used to offset future deposit requirements. Adverse claims experience in prior years results in the payment of additional deposits which are recorded as insurance expenditures when incurred.

S) Net Position

Net position reported in the government wide and proprietary fund financial statements are classified into three components - net investment in capital assets; restricted; and unrestricted. These classifications are defined as follows:

- Net investment in capital assets - This component of net position consists of capital assets, net of accumulated depreciation and reduced by the outstanding balances of any bonds, mortgages, notes, or other liabilities that are attributable to the acquisition, construction, or improvement of those assets. If there are significant unspent related debt proceeds at year-end, the portion of the debt attributable to the unspent proceeds are not included in the calculation of net investment in capital assets. Rather, that portion of the debt is included in the same net position component as the unspent proceeds.

At June 30, 2025, net investment in capital assets, was determined as follows:

	Governmental Activities	Business-Type Activity
Capital assets, net of accumulated depreciation and amortization	\$ 113,742,502	\$ 29,360,957
Less:		
Bonds, net of unamortized premiums and discounts	(6,387,867)	(564,521)
Leases payable	(13,046,832)	-
Subscriptions payable	(2,511,197)	(130,581)
Loan payable	-	(1,220,930)
Accounts payable related to capital assets	(1,577,468)	(15,019)
Retentions payable related to capital assets	(92,544)	-
Add Back:		
Unamortized deferred loss amount on debt refunding	-	6,500
Total	<u>\$ 90,126,594</u>	<u>\$ 27,436,406</u>

**Notes to Basic Financial Statements
For the Year Ended June 30, 2025**

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, (Continued)

S) Net Position (Continued)

- Restricted net position - This component of net position consists of constraints placed on net position use through external constraints imposed by creditors (such as through debt covenants), grantors, contributors, or laws or regulations of other governments or constraints imposed by law through constitutional provisions or enabling legislation. All restricted net position is expendable.
- Unrestricted net position - This component of net position consists of net position that does not meet the definition of "net investment in capital assets" or "restricted."

T) Net Position Flow Assumptions

Sometimes the City will fund outlays for a particular purpose from both restricted (e.g., restricted bond or grant proceeds) and unrestricted resources. In order to calculate the amounts to report as restricted - net position and unrestricted - net position in the government wide and proprietary fund financial statements, a flow assumption must be made about the order in which the resources are considered to be applied.

It is the City's practice to consider restricted - net position to have been depleted before unrestricted - net position is applied, however it is at the Council's discretion.

U) Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that effect certain reported amounts and disclosures. Specifically, the City has made certain estimates and assumptions related to the collectability of its receivables (e.g. accounts receivable, intergovernmental receivables, loans receivable, amounts due from other funds and amounts advanced to other funds), the depreciation of its capital assets and the ultimate outcome of claims and judgments. Actual results could differ from those estimates and assumptions.

NOTE 2 CASH AND INVESTMENTS

Cash and Investments

Cash and investments at June 30, 2025 are classified in the accompanying financial statements as follows:

	Government- wide Statement of Net Position	Fiduciary Funds Statement of Net Position	Total
Cash and investments	\$ 109,607,868	\$ 12,344,627	\$ 121,952,495
Restricted cash and investment	967	8,075,968	8,076,935
Total Cash and Investments	<u>\$ 109,608,835</u>	<u>\$ 20,420,595</u>	<u>\$ 130,029,430</u>

City of Signal Hill

Notes to Basic Financial Statements For the Year Ended June 30, 2025

NOTE 2 CASH AND INVESTMENTS, (Continued)

Cash and investments at June 30, 2025 consisted of the following:

Cash on hand	\$ 7,750
Deposits with financial institutions	7,455,252
Investments	122,566,428
Total Cash and Investments	<u>\$ 130,029,430</u>

Investments Authorized by the California Government Code and the City's Investment Policy

The table below identifies the investment types that are authorized for the City by the California Government Code (or the City's investment policy, where more restrictive). The table also identifies certain provisions of the California Government Code (or the City's investment policy, where more restrictive) that address interest rate risk, credit risk, and concentration of credit risk. This table does not address investments of debt proceeds held by bond trustee that are governed by the provisions of debt agreements of the City, rather than the general provisions of the policy.

Authorized Investment Type	Maximum Maturity	Maximum Percentage of Portfolio*	Maximum Investment in One Issuer
United States Treasury Obligations	5 years	None	None
United States Government Sponsored Agency Securities	5 years	None	None
Bankers Acceptances	180 days	40%	10%
Time Certificate of Deposits	1 year	30%	10%
Commercial Paper	270 days	25%	10%
Negotiable Certificates of Deposit	5 years	30%	10%
Repurchase Agreements	1 year	None	None
Medium-Term Corporate Notes	5 years	30%	10%
Municipal Obligations	5 years	30%	5%
Supranationals	5 years	30%	10%
Local Agency Investment Fund (LAIF)	N/A	None	\$75 million
California Asset Management Program (CAMP)	N/A	None	None
Mutual Funds	N/A	20%	10%
County Pooled Funds	N/A	None	None

N/A - Not Applicable

* Excluding amounts held by bond trustee that are not subject to California Government Code restrictions

Investments Authorized by Debt Agreements

Investments of debt proceeds held by bond trustee are governed by provisions of the debt agreements, rather than the general provisions of the California Government Code or the City's investment policy. Investments authorized for funds held by bond trustee include, United States Treasury Obligations, United States Government Sponsored Agency Securities, Guaranteed Investment Contracts, Commercial Paper, Local Agency Bonds, Banker's Acceptance and Money Market Mutual Funds. There were no limitations on the maximum amount that can be invested in one issuer, maximum percentage allowed or the maximum maturity of an investment, except for the maturity of Banker's Acceptance which are limited to one year.

City of Signal Hill

Notes to Basic Financial Statements For the Year Ended June 30, 2025

NOTE 2 CASH AND INVESTMENTS, (Continued)

Disclosures Relating to Interest Rate Risk

Interest rate risk is the risk that changes in market interest rates will adversely affect the fair value of an investment. Generally, the longer the maturity of an investment, the greater the sensitivity of its fair value to changes in market interest rates. One of the ways that the City manages its exposure to interest rate risk is by purchasing a combination of shorter term and longer term investments and by timing cash flows from maturities so that a portion of the portfolio is maturing or coming close to maturity evenly over time as necessary to provide the cash flow and liquidity needed for operations.

Information about the sensitivity of the fair values of the City's investments (including investments held by bond trustee) to market interest rate fluctuations is provided by the following table that shows the distribution of the City's investments by maturity:

Investment Type	Total	Remaining Maturity (in Months)		
		12 Months or Less	13-24 Months	25-60 Months
Local Agency Investment Fund	\$ 35,420,772	\$ 35,420,772	\$ -	\$ -
California Asset Management Program	28,034,842	28,034,842	-	-
US Government Agency Securities	11,107,724	3,933,604	3,850,442	3,323,678
Domestic Certificates of Deposit	9,631,483	3,198,389	2,908,392	3,524,702
Money Market Mutual Funds	11,793,286	11,793,286	-	-
Municipal Obligations	2,397,795	-	-	2,397,795
Supranationals	7,534,062	1,002,030	491,113	6,040,919
California CLASS	8,569,529	8,569,529	-	-
Held by Trustees:				
Money Market Mutual Funds	8,076,935	8,076,935	-	-
Total	<u>\$ 122,566,428</u>	<u>\$ 100,029,387</u>	<u>\$ 7,249,947</u>	<u>\$ 15,287,094</u>

Disclosures Relating to Credit Risk

Generally, credit risk is the risk that an issuer of an investment will not fulfill its obligation to the holder of the investment. This is measured by the assignment of a rating by a nationally recognized statistical rating organization. Presented below is the minimum rating as required by (where applicable) the California Government Code, the City's investment policy, or debt agreements, and the actual rating, as reported by Standard and Poor's, as of year-end for each investment type.

Investment Type	Total as of June 30, 2025	Minimum Legal Rating	AAA	AA+	Not Rated
Local Agency Investment Fund	\$ 35,420,772	N/A	\$ -	\$ -	\$ 35,420,772
California Asset Management Program	28,034,842	N/A	-	-	28,034,842
US Government Agency Securities	11,107,724	AA	-	11,107,724	-
Domestic Certificates of Deposit	9,631,483	N/A	-	-	9,631,483
Money Market Mutual Funds	11,793,286	AAA	-	-	11,793,286
Municipal Obligations	2,397,795	A	-	2,397,795	-
Supranationals	7,534,062	AA	7,534,062	-	-
California CLASS	8,569,529	N/A	8,569,529	-	-
Held by Trustees:					
Money Market Mutual Funds	8,076,935	AAA	-	-	8,076,935
Total	<u>\$ 122,566,428</u>		<u>\$ 16,103,591</u>	<u>\$ 13,505,519</u>	<u>\$ 92,957,318</u>

NOTE 2 CASH AND INVESTMENTS, (Continued)

Concentration of Credit Risk

The investment policy of the City contains no limitations on the amount that can be invested in any one issuer beyond that stipulated by the California Government Code. The City had investments in Federal Home Loan Bank, California Asset Management Program and California CLASS represented 6.23%, 22.87% and 6.99%, respectively of total City's investments. All other issuers were individually less than 5% of the total City's investments.

Custodial Credit Risk

Custodial credit risk for deposits is the risk that, in the event of the failure of a depository financial institution, a government will not be able to recover its deposits or will not be able to recover collateral securities that are in the possession of an outside party. The custodial credit risk for investments is the risk that, in the event of the failure of the counterparty (e.g., broker-dealer) to a transaction, a government will not be able to recover the value of its investment or collateral securities that are in the possession of another party. The California Government Code and the City's investment policy do not contain legal or policy requirements that would limit the exposure to custodial credit risk for deposits or investments, other than the following provision for deposits: The California Government Code requires that a financial institution secure deposits made by state or local governmental units by pledging securities in an undivided collateral pool held by a depository regulated under state law (unless so waived by the governmental unit). The fair value of the pledged securities in the collateral pool must equal at least 110% of the total amount deposited by the public agencies. California law also allows financial institutions to secure the City's deposits by pledging first trust deed mortgage notes having a value of 150% of the secured public deposits. At June 30, 2025, the City deposits (bank balances) were insured by the Federal Deposit Insurance Corporation and the remaining balances were collateralized under California Law.

Investment in State Investment Pool

The City is a voluntary participant in the Local Agency Investment Fund (LAIF) that is regulated by California Government Code Section 16429 under the oversight of the Treasurer of the state of California. The fair value of the City's investment in this pool is reported in the accompanying financial statements at amounts based upon the City's pro- rata share of the fair value provided by LAIF for the entire LAIF portfolio (in relation to the amortized cost of that portfolio). The balance available for withdrawal is based on the accounting records maintained by LAIF, which are recorded on an amortized cost basis.

Investment in California Management Program Pool

The City is a voluntary participant in the California Asset Management Program (CAMP). CAMP is an investment pool offered by the California Asset Management Trust (the Trust). The Trust is a joint powers authority and public agency created by the Declaration of Trust and established under the provisions of the California Joint Exercise of Powers Act (California Government Code Sections 6500 et seq., or the "Act") for the purpose of exercising the common power of its Participants to invest certain proceeds of debt issues and surplus funds. The Trust's activities are directed by a Board of Trustees, all of whom are employees of the California public agencies which are participants in the Trust. The Pool's investments are limited to investments permitted by subdivision (a) to (n), inclusive, of Section 53601 of the California Government Code. The City reports investments in CAMP at the fair value amounts provided by CAMP, which is the same as the value of the pool share. CAMP is not registered with the Securities and Exchange Commission.

**Notes to Basic Financial Statements
For the Year Ended June 30, 2025**

NOTE 2 CASH AND INVESTMENTS, (Continued)

Investment in the California Cooperative Liquid Assets Securities System – The City is a voluntary participant in the California Cooperative Liquid Assets Securities System (California CLASS). California is joint exercise of powers entity authorized under Section 6509.7, California Government Code. California CLASS is a pooled investment option that was created via a joint exercise of powers agreement by and among California public agencies. The fair value of the City's investment in the pool is reported in the accompanying financial statements.

Fair Value Measurements

The City categorizes its fair value measurement within the fair value hierarchy established by accounting principles generally accepted in the United States of America. The hierarchy is based on the valuation inputs used to measure the fair value of the assets. Level 1 inputs are quoted prices in active markets for identical assets, Level 2 inputs are quoted prices for similar assets in active markets, and Level 3 inputs are significant unobservable inputs. The City has the following recurring fair value measurements, which includes a positive \$1,177,115 fair value adjustment recognized as of June 30, 2025:

		Quoted Prices Level 1	Observable Inputs Level 2	Unobservable Inputs Level 3
	Total			
U.S. Government Agency Securities	\$ 11,107,724	\$ -	\$ 11,107,724	\$ -
Municipal Obligations	2,397,795	-	2,397,795	-
Supranationals	7,534,062	-	7,534,062	-
	21,039,581	\$ -	\$ 21,039,581	\$ -
Local Agency Investment Fund	35,420,772			
California Asset Management Program*	28,034,842			
Domestic Certificates of Deposit*	9,631,483			
Money Market Mutual Funds*	11,793,286			
California CLASS*	8,569,529			
Held by Trustees:				
Money Market Mutual Funds*	8,076,935			
Total	<u>\$ 122,566,428</u>			

* Not subject to fair value measurement hierarchy.

The annual money-weighted rate of return on fiduciary OPEB plan investments (calculated as the internal rate of return on plan investments, net of plan investment expense) for the year ended June 30, 2025 was a positive 12.20%. The annual money-weighted rate of return expresses investment performance, net of pension plan investment expense, adjusted for the changing amounts actually invested.

**Notes to Basic Financial Statements
For the Year Ended June 30, 2025**

NOTE 3 CAPITAL ASSETS

Capital asset activity for the year ended June 30, 2025 was as follows:

Governmental Activities:

	Balance at June 30, 2024	Additions	Deletions	Balance at June 30, 2025
Capital assets, not being depreciated:				
Land	\$ 35,519,323	\$ 27,677	\$ -	\$ 35,547,000
Construction in progress	2,690,199	5,447,333	(4,941,227)	3,196,305
Total capital assets, not being depreciated	38,209,522	5,475,010	(4,941,227)	38,743,305
Capital assets, being depreciated and amortized:				
Structure and improvements	50,740,661	4,885,874	-	55,626,535
Equipment and furniture	4,954,758	107,313	-	5,062,071
Vehicles and major equipment	3,449,934	613,793	(179,839)	3,883,888
Right-to-use lease assets - equipment	1,151	150,830	-	151,981
Right-to-use lease assets - land improvements	-	93,250	-	93,250
Right-to-use lease assets - infrastructure	13,749,881	-	-	13,749,881
Right-to-use subscription assets	3,379,010	996,690	(651,591)	3,724,109
Infrastructure	35,369,343	1,473,867	-	36,843,210
Total capital assets, being depreciated and amortized	111,644,738	8,321,617	(831,430)	119,134,925
Less accumulated depreciation and amortization for:				
Structure and improvements	(14,420,183)	(1,213,325)	-	(15,633,508)
Equipment and furniture	(2,685,806)	(309,709)	-	(2,995,515)
Vehicles and major equipment	(2,438,592)	(242,485)	167,434	(2,513,643)
Right-to-use lease assets - equipment	(1,151)	(23,741)	-	(24,892)
Right-to-use lease assets - land improvements	-	(21,941)	-	(21,941)
Right-to-use lease assets - infrastructure	(1,196,097)	(400,234)	-	(1,596,331)
Right-to-use subscription assets	(933,839)	(631,759)	234,637	(1,330,961)
Infrastructure	(19,472,542)	(546,395)	-	(20,018,937)
Total accumulated depreciation and amortization	(41,148,210)	(3,389,589)	402,071	(44,135,728)
Total capital assets, being depreciated and amortized, net	70,496,528	4,932,028	(429,359)	74,999,197
Total capital assets, net	\$ 108,706,050	\$ 10,407,038	\$ (5,370,586)	\$ 113,742,502

City of Signal Hill

Notes to Basic Financial Statements For the Year Ended June 30, 2025

NOTE 3 CAPITAL ASSETS, (Continued)

Business-Type Activities:

	Balance at June 30, 2024	Additions	Deletions	Balance at June 30, 2025
Capital assets, not being depreciated:				
Land	\$ 4,427,416	\$ -	\$ -	\$ 4,427,416
Construction in progress	294,010	146,071	(90,046)	350,035
Total capital assets, not being depreciated	4,721,426	146,071	(90,046)	4,777,451
Capital assets, being depreciated and amortized:				
Water rights	1,215,186	-	-	1,215,186
Reservoirs and tanks	12,174,543	-	-	12,174,543
Wells	14,943,507	-	-	14,943,507
Mains	12,626,119	-	-	12,626,119
Pumps	1,384,407	9,206	-	1,393,613
Fire hydrants	564,667	-	-	564,667
Meters	460,143	59,196	-	519,339
Services	1,443,630	-	-	1,443,630
Structures	1,243,976	-	-	1,243,976
Right-to-use subscription assets	175,226	-	-	175,226
Equipment and furniture	1,137,472	322,240	-	1,459,712
Total capital assets, being depreciated and amortized	47,368,876	390,642	-	47,759,518
Less accumulated depreciation and amortization for:				
Water rights	(1,001,633)	(30,380)	-	(1,032,013)
Reservoirs and tanks	(6,485,725)	(261,146)	-	(6,746,871)
Wells	(2,738,471)	(358,110)	-	(3,096,581)
Mains	(7,175,660)	(235,352)	-	(7,411,012)
Pumps	(1,292,237)	(15,270)	-	(1,307,507)
Fire hydrants	(562,378)	(606)	-	(562,984)
Meters	-	(23,008)	-	(23,008)
Services	(1,020,536)	(27,579)	-	(1,048,115)
Structures	(779,305)	(28,673)	-	(807,978)
Right-to-use subscription assets	(35,734)	(19,793)	-	(55,527)
Equipment and furniture	(1,079,881)	(4,535)	-	(1,084,416)
Total accumulated depreciation and amortization	(22,171,560)	(1,004,452)	-	(23,176,012)
Total capital assets, being depreciated and amortized, net	25,197,316	(613,810)	-	24,583,506
Total capital assets, net	\$ 29,918,742	\$ (467,739)	\$ (90,046)	\$ 29,360,957

City of Signal Hill

Notes to Basic Financial Statements For the Year Ended June 30, 2025

NOTE 3 CAPITAL ASSETS, (Continued)

Depreciation/Amortization Expense

Depreciation/amortization expense was charged to City functions/programs as follows:

Governmental Activities:	
General government	\$ 251,584
Parks, recreation, and library services	693,394
Police	682,485
Public works	7,834
Internal service fund depreciation charges to programs	262,576
Allocated depreciation	1,897,873
Unallocated infrastructure depreciation	546,395
Total Depreciation expense	2,444,268
Unallocated lease/subscription amortization	945,321
Total depreciation and amortization expense - governmental activities	\$ 3,389,589
Business-Type Activity:	
Water	\$ 1,004,452

NOTE 4 DEFERRED INFLOWS OF RESOURCES

At June 30, 2025, deferred inflows of resources, reported in the governmental fund financial statements, consisted of the following:

	General Fund	Other Governmental Funds	Total Governmental Funds
Unavailable lease revenue	\$ 21,598,532	\$ -	\$ 21,598,532
Unavailable interest long-term notes receivable	4,519,439	600	4,520,039
Total	\$ 26,117,971	\$ 600	\$ 26,118,571

**Notes to Basic Financial Statements
For the Year Ended June 30, 2025**

NOTE 5 LONG-TERM RECEIVABLES**A) Receivable from Successor Agency**

Description	General Fund
Long-term loans to finance improvements and operations related to and within the former Redevelopment Agency's project areas	<u>\$ 5,553,819</u>

For further discussion of the receivable due from the Successor Agency, see Note 17E.

B) Loans Receivables

The discontinued First Time Homebuyer Program provided down payment assistance to first time low or moderate income homebuyers. Financial assistance was provided in the form of deferred second mortgages, secured by promissory notes and deeds of trust on the property. The second mortgage loan is due if the unit is sold or if the property no longer qualifies as the buyer's principal residence. The loans are equity participation loans if paid within the first 10 years. The principal loan amount plus a declining percentage of equity (depending on how long the home was owned) is due to the City at the time of sale. After 10 years, no equity is due the City. After 30 years, the homebuyer has the option of repaying the principal amount in full, or amortizing the principal amount due over 10 years with an interest payment at the prime rate plus 1%. Currently, three loans totaling \$38,341 remain outstanding.

The discontinued Residential Rehabilitation Loan Program provided funding to Signal Hill homeowners for exterior improvements to their residences. The loans are secured by promissory notes and second deeds of trust on the property. Loans are to be repaid upon sale or transfer of the property. Currently, one loan totaling \$6,038 remains outstanding.

In February 2015 a loan of \$7,729,480 secured by a deed of trust on real property was provided pursuant to a disposition and development agreement with Meta Housing to provide funding for the 72-unit affordable housing development called Zinnia. The loan accrues interest at 3% interest and is repaid on each April 1st in which there was positive cash flow for the calendar year, or portion thereof, ending on the immediately preceding December 31, 50% of that year's net cash flow, based on the contribution of the Signal Hill Housing Authority. The first repayment shall be due on April 1st following the issuance of the first Certificate of occupancy, and the last payment shall be due on April 1st, fifty-five (55) years later. The amount outstanding at June 30, 2025 was \$9,750,981 (including accrued interest of \$2,204,454). The City also set up an allowance for doubtful accounts, on this loan of \$8,154,454.

C) Leases Receivables

The City, acting as lessor, leases land and improvements under five long-term, noncancellable lease agreements. The leases expire at various dates through November 30, 2055. The net present values of the leases receivable were determined using discount rates of either 1.198% or 2.046%. Rent payments ranging from \$6,075 to \$22,577, are received monthly. During the year ended June 30, 2025, the City recognized \$444,596 and \$477,685 in lease revenue and interest revenue respectively, pursuant to these lease agreements.

The leases provide for increases in future minimum monthly rent payments, subject to certain stated increases.

**Notes to Basic Financial Statements
For the Year Ended June 30, 2025**

NOTE 6 LONG-TERM LIABILITIES

Long-term liability activity for the year ended June 30, 2025, was as follows:

	Balance at June 30, 2024	Additions	Deletions	Balance at June 30, 2025	Due Within One Year
Governmental activities:					
Other debt:					
2018 Library Lease Revenue Bonds	\$ 6,895,000	\$ -	\$ (680,000)	\$ 6,215,000	\$ 700,000
Plus 2018 Original Issue Premium	195,916	-	(23,049)	172,867	23,049
Total Library Lease Revenue Bonds	7,090,916	-	(703,049)	6,387,867	723,049
Other long-term liabilities:					
Leases payable	13,068,961	244,080	(266,209)	13,046,832	292,902
Subscriptions payable	2,364,727	911,471	(765,001)	2,511,197	431,936
Compensated absences	864,084	351,114	-	1,215,198	607,599
Total Governmental-Type Activity	\$ 23,388,688	\$ 1,506,665	\$ (1,734,259)	\$ 23,161,094	\$ 2,055,486
Business-Type activity:					
Other debt:					
2016 Water Revenue Refunding Bonds	\$ 1,075,000	\$ -	\$ (530,000)	\$ 545,000	\$ 545,000
Plus 2016 Original Issue Premium	71,576	-	(52,055)	19,521	19,521
Total Refunding Bonds Payable	1,146,576	-	(582,055)	564,521	564,521
Other long-term liabilities:					
WRD loan - direct borrowing	1,360,465	-	(139,535)	1,220,930	139,535
Subscriptions payable	146,852	-	(16,271)	130,581	14,022
Compensated absences	54,844	-	(36,995)	17,849	8,925
Total Business-Type Activity	\$ 2,708,737	\$ -	\$ (774,856)	\$ 1,933,881	\$ 727,003

A) 2018 Library Lease Revenue Bonds

On January 10, 2018, the City issued \$8,640,000 2018 Library Lease Revenue Bonds to fund the construction of the City's new library. The 2018 Bonds were issued at a premium of \$345,729, which is being amortized on a straight-line basis of \$23,049 annually as interest expense through the year 2032. The 2018 bonds were issued as \$8,640,000 in serial bonds with a maturity date of December 1, 2032. These bonds carry interest at 2.0-3.5%.

There is no reserve requirement associated with this bond.

The annual requirements to amortize the outstanding 2018 bond indebtedness as of June 30, 2025, including interest, are as follows:

Year Ending June 30,	Principal	Interest	Total
2026	\$ 700,000	\$ 181,175	\$ 881,175
2027	715,000	163,488	878,488
2028	740,000	143,450	883,450
2029	760,000	120,950	880,950
2030	785,000	97,775	882,775
2031-2033	2,515,000	133,125	2,648,125
Total	\$ 6,215,000	\$ 839,963	\$ 7,054,963

City of Signal Hill

Notes to Basic Financial Statements For the Year Ended June 30, 2025

NOTE 6 LONG-TERM LIABILITIES, (Continued)

B) Leases Payable

The City leases land, improvements and equipment for various terms under various long-term, noncancelable lease agreements. The leases expire at various dates through December 31, 2056. The net present values of the leases payable were determined using a discount rates between 2.046%-3.663%. Monthly lease payments total range between \$1,500-\$22,233. The leases provide for increases in future minimum monthly rental payments subject to stated increases.

Total future minimum lease payments under lease agreements are as follows:

Year Ending June 30,	Principal	Interest	Total
2026	\$ 292,902	\$ 266,825	\$ 559,727
2027	308,018	260,042	568,060
2028	315,854	253,035	568,889
2029	302,720	246,053	548,773
2030	306,605	239,473	546,078
2031-2035	1,596,518	1,099,832	2,696,350
2036-2040	1,877,955	922,890	2,800,845
2041-2045	2,207,743	714,522	2,922,265
2046-2050	2,575,145	470,515	3,045,660
2051-2055	2,974,661	187,301	3,161,962
2056-2057	288,711	1,597	290,308
Total	<u>\$ 13,046,832</u>	<u>\$ 4,662,085</u>	<u>\$ 17,708,917</u>

C) Subscriptions Payable

The City has subscriptions for various terms under long-term, noncancelable subscription agreements. The subscriptions expire at various dates through October 31, 2032. The net present values of the subscriptions payable were determined using discount rates ranging from 1.7100% - 3.1440%. Monthly subscription payments total \$62,445. The subscription provide for increases in future minimum monthly rental payments subject to stated increases.

Total future minimum subscription payments under governmental subscription agreements are as follows:

Year Ending June 30,	Principal	Interest	Total
2026	\$ 431,936	\$ 75,219	\$ 507,155
2027	429,247	62,204	491,451
2028	368,948	49,172	418,120
2029	388,722	37,908	426,630
2030	408,884	26,054	434,938
2031-2033	483,460	15,248	498,708
Total	<u>\$ 2,511,197</u>	<u>\$ 265,805</u>	<u>\$ 2,777,002</u>

City of Signal Hill

Notes to Basic Financial Statements For the Year Ended June 30, 2025

NOTE 6 LONG-TERM LIABILITIES, (Continued)

C) Subscriptions Payable , (Continued)

Total future minimum subscription payments under business-type subscription agreements are as follows:

Year Ending June 30,	Principal	Interest	Total
2026	\$ 14,022	\$ 2,736	\$ 16,758
2027	14,846	2,427	17,273
2028	16,044	2,093	18,137
2029	17,311	1,732	19,043
2030	18,653	1,344	19,997
2031-2033	49,705	1,504	51,209
Total	<u>\$ 130,581</u>	<u>\$ 11,836</u>	<u>\$ 142,417</u>

D) Compensated Absences

There is no fixed payment schedule for earned (but unpaid) compensated absences in both the governmental and business type activities.

E) WRD Loan Payable

On February 14, 2023, the City obtained a 10-year, zero-interest loan in the amount of \$1,500,000 from the Water Replenishment District. Principal payments of \$150,000 are due annually. The proceeds from the loan are being used to construct a new water well. Loan repayments began following the project's completion in 2023, with the first payment made in July 2023. The total amount outstanding as of June 30, 2025 is \$1,220,930. The loan agreement specifies, in the event of default, outstanding amounts become due immediately if the City is unable to make payment.

F) 2016 Water Revenue Refunding Bonds

On November 17, 2016, the City issued \$4,305,000 2016 Water Revenue Refunding Bonds to advance refund the Signal Hill Public Financing Authority's outstanding 2006 Water Revenue Refunding Bonds. The 2006 Bonds were issued at a premium of \$468,495, which is being amortized on a straight-line basis of \$52,055 annually as interest expense through the year 2026. The refunded bonds have been redeemed.

The advance refunding resulted in a difference between the reacquisition price and the net carrying amount of the old debt of \$156,004. This difference, reported as deferred outflows of resources, is being amortized on a straight-line basis of \$17,334 annually as interest expense through the fiscal year 2026.

Year Ending June 30,	Principal	Interest	Total
2026	\$ 545,000	\$ 10,900	\$ 555,900
Total	<u>\$ 545,000</u>	<u>\$ 10,900</u>	<u>\$ 555,900</u>

City of Signal Hill

Notes to Basic Financial Statements For the Year Ended June 30, 2025

NOTE 7 INTERFUND RECEIVABLES, PAYABLES AND TRANSFERS

The composition of interfund balances as of June 30, 2025, is as follows:

Due From/To Other Funds

Receivable Fund	Payable Fund	Amount
General Fund	Other governmental funds	\$ 228,922
		<u>\$ 228,922</u>

The interfund payable balances represent routine and temporary cash flow assistance from the General Fund until the amounts receivable from other governments are collected to reimburse eligible expenditures.

Advances To/From Other Funds

Advances receivable and payable balances at June 30, 2025, are as follows:

Receivable Fund	Payable Fund	Amount
General Fund	Water Enterprise Fund	\$ 6,528,518
General Fund	Housing Authority Special Revenue Fund	6,718
Other governmental funds	Housing Authority Special Revenue Fund	1,589,809
		<u>\$ 8,125,045</u>

In FY 2015-16 the City entered into an interfund agreement whereby the General Fund issued a loan to the Water Fund for \$2,750,000, for the purpose of financing the construction of Well #9. Interest is based on the LAIF rate plus 1%, as determined every January. Payments are due annually on July 1 through July 2036.

In FY 2015-16, the Signal Hill Housing Authority entered into a difficult development areas agreement with Meta Housing to develop affordable housing. As this was new development, an assessment of Park In-Lieu, Traffic Impact Fees, and Water Impact Fees were estimated based on the number of units and area of the property. These fees total \$6,718 to the General Fund, \$838,605 to the Park Development Special Revenue Fund, \$721,425 to the Water Development Special Revenue Fund, and \$29,799 to the Traffic Impact Special Revenue Fund and are a liability of the Housing Authority to the other funds as of year-end. The Housing Authority will repay as it obtains repayment from the developer.

In fiscal year 2022-23, the City entered into an interfund agreement with the Water Fund for \$1,805,000 for the purpose of financing the Gundry Reservoir Improvement Project.

In fiscal year 2024-25, the City entered into an interfund agreement with the Water Fund for \$3,000,000 for the purpose of financing the Gundry Roof Replacement project.

City of Signal Hill

Notes to Basic Financial Statements For the Year Ended June 30, 2025

NOTE 7 INTERFUND RECEIVABLES, PAYABLES AND TRANSFERS, (Continued)

Interfund Transfers

Transfer In to Fund	Transfers Out of Fund	Amount
General Fund	Other governmental funds	\$ 240,946 (b)
Housing Authority Special Revenue Fund	General Fund	414,461 (c)
Capital Improvement Capital Projects Fund	General Fund	3,975,243 (a)
	California Arts Council Grants Special Revenue Fund	349,025 (a)
	Other governmental funds	2,310,217 (a)
Water Enterprise Fund	General Fund	42,491 (a)
Internal Service Fund	General Fund	81,000 (d)
	Other governmental funds	50,000 (e)
Total		<u>\$ 7,463,383</u>

The purposes for significant interfund transfers made during the fiscal year ended June 30, 2025 were as follows:

(a) To provide funds for various capital projects in accordance with the City's capital improvement program.

(b) To provide funds for ongoing city programs.

(c) To transfer the Housing Authority's 20% share of the Successor Agency's loan payment to the General Fund as required by state law.

(d) To transfer surplus from reserves.

(e) To provide funds to the Vehicle and Equipment Internal Service Fund for the purchase of a vehicle.

**Notes to Basic Financial Statements
For the Year Ended June 30, 2025**

NOTE 8 INDIVIDUAL FUND DISCLOSURES

Expenditures Exceeding Appropriations

For the year ended June 30, 2025, expenditures exceeded appropriations in the following programs (the legal level of budgetary control):

Special revenue fund	
Supplemental Law Enforcement	\$ 8,504

The expenditures exceeding appropriations were funded by existing fund balances in the respective funds and, in certain cases, excess revenues received in the current year.

NOTE 9 DEFINED BENEFIT PENSION PLANS

A) General Information about the Pension Plans Plan Descriptions

Plan Descriptions

All qualified permanent and probationary employees are eligible to participate in the Public Agency Cost-Sharing Multiple-Employer Defined Benefit Pension Plan (Plan or PERF C) administered by the California Public Employees' Retirement System (CalPERS.) The Plan consists of a miscellaneous pool and a safety pool (also referred to as "risk pools"), which are comprised of individual employer miscellaneous and safety rate plans, respectively. Plan assets may be used to pay benefits for any employer rate plan of the safety and miscellaneous pools. Accordingly, rate plans within the safety or miscellaneous pools are not separate plans under generally accepted accounting principles. Individual employers may sponsor more than one rate plan in the miscellaneous or safety risk pools. The City participates in six rate plans (three miscellaneous and three safety). Benefit provisions under the Plan are established by State statute and City resolution. CalPERS issues publicly available reports that include a full description of the pension plan regarding benefit provisions, assumptions and membership information that can be found on the CalPERS' website, at www.calpers.ca.gov.

Notes to Basic Financial Statements
For the Year Ended June 30, 2025

NOTE 9 DEFINED BENEFIT PENSION PLANS, (Continued)

A) General Information about the Pension Plans Plan Descriptions, (Continued)

Benefits Provided

CalPERS provides service retirement and disability benefits, annual cost of living adjustments and death benefits to plan members, who must be public employees and beneficiaries. Benefits are based on years of credited service, equal to one year of full-time employment. Members with five years of total service are eligible to retire at age 50 with statutorily reduced benefits. All members are eligible for non-duty disability benefits after 5 years of service. The death benefit is one of the following: the Basic Death Benefit, the 1957 Survivor Benefit, or the Optional Settlement 2W Death Benefit. The cost-of-living adjustments for each plan are applied as specified by the Public Employees' Retirement Law.

The Plan operates under the provisions of the California Public Employees' Retirement Law (PERL), the California Public Employees' Pension Reform Act of 2013 (PEPRA), and the regulations, procedures and policies adopted by the CalPERS Board of Administration. The Plan's authority to establish and amend the benefit terms are set by the PERL and PEPRA, and may be amended by the California state legislature and in some cases require approval by the CalPERS Board.

The Plans' provisions and benefits in effect for the current year are summarized as follows:

	Miscellaneous		
		On or After June 10, 2010 and Prior to January 1, 2013	On or After January 1, 2013
Hire Date	Prior to June 10, 2010		
Benefit Formula	2%@55	2.7%@55	2%@62
Benefit Vesting Schedule	5 years of service	5 years of service	5 years of service
Benefit Payments	monthly for life	monthly for life	monthly for life
Retirement Age	50-63	50-55	52-67
Monthly Benefits, as a % of Eligible Compensation	1.42% to 2.42%	2.00% to 2.70%	1.00% to 2.50%
Required Employee Contribution Rates	7%	7%	6.75%
Required Employer Contribution Rates:			
Normal Cost Rate	12.520%	10.710%	7.870%
Payment of Unfunded Liability	\$ 1,541,948	\$ 45,208	\$ 33,559
	Safety		
		On or After June 10, 2010 and Prior to January 1, 2013	On or After January 1, 2013
Hire Date	Prior to June 10, 2010		
Benefit Formula	3%@50	3%@55	2.7%@57
Benefit Vesting Schedule	5 years of service	5 years of service	5 years of service
Benefit Payments	monthly for life	monthly for life	monthly for life
Retirement Age	50-55	50	50-57
Monthly Benefits, as a % of Eligible Compensation	3.0%	3.00%	2.00% to 2.70%
Required Employee Contribution Rates	9%	9%	13.75%
Required Employer Contribution Rates:			
Normal Cost Rate	29.300%	26.290%	14.720%
Payment of Unfunded Liability	\$ 1,971,199	\$ 20,079	\$ 43,387

**Notes to Basic Financial Statements
For the Year Ended June 30, 2025**

NOTE 9 DEFINED BENEFIT PENSION PLANS, (Continued)

A) General Information about the Pension Plans Plan Descriptions, (Continued)

Contributions

Section 20814(c) of the California Public Employees' Retirement Law (PERL) requires that the employer contribution rates for all public employers are determined on an annual basis by the actuary and shall be effective on the July 1 following notice of a change in the rate. The total plan contributions are determined through CalPERS' annual actuarial valuation process. The actuarially determined rate is the estimated amount necessary to finance the costs of benefits earned by employees during the year, with an additional amount to finance any unfunded accrued liability. The employer is required to contribute the difference between the actuarially determined rate and the contribution rate of employees. Employer contribution rates may change if plan contracts are amended. Payments made by the employer to satisfy contribution requirements that are identified by the pension plan terms as plan member contribution requirements are classified as plan member contributions. Employer contributions to the Plan for the fiscal year ended June 30, 2025 were \$5,019,403 (\$2,234,808 for the miscellaneous plan and \$2,784,595 for the safety plan).

B) Net Pension Liability

The City's net pension liability for the Plan is measured as the total pension liability, less the pension plan's fiduciary net position. The net pension liability of the Plan is measured as of June 30, 2024, using an annual actuarial valuation as of June 30, 2023 rolled forward to June 30, 2024 using standard update procedures. A summary of principal assumptions and methods used to determine the net pension liability is as follows.

Actuarial Methods and Assumptions

The collective total pension liability for the June 30, 2024 measurement period was determined by an actuarial valuation as of June 30, 2023, with update procedures used to roll forward the total pension liability to June 30, 2024. The collective total pension liability was based on the following assumptions:

Valuation Date	June 30, 2023
Measurement Date	June 30, 2024
Actuarial Cost Method	Entry Age Actuarial Cost Method
Asset Valuation Method	Fair Value of Assets
Actuarial Assumptions:	
Discount Rate	6.90%
Inflation	2.30%
Salary increases	Varies by entry age and service
Mortality Rate Table	Derived using CalPERS' membership data for all funds
Post Retirement Benefit Increase	Contract COLA up to 2.30% until Purchasing Power Protection Allowance floor on purchasing power applies, 2.30% thereafter.

NOTE 9 DEFINED BENEFIT PENSION PLANS, (Continued)**B) Net Pension Liability, (Continued)****Long-term Expected Rate of Return**

The long-term expected rate of return on pension plan investments was determined using a building-block method in which expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class.

In determining the long-term expected rate of return, CalPERS took into account both short-term and long-term market return expectations. Using historical returns of all of the funds' asset classes, expected compound (geometric) returns were calculated over the next 20 years using a building-block approach. The expected rate of return was then adjusted to account for assumed administrative expenses of 10 Basis points.

The expected real rates of return by asset class are as follows:

Asset Class	Assumed Asset Allocation	Real Return ^{1,2}
Global equity - cap-weighted	30%	4.54%
Global equity non cap-weighted	12%	3.84%
Private equity	13%	7.28%
Treasury	5%	0.27%
Mortgage-backed Securities	5%	0.50%
Investment Grade Corporates	10%	1.56%
High Yield	5%	2.27%
Emerging Market Debt	5%	2.48%
Private Debt	5%	3.57%
Real Assets	15%	3.21%
Leverage	-5%	-0.59%

¹ An expected inflation of 2.30% used for this period.

² Figures are based on the 2021-22 Asset Liability Management study.

Discount Rate

The discount rate used to measure the total pension liability for PERF C was 6.90%. The projection of cash flows used to determine the discount rate assumed that contributions from plan members will be made at the current member contribution rates and that contributions from employers will be made at statutorily required rates, actuarially determined. Based on those assumptions, the Plan's fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

Subsequent Events

There were no subsequent events that would materially affect the results presented in this disclosure.

**Notes to Basic Financial Statements
For the Year Ended June 30, 2025**

NOTE 9 DEFINED BENEFIT PENSION PLANS, (Continued)

B) Net Pension Liability, (Continued)

Pension Plan Fiduciary Net Position

Information about the pension plan's assets, deferred outflows of resources, liabilities, deferred inflows of resources, and fiduciary net position are presented in CalPERS' audited financial statements, which are publicly available reports that can be obtained at CalPERS' website, at www.calpers.ca.gov. The plan's fiduciary net position and additions to/deductions from the plan's fiduciary net position have been determined on the same basis used by the pension plan, which is the economic resources measurement focus and the accrual basis of accounting. Benefits and refunds are recognized when due and payable in accordance with the terms of the plan. Investments are reported at fair value.

C) Proportionate Share of Net Pension Liability

The following table shows the City's proportionate share of the Plan's net pension liability over the measurement period.

	Proportionate Share of Net Pension Liability
Miscellaneous	\$ 17,231,934
Safety	21,511,011
Total Net Pension Liability	<u>\$ 38,742,945</u>

The City's proportion of the net pension liability was determined by CalPERS using the output from the Actuarial Valuation System and the fiduciary net position, as provided in the CalPERS Public Agency Cost-Sharing Allocation Methodology Report, which is a publicly available report that can be obtained at CalPERS' website, at www.calpers.ca.gov.

The City's proportionate share of the net pension liability for all Plans as of the June 30, 2023 and 2024 measurement dates were as follows:

	Miscellaneous	Safety	Total
Proportion - June 30, 2023	0.34817%	0.29716%	0.31761%
Proportion - June 30, 2024	0.35628%	0.29504%	0.31947%
Change - Increase (Decrease)	0.00811%	-0.00212%	0.00599%

NOTE 9 DEFINED BENEFIT PENSION PLANS, (Continued)

C) Proportionate Share of Net Pension Liability (Continued)

Sensitivity of the Proportionate Share of the Net Pension Liability to Changes in the Discount Rate

The following presents the City's proportionate share of the net pension liability of all Plans as of the measurement date, calculated using the discount rate of 6.9 percent, as well as what the net pension liability would be if it were calculated using a discount rate that is 1 percentage-point lower (5.9 percent) or 1 percentage-point higher (7.9 percent) than the current rate:

	Miscellaneous	Safety	Total
1% Decrease	5.90%	5.90%	
Net Pension Liability	\$ 25,784,485	\$ 31,619,660	\$ 57,404,145
Current Discount Rate	6.90%	6.90%	
Net Pension Liability	\$ 17,231,934	\$ 21,511,011	\$ 38,742,945
1% Increase	7.90%	7.90%	
Net Pension Liability	\$ 10,191,925	\$ 13,243,558	\$ 23,435,483

Amortization of Deferred Outflows and Deferred Inflows of Resources

Gains and losses related to changes in total pension liability and fiduciary net position are recognized in pension expense systematically over time.

The first amortized amounts are recognized in pension expense for the year the gain or loss occurs. The remaining amounts are categorized as deferred outflows and deferred inflows of resources related to pensions and are to be recognized in future pension expense.

The amortization period differs depending on the source of the gain or loss:

Net difference between projected and actual earnings on pension plan investments	5-year straight-line amortization
All other amounts	Straight-line amortization over the expected average remaining service lives (EARSLS) of all members that are provided with benefits (active, inactive and retired) as of the beginning of the measurement period

**Notes to Basic Financial Statements
For the Year Ended June 30, 2025**

NOTE 9 DEFINED BENEFIT PENSION PLANS, (Continued)

D) Pension Expense and Deferred Outflows and Deferred Inflows of Resources Related to Pensions

As of the start of the measurement period (July 1, 2023), the City's net pension liability was \$39,622,724. For the measurement period ending June 30, 2024 (the measurement date), the City incurred a pension expense of \$7,172,699.

As of June 30, 2025, the City has deferred outflows and deferred inflows of resources related to pensions as follows:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Pension contributions subsequent to measurement date	\$ 5,019,403	\$ -
Differences between expected and actual experience	3,245,348	(115,212)
Changes in assumptions	972,884	-
Change in employer's proportion	190,691	(588,674)
Differences between the employer's contributions and the Employer's proportionate share of contributions	492,253	(511,375)
Net differences between projected and actual earnings on Plan investments	2,031,766	-
Total	<u>\$ 11,952,345</u>	<u>\$ (1,215,261)</u>

The amounts above are net of outflows and inflows recognized in the 2023-24 measurement period expense. Contributions subsequent to the measurement date of \$5,019,403 reported with deferred outflows of resources will be recognized as a reduction of the net pension liability in the upcoming fiscal year. Other amounts reported as deferred outflows and deferred inflows of resources related to pensions will be recognized in future pension expense as follows:

Year Ending June 30,	Amount
2026	\$ 1,949,429
2027	4,504,881
2028	(40,922)
2029	(695,707)
2030	-
Thereafter	-

E) Payable to the Pension Plan

At June 30, 2025, the City had no outstanding amount of contributions to the pension plan required for the year then ended.

NOTE 10 OTHER POSTEMPLOYMENT BENEFITS (OPEB) PLAN

A) Plan Description

In addition to providing pension benefits, the City provides certain health care benefits for retired employees through the California Public Employees Medical and Hospital Care Act (PEMCHA) in accordance with a City Council resolution. Substantially all of the City's employees become eligible for those benefits if they reach normal retirement age while working for the City. Those, and similar benefits for active employees, are provided through PERS whose premiums are based on the benefits paid during the year. The City has established a single-employer OPEB trust to accumulate assets to assist with the payment of future benefits under the OPEB Plan. The OPEB Trust is reported as a fiduciary fund of the City. A separate stand-alone financial report is not issued for this OPEB plan.

Retiree health care coverage is segregated into three tiers as follows:

Tier 1 - Employees Hired Before January 1, 2006 (1)

- Employee age 50 or over with 5 years of PERS service receive up to \$885 per month.

Tier 2 - Employees Hired On or After January 1, 2006 (1) and prior to April 7, 2010

- Employees with less than 5 years of service with Signal Hill, but who are vested with PERS are eligible to receive the minimum monthly premium mandated by PERS (currently \$158 monthly).
- Employees with 5-10 years of PERS service (combined City service plus 50% credit for service with another PERS agency) shall be eligible to receive 50% of the monthly benefit applicable towards the employee only.
- Employees with 11-15 years of PERS service (combined City service plus 50% credit for service with another PERS agency) shall be eligible to receive 75% of the monthly benefit applicable towards the employee only.
- Employees with over 16 years of PERS service (combined City service plus 50% credit for service with another PERS agency) shall be eligible to receive 100% of the monthly benefit applicable towards the employee and one dependent provided that employee plus one dependent coverage was in effect upon the date of retirement.

(1) Applies to police employees hired after January 1, 2004.

Tier 3- Employees Hired on or After April 7, 2010

- Employees with less than 11 years of service with Signal Hill, but who are vested with PERS are eligible to receive the minimum monthly premium mandated by PERS (currently \$158 monthly).
- Employees with 11-15 years of PERS service (combined City service plus 50% credit for service with another PERS agency) shall be eligible to receive 25% of the monthly benefit applicable towards the employee only.

NOTE 10 OTHER POSTEMPLOYMENT BENEFITS (OPEB) PLAN, (Continued)

A) Plan Description, (Continued)

- Employees with 16-19 years of PERS service (combined City service plus 50% credit for service with another PERS agency) shall be eligible to receive 50% of the monthly benefit applicable towards the employee and one dependent provided that employee plus one dependent coverage was in effect upon the date of retirement.
- Employees with over 20 years of PERS service (combined City service plus 50% credit for service with another PERS agency) shall be eligible to receive 75% of the monthly benefit applicable towards the employee and one dependent provided that employee plus one dependent coverage was in effect upon the date of retirement.

