CITY OF SIGNAL HILL

2175 Cherry Avenue • Signal Hill, California 90755-3799

THE CITY OF SIGNAL HILL
WELCOMES YOU TO A REGULAR
CITY COUNCIL MEETING
August 11, 2026

The City of Signal Hill appreciates your attendance. Public interest provides the Council and Agency with valuable information regarding issues of the community. Regular meetings are held on the 2nd and 4th Tuesday of every month.

Regular meetings begin at 6:00 pm with the conduct of any business permitted to be conducted in closed session by the Brown Act (Government Code Section 54950, et seq.), if any, and with the public portion of the meeting beginning at 7:00 pm. There is a period for public comment on closed session matters at 6:00 pm prior to the closed session. In the event there is no business to be conducted in closed session, the Regular meeting shall begin at 7:00 pm. There is a public comment period at the beginning of the Regular meeting. Any person wishing to comment shall be allotted three minutes per distinct item. Any meeting may be adjourned to a time and place stated in the order of adjournment.

The agenda is posted 72 hours prior to each meeting on the City's website and outside of City Hall. The agenda and related reports are also available for review online at www.cityofsignalhill.org.

To view the meeting live at 7:00 p.m.:

- City of Signal Hill website at www.cityofsignalhill.org, select the City Council Meetings Link from the home page.
- Charter Spectrum Channel 74 or Frontier FiOS Channel 38.

To participate (closed session at 6:00 p.m. and regular meeting at 7:00 p.m.):

- In-person Participation: Council Chamber of City Hall, 2175 Cherry Avenue, Signal Hill, California.
- Remote Participation also available at: 42 Baka Rd., Madison, Maine 04950
- To make a general public comment or comment on a specific agenda item, you may also submit your comment, limited to 250 words or less, to the City Clerk at cityclerk@cityofsignalhill.org not later than 5:00 p.m. on Tuesday, August 11, 2026. Written comments will be provided electronically to the City Council and attached to the meeting minutes. Written comments will not be read into the record.

Zoom Two-Way Audio For Online Meeting Participation

- In addition to viewing City Council meetings through the City's live and on-demand streaming service, members of the public may provide live public comments during City Council meetings via Zoom Webinar.

- How to Connect to the Zoom Webinar Two-Way Audio Conference by Telephone

Participants joining by telephone will be identified by the last four digits of their telephone number. If you wish to provide public comment, please use the “Raise Hand” feature during the applicable public comment period by pressing *9. When called upon, kindly state your name for the record.

To Join the meeting dial: +1 (669) 900-6833

Meeting ID: 933 6345 0327

City Council Members are compensated $794.40 per month. City Clerk and City Treasurer are compensated $482.04 per month.

(1) CALL TO ORDER – 6:00 P.M.

(2) ROLL CALL

MAYOR HANSEN
VICE MAYOR HONEYCUTT
COUNCIL MEMBER COPELAND
COUNCIL MEMBER JONES
COUNCIL MEMBER WOODS

(3) CLOSED SESSION

a. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE PURSUANT TO GOVERNMENT CODE SECTION 54957

b. CONFERENCE WITH LEGAL COUNSEL- ANTICIPATED LITIGATION SIGNIFICANT EXPOSURE TO LITIGATION PURSUANT TO GOVERNMENT CODE SECTION 54956.9(D)(2)

c. CONFERENCE WITH LEGAL COUNSEL- ANTICIPATED LITIGATION SIGNIFICANT EXPOSURE TO LITIGATION PURSUANT TO GOVERNMENT CODE SECTION 54956.9(D)(2)

(4) PUBLIC BUSINESS FROM THE FLOOR ON CLOSED SESSION ITEMS

(5) RECESS TO CLOSED SESSION

(6) RECONVENE REGULAR MEETING – 7:00 P.M.

(7) PLEDGE OF ALLEGIANCE

(8) CLOSED SESSION REPORT

(9) PUBLIC BUSINESS FROM THE FLOOR ON ITEMS NOT LISTED ON THE AGENDA (SPEAKERS WILL BE GIVEN THREE MINUTES FOR EACH DISTINCT ITEM)

(10) PRESENTATIONS

a. MAYOR'S MINUTE

(11) CITY MANAGER REPORTS

a. YOUTH OUTREACH AND STUDENT COUNCIL DISCUSSION

Recommendation:

Discuss the potential establishment of a formal youth group or committee to provide input on programs and services and provide staff with direction as desired.

b. FOURTH AMENDMENT TO THE CITY MANAGER EMPLOYMENT AGREEMENT

Recommendations:

1. Approve the Fourth Amendment to the Employment Agreement for the City Manager, in a form approved by the City Attorney;

2. Adopt a Resolution, entitled:

   A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, APPROVING AND ADOPTING A CITY-WIDE PAY SCHEDULE AS REQUIRED BY THE CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM (CALPERS), AND REPEALING ALL PRIOR RESOLUTIONS

3. Adopt a Resolution, entitled:

   A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, APPROVING AND ADOPTING SALARIES AND BENEFITS FOR MANAGEMENT PERSONNEL, AND REPEALING ALL PRIOR RESOLUTIONS.

(12) CONSENT CALENDAR

The following Consent Calendar items are expected to be routine and non-controversial. Items will be acted upon by the Council at one time without discussion. Any item may be removed by a Council Member for discussion.

a. CONTRACT AMENDMENT REGISTER DATED AUGUST 11, 2026

Recommendation:

Authorize the Contract Amendment Register dated August 11, 2026.

b. MAINTENANCE SERVICES AGREEMENT WITH CROWN FACILITY SOLUTIONS, INCORPORATED FOR CUSTODIAL MAINTENANCE SERVICES

Recommendations:

1. Authorize the City Manager to enter into a Maintenance Services Agreement with Crown Facility Solutions, Incorporated to provide citywide custodial maintenance services, in a form approved by the City Attorney, with a ten-month contract amount of $251,811.20 and allowing up to a maximum of three optional one-year term extensions.

2. Authorize the Public Works Director to utilize contingency of up to 3.40% ($8,558.80) to accommodate additional services required for special events and any unforeseen work for a total contract agreement budget of $260,370.00.

3. Adopt a Resolution, entitled:

   A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, AMENDING THE ADOPTED BUDGET AND AUTHORIZING APPROPRIATIONS FOR FISCAL YEAR 2026-27.

c. PUBLIC WORKS CONTRACT WITH RUIZ CONCRETE AND PAVING, INCORPORATED FOR THE FISCAL YEAR 2026-2027 ANNUAL SIDEWALK REPAIR PROJECT (90.27007)

Recommendations:

1. Authorize the City Manager to enter into a Public Works Contract with Ruiz Concrete and Paving, Incorporated, for construction of the FY 2026-27 Annual Sidewalk Repair Project (Project No 90.27007), for a term of 30 working days, a not-to-exceed contract amount of $58,251.50, and in a form approved by the City Attorney.

2. Authorize a project contingency of $21,748.50 and up to a 30-working-day term extension to be utilized by the Public Works Director for additional scope of work to be performed on adjacent streets during construction.

d. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA DECLARING ITS INTENTION TO TRANSITION FROM AT-LARGE TO BY-DISTRICT ELECTIONS PURSUANT TO CALIFORNIA ELECTIONS CODE SECTION 10010 AND SETTING FORTH THE PROCESS FOR TRANSITIONING TO DISTRICT ELECTIONS

e. VEHICLE BUDGET CARRYOVER

Recommendation:

Adopt a Resolution, entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, AMENDING THE ADOPTED BUDGET AND AUTHORIZING BUDGET APPROPRIATIONS FOR FISCAL YEAR 2026-27.

f. WARRANT REGISTER DATED AUGUST 11, 2026

Recommendation:

Authorize payment of the Warrant Register presented August 11, 2026.

g. APPROVAL OF MEETING MINUTES

Recommendation:

Approve the meeting minutes of the July 28, 2026 Regular City Council Meeting

(13) COUNCIL AGENDA--NEW BUSINESS

COUNCIL MEMBER WOODS
COUNCIL MEMBER JONES
COUNCIL MEMBER COPELAND
VICE MAYOR HONEYCUTT
MAYOR HANSEN

(14) ADJOURNMENT

Tonight’s meeting will be adjourned to the next Regular meeting of the Signal Hill City Council to be held on Tuesday, August 25, 2026, at 7:00 p.m., in the Council Chamber of City Hall, 2175 Cherry Avenue, Signal Hill, CA 90755.

PUBLIC PARTICIPATION

Routine matters are handled most quickly and efficiently if contact is made with the City department directly concerned. However, if you would like to request that a matter be presented for City Council consideration, you may do so by writing to the City Council, City Clerk, or City Manager. The deadline for agenda items is 12 noon on the Tuesday preceding the Council and Agency meetings. The complete agenda, including back up materials, is available on the City website on the Friday preceding the meeting.

If you need special assistance beyond what is normally provided to participate in City meetings, the City will attempt to accommodate you in every reasonable manner. Please call the City Clerk's office at (562) 989-7305 at least 48 hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible.

2175 Cherry Avenue • Signal Hill, California 90755-3799

CITY OF SIGNAL HILL

STAFF REPORT

8/11/2026

AGENDA ITEM

TO: **HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL**

FROM: **CARLO TOMAINO CITY MANAGER**

SUBJECT: **CLOSED SESSION- PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE**

Summary:

A closed session will be held Pursuant to Government Code Section 54957

Recommendation:

Recess prior to adjournment of tonight’s meeting to conduct a closed session.

2175 Cherry Avenue • Signal Hill, California 90755-3799

CITY OF SIGNAL HILL

STAFF REPORT

8/11/2026

AGENDA ITEM

TO: **HONORABLE MAYOR**
AND MEMBERS OF THE CITY COUNCIL

FROM: **CARLO TOMAINO**
CITY MANAGER

SUBJECT: **CLOSED SESSION- CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION**

Summary:

CONFERENCE WITH LEGAL COUNSEL- ANTICIPATED LITIGATION

A closed session will be held Pursuant to Government Code Section 54956.9(d)(2)

Recommendation:

Recess prior to adjournment of tonight's meeting to conduct a closed session.

2175 Cherry Avenue • Signal Hill, California 90755-3799

CITY OF SIGNAL HILL

STAFF REPORT

8/11/2026

AGENDA ITEM

TO: **HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL**

FROM: **CARLO TOMAINO CITY MANAGER**

SUBJECT: **CLOSED SESSION- CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION**

Summary:

CONFERENCE WITH LEGAL COUNSEL- ANTICIPATED LITIGATION

A closed session will be held Pursuant to Government Code Section 54956.9(d)(2)

Recommendation:

Recess prior to adjournment of tonight's meeting to conduct a closed session.

SHENKMAN & HUGHES
ATTORNEYS MALIBU, CALIFORNIA

28905 Wight Road
Malibu, California 90265
(310) 457-0970
kshenkman@shenkmanhughes.com

VIA CERTIFIED MAIL

June 20, 2026

Daritza Perez – City Clerk
City of Signal Hill
2175 Cherry Avenue
Signal Hill, CA 90755

Re: Violation of California Voting Rights Act

I write on behalf of Southwest Voter Registration Education Project and its members residing in the City of Signal Hill. The City of Signal Hill ("Signal Hill" or "City") relies upon an at-large election system for electing candidates to its governing board. Moreover, voting within the City is racially polarized, resulting in minority vote dilution, and therefore Signal Hill's at-large elections violate the California Voting Rights Act of 2001 ("CVRA").

The CVRA disfavors the use of so-called "at-large" voting – an election method that permits voters of an entire jurisdiction to elect candidates to each open seat. *See generally Sanchez v. City of Modesto* (2006) 145 Cal.App.4th 660, 667 ("*Sanchez*"). For example, if the U.S. Congress were elected through a nationwide at-large election, rather than through typical single-member districts, each voter could cast up to 435 votes and vote for any candidate in the country, not just the candidates in the voter's district, and the 435 candidates receiving the most nationwide votes would be elected. At-large elections thus allow a bare majority of voters to control *every* seat, not just the seats in a particular district or a proportional majority of seats.

Voting rights advocates have targeted "at-large" election schemes for decades, because they often result in "vote dilution," or the impairment of minority groups' ability to elect their preferred candidates or influence the outcome of elections, which occurs when the electorate votes in a racially polarized manner. *See Thornburg v. Gingles,* 478 U.S. 30, 46 (1986) ("*Gingles*"). The U.S. Supreme Court "has long recognized that multi-member districts and at-large voting schemes may operate to minimize or cancel out the voting strength" of minorities. *Id.* at 47; *see also id.* at 48, fn. 14 (at-large elections may also cause elected officials to "ignore [minority] interests without fear of political consequences"), citing *Rogers v. Lodge*, 458 U.S.

613, 623 (1982); *White v. Register*, 412 U.S. 755, 769 (1973). "[T]he majority, by virtue of its numerical superiority, will regularly defeat the choices of minority voters." *Gingles*, at 47. When racially polarized voting occurs, dividing the political unit into single-member districts, or some other appropriate remedy, may facilitate a minority group's ability to elect its preferred representatives. *Rogers*, at 616.

Section 2 of the federal Voting Rights Act ("FVRA"), 42 U.S.C. § 1973, which Congress enacted in 1965 and amended in 1982, targets, among other things, at-large election schemes. *Gingles* at 37; *see also* Boyd & Markman, *The 1982 Amendments to the Voting Rights Act: A Legislative History* (1983) 40 Wash. & Lee L. Rev. 1347, 1402. Although enforcement of the FVRA was successful in many states, California was an exception. By enacting the CVRA, "[t]he Legislature intended to expand protections against vote dilution over those provided by the federal Voting Rights Act of 1965." *Jauregui v. City of Palmdale* (2014) 226 Cal. App. 4th 781, 808. Thus, while the CVRA is similar to the FVRA in several respects, it is also different in several key respects, as the Legislature sought to remedy what it considered "restrictive interpretations given to the federal act." Assem. Com. on Judiciary, Analysis of Sen. Bill No. 976 (2001-2002 Reg. Sess.) as amended Apr. 9, 2002, p. 2.

