



## CITY OF SIGNAL HILL

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2175 Cherry Avenue • Signal Hill, California 90755-3799

THE CITY OF SIGNAL HILL  
WELCOMES YOU TO A REGULAR  
CITY COUNCIL MEETING  
October 14, 2025

The City of Signal Hill appreciates your attendance. Public interest provides the Council and Agency with valuable information regarding issues of the community. Regular meetings are held on the 2nd and 4th Tuesday of every month.

Regular meetings begin at 6:00 pm with the conduct of any business permitted to be conducted in closed session by the Brown Act (Government Code Section 54950, et seq.), if any, and with the public portion of the meeting beginning at 7:00 pm. There is a period for public comment on closed session matters at 6:00 pm prior to the closed session. In the event there is no business to be conducted in closed session, the Regular meeting shall begin at 7:00 pm. There is a public comment period at the beginning of the Regular meeting. Any person wishing to comment shall be allotted three minutes per distinct item. Any meeting may be adjourned to a time and place stated in the order of adjournment.

The agenda is posted 72 hours prior to each meeting on the City's website and outside of City Hall. The agenda and related reports are also available for review online at [www.cityofsignalhill.org](http://www.cityofsignalhill.org).

**To view the meeting live at 7:00 p.m.:**

- City of Signal Hill website at [www.cityofsignalhill.org](http://www.cityofsignalhill.org), select the City Council Meetings Link from the home page.
- Charter Spectrum Channel 74 or Frontier FiOS Channel 38.

**To participate (closed session at 6:00 p.m. and regular meeting at 7:00 p.m.):**

- In-person Participation: Council Chamber of City Hall, 2175 Cherry Avenue, Signal Hill, California.
- To make a general public comment or comment on a specific agenda item, you may also submit your comment, limited to 250 words or less, to the City Clerk at [cityclerk@cityofsignalhill.org](mailto:cityclerk@cityofsignalhill.org) not later than 5:00 p.m. on Tuesday, October 14, 2025. Written comments will be provided electronically to the City Council and attached to the meeting minutes. Written comments will not be read into the record.

City Council Members are compensated \$794.40 per month. City Clerk and City Treasurer are compensated \$482.04 per month.

(1) **CALL TO ORDER – 6:00 P.M.**

(2) **ROLL CALL**

MAYOR JONES  
VICE MAYOR HANSEN  
COUNCIL MEMBER COPELAND  
COUNCIL MEMBER HONEYCUTT  
COUNCIL MEMBER WOODS

(3) **CLOSED SESSION**

- a. A CLOSED SESSION WILL BE HELD PURSUANT TO GOVERNMENT CODE SECTION 54956.8.

CONFERENCE WITH REAL PROPERTY NEGOTIATORS

PROPERTY: APPROXIMATELY 1.9 ACRES OF CITY-OWNED LAND LOCATED AT THE 2400 BLOCK OF GARDENA AVENUE; HERITAGE SQUARE CENTRAL BUSINESS DISTRICT SPECIFIC PLAN; APNS: 7214-005-900, 7214-005-901, 7214-005-902, 7214-005-903 AND 7214-005-904.

AGENCY NEGOTIATORS: MAYOR AND CITY MANAGER.

NEGOTIATING PARTIES: CITY OF SIGNAL HILL, AVANT REAL ESTATE, SIGNAL HILL PETROLEUM, AND THEIR AUTHORIZED AGENTS OR REPRESENTATIVES.

UNDER NEGOTIATION: PRICE AND TERMS OF PAYMENT.

- b. A CLOSED SESSION WILL BE HELD PURSUANT TO GOVERNMENT CODE SECTION 54956.8.

CONFERENCE WITH REAL PROPERTY NEGOTIATORS

PROPERTY: APPROXIMATELY 1.6 ACRES OF CITY-OWNED, INDUSTRIAL OPEN SPACE ADJACENT TO I-405 FREEWAY; APN: 7212-001-933.

AGENCY NEGOTIATORS: MAYOR AND CITY MANAGER.

NEGOTIATING PARTIES: CITY OF SIGNAL HILL; CLEAR CHANNEL OUTDOOR HOLDINGS, INCORPORATED; AND THEIR AUTHORIZED AGENTS OR REPRESENTATIVES.

UNDER NEGOTIATION: PRICE AND TERMS OF PAYMENT.

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- (4) **PUBLIC BUSINESS FROM THE FLOOR ON CLOSED SESSION ITEMS**
- (5) **RECESS TO CLOSED SESSION**
- (6) **RECONVENE REGULAR MEETING – 7:00 P.M.**
- (7) **PLEDGE OF ALLEGIANCE**
- (8) **CLOSED SESSION REPORT**
- (9) **PUBLIC BUSINESS FROM THE FLOOR ON ITEMS NOT LISTED ON THE AGENDA (SPEAKERS WILL BE GIVEN THREE MINUTES FOR EACH DISTINCT ITEM)**
- (10) **PRESENTATIONS**
- a. A REPRESENTATIVE FROM THE MILLER CHILDREN'S & WOMEN'S HOSPITAL WILL PROVIDE AN OVERVIEW AND UPDATES REGARDING THE SERVICES THE ORGANIZATION PROVIDES TO SIGNAL HILL RESIDENTS.
  - b. MAJOR JONES WILL PRESENT A PROCLAMATION TO THE PUBLIC WORKS DEPARTMENT IN RECOGNITION OF WATER PROFESSIONALS WEEK, OCTOBER 14, 2025.
  - c. COMMUNITY DEVELOPMENT DIRECTOR COLLEEN T. DOAN WILL INTRODUCE THE NEW SENIOR BUILDING INSPECTOR, JOE CRUZ, AND THANK PRINCIPAL BUILDING INSPECTOR ERIC KRANDA FOR NEARLY FOUR YEARS OF SERVICE.
- (11) **PUBLIC HEARINGS**
- a. PUBLIC HEARING FOR CONDITIONAL USE PERMIT 25-01 FOR A NEW MONOPALM AT 2766 SAINT LOUIS AVENUE
- Summary:
- The City published Form of Notice: Notice in the Signal Tribune newspaper per Government Code §65091(a)(4) on October 3, 2025; and mailed the notice to property owners within a 300' radius of the subject site on October 3, 2025. The City also posted the Form of Notice in accordance with Signal Hill Municipal Code (SHMC) Section 1.08.010 at City Hall, Signal Hill Library, Reservoir Park, and Discovery Well Park on October 3, 2025.
- The applicant, Smartlink, on behalf of Verizon Wireless, is requesting approval of a Conditional Use Permit to install a new monopalm wireless telecommunication facility at the southeast corner of the property located at 2766 Saint Louis Avenue. The proposed monopalm would host twelve (12) new wireless telecommunication antennas. The project would have auxiliary equipment for the antennas and a standby gas generator for the auxiliary equipment.
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Strategic Plan Goal(s):

Goal No. 4: Infrastructure: Maintain and improve the City's physical infrastructure, water system, and recreational spaces.

Recommendation:

Adopt the following Resolution, entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, APPROVING CONDITIONAL USE PERMIT 25-01 ALLOWING THE CONSTRUCTION AND OPERATION OF A WIRELESS TELECOMMUNICATION FACILITY CONSISTING OF A 75-FOOT-HIGH MONOPALM AND AUXILIARY EQUIPMENT LOCATED AT 2766 SAINT LOUIS AVENUE WITHIN THE COMMERCIAL INDUSTRIAL (CI) ZONING DISTRICT AND FINDING THAT SAID ACTION IS CATEGORICALLY EXEMPT FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) PURSUANT TO STATE CEQA GUIDELINES SECTION 15332.

**(12) CITY MANAGER REPORTS**

- a. PROFESSIONAL CONSULTANT SERVICES AGREEMENT WITH KITCHELL/CEM, INCORPORATED TO PROVIDE CONSTRUCTION MANAGEMENT SERVICES FOR THE CITY OF SIGNAL HILL AMPHITHEATER PROJECT

Summary:

The City Council adopted the Civic Center Master Plan on August 27, 2024, which designates the Signal Hill Amphitheater as Phase I of the Amphitheater Project implementation plan. On November 12, 2024, the City Council awarded a design contract to SVA Architects, Incorporated for the preparation of architectural and engineering plans and specifications for the Signal Hill Amphitheater Project. SVA Architects has now substantially completed the design work in close coordination with City staff and stakeholders. The Amphitheater project is ready to move forward to the bidding and construction phase.

The City Council will consider entering into a Professional Consultant Services Agreement with Kitchell/CEM, Incorporated for construction management services in the amount of \$429,454 for the Signal Hill Amphitheater Project. The City selected Kitchell/CEM, Incorporated through a competitive Request for Proposals process based on its proven expertise in managing similar public works and community facility projects. Approval of this agreement would allow pre-construction activities and project control processes to begin promptly, ensuring effective oversight of schedule, budget, and quality control through the end of the project.



Strategic Plan Goal(s):

- Goal No. 1 Financial Stability: Ensure the City's long-term financial stability and resilience.
- Goal No. 4 Infrastructure: Maintain and improve the City's physical infrastructure, water system, and recreational spaces.
- Goal No. 5 High-Functioning Government: Strengthen internal communication, recruitment, retention, systems, and processes to increase the effectiveness and efficiency of City services.

Recommendation:

1. Authorize the City Manager to enter into a Professional Consultant Services Agreement with Kitchell/CEM, Incorporated to provide Construction Management Services for the Signal Hill Amphitheater Project, for a term of one year and a not-to-exceed contract amount of \$429,454, in a form approved by the City Attorney.
2. Authorize the City Manager, or his designee, to utilize a project contingency of up to 10% (\$42,945.40) and approve up to a 180-calendar day term extension to accommodate any unforeseen project conditions. The proposed contingency would bring the total contract agreement budget to \$472,399.40.

**(13) CONSENT CALENDAR**

The following Consent Calendar items are expected to be routine and non-controversial. Items will be acted upon by the Council at one time without discussion. Any item may be removed by a Council Member for discussion.

- a. PUBLIC WORKS CONTRACT WITH MOHAWK COMMERCIAL, INCORPORATED FOR THE PURCHASE AND INSTALLATION OF CITY HALL FLOORING

Summary:

The City entered into an agreement with Mohawk Commercial, Incorporated (Mohawk) in February 2024 for the purchase and installation of new flooring as part of the City Hall Renovation Project. During the demolition of the window openings, staff discovered unforeseen structural conditions that delayed flooring installation, resulting in the original agreement with Mohawk to expire. Additionally, the extended timeline led to the discontinuation of the initially selected carpet and vinyl materials, requiring a revised proposal based on updated material selections and pricing. Staff recommends the City enter into a new agreement with Mohawk in the amount of \$157,373.54 for the purchase and installation of flooring at City Hall, with a term of 90 working days. If approved by the City Council, installation would begin in October 2025, with completion anticipated by February 2026.

Strategic Plan Goal(s):

- Goal No. 1 Financial Stability: Ensure the City's long-term financial stability and resilience.
- Goal No. 4 Infrastructure: Maintain and improve the City's physical infrastructure, water system, and recreational spaces.

Recommendation:

1. Authorize the City Manager to enter into a Public Works Contract with Mohawk Commercial, Incorporated, for a term of 90 working days in the amount of \$157,373.54, for the purchase and installation of new City Hall flooring.
  2. Authorize the Public Works Director/City Engineer to utilize a project contingency of up to 5% (\$7,868.68) and approve a 180-calendar day term extension to accommodate any unforeseen conditions. The proposed contingency would bring the total contract agreement budget to \$165,242.22.
- b. PROPOSED ACCEPTANCE OF OFFICE OF TRAFFIC SAFETY SELECTIVE TRAFFIC ENFORCEMENT PROGRAM GRANT AND ADOPTION OF RESOLUTION APPROVING RELATED BUDGET APPROPRIATIONS FOR FISCAL YEAR 2025-2026

Summary:

The Office of Traffic Safety (OTS) Selective Traffic Enforcement Program (STEP) awarded the Signal Hill Police Department a \$100,000 grant. The City's awarded STEP grant funding would allow the Police Department to carry out traffic safety enforcement targeting primary collision factors that contribute to traffic collisions, including driving under the influence. The grant would offset the cost of police overtime, training, and related supplies. Staff recommends the City Council adopt a resolution accepting the grant and authorizing a budget adjustment to increase grant revenue by \$10,000.

Strategic Plan Goal(s):

- Goal No. 1 Financial Stability: Ensure the City's long-term financial stability and resilience.
- Goal No. 2 Community Safety: Maintain community safety by supporting public safety services and increasing emergency preparedness.

Recommendations:

1. Authorize the City Manager, or his designee, to accept grant funding through the OTS STEP grant.

2. Adopt a Resolution, entitled: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, AMENDING THE ADOPTED BUDGET AND AUTHORIZING RELATED BUDGET APPROPRIATIONS FOR FISCAL YEAR 2025-2026.

c. SCHEDULE OF INVESTMENTS AND MONTHLY TRANSACTION REPORT

Summary:

The Schedule of Investments is a listing of funds invested for both the City and the Successor Agency to the former Signal Hill Redevelopment Agency as of the date shown in the report. The monthly transaction report provides a list of the changes in investments for the prior month.

Strategic Goal(s):

Goal No. 1 Financial Stability: Ensure the City's long-term financial stability and resilience.

Recommendation:

Receive and file.

d. WARRANT REGISTER PRESENTED OCTOBER 14, 2025

Summary:

The Warrant Register is a listing of all general disbursements issued since the prior warrant register and are requested to be approved by the City Council.

Strategic Plan Goal(s):

Goal No. 1 Financial Stability: Ensure the City's long-term financial stability and resilience.

Recommendation:

Authorize payment of the Warrant Register presented October 14, 2025.

e. APPROVAL OF MEETING MINUTES

Summary:

Special Meeting of September 18, 2025 and Regular Meeting of September 23, 2025.

Strategic Plan Goal(s):

Goal No. 5. High-Functioning Government: Strengthen internal communication, recruitment, retention, systems, and processes to increase the

effectiveness and efficiency of City services.

Recommendation:

Approve the meeting minutes.

**(14) COUNCIL AGENDA--NEW BUSINESS**

COUNCIL MEMBER WOODS  
COUNCIL MEMBER HONEYCUTT  
COUNCIL MEMBER COPELAND  
VICE MAYOR HANSEN  
MAYOR JONES

**(15) ADJOURNMENT**

Tonight's meeting will be adjourned to the next Regular meeting of the Signal Hill City Council to be held on Tuesday, October 28, 2025, at 7:00 p.m., in the Council Chamber of City Hall, 2175 Cherry Avenue, Signal Hill, CA 90755.

**PUBLIC PARTICIPATION**

Routine matters are handled most quickly and efficiently if contact is made with the City department directly concerned. However, if you would like to request that a matter be presented for City Council consideration, you may do so by writing to the City Council, City Clerk, or City Manager. The deadline for agenda items is 12 noon on the Tuesday preceding the Council and Agency meetings. The complete agenda, including back up materials, is available on the City website on the Friday preceding the meeting.

If you need special assistance beyond what is normally provided to participate in City meetings, the City will attempt to accommodate you in every reasonable manner. Please call the City Clerk's office at (562) 989-7305 at least 48 hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible.



CITY OF SIGNAL HILL  
STAFF REPORT

2175 Cherry Avenue • Signal Hill, California 90755-3799

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10/14/2025

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**AGENDA ITEM**

**TO: HONORABLE MAYOR  
AND MEMBERS OF THE CITY COUNCIL**

**FROM: CARLO TOMAINO  
CITY MANAGER**

**SUBJECT: CLOSED SESSION**

Summary:

A closed session will be held pursuant to Government Code Section 54956.8.

**CONFERENCE WITH REAL PROPERTY NEGOTIATORS**

Property: Approximately 1.9 acres of City-owned land located at the 2400 Block of Gardena Avenue; Heritage Square Central Business District Specific Plan; APNs: 7214-005-900, 7214-005-901, 7214-005-902, 7214-005-903 and 7214-005-904.

Agency Negotiators: Mayor and City Manager.

Negotiating Parties: City of Signal Hill, Avant Real Estate, Signal Hill Petroleum, and their authorized agents or representatives.

Under Negotiation: Price and terms of payment.

Recommendation:

Recess prior to adjournment of tonight's meeting to conduct a closed session.



STAFF REPORT

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10/14/2025

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**AGENDA ITEM**

**TO: HONORABLE MAYOR  
AND MEMBERS OF THE CITY COUNCIL**

**FROM: CARLO TOMAINO  
CITY MANAGER**

**SUBJECT: CLOSED SESSION**

Summary:

A closed session will be held pursuant to Government Code Section 54956.8.

**CONFERENCE WITH REAL PROPERTY NEGOTIATORS**

Property: Approximately 1.6 acres of City-owned, industrial open space adjacent to I-405 freeway; APN: 7212-001-933.

Agency Negotiators: Mayor and City Manager.

Negotiating Parties: City of Signal Hill; Clear Channel Outdoor Holdings, Incorporated; and their authorized agents or representatives.

Under Negotiation: Price and terms of payment.

Recommendation:

Recess prior to adjournment of tonight's meeting to conduct a closed session.



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STAFF REPORT

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10/14/2025

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**AGENDA ITEM**

**TO: HONORABLE MAYOR  
AND MEMBERS OF THE CITY COUNCIL**

**FROM: CARLO TOMAINO  
CITY MANAGER**

**BY: YVETTE E. AGUILAR  
DEPUTY CITY MANAGER/PARKS, RECREATION AND LIBRARY SERVICES  
DIRECTOR**

**ALISON DOBAY  
PARKS, RECREATION AND LIBRARY SERVICES MANAGER**

**SUBJECT: PRESENTATION - MILLER CHILDREN'S & WOMEN'S HOSPITAL**

**Summary:**

A representative from the Miller Children's & Women's Hospital will provide an overview and updates regarding the services the organization provides to Signal Hill residents.



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STAFF REPORT

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10/14/2025

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**AGENDA ITEM**

**TO: HONORABLE MAYOR  
AND MEMBERS OF THE CITY COUNCIL**

**FROM: CARLO TOMAINO  
CITY MANAGER**

**BY: THOMAS BEKELE  
PUBLIC WORKS DIRECTOR/CITY ENGINEER**

**SUBJECT: PRESENTATION - WATER PROFESSIONALS WEEK**

**Summary:**

Major Jones will present a proclamation to the Public Works Department in recognition of Water Professionals Week, October 14, 2025.





CITY OF SIGNAL HILL

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STAFF REPORT

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10/14/2025

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**AGENDA ITEM**

**TO: HONORABLE MAYOR  
AND MEMBERS OF THE CITY COUNCIL**

**FROM: CARLO TOMAINO  
CITY MANAGER**

**BY: COLLEEN T. DOAN  
COMMUNITY DEVELOPMENT DIRECTOR**

**SUBJECT: INTRODUCTION OF NEW EMPLOYEE**

Summary:

Community Development Director Colleen T. Doan will introduce the new Senior Building Inspector, Joe Cruz, and thank Principal Building Inspector Eric Kranda for nearly four years of service.



STAFF REPORT

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10/14/2025

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**AGENDA ITEM**

**TO: HONORABLE MAYOR  
AND MEMBERS OF THE CITY COUNCIL**

**FROM: CARLO TOMAINO  
CITY MANAGER**

**BY: SUSANA MARTINEZ  
ASSOCIATE PLANNER**

**SUBJECT: PUBLIC HEARING FOR CONDITIONAL USE PERMIT 25-01 FOR A NEW  
MONOPALM AT 2766 SAINT LOUIS AVENUE**

Summary:

The City published Form of Notice: Notice in the Signal Tribune newspaper per Government Code §65091(a)(4) on October 3, 2025; and mailed the notice to property owners within a 300' radius of the subject site on October 3, 2025. The City also posted the Form of Notice in accordance with Signal Hill Municipal Code (SHMC) Section 1.08.010 at City Hall, Signal Hill Library, Reservoir Park, and Discovery Well Park on October 3, 2025.

The applicant, Smartlink, on behalf of Verizon Wireless, is requesting approval of a Conditional Use Permit to install a new monopalm wireless telecommunication facility at the southeast corner of the property located at 2766 Saint Louis Avenue. The proposed monopalm would host twelve (12) new wireless telecommunication antennas. The project would have auxiliary equipment for the antennas and a standby gas generator for the auxiliary equipment.

Strategic Plan Goal(s):

Goal No. 4: Infrastructure: Maintain and improve the City's physical infrastructure, water system, and recreational spaces.

Recommendation:

Adopt the following Resolution, entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, APPROVING CONDITIONAL USE PERMIT 25-01 ALLOWING THE CONSTRUCTION AND OPERATION OF A WIRELESS TELECOMMUNICATION FACILITY CONSISTING OF A 75-FOOT-HIGH MONOPALM AND AUXILIARY EQUIPMENT LOCATED AT 2766 SAINT LOUIS AVENUE

WITHIN THE COMMERCIAL INDUSTRIAL (CI) ZONING DISTRICT AND FINDING THAT SAID ACTION IS CATEGORICALLY EXEMPT FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) PURSUANT TO STATE CEQA GUIDELINES SECTION 15332.

Fiscal Impact:

There is no direct fiscal impact to the City associated with the recommended action.

Background:

The applicant, Smartlink, on behalf of Verizon Wireless, is requesting to install a new wireless telecommunication facility at the southeast corner of the property located at 2766 Saint Louis Avenue within the Commercial Industrial (CI) zoning district. The wireless telecommunication facility incorporates a stealth design, commonly known as a monopalm, which is intended to resemble a palm tree. The subject site measures approximately 12,500 square feet and is currently developed with a 6,000 square foot industrial building. The wireless telecommunication facility is proposed at the southeast corner of the site, which abuts an alley at the rear of the site. The proposed lease area measures approximately 522 square feet. The lease area is proposed to be occupied by the monopalm structure, auxiliary equipment (cabinet equipment, electrical panel, etc.), and a standby gas generator.

On November 11, 2024, the applicant applied for a Conditional Use Permit (CUP) and supplemental documents to allow for the wireless communication facility. After the initial review, staff deemed the application incomplete due to missing information. Upon review of the supplemental materials, including Title Report, FCC compliance documentation, and revised plans, easement locations were required to be shown on the plans consistent with Title Report information. The City deemed the application incomplete once more. On July 1, 2025, the applicant provided revised plans, and staff deemed the application complete.

On August 19, 2025, the Planning Commission held a public hearing and considered the CUP application. During the hearing, the Planning Commission heard testimony from the applicant and received public comments. The public raised two concerns regarding the telecommunication facility's proximity to the Long Beach Airport and the potential impact of the facility's equipment frequency on nearby electrical fences and security systems. After discussing these concerns, the Planning Commission recommended the applicant obtain FAA approval for the project and provide contact information in the form of a phone number in the event the new telecommunications frequency interferes with existing equipment in the area. This contact information would allow the public to address concerns with the representatives of the project directly. At the conclusion of the public hearing, the Planning Commission voted 5-0, recommending approval of the CUP to the City Council with the added conditions of approval.

Analysis:

The City's CI Zoning District permits wireless telecommunication facilities with approval of the CUP. The applicant is proposing to install a 75-foot-high monopalm within the proposed lease area. The maximum height permitted in the CI zone is 90 feet and the proposed monopalm complies with this maximum height. The plans submitted specify that the monopalm would host twelve (12) panel antennas, providing additional coverage along Cherry Avenue, Saint Louis Avenue, East 28<sup>th</sup> Street,

and the surrounding areas as identified in the propagation maps (Attachment D). According to the project description submitted by the applicant, the subject site was the most suitable location to improve coverage along Saint Louis Avenue (Attachment C).

The applicant considered three other site locations; however, property owners for those sites were not interested in entering into a lease agreement with Verizon to utilize the site. Alternatives such as co-locating with an existing wireless facility were also considered; however, the site could not structurally accommodate another wireless tenant. According to the applicant, the subject site was adequate to accommodate the telecommunication site structurally and provide the best coverage. The applicant submitted coverage maps identifying Verizon coverage with and without the proposed telecommunication facility. Currently, coverage ranges between “fair” to “poor” within the area (Attachment D). If the City Council approves the project, coverage would increase to “good” signal strength within the area.

As noted previously, the applicant is also proposing auxiliary equipment as part of the project consisting of an equipment cabinet, power panel cabinet, battery cabinet, and a diesel standby generator. The auxiliary equipment would be enclosed by an eight-foot-high chain-link fence with screening slats. The applicant has also proposed a fence to secure the equipment and minimize noise during test times or operation of the standby generator. The diesel standby generator would only operate in the event of an emergency, where power is not available for the monopalm and auxiliary equipment. The generator is proposed to be tested once a month to ensure its proper operation; test time is anticipated to last fifteen minutes. Staff has included a Condition of Approval (COA) requiring the standby generator be tested Monday through Friday during regular business hours only (COA #10). The emergency generator would comply with the California Building Code and staff would recommend a condition of approval requiring compliance with the South Coast Air Quality Management District (AQMD) requirements (COA #9).

### Off-Street Parking

The monopalm and auxiliary equipment are proposed within the existing approved parking area. Permit history indicates the parking area is located at the rear of the building along the easterly property line. The site currently has eleven (11) parking spaces. The project proposes removing three (3) parking stalls to accommodate the monopalm and auxiliary equipment, which would reduce the parking count to eight (8) parking stalls on site. A parking calculations table is included in the plans identifying compliance with the SHMC.

The existing building measures 6,000 square feet and is currently used for a welding business. The building contains 5,100 square feet of open warehouse and 900 square feet of office space. Pursuant to Section 20.70.030 of the SHMC, warehouse space is calculated at one (1) space per one thousand (1,000) square feet of gross floor area. Office is calculated at one (1) space per two-hundred fifty (250) square feet of gross floor area. Based on the parking calculations, the office space would require four (4) parking spaces, and the warehouse space would require five (5) parking spaces. The total number of parking spaces required for the existing building is nine (9) spaces. The following table provides a breakdown of the required parking by use.

Off-Street Parking Breakdown				
Use	Required Parking Ratio	Parking calculation (fractions resulting in 0.5 or greater are to be rounded up, all others rounded down)	Total Required	Total Provided
Office	1/250 SF	900 SF/250 SF = 3.6 spaces	4 spaces	8 spaces <b>(1 deficient)</b>
Warehouse	1/1000 SF	5100 SF/1000 SF = 5.1 spaces	5 spaces	
			9 spaces	

With the construction of the monopalm, the site would be deficient one (1) parking stall; however, Section 20.84.110, Minor Deviations, allows for a reduction of parking requirements in commercial and industrial uses, by not more than 10 percent and does not exceed two parking spaces for any lot. A 10 percent reduction in the required nine parking spaces results in 0.9 spaces. Pursuant to SHMC Section 20.70.030.B, parking space fractions of 0.5 or greater are rounded up to the nearest whole number. When rounding up, a reduction of one parking space would be allowed by the Code. This reduction would not exceed the maximum of two parking spaces permitted per lot.

In approving the proposed minor deviation, the project shall meet the following findings:

1. There are practical reasons or benefits of improved design which justify a deviation from prescribed development standards.
2. The adjustment, with any conditions imposed, will provide equal or greater benefit to adjacent property.
3. The adjustment is not in conflict with the objectives of the general plan or the general intent of this title.

The project would bring additional wireless coverage to the surrounding area, providing improved telecommunication services to businesses, residents, and patrons. The proposed telecommunication wireless facility is permitted within the subject zone and general plan designation with the issuance of a CUP. The Minor Deviation approval would be only contingent on approval of the CUP (COA #12).

Design and Surrounding Compatibility

The proposed wireless telecommunication facility is planned with a stealth design in the form of a

monopalm (faux-tree). The surrounding area is developed with industrial uses on all sides. The applicant designed the wireless telecommunication facility as a monopalm to be compatible with the surrounding landscaping within the existing area. Landscaping in the vicinity area includes palm trees ranging in size and shape as identified in the photo simulations (Attachment E).

### Federal Communications Commission (FCC) Compliance

The proposed project would be in compliance with the FCC guidelines and if the City Council approves the project, staff has included a condition of approval requiring that the facility maintain compliance with the FCC guidelines as future upgrades or modifications are proposed to the tower (COA # 11). For a detailed FCC compliance analysis, please refer to the August 19, 2025, Planning Commission Agenda Report (Attachment A).

### Departmental Review

The Signal Hill Police Department and Public Works Department reviewed the application and recommended conditions of approval. Staff has included recommended conditions of approval for the project; no other City departments provided comments or concerns about this project.

### CEQA Exemption

The project is categorically exempt from the requirements of the California Quality Act (CEQA) pursuant to Article 19, Section 15332, Class 32 for In-fill Development. The proposed project is characterized as in-fill development meeting the conditions in section 15332, as described below.

- a) The project is consistent with the applicable general plan designation and all applicable general plan policies as well as with applicable zoning designation and regulations.
- b) The proposed development occurs within city limits on a project site of no more than five acres substantially surrounded by urban uses.
- c) The project site has no value as habitat for endangered, rare, or threatened species.
- d) Approval of the project would not result in any significant effects relating to traffic, noise, air quality, or water quality.
- e) The site can be adequately served by all required utilities and public services.

If the City Council approves the project, staff would file a Notice of Exemption (NOE) with the State Clearinghouse and Los Angeles County Recorder/Registrar and County Clerk within five days.

### Conclusion

Staff is recommending adoption of Resolution No. 2025-10-XXX providing City Council approval for Conditional Use Permit 25-01. The new wireless telecommunication facility would provide improved wireless service for businesses, residents, and patrons within the coverage area. The overall design and location of the telecommunication facility would not affect the surrounding area and, as conditioned, staff does not anticipate the proposed project would have negative impacts to the

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surrounding area.

Reviewed for Fiscal Impact:

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Siamlu Cox

Attachments:

- A. Planning Commission Staff Report August 19, 2025
- B. Project Plans
- C. Project Description
- D. Propagation Maps
- E. Photo Simulations
- F. Radio Frequency Emissions Compliance Report
- G. Radio Frequency Compliance Letter
- H. Resolution No. 2025-10-XXXX



STAFF REPORT

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8/19/2025

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**AGENDA ITEM**

**TO:** HONORABLE CHAIR  
AND MEMBERS OF THE PLANNING COMMISSION

**FROM:** SUSANA MARTINEZ  
ASSOCIATE PLANNER

**SUBJECT:** **PUBLIC HEARING TO CONSIDER CONDITIONAL USE PERMIT 25-01  
A REQUEST TO CONSTRUCT AND OPERATE A WIRELESS  
TELECOMMUNICATIONS FACILITY CONSISTING OF A 75-FOOT-HIGH MONO-  
PALM AND AUXILIARY EQUIPMENT LOCATED AT 2766 SAINT LOUIS AVENUE  
WITHIN THE COMMERCIAL INDUSTRIAL (CI) ZONING DISTRICT**

Summary:

Form of Notice: Notice was published in the Signal Tribune newspaper per Government Code §65091(a)(4) on August 8, 2025; was mailed to property owners within a 300' radius of the subject site on August 8, 2025; and was posted in accordance with Signal Hill Municipal Code (SHMC) Section 1.08.010 at City Hall, Signal Hill Library, Reservoir Park, and Discovery Well Park on August 8, 2025.

The applicant, Smartlink, on behalf of Verizon Wireless, is requesting approval of a Conditional Use Permit to install a new mono-palm wireless communication facility at the southeast corner of the property located at 2766 Saint Louis Avenue. The proposed mono-palm would host twelve (12) new wireless telecommunication antennas. The project also proposes auxiliary equipment for the antennas and a standby gas generator for the auxiliary equipment.

Strategic Plan Goal(s):

Goal 4: Maintain and improve the City's physical infrastructure, water system, and recreational spaces.

Recommendation:

Adopt the following resolution, entitled:

Attachment A



A RESOLUTION OF THE PLANNING COMMISSION OF THE CITY OF SIGNAL HILL, CALIFORNIA, RECOMMENDING CITY COUNCIL APPROVAL OF CONDITIONAL USE PERMIT 25-01 ALLOWING THE CONSTRUCTION AND OPERATION OF A WIRELESS TELECOMMUNICATION FACILITY CONSISTING OF A 75-FOOT-HIGH MONO-PALM AND AUXILIARY EQUIPMENT LOCATED AT 2766 SAINT LOUIS AVENUE WITHIN THE COMMERCIAL INDUSTRIAL (CI) ZONING DISTRICT AND FINDING THAT SAID ACTION IS CATEGORICALLY EXEMPT FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) PURSUANT TO STATE CEQA GUIDELINES SECTION 15332

Background:

The applicant, Smartlink, on behalf of Verizon Wireless, is requesting to install a new wireless telecommunication facility at the southeast corner of the property located at 2766 Saint Louis Avenue within the Commercial Industrial (CI) zoning district. The wireless telecommunication facility incorporates a stealth design intended to resemble a palm tree. This type of design is commonly known as a mono-palm. The subject site measures approximately 12,500 square feet and is currently developed with a 6,000 square-foot industrial building. According to city business license records, the current operator is an industrial welding business.

The wireless telecommunication facility is proposed at the southeast corner of the site which abuts an alley at the rear of the site. The proposed lease area measures approximately 522 square feet. The lease area would be occupied by the proposed mono-palm structure, auxiliary equipment (cabinet equipment, electrical panel, etc.) and a standby gas generator.

On November 11, 2024, the applicant submitted an application for a Conditional Use Permit and subsequent documents. A deposit to the developer account was made on November 26, 2024, to commence formal review. The application was deemed incomplete on December 23, 2024, and the applicant was provided with incomplete letter requesting additional information and revisions to the plans.

On April 1, 2025, the applicant resubmitted revised plans and supplemental information. The application was reviewed by Community Development and the Public Works department. The revised plans and additional documentation generated questions about existing easements on site and the effect the easements would have on an access agreement as part of the project. After review of the second submittal, the application was deemed incomplete for a second time, and an incomplete letter was issued on April 30, 2025.

On June 12, 2025, the applicant resubmitted revised plans for a third time addressing the questions surrounding the easements and access agreement area. Staff reviewed the revised plans, and the application was deemed complete on July 1, 2025.

Analysis:

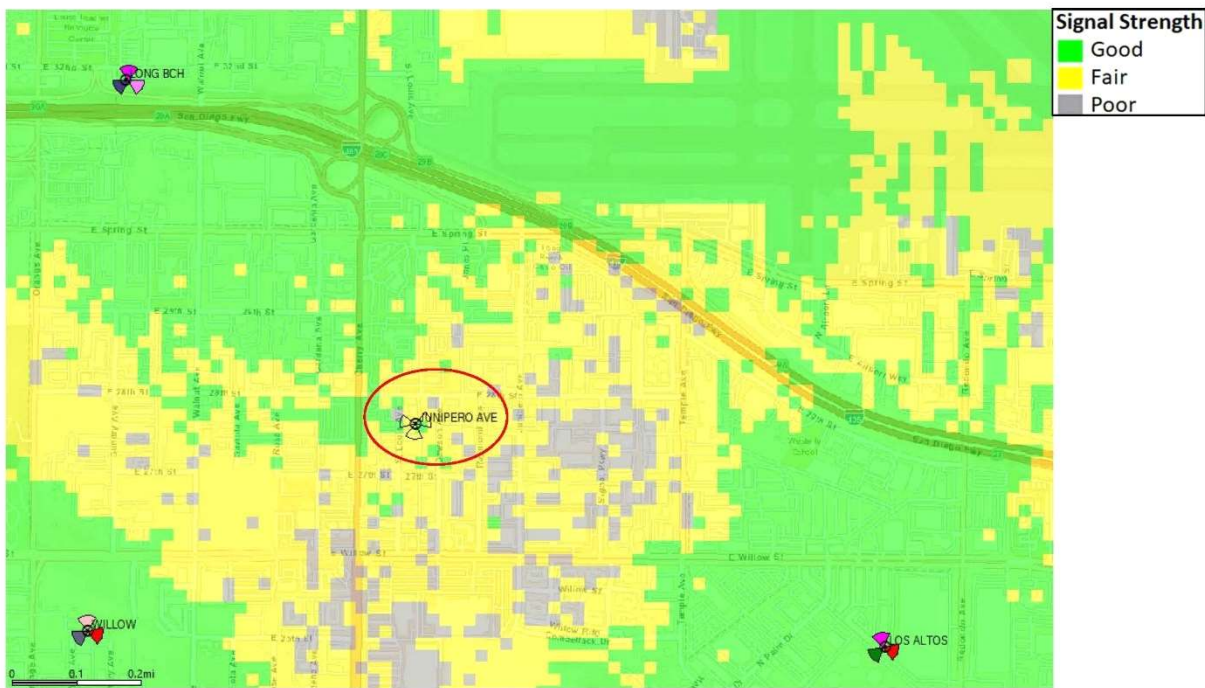
Wireless telecommunication facilities are permitted in the CI zoning district, with approval of the Conditional Use Permit. The applicant proposes installing a 75-foot-high mono-palm within the proposed lease area. The maximum height permitted in the CI zone is 90 feet and the proposed mono-palm is in compliance with this height maximum. The plans submitted (Attachment A) specify that the mono-palm will host twelve (12) panel antennas, providing additional coverage along Cherry

Avenue, Saint Louis Avenue, East 28<sup>th</sup> Street, and the surrounding areas as identified in the propagation maps. According to the project description (Attachment B) submitted by the applicant, the subject site was the most suitable location to improve coverage along Saint Louis Avenue.

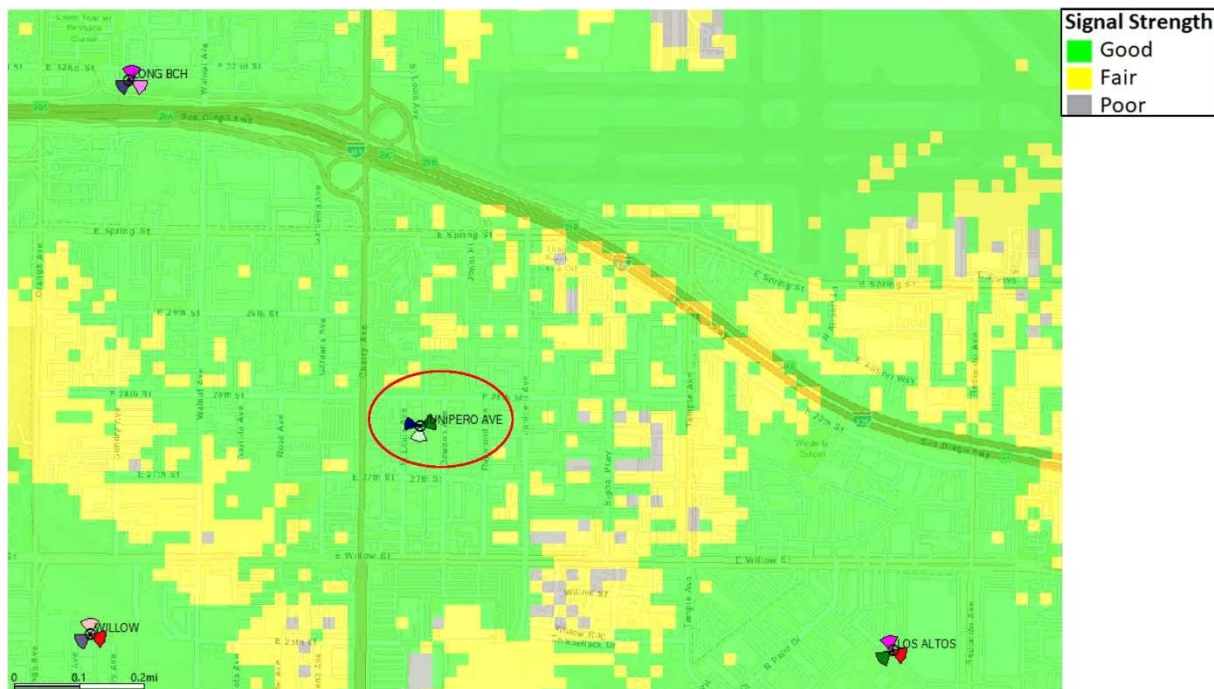
The applicant considered three other site locations; however, property owners for those sites were not interested in entering into a lease agreement with Verizon to utilize the site. Alternatives such as co-locating with an existing wireless facility were also considered; however, the site could not structurally accommodate another wireless tenant. According to the applicant, the subject site was adequate to accommodate the telecommunication site structurally and provide the best coverage.

The applicant submitted coverage maps (attachment C) identifying Verizon coverage with and without the proposed telecommunication facility. Currently, without the proposed wireless telecommunication facility, coverage ranges between “fair” to “poor” within the area. The applicant foresees that with the proposed installation of the mono-palm, coverage will increase to “good” signal strength within the area.

### Verizon Coverage without Junipero Ave



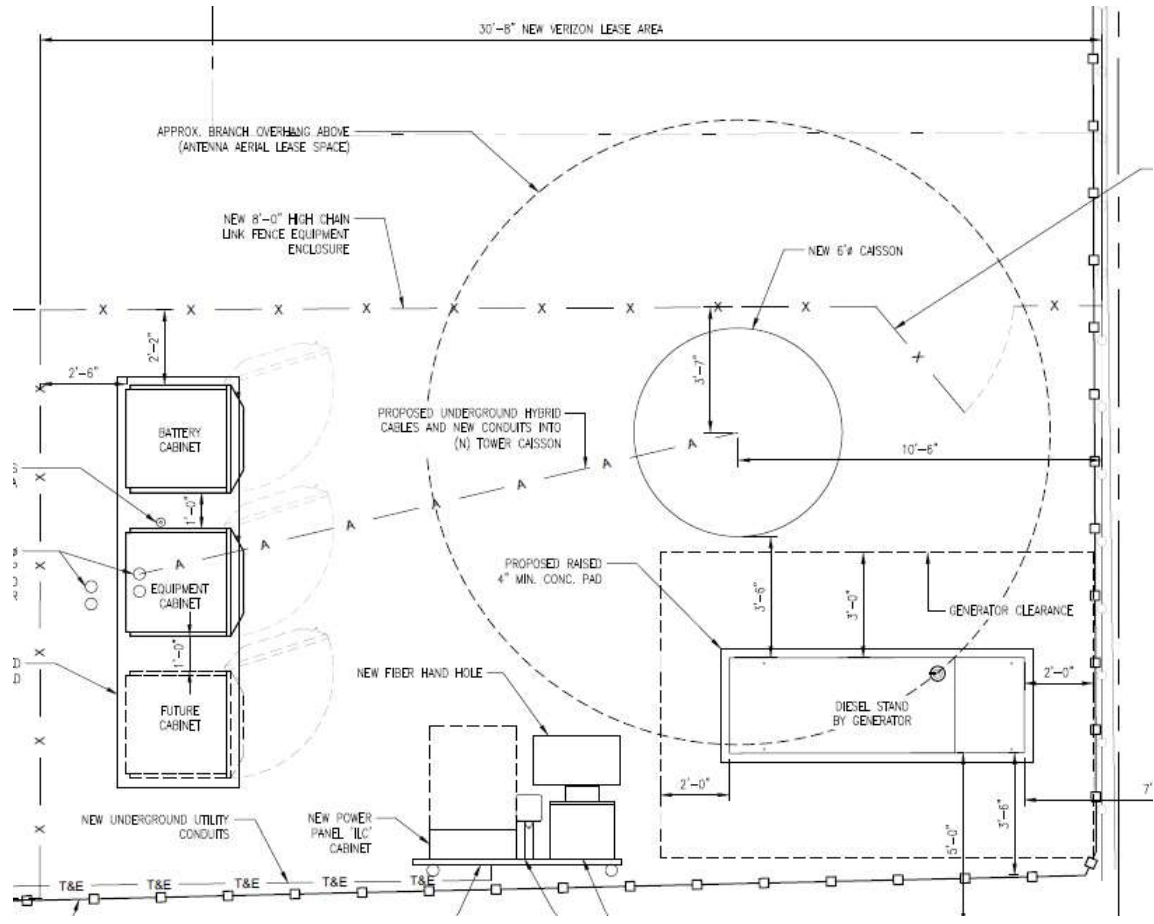
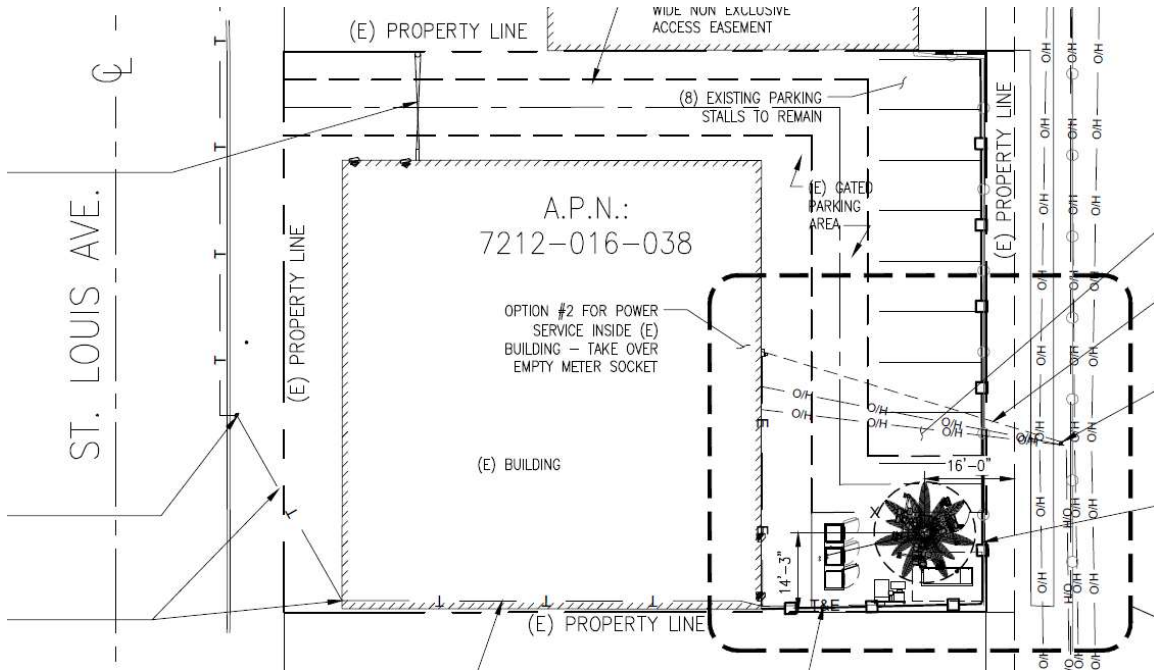
## Verizon Coverage with Junipero Ave



Auxiliary equipment is also proposed as part of the project. Auxiliary equipment includes an equipment cabinet, power panel cabinet, battery cabinet, and a diesel standby generator. The diesel standby generator is proposed to operate only in the event of an emergency, where power is not available for the mono-palm and auxiliary equipment. The California Building Code provides standards for standby power systems. Additionally, the South Coast Air Quality Management District (AQMD) requires review and approval. A condition of approval has been included that the standby generator shall be reviewed and approved by AQMD and, prior to permit issuance, the applicant shall provide the Building Division with the approvals (COA #9).

The applicant proposes to test the generator once a month to ensure it is still operational. Test time is anticipated to last fifteen minutes. A condition of approval has been included that the standby generator be tested Monday through Friday during regular business hours only (COA #10).

All the equipment will be housed within a proposed eight-foot-high chain-link fence with slats. The slats shall be made of a durable material that is UV resistant. The material and color shall be reviewed and approved by the Community Development (COA # 14). The fence is proposed to secure the equipment and minimize noise during test times or operation of the standby generator. The site plan and enlarged site plan are provided below.





Off-Street Parking

The lease area is proposed within an approved parking area. Permit history identifies that the parking area is located at the rear of the building along the Easterly property line. The site currently has eleven (11) parking spaces. As part of the project, the applicant is proposing to remove three (3) parking stalls to accommodate the mono-palm and auxiliary equipment, leaving eight (8) parking stalls on site. The applicant provided parking calculations for the existing industrial use to ensure compliance with the Signal Hill Municipal Code (SHMC).

The existing building measures 6,000 square feet and is currently used for a welding business. The building contains 5,100 square feet of open warehouse and 900 square feet of office space. Pursuant to section 20.70.030 of the SHMC, warehouse space is calculated at one (1) space per one thousand (1,000) square feet of gross floor area. Office is calculated at one (1) space per two-hundred fifty (250) square feet of gross floor area. Based on the parking calculations, the office space would require four (4) parking spaces, and the warehouse space would require five (5) parking spaces. The total number of parking spaces required for the existing building is nine (9) spaces. A breakdown is provided below.

Off-Street Parking Breakdown				
Use	Required Parking Ratio	Parking calculation (fractions resulting in 0.5 or greater are to be rounded up, all others rounded down)	Total Required	Total Provided
Office	1/250 SF	900 SF/250 SF = 3.6 spaces	4 spaces	
Warehouse	1/1000 SF	5100 SF/1000 SF = 5.1 spaces	5 spaces	
			9 spaces	8 spaces (1 deficient)

As the breakdown identifies with the addition of the mono-palm, the site would be deficient one (1) parking stall. However, section 20.84.110 titled Minor Deviations allows for a deviation of the parking requirements in commercial and industrial uses, by not more than ten percent, provided that the reduction does not exceed two parking spaces for any lot. For this project, one (1) parking stall would be deviated. In approving the minor deviation, the Community Development Department Director shall find the following:

1. There are practical reasons or benefits of improved design which justify a deviation from prescribed development standards.

2. The adjustment, with any conditions imposed, will provide equal or greater benefit to adjacent property.
3. The adjustment is not in conflict with the objectives of the general plan or the general intent of this title.

The project will bring additional and improving wireless coverage for the surrounding area, providing additional telecommunication services to businesses, residents, and patrons. The proposed telecommunication wireless facility is permitted within the subject zone and general plan designation with the issuance of a Conditional Use Permit. It is worth noting that the Minor Deviation is only contingent on approval of the Conditional Use Permit (COA #12).

### Design and Surrounding Compatibility

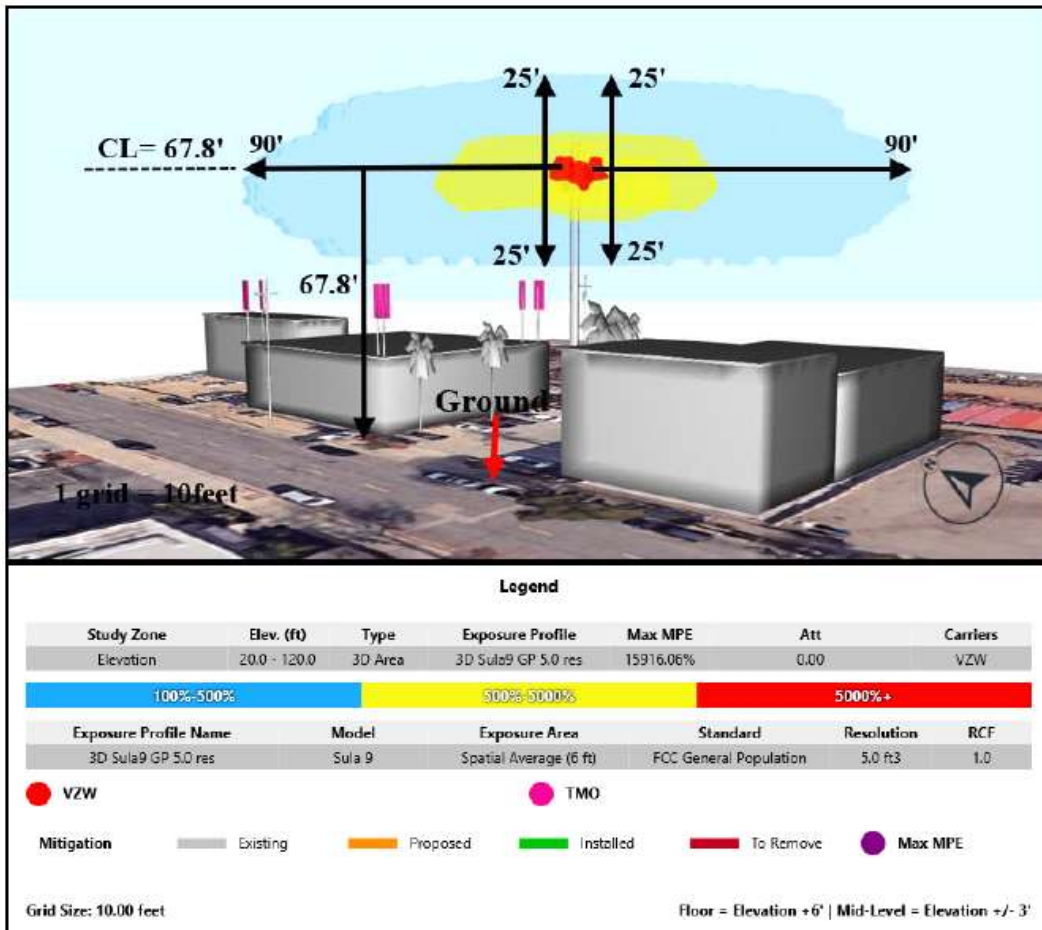
The proposed wireless telecommunication facility is planned with a stealthed design in the form of a mono-palm (faux-tree). The surrounding area is developed with industrial uses on all sides. The applicant designed the wireless telecommunication facility as a mono-palm to be compatible with the surrounding composition of the area by matching existing landscaping in the area. Landscaping in the vicinity area includes palm trees ranging in size and shape as identified in the photo simulations (attachment D).

While the mono-palm is proposed to be installed at the rear of the property of an industrial building, due to the proposed height, it would be visible from the public right of way and neighboring property owners. With the faux-tree design, the wireless telecommunication facility would be compatible with existing conditions including other palm trees in the area. The photo simulation images below identify the existing and proposed after the installation of the mono-palm. Attachment D provides the complete photo simulation for the mono-palm providing three views.



Federal Communications Commission (FCC) Compliance

The applicant submitted a Radio Frequency Emissions Compliance Report (Attachment E) certified by a licensed engineer, which identifies the proposed frequency for the general population and occupational workforce. Based on the compliance report, the antennas will not exceed the Radio Frequency Radiation limits under the Federal Communications Commission (FCC) guidelines. Therefore, the telecommunication facility will not expose members of the public to concerning levels of RF energy at ground level or in adjacent buildings. The report distinguishes occupational/controlled exposure limits that apply for situations where people are exposed due to consequences of their employment. Occupational/controlled exposures are aware of the potential for exposure and can exercise control over their exposure. According to the compliance report, the FCC general population limit is five times more restrictive than occupational limits. The figure below identifies an elevation identifying the exposure levels at the antenna level.



While the compliance report identifies that the proposed telecommunication facility will be in compliance with the FCC guidelines, a condition of approval (COA) has been included requiring that the facility maintain compliance with the FCC guidelines as future upgrades or modifications are proposed to the tower (COA # 11). It should be noted that the City requires Compliance Reports with upgrades or modifications to ensure COA # 11 is met.



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Departmental Review

The application was reviewed by applicable City departments. The Signal Hill Police Department recommends the site be secured to ensure that conduits or equipment are not subject to vandalism or trespassing. The project scope includes the installation of an eight-foot-high fence that secures the mono-palm and equipment. Additionally, the Radio Frequency Emissions Compliance Report states that the installation will contain alerting signage and restrict access to the antennas to authorized personnel. A condition of approval has been included that the site always be secure (COA # 25).

The Public Works department is recommending two conditions of approval. The first is that all servicing and maintenance to the tower, antennas, or auxiliary equipment be completed from private property and not along the alley. The second is for the applicant to obtain Encroachment Permits for any trenching and that any new utility communication lines or electrical connection lines shall be underground. No other City departments had comments or concerns about this project.

CEQA Exemption

The project is categorically exempt from the requirements of the California Quality Act (CEQA) pursuant to Article 19, Section 15332, Class 32 for Infill Development. The proposed project is characterized as in-fill development meeting the conditions in section 15332, as described below.

- a) The project is consistent with the applicable general plan designation and all applicable general
- b) plan policies as well as with applicable zoning designation and regulations.
- c) The proposed development occurs within city limits on a project site of no more than five acres substantially surrounded by urban uses.
- d) The project site has no value as habitat for endangered, rare or threatened species.
- e) Approval of the project would not result in any significant effects relating to traffic, noise, air quality, or water quality.
- f) The site can be adequately served by all required utilities and public services.

If the project is approved by the City Council, a Notice of Exemption (NOE) will be filed with the State Clearinghouse and Los Angeles County Recorder/Registrar and County Clerk within five days, if the project obtains approval.

Conclusion

Staff is recommending adoption of Resolution No. XXX-08-19 recommending the City Council approval for the Conditional Use Permit 25-01. The new wireless telecommunication facility will provide additional wireless options for businesses, residents, and patrons within the coverage area. The overall design and location of the telecommunication facility will not affect the surrounding area and as conditioned, the project is not anticipated to have any negative impacts to the surrounding area

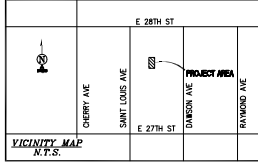
Approved:

Colleen T. Doan

Attachments:

- A. Project Plans
  - B. Project Description
  - C. Coverage Maps
  - D. Photo Simulations
  - E. Radio Frequency Emissions Compliance Report
  - F. Radio Frequency Compliance Letter
- Resolution XXX-08-19





**SURVEY DATE**  
08/21/2024

**BASIS OF BEARING**  
BEARINGS SHOWN HEREON ARE BASED UPON THE CALIFORNIA ZONE FIVE STATE PLANE COORDINATE SYSTEM BASED ON THE NORTH AMERICAN DATUM OF 1983(2011) (EPOCH 2019.25), DETERMINED BY GLOBAL POSITIONING SYSTEM EQUIPMENT ON THE SMARTNET REFERENCE NETWORK.

**BENCHMARK**  
PROJECT ELEVATIONS ESTABLISHED FROM GPS DERIVED ORTHOMETRIC HEIGHTS BY APPLICATION OF NOS 'GEOD 18' MODELED SEPARATIONS TO ELLIPSOID HEIGHTS DETERMINED BY OBSERVATIONS OF THE 'SMARTNET' REAL TIME NETWORK. ALL ELEVATIONS SHOWN HEREON ARE REFERENCED TO NAVD88.

**GRID-TO-GROUND SCALE FACTOR NOTE**  
ALL BEARINGS AND DISTANCES ARE BASED ON THE CALIFORNIA ZONE FIVE STATE PLANE COORDINATE ZONE GRID. TO DERIVE GROUND DISTANCES DIVIDE BY 1.00005745

**FLOOD\_ZONE**  
THIS PROJECT APPEARS TO BE LOCATED WITHIN FLOOD ZONE "X", ACCORDING TO FEDERAL EMERGENCY MANAGEMENT AGENCY FLOOD INSURANCE RATE MAP(S), MAP ID #06037C19660, DATED 04/21/2021

**UTILITY NOTES**  
SURVEYOR DOES NOT GUARANTEE THAT ALL UTILITIES ARE SHOWN OR THEIR LOCATIONS ARE DEFINITE. IT IS THE RESPONSIBILITY OF THE CONTRACTOR AND DEVELOPER TO CONTACT 811 AND ANY OTHER INVOLVED AGENCIES TO LOCATE ALL UTILITIES PRIOR TO CONSTRUCTION. REMOVAL, RELOCATION AND/OR REPLACEMENT IS THE RESPONSIBILITY OF THE CONTRACTOR.

**SURVEYOR'S NOTES**  
CONTOURS DERIVED FROM DIRECT FIELD OBSERVATIONS AND FOLLOW THE CURRENT NATIONAL MAP STANDARDS FOR VERTICAL ACCURACY.

ALL DATA SHOWN HEREON WAS OBTAINED BY FIELD MEASUREMENTS DURING A SITE VISIT.

THE BOUNDARY LINES SHOWN HEREON ARE BASED ON MAPS OF RECORD AND DEED INFORMATION AS PROVIDED BY A TITLE REPORT AND A SEARCH OF THE COUNTY RECORDER AND SURVEYOR ONLINE DATABASE. A FIELD SURVEY HAS BEEN PERFORMED AND MONUMENTATION HAS BEEN RECOVERED TO PLACE THE RECORD INFORMATION. RECORD BEARINGS HAVE BEEN ADJUSTED TO THE BASIS OF BEARING STATEMENT SHOWN ON THIS SURVEY. THIS SURVEY DOES NOT MAKE ANY ATTEMPT TO RECONCILE ANY ERRORS IN THE RECORD MAPS OR DEEDS OF RECORD.

ALL DISTANCES SHOWN HEREON ARE GRID DISTANCES.

ALL IMPROVEMENTS SHOWN HEREON ARE EXISTING UNLESS OTHERWISE NOTED.

SURVEYOR HAS NOT PERFORMED A SEARCH OF PUBLIC RECORDS TO DETERMINE ANY DEFECT IN TITLE ISSUED.

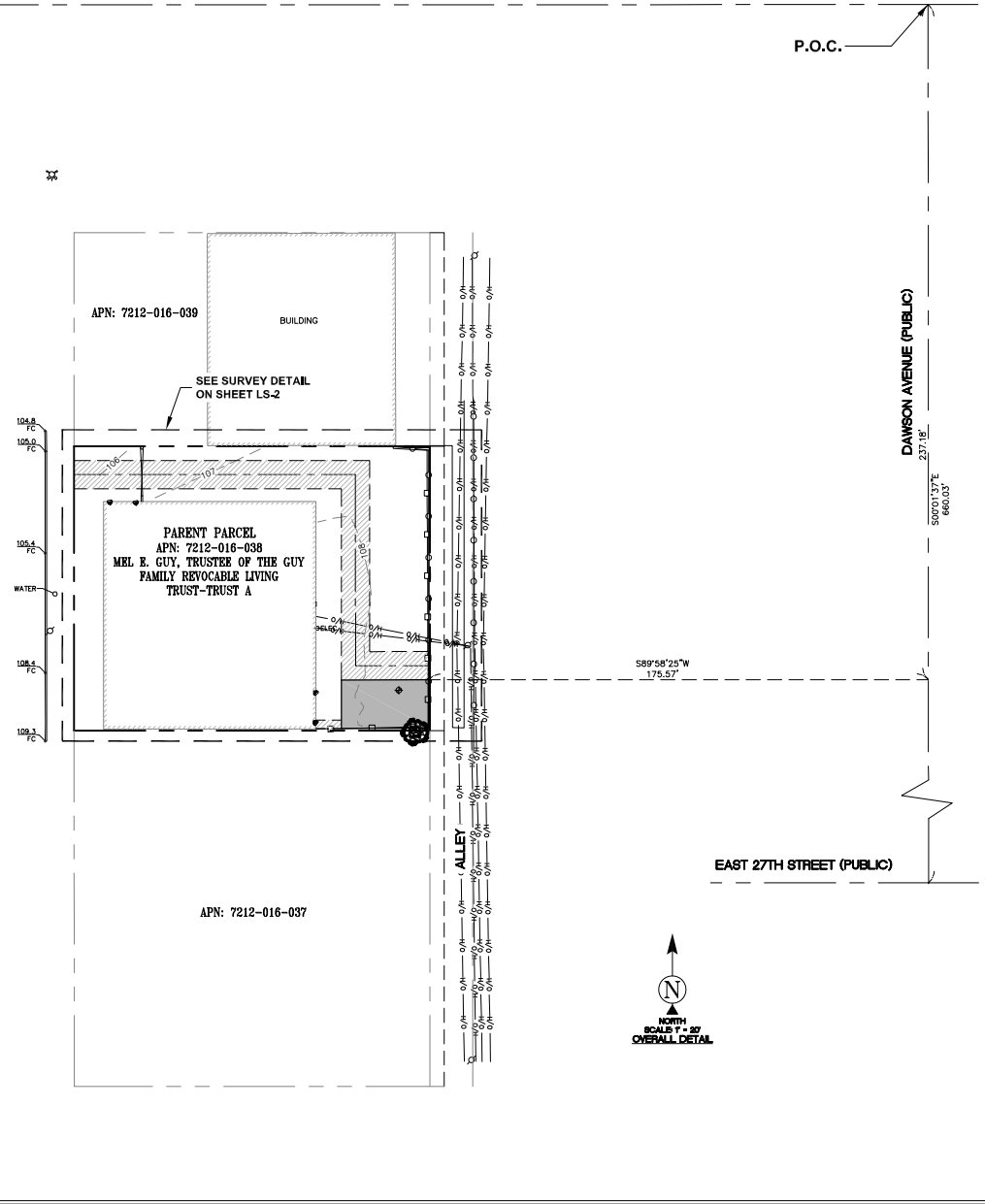
LEGEND	
AP	ASPHALT
ANT	TOP OF ANTENNA
BLDG	TOP OF BUILDING
CONC	CONCRETE
FENCE	TOP OF FENCE
FC	FACE OF CURB
WALL	TOP OF WALL
P.O.B.	POINT OF BEGINNING
P.O.C.	POINT OF COMMENCEMENT
P.O.T.	POINT OF TERMINUS
UTILITY METER	UTILITY METER
FIRE HYDRANT	FIRE HYDRANT
UTILITY POLE	UTILITY POLE
POSITION OF GEODETIC COORDINATES	POSITION OF GEODETIC COORDINATES
SPOT ELEVATION	SPOT ELEVATION
WATER CONTROL VALVE	WATER CONTROL VALVE
PALM TREES	PALM TREES
TELECOMMUNICATIONS ANTENNA	TELECOMMUNICATIONS ANTENNA
CMU WALLS	CMU WALLS
CHAIN LINK FENCE	CHAIN LINK FENCE
STEEL FENCE	STEEL FENCE
CURBLINES	CURBLINES
EXISTING BUILDINGS	EXISTING BUILDINGS
OVERHEAD LINES	OVERHEAD LINES
STREET CENTERLINES	STREET CENTERLINES
SUBJECT PROPERTY LINE	SUBJECT PROPERTY LINE
ADJACENT PROPERTY LINE	ADJACENT PROPERTY LINE
EASEMENT LINES	EASEMENT LINES
TIE LINES	TIE LINES
LEASE AREA LIMITS	LEASE AREA LIMITS
MAJOR CONTOUR INTERVAL	MAJOR CONTOUR INTERVAL
MINOR CONTOUR INTERVAL	MINOR CONTOUR INTERVAL

EAST 28TH STREET (PUBLIC)

SAINT LOUIS AVENUE (PUBLIC)

P.O.C.

DAWSON AVENUE (PUBLIC)



**verizon**  
15505 SAND CANYON AVENUE  
BUILDING C  
IRVINE, CA 92618

PROJECT INFORMATION:  
**JUNIPERO AVE**  
2766 ST LOUIS AVENUE  
SIGNAL HILL, CA 90755  
LOS ANGELES COUNTY

ORIGINAL ISSUE DATE:  
**08/28/2024**

REV. #	DATE	DESCRIPTION	BY
A	08/28/24	PRELIMINARY	AC
0	09/24/24	DESIGN (C)	CK
1	10/04/24	TITLE & LEGALS (C)	CK
2	05/07/25	ALLEY (C)	SB
3	06/04/25	REVISE LEGALS (C)	CK

PLANS PREPARED BY:  
**smartlink**  
18401 VON KARMAN AVENUE  
SUITE 400  
IRVINE, CA 92612  
TEL: (949) 861-2201  
FAX: (949) 387-1275

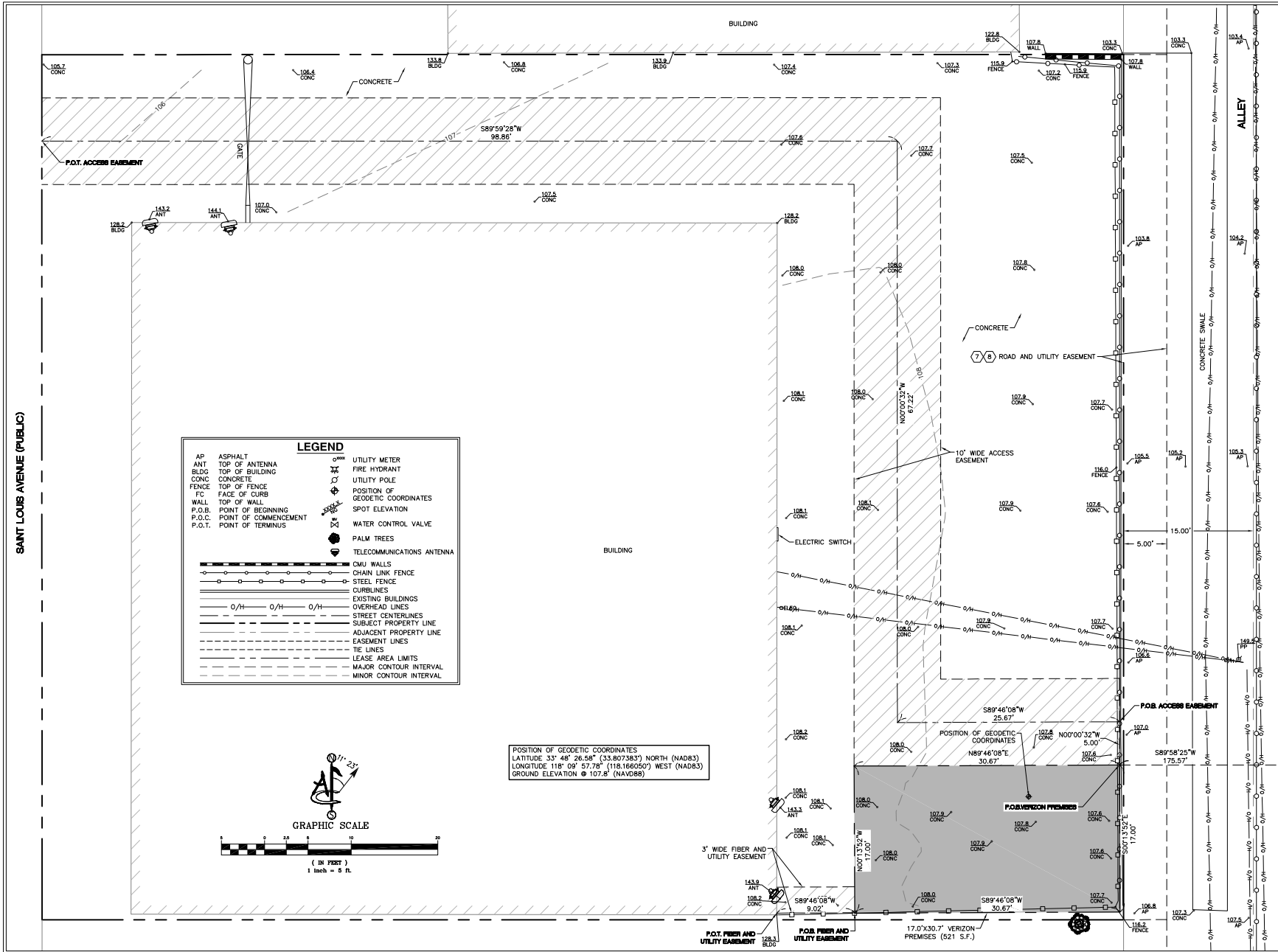
CONSULTANT:  
**ambit consulting**  
438 HAWK STREET  
SUITE 205  
HUNTINGTON BEACH, CA 92648  
PH: (480) 559-4072  
www.ambitconsulting.us

DRAWN BY: \_\_\_\_\_ CHK.: \_\_\_\_\_ APV.: \_\_\_\_\_  
AC SB(0) MF

LICENSER:  
**MATHEW FORD**  
No. 3558  
STATE OF CALIFORNIA  
DATE: 06/04/2025

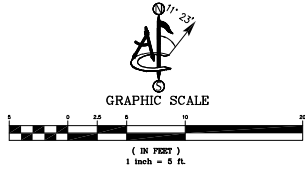
SHEET TITLE:  
**SITE SURVEY**

SHEET NUMBER:  
**LS-1**



**LEGEND**

AP	ASPHALT	UTILITY METER
ANT	TOP OF ANTENNA	FIRE HYDRANT
BLDG	TOP OF BUILDING	UTILITY POLE
CONC	CONCRETE	POSITION OF GEODETIC COORDINATES
FENCE	TOP OF FENCE	SPOT ELEVATION
FC	FACE OF CURB	WATER CONTROL VALVE
WALL	TOP OF WALL	PALM TREES
P.O.B.	POINT OF BEGINNING	TELECOMMUNICATIONS ANTENNA
P.O.C.	POINT OF COMMENCEMENT	CMU WALLS
P.O.T.	POINT OF TERMINUS	CHAIN LINK FENCE
		STEEL FENCE
		CURBLINES
		EXISTING BUILDINGS
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		SUBJECT PROPERTY LINE
		ADJACENT PROPERTY LINE
		EASEMENT LINES
		TIE LINES
		LEASE AREA LIMITS
		MAJOR CONTOUR INTERVAL
		MINOR CONTOUR INTERVAL



**verizon**  
 15505 SAND CANYON AVENUE  
 BUILDING C  
 IRVINE, CA 92618

PROJECT INFORMATION:  
**JUNIPERO AVE**  
 2766 ST LOUIS AVENUE  
 SIGNAL HILL, CA 90755  
 LOS ANGELES COUNTY

ORIGINAL ISSUE DATE:  
**08/28/2024**

REV. DATE DESCRIPTION BY:  

REV.	DATE	DESCRIPTION	BY
A	08/28/24	PRELIMINARY	AC
0	09/24/24	DESIGN (C)	CK
1	10/04/24	TITLE & LEGALS (C)	CK
2	05/07/25	ALLEY (C)	SB
3	06/04/25	REVISE LEGALS (C)	CK

PLANS PREPARED BY:  
  
 18401 VON KARMAN AVENUE  
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 FAX: (949) 387-1275

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 www.ambitconsulting.us

DRAWN BY: \_\_\_\_\_ CHK.: \_\_\_\_\_ APV.: \_\_\_\_\_  
 AC SB(0) MF

LICENSER:

SHEET TITLE:  
**SURVEY DETAIL**

SHEET NUMBER:  
**LS-2**

**SCHEDULE "B" NOTE**

REFERENCE IS MADE TO THE TITLE REPORT ORDER #932402620, ISSUED BY COMMONWEALTH LAND TITLE INSURANCE COMPANY, DATED SEPTEMBER 3, 2024. ALL EASEMENTS CONTAINED WITHIN SAID TITLE REPORT AFFECTING THE IMMEDIATE AREA SURROUNDING THE LEASE HAVE BEEN PLOTTED.

