



## CITY OF SIGNAL HILL

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2175 Cherry Avenue • Signal Hill, California 90755-3799

THE CITY OF SIGNAL HILL  
WELCOMES YOU TO A REGULAR  
CITY COUNCIL MEETING  
November 12, 2024

The City of Signal Hill appreciates your attendance. Citizen interest provides the Council and Agency with valuable information regarding issues of the community. Meetings are held on the 2nd and 4th Tuesday of every month.

Meetings begin at 6:00 pm with the conduct of any business permitted to be conducted in closed session by the Brown Act (Government Code Section 54950, et seq.), if any, and with the public portion of the meeting beginning at 7:00 pm. There is a period for public comment on closed session matters at 6:00 pm prior to the closed session. In the event there is no business to be conducted in closed session, the regular meeting shall begin at 7:00 pm. There is a public comment period at the beginning of the regular meeting. Any person wishing to comment shall be allotted three minutes per distinct item. Any meeting may be adjourned to a time and place stated in the order of adjournment.

The agenda is posted 72 hours prior to each meeting on the City's website and outside of City Hall. The agenda and related reports are also available for review online at [www.cityofsignalhill.org](http://www.cityofsignalhill.org).

**To view the meeting live at 7:00 p.m.:**

- City of Signal Hill website at [www.cityofsignalhill.org](http://www.cityofsignalhill.org), select the City Council Meetings Link from the home page.
- Charter Spectrum Channel 74 or Frontier FiOS Channel 38.

**To participate (closed session at 6:00 p.m. and regular meeting at 7:00 p.m.):**

- In-person Participation: Council Chamber of City Hall, 2175 Cherry Avenue, Signal Hill, California.
- To make a general public comment or comment on a specific agenda item, you may also submit your comment, limited to 250 words or less, to the City Clerk at [cityclerk@cityofsignalhill.org](mailto:cityclerk@cityofsignalhill.org) not later than 5:00 p.m. on Tuesday, November 12, 2024. Written comments will be provided electronically to City Council and attached to the meeting minutes. Written comments will not be read into the record.

City Council Members are compensated \$722.18 per month. City Clerk and City Treasurer are compensated \$438.22 per month.

(1) **CALL TO ORDER – 7:00 P.M.**

(2) **ROLL CALL**

MAYOR WOODS  
VICE MAYOR WILSON  
COUNCIL MEMBER COPELAND  
COUNCIL MEMBER HANSEN  
COUNCIL MEMBER JONES

(3) **PLEDGE OF ALLEGIANCE**

(4) **PUBLIC BUSINESS FROM THE FLOOR ON ITEMS NOT LISTED ON THE AGENDA  
(SPEAKERS WILL BE GIVEN THREE MINUTES FOR EACH DISTINCT ITEM)**

(5) **COMMUNITY ANNOUNCEMENTS**

(6) **PRESENTATIONS**

- a. POLICE CHIEF WAYNE BYERLEY WILL INTRODUCE AND SWEAR IN ZACHARY WILLIAMS, A NEW POLICE OFFICER FOR THE CITY.

(7) **PUBLIC HEARINGS**

- a. PUBLIC HEARING - ZONING ORDINANCE AMENDMENT 24-01 ESTABLISHING A NEW SPECIFIC PLAN FOR THE COURTYARD CONSISTING OF EIGHT DETACHED SINGLE-FAMILY DWELLINGS AT 1933 THROUGH 1939 TEMPLE AVENUE

Summary:

The applicant, Guy Alexander, as agent for Signal Ventures, LLC, is requesting to demolish three existing garage/storage structures on a narrow, underdeveloped, infill site which is surrounded on three sides by three-story condominiums, and construct eight detached single-family dwellings on eight small single-family lots. The site is 0.59 acres and is located on the west side of Temple Avenue between East 19th and East 20th Streets at 1933-1939 Temple Avenue. A similar residential project under a different applicant was previously denied by the City Council due to the project exceeding height standards and impacting views pursuant to the City's View Policy. The current project has been redesigned to reduce heights to below the maximums allowed by the City Municipal Code, to eliminate Primary and Secondary view impacts identified in the City View Policy, and to further reduce view and privacy impacts to the satisfaction of previously concerned adjacent residents.