B) Eligibility

Employees of the City are eligible for retiree health benefits if they are at least 50 years of age for classic members and at least 52 years of age for PEPRA members as of the last day of work prior to retirement and are a vested member of CalPERS. Membership in the plan consisted of the following, for the measurement period ended June 30, 2025:

Inactive employees or beneficiaries currently receiving benefit payments	92
Active Plan members	92
Total	<u>184</u>

C) Annual OPEB Cost and Net OPEB Liability

The obligation of the City and City employees to contribute to the plan is established and may be amended by the City Council. Contributions are not determined actuarially. For Non-POA (Police Officers Association Union) fulltime employees, including all directors and managers in the City, the City contributes 1% of gross wages to the OPEB trust. For Safety employees, who are not in a management position, the City contributes a flat \$675 per calendar year to the trust. Non-POA employees contribute 1% of gross wages to the OPEB trust. POA employees contribute a flat \$625 per calendar year to the OPEB trust. Employee contributions are not portable should an employee leave City employment. For the fiscal year ended June 30, 2025, the measurement period, the City contributed \$979,575 (retirement premiums paid on a pay-as-you-go basis of \$694,903, contributions to the OPEB trust of \$91,773, and an estimated implicit rate subsidy of \$192,899) and City employees contributed \$81,758 to the OPEB trust.

NOTE 10 OTHER POSTEMPLOYMENT BENEFITS (OPEB) PLAN, (Continued)

D) Net OPEB Liability

Actuarial Assumptions

For the measurement period ended June 30, 2025 (the measurement date), the total OPEB liability was determined by an actuarial accounting valuation performed as of June 30, 2023. The June 30, 2025 net OPEB liability was based on the following actuarial methods and assumptions:

Inflation	2.30%
Salary Increase	2.80%
Investment Rate of Return	7.25%
Healthcare Cost Trend Rates	Assumed 6.8% per year. The long-term trend assumption is based on the conclusion that, while medical trend will continue to be cyclical, the average increase over time cannot continue to outstrip general inflation by a wide margin. Trend increases in excess of general inflation result in dramatic increases in unemployment, the number of uninsured and the number of underinsured. These effects are nearing a tipping point which will inevitably result in fundamental changes in health care finance and/or delivery which will bring changes in health care finance and/or delivery which will bring increases in health care costs more close in line with general inflation. The actuary does not believe it is reasonable to project historical trend vs. inflation difference several decades into the future.

The mortality assumptions are based on tables created by CalPERS. CalPERS periodically study mortality for participating agencies and establish mortality tables that are modified versions of commonly used tables. The most recent studies were conducted in 2021.

**Notes to Basic Financial Statements
For the Year Ended June 30, 2025**

NOTE 10 OTHER POSTEMPLOYMENT BENEFITS (OPEB) PLAN, (Continued)

D) Net OPEB Liability, (Continued)

Changes in Assumptions

For the measurement period ended June 30, 2025, the changes in assumptions were made related to an increase in the discount rate to 7.25%.

The long-term expected rate of return on OPEB plan investments was determined using a building-block method in which best-estimate ranges of expected future real rates of return (expected returns, net of OPEB plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. The target allocation and best estimates of arithmetic real rates of return for each major asset class are summarized in the following table:

Asset Class	Target Allocation	Long-Term Expected Real Rate of Return
US equity	39.0%	7.10%
International equity	21.0%	3.50%
US aggregate bonds	40.0%	2.70%
Total	100.0%	7.25%

Discount Rate

The discount rate used to measure the total OPEB liability was 7.25%. The projection of cash flows used to determine the discount rate assumed that City contributions will be made at rates equal to the actuarially determined contribution rates. Based on those assumptions, the OPEB plan's fiduciary net position was projected to be available to make all projected OPEB payments for current active and inactive employees. Therefore, the long-term expected rate of return on OPEB plan investments was applied to all periods of projected benefit payments to determine the net OPEB liability.

**Notes to Basic Financial Statements
For the Year Ended June 30, 2025**

NOTE 10 OTHER POSTEMPLOYMENT BENEFITS (OPEB) PLAN, (Continued)

E) Change in the Net OPEB Liability

	Increase (Decrease)		
	Total OPEB Liability	Plan Fiduciary Net Position	Net OPEB Liability
Balance at June 30, 2024	\$ 12,950,009	\$ 4,421,182	\$ 8,528,827
Changes in the Fiscal Year:			
Service Cost	320,998	-	320,998
Interest on the total OPEB liability	737,723	-	737,723
Changes of assumptions	(1,730,212)	-	(1,730,212)
Difference between expected and actual experience	(5,875)	-	(5,875)
Contribution from the employer	-	965,072	(965,072)
Contribution from the employees	-	81,758	(81,758)
Net investment income	-	551,752	(551,752)
Benefit payments	(689,194)	(689,194)	-
Implicit Subsidy Credit	(192,899)	(192,899)	-
Administrative expenses	-	(12,620)	12,620
Net Changes	(1,559,459)	703,869	(2,263,328)
Balance at June 30, 2025	\$ 11,390,550	\$ 5,125,051	\$ 6,265,499

The plan's total OPEB liability is funded 44.99% (fiduciary net position/total OPEB liability).

There is sensitivity of the net OPEB liability due to changes in the discount rate and health-care cost trend rates. The following presents the net OPEB liability of the City, as well as what the City's net OPEB liability would be if it were calculated using a discount rate that is 1-percentage point lower or 1 percentage- point higher than the current discount rate:

	1% Decrease 6.25%	Current Discount Rate 7.25%	1% Increase 8.25%
Net OPEB liability	\$ 7,373,921	\$ 6,265,499	\$ 5,310,482
	1% Decrease 5.80%	Health-Care Cost Trend Rate 6.80%	1% Increase 7.80%
Net OPEB liability	\$ 5,613,142	\$ 6,265,499	\$ 6,880,186

**Notes to Basic Financial Statements
For the Year Ended June 30, 2025**

NOTE 10 OTHER POSTEMPLOYMENT BENEFITS (OPEB) PLAN, (Continued)

F) OPEB Expense and Deferred Outflows of Resources and Deferred Inflows of Resources Related to OPEB

For the fiscal year ended June 30, 2025, the City recognized OPEB expense of \$363,947. At June 30, 2025, the City reported deferred outflows of resources and deferred inflows of resources related to OPEB from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between expected and actual experience	\$ 257,997	\$ (539,101)
Changes of assumptions	1,254,348	(1,973,276)
Net differences between projected and actual earnings on Plan investments	-	(346,139)
Total	<u>\$ 1,512,345</u>	<u>\$ (2,858,516)</u>

Amount reported as deferred outflows of resources related to OPEB will be recognized as OPEB expense as follows:

Year Ending June 30,	Deferred Inflows/Outflows of Resources
2026	\$ (259,035)
2027	(343,363)
2028	(179,291)
2029	(200,893)
2029	(255,086)
Thereafter	(108,503)

NOTE 11 DEFINED CONTRIBUTION PLANS

Effective July 3, 1999, the City began providing pension benefits for all of its part-time, seasonal and temporary employees that are not covered under PERS through the City of Signal Hill Alternate Retirement System Plan administered by the Public Agency Retirement System (PARS ARS). PARS ARS is a defined contribution pension plan and benefits depend solely on amounts contributed to the plan plus investment earnings. Contributions of \$8,444 were made to these plans during the current fiscal year.

NOTE 12 DEFERRED COMPENSATION

The City has made available to its employees a deferred compensation plan, created in accordance with Internal Revenue Code Section 457, whereby employees authorize the City to defer a portion of their salary to be deposited in individual investment accounts. The City has also made available a defined contribution plan, created in accordance with Internal Revenue Code Section 401(a), whereby the City contributes into the 401(a) plan only on a 50% matching basis up to 4% of management's compensation and up to 3% of middle management's compensation. Total matching contributions made by the City totaled \$66,029 for the fiscal year ended June 30, 2025. Funds in both plans may be withdrawn by participants upon termination of employment or retirement.

Amounts contributed to the 457(b) plan and 401(a) plan are deposited regularly with Voya Financial for investment. Pursuant to changes in Internal Revenue Code Section 457, the City formally established a plan level trust in which all assets and income of the 457(b) plan were placed. The assets, all property and rights purchased with such amount, and all income attributable to such amounts, property, or rights are held in trust for the exclusive benefit of the participants and their beneficiaries. These assets are not the property of the City, and as such, are not subject to the claims of the City's general creditors. Assets held in the 457(b) and 401(a) plans are exclusively held for the benefit of plan participants and are not considered a City asset, therefore the plan assets and liabilities are not reported in the City's financial statements.

The remainder of this page is left intentionally blank

**Notes to Basic Financial Statements
For the Year Ended June 30, 2025**

NOTE 13 GOVERNMENTAL FUND BALANCE CLASSIFICATIONS

The various fund balance classifications as of June 30, 2025 were as follows:

	General	Housing Authority Special Revenue Fund	California Arts Council Special Revenue Fund	Capital Improvement Capital Projects Fund	Other Governmental Funds
Nonspendable:					
Receivable due from Successor Agency, net of unavailable interest revenue	\$ 1,034,380	\$ -	\$ -	\$ -	\$ -
Prepaid items	105,123	-	-	-	-
Leases receivable, net of unavailable revenues	1,885,360	-	-	-	-
Advances to other funds	6,535,236	-	-	-	-
Land and improvements held for resale, net	425,001	-	-	-	-
Total	9,985,100	-	-	-	-
Restricted for:					
Low and moderate income housing	-	7,993,469	-	-	-
Public protection	-	-	-	-	27,950
Development impact	-	-	-	-	3,129,034
Transportation	-	-	-	-	5,366,169
Capital improvements	-	-	532,580	400,002	2,814,071
Total	-	7,993,469	532,580	400,002	11,337,224
Committed for:					
Debt service	2,989,270	-	-	-	-
Economic uncertainty	5,813,093	-	-	-	-
Building and land acquisition	1,420,551	-	-	-	-
Equipment replacement	193,748	-	-	-	-
Capital improvements	5,525,703	-	-	-	-
Insurance premium increases	1,000,000	-	-	-	-
CalPERS rate increases	3,423,009	-	-	-	-
OPEB future costs	1,521,444	-	-	-	-
Park expansion	1,141,121	-	-	-	-
Police radio/system reserve	1,476,256	-	-	-	-
Civic center master plan	14,023,229	-	-	-	-
General Plan update	215,257	-	-	-	-
Economic development	1,183,150	-	-	-	-
Workforce Innovation	1,228,041	-	-	-	-
Facility reserve	651,450	-	-	-	-
Art reserve	350,000	-	-	-	-
NPDES issues	1,456	-	-	-	-
Total	42,156,778	-	-	-	-
Unassigned	30,711,546	-	-	-	-
Total	\$ 82,853,424	\$ 7,993,469	\$ 532,580	\$ 400,002	\$ 11,337,224

NOTE 14 CALIFORNIA JOINT POWERS INSURANCE AUTHORITY

A) Description of Self-Insurance Pool Pursuant to Joint Powers Agreement

The City is a member of the California Joint Powers Insurance Authority (JPIA or Authority). The Authority is composed of 124 California public entities and is organized under a joint powers agreement pursuant to California Government Code §6500 et seq. The purpose of the Authority is to arrange and administer programs for the pooling of self-insured losses, to purchase excess insurance or reinsurance, and to arrange for group purchased insurance for property and other lines of coverage. The California JPIA began covering claims of its members in 1978. Each member government has an elected official as its representative on the Board of Directors (the Board). The Board operates through a nine-member Executive Committee.

B) Primary Self-insurance Programs of the Insurance Authority

Each member pays an annual contribution at the beginning of the coverage period. The total funding requirement for primary self-insurance programs is based on an actuarial analysis. Costs are allocated to individual agencies based on payroll and claims history, relative to other members of the risk-sharing pool.

Primary Liability Program

Claims are pooled separately between police and general government exposures. (1) The payroll of each member is evaluated relative to the payroll of other members. A variable credibility factor is determined for each member, which establishes the weight applied to payroll and the weight applied to losses within the formula. (2) The first layer of losses includes incurred costs up to \$100,000 for each occurrence and is evaluated as a percentage of the pool's total incurred costs within the first layer. (3) The second layer of losses includes incurred costs from \$100,000 to \$500,000 for each occurrence and is evaluated as a percentage of the pool's total incurred costs within the second layer. (4) Incurred costs from \$500,000 to \$50 million, are distributed based on the outcome of cost allocation within the first and second loss layers.

The overall coverage limit for each member, including all layers of coverage, is \$50 million per occurrence. Subsidence losses have a sub-limit of \$50 million per occurrence. The coverage structure is composed of a combination of pooled self-insurance, reinsurance, and excess insurance. More detailed information about the various layers of coverage is available on the Authority's website: <https://cjpia.org/coverage/risk-sharing-pools/>.

Workers' Compensation

Claims are pooled separately between public safety (police and fire) and general government exposures. (1) The payroll of each member is evaluated relative to the payroll of other members. A variable credibility factor is determined for each member, which establishes the weight applied to payroll and the weight applied to losses within the formula.

NOTE 14 CALIFORNIA JOINT POWERS INSURANCE AUTHORITY, (Continued)

B) Primary Self-insurance Programs of the Insurance Authority, (Continued)

(2) The first layer of losses includes incurred costs up to \$75,000 for each occurrence and is evaluated as a percentage of the pool's total incurred costs within the first layer. (3) The second layer of losses includes incurred costs from \$75,000 to \$200,000 for each occurrence and is evaluated as a percentage of the pool's total incurred costs within the second layer. (4) Incurred costs from \$200,000 to statutory limits are distributed based on the outcome of cost allocation within the first and second loss layers.

For 2024-25 the Authority's pooled retention is \$1 million per occurrence, with reinsurance to statutory limits under California Workers' Compensation Law. Employer's Liability losses are pooled among members to \$1 million. Coverage from \$1 million to \$5 million is purchased through reinsurance policies, and Employer's Liability losses from \$5 million to \$10 million are pooled among members.

C) Purchased Insurance

Pollution Legal Liability Insurance

The City participates in the pollution legal liability insurance program which is available through the Authority. The policy covers sudden and gradual pollution of scheduled property, streets, and storm drains owned by the City. Coverage is on a claims-made basis. There is a \$250,000 deductible. The Authority has an aggregate limit of \$20 million.

Property Insurance

The City participates in the all-risk property protection program of the Authority. This insurance protection is underwritten by several insurance companies. City property is currently insured according to a schedule of covered property submitted by the City to the Authority. City property currently has all-risk property insurance protection in the amount of \$105,811,736. There is a \$10,000 deductible per occurrence except for nonemergency vehicle insurance which has a \$2,500 deductible.

Earthquake and Flood Insurance

The City purchases earthquake and flood insurance on a portion of its property. The earthquake insurance is part of the property protection insurance program of the Insurance Authority. The City's property currently has earthquake protection in the amount of \$67,633,594. There is a deductible of 5% per unit of value with a minimum deductible of \$100,000.

Crime Insurance

The City purchases crime insurance coverage in the amount of \$2,000,000 with a \$10,000 deductible. The fidelity coverage is provided through the Insurance Authority.

NOTE 14 CALIFORNIA JOINT POWERS INSURANCE AUTHORITY, (Continued)

D) Adequacy of Protection

During the past three fiscal years, none of the above programs of protection experienced settlements or judgments that exceeded pooled or insured coverage. There were also no significant reductions in pooled or insured liability coverage in 2024-25.

NOTE 15 OTHER INFORMATION

Contingent Liabilities

Litigation

Claims and suits are filed against the City in the normal course of business. Based upon information received from the City's management, the estimated liability under any such claims would be adequately covered by deposits in a pooled insurance authority and insurance coverage. Other claims not covered by insurance involving substantial land use actions and inverse condemnation claims are not expected to have an adverse economic effect on the City.

Grant Audit Contingencies

Under the terms of certain grants, periodic audits are required and certain costs may be questioned as not being appropriate expenditures under the terms of the grants. Such audits could lead to reimbursement to the grantor agencies. City management believes disallowances, if any, will be immaterial.

Developer Impact Fees

The City charges Parks Development, Traffic Impact, and Water Development Impact Fees (fees) when new residential or commercial buildings are constructed. In fiscal year 2024-25, the City collected parks development fees, traffic impact fees, and water development fees, respectively. The fees are deposited into corresponding special revenue funds, and they are used to acquire and upgrade parks, improve water systems related to new development, and to reduce traffic within the City related to new development. The State of California requires fees to be spent within five years of collection. In fiscal year 2024-25, the City expended \$511,272 in parks development fees, \$108,174 in traffic impact fees and \$0 in water development fees. At June 30, 2025, the fund balances for the Parks Development Impact Fund was \$277,667, for the Traffic Impact Fund was \$921,513 and for the Water Development Impact Fund was \$1,161,067.

City of Signal Hill

Notes to Basic Financial Statements For the Year Ended June 30, 2025

NOTE 16 TAX ABATEMENTS

In accordance with Chapter 3.32 of the Signal Hill Municipal Code, the City provides sales tax rebates to a local sales tax generator based on sales tax generated at a site developed within the City of Signal Hill. The City entered into an economic development agreement for sales tax rebates with a local sales tax generator in order to retain one of the City's significant tax-generating business, jobs, and occupancy of land within City boundaries. The rebates are calculated based on the total taxes generated by the business.

For the fiscal year ended June 30, 2025, the City abated local sales tax totaling \$2,311,659.

NOTE 17 SUCCESSOR AGENCY DISCLOSURES

The assets and liabilities of the former Redevelopment Agency were transferred to the Successor Agency to the City of Signal Hill Redevelopment Agency on February 1, 2012 as a result of the dissolution of the former Redevelopment Agency. The City is acting in a fiduciary capacity for the assets and liabilities. Disclosures related to the capital assets and long-term liabilities reported in the Successor Agency to the Signal Hill Redevelopment Agency Private Purpose Trust Fund are as follows:

Capital Assets

Capital asset activity for the year ended June 30, 2025 was as follows:

	Balance at June 30, 2024	Additions	Deletions	Balance at June 30, 2025
Capital assets, not being depreciated:				
Land	\$ 10,956,485	\$ -	\$ -	\$ 10,956,485

Long-Term Liabilities

Long-term liability activity for the year ended June 30, 2025 was as follows:

	Balance at June 30, 2024	Additions	Deletions	Balance at June 30, 2025	Due Within One Year
Other debt:					
Bonds payable:					
2006 TABs	\$ 9,610,000	\$ -	\$ (3,025,000)	\$ 6,585,000	\$ 3,195,000
2011 Tax Allocation Parity Bonds	2,170,000	-	(675,000)	1,495,000	725,000
2015 Refunding TABs Series B	1,010,000	-	(1,010,000)	-	-
2017 Refunding TABs	7,730,000	-	(1,920,000)	5,810,000	2,840,000
Less Original Issuance Discounts	(27,095)	-	12,426	(14,669)	(11,735)
Add Premium on Bonds	653,350	-	(290,378)	362,972	72,595
Total Bonds Payable	21,146,255	-	(6,907,952)	14,238,303	6,820,860
Direct borrowings:					
Loan payable to the City of Signal Hill	7,409,966	-	(1,856,147)	5,553,819	-
Total Long-Term Liabilities	\$ 28,556,221	\$ -	\$ (8,764,099)	\$ 19,792,122	\$ 6,820,860

**Notes to Basic Financial Statements
For the Year Ended June 30, 2025****NOTE 17 SUCCESSOR AGENCY DISCLOSURES, (Continued)****A) 2006 Tax Allocation Bonds**

On September 7, 2006, the Agency issued the 2006 Taxable Tax Allocation Parity Bonds, Series A (2006 Bonds) in the amount of \$13,500,000. Proceeds of the 2006 Taxable Tax Allocation Parity Bonds were used to (i) finance redevelopment activities of the Agency within or of benefit to the Redevelopment Project, (ii) satisfy the Reserve Requirement for the Bonds and (iii) provide for the cost of issuing the Bonds.

\$1,845,000 of 2006 term bonds matured October 1, 2016 and bore interest payable semiannually at a rate of 5.581%. \$11,660,000 of 2006 D term bonds mature October 1, 2026 and bear interest payable semiannually at a rate of 5.839%. The 2006 Bonds are subject to mandatory redemption without premium commencing October 1, 2007 with respect to the term bonds maturing October 1, 2016 and October 1, 2017 with respect to the term bonds maturing October 1, 2026.

The reserve requirement for these bonds is covered by a surety bond provided by National Public Finance Guarantee Corp. (National). National's current ratings by Moody's Investors Services and Standard & Poor's are Baa2 and BBB, respectively.

The annual requirements to amortize outstanding bond indebtedness as of June 30, 2025, including interest, are as follows:

Year Ending June 30,	Principal	Interest	Total
2026	\$ 3,195,000	\$ 291,220	\$ 3,486,220
2027	3,390,000	98,971	3,488,971
Totals	<u>\$ 6,585,000</u>	<u>\$ 390,191</u>	<u>\$ 6,975,191</u>

B) 2011 Tax Allocation Parity Bonds

On March 25, 2011, the Agency issued the 2011 Tax Allocation Parity Bonds in the amount of \$8,835,000. The proceeds were used to (i) finance redevelopment activities of benefit to the Redevelopment Project, (ii) fund the reserve requirement for the Bonds and (iii) provide for the costs of issuing the Bonds. The 2011 Bonds were issued at a discount of \$181,895. This discount is being amortized on a straight line basis as interest expense through the year 2027.

Principal amounts on the 2011 Tax Allocation Parity Bonds mature annually each October 1 from 2012 through 2026, and bear interest semiannually beginning October 1, 2011 at rates ranging from 3.25% to 7.0%. The 2011 Tax Allocation Parity Bonds maturing on or after October 1, 2021 are subject to optional redemption, without premium commencing April 1, 2021.

The Successor Agency to the City of Signal Hill Redevelopment Agency is required by the 2011 Tax Allocation Parity Bonds reserve requirement to maintain reserve funds of the lessor of (1) 125% average annual debt service, (2) maximum annual debt service and (3) 10% original proceeds. As of the fiscal year ended June 30, 2025, this reserve requirement was met.

**Notes to Basic Financial Statements
For the Year Ended June 30, 2025**

NOTE 17 SUCCESSOR AGENCY DISCLOSURES, (Continued)
B) 2011 Tax Allocation Parity Bonds (Continued)

The annual requirements to amortize outstanding bond indebtedness as of June 30, 2025, including interest, are as follows:

Year Ending June 30,	Principal	Interest	Total
2026	\$ 725,000	\$ 79,275	\$ 804,275
2027	770,000	26,950	796,950
Totals	<u>\$ 1,495,000</u>	<u>\$ 106,225</u>	<u>\$ 1,601,225</u>

C) 2015 Refunding Tax Allocation Bonds - Series B

On January 26, 2015, the Agency issued the 2015 Tax Allocation Refunding Bonds, Series B (2015 B Bonds) in the amount of \$1,970,000. The proceeds were used to refinance the Agency's outstanding 2003 D Bonds in the amount of \$1,980,000, fund the reserve requirement for the Bonds and (iii) provide for the costs of issuing the Bonds. The 2015 B Bonds were issued at a discount of \$26,551. This discount is being amortized on a straight line basis as interest expense through the year 2024.

The advance refunding resulted in a difference between the reacquisition price and the net carrying amount of the old debt of \$51,426. This difference, reported as a deferred outflow of resources, is being amortized on a straight-line basis as interest expense on the statement of changes in fiduciary net position through the year 2024.

Principal amounts on the 2015 B Bonds mature annually each October 1 from 2015 through 2024, and bear interest semiannually beginning October 1, 2015 at rates ranging from 1.00% to 3.125%. The 2015 B Bonds are not subject to optional redemption before maturity.

The reserve requirement for these bonds is covered by a surety bond provided by National Public Finance Guarantee Corp. (National). National's current ratings by Moody's Investors Services and Standard & Poor's are Baa2 and BBB, respectively.

The bond was paid in full in fiscal year 2025.

D) 2017 Refunding Tax Allocation Bonds

On December 1, 2017, the Agency issued the 2017 Tax Allocation Refunding Bonds (2017 Bonds) in the amount of \$22,580,000. The proceeds were used to (i) refinance the Agency's outstanding 2007 Refunding Tax Allocation Bonds in the amount of \$10,970,000, and the Agency's outstanding 2009 Tax Allocation Parity Bonds in the amount of \$14,670,000 (ii) fund the reserve requirement for the Bonds and (iii) provide for the costs of issuing the Bonds. The 2017 Bonds were issued at a premium of \$2,564,999. This premium is being amortized on a straight line basis as interest expense through the year 2026.

The advance refunding resulted in a difference between the reacquisition price and the net carrying amount of the old debt of \$1,196,102. This difference, reported as a deferred outflow of resources, is being amortized on a straight-line basis as interest expense on the statement of changes in fiduciary net position through the year 2026.

**Notes to Basic Financial Statements
For the Year Ended June 30, 2025**

NOTE 17 SUCCESSOR AGENCY DISCLOSURES, (Continued)**D) 2017 Refunding Tax Allocation Bonds (Continued)**

Principal amounts on the 2017 Bonds mature annually each October 1 from 2018 through 2026, and bear interest semiannually beginning April 1, 2018 at rates ranging from 3.00% to 5.00%. The 2017 Bonds are not subject to optional redemption before maturity.

The reserve requirement for these bonds is covered by a surety bond provided by National Public Finance Guarantee Corp. (National). National's current ratings by Moody's Investors Services and Standard & Poor's are Baa2 and BBB, respectively.

The annual requirements to amortize outstanding bond indebtedness as of June 30, 2025, including interest, are as follows:

Year Ending June 30,	Principal	Interest	Total
2026	\$ 2,840,000	\$ 212,500	\$ 3,052,500
2027	2,970,000	74,250	3,044,250
Totals	<u>\$ 5,810,000</u>	<u>\$ 286,750</u>	<u>\$ 6,096,750</u>

E) Loan Payable to the City of Signal Hill

In 2008, the City had an advance to the Agency totaling \$10,000,000 to assist in funding the Agency's operating budget. The former Redevelopment Agency had been accruing interest on the original advances at a rate of 10% per annum up to the date of its dissolution.

During the fiscal year ended June 30, 2018, the DOF approved the advance from the City as an enforceable obligation of the Successor Agency based on an accrued interest rate of 3% per annum since inception. The balance as of June 30, 2025, including \$4,414,609 of accrued interest, is \$5,553,819.

F) Spring Street Corridor Joint Powers Authority

The City and former Agency entered into a joint powers agreement with the City of Long Beach and the former Long Beach Redevelopment Agency on January 11, 1995. The purpose of this agreement was to create a joint power authority (Authority) pursuant to the California Government Code in order to develop and operate public facilities and improvements in the Spring Street Corridor Area.

The Authority is governed by a Board of Directors which is made up of the five members of the Signal Hill City Council, the four members of the Long Beach City Council, and the Chairman of the Successor Agency to the Long Beach Redevelopment Agency. Officers of the Authority are elected annually by the Board members.

On December 21, 1995, the joint powers agreement was amended to increase its jurisdiction by including additional areas surrounding the original Spring Street Corridor Area. The operating expenses are charged to the members on the basis of their pro rata share of land in the Corridor. Financial statements can be obtained from the City of Signal Hill's Finance Department located at City Hall.

City of Signal Hill

Notes to Basic Financial Statements For the Year Ended June 30, 2025

NOTE 17 SUCCESSOR AGENCY DISCLOSURES, (Continued)

G) Owner Participation and Implementation Agreement (OPIA)

Pursuant to an Owner Participation and Implementation Agreement (OPIA) dated September 19, 1996, the Agency is required to pay a developer a formulated amount based on sales tax generated at a site developed within the City of Signal Hill. The source of these payments is to be provided by the Signal Hill Successor Agency. The first source is available tax increment revenue which is limited based on the amount of the Signal Hill Successor Agency's annual tax increment revenue less amounts required by law to be deposited in the Signal Hill Successor Agency's Affordable Housing Special Revenue Fund. The second source is a loan from the City of Signal Hill which would be made from the City's share of sales tax revenue generated from the developed site. No other sources of funds are available for payments. At June 30, 2025, there was \$1,035,532 due under this agreement, which is reported as a current liability.

NOTE 18 PRIOR PERIOD RESTATEMENT

During fiscal year 2025, the Capital Grants Special Revenue Fund was reclassified from a major fund to a non-major fund. This reclassification represents a change within the financial reporting entity. In addition, a correction of an error was made to the General Fund related to prior-year activity. The impact of these restatements on beginning fund balances and net position is presented in the table below.

	Governmental Activities	General	Capital Grants Special Revenue Fund	Other Governmental Funds
Fund Balances, Beginning, as Previously Reported	\$ 154,498,110	\$ 75,672,151	\$ (142,000)	\$ 11,262,011
Change within the financial reporting entity	-	-	142,000	(142,000)
Correction of an error	142,254	142,254	-	-
Fund Balances, Beginning, as Restated	<u>\$ 154,640,364</u>	<u>\$ 75,814,405</u>	<u>\$ -</u>	<u>\$ 11,120,011</u>

REQUIRED SUPPLEMENTARY INFORMATION

This page intentionally left blank

City of Signal Hill

Budgetary Comparison Schedule General Fund For the Year Ended June 30, 2025

	Budgeted Amounts		Actual	Variance with Final Budget
	Original	Final		
REVENUES				
Property taxes	\$ 2,603,747	\$ 2,603,747	\$ 3,017,939	\$ 414,192
Sales and use tax	27,078,496	27,078,496	28,312,131	1,233,635
Other taxes	1,920,175	1,920,175	2,067,069	146,894
Licenses and permits	805,755	805,755	894,544	88,789
Intergovernmental revenues	108,250	68,250	76,140	7,890
Charges for services	1,640,150	1,690,450	2,484,840	794,390
Fines and forfeitures	110,000	110,000	135,682	25,682
Investment income (loss)	2,644,752	2,644,752	4,607,234	1,962,482
Other revenue	422,031	422,031	1,173,430	751,399
Total Revenues	37,333,356	37,343,656	42,769,009	5,425,353
EXPENDITURES				
General government:				
City Council	307,311	310,311	283,881	26,430
City Treasurer	8,675	8,675	5,793	2,882
City Clerk	324,096	324,096	208,750	115,346
Economic development	217,576	249,576	533,534	(283,958)
Executive administration	1,228,208	1,368,208	1,209,984	158,224
Communication/ public relations	289,544	304,544	207,370	97,174
Personnel services	822,414	832,414	658,980	173,434
Support services	2,178,979	2,178,979	2,062,346	116,633
Management information services	353,902	375,022	211,665	163,357
Fiscal services	1,304,081	1,304,081	1,254,045	50,036
Total General Government	7,034,786	7,255,906	6,636,348	619,558
Parks, recreation, and library services:				
Library programs and services	798,824	872,824	768,077	104,747
Community support and services	1,392,942	1,467,885	1,375,587	92,298
Recreation	996,290	1,045,020	823,709	221,311
Total Parks, Recreation, and Library Services	3,188,056	3,385,729	2,967,373	418,356
Police:				
Community outreach	78,407	110,907	47,411	63,496
Patrol services	7,309,656	7,334,656	6,564,554	770,102
Investigative services	1,760,990	1,760,990	1,534,873	226,117
Police support services	2,624,332	2,670,448	2,274,062	396,386
Communications	1,451,691	1,451,691	1,052,652	399,039
Records	538,229	538,229	473,836	64,393
Emergency and disaster services	184,988	222,788	213,135	9,653
Total Police	13,948,293	14,089,709	12,160,523	1,929,186

City of Signal Hill

Budgetary Comparison Schedule, (Continued) General Fund For the Year Ended June 30, 2025

	Budgeted Amounts		Actual	Variance with Final Budget
	Original	Final		
EXPENDITURES (Continued)				
Community development:				
Planning services	\$ 585,817	\$ 755,817	\$ 576,861	\$ 178,956
Neighborhood enhancement	262,004	284,004	282,597	1,407
Building and safety	344,449	465,449	291,568	173,881
Oil field services	197,077	197,077	190,275	6,802
Total Community Development	1,389,347	1,702,347	1,341,301	361,046
Public works:				
Engineering and project services	1,134,968	1,134,968	833,760	301,208
Building maintenance	1,307,664	1,307,664	1,226,748	80,916
Environmental programs	1,028,337	1,023,837	836,075	187,762
Park maintenance	1,526,880	1,553,880	1,304,650	249,230
Street maintenance operations	1,961,616	1,969,116	1,719,187	249,929
Total Public Works	6,959,465	6,989,465	5,920,420	1,069,045
Capital outlay	1,639,132	1,781,083	1,393,418	387,665
Debt service	1,691,459	1,691,459	2,190,434	(498,975)
Total Expenditures	35,850,538	36,895,698	32,609,817	4,285,881
Excess (Deficiency) of Revenues Over (Under) Expenditures	1,482,818	447,958	10,159,192	9,711,234
OTHER FINANCING SOURCES (USES)				
Subscription acquisition	907,996	907,996	907,996	-
Lease acquisition	244,080	244,080	244,080	-
Transfers in	499,354	588,454	240,946	(347,508)
Transfers out	(5,640,512)	(8,840,949)	(4,513,195)	4,327,754
Total Other Financing Sources (Uses)	(3,989,082)	(7,100,419)	(3,120,173)	3,980,246
Net Change in Fund Balance	(2,506,264)	(6,652,461)	7,039,019	13,691,480
Fund Balance, Beginning	75,814,405	75,814,405	75,814,405	-
Fund Balance, Ending	\$ 73,308,141	\$ 69,161,944	\$ 82,853,424	\$ 13,691,480

City of Signal Hill

Budgetary Comparison Schedule Housing Authority Special Revenue Fund For the Year Ended June 30, 2025

	Budgeted Amounts		Actual	Variance with Final Budget
	Original	Final		
REVENUES				
Investment income	\$ 163,227	\$ 163,227	\$ 374,025	\$ 210,798
Total Revenues	163,227	163,227	374,025	210,798
EXPENDITURES				
General government	7,000	14,500	9,894	4,606
Total Expenditures	7,000	14,500	9,894	4,606
Excess of Revenues Over Expenditures	156,227	148,727	364,131	215,404
OTHER FINANCING SOURCES (USES)				
Transfers in	420,000	420,000	414,461	(5,539)
Total Other Financing Sources (Uses)	420,000	420,000	414,461	(5,539)
Net Change in Fund Balance	576,227	568,727	778,592	209,865
Fund Balance, Beginning	7,214,877	7,214,877	7,214,877	-
Fund Balance, Ending	\$ 7,791,104	\$ 7,783,604	\$ 7,993,469	\$ 209,865

City of Signal Hill

Budgetary Comparison Schedule California Arts Council Grant Special Revenue Fund For the Year Ended June 30, 2025

	Budgeted Amounts		Actual	Variance with Final Budget
	Original	Final		
REVENUES				
Intergovernmental revenues	\$ -	\$ -	\$ 349,025	\$ 349,025
Investment income	-	-	532,580	532,580
Total Revenues	-	-	881,605	881,605
EXPENDITURES				
Total Expenditures	-	-	-	-
Excess of Revenues Over Expenditures	-	-	881,605	881,605
OTHER FINANCING SOURCES (USES)				
Transfers out	-	(5,000,000)	(349,025)	4,650,975
Total Other Financing Sources (Uses)	-	(5,000,000)	(349,025)	4,650,975
Net Change in Fund Balance	-	(5,000,000)	532,580	5,532,580
Fund Balance, Beginning	-	-	-	-
Fund Balance, Ending	\$ -	\$ (5,000,000)	\$ 532,580	\$ 5,532,580

NOTE 1 BUDGETS AND BUDGETARY ACCOUNTING

The City follows these procedures in establishing the budgetary data reflected in the financial statements:

- 1) The annual budget is adopted by the City Council after a public hearing and provides for the general operation of the City. The operating budget includes proposed expenditures and the means of financing them.
- 2) Budgets for the General and Special Revenue Funds are adopted on a basis substantially consistent with accounting principles generally accepted in the United States of America. Accordingly, actual revenues and expenditures can be compared with related budget amounts without any significant reconciling items. No budgetary comparisons are presented for the Capital Projects Funds since budgets are adopted on a project basis as opposed to an annual basis. No budgets were adopted for the Assets Seizure, the Civic Center Phase II, Prop. 68 – Park and Recreation, Measure A and Public Safety Grant special revenue funds for the current fiscal year.
- 3) Budget control is maintained over all accounts, and expenditures are not allowed to exceed appropriations at the program level (i.e. City Council, City Treasurer, City Attorney), except as approved in advance by the City Council.
- 4) Encumbrance accounting under which purchase orders, contracts, and other commitments for the expenditure of monies are recorded to reserve that portion of the applicable appropriation is employed as an extension of formal budgetary integration in the Governmental Fund Types. However, at year-end all appropriations lapse. Accordingly, encumbrances are canceled and generally re-appropriated as part of the following year's budget. Encumbrances are not included in reported expenditures.
- 5) The City Council approves all significant budgetary changes.
- 6) Under Article XIII B of the California Constitution (the Gann Spending Limitation Initiative), the City is restricted as to the amount of annual appropriations from proceeds of taxes, and if proceeds of taxes exceed allowed appropriations, the excess must either be refunded to the State Controller, or returned to the taxpayers through revised tax rates or revised fee schedules, or an excess in one year may be offset against a deficit in following year.

This page is intentionally left blank.

City of Signal Hill

Schedule of Proportionate Share of the Net Pension Liability Last Ten Fiscal Years

Measurement Period	Plan's Proportion of the Net Pension Liability ¹	Plan's Proportionate Share of the Net Pension Liability	Plan's Covered Payroll	Plan's Proportionate Share of the Net Pension Liability as a Percentage of Covered Payroll	Plan's Proportionate Share of the Fiduciary Net Position as a Percentage of the Plan's Total Pension Liability	Plan's Proportionate Share of Aggregate Employer Contributions
June 30, 2015	0.12534%	\$ 20,237,038	\$ 7,267,434	278.46%	78.40%	\$ 2,414,463
June 30, 2016	0.29200%	25,267,366	7,889,777	320.25%	74.06%	2,477,227
June 30, 2017	0.28684%	28,446,490	8,179,900	347.76%	73.31%	2,707,799
June 30, 2018	0.28819%	27,770,375	7,499,746	370.28%	75.26%	3,193,125
June 30, 2019	0.28706%	29,415,004	8,243,541	356.82%	75.26%	3,501,935
June 30, 2020	0.29246%	31,821,214	8,362,674	380.51%	75.10%	4,072,244
June 30, 2021	0.35988%	19,463,557	8,280,004	235.07%	88.29%	4,687,512
June 30, 2022	0.31997%	36,959,054	8,895,061	415.50%	76.68%	5,401,724
June 30, 2023	0.31761%	39,622,724	8,778,498	451.36%	76.21%	3,811,164
June 30, 2024	0.31947%	38,742,945	8,914,165	434.62%	78.08%	3,700,157

Notes to Schedule:

¹ Proportion of the net pension liability represents the plan's proportion of PERF C, which includes both the Miscellaneous and Safety Risk Pools excluding the 1959 Survivors Risk Pool.

City of Signal Hill

Schedule of Contributions Last Ten Fiscal Years

Measurement Period	Plan's Proportion of the Net Pension Liability	Plan's Proportionate Share of the Net Pension Liability	Plan's Covered Payroll	Plan's Proportionate Share of the Net Pension Liability as a Percentage of Covered Payroll	Plan's Proportionate Share of the Fiduciary Net Position as a Percentage of the Plan's Total Pension Liability	Plan's Proportionate Share of Aggregate Employer Contributions
June 30, 2015	0.16949%	\$ 11,633,599	\$ 3,095,462	375.83%	78.40%	\$ 1,244,854
June 30, 2016	0.27528%	14,257,433	3,120,311	456.92%	74.06%	1,243,621
June 30, 2017	0.26478%	15,821,202	3,397,367	465.69%	73.31%	1,330,746
June 30, 2018	0.26514%	15,557,284	2,752,971	565.11%	75.26%	1,740,418
June 30, 2019	0.26113%	16,301,080	3,319,213	491.11%	75.26%	1,880,463
June 30, 2020	0.26785%	17,844,795	3,407,054	523.76%	75.10%	2,261,312
June 30, 2021	0.32940%	11,560,225	3,480,836	332.11%	88.29%	2,759,489
June 30, 2022	0.30084%	20,672,704	3,694,080	559.62%	76.68%	3,128,829
June 30, 2023	0.29716%	22,212,532	3,296,621	685.38%	76.21%	1,938,887
June 30, 2024	0.29504%	21,511,011	3,240,924	663.73%	78.08%	1,938,674

Notes to Schedule:

¹ Proportion of the net pension liability represents the plan's proportion of PERF C, which includes both the Miscellaneous and Safety Risk Pools excluding the 1959 Survivors Risk Pool.

City of Signal Hill

Schedule of Changes in the Net OPEB Liability and Related Ratios Last Ten Fiscal Years

Fiscal Year End	6/30/2025	6/30/2024	6/30/2023	6/30/2022	6/30/2021	6/30/2020	6/30/2019	6/30/2018	6/30/2017	6/30/2016
Measurement Date	6/30/2025	6/30/2024	6/30/2023	6/30/2022	6/30/2021	6/30/2020	6/30/2019	6/30/2018	6/30/2017	6/30/2016
Total OPEB liability:										
Service cost	\$ 320,998	\$ 312,255	\$ 220,191	\$ 293,500	\$ 270,003	\$ 78,454	\$ 76,354	\$ 88,947	\$ 86,566	\$ 84,249
Interest on total OPEB liability	737,723	723,750	701,238	819,177	814,641	693,993	689,655	724,953	719,524	732,333
Changes of assumptions	(1,730,212)	(208,684)	(333,930)	(494,340)	350,078	3,078,833	-	-	-	-
Experience gains/(losses)	(5,875)	286,867	-	(1,239,101)	-	171,290	-	(633,287)	-	-
Investment gains/(losses)	-	-	-	-	-	-	5,035	(5,035)	-	-
Benefit payments, including refunds and the implied subsidy benefit payments	(882,093)	(877,754)	(807,014)	(798,430)	(1,049,577)	(1,040,518)	(705,652)	(729,067)	(718,446)	(697,696)
Net Change in Total OPEB Liability	(1,559,459)	236,434	(219,515)	(1,419,194)	385,145	2,982,052	65,392	(553,489)	87,644	118,886
Total OPEB Liability, Beginning of Year	12,950,009	12,713,575	12,933,090	14,352,284	13,967,139	10,985,087	10,919,695	11,473,184	11,385,540	11,266,654
Total OPEB Liability, End of Year (a)	11,390,550	12,950,009	12,713,575	12,933,090	14,352,284	13,967,139	10,985,087	10,919,695	11,473,184	11,385,540
Plan fiduciary net position:										
Contributions - employer	965,072	952,755	880,746	872,192	1,184,870	1,251,150	705,652	729,067	718,446	847,696
Contributions - employees	81,758	73,997	69,558	70,110	65,478	336,878	-	-	-	-
Net investment income (loss)	551,752	539,305	337,516	(496,520)	642,090	186,488	135,298	125,181	154,005	(31,941)
Administrative expenses	(12,620)	(10,686)	(10,893)	(4,495)	(18,569)	(15,198)	(12,204)	(11,911)	(11,107)	(3,818)
Benefit payments, including refunds and the implied subsidy benefit payments	(882,093)	(877,754)	(807,014)	(798,430)	(1,049,577)	(1,040,518)	(705,652)	(729,067)	(718,446)	(697,696)
Other miscellaneous income (expense)	-	(3,005)	-	-	-	-	(2)	-	-	-
Net Change in Plan Fiduciary Net Position	703,869	674,612	469,913	(357,143)	824,292	718,800	123,092	113,270	142,898	114,241
Plan Fiduciary Net Position, - Beginning of Year	4,421,182	3,746,570	3,276,657	3,633,800	2,809,508	2,090,708	1,967,616	1,854,346	1,711,448	1,597,207
Plan Fiduciary Net Position, End of Year (b)	5,125,051	4,421,182	3,746,570	3,276,657	3,633,800	2,809,508	2,090,708	1,967,616	1,854,346	1,711,448
Net OPEB Liability- Ending (a)-(b)	\$ 6,265,499	\$ 8,528,827	\$ 8,967,005	\$ 9,656,433	\$ 10,718,484	\$ 11,157,631	\$ 8,894,379	\$ 8,952,079	\$ 9,618,838	\$ 9,674,092
Plan fiduciary net position as a percentage of the total OPEB liability	44.99%	34.14%	29.47%	25.34%	25.32%	20.12%	19.03%	18.02%	16.16%	15.03%
Covered - employee payroll	\$ 10,224,362	\$ 9,103,778	\$ 8,619,268	\$ 8,352,829	\$ 7,873,764	\$ 8,223,691	\$ 8,137,547	\$ 7,960,934	\$ 7,997,352	\$ 7,783,311
Net OPEB liability as percentage of covered - employee payroll	61.28%	93.68%	104.03%	115.61%	136.13%	135.68%	109.30%	112.45%	120.28%	124.29%

Notes to Schedule:

Contributions are not based on a measure of pay. Therefore, covered - employee payroll is used.

Benefit Changes:

There were no changes in benefits.

Changes in Assumptions:

FYE June 30, 2020 - Investment rate of return/discount rate was lowered from 6.50% to 6.00%, an implicit rate subsidy was added, and certain demographic assumptions were changed.

FYE June 30, 2021 - Investment rate of return/discount rate was lowered from 6.00% to 5.75%

FYE June 30, 2022 - Investment rate of return/discount rate was lowered from 5.75% to 5.50%

FYE June 30, 2023 - Discount rate was increased due to investment policy change to 5.75%.

FYE June 30, 2025 - Discount rate was increased due to investment policy change to 7.25%.

City of Signal Hill

Schedule of OPEB plan Contributions Last Ten Fiscal Years

Fiscal Year Ended	Contractually Required Contribution (Actuarially Determined)	Contributions in Relation to the Actuarially Determined Contributions	Contribution Deficiency (excess)	Covered Payroll	Contributions as a Percentage of Covered Payroll
June 30, 2016	\$ 1,407,461	\$ (1,407,461)	\$ -	\$ 3,120,311	45.11%
June 30, 2017	1,531,100	(1,531,100)	-	3,397,367	45.07%
June 30, 2018	1,677,943	(1,677,943)	-	2,752,971	60.95%
June 30, 2019	1,372,345	(1,372,345)	-	3,319,213	41.35%
June 30, 2020	1,614,253	(1,614,253)	-	3,407,054	47.38%
June 30, 2021	1,753,821	(1,753,821)	-	3,480,836	50.39%
June 30, 2022	1,932,188	(1,932,188)	-	3,694,088	52.30%
June 30, 2023	2,097,628	(2,097,628)	-	3,296,621	63.63%
June 30, 2024	2,504,683	(2,504,683)	-	3,240,924	77.28%
June 30, 2025	979,575	(965,072)	14,503	10,224,362	9.44%

Notes to Schedule:

Benefit Changes: There were no changes to benefit terms that applied to all members of the Public Agency Pool. However, individual employers in the Plan may have provided a benefit improvement to their employees such as Golden Handshakes, service purchases, and other prior service costs. Employers that have done so may need to report this information as a separate liability in their financial statement as CalPERS considers such amounts to be separately financed employer-specific liabilities. These employers should consult with their auditors. Additionally, the figures above do not include any liability impact that occurred after the June 30, 2023, valuation date, unless the liability impact is deemed to be material to the Public Agency Pool.

Changes in Assumptions: There were no assumption changes in 2023 or 2024. Effective with the June 30, 2021, valuation date (June 30, 2022, measurement date), the accounting discount rate was reduced from 7.15% to 6.90%. In determining the long-term expected rate of return, CalPERS took into account long-term market return expectations as well as the expected pension fund cash flows. In addition, demographic assumptions and the price inflation assumption were changed in accordance with the 2021 CalPERS Experience Study and Review of Actuarial Assumptions. The accounting discount rate was 7.15% for measurement dates June 30, 2017, through June 30, 2021, and 7.65% for measurement dates June 30, 2015, through June 30, 2016.

SUPPLEMENTARY INFORMATION

This page intentionally left blank

City of Signal Hill

Non-Major Governmental Funds Special Revenue Funds

The Special Revenue Funds are used to account for revenues derived from specific sources which are usually required by law or administrative regulation to be accounted for in a separate fund.

Asset Seizure Fund - Accounts for the portion of seized monies and property returned to the City for narcotic enforcement and other police related activities, pursuant to federal and state asset forfeitures laws.

Park Development Fund - Accounts for revenues from residential and commercial developers impact fees for park acquisition and improvement purposes.

HCDA Grant Fund - Accounts for community development block grant revenues and expenditures for rehabilitation, food distribution and capital projects.

Special Gas Tax Fund - Accounts for receipts and disbursements of monies apportioned to the City under the Streets and Highways Code of the state of California, as well as a Transportation Development Act grant for bicycle and pedestrian facilities.

Transportation Proposition A Fund - As "Proposition A" increased the sales tax in Los Angeles County by 0.5%, this fund accounts for financial activity relative to the City's share of these monies. "Proposition A" revenues are to be used for public transportation purposes.

Pipeline Removal Fund - Accounts for revenues from fees paid by franchisees on idle pipeline for future removal costs.

Air Quality Improvement Fund - Accounts for revenues apportioned to the City from the Southern California AQMD fees on motor vehicle registrations, used to fund programs to reduce air pollution from mobile sources.

Water Development Fund - Accounts for revenues from residential and commercial developers' impact fees for water system improvements related to new development.

Traffic Impact Fund - Accounts for revenues from residential and commercial developers' impact fees for the purpose of reducing traffic within the City related to new development.

Transportation Proposition C Fund - As "Proposition C" increased the sales tax in Los Angeles County by 0.5%, this fund accounts for financial activity relative to the City's share of these monies. "Proposition C" revenues are to be used for public transportation purposes.

Lighting and Landscape Fund - Accounts for financial activity relating to the City's landscape and lighting district. Revenues include assessments to property owners within the district and expenditures relate to the maintenance and upkeep of the system.

Supplemental Law Enforcement Fund - Accounts for the receipts and disbursements of monies awarded to the City under the Citizens Option for Public Safety program (otherwise known as the COPS). The grant was established by State Assembly Bill (AB) 3229 and is appropriated through its Supplemental Law Enforcement Fund.

Public Safety State Resources Fund - Accounts for funding received by the state of California Office of Traffic Safety for public safety overtime related to the enforcement of California's DUI laws.

This page is intentionally left blank.

City of Signal Hill

Non-Major Governmental Funds Special Revenue Funds, (Continued)

Housing Impact Fund - Accounts for the revenues collected pursuant to the agreement between the City's Redevelopment Agency and the Development and Disposition Agreement with the Hilltop, LLC. The fees collected are based upon 2% of the sales price of new residential development and must be used for very low and low income housing.

MTA-STPL Grant Fund - Accounts for receipts and disbursements of grant funds awarded by the Los Angeles County Metropolitan Transportation Authority for eligible transportation capital improvement projects, such as the City's pavement management program.

Measure M Fund - Accounts for the financial activity relative to the City's share of the Los Angeles sales tax increase of 0.5% for traffic improvement transportation projects in accordance with the Los Angeles County Traffic Improvement Plan. "Measure M" revenues are disbursed by the Los Angeles County Metro Transportation Authority (MTA).

Transportation Measure R Fund - As "Measure R" increased the sales tax in Los Angeles County by 0.5%, this fund accounts for financial activity relative to the City's share of those monies. "Measure R" revenues are disbursed by the Los Angeles County Metro Transportation Authority (MTA) and are to be used for public transportation projects.

RMRA (SB1) Fund - Accounts for the financial activity relative to the Road Recovery and Accountability Act that was passed on April 6, 2017, providing funding through Senate Bill 1 and the Highway Users Trust Account (HUTA) for maintenance and rehabilitation of roadways.

Measure W Fund - Accounts for the City's share of the California parcel tax increase of \$0.025 per square foot of impermeable property for funding projects in accordance with the expenditure plan pursuant to the Los Angeles Region, Safe, Clean Water Program. projects.

Civic Center Phase II Fund - Accounts for funding sources for the design and construction of the Signal Hill Public Library.

Prop 68 – Parks and Recreation Fund - Prop 68 (the California Drought, Water, Parks, Climate, Coastal Protection, and Outdoor Access for All Act of 2018) authorized \$4 billion in general obligation bonds for state and local parks, environmental protection projects, water infrastructure projects, and flood protection projects. These funds will be distributed through grant programs administered by a number of agencies and organizations, including the San Gabriel and Lower Los Angeles Rivers and Mountains Conservancy and the Ocean Protection Council.

Measure A Fund – Measure A was drafted to meet current and future park needs, and its content reflects the findings based on the City's Master Plan. Generating more than \$90 million per year for the county's local parks, beaches, and open space areas, Measure A is an annual parcel tax of 1.5 cents per square foot of improved property and includes both formula-based allocations to Study Areas and competitive grants that are open to public agencies, non-profit organizations, and schools.

Public Safety Grant Fund – Accounts for various grants to enhance public safety.

Capital Grants – Accounts used to account for projects funded by various grants received from other government agencies. The majority of funds received are transferred to the Capital Improvements Capital Projects fund to finance the related capital project expenditures.

City of Signal Hill

Combining Balance Sheet Non-Major Governmental Funds June 30, 2025

	Special Revenue Funds				
	Asset Seizure	Park Development	HCDA Grant	Special Gas Tax	Transportation Proposition A
ASSETS					
Cash and investments	\$ 27,950	\$ 300,865	\$ 6,522	\$ 2,042,093	\$ 1,072,617
Receivables:					
Interest receivable	-	-	600	-	-
Due from other governments	-	-	436	28,103	-
Loans	-	-	6,038	-	-
Advances to other funds	-	838,605	-	-	-
Restricted assets:					
Cash and investments	-	-	-	-	-
Total assets	<u>\$ 27,950</u>	<u>\$ 1,139,470</u>	<u>\$ 13,596</u>	<u>\$ 2,070,196</u>	<u>\$ 1,072,617</u>
LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND FUND BALANCES					
Liabilities:					
Accounts payable	\$ -	\$ -	\$ -	\$ -	\$ 75,259
Accrued liabilities	-	-	-	-	2,953
Unearned revenues	-	861,803	-	-	-
Due to other funds	-	-	-	-	-
Total liabilities	<u>-</u>	<u>861,803</u>	<u>-</u>	<u>-</u>	<u>78,212</u>
Deferred inflows of resources:					
Unavailable revenues	-	-	600	-	-
Total deferred inflows of resources	<u>-</u>	<u>-</u>	<u>600</u>	<u>-</u>	<u>-</u>
Fund balances:					
Restricted for:					
Public protection	27,950	-	-	-	-
Development impact	-	277,667	-	-	-
Transportation	-	-	-	2,070,196	994,405
Capital improvements	-	-	12,996	-	-
Total fund balances	<u>27,950</u>	<u>277,667</u>	<u>12,996</u>	<u>2,070,196</u>	<u>994,405</u>
Total liabilities, deferred inflows of resources and fund balances	<u>\$ 27,950</u>	<u>\$ 1,139,470</u>	<u>\$ 13,596</u>	<u>\$ 2,070,196</u>	<u>\$ 1,072,617</u>

Special Revenue Funds					
Pipeline Removal	Air Quality Improvement	Water Development	Traffic Impact	Transportation Proposition C	Lighting and Landscape
\$ 2,462,876	\$ 37,783	\$ 1,121,023	\$ 922,336	\$ 602,252	\$ 109,655
-	-	-	-	-	-
-	3,985	-	-	-	1,398
-	-	-	-	-	-
-	-	721,425	29,779	-	-
-	-	-	-	-	-
<u>\$ 2,462,876</u>	<u>\$ 41,768</u>	<u>\$ 1,842,448</u>	<u>\$ 952,115</u>	<u>\$ 602,252</u>	<u>\$ 111,053</u>
\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8,847
-	-	-	-	-	901
-	-	741,381	30,602	-	-
-	-	-	-	-	-
<u>-</u>	<u>-</u>	<u>741,381</u>	<u>30,602</u>	<u>-</u>	<u>9,748</u>
-	-	-	-	-	-
<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
-	-	-	-	-	-
-	-	1,101,067	921,513	-	-
-	41,768	-	-	602,252	-
<u>2,462,876</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>101,305</u>
<u>2,462,876</u>	<u>41,768</u>	<u>1,101,067</u>	<u>921,513</u>	<u>602,252</u>	<u>101,305</u>
<u>\$ 2,462,876</u>	<u>\$ 41,768</u>	<u>\$ 1,842,448</u>	<u>\$ 952,115</u>	<u>\$ 602,252</u>	<u>\$ 111,053</u>

City of Signal Hill

Combining Balance Sheet, (Continued) Non-Major Governmental Funds June 30, 2025

	Special Revenue Funds				
	Supplemental Law Enforcement	Public Safety State Resources	Housing Impact	MTA-STPL Grant	Measure M
ASSETS					
Cash and investments	\$ 4,493	\$ -	\$ 828,787	\$ 28,024	\$ 545,359
Receivables:					
Interest receivable	-	-	-	-	-
Due from other governments	-	9,032	-	-	-
Loans	-	-	-	-	-
Advances to other funds	-	-	-	-	-
Restricted assets:					
Cash and investments	-	-	-	-	-
Total assets	<u>\$ 4,493</u>	<u>\$ 9,032</u>	<u>\$ 828,787</u>	<u>\$ 28,024</u>	<u>\$ 545,359</u>
LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND FUND BALANCES					
Liabilities:					
Accounts payable	\$ -	\$ 110	\$ -	\$ -	\$ -
Accrued liabilities	4,493	-	-	-	-
Unearned revenues	-	-	-	-	-
Due to other funds	-	8,922	-	-	-
Total liabilities	<u>4,493</u>	<u>9,032</u>	<u>-</u>	<u>-</u>	<u>-</u>
Deferred inflows of resources:					
Unavailable revenues	-	-	-	-	-
Total deferred inflows of resources	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Fund balances:					
Restricted for:					
Public protection	-	-	-	-	-
Development impact	-	-	828,787	-	-
Transportation	-	-	-	28,024	545,359
Capital improvements	-	-	-	-	-
Total fund balances	<u>-</u>	<u>-</u>	<u>828,787</u>	<u>28,024</u>	<u>545,359</u>
Total liabilities, deferred inflows of resources and fund balances	<u>\$ 4,493</u>	<u>\$ 9,032</u>	<u>\$ 828,787</u>	<u>\$ 28,024</u>	<u>\$ 545,359</u>

Special Revenue Funds				
Transportation Measure R	RMRA (SB1)	Measure W	Civic Center Phase II	Prop 68 - Parks and Recreation
\$ 84,904	\$ 942,713	\$ 236,830	\$ -	\$ 55
-	-	-	-	-
-	56,548	-	-	-
-	-	-	-	-
-	-	-	-	-
-	-	-	9	-
<u>\$ 84,904</u>	<u>\$ 999,261</u>	<u>\$ 236,830</u>	<u>\$ 9</u>	<u>\$ 55</u>
\$ -	\$ -	\$ -	\$ -	\$ -
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
-	-	-	-	-
-	-	-	-	-
84,904	999,261	-	-	-
<u>-</u>	<u>-</u>	<u>236,830</u>	<u>9</u>	<u>55</u>
<u>84,904</u>	<u>999,261</u>	<u>236,830</u>	<u>9</u>	<u>55</u>
<u>\$ 84,904</u>	<u>\$ 999,261</u>	<u>\$ 236,830</u>	<u>\$ 9</u>	<u>\$ 55</u>

This page is intentionally left blank.

City of Signal Hill

Combining Balance Sheet, (Concluded) Non-Major Governmental Funds June 30, 2025

	Special Revenue Funds			Total Non-major Governmental Funds
	Measure A Fund	Public Safety Grant Fund	(Previously major) Capital Grants	
ASSETS				
Cash and investments	\$ -	\$ -	\$ 105,453	\$ 11,482,590
Receivables:				
Interest receivable	-	-	-	600
Due from other governments	220,000	-	140,179	459,681
Loans	-	-	-	6,038
Advances to other funds	-	-	-	1,589,809
Restricted assets:				
Cash and investments	-	-	-	9
Total assets	<u>\$ 220,000</u>	<u>\$ -</u>	<u>\$ 245,632</u>	<u>\$ 13,538,727</u>
LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND FUND BALANCES				
Liabilities:				
Accounts payable	\$ -	\$ -	\$ -	\$ 84,216
Accrued liabilities	-	-	-	8,347
Unearned revenues	-	-	245,632	1,879,418
Due to other funds	220,000	-	-	228,922
Total liabilities	<u>220,000</u>	<u>-</u>	<u>245,632</u>	<u>2,200,903</u>
Deferred inflows of resources:				
Unavailable revenues	-	-	-	600
Total deferred inflows of resources	<u>-</u>	<u>-</u>	<u>-</u>	<u>600</u>
Fund balances:				
Restricted for:				
Public protection	-	-	-	27,950
Development impact	-	-	-	3,129,034
Transportation	-	-	-	5,366,169
Capital improvements	-	-	-	2,814,071
Total fund balances	<u>-</u>	<u>-</u>	<u>-</u>	<u>11,337,224</u>
Total liabilities, deferred inflows of resources and fund balances	<u>\$ 220,000</u>	<u>\$ -</u>	<u>\$ 245,632</u>	<u>\$ 13,538,727</u>

City of Signal Hill

Combining Statement of Revenues, Expenditures and Changes in Fund Balances Non-Major Governmental Funds For the Year Ended June 30, 2025

	Special Revenue Funds				
	Asset Seizure	Park Development	HCDA Grant	Special Gas Tax	Transportation Proposition A
REVENUES					
Other taxes	\$ -	\$ -	\$ -	\$ -	\$ -
Intergovernmental revenues	4,417	-	158,149	299,054	299,935
Charges for services	-	-	-	-	33
Investment income	-	36,939	-	90,264	51,333
Total revenues	4,417	36,939	158,149	389,318	351,301
EXPENDITURES					
Current:					
Police	-	-	-	-	-
Community development	-	-	11,212	-	358,157
Public works	-	-	-	-	-
Total expenditures	-	-	11,212	-	358,157
Excess of revenues over (under) expenditures	4,417	36,939	146,937	389,318	(6,856)
OTHER FINANCING SOURCES (USES)					
Transfers out	-	(511,272)	(139,978)	-	-
Total other financing sources (uses)	-	(511,272)	(139,978)	-	-
Net change in fund balances	4,417	(474,333)	6,959	389,318	(6,856)
Fund balance (deficit), beginning, as previously reported	23,533	752,000	6,037	1,680,878	1,001,261
Restatement - change from major to non-major	-	-	-	-	-
Fund balance (deficit), beginning, as restated	23,533	752,000	6,037	1,680,878	1,001,261
Fund balance, ending	\$ 27,950	\$ 277,667	\$ 12,996	\$ 2,070,196	\$ 994,405

Special Revenue Funds					
Pipeline Removal	Air Quality Improvement	Water Development	Traffic Impact	Transportation Proposition C	Lighting and Landscape
\$ -	\$ -	\$ -	\$ -	\$ -	\$ 102,466
-	15,259	-	-	248,788	-
-	-	-	-	-	-
119,828	3,633	53,867	49,154	36,737	4,268
119,828	18,892	53,867	49,154	285,525	106,734
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	81,754
-	-	-	-	-	81,754
119,828	18,892	53,867	49,154	285,525	24,980
(37,954)	(50,000)	-	(108,174)	(299,940)	-
(37,954)	(50,000)	-	(108,174)	(299,940)	-
81,874	(31,108)	53,867	(59,020)	(14,415)	24,980
2,381,002	72,876	1,047,200	980,533	616,667	76,325
-	-	-	-	-	-
2,381,002	72,876	1,047,200	980,533	616,667	76,325
\$ 2,462,876	\$ 41,768	\$ 1,101,067	\$ 921,513	\$ 602,252	\$ 101,305

City of Signal Hill

Combining Statement of Revenues, Expenditures and Changes in Fund Balances Non-Major Governmental Funds, (Continued) For the Year Ended June 30, 2025

	Special Revenue Funds				
	Supplemental Law Enforcement	Public Safety State Resources	Housing Impact	MTA-STPL Grant	Measure M
REVENUES					
Other taxes	\$ -	\$ -	\$ -	\$ -	\$ -
Intergovernmental revenues	194,663	70,770	-	-	211,362
Charges for services	-	-	-	-	-
Investment income	-	-	39,884	-	35,076
Total revenues	194,663	70,770	39,884	-	246,438
EXPENDITURES					
Current:					
Police	194,663	70,770	-	-	-
Community development	-	-	-	-	-
Public works	-	-	-	-	-
Total expenditures	194,663	70,770	-	-	-
Excess of revenues over (under) expenditures	-	-	39,884	-	246,438
OTHER FINANCING SOURCES (USES)					
Transfers out	-	-	-	(141,451)	(309,512)
Total other financing sources (uses)	-	-	-	(141,451)	(309,512)
Net change in fund balances	-	-	39,884	(141,451)	(63,074)
Fund balance (deficit), beginning, as previously reported	-	-	788,903	169,475	608,433
Restatement - change from major to non-major	-	-	-	-	-
Fund balance (deficit), beginning, as restated	-	-	788,903	169,475	608,433
Fund balance, ending	\$ -	\$ -	\$ 828,787	\$ 28,024	\$ 545,359

Special Revenue Funds				
Transportation Measure R	RMRA (SB1)	Measure W	Civic Center Phase II	Prop 68 - Parks and Recreation
\$ -	\$ -	\$ 271,815	\$ -	\$ -
186,557	320,892	-	-	-
-	-	-	-	-
9,396	40,878	22,780	-	-
195,953	361,770	294,595	-	-
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
195,953	361,770	294,595	-	-
(221,527)	(30,595)	(381,602)	-	-
(221,527)	(30,595)	(381,602)	-	-
(25,574)	331,175	(87,007)	-	-
110,478	668,086	323,837	9	55
-	-	-	-	-
110,478	668,086	323,837	9	55
\$ 84,904	\$ 999,261	\$ 236,830	\$ 9	\$ 55

City of Signal Hill

Combining Statement of Revenues, Expenditures and Changes in Fund Balances Non-Major Governmental Funds, (Concluded) For the Year Ended June 30, 2025

	Measure A Fund	Public Safety Grant Fund	(Previously major) Capital Grants	Total Non-major Governmental Funds
REVENUES				
Other taxes	\$ 220,000	\$ -	\$ -	\$ 594,281
Intergovernmental revenues	-	45,577	291,158	2,346,581
Charges for services	-	-	-	33
Investment income	-	-	-	594,037
Total revenues	220,000	45,577	291,158	3,534,932
EXPENDITURES				
Current:				
Police	-	-	-	265,433
Community development	-	-	-	369,369
Public works	-	-	-	81,754
Total expenditures	-	-	-	716,556
Excess of revenues over (under) expenditures	220,000	45,577	291,158	2,818,376
OTHER FINANCING SOURCES (USES)				
Transfers out	(220,000)	-	(149,158)	(2,601,163)
Total other financing sources (uses)	(220,000)	-	(149,158)	(2,601,163)
Net change in fund balances	-	45,577	142,000	217,213
Fund balance (deficit), beginning, as previously reported	-	(45,577)	-	11,262,011
Restatement - change from major to non-major	-	-	(142,000)	(142,000)
Fund balance (deficit), beginning, as restated	-	(45,577)	(142,000)	11,120,011
Fund balance, ending	\$ -	\$ -	\$ -	\$ 11,337,224

City of Signal Hill

Schedule of Revenues, Expenditures and Changes in Fund Balance Budget and Actual Park Development Special Revenue Fund For the Year Ended June 30, 2025

	Budgeted Amounts		Actual	Variance with Final Budget
	Original	Final		
REVENUES				
Charges for services	\$ 25,542	\$ 25,542	\$ -	\$ (25,542)
Investment income	2,667	2,667	36,939	34,272
Total Revenues	28,209	28,209	36,939	8,730
OTHER FINANCING SOURCES (USES)				
Transfers out	(30,000)	(30,000)	(511,272)	(481,272)
Total Other Financing Sources (Uses)	(30,000)	(30,000)	(511,272)	(481,272)
Net Change in Fund Balance	(1,791)	(1,791)	(474,333)	(472,542)
Fund Balance, Beginning	752,000	752,000	752,000	-
Fund Balance, Ending	<u>\$ 750,209</u>	<u>\$ 750,209</u>	<u>\$ 277,667</u>	<u>\$ (472,542)</u>

City of Signal Hill

Schedule of Revenues, Expenditures and Changes in Fund Balance Budget and Actual HCDA Grant Special Revenue Fund For the Year Ended June 30, 2025

	Budgeted Amounts		Actual	Variance with Final Budget
	Original	Final		
REVENUES				
Intergovernmental revenues	\$ 83,560	\$ 83,560	\$ 158,149	\$ 74,589
Total Revenues	83,560	83,560	158,149	74,589
EXPENDITURES				
Current:				
Community development	12,534	12,534	11,212	1,322
Total Expenditures	12,534	12,534	11,212	1,322
Excess of Revenues Over (Under) Expenditures	71,026	71,026	146,937	75,911
OTHER FINANCING SOURCES (USES)				
Transfers out	(71,026)	(71,026)	(139,978)	(68,952)
Total Other Financing Sources (Uses)	(71,026)	(71,026)	(139,978)	(68,952)
Net Change in Fund Balance	-	-	6,959	6,959
Fund Balance, Beginning	6,037	6,037	6,037	-
Fund Balance, Ending	\$ 6,037	\$ 6,037	\$ 12,996	\$ 6,959

City of Signal Hill

Schedule of Revenues, Expenditures and Changes in Fund Balance Budget and Actual Special Gas Tax Special Revenue Fund For the Year Ended June 30, 2025

	Budgeted Amounts		Actual	Variance with Final Budget
	Original	Final		
REVENUES				
Intergovernmental revenues	\$ 326,189	\$ 326,189	\$ 299,054	\$ (27,135)
Investment income	32,172	32,172	90,264	58,092
Total Revenues	358,361	358,361	389,318	30,957
OTHER FINANCING SOURCES (USES)				
Transfers out	(250,000)	(250,000)	-	250,000
Total Other Financing Sources (Uses)	(250,000)	(250,000)	-	250,000
Net Change in Fund Balance	108,361	108,361	389,318	280,957
Fund Balance, Beginning	1,680,878	1,680,878	1,680,878	-
Fund Balance, Ending	\$ 1,789,239	\$ 1,789,239	\$ 2,070,196	\$ 280,957

City of Signal Hill

Schedule of Revenues, Expenditures and Changes in Fund Balance Budget and Actual Transportation Proposition A Special Revenue Fund For the Year Ended June 30, 2025

	Budgeted Amounts		Actual	Variance with Final Budget
	Original	Final		
REVENUES				
Intergovernmental revenues	\$ 321,516	\$ 321,516	\$ 299,935	\$ (21,581)
Charges for services	-	-	33	33
Investment income	22,781	22,781	51,333	28,552
Total Revenues	344,297	344,297	351,301	7,004
EXPENDITURES				
Current:				
Community development	274,745	376,663	358,157	18,506
Total Expenditures	274,745	376,663	358,157	18,506
Net Change in Fund Balance	69,552	(32,366)	(6,856)	25,510
Fund Balance, Beginning	1,001,261	1,001,261	1,001,261	-
Fund Balance, Ending	\$ 1,070,813	\$ 968,895	\$ 994,405	\$ 25,510

City of Signal Hill

Schedule of Revenues, Expenditures and Changes in Fund Balance Budget and Actual Pipeline Removal Special Revenue Fund For the Year Ended June 30, 2025

	Budgeted Amounts		Actual	Variance with Final Budget
	Original	Final		
REVENUES				
Investment income	\$ 53,646	\$ 53,646	\$ 119,828	\$ 66,182
Total Revenues	53,646	53,646	119,828	66,182
OTHER FINANCING SOURCES (USES)				
Transfers out	(57,409)	(57,409)	(37,954)	19,455
Net Change in Fund Balance	(3,763)	(3,763)	81,874	85,637
Fund Balance, Beginning	2,381,002	2,381,002	2,381,002	-
Fund Balance, Ending	\$ 2,377,239	\$ 2,377,239	\$ 2,462,876	\$ 85,637

City of Signal Hill

Schedule of Revenues, Expenditures and Changes in Fund Balance Budget and Actual Air Quality Improvement Special Revenue Fund For the Year Ended June 30, 2025

	Budgeted Amounts		Actual	Variance with Final Budget
	Original	Final		
REVENUES				
Intergovernmental revenues	\$ 15,000	\$ 15,000	\$ 15,259	\$ 259
Investment income	1,344	1,344	3,633	2,289
Total Revenues	16,344	16,344	18,892	2,548
OTHER FINANCING SOURCES (USES)				
Transfers out	(54,453)	(54,453)	(50,000)	4,453
Total Other Financing Sources (Uses)	(54,453)	(54,453)	(50,000)	4,453
Net Change in Fund Balance	(38,109)	(38,109)	(31,108)	7,001
Fund Balance, Beginning	72,876	72,876	72,876	-
Fund Balance, Ending	\$ 34,767	\$ 34,767	\$ 41,768	\$ 7,001

City of Signal Hill

Schedule of Revenues, Expenditures and Changes in Fund Balance Budget and Actual Water Development Special Revenue Fund For the Year Ended June 30, 2025

	Budgeted Amounts		Actual	Variance with Final Budget
	Original	Final		
REVENUES				
Charges for services	\$ 27,152	\$ 27,152	\$ -	\$ (27,152)
Investment income	23,726	23,726	53,867	30,141
Total Revenues	50,878	50,878	53,867	2,989
Net Change in Fund Balance	50,878	50,878	53,867	2,989
Fund Balance, Beginning	1,047,200	1,047,200	1,047,200	-
Fund Balance, Ending	\$ 1,098,078	\$ 1,098,078	\$ 1,101,067	\$ 2,989

City of Signal Hill

Schedule of Revenues, Expenditures and Changes in Fund Balance Budget and Actual Traffic Impact Special Revenue Fund For the Year Ended June 30, 2025

	Budgeted Amounts		Actual	Variance with Final Budget
	Original	Final		
REVENUES				
Charges for services	\$ 685	\$ 685	\$ -	\$ (685)
Investment income	16,222	16,222	49,154	32,932
Total Revenues	16,907	16,907	49,154	32,247
OTHER FINANCING SOURCES (USES)				
Transfers out	(579,498)	(579,498)	(108,174)	471,324
Net Change in Fund Balance	(562,591)	(562,591)	(59,020)	503,571
Fund Balance, Beginning	980,533	980,533	980,533	-
Fund Balance, Ending	\$ 417,942	\$ 417,942	\$ 921,513	\$ 503,571

City of Signal Hill

Schedule of Revenues, Expenditures and Changes in Fund Balance Budget and Actual Transportation Proposition C Special Revenue Fund For the Year Ended June 30, 2025

	Budgeted Amounts			Variance with
	Original	Final	Actual	Final Budget
REVENUES				
Intergovernmental revenues	\$ 266,689	\$ 331,629	\$ 248,788	\$ (82,841)
Investment income	14,305	14,305	36,737	22,432
Total Revenues	280,994	345,934	285,525	(60,409)
OTHER FINANCING SOURCES (USES)				
Transfers out	(235,000)	(299,940)	(299,940)	-
Total Other Financing Sources (Uses)	(235,000)	(299,940)	(299,940)	-
Net Change in Fund Balance	45,994	45,994	(14,415)	(60,409)
Fund Balance, Beginning	616,667	616,667	616,667	-
Fund Balance, Ending	\$ 662,661	\$ 662,661	\$ 602,252	\$ (60,409)

City of Signal Hill

Schedule of Revenues, Expenditures and Changes in Fund Balance Budget and Actual Lighting and Landscape Special Revenue Fund For the Year Ended June 30, 2025

	Budgeted Amounts		Actual	Variance with Final Budget
	Original	Final		
REVENUES				
Other taxes	\$ 93,150	\$ 93,150	\$ 102,466	\$ 9,316
Investment income	1,646	1,646	4,268	2,622
Total Revenues	94,796	94,796	106,734	11,938
EXPENDITURES				
Current:				
Public works	100,558	116,585	81,754	34,831
Total Expenditures	100,558	116,585	81,754	34,831
Excess of Revenues Over (Under) Expenditures	(5,762)	(21,789)	24,980	46,769
Fund Balance, Beginning	76,325	76,325	76,325	-
Fund Balance, Ending	\$ 70,563	\$ 54,536	\$ 101,305	\$ 46,769

City of Signal Hill

Schedule of Revenues, Expenditures and Changes in Fund Balance Budget and Actual Supplemental Law Enforcement Special Revenue Fund For the Year Ended June 30, 2025

	Budgeted Amounts		Actual	Variance with Final Budget
	Original	Final		
REVENUES				
Intergovernmental revenues	\$ 186,159	\$ 186,159	\$ 194,663	\$ 8,504
Total Revenues	186,159	186,159	194,663	8,504
EXPENDITURES				
Current:				
Police	186,159	186,159	194,663	(8,504)
Total Expenditures	186,159	186,159	194,663	(8,504)
Net Change in Fund Balance	-	-	-	-
Fund Balance, Beginning	-	-	-	-
Fund Balance, Ending	\$ -	\$ -	\$ -	\$ -

City of Signal Hill

Schedule of Revenues, Expenditures and Changes in Fund Balance Budget and Actual Public Safety State Resources Special Revenue Fund For the Year Ended June 30, 2025

	Budgeted Amounts		Actual	Variance with Final Budget
	Original	Final		
REVENUES				
Intergovernmental revenues	\$ 90,000	\$ 100,000	\$ 70,770	\$ (29,230)
Total Revenues	90,000	100,000	70,770	(29,230)
EXPENDITURES				
Current:				
Police	90,000	100,000	70,770	29,230
Total Expenditures	90,000	100,000	70,770	29,230
Net Change in Fund Balance	-	-	-	-
Fund Balance, Beginning	-	-	-	-
Fund Balance, Ending	\$ -	\$ -	\$ -	\$ -

City of Signal Hill

Schedule of Revenues, Expenditures and Changes in Fund Balance Budget and Actual Housing Impact Special Revenue Fund For the Year Ended June 30, 2025

	Budgeted Amounts		Actual	Variance with Final Budget
	Original	Final		
REVENUES				
Investment income	\$ 17,868	\$ 17,868	\$ 39,884	\$ 22,016
Total Revenues	17,868	17,868	39,884	22,016
Net Change in Fund Balance	17,868	17,868	39,884	22,016
Fund Balance, Beginning	788,903	788,903	788,903	-
Fund Balance, Ending	\$ 806,771	\$ 806,771	\$ 828,787	\$ 22,016

City of Signal Hill

Schedule of Revenues, Expenditures and Changes in Fund Balance Budget and Actual MTA-STPL Grant Special Revenue Fund For the Year Ended June 30, 2025

	Budgeted Amounts		Actual	Variance with Final Budget
	Original	Final		
REVENUES				
Intergovernmental revenues	\$ 34,680	\$ 34,680	\$ -	\$ (34,680)
Investment income	1,353	1,353	-	(1,353)
Total Revenues	36,033	36,033	-	(36,033)
OTHER FINANCING SOURCES (USES)				
Transfers out	-	-	(141,451)	(141,451)
Net Change in Fund Balance	36,033	36,033	(141,451)	(177,484)
Fund Balance, Beginning	169,475	169,475	169,475	-
Fund Balance, Ending	\$ 205,508	\$ 205,508	\$ 28,024	\$ (177,484)

City of Signal Hill

Schedule of Revenues, Expenditures and Changes in Fund Balance Budget and Actual Measure M Special Revenue Fund For the Year Ended June 30, 2025

	Budgeted Amounts		Actual	Variance with Final Budget
	Original	Final		
REVENUES				
Intergovernmental revenues	\$ 226,685	\$ 226,685	\$ 211,362	\$ (15,323)
Investment income	10,912	10,912	35,076	24,164
Total Revenues	237,597	237,597	246,438	8,841
OTHER FINANCING SOURCES (USES)				
Transfers out	(170,000)	(170,000)	(309,512)	(139,512)
Net Change in Fund Balance	67,597	67,597	(63,074)	(130,671)
Fund Balance, Beginning	608,433	608,433	608,433	-
Fund Balance, Ending	\$ 676,030	\$ 676,030	\$ 545,359	\$ (130,671)

City of Signal Hill

Schedule of Revenues, Expenditures and Changes in Fund Balance Budget and Actual Transportation Measure R Special Revenue Fund For the Year Ended June 30, 2025

	Budgeted Amounts		Actual	Variance with Final Budget
	Original	Final		
REVENUES				
Intergovernmental revenues	\$ 200,017	\$ 200,017	\$ 186,557	\$ (13,460)
Investment income	2,768	2,768	9,396	6,628
Total Revenues	202,785	202,785	195,953	(6,832)
OTHER FINANCING SOURCES (USES)				
Transfers out	(233,010)	(233,010)	(221,527)	11,483
Net Change in Fund Balance	(30,225)	(30,225)	(25,574)	4,651
Fund Balance, Beginning	110,478	110,478	110,478	-
Fund Balance, Ending	\$ 80,253	\$ 80,253	\$ 84,904	\$ 4,651

City of Signal Hill

Schedule of Revenues, Expenditures and Changes in Fund Balance Budget and Actual RMRA (SB1) Special Revenue Fund For the Year Ended June 30, 2025

	Budgeted Amounts		Actual	Variance with Final Budget
	Original	Final		
REVENUES				
Intergovernmental revenues	\$ 301,043	\$ 445,248	\$ 320,892	\$ (124,356)
Investment income	2,073	2,073	40,878	38,805
Total Revenues	303,116	447,321	361,770	(85,551)
OTHER FINANCING SOURCES (USES)				
Transfers out	(230,000)	(374,205)	(30,595)	343,610
Net Change in Fund Balance	73,116	73,116	331,175	258,059
Fund Balance, Beginning	668,086	668,086	668,086	-
Fund Balance, Ending	\$ 741,202	\$ 741,202	\$ 999,261	\$ 258,059

City of Signal Hill

Schedule of Revenues, Expenditures and Changes in Fund Balance Budget and Actual Measure W Special Revenue Fund For the Year Ended June 30, 2025

	Budgeted Amounts		Actual	Variance with Final Budget
	Original	Final		
REVENUES				
Other taxes	\$ 280,000	\$ 280,000	\$ 271,815	\$ (8,185)
Investment income	5,426	5,426	22,780	17,354
Total Revenues	285,426	285,426	294,595	9,169
OTHER FINANCING SOURCES (USES)				
Transfers out	(84,000)	(394,550)	(381,602)	12,948
Total Other Financing Sources (Uses)	(84,000)	(394,550)	(381,602)	12,948
Net Change in Fund Balance	201,426	(109,124)	(87,007)	22,117
Fund Balance, Beginning	323,837	323,837	323,837	-
Fund Balance, Ending	\$ 525,263	\$ 214,713	\$ 236,830	\$ 22,117

City of Signal Hill

Budgetary Comparison Schedule Capital Grants Special Revenue Fund For the Year Ended June 30, 2025

	Budgeted Amounts		Actual	Variance with Final Budget
	Original	Final		
REVENUES				
Intergovernmental revenues	\$ 6,300,000	\$ 7,300,000	\$ 291,158	\$ (7,008,842)
Total Revenues	6,300,000	7,300,000	291,158	(7,008,842)
OTHER FINANCING SOURCES (USES)				
Transfers out	(6,300,000)	(2,300,000)	(149,158)	2,150,842
Total Other Financing Sources (Uses)	(6,300,000)	(2,300,000)	(149,158)	2,150,842
Net Change in Fund Balance	-	5,000,000	142,000	(4,858,000)
Fund Balance (Deficit), Beginning, as Restated	(142,000)	(142,000)	(142,000)	-
Fund Balance, Ending	<u>\$ (142,000)</u>	<u>\$ 4,858,000</u>	<u>\$ -</u>	<u>\$ (4,858,000)</u>

This page intentionally left blank

STATISTICAL SECTION

This page intentionally left blank

Description of Statistical Section Contents

This part of the City of Signal Hill's comprehensive annual financial report presents detailed information as a context for understanding what the information in the financial statements, note disclosures, and required supplementary information say about the government's overall financial health.

CONTENTS	Page
Financial Trends	119-126
These schedules contain trend information to help the reader understand how the City's financial performance and well-being have changed over time.	
Revenue Capacity	127-130
These schedules contain information to help the reader assess the City's most significant local revenue source, the property tax.	
Debt Capacity	131-134
These schedules present information to help the reader assess the affordability of the City's current levels of outstanding debt and the City's ability to issue additional debt in the future.	
Demographic and Economic Information	135-136
These schedules offer demographic and economic indicators to help the reader understand the environment within which the City's financial activities take place.	
Operating Information	137-139
These schedules contain service and infrastructure data to help the reader understand how the information in the City's financial report relates to the services the City provides and the activities it performs.	

City of Signal Hill

**Net Position by Component
Last Ten Fiscal Years
(Accrual Basis of Accounting)
(Amounts Expressed in Thousands)**

	Fiscal Year Ending June 30,			
	2016	2017	2018	2019
Governmental activities				
Net investment in capital assets	\$ 67,914	\$ 73,428	\$ 83,152	\$ 104,567
Restricted	23,481	19,781	19,374	18,360
Unrestricted	7,115	13,113	12,128	3,243
Total governmental activities net position	<u>\$ 98,510</u>	<u>\$ 106,322</u>	<u>\$ 114,654</u>	<u>\$ 126,170</u>
Business-type activities				
Net investment in capital assets	\$ 18,952	\$ 23,636	\$ 23,536	\$ 23,331
Unrestricted	1,958	(2,316)	(2,572)	(2,751)
Total business-type activities net position	<u>\$ 20,910</u>	<u>\$ 21,320</u>	<u>\$ 20,964</u>	<u>\$ 20,580</u>
Primary government				
Net investment in capital assets	\$ 86,866	\$ 97,064	\$ 106,688	\$ 127,898
Restricted	23,481	19,781	19,374	18,360
Unrestricted	9,073	10,797	9,556	492
Total primary government net position	<u>\$ 119,420</u>	<u>\$ 127,642</u>	<u>\$ 135,618</u>	<u>\$ 146,750</u>

*as restated due to prior year correction

Source: City of Signal Hill, Finance Department

Fiscal Year Ending June 30,					
2020	2021	2022	2023	2024	2025
\$ 77,654	\$ 76,772	\$ 78,459	\$ 82,815	\$ 84,083	\$ 90,127
16,784	17,427	17,132	15,748	18,899	19,703
14,553	20,414	28,649	42,110	51,658 *	58,055
<u>\$ 108,991</u>	<u>\$ 114,613</u>	<u>\$ 124,240</u>	<u>\$ 140,673</u>	<u>\$ 154,640</u>	<u>\$ 167,885</u>
\$ 22,655	\$ 22,684	\$ 23,727	\$ 24,580	\$ 27,074	\$ 27,436
(2,342)	(2,083)	(2,034)	(961)	1,124	1,577
<u>\$ 20,313</u>	<u>\$ 20,601</u>	<u>\$ 21,693</u>	<u>\$ 23,619</u>	<u>\$ 28,198</u>	<u>\$ 29,013</u>
\$ 100,309	\$ 99,456	\$ 102,186	\$ 107,395	\$ 111,157	\$ 117,563
16,784	17,427	17,132	15,748	18,899	19,703
12,211	18,331	26,615	41,149	52,640	59,632
<u>\$ 129,304</u>	<u>\$ 135,214</u>	<u>\$ 145,933</u>	<u>\$ 164,292</u>	<u>\$ 182,696</u>	<u>\$ 196,898</u>

City of Signal Hill

Changes in Net Position by Component Last Ten Fiscal Years (Accrual Basis of Accounting) (Amounts Expressed in Thousands)

	Fiscal Year Ending June 30,			
	2016	2017	2018	2019
Expenses				
General government	\$ 3,843	\$ 4,633	\$ 5,146	\$ 4,074
Community services	1,505	1,362	1,596	1,991
Police	9,350	9,576	10,564	11,504
Community development	868	858	963	1,434
Public works	4,256	4,605	4,927	4,433
Unallocated infrastructure depreciation	551	645	639	401
Interest on long-term liabilities	-	-	93	221
Fiscal agent fees	-	-	-	-
Total governmental activities expenses	20,373	21,679	23,928	24,058
Total business-type activities expenses	4,145	5,312	4,846	5,056
Total primary government expenses	<u>\$ 24,518</u>	<u>\$ 26,991</u>	<u>\$ 28,774</u>	<u>\$ 29,114</u>
Program Revenues				
Charges for services				
General government	\$ 175	\$ 178	\$ 216	\$ 331
Community services	212	191	203	173
Police	270	288	250	252
Community development	584	514	567	430
Public works	422	461	790	703
Operating grants	9,313	850	1,199	2,349
Capital grants and contributions	2,020	9,188	4,586	10,219
Total governmental activities program revenues	12,996	11,670	7,811	14,457
Charges for services	3,400	3,785	4,420	4,335
Capital grants and contributions	999	1,927	42	239
Total business-type activities program revenues	4,399	5,712	4,462	4,574
Total primary government program revenues	<u>\$ 17,395</u>	<u>\$ 17,382</u>	<u>\$ 12,273</u>	<u>\$ 19,031</u>
Net (expense)/revenue				
Total governmental activities	\$ (7,377)	\$ (10,009)	\$ (16,117)	\$ (9,601)
Total business-type activities	254	400	(384)	(482)
Total primary government net expenses	<u>\$ (7,123)</u>	<u>\$ (9,609)</u>	<u>\$ (16,501)</u>	<u>\$ (10,083)</u>
General Revenues and Other Changes in Net Position				
Taxes:				
Property	\$ 1,916	\$ 1,802	\$ 2,248	\$ 2,189
Franchise	549	735	487	901
Other	1,459	874	926	1,053
Intergovernmental - Sales and Use Tax	14,588	14,597	14,484	15,789
Investment income	955	442	961	1,788
Unrestricted grants and contributions	46	311	456	94
Gain (loss) on disposition of assets	-	14	-	-
Transfers	(1,679)	-	-	(30)
Extraordinary item	-	-	4,369	-
Total governmental activities	17,834	18,775	23,931	21,784
Investment income (loss)	21	10	28	68
Transfers	1,679	-	-	30
Total business-type activities	1,700	10	28	98
Total primary government	<u>\$ 19,534</u>	<u>\$ 18,785</u>	<u>\$ 23,959</u>	<u>\$ 21,882</u>
Changes in Net Position				
Governmental activities	\$ 10,457	\$ 8,766	\$ 7,814	\$ 12,183
Business-type activities	1,954	410	(356)	(384)
Total primary government	<u>\$ 12,411</u>	<u>\$ 9,176</u>	<u>\$ 7,458</u>	<u>\$ 11,799</u>

*as restated due to prior year correction

Source: City of Signal Hill, Finance Department

Fiscal Year Ending June 30,					
2020	2021	2022	2023	2024	2025
\$ 5,787	\$ 6,045	\$ 7,093	\$ 6,221	\$ 7,318	\$ 7,059
1,757	1,996	2,619	2,535	3,711	3,537
11,817	11,009	11,054	9,014	12,989	14,552
989	1,270	1,359	1,257	1,470	1,660
4,787	4,859	4,633	4,750	6,184 *	5,751
394	394	422	422	446	1,492
219	217	492	494	512	460
-	-	-	-	-	-
25,750	25,790	27,672	24,693	32,630	34,511
4,665	5,263	5,747	4,553	5,035	7,069
<u>\$ 30,415</u>	<u>\$ 31,053</u>	<u>\$ 33,419</u>	<u>\$ 29,246</u>	<u>\$ 37,665</u>	<u>\$ 41,580</u>

\$ 402	\$ 90	\$ 79	\$ 69	\$ 70	\$ 42
118	85	135	173	175	214
255	169	179	193	177	183
418	553	601	637	829	850
824	1,006	1,215	1,211	1,708	1,931
1,524	1,819	2,254	2,030	5,053	2,420
730	938	2,828	2,090	1,772	1,372
<u>4,271</u>	<u>4,660</u>	<u>7,291</u>	<u>6,403</u>	<u>9,784</u>	<u>7,012</u>
4,574	5,548	6,208	6,280	6,767	7,385
114	-	-	-	-	-
<u>4,688</u>	<u>5,548</u>	<u>6,208</u>	<u>6,280</u>	<u>6,767</u>	<u>7,385</u>
<u>\$ 8,959</u>	<u>\$ 10,208</u>	<u>\$ 13,499</u>	<u>\$ 12,683</u>	<u>\$ 16,551</u>	<u>\$ 14,397</u>

\$ (21,479)	\$ (21,130)	\$ (20,381)	\$ (18,290)	\$ (22,846)	\$ (27,499)
23	285	461	1,727	1,732	316
<u>\$ (21,456)</u>	<u>\$ (20,845)</u>	<u>\$ (19,920)</u>	<u>\$ (16,563)</u>	<u>\$ (21,114)</u>	<u>\$ (27,183)</u>

\$ 2,330	\$ 2,801	\$ 2,619	\$ 2,972	\$ 3,107	\$ 3,509
887	982	975	1,073	1,126	1,153
836	920	1,074	1,369	1,271	1,228
16,834	20,268	24,786	26,462	28,054	28,312
1,977	1,346	707	2,208	5,167	5,398
183	435	553	789	623	1,185
-	-	-	-	-	-
354	-	(707)	(148)	(2,535)	(42)
-	-	-	-	-	-
<u>23,401</u>	<u>26,752</u>	<u>30,007</u>	<u>34,725</u>	<u>36,813</u>	<u>40,743</u>
64	3	(76)	51	313	457
(354)	-	707	148	2,535	42
(290)	3	631	199	2,848	499
<u>\$ 23,111</u>	<u>\$ 26,755</u>	<u>\$ 30,638</u>	<u>\$ 34,924</u>	<u>\$ 39,661</u>	<u>\$ 41,242</u>

\$ 1,922	\$ 5,622	\$ 9,626	\$ 16,434	\$ 13,967	\$ 13,244
(267)	288	1,092	1,926	4,580	815
<u>\$ 1,655</u>	<u>\$ 5,910</u>	<u>\$ 10,718</u>	<u>\$ 18,360</u>	<u>\$ 18,547</u>	<u>\$ 14,059</u>

City of Signal Hill

Fund Balances of Governmental Funds Last Ten Fiscal Years (Accrual Basis of Accounting) (Amounts Expressed in Thousands)

	Fiscal Year Ending June 30,			
	2016	2017	2018	2019
General Fund				
Nondisposable	\$ 8,430	\$ 12,126	\$ 14,722	\$ 11,955
Restricted	13	13	-	-
Committed	14,160	20,630	16,553	15,330
Unassigned	12,227	2,226	9,159	10,586
Total General Fund	<u>34,830</u>	<u>34,995</u>	<u>40,434</u>	<u>37,871</u>
All Other Governmental Funds				
Nondisposable	4,129	347	-	-
Restricted	19,360	19,762	28,136	18,359
Assigned	-	-	-	-
Unassigned	(2,555)	(891)	(2,294)	(4,259)
Total All Other Governmental Fund	<u>20,934</u>	<u>19,218</u>	<u>25,842</u>	<u>14,100</u>
Total All Governmental Funds	<u>\$ 55,764</u>	<u>\$ 54,213</u>	<u>\$ 66,276</u>	<u>\$ 51,971</u>

Source: City of Signal Hill, Finance Department

Fiscal Year Ending June 30,					
2020	2021	2022	2023	2024	2025
\$ 11,892	\$ 2,717	\$ 3,132	\$ 10,461	\$ 8,916	\$ 9,985
-	-	-	-	-	-
16,209	24,953	30,349	26,948	35,119	42,157
14,151	20,356	23,102	27,171	31,779	30,712
42,252	48,026	56,583	64,580	75,672	82,854
-	-	-	-	-	-
16,783	17,427	17,114	17,139	18,922	20,263
-	-	-	-	-	-
-	(37)	(1,760)	(387)	(187)	-
16,783	17,390	15,354	16,752	18,735	20,263
\$ 59,035	\$ 65,416	\$ 71,937	\$ 81,332	\$ 94,407	\$ 103,117

City of Signal Hill

Changes in Fund Balances of Governmental Funds Last Ten Fiscal Years (Accrual Basis of Accounting) (Amounts Expressed in Thousands)

	Fiscal Year Ending June 30,			
	2016	2017	2018	2019
Revenues				
Taxes	\$ 21,394	\$ 18,701	\$ 19,444	\$ 19,800
Licenses and permits	370	374	429	580
Intergovernmental	3,591	8,809	5,440	9,202
Charges for services	762	759	1,066	1,895
Fines and forfeitures	326	289	312	423
Investment income	778	830	1,177	1,984
Other	652	411	417	78
Total Revenues	<u>27,873</u>	<u>30,173</u>	<u>28,285</u>	<u>33,962</u>
Expenditures				
General government	3,940	4,879	4,409	4,715
Parks, Recreation, and Library Services	1,472	1,576	1,592	1,727
Public safety	9,270	9,152	9,412	9,514
Community development	962	854	948	1,431
Public works	3,883	4,046	4,130	4,141
Capital outlay	3,259	7,726	11,831	22,642
Debt Service				-
Principal retirement	14	-	16	100
Interest	3	-	84	244
Other debt service	-	17	170	16
Total Expenditures	<u>22,803</u>	<u>28,250</u>	<u>32,592</u>	<u>44,530</u>
Excess of revenues over/(under) expenditures	<u>5,070</u>	<u>1,923</u>	<u>(4,307)</u>	<u>(10,568)</u>
Other Financing Sources/(Uses)				
Transfers in	1,236	1,687	5,383	22,854
Transfers out	(2,915)	(1,687)	(5,383)	(23,044)
Other	7,578	-	8,986	-
Total other financing sources	<u>5,899</u>	<u>-</u>	<u>8,986</u>	<u>(190)</u>
Extraordinary Item	-	-	4,369	-
Net change in fund balances	<u>\$ 10,969</u>	<u>\$ 1,923</u>	<u>\$ 9,048</u>	<u>\$ (10,758)</u>
Capitalized capital outlay	<u>\$ 2,985</u>	<u>\$ 7,016</u>	<u>\$ 11,075</u>	<u>\$ 22,386</u>
Debt service as a percentage of noncapital expenditures	0.1%	0.1%	1.3%	1.6%

Source: City of Signal Hill, Finance Department

Fiscal Year Ending June 30,					
2020	2021	2022	2023	2024	2025
\$ 20,920	\$ 24,805	\$ 29,240	\$ 31,685	\$ 33,341	\$ 33,991
635	679	763	809	1,000	895
6,128	2,508	3,028	5,247	4,963	2,772
1,076	1,390	2,116	1,591	3,200	2,485
328	175	144	149	134	136
1,995	1,111	224	2,218	5,862	6,108
175	435	512	789	623	1,173
<u>31,257</u>	<u>31,103</u>	<u>36,027</u>	<u>42,488</u>	<u>49,123</u>	<u>47,560</u>
5,291	5,741	5,591	6,061	6,461	6,646
1,574	1,378	2,019	2,285	2,947	2,967
10,056	9,346	10,245	10,319	10,593	12,426
1,021	1,273	1,365	1,331	1,443	1,711
4,254	4,470	4,614	5,249	5,854	6,002
2,075	2,162	4,114	8,255	4,979 *	8,028
-	-	-	-	-	-
109	110	335	1,152	1,618	1,710
242	240	516	486	568	480
<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<u>24,622</u>	<u>24,720</u>	<u>28,799</u>	<u>35,139</u>	<u>34,464</u>	<u>39,971</u>
<u>6,635</u>	<u>6,383</u>	<u>7,228</u>	<u>7,349</u>	<u>14,659</u>	<u>7,589</u>
8,391	2,768	4,933	4,862	4,190	7,290
(8,391)	(2,768)	(5,640)	(5,010)	(6,796)	(7,463)
<u>-</u>	<u>-</u>	<u>-</u>	<u>2,195</u>	<u>1,163</u>	<u>1,152</u>
<u>-</u>	<u>-</u>	<u>(707)</u>	<u>2,047</u>	<u>(1,443)</u>	<u>979</u>
-	-	-	-	-	-
<u>\$ 6,635</u>	<u>\$ 6,383</u>	<u>\$ 6,521</u>	<u>\$ 9,396</u>	<u>\$ 13,217</u>	<u>\$ 8,567</u>
<u>\$ 1,851</u>	<u>\$ 1,670</u>	<u>\$ 4,060</u>	<u>\$ 7,599</u>	<u>\$ 4,830</u>	<u>\$ 8,165</u>
1.5%	1.5%	3.4%	5.9%	7.3%	6.9%

City of Signal Hill

Assessed Value of Taxable Property Last Ten Fiscal Years (Amounts Expressed in Thousands)

Fiscal Year Ended June 30	Secured Property					Unsecured Property	Taxable Assessed Value (Note)	Total Direct Tax Rate
	Residential	Commercial	Industrial	Vacant	Others**			
2016	\$ 1,141,748	\$ 327,201	\$ 347,936	\$ 101,203	\$ 354,901	\$ 128,996	\$ 2,401,985	0.06560
2017	1,197,754	341,534	362,919	106,832	289,239	129,041	2,427,319	0.06570
2018	1,288,907	351,123	374,721	84,118	265,753	135,990	2,500,612	0.06569
2019	1,342,841	384,692	395,785	63,059	254,321	142,358	2,583,056	0.06625
2020	1,433,729	405,059	417,571	59,734	268,820	143,706	2,728,619	0.06634
2021	1,512,648	440,103	444,367	63,714	240,712	139,651	2,841,195	0.06641
2022	1,546,286	444,578	456,292	68,651	189,541	138,941	2,844,289	0.06641
2023	1,646,200	478,056	486,408	74,289	257,657	138,192	3,080,802	0.06652
2024	1,725,505	492,066	538,241	94,865	270,538	166,006	3,287,221	0.06658
2025	1,788,818	503,693	603,513	101,580	265,847	167,450	3,430,901	0.06662

** Includes institutional, miscellaneous, recreational, SBE Nonunitary, cross reference, and unknown property.

Note:

In 1978, the voters of the State of California passed Proposition 13 which limited property taxes to a total maximum rate of 1% based upon the assessed value of the property being taxed. Each year, the assessed value of property may be increased by an "inflation factor" (limited to a maximum increase of 2%). With few exceptions, property is only re-assessed at the time that it is sold to a new owner. At that point, the new assessed value is reassessed at the purchase price of the property sold. The assessed valuation data shown above represents the only data currently available with respect to the actual market value of taxable property and is subject to the limitations described above.