**ITEMIZED NOTES:**

1. PROPERTY TAXES, WHICH ARE A LIEN NOT YET DUE AND PAYABLE, INCLUDING ANY ASSESSMENTS COLLECTED WITH TAXES TO BE LEVIED FOR THE FISCAL YEAR 2024-2025 (EXCEPTION IS A STANDARD EXCEPTION AND NOT THE TYPE TO BE SHOWN HEREON)

2. PROPERTY TAXES, INCLUDING ANY PERSONAL PROPERTY TAXES AND ANY ASSESSMENTS COLLECTED WITH TAXES, ARE PAID FOR PRORATION PURPOSES THE AMOUNTS WERE: TAX IDENTIFICATION NO.: 7212-016-038 FISCAL YEAR: 2023-2024 1ST INSTALLMENT: \$2,557.32 2ND INSTALLMENT: \$2,557.32 EXEMPTION: \$0.00 CODE AREA: 05674 (EXCEPTION IS A STANDARD EXCEPTION AND NOT THE TYPE TO BE SHOWN HEREON)

3. THE LIEN OF SUPPLEMENTAL OR ESCAPED ASSESSMENTS OF PROPERTY TAXES, IF ANY, MADE PURSUANT TO THE PROVISIONS OF CHAPTER 3.5 (COMMENCING WITH SECTION 75) OR PART 2, CHAPTER 3, ARTICLES 3 AND 4, RESPECTIVELY, OF THE REVENUE AND TAXATION CODE OF THE STATE OF CALIFORNIA AS A RESULT OF THE TRANSFER OF TITLE TO THE VESTEE NAMED IN SCHEDULE A OR AS A RESULT OF CHANGES IN OWNERSHIP OR NEW CONSTRUCTION OCCURRING PRIOR TO DATE OF POLICY. (EXCEPTION IS A STANDARD EXCEPTION AND NOT THE TYPE TO BE SHOWN HEREON)

4. WATER RIGHTS, CLAIMS OR TITLE TO WATER, WHETHER OR NOT DISCLOSED BY THE PUBLIC RECORDS (EXCEPTION IS A STANDARD EXCEPTION AND NOT THE TYPE TO BE SHOWN HEREON)

5. THE LAND DESCRIBED HEREIN IS INCLUDED WITHIN A PROJECT AREA OF THE REDEVELOPMENT AGENCY SHOWN BELOW, AND THAT PROCEEDINGS FOR THE REDEVELOPMENT OF SAID PROJECT HAVE BEEN INSTITUTED UNDER THE REDEVELOPMENT LAW (SUCH REDEVELOPMENT TO PROCEED ONLY AFTER THE ADOPTION OF THE REDEVELOPMENT PLAN) AS DISCLOSED BY A DOCUMENT, REDEVELOPMENT AGENCY: THE SIGNAL HILL REDEVELOPMENT PROJECT AREA RECORDING DATE: JULY 19, 1974 RECORDING NO.: 2751 OF OFFICIAL RECORDS (BLANKET IN NATURE)

6. THE EFFECT OF AN INSTRUMENT WHICH MERGED SAID LAND INTO ONE PARCEL OR UNIT OF LAND ENTITLED: NOTICE OF MERGER RECORDING DATE: FEBRUARY 9, 1981 RECORDING NO.: 81-150796 OF OFFICIAL RECORDS AFFECTS: THE HEREIN DESCRIBED LAND AND OTHER LAND. (BLANKET IN NATURE)

7. EASEMENT(S) FOR THE PURPOSE(S) SHOWN BELOW AND RIGHTS INCIDENTAL THERETO, AS GRANTED IN A DOCUMENT: GRANTED TO: THE CITY OF SIGNAL HILL, A MUNICIPAL CORPORATION PURPOSE: PUBLIC ROAD AND HIGHWAY AND FOR ALLEY AND PUBLIC UTILITY RECORDING DATE: JANUARY 29, 1982 RECORDING NO.: 82-106494 OF OFFICIAL RECORDS AFFECTS: THE EAST FIVE FEET OF SAND LAND REFERENCE IS HEREBY MADE TO SAID DOCUMENT FOR FULL PARTICULARS. (AS SHOWN ON SURVEY)

8. MATTERS CONTAINED IN THAT CERTAIN DOCUMENT ENTITLED: AGREEMENT FOR GRANT OF ENTRY AND USE OF REAL PROPERTY DATED: JANUARY 26, 1982 EXECUTED BY: CLARENCE E. GUY AND BONNIE D. GUY AND THE CITY OF SIGNAL HILL, A CALIFORNIA MUNICIPAL CORPORATION RECORDING DATE: JANUARY 29, 1982 RECORDING NO.: 82-106494 OF OFFICIAL RECORDS REFERENCE IS HEREBY MADE TO SAID DOCUMENT FOR FULL PARTICULARS. (AS SHOWN ON SURVEY)

9. THE LAND DESCRIBED HEREIN IS INCLUDED WITHIN A PROJECT AREA OF THE REDEVELOPMENT AGENCY SHOWN BELOW, AND THAT PROCEEDINGS FOR THE REDEVELOPMENT OF SAID PROJECT HAVE BEEN INSTITUTED UNDER THE REDEVELOPMENT LAW (SUCH REDEVELOPMENT TO PROCEED ONLY AFTER THE ADOPTION OF THE REDEVELOPMENT PLAN) AS DISCLOSED BY A DOCUMENT, REDEVELOPMENT AGENCY: THE SIGNAL HILL REDEVELOPMENT PROJECT AREA NO. 1 RECORDING DATE: JULY 3, 1985 RECORDING NO.: 85-773194 OF OFFICIAL RECORDS AN AGREEMENT TO MODIFY THE TERMS AND PROVISIONS OF THE SAID DOCUMENT, AS THEREIN PROVIDED EXECUTED BY: THE SIGNAL HILL REDEVELOPMENT PROJECT AREA NO. 1 RECORDING DATE: JUNE 9, 1988 RECORDING NO.: 88-912825 OF OFFICIAL RECORDS (BLANKET IN NATURE)

**SCHEDULE "B" NOTE**

10. ANY INVALIDITY OR DEFECT IN THE TITLE OF THE VESTEES IN THE EVENT THAT THE TRUST REFERRED TO HEREIN IS INVALID OR FAILS TO GRANT SUFFICIENT POWERS TO THE TRUSTEES OR IN THE EVENT THERE IS A LACK OF COMPLIANCE WITH THE TERMS AND PROVISIONS OF THE TRUST INSTRUMENT. IF TITLE IS TO BE INSURED IN THE TRUSTEE(S) OF A TRUST, (OR IF THEIR ACT IS TO BE INSURED), THIS COMPANY WILL REQUIRE A TRUST CERTIFICATION PURSUANT TO CALIFORNIA PROBATE CODE SECTION 18100.5. THE COMPANY RESERVES THE RIGHT TO ADD ADDITIONAL ITEMS OR MAKE FURTHER REQUIREMENTS AFTER REVIEW OF THE REQUESTED DOCUMENTATION. (EXCEPTION IS A STANDARD EXCEPTION AND NOT THE TYPE TO BE SHOWN HEREON)

11. PLEASE BE ADVISED THAT OUR SEARCH DID NOT DISCLOSE ANY OPEN DEEDS OR TRUST OF RECORD. IF YOU SHOULD HAVE KNOWLEDGE OF ANY OUTSTANDING OBLIGATION, PLEASE CONTACT THE TITLE DEPARTMENT IMMEDIATELY FOR FURTHER REVIEW PRIOR TO CLOSING. (EXCEPTION IS A STANDARD EXCEPTION AND NOT THE TYPE TO BE SHOWN HEREON)

12. ANY EASEMENTS NOT DISCLOSED BY THE PUBLIC RECORDS AS TO MATTERS AFFECTING TITLE TO REAL PROPERTY, WHETHER OR NOT SAID EASEMENTS ARE VISIBLE AND APPARENT. (EXCEPTION IS A STANDARD EXCEPTION AND NOT THE TYPE TO BE SHOWN HEREON)

13. ANY RIGHTS OF THE PARTIES IN POSSESSION OF A PORTION OF, OR ALL OF, SAID LAND, WHICH RIGHTS ARE NOT DISCLOSED BY THE PUBLIC RECORDS. THE COMPANY WILL REQUIRE, FOR REVIEW, A FULL AND COMPLETE COPY OF ANY UNRECORDED AGREEMENT, CONTRACT, LICENSE AND/OR LEASE, TOGETHER WITH ALL SUPPLEMENTS, ASSIGNMENTS AND AMENDMENTS THERETO, BEFORE ISSUING ANY POLICY OF TITLE INSURANCE WITHOUT EXCEPTING THIS ITEM FROM COVERAGE.

THE COMPANY RESERVES THE RIGHT TO EXCEPT ADDITIONAL ITEMS AND/OR MAKE ADDITIONAL REQUIREMENTS AFTER REVIEWING SAID DOCUMENTS. (EXCEPTION IS A STANDARD EXCEPTION AND NOT THE TYPE TO BE SHOWN HEREON)

**LESSOR'S LEGAL DESCRIPTION (PER TITLE)**

THE LAND REFERRED TO HEREIN BELOW IS SITUATED IN THE CITY OF SIGNAL HILL, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA AND IS DESCRIBED AS FOLLOWS: LOTS 40 TO 43 INCLUSIVE, IN BOOK 7 OF HILLSIDE ADDITION, IN THE CITY OF SIGNAL HILL, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, AS PER MAP RECORDED IN BOOK 10, PAGE 200 OF MAPS IN THE OFFICE OF THE COUNTY RECORDER OF SAID COUNTY. EXCEPT ALL OIL, GAS, AND OTHER HYDROCARBON SUBSTANCES IN AND UNDER OR THAT MAY BE PRODUCED FROM A DEPTH BELOW 500 FEET OF THE SURFACE OF SAID LAND, PROVIDED, HOWEVER, THAT THE SURFACE AND 500 FEET VERTICALLY IN DEPTH BELOW THE SURFACE OF SAID LAND SHALL NOT BE USED FOR THE EXPLORATION, DEVELOPMENT EXTRACTION OR REMOVAL OF SAID MINERALS OR SUBSTANCES FROM SAID LAND, AS RESERVED BY STANTON OIL COMPANY, A CO-PARTNERSHIP IN DEED RECORDED AUGUST 31, 1966 AS INSTRUMENT NO. 110 OF OFFICIAL RECORDS.

**VERIZON PREMISES AREA LEGAL DESCRIPTION**

A PORTION OF LOTS 40 TO 43 INCLUSIVE, IN BOOK 7 OF HILLSIDE ADDITION, IN THE CITY OF SIGNAL HILL, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, AS PER MAP RECORDED IN BOOK 10, PAGE 200 OF MAPS, IN THE OFFICE OF THE COUNTY RECORDER OF SAID COUNTY, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT CENTERLINE INTERSECTION OF EAST 28TH STREET AND DAWSON AVENUE, FROM WHICH THE CENTERLINE INTERSECTION OF DAWSON AVENUE AND EAST 27TH STREET BEARS SOUTH 00°01'37" EAST, 660.03 FEET; THENCE FROM SAID POINT OF COMMENCEMENT SOUTH 00°01'37" EAST ALONG THE CENTERLINE OF DAWSON AVENUE, 237.18 FEET; THENCE DEPARTING SAID CENTERLINE SOUTH 89°58'25" WEST, 175.57 FEET TO THE POINT OF BEGINNING.

THENCE SOUTH 00°13'52" EAST, 17.00 FEET; THENCE SOUTH 89°46'08" WEST, 30.67 FEET; THENCE NORTH 00°13'52" WEST, 17.00 FEET; THENCE NORTH 89°46'08" EAST, 30.67 FEET TO THE POINT OF BEGINNING.

CONTAINING 521 SQUARE FEET (0.012 ACRES) OF LAND, MORE OR LESS.

**LESSEE'S ACCESS EASEMENT LEGAL DESCRIPTION**

A PORTION OF LOTS 40 TO 43 INCLUSIVE, IN BOOK 7 OF HILLSIDE ADDITION, IN THE CITY OF SIGNAL HILL, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, AS PER MAP RECORDED IN BOOK 10, PAGE 200 OF MAPS, IN THE OFFICE OF THE COUNTY RECORDER OF SAID COUNTY, BEING A STRIP OF LAND 10.00 FEET WIDE, LYING 5.00 FEET ON BOTH SIDES OF THE FOLLOWING DESCRIBED CENTERLINE:

COMMENCING AT CENTERLINE INTERSECTION OF EAST 28TH STREET AND DAWSON AVENUE, FROM WHICH THE CENTERLINE INTERSECTION OF DAWSON AVENUE AND EAST 27TH STREET BEARS SOUTH 00°01'37" EAST, 660.03 FEET; THENCE FROM SAID POINT OF COMMENCEMENT SOUTH 00°01'37" EAST ALONG THE CENTERLINE OF DAWSON AVENUE, 237.18 FEET; THENCE DEPARTING SAID CENTERLINE SOUTH 89°58'25" WEST, 175.57 FEET; THENCE NORTH 00°00'32" WEST, 5.00 FEET TO THE POINT OF BEGINNING;

THENCE SOUTH 89°46'08" WEST 25.67 FEET; THENCE NORTH 00°00'32" WEST, 67.22 FEET; THENCE SOUTH 89°59'28" WEST, 98.86 FEET MORE OR LESS TO A POINT ON THE EAST LINE OF SAINT LOUIS AVENUE AND THE POINT OF TERMINUS;

CONTAINING 1917 SQUARE FEET (0.044 ACRES) OF LAND, MORE OR LESS.

**LESSEE'S FIBER & UTILITY EASEMENT LEGAL DESCRIPTION**

A PORTION OF LOTS 40 TO 43 INCLUSIVE, IN BOOK 7 OF HILLSIDE ADDITION, IN THE CITY OF SIGNAL HILL, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, AS PER MAP RECORDED IN BOOK 10, PAGE 200 OF MAPS, IN THE OFFICE OF THE COUNTY RECORDER OF SAID COUNTY, BEING A STRIP OF LAND 3.00 FEET WIDE, LYING CONTIGUOUS TO AND 3.00 FEET NORTH OF THE FOLLOWING DESCRIBED SIDE LINE:

COMMENCING AT CENTERLINE INTERSECTION OF EAST 28TH STREET AND DAWSON AVENUE, FROM WHICH THE CENTERLINE INTERSECTION OF DAWSON AVENUE AND EAST 27TH STREET BEARS SOUTH 00°01'37" EAST, 660.03 FEET; THENCE FROM SAID POINT OF COMMENCEMENT SOUTH 00°01'37" EAST ALONG THE CENTERLINE OF DAWSON AVENUE, 237.18 FEET; THENCE DEPARTING SAID CENTERLINE SOUTH 89°58'25" WEST, 175.57 FEET; THENCE SOUTH 00°13'52" EAST, 17.00 FEET; THENCE SOUTH 89°46'08" WEST, 30.67 FEET TO THE POINT OF BEGINNING;

THENCE SOUTH 89°46'08" WEST, 9.02 FEET TO THE POINT OF TERMINUS.

CONTAINING 27 SQUARE FEET (0.001 ACRES) OF LAND, MORE OR LESS.



15505 SAND CANYON AVENUE  
BUILDING C  
IRVINE, CA 92618

**PROJECT INFORMATION:**

JUNIPERO AVE  
2766 ST LOUIS AVENUE  
SIGNAL HILL, CA 90755  
LOS ANGELES COUNTY

**ORIGINAL ISSUE DATE:**

08/28/2024

**REV. DATE DESCRIPTION BY:**

REV. NO.	DATE	DESCRIPTION	BY
A	08/28/24	PRELIMINARY	AC
0	09/24/24	DESIGN (C)	CK
1	10/04/24	TITLE & LEGALS (C)	CK
2	05/07/25	ALLEY (C)	SB
3	06/04/25	REVISE LEGALS (C)	CK

**PLANS PREPARED BY:**



18401 VON KARMAN AVENUE  
SUITE 400  
IRVINE, CA 92612  
TEL: (949) 861-2201  
FAX: (949) 387-1275

**CONSULTANT:**



438 HAHN STREET  
SUITE 205  
HUNTINGTON BEACH, CA 92648  
PH: (480) 599-4072  
www.ambitconsulting.us

**DRAWN BY: CHK: APV:**

AC SB(0) MF

**LICENSER:**



MATTHEW R. FORD  
No. 3658  
STATE OF CALIFORNIA  
DATE: 06/04/2025

**SHEET TITLE:**

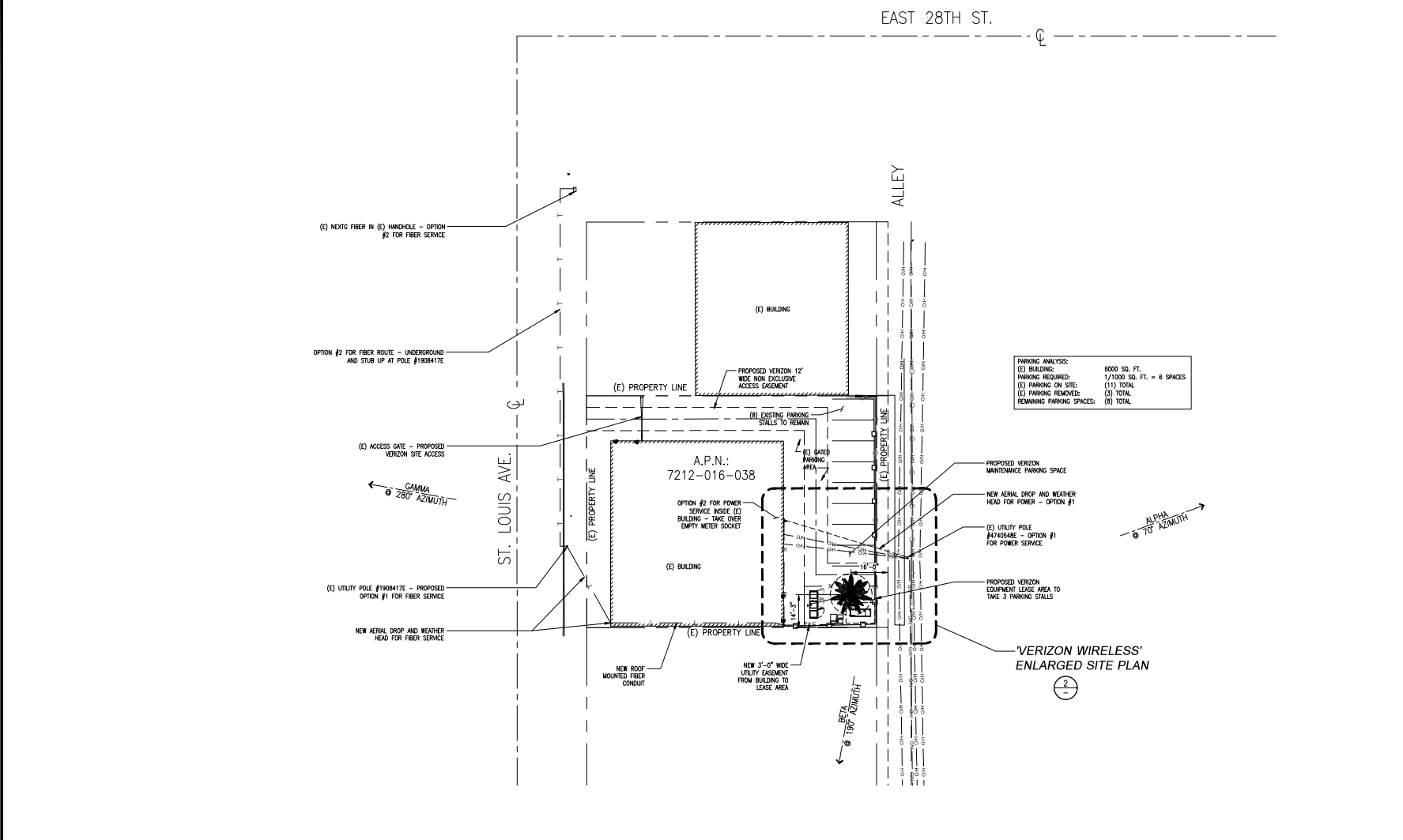
NOTES

**SHEET NUMBER:**

LS-3

NOTE: THE ORIGINAL SIZE OF THIS PLAN IS 24" x 36". SCALE BIND IS NOT VALID FOR REDUCED OR ENLARGED SHEET SIZES.

**SITE PLAN**



ISSUE STATUS				
REV.	DATE	DESCRIPTION	BY	
0	09/11/24	90% ZDS FOR REVIEW	JPC	
1	10/11/24	90% ZDS FOR APPROVAL	JPC	
2	10/25/24	100% ZDS	JPC	
3	03/25/25	100% ZDS	JPC	
4	06/10/25	100% ZDS	JPC	



JUNIPERO AVE.  
16986563  
2766 ST. LOUIS AVE.  
SIGNAL HILL, CA 90755  
LOS ANGELES COUNTY

SHEET TITLE:  
**SITE PLAN**

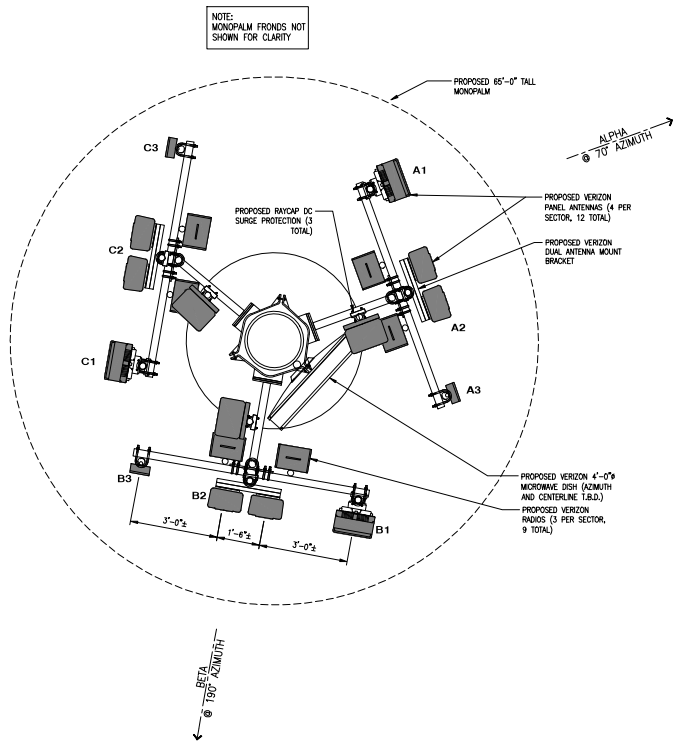
**A-1**







NOTE: THE ORIGINAL SIZE OF THIS PLAN IS 34" x 36". SCALE PRINT IS NOT VALID FOR REDUCED OR ENLARGED SHEET SIZES.



NOTE:  
MONOPOLM FRONDS NOT  
SHOWN FOR CLARITY

ANTENNA SCHEDULE							
SECTOR	ANTENNA		ANTENNA AZIMUTH	RAD CENTER	RAYCAP / RADIO	CABLE TYPE	CABLE LENGTH
	MODEL	SIZE					
SECTOR "A"	A1	AIR6419 W/ INTEGRATED RADIO	31.3"	70°	67'-10"	RAYCAP	(3) 6x12 HYBRID 75'
	A2	(2) RFS NHH-65C (DUAL MOUNT)	95.9"	70°	65'-0"	"BLACK BOX" RADIO	
	A3	CBRS KRE105281/1 W/ ATTACHED RADIO 4408	8.4"	70°	68'-8"	"BLACK BOX" RADIO	
SECTOR "B"	B1	AIR6419 W/ INTEGRATED RADIO	31.3"	190°	67'-10"	RAYCAP	
	B2	(2) RFS NHH-65C (DUAL MOUNT)	95.9"	190°	65'-0"	"BLACK BOX" RADIO	
	B3	CBRS KRE105281/1 W/ ATTACHED RADIO 4408	8.4"	190°	68'-8"	"BLACK BOX" RADIO	
SECTOR "C"	C1	AIR6419 W/ INTEGRATED RADIO	31.3"	280°	67'-10"	RAYCAP	
	C2	(2) RFS NHH-45C (DUAL MOUNT)	95.9"	280°	65'-0"	"BLACK BOX" RADIO	
	C3	CBRS KRE105281/1 W/ ATTACHED RADIO 4408	8.4"	280°	68'-8"	"BLACK BOX" RADIO	

NEW ANTENNA PLAN



2 ANTENNA SCHEDULE

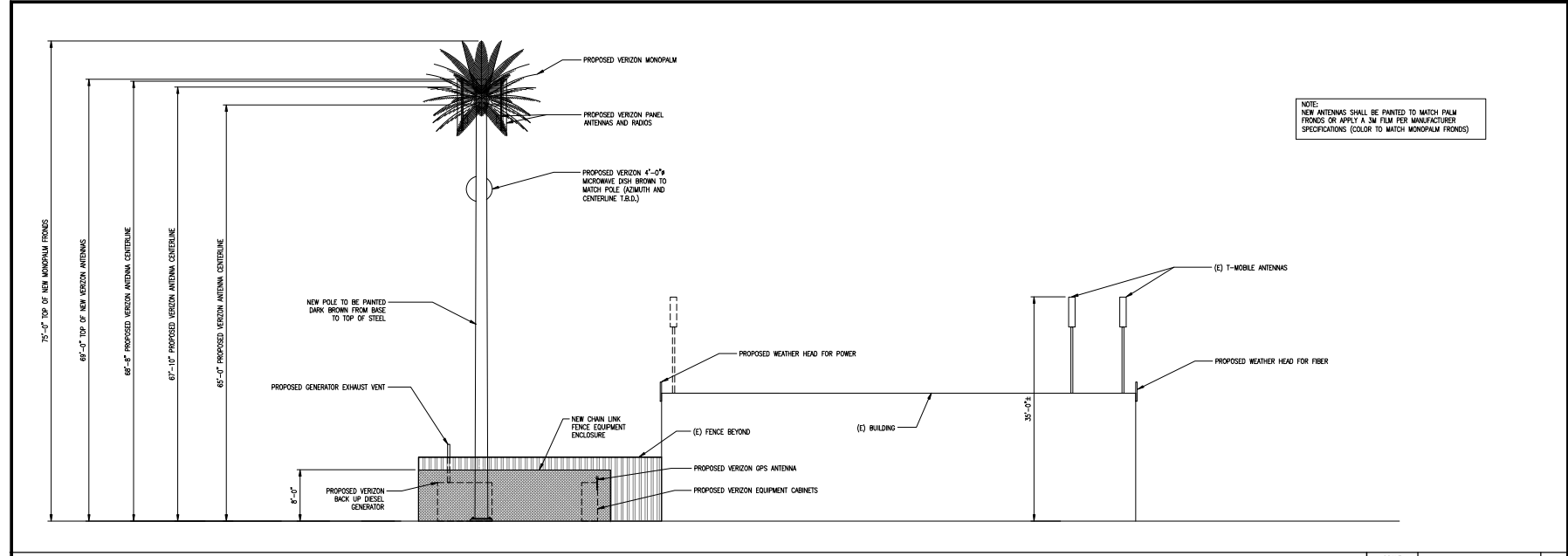
ISSUE STATUS				
REV.	DATE	DESCRIPTION	BY	
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1	10/11/24	90% ZDS FOR APPROVAL	JPC	
2	10/25/24	100% ZDS	JPC	
3	03/25/25	100% ZDS	JPC	
4	06/10/25	100% ZDS	JPC	



JUNIPERO AVE.  
16986563  
2766 ST. LOUIS AVE.  
SIGNAL HILL, CA 90755  
LOS ANGELES COUNTY

SHEET TITLE:  
ANTENNA SCHEDULE AND  
ANTENNA LAYOUT

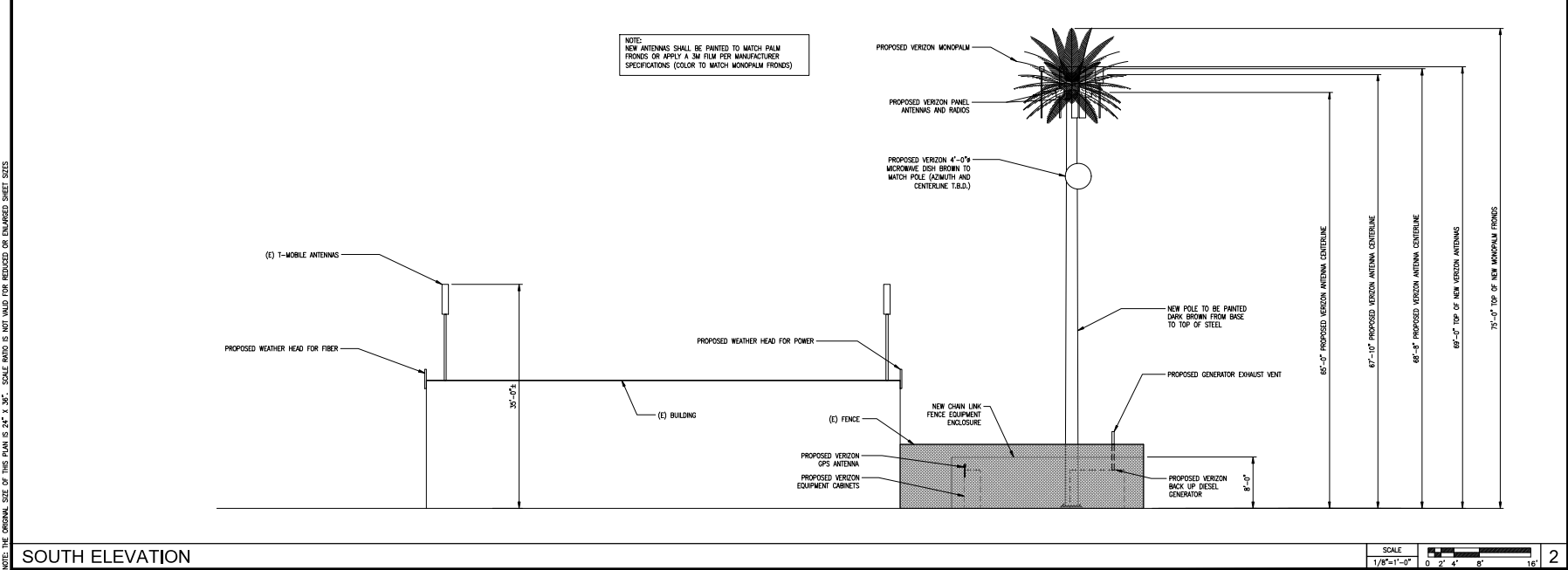
A-3



NOTE:  
NEW ANTENNAS SHALL BE PAINTED TO MATCH PALM FRONDS OR APPLY A 3M FILM PER MANUFACTURER SPECIFICATIONS (COLOR TO MATCH MONOPALM FRONDS)

NORTH ELEVATION

SCALE  
1/8"=1'-0" 0 2' 4' 8' 16'



NOTE:  
NEW ANTENNAS SHALL BE PAINTED TO MATCH PALM FRONDS OR APPLY A 3M FILM PER MANUFACTURER SPECIFICATIONS (COLOR TO MATCH MONOPALM FRONDS)

SOUTH ELEVATION

SCALE  
1/8"=1'-0" 0 2' 4' 8' 16'

ISSUE STATUS			
REV.	DATE	DESCRIPTION	BY
0	09/11/24	90% ZDS FOR REVIEW	JPC
1	10/11/24	90% ZDS FOR APPROVAL	JPC
2	10/25/24	100% ZDS	JPC
3	03/25/25	100% ZDS	JPC
4	06/10/25	100% ZDS	JPC



22431 ANTONIO POPE  
SUITE 8160-131  
RANCHO SANTA MARGARITA, CA 92688  
cdg@mail@cdgdesigngroup.com  
949-358-6644



15505 SAND CANYON AVENUE  
IRVINE, CALIFORNIA 92618  
949.286.7000

JUNIPERO AVE.  
16986563

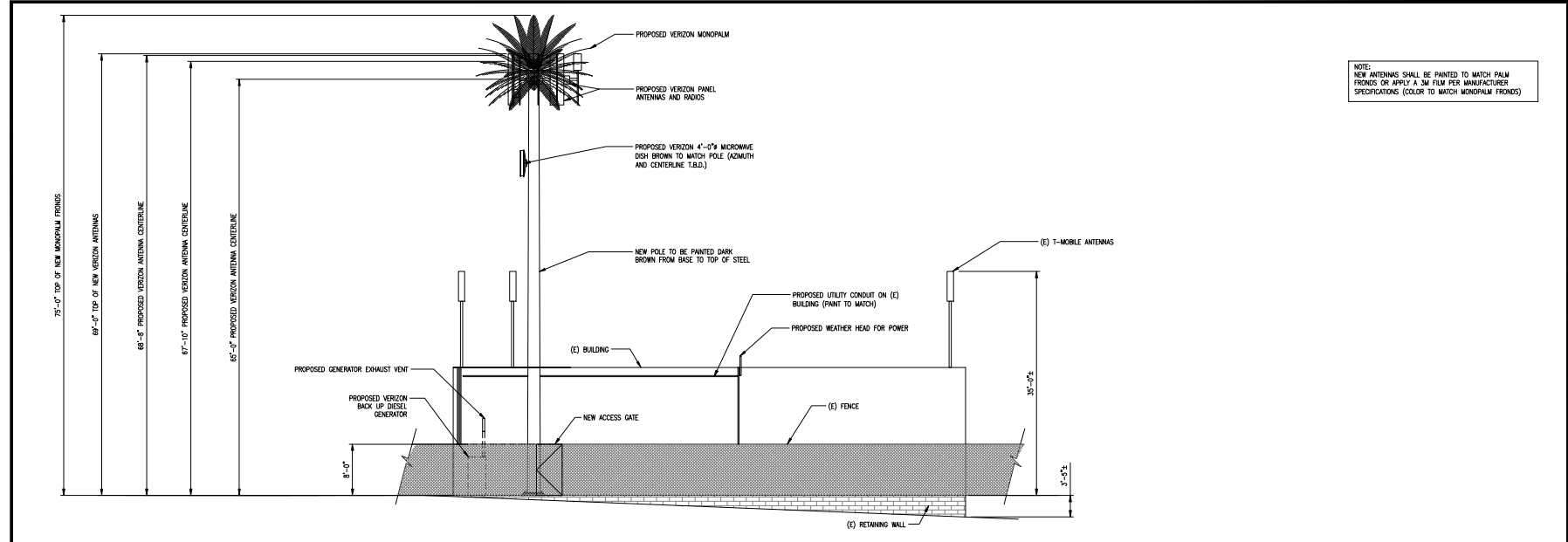
2766 ST. LOUIS AVE.  
SIGNAL HILL, CA 90755

LOS ANGELES COUNTY

SHEET TITLE:  
ELEVATIONS

A-4

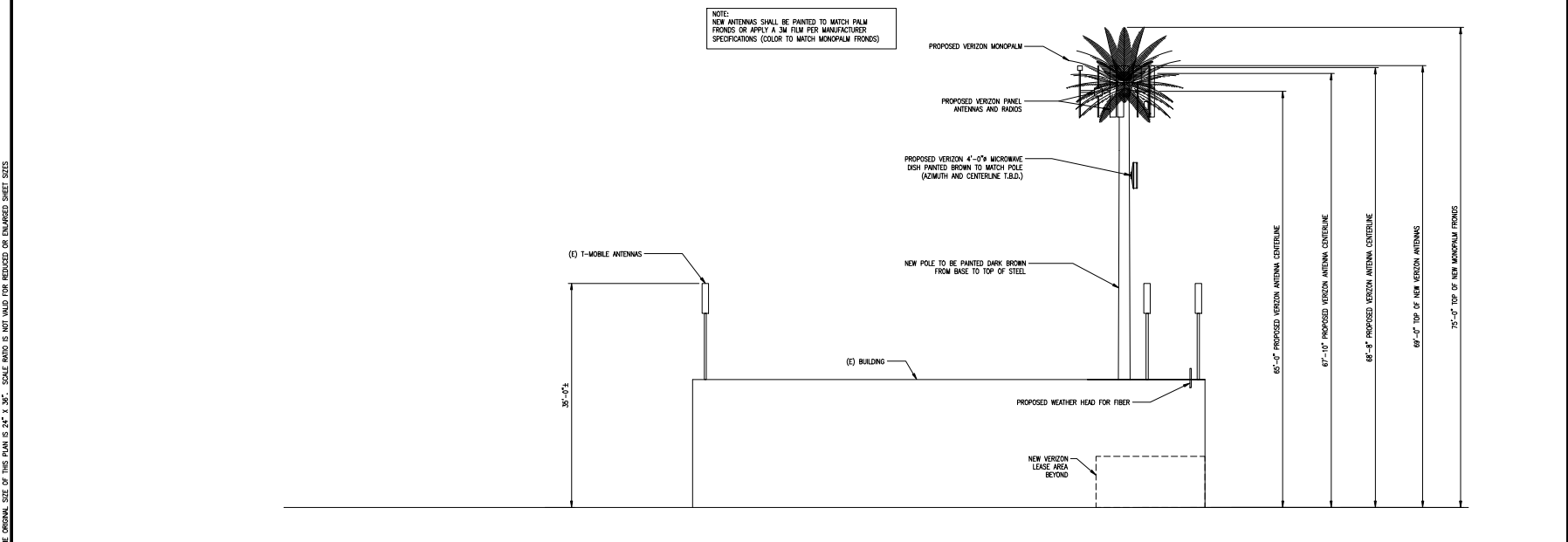
NOTE: THE ORIGINAL SIZE OF THIS PLAN IS 34" X 36". SCALE PRINT IS NOT VALID FOR REDUCED OR ENLARGED SHEET SIZES



NOTE:  
NEW ANTENNAS SHALL BE PAINTED TO MATCH PALM FRONDS OR APPLY A 3M FILM PER MANUFACTURER SPECIFICATIONS (COLOR TO MATCH MONOPALM FRONDS)

EAST ELEVATION

SCALE 3/16"=1'-0" 0 2' 4' 8' 1



NOTE:  
NEW ANTENNAS SHALL BE PAINTED TO MATCH PALM FRONDS OR APPLY A 3M FILM PER MANUFACTURER SPECIFICATIONS (COLOR TO MATCH MONOPALM FRONDS)

WEST ELEVATION

SCALE 3/16"=1'-0" 0 2' 4' 8' 2

ISSUE STATUS			
REV.	DATE	DESCRIPTION	BY
0	09/11/24	90% ZDS FOR REVIEW	JPC
1	10/11/24	90% ZDS FOR APPROVAL	JPC
2	10/25/24	100% ZDS	JPC
3	03/25/25	100% ZDS	JPC
4	06/10/25	100% ZDS	JPC

**smartlink**  
10 CHURCH CIR.  
ANNAPOLIS, MD 21401

**CDG**  
22431 ANTONIO POY  
SUITE 8160-131  
RANCHO SANTA MARGHERITA, CA 92088  
cdonall@comcast.net  
949-306-6644

**verizon**  
15505 SAND CANYON AVENUE  
IRVINE, CALIFORNIA 92618  
949.286.7000

JUNIPERO AVE.  
16986563  
2766 ST. LOUIS AVE.  
SIGNAL HILL, CA 90755  
LOS ANGELES COUNTY

SHEET TITLE:  
ELEVATIONS

A-5

NOTE: THE ORIGINAL SIZE OF THIS PLAN IS 24" X 36". SCALE PRINT IS NOT VALID FOR REDUCED OR ENLARGED SHEET SIZES.



## Verizon Wireless Project Name: Junipero Ave

City of Signal Hill-Application for a Conditional Use Permit



### Project Description

Project Site Location: 2766 St Louis Ave, Signal Hill, CA 90755

APN: 7212-016-038

Zoning: C-I Commercial Industrial

### Land Use

North - Auto Center Specific Plan

South -Commercial Industrial

East – Commercial Industrial

West – Commercial Industrial

Verizon proposes to build a new unmanned wireless telecommunications facility as follows:



**Scope of work:** Install a 75' tall collocatable monopalm, install 12 panel antennas, install 9 RRUs, install 3 Raycap DC Surge protection devices, install 3 hybrid cables, install 1 4' Ø microwave antenna.

Installation of 1 new equipment cabinet, 1 new battery cabinet and space for 1 future cabinet on a new concrete slab behind an 8' chain link fence with slats. Installation of a new utility H-frame inside enclosure, installation of a new 30kw diesel fuel standby generator w/168 gal on a new concrete slab behind an 8' chain link fence with slats, installation of a new 200A Meter on existing building, installation of new power and fiber conduits from POC lease area, installation of power and fiber weather heads on existing building.

The standby generator will be enclosed by an 8' tall chain link with slats to mitigate noise during test time or emergency use. Generator run time is only in the event of an emergency. The generator may be run at most once per month for approximately 15 minutes to make sure it is still operational.

The proposed unmanned wireless telecommunications facility only needs periodic maintenance and will not be generating any traffic.

The Project meets the Categorical Exemption guidelines from the provisions and it should be determined to be exempt from the provisions of the California Environmental Quality Act (CEQA) because the project consists of the construction of limited numbers of new structures and installation of small new equipment and facilities, per section 15303: "New Construction or Conversion of Small Structures".

### **Purpose of Facility**

The purpose of the new facility is to provide additional coverage to Cherry Ave, St Louis Ave, East 28<sup>th</sup> St and surrounding areas as shown in the enclosed propagation maps. The facility will provide in-building coverage to the properties and various businesses along E 28<sup>th</sup> St and surrounding areas including but not limited to car dealerships, auto repair shops, Junipero business park, etc. where people are currently experiencing dropped calls and spotty coverage, therefore this project qualifies as a personal wireless service facility.

### **Visual Impact Assessment**

Verizon is proposing to install a faux mono-palm to blend in with other palm trees in the area and the surrounding characteristics of the community while still providing much



needed service to the area, the location of the mono-palm is in the rear of the property. Photo simulations of the proposed facility are also included for your review.

### Alternative sites

Site Name/Property Owner	Property Address	Landlord Interest	RF Acceptance
GUY MELISSA A TR GUY FAMILY DECD TRUST	2766 St Louis Ave, Signal Hill, CA 90755	Yes	Yes
DONALDSON BRIAN AND KAREN TRS; B C AND K D DONALDSON TRUST	2261 E Willow Street, Signal Hill, CA 90755	No	Yes
MODERN DRILLING CO LLC	2761 Dawson Ave, Signal Hill, CA 90755	No	Yes
AMERICAN OFFICE PARK PROP L P	2815 Junipero Ave., Signal Hill, CA 90755	No	Yes



The proposed project site at 2766 St Louis Ave, Signal Hill, CA 90755 is the most suitable location to improve coverage along St Louis Ave.

In addition to the proposed location, alternate locations previewed were:





Donaldson Brian and Karen TRS, this property is a shopping center located at 2261 E Willow Street, Signal Hill, CA 90755, this property was in escrow and Donaldson did not want to enter into an agreement to lease a portion on the property to Verizon.



Modern Drilling Co LLC, this property located at 2761 Dawson Ave, Signal Hill, CA 90755 was pursued, however they were not interested, they have a large yard that is extremely busy and they did not want to disturb the business.



American Office Park Prop LP this property is a business park located at 2815 Junipero Ave, Signal Hill, CA 90755 this property was considered as a candidate however the property owners did not have interest in leasing a portion of the property for a new wireless telecommunications facility.

## Collocation

Verizon Wireless will collocate on existing facilities when appropriate. The appropriateness of a site includes the available height for the antennas, the available



ground space for the equipment, the willingness of the landowner to lease space, and the like. In this instance, there is a mono-palm nearby owned by SBA however it's outside of the search ring and structurally they are not able to accommodate another tenant and they do not have additional ground.

The enclosed applications are presented for your consideration. Verizon Wireless requests a favorable determination and approval of a Conditional Use Permit and Development Review Application to build the proposed facility. Please contact me at 619-208-2063 for any questions or requests for additional information.

Respectfully submitted,

Leticia Smith for Smartlink LLC.

Authorized Agent for Verizon Wireless

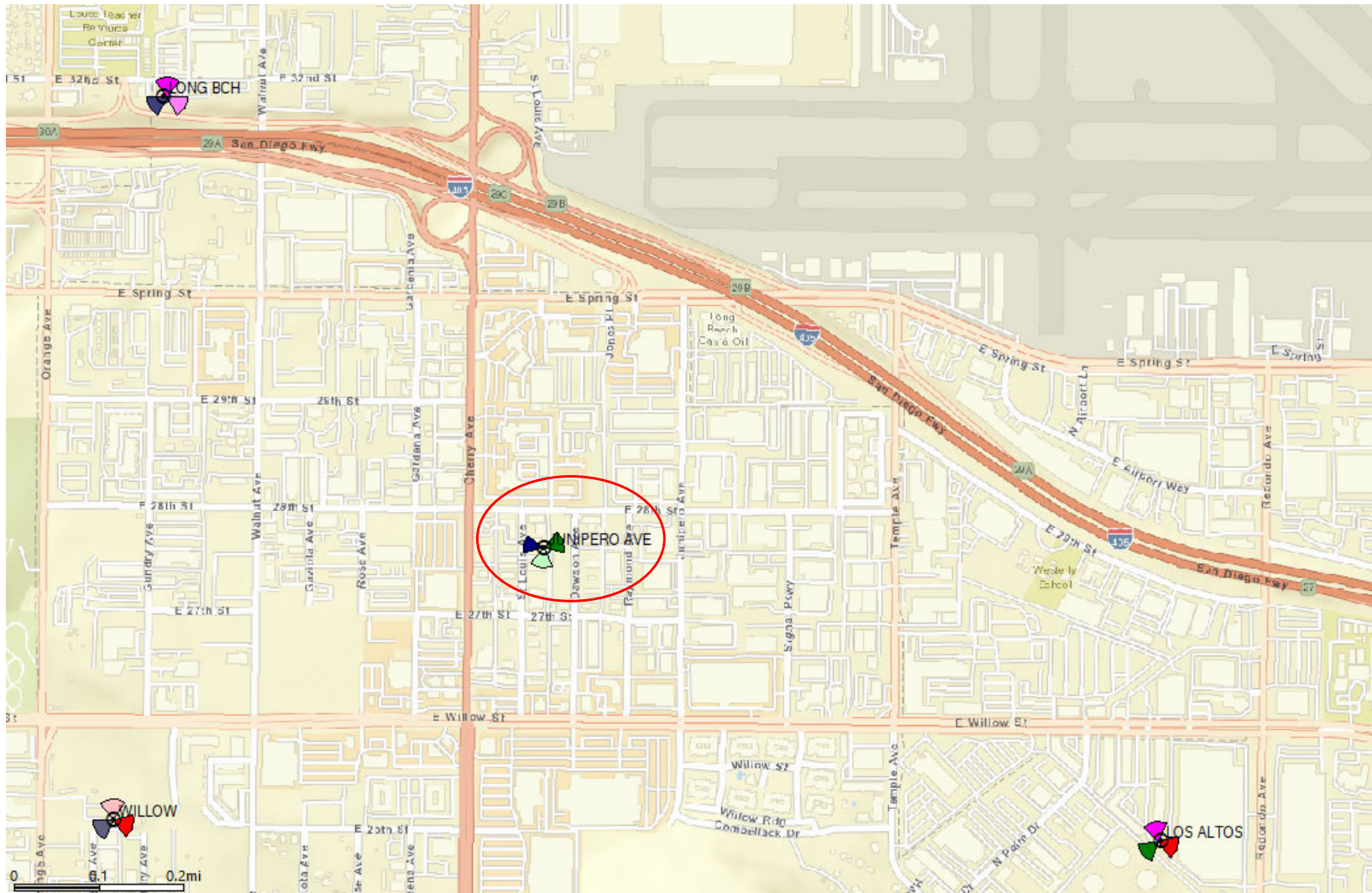


# Junipero Ave : Propagation Maps

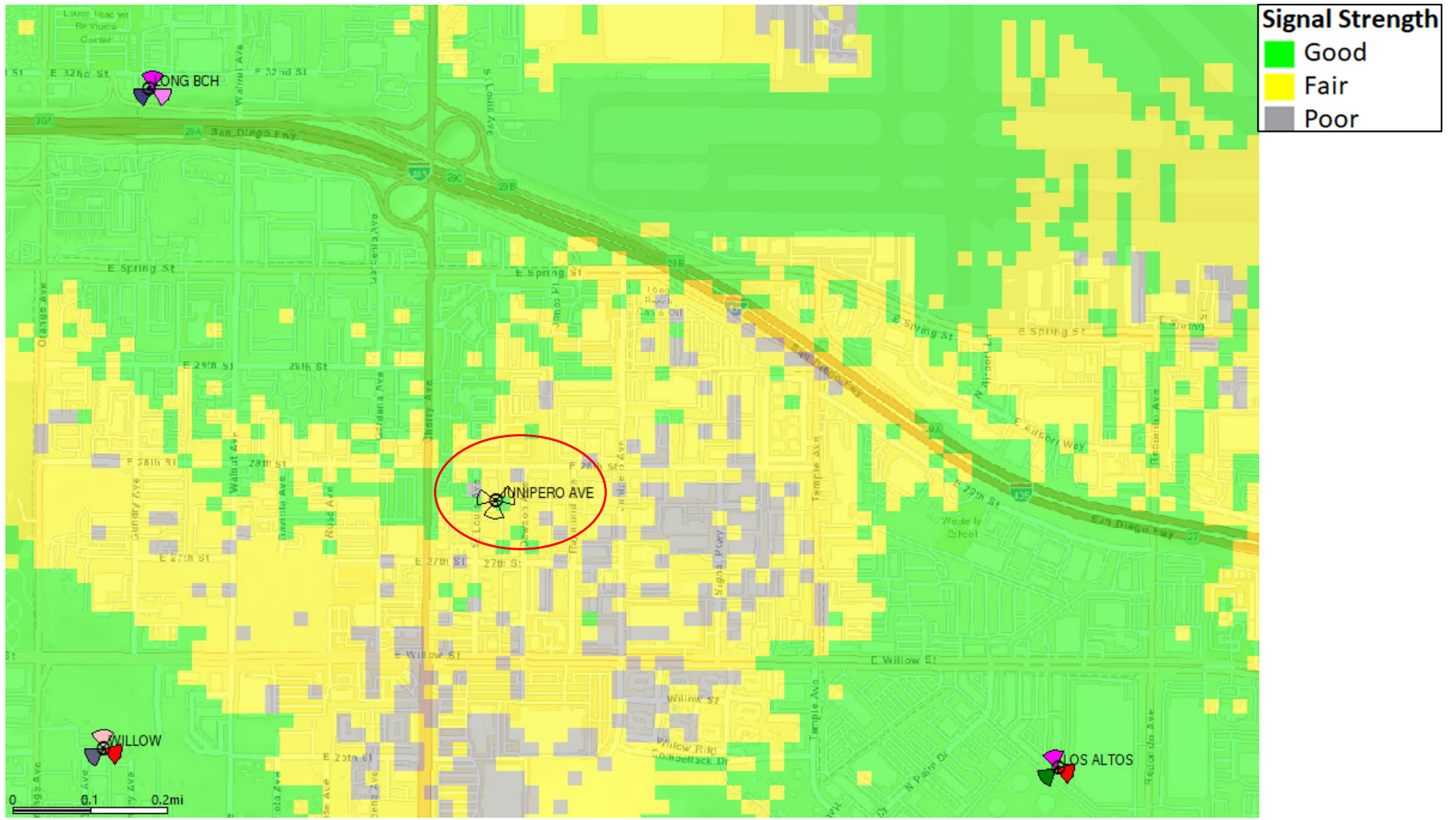
November, 2024

Propagation plots presented were generated using Atoll and estimates Verizon's expectations given the configuration (height, location, antenna type, etc) of the sites in the study. Building materials, thickness of walls, topography and terrain, and varying types and sizes of vegetation can affect the accuracy of the RF model's prediction.

# Overview Map



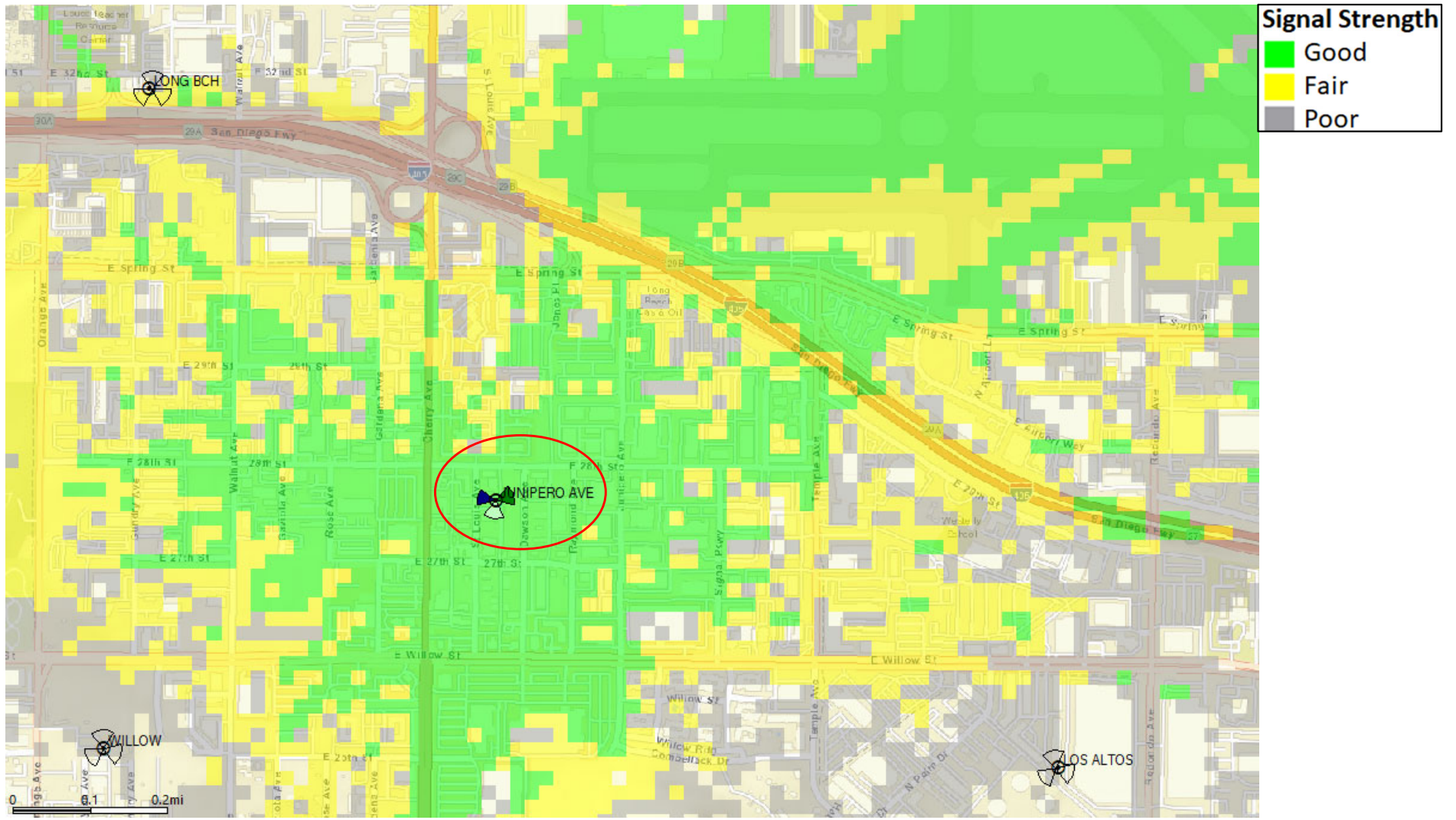
# Verizon Coverage without Junipero Ave







# Verizon Coverage Junipero Ave ONLY



**Thank you.**





EXISTING



PROPOSED      LOOKING NORTHEAST FROM ST. LOUIS AVENUE





EXISTING



PROPOSED MONOPALM

PROPOSED      LOOKING SOUTH FROM 28TH STREET





EXISTING



PROPOSED      LOOKING WEST FROM DAWSON AVENUE





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## Radio Frequency Emissions Compliance Report for Verizon

<b>Site Name:</b>	<b>JUNIPERO AVE</b>	<b>Site Structure Type:</b>	<b>Monopalm</b>
<b>Address:</b>	<b>2766 Saint Louis Avenue</b>	<b>Latitude:</b>	<b>33° 48' 26.579"N</b>
	<b>Signal Hill, CA 90755</b>	<b>Longitude:</b>	<b>118° 9' 57.780"W</b>
<b>Report Date:</b>	<b>November 5, 2024</b>	<b>Project:</b>	<b>NSB</b>

---

### Compliance Statement

Based on information provided by Verizon and predictive modeling, the **JUNIPERO AVE** installation proposed by Verizon will be compliant with Radiofrequency Radiation Exposure Limits of 47 C.F.R. §§ 1.1307(b)(3) and 1.1310. RF alerting signage and restricting access to the antenna to authorized personnel that have completed RF safety training is required for Occupational environment compliance. The proposed operation will not expose members of the General Public to hazardous levels of RF energy at ground level or in adjacent buildings.

### Certification

I, Tim Alexander, am the reviewer and approver of this report and am fully aware of and familiar with the Rules and Regulations of both the Federal Communications Commissions (FCC) and the Occupational Safety and Health Administration (OSHA) with regard to Human Exposure to Radio Frequency Radiation, specifically in accordance with FCC's OET Bulletin 65. I have reviewed this Radio Frequency Exposure Assessment report and believe it to be both true and accurate to the best of my knowledge.

### General Summary

The compliance framework is derived from the Federal Communications Commission (FCC) Rules and Regulations for preventing human exposure in excess of the applicable Maximum Permissible Exposure ("MPE") limits. At any location at this site, the power density resulting from each transmitter may be expressed as a percentage of the frequency-specific limits and added to determine if 100% of the exposure limit has been exceeded. The FCC Rules define two tiers of permissible exposure differentiated by the situation in which the exposure takes place and/or the status of the individuals who are subject to exposure. General Population / Uncontrolled exposure limits apply to those situations in which persons may not be aware of the presence of electromagnetic energy, where exposure is not employment-related, or where persons cannot exercise control over their exposure. Occupational / Controlled exposure limits apply to situations in which persons are exposed as a consequence of their employment, have been made fully aware of the potential for exposure, and can exercise control over their exposure. Based on the criteria for these classifications, the FCC General Population limit is considered to be a level that is safe for continuous exposure time. The FCC General Population limit is 5 times more restrictive than the Occupational limits.



SIGNED, 5 NOV 2024

Table 1: FCC Limits

Frequency (MHz)	Limits for General Population/ Uncontrolled Exposure		Limits for Occupational/ Controlled Exposure	
	Power Density (mW/cm <sup>2</sup> )	Averaging Time (minutes)	Power Density (mW/cm <sup>2</sup> )	Averaging Time (minutes)
30-300	0.2	30	1	6
300-1500	f/1500	30	f/300	6
1500-100,000	1.0	30	5.0	6

f=Frequency (MHz)

In situations where the predicted MPE exceeds the General Population threshold in an accessible area as a result of emissions from multiple transmitters, FCC licensees that contribute greater than 5% of the aggregate MPE share responsibility for mitigation.

Based on the computational guidelines set forth in FCC OET Bulletin 65, Waterford Consultants, LLC has developed software to predict the overall Maximum Permissible Exposure possible at any location given the spatial orientation and operating parameters of multiple RF sources. The power density in the Far Field of an RF source is specified by OET-65 Equation 5 as follows:

$$S = \frac{EIRP}{4 \cdot \pi \cdot R^2} \text{ (mW/cm}^2\text{)}$$

where EIRP is the Effective Radiated Power relative to an isotropic antenna and R is the distance between the antenna and point of study. Additionally, consideration is given to the manufacturers’ horizontal and vertical antenna patterns as well as radiation reflection. At any location, the predicted power density in the Far Field is the spatial average of points within a 0 to 6-foot vertical profile that a person would occupy. Near field power density is based on OET-65 Equation 20 stated as

$$S = \left( \frac{180}{\theta_{BW}} \right) \cdot \frac{100 \cdot P_{in}}{\pi \cdot R \cdot h} \text{ (mW/cm}^2\text{)}$$

where P<sub>in</sub> is the power input to the antenna, θ<sub>BW</sub> is the horizontal pattern beamwidth and h is the aperture length.

Some antennas employ beamforming technology where RF energy allocated to each customer device is dynamically directed toward their location. In the analysis presented herein, predicted exposure levels are based on all beams at full utilization (i.e. full power) simultaneously focused in any direction. As this condition is unlikely to occur, the actual power density levels at ground and at adjacent structures are expected to be less than the levels reported below. These theoretical results represent maximum-case predictions as all RF emitters are assumed to be operating at 100% duty cycle.

For any area in excess of 100% General Population MPE, access controls with appropriate RF alerting signage must be put in place and maintained to restrict access to authorized personnel. Signage must be posted to be visible upon approach from any direction to provide notification of potential conditions within these areas. Subject to other site security requirements, occupational personnel should be trained in RF safety and equipped with personal protective equipment (e.g. RF personal monitor) designed for safe work in the vicinity of RF emitters. Controls such as physical barriers to entry imposed by locked doors, hatches and ladders or other access control mechanisms may be supplemented by alarms that alert the individual and notify site management of a breach in access control. Waterford Consultants, LLC recommends that any work activity in these designated areas or in front of any transmitting antennas be coordinated with all wireless tenants.

## Analysis

Verizon proposes the following installation at this location:

- INSTALLATION OF (12) VERIZON PANEL ANTENNAS (4 PER SECTOR)
- INSTALLATION OF (9) VERIZON RADIOS (3 PER SECTOR)

The antennas will be mounted on a Monopalm with centerlines 65', 67.8', and 68.7' for all Antennas above ground level for all sectors. Proposed antenna operating parameters are listed in Appendix A. Other appurtenances such as GPS antennas, RRUs and hybrid cable below the antennas are not sources of RF emissions. T-Mobile antennas are known to be operating in the vicinity of this site.

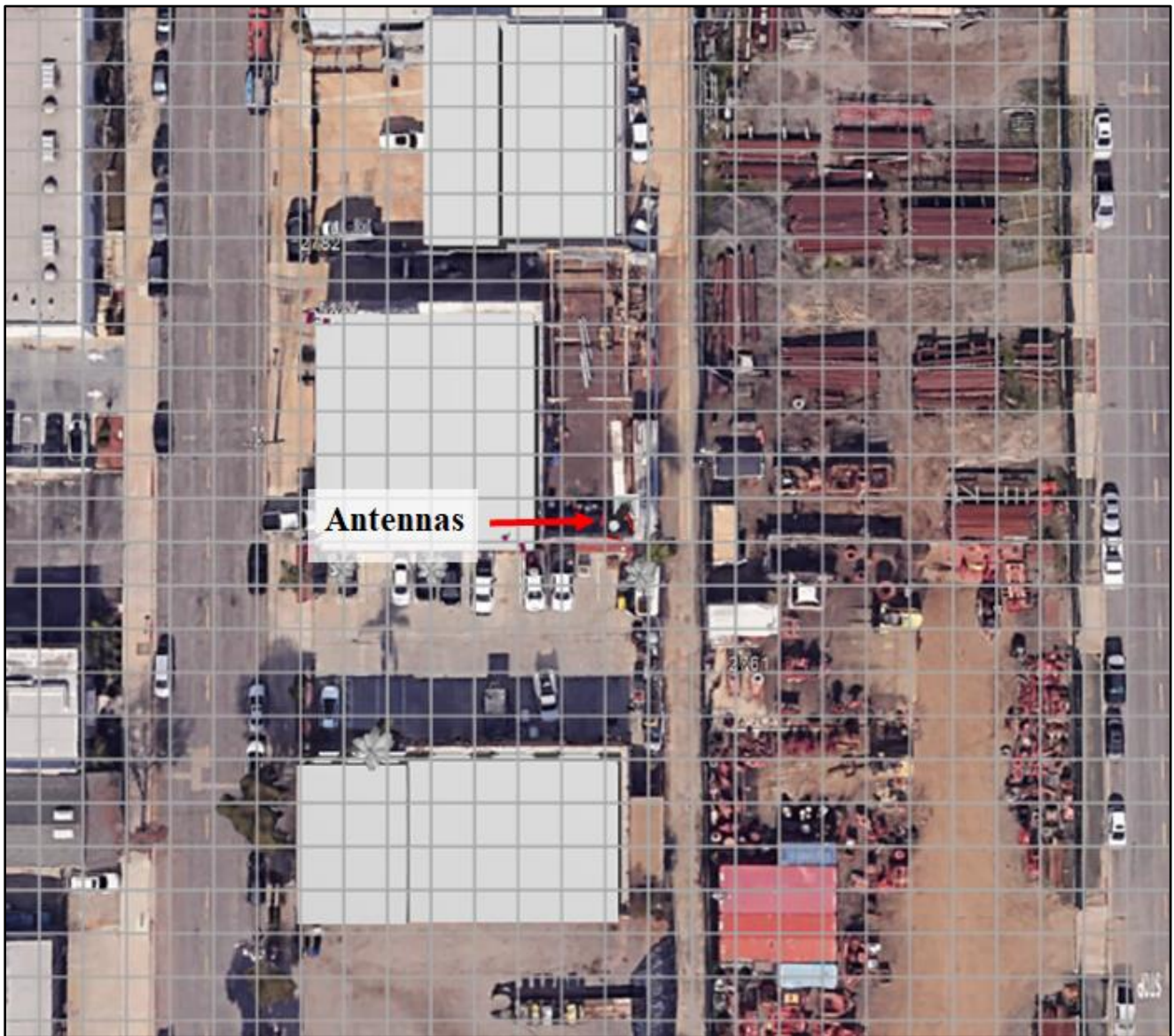


Figure 1: Antenna Locations

Power density decreases significantly with distance from any antenna. The Panel-type antenna to be employed at this site are highly directional by design and the orientation in azimuth and mounting elevation, as documented, serves to reduce the potential to exceed MPE limits at any location other than directly in front of the antennas. For accessible areas at ground level, the maximum predicted power density level resulting from all Verizon operations is 21.01% of the FCC General Population limits. Incident at Utility Pole 1 depicted in Figures, the maximum predicted power density level resulting from all Verizon operations is 71.84% of the FCC General Population limits (Figure 2.2). The proposed operation will not expose members of the General Public to hazardous levels of RF energy at ground level or in adjacent Structures.

On the Monopalm in front of the antennas, predicted MPE levels will exceed the FCC General Population limits within 90 feet in front of the antennas and within 25 feet below the antennas. The maximum predicted power density level resulting from all Verizon operations directly in front of the antennas is 15916.06% of the FCC General Population limits (3183.212% of the FCC Occupational limits). Waterford Consultants, LLC recommends posting no RF alerting signage is necessary due to emissions on the Ground Level not exceeding General Population limits. This recommendation is depicted in Figure 3. Any work activity in front of transmitting antennas should be coordinated with Verizon.

The following plots show the cumulative spatial average predicted power density levels in the reference plane indicated as a percentage of the General Public Limits. Please note that 100% of the General Public Limits corresponds to 20% of the Occupational Limits.