Form of Notice: Form of Notice: Notice was published in the Signal Tribune newspaper per Government Code §65091(a)(4) on November 1, 2024; and was

posted in accordance with Signal Hill Municipal Code Section 1.08.010 on or before November 1, 2024.

Strategic Plan Goal(s):

Goal No. 3 Economic and Downtown Development: Improve the local economy, support local businesses, and create a vibrant downtown core.

Recommendations:

1. Adopt the resolution, entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, ADOPTING INITIAL STUDY/MITIGATED NEGATIVE DECLARATION (SCH 2024100062) AND APPROVING A MITIGATION MONITORING AND REPORTING PROGRAM, RELATIVE TO ZONING ORDINANCE AMENDMENT 24-01, TENTATIVE TRACT MAP 74232, AND SITE PLAN AND DESIGN REVIEW 24-01, FOR THE COURTYARD SPECIFIC PLAN (SP-21)

2. Introduce the ordinance, entitled:

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, APPROVING ZONING ORDINANCE AMENDMENT 24-01, AMENDING THE OFFICIAL ZONING MAP TO CHANGE AN APPROXIMATE 0.59-ACRE SITE AT 1933 THROUGH 1939 TEMPLE AVENUE FROM RESIDENTIAL HIGH DENSITY (RH) TO THE COURTYARD SPECIFIC PLAN (SP-21) AND ADDING CHAPTER 20.28, THE COURTYARD SPECIFIC PLAN (SP-21) TO THE SIGNAL HILL MUNICIPAL CODE AND ESTABLISHING DEVELOPMENT STANDARDS FOR THE SITE

**(8) CITY MANAGER REPORTS**

- a. PROFESSIONAL SERVICES AGREEMENT WITH PLACEWORKS TO PREPARE AN ECONOMIC ANALYSIS AND LAND USE STUDY FOR OPPORTUNITY STUDY AREAS

Summary:

Earlier this year, the City Council authorized staff to issue a Request for Proposals to select a qualified professional planning firm to undertake a comprehensive economic and land use study for three areas of the community, known as Opportunity Study Areas. Broadly defined, the purpose of the study is to assess future land use opportunities that will allow the City to grow economically, create jobs, and diversify the City’s tax basis for several years. After a comprehensive and competitive process, staff recommends the City Council award a contract to PlaceWorks, which will be responsible for the

preparation of the study. The City Council will consider authorizing the City Manager to execute a Professional Services Agreement with PlaceWorks to provide professional services for the preparation of an economic and land use analysis associated with the Opportunity Study Area Project, for a not-to-exceed amount of \$300,000.

Strategic Plan Goal(s):

- Goal No. 1 Financial Stability: Ensure the City's long-term financial stability and resilience.
- Goal No. 3 Economic Development: Improve the local economy, support local businesses, and create a vibrant downtown core.
- Goal No. 4 Infrastructure: Maintain and Improve the City's physical infrastructure, waste system, and recreational spaces.

Recommendation:

Authorize the City Manager to enter into a Professional Services Agreement with PlaceWorks, for a total not-to-exceed amount of \$300,000.

- b. PUBLIC WORKS CONTRACT WITH ESTATE DESIGN AND CONSTRUCTION INCORPORATED FOR THE CITY HALL INTERIOR RENOVATION PROJECT

Summary:

On September 26, 2023, the City Council adopted the 2023-2028 Strategic Plan, which identified the City Hall Interior Renovation Project as a key initiative to enhance City Hall's appearance, functionality, infrastructure, and improve the City's ability to provide services to the public. This project aims to address outdated facilities through essential upgrades, including energy-efficient window installations, new paint, improved lighting, refurbished flooring, and enhanced front counter security. These enhancements are designed to create a more efficient and welcoming environment for both staff and visitors.

Following a competitive bidding process, staff recommends awarding a Public Works contract to Estate Design and Construction Incorporated, as the lowest responsive bidder, for a term of 150 days and a not-to-exceed amount of \$988,800. Staff also recommends the City Council authorize a 10% contingency for a total construction budget of \$1,087,680. The City Council will consider authorizing the City Manager to execute a Public Works Contract with Estate Design Construction Incorporated, with construction scheduled to begin on November 25, 2024, and anticipated completion by May 2025.