Source: County of Los Angeles Assessor / HdL Coren & Cone

City of Signal Hill

Direct and Overlapping Property Tax Rates (Rates Per \$100 of Taxable Value) Last Ten Fiscal Years

Agency	Fiscal Year Ending June 30,									
	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025
Basic Levy (1)	1.00000	1.00000	1.00000	1.00000	1.00000	1.00000	1.00000	1.00000	1.00000	1.00000
Long Beach Community College District	0.03825	0.06736	0.06760	0.06319	0.06309	0.06327	0.06035	0.05970	0.05789	0.05702
Long Beach Unified School District	0.08324	0.08539	0.14732	0.14053	0.14334	0.13363	0.12724	0.12591	0.18288	0.17619
Metropolitan Water District	0.00350	0.00350	0.00350	0.00350	0.00350	0.00350	0.00350	0.00350	0.00350	0.00700
Total Direct and Overlapping (2) Tax Rates	1.12500	1.15625	1.21842	1.20722	1.20993	1.20040	1.19109	1.18911	1.24427	1.24021
City's Share of 1% Levy per Prop 13 (3)	0.06777	0.06777	0.06777	0.06777	0.06777	0.06777	0.06777	0.06777	0.06777	0.06777
General Obligation Debt Rate	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000
Redevelopment Rate (4)	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000
Total Direct Rate (5)	0.06560	0.06570	0.06569	0.06625	0.06634	0.06641	0.06641	0.06652	0.06658	0.06662

Notes:

- (1) In 1978, California voters passed Proposition 13 which set the property tax rate at a 1.00% fixed amount. This 1.00% is shared by all taxing agencies for which the subject property resides within. In addition to the 1.00% fixed amount, property owners are charged taxes as a percentage of assessed property values for the payment of any voter approved bonds.
- (2) Overlapping rates are those of local and county governments that apply to property owners within the City. Not all overlapping rates apply to all City property owners.
- (3) City's share of 1% levy is based on the City's share of the general fund tax rate area with the largest net taxable value within the City. ERAF general fund tax shifts may not be included in tax ratio figures.
- (4) RDA rate is based on the largest RDA tax rate area (TRA) and includes only rate(s) from indebtedness adopted prior to 1989 per California State statute. RDA direct and overlapping rates are applied only to the incremental property values. The approval of ABX1 26 eliminated Redevelopment from the State of California for the fiscal year 2012/13 and years thereafter.
- (5) Total direct rate is the weighted average of all individual direct rates applied by the City of Signal Hill in preparing the statistical section information.

Source: HdL Coren & Cone

City of Signal Hill

Principal Property Tax Payers Current Year and Nine Years Ago (Amounts Expressed in Thousands)

Taxpayer	FY 2024-25		FY 2015-16	
	Taxable Assessed Value	Percent of Total City Taxable Assessed Value	Taxable Assessed Value	Percent of Total City Taxable Assessed Value
Signal Hill Petroleum Inc	\$ 130,972	3.82%	\$ 184,825	7.69%
Bcore Retail Towne Center LLC	65,404	1.91%	0	0.00%
Long Beach Acquisition Corporation	49,752	1.45%	37,182	1.55%
G and I XI Sequoia	45,390	1.32%	-	0.00%
Jamie Lee David Survivors Trust	39,736	1.16%	-	0.00%
LBSH Parcel 1 LLC	32,659	0.95%	27,717	1.15%
Costco Wholesale Corporation	27,588	0.80%	21,962	0.91%
Ann R White	27,556	0.80%	-	0.00%
B9 Sequoia Signal Hill 3 Owner LP	24,459	0.71%	0	0.00%
Pike Brothers LLC	22,462	0.65%	-	0.00%
PL Signal Hill LP	-	0.00%	34,514	1.44%
Tesoro Logistics Operations LLC	-	0.00%	54,713	2.28%
Towne Center West I LLC et al	-	0.00%	25,356	1.06%
Home Depot USA INC	-	0.00%	18,158	0.76%
Signal Hill Town Center LLC	-	0.00%	16,266	0.68%
VNO Tru Cherry Avenue LP	-	0.00%	14,807	0.62%
Note:	<u>\$ 465,978</u>	<u>13.58%</u>	<u>\$ 435,500</u>	<u>18.13%</u>

The amounts shown above include assessed value data for both the City and the Redevelopment Agency and its Successor Agency

Source: HdL Coren & Cone

City of Signal Hill

Property Tax Levies and Collections Last Ten Fiscal Years

Fiscal Year Ended June 30,	Taxes Levied for the Fiscal Year (2)	Collected within the Fiscal Year of Levy		Collections in Subsequent Years	Note (1) Total Collections to Date	
		Amount (2)	Percent of Levy		Amount	Percent of Levy
2016	\$ 16,337,411	\$ 13,950,475	85.39%	N/A	N/A	N/A
2017	16,186,271	13,397,825	82.77%	N/A	N/A	N/A
2018	16,549,362	12,488,540	75.46%	N/A	N/A	N/A
2019	17,090,273	12,720,601	74.43%	N/A	N/A	N/A
2020	18,004,292	12,183,830	67.67%	N/A	N/A	N/A
2021	18,599,353	13,221,476	71.09%	N/A	N/A	N/A
2022	18,537,379	13,303,458	71.77%	N/A	N/A	N/A
2023	20,125,700	14,580,521	72.45%	N/A	N/A	N/A
2024	22,497,195	14,292,624	63.53%	N/A	N/A	N/A
2025	22,979,325	13,943,210	60.68%	N/A	N/A	N/A

Notes:

(1) Los Angeles County does not provide detail of prior year collections. Therefore, the information about subsequent collections is not available.

(2) Taxes Levied and Collected includes amounts applicable to the City and to the Signal Hill Redevelopment Agency and its Successor Agency and the incremental revenue is presented above

Source: County of Los Angeles Auditor-Controller

City of Signal Hill

Ratios of Outstanding Debt by Type Last Ten Fiscal Years (Amounts Expressed in Thousands, Except per Capita)

Fiscal Year	Governmental Activities		Business-type Activities		Total Primary Government	Percent of Assessed Valuation	Per Capita	Percent of Personal Income
	Lease Revenue Bonds	Leases & Subscriptions	Water Revenue Bonds	Loans/ Subscriptions				
2016	\$ -	\$ 51	\$ 5,650	\$ -	\$ 5,701	0.237%	491.08	17.10
2017	-	36	4,741	-	4,777	0.197%	406.59	12.94
2018	8,974	21	4,269	-	13,264	0.530%	1,124.54	31.74
2019	8,851	4	3,787	-	12,642	0.489%	1,079.41	29.18
2020	8,723	-	3,290	-	12,013	0.440%	1,034.10	25.90
2021	8,590	-	2,778	-	11,368	0.400%	980.24	24.10
2022	8,447	13,536	2,251	1,500	25,734	0.905%	2,251.22	55.47
2023	7,774	15,229	1,709	1,557	26,212	0.851%	2,289.65	48.05
2024	7,091	15,434	1,147	1,507	25,032	0.761%	2,191.72	40.86
2025	6,388	15,558	565	1,352	23,862	0.692%	N/A	N/A

N/A Information is not yet available.

Source: City of Signal Hill, Finance Department

City of Signal Hill

Direct and Overlapping Governmental Activity Debt As of June 30, 2025

<u>2024-25 Assessed Valuations:</u> \$3,430,900,801			
	Total Debt 6/30/2025	Percent Applicable To City	Net Bonded Debt
<u>DIRECT AND OVERLAPPING GENERAL FUND DEBT</u>			
LOS ANGELES COUNTY GENERAL FUND OBLIGATIONS	\$ 3,036,637,390	0.163%	\$ 4,949,719
LOS ANGELES COUNTY SUPERINTENDENT OF SCHOOLS AND CERTIFICATES OF PART	2,331,775	0.163%	3,801
CITY OF SIGNAL HILL GENERAL FUND OBLIGATIONS	6,215,000	100.00%	6,215,000
TOTAL DIRECT AND OVERLAPPING GENERAL FUND DEBT			\$ 11,168,520
<u>OVERLAPPING TAX AND ASSESSMENT DEBT</u>			
METROPOLITAN WATER DISTRICT	\$ 17,155,000	0.084%	14,410
LONG BEACH COMMUNITY COLLEGE DISTRICT (debt summary)	522,659,800	3.833%	20,033,550
LONG BEACH UNIFIED SCHOOL DISTRICT(debt summary)	1,612,000,158	3.834%	61,804,086
TOTAL OVERLAPPING TAX AND ASSESSMENT DEBT			\$ 81,852,046
<u>OVERLAPPING TAX INCREMENT DEBT (Successor Agency)</u>	13,890,000	100.00%	\$ 13,890,000
TOTAL DIRECT DEBT			23,861,928
TOTAL OVERLAPPING DEBT			100,695,566
COMBINED TOTAL DEBT			\$ 106,910,566

(1) The percentage of overlapping debt applicable to the city is estimated using taxable assessed property value. Applicable percentages were

estimated by determining the portion of the overlapping district's assessed value that is within the boundaries of the city divided by the district's total taxable assessed value.

(2) Excludes tax and revenue anticipation notes, enterprise revenue, mortgage revenue, non-bonded capital lease obligations, and sales tax revenue bonds. Qualified Zone Academy Bonds are included based on principal due at maturity.

Ratios to 2024-25 Assessed Valuation:

Direct Debt (\$6,215,000)	0.18%
Total Direct and Overlapping Tax and Assessment Debt	2.39%
Total Debt	3.12%

Ratios to Redevelopment Successor Agency Incremental Valuation (\$2,165,456,922)

Overlapping Tax Increment Debt	0.64%

Source: California Municipal Statistics, Inc

City of Signal Hill

Legal Debt Margin Information Last Ten Fiscal Years (Amounts in Thousands)

Legal Debt Margin Calculation for the Current Year

Assessed value	\$3,430,900,801
Debt limit (15% of assessed value)	514,635,120
Debt applicable to limit	-
Legal debt margin - Current Year	<u>\$ 514,635,120</u>

Fiscal Year	Debt Limit	Debt Applicable to Limit	Legal Debt Margin	Debt as Percentage of Limit
2016	\$ 342,337,382	\$ -	\$ 342,337,382	0.00%
2017	360,297,745	-	360,297,745	0.00%
2018	364,097,801	-	364,097,801	0.00%
2019	375,091,788	-	375,091,788	0.00%
2020	387,458,342	-	387,458,342	0.00%
2021	409,292,868	-	409,292,868	0.00%
2022	426,179,253	-	426,179,253	0.00%
2023	462,120,297	-	462,120,297	0.00%
2024	493,083,213	-	493,083,213	0.00%
2025	514,635,120	-	514,635,120	0.00%

Source: City of Signal Hill, Finance Department

City of Signal Hill

Pledged-Revenue Bond Coverage Last Ten Fiscal Years (Amounts in Thousands)

Fiscal Year	Pledged Tax Revenues	Debt Service (1)			Coverage
		Principal	Interest	Total	
2016	\$ -	\$ -	\$ -	\$ -	\$ -
2017	-	-	-	-	-
2018	-	-	-	-	-
2019	-	-	-	-	-
2020	-	-	-	-	-
2021	-	-	-	-	-
2022	-	-	-	-	-
2023	-	-	-	-	-
2024	-	-	-	-	-
2025	-	-	-	-	-

(1) Debt service amounts are presented on a bond year basis.

Source: City of Signal Hill, Finance Department

City of Signal Hill

Demographic and Economic Statistics Last Ten Calendar Years

<u>Calendar Year</u>	<u>City Population</u>	<u>Personal Income (in thousands)</u>	<u>Per Capita Personal Income</u>	<u>Unemployment Rate</u>
2014	11,415	357,826	31,347	9.0%
2016	11,609	333,332	28,713	5.7%
2017	11,749	369,284	31,431	3.6%
2018	11,795	417,958	35,435	3.8%
2019	11,712	433,289	36,995	4.1%
2020	11,617	463,769	39,922	11.0%
2021	11,597	471,646	40,669	4.8%
2022	11,431	463,907	40,583	3.0%
2023	11,448	545,528	47,652	3.1%
2024	11,421	612,612	53,639	4.3%
2025	N/A	N/A	N/A	N/A

N/A - Information is not yet available

Sources: City Population - State Department of Finance
Unemployment Rate - Bureau of Labor Statistics

City of Signal Hill

Principal Employers Current Year and Nine Years Ago

Employer	2024-2025			2015-16		
	Employees	Rank	Percentage of Total City Employment	Employees	Rank	Percentage of Total City Employment
Home Depot *	353	1	3.97%	343	2	3.19%
Costco Wholesale	351	2	3.95%	310	3	2.88%
Office Depot - Veyer, LLC	259	3	2.91%	428	1	3.98%
Target	246	4	2.77%	266	4	2.47%
American University of Health Sciences	150	5	1.69%			
In-N-Out Burgers	131	6	1.47%			
Glenn E Thomas Company	129	7	1.45%	127	7	1.18%
Federal Express Corporation	125	8	1.41%			
Fantasy Castle	125	9	1.41%			
Long Beach BMW	121	10	1.36%			
Hof's Hut Restaurants				114	10	1.06%
Platt Security Inc				122	9	1.13%
Edge Systems LLC				124	8	1.15%
Mercedes-Benz of Long Beach				127	6	1.18%
Accountable Healthcare I.P.A.				136	5	1.26%
	1,990		22.39%	2,097		19.49%

Note:

* - Reported Home Depot's two locations in one total

Source: City of Signal Hill Business Licenses, employee counts are self-reported

City of Signal Hill

Full-Time Equivalent City Government Employees by Department Last Ten Fiscal Years

Department	Fiscal Year Ending June 30,									
	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025
Administration	4.73	5.00	5.75	5.80	5.80	5.80	5.80	7.50	8.50	8.50
Finance	5.98	6.80	6.75	5.80	5.80	5.80	5.80	5.80	7.80	6.80
Parks, Recreation, and Library	19.53	18.60	18.60	18.60	18.50	8.80	21.60	22.50	25.55	28.47
Police	52.89	53.00	53.00	53.00	51.10	51.10	52.70	52.70	53.20	53.20
Community Development	7.00	4.00	4.00	4.00	4.00	4.00	4.20	5.70	5.70	7.50
Public Works	30.04	28.00	28.00	28.00	28.00	27.00	28.00	30.00	32.00	32.25
Economic Development	1.00	1.00	1.00	1.00	1.00	1.00	1.00	0.00	0.00	0.00
Total	121.17	116.40	117.10	116.20	114.20	103.50	119.10	124.20	132.75	136.72

Notes:

Police (2020) reduced by one FTE to reflect actually adopted.

Starting in 2023 the Economic Development FTE is included in the Administration Department

Source: City of Signal Hill, Finance Department

City of Signal Hill

Operating Indicators by Function Last Ten Fiscal Years

Function/Program	Fiscal Year Ending June 30,									
	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025
Police										
Calls for service	9,948	8,632	9,078	8,292	8,382	8,172	8,146	10,203	8,693	8,071
Reports written	4,332	5,618	5,061	4,504	3,804	4,345	4,658	4,151	4,317	3,579
Total arrests	1,216	1,403	1,074	987	880	848	823	861	760	713
Hazardous traffic citations	1,703	3,638	3,613	4,116	3,229	2,616	2,011	2,498	1,807	1,200
Parking citations	4,628	4,222	4,092	4,444	3,737	3,293	4,786	5,165	4,453	3,874
Community Development										
Code enforcement cases	68	67	59	48	32	41	42	198	236	180
Building permits	236	279	233	281	249	250	341	309	351	350
Site plan design reviews	6	6	5	4	3	4	5	6	2	1
Water										
Number of customers	3,162	3,302	3,116	3,157	3,147	3,142	3,146	3,145	3,140	3,154
Average daily consumption (in millions of gallons)	1.59	1.58	1.57	1.54	1.55	1.6	1.56	1.33	1.39	1.44
Number of hydrants maintained	568	568	568	574	576	576	578	578	578	578
Public Works										
Traffic signals maintained	31	33	18	13	33	33	33	33	33	33
Street sweeping miles	5,980	5,980	5,720	5,980	5,980	5,980	5,980	5,980	5,980	5,980
Sidewalk repairs (square feet)	4,504	1,762	8,731	1,965	2,988	2,541	3,274	3,324	5,650	3,640
Curb & gutter replaced (linear feet)	-	-	-	900	306	-	114	120	700	505
Cross gutter replaced (square feet)	-	-	-	-	2,117	-	160	80	975	350
Engineering										
Number of infrastructure projects administered	3	10	15	17	13	11	18	23	24	22
Plan checks completed	7	39	74	92	110	115	102	115	110	115
Parks, Recreation, and Library Services										
Library items borrowed	38,947	29,164	26,029	20,612	35,742	6,665	36,525	45,281	54,256	55,131
Youth sports participants *	5,289	6,936	6,534	5,697	4,158	144	5,670	33,180	34,650	28,800
After school youth programs (Annual Program Participant)	15,326	30,960	16,810	20,680	15,585	6,840	13,135	35,785	34,585	18,115
Facility rental bookings	620	251	345	176	167	-	107	84	86	109

Notes:

* 2023 included an increase in overall sports and youth programs offered.

Source: Various City Departments

City of Signal Hill

Capital Asset Statistics by Function/Program Last Ten Fiscal Years

Function/Program	Fiscal Year Ending June 30,									
	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025
Public Safety										
Police Stations	1	1	1	1	1	1	1	1	1	1
Patrol Vehicles	10	10	10	10	10	10	10	11	11	11
Fire Stations	1	1	1	1	1	1	1	1	1	1
Water										
Miles of Lines & Mains	50	50	50	50	50	50	50	50	50	50
Reservoirs	3	3	3	3	3	3	3	3	3	3
Wells	3	3	3	3	3	3	3	3	3	3
Highways and Streets										
Miles of Streets	35.7	35.7	35.7	35.7	35.7	35.7	35.7	35.7	35.7	35.7
Street Trees	3,667	3,667	3,667	3,520	3,467	3,414	3,365	3,342	3,091	3,613
Recreation and Culture										
Parks ***	10	10	10	10	10	10	10	11	11	11
Area of Parks (Acres)	23.03	23.03	23.03	23.03	23.03	23.03	23.03	25.64	25.64	25.64
Libraries	1	1	1	1	1	1	1	1	1	1
Community Centers *	1	1	1	1	1	1	1	1	1	1
Bandstands	1	1	1	1	1	1	1	1	1	1
Baseball Diamonds	1	1	1	1	1	1	1	1	1	1
Basketball Courts **	2	2	2	2	2	6	6	6	6	6

* 2021 Community Centers was updated to include the community center at Discovery Well Park that was built in 2002

** 2021 Basketball Courts was updated to include 4 half courts

*** 2023 Heritage Point Park was completed

Source: City of Signal Hill, Finance Department



CITY OF SIGNAL HILL
STAFF REPORT

2175 Cherry Avenue • Signal
Hill, California 90755-3799

12/9/2025

AGENDA ITEM

**TO: HONORABLE MAYOR
AND MEMBERS OF THE CITY COUNCIL**

**FROM: CARLO TOMAINO
CITY MANAGER**

**BY: YVETTE E. AGUILAR
DEPUTY CITY MANAGER/
PARKS, RECREATION AND LIBRARY SERVICES DIRECTOR**

SUBJECT: PROPOSED POLICY FOR CITY COUNCIL COMMITTEES

Summary:

At the City Council meeting of July 8, 2025, the City Council discussed the purpose and support requirements for the Sustainable City Committee (SCC) and Diversity Coalition Committee (DCC). Staff outlined the differences between commissions and committees, explained the formation and purpose of the SCC and DCC, and presented estimates of staff resources dedicated to supporting each committee. The City Council then directed staff to return with a framework for ad hoc and standing committees that provides structure and establishes criteria to ensure that all committees have a specific workplan and to ensure the City allocates resources appropriately. Staff drafted a proposed policy that provides parameters for both standing and ad hoc committees for City Council consideration.

Strategic Plan Goal(s):

Goal No. 5 High-Functioning Government: Strengthen internal communication, recruitment, retention, systems, and processes to increase the effectiveness and efficiency of City services.

Recommendation:

Staff recommend the City Council approve the proposed City Council Committee Policy.

Fiscal Impact:

There is no fiscal impact associated with the recommended action.

Background:

At the City Council meeting of May 13, 2025, Mayor Jones received support from Council Member Woods to enable further discussion to review the formation guidelines, staff resources and budget requirements, and other similar details of the SCC and DCC. During this meeting, the City Council also requested that staff approximate staff costs to support City committees. Staff drafted a report in response to the City Council's request for a more robust policy discussion and to facilitate the conversation.

At the City Council meeting of July 8, 2025, the City Council discussed the purpose and support requirements for both the SCC and the DCC. The City Council then directed staff to return with a framework for ad hoc and standing committees that provides structure and establishes criteria to ensure that all committees have a specific workplan and the City allocates resources appropriately. Staff drafted a proposed policy that provides parameters for both ad hoc and standing committees and recommends City Council provide direction to staff as desired.

Analysis:

The City Council requested that staff consider guidelines for standing committees, ad hoc committees, and blue-ribbon committees. To further enable understanding and discussion of this issue, staff is providing a short explanation below of the different types of committee structures commonly utilized by municipal organizations.

- Standing Committees are permanent, ongoing committees that handle work or issues that are continuously relevant to an organization. Because their responsibilities are long-term, these committees meet regularly, follow established procedures, and provide consistent guidance or oversight of topics that do not have a specified term and are considered ongoing.
- Ad hoc committees are temporary committees formed to address a specific purpose or project. These committees exist only as long as the task exists. Once the committee completes its assignment or achieves its identified purpose, the committee is dissolved. Their focus is narrow, time-bound, and targeted and these types of committees may be established to study a particular issue or plan a one-time event.
- A blue-ribbon committee is a specialized form of an ad hoc committee. These committees are typically made up of experts, respected community members, or individuals with specialized knowledge who are brought together to study a specific issue in depth. These types of committees are typically created for a distinct purpose and function similar to ad hoc committees in that they form, complete their work, and then disband. The term "blue ribbon" is typically used as a symbol of high caliber and is used to recognize excellence.

Over the past several years, both committees have initiated events and programs to advance their respective goals. The SCC holds two Mayor cleanup events each year and the City has incorporated recommendations related to recycling and environmental efforts. Similarly, the DCC acts as community ambassadors and engage in community conversations at City parks, hold flag-raising events throughout the year, and plan an annual diversity breakfast.

Each committee holds regular meetings; the SCC meets quarterly and the DCC meets every other

month. Each committee establishes the frequency of their respective meetings based on the timing of their self-directed work plans. Staff provides ongoing support to both committees to advance their respective effort.

Considering the current initiatives of both committees, and the City Council's desire to have a framework for ad hoc committees and standing committees, staff drafted a policy for City Council consideration. The policy establishes guidance for committee structure, committee formation procedure, term and sunset provisions, work plan and organization structure, committee deliverables, staff support and resources, membership and appointments, operational guidelines, and oversight and transparency.

This City Council Committee Policy ensures that committees operate with a clear focus, deliver measurable outcomes, and use staff and City resources efficiently, and that committees have a work plan from the onset to allow for deliverables at the time of the committee's term conclusion. The City Council would have discretion to reauthorize additional terms as deemed appropriate by a majority vote.

The proposed policy identifies the City Council as the governing body authorized to form committees when it identifies a policy issue and provides discretion to create either a standing or ad hoc committee. Staff would return to the City Council with a report that includes the purpose and focus of the committee, estimated number of meetings and defined term, anticipated level of staff support and city resources, a proposed membership structure, and expected timeline of deliverables upon conclusion of the committee term. The City Council may then approve the committee formation via a resolution establishing the approved specifications.

Upon approval of the committee formation, the City Council would then appoint members to the committee via an application process and by majority vote of the City Council. The membership may include City Council Members, community stakeholders, commissioners, or subject matter experts, and the committee would then select a chair and vice chair within 30 days of its formation. The City Manager would use their discretion and may assign a liaison to help with committee facilitation and would also schedule period updates to the City Council to summarize committee activities and upcoming term expirations.

Next Steps:

Staff recommends that the City Council approve the proposed City Council Committee Policy. If the City Council approves of the proposed Policy, staff would return with a report with recommendations to ensure that currently active committees, including the SCC and DCC, fall within the current policy framework. The City Council may also wish to discuss whether the current structure and scope of the existing committees remain appropriate or if the City Council desires to refine its direction to better align with the approved policy.

Reviewed for Fiscal Impact:

Siamlu Cox
Administrative Services Officer/Finance Director

12/9/2025

Attachment:

A. Proposed City Council Committee Policy

DATE: December 9, 2025

City of Signal Hill Policy

City Council Committees

REVISION NO.: _____ **1** _____

APPROVED: _____

DEPARTMENT: ADMINISTRATION

I. PURPOSE

To provide a consistent and transparent framework for the formation, operation, and dissolution of City Council-created committees. This City Council Committee Policy ensures that committees operate with a clear focus, deliver measurable outcomes, and use staff and City resources efficiently.

A. COMMITTEE STRUCTURE

- Committees formed by the City Council are generally envisioned as ad hoc in nature, created to explore specific topics or initiatives within a defined timeframe that fall outside the subject matter jurisdiction of the Planning Commission, Parks and Recreation Commission, and Civil Service Commission.
- While standing committees are not prohibited, the City Council will identify a compelling and ongoing need to establish standing committees. Any proposed standing committee must include a defined scope of work, justification and identify any anticipated need for City resources.

B. COMMITTEE FORMATION PROCEDURE

When the City Council expresses interest in forming a committee, the following process will be followed:

1. Initial Direction:

The City Council identifies the policy issue or need at a public meeting.

2. Staff Action:

Staff returns with a report that includes:

- Committee purpose and focus
- Estimated number of meetings and term
- Expected level of staff support and estimated cost
- Proposed membership structure
- Anticipated deliverables and timeline

3. City Council Action:

The City Council may approve committee formation via resolution establishing its scope, term, and appointments

II. TERMS AND SUNSET PROVISIONS

- Committees will be formed with a maximum one-year term, unless otherwise determined by the City Council during the establishment of the committee.
- Reauthorization may occur by formal City Council action for an additional term.
- Committees not reauthorized by the end of their term shall sunset automatically.

III. WORK PLAN AND ORGANIZATIONAL STRUCTURE

- Within 30 days of formation and upon filling all seats, each committee shall:
 - Select a Chair and Vice-Chair
 - Develop a work plan identifying 1–2 focused goals or issues, outline meeting dates, key milestones, and expected deliverables.

IV. COMMITTEE DELIVERABLES

- At the end of the committee's term, a summary report/presentation shall be provided to the City Council.
- The report shall include:
 - Summary of accomplishments
 - Findings or recommendations
 - Suggestions for future efforts (if any)

V. STAFF SUPPORT AND RESOURCES

- Staff support must be scoped and approved at the time of formation.
- Estimated staff hours and program costs will be reviewed by the City Council during the formation process.
- Continued staff support is tied to the approved term and scope.

VI. MEMBERSHIP AND APPOINTMENTS

- Membership shall be defined at formation and may include:
 - City Council Members
 - Community stakeholders
 - Commissioners or subject matter experts
- Appointments shall be made by the City Council, and will occur through an application process. Appointments will be made by a majority vote of the City Council.
- Each committee shall select its Chair and Vice-Chair within 30 days of formation

VII. OPERATIONS GUIDELINES

- All Committees will comply with the same procedural and transparency rules that apply to other governing bodies of the City (City Council and Commissions).

VIII. OVERSIGHT AND TRANSPARENCY

- The City Clerk will maintain a list of active committees.
- The City Manager will use their discretion and may assign a staff/department liaison, as appropriate.
- The City Manager will use their discretion to schedule periodic updates to the City Council summarizing committee activities and upcoming term expirations.



CITY OF SIGNAL HILL
STAFF REPORT

2175 Cherry Avenue • Signal
Hill, California 90755-3799

12/9/2025

AGENDA ITEM

**TO: HONORABLE MAYOR
AND MEMBERS OF THE CITY COUNCIL**

**FROM: CARLO TOMAINO
CITY MANAGER**

**BY: YVETTE E. AGUILAR
DEPUTY CITY MANAGER/
PARKS, RECREATION AND LIBRARY SERVICES DIRECTOR**

**SUBJECT: POTENTIAL DESIGNATION OF AN ANNUAL JESSIE NELSON DAY OF
REMEMBRANCE**

Summary:

Jesse Nelson served as the first mayor of Signal Hill at the time of its incorporation. Her role was historically significant not only because she helped guide the newly formed city through its earliest governance decisions, but because she did so as a female mayor at a time when women in political leadership were rare. Her tenure set an aspirational tone for the city, promoting progressive thought, civic responsibility, and an inclusive approach to community building. At the City Council meeting of September 9, 2025, City Council provided staff with direction to propose a Jessie Nelson Day of Remembrance and provide ideas for programming to recognize her accomplishments and contributions to the City.

Strategic Plan Goal(s):

Goal No. 5: High-Functioning Government: Strengthen internal communication, recruitment, retention, systems, and processes to increase the effectiveness and efficiency of City services.

Recommendation:

Provide staff with direction regarding the potential designation of April 14 as Jessie Nelson Day of Remembrance annually as desired.

Fiscal Impact:

Staff estimates that the programming schedule, as proposed, would have an annual cost of approximately \$5,000. Subject to further direction, staff would return to the City Council with a

proposed budget adjustment.

Background:

At the City Council meeting of August 26, 2025, Mayor Jones received support from Council Member Woods to enable further discussion of designating a day in April as a Jessie Nelson Day of Remembrance. On September 9, 2025, staff agendaized the potential designation of an annual Jessie Nelson Day of Remembrance and City Council instructed staff to return with a recommendation for the date of designation in April, and provide programming ideas to commemorate the occasion. Council Member Woods requested staff identify a way to permanently recognize Jessie Nelson that would also be easily accessible to the public.

Analysis:

Jesse Nelson served as the first mayor of Signal Hill at the time of its incorporation. Her role was historically significant not only because she helped guide the newly formed city through its earliest governance decisions, but because she did so as a female mayor at a time when women in political leadership were rare. Her tenure set an aspirational tone for the City, promoting progressive thought, civic responsibility, and an inclusive approach to community building.

Under Nelson's leadership, the City navigated the complex transition from an unincorporated oil-producing area to an organized municipality. Her forward-thinking perspective helped establish foundational policies, community standards, and a governance style that valued transparency and collaboration. Jesse Nelson's example continues to serve as a critical point of pride for the community and is an inspiration for future generations of civic leaders.

In consideration of the City Council's desire to explore dates in April to commemorate a Jessie Nelson Day of Remembrance, staff proposes selecting the City's official date of incorporation on April 14 each year.

Further, staff has also explored additional programming opportunities to commemorate the occasion during the month of April:

- Annual Jesse Nelson Lecture Series: A lecture series featuring historians, civic scholars, women's leadership advocates, or current and former elected officials. Potential topics may include early Signal Hill history, women in government, or community leadership development.
- Historical Exhibit at the Library: A curated display featuring archival photos, newspaper articles, correspondence, and contextual information about Signal Hill's early years. Staff would also explore collaborations with partners, such as the Signal Hill Historical Society, or local historians, to curate an exhibit.
- Guided Civic History Walk: A walking tour highlighting significant sites related to early Signal Hill history and Jesse Nelson's leadership.
- Proclamation Dedication: A formal proclamation recognizing April 14 as Jesse Nelson Day of Remembrance at a City Council meeting, and invite community leaders, youth groups, and

residents to participate.

- Women in Leadership Panel Discussion: Panel discussions featuring local elected officials, city leaders, and community advocates, with a focus on empowerment, civic engagement, and Nelson's legacy.
- Educational Youth Workshop: Programs for local schools or youth groups introducing students to municipal government and historical civic leaders.
- Commemorative Social Media Campaign: A storytelling series highlighting Jesse Nelson's achievements and the City's incorporation anniversary which could include historical facts, quotes, archival images, and community testimonials.
- Planting Ceremony or Plaque Dedication: Plan an organized commemorative tree planting event or locate a dedicated landscaped area in Jesse Nelson's honor at a City park or at the Civic Center, with a plaque dedication to formalize the City's commemoration.
- Film Series: Feature *Oil! On Signal Hill* documentary screening and host a Q&A with the filmmaker, local historian, or Signal Hill Historical Society members.
- Arts and Culture Programs: Host Signal Hill-themed paint & sip evening, organize a dried flower arrangement class, host a newspaper basketweaving workshop, or embroidery class with an image that commemorates Jessie Nelson's contributions.

Staff recommends the City Council provide direction to staff to designate April 14 as the Jessie Nelson Day of Remembrance annually and approve the recommended programs for implementation recognize Jesse Nelson's legacy. If directed, staff would then return to the City Council at a future meeting with a resolution to formalize the day of remembrance designation and also return with a request to approve a budget adjustment to implement the proposed programs.

Reviewed for Fiscal Impact:

Siamlu Cox
Administrative Services Officer/Finance Director



STAFF REPORT

12/9/2025

AGENDA ITEM

**TO: HONORABLE MAYOR
AND MEMBERS OF THE CITY COUNCIL**

**FROM: CARLO TOMAINO
CITY MANAGER**

**BY: GABINO LUNA
ACTING DIRECTOR OF PUBLIC WORKS**

**SUBJECT: RESOLUTION IMPLEMENTING NO OVERNIGHT PARKING ON A SEGMENT OF
GUNDRY AVENUE AND ONE BLOCK OF 21ST STREET**

Summary:

The City has received complaints of resident and business concerns of illegal activities at night on the 2100 block of Gundry Avenue and the 1500 Block of 21st Street (21st Street between Gundry Avenue and Walnut Avenue), littering, dumping, and pollutant spills, stemming from non-resident vehicles parked for longer than 72 hours in violation of the Signal Hill Municipal Code. Staff recommends the City Council consider adopting a resolution to implement no overnight parking restrictions from 10:00 p.m. to 5:00 a.m. on a segment of Gundry Avenue and one block of 21st Street to address

Strategic Plan Goal(s):

Goal No. 2 Community Safety: Maintain community safety by supporting public safety services and increasing emergency preparedness.

Goal No. 4 Infrastructure: Maintain and improve the City's physical infrastructure, water system, and recreational spaces.

Recommendation:

Adopt a resolution, entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, IMPLEMENTING OVERNIGHT PARKING RESTRICTIONS BETWEEN THE HOURS OF 10:00 P.M. AND 5:00 A.M. ON GUNDRY AVENUE FROM 2111 GUNDRY AVENUE TO 21ST STREET AND ON 21ST STREET FROM GUNDRY AVENUE TO WALNUT AVENUE

Fiscal Impact:

There is no significant fiscal impact associated with the recommended action. Funds to cover the labor and material costs to install the signs or place curb markings for the restricted-time parking zone are estimated at \$1,200 and are available in the FY 2025-26 Maintenance Operations budget.

Background and Analysis:

Over the past several months, Public Works and the Police Department staff have received requests to review both parking and illicit activity concerns on the 2100 block of Gundry Avenue and the 1500 Block of 21st Street (21st Street between Gundry Avenue and Walnut Avenue). Both departments have fielded multiple calls to Gundry Avenue and 21st Street regarding concerns, including illegal activities at night, trash and littering, hazardous spills, and abandoned property stemming from non-resident vehicles parking for more than 72 hours at a time (including recreational and commercial vehicles). Currently, 21st Street remains closed to through traffic due to the issues with nuisance vehicles. There are no businesses or residences along this stretch of 21st Street.

Due to the foregoing concerns, during its June 25, 2025, meeting, the City's Traffic Safety Committee group reviewed the requests and proposed changes and determined that no-overnight parking restrictions are the best solution. The proposed restrictions would allow the Police Department to cite or tow vehicles parked that violate designated hours. Staff has provided a summary of existing conditions and proposed changes to each street segment as shown on Exhibit A to the Resolution and further outlined below:

Gundry Avenue

Existing signage:

- Street Sweeping Signage for the west and east side of Gundry Avenue on Wednesdays and Fridays, respectively, from 4:00 a.m. to 8:00 a.m.

Proposed signage:

- Install signage on the easterly and westerly curbs for "Tow-Away No Overnight Parking from 10:00 p.m. to 5:00 a.m., Everyday" starting from 21st Street then north ending at a distance of 285 feet near the northerly property line at 2111 Gundry Avenue.

21st Street

Existing signage:

- "No Stopping Anytime" Signage along the south curb of 21st Street from Gundry Avenue to Walnut Avenue.

Proposed signage:

- Install signage for "Tow- Away No Overnight Parking from 10:00 p.m. to 5:00 a.m., Everyday" for the northerly curb of 21st street between Gundry Avenue and Walnut Avenue.

State and Local Authority

California Vehicle Code Section 22507, and Signal Hill Municipal Code (“SHMC”) Section 10.28.150 (A) authorizes the City Council to, by Resolution, prohibit or restrict parking or standing vehicles on any street within the City, or any portion thereof during all or certain hours of the day.

Specifically, SHMC 10.28.150 provides verbatim as follows:

“10.28.150 Authority to prohibit or restrict parking.

A. The City Council may by ordinance or resolution prohibit or restrict the parking or standing of vehicles on any street or highway within the city, or any portion thereof during all or certain hours of the day; provided, however, that such regulations, insofar as they apply to state highways, shall not be effective until they have been submitted to and approved in writing by the Department of Public Works.”

Pursuant to subsection (B) of SHMC 10.28.150, the resolution also provides that the Public Works Department shall install appropriate signage on the affected segments of Gundry Avenue and 21st Street, reflecting the updated overnight parking restrictions.

Recommendation:

Staff recommends approval of a Resolution to implement the proposed changes and allow the Police Department to enforce the parking restrictions at later hours of the night and cause removal, if necessary, of nuisance vehicles. The changes would also alleviate issues with trash, noise, and other illicit activities. Public Works staff would determine the amount and location of signage required; enforcement would commence once all signage installation is complete within each respective street segment.

Reviewed for Fiscal Impact:

Siamlu Cox
Administrative Services Officer/Finance Director

Attachments:

- A. Resolution
- B. Exhibit A - Gundry Avenue and 21st Street

RESOLUTION NO. 2025-12-XXXX

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
SIGNAL HILL, CALIFORNIA, IMPLEMENTING
OVERNIGHT PARKING RESTRICTIONS BETWEEN THE
HOURS OF 10:00 P.M. AND 5:00 A.M. ON GUNDRY
AVENUE FROM 2111 GUNDRY AVENUE TO 21ST
STREET AND ON 21ST STREET FROM GUNDRY AVENUE
TO WALNUT AVENUE**

WHEREAS, reports have been filed with the City of Signal Hill (“City”) Police Department by City residents and local businesses regarding public nuisances including excess noise, littering, and other illegal activities stemming from parked recreational, commercial, or non-resident passenger vehicles on a segment of Gundry Avenue and one block of 21st Street shown on Exhibit “A” attached hereto and incorporated by reference in to this Resolution; and

WHEREAS, the aforementioned vehicles have been observed by the Police Department and others to park at night for consecutive days, and create nuisances for nearby properties and business during nighttime hours; and

WHEREAS, such vehicles have also reportedly remained parked for extended periods of time in violation of Signal Hill Municipal Code Section 10.28.050; and

WHEREAS, because of the foregoing concerns, the City Police Department has requested the implementation of overnight parking restrictions on a specified segment of Gundry Avenue and one block of 21st Street as shown on Exhibit “A”; and

WHEREAS, pursuant to Vehicle Code section 22507 and SHMC § 10.28.150(A), the City, may by resolution, prohibit or restrict parking or standing vehicles on any street within the City, or any portion thereof during all or certain hours of the day; and

WHEREAS, during its June 25, 2025, meeting, the City's Traffic Safety Committee reviewed the proposed parking restriction requests for compliance with applicable codes and regulations and made a recommendation to implement no overnight parking restrictions as an appropriate solution to address the noted concerns on a specified segment of Gundry Avenue and one block of 21st Street as shown on Exhibit "A".

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. Recitals. The above recitals are true and correct and hereby incorporated into this Resolution.

Section 2. No overnight parking is hereby implemented on the easterly and westerly curbs of Gundry Avenue starting from the intersection at 21st, then ending 285 feet north at the northerly property line of 2111 Gundry Avenue in the City of Signal Hill, as shown in Exhibit "A" of this Resolution. The foregoing tow-away no parking restrictions are in place between the hours of 10:00 p.m. and 5:00 a.m., every day of the week.

Section 3. No overnight parking is hereby implemented on the northerly curb of 21st Street from Gundry Avenue to the intersection at Walnut Avenue in the City of Signal Hill as shown on Exhibit "A" of this Resolution. The foregoing tow-away parking restrictions are in place between the hours of 10:00 p.m. and 5:00 a.m., every day of the week.

Section 4. The City's Public Works Department shall install appropriate signage on Gundry Avenue and 21st Street, reflecting the updated overnight parking restrictions implemented via Sections 2 and 3 of this Resolution.

Section 5. The City Clerk shall attest and certify to the passage and adoption of this Resolution and enter it into the book of original resolutions, and it shall become effective immediately upon its approval.

PASSED, APPROVED, AND ADOPTED at a regular meeting of the City Council of the City of Signal Hill, California, on this 9th day of December, 2025.