All Transmitters

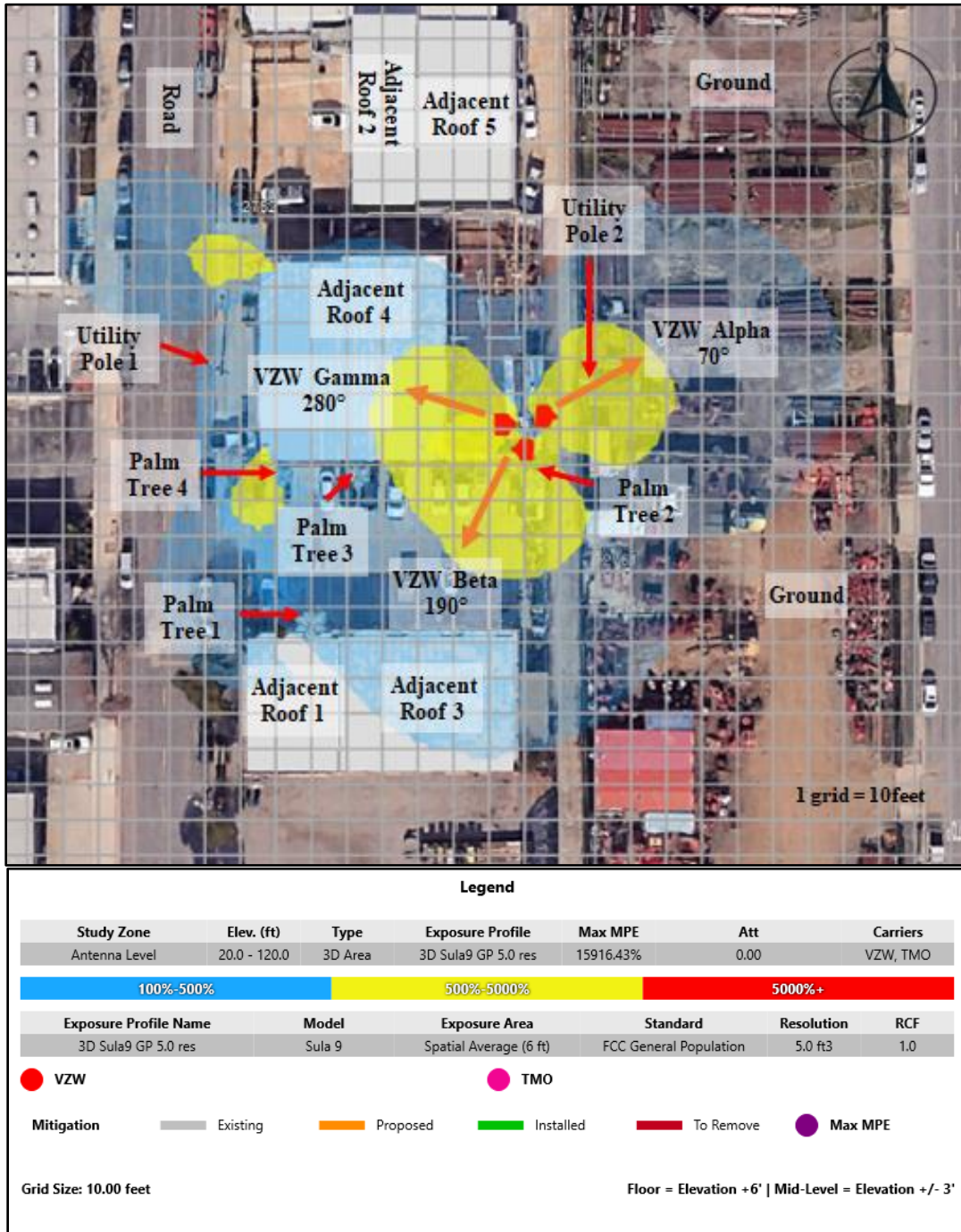


Figure 1.1: Antenna Level

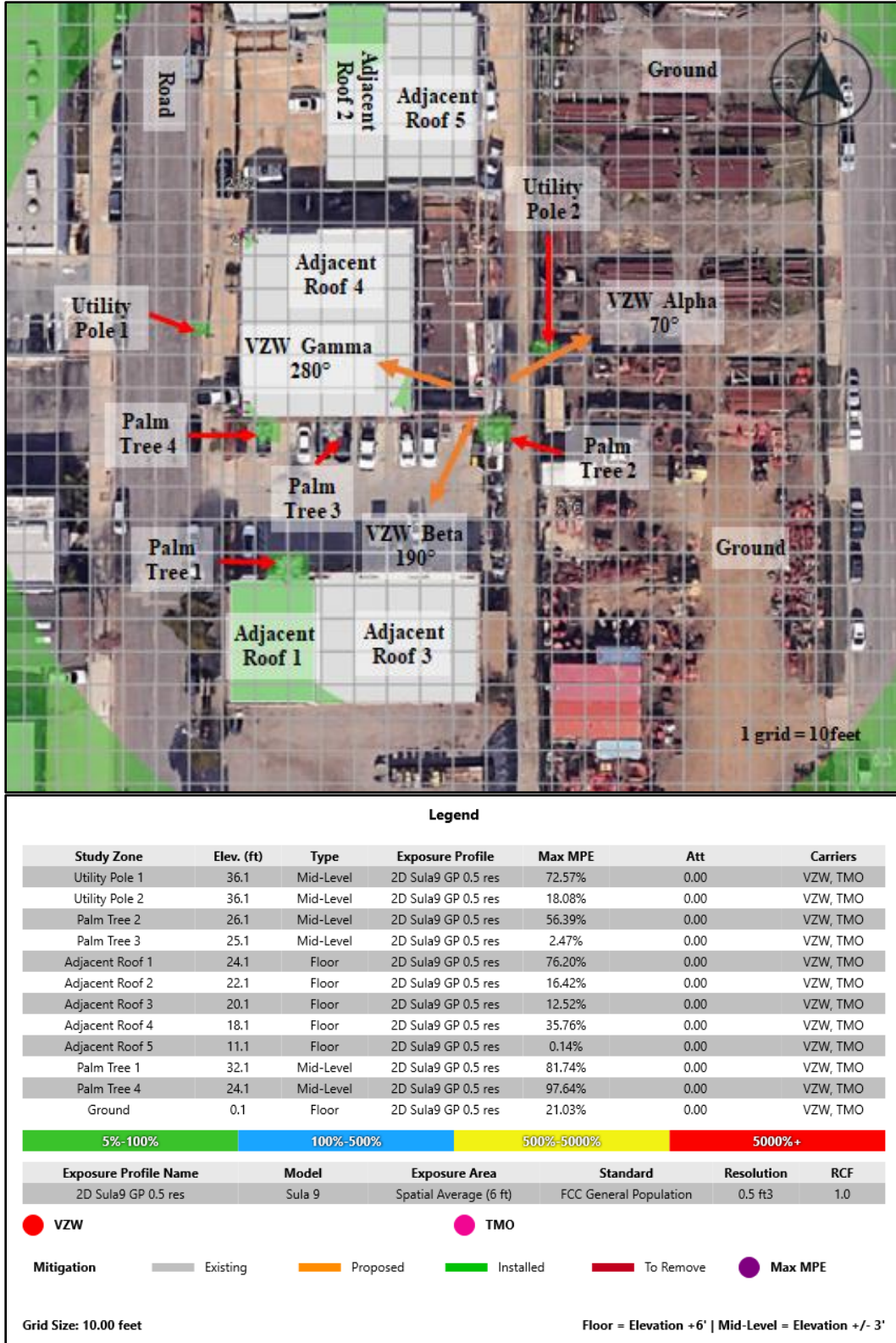


Figure 1.2: All Levels



Verizon Transmitters Only

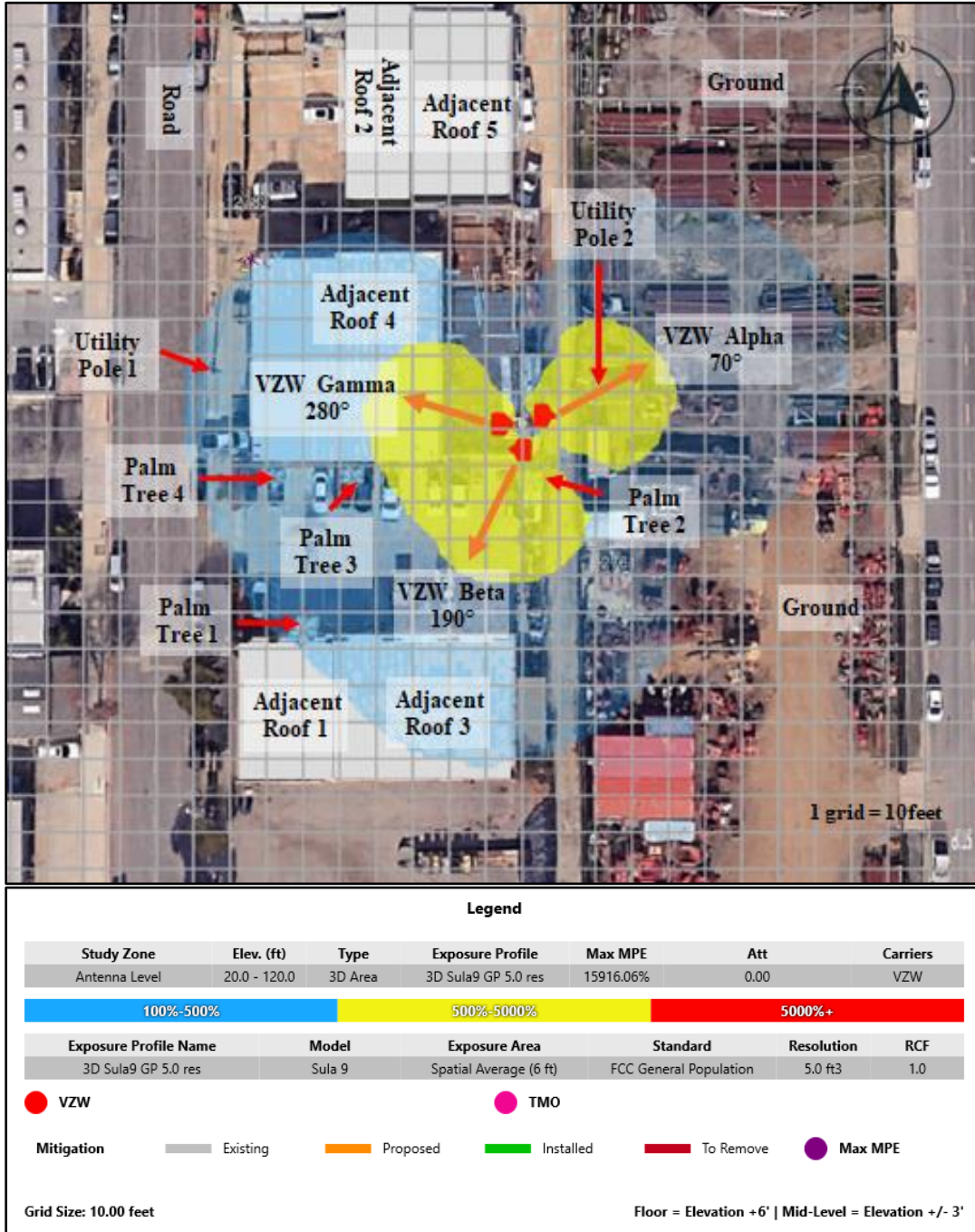


Figure 2.1: Antenna Level



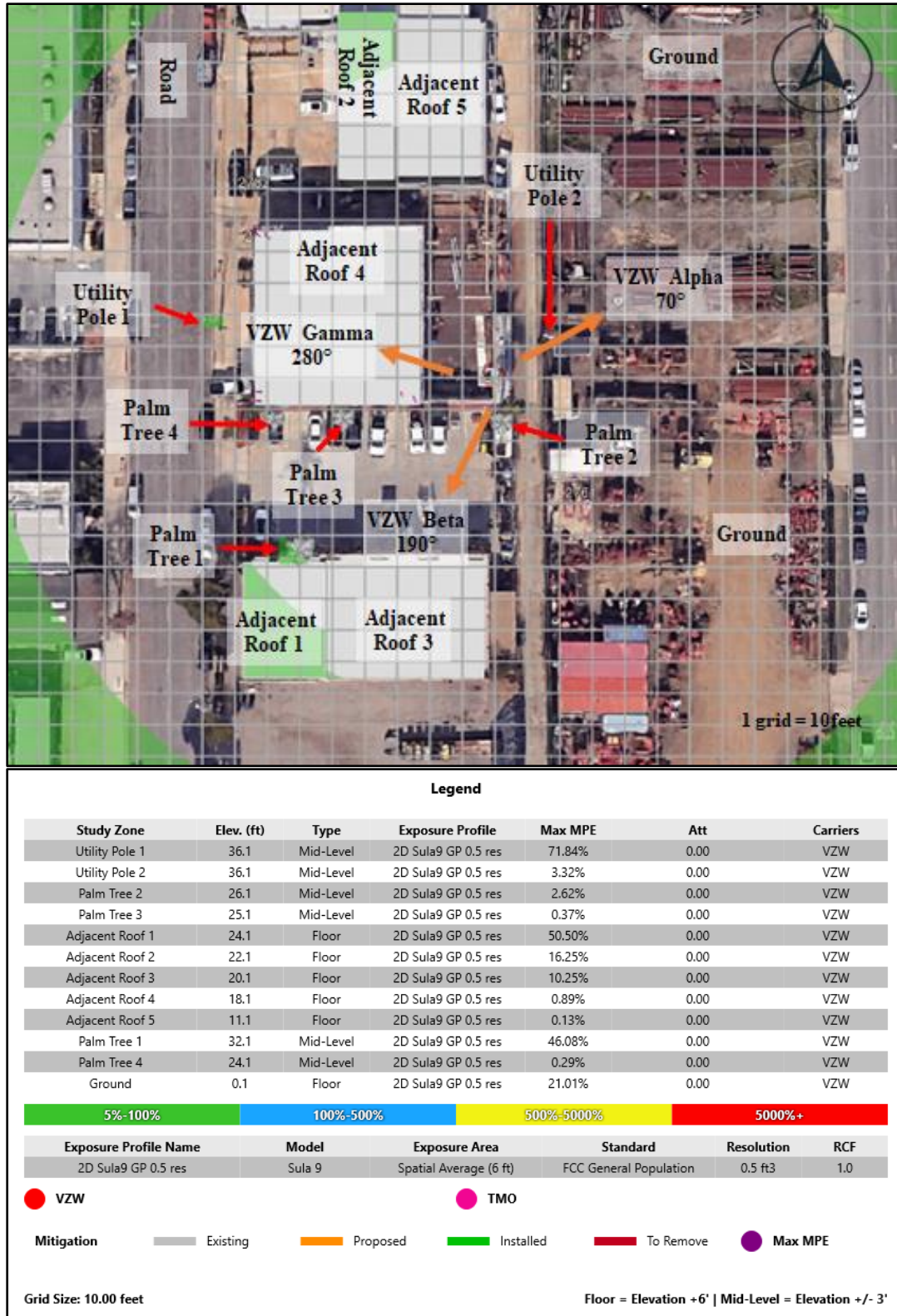


Figure 2.2: All Levels

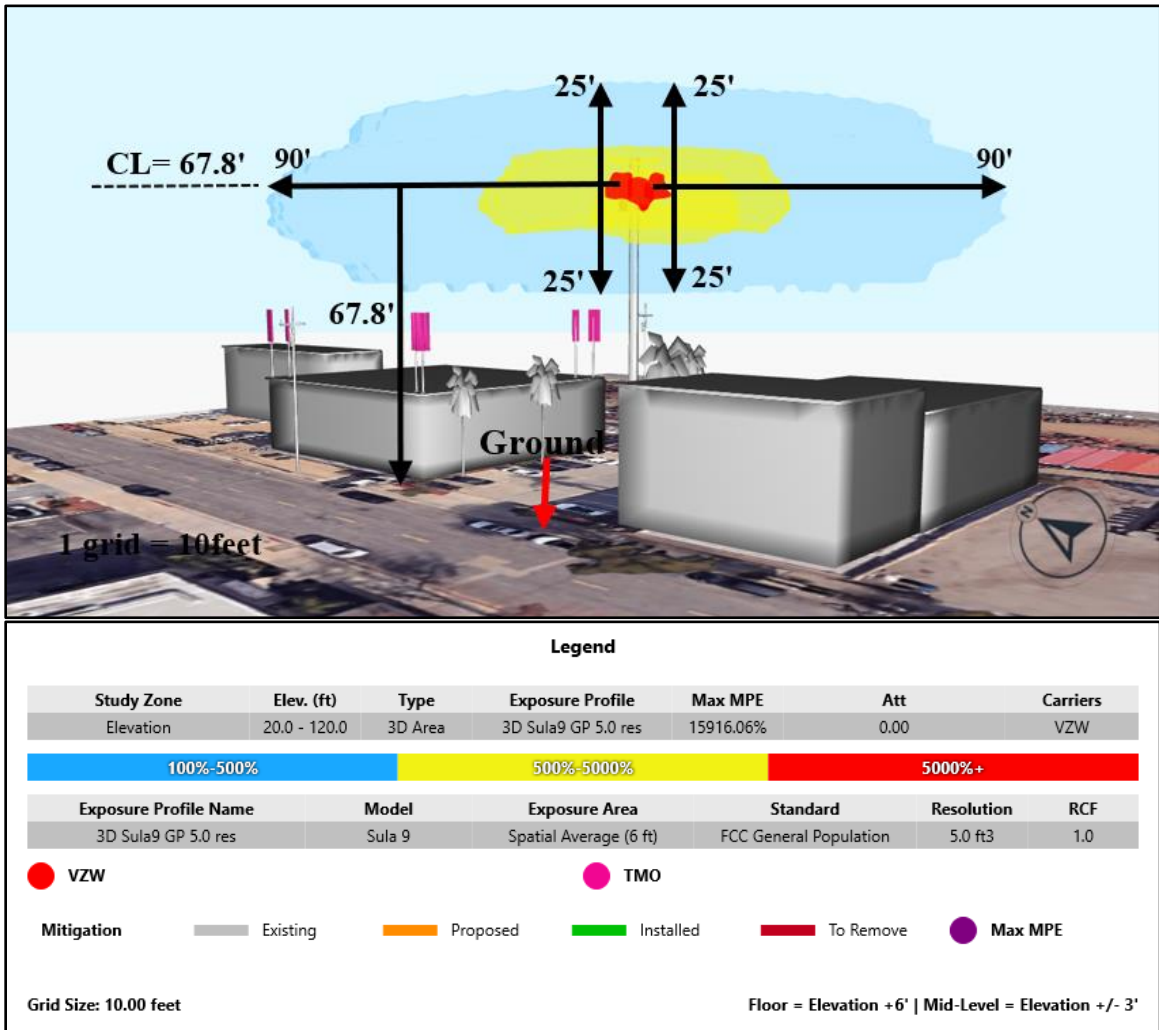


Figure 2.3: Elevation Level

### Compliance Requirement Diagram (Access Location)

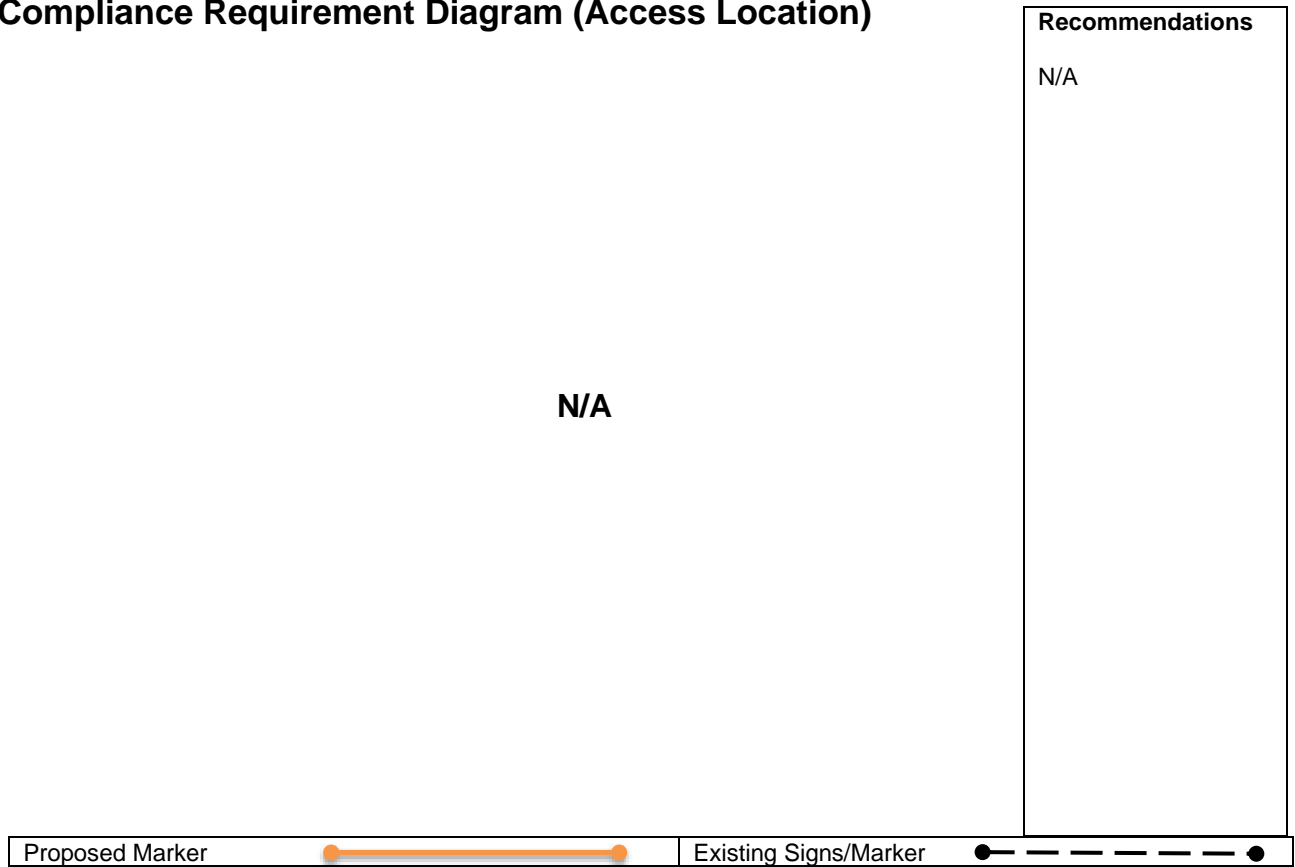


Figure 3: Mitigation Recommendations

**Appendix A: Operating Parameters Considered in this Analysis**

Ant #	Carrier	Manufacturer	Antenna model	Type	EDT (deg)	Band (MHz)	Az (deg)	MDT (deg)	HBW (°)	Length (ft)	Gain (dBd)	TPO (W)	Paths	Attenuation (dB)	Line Loss (dB)	Other Loss (dB)	ERP (W)	Antenna Centerline Ground Level (Offt)
A1	Verizon	ERICSSON	AIR6419	Panel	SON	3700	70	0	11	2.4	23.45	320	64	0	0	0	70818.96	67.8
A2	Verizon	COMMSCOPE	NHH-65C-R2B	Panel	SON	700	70	0	65	8	13.58	106.9	2	0	0	0.5	2438.82	65
A2	Verizon	COMMSCOPE	NHH-65C-R2B	Panel	SON	850	70	0	62	8	13.73	106.9	2	0	0	0.5	2524.53	65
A2	Verizon	COMMSCOPE	NHH-65C-R2B	Panel	SON	1900	70	0	66	8	15.83	285.2	4	0	0	0.5	10918.17	65
A3	Verizon	COMMSCOPE	NHH-65C-R2B	Panel	SON	700	70	0	65	8	13.58	106.9	2	0	0	0.5	2438.82	65
A3	Verizon	COMMSCOPE	NHH-65C-R2B	Panel	SON	850	70	0	62	8	13.73	106.9	2	0	0	0.5	2524.53	65
A3	Verizon	COMMSCOPE	NHH-65C-R2B	Panel	SON	2100	70	0	62	8	16.38	142.6	4	0	0	0.5	6196.11	65
A3	Verizon	COMMSCOPE	NHH-65C-R2B	Panel	SON	2100_3	70	0	62	8	16.38	142.6	4	0	0	0.5	6196.11	65
A4	Verizon	ERICSSON	KRE105281	Switched Beam	8	3600	70	0	64	1	9.36	20	4	0	0	0	172.59	68.7
B1	Verizon	COMMSCOPE	AIR6419	Panel	SON	3700	190	0	11	2.4	23.45	320	64	0	0	0	70818.96	67.8
B2	Verizon	COMMSCOPE	NHH-65C-R2B	Panel	SON	700	190	0	65	8	13.58	106.9	2	0	0	0.5	2438.82	65
B2	Verizon	COMMSCOPE	NHH-65C-R2B	Panel	SON	850	190	0	62	8	13.73	106.9	2	0	0	0.5	2524.53	65
B2	Verizon	COMMSCOPE	NHH-65C-R2B	Panel	SON	1900	190	0	66	8	15.83	285.2	4	0	0	0.5	10918.17	65
B3	Verizon	COMMSCOPE	NHH-65C-R2B	Panel	SON	700	190	0	65	8	13.58	106.9	2	0	0	0.5	2438.82	65
B3	Verizon	COMMSCOPE	NHH-65C-R2B	Panel	SON	850	190	0	62	8	13.73	106.9	2	0	0	0.5	2524.53	65
B3	Verizon	COMMSCOPE	NHH-65C-R2B	Panel	SON	2100	190	0	62	8	16.38	142.6	4	0	0	0.5	6196.11	65
B3	Verizon	COMMSCOPE	NHH-65C-R2B	Panel	SON	2100_3	190	0	62	8	16.38	142.6	4	0	0	0.5	6196.11	65
B4	Verizon	ERICSSON	KRE105281	Switched Beam	8	3600	190	0	64	1	9.36	20	4	0	0	0	172.59	68.7
G1	Verizon	ERICSSON	AIR6419	Panel	SON	3700	280	0	11	2.4	23.45	320	64	0	0	0	70818.96	67.8
G2	Verizon	COMMSCOPE	NHH-65C-R2B	Panel	SON	700	280	0	65	8	13.58	106.9	2	0	0	0.5	2438.82	65
G2	Verizon	COMMSCOPE	NHH-65C-R2B	Panel	SON	850	280	0	62	8	13.73	106.9	2	0	0	0.5	2524.53	65
G2	Verizon	COMMSCOPE	NHH-65C-R2B	Panel	SON	1900	280	0	66	8	15.83	285.2	4	0	0	0.5	10918.17	65
G3	Verizon	COMMSCOPE	NHH-65C-R2B	Panel	SON	700	280	0	65	8	13.58	106.9	2	0	0	0.5	2438.82	65
G3	Verizon	COMMSCOPE	NHH-65C-R2B	Panel	SON	850	280	0	62	8	13.73	106.9	2	0	0	0.5	2524.53	65
G3	Verizon	COMMSCOPE	NHH-65C-R2B	Panel	SON	2100	280	0	62	8	16.38	142.6	4	0	0	0.5	6196.11	65
G3	Verizon	COMMSCOPE	NHH-65C-R2B	Panel	SON	2100_3	280	0	62	8	16.38	142.6	4	0	0	0.5	6196.11	65
G4	Verizon	ERICSSON	KRE105281	Switched Beam	8	3600	280	0	64	1	9.36	20	4	0	0	0	172.59	68.7
A1	TMO	Unknown	Unknown	Panel	-	600	70	0	72	6	13.27	71.3	2	0	0	0.5	1513.87	31
A1	TMO	Unknown	Unknown	Panel	-	700	70	0	67	6	13.68	71.3	2	0	0	0.5	1663.75	31
A1	TMO	Unknown	Unknown	Panel	-	1900	70	0	65	6	15.31	142.6	4	0	0	0.5	4843.05	31
A1	TMO	Unknown	Unknown	Panel	-	2100	70	0	55	6	17.64	142.6	4	0	0	0.5	8281.70	31
A2	TMO	Unknown	Unknown	Panel	-	1900	70	0	65	6	15.31	142.6	4	0	0	0.5	4843.05	31
A2	TMO	Unknown	Unknown	Panel	-	2100	70	0	55	6	17.64	142.6	4	0	0	0.5	8281.70	31
A3	TMO	Unknown	Unknown	Panel	-	1900	70	0	65	6	15.31	142.6	4	0	0	0.5	4843.05	31
A3	TMO	Unknown	Unknown	Panel	-	2100	70	0	55	6	17.64	142.6	4	0	0	0.5	8281.70	31
B1	TMO	Unknown	Unknown	Panel	-	600	190	0	72	6	13.27	71.3	2	0	0	0.5	1513.87	31
B1	TMO	Unknown	Unknown	Panel	-	700	190	0	67	6	13.68	71.3	2	0	0	0.5	1663.75	31
B1	TMO	Unknown	Unknown	Panel	-	1900	190	0	65	6	15.31	142.6	4	0	0	0.5	4843.05	31
B1	TMO	Unknown	Unknown	Panel	-	2100	190	0	55	6	17.64	142.6	4	0	0	0.5	8281.70	31
B2	TMO	Unknown	Unknown	Panel	-	1900	190	0	65	6	15.31	142.6	4	0	0	0.5	4843.05	31
B2	TMO	Unknown	Unknown	Panel	-	2100	190	0	55	6	17.64	142.6	4	0	0	0.5	8281.70	31

Ant #	Carrier	Manufacturer	Antenna model	Type	EDT (deg)	Band (MHz)	Az (deg)	MDT (deg)	HBW (°)	Length (ft)	Gain (dBd)	TPO (W)	Paths	Attenuation (dB)	Line Loss (dB)	Other Loss (dB)	ERP (W)	Antenna Centerline Ground Level (0ft)
B3	TMO	Unknown	Unknown	Panel	-	1900	190	0	65	6	15.31	142.6	4	0	0	0.5	4843.05	31
B3	TMO	Unknown	Unknown	Panel	-	2100	190	0	55	6	17.64	142.6	4	0	0	0.5	8281.70	31
G1	TMO	Unknown	Unknown	Panel	-	600	280	0	72	6	13.27	71.3	2	0	0	0.5	1513.87	31
G1	TMO	Unknown	Unknown	Panel	-	700	280	0	67	6	13.68	71.3	2	0	0	0.5	1663.75	31
G1	TMO	Unknown	Unknown	Panel	-	1900	280	0	65	6	15.31	142.6	4	0	0	0.5	4843.05	31
G1	TMO	Unknown	Unknown	Panel	-	2100	280	0	55	6	17.64	142.6	4	0	0	0.5	8281.70	31
G2	TMO	Unknown	Unknown	Panel	-	1900	280	0	65	6	15.31	142.6	4	0	0	0.5	4843.05	31
G2	TMO	Unknown	Unknown	Panel	-	2100	280	0	55	6	17.64	142.6	4	0	0	0.5	8281.70	31
G3	TMO	Unknown	Unknown	Panel	-	1900	280	0	65	6	15.31	142.6	4	0	0	0.5	4843.05	31
G3	TMO	Unknown	Unknown	Panel	-	2100	280	0	55	6	17.64	142.6	4	0	0	0.5	8281.70	31



April 1, 2025

RE: Verizon Wireless Stealth Tree site Located at 2766 St. Louis Ave. Signal Hill, CA 90755.

**To Whom It May Concern,**

We write to inform you that Verizon Wireless has performed a radio frequency (RF) compliance pre-construction evaluation for the above-noted proposed site and based on the result of the evaluation, the site will be compliant with FCC Guidelines.

The FCC has established safety rules relating to potential RF exposure from cell sites. The rules are codified at 47 C.F.R § 1.1310. The FCC provides guidance on how to ensure compliance with its rules in the FCC Office of Engineering and Technology Bulletin 65 (available at [https://transition.fcc.gov/Bureaus/Engineering\\_Technology/Documents/bulletins/oet65/oet65.pdf](https://transition.fcc.gov/Bureaus/Engineering_Technology/Documents/bulletins/oet65/oet65.pdf)). The FCC developed the RF standards, known as Maximum Permissible Exposure (MPE) limits, in consultation with numerous other federal agencies, including the Environmental Protection Agency, the Food and Drug Administration, and the Occupational Safety and Health Administration. The FCC provides information about the safety of radio frequency (RF) emissions from cell towers on its website at: <https://www.fcc.gov/engineering-technology/electromagnetic-compatibility-division/radio-frequency-safety/faq/rf-safety>.

Please refer to the FCC Office of Engineering and Technology Bulletin 65 and the attached Verizon Wireless RF Brochure for information on RF exposure guidelines, RF safety, and landlord responsibilities. Questions related to compliance with federal regulations should be directed to [VZWRFCCompliance@VerizonWireless.com](mailto:VZWRFCCompliance@VerizonWireless.com).

Please contact your local Verizon Wireless resource below if you have additional site-specific questions.

Contact Name	Contact Email	Contact Phone
Michael Armanios	WestSoCalNetworkCompliance@verizonwireless.com	949-237-0120

Sincerely,

Jason Giggles  
Manager-RF System Design  
Verizon Wireless





# RADIOFREQUENCY EMISSIONS

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## SAFETY & AWARENESS REFERENCE GUIDE

*This handout is not intended to replace the FCC/OSHA mandated occupational requirement for RF Safety & Awareness Training*

## FEDERAL COMPLIANCE REQUIREMENTS

The Federal Communications Commission (FCC) has established safety guidelines relating to RF exposure from cell sites. The FCC developed those standards, known as Maximum Permissible Exposure (MPE) limits, in consultation with numerous other federal agencies, including the Environmental Protection Agency, the Food and Drug Administration, and the Occupational Safety and Health Administration.

The standards were developed by expert scientists and engineers after extensive reviews of the scientific literature related to RF biological effects. The FCC explains that its standards incorporate prudent margins of safety.

### CLASSIFICATIONS FOR EXPOSURE LIMITS

#### OCCUPATIONAL

Persons are “exposed as a consequence of their employment” and are “fully aware of the potential for exposure and can exercise control over their exposure.”

#### GENERAL POPULATION

Any persons that “may not be made fully aware of the potential for exposure or cannot exercise control over their exposure.”

*Those in this category do not require RF Safety & Awareness Training.*

## ENSURING COMPLIANCE WITH FCC GUIDELINES

Areas or portions of any transmitter site may be susceptible to high power densities that could cause personnel exposures in excess of the FCC guidelines. Wireless Licensees are required by law to implement the following:

- Restrict access
- Post notification signage on every access point to increase awareness of the potential for exposure BEFORE one enters an area with antennas.
- Place additional notification signage and visual indicators in an area with antennas (beyond an access point) where RF exposure levels may start to exceed the FCC’s limits.

MPE CHART		Percent MPE	
		General Population Limits	Occupational Limits
10x Occupational Limit	4	5000% +	1000% +
Occupational Limit	3	500% - 5000%	100% - 1000%
General Population Limit	2	100% - 500%	20% - 100%
	1	0-100%	0% - 20%

RF Exposure Safety Program (RFSP) Categories 1-4 (IEEE Std C95.7-2014)

## GENERAL EXPOSURE MANAGEMENT

- Assume that all antennas are active
- Obey all posted signs
- Do not stop in front of any antenna
- Recognize the type of antenna and approach at the safest angle
- Contact wireless operator to coordinate access if required
- Signage will indicate where potential RF conditions exist
- Understand pathways of safe egress
- If needed and possible wear personal protection equipment
- When using a personal monitor, remember the time averaging limits and monitor alarm thresholds if working in front of antennas
- If experiencing symptoms of heat exhaustion or nausea, remove yourself from the worksite and seek medical attention
- Power density decreases with distance so maintain distance between you and the antennas. The greater the distance you are from an antenna the bigger the reduction of RF exposure you will receive

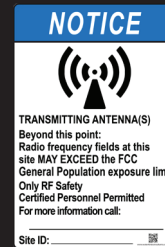


## PROPERTY OWNER RESPONSIBILITIES (M.E.N.U.)

RF exposure safety and the protection of every licensee's infrastructure are very important. Property owners and licensees have a shared responsibility in maintaining a safe and secure RF environment. Property owners can help in this significant endeavor by:

- **M**aintaining all necessary wireless licensee contact information.
- **E**nforcing restricted access (help maintain a Controlled Environment). Ensuring all building/maintenance personnel are trained in RF Safety, aware that the potential for exposure exists, and follow all appropriate entry and safety procedures.
- **N**otifying all licensees when any non-carrier requests access to any area with antennas at least 24 hours in advance.
- **U**nderstanding that compliance with the FCC and OSHA can be achieved with RF Exposure levels above the applicable limit if the proper signage, physical/indicative barrier, and access restrictions are implemented. Commitment to compliance and willingness to cooperate are essential.

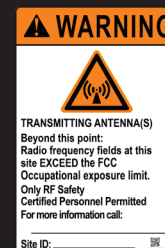
## NOTIFICATION SIGNS



A blue Notice sign is posted when levels (beyond posted signage) may exceed General Population MPE limits.



A yellow Caution sign is posted when levels (beyond posted signage) may exceed Occupational MPE limits.



A orange Warning sign is posted when levels (beyond posted signage) exceed 10 times the Occupational MPE limits.

## TYPES OF ANTENNAS

### MICROWAVE ANTENNA

- Highly directional antenna model used for point to point communications
- Approach from the rear and sides. Do not stand or walk in front of microwaves as they transmit at a high frequency.



### PANEL ANTENNA

- Range from 1 to 8 feet in length
- Sled mounted or to a support structure on site (Rooftop)
- Approach these antennas from the rear.



### OMNI ANTENNA

- Omni antennas have the appearance of a rod-shaped pole and radiate in a 360° pattern around the pole.
- At the antenna level, there is no approach angle that is safer than another. Typically, emissions directly below the antenna are less than in front of the antenna.



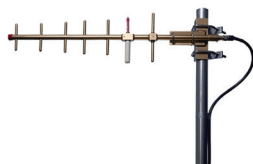
### QUASI-OMNI ANTENNA

- Quasi-Omni antennas have the appearance of a cylinder and contain emitters that radiate in a 360° pattern around the pole.
- At the antenna level, there is no approach angle that is safer than another. Typically, emissions directly below the antenna are less than in front of the antenna.



### YAGI ANTENNA

- Directional antenna model
- Approach from sides and rear.



## RF SAFETY TRAINING CONTACTS

**WATERFORD CONSULTANTS** ..... [www.waterfordconsultants.com](http://www.waterfordconsultants.com)  
**EBI** ..... [www.ebiconsulting.com](http://www.ebiconsulting.com)  
**SITESAFE** ..... [www.sitesafe.com](http://www.sitesafe.com)  
**DTECH COMMUNICATIONS**..... [www.dtech.com](http://www.dtech.com)



## CONTACT US

Email: [VZWRFCompliance@vzw.com](mailto:VZWRFCompliance@vzw.com)  
Subject: "ATTN:RF Compliance"

For Emergency Maintenance:  
1-800-264-6620

**verizon** 

**RESOLUTION NO. 2025-10-XXXX**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, APPROVING CONDITIONAL USE PERMIT 25-01 ALLOWING THE CONSTRUCTION AND OPERATION OF A WIRELESS TELECOMMUNICATION FACILITY CONSISTING OF A 75-FOOT-HIGH MONOPALM AND AUXILIARY EQUIPMENT LOCATED AT 2766 SAINT LOUIS AVENUE WITHIN THE COMMERCIAL INDUSTRIAL (CI) ZONING DISTRICT AND FINDING THAT SAID ACTION IS CATEGORICALLY EXEMPT FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) PURSUANT TO STATE CEQA GUIDELINES SECTION 15332**

**WHEREAS**, on December 11, 2024, the Applicant, Leticia Smith of Smartlink, submitted an application on behalf of Verizon Wireless for a Conditional Use Permit (CUP) to allow a wireless telecommunication facility at 2766 Saint Louis Avenue (the “Project”); and

**WHEREAS**, the legal description of the subject site is HILLSIDE ADDITION EX OF ALLEY LOTS 40, 41, 42 AND 43 BLK 7, and consists of one developed parcel (APN: 7217-016-038) on the east side of Saint Louis Avenue; and

**WHEREAS**, pursuant to the Commercial Industrial (CI) zone, “Use Classifications,” a CUP is required to allow the operation of microwave and antenna dishes, and CUP applications are properly a matter for Planning Commission review and recommendation to the City Council; and

**WHEREAS**, on August 8, 2025, notices were mailed to property owners within a 300’ radius, were posted and published in accordance with the City of Signal Hill Municipal Code Section 1.08.010; and

**WHEREAS**, pursuant to Section 21067 of the Public Resources Code, and, Section 15367 of the California Environmental Quality Act (“CEQA”) Guidelines (Cal. Code Regs., tit. 14, § 15000 et seq.), the City of Signal Hill is the lead agency for the proposed Project; and,

**WHEREAS**, on August 19, 2025, the Planning Commission held a duly noticed meeting to conduct a public hearing on the subject CUP and, in consideration of public testimony on this item documents and evidence submitted, including, but not limited to the staff report, attachments, and materials, recommended City Council approval, subject to certain conditions specified in Exhibit A; and

**WHEREAS**, on October 14, 2025, the City Council held a public hearing on the subject CUP and, in consideration of public testimony on this item documents and evidence submitted, including but not limited to the staff report, attachments, and materials submitted by the applicant, approved the Planning Commission's recommendation to grant the CUP, subject to certain conditions specified in Exhibit A to allow for a telecommunication facility; and

**WHEREAS**, all other legal prerequisites to the adoption of this Resolution have occurred.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, DOES HEREBY RESOLVE AS FOLLOWS:**

Section 1: The entire Project is categorically exempt from the requirements of the California Environmental Quality Act pursuant to State CEQA Guidelines section 15332, Class 32 (In-Fill). The proposed project complies will all the conditions under section 15332 to characterize it as in-fill development. (a) The project is consistent with the applicable general plan designation and all applicable general plan policies as well as with applicable zoning designation and regulations. (b) The proposed development occurs within city limits on a project site of no more than five acres substantially surrounded by urban uses. (c) The project site has no value as habitat for endangered, rare or threatened species. (d) Approval of the project would not result in any significant effects relating to traffic, noise, air quality, or water quality. (e) The site can be adequately served by all required utilities and public services

Section 2. The proposed project, subject to the attached conditions (Exhibit A), is in conformance with the zoning ordinance, other ordinances, and regulations of the City, and the following General Plan Goals and Policies:

**LAND USE ELEMENT GOAL 3 – Assure a safe, healthy, and aesthetically pleasing community for residents and businesses.**

Land Use Policy 3.12 – Encourage and promote high quality design and physical appearance in all development projects.

Finding regarding Policy 3.12 – Conditional Use Permit 25-01 proposes a stealth design for the wireless telecommunication facility in the form of a mono-palm (faux-tree) that is compatible with the existing landscaping within the area providing a high-quality design and physical appearance.

Section 3. The wireless telecommunication facility is located on a developed industrial property that is adequate in size and shape to accommodate the operation and maintenance of a telecommunication facility. The site will provide the code required off-street parking stalls for the existing industrial use on site.

Section 4. The streets surrounding the site for the proposed use and related to the Streets and Highways Element of the General Plan are adequate in width and pavement type to carry the quantity and type of traffic generated.

Section 5. The topography of the site is suitable for the proposed site plan, and the site plan, subject to the attached conditions, is suitable for the continued intended use.

Section 6. The wireless telecommunication facility, with the application of the conditions of approval, will have no adverse effect on abutting property or the permitted use thereof. The wireless telecommunication facility is proposed within an existing developed industrial area. If numerous reports of concern from the community are documented as nuisances, the CUP may be scheduled for review by the City Council, which may modify or add conditions of approval, or ultimately revoke the CUP pursuant to SHMC Section 20.64.120.

Section 7. The conditions attached hereto as Exhibit A are deemed necessary to protect the public health, safety, and general welfare of the community.

Section 8. Custodian of Records. The documents and materials that constitute the record of proceedings on which these findings are based are located at City Hall in the City of Signal Hill, located at 2175 Cherry Avenue, Signal Hill, CA 90755. The Community Development Director is the custodian of the record of proceedings.

Section 9. Execution of Resolution. The Mayor of the Signal Hill City Council shall sign this Resolution, and the City Clerk shall attest and certify to the passage and adoption thereof.

Section 10. Notice of Exemption. The City Council directs staff to prepare, execute, and file with the County Clerk a Notice of Exemption within five (5) working days

of the project approval.

**NOW, THEREFORE, BE IT FURTHER RESOLVED**, that the City Council of the City of Signal Hill does hereby approve CUP 25-01 subject to the conditions attached hereto as Exhibit A and incorporated herein by reference.

**PASSED, APPROVED, AND ADOPTED** at a regular meeting of the City Council of the City of Signal Hill, California, on this 14<sup>th</sup> day of October 2025.

\_\_\_\_\_  
KEIR JONES  
MAYOR

ATTEST:

\_\_\_\_\_  
DARITZA PEREZ  
CITY CLERK

STATE OF CALIFORNIA            )  
COUNTY OF LOS ANGELES    ) ss.  
CITY OF SIGNAL HILL            )

I, DARITZA PEREZ, City Clerk do hereby certify that Resolution No. 2025-10-XXX was adopted by the City Council of the City of Signal Hill, California, at a regular meeting held on the 14<sup>th</sup> day of October, 2025, and was adopted by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

\_\_\_\_\_  
DARITZA PEREZ  
CITY CLERK

**CONDITIONAL USE PERMIT 25-01**  
***Recommended Conditions of Approval***

**Project:** A REQUEST FOR A CONDITIONAL USE PERMIT TO ALLOW FOR THE CONSTRUCTION OF A WIRELESS TELECOMMUNICATION FACILITY WITHIN THE COMMERCIAL INDUSTRIAL (CI) ZONING DISTRICT

**Location:** 2766 SAINT LOUIS AVENUE

**Property Owner:** GUY MELISSA A TRUST GUY FAMILY DECEASED TRUST

**Agent/Applicant:** LETICIA SMITH OF SMARTLINK, ON BEHALF OF VERIZON WIRELESS

**GENERAL CONDITIONS**

1. The applicant/owner shall indemnify, protect, defend, and hold the City of Signal Hill (City), and/or any of its officials, officers, employees, agents, departments, agencies, and instrumentalities thereof, harmless from any and all claims, demands, lawsuits, writs of mandamus, and other actions and proceedings (whether legal, equitable, declaratory, administrative or adjudicatory in nature), and alternative dispute resolution procedures (including, but not limited to arbitrations, mediations, and other such procedures), judgments, orders, and decisions (collectively "Actions"), brought against the City, and/or any of its officials, officers, employees, agents, departments, agencies, and instrumentalities thereof, that challenge, attack, or seek to modify, set aside, void, or annul, any action of, or any permit or approval issued by the City and/or any of its officials, officers, employees, agents, departments, agencies, and instrumentalities thereof (including actions approved by the voters of the City) for or concerning the project, whether such Actions are brought under the Ralph M. Brown Act, California Environmental Quality Act, the Planning and Zoning Law, the Subdivision Map Act, Community Redevelopment Law, Code of Civil Procedure Sections 1085 or 1094.5, or any other federal, state, or local constitution, statute, law, ordinance, charter, rule, regulation, or any decision of a court of competent jurisdiction. It is expressly agreed that the City shall have the right to approve, which approval will not be unreasonably withheld, the legal counsel providing the City's defense, and that applicant/owner shall reimburse City for any costs and expenses directly and necessarily incurred by the City in the course of the defense. City shall promptly notify the applicant of any Action brought and City shall cooperate with applicant in the defense of the Action. This provision to indemnify shall survive the expiration, termination, suspension or revocation of this permit.
2. Approval of the Conditional Use Permit (CUP) 25-01 is subject to Planning Commission review and recommendation to City Council for final determination and approval.



3. Approval of the CUP 25-01 and all conditions of approval included in Exhibit A of Resolution No. 887-08-19 shall be consistent with project plans submitted and received by the City of Signal Hill's Planning Division on June 12, 2025, on file with the Community Development Department, except as modified by the following conditions of approval.
4. The Community Development Director may consider minor modifications or changes to this permit approval if the modifications or changes proposed comply with the relevant provision of the Zoning Ordinance, State Law, and/or Federal Law.
5. The permit approval shall be revocable for cause in accordance with Section 20.64.120 of the Signal Hill Municipal Code (SHMC).
6. If there are violations of any of these conditions or any provisions of the Signal Hill Municipal Code, the City reserves its right to enforce them through administrative, civil, and/or criminal actions as allowed by law.

#### **BUSINESS OPERATIONAL CONDITIONS**

7. The operator/property owner shall comply with section 16.24.080 of the SHMC, including but not limited to obtaining a Methane Assessment permit prior to submitting permits in order to determine if mitigation measures are required for the project.
8. The operator/property owner shall not exceed the height of the structure as shown on the approved plans.
9. The operator/property owner shall obtain approval from the South Coast Air Quality Management District (AQMD) for the standby generator prior to permit issuance.
10. Testing and maintenance of the standby generator shall be conducted Monday through Friday during the regular business hours of 8:00 am to 5:00 pm.
11. The operator/property owner shall ensure that the wireless telecommunication facility complies with Federal Communication Commission (FCC) guidelines at all times, including as modifications are proposed to the tower and auxiliary equipment.
12. The operator/property owner shall ensure that the parking lot is striped per the approved site plan and provide at minimum the eight (8) parking stalls required. The project shall have a minor deviation of one (1) parking stall. The minor deviation shall be approved only upon approval of the Conditional Use Permit.
13. The antennas shall be painted to match the palm fronds or trunk contingent on the location of the antenna subject to review and approval from the Community Development Department.

14. The slats of the fence shall be made of durable UV resistant material. The material and color shall be reviewed and approved by the Community Development Department.
15. The fence enclosure shall be well-maintained, including but not limited to repairs to the fence if damaged, replacement of missing or damaged slats, etc.
16. The operator/property owner shall maintain the site free of graffiti. Any graffiti painted or marked on the premise or on adjacent areas under the control of the operator/property owner shall be removed or painted within seven days unless any law in effect at the time imposes a shorter time period for abatement. Refer to SHMC Section 9.56.140.
17. The operator shall operate the wireless telecommunication facility in compliance with the City of Signal Hill Noise Ordinance.
18. All proposed on-site utilities, including electrical and equipment wiring, shall be installed underground and/or routed along the ground ceiling shall be completely concealed from public view as required by the City prior to authorization to operate.
19. The operators/property owner shall have and maintain a valid City of Signal Hill business license at all times for the operation of a wireless telecommunication facility.
20. The operator/property owner shall maintain the site, including private and adjacent public property clean, free from trash and debris, neat, and in an orderly manner at all times. This includes all adjacent driveways, curbs, gutters, and sidewalks (public right-of-way). All trash and debris shall be removed and properly disposed of and shall be subject to the requirements of SHMC Chapter 8.12.
21. The applicant shall obtain review and written approval from the Federal Aviation Administration (FAA) prior to the issuance of a final building permit.
22. The applicant shall provide contact information for a designated Verizon Wireless representative to address any interference issues resulting from the addition or modification of the telecommunication facility's frequency. This contact information shall be made available to property owners and occupants within a 200-foot radius of the telecommunication tower, in the event the facility causes disruption to existing fence or security systems.

### **BUILDING AND SAFETY**

23. If any improvements require a building permit, construction plans shall be submitted to the City for review and approval demonstrating compliance with the most recently adopted California Building Codes including buildings, fences/walls,

landscaping and equipment foundations/slabs and pits, structural engineering (seismic zone 4) and equipment specifications.

24. At the request of the Building Official or their designee, the operator/property owner shall submit Los Angeles County Fire Department Inspection reports to the City's Building and Safety Division for review.

### **PUBLIC WORKS**

25. Encroachment Permits are required for any offsite trenching connections.

26. Any new utility communication lines or electrical connection lines shall be underground.

### **POLICE DEPARTMENT**

27. The operator/property owner shall ensure the site is secure at all times to avoid access and/or vandalism on the site. Security measures will be reviewed and approved by the Signal Hill Police Department.

End of Conditions.



STAFF REPORT

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10/14/2025

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**AGENDA ITEM**

**TO: HONORABLE MAYOR  
AND MEMBERS OF THE CITY COUNCIL**

**FROM: CARLO TOMAINO  
CITY MANAGER**

**BY: THOMAS BEKELE  
PUBLIC WORKS DIRECTOR/CITY ENGINEER**

**SUBJECT: PROFESSIONAL CONSULTANT SERVICES AGREEMENT WITH KITCHELL/CEM,  
INCORPORATED TO PROVIDE CONSTRUCTION MANAGEMENT SERVICES FOR  
THE CITY OF SIGNAL HILL AMPHITHEATER PROJECT**

Summary:

The City Council adopted the Civic Center Master Plan on August 27, 2024, which designates the Signal Hill Amphitheater as Phase I of the Amphitheater Project implementation plan. On November 12, 2024, the City Council awarded a design contract to SVA Architects, Incorporated for the preparation of architectural and engineering plans and specifications for the Signal Hill Amphitheater Project. SVA Architects has now substantially completed the design work in close coordination with City staff and stakeholders. The Amphitheater project is ready to move forward to the bidding and construction phase.

The City Council will consider entering into a Professional Consultant Services Agreement with Kitchell/CEM, Incorporated for construction management services in the amount of \$429,454 for the Signal Hill Amphitheater Project. The City selected Kitchell/CEM, Incorporated through a competitive Request for Proposals process based on its proven expertise in managing similar public works and community facility projects. Approval of this agreement would allow pre-construction activities and project control processes to begin promptly, ensuring effective oversight of schedule, budget, and quality control through the end of the project.

Strategic Plan Goal(s):

Goal No. 1 Financial Stability: Ensure the City's long-term financial stability and resilience.

Goal No. 4 Infrastructure: Maintain and improve the City's physical infrastructure, water system, and recreational spaces.

Goal No. 5 High-Functioning Government: Strengthen internal communication, recruitment,



retention, systems, and processes to increase the effectiveness and efficiency of City services.

Recommendation:

1. Authorize the City Manager to enter into a Professional Consultant Services Agreement with Kitchell/CEM, Incorporated to provide Construction Management Services for the Signal Hill Amphitheater Project, for a term of one year and a not-to-exceed contract amount of \$429,454, in a form approved by the City Attorney.
2. Authorize the City Manager, or his designee, to utilize a project contingency of up to 10% (\$42,945.40) and approve up to a 180-calendar day term extension to accommodate any unforeseen project conditions. The proposed contingency would bring the total contract agreement budget to \$472,399.40.

Fiscal Impact:

The proposed Professional Consultant Services Agreement with Kitchell/CEM, Incorporated for construction management consultant services for the City of Signal Hill Amphitheater Project is set at a one-year term, for a not-to-exceed contract amount of \$429,454, and a 10% contingency (\$42,945), if authorized by the City Manager, or his designee, for a total contractual budget of \$472,399.40.

The City's adopted Fiscal Year 2025-2026 Capital Improvement Program Budget allocates sufficient funding for this agreement under Project No. 90.24013, line account 400-40-5896.

Background:

In March 2022, City staff submitted a funding request through Senator Lena Gonzalez's office under the 2022-23 Senate District 33 Budget Request, which was included in the 2022-23 Budget Act. Subsequently, Governor Gavin Newsom signed Assembly Bill 179 on September 6, 2022, allocating \$5,000,000 to the Signal Hill Amphitheater Project. The California Arts Council (CAC) is the administering agency assigned to oversee the grant, as outlined in Section 19.56 of the Budget Act. On March 28, 2023, the City Council adopted a resolution formally accepting the grant, which established a project timeline in alignment with the funding requirements. Since then, the City has made substantial progress, including the adoption of a comprehensive Civic Center Master Plan (CCMP), which features the amphitheater as a central Phase I component.

The future Signal Hill Amphitheater will serve as an acoustically enhanced outdoor venue, designed to support a wide range of performing arts and cultural programming. On July 25, 2023, the City Council approved a contract with John Kaliski Architects, Inc. (JKA), to develop the CCMP and ensure seamless integration with the existing Civic Center facilities and future development plans. The CCMP aims to establish a phased, long-term vision to transform the Civic Center into a vibrant hub for community life. Over the course of a year, JKA collaborated with City staff and the community through outreach and plan development. On August 27, 2024, the City Council adopted the final CCMP, which outlines the three-phase conceptual design prioritizing meaningful improvements with minimal disruption to existing infrastructure. The plan places the amphitheater at the forefront of Phase I implementation.

Phase I of the CCMP includes the construction of the amphitheater, associated site enhancements such as seating, landscaping, and an expanded 21st Street parking lot to support event parking and loading. The amphitheater's location within the Civic Center footprint allows construction to proceed without disrupting operations at the Community Center, Signal Hill Library, or City Hall.

On November 12, 2024, the City Council awarded a design services agreement to SVA Architects, Incorporated (SVA), to prepare the architectural and engineering design for the Signal Hill Amphitheater Project. SVA has submitted a complete set of drawings and specifications, which are currently under final review by Los Angeles County Fire Department and City of Signal Hill Building Department. During design development, staff worked closely with SVA to ensure the plans aligned with current and future community needs.

The final design incorporates the following features and amenities:

- Seating accommodating up to 280 attendees, with additional flexible lawn seating designed for clear sightlines and audience comfort.
- A 1,000-sf stage and back-of-house facilities, including a green room, storage, public restrooms, and a café.
- A robust audiovisual infrastructure package including essential systems and a multi-functional LED screen, with provisions for future upgrades.
- ADA-compliant pathways, connecting to park amenities and nearby new parking lot on 21<sup>st</sup> street.
- Sustainable design elements, including energy-efficient power systems, environmentally conscious materials, and storm water treatment and infiltration systems.

The final design of the Amphitheater advances the vision of the CCMP while supporting various programming activities, including concerts, theatrical and dance performances, speaker series, fitness classes, movie nights, and special events.

Analysis:

On July 22, 2025, staff issued a Request for Proposal (RFP) to secure construction management services for the delivery of the project. The City posted the RFP at the following locations:

- PlanetBids via the City's online portal
- City Website
- Public notice locations as identified in Signal Hill Municipal Code Section 1.08.010

Staff sent notifications to prospective proposers through the City's electronic bidding system; 59 prospective proposers downloaded the contract documents. The proposals were due to the City on August 15, 2025, at 12:00 pm.

Proposal Opening

In response to the RFP, the City received 16 proposals from the following firms:

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RFP Respondents	Proposal Fee (\$)
Knowland Construction Services	364,000.00
FCG Consultants	407,205.60
Kane Construction	426,400.00
Kitchell/CEM, Inc.	429,454.00
APSI Construction Management	440,790.00
TELACU Construction Management	442,080.00
TynanGroup	445,787.00
TKE Engineering, Inc.	447,026.00
CUMMING GROUP	447,720.00
Willdan Engineering	449,030.00
Psomas	449,610.00
Azimuth Zero	450,000.00
Transtech Engineers, Inc.	455,200.00
Ledesma & Meyer Construction Co., Inc.	547,100.00
Sunbeam Consulting	659,680.00
Maestro Development, LLC	718,050.00

The Public Works Contract Manager, Associate Engineer, and Deputy Public Works Director reviewed and evaluated each proposal for completeness and compliance with City requirements and confirmed that all firms submitted the necessary certification forms. To avoid the appearance of conflict of interest, the Public Works Director/City Engineer recused himself from the review, evaluation, and selection process because, prior to joining the City of Signal Hill, he worked for or with firms that submitted proposals. His participation was limited to a final scope review of the selected consultant, and a review of the staff report to the City Council.

One of the firms, Knowland Construction Services, was unable to submit their bid through the portal due to a minor irregularity in the online bidding portal with the issuance of the final addendum and submitted a protest letter requesting that its proposal be considered for evaluation. Staff and the City Attorney reviewed the request and determined that the proposal could be considered for evaluation. The vendor later withdrew the protest letter, in writing, to the City Clerk’s office.

Evaluation Process and Consultant Selection

Staff reviewed the submitted proposals based on the City requirements and the following criteria:

- Phase 1: Initial Evaluation**

- Relevant Experience and Qualifications (50%)

- The relevant experience and qualifications of the firm, designated project management staff, key personnel, and sub-consultants, if applicable. This criteria includes the firm's past work on similar projects, particularly amphitheaters or similar venues, and the experience of the project manager and key team members.

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Methodology/Project Approach/Responsiveness (20%)

The proposed approach and methodology for performing the services required, including how the firm plans to meet the project's objectives, address potential challenges, and ensure efficient use of resources. The firm's responsiveness to the specific requirements and instructions outlined in the RFP, including the completeness and clarity of the proposal.

- **Phase 2: Interviews**

Interviews with Highest-Rated Firms (Additive Weighting of 20%)

The City reserved the right to conduct interviews with the highest-rated firms. The interviews were intended to further assess each firm's understanding of the project, the qualifications of key personnel, and the proposed methodology.

- **Phase 3: Reference Checks**

Reference Checks (Additive Weighting of 10%)

The City retained the right to conduct reference checks for similar work completed within the last three (3) years by the highest-rated firms.

Following a comprehensive review, staff identified proposals from Kitchell/CEM, Incorporated; FCG Consultants; Willdan Engineering; Cumming Group; and TKE Engineering, Incorporated; as the five highest rated firms and invited these firms to interview. The City's Selection Committee (consisting of three public works staff members: Deputy Public Works Director, Contracts Manager, and Associate Engineer) interviewed the five highest ranked firms to further evaluate their management experience, skills, and project approach.

Consultant Selection

Based on the technical proposal evaluations and interviews, staff determined that Kitchell/CEM, Incorporated (Kitchell) ranked the highest among the interviewed firms as this company met all the evaluation criteria, conveyed a clear methodology, and demonstrated the qualifications and competence necessary for the project. Kitchell's approach to the project scope, along with its outlined plan to manage each component of the work, such as contract administration, change management, and cost control, demonstrated the team's expertise in construction management. During the interview process, Kitchell's designated project team provided clear and accurate responses to each multi-part question and navigated each posed construction conflict scenario effectively. Additionally, Kitchell's recent work on the City of Clovis' Loma Vista Village Green Amphitheater, the Music and Drama Complex for Fullerton College, and the Crafton Hills Performing Arts Center for the San Bernardino Community College District, highlighted the firm's strength in performing arts and event space construction, as well as an extensive experience managing community and park space projects as outlined in the project experience section in Kitchell's proposal.

Unlike the Request for Bid process, which is based on the lowest responsive bid, the Request for Proposals process is based on the overall qualification criteria established in the Request for



Proposal documents and quality of professional services that will meet the City's needs. Staff evaluated the proposed fee and negotiated adjustments with the consultant to ensure the completeness of the scope of services, and the reasonableness and competitiveness of the fees. Kitchell included final commissioning services of the project's systems (audio/visual equipment, electrical, lighting, and heating-ventilation-air conditioning) within the task proposal without increasing the overall cost. Staff deemed the total not-to-exceed fee proposal reasonable based on the agreed-upon construction management scope of work and determined the fee is supported by the project budget.

Next Steps

The Public Works Department is preparing the final bid-ready contract document package for project construction, which will be advertised in early October and estimated to open bids at the end of October 2025. The Public Works Department is tentatively scheduling the request for the construction contract award on November 13, 2025. The construction management firm will begin managing the day-to-day activities and obligations of the contractor and administering the Public Works contract during construction phase of the Signal Hill Amphitheater project upon issuance of a notice to proceed. The construction management services will serve to support quality and timely project delivery in accordance with the project plans and specifications, minimize impact to the surrounding sensitive properties and building, and to ensure the City fulfills all requirements of the grant funding.

Recommendation

Staff recommends the City Council award the professional consultant services agreement to Kitchell/CEM, Incorporated for construction management services on the City of Signal Hill Amphitheater Project for a not-to-exceed contract amount of \$429,454. If approved by the City Council, staff would issue a Notice to Proceed to commence services in October 2025 and anticipate a contract completion in October 2026, contingent upon the completion of the construction work.

Reviewed for Fiscal Impact:

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Siamlu Cox

Attachment:

- A. Professional Services Agreement

## CITY OF SIGNAL HILL

### PROFESSIONAL CONSULTANT SERVICES AGREEMENT

#### 1. PARTIES AND DATE.

This Agreement is made and entered into this 14th day of October, 2025, by and between the City of Signal Hill, a municipal corporation, organized under the laws of the State of California, with its principal place of business at 2175 Cherry Avenue, Signal Hill, CA 90755 ("City") and **Kitchell/CEM, Incorporated**, a California Corporation with its principal place of business at 1149 S Hill Street, Suite H425, Los Angeles, CA 90015 ("Consultant"). City and Consultant are sometimes individually referred to herein as "Party" and collectively as "Parties."

#### 2. RECITALS.

##### 2.1 Consultant.

Consultant desires to perform and assume responsibility for the provision of certain professional Construction Management consulting services required by the City on the terms and conditions set forth in this Agreement. Consultant represents that it is experienced in providing professional Construction Management consulting services to public clients, is licensed in the State of California, and is familiar with the plans of City.

##### 2.2 Project.

City desires to engage Consultant to render such professional **Construction Management** consulting services for the **City of Signal Hill Amphitheater Project** ("Project") as set forth in this Agreement.

#### 3. TERMS.

##### 3.1 Scope of Services and Term.

3.1.1 General Scope of Services. Consultant promises and agrees to furnish to the City all labor, materials, tools, equipment, services, and incidental and customary work necessary to fully and adequately supply the professional construction management consulting services necessary for the Project ("Services"). The Services are more particularly described in Exhibit "A" attached hereto and incorporated herein by reference. All Services shall be subject to, and performed in accordance with, this Agreement, the exhibits attached hereto and incorporated herein by reference, and all applicable local, state and federal laws, rules and regulations.

3.1.2 Term. The term of this Agreement shall be for a term of 12 months from the date on the Notice to Proceed, unless earlier terminated as provided herein. Consultant shall complete the Services within the term of this Agreement, and shall meet any other established schedules and deadlines.

##### 3.2 Responsibilities of Consultant.

3.2.1 Independent Contractor; Control and Payment of Subordinates. The

Services shall be performed by Consultant or under its supervision. Consultant will determine the means, methods and details of performing the Services subject to the requirements of this Agreement. City retains Consultant on an independent contractor basis and not as an employee. Consultant retains the right to perform similar or different services for others during the term of this Agreement. Any additional personnel performing the Services under this Agreement on behalf of Consultant shall also not be employees of City and shall at all times be under Consultant's exclusive direction and control. Neither City, nor any of its officials, officers, directors, employees or agents shall have control over the conduct of Consultant or any of Consultant's officers, employees, or agents, except as set forth in this Agreement. Consultant shall pay all wages, salaries, and other amounts due such personnel in connection with their performance of Services under this Agreement and as required by law. Consultant shall be responsible for all reports and obligations respecting such additional personnel, including, but not limited to: social security taxes, income tax withholding, unemployment insurance, disability insurance, and workers' compensation insurance.

3.2.2 Schedule of Services. Consultant shall perform the Services expeditiously, within the term of this Agreement, and in accordance with the Schedule of Services set forth in Exhibit "B" attached hereto and incorporated herein by reference. Consultant represents that it has the professional and technical personnel required to perform the Services in conformance with such conditions. In order to facilitate Consultant's conformance with the Schedule, City shall respond to Consultant's submittals in a timely manner. Upon request of City, Consultant shall provide a more detailed schedule of anticipated performance to meet the Schedule of Services.

3.2.3 Conformance to Applicable Requirements. All work prepared by Consultant shall be subject to the approval of City.

3.2.4 Substitution of Key Personnel. Consultant has represented to City that certain key personnel will perform and coordinate the Services under this Agreement. Should one or more of such personnel become unavailable, Consultant may substitute other personnel of at least equal competence upon written approval of City. In the event that City and Consultant cannot agree as to the substitution of key personnel, City shall be entitled to terminate this Agreement for cause. As discussed below, any personnel who fail or refuse to perform the Services in a manner acceptable to the City, or who are determined by the City to be uncooperative, incompetent, a threat to the adequate or timely completion of the Project or a threat to the safety of persons or property, shall be promptly removed from the Project by the Consultant at the request of the City. The key personnel for performance of this Agreement are as follows: Jeremy Judd, Gustavo Ripalda, Parth Patel.

3.2.5 City's Representative. The City hereby designates Thomas Bekele, Public Works Public Works Director/City Engineer, or his/her designee, to act as its representative in all matters pertaining to the administration and performance of this Agreement ("City's Representative"). City's Representative shall have the power to act on behalf of the City for review and approval of all products submitted by Consultant but not the authority to enlarge the Scope of Work or change the total compensation due to Consultant under this Agreement. The City Manager shall be authorized to act on City's behalf and to execute all necessary documents which enlarge the Scope of Work or change the Consultant's total compensation subject to the provisions contained in Section 3.3 of this Agreement. Consultant shall not accept direction or orders from any person other than the City Manager, City's Representative or his/her designee.

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3.2.6 Consultant's Representative. Consultant hereby designates Geoff Bachanas, President, or his/her designee, to act as its representative for the performance of this Agreement ("Consultant's Representative"). Consultant's Representative shall have full authority to represent and act on behalf of the Consultant for all purposes under this Agreement. The Consultant's Representative shall supervise and direct the Services, using his/her best skill and attention, and shall be responsible for all means, methods, techniques, sequences, and procedures and for the satisfactory coordination of all portions of the Services under this Agreement.

3.2.7 Coordination of Services. Consultant agrees to work closely with City staff in the performance of Services and shall be available to City's staff, consultants and other staff at all reasonable times.

3.2.8 Standard of Care; Performance of Employees. Consultant shall perform all Services under this Agreement in a skillful and competent manner, consistent with the standards generally recognized as being employed by professionals in the same discipline in the State of California. Consultant represents and maintains that it is skilled in the professional calling necessary to perform the Services. Consultant warrants that all employees and subconsultants shall have sufficient skill and experience to perform the Services assigned to them. Finally, Consultant represents that it, its employees and subconsultants have all licenses, permits, qualifications and approvals of whatever nature that are legally required to perform the Services, and that such licenses and approvals shall be maintained throughout the term of this Agreement. As provided for in the indemnification provisions of this Agreement, Consultant shall perform, at its own cost and expense and without reimbursement from the City, any services necessary to correct errors or omissions which are caused by the Consultant's failure to comply with the standard of care provided for herein. Any employee of the Consultant or its sub-consultants who is determined by the City to be uncooperative, incompetent, a threat to the adequate or timely completion of the Project, a threat to the safety of persons or property, or any employee who fails or refuses to perform the Services in a manner acceptable to the City, shall be promptly removed from the Project by the Consultant and shall not be re-employed to perform any of the Services or to work on the Project.

3.2.9 Laws and Regulations. Consultant shall keep itself fully informed of and in compliance with all local, state and federal laws, rules and regulations in any manner affecting the performance of the Project or the Services, including all Cal/OSHA requirements, and shall give all notices required by law. Consultant shall be liable for all violations of such laws and regulations in connection with Services. If Consultant performs any work knowing it to be contrary to such laws, rules and regulations, Consultant shall be solely responsible for all costs arising therefrom. Consultant shall defend, indemnify and hold City, its officials, directors, officers, employees, agents, and volunteers free and harmless, pursuant to the indemnification provisions of this Agreement, from any claim or liability arising out of any failure or alleged failure to comply with such laws, rules or regulations.

3.2.10 Safety. Consultant shall execute and maintain its work so as to avoid injury or damage to any person or property. In carrying out its Services, the Consultant shall at all times be in compliance with all applicable local, state and federal laws, rules and regulations, and shall exercise all necessary precautions for the safety of employees appropriate to the nature of the work and the conditions under which the work is to be performed. Safety precautions, where applicable, shall include, but shall not be limited to: (A) adequate life protection and lifesaving equipment and procedures; (B) instructions in accident prevention for

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all employees and subconsultants, such as safe walkways, scaffolds, fall protection ladders, bridges, gang planks, confined space procedures, trenching and shoring, equipment and other safety devices, equipment and wearing apparel as are necessary or lawfully required to prevent accidents or injuries; and (C) adequate facilities for the proper inspection and maintenance of all safety measures.

3.2.11 Insurance. Consultant agrees to procure and maintain, at Consultant's expense all insurance specified in Exhibit "D" attached hereto and by this reference incorporated herein. Consultant shall require all subconsultants to carry the same policies and limits of insurance that the Consultant is required to maintain, unless otherwise approved in writing by the City.

### 3.2.12 Water Quality Management and Compliance.

3.2.12.1 Storm Water Management. Storm, surface, nuisance, or other waters may be encountered at various times during the Services. Consultant hereby acknowledges that it has investigated the risk arising from such waters, and assumes any and all risks and liabilities arising therefrom.

3.2.12.2 Compliance with Water Quality Laws, Ordinances and Regulations. Consultant shall keep itself and all subcontractors, staff, and employees fully informed of and in compliance with all local, state and federal laws, rules and regulations that may impact, or be implicated by the performance of the Services including, without limitation, all applicable provisions of the City's ordinances regulating water quality and storm water; the Federal Water Pollution Control Act (33 U.S.C. § 1251, *et seq.*); the California Porter-Cologne Water Quality Control Act (Water Code § 13000 *et seq.*); and any and all regulations, policies, or permits issued pursuant to any such authority. Consultant must additionally comply with the lawful requirements of the City, and any other municipality, drainage district, or other local agency with jurisdiction over the location where the Services are to be conducted, regulating water quality and storm water discharges.

3.2.12.3 Compliance with NPDES and Construction General Permit. Municipal NPDES Permit compliance: The contractor shall implement and maintain activity specific Best Management Practices (BMPs) to prevent pollutant loading from stormwater and non-stormwater discharges to receiving waters as required in Municipal NPDES Permit No. CAS004004. Contracting staff whose primary job duties are related to implementation of BMPs shall be adequately trained to effectively implement, operate, and maintain such BMPs and must be versed in factors affecting BMP effectiveness. The contractor shall certify they have received all applicable training to implement the requirements in Municipal NPDES Permit No. CAS004004 and shall provide documentation to that effect. For projects subject to the Construction General Permit (Order No. 2022-0057-DWQ), the contractor shall read, understand, and implement all the requirements of the Permit, as it relates to this project.

3.2.12.4 Standard of Care. Consultant warrants that all employees and subcontractors shall have sufficient skill and experience to perform the work assigned to them without impacting water quality in violation of the laws, regulations and policies described in Sections 3.2.12.2 and 3.2.12.3 of this Agreement. Consultant further warrants that it, its employees and subcontractors have or will receive adequate training, as determined by the City, regarding these requirements as they may relate to the Services.



### 3.2.12.5 Liability for Non-compliance.

(A) Indemnity: Failure to comply with laws, regulations, and ordinances listed in Sections 3.2.12.2 and 3.2.12.3 of this Agreement is a violation of federal and state law. Notwithstanding any other indemnity contained in this Agreement, Consultant agrees to indemnify and hold harmless the City, its officials, officers, agents, employees and authorized volunteers from and against any and all claims, demands, losses or liabilities of any kind or nature which the City, its officials, officers, agents, employees and authorized volunteers may sustain or incur for noncompliance with the laws, regulations, and ordinances listed above, arising out of or in connection with the Services, except for liability resulting from the sole established negligence, willful misconduct or active negligence of the City, its officials, officers, agents, employees or authorized volunteers.

(B) Defense: City reserves the right to defend any enforcement action or civil action brought against the City for Consultant's failure to comply with any applicable water quality law, regulation, or policy. Consultant hereby agrees to be bound by, and to reimburse the City for the costs associated with, any settlement reached between the City and the relevant enforcement entity.

(C) Damages: City may seek damages from Consultant for delay in completing the Services caused by Consultant's failure to comply with the laws, regulations and policies described in Sections 3.2.12.2 and 3.2.12.3 of this Agreement, or any other relevant water quality law, regulation, or policy.

## 3.3 Fees and Payments.

3.3.1 Compensation. Consultant shall receive compensation, including authorized reimbursements, for all Services rendered under this Agreement at the rates set forth in Exhibit "C" attached hereto and incorporated herein by reference. The total compensation shall not exceed **Four Hundred Twenty-Nine Thousand Four Hundred and Fifty-Four Dollars (\$429,454)** without written approval of the City Council or City Manager as applicable. Extra Work may be authorized, as described below, and if authorized, will be compensated at the rates and manner set forth in this Agreement.

3.3.2 Payment of Compensation. Consultant shall submit to City a monthly invoice which indicates work completed and hours of Services rendered by Consultant. The invoice shall describe the amount of Services provided since the initial commencement date, or since the start of the subsequent billing periods, as appropriate, through the date of the invoice. City shall, within 30 days of receiving such invoice, review the invoice and pay all non-disputed and approved charges thereon. If the City disputes any of Consultant's fees, the City shall give written notice to Consultant within thirty (30) days of receipt of an invoice of any disputed fees set forth therein.

3.3.3 Reimbursement for Expenses. Consultant shall not be reimbursed for any expenses unless authorized in writing by City, or included in Exhibit "C" of this Agreement.

3.3.4 Extra Work. At any time during the term of this Agreement, City may request that Consultant perform Extra Work. As used herein, "Extra Work" means any work which is determined by City to be necessary for the proper completion of the Project, but which the Parties did not reasonably anticipate would be necessary at the execution of this

Agreement. Consultant shall not perform, nor be compensated for, Extra Work without written authorization from the City.

3.3.5 Rate Increases. In the event that this Agreement is renewed pursuant to Section 3.1.2, the rate set forth in Exhibit "C" may be adjusted each year at the time of renewal as set forth in Exhibit "C."

### **3.4 Labor Code Requirements.**

3.4.1 Prevailing Wages. Consultant is aware of the requirements of California Labor Code Section 1720, et seq., and 1770, et seq., as well as California Code of Regulations, Title 8, Section 16000, et seq., ("Prevailing Wage Laws"), which require the payment of prevailing wage rates and the performance of other requirements on "public works" and "maintenance" projects. If the Services are being performed as part of an applicable "public works" or "maintenance" project, as defined by the Prevailing Wage Laws, and if the total compensation is \$1,000 or more, Consultant agrees to fully comply with such Prevailing Wage Laws. City shall provide Consultant with a copy of the prevailing rates of per diem wages in effect at the commencement of this Agreement. Consultant shall make copies of the prevailing rates of per diem wages for each craft, classification or type of worker needed to execute the Services available to interested parties upon request, and shall post copies at the Consultant's principal place of business and at the project site. It is the intent of the parties to effectuate the requirements of sections 1771, 1774, 1775, 1776, 1777.5, 1813, and 1815 of the Labor Code within this Agreement, and Consultant shall therefore comply with such Labor Code sections to the fullest extent required by law. Consultant shall defend, indemnify and hold the City, its officials, officers, employees, agents, and volunteers free and harmless from any claim or liability arising out of any failure or alleged failure to comply with the Prevailing Wage Laws.

3.4.2 Registration. If the Services are being performed as part of an applicable "public works" or "maintenance" project, in addition to the foregoing, then pursuant to Labor Code sections 1725.5 and 1771.1, the Consultant and all subconsultants must be registered with the Department of Industrial Relations ("DIR"). Consultant shall maintain registration for the duration of the project and require the same of any subconsultants. This project may also be subject to compliance monitoring and enforcement by the DIR. It shall be Contractor's sole responsibility to comply with all applicable registration and labor compliance requirements, including the submission of payroll records directly to the DIR.

### **3.5 Accounting Records.**

3.5.1 Maintenance and Inspection. Consultant shall maintain complete and accurate records with respect to all costs and expenses incurred under this Agreement. All such records shall be clearly identifiable. Consultant shall allow a representative of City during normal business hours to examine, audit, and make transcripts or copies of such records and any other documents created pursuant to this Agreement. Consultant shall allow inspection of all work, data, documents, proceedings, and activities related to the Agreement for a period of three (3) years from the date of final payment under this Agreement.

### **3.6 General Provisions.**

#### **3.6.1 Termination of Agreement.**

3.6.1.1 Grounds for Termination. City may, by written notice to Consultant, terminate the whole or any part of this Agreement at any time and without cause by giving written notice to Consultant of such termination, and specifying the effective date thereof, at least seven (7) days before the effective date of such termination. Upon termination, Consultant shall be compensated only for those services which have been adequately rendered to City, and Consultant shall be entitled to no further compensation. Consultant may not terminate this Agreement except for cause.

3.6.1.2 Effect of Termination. If this Agreement is terminated as provided herein, City may require Consultant to provide all finished or unfinished Documents and Data and other information of any kind prepared by Consultant in connection with the performance of Services under this Agreement. Consultant shall be required to provide such document and other information within fifteen (15) days of the request.

3.6.1.3 Additional Services. In the event this Agreement is terminated in whole or in part as provided herein, City may procure, upon such terms and in such manner as it may determine appropriate, services similar to those terminated.

3.6.1.4 Delivery of Notices. All notices permitted or required under this Agreement shall be given to the respective parties at the following address, or at such other address as the respective parties may provide in writing for this purpose:

Consultant: **Kitchell/CEM, Incorporated**  
**1149 S Hill Street, Suite H425**  
**Los Angeles, CA 90015**  
ATTN: **Geoff Bachanas, President**

City: City of Signal Hill  
2175 Cherry Avenue  
Signal Hill, CA 90755  
ATTN: **Thomas Bekele, Public Works Director**

Such notice shall be deemed made when personally delivered or when mailed, forty-eight (48) hours after deposit in the U.S. Mail, first class postage prepaid and addressed to the party at its applicable address. Actual notice shall be deemed adequate notice on the date actual notice occurred, regardless of the method of service.