Strategic Plan Goal(s):

- Goal No. 4 Infrastructure: Maintain and improve the City's physical infrastructure, water system, and recreational spaces.

Goal No. 5 High-Functioning Government: Strengthen internal communication, recruitment, retention, systems, and processes to increase the effectiveness and efficiency of City services.

Recommendations:

1. Authorize the City Manager to enter into a Public Works Contract with Estate Design and Construction, Incorporated, for the construction of the City Hall Interior Renovation Project (Project No. 90.19004), for a term of 150 calendar days and a not-to-exceed contract amount of \$988,800, in a form approved by the City Attorney; and
  2. Authorize a contingency of \$98,880 to accommodate additional scope of work, changes, or any unforeseen conditions, to be utilized if approved by the Public Works Director, for a total construction budget of \$1,087,680.
- c. PROFESSIONAL ARCHITECTURAL AND ENGINEERING DESIGN CONSULTANT SERVICES AGREEMENT WITH SVA ARCHITECTS, INCORPORATED FOR THE CITY OF SIGNAL HILL AMPHITHEATER PROJECT

Summary:

In March 2022, City staff applied for funding for several projects, including the Signal Hill Amphitheater Project, through Senator Lena Gonzalez's office as part of the 2022-23 Senate District 33 Budget Request within the premise of the 2022-23 Budget Act. After review and coordination with the Senator's team, Governor Gavin Newsom approved Assembly Bill 179 on September 6, 2022, allocating five million dollars (\$5,000,000) to the Signal Hill Amphitheater Project, with the California Arts Council (CAC) designated to manage the funds.

The City's Civic Center Master Plan, adopted by the City Council on August 27, 2024, designates the Signal Hill Amphitheater as Phase I of the implementation plan. In alignment with this plan, staff issued a Request for Proposal (RFP) on September 6, 2024, to secure architectural and engineering design services for the project. The RFP outlines several design elements, including a 1,000-square-foot stage with back-of-house facilities, a green room, storage, performer restrooms, and advanced lighting and video systems. Seating will accommodate 400 attendees with blankets and lawn chairs, expandable to 600 with additional folding chairs. The amphitheater's design aims to integrate seamlessly with the Civic Center, enhancing aesthetics that reflect the City's history while utilizing natural grading to blend with the surrounding landscape.

The City Council will consider entering into a Professional Consultant Services Agreement with SVA Architects, Incorporated, to provide architectural and engineering design services for the City of Signal Hill Amphitheater Project.

Strategic Plan Goal(s):

- Goal No. 1 Financial Stability: Ensure the City's long-term financial stability and resilience.
- Goal No. 4 Infrastructure: Maintain and improve the City's physical infrastructure, water system, and recreational spaces.
- Goal No. 5 High-Functioning Government: Strengthen internal communication, recruitment, retention, system, and processes to increase the effectiveness and efficiency of City services.

Recommendations:

1. Authorize the City Manager to enter into a Professional Consultant Services Agreement with SVA Architects, Incorporated, to provide architectural and engineering design for the Signal Hill Amphitheater Project (Project No. 90.24013), for a term of eight months and a not-to-exceed contract amount of \$627,476, in a form approved by the City Attorney; and
2. Authorize the Public Works Director to utilize a project contingency of up to 10% (\$62,747.60) and approve up to a 180-calendar day term extension to accommodate additional scope of work, changes, or unforeseen conditions. The proposed contingency brings the total construction budget to \$690,223.60.

d. DISPLAY OF COMMEMORATIVE FLAGS

Summary:

Per Resolution No. 2021-10-6442, the City Council will consider the display of commemorative flags for the upcoming year. After this initial agendaized discussion, staff will return to a subsequent City Council meeting with a resolution supporting the City's display of the selected flags.

Strategic Plan Goal(s):

- Goal No. 5 High-Functioning Government: Strengthen internal communication, recruitment, retention, systems, and processes to increase the effectiveness and efficiency of City services.

