



## CITY OF SIGNAL HILL

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2175 Cherry Avenue • Signal Hill, California 90755-3799

THE CITY OF SIGNAL HILL  
WELCOMES YOU TO A REGULAR  
CITY COUNCIL MEETING  
October 08, 2024

The City of Signal Hill appreciates your attendance. Citizen interest provides the Council and Agency with valuable information regarding issues of the community. Meetings are held on the 2nd and 4th Tuesday of every month.

Meetings begin at 6:00 pm with the conduct of any business permitted to be conducted in closed session by the Brown Act (Government Code Section 54950, et seq.), if any, and with the public portion of the meeting beginning at 7:00 pm. There is a period for public comment on closed session matters at 6:00 pm prior to the closed session. In the event there is no business to be conducted in closed session, the regular meeting shall begin at 7:00 pm. There is a public comment period at the beginning of the regular meeting. Any person wishing to comment shall be allotted three minutes per distinct item. Any meeting may be adjourned to a time and place stated in the order of adjournment.

The agenda is posted 72 hours prior to each meeting on the City's website and outside of City Hall. The agenda and related reports are also available for review online at [www.cityofsignalhill.org](http://www.cityofsignalhill.org).

**To view the meeting live at 7:00 p.m.:**

- City of Signal Hill website at [www.cityofsignalhill.org](http://www.cityofsignalhill.org), select the City Council Meetings Link from the home page.
- Charter Spectrum Channel 74 or Frontier FiOS Channel 38.

**To participate (closed session at 6:00 p.m. and regular meeting at 7:00 p.m.):**

- In-person Participation: Council Chamber of City Hall, 2175 Cherry Avenue, Signal Hill, California.
- To make a general public comment or comment on a specific agenda item, you may also submit your comment, limited to 250 words or less, to the City Clerk at [cityclerk@cityofsignalhill.org](mailto:cityclerk@cityofsignalhill.org) not later than 5:00 p.m. on Tuesday, October 8, 2024. Written comments will be provided electronically to City Council and attached to the meeting minutes. Written comments will not be read into the record.

City Council Members are compensated \$722.18 per month. City Clerk and City Treasurer are compensated \$438.22 per month.

(1) **CALL TO ORDER – 6:00 P.M.**

(2) **ROLL CALL**

MAYOR WOODS  
VICE MAYOR WILSON  
COUNCIL MEMBER COPELAND  
COUNCIL MEMBER HANSEN  
COUNCIL MEMBER JONES

(3) **CLOSED SESSION**

- a. A CLOSED SESSION WILL BE HELD PURSUANT TO GOVERNMENT CODE SECTION 54957 TO CONDUCT PUBLIC EMPLOYEE PERFORMANCE EVALUATION.

TITLE: CITY ATTORNEY.

(4) **PUBLIC BUSINESS FROM THE FLOOR ON CLOSED SESSION ITEMS**

(5) **RECESS TO CLOSED SESSION**

(6) **RECONVENE REGULAR MEETING – 7:00 P.M.**

(7) **PLEDGE OF ALLEGIANCE**

(8) **CLOSED SESSION REPORT**

(9) **PUBLIC BUSINESS FROM THE FLOOR ON ITEMS NOT LISTED ON THE AGENDA (SPEAKERS WILL BE GIVEN THREE MINUTES FOR EACH DISTINCT ITEM)**

(10) **COMMUNITY ANNOUNCEMENTS**

(11) **PRESENTATIONS**

- a. PRESENTATION OF THE NEW SPOTLIGHT ON SMALL BUSINESS VIDEO SERIES FEATURING THE NOOK.
- b. THE PARKS, RECREATION AND LIBRARY SERVICES DEPARTMENT MANAGER WILL INTRODUCE SENIOR RECREATION SPECIALIST, BRIANNA QUINTANILLA.

(12) **CITY MANAGER REPORTS**

- a. INTERVIEWS AND APPOINTMENT TO THE PLANNING COMMISSION

Summary:

On August 27, 2024, the City Council authorized staff to open a recruitment process seeking residents interested in serving as a Planning Commissioner for the remainder of the term, ending May 31, 2025. This evening, the City Council will interview candidates and appoint a Planning Commissioner.

Strategic Plan Goal(s):

Goal No. 5 High-Functioning Government: Strengthen internal communication, recruitment, retention, systems, and processes to increase the effectiveness and efficiency of City services.

Recommendation:

Interview and appoint one Commissioner to the Planning Commission to serve the vacant term through May 31, 2025.

- b. PROFESSIONAL SERVICES AGREEMENT WITH BLUDOT TECHNOLOGIES, INCORPORATED (BLUDOT) FOR THE OPEN REWARDS APP AND ECONOMIC DEVELOPMENT SHOP LOCAL INCENTIVES UPDATE

Summary:

As a follow up to the budget workshop, staff developed a pilot program in collaboration with the Signal Hill Chamber of Commerce (Chamber), to incentivize the community to shop local. One of the proposed initiatives is the development of a distinctive “Shop Local” year-round campaign, including a new logo to brand and promote local shopping and dining. The new logo would be included in a Shop Local collaborative campaign with the Chamber and utilized year-round to promote Signal Hill based businesses. A second component to the Shop Local program is a rewards system to incentivize residents and non-residents to shop in Signal Hill. The proposed new rewards program incentivizes local shopping by giving customers a percentage cash back every time they shop at participating stores. The proposed Shop Local programs align with the City’s Strategic Plan, which focuses on enhancing the local economy and supporting our downtown core.

Staff researched various incentive programs and proposes contracting with a company called Bludot Technologies (Bludot). Bludot has a proprietary developed app, which allows customers to access a rewards program. The app also collects key metrics that provide the City with data regarding the return on investment of the pilot program. The City’s proposed investment in the pilot program is \$10,000 for Fiscal Year 2024-2025. By participating in this program, the community would contribute to the growth of our local economy, strengthen the marketing for Signal Hill based businesses, and help create a dynamic and thriving business environment.

Strategic Plan Goal(s):

Goal No. 3 Economic and Downtown Development: Improve the local

economy, support local businesses, and create a vibrant downtown core.

Recommendations:

1. Authorize the City Manager to enter into a one-year Professional Services Agreement with Bludot Technologies, for the subscription of Open Rewards, a proprietary software application, for a total not-to-exceed amount of \$6,000, through June 30, 2025, in a form approved by the City Attorney.
  2. Approve a one-time Local Rewards Sponsorship in the amount of \$10,000. If approved, the Sponsorship amount would be held by Bludot Technologies and dispersed as reward redemptions through June 30, 2025.
- c. RESOLUTION DECLARING FINAL ACCEPTANCE OF THE EMERGENCY SLOPE FAILURE REPAIR SERVICE PANORAMA PROMENADE AND MOLINO AVENUE AND 20TH STREET PROJECT PURSUANT TO THE PUBLIC WORKS CONTRACT WITH ZIMPRICH ENGINEERING INCORPORATED

Summary:

In February of this year, the City experienced significant damage to the Panorama Promenade and slope adjacent to Molino Avenue and 20th Street. The City Council adopted a resolution ratifying the City Manager's proclamation of the existence of a local emergency. The City Council subsequently adopted resolutions authorizing the City Manager, or his designee, pursuant to Public Contract Code Section 22050, to continue emergency storm damage repairs at the Panorama Promenade Trail and Molino Avenue and 20th Street with its last 60-day resolution extension adopted on August 27, 2024.

The City Council also adopted a proposed Resolution authorizing appropriations from the Fiscal Year 2023-24 General Fund Unassigned Fund Balance/Capital Improvement Projects Reserve fund for needed immediate short-term repairs in the amount of \$800,000. The City Council also approved a Public Works contract with Zimprich Engineering Incorporated, for a not-to-exceed amount of \$431,910, for emergency work pertaining to the Panorama Promenade Trail and the Molino Avenue and 20th Street slope immediate repair projects.

Zimprich Engineering Incorporated (Zimprich Engineering) completed work for the Panorama Promenade Trail and the Molino Avenue and 20th Street slope repairs to the satisfaction of the Public Works Department and in accordance with the project specifications. Staff recommends the City Council adopt a resolution declaring final acceptance of the work performed by Zimprich Engineering.

Strategic Plan Goal(s):

Goal No. 1 Financial Stability: Ensure the City's long-term financial stability and resilience

Goal No. 2 Community Safety: Maintain community safety by supporting public safety services and increasing emergency preparedness.

Goal No. 4 Infrastructure: Maintain and improve the City's physical infrastructure, water system, and recreational spaces.

Recommendation:

Adopt a resolution, entitled:

A RESOLUTION OF THE CITY OF SIGNAL HILL, CALIFORNIA, DECLARING WORK TO BE COMPLETED IN CONFORMANCE WITH THE PLAN SPECIFICATIONS FOR THE EMERGENCY SLOPE FAILURE REPAIR SERVICE PANORAMA PROMENADE TRAIL AND MOLINO AVENUE AND 20TH STREET PROJECT IN ACCORDANCE WITH THE CONTRACT ENTERED INTO BETWEEN ZIMPRICH ENGINEERING INCORPORATED AND THE CITY OF SIGNAL HILL

d. VERIFICATION OF QUORUM FOR FUTURE CITY COUNCIL MEETINGS

Summary:

Staff is seeking verification whether a quorum will be present for the regular City Council meetings of November 26, 2024, and December 24, 2024, due to potential scheduling conflicts with the holiday season. Additionally, the City Council will discuss holding only one meeting in the months of July and August when vacations often occur due to the summer holiday season and determine if a quorum will be met for the meetings of July 8, 2025, and August 12, 2025.

Recommendation:

Determine whether a quorum of the City Council will be present for the regular meetings of November 26, 2024, December 24, 2024, July 8, 2025, and August 12, 2025.

**(13) CONSENT CALENDAR**

The following Consent Calendar items are expected to be routine and non-controversial. Items will be acted upon by the Council at one time without discussion. Any item may be removed by a Council Member for discussion.

a. RESOLUTION DECLARING FINAL ACCEPTANCE OF THE FUEL STATION CANOPY REPLACEMENT PROJECT PURSUANT TO THE PUBLIC WORKS CONTRACT WITH VICON ENTERPRISE INCORPORATED

Summary:

The fuel station canopy located at the Public Works Yard, 2175 28th Street, was originally constructed in 1982; the canopy had reached its maximum useful life and needed replacement. Fuel dispensing stations are required to have a canopy in accordance with California Fire Code 406.7.2 and for general compliance with the State Water Resource Control regulations for purposes of accidental discharge of fuel and automotive fluids into the stormwater runoff. Vicon Enterprise Incorporated (Vicon) completed work for the Fuel Canopy Replacement Project (Project No. 90.17015) to the satisfaction of the Public Works Department and in accordance with the project specifications. Staff recommends the City Council adopt a resolution declaring final acceptance of the work performed by Vicon.

Strategic Plan Goal(s):

Goal No. 4 Infrastructure: Maintain and improve the City's physical infrastructure, water system, and recreational spaces.

Recommendation:

Adopt a resolution, entitled:

A RESOLUTION OF THE CITY OF SIGNAL HILL, CALIFORNIA, DECLARING WORK TO BE COMPLETED IN CONFORMANCE WITH THE PLAN SPECIFICATIONS FOR THE FUEL CANOPY REPLACEMENT PROJECT (PROJECT NO. 90.17015), IN ACCORDANCE WITH THE CONTRACT ENTERED INTO BETWEEN VICON ENTERPRISE INCORPORATED AND THE CITY OF SIGNAL HILL

b. WARRANT REGISTER DATED OCTOBER 8, 2024

Summary:

The Warrant Register is a listing of all general disbursements, issued since the prior warrant register, and warrants to be released subject to City Council approval.

Strategic Plan Goal(s):

Goal No. 1 Financial Stability: Ensure the City's long-term financial stability and resilience.

Recommendation:

Authorize payment of the Warrant Register dated October 8, 2024.

c. APPROVAL OF MEETING MINUTES

Summary:

Regular Meeting of September 24, 2024.

Strategic Plan Goal(s):

Goal No. 5. High-Functioning Government: Strengthen internal communication, recruitment, retention, systems, and processes to increase the effectiveness and efficiency of City services.

Recommendation:

Approve the meeting minutes.

**(14) COUNCIL AGENDA--NEW BUSINESS**

COUNCIL MEMBER JONES  
COUNCIL MEMBER HANSEN  
COUNCIL MEMBER COPELAND  
VICE MAYOR WILSON  
MAYOR WOODS

**(15) ADJOURNMENT**

Tonight's meeting will be adjourned to the next regular meeting of the Signal Hill City Council to be held on Tuesday, October 22, 2024, at 7:00 p.m., in the Council Chamber of City Hall, 2175 Cherry Avenue, Signal Hill, CA 90755.

**CITIZEN PARTICIPATION**

Routine matters are handled most quickly and efficiently if contact is made with the City department directly concerned. However, if you would like to request that a matter be presented for City Council consideration, you may do so by writing to the City Council, City Clerk, or City Manager. The deadline for agenda items is 12 noon on the Tuesday preceding the Council and Agency meetings. The complete agenda, including back up materials is available on the City website on the Friday preceding the meeting.

If you need special assistance beyond what is normally provided to participate in City meetings, the City will attempt to accommodate you in every reasonable manner. Please call the City Clerk's office at (562) 989-7305 at least 48 hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible.



CITY OF SIGNAL HILL  
STAFF REPORT

2175 Cherry Avenue • Signal  
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10/8/2024

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**AGENDA ITEM**

**TO:**  
**HONORABLE MAYOR  
AND MEMBERS OF THE CITY COUNCIL**

**FROM:**  
**CARLO TOMAINO  
CITY MANAGER**

**SUBJECT:**  
**CLOSED SESSION**

**Summary:**

A closed session will be held pursuant to Government Code Section 54957 to conduct public employee performance evaluation.

Title: City Attorney.

**Recommendation:**

Recess prior to adjournment of tonight's meeting in order to conduct a closed session.





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10/8/2024

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**AGENDA ITEM**

**TO: HONORABLE MAYOR  
AND MEMBERS OF THE CITY COUNCIL**

**FROM: CARLO TOMAINO  
CITY MANAGER**

**BY: ALFA LOPEZ  
ASSISTANT TO THE CITY MANAGER/ECONOMIC DEVELOPMENT MANAGER**

**SUBJECT: SPOTLIGHT ON SMALL BUSINESS: THE NOOK**

**Summary:**

Presentation of the new Spotlight on Small Business video series featuring The Nook.



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10/8/2024

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**AGENDA ITEM**

**TO: HONORABLE MAYOR  
AND MEMBERS OF THE CITY COUNCIL**

**FROM: CARLO TOMAINO  
CITY MANAGER**

**BY: YVETTE E. AGUILAR  
PARKS, RECREATION AND LIBRARY SERVICES DIRECTOR**

**SUBJECT: PRESENTATION - INTRODUCTION OF SENIOR RECREATION SPECIALIST**

**Summary:**

The Parks, Recreation and Library Services Department Manager will introduce Senior Recreation Specialist, Brianna Quintanilla.



# CITY OF SIGNAL HILL

## STAFF REPORT

2175 Cherry Avenue • Signal  
Hill, California 90755-3799

10/8/2024

### **AGENDA ITEM**

**TO: HONORABLE MAYOR  
AND MEMBERS OF THE CITY COUNCIL**

**FROM: CARLO TOMAINO  
CITY MANAGER**

**BY: KIMBERLY BOLES  
ASSISTANT CITY CLERK**

**SUBJECT: INTERVIEWS AND APPOINTMENT TO THE PLANNING COMMISSION**

#### **Summary:**

On August 27, 2024, the City Council authorized staff to open a recruitment process seeking residents interested in serving as a Planning Commissioner for the remainder of the term, ending May 31, 2025. This evening, the City Council will interview candidates and appoint a Planning Commissioner.

#### **Strategic Plan Goal(s):**

Goal No. 5 High-Functioning Government: Strengthen internal communication, recruitment, retention, systems, and processes to increase the effectiveness and efficiency of City services.

#### **Recommendation:**

Interview and appoint one Commissioner to the Planning Commission to serve the vacant term through May 31, 2025.

#### **Fiscal Impact:**

There is no fiscal impact associated with the recommended action.