### 3.6.2 Ownership of Materials and Confidentiality.

3.6.2.1 Documents & Data; Licensing of Intellectual Property. This Agreement creates a non-exclusive and perpetual license for City to copy, use, modify, reuse, or sublicense any and all copyrights, designs, and other intellectual property embodied in plans, specifications, studies, drawings, estimates, and other documents or works of authorship fixed in any tangible medium of expression, including but not limited to, physical drawings or data magnetically or otherwise recorded on computer diskettes, which are prepared or caused to be prepared by Consultant under this Agreement ("Documents & Data"). Consultant shall require all subconsultants to agree in writing that City is granted a non-exclusive and perpetual license for any Documents & Data the subconsultant prepares under this Agreement. Consultant represents and warrants that Consultant has the legal right to license any and all Documents & Data. Consultant makes no such representation and warranty in regard to Documents & Data

which were prepared by design professionals other than Consultant or provided to Consultant by the City. City shall not be limited in any way in its use of the Documents & Data at any time, provided that any such use not within the purposes intended by this Agreement shall be at City's sole risk.

3.6.2.2 Confidentiality. All ideas, memoranda, specifications, plans, procedures, drawings, descriptions, computer program data, input record data, written information, and other Documents & Data either created by or provided to Consultant in connection with the performance of this Agreement shall be held confidential by Consultant. Such materials shall not, without the prior written consent of City, be used by Consultant for any purposes other than the performance of the Services. Nor shall such materials be disclosed to any person or entity not connected with the performance of the Services or the Project. Nothing furnished to Consultant which is otherwise known to Consultant or is generally known, or has become known, to the related industry shall be deemed confidential. Consultant shall not use City's name or insignia, photographs of the Project, or any publicity pertaining to the Services or the Project in any magazine, trade paper, newspaper, television or radio production or other similar medium without the prior written consent of City.

3.6.2.3 Confidential Information. The City shall refrain from releasing Consultant's proprietary information ("Proprietary Information") unless the City's legal counsel determines that the release of the Proprietary Information is required by the California Public Records Act or other applicable state or federal law, or order of a court of competent jurisdiction, in which case the City shall notify Consultant of its intention to release Proprietary Information. Consultant shall have five (5) working days after receipt of the Release Notice to give City written notice of Consultant's objection to the City's release of Proprietary Information. Consultant shall indemnify, defend and hold harmless the City, and its officers, directors, employees, and agents from and against all liability, loss, cost or expense (including attorney's fees) arising out of a legal action brought to compel the release of Proprietary Information. City shall not release the Proprietary Information after receipt of the Objection Notice unless either: (1) Consultant fails to fully indemnify, defend (with City's choice of legal counsel), and hold City harmless from any legal action brought to compel such release; and/or (2) a final and non-appealable order by a court of competent jurisdiction requires that City release such information.

3.6.3 Cooperation; Further Acts. The Parties shall fully cooperate with one another, and shall take any additional acts or sign any additional documents as may be necessary, appropriate or convenient to attain the purposes of this Agreement.

3.6.4 Attorney's Fees. If either party commences an action against the other party, either legal, administrative or otherwise, arising out of or in connection with this Agreement, the prevailing party in such litigation shall be entitled to have and recover from the losing party reasonable attorney's fees and all other costs of such action.

### 3.6.5 Indemnification.

To the fullest extent permitted by law, Consultant shall defend (with counsel of City's choosing), indemnify and hold the City, its officials, officers, employees, volunteers and agents free and harmless from any and all claims, demands, causes of action, costs, expenses, liability, loss, damage or injury of any kind, in law or equity, to property or persons, including wrongful death, in any manner arising out of, pertaining to, or incident to any alleged acts, errors or omissions, or willful misconduct of Consultant, its officials, officers,

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employees, subcontractors, consultants or agents in connection with the performance of the Consultant's Services, the Project or this Agreement, including without limitation the payment of all damages, expert witness fees and attorneys fees and other related costs and expenses. Consultant's obligation to indemnify shall not be restricted to insurance proceeds, if any, received by the Consultant or the City, its officials, officers, employees, agents or volunteers.

If Consultant's obligation to defend, indemnify, and/or hold harmless arises out of Consultant's performance as a "design professional" (as that term is defined under Civil Code section 2782.8), then, and only to the extent required by Civil Code section 2782.8, which is fully incorporated herein, Consultant's indemnification obligation shall be limited to claims that arise out of, pertain to, or relate to the negligence, recklessness, or willful misconduct of the Consultant, and, upon Consultant obtaining a final adjudication by a court of competent jurisdiction, Consultant's liability for such claim, including the cost to defend, shall not exceed the Consultant's proportionate percentage of fault.

3.6.6 Entire Agreement. This Agreement contains the entire Agreement of the parties with respect to the subject matter hereof, and supersedes all prior negotiations, understandings or agreements. This Agreement may only be modified by a writing signed by both parties.

3.6.7 Governing Law. This Agreement shall be governed by the laws of the State of California. Venue shall be in Orange County.

3.6.8 Time of Essence. Time is of the essence for each and every provision of this Agreement.

3.6.9 City's Right to Employ Other Consultants. City reserves right to employ other consultants in connection with this Project.

3.6.10 Successors and Assigns. This Agreement shall be binding on the successors and assigns of the parties.

3.6.11 Assignment or Transfer. Consultant shall not assign, hypothecate, or transfer, either directly or by operation of law, this Agreement or any interest herein without the prior written consent of the City. Any attempt to do so shall be null and void, and any assignees, hypothecates or transferees shall acquire no right or interest by reason of such attempted assignment, hypothecation or transfer.

3.6.12 Construction; References; Captions. Since the Parties or their agents have participated fully in the preparation of this Agreement, the language of this Agreement shall be construed simply, according to its fair meaning, and not strictly for or against any Party. Any term referencing time, days or period for performance shall be deemed calendar days and not work days. All references to Consultant include all personnel, employees, agents, and subconsultants of Consultant, except as otherwise specified in this Agreement. All references to City include its elected officials, officers, employees, agents, and volunteers except as otherwise specified in this Agreement. The captions of the various articles and paragraphs are for convenience and ease of reference only, and do not define, limit, augment, or describe the scope, content, or intent of this Agreement.



3.6.13 Amendment; Modification. No supplement, modification, or amendment of this Agreement shall be binding unless executed in writing and signed by both Parties.

3.6.14 Waiver. No waiver of any default shall constitute a waiver of any other default or breach, whether of the same or other covenant or condition. No waiver, benefit, privilege, or service voluntarily given or performed by a Party shall give the other Party any contractual rights by custom, estoppel, or otherwise.

3.6.15 No Third-Party Beneficiaries. There are no intended third party beneficiaries of any right or obligation assumed by the Parties.

3.6.16 Invalidity; Severability. If any portion of this Agreement is declared invalid, illegal, or otherwise unenforceable by a court of competent jurisdiction, the remaining provisions shall continue in full force and effect.

3.6.17 Prohibited Interests. Consultant maintains and warrants that it has not employed nor retained any company or person, other than a bona fide employee working solely for Consultant, to solicit or secure this Agreement. Further, Consultant warrants that it has not paid nor has it agreed to pay any company or person, other than a bona fide employee working solely for Consultant, any fee, commission, percentage, brokerage fee, gift or other consideration contingent upon or resulting from the award or making of this Agreement. For breach or violation of this warranty, City shall have the right to rescind this Agreement without liability. For the term of this Agreement, no member, officer or employee of City, during the term of his or her service with City, shall have any direct interest in this Agreement, or obtain any present or anticipated material benefit arising therefrom.

3.6.18 Equal Opportunity Employment. Consultant represents that it is an equal opportunity employer and it shall not discriminate against any subconsultant, employee or applicant for employment because of race, religion, color, national origin, handicap, ancestry, sex or age. Such non-discrimination shall include, but not be limited to, all activities related to initial employment, upgrading, demotion, transfer, recruitment or recruitment advertising, layoff or termination. Consultant shall also comply with all relevant provisions of City's Minority Business Enterprise program, Affirmative Action Plan or other related programs or guidelines currently in effect or hereinafter enacted.

3.6.19 Labor Certification. By its signature hereunder, Consultant certifies that it is aware of the provisions of Section 3700 of the California Labor Code which require every employer to be insured against liability for Worker's Compensation or to undertake self-insurance in accordance with the provisions of that Code, and agrees to comply with such provisions before commencing the performance of the Services.

3.6.20 Authority to Enter Agreement. Consultant has all requisite power and authority to conduct its business and to execute, deliver, and perform the Agreement. Each Party warrants that the individuals who have signed this Agreement have the legal power, right, and authority to make this Agreement and bind each respective Party.

3.6.21 Counterparts. This Agreement may be signed in counterparts, each of which shall constitute an original.

**3.7 Subcontracting.**

3.7.1 Prior Approval Required. Consultant shall not subcontract any portion of the work required by this Agreement, except as expressly stated herein, without prior written approval of City. Subcontracts, if any, shall contain a provision making them subject to all provisions stipulated in this Agreement.

**CITY OF SIGNAL HILL**

**Kitchell/CEM, Incorporated**

By: \_\_\_\_\_  
Carlo Tomaino  
City Manager

By: \_\_\_\_\_  
Geoff Bachanas  
President

**ATTEST:**

By: \_\_\_\_\_  
Tina Knapp  
Assistant City Clerk

By: \_\_\_\_\_  
[\*\*INSERT SECONDARY NAME\*\*],  
[\*\*INSERT SECONDARY TITLE\*\*]

**APPROVED AS TO FORM:**

By: \_\_\_\_\_  
Best Best & Krieger LLP  
City Attorney

## **EXHIBIT "A" SCOPE OF SERVICE**

The Respondent shall provide professional construction management services including but limited to a full-time construction manager, project quality control, CPM schedule management, utility coordination, coordination with inspection and material testing firms (these scopes are contracted separately through City on-call contracts) and general contract administration services during construction. Work shall be performed in accordance with applicable City of Signal Hill and Los Angeles County standards of practice.

The Construction Manager (CM) will serve as the City's representative and liaison with the City Project Manager and Project Management Team that may include the Director of Public Works, City Manager, City Attorney, City Engineer, and project architect. The CM will also be the City's representative to administer the construction contract during the construction of the project. Construction management services shall include are delineated below:

In the case of any scope that is in direct conflict between the scope of services outlined in Exhibit A and those outlined in the proposal, the scope of services in Exhibit A will prevail.

### **a. Construction Management Services:**

#### **i. GENERAL REQUIREMENTS:**

1. Arrange and conduct pre-construction meeting, inviting general contractor and project stakeholders. Prepare minutes of pre-construction meeting for distribution to all attendees.
2. Provide and maintain (one) 1 full-time construction manager to administer and manage construction contract. As outlined in the proposal, provide a project director for support on the project, hours as assigned in the cost proposal.
3. Maintain an on-site office space or trailer for the duration of the project.
4. Review construction schedule, including activity sequences and duration, schedule of submittals and delivery schedule of long lead materials and equipment. Review contractor's update and revisions as may be required to reflect actual progress of work.
5. Schedule and conduct progress meetings to discuss contract issues, procedures, progress, problems, change orders, submittals, request for information (RFIs), deficiencies and schedules. Prepare minutes of progress meetings for distribution to all attendees.
6. Provide weekly status report to the City on the progress of the contractor, key milestones, and financial expenditures.
7. Process and approve contractor's submittals for City staff and process project design consultant's review and approval.
8. Process and track RFIs, submittals, shop drawings, proposed change orders and revisions.
9. Review and evaluate proposed change orders. Review estimates for reasonableness and cost effectiveness and render recommendations to City.
10. Maintain cost accounting records on authorized work performed under contract unit costs and additional work performed based on actual costs of time (labor) and materials (T&M).
11. Review contractor submittals for extra or unforeseen work. Review potential Construction Change Orders (CCO) for accuracy and provide recommendation(s) to the Utilities Manager for proper course of action and processing of CCO's.
12. Develop a reasonable cost control system, including regular monitoring of actual costs for activities in progress and estimates for uncompleted tasks and proposed changes. Identify

variances between actual and estimated costs and report such variances to City at regular intervals.

13. Assist City in coordinating services of other consultants (materials testing, deputy inspection, special laboratory testing, etc.) that may be hired or selected for the project.
14. Coordinate with project designer the contractor's requests for interpretation or clarification of meaning and intent of project plans and specifications.
15. Establish and implement job safety procedures in compliance with CAL-OSHA requirements. Monitor contractor's compliance with established safety program, respond to deficiencies and hazards, and investigate and report on accidents.
16. Track quantities of work completed for progress payments. Develop and implement procedures for review and processing of progress payment applications. Assist City with review and certification for payment.
17. Establish procedures and monitor contractor compliance with federal and state prevailing wage regulations and requirements.
18. Perform quality assurance reviews on a regular basis and recommend changes, as necessary.
19. Comply with local, federal and state grant funding requirements. Assist City in preparing and processing reimbursements.
20. Maintain a complete project filing system. It is preferred that the filing system or software be readily accessible via digital means to the City Public Works Department.

## **ii. SPECIFIC REQUIREMENTS**

As directed by the City, the Construction Manager will manage and oversee the City's Contractor(s), coordinate with the City's consultants, utility companies and other jurisdictional agencies as necessary and required to ensure projects constructed for the City are of high quality and integrity, and such projects move forward in a timely and fiscally prudent manner, and will provide support throughout the project's construction phase.

### **1.1 Basic Services**

Construction management is the discipline of planning, organizing, securing and managing resources to achieve specific goals as defined by the project specifications. The primary responsibility of the Consultant Construction Manager is to achieve all of the project goals and objectives while honoring the project's constraints. Primary constraints for a project can be identified as scope, time, and budget. The following services will be required of a qualified, professional Construction Manager on an "as needed" basis for assigned projects:

- 1.1.1 Represent the City and its interests in all negotiations, meetings, community outreach and related activities during all phases of the Project.
- 1.1.2 Monitor project performance and coordinate project meetings with City staff and consultant design team to ensure compliance with the

City's design and construction standards, project schedules and project budgets.

- - 1.1.3 Monitor overall project schedules and track all schedule deviations.
  - 1.1.4 Identify, prepare, recommend and monitor any required changes to contract(s).
  - 1.1.5 Manage issues related to the project including insurance, bonds, certified payroll, pay application, retainage, warranty, and grant accounting, and provide other situational resolutions as they may occur.
  - 1.1.6 Maintain orderly and comprehensive records, documentation, design data, drawings, correspondence, etc. pertaining to project.
  - 1.1.7 Ensure project accounting and reporting procedures can support informational needs as requested by the City Departments.
  - 1.1.8 Upon project completion, ensure all close-out procedures, reporting requirements, and records keeping are promptly met.
  - 1.1.9 Other duties as necessary and assigned.
- - 1.1.10 Project Control System – The CM shall set up, host, backup, and maintain the project control systems for tracking and reporting project progress. The hosted system should include enough licenses to allow efficient access for members of the CM, design team, the City's PM and contractor's staff. The project control system shall include for documenting, tracking and reporting on budgets, schedules, correspondence, permits, review comments, meeting minutes, consultant and contractor invoices, RFI's, change orders, submittals and daily inspection reports. This system shall also be utilized to track progress through all phases of construction.
- The CM should have experience using the specified project control systems. The CM shall be prepared to demonstrate the systems capabilities, ease of use and successful use on similar projects. The approval of the proposed project controls systems will at the sole discretion of the City.

Every piece of correspondence produced during the construction phase of the project shall be stamped with a unique identification number, scanned, logged and electronically linked to a database record for easy retrieval and distribution. The City will consider an entirely paperless system if proposed, discussed and approved in advance of the start of construction.

  - 1.1.11 Establish a Submittals List – The CM shall review and develop a log of all required submittals. Numbers will be assigned to each submittal as well as an estimate of long lead items. The submittals list will be given to the contractor during the Preconstruction Meeting



for use during the Construction Phase. Required submittals will be tracked and logged on a regular basis in Contract Manager.

1.1.12 Jurisdictional Project Coordination – The CM will report directly to the City's Project Management team on all project activities and coordinate with the appropriate jurisdictional agencies including other Departments, outside agencies, utility companies and others as follows:

- City Attorney's Office (as requested)
  - Miscellaneous legal matters
- City Council's Office (as requested)
  - Presentations as directed by City Staff
  - Provide information and respond to citizen and business concerns brought directly to the attention of the Project Manager or City Council (if needed).
- Financial Management
  - Ensure timely processing of consultant and contractor invoices
  - Ensure timely processing of City invoices for reimbursement by any outside funding agencies
- Fire Department
  - Coordinate the relocation of fire lines, hydrants, emergency access, etc. in compliance with local officials
  - Obtain Fire Dept. approval of all deferred design plans and specifications (if required).
- Gas & Oil Department
  - Coordinate relocation of existing gas lines and new service requirements (if needed).
  - Obtain Gas & Oil Dept. approval of all design plans and specifications (if required).
- Police Department
  - Review security and emergency access issues as needed
  - Coordinate impacts to traffic and communicate timelines and impacts to all nearby stakeholders.
- Department of Public Works

- Obtain all traffic, engineering, surveying and inspection project design criteria from the appropriate sources and distribute to the design team.
- Obtain approval of all final changer orders, plans and specifications from traffic, engineering, surveying and inspection.
- Planning & Building Department
  - Assist the contractor with pulling permits
  - Coordinate scheduling of Building Dept. Inspectors when required
  - Document inspection visits and inspection results
  - Keep copies of signed cards until all inspections are complete
  - Assist the Contractor with application for Certificate of Occupancy
- Water & Sewer
  - Coordinate the relocation/termination/abandonment of existing water and wastewater services and assist in determining new service requirements, if any
  - Obtain approval on all plans and specifications for new services if required
- Power
  - Assist the Contractor with SCE coordination for the installation of duct banks, pulling cable, making terminations, testing, and energizing.
- Cable TV
  - Coordinate with the local cable company and Contractor in the construction of fiber optic or cable services around the site if required.
  - Assist Cable TV in the procurement of utility excavation permits through the Public Works Department if needed.

1.1.13 Review Project Schedules – The CM shall be extremely experienced in the use and review of cost loaded and resource loaded CPM schedules. The CM will evaluate the Contractor's project schedule for the following:

- Accurate start dates, completion dates, other dates detailed in the contract
- Proper cost loading and resource loading if required
- Sufficient detail

- Sequence of construction
- Potential impacts to other City operations and public
- Review of logic and sequence of construction
- Review of time impact analysis

1.1.14 Review Schedule of Values and Costs Submitted by the General Contractor - Review schedule of values and check for the following:

- Unbalanced items
- Ensure that all items are quantifiable and can be verified for progress payment and auditing purposes
- Clarify work included in each scheduled item

1.1.15 Ensure the General Contractor has a Clear Understanding of Project Requirements - Review in detail with the General Contractor's project manager the following:

- Contractual, physical and operational constraints
- Critical milestones and Initial 4 week look ahead schedules
- RFI, RFQ and Submittal Procedures
- Required documentation
- Progress payment procedures
- Permit requirements
- City operational procedures, security and priorities

1.1.16 Pre-Construction Meeting - The CM will schedule and conduct a Pre-Construction meeting with the Contractor. The City and A/E team will be invited to participate in the meeting. In the meeting all contract General Conditions and other contract requirements will be reviewed. At the meeting the Schedule of Values, Initial Baseline Schedule and other critical submittals will be due.

1.1.17 Coordinate and Establish CM Facilities On Site - Discuss with the City and operational staff areas that would least impact existing City and tenant operations (if any) and provide the best vantage point for management of the project. Discuss with the Contractor contractual requirement concerning field facilities and coordinate delivery of such items. Once in place, the CM and Inspection staff will mobilize on site and commence Construction Management tasks in the scope of work.

1.1.18 Assist Contractor in Establishing Facilities On-Site - Meet with the Contractor before mobilization to determine the best location for field facilities. Coordinate a suitable location with approval from the City Staff.

1.1.19 Schedule and Conduct Field Meetings - The following meetings will be held on site:

- Monthly Progress Meetings with the City and Quality Assurance (QA) inspection staff to discuss all data included in the monthly progress reports. Discussions will focus on the following items:
  - Progress during the period
  - Major decisions made
  - Planned vs. actual schedule
  - Upcoming work schedule
  - Current or unresolved problems
  - Anticipated or pending change orders
  - Impacts of problems or change orders on schedule & budget
  - Discussion of new goals
  - Planned vs. actual budget analysis
  
- Weekly Progress Meetings will be mandatory for the A&E firm general contractor and inspection staff. These meetings will be optional or on an as needed basis for involved agencies, local businesses and residents. All parties are always invited to attend. Meeting minutes are distributed to all team members whether in attendance or not. Discussions will focus on the following items:
  - Comments on last meetings minutes
  - Contractor presents a detailed 4 week schedule
  - Progress during the last week
  - Major decisions made since last meeting
  - Update of unresolved items from previous meetings
  - Status of submittals
  - Review Contractor's Statement of Working Days
  
- Special meetings will be scheduled on an as needed basis to discuss issues that become urgent or which require detailed discussion or review of plans and specifications. If issues are not urgent these meetings are usually scheduled right after the weekly meeting to reduce the number of trips to the site for team members.

1.1.20 Review Contractor Submittals - Based on the approved submittal log the CM will review all contractor submittals for completeness and conformance with the specifications. Submittals requiring the approval of the City or Architect will be forwarded for review and approval. Review of typical contractor submittals will include but not be limited to:

- Material Certifications

- Phasing plans
- Equipment and material shop drawings
- Material substitution requests

1.1.21 Verify and Process Contractor's Monthly Payment Requests - Upon submittal of the contractor's monthly invoice, the CM will verify work performed during that period and compare it against the approved schedule of values and CPM schedule. The CM will resolve discrepancies with the Contractor and once verified and agreed upon will process the payment application through the City process.

1.1.22 Issue Written Field Orders - In specific instances when field conditions are identified that indicate a need for the contractor to vary from the plans and specifications, the CM shall perform a field investigation of the issues and identify solutions. The CM shall then contact the City's PM and discuss the situation and make recommendations. Upon direction from the City's PM, the CM will issue written field orders to the Contractor outlining what changes to make and outline how those changes will be paid for. The CM will then follow up this procedure by processing a formal change order for approval.

1.1.23 Process and Track Change Orders - In conjunction with and approval of the City's PM, the CM will process all change orders through the City's approved process. Prior to the submittal of a change order request the CM will:

- Review the contractor's request by verifying that the plans and specifications did not include this work in the original scope of work
- Review the contractor's cost estimate and perform an independent cost estimate for the changed work
- Evaluate any claimed impact to the project schedule and budget
- Negotiate and/or clarify scope and price quotes
- Discuss all findings with the City's PM and make recommendations
- Process all appropriate change orders through the City's process

1.1.24 Coordination with Others - The CM shall coordinate the Contractor's activities with local utility companies and other City consultants and contractors as necessary to complete all work. The CM will conduct special meetings when necessary to ensure that the contractor and utilities and other companies understand each party's scope of work and schedule. The CM shall coordinate and resolve any conflicts.



- 1.1.25 Initiate and Maintain Photo Documentation Procedures - Photo documentation is very important to record progress on site. Photo documentation will be done regularly from agreed upon vantage points throughout the project site to establish a progress history. The CM will issued digital cameras to field staff in order to take photographs on an as needed basis to document daily activities, deficiencies, irregularities and as-built conditions. All digital photographs shall be logged and placed in an electronic photo album software package to be approved by the City.
- 1.1.26 Initiate and Maintain All Tracking Control Procedures - All tracking control and documentation procedures above will be initiated and maintained. Before implementation each procedure will be presented and reviewed by the City and modified to fit City criteria, if required.
- 1.1.27 Initiate and Maintain All Reporting Procedures - Prepare Monthly Progress Reports to be submitted to the City, and other agencies as required, at the beginning of each month. Data to be included in the report is as follows:
- Report of significant events and accomplished goals
  - Description of progress with photos to enhance the descriptions
  - A comparison of Actual vs. Planned Progress, in narrative form as well as bar graph form
  - The latest detailed 4 Week Look Ahead Schedule submitted by the Contractor and reviewed by the CM
  - Identification and discussion of current problems or pending change orders and actions taken or planned to resolve such issues
  - An analysis of change order impacts or potential problems on schedule and budget
  - A discussion of new short- and long-term goals for the project
  - A comparison of Actual vs. Planned budget expenditures
  - Change order status log
  - Report of progress payments made to date and invoices in process
  - Labor Compliance Reports for all Contractor and Subcontractor employees (if required)
- 1.1.28 Coordinate QA/QC and Inspection Activities – The CM will coordinate with the lead inspector who will report to both the CM and the City’s Public Works Department. The City will contract separately with a materials testing and inspection company to provide special

inspections and all required materials testing. The CM shall coordinate the activities of the City's lead inspector and materials testing and inspection company. The Contractor's activities, material deliveries, equipment and work force will be tracked on a daily basis and reviewed for compliance with the approved plans and specifications. The CM will coordinate and set up meetings or other activities as necessary to make sure that QA/QC procedures are followed and deficiencies are resolved in a timely and efficient manner. The CM will coordinate the scheduling of Building Department Inspectors and track visits, approvals and deficiencies from the start of construction through issuance of the Certificate of Occupancy.

1.1.29 Review As-built Plans and Prepare As-built Reports - The CM will always be aware of and document changed field conditions. The CM will not rely on the Contractor to document as-built conditions. Changes in field conditions will be reported and photographed as they occur by the Inspection Team. The CM will also keep a copy of the construction documents in his office specifically for documenting these as-built conditions. The CM will review the Contractor's submittal of as-built conditions and compare this submittal to his own documentation. Discrepancies will be discussed, resolved and recorded.

1.1.30 Final Acceptance of Work - Upon substantial completion of the work, the CM will initiate the following procedures to assist the City and Architect to accept all work:

- Development of the Initial Punch List
- Continuous inspection of the punch list work until all items are completed
- Arrangement of final inspection by the City, other jurisdictional agencies and the Architect
- Arrangement and coordination of final commissioning of audio and visual system
- Per the updated cost proposal, provide final commissioning report of the following project systems: Project HVAC systems, Project electrical systems, Project Audio/Visual Systems, and Project lighting systems.
- Development of a Final Punch List if necessary
- Documentation of acceptance of work by the City

1.1.31 Close-Out – When the contract is nearing completion the CM will initiate Close-Out Procedures. These procedures involve the following tasks:

- Transmission to the City all required guarantees, warranties, operations manuals and all other documentation required by the contract
- Transmission to the City all keys, spare parts, additional material, maintenance material, complete CM files, videotaping and photo albums and as-built drawings
- Preparation and transmission of all required City documentation and paperwork for project compliance and reimbursement.
- Preparation of a Final Report or Letters summarizing the following items:
  - Progress report as described above from the last period though date of final acceptance
  - Overall project summary report addressing all issues required in the monthly progress reports
  - Suggestions for potential improvement in future projects
  - Final Commissioning Report.

1.1.32 Claims Management – The CM shall assist the City in the defense of claims. The CM shall document, analyze and compile information for the City related to the claim. The CM shall use issues tracking techniques in Contract Manager to quickly retrieve related documentation. During the construction process, the CM shall prepare a clear and defined paper trail to describe the chronology of events, describe the details and defend the City’s position.

Should a claim arise during the course of construction, the CM will assist the City in determining liability, establishing cause, calculating damage, and effecting a settlement where possible by:

- Evaluating the adequacy of plans and specifications, comparing actual performance to contractual requirements.
- Clearly defining the issues and determining the responsible parties.
- Collecting, organizing, and evaluating factual information.
- Performing scheduling analysis to determine extent of delay utilizing the approved CPM schedule, frag-nets and periodic updates.
- Determining the excusable or compensable delays.
- Evaluating actions taken to mitigate damages.
- Reviewing cost estimates.
- Performing audits to determine actual costs.
- Maintaining records to allow for the compiling of appeal files.
- Participating in negotiations with the claimant.

**EXHIBIT "B"**  
**SCHEDULE OF SERVICES**

The Consultant shall provide Schedule of services upon contract award and execution. All services shall be carried upon a Notice to Proceed in accordance with the scope of work, and as reviewed and approved by the City.

## EXHIBIT "C" FEE SCHEDULE



TOGETHER, BUILDING VALUE EVERY DAY.



Client:		City of Signal Hill																			
Project:		Civic Center Master Plan - Auditorium Project																			
Version / Date:		V - 03 09/12/25																			
Anticipated Timeline	START	END	2025			2026										Hours SUM	2025 Rate	2026 Rate	Total Fee		
			Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct					Nov	
PHASE																					
Construction Management	10/01/25	10/01/26	Construction Management																		
Closeout / NOC	11/01/26	12/01/26														Closeout					
PROJECT STAFF																					
Principal-In-Charge:	Jeremy Judd																			Included	
Project Director	Gustavo Ripalda		16	4	4	4	4	4	4	4	4	4	4	4	4	4	4	60	\$ 210	\$ 216	\$ 12,826.80
Project/Construction Manager	Parth Patel		163	163	163	163	163	163	163	163	163	163	163	163	80	40	2076	\$ 175	\$ 180	\$ 371,631.75	
Estimating Support	Matt Chappell			4		4		4		4		4		4			24	\$ 180	\$ 185	\$ 4,428.00	
Scheduling Support	Rick Stassi		16	8		8		8		8		8					56	\$ 180	\$ 185	\$ 10,252.80	
Commissioning Services	EAS Team		4		16	16							60	40	20		156	\$ 180	\$ 185	\$ 28,814.40	
NTE Staff Fee per Month =			\$ 34,765	\$ 31,525	\$ 29,365	\$ 32,471	\$ 30,246	\$ 32,471	\$ 30,246	\$ 32,471	\$ 30,246	\$ 32,471	\$ 30,246	\$ 30,988	\$ 14,420	\$ 7,210	2216				
																					\$ 427,953.75

GCS / REIMBURSABLE ALLOWANCES (NTE)	Budget
Outside Reprographics	\$500
Postage / Shipping	\$500
Safety Supplies	\$500
<b>NTE Reimbursable Fee Total =</b>	<b>\$1,500</b>

OVERALL PROPOSED PROJECT FEE SUMMARY	
Staffing Fee	\$ 427,954
ALLOWANCES	\$1,500
<b>TOTAL NOT-TO-EXCEED FEE</b>	<b>429,454</b>

**GENERAL NOTES:**

1) Staffing plan and fee was developed based on the following items/factors:

- Assumes selected firm will provide our own onsite office (8'X20' trailer at \$1,000 per month with setup and removal charges included in estimate).
- Assumes Project/Construction Manager full-time for 12 months during construction and then winding down during closeout.
- Assumes a 3% annual rate increase starting at January 2026
- Assumes 1956 total working hours annually.
- We welcome the opportunity to discuss and review this initial proposed staffing plan with the City to ensure we fully understand the City's needs and expectations, and can align our staff accordingly.

(BB&K 2017)

Exhibit "C"-1

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## EXHIBIT "C" FEE SCHEDULE

### RATE SCHEDULE FOR SERVICES IN 2025 AND 2026



#### COMPENSATION OF SERVICES

Kitchell's philosophy for determining our compensation for services is driven by matching value to cost. In other words, we strive to provide the most appropriate complement of services and delivery methods to meet your objectives. Our primary goal is to align our understanding of the project success factors with your expectations. We typically structure our fees based with the consideration of scope, duration and delivery method. Our proposed hourly rates are fully burdened with employee benefits, statutory requirements, overhead and profit and associated material expenses. These rates are applicable to services requested on an individualized hourly billing basis.

We welcome the opportunity to meet with you to carefully evaluate our fee proposal to ensure our understanding of the scope aligns with your projects' expectations. If necessary, we will adjust the fee to ensure alignment with the client's expectations.

##### Kitchell Rates Include:

- » Employee salary & benefits
- » Employee phone & computer
- » Company's overhead & profit
- » 3% annual increase on January 1st of each year
- » Total fee includes rate escalation

#### REIMBURSABLES

Reimbursable expenses, when necessary to a project and approved by our client, are billed at actual cost plus 10% markup. Reimbursable costs vary from project to project. Following are categories of possible reimbursable expenses.

- » Office space, setup & utilities
- » Internet & software
- » Postal & delivery services
- » Office equipment
- » Document reproduction
- » Communications
- » Plans, prints & photographs
- » Travel outside the area
- » Any other cost not included in the rate
- » Subconsultant invoices

#### HOURLY RATES - 2025

Position/Role	Hourly Rate
Project Executive / Principal-in-Charge	\$250
Project Director	\$210
Sr. Project Manager	\$190
Project Manager	\$175
Sr. Project Engineer	\$155
Project Engineer	\$140
Architect/Engineer (Civil, Struct., Mech., Elec.)	\$190
Estimator / Scheduler	\$180
Commissioning Agent	\$180
Admin Assistant	\$110



#### COMPENSATION OF SERVICES

##### Kitchell Rates Include:

- » Employee salary & benefits
- » Employee phone & computer
- » Company's overhead & profit
- » 3% annual increase on January 1st of each year
- » Total fee includes rate escalation

#### REIMBURSABLES

Reimbursable expenses, when necessary to a project and approved by our client, are billed at actual cost plus 10% markup. Reimbursable costs vary from project to project. Following are categories of possible reimbursable expenses.

- » Office space, setup & utilities
- » Internet & software
- » Postal & delivery services
- » Office equipment
- » Document reproduction
- » Communications
- » Plans, prints & photographs
- » Travel outside the area
- » Any other cost not included in the rate
- » Subconsultant invoices

#### HOURLY RATES - 2026

Position/Role	Hourly Rate
Project Executive / Principal-in-Charge	\$258
Project Director	\$216
Sr. Project Manager	\$196
Project Manager	\$180
Sr. Project Engineer	\$160
Project Engineer	\$144
Architect/Engineer (Civil, Struct., Mech., Elec.)	\$196
Estimator / Scheduler	\$185
Commissioning Agent	\$185
Admin Assistant	\$113



**EXHIBIT "D"**  
**INSURANCE REQUIREMENTS**

3.2.11 Insurance.

3.2.11.1 Time for Compliance. Consultant shall not commence work under this Agreement until it has provided evidence satisfactory to the City that it has secured all insurance required under this section. In addition, Consultant shall not allow any subconsultant to commence work on any subcontract until it has provided evidence satisfactory to the City that the subconsultant has secured all insurance required under this section.

3.2.11.2 Types of Insurance Required. As a condition precedent to the effectiveness of this Agreement for work to be performed hereunder, and without limiting the indemnity provisions of the Agreement, the Consultant, in partial performance of its obligations under such Agreement, shall procure and maintain in full force and effect during the term of the Agreement the following policies of insurance. If the existing policies do not meet the insurance requirements set forth herein, Consultant agrees to amend, supplement or endorse the policies to do so.

(A) **Commercial General Liability:** Commercial General Liability Insurance which affords coverage at least as broad as Insurance Services Office "occurrence" form CG 0001, or the exact equivalent, with limits of not less than \$1,000,000 per occurrence and no less than \$2,000,000 in the general aggregate. Defense costs shall be paid in addition to the limits. The policy shall contain no endorsements or provisions (1) limiting coverage for contractual liability; (2) excluding coverage for claims or suits by one insured against another (cross-liability); or (3) containing any other exclusion(s) contrary to the terms or purposes of this Agreement.

(B) **Automobile Liability Insurance:** Automobile Liability Insurance with coverage at least as broad as Insurance Services Office Form CA 0001 covering "Any Auto" (Symbol 1), or the exact equivalent, covering bodily injury and property damage for all activities with limits of not less than \$1,000,000 combined limit for each occurrence. If Consultant does not own any company vehicles or may not be able to purchase a Business Automobile Insurance Policy, the requirement may be satisfied by providing either of the following: (1) a Personal Automobile Liability policy for the Consultant's own vehicle stipulating "Automobile Liability Insurance with a limit of not less than \$1,000,000 each accident"; or (2) a non-owned auto endorsement to the Commercial General Liability policy if Consultant uses vehicles of others (e.g., vehicles of employees).

(C) **Workers' Compensation:** Workers' Compensation Insurance, as required by the State of California and Employer's Liability Insurance with a limit of not less than \$1,000,000 per accident for bodily injury and disease.

(D) **Professional Liability (Errors & Omissions):** Professional Liability insurance or Errors & Omissions insurance appropriate to Consultant's profession with limits of not less than \$1,000,000. Covered professional services shall specifically include all work to be performed under the Agreement and delete any exclusions that may potentially affect the work to be performed (for example, any exclusions relating to lead, asbestos, pollution, testing, underground storage tanks, laboratory analysis, soil work, etc.). If coverage is written on a claims-made basis, the retroactive date shall precede the effective date of the initial

Agreement and continuous coverage will be maintained or an extended reporting period will be exercised for a period of at least three (3) years from termination or expiration of this Agreement.

3.2.11.3 Insurance Endorsements. Required insurance policies shall contain the following provisions, or Consultant shall provide endorsements on forms approved by the City to add the following provisions to the insurance policies:

(A) Commercial General Liability

(1) Additional Insured: The City, its officials, officers, employees, agents, and volunteers shall be additional insureds with regard to liability and defense of suits or claims arising out of the performance of the Agreement.

Additional Insured Endorsements shall not (1) be restricted to "ongoing operations"; (2) exclude "contractual liability"; (3) restrict coverage to "sole" liability of Consultant; or (4) contain any other exclusions contrary to the terms or purposes of this Agreement. For all policies of Commercial General Liability insurance, Consultant shall provide endorsements in the form of ISO CG 20 10 10 01 and 20 37 10 01 (or endorsements providing the exact same coverage) to effectuate this requirement.

(2) Cancellation: Required insurance policies shall not be canceled or the coverage reduced until a thirty (30) day written notice of cancellation has been served upon the City except ten (10) days shall be allowed for non-payment of premium.

(B) Automobile Liability:

(C) Cancellation: Required insurance policies shall not be canceled or the coverage reduced until a thirty (30) day written notice of cancellation has been served upon the City except ten (10) days shall be allowed for non-payment of premium.

3.2.11.4 Professional Liability (Errors & Omissions):

(A) Cancellation: Required insurance policies shall not be canceled or the coverage reduced until a thirty (30) day written notice of cancellation has been served upon the City except ten (10) days shall be allowed for non-payment of premium.

(B) Contractual Liability Exclusion Deleted: This insurance shall include contractual liability applicable to this Agreement. The policy must "pay on behalf of" the insured and include a provision establishing the insurer's duty to defend.

3.2.11.5 Workers' Compensation:

(A) Cancellation: Required insurance policies shall not be canceled or the coverage reduced until a thirty (30) day written notice of cancellation has been served upon the City except ten (10) days shall be allowed for non-payment of premium.

(B) Waiver of Subrogation: A waiver of subrogation stating that the insurer waives all rights of subrogation against the City, its officials, officers, employees, agents, and volunteers.

3.2.11.6 Primary and Non-Contributing Insurance. All policies of Commercial General Liability and Automobile Liability insurance shall be primary and any other insurance, deductible, or self-insurance maintained by the City, its officials, officers, employees, agents, or volunteers shall not contribute with this primary insurance. Policies shall contain or be endorsed to contain such provisions.

3.2.11.7 Waiver of Subrogation. All policies of Commercial General Liability and Automobile Liability insurance shall contain or be endorsed to waive subrogation against the City, its officials, officers, employees, agents, and volunteers or shall specifically allow Consultant or others providing insurance evidence in compliance with these specifications to waive their right of recovery prior to a loss. Consultant hereby waives its own right of recovery against the City, its officials, officers, employees, agents, and volunteers, and shall require similar written express waivers and insurance clauses from each of its subconsultants.

3.2.11.8 Deductibles and Self-Insured Retentions. Any deductible or self-insured retention must be approved in writing by the City and shall protect the City, its officials, officers, employees, agents, and volunteers in the same manner and to the same extent as they would have been protected had the policy or policies not contained a deductible or self-insured retention.

3.2.11.9 Evidence of Insurance. The Consultant, concurrently with the execution of the Agreement, and as a condition precedent to the effectiveness thereof, shall deliver either certified copies of the required policies, or original certificates on forms approved by the City, together with all endorsements affecting each policy. Required insurance policies shall not be in compliance if they include any limiting provision or endorsement that has not been submitted to the City for approval. The certificates and endorsements for each insurance policy shall be signed by a person authorized by that insurer to bind coverage on its behalf. At least fifteen (15) days prior to the expiration of any such policy, evidence of insurance showing that such insurance coverage has been renewed or extended shall be filed with the City. If such coverage is cancelled or reduced and not replaced immediately so as to avoid a lapse in the required coverage, Consultant shall, within ten (10) days after receipt of written notice of such cancellation or reduction of coverage, file with the City evidence of insurance showing that the required insurance has been reinstated or has been provided through another insurance company or companies.

3.2.11.10 Failure to Maintain Coverage. In the event any policy of insurance required under this Agreement does not comply with these specifications or is canceled and not replaced immediately so as to avoid a lapse in the required coverage, City has the right but not the duty to obtain the insurance it deems necessary and any premium paid by City will be promptly reimbursed by Consultant or City will withhold amounts sufficient to pay premium from Consultant payments. In the alternative, City may cancel this Agreement effective upon notice.

3.2.11.11 Acceptability of Insurers. Each such policy shall be from a company or companies with a current A.M. Best's rating of no less than A:VII and authorized to transact business of insurance in the State of California, or otherwise allowed to place insurance through surplus line brokers under applicable provisions of the California Insurance Code or any federal law.

3.2.11.12 Enforcement of Agreement Provisions (non estoppel).

Consultant acknowledges and agrees that actual or alleged failure on the part of the City to inform Consultant of non-compliance with any requirement imposes no additional obligation on the City nor does it waive any rights hereunder.

3.2.11.13 Requirements Not Limiting.

Requirement of specific coverage or minimum limits contained in this Appendix are not intended as a limitation on coverage, limits, or other requirement, or a waiver of any coverage normally provided by any insurance.

3.2.11.14 Insurance for Subconsultants.

Consultant shall include all subconsultants engaged in any work for Consultant relating to this Agreement as additional insureds under the Consultant's policies, or the Consultant shall be responsible for causing subconsultants to purchase the appropriate insurance in compliance with the terms of these Insurance Requirements, including adding the City, its officials, officers, employees, agents, and volunteers as additional insureds to the subconsultant's policies. All policies of Commercial General Liability insurance provided by Consultant's subconsultants performing work relating to this Agreement shall be endorsed to name the City, its officials, officers, employees, agents and volunteers as additional insureds using endorsement form ISO CG 20 38 04 13 or an endorsement providing equivalent coverage. Consultant shall not allow any subconsultant to commence work on any subcontract relating to this Agreement until it has received satisfactory evidence of subconsultant's compliance with all insurance requirements under this Agreement, to the extent applicable. The Consultant shall provide satisfactory evidence of compliance with this section upon request of the City.



STAFF REPORT

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10/14/2025

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**AGENDA ITEM**

**TO: HONORABLE MAYOR  
AND MEMBERS OF THE CITY COUNCIL**

**FROM: CARLO TOMAINO  
CITY MANAGER**

**BY: THOMAS BEKELE  
PUBLIC WORKS DIRECTOR/CITY ENGINEER**

**SUBJECT: PUBLIC WORKS CONTRACT WITH MOHAWK COMMERCIAL, INCORPORATED  
FOR THE PURCHASE AND INSTALLATION OF CITY HALL FLOORING**

Summary:

The City entered into an agreement with Mohawk Commercial, Incorporated (Mohawk) in February 2024 for the purchase and installation of new flooring as part of the City Hall Renovation Project. During the demolition of the window openings, staff discovered unforeseen structural conditions that delayed flooring installation, resulting in the original agreement with Mohawk to expire. Additionally, the extended timeline led to the discontinuation of the initially selected carpet and vinyl materials, requiring a revised proposal based on updated material selections and pricing. Staff recommends the City enter into a new agreement with Mohawk in the amount of \$157,373.54 for the purchase and installation of flooring at City Hall, with a term of 90 working days. If approved by the City Council, installation would begin in October 2025, with completion anticipated by February 2026.

Strategic Plan Goal(s):

Goal No. 1 Financial Stability: Ensure the City's long-term financial stability and resilience.

Goal No. 4 Infrastructure: Maintain and improve the City's physical infrastructure, water system, and recreational spaces.

Recommendation:

1. Authorize the City Manager to enter into a Public Works Contract with Mohawk Commercial, Incorporated, for a term of 90 working days in the amount of \$157,373.54, for the purchase and installation of new City Hall flooring.
2. Authorize the Public Works Director/City Engineer to utilize a project contingency of up to 5% (\$7,868.68) and approve a 180-calendar day term extension to accommodate any unforeseen

conditions. The proposed contingency would bring the total contract agreement budget to \$165,242.22.

Fiscal Impact:

The total cost of the proposed City Hall flooring improvement, including contingency, is \$165,242.22. The updated quote is approximately \$7,000 greater than the original quote, primarily because staff added carpet and vinyl replacement on the second-floor lobby and stairs. The City Council adopted a total project budget of \$2,850,000 for the City Hall Renovation Project (Project No. 90.19004), which is sufficient to cover the proposed contract.

Background:

The City constructed City Hall approximately 90 years ago. Over the decades, the City has maintained the building and periodically invested in necessary capital improvements. City Hall last experienced a significant improvement in the early 1990s. As part of the Civic Center Master Plan, the City received feedback from the community that City Hall remains an important piece of history and should be preserved for continued civic use. As part of the Civic Center Master Plan, the City Council subsequently approved a budget for a comprehensive remodel of the entire building. The City Hall Renovation Project commenced in 2024 and consists of a range of improvements, including window replacement, kitchen and restroom upgrades, lighting and electrical enhancements, front counter and lobby upgrades, and improvements to the City Council Chambers.

To minimize long lead times associated with material procurement, on February 13, 2024, the City Council approved an agreement with Mohawk for the purchase and installation of new flooring. The City executed the agreement under Purchasing Ordinance Section 3.20.120(e) through a cooperative purchasing agreement with Sourcewell (Contract #080819-MCD). Mohawk's scope of work included the removal of existing carpet and vinyl flooring, as well as the installation of new carpet and vinyl tile planks.

The Public Works Department had initially scheduled the construction for the City Hall Renovation Project to begin in the fall of 2024 and conclude in early 2025. However, during the demolition of the window openings, the Public Works Department discovered unforeseen structural conditions, including misaligned rebar and framing deficiencies that failed to meet current standards. These issues delayed construction for several months and prompted staff to select new flooring options after Mohawk discontinued the original products. As a result of these delays, the Mohawk contract expired, and the Sourcewell rates from the prior contract no longer applied.

Analysis:

On August 28, 2023, Sourcewell awarded Mohawk Contract #061323-MCD for flooring materials, supplies, and services, with an expiration date of August 9, 2027. This contract remains valid and consistent with the City's purchasing requirements. Staff requested Mohawk revise its proposal under the current Sourcewell contract to reflect updated material selections and pricing for the City Hall flooring.

Staff recommends that the City Council enter into a new agreement with Mohawk under Contract No. 061323-MCD in the amount of \$157,373.54 for the purchase and installation of flooring at City Hall.



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10/14/2025

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The revised agreement ensures compliance with the City's Purchasing Ordinance and reflects current rates and materials. If approved by the City Council, installation would begin in October 2025, with completion anticipated by February 2026.

Reviewed for Fiscal Impact:

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Siamlu Cox

Attachment:

A. Agreement - Mohawk Commercial, Incorporated

**CITY OF SIGNAL HILL**  
**PURCHASE AND INSTALLATION AGREEMENT**  
**[CITY HALL FLOORING REPLACEMENT]**

**1. PARTIES AND DATE.**

This Contract is made and entered into this 14th day of October, 2025, by and between the City of Signal Hill, a municipal corporation, organized under the laws of the State of California, with its principal place of business at 2175 Cherry Avenue Signal Hill, CA 90755 ("City") and **Mohawk Commercial, Inc.**, with its principal place of business at 160 South Industrial Blvd., Calhoun, GA 30701 ("Contractor"). City and Contractor are sometimes individually referred to herein as "Party" and collectively as "Parties."

**2. RECITALS.**

2.1 City. City is a municipal corporation organized under the laws of the State of California, with power to contract for services necessary to achieve its purpose.

2.2 Contractor. Contractor desires to perform and assume responsibility for the provision of services to procure and install flooring and furnishing all labor, materials, and equipment ("Services") required by the City on the terms and conditions set forth in this Contract. Contractor represents that it is experienced in providing the Services to public clients, that it and its employees or subcontractors have all necessary licenses and permits to perform such Services in the State of California, and that it is familiar with the plans of City.

2.3 Project. City desires to engage Contractor to render such services for the **City Hall Flooring Replacement** Project ("Project") as set forth in this Contract.

2.4 Project Documents & Certifications. Contractor has obtained, and delivers concurrently herewith, **Contractor's Proposal TLJ05223 re new flooring for all interior spaces of City Hall, 2175 Cherry Avenue, Signal Hill, CA 90755** as required by the Contract. Contractor has full access to the material and special pricing under Sourcewell Contract #061323-MCD (the "Cooperative Contract") and all applicable provisions are incorporated herein.

2.5 The City is a member of Sourcewell (Member No. 86892) and is authorized to use the Cooperative Contract for public works procurements in compliance with Signal Hill Municipal Code Section 3.20.120 E as Sourcewell has established the competitively awarded Cooperative Contract on behalf of itself and its participating agencies.

**3. TERMS**

3.1 Term. The term of this Contract shall be for a period of 90 working days beginning on the effective date of the Notice to Proceed, unless earlier terminated as provided herein. The term may be extended administratively by up to 180 calendar days ("Term Contingency") at the sole discretion of the City. Contractor shall complete the Work within the term of this Contract, and shall meet any other established schedules and deadlines.

3.2 Incorporation of Documents. This Contract includes and hereby incorporates in full by reference the following documents, including all exhibits, drawings, specifications and documents therein, and attachments and addenda thereto: **Contractor's Proposal TLJ05223 re new flooring for all interior spaces of City Hall, 2175 Cherry Avenue, Signal Hill, CA 90755.**

3.3 Contractor's Basic Obligation; Scope of Work. Contractor promises and agrees, at its own cost and expense, to furnish to the Owner all labor, materials, tools, equipment, services, and incidental and customary work necessary to fully and adequately complete the Project, including all structures and facilities necessary for the Project or described in the Contract (hereinafter sometimes referred to as the "Work"), for a Total Contract Price as specified pursuant to this Contract. All Work shall be subject to, and performed in accordance with the above referenced documents, as well as the exhibits attached hereto and incorporated herein by reference. The plans and specifications for the Work are further described in Exhibit "A" attached hereto and incorporated herein by this reference. [

3.4 Change in Scope of Work. Any change in the scope of the Work, method of performance, nature of materials or price thereof, or any other matter materially affecting the performance or nature of the Work shall not be paid for or accepted unless such change, addition or deletion is approved in advance and in writing by a valid change order executed by the City.

3.5 Period of Performance and Liquidated Damages. Contractor shall perform and complete all Work under this Contract within **90 WORKING DAYS**, beginning on the effective date of the Notice to Proceed ("Contract Time"). Contractor shall perform its Work in accordance with any completion schedule, construction schedule or project milestones developed by the City subject to delays caused by force majeure events or in the event of the City's failure to provide or reply to required input or information. Such schedules or milestones may be included as part of Exhibits "A" or "B" attached hereto, or may be provided separately in writing to the Contractor.

3.6 Standard of Performance; Performance of Employees. Contractor shall perform all Work under this Contract in a skillful and workmanlike manner, and consistent with the standards generally recognized as being employed by professionals in the same discipline in the State of California. Contractor represents and maintains that it is skilled in the professional calling necessary to perform the Work. Contractor warrants that all employees and subcontractors shall have sufficient skill and experience to perform the Work assigned to them. Finally, Contractor represents that it, its employees and subcontractors have all licenses, permits, qualifications and approvals of whatever nature that are legally required to perform the Work, and that such licenses and approvals shall be maintained throughout the term of this Contract. As provided for in the indemnification provisions of this Contract, Contractor shall perform, at its own cost and expense and without reimbursement from the City, any work necessary to correct errors or omissions which are caused by the Contractor's failure to comply with the standard of care provided for herein. Any employee who is determined by the City to be uncooperative, incompetent, a threat to the safety of persons or the Work, or any employee who fails or refuses to perform the Work in a manner acceptable to the City, shall be promptly removed from the Project by the Contractor and shall not be re-employed on the Work.

3.7 Independent Contractor; Control and Payment of Subordinates. The Work shall be performed by Contractor or under its supervision. Contractor will determine the means, methods and details of performing the Work subject to the requirements of this Contract. City retains Contractor on an independent contractor basis and not as an employee. Contractor

retains the right to perform similar or different work for others during the term of this Contract. Any additional personnel performing the Work under this Contract on behalf of Contractor shall also not be employees of City and shall at all times be under Contractor's exclusive direction and control. Neither City, or any of its officials, officers, directors, employees or agents shall have control over the conduct of Contractor or any of Contractor's officers, employees or agents, except as set forth in this Contract. Contractor shall pay all wages, salaries, and other amounts due such personnel in connection with their performance of the Work under this Contract and as required by law. Contractor shall be responsible for all reports and obligations respecting such additional personnel, including, but not limited to: social security taxes, income tax withholding, unemployment insurance, disability insurance, and workers' compensation insurance.

3.8 City's Basic Obligation. City agrees to engage and does hereby engage Contractor as an independent contractor to furnish all materials and to perform all Work according to the terms and conditions herein contained for the sum set forth above. Except as otherwise provided in the Contract, the City shall pay to Contractor, as full consideration for the satisfactory performance by the Contractor of the services and obligations required by this Contract, the above referenced compensation in accordance with compensation provisions set forth in the Contract.

3.9 Compensation and Payment.

3.9.1 Amount of Compensation. As consideration for performance of the Work required herein, City agrees to pay Contractor the Total Contract Price of **ONE HUNDRED FIFTY-SEVEN THOUSAND THREE HUNDRED SEVENTY-THREE DOLLARS and FIFTY-FOUR CENTS (\$157,373.54).**

3.9.2 Payment of Compensation. If the Work is scheduled for completion in thirty (30) or less calendar days, City will arrange for payment of the Total Contract Price upon completion and approval by City of the Work. If the Work is scheduled for completion in more than thirty (30) calendar days, City will pay Contractor on a monthly basis as provided for herein. Each month and no later than thirty (30) days from the end of the previous month, Contractor shall submit to the City an itemized application for payment in the format supplied by the City indicating the amount of Work completed since commencement of the Work or since the last progress payment. These applications shall be supported by evidence which is required by this Contract and such other documentation as the City may require. The Contractor shall certify that the Work for which payment is requested has been done and that the materials listed are stored where indicated. Contractor may be required to furnish a detailed schedule of values upon request of the City and in such detail and form as the City shall request, showing the quantities, unit prices, overhead, profit, and all other expenses involved in order to provide a basis for determining the amount of progress payments.

City shall review and pay all progress payment requests in accordance with the provisions set forth in Section 20104.50 of the California Public Contract Code. No progress payments will be made for Work not completed in accordance with this Contract.

3.9.3 Contract Retentions. From each approved progress estimate, five percent (5%) will be deducted and retained by the City, and the remainder will be paid to Contractor. All Contract retainage shall be released and paid to the Contractor and subcontractors pursuant to California Public Contract Code Section 7107.

3.9.4 Other Retentions. The City may deduct from each progress payment an amount necessary to protect City from loss in the event Contractor has been notified of, and failed to adequately resolve in a timely manner because of: (1) any sums expended by the City in performing any of Contractor's obligations under the Contract which Contractor has failed to perform or has performed inadequately; (2) defective Work not remedied; (3) stop payment notices as allowed by state law; (4) reasonable doubt that the Work can be completed for the unpaid balance of the Total Contract Price or within the scheduled completion date; (5) unsatisfactory prosecution of the Work by Contractor; (6) unauthorized deviations from the Contract; (7) failure of the Contractor to maintain or submit on a timely basis proper and sufficient documentation as required by the Contract or by City during the prosecution of the Work; (8) erroneous or false estimates by the Contractor of the value of the Work performed; (9) any sums representing expenses, losses, or damages as determined by the City, incurred by the City for which Contractor is liable under the Contract; and (10) any other sums which the City is entitled to recover from Contractor under the terms of the Contract or pursuant to state law, including Section 1727 of the California Labor Code. The failure by the City to deduct any of these sums from a progress payment shall not constitute a waiver of the City's right to such sums.

3.9.5 Substitutions for Contract Retentions. In accordance with California Public Contract Code Section 22300, the City will permit the substitution of securities for any monies withheld by the City to ensure performance under the Contract. At the request and expense of the Contractor, securities equivalent to the amount withheld shall be deposited with the City, or with a state or federally chartered bank in California as the escrow agent, and thereafter the City shall then pay such monies to the Contractor as they come due. Upon satisfactory completion of the Contract, the securities shall be returned to the Contractor. For purposes of this Section and Section 22300 of the Public Contract Code, the term "satisfactory completion of the contract" shall mean the time the City has issued written final acceptance of the Work and filed a Notice of Completion as required by law and provisions of this Contract. The Contractor shall be the beneficial owner of any securities substituted for monies withheld and shall receive any interest thereon. The escrow agreement used for the purposes of this Section shall be in the form provided by the City.

3.9.6 Payment to Subcontractors. Contractor shall pay all subcontractors for and on account of work performed by such subcontractors in accordance with the terms of their respective subcontracts and as provided for in Section 7108.5 of the California Business and Professions Code. Such payments to subcontractors shall be based on the measurements and estimates made and progress payments provided to Contractor pursuant to this Contract.

3.9.7 Title to Work. As security for partial, progress, or other payments, title to Work for which such payments are made shall pass to the City at the time of payment. To the extent that title has not previously been vested in the City by reason of payments, full title shall pass to the City at delivery of the Work at the destination and time specified in this Contract. Such transferred title shall in each case be good, free and clear from any and all security interests, liens, or other encumbrances. Contractor promises and agrees that it will not pledge, hypothecate, or otherwise encumber the items in any manner that would result in any lien, security interest, charge, or claim upon or against said items. Such transfer of title shall not imply acceptance by the City, nor relieve Contractor from the responsibility to strictly comply with the Contract, and shall not relieve Contractor of responsibility for any loss of or damage to items.

3.10 Termination. This Contract may be terminated by City at any time by giving Contractor thirty (30) days advance written notice. In the event of termination by City for any reason other than the fault of Contractor, City shall pay Contractor for all Work performed up to that time as provided herein. In the event of breach of the Contract by Contractor, City shall provide Contractor with notice of breach and the opportunity to cure within 30 days of receiving notice. Should Contractor fail to remedy such breach, City may immediately terminate the agreement at the end of such 30 day period, may reduce payment to the Contractor in the amount necessary to offset City's resulting damages, and may pursue any other available recourse against Contractor. Contractor may not terminate this Contract except for cause.

In the event this Contract is terminated in whole or in part as provided, City may procure, upon such terms and in such manner as it may determine appropriate, services similar to those terminated. Further, if this Contract is terminated as provided, City may require Contractor to provide all finished or unfinished documents, data, diagrams, drawings, materials or other matter prepared or built by Contractor in connection with its performance of this Contract.

3.11 Completion of Work. When the Contractor determines that it has completed the Work required herein, Contractor shall so notify City in writing and shall furnish all labor and material releases required by this Contract. City shall thereupon inspect the Work. If the Work is not acceptable to the City, the City shall indicate to Contractor in writing the specific portions or items of Work which are unsatisfactory or incomplete. Once Contractor determines that it has completed the incomplete or unsatisfactory Work, Contractor may request a re-inspection by the City. Once the Work is acceptable to City, City shall pay to Contractor the Total Contract Price remaining to be paid.

3.12 City's Representative. The City hereby designates **CARLO TOMAINO, CITY MANAGER**, or his/her designee, to act as its representative for the performance of this Contract ("City's Representative"). City's Representative shall have the power to act on behalf of the City for all purposes under this Contract. Contractor shall not accept direction or orders from any person other than the City's Representative or his/her designee.

3.13 Contractor's Representative. Before starting the Work, Contractor shall submit in writing the name, qualifications and experience of its proposed representative who shall be subject to the review and approval of the City ("Contractor's Representative"). Following approval by the City, the Contractor's Representative shall have full authority to represent and act on behalf of the Contractor for all purposes under this Contract. The Contractor's Representative shall supervise and direct the Work, using his best skill and attention, and shall be responsible for all construction means, methods, techniques, sequences and procedures and for the satisfactory coordination of all portions of the Work under this Contract. Contractor's Representative shall devote full time to the Project and either he or his designee, who shall be acceptable to the City, shall be present at the Work site at all times that any Work is in progress and at any time that any employee or subcontractor of Contractor is present at the Work site. Arrangements for responsible supervision, acceptable to the City, shall be made for emergency Work which may be required. Should Contractor desire to change its Contractor's Representative, Contractor shall provide the information specified above and obtain the City's written approval.

3.14 Contract Interpretation. Should any question arise regarding the meaning or import of any of the provisions of this Contract or written or oral instructions from City, the matter shall be referred to City's Representative, whose decision shall be binding upon Contractor.



3.15 Loss and Damage. Contractor shall be responsible for all loss and damage which may arise out of the nature of the Work agreed to herein, or from the action of the elements, or from any unforeseen difficulties which may arise or be encountered in the prosecution of the Work until the same is fully completed and accepted by City. However, Contractor shall be responsible for damage proximately caused by Acts of God, within the meaning of Section 7105 of the California Public Contract Code, only to the extent of five percent (5%) of the Total Contract Price as specified herein. In the event of damage proximately caused by "Acts of God," the City may terminate this Contract upon three (3) days advanced written notice.

3.16 Indemnification. Contractor shall defend (with counsel of City Council's choosing), indemnify and hold City, its officials, officers, agents, employees and representatives free and harmless from any and all claims, demands, causes of action, costs, expenses, liabilities, losses, damages or injuries, in law or equity, regardless of whether the allegations are false, fraudulent, or groundless, to property or persons, including wrongful death, to the extent arising out of or incident to any acts, omissions or willful misconduct of Contractor, its officials, officers, employees, agents, consultants and contractors arising out of or in connection with the performance of the Work or this Contract, including claims made by subcontractors for nonpayment, including without limitation the payment of all consequential damages and attorneys' fees and other related costs and expenses. To the fullest extent permitted by law, Contractor shall defend, at Contractor's own cost, expense and risk, with City Council's choosing, any and all such aforesaid suits, actions or other legal proceedings of every kind that may be brought or instituted against City, its officials, officers, agents, employees and representatives. To the extent of its liability, Contractor shall pay and satisfy any judgment, award or decree that may be rendered against City, its officials, officers, employees, agents, employees and representatives, in any such suit, action or other legal proceeding. Contractor shall reimburse City, its officials, officers, agents, employees, and representatives, for any and all legal expenses and costs incurred by each of them in connection therewith or in enforcing the indemnity herein provided. The only limitations on this provision shall be those imposed by Civil Code Section 2782.

3.17 Insurance. Contractor agrees to procure and maintain, at Contractor's expense all insurance specified in Exhibit "C" attached hereto and by this reference incorporated herein. Contractor shall require all subcontractors to carry the same policies and limits of insurance that the Contractor is required to maintain, unless otherwise approved in writing by the City.

3.18 Bond Requirements.

3.18.1 Payment Bond. If required by law or otherwise specifically requested by City in Exhibit "B" attached hereto and incorporated herein by reference, Contractor shall execute and provide to City concurrently with this Contract a Payment Bond in an amount required by the City and in a form provided or approved by the City. If such bond is required, no payment will be made to Contractor until the bond has been received and approved by the City.

3.18.2 Performance Bond. If specifically requested by City in Exhibit "B" attached hereto and incorporated herein by reference, Contractor shall execute and provide to City concurrently with this Contract a Performance Bond in an amount required by the City and in a form provided or approved by the City. If such bond is required, no payment will be made to Contractor until the bond has been received and approved by the City.

3.18.3 Bond Provisions. Should, in City's sole opinion, any bond become insufficient or any surety be found to be unsatisfactory, Contractor shall renew or replace the affected bond within (ten) 10 days of receiving notice from City. In the event the surety or Contractor intends to reduce or cancel any required bond, at least thirty (30) days prior written notice shall be given to the City, and Contractor shall post acceptable replacement bonds at least ten (10) days prior to expiration of the original bonds. No further payments shall be deemed due or will be made under this Contract until any replacement bonds required by this Section are accepted by the City. To the extent, if any, that the Total Contract Price is increased in accordance with the Contract, the Contractor shall, upon request of the City, cause the amount of the bond to be increased accordingly and shall promptly deliver satisfactory evidence of such increase to the City. To the extent available, the bonds shall further provide that no change or alteration of the Contract (including, without limitation, an increase in the Total Contract Price, as referred to above), extensions of time, or modifications of the time, terms, or conditions of payment to the Contractor, will release the surety. If the Contractor fails to furnish any required bond, the City may terminate the Contract for cause.

3.18.4 Surety Qualifications. Only bonds executed by an admitted surety insurer, as defined in California Code of Civil Procedure Section 995.120, shall be accepted. The surety must be a California-admitted surety and satisfactory to the City. If a California-admitted surety insurer issuing bonds does not meet these requirements, the insurer will be considered qualified if it is in conformance with Section 995.660 of the California Code of Civil Procedure, and proof of such is provided to the City.

3.19 Safety. Contractor shall execute and maintain its work so as to avoid injury or damage to any person or property. Contractor shall comply with the requirements of the specifications relating to safety measures applicable in particular operations or kinds of work. In carrying out its Work, the Contractor shall at all times be in compliance with all applicable local, state and federal laws, rules and regulations, and shall exercise all necessary precautions for the safety of employees appropriate to the nature of the Work and the conditions under which the Work is to be performed. Safety precautions as applicable shall include, but shall not be limited to, adequate life protection and lifesaving equipment; adequate illumination for underground and night operations; instructions in accident prevention for all employees, such as machinery guards, safe walkways, scaffolds, ladders, bridges, gang planks, confined space procedures, trenching and shoring, fall protection and other safety devices, equipment and wearing apparel as are necessary or lawfully required to prevent accidents or injuries; and adequate facilities for the proper inspection and maintenance of all safety measures. Furthermore, Contractor shall prominently display the names and telephone numbers of at least two medical doctors practicing in the vicinity of the Project, as well as the telephone number of the local ambulance service, adjacent to all telephones at the Project site.

3.20 Warranty. Contractor warrants all Work under the Contract (which for purposes of this Section shall be deemed to include unauthorized work which has not been removed and any non-conforming materials incorporated into the Work) to be of good quality and free from any defective or faulty material and workmanship in accordance with the provisions of Contractor's written services warranty, which is hereby incorporated by reference. Contractor agrees that for a period of one year (or the period of time specified elsewhere in the Contract or in any guarantee or warranty provided by any manufacturer or supplier of equipment or materials incorporated into the Work, whichever is later) after the date of final acceptance, Contractor shall within ten (10) days after being notified in writing by the City of any defect in the Work or non-conformance of

the Work to the Contract, evaluate, commence and prosecute with due diligence all Work necessary to fulfill the terms of the warranty at its sole cost and expense. Contractor shall act sooner as requested by the City in response to an emergency. In addition, Contractor shall, at its sole cost and expense, repair and replace any portions of the Work (or work of other contractors) damaged by its defective Work or which becomes damaged in the course of repairing or replacing defective Work. For any Work so corrected, Contractor's obligation hereunder to correct defective Work shall be reinstated for an additional one year period, commencing with the date of acceptance of such corrected Work. Contractor shall perform such tests as the City may require to verify that any corrective actions, including, without limitation, redesign, repairs, and replacements comply with the requirements of the Contract. All costs associated with such corrective actions and testing, including the removal, replacement, and reinstatement of equipment and materials necessary to gain access, shall be the sole responsibility of the Contractor. All warranties and guarantees of subcontractors, suppliers and manufacturers with respect to any portion of the Work, whether express or implied, are deemed to be obtained by Contractor for the benefit of the City, regardless of whether or not such warranties and guarantees have been transferred or assigned to the City by separate agreement and Contractor agrees to enforce such warranties and guarantees, if necessary, on behalf of the City. In the event that Contractor fails to perform its obligations under this Section, or under any other warranty or guaranty under this Contract, to the reasonable satisfaction of the City, the City shall have the right to correct and replace any defective or non-conforming Work and any work damaged by such work or the replacement or correction thereof at Contractor's sole expense. Contractor shall be obligated to fully reimburse the City for any expenses incurred hereunder upon demand

3.21 Laws and Regulations. Contractor shall keep itself fully informed of and in compliance with all local, state and federal laws, rules and regulations in any manner affecting the performance of the Contract or the Work, including all Cal/OSHA requirements, and shall give all notices required by law. Contractor shall be liable for all violations of such laws and regulations in connection with Work. If the Contractor observes that the drawings or specifications are at variance with any law, rule or regulation, it shall promptly notify the City in writing. Any necessary changes shall be made by written change order. If the Contractor performs any work knowing it to be contrary to such laws, rules and regulations, the Contractor shall be solely responsible for all costs arising therefrom. Contractor shall defend, indemnify and hold City, its officials, officers, employees and agents free and harmless, pursuant to the indemnification provisions of this Contract, from any claim or liability arising out of any failure or alleged failure to comply with such laws, rules or regulations.

3.22 Permits and Licenses. Contractor shall be responsible for securing the applicable permits and licenses necessary to perform the Work described herein.

### 3.23 Labor

3.23.1 Prevailing Wages. Contractor is aware of the requirements of California Labor Code Section 1720, et seq., and 1770, et seq., as well as California Code of Regulations, Title 8, Section 16000, et seq., ("Prevailing Wage Laws"), which require the payment of prevailing wage rates and the performance of other requirements on "public works" and "maintenance" projects. Since the Work is being performed as part of an applicable "public works" or "maintenance" project, as defined by the Prevailing Wage Laws, and if the total compensation is \$1,000 or more, Contractor agrees to fully comply with such Prevailing Wage Laws. City shall provide Contractor with a copy of the prevailing rates of per diem wages in effect at the

commencement of this Contract. Contractor shall make copies of the prevailing rates of per diem wages for each craft, classification or type of worker needed to execute the Work available to interested parties upon request, and shall post copies at the Contractor's principal place of business and at the project site. Contractor shall defend, indemnify and hold the City, its elected officials, officers, employees and agents free and harmless from any claim or liability arising out of any failure or alleged failure to comply with the Prevailing Wage Laws.

3.23.2 Apprenticeable Crafts. When Contractor employs workmen in an apprenticeable craft or trade, Contractor shall comply with the provisions of Section 1777.5 of the California Labor Code with respect to the employment of properly registered apprentices upon public works. The primary responsibility for compliance with said section for all apprenticeable occupations shall be with Contractor.

3.23.3 Hours of Work. Contractor is advised that eight (8) hours labor constitutes a legal day's work. Pursuant to Section 1813 of the California Labor Code, Contractor shall forfeit a penalty of \$25.00 per worker for each day that each worker is permitted to work more than eight (8) hours in any one calendar day and forty (40) hours in any one calendar week, except when payment for overtime is made at not less than one and one-half (1-1/2) times the basic rate for that worker.

3.23.4 Payroll Records. In accordance with the requirements of California Labor Code Section 1776, Contractor shall keep accurate payroll records which are either on forms provided by the Division of Labor Standards Enforcement or which contain the same information required by such forms. Responsibility for compliance with California Labor Code Section 1776 shall rest solely with Contractor, and Contractor shall make all such records available for inspection at all reasonable hours. In accordance with Labor Code section 1771.4, the Contractor and each subcontractor shall furnish the certified payroll records directly to the DIR on a weekly basis and in the format prescribed by the DIR, which may include electronic submission. The requirement to submit certified payroll records directly to the Labor Commissioner under Labor Code section 1771.4 shall not apply to work performed on a public works project that is exempt pursuant to the small project exemption specified in Labor Code Section 1771.4.

3.23.5 Contractor's Labor Certification. By its signature hereunder, Contractor certifies that he is aware of the provisions of Section 3700 of the California Labor Code which require every employer to be insured against liability for Worker's Compensation or to undertake self-insurance in accordance with the provisions of that Code, and agrees to comply with such provisions before commencing the performance of the Work. A certification form for this purpose, which is attached to this Contract as Exhibit "D" and incorporated herein by reference, shall be executed simultaneously with this Contract.

3.23.6 Labor and Material Releases. Contractor shall furnish City with labor and material releases from all subcontractors performing work on, or furnishing materials for, the work governed by this Contract prior to final payment by City.

### 3.24 Claims & Disputes

3.24.1 Contractor shall timely comply with all notices and requests for additional compensation and extensions of time, including but not limited to all requirements of Article 43, as a prerequisite to filing any claim governed by this Article. The failure to timely submit a notice

of delay or notice of change, or to timely a change to the Contract Price or Contract Time, or to timely provide any other notice or request required herein shall constitute a waiver of the right to further pursue the claim under the Contract or at law.

**3.24.2 Intent.** Section 20104 et seq., of the California Public Contract Code prescribes a process utilizing informal conferences, non-binding judicial supervised mediation, and judicial arbitration to resolve disputes on construction claims of \$375,000 or less. Section 9204 of the Public Contract Code prescribes a process for negotiation and mediation to resolve disputes on construction claims. The intent of this Article is to implement Sections 20104 et seq. and Section 9204 of the California Public Contract Code. This Article shall be construed to be consistent with said statutes.

**3.24.3 Claims.** For purposes of this Article, "Claim" means a separate demand by the Contractor, after a change order duly requested in accordance with Article 49 has been denied by the City, for (1) a time extension, (2) payment of money or damages arising from Work done by or on behalf of the Contractor pursuant to the Contract, or (3) an amount the payment of which is disputed by the City. A "Claim" does not include any demand for payment for which the Contractor has failed to provide notice, request a change order, or otherwise failed to follow any procedures contained in the Contract Documents.