The California Legislature dispensed with the requirement in *Gingles* that a minority group demonstrate that it is sufficiently large and geographically compact to constitute a "majority-minority district." *Sanchez,* at 669. In *Pico Neighborhood Association v. City of Santa Monica* (August 24, 2023) 15 Cal.5th 292, the California Supreme Court recently confirmed this commonsense reading of the CVRA. *Also see* Assem. Com. on Judiciary, Analysis of Sen. Bill No. 976 (2001–2002 Reg. Sess.) as amended Apr. 9, 2002, p. 3 ("Thus, this bill puts the voting rights horse (the discrimination issue) back where it sensibly belongs in front of the cart (what type of remedy is appropriate once racially polarized voting has been shown).")

To establish a violation of the CVRA, a plaintiff must generally show that "racially polarized voting occurs in elections for members of the governing body of the political subdivision or in elections incorporating other electoral choices by the voters of the political subdivision." Elec. Code § 14028(a). The CVRA specifies the elections that are most probative: "elections in which at least one candidate is a member of a protected class or elections involving ballot measures, or other electoral choices that affect the rights and privileges of members of a protected class." Elec. Code § 14028(a). The CVRA also makes clear that "[e]lections conducted prior to the filing of an action … are more probative to establish the existence of racially polarized voting than elections conducted after the filing of the action." *Id.*

Factors other than "racially polarized voting" that are required to make out a claim under the FVRA – under the "totality of the circumstances" test – "are probative, but not necessary factors to establish a violation of" the CVRA. Elec. Code § 14028(e). These "other factors" include "the history of discrimination, the use of electoral devices or other voting practices or procedures that may enhance the dilutive effects of at-large elections, denial of access to those processes determining which groups of candidates will receive financial or other support in a given election, the extent to which members of a protected class bear the effects of past discrimination in areas such as education, employment, and health, which hinder their ability to participate effectively in the political process, and the use of overt or subtle racial appeals in political campaigns." *Id.*

Signal Hill's at-large system dilutes the ability of Latinos (a "protected class") – to elect candidates of their choice or otherwise influence the outcome of the City's council elections.

According to the U.S. Census, Signal Hill has a population of 11,855, with Latinos comprising approximately 37.4% of the City's population. Yet, Latino representation on Signal Hill's governing board has been non-existent. The contrast between the significant Latino proportion of the electorate and the absence of Latinos elected to the Signal Hill City Council over its entire 102-year history is outwardly disturbing and fundamentally hostile towards participation from members of this protected class.

In light of the City's underrepresentation of Latinos, it is no wonder why Latino residents do not frequently emerge as candidates. Opponents of fair, district-based elections may attempt to attribute the lack of candidates within the protected class to a lack of interest. On the contrary, the sparsity of Latino candidates reveals vote dilution. *See Westwego Citizens for Better Government v. City of Westwego*, 872 F. 2d 1201, 1208-1209, n. 9 (5th Cir. 1989).

Still, when Latino candidates have emerged, Signal Hill's elections reveal racially polarized voting. For example, in 2022, Salvador Hernandez received significant support from Latino voters, but their voice was drowned out by those of non-Hispanic white voters. The same was true when Robert Mendoza ran for Signal Hill City Council in 2017, and when Edward Villanueva ran in 2007 and again in 2009. In each instance, those elections evidence racially polarized voting, which, combined with the City's at-large election system, results in vote dilution.

That the City held its elections off-cycle prior to 2020 made the situation even worse. While those off-cycle elections saw anemic voter turnout, usually around just 10%, the turnout was generally much lower among Latino voters, as is known to be true in off-cycle elections throughout California. It was only when the Legislature passed the California Voter Participation Act, and thus it had no choice, that Signal Hill finally consolidated its elections with the statewide general elections.

As you may be aware, in 2012, we sued the City of Palmdale for violating the CVRA. After an eight-day trial, we prevailed. After spending millions of dollars, a district-based remedy was ultimately imposed upon the Palmdale City Council, with districts that combine all incumbents into one of the four districts. Since then, we have similarly prevailed in a series of CVRA trials – against the cities of Highland and Santa Monica, and the Ramona Unified School District.

Given the racially polarized voting in elections in Signal Hill and resulting vote dilution, we urge the City to voluntarily change its at-large system of electing governing board members. Otherwise, on behalf of residents within the jurisdiction, we will be forced to seek judicial relief. Please advise us no later than August 10, 2026 as to whether you would like to discuss a voluntary change to your current at-large system.

We look forward to your response.

Very truly yours,

Kevin I. Shenkman

2175 Cherry Avenue • Signal Hill, California 90755-3799

CITY OF SIGNAL HILL

STAFF REPORT

8/11/2026

AGENDA ITEM

TO: **HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL**

FROM: **CARLO TOMAINO CITY MANAGER**

BY: **CINDY FLARO COMMUNICATIONS SPECIALIST**

SUBJECT:

MAYOR'S MINUTE

Summary:

Viewing of the latest Mayor's Minute segment.

2175 Cherry Avenue • Signal Hill, California 90755-3799

CITY OF SIGNAL HILL

STAFF REPORT

8/11/2026

AGENDA ITEM

TO: **HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL**

FROM: **CARLO TOMAINO**
CITY MANAGER

BY: **RICARDO VELOZ**
DEPUTY DIRECTOR OF PARKS, RECREATION & LIBRARY SERVICES

SUBJECT:
YOUTH OUTREACH AND STUDENT COUNCIL DISCUSSION

Summary:

On July 28, 2026, Mayor Hansen received consensus for staff to prepare an introductory agenda item to allow discussion of the potential development of a youth outreach committee or student council. The City Council will discuss its desire to establish a formal youth group or committee.

Strategic Plan Goal(s):

Goal No. 2 Community Safety: Maintain community safety by supporting public safety services and increasing emergency preparedness.

Goal No. 5 High-Functioning Government: Strengthen internal communication, recruitment, retention, systems, and processes to increase the effectiveness and efficiency of city services.

Recommendation:

Discuss the potential establishment of a formal youth group or committee to provide input on programs and services and provide staff with direction as desired.

Fiscal Impact:

There is no fiscal impact associated with receiving this report. Should the City Council direct staff to pursue additional actions, any associated fiscal impacts will be identified and presented for future City Council consideration.

Background and Analysis:

During the July 28, 2026, City Council meeting, a member of the public requested that the City Council consider establishing a student council to provide local youth with opportunities to participate in civic engagement and provide input on City programs and services. Following the public comment, Mayor Hansen received support requesting that staff return with an agenda item that would allow the City Council to further discuss and consider a youth outreach committee or student council.

If directed, staff would develop a proposed framework, including committee structure, gather relevant information, and prepare a report to provide the City Council with proposed options.

Reviewed for Fiscal Impact:

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Siamlu Cox

Attachment(s):

2175 Cherry Avenue • Signal Hill, California 90755-3799

7/28/2026

AGENDA ITEM

TO: **HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL**

FROM: **MATTHEW RICHARDSON CITY ATTORNEY**

BY: **YVETTE E. AGUILAR DEPUTY CITY MANAGER**

SUBJECT:
FOURTH AMENDMENT TO THE CITY MANAGER EMPLOYMENT AGREEMENT

Summary:

On December 13, 2022, the City Council approved a City Manager Employment Agreement with Carlo Tomaino. The City Council evaluates the City Manager's performance on an annual basis. Mr. Tomaino has successfully and satisfactorily performed his service to the City, and the City Council approved Amendment One, Amendment Two, and Amendment Three on July 25, 2023, September 24, 2024, and July 8, 2025, respectively. The City Council conducted its annual review of the City Manager on July 28, 2026, and will consider a Fourth Amendment to the City Manager's Employment Agreement.

Strategic Plan Goal(s):

Goal No. 5 High-Functioning Government: Strengthen internal communication, recruitment, retention, systems, and processes to increase the effectiveness and efficiency of City services.

Recommendations:

1. Approve the Fourth Amendment to the Employment Agreement for the City Manager, in a form approved by the City Attorney;

2. Adopt a Resolution, entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, APPROVING AND ADOPTING A CITY-WIDE PAY SCHEDULE AS REQUIRED BY THE CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM (CALPERS), AND REPEALING

ALL PRIOR RESOLUTIONS

3. Adopt a Resolution, entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, APPROVING AND ADOPTING SALARIES AND BENEFITS FOR MANAGEMENT PERSONNEL, AND REPEALING ALL PRIOR RESOLUTIONS.

Fiscal Impact:

The adopted Fiscal Year 2026-27 budget appropriated sufficient funds to implement the proposed amendments to the City Manager Employment Agreement. Any future increases will be addressed in the budget process and require approval by the City Council.

Background:

On December 13, 2022, the City Council approved a City Manager Employment Agreement with Carlo Tomaino. The City Council evaluates the City Manager's performance on an annual basis. Mr. Tomaino has successfully and satisfactorily performed his service to the City, and the City Council approved Amendment One, Amendment Two and Amendment Three on July 25, 2023, September 24, 2024, and July 8, 2025, respectively.

The City Council conducted its annual review of the City Manager on July 28, 2026.

The responsibilities of the City Manager include:

- Providing for the day-to-day management of City functions in accordance with City Council policies, the Signal Hill Municipal Code, and City Charter provisions.
- Implementing the policies and directives of the City Council through the supervision and coordination of various City departments.
- Delivering municipal services to residents and businesses in a cost-effective manner that upholds and maintains a high quality of life.
- Ensuring that the City's interests are effectively represented in decisions made by other governmental agencies.
- Implementing and providing executive oversight of the City's Strategic Plan.

To evaluate the City Manager's performance in carrying out these and other responsibilities, the City Council completed an evaluation of the City Manager and reviewed the City's accomplishments under his leadership.

Analysis:

The City Council recognized the City Manager's performance and commended the City Manager on his leadership and notable accomplishments. Amendment Three included annual salary adjustments to the base salary upon the completion of a satisfactory performance each year, with increases to base salary of 3% on July 1, 2026; 2% on July 1, 2027; 2% July 1, 2028; and 2% July 1, 2029.

The proposed amendment to the contract includes an adjustment to the annual base salary effective July 1, 2026 of $318,499.90 to $328,054.68, which reflects a 3% salary increase based on a satisfactory performance review.

Subject to approval by the City Council, the proposed Fourth Amendment would modify the City Manager's contract as noted above, and be retroactive to July 1, 2026.

Reviewed for Fiscal Impact:

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Siamlu Cox

<u>Attachments:</u>

A. Fourth Amendment to the City Manager Employee Agreement
B. Resolution Approving City-Wide Pay Schedule
C. Exhibit A - City-Wide Pay Schedule
D. Resolution Approving Management Salary Ranges

CITY OF SIGNAL HILL

FOURTH AMENDMENT TO THE CITY MANAGER EMPLOYMENT AGREEMENT

This FOURTH AMENDMENT TO THE CITY MANAGER EMPLOYMENT AGREEMENT (hereinafter referred to as the "FOURTH AMENDMENT") is entered into and made effective this 11th day of August, 2026, by and between the CITY OF SIGNAL HILL, a charter city and municipal corporation (hereinafter referred to as the "CITY") and CARLO TOMAINO, an individual (hereinafter referred to as "EMPLOYEE"). For purposes of this FOURTH AMENDMENT, CITY and EMPLOYEE may be collectively referred to as the "Parties" or individually as a "Party."

R E C I T A L S

WHEREAS, EMPLOYEE has been serving as the City Manager for CITY under the City Manager Employment Agreement entered into on December 13, 2023 (hereinafter "EMPLOYMENT AGREEMENT"), as amended by the First Amendment to the City Manager Employment Agreement entered into on August 22, 2023 (hereinafter "FIRST AMENDMENT"), the Second Amendment to the City Manager Employment Agreement entered into on September 24, 2024 (hereinafter "SECOND AMENDMENT") and the THIRD Amendment to the City Manager Employment Agreement entered into on July 8, 2025 (hereinafter "THIRD AMENDMENT"); and

WHEREAS, pursuant to Sections 2.2, 2.3 and 5.2 of the EMPLOYMENT AGREEMENT, as amended, the City Council conducted a performance evaluation of EMPLOYEE on July 28, 2026; and

WHEREAS, based on that performance evaluation and EMPLOYEE's service to CITY, CITY and EMPLOYEE now desire to amend the EMPLOYMENT AGREEMENT as amended, as set forth below while leaving all other terms and conditions of employment the same;

NOW, THEREFORE, in consideration of the mutual covenants contained herein, the CITY and EMPLOYEE hereby agree to the amendments of the following provisions of the EMPLOYMENT AGREEMENT, FIRST AMENDMENT, SECOND AMENDMENT and THIRD AMENDMENT as follows:

A G R E E M E N T

2.0 <u>COMPENSATION AND REIMBURSEMENT</u>

2.1 <u>Base Salary.</u> For the services rendered pursuant to this AGREEMENT, EMPLOYEE's annual base salary shall be Three Hundred Twenty-Eight Thousand Fifty-Four Dollars ($328,054) ("Base Salary"), retroactive to July 1, 2026 (inclusive of the cost-of-living increase and salary adjustment for 2026), which shall be paid on a pro-rated basis biweekly at the same time as other employees of the CITY are paid. Such Salary shall be subject to normal and proper withholdings as determined by state and federal law. It is the compensation philosophy of the City Council that the City Manager's compensation should be at least Seven and One-Half Percent (7.5%) higher than the next highest paid CITY employee, and therefore the City Council will consider an additional increase to EMPLOYEE's salary, at any time, if another CITY employee's salary is within 7.5% of EMPLOYEE's salary.

IN WITNESS WHEREOF, the City of Signal Hill has caused this FOURTH AMENDMENT to be signed and executed on its behalf by its Mayor, and duly attested by its officers thereunto duly authorized, and EMPLOYEE has signed and executed this AGREEMENT, all in triplicate.

CITY OF SIGNAL HILL	**EMPLOYEE**
______________________________	______________________________
Tina L. Hansen Mayor	Carlo Tomaino

ATTEST:

____

Daritza Gonzalez
City Clerk

APPROVED AS TO FORM:

____

Best Best & Krieger LLP
City Attorney

RESOLUTION NO. 2026-08-XXXX

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, APPROVING AND ADOPTING A CITY-WIDE PAY SCHEDULE AS REQUIRED BY THE CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM (CALPERS), AND REPEALING ALL PRIOR RESOLUTIONS

WHEREAS, the California Public Employees' Retirement System requires, by regulation, that the City Council approve and adopt a pay schedule for every employee position; and

WHEREAS, such pay schedule shall be available for public review; and

WHEREAS, posting of the pay schedule may be satisfied by listing on the employer's internet website.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, that the Salary Schedule effective July 1, 2026 (Exhibit A) shall be approved, adopted, and posted on the City website.