#### **Background:**

A biennial recruitment for City commissions, as defined in Article VI of the Signal Hill City Charter, is conducted in the spring of odd-numbered years following the City's General Municipal Election. Article VI of the City Charter specifies the criteria for appointment and terms, meetings,

compensation, vacancies, and provides a general description of the powers and duties of each commission.

### *Commissioner Vacancy*

At its meeting of June 1, 2021, the City Council reappointed Christopher Wilson to the Planning Commission for a term expiring on May 31, 2025. However, on June 13, 2024, Commissioner Wilson submitted a letter of resignation, effective July 1, 2024, citing his relocation outside of the City.

Charter Section 602 of Article VI states the following regarding appointive boards and commissions:

*The members of each of such boards or commissions shall be appointed by the Mayor, with the approval of the City Council.*

At its meeting of August 27, 2024, the City Council directed staff to open a recruitment process for the Planning Commission, which took place from August 30, 2024, through September 20, 2024.

Seven qualified candidates submitted applications for the position of Planning Commissioner as follows:

- Michael Aust
- Christopher Cagnolatti
- Angelo Dickens, II
- Marcela Gaimaro
- Mary Gonzales
- Georgette (Gege) Lopez
- Zachary Sturiale

On September 25, 2024, staff sent an email notification inviting candidates to tonight's interview.

### Analysis:

The 2021 Manual of Procedural Guidelines documents the procedure as follows:

- Candidate Statements
  - Candidates will be offered three minutes to address the City Council regarding their qualifications for appointment.
- City Council Questions
  - City Council Members may ask questions of the applicants if desired.
- Nomination Process
  - The Mayor will open nominations, at which point any member of the City Council may nominate a member or members to the commission or board in question.
  - Once all nominations have been made, the Mayor will close nominations.

- Voting Process
  - The Mayor will then present each nominee for a straw vote of the City Council. The nominees will be voted on individually and in the order in which each nominee's application was received.
  - The straw voting will continue until the vacancy or vacancies have been filled by majority straw vote of the City Council.
  - The Mayor will then present the names of those proposed for appointment and request a vote of the City Council to approve the Mayor's proposed appointments.

#### Candidate Roster

Candidate	Application Received	Confirmed
Zachary Sturiale	9/8/24 6:59 p.m.	No
Marciela Gaimaro	9/16/24 2:49 p.m.	No
Michael Aust	9/18/24 8:55 p.m.	Yes
Georgette (Gege) Lopez	9/19/24 4:26 p.m.	No
Angelo Dickens, II	9/20/24 11:50 a.m.	Yes
Christopher Cagnolatti	9/20/24 12:38 p.m.	Yes
Mary Gonzales	9/20/24 2:32 p.m.	Yes



STAFF REPORT

10/8/2024

**AGENDA ITEM**

**TO: HONORABLE MAYOR  
AND MEMBERS OF THE CITY COUNCIL**

**FROM: CARLO TOMAINO  
CITY MANAGER**

**BY: ALFA LOPEZ, ASSISTANT TO THE CITY MANAGER/  
ECONOMIC DEVELOPMENT MANAGER**

**SUBJECT: PROFESSIONAL SERVICES AGREEMENT WITH BLUDOT TECHNOLOGIES,  
INCORPORATED (BLUDOT) FOR THE OPEN REWARDS APP AND ECONOMIC  
DEVELOPMENT SHOP LOCAL INCENTIVES UPDATE**

**Summary:**

As a follow up to the budget workshop, staff developed a pilot program in collaboration with the Signal Hill Chamber of Commerce (Chamber), to incentivize the community to shop local. One of the proposed initiatives is the development of a distinctive “Shop Local” year-round campaign, including a new logo to brand and promote local shopping and dining. The new logo would be included in a Shop Local collaborative campaign with the Chamber and utilized year-round to promote Signal Hill based businesses. A second component to the Shop Local program is a rewards system to incentivize residents and non-residents to shop in Signal Hill. The proposed new rewards program incentivizes local shopping by giving customers a percentage cash back every time they shop at participating stores. The proposed Shop Local programs align with the City’s Strategic Plan, which focuses on enhancing the local economy and supporting our downtown core.

Staff researched various incentive programs and proposes contracting with a company called Bludot Technologies (Bludot). Bludot has a proprietary developed app, which allows customers to access a rewards program. The app also collects key metrics that provide the City with data regarding the return on investment of the pilot program. The City’s proposed investment in the pilot program is \$10,000 for Fiscal Year 2024-2025. By participating in this program, the community would contribute to the growth of our local economy, strengthen the marketing for Signal Hill based businesses, and help create a dynamic and thriving business environment.

**Strategic Plan Goal(s):**

Goal No. 3 Economic and Downtown Development: Improve the local economy, support local businesses, and create a vibrant downtown core.

Recommendations:

1. Authorize the City Manager to enter into a one-year Professional Services Agreement with Bludot Technologies, for the subscription of Open Rewards, a proprietary software application, for a total not-to-exceed amount of \$6,000, through June 30, 2025, in a form approved by the City Attorney.
2. Approve a one-time Local Rewards Sponsorship in the amount of \$10,000. If approved, the Sponsorship amount would be held by Bludot Technologies and dispersed as reward redemptions through June 30, 2025.

Fiscal Impact:

The City's adopted Fiscal Year 2024-25 Operating Budget includes sufficient funds in the Economic Development Fund, line account 100-47-5400, for a shop local rewards program. Bludot Technologies Incorporated offers a proprietary monthly cost for the unique app solution at a monthly cost of \$495.00 or \$5,940 per year.

The second component of the program's cost is a one-time Rewards Sponsorship provided by the City. The FY 2024-25 Adopted Budget includes sufficient funds in the Economic Development Fund, line account 100-47-5400, of \$10,000 for this one-time Shop Local Reward Sponsorship. If approved, the funds would Bludotsupport the rewards aspect of the program. Any unused funds at the end of the promotional period will be refunded to the City; Bludot does not charge any transaction fees.

Background:

Staff is introducing a set of new programs designed to invigorate the local economy and align with the City's Strategic Plan economic development goals. These proposed initiatives aim to encourage both residents and non-residents to support local businesses throughout the year, further contributing to the economic vitality of our City. With programs such as a dedicated Shop Local year-round campaign, the City is focusing on strengthening ties between businesses, residents, surrounding communities with the continued support of the Chamber. These initiatives not only reflect the community's values but also provide a direct path to achieving the goals of supporting local businesses, enhancing downtown vibrancy, and building a sustainable and resilient economy for years to come.

Measuring the success of a "Shop Local" incentive program requires tracking various metrics to assess its impact on the local economy, business participation, and community engagement. By combining quantitative data (such as sales growth and participation rates) with qualitative insights (from surveys and feedback), the City can effectively measure the success and areas for improvement. If approved, the pilot program can be evaluated through June 30, 2025, providing a comprehensive period to gather meaningful data and insights.

Analysis:

## Shop Local Campaign

Inflation and rising labor costs are significantly impacting small businesses and residents, making it more important than ever to support local economies. A year-round "Shop Local" program offers numerous benefits for both the community and local businesses. By encouraging residents to consistently support neighborhood shops, the program strengthens the local economy, helps small businesses thrive, and fosters a sense of community pride. A Shop Local Campaign also boosts job creation, keeps money circulating within the City, and enhances the overall quality of life for residents by ensuring the success of local services and stores. Additionally, a year-round focus allows for sustained customer engagement, promotes long-term loyalty, and provides continuous opportunities for local businesses to grow and succeed.

Staff developed the conceptual design for Signal Hill's new "Shop Local" logo, in-house to capture the essence of our tight-knit community. Inspired by the "I Love Signal Hill" theme, the design reflects the deep roots, pride, and support that define Signal Hill (Attachment A). The logo serves as a symbol of our community's strength and collective effort to uplift our local economy, while celebrating everything that makes Signal Hill unique.

The modern pop design features a vibrant, three-dimensional heart with "Shop Local" prominently displayed across it in bold, retro-inspired script. The heart's gradient fill adds a modern twist, while the script evokes a nostalgic, vintage feel, combining contemporary style. The design is clean and focused, allowing the heart and lettering to take center stage as a powerful symbol of community pride and local support. Below are the four designs for Signal Hill's new "Shop Local" logo, each featuring a heart with the words "Shop Local" across it, and slight variations that sets each one apart:



## Shop Local Rewards

By partnering with Bludot Technologies, the City can help alleviate some of the financial pressure on these businesses by increasing local consumer engagement. Bludot Technologies was built in 2019 from a sixteen-week partnership with the City of Walnut Creek's Economic Development team. Since



inception, Blutot developed several proprietary economic development solutions to promote local businesses including Open Rewards, an easy-to-use app that rewards customers for shopping locally. The economic development solutions have been used by over 170 communities, across 30 states, including the cities of Indio, Lancaster, Las Vegas, and Orange.

The Open Rewards program provides a practical, tech-driven solution for boosting local spending. Blutot Technologies Incorporated offers a proprietary monthly cost for the unique app solution at a monthly cost of \$495.00 or \$5,940 per year (Attachment B). The app incentivizes consumers to shop at participating local businesses by offering cash-back rewards as a percentage of their total spending, which can later be redeemed for future purchases at other Signal Hill businesses. This system not only stimulates the local economy but also offers small businesses a lifeline as they navigate increasing operational costs.

A key advantage of Blutot Technology is its user-friendly design for both consumers and participating businesses, with a strong focus on supporting Signal Hill's local economy. Businesses are automatically added to the directory, requiring no extra effort on their part. For consumers, the first essential step in supporting this new economic development program is to download the Open Rewards app. By doing so, they are directly contributing to the program's success. Once the app is downloaded, consumers shop at local Signal Hill businesses and upload their receipts to the app. Without the app, purchases do not contribute to the program, making the download the first clear indicator of community support. The app reads receipts and calculates rewards based on the City's established percentage, with rewards stored in the app until redeemed through future local purchases. The program reinforces local spending while offering flexible redemption options.

Staff recommends including all Signal Hill-based restaurants, local eateries, coffee shops, bakeries/desserts, and specialty stores like juice bars and wine shops in the pilot program. This approach would encompass both franchise and non-franchise businesses, such as McDonald's and Black Bear Diner, with a higher reward percentage offered to locally owned, independent establishments. By minimizing start-up and participation costs, Open Rewards ensures that local businesses can thrive and compete, despite inflation and rising labor costs, while keeping spending within the community. This proposed structure supports both large and small businesses, reinforcing local economic growth.

### **Reward Sponsorship and Program Parameters**

The goal of this program is to stimulate and track economic activity by encouraging residents and the broader community to support Signal Hill businesses. Staff recommends launching a cash-back incentive program during the upcoming holiday season to reward shoppers for spending locally. Consumers can earn anywhere from a pre-determined 10%-20% cash back to be utilized on future local purchases in Signal Hill. In essence, every dollar from the Rewards Sponsorship goes back into the local economy. The program's timeline could be extended through the end of the fiscal year, June 30, 2025, to provide shoppers additional time to redeem the rewards earned during the promotional period.

There are several parameters that offer complete flexibility including the sponsorship level. The Reward Sponsorship can be set at any amount, however staff recommends a pilot program start of \$10,000, to fund the rewards aspect of the program. Any unspent funds at the end of the promotional period or June 30, 2025, would be refunded to the City, ensuring efficient use of funds.

Below are additional flexible reward parameters:

### Reward Parameters

- Directory Listing:
  - Option to only include small, non-franchised businesses only
  - Option to include national chain restaurants/eateries
- One-time Promotions: specific incentives may be added to promote lunch or dinner specials
- Per-Person Maximums: a set a maximum reward amount i.e.; \$100 per person
- Tiered rewards 5%-20 %
  - 20% reward for Signal Hill-based non-franchised restaurants, local eateries, coffee shops, bakeries, and specialty stores like juice bars and wine shops
  - 5%-10% for Signal Hill based national chain restaurants and eateries

### Economic Impact

Based on data available from other participating cities, if the Reward Sponsorship is maxed out at \$10,000, the total economic impact of this established reward level at a 5% reward incentive, is estimated at \$200,000. This scenario depicts a total consumer spending of \$200,000 through the app and 5% or \$10,000 paid via rewards. The financial metric that best compares the gain or benefit from an investment relative to its cost is the return-on-investment (ROI) calculation. In the context of a "Shop Local" program, the ROI metric could be one measure of the program's success by comparing the economic benefits generated (such as increased sales for local businesses) to the cost of implementing the program. A positive ROI indicates that the program has yielded more financial benefits than it cost to run.

There is an inverse relationship between the established reward and the ROI. The higher the reward level, the lower the ROI. The reward levels 5%-20% all yield a positive ROI. Below is an example of a week's worth of local purchases, and the ROI at various reward levels:

<u>Weekly Purchases</u>	<u>Reward Level</u>	<u>Economic ROI</u>
\$241.50	\$12.08 (5%)	20x
\$241.50	\$24.15 (10%)	10x
\$241.50	\$48.30 (20%)	5x

While many aspects of a "Shop Local" program can be quantified, there are some intangible or indirect factors that are difficult to measure, such as:

1. **Community Pride and Spirit:** The sense of pride, connection, and support that residents feel towards their local businesses is hard to quantify, even though it plays a key role in the success of the program.
2. **Word-of-Mouth Impact:** While social media engagement can be tracked, the broader effects of word-of-mouth promotion, where satisfied customers encourage others to shop locally, are difficult to quantify.

- 3. Enhanced Business-Community Relationships:** The strengthened relationships between businesses and the local community, including deeper trust and loyalty, may not be easily measurable but are crucial for long-term success.

Staff recommends measuring the success of a "Shop Local" incentive program by using the app's tracking capabilities to monitor various metrics that assess its impact on the local economy, business participation, and community engagement. If the City Council chooses to move forward with the pilot program, staff would evaluate its effectiveness based on the following programmatic goals:

**Customer Participation:** Measure the number of people participating in the program by tracking loyalty app downloads, and reward redemptions. The customer participation metric provides insight into community engagement and overall program reach.

**Business Participation:** Monitor the number of local businesses that join the program and their level of engagement. Analyze whether participation leads to increased foot traffic, sales, or customer retention for these businesses.

**Customer Retention and Loyalty:** Assess repeat customer behavior by reviewing how often residents return to shop at participating businesses. This measurement can be done through loyalty program data or surveys.

**Survey Feedback:** Conduct surveys through the app with both customers and business owners to gather qualitative data on their experiences with the program. Questions can focus on satisfaction, ease of use, and perceived benefits or areas for improvement

**Redemption Rates:** Track the rate at which the rewards are redeemed; high redemption rates indicate strong program engagement.

### **Bidding Exemption**

Staff recommends the City Council approve Blutot as a sole source contract for the use of the developed economic development app "Open Rewards", based on the company's proprietary technology, compatibility with existing systems, and ability to meet the City's specific economic needs. Pursuant to Section 3.20.120(J) of the Signal Hill Municipal Code, the City Council may award a sole source contract when there is only one provider capable of supplying the needed services. Blutot is the only vendor with proprietary technology designed specifically for economic development applications. The company's solution ensures full compatibility with the City's current systems, saving time and avoiding the costs of customization or integration challenges. Given Blutot's unique qualifications and deep understanding of the City's objectives, their services are in the best interest of the City.

**3.20.120 Exceptions to procurement methods. (J) Sole Source.** *When the city council or city manager determines that there is only one source that provides the needed goods or services, or to ensure compatibility with other city products and equipment, the city shall work to procure these items in the best interest of the city.*

### **Next Steps:**

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10/8/2024

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Staff recommends the City Council provide staff with further direction on the Shop Local campaign, including the proposed investment of a pilot program of \$10,000 for Fiscal Year 2024-2025. The above outlined recommendations would contribute to the growth of our local economy, strengthen our business community, and support our local businesses.

Reviewed for Fiscal Impact:

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Sharon del Rosario

Attachments:

- A. Shop Local Design Concepts
- B. Open Rewards Proposal
- C. Bludot Agreement

## Option A



## Option B



## Option C



Option D







## PRICING QUOTE

Bludot Technologies Inc.