**3.24.4 Filing Claims.** Claims governed by this Article may not be filed unless and until the Contractor completes all procedures for giving notice of delay or change and for the requesting of a time extension or change order, including but not necessarily limited to the procedures contained in Article 49, and Contractor's request for a change has been denied in whole or in part. Claims governed by this Article must be filed no later than fourteen (14) days after a request for change has been denied in whole or in part or after any other event giving rise to the Claim. Any claim must be submitted in writing to the City and shall include on its first page the following in 16 point capital font: "THIS IS A CLAIM." Furthermore, the claim shall include the documents necessary to substantiate the claim. Nothing herein is intended to extend the time limit or supersede notice requirements otherwise provided by contract for the filing of claims, including all requirements pertaining to compensation or payment for extra work, disputed work, and/or changed conditions. Failure to follow such contractual requirements shall bar any claims or subsequent lawsuits for compensation or payment thereon.

**3.24.5 Supporting Documentation.** The Contractor shall submit all Claims in the following format:

3.24.5.1 Summary of claim merit and price, and Contract clause pursuant to which the claim is made.

3.24.5.2 List of documents relating to claim

- (A) Specifications
- (B) Drawings
- (C) Clarifications (Requests for Information)
- (D) Schedules

(E) Other

3.24.5.3 Chronology of events and correspondence

3.24.5.4 Narrative analysis of claim merit

3.24.5.5 Analysis of claim cost, including calculations and supporting documents

3.24.5.6 Analysis of time impact analysis in CPM format if a time extensions is requested

3.24.5.7 Cover letter and certification of validity of the claim, including any claims from subcontractors of any tier, in accordance with the Government Code sections 12650 et seq.

3.24.6 City Response to Claim.

3.24.6.1 Upon receipt of a Claim pursuant to this Article, the City shall conduct a reasonable review of the Claim and, within a period not to exceed 45 days of receipt of the claim, or as extended by mutual agreement, shall provide a written statement identifying what portion of the Claim is disputed and what portion is undisputed. Any payment due on an undisputed portion of the Claim will be processed and made within 60 days after the City issues its written response.

3.24.6.2 If the City needs approval from City Council to provide Contractor a written statement as set forth above, and City Council does not meet within the 45 days or within the mutually agreed to extension of time following receipt of a Claim, the City shall have up to three (3) days following the next publicly noticed meeting of City Council after the 45-day period, or extension, expires to provide Contractor a written statement identifying the disputed portion and the undisputed portion of the Claim.

3.24.6.3 The City may request, in writing, within 30 days of receipt of the claim, any additional documentation supporting the claim or relating to defenses or claims the City may have. If additional information is needed thereafter, it shall be provided upon mutual agreement of the City and the claimant. The City's written response shall be submitted 30 days (15 days if the Claim is less than \$50,000) after receiving the additional documentation, or within the same period of time taken by the claimant to produce the additional information, whichever is greater.

3.24.7 Meet & Confer Conference. If the Contractor disputes the City's response, or if the City fails to respond within the statutory time period(s), the Contractor may so notify the City within 15 days of the receipt of the response or the failure to respond, and demand an informal conference to meet and confer for settlement of those portions of the Claim that remain in dispute. Upon such demand, the City shall schedule a meet and confer conference within 30 Days.

3.24.8 Mediation. Within 10 business days following the conclusion of the meet and confer conference, if the claim or any portion thereof remains in dispute, the City shall provide the Contractor with a written statement identifying the portion of the claim that remains in dispute



and the portion that is undisputed. Any payment due on an undisputed portion of the claim shall be processed and made within 60 Days after the City issues its written statement. Any portion of the claim that remains in dispute shall be submitted to nonbinding mediation and the City and the Contractor shall equally share the associated mediator fees. The City and Contractor shall mutually agree to a mediator within 10 business Days after the disputed portion of the claim has been identified in writing, unless the parties agree to select a mediator at a later time.

3.24.8.1 If the parties cannot agree upon a mediator, each party shall select a mediator and those mediators shall select a qualified neutral third party to mediate with regard to the disputed portion of the claim. Each party shall bear the fees and costs charged by its respective mediator in connection with the selection of the neutral mediator.

3.24.8.2 For purposes of this section, mediation includes any nonbinding process, including, but not limited to, neutral evaluation or a dispute review board, in which an independent third party or board assists the parties in dispute resolution through negotiation or by issuance of an evaluation. Any mediation utilized shall conform to the timeframes in this section.

3.24.8.3 Unless otherwise agreed to by the public entity and the Contractor in writing, the mediation conducted pursuant to this section shall excuse any further obligation under Section 20104.4 to mediate after litigation has been commenced.

3.24.8.4 The mediation shall be held no earlier than the date the Contractor completes the Work or the date that the Contractor last performs Work, whichever is earlier. All unresolved claims shall be considered jointly in a single mediation, unless a new unrelated claim arises after mediation is completed.

**3.24.9 Procedures After Mediation.** If following the mediation, the claim or any portion remains in dispute, the Contractor must file a claim pursuant to Chapter 1 (commencing with Section 900) and Chapter 2 (commencing with Section 910) of Part 3 of Division 3.6 of Title 1 of the Government Code prior to initiating litigation. For purposes of those provisions, the running of the period of time within which a claim must be filed shall be tolled from the time the Contractor submits his or her written claim pursuant to subdivision (a) until the time the claim is denied, including any period of time utilized by the meet and confer conference.

**3.24.10 Civil Actions.** The following procedures are established for all civil actions filed to resolve Claims of \$375,000 or less:

3.24.10.1 Within 60 Days, but no earlier than 30 Days, following the filing or responsive pleadings, the court shall submit the matter to non-binding mediation unless waived by mutual stipulation of both parties or unless mediation was held prior to commencement of the action in accordance with Public Contract Code section 9204 and the terms of this Agreement. The mediation process shall provide for the selection within 15 Days by both parties of a disinterested third person as mediator, shall be commenced within 30 Days of the submittal, and shall be concluded within 15 Days from the commencement of the mediation unless a time requirement is extended upon a good cause showing to the court.

3.24.10.2 If the matter remains in dispute, the case shall be submitted to judicial arbitration pursuant to Chapter 2.5 (commencing with Section 1141.10) of Title 3 of Part

3 of the Code of Civil Procedure, notwithstanding Section 1114.11 of that code. The Civil Discovery Act of 1986 (Article 3 (commencing with Section 2016) of Chapter 3 of Title 3 of Part 4 of the Code of Civil Procedure) shall apply to any proceeding brought under this subdivision consistent with the rules pertaining to judicial arbitration. In addition to Chapter 2.5 (commencing with Section 1141.10) of Title 3 of Part 3 of the Code of Civil Procedure, (A) arbitrators shall, when possible, be experienced in construction law, and (B) any party appealing an arbitration award who does not obtain a more favorable judgment shall, in addition to payment of costs and fees under that chapter, also pay the attorney's fees on appeal of the other party.

3.24.11 In addition to any and all requirements pertaining to notices of and requests for compensation or payment for extra work, disputed work, construction claims and/or changed conditions, the Contractor must comply with the claim procedures set forth in Government Code section 900 et seq. prior to filing any lawsuit against the City. Such Government Code claims and any subsequent lawsuit based upon the Government Code claims shall be limited to those matters that remain unresolved after all procedures pertaining to extra work, disputed work, construction claims, and/or changed conditions have been followed by Contractor. If no such Government Code claim is submitted, or if the prerequisite contractual requirements are not otherwise satisfied as specified herein, Contractor shall be barred from bringing and maintaining a valid lawsuit against the City.

3.25 State License Board Notice. Contractors are required by law to be licensed and regulated by the Contractors' State License Board which has jurisdiction to investigate complaints against contractors if a complaint regarding a patent act or omission is filed within four (4) years of the date of the alleged violation. A complaint regarding a latent act or omission pertaining to structural defects must be filed within ten (10) years of the date of the alleged violation. Any questions concerning a contractor may be referred to the Registrar, Contractors' State License Board, P.O. Box 26000, Sacramento, California 95826.

3.26 Equal Opportunity Employment. Contractor represents that it is an equal opportunity employer and that it shall not discriminate against any employee or applicant for employment because of race, religion, color, national origin, ancestry, sex, age or other interests protected by the State or Federal Constitutions. Such non-discrimination shall include, but not be limited to, all activities related to initial employment, upgrading, demotion, transfer, recruitment or recruitment advertising, layoff or termination.

3.27 Anti-Trust Claims. This provision shall be operative if this Contract is applicable to California Public Contract Code Section 7103.5. In entering into this Contract to supply goods, services or materials, the Contractor hereby offers and agrees to assign to the City all rights, title, and interest in and to all causes of action it may have under Section 4 of the Clayton Act (15 U.S.C. Section 15) or under the Cartwright Act (Chapter 2, commencing with Section 16700, of Part 2 of Division 7 of the Business and Professions Code) arising from purchases of goods, services, or materials pursuant to the Contract. This assignment shall be made and become effective at the time the City tender final payment to the Contractor, without further acknowledgment by the Parties.

3.28 Notices. All notices hereunder and communications regarding interpretation of the terms of the Contract or changes thereto shall be provided by the mailing thereof by registered or certified mail, return receipt requested, postage prepaid and addressed as follows:

CONTRACTOR: **MOHAWK COMMERCIAL, INC.** 160 SOUTH INDUSTRIAL BLVD. CALHOUN, GA 30701  
ATTN: **TAMMY LAND, SENIOR PROJECT MANAGER**

CITY: CITY OF SIGNAL HILL  
2175 CHERRY AVENUE  
SIGNAL HILL, CA 90755  
ATTN: **MARGARITA BELTRAN, CONTRACTS MANAGER**

Any notice so given shall be considered received by the other Party forty-eight (48) hours after deposit in the U.S. Mail as stated above and addressed to the Party at the above address. Actual notice shall be deemed adequate notice on the date actual notice occurred, regardless of the method of service.

3.29 Entire Contract; Modification. This Contract contains the entire agreement of the Parties with respect to the subject matter hereof, and supersedes all prior negotiations, understandings or agreements. This Contract may only be modified by a writing signed by both Parties.

3.30 Time of Essence. Time is of the essence in the performance of this Contract.

3.31 Assignment Forbidden. Contractor shall not, either voluntarily or by action of law, assign or transfer this Contract or any obligation, right, title or interest assumed by Contractor herein without the prior written consent of City. If Contractor attempts an assignment or transfer of this Contract or any obligation, right, title or interest herein, City may, at its option, terminate and revoke the Contract and shall thereupon be relieved from any and all obligations to Contractor or its assignee or transferee.

3.32 Governing Law. This Contract shall be governed by the laws of the State of California. Venue shall be in Los Angeles County.

3.33 Counterparts. This Contract may be executed in counterparts, each of which shall constitute an original.

3.34 Successors. The Parties do for themselves, their heirs, executors, administrators, successors, and assigns agree to the full performance of all of the provisions contained in this Contract.

3.35 Attorneys' Fees. If either Party commences an action against the other Party, either legal administrative or otherwise, arising out of or in connection with this Contract, the prevailing Party in such action shall be entitled to have and recover from the losing Party reasonable attorneys' fees and all other costs of such action.

3.36 Prohibited Interests.

3.36.1 Solicitation. Contractor maintains and warrants that it has not employed nor retained any company or person, other than a bona fide employee working solely for

Contractor, to solicit or secure this Contract. Further, Contractor warrants that it has not paid nor has it agreed to pay any company or person, other than a bona fide employee working solely for Contractor, any fee, commission, percentage, brokerage fee, gift or other consideration contingent upon or resulting from the award or making of this Contract. For breach or violation of this warranty, City shall have the right to terminate this Contract without liability.

3.36.2 Conflict of Interest. For the term of this Contract, no official, officer or employee of City, during the term of his or her service with City, shall have any direct interest in this Contract, or obtain any present or anticipated material benefit arising therefrom.

3.37 Certification of License. Contractor certifies that as of the date of execution of this Contract, Contractor has a current contractor's license of the classification indicated below under Contractor's signature.

3.38 Authority to Enter Contract. Contractor has all requisite power and authority to conduct its business and to execute, deliver and perform the Contract. Each Party warrants that the individuals who have signed this Contract have the legal power, right and authority to make this Contract and bind each respective Party.

IN WITNESS WHEREOF, each of the Parties has caused this Contract to be executed on the day and year first above written.

**CITY OF SIGNAL HILL**

**MOHAWK COMMERCIAL, INC.**

By: \_\_\_\_\_  
Carlo Tomaino  
City Manager

By: \_\_\_\_\_  
Mike Gallman  
President

**ATTEST:**

By: \_\_\_\_\_  
Earle Jenkins,  
SVP Education & Government

By: \_\_\_\_\_  
Tina Knapp  
Assistant City Clerk

**APPROVED AS TO FORM:**

By: \_\_\_\_\_  
Best Best & Krieger LLP  
City Attorney

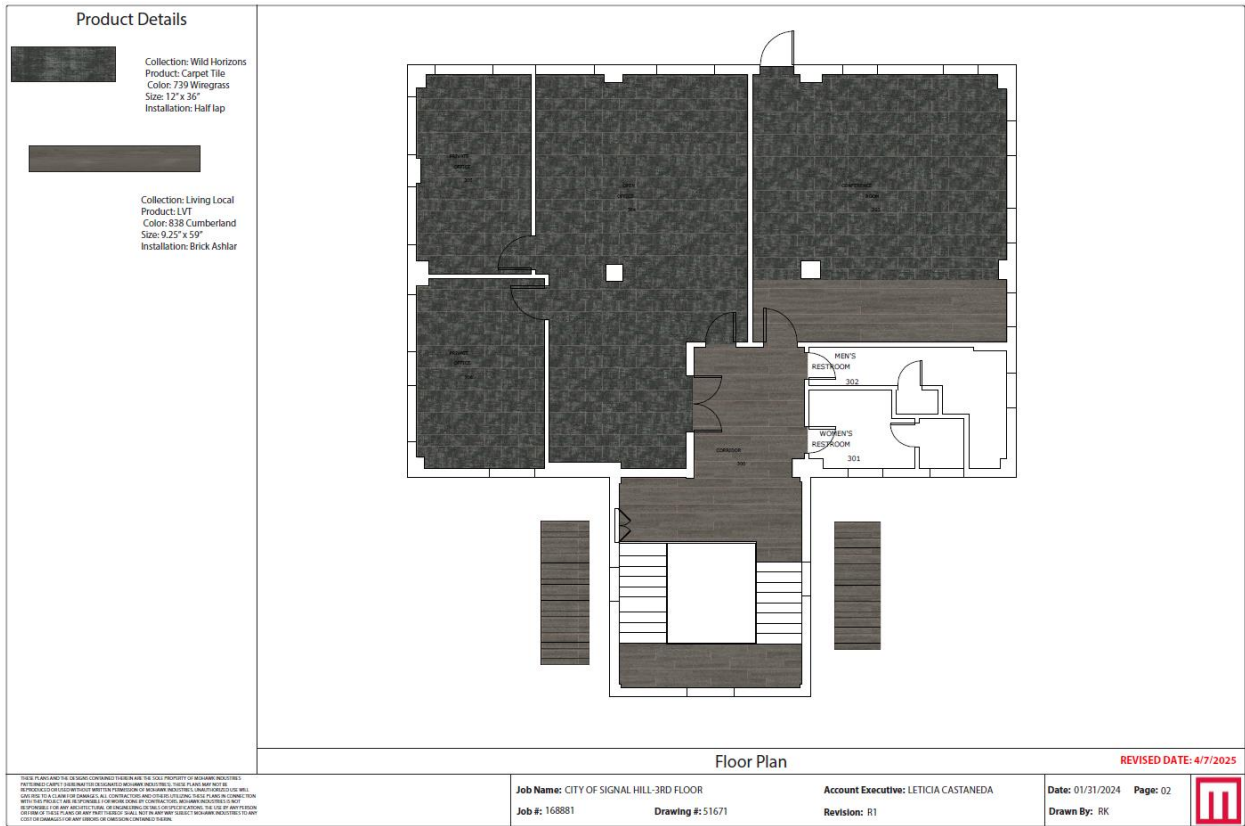
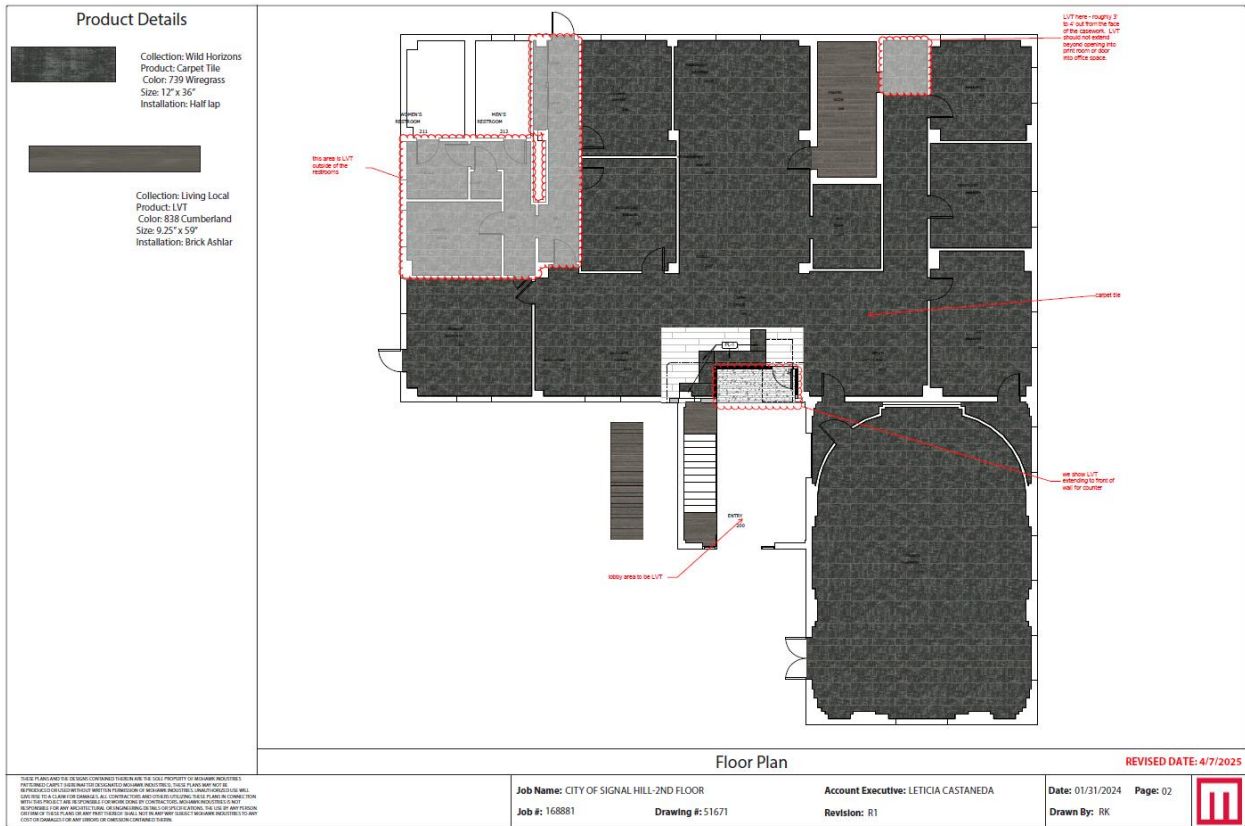
# EXHIBIT "A"

## PLANS AND SPECIFICATIONS

The drawings and specifications shown below, dated January 31, 2024 and April 7, 2025 are incorporated into this Contract herein by this reference.



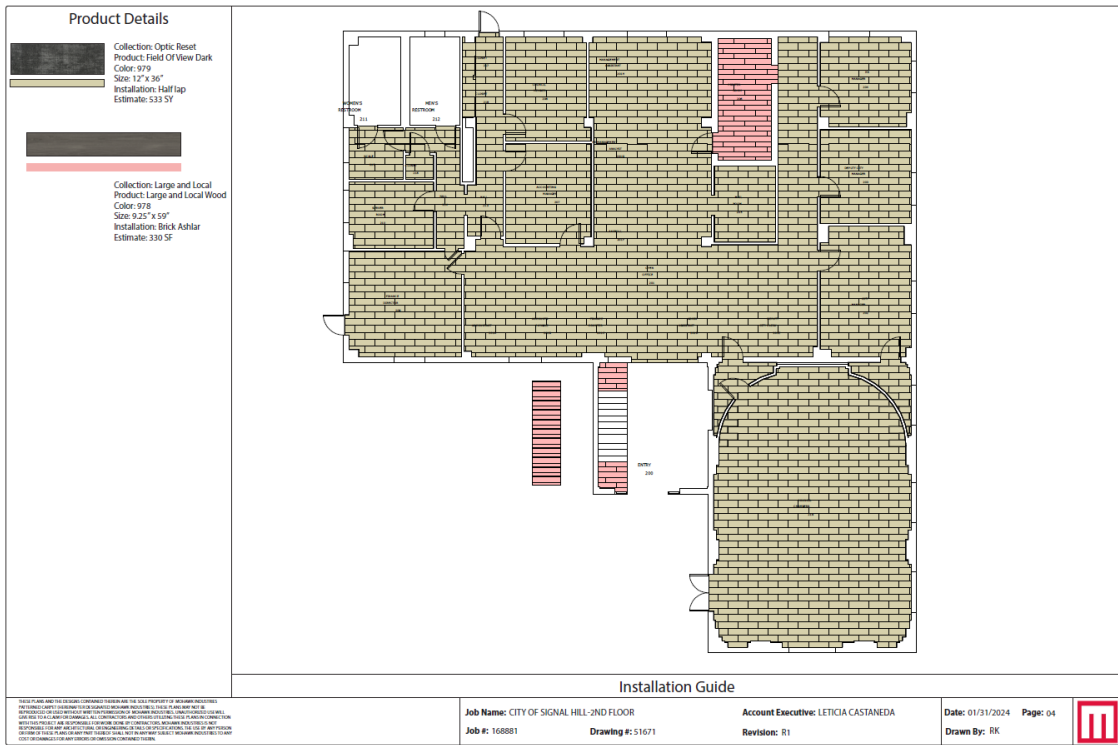
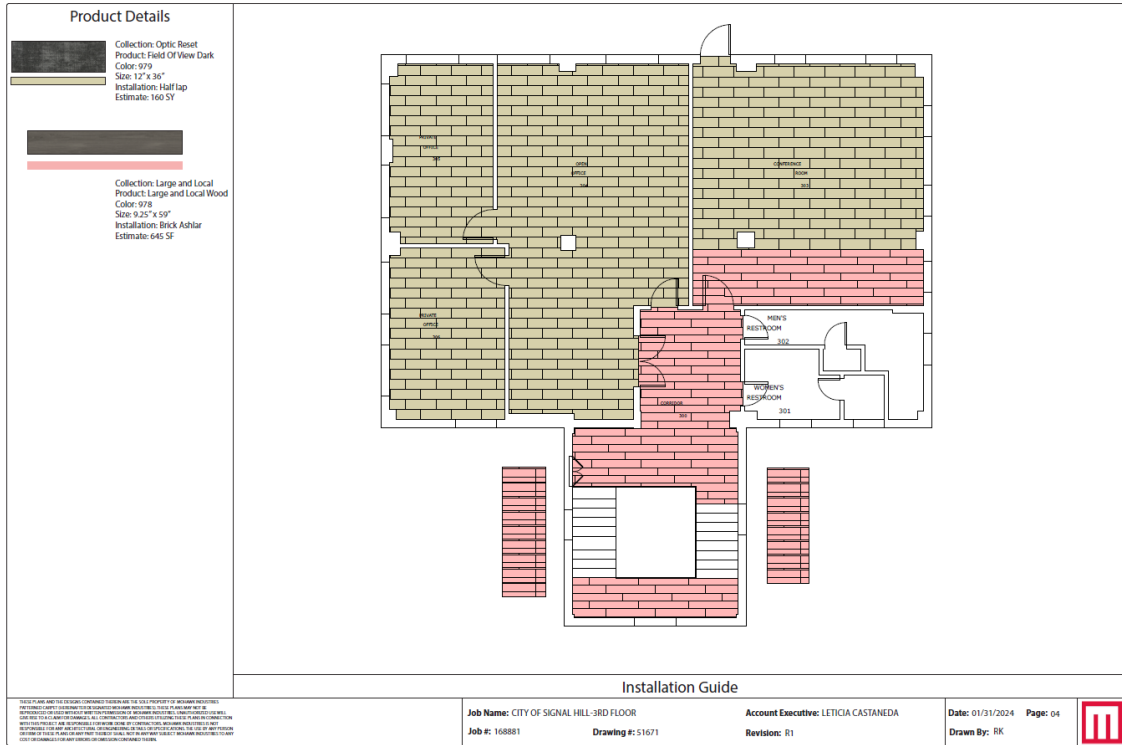




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**EXHIBIT "B"**  
**COMPENSATION**

Total compensation due to Mohawk shall be \$157,373.54 as shown below (Quotation # TLJ05223 dated 8/6/2025).

Payment and performance bond required.

Main Bid							
Style, Size, Backing, Description	Color Name	Color Number	Quantity	UoM		Unit Price	Line Total
GT366 Wild Horizons 12" x 36" Carpet Plank - Ecoflex One backing (4.6662 SY per carton)	Wiregrass	739	1,110.56	SY	Ⓢ	\$ 28.64	\$ 31,806.44
C2120 Living Local Woods 4.5MM 9.25" x 59" LVT (26.800F per carton)	Cumberland	838	3,162.40	SF	Ⓢ	\$ 3.74	\$ 11,827.38
Payment/Performance Bonds			150.00	EA	Ⓢ	\$ 7.14	\$ 1,071.00
Enpress pressure sensitive releasable for EcoFlex Matrix, NXT, ONE & Air carpet tile and plank (4 gal) / spread rate 140-160 sy 3/8" nap roller			12.00	EA	Ⓢ	\$ 145.41	\$ 1,744.92
M99 adhesive (4 gal) / spread rate 880-1040 sf			4.00	EA	Ⓢ	\$ 220.32	\$ 881.28
<b>REGION 4 PREVAILING WAGE RATES</b>							
Installation Carpet Tile			1,100.00	SY	Ⓢ	\$ 16.32	\$ 17,952.00
Removal of Broadloom (Direct Glue Down)			1,100.00	SY	Ⓢ	\$ 7.26	\$ 7,990.40
Carpet Disposal			1,100.00	SY	Ⓢ	\$ 1.70	\$ 1,871.65
Installation of Luxury Vinyl Tile (Planks or Squares)			3,132.00	SF	Ⓢ	\$ 4.28	\$ 13,392.43
Moisture Testing - 2nd floor lobby only			3.00	EA	Ⓢ	\$ 332.55	\$ 997.65
Floor Prep - Skim Coating to 1/8 inch (Material and Labor)			11,712.00	SF	Ⓢ	\$ 1.11	\$ 13,000.32
<b>OPEN MARKET (N&amp;P) ITEMS (LABOR):</b>							
Furnish / install Stair Nosing matching LVT (abrasive tape on the first and last step) - 4 Stairs & Stair Nosing for Council Chamber & 2step at main entrance			376.00	LF	Ⓢ	\$ 33.18	\$ 12,475.68
Furnish Wood Base 1/2 x 5"	White		702.00	LF	Ⓢ	\$ 6.80	\$ 4,773.60
Instal 4.5 Mandalay Millwork	Iceicle		1,900.00	LF	Ⓢ	\$ 8.88	\$ 16,872.00
Care Charge (California Only)			1,101.22	SY	Ⓢ	\$ 1.49	\$ 1,640.82
Freight			1.00	EA	Ⓢ	\$ 4,000.00	\$ 4,000.00
<b>Subtotal</b>							<b>\$ 142,287.67</b>
Estimated Sales Tax							\$ 8,138.26
<b>TOTAL</b>							<b>\$ 150,425.93</b>

**CO - IT Rm 121, Mail Rm 206, Vault Rm 208 (Includes ramp)**

Style, Size, Backing, Description	Color Name	Color Number	Quantity	UoM		Unit Price	Line Total
GT366 Wild Horizons 12" x 36" Carpet Plank - Ecoflex One backing (4.6662 SY per carton)	Wiregrass	739	32.67	SY	Ⓢ	\$ 28.64	\$ 935.67
G2120 Living Local Woods 4.5MM 9.25" x 59" LVT (26.808F per carton)	Cumberland	838	187.60	SF	Ⓢ	\$ 3.74	\$ 701.62
CRW03 4" Rubber Coved Wall Base - Rolls (120LF per ctn)	Smoke	955	240.00	LF	Ⓢ	\$ 1.05	\$ 252.00
Payment/Performance Bonds			7.00	EA	Ⓢ	\$ 7.14	\$ 49.98
Enpress pressure sensitive releasable for EcoFlex Matrix, NXT, ONE & Air carpet tile and plank (4 gal) / spread rate 140-160 sy 3/8" nap roller			1.00	EA	Ⓢ	\$ 145.41	\$ 145.41
M99 adhesive (1 gal) / spread rate 220-260 sf			1.00	EA	Ⓢ	\$ 66.10	\$ 66.10
M45 wall base adhesive (30 oz cartridge) / spread rate 50 LF of 4" base or 30 LF of 6" base			5.00	EA	Ⓢ	\$ 6.93	\$ 34.65
<b>REGION 4 PREVAILING WAGE RATES</b>							
Installation Carpet Tile			30.00	SY	Ⓢ	\$ 16.32	\$ 489.60
Removal of Broadloom (Direct Glue Down)			30.00	SY	Ⓢ	\$ 7.26	\$ 217.92
Removal/Disposal Resilient Flooring (VCT)			48.00	SY	Ⓢ	\$ 1.88	\$ 90.24
Carpet Disposal			30.00	SY	Ⓢ	\$ 1.70	\$ 51.05
Installation of Luxury Vinyl Tile (Planks or Squares)			162.00	SF	Ⓢ	\$ 4.28	\$ 692.71
Install Base, Standard 4-Inch Vinyl/Rubber Blend, Black/Brown	TBD	TBD	240.00	LF	Ⓢ	\$ 4.73	\$ 1,136.16
Floor Prep - Skim Coating to 1/8 Inch (Material and Labor)			450.00	SF	Ⓢ	\$ 1.48	\$ 666.00
Floor Prep - Self Leveling to 1/4 Inch (Material and Labor) - Includes raising the floor at 2 doors, vault rm 206			450.00	SF	Ⓢ	\$ 1.54	\$ 693.00
Care Charge (California Only)			32.67	SY	Ⓢ	\$ 1.49	\$ 48.68
Freight			1.00	EA	Ⓢ	\$ 300.00	\$ 300.00
<b>Subtotal</b>							<b>\$ 6,570.78</b>
Estimated Sales Tax							\$ 366.92
<b>TOTAL</b>							<b>\$ 6,937.71</b>

<b>Grand Total - Subtotals</b>	<b>\$ 148,868.36</b>
<b>Grand Total - Sales Tax</b>	<b>\$ 8,505.18</b>
<b>GRAND TOTAL - TOTALS</b>	<b>\$ 157,373.54</b>

**PERFORMANCE BOND**

KNOW ALL PERSONS BY THESE PRESENTS:

THAT WHEREAS, the City of Signal Hill (hereinafter referred to as "City") has awarded to \_\_\_\_\_, (hereinafter referred to as the "Contractor") an agreement for \_\_\_\_\_ (hereinafter referred to as the "Project").

WHEREAS, the work to be performed by the Contractor is more particularly set forth in the Contract Documents for the Project dated \_\_\_\_\_, (hereinafter referred to as "Contract Documents"), the terms and conditions of which are expressly incorporated herein by reference; and

WHEREAS, the Contractor is required by said Contract Documents to perform the terms thereof and to furnish a bond for the faithful performance of said Contract Documents.

NOW, THEREFORE, we, \_\_\_\_\_, the \_\_\_\_\_ undersigned \_\_\_\_\_ Contractor and \_\_\_\_\_ as Surety, a corporation organized and duly authorized to transact business under the laws of the State of California, are held and firmly bound unto the City in the sum of \_\_\_\_\_ DOLLARS and \_\_\_\_\_ CENTS (\$ \_\_\_\_\_), said sum being not less than one hundred percent (100%) of the total amount of the Contract, for which amount well and truly to be made, we bind ourselves, our heirs, executors and administrators, successors and assigns, jointly and severally, firmly by these presents.

THE CONDITION OF THIS OBLIGATION IS SUCH, that, if the Contractor, his or its heirs, executors, administrators, successors or assigns, shall in all things stand to and abide by, and well and truly keep and perform the covenants, conditions and agreements in the Contract Documents and any alteration thereof made as therein provided, on its part, to be kept and performed at the time and in the manner therein specified, and in all respects according to their intent and meaning; and shall faithfully fulfill all obligations including, if provided as part of the Contract Documents, the one-year guarantee of all materials and workmanship; and shall indemnify and save harmless the City, its officers and agents, as stipulated in said Contract Documents, then this obligation shall become null and void; otherwise it shall be and remain in full force and effect.

As a condition precedent to the satisfactory completion of the Contract Documents, unless otherwise provided for in the Contract Documents, the guarantee obligation shall hold good for a period of one (1) year after the acceptance of the work by City, during which time if Contractor shall fail to make full, complete, and satisfactory repair and replacements and totally protect the City from loss or damage resulting from or caused by defective materials or faulty workmanship the above obligation in penal sum thereof shall remain in full force and effect. However, anything in this paragraph to the contrary notwithstanding, the obligations of Surety hereunder shall continue so long as any obligation of Contractor remains. Nothing herein shall limit the City's rights or the Contractor or Surety's obligations under the Contract Documents, law or equity, including, but not limited to, California Code of Civil Procedure section 337.15.



Whenever Contractor shall be, and is declared by the City to be, in default under the Contract Documents, the Surety shall remedy the default pursuant to the Contract Documents, or shall promptly, at the City's option:

- (1) Take over and complete the Project in accordance with all terms and conditions in the Contract Documents; or
- (2) Obtain a bid or bids for completing the Project in accordance with all terms and conditions in the Contract Documents and upon determination by Surety of the lowest responsive and responsible bidder, arrange for a contract between such bidder, the Surety and the City, and make available as work progresses sufficient funds to pay the cost of completion of the Project, less the balance of the contract price, including other costs and damages for which Surety may be liable. The term "balance of the contract price" as used in this paragraph shall mean the total amount payable to Contractor by the City under the Contract Documents and any modification thereto, less any amount previously paid by the City to the Contractor and any other set offs pursuant to the Contract Documents.
- (3) Permit the City to complete the Project in any manner consistent with California law and make available as work progresses sufficient funds to pay the cost of completion of the Project, less the balance of the contract price, including other costs and damages for which Surety may be liable. The term "balance of the contract price" as used in this paragraph shall mean the total amount payable to Contractor by the City under the Contract Documents and any modification thereto, less any amount previously paid by the City to the Contractor and any other set offs pursuant to the Contract Documents.

Surety expressly agrees that the City may reject any contractor or subcontractor which may be proposed by Surety in fulfillment of its obligations in the event of default by the Contractor.

Surety shall not utilize Contractor in completing the Project nor shall Surety accept a bid from Contractor for completion of the Project if the City, when declaring the Contractor in default, notifies Surety of the City's objection to Contractor's further participation in the completion of the Project.

The Surety, for value received, hereby stipulates and agrees that no change, extension of time, alteration or addition to the terms of the Contract Documents or to the Project to be performed thereunder shall in any way affect its obligations on this bond, and it does hereby waive notice of any such change, extension of time, alteration or addition to the terms of the Contract Documents or to the Project and the provisions of Section 2819 and 2845 of the California Civil Code. Without limiting the foregoing, such changes, extensions of time and alterations or additions shall include, but are not limited to, changes or alterations to the Contract Documents (including, without limitation, an increase in the total dollar amount of the Contract Documents), extensions of time, or modifications of the time, terms, or conditions of payment to the Contractor.

IN WITNESS WHEREOF, we have hereunto set our hands and seals this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

CONTRACTOR/PRINCIPAL  
(Corporate Seal of Contractor/  
Principal, if a Corporation)

\_\_\_\_\_  
Name of Contractor/Principal (Type or Print)

By: \_\_\_\_\_  
Name (Signature)

\_\_\_\_\_  
Name (Type or Print)

\_\_\_\_\_  
Title (Type or Print)

SURETY  
(Seal of Surety)

\_\_\_\_\_  
Name of Surety (Type or Print)

By: \_\_\_\_\_  
Attorney-In-Fact

*Signatures of those signing for the Contractor and Surety must be notarized and evidence of corporate authority attached.*

The rate of premium on this bond is \_\_\_\_\_ per thousand. The total amount of premium charges, \$\_\_\_\_\_.

(The above must be filled in by corporate attorney.)

**THIS IS A REQUIRED FORM**

Any claims under this bond may be addressed to:

(Name and Address of Surety) \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

(Name and Address of Agent or Representative for service of process in California, if different from above) \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

(Telephone number of Surety and Agent or Representative for service of process in California) \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

# Notary Acknowledgment

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

STATE OF CALIFORNIA  
 COUNTY OF \_\_\_\_\_

On \_\_\_\_\_, 20\_\_\_\_, before me, \_\_\_\_\_, Notary Public, personally appeared \_\_\_\_\_, who proved to me on the basis of satisfactory

evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

\_\_\_\_\_  
 Signature of Notary Public

### OPTIONAL

*Though the information below is not required by law, it may prove valuable to persons relying on the document and could prevent fraudulent removal and reattachment of this form to another document.*

#### CAPACITY CLAIMED BY SIGNER

#### DESCRIPTION OF ATTACHED DOCUMENT

- Individual
- Corporate Officer

\_\_\_\_\_ Title(s)

\_\_\_\_\_ Title or Type of Document

- Partner(s)                       Limited
- General

\_\_\_\_\_ Number of Pages

- Attorney-In-Fact
- Trustee(s)
- Guardian/Conservator
- Other:

\_\_\_\_\_ Date of Document

Signer is representing:  
 Name Of Person(s) Or Entity(ies)

\_\_\_\_\_

\_\_\_\_\_ Signer(s) Other Than Named Above

NOTE: A copy of the Power-of-Attorney to local representatives of the bonding company must be attached hereto.

**END OF PERFORMANCE BOND FORM**

**SECTION 00620  
PAYMENT BOND**

KNOW ALL MEN BY THESE PRESENTS That

WHEREAS, the City of Signal Hill (hereinafter designated as the "City"), by action taken or a resolution passed \_\_\_\_\_, 20\_\_\_\_ has awarded to \_\_\_\_\_ hereinafter designated as the "Principal," a contract for the work described as follows: \_\_\_\_\_ (the "Project"); and

WHEREAS, the work to be performed by the Principal is more particularly set forth in the Contract Documents for the Project dated \_\_\_\_\_, (hereinafter referred to as "Contract Documents"), the terms and conditions of which are expressly incorporated herein by reference; and

WHEREAS, said Principal is required to furnish a bond in connection with said Contract Documents; providing that if said Principal or any of its Subcontractors shall fail to pay for any materials, provisions, provender, equipment, or other supplies used in, upon, for or about the performance of the work contracted to be done, or for any work or labor done thereon of any kind, or for amounts due under the Unemployment Insurance Code or for any amounts required to be deducted, withheld, and paid over to the Employment Development Department from the wages of employees of said Principal and its Subcontractors with respect to such work or labor, the Surety on this bond will pay for the same to the extent hereinafter set forth.

NOW THEREFORE, we, the Principal and \_\_\_\_\_ as Surety, are held and firmly bound unto the City in the penal sum of \_\_\_\_\_ DOLLARS and \_\_\_\_\_ CENTS (\$\_\_\_\_\_) lawful money of the United States of America, for the payment of which sum well and truly to be made, we bind ourselves, our heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

THE CONDITION OF THIS OBLIGATION IS SUCH that if said Principal, his or its subcontractors, heirs, executors, administrators, successors or assigns, shall fail to pay any of the persons named in Section 9100 of the Civil Code, fail to pay for any materials, provisions or other supplies, used in, upon, for or about the performance of the work contracted to be done, or for any work or labor thereon of any kind, or amounts due under the Unemployment Insurance Code with respect to work or labor performed under the Contract Documents, or for any amounts required to be deducted, withheld, and paid over to the Employment Development Department or Franchise Tax Board from the wages of employees of the contractor and his subcontractors pursuant to Section 18663 of the Revenue and Taxation Code, with respect to such work and labor the Surety or Sureties will pay for the same, in an amount not exceeding the sum herein above specified, and also, in case suit is brought upon this bond, all litigation expenses incurred by the City in such suit, including reasonable attorneys' fees, court costs, expert witness fees and investigation expenses.

This bond shall inure to the benefit of any of the persons named in Section 9100 of the Civil Code so as to give a right of action to such persons or their assigns in any suit brought upon this bond.

It is further stipulated and agreed that the Surety on this bond shall not be exonerated or released from the obligation of this bond by any change, extension of time for performance, addition,

(BB&K 2019)

C-1

alteration or modification in, to, or of any contract (including the Contract Documents), plans, specifications, or agreement pertaining or relating to any scheme or work of improvement herein above described, or pertaining or relating to the furnishing of labor, materials, or equipment therefore, nor by any change or modification of any terms of payment or extension of the time for any payment pertaining or relating to any scheme or work of improvement herein above described, nor by any rescission or attempted rescission or attempted rescission of the Contract Documents, agreement or bond, nor by any conditions precedent or subsequent in the bond attempting to limit the right of recovery of claimants otherwise entitled to recover under any such contract or agreement or under the bond, nor by any fraud practiced by any person other than the claimant seeking to recover on the bond and that this bond be construed most strongly against the Surety and in favor of all persons for whose benefit such bond is given, and under no circumstances shall Surety be released from liability to those for whose benefit such bond has been given, by reason of any breach of contract between the owner or City and original contractor or on the part of any obligee named in such bond, but the sole conditions of recovery shall be that claimant is a person described in Section 9100 of the Civil Code, and has not been paid the full amount of his claim and that Surety does hereby waive notice of any such change, extension of time, addition, alteration or modification herein mentioned.

Notwithstanding any other provision of this bond, it is expressly understood, acknowledged and agreed that it shall provide all of the protections required by California Civil Code Sections 9550 through 9566, including the specific coverage protections required by Section 9554.

**REMAINDER OF PAGE LEFT INTENTIONALLY BLANK**

**SIGNATURES ON FOLLOWING PAGE**

IN WITNESS WHEREOF, two (2) identical counterparts of this instrument, each of which shall for all purposes be deemed an original thereof, have been duly executed by the Principal and Surety above named, on the \_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_ the name and corporate seal of each corporate party being hereto affixed and these presents duly signed by its undersigned representative pursuant to authority of its governing body.

CONTRACTOR/PRINCIPAL  
(Corporate Seal of Contractor/  
Principal, if a Corporation)

\_\_\_\_\_  
Name of Contractor/Principal (Type or Print)

By: \_\_\_\_\_  
Name (Signature)

\_\_\_\_\_  
Name (Type or Print)

\_\_\_\_\_  
Title (Type or Print)

SURETY  
(Seal of Surety)

\_\_\_\_\_  
Name of Surety (Type or Print)

By: \_\_\_\_\_  
Attorney-In-Fact



# Notary Acknowledgment

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

STATE OF CALIFORNIA  
 COUNTY OF \_\_\_\_\_

On \_\_\_\_\_, 20\_\_\_\_, before me, \_\_\_\_\_, Notary Public, personally appeared \_\_\_\_\_, who proved to me on the basis of satisfactory

evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

\_\_\_\_\_  
 Signature of Notary Public

### OPTIONAL

*Though the information below is not required by law, it may prove valuable to persons relying on the document and could prevent fraudulent removal and reattachment of this form to another document.*

#### CAPACITY CLAIMED BY SIGNER

- Individual
- Corporate Officer

\_\_\_\_\_ Title(s)

- Partner(s)  Limited
- General

- Attorney-In-Fact
- Trustee(s)
- Guardian/Conservator
- Other:

Signer is representing:  
 Name Of Person(s) Or Entity(ies)

\_\_\_\_\_  
 \_\_\_\_\_

#### DESCRIPTION OF ATTACHED DOCUMENT

\_\_\_\_\_ Title or Type of Document

\_\_\_\_\_ Number of Pages

\_\_\_\_\_ Date of Document

\_\_\_\_\_ Signer(s) Other Than Named Above

**NOTE:** A copy of the Power-of-Attorney to local representatives of the bonding company must be attached hereto.

**EXHIBIT "C"**  
**INSURANCE REQUIREMENTS**

1.1 Insurance.

1.1.1 Time for Compliance. Contractor shall not commence work under this Contract until it has provided evidence satisfactory to the City that it has secured all insurance required under this section. In addition, Contractor shall not allow any subcontractor to commence work on any subcontract until it has provided evidence satisfactory to the City that the subcontractor has secured all insurance required under this section.

1.1.2 Types of Insurance Required. As a condition precedent to the effectiveness of this Contract for work to be performed hereunder, and without limiting the indemnity provisions of the Contract, the Contractor, in partial performance of its obligations under such Contract, shall procure and maintain in full force and effect during the term of the Contract the following policies of insurance. If the existing policies do not meet the insurance requirements set forth herein, Contractor agrees to amend, supplement or endorse the policies to do so. Limits are satisfied by combination of primary and umbrella/excess limits.

(A) Commercial General Liability: Commercial General Liability Insurance which affords coverage at least as broad as Insurance Services Office "occurrence" form CG 0001, or the exact equivalent, and shall be no less than \$1,000,000 per occurrence and no less than \$2,000,000 in the general aggregate. Defense costs shall be paid in addition to the limits. The policy shall contain no endorsements or provisions limiting coverage for (1) contractual liability; (2) cross liability exclusion for claims or suits by one insured against another; or (3) contain any other exclusion contrary to the Contract.

(B) Automobile Liability Insurance: Automobile Liability Insurance with coverage at least as broad as Insurance Services Office Form CA 0001 covering "Any Auto" (Symbol 1), or the exact equivalent, covering bodily injury and property damage for all activities shall be in an amount of not less than \$1,000,000 combined limit for each occurrence. Coverage shall include loading and unloading activities.

(C) Workers' Compensation: Workers' Compensation Insurance, as required by the State of California and Employer's Liability Insurance with a limit of not less than \$1,000,000 per accident for bodily injury and disease.

(D) Builder's Risk Insurance ["All Risk"]: The City has obtained Builder's Risk ["All Risk"] extended coverage insurance for the Project. Contractor shall **NOT** procure Builder's Risk ["All Risk"] insurance for this Project, and shall **NOT** include the cost of said coverage in its bid price/the Contract Price.

1.1.3 Endorsements. Required insurance policies shall contain the following provisions, or Consultant shall provide endorsements on forms approved by the City to add the following provisions to the insurance policies:

(A) Commercial General Liability:

(1) Additional Insured: The City, its officials, officers, employees, agents, and volunteers shall be additional insureds with regard to liability and defense of suits or claims arising out of the performance of the Contract.

Additional Insured Endorsements shall not (1) be restricted to "ongoing operations"; (2) exclude "contractual liability"; (3) restrict coverage to "sole" liability of Contractor; or (4) contain any other exclusions contrary to the terms of purposes of this Contract. For all policies of Commercial General Liability insurance, Contractor shall provide endorsements in the form of ISO CG 20 10 10 01 and 20 37 10 01 (or endorsements providing the exact same coverage) to effectuate this requirement.

(2) Cancellation: Required insurance policies shall not be canceled or terminated until a thirty (30) day written notice of cancellation has been served upon the City except ten (10) days shall be allowed for non-payment of premium.

(B) Automobile Liability:

(1) Cancellation: Required insurance policies shall not be canceled or terminated until a thirty (30) day written notice of cancellation has been served upon the City except ten (10) days shall be allowed for non-payment of premium.

(C) Workers' Compensation:

(1) Waiver of Subrogation: A waiver of subrogation stating that the insurer waives all rights of subrogation against the City, its officials, officers, employees, agents and volunteers.

(2) Cancellation: Required insurance policies shall not be canceled or terminated until a thirty (30) day written notice of cancellation has been served upon the City except ten (10) days shall be allowed for non-payment of premium.

1.1.4 Primary and Non-Contributing Insurance. All policies of Commercial General Liability, Automobile Liability insurance (if required) shall be primary and any other insurance, deductible, or self-insurance maintained by the City, its officials, officers, employees agents or volunteers shall not contribute with this primary insurance. Policies shall contain or be endorsed to contain such provisions.

1.1.5 Waiver of Subrogation. All policies of Commercial General Liability, Automobile Liability insurance (if required) shall contain or be endorsed to waive subrogation against the City, its officials, officers, employees, agents, and volunteers or shall specifically allow Contractor or others providing insurance evidence in compliance with these specifications to waive their right of recovery prior to a loss. Contractor hereby waives its own right of recovery against City, and shall require similar written express waivers and insurance clauses from each of its subcontractors.

1.1.6 Deductibles and Self-Insured Retentions. Any deductible or self-insured retention shall protect the City, its officials, officers, employees, agents and volunteers in the same manner and to the same extent as they would have been protected had the policy or policies not contained a deductible or self-insured retention.

1.1.7 Evidence of Insurance. The Contractor, concurrently with the execution of the Contract, and as a condition precedent to the effectiveness thereof, shall deliver original certificates on forms approved by the City, together with all endorsements affecting each policy. Required insurance policies shall not be in compliance if they include any limiting provision or endorsement that has not been submitted to the City for approval. The certificates and endorsements for each insurance policy shall be signed by a person authorized by that insurer to bind coverage on its behalf. At least fifteen (15 days) prior to the expiration of any such policy, evidence of insurance showing that such insurance coverage has been renewed or extended shall be filed with the City. If such coverage is cancelled or reduced, and not replaced immediately so as to avoid a lapse in the required coverage, Contractor shall, within ten (10) days after receipt of written notice of such cancellation or reduction of coverage, file with the City evidence of insurance showing that the required insurance has been reinstated or has been provided through another insurance company or companies.

1.1.8 Failure to Maintain Coverage. In the event any policy of insurance required under this Contract does not comply with these specifications or is canceled and not replaced immediately so as to avoid a lapse in the required coverage, City has the right but not the duty to obtain the insurance it deems necessary and any premium paid by City will be promptly reimbursed by Contractor or City will withhold amounts sufficient to pay premium from Contractor payments. In the alternative, City may cancel this Contract, effective upon notice.

1.1.9 Acceptability of Insurers. Each such policy shall be from a company or companies with a current A.M. Best's rating of no less than A:VII and authorized to transact business of insurance in the State of California, or otherwise allowed to place insurance through surplus line brokers under applicable provisions of the California Insurance Code or any federal law.

1.1.10 Enforcement of Contract Provisions (non estoppel). Contractor acknowledges and agrees that actual or alleged failure on the part of the City to inform Contractor of non-compliance with any requirement imposes no additional obligation on the City nor does it waive any rights hereunder.

1.1.11 Requirements Not Limiting. Requirement of specific coverage or minimum limits contained in this Appendix are not intended as a limitation on coverage, limits, or other requirement, or a waiver of any coverage normally provided by any insurance.

1.1.12 Insurance for Subcontractors. Consultant shall include all Subcontractors as additional insureds under the Contractor's policies, or the Contractor shall be responsible for causing Subcontractors to purchase the appropriate insurance in compliance with the terms of these Insurance Requirements, including adding the City, its officials, officers, employees, agents and volunteers as additional insureds to the Subcontractor's policies. All policies of Commercial General Liability insurance provided by Subcontractors shall be endorsed to name the City, its officials, officers, employees, agents and volunteers as additional insureds using endorsement form ISO CG 20 38 04 13. Contractor shall not allow any Subcontractor to commence work until it has received satisfactory evidence of Subcontractor's compliance with all insurance requirements under this Contract, to the extent applicable. The Contractor shall provide satisfactory evidence of compliance with this section upon request of the City.

**EXHIBIT "D"**  
**LABOR CERTIFICATION**

**LABOR CODE - SECTION 1861**

I, the undersigned Contractor, am aware of the provisions of Section 3700, et seq., of the California Labor Code which require every employer to be insured against liability for Worker's Compensation or to undertake self-insurance in accordance with the provisions of the Code, and I, the undersigned Contractor, agree to and will comply with such provisions before commencing the performance of the Work on this Contract.

**MOHAWK COMMERCIAL, INC.**

Signature \_\_\_\_\_

Name \_\_\_\_\_

Title \_\_\_\_\_

Dated \_\_\_\_\_



STAFF REPORT

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10/14/2025

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**AGENDA ITEM**

**TO: HONORABLE MAYOR  
AND MEMBERS OF THE CITY COUNCIL**

**FROM: CARLO TOMAINO  
CITY MANAGER**

**BY: BRAD KENNEALLY  
CHIEF OF POLICE**

**SUBJECT: PROPOSED ACCEPTANCE OF OFFICE OF TRAFFIC SAFETY SELECTIVE TRAFFIC ENFORCEMENT PROGRAM GRANT AND ADOPTION OF RESOLUTION APPROVING RELATED BUDGET APPROPRIATIONS FOR FISCAL YEAR 2025-2026**

Summary:

The Office of Traffic Safety (OTS) Selective Traffic Enforcement Program (STEP) awarded the Signal Hill Police Department a \$100,000 grant. The City's awarded STEP grant funding would allow the Police Department to carry out traffic safety enforcement targeting primary collision factors that contribute to traffic collisions, including driving under the influence. The grant would offset the cost of police overtime, training, and related supplies. Staff recommends the City Council adopt a resolution accepting the grant and authorizing a budget adjustment to increase grant revenue by \$10,000.

Strategic Plan Goal(s):

- Goal No. 1 Financial Stability: Ensure the City's long-term financial stability and resilience.
- Goal No. 2 Community Safety: Maintain community safety by supporting public safety services and increasing emergency preparedness.

Recommendations:

1. Authorize the City Manager, or his designee, to accept grant funding through the OTS STEP grant.
2. Adopt a Resolution, entitled: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, AMENDING THE ADOPTED BUDGET AND AUTHORIZING RELATED BUDGET APPROPRIATIONS FOR FISCAL YEAR 2025-2026.

Fiscal Impact:

If the City Council approves the recommended actions, OTS would award the City a grant in the amount of \$100,000 to be used during the period of October 1, 2025, through September 30, 2026, to offset related expenditures. The adopted operating budget forecasted a \$90,000 grant; therefore, staff recommends a budget adjustment to increase the budgeted grant revenues and related appropriation for the OTS Fund (275) by \$10,000.

Background and Analysis:

The Police Department has been successful in securing OTS grants since the early 1990s to fund training, enforcement activities, and the purchase of traffic safety equipment such as a DUI trailer, preliminary alcohol screening devices, traffic calming devices, and radar trailers. OTS grant applications are accepted statewide in January and the award selection is made between July and August. Upon OTS review and determination, grant awards are made based primarily on traffic safety data contained in the Statewide Integrated Traffic Records System (SWITRS).

City's Grant Award

The City's awarded STEP grant funding would allow the Police Department to carry out traffic safety enforcement targeting primary collision factors that contribute to traffic collisions. The eligible grant funded enforcement activities and/or covered direct costs include:

- Maintaining a "DUI BOLO" program to notify patrol and traffic officers to be on the lookout for identified repeat DUI offenders with a suspended or revoked license due to DUI convictions
- DUI/driver's license checkpoints and enforcement patrols
- Traffic enforcement patrols
- Traffic enforcement operations targeting drivers using a handheld cell phone
- Motorcycle safety enforcement operations
- Traffic safety educational presentations
- Pedestrian and bicycle enforcement operations
- Vehicle speed feedback signs
- DUI Checkpoint on-scene supplies

The grant would also provide funding and traveling costs for police officers to attend the following classes:



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10/14/2025

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- Advanced roadside impaired driving enforcement training (16 hours)
- Standardized field sobriety testing training (16 hours)
- Drug Recognition Expert training (80 hours) and recertification

If approved by the City Council, the City would accept the grant and begin conducting eligible grant funded enforcement and education activities this year.


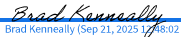


Reviewed for Fiscal Impact:

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Siamlu Cox

Attachments:

- A. Office of Traffic Safety Grant Agreement
- B. Budget Amendment Resolution

<b>1. GRANT TITLE</b> <b>Selective Traffic Enforcement Program (STEP)</b>	
<b>2. NAME OF AGENCY</b> <b>Signal Hill</b>	<b>3. Grant Period</b> From: 10/01/2025 To: 09/30/2026
<b>4. AGENCY UNIT TO ADMINISTER GRANT</b> <b>Signal Hill Police Department</b>	
<b>5. GRANT DESCRIPTION</b> Best practice strategies will be conducted to reduce the number of persons killed and injured in crashes involving alcohol and other primary crash factors. The funded strategies may include impaired driving enforcement, enforcement operations focusing on primary crash factors, distracted driving, night-time seat belt enforcement, special enforcement operations encouraging motorcycle safety, enforcement and public awareness in areas with a high number of bicycle and pedestrian crashes, and educational programs. These strategies are designed to earn media attention thus enhancing the overall deterrent effect.	
<b>6. Federal Funds Allocated Under This Agreement Shall Not Exceed: \$100,000.00</b> Allocation is contingent upon availability of federal funds.	
<b>7. TERMS AND CONDITIONS:</b> The parties agree to comply with the terms and conditions of the following which are by this reference made a part of the Agreement: <ul style="list-style-type: none"> <li>• Schedule A – Problem Statement, Goals and Objectives and Method of Procedure</li> <li>• Schedule B – Detailed Budget Estimate and Sub-Budget Estimate (if applicable)</li> <li>• Schedule B-1 – Budget Narrative and Sub-Budget Narrative (if applicable)</li> <li>• Exhibit A – Certifications and Assurances</li> <li>• Exhibit B* – OTS Grant Program Manual</li> <li>• Exhibit C – Grant Electronic Management System (GEMS) Access</li> </ul> <p>*Items shown with an asterisk (*), are hereby incorporated by reference and made a part of this agreement as if attached hereto. These documents can be viewed at the OTS home web page under Grants: <a href="http://www.ots.ca.gov">www.ots.ca.gov</a>.</p> <p>We, the officials named below, hereby swear under penalty of perjury under the laws of the State of California that we are duly authorized to legally bind the Grant recipient to the above described Grant terms and conditions.  IN WITNESS WHEREOF, this Agreement has been executed by the parties hereto.</p>	
<b>8. Approval Signatures</b>	
<b>A. GRANT DIRECTOR</b> NAME: Jeff Poor TITLE: Traffic Sergeant EMAIL: <a href="mailto:jpoor@signalhillpd.org">jpoor@signalhillpd.org</a> PHONE: (562) 989-7203 ADDRESS: 2745 Walnut Avenue Signal Hill, CA 90755   _____ (_____) (Date)	<b>B. AUTHORIZING OFFICIAL</b> ADDRESS: Brad Kenneally Chief <b>bkenneally@signalhillpd.org</b> (562) 989-7205 2745 Walnut Avenue Signal Hill, CA 90755   _____ (_____) (Date)
<b>C. FISCAL OFFICIAL</b> ADDRESS: Siamlu Cox Finance Director <a href="mailto:scox@cityofsignalhill.org">scox@cityofsignalhill.org</a> (562) 989-7312 2175 Cherry Avenue Signal Hill, CA 90755   _____ (_____) (Date)	<b>D. AUTHORIZING OFFICIAL OF OFFICE OF TRAFFIC SAFETY</b> ADDRESS: Stephanie Dougherty Director <a href="mailto:stephanie.dougherty@ots.ca.gov">stephanie.dougherty@ots.ca.gov</a> (916) 509-3030 2208 Kausen Drive, Suite 300 Elk Grove, CA 95758   _____ (_____) (Date)

<p>E. ACCOUNTING OFFICER OF OFFICE OF TRAFFIC SAFETY</p> <p>NAME: Carolyn Vu  ADDRESS: 2208 Kausen Drive, Suite 300  Elk Grove, CA 95758</p>	<p><b>9. SAM INFORMATION</b></p> <p>SAM #: QVY8BN29VXF7  REGISTERED  ADDRESS: 2175 Cherry Avenue  CITY: Signal Hill  ZIP+4: 90755-3713</p>
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10. PROJECTED EXPENDITURES						
FUND	CFDA	ITEM/APPROPRIATION	F.Y.	CHAPTER	STATUTE	PROJECTED EXPENDITURES
405e DDL-26	20.616	0521-0890-101	2025	04/25	BA/25	\$3,000.00
402PT-26	20.600	0521-0890-101	2025	04/25	BA/25	\$32,000.00
164AL-26	20.608	0521-0890-101	2025	04/25	BA/25	\$65,000.00
					<b>AGREEMENT TOTAL</b>	<b>\$100,000.00</b>
					AMOUNT ENCUMBERED BY THIS DOCUMENT	
					<b>\$100,000.00</b>	
<p><i>I CERTIFY upon my own personal knowledge that the budgeted funds for the current budget year are available for the period and purpose of the expenditure stated above.</i></p>					PRIOR AMOUNT ENCUMBERED FOR THIS AGREEMENT	
					<b>\$ 0.00</b>	
OTS ACCOUNTING OFFICER'S SIGNATURE			DATE SIGNED	TOTAL AMOUNT ENCUMBERED TO DATE		
 <small>Carolyn Vu, Sep 22, 2025 08:49:41 PDT</small>			Sep 22, 2025	<b>\$100,000.00</b>		

## 1. PROBLEM STATEMENT

### **Describe the city, county, or jurisdiction this grant will impact.**

The City of Signal Hill is a 2.2 square mile area in Los Angeles County, known for its breathtaking panoramic views. Signal Hill, surrounded by the City of Long Beach, had been located in unincorporated Los Angeles County. Most famous for the discovery of oil in 1921, and commonly known as an "oil town," the city is now a diverse community with an "oil history" and a bright future. The resident population of Signal Hill is approximately 13,000 people. This vibrant city offers residents and visitors a unique blend of scenic beauty, outdoor activities, top-notch dining experiences, and much more.

Signal Hill is best known for its dramatic hilltop views. Hilltop Park, a local favorite, offers 360-degree panoramas of the surrounding areas, stretching from the Pacific Ocean to the San Gabriel Mountains. There are several telescopes in the park. There is also some public artwork in the park and a mist tower. This park is a popular location for geocaching. On a clear day you can see as far as Downtown Los Angeles, the Santa Monica Mountains, the San Gabriel Mountains, and Santa Catalina Island. There are also six pocket parks of roughly 0.5 acres, including Calbrisas Park, Hillbrook Park, Panorama Promenade, Raymond Arbor Park, Sunset View Park, and Temple View Park. With the natural beauty and bright, rich history of Signal Hill attracting many visitors, the increased traffic on the roads leads to a higher likelihood of crashes.

The Signal Hill Police Department is responsible for patrolling the City of Signal Hill. The Signal Hill Police Department currently has 35 full time police officer positions with 9 vacant positions and 2 officers in field training. For the past four years, the patrol shifts have been staffed at or near minimum staffing levels, which has made it difficult to address the traffic related problems, such as the increased number of fatal/injury traffic crashes and the Department is actively recruiting with the goal of staffing all of the patrol shifts with at least 1 Sergeant, 1 Corporal, and 3 Police Officers. The Signal Hill Police Department currently has 2 Traffic Officers. Due to staffing needs, the Traffic Officers are attached to separate patrol shifts and handle patrol calls and conduct targeted traffic enforcement as time allows. When all four patrol shifts are staffed with adequate personnel, the Signal Hill Police Department will make it one of our priorities to increase enforcement efforts each month to address the number of fatal/injury crashes.

### **Describe the problem(s) to be addressed, supported by current and relevant crash data. (most recent calendar year data/stats).**

During 2023, the Department had 0 fatal traffic crashes. During 2024, the Department had 3 fatal traffic crashes, resulting in 4 deaths. In 2023, there were 339 traffic crashes, and out of those crashes, there were 256 injuries. In 2023, we saw an increase in the number of traffic crashes and in the number of injury traffic crashes. For the calendar year 2024, our department handled 345 traffic crashes, and out of those crashes, there were 255 injuries. In 2023 we had a slight decrease in alcohol involved injury crashes, and a slight increase in pedestrian involved injuries. Hit and run injury crashes and motorcycle injury crashes remained the same. In 2023 night-time injury crashes decreased. In 2023 we had an overall increase in injury crashes and injury crashes victims.

In 2024, the leading causes of traffic crashes in Signal Hill were unsafe speed, failure to yield, and traffic signal or sign violations. Unsafe speed resulted in 31 crashes, causing 46 injuries. Failure-to-yield violations were linked to one fatal crash with one victim killed and 32 additional crashes causing 56 injuries. Traffic signal and sign violation contributed too one fatal crash with one death and 36 additional crashes causing 72 injuries. These trends indicate a critical need for enhanced traffic safety measures to include enforcement and education to prevent further injuries and fatalities.

We aim to continue to enforce traffic laws, conduct DUI enforcement, and increase public awareness. The Signal Hill Police Department will continue to conduct enforcements towards Alcohol and/or Drug impaired driving, which will include both saturation patrols and DUI/DL checkpoints. Signal Hill Police Department will complete Distracted Driving Operations to address the ongoing problems with distracted driving. However, a majority of these funds will be used during the Month of April, which is the month for distracted driving awareness. We will continue to conduct Traffic Enforcements to address the ongoing rise in injury and fatality crashes.

Previous years of partnerships with OTS, the Signal Hill Police Department was able to enforce violations that are commonly associated with traffic crashes that involve both pedestrians and bicycle operators, along with drivers failing to yield for pedestrians and bicycle operators. Some of these events will be planned around our schools and public library to ensure that the children in our community are safe. The Signal Hill Police Department will continue to conduct enforcement towards Motorcycle Safety to enforce the traffic laws that contribute to incidents and crashes involving motorcycles. The areas with the most crashes involving motorcycles will be identified and the appropriate approach for enforcement will be deployed.

**Define the target population the grant intends to serve and how they are affected by the problem(s).**

Signal Hill identified unsafe speed, failure to yield, and signal violations as the top three primary crashes factors. Additionally, there were 20 alcohol-related crashes, leading to 16 injuries. These factors pose a significant threat to public safety in Signal Hill, as the high number of crashes and injuries highlights the urgent need for targeted measures to address these dangerous driving behaviors. With increased traffic on the roads, particularly due to the area's attractiveness to visitors, the likelihood of crashes continues to rise, necessitating immediate action to improve road safety for all users.

**2. PERFORMANCE MEASURES**

**A. Goals:**

1. Reduce the number of persons killed in traffic crashes.
2. Reduce the number of persons injured in traffic crashes.
3. Reduce the number of pedestrians killed in traffic crashes.
4. Reduce the number of pedestrians injured in traffic crashes.
5. Reduce the number of bicyclists killed in traffic crashes.
6. Reduce the number of bicyclists injured in traffic crashes.
7. Reduce the number of persons killed in alcohol-involved crashes.
8. Reduce the number of persons injured in alcohol-involved crashes.
9. Reduce the number of persons killed in drug-involved crashes.
10. Reduce the number of persons injured in drug-involved crashes.
11. Reduce the number of persons killed in alcohol/drug combo-involved crashes.
12. Reduce the number of persons injured in alcohol/drug combo-involved crashes.
13. Reduce the number of motorcyclists killed in traffic crashes.
14. Reduce the number of motorcyclists injured in traffic crashes.
15. Reduce hit & run fatal crashes.
16. Reduce hit & run injury crashes.
17. Reduce nighttime (2100 - 0259 hours) fatal crashes.
18. Reduce nighttime (2100 - 0259 hours) injury crashes.

**B. Objectives:**

	<b>Target Number</b>
1. Issue a news release announcing the kick-off of the grant by December 31st. The kick-off news releases and media advisories, alerts, and materials must be emailed to the OTS Public Information Officer at <a href="mailto:pio@ots.ca.gov">pio@ots.ca.gov</a> , and copied to your OTS Coordinator, for approval 7 days prior to the issuance date of the release.	1
2. Participate and report data (as required) in the following campaigns; Quarter 1: National Pedestrian Safety Month, National Walk to School Day, National Teen Driver Safety Week, NHTSA Winter Mobilization; Quarter 3: National Distracted Driving Awareness Month, National Motorcycle Safety Month, National Bicycle Safety Month, National Click it or Ticket Mobilization; Quarter 4: National Speed Prevention Campaigns, NHTSA Summer Mobilization, National Child Passenger Safety Week, and California's Pedestrian Safety Month.	12
3. Develop (by December 31) and/or maintain a "DUI BOLO" program to notify patrol and traffic officers to be on the lookout for identified repeat DUI offenders with a suspended or revoked license as a result of DUI convictions. Updated DUI BOLOs should be distributed to patrol and traffic officers monthly.	12
4. Send law enforcement personnel to the NHTSA Standardized Field Sobriety Testing (SFST) (minimum 16 hours) POST-certified training.	1

5. Send law enforcement personnel to the NHTSA Advanced Roadside Impaired Driving Enforcement (ARIDE) 16 hour POST-certified training.	1
6. Send law enforcement personnel to the Drug Recognition Expert (DRE) training (classroom and field training must be completed).	1
7. Send law enforcement personnel to the DRE Recertification training.	1
8. Send law enforcement personnel to SFST Instructor training.	1
9. Send law enforcement personnel to DRE Instructor training.	1
10. Conduct DUI/DL Checkpoints. A minimum of 1 checkpoint should be conducted during the NHTSA Winter Mobilization and 1 during the Summer Mobilization. To enhance the overall deterrent effect and promote high visibility, it is recommended the grantee issue an advance press release and conduct social media activity for each checkpoint. For combination DUI/DL checkpoints, departments should issue press releases that mention DL's will be checked at the DUI/DL checkpoint. Signs for DUI/DL checkpoints should read "DUI/Driver's License Checkpoint Ahead." OTS does not fund or support independent DL checkpoints. Only on an exception basis and with OTS pre-approval will OTS fund checkpoints that begin prior to 1800 hours. When possible, DUI/DL Checkpoint screeners should be DRE- or ARIDE-trained.	2
11. Conduct DUI Saturation Patrol operation(s).	16
12. Conduct Traffic Enforcement operation(s), including but not limited to, primary crash factor violations.	8
13. Conduct highly publicized Distracted Driving enforcement operation(s) targeting drivers using hand held cell phones and texting.	3
14. Conduct highly publicized Motorcycle Safety enforcement operation(s) in areas or during events with a high number of motorcycle incidents or crashes resulting from unsafe speed, DUI, following too closely, unsafe lane changes, improper turning, and other primary crash factor violations by motorcyclists and other drivers.	3
15. Conduct highly publicized pedestrian and/or bicycle enforcement operation(s) in areas or during events with a high number of pedestrian and/or bicycle crashes resulting from violations made by pedestrians, bicyclists, and drivers.	3
16. Conduct Traffic Safety educational presentation(s) with an effort to reach community members. Note: Presentation(s) may include topics such as distracted driving, DUI, speed, bicycle and pedestrian safety, seat belts and child passenger safety.	2
17. Participate in highly visible collaborative DUI Enforcement operations.	2
18. Send law enforcement personnel to DUI Checkpoint Planning and Management training.	1

### 3. METHOD OF PROCEDURE

#### A. Phase 1 – Program Preparation (1<sup>st</sup> Quarter of Grant Year)

- The department will develop operational plans to implement the “best practice” strategies outlined in the objectives section.
- Conduct all training needed to implement the program, in the first quarter.
- Purchase all grant related supplies and materials to implement the program, in the first quarter.
- Items with a unit cost of \$5,000 more (including tax and shipping) must comply with Buy America.
- In order to develop/maintain the “DUI BOLOs,” research will be conducted to identify the “worst of the worst” repeat DUI offenders with a suspended or revoked license as a result of DUI convictions. The DUI BOLO may include the driver’s name, last known address, DOB, description, current license status, and the number of times suspended or revoked for DUI. DUI BOLOs should be updated and distributed to traffic and patrol officers at least monthly.
- Implementation of the STEP grant activities will be accomplished by deploying personnel at high crash locations.

#### Media Requirements

Issue a news release approved by the OTS PIO announcing the kick-off of the grant by December 31 and after the grant is signed and executed, but no sooner than October 1, the start of the grant year. The kick-off release must be approved by the OTS PIO. If you are unable to meet the December 31 deadline to issue a kick-off press release, communicate reasons to your OTS grant coordinator and OTS PIO.

## **B. Phase 2 – Program Operations (Throughout Grant Year)**

### Media Requirements

The following requirements are for all grant-related activities:

- Send all media advisories, alerts, videos, graphics, artwork, posters, radio/PSA/video scripts, storyboards, digital and/or print educational materials for grant-related activities to the OTS PIO at [pio@ots.ca.gov](mailto:pio@ots.ca.gov) for approval and copy your OTS grant coordinator. Optimum lead time would be 7 days before the scheduled release but at least 3 business days prior to the scheduled release date for review and approval is appreciated.
- Send all PowerPoint presentations, online presentations and trainings for grant-related activities to the OTS PIO at [pio@ots.ca.gov](mailto:pio@ots.ca.gov) for approval and copy your OTS grant coordinator. Certified training courses are EXEMPT from the approval process.
- The OTS PIO is responsible for the approval of the design and content of materials. The agency understands OTS PIO approval is not authorizing approval of budget expenditure or cost. Any cost approvals must come from the OTS grant coordinator.
- Pre-approval is not required when using any OTS-supplied template for media advisories, news releases, social media graphics, videos or posts, or any other OTS-supplied educational material. However, copy the OTS PIO at [pio@ots.ca.gov](mailto:pio@ots.ca.gov) and your OTS grant coordinator when any material is distributed to the media and public, such as a news release, educational material, or link to social media post.
- If an OTS-supplied template, educational material, social media graphic, post or video is substantially changed, the changes shall be sent to the OTS PIO at [pio@ots.ca.gov](mailto:pio@ots.ca.gov) for approval and copy your OTS grant coordinator.
- News releases, social media posts and alerts on platforms such as NextDoor and Nixle reporting immediate and time-sensitive grant activities (e.g. enforcement operations, day of event highlights or announcements, event invites) are EXEMPT from the OTS PIO approval process. The OTS PIO and your OTS grant coordinator should still be notified when the grant-related activity is happening (e.g. car seat checks, bicycle rodeos, community presentations, DUI checkpoints, etc.).
- Enforcement activities such as warrant and probation sweeps, court stings, etc. that are embargoed or could impact operations by publicizing in advance are EXEMPT from the PIO approval process. However, announcements and results of activities should still be copied to the OTS PIO at [pio@ots.ca.gov](mailto:pio@ots.ca.gov) and your OTS grant coordinator with the embargoed date and time or with “INTERNAL ONLY: DO NOT RELEASE” message in subject line of email.
- Any earned or paid media campaigns for TV, radio, digital or social media that are part of a specific grant objective, using OTS grant funds, or designed and developed using contractual services by a subgrantee, requires prior approval.
- Social media posts highlighting state or national traffic safety campaigns (Distracted Driving Month, Motorcycle Safety Awareness Month, etc.), enforcement operations (DUI checkpoints, etc.), or any other grant-related activity such as Bicycle rodeos, presentations, or events, are highly encouraged but do not require prior approval.
- Submit a draft or rough-cut of all digital, printed, recorded or video material (brochures, posters, scripts, artwork, trailer graphics, digital graphics, social posts connected to an earned or paid media campaign grant objective) to the OTS PIO at [pio@ots.ca.gov](mailto:pio@ots.ca.gov) and copy your OTS grant coordinator for approval prior to the production or duplication.
- Use the following standard language in all press, media, and printed materials, space permitting: Funding for this program was provided by a grant from the California Office of Traffic Safety, through the National Highway Traffic Safety Administration.
- Space permitting, include the OTS logo on all grant-funded print materials, graphics and paid or earned social media campaign grant objective; consult the OTS PIO and copy your OTS grant coordinator for specifics, format-appropriate logos, or if space does not permit the use of the OTS logo.
- Email the OTS PIO at [pio@ots.ca.gov](mailto:pio@ots.ca.gov) and copy your OTS grant coordinator at least 21 days in advance, or when first confirmed, a short description of any significant grant-related traffic safety event or program, particularly events that are highly publicized beforehand with anticipated media coverage so OTS has sufficient notice to arrange for attendance and/or participation in the event. If unable to attend, email the OTS PIO and coordinator brief highlights and/or results, including



any media coverage (broadcast, digital, print) of event within 7 days following significant grant-related event or program. Media and program highlights are to be reflected in QPRs.