Recommendations:

1. Consider the list of commemorative flags to be displayed for calendar year 2025.
2. Direct staff to return and bring to a future City Council meeting a resolution memorializing the commemorative flags to be displayed for calendar year 2025.

**(9) CONSENT CALENDAR**

The following Consent Calendar items are expected to be routine and non-controversial. Items will be acted upon by the Council at one time without discussion. Any item may be removed by a Council Member for discussion.

a. **CONTRACT SERVICES AGREEMENT FOR ON-CALL CITYWIDE EXECUTIVE RECRUITMENT SERVICES**

Summary:

City staff has identified a need for specialized support to recruit executive-level positions and attract strong, experienced candidates to maintain high standards in public service delivery. Given the competitive nature of executive recruitment and the importance of finding qualified candidates who align with its mission and values, the City seeks to establish on-call consulting services to provide targeted recruitment expertise. This approach allowed the City to access skilled recruitment professionals with broad access to professional networks and ensure flexibility and timely responses to upcoming vacancies.

The City Council will consider authorizing the City Manager to execute three (3) Professional Consultant Services Agreements with qualified firms to provide on-call Citywide Executive Recruitment Services, for a not-to-exceed amount of \$75,000 for each firm. The contract authority limit for each proposed contract is intended to provide the City with the opportunity to use one or more of the firms to perform the services. Staff will monitor spending associated with each contract to ensure expenditure remains within the City Council's approved budget allocation.

Strategic Plan Goal(s):

Goal No. 5 High Functioning Government: Strengthen internal communication, recruitment, retention, systems, and processes to increase the effectiveness and efficiency of City services

Recommendations:

1. Authorize the City Manager to enter into a three-year Professional Services Agreement, with two additional one-year extensions, with Bob Hall & Associates, to provide on-call executive recruitment services, for a not-to-exceed amount of \$75,000 for the term of the agreement, in a form approved by the City Attorney.
2. Authorize the City Manager to enter into a three-year Professional Services Agreement, with two additional one-year extensions, with Gallagher Benefits Services, Incorporated, to provide on-call executive recruitment services, for a not-to-exceed amount of \$75,000 for the term of the agreement, in a form approved by the City Attorney.

3. Authorize the City Manager to enter into a three-year Professional Services Agreement, with two additional one-year extensions, with Rafftelis Financial Consultants, Incorporated, to provide on-call executive recruitment services, for a not-to-exceed amount of \$75,000 for the term of the agreement, in a form approved by the City Attorney.
- b. PROFESSIONAL CONSULTANT SERVICES WITH SWA GROUP FOR THE PREPARATION OF THE STREET TREE PLANTING PROJECT

Summary:

The City Council adopted the 2023 Street Tree Master Plan (STMP) to restore and expand the City's urban forest canopy. Following adoption of the STMP, the U.S. Department of Agriculture (USDA) Forest Service offered competitive grants for urban forestry projects nationwide, focusing on tree planting and maintenance. On September 14, 2023, the USDA awarded the City a \$1,000,000 grant as a sub-awardee for the Street Tree Planting - Federal Project (Project). This project is divided into three phases including planning and implementation, tree planting, and tree establishment. The City's goal is to plant 594 new trees consistent with the STMP guidelines. On August 27, 2024, the City Council approved a \$1 million grant agreement with GreenLatinos, a national pass-through partner for the USDA Forest Service. GreenLatinos will collaborate with the City throughout the Project to ensure compliance with grant terms and the appropriate use of awarded funds.

Staff issued a Request for Proposals (RFP) to select a qualified consultant to assist with the planning and implementation phase of the Project. Staff advertised the opportunity and received one proposal from SWA Group, which has extensive experience as a landscape architecture firm. In addition to assessing the suitability of all planting sites, selecting appropriate locations in line with STMP guidelines, and obtaining quotes from nurseries for tree procurement, the consultant will also support the City during subsequent planting and establishment phases. GreenLatinos also requested the City conduct an expanded community engagement process; SWA Group's scope of services includes costs associated with providing more information to the community. Staff recommends awarding the contract to SWA Group for these services.