650 Castro St Ste 120 #96003, Mountain View, CA 94041

Email: [sophia@bludot.io](mailto:sophia@bludot.io)

Phone: 215-828-7281

DATE

1/30/24

### CUSTOMER

City of Signal Hill, CA

2175 Cherry Avenue, Signal Hill, CA 90755

Email: [alfalopez@cityofsignalhill.org](mailto:alfalopez@cityofsignalhill.org)

DESCRIPTION	PRICE
Open Rewards - Shop Local App (\$/Month)	\$ 495.00
Rewards Fund (One Time)	TBD

For questions concerning this quote, please contact:

Sophia Zheng

Founder/CEO Bludot Technologies Inc.

[sophia@bludot.io](mailto:sophia@bludot.io) | 215-828-7281

[www.bludot.io](http://www.bludot.io)

Agreement subject to Bludot Terms and Conditions



## CITY OF SIGNAL HILL

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2175 Cherry Avenue ♦ Signal Hill, CA 90755-3799

**October 2, 2024**

Bludot Technologies, Inc.  
Attn: Sophia Zheng  
650 Castro St., Ste. 120 #96003  
Mountain View, CA 94041

Re: Letter of Agreement for Open Rewards Program Application Software Hosting Services

Dear Ms. Zheng:

This letter shall be our Agreement regarding the **Open Rewards Program Application Software Hosting Services** described below ("Services") to be provided by **Bludot Technologies, Inc.** ("Consultant") as an independent contractor to the City of Signal Hill for the City's **Open Rewards Shop Local Program** ("Project").

The Services to be provided are more particularly described in the Scope of Services attached hereto as Exhibit "A" attached, and shall be subject to the Bludot Technologies Terms and Conditions (<https://www.bludot.io/terms-and-conditions>), both incorporated herein by this reference. Should a conflict exist between this Agreement and the Bludot Terms and Conditions, the Bludot Terms and Conditions shall govern.

Consultant shall perform all Services under this Letter of Agreement in a skillful and competent manner, consistent with the standards generally recognized as being employed by professionals in the same discipline in the State of California, and consistent with all applicable laws. Consultant represents that it, its employees and subconsultants have all licenses, permits, qualifications and approvals of whatever nature that are legally required to perform the Services and that such licenses and approvals shall be maintained throughout the term of this Agreement.

Services on the Project shall begin on **IMMEDIATELY** and be completed by **June 30, 2025**, unless extended by the City in writing ("Term"). The Term may be extended up to 180 calendar days ("Term Contingency") at the sole discretion of the City. The City may terminate this Letter of Agreement at any time with or without cause. If the City finds it necessary to terminate this Letter of Agreement without cause before Project completion, Consultant shall be

entitled to be paid in full for those Services adequately completed prior to the notification of termination. Consultant may terminate this Letter of Agreement for cause only.

Compensation for the Services shall be based on the flat-fee subscription cost of \$495.00 per month; however, unless expressly agreed in writing in advance by the City, the total compensation paid to Consultant cost to the City for the Services shall not exceed the lump sum amount of **Six Thousand Dollars** (\$6,000.00) over the Term of the Agreement. In addition, the City shall provide a one-time, lump sum deposit in the amount of \_\_\_ Thousand Dollars (\$ ,000.00) to the Project's Reward Fund Bank to be utilized as Rewards Funds pursuant to the Project.

Invoices shall be submitted to the City each month and no later than thirty (30) days from the end of the previous month as performance of the Services progresses. City shall review and pay the approved charges within thirty (30) days of receipt of such invoices. If the City disputes any of Consultant's fees, the City shall give written notice to Consultant, within thirty (30) days of receipt of an invoice, of any disputed fees set forth therein.

Consultant agrees to procure and maintain, at Consultant's expense all insurance specified in Exhibit "B" attached hereto and by this reference incorporated herein. Consultant shall require all subconsultants to carry the same policies and limits of insurance that the Consultant is required to maintain, unless otherwise approved in writing by the City.

To the fullest extent permitted by law, Consultant shall defend, indemnify and hold the City, its officials, officers, employees, agents and volunteers free and harmless from any and all claims, demands, causes of action, expenses, liabilities, losses, damages and injuries to property or persons, including wrongful death, in any manner arising out of or incident to any alleged acts, omissions or willful misconduct of Consultant, its officials, officers, employees, agents, consultants and contractors arising out of or in connection with the performance of this Agreement, including, without limitation, the payment of all consequential damages, attorneys' fees and other related costs and expenses. The only limitations on this provision shall be those imposed by Civil Code Sections 2782 and 2782.8.

The City shall refrain from releasing Consultant's proprietary information ("Proprietary Information") unless the City's legal counsel determines that the release of the Proprietary Information is required by the California Public Records Act or other applicable state or federal law, or order of a court of competent jurisdiction, in which case the City shall notify Consultant of its intention to release Proprietary Information. Consultant shall have five (5) working days after receipt of the Release Notice to give City written notice of Consultant's objection to the City's release of Proprietary Information. Consultant shall indemnify, defend and hold harmless the City, and its officers, directors, employees, and agents from and against all liability, loss, cost or expense (including attorney's fees) arising out of a legal action brought to compel the release of Proprietary Information. City shall not release the Proprietary Information after receipt of the Objection Notice unless either: (1) Consultant fails to fully indemnify, defend (with City's choice of legal counsel), and hold City harmless from any legal action brought to compel such release; and/or (2) a final and non-appealable order by a court of competent jurisdiction requires that City release such information.

**\*\*Signatures on following page\*\***

If you agree with the terms of this Letter of Agreement, please indicate by signing and dating where indicated below.

**CITY OF SIGNAL HILL**

**BLUDOT TECHNOLOGIES, INC.**

By: \_\_\_\_\_  
Carlo Tomaino  
City Manager

By: \_\_\_\_\_  
Sophia Zheng  
Founder, CEO

[If Corporation, TWO SIGNATURES,  
President **OR** Vice President **AND** Secretary  
OR Treasurer REQUIRED]

**ATTEST:**

By: \_\_\_\_\_  
Kimberly Boles  
Assistant City Clerk

By: \_\_\_\_\_

**APPROVED AS TO FORM:**

By: \_\_\_\_\_  
Matthew Richardson  
Best Best & Krieger LLP  
City Attorney

**EXHIBIT “A”**  
**SCOPE OF SERVICES**

Exhibit “A”-1

(BB&K 2019)

55728.00302\42754815.1

## **EXHIBIT B**

### **INSURANCE REQUIREMENTS**

**[CITY RISK MANAGER TO REVIEW PRIOR TO EACH USE]** Prior to commencement of the Services, Consultant shall provide proof of Commercial General Liability insurance with coverage at least as broad as Insurance Services Office “occurrence” Form CG 0001 with limits of not less than \$1,000,000 per occurrence and \$2,000,000 in the general aggregate, and Automobile Liability insurance with coverage at least as broad as Insurance Services Office Form CA 0001 with limits of not less than \$1,000,000. Defense costs shall be paid in addition to the limits. Consultant’s policy of Commercial General Liability insurance shall be endorsed to name the City, its officials, officers, employees, agents and volunteers shall be named as additional insureds for ongoing and completed operations using endorsements in the form of ISO CG 20 10 10 01 and 20 37 10 01 or endorsements providing the exact same coverage. Consultant’s policies of insurance shall contain no endorsements or provisions (1) limiting coverage for contractual liability; (2) excluding coverage for claims or suits by one insured against another (cross-liability); (3) restricting coverage to sole liability of Consultant; or (4) otherwise contrary to the terms or purposes of this Agreement. If the existing policies do not meet these insurance requirements, Consultant agrees to amend, supplement or endorse the policies to do so. Consultant’s policies shall be primary and any other insurance, deductible or self-insurance maintained by the City its officials, officers, employees, agents or volunteers shall not contribute with this insurance. Consultant shall waive all subrogation rights against the City, its officials, officers, employees, agents and volunteers. If Consultant is an employer or otherwise hires one or more employees during the term of this Project, Consultant shall also provide proof of workers’ compensation coverage as required by the State of California and Employer’s Liability Insurance with a limit of not less than \$1,000,000 per accident for bodily injury and disease, together with a waiver of subrogation endorsement stating that the insurer waives all rights of subrogation against the City, its officials, officers, employees, agents and volunteers.



STAFF REPORT

10/8/2024

**AGENDA ITEM**

**TO: HONORABLE MAYOR  
AND MEMBERS OF THE CITY COUNCIL**

**FROM: CARLO TOMAINO  
CITY MANAGER**

**BY: THOMAS BEKELE  
PUBLIC WORKS DIRECTOR**

**SUBJECT: RESOLUTION DECLARING FINAL ACCEPTANCE OF THE EMERGENCY SLOPE  
FAILURE REPAIR SERVICE PANORAMA PROMENADE AND MOLINO AVENUE  
AND 20<sup>TH</sup> STREET PROJECT PURSUANT TO THE PUBLIC WORKS CONTRACT  
WITH ZIMPRICH ENGINEERING INCORPORATED**

**Summary:**

In February of this year, the City experienced significant damage to the Panorama Promenade and slope adjacent to Molino Avenue and 20th Street. The City Council adopted a resolution ratifying the City Manager's proclamation of the existence of a local emergency. The City Council subsequently adopted resolutions authorizing the City Manager, or his designee, pursuant to Public Contract Code Section 22050, to continue emergency storm damage repairs at the Panorama Promenade Trail and Molino Avenue and 20<sup>th</sup> Street with its last 60-day resolution extension adopted on August 27, 2024.

The City Council also adopted a proposed Resolution authorizing appropriations from the Fiscal Year 2023-24 General Fund Unassigned Fund Balance/Capital Improvement Projects Reserve fund for needed immediate short-term repairs in the amount of \$800,000. The City Council also approved a Public Works contract with Zimprich Engineering Incorporated, for a not-to-exceed amount of \$431,910, for emergency work pertaining to the Panorama Promenade Trail and the Molino Avenue and 20<sup>th</sup> Street slope immediate repair projects.

Zimprich Engineering Incorporated (Zimprich Engineering) completed work for the Panorama Promenade Trail and the Molino Avenue and 20<sup>th</sup> Street slope repairs to the satisfaction of the Public Works Department and in accordance with the project specifications. Staff recommends the City Council adopt a resolution declaring final acceptance of the work performed by Zimprich Engineering.

**Strategic Plan Goal(s):**

Goal No. 1 Financial Stability: Ensure the City's long-term financial stability and resilience

Goal No. 2 Community Safety: Maintain community safety by supporting public safety services and increasing emergency preparedness.

Goal No. 4 Infrastructure: Maintain and improve the City's physical infrastructure, water system, and recreational spaces.

Recommendation:

Adopt a resolution, entitled:

A RESOLUTION OF THE CITY OF SIGNAL HILL, CALIFORNIA, DECLARING WORK TO BE COMPLETED IN CONFORMANCE WITH THE PLAN SPECIFICATIONS FOR THE EMERGENCY SLOPE FAILURE REPAIR SERVICE PANORAMA PROMENADE TRAIL AND MOLINO AVENUE AND 20<sup>TH</sup> STREET PROJECT IN ACCORDANCE WITH THE CONTRACT ENTERED INTO BETWEEN ZIMPRICH ENGINEERING INCORPORATED AND THE CITY OF SIGNAL HILL

Fiscal Impact:

The City's preliminary estimate for temporary repair work due to the storm damage at the Panorama Promenade, and Molino Avenue and 20<sup>th</sup> Street locations was approximately \$800,000. The contract with Zimprich Engineering for the Panorama Promenade Trail and the Molino Avenue and 20<sup>th</sup> Street slope immediate repair project was awarded at a not-to-exceed amount of \$431,910.00. Final Contract costs with Zimprich Engineering totaled \$429,712.69.

The remaining work, specifically the planting of the Panorama Promode slope, was not included in Zimprich Engineering's original contract. The remaining budget will be allocated towards this planting effort, scheduled for Fall 2024. The planting scope, which includes design and construction, is estimated at \$300,000.

Background and Analysis:

On February 4, 2024, Governor Gavin Newsom proclaimed a State of Emergency for eight counties in Southern California, including Los Angeles County, as a series of winter storms began impacting much of the State with high winds, damaging rain, and heavy snowfall. California Government Code 8630, et. Seq., and Signal Hill Municipal Code (SHMC), Chapter 2, Section 2.76.060, provides the City Manager, as Director of Emergency Services, the authority to proclaim the existence of a local emergency if the City Council is not in session, which was proclaimed within 10 days of the event. The City Council must then ratify the proclamation within seven days, or the proclamation shall have no further force or effect.

On February 7, 2024, the City Manager, acting as the Director of Emergency Services, signed a Proclamation of a Local Emergency due to the February 2024 winter storm activity. On February 13, 2024, the City Council adopted a resolution ratifying the proclamation of the existence of a local emergency. Government Code Section 8630 requires the City Council to renew a local emergency for the duration of the emergency. At the same meeting, the City Council adopted a resolution amending the adopted budget and authorizing budget appropriations for emergency repairs resulting



from the 2024 winter storm damage in the amount of \$800,000. To remain in effect, the City Council must renew the need for the local emergency every 60 days until the City Council terminates the local emergency. The latest continuance of the proclamation of the existence of the local emergency was approved at the August 27<sup>th</sup> Council meeting.

At the February 27, 2024, the City Council meeting, extended the proclamation of a local emergency and adopted a resolution. Additionally, the City Council authorized the City Manager or his designee, pursuant to Public Contract Code Sections 20168 and 22050, to enter into an emergency public works contract with Zimprich Engineering, for a not-to-exceed amount of \$431,910. This contract was for the emergency repairs related to the Panorama Promenade and the slope at Molino Avenue and 20<sup>th</sup>.

#### Panorama Promenade Trail Repairs

The Panorama Promenade experienced significant slope failures in two localized areas following the February 6, 2024, rainstorm activity, resulting in the closure of the walking trail. Repair work completed by Zimprich Engineering consisted of backfilling and compacting of soil at the four slope locations, which demonstrated significant failure. The site stabilization along the 1600 lineal feet of trail, and the installation of a post and batter soil retaining system, was completed in early April. The Geotechnical Engineer and the Public Works Director conducted several site visits and performed inspections. The trail was re-opened to the public on April 30, 2024.

#### Molino Avenue and 20<sup>th</sup> Street Slope Repairs

The Molino Avenue and 20<sup>th</sup> Street intersections experienced similar slope failure and erosion, resulting in a damaged hillside; the failure also created unsafe conditions that could have worsened left unattended. Zimprich Engineering began repair work in mid-February by installing erosion control devices such as plastic sheeting and sandbags to stabilize the site. Construction of the retaining wall commenced on April 2, 2024. The removal of an unforeseen 24" thick subterranean concrete slab and an abandoned 8" oil pipeline that belonged to Oil Operators Incorporated, both of which were found running parallel and in conflict with the proposed retaining wall footing, delayed the project by three to four weeks. However, work on the construction of the retaining wall continued after the contract resolved the substructure conflicts. Zimprich Engineering completed the slope stabilization and retaining wall installation on July 29, 2024.

The final contract amount for the immediate repair work at Panorama Promenade Trail and the slope at Molino Avenue and 20<sup>th</sup> Street was \$429,712.69. Zimprich Engineering successfully completed the repairs for both locations to the satisfaction of the Public Works Department and in accordance with the project scope. Staff recommends the City Council adopt a resolution declaring final acceptance of the work performed by Zimprich Engineering.

The future planting effort at Panorama Promenade Trail will utilize the remaining budget for both projects, with an estimated total of \$300,000. Once the contractor is selected, staff will return to the City Council for contract approval. This planting scope is currently in design and will be advertised, with planting commencing in late fall 2024.

Reviewed for Fiscal Impact:

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10/8/2024

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Sharon del Rosario

Attachment:

A. Resolution

**RESOLUTION NO. 2024-10-XXXX**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, DECLARING WORK TO BE COMPLETED IN CONFORMANCE WITH THE PLAN SPECIFICATIONS FOR THE EMERGENCY SLOPE FAILURE REPAIR SERVICE PANORAMA PROMENADE TRAIL AND MOLINO AVENUE AND 20<sup>TH</sup> STREET PROJECT IN ACCORDANCE WITH THE CONTRACT ENTERED INTO BETWEEN ZIMPRICH ENGINEERING INCORPORATED AND THE CITY OF SIGNAL HILL**

**WHEREAS**, on the 11<sup>th</sup> day of February, 2024, the City Council of the City of Signal Hill, California, entered into a contract with Zimprich Engineering, Incorporated, for the Emergency Slope Failure Repair Service Panorama Promenade and Molino Avenue and 20<sup>th</sup> Street Project; and

**NOW THEREFORE**, the City Council of the City of Signal Hill, California, does hereby resolve as follows:

Section 1. That work required to be completed by Zimprich Engineering, Incorporated, for the Emergency Slope Failure Repair Service Panorama Promenade and Molino Avenue and 20<sup>th</sup> Street Project has been completed on July 29, 2024, and that the total cost of said work is in the amount of \$429,712.69.