BE IT FURTHER RESOLVED, that such schedule shall be retained and available for public inspection for not less than five years.

PASSED, APPROVED, AND ADOPTED at a regular meeting of the City Council of the City of Signal Hill, California, on this 11th day of August 2026.

TINA L. HANSEN
MAYOR

ATTEST:

DARITZA PEREZ
CITY CLERK

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES)ss.
CITY OF SIGNAL HILL)

I, DARITZA PEREZ, City Clerk of the City of Signal Hill, California, do hereby certify that Resolution No. 2026-08-XXXX was adopted by the City Council of the City of Signal Hill, California, at a regular meeting held on the 11th day of August 2026, and that the same was adopted by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

DARITZA PEREZ
CITY CLERK

City of Signal Hill

Salary Schedule Effective July 1, 2026

Barg Unit	Position		Step A	Step B	Step C	Step D	Step E	Step F
SHEA	Account Specialist	Hourly	25.4597	26.7330	28.0697	29.4728	30.9465	32.4937
		Annual	52,956.22	55,604.63	58,385.06	61,303.51	64,368.74	67,586.92
		Monthly	4,413.02	4,633.72	4,865.42	5,108.63	5,364.06	5,632.24
		Pay Period	2,036.78	2,138.64	2,245.58	2,357.83	2,475.72	2,599.50
SHEA	Account Specialist II	Hourly	27.9596	29.3578	30.8258	32.3669	33.9855	35.6849
		Annual	58,155.90	61,064.17	64,117.62	67,323.19	70,689.94	74,224.63
		Monthly	4,846.32	5,088.68	5,343.13	5,610.27	5,890.83	6,185.39
		Pay Period	2,236.77	2,348.62	2,466.06	2,589.35	2,718.84	2,854.79
SHEA	Accountant	Hourly	40.8474	42.8900	45.0347	47.2865	49.6508	52.1333
		Annual	84,962.60	89,211.18	93,672.17	98,355.84	103,273.62	108,437.25
		Monthly	7,080.22	7,434.26	7,806.01	8,196.32	8,606.14	9,036.44
		Pay Period	3,267.79	3,431.20	3,602.78	3,782.92	3,972.06	4,170.66
SHEA	Administrative Assistant	Hourly	30.6826	32.2172	33.8278	35.5189	37.2949	39.1601
		Annual	63,819.76	67,011.88	70,361.72	73,879.38	77,573.46	81,453.00
		Monthly	5,318.31	5,584.32	5,863.48	6,156.61	6,464.45	6,787.75
		Pay Period	2,454.61	2,577.38	2,706.22	2,841.51	2,983.59	3,132.81
SHEA	Administrative Assistant to the Police Chief	Hourly	31.4498	33.0222	34.6733	36.4072	38.2275	40.1389
		Annual	65,415.67	68,686.26	72,120.43	75,727.02	79,513.11	83,488.84
		Monthly	5,451.31	5,723.85	6,010.04	6,310.59	6,626.09	6,957.40
		Pay Period	2,515.99	2,641.78	2,773.86	2,912.58	3,058.20	3,211.11
SHEA	Assistant Engineer	Hourly	42.0076	44.1081	46.3137	48.6291	51.0606	53.6136
		Annual	87,375.77	91,744.93	96,332.53	101,148.49	106,205.97	111,516.34
		Monthly	7,281.31	7,645.41	8,027.71	8,429.04	8,850.50	9,293.03
		Pay Period	3,360.61	3,528.65	3,705.10	3,890.33	4,084.84	4,289.09

City of Signal Hill

Salary Schedule Effective July 1, 2026

Barg Unit	Position		Step A	Step B	Step C	Step D	Step E	Step F
SHEA	Assistant Planner	Hourly	36.8280	38.6697	40.6026	42.6329	44.7649	47.0028
		Annual	76,602.14	80,432.95	84,453.44	88,676.49	93,110.95	97,765.82
		Monthly	6,383.51	6,702.75	7,037.79	7,389.71	7,759.25	8,147.15
		Pay Period	2,946.24	3,093.58	3,248.21	3,410.63	3,581.19	3,760.22
SHEA	Associate Engineer	Hourly	50.4245	52.9458	55.5929	58.3730	61.2912	64.3561
		Annual	104,882.90	110,127.30	115,633.26	121,415.82	127,485.72	133,860.75
		Monthly	8,740.24	9,177.28	9,636.10	10,117.98	10,623.81	11,155.06
		Pay Period	4,033.96	4,235.67	4,447.43	4,669.84	4,903.30	5,148.49
SHEA	Associate Planner	Hourly	42.3387	44.4559	46.6788	49.0124	51.4631	54.0363
		Annual	88,064.57	92,468.17	97,091.91	101,945.85	107,043.22	112,395.44
		Monthly	7,338.71	7,705.68	8,090.99	8,495.49	8,920.27	9,366.29
		Pay Period	3,387.10	3,556.47	3,734.30	3,920.99	4,117.05	4,322.90
SHEA	City Librarian	Hourly	42.3921	44.5118	46.7376	49.0741	51.5279	54.1043
		Annual	88,175.47	92,584.62	97,214.18	102,074.22	107,178.02	112,536.98
		Monthly	7,347.96	7,715.38	8,101.18	8,506.19	8,931.50	9,378.08
		Pay Period	3,391.36	3,560.95	3,739.01	3,925.93	4,122.23	4,328.35
SHEA	Code Enforcement Officer	Hourly	36.0994	37.9098	39.8058	41.7982	43.8871	46.0830
		Annual	75,086.84	78,852.32	82,796.05	86,940.31	91,285.09	95,852.69
		Monthly	6,257.24	6,571.03	6,899.67	7,245.03	7,607.09	7,987.72
		Pay Period	2,887.96	3,032.78	3,184.46	3,343.86	3,510.97	3,686.64
SHEA	Communications Officer	Hourly	44.0426	46.2450	48.5574	50.9849	53.5342	56.2116
		Annual	91,608.70	96,189.53	100,999.35	106,048.62	111,351.15	116,920.12
		Monthly	7,634.06	8,015.79	8,416.61	8,837.39	9,279.26	9,743.34
		Pay Period	3,523.41	3,699.60	3,884.59	4,078.79	4,282.74	4,496.93

City of Signal Hill

Salary Schedule Effective July 1, 2026

Barg Unit	Position		Step A	Step B	Step C	Step D	Step E	Step F
SHEA	Communications Specialist	Hourly	33.0219	34.6730	36.4067	38.2270	40.1384	42.1453
		Annual	68,685.63	72,119.91	75,725.91	79,512.20	83,487.81	87,662.20
		Monthly	5,723.80	6,009.99	6,310.49	6,626.02	6,957.32	7,305.18
		Pay Period	2,641.76	2,773.84	2,912.53	3,058.16	3,211.07	3,371.62
SHEA	Community Services Supervisor	Hourly	39.2382	41.2003	43.2600	45.4231	47.6942	50.0791
		Annual	81,615.46	85,696.70	89,980.71	94,480.09	99,203.92	104,164.49
		Monthly	6,801.29	7,141.39	7,498.39	7,873.34	8,266.99	8,680.37
		Pay Period	3,139.06	3,296.03	3,460.80	3,633.85	3,815.54	4,006.33
SHEA	Dispatcher/Jailer	Hourly	32.8917	34.5369	36.2633	38.0763	39.9802	41.9796
		Annual	68,414.78	71,836.73	75,427.77	79,198.69	83,158.75	87,317.62
		Monthly	5,701.23	5,986.39	6,285.65	6,599.89	6,929.90	7,276.47
		Pay Period	2,631.34	2,762.95	2,901.07	3,046.10	3,198.41	3,358.37
SHEA	Emergency Management Coordinator	Hourly	49.3704	51.8390	54.4311	57.1528	60.0104	63.0113
		Annual	102,690.40	107,825.06	113,216.73	118,877.76	124,821.72	131,063.42
		Monthly	8,557.53	8,985.42	9,434.73	9,906.48	10,401.81	10,921.95
		Pay Period	3,949.63	4,147.12	4,354.49	4,572.22	4,800.84	5,040.90
SHEA	Engineering Technician I	Hourly	31.4237	32.9953	34.6446	36.3772	38.1958	40.1060
		Annual	65,361.39	68,630.24	72,060.77	75,664.67	79,447.22	83,420.58
		Monthly	5,446.78	5,719.19	6,005.06	6,305.39	6,620.60	6,951.71
		Pay Period	2,513.90	2,639.62	2,771.57	2,910.18	3,055.66	3,208.48
SHEA	Engineering Technician II	Hourly	34.5634	36.2914	38.1059	40.0115	42.0120	44.1126
		Annual	71,891.82	75,486.19	79,260.35	83,224.00	87,384.91	91,754.23
		Monthly	5,990.98	6,290.52	6,605.03	6,935.33	7,282.08	7,646.19
		Pay Period	2,765.07	2,903.32	3,048.47	3,200.92	3,360.96	3,529.01

City of Signal Hill
Salary Schedule Effective July 1, 2026

Barg Unit	Position		Step A	Step B	Step C	Step D	Step E	Step F
SHEA	Equipment Mechanic	Hourly	29.1473	30.6046	32.1350	33.7418	35.4290	37.2004
		Annual	60,626.36	63,657.48	66,840.85	70,182.96	73,692.42	77,376.78
		Monthly	5,052.20	5,304.79	5,570.07	5,848.58	6,141.03	6,448.06
		Pay Period	2,331.78	2,448.36	2,570.80	2,699.34	2,834.32	2,976.03
SHEA	Executive Assistant/Deputy City Clerk	Hourly	34.7147	36.4504	38.2730	40.1867	42.1964	44.3059
		Annual	72,206.56	75,816.77	79,607.93	83,588.43	87,768.41	92,156.28
		Monthly	6,017.21	6,318.06	6,633.99	6,965.70	7,314.03	7,679.69
		Pay Period	2,777.18	2,916.03	3,061.84	3,214.94	3,375.71	3,544.47
SHEA	Fleet Mechanic	Hourly	32.0474	33.6497	35.3321	37.0990	38.9538	40.9015
		Annual	66,658.56	69,991.29	73,490.71	77,165.83	81,023.86	85,075.12
		Monthly	5,554.88	5,832.61	6,124.23	6,430.49	6,751.99	7,089.59
		Pay Period	2,563.79	2,691.97	2,826.57	2,967.92	3,116.30	3,272.12
SHEA	Fleet Services Supervisor	Hourly	43.3985	45.5686	47.8472	50.2392	52.7513	55.3888
		Annual	90,268.91	94,782.73	99,522.21	104,497.64	109,722.61	115,208.80
		Monthly	7,522.41	7,898.56	8,293.52	8,708.14	9,143.55	9,600.73
		Pay Period	3,471.88	3,645.49	3,827.78	4,019.14	4,220.10	4,431.11
SHEA	Librarian	Hourly	35.7561	37.5439	39.4212	41.3923	43.4622	45.6351
		Annual	74,372.76	78,091.27	81,996.17	86,096.08	90,401.46	94,920.97
		Monthly	6,197.73	6,507.61	6,833.01	7,174.67	7,533.45	7,910.08
		Pay Period	2,860.49	3,003.51	3,153.70	3,311.39	3,476.98	3,650.81
SHEA	Library Assistant	Hourly	26.6120	27.9423	29.3398	30.8068	32.3471	33.9642
		Annual	55,352.95	58,119.91	61,026.88	64,078.18	67,282.01	70,645.47
		Monthly	4,612.75	4,843.33	5,085.57	5,339.85	5,606.83	5,887.12
		Pay Period	2,128.96	2,235.38	2,347.19	2,464.55	2,587.77	2,717.13

City of Signal Hill

Salary Schedule Effective July 1, 2026

Barg Unit	Position		Step A	Step B	Step C	Step D	Step E	Step F
SHEA	Maintenance Worker	Hourly	25.9382	27.2354	28.5973	30.0267	31.5281	33.1044
		Annual	53,951.44	56,649.63	59,482.31	62,455.60	65,578.44	68,857.10
		Monthly	4,495.95	4,720.80	4,956.86	5,204.63	5,464.87	5,738.09
		Pay Period	2,075.06	2,178.83	2,287.78	2,402.14	2,522.25	2,648.35
SHEA	Maintenance Worker Trainee	Hourly	19.6728	20.6563	21.6890	22.7738	23.9125	25.1083
		Annual	40,919.48	42,965.20	45,113.15	47,369.41	49,738.01	52,225.17
		Monthly	3,409.96	3,580.43	3,759.43	3,947.45	4,144.83	4,352.10
		Pay Period	1,573.83	1,652.51	1,735.12	1,821.90	1,913.00	2,008.66
SHEA	Management Assistant	Hourly	36.1033	37.9084	39.8040	41.7942	43.8842	46.0781
		Annual	75,094.82	78,849.44	82,792.25	86,931.97	91,279.14	95,842.53
		Monthly	6,257.90	6,570.79	6,899.35	7,244.33	7,606.60	7,986.88
		Pay Period	2,888.26	3,032.67	3,184.32	3,343.54	3,510.74	3,686.25
SHEA	Police Records Clerk	Hourly	25.9886	27.2883	28.6528	30.0850	31.5893	33.1687
		Annual	54,056.20	56,759.63	59,597.81	62,576.88	65,705.78	68,990.80
		Monthly	4,504.68	4,729.97	4,966.48	5,214.74	5,475.48	5,749.23
		Pay Period	2,079.08	2,183.06	2,292.22	2,406.80	2,527.15	2,653.49
SHEA	Police Records Supervisor	Hourly	42.2552	44.3681	46.5867	48.9157	51.3615	53.9296
		Annual	87,890.75	92,285.66	96,900.30	101,744.65	106,831.94	112,173.60
		Monthly	7,324.23	7,690.47	8,075.03	8,478.72	8,902.66	9,347.80
		Pay Period	3,380.41	3,549.45	3,726.93	3,913.26	4,108.92	4,314.37
SHEA	Police Recruit	Hourly	41.3572	0.0000	0.0000	0.0000	0.0000	0.0000
		Annual	86,023.07	-	-	-	-	-
		Monthly	7,168.59	-	-	-	-	-
		Pay Period	3,308.58	-	-	-	-	-