Strategic Plan Goal(s):

- Goal No. 1 Financial Stability: Ensure the City's long-term financial stability and resilience.
- Goal No. 4 Infrastructure: Maintain and improve the public infrastructure, water system, and recreational spaces.

Recommendation:

Authorize the City Manager to enter into a Public Works Contract with SWA



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Group, for a term of 12 months, not-to-exceed contract of \$100,000.00, in a form approved by the City Attorney.

- c. AGREEMENT WITH TLC LUXURY LIMITED LIABILITY CORPORATION, DBA TLC LUXURY TRANSPORTATION FOR YOUTH AND SENIOR TRANSPORTATION SERVICES

Summary:

The Parks, Recreation, and Library Services Department offers a variety of recreational trips and engagement opportunities for youth and seniors. Staff organizes half-day and full-day trips for seniors one to two times per month, seasonal field trips for youth ages 6-14. To ensure safe transportation, staff arranges motorcoach services for each trip. On September 11, 2024, staff released a Request for Proposals for recreational transportation services, serving the youth and senior demographics. The City Council will consider authorizing the City Manager to enter into a Professional Services Agreement with TLC Luxury Limited Liability Transportation, dba TLC Luxury Transportation (TLC), to provide recreational transportation for youth and senior demographics. The proposed term for the Professional Services Agreement is a one-year term, with the option to extend the agreement for two additional, one-year terms, for a not-to-exceed amount of \$90,000 annually.

Strategic Plan Goal(s):

Goal No. 1: Financial Stability: Ensure the City's long-term financial stability and resilience.

Goal No. 5: High-Functioning Government: Strengthen internal communication, recruitment, retention, systems, and processes to increase the effectiveness and efficiency of City Services.

Recommendations:

1. Authorize the City Manager to enter into a Professional Services Agreement with TLC Luxury Transportation, for a two-year contract, with three optional one-year extensions, for an amount not-to-exceed \$90,000, annually, in the form approved by the City Attorney.
  2. Authorize a standard contingency of 10% annually and up to a 180-day term extension pursuant to the City's Purchasing and Contracting Guidelines.
- d. FIRST AMENDMENT TO THE CONTRACT SERVICES AGREEMENT FOR CITY ATTORNEY LEGAL SERVICES WITH BEST, BEST, & KRIEGER ATTORNEYS AT LAW

Summary:

The City contracts for legal services with a municipal law firm called Best, Best, and Krieger (BB&K). The City Council recently completed its annual review of

the City Attorney's performance and found that BB&K continues providing excellent service to the City Council and staff. Considering its high level of service and to ensure uninterrupted legal services, the City Council directed staff to negotiate an amendment to the existing City Attorney Legal Services. The proposed First Amendment would continue the term of the agreement until otherwise terminated by the City Council, adjust hourly rates by \$10 per hour starting July 1, 2025, and again on July 1, 2026, and cap future annual cost of living adjustments at 2.5% per year.

Staff concluded that the terms of the proposed amendment are reasonable and within the market for legal services. The City's ongoing revenues support the adjustment to the proposed rates. Staff recommends that the City Council approve the proposed First Amendment and authorize the Mayor to sign the agreement in the form presented based on the City Attorney's continued excellent performance.

Strategic Plan Goal(s):

- Goal No. 1 Financial Stability: Ensure the City's long-term financial stability and resilience.
- Goal No. 2 Community Safety: Maintaining community safety by supporting public safety services and increasing emergency preparedness.
- Goal No. 3 Economic Development: Improve the local economy, support local businesses, and create a vibrant downtown core.
- Goal No. 4 Infrastructure: Maintain and Improve the City's physical infrastructure, waste system, and recreational spaces.
- Goal No. 5 High-Functioning Government: Strengthen internal communication, recruitment, retention, systems, and processes to increase the effectiveness and efficiency of City services.

Recommendation:

Approve the proposed First Amendment to the City's Professional Services Agreement for City Attorney Legal Services.