Section 2. That the work is hereby accepted and approved.

Section 3. It is further ordered that a Notice of Completion be filed on behalf of the Agency, in the Office of the County Recorder of the County of Los Angeles within ten (10) days of the date of this resolution.

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**PASSED, APPROVED, AND ADOPTED** at a regular meeting of the City Council of the City of Signal Hill, California, on this 8th day of October 2024.

CITY OF SIGNAL HILL

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LORI Y. WOODS  
MAYOR

ATTEST:

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DARITZA GONZALEZ  
CITY CLERK

STATE OF CALIFORNIA            )  
COUNTY OF LOS ANGELES    ) ss.  
CITY OF SIGNAL HILL            )

I, DARITZA GONZALEZ, City Clerk of the City of Signal Hill, California, hereby certify that Resolution No. 2024-10-XXXX was adopted by the City Council of the City of Signal Hill, California, at a regular meeting held on the 8<sup>th</sup> day of October 2024, and that the same was adopted by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

---

DARITZA GONZALEZ  
CITY CLERK

**RECORDING REQUESTED BY:  
CITY OF SIGNAL HILL**

**WHEN RECORDED, MAIL TO:**

**THOMAS BEKELE  
PUBLIC WORKS DIRECTOR  
CITY OF SIGNAL HILL  
2175 Cherry Avenue  
Signal Hill, CA 90755**

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**NOTICE OF COMPLETION**

NOTICE IS HEREBY GIVEN that the contract heretofore awarded by the Signal Hill City Council of the City of Signal Hill, California, to Palp, Incorporated, DBA Excel Paving Company, that was the company thereon for doing the following work, to wit:

**EMERGENCY SLOPE FAILURE REPAIR SERVICE  
PANORAMA TRAIL AND MOLINO AVENUE AND 20<sup>TH</sup>  
STREET PROJECT**

That said work, located in the City of Signal Hill's public right of way, was completed on July 29th, 2024, by said company according to the scope of work outlined in the contract and to the satisfaction of the City Council of the City of Signal Hill, and that said work was accepted by the City Council of the City of Signal Hill at a regular meeting held on the 8th day of October 2024, by Resolution No. 2024-10-XXXX (see Exhibit "A" attached hereto and made a part hereof).

**CITY COUNCIL OF THE CITY OF SIGNAL HILL**

**NOTICE OF COMPLETION VERIFICATION  
EMERGENCY SLOPE FAILURE REPAIR SERVICE PANORAMA  
TRAIL AND MOLINO AVENUE AND 20<sup>TH</sup> STREET PROJECT**

Dated at Signal Hill, California, this 8th day of October 2024.

STATE OF CALIFORNIA            )  
COUNTY OF LOS ANGELES    ) ss.  
CITY OF SIGNAL HILL         )

The undersigned, being duly sworn says, "that he is the City Manager of the City of Signal Hill, California, that he makes this verification on behalf of said entity, that he has read the foregoing, and that he knows the contents thereof and the facts stated therein are true".

CITY OF SIGNAL HILL

\_\_\_\_\_  
CARLO TOMAINO  
CITY MANAGER

\_\_\_\_\_  
LORI Y. WOODS  
MAYOR

ATTEST:

\_\_\_\_\_  
DARITZA GONZALEZ  
CITY CLERK

## ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California

County of \_\_\_\_\_)

On \_\_\_\_\_ before me, \_\_\_\_\_  
(insert name and title of the officer)

personally appeared \_\_\_\_\_,  
who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are  
subscribed to the within instrument and acknowledged to me that he/she/they executed the same  
in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the  
person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing  
paragraph is true and correct.

WITNESS my hand and official seal.

Signature \_\_\_\_\_ (Seal)



# CITY OF SIGNAL HILL

## STAFF REPORT

2175 Cherry Avenue • Signal  
Hill, California 90755-3799

10/8/2024

### **AGENDA ITEM**

**TO: HONORABLE MAYOR  
AND MEMBERS OF THE CITY COUNCIL**

**FROM: CARLO TOMAINO  
CITY MANAGER**

**BY: KIM BOLES  
ASSISTANT CITY CLERK**

**SUBJECT: VERIFICATION OF QUORUM FOR FUTURE CITY COUNCIL MEETINGS**

#### **Summary:**

Staff is seeking verification whether a quorum will be present for the regular City Council meetings of November 26, 2024, and December 24, 2024, due to potential scheduling conflicts with the holiday season. Additionally, the City Council will discuss holding only one meeting in the months of July and August when vacations often occur due to the summer holiday season and determine if a quorum will be met for the meetings of July 8, 2025, and August 12, 2025.

#### **Recommendation:**

Determine whether a quorum of the City Council will be present for the regular meetings of November 26, 2024, December 24, 2024, July 8, 2025, and August 12, 2025.

#### **Fiscal Impact:**

There is no fiscal impact associated with the recommended action. Warrants scheduled to be issued on these meeting dates will be processed as usual and will be presented for City Council approval at the following meeting.

#### **Strategic Plan Objective:**

Goal No. 5 High-Functioning Government: Strengthen internal communication, recruitment, retention, systems, and processes to increase the effectiveness and efficiency of City services.

#### **Background and Analysis:**



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10/8/2024

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The second regular meeting of the City Council in November is scheduled for Tuesday, November 26, 2024. The second regular meeting of the City Council in December is scheduled for Tuesday, December 24, 2024.

The first regular meeting of the City Council in July of next year is scheduled for Tuesday, July 8, 2025. The first meeting of the City Council in August is scheduled for Tuesday, August 12, 2025.

Due to potential conflicts with the winter and summer holiday season, staff is recommending the City Council cancel the second regularly scheduled City Council meetings in November and December of 2024, and the first regularly scheduled City Council meetings in July and August of 2025.

Section 310 of the City Charter states, "three members of the city council shall constitute a quorum to do business." Staff is seeking verification whether a quorum will be present for these meetings. If no quorum is present, the City Council may direct staff to cancel those meetings.



STAFF REPORT

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10/8/2024

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**AGENDA ITEM**

**TO: HONORABLE MAYOR  
AND MEMBERS OF THE CITY COUNCIL**

**FROM: CARLO TOMAINO  
CITY MANAGER**

**BY: THOMAS BEKELE  
PUBLIC WORKS DIRECTOR**

**SUBJECT: RESOLUTION DECLARING FINAL ACCEPTANCE OF THE FUEL STATION  
CANOPY REPLACEMENT PROJECT PURSUANT TO THE PUBLIC WORKS  
CONTRACT WITH VICON ENTERPRISE INCORPORATED**

Summary:

The fuel station canopy located at the Public Works Yard, 2175 28<sup>th</sup> Street, was originally constructed in 1982; the canopy had reached its maximum useful life and needed replacement. Fuel dispensing stations are required to have a canopy in accordance with California Fire Code 406.7.2 and for general compliance with the State Water Resource Control regulations for purposes of accidental discharge of fuel and automotive fluids into the stormwater runoff. Vicon Enterprise Incorporated (Vicon) completed work for the Fuel Canopy Replacement Project (Project No. 90.17015) to the satisfaction of the Public Works Department and in accordance with the project specifications. Staff recommends the City Council adopt a resolution declaring final acceptance of the work performed by Vicon.

Strategic Plan Goal(s):

Goal No. 4 Infrastructure: Maintain and improve the City's physical infrastructure, water system, and recreational spaces.

Recommendation:

Adopt a resolution, entitled:

A RESOLUTION OF THE CITY OF SIGNAL HILL, CALIFORNIA, DECLARING WORK TO BE COMPLETED IN CONFORMANCE WITH THE PLAN SPECIFICATIONS FOR THE FUEL CANOPY REPLACEMENT PROJECT (PROJECT NO. 90.17015), IN ACCORDANCE WITH THE CONTRACT ENTERED INTO BETWEEN VICON ENTERPRISE INCORPORATED AND THE CITY OF SIGNAL

## HILL

Fiscal Impact:

The Fuel Canopy Replacement Project utilized funds from the FY 2023-24 Capital Improvement Budget; the City's total adopted budget for this project was \$663,304. The City Council approved the construction phase of this Project for a total contract amount of \$445,000 and a contingency of \$44,500 for total contract amount of \$489,500. The final cost for the construction of this project totaled \$443,887.87. The table below indicates the estimated budget savings.

<u>Total Budget</u>	<u>Total Expenditures</u>	<u>Estimated Budget Savings</u>
\$663,304.00	\$566,396.02	\$96,907.98

Background and Analysis:

On November 14, 2023, the City Council approved a Public Works contract with Vicon for the Project. The contract term was ninety (90) working days, for a not-to-exceed contract amount of \$445,000 plus a 10% contingency of \$44,500, consistent with the City's Purchasing and Contracting Guidelines

The scope of work for this project included the following:

- Demolition of the existing canopy
- Installation of a new 30' X 30' steel canopy
- Removal and reconstruction of the new fuel island
- Installation of new electrical system and conduits for possible future integration of solar panels

The final contract amount, and final quantities approved by the Public Works Director during construction, totaled \$443,887.87. Vicon completed the Project in conformance with the City's specifications, including approval of final quantities. The City completed its final inspection on Monday, July 29, 2024. Vicon completed the contract closeout, including approval of the final quantities. Based on the contractor's successful completion of the project specifications, staff recommends adopting the proposed Resolution to declare final acceptance of the Project.

Reviewed for Fiscal Impact:

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Sharon del Rosario

Attachment:

A. Resolution

**RESOLUTION NO. 2024-09-XXXX**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, DECLARING WORK TO BE COMPLETED IN CONFORMANCE WITH THE PLAN SPECIFICATIONS FOR THE FUEL STATION CANOPY REPLACEMENT PROJECT (PROJECT NO. 90.17015) IN ACCORDANCE WITH THE CONTRACT ENTERED INTO BETWEEN VICON ENTERPRISE INCORPORATED AND THE CITY OF SIGNAL HILL**

**WHEREAS**, on the 14<sup>th</sup> day of November 2023, the City Council of the City of Signal Hill, California, entered into a contract with Vicon Enterprise Incorporated, for the Fuel Station Canopy Replacement Project; and

**NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, DOES HEREBY RESOLVE AS FOLLOWS:**

Section 1. That work required to be completed by Vicon Enterprise, Incorporated for the Fuel Station Canopy Replacement Project has been completed on July 29, 2024, and that the total cost of said work is in the amount of \$443,887.87.

Section 2. That the work is hereby accepted and approved.

Section 3. It is further ordered that a Notice of Completion be filed on behalf of the Agency, in the Office of the County Recorder of the County of Los Angeles within ten (10) days of the date of this resolution.

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**PASSED, APPROVED, AND ADOPTED** at a regular meeting of the City Council of the City of Signal Hill, California, on this 24th day of September 2024.

City of Signal Hill

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LORI Y. WOODS  
MAYOR

ATTEST:

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DARITZA GONZALEZ  
CITY CLERK

STATE OF CALIFORNIA            )  
COUNTY OF LOS ANGELES    ) ss.  
CITY OF SIGNAL HILL         )

I, DARITZA GONZALEZ, City Clerk of the City of Signal Hill, California, hereby certify that Resolution No. 2024-09-XXXX was adopted by the City Council of the City of Signal Hill, California, at a regular meeting held on the 24<sup>th</sup> day of September 2024, and that the same was adopted by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

---

DARITZA GONZALEZ  
CITY CLERK

**RECORDING REQUESTED BY:  
CITY OF SIGNAL HILL**

**WHEN RECORDED, MAIL TO:**

**THOMAS BEKELE  
PUBLIC WORKS DIRECTOR  
CITY OF SIGNAL HILL  
2175 Cherry Avenue  
Signal Hill, CA 90755**

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**NOTICE OF COMPLETION**

NOTICE IS HEREBY GIVEN that the contract heretofore awarded by the Signal Hill City Council of the City of Signal Hill, California, to Vicon Enterprise that was the company thereon for doing the following work, to wit:

**FUEL STATION CANOPY REPLACEMENT PROJECT IN  
THE CITY OF SIGNAL HILL, IN ACCORDANCE WITH THE  
CONTRACT ENTERED INTO BETWEEN VICON  
ENTERPRISE, INCORPORATED AND THE CITY OF  
SIGNAL HILL.**

That said work, located in the City of Signal Hill's Public Works Yard, was completed on July 29, 2024, by said company according to the scope of work outlined in the contract and to the satisfaction of the City Council of the City of Signal Hill, and that said work was accepted by the City Council of the City of Signal Hill at a regular meeting held on the 24<sup>th</sup> day of September 2024, by Resolution No. 2024-09-XXXX (see Exhibit "A" attached hereto and made a part hereof).

**CITY COUNCIL OF THE CITY OF SIGNAL HILL**

**NOTICE OF COMPLETION VERIFICATION  
FUEL STATION CANOPY REPLACEMENT PROJECT**

Dated at Signal Hill, California, this 24th day of September 2024.

STATE OF CALIFORNIA            )  
COUNTY OF LOS ANGELES    ) ss.  
CITY OF SIGNAL HILL         )

The undersigned, being duly sworn says, "that he is the City Manager of the City of Signal Hill, California, that he makes this verification on behalf of said entity, that he has read the foregoing, and that he knows the contents thereof and the facts stated therein are true".

CITY OF SIGNAL HILL

\_\_\_\_\_  
CARLO TOMAINO  
CITY MANAGER

\_\_\_\_\_  
LORI Y. WOODS  
MAYOR

ATTEST:

\_\_\_\_\_  
DARITZA GONZALEZ  
CITY CLERK

## ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California

County of \_\_\_\_\_)

On \_\_\_\_\_ before me, \_\_\_\_\_  
(insert name and title of the officer)

personally appeared \_\_\_\_\_,  
who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are  
subscribed to the within instrument and acknowledged to me that he/she/they executed the same  
in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the  
person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing  
paragraph is true and correct.

WITNESS my hand and official seal.

Signature \_\_\_\_\_ (Seal)





CITY OF SIGNAL HILL  
STAFF REPORT

2175 Cherry Avenue • Signal  
Hill, California 90755-3799

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10/8/2024

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**AGENDA ITEM**

**TO: HONORABLE MAYOR  
AND MEMBERS OF THE CITY COUNCIL**

**FROM: CARLO TOMAINO  
CITY MANAGER**

**BY: DAVID HOPPER  
CITY TREASURER**

**SHARON DEL ROSARIO  
ADMINISTRATIVE SERVICES OFFICER/FINANCE DIRECTOR**

**SUBJECT: WARRANT REGISTER DATED OCTOBER 8, 2024**

**Summary:**

The Warrant Register is a listing of all general disbursements, issued since the prior warrant register, and warrants to be released subject to City Council approval.

**Strategic Plan Goal(s):**

Goal No. 1 Financial Stability: Ensure the City's long-term financial stability and resilience.

**Recommendation:**

Authorize payment of the Warrant Register dated October 8, 2024.

**Fiscal Impact:**

Funds are budgeted and available for payment.

**Analysis:**

All warrants are submitted for approval. The invoices and their supporting documentation are available for review in the Finance Department.