- Any news releases, work plans, scripts, storyboards, artwork, graphics, videos or any educational or informational materials that received OTS PIO approval in a prior grant year needs to be resubmitted for approval in the current grant year.
- For additional guidance, refer to the [OTS Grants Materials Approval Process Guidelines](#) and [OTS Grants Media Approval Process FAQs](#) on the OTS website.
- Contact the OTS PIO or your OTS grant coordinator for consultation when changes from any of the above requirements might be warranted.

**C. Phase 3 – Data Collection & Reporting (Throughout Grant Year)**

1. Prepare and submit grant claim invoices (due January 30, April 30, July 30, and October 30)

2. Prepare and submit Quarterly Performance Reports (QPR) (due January 30, April 30, July 30, and October 30)

- Collect and report quarterly, appropriate data that supports the progress of goals and objectives.
- Provide a brief list of activity conducted, procurement of grant-funded items, and significant media activities. Include status of grant-funded personnel, status of contracts, challenges, or special accomplishments.
- Provide a brief summary of quarterly accomplishments and explanations for objectives not completed or plans for upcoming activities.
- Collect, analyze and report statistical data relating to the grant goals and objectives.

**4. METHOD OF EVALUATION**

Using the data compiled during the grant, the Grant Director will complete the “Final Evaluation” section in the fourth/final Quarterly Performance Report (QPR). The Final Evaluation should provide a brief summary of the grant’s accomplishments, challenges and significant activities. This narrative should also include whether goals and objectives were met, exceeded, or an explanation of why objectives were not completed.

**5. ADMINISTRATIVE SUPPORT**

This program has full administrative support, and every effort will be made to continue the grant activities after grant conclusion.

FUND NUMBER	CATALOG NUMBER (CFDA)	FUND DESCRIPTION	TOTAL AMOUNT		
405e DDL-26	20.616	Distracted Driving Laws	\$3,000.00		
402PT-26	20.600	State and Community Highway Safety	\$32,000.00		
164AL-26	20.608	Minimum Penalties for Repeat Offenders for Driving While Intoxicated	\$65,000.00		
COST CATEGORY		FUND NUMBER	UNIT COST OR RATE	UNITS	TOTAL COST TO GRANT
<b>A. PERSONNEL COSTS</b>					
<b><u>Straight Time</u></b>					
					\$0.00
<b><u>Overtime</u></b>					
DUI/DL Checkpoints	164AL-26	\$12,000.00	2	\$24,000.00	
DUI Saturation Patrols	164AL-26	\$2,000.00	16	\$32,000.00	
Collaborative DUI Enforcement	164AL-26	\$2,000.00	2	\$4,000.00	
Benefits for 164AL OT@ 1.8%	164AL-26	\$60,000.00	1	\$1,080.00	
Traffic Enforcement	402PT-26	\$1,000.00	8	\$8,000.00	
Motorcycle Safety Enforcement	402PT-26	\$1,000.00	3	\$3,000.00	
Pedestrian and Bicycle Enforcement	402PT-26	\$1,000.00	3	\$3,000.00	
Traffic Safety Educational Presentations	402PT-26	\$1,000.00	2	\$2,000.00	
Benefits for 402PT OT@ 1.8%	402PT-26	\$16,000.00	1	\$288.00	
Distracted Driving Enforcement	405e DDL-26	\$982.30	3	\$2,947.00	
Benefits for 405e DDL OT@ 1.8%	405e DDL-26	\$2,947.00	1	\$53.00	
Category Sub-Total					\$80,368.00
<b>B. TRAVEL EXPENSES</b>					
In State Travel	402PT-26	\$1,540.00	1	\$1,540.00	
					\$0.00
Category Sub-Total					\$1,540.00
<b>C. CONTRACTUAL SERVICES</b>					
					\$0.00
Category Sub-Total					\$0.00
<b>D. EQUIPMENT</b>					
					\$0.00
Category Sub-Total					\$0.00
<b>E. OTHER DIRECT COSTS</b>					
Vehicle Speed Feedback Sign	402PT-26	\$3,543.00	4	\$14,172.00	
DUI Checkpoint Supplies	164AL-26	\$3,920.00	1	\$3,920.00	
Category Sub-Total					\$18,092.00
<b>F. INDIRECT COSTS</b>					
					\$0.00
Category Sub-Total					\$0.00
<b>GRANT TOTAL</b>					<b>\$100,000.00</b>



<b>BUDGET NARRATIVE</b>
<b>PERSONNEL COSTS</b>
DUI/DL Checkpoints - Overtime for grant funded law enforcement operations conducted by appropriate department personnel.
DUI Saturation Patrols - Overtime for grant funded law enforcement operations conducted by appropriate department personnel.
Collaborative DUI Enforcement - Overtime for grant funded Collaborative DUI Enforcement operations conducted by appropriate department personnel
Benefits for 164AL OT@ 1.8% - Claimed amounts must reflect actual benefit costs for overtime hours charged to the grant.
Benefit breakdown: 1.45% Medicare 0.35% Worker's Comp Total benefits 1.8%
Traffic Enforcement - Overtime for grant funded law enforcement operations conducted by appropriate department personnel.
Motorcycle Safety Enforcement - Overtime for grant funded law enforcement operations conducted by appropriate department personnel.
Pedestrian and Bicycle Enforcement - Overtime for grant funded law enforcement operations conducted by appropriate department personnel.
Traffic Safety Educational Presentations - Overtime for grant funded traffic safety educational presentations conducted by appropriate department personnel.
Benefits for 402PT OT@ 1.8% - Claimed amounts must reflect actual benefit costs for overtime hours charged to the grant.
Benefit breakdown: 1.45% Medicare 0.35% Worker's Comp Total benefits 1.8%
Distracted Driving Enforcement - Overtime for grant funded law enforcement operations conducted by appropriate department personnel.
Benefits for 405e DDL OT@ 1.8% - Claimed amounts must reflect actual benefit costs for overtime hours charged to the grant.
Benefit breakdown: 1.45% Medicare 0.35% Worker's Comp Total benefits 1.8%
<b>TRAVEL EXPENSES</b>
In State Travel - Costs are included for appropriate staff to attend conferences and training events supporting the grant goals and objectives and/or traffic safety. Local mileage for grant activities and meetings is included. Anticipated travel may include the OTS Traffic Safety Law Enforcement Forum. All conferences, seminars or training not specifically identified in the Budget Narrative must be approved by OTS. All travel claimed must be at the agency approved rate. Per Diem may not be claimed for meals provided at conferences when registration fees are paid with OTS grant funds.
<b>CONTRACTUAL SERVICES</b>
-
<b>EQUIPMENT</b>
-
<b>OTHER DIRECT COSTS</b>

Vehicle Speed Feedback Sign - Solar, battery powered or hardwired pole-mounted sign to display the speed of vehicles. Costs may include modifications, accessories, tax, and shipping. Installation is at the expense of the grantee.

DUI Checkpoint Supplies - On-scene supplies needed to conduct sobriety checkpoints. Costs may include 28" traffic cones, MUTCD compliant traffic signs, MUTCD compliant high visibility vests (maximum of 10), traffic counters (maximum of 2), generator, gas for generators, lighting, reflective banners, electronic flares, PAS Device Supplies, PAS Calibration Supplies, heater, propane for heaters, fan, anti-fatigue mats, and canopies. Additional items may be purchased if approved by OTS. The cost of food and beverages will not be reimbursed.

**INDIRECT COSTS**

-

**STATEMENTS/DISCLAIMERS**

There will be no program income generated from this grant.

Nothing in this "agreement" shall be interpreted as a requirement, formal or informal, that a particular law enforcement officer issue a specified or predetermined number of citations in pursuance of the goals and objectives here under.

Benefits for personnel costs can only be applied to straight time or overtime hours charged to the grant.

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**Appendix A to Part 1300—Certifications and Assurances for Highway Safety Grants  
(23 U.S.C. Chapter 4 or Section 1906, Public Law 109-59, as amended by Section 25024, Public Law 117-58)**

*The officials named on the grant agreement, certify by way of signature on the grant agreement signature page, that the Grantee Agency complies with all applicable Federal statutes, regulations, and directives and State rules, guidelines, policies, and laws in effect with respect to the periods for which it receives grant funding. Applicable provisions include, but are not limited to, the following:*

**GENERAL REQUIREMENTS**

The State will comply with applicable statutes and regulations, including but not limited to:

- 23 U.S.C. Chapter 4—Highway Safety Act of 1966, as amended;
- Sec. 1906, [Public Law 109-59](#), as amended by Sec. 25024, [Public Law 117-58](#);
- [23 CFR part 1300](#)—Uniform Procedures for State Highway Safety Grant Programs;
- [2 CFR part 200](#)—Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards;
- [2 CFR part 1201](#)—Department of Transportation, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards.

**NONDISCRIMINATION**

**(applies to subrecipients as well as States)**

The State highway safety agency [and its subrecipients] will comply with all Federal statutes and implementing regulations relating to nondiscrimination (“Federal Nondiscrimination Authorities”). These include but are not limited to:

- *Title VI of the Civil Rights Act of 1964* ([42 U.S.C. 2000d](#) *et seq.*, 78 stat. 252), (prohibits discrimination on the basis of race, color, national origin);
- [49 CFR part 21](#) (entitled *Non-discrimination in Federally-Assisted Programs of the Department of Transportation—Effectuation of Title VI of the Civil Rights Act of 1964*);
- [28 CFR 50.3](#) (U.S. Department of Justice Guidelines for Enforcement of Title VI of the Civil Rights Act of 1964);
- *The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970*, ([42 U.S.C. 4601](#)), (prohibits unfair treatment of persons displaced or whose property has been acquired because of Federal or Federal-aid programs and projects);
- *Federal-Aid Highway Act of 1973*, (*23 U.S.C. 324 et seq.*), and *Title IX of the Education Amendments of 1972*, as amended ([20 U.S.C. 1681-1683](#) and [1685-1686](#)) (prohibit discrimination on the basis of sex);
- *Section 504 of the Rehabilitation Act of 1973*, ([29 U.S.C. 794](#) *et seq.*), as amended, (prohibits discrimination on the basis of disability) and [49 CFR part 27](#);
- *The Age Discrimination Act of 1975*, as amended, ([42 U.S.C. 6101](#) *et seq.*), (prohibits discrimination on the basis of age);
- *The Civil Rights Restoration Act of 1987*, (Pub. L. 100-209), (broadens scope, coverage, and applicability of Title VI of the Civil Rights Act of 1964, The Age Discrimination Act of 1975 and Section 504 of the Rehabilitation Act of 1973, by expanding the definition of the terms “programs or activities” to include all of the programs or activities of the Federal aid recipients, subrecipients and contractors, whether such programs or activities are Federally-funded or not);
- *Titles II and III of the Americans with Disabilities Act* ([42 U.S.C. 12131-12189](#)) (prohibits discrimination on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing) and [49 CFR parts 37](#) and [38](#)

The preceding statutory and regulatory cites hereinafter are referred to as the “Acts” and “Regulations,” respectively.

## **GENERAL ASSURANCES**

In accordance with the Acts, the Regulations, and other pertinent directives, circulars, policy, memoranda, and/or guidance, the Recipient hereby gives assurance that it will promptly take any measures necessary to ensure that:

*“No person in the United States shall, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity, for which the Recipient receives Federal financial assistance from DOT, including NHTSA.”*

The Civil Rights Restoration Act of 1987 clarified the original intent of Congress, with respect to Title VI of the Civil Rights Act of 1964 and other non-discrimination requirements (the Age Discrimination Act of 1975, and Section 504 of the Rehabilitation Act of 1973), by restoring the broad, institutional-wide scope and coverage of these nondiscrimination statutes and requirements to include all programs and activities of the Recipient, so long as any portion of the program is Federally assisted.

## **SPECIFIC ASSURANCES**

More specifically, and without limiting the above general Assurance, the Recipient agrees with and gives the following Assurances with respect to its Federally assisted Highway Safety Grant Program:

1. The Recipient agrees that each “activity,” “facility,” or “program,” as defined in § 21.23(b) and (e) of [49 CFR part 21](#) will be (with regard to an “activity”) facilitated, or will be (with regard to a “facility”) operated, or will be (with regard to a “program”) conducted in compliance with all requirements imposed by, or pursuant to the Acts and the Regulations.
2. The Recipient will insert the following notification in all solicitations for bids, Requests For Proposals for work, or material subject to the Acts and the Regulations made in connection with all Highway Safety Grant Programs and, in adapted form, in all proposals for negotiated agreements regardless of funding source:  
*“The [name of Recipient], in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 U.S.C 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award.”*
3. The Recipient will insert the clauses of appendix A and E of this Assurance (also referred to as DOT order 1050.2A) [\[1\]](#) in every contract or agreement subject to the Acts and the Regulations.
4. The Recipient will insert the clauses of appendix B of DOT Order 1050.2A, as a covenant running with the land, in any deed from the United States effecting or recording a transfer of real property, structures, use, or improvements thereon or interest therein to a Recipient.
5. That where the Recipient receives Federal financial assistance to construct a facility, or part of a facility, the Assurance will extend to the entire facility and facilities operated in connection therewith.
6. That where the Recipient receives Federal financial assistance in the form of, or for the acquisition of, real property or an interest in real property, the Assurance will extend to rights to space on, over, or under such property.
7. That the Recipient will include the clauses set forth in appendix C and appendix D of this DOT Order 1050.2A, as a covenant running with the land, in any future deeds, leases, licenses, permits, or similar instruments entered into by the Recipient with other parties:
  - a. for the subsequent transfer of real property acquired or improved under the applicable activity, project, or program; and
  - b. for the construction or use of, or access to, space on, over, or under real property acquired or improved under the applicable activity, project, or program.
8. That this Assurance obligates the Recipient for the period during which Federal financial assistance is extended to the program, except where the Federal financial assistance is to provide, or is in the



form of, personal property, or real property, or interest therein, or structures or improvements thereon, in which case the Assurance obligates the Recipient, or any transferee for the longer of the following periods:

- a. the period during which the property is used for a purpose for which the Federal financial assistance is extended, or for another purpose involving the provision of similar services or benefits; or
  - b. the period during which the Recipient retains ownership or possession of the property.
9. The Recipient will provide for such methods of administration for the program as are found by the Secretary of Transportation or the official to whom he/she delegates specific authority to give reasonable guarantee that it, other recipients, sub-recipients, sub-grantees, contractors, subcontractors, consultants, transferees, successors in interest, and other participants of Federal financial assistance under such program will comply with all requirements imposed or pursuant to the Acts, the Regulations, and this Assurance.
10. The Recipient agrees that the United States has a right to seek judicial enforcement with regard to any matter arising under the Acts, the Regulations, and this Assurance.

By signing this ASSURANCE, the State highway safety agency also agrees to comply (and require any sub-recipients, sub-grantees, contractors, successors, transferees, and/or assignees to comply) with all applicable provisions governing NHTSA's access to records, accounts, documents, information, facilities, and staff. You also recognize that you must comply with any program or compliance reviews, and/or complaint investigations conducted by NHTSA. You must keep records, reports, and submit the material for review upon request to NHTSA, or its designee in a timely, complete, and accurate way. Additionally, you must comply with all other reporting, data collection, and evaluation requirements, as prescribed by law or detailed in program guidance.

The State highway safety agency gives this ASSURANCE in consideration of and for obtaining any Federal grants, loans, contracts, agreements, property, and/or discounts, or other Federal-aid and Federal financial assistance extended after the date hereof to the recipients by the U.S. Department of Transportation under the Highway Safety Grant Program. This ASSURANCE is binding on the State highway safety agency, other recipients, sub-recipients, sub-grantees, contractors, subcontractors and their subcontractors', transferees, successors in interest, and any other participants in the Highway Safety Grant Program. The person(s) signing below is/are authorized to sign this ASSURANCE on behalf of the Recipient.

### **THE DRUG-FREE WORKPLACE ACT OF 1988 (41 U.S.C. 8103)**

The Subgrantee will provide a drug-free workplace by:

- a. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance is prohibited in the grantee's workplace, and specifying the actions that will be taken against employees for violation of such prohibition;
- b. Establishing a drug-free awareness program to inform employees about:
  1. The dangers of drug abuse in the workplace;
  2. The grantee's policy of maintaining a drug-free workplace;
  3. Any available drug counseling, rehabilitation, and employee assistance programs;
  4. The penalties that may be imposed upon employees for drug violations occurring in the workplace;
  5. Making it a requirement that each employee engaged in the performance of the grant be given a copy of the statement required by paragraph (a);
- c. Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will—
  1. Abide by the terms of the statement;
  2. Notify the employer of any criminal drug statute conviction for a violation occurring in the workplace no later than five days after such conviction;
- d. Notifying the agency within ten days after receiving notice under subparagraph (c)(2) from an employee or otherwise receiving actual notice of such conviction;
- e. Taking one of the following actions, within 30 days of receiving notice under subparagraph (c)(2), with respect to any employee who is so convicted—
  1. Taking appropriate personnel action against such an employee, up to and including termination;
  2. Requiring such employee to participate satisfactorily in a drug abuse assistance or

rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;

- f. Making a good faith effort to continue to maintain a drug-free workplace through implementation of all of the paragraphs above.

**POLITICAL ACTIVITY (HATCH ACT)**  
**(applies to subrecipients as well as States)**

The State will comply with provisions of the Hatch Act ([5 U.S.C. 1501-1508](#)), which limits the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.

**CERTIFICATION REGARDING FEDERAL LOBBYING**  
**(applies to subrecipients as well as States)**

**CERTIFICATION FOR CONTRACTS, GRANTS, LOANS, AND COOPERATIVE AGREEMENTS**

The undersigned certifies, to the best of his or her knowledge and belief, that:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions;
3. The undersigned shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including subcontracts, subgrants, and contracts under grant, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

**RESTRICTION ON STATE LOBBYING**  
**(applies to subrecipients as well as States)**

None of the funds under this program will be used for any activity specifically designed to urge or influence a State or local legislator to favor or oppose the adoption of any specific legislative proposal pending before any State or local legislative body. Such activities include both direct and indirect (e.g., "grassroots") lobbying activities, with one exception. This does not preclude a State official whose salary is supported with NHTSA funds from engaging in direct communications with State or local legislative officials, in accordance with customary State practice, even if such communications urge legislative officials to favor or oppose the adoption of a specific pending legislative proposal.

**CERTIFICATION REGARDING DEBARMENT AND SUSPENSION**  
**(applies to subrecipients as well as States)**

**INSTRUCTIONS FOR PRIMARY TIER PARTICIPANT CERTIFICATION (STATES)**

1. By signing and submitting this proposal, the prospective primary tier participant is providing the certification set out below and agrees to comply with the requirements of [2 CFR parts 180 and 1200](#).
2. The inability of a person to provide the certification required below will not necessarily result in denial of participation in this covered transaction. The prospective primary tier participant shall submit an explanation of why it cannot provide the certification set out below. The certification or explanation will be considered in connection with the department or agency's determination whether to enter into this transaction. However, failure of the prospective primary tier participant to furnish a certification or an explanation shall disqualify such person from participation in this transaction.
3. The certification in this clause is a material representation of fact upon which reliance was placed when the department or agency determined to enter into this transaction. If it is later determined that the prospective primary tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the department or agency may terminate this transaction for cause or default or may pursue suspension or debarment.
4. The prospective primary tier participant shall provide immediate written notice to the department or agency to which this proposal is submitted if at any time the prospective primary tier participant learns its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
5. The terms **covered transaction, civil judgment, debarment, suspension, ineligible, participant, person, principal, and voluntarily excluded**, as used in this clause, are defined in [2 CFR parts 180 and 1200](#). You may contact the department or agency to which this proposal is being submitted for assistance in obtaining a copy of those regulations.
6. The prospective primary tier participant agrees by submitting this proposal that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is proposed for debarment under [48 CFR part 9, subpart 9.4](#), debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency entering into this transaction.
7. The prospective primary tier participant further agrees by submitting this proposal that it will include the clause titled "Instructions for Lower Tier Participant Certification" including the "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion—Lower Tier Covered Transaction," provided by the department or agency entering into this covered transaction, without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions and will require lower tier participants to comply with [2 CFR parts 180 and 1200](#).
8. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not proposed for debarment under [48 CFR part 9, subpart 9.4](#), debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant is responsible for ensuring that its principals are not suspended, debarred, or otherwise ineligible to participate in covered transactions. To verify the eligibility of its principals, as well as the eligibility of any prospective lower tier participants, each participant may, but is not required to, check the System for Award Management Exclusions website (<https://www.sam.gov/>).
9. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
10. Except for transactions authorized under paragraph 6 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is proposed for debarment under [48 CFR part 9, subpart 9.4](#), suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the department or agency may terminate the transaction for cause or default.

#### **CERTIFICATION REGARDING DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS—PRIMARY TIER COVERED TRANSACTIONS**

1. The prospective primary tier participant certifies to the best of its knowledge and belief, that it and

its principals:

- a. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participating in covered transactions by any Federal department or agency;
  - b. Have not within a three-year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
  - c. Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and
  - d. Have not within a three-year period preceding this application/proposal had one or more public transactions (Federal, State, or local) terminated for cause or default.
2. Where the prospective primary tier participant is unable to certify to any of the Statements in this certification, such prospective participant shall attach an explanation to this proposal.

#### INSTRUCTIONS FOR LOWER TIER PARTICIPANT CERTIFICATION

1. By signing and submitting this proposal, the prospective lower tier participant is providing the certification set out below and agrees to comply with the requirements of [2 CFR parts 180](#) and [1200](#).
2. The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective lower tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension or debarment.
3. The prospective lower tier participant shall provide immediate written notice to the person to which this proposal is submitted if at any time the prospective lower tier participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
4. The terms **covered transaction, civil judgment, debarment, suspension, ineligible, participant, person, principal, and voluntarily excluded**, as used in this clause, are defined in [2 CFR parts 180](#) and [1200](#). You may contact the person to whom this proposal is submitted for assistance in obtaining a copy of those regulations.
5. The prospective lower tier participant agrees by submitting this proposal that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is proposed for debarment under [48 CFR part 9, subpart 9.4](#), debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which this transaction originated.
6. The prospective lower tier participant further agrees by submitting this proposal that it will include the clause titled "Instructions for Lower Tier Participant Certification" including the "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion—Lower Tier Covered Transaction," without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions and will require lower tier participants to comply with [2 CFR parts 180](#) and [1200](#).
7. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not proposed for debarment under [48 CFR part 9, subpart 9.4](#), debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant is responsible for ensuring that its principals are not suspended, debarred, or otherwise ineligible to participate in covered transactions. To verify the eligibility of its principals, as well as the eligibility of any prospective lower tier participants, each participant may, but is not required to, check the System for Award Management Exclusions website (<https://www.sam.gov/>).
8. Nothing contained in the foregoing shall be construed to require establishment of a system of

records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

9. Except for transactions authorized under paragraph 5 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is proposed for debarment under [48 CFR part 9, subpart 9.4](#), suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension or debarment.

#### **CERTIFICATION REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY AND VOLUNTARY EXCLUSION—LOWER TIER COVERED TRANSACTIONS**

1. The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participating in covered transactions by any Federal department or agency.
2. Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

#### **BUY AMERICA**

**(applies to subrecipients as well as States)**

The State and each subrecipient will comply with the Buy America requirement ([23 U.S.C. 313](#)) when purchasing items using Federal funds. Buy America requires a State, or subrecipient, to purchase with Federal funds only steel, iron and manufactured products produced in the United States, unless the Secretary of Transportation determines that such domestically produced items would be inconsistent with the public interest, that such materials are not reasonably available and of a satisfactory quality, or that inclusion of domestic materials will increase the cost of the overall project contract by more than 25 percent. In order to use Federal funds to purchase foreign produced items, the State must submit a waiver request that provides an adequate basis and justification for approval by the Secretary of Transportation.

#### **CERTIFICATION ON CONFLICT OF INTEREST**

**(applies to subrecipients as well as States)**

#### **GENERAL REQUIREMENTS**

No employee, officer, or agent of a State or its subrecipient who is authorized in an official capacity to negotiate, make, accept, or approve, or to take part in negotiating, making, accepting, or approving any subaward, including contracts or subcontracts, in connection with this grant shall have, directly or indirectly, any financial or personal interest in any such subaward. Such a financial or personal interest would arise when the employee, officer, or agent, any member of his or her immediate family, his or her partner, or an organization which employs or is about to employ any of the parties indicated herein, has a financial or personal interest in or a tangible personal benefit from an entity considered for a subaward. Based on this policy:

1. The recipient shall maintain a written code or standards of conduct that provide for disciplinary actions to be applied for violations of such standards by officers, employees, or agents.
  - a. The code or standards shall provide that the recipient's officers, employees, or agents may neither solicit nor accept gratuities, favors, or anything of monetary value from present or potential subawardees, including contractors or parties to subcontracts.
  - b. The code or standards shall establish penalties, sanctions, or other disciplinary actions for violations, as permitted by State or local law or regulations.
2. The recipient shall maintain responsibility to enforce the requirements of the written code or standards of conduct.

#### **DISCLOSURE REQUIREMENTS**



No State or its subrecipient, including its officers, employees, or agents, shall perform or continue to perform under a grant or cooperative agreement, whose objectivity may be impaired because of any related past, present, or currently planned interest, financial or otherwise, in organizations regulated by NHTSA or in organizations whose interests may be substantially affected by NHTSA activities. Based on this policy:

1. The recipient shall disclose any conflict of interest identified as soon as reasonably possible, making an immediate and full disclosure in writing to NHTSA. The disclosure shall include a description of the action which the recipient has taken or proposes to take to avoid or mitigate such conflict.
2. NHTSA will review the disclosure and may require additional relevant information from the recipient. If a conflict of interest is found to exist, NHTSA may (a) terminate the award, or (b) determine that it is otherwise in the best interest of NHTSA to continue the award and include appropriate provisions to mitigate or avoid such conflict.
3. Conflicts of interest that require disclosure include all past, present, or currently planned organizational, financial, contractual, or other interest(s) with an organization regulated by NHTSA or with an organization whose interests may be substantially affected by NHTSA activities, and which are related to this award. The interest(s) that require disclosure include those of any recipient, affiliate, proposed consultant, proposed subcontractor, and key personnel of any of the above. Past interest shall be limited to within one year of the date of award. Key personnel shall include any person owning more than a 20 percent interest in a recipient, and the officers, employees or agents of a recipient who are responsible for making a decision or taking an action under an award where the decision or action can have an economic or other impact on the interests of a regulated or affected organization.

#### **PROHIBITION ON USING GRANT FUNDS TO CHECK FOR HELMET USAGE** **(applies to subrecipients as well as States)**

The State and each subrecipient will not use 23 U.S.C. Chapter 4 grant funds for programs to check helmet usage or to create checkpoints that specifically target motorcyclists.

#### **POLICY ON SEAT BELT USE**

In accordance with [Executive Order 13043](#), Increasing Seat Belt Use in the United States, dated April 16, 1997, the Grantee is encouraged to adopt and enforce on-the-job seat belt use policies and programs for its employees when operating company-owned, rented, or personally-owned vehicles. The National Highway Traffic Safety Administration (NHTSA) is responsible for providing leadership and guidance in support of this Presidential initiative. For information and resources on traffic safety programs and policies for employers, please contact the Network of Employers for Traffic Safety (NETS), a public-private partnership dedicated to improving the traffic safety practices of employers and employees. You can download information on seat belt programs, costs of motor vehicle crashes to employers, and other traffic safety initiatives at [www.trafficsafety.org](http://www.trafficsafety.org). The NHTSA website ([www.nhtsa.gov](http://www.nhtsa.gov)) also provides information on statistics, campaigns, and program evaluations and references.

#### **POLICY ON BANNING TEXT MESSAGING WHILE DRIVING**

In accordance with [Executive Order 13513](#), Federal Leadership On Reducing Text Messaging While Driving, and DOT Order 3902.10, Text Messaging While Driving, States are encouraged to adopt and enforce workplace safety policies to decrease crashes caused by distracted driving, including policies to ban text messaging while driving company-owned or rented vehicles, Government-owned, leased or rented vehicles, or privately-owned vehicles when on official Government business or when performing any work on or behalf of the Government. States are also encouraged to conduct workplace safety initiatives in a manner commensurate with the size of the business, such as establishment of new rules and programs or re-evaluation of existing programs to prohibit text messaging while driving, and education, awareness, and other outreach to employees about the safety risks associated with texting while driving.

**INSTRUCTIONS FOR ADDING OR UPDATING GEMS USERS**

1. Each agency is allowed a total of **FIVE (5) GEMS Users**.
2. GEMS Users listed on this form will be authorized to login to GEMS to complete and submit Quarterly Performance Reports (QPRs) and reimbursement claims.
3. Complete the form if adding, removing or editing a GEMS user(s).
4. The Grant Director must sign this form and return it with the Grant Agreement.

GRANT DETAILS	
Grant Number:	PT26223
Agency Name:	Signal Hill Police Department
Grant Title:	Selective Traffic Enforcement Program (STEP)
Agreement Total:	\$100,000.00
Authorizing Official:	Brad Kenneally
Fiscal Official:	Siamlu Cox
Grant Director:	Jeff Poor

**CURRENT GEMS USER(S)**

**1. Daniel Basulto**

Title: Accountant  
Phone: (562) 989-7314  
Email: dbasulto@cityofsignalhill.org

Media Contact: No

**2. Don Moreau**

Title: Sergeant  
Phone: (562) 989-7203  
Email: dmoreau@signalhillpd.org

Media Contact: Yes

**3. Jeff Poor**

Title: Traffic Sergeant  
Phone: (562) 989-7203  
Email: jpoor@signalhillpd.org

Media Contact: No



Complete the below information if adding, removing or editing a GEMS user(s)

<b>GEMS User 1</b>		Add as a media contact? Yes <input type="checkbox"/> No <input type="checkbox"/>	
Add/Change <input type="checkbox"/>	Remove Access <input type="checkbox"/>		
Name		Job Title	
Email address		Phone number	
<b>GEMS User 2</b>		Add as a media contact? Yes <input type="checkbox"/> No <input type="checkbox"/>	
Add/Change <input type="checkbox"/>	Remove Access <input type="checkbox"/>		
Name		Job Title	
Email address		Phone number	
<b>GEMS User 3</b>		Add as a media contact? Yes <input type="checkbox"/> No <input type="checkbox"/>	
Add/Change <input type="checkbox"/>	Remove Access <input type="checkbox"/>		
Name		Job Title	
Email address		Phone number	
<b>GEMS User 4</b>		Add as a media contact? Yes <input type="checkbox"/> No <input type="checkbox"/>	
Add/Change <input type="checkbox"/>	Remove Access <input type="checkbox"/>		
Name		Job Title	
Email address		Phone number	
<b>GEMS User 5</b>		Add as a media contact? Yes <input type="checkbox"/> No <input type="checkbox"/>	
Add/Change <input type="checkbox"/>	Remove Access <input type="checkbox"/>		
Name		Job Title	
Email address		Phone number	
Form completed by: <u>Jeff Poor</u> <small>Jeff Poor (Sep 11, 2025 17:13:57 PDT)</small>		Date: Sep 11, 2025	
As a signatory I hereby authorize the listed individual(s) to represent and have GEMS user access.			
<u>Jeff Poor</u> <small>Jeff Poor (Sep 11, 2025 17:15:06 PDT)</small>		Jeff Poor	
Signature		Name	
Sep 11, 2025		Grant Director	
Date		Title	






# Grant Agreement - PT26223


Final Audit Report

2025-10-01


Created:	2025-09-11
By:	Thuy Marshall (Thuy.Marshall@ots.ca.gov)
Status:	Signed
Transaction ID:	CBJCHBCAABAA6LGv1cJ53Hape92h5tzHwc07WT3E_Unw

## "Grant Agreement - PT26223" History


-  Document created by Thuy Marshall (Thuy.Marshall@ots.ca.gov)  
2025-09-11 - 9:51:11 PM GMT
-  Document emailed to jpoor@signalhillpd.org for signature  
2025-09-11 - 9:51:18 PM GMT
-  Email viewed by jpoor@signalhillpd.org  
2025-09-12 - 0:13:17 AM GMT
-  Signer jpoor@signalhillpd.org entered name at signing as Jeff Poor  
2025-09-12 - 0:13:55 AM GMT
-  Document e-signed by Jeff Poor (jpoor@signalhillpd.org)  
Signature Date: 2025-09-12 - 0:13:57 AM GMT - Time Source: server
-  Document emailed to jpoor@signalhillpd.org for signature  
2025-09-12 - 0:13:58 AM GMT
-  Email viewed by jpoor@signalhillpd.org  
2025-09-12 - 0:14:34 AM GMT
-  Signer jpoor@signalhillpd.org entered name at signing as Jeff Poor  
2025-09-12 - 0:15:04 AM GMT
-  Document e-signed by Jeff Poor (jpoor@signalhillpd.org)  
Signature Date: 2025-09-12 - 0:15:06 AM GMT - Time Source: server
-  Document emailed to scox@cityofsignalhill.org for signature  
2025-09-12 - 0:15:08 AM GMT
-  Email viewed by scox@cityofsignalhill.org  
2025-09-18 - 4:49:30 PM GMT

 Email viewed by scox@cityofsignalhill.org

2025-09-19 - 9:23:27 PM GMT

 Signer scox@cityofsignalhill.org entered name at signing as Siamlu Cox

2025-09-19 - 10:17:49 PM GMT

 Document e-signed by Siamlu Cox (scox@cityofsignalhill.org)


Signature Date: 2025-09-19 - 10:17:51 PM GMT - Time Source: server

 Document emailed to bkenneally@signalhillpd.org for signature


2025-09-19 - 10:17:53 PM GMT

 Email viewed by bkenneally@signalhillpd.org


2025-09-21 - 7:45:42 PM GMT

 Signer bkenneally@signalhillpd.org entered name at signing as Brad Kenneally

2025-09-21 - 7:48:00 PM GMT

 Document e-signed by Brad Kenneally (bkenneally@signalhillpd.org)

Signature Date: 2025-09-21 - 7:48:02 PM GMT - Time Source: server

 Document emailed to Carolyn Vu (Carolyn.Vu@ots.ca.gov) for signature


2025-09-21 - 7:48:04 PM GMT

 Email viewed by Carolyn Vu (Carolyn.Vu@ots.ca.gov)

2025-09-22 - 3:49:29 PM GMT

 Document e-signed by Carolyn Vu (Carolyn.Vu@ots.ca.gov)

Signature Date: 2025-09-22 - 3:49:41 PM GMT - Time Source: server

 Document emailed to Stephanie Dougherty (stephanie.dougherty@ots.ca.gov) for signature

2025-09-22 - 3:49:43 PM GMT

 Email viewed by Stephanie Dougherty (stephanie.dougherty@ots.ca.gov)


2025-09-22 - 3:57:07 PM GMT

 New document URL requested by Stephanie Dougherty (stephanie.dougherty@ots.ca.gov)

2025-10-01 - 2:51:34 AM GMT

 Email viewed by Stephanie Dougherty (stephanie.dougherty@ots.ca.gov)

2025-10-01 - 2:54:45 AM GMT

 Document e-signed by Stephanie Dougherty (stephanie.dougherty@ots.ca.gov)

Signature Date: 2025-10-01 - 2:56:05 AM GMT - Time Source: server

 Agreement completed.

2025-10-01 - 2:56:05 AM GMT

**RESOLUTION NO. 2025-10-XXXX**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, AMENDING THE ADOPTED BUDGET AND AUTHORIZING RELATED BUDGET APPROPRIATIONS FOR FISCAL YEAR 2025-2026**

**WHEREAS**, the City Council approves the appropriation of funds for the purpose stated below.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, DOES HEREBY RESOLVE AS FOLLOWS:**

Section 1. To authorize budget adjustment 25-XXX of the FY 2025-26 Budget as follows:

Purpose: Police Department Office of Traffic Safety Selective Traffic Enforcement Program Grant.

<b>Fund</b>	<b>Department</b>	<b>Object</b>	<b>Project No.</b>	<b>Project Description</b>	<b>Amount</b>
<b>Funding Source</b>					
275	21	4341		Grant Revenue – State	\$10,000.00
<b>Funding Source</b>					
275	40	5130		Overtime Salaries	\$7,669.00
275	40	5320		Travel and Training	\$1,113.00
275	40	5740		General Supplies	\$1,218.00

Section 2. To add the above-referenced adjustments to the Budget Adjustment Status Report (Exhibit A).

**PASSED, APPROVED, AND ADOPTED** at a regular meeting of the City Council of the City of Signal Hill, California, on this 14<sup>th</sup> day of October 2025.

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KEIR JONES  
MAYOR

ATTEST:

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DARITZA PEREZ  
CITY CLERK

STATE OF CALIFORNIA            )  
COUNTY OF LOS ANGELES    ) ss.  
CITY OF SIGNAL HILL         )

I, DARITZA PEREZ, City Clerk of the City of Signal Hill, California, hereby certify that Resolution No. 2025-10-XXXX was adopted by the City Council of the City of Signal Hill at a regular meeting held on the 14<sup>th</sup> day of October, 2025, and that the same was adopted by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

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DARITZA PEREZ  
CITY CLERK

**CITY OF SIGNAL HILL - SUMMARY OF BUDGET ADJUSTMENTS - FY 2025-26**

Budget Adjustment #	Council Date	Description		Revenues	Expenditures	Capital Outlay	Transfers In	Transfers Out	Net Change
<b>General Fund - 100</b>			Adopted	38,418,037.53	37,735,806.60	682,230.93	1,250,540.00	1,622,770.93	
BA 26-004	7/8/2025	Custodial Maintenance Agreement			37,063.00				(37,063.00)
BA 26-005	7/8/2025	Police Investigation Services Increase - Amendment 1			50,000.00				(50,000.00)
BA 26-006	8/26/2025	Awarded Emergency Management Performance Grant (EMPG)		6,000.00	6,000.00				-
BA 26-007	9/9/2025	Tenant Relocation and Compliance Costs					123,167.00	123,167.00	-
			Adjusted	38,424,037.53	37,828,869.60	682,230.93	1,373,707.00	1,745,937.93	Total (87,063.00)
<b>Capital Improvement Reserves - 113</b>			Adopted	-	-	-	-	2,230,541.58	
BA 26-003	7/8/2025	Increase Project Budget for the Willow Median Improvements CIP						220,972.15	(220,972.15)
BA 26-007	9/9/2025	Tenant Relocation and Compliance Costs					123,167.00	123,167.00	-
BA 26-008	9/23/2025	Carryover Appr from FY24-25 for Police HVAC System Upgrade						35,000.00	(35,000.00)
			Adjusted	-	-	-	123,167.00	2,609,680.73	Total (255,972.15)
<b>Park Reserve - 117</b>			Adopted	-	-	-	400,000.00	-	
BA 26-007	9/9/2025	Tenant Relocation and Compliance Costs						123,167.00	(123,167.00)
			Adjusted	-	-	-	400,000.00	123,167.00	Total (123,167.00)
<b>Prop A - 202</b>			Adopted	321,190.00	320,375.38	-	-	-	
BA 26-002	6/24/2025	Increase Expenditures Budget for Proposition A Fund			120,802.00				(120,802.00)
			Adjusted	321,190.00	441,177.38	-	-	-	Total (120,802.00)
<b>Capital Grants Fund - 240</b>			Adopted	3,774,998.00	-	-	-	3,774,998.00	
BA 26-003	7/8/2025	Increase Project Budget for the Willow Median Improvements CIP		70,000.00				70,000.00	-
			Adjusted	3,844,998.00	-	-	-	3,844,998.00	Total -
<b>Capital Improvements - CIP - 400</b>			Adopted	-	-	13,609,635.02	13,609,635.02	-	
BA 26-003	7/8/2025	Increase Project Budget for the Willow Median Improvements CIP				290,972.15	290,972.15		-
BA 26-007	9/9/2025	Tenant Relocation and Compliance Costs				123,167.00	123,167.00		-
BA 26-008	9/23/2025	Carryover Appr from FY24-25 for Police HVAC System Upgrade				35,000.00	35,000.00		-
			Adjusted	-	-	14,058,774.17	14,058,774.17	-	Total -
<b>Water Operations Fund - 500</b>			Adopted	8,096,487.00	7,955,525.00	6,837,795.00	79,742.00	-	
BA 26-001	6/24/2025	Increase Project Budget for Gundry Reservoir Roof Replacement & Coating CIP				1,765,577.00			(1,765,577.00)
			Adjusted	8,096,487.00	7,955,525.00	8,603,372.00	79,742.00	-	Total (1,765,577.00)



STAFF REPORT

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10/14/2025

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**AGENDA ITEM**

**TO: HONORABLE MAYOR  
AND MEMBERS OF THE CITY COUNCIL**

**FROM: CARLO TOMAINO  
CITY MANAGER**

**BY: SIAMLU COX  
ADMINISTRATIVE SERVICES OFFICER/FINANCE DIRECTOR**

**SUBJECT: SCHEDULE OF INVESTMENTS AND MONTHLY TRANSACTION REPORT**

Summary:

The Schedule of Investments is a listing of funds invested for both the City and the Successor Agency to the former Signal Hill Redevelopment Agency as of the date shown in the report. The monthly transaction report provides a list of the changes in investments for the prior month.

Strategic Goal(s):

Goal No. 1 Financial Stability: Ensure the City's long-term financial stability and resilience.

Recommendation:

Receive and file.

Fiscal Impact:

There is no fiscal impact associated with the recommended action.

Background:

The Schedule of Investments, dated September 30, 2025, shows the distribution of the City and its former Redevelopment Agency's invested surplus funds and the annualized interest for each investment listed. Staff has also provided the monthly transaction report detailing changes within the investment account.

Analysis:

In accordance with California Government Code Section 53646, all listed investments comply with



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10/14/2025

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the City's adopted Investment Policy. Funds are available to meet anticipated expenditure requirements for the next six months.

Attachments:

- A. Investments Transaction Report
- B. Schedule of Investments

**Investments Transaction Report**  
**9/30/25**

<b>Total Investments Beginning Balance (PAR Value):</b>	<b>115,613,206.85</b>
<b>Receipts</b>	
Interest	285,874.82
Transfer To LAIF from Checking	-
Transfer To CAMP from Checking	2,500,000.00
Transfer To CLASS from Checking	-
Bond Contributions to Fiscal Agent	-
Investment Purchases	-
Money Market	2,050,000.00
<b>Total Receipts</b>	<b>4,835,874.82</b>
<b>Disbursements</b>	
Transfer To Checking from LAIF	-
Transfer To Checking from CAMP	-
Transfer To Checking from CLASS	-
Bond Debt Service Payments by Fiscal Agent	-
Bond Draw Down from Fiscal Agent	-
Investment Maturities/Calls	(2,050,000.00)
Money Market	-
<b>Total Disbursements</b>	<b>(2,050,000.00)</b>
<b>Total Investments Ending Balance (PAR Value):</b>	<b>118,399,081.67</b>





CITY OF SIGNAL HILL

2175 Cherry Avenue • Signal Hill, California 90755-3799

STAFF REPORT

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10/14/2025

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**AGENDA ITEM**

**TO: HONORABLE MAYOR  
AND MEMBERS OF THE CITY COUNCIL**

**FROM: CARLO TOMAINO  
CITY MANAGER**

**BY: DAVID HOPPER  
CITY TREASURER**

**SIAMLU COX  
ADMINISTRATIVE SERVICES OFFICER/FINANCE DIRECTOR**

**SUBJECT: WARRANT REGISTER PRESENTED OCTOBER 14, 2025**

Summary:

The Warrant Register is a listing of all general disbursements issued since the prior warrant register and are requested to be approved by the City Council.

Strategic Plan Goal(s):

Goal No. 1 Financial Stability: Ensure the City's long-term financial stability and resilience.

Recommendation:

Authorize payment of the Warrant Register presented October 14, 2025.

Fiscal Impact:

The City has sufficient funds budgeted and available for payment.

Analysis:

**Warrant Register for Council Meeting**

Payment Type	Payment Date	Payment Numbers	Total
Regular Check	09.18.2025	120576 THRU 120614	\$ 68,497.05
Regular EFT	09.18.2025	104917 THRU 104946	\$ 830,970.66
Regular Check	10.02.2025	120615 THRU 120675	\$ 259,160.43
Regular EFT	10.02.2025	104953 THRU 104995	\$ 631,353.09
Manual DFT*	09.05.25 - 09.15.25	VARIOUS	\$ 131,667.39
Manual DFT*	09.15.25 - 09.29.25	VARIOUS	\$ 23,190.55
Manual DFT*	09.09.25 - 09.18.25	VARIOUS	\$ 440,382.89
Manual DFT*	09.22.25 - 10.02.25	VARIOUS	\$ 516,598.37
<b>Subtotal</b>			<b>\$ 2,901,820.43</b>
Manual DFT*	09.03.2025	DFT0015318 - 0015319	\$ 829.62
<b>Subtotal</b>			<b>\$ 829.62</b>
Payroll Net**	9/11/2025	VARIOUS	\$ 357,951.10
Payroll Net**	9/25/2025	VARIOUS	\$ 399,932.92
<b>Subtotal</b>			<b>\$ 757,884.02</b>
<b>Grand Total</b>			<b>\$ 3,660,534.07</b>

\* EFT/Draft - Electronic/Draft Funds Transfer

\*\* Represents the total net payroll direct deposit on pay date

Staff is submitting all warrants for approval; invoices and supporting documentation are available for review in the Finance Department.

Attachment:

- A. Warrant Register



City of Signal Hill

# Warrant Register

By Vendor Name

Payment Dates 9/5/2025 - 10/2/2025

Payment Number	Payment Date	Payable Number	Payable Date	Description (Payable)	Account Number	Account Name	Amount
<b>Vendor: 9541 - 1ST JON INC</b>							
120615	10/01/2025	133869	07/15/2025	CALIFORNIA AVE IMPROVEMENT: FENCE INSTALLATION	400-40-5894	Street Capital Improvements	470.29
120615	10/01/2025	134847	08/12/2025	CALIFORNIA AVE IMPROVEMENT: FENCE INSTALLATION	400-40-5894	Street Capital Improvements	470.29
120615	10/01/2025	135891	09/09/2025	CALIFORNIA AVE IMPROVEMENT: FENCE INSTALLATION	400-40-5894	Street Capital Improvements	470.29
<b>Vendor 9541 - 1ST JON INC Total:</b>							<b>1,410.87</b>
<b>Vendor: 9813 - 2010 OFFICE FURNITURE INC</b>							
120576	09/18/2025	22615	06/27/2025	OFFICE FURNITURE: CITY YARD	100-92-5740	General Supplies	2,482.93
120576	09/18/2025	22616	06/27/2025	OFFICE FURNITURE: CITY YARD	100-92-5740	General Supplies	325.00
120576	09/18/2025	22626	06/30/2025	OFFICE FURNITURE: CITY YARD	100-92-5740	General Supplies	643.34
<b>Vendor 9813 - 2010 OFFICE FURNITURE INC Total:</b>							<b>3,451.27</b>
<b>Vendor: 0007 - ABC PRESS</b>							
120577	09/18/2025	250287	07/15/2025	COM DEV BUSINESS CARDS	100-61-5740	General Supplies	76.25
120577	09/18/2025	250287	07/15/2025	COM DEV BUSINESS CARDS	100-62-5740	General Supplies	76.24
120577	09/18/2025	250343	07/31/2025	GENERAL COUNCIL & COMMISSION SUPPLIES	100-41-5740	General Supplies	97.24
<b>Vendor 0007 - ABC PRESS Total:</b>							<b>249.73</b>
<b>Vendor: 9360 - ADAMS S MARK</b>							
120578	09/18/2025	2531	08/01/2025	DECAL REMOVAL	601-40-5542	Vehicle Body Work Services	441.00
<b>Vendor 9360 - ADAMS S MARK Total:</b>							<b>441.00</b>
<b>Vendor: 4695 - ADMINISTRATIVE SERVICE CO-OP</b>							
104953	10/02/2025	250819	08/31/2025	DIAL-A-TAXI SVCS: AUG 2025	202-40-5674	Dial-A-Taxi	876.32
<b>Vendor 4695 - ADMINISTRATIVE SERVICE CO-OP Total:</b>							<b>876.32</b>
<b>Vendor: 0388 - AFLAC</b>							
DFT0015120	09/09/2025	INV0015103	08/14/2025	Aflac - After Tax	100-21536	AFLAC Payable	144.67
DFT0015121	09/09/2025	INV0015104	08/14/2025	Aflac Benefit - After Tax	100-21536	AFLAC Payable	21.13
DFT0015122	09/09/2025	INV0015105	08/14/2025	Aflac Benefit - Pre Tax	100-21536	AFLAC Payable	60.69
DFT0015123	09/09/2025	INV0015106	08/14/2025	Aflac - Pre Tax	100-21536	AFLAC Payable	96.85
DFT0015259	09/09/2025	INV0015211	08/28/2025	Aflac - After Tax	100-21536	AFLAC Payable	144.67

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Payment Number	Payment Date	Payable Number	Payable Date	Description (Payable)	Account Number	Account Name	Amount
DFT0015259	09/09/2025	INV0015211	08/28/2025	Aflac - After Tax	100-51-5273	Health Benefits	-0.05
DFT0015260	09/09/2025	INV0015212	08/28/2025	Aflac Benefit - After Tax	100-21536	AFLAC Payable	21.13
DFT0015261	09/09/2025	INV0015213	08/28/2025	Aflac Benefit - Pre Tax	100-21536	AFLAC Payable	60.69
DFT0015262	09/09/2025	INV0015214	08/28/2025	Aflac - Pre Tax	100-21536	AFLAC Payable	96.85
DFT0015335	09/30/2025	INV0015325	09/11/2025	Aflac - After Tax	100-21536	AFLAC Payable	144.67
DFT0015336	09/30/2025	INV0015326	09/11/2025	Aflac Benefit - After Tax	100-21536	AFLAC Payable	21.13
DFT0015337	09/30/2025	INV0015327	09/11/2025	Aflac Benefit - Pre Tax	100-21536	AFLAC Payable	60.69
DFT0015338	09/30/2025	INV0015328	09/11/2025	Aflac - Pre Tax	100-21536	AFLAC Payable	96.85
DFT0015451	09/30/2025	INV0015430	09/25/2025	Aflac - After Tax	100-21536	AFLAC Payable	144.67
DFT0015451	09/30/2025	INV0015430	09/25/2025	Aflac - After Tax	100-51-5273	Health Benefits	-0.05
DFT0015452	09/30/2025	INV0015431	09/25/2025	Aflac Benefit - After Tax	100-21536	AFLAC Payable	21.13
DFT0015453	09/30/2025	INV0015432	09/25/2025	Aflac Benefit - Pre Tax	100-21536	AFLAC Payable	60.69
DFT0015454	09/30/2025	INV0015433	09/25/2025	Aflac - Pre Tax	100-21536	AFLAC Payable	96.85
<b>Vendor 0388 - AFLAC Total:</b>							<b>1,293.26</b>
<b>Vendor: 9807 - ALASKA WATER PRODUCTS INC</b>							
120616	10/01/2025	10402	07/31/2025	WATER OPERATOR	500-40-5400	Contract Services - General	6,435.00
				CONSULTING SVCS: JUL 2025			
120616	10/01/2025	10428	08/31/2025	WATER OPERATOR	500-40-5400	Contract Services - General	8,460.00
				CONSULTING SVCS: AUG 202			
<b>Vendor 9807 - ALASKA WATER PRODUCTS INC Total:</b>							<b>14,895.00</b>
<b>Vendor: 8841 - ALEXANDER'S METER READING SOLUTIONS</b>							
120617	10/01/2025	12329	08/21/2025	AMR EQUIPMENT REPAIR	500-40-5560	Repair & Maintenance Servic	674.91
<b>Vendor 8841 - ALEXANDER'S METER READING SOLUTIONS Total:</b>							<b>674.91</b>
<b>Vendor: 9868 - ALFONSO ESQUIVIAS GONZALEZ</b>							
120579	09/18/2025	09262025	09/08/2025	SIGNAL HILL UNDER THE STARS: BAR SVCS	100-82-5723	Event/Program Costs	333.33
<b>Vendor 9868 - ALFONSO ESQUIVIAS GONZALEZ Total:</b>							<b>333.33</b>
<b>Vendor: 1372 - ALLIANT INSURANCE SERVICES</b>							
104954	10/02/2025	3211718	08/18/2025	EVENT INSURANCE: HALLOWEEN CARNIVAL/TREE LIGHTING	100-82-5723	Event/Program Costs	586.50
104954	10/02/2025	3211718	08/18/2025	EVENT INSURANCE: HALLOWEEN CARNIVAL/TREE LIGHTING	100-82-5723	Event/Program Costs	586.50
<b>Vendor 1372 - ALLIANT INSURANCE SERVICES Total:</b>							<b>1,173.00</b>
<b>Vendor: 8241 - ALLIED UNIVERSAL SECURITY SERVICES</b>							
104917	09/18/2025	17323632	07/17/2025	SECURITY SERVICES: 7/4 - 7/17/25	100-72-5400	Contract Services - General	1,162.80
104917	09/18/2025	17387236	07/31/2025	SECURITY SERVICES: 7/18 - 7/31/25	100-72-5400	Contract Services - General	3,858.40
104917	09/18/2025	17431412	08/14/2025	SECURITY SERVICES: 8/1 - 8/14/25	100-72-5400	Contract Services - General	3,858.40



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104917	09/18/2025	17494033	08/28/2025	SECURITY SERVICES: 8/15 - 8/28/25	100-72-5400	Contract Services - General	3,858.40
<b>Vendor 8241 - ALLIED UNIVERSAL SECURITY SERVICES Total:</b>							<b>12,738.00</b>
<b>Vendor: 5633 - AQUA BACKFLOW INC.</b>							
104955	10/02/2025	2025-0278	09/03/2025	BACKFLOW MANAGEMENT: AUG 2025	500-40-5400	Contract Services - General	722.00
<b>Vendor 5633 - AQUA BACKFLOW INC. Total:</b>							<b>722.00</b>
<b>Vendor: 1008 - ASSOCIATED SOILS ENGINEERING</b>							
120580	09/18/2025	48749	07/31/2025	ON-CALL SVCS: CITY HALL	400-40-5896	Facilities Capital Improveme	6,730.00
120618	10/01/2025	48732	07/29/2025	ON-CALL SVCS: CIVIC CENTER MASTER PLAN	400-40-5896	Facilities Capital Improveme	2,530.00
<b>Vendor 1008 - ASSOCIATED SOILS ENGINEERING Total:</b>							<b>9,260.00</b>
<b>Vendor: 8740 - BANK OF AMERICA - OPEB</b>							
104911	09/11/2025	INV0015356	09/11/2025	110156 CITY OF SIGNAL HILL OPEB INV TRUST ACCT -EE	100-21525	OPEB Employee Paid W/ Wa	576.96
104911	09/11/2025	INV0015357	09/11/2025	110156 CITY OF SIGNAL HILL OPEB INV TRUST ACCT -ER	100-21525	OPEB Employee Paid W/ Wa	623.04
104911	09/11/2025	INV0015358	09/11/2025	110156 CITY OF SIGNAL HILL OPEB INV TRUST ACCT -EE	100-21525	OPEB Employee Paid W/ Wa	2,825.50
104911	09/11/2025	INV0015359	09/11/2025	110156 CITY OF SIGNAL HILL OPEB INV TRUST ACCT -ER	100-21525	OPEB Employee Paid W/ Wa	2,825.50
104947	09/26/2025	INV0015461	09/25/2025	110156 CITY OF SIGNAL HILL OPEB INV TRUST ACCT -EE	100-21525	OPEB Employee Paid W/ Wa	576.96
104947	09/26/2025	INV0015462	09/25/2025	110156 CITY OF SIGNAL HILL OPEB INV TRUST ACCT -ER	100-21525	OPEB Employee Paid W/ Wa	623.04
104947	09/26/2025	INV0015463	09/25/2025	110156 CITY OF SIGNAL HILL OPEB INV TRUST ACCT -EE	100-21525	OPEB Employee Paid W/ Wa	2,799.01
104947	09/26/2025	INV0015464	09/25/2025	110156 CITY OF SIGNAL HILL OPEB INV TRUST ACCT -ER	100-21525	OPEB Employee Paid W/ Wa	2,799.01
<b>Vendor 8740 - BANK OF AMERICA - OPEB Total:</b>							<b>13,649.02</b>
<b>Vendor: 1747 - BAVCO</b>							
120619	10/01/2025	347454	08/06/2025	WATER DEPT SUPPLIES	500-40-5740	General Supplies	248.63
<b>Vendor 1747 - BAVCO Total:</b>							<b>248.63</b>
<b>Vendor: 1427 - BIXBY KNOLLS CAR WASH</b>							
120620	10/01/2025	07312025	07/31/2025	CAR WASH SVCS: JUL 2025	601-40-5540	Vehicle Maintenance	153.93
120620	10/01/2025	08312025	08/31/2025	CAR WASH SVCS: AUG 2025	601-40-5540	Vehicle Maintenance	87.96
<b>Vendor 1427 - BIXBY KNOLLS CAR WASH Total:</b>							<b>241.89</b>
<b>Vendor: 4368 - BROADWAY LOCKSMITH SHOP</b>							
120621	10/01/2025	0000143687	09/02/2025	PUBLIC WORKS SUPPLIES	100-94-5740	General Supplies	5.47
120621	10/01/2025	0000143702	09/02/2025	PUBLIC WORKS SUPPLIES	100-92-5740	General Supplies	16.41
<b>Vendor 4368 - BROADWAY LOCKSMITH SHOP Total:</b>							<b>21.88</b>
<b>Vendor: 0062 - BRODART CO</b>							
120581	09/18/2025	B7042596	08/23/2025	LIBRARY BOOK SUPPLIES	100-81-5721	Special Department Supplies	27.20

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120581	09/18/2025	B7044899	08/23/2025	LIBRARY BOOK SUPPLIES	100-81-5721	Special Department Supplies	268.19	
120581	09/18/2025	B7044919	08/23/2025	LIBRARY BOOK SUPPLIES	100-81-5721	Special Department Supplies	543.32	
120581	09/18/2025	B7044920	08/23/2025	LIBRARY BOOK SUPPLIES	100-81-5721	Special Department Supplies	294.72	
120581	09/18/2025	B7044929	08/23/2025	LIBRARY BOOK SUPPLIES	100-81-5721	Special Department Supplies	122.08	
120581	09/18/2025	B7044938	08/23/2025	LIBRARY BOOK SUPPLIES	100-81-5721	Special Department Supplies	263.40	
120581	09/18/2025	B7044956	08/23/2025	LIBRARY BOOK SUPPLIES	100-81-5721	Special Department Supplies	138.30	
120581	09/18/2025	B7044999	08/23/2025	LIBRARY BOOK SUPPLIES	100-81-5721	Special Department Supplies	19.09	
120581	09/18/2025	B7045003	08/23/2025	LIBRARY BOOK SUPPLIES	100-81-5721	Special Department Supplies	33.16	
120581	09/18/2025	B7045292	08/23/2025	LIBRARY BOOK SUPPLIES	100-81-5721	Special Department Supplies	276.17	
120581	09/18/2025	B7045293	08/23/2025	LIBRARY BOOK SUPPLIES	100-81-5721	Special Department Supplies	611.11	
120581	09/18/2025	B7045294	08/23/2025	LIBRARY BOOK SUPPLIES	100-81-5721	Special Department Supplies	234.62	
120581	09/18/2025	B7045295	08/23/2025	LIBRARY BOOK SUPPLIES	100-81-5721	Special Department Supplies	230.59	
120581	09/18/2025	B7045296	08/23/2025	LIBRARY BOOK SUPPLIES	100-81-5721	Special Department Supplies	163.68	
<b>Vendor 0062 - BRODART CO Total:</b>							<b>3,225.63</b>	
<b>Vendor: 5578 - CALIFORNIA LIBRARY ASSOCIATION</b>								
120622	10/01/2025	300016070	09/22/2025	CLA MEMBERSHIP	100-81-5310	Dues & Memberships	40.00	
<b>Vendor 5578 - CALIFORNIA LIBRARY ASSOCIATION Total:</b>							<b>40.00</b>	
<b>Vendor: 0203 - CALIFORNIA,STATE OF</b>								
DFT0015326	09/11/2025	INV0015315	09/11/2025	State Income Tax Withholdin	100-21513	State Withholding Taxes Paya	50.53	
DFT0015389	09/11/2025	INV0015389	09/11/2025	State Income Tax Withholdin	100-21513	State Withholding Taxes Paya	25,935.04	
DFT0015442	09/11/2025	INV0015416	09/11/2025	State Income Tax Withholdin	100-21513	State Withholding Taxes Paya	165.67	
DFT0015505	09/25/2025	INV0015494	09/25/2025	State Income Tax Withholdin	100-21513	State Withholding Taxes Paya	24,880.08	
DFT0015505	09/25/2025	INV0015494	09/25/2025	State Income Tax Withholdin	100-21513	State Withholding Taxes Paya	-310.29	
<b>Vendor 0203 - CALIFORNIA,STATE OF Total:</b>							<b>50,721.03</b>	
<b>Vendor: 0407 - CALPERS</b>								
DFT0015124	09/09/2025	INV0015107	08/14/2025	Anthem HMO Select	100-21531	Health Insurance Payable	916.88	
DFT0015125	09/09/2025	INV0015108	08/14/2025	Anthem HMO Select - 2 Part	100-21531	Health Insurance Payable	2,750.64	
DFT0015126	09/09/2025	INV0015109	08/14/2025	Anthem HMO Select - Family	100-21531	Health Insurance Payable	5,634.32	
DFT0015127	09/09/2025	INV0015110	08/14/2025	Anthem HMO Traditional - Single	100-21531	Health Insurance Payable	1,620.95	
DFT0015128	09/09/2025	INV0015111	08/14/2025	Anthem HMO Traditional - 2 Party	100-21531	Health Insurance Payable	1,065.46	
DFT0015129	09/09/2025	INV0015112	08/14/2025	Blue Shield Access+ - Single	100-21531	Health Insurance Payable	2,071.20	
DFT0015130	09/09/2025	INV0015113	08/14/2025	Blue Shield Access+ -2 Party	100-21531	Health Insurance Payable	2,485.44	
DFT0015131	09/09/2025	INV0015114	08/14/2025	Blue Shield Access+ - Family	100-21531	Health Insurance Payable	2,154.06	
DFT0015132	09/09/2025	INV0015115	08/14/2025	Blue Shield Net Value - Singl	100-21531	Health Insurance Payable	738.12	
DFT0015133	09/09/2025	INV0015116	08/14/2025	Blue Shield Net Value - Famil	100-21531	Health Insurance Payable	959.55	
DFT0015145	09/09/2025	INV0015130	08/14/2025	Health Net Salud y Mas - Family	100-21531	Health Insurance Payable	928.72	
DFT0015146	09/09/2025	INV0015131	08/14/2025	Kaiser CA - Single	100-21531	Health Insurance Payable	12,508.02	
DFT0015147	09/09/2025	INV0015132	08/14/2025	Kaiser CA - 2 Party	100-21531	Health Insurance Payable	6,503.46	
DFT0015148	09/09/2025	INV0015133	08/14/2025	Kaiser CA - Family	100-21531	Health Insurance Payable	8,431.36	
DFT0015162	09/09/2025	INV0015152	08/14/2025	PERS Gold - Single	100-21531	Health Insurance Payable	1,736.32	

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DFT0015163	09/09/2025	INV0015153	08/14/2025	PERS Gold - Family	100-21531	Health Insurance Payable	6,767.18
DFT0015164	09/09/2025	INV0015154	08/14/2025	PERS Platinum - Single	100-21531	Health Insurance Payable	1,895.61
DFT0015165	09/09/2025	INV0015155	08/14/2025	PERS Platinum - 2 Party	100-21531	Health Insurance Payable	5,054.92
DFT0015166	09/09/2025	INV0015156	08/14/2025	PERS Platinum - Family	100-21531	Health Insurance Payable	1,642.85
DFT0015167	09/09/2025	INV0015158	08/14/2025	PORAC - Single	100-21531	Health Insurance Payable	485.00
DFT0015168	09/09/2025	INV0015161	08/14/2025	United Health Care SH - Family	100-21531	Health Insurance Payable	1,966.32
DFT0015229	09/09/2025	CM0000274	08/28/2025	Kaiser CA - Family	100-21531	Health Insurance Payable	-1,204.48
DFT0015231	09/17/2025	INV0015193	08/28/2025	PERS 25143	100-21520	PERS - City Paid	202.94
DFT0015232	09/17/2025	INV0015194	08/28/2025	PERS 25143	100-21520	PERS - City Paid	172.92
DFT0015239	09/17/2025	INV0015198	08/28/2025	PERS 26091	100-21520	PERS - City Paid	125.82
DFT0015240	09/17/2025	INV0015199	08/28/2025	PERS 26091	100-21520	PERS - City Paid	129.24
DFT0015263	09/09/2025	INV0015215	08/28/2025	Anthem HMO Select	100-21531	Health Insurance Payable	916.88
DFT0015264	09/09/2025	INV0015216	08/28/2025	Anthem HMO Select - 2 Part	100-21531	Health Insurance Payable	2,750.64
DFT0015265	09/09/2025	INV0015217	08/28/2025	Anthem HMO Select - Family	100-21531	Health Insurance Payable	3,684.32
DFT0015266	09/09/2025	INV0015218	08/28/2025	Anthem HMO Traditional - Single	100-21531	Health Insurance Payable	1,620.95
DFT0015267	09/09/2025	INV0015219	08/28/2025	Anthem HMO Traditional - 2 Party	100-21531	Health Insurance Payable	1,065.46
DFT0015268	09/09/2025	INV0015220	08/28/2025	Blue Shield Access+ - Single	100-21531	Health Insurance Payable	2,071.20
DFT0015269	09/09/2025	INV0015221	08/28/2025	Blue Shield Access+ -2 Party	100-21531	Health Insurance Payable	2,485.44
DFT0015270	09/09/2025	INV0015222	08/28/2025	Blue Shield Access+ - Family	100-21531	Health Insurance Payable	2,154.06
DFT0015271	09/09/2025	INV0015223	08/28/2025	Blue Shield Net Value - Singl	100-21531	Health Insurance Payable	738.12
DFT0015272	09/09/2025	INV0015224	08/28/2025	Blue Shield Net Value - Famil	100-21531	Health Insurance Payable	959.55
DFT0015284	09/09/2025	INV0015238	08/28/2025	Health Net Salud y Mas - Family	100-21531	Health Insurance Payable	928.72
DFT0015285	09/09/2025	INV0015239	08/28/2025	Kaiser CA - Single	100-21531	Health Insurance Payable	216.94
DFT0015285	09/09/2025	INV0015239	08/28/2025	Kaiser CA - Single	100-21531	Health Insurance Payable	926.52
DFT0015285	09/09/2025	INV0015239	08/28/2025	Kaiser CA - Single	100-21531	Health Insurance Payable	2,408.96
DFT0015285	09/09/2025	INV0015239	08/28/2025	Kaiser CA - Single	100-21531	Health Insurance Payable	11,581.50
DFT0015285	09/09/2025	INV0015239	08/28/2025	Kaiser CA - Single	100-51-5273	Health Benefits	-0.26
DFT0015286	09/09/2025	INV0015240	08/28/2025	Kaiser CA - 2 Party	100-21531	Health Insurance Payable	6,503.46
DFT0015287	09/09/2025	INV0015241	08/28/2025	Kaiser CA - Family	100-21531	Health Insurance Payable	7,226.88
DFT0015288	09/17/2025	INV0015247	08/28/2025	PERS Survivor Benefit	100-21520	PERS - City Paid	22.32
DFT0015289	09/17/2025	INV0015248	08/28/2025	PERS 25143	100-21520	PERS - City Paid	-255.06
DFT0015289	09/17/2025	INV0015248	08/28/2025	PERS 25143	100-21520	PERS - City Paid	36.46
DFT0015289	09/17/2025	INV0015248	08/28/2025	PERS 25143	100-21520	PERS - City Paid	11,282.00
DFT0015289	09/17/2025	INV0015248	08/28/2025	PERS 25143	100-51-5230	Retirement Contributions	-0.09
DFT0015290	09/17/2025	INV0015249	08/28/2025	PERS 25143	100-21520	PERS - City Paid	11,639.92
DFT0015291	09/17/2025	INV0015250	08/28/2025	PERS 26091	100-21520	PERS - City Paid	15,182.40
DFT0015292	09/17/2025	INV0015251	08/28/2025	PERS 26091	100-21520	PERS - City Paid	15,593.78
DFT0015293	09/17/2025	INV0015252	08/28/2025	PERS 8703	100-21520	PERS - City Paid	1,647.97
DFT0015294	09/17/2025	INV0015253	08/28/2025	PERS 8703	100-21520	PERS - City Paid	2,961.64
DFT0015295	09/17/2025	INV0015254	08/28/2025	PERS 8704	100-21520	PERS - City Paid	5,215.87

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DFT0015296	09/17/2025	INV0015255	08/28/2025	PERS 8704	100-21520	PERS - City Paid	8,017.55
DFT0015297	09/17/2025	INV0015256	08/28/2025	PERS 9063	100-21520	PERS - City Paid	6,266.72
DFT0015298	09/17/2025	INV0015257	08/28/2025	PERS 9063 Management	100-21520	PERS - City Paid	804.84
DFT0015299	09/17/2025	INV0015258	08/28/2025	PERS 9063	100-21520	PERS - City Paid	13,760.67
DFT0015300	09/17/2025	INV0015259	08/28/2025	PERS 9063 Management	100-21520	PERS - City Paid	2,624.67
DFT0015301	09/09/2025	INV0015260	08/28/2025	PERS Gold - Single	100-21531	Health Insurance Payable	1,736.32
DFT0015302	09/09/2025	INV0015261	08/28/2025	PERS Gold - Family	100-21531	Health Insurance Payable	6,767.18
DFT0015303	09/09/2025	INV0015262	08/28/2025	PERS Platinum - Single	100-21531	Health Insurance Payable	1,895.61
DFT0015304	09/09/2025	INV0015263	08/28/2025	PERS Platinum - 2 Party	100-21531	Health Insurance Payable	5,054.92
DFT0015305	09/09/2025	INV0015264	08/28/2025	PERS Platinum - Family	100-21531	Health Insurance Payable	1,642.85
DFT0015306	09/09/2025	INV0015266	08/28/2025	PORAC - Single	100-21531	Health Insurance Payable	485.00
DFT0015307	09/09/2025	INV0015269	08/28/2025	United Health Care SH - Family	100-21531	Health Insurance Payable	1,966.32
DFT0015316	09/09/2025	INV0015286	08/31/2025	Retirees Medical September 2025	100-51-5273	Health Benefits	107.92
DFT0015316	09/09/2025	INV0015286	08/31/2025	Retirees Medical September 2025	100-51-5290	Retiree Medical Benefit	62.85
DFT0015316	09/09/2025	INV0015286	08/31/2025	Retirees Medical September 2025	100-51-5290	Retiree Medical Benefit	14,220.00
DFT0015339	09/30/2025	INV0015329	09/11/2025	Anthem HMO Select	100-21531	Health Insurance Payable	916.88
DFT0015340	09/30/2025	INV0015330	09/11/2025	Anthem HMO Select - 2 Part	100-21531	Health Insurance Payable	2,750.64
DFT0015341	09/30/2025	INV0015331	09/11/2025	Anthem HMO Select - Family	100-21531	Health Insurance Payable	3,684.32
DFT0015342	09/30/2025	INV0015332	09/11/2025	Anthem HMO Traditional - Single	100-21531	Health Insurance Payable	1,620.95
DFT0015343	09/30/2025	INV0015333	09/11/2025	Anthem HMO Traditional - 2 Party	100-21531	Health Insurance Payable	1,065.46
DFT0015344	09/30/2025	INV0015334	09/11/2025	Blue Shield Access+ - Single	100-21531	Health Insurance Payable	2,071.20
DFT0015345	09/30/2025	INV0015335	09/11/2025	Blue Shield Access+ -2 Party	100-21531	Health Insurance Payable	2,485.44
DFT0015346	09/30/2025	INV0015336	09/11/2025	Blue Shield Access+ - Family	100-21531	Health Insurance Payable	2,154.06
DFT0015347	09/30/2025	INV0015337	09/11/2025	Blue Shield Net Value - Singl	100-21531	Health Insurance Payable	738.12
DFT0015348	09/30/2025	INV0015338	09/11/2025	Blue Shield Net Value - Famil	100-21531	Health Insurance Payable	959.55
DFT0015360	09/30/2025	INV0015352	09/11/2025	Health Net Salud y Mas - Family	100-21531	Health Insurance Payable	928.72
DFT0015361	09/30/2025	INV0015353	09/11/2025	Kaiser CA - Single	100-21531	Health Insurance Payable	11,118.24
DFT0015362	09/30/2025	INV0015354	09/11/2025	Kaiser CA - 2 Party	100-21531	Health Insurance Payable	6,503.46
DFT0015363	09/30/2025	INV0015355	09/11/2025	Kaiser CA - Family	100-21531	Health Insurance Payable	7,226.88
DFT0015364	09/22/2025	INV0015361	09/11/2025	PERS Survivor Benefit	100-21520	PERS - City Paid	22.32
DFT0015365	09/22/2025	INV0015362	09/11/2025	PERS 25143	100-21520	PERS - City Paid	11,973.96
DFT0015365	09/22/2025	INV0015362	09/11/2025	PERS 25143	100-51-5230	Retirement Contributions	-0.09
DFT0015366	09/22/2025	INV0015363	09/11/2025	PERS 25143	100-21520	PERS - City Paid	12,353.84
DFT0015367	09/22/2025	INV0015364	09/11/2025	PERS 26091	100-21520	PERS - City Paid	14,191.33
DFT0015368	09/22/2025	INV0015365	09/11/2025	PERS 26091	100-21520	PERS - City Paid	14,575.87
DFT0015369	09/22/2025	INV0015366	09/11/2025	PERS 8703	100-21520	PERS - City Paid	1,647.97
DFT0015370	09/22/2025	INV0015367	09/11/2025	PERS 8703	100-21520	PERS - City Paid	2,961.64