- e. THIRD AMENDMENT TO AGREEMENT WITH ALL CITY MANAGEMENT SERVICES FOR CROSSING GUARD SERVICES

Summary:

In April of 2021, the City of Signal Hill entered into a professional Services Agreement with All City Management Services, Incorporated (ACMS) to provide crossing guard services on City streets near schools. Since the start of the contract, the City has executed two amendments to increase the not-to-exceed amount and extend the contract term, which is currently effective through

February 1, 2025, with a not-to-exceed amount of \$579,200.72 based on a current hourly rate of \$26.39. The third contract amendment, presented for City Council consideration, would extend the contract through June 30, 2025, and increase the not-to-exceed amount to \$665,685.06 due to an hourly rate increase to \$30.86.

Strategic Plan Goal(s):

Goal No. 2 Community Safety: Maintain community safety by supporting public safety services and increasing emergency preparedness.

Recommendations:

1. Authorize the City Manager, or designee, to execute the proposed Third Amendment to the professional services agreement with ACMS to increase the contract not-to-exceed amount to \$665,685.06 and extend the term through June 30, 2025.
2. Adopt a resolution, entitled:

A RESOLUTION OF THE CITY COUNCIL OF SIGNAL HILL, CALIFORNIA, AMENDING THE ADOPTED BUDGET AND AUTHORIZING BUDGET APPROPRIATIONS FOR FISCAL YEAR 2024-2025

- f. CONTRACT AMENDMENT REGISTER DATED NOVEMBER 12, 2024

Summary:

The Contract Amendment Register is a listing of proposed contract amendments and project change orders eligible for streamlined processing based upon the following criteria as documented in the City's Purchasing Policy:

- The City Council authorized funds with the adopted fiscal year Operating Budget
- Staff are satisfied with the goods/services received to date, and
- The City Manager reviewed and approved each amendment for streamlined processing.

There is one contract amendment for City Council consideration as follows:

- 1) Cyrun, Incorporated: Provides the Police Department Records Management Software (RMS) and Computer Aided Dispatch Software, along with the Racial and Identity Profiling Act (RIPA) of 2015, Module allowing for data collection per Assembly Bill 953 regulations. The proposed Fifth Amendment is retroactive to August 23, 2024, extends the term by one year through August 23, 2025, and revises the not-to-exceed contract amount to \$669,000.

Strategic Plan Goal(s):

Goal No. 2 Community Safety: Maintain community safety by supporting public safety services and increasing emergency preparedness.

Recommendation:

Authorize the Contract Amendment Register dated November 12, 2024.

g. ALCOHOL WAIVER REQUEST FOR THE SIGNAL HILL COMMUNITY FOUNDATION

Summary:

The City Council will consider an Alcohol Waiver request from the Signal Hill Community Foundation (SHCF). The City's adopted policy states that no alcohol may be consumed on City property unless the City Council grants a waiver. The SHCF is formally requesting a waiver based on established guidelines for an event that took place on Friday, November 8, 2024.

Strategic Plan Goal(s):

Goal No. 5 High-Functioning Government: Strengthen internal communication, recruitment, retention, systems, and processes to increase the effectiveness and efficiency of City services.

Recommendation:

Staff recommends the City Council approve the Signal Hill Community Foundation's request for an exemption to City Policy 4.15, to allow alcohol to be served and consumed for a reception that occurred on Friday, November 8, 2024, at the Signal Hill Public Library - Signal Point Terrace.

h. REJECT ALL BIDS FOR THE GUNDRY RESERVOIR ROOF REPLACEMENT AND REHABILITATION PROJECT (PROJECT NO. 95.23001), AND RE-BID THE PROJECT

Summary:

The Gundry Reservoir, located within Reservoir Park, is a cylindrical concrete water storage tank with a five-million-gallon capacity, originally constructed in 1929. Over the years, the reservoir has undergone significant upgrades, including the replacement of its wooden roof framing with a steel structure in the 1990s and the application of a watertight coating in 2006. In March 2022, an inspection of the reservoir's interior and structural components revealed failing structural roof members, necessitating a complete roof replacement and recoating to maintain water quality and structural integrity.