City of Signal Hill
Salary Schedule Effective July 1, 2026

Barg Unit	Position		Step A	Step B	Step C	Step D	Step E	Step F
SHEA	Principal Building Inspector	Hourly	48.1815	50.5907	53.1200	55.7764	58.5649	61.4934
		Annual	100,217.49	105,228.62	110,489.65	116,015.00	121,814.90	127,906.36
		Monthly	8,351.46	8,769.05	9,207.47	9,667.92	10,151.24	10,658.86
		Pay Period	3,854.52	4,047.25	4,249.60	4,462.12	4,685.19	4,919.48
SHEA	Public Works Inspector	Hourly	39.7391	41.7262	43.8127	46.0030	48.3033	50.7186
		Annual	82,657.24	86,790.49	91,130.40	95,686.22	100,470.86	105,494.77
		Monthly	6,888.10	7,232.54	7,594.20	7,973.85	8,372.57	8,791.23
		Pay Period	3,179.12	3,338.10	3,505.02	3,680.24	3,864.26	4,057.49
SHEA	Public Works Maintenance Supervisor	Hourly	41.5151	43.5911	45.7708	48.0594	50.4624	52.9855
		Annual	86,351.41	90,669.44	95,203.35	99,963.57	104,961.75	110,209.78
		Monthly	7,195.95	7,555.79	7,933.61	8,330.30	8,746.81	9,184.15
		Pay Period	3,321.21	3,487.29	3,661.67	3,844.75	4,036.99	4,238.84
SHEA	Recreation Coordinator	Hourly	30.8323	32.3744	33.9928	35.6922	37.4769	39.3511
		Annual	64,131.08	67,338.76	70,704.95	74,239.76	77,951.86	81,850.33
		Monthly	5,344.26	5,611.56	5,892.08	6,186.65	6,495.99	6,820.86
		Pay Period	2,466.58	2,589.95	2,719.42	2,855.38	2,998.15	3,148.09
SHEA	Recreation Supervisor	Hourly	39.2382	41.2003	43.2600	45.4231	47.6942	50.0791
		Annual	81,615.46	85,696.70	89,980.71	94,480.09	99,203.92	104,164.49
		Monthly	6,801.29	7,141.39	7,498.39	7,873.34	8,266.99	8,680.37
		Pay Period	3,139.06	3,296.03	3,460.80	3,633.85	3,815.54	4,006.33
SHEA	Senior Account Specialist	Hourly	32.1732	33.7817	35.4708	37.2446	39.1067	41.0621
		Annual	66,920.23	70,266.04	73,779.20	77,468.74	81,341.91	85,409.08
		Monthly	5,576.69	5,855.50	6,148.27	6,455.73	6,778.49	7,117.42
		Pay Period	2,573.85	2,702.54	2,837.66	2,979.57	3,128.54	3,284.96

City of Signal Hill

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Barg Unit	Position		Step A	Step B	Step C	Step D	Step E	Step F
SHEA	Senior Accountant	Hourly	42.2964	44.4114	46.6322	48.9635	51.4117	53.9823
		Annual	87,976.59	92,375.79	96,994.92	101,844.00	106,936.28	112,283.15
		Monthly	7,331.38	7,697.98	8,082.91	8,487.00	8,911.36	9,356.93
		Pay Period	3,383.72	3,552.92	3,730.57	3,917.08	4,112.93	4,318.58
SHEA	Senior Building Inspector	Hourly	41.8838	43.9782	46.1772	48.4858	50.9101	53.4556
		Annual	87,118.27	91,474.56	96,048.64	100,850.41	105,892.99	111,187.70
		Monthly	7,259.86	7,622.88	8,004.05	8,404.20	8,824.42	9,265.64
		Pay Period	3,350.70	3,518.25	3,694.18	3,878.86	4,072.81	4,276.45
SHEA	Senior Deputy City Clerk	Hourly	39.2763	41.2404	43.3026	45.4677	47.7411	50.1282
		Annual	81,694.80	85,779.98	90,069.39	94,572.92	99,301.56	104,266.59
		Monthly	6,807.90	7,148.33	7,505.78	7,881.08	8,275.13	8,688.88
		Pay Period	3,142.11	3,299.23	3,464.21	3,637.42	3,819.29	4,010.25
SHEA	Senior Engineer	Hourly	55.4968	58.2717	61.1851	64.2448	67.4566	70.8298
		Annual	115,433.25	121,205.19	127,265.00	133,629.23	140,309.72	147,326.02
		Monthly	9,619.44	10,100.43	10,605.42	11,135.77	11,692.48	12,277.17
		Pay Period	4,439.74	4,661.74	4,894.81	5,139.59	5,396.53	5,666.39
SHEA	Senior Maintenance Worker	Hourly	31.1428	32.7005	34.3352	36.0517	37.8544	39.7475
		Annual	64,777.06	68,017.06	71,417.15	74,987.57	78,737.06	82,674.80
		Monthly	5,398.09	5,668.09	5,951.43	6,248.96	6,561.42	6,889.57
		Pay Period	2,491.43	2,616.04	2,746.81	2,884.14	3,028.35	3,179.80
SHEA	Senior Planner	Hourly	47.8547	50.2475	52.7597	55.3981	58.1676	61.0763
		Annual	99,537.72	104,514.86	109,740.21	115,228.07	120,988.63	127,038.77
		Monthly	8,294.81	8,709.57	9,145.02	9,602.34	10,082.39	10,586.56
		Pay Period	3,828.37	4,019.80	4,220.78	4,431.85	4,653.41	4,886.11

City of Signal Hill
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Barg Unit	Position		Step A	Step B	Step C	Step D	Step E	Step F
SHEA	Senior Public Works Inspector	Hourly	40.2584	42.2714	44.3852	46.6041	48.9344	51.3811
		Annual	83,737.39	87,924.61	92,321.16	96,936.58	101,783.49	106,872.73
		Monthly	6,978.12	7,327.05	7,693.43	8,078.05	8,481.96	8,906.06
		Pay Period	3,220.67	3,381.72	3,550.81	3,728.33	3,914.75	4,110.49
SHEA	Senior Recreation Specialist	Hourly	23.9694	25.1679	26.4262	27.7478	29.1350	30.5914
		Annual	49,856.27	52,349.21	54,966.49	57,715.36	60,600.75	63,630.17
		Monthly	4,154.69	4,362.43	4,580.54	4,809.61	5,050.06	5,302.51
		Pay Period	1,917.55	2,013.43	2,114.10	2,219.82	2,330.80	2,447.31
SHEA	Senior Water Utilities Worker	Hourly	31.4498	33.0222	34.6733	36.4072	38.2275	40.1389
		Annual	65,415.67	68,686.26	72,120.43	75,727.02	79,513.11	83,488.84
		Monthly	5,451.31	5,723.85	6,010.04	6,310.59	6,626.09	6,957.40
		Pay Period	2,515.99	2,641.78	2,773.86	2,912.58	3,058.20	3,211.11
SHEA	Senior Water Systems Operator	Hourly	36.4723	38.2961	40.2104	42.2212	44.3325	46.5492
		Annual	75,862.36	79,655.83	83,637.65	87,820.10	92,211.58	96,822.24
		Monthly	6,321.86	6,637.99	6,969.80	7,318.34	7,684.30	8,068.52
		Pay Period	2,917.78	3,063.69	3,216.83	3,377.70	3,546.60	3,723.93
SHEA	Water Utilities Worker I	Hourly	26.4574	27.7805	29.1697	30.6280	32.1597	33.7678
		Annual	55,031.49	57,783.51	60,672.91	63,706.26	66,892.14	70,236.93
		Monthly	4,585.96	4,815.29	5,056.08	5,308.86	5,574.35	5,853.08
		Pay Period	2,116.60	2,222.44	2,333.57	2,450.24	2,572.77	2,701.42
SHEA	Water Utilities Worker II	Hourly	28.8624	30.3054	31.8209	33.4120	35.0827	36.8367
		Annual	60,033.73	63,035.22	66,187.46	69,496.91	72,972.06	76,620.40
		Monthly	5,002.81	5,252.93	5,515.62	5,791.41	6,081.01	6,385.03
		Pay Period	2,308.99	2,424.43	2,545.67	2,672.96	2,806.62	2,946.94

City of Signal Hill

Salary Schedule Effective July 1, 2026

Barg Unit	Position		Step A	Step B	Step C	Step D	Step E	Step F
SHEA	Water Systems Operator I	Hourly	31.5756	33.1543	34.8120	36.5529	38.3804	40.2994
		Annual	65,677.33	68,961.00	72,408.91	76,029.93	79,831.16	83,822.79
		Monthly	5,473.11	5,746.75	6,034.08	6,335.83	6,652.60	6,985.23
		Pay Period	2,526.05	2,652.35	2,784.96	2,924.23	3,070.43	3,223.95
SHEA	Water Systems Operator II	Hourly	34.7488	36.4859	38.3104	40.2259	42.2374	44.3489
		Annual	72,277.42	75,890.60	79,685.56	83,669.89	87,853.71	92,245.75
		Monthly	6,023.12	6,324.22	6,640.46	6,972.49	7,321.14	7,687.15
		Pay Period	2,779.90	2,918.87	3,064.83	3,218.07	3,378.99	3,547.91
SHEA	Water Systems Superintendent	Hourly	59.9972	62.9972	66.1468	69.4546	72.9269	76.5736
		Annual	124,794.09	131,034.09	137,585.31	144,465.65	151,687.88	159,273.16
		Monthly	10,399.51	10,919.51	11,465.44	12,038.80	12,640.66	13,272.76
		Pay Period	4,799.77	5,039.77	5,291.74	5,556.37	5,834.15	6,125.89
SHEA	Water Systems Supervisor	Hourly	45.3740	47.6427	50.0248	52.5260	55.1524	57.9100
		Annual	94,377.87	99,096.76	104,051.60	109,254.18	114,716.89	120,452.74
		Monthly	7,864.82	8,258.06	8,670.97	9,104.52	9,559.74	10,037.73
		Pay Period	3,629.92	3,811.41	4,001.98	4,202.08	4,412.19	4,632.80

City of Signal Hill

Salary Schedule Effective July 1, 2026

Barg Unit	Position			Step A	Step B	Step C	Step D	Step E	Step F
POA	Police Corporal		Hourly	50.5465	53.0738	55.7275	58.5139	61.4396	64.5115
			Annual	105,136.70	110,393.52	115,913.20	121,708.86	127,794.32	134,184.02
			Monthly	8,761.39	9,199.46	9,659.43	10,142.41	10,649.53	11,182.00
			Pay Period	4,043.72	4,245.90	4,458.20	4,681.11	4,915.17	5,160.92
POA	Police Officer		Hourly	47.0638	49.4170	51.8878	54.4822	57.2063	60.0666
			Annual	97,892.64	102,787.26	107,926.63	113,322.96	118,989.13	124,938.56
			Monthly	8,157.72	8,565.60	8,993.89	9,443.58	9,915.76	10,411.55
			Pay Period	3,765.10	3,953.36	4,151.02	4,358.58	4,576.50	4,805.33
POA	Police Sergeant		Hourly	61.0279	64.0793	67.2833	70.6474	74.1798	77.8888
			Annual	126,938.04	133,284.94	139,949.19	146,946.64	154,293.99	162,008.68
			Monthly	10,578.17	11,107.08	11,662.43	12,245.55	12,857.83	13,500.72
			Pay Period	4,882.23	5,126.34	5,382.66	5,651.79	5,934.38	6,231.10

City of Signal Hill

Salary Schedule Effective July 1, 2026

Barg Unit	Position		Step A	Step B	Step C	Step D	Step E	Step F
MGR	Accounting Manager	Hourly	54.4931	57.2178	60.0787	63.0826	66.2368	69.5486
		Annual	113,345.73	119,013.02	124,963.65	131,211.88	137,772.49	144,661.11
		Monthly	9,445.48	9,917.75	10,413.64	10,934.32	11,481.04	12,055.09
		Pay Period	4,359.45	4,577.42	4,806.29	5,046.61	5,298.94	5,563.89
MGR	Assistant City Clerk	Hourly	51.8904	54.4849	57.2092	60.0695	63.0730	66.2267
		Annual	107,931.95	113,328.55	118,995.05	124,944.65	131,191.91	137,751.52
		Monthly	8,994.33	9,444.05	9,916.25	10,412.05	10,932.66	11,479.29
		Pay Period	4,151.23	4,358.79	4,576.73	4,805.56	5,045.84	5,298.14
MGR	Assistant to City Manager/Deputy City Clerk	Hourly	51.8904	54.4849	57.2092	60.0695	63.0730	66.2267
		Annual	107,931.95	113,328.55	118,995.05	124,944.65	131,191.91	137,751.52
		Monthly	8,994.33	9,444.05	9,916.25	10,412.05	10,932.66	11,479.29
		Pay Period	4,151.23	4,358.79	4,576.73	4,805.56	5,045.84	5,298.14
MGR	Assistant to the City Manager/Economic Development Manager	Hourly	57.9374	60.8343	63.8760	67.0698	70.4233	73.9444
		Annual	120,509.72	126,535.29	132,862.05	139,505.19	146,480.37	153,804.41
		Monthly	10,042.48	10,544.61	11,071.84	11,625.43	12,206.70	12,817.03
		Pay Period	4,634.99	4,866.74	5,110.08	5,365.58	5,633.86	5,915.55
MGR	Assistant to the City Manager	Hourly	57.9374	60.8343	63.8760	67.0698	70.4233	73.9444
		Annual	120,509.72	126,535.29	132,862.05	139,505.19	146,480.37	153,804.41
		Monthly	10,042.48	10,544.61	11,071.84	11,625.43	12,206.70	12,817.03
		Pay Period	4,634.99	4,866.74	5,110.08	5,365.58	5,633.86	5,915.55
MGR	Building Official	Hourly	55.1833	57.9425	60.8396	63.8816	67.0757	70.4295
		Annual	114,781.33	120,520.40	126,546.38	132,873.75	139,517.44	146,493.34
		Monthly	9,565.11	10,043.37	10,545.53	11,072.81	11,626.45	12,207.78
		Pay Period	4,414.67	4,635.40	4,867.17	5,110.53	5,366.06	5,634.36