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Payment Number	Payment Date	Payable Number	Payable Date	Description (Payable)	Account Number	Account Name	Amount
DFT0015371	09/22/2025	INV0015368	09/11/2025	PERS 8704	100-21520	PERS - City Paid	5,215.87
DFT0015372	09/22/2025	INV0015369	09/11/2025	PERS 8704	100-21520	PERS - City Paid	8,017.55
DFT0015373	09/22/2025	INV0015370	09/11/2025	PERS 9063	100-21520	PERS - City Paid	6,652.13
DFT0015374	09/22/2025	INV0015371	09/11/2025	PERS 9063 Management	100-21520	PERS - City Paid	804.84
DFT0015375	09/22/2025	INV0015372	09/11/2025	PERS 9063	100-21520	PERS - City Paid	14,606.96
DFT0015376	09/22/2025	INV0015373	09/11/2025	PERS 9063 Management	100-21520	PERS - City Paid	2,624.67
DFT0015377	09/30/2025	INV0015374	09/11/2025	PERS Gold - Single	100-21531	Health Insurance Payable	1,736.32
DFT0015378	09/30/2025	INV0015375	09/11/2025	PERS Gold - Family	100-21531	Health Insurance Payable	6,767.18
DFT0015379	09/30/2025	INV0015376	09/11/2025	PERS Platinum - Single	100-21531	Health Insurance Payable	1,895.61
DFT0015380	09/30/2025	INV0015377	09/11/2025	PERS Platinum - 2 Party	100-21531	Health Insurance Payable	5,054.92
DFT0015381	09/30/2025	INV0015378	09/11/2025	PERS Platinum - Family	100-21531	Health Insurance Payable	1,642.85
DFT0015382	09/30/2025	INV0015380	09/11/2025	PORAC - Single	100-21531	Health Insurance Payable	485.00
DFT0015383	09/30/2025	INV0015383	09/11/2025	United Health Care SH - Family	100-21531	Health Insurance Payable	1,966.32
DFT0015455	09/30/2025	INV0015434	09/25/2025	Anthem HMO Select	100-21531	Health Insurance Payable	916.88
DFT0015456	09/30/2025	INV0015435	09/25/2025	Anthem HMO Select - 2 Part	100-21531	Health Insurance Payable	2,750.64
DFT0015457	09/30/2025	INV0015436	09/25/2025	Anthem HMO Select - Family	100-21531	Health Insurance Payable	-216.94
DFT0015457	09/30/2025	INV0015436	09/25/2025	Anthem HMO Select - Family	100-21531	Health Insurance Payable	3,684.32
DFT0015457	09/30/2025	INV0015436	09/25/2025	Anthem HMO Select - Family	100-21531	Health Insurance Payable	-2,408.96
DFT0015457	09/30/2025	INV0015436	09/25/2025	Anthem HMO Select - Family	100-51-5273	Health Benefits	-0.25
DFT0015458	09/30/2025	INV0015437	09/25/2025	Anthem HMO Traditional - Single	100-21531	Health Insurance Payable	1,620.95
DFT0015459	09/30/2025	INV0015438	09/25/2025	Anthem HMO Traditional - 2 Party	100-21531	Health Insurance Payable	1,065.46
DFT0015460	09/30/2025	INV0015439	09/25/2025	Blue Shield Access+ - Single	100-21531	Health Insurance Payable	2,071.20
DFT0015461	09/30/2025	INV0015440	09/25/2025	Blue Shield Access+ -2 Party	100-21531	Health Insurance Payable	2,485.44
DFT0015462	09/30/2025	INV0015441	09/25/2025	Blue Shield Access+ - Family	100-21531	Health Insurance Payable	2,154.06
DFT0015463	09/30/2025	INV0015442	09/25/2025	Blue Shield Net Value - Singl	100-21531	Health Insurance Payable	738.12
DFT0015464	09/30/2025	INV0015443	09/25/2025	Blue Shield Net Value - Famil	100-21531	Health Insurance Payable	959.55
DFT0015476	09/30/2025	INV0015457	09/25/2025	Health Net Salud y Mas - Family	100-21531	Health Insurance Payable	928.72
DFT0015477	09/30/2025	INV0015458	09/25/2025	Kaiser CA - Single	100-21531	Health Insurance Payable	11,118.24
DFT0015478	09/30/2025	INV0015459	09/25/2025	Kaiser CA - 2 Party	100-21531	Health Insurance Payable	6,503.46
DFT0015479	09/30/2025	INV0015460	09/25/2025	Kaiser CA - Family	100-21531	Health Insurance Payable	7,226.88
DFT0015480	10/02/2025	INV0015466	09/25/2025	PERS Survivor Benefit	100-21520	PERS - City Paid	22.32
DFT0015481	10/02/2025	INV0015467	09/25/2025	PERS 25143	100-21520	PERS - City Paid	12,051.29
DFT0015481	10/02/2025	INV0015467	09/25/2025	PERS 25143	100-51-5230	Retirement Contributions	-0.09
DFT0015482	10/02/2025	INV0015468	09/25/2025	PERS 25143	100-21520	PERS - City Paid	12,433.63
DFT0015483	10/02/2025	INV0015469	09/25/2025	PERS 26091	100-21520	PERS - City Paid	14,362.97
DFT0015484	10/02/2025	INV0015470	09/25/2025	PERS 26091	100-21520	PERS - City Paid	14,752.18
DFT0015485	10/02/2025	INV0015471	09/25/2025	PERS 8703	100-21520	PERS - City Paid	1,647.97
DFT0015486	10/02/2025	INV0015472	09/25/2025	PERS 8703	100-21520	PERS - City Paid	2,961.64
DFT0015487	10/02/2025	INV0015473	09/25/2025	PERS 8704	100-21520	PERS - City Paid	5,072.09
DFT0015488	10/02/2025	INV0015474	09/25/2025	PERS 8704	100-21520	PERS - City Paid	7,796.54

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Payment Number	Payment Date	Payable Number	Payable Date	Description (Payable)	Account Number	Account Name	Amount
DFT0015489	10/02/2025	INV0015475	09/25/2025	PERS 9063	100-21520	PERS - City Paid	6,719.85
DFT0015490	10/02/2025	INV0015476	09/25/2025	PERS 9063 Management	100-21520	PERS - City Paid	804.84
DFT0015491	10/02/2025	INV0015477	09/25/2025	PERS 9063	100-21520	PERS - City Paid	14,755.67
DFT0015492	10/02/2025	INV0015478	09/25/2025	PERS 9063 Management	100-21520	PERS - City Paid	2,624.67
DFT0015493	09/30/2025	INV0015479	09/25/2025	PERS Gold - Single	100-21531	Health Insurance Payable	1,736.32
DFT0015494	09/30/2025	INV0015480	09/25/2025	PERS Gold - Family	100-21531	Health Insurance Payable	6,767.18
DFT0015495	09/30/2025	INV0015481	09/25/2025	PERS Platinum - Single	100-21531	Health Insurance Payable	1,895.61
DFT0015496	09/30/2025	INV0015482	09/25/2025	PERS Platinum - 2 Party	100-21531	Health Insurance Payable	5,054.92
DFT0015497	09/30/2025	INV0015483	09/25/2025	PERS Platinum - Family	100-21531	Health Insurance Payable	1,642.85
DFT0015498	09/30/2025	INV0015485	09/25/2025	PORAC - Single	100-21531	Health Insurance Payable	485.00
DFT0015499	09/30/2025	INV0015488	09/25/2025	United Health Care SH - Family	100-21531	Health Insurance Payable	1,966.32
DFT0015512	09/30/2025	INV0015506	09/30/2025	Retirees Medical October 2025	100-51-5273	Health Benefits	99.93
DFT0015512	09/30/2025	INV0015506	09/30/2025	Retirees Medical October 2025	100-51-5290	Retiree Medical Benefit	14,220.00
DFT0015512	09/30/2025	INV0015506	09/30/2025	Retirees Medical October 2025	100-51-5290	Retiree Medical Benefit	63.05
<b>Vendor 0407 - CALPERS Total:</b>							<b>575,678.29</b>
<b>Vendor: 8274 - CANON SOLUTIONS AMERICA, INC</b>							
120582	09/18/2025	6012893489A	08/12/2025	COPIER USAGE: BALANCE DU	100-51-5552	Rental/Lease of Equipment	76.64
<b>Vendor 8274 - CANON SOLUTIONS AMERICA, INC Total:</b>							<b>76.64</b>
<b>Vendor: 5101 - CAROLINE KISS-LEE</b>							
104956	10/02/2025	09232025	09/23/2025	PARKS & REC COMMISSIONER: 1ST QTR	100-82-5150	Commission Meeting Attend	150.00
<b>Vendor 5101 - CAROLINE KISS-LEE Total:</b>							<b>150.00</b>
<b>Vendor: 1560 - CARUSO FORD</b>							
104957	10/02/2025	12183	07/23/2025	VEHICLE PARTS	601-40-5721	Vehicle Supplies	279.51
104957	10/02/2025	FOCS105091	09/05/2025	VEHICLE MAINT	601-40-5540	Vehicle Maintenance	866.47
104957	10/02/2025	FOCS105914	09/12/2025	VEHICLE MAINT	601-40-5540	Vehicle Maintenance	750.00
<b>Vendor 1560 - CARUSO FORD Total:</b>							<b>1,895.98</b>
<b>Vendor: 8635 - CATALYST ENVIRONMENTAL SOLUTIONS CORPORATION</b>							
104958	10/02/2025	CSH-610	09/02/2025	PROFESSIONAL SVCS: ENVIRONMENTAL CONSULTING	100-23530	Deposits-Community Develo	91.60
104958	10/02/2025	CSH-610	09/02/2025	PROFESSIONAL SVCS: ENVIRONMENTAL CONSULTING	100-23530	Deposits-Community Develo	458.00
104958	10/02/2025	CSH-610	09/02/2025	PROFESSIONAL SVCS: ENVIRONMENTAL CONSULTING	100-34-4600	Administrative Fee (CD)	-91.60
104958	10/02/2025	CSH-802	08/04/2025	PROFESSIONAL SVCS: AMPHITHEATER	400-40-5896	Facilities Capital Improveme	5,000.00

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Payment Number	Payment Date	Payable Number	Payable Date	Description (Payable)	Account Number	Account Name	Amount
104958	10/02/2025	CSH-802	08/04/2025	PROFESSIONAL SVCS: AMPHITHEATER	400-40-5896	Facilities Capital Improveme	17,914.50
<b>Vendor 8635 - CATALYST ENVIRONMENTAL SOLUTIONS CORPORATION Total:</b>							<b>23,372.50</b>
<b>Vendor: 0111 - CENTRAL BASIN MUNI WATER DIST</b>							
104918	09/18/2025	SH-JUL25	08/15/2025	WATER AND SVCS CHARGES: JUL 2025	500-40-5780	Water Supply Costs	99,878.72
<b>Vendor 0111 - CENTRAL BASIN MUNI WATER DIST Total:</b>							<b>99,878.72</b>
<b>Vendor: 9912 - CINDI S MASSENGALE</b>							
120583	09/18/2025	092625	06/16/2025	SIGNAL HILL UNDER THE STARS - LINE DANCING	100-82-5723	Event/Program Costs	350.00
<b>Vendor 9912 - CINDI S MASSENGALE Total:</b>							<b>350.00</b>
<b>Vendor: 5431 - CINTAS CORPORATION</b>							
120623	10/01/2025	4235447347	07/01/2025	UNIFORMS	100-92-5730	Uniforms	44.05
120623	10/01/2025	4235447347	07/01/2025	UNIFORMS	100-94-5730	Uniforms	14.24
120623	10/01/2025	4235447347	07/01/2025	UNIFORMS	100-95-5730	Uniforms	59.66
120623	10/01/2025	4235447347	07/01/2025	UNIFORMS	500-40-5730	Uniforms	33.54
120623	10/01/2025	4235447347	07/01/2025	UNIFORMS	601-40-5730	Uniforms	7.89
120623	10/01/2025	4236136707	07/08/2025	UNIFORMS	100-92-5730	Uniforms	44.05
120623	10/01/2025	4236136707	07/08/2025	UNIFORMS	100-94-5730	Uniforms	14.24
120623	10/01/2025	4236136707	07/08/2025	UNIFORMS	100-95-5730	Uniforms	59.66
120623	10/01/2025	4236136707	07/08/2025	UNIFORMS	500-40-5730	Uniforms	33.54
120623	10/01/2025	4236136707	07/08/2025	UNIFORMS	601-40-5730	Uniforms	7.89
120623	10/01/2025	4236869996	07/15/2025	UNIFORMS	100-92-5730	Uniforms	44.05
120623	10/01/2025	4236869996	07/15/2025	UNIFORMS	100-94-5730	Uniforms	14.24
120623	10/01/2025	4236869996	07/15/2025	UNIFORMS	100-95-5730	Uniforms	59.66
120623	10/01/2025	4236869996	07/15/2025	UNIFORMS	500-40-5730	Uniforms	33.54
120623	10/01/2025	4236869996	07/15/2025	UNIFORMS	601-40-5730	Uniforms	7.89
120623	10/01/2025	4237601148	07/22/2025	UNIFORMS	100-92-5730	Uniforms	44.05
120623	10/01/2025	4237601148	07/22/2025	UNIFORMS	100-94-5730	Uniforms	14.24
120623	10/01/2025	4237601148	07/22/2025	UNIFORMS	100-95-5730	Uniforms	59.66
120623	10/01/2025	4237601148	07/22/2025	UNIFORMS	500-40-5730	Uniforms	33.54
120623	10/01/2025	4237601148	07/22/2025	UNIFORMS	601-40-5730	Uniforms	7.89
120623	10/01/2025	4238324241	07/29/2025	UNIFORMS	100-92-5730	Uniforms	44.05
120623	10/01/2025	4238324241	07/29/2025	UNIFORMS	100-94-5730	Uniforms	14.24
120623	10/01/2025	4238324241	07/29/2025	UNIFORMS	100-95-5730	Uniforms	59.66
120623	10/01/2025	4238324241	07/29/2025	UNIFORMS	500-40-5730	Uniforms	33.54
120623	10/01/2025	4238324241	07/29/2025	UNIFORMS	601-40-5730	Uniforms	7.89
<b>Vendor 5431 - CINTAS CORPORATION Total:</b>							<b>796.90</b>
<b>Vendor: 0714 - CIRCLE MARINA CW LLC</b>							
104919	09/18/2025	090325	09/03/2025	CAR WASH SVCS: AUG 2025	100-74-5540	Vehicle Maintenance	152.00
<b>Vendor 0714 - CIRCLE MARINA CW LLC Total:</b>							<b>152.00</b>



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<b>Vendor: 5780 - CITY EMPLOYEES ASSOCIATES LLC</b>							
104912	09/11/2025	INV0015381	09/11/2025	PT Employee Association	100-21050	Accrued Liabilities Payable	10.00
104948	09/26/2025	INV0015486	09/25/2025	PT Employee Association	100-21050	Accrued Liabilities Payable	10.00
<b>Vendor 5780 - CITY EMPLOYEES ASSOCIATES LLC Total:</b>							<b>20.00</b>
<b>Vendor: 0377 - CITY OF LONG BEACH</b>							
120624	10/01/2025	43212	08/19/2025	JOINT TRAFFIC SIGNAL MAINT: APR - JUN 2025	100-95-5400	Contract Services - General	12,526.10
DFT0015398	09/10/2025	8906-082125	08/21/2025	GAS SVCS - 2175 CHERRY AV	100-92-5512	Utility Services	14.30
DFT0015399	09/10/2025	4016-082225	08/22/2025	GAS SVCS - 1919 E HILL ST	100-92-5512	Utility Services	14.30
DFT0015400	09/10/2025	7236-082225	08/22/2025	GAS SVCS - 2745 WALNUT AVE	100-92-5512	Utility Services	78.70
DFT0015401	09/10/2025	8237-082225	08/22/2025	GAS SVCS - 2175 E 28TH ST	100-92-5512	Utility Services	17.60
DFT0015402	09/10/2025	9816-082225	08/22/2025	GAS SVCS - 1780 E HILL ST	100-92-5512	Utility Services	95.21
DFT0015403	09/11/2025	1784-082225	08/22/2025	WATER SVCS - 6475 ORANGE AVE	100-92-5512	Utility Services	1,517.68
DFT0015404	09/11/2025	8387-082225	08/22/2025	WATER SVCS - 6059 CHERRY AVE	100-92-5512	Utility Services	56.07
<b>Vendor 0377 - CITY OF LONG BEACH Total:</b>							<b>14,319.96</b>
<b>Vendor: 7313 - CITY OF SIGNAL HILL</b>							
DFT0015320	09/15/2025	08312025	09/15/2025	MONTHLY WATER CHARGES - AUG 2025	100-13001	Accrued Accounts Receivabl	670.74
DFT0015320	09/15/2025	08312025	09/15/2025	MONTHLY WATER CHARGES - AUG 2025	100-47-5512	Utility Services	29.62
DFT0015320	09/15/2025	08312025	09/15/2025	MONTHLY WATER CHARGES - AUG 2025	100-92-5512	Utility Services	8,801.94
DFT0015320	09/15/2025	08312025	09/15/2025	MONTHLY WATER CHARGES - AUG 2025	100-94-5512	Utility Services	39,867.23
DFT0015320	09/15/2025	08312025	09/15/2025	MONTHLY WATER CHARGES - AUG 2025	100-95-5512	Utility Services	30.00
DFT0015320	09/15/2025	08312025	09/15/2025	MONTHLY WATER CHARGES - AUG 2025	260-40-5512	Utility Services	1,076.86
DFT0015320	09/15/2025	08312025	09/15/2025	MONTHLY WATER CHARGES - AUG 2025	500-40-5512	Utility Services	866.02
<b>Vendor 7313 - CITY OF SIGNAL HILL Total:</b>							<b>51,342.41</b>
<b>Vendor: 9865 - CITYGREEN CONSULTING LLC</b>							
120625	10/01/2025	GA25-3	09/03/2025	PROFESSIONAL SVCS: SB138	100-93-5400	Contract Services - General	1,532.50
<b>Vendor 9865 - CITYGREEN CONSULTING LLC Total:</b>							<b>1,532.50</b>
<b>Vendor: 0795 - CLA-VAL CO.</b>							
120626	10/01/2025	926286	08/29/2025	SERVICE & MAINT: GUNDRY	500-40-5560	Repair & Maintenance Servic	718.00
120626	10/01/2025	926287	08/29/2025	SERVICE & MAINT: TEMPLE	500-40-5560	Repair & Maintenance Servic	2,074.98
<b>Vendor 0795 - CLA-VAL CO. Total:</b>							<b>2,792.98</b>

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Payment Number	Payment Date	Payable Number	Payable Date	Description (Payable)	Account Number	Account Name	Amount	
<b>Vendor: 5665 - CLEAN DIESEL SPECIALISTS SO CAL INC</b>								
120627	10/01/2025	3-128614	08/29/2025	VEHICLE MAINT	601-40-5400	Contract Services - General	1,268.96	
							<b>Vendor 5665 - CLEAN DIESEL SPECIALISTS SO CAL INC Total:</b>	<b>1,268.96</b>
<b>Vendor: 1239 - CLEAN ENERGY</b>								
104959	10/02/2025	CE12808664	08/31/2025	CNG FUEL: AUG 2025	601-40-5754	Fuel Purchases	674.12	
							<b>Vendor 1239 - CLEAN ENERGY Total:</b>	<b>674.12</b>
<b>Vendor: 1136 - CLEANSTREET, LLC</b>								
104960	10/02/2025	CA25001245	07/31/2025	STREET SWEEPING SVCS: JUL 2025	100-93-5525	Street Sweeping Services	25,244.25	
							<b>Vendor 1136 - CLEANSTREET, LLC Total:</b>	<b>25,244.25</b>
<b>Vendor: 9856 - CLUB OF HARPS</b>								
120584	09/18/2025	0380	09/01/2025	SENIORS: HARMONICA CLAS	100-82-5723	Event/Program Costs	125.00	
							<b>Vendor 9856 - CLUB OF HARPS Total:</b>	<b>125.00</b>
<b>Vendor: 5559 - COLEMAN FILTER COMPANY</b>								
120628	10/01/2025	46411	08/25/2025	WATER DEPT SUPPLIES	500-40-5740	General Supplies	2,553.48	
							<b>Vendor 5559 - COLEMAN FILTER COMPANY Total:</b>	<b>2,553.48</b>
<b>Vendor: 5702 - COLONIAL</b>								
DFT0015134	09/09/2025	INV0015117	08/14/2025	Colonial - After Tax	100-21537	Colonial Payable	109.08	
DFT0015135	09/09/2025	INV0015118	08/14/2025	Colonial - Pre Tax	100-21537	Colonial Payable	103.39	
DFT0015136	09/09/2025	INV0015119	08/14/2025	Colonial Benefit - After Tax	100-21537	Colonial Payable	141.10	
DFT0015137	09/09/2025	INV0015120	08/14/2025	Colonial Benefit - PreTax	100-21537	Colonial Payable	44.61	
DFT0015273	09/09/2025	INV0015225	08/28/2025	Colonial - After Tax	100-21537	Colonial Payable	109.08	
DFT0015274	09/09/2025	INV0015226	08/28/2025	Colonial - Pre Tax	100-21537	Colonial Payable	103.39	
DFT0015275	09/09/2025	INV0015227	08/28/2025	Colonial Benefit - After Tax	100-21537	Colonial Payable	141.10	
DFT0015276	09/09/2025	INV0015228	08/28/2025	Colonial Benefit - PreTax	100-21537	Colonial Payable	44.61	
DFT0015349	09/30/2025	INV0015339	09/11/2025	Colonial - After Tax	100-21537	Colonial Payable	109.08	
DFT0015350	09/30/2025	INV0015340	09/11/2025	Colonial - Pre Tax	100-21537	Colonial Payable	103.39	
DFT0015351	09/30/2025	INV0015341	09/11/2025	Colonial Benefit - After Tax	100-21537	Colonial Payable	141.10	
DFT0015352	09/30/2025	INV0015342	09/11/2025	Colonial Benefit - PreTax	100-21537	Colonial Payable	44.61	
DFT0015465	09/30/2025	INV0015444	09/25/2025	Colonial - After Tax	100-21537	Colonial Payable	109.08	
DFT0015466	09/30/2025	INV0015445	09/25/2025	Colonial - Pre Tax	100-21537	Colonial Payable	103.39	
DFT0015467	09/30/2025	INV0015446	09/25/2025	Colonial Benefit - After Tax	100-21537	Colonial Payable	141.10	
DFT0015468	09/30/2025	INV0015447	09/25/2025	Colonial Benefit - PreTax	100-21537	Colonial Payable	44.61	
							<b>Vendor 5702 - COLONIAL Total:</b>	<b>1,592.72</b>
<b>Vendor: 0336 - CONSERVATION CORP OF LB</b>								
104961	10/02/2025	8857	07/31/2025	CLEAN UP & MAINT: BUS STOPS - JUL 2025	202-40-5400	Contract Services - General	2,053.94	
104961	10/02/2025	8858	07/31/2025	BUS STOP CLEANING: JUL 2025	100-93-5400	Contract Services - General	1,140.00	
							<b>Vendor 0336 - CONSERVATION CORP OF LB Total:</b>	<b>3,193.94</b>

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Payment Number	Payment Date	Payable Number	Payable Date	Description (Payable)	Account Number	Account Name	Amount
<b>Vendor: 8215 - CONSOLIDATED ELECTRICAL DISTRIBUTORS</b>							
104920	09/18/2025	4208-1024095	07/30/2025	PUBLIC WORKS SUPPLIES	100-94-5740	General Supplies	103.24
<b>Vendor 8215 - CONSOLIDATED ELECTRICAL DISTRIBUTORS Total:</b>							<b>103.24</b>
<b>Vendor: 7023 - COUNTY SANITATION DISTRICT NO 2 OF LOS ANGELES COUNTY</b>							
120629	10/01/2025	09172025	09/17/2025	WASTEWATER TREATMENT SURCHARGE: Q1	500-40-5400	Contract Services - General	1,617.00
<b>Vendor 7023 - COUNTY SANITATION DISTRICT NO 2 OF LOS ANGELES COUNTY Total:</b>							<b>1,617.00</b>
<b>Vendor: 9855 - CRAIG NEWTON</b>							
120630	10/01/2025	000202010025	09/18/2025	LIBRARY PROGRAM: JOY OF MUSIC	100-81-5723	Event/Program Costs	400.00
<b>Vendor 9855 - CRAIG NEWTON Total:</b>							<b>400.00</b>
<b>Vendor: 1727 - CSG CONSULTANTS INC</b>							
104921	09/18/2025	B251065	08/01/2025	PLAN CHECK:	400-40-5896	Facilities Capital Improveme	4,158.00
104962	10/02/2025	B251233	09/02/2025	AMPHITHEATER PROJECT CONTRACT PLAN CHECK: AUG 2025	100-63-5421	Plan Check Professional Servi	1,769.19
<b>Vendor 1727 - CSG CONSULTANTS INC Total:</b>							<b>5,927.19</b>
<b>Vendor: 5258 - CSMFO</b>							
120585	09/18/2025	300018495	09/09/2025	Management Membership	100-53-5310	Dues & Memberships	150.00
<b>Vendor 5258 - CSMFO Total:</b>							<b>150.00</b>
<b>Vendor: 1688 - D &amp; H WATER SYSTEMS INC</b>							
120586	09/18/2025	12025-1003	07/30/2025	WATER DEPT SVC	500-40-5400	Contract Services - General	987.65
<b>Vendor 1688 - D &amp; H WATER SYSTEMS INC Total:</b>							<b>987.65</b>
<b>Vendor: 8917 - DE NOVO PLANNING GROUP</b>							
120631	10/01/2025	4853	09/10/2025	PROFESSIONAL SVCS: LANDSCAPE CONSULTING	100-23530	Deposits-Community Develo	610.75
120631	10/01/2025	4853	09/10/2025	PROFESSIONAL SVCS: LANDSCAPE CONSULTING	100-23530	Deposits-Community Develo	3,053.75
120631	10/01/2025	4853	09/10/2025	PROFESSIONAL SVCS: LANDSCAPE CONSULTING	100-34-4600	Administrative Fee (CD)	-610.75
<b>Vendor 8917 - DE NOVO PLANNING GROUP Total:</b>							<b>3,053.75</b>
<b>Vendor: 0618 - DELTA DENTAL INSURANCE CO</b>							
DFT0015139	09/18/2025	INV0015122	08/14/2025	Acct#05-R10222400000 Dental Care - Employee Only	100-21532	Dental Insurance Payable	173.28
DFT0015140	09/18/2025	INV0015123	08/14/2025	Acct#05-R10222400000 Dental Care - Employee + 1	100-21532	Dental Insurance Payable	90.30
DFT0015141	09/18/2025	INV0015124	08/14/2025	Acct#05-R10222400000 Dental Care - Family	100-21532	Dental Insurance Payable	133.56
DFT0015278	09/18/2025	INV0015230	08/28/2025	Acct#05-R10222400000 Dental Care - Employee Only	100-21532	Dental Insurance Payable	173.28
DFT0015279	09/18/2025	INV0015231	08/28/2025	Acct#05-R10222400000 Dental Care - Employee + 1	100-21532	Dental Insurance Payable	90.30

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Payment Number	Payment Date	Payable Number	Payable Date	Description (Payable)	Account Number	Account Name	Amount
DFT0015280	09/18/2025	INV0015232	08/28/2025	Acct#05-R10222400000 Dental Care - Family	100-21532	Dental Insurance Payable	133.56
DFT0015354	10/01/2025	INV0015344	09/11/2025	Acct#05-R10222400000 Dental Care - Employee Only	100-21532	Dental Insurance Payable	173.28
DFT0015355	10/01/2025	INV0015345	09/11/2025	Acct#05-R10222400000 Dental Care - Employee + 1	100-21532	Dental Insurance Payable	90.30
DFT0015356	10/01/2025	INV0015346	09/11/2025	Acct#05-R10222400000 Dental Care - Family	100-21532	Dental Insurance Payable	133.56
DFT0015430	09/18/2025	INV0015413	09/18/2025	Dental Retirees HMO September 2025	100-21560	Retiree Dental Insurance Pay	54.72
DFT0015470	10/01/2025	INV0015449	09/25/2025	Acct#05-R10222400000 Dental Care - Employee Only	100-21532	Dental Insurance Payable	173.28
DFT0015470	10/01/2025	INV0015449	09/25/2025	Acct#05-R10222400000 Dental Care - Employee Only	100-21532	Dental Insurance Payable	30.10
DFT0015470	10/01/2025	INV0015449	09/25/2025	Acct#05-R10222400000 Dental Care - Employee Only	100-21532	Dental Insurance Payable	-18.24
DFT0015471	10/01/2025	INV0015450	09/25/2025	Acct#05-R10222400000 Dental Care - Employee + 1	100-21532	Dental Insurance Payable	60.20
DFT0015472	10/01/2025	INV0015451	09/25/2025	Acct#05-R10222400000 Dental Care - Family	100-21532	Dental Insurance Payable	133.56
DFT0015514	10/01/2025	INV0015508	10/01/2025	Dental Retirees HMO October 2025	100-21560	Retiree Dental Insurance Pay	54.72
<b>Vendor 0618 - DELTA DENTAL INSURANCE CO Total:</b>							<b>1,679.76</b>
<b>Vendor: 5701 - DELTA DENTAL OF CALIFORNIA</b>							
DFT0015138	09/18/2025	INV0015121	08/14/2025	Acct#05-0007700000 Dental - Safety	100-21532	Dental Insurance Payable	189.75
DFT0015142	09/18/2025	INV0015125	08/14/2025	Acct#05-0007700000 Dental DPO - Employee Only	100-21532	Dental Insurance Payable	736.95
DFT0015143	09/18/2025	INV0015126	08/14/2025	Acct#05-0007700000 Dental DPO - Employee + 1	100-21532	Dental Insurance Payable	856.52
DFT0015144	09/18/2025	INV0015127	08/14/2025	Acct#05-0007700000 Dental DPO - Family	100-21532	Dental Insurance Payable	2,119.95
DFT0015227	09/18/2025	CM0000272	08/28/2025	Acct#05-0007700000 Dental - Safety	100-21532	Dental Insurance Payable	-12.65
DFT0015228	09/18/2025	CM0000273	08/28/2025	Acct#05-0007700000 Dental DPO - Family	100-21532	Dental Insurance Payable	-67.82
DFT0015277	09/18/2025	INV0015229	08/28/2025	Acct#05-0007700000 Dental - Safety	100-21532	Dental Insurance Payable	151.80
DFT0015281	09/18/2025	INV0015233	08/28/2025	Acct#05-0007700000 Dental DPO - Employee Only	100-21532	Dental Insurance Payable	684.32
DFT0015282	09/18/2025	INV0015234	08/28/2025	Acct#05-0007700000 Dental DPO - Employee + 1	100-21532	Dental Insurance Payable	856.52
DFT0015283	09/18/2025	INV0015235	08/28/2025	Acct#05-0007700000 Dental DPO - Family	100-21532	Dental Insurance Payable	160.94
DFT0015283	09/18/2025	INV0015235	08/28/2025	Acct#05-0007700000 Dental DPO - Family	100-21532	Dental Insurance Payable	97.97

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Payment Number	Payment Date	Payable Number	Payable Date	Description (Payable)	Account Number	Account Name	Amount	
DFT0015283	09/18/2025	INV0015235	08/28/2025	Acct#05-0007700000 Dental DPO - Family	100-21532	Dental Insurance Payable	-128.12	
DFT0015283	09/18/2025	INV0015235	08/28/2025	Acct#05-0007700000 Dental DPO - Family	100-21532	Dental Insurance Payable	-321.88	
DFT0015283	09/18/2025	INV0015235	08/28/2025	Acct#05-0007700000 Dental DPO - Family	100-21532	Dental Insurance Payable	1,660.25	
DFT0015283	09/18/2025	INV0015235	08/28/2025	Acct#05-0007700000 Dental DPO - Family	100-51-5273	Health Benefits	-0.44	
DFT0015353	10/01/2025	INV0015343	09/11/2025	Acct#05-0007700000 Dental - Safety	100-21532	Dental Insurance Payable	151.80	
DFT0015357	10/01/2025	INV0015347	09/11/2025	Acct#05-0007700000 Dental DPO - Employee Only	100-21532	Dental Insurance Payable	605.36	
DFT0015358	10/01/2025	INV0015348	09/11/2025	Acct#05-0007700000 Dental DPO - Employee + 1	100-21532	Dental Insurance Payable	856.52	
DFT0015359	10/01/2025	INV0015349	09/11/2025	Acct#05-0007700000 Dental DPO - Family	100-21532	Dental Insurance Payable	1,660.25	
DFT0015429	09/18/2025	INV0015412	09/18/2025	Dental Retirees PPO September 2025	100-21560	Retiree Dental Insurance Pay	798.34	
DFT0015469	10/01/2025	INV0015448	09/25/2025	Acct#05-0007700000 Dental - Safety	100-21532	Dental Insurance Payable	151.80	
DFT0015473	10/01/2025	INV0015452	09/25/2025	Acct#05-0007700000 Dental DPO - Employee Only	100-21532	Dental Insurance Payable	658.00	
DFT0015474	10/01/2025	INV0015453	09/25/2025	Acct#05-0007700000 Dental DPO - Employee + 1	100-21532	Dental Insurance Payable	856.52	
DFT0015475	10/01/2025	INV0015454	09/25/2025	Acct#05-0007700000 Dental DPO - Family	100-21532	Dental Insurance Payable	-32.82	
DFT0015475	10/01/2025	INV0015454	09/25/2025	Acct#05-0007700000 Dental DPO - Family	100-21532	Dental Insurance Payable	52.63	
DFT0015475	10/01/2025	INV0015454	09/25/2025	Acct#05-0007700000 Dental DPO - Family	100-21532	Dental Insurance Payable	97.97	
DFT0015475	10/01/2025	INV0015454	09/25/2025	Acct#05-0007700000 Dental DPO - Family	100-21532	Dental Insurance Payable	157.89	
DFT0015475	10/01/2025	INV0015454	09/25/2025	Acct#05-0007700000 Dental DPO - Family	100-21532	Dental Insurance Payable	1,660.25	
DFT0015475	10/01/2025	INV0015454	09/25/2025	Acct#05-0007700000 Dental DPO - Family	100-21532	Dental Insurance Payable	-160.94	
DFT0015475	10/01/2025	INV0015454	09/25/2025	Acct#05-0007700000 Dental DPO - Family	100-51-5273	Health Benefits	-0.42	
DFT0015513	10/01/2025	INV0015507	10/01/2025	Dental Retirees PPO October 2025	100-21560	Retiree Dental Insurance Pay	798.34	
<b>Vendor 5701 - DELTA DENTAL OF CALIFORNIA Total:</b>							<b>15,295.55</b>	
<b>Vendor: 1396 - DEMCO INC</b>								
104963	10/02/2025	7674663	07/25/2025	LIBRARY SUPPLIES	100-81-5740	General Supplies	21.62	
104963	10/02/2025	7679925	08/08/2025	LIBRARY SUPPLIES	100-81-5740	General Supplies	41.41	
104963	10/02/2025	7699445	09/19/2025	LIBRARY SUPPLIES	100-81-5740	General Supplies	351.38	
<b>Vendor 1396 - DEMCO INC Total:</b>							<b>414.41</b>	

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Payment Number	Payment Date	Payable Number	Payable Date	Description (Payable)	Account Number	Account Name	Amount
<b>Vendor: 9914 - DIAMOND EDUCATION INC</b>							
120632	10/01/2025	01	09/24/2025	CLASS B TRAINING (6)	100-95-5320	Travel & Training	2,500.00
120632	10/01/2025	01	09/24/2025	CLASS B TRAINING (6)	500-40-5320	Travel & Training	12,500.00
<b>Vendor 9914 - DIAMOND EDUCATION INC Total:</b>							<b>15,000.00</b>
<b>Vendor: 1634 - DIVE-CORE INC</b>							
120587	09/18/2025	2534	07/28/2025	PROFESSIONAL SVCS: GUNDRY RESERVOIR	500-40-5400	Contract Services - General	3,650.00
<b>Vendor 1634 - DIVE-CORE INC Total:</b>							<b>3,650.00</b>
<b>Vendor: 9913 - DULUX PAINTING</b>							
120633	10/01/2025	2025-31	09/11/2025	PROFESSIONAL SVCS: WELL 10 PAINTING	100-92-5400	Contract Services - General	2,955.00
<b>Vendor 9913 - DULUX PAINTING Total:</b>							<b>2,955.00</b>
<b>Vendor: 8268 - ELECTRA-MEDIA INC</b>							
104922	09/18/2025	18338	09/06/2025	DIGITAL BILLBOARD ADVERTISING & SVCS: OCT 2025	100-47-5400	Contract Services - General	3,053.20
<b>Vendor 8268 - ELECTRA-MEDIA INC Total:</b>							<b>3,053.20</b>
<b>Vendor: 1121 - EWING IRRIGATION PRODUCTS INC.</b>							
120588	09/18/2025	27082896	07/31/2025	WATER DEPT SUPPLIES	500-40-5560	Repair & Maintenance Serv	215.49
120588	09/18/2025	27474008	09/02/2025	PUBLIC WORKS SUPPLIES	100-94-5740	General Supplies	243.52
120634	10/01/2025	27475385	09/02/2025	PUBLIC WORKS SUPPLIES	100-94-5740	General Supplies	26.85
<b>Vendor 1121 - EWING IRRIGATION PRODUCTS INC. Total:</b>							<b>485.86</b>
<b>Vendor: 3580 - EXCEL PAVING COMPANY</b>							
104964	10/02/2025	3-28760 R1/3	08/20/2025	CONSTRUCTION SVCS: CA AVE 28th - SPRING	400-21150	Retention Payable	-15,359.88
104964	10/02/2025	3-28760 R1/3	08/20/2025	CONSTRUCTION SVCS: CA AVE 28th - SPRING	400-40-5894	Street Capital Improvements	307,197.50
<b>Vendor 3580 - EXCEL PAVING COMPANY Total:</b>							<b>291,837.62</b>
<b>Vendor: 5121 - FERGUSON ENTERPRISES INC. #1350</b>							
104923	09/18/2025	5630752	08/05/2025	WATER DEPT SUPPLIES	500-40-5740	General Supplies	115.75
104965	10/02/2025	5623929	09/09/2025	WATER DEPT SUPPLIES	100-92-5740	General Supplies	1,861.93
104965	10/02/2025	5691669	08/26/2025	WATER DEPT SUPPLIES	500-40-5740	General Supplies	269.27
104965	10/02/2025	5692034	08/26/2025	WATER DEPT SUPPLIES	500-40-5740	General Supplies	278.98
<b>Vendor 5121 - FERGUSON ENTERPRISES INC. #1350 Total:</b>							<b>2,525.93</b>
<b>Vendor: 1651 - FLEMING ENVIRONMENTAL INC</b>							
120635	10/01/2025	22771	06/11/2025	MONTHLY INSPECTION: JUN 2025	601-40-5400	Contract Services - General	155.00
120635	10/01/2025	22803	06/16/2025	SB989 SECONDARY CONTAINMENT TEST	601-40-5400	Contract Services - General	1,410.00
<b>Vendor 1651 - FLEMING ENVIRONMENTAL INC Total:</b>							<b>1,565.00</b>
<b>Vendor: 5303 - FRONTIER</b>							
DFT0015393	09/09/2025	6025-081525	08/15/2025	FRONTIER SVCS: AUG 2025	100-51-5511	Telephone/Internet	768.41

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DFT0015394	09/09/2025	9765-081325	08/13/2025	FRONTIER SVCS: AUG 2025	100-51-5511	Telephone/Internet	115.80
DFT0015405	09/11/2025	1920-081725	08/17/2025	FRONTIER SVCS: AUG 2025	100-51-5511	Telephone/Internet	1,003.52
DFT0015406	09/11/2025	0842-081725	08/17/2025	FRONTIER SVCS: AUG 2025	100-51-5511	Telephone/Internet	505.59
DFT0015406	09/11/2025	0842-081725	08/17/2025	FRONTIER SVCS: AUG 2025	500-40-5511	Telephone/Data	2,061.80
DFT0015410	09/15/2025	9331-081925	08/19/2025	FRONTIER SVCS: AUG 2025	100-51-5511	Telephone/Internet	939.47
DFT0015411	09/15/2025	0106-081925	08/19/2025	FRONTIER SVCS: AUG 2025	100-51-5511	Telephone/Internet	1,029.13
DFT0015411	09/15/2025	0106-081925	08/19/2025	FRONTIER SVCS: AUG 2025	500-40-5511	Telephone/Data	1,636.80
DFT0015412	09/15/2025	1652-081925	08/19/2025	FRONTIER SVCS: AUG 2025	100-51-5511	Telephone/Internet	155.35
DFT0015413	09/15/2025	1854-081925	08/19/2025	FRONTIER SVCS: AUG 2025	100-51-5511	Telephone/Internet	249.03
DFT0015414	09/15/2025	2538-081925	08/19/2025	FRONTIER SVCS: AUG 2025	100-51-5511	Telephone/Internet	105.98
DFT0015415	09/15/2025	2864-081925	08/19/2025	FRONTIER SVCS: AUG 2025	100-51-5511	Telephone/Internet	79.03
DFT0015416	09/15/2025	3247-081925	08/19/2025	FRONTIER SVCS: AUG 2025	100-51-5511	Telephone/Internet	155.35
DFT0015417	09/15/2025	3609-081925	08/19/2025	FRONTIER SVCS: AUG 2025	100-51-5511	Telephone/Internet	155.35
DFT0015418	09/15/2025	4902-081925	08/19/2025	FRONTIER SVCS: AUG 2025	100-51-5511	Telephone/Internet	838.80
DFT0015419	09/15/2025	5226-081925	08/19/2025	FRONTIER SVCS: AUG 2025	100-51-5511	Telephone/Internet	43.19
DFT0015420	09/15/2025	5908-081925	08/19/2025	FRONTIER SVCS: AUG 2025	100-51-5511	Telephone/Internet	79.03
DFT0015421	09/15/2025	6071-081925	08/19/2025	FRONTIER SVCS: AUG 2025	100-51-5511	Telephone/Internet	13.85
DFT0015422	09/15/2025	6947-081925	08/19/2025	FRONTIER SVCS: AUG 2025	100-51-5511	Telephone/Internet	66.62
DFT0015423	09/15/2025	8708-081925	08/19/2025	FRONTIER SVCS: AUG 2025	100-51-5511	Telephone/Internet	79.03
DFT0015424	09/15/2025	0920-081925	08/19/2025	FRONTIER SVCS: AUG 2025	100-51-5511	Telephone/Internet	79.03
DFT0015425	09/15/2025	4539-081925	08/19/2025	FRONTIER SVCS: AUG 2025	100-51-5511	Telephone/Internet	79.03
DFT0015426	09/15/2025	9203-081925	08/19/2025	FRONTIER SVCS: AUG 2025	100-51-5511	Telephone/Internet	43.19
DFT0015427	09/16/2025	1887-082125	08/21/2025	FRONTIER SVCS: AUG 2025	100-74-5511	Telephone	697.59
DFT0015428	09/16/2025	7290-082025	08/20/2025	FRONTIER SVCS: AUG 2025	100-51-5511	Telephone/Internet	381.13
DFT0015510	09/23/2025	9470-082825	08/28/2025	FRONTIER SVCS: SEP 2025	100-51-5511	Telephone/Internet	335.58
DFT0015511	09/29/2025	1335-090225	09/02/2025	FRONTIER SVCS: SEP 2025	500-40-5511	Telephone/Data	1,710.62
<b>Vendor 5303 - FRONTIER Total:</b>							<b>13,407.30</b>
<b>Vendor: 9550 - GENTRY GENERAL ENGINEERING INC</b>							
104924	09/18/2025	SAMIRS-2F	08/21/2025	CITYWIDE ALLEY & STREET IMPROVEMENT	100-95-5581	Street Maintenance	20,800.00
104924	09/18/2025	SAMIRS-2G	08/21/2025	CITYWIDE ALLEY & STREET IMPROVEMENT	100-95-5581	Street Maintenance	27,155.20
<b>Vendor 9550 - GENTRY GENERAL ENGINEERING INC Total:</b>							<b>47,955.20</b>
<b>Vendor: 9604 - GOMEZ GROWERS INC</b>							
120636	10/01/2025	20250819-2	08/19/2025	REPLACEMENT PLANTS FOR GROUNDS	100-94-5740	General Supplies	615.49
<b>Vendor 9604 - GOMEZ GROWERS INC Total:</b>							<b>615.49</b>
<b>Vendor: 8854 - GOVINVEST INC.</b>							
104925	09/18/2025	2023-4619	06/02/2025	COSTING MODULE - ANNUAL SUBSCRIPTION	100-52-5570	Software Licensing & Suppor	0.59
104925	09/18/2025	2023-4619	06/02/2025	COSTING MODULE - ANNUAL SUBSCRIPTION	100-52-5570	Software Licensing & Suppor	14,852.01
<b>Vendor 8854 - GOVINVEST INC. Total:</b>							<b>14,852.60</b>



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Payment Number	Payment Date	Payable Number	Payable Date	Description (Payable)	Account Number	Account Name	Amount
<b>Vendor: 5046 - GRAFIX SYSTEMS</b>							
104966	10/02/2025	34231	09/05/2025	VEHICLE PRINTING SVCS: UNIT #733	601-40-5842	Vehicles & Large Equipment	789.80
<b>Vendor 5046 - GRAFIX SYSTEMS Total:</b>							<b>789.80</b>
<b>Vendor: 1194 - GRAINGER</b>							
104926	09/18/2025	9585230957	07/24/2025	PUBLIC WORKS SUPPLIES	100-92-5740	General Supplies	854.22
104926	09/18/2025	9601621528	08/08/2025	FLEET DEPT SUPPLIES	601-40-5740	General Supplies	180.57
104926	09/18/2025	9608450277	08/14/2025	PUBLIC WORKS SUPPLIES	100-92-5740	General Supplies	66.91
104926	09/18/2025	9608463890	08/14/2025	WATER DEPT SUPPLIES	500-40-5740	General Supplies	2,420.12
104926	09/18/2025	9613649947	08/19/2025	WATER DEPT SUPPLIES	500-40-5740	General Supplies	214.94
104926	09/18/2025	9627657100	09/02/2025	PUBLIC WORKS SUPPLIES	100-92-5740	General Supplies	207.37
104967	10/02/2025	9619667125	08/25/2025	PUBLIC WORKS SUPPLIES	100-92-5740	General Supplies	173.93
104967	10/02/2025	9622434885	08/27/2025	WATER DEPT SUPPLIES	500-40-5740	General Supplies	784.14
104967	10/02/2025	9622712330	08/27/2025	WATER DEPT SUPPLIES	500-40-5740	General Supplies	46.07
104967	10/02/2025	9622712348	08/27/2025	WATER DEPT SUPPLIES	500-40-5740	General Supplies	22.87
104967	10/02/2025	9628417975	09/03/2025	PUBLIC WORKS SUPPLIES	100-94-5740	General Supplies	142.34
104967	10/02/2025	9641774592	09/15/2025	PUBLIC WORKS SUPPLIES	100-95-5740	General Supplies	173.62
104967	10/02/2025	9642050000	09/15/2025	PUBLIC WORKS SUPPLIES	100-94-5740	General Supplies	396.61
104967	10/02/2025	9644041924	09/17/2025	WATER DEPT SUPPLIES	500-40-5740	General Supplies	1,531.96
<b>Vendor 1194 - GRAINGER Total:</b>							<b>7,215.67</b>
<b>Vendor: 1375 - GRANICUS INC</b>							
104927	09/18/2025	212773	08/26/2025	ELECTRONIC AGENDA MANAGEMENT PLATFORM	100-43-5400	Contract Services - General	28,174.99
104927	09/18/2025	212773	08/26/2025	ELECTRONIC AGENDA MANAGEMENT PLATFORM	100-43-5400	Contract Services - General	0.01
104927	09/18/2025	212773	08/26/2025	ELECTRONIC AGENDA MANAGEMENT PLATFORM	100-43-5631	Software Purchases	10,250.14
<b>Vendor 1375 - GRANICUS INC Total:</b>							<b>38,425.14</b>
<b>Vendor: 0200 - GWMA</b>							
120637	10/01/2025	2026-23	07/31/2025	GWMA: MEMBERSHIP FY 25- 26	100-93-5310	Dues & Memberships	15,000.00
120637	10/01/2025	HTD-25-11	07/31/2025	GWMA: HARBOR TOXIC DOWNSTREAM FY 25-26	100-93-5425	TMDL Watershed Profession	17,752.00
120637	10/01/2025	HTU-25-54	07/31/2025	GWMA: HARBOR TOXIC UPSTREAM FY 25-26	100-93-5425	TMDL Watershed Profession	538.99
120637	10/01/2025	LCC-25-07	07/31/2025	GWMA: LCC WATERSHED GROUP FY 25-26	100-93-5425	TMDL Watershed Profession	32,502.24
120637	10/01/2025	LLAR-25-07	07/31/2025	GWMA: LLAR WATERSHED GROUP FY 25-26	100-93-5425	TMDL Watershed Profession	27,094.89
<b>Vendor 0200 - GWMA Total:</b>							<b>92,888.12</b>
<b>Vendor: 0225 - HACH COMPANY</b>							
104928	09/18/2025	14626299	08/14/2025	WATER DEPT SUPPLIES	500-40-5721	Special Department Supplies	1,558.63
104968	10/02/2025	14672419	09/16/2025	WATER DEPT SUPPLIES	500-40-5721	Special Department Supplies	392.28

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104968	10/02/2025	14673589	09/17/2025	WATER DEPT SUPPLIES	500-40-5721	Special Department Supplies	1,177.29
<b>Vendor 0225 - HACH COMPANY Total:</b>							<b>3,128.20</b>
<b>Vendor: 9787 - HARRINGTON INDUSTRIAL PLASTICS, LLC</b>							
104969	10/02/2025	001GB990	07/31/2025	WATER DEPT SUPPLIES	500-40-5740	General Supplies	61.71
104969	10/02/2025	001HB659	08/19/2025	WATER DEPT SUPPLIES	500-40-5740	General Supplies	123.41
104969	10/02/2025	001IB009	08/27/2025	WATER DEPT SUPPLIES	500-40-5740	General Supplies	243.98
104969	10/02/2025	001IB395	09/09/2025	WATER DEPT SUPPLIES	500-40-5740	General Supplies	2,488.69
<b>Vendor 9787 - HARRINGTON INDUSTRIAL PLASTICS, LLC Total:</b>							<b>2,917.79</b>
<b>Vendor: 8907 - HARRY &amp; SALLY INC</b>							
120589	09/18/2025	8009	09/04/2025	FINGERPRINTS: AUG 2025	100-46-5400	Contract Services - General	418.00
<b>Vendor 8907 - HARRY &amp; SALLY INC Total:</b>							<b>418.00</b>
<b>Vendor: 1840 - ICREATE GRAPHIX</b>							
120638	10/01/2025	05_9780-	09/21/2025	LIBRARY STAFF UNIFORMS	100-81-5730	Uniforms	465.21
<b>Vendor 1840 - ICREATE GRAPHIX Total:</b>							<b>465.21</b>
<b>Vendor: 8818 - INFINITY TECHNOLOGIES</b>							
104929	09/18/2025	4309	09/06/2025	IT SVCS: AUG 2025	100-52-5440	Technology Technical Service	9,250.00
104929	09/18/2025	4309	09/06/2025	IT SVCS: AUG 2025	100-74-5440	IT Services	9,250.00
104970	10/02/2025	4114	08/10/2025	DATTO OFFICE 365: JUL 2025	100-52-5570	Software Licensing & Suppor	452.25
104970	10/02/2025	4117	08/10/2025	CITY HALL RENOVATION - TEMPORARY WORKSTATION	400-40-5896	Facilities Capital Improveme	3,725.00
104970	10/02/2025	4310	09/06/2025	DATTO OFFICE 365: AUG 202	100-52-5570	Software Licensing & Suppor	454.50
<b>Vendor 8818 - INFINITY TECHNOLOGIES Total:</b>							<b>23,131.75</b>
<b>Vendor: 1246 - INTERWEST CONSULTING GROUP INC</b>							
104930	09/18/2025	2277278	08/07/2025	CONTRACT PLAN CHECK: JUL 2025	100-63-5421	Plan Check Professional Servi	533.72
<b>Vendor 1246 - INTERWEST CONSULTING GROUP INC Total:</b>							<b>533.72</b>
<b>Vendor: 9357 - JIMMY E'S INC</b>							
120590	09/18/2025	JE2025-001CSH	08/18/2025	CATERING: STATE OF THE CIT	100-41-5330	Meetings	4,470.75
<b>Vendor 9357 - JIMMY E'S INC Total:</b>							<b>4,470.75</b>
<b>Vendor: 1661 - JOE A. GONSALVES &amp; SON</b>							
120591	09/18/2025	162596	06/20/2025	STATE LEGISLATIVE ADVOCACY: JUL 2025	100-44-5400	Contract Services - General	4,000.00
120591	09/18/2025	162668	07/22/2025	STATE LEGISLATIVE ADVOCACY: AUG 2025	100-44-5400	Contract Services - General	4,000.00
<b>Vendor 1661 - JOE A. GONSALVES &amp; SON Total:</b>							<b>8,000.00</b>
<b>Vendor: 0548 - JOHN HUNTER &amp; ASSOCS. INC.</b>							
120639	10/01/2025	SH1IW12507	09/11/2025	IW SVCS: JUL 2025	100-93-5400	Contract Services - General	4,042.00
120639	10/01/2025	SH1MS412507	09/11/2025	NPDES SVCS: JUL 2025	100-93-5400	Contract Services - General	3,256.50
120639	10/01/2025	SH1MS412507	09/11/2025	NPDES SVCS: JUL 2025	100-93-5425	TMDL Watershed Profession	678.75
<b>Vendor 0548 - JOHN HUNTER &amp; ASSOCS. INC. Total:</b>							<b>7,977.25</b>

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<b>Vendor: 4316 - JOHNSTONE SUPPLY</b>							
120640	10/01/2025	3118096	09/18/2025	PUBLIC WORKS SUPPLIES	100-92-5740	General Supplies	572.39
120640	10/01/2025	3118615	09/18/2025	PUBLIC WORKS SUPPLIES	100-92-5740	General Supplies	95.53
<b>Vendor 4316 - JOHNSTONE SUPPLY Total:</b>							<b>667.92</b>
<b>Vendor: 5492 - KEIR JONES</b>							
120592	09/18/2025	06302025	06/30/2025	PHONE REIMBURSEMENT: DEC 2024 - JUN 2025	100-41-5511	Telephone	917.70
120592	09/18/2025	06302025A	06/30/2025	PHONE REIMBURSEMENT: JUL 2025	100-41-5511	Telephone	131.10
<b>Vendor 5492 - KEIR JONES Total:</b>							<b>1,048.80</b>
<b>Vendor: 9158 - KICK IT UP KIDZ LLC</b>							
120593	09/18/2025	66489	09/06/2025	FITNESS INSTRUCTOR: ZUMB	100-82-5723	Event/Program Costs	80.00
<b>Vendor 9158 - KICK IT UP KIDZ LLC Total:</b>							<b>80.00</b>
<b>Vendor: 5777 - KIM AGGABAO</b>							
104971	10/02/2025	09092025	09/09/2025	TRAINING/TRAVEL REIMBURSEMENT	100-73-5320	Travel & Training	8.00
<b>Vendor 5777 - KIM AGGABAO Total:</b>							<b>8.00</b>
<b>Vendor: 9429 - KIRAN GIDWANI</b>							
120641	10/01/2025	09232025	09/23/2025	PARKS & REC COMMISSIONER: 1ST QTR	100-82-5150	Commission Meeting Attend	150.00
<b>Vendor 9429 - KIRAN GIDWANI Total:</b>							<b>150.00</b>
<b>Vendor: 9900 - KORMEX CONSTRUCTION INC</b>							
104931	09/18/2025	001	08/29/2025	WILLOW ST MEDIAN PROJEC	400-21150	Retention Payable	-6,950.02
104931	09/18/2025	001	08/29/2025	WILLOW ST MEDIAN PROJEC	400-40-5894	Street Capital Improvements	139,000.50
<b>Vendor 9900 - KORMEX CONSTRUCTION INC Total:</b>							<b>132,050.48</b>
<b>Vendor: 8790 - L.N. CURTIS AND SONS</b>							
120594	09/18/2025	INV986314	09/05/2025	UNIFORMS	100-72-5730	Uniforms	2,050.89
120642	10/01/2025	INV990610	09/18/2025	UNIFORMS	100-72-5730	Uniforms	167.79
<b>Vendor 8790 - L.N. CURTIS AND SONS Total:</b>							<b>2,218.68</b>
<b>Vendor: 5206 - LA COUNTY FIRE DEPARTMENT</b>							
120643	10/01/2025	IN0476727	08/25/2025	ANNUAL LACF PERMIT: FY 25 -26	500-40-5400	Contract Services - General	4,296.00
120643	10/01/2025	IN0477640	08/25/2025	ANNUAL LACF PERMIT: TEMPLE RESERVOIR	500-40-5400	Contract Services - General	665.00
120643	10/01/2025	IN0478008	08/25/2025	ANNUAL LACF PERMIT: GUNDRY RESERVOIR	500-40-5400	Contract Services - General	833.00
120643	10/01/2025	IN0485288	08/25/2025	ANNUAL LACF PERMIT: WELL 9	500-40-5400	Contract Services - General	1,126.00
<b>Vendor 5206 - LA COUNTY FIRE DEPARTMENT Total:</b>							<b>6,920.00</b>
<b>Vendor: 0655 - LA COUNTY SHERIFF'S DEPARTMENT</b>							
120595	09/18/2025	260082BL	08/20/2025	INMATE MEAL SVCS: JUL 202	100-75-5721	Special Department Supplies	314.42
<b>Vendor 0655 - LA COUNTY SHERIFF'S DEPARTMENT Total:</b>							<b>314.42</b>

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<b>Vendor: 5588 - LACEY MARSAC</b>								
120596	09/18/2025	122	07/20/2025	REC EXPRESS: DOG YOGA	100-82-5723	Event/Program Costs	150.00	
							<b>Vendor 5588 - LACEY MARSAC Total:</b>	<b>150.00</b>
<b>Vendor: 9466 - LBG EXPRESS CAR WASH, LLC</b>								
120644	10/01/2025	856	07/31/2025	CITYWIDE CAR WASH: JUL 2025	601-40-5540	Vehicle Maintenance	36.00	
							<b>Vendor 9466 - LBG EXPRESS CAR WASH, LLC Total:</b>	<b>36.00</b>
<b>Vendor: 5172 - LEXIS NEXIS RISK SOLUTIONS</b>								
120645	10/01/2025	1100187895	08/31/2025	SOFTWARE ANNUAL SUBSCRIPTION	100-74-5400	Contract Services - General	13,860.00	
							<b>Vendor 5172 - LEXIS NEXIS RISK SOLUTIONS Total:</b>	<b>13,860.00</b>
<b>Vendor: 9281 - LINDA EDWARDS</b>								
104972	10/02/2025	09232025	09/23/2025	PARKS & REC COMMISSIONER: 1ST QTR	100-82-5150	Commission Meeting Attend	225.00	
							<b>Vendor 9281 - LINDA EDWARDS Total:</b>	<b>225.00</b>
<b>Vendor: 9802 - LISA CLYDE</b>								
120646	10/01/2025	55363	09/05/2025	LIBRARY PROGRAM: PIRATE DAY SHOW	100-81-5723	Event/Program Costs	800.00	
							<b>Vendor 9802 - LISA CLYDE Total:</b>	<b>800.00</b>
<b>Vendor: 0043 - LONG BEACH HOSE COMPANY INC</b>								
120647	10/01/2025	68293	05/14/2025	WATER DEPT SUPPLIES	500-40-5740	General Supplies	855.41	
							<b>Vendor 0043 - LONG BEACH HOSE COMPANY INC Total:</b>	<b>855.41</b>
<b>Vendor: 3583 - LONG BEACH POLICE DEPARTMENT</b>								
120597	09/18/2025	SHPD-2510	09/03/2025	BOOKING COSTS: JUL 2025	100-72-5400	Contract Services - General	1,050.00	
120597	09/18/2025	SHPD-2511	09/03/2025	BOOKING COSTS: AUG 2025	100-72-5400	Contract Services - General	350.00	
							<b>Vendor 3583 - LONG BEACH POLICE DEPARTMENT Total:</b>	<b>1,400.00</b>
<b>Vendor: 2902 - LONG BEACH WATER DEPARTMENT</b>								
120648	10/01/2025	53435	07/30/2025	RESERVOIR PARK RECLAIMED WATER: 06/18 - 07/15/25	100-94-5512	Utility Services	1,769.80	
							<b>Vendor 2902 - LONG BEACH WATER DEPARTMENT Total:</b>	<b>1,769.80</b>
<b>Vendor: 1545 - LOOMIS</b>								
120598	09/18/2025	13794980	08/31/2025	ARMORED CAR SVCS: SEP 2025	100-51-5435	Banking Services	216.73	
120598	09/18/2025	13794980	08/31/2025	ARMORED CAR SVCS: SEP 2025	500-45-5420	Professional Services	216.73	
							<b>Vendor 1545 - LOOMIS Total:</b>	<b>433.46</b>
<b>Vendor: 0230 - M. HARA LAWNMOWER CENTER</b>								
104973	10/02/2025	52304	08/27/2025	PUBLIC WORKS SUPPLIES	100-95-5740	General Supplies	207.74	
							<b>Vendor 0230 - M. HARA LAWNMOWER CENTER Total:</b>	<b>207.74</b>

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<b>Vendor: 5220 - MAINTENANCE SUPERINTENDENTS ASSOCIATION</b>							
120599	09/18/2025	71425	07/14/2025	2025 CONFERENCE REGISTRATION (11)	100-94-5320	Travel & Training	380.00
120599	09/18/2025	71425	07/14/2025	2025 CONFERENCE REGISTRATION (11)	100-95-5320	Travel & Training	500.00
<b>Vendor 5220 - MAINTENANCE SUPERINTENDENTS ASSOCIATION Total:</b>							<b>880.00</b>
<b>Vendor: 9285 - MARIA E BODRAN</b>							
120649	10/01/2025	909201	07/30/2025	COPIES: STREET TREE PLANTING	400-40-5894	Street Capital Improvements	13.11
120649	10/01/2025	909202	08/04/2025	COPIES: GUNDRY	500-40-5740	General Supplies	209.76
120649	10/01/2025	909203	08/04/2025	COPIES: WILLOW MEDIAN	400-40-5894	Street Capital Improvements	375.82
120649	10/01/2025	909204	08/27/2025	COPIES: AMPHITHEATER	400-40-5896	Facilities Capital Improveme	2,816.00
<b>Vendor 9285 - MARIA E BODRAN Total:</b>							<b>3,414.69</b>
<b>Vendor: 8821 - MARIPOSA LANDSCAPES, INC.</b>							
104974	10/02/2025	115084	07/31/2025	CITYWIDE LANDSCAPE MAINT SVCS: JUL 2025	100-47-5400	Contract Services - General	3,230.10
104974	10/02/2025	115084	07/31/2025	CITYWIDE LANDSCAPE MAINT SVCS: JUL 2025	100-94-5530	Lawn Care Services	41,765.19
104974	10/02/2025	115580	08/31/2025	CITYWIDE LANDSCAPE MAINT SVCS: AUG 2025	100-47-5400	Contract Services - General	3,230.10
104974	10/02/2025	115580	08/31/2025	CITYWIDE LANDSCAPE MAINT SVCS: AUG 2025	100-94-5530	Lawn Care Services	41,765.19
<b>Vendor 8821 - MARIPOSA LANDSCAPES, INC. Total:</b>							<b>89,990.58</b>
<b>Vendor: 0498 - MEARN'S CONSULTING CORP</b>							
104932	09/18/2025	23126-LANDSCAPE ORD	07/31/2025	ENVIRONMENTAL CONSULTING: LANDSCAPE ORDINANCE	100-61-5400	Contract Services - General	305.00
104932	09/18/2025	23127 - LANDSCAPE ORD	08/06/2025	ENVIRONMENTAL CONSULTING	100-61-5400	Contract Services - General	915.00
104932	09/18/2025	24161-ENV JUSTICE ELEMEN	07/16/2025	ENVIRONMENTAL CONSULTING: JUL 2025	100-61-5400	Contract Services - General	1,830.00
104932	09/18/2025	25500-PDG	07/31/2025	ENVIRONMENTAL CONSULTING: JUL 2025	100-61-5400	Contract Services - General	457.50
104932	09/18/2025	25501-PDG	08/29/2025	ENVIRONMENTAL CONSULTING: AUG 2025	100-61-5400	Contract Services - General	610.00
104932	09/18/2025	2561-1917.5 Junipero	08/19/2025	ENVIRONMENTAL CONSULTING: AUG 2025	100-23530	Deposits-Community Develo	610.00
104932	09/18/2025	2561-1917.5 Junipero	08/19/2025	ENVIRONMENTAL CONSULTING: AUG 2025	100-23530	Deposits-Community Develo	122.00
104932	09/18/2025	2561-1917.5 Junipero	08/19/2025	ENVIRONMENTAL CONSULTING: AUG 2025	100-34-4600	Administrative Fee (CD)	-122.00
104932	09/18/2025	2570	08/19/2025	METHANE ASSESSMENT: AMPHITHEATER PROJECT	400-40-5896	Facilities Capital Improveme	15,109.90

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104975	10/02/2025	11-1933 TEMPLE	09/17/2025	PROFESSIONAL SVCS: ENVIRONMENTAL CONSULTING	100-23530	Deposits-Community Develo	2,440.00
104975	10/02/2025	11-1933 TEMPLE	09/17/2025	PROFESSIONAL SVCS: ENVIRONMENTAL CONSULTING	100-23530	Deposits-Community Develo	488.00
104975	10/02/2025	11-1933 TEMPLE	09/17/2025	PROFESSIONAL SVCS: ENVIRONMENTAL CONSULTING	100-34-4600	Administrative Fee (CD)	-488.00
104975	10/02/2025	25600	08/29/2025	ENVIRONMENTAL CONSULTING:	100-61-5400	Contract Services - General	305.00
104975	10/02/2025	45-2020 WALNUT	09/04/2025	PROFESSIONAL SVCS: ENVIRONMENTAL CONSULTING	100-23530	Deposits-Community Develo	30.50
104975	10/02/2025	45-2020 WALNUT	09/04/2025	PROFESSIONAL SVCS: ENVIRONMENTAL CONSULTING	100-23530	Deposits-Community Develo	152.50
104975	10/02/2025	45-2020 WALNUT	09/04/2025	PROFESSIONAL SVCS: ENVIRONMENTAL CONSULTING	100-34-4600	Administrative Fee (CD)	-30.50
<b>Vendor 0498 - MEARNES CONSULTING CORP Total:</b>							<b>22,734.90</b>
<b>Vendor: 5673 - MEDICO PROFESSIONAL LINEN SERVICE</b>							
104933	09/18/2025	21298112	09/10/2025	SHPD SUPPLIES	100-75-5721	Special Department Supplies	122.98
<b>Vendor 5673 - MEDICO PROFESSIONAL LINEN SERVICE Total:</b>							<b>122.98</b>
<b>Vendor: 1613 - MERRIMAC ENERGY GROUP</b>							
104976	10/02/2025	2241779	09/04/2025	UNLEADED FUEL CHARGE	601-40-5754	Fuel Purchases	26,482.51
<b>Vendor 1613 - MERRIMAC ENERGY GROUP Total:</b>							<b>26,482.51</b>
<b>Vendor: 9659 - MONUMENT ROW</b>							
120600	09/18/2025	3697	06/30/2025	PO 2500161 SVCS: JUN 2025	100-47-5400	Contract Services - General	3,990.00
<b>Vendor 9659 - MONUMENT ROW Total:</b>							<b>3,990.00</b>
<b>Vendor: 1652 - MOTOROLA SOLUTIONS INC</b>							
104934	09/18/2025	1187151145	07/08/2025	SYSTEM UPGRADE AGREEMENT: FY 24-26	100-75-5570	Software Licensing & Suppor	333,489.00
<b>Vendor 1652 - MOTOROLA SOLUTIONS INC Total:</b>							<b>333,489.00</b>
<b>Vendor: 4963 - MPLC</b>							
104977	10/02/2025	504457222	07/01/2025	MOTION PICTURE LICENSING: FY 25-26	100-81-5310	Dues & Memberships	272.03
<b>Vendor 4963 - MPLC Total:</b>							<b>272.03</b>
<b>Vendor: 8893 - MUCHOS PRINTS</b>							
120650	10/01/2025	286	08/28/2025	YOUTH SPORTS JERSEYS (50)	100-83-5723	Event/Program Costs	759.69
<b>Vendor 8893 - MUCHOS PRINTS Total:</b>							<b>759.69</b>

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Payment Number	Payment Date	Payable Number	Payable Date	Description (Payable)	Account Number	Account Name	Amount
<b>Vendor: 4862 - NAPA AUTO PARTS</b>							
120651	10/01/2025	556810	08/20/2025	VEHICLE SUPPLIES	601-40-5540	Vehicle Maintenance	81.28
<b>Vendor 4862 - NAPA AUTO PARTS Total:</b>							<b>81.28</b>
<b>Vendor: 5143 - NATIONAL LEAGUE OF CITIES</b>							
120601	09/18/2025	195037	07/25/2025	DIRECT MEMBER DUES	100-41-5310	Dues & Memberships	1,805.00
<b>Vendor 5143 - NATIONAL LEAGUE OF CITIES Total:</b>							<b>1,805.00</b>
<b>Vendor: 5672 - NORTHSTAR CHEMICAL</b>							
104935	09/18/2025	317539	07/31/2025	WATER DEPT SUPPLIES	500-40-5721	Special Department Supplies	974.07
104978	10/02/2025	321964	09/19/2025	WATER DEPT SUPPLIES	500-40-5721	Special Department Supplies	871.55
<b>Vendor 5672 - NORTHSTAR CHEMICAL Total:</b>							<b>1,845.62</b>
<b>Vendor: 1702 - NOTIFICATION MAPS.COM LLC</b>							
120652	10/01/2025	27836971	09/08/2025	MAILING SERVICES: DEMO NOTICE	100-23530	Deposits-Community Develo	1,449.84
120652	10/01/2025	27836971	09/08/2025	MAILING SERVICES: DEMO NOTICE	100-23530	Deposits-Community Develo	289.97
120652	10/01/2025	27836971	09/08/2025	MAILING SERVICES: DEMO NOTICE	100-34-4600	Administrative Fee (CD)	-289.97
<b>Vendor 1702 - NOTIFICATION MAPS.COM LLC Total:</b>							<b>1,449.84</b>
<b>Vendor: 0170 - OFFICE DEPOT</b>							
104936	09/18/2025	426026388001	07/22/2025	OFFICE SUPPLIES: PUBLIC WORKS	100-92-5740	General Supplies	13.72
104936	09/18/2025	439005878001	09/09/2025	OFFICE SUPPLIES: FINANCE	100-53-5740	General Supplies	13.53
104936	09/18/2025	439006994001	09/09/2025	OFFICE SUPPLIES: FINANCE	100-53-5740	General Supplies	44.08
104936	09/18/2025	439388399001	09/05/2025	OFFICE SUPPLIES: FINANCE	100-53-5740	General Supplies	109.94
104979	10/02/2025	433157274001R	08/05/2025	OFFICE SUPPLIES - COMM DEV	100-51-5710	Office Supplies	76.18
104979	10/02/2025	433157274001R	08/05/2025	OFFICE SUPPLIES - COMM DEV	100-61-5740	General Supplies	58.99
104979	10/02/2025	437007124001	08/26/2025	OFFICE SUPPLIES - COMM DEV	100-61-5740	General Supplies	13.14
104979	10/02/2025	437007779001	08/25/2025	OFFICE SUPPLIES - COMM DEV	100-61-5740	General Supplies	52.45
104979	10/02/2025	439208175001	09/09/2025	OFFICE SUPPLIES - COMM DEV	100-61-5740	General Supplies	36.23
104979	10/02/2025	439208849001	09/09/2025	OFFICE SUPPLIES - COMM DEV	100-61-5740	General Supplies	35.92
<b>Vendor 0170 - OFFICE DEPOT Total:</b>							<b>454.18</b>
<b>Vendor: 7837 - OFFICE SOLUTIONS BUSINESS PRODUCTS &amp; SERV LLC</b>							
104937	09/18/2025	I-02324250	07/03/2025	CITY HALL REMODEL: STORAGE FEES - JUL 2025	400-40-5896	Facilities Capital Improveme	4,420.00
104937	09/18/2025	I-02332308	08/12/2025	CITY HALL REMODEL: STORAGE FEE - AUG 2025	400-40-5896	Facilities Capital Improveme	4,420.00