## Warrant Register for Council Meeting 10/08/24

Payment Type	Payment Date	Payment Numbers	Total
Regular Check	10/8/2024	119058 THRU 119102	\$ 119,870.65
EFT*	10/9/2024	103969 THRU 103999	\$ 409,602.51
Utility Billing Refunds	10/8/2024	119051 THRU 119057	\$ 251.14
Payroll Vendor Payments	9/16/2024	APPKT05092	\$ 93,600.17
Payroll Vendor Payments	9/26/2024	APPKT05137	\$ 170,380.21
Payroll**	9/26/2024	PYPKT01993	\$ 328,822.23
Payroll**	9/26/2024	PYPKT01995	\$ 4,893.55
Payroll**	9/26/2024	PYPKT01996	\$ 39,166.25
Manual DFT*	9/16/2024	DFT0012650 - DFT0012652	\$ 14,309.62
Manual CK	9/25/2024	119046 THRU 119047	\$ 3,600.00
Manual CK	9/26/2024	119049 THRU 119050	\$ 14,969.42
<b>Total</b>			<b>\$ 1,199,465.75</b>

\* EFT/DFT - Electronic/Draft Funds Transfer

\*\* Represents the total net payroll direct deposit on pay date

Attachment:

A. Warrant Register



City of Signal Hill

# Warrant Register

By Vendor Name

Payment Dates 10/8/2024 - 10/8/2024

Payment Number	Payment Date	Payable Number	Payable Date	Description (Payable)	Account Number	Account Name	Amount
<b>Vendor: 9541 - 1ST JON INC</b>							
119058	10/08/2024	123365	09/10/2024	CALIFORNIA AVE IMPROVEMENT: FENCE INSTALLATION	400-40-5894	Street Capital Improvements	6,837.22
<b>Vendor 9541 - 1ST JON INC Total:</b>							<b>6,837.22</b>
<b>Vendor: 7080 - 2H CONSTRUCTION INC</b>							
119059	10/08/2024	6126-01	09/11/2024	DEVELOPER DEPOSIT CLOSE OUT	100-23530	Deposits-Community Develo...	630.50
119059	10/08/2024	6147-01	09/11/2024	DEVELOPER DEPOSIT CLOSE OUT	100-23530	Deposits-Community Develo...	1,654.13
<b>Vendor 7080 - 2H CONSTRUCTION INC Total:</b>							<b>2,284.63</b>
<b>Vendor: 0007 - ABC PRESS</b>							
119060	10/08/2024	240364	08/08/2024	PRINTING SVCS: LIBRARY 5TH BIRTHDAY BOOKS	100-81-5740	General Supplies	766.24
119060	10/08/2024	240388	09/05/2024	PRINTING SVCS: ENVELOPES	100-72-5740	General Supplies	1,010.99
119060	10/08/2024	240389	09/05/2024	PRINTING SVCS: BUSINESS CARDS	100-82-5740	General Supplies	639.45
<b>Vendor 0007 - ABC PRESS Total:</b>							<b>2,416.68</b>
<b>Vendor: 1747 - BAVCO</b>							
119061	10/08/2024	292941	09/06/2024	WATER DEPT SUPPLIES	500-40-5740	General Supplies	333.40
<b>Vendor 1747 - BAVCO Total:</b>							<b>333.40</b>
<b>Vendor: 9548 - BLUE-WHITE INDUSTRIES</b>							
119062	10/08/2024	753242	09/12/2024	WATER DEPT SUPPLIES	500-40-5740	General Supplies	173.63
<b>Vendor 9548 - BLUE-WHITE INDUSTRIES Total:</b>							<b>173.63</b>
<b>Vendor: 0062 - BRODART CO</b>							
119063	10/08/2024	B6845710	08/24/2024	LIBRARY BOOK SUPPLIER	100-81-5721	Special Department Supplies	389.98
119063	10/08/2024	B6845711	08/24/2024	LIBRARY BOOK SUPPLIER	100-81-5721	Special Department Supplies	560.11
119063	10/08/2024	B6845713	08/24/2024	LIBRARY BOOK SUPPLIER	100-81-5721	Special Department Supplies	424.67
119063	10/08/2024	B6845714	08/24/2024	LIBRARY BOOK SUPPLIER	100-81-5721	Special Department Supplies	391.88
119063	10/08/2024	B6845779	08/24/2024	LIBRARY BOOK SUPPLIER	100-81-5721	Special Department Supplies	331.56
119063	10/08/2024	B6845780	08/24/2024	LIBRARY BOOK SUPPLIER	100-81-5721	Special Department Supplies	684.71
119063	10/08/2024	B6845791	08/24/2024	LIBRARY BOOK SUPPLIER	100-81-5721	Special Department Supplies	20.87
119063	10/08/2024	B6845842	08/24/2024	LIBRARY BOOK SUPPLIER	100-81-5721	Special Department Supplies	546.97
119063	10/08/2024	B6845890	08/24/2024	LIBRARY BOOK SUPPLIER	100-81-5721	Special Department Supplies	97.18
119063	10/08/2024	B6845894	08/24/2024	LIBRARY BOOK SUPPLIER	100-81-5721	Special Department Supplies	134.57
119063	10/08/2024	B6845895	08/24/2024	LIBRARY BOOK SUPPLIER	100-81-5721	Special Department Supplies	334.27
119063	10/08/2024	B6845898	08/24/2024	LIBRARY BOOK SUPPLIER	100-81-5721	Special Department Supplies	374.08

Warrant Register						Payment Dates: 10/8/2024 - 10/8/2024	
Payment Number	Payment Date	Payable Number	Payable Date	Description (Payable)	Account Number	Account Name	Amount
119063	10/08/2024	B6846240	08/24/2024	LIBRARY BOOK SUPPLIER	100-81-5721	Special Department Supplies	191.84
						<b>Vendor 0062 - BRODART CO Total:</b>	<b>4,482.69</b>
<b>Vendor: 0471 - CALIF DEPT JUSTICE</b>							
119064	10/08/2024	753238	08/05/2024	FINGERPRINT APPS: JUL 2024	100-46-5400	Contract Services - General	290.00
						<b>Vendor 0471 - CALIF DEPT JUSTICE Total:</b>	<b>290.00</b>
<b>Vendor: 8817 - CANON FINANCIAL SERVICES, INC.</b>							
119065	10/08/2024	35042817	09/12/2024	COPIER LEASE: SEP 2024	100-51-5552	Rental/Lease of Equipment	1,561.97
						<b>Vendor 8817 - CANON FINANCIAL SERVICES, INC. Total:</b>	<b>1,561.97</b>
<b>Vendor: 5431 - CINTAS CORPORATION</b>							
119066	10/08/2024	4203224480	08/27/2024	UNIFORMS	100-92-5730	Uniforms	48.53
119066	10/08/2024	4203224480	08/27/2024	UNIFORMS	100-94-5730	Uniforms	13.63
119066	10/08/2024	4203224480	08/27/2024	UNIFORMS	100-95-5730	Uniforms	50.89
119066	10/08/2024	4203224480	08/27/2024	UNIFORMS	500-40-5730	Uniforms	44.67
119066	10/08/2024	4203224480	08/27/2024	UNIFORMS	601-40-5730	Uniforms	10.69
119066	10/08/2024	4204010266	09/04/2024	UNIFORMS	100-92-5730	Uniforms	48.81
119066	10/08/2024	4204010266	09/04/2024	UNIFORMS	100-94-5730	Uniforms	13.63
119066	10/08/2024	4204010266	09/04/2024	UNIFORMS	100-95-5730	Uniforms	82.95
119066	10/08/2024	4204010266	09/04/2024	UNIFORMS	500-40-5730	Uniforms	44.67
119066	10/08/2024	4204010266	09/04/2024	UNIFORMS	601-40-5730	Uniforms	10.69
119066	10/08/2024	4204661059	09/10/2024	UNIFORMS	100-92-5730	Uniforms	48.45
119066	10/08/2024	4204661059	09/10/2024	UNIFORMS	100-94-5730	Uniforms	13.63
119066	10/08/2024	4204661059	09/10/2024	UNIFORMS	100-95-5730	Uniforms	50.89
119066	10/08/2024	4204661059	09/10/2024	UNIFORMS	500-40-5730	Uniforms	44.39
119066	10/08/2024	4204661059	09/10/2024	UNIFORMS	601-40-5730	Uniforms	10.69
						<b>Vendor 5431 - CINTAS CORPORATION Total:</b>	<b>537.21</b>
<b>Vendor: 0377 - CITY OF LONG BEACH</b>							
119067	10/08/2024	09172024L	09/17/2024	LEASE AGREEMENT: 7/1 - 9/30/24	100-76-5400	Contract Services - General	5,401.89
119067	10/08/2024	38439	09/10/2024	JOINT TRAFFIC SIGNAL MAINT: JAN - MAR 2024	100-95-5400	Contract Services - General	13,745.24
						<b>Vendor 0377 - CITY OF LONG BEACH Total:</b>	<b>19,147.13</b>
<b>Vendor: 9378 - COASTAL OCCUPATIONAL MEDICAL GROUP</b>							
119068	10/08/2024	EM002971	03/06/2024	OCCUPATIONAL HEALTH & SAFETY SVCS	100-46-5425	Medical Services	55.00
						<b>Vendor 9378 - COASTAL OCCUPATIONAL MEDICAL GROUP Total:</b>	<b>55.00</b>
<b>Vendor: 1727 - CSG CONSULTANTS INC</b>							
119069	10/08/2024	B241634	09/03/2024	CONTRACT PLAN CHECK & ON-CALL STAFFING	100-63-5421	Plan Check Professional Servic	1,377.51
						<b>Vendor 1727 - CSG CONSULTANTS INC Total:</b>	<b>1,377.51</b>

Warrant Register						Payment Dates: 10/8/2024 - 10/8/2024	
Payment Number	Payment Date	Payable Number	Payable Date	Description (Payable)	Account Number	Account Name	Amount
<b>Vendor: 9524 - CWF INC</b>							
119070	10/08/2024	73330	09/17/2024	EVENT SVCS: 100TH MODEL T CLIMB	100-82-5470	Historical Preservation	2,584.00
<b>Vendor 9524 - CWF INC Total:</b>							<b>2,584.00</b>
<b>Vendor: 0165 - DON MILLER &amp; SON'S</b>							
119071	10/08/2024	405674	09/05/2024	WATER DEPT SUPPLIES	500-40-5740	General Supplies	98.35
119071	10/08/2024	405684	09/05/2024	WATER DEPT SUPPLIES	500-40-5740	General Supplies	191.55
119071	10/08/2024	405810	09/09/2024	WATER DEPT SUPPLIES	500-40-5740	General Supplies	343.89
119071	10/08/2024	406077	09/13/2024	WATER DEPT SUPPLIES	500-40-5740	General Supplies	16.45
119071	10/08/2024	406084	09/13/2024	WATER DEPT SUPPLIES	500-40-5740	General Supplies	289.80
119071	10/08/2024	406096	09/13/2024	WATER DEPT SUPPLIES	500-40-5740	General Supplies	73.82
<b>Vendor 0165 - DON MILLER &amp; SON'S Total:</b>							<b>1,013.86</b>
<b>Vendor: 9277 - ERIKA SEGURA ROMERO</b>							
119072	10/08/2024	ChC-543	09/23/2024	LIBRARY PROGRAM: SOUND BATH	100-81-5723	Event/Program Costs	350.00
<b>Vendor 9277 - ERIKA SEGURA ROMERO Total:</b>							<b>350.00</b>
<b>Vendor: 1121 - EWING IRRIGATION PRODUCTS INC.</b>							
119073	10/08/2024	23318947	09/05/2024	WATER DEPT SUPPLIES	500-40-5740	General Supplies	183.29
<b>Vendor 1121 - EWING IRRIGATION PRODUCTS INC. Total:</b>							<b>183.29</b>
<b>Vendor: 1651 - FLEMING ENVIRONMENTAL INC</b>							
119074	10/08/2024	21636	08/05/2024	MONTHLY INSPECTION: JUL 2024	601-40-5400	Contract Services - General	150.00
119074	10/08/2024	21652	08/12/2024	ANNUAL MONITORING & TESTING	601-40-5400	Contract Services - General	1,150.00
119074	10/08/2024	21724	09/05/2024	MONTHLY INSPECTION: AUG 2024	601-40-5400	Contract Services - General	150.00
<b>Vendor 1651 - FLEMING ENVIRONMENTAL INC Total:</b>							<b>1,450.00</b>
<b>Vendor: 8706 - GELLI MARIE NOCON</b>							
119075	10/08/2024	09052024	09/05/2024	TUITION REIMBURSEMENT	100-46-5360	Education / General Emplo...	1,575.00
<b>Vendor 8706 - GELLI MARIE NOCON Total:</b>							<b>1,575.00</b>
<b>Vendor: 8907 - HARRY &amp; SALLY INC</b>							
119076	10/08/2024	9703	09/04/2024	PROFESSIONAL SVCS: LIVESCAN AUG 2024	100-46-5400	Contract Services - General	88.00
<b>Vendor 8907 - HARRY &amp; SALLY INC Total:</b>							<b>88.00</b>
<b>Vendor: 9459 - HERITAGE LANDSCAPE SUPPLY GROUP</b>							
119077	10/08/2024	0015512167	05/10/2024	PUBLIC WORKS SUPPLIES	100-94-5740	General Supplies	941.67
<b>Vendor 9459 - HERITAGE LANDSCAPE SUPPLY GROUP Total:</b>							<b>941.67</b>
<b>Vendor: 9552 - JAIME MENDOZA</b>							
119078	10/08/2024	09092024	09/09/2024	MEAL REIMBURSEMENT	100-94-5320	Travel & Training	14.89
<b>Vendor 9552 - JAIME MENDOZA Total:</b>							<b>14.89</b>

Warrant Register						Payment Dates: 10/8/2024 - 10/8/2024	
Payment Number	Payment Date	Payable Number	Payable Date	Description (Payable)	Account Number	Account Name	Amount
<b>Vendor: 9134 - JJ PROPERTY MAINTENANCE NETWORK INC</b>							
119079	10/08/2024	122486	09/03/2024	JANITORIAL SVCS: CITY HALL - SEP 2024	100-92-5521	Cleaning Services	12,695.00
<b>Vendor 9134 - JJ PROPERTY MAINTENANCE NETWORK INC Total:</b>							<b>12,695.00</b>
<b>Vendor: 1661 - JOE A. GONSALVES &amp; SON</b>							
119080	10/08/2024	161944	09/23/2024	STATE LEGISLATIVE ADVOCACY SVC: OCT 2024	100-44-5400	Contract Services - General	4,000.00
<b>Vendor 1661 - JOE A. GONSALVES &amp; SON Total:</b>							<b>4,000.00</b>
<b>Vendor: 9410 - JOSE DE JESUS AYON</b>							
119081	10/08/2024	00029530	08/13/2024	MEDIAN #7 PLANTS	400-40-5894	Street Capital Improvements	82.69
<b>Vendor 9410 - JOSE DE JESUS AYON Total:</b>							<b>82.69</b>
<b>Vendor: 9158 - KICK IT UP KIDZ LLC</b>							
119082	10/08/2024	66460	08/28/2024	SENIORS: FITNESS INSTRUCTION	100-82-5723	Event/Program Costs	100.00
<b>Vendor 9158 - KICK IT UP KIDZ LLC Total:</b>							<b>100.00</b>
<b>Vendor: 8790 - L.N. CURTIS AND SONS</b>							
119083	10/08/2024	CM44254	09/09/2024	CREDIT MEMO	100-72-5730	Uniforms	-58.57
119083	10/08/2024	INV823249	05/13/2024	UNIFORMS	100-72-5730	Uniforms	1.00
119083	10/08/2024	INV845298	07/17/2024	UNIFORMS	100-75-5730	Uniforms	228.27
119083	10/08/2024	INV865394	09/13/2024	UNIFORMS	100-74-5170	Uniform Allowance	48.40
<b>Vendor 8790 - L.N. CURTIS AND SONS Total:</b>							<b>219.10</b>
<b>Vendor: 0655 - LA COUNTY SHERIFF'S DEPARTMENT</b>							
119084	10/08/2024	250396BL	09/12/2024	INMATE MEAL SVCS: AUG 2024	100-72-5400	Contract Services - General	97.80
<b>Vendor 0655 - LA COUNTY SHERIFF'S DEPARTMENT Total:</b>							<b>97.80</b>
<b>Vendor: 5588 - LACEY MARSAC</b>							
119085	10/08/2024	103	09/12/2024	LIBRARY PROGRAM: YOGA IN THE PARK	100-81-5723	Event/Program Costs	85.00
<b>Vendor 5588 - LACEY MARSAC Total:</b>							<b>85.00</b>
<b>Vendor: 0496 - LINDE GAS &amp; EQUIPMENT INC</b>							
119086	10/08/2024	44134072	07/22/2024	WATER DEPT RENTAL: 06/20 - 07/20/24	500-40-5552	Rental/Lease of Equipment	155.34
<b>Vendor 0496 - LINDE GAS &amp; EQUIPMENT INC Total:</b>							<b>155.34</b>
<b>Vendor: 1357 - MOORE IACOFANO GOLTSMAN</b>							
119087	10/08/2024	087792	09/04/2024	PROFESSIONAL SVCS: HOUSING ELEMENT UPDATE	100-61-5400	Contract Services - General	3,285.00
<b>Vendor 1357 - MOORE IACOFANO GOLTSMAN Total:</b>							<b>3,285.00</b>
<b>Vendor: 9422 - RAMA SINGHAL</b>							
119088	10/08/2024	6047-01	09/06/2024	DEVELOPER DEPOSIT CLOSE OUT	100-23530	Deposits-Community Develo...	1,038.00
<b>Vendor 9422 - RAMA SINGHAL Total:</b>							<b>1,038.00</b>