City of Signal Hill
Salary Schedule Effective July 1, 2026

Barg Unit	Position		Step A	Step B	Step C	Step D	Step E	Step F
MGR	Contracts Manager	Hourly	64.6807	67.9147	71.3105	74.8760	78.6198	82.5508
		Annual	134,535.86	141,262.65	148,325.88	155,741.98	163,529.12	171,705.58
		Monthly	11,211.32	11,771.89	12,360.49	12,978.50	13,627.43	14,308.80
		Pay Period	5,174.46	5,433.18	5,704.84	5,990.08	6,289.58	6,604.06
MGR	Deputy Administrative Officer/Finance Director	Hourly	69.3083	72.7737	76.4123	80.2330	84.2446	88.4568
		Annual	144,161.23	151,369.23	158,937.68	166,884.55	175,228.74	183,990.22
		Monthly	12,013.44	12,614.10	13,244.81	13,907.05	14,602.40	15,332.52
		Pay Period	5,544.66	5,821.89	6,112.99	6,418.64	6,739.57	7,076.55
MGR	Deputy Chief of Police	Hourly	81.1996	85.2596	89.5226	93.9987	98.6986	103.6336
		Annual	168,895.19	177,339.95	186,206.91	195,517.27	205,293.17	215,557.85
		Monthly	14,074.60	14,778.33	15,517.24	16,293.11	17,107.76	17,963.15
		Pay Period	6,495.97	6,820.77	7,161.80	7,519.90	7,895.89	8,290.69
MGR	Deputy Director of Parks, Recreation, and Library Services	Hourly	65.6509	68.9335	72.3802	75.9991	79.7991	83.7890
		Annual	136,553.90	143,381.59	150,550.77	158,078.11	165,982.06	174,281.16
		Monthly	11,379.49	11,948.47	12,545.90	13,173.18	13,831.84	14,523.43
		Pay Period	5,252.07	5,514.68	5,790.41	6,079.93	6,383.93	6,703.12
MGR	Deputy Director Public Works	Hourly	68.9851	72.4344	76.0561	79.8589	83.8518	88.0444
		Annual	143,489.09	150,663.54	158,196.67	166,106.44	174,411.83	183,132.33
		Monthly	11,957.42	12,555.29	13,183.06	13,842.20	14,534.32	15,261.03
		Pay Period	5,518.81	5,794.75	6,084.49	6,388.71	6,708.15	7,043.55
MGR	Economic Development Manager	Hourly	57.9374	60.8343	63.8760	67.0698	70.4233	73.9444
		Annual	120,509.72	126,535.29	132,862.05	139,505.19	146,480.37	153,804.41
		Monthly	10,042.48	10,544.61	11,071.84	11,625.43	12,206.70	12,817.03
		Pay Period	4,634.99	4,866.74	5,110.08	5,365.58	5,633.86	5,915.55

City of Signal Hill
Salary Schedule Effective July 1, 2026

Barg Unit	Position		Step A	Step B	Step C	Step D	Step E	Step F
MGR	Human Resources Manager	Hourly	64.6558	67.8886	71.2830	74.8472	78.5896	82.5191
		Annual	134,484.17	141,208.38	148,268.70	155,682.15	163,466.34	171,639.67
		Monthly	11,207.01	11,767.36	12,355.72	12,973.51	13,622.19	14,303.31
		Pay Period	5,172.47	5,431.09	5,702.64	5,987.78	6,287.17	6,601.53
MGR	Management Analyst	Hourly	41.5357	43.6125	45.7931	48.0828	50.4870	53.0113
		Annual	86,394.32	90,713.96	95,249.67	100,012.26	105,012.89	110,263.49
		Monthly	7,199.53	7,559.50	7,937.47	8,334.36	8,751.07	9,188.62
		Pay Period	3,322.86	3,489.00	3,663.45	3,846.63	4,038.96	4,240.90
MGR	Parks, Recreation & Library Services Manager	Hourly	56.5906	59.4201	62.3911	65.5106	68.7862	72.2255
		Annual	117,708.40	123,593.80	129,773.58	136,262.12	143,075.31	150,229.02
		Monthly	9,809.03	10,299.48	10,814.47	11,355.18	11,922.94	12,519.08
		Pay Period	4,527.25	4,753.61	4,991.29	5,240.85	5,502.90	5,778.04
MGR	Planning Manager	Hourly	63.7667	66.9550	70.3027	73.8179	77.5088	81.3843
		Annual	132,634.70	139,266.44	146,229.71	153,541.27	161,218.31	169,279.24
		Monthly	11,052.89	11,605.54	12,185.81	12,795.11	13,434.86	14,106.60
		Pay Period	5,101.33	5,356.40	5,624.22	5,905.43	6,200.70	6,510.74
MGR	Police Administrative Support Services Manager	Hourly	51.8171	54.4080	57.1284	59.9848	62.9840	66.1332
		Annual	107,779.63	113,168.61	118,827.04	124,768.39	131,006.81	137,557.15
		Monthly	8,981.64	9,430.72	9,902.25	10,397.37	10,917.23	11,463.10
		Pay Period	4,145.37	4,352.64	4,570.27	4,798.78	5,038.72	5,290.66
MGR	Police Captain	Hourly	84.2555	88.4683	92.8917	97.5362	102.4131	107.5338
		Annual	175,251.43	184,014.00	193,214.80	202,875.37	213,019.16	223,670.26
		Monthly	14,604.29	15,334.50	16,101.23	16,906.28	17,751.60	18,639.19
		Pay Period	6,740.44	7,077.46	7,431.34	7,802.90	8,193.04	8,602.70

City of Signal Hill

Salary Schedule Effective July 1, 2026

Barg Unit	Position			Step A	Step B	Step C	Step D	Step E	Step F
MGR	Police Lieutenant		Hourly	73.4247	77.0959	80.9507	84.9983	89.2482	93.7106
			Annual	152,723.39	160,359.57	168,377.54	176,796.37	185,636.23	194,918.06
			Monthly	12,726.95	13,363.30	14,031.46	14,733.03	15,469.69	16,243.17
			Pay Period	5,873.98	6,167.68	6,476.06	6,799.86	7,139.85	7,496.85
MGR	Public Works Superintendent		Hourly	58.5032	61.4284	64.4998	67.7247	71.1110	74.6666
			Annual	121,686.69	127,770.97	134,159.64	140,867.47	147,910.88	155,306.44
			Monthly	10,140.56	10,647.58	11,179.97	11,738.96	12,325.91	12,942.20
			Pay Period	4,680.26	4,914.27	5,159.99	5,417.98	5,688.88	5,973.32
MGR	Senior Management Analyst		Hourly	47.4141	49.7849	52.2741	54.8878	57.6322	60.5138
			Annual	98,621.42	103,552.49	108,730.08	114,166.58	119,874.88	125,868.64
			Monthly	8,218.45	8,629.37	9,060.84	9,513.88	9,989.57	10,489.05
			Pay Period	3,793.13	3,982.79	4,181.93	4,391.02	4,610.57	4,841.10

City of Signal Hill
Salary Schedule Effective July 1, 2026

Barg Unit	Position		Step A	Step B	Step C	Step D	Step E	Step F	Step G	Step H	Step I	Step J	Step K	Step L
DHMGMT	Administrative Services Officer/Finance Director	Hourly	88.7687	90.9878	93.2625	95.5941	97.9840	100.4335	102.9444	105.5180	108.1560	110.8599	113.6314	116.4721
		Annual	184,638.81	189,254.72	193,986.02	198,835.70	203,806.70	208,901.73	214,124.27	219,477.38	224,964.41	230,588.52	236,353.24	242,262.07
		Monthly	15,386.57	15,771.23	16,165.50	16,569.64	16,983.89	17,408.48	17,843.69	18,289.78	18,747.03	19,215.71	19,696.10	20,188.51
		Pay Period	7,101.49	7,279.03	7,461.00	7,647.53	7,838.72	8,034.68	8,235.55	8,441.44	8,652.48	8,868.79	9,090.51	9,317.77
DHMGMT	Chief of Police	Hourly	102.2147	104.7701	107.3893	110.0741	112.8259	115.6466	118.5377	121.5012	124.5387	127.6521	130.8434	134.1145
		Annual	212,606.66	217,921.73	223,369.77	228,954.10	234,677.94	240,544.92	246,558.44	252,722.43	259,040.45	265,516.46	272,154.38	278,958.23
		Monthly	17,717.22	18,160.14	18,614.15	19,079.51	19,556.50	20,045.41	20,546.54	21,060.20	21,586.70	22,126.37	22,679.53	23,246.52
		Pay Period	8,177.18	8,381.60	8,591.14	8,805.93	9,026.07	9,251.73	9,483.02	9,720.09	9,963.09	10,212.17	10,467.48	10,729.16
DHMGMT	City Manager	Annual	328,054.68											
		Monthly	27,337.89											
		Pay Period	12,617.49											
DHMGMT	Community Development Director	Hourly	87.3321	89.5154	91.7533	94.0471	96.3983	98.8083	101.2784	103.8104	106.4057	109.0658	111.7925	114.5873
		Annual	181,650.72	186,191.96	190,846.83	195,617.93	200,508.40	205,521.20	210,659.09	215,925.69	221,323.83	226,856.93	232,528.35	238,341.56
		Monthly	15,137.56	15,516.00	15,903.90	16,301.49	16,709.03	17,126.77	17,554.92	17,993.81	18,443.65	18,904.74	19,377.36	19,861.80
		Pay Period	6,986.57	7,161.23	7,340.26	7,523.77	7,711.86	7,904.66	8,102.27	8,304.83	8,512.46	8,725.27	8,943.40	9,166.98
DHMGMT	Deputy City Manager	Hourly	98.4755	100.9374	103.4608	106.0473	108.6985	111.4160	114.2014	117.0564	119.9828	122.9824	126.0570	129.2084
		Annual	204,828.98	209,949.75	215,198.41	220,578.38	226,092.94	231,745.19	237,538.86	243,477.34	249,564.27	255,803.38	262,198.46	268,753.42
		Monthly	17,069.08	17,495.81	17,933.20	18,381.53	18,841.08	19,312.10	19,794.91	20,289.78	20,797.02	21,316.95	21,849.87	22,396.12
		Pay Period	7,878.04	8,074.99	8,276.86	8,483.78	8,695.88	8,913.28	9,136.11	9,364.51	9,598.63	9,838.59	10,084.56	10,336.67
DHMGMT	Parks, Recreation & Library Services Director	Hourly	80.2774	82.2843	84.3415	86.4499	88.6112	90.8265	93.0971	95.4245	97.8102	100.2555	102.7619	105.3309
		Annual	166,976.93	171,151.43	175,430.22	179,815.85	184,311.24	188,919.10	193,642.04	198,483.06	203,445.24	208,531.37	213,744.65	219,088.27
		Monthly	13,914.74	14,262.62	14,619.19	14,984.65	15,359.27	15,743.26	16,136.84	16,540.26	16,953.77	17,377.61	17,812.05	18,257.36
		Pay Period	6,422.19	6,582.75	6,747.32	6,915.99	7,088.89	7,266.12	7,447.77	7,633.96	7,824.82	8,020.44	8,220.95	8,426.47
DHMGMT	Public Works Director/City Engineer	Hourly	91.2438	93.5248	95.8630	98.2595	100.7161	103.2340	105.8148	108.4602	111.1717	113.9510	116.7998	119.7197
		Annual	189,787.06	194,531.68	199,394.99	204,379.84	209,489.47	214,726.71	220,094.80	225,597.17	231,237.10	237,018.03	242,943.48	249,017.07
		Monthly	15,815.59	16,210.97	16,616.25	17,031.65	17,457.46	17,893.89	18,341.23	18,799.76	19,269.76	19,751.50	20,245.29	20,751.42
		Pay Period	7,299.50	7,481.99	7,669.04	7,860.76	8,057.29	8,258.72	8,465.18	8,676.81	8,893.73	9,116.08	9,343.98	9,577.58
DHMGMT	Public Works Director	Hourly	87.3321	89.5154	91.7533	94.0471	96.3983	98.8083	101.2784	103.8104	106.4057	109.0658	111.7925	114.5873
		Annual	181,650.72	186,191.96	190,846.83	195,617.93	200,508.40	205,521.20	210,659.09	215,925.69	221,323.83	226,856.93	232,528.35	238,341.56
		Monthly	15,137.56	15,516.00	15,903.90	16,301.49	16,709.03	17,126.77	17,554.92	17,993.81	18,443.65	18,904.74	19,377.36	19,861.80
		Pay Period	6,986.57	7,161.23	7,340.26	7,523.77	7,711.86	7,904.66	8,102.27	8,304.83	8,512.46	8,725.27	8,943.40	9,166.98

RESOLUTION NO. 2026-08-XXXX

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, APPROVING AND ADOPTING REVISED SALARY RANGES AND BENEFITS FOR MANAGEMENT PERSONNEL, AND REPEALING ALL PRIOR RESOLUTIONS

WHEREAS, the City Council of the City of Signal Hill does hereby resolve:

Section 1. Salaries for Management Personnel. The following schedule of pay ranges is hereby established for all full-time management positions in the City of Signal Hill effective July 1, 2026.

