



CITY OF SIGNAL HILL

2175 Cherry Avenue • Signal Hill, California 90755-3799

THE CITY OF SIGNAL HILL
WELCOMES YOU TO A REGULAR
PARKS AND RECREATION COMMISSION MEETING
October 15, 2025

The City of Signal Hill appreciates your attendance. Public interest provides the Commission with valuable information regarding issues of the community. Meetings are held on the 3rd Wednesday of every month.

Meetings begin at 6:00 pm. There is a public comment period at the beginning of the regular meeting, as well as the opportunity to comment on each agenda item as it arises. Any meeting may be adjourned to a time and place stated in the order of adjournment.

The agenda is posted 72 hours prior to each meeting on the City's website and outside of City Hall. The agenda and related reports are also available for review online at www.cityofsignalhill.org.

To participate:

- In-person Participation: Council Chamber of City Hall, 2175 Cherry Avenue, Signal Hill, California.
- To make a general public comment or comment on a specific agenda item, you may also submit your comment, limited to 250 words or less, to the Director of Parks, Recreation and Library Services at yaguilar@cityofsignalhill.org no later than 4:00 p.m. on Wednesday, October 15, 2025. Written comments will be provided electronically to the Parks & Recreation Commission and attached to the meeting minutes. Written comments will not be read into the record.

Park and Recreation Commissioners are compensated \$75.00 per meeting.

(1) CALL TO ORDER – 6:00 P.M.

(2) ROLL CALL

CHAIR EDWARDS
VICE CHAIR KISS-LEE
COMMISSIONER ANHORN
COMMISSIONER DUTCH HUGHES

COMMISSIONER GIDWANI

(3) **PLEDGE OF ALLEGIANCE**

(4) **PUBLIC BUSINESS FROM THE FLOOR ON ITEMS NOT LISTED ON THIS AGENDA**

(5) **PRESENTATION(S)**

- a. VICE CHAIR KISS-LEE WILL PRESENT THE FRIENDS OF THE SIGNAL HILL LIBRARY A CERTIFICATE OF APPRECIATION IN HONOR OF NATIONAL FRIENDS OF LIBRARY WEEK.
- b. PUBLIC WORKS DEPARTMENT STAFF WILL PRESENT INFORMATION ABOUT UPCOMING PARK IMPROVEMENT PROJECTS AT HILLTOP PARK AND PANORAMA PROMENADE.

(6) **DISCUSSION ITEM(S)**

- a. PET OF THE MONTH NOMINATIONS

Summary:

The Commission will consider submitted nominations and select a Pet of the Month for October 2025 (Attachment A).

Strategic Plan Goal(s):

Goal No. 5 Strengthen internal communication, recruitment, retention, systems, and processes to increase the effectiveness and efficiency of City services.

Recommendation:

Review nominations for October 2025 and select nominee(s) to recognize for Pet of the Month.

- b. DIRECTOR'S REPORT - UPDATES ON CITY COUNCIL ACTIONS, PARK PROJECTS, AND PROGRAMS

Summary:

The Director's Report provides updates on activities and actions related to the Parks, Recreation and Library Services Department and provides the Parks and Recreation Commission with information about City Council direction; status on park projects; and other programs and services.

Strategic Plan Goal(s):

Goal No. 4: Maintain and improve the City's physical infrastructure, water system, and recreational spaces.

Goal No. 5: Strengthen internal communication, recruitment, retention,

systems, and processes to increase the effectiveness and efficiency of City services.

Recommendation:

Receive and file report.

(7) CONSENT CALENDAR

The following Consent Calendar items are expected to be routine and non-controversial. Items will be acted upon by the Commission at one time without discussion. Any item may be removed by a Commissioner or member of the audience for discussion.

a. REVIEW OF COMMISSION REVOLVING OBJECTIVES

Summary:

Each month staff will provide an update on various actions taken regarding items identified on the Commission Revolving objectives.

Strategic Plan Goal(s):

Goal No. 5 Strengthen internal communication, recruitment, retention, systems, and processes to increase the effectiveness and efficiency of City services.

Recommendation:

Update, receive, and file report.

b. APPROVAL OF MEETING MINUTES

Summary:

Regular Meeting of September 17, 2025.

Strategic Plan Goal(s):

Goal No. 5 Strengthen internal communication, recruitment, retention, systems, and processes to increase the effectiveness and efficiency of City services.

Recommendation:

Approve the meeting minutes.

(8) COMMISSION NEW BUSINESS

COMMISSIONER ANHORN
COMMISSIONER DUTCH HUGHES
COMMISSIONER GIDWANI

VICE CHAIR KISS-LEE
CHAIR EDWARDS

(9) ADJOURNMENT

Tonight's meeting will be adjourned to the next regular meeting of the Parks & Recreation Commission to be held on November 19, 2025, at 6:00 p.m., in the Council Chamber of City Hall, 2175 Cherry Avenue, Signal Hill, CA 90755.

PUBLIC PARTICIPATION

If you need special assistance beyond what is normally provided to participate in City meetings, the City will attempt to accommodate you in every reasonable manner. Please call the City Clerk's office at (562) 989-7305 at least 48 hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible.

AFFIDAVIT OF POSTING

I, Yvette E. Aguilar, Commission Secretary of the Parks and Recreation Commission, do hereby affirm that a copy of the foregoing agenda was posted at City Hall, the Signal Hill Library, Discovery Well Park, and Reservoir Park, 72 hours in advance of this meeting.



CITY OF SIGNAL HILL
STAFF REPORT

2175 Cherry Avenue • Signal
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10/15/2025

AGENDA ITEM

TO:

**HONORABLE CHAIR
AND MEMBERS OF THE PARKS AND RECREATION COMMISSION**

FROM:

**YVETTE E. AGUILAR
DEPUTY CITY MANAGER/PARKS, RECREATION AND LIBRARY SERVICES
DIRECTOR**

SUBJECT:

NATIONAL FRIENDS OF LIBRARY WEEK PRESENTATION

Summary:

Vice Chair Kiss-Lee will present the Friends of the Signal Hill Library a certificate of appreciation in honor of National Friends of Library Week.



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10/15/2025

AGENDA ITEM

TO:

**HONORABLE CHAIR
AND MEMBERS OF THE PARKS AND RECREATION COMMISSION**

FROM:

**YVETTE E. AGUILAR
DEPUTY CITY MANAGER/PARKS, RECREATION AND LIBRARY SERVICES
DIRECTOR**

SUBJECT:

**PRESENTATION ON PARK IMPROVEMENT PROJECTS AT HILLTOP PARK AND
PANORAMA PROMENADE**

Summary:

Public Works Department staff will present information about upcoming park improvement projects at Hilltop Park and Panorama Promenade.



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10/15/2025

AGENDA ITEM

TO:
**HONORABLE CHAIR
AND MEMBERS OF THE PARKS AND RECREATION COMMISSION**

FROM:
**YVETTE E. AGUILAR
DEPUTY CITY MANAGER/PARK, RECREATION AND LIBRARY SERVICES
DIRECTOR**

SUBJECT:
PET OF THE MONTH NOMINATIONS

Summary:

The Commission will consider submitted nominations and select a Pet of the Month for October 2025 (Attachment A).

Strategic Plan Goal(s):

Goal No. 5 Strengthen internal communication, recruitment, retention, systems, and processes to increase the effectiveness and efficiency of City services.

Recommendation:

Review nominations for October 2025 and select nominee(s) to recognize for Pet of the Month.

Background:

Three new qualified nominations were received for October 2025. Five nominations remain from previous submissions. There is a total of eight nominations that are eligible for the Parks and Recreation Commission to consider for the October 2025 Pet of the Month (Attachment B).

Approved:

Yvette E. Aguilar

**Monthly Pet of the Month
Guidelines
PRC Approved 09/21/2022**

The Pet of the Month program is intended to promote community engagement and highlight Signal Hill pets in the community. Selected pet of the month is subjective, non-scientific or data driven, and at the sole discretion of the Parks and Recreation Commission.

Eligibility Criteria

- Self-Attest to Signal Hill Residency
 - Nominating Owner
 - Pet
- Pet must be licensed in the City of Signal Hill
- One nomination per household per month

Application Criteria (in addition to information from Eligibility Criteria)

- Name of Pet
- Animal Type
- Special Characteristics and Information about the Pet
- Activities Pet Likes
- Photo of Pet

Selection Process

- More than one selection for “Pet of the Month” may be made if approved by the commission.
- All nominations received will be presented to the Parks and Recreation Commission each month, based on the timeline, below.

Pet of the Month for	Nomination Window	Pet of the Month Selection	Recognition
January	December 1-31	January PRC Meeting	Mid-January through mid-February
February	January 1-31	February PRC Meeting	Mid-February through mid-March
March	February 1-28/29	March PRC Meeting	Mid-March through mid-April
April	March 1-31	April PRC Meeting	Mid-April through mid-May
May	April 1-30	May PRC Meeting	Mid-May through mid-June
June	May 1-31	June PRC Meeting	Mid-June through mid-July
July	June 1-30	July PRC Meeting	Mid-July through mid-August
August	July 1-31	August PRC Meeting	Mid-August through mid-September

September	August 1-31	September PRC Meeting	Mid-September through mid-October
October	September 1-30	October PRC Meeting	Mid-October through mid-November
November	October 1-31	November PRC Meeting	Mid-November through mid-December
December	November 1-30	December PRC Meeting	Mid-December through mid-January

- Selected Pet of the Month is recognized via:
 - City Website
 - Monthly E-Newsletter
 - City and Community Services Department Facebook pages
- Nominations that are not selected for “Pet of the Month” are eligible for future consideration
- Nominations will also be featured to help promote community engagement, but only pet(s) that are selected as Pet(s) of the Month will be featured as promoted as such.

Pet of the Month - October Nominees

Babygirl



Moyis



Kainoa



Bailey



Wanda



Mellow



Pet of the Month - October Nominees

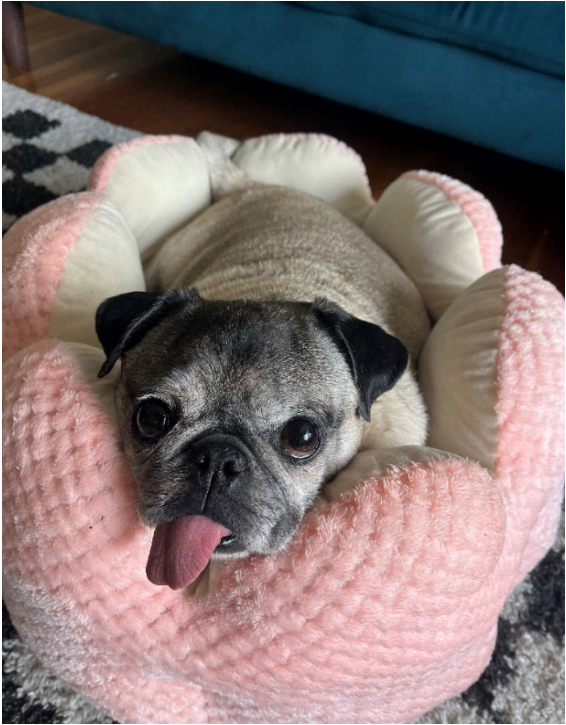
Fletcher




Rosie




City of Signal Hill Pet of the Month October 2025

What is your Pet's name?	Babygirl
Does your pet have a nick name?	Baby
Are you a Signal Hill resident?	Yes
What type of animal/breed is your pet?	Pug
What makes your pet special?	Her tongue
How long have you had your pet? How did you acquire your pet?	8 years, she was offered to me by a family friend
What activities does your pet like to do?	She loves to sleep all day and sunbathe
Does your pet have all required licenses?	Yes
Nominated March 24, 2025	


City of Signal Hill Pet of the Month October 2025

What is your Pet's name?	Moyis
Does your pet have a nick name?	Field not completed.
Are you a Signal Hill resident?	Yes
What type of animal/breed is your pet?	Pug
What makes your pet special?	He's a travel poppy outgoing, social, adorable and super active.
How long have you had your pet? How did you acquire your pet?	For his whole live 11 beautiful years and a couple months
What activities does your pet like to do?	Walking, eating, car rides, he sleeps anywhere
Does your pet have all required licenses?	Yes
Nominated April 16, 2025	


City of Signal Hill Pet of the Month October 2025

What is your Pet's name?	Kainoa
Does your pet have a nick name?	The love dogtor
Are you a Signal Hill resident?	Yes
What type of animal/breed is your pet?	Labrador Pitbull mix
What makes your pet special?	She's from Hawaii! She has an island spirit and beautiful coat
How long have you had your pet? How did you acquire your pet?	She was adopted in Hawaii when she was 2 months, now she is 5 living it up in signal hill
What activities does your pet like to do?	Walk up the hill! And eat chicken
Does your pet have all required licenses?	Yes
Nominated May 25, 2025	


City of Signal Hill Pet of the Month October 2025

What is your Pet's name?	Bailey
Does your pet have a nick name?	Bop
Are you a Signal Hill resident?	Yes
What type of animal/breed is your pet?	Dog
What makes your pet special?	She is the cuddliest and sweetest puppy
How long have you had your pet? How did you acquire your pet?	3 years
What activities does your pet like to do?	Going to the dog park and playing with her sister Zoey (another dog)
Does your pet have all required licenses?	Yes
Nominated June 24, 2025	


City of Signal Hill Pet of the Month October 2025

What is your Pet's name?	Wanda
Does your pet have a nick name?	Wandisimo,wandiesel,wandita
Are you a Signal Hill resident?	Yes
What type of animal/breed is your pet?	dog
What makes your pet special?	she communicates her needs very well and curses at me in her own way
How long have you had your pet? How did you acquire your pet?	rescued
What activities does your pet like to do?	leisure walks, naps, and not share her toys
Does your pet have all required licenses?	Yes
Nominated July 27, 2025	


City of Signal Hill Pet of the Month October 2025

What is your Pet's name?	Mellow
Does your pet have a nick name?	Maxi
Are you a Signal Hill resident?	Yes
What type of animal/breed is your pet?	Domester Long Hair
What makes your pet special?	He likes to show his gratitude for having been adopted by thanking me several times a day.
How long have you had your pet? How did you acquire your pet?	2-1/4 years
What activities does your pet like to do?	He and a new kitty of mine like to chase each other and wrestle.
Does your pet have all required licenses?	Yes
Nominated September 11, 2025	

City of Signal Hill Pet of the Month October 2025

What is your Pet's name?	Fletcher
Does your pet have a nick name?	
Are you a Signal Hill resident?	Yes
What type of animal/breed is your pet?	Standard Poodle
What makes your pet special?	He is a therapy dog with BARK. Children read to him at Signal Hill library, El Dorado library and Cleveland Elementary School.
How long have you had your pet? How did you acquire your pet?	We have had Fletcher for a year. We got him from a breeder in Oregon.
What activities does your pet like to do?	Fletcher likes his morning walk to the Signal Hill Park and playing with his dog friends at the dog park.
Does your pet have all required licenses?	Yes
Nominated September 12, 2025	

City of Signal Hill Pet of the Month October 2025

What is your Pet's name?	Rosie
Does your pet have a nick name?	Rosie-ro, Rosarita, Rosiegirl, Rosieroni
Are you a Signal Hill resident?	Yes
What type of animal/breed is your pet?	Chihuahua/Cocker Spaniel Mix
What makes your pet special?	She's very loyal and affectionate. She has a very cool white mohawk.
How long have you had your pet? How did you acquire your pet?	1 year, adopted her from a rescue
What activities does your pet like to do?	Walk, try to eat everything she sees, play fetch, cuddle with us and her cat brother
Does your pet have all required licenses?	Yes
Nominated September 13, 2025	



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STAFF REPORT

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10/15/2025

AGENDA ITEM

TO:
**HONORABLE CHAIR
AND MEMBERS OF THE PARKS AND RECREATION COMMISSION**

FROM:
**YVETTE E. AGUILAR
DEPUTY CITY MANAGER/PARKS, RECREATION AND LIBRARY SERVICES
DIRECTOR**

SUBJECT:
**DIRECTOR'S REPORT - UPDATES ON CITY COUNCIL ACTIONS, PARK
PROJECTS, AND PROGRAMS**

Summary:

The Director's Report provides updates on activities and actions related to the Parks, Recreation and Library Services Department and provides the Parks and Recreation Commission with information about City Council direction; status on park projects; and other programs and services.

Strategic Plan Goal(s):

Goal No. 4: Maintain and improve the City's physical infrastructure, water system, and recreational spaces.

Goal No. 5: Strengthen internal communication, recruitment, retention, systems, and processes to increase the effectiveness and efficiency of City services.

Recommendation:

Receive and file report.

Updates and Analysis:

CITY COUNCIL

At the September 9, 2025, City Council Meeting:

- Librarian Gelli Nocon provided a presentation about scheduled programming to commemorate Hispanic Heritage Month.
- A representative from Rancho Los Cerritos provided a brief overview of the Ranchos Walk.

- Community Development Director Colleen Doan introduced the new Code Enforcement Officer, Gus Alonso.
- A representative from the Los Angeles County Sanitation District provided an update on the County's ongoing Spring Street pumping plant facility improvements project.
- City Council approved a relocation plan and a budget adjustment to assist the tenants of 1975 East 21st Street and 2107 Cherry Avenue.
- City Council discussed the potential designation of an annual Jessie Nelson Day of Remembrance; further development of this item will be discussed at a future meeting.

At the September 23, 2025, City Council Meeting:

- Mayor Jones presented certificates to the 2025 Signal Hill Leadership Academy graduates.
- Student representatives from the American University of Health Sciences provided a presentation on obesity in children.
- City Council authorized the City Manager to enter a Master Agreement with the Department of Transportation for the Citywide Transportation Enhancement Project and the Willow Street/Cherry Avenue Corridors Collision Reduction Project.
- City Council authorized the City Manager to enter into an agreement with W.G. Zimmerman Engineering for the East Burnett Street Historical District Pedestrian and Bike Enhancement Project.
- City Council adopted a resolution authorizing carryover appropriation from the Fiscal Year 2024-2025 operating expenditure budget and capital improvement plan budget to Fiscal Year 2025-2026 budget.
- City Council authorized the City Manager to enter into a Public Works Contract with Westover Controls Corporation for the Police Department HVAC system upgrade.

PARK PROJECTS

Civic Center Master Plan - Phase I (Amphitheater)

The Civic Center Master Plan (Plan) was approved and adopted by City Council at the August 27, 2024 meeting.

In September 2024 staff-initiated Phase I of the Civic Center Plan and released a request for proposals (RFP) for the architectural and engineering design services for the amphitheater project (Phase I) and awarded a contract in December 2024. City staff and the consultants presented a conceptual design for the amphitheater at the May 27, 2025, City Council meeting. Groundbreaking for the project is anticipated in fall 2025, with project completion by the end of the 2026 calendar year.

Please visit the website at <https://www.cityofsignalhill.org/717/Civic-Center-Master-Plan> to learn more and keep updated on the status of the Plan.

RECREATION DIVISION

Program	Number of Participants
<u>Signal Hill Park Afterschool Recreation Club</u> The Afterschool Recreation Club (ARC) and Tween program participants engage in various activities based on a weekly theme that includes science, technology, arts, and sports.	
Afterschool Recreation Club Kindergarten-Fifth Grade	51 Enrolled
Tween Program Sixth – Eighth Grade	15 Enrolled
<u>Co-Ed Youth Sports Program</u> Registration began for Flag Football and Volleyball.	
Eight Teams	82 Enrolled (as of September 31, 2025)

COMMUNITY SERVICES DIVISION

Program	Number of Participants
<u>Food Distribution Programs</u> The Department offers a Senior Food Distribution program for residents aged 55 and older to receive supplemental groceries and a Family Food Distribution program for families to receive a Mother's Nutritional Market debit card to purchase supplemental groceries each month.	
Senior Brown Bag Program	34 Seniors
Family Food Distribution Program	18 Families

<u>Senior Social Club Programs</u> This program is focused on providing engagement, enrichment, and socialization opportunities for adults ages 55 and older.	
Senior Excursion: OC Fair	25 Participants
Silver Sneakers	8 Participants
Traditional Games: Loteria, Bingo, Dominoes, Cards	31 Participants
Harmonicas on the Hill	9 Participants
Yoga in the Park	6 Participants
Tai Chi	13 Participants
Tech Tuesday: Basics iPhone or Android	15 Participants
Arts & Crafts: Fabric Bookmarks	5 Participants

<u>Ongoing Senior Programs</u>	
Mondays	Arts and Crafts (2 nd and 4 th Monday of the month)
Mondays	Tai Chi (2 nd and 4 th Monday of the month)
Tuesdays	Traditional Games
Wednesdays	Silver Sneakers Low Impact Fitness
Wednesdays	Harmonicas on the Hill (1 st and 3 rd Wednesday of the month)
Thursdays	Yoga in the Park (2 nd and 4 th Wednesday of the month)
Saturday	Master Zumba Class (1 st Saturday of the month)

<u>Community Garden at Signal Hill Park</u>	
The Department is responsible for 24 rentable plots in the Community Garden. Staff have been working on keeping the plots free of weeds and setting up a gardening workshop for the new year. In January, we launched our garden workshops, which happen twice a month.	
Garden Plots	23 Plots
Garden Workshop – September 13 & 27	40 Participants

<u>Signal Hill Under the Stars</u>	
During the last Friday of the month, 60 guests enjoyed live music themed Line Dancing Night with mocktails and snacks under the magnificent stars in the Zinnia Courtyard.	
September 26	60 participants

<u>Animal and Pet Programs</u>	
The pet programs are focused on promoting responsible pet ownership, pet health, and pet adoption opportunities in addition to pet and animal education opportunities. Some programs are in partnership with the City of Long Beach, and some are standalone.	
<u>Low-Cost Pet Vaccination Clinic</u>	
Community Animal Medicine Project (CAMP) provides low-cost vaccine and wellness services. Services include flea/tick treatment, microchips, as well as both cat and dog vaccinations.	
September 20	84 Pets

<u>Volunteer Programs</u>	
Newly Processed Volunteers	No new volunteers processed
Administrative Volunteers	3 Volunteers
Volunteer Hours for September 2025	7.5 Hours
Quarterly Volunteer Social	
Fall Volunteer Social	15 Volunteers

<u>Facility Rentals</u>	<u>Resident</u>	<u>Non-Resident</u>	<u>Non-Profit</u>	<u>School</u>	<u>Total</u>
Discovery Well Park Picnic Shelters	2	0	0	0	2
Reservoir Park Picnic Shelter	0	1	0	0	1
Signal Hill Park Picnic Shelters	3	0	0	0	3
Discovery Well Community Centers	0	0	0	0	0
Spud Field	0	0	0	0	0
Signal Hill Point Terrace	0	0	0	0	0
Library Community Room	1	0	2	0	3
Zinnia Courtyard Patio	0	0	0	0	0
Wedding Space	0	1	0	0	1
TOTAL					10

<u>Rental Revenue</u>	<u>January – September 2025</u>
Facility Rental Revenue	\$15,007.05
Total Facility Fees Waived	\$13,232.25

LIBRARY SERVICES DIVISION

<u>Library Services</u>	<u>Number of Participants</u>
Circulation: Total number of items checked out from the library that are in circulation.	
Circulation of Library Items	3,894 Items
Library Visits	11,247 Visits
Library Website Visits	1,001 Visits
Library Wi-Fi Connections	1,228 Connections
Resident Library Card Registration	314 Library Card Registrations
Non-Resident Library Card Registration	53 Library Card Registrations
<u>Inter Library Loan</u> Inter Library Loan (ILL) Enables patrons to obtain materials unavailable at the Signal Hill Public Library, and other libraries can also borrow Signal Hill's materials.	
Inter Library Loan Service Borrowed	49 Items Borrowed
Inter Library Loan Service Loaned Out	13 Items Loaned Out

<u>Electronic Resources</u>	<u>Number of Participants</u>
Freemal Music Subscription+	21 New Active Users, 229 songs streamed
Kanopy Movie Streaming Subscription	14 New Active Users, 6,085 minutes streamed
Beanstack Subscription	1 New Active Users

<u>Library Programs</u>	<u>Number of Participants</u>
Study Rooms Reservations	178 Reservations
Story Time	214 Children, 221 Adults
First Friday Book Club	11 Adults
Romance Book Club	5 Adults
Pageturners Book Club	4 Adults
Make It! Program	3 Children, 4 Adults
Teen Social Club	20 Children
Senior Dancing for Health	38 Adults
BARK: Read to Dogs	11 Children, 5 Adults
Signal Hill Public Library Crochet Club	1 Child, 7 Adults
Jewel Box Children's Theater Workshop	6 Children, 6 Adults
Library Tutoring Program	103 Children
Zumba	86 Adults
Homeschool Class Visit	42 Children, 10 Adults
Spooky Photography Workshop	5 Adults
Library Loteria	1 Child, 7 Adults
Music of Ancient Homelands	17 Children, 10 Adults
Pirate Day Pirate Adventure	25 Children, 18 Adults
Edible Gardening	1 Child, 14 Adults
MOLAA Family Workshop	5 Children, 7 Adults

<u>Ongoing Library Programs</u>	
Mondays	Spanish Story Time
Tuesdays	After School Club Tween Social Club
Wednesdays	Baby Story Time
Thursdays	Senior Dancing for Health Teen Social Club Math Tutoring Program 3 rd Thursday Romance Book Club
Fridays	Preschool Story Time 1 st Friday Book Club 2 nd Friday: Make It! 3 rd Friday Crochet Club
Saturdays	Khmer Story Time 2 nd Saturday Pageturners Book Club 3 rd Saturday Photography Open Studio 3 rd Saturday Jewel Box Children's Theater Workshop

UPCOMING PARKS, RECREATION, AND LIBRARY SERVICES DEPARTMENT PROGRAMS AND EVENTS

Upcoming Programs	
October 16	Senior Dancing for Health Library Tutoring Program Romance Book Club Seniors on the Go
October 17	Seniors Social Club- Excursion -Tanaka Farms Signal Hill Public Library Crochet Club
October 20	Tai Chi Class Mindful Mondays
October 21	Senior Social Club-Traditional Games Halloween Adventure Puppet Show Zumba at the Library
October 23	Senior Dancing for Health REC Express at Reservoir Park Yoga in the Park Library Tutoring Program
October 25	Halloween Carnival
October 27	Mindful Mondays
October 28	Senior Social Club-Traditional Games Zumba at the Library
October 29	Memorial Care Workshop Disaster Preparedness Workshop
October 30	Seniors Social Club-Spooktacular Bingo and Luncheon ARC Halloween Senior Dancing for Health Library Tutoring Program Immersive Scary Movie Night
October 31	Creepy Crawly Storytime
November 1	LA County Organic Gardening Calavera Decorating
November 3	BARK Read to Dogs Tai Chi Class Aztec Sound Bath

November 4	Senior Social Club-Traditional Games Zumba at the Library
November 5	Silver Sneakers
November 6	Senior Dancing for Health Library Tutoring Program
November 7	First Friday Book Club
November 8	Zumba Master Class Pageturners Book Club
November 10	Mindfulness and Stress Management
November 12	Pass the Sticks
November 13	Senior Dancing for Health Library Tutoring Program Mental Health Resources Workshop
November 14	Make It!
November 15	Jewel Box Children's Theater Workshop
November 18	Zumba at the Library
November 19	Homemade for the Holidays ARC Friendsgiving

Approved:

Yvette E. Aguilar



CITY OF SIGNAL HILL
STAFF REPORT

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10/15/2025

AGENDA ITEM

TO:
**HONORABLE CHAIR
AND MEMBERS OF THE PARKS AND RECREATION COMMISSION**

FROM:
**YVETTE E. AGUILAR
DEPUTY CITY MANAGER/PARKS, RECREATION AND LIBRARY SERVICES
DIRECTOR**

SUBJECT:
REVIEW OF COMMISSION REVOLVING OBJECTIVES

Summary:

Each month staff will provide an update on various actions taken regarding items identified on the Commission Revolving objectives.

Strategic Plan Goal(s):

Goal No. 5 Strengthen internal communication, recruitment, retention, systems, and processes to increase the effectiveness and efficiency of City services.

Recommendation:

Update, receive, and file report.

Background:

Each year, the Commission reviews their revolving objectives and status. Attachment A is the most recent list with a status report following each item. This will provide an ongoing status update for Commissioners regarding goals that were approved by the Commission in June 2025.

Approved:

Yvette E. Aguilar

City of Signal Hill
Parks and Recreation Commission
Revolving Goals: FY 2025-2026
Updated July 9, 2025

Goal	Status	Timeline (if applicable)	Strategic Plan Goal(s)
Planning			
Provide input on the design of an outdoor art project for Hillbrook Park.	Pending	Spring 2026	Goal No. 4 Infrastructure Goal No. 5 High-Functioning Government
Provide feedback on the use of the newly constructed or renovated parks in Signal Hill. <i>(P&RMP Goal 1.2: Maintain and improve existing facilities, parks, trails, and open spaces.)</i>	Ongoing	As appropriate, as funding is available.	Goal No. 4 Infrastructure Goal No. 5 High-Functioning Government
Policy			
Provide input on Parks, Recreation, and Library Services Policies related to private instruction, indoor/outdoor rentals, and fee waivers. <i>(PIP, 2A, 2B, 2C: Policy)</i>	Pending		Goal No. 2 Community Safety Goal No. 5 High-Functioning Government
Programs			
Provide recommendations for programming.	Ongoing	As appropriate, as funding is available.	Goal No. 5 High-Functioning Government
Capital Projects			
Participate in the Ground Breaking Ceremony and Grand Opening the new Signal Hill Amphitheater (Phase I of the Civic Center Master Plan).	Pending	Ground Breaking: Fall 2025 Grand Opening: Summer/Fall 2026	Goal No. 4 Infrastructure
Provide input on scheduled park improvement projects. <i>(P&RMP Goal 1.2: Maintain and improve existing facilities, parks, trails, and open spaces.)</i>	Ongoing	As appropriate, as funding is available.	Goal No. 4 Infrastructure Goal No. 5 High-Functioning Government
Through Park Assignment presentations, provide recommendations on future park improvements for consideration.	Ongoing	As appropriate, as funding is available.	Goal No. 4 Infrastructure Goal No. 5 High-Functioning Government

2023-2028 Strategic Plan Goals

- Goal No. 1 Financial Stability: Ensure the City's long-term financial stability and resilience.
- Goal No. 2 Community Safety: Maintain community safety by supporting public safety services and increasing emergency preparedness.
- Goal No. 3 Economic Development: Improve the local economy, support local businesses, and create a vibrant downtown core.
- Goal No. 4 Infrastructure: Maintain and improve the City's physical infrastructure, water system, and recreational spaces.
- Goal No. 5 High-Functioning Government: Strengthen internal communication, recruitment, retention, systems, and processes to increase the effectiveness and efficiency of City services.



CITY OF SIGNAL HILL
STAFF REPORT

2175 Cherry Avenue • Signal
Hill, California 90755-3799

10/15/2025

AGENDA ITEM

TO:
**HONORABLE CHAIR
AND MEMBERS OF THE PARKS AND RECREATION COMMISSION**

FROM:
**YVETTE E. AGUILAR
DEPUTY CITY MANAGER/PARKS, RECREATION AND LIBRARY SERVICES
DIRECTOR**

SUBJECT:
APPROVAL OF MEETING MINUTES

Summary:

Regular Meeting of September 17, 2025.