Warrant Register							Payment Dates: 10/8/2024 - 10/8/2024
Payment Number	Payment Date	Payable Number	Payable Date	Description (Payable)	Account Number	Account Name	Amount
<b>Vendor: 1884 - ROBERT COPELAND</b>							
119089	10/08/2024	09232024	09/23/2024	REIMB CELLPHONE USAGE: 7/25 - 9/24/24	100-41-5511	Telephone	340.20
<b>Vendor 1884 - ROBERT COPELAND Total:</b>							<b>340.20</b>
<b>Vendor: 9547 - ROBERTSON INDUSTRIES, INC</b>							
119090	10/08/2024	PJI-016199	09/18/2024	SURFACING REPAIRS: RESERVOIR & CALBRISA...	100-94-5740	General Supplies	2,700.00
<b>Vendor 9547 - ROBERTSON INDUSTRIES, INC Total:</b>							<b>2,700.00</b>
<b>Vendor: 9331 - SHUMS CODA ASSOCIATES, INC</b>							
119091	10/08/2024	10038	08/13/2024	CONTRACT PLAN CHECK - JUL 2024	100-63-5421	Plan Check Professional Servic	6,557.13
<b>Vendor 9331 - SHUMS CODA ASSOCIATES, INC Total:</b>							<b>6,557.13</b>
<b>Vendor: 5557 - SIERRA ANALYTICAL LABS INC</b>							
119092	10/08/2024	4I08005-	09/08/2024	WATER ANALYSIS	500-40-5400	Contract Services - General	431.00
119092	10/08/2024	4I08006-	09/08/2024	WATER ANALYSIS	500-40-5400	Contract Services - General	540.00
<b>Vendor 5557 - SIERRA ANALYTICAL LABS INC Total:</b>							<b>971.00</b>
<b>Vendor: 8578 - SOUTHERN CALIFORNIA PERMANENTE MEDICAL GROUP</b>							
119093	10/08/2024	1001129268	08/12/2024	OCCUPATIONAL HEALTH & SAFETY SVCS	100-46-5425	Medical Services	315.00
<b>Vendor 8578 - SOUTHERN CALIFORNIA PERMANENTE MEDICAL GROUP Total:</b>							<b>315.00</b>
<b>Vendor: 5424 - TAYLOR BYRD</b>							
119094	10/08/2024	08212024	08/21/2024	TRAVEL REIMBURSEMENT	100-72-5320	Travel & Training	24.00
<b>Vendor 5424 - TAYLOR BYRD Total:</b>							<b>24.00</b>
<b>Vendor: 5109 - TERMINIX INTERNATIONAL LP</b>							
119095	10/08/2024	450969254	08/28/2024	PEST CONTROL SVCS: AUG 2024	100-94-5400	Contract Services - General	139.00
<b>Vendor 5109 - TERMINIX INTERNATIONAL LP Total:</b>							<b>139.00</b>
<b>Vendor: 9553 - THE REEF</b>							
119096	10/08/2024	089370	09/23/2024	EMPLOYEE RECOGNITION LUNCHEON	100-46-5350	Employee Recognition	4,784.85
<b>Vendor 9553 - THE REEF Total:</b>							<b>4,784.85</b>
<b>Vendor: 9457 - THE SAUCE CREATIVE SERVICES CORP</b>							
119097	10/08/2024	7122	09/11/2024	CITY VIEWS NEWSLETTER: FALL 2024	100-45-5632	Newsletter	12,571.01
119097	10/08/2024	7123	09/11/2024	POSTAGE	100-45-5400	Contract Services - General	1,171.20
<b>Vendor 9457 - THE SAUCE CREATIVE SERVICES CORP Total:</b>							<b>13,742.21</b>
<b>Vendor: 1723 - TRAFFIC MANAGEMENT INC</b>							
119098	10/08/2024	06-110040	09/05/2024	PUBLIC WORKS SUPPLIES	100-95-5740	General Supplies	1,634.91
119098	10/08/2024	06-110044	09/06/2024	PUBLIC WORKS SUPPLIES	100-95-5740	General Supplies	481.79
119098	10/08/2024	06-110138	09/09/2024	PUBLIC WORKS SUPPLIES	100-95-5740	General Supplies	1,240.35
<b>Vendor 1723 - TRAFFIC MANAGEMENT INC Total:</b>							<b>3,357.05</b>

Warrant Register						Payment Dates: 10/8/2024 - 10/8/2024	
Payment Number	Payment Date	Payable Number	Payable Date	Description (Payable)	Account Number	Account Name	Amount
<b>Vendor: 7108 - TRB AND ASSOCIATES INC</b>							
119099	10/08/2024	5634	08/01/2024	CONTRACT PLAN CHECK - JUL 2024	100-63-5421	Plan Check Professional Servic	747.26
Vendor 7108 - TRB AND ASSOCIATES INC Total:							747.26
<b>Vendor: 5621 - TYLER TECHNOLOGIES</b>							
119100	10/08/2024	025-479842	10/01/2024	SOFTWARE SYSTEMS: 11/1/24 - 01/31/25	100-52-5570	Software Licensing & Support	11,419.86
119100	10/08/2024	025-479842	10/01/2024	SOFTWARE SYSTEMS: 11/1/24 - 01/31/25	500-45-5570	Software Licensing & Support	4,012.38
Vendor 5621 - TYLER TECHNOLOGIES Total:							15,432.24
<b>Vendor: 5161 - WECK LABORATORIES</b>							
119101	10/08/2024	W4D0312	04/03/2024	WATER ANALYSIS	500-40-5400	Contract Services - General	630.00
Vendor 5161 - WECK LABORATORIES Total:							630.00
<b>Vendor: 9542 - WILDWONDERS</b>							
119102	10/08/2024	SHPL	07/23/2024	LIBRARY: SUMMER READING PROGRAM	100-81-5723	Event/Program Costs	675.00
Vendor 9542 - WILDWONDERS Total:							675.00
Grand Total:							119,870.65



## Report Summary

## Fund Summary

Fund	Payment Amount
100 - General Fund	103,862.04
400 - Capital Improvement	6,919.91
500 - Water Operations Fund	7,606.63
601 - Vehicle and Equipment	1,482.07
<b>Grand Total:</b>	<b>119,870.65</b>

## Account Summary

Account Number	Account Name	Payment Amount
100-23530	Deposits-Community De...	3,322.63
100-41-5511	Telephone	340.20
100-44-5400	Contract Services - Gene...	4,000.00
100-45-5400	Contract Services - Gene...	1,171.20
100-45-5632	Newsletter	12,571.01
100-46-5350	Employee Recognition	4,784.85
100-46-5360	Education / General Emp...	1,575.00
100-46-5400	Contract Services - Gene...	378.00
100-46-5425	Medical Services	370.00
100-51-5552	Rental/Lease of Equipm...	1,561.97
100-52-5570	Software Licensing & Su...	11,419.86
100-61-5400	Contract Services - Gene...	3,285.00
100-63-5421	Plan Check Professional ...	8,681.90
100-72-5320	Travel & Training	24.00
100-72-5400	Contract Services - Gene...	97.80
100-72-5730	Uniforms	-57.57
100-72-5740	General Supplies	1,010.99
100-74-5170	Uniform Allowance	48.40
100-75-5730	Uniforms	228.27
100-76-5400	Contract Services - Gene...	5,401.89
100-81-5721	Special Department Supp..	4,482.69
100-81-5723	Event/Program Costs	1,110.00
100-81-5740	General Supplies	766.24
100-82-5470	Historical Preservation	2,584.00
100-82-5723	Event/Program Costs	100.00
100-82-5740	General Supplies	639.45
100-92-5521	Cleaning Services	12,695.00
100-92-5730	Uniforms	145.79
100-94-5320	Travel & Training	14.89
100-94-5400	Contract Services - Gene...	139.00
100-94-5730	Uniforms	40.89
100-94-5740	General Supplies	3,641.67

Account Summary

Account Number	Account Name	Payment Amount
100-95-5400	Contract Services - Gene...	13,745.24
100-95-5730	Uniforms	184.73
100-95-5740	General Supplies	3,357.05
400-40-5894	Street Capital Improvem...	6,919.91
500-40-5400	Contract Services - Gene...	1,601.00
500-40-5552	Rental/Lease of Equipm...	155.34
500-40-5730	Uniforms	133.73
500-40-5740	General Supplies	1,704.18
500-45-5570	Software Licensing & Su...	4,012.38
601-40-5400	Contract Services - Gene...	1,450.00
601-40-5730	Uniforms	32.07
Grand Total:		119,870.65

Project Account Summary

Project Account Key	Payment Amount
**None**	109,528.11
6047	1,038.00
6126	630.50
6147	1,654.13
813	100.00
90.24006.CIPR.113	82.69
90.25010.CIPR.113	6,837.22
Grand Total:	119,870.65

Authorization Signatures

STAFF REPORT

Verify accuracy of the Warrant Register.

\_\_\_\_\_

Dated

\_\_\_\_\_

Finance Director

\_\_\_\_\_

City Manager



City of Signal Hill

# Warrant Register

By Vendor Name

Payment Dates 10/9/2024 - 10/9/2024

Payment Number	Payment Date	Payable Number	Payable Date	Description (Payable)	Account Number	Account Name	Amount
<b>Vendor: 8952 - ABC IMAGING</b>							
103969	10/09/2024	I-22557902	09/18/2024	PROFESSIONAL SVCS: BANNERS MODEL T	100-82-5470	Historical Preservation	1,740.52
<b>Vendor 8952 - ABC IMAGING Total:</b>							<b>1,740.52</b>
<b>Vendor: 4695 - ADMINISTRATIVE SERVICE CO-OP</b>							
103970	10/09/2024	240840	08/31/2024	DIAL-A-TAXI SVCS: AUG 2024	202-40-5674	Dial-A-Taxi	1,206.94
<b>Vendor 4695 - ADMINISTRATIVE SERVICE CO-OP Total:</b>							<b>1,206.94</b>
<b>Vendor: 9523 - AHMAD JARRAR</b>							
103971	10/09/2024	01	08/30/2024	ADA CURB RAMP INSTALLATION: 08/14 - 08/31/2024	400-21150	Retention Payable	-3,478.09
103971	10/09/2024	01	08/30/2024	ADA CURB RAMP INSTALLATION: 08/14 - 08/31/2024	400-40-5894	Street Capital Improvements	69,561.87
103971	10/09/2024	02R1	09/18/2024	ADA CURB RAMP INSTALLATION: 9/1 - 9/13/24	400-21150	Retention Payable	-3,293.32
103971	10/09/2024	02R1	09/18/2024	ADA CURB RAMP INSTALLATION: 9/1 - 9/13/24	400-40-5894	Street Capital Improvements	65,866.40
<b>Vendor 9523 - AHMAD JARRAR Total:</b>							<b>128,656.86</b>
<b>Vendor: 8640 - ARCHITERRA, INC.</b>							
103972	10/09/2024	32719	08/31/2024	PROFESSIONAL SVCS: LANDSCAPE ARCHITECT	100-23530	Deposits-Community Develo...	125.00
103972	10/09/2024	32719	08/31/2024	PROFESSIONAL SVCS: LANDSCAPE ARCHITECT	100-23530	Deposits-Community Develo...	25.00
103972	10/09/2024	32719	08/31/2024	PROFESSIONAL SVCS: LANDSCAPE ARCHITECT	100-34-4600	Administrative Fee (CD)	-25.00
<b>Vendor 8640 - ARCHITERRA, INC. Total:</b>							<b>125.00</b>
<b>Vendor: 8218 - BEST BEST &amp; KRIEGER LLP</b>							
103973	10/09/2024	1004118	08/21/2024	LEGAL SVCS: PUBLIC WORKS CONTRACTS	100-82-5410	Legal Services	70.80
103973	10/09/2024	1004118	08/21/2024	LEGAL SVCS: PUBLIC WORKS CONTRACTS	100-91-5410	Legal Services	2,410.30
103973	10/09/2024	1004119	08/21/2024	LEGAL SVCS: PW CONTRACTS	100-91-5410	Legal Services	1,204.40
103973	10/09/2024	1004119	08/21/2024	LEGAL SVCS: PW CONTRACTS	500-40-5410	Legal Services	216.90
103973	10/09/2024	1004128	08/21/2024	LEGAL SVCS: LABOR AND EMPLOYMENT	100-46-5410	Legal Services	728.70
103973	10/09/2024	1005525	09/09/2024	LEGAL SVCS: BKK LANDFILL	100-44-5410	Legal Services	21,606.64
<b>Vendor 8218 - BEST BEST &amp; KRIEGER LLP Total:</b>							<b>26,237.74</b>

Warrant Register						Payment Dates: 10/9/2024 - 10/9/2024	
Payment Number	Payment Date	Payable Number	Payable Date	Description (Payable)	Account Number	Account Name	Amount
<b>Vendor: 1239 - CLEAN ENERGY</b>							
103974	10/09/2024	CE12705178	07/31/2024	CNG FUEL: JUL 2024	601-40-5754	Fuel Purchases	860.87
<b>Vendor 1239 - CLEAN ENERGY Total:</b>							<b>860.87</b>
<b>Vendor: 1136 - CLEANSTREET, LLC</b>							
103975	10/09/2024	109430CS	07/30/2024	STREET SWEEPING SVCS: JUL 2024	100-93-5525	Street Sweeping Services	26,237.25
103975	10/09/2024	109633CS	08/28/2024	STREET SWEEPING SVCS: AUG 2024	100-93-5525	Street Sweeping Services	24.05
<b>Vendor 1136 - CLEANSTREET, LLC Total:</b>							<b>26,261.30</b>
<b>Vendor: 9147 - DANIA B CALDERON</b>							
103976	10/09/2024	168	07/22/2024	LIBRARY PROGRAM: HEALTH WELLNESS	100-81-5723	Event/Program Costs	70.00
103976	10/09/2024	169	07/22/2024	LIBRARY PROGRAM: HEALTH WELLNESS	100-81-5723	Event/Program Costs	70.00
103976	10/09/2024	170	08/13/2024	LIBRARY PROGRAM: HEALTH WELLNESS	100-81-5723	Event/Program Costs	70.00
103976	10/09/2024	171	09/16/2024	LIBRARY PROGRAM: HEALTH WELLNESS	100-81-5723	Event/Program Costs	70.00
103976	10/09/2024	172	09/16/2024	LIBRARY PROGRAM: HEALTH WELLNESS	100-81-5723	Event/Program Costs	70.00
103976	10/09/2024	173	09/16/2024	LIBRARY PROGRAM: HEALTH WELLNESS	100-81-5723	Event/Program Costs	70.00
103976	10/09/2024	174	09/16/2024	LIBRARY PROGRAM: HEALTH WELLNESS	100-81-5723	Event/Program Costs	70.00
<b>Vendor 9147 - DANIA B CALDERON Total:</b>							<b>490.00</b>
<b>Vendor: 1396 - DEMCO INC</b>							
103977	10/09/2024	7518373	08/12/2024	LIBRARY: DVD CASES	100-81-5740	General Supplies	178.63
103977	10/09/2024	7529325	09/03/2024	LIBRARY SUPPLIES	100-81-5740	General Supplies	131.95
<b>Vendor 1396 - DEMCO INC Total:</b>							<b>310.58</b>
<b>Vendor: 8270 - DISC SOLUTIONS INC</b>							
103978	10/09/2024	5047	08/01/2024	CONSULTATION - DCC COMMITTEE	100-44-5400	Contract Services - General	1,000.00
<b>Vendor 8270 - DISC SOLUTIONS INC Total:</b>							<b>1,000.00</b>
<b>Vendor: 5121 - FERGUSON ENTERPRISES INC. #1350</b>							
103979	10/09/2024	4683835	09/09/2024	PUBLIC WORKS SUPPLIES	100-92-5740	General Supplies	84.83
<b>Vendor 5121 - FERGUSON ENTERPRISES INC. #1350 Total:</b>							<b>84.83</b>
<b>Vendor: 1194 - GRAINGER</b>							
103980	10/09/2024	9238596069	09/05/2024	PUBLIC WORKS SUPPLIES	100-95-5740	General Supplies	101.60
103980	10/09/2024	9243945004	09/10/2024	PUBLIC WORKS SUPPLIES	100-95-5740	General Supplies	1,053.06
103980	10/09/2024	9245242855	09/11/2024	PUBLIC WORKS SUPPLIES	100-95-5740	General Supplies	121.86
<b>Vendor 1194 - GRAINGER Total:</b>							<b>1,276.52</b>
<b>Vendor: 0225 - HACH COMPANY</b>							
103981	10/09/2024	14180750	09/10/2024	WATER DEPT SUPPLIES	500-40-5721	Special Department Supplies	413.35

