



STAFF REPORT

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1/28/2025

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**AGENDA ITEM**

**TO:**

**HONORABLE MAYOR  
AND MEMBERS OF THE CITY COUNCIL**

**FROM:**

**CARLO TOMAINO  
CITY MANAGER**

**BY:**

**SIAMLU COX  
ACTING ADMINISTRATIVE SERVICES OFFICER/FINANCE DIRECTOR**

**SUBJECT:**

**SCHEDULING A BUDGET WORKSHOP**

Summary:

The City Council will consider dates for its budget workshop covering Fiscal Year (FY) 2025-26, the second year of the biennial budget for FY 2024-26.

Strategic Plan Goals:

Goal No. 1 Financial Stability: Ensure the City's long-term financial stability and resilience.

Recommendation:

Select a date for the annual budget workshop.

Fiscal Impact:

There is no fiscal impact associated with the recommended action.

Background and Analysis:

The City's fiscal year begins on July 1 which requires that the annual budget adoption occur on or before this date. Each year the City Council schedules time to conduct a budget workshop. The purpose of this workshop is to review the second year, FY 2025-26, of the FY 2024-26 biennial budget.

The suggested dates are Tuesday, May 13, 2025, at 6:00 PM and Tuesday, May 27, 2025, at 6:00 PM. The preliminary budget will be distributed to the City Council and made available to the public on

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the City's website prior to the selected date. A workshop on one of these proposed dates will ensure sufficient time to adopt the FY 2025-26 budget in June 2025.