



CITY OF SIGNAL HILL

2175 Cherry Avenue • Signal Hill, California 90755-3799

THE CITY OF SIGNAL HILL
WELCOMES YOU TO A REGULAR
DIVERSITY COALITION COMMITTEE MEETING
March 03, 2025

The City of Signal Hill appreciates your attendance. Citizen interest provides the Diversity Coalition Committee with valuable information regarding issues of the community. Meetings are held the first Monday of each month. Meetings will commence at 6:00 p.m. There is a public comment period at the beginning of the regular meeting, as well as the opportunity to comment on each agenda item as it arises. Any meeting may be adjourned to a time and place stated in the order of adjournment.

The agenda is posted 72 hours prior to each meeting on the City's website and outside of City Hall and is available at each meeting. The agenda and related reports are available for review online at www.cityofsignalhill.org.

During the meeting, City staff presents agenda items for Committee consideration. The public is allowed to address the Committee on all agenda items. The agenda items may be taken out of order; staff will announce when the period for public comment is open on each agenda item. The public may speak to the Committee on items that are not listed on the agenda. This public comment period will be held at the beginning of the public portion of the meeting. Please direct your comments or questions to City staff.

To participate:

- In-person Participation: Signal Hill Public Library, 1800 E. Hill Street, Signal Hill, California.
- To make a general public comment or comment on a specific agenda item, you may also submit your comment, limited to 250 words or less, to cityclerk@cityofsignalhill.org no later than 4:00 p.m. on Monday, March 3, 2025. Written comments will be provided electronically to the Diversity Coalition Committee and attached to the meeting minutes. Written comments will not be read into the record.

Diversity Coalition Committee Members receive no compensation.

(1) **CALL TO ORDER – 6:00 P.M.**

(2) **ROLL CALL**

Committee Members:

Jennifer Arzate
Samona Caldwell
Kerry Castillo
Pam Dutch-Hughes
Mary Gonzales
Richard Harris
Harshan Jeyakumar
Charsima Justis
Gege Lopez
Diana Phillips
Lupe Reyes
Todd Sahara
Lisa Wong

(3) PLEDGE OF ALLEGIANCE**(4) PUBLIC BUSINESS FROM THE FLOOR ON ITEMS NOT LISTED ON THIS AGENDA****(5) CITY UPDATE**

Staff update on items addressed during the previous meeting.

(6) DISCUSSION ITEM(S)

a. DCC SUBCOMMITTEES UPDATES

Summary:

In August 2020, the City initiated a recruitment process for members of the Diversity Coalition Committee (DCC). The DCC was established with three primary objectives, which were recently reviewed and approved by its members: (1) Educate and Celebrate; (2) Engage with Underserved and Underrepresented Communities; and (3) Advise the City Council and Staff on Opportunities for Continuous Improvement. The subcommittees will now provide updates on their progress:

Subcommittees:Educate and Celebrate

1. Jennifer Arzate
2. Gege Lopez
3. Charisma Justis
4. Lisa Wong

Outreach to Underserved and Unrepresented Groups

1. Kerry Castillo
2. Mary Gonzales
3. Diana Phillips
4. Lisa Wong

Advise City Council and Staff on Opportunities for Continuous Improvement

1. Samona Caldwell
2. Pam Dutch Hughes
3. Mary Gonzales
4. Richard Harris
5. Harshan Jeyakumar
6. Lupe Reyes

With the newly formed subcommittees and revised work plan, the DCC will continue discussion of the work plan items. One of the main goals for the DCC is to begin creating a priority list of work items through June 30, 2024.

Recommendation:

Staff recommends the DCC:

- 1.) Discuss the next planned subcommittee meetings.
- 2.) Regularly update the work plan progress.

b. **DCC STRATEGIC FRAMEWORK AND WORK PLAN DISCUSSIONS**

Summary:

The DCC approved the initial work plan on October 7, 2024 (Attachment A). The key proposed changes are highlighted in the attached. With the newly formed subcommittees, the DCC will continue discussion of the work plan items. One of the goals for the DCC is to begin creating a priority list of work items through June 30, 2024, and to discuss a date to present the progress status of the Work Plan to City Council.

Recommendation:

Staff recommends the DCC:

- 1.) Discuss next steps for the work plan Implementation.
- 2.) Discuss a proposed date to present the DCC's progress on the work plan to the City Council.

Attachments:

- A. Final Work Plan

(7) **CONSENT CALENDAR**

The following Consent Calendar items are expected to be routine and non-controversial. Items will be acted upon by the Committee at one time without discussion. Any item may be removed by a Committee or member of the audience for discussion.

a. **APPROVAL OF MEETING MINUTES**

Summary:

Review the Regular Meeting minutes of February 3, 2025.

Strategic Plan Goal(s):

Goal No. 5. High-Functioning Government: Strengthen internal communication, recruitment, retention, systems, and processes to increase the effectiveness and efficiency of City services.

Recommendation:

Approve the meeting minutes.

Attachments:

- A. February 3, 2025 Minutes
- b. IN THE NEWS

Summary:

Articles compiled by staff that may be of interest to the Diversity Coalition Committee (Attachment A).

Recommendation:

Receive and file.

(8) COMMITTEE NEW BUSINESS

(9) ADJOURNMENT

Tonight’s meeting will be adjourned to the next regular meeting of the Diversity Coalition Committee to be held on Monday, April 7, 2025 at 6:00 p.m., in the Signal Hill Public Library, 1800 E. Hill Street, Signal Hill, CA 90755.

CITIZEN PARTICIPATION

If you need special assistance beyond what is normally provided to participate in meetings, the City will attempt to accommodate you in every reasonable manner. Please call the City Clerk’s office at (562) 989-7305 at least 48 hours prior to the meeting to inform us of your particular needs to determine if accommodation is feasible.

AFFIDAVIT OF POSTING

I, Alfa Lopez, Assistant to the City Manager/Economic Development Manager, do hereby certify that the foregoing agenda was posted at City Hall, at the Library, at Discovery Well Park, and at Reservoir Park 72 hours in advance of this meeting.