Warrant Register						Payment Dates: 10/9/2024 - 10/9/2024	
Payment Number	Payment Date	Payable Number	Payable Date	Description (Payable)	Account Number	Account Name	Amount
103981	10/09/2024	14184646	09/12/2024	WATER DEPT SUPPLIES	500-40-5721	Special Department Supplies	186.48
						<b>Vendor 0225 - HACH COMPANY Total:</b>	<b>599.83</b>
<b>Vendor: 6528 - INFOSEND, INC</b>							
103982	10/09/2024	268313	07/31/2024	MAILING AND PRINTING SVCS: JUL 2024	500-45-5720	Postage	1,444.40
103982	10/09/2024	269060	08/12/2024	MAILING AND PRINTING SVCS: CCR REPORTS	500-40-5633	Public Education	5,144.21
103982	10/09/2024	270350	08/30/2024	MAILING AND PRINTING SVCS: AUG 2024	500-45-5720	Postage	1,446.95
						<b>Vendor 6528 - INFOSEND, INC Total:</b>	<b>8,035.56</b>
<b>Vendor: 1246 - INTERWEST CONSULTING GROUP INC</b>							
103983	10/09/2024	449813	07/25/2024	CONTRACT PLAN CHECK - MAY 2024	100-63-5400	Contract Services - General	380.00
103983	10/09/2024	563426	08/22/2024	CONTRACT PLAN CHECK - JUL 2024	100-63-5421	Plan Check Professional Servic	236.49
						<b>Vendor 1246 - INTERWEST CONSULTING GROUP INC Total:</b>	<b>616.49</b>
<b>Vendor: 0727 - LONG BEACH TRANSIT</b>							
103984	10/09/2024	10009314	07/05/2024	FIXED ROUTE BUS SVCS: FY 24-25	202-40-5673	Fixed Route Subsidy	87,840.00
						<b>Vendor 0727 - LONG BEACH TRANSIT Total:</b>	<b>87,840.00</b>
<b>Vendor: 8821 - MARIPOSA LANDSCAPES, INC.</b>							
103985	10/09/2024	109548	08/31/2024	CITYWIDE LANDSCAPE MAINT SVCS: AUG 2024	100-94-5530	Lawn Care Services	41,765.10
						<b>Vendor 8821 - MARIPOSA LANDSCAPES, INC. Total:</b>	<b>41,765.10</b>
<b>Vendor: 0498 - MEARN'S CONSULTING LLC</b>							
103986	10/09/2024	2359-909.5 E 25TH ST	09/17/2024	PROFESSIONAL SVCS: ENVIRONMENTAL CONSULTING	100-23530	Deposits-Community Develo...	147.50
103986	10/09/2024	2359-909.5 E 25TH ST	09/17/2024	PROFESSIONAL SVCS: ENVIRONMENTAL CONSULTING	100-23530	Deposits-Community Develo...	29.50
103986	10/09/2024	2359-909.5 E 25TH ST	09/17/2024	PROFESSIONAL SVCS: ENVIRONMENTAL CONSULTING	100-34-4600	Administrative Fee (CD)	-29.50
103986	10/09/2024	24121	08/04/2024	ENVIRONMENTAL CONSULTING	100-61-5400	Contract Services - General	98.33
103986	10/09/2024	2465-2323.5 LEMON AVE	09/17/2024	PROFESSIONAL SVCS: ENVIRONMENTAL CONSULTING	100-23530	Deposits-Community Develo...	59.00
103986	10/09/2024	2465-2323.5 LEMON AVE	09/17/2024	PROFESSIONAL SVCS: ENVIRONMENTAL CONSULTING	100-23530	Deposits-Community Develo...	295.00

Warrant Register						Payment Dates: 10/9/2024 - 10/9/2024	
Payment Number	Payment Date	Payable Number	Payable Date	Description (Payable)	Account Number	Account Name	Amount
103986	10/09/2024	2465-2323.5 LEMON AVE	09/17/2024	PROFESSIONAL SVCS: ENVIRONMENTAL CONSULTING	100-34-4600	Administrative Fee (CD)	-59.00
Vendor 0498 - MEARNS CONSULTING LLC Total:							540.83
Vendor: 5673 - MEDICO PROFESSIONAL LINEN SERVICE							
103987	10/09/2024	21091116	09/13/2024	SHPD SUPPLIES	100-75-5721	Special Department Supplies	116.60
Vendor 5673 - MEDICO PROFESSIONAL LINEN SERVICE Total:							116.60
Vendor: 1613 - MERRIMAC ENERGY GROUP							
103988	10/09/2024	2233718	09/03/2024	UNLEADED FUEL CHARGE	601-40-5754	Fuel Purchases	28,541.08
Vendor 1613 - MERRIMAC ENERGY GROUP Total:							28,541.08
Vendor: 8794 - MOFFATT & NICHOL							
103989	10/09/2024	00791655	09/04/2024	DESIGN SVCS - FUEL CANOPY	601-40-5840	Capital Outlay	271.00
Vendor 8794 - MOFFATT & NICHOL Total:							271.00
Vendor: 0170 - OFFICE DEPOT							
103990	10/09/2024	353248337001	02/06/2024	OFFICE SUPPLIES	100-73-5740	General Supplies	37.47
103990	10/09/2024	377255278001	08/29/2024	OFFICE SUPPLIES	100-77-5740	General Supplies	308.69
103990	10/09/2024	377398170001	08/12/2024	OFFICE SUPPLIES	100-81-5740	General Supplies	55.43
103990	10/09/2024	378118141001	08/01/2024	OFFICE SUPPLIES	100-51-5710	Office Supplies	67.56
103990	10/09/2024	379656465001	08/14/2024	OFFICE SUPPLIES	100-81-5740	General Supplies	173.41
103990	10/09/2024	381661479001	08/30/2024	OFFICE SUPPLIES	100-43-5740	General Supplies	16.00
103990	10/09/2024	381661479001	08/30/2024	OFFICE SUPPLIES	100-46-5740	General Supplies	80.11
103990	10/09/2024	381661479001	08/30/2024	OFFICE SUPPLIES	100-51-5710	Office Supplies	47.28
103990	10/09/2024	383836056001	09/10/2024	OFFICE SUPPLIES	100-51-5710	Office Supplies	190.36
103990	10/09/2024	383836056001	09/10/2024	OFFICE SUPPLIES	100-61-5740	General Supplies	9.70
103990	10/09/2024	384304686001	09/10/2024	OFFICE SUPPLIES: PUBLIC WORKS	100-92-5740	General Supplies	46.43
103990	10/09/2024	384307132001	09/10/2024	OFFICE SUPPLIES: PUBLIC WORKS	100-92-5740	General Supplies	5.44
103990	10/09/2024	385166514001	09/05/2024	GENERAL SUPPLIES	100-45-5740	General Supplies	288.29
103990	10/09/2024	385171713001	09/08/2024	GENERAL SUPPLIES	100-45-5740	General Supplies	67.38
Vendor 0170 - OFFICE DEPOT Total:							1,393.55
Vendor: 7837 - OFFICE SOLUTIONS BUSINESS PRODUCTS & SERV LLC							
103991	10/09/2024	I-02210839	03/29/2024	LIBRARY: SWAY TABLE	100-81-5560	Repair & Maintenance Servic...	1,564.39
Vendor 7837 - OFFICE SOLUTIONS BUSINESS PRODUCTS & SERV LLC Total:							1,564.39
Vendor: 0294 - PARS							
103992	10/09/2024	56310	09/13/2024	PARS FEES: JUL 2024	100-51-5400	Contract Services - General	179.00
Vendor 0294 - PARS Total:							179.00
Vendor: 0600 - RED WING SHOE STORE							
103993	10/09/2024	20240910013553	09/10/2024	BOOTS (3)	100-95-5730	Uniforms	585.51
103993	10/09/2024	20240910013553	09/10/2024	BOOTS (3)	500-40-5730	Uniforms	270.64
Vendor 0600 - RED WING SHOE STORE Total:							856.15

Warrant Register						Payment Dates: 10/9/2024 - 10/9/2024	
Payment Number	Payment Date	Payable Number	Payable Date	Description (Payable)	Account Number	Account Name	Amount
<b>Vendor: 5423 - SITEIMPROVE INC.</b>							
103994	10/09/2024	USI-00005400	09/16/2024	MEDIA SVC: 10/31/24 - 10/30/25	100-45-5630	Media Services	2,611.59
<b>Vendor 5423 - SITEIMPROVE INC. Total:</b>							<b>2,611.59</b>
<b>Vendor: 0460 - SMITH PAINT</b>							
103995	10/09/2024	935214	08/28/2024	PUBLIC WORKS SUPPLIES	100-95-5721	Special Dept Supplies-Graffiti	158.52
<b>Vendor 0460 - SMITH PAINT Total:</b>							<b>158.52</b>
<b>Vendor: 0399 - THE SIGNAL TRIBUNE</b>							
103996	10/09/2024	59292	08/30/2024	PUBLICATION SVCS: PUBLIC HEARING	100-61-5630	Media Services	231.84
103996	10/09/2024	59295	08/30/2024	PUBLICATON SVCS: CUP AMENDMENT	100-23530	Deposits-Community Develo...	608.87
103996	10/09/2024	59295	08/30/2024	PUBLICATON SVCS: CUP AMENDMENT	100-23530	Deposits-Community Develo...	121.77
103996	10/09/2024	59295	08/30/2024	PUBLICATON SVCS: CUP AMENDMENT	100-34-4600	Administrative Fee (CD)	-121.77
<b>Vendor 0399 - THE SIGNAL TRIBUNE Total:</b>							<b>840.71</b>
<b>Vendor: 8896 - VITAL RECORDS CONTROL</b>							
103997	10/09/2024	4408019	08/31/2024	OFF SITE STORAGE	100-43-5420	Professional Services	131.07
103997	10/09/2024	4415334	08/31/2024	SHREDDING SVCS: AUG 2024	100-76-5400	Contract Services - General	667.58
<b>Vendor 8896 - VITAL RECORDS CONTROL Total:</b>							<b>798.65</b>
<b>Vendor: 1110 - W.G. ZIMMERMAN ENGINEERING INC.</b>							
103998	10/09/2024	24-07-547	08/12/2024	ON CALL SVCS: WILLOW STREET CORRIDOR - JUL 2024	400-40-5894	Street Capital Improvements	1,320.00
103998	10/09/2024	24-08-570	09/11/2024	ON CALL SVCS: REDONDO & 20TH - AUG 2024	400-40-5894	Street Capital Improvements	540.00
<b>Vendor 1110 - W.G. ZIMMERMAN ENGINEERING INC. Total:</b>							<b>1,860.00</b>
<b>Vendor: 1316 - WATER REPLENISHMENT DISTRICT</b>							
103999	10/09/2024	07312024	07/31/2024	GROUNDWATER REPLENISHMENT: JUL 2024	500-40-5780	Water Supply Costs	35,790.30
103999	10/09/2024	2406-T22-006	06/30/2024	GROUNDWATER MONITORING: JAN - JUN 2024	500-40-5400	Contract Services - General	6,972.00
<b>Vendor 1316 - WATER REPLENISHMENT DISTRICT Total:</b>							<b>42,762.30</b>
<b>Grand Total:</b>							<b>409,602.51</b>



Report Summary

Fund Summary

Fund	Payment Amount
100 - General Fund	108,480.53
202 - Transportation	89,046.94
400 - Capital Improvement	130,516.86
500 - Water Operations Fund	51,885.23
601 - Vehicle and Equipment	29,672.95
Grand Total:	409,602.51

Account Summary

Account Number	Account Name	Payment Amount
100-23530	Deposits-Community De...	1,411.64
100-34-4600	Administrative Fee (CD)	-235.27
100-43-5420	Professional Services	131.07
100-43-5740	General Supplies	16.00
100-44-5400	Contract Services - Gene...	1,000.00
100-44-5410	Legal Services	21,606.64
100-45-5630	Media Services	2,611.59
100-45-5740	General Supplies	355.67
100-46-5410	Legal Services	728.70
100-46-5740	General Supplies	80.11
100-51-5400	Contract Services - Gene...	179.00
100-51-5710	Office Supplies	305.20
100-61-5400	Contract Services - Gene...	98.33
100-61-5630	Media Services	231.84
100-61-5740	General Supplies	9.70
100-63-5400	Contract Services - Gene...	380.00
100-63-5421	Plan Check Professional ...	236.49
100-73-5740	General Supplies	37.47
100-75-5721	Special Department Supp..	116.60
100-76-5400	Contract Services - Gene...	667.58
100-77-5740	General Supplies	308.69
100-81-5560	Repair & Maintenance S...	1,564.39
100-81-5723	Event/Program Costs	490.00
100-81-5740	General Supplies	539.42
100-82-5410	Legal Services	70.80
100-82-5470	Historical Preservation	1,740.52
100-91-5410	Legal Services	3,614.70
100-92-5740	General Supplies	136.70
100-93-5525	Street Sweeping Services	26,261.30
100-94-5530	Lawn Care Services	41,765.10
100-95-5721	Special Dept Supplies-Gr...	158.52

Account Summary

Account Number	Account Name	Payment Amount
100-95-5730	Uniforms	585.51
100-95-5740	General Supplies	1,276.52
202-40-5673	Fixed Route Subsidy	87,840.00
202-40-5674	Dial-A-Taxi	1,206.94
400-21150	Retention Payable	-6,771.41
400-40-5894	Street Capital Improvem...	137,288.27
500-40-5400	Contract Services - Gene...	6,972.00
500-40-5410	Legal Services	216.90
500-40-5633	Public Education	5,144.21
500-40-5721	Special Department Supp..	599.83
500-40-5730	Uniforms	270.64
500-40-5780	Water Supply Costs	35,790.30
500-45-5720	Postage	2,891.35
601-40-5754	Fuel Purchases	29,401.95
601-40-5840	Capital Outlay	271.00
Grand Total:		409,602.51

Project Account Summary

Project Account Key	Payment Amount
**None**	270,533.27
600	98.33
6049	150.00
6180	177.00
6199	730.64
6206	354.00
90.17015	271.00
90.20007.TIF.233	540.00
90.22008.TIF.233	1,320.00
90.24008.CIPR.113	135,428.27
Grand Total:	409,602.51

Authorization Signatures

STAFF REPORT

Verify accuracy of the Warrant Register.