POSITION	YEARLY PAY RANGE
CITY MANAGER	$328,054.68
CHIEF OF POLICE	$212,606.66 - $278,958.23
DEPUTY CITY MANAGER	$204,828.98 - $268,753.42
PUBLIC WORKS DIRECTOR/CITY ENGINEER	$189,787.06 - $249,017.07
ADMINISTRATIVE SERVICES OFFICER/FINANCE DIRECTOR	$184,638.81 - $242,262.07
COMMUNITY DEVELOPMENT DIRECTOR	$181,650.72 - $238,341.56
PUBLIC WORKS DIRECTOR	$181,650.72 - $238,341.56
POLICE CAPTAIN	$175,251.43 - $223,670.26
PARKS, RECREATION, & LIBRARY SERVICES DIRECTOR	$166,976.93 - $219,088.27
POLICE LIEUTENANT	$152,723.95 - $194,918.06
DEPUTY ADMINISTRATIVE SERVICES OFFICER/FINANCE DIRECTOR	$144,161.23 - $183,990.22
DEPUTY DIRECTOR PUBLIC WORKS	$143,489.09 - $183,132.33
DEPUTY DIRECTOR OF PARKS, RECREATION & LIBRARY SERVICES	$136,553.90 - $174,281.16
CONTRACTS MANAGER	$134,535.86 - $171,705.58
HUMAN RESOURCES MANAGER	$134,484.17 - $171,639.67
PLANNING MANAGER	$132,634.70 - $169,279.24
PUBLIC WORKS SUPERINTENDENT	$121,686.69 - $155,306.44
ECONOMIC DEVELOPMENT MANAGER	$120,509.72 - $153,804.41
ASSISTANT TO THE CITY MANAGER/ECONOMIC DEVELOPMENT MANAGER	$120,509.72 - $153,804.41
PARKS, RECREATION & LIBRARY SERVICES MANAGER	$117,708.40 - $150,229.02
BUILDING OFFICIAL	$114,781.33 - $146,493.34
ACCOUNTING MANAGER	$113,345.73 - $144,661.11
ASSISTANT TO THE CITY MANAGER/DEPUTY CITY CLERK	$107,931.95 - $137,751.52
ASSISTANT CITY CLERK	$107,931.95 - $137,751.52
POLICE ADMINISTRATIVE SUPPORT SERVICES MANAGER	$107,779.63 - $137,557.15
SENIOR MANAGEMENT ANALYST	$ 98,621.42 - $125,868.64
MANAGEMENT ANALYST	$ 86,394.32 - $110,263.49

The employees appointed to the foregoing positions are deemed to be "management employees" as that term is used herein and as provided in the City's personnel system.

Section 2. Level of Compensation – Department Heads. The level of compensation of department head personnel shall be determined on a merit basis within the established City-wide pay schedule. Said employees shall initially be placed, at time of appointment by the City Council, at a level of compensation associated with a step within the applicable ranges as herein established.

The City Manager shall evaluate the Deputy City Manager, Chief of Police, Public Works Director / City Engineer, Public Works Director, Community Development Director, Public Works Director, Administrative Services Officer/Finance Director, and Parks, Recreation & Library Services Director on an annual basis. The City Manager shall have the discretion to increase the employee's compensation, as merited by his/her performance and demonstrated ability, within the step system. Any increase in compensation granted shall be subject to the following limitations:

a) No increase granted may exceed the maximum of the duly established range.

b) Any merit increase or any reduction in compensation in the listed positions shall require the advance approval of the City Council.

The establishment of pay ranges with the ability to advance through such ranges shall not constitute an entitlement to such advancement. Advancement is at the will of the City Council. In addition, nothing in this resolution shall alter the status of Department Heads as at will employees serving at the pleasure of the City Council, as provided in Chapter 2.84 of the Signal Hill Municipal Code.

Section 3. Level of Compensation – Managers. The level of compensation of managers shall be determined on a salary step basis. The classifications of Accounting Manager, Assistant City Clerk, Assistant to City Manager/Deputy City Clerk, Assistant to the City Manager/Economic Development Manager, Building Official, Parks, Recreation & Library Services Manager, Contracts Manager, Deputy Administrative Officer/Finance Director, Deputy Director Public Works, Deputy Director of Parks, Recreation, and Library Services, Economic Development Manager, Human Resources Manager, Management Analyst, Planning Manager, Police Administrative Support Services Manager, Police Captain, Police Lieutenant, Public Works Superintendent, and Senior Management Analyst shall be evaluated on an annual basis by the respective department head. Salary step advancement is established for these classifications in accordance with Section 2.80.220 of the Signal Hill Municipal Code. Salary steps are shown on the established City-wide salary schedule.

Section 4. Fringe Benefits Applicable to all Management Personnel. All management employees, are entitled to and shall enjoy the following fringe benefits as described in the Memorandum of Understanding between the City of Signal Hill and the Signal Hill Employees' Association, effective July 1, 2024, to June 30, 2027, and successor Memoranda of Understanding, which are made a part hereof by reference:

1. Holidays, Except Section C thereof

2. Sick Leave, Except Section D, No. 3 thereof:

A. Any employee who retires with five (5) or more years as a Department Head and/or Manager or has a total of fifteen (15) or more years of full-time service with the City shall be able to convert to service credit either 100% of their accumulated unused sick leave days, but not, in any event, more than 100% of the 960 hours maximum accumulation to retirement service credit or they shall be able to convert 50% of their accumulated unused sick leave days to service credit and receive a cash payout for the remaining 50%, but not, in any event, more than 50% of the 960 hours maximum accumulation. The unused sick leave shall be reported to CalPERS per Government Code Section 20965.

B. Any employee who retires with less than five (5) years as a Department Head and/or Manager or has less than fifteen (15) years of full-time service with the City, shall be able to convert to service credit either 50% of their accumulated unused sick leave days, but not, in any event, more than 50% of the 960 hours maximum accumulation to retirement service credit or they shall be able to convert 25% of their accumulated unused sick leave days to service credit and receive a cash payout for another 25% of their accumulated unused sick leave days, but not, in any event, more than 25% of the 960 hours maximum accumulation. The unused sick leave shall be reported to CalPERS per Government Code Section 20965.

3. Bereavement Leave
4. Hours of Work
5. Attendance
6. Temporary Disability Leave
7. Temporary Military Leave
8. Leave of Absence Without Pay
9. Family and Medical Leave
10. Health Insurance
11. Vision Insurance
12. Dental Insurance (excluding the Chief of Police, Police Captain, and Lieutenants)
13. Tuition Reimbursement
14. Time Off for Examinations
15. Medical and/or Physical Examinations
16. Disability Insurance
17. Jury Duty (maximum of 80 paid hours annually)

18. Flexible Benefits
19. Military Service Credited as Public Service

In addition to those fringe benefits outlined in Section 4, all management employees are entitled to and shall be provided with life insurance in an amount equal to three (3) times each management employee's annual salary, to a maximum of $300,000, with the premium paid for by the City. City Council members shall be provided with life insurance in the amount of $15,000, with the premium paid for by the City.

Section 5. Executive Leave. In recognition of the substantial time devoted by management personnel to the performance of their duties after or before normal working hours, all management personnel shall be entitled to a maximum of sixty-three (63) hours Executive Leave in addition to, or in conjunction with, any other leave, holiday, or vacation periods to which they are entitled during the calendar year. Such leave may be utilized at the discretion of the appropriate Department Head with the approval of the City Manager. Further, such leave shall not be cumulative, but shall be utilized during each calendar year, and no employee shall be entitled to compensation for such leave upon termination of employment or retirement.

Section 6. Matching Deferred Compensation Plan – Department Heads. All Department Heads are entitled to, and shall enjoy, a matching deferred compensation plan. The City shall match one dollar for every two dollars contributed by a Department Head to the City's deferred compensation plan, (i.e. a 1:2 ratio). The maximum annual amount the City shall contribute will not exceed four percent (4%) of a Department Head's annual salary.

Section 7. Matching Deferred Compensation Plan – Managers. All Managers are entitled to, and shall enjoy, a matching deferred compensation plan. The City shall match one dollar for every two dollars contributed by a Manager to the City's deferred compensation plan, (i.e. a 1:2 ratio). The maximum annual amount the City shall contribute will not exceed three percent (3%) of a Manager's annual salary.

Section 8. Absences of Less Than One Day. No management employee shall have his/her salary reduced in any manner for absences of less than one (1) day when he/she does not have sufficient accrued time to cover the absence. The difference between the employee's accrued time and his/her daily work period shall be adjusted by means of a "negative leave balance" whereby future leave accruals are advanced to the employee to cover the absence.

Section 9. Fringe Benefits Applicable to Public Safety Management Personnel. In addition to those fringe benefits outlined above, public safety management personnel are entitled to, and shall enjoy, the following fringe benefits as described in the current Memorandum of Understanding between the City of Signal Hill and the Signal Hill Police Officers' Association, effective July 1, 2024, to June 30, 2027, and successor Memoranda of Understanding, which are made a part hereof by reference:

1. Industrial Leave
2. Retirement Plan (No Employer Cost Share)
3. Dental Insurance Pool
4. POST Pay
5. OPEB Contribution
6. Uniform Allowance, applicable for the Chief of Police and Management Personnel at the annual rate designated for Police Officer provided the employee wears the uniform daily; one half of the annual rate is provided if the employee does not wear the uniform daily.
7. Longevity Pay, applicable for the Police Lieutenant only.

Section 10. Fringe Benefits Applicable to Non-Public Safety Management Personnel. In addition to those fringe benefits outlined above, all non-public safety management personnel are entitled to, and enjoy the following fringe benefits as described in the Memorandum of Understanding between the Signal Hill Employees' Association, effective July 1, 2024, to June 30, 2027, and successor Memoranda of Understanding, which are made a part hereof by reference:

1. Industrial Leave
2. Retirement Plan

Section 11. Use of City Vehicles. The following management personnel shall be entitled to the use of a vehicle provided by the City, including gasoline, insurance, and maintenance of said vehicle:

1. Chief of Police

The Chief of Police may use his/her City vehicle for private use.

Because of their on-call status, the following management personnel shall be entitled to the use of a City vehicle if the City Manager determines that it is in the best interest of the City to do so:

1. Police Captain
2. Deputy Director – Public Works

Section 12. Automobile Allowance. All Department Heads who are not entitled to the use of a vehicle provided by the City shall receive an automobile allowance of $300 per month.

Section 13. Physical Well-Being. The City agrees to make available to each Department Head, by means of reimbursement, up to $500 per fiscal year for use by the employee for one or more of the following purposes:

1. Membership in a health club or fitness center.
2. Other formal wellness programs provided by professionals (smoking cessation, weight control, nutrition, or similar programs).

3. Reimbursement for employee medical expenses (deductibles or co-payments) not covered by the employee's health, dental or vision insurance.

The City agrees to make available to each Manager, by means of reimbursement, up to $250 per fiscal year for use by the employee for one or more of the above-mentioned reasons.

Reimbursement to the employee for his/her expenditure for one or more of the above purposes shall be accomplished by submitting applicable receipts and a request for reimbursement to Personnel.

If a Manager, who has already received his/her $250 reimbursement for the year, is promoted to a Department Head position, the employee shall be eligible to receive up to an additional $250, for a total of up to $500 for the fiscal year.

Section 14. Bonus Program. The bonus program for Department Heads and Managers allows for monetary awards up to a maximum of $1,000 per individual per fiscal year in recognition of exemplary performance. Department Heads and Managers who have been at the top step of their salary range for at least 12 months shall be eligible for the bonus program. Any monies awarded will not be applied toward the employee's CalPERS reportable wages.

Categories of exemplary performance that may be considered for this program include, but are not limited to, exceptional customer relations; cost saving innovation or idea; completion of a difficult or complex assignment; and excellent work performance on an on-going basis.

Concurrent with the annual Department Head evaluations, the City Manager shall identify which, if any, Department Heads or Managers should be considered for the bonus program. Department Heads and Managers may nominate themselves or one another for the award by preparing a memo to the City Manager describing their justifications.

The City Manager shall make such recommendations to the City Council, who shall have the final authority to grant the bonus program awards. The amount of the actual awards may be based on a combination of factors, including City Manager and City Council review and the availability of funds.

Section 15. Management Incentive Pay. In recognition of the unique nature of the City's management positions and associated job responsibilities, Management Incentive Pay may be provided annually as a percentage of base pay, not to exceed a maximum of 25% in any fiscal year. Management Incentive Pay is intended to provide added compensation for the performance of significant additional duties and/or the acceptance of significant additional responsibilities performed during normal work hours.

Department Heads and Managers are responsible for coordinating the services provided by their department and are held accountable for responding to the distinctive needs of the community, irrespective of time and place.

The amount of Management Incentive Pay for Department Heads will be determined at the discretion of the City Council and at the recommendation of the City Manager in the following tiered categories: a low tier of 1% - 10%, an intermediate tier of 10% - 17. 5%, and an upper tier of 17. 5% - 25%. Placement within these tiers will be dependent on the level and diversity of the employee's job functions, regardless of hours worked, and other unique and relevant circumstances associated with the position.

The amount of Management Incentive Pay for Management Employees who are not Department Heads with be determined at the discretion of the City Manager in the following tiered categories: a low tier of 1% - 10%, an intermediate tier of 10% - 17. 5%, and an upper tier of 17. 5% - 25%. Placement within these tiers will be dependent on the level and diversity of the individual' s job functions, regardless of hours worked, and other unique and relevant circumstances associated with the position.

Management Incentive Pay is available to overtime exempt employees included in the pay and benefits plan. Management Incentive Pay shall not be for overtime, nor in lieu of other benefits excluded under the California Public Employees Retirement Law statutes, not for special compensation not otherwise listed in Title 2 CCR, Section 571. To the extent permitted by law, this pay is special compensation and shall be reported as such pursuant to Title 2 CCR, Section 571 (a)(1) Incentive Pay - Management Incentive. Such pay may be reduced or removed without cause, notice or hearing.

Section 16. Overtime Compensation Under A Declared Disaster. Upon formal declaration of a declared disaster or state of emergency, overtime-exempt employees may be made eligible for overtime compensation if the City Manager certifies that the employee has worked well in excess of that compensated for by Administrative Leave.

Section 17. Existing Resolutions Rescinded. This resolution shall take the place of all existing resolutions or orders of the City Council dealing with the subject matter hereof, all of which, to the extent that they conflict with this resolution, are hereby rescinded.

Section 18. Coverage. This resolution shall approve all benefits provided in the past and shall continue to provide to all City Council members the same level of health, dental and vision coverage as described in this management resolution and all successors to this resolution.

PASSED, APPROVED, AND ADOPTED by the City Council of the City of Signal Hill, California, this 11th day of August, 2026.