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<b>Payment Number</b>	<b>Payment Date</b>	<b>Payable Number</b>	<b>Payable Date</b>	<b>Description (Payable)</b>	<b>Account Number</b>	<b>Account Name</b>	<b>Amount</b>
104937	09/18/2025	I-02339736	09/11/2025	CITY HALL REMODEL: STORAGE FEES - SEP 2025	400-40-5896	Facilities Capital Improveme	4,420.00
<b>Vendor 7837 - OFFICE SOLUTIONS BUSINESS PRODUCTS &amp; SERV LLC Total:</b>							<b>13,260.00</b>
<b>Vendor: 8637 - ORION ENVIRONMENTAL INC</b>							
104938	09/18/2025	86CRE-31	08/31/2025	PROFESSIONAL SVCS: ENVIRONMENTAL CONSULTING	100-23530	Deposits-Community Develo	37.00
104938	09/18/2025	86CRE-31	08/31/2025	PROFESSIONAL SVCS: ENVIRONMENTAL CONSULTING	100-23530	Deposits-Community Develo	185.00
104938	09/18/2025	86CRE-31	08/31/2025	PROFESSIONAL SVCS: ENVIRONMENTAL CONSULTING	100-34-4600	Administrative Fee (CD)	-37.00
<b>Vendor 8637 - ORION ENVIRONMENTAL INC Total:</b>							<b>185.00</b>
<b>Vendor: 9734 - PAM DUTCH HUGHES</b>							
120653	10/01/2025	09232025	09/23/2025	PARKS & REC COMMISSIONER: 1ST QTR	100-82-5150	Commission Meeting Attend	225.00
<b>Vendor 9734 - PAM DUTCH HUGHES Total:</b>							<b>225.00</b>
<b>Vendor: 8819 - PARKWOOD LANDSCAPE MAINTENANCE, INC.</b>							
120654	10/01/2025	109874	07/31/2025	LLMD LANDSCAPE MAINT: JUL 2025	260-40-5530	Lawn Care Services	2,611.97
120654	10/01/2025	110021	08/31/2025	LLMD LANDSCAPE MAINT: AUG 2025	260-40-5530	Lawn Care Services	2,611.97
<b>Vendor 8819 - PARKWOOD LANDSCAPE MAINTENANCE, INC. Total:</b>							<b>5,223.94</b>
<b>Vendor: 0294 - PARS</b>							
104980	10/02/2025	58710	09/12/2025	ARS - PARS FEES: JUL 2025	100-51-5400	Contract Services - General	196.36
<b>Vendor 0294 - PARS Total:</b>							<b>196.36</b>
<b>Vendor: 0389 - PHILLIPS STEEL COMPANY</b>							
120655	10/01/2025	479020	08/22/2025	PUBLIC WORKS SUPPLIES	100-95-5740	General Supplies	328.41
<b>Vendor 0389 - PHILLIPS STEEL COMPANY Total:</b>							<b>328.41</b>
<b>Vendor: 4093 - PHOENIX GROUP INFORMATION SYSTEM</b>							
120602	09/18/2025	0720251082	08/20/2025	ADMIN CITATION PROCESSING: JUL 2025	100-62-5400	Contract Services - General	627.00
<b>Vendor 4093 - PHOENIX GROUP INFORMATION SYSTEM Total:</b>							<b>627.00</b>
<b>Vendor: 1318 - PITNEY BOWES GLOBAL FINANCIAL SRVCS LLC</b>							
DFT0015323	09/08/2025	2296-081125	08/11/2025	POSTAGE REFILL	100-51-5720	Postage	1,541.99
<b>Vendor 1318 - PITNEY BOWES GLOBAL FINANCIAL SRVCS LLC Total:</b>							<b>1,541.99</b>
<b>Vendor: 9811 - PSOMAS</b>							
120603	09/18/2025	224998R	08/13/2025	PROGRAM & PM SERVICES: CALIFORNIA AVE	400-40-5894	Street Capital Improvements	9,450.00
<b>Vendor 9811 - PSOMAS Total:</b>							<b>9,450.00</b>



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Payment Number	Payment Date	Payable Number	Payable Date	Description (Payable)	Account Number	Account Name	Amount
<b>Vendor: 6527 - R&amp;S OVERHEAD DOORS OF SOUTH BAY, INC</b>							
120656	10/01/2025	32819	08/21/2025	PROFESSIONAL SVCS: REMOVE FLOOR CLOSER	100-94-5400	Contract Services - General	2,489.20
<b>Vendor 6527 - R&amp;S OVERHEAD DOORS OF SOUTH BAY, INC Total:</b>							<b>2,489.20</b>
<b>Vendor: 9909 - R.J ALLEN INC</b>							
120657	10/01/2025	11553	08/15/2025	PROFESSIONAL SVCS: STREET AUGER	100-92-5400	Contract Services - General	2,980.00
<b>Vendor 9909 - R.J ALLEN INC Total:</b>							<b>2,980.00</b>
<b>Vendor: 0600 - RED WING SHOE STORE</b>							
104981	10/02/2025	20250810013553	08/10/2025	BOOTS (4)	100-92-5730	Uniforms	258.28
104981	10/02/2025	20250810013553	08/10/2025	BOOTS (4)	100-94-5730	Uniforms	258.28
104981	10/02/2025	20250810013553	08/10/2025	BOOTS (4)	100-95-5730	Uniforms	600.00
104981	10/02/2025	20250910013553	09/10/2025	BOOTS (3)	100-95-5730	Uniforms	900.00
104981	10/02/2025	20250910013553	09/10/2025	BOOTS (3)	500-40-5730	Uniforms	300.00
<b>Vendor 0600 - RED WING SHOE STORE Total:</b>							<b>2,316.56</b>
<b>Vendor: 8409 - RIVISTAS, LLC</b>							
120658	10/01/2025	21592	09/19/2025	LIBRARY: MAGAZINE SUBSCRIPTIONS	100-81-5721	Special Department Supplies	1,574.05
<b>Vendor 8409 - RIVISTAS, LLC Total:</b>							<b>1,574.05</b>
<b>Vendor: 1377 - ROADLINE PRODUCTS</b>							
120659	10/01/2025	21747	08/05/2025	PUBLIC WORKS SUPPLIES	100-95-5740	General Supplies	652.23
<b>Vendor 1377 - ROADLINE PRODUCTS Total:</b>							<b>652.23</b>
<b>Vendor: 1554 - ROBERTSON'S READY MIX, LTD</b>							
120660	10/01/2025	709037	08/20/2025	PUBLIC WORKS SUPPLIES	100-95-5740	General Supplies	1,344.23
120660	10/01/2025	709167	08/20/2025	PUBLIC WORKS SUPPLIES	100-95-5740	General Supplies	1,273.41
<b>Vendor 1554 - ROBERTSON'S READY MIX, LTD Total:</b>							<b>2,617.64</b>
<b>Vendor: 3019 - RPW SERVICES</b>							
120661	10/01/2025	46039	07/29/2025	RODENT CONTROL: 1925 E 21ST - JUL 2025	100-94-5400	Contract Services - General	230.00
120661	10/01/2025	46490	08/26/2025	RODENT CONTROL: 1925 E 21ST ST - AUG 2025	100-94-5400	Contract Services - General	230.00
<b>Vendor 3019 - RPW SERVICES Total:</b>							<b>460.00</b>
<b>Vendor: 5083 - RUSSELL HEFTE</b>							
104982	10/02/2025	12162024	12/16/2024	TRAINING/TRAVEL REIMBURSEMENT	100-72-5320	Travel & Training	83.04
<b>Vendor 5083 - RUSSELL HEFTE Total:</b>							<b>83.04</b>
<b>Vendor: 0992 - RUSSELL ROBINETT</b>							
104939	09/18/2025	09232025	09/23/2025	RENT PAYMENTS: OCT 2025	100-47-5551	Rental of Land & Buildings Ex	1,313.42
104939	09/18/2025	09232025	09/23/2025	RENT PAYMENTS: OCT 2025	100-47-5551	Rental of Land & Buildings Ex	6,125.08
104939	09/18/2025	09232025	09/23/2025	RENT PAYMENTS: OCT 2025	100-47-5551	Rental of Land & Buildings Ex	3,681.67
104939	09/18/2025	09232025	09/23/2025	RENT PAYMENTS: OCT 2025	100-47-5551	Rental of Land & Buildings Ex	3,441.67
104939	09/18/2025	09232025	09/23/2025	RENT PAYMENTS: OCT 2025	100-47-5551	Rental of Land & Buildings Ex	958.00

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Payment Number	Payment Date	Payable Number	Payable Date	Description (Payable)	Account Number	Account Name	Amount	
104939	09/18/2025	09232025	09/23/2025	RENT PAYMENTS: OCT 2025	100-47-5551	Rental of Land & Buildings Ex	956.83	
104939	09/18/2025	09232025	09/23/2025	RENT PAYMENTS: OCT 2025	100-47-5551	Rental of Land & Buildings Ex	955.25	
104939	09/18/2025	09232025	09/23/2025	RENT PAYMENTS: OCT 2025	100-47-5551	Rental of Land & Buildings Ex	716.42	
104939	09/18/2025	09232025	09/23/2025	RENT PAYMENTS: OCT 2025	100-47-5551	Rental of Land & Buildings Ex	671.67	
104939	09/18/2025	09232025	09/23/2025	RENT PAYMENTS: OCT 2025	100-47-5551	Rental of Land & Buildings Ex	22,233.33	
104939	09/18/2025	09232025	09/23/2025	RENT PAYMENTS: OCT 2025	100-47-5551	Rental of Land & Buildings Ex	642.33	
<b>Vendor 0992 - RUSSELL ROBINETT Total:</b>							<b>41,695.67</b>	
<b>Vendor: 3508 - S &amp; J SUPPLY CO INC</b>								
104940	09/18/2025	S100255153.001	07/30/2025	WATER DEPT SUPPLIES	500-40-5740	General Supplies	2,993.89	
104940	09/18/2025	S100255344.001	07/31/2025	WATER DEPT SUPPLIES	500-40-5740	General Supplies	80.34	
104940	09/18/2025	S100256185.001	08/14/2025	WATER DEPT SUPPLIES	500-40-5740	General Supplies	2,993.84	
104983	10/02/2025	S100257626.001	09/09/2025	WATER DEPT SUPPLIES	500-40-5740	General Supplies	1,114.77	
<b>Vendor 3508 - S &amp; J SUPPLY CO INC Total:</b>							<b>7,182.84</b>	
<b>Vendor: 4989 - SANTA ANA COLLEGE</b>								
120604	09/18/2025	55390	08/01/2025	TUITION FEES	100-72-5320	Travel & Training	115.00	
<b>Vendor 4989 - SANTA ANA COLLEGE Total:</b>							<b>115.00</b>	
<b>Vendor: 0118 - SHELTERCLEAN SERVICES INC</b>								
104984	10/02/2025	SI-001356	07/31/2025	SHELTER/BUS STOP MAINT: JUL 2025	202-40-5400	Contract Services - General	968.24	
104984	10/02/2025	SI-001653	08/31/2025	SHELTER/BUS STOP MAINT: AUG 2025	202-40-5400	Contract Services - General	968.24	
<b>Vendor 0118 - SHELTERCLEAN SERVICES INC Total:</b>							<b>1,936.48</b>	
<b>Vendor: 5677 - SHOETERIA</b>								
120605	09/18/2025	0089337-IN	07/30/2025	BOOTS	100-95-5730	Uniforms	300.00	
120662	10/01/2025	0091479-IN	09/09/2025	BOOTS (1)	500-40-5730	Uniforms	164.35	
<b>Vendor 5677 - SHOETERIA Total:</b>							<b>464.35</b>	
<b>Vendor: 9331 - SHUMS CODA ASSOCIATES, INC</b>								
104941	09/18/2025	11415	08/07/2025	Contract Plan Check and On- Call Staffing	100-63-5421	Plan Check Professional Servi	895.05	
<b>Vendor 9331 - SHUMS CODA ASSOCIATES, INC Total:</b>							<b>895.05</b>	
<b>Vendor: 9857 - SIERRA HOLISTIC COLLECTIVE INC</b>								
120663	10/01/2025	03012	09/23/2025	SENIORS: TAI CHI CLASS	100-82-5723	Event/Program Costs	162.50	
<b>Vendor 9857 - SIERRA HOLISTIC COLLECTIVE INC Total:</b>							<b>162.50</b>	
<b>Vendor: 0446 - SIGNAL HILL EMPLOYEES ASSOC</b>								
104913	09/11/2025	INV0015382	09/11/2025	Signal Hill Employees Assn	100-21555	SHEA Union Dues Deduction	922.50	
104949	09/26/2025	INV0015487	09/25/2025	Signal Hill Employees Assn	100-21555	SHEA Union Dues Deduction	922.50	
<b>Vendor 0446 - SIGNAL HILL EMPLOYEES ASSOC Total:</b>							<b>1,845.00</b>	
<b>Vendor: 0447 - SIGNAL HILL POLICE OFFICERS</b>								
104914	09/11/2025	INV0015379	09/11/2025	Police Officer Assn Dues	100-21550	POA Union Dues Deductions	1,584.00	
104950	09/26/2025	INV0015484	09/25/2025	Police Officer Assn Dues	100-21550	POA Union Dues Deductions	1,584.00	
<b>Vendor 0447 - SIGNAL HILL POLICE OFFICERS Total:</b>							<b>3,168.00</b>	

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<b>Vendor: 4432 - SIGNAL HILL,CITY OF</b>								
104915	09/11/2025	INV0015350	09/11/2025	Child Care	100-21538	Flex Spending Payable	312.50	
104915	09/11/2025	INV0015351	09/11/2025	Flex Spending	100-21538	Flex Spending Payable	989.98	
104951	09/26/2025	INV0015455	09/25/2025	Child Care	100-21538	Flex Spending Payable	312.50	
104951	09/26/2025	INV0015456	09/25/2025	Flex Spending	100-21538	Flex Spending Payable	989.98	
							<b>Vendor 4432 - SIGNAL HILL,CITY OF Total:</b>	<b>2,604.96</b>
<b>Vendor: 0464 - SOUTHERN CALIFORNIA EDISON</b>								
DFT0015321	09/08/2025	8542-082525	08/25/2025	ELECTRICITY SVCS: AUG 2025	100-94-5512	Utility Services	66.86	
DFT0015322	09/08/2025	9772-082525	08/25/2025	ELECTRICITY SVCS: JUL 2025	100-13001	Accrued Accounts Receivabl	11.95	
DFT0015322	09/08/2025	9772-082525	08/25/2025	ELECTRICITY SVCS: JUL 2025	100-92-5512	Utility Services	16,792.61	
DFT0015322	09/08/2025	9772-082525	08/25/2025	ELECTRICITY SVCS: JUL 2025	100-94-5512	Utility Services	512.19	
DFT0015322	09/08/2025	9772-082525	08/25/2025	ELECTRICITY SVCS: JUL 2025	100-95-5510	Electricity	16,772.54	
DFT0015322	09/08/2025	9772-082525	08/25/2025	ELECTRICITY SVCS: JUL 2025	100-95-5512	Utility Services	1,253.32	
DFT0015322	09/08/2025	9772-082525	08/25/2025	ELECTRICITY SVCS: JUL 2025	260-40-5512	Utility Services	34.89	
DFT0015322	09/08/2025	9772-082525	08/25/2025	ELECTRICITY SVCS: JUL 2025	500-40-5512	Utility Services	24,306.18	
DFT0015395	09/10/2025	1820-082825	08/28/2025	ELECTRICITY SVCS: AUG 2025	100-47-5512	Utility Services	2,628.40	
DFT0015396	09/10/2025	1222-082925	08/29/2025	ELECTRICITY SVCS: AUG 2025	500-40-5512	Utility Services	3,086.31	
DFT0015397	09/10/2025	5614-082925	08/29/2025	ELECTRICITY SVCS: AUG 2025	100-92-5512	Utility Services	7,068.76	
DFT0015407	09/15/2025	1487-090225	09/02/2025	ELECTRICITY SVCS: AUG 2025	100-92-5512	Utility Services	13,337.77	
DFT0015408	09/15/2025	6288-090225	09/02/2025	ELECTRICITY SVCS: AUG 2025	100-95-5510	Electricity	29.10	
DFT0015409	09/15/2025	9189-090225	09/02/2025	ELECTRICITY SVCS: AUG 2025	100-95-5510	Electricity	871.50	
							<b>Vendor 0464 - SOUTHERN CALIFORNIA EDISON Total:</b>	<b>86,772.38</b>
<b>Vendor: 0474 - STANDARD INSURANCE COMPANY</b>								
DFT0015391	09/16/2025	INV0015391	09/11/2025	STD/LTD/EAP	100-41-5270	Other Employee Benefits	1.25	
DFT0015391	09/16/2025	INV0015391	09/11/2025	STD/LTD/EAP	100-44-5270	Other Employee Benefits	251.61	
DFT0015391	09/16/2025	INV0015391	09/11/2025	STD/LTD/EAP	100-45-5270	Other Employee Benefits	45.40	
DFT0015391	09/16/2025	INV0015391	09/11/2025	STD/LTD/EAP	100-53-5270	Other Employee Benefits	253.51	
DFT0015391	09/16/2025	INV0015391	09/11/2025	STD/LTD/EAP	100-53-5270	Other Employee Benefits	-0.14	
DFT0015391	09/16/2025	INV0015391	09/11/2025	STD/LTD/EAP	100-61-5270	Other Employee Benefits	299.12	
DFT0015391	09/16/2025	INV0015391	09/11/2025	STD/LTD/EAP	100-72-5270	Other Employee Benefits	38.49	
DFT0015391	09/16/2025	INV0015391	09/11/2025	STD/LTD/EAP	100-73-5270	Other Employee Benefits	36.63	
DFT0015391	09/16/2025	INV0015391	09/11/2025	STD/LTD/EAP	100-74-5270	Other Employee Benefits	176.83	
DFT0015391	09/16/2025	INV0015391	09/11/2025	STD/LTD/EAP	100-75-5270	Other Employee Benefits	152.77	
DFT0015391	09/16/2025	INV0015391	09/11/2025	STD/LTD/EAP	100-75-5270	Other Employee Benefits	45.40	
DFT0015391	09/16/2025	INV0015391	09/11/2025	STD/LTD/EAP	100-76-5270	Other Employee Benefits	101.06	
DFT0015391	09/16/2025	INV0015391	09/11/2025	STD/LTD/EAP	100-81-5270	Other Employee Benefits	80.66	
DFT0015391	09/16/2025	INV0015391	09/11/2025	STD/LTD/EAP	100-82-5270	Other Employee Benefits	236.24	
DFT0015391	09/16/2025	INV0015391	09/11/2025	STD/LTD/EAP	100-83-5270	Other Employee Benefits	94.49	
DFT0015391	09/16/2025	INV0015391	09/11/2025	STD/LTD/EAP	100-91-5270	Other Employee Benefits	310.04	
DFT0015391	09/16/2025	INV0015391	09/11/2025	STD/LTD/EAP	100-92-5270	Other Employee Benefits	120.31	
DFT0015391	09/16/2025	INV0015391	09/11/2025	STD/LTD/EAP	100-95-5270	Other Employee Benefits	305.58	
DFT0015391	09/16/2025	INV0015391	09/11/2025	STD/LTD/EAP	500-40-5270	Other Employee Benefits	240.44	
DFT0015391	09/16/2025	INV0015391	09/11/2025	STD/LTD/EAP	601-40-5270	Other Employee Benefits	45.40	

Warrant Register							Payment Dates: 9/5/2025 - 10/2/2025	
Payment Number	Payment Date	Payable Number	Payable Date	Description (Payable)	Account Number	Account Name	Amount	
DFT0015392	09/16/2025	INV0015392	09/11/2025	Life and AD&D Insurance	100-41-5276	Life Insurance Benefit	12.10	
DFT0015392	09/16/2025	INV0015392	09/11/2025	Life and AD&D Insurance	100-44-5276	Life Insurance Benefit	209.30	
DFT0015392	09/16/2025	INV0015392	09/11/2025	Life and AD&D Insurance	100-45-5276	Life Insurance Benefit	48.30	
DFT0015392	09/16/2025	INV0015392	09/11/2025	Life and AD&D Insurance	100-53-5276	Life Insurance Benefit	204.27	
DFT0015392	09/16/2025	INV0015392	09/11/2025	Life and AD&D Insurance	100-53-5276	Life Insurance Benefit	-0.08	
DFT0015392	09/16/2025	INV0015392	09/11/2025	Life and AD&D Insurance	100-61-5276	Life Insurance Benefit	136.85	
DFT0015392	09/16/2025	INV0015392	09/11/2025	Life and AD&D Insurance	100-72-5276	Life Insurance Benefit	152.95	
DFT0015392	09/16/2025	INV0015392	09/11/2025	Life and AD&D Insurance	100-73-5276	Life Insurance Benefit	40.25	
DFT0015392	09/16/2025	INV0015392	09/11/2025	Life and AD&D Insurance	100-74-5276	Life Insurance Benefit	161.00	
DFT0015392	09/16/2025	INV0015392	09/11/2025	Life and AD&D Insurance	100-75-5276	Life Insurance Benefit	8.05	
DFT0015392	09/16/2025	INV0015392	09/11/2025	Life and AD&D Insurance	100-75-5276	Life Insurance Benefit	32.20	
DFT0015392	09/16/2025	INV0015392	09/11/2025	Life and AD&D Insurance	100-76-5276	Life Insurance Benefit	24.15	
DFT0015392	09/16/2025	INV0015392	09/11/2025	Life and AD&D Insurance	100-81-5276	Life Insurance Benefit	16.10	
DFT0015392	09/16/2025	INV0015392	09/11/2025	Life and AD&D Insurance	100-82-5276	Life Insurance Benefit	128.80	
DFT0015392	09/16/2025	INV0015392	09/11/2025	Life and AD&D Insurance	100-83-5276	Life Insurance Benefit	24.15	
DFT0015392	09/16/2025	INV0015392	09/11/2025	Life and AD&D Insurance	100-91-5276	Life Insurance Benefit	215.95	
DFT0015392	09/16/2025	INV0015392	09/11/2025	Life and AD&D Insurance	100-92-5276	Life Insurance Benefit	64.40	
DFT0015392	09/16/2025	INV0015392	09/11/2025	Life and AD&D Insurance	100-95-5276	Life Insurance Benefit	80.50	
DFT0015392	09/16/2025	INV0015392	09/11/2025	Life and AD&D Insurance	500-40-5276	Life Insurance Benefit	56.35	
DFT0015392	09/16/2025	INV0015392	09/11/2025	Life and AD&D Insurance	601-40-5276	Life Insurance Benefit	8.05	
<b>Vendor 0474 - STANDARD INSURANCE COMPANY Total:</b>							<b>4,458.73</b>	
<b>Vendor: 1040 - STATE WATER RESOURCES CONTROL BOARD</b>								
120664	10/01/2025	EW-1051594	09/17/2025	WATER SYSTEMS ENFORCEMENT FEES: 7/01/24 - 06/30/25	500-40-5400	Contract Services - General	5,056.00	
<b>Vendor 1040 - STATE WATER RESOURCES CONTROL BOARD Total:</b>							<b>5,056.00</b>	
<b>Vendor: 3130 - STEAMX LLC</b>								
104985	10/02/2025	73392	09/09/2025	PUBLIC WORKS SUPPLIES	100-95-5721	Special Dept Supplies-Graffiti	342.30	
104985	10/02/2025	73393	09/09/2025	PUBLIC WORKS SUPPLIES	100-95-5721	Special Dept Supplies-Graffiti	32.00	
104985	10/02/2025	73427	09/12/2025	PUBLIC WORKS SUPPLIES	100-95-5721	Special Dept Supplies-Graffiti	164.15	
<b>Vendor 3130 - STEAMX LLC Total:</b>							<b>538.45</b>	
<b>Vendor: 6207 - STEPHANIE'S LINENS AND MORE, LLC</b>								
120606	09/18/2025	230705739	08/07/2025	RENTAL SVCS: STATE OF THE CITY	100-41-5330	Meetings	1,602.50	
<b>Vendor 6207 - STEPHANIE'S LINENS AND MORE, LLC Total:</b>							<b>1,602.50</b>	
<b>Vendor: 5227 - STUDIO SPECTRUM</b>								
104942	09/18/2025	193165	08/01/2025	CITY COUNCIL CHAMBER A/V IMPROVEMENT PROJECT:	100-43-5400	Contract Services - General	1,050.00	
104942	09/18/2025	193185	09/01/2025	CITY COUNCIL A/V PROJECT & GOLD SUPPORT RENEWAL:	100-43-5400	Contract Services - General	1,745.00	
<b>Vendor 5227 - STUDIO SPECTRUM Total:</b>							<b>2,795.00</b>	

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Payment Number	Payment Date	Payable Number	Payable Date	Description (Payable)	Account Number	Account Name	Amount
<b>Vendor: 0554 - SUSAN SAXE-CLIFFORD PH.D</b>							
120665	10/01/2025	25-0918-4	09/18/2025	PSYCH EVAL: PO APPLICANT	100-74-5400	Contract Services - General	450.00
<b>Vendor 0554 - SUSAN SAXE-CLIFFORD PH.D Total:</b>							<b>450.00</b>
<b>Vendor: 9636 - SVA ARCHITECTS, INC</b>							
104986	10/02/2025	63830	07/31/2025	PROFESSIONAL SVCS: AMPHITHEATER PROJECT	400-40-5896	Facilities Capital Improveme	49,869.03
<b>Vendor 9636 - SVA ARCHITECTS, INC Total:</b>							<b>49,869.03</b>
<b>Vendor: 8695 - SWA GROUP INC</b>							
120607	09/18/2025	205806	08/18/2025	PROFESSIONAL SVCS: STREET TREE PLANTING	400-40-5894	Street Capital Improvements	5,240.00
<b>Vendor 8695 - SWA GROUP INC Total:</b>							<b>5,240.00</b>
<b>Vendor: 5575 - SYN-TECH SYSTEMS INC.</b>							
120608	09/18/2025	319257	07/31/2025	FLEET DEPT SUPPLIES	601-40-5754	Fuel Purchases	432.88
120666	10/01/2025	320092	08/21/2025	FLEET DEPT SUPPLIES	601-40-5740	General Supplies	54.62
<b>Vendor 5575 - SYN-TECH SYSTEMS INC. Total:</b>							<b>487.50</b>
<b>Vendor: 5109 - TERMINIX INTERNATIONAL LP</b>							
120667	10/01/2025	462270185	07/22/2025	PEST CONTROL SVCS: JUL 2025	100-92-5400	Contract Services - General	139.00
<b>Vendor 5109 - TERMINIX INTERNATIONAL LP Total:</b>							<b>139.00</b>
<b>Vendor: 9906 - TG TECHNICAL SERVICES</b>							
120668	10/01/2025	10962	09/17/2025	GAS MONITOR	500-40-5740	General Supplies	5,913.53
<b>Vendor 9906 - TG TECHNICAL SERVICES Total:</b>							<b>5,913.53</b>
<b>Vendor: 0399 - THE SIGNAL TRIBUNE</b>							
104987	10/02/2025	59785	09/05/2025	PUBLICATION SVCS: PUBLIC HEARING	100-61-5630	Media Services	418.21
<b>Vendor 0399 - THE SIGNAL TRIBUNE Total:</b>							<b>418.21</b>
<b>Vendor: 5643 - THIRKETTLE CORP</b>							
120609	09/18/2025	INV0109611	08/06/2025	WATER DEPT SUPPLIES	500-40-5740	General Supplies	1,885.20
120669	10/01/2025	INV0109975	09/02/2025	WATER DEPT SUPPLIES	500-40-5740	General Supplies	1,618.01
120669	10/01/2025	INV0109976	09/02/2025	WATER DEPT SUPPLIES	500-40-5740	General Supplies	1,864.14
120669	10/01/2025	INV0110187	09/18/2025	WATER DEPT SUPPLIES	500-40-5740	General Supplies	650.17
120669	10/01/2025	INV0110216	09/18/2025	WATER DEPT SUPPLIES	500-40-5740	General Supplies	1,470.78
<b>Vendor 5643 - THIRKETTLE CORP Total:</b>							<b>7,488.30</b>
<b>Vendor: 9795 - THIRTIETH STREET ARCHITECTS, INC</b>							
104943	09/18/2025	09012025	09/01/2025	DESIGN SVCS: CITY HALL WINDOW RENO	400-40-5896	Facilities Capital Improveme	17,835.00
<b>Vendor 9795 - THIRTIETH STREET ARCHITECTS, INC Total:</b>							<b>17,835.00</b>
<b>Vendor: 5699 - TIM ANHORN</b>							
104988	10/02/2025	09232025	09/23/2025	PARKS & REC COMMISSIONER: 1ST QTR	100-82-5150	Commission Meeting Attend	225.00
<b>Vendor 5699 - TIM ANHORN Total:</b>							<b>225.00</b>

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Payment Number	Payment Date	Payable Number	Payable Date	Description (Payable)	Account Number	Account Name	Amount
<b>Vendor: 8859 - TLC LUXURY TRANSPORTATION</b>							
104989	10/02/2025	125019	07/17/2025	YOUTH EXCURSION: SUMMER CAMP 7/10/25	202-40-5670	Recreational Transit	900.00
104989	10/02/2025	125020	07/17/2025	YOUTH EXCURSION: SUMMER CAMP 7/10/25	202-40-5670	Recreational Transit	1,575.00
104989	10/02/2025	125048	07/21/2025	YOUTH EXCURSION: SUMMER CAMP 7/15/25	202-40-5670	Recreational Transit	2,100.00
104989	10/02/2025	125118	08/01/2025	YOUTH EXCURSION: SUMMER CAMP 7/29/25	202-40-5670	Recreational Transit	1,950.00
104989	10/02/2025	125119	08/01/2025	YOUTH EXCURSION: SUMMER CAMP 7/17/25	202-40-5670	Recreational Transit	2,100.00
104989	10/02/2025	125120	08/01/2025	YOUTH EXCURSION: SUMMER CAMP 7/22/25	202-40-5670	Recreational Transit	1,950.00
104989	10/02/2025	125121	08/01/2025	YOUTH EXCURSION: SUMMER CAMP 7/22/25	202-40-5670	Recreational Transit	750.00
104989	10/02/2025	125164	08/08/2025	SENIOR AND YOUTH EXCURSION: 8/5/25	202-40-5670	Recreational Transit	1,950.00
104989	10/02/2025	125165	08/08/2025	SENIOR AND YOUTH EXCURSION: 08/07/25	202-40-5670	Recreational Transit	1,200.00
104989	10/02/2025	125166	08/08/2025	YOUTH EXCURSION: SUMMER CAMP 8/7/25	202-40-5670	Recreational Transit	1,800.00
104989	10/02/2025	125167	08/08/2025	YOUTH EXCURSION: SUMMER CAMP 8/7/25	202-40-5670	Recreational Transit	1,202.50
104989	10/02/2025	125226	08/19/2025	YOUTH EXCURSION: SUMMER CAMP 8/12/25	202-40-5670	Recreational Transit	2,700.00
104989	10/02/2025	125228	08/19/2025	YOUTH EXCURSION: SUMMER CAMP 8/14/25	202-40-5670	Recreational Transit	2,700.00
104989	10/02/2025	125229	08/19/2025	YOUTH EXCURSION: SUMMER CAMP 8/15/25	202-40-5670	Recreational Transit	925.00
<b>Vendor 8859 - TLC LUXURY TRANSPORTATION Total:</b>							<b>23,802.50</b>
<b>Vendor: 1723 - TRAFFIC MANAGEMENT INC</b>							
120610	09/18/2025	06-117558	08/13/2025	PUBLIC WORKS SUPPLIES	100-92-5740	General Supplies	493.18
120610	09/18/2025	06-117563	08/13/2025	PUBLIC WORKS SUPPLIES	100-92-5740	General Supplies	36.47
120610	09/18/2025	06-117594	08/13/2025	PUBLIC WORKS SUPPLIES	100-95-5740	General Supplies	552.50
120610	09/18/2025	06-117847	08/19/2025	PUBLIC WORKS SUPPLIES	100-95-5740	General Supplies	431.17
120670	10/01/2025	06-118121	09/03/2025	PUBLIC WORKS SUPPLIES	100-94-5740	General Supplies	660.32
<b>Vendor 1723 - TRAFFIC MANAGEMENT INC Total:</b>							<b>2,173.64</b>
<b>Vendor: 9545 - TRANSTECH ENGINEERS, INC</b>							
104944	09/18/2025	20255103	07/31/2025	ON CALL SVCS: JULY 2025	100-91-5400	Contract Services - General	2,270.00
104944	09/18/2025	20255104	07/31/2025	ON CALL SVCS: JULY 2025 INSPECTIONS	100-91-5400	Contract Services - General	6,408.00
104944	09/18/2025	20255105	07/31/2025	PROJECT 1933 TEMPLE: JUL 2025	100-23560	Deposits-Public Works	274.30
104944	09/18/2025	20255105	07/31/2025	PROJECT 1933 TEMPLE: JUL 2025	100-23560	Deposits-Public Works	1,371.50

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104944	09/18/2025	20255105	07/31/2025	PROJECT 1933 TEMPLE: JUL 2025	100-34-4900	Administrative Fee (PW)	-274.30
104944	09/18/2025	20255106	07/31/2025	PROJECT 1933 TEMPLE: JUL 2025	100-23560	Deposits-Public Works	548.60
104944	09/18/2025	20255106	07/31/2025	PROJECT 1933 TEMPLE: JUL 2025	100-23560	Deposits-Public Works	2,743.00
104944	09/18/2025	20255106	07/31/2025	PROJECT 1933 TEMPLE: JUL 2025	100-34-4900	Administrative Fee (PW)	-548.60
104944	09/18/2025	20255107	07/31/2025	ON CALL SVCS: JULY 2025 ADDITIONAL	100-91-5400	Contract Services - General	350.00
<b>Vendor 9545 - TRANSTECH ENGINEERS, INC Total:</b>							<b>13,142.50</b>
<b>Vendor: 9866 - TURBO DATA SYSTEMS, INC</b>							
120671	10/01/2025	46326	07/31/2025	PARKING CITATION & DATA PROCESSING SVCS	100-76-5400	Contract Services - General	3,649.45
120671	10/01/2025	46488	09/11/2025	PORTABLE PRINTER SUPPLIE	100-76-5740	General Supplies	442.00
120671	10/01/2025	46566	08/31/2025	PARKING CITATION & DATA PROCESSING SVCS	100-76-5400	Contract Services - General	1,393.90
<b>Vendor 9866 - TURBO DATA SYSTEMS, INC Total:</b>							<b>5,485.35</b>
<b>Vendor: 5621 - TYLER TECHNOLOGIES</b>							
120672	10/01/2025	025-526593	08/27/2025	ADDITIONAL MRI:	500-45-5570	Software Licensing & Suppor	290.00
120672	10/01/2025	025-528546	10/01/2025	HANDHELD METER-READER SOFTWARE SYSTEMS FOR UTILITIES: 11/1/25 - 1/31/26	100-52-5570	Software Licensing & Suppor	12,135.05
120672	10/01/2025	025-528546	10/01/2025	SOFTWARE SYSTEMS FOR UTILITIES: 11/1/25 - 1/31/26	500-45-5570	Software Licensing & Suppor	4,045.02
<b>Vendor 5621 - TYLER TECHNOLOGIES Total:</b>							<b>16,470.07</b>
<b>Vendor: 1088 - U.S. ARMOR CORPORATION</b>							
104990	10/02/2025	50863	09/22/2025	UNIFORMS	100-72-5730	Uniforms	1,005.61
<b>Vendor 1088 - U.S. ARMOR CORPORATION Total:</b>							<b>1,005.61</b>
<b>Vendor: 0801 - U.S. BANK - PARS</b>							
104916	09/11/2025	INV0015360	09/11/2025	PARS Contributions	100-21514	Part-time Employee PARS Pa	1,749.60
104952	09/26/2025	INV0015465	09/25/2025	PARS Contributions	100-21514	Part-time Employee PARS Pa	1,883.97
<b>Vendor 0801 - U.S. BANK - PARS Total:</b>							<b>3,633.57</b>
<b>Vendor: 0497 - UNDERGROUND SERVICE ALERT</b>							
120611	09/18/2025	25-260392	08/01/2025	CA STATE REGULATORY COSTS: AUG 2025	500-40-5400	Contract Services - General	54.59
120611	09/18/2025	720250692	08/01/2025	MONTHLY DATABASE MAINT: AUG 2025	500-40-5400	Contract Services - General	174.00
120673	10/01/2025	25-260767	09/01/2025	CA STATE REGULATORY COSTS: SEP 2025	500-40-5400	Contract Services - General	54.59
120673	10/01/2025	820250690	09/01/2025	MONTHLY DATABASE MAINT: SEP 2025	500-40-5400	Contract Services - General	102.00
<b>Vendor 0497 - UNDERGROUND SERVICE ALERT Total:</b>							<b>385.18</b>

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Payment Number	Payment Date	Payable Number	Payable Date	Description (Payable)	Account Number	Account Name	Amount
<b>Vendor: 5452 - US TREASURY</b>							
DFT0015324	09/11/2025	INV0015313	09/11/2025	Social Security	100-21510	FICA Taxes Payable	414.80
DFT0015325	09/11/2025	INV0015314	09/11/2025	Medicare	100-21511	Medicare Taxes Payable	97.00
DFT0015327	09/11/2025	INV0015316	09/11/2025	Federal Income Tax Withholding	100-21512	US Withholding Taxes Payabl	225.74
DFT0015387	09/11/2025	INV0015387	09/11/2025	Social Security	100-21510	FICA Taxes Payable	33,568.24
DFT0015388	09/11/2025	INV0015388	09/11/2025	Medicare	100-21511	Medicare Taxes Payable	16,020.33
DFT0015390	09/11/2025	INV0015390	09/11/2025	Federal Income Tax Withholding	100-21512	US Withholding Taxes Payabl	63,981.17
DFT0015441	09/11/2025	INV0015415	09/11/2025	Medicare	100-21511	Medicare Taxes Payable	46.96
DFT0015443	09/11/2025	INV0015417	09/11/2025	Federal Income Tax Withholding	100-21512	US Withholding Taxes Payabl	427.91
DFT0015503	09/25/2025	INV0015492	09/25/2025	Social Security	100-21510	FICA Taxes Payable	33,399.72
DFT0015504	09/25/2025	INV0015493	09/25/2025	Medicare	100-21511	Medicare Taxes Payable	15,990.01
DFT0015506	09/25/2025	INV0015495	09/25/2025	Federal Income Tax Withholding	100-21512	US Withholding Taxes Payabl	61,784.43
DFT0015506	09/25/2025	INV0015495	09/25/2025	Federal Income Tax Withholding	100-21512	US Withholding Taxes Payabl	-1,716.60
DFT0015507	09/25/2025	INV0015496	09/25/2025	Social Security	100-21510	FICA Taxes Payable	100.34
DFT0015508	09/25/2025	INV0015497	09/25/2025	Medicare	100-21511	Medicare Taxes Payable	23.46
DFT0015509	09/25/2025	INV0015498	09/25/2025	Federal Income Tax Withholding	100-21512	US Withholding Taxes Payabl	23.22
<b>Vendor 5452 - US TREASURY Total:</b>							<b>224,386.73</b>
<b>Vendor: 4842 - USA BLUEBOOK</b>							
120612	09/18/2025	INV00798677	08/14/2025	WATER DEPT SUPPLIES	500-40-5740	General Supplies	94.48
120674	10/01/2025	INV00727578	06/03/2025	WATER DEPT SUPPLIES	500-40-5740	General Supplies	441.34
<b>Vendor 4842 - USA BLUEBOOK Total:</b>							<b>535.82</b>
<b>Vendor: 1632 - VISION SERVICE PLAN-CA</b>							
DFT0015169	09/18/2025	INV0015162	08/14/2025	Vision Ins - Employee Only	100-21533	Vision Insurance Payable	-72.00
DFT0015169	09/18/2025	INV0015162	08/14/2025	Vision Ins - Employee Only	100-21533	Vision Insurance Payable	387.42
DFT0015169	09/18/2025	INV0015162	08/14/2025	Vision Ins - Employee Only	100-21533	Vision Insurance Payable	-25.33
DFT0015169	09/18/2025	INV0015162	08/14/2025	Vision Ins - Employee Only	100-21533	Vision Insurance Payable	29.25
DFT0015169	09/18/2025	INV0015162	08/14/2025	Vision Ins - Employee Only	100-21533	Vision Insurance Payable	13.30
DFT0015169	09/18/2025	INV0015162	08/14/2025	Vision Ins - Employee Only	100-51-5273	Health Benefits	-0.83
DFT0015170	09/18/2025	INV0015163	08/14/2025	Vision Ins - Employee + 1	100-21533	Vision Insurance Payable	295.10
DFT0015171	09/18/2025	INV0015164	08/14/2025	Vision Ins - Family	100-21533	Vision Insurance Payable	452.08
DFT0015233	09/18/2025	CM0000275	08/28/2025	Vision Ins - Employee Only	100-21533	Vision Insurance Payable	-7.31
DFT0015308	09/18/2025	INV0015270	08/28/2025	Vision Ins - Employee Only	100-21533	Vision Insurance Payable	365.44
DFT0015309	09/18/2025	INV0015271	08/28/2025	Vision Ins - Employee + 1	100-21533	Vision Insurance Payable	295.08
DFT0015310	09/18/2025	INV0015272	08/28/2025	Vision Ins - Family	100-21533	Vision Insurance Payable	365.38
DFT0015384	10/01/2025	INV0015384	09/11/2025	Vision Ins - Employee Only	100-21533	Vision Insurance Payable	343.58
DFT0015385	10/01/2025	INV0015385	09/11/2025	Vision Ins - Employee + 1	100-21533	Vision Insurance Payable	295.10
DFT0015386	10/01/2025	INV0015386	09/11/2025	Vision Ins - Family	100-21533	Vision Insurance Payable	365.47



Warrant Register							Payment Dates: 9/5/2025 - 10/2/2025	
Payment Number	Payment Date	Payable Number	Payable Date	Description (Payable)	Account Number	Account Name	Amount	
DFT0015431	09/18/2025	INV0015414	09/18/2025	Vision Retirees September 2025	100-21561	Retiree Vision Insurance Pay	313.01	
DFT0015500	10/01/2025	INV0015489	09/25/2025	Vision Ins - Employee Only	100-21533	Vision Insurance Payable	-14.61	
DFT0015500	10/01/2025	INV0015489	09/25/2025	Vision Ins - Employee Only	100-21533	Vision Insurance Payable	22.69	
DFT0015500	10/01/2025	INV0015489	09/25/2025	Vision Ins - Employee Only	100-21533	Vision Insurance Payable	-10.72	
DFT0015500	10/01/2025	INV0015489	09/25/2025	Vision Ins - Employee Only	100-21533	Vision Insurance Payable	-39.93	
DFT0015500	10/01/2025	INV0015489	09/25/2025	Vision Ins - Employee Only	100-21533	Vision Insurance Payable	358.13	
DFT0015500	10/01/2025	INV0015489	09/25/2025	Vision Ins - Employee Only	100-51-5273	Health Benefits	-0.79	
DFT0015501	10/01/2025	INV0015490	09/25/2025	Vision Ins - Employee + 1	100-21533	Vision Insurance Payable	272.38	
DFT0015502	10/01/2025	INV0015491	09/25/2025	Vision Ins - Family	100-21533	Vision Insurance Payable	365.38	
DFT0015515	10/01/2025	INV0015509	10/01/2025	Vision Retirees October 2025	100-21561	Retiree Vision Insurance Pay	313.01	
<b>Vendor 1632 - VISION SERVICE PLAN-CA Total:</b>							<b>4,680.28</b>	
<b>Vendor: 8896 - VITAL RECORDS CONTROL</b>								
104945	09/18/2025	5261619	07/31/2025	OFFSITE STORAGE SVCS: JUL 2025	100-43-5420	Professional Services	174.60	
104945	09/18/2025	5352474	08/31/2025	OFFSITE STORAGE SVCS: AUG 2025	100-43-5420	Professional Services	223.16	
104991	10/02/2025	5405545	08/31/2025	SHREDDING SVCS: AUG 2025	100-76-5400	Contract Services - General	585.04	
<b>Vendor 8896 - VITAL RECORDS CONTROL Total:</b>							<b>982.80</b>	
<b>Vendor: 1393 - VORTEX INDUSTRIES INC</b>								
120613	09/18/2025	07-2066970	07/31/2025	PROFESSIONAL SVCS: REPAIR	100-92-5400	Contract Services - General	447.50	
<b>Vendor 1393 - VORTEX INDUSTRIES INC Total:</b>							<b>447.50</b>	
<b>Vendor: 5703 - VOYA 401A PLAN 664281</b>								
DFT0015328	09/11/2025	INV0015318	09/11/2025	401A	100-21570	Deferred Compensation Ded	1,180.68	
DFT0015329	09/11/2025	INV0015319	09/11/2025	401A%	100-21570	Deferred Compensation Ded	1,313.45	
DFT0015444	09/25/2025	INV0015423	09/25/2025	401A	100-21570	Deferred Compensation Ded	1,180.68	
DFT0015445	09/25/2025	INV0015424	09/25/2025	401A%	100-21570	Deferred Compensation Ded	1,313.45	
<b>Vendor 5703 - VOYA 401A PLAN 664281 Total:</b>							<b>4,988.26</b>	
<b>Vendor: 5704 - VOYA 457 PLAN 664280</b>								
DFT0015330	09/11/2025	INV0015320	09/11/2025	457	100-21570	Deferred Compensation Ded	2,193.39	
DFT0015331	09/11/2025	INV0015321	09/11/2025	457	100-21570	Deferred Compensation Ded	9,929.03	
DFT0015332	09/11/2025	INV0015322	09/11/2025	457 Benefit	100-21570	Deferred Compensation Ded	9,657.41	
DFT0015333	09/11/2025	INV0015323	09/11/2025	457	100-21570	Deferred Compensation Ded	500.00	
DFT0015334	09/11/2025	INV0015324	09/11/2025	457 ROTH	100-21570	Deferred Compensation Ded	1,230.00	
DFT0015446	09/25/2025	INV0015425	09/25/2025	457	100-21570	Deferred Compensation Ded	2,249.83	
DFT0015447	09/25/2025	INV0015426	09/25/2025	457	100-21570	Deferred Compensation Ded	10,139.03	
DFT0015448	09/25/2025	INV0015427	09/25/2025	457 Benefit	100-21570	Deferred Compensation Ded	9,657.41	
DFT0015449	09/25/2025	INV0015428	09/25/2025	457	100-21570	Deferred Compensation Ded	500.00	
DFT0015450	09/25/2025	INV0015429	09/25/2025	457 ROTH	100-21570	Deferred Compensation Ded	1,230.00	
<b>Vendor 5704 - VOYA 457 PLAN 664280 Total:</b>							<b>47,286.10</b>	
<b>Vendor: 1110 - W.G. ZIMMERMAN ENGINEERING INC.</b>								
104992	10/02/2025	25-07-811	08/11/2025	ON CALL SVCS: JUL 2025	100-91-5400	Contract Services - General	3,925.00	

Warrant Register							Payment Dates: 9/5/2025 - 10/2/2025
Payment Number	Payment Date	Payable Number	Payable Date	Description (Payable)	Account Number	Account Name	Amount
104992	10/02/2025	25-07-812	08/11/2025	ON CALL SVCS: CHERRY & WILLOW - METRO COORDINATION	400-40-5894	Street Capital Improvements	1,766.00
<b>Vendor 1110 - W.G. ZIMMERMAN ENGINEERING INC. Total:</b>							<b>5,691.00</b>
<b>Vendor: 1316 - WATER REPLENISHMENT DISTRICT</b>							
104993	10/02/2025	07312025	07/31/2025	GROUNDWATER REPLENISHMENT: JUL 2025	500-40-5780	Water Supply Costs	46,094.62
<b>Vendor 1316 - WATER REPLENISHMENT DISTRICT Total:</b>							<b>46,094.62</b>
<b>Vendor: 5161 - WECK LABORATORIES</b>							
120614	09/18/2025	W5G1538	07/29/2025	WATER ANALYSIS	500-40-5400	Contract Services - General	320.00
120614	09/18/2025	W5G1539	07/29/2025	WATER ANALYSIS	500-40-5400	Contract Services - General	165.00
120614	09/18/2025	W5G1563	07/29/2025	WATER ANALYSIS	500-40-5400	Contract Services - General	190.00
120614	09/18/2025	W5G1611	07/30/2025	WATER ANALYSIS	500-40-5400	Contract Services - General	270.00
120614	09/18/2025	W5H0393	08/05/2025	WATER ANALYSIS	500-40-5400	Contract Services - General	345.00
120675	10/01/2025	W5H1222	08/25/2025	WATER ANALYSIS	500-40-5400	Contract Services - General	411.00
120675	10/01/2025	W5H1252	08/26/2025	WATER ANALYSIS	500-40-5400	Contract Services - General	474.00
120675	10/01/2025	W5H1309	08/27/2025	WATER ANALYSIS	500-40-5400	Contract Services - General	210.00
120675	10/01/2025	W5H1468	08/28/2025	WATER ANALYSIS	500-40-5400	Contract Services - General	255.00
120675	10/01/2025	W5I0318	09/05/2025	WATER ANALYSIS	500-40-5400	Contract Services - General	210.00
120675	10/01/2025	W5I0485	09/09/2025	WATER ANALYSIS	500-40-5400	Contract Services - General	920.00
120675	10/01/2025	W5I0763	09/11/2025	WATER ANALYSIS	500-40-5400	Contract Services - General	60.00
120675	10/01/2025	W5I0764	09/11/2025	WATER ANALYSIS	500-40-5400	Contract Services - General	88.00
120675	10/01/2025	W5I1267	09/17/2025	WATER ANALYSIS	500-40-5400	Contract Services - General	195.00
<b>Vendor 5161 - WECK LABORATORIES Total:</b>							<b>4,113.00</b>
<b>Vendor: 0010 - WEST COAST ARBORISTS INC</b>							
104994	10/02/2025	231534	07/15/2025	TREE TRIMMING: 07/01 - 07/15/25	100-95-5531	Arborist Services	2,025.40
104994	10/02/2025	233220	08/31/2025	TREE TRIMMING: 08/16 - 08/31/25	100-95-5531	Arborist Services	3,357.90
<b>Vendor 0010 - WEST COAST ARBORISTS INC Total:</b>							<b>5,383.30</b>
<b>Vendor: 3889 - WEST COAST SAND &amp; GRAVEL</b>							
104946	09/18/2025	866913	08/01/2025	WATER DEPT SUPPLIES	500-40-5740	General Supplies	2,073.08
<b>Vendor 3889 - WEST COAST SAND &amp; GRAVEL Total:</b>							<b>2,073.08</b>
<b>Vendor: 8846 - ZONES, LLC</b>							
104995	10/02/2025	W10815170102	09/16/2025	IT SVCS - CSP/NCE OFFICE 365: 9/15 - 10/15/25	100-52-5725	Software	3,932.24
104995	10/02/2025	W10817730101	09/17/2025	IT SVCS - CSP/NCE OFFICE 365: 9/16 - 10/15/25	100-52-5725	Software	19.10
<b>Vendor 8846 - ZONES, LLC Total:</b>							<b>3,951.34</b>
<b>Grand Total:</b>							<b>2,901,820.43</b>

## Report Summary

## Fund Summary

Fund	Payment Amount
100 - General Fund	1,971,199.23
202 - Transportation	28,669.24
260 - Lighting and Landscape	6,335.69
400 - Capital Improvement	581,091.33
500 - Water Operations Fund	280,287.43
601 - Vehicle and Equipment	34,237.51
<b>Grand Total:</b>	<b>2,901,820.43</b>

## Account Summary

Account Number	Account Name	Payment Amount
100-13001	Accrued Accounts Recei	682.69
100-21050	Accrued Liabilities Payab	20.00
100-21510	FICA Taxes Payable	67,483.10
100-21511	Medicare Taxes Payable	32,177.76
100-21512	US Withholding Taxes Pa	124,725.87
100-21513	State Withholding Taxes	50,721.03
100-21514	Part-time Employee PAR	3,633.57
100-21520	PERS - City Paid	287,087.28
100-21525	OPEB Employee Paid W/	13,649.02
100-21531	Health Insurance Payabl	259,818.04
100-21532	Dental Insurance Payabl	15,270.05
100-21533	Vision Insurance Payable	4,055.88
100-21536	AFLAC Payable	1,293.36
100-21537	Colonial Payable	1,592.72
100-21538	Flex Spending Payable	2,604.96
100-21550	POA Union Dues Deducti	3,168.00
100-21555	SHEA Union Dues Deduc	1,845.00
100-21560	Retiree Dental Insurance	1,706.12
100-21561	Retiree Vision Insurance	626.02
100-21570	Deferred Compensation	52,274.36
100-23530	Deposits-Community De	10,018.91
100-23560	Deposits-Public Works	4,937.40
100-34-4600	Administrative Fee (CD)	-1,669.82
100-34-4900	Administrative Fee (PW)	-822.90
100-41-5270	Other Employee Benefit	1.25
100-41-5276	Life Insurance Benefit	12.10
100-41-5310	Dues & Memberships	1,805.00
100-41-5330	Meetings	6,073.25
100-41-5511	Telephone	1,048.80
100-41-5740	General Supplies	97.24

## Account Summary

Account Number	Account Name	Payment Amount
100-43-5400	Contract Services - Gene	30,970.00
100-43-5420	Professional Services	397.76
100-43-5631	Software Purchases	10,250.14
100-44-5270	Other Employee Benefit	251.61
100-44-5276	Life Insurance Benefit	209.30
100-44-5400	Contract Services - Gene	8,000.00
100-45-5270	Other Employee Benefit	45.40
100-45-5276	Life Insurance Benefit	48.30
100-46-5400	Contract Services - Gene	418.00
100-47-5400	Contract Services - Gene	13,503.40
100-47-5512	Utility Services	2,658.02
100-47-5551	Rental of Land & Buildin	41,695.67
100-51-5230	Retirement Contribution	-0.27
100-51-5273	Health Benefits	204.76
100-51-5290	Retiree Medical Benefit	28,565.90
100-51-5400	Contract Services - Gene	196.36
100-51-5435	Banking Services	216.73
100-51-5511	Telephone/Internet	7,300.49
100-51-5552	Rental/Lease of Equipm	76.64
100-51-5710	Office Supplies	76.18
100-51-5720	Postage	1,541.99
100-52-5440	Technology Technical Ser	9,250.00
100-52-5570	Software Licensing & Su	27,894.40
100-52-5725	Software	3,951.34
100-53-5270	Other Employee Benefit	253.37
100-53-5276	Life Insurance Benefit	204.19
100-53-5310	Dues & Memberships	150.00
100-53-5740	General Supplies	167.55
100-61-5270	Other Employee Benefit	299.12
100-61-5276	Life Insurance Benefit	136.85
100-61-5400	Contract Services - Gene	4,422.50
100-61-5630	Media Services	418.21
100-61-5740	General Supplies	272.98
100-62-5400	Contract Services - Gene	627.00
100-62-5740	General Supplies	76.24
100-63-5421	Plan Check Professional	3,197.96
100-72-5270	Other Employee Benefit	38.49
100-72-5276	Life Insurance Benefit	152.95
100-72-5320	Travel & Training	198.04
100-72-5400	Contract Services - Gene	14,138.00
100-72-5730	Uniforms	3,224.29
100-73-5270	Other Employee Benefit	36.63

## Account Summary

Account Number	Account Name	Payment Amount
100-73-5276	Life Insurance Benefit	40.25
100-73-5320	Travel & Training	8.00
100-74-5270	Other Employee Benefit	176.83
100-74-5276	Life Insurance Benefit	161.00
100-74-5400	Contract Services - Gene	14,310.00
100-74-5440	IT Services	9,250.00
100-74-5511	Telephone	697.59
100-74-5540	Vehicle Maintenance	152.00
100-75-5270	Other Employee Benefit	198.17
100-75-5276	Life Insurance Benefit	40.25
100-75-5570	Software Licensing & Su	333,489.00
100-75-5721	Special Department Sup	437.40
100-76-5270	Other Employee Benefit	101.06
100-76-5276	Life Insurance Benefit	24.15
100-76-5400	Contract Services - Gene	5,628.39
100-76-5740	General Supplies	442.00
100-81-5270	Other Employee Benefit	80.66
100-81-5276	Life Insurance Benefit	16.10
100-81-5310	Dues & Memberships	312.03
100-81-5721	Special Department Sup	4,799.68
100-81-5723	Event/Program Costs	1,200.00
100-81-5730	Uniforms	465.21
100-81-5740	General Supplies	414.41
100-82-5150	Commission Meeting Att	975.00
100-82-5270	Other Employee Benefit	236.24
100-82-5276	Life Insurance Benefit	128.80
100-82-5723	Event/Program Costs	2,373.83
100-83-5270	Other Employee Benefit	94.49
100-83-5276	Life Insurance Benefit	24.15
100-83-5723	Event/Program Costs	759.69
100-91-5270	Other Employee Benefit	310.04
100-91-5276	Life Insurance Benefit	215.95
100-91-5400	Contract Services - Gene	12,953.00
100-92-5270	Other Employee Benefit	120.31
100-92-5276	Life Insurance Benefit	64.40
100-92-5400	Contract Services - Gene	6,521.50
100-92-5512	Utility Services	47,794.94
100-92-5730	Uniforms	478.53
100-92-5740	General Supplies	7,843.33
100-93-5310	Dues & Memberships	15,000.00
100-93-5400	Contract Services - Gene	9,971.00
100-93-5425	TMDL Watershed Profes	78,566.87

## Account Summary

Account Number	Account Name	Payment Amount
100-93-5525	Street Sweeping Service	25,244.25
100-94-5320	Travel & Training	380.00
100-94-5400	Contract Services - Gene	2,949.20
100-94-5512	Utility Services	42,216.08
100-94-5530	Lawn Care Services	83,530.38
100-94-5730	Uniforms	329.48
100-94-5740	General Supplies	2,193.84
100-95-5270	Other Employee Benefit	305.58
100-95-5276	Life Insurance Benefit	80.50
100-95-5320	Travel & Training	3,000.00
100-95-5400	Contract Services - Gene	12,526.10
100-95-5510	Electricity	17,673.14
100-95-5512	Utility Services	1,283.32
100-95-5531	Arborist Services	5,383.30
100-95-5581	Street Maintenance	47,955.20
100-95-5721	Special Dept Supplies-Gr	538.45
100-95-5730	Uniforms	2,098.30
100-95-5740	General Supplies	4,963.31
202-40-5400	Contract Services - Gene	3,990.42
202-40-5670	Recreational Transit	23,802.50
202-40-5674	Dial-A-Taxi	876.32
260-40-5512	Utility Services	1,111.75
260-40-5530	Lawn Care Services	5,223.94
400-21150	Retention Payable	-22,309.90
400-40-5894	Street Capital Improvem	464,453.80
400-40-5896	Facilities Capital Improv	138,947.43
500-40-5270	Other Employee Benefit	240.44
500-40-5276	Life Insurance Benefit	56.35
500-40-5320	Travel & Training	12,500.00
500-40-5400	Contract Services - Gene	38,345.83
500-40-5511	Telephone/Data	5,409.22
500-40-5512	Utility Services	28,258.51
500-40-5560	Repair & Maintenance S	3,683.38
500-40-5721	Special Department Sup	4,973.82
500-40-5730	Uniforms	632.05
500-40-5740	General Supplies	35,662.74
500-40-5780	Water Supply Costs	145,973.34
500-45-5420	Professional Services	216.73
500-45-5570	Software Licensing & Su	4,335.02
601-40-5270	Other Employee Benefit	45.40
601-40-5276	Life Insurance Benefit	8.05
601-40-5400	Contract Services - Gene	2,833.96

**Account Summary**

Account Number	Account Name	Payment Amount
601-40-5540	Vehicle Maintenance	1,975.64
601-40-5542	Vehicle Body Work Servi	441.00
601-40-5721	Vehicle Supplies	279.51
601-40-5730	Uniforms	39.45
601-40-5740	General Supplies	235.19
601-40-5754	Fuel Purchases	27,589.51
601-40-5842	Vehicles & Large Equipm	789.80
<b>Grand Total:</b>		<b>2,901,820.43</b>

**Project Account Summary**

Project Account Key	Payment Amount
**None**	2,275,117.07
600	4,422.50
6157	3,664.50
6159	222.00
6174	4,667.81
6205	549.60
6223	183.00
6232	732.00
804	586.50
805	586.50
806	759.69
813	287.50
839	913.33
90.19004.CCMPR.119	3,725.00
90.19004.CIPR.113	37,825.00
90.22008.TIF.233	1,766.00
90.24013.CCMPR.119	42,528.40
90.24013.CIPG.240	54,869.03
90.25010.CIPR.113	1,410.87
90.25012.CIPG.240	5,253.11
90.26003.RMRA.238	316,647.50
90.26006.CIPR.113	139,376.32
9079	4,937.40
V-26001	789.80
<b>Grand Total:</b>	<b>2,901,820.43</b>

## Authorization Signatures

### STAFF REPORT

Verify accuracy of the Warrant Register.

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Dated

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Finance Director

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City Manager





City of Signal Hill

# Warrant Register

By Vendor Name

Payment Dates 9/3/2025 - 9/3/2025

Payment Number	Payment Date	Payable Number	Payable Date	Description (Payable)	Account Number	Account Name	Amount
<b>Vendor: 5303 - FRONTIER</b>							
DFT0015318	09/03/2025	1844-080725	08/07/2025	FRONTIER SVCS: AUG 2025	100-74-5511	Telephone	730.38
DFT0015319	09/03/2025	1663-080825	08/08/2025	FRONTIER SVCS: AUG 2025	100-51-5511	Telephone/Internet	99.24
<b>Vendor 5303 - FRONTIER Total:</b>							<b>829.62</b>
<b>Grand Total:</b>							<b>829.62</b>

# Report Summary

## Fund Summary

Fund	Payment Amount
100 - General Fund	829.62
<b>Grand Total:</b>	<b>829.62</b>

## Account Summary

Account Number	Account Name	Payment Amount
100-51-5511	Telephone/Internet	99.24
100-74-5511	Telephone	730.38
<b>Grand Total:</b>		<b>829.62</b>

## Project Account Summary

Project Account Key	Payment Amount
**None**	829.62
<b>Grand Total:</b>	<b>829.62</b>

## Authorization Signatures

### STAFF REPORT

Verify accuracy of the Warrant Register.

---

Dated

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Finance Director

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City Manager



CITY OF SIGNAL HILL

2175 Cherry Avenue • Signal Hill, California 90755-3799

STAFF REPORT

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10/14/2025

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**AGENDA ITEM**

**TO: HONORABLE MAYOR  
AND MEMBERS OF THE CITY COUNCIL**

**FROM: CARLO TOMAINO  
CITY MANAGER**

**SUBJECT: APPROVAL OF MEETING MINUTES**

Summary:

Special Meeting of September 18, 2025 and Regular Meeting of September 23, 2025.

Strategic Plan Goal(s):

Goal No. 5. High-Functioning Government: Strengthen internal communication, recruitment, retention, systems, and processes to increase the effectiveness and efficiency of City services.

Recommendation:

Approve the meeting minutes.



## CITY OF SIGNAL HILL

2175 Cherry Avenue • Signal Hill, California 90755-3799

### MINUTES OF A SPECIAL MEETING SIGNAL HILL CITY COUNCIL September 18, 2025

A Special Meeting of the Signal Hill City Council was held in-person in the Signal Hill BMW dealership located at 1660 E. Spring Street, Signal Hill, 90755 on September 18, 2025.

(1) **CALL TO ORDER – 6:00 P.M.**

(2) **PLEDGE OF ALLEGIANCE AND WELCOME**

(3) **PUBLIC BUSINESS FROM THE FLOOR ON ITEMS NOT LISTED ON THE AGENDA**

There was no public business from the floor.

(4) **PRESENTATIONS**

- a. SPECIAL PRESENTATION PROVIDING A GENERAL OVERVIEW OF THE CITY OF SIGNAL HILL AND A PROGRAM RELATED TO THE STATE OF SIGNAL HILL, WHICH WILL INCLUDE AN OVERVIEW OF THIS YEAR'S ACCOMPLISHMENTS AND HIGHLIGHTS OF PLANNED PROJECTS.

The City Council and staff presented agenda item 4a.

(5) **ADJOURNMENT**

Tonight's meeting is adjourned to the next Regular meeting of the City Council on September 23, 2025 at 7:00 p.m.

MAYOR JONES adjourned the meeting at 7:30 p.m.

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KEIR JONES  
MAYOR

Attest:

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DARITZA PEREZ  
CITY CLERK



## CITY OF SIGNAL HILL

2175 Cherry Avenue • Signal Hill, California 90755-3799

MINUTES OF A REGULAR MEETING  
SIGNAL HILL CITY COUNCIL  
September 23, 2025

A Regular Meeting of the Signal Hill City Council was held in-person in the Council Chamber on September 23, 2025.

(1) **CALL TO ORDER – 7:00 P.M.**

(2) **ROLL CALL**

PRESENT: MAYOR KEIR JONES  
COUNCIL MEMBER ROBERT COPELAND  
COUNCIL MEMBER CHARLIE HONEYCUTT  
COUNCIL MEMBER LORI WOODS

ABSENT: NONE

LATE ARRIVAL: VICE MAYOR TINA HANSEN

(3) **PLEDGE OF ALLEGIANCE**

Mayor Jones led the audience in the Pledge of Allegiance.

(4) **PUBLIC BUSINESS FROM THE FLOOR ON ITEMS NOT LISTED ON THE AGENDA**

Vice Mayor Tina Hansen arrived at 7:02 p.m.

Isaac Martinez, Long Beach resident, addressed the City Council regarding the Orange Avenue Backbone Bikeway project and expressed interest in receiving updates about the project.

(5) **PRESENTATIONS**

- a. MAYOR JONES WILL PRESENT CERTIFICATES TO THE 2025 SIGNAL HILL LEADERSHIP ACADEMY GRADUATES.

Mayor Jones presented agenda item 5a.

- b. STUDENT REPRESENTATIVES FROM THE AMERICAN UNIVERSITY OF HEALTH SCIENCES WILL PROVIDE A PRESENTATION ON OBESITY IN CHILDREN.

American University of Health Sciences students Kayla Crisostomo and Katherine Noriega presented agenda item 5b.

**(6) CITY MANAGER REPORTS**

- a. ECONOMIC DEVELOPMENT SHOP LOCAL UPDATE

Assistant to the City Manager/Economic Development Manager Alfa Lopez made a presentation on the Shop Local Program and answered questions from the City Council and the public regarding business participation and program tracking analytics. It was moved by COUNCIL MEMBER WOODS and seconded by COUNCIL MEMBER COPELAND to receive and file the Shop Local Program update. The update was received and filed without objection.

- b. VERIFICATION OF QUORUM/SCHEDULE OF MEETINGS - NOVEMBER & DECEMBER 2025

City Manager Carlo Tomaino provided an overview of the item and the City Council discussed the City Council meeting dates in November and December 2025. The City Council provided direction to staff to cancel the City Council meetings of November 11, 2025 and December 23, 2025. The City Council confirmed quorum for the meeting dates of November 25, 2025 and December 9, 2025, and directed staff to schedule a Special meeting on November 13, 2025 at a time to be determined.

- c. MASTER AGREEMENTS WITH THE DEPARTMENT OF TRANSPORTATION FOR THE WILLOW STREET AND CHERRY AVENUE CORRIDORS COLLISION REDUCTION PROJECT AND THE CITYWIDE TRANSPORTATION SAFETY ENHANCEMENT PROJECT; HIGHWAY SAFETY IMPROVEMENT PROGRAM CYCLE 12 GRANT FUNDING

Director of Public Works/City Engineer Thomas Bekele provided a presentation on this item and answered questions from the City Council and the public regarding the timing and maintenance of traffic lights. Council Member Honeycutt indicated that the City was not funding these improvements. It was moved by COUNCIL MEMBER COPELAND and seconded by VICE MAYOR HANSEN to:

Authorize the City Manager, or his designee, to enter into a Master Agreement with the Department of Transportation for project funding in the amount of \$1,082,450 for the Willow Street and Cherry Avenue Corridors Collision Reduction Project;

Authorize the City Manager, or his designee, to enter into a Master Agreement with the Department of Transportation for project funding in the amount of



\$2,719,980 for Citywide Transportation Enhancement Project;

Adopt Resolution No. 2025-09-6901, entitled:

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, AUTHORIZING THE CITY MANAGER OR HIS DESIGNEE TO EXECUTE ALL NECESSARY DOCUMENTS TO RECEIVE AND EXPEND HIGHWAY SAFETY IMPROVEMENT PROGRAM (HSIP) CYCLE 12 AWARDED FUNDS FOR THE WILLOW STREET AND CHERRY AVENUE CORRIDORS COLLISION REDUCTION PROJECT; and

Adopt Resolution No. 2025-09-6902, entitled:

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, AUTHORIZING THE CITY MANAGER OR HIS DESIGNEE TO EXECUTE ALL NECESSARY DOCUMENTS TO RECEIVE AND EXPEND FEDERAL HIGHWAY SAFETY IMPROVEMENT PROGRAM CYCLE 12 AWARDED FUNDS FOR THE CITYWIDE TRANSPORTATION SAFETY ENHANCEMENT PROJECT.

The following vote resulted:

AYES:           MAYOR JONES  
                  VICE MAYOR HANSEN  
                  COUNCIL MEMBER COPELAND  
                  COUNCIL MEMBER HONEYCUTT  
                  COUNCIL MEMBER WOODS

NOES:           NONE

ABSENT:        NONE

ABSTAIN:       NONE

- d.   PROFESSIONAL ENGINEERING DESIGN CONSULTANT SERVICES AGREEMENT WITH W.G. ZIMMERMAN ENGINEERING, INC. FOR THE EAST BURNETT STREET HISTORICAL DISTRICT PEDESTRIAN AND BIKE ENHANCEMENT PROJECT

Contracts Manager Margarita Beltran provided a presentation on this item and answered questions from the City Council and the public regarding concerns about biker safety measures and how this project is integrated into the broader modal plans. Ms. Beltran and Mr. Bekele also responded to questions about the process for the project award, specifically regarding awarding the project to the highest bidder. It was moved by COUNCIL MEMBER WOODS and seconded by COUNCIL MEMBER COPELAND to:

Authorize the City Manager to enter into a Professional Engineering Design Consultant Services Agreement with W.G. Zimmerman Engineering, Inc. to prepare the PS&E documents for the East Burnett Street Historical District Pedestrian and Bike Enhancement Project, for a term of 6 months and a

not-to-exceed contract amount of \$245,372.70, in a form approved by the City Attorney; and

Authorize the Public Works Director/City Engineer to utilize a project contingency of up to 10% (\$24,537.27) and approve a 180-calendar day term extension to accommodate any unforeseen conditions. The proposed contingency would bring the total contract agreement budget to \$269,909.97.

- e. ADOPT A RESOLUTION AUTHORIZING CARRYOVER APPROPRIATIONS FROM THE FISCAL YEAR 2024-25 OPERATING EXPENDITURE BUDGET AND CAPITAL IMPROVEMENT PLAN BUDGET, AND RELATED FUNDING, TO FISCAL YEAR 2025-26 BUDGET

Management Analyst David Castro provided a presentation on this item. It was moved by VICE MAYOR HANSEN and seconded by COUNCIL MEMBER WOODS to:

Adopt Resolution No. 2025-09-6903, entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, AUTHORIZING CARRYOVER APPROPRIATIONS FROM THE FISCAL YEAR 2024-2025 OPERATING EXPENDITURE BUDGET AND CAPITAL IMPROVEMENT PLAN BUDGET, AMENDING THE FISCAL YEAR 2025-2026 BUDGET.

The following vote resulted:

AYES:           MAYOR JONES  
                  VICE MAYOR HANSEN  
                  COUNCIL MEMBER COPELAND  
                  COUNCIL MEMBER HONEYCUTT  
                  COUNCIL MEMBER WOODS

NOES:           NONE

ABSENT:        NONE

ABSTAIN:       NONE

**(7) CONSENT CALENDAR**

- a. PUBLIC WORKS CONTRACT WITH WESTOVER CONTROLS CORPORATION FOR THE POLICE DEPARTMENT HVAC UPGRADES
- b. SCHEDULE OF INVESTMENTS AND MONTHLY TRANSACTION REPORT
- c. WARRANT REGISTER PRESENTED SEPTEMBER 23, 2025
- d. APPROVAL OF MEETING MINUTES

It was moved by VICE MAYOR HANSEN and seconded by COUNCIL MEMBER HONEYCUTT to approve the Consent Calendar.

The following vote resulted:

AYES:           MAYOR JONES  
                  VICE MAYOR HANSEN  
                  COUNCIL MEMBER COPELAND  
                  COUNCIL MEMBER HONEYCUTT  
                  COUNCIL MEMBER WOODS

NOES:           NONE

ABSENT:        NONE

ABSTAIN:       NONE

**(8) COUNCIL AGENDA--NEW BUSINESS**

Mayor Jones presented a certificate to a late arriving Leadership Academy participant. Mayor Jones also reminded everyone of the Diversity Coalition Committee event being held on Thursday, September 25, 2025 at 4:00 p.m. on the Signal Point Terrace.

**(9) ADJOURNMENT**

It was moved by VICE MAYOR HANSEN and seconded by COUNCIL MEMBER WOODS to adjourn tonight's meeting to the next Regular meeting of the City Council on October 14, 2025 at 7:00 p.m.

MAYOR JONES adjourned the meeting at 8:14 p.m.

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KEIR JONES  
MAYOR

Attest:

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DARITZA PEREZ  
CITY CLERK