On April 25, 2023, the City Council awarded a professional consulting services agreement to Ardurra Group, Incorporated (Ardurra) to prepare the plans and

specifications for the Gundry Reservoir Roof Replacement and Rehabilitation Project. Subsequently, in July 2024, Ardurra provided the final bid-ready plans and specifications, which included the reservoir and sand basin roof replacements, concrete repairs, exterior painting, interior recoating, and piping rehabilitation.

On September 13, 2024, staff issued a Notice Inviting Bids for the construction of the Gundry Reservoir Roof Replacement and Rehabilitation Project (project) in accordance with the guidelines set forth in the Signal Hill Municipal Code Section 1.08.010; bids were due on October 23, 2024. Upon the bid opening date, the City received two bids; both of which exceeded the engineer's estimate of \$2.8 million. Consequently, staff recommends the City Council reject all bids and consider rebidding the project. If approved, the Public Works Department would perform temporary repairs and provide necessary maintenance to ensure the reservoir's structural condition and water quality are maintained; concurrently, the Public Works Department would reassess and prioritize the project's scope of work and pursue funding options for its construction.

Strategic Plan Goal(s):

- Goal No. 1 Financial Stability: Ensure the City's long-term financial stability and resilience.
- Goal No. 4 Infrastructure: Maintain and improve the City's physical infrastructure, water system, and recreational spaces.
- Goal No. 5 High-Functioning Government: Strengthen internal communications, recruitment, retention, systems, and processes to increase the effectiveness and efficiency of City services.

Recommendation:

Authorize the Public Works Director to reject all bids received for the Gundry Reservoir Roof Replacement and Rehabilitation Project, pursuant to Section 4.5 of the City of Signal Hill Purchasing and Contracting Guidelines and authorize re-bidding of the project.

i. SCHEDULE OF INVESTMENTS AND MONTHLY TRANSACTION REPORT

Summary:

The Schedule of Investments is a listing of all surplus funds invested for both the City and the Successor Agency to the former Signal Hill Redevelopment Agency as of the date shown in the report. The monthly transaction report provides the changes in investments for the prior month.

Strategic Goal(s):

- Goal No. 1 Financial Stability: Ensure the City's long-term financial stability

and resilience.

Recommendation:

Receive and file.

j. WARRANT REGISTER DATED NOVEMBER 12, 2024

Summary:

The Warrant Register is a listing of all general disbursements, issued since the prior warrant register, and warrants to be released subject to City Council approval.

Strategic Plan Goal(s):

Goal No. 1 Financial Stability: Ensure the City’s long-term financial stability and resilience.

Recommendation:

Authorize payment of the Warrant Register dated November 12, 2024.

k. APPROVAL OF MEETING MINUTES

Summary:

Regular Meeting of October 22, 2024.

Strategic Plan Goal(s):

Goal No. 5. High-Functioning Government: Strengthen internal communication, recruitment, retention, systems, and processes to increase the effectiveness and efficiency of City services.

Recommendation:

Approve the meeting minutes.

**(10) COUNCIL AGENDA--NEW BUSINESS**

- COUNCIL MEMBER JONES
- COUNCIL MEMBER HANSEN
- COUNCIL MEMBER COPELAND
- VICE MAYOR WILSON
- MAYOR WOODS

**(11) ADJOURNMENT**

Tonight’s meeting will be adjourned to the next regular meeting of the Signal Hill City Council to be held on Tuesday, December 10, 2024, at 7:00 p.m., in the Council Chamber of City Hall, 2175 Cherry Avenue, Signal Hill, CA 90755. The regular meeting

of the Signal Hill City Council on Tuesday, November 26, 2024 is cancelled.

**CITIZEN PARTICIPATION**

Routine matters are handled most quickly and efficiently if contact is made with the City department directly concerned. However, if you would like to request that a matter be presented for City Council consideration, you may do so by writing to the City Council, City Clerk, or City Manager. The deadline for agenda items is 12 noon on the Tuesday preceding the Council and Agency meetings. The complete agenda, including back up materials is available on the City website on the Friday preceding the meeting.

If you need special assistance beyond what is normally provided to participate in City meetings, the City will attempt to accommodate you in every reasonable manner. Please call the City Clerk's office at (562) 989-7305 at least 48 hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible.