



CITY OF SIGNAL HILL

2175 Cherry Avenue • Signal Hill, California 90755-3799

THE CITY OF SIGNAL HILL
WELCOMES YOU TO A REGULAR
PARKS AND RECREATION COMMISSION MEETING
March 18, 2026

The City of Signal Hill appreciates your attendance. Public interest provides the Commission with valuable information regarding issues of the community. Meetings are held on the 3rd Wednesday of every month.

Meetings begin at 6:00 pm. There is a public comment period at the beginning of the regular meeting, as well as the opportunity to comment on each agenda item as it arises. Any meeting may be adjourned to a time and place stated in the order of adjournment.

The agenda is posted 72 hours prior to each meeting on the City's website and outside of City Hall. The agenda and related reports are also available for review online at www.cityofsignalhill.org.

To participate:

- In-person Participation: Council Chamber of City Hall, 2175 Cherry Avenue, Signal Hill, California.
- To make a general public comment or comment on a specific agenda item, you may also submit your comment, limited to 250 words or less, to the Director of Parks, Recreation and Library Services at yaguilar@cityofsignalhill.org no later than 4:00 p.m. on Wednesday, March 18, 2026. Written comments will be provided electronically to the Parks & Recreation Commission and attached to the meeting minutes. Written comments will not be read into the record.

Park and Recreation Commissioners are compensated \$75.00 per meeting.

(1) **CALL TO ORDER – 6:00 P.M.**

(2) **ROLL CALL**

CHAIR EDWARDS
VICE CHAIR KISS-LEE
COMMISSIONER ANHORN
COMMISSIONER DUTCH HUGHES

COMMISSIONER GIDWANI

(3) PLEDGE OF ALLEGIANCE

(4) PUBLIC BUSINESS FROM THE FLOOR ON ITEMS NOT LISTED ON THIS AGENDA

(5) PRESENTATION(S)

- a. RECREATION COORDINATOR ERENDIRA HERNANDEZ WILL PROVIDE A PREVIEW OF THE UPCOMING SPRING FEST EVENT ON SATURDAY, APRIL 4, 2026.
- b. MANAGEMENT ASSISTANT ALYSSA CHRISTENSON WILL PROVIDE A PRESENTATION ON THE UPCOMING YOUTH IN GOVERNMENT DAY AND CITY HALL RIBBON CUTTING CEREMONY ON THURSDAY, APRIL 16, 2026.

(6) DISCUSSION ITEM(S)

- a. PET OF THE MONTH NOMINATIONS

Summary:

The Commission will consider submitted nominations and select a Pet of the Month for March 2026 (Attachment A).

Strategic Plan Goal(s):

Goal No. 5 Strengthen internal communication, recruitment, retention, systems, and processes to increase the effectiveness and efficiency of City services.

Recommendation:

Review the nomination for March 2026 and select nominee(s) to recognize for Pet of the Month.

- b. DIRECTOR'S REPORT - UPDATES ON CITY COUNCIL ACTIONS, PARK PROJECTS, AND PROGRAMS

Summary:

The Director's Report provides updates on activities and actions related to the Parks, Recreation and Library Services Department and provides the Parks and Recreation Commission with information about City Council direction; status on park projects; and other programs and services.

Strategic Plan Goal(s):

Goal No. 4: Maintain and improve the City's physical infrastructure, water system, and recreational spaces.

Goal No. 5: Strengthen internal communication, recruitment, retention,

systems, and processes to increase the effectiveness and efficiency of City services.

Recommendation:

Receive and file report.

(7) CONSENT CALENDAR

The following Consent Calendar items are expected to be routine and non-controversial. Items will be acted upon by the Commission at one time without discussion. Any item may be removed by a Commissioner or member of the audience for discussion.

a. REVIEW OF COMMISSION REVOLVING OBJECTIVES

Summary:

Each month staff will provide an update on various actions taken regarding items identified on the Commission Revolving objectives.

Strategic Plan Goal(s):

Goal No. 5 Strengthen internal communication, recruitment, retention, systems, and processes to increase the effectiveness and efficiency of City services.

Recommendation:

Update, receive, and file report.

b. APPROVAL OF MEETING MINUTES

Summary:

Regular Meeting of February 18, 2026.

Strategic Plan Goal(s):

Goal No. 5 Strengthen internal communication, recruitment, retention, systems, and processes to increase the effectiveness and efficiency of City services.

Recommendation:

Approve the meeting minutes.

(8) COMMISSION NEW BUSINESS

COMMISSIONER ANHORN
COMMISSIONER DUTCH HUGHES
COMMISSIONER GIDWANI

VICE CHAIR KISS-LEE
CHAIR EDWARDS

(9) ADJOURNMENT

Tonight's meeting will be adjourned to the next regular meeting of the Parks & Recreation Commission to be held on April 15, 2026, at 6:00 p.m., in the Council Chamber of City Hall, 2175 Cherry Avenue, Signal Hill, CA 90755.

PUBLIC PARTICIPATION

If you need special assistance beyond what is normally provided to participate in City meetings, the City will attempt to accommodate you in every reasonable manner. Please call the City Clerk's office at (562) 989-7305 at least 48 hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible.

AFFIDAVIT OF POSTING

I, Yvette E. Aguilar, Commission Secretary of the Parks and Recreation Commission, do hereby affirm that a copy of the foregoing agenda was posted at City Hall, 72 hours in advance of this meeting.



CITY OF SIGNAL HILL

2175 Cherry Avenue • Signal Hill, California 90755-3799

STAFF REPORT

3/18/2026

AGENDA ITEM

**TO:
HONORABLE CHAIR
AND MEMBERS OF THE PARKS AND RECREATION COMMISSION**

**FROM:
YVETTE E. AGUILAR
DEPUTY CITY MANAGER/PARKS, RECREATION AND LIBRARY SERVICES
DIRECTOR**

**SUBJECT:
PRESENTATION - SPRING FEST PREVIEW**

Summary:

Recreation Coordinator Erendira Hernandez will provide a preview of the upcoming Spring Fest event on Saturday, April 4, 2026.



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STAFF REPORT

3/18/2026

AGENDA ITEM

**TO:
HONORABLE CHAIR
AND MEMBERS OF THE PARKS AND RECREATION COMMISSION**

**FROM:
YVETTE E. AGUILAR
DEPUTY CITY MANAGER/PARKS, RECREATION AND LIBRARY SERVICES
DIRECTOR**

**SUBJECT:
PRESENTATION - YOUTH IN GOVERNMENT DAY AND CITY HALL RIBBON
CUTTING CEREMONY**

Summary:

Management Assistant Alyssa Christenson will provide a presentation on the upcoming Youth in Government Day and City Hall Ribbon Cutting Ceremony on Thursday, April 16, 2026.



CITY OF SIGNAL HILL
STAFF REPORT

2175 Cherry Avenue • Signal Hill, California 90755-3799

3/18/2026

AGENDA ITEM

TO:
**HONORABLE CHAIR
AND MEMBERS OF THE PARKS AND RECREATION COMMISSION**

FROM:
**YVETTE E. AGUILAR
DEPUTY CITY MANAGER/PARK, RECREATION AND LIBRARY SERVICES
DIRECTOR**

BY:
**MELISSA MONTIEL
MANAGEMENT ASSISTANT**

SUBJECT:
PET OF THE MONTH NOMINATIONS

Summary:

The Commission will consider submitted nominations and select a Pet of the Month for March 2026 (Attachment A).

Strategic Plan Goal(s):

Goal No. 5 Strengthen internal communication, recruitment, retention, systems, and processes to increase the effectiveness and efficiency of City services.

Recommendation:

Review the nomination for March 2026 and select nominee(s) to recognize for Pet of the Month.

Background:

No new qualified nominations were received for March 2026. Seven nominations remain from previous submissions. There are a total of seven nominations that are eligible for the Parks and Recreation Commission to consider for the March 2026 Pet of the Month (Attachment B).

Approved:

3/18/2026

Yvette E. Aguilar

**Monthly Pet of the Month
Guidelines
PRC Approved 09/21/2022**

The Pet of the Month program is intended to promote community engagement and highlight Signal Hill pets in the community. Selected pet of the month is subjective, non-scientific or data driven, and at the sole discretion of the Parks and Recreation Commission.

Eligibility Criteria

- Self-Attest to Signal Hill Residency
 - Nominating Owner
 - Pet
- Pet must be licensed in the City of Signal Hill
- One nomination per household per month

Application Criteria (in addition to information from Eligibility Criteria)

- Name of Pet
- Animal Type
- Special Characteristics and Information about the Pet
- Activities Pet Likes
- Photo of Pet

Selection Process

- More than one selection for “Pet of the Month” may be made if approved by the commission.
- All nominations received will be presented to the Parks and Recreation Commission each month, based on the timeline, below.

Pet of the Month for	Nomination Window	Pet of the Month Selection	Recognition
January	December 1-31	January PRC Meeting	Mid-January through mid-February
February	January 1-31	February PRC Meeting	Mid-February through mid-March
March	February 1-28/29	March PRC Meeting	Mid-March through mid-April
April	March 1-31	April PRC Meeting	Mid-April through mid-May
May	April 1-30	May PRC Meeting	Mid-May through mid-June
June	May 1-31	June PRC Meeting	Mid-June through mid-July
July	June 1-30	July PRC Meeting	Mid-July through mid-August
August	July 1-31	August PRC Meeting	Mid-August through mid-September

September	August 1-31	September PRC Meeting	Mid-September through mid-October
October	September 1-30	October PRC Meeting	Mid-October through mid-November
November	October 1-31	November PRC Meeting	Mid-November through mid-December
December	November 1-30	December PRC Meeting	Mid-December through mid-January

- Selected Pet of the Month is recognized via:
 - City Website
 - Monthly E-Newsletter
 - City and Community Services Department Facebook pages
- Nominations that are not selected for “Pet of the Month” are eligible for future consideration
- Nominations will also be featured to help promote community engagement, but only pet(s) that are selected as Pet(s) of the Month will be featured as promoted as such.

Pet of the Month - March Nominees

Kainoa



Bailey



Wanda



Mellow



London



Saint



Pet of the Month - March Nominees

Pringles



City of Signal Hill Pet of the Month March 2026

What is your Pet's name?	Kainoa
Does your pet have a nick name?	The love dogtor
Are you a Signal Hill resident?	Yes
What type of animal/breed is your pet?	Labrador Pitbull mix
What makes your pet special?	She's from Hawaii! She has an island spirit and beautiful coat
How long have you had your pet? How did you acquire your pet?	She was adopted in Hawaii when she was 2 months, now she is 5 living it up in signal hill
What activities does your pet like to do?	Walk up the hill! And eat chicken
Does your pet have all required licenses?	Yes
Nominated May 25, 2025	

City of Signal Hill Pet of the Month March 2026

What is your Pet's name?	Bailey
Does your pet have a nick name?	Bop
Are you a Signal Hill resident?	Yes
What type of animal/breed is your pet?	Dog
What makes your pet special?	She is the cuddliest and sweetest puppy
How long have you had your pet? How did you acquire your pet?	3 years
What activities does your pet like to do?	Going to the dog park and playing with her sister Zoey (another dog)
Does your pet have all required licenses?	Yes
Nominated June 24, 2025	

City of Signal Hill Pet of the Month March 2026

What is your Pet's name?	Wanda
Does your pet have a nick name?	Wandisimo,wandiesel,wandita
Are you a Signal Hill resident?	Yes
What type of animal/breed is your pet?	dog
What makes your pet special?	she communicates her needs very well and curses at me in her own way
How long have you had your pet? How did you acquire your pet?	rescued
What activities does your pet like to do?	leisure walks, naps, and not share her toys
Does your pet have all required licenses?	Yes

Nominated July 27, 2025



City of Signal Hill Pet of the Month March 2026

What is your Pet's name?	Mellow
Does your pet have a nick name?	Maxi
Are you a Signal Hill resident?	Yes
What type of animal/breed is your pet?	Domester Long Hair
What makes your pet special?	He likes to show his gratitude for having been adopted by thanking me several times a day.
How long have you had your pet? How did you acquire your pet?	2-1/4 years
What activities does your pet like to do?	He and a new kitty of mine like to chase each other and wrestle.
Does your pet have all required licenses?	Yes
Nominated September 11, 2025	

City of Signal Hill Pet of the Month March 2026

What is your Pet's name?	London
Does your pet have a nick name?	
Are you a Signal Hill resident?	Yes
What type of animal/breed is your pet?	Tabby
What makes your pet special?	London is a talker. He meows about everything.
How long have you had your pet? How did you acquire your pet?	London is a rescued stray. He is about 4 1/2 years old.
What activities does your pet like to do?	London loves to hide in the garden plants and pounce and play with his cat brother from another mother
Does your pet have all required licenses?	Yes

Nominated November 2, 2025



City of Signal Hill Pet of the Month March 2026

What is your Pet's name?	Saint
Does your pet have a nick name?	Sainty poo
Are you a Signal Hill resident?	Yes
What type of animal/breed is your pet?	Labor-doodle
What makes your pet special?	He's so sweet and smart
How long have you had your pet? How did you acquire your pet?	6 months
What activities does your pet like to do?	Explore and cuddle
Does your pet have all required licenses?	Yes
Nominated January 21, 2026	

City of Signal Hill Pet of the Month March 2026

What is your Pet's name?	Pringles
Does your pet have a nick name?	No
Are you a Signal Hill resident?	Yes
What type of animal/breed is your pet?	Boxer/Husky mix
What makes your pet special?	Different color eyes
How long have you had your pet? How did you acquire your pet?	2 years. Adapted him from Long Beach shelter at 4 months old
What activities does your pet like to do?	Hiking and neighborhood watch
Does your pet have all required licenses?	Yes
Nominated January 30, 2026	



STAFF REPORT

3/18/2026

AGENDA ITEM

TO:
**HONORABLE CHAIR
AND MEMBERS OF THE PARKS AND RECREATION COMMISSION**

FROM:
**YVETTE E. AGUILAR
DEPUTY CITY MANAGER/PARKS, RECREATION AND LIBRARY SERVICES
DIRECTOR**

SUBJECT:
**DIRECTOR'S REPORT - UPDATES ON CITY COUNCIL ACTIONS, PARK
PROJECTS, AND PROGRAMS**

Summary:

The Director's Report provides updates on activities and actions related to the Parks, Recreation and Library Services Department and provides the Parks and Recreation Commission with information about City Council direction; status on park projects; and other programs and services.

Strategic Plan Goal(s):

Goal No. 4: Maintain and improve the City's physical infrastructure, water system, and recreational spaces.

Goal No. 5: Strengthen internal communication, recruitment, retention, systems, and processes to increase the effectiveness and efficiency of City services.

Recommendation:

Receive and file report.

Updates and Analysis:

CITY COUNCIL

At the February 10, 2026, City Council Meeting:

- Mayor Hansen presented Police Corporal Ian Bridges with the 2025 City Employee of the Year Award.

- The City Attorney provided an update on requirements of Senate Bill 707.

At the February 24, 2026, City Council Meeting:

- Mayor Hansen presented an award to Diana Phillips for Black History Month Spotlight.

PARK PROJECTS

Civic Center Master Plan - Phase I (Amphitheater)

The Civic Center Master Plan (Plan) was approved and adopted by City Council at the August 27, 2024 meeting.

In September 2024 staff-initiated Phase I of the Civic Center Plan and released a request for proposals (RFP) for the architectural and engineering design services for the amphitheater project (Phase I) and awarded a contract in December 2024. City staff and the consultants presented a conceptual design for the amphitheater at the May 27, 2025, City Council meeting. On November 25, 2025, the City Council approved a contract with CABD for the construction of the amphitheater. Construction work began in January 2026 and project completion is anticipated at the end of the 2026 calendar year.

Please visit the website at <https://www.cityofsignalhill.org/717/Civic-Center-Master-Plan> to learn more and keep updated on the status of the Plan.

Hillbrook Park Wall Mural Art Project (Update)

On August 15, 2025, staff issued a Request for Qualifications - Call For Artists for a mural at Hillbrook Park Wall Mural Art Project (RFQ); the City received 15 submitted packages from various artists demonstrating their qualifications and past projects. The Review Committee evaluated the submitted packages and selected Victor “Ving” Fung as the artist to complete the mural. The City Council awarded Fung a contract on January 13 and work on the mural began in late January 2026. The project is complete and an Artist Meet and Greet took place on March 12, 2026 to unveil the new art.

RECREATION DIVISION

Program	Number of Participants
<u>Signal Hill Park Afterschool Recreation Club</u> The Afterschool Recreation Club (ARC) and Tween program participants engage in various activities based on a weekly theme that includes science, technology, arts, and sports.	
Afterschool Recreation Club Kindergarten-Fifth Grade	51 Enrolled
Tween Program Sixth – Eighth Grade	13 Enrolled
<u>Co-Ed Youth Sports Program</u> The Co-Ed Youth Sports Basketball season started on January 5, <u>2026</u> and is scheduled through February 21, 2026.	
Eight Teams	80 Enrolled

COMMUNITY SERVICES DIVISION

Program – February	Number of Participants
Food Distribution Programs	
The Department offers a Senior Food Distribution program for residents <u>ages</u> 55 and older to receive supplemental groceries and a Family Food Distribution program for families to receive a Mother’s Nutritional Market debit card to purchase supplemental groceries each month.	
Senior Brown Bag Program	40 Seniors
Family Food Distribution Program	19 Families

Senior Social Club Programs	
This program is focused on providing engagement, enrichment, and socialization opportunities for adults aged 55 and older.	
Wellness Wednesday Programs	30 Participants
Traditional Games: Loteria, Bingo, Dominoes, Cards	20 Participants
Tai Chi	20 Participants
Tech Tuesday:	15 Participants

Ongoing Senior Programs	
Mondays	Tai Chi (2 nd and 4 th Monday of the month)
Tuesdays	Traditional Games and Tech Tuesdays
Wednesdays	Wellness Wednesdays: Silver Sneakers, Meditation, Workshops
Thursdays	Yoga in the Park (2 nd and 4 th Wednesday of the month)

Community Services Programs	
Arts and Crafts	10 Participants
Master Zumba in the Park	15 Participants
Poetry Writing Workshop	4 Participants

Community Garden at Signal Hill Park	
The Department is responsible for 23 rentable plots in the Community Garden. Staff have been working on keeping the plots free of weeds. In January, we launched our garden workshops, which happen twice a month.	
Garden Plots	23 Plots

Animal and Pet Programs	
The pet programs are focused on promoting responsible pet ownership, pet health, and pet adoption opportunities in addition to pet and animal education opportunities. Some programs are in partnership with the City of Long Beach, and some are standalone.	
Low-Cost Pet Vaccination Clinic	
Community Animal Medicine Project (CAMP) provides low-cost vaccine and wellness services. Services include flea/tick treatment, microchips, as well as cat and dog vaccinations.	
February 21	34 Pets

<u>Volunteer Programs</u>	
Volunteers Winter Social Event	11 Volunteers
February Newly Processed Volunteers	2 New Volunteers Processed
February PRL Department Volunteers	1 Volunteer
Volunteer Hours for February 2026	3.5 Hours

<u>Facility Rentals: February</u>	Resident	Non-Resident	Non-Profit	School	Total
Discovery Well Park Picnic Shelters	3	0	0	0	3
Reservoir Park Picnic Shelter	0	1	0	0	1
Signal Hill Park Picnic Shelters	1	0	0	0	1
Discovery Well Community Center	1	0	0	0	1
Spud Field	0	0	0	0	0
Signal Hill Point Terrace	0	0	0	0	0
Library Community Room	0	0	2	0	2
Zinnia Courtyard Patio	0	0	0	0	0
Wedding Space	0	0	0	0	0
TOTAL					8

<u>Rental Revenue</u>	<u>January – February 2026</u>
Facility Rental Revenue	\$4,007.84
Total Facility Fees Waived	\$1,108.00

LIBRARY SERVICES DIVISION

<u>Library Services</u>	<u>Number of Participants</u>
Circulation: Total number of items checked out from the library that are in circulation.	
Circulation of Library Items	3,787 Items
Library Visits	4,420 Visits
Library Website Visits	271 Visits
Library Wi-Fi Connections	0 Connections (due to Wi-Fi outage)
Resident Library Card Registration	42 Library Card Registrations
Non-Resident Library Card Registration	167 Library Card Registrations
<u>Inter Library Loan</u>	
Inter Library Loan (ILL) enables patrons to obtain materials unavailable at the Signal Hill Public Library, and other libraries can also borrow Signal Hill's materials.	
Inter Library Loan Service Borrowed	58 Items Borrowed
Inter Library Loan Service Loaned Out	13 Items Loaned Out

Electronic Resources	Number of Participants
Freegal Music Subscription+	4 New Users, 229 songs streamed
Kanopy Movie Streaming Subscription	4 New Users, 6,167 minutes streamed
Beanstack Subscription	3 New Active Users