____
TINA HANSEN
MAYOR

ATTEST:

____
DARITZA PEREZ
CITY CLERK

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES)ss.
CITY OF SIGNAL HILL)

I, DARITZA PERES, City Clerk of the City of Signal Hill, California, hereby certify that Resolution No. 2026-0X-XXXX was adopted by the City Council of the City of Signal Hill at a regular meeting held on the 11th day of August, 2026 and that the same was adopted by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

____
DARITZA PEREZ
CITY CLERK

2175 Cherry Avenue • Signal Hill, California 90755-3799

7/8/2025

AGENDA ITEM

TO: **HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL**

FROM: **CARLO TOMAINO CITY MANAGER**

BY: **YVETTE E. AGUILAR DEPUTY CITY MANAGER/DIRECTOR OF PARKS, RECREATION AND LIBRARY SERVICES**

SUBJECT:

THIRD AMENDMENT TO THE CITY MANAGER EMPLOYMENT AGREEMENT

Summary:

On December 13, 2022, the City Council approved a City Manager Employment Agreement with Carlo Tomaino. The City Council evaluates the City Manager's performance on an annual basis. Mr. Tomaino has successfully and satisfactorily performed his service to the City, and the City Council approved Amendment One and Amendment Two on July 25, 2023, and September 24, 2024, respectively. The City Council conducted its annual review of the City Manager on June 10, 2025, and will consider a Third Amendment to the City Manager's Employment Agreement.

Strategic Plan Goal(s):

Goal No. 5 High-Functioning Government: Strengthen internal communication, recruitment, retention, systems, and processes to increase the effectiveness and efficiency of City services.

Recommendations:

1. Approve the Third Amendment to the Employment Agreement for the City Manager, in a form approved by the City Attorney;

2. Adopt a Resolution, entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, APPROVING AND ADOPTING A CITY-WIDE PAY SCHEDULE AS REQUIRED BY THE CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM (CALPERS), AND REPEALING ALL PRIOR RESOLUTIONS

3. Adopt a Resolution, entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, APPROVING AND ADOPTING SALARIES AND BENEFITS FOR MANAGEMENT PERSONNEL, AND REPEALING ALL PRIOR RESOLUTIONS.

Fiscal Impact:

The adopted Fiscal Year 2025-26 budget appropriated sufficient funds to implement the initial term of this contract amendment. Any future increases will be addressed in the budget process and require approval by the City Council.

Background:

On December 13, 2022, the City Council approved a City Manager Employment Agreement with Carlo Tomaino. The City Council evaluates the City Manager's performance on an annual basis. Mr. Tomaino has successfully and satisfactorily performed his service to the City, and the City Council approved Amendment One and Amendment Two on July 25, 2023, and September 24, 2024, respectively.

The City Council conducted its annual review of the City Manager on June 10, 2025.

The responsibilities of the City Manager include:

- Providing for the day-to-day management of City functions in accordance with City Council policies, the Signal Hill Municipal Code, and City Charter provisions.
- Implementing the policies and directives of the City Council through the supervision and coordination of various City departments.
- Delivering municipal services to residents and businesses in a cost-effective manner that upholds and maintains a high quality of life.
- Ensuring that the City's interests are effectively represented in decisions made by other governmental agencies.
- Implementing and providing executive oversight of the City's Strategic Plan.

To evaluate the City Manager's performance in carrying out these and other responsibilities, the City Council completed an evaluation of the City Manager and reviewed the City's accomplishments under his leadership.

Analysis:

The City Council recognized the City Manager's exemplary performance and commended the City Manager on his leadership and notable accomplishments. The proposed amendment to the contract includes the following:

- An adjustment to the annual base salary to $309,223.00 effective July 1, 2025, inclusive of the cost-of-living increase and salary adjustment for 2025.

- Annual salary adjustments to the base salary upon the completion of a satisfactory performance each year, with increases to base salary of 3% on July 1, 2026; 2% on July 1, 2027; 2% July 1, 2028; and 2% July 1, 2029.

- An adjustment to the Sick Leave accruals to 5.23 per pay period.

- An adjustment to vacation accrual to 5.23 hours per pay period.

- Sick Leave Sell Back of up to 150 hours annually.

- Sick Leave Cash Out upon termination.

Subject to approval by the City Council, the proposed Third Amendment would modify the City Manager's contract as noted above.

Reviewed for Fiscal Impact:

____
Siamlu Cox

<u>Attachments:</u>

A. Third Amendment to the City Manager Employee Agreement
B. Resolution Approving City-Wide Pay Schedule
C. Exhibit A - City-Wide Pay Schedule
D. Resolution Approving Management Salary Ranges

2175 Cherry Avenue • Signal Hill, California 90755-3799

CITY OF SIGNAL HILL

STAFF REPORT

8/11/2026

AGENDA ITEM

TO: **HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL**

FROM: **CARLO TOMAINO CITY MANAGER**

BY: **SIAMLU COX ADMINISTRATIVE SERVICES OFFICER/FINANCE DIRECTOR**

SUBJECT:
CONTRACT AMENDMENT REGISTER DATED AUGUST 11, 2026

Summary:

The Contract Amendment Register is a listing of proposed contract amendments and project change orders eligible for streamlined processing based upon the following criteria, as documented in the City's Purchasing Policy:

- The City Council authorized funds for the adopted fiscal year Operating Budget.
- Staff are satisfied with the goods/services received to date.
- The City Manager reviewed and approved each amendment for streamlined processing.

The contract amendment for City Council consideration is as follows:

1. Gentry General Engineering, Incorporated: Third Amendment for Street and Alley Construction, Maintenance and Immediate Repair Services, to extend the contract term through August 26, 2027, update the rates of compensation, and increase the contract amount by $250,000 for a new not-to-exceed contract amount of $863,961.65, including previously authorized Extra Work and funding for an additional year of services.

2. Cyrun, Incorporated: Provides the Police Department Records Management Software (RMS) and Computer Aided Dispatch Software, along with the Racial and Identity Profiling Act (RIPA) of 2015, Module allowing for data collection per Assembly Bill 953 regulations. Proposed Seventh Amendment extends the contract by one year through August 23, 2027, for a new not -to-exceed amount of $808,000.

Strategic Plan Goal:

Goal No. 1 Financial Stability: Ensure the City's long-term financial stability and resilience.

Recommendation:

Authorize the Contract Amendment Register dated August 11, 2026.

Fiscal Impact:

The City Council has authorized funding as part of the adopted Fiscal Year 2026-27 Operating Budget related to the proposed contract amendments.

Reviewed for Fiscal Impact:

____
Siamlu Cox

Attachments:

A. Contract Amendment Register

B. Gentry General Engineering, Incorporated: Third Amendment

C. Cyrun, Incorporated: Seventh Amendment

CONTRACT AMENDMENT REGISTER

Contract No.	Dept.	Service	Vendor	RFP (Y/N) & Council Approval Date	Cooperative Purchasing (Y/N) & Source	Current Term and Expiration Date	Current Not-to-Exceed	Amendment / Change Order No.	Additional Term and Date	Additional Comp & CPI	New Not-to-Exceed	Funding Source	Adopted Budget
TERM AND COMPENSATION													
1	Public Works Department	Street and Alley Construction, Maintenance Repair and Immediate Repair Services	Gentry General Engineering, Inc.	Y 8/27/24	N	1 year 8/26/26	$613,962	3	1 year 8/26/27	$250,000	$863,962	400-40-5894 100-95-5581 500-40-5560	Yes
2	Police	RMS/CAD System	Cyrun	N 8/24/15	N	1 year 8/23/26	$738,500	7	1 year 8/24/27	$69,500	$808,000	100-75-5570	Yes
TERM ONLY													

N/A: Not applicable

CITY OF SIGNAL HILL

THIRD AMENDMENT TO
STREET AND ALLEY MAINTENANCE AND IMMEDIATE REPAIR SERVICES

1. PARTIES AND DATE.

This Third Amendment to the Agreement for Street and Alley Maintenance and Immediate Repair Services ("Third Amendment") is entered into on the 11th day of August, 2026, by and between the City of Signal Hill, a municipal corporation, organized under the laws of the State of California, with its principal place of business at 2175 Cherry Avenue Signal Hill, CA 90755 ("City") and Gentry General Engineering Incorporated, a California Corporation, with its principal place of business at 320 W Tropica Ranch Rd. Colton, CA 92324 ("Contractor"). City and Contractor are sometimes individually referred to herein as "Party" and collectively as "Parties."

2. RECITALS.

2.1 Agreement. The Parties entered into that certain Agreement for Street and Alley Maintenance and Immediate Repair Services dated August 27, 2024 and expiring on August 26, 2025, including a total compensation not to exceed $450,000. ("Agreement").

2.2 First Amendment. The Parties amended the Agreement on July 8, 2025, in order to increase the total compensation under the Agreement not to exceed $550,000.

2.3 Second Amendment. The Parties amended the Agreement on August 26, 2025, in order to extend the term of the Agreement to expire on August 26, 2026, thereby exercising the first of three optional one-year term extensions available under the Agreement, revise the insurance requirements, and modify the rates of compensation.

2.4 Extra Work Authorization. Pursuant to Section 3.3.4 of the Agreement, on June 23, 2025, the City's Public Works Director authorized Contractor to perform Extra Work in the amount of $30,070.65 for immediate curb and gutter flow and well 10 site improvements and on June 15, 2026 in the amount of $33,891 for immediate sidewalk and pavement repairs on Willow Street; both necessary for the completion of the Project but that the Parties did not anticipate upon execution of the Agreement.

2.5 Third Amendment. The Parties now desire to amend the Agreement in order to extend the term of the Agreement to expire on August 26, 2027, thereby exercising the second of three optional one-year term extensions available under the Agreement, increase the rates of compensation, and increase the total compensation under the Agreement by an additional $250,000 for a total compensation not to exceed $863,961.65 to account for the previously authorized Extra Work and provide compensation for the extended term of the Agreement.

3. TERMS.

3.1 Term. Section 3.1.2 of the Agreement is hereby amended in its entirety to read as follows:

> "The term of this Agreement shall be from August 27, 2024 to August 26, 2027 unless earlier terminated as provided herein. The City shall have the unilateral option, at its sole discretion, to extend the term of this Agreement for no more

than one (1) additional one-year term. Contractor shall complete the Services within the term of this Agreement, and shall meet any other established schedules and deadlines."

3.2 Compensation. Section 3.3.1 of the Agreement is hereby amended in its entirety to read as follows:

"Contractor shall receive compensation, including authorized reimbursements, for all Services rendered under this Agreement at the rates set forth in Exhibit 'C,' attached hereto as Attachment '1' and incorporated herein by reference. The total compensation under this Agreement, including the previously authorized Extra Work described in Recital 2.4, shall not exceed EIGHT HUNDRED SIXTY-THREE THOUSAND NINE HUNDRED SIXTY-ONE DOLLARS AND SIXTY-FIVE CENTS ($863,961.65). Extra Work may be authorized, as described below, and if authorized, will be compensated at the rates and in the manner set forth in this Agreement."

3.3 Rates of Compensation. Exhibit "C" of the Agreement regarding the rates of compensation is hereby amended in its entirety and replaced in the form of Attachment "1" to this Third Amendment, attached hereto and incorporated herein by reference.

3.4 Remaining Provisions of Agreement. Except as otherwise specifically set forth in this Third Amendment, the remaining provisions of the Agreement shall remain in full force and effect.

CITY OF SIGNAL HILL	**GENTRY GENERAL ENGINEERING INC.**
By:___________________________ Carlo Tomaino City Manager	By:___________________________ Brenton Gentry President
ATTEST:	
By:___________________________ Joy Post Assistant City Clerk	By:___________________________ Brenton Gentry Secretary
APPROVED AS TO FORM:	
By:___________________________ Matthew E. Richardson City Attorney	

ATTACHMENT "1" TO THIRD AMENDMENT

EXHIBIT "C"
RATES AND COMPENSATION

- Contractor shall submit new rates annually that are adjusted only by Los Angeles – Long Beach – Anaheim Customer Price Index (CPI) rates.
- Contractor shall submit certified payroll records with invoices for City records and upload on DIR website. Labor calcification should be similar with Certified Payroll Records submitted to the DIR.
- For work entirely executed by the prime contractor, a 15% markup encompassing overhead, profits, and bonds shall be applied to the prime contractor's actual labor and material expenses, serving as the sole compensation for all forms of overhead, bonds and profit within the work order.
- For subcontractor-performed tasks, the prime contractor is eligible for a 10% markup on the subcontractor's actual costs, covering the totality of overhead, bonds, and profit. The subcontractor is entitled to apply a 10% markup to their actual expenses, covering the totality of overhead, bonds, and profit.
- Payment for straight time and premium rates, and the equipment rates that the contractor provides herein may be used for Time and Material Work, Crew Rate Work, or Immediate Response Work at the sole discretion of the City.
- Standard Pricing includes all labor, equipment, materials, disposal and mobilization costs.