KEIR JONES
MAYOR

ATTEST:

DARITZA PEREZ
CITY CLERK

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss.
CITY OF SIGNAL HILL)

I, DARITZA PEREZ, City Clerk of the City of Signal Hill, California, hereby certify that Resolution No. 2025-12-XXXX was adopted by the City Council of the City of Signal Hill, California, at a regular meeting held on the 9th day of December, 2025, and that the same was adopted by the following vote:

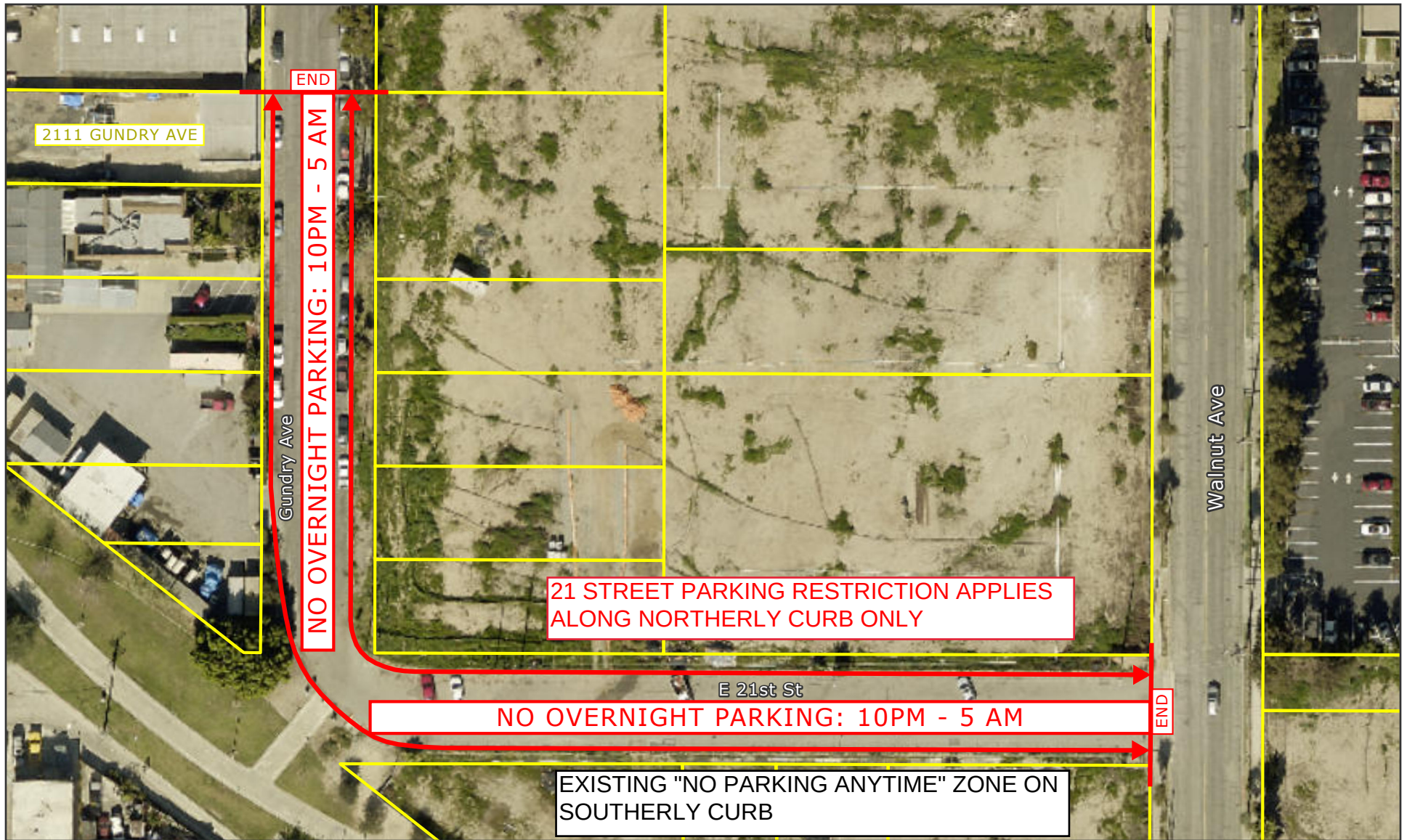
AYES:

NOES:

ABSENT:

ABSTAIN:

DARITZA PEREZ
CITY CLERK



GUNDRY AVE AND E 21ST ST PARKING RESTRICTIONS



PARCELS



PROPOSED RESTRICTIONS





CITY OF SIGNAL HILL
STAFF REPORT

2175 Cherry Avenue • Signal
Hill, California 90755-3799

12/9/2025

AGENDA ITEM

**TO: HONORABLE MAYOR
AND MEMBERS OF THE CITY COUNCIL**

**FROM: CARLO TOMAINO
CITY MANAGER**

**BY: CARLOS LUIS
ACTING COMMUNITY DEVELOPMENT DIRECTOR**

SUBJECT: ANNUAL REVIEW OF INSTITUTIONAL PERMITS

Summary:

The City of Signal Hill Municipal Code, Chapter 8.16, requires the City Council to conduct an annual review of institutional permits. A total of 5 businesses applied to renew their institutional permits for 2026. The 2026 applicants include Cole Vocational Services; Courtyard Care Center; Dungarvin California, LLC; Las Brisas Childcare Center; and Unlimited Quest. The City inspected all five businesses and completed a review of reports from County, State, and Federal Agency inspections. The existing businesses are currently operating in compliance with the municipal code, and review of other agency inspection reports yielded no violations. Staff recommends that the City Council adopt the resolution approving the renewal of five annual permits for the calendar year 2026.

Strategic Plan Goal(s):

Goal No. 2 Community Safety: Maintain community safety by supporting public safety services and increasing emergency preparedness.

Recommendation:

Adopt a resolution, entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA,
APPROVING THE ANNUAL INSTITUTIONAL PERMITS FOR 2026 FOR COLE VOCATIONAL
SERVICES, COURTYARD CARE CENTER, DUNGARVIN CALIFORNIA LLC, LAS BRISAS
CHILDCARE CENTER, AND UNLIMITED QUEST

Fiscal Impact:

While the institutional permit review process involved inspections and administrative staff time, the

associated costs are minimal, in part offset by permit fees collected through this process.

Background:

In accordance with Signal Hill Municipal Code 8.16.050, no person shall conduct, operate, or maintain any home for the aged, mental institution, private day school, day nursery or day nursery school, private boarding school, or children's boarding home unless the facility has a valid, unrevoked, and unsuspended permit issued by the City Council.

The Community Development Department conducts an annual review and inspection of existing facilities to ensure operations are compliant with the Signal Hill Municipal Code (SHMC) and other agency requirements. There are five institutions who applied for permit renewal. The institutions provide services to elders, children, families, and adults with disabilities (Attachment A).

Cole Vocational Services
2798 Junipero Avenue
Business License: 12201690

Day care program for adults with developmental disabilities; serves up to 30 individuals in the morning and 30 in the afternoon.

Courtyard Care Center
1880 Dawson Avenue
Business License: 12200358

59-bed skilled nursing facility that provides 24-hour skilled care and rehabilitation services.

Dungarvin California, LLC
695 E. 27th Street
Business License: 12202867

Day care program for adults with developmental disabilities; serves up to 30 individuals in the morning and 30 in the afternoon.

Las Brisas Child Care Center
(Long Beach Community Improvement League)
2399 California Avenue, Ste A
Business License: 12203829

Child Care Center for 2- to 4-year-old children, and before and after school care for 5- to 12-year-old children. The facility can accommodate up to 141 children.

Unlimited Quest
3350 Olive Avenue
Business License: 12201457

Family support services for families of youth at risk with complex mental health, behavioral and other needs.

Analysis:

The review process for an institutional permit requires City inspections and a review of online reports from County, State, and Federal Agencies. Below is a summary of the findings for each review:

Signal Hill Police Department

The Police Department reviewed its records and reported no significant activities at the facilities.

Signal Hill Building & Safety Division

The Senior Building Inspector (Inspector) performed inspections for the annual permit renewal during October and November 2025. The Inspector reported that all facilities passed inspections pursuant to the California Building Codes.

County of Los Angeles Fire Department

The County of Los Angeles Fire Department (LACOFD) also inspects the facilities. LACOFD last inspected these facilities as follows (Attachment B):

- Cole Vocational Services: 11-21-2024
- Courtyard Care: 54-16-2025
- Dungarvin California, LLC: 05-02-2025 (inspected biennially)
- Las Brisas Childcare Center: 10-02-2024
- Unlimited Quest: 08-18-2025

State of California Department of Social Services (CDSS)

CDSS administers the licenses for Cole Vocational Services; Dungarvin California, LLC; Las Brisas Childcare Center; and Unlimited Quest; all facilities are listed as licensed at this time. City staff conducted a review of the online information from CDSS. The most recent inspections of each location are listed below:

- Cole Vocational Services: 07-31-2025 and 08-06-2025
- Dungarvin California, LLC: 10-07-2025
- Las Brisas Childcare Center: 05-14-2025
- Unlimited Quest: 08-01-2025

U.S. Department of Health and Human Services (DHHS) Centers for Medicare & Medicaid Services (Medicare)

Medicare administers the license for the Courtyard Care Center. City staff conducted a review of the online information DHHS. The facility has a valid license, and the most recent inspections are as follows:

- Inspection report: 10-18-2024
- Complaint report: 12-12-2024
- Complaint report: 01-30-2025
- Complaint report: 02-19-2025

Conclusion

Based on the findings of the City inspections and other agencies, staff is recommending adoption of the resolution approving the annual permits for calendar year 2026 for Courtyard Care Center; Las Brisas Childcare Center; Cole Vocational Services; Dungarvin California, LLC; and Unlimited Quest.

12/9/2025

Approved as to Fiscal Impact:

Siamlu Cox
Administrative Services Officer/Finance Director

Attachments:

- A. Permit Applications
- B. Los Angeles County Fire Dept Evaluations
- C. Resolution No. 2025-12-XXXX



CITY OF SIGNAL HILL

2175 Cherry Avenue • Signal Hill, CA 90755-3799

Application for a permit to operate an Institutional Business in the City of Signal Hill, California, pursuant to Chapter 8.16 of the Signal Hill Municipal Code.

Select one: ☐ New Application ☒ Renewal Application

Select type: ☐ Home for the Aged ☐ Mental Institution ☒ Private Day School ☐ Day Nursery
☐ Private Boarding School/Children's Boarding Home

Business Name: Cole Vocational Services

Business Address: 2798 Junipero Ave Signal Hill, CA 90755

Business Phone: (562) 912-7340

On-Site Contact Name: Summer Nguyen

Contact Phone: [REDACTED]

Applicant Name: Summer Nguyen

Applicant Phone: [REDACTED]

Name/Address/Phone of Partners/Officers/CEO: _____

Emergency Contact: Summer Nguyen

Emergency Phone: [REDACTED]

Emergency Email: summer.nguyen@sevitahealth.com

Describe Business Operation: Day Program for adults with disabilities

Person/Title Responsible: Program Director

Investigation Fee based on number of accommodations:

☐ 1 – 10 children/persons: \$10.00

☐ 51 – 100 children/persons: \$75.00

☐ 11 – 25 children/persons: \$20.00

☐ 101 or more children/persons: \$100.00

☒ 26 – 50 children/ persons: \$40.00

I, Summer Nguyen hereby affirm that the statements made in this application are true and correct.

[Signature]
Applicant Signature

Program Director

Title

10/9/25

Date

 For office use only: Finance code: 100-32-4632

Attachment A



CITY OF SIGNAL HILL

2175 Cherry Avenue ♦ Signal Hill, CA 90755-3799

Application for a permit to operate an Institutional Business in the City of Signal Hill, California, pursuant to Chapter 8.16 of the Signal Hill Municipal Code.

Select one: ☐ New Application ☒ Renewal Application

Select type: ☒ Home for the Aged ☐ Mental Institution ☐ Private Day School ☐ Day Nursery
☐ Private Boarding School/Children's Boarding Home

Business Name: Courtyard Care Center

Business Address: 1880 Dawson Ave.

Business Phone: (562)494-5188

On-Site Contact Name: Fernan Tolentino

Contact Phone: [REDACTED]

Applicant Name: Courtyard Care Center

Applicant Phone: [REDACTED]

Name/Address/Phone of Partners/Officers/CEO: _____

Emergency Contact: Fernan Tolentino

Emergency Phone: [REDACTED]

Emergency Email: ftolentino@courtyardcarecenter.com

Describe Business Operation: Long-term and short-term rehabilitation

Person/Title Responsible: Fernan Tolentino/Administrator

Investigation Fee based on number of accommodations:

☐ 1 – 10 children/persons: \$10.00

☒ 51 – 100 children/persons: \$75.00

☐ 11 – 25 children/persons: \$20.00

☐ 101 or more children/persons: \$100.00

☐ 26 – 50 children/ persons: \$40.00

I Courtyard Care Center hereby affirm that the statements made in this application are true and correct.

Fernan Tolentino

Administrator

10/29/2025

Applicant Signature

Title

Date

For office use only:

Finance code: 100-32-4632



CITY OF SIGNAL HILL

2175 Cherry Avenue ♦ Signal Hill, CA 90755-3799

Application for a permit to operate an Institutional Business in the City of Signal Hill, California, pursuant to Chapter 8.16 of the Signal Hill Municipal Code.

Select one: ☐ New Application ☒ Renewal Application

Select type: ☐ Home for the Aged ☐ Mental Institution ☐ Private Day School ☐ Day Nursery
☐ Private Boarding School/Children's Boarding Home ☒ Day Program for Developmentally Disabled Adults

Business Name: Dungarvin California, LLC

Business Address: 695 East 7th Street, Signal Hill, CA 90755 Business Phone: (562) 270 - 6416

On-Site Contact Name: Juan Zepeda

Contact Phone: [REDACTED]

Applicant Name: Jesse Hansen

Applicant Phone: [REDACTED]

Name/Address/Phone of Partners/Officers/CEO: Lori Kress, CEO, Emily Sheevel, CFO,
1444 Northland Drive, Suite 200, Mendota Heights MN 55120, 651-699-0206

Emergency Contact: Jesse Hansen

Emergency Phone: [REDACTED]

Emergency Email: jhanzen@dungarvin.com

Describe Business Operation: Day program assisting individual with daily living skills, accessing community activities,
skill development, and employment training. Program offers a morning session (8a-1p) and an afternoon session (2p-6p) M-F.

Person/Title Responsible: Jesse Hansen - State Director

Investigation Fee based on number of accommodations:

☐ 1 – 10 children/persons: \$10.00

☒ 51 – 100 children/persons: \$75.00

☐ 11 – 25 children/persons: \$20.00

☐ 101 or more children/persons: \$100.00

☐ 26 – 50 children/ persons: \$40.00

I Jesse Hansen hereby affirm that the statements made in this application are true and correct.

[Signature]
Applicant Signature

State Director
Title

10/17/2025
Date

For office use only:

Finance code: 100-32-4632



CITY OF SIGNAL HILL

2175 Cherry Avenue ♦ Signal Hill, CA 90755-3799

Application for a permit to operate an Institutional Business in the City of Signal Hill, California, pursuant to Chapter 8.16 of the Signal Hill Municipal Code.

Select one: ☐ New Application ☒ Renewal Application

Select type: ☐ Home for the Aged ☐ Mental Institution ☐ Private Day School ☒ Day Nursery
☐ Private Boarding School/Children's Boarding Home

Business Name: Long Beach Community Improvement League

Business Address: 2399 California Avenue, Signal Hill, CA 90755 Business Phone: 562-989-5766

On-Site Contact Name: Jan Blair Contact Phone: [REDACTED]

Applicant Name: Dr. Farah Naz Khaleghi Applicant Phone: [REDACTED]

Name/Address/Phone of Partners/Officers/CEO: Dr. Farah Naz Khaleghi, CEO
2222 Olive Avenue, Long Beach, CA 90806

Emergency Contact: Lois Thomas Emergency Phone: [REDACTED]

Emergency Email: fkhaleghi@lbcil.org

Describe Business Operation: State Subsidized Child Care Center, Preschool (ages 2 to 5) & After School Programs (ages 6 to 13) for low income children

Person/Title Responsible: Laura Sidney, Site Director

Investigation Fee based on number of accommodations:

☐ 1 – 10 children/persons: \$10.00

☐ 51 – 100 children/persons: \$75.00

☐ 11 – 25 children/persons: \$20.00

☒ 101 or more children/persons: \$100.00

☐ 26 – 50 children/ persons: \$40.00

I, Dr. Farah Naz Khaleghi hereby affirm that the statements made in this application are true and correct.

Farahnaz Khaleghi

Digitally signed by Farahnaz Khaleghi
Date: 2025.10.30 12:35:19 -07'00'

Executive Director

10/30/2025

Applicant Signature

Title

Date

For office use only:

Finance code: 100-32-4632



CITY OF SIGNAL HILL

2175 Cherry Avenue ♦ Signal Hill, CA 90755-3799

Application for a permit to operate an Institutional Business in the City of Signal Hill, California, pursuant to Chapter 8.16 of the Signal Hill Municipal Code.

Select one: ☐ New Application ☒ Renewal Application

Select type: ☐ Home for the Aged ☐ Mental Institution ☒ Private Day School ☐ Day Nursery
☐ Private Boarding School/Children's Boarding Home

Business Name: Unlimited Quest Long Beach

Business Address: 3350 Olive Ave., Signal Hill, CA 90755

Business Phone: (562) 595-0730

On-Site Contact Name: Alexis Duran

Contact Phone: [REDACTED]

Applicant Name: Alexis Duran

Applicant Phone: [REDACTED]

Name/Address/Phone of Partners/Officers/CEO: Philip Kaufman, CEO

6600 France Ave. S. Ste 350, Edina, Minnesota, 55435

Emergency Contact: Alexis Duran

Emergency Phone: [REDACTED]

Emergency Email: alexis.duran@sevitahealth.com

Describe Business Operation: This is a day program for adults with disabilities that specializes in working with individuals that has behaviors.

Person/Title Responsible: Alexis Duran, Day Program Manager

Investigation Fee based on number of accommodations:

☐ 1 – 10 children/persons: \$10.00

☐ 51 – 100 children/persons: \$75.00

☐ 11 – 25 children/persons: \$20.00

☐ 101 or more children/persons: \$100.00

☒ 26 – 50 children/ persons: \$40.00

I Alexis Duran hereby affirm that the statements made in this application are true and correct.

Alexis Duran

Day Program Manager

10/23/2025

Applicant Signature

Title

Date

For office use only:

Finance code: 100-32-4632



County of Los Angeles

Fire Department

Welcome Kevin Hardie (e489728) ! | [Logoff](#)

Form 484 Emergency Business Information

Inspection Input

- [INSPECTION INPUT](#) • [OCCUPANCY RECORD](#) • [OCCUPANCY ACTIVITY](#) • [REPORTS](#) • [REFERENCE CODES](#)  [Skip Navigation Links](#)

[Quick Reference Guide](#) | [Contact Us](#)

Record Number - 93763

Occupant/Facility Information

*Location Name:

COLE VOCATIONAL SERVICES

DBA:

ADULT DAY CARE FACILITY

#Employees: 16

Previous Occ:

HARPER AND TWO SALES

#Students: 30

HHMDID:

Phone:

562-912-7340

111-222-1234

Ext:

Fax:

562-912-7342

111-222-1234

Sr Person Name:

ANIECE JOHNSON

Title:

DIRECTOR

Email:

ANIECE.JOHNSON@SEVITAHEALT

Property Address

2798

N

JUNIPERO

AVE

*Street No

PreDir

*Street Name

Type

PostDir

Suite/Unit

SIGNAL HILL

CA

90755

*City

State

*Zip

Mailing Address

Same as Location Address:

☒

2798

N

JUNIPERO

AVE

*Street No

PreDir

*Street Name

Type

PostDir

Suite/Unit

SIGNAL HILL

CA

90755

*City

State

*Zip

Additional Information

Note:

Alarm Company Information

Alarm Co:

AZTEC FIRE & SECURITY

Phone:

877-253-7106

111-222-1234

Property Owner Information

Property Owner:

Phone:

111-222-1234

Inspection Detail Information

Insp Date:

11/01/2025

Shift/Insp.ID:

Inspection Type:

Inspection Result:

PASS

Inspector Name:

Inspection Notes:

Add Insp

Previous Inspection Listing

Date	Insp	Result	InspectionType	Inspected By
11/21/2024	4F	PASS	RE-INSPECTION	MARTINEZ
11/6/2024	434F	FAIL	ANNUAL	MARTINEZ
5/10/2024	B	PASS	PRE-PLAN	BAUER
12/5/2023	334F	PASS	ANNUAL	MARTINEZ
7/25/2023	B	PASS	PRE-PLAN	BAUER
6/28/2023	434F	PASS	ANNUAL	DE ALBA
12/10/2021	C	CLOSED	PRE-PLAN	TASICH
2/4/2020	B	PASS	PRE-PLAN	PRINCE

1 2

Edit Inspection

Building Information

*Responsibility:

SIS

Sector/Drawer:

6

*Fire Station:

060

*Insp Freq.:

ANNUAL

*Occ Code:

14 - CUSTODIAL CARE FACILITIES >6 PERSONS <24

Roof Type:

Knox Box Location:

Hazmat:

SQFT:

4,800

*Stories:

1

*Sprinklered:

Yes

*Basement:

No

Street No	▼	Pre Dir Street Name	▼	▼	Type	▼	▼	Post Dir	Suite/Unit
City:			CA ▼		State: Zip:				

*5 Yrs Sprinklered/Cert. 11/2029 //

Expiration:

*Target Haz: No ▼

*Fire Permit: No ▼

*HM Handler: No ▼

FDC Location: //

Cannabis: ☐ Residential ☐ Commercial

Property Use Code/Description

*PUC: ADULT DAY CARE - 2541 ▼

PUD: ADULT DAY HEALTHCARE - 1320 ▼

Add New PUD

Emergency Contact Information

	First Name	Last Name	Title	1st Phone Format: 111-222-1234	2nd Phone Format: 111-222-1234
1st Contact	ANIECE	JOHNSON	DIRECTOR		
2nd Contact	BERNICE	BAILEY	SUPERVISOR		
3rd Contact	IFE	JAMES	MAINT.		

Last Updated By:
EDWARD MARTINEZ
(E533531) 11/21/2024

Cancel
Save All
Print Current 484 Form



County of Los Angeles

Fire Department

Welcome Kevin Hardie (e489728) ! | [Logoff](#)

Form 484 Emergency Business Information

Inspection Input

- [INSPECTION INPUT](#) | [OCCUPANCY RECORD](#) | [OCCUPANCY ACTIVITY](#) | [REPORTS](#) | [REFERENCE CODES](#) | [Skip Navigation Links](#)

[Quick Reference Guide](#) | [Contact Us](#)

Record Number - 85536

Occupant/Facility Information

*Location Name:

COURTYARD CARE CENTER

DBA:

#Employees: 18

Previous Occ:

#Students:

HHMDID:

Phone:

562-494-5188

111-222-1234

Ext:

Fax:

562-494-8758

111-222-1234

Sr Person Name:

FERNAN TOLENTINO

Title:

ADMINISTRATOR

Email:

FTOLENTINO@COURTYARDCARE.COM

Property Address

1880

N

DAWSON

AVE

*Street No

PreDir

*Street Name

Type

PostDir

Suite/Unit

SIGNAL HILL

C

90755

*City

State

*Zip

Mailing Address

Same as Location Address:

☒

1880

N

DAWSON

AVE

*Street No

PreDir

*Street Name

Type

PostDir

Suite/Unit

SIGNAL HILL

CA

90755

*City

State

*Zip

Additional Information

Note:

59 BEDS

Alarm Company Information

Alarm Co:

Phone:

111-222-1234

Property Owner Information

Property Owner:

NORTH AMERICAN HEALTHCARE

Phone:

949-240-2423

111-222-1234

Inspection Detail Information

Insp Date:

11/01/2025

Shift/Insp.ID:

Inspection Type:

Inspection Result:

PASS

Inspector Name:

Inspection Notes:

Add Insp

Previous Inspection Listing

Date	Insp	Result	InspectionType	Inspected By
5/16/2025	C	PASS	PRE-PLAN	HARDIE
5/15/2025	34F	FAIL	ANNUAL	MARTINEZ
4/9/2024	B	PASS	PRE-PLAN	BAUER
1/9/2024	34F	PASS	RE-INSPECTION	MARTINEZ
12/4/2023	34F	FAIL	ANNUAL	MARTINEZ
4/10/2023	B	PASS	PRE-PLAN	BAUER
6/28/2022	34F	PASS	ANNUAL	DE ALBA
6/2/2022	B	PASS	PRE-PLAN	BAUER

1 2 3 4

Edit Inspection

Building Information

*Responsibility:

SIS

Sector/Drawer:

6

*Fire Station:

060

*Insp Freq.:

ANNUAL

*Occ Code:

I2 - NON-AMBULATORY / BEDRIDDEN

Roof Type:

FLAT; CONVENTIONAL

Knox Box Location:

FRONT GATE

Hazmat:

SQFT:

20,000

*Stories:

1

*Sprinklered:

Yes

*Basement:

No

Street No	Pre Dir	Street Name	Type	Post Dir	Suite/Unit	*5 Yrs Sprinklered/ Cert.	12/22
MISSION VIEJO						CA	92690
City:						State:	Zip:
						*Target Haz:	No
						*Fire Permit:	No
						*HM Handler: No	
FDC Location:						ON 19TH	
						Cannabis:	☐ Residential ☐ Commercial

Property Use Code/Description	
*PUC:	HOSPITAL: MEDICAL - 3310
PUD:	SKILLED NURSING - 2073
Add New PUD	

Emergency Contact Information					
	First Name	Last Name	Title	1st Phone Format: 111-222-1234	2nd Phone Format: 111-222-1234
1st Contact	FERNAN	TOLENTINO	ADMINISTRA		562-494-5188
2nd Contact	MIGUEL	NAVARETTA	MAINT MGR		
3rd Contact					
Last Updated By: KEVIN HARDIE (E489728) 5/16/2025					
Cancel Save All Print Current 484 Form					



County of Los Angeles

Fire Department

Welcome Kevin Hardie (e489728) ! | [Logoff](#)

Form 484 Emergency Business Information

Inspection Input

- [INSPECTION INPUT](#) • [OCCUPANCY RECORD](#) • [OCCUPANCY ACTIVITY](#) • [REPORTS](#) • [REFERENCE CODES](#)  [Skip Navigation Links](#)

[Quick Reference Guide](#) | [Contact Us](#)

Record Number - 93040

Occupant/Facility Information

*Location Name:

DUNGARVIN

DBA:

#Employees:

Previous Occ:

VACANT

#Students:

HHMDID:

Phone:

111-222-1234

Ext:

Fax:

111-222-1234

Sr Person Name:

Title:

E-Mail:

Property Address

695

E

27TH

ST

*Street No

PreDir

*Street Name

Type

PostDir

Suite/Unit

SIGNAL HILL

C

90755

*City

State

*Zip

Mailing Address

Same as Location Address:

☒

695

E

27TH

ST

*Street No

PreDir

*Street Name

Type

PostDir

Suite/Unit

SIGNAL HILL

CA

90755

*City

State

*Zip

Additional Information

Note:

Alarm Company Information

Alarm Co:

Phone:

111-222-1234

Property Owner Information

Property Owner:

Phone:

111-222-1234

Inspection Detail Information

Insp Date:

11/01/2025

Shift/Insp.ID:

Inspection Type:

Inspection Result:

PASS

Inspector Name:

Inspection Notes:

Add Insp

Previous Inspection Listing

Date	Insp	Result	InspectionType	Inspected By
5/2/2025	A	PASS	BIENNIAL	HARDIE
5/12/2023	C	PASS	BIENNIAL	GUETZKOW
7/1/2021	B	PASS	BIENNIAL	HARDIE
9/26/2019	A	VACANT	BIENNIAL	GARCIA
11/16/2017	A	PASS	BIENNIAL	SWEENEY
3/24/2015	C	PASS	BIENNIAL	BRADFORD
4/4/2013	A	PASS	BIENNIAL	TIBERIO

Edit Inspection

Building Information

*Responsibility:

FS060

Sector/Drawer:

1

*Fire Station:

060

*Insp Freq.:

BIEN

*Occ Code:

B - BUSINESS; OFFICE

Roof Type:

Knox Box Location:

Hazmat:

SQFT:

*Stories:

1

*Sprinklered:

No

*Basement:

No

*5 Yrs Sprinklered/Cert.

0

Expiration:

Street No	▼	Pre Dir Street Name	▼	▼	Type	▼	▼	Post Dir	Suite/Unit	*Target Haz: No ▼ *Fire Permit: No ▼ *HM Handler: No ▼
City:										FDC Location:
CA ▼ State: Zip:										Cannabis: ☐ Residential ☐ Commercial

Property Use Code/Description	
*PUC:	VACANT - 9300 ▼
PUD:	▼
Add New PUD	

Emergency Contact Information					
	First Name	Last Name	Title	1st Phone Format: 111-222-1234	2nd Phone Format: 111-222-1234
1st Contact	OLLIE	MARTIN	MGR		
2nd Contact					
3rd Contact					
Last Updated By: KEVIN HARDIE (E489728) 5/2/2025					
Cancel Save All Print Current 484 Form					



County of Los Angeles

Fire Department

Welcome Kevin Hardie (e489728) | [Logoff](#)

Form 484 Emergency Business Information

Inspection Input

- [INSPECTION INPUT](#) • [OCCUPANCY RECORD](#) • [OCCUPANCY ACTIVITY](#) • [REPORTS](#) • [REFERENCE CODES](#)  [Skip Navigation Links](#)

[Quick Reference Guide](#) | [Contact Us](#)

Record Number - 92318

Occupant/Facility Information

*Location Name:

SIGNAL HILL CHILD DEVELOPMENT

DBA:

Previous Occ:

#Employees:

14

#Students:

81

HHMDID:

Phone:

562-989-5766

111-222-1234

Ext:

Fax:

562-989-5416

111-222-1234

Sr Person Name:

DR. FARAH KHALEGHI

Title:

EXECUTIVE DIRECTOR

EMail:

Property Address

2399

N

CALIFORNIA

AVE

*Street No

PreDir

*Street Name

Type

PostDir

Suite/Unit

SIGNAL HILL

C

90755

*City

State

*Zip

Mailing Address

Same as Location Address:

☒

2399

N

CALIFORNIA

AVE

*Street No

PreDir

*Street Name

Type

PostDir

Suite/Unit

SIGNAL HILL

CA

90755

*City

State

*Zip

Additional Information

Note:

Alarm Company Information

Alarm Co:

Phone:

111-222-1234

Property Owner Information

Property Owner:

LAS BRIAS COMMUNITY HOUSING

Phone:

562-989-9994

111-222-1234

Inspection Detail Information

Insp Date:

11/01/2025

Shift/Insp.ID:

Inspection Type:

Inspection Result:

PASS

Inspector Name:

Inspection Notes:

Add Insp

Previous Inspection Listing

Date	Insp	Result	InspectionType	Inspected By
10/2/2024	C	PASS	ANNUAL	HARDIE
8/29/2023	C	PASS	ANNUAL	BAUER
12/6/2021	B	PASS	ANNUAL	HARDIE
10/30/2019	A	PASS	ANNUAL	SOSA
1/11/2019	34B	PASS	ANNUAL	MARTINEZ
3/5/2018	34B	PASS	ANNUAL	MARTINEZ
12/5/2017	A	PASS	BIENNIAL	SWEENEY
11/1/2017	34B	FAIL	ANNUAL	MARTINEZ

123

Edit Inspection

Building Information

*Responsibility:

FS060

Sector/Drawer:

1

*Fire Station:

060

*Insp Freq.:

ANNUAL

*Occ Code:

E - EDUCATION/DAYCARE USE THROUGH 12TH GRADE

Roof Type:

FLAT; CONVENTIONAL

Knox Box

YES. AT FRONT OFFICE

Location:

Hazmat:

SQFT:

*Stories:

1

*Sprinklered:

No

*Basement:

No

*5 Yrs Sprinklered/

N/A

2399	▼ CALIFORNIA	AVE	▼	▼	C
Street No	Pre Dir	Street Name	Type	Post Dir	Suite/Unit
SIGNAL HILL			CA	▼	90755
City:			State: Zip:		

Property Use Code/Description	
*PUC:	SCHOOL: PRIVATE, PRESCHOOL - 2425
PUD:	

Add New PUD



County of Los Angeles

Fire Department

Welcome Kevin Hardie (e489728) ! | [Logoff](#)

Form 484 Emergency Business Information

Inspection Input

- [INSPECTION INPUT](#) • [OCCUPANCY RECORD](#) • [OCCUPANCY ACTIVITY](#) • [REPORTS](#) • [REFERENCE CODES](#)  [Skip Navigation Links](#)

[Quick Reference Guide](#) | [Contact Us](#)

Record Number - 93903

Occupant/Facility Information

*Location Name:

UNLIMITED QUEST & CALIFORNIA MENTOR

DBA:

#Employees:

Previous Occ:

UNLIMITED QUEST

#Students:

HHMDID:

Phone:

562-595-0730

111-222-1234

Ext:

Fax:

111-222-1234

Sr Person Name:

Title:

EEmail:

Property Address

3350 N OLIVE AVE

PreDir *Street Name Type PostDir Suite/Unit

SIGNAL HILL C 90755

*City State *Zip

Mailing Address

Same as Location Address: ☒

3350 N OLIVE AVE

PreDir *Street Name Type PostDir Suite/Unit

SIGNAL HILL CA 90755

*City State *Zip

Additional Information

Note:

Alarm Company Information

Alarm Co: SAFE T Phone: 866-689-0595 111-222-1234

Property Owner Information

Property Owner:

Phone:

Inspection Detail Information

Insp Date: 11/01/2025 Shift/Insp.ID:

Inspection Type:

Inspection Result: PASS

Inspector Name:

Inspection Notes:

Add Insp

Previous Inspection Listing

Date	Insp	Result	InspectionType	Inspected By
8/18/2025	A	PASS	ANNUAL	HARDIE
9/24/2024	B	PASS	BIENNIAL	CASELLI
7/18/2024	A	PASS	ANNUAL	HARDIE
11/7/2023	A	PASS	BIENNIAL	HARDIE
2/7/2022	C	CLOSED	ANNUAL	WREN
4/19/2021	C	PASS	ANNUAL	WREN
11/2/2018	B	PASS	BIENNIAL	LAWLOR
5/19/2017	C	PASS	BIENNIAL	LOPEZ

1 2

Edit Inspection

Building Information

*Responsibility: FS060 Sector/Drawer: 2

*Fire Station: 060 *Insp Freq.: BIEN

*Occ Code: U - UTILITY AND MISCELLANEOUS

Roof Type:

Knox Box

Location:

Hazmat:

SQFT: *Stories: 1

*Sprinklered: No *Basement: No

*5 Yrs na

Sprinklered/

Street No	▼	Pre Dir Street Name	▼	▼	Type	▼	▼	Post Dir	Suite/Unit
City:			CA ▼		State: Zip:				

Cert. Expiration:
 *Target Haz: No ▼
 *Fire Permit: No ▼
 *HM Handler: No ▼
 FDC Location: /
 Cannabis: ☐ Residential ☐ Commercial

Property Use Code/Description
 *PUC: SCHOOL: ADULT - 2410 ▼
 PUD: ▼

Add New PUD

Emergency Contact Information

	First Name	Last Name	Title	1st Phone Format: 111-222-1234	2nd Phone Format: 111-222-1234
1st Contact	JOSIE	SANTOS			
2nd Contact	ALEXIS	NISHIMOTO	MGR		
3rd Contact					

Last Updated By:
 KEVIN
 HARDIE
 (E489728) 8/18/2025

Cancel

Save All

Print Current 484 Form

RESOLUTION NO. 2025-12-xxxx

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
SIGNAL HILL, CALIFORNIA, APPROVING THE ANNUAL
INSTITUTIONAL PERMITS FOR 2026 FOR COLE
VOCATIONAL SERVICES, COURTYARD CARE CENTER,
DUNGARVIN CALIFORNIA LLC, LAS BRISAS
CHILDCARE CENTER, AND UNLIMITED QUEST**

WHEREAS, Signal Hill Municipal Code Chapter 8.16 requires an annual inspection and City Council approval of institutional permits for institutions within the City; and

WHEREAS, Chapter 8.16 sets standards that require facilities to operate in a healthy and safe manner; and

WHEREAS, the 2024 and 2025 State inspection reports note the institutions have met the licensing requirements of the California Department of Social Services and the U. S. Department of Health and Human Services Centers for Medicare and Medicaid Services as applicable, and all have valid licenses for their operations; and

WHEREAS, the City Building Safety Division conducted inspections, and all facilities passed the 2022 California Building Codes inspections; and

WHEREAS, the Los Angeles County Fire Department conducted an inspection of the four facilities which required inspection in 2025; and

WHEREAS, the Signal Hill Police Department reviewed its records and reported no significant activities at the facilities; and

WHEREAS, the institutions all have current City business licenses.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, DOES HEREBY RESOLVE AND APPROVE, the following annual institutional permits for 2026;

- Cole Vocational Services at 2798 Junipero Avenue;
- Courtyard Care Center at 1880 Dawson Avenue;
- Dungarvin California, LLC at 695 E. 27th Street;
- Las Brisas Child Care Center at 2399 California Avenue Suite A; and
- Unlimited Quest at 3350 Olive Avenue.

PASSED, APPROVED, AND ADOPTED, at a regular meeting of the City Council of the City of Signal Hill, California, on this 9th day of December, 2025.

KEIR JONES
MAYOR

ATTEST:

DARITZA PEREZ
CITY CLERK

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES)ss
CITY OF SIGNAL HILL)

I, DARITZA PEREZ, City Clerk of the City of Signal Hill, California, hereby certify that Resolution No. 2025-12-xxxx was adopted by the City Council of the City of Signal Hill at a regular meeting held on the 9th day of December, 2025, and that the same was adopted by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

DARITZA PEREZ
CITY CLERK



STAFF REPORT

12/9/2025

AGENDA ITEM

**TO: HONORABLE MAYOR
AND MEMBERS OF THE CITY COUNCIL**

**FROM: CARLO TOMAINO
CITY MANAGER**

**BY: SIAMLU COX
ADMINISTRATIVE SERVICES OFFICER/FINANCE DIRECTOR**

**DAVID CASTRO
MANAGEMENT ANALYST**

**SUBJECT: LICENSING AGREEMENT WITH CLEARGOV, INC. FOR CITYWIDE BUDGET
PREPARATION SOFTWARE**

Summary:

The City prioritizes fiscal responsibility and regularly assesses opportunities to enhance efficiencies in operations. ClearGov is a U.S.-based software company that provides cloud-based budgeting, planning, and financial reporting tools for local governments, counties, special districts, school districts, and similar public-sector agencies. ClearGov also improves transparency by providing clear, public-facing financial dashboards that help residents understand how funds are used. Providing interactive software that is easily accessible to staff in a central location would enable the delivery of a more transparent and robust final product to stakeholders.

Staff recommends that the City Council authorize the City Manager to enter into an agreement with ClearGov, Incorporated for Citywide Budget Preparation Software. ClearGov was awarded a software contract in early 2025 through the Local Government Purchasing Cooperative, known as BuyBoard, following a competitive bidding process.

The initial contract would begin with implementation on January 1, 2026, and remain in effect until June 30, 2031. The contract includes complimentary implementation and a six-month pro-rata subscription fee of \$15,000, covering a six-month period for the remainder of FY 2025-26. The proposed agreement would transition to an annual contract on July 1, 2026, and will automatically renew annually with the option to terminate each year. The annual cost for Year 2 is \$32,530, with a 3% annual increase in subsequent years.

If approved, the budget software investment would enhance the City's budget processes, encompassing operational, personnel, and capital project budgets into a single budget software

solution.

Strategic Plan Goal(s):

Goal No. 1 Financial Stability: Ensure the City's long-term financial stability and resilience.

Goal No. 5 High-Functioning Government: Strengthen internal communication, recruitment, retention, systems, and processes to increase the effectiveness and efficiency of City services.

Recommendation:

1. Approve the terms of the Service Order and Service Agreement with ClearGov, Incorporated for the activation and deployment of citywide budget preparation software for the fiscal year 2025-26; and
2. Authorize the City Manager to enter into a Contract Services Agreement with ClearGov to provide professional services and budgeting software for a not-to-exceed amount of \$32,530 annually in addition to a 3 percent annual escalation, with three additional one-year extensions in a form approved by the City Attorney.

Fiscal Impact:

Budget savings have been identified within the Information Technology division to accommodate the pro-rated subscription fee of \$15,000 for six months in Fiscal Year 2025-26. The subsequent annual subscription cost will be presented in the next budget cycle for City Council consideration. There is no new or additional funding being requested for the initial contract beyond the existing budget allocations.

ClearGov was awarded a software contract in early 2025 through the Local Government Purchasing Cooperative, known as BuyBoard, following a competitive bidding process. Rather than issuing a formal Request for Proposal (RFP), which is a resource-intensive effort, the City can instead piggyback on the existing BuyBoard contract. This approach complies with the City's Purchasing Policy regarding competitive bidding requirements, ensuring compliance while expediting procurement and maintaining the benefits of competitively negotiated pricing.

Background:

The City's current budget process relies heavily on a combination of a limited labor-costing tool from TrueComp (formerly GovInvest), as well as Microsoft Excel, Word, and Adobe Acrobat, to prepare the comprehensive citywide budget. Although these tools have facilitated the creation of consistent budget documents over the years, the demands of the modern work environment, characterized by ever changing requirements and opportunities for operational efficiencies, have made overall workflows increasingly labor-intensive and inefficient.

Staff members encounter significant challenges due to their reliance on cumbersome and manually maintained spreadsheets that are not easily updated or accessible. This arrangement complicates the compilation, formatting, and reconciliation of data, leading to considerable time expenditure and

manual effort. Furthermore, the absence of a centralized location for budget details and related notes exacerbates these issues, potentially leading to human errors and limiting collaboration across departments.

Staff have identified more advanced software solutions to address the constraints and the need to modernize its budgeting process. Investing in centralized budgeting tools could streamline data management, improve accessibility, and reduce the administrative burden on staff. The proposed shift to modernized budget software could help minimize potential errors, facilitate improved cross-departmental collaboration, and meet the rising expectations for transparency and efficiency in the budgeting process.

Analysis:

To enhance efficiency and modernize the City's budgeting process, staff evaluated various budgeting software solutions. The findings indicated that implementing a unified budgeting and transparency platform would effectively address the existing inefficiencies and replace the disconnected workflows of the current system. Staff recommends adopting a comprehensive software package designed to supersede the limited capabilities of the existing labor costing tool while incorporating essential features for complete budget functionality, including:

- **Personnel Budgeting:** This module will modernize the City's approach to automated cost-of-living adjustments (COLA), step increases, benefits modeling, and multi-year forecasting, ensuring more accurate and strategic personnel planning by making the personnel budget interact with the comprehensive citywide budget.
- **Operational Budgeting:** The introduction of a robust budget creation platform will enable controlled department-head input and data validation, promoting accountability and enhancing the accuracy of the operational budget.
- **Capital Budgeting:** By replacing the manual capital improvement plan (CIP) spreadsheet with interactive project pages and automated funding roll-ups, this functionality will significantly streamline capital budgeting tasks and improve project tracking.
- **Digital Budget Book:** This feature will eliminate the cumbersome manual formatting currently required, providing instant formatting, automated financial reporting, and a polished presentation for stakeholders, ultimately enhancing transparency and engagement.

In addition to continuously seeking solutions to streamline workflows, staff successfully negotiated a reduction in implementation costs, yielding \$15,750 in savings. Additionally, staff secured a 30 percent discount on the annual software price, resulting in total savings of \$22,935 in the first year. If the proposed purchase is approved, staff would begin implementation on January 1, 2026, allowing for the integration and application of the software to be included in the upcoming biannual budget process for Fiscal Years 2026-27 and 2027-28.

Conclusion:

12/9/2025

Staff recommends that the City Council authorize the City Manager to enter into an agreement with ClearGov for the citywide budget preparation software. Upon receiving City Council authorization and executing the contract, staff will work to initiate a phased strategy for implementation of the personnel, operational, capital, and digital budget book modules into the City's future budget cycles.

Transitioning to a comprehensive budgeting software solution aims to significantly enhance operational efficiency while promoting greater transparency, accountability, and fiscal management in the City's budgeting process. By adopting this technology, the City will improve the efficiency of the budgeting process, positioning Signal Hill as a forward-thinking municipality committed to fiscal responsibility and excellence.

Reviewed for Fiscal Impact:

Siamlu Cox
Administrative Services Officer/Finance Director

Attachments:

- A. ClearGov Service Order
- B. ClearGov BCM Agreement

Created by	Leo Aber
Contact Phone	860-502-9374
Contact Email	l.aber@cleargov.com

Order Date	Dec 4, 2025
Order valid if signed by	Dec 12, 2025

Customer Information					
Customer	City of Signal Hill, CA	Contact	Siamlu Cox	Billing Contact	Siamlu Cox
Address	2175 Cherry Ave	Title	Finance Director	Title	Finance Director
City, St, Zip	Signal Hill, CA, 90755	Email	scox@cityofsignalhill.org	Email	SCox@cityofsignalhill.org
Phone	662-989-7300			PO # (If any)	

This Service Order will be contracted through...

Procurement Aggregator	ClearGov Contract
Buyboard	Buyboard Proposal No. #692-23

The Services you will receive and the Fees for those Services are...

Customer Annual Budgeted Expenditures - All Funds Total		\$32,000,000	
Set up Services		Tier / Rate	Service Fees
ClearGov Setup: Includes activation, onboarding and training for ClearGov solutions		Tier 2B	\$ 15,750.00
ClearGov Setup: Bundle Discount - Discount for bundled solutions		Tier 2B	\$ (15,750.00)
Total ClearGov Setup Service Fee - Billed ONE-TIME			\$ -
Subscription Services		Tier / Rate	Service Fees
ClearGov Base Platform - Civic Edition		Tier 2B	\$ 1,500.00
ClearGov Operational Budgeting - Civic Edition		Tier 2B	\$ 10,600.00
ClearGov Personnel Budgeting - Civic Edition		Tier 2B	\$ 10,600.00
ClearGov Capital Budgeting - Civic Edition		Tier 2B	\$ 10,600.00
ClearGov Digital Budget Book - Civic Edition		Tier 2B	\$ 7,200.00
ClearGov Transparency - Civic Edition		Tier 2B	\$ 6,400.00
Bundle Discount: Base Platform (50%)		Tier 2B	\$ (750.00)
Bundle Discount: Modules (30%)		Tier 2B	\$ (13,620.00)
Total ClearGov Subscription Service Fee - Billed ANNUALLY IN ADVANCE			\$ 32,530.00

ClearGov will provide your Services according to this schedule...

Period	Start Date	End Date	Description
Setup	Jan 1, 2026	Jan 1, 2026	ClearGov Setup Services
Pro-Rata	Jan 1, 2026	Jun 30, 2026	ClearGov Subscription Services
Initial	Jul 1, 2026	Jun 30, 2031	ClearGov Subscription Services

To be clear, you will be billed as follows...		
Billing Date(s)	Amount(s)	Notes
Jan 1, 2026	\$0.00	6 Month Pro-Rata Setup Fee
Jan 1, 2026	\$15,000.00	6 Month Pro-Rata Subscription Fee (OB, PB, CB, DBB)
Jul 1, 2026	\$32,530.00	Annual Subscription Fee
Additional subscription years and/or renewals will be billed annually in accordance with pricing and terms set forth herein.		
Billing Terms and Conditions		
Valid Until	Dec 12, 2025	Pricing set forth herein is valid only if ClearGov Service Order is executed on or before this date.
Payment	Net 60	All invoices are due Net 60 days from the date of invoice.
Initial Period Rate Increase	3% per annum	During the Initial Service Period, the Annual Subscription Service Fee shall automatically increase by this amount.
Rate Increase	6% per annum	After the Initial Service Period, the Annual Subscription Service Fee shall automatically increase by this amount.

General Terms & Conditions	
Customer Satisfaction Guarantee	During the first thirty (30) days of the Service, Customer shall have the option to terminate the Service, by providing written notice. In the event that Customer exercises this customer satisfaction guarantee option, such termination shall become effective immediately and Customer shall be eligible for a full refund of the applicable Service Fees.
Statement of Work	ClearGov and Customer mutually agree to the ClearGov Service activation and onboarding process set forth in the attached Statement of Work. Please note that ClearGov will not activate and/or implement services for any Customer with outstanding balance past due over 90 days for any previous subscription services.
Taxes	The Service Fees and Billing amounts set forth above in this ClearGov Service Order DO NOT include applicable taxes. In accordance with the laws of the applicable state, in the event that sales, use or other taxes apply to this transaction, ClearGov shall include such taxes on applicable invoices and Customer is solely responsible for such taxes, unless documentation is provided to ClearGov demonstrating Customer's exemption from such taxes.
Term & Termination	Subject to the termination rights and obligations set forth in the ClearGov BCM Service Agreement, this ClearGov Service Order commences upon the Order Date set forth herein and shall continue until the completion of the Service Period(s) for the Service (s) set forth herein. Each Service shall commence upon the Start Date set forth herein and shall continue until the completion of the applicable Service Period. To be clear, Customer shall have the option to Terminate this Service Order on an annual basis by providing notice at least sixty (60) days prior to the end of the then current Annual Term.
Cancellation Option	This ClearGov Service Order is subject to the approval of the Signal Hill City Council(The Council) as set forth herein. In the event that the Council does not approve this Service Order at its February 2026 meeting, Customer shall have the option to terminate this Service Order immediately by providing written notice. In the event that Customer exercises this option, Customer shall have no payment obligation under this Service Order.
Agreement	The signature herein affirms your commitment to pay for the Service(s) ordered in accordance with the terms set forth in this ClearGov Service Order and also acknowledges that you have read and agree to the terms and conditions set forth in the ClearGov BCM Service Agreement found at the following URL: http://www.ClearGov.com/terms-and-conditions . This Service Order incorporates by reference the terms of such ClearGov BCM Service Agreement.