\_\_\_\_\_

Dated

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Finance Director

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City Manager



UBPKT02522 - Refunds 10/1/24 UBPKT02519 Regular

Account	Name	Date	Check #	Amount	Code	Receipt	Amount	Type
	Evans, Dawn	10/8/2024	119051	8.48			8.48	Generated From Billing
	Teran, Maria	10/8/2024	119052	33.03			33.03	Generated From Billing
	Edwards, Gabriella	10/8/2024	119053	35.60			35.60	Generated From Billing
	Tautolo, Tupesina	10/8/2024	119054	49.43			49.43	Generated From Billing
	Deguzman, Dave	10/8/2024	119055	15.71			15.71	Generated From Billing
	Jr, Mario Tambio Duldulao	10/8/2024	119056	43.49			43.49	Generated From Billing
Total Refunds: 7	Good, Rita	10/8/2024	119057	65.40			65.40	Generated From Billing
Total Refunded Amount:				251.14				

### Revenue Code Summary

Revenue Code	Amount
996 - UNAPPLIED CREDITS / REFUNDS	251.14
Revenue Total:	251.14

### General Ledger Distribution

Posting Date: 10/08/2024

	Account Number	Account Name	Posting Amount	IFT
Fund:	500 - Water Operations Fund			
	500-10100	Cash - Combined Fund	-251.14	Yes
	500-13001	Customer Accounts Receivable	251.14	
	500 Total:		0.00	
Fund:	990 - Combined Cash Fund			
	990-10201	Wells Fargo - General Account	-251.14	
	990-24100	Due To Other Funds	251.14	Yes
	990 Total:		0.00	
	Distribution Total:		0.00	



City of Signal Hill

# Warrant Register

By Vendor Name

Payment Dates 9/16/2024 - 9/16/2024

Payment Number	Payment Date	Payable Number	Payable Date	Description (Payable)	Account Number	Account Name	Amount
Vendor: 0464 - SOUTHERN CALIFORNIA EDISON							
DFT0012650	09/16/2024	1487-090324	09/03/2024	ELECTRIC SERVICE: AUG 2024	100-92-5512	Utility Services	13,359.82
DFT0012651	09/16/2024	9189-090324	09/03/2024	ELECTRIC SERVICE: AUG 2024	100-95-5510	Electricity	919.22
DFT0012652	09/16/2024	6288-090324	09/03/2024	ELECTRIC SERVICE: AUG 2024	100-95-5510	Electricity	30.58
Vendor 0464 - SOUTHERN CALIFORNIA EDISON Total:							14,309.62
Grand Total:							14,309.62

Report Summary

Fund Summary		Payment Amount
Fund		
100 - General Fund		<u>14,309.62</u>
Grand Total:		14,309.62

Account Summary		
Account Number	Account Name	Payment Amount
100-92-5512	Utility Services	13,359.82
100-95-5510	Electricity	<u>949.80</u>
Grand Total:		14,309.62

Project Account Summary		Payment Amount
Project Account Key		
**None**		<u>14,309.62</u>
Grand Total:		14,309.62

Authorization Signatures

STAFF REPORT

Verify accuracy of the Warrant Register.

\_\_\_\_\_

Dated

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Finance Director

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City Manager



City of Signal Hill

# Warrant Register

By Vendor Name

Payment Dates 9/25/2024 - 9/25/2024

Payment Number	Payment Date	Payable Number	Payable Date	Description (Payable)	Account Number	Account Name	Amount
<b>Vendor: 9335 - CALVARY LIGHT ASSEMBLY OF GOD</b>							
119046	09/25/2024	000003	09/18/2024	STATE OF THE CITY FACILITY	100-82-5723	Event/Program Costs	2,950.00
<b>Vendor 9335 - CALVARY LIGHT ASSEMBLY OF GOD Total:</b>							<b>2,950.00</b>
<b>Vendor: 9551 - OC STRINGS</b>							
119047	09/25/2024	30596	09/24/2024	STATE OF THE CITY MUSIC PERFORMANCE	100-82-5723	Event/Program Costs	650.00
<b>Vendor 9551 - OC STRINGS Total:</b>							<b>650.00</b>
<b>Grand Total:</b>							<b>3,600.00</b>



Report Summary

Fund Summary		Payment Amount
Fund		
100 - General Fund		3,600.00
Grand Total:		3,600.00

Account Summary		Payment Amount
Account Number	Account Name	
100-82-5723	Event/Program Costs	3,600.00
Grand Total:		3,600.00

Project Account Summary		Payment Amount
Project Account Key		
**None**		3,600.00
Grand Total:		3,600.00

Authorization Signatures

STAFF REPORT

Verify accuracy of the Warrant Register.

\_\_\_\_\_

Dated

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Finance Director

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City Manager



City of Signal Hill

# Warrant Register

By Vendor Name

Payment Dates 9/26/2024 - 9/26/2024

Payment Number	Payment Date	Payable Number	Payable Date	Description (Payable)	Account Number	Account Name	Amount
Vendor: 9525 - PAUL B BUCHANAN							
119049	09/26/2024	E01835-BAL	09/24/2024	EVENT CATERING BALANCE	100-82-5330	Meetings	7,484.71
119050	09/26/2024	E01835-DEP	09/24/2024	EVENT CATERING DEPOSIT	100-82-5330	Meetings	7,484.71
Vendor 9525 - PAUL B BUCHANAN Total:							14,969.42
Grand Total:							14,969.42

Report Summary

Fund Summary		Payment Amount
Fund		
100 - General Fund		<u>14,969.42</u>
Grand Total:		14,969.42

Account Summary		Payment Amount
Account Number	Account Name	
100-82-5330	Meetings	<u>14,969.42</u>
Grand Total:		14,969.42

Project Account Summary		Payment Amount
Project Account Key		
**None**		<u>14,969.42</u>
Grand Total:		14,969.42

Authorization Signatures

STAFF REPORT

Verify accuracy of the Warrant Register.

\_\_\_\_\_

Dated

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Finance Director

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City Manager



# CITY OF SIGNAL HILL

## STAFF REPORT

2175 Cherry Avenue • Signal  
Hill, California 90755-3799

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10/8/2024

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### **AGENDA ITEM**

**TO: HONORABLE MAYOR  
AND MEMBERS OF THE CITY COUNCIL**

**FROM: CARLO TOMAINO  
CITY MANAGER**

**SUBJECT: APPROVAL OF MEETING MINUTES**

#### **Summary:**

Regular Meeting of September 24, 2024.

#### **Strategic Plan Goal(s):**

Goal No. 5. High-Functioning Government: Strengthen internal communication, recruitment, retention, systems, and processes to increase the effectiveness and efficiency of City services.

#### **Recommendation:**

Approve the meeting minutes.



## CITY OF SIGNAL HILL

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2175 Cherry Avenue • Signal Hill, California 90755-3799

### MINUTES OF A REGULAR MEETING SIGNAL HILL CITY COUNCIL September 24, 2024

A Regular Meeting of the Signal Hill City Council was held in-person in the Council Chamber on September 24, 2024.

(1) **CALL TO ORDER – 6:03 P.M.**

(2) **ROLL CALL**

PRESENT: MAYOR LORI WOODS  
COUNCIL MEMBER ROBERT COPELAND  
COUNCIL MEMBER KEIR JONES

ABSENT: VICE MAYOR EDWARD WILSON

LATE ARRIVAL: COUNCIL MEMBER TINA HANSEN

(3) **CLOSED SESSION**

- a. A CLOSED SESSION WILL BE HELD PURSUANT TO GOVERNMENT CODE SECTION 54956.8.

CONFERENCE WITH REAL PROPERTY NEGOTIATORS  
PROPERTY: APPROX. 7,800 SQ. FT. MULTI-TENANT MIXED USED LOT WITH 2 BUILDINGS, LOCATED AT 1965/75 E 21ST STREET & 2107 CHERRY AVENUE, SIGNAL HILL; ASSESSOR'S PARCEL NOS.: 7215-012-002, 7215-013-012

AGENCY-DESIGNATED NEGOTIATORS: MAYOR AND CITY MANAGER

NEGOTIATING PARTIES: CITY OF SIGNAL HILL, PROPERTY OWNER, AND THEIR AUTHORIZED AGENTS OR REPRESENTATIVES

UNDER NEGOTIATION: PRICE AND TERMS FOR POTENTIAL ACQUISITION

- b. A CLOSED SESSION WILL BE HELD PURSUANT TO GOVERNMENT CODE SECTION 54956.9(D)(2).

CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION  
SIGNIFICANT EXPOSURE TO LITIGATION PURSUANT TO GOVERNMENT  
CODE SECTION 54956.9(D)(2)

NUMBER OF POTENTIAL CASES: 1

**(4) PUBLIC BUSINESS FROM THE FLOOR ON CLOSED SESSION ITEMS**

There was no public business from the floor.

**(5) RECESS TO CLOSED SESSION AT 6:04 P.M.**

Council Member Hansen arrived at 6:09 p.m.

**(6) RECONVENE REGULAR MEETING – 7:01 P.M.**

**(7) PLEDGE OF ALLEGIANCE**

**(8) CLOSED SESSION REPORT**

City Attorney reported on closed session items; there was no reportable action taken.

**(9) PUBLIC BUSINESS FROM THE FLOOR ON ITEMS NOT LISTED ON THE AGENDA**

John Briscoe, Candidate for US Congress addressed City Council regarding the upcoming November 5, 2024 Election.

**(10) COMMUNITY ANNOUNCEMENTS**

City Clerk, Daritza Gonzalez announced that sample ballot booklets will be mailed to registered voters during the first week of October for the Signal Hill General Municipal Election on November 5, 2024.

Council Member Jones announced the Signal Hill Community Foundation will be holding its annual fundraiser on Friday, October 18 at the Zinnia Courtyard.

**(11) PRESENTATIONS**

- a. MAYOR WOODS WILL PRESENT A PROCLAMATION TO OUTGOING PLANNING COMMISSIONER CHRISTOPHER WILSON.

Mayor Woods presented agenda item 11a.

- b. A STUDENT REPRESENTATIVE FROM THE AMERICAN UNIVERSITY OF HEALTH SCIENCES WILL PROVIDE A PRESENTATION ON NALOXONE (NALOXONE) FOR OPIOID OVERDOSE, AND THE SIGNS AND SYMPTOMS OF OPIOID OVERDOSE.



AUHS student Ahmed Ali presented agenda item 11b.

- c. REPRESENTATIVES FROM THE MILLER CHILDREN'S AND WOMEN'S HOSPITAL WILL PROVIDE AN OVERVIEW OF SERVICES THE ORGANIZATION PROVIDES TO SIGNAL HILL RESIDENTS.

Miller Children's and Women's Hospital Representative, John Fay presented agenda item 11c.

- d. LIBRARIAN GELLI NOCON WILL PROVIDE AN UPDATE ON UPCOMING PROGRAMS TO COMMEMORATE WORLD MENTAL HEALTH DAY.

Signal Hill Librarian, Gelli Nocon presented agenda item 11d.

- e. POLICE CHIEF WAYNE BYERLEY WILL INTRODUCE AND SWEAR IN JONATHON PENA, NEW POLICE OFFICER FOR THE CITY OF SIGNAL HILL.

Police Chief Wayne Byerley presented agenda item 11e.

- f. MAYOR WOODS WILL PRESENT CERTIFICATES TO THE 2024 SIGNAL HILL LEADERSHIP ACADEMY PARTICIPANTS. THIS YEAR, THE CITY WILL RECOGNIZE TWELVE SIGNAL HILL RESIDENTS FOR THEIR PARTICIPATION.

Mayor Woods presented agenda item 11f.

## **(12) CITY MANAGER REPORTS**

- a. PUBLIC WORKS CONTRACT WITH SPECTRASYSTEMS INCORPORATED DBA SPECTRA TURF FOR THE PLAYGROUND SURFACE REPLACEMENT PROJECT

It was moved by COUNCIL MEMBER COPELAND and seconded by COUNCIL MEMBER JONES to authorize the City Manager to enter into a Public Works Contract with Spectrasystems Incorporated, doing business as Spectra Turf, for a term of 14 calendar days and a not-to-exceed contract in the amount of \$132,625.00, in a form approved by the City Attorney; authorize the Public Works Director to approve a maximum 30-calendar day extension and a contingency of 10% (\$13,262.50) to accommodate changes or unforeseen conditions. The proposed contingency brings the total construction budget to \$145,887.50; and adopt Resolution No. 2024-09-6838 amending the adopted budget and authorizing budget appropriations for Fiscal Year 2024-25 to increase the Capital Improvement Project.

Adopt a resolution, entitled:

A RESOLUTION OF THE CITY COUNCIL OF SIGNAL HILL, CALIFORNIA, AMENDING THE ADOPTED BUDGET AND AUTHORIZING BUDGET APPROPRIATIONS FOR FISCAL YEAR 2024-25 TO INCREASE THE CAPITAL IMPROVEMENT PROJECT

The following vote resulted:

AYES: MAYOR WOODS  
COUNCIL MEMBER COPELAND  
COUNCIL MEMBER HANSEN  
COUNCIL MEMBER JONES

NOES: NONE

ABSENT: VICE MAYOR WILSON

ABSTAIN: NONE

b. SECOND AMENDMENT TO THE CITY MANAGER EMPLOYMENT AGREEMENT

It was moved by COUNCIL MEMBER HANSEN and seconded by COUNCIL MEMBER JONES to approve the Second Amendment to the Employment Agreement for the City Manager, in a form approved by the City Attorney.

The following vote resulted:

AYES: MAYOR WOODS  
COUNCIL MEMBER COPELAND  
COUNCIL MEMBER HANSEN  
COUNCIL MEMBER JONES

NOES: NONE

ABSENT: VICE MAYOR WILSON

ABSTAIN: NONE

c. RESOLUTION APPROVING SALARY AND BENEFITS FOR EXECUTIVE MANAGEMENT PERSONNEL; RESOLUTION ADOPTING A REVISED CITY-WIDE PAY SCHEDULE

It was moved by COUNCIL MEMBER JONES and seconded by COUNCIL MEMBER HANSEN to adopt Resolution No. 2024-09-6839 amending Resolution No. 2024-06-6817, approving and adopting salaries and benefits for management personnel; and adopt Resolution No. 2024-09-6840 amending Resolution No. 2024-06-6818, approving and adopting a city-wide pay schedule as required by the California Public Employees' Retirement System (CALPERS).

Adopt Resolution No. 2024-09-6839, as follows:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, AMENDING RESOLUTION NO. 2024-06-6817, APPROVING AND ADOPTING SALARIES AND BENEFITS FOR MANAGEMENT PERSONNEL

Adopt Resolution No. 2024-09-6840, as follows:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, AMENDING RESOLUTION NO. 2024-06-6818, APPROVING AND ADOPTING A CITY-WIDE PAY SCHEDULE AS REQUIRED BY THE CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM (CALPERS)

The following vote resulted:

AYES: MAYOR WOODS  
COUNCIL MEMBER COPELAND  
COUNCIL MEMBER HANSEN  
COUNCIL MEMBER JONES

NOES: NONE

ABSENT: VICE MAYOR WILSON

ABSTAIN: NONE

**(13) CONSENT CALENDAR**

- a. PUBLIC WORKS SERVICES AGREEMENT FOR ON-CALL ARCHITECTURE, ELECTRICAL ENGINEERING, STRUCTURAL ENGINEERING AND SCADA INTEGRATION
- b. CONTRACT AMENDMENT REGISTER DATED SEPTEMBER 24, 2024
- c. SCHEDULE OF INVESTMENTS AND MONTHLY TRANSACTION REPORT
- d. WARRANT REGISTER DATED SEPTEMBER 24, 2024
- e. APPROVAL OF MEETING MINUTES

It was moved by COUNCIL MEMBER JONES and seconded by COUNCIL MEMBER HANSEN to approve the Consent Calendar.

The following vote resulted:

AYES: MAYOR WOODS  
COUNCIL MEMBER COPELAND  
COUNCIL MEMBER HANSEN  
COUNCIL MEMBER JONES

NOES: NONE

ABSENT: VICE MAYOR WILSON

ABSTAIN: NONE

**(14) COUNCIL AGENDA--NEW BUSINESS**

Council Member Jones announced the Signal Hill Police Foundation Golf Tournament on Friday, October 25 at Skylinks Golf Course.

(15) **ADJOURNMENT**

It was moved by COUNCIL MEMBER JONES and seconded by COUNCIL MEMBER HANSEN to adjourn tonight's meeting to the next regular meeting of the City Council on Tuesday, October 8, 2024 at 7:00 p.m.

MAYOR WOODS adjourned the meeting at 8:04 p.m.

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LORI Y. WOODS  
MAYOR

Attest:

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DARITZA GONZALEZ  
CITY CLERK