Library Programs	Number of Participants
Study Rooms Reservations	129 Reservations
Story Time	193 Children, 210 Adults
First Friday Book Club	11 Adults
Romance Book Club	5 Adults
Pageturners Book Club	6 Adult
Make It! Program	7 Children, 9 Adults
Senior Dancing for Health	24 Adults
BARK: Read to Dogs	7 Children, 7 Adults
Signal Hill Public Library Crochet Club	9 Adults

Jewel Box Children's Theater Workshop	5 Children, 5 Adults
Library Tutoring Program	85 Children
Zumba at the Library	84 Adults
History on the Hill: Library 100 th Anniversary	5 Adults
Mindful Moments	3 Adults
Day at the Movies	7 Adults
African Drums and Dance	22 Children, 23 Adults
Adult All Abilities Color and Play	4 Adults
Tea Blend Workshop	9 Adults
Library 100 th Scavenger Hunt	46 Children, 27 Adults
Restorative Sound Bath	12 Adults
Library 100 th : Book Tasting & Cooking Demo	6 Children, 17 Adults
Library 100 th : Mini Golf	86 Children, 14 Adults
Library 100 th : Storytime with Build-A-Stuffed-Animal	38 Children, 36 Adults
Family Movie Night	2 Children, 2 Adults
Library 100 th : Planetarium	16 Children, 26 Adults

Ongoing Library Programs	
Mondays	Spanish Story Time
Tuesdays	After School Club Tween Social Club
Wednesdays	Baby Story Time
Thursdays	Senior Dancing for Health Teen Social Club Math Tutoring Program 3 rd Thursday Romance Book Club
Fridays	Preschool Story Time 1 st Friday Book Club 2 nd Friday: Make It! 3 rd Friday Crochet Club
Saturdays	Khmer Story Time 2 nd Saturday Pageturners Book Club 3 rd Saturday Photography Open Studio 3 rd Saturday Jewel Box Children's Theater Workshop

UPCOMING PARKS, RECREATION, AND LIBRARY SERVICES DEPARTMENT PROGRAMS AND EVENTS

Upcoming Programs	
March 19	Romance Book Club Seniors Excursion Orange County and South Coast Plaza
March 20	Crochet Club
March 21	Low-Cost Pet Vaccine Clinic Open Photography Studio Jewel Box Children's Theater Workshop
March 23	Tai Chi Senior Matinee Monday
March 24	Zumba with the Library
March 25	Wellness Wednesdays: Department of Mental Health Disaster Preparedness Presentation
March 26	Women's Self Defense Class
March 30	Restorative Sound Bath Session Matinee Monday
March 31	Zumba with the Library Tech Tuesday

April 4	Spring Fest
April 6	Tai Chi BARK Read to Dogs
April 7	Traditional Games Zumba with the Library
April 9	Yoga at Reservoir Park History on the Hill
April 10	Senior Excursion Boysenberry Festival at Knott's Berry Farm Make It!
April 11	Master Zumba Class Garden Workshop Mindful Moments Pageturners Book Club
April 13	Arts & Crafts Adults All Abilities Color & Play
April 14	Jessie Nelson Gravesite Excursion
April 15	Silver Sneakers Sensory Storytime Parks & Recreation Commission Meeting
April 16	Youth in Government Day City Hall Grand Re-Opening Romance Book Club
April 18	Open Photography Studio
April 20	Ta Chi Creative Writing Workshop
April 21	Traditional Games
April 23	Yoga at Reservoir Park
April 25	Garden Workshop
April 27	Matinee Monday
April 28	Tech Tuesday Tea and Paint
April 30	Tribute to Jessie Nelson Trivia Night

Approved:

Yvette E. Aguilar



STAFF REPORT

3/18/2026

AGENDA ITEM

TO:
**HONORABLE CHAIR
AND MEMBERS OF THE PARKS AND RECREATION COMMISSION**

FROM:
**YVETTE E. AGUILAR
DEPUTY CITY MANAGER/PARKS, RECREATION AND LIBRARY SERVICES
DIRECTOR**

SUBJECT:
REVIEW OF COMMISSION REVOLVING OBJECTIVES

Summary:

Each month staff will provide an update on various actions taken regarding items identified on the Commission Revolving objectives.

Strategic Plan Goal(s):

Goal No. 5 Strengthen internal communication, recruitment, retention, systems, and processes to increase the effectiveness and efficiency of City services.

Recommendation:

Update, receive, and file report.

Background:

Each year, the Commission reviews their revolving objectives and status. Attachment A is the most recent list with a status report following each item. This will provide an ongoing status update for Commissioners regarding goals that were approved by the Commission in June 2025.

Approved:

Yvette E. Aguilar

City of Signal Hill
Parks and Recreation Commission
Revolving Goals: FY 2025-2026
Updated March 10, 2026

Goal	Status	Timeline (if applicable)	Strategic Plan Goal(s)
Planning			
Provide input on the design of an outdoor art project for Hillbrook Park.	Completed	January 21, 2026	Goal No. 4 Infrastructure Goal No. 5 High-Functioning Government
Provide feedback on the use of the newly constructed or renovated parks in Signal Hill. <i>(P&RMP Goal 1.2: Maintain and improve existing facilities, parks, trails, and open spaces.)</i>	Ongoing	As appropriate, as funding is available.	Goal No. 4 Infrastructure Goal No. 5 High-Functioning Government
Policy			
Provide input on Parks, Recreation, and Library Services Policies related to private instruction, indoor/outdoor rentals, and fee waivers. <i>(PIP, 2A, 2B, 2C: Policy)</i>	Ongoing	Fee Waiver Policy – 2/18/26	Goal No. 2 Community Safety Goal No. 5 High-Functioning Government
Programs			
Provide recommendations for programming.	Ongoing	As appropriate, as funding is available.	Goal No. 5 High-Functioning Government
Capital Projects			
Participate in the Ground Breaking Ceremony and Grand Opening the new Signal Hill Amphitheater (Phase I of the Civic Center Master Plan).	Completed	Ground Breaking: December 2, 2025 – Completed	Goal No. 4 Infrastructure
	Pending	Grand Opening: Fall 2026	
Provide input on scheduled park improvement projects. <i>(P&RMP Goal 1.2: Maintain and improve existing facilities, parks, trails, and open spaces.)</i>	Ongoing	As appropriate, as funding is available.	Goal No. 4 Infrastructure Goal No. 5 High-Functioning Government
Through Park Assignment presentations, provide recommendations on future park improvements for consideration.	Ongoing	As appropriate, as funding is available.	Goal No. 4 Infrastructure Goal No. 5 High-Functioning Government

2023-2028 Strategic Plan Goals

- Goal No. 1 Financial Stability: Ensure the City’s long-term financial stability and resilience.
- Goal No. 2 Community Safety: Maintain community safety by supporting public safety services and increasing emergency preparedness.
- Goal No. 3 Economic Development: Improve the local economy, support local businesses, and create a vibrant downtown core.
- Goal No. 4 Infrastructure: Maintain and improve the City’s physical infrastructure, water system, and recreational spaces.
- Goal No. 5 High-Functioning Government: Strengthen internal communication, recruitment, retention, systems, and processes to increase the effectiveness and efficiency of City services.



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STAFF REPORT

3/18/2026

AGENDA ITEM

TO:
**HONORABLE CHAIR
AND MEMBERS OF THE PARKS AND RECREATION COMMISSION**

FROM:
**YVETTE E. AGUILAR
DEPUTY CITY MANAGER/PARKS, RECREATION AND LIBRARY SERVICES
DIRECTOR**

SUBJECT:
APPROVAL OF MEETING MINUTES

Summary:

Regular Meeting of February 18, 2026.

Strategic Plan Goal(s):

Goal No. 5 Strengthen internal communication, recruitment, retention, systems, and processes to increase the effectiveness and efficiency of City services.

Recommendation:

Approve the meeting minutes.



CITY OF SIGNAL HILL

2175 Cherry Avenue • Signal Hill, California 90755-3799

MINUTES OF A REGULAR MEETING
SIGNAL HILL PARKS AND RECREATION COMMISSION
February 18, 2026

A Regular Meeting of the Signal Hill Parks & Recreation Commission was held in-person in the Signal Hill Public Library Learning Center on February 18, 2026.

(1) **CALL TO ORDER – 6:00 P.M.**

(2) **ROLL CALL**

Commissioner Kiss-Lee arrived at 6:03 p.m.

PRESENT: CHAIR LINDA EDWARDS
COMMISSIONER TIM ANHORN
COMMISSIONER PAM DUTCH HUGHES
COMMISSIONER KIRAN GIDWANI

ABSENT: NONE

LATE ARRIVAL: VICE CHAIR CAROLINE KISS-LEE

(3) **PLEDGE OF ALLEGIANCE**

Commissioner Kiss-Lee arrived at 6:03 p.m.

(4) **PUBLIC BUSINESS FROM THE FLOOR ON ITEMS NOT LISTED ON THIS AGENDA**

(5) **PRESENTATION(S)**

- a. STAFF WILL PROVIDE A PRESENTATION ON THE UPCOMING ACTIVITIES FOR THE SIGNAL HILL PUBLIC LIBRARY'S 100TH ANNIVERSARY CELEBRATION WEEK.

(6) **DISCUSSION ITEM(S)**

a. PROPOSED UPDATES TO THE PARKS, RECREATION & LIBRARY SERVICES OPERATIONS STANDARD MANAGEMENT POLICY 4.16 (WAIVER OF FEES FOR CITY FACILITIES)

The Commission asked staff to look into a tiered approach to fee waivers and an option for fee waiver reductions. They approved the updates to the organization categories as presented in the staff report.

It was moved by VICE CHAIR KISS-LEE and seconded by COMMISSIONER DUTCH HUGHES, to receive and file.

The following vote resulted:

AYES: CHAIR EDWARDS
VICE CHAIR KISS-LEE
COMMISSIONER ANHORN
COMMISSIONER DUTCH HUGHES
COMMISSIONER GIDWANI

NOES: NONE

ABSENT: NONE

ABSTAIN: NONE

b. PET OF THE MONTH NOMINATIONS

It was moved by CHAIR EDWARDS and seconded by COMMISSIONER ANHORN, to vote Moyis as the February Pet of the Month.

The following vote resulted:

AYES: CHAIR EDWARDS
VICE CHAIR KISS-LEE
COMMISSIONER ANHORN
COMMISSIONER DUTCH HUGHES
COMMISSIONER GIDWANI

NOES: NONE

ABSENT: NONE

ABSTAIN: NONE

c. DIRECTOR'S REPORT - UPDATES ON CITY COUNCIL ACTIONS, PARK PROJECTS, AND PROGRAMS

It was moved by COMMISSIONER ANHORN and seconded by COMMISSIONER GIDWANI, to receive and file.

The following vote resulted:

AYES: CHAIR EDWARDS
VICE CHAIR KISS-LEE
COMMISSIONER ANHORN
COMMISSIONER DUTCH HUGHES
COMMISSIONER GIDWANI

NOES: NONE

ABSENT: NONE

ABSTAIN: NONE

(7) CONSENT CALENDAR

- a. REVIEW OF COMMISSION REVOLVING OBJECTIVES
- b. APPROVAL OF MEETING MINUTES

It was moved by COMMISSIONER ANHORN and seconded by VICE CHAIR KISS-LEE, to approve the Consent Calendar.

The following vote resulted:

AYES: CHAIR EDWARDS
VICE CHAIR KISS-LEE
COMMISSIONER ANHORN
COMMISSIONER DUTCH HUGHES
COMMISSIONER GIDWANI

NOES: NONE

ABSENT: NONE

ABSTAIN: NONE

(8) COMMISSION NEW BUSINESS

Vice Chair Kiss-Lee announced Long Beach Children's Theater is putting on the show Chitty Chitty Bang Bang this weekend and next weekend at the Ernest Borgnine Theater.

Commissioner Anhorn would like to revisit the rules for Pet of the Month, ask for improvements or suggestions for how long nominees are staying on the list.

(9) ADJOURNMENT

It was moved by COMMISSIONER ANHORN and seconded by COMMISSIONER GIDWANI to adjourn tonight's meeting to the next regular meeting of the Signal Hill Parks and Recreation Commission to be held on Wednesday, March 18, 2026, at 6:00 p.m., in the Council Chamber of City Hall, 2175 Cherry Avenue, Signal Hill, CA 90755.

The following vote resulted:

AYES:	CHAIR EDWARDS VICE CHAIR KISS-LEE COMMISSIONER ANHORN COMMISSIONER DUTCH HUGHES COMMISSIONER GIDWANI
NOES:	NONE
ABSENT:	NONE
ABSTAIN:	NONE

CHAIR LINDA EDWARDS adjourned the meeting at 7:37 p.m.

LINDA EDWARDS
CHAIR

Attest:

YVETTE E. AGUILAR
COMMISSION SECRETARY