Customer	
Signature	
Name	Siamlu Cox
Title	Finance Director

ClearGov, Inc.	
Signature	
Name	Bryan A. Burdick
Title	President

Please e-mail signed Service Order to Orders@ClearGov.com or Fax to (774) 759-3045

Order Type (ClearGov Internal Use Only)			
Select Order Type for this Service Order	NL	If XS: Original Service Order Date	

Statement of Work

This Statement of Work outlines the roles and responsibilities by both ClearGov and Customer required for the activation and onboarding of the ClearGov Service. ClearGov will begin this onboarding process upon execution of this Service Order. All onboarding services and communications will be provided through remote methods - email, phone, and web conferencing.

ClearGov Responsibilities

- ClearGov will activate ClearGov Service subscription(s) as of the applicable Start Date(s). ClearGov will create the initial Admin User account, and the Customer Admin User will be responsible for creating additional User accounts.
- ClearGov will assign an Implementation Manager (IM) responsible for managing the activation and onboarding process. ClearGov IM will coordinate with other ClearGov resources, as necessary.
- ClearGov IM will provide a Kickoff Call scheduling link to the Customer's Primary Contact. Customer should schedule Kickoff Call within two weeks after the Service Order has been executed.
- If Customer is subscribing to any products that require data onboarding:
 - ClearGov IM will provide a Data Discovery Call scheduling link to the Customer's Primary Contact. Customer should schedule Data Discovery Call based on the availability of Customer's staff.
 - ClearGov will provide Customer with financial data requirements and instructions, based on the ClearGov Service subscription(s).
 - ClearGov will review financial data files and confirm that data is complete, or request additional information, if necessary. Once complete financial data files have been received, ClearGov will format the data, upload it to the ClearGov platform and complete an initial mapping of the data.
 - After initial mapping, ClearGov will schedule a Data Review call with a ClearGov Data Onboarding Consultant (DOC), who will present how the data was mapped, ask for feedback, and address open questions. Depending upon Customer feedback and the complexity of data mapping requests, there may be additional follow-up calls or emails required to complete the data onboarding process.
- ClearGov will inform Customer of all training, learning, and support options. ClearGov recommends all Users attend ClearGov Academy training sessions and/or read Support Center articles before using the ClearGov Service to ensure a quick ramp and success. As needed, ClearGov will design and deliver customized remote training and configuration workshops for Admins and one for End Users - via video conference - and these sessions will be recorded for future reference.
- ClearGov will make commercially reasonable efforts to complete the onboarding/activation process in a timely fashion, provided Customer submits financial data files and responds to review and approval requests by ClearGov in a similarly timely fashion. Any delay by Customer in meeting these deliverable requirements may result in a delayed data onboarding process. Any such delay shall not affect or change the Service Period(s) as set forth in the applicable Service Order.

Customer Responsibilities

- Customer's Primary Contact will coordinate the necessary personnel to attend the Kickoff and Data Discovery Calls within two weeks after the Service Order has been executed. If Customer needs to change the date/time of either of these calls, the Primary Contact will notify the ClearGov IM at least one business day in advance.
- If Customer is subscribing to any products that require data onboarding:
 - Customer will provide a complete set of requested financial data files (revenue, expense, chart of accounts, etc.) to ClearGov in accordance with the requirements provided by ClearGov.
 - Customer's Primary Contact will coordinate the necessary personnel to attend the Data Discovery and Data Review calls. It is recommended that all stakeholders with input on how data should be mapped should attend. Based on these calls and any subsequent internal review, Customer shall provide a detailed list of data mapping requirements and requested changes to data mapping drafts in a timely manner, and Customer will approve the final data mapping, once completed to Customer's satisfaction.
- Customer will complete recommended on-demand training modules in advance of customized training & configuration workshops.
- Customer shall be solely responsible for importing and/or inputting applicable text narrative, custom graphics, performance metrics, capital requests, personnel data, and other such information for capital budget, personnel budget, budget books, projects, dashboards, etc.

This ClearGov BCM Service Agreement (the "**Agreement**") is made and entered into by and between ClearGov, Inc. ("**ClearGov**"), a Delaware corporation with its principal offices at 2 Mill & Main; Suite 630, Maynard, MA 01754 and **Customer** (as defined in the applicable ClearGov Service Order) (each a "**Party**" and collectively the "**Parties**"). This Agreement governs the terms and conditions under which Customer may utilize the ClearGov Service as set forth herein and as specified in one or more applicable ClearGov Service Order(s) executed by Customer in connection herewith and incorporated herein (the "**ClearGov Service Order(s)**"). In event of any conflict between the terms set forth in this Agreement and any terms or conditions of any applicable ClearGov Service Order, the terms of the applicable ClearGov Service Order shall prevail.

WHEREAS ClearGov owns and operates the ClearGov Service, a Web-based SaaS solution that includes a variety of ClearGov App(s) and provides various features and functionality via such ClearGov App(s); and

WHEREAS Customer wishes to utilize the ClearGov Service in order to convey fiscal budget, key metrics and other information to the public as well as to leverage the functionality of such ClearGov App(s);

NOW THEREFORE, in consideration of the mutual covenants contained herein and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, ClearGov and Customer hereby agree as follows:

1) **Definitions.** Capitalized terms used in this Agreement, and not otherwise defined herein, shall have the following meanings:

- 1.1) "**Account**" means an access point for the ClearGov Service that requires registration by the Customer.
- 1.2) "**ClearGov API**" means an application programming interface that provides access to specified content and functionality within certain ClearGov Apps.
- 1.3) "**ClearGov Apps**" means collectively all of the Web applications hosted by ClearGov and available via the ClearGov Service, including but not limited to the applications listed in any applicable ClearGov Service Order. All features, functionality, reports, etc. for each ClearGov App are included as material elements of the applicable ClearGov App. ClearGov may modify, combine, add or delete ClearGov Apps from the ClearGov Service from time to time at its sole discretion, provided that in the event that ClearGov terminates or deletes any ClearGov App to which Customer is actively subscribing, ClearGov shall provide a pro-rata refund for the applicable portion of the Subscription Service Fee for the remainder of the then current Service Period.
- 1.4) "**ClearGov Data**" means any aggregated and normalized key metrics and benchmarking data collected by ClearGov for the delivery of the ClearGov Service.
- 1.5) "**ClearGov Service**" means the complete set of ClearGov software and related materials including but not limited to the ClearGov Apps, ClearGov Data, ClearGov Web Site, the Documentation and the Software.
- 1.6) "**ClearGov Web Site**" means the Web site owned and operated by ClearGov and made available at the following URL: <http://www.ClearGov.com> and/or any successor site(s).
- 1.7) "**Customer PDF**" means one or more PDF files of Customer's digital documents created by Customer using the ClearGov Apps.
- 1.8) "**Customer Data**" means any data provided to ClearGov by or on behalf of Customer or any data entered or uploaded into the ClearGov Service by or on behalf of Customer, including Sensitive Data entered or provided by Customer.

Customer Data specifically excludes ClearGov Data as well as any anonymized, customized, modified or derivative works related to the Customer Data.

- 1.9) "**Customer State**" means the state, commonwealth or territory in which the Customer is located.
- 1.10) "**Customer Web Site**" means any Web site owned and operated by Customer.
- 1.11) "**Documentation**" means any accompanying proprietary documentation made available to Customer by ClearGov for use with the ClearGov Service, including any documentation available online or otherwise.
- 1.12) "**Sensitive Data**:" means any Customer Data that may reasonably be deemed sensitive and/or private in nature, including but not limited to personal wage garnishments, individual healthcare-related expenses, data protected by HIPAA, etc.
- 1.13) "**Software**" means the source code and/or other code which are material elements of the ClearGov Apps and ClearGov Service.

2) Service Usage & Licenses.

- 2.1) Account Password and Security. Customer shall protect its passwords and take full responsibility for Customer's own, as well as any third-party, use of the Customer Account(s). Customer is solely responsible for any and all activities that occur under such Customer Account(s), except for any activities performed by ClearGov as set forth herein. Customer agrees to notify ClearGov immediately upon learning of any unauthorized use of a Customer Account or any other breach of security. From time to time, ClearGov's support staff may log in to the Customer Account in order to maintain or improve service, including providing Customer assistance with technical or billing issues. Customer hereby acknowledges and consents to such access.
- 2.2) ClearGov License. Subject to the terms and conditions of this Agreement and as specifically set forth in the applicable ClearGov Service Order(s), ClearGov grants Customer a limited, revocable, non-exclusive, non-transferable, non-distributable, worldwide license to utilize the ClearGov Service for the following functionality:
 - a) Content Delivery. Customer may integrate, link and publish applicable public-facing content from the applicable ClearGov Apps within one or more Customer Web Site(s);
 - b) Application Access. Customer may access the ClearGov Apps via Customer's Account to utilize the functionality provided within such ClearGov Apps; and
 - c) API Access. Customer may access the ClearGov API to distribute and display public-facing content from the ClearGov Apps within one or more Customer Web Site(s).

3) Term and Termination.

- 3.1) Term. The duration of this Agreement shall be defined in accordance with the Term set forth in all applicable Service Order(s). The Term shall commence upon the Start Date set forth in the first ClearGov Service Order executed between the Parties and shall continue in full force and effect until the termination or expiration of all applicable ClearGov Service Order(s) (the "**Term**").
- 3.2) Termination. This Agreement and/or any applicable ClearGov Service Order may be terminated prior to the expiration of the term as follows:
 - a) Either Party may terminate this Agreement if the other Party fails to cure a material breach of the Agreement within fifteen (15) days after receipt of written notice

thereof.

- b) Either Party may terminate this Agreement if the other Party is involved in insolvency proceedings, receivership, bankruptcy, or assignment for the benefit of creditors.

3.3) **Obligations.** Upon expiration or termination of this Agreement:

- a) Each Party shall promptly return to the other all of the Confidential Information of the other Party in its possession or control;
- b) Customer shall cease use of the ClearGov Service and shall remove all links from the Customer Web Site(s) to any content provided by the ClearGov Apps, provided that Customer may continue to provide access to any Customer PDF(s). Customer shall be solely responsible for hosting and delivering such Customer PDF(s) as well as any ongoing costs for doing so; and
- c) Any outstanding fees shall become immediately due and payable, and termination of this Agreement shall not relieve Customer from its obligation to pay to ClearGov any such fees.

3.4) **Survival.** Sections 3.3, 3.4 and 4 through 8 inclusive shall survive any termination or expiration of this Agreement.

4) Fees and Billing.

- 4.1) **Fees.** Customer shall pay the Fees in accordance with the terms set forth in the applicable ClearGov Service Order.
- 4.2) **Interest and Collections.** Customer will be charged \$50 for payments by checks that are returned due to insufficient funds. Any late payments will accrue interest equal to one and one-half percent (1.5%) per month, or the maximum amount allowable under law, whichever is less, compounded monthly. ClearGov shall be entitled to recover all reasonable costs of collection (including agency fees, attorneys' fees, in-house counsel costs, expenses and costs) incurred in attempting to collect payment from Customer.
- 4.3) **Taxes.** Customer is solely responsible for all applicable sales, use and other taxes and similar charges based on or arising from this Agreement or any ClearGov Service Order. In the event that Customer is exempt from sales tax, Customer will provide ClearGov with a tax-exempt certificate upon request.

5) Intellectual Property.

- 5.1) **General.** Both Parties may only use the other Party's intellectual property as expressly set forth herein. Nothing in this Agreement shall be construed in any manner to affect or modify either Party's ownership rights in any preexisting or future works, trademarks, copyrights or technologies developed or created by either Party, including without limitation, their respective proprietary software used in connection with the development and provision of their respective Web sites, databases, systems, products and/or services. Unless specifically agreed by the Parties in writing, all intellectual property, including without limitation information that could become the subject of a patent, copyright or trade secret, developed by a Party in the context of performing its obligations under this Agreement shall be exclusively owned by that Party and the other Party shall cooperate with any reasonable requests to execute documents confirming such ownership.
- 5.2) **Data Ownership and License.**
 - a) Customer represents and warrants that it has obtained all data subjects' consent or otherwise has the full legal right necessary to provide the Customer Data to ClearGov for ClearGov's use as contemplated by this Agreement. Customer acknowledges that ClearGov shall have no legal liability for its use and/or the display of the Customer Data

as contemplated by this Agreement.

- b) Customer represents and warrants that Customer shall not provide or enter Sensitive Data to be displayed in any publicly available element of the ClearGov Service. To the extent that Customer enters or uploads any Sensitive Data into the ClearGov Service, Customer shall assume full responsibility for the disclosure of such Sensitive Data. ClearGov is under no obligation to review and/or verify whether or not Customer Data includes Sensitive Data.
- c) Customer Data shall remain the property of Customer, and Customer hereby grants ClearGov a limited, perpetual, irrevocable and royalty-free right to use, copy, modify, and display the Customer Data within any ClearGov App(s) and for the purpose of providing the ClearGov Service.

- 5.3) **Proprietary Rights Notice.** The ClearGov Service and all intellectual property rights in the ClearGov Service are, and shall remain, the property of ClearGov. All rights in and to the ClearGov Service not expressly granted to Customer in this Agreement are hereby expressly reserved and retained by ClearGov without restriction, including, without limitation, ClearGov's right to sole ownership of the ClearGov API, ClearGov Apps, ClearGov Data, ClearGov Web Site, Documentation and Software. Without limiting the generality of the foregoing, Customer agrees not to (and to not allow any third party to): (a) sublicense, copy, distribute, rent, lease, lend or use the ClearGov Service outside of the scope of the license granted herein or make the ClearGov Service available to any third party or use the ClearGov Service on a service bureau time sharing basis; (b) copy, modify, adapt, translate, prepare derivative works from, reverse engineer, disassemble, or decompile the ClearGov Service or otherwise attempt to discover or reconstruct any source code, underlying ideas, algorithms, file formats, program interfaces or other trade secrets related to the ClearGov Service; (c) use the trademarks, trade names, service marks, logos, domain names and other distinctive brand features or any copyright or other proprietary rights associated with the ClearGov Service for any purpose without the express written consent of ClearGov; (d) register, attempt to register, or assist anyone else to register any trademark, trade name, service marks, logos, domain names and other distinctive brand features, copyrights or other proprietary rights associated with ClearGov other than in the name of ClearGov; or (e) modify, remove, obscure, or alter any notice of copyright, trademark, or other proprietary right or legend appearing in or on any item included with the ClearGov Service. If the use of the ClearGov Service is being purchased by or on behalf of the U.S. Government or by a U.S. Government prime contractor or subcontractor (at any tier), in accordance with 48 C.F.R. 227.7202-4 (for Department of Defense (DOD) acquisitions) and 48 C.F.R. 2.101 and 12.212 (for non-DOD acquisitions), the Government's rights in the ClearGov Service, including its rights to use, modify, reproduce, release, perform, display or disclose any elements of the ClearGov Service, will be subject in all respects to the commercial license rights and restrictions provided in this Agreement.

6) Representations, Warranties, Indemnification and Liability.

- 6.1) **By ClearGov.** ClearGov represents and warrants that: (i) the ClearGov Service shall be provided in accordance with, and shall not violate applicable laws, rules or regulations; and (ii) by using the ClearGov Service, Customer will not violate or in any way infringe upon the personal or proprietary rights of any third party, (iii) to ClearGov's knowledge, the ClearGov Service does not contain any virus, worm, Trojan horse, time bomb or similar contaminating or destructive feature; and (iv)

ClearGov holds all necessary rights to permit the use of the ClearGov Service and all components thereof provided to Customer under this Agreement.

- 6.2) By Customer. Customer represents and warrants that: (i) it has all right, title, and interest in and to the Customer Data necessary for its use in connection with the ClearGov Service; and (ii) it shall not use the ClearGov Service in a manner or in connection with any activity that would violate this Agreement or any law, rule or regulation or rights of any third party.
- 6.3) By Both. ClearGov and Customer both represent and warrant that (i) each has full power and authority to enter into and perform its obligations under this Agreement; (ii) this Agreement is a legal, valid and binding obligation, enforceable against each Party in accordance with its terms; and (iii) entering into this Agreement will not knowingly violate the Agreement or any laws, regulations or third-party contracts.
- 6.4) Indemnification by ClearGov. At ClearGov's cost, ClearGov agrees to indemnify, hold harmless and defend Customer against any cost, loss or expense (including attorney's fees) resulting from any claims by third parties for loss, damage or injury (each, a "**Claim**") arising out of or relating to (i) ClearGov's breach of any term, condition, representation or warranty of this Agreement, (ii) ClearGov's violation of any third party rights in connection with the ClearGov Service or (iii) ClearGov's violations of applicable laws, rules or regulations in connection with the ClearGov Service. In such a case, Customer will provide ClearGov with written notice of such Claim. Customer shall cooperate as fully as reasonably required in the defense of any Claim. Customer reserves the right, at its own expense, to assume the exclusive defense and control of any matter subject to indemnification by ClearGov. Notwithstanding the foregoing, unless the settlement involves no cost, loss or continuing liability to Customer, ClearGov shall not settle any Claim, without the written consent of Customer, such consent not to be unreasonably withheld.
- 6.5) Limited Warranty. ClearGov warrants that the ClearGov Service will be delivered in a professional and workmanlike manner substantially in accordance with the statement of work set forth in the applicable ClearGov Service Order and that the ClearGov Service will operate in all material respects as described in its product descriptions and/or documentation. EXCEPT FOR THE EXPRESS WARRANTIES STATED IN THIS AGREEMENT, INCLUDING ANY APPLICABLE CLEARGOV SERVICE ORDER, CLEARGOV MAKES NO ADDITIONAL WARRANTY, EXPRESS OR IMPLIED, STATUTORY OR OTHERWISE, INCLUDING WITHOUT LIMITATION ANY IMPLIED WARRANTIES OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE OR NON-INFRINGEMENT, GUARANTEES, REPRESENTATIONS, PROMISES, STATEMENTS, ESTIMATES, CONDITIONS, OR OTHER INDUCEMENTS.
- 6.6) Limitation of Liability. NEITHER CLEARGOV NOR CUSTOMER WILL BE LIABLE TO THE OTHER PARTY FOR ANY INDIRECT, SPECIAL, PUNITIVE, CONSEQUENTIAL (INCLUDING, WITHOUT LIMITATION, LOST PROFITS), OR INCIDENTAL DAMAGES, WHETHER BASED ON A CLAIM OR ACTION OF CONTRACT, WARRANTY, NEGLIGENCE, STRICT LIABILITY, OR OTHER TORT, BREACH OF ANY STATUTORY DUTY, INDEMNITY OR CONTRIBUTION, OR OTHERWISE, EVEN IF THE PARTY HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES. THE EXCLUSION CONTAINED IN THIS PARAGRAPH SHALL APPLY REGARDLESS OF THE FAILURE OF THE EXCLUSIVE REMEDY PROVIDED IN THE FOLLOWING SENTENCE. BOTH PARTIES' TOTAL CUMULATIVE LIABILITY TO THE OTHER PARTY FOR ANY LOSS OR DAMAGES RESULTING FROM ANY CLAIMS, DEMANDS OR ACTIONS

ARISING OUT OF OR RELATING TO THIS AGREEMENT SHALL NOT EXCEED THE CUMULATIVE FEES PAID BY CUSTOMER TO CLEARGOV IN THE PRECEDING TWELVE (12) MONTHS. THE FOREGOING SHALL NOT LIMIT A PARTY'S (A) PAYMENT OBLIGATIONS UNDER THE AGREEMENT; (B) LIABILITY FOR INDEMNIFICATION OBLIGATIONS UNDER SECTION 6.4; (C) LIABILITY FOR ANY BREACH OF ITS CONFIDENTIALITY OBLIGATIONS UNDER SECTION 7; (D) LIABILITY FOR ANY BREACH OF ITS REPRESENTATIONS, WARRANTIES, OR OBLIGATIONS UNDER SECTION 5.2; OR (E) LIABILITY FOR ITS INFRINGEMENT OR MISAPPROPRIATION OF ANY PROPRIETARY RIGHTS OF THE OTHER PARTY. NOTHING IN THIS AGREEMENT SHALL BE CONSTRUED AS EXCLUDING OR LIMITING A PARTY'S LIABILITY FOR FRAUD OR ITS LIABILITY FOR DEATH OR PERSONAL INJURY ARISING FROM ITS NEGLIGENCE.

- 6.7) Essential Element. The provisions of this Section 6 are an essential element of the benefit of the consideration reflected in this Agreement.

7) Confidentiality.

- 7.1) Subject to any applicable open public records laws in the Customer State, each Party will keep the specific terms of this Agreement confidential, including the contents of the schedules and exhibits, and not disclose any portion of them to any third party (other than to its attorneys, accountants, advisors and potential investors who are bound to keep such information confidential) without the other Party's prior written consent, except as required by law, including but not limited to open public record laws.
- 7.2) In addition, in connection with the negotiation and performance of this Agreement, a Party (the "**Receiving Party**") may receive information from the other Party (the "**Disclosing Party**") which is confidential or proprietary in nature, including without limitation information about a Party's products, systems and services ("**Confidential Information**"). The Receiving Party agrees that, during the term of this Agreement and for a period of three (3) years thereafter, it will keep the Confidential Information in strictest confidence and protect such Confidential Information by similar security measures as it takes to protect its own Confidential Information of a similar nature, but in no event shall the Receiving Party take less than reasonable care with the Confidential Information of the Disclosing Party. The Receiving Party also agrees that it will not use any Confidential Information for any purpose other than in connection with the performance of its obligations under this Agreement.
- 7.3) The term "**Confidential Information**" shall not include information which A) is or becomes generally available to the public without breach of this Agreement, B) is in the possession of the Receiving Party prior to its disclosure by the Disclosing Party, C) becomes available from a third party not in breach of any obligations of confidentiality, D) is independently developed by the Receiving Party, or E) is required to be disclosed by the Receiving Party pursuant to law, rule, regulation, subpoena or court order, including but not limited to open public record laws.
- 7.4) The Parties recognize that the disclosure or use of a Disclosing Party's Confidential Information by the Receiving Party in violation of the provisions of this Section 7 may cause irreparable injury to the Disclosing Party; therefore, in the event either Party breaches the provisions of this Section 7, the other Party, in addition to any other remedies it may have, shall be entitled to seek preliminary and permanent

injunctive relief without the necessity of posting a bond.

8) Miscellaneous.

- 8.1) General. If any provision of this Agreement is held to be unenforceable for any reason, such provision shall be reformed to the extent necessary to make it enforceable to the maximum extent permissible so as to implement the intent of the Parties, and the remainder of this Agreement shall continue in full force and effect. A waiver of any default is not a waiver of any subsequent default. The relationship between ClearGov and Customer is one of independent contractors, not partnership, joint venture or agency. This Agreement shall be binding upon and inure to the benefit of the respective successors and permitted assigns of the Parties hereto. The United Nations Convention on Contracts for the International Sale of Goods and the Uniform Computer Information Transactions Act shall not apply to this Agreement. The Software is controlled by U.S. Export Regulations, and it may not be exported to or used by embargoed countries or individuals.
- 8.2) Entire Agreement. This Agreement and the accompanying ClearGov Service Order(s), together, constitute a valid and binding agreement between the Parties and are intended to be the Parties' complete, integrated expression of the terms of their agreement with respect to the ClearGov Service, and any prior agreements or understandings with respect to such subject matter are superseded hereby and fully merged herein.
- 8.3) Assignment. Neither Party will assign this Agreement in whole or in part to any third party without the prior written consent of the other Party; provided, however, either Party may assign this Agreement without such consent to any subsidiary or parent company of such Party or to any successor by way of any merger, consolidation or other corporate reorganization of such Party or sale of all or substantially all of the assets of such Party or to an entity that assumes, by sale, license or otherwise, the business activities that are the subject of this Agreement, provided that such subsidiary or parent company or successor assumes or is otherwise fully bound by all of the obligations of the assigning Party under this Agreement.
- 8.4) Marketing Materials. Customer agrees that ClearGov may utilize Customer's name solely to identify it as a ClearGov Customer on the ClearGov Web site, in client lists and other marketing materials. Any other uses of Customer's name and/or logo (other than as included in the content and/or other items furnished to ClearGov by Customer) shall require Customer's prior written consent.
- 8.5) Insurance. ClearGov shall maintain commercial general liability insurance, cybersecurity insurance, product liability insurance and auto liability insurance in amounts that are consistent with industry standards. ClearGov shall maintain Worker's Compensation insurance as required by law.
- 8.6) No Boycott of Israel. ClearGov hereby certifies that ClearGov is not currently engaged in and shall not, for the duration of the Term of this Agreement, engage in a boycott of goods or services from the State of Israel; companies doing business in or with the State of Israel or authorized by, licensed by or organized under the laws of the State of Israel; or persons or entities doing business in the State of Israel.
- 8.7) Jurisdiction. This Agreement shall be governed by the applicable laws in the Customer State, without regard to conflict of laws rules. Any dispute, claim or controversy arising out of or relating to this Agreement or the breach, termination, enforcement, interpretation or validity thereof, including the determination of the scope or applicability of this agreement to arbitrate, shall be determined exclusively by

arbitration in the Customer State before a panel of three arbitrators. Such arbitration shall be administered by JAMS pursuant to JAMS' Streamlined Arbitration Rules and Procedures. Judgment on an award, if any, may be entered in any court having jurisdiction. This clause shall not preclude parties from seeking provisional remedies in aid of arbitration from a court of appropriate jurisdiction. The Parties acknowledge that this Agreement evidences a transaction involving interstate commerce. Notwithstanding the provision with respect to applicable substantive law, any arbitration conducted pursuant to the terms of this Agreement shall be governed by the Federal Arbitration Act (9 U.S.C., Secs. 1-16).

- 8.8) Modification. ClearGov shall have the right to modify this Agreement at any time by posting revised terms and conditions at the following URL: <http://www.ClearGov.com/terms-and-conditions>. Changes will be binding on the date they are posted. Continued use of the ClearGov Service will be considered acceptance by Customer of the then current Agreement.
- 8.9) Force Majeure. If the performance of this Agreement or any obligations hereunder is prevented or interfered with by reason of fire or other casualty or accident, strikes or labor disputes, war or other violence, any law, proclamation, regulation, or requirement of any government agency, or any other act or condition beyond the reasonable control of a Party hereto, that Party upon giving prompt notice to the other Party shall be excused from such performance during such occurrence.
- 8.10) Notices. All notices, requests, or other communications between the Parties that are required or permitted hereunder will be in writing and will be given by: (a) delivery in person or by prepaid courier service with a nationally recognized courier company, (b) delivery by registered or certified mail, postage prepaid, return receipt requested, (c) by confirmed fax, or (d) email to the address and/or fax number set forth in the applicable ClearGov Service Order. A Party may change the street or email address or fax number to which notice is to be sent by giving written notice of such change. Notices will be deemed given when received as evidenced by verification from the courier company, the mail or confirmation of email receipt or fax confirmation.
- 8.11) Titles & Subtitles. The titles and subtitles in this Agreement are used for convenience only and are not to be considered in construing it.



CITY OF SIGNAL HILL
STAFF REPORT

2175 Cherry Avenue • Signal
Hill, California 90755-3799

12/9/2025

AGENDA ITEM

**TO: HONORABLE MAYOR
AND MEMBERS OF THE CITY COUNCIL**

**FROM: CARLO TOMAINO
CITY MANAGER**

**BY: GABINO LUNA
DEPUTY DIRECTOR OF PUBLIC WORKS**

SUBJECT: CONTRACT AMENDMENT REGISTER DATED DECEMBER 9, 2025

Summary:

The attached Contract Amendment Register is a listing of proposed contract amendments and project change orders eligible for streamlined processing based upon the following criteria, as documented in the City's Purchasing Policy:

- The City Council authorized funds for the adopted fiscal year Operating Budget.
- Staff are satisfied with the goods/services received to date.
- The City Manager reviewed and approved each amendment for streamlined processing.

There is one contract amendment for City Council consideration as follows:

1. Mariposa Landscapes, Incorporated - Fourth Amendment for Maintenance Services, approving the final allowable one-year renewal term through December 31, 2026, with an annual renewal cost of \$588,961.69, which reflects an increase of \$49,018.13 from the previous year, for a new not-to-exceed contract amount of \$2,198,085.68. Upon completion of this final amendment, the City would issue a Request for Proposals for future landscape maintenance services.

Strategic Plan Goal(s):

Goal No. 1 Financial Stability: Ensure the City's long-term financial stability and resilience.

Recommendation:

Authorize the Contract Amendment Register dated December 9, 2025.

12/9/2025

Fiscal Impact:

The City Council has authorized funding as part of the adopted Fiscal Year 2025-2026 Operating Budget related to the proposed contract amendments.

Reviewed for Fiscal Impact:

Siamlu Cox
Administrative Services Officer/Finance Director

Attachments:

- A. Contract Amendment Register
- B. Fourth Amendment, Mariposa Landscapes, Inc.

CONTRACT AMENDMENT REGISTER

Contract No.	Dept.	Service	Vendor	RFP (Y/N) & Council Approval Date	Cooperative Purchasing (Y/N) & Source	Current Term and Expiration Date	Current Not-to-Exceed	Amendment / Change Order No.	Additional Term and Date	Additional Comp & CPI	New Not-to-Exceed	Funding Source	Adopted Budget
TERM AND COMPENSATION													
1	Public Works	Maintenance Services	Mariposa Landscapes, Inc.	9/13/2022	N	3 years 12/31/25	\$1,609,124	4	1 year 12/31/26	\$588,962	\$2,198,086	100-94-5530	Yes
TERM ONLY													
COMPENSATION ONLY													
CHANGE ORDERS													

N/A: Not applicable

CITY OF SIGNAL HILL
FOURTH AMENDMENT TO
AGREEMENT FOR MAINTENANCE SERVICES

1. PARTIES AND DATE.

This Fourth Amendment to the Maintenance Services Agreement ("Fourth Amendment") is entered into on the 9th day of December, 2025, by and between the City of Signal Hill, a municipal corporation, organized under the laws of the State of California, with its principal place of business at 2175 Cherry Avenue Signal Hill, CA 90755 ("City") and **Mariposa Landscapes, Inc.**, a California Corporation, with its principal place of business at 6232 Santos Diaz St., Irwindale, California 91702 ("Contractor"). City and Contractor are sometimes individually referred to herein as "Party" and collectively as "Parties."

2. RECITALS.

2.1 Agreement. The Parties entered into that certain Agreement for Maintenance Services dated September 13, 2022, with a term commencing on October 1, 2022, and expiring on October 1, 2023, and a total compensation not-to-exceed \$403,944 ("Agreement").

2.2 First Amendment. The Parties amended the Agreement on August 22, 2023, in order to expand the scope of services, extend the term by one additional year to expire October 1, 2024, thereby exercising the first of three optional one-year term extensions available under the Agreement, and increase the compensation amount by \$539,941.13 for a total compensation not-to-exceed \$943,885.13 over the term of the Agreement.

2.3 Second Amendment. The Parties amended the Agreement on September 24, 2024, in order to administratively extend the term for 90 days to expire on December 30, 2024, thereby utilizing half of the 180-day discretionary term extension authorized under the Agreement, and increase the compensation amount by \$125,295.30, for a total compensation not-to-exceed \$1,069,180.43 over the term of the Agreement.

2.4 Third Amendment. The Parties amended the Agreement on December 10, 2024, in order to extend the term by one additional year to expire December 31, 2025, thereby exercising the second of three optional one-year term extensions available under the Agreement, and increase the compensation amount by \$539,943.56 for a total compensation not-to-exceed \$1,609,123.99 over the term of the Agreement.

2.5 Fourth Amendment. The Parties now desire to amend the Agreement in order to extend the term by one additional year to expire December 31, 2026, thereby exercising the third of three optional one-year term extensions available under the Agreement, expand the scope of services to include service area 29 and increase the compensation amount by \$588,961.69 for a total compensation not-to-exceed \$2,198,085.68 over the term of the Agreement.

3. TERMS.

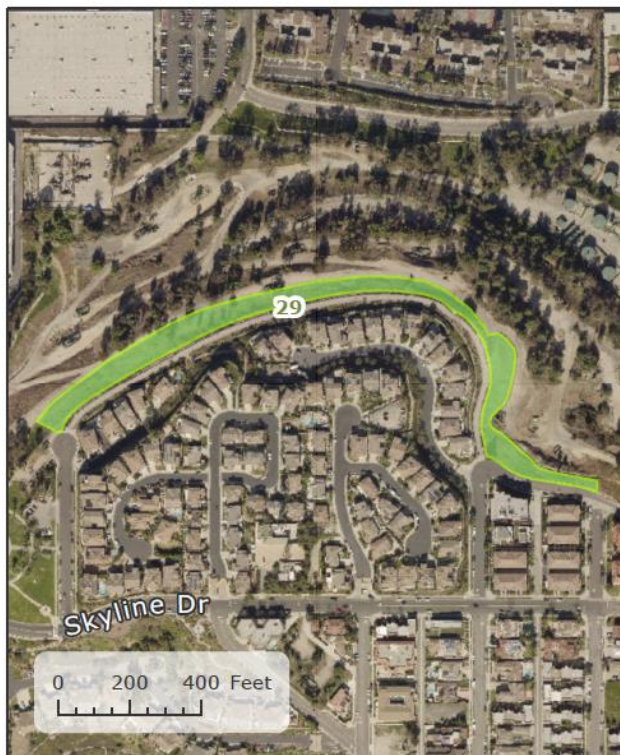
3.1 Term. Section 3.1.2 of the Agreement is hereby amended in its entirety to read as follows:

“The term of this Agreement shall be from October 1, 2022, to December 30, 2026, unless earlier terminated as provided herein. At City’s sole discretion, the term may be extended administratively by up to 90 calendar days with the approval of the City’s Director of Public Works. Contractor shall complete the Services within the term of this Agreement and shall meet any other established schedules and deadlines.”

3.2 Compensation. Section 3.3.1 of the Agreement is hereby amended in its entirety to read as follows:

“Contractor shall receive compensation, including authorized reimbursements, for all Services rendered under this Agreement at the rates set forth in Exhibit “C” attached hereto and incorporated herein by reference. The total compensation shall not exceed **Two Million One Hundred Ninety-Eight Thousand Eighty-Five Dollars and Sixty-Eight Cents (\$2,198,085.68)** over the term of the Agreement without written approval of the City Council or City Manager as applicable. Extra Work may be authorized, as described below, and if authorized, will be compensated at the rates and manner set forth in this Agreement.”

3.3 Scope of Services. Exhibit “A-3” of the Agreement regarding Area Descriptions and Maps, is hereby amended to include service area 29 as follows:



Area 29

Name

Panorama Slope

Description

The slope downhill from Panorama Promenade and E Panorama Dr west of Ohio Ave. Consists of hillside landscaping and irrigation systems.

3.4 Compensation. Exhibit "C" of the Agreement is hereby amended in its entirety and replaced in the form of Attachment "1" to this Fourth Amendment, attached hereto and incorporated herein by reference.

3.5 Schedule of Compensation. Exhibit "C-1" of the Agreement is hereby amended in its entirety and replaced in the form of Attachment "2" to this Fourth Amendment, attached hereto and incorporated herein by reference.

3.6 Per Area Frequency Tables. Exhibit "C-2" of the Agreement regarding the per area frequency tables is hereby amended to include service area 29 as follows:

29. Panorama Slope (slope downhill from Panorama Promenade and E. Panorama Dr west of Orange Ave)	
Ground Cover/Vines/Planters/Shrubs	
Litter, Trash, Leaf Removal	W
Irrigation System Checks & operation	W
Weed Control	W
Fertilizing	TY, AN
Pruning	Q, AN
Pest, Disease Control	AN

3.7 Remaining Provisions of Agreement. Except as otherwise specifically set forth in this Fourth Amendment, the remaining provisions of the Agreement shall remain in full force and effect.

Signatures on following page

CITY OF SIGNAL HILL

MARIPOSA LANDSCAPES, INC.

By: _____
Carlo Tomaino
City Manager

By: _____
Terry Noriega
President

ATTEST:

By: _____
Tina Knapp
Assistant City Clerk

By: _____
Antonio Valenzuela
Secretary

APPROVED AS TO FORM:

By: _____
Matthew E. Richardson
City Attorney

**ATTACHEMENT “1” TO THE FOURTH AMENDMENT TO
AGREEMENT FOR MAINTENANCE SERVICES**

Exhibit “C”

Compensation

- I. Contractor shall perform the services described herein at the rates set forth in Exhibit “C-1” and Exhibit “C-2” attached hereto for a total annual base compensation as described in the table below:

Agreement Term	Year	Annual Base Amount
10/01/2022 – 10/02/2023	1	\$403,944.00
10/01/2023 – 10/01/2024	2	\$539,941.13
10/02/2024 – 12/30/2024	2 (90-day term extension)	\$125,295.30
12/31/2024 – 12/31/2025	3	\$539,943.56
01/01/2026 – 12/31/2026	4	\$588,961.69
Total		\$2,198,085.68

- II. Within the budgeted amounts for each Task set forth on Exhibit “C-1” and Exhibit “C-2”, and with the approval of the Contract Officer, funds may be shifted from one Task sub-budget to another so long as the total compensation is not exceeded per Section 3.3.1, unless Extra Work is approved per Section 3.3.4.
- III. The City will compensate Contractor for the services performed upon submission of a valid invoice. Each invoice is to include:
- Line items for all personnel describing the work performed, the number of hours worked, and the hourly rate.
 - Line items for all materials and equipment properly charged to the Services.
 - Line items for all other approved reimbursable expenses claimed, with supporting documentation.
 - Line items for all approved subcontractor labor, supplies, equipment, materials, and travel properly charged to the services.
- IV. Contractor shall provide a Performance Bond and Payment Bond pursuant to Sections 3.2.12.1 and 3.2.12.2 of this Agreement, executed by a surety meeting the qualifications described in Section 3.2.12.4.
- V. In the event that this Agreement is renewed pursuant to Section 3.1.2, the rates set forth above may be increased or reduced each year at the time of renewal, but any increase shall not exceed the Consumer Price Index, All Urban Consumers, Los Angeles-Riverside-Orange Counties.

•

**ATTACHMENT “2” TO THE FOURTH AMENDMENT TO
AGREEMENT FOR MAINTENANCE SERVICES**

Exhibit “C-1”

Schedule of Compensation

Area 1 & 1A	Hillbrook Park & Hillbrook Annex	\$638.09 (9 months)
Area 2	Reservoir Park & Demo Garden on 33 rd St	\$3,723.97/month
Area 3	Cherry Ave Medians, Tree Wells, and Sidewalks	\$1,839.15/month
Area 4	Spring St Medians, Tree Wells, and Sidewalks	\$1,471.32/month
Area 5	Willow St Medians, Tree Wells, and Sidewalks	\$1,839.15/month
Area 6	Choker Medians (Citywide)	\$367.83/month
Area 7	Orange Ave Tree Wells and Sidewalks	\$1,103.50/month
Area 8	21 st St (South Side) & Stanley Ave	\$183.91/month
Area 9	Skyline Dr. Parkway between Cherry Ave and Dawson Ave	\$735.66/month
Area 10	Cherry Ave Slope (east and west sides of street, including cribwall)	\$1,103.50/month
Area 11	Alliance Ave Wall (from Lemon Ave to Orange Ave)	\$367.83/month
Area 12	Lemon Ave Wall (south of 2269 Lemon Ave)	\$183.91/month
Area 13	Temple Reservoir Site (2271 Temple Parking Lot, Buildings and Landscaping)	\$1,464.16/month
Area 14	Signal Hill Park (includes City Hall, Library, Community Center, Spud Field, and City Hall Parking Lots)	\$4,990.86/month
Area 15	Sunset View Park and Annex (Hill St and Skyline Dr)	\$1,839.15/month
Area 16	Southeast Area Medians (Hill St between Obispo Ave and Temple Ave; Obispo Ave between Hill St and Temple Ave)	\$1,103.50/month

Area 17	Raymond Arbor Park (1881 Raymond Ave)	\$1,103.50/month
Area 18	Discovery Well Park (2200 Temple Ave) and Unity Monument	\$3,319.44/month
Area 19	Panorama Promenade (between Dawson Ave & Molino Ave)	\$1,103.50/month
Area 20	Police Station (2745 Walnut Ave)	\$2,574.81/month
Area 21	Hilltop Park (northwest corner of Dawson Ave & Skyline Dr)	\$4,255.96/month
Area 22	Calbrisas Park (2451 California Ave)	\$1,865.31/month
Area 23	Dog Park (3100 California Ave)	\$1,103.50/month
Area 24	Maintenance Yard with Demo Garden (2175 28 th St)	\$735.66/month
Area 25	Community Garden (21 st St Between Alamitos Ave and Cherry Ave)	\$1,103.50/month
Area 26	21 st St between Gundry Ave and Walnut Ave	\$69.74/month
Area 27	2791 Walnut Ave	\$69.74/month
Area 28	Heritage Point Park (southwest corner of Burnett St and Cherry Ave)	\$2,206.98/month
Area 29	Panorama Slope	\$2,600.00/month
	Pet Stations – Citywide (2200 Ohio Ave, 21 st St and Junipero Ave, 2200 St Louis Ave)	\$735.66/month
	Weed Abatement	\$3,436.90/month



CITY OF SIGNAL HILL
STAFF REPORT

2175 Cherry Avenue • Signal
Hill, California 90755-3799

12/9/2025

AGENDA ITEM

**TO: HONORABLE MAYOR
AND MEMBERS OF THE CITY COUNCIL**

**FROM: CARLO TOMAINO
CITY MANAGER**

**BY: DAVID HOPPER
CITY TREASURER**

**SIAMLU COX
ADMINISTRATIVE SERVICES OFFICER/FINANCE DIRECTOR**

SUBJECT: WARRANT REGISTER PRESENTED DECEMBER 9, 2025

Summary:

The Warrant Register is a listing of all general disbursements issued since the prior warrant register and are requested to be approved by the City Council.

Strategic Plan Goal(s):

Goal No. 1 Financial Stability: Ensure the City's long-term financial stability and resilience.

Recommendation:

Authorize payment of the Warrant Registers presented December 9, 2025.

Fiscal Impact:

The City has sufficient funds budgeted and available for payment.

Analysis:

Warrant Register for Council Meeting

Payment Type	Payment Date	Payment Numbers	Total
Regular Check	11.13.2025	120830 THRU 120874	\$ 90,756.51
Regular EFT	11.13.2025	105090 THRU 105116	\$ 99,447.45
Manual EFT	11.17.2025	105117	\$ 30,010.00
Manual DFT*	11.10.25 - 11.21.25	VARIOUS	\$ 921,262.02
Manual DFT*	11.08.25 - 11.21.25	VARIOUS	\$ 510,173.17
Subtotal			\$ 1,651,649.15
Payroll Net**	11.20.2025	VARIOUS	\$ 409,692.54
Subtotal			\$ 409,692.54
Grand Total			\$ 2,061,341.69

* EFT/Draft - Electronic/Draft Funds Transfer

** Represents the total net payroll direct deposit on pay date

Staff is submitting all warrants for approval; invoices and supporting documentation are available for review in the Finance Department.

Attachment:

A. Warrant Register



City of Signal Hill

Warrant Register

By Vendor Name

Payment Dates 11/8/2025 - 11/21/2025

Payment Number	Payment Date	Payable Number	Payable Date	Description (Payable)	Account Number	Account Name	Amount
Vendor: 0007 - ABC PRESS							
120830	11/13/2025	250299	10/23/2025	PRINTING SVCS: FY 25-26 BUDGET BOOKS	100-51-5710	Office Supplies	2,544.82
Vendor 0007 - ABC PRESS Total:							2,544.82
Vendor: 4695 - ADMINISTRATIVE SERVICE CO-OP							
105090	11/13/2025	250905	09/30/2025	DIAL-A-TAXI SVCS: SEP 2025	202-40-5674	Dial-A-Taxi	797.83
Vendor 4695 - ADMINISTRATIVE SERVICE CO-OP Total:							797.83
Vendor: 0388 - AFLAC							
DFT0015529	11/10/2025	INV0015527	10/09/2025	Aflac - After Tax	100-21536	AFLAC Payable	144.67
DFT0015530	11/10/2025	INV0015528	10/09/2025	Aflac Benefit - After Tax	100-21536	AFLAC Payable	21.13
DFT0015531	11/10/2025	INV0015529	10/09/2025	Aflac Benefit - Pre Tax	100-21536	AFLAC Payable	60.69
DFT0015532	11/10/2025	INV0015530	10/09/2025	Aflac - Pre Tax	100-21536	AFLAC Payable	96.85
DFT0015650	11/10/2025	INV0015629	10/23/2025	Aflac - After Tax	100-21536	AFLAC Payable	144.67
DFT0015650	11/10/2025	INV0015629	10/23/2025	Aflac - After Tax	100-51-5273	Health Benefits	-0.05
DFT0015651	11/10/2025	INV0015630	10/23/2025	Aflac Benefit - After Tax	100-21536	AFLAC Payable	21.13
DFT0015652	11/10/2025	INV0015631	10/23/2025	Aflac Benefit - Pre Tax	100-21536	AFLAC Payable	60.69
DFT0015653	11/10/2025	INV0015632	10/23/2025	Aflac - Pre Tax	100-21536	AFLAC Payable	96.85
Vendor 0388 - AFLAC Total:							646.63
Vendor: 1351 - AIRGAS SPECIALTY PRODUCTS							
105091	11/13/2025	9166127655	10/23/2025	WATER DEPT SUPPLIES	500-40-5721	Special Department Supplies	1,339.82
Vendor 1351 - AIRGAS SPECIALTY PRODUCTS Total:							1,339.82
Vendor: 1151 - ALL CITY MANAGEMENT SRVCS INC.							
105092	11/13/2025	103007	09/03/2025	CROSSING GUARD SVCS: 8/17 - 8/30/25	100-74-5400	Contract Services - General	2,502.72
105092	11/13/2025	104383	10/29/2025	CROSSING GUARD SVCS: 10/12 - 10/25/25	100-74-5400	Contract Services - General	6,256.80
Vendor 1151 - ALL CITY MANAGEMENT SRVCS INC. Total:							8,759.52
Vendor: 8241 - ALLIED UNIVERSAL SECURITY SERVICES							
105093	11/13/2025	17698654	10/23/2025	SECURITY SERVICES: 10/10 - 10/23/25	100-72-5400	Contract Services - General	3,858.40
Vendor 8241 - ALLIED UNIVERSAL SECURITY SERVICES Total:							3,858.40
Vendor: 1444 - ARROWHEAD SCIENTIFIC INC							
120831	11/13/2025	186069	10/16/2025	SHPD SUPPLIES	100-73-5740	General Supplies	451.09
Vendor 1444 - ARROWHEAD SCIENTIFIC INC Total:							451.09

Warrant Register						Payment Dates: 11/8/2025 - 11/21/2025	
Payment Number	Payment Date	Payable Number	Payable Date	Description (Payable)	Account Number	Account Name	Amount
Vendor: 8740 - BANK OF AMERICA - OPEB							
105118	11/20/2025	INV0015856	11/20/2025	110156 CITY OF SIGNAL HILL OPEB INV TRUST ACCT -EE	100-21525	OPEB Employee Paid W/ Wa...	576.96
105118	11/20/2025	INV0015857	11/20/2025	110156 CITY OF SIGNAL HILL OPEB INV TRUST ACCT -ER	100-21525	OPEB Employee Paid W/ Wa...	623.04
105118	11/20/2025	INV0015858	11/20/2025	110156 CITY OF SIGNAL HILL OPEB INV TRUST ACCT -EE	100-21525	OPEB Employee Paid W/ Wa...	2,769.53
105118	11/20/2025	INV0015859	11/20/2025	110156 CITY OF SIGNAL HILL OPEB INV TRUST ACCT -ER	100-21525	OPEB Employee Paid W/ Wa...	2,769.53
Vendor 8740 - BANK OF AMERICA - OPEB Total:							6,739.06
Vendor: 1747 - BAVCO							
120832	11/13/2025	358519	10/08/2025	WATER DEPT SUPPLIES	500-40-5740	General Supplies	301.11
Vendor 1747 - BAVCO Total:							301.11
Vendor: 8527 - BLACK BIRD FIRE PROTECTION, INC.							
105094	11/13/2025	31420102025	10/20/2025	ANNUAL FIRE ALARM TEST - PD	100-92-5400	Contract Services - General	650.00
Vendor 8527 - BLACK BIRD FIRE PROTECTION, INC. Total:							650.00
Vendor: 0062 - BRODART CO							
120833	11/13/2025	B7087783	10/25/2025	LIBRARY BOOK SUPPLIES (1)	100-81-5721	Special Department Supplies	22.25
120833	11/13/2025	B7087876	10/25/2025	LIBRARY BOOK SUPPLIES (38)	100-81-5721	Special Department Supplies	831.95
120833	11/13/2025	B7087890	10/25/2025	LIBRARY BOOK SUPPLIES (30)	100-81-5721	Special Department Supplies	734.72
120833	11/13/2025	B7088061	10/25/2025	LIBRARY BOOK SUPPLIES (1)	100-81-5721	Special Department Supplies	26.65
120833	11/13/2025	B7088113	10/25/2025	LIBRARY BOOK SUPPLIES (9)	100-81-5721	Special Department Supplies	199.14
120833	11/13/2025	B7088119	10/25/2025	LIBRARY BOOK SUPPLIES (1)	100-81-5721	Special Department Supplies	24.23
120833	11/13/2025	B7088121	10/25/2025	LIBRARY BOOK SUPPLIES (2)	100-81-5721	Special Department Supplies	38.70
120833	11/13/2025	B7088122	10/25/2025	LIBRARY BOOK SUPPLIES (8)	100-81-5721	Special Department Supplies	124.68
120833	11/13/2025	B7088123	10/25/2025	LIBRARY BOOK SUPPLIES (43)	100-81-5721	Special Department Supplies	710.39
120833	11/13/2025	B7088636	10/25/2025	LIBRARY BOOK SUPPLIES (1)	100-81-5721	Special Department Supplies	16.83
Vendor 0062 - BRODART CO Total:							2,729.54
Vendor: 10064 - BRYANT LOPEZ							
120834	11/13/2025	10272025	10/27/2025	TRAINING: PARKING REIMBURSEMENT	500-40-5320	Travel & Training	12.00
Vendor 10064 - BRYANT LOPEZ Total:							12.00
Vendor: 1596 - CALIF.STATE DISBURSEMENT UNIT							
DFT0015882	11/20/2025	INV0015817	11/20/2025	CSSD - Child Support	100-21580	CA State Reimbursement Unit	781.38
Vendor 1596 - CALIF.STATE DISBURSEMENT UNIT Total:							781.38
Vendor: 0203 - CALIFORNIA,STATE OF							
DFT0015817	11/20/2025	INV0015815	11/20/2025	State Income Tax Withholding	100-21513	State Withholding Taxes Pay...	16.33
DFT0015880	11/20/2025	INV0015889	11/20/2025	State Income Tax Withholding	100-21513	State Withholding Taxes Pay...	27,196.28
Vendor 0203 - CALIFORNIA,STATE OF Total:							27,212.61
Vendor: 0407 - CALPERS							
DFT0015533	11/10/2025	INV0015531	10/09/2025	Anthem HMO Select	100-21531	Health Insurance Payable	916.88

Warrant Register
Payment Dates: 11/8/2025 - 11/21/2025

Payment Number	Payment Date	Payable Number	Payable Date	Description (Payable)	Account Number	Account Name	Amount
DFT0015534	11/10/2025	INV0015532	10/09/2025	Anthem HMO Select - 2 Party	100-21531	Health Insurance Payable	2,750.64
DFT0015535	11/10/2025	INV0015533	10/09/2025	Anthem HMO Select - Family	100-21531	Health Insurance Payable	3,575.85
DFT0015536	11/10/2025	INV0015534	10/09/2025	Anthem HMO Traditional - Single	100-21531	Health Insurance Payable	1,620.95
DFT0015537	11/10/2025	INV0015535	10/09/2025	Anthem HMO Traditional - 2 Party	100-21531	Health Insurance Payable	1,065.46
DFT0015538	11/10/2025	INV0015536	10/09/2025	Blue Shield Access+ - Single	100-21531	Health Insurance Payable	2,485.44
DFT0015539	11/10/2025	INV0015537	10/09/2025	Blue Shield Access+ -2 Party	100-21531	Health Insurance Payable	1,656.96
DFT0015540	11/10/2025	INV0015538	10/09/2025	Blue Shield Access+ - Family	100-21531	Health Insurance Payable	2,154.06
DFT0015541	11/10/2025	INV0015539	10/09/2025	Blue Shield Net Value - Single	100-21531	Health Insurance Payable	738.12
DFT0015542	11/10/2025	INV0015540	10/09/2025	Blue Shield Net Value - Family	100-21531	Health Insurance Payable	959.55
DFT0015554	11/10/2025	INV0015554	10/09/2025	Health Net Salud y Mas - Family	100-21531	Health Insurance Payable	928.72
DFT0015555	11/10/2025	INV0015555	10/09/2025	Kaiser CA - Single	100-21531	Health Insurance Payable	11,118.24
DFT0015556	11/10/2025	INV0015556	10/09/2025	Kaiser CA - 2 Party	100-21531	Health Insurance Payable	6,503.46
DFT0015557	11/10/2025	INV0015557	10/09/2025	Kaiser CA - Family	100-21531	Health Insurance Payable	7,226.88
DFT0015571	11/10/2025	INV0015576	10/09/2025	PERS Gold - Single	100-21531	Health Insurance Payable	1,736.32
DFT0015572	11/10/2025	INV0015577	10/09/2025	PERS Gold - Family	100-21531	Health Insurance Payable	6,767.18
DFT0015573	11/10/2025	INV0015578	10/09/2025	PERS Platinum - Single	100-21531	Health Insurance Payable	1,895.61
DFT0015574	11/10/2025	INV0015579	10/09/2025	PERS Platinum - 2 Party	100-21531	Health Insurance Payable	5,054.92
DFT0015575	11/10/2025	INV0015580	10/09/2025	PERS Platinum - Family	100-21531	Health Insurance Payable	1,642.85
DFT0015576	11/10/2025	INV0015582	10/09/2025	PORAC - Single	100-21531	Health Insurance Payable	485.00
DFT0015577	11/10/2025	INV0015585	10/09/2025	United Health Care SH - Family	100-21531	Health Insurance Payable	1,966.32
DFT0015634	11/12/2025	INV0015604	10/23/2025	PERS 25143	100-21520	PERS - City Paid	743.04
DFT0015635	11/12/2025	INV0015605	10/09/2025	PERS 25143	100-21520	PERS - City Paid	204.71
DFT0015654	11/10/2025	INV0015633	10/23/2025	Anthem HMO Select	100-21531	Health Insurance Payable	916.88
DFT0015655	11/10/2025	INV0015634	10/23/2025	Anthem HMO Select - 2 Party	100-21531	Health Insurance Payable	2,750.64
DFT0015656	11/10/2025	INV0015635	10/23/2025	Anthem HMO Select - Family	100-21531	Health Insurance Payable	3,575.85
DFT0015657	11/10/2025	INV0015636	10/23/2025	Anthem HMO Traditional - Single	100-21531	Health Insurance Payable	1,620.95
DFT0015658	11/10/2025	INV0015637	10/23/2025	Anthem HMO Traditional - 2 Party	100-21531	Health Insurance Payable	1,065.46
DFT0015659	11/10/2025	INV0015638	10/23/2025	Blue Shield Access+ - Single	100-21531	Health Insurance Payable	1,656.96
DFT0015660	11/10/2025	INV0015639	10/23/2025	Blue Shield Access+ -2 Party	100-21531	Health Insurance Payable	1,656.96
DFT0015661	11/10/2025	INV0015640	10/23/2025	Blue Shield Access+ - Family	100-21531	Health Insurance Payable	2,154.06
DFT0015662	11/10/2025	CM0000283	10/23/2025	Blue Shield Net Value - Single	100-21531	Health Insurance Payable	-369.06
DFT0015663	11/10/2025	INV0015641	10/23/2025	Blue Shield Net Value - Family	100-21531	Health Insurance Payable	959.55
DFT0015675	11/10/2025	INV0015656	10/23/2025	Health Net Salud y Mas - Family	100-21531	Health Insurance Payable	928.72
DFT0015676	11/10/2025	INV0015657	10/23/2025	Kaiser CA - Single	100-21531	Health Insurance Payable	1,107.17
DFT0015676	11/10/2025	INV0015657	10/23/2025	Kaiser CA - Single	100-21531	Health Insurance Payable	1,389.78
DFT0015676	11/10/2025	INV0015657	10/23/2025	Kaiser CA - Single	100-21531	Health Insurance Payable	9,728.46
DFT0015676	11/10/2025	INV0015657	10/23/2025	Kaiser CA - Single	100-51-5273	Health Benefits	-0.27

Warrant Register
Payment Dates: 11/8/2025 - 11/21/2025

Payment Number	Payment Date	Payable Number	Payable Date	Description (Payable)	Account Number	Account Name	Amount
DFT0015677	11/10/2025	INV0015658	10/23/2025	Kaiser CA - 2 Party	100-21531	Health Insurance Payable	6,503.46
DFT0015678	11/10/2025	INV0015659	10/23/2025	Kaiser CA - Family	100-21531	Health Insurance Payable	7,226.88
DFT0015679	11/12/2025	INV0015665	10/23/2025	PERS Survivor Benefit	100-21520	PERS - City Paid	23.25
DFT0015680	11/12/2025	INV0015666	10/23/2025	PERS 25143	100-21520	PERS - City Paid	-246.10
DFT0015680	11/12/2025	INV0015666	10/23/2025	PERS 25143	100-21520	PERS - City Paid	10,789.33
DFT0015680	11/12/2025	INV0015666	10/23/2025	PERS 25143	100-21520	PERS - City Paid	-947.75
DFT0015680	11/12/2025	INV0015666	10/23/2025	PERS 25143	100-51-5230	Retirement Contributions	-0.10
DFT0015681	11/12/2025	INV0015667	10/23/2025	PERS 25143	100-21520	PERS - City Paid	11,131.60
DFT0015682	11/12/2025	INV0015668	10/23/2025	PERS 26091	100-21520	PERS - City Paid	14,762.42
DFT0015683	11/12/2025	INV0015669	10/23/2025	PERS 26091	100-21520	PERS - City Paid	15,162.42
DFT0015684	11/12/2025	INV0015670	10/23/2025	PERS 8703	100-21520	PERS - City Paid	1,647.97
DFT0015685	11/12/2025	INV0015671	10/23/2025	PERS 8703	100-21520	PERS - City Paid	2,961.64
DFT0015686	11/12/2025	INV0015672	10/23/2025	PERS 8704	100-21520	PERS - City Paid	4,701.37
DFT0015687	11/12/2025	INV0015673	10/23/2025	PERS 8704	100-21520	PERS - City Paid	7,226.69
DFT0015688	11/12/2025	INV0015674	10/23/2025	PERS 9063	100-21520	PERS - City Paid	6,266.72
DFT0015689	11/12/2025	INV0015675	10/23/2025	PERS 9063 Management	100-21520	PERS - City Paid	804.84
DFT0015690	11/12/2025	INV0015676	10/23/2025	PERS 9063	100-21520	PERS - City Paid	13,760.67
DFT0015691	11/12/2025	INV0015677	10/23/2025	PERS 9063 Management	100-21520	PERS - City Paid	2,624.67
DFT0015692	11/10/2025	INV0015678	10/23/2025	PERS Gold - Single	100-21531	Health Insurance Payable	1,736.32
DFT0015693	11/10/2025	INV0015679	10/23/2025	PERS Gold - Family	100-21531	Health Insurance Payable	11,281.58
DFT0015694	11/10/2025	INV0015680	10/23/2025	PERS Platinum - Single	100-21531	Health Insurance Payable	1,895.61
DFT0015695	11/10/2025	INV0015681	10/23/2025	PERS Platinum - 2 Party	100-21531	Health Insurance Payable	5,054.92
DFT0015696	11/10/2025	INV0015682	10/23/2025	PERS Platinum - Family	100-21531	Health Insurance Payable	1,642.85
DFT0015697	11/10/2025	INV0015684	10/23/2025	PORAC - Single	100-21531	Health Insurance Payable	485.00
DFT0015698	11/10/2025	INV0015687	10/23/2025	United Health Care SH - Family	100-21531	Health Insurance Payable	1,966.32
DFT0015754	11/21/2025	INV0015756	11/06/2025	PERS Survivor Benefit	100-21520	PERS - City Paid	22.32
DFT0015755	11/21/2025	INV0015757	11/06/2025	PERS 25143	100-21520	PERS - City Paid	9,813.77
DFT0015755	11/21/2025	INV0015757	11/06/2025	PERS 25143	100-51-5230	Retirement Contributions	-0.08
DFT0015756	11/21/2025	INV0015758	11/06/2025	PERS 25143	100-21520	PERS - City Paid	10,125.10
DFT0015757	11/21/2025	INV0015759	11/06/2025	PERS 26091	100-21520	PERS - City Paid	14,463.53
DFT0015759	11/21/2025	INV0015761	11/06/2025	PERS 8703	100-21520	PERS - City Paid	1,647.97
DFT0015760	11/21/2025	INV0015762	11/06/2025	PERS 8703	100-21520	PERS - City Paid	2,961.64
DFT0015761	11/21/2025	INV0015763	11/06/2025	PERS 8704	100-21520	PERS - City Paid	4,701.37
DFT0015762	11/21/2025	INV0015764	11/06/2025	PERS 8704	100-21520	PERS - City Paid	7,226.69
DFT0015763	11/21/2025	INV0015765	11/06/2025	PERS 9063	100-21520	PERS - City Paid	6,299.19
DFT0015764	11/21/2025	INV0015766	11/06/2025	PERS 9063 Management	100-21520	PERS - City Paid	804.84
DFT0015765	11/21/2025	INV0015767	11/06/2025	PERS 9063	100-21520	PERS - City Paid	13,831.96
DFT0015766	11/21/2025	INV0015768	11/06/2025	PERS 9063 Management	100-21520	PERS - City Paid	2,624.67
DFT0015788	11/10/2025	INV0015793	11/10/2025	Retirees Medical November 2025	100-51-5273	Health Benefits	104.15
DFT0015788	11/10/2025	INV0015793	11/10/2025	Retirees Medical November 2025	100-51-5290	Retiree Medical Benefit	14,220.00

Warrant Register						Payment Dates: 11/8/2025 - 11/21/2025	
Payment Number	Payment Date	Payable Number	Payable Date	Description (Payable)	Account Number	Account Name	Amount
DFT0015788	11/10/2025	INV0015793	11/10/2025	Retirees Medical November 2025	100-51-5290	Retiree Medical Benefit	61.06
						Vendor 0407 - CALPERS Total:	310,710.03
Vendor: 7315 - CAL-STATE AUTO PARTS INC							
105095	11/13/2025	493144	10/21/2025	VEHICLE MAINT: UNIT #60208	601-40-5540	Vehicle Maintenance	27.82
						Vendor 7315 - CAL-STATE AUTO PARTS INC Total:	27.82
Vendor: 1885 - CHARLIE HONEYCUTT							
120835	11/13/2025	10202025	10/20/2025	LEAGUE OF CA CITIES CONFERENCE - REIMBURSEMENT	100-41-5321	Council Development - Hone...	146.00
						Vendor 1885 - CHARLIE HONEYCUTT Total:	146.00
Vendor: 5431 - CINTAS CORPORATION							
120836	11/13/2025	4244931757	09/30/2025	UNIFORMS	100-92-5730	Uniforms	46.52
120836	11/13/2025	4244931757	09/30/2025	UNIFORMS	100-94-5730	Uniforms	14.24
120836	11/13/2025	4244931757	09/30/2025	UNIFORMS	100-95-5730	Uniforms	67.37
120836	11/13/2025	4244931757	09/30/2025	UNIFORMS	500-40-5730	Uniforms	45.51
120836	11/13/2025	4244931757	09/30/2025	UNIFORMS	601-40-5730	Uniforms	7.89
120836	11/13/2025	4245706410	10/07/2025	UNIFORMS	100-92-5730	Uniforms	46.62
120836	11/13/2025	4245706410	10/07/2025	UNIFORMS	100-94-5730	Uniforms	14.24
120836	11/13/2025	4245706410	10/07/2025	UNIFORMS	100-95-5730	Uniforms	60.75
120836	11/13/2025	4245706410	10/07/2025	UNIFORMS	500-40-5730	Uniforms	45.41
120836	11/13/2025	4245706410	10/07/2025	UNIFORMS	601-40-5730	Uniforms	7.89
120836	11/13/2025	4246406177	10/14/2025	UNIFORMS	100-92-5730	Uniforms	45.71
120836	11/13/2025	4246406177	10/14/2025	UNIFORMS	100-94-5730	Uniforms	14.24
120836	11/13/2025	4246406177	10/14/2025	UNIFORMS	100-95-5730	Uniforms	60.75
120836	11/13/2025	4246406177	10/14/2025	UNIFORMS	500-40-5730	Uniforms	40.68
120836	11/13/2025	4246406177	10/14/2025	UNIFORMS	601-40-5730	Uniforms	7.89
120836	11/13/2025	4247230022	10/21/2025	UNIFORMS	100-92-5730	Uniforms	45.71
120836	11/13/2025	4247230022	10/21/2025	UNIFORMS	100-94-5730	Uniforms	14.24
120836	11/13/2025	4247230022	10/21/2025	UNIFORMS	100-95-5730	Uniforms	62.51
120836	11/13/2025	4247230022	10/21/2025	UNIFORMS	500-40-5730	Uniforms	40.68
120836	11/13/2025	4247230022	10/21/2025	UNIFORMS	601-40-5730	Uniforms	7.89
120836	11/13/2025	4247925415	10/28/2025	UNIFORMS	100-92-5730	Uniforms	44.05
120836	11/13/2025	4247925415	10/28/2025	UNIFORMS	100-94-5730	Uniforms	14.24
120836	11/13/2025	4247925415	10/28/2025	UNIFORMS	100-95-5730	Uniforms	62.51
120836	11/13/2025	4247925415	10/28/2025	UNIFORMS	500-40-5730	Uniforms	34.08
120836	11/13/2025	4247925415	10/28/2025	UNIFORMS	601-40-5730	Uniforms	7.89
						Vendor 5431 - CINTAS CORPORATION Total:	859.51
Vendor: 0714 - CIRCLE MARINA CW LLC							
105096	11/13/2025	110425	11/04/2025	CAR WASH SVCS: OCT 2025	100-74-5540	Vehicle Maintenance	56.00
						Vendor 0714 - CIRCLE MARINA CW LLC Total:	56.00

Warrant Register						Payment Dates: 11/8/2025 - 11/21/2025	
Payment Number	Payment Date	Payable Number	Payable Date	Description (Payable)	Account Number	Account Name	Amount
Vendor: 5780 - CITY EMPLOYEES ASSOCIATES LLC							
105119	11/20/2025	INV0015881	11/20/2025	PT Employee Association	100-21050	Accrued Liabilities Payable	10.00
						Vendor 5780 - CITY EMPLOYEES ASSOCIATES LLC Total:	10.00
Vendor: 0377 - CITY OF LONG BEACH							
120837	11/13/2025	11052025L	11/05/2025	RADIO TRANSMISSION LEASE: 10/1 - 12/31/25	100-75-5552	Rental of Equipment & Vehic...	5,721.41
DFT0015794	11/12/2025	4016-102125	10/21/2025	GAS SVCS - 1919 E HILL ST	100-92-5512	Utility Services	14.30
DFT0015795	11/12/2025	1784-102225	10/22/2025	WATER SVCS - 6475 ORANGE AVE	500-40-5512	Utility Services	762.07
DFT0015796	11/12/2025	7236-102125	10/21/2025	GAS SVCS - 2745 WALNUT AVE	100-92-5512	Utility Services	73.99
DFT0015797	11/12/2025	9816-102125	10/21/2025	GAS SVCS - 1780 E HILL ST	100-92-5512	Utility Services	93.35
DFT0015798	11/12/2025	8387-102225	10/22/2025	WATER SVCS - 6059 CHERRY AVE	500-40-5512	Utility Services	34.48
DFT0015799	11/12/2025	8906-102125	10/21/2025	GAS SVCS - 2175 CHERRY AVE	100-92-5512	Utility Services	17.53
DFT0015800	11/12/2025	8237-102125	10/21/2025	GAS SVCS - 2175 E 28TH ST	100-92-5512	Utility Services	19.14
						Vendor 0377 - CITY OF LONG BEACH Total:	6,736.27
Vendor: 7313 - CITY OF SIGNAL HILL							
DFT0015809	11/17/2025	10312025	11/17/2025	MONTHLY CITY WATER CHARGES - OCT 2025	100-13001	Accrued Accounts Receivable	780.05
DFT0015809	11/17/2025	10312025	11/17/2025	MONTHLY CITY WATER CHARGES - OCT 2025	100-47-5512	Utility Services	29.62
DFT0015809	11/17/2025	10312025	11/17/2025	MONTHLY CITY WATER CHARGES - OCT 2025	100-92-5512	Utility Services	8,552.60
DFT0015809	11/17/2025	10312025	11/17/2025	MONTHLY CITY WATER CHARGES - OCT 2025	100-94-5512	Utility Services	32,454.27
DFT0015809	11/17/2025	10312025	11/17/2025	MONTHLY CITY WATER CHARGES - OCT 2025	100-95-5512	Utility Services	30.00
DFT0015809	11/17/2025	10312025	11/17/2025	MONTHLY CITY WATER CHARGES - OCT 2025	260-40-5512	Utility Services	1,263.67
DFT0015809	11/17/2025	10312025	11/17/2025	MONTHLY CITY WATER CHARGES - OCT 2025	500-40-5512	Utility Services	825.82
						Vendor 7313 - CITY OF SIGNAL HILL Total:	43,936.03
Vendor: 9865 - CITYGREEN CONSULTING LLC							
120838	11/13/2025	GA 25-4	10/23/2025	PROFESSIONAL SVCS: SB1383	100-93-5400	Contract Services - General	1,397.50
						Vendor 9865 - CITYGREEN CONSULTING LLC Total:	1,397.50
Vendor: 1239 - CLEAN ENERGY							
105097	11/13/2025	CE12815547	09/30/2025	CNG FUEL: SEP 2025	601-40-5754	Fuel Purchases	635.30
105097	11/13/2025	CE12818953	10/31/2025	CNG FUEL: OCT 2025	601-40-5754	Fuel Purchases	745.57
						Vendor 1239 - CLEAN ENERGY Total:	1,380.87
Vendor: 5702 - COLONIAL							
DFT0015543	11/10/2025	INV0015541	10/09/2025	Colonial - After Tax	100-21537	Colonial Payable	109.08
DFT0015544	11/10/2025	INV0015542	10/09/2025	Colonial - Pre Tax	100-21537	Colonial Payable	103.39

Warrant Register						Payment Dates: 11/8/2025 - 11/21/2025	
Payment Number	Payment Date	Payable Number	Payable Date	Description (Payable)	Account Number	Account Name	Amount
DFT0015545	11/10/2025	INV0015543	10/09/2025	Colonial Benefit - After Tax	100-21537	Colonial Payable	141.10
DFT0015546	11/10/2025	INV0015544	10/09/2025	Colonial Benefit - PreTax	100-21537	Colonial Payable	44.61
DFT0015664	11/10/2025	INV0015642	10/23/2025	Colonial - After Tax	100-21537	Colonial Payable	109.08
DFT0015665	11/10/2025	INV0015643	10/23/2025	Colonial - Pre Tax	100-21537	Colonial Payable	103.39
DFT0015666	11/10/2025	INV0015644	10/23/2025	Colonial Benefit - After Tax	100-21537	Colonial Payable	141.10
DFT0015667	11/10/2025	INV0015645	10/23/2025	Colonial Benefit - PreTax	100-21537	Colonial Payable	44.61
Vendor 5702 - COLONIAL Total:							796.36
Vendor: 9147 - DANIA B CALDERON							
105098	11/13/2025	207	11/04/2025	LIBRARY PROGRAM: HEALTH WELLNESS	100-81-5723	Event/Program Costs	80.00
105098	11/13/2025	208	11/04/2025	LIBRARY PROGRAM: HEALTH WELLNESS	100-81-5723	Event/Program Costs	80.00
105098	11/13/2025	209	11/04/2025	LIBRARY PROGRAM: HEALTH WELLNESS	100-81-5723	Event/Program Costs	80.00
Vendor 9147 - DANIA B CALDERON Total:							240.00
Vendor: 8641 - DAVID EVANS AND ASSOCIATES, INC.							
120839	11/13/2025	602142	10/09/2025	PROFESSIONAL SVCS: LANDSCAPE ARCHITECT	100-23530	Deposits-Community Develo...	1,623.70
120839	11/13/2025	602142	10/09/2025	PROFESSIONAL SVCS: LANDSCAPE ARCHITECT	100-23530	Deposits-Community Develo...	324.74
120839	11/13/2025	602142	10/09/2025	PROFESSIONAL SVCS: LANDSCAPE ARCHITECT	100-34-4600	Administrative Fee (CD)	-324.74
Vendor 8641 - DAVID EVANS AND ASSOCIATES, INC. Total:							1,623.70
Vendor: 9352 - DAWSON PRODUCTIONS, LLC							
105099	11/13/2025	0176	07/23/2025	VIDEO PRODUCTION SVCS: SPOTLIGHT ON BUSINESS	100-44-5400	Contract Services - General	617.65
105099	11/13/2025	0176	07/23/2025	VIDEO PRODUCTION SVCS: SPOTLIGHT ON BUSINESS	100-47-5400	Contract Services - General	882.35
105099	11/13/2025	0183	08/25/2025	VIDEO PRODUCTION SVCS: SOTC VIDEO	100-44-5400	Contract Services - General	3,500.00
105099	11/13/2025	0183	08/25/2025	VIDEO PRODUCTION SVCS: SOTC VIDEO	100-47-5400	Contract Services - General	5,000.00
105099	11/13/2025	0192	09/17/2025	VIDEO PRODUCTION SVCS: WE ARE SH VIDEO	100-44-5400	Contract Services - General	617.65
105099	11/13/2025	0192	09/17/2025	VIDEO PRODUCTION SVCS: WE ARE SH VIDEO	100-47-5400	Contract Services - General	882.35
105099	11/13/2025	0193	09/17/2025	VIDEO PRODUCTION SVCS: SOTC COVERAGE	100-44-5400	Contract Services - General	1,235.29
105099	11/13/2025	0193	09/17/2025	VIDEO PRODUCTION SVCS: SOTC COVERAGE	100-47-5400	Contract Services - General	1,764.71
Vendor 9352 - DAWSON PRODUCTIONS, LLC Total:							14,500.00
Vendor: 8917 - DE NOVO PLANNING GROUP							
120840	11/13/2025	4884	10/06/2025	PROFESSIONAL SVCS: CEQA	100-23530	Deposits-Community Develo...	160.00
120840	11/13/2025	4884	10/06/2025	PROFESSIONAL SVCS: CEQA	100-23530	Deposits-Community Develo...	800.00

Warrant Register						Payment Dates: 11/8/2025 - 11/21/2025	
Payment Number	Payment Date	Payable Number	Payable Date	Description (Payable)	Account Number	Account Name	Amount
120840	11/13/2025	4884	10/06/2025	PROFESSIONAL SVCS: CEQA	100-34-4600	Administrative Fee (CD)	-160.00
						Vendor 8917 - DE NOVO PLANNING GROUP Total:	800.00
Vendor: 0618 - DELTA DENTAL INSURANCE CO							
DFT0015548	11/19/2025	INV0015546	10/09/2025	Acct#05-R10222400000 Dental Care - Employee Only	100-21532	Dental Insurance Payable	164.16
DFT0015549	11/19/2025	INV0015547	10/09/2025	Acct#05-R10222400000 Dental Care - Employee + 1	100-21532	Dental Insurance Payable	75.25
DFT0015550	11/19/2025	INV0015548	10/09/2025	Acct#05-R10222400000 Dental Care - Family	100-21532	Dental Insurance Payable	133.56
DFT0015669	11/19/2025	INV0015647	10/23/2025	Acct#05-R10222400000 Dental Care - Employee Only	100-21532	Dental Insurance Payable	-30.10
DFT0015669	11/19/2025	INV0015647	10/23/2025	Acct#05-R10222400000 Dental Care - Employee Only	100-21532	Dental Insurance Payable	54.72
DFT0015669	11/19/2025	INV0015647	10/23/2025	Acct#05-R10222400000 Dental Care - Employee Only	100-21532	Dental Insurance Payable	164.16
DFT0015669	11/19/2025	INV0015647	10/23/2025	Acct#05-R10222400000 Dental Care - Employee Only	100-21532	Dental Insurance Payable	18.24
DFT0015670	11/19/2025	INV0015648	10/23/2025	Acct#05-R10222400000 Dental Care - Employee + 1	100-21532	Dental Insurance Payable	75.25
DFT0015671	11/19/2025	INV0015649	10/23/2025	Acct#05-R10222400000 Dental Care - Family	100-21532	Dental Insurance Payable	133.56
DFT0015812	11/19/2025	INV0015803	11/19/2025	Dental HMO Retirees November 2025	100-21560	Retiree Dental Insurance Pay...	54.72
						Vendor 0618 - DELTA DENTAL INSURANCE CO Total:	843.52
Vendor: 5701 - DELTA DENTAL OF CALIFORNIA							
DFT0015547	11/19/2025	INV0015545	10/09/2025	Acct#05-00077000000 Dental - Safety	100-21532	Dental Insurance Payable	151.80
DFT0015551	11/19/2025	INV0015549	10/09/2025	Acct#05-00077000000 Dental DPO - Employee Only	100-21532	Dental Insurance Payable	658.00
DFT0015552	11/19/2025	INV0015550	10/09/2025	Acct#05-00077000000 Dental DPO - Employee + 1	100-21532	Dental Insurance Payable	856.52
DFT0015553	11/19/2025	INV0015551	10/09/2025	Acct#05-00077000000 Dental DPO - Family	100-21532	Dental Insurance Payable	1,643.84
DFT0015668	11/19/2025	INV0015646	10/23/2025	Acct#05-00077000000 Dental - Safety	100-21532	Dental Insurance Payable	151.80
DFT0015672	11/19/2025	INV0015650	10/23/2025	Acct#05-00077000000 Dental DPO - Employee Only	100-21532	Dental Insurance Payable	605.36
DFT0015673	11/19/2025	INV0015651	10/23/2025	Acct#05-00077000000 Dental DPO - Employee + 1	100-21532	Dental Insurance Payable	856.52
DFT0015674	11/19/2025	INV0015652	10/23/2025	Acct#05-00077000000 Dental DPO - Family	100-21532	Dental Insurance Payable	1,965.72
DFT0015674	11/19/2025	INV0015652	10/23/2025	Acct#05-00077000000 Dental DPO - Family	100-21532	Dental Insurance Payable	97.97
DFT0015674	11/19/2025	INV0015652	10/23/2025	Acct#05-00077000000 Dental DPO - Family	100-21532	Dental Insurance Payable	52.63

Warrant Register						Payment Dates: 11/8/2025 - 11/21/2025	
Payment Number	Payment Date	Payable Number	Payable Date	Description (Payable)	Account Number	Account Name	Amount
DFT0015674	11/19/2025	INV0015652	10/23/2025	Acct#05-0007700000 Dental DPO - Family	100-21532	Dental Insurance Payable	52.63
DFT0015674	11/19/2025	INV0015652	10/23/2025	Acct#05-0007700000 Dental DPO - Family	100-21532	Dental Insurance Payable	-157.89
DFT0015674	11/19/2025	INV0015652	10/23/2025	Acct#05-0007700000 Dental DPO - Family	100-51-5273	Health Benefits	-0.42
DFT0015813	11/19/2025	INV0015804	11/19/2025	Dental Retirees PPO November 2025	100-21560	Retiree Dental Insurance Pay...	798.34
						Vendor 5701 - DELTA DENTAL OF CALIFORNIA Total:	7,732.82
Vendor: 1396 - DEMCO INC							
105100	11/13/2025	7720877	11/03/2025	LIBRARY SUPPLIES	100-81-5740	General Supplies	225.06
						Vendor 1396 - DEMCO INC Total:	225.06
Vendor: 6333 - DOODLEBUGS ANIMAL ADVENTURES							
120841	11/13/2025	10312025	10/31/2025	LIBRARY: STORY TIME	100-81-5723	Event/Program Costs	350.00
						Vendor 6333 - DOODLEBUGS ANIMAL ADVENTURES Total:	350.00
Vendor: 1774 - EARTH CONSULTANTS INTERNATIONAL, INC.							
120842	11/13/2025	4919	09/18/2025	PROFESSIONAL SVCS: GEOLOGICAL CONSULTING	100-23530	Deposits-Community Develo...	1,800.00
120842	11/13/2025	4919	09/18/2025	PROFESSIONAL SVCS: GEOLOGICAL CONSULTING	100-23530	Deposits-Community Develo...	360.00
120842	11/13/2025	4919	09/18/2025	PROFESSIONAL SVCS: GEOLOGICAL CONSULTING	100-34-4600	Administrative Fee (CD)	-360.00
						Vendor 1774 - EARTH CONSULTANTS INTERNATIONAL, INC. Total:	1,800.00
Vendor: 9277 - ERIKA SEGURA ROMERO							
120843	11/13/2025	ChC-550	09/24/2025	LIBRARY PROGRAM: SOUND BATH	100-81-5723	Event/Program Costs	350.00
						Vendor 9277 - ERIKA SEGURA ROMERO Total:	350.00
Vendor: 9629 - ESTATE DESIGN AND CONSTRUCTION, INC							
120844	11/13/2025	PANORAMA-006	10/24/2025	RETENTION	400-21150	Retention Payable	13,735.20
						Vendor 9629 - ESTATE DESIGN AND CONSTRUCTION, INC Total:	13,735.20
Vendor: 1121 - EWING IRRIGATION PRODUCTS INC.							
120845	11/13/2025	28096043	10/22/2025	PUBLIC WORKS SUPPLIES	100-95-5740	General Supplies	18.60
120845	11/13/2025	28185266	10/30/2025	WATER DEPT SUPPLIES	500-40-5560	Repair & Maintenance Servic...	125.20
120845	11/13/2025	28207511	10/31/2025	PUBLIC WORKS SUPPLIES	100-92-5740	General Supplies	22.43
						Vendor 1121 - EWING IRRIGATION PRODUCTS INC. Total:	166.23
Vendor: 4864 - FORENSIC NURSE SPECIALISTS INC							
120846	11/13/2025	6433	11/01/2025	PROFESSIONAL SVCS: EXAM	100-73-5400	Contract Services - General	1,700.00
						Vendor 4864 - FORENSIC NURSE SPECIALISTS INC Total:	1,700.00
Vendor: 5303 - FRONTIER							
DFT0015801	11/12/2025	1920-101725	10/17/2025	FRONTIER SVCS: OCT 2025	100-51-5511	Telephone/Internet	1,003.52
DFT0015802	11/12/2025	0842-101725	10/17/2025	FRONTIER SVCS: OCT 2025	100-51-5511	Telephone/Internet	517.59
DFT0015802	11/12/2025	0842-101725	10/17/2025	FRONTIER SVCS: OCT 2025	500-40-5511	Telephone/Data	2,049.80

Warrant Register

Payment Dates: 11/8/2025 - 11/21/2025

Payment Number	Payment Date	Payable Number	Payable Date	Description (Payable)	Account Number	Account Name	Amount
DFT0015803	11/12/2025	6025-101525	10/15/2025	FRONTIER SVCS: OCT 2025	100-51-5511	Telephone/Internet	766.32
DFT0015897	11/14/2025	7290-102025	10/20/2025	FRONTIER SVCS: NOV 2025	100-51-5511	Telephone/Internet	483.67
DFT0015898	11/17/2025	10212025	10/21/2025	FRONTIER SVCS: NOV 2025	100-74-5511	Telephone	697.59
DFT0015899	11/19/2025	0259-102525	10/25/2025	FRONTIER SVCS: NOV 2025	100-74-5511	Telephone	530.00
DFT0015900	11/20/2025	4123-111125	11/11/2025	FRONTIER SVCS: NOV 2025	100-74-5511	Telephone	504.31
DFT0015903	11/13/2025	9331-101925	10/19/2025	FRONTIER SVCS: NOV 2025	100-51-5511	Telephone/Internet	939.99
DFT0015904	11/13/2025	1652-101925	10/19/2025	FRONTIER SVCS: NOV 2025	100-51-5511	Telephone/Internet	155.87
DFT0015905	11/13/2025	1854-101925	10/19/2025	FRONTIER SVCS: NOV 2025	100-51-5511	Telephone/Internet	243.98
DFT0015906	11/13/2025	2538-101925	10/19/2025	FRONTIER SVCS: NOV 2025	100-51-5511	Telephone/Internet	105.98
DFT0015907	11/13/2025	2864-101925	10/19/2025	FRONTIER SVCS: NOV 2025	100-51-5511	Telephone/Internet	79.29
DFT0015908	11/13/2025	3247-101925	10/19/2025	FRONTIER SVCS: NOV 2025	100-51-5511	Telephone/Internet	155.87
DFT0015909	11/13/2025	4902-101925	10/19/2025	FRONTIER SVCS: NOV 2025	100-51-5511	Telephone/Internet	838.80
DFT0015910	11/13/2025	5226-101925	10/19/2025	FRONTIER SVCS: NOV 2025	100-51-5511	Telephone/Internet	43.19
DFT0015911	11/13/2025	5908-101925	10/19/2025	FRONTIER SVCS: NOV 2025	100-51-5511	Telephone/Internet	79.29
DFT0015912	11/13/2025	6071-101925	10/19/2025	FRONTIER SVCS: NOV 2025	100-51-5511	Telephone/Internet	13.85
DFT0015913	11/13/2025	6947-101925	10/19/2025	FRONTIER SVCS: NOV 2025	100-51-5511	Telephone/Internet	66.62
DFT0015914	11/13/2025	8708-101925	10/19/2025	FRONTIER SVCS: NOV 2025	100-51-5511	Telephone/Internet	79.29
DFT0015915	11/13/2025	0106-101925	10/19/2025	FRONTIER SVCS: NOV 2025	100-51-5511	Telephone/Internet	1,050.42
DFT0015915	11/13/2025	0106-101925	10/19/2025	FRONTIER SVCS: NOV 2025	500-40-5511	Telephone/Data	1,636.80
DFT0015916	11/13/2025	0920-101925	10/19/2025	FRONTIER SVCS: NOV 2025	100-51-5511	Telephone/Internet	79.29
DFT0015917	11/13/2025	4539-101925	10/19/2025	FRONTIER SVCS: NOV 2025	100-51-5511	Telephone/Internet	79.29
DFT0015918	11/13/2025	9203-101925	10/19/2025	FRONTIER SVCS: NOV 2025	100-51-5511	Telephone/Internet	43.19
DFT0015919	11/13/2025	3609-101925	10/19/2025	FRONTIER SVCS: NOV 2025	100-51-5511	Telephone/Internet	155.87
Vendor 5303 - FRONTIER Total:							12,399.68
Vendor: 10065 - GABINO LUNA							
120847	11/13/2025	10172025	10/17/2025	TRAVEL REIMBURSEMENT: MEAL	500-40-5320	Travel & Training	73.28
Vendor 10065 - GABINO LUNA Total:							73.28
Vendor: 9604 - GOMEZ GROWERS INC							
120848	11/13/2025	20251016-4	10/16/2025	PUBLIC WORKS SUPPLIES	100-94-5740	General Supplies	67.41
Vendor 9604 - GOMEZ GROWERS INC Total:							67.41
Vendor: 1194 - GRAINGER							
105101	11/13/2025	9686557647	10/23/2025	PUBLIC WORKS SUPPLIES	100-92-5740	General Supplies	190.73
Vendor 1194 - GRAINGER Total:							190.73
Vendor: 0225 - HACH COMPANY							
105102	11/13/2025	14728233	10/24/2025	WATER DEPT SUPPLIES	500-40-5721	Special Department Supplies	49.61
Vendor 0225 - HACH COMPANY Total:							49.61
Vendor: 9787 - HARRINGTON INDUSTRIAL PLASTICS, LLC							
105103	11/13/2025	001IB877	09/23/2025	WATER DEPT SUPPLIES	500-40-5740	General Supplies	1,301.83
105103	11/13/2025	001KB005	10/22/2025	WATER DEPT SUPPLIES	500-40-5740	General Supplies	240.95
105103	11/13/2025	INV00864903	10/23/2025	WATER DEPT SUPPLIES	500-40-5740	General Supplies	364.58
Vendor 9787 - HARRINGTON INDUSTRIAL PLASTICS, LLC Total:							1,907.36

Warrant Register						Payment Dates: 11/8/2025 - 11/21/2025	
Payment Number	Payment Date	Payable Number	Payable Date	Description (Payable)	Account Number	Account Name	Amount
Vendor: 4565 - HDL COREN & CONE							
120849	11/13/2025	SIN055972	10/29/2025	PROPERTY TAX ANALYSIS: OCT - DEC 2025	100-53-5420	Professional Services	1,934.40
Vendor 4565 - HDL COREN & CONE Total:							1,934.40
Vendor: 9254 - HEATHER WILLIAMS							
120850	11/13/2025	1870	11/03/2025	THERAPY SESSION (4)	100-74-5400	Contract Services - General	600.00
Vendor 9254 - HEATHER WILLIAMS Total:							600.00
Vendor: 5492 - KEIR JONES							
120851	11/13/2025	09152025	09/15/2025	GATEWAY COUNCIL GOVERNMENTS - REIMBURSEMENT	100-41-5324	Council Development - Jones	73.75
Vendor 5492 - KEIR JONES Total:							73.75
Vendor: 5353 - KENNEDY EQUIPMENT							
120852	11/13/2025	70920	10/23/2025	PUBLIC WORKS SUPPLIES	100-95-5740	General Supplies	1,164.99
120852	11/13/2025	70921	10/23/2025	PUBLIC WORKS SUPPLIES	100-95-5740	General Supplies	320.44
Vendor 5353 - KENNEDY EQUIPMENT Total:							1,485.43
Vendor: 7026 - KEOKI GLORY							
105104	11/13/2025	10222025	10/22/2025	TRAINING: MEAL REIMBURSEMENT	100-72-5320	Travel & Training	8.00
Vendor 7026 - KEOKI GLORY Total:							8.00
Vendor: 5777 - KIM AGGABAO							
105105	11/13/2025	10142025	10/14/2025	TRAINING: MEAL REIMBURSEMENT	100-73-5320	Travel & Training	8.00
Vendor 5777 - KIM AGGABAO Total:							8.00
Vendor: 9563 - KIRA MURANYI							
120853	11/13/2025	500-BAL	11/06/2025	SANTA'S WORKSHOP: CAROLERS BALANCE	100-82-5723	Event/Program Costs	737.00
Vendor 9563 - KIRA MURANYI Total:							737.00
Vendor: 8790 - L.N. CURTIS AND SONS							
120854	11/13/2025	INV1005102	10/30/2025	UNIFORMS	100-72-5730	Uniforms	2,361.90
120854	11/13/2025	INV1005153	10/30/2025	UNIFORMS	100-72-5730	Uniforms	825.42
120854	11/13/2025	INV1005169	10/30/2025	UNIFORMS	100-72-5730	Uniforms	1,305.34
120854	11/13/2025	INV1005750	10/31/2025	UNIFORMS	100-72-5730	Uniforms	24.81
Vendor 8790 - L.N. CURTIS AND SONS Total:							4,517.47
Vendor: 0629 - LA COUNTY - REGISTAR-RECORDER							
120855	11/13/2025	NOE 2025	08/14/2025	Notice of Exemption for Omnibus Ordinance	100-61-5630	Media Services	75.00
Vendor 0629 - LA COUNTY - REGISTAR-RECORDER Total:							75.00
Vendor: 0655 - LA COUNTY SHERIFF'S DEPARTMENT							
120856	11/13/2025	260712BL	10/17/2025	INMATE MEAL SVCS: SEP 2025	100-75-5721	Special Department Supplies	235.20
Vendor 0655 - LA COUNTY SHERIFF'S DEPARTMENT Total:							235.20

Warrant Register						Payment Dates: 11/8/2025 - 11/21/2025	
Payment Number	Payment Date	Payable Number	Payable Date	Description (Payable)	Account Number	Account Name	Amount
Vendor: 0291 - LA COUNTY TAX COLLECTOR							
DFT0015891	11/20/2025	7207 004 272 25	11/01/2025	PROPERTY TAXES 1ST & 2ND PAYMENTS FY 25-26	100-47-5910	Payments to Other Agencies	2,242.22
DFT0015892	11/20/2025	7207 004 271 25	11/01/2025	PROPERTY TAXES 1ST & 2ND PAYMENTS FY 25-26	100-47-5910	Payments to Other Agencies	2,438.82
DFT0015893	11/20/2025	7101 003 272 25	11/01/2025	PROPERTY TAXES 1ST & 2ND PAYMENTS FY 25-26	500-40-5692	Property Taxes	104.32
DFT0015894	11/20/2025	7123 005 270 25	11/01/2025	PROPERTY TAXES 1ST & 2ND PAYMENTS FY 25-26	500-40-5692	Property Taxes	598.97
DFT0015895	11/20/2025	7123 005 271 25	11/01/2025	PROPERTY TAXES 1ST & 2ND PAYMENTS FY 25-26	500-40-5692	Property Taxes	362.31
DFT0015896	11/20/2025	7114 014 272 25	11/01/2025	PROPERTY TAXES 1ST & 2ND PAYMENTS FY 25-26	500-40-5692	Property Taxes	774.10
Vendor 0291 - LA COUNTY TAX COLLECTOR Total:							6,520.74
Vendor: 1545 - LOOMIS							
120857	11/13/2025	13835631	10/31/2025	ARMORED CAR SVCS: NOV 2025	100-51-5435	Banking Services	215.96
120857	11/13/2025	13835631	10/31/2025	ARMORED CAR SVCS: NOV 2025	500-45-5420	Professional Services	215.96
Vendor 1545 - LOOMIS Total:							431.92
Vendor: 10063 - MARTIN EDWARD ESPINO							
120858	11/13/2025	2770	11/03/2025	LIBRARY PROGRAM: SOUND BATH	100-81-5723	Event/Program Costs	600.00
Vendor 10063 - MARTIN EDWARD ESPINO Total:							600.00
Vendor: 0498 - MEARNS CONSULTING CORP							
105106	11/13/2025	12-1933 Temple	10/03/2025	PROFESSIONAL SVCS: ENVIRONMENTAL CONSULTING	100-23530	Deposits-Community Develo...	427.00
105106	11/13/2025	12-1933 Temple	10/03/2025	PROFESSIONAL SVCS: ENVIRONMENTAL CONSULTING	100-23530	Deposits-Community Develo...	2,135.00
105106	11/13/2025	12-1933 Temple	10/03/2025	PROFESSIONAL SVCS: ENVIRONMENTAL CONSULTING	100-34-4600	Administrative Fee (CD)	-427.00
105106	11/13/2025	13-1933 Temple	10/06/2025	PROFESSIONAL SVCS: ENVIRONMENTAL CONSULTING	100-23530	Deposits-Community Develo...	1,830.00
105106	11/13/2025	13-1933 Temple	10/06/2025	PROFESSIONAL SVCS: ENVIRONMENTAL CONSULTING	100-23530	Deposits-Community Develo...	366.00
105106	11/13/2025	13-1933 Temple	10/06/2025	PROFESSIONAL SVCS: ENVIRONMENTAL CONSULTING	100-34-4600	Administrative Fee (CD)	-366.00
105106	11/13/2025	14-1933 Temple	10/21/2025	PROFESSIONAL SVCS: ENVIRONMENTAL CONSULTING	100-23530	Deposits-Community Develo...	915.00

Warrant Register					Payment Dates: 11/8/2025 - 11/21/2025		
Payment Number	Payment Date	Payable Number	Payable Date	Description (Payable)	Account Number	Account Name	Amount
105106	11/13/2025	14-1933 Temple	10/21/2025	PROFESSIONAL SVCS: ENVIRONMENTAL CONSULTING	100-23530	Deposits-Community Develo...	183.00
105106	11/13/2025	14-1933 Temple	10/21/2025	PROFESSIONAL SVCS: ENVIRONMENTAL CONSULTING	100-34-4600	Administrative Fee (CD)	-183.00
105106	11/13/2025	15-1933 TEMPLE	10/23/2025	PROFESSIONAL SVCS: ENVIRONMENTAL CONSULTING	100-23530	Deposits-Community Develo...	610.00
105106	11/13/2025	15-1933 TEMPLE	10/23/2025	PROFESSIONAL SVCS: ENVIRONMENTAL CONSULTING	100-23530	Deposits-Community Develo...	122.00
105106	11/13/2025	15-1933 TEMPLE	10/23/2025	PROFESSIONAL SVCS: ENVIRONMENTAL CONSULTING	100-34-4600	Administrative Fee (CD)	-122.00
105106	11/13/2025	16-1933 Temple	10/30/2025	PROFESSIONAL SVCS: ENVIRONMENTAL CONSULTING	100-23530	Deposits-Community Develo...	313.40
105106	11/13/2025	16-1933 Temple	10/30/2025	PROFESSIONAL SVCS: ENVIRONMENTAL CONSULTING	100-23530	Deposits-Community Develo...	1,567.00
105106	11/13/2025	16-1933 Temple	10/30/2025	PROFESSIONAL SVCS: ENVIRONMENTAL CONSULTING	100-34-4600	Administrative Fee (CD)	-313.40
105106	11/13/2025	25502	10/06/2025	ENVIRONMENTAL CONSULTING	100-61-5400	Contract Services - General	1,220.00
105106	11/13/2025	46-2020 WALNUT	10/13/2025	ENVIRONMENTAL CONSULTING	100-23530	Deposits-Community Develo...	610.00
105106	11/13/2025	46-2020 WALNUT	10/13/2025	ENVIRONMENTAL CONSULTING	100-23530	Deposits-Community Develo...	122.00
105106	11/13/2025	46-2020 WALNUT	10/13/2025	ENVIRONMENTAL CONSULTING	100-34-4600	Administrative Fee (CD)	-122.00
Vendor 0498 - MEARN'S CONSULTING CORP Total:							8,887.00
Vendor: 5673 - MEDICO PROFESSIONAL LINEN SERVICE							
105107	11/13/2025	21322533	10/22/2025	SHPD SUPPLIES	100-75-5721	Special Department Supplies	117.15
105107	11/13/2025	21330825	11/05/2025	SHPD SUPPLIES	100-75-5721	Special Department Supplies	122.98
Vendor 5673 - MEDICO PROFESSIONAL LINEN SERVICE Total:							240.13
Vendor: 1702 - NOTIFICATION MAPS.COM LLC							
120859	11/13/2025	27836959	08/21/2025	MAILING SERVICES	100-23530	Deposits-Community Develo...	318.96
120859	11/13/2025	27836959	08/21/2025	MAILING SERVICES	100-23530	Deposits-Community Develo...	1,594.79
120859	11/13/2025	27836959	08/21/2025	MAILING SERVICES	100-34-4600	Administrative Fee (CD)	-318.96
Vendor 1702 - NOTIFICATION MAPS.COM LLC Total:							1,594.79
Vendor: 0170 - OFFICE DEPOT							
105108	11/13/2025	442220358001	10/01/2025	MAYOR'S CLEAN UP SUPPLIES	100-62-5330	Meetings	105.05
105108	11/13/2025	442367957002	10/24/2025	OFFICE SUPPLIES: PRL	100-82-5740	General Supplies	19.59

Warrant Register						Payment Dates: 11/8/2025 - 11/21/2025	
Payment Number	Payment Date	Payable Number	Payable Date	Description (Payable)	Account Number	Account Name	Amount
105108	11/13/2025	443728407001	10/10/2025	OFFICE SUPPLIES: PD	100-76-5740	General Supplies	151.25
105108	11/13/2025	443728727001	10/09/2025	OFFICE SUPPLIES: PD	100-76-5740	General Supplies	16.14
105108	11/13/2025	444342552001	10/21/2025	OFFICE SUPPLIES: COMM DEV	100-61-5740	General Supplies	6.57
105108	11/13/2025	445968745001	10/24/2025	OFFICE SUPPLIES: PRL	100-82-5740	General Supplies	90.75
						Vendor 0170 - OFFICE DEPOT Total:	389.35
Vendor: 1874 - OLLIE GEORGE CIGLIANO							
120860	11/13/2025	0000073	11/05/2025	PRL PROGRAM: PET TREAT DEMO	100-82-5723	Event/Program Costs	400.00
						Vendor 1874 - OLLIE GEORGE CIGLIANO Total:	400.00
Vendor: 4093 - PHOENIX GROUP INFORMATION SYSTEM							
120861	11/13/2025	0920251082	10/20/2025	ADMIN CITATIO...	100-62-5400	Contract Services - General	956.26
						Vendor 4093 - PHOENIX GROUP INFORMATION SYSTEM Total:	956.26
Vendor: 1318 - PITNEY BOWES GLOBAL FINANCIAL SRVCS LLC							
DFT0015789	11/12/2025	3107384168	09/10/2025	POSTAGE LEASE: 7/30 - 10/29/25	100-51-5545	Small Equipment Maintenanc...	449.60
DFT0015793	11/10/2025	2296-101225	10/12/2025	POSTAGE REFILL	100-51-5720	Postage	1,541.99
						Vendor 1318 - PITNEY BOWES GLOBAL FINANCIAL SRVCS LLC Total:	1,991.59
Vendor: 9364 - REBECCA LOPEZ							
120862	11/13/2025	10092025	10/09/2025	CLASS TRAINING REIMBURSEMENT	100-77-5320	Travel & Training	46.00
						Vendor 9364 - REBECCA LOPEZ Total:	46.00
Vendor: 0600 - RED WING SHOE STORE							
105109	11/13/2025	20251010013553	10/10/2025	BOOTS (3)	100-95-5730	Uniforms	300.00
105109	11/13/2025	20251010013553	10/10/2025	BOOTS (3)	500-40-5730	Uniforms	549.38
						Vendor 0600 - RED WING SHOE STORE Total:	849.38
Vendor: 1554 - ROBERTSON'S READY MIX, LTD							
120863	11/13/2025	741842	10/22/2025	PUBLIC WORKS SUPPLIES	100-95-5740	General Supplies	1,156.49
						Vendor 1554 - ROBERTSON'S READY MIX, LTD Total:	1,156.49
Vendor: 9377 - ROTOLIGHTING, INC							
120864	11/13/2025	27974257	10/07/2025	TREE LIGHTS FOR WILLOW STREET MEDIAN PROJECT	400-40-5894	Street Capital Improvements	25,645.30
						Vendor 9377 - ROTOLIGHTING, INC Total:	25,645.30
Vendor: 8639 - RRM DESIGN GROUP, A CALIFORNIA CORPORATION							
105117	11/17/2025	3090-01-CU23-1	08/14/2025	PROFESSIONAL SVCS: CITY HALL RENOVATION	400-40-5896	Facilities Capital Improvement	16,619.25
105117	11/17/2025	3090-01-CU23-2	09/16/2025	PROFESSIONAL SVCS: CITY HALL RENOVATION	400-40-5896	Facilities Capital Improvement	12,953.25
105117	11/17/2025	3090-01-CU23-3	10/09/2025	PROFESSIONAL SVCS: CITY HALL RENOVATION	400-40-5896	Facilities Capital Improvement	437.50
						Vendor 8639 - RRM DESIGN GROUP, A CALIFORNIA CORPORATION Total:	30,010.00

Warrant Register						Payment Dates: 11/8/2025 - 11/21/2025	
Payment Number	Payment Date	Payable Number	Payable Date	Description (Payable)	Account Number	Account Name	Amount
Vendor: 0992 - RUSSELL ROBINETT							
105110	11/13/2025	11132025	11/13/2025	RENT PAYMENTS: DEC 2025	100-47-5551	Rental of Land & Buildings Exp	642.33
105110	11/13/2025	11132025	11/13/2025	RENT PAYMENTS: DEC 2025	100-47-5551	Rental of Land & Buildings Exp	6,125.08
105110	11/13/2025	11132025	11/13/2025	RENT PAYMENTS: DEC 2025	100-47-5551	Rental of Land & Buildings Exp	3,441.67
105110	11/13/2025	11132025	11/13/2025	RENT PAYMENTS: DEC 2025	100-47-5551	Rental of Land & Buildings Exp	1,313.42
105110	11/13/2025	11132025	11/13/2025	RENT PAYMENTS: DEC 2025	100-47-5551	Rental of Land & Buildings Exp	958.00
105110	11/13/2025	11132025	11/13/2025	RENT PAYMENTS: DEC 2025	100-47-5551	Rental of Land & Buildings Exp	956.83
105110	11/13/2025	11132025	11/13/2025	RENT PAYMENTS: DEC 2025	100-47-5551	Rental of Land & Buildings Exp	955.25
105110	11/13/2025	11132025	11/13/2025	RENT PAYMENTS: DEC 2025	100-47-5551	Rental of Land & Buildings Exp	716.42
105110	11/13/2025	11132025	11/13/2025	RENT PAYMENTS: DEC 2025	100-47-5551	Rental of Land & Buildings Exp	671.67
105110	11/13/2025	11132025	11/13/2025	RENT PAYMENTS: DEC 2025	100-47-5551	Rental of Land & Buildings Exp	23,441.67
105110	11/13/2025	11132025	11/13/2025	RENT PAYMENTS: DEC 2025	100-47-5551	Rental of Land & Buildings Exp	3,681.67
Vendor 0992 - RUSSELL ROBINETT Total:							42,904.01
Vendor: 0446 - SIGNAL HILL EMPLOYEES ASSOC							
105120	11/20/2025	INV0015882	11/20/2025	Signal Hill Employees Assn	100-21555	SHEA Union Dues Deductions...	922.50
Vendor 0446 - SIGNAL HILL EMPLOYEES ASSOC Total:							922.50
Vendor: 0447 - SIGNAL HILL POLICE OFFICERS							
105121	11/20/2025	INV0015879	11/20/2025	Police Officer Assn Dues	100-21550	POA Union Dues Deductions ...	1,584.00
Vendor 0447 - SIGNAL HILL POLICE OFFICERS Total:							1,584.00
Vendor: 4432 - SIGNAL HILL,CITY OF							
105122	11/20/2025	INV0015850	11/20/2025	Child Care	100-21538	Flex Spending Payable	312.50
105122	11/20/2025	INV0015851	11/20/2025	Flex Spending	100-21538	Flex Spending Payable	989.98
Vendor 4432 - SIGNAL HILL,CITY OF Total:							1,302.48
Vendor: 9592 - SOFFA ELECTRIC INC							
105111	11/13/2025	25-1177	09/03/2025	ON-CALL SVCS: SCADA INTEGRATION	500-40-5840	Capital Outlay	6,323.00
Vendor 9592 - SOFFA ELECTRIC INC Total:							6,323.00
Vendor: 0464 - SOUTHERN CALIFORNIA EDISON							
DFT0015791	11/10/2025	9772-102725	10/27/2025	ELECTRIC SVCS: SEP 2025	100-13001	Accrued Accounts Receivable	12.08
DFT0015791	11/10/2025	9772-102725	10/27/2025	ELECTRIC SVCS: SEP 2025	100-92-5512	Utility Services	16,718.55
DFT0015791	11/10/2025	9772-102725	10/27/2025	ELECTRIC SVCS: SEP 2025	100-94-5512	Utility Services	540.77
DFT0015791	11/10/2025	9772-102725	10/27/2025	ELECTRIC SVCS: SEP 2025	100-95-5510	Electricity	16,800.61
DFT0015791	11/10/2025	9772-102725	10/27/2025	ELECTRIC SVCS: SEP 2025	100-95-5512	Utility Services	1,340.09
DFT0015791	11/10/2025	9772-102725	10/27/2025	ELECTRIC SVCS: SEP 2025	260-40-5512	Utility Services	35.57
DFT0015791	11/10/2025	9772-102725	10/27/2025	ELECTRIC SVCS: SEP 2025	500-40-5512	Utility Services	6,119.40
DFT0015792	11/10/2025	1820-102825	10/28/2025	ELECTRIC SVCS: OCT 2025	100-47-5512	Utility Services	2,294.76
DFT0015804	11/12/2025	1487-103025	10/30/2025	ELECTRIC SVCS: OCT 2025	100-92-5512	Utility Services	9,606.59
DFT0015805	11/12/2025	1222-102925	10/29/2025	ELECTRIC SVCS: OCT 2025	500-40-5512	Utility Services	2,577.09
DFT0015806	11/12/2025	5614-102925	10/29/2025	ELECTRIC SVCS: OCT 2025	100-92-5512	Utility Services	4,296.26
DFT0015901	11/17/2025	9189-110325	11/03/2025	ELECTRIC SVCS: OCT 2025	100-95-5510	Electricity	960.72
DFT0015902	11/17/2025	6288-110325	11/03/2025	ELECTRIC SVCS: OCT 2025	100-95-5510	Electricity	31.96
Vendor 0464 - SOUTHERN CALIFORNIA EDISON Total:							61,334.45

Warrant Register						Payment Dates: 11/8/2025 - 11/21/2025	
Payment Number	Payment Date	Payable Number	Payable Date	Description (Payable)	Account Number	Account Name	Amount
Vendor: 0474 - STANDARD INSURANCE COMPANY							
DFT0015807	11/17/2025	INV0015800	11/14/2025	STD/LTD/EAP	100-41-5270	Other Employee Benefits	1.25
DFT0015807	11/17/2025	INV0015800	11/14/2025	STD/LTD/EAP	100-44-5270	Other Employee Benefits	251.61
DFT0015807	11/17/2025	INV0015800	11/14/2025	STD/LTD/EAP	100-53-5270	Other Employee Benefits	-0.14
DFT0015807	11/17/2025	INV0015800	11/14/2025	STD/LTD/EAP	100-53-5270	Other Employee Benefits	253.51
DFT0015807	11/17/2025	INV0015800	11/14/2025	STD/LTD/EAP	100-61-5270	Other Employee Benefits	299.96
DFT0015807	11/17/2025	INV0015800	11/14/2025	STD/LTD/EAP	100-72-5270	Other Employee Benefits	38.49
DFT0015807	11/17/2025	INV0015800	11/14/2025	STD/LTD/EAP	100-73-5270	Other Employee Benefits	36.63
DFT0015807	11/17/2025	INV0015800	11/14/2025	STD/LTD/EAP	100-74-5270	Other Employee Benefits	176.83
DFT0015807	11/17/2025	INV0015800	11/14/2025	STD/LTD/EAP	100-75-5270	Other Employee Benefits	152.77
DFT0015807	11/17/2025	INV0015800	11/14/2025	STD/LTD/EAP	100-75-5270	Other Employee Benefits	45.40
DFT0015807	11/17/2025	INV0015800	11/14/2025	STD/LTD/EAP	100-76-5270	Other Employee Benefits	102.22
DFT0015807	11/17/2025	INV0015800	11/14/2025	STD/LTD/EAP	100-81-5270	Other Employee Benefits	80.66
DFT0015807	11/17/2025	INV0015800	11/14/2025	STD/LTD/EAP	100-82-5270	Other Employee Benefits	236.24
DFT0015807	11/17/2025	INV0015800	11/14/2025	STD/LTD/EAP	100-83-5270	Other Employee Benefits	94.49
DFT0015807	11/17/2025	INV0015800	11/14/2025	STD/LTD/EAP	100-91-5270	Other Employee Benefits	265.86
DFT0015807	11/17/2025	INV0015800	11/14/2025	STD/LTD/EAP	100-92-5270	Other Employee Benefits	120.31
DFT0015807	11/17/2025	INV0015800	11/14/2025	STD/LTD/EAP	100-95-5270	Other Employee Benefits	308.21
DFT0015807	11/17/2025	INV0015800	11/14/2025	STD/LTD/EAP	500-40-5270	Other Employee Benefits	236.51
DFT0015807	11/17/2025	INV0015800	11/14/2025	STD/LTD/EAP	601-40-5270	Other Employee Benefits	45.40
DFT0015808	11/17/2025	INV0015801	11/14/2025	Life and AD&D Insurance	100-41-5276	Life Insurance Benefit	12.10
DFT0015808	11/17/2025	INV0015801	11/14/2025	Life and AD&D Insurance	100-44-5276	Life Insurance Benefit	209.30
DFT0015808	11/17/2025	INV0015801	11/14/2025	Life and AD&D Insurance	100-53-5276	Life Insurance Benefit	-0.07
DFT0015808	11/17/2025	INV0015801	11/14/2025	Life and AD&D Insurance	100-53-5276	Life Insurance Benefit	204.27
DFT0015808	11/17/2025	INV0015801	11/14/2025	Life and AD&D Insurance	100-61-5276	Life Insurance Benefit	136.85
DFT0015808	11/17/2025	INV0015801	11/14/2025	Life and AD&D Insurance	100-72-5276	Life Insurance Benefit	152.95
DFT0015808	11/17/2025	INV0015801	11/14/2025	Life and AD&D Insurance	100-73-5276	Life Insurance Benefit	40.25
DFT0015808	11/17/2025	INV0015801	11/14/2025	Life and AD&D Insurance	100-74-5276	Life Insurance Benefit	161.00
DFT0015808	11/17/2025	INV0015801	11/14/2025	Life and AD&D Insurance	100-75-5276	Life Insurance Benefit	32.20
DFT0015808	11/17/2025	INV0015801	11/14/2025	Life and AD&D Insurance	100-75-5276	Life Insurance Benefit	8.05
DFT0015808	11/17/2025	INV0015801	11/14/2025	Life and AD&D Insurance	100-76-5276	Life Insurance Benefit	24.15
DFT0015808	11/17/2025	INV0015801	11/14/2025	Life and AD&D Insurance	100-81-5276	Life Insurance Benefit	16.10
DFT0015808	11/17/2025	INV0015801	11/14/2025	Life and AD&D Insurance	100-82-5276	Life Insurance Benefit	128.80
DFT0015808	11/17/2025	INV0015801	11/14/2025	Life and AD&D Insurance	100-83-5276	Life Insurance Benefit	24.15
DFT0015808	11/17/2025	INV0015801	11/14/2025	Life and AD&D Insurance	100-91-5276	Life Insurance Benefit	169.05
DFT0015808	11/17/2025	INV0015801	11/14/2025	Life and AD&D Insurance	100-92-5276	Life Insurance Benefit	64.40
DFT0015808	11/17/2025	INV0015801	11/14/2025	Life and AD&D Insurance	100-95-5276	Life Insurance Benefit	80.50
DFT0015808	11/17/2025	INV0015801	11/14/2025	Life and AD&D Insurance	500-40-5276	Life Insurance Benefit	56.35
DFT0015808	11/17/2025	INV0015801	11/14/2025	Life and AD&D Insurance	601-40-5276	Life Insurance Benefit	8.05
Vendor 0474 - STANDARD INSURANCE COMPANY Total:							4,274.66
Vendor: 3130 - STEAMX LLC							
105112	11/13/2025	73844	10/22/2025	FLEET DEPT SUPPLIES	601-40-5740	General Supplies	77.66
Vendor 3130 - STEAMX LLC Total:							77.66

Warrant Register						Payment Dates: 11/8/2025 - 11/21/2025	
Payment Number	Payment Date	Payable Number	Payable Date	Description (Payable)	Account Number	Account Name	Amount
Vendor: 0554 - SUSAN SAXE-CLIFFORD PH.D							
120865	11/13/2025	25-1103-3	11/03/2025	PSYCH EVAL: DISPATCHER	100-74-5400	Contract Services - General	450.00
Vendor 0554 - SUSAN SAXE-CLIFFORD PH.D Total:							450.00
Vendor: 9553 - THE REEF							
120866	11/13/2025	10292025	10/29/2025	HOLIDAY LUNCHEON - 2025	100-46-5350	Employee Recognition	6,851.00
Vendor 9553 - THE REEF Total:							6,851.00
Vendor: 0399 - THE SIGNAL TRIBUNE							
105113	11/13/2025	59812	10/03/2025	PUBLICATION SERVICES	100-23530	Deposits-Community Develo...	71.40
105113	11/13/2025	59812	10/03/2025	PUBLICATION SERVICES	100-23530	Deposits-Community Develo...	357.00
105113	11/13/2025	59812	10/03/2025	PUBLICATION SERVICES	100-34-4600	Administrative Fee (CD)	-71.40
Vendor 0399 - THE SIGNAL TRIBUNE Total:							357.00
Vendor: 8859 - TLC LUXURY TRANSPORTATION							
105114	11/13/2025	125889	10/22/2025	SENIOR EXCURSION: 10/17/25	202-40-5670	Recreational Transit	1,100.00
105114	11/13/2025	126036	11/05/2025	SENIOR EXCURSIONS: 11/1/25	202-40-5670	Recreational Transit	462.50
Vendor 8859 - TLC LUXURY TRANSPORTATION Total:							1,562.50
Vendor: 9545 - TRANSTECH ENGINEERS, INC							
105115	11/13/2025	20255924	09/30/2025	ON CALL SVCS: SEP 2025	100-91-5400	Contract Services - General	2,270.00
105115	11/13/2025	20255925	09/30/2025	ENGINEERING SVCS: 2020 WALNUT - SEP 2025	100-23560	Deposits-Public Works	629.00
105115	11/13/2025	20255925	09/30/2025	ENGINEERING SVCS: 2020 WALNUT - SEP 2025	100-23560	Deposits-Public Works	125.80
105115	11/13/2025	20255925	09/30/2025	ENGINEERING SVCS: 2020 WALNUT - SEP 2025	100-34-4900	Administrative Fee (PW)	-125.80
Vendor 9545 - TRANSTECH ENGINEERS, INC Total:							2,899.00
Vendor: 7108 - TRB AND ASSOCIATES INC							
120867	11/13/2025	6650	10/01/2025	Contract Plan Check	100-63-5421	Plan Check Professional Servi...	1,449.00
Vendor 7108 - TRB AND ASSOCIATES INC Total:							1,449.00
Vendor: 6826 - U.S. BANK - INVESTMENTS							
DFT0015810	11/21/2025	241345000	10/10/2025	LEASE REVENUE PAYMENT	100-11900	Cash & Invest with Fiscal Age...	-897.83
DFT0015810	11/21/2025	241345000	10/10/2025	LEASE REVENUE PAYMENT	100-51-5980	Interest Expense	94,962.50
DFT0015810	11/21/2025	241345000	10/10/2025	LEASE REVENUE PAYMENT	100-51-5985	Principal Payments	700,000.00
Vendor 6826 - U.S. BANK - INVESTMENTS Total:							794,064.67
Vendor: 0801 - U.S. BANK - PARS							
105123	11/20/2025	INV0015860	11/20/2025	PARS Contributions	100-21514	Part-time Employee PARS Pa...	1,556.88
Vendor 0801 - U.S. BANK - PARS Total:							1,556.88
Vendor: 0122 - ULINE							
120868	11/13/2025	198293479	09/23/2025	WATER DEPT SUPPLIES	500-40-5740	General Supplies	489.63
Vendor 0122 - ULINE Total:							489.63
Vendor: 0497 - UNDERGROUND SERVICE ALERT							
120869	11/13/2025	1020250696	11/01/2025	MONTHLY DATABASE MAINT: NOV 2025	500-40-5400	Contract Services - General	140.00

Warrant Register						Payment Dates: 11/8/2025 - 11/21/2025	
Payment Number	Payment Date	Payable Number	Payable Date	Description (Payable)	Account Number	Account Name	Amount
120869	11/13/2025	25-261516	11/01/2025	CA STATE REGULATORY COSTS: NOV 2025	500-40-5400	Contract Services - General	54.59
Vendor 0497 - UNDERGROUND SERVICE ALERT Total:							194.59
Vendor: 5452 - US TREASURY							
DFT0015815	11/20/2025	INV0015813	11/20/2025	Social Security	100-21510	FICA Taxes Payable	144.14
DFT0015816	11/20/2025	INV0015814	11/20/2025	Medicare	100-21511	Medicare Taxes Payable	33.70
DFT0015818	11/20/2025	INV0015816	11/20/2025	Federal Income Tax Withholding	100-21512	US Withholding Taxes Payable	61.08
DFT0015878	11/20/2025	INV0015887	11/20/2025	Social Security	100-21510	FICA Taxes Payable	30,178.80
DFT0015879	11/20/2025	INV0015888	11/20/2025	Medicare	100-21511	Medicare Taxes Payable	17,274.76
DFT0015881	11/20/2025	INV0015890	11/20/2025	Federal Income Tax Withholding	100-21512	US Withholding Taxes Payable	69,354.26
Vendor 5452 - US TREASURY Total:							117,046.74
Vendor: 4842 - USA BLUEBOOK							
120870	11/13/2025	INV00867172	10/24/2025	WATER DEPT SUPPLIES	500-40-5740	General Supplies	535.93
120870	11/13/2025	INV00871449	10/30/2025	WATER DEPT SUPPLIES	500-40-5740	General Supplies	276.34
Vendor 4842 - USA BLUEBOOK Total:							812.27
Vendor: 5284 - VISION COMMUNICATIONS							
120871	11/13/2025	0766995-IN	09/26/2025	RADIO SUPPLY	100-83-5620	Communications	3,683.21
Vendor 5284 - VISION COMMUNICATIONS Total:							3,683.21
Vendor: 1632 - VISION SERVICE PLAN-CA							
DFT0015578	11/19/2025	INV0015586	10/09/2025	Vision Ins - Employee Only	100-21533	Vision Insurance Payable	350.88
DFT0015579	11/19/2025	INV0015587	10/09/2025	Vision Ins - Employee + 1	100-21533	Vision Insurance Payable	283.75
DFT0015580	11/19/2025	INV0015588	10/09/2025	Vision Ins - Family	100-21533	Vision Insurance Payable	360.12
DFT0015699	11/19/2025	INV0015688	10/23/2025	Vision Ins - Employee Only	100-21533	Vision Insurance Payable	-22.69
DFT0015699	11/19/2025	INV0015688	10/23/2025	Vision Ins - Employee Only	100-21533	Vision Insurance Payable	14.61
DFT0015699	11/19/2025	INV0015688	10/23/2025	Vision Ins - Employee Only	100-21533	Vision Insurance Payable	336.21
DFT0015699	11/19/2025	INV0015688	10/23/2025	Vision Ins - Employee Only	100-51-5273	Health Benefits	-0.83
DFT0015700	11/19/2025	INV0015689	10/23/2025	Vision Ins - Employee + 1	100-21533	Vision Insurance Payable	283.73
DFT0015701	11/19/2025	INV0015690	10/23/2025	Vision Ins - Family	100-21533	Vision Insurance Payable	432.06
DFT0015811	11/19/2025	INV0015802	11/19/2025	Vision Retirees November 2025	100-21561	Retiree Vision Insurance Pay...	313.01
Vendor 1632 - VISION SERVICE PLAN-CA Total:							2,350.85
Vendor: 5703 - VOYA 401A PLAN 664281							
DFT0015819	11/20/2025	INV0015818	11/20/2025	401A	100-21570	Deferred Compensation Ded...	1,168.18
DFT0015820	11/20/2025	INV0015819	11/20/2025	401A%	100-21570	Deferred Compensation Ded...	1,313.45
Vendor 5703 - VOYA 401A PLAN 664281 Total:							2,481.63
Vendor: 5704 - VOYA 457 PLAN 664280							
DFT0015821	11/20/2025	INV0015820	11/20/2025	457	100-21570	Deferred Compensation Ded...	2,213.66
DFT0015822	11/20/2025	INV0015821	11/20/2025	457	100-21570	Deferred Compensation Ded...	10,214.10
DFT0015823	11/20/2025	INV0015822	11/20/2025	457 Benefit	100-21570	Deferred Compensation Ded...	9,048.26
DFT0015824	11/20/2025	INV0015823	11/20/2025	457	100-21570	Deferred Compensation Ded...	500.00

Warrant Register						Payment Dates: 11/8/2025 - 11/21/2025	
Payment Number	Payment Date	Payable Number	Payable Date	Description (Payable)	Account Number	Account Name	Amount
DFT0015825	11/20/2025	INV0015824	11/20/2025	457 ROTH	100-21570	Deferred Compensation Ded...	1,205.00
						Vendor 5704 - VOYA 457 PLAN 664280 Total:	23,181.02
Vendor: 5161 - WECK LABORATORIES							
120872	11/13/2025	W5J1413	10/24/2025	WATER ANALYSIS	500-40-5400	Contract Services - General	300.00
120872	11/13/2025	W5J1664	10/30/2025	WATER ANALYSIS	500-40-5400	Contract Services - General	205.00
120872	11/13/2025	W5J1737	10/31/2025	WATER ANALYSIS	500-40-5400	Contract Services - General	300.00
						Vendor 5161 - WECK LABORATORIES Total:	805.00
Vendor: 0010 - WEST COAST ARBORISTS INC							
105116	11/13/2025	235625	10/15/2025	TREE TRIMMING: 10/01 - 10/15/25	100-95-5531	Arborist Services	959.40
						Vendor 0010 - WEST COAST ARBORISTS INC Total:	959.40
Vendor: 0066 - WILLDAN ENGINEERING							
120873	11/13/2025	00631145	10/27/2025	ENGINEERING SVCS: STREET SIGN DESIGN	400-40-5894	Street Capital Improvements	579.00
						Vendor 0066 - WILLDAN ENGINEERING Total:	579.00
Vendor: 9472 - Z3							
120874	11/13/2025	INV-10155	10/10/2025	SAFETY EQUIPMENT	100-72-5721	Special Department Supplies	125.00
						Vendor 9472 - Z3 Total:	125.00
						Grand Total:	1,651,649.15

Report Summary

Fund Summary

Fund	Payment Amount
100 - General Fund	1,546,898.24
202 - Transportation	2,360.33
260 - Lighting and Landscape	1,299.24
400 - Capital Improvement	69,969.50
500 - Water Operations Fund	29,542.59
601 - Vehicle and Equipment	1,579.25
Grand Total:	1,651,649.15

Account Summary

Account Number	Account Name	Payment Amount
100-11900	Cash & Invest with Fiscal...	-897.83
100-13001	Accrued Accounts Recei...	792.13
100-21050	Accrued Liabilities Payab...	10.00
100-21510	FICA Taxes Payable	30,322.94
100-21511	Medicare Taxes Payable	17,308.46
100-21512	US Withholding Taxes Pa...	69,415.34
100-21513	State Withholding Taxes...	27,212.61
100-21514	Part-time Employee PAR...	1,556.88
100-21520	PERS - City Paid	166,140.54
100-21525	OPEB Employee Paid W/...	6,739.06
100-21531	Health Insurance Payable	130,184.73
100-21532	Dental Insurance Payable	7,723.70
100-21533	Vision Insurance Payable	2,038.67
100-21536	AFLAC Payable	646.68
100-21537	Colonial Payable	796.36
100-21538	Flex Spending Payable	1,302.48
100-21550	POA Union Dues Deduct...	1,584.00
100-21555	SHEA Union Dues Deduct..	922.50
100-21560	Retiree Dental Insurance...	853.06
100-21561	Retiree Vision Insurance...	313.01
100-21570	Deferred Compensation...	25,662.65
100-21580	CA State Reimbursement...	781.38
100-23530	Deposits-Community De...	16,610.99
100-23560	Deposits-Public Works	754.80
100-34-4600	Administrative Fee (CD)	-2,768.50
100-34-4900	Administrative Fee (PW)	-125.80
100-41-5270	Other Employee Benefits	1.25
100-41-5276	Life Insurance Benefit	12.10
100-41-5321	Council Development - ...	146.00
100-41-5324	Council Development - J...	73.75

Account Summary

Account Number	Account Name	Payment Amount
100-44-5270	Other Employee Benefits	251.61
100-44-5276	Life Insurance Benefit	209.30
100-44-5400	Contract Services - Gene...	5,970.59
100-46-5350	Employee Recognition	6,851.00
100-47-5400	Contract Services - Gene...	8,529.41
100-47-5512	Utility Services	2,324.38
100-47-5551	Rental of Land & Buildin...	42,904.01
100-47-5910	Payments to Other Agen...	4,681.04
100-51-5230	Retirement Contributions	-0.18
100-51-5273	Health Benefits	102.58
100-51-5290	Retiree Medical Benefit	14,281.06
100-51-5435	Banking Services	215.96
100-51-5511	Telephone/Internet	6,981.18
100-51-5545	Small Equipment Mainte...	449.60
100-51-5710	Office Supplies	2,544.82
100-51-5720	Postage	1,541.99
100-51-5980	Interest Expense	94,962.50
100-51-5985	Principal Payments	700,000.00
100-53-5270	Other Employee Benefits	253.37
100-53-5276	Life Insurance Benefit	204.20
100-53-5420	Professional Services	1,934.40
100-61-5270	Other Employee Benefits	299.96
100-61-5276	Life Insurance Benefit	136.85
100-61-5400	Contract Services - Gene...	1,220.00
100-61-5630	Media Services	75.00
100-61-5740	General Supplies	6.57
100-62-5330	Meetings	105.05
100-62-5400	Contract Services - Gene...	956.26
100-63-5421	Plan Check Professional ...	1,449.00
100-72-5270	Other Employee Benefits	38.49
100-72-5276	Life Insurance Benefit	152.95
100-72-5320	Travel & Training	8.00
100-72-5400	Contract Services - Gene...	3,858.40
100-72-5721	Special Department Supp..	125.00
100-72-5730	Uniforms	4,517.47
100-73-5270	Other Employee Benefits	36.63
100-73-5276	Life Insurance Benefit	40.25
100-73-5320	Travel & Training	8.00
100-73-5400	Contract Services - Gene...	1,700.00
100-73-5740	General Supplies	451.09
100-74-5270	Other Employee Benefits	176.83
100-74-5276	Life Insurance Benefit	161.00

Account Summary

Account Number	Account Name	Payment Amount
100-74-5400	Contract Services - Gene...	9,809.52
100-74-5511	Telephone	1,731.90
100-74-5540	Vehicle Maintenance	56.00
100-75-5270	Other Employee Benefits	198.17
100-75-5276	Life Insurance Benefit	40.25
100-75-5552	Rental of Equipment & V...	5,721.41
100-75-5721	Special Department Supp..	475.33
100-76-5270	Other Employee Benefits	102.22
100-76-5276	Life Insurance Benefit	24.15
100-76-5740	General Supplies	167.39
100-77-5320	Travel & Training	46.00
100-81-5270	Other Employee Benefits	80.66
100-81-5276	Life Insurance Benefit	16.10
100-81-5721	Special Department Supp..	2,729.54
100-81-5723	Event/Program Costs	1,540.00
100-81-5740	General Supplies	225.06
100-82-5270	Other Employee Benefits	236.24
100-82-5276	Life Insurance Benefit	128.80
100-82-5723	Event/Program Costs	1,137.00
100-82-5740	General Supplies	110.34
100-83-5270	Other Employee Benefits	94.49
100-83-5276	Life Insurance Benefit	24.15
100-83-5620	Communications	3,683.21
100-91-5270	Other Employee Benefits	265.86
100-91-5276	Life Insurance Benefit	169.05
100-91-5400	Contract Services - Gene...	2,270.00
100-92-5270	Other Employee Benefits	120.31
100-92-5276	Life Insurance Benefit	64.40
100-92-5400	Contract Services - Gene...	650.00
100-92-5512	Utility Services	39,392.31
100-92-5730	Uniforms	228.61
100-92-5740	General Supplies	213.16
100-93-5400	Contract Services - Gene...	1,397.50
100-94-5512	Utility Services	32,995.04
100-94-5730	Uniforms	71.20
100-94-5740	General Supplies	67.41
100-95-5270	Other Employee Benefits	308.21
100-95-5276	Life Insurance Benefit	80.50
100-95-5510	Electricity	17,793.29
100-95-5512	Utility Services	1,370.09
100-95-5531	Arborist Services	959.40
100-95-5730	Uniforms	613.89

Account Summary

Account Number	Account Name	Payment Amount
100-95-5740	General Supplies	2,660.52
202-40-5670	Recreational Transit	1,562.50
202-40-5674	Dial-A-Taxi	797.83
260-40-5512	Utility Services	1,299.24
400-21150	Retention Payable	13,735.20
400-40-5894	Street Capital Improvem...	26,224.30
400-40-5896	Facilities Capital Improv...	30,010.00
500-40-5270	Other Employee Benefits	236.51
500-40-5276	Life Insurance Benefit	56.35
500-40-5320	Travel & Training	85.28
500-40-5400	Contract Services - Gene...	999.59
500-40-5511	Telephone/Data	3,686.60
500-40-5512	Utility Services	10,318.86
500-40-5560	Repair & Maintenance S...	125.20
500-40-5692	Property Taxes	1,839.70
500-40-5721	Special Department Supp..	1,389.43
500-40-5730	Uniforms	755.74
500-40-5740	General Supplies	3,510.37
500-40-5840	Capital Outlay	6,323.00
500-45-5420	Professional Services	215.96
601-40-5270	Other Employee Benefits	45.40
601-40-5276	Life Insurance Benefit	8.05
601-40-5540	Vehicle Maintenance	27.82
601-40-5730	Uniforms	39.45
601-40-5740	General Supplies	77.66
601-40-5754	Fuel Purchases	1,380.87
Grand Total:		1,651,649.15

Project Account Summary

Project Account Key	Payment Amount
None	1,569,369.06
600	1,220.00
6014	960.00
6060	1,948.44
6174	8,468.40
6186	1,913.75
6222	428.40
6223	732.00
6227	2,160.00
802	400.00
805	737.00

Project Account Summary

Project Account Key	Payment Amount
90.19004.LBR.111	30,010.00
90.25004.TIF.233	579.00
90.26006.CIPR.113	25,645.30
9089	754.80
95.17014	6,323.00
Grand Total:	1,651,649.15

Authorization Signatures

STAFF REPORT

Verify accuracy of the Warrant Register.

Dated

Finance Director

City Manager



CITY OF SIGNAL HILL
STAFF REPORT

2175 Cherry Avenue • Signal
Hill, California 90755-3799

12/9/2025

AGENDA ITEM

**TO: HONORABLE MAYOR
AND MEMBERS OF THE CITY COUNCIL**

**FROM: CARLO TOMAINO
CITY MANAGER**

SUBJECT: APPROVAL OF MEETING MINUTES

Summary:

Regular Meeting of November 25, 2025.

Strategic Plan Goal(s):

Goal No. 5. High-Functioning Government: Strengthen internal communication, recruitment, retention, systems, and processes to increase the effectiveness and efficiency of City services.

Recommendation:

Approve the meeting minutes.



CITY OF SIGNAL HILL

2175 Cherry Avenue • Signal Hill, California 90755-3799

MINUTES OF A REGULAR MEETING SIGNAL HILL CITY COUNCIL November 25, 2025

A Regular Meeting of the Signal Hill City Council was held in-person in the Community Room of the Signal Hill Public Library on November 25, 2025.

(1) **CALL TO ORDER – 7:01 P.M.**

(2) **ROLL CALL**

PRESENT: MAYOR KEIR JONES
VICE MAYOR TINA HANSEN
COUNCIL MEMBER ROBERT COPELAND
COUNCIL MEMBER CHARLIE HONEYCUTT
COUNCIL MEMBER LORI WOODS

ABSENT: NONE

(3) **CLOSED SESSION**

Closed Session was cancelled for this meeting and the following matter was not heard.

- a. A CLOSED SESSION WILL BE HELD PURSUANT TO GOVERNMENT CODE SECTION 54956.9(D)(2).

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

SIGNIFICANT EXPOSURE TO LITIGATION PURSUANT TO GOVERNMENT CODE SECTION 54956.9(D)(2).

NUMBER OF POTENTIAL CASES: 1

(7) **PLEDGE OF ALLEGIANCE**

Mayor Jones led the audience in the Pledge of Allegiance.

(9) PUBLIC BUSINESS FROM THE FLOOR ON ITEMS NOT LISTED ON THE AGENDA

There was no public business from the floor.

(10) PRESENTATIONS

- a. LIBRARIAN GELLI NOCON WILL PROVIDE A PRESENTATION ABOUT SCHEDULED PROGRAMMING TO COMMEMORATE INTERFAITH MONTH OF GRATITUDE.

Librarian Gelli Nocon presented agenda item 10a.

- b. POLICE CHIEF BRAD KENNEALLY WILL SWEAR IN NEWLY PROMOTED LIEUTENANT RUSSELL HEFTE.

Police Chief Brad Kenneally swore in Lieutenant Russell Hefte.

(11) CITY MANAGER REPORTS

- a. PUBLIC WORKS CONTRACT WITH CABD CONSTRUCTION INCORPORATED FOR THE AMPHITHEATER PROJECT (PROJECT NO. 90.24013)

Public Works Deputy Director Gabino Luna provided a presentation on this item and answered questions from the City Council regarding the Contractor's references. The Contractor's representative also spoke and provided a brief background of the firm's history and qualifications. It was moved by VICE MAYOR HANSEN and seconded by COUNCIL MEMBER WOODS to authorize the City Manager to enter into a Public Works Contract with CABD Construction, Incorporated for the construction of the Amphitheater Project (Project No. 90.24013), for a term of 282 calendar days and a not-to-exceed contract amount of \$9,677,000, in a form approved by the City Attorney; authorize the Deputy Public Works Director to utilize a project contingency of up to 18% (\$1,741,860) and to approve a 180-calendar-day term extension to accommodate unforeseen conditions, for a total construction budget of \$11,418,860; and

Adopt Resolution No. 2025-11-6911, entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, AMENDING THE ADOPTED BUDGET AND AUTHORIZING BUDGET APPROPRIATIONS FOR THE FISCAL YEAR 2025-26.

The following vote resulted:

AYES: MAYOR JONES
VICE MAYOR HANSEN
COUNCIL MEMBER COPELAND
COUNCIL MEMBER HONEYCUTT
COUNCIL MEMBER WOODS

NOES: NONE

ABSENT: NONE

ABSTAIN: NONE

- b. RIGHT-OF-WAY USE AGREEMENT WITH THE GATEWAY CITIES COUNCIL OF GOVERNMENTS FOR INSTALLATION, MAINTENANCE, AND OPERATION OF THE GATEWAY CITIES REGIONAL FIBER OPTIC NETWORK

Associate Engineer Jesus Saldana provided a presentation on this item and he and Gateway Cities Council of Governments Executive Director Hector De La Torre answered questions from the City Council regarding the project timeline, costs of the project, Internet Service Providers, and ongoing operation and maintenance of this project. It was moved by COUNCIL MEMBER WOODS and seconded by COUNCIL MEMBER COPELAND to discuss the proposed Right-of-Way Use Agreement with the Gateway Cities Council of Governments for the installation, maintenance, and operation of the Gateway Cities Regional Fiber Optic Network and provide direction to staff as desired; and, subject to City Council direction, authorize the Mayor to execute the Agreement and the City Manager, or designee, to administer the Agreement, approve finalized design plans, and take any other actions necessary to implement the Agreement.

The following vote resulted:

AYES: MAYOR JONES
VICE MAYOR HANSEN
COUNCIL MEMBER COPELAND
COUNCIL MEMBER HONEYCUTT
COUNCIL MEMBER WOODS

NOES: NONE

ABSENT: NONE

ABSTAIN: NONE

- c. CONTRACT SERVICES AGREEMENT WITH AXON ENTERPRISE, INCORPORATED FOR TASER EQUIPMENT

Chief Kenneally provided a presentation on this item and answered questions from the City Council regarding the frequency of use of tasers, allowed use of tasers, and the training needed for the updated devices. It was moved by COUNCIL MEMBER HONEYCUTT and seconded by VICE MAYOR HANSEN to authorize the City Manager to enter into a Contract Services Agreement with Axon Enterprise, Incorporated, in the amount of \$159,250.88 for a 5-year term, for the Signal Hill Police Department taser equipment; and approve the procurement as a sole-source contract, pursuant to the Signal Hill Municipal Code Section 3.20.120; based on the need for compatibility with existing body-worn camera systems and authorize the City Manager, or designee, to execute the purchase order or contract in accordance with the City's purchasing guidelines.

The following vote resulted:

AYES: MAYOR JONES
VICE MAYOR HANSEN
COUNCIL MEMBER COPELAND
COUNCIL MEMBER HONEYCUTT
COUNCIL MEMBER WOODS

NOES: NONE

ABSENT: NONE

ABSTAIN: NONE

d. RESOLUTION ADOPTING THE 2026 COMMEMORATIVE FLAG DISPLAY SCHEDULE

Assistant to the City Manager/Economic Development Manager Alfa Lopez provided a presentation on this item and the City Council discussed the 2026 commemorative flag display schedule. Direction was provided to staff to update and finalize the schedule and it was moved by VICE MAYOR HANSEN and seconded by COUNCIL MEMBER WOODS to:

Adopt Resolution No. 2025-11-6912, entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, ADOPTING THE 2026 COMMEMORATIVE FLAG DISPLAY SCHEDULE.

The following vote resulted:

AYES: MAYOR JONES
VICE MAYOR HANSEN
COUNCIL MEMBER COPELAND
COUNCIL MEMBER HONEYCUTT
COUNCIL MEMBER WOODS

NOES: NONE

ABSENT: NONE

ABSTAIN: NONE

e. ADOPT A RESOLUTION APPOINTING A MEMBER AND ALTERNATES TO THE GOVERNING BOARD OF THE LOS ANGELES GATEWAY REGION INTEGRATED REGIONAL WATER MANAGEMENT JOINT POWERS AUTHORITY

Mr. Luna provided a presentation on this item. It was moved by COUNCIL MEMBER COPELAND and seconded by COUNCIL MEMBER HONEYCUTT to:

Adopt Resolution No. 2025-11-6913, entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, APPOINTING A MEMBER AND ALTERNATES TO THE LOS ANGELES GATEWAY REGION INTEGRATED REGIONAL WATER MANAGEMENT JOINT POWERS AUTHORITY GOVERNING BOARD.

The following vote resulted:

AYES: MAYOR JONES
VICE MAYOR HANSEN
COUNCIL MEMBER COPELAND
COUNCIL MEMBER HONEYCUTT
COUNCIL MEMBER WOODS

NOES: NONE

ABSENT: NONE

ABSTAIN: NONE

(12) CONSENT CALENDAR

- b. CONTRACT AMENDMENT REGISTER DATED NOVEMBER 25, 2025
- c. SCHEDULE OF INVESTMENTS AND MONTHLY TRANSACTION REPORT
- d. WARRANT REGISTER PRESENTED NOVEMBER 25, 2025
- e. APPROVAL OF MEETING MINUTES

Vice Mayor Hansen requested that item 12a be pulled from the Consent Calendar.

It was moved by COUNCIL MEMBER WOODS and seconded by COUNCIL MEMBER COPELAND to approve the balance of the Consent Calendar.

The following vote resulted:

AYES: MAYOR JONES
VICE MAYOR HANSEN
COUNCIL MEMBER COPELAND
COUNCIL MEMBER HONEYCUTT
COUNCIL MEMBER WOODS

NOES: NONE

ABSENT: NONE

ABSTAIN: NONE

- a. FACILITY USE AGREEMENT FOR USE OF THE SIGNAL HILL SOFTBALL FIELD BY SAINT ANTHONY HIGH SCHOOL FOR ITS 2026 GIRLS' SOFTBALL TEAM SEASON

Deputy City Manager/Parks, Recreation and Library Services Director Yvette Aguilar provided a brief overview of item 12a and answered questions from the City Council regarding construction impacts on the field and ensuring that the distance a ball could be hit would not jeopardize patrons of the playground. A representative from Saint Anthony's confirmed that it would be unusual for a ball to be hit at a distance that would reach the playground.

It was moved by VICE MAYOR HANSEN and seconded by COUNCIL MEMBER COPELAND to approve item 12a.

The following vote resulted:

AYES: MAYOR JONES
VICE MAYOR HANSEN
COUNCIL MEMBER COPELAND
COUNCIL MEMBER HONEYCUTT
COUNCIL MEMBER WOODS

NOES: NONE

ABSENT: NONE

ABSTAIN: NONE

(13) COUNCIL AGENDA--NEW BUSINESS

The City Council extended its best wishes for a joyful Thanksgiving and reminded all of the importance of neighbors helping neighbors and that if anyone is aware of others needing assistance, or needs assistance themselves, to please reach out to City staff to explore options and resources that might be available. The City Council also expressed appreciation for the recent tree lighting event. Mayor Jones mentioned the Santa's Workshop event happening on December 17.

(14) ADJOURNMENT

It was moved by VICE MAYOR HANSEN and seconded by MAYOR JONES to adjourn tonight's meeting to a Regular meeting of the City Council on Tuesday, December 9, 2025 at 7:00 p.m. in the Community Room of the Signal Hill Public Library.

MAYOR JONES adjourned the meeting at 8:18 p.m.

KEIR JONES
MAYOR

Attest:

DARITZA PEREZ
CITY CLERK