Strategic Plan Goal(s):

Goal No. 5 Strengthen internal communication, recruitment, retention, systems, and processes to increase the effectiveness and efficiency of City services.

Recommendation:

Approve the meeting minutes.



CITY OF SIGNAL HILL

2175 Cherry Avenue • Signal Hill, California 90755-3799

MINUTES OF A REGULAR MEETING
SIGNAL HILL PARKS AND RECREATION COMMISSION
September 17, 2025

A Regular Meeting of the Signal Hill Parks and Recreation Commission was held in-person in the Council Chamber on September 17, 2025.

(1) **CALL TO ORDER – 6:02 P.M.**

(2) **ROLL CALL**

Commissioner Gidwani arrived at 6:04 p.m.

PRESENT: CHAIR LINDA EDWARDS
VICE CHAIR CAROLINE KISS-LEE
COMMISSIONER TIM ANHORN
COMMISSIONER PAM DUTCH HUGHES

ABSENT: NONE

LATE ARRIVAL: COMMISSIONER KIRAN GIDWANI

(3) **PLEDGE OF ALLEGIANCE**

(4) **PUBLIC BUSINESS FROM THE FLOOR ON ITEMS NOT LISTED ON THIS AGENDA**

(5) **PRESENTATION(S)**

(6) **DISCUSSION ITEM(S)**

a. PET OF THE MONTH NOMINATIONS

Commissioner Gidwani arrived at 6:04 p.m.

It was moved by COMMISSIONER ANHORN and seconded by COMMISSIONER DUTCH HUGHES, to vote Lulu as the September Pet of the

Month.

The following vote resulted:

AYES: CHAIR EDWARDS
VICE CHAIR KISS-LEE
COMMISSIONER ANHORN
COMMISSIONER DUTCH HUGHES
COMMISSIONER GIDWANI

NOES: NONE

ABSENT: NONE

ABSTAIN: NONE

b. DIRECTOR'S REPORT – UPDATES ON CITY COUNCIL ACTIONS, PARK PROJECTS, AND PROGRAMS

It was moved by COMMISSIONER ANHORN and seconded by COMMISSIONER DUTCH HUGHES, to receive and file.

The following vote resulted:

AYES: CHAIR EDWARDS
VICE CHAIR KISS-LEE
COMMISSIONER ANHORN
COMMISSIONER DUTCH HUGHES
COMMISSIONER GIDWANI

NOES: NONE

ABSENT: NONE

ABSTAIN: NONE

(7) CONSENT CALENDAR

- a. FEE WAIVER REQUEST FOR LONG BEACH UNIFIED SCHOOL DISTRICT FACILITY USE
- b. APPROVAL OF MEETING MINUTES
- c. REVIEW OF COMMISSION REVOLVING OBJECTIVES

It was moved by COMMISSIONER ANHORN and seconded by COMMISSIONER DUTCH HUGHES, to approve the Consent Calendar.

The following vote resulted:

AYES: CHAIR EDWARDS
VICE CHAIR KISS-LEE
COMMISSIONER ANHORN
COMMISSIONER DUTCH HUGHES
COMMISSIONER GIDWANI

NOES: NONE
ABSENT: NONE
ABSTAIN: NONE

(8) **COMMISSION NEW BUSINESS**

Commissioner Dutch Hughes announced the Signal Hill Community Foundation will be hosting an event on Thursday, October 30 on the Library Signal Point Terrace. Tickets are available for the Night of Magic and there will be a silent auction and hor d'oeuvres.

(9) **ADJOURNMENT**

It was moved by COMMISSIONER ANHORN and seconded by COMMISSIONER DUTCH HUGHES to adjourn tonight's meeting to the next regular meeting of the Signal Hill Parks and Recreation Commission to be held on Wednesday, October 15, 2025, at 6:00 p.m.. in the Council Chamber of City Hall, 2175 Cherry Avenue, Signal Hill, CA 90755.

The following vote resulted:

AYES: CHAIR EDWARDS
VICE CHAIR KISS-LEE
COMMISSIONER ANHORN
COMMISSIONER DUTCH HUGHES
COMMISSIONER GIDWANI

NOES: NONE

ABSENT: NONE

ABSTAIN: NONE

CHAIR EDWARDS adjourned the meeting at 6:13 p.m.

LINDA EDWARDS
CHAIR

Attest:

YVETTE E. AGUILAR
COMMISSION SECRETARY