Classification	Straight Time ($/hr)	Premium Time ($/hr)
Superintendent	$154.50	$200.85
Foreman	$154.50	$200.85
Equipment Operator	$154.50	$200.85
Laborer	$128.75	$164.80
Four-Man Crew: Skip Loader, Dump Truck, 3-5 Ton Roller, Flatbed, w/Compressor & Tools	$710.07	$869.32

ASPHALT			
	Quantity	Unit	Unit Price
Asphalt (2" removal and replacement)	100-500	SF	$118.45
	501-2,000		$26.78
	2,001-5,000		$9.27
	5,001- 15,000		$8.24
	15,001-30,000		$8.24
	30,001-50,000		$8.24
	50,001-100,000		$8.24
Asphalt (4" removal and replacement)	100-500	SF	$122.57
	501-2,000		$29.87
	2,001-5,000		$16.48
	5,001- 15,000		$16.48

	15,001-30,000		$16.48
	30,001-50,000		$16.48
	50,001-100,000		$16.48
Asphalt (6" removal and replacement)	100-500	SF	$125.66
	501-2,000		$32.96
	2,001-5,000		$32.96
	5,001- 15,000		$24.72
	15,001-30,000		$24.72
	30,001-50,000		$24.72
	50,001-100,000		$24.72
Asphalt (8" removal and replacement)	100-500	SF	$129.78
	501-2,000		$37.08
	2,001-5,000		$32.96
	5,001- 15,000		$32.96
	15,001-30,000		$32.96
	30,001-50,000		$32.96
	50,001-100,000		$32.96

CONCRETE			
	Quantity	Unit	Unit Price
Concrete Cross-Gutter (Removal and Replacement 8" thick)	10-100	SF	$535.60
	101-500		$131.84
	501 and up		$65.92
type "A-2" curb and gutter (Removal and replacement)	10-100	LF	$561.35
	101-500		$154.50
	501 and up		$145.23
type "A" curb and gutter (Removal and replacement)	10-100	LF	$556.20
	101-500		$150.38
	501 and up		$123.60
type "D" curb and gutter (Removal and replacement)	10-100	LF	$556.20
	101-500		$149.35

	501 and up		$118.45
type "D-2" curb and gutter (Removal and replacement)	10-100	LF	$558.26
	101-500		$153.47
	501 and up		$147.29
type "D-1" curb and gutter (Removal and replacement)	10-100	LF	$548.99
	101-500		$144.20
	501 and up		$98.88
type "B" curb (Removal and replacement)	10-100	LF	$535.60
	101-500		$133.90
	501 and up		$92.70
4" sidewalk (removal and replacement)	10-100	SF	$510.88
	101-500		$56.65
	501-1000		$26.78
	1,001-5,000		$23.69
	5,001 and up		$23.69

STRIPING (Two coats paint)			
	Quantity	Unit	Unit Price
4" skip line	1 and up	LF	$62.83
4" solid line	1 and up		$62.83
8" solid line	1 and up		$62.83
double yellow	1 and up		$62.83
crosswalk	1 and up		$62.83
arrow, stop legend	1 and up	EA	$619.03

MISCELLANEOUS			
	Quantity	Unit	Unit Price
Crack Seal and Emulsion Aggregate Slurry (Type II)	0-1000	SF	$619.33
	1,001-5,000		$6.18
	5,001-10,000		$6.18
	10,001-50,000		$6.18
Utility valve - adjust to grade	1 and up	EA	$2,188.75
Sewer manhole - adjust to grade	1 and up		$4,532.00
Type D Inductive Vehicle Detector Loop	1 and up		$8,652.00
Type E Inductive Vehicle Detector Loop	1 and up		$8,652.00

ALLEY			
Construct Doweled Cold Joints With 18" #4 Rebar At 24" On-Center, Minimum 6" Embedment		LF	$20.75
Remove And Replace Alley PCC – High early strength 5000 mix		CY	$1,320.00

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CITY OF SIGNAL HILL

**SEVENTH AMENDMENT TO
AGREEMENT FOR PROFESSIONAL CAD/RMS DISPATCH AND REPORTING SERVICES**

1. PARTIES AND DATE.

This Seventh Amendment to the Agreement for CAD/RMS Dispatch and Reporting Services ("Seventh Amendment") is entered into this 11th day of August, 2026, by and between the City of Signal Hill and City of Signal Hill Police Department, a municipal corporation, organized under the laws of the State of California, with its principal place of business at 2175 Cherry Avenue, Signal Hill, CA 90755 ("City") and Cyrun, Inc., a California Corporation, with its principal place of business at 5615 Scotts Valley Drive, Ste. 110, Scotts Valley, CA 95066 ("Contractor")**.** City and "Contractor" are sometimes individually referred to herein as "Party" and collectively as "Parties."

2. RECITALS.

2.1 Agreement. The Parties entered into that certain Agreement for CAD/RMS Dispatch and Reporting Services dated August 24, 2015, for a term of 5 years, expiring on August 24, 2020, and including total compensation not-to-exceed $335,000 ("Agreement").

2.2 First Amendment. The Patries entered into that certain First Amendment to Agreement for CAD/RMS Dispatch and Reporting Services dated December 8, 2020, in order to increase the total amount of compensation under the Agreement to $402,000 and extend the term of the Agreement to expire on August 23, 2001 ("First Amendment").

2.3 Second Amendment. The Parties entered into that certain Second Amendment to Agreement for CAD/RMS Dispatch and Reporting Services dated August 3, 2021, in order to increase the total amount of compensation under the Agreement to $469,000 and extend the term of the Agreement to expire on August 23, 2022 ("Second Amendment").

2.4 Third Amendment. The Parties entered into that certain Third Amendment to Agreement for CAD/RMS Dispatch and Reporting Services dated August 8, 2022, in order to increase the total amount of compensation to $536,000 ("Third Amendment").

2.5 Fourth Amendment. The Parties entered into that certain Fourth Amendment to Agreement for CAD/RMS Dispatch and Reporting Services dated August 23,2023 to expand the scope of services, increase the total amount of compensation under the Agreement to $603,000 and extend the term of the Agreement to expire on August 23, 2024 ("Fourth Amendment").

2.6 Fifth Amendment. The Parties entered into that certain Fifth Amendment to Agreement for CAD/RMS Dispatch and Reporting Services dated August 23, 2024, to increase the total compensation under the Agreement to $669,000 and extend the term of the Agreement to expire on August 23, 2025 ("Fifth Amendment").

2.7 Sixth Amendment. The Parties entered into that certain Sixth Amendment to Agreement for CAD/RMS Dispatch and Reporting Services effective August 23, 2025, in order to increase the total compensation under the Agreement to $738,500 and extend the term of the Agreement to expire on August 24, 2026. ("Sixth Amendment")

2.8 Seventh Amendment. The Parties now desire to amend the Agreement in order to increase the total compensation under the Agreement to $808,000 and extend the term of the Agreement to expire on August 23, 2027.

3. TERMS.

3.1 Contract Sum. Section 2.1 of the Agreement is hereby amended in its entirety to read as follows:

> "Subject to any limitations set forth in this Agreement, City agrees to pay Contractor the amounts specified in the "Schedule of Compensation" attached hereto as Exhibit "C" and incorporated herein by this reference. The total compensation, including reimbursement for actual expenses, shall not exceed Eight Hundred Eight Thousand Dollars ($808,000) (the "Contract Sum"), unless additional compensation is approved pursuant to section 1.10"

3.2 Term. Section 3.4 of the Agreement is hereby amended in its entirety to read as follows:

> "Unless earlier terminated in accordance with Article 7 of this Agreement, this Agreement shall continue in full force and effect until August 24, 2027, except as otherwise provided in the Schedule of Performance (Exhibit "D")."

3.4 Remaining Provisions of Agreement. Except as otherwise specifically set forth in this Seventh Amendment, the remaining provisions of the Agreement shall remain in full force and effect.

CITY OF SIGNAL HILL

____
Carlo Tomaino
City Manager

ATTEST:

____
Joy Post
Assistant City Clerk

APPROVED AS TO FORM:

____
Matthew E. Richardson
City Attorney

CYRUN, INC.

By: ______________________________
Glen Haimovitz
President, CEO

By: ______________________________
John Roevekamp
CFO, Secretary, and Treasurer

2175 Cherry Avenue • Signal Hill, California 90755-3799

CITY OF SIGNAL HILL

STAFF REPORT

8/11/2026

AGENDA ITEM

TO: **HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL**

FROM: **CARLO TOMAINO CITY MANAGER**

BY: **GABINO C. LUNA PUBLIC WORKS DIRECTOR**

SUBJECT:
MAINTENANCE SERVICES AGREEMENT WITH CROWN FACILITY SOLUTIONS, INCORPORATED FOR CUSTODIAL MAINTENANCE SERVICES

Summary:

Custodial maintenance services are a vital resource in supporting the health, safety, and functionality of City-owned facilities including the Signal Hill Public Library, City Hall, Youth Center, Police Department, and City parks. The 2023-2028 City of Signal Hill Strategic Plan identifies maintenance of City assets as a key objective to ensure that these facilities remain well-equipped to support municipal operations and continue to serve both the public and City staff effectively.

In alignment with the City's Purchasing Guidelines, staff conducted a formal competitive bidding process and recommends the City Council award a one-year Maintenance Services Agreement to Crown Facility Solutions, Incorporated, the lowest responsible bidder, in the amount of $251,811.20. The scope of work includes janitorial services at City facilities, pressure washing playground surfaces at City parks, Amphitheater exterior hardscape cleaning, and on-call custodial support for special City events. If approved by the City Council, the agreement would begin on September 1, 2026.

Strategic Plan Goal:

Goal No. 4 Infrastructure: Maintain and improve the City's physical infrastructure, water system, and recreational spaces.

Recommendations:

1. Authorize the City Manager to enter into a Maintenance Services Agreement with Crown Facility Solutions, Incorporated to provide citywide custodial maintenance services, in a form approved by the City Attorney, with a ten-month contract amount of $251,811.20 and allowing up to a maximum of three optional one-year term extensions.

2. Authorize the Public Works Director to utilize contingency of up to 3.40% ($8,558.80) to accommodate additional services required for special events and any unforeseen work for a total contract agreement budget of $260,370.00.

3. Adopt a Resolution, entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, AMENDING THE ADOPTED BUDGET AND AUTHORIZING APPROPRIATIONS FOR FISCAL YEAR 2026-27.

Fiscal Impact:

The current annual cost of the custodial maintenance agreement is $259,719.00. The proposed 10-month Maintenance Services Agreement with Crown Facility Solutions, inclusive of the $4,676.40 alternate bid item for the Amphitheater exterior hardscape, is $251,811.20. When comparing both agreements on a monthly basis, Crown Facility Solutions represents a 16% increase over the current agreement. The difference in cost is driven by increased service costs, custodial maintenance requirements associated with the construction of a new amphitheater, maintenance of hardscaped areas, and additional support services for City-Sponsored special events. In anticipation of a price increase, staff budgeted $273,836.00 for custodial maintenance services in the adopted Fiscal Year 2026-27 budget. However, because this year reflects a blended rate from both the existing agreement and the new agreement, as well as $8,558.80 contingency funding for additional custodial services, an additional $ 29,820.50 is required to fully fund custodial services for FY 2026-27.

To ensure service continuity, staff proposes reducing the Facilities Maintenance Division Contract Services account (Account No. 100-92-5400) by $19,820.50 and the Building Maintenance account (Account No. 100-92-5520) by $10,000. This proposed $29,820.50 transfer would provide sufficient funding for custodial maintenance services throughout the remainder of the fiscal year.

Background and Analysis:

The Public Works Department supplements its in-house building maintenance operations and contracts custodial maintenance services at various City-owned facilities. The City's current custodial maintenance agreement with CCS Facility Services expires on August 31, 2026. The City elected not to exercise the available renewal option and initiated a formal competitive bidding process to procure a new custodial maintenance services agreement in accordance with the City's Purchasing Guidelines. The custodial maintenance agreement consists of routine janitorial services, pressure washing at City parks, routine maintenance of the Amphitheater exterior hardscape, and on-call custodial support for special City events. The agreement covers the following locations:

Item	Facility
1	City Hall
2	Signal Hill Public Library

3	Community Center
4	Signal Hill Park Restrooms
5	Discovery Well Park Community Room and Restrooms
6	City Yard
7	Police Station
8	Pressure Washing at Citywide Parks
9	Amphitheater Exterior Hardscape

Consistent with the City's Purchasing Guidelines, on July 3, 2026, the City published a Notice Inviting Bids (NIB) for Citywide Custodial Maintenance Services. To align future contract renewals with the City's fiscal year and annual budget process, the bid documents established an initial ten-month contract term beginning September 1, 2026, and ending June 30, 2027. The proposed agreement also allows up to three optional one-year renewal terms that the City may exercise based on the contractor's satisfactory performance. The City posted the NIB at the City's public notice locations, the City's website, and posted the information on PlanetBids via the City's portal. The following table lists the base bids that bidders submitted by the July 27, 2026, deadline.

Vendor		**Base Bid**
1	JJ Prope	$219,587.50
2	Base Hill	$220,671.60
3	H.N.W. B	$242,456.10
4	**Crown F**	**$247,134.80**
5	CCS Fac	$265,831.70
6	Diverse J	$290,300.00
7	U.S. Met	$525,563.60

During the bid evaluation, staff determined JJ Property, Base Hill, Incorporated, and H.N.W. Building Maintenance, Incorporated, as non-responsive for failing to submit the original bid bond requirement by the bid deadline, as specified in the NIB and contract documents. A bid bond protects the City by ensuring the bidder, if awarded the contract, will sign the contract and begin the work as agreed.

Crown Facility Solutions, Incorporated (CFS), the fourth lowest bidder, submitted all required documents, including a hard copy of the bid bond, before the bid closing date and time. Staff reviewed the bid documents and conducted reference checks to confirm the contractor has successfully performed similar work for other cities, including the City of Lake Forest and the City of Paramount. Based on this evaluation, staff determined that CFS meets all requirements as the lowest responsive and responsible bidder and holds the proper license to perform the custodial services agreement work.

The bid documents also included one alternate bid item for routine custodial maintenance of the new Amphitheater exterior hardscape. Since the Amphitheater remains under construction, the City listed these services as an alternate bid item to evaluate the cost separately and determine whether to include them at the time of contract award. CFS submitted an alternate bid of $4,676.40 for the Amphitheater exterior hardscape. The pricing is reasonable, and staff expects the Amphitheater to become operational during the contract term. Staff therefore recommends including the alternate bid item in the award. By including the alternate bid item cost, the total contract amount would increase from $247,134.80 to $251,811.20 and provides routine custodial maintenance for the Amphitheater exterior hardscape under the same agreement.

The proposed agreement also includes unit rates for as-needed additional custodial services for the Amphitheater back-of-house building, concessions building, restrooms, portable restroom trailer, shooting range, and other on-call custodial services outside the routine scope of work. Since the cost for additional services are not included in the base contract amount; staff also requests authorization to utilize a contingency of up to 3.40% ($8,558.80) to accommodate additional custodial services that may arise throughout the fiscal year. The contingency supports planned City events and other authorized custodial services beyond the routine scope of work, including anticipated events at the new Amphitheater. As the Amphitheater becomes operational, the City expects additional custodial needs for the restrooms, back-of-house building, concessions building, and other event-related facilities that staff cannot accurately predict at this time.

The proposed contract increases costs compared to the City's previous custodial maintenance agreement. The increase reflects higher labor, supplies, and material costs, expanded service needs at City Facilities, and the addition of the new Amphitheater facilities. These factors require additional custodial services to maintain clean, safe, and functional public facilities for residents, visitors, and City staff. Staff requests that the City Council authorize the City Manager to enter into a ten-month Maintenance Services Agreement with Crown Facility Solutions, Incorporated, in the amount of $251,811.20, and authorize a contingency of up to $8,558.80, for a total agreement budget of $260,370.00 (Attachment A). If the City Council approves this request, the agreement would begin on September 1, 2026, and end on June 30, 2027. The agreement also offers three optional one-year extensions that the City may exercise based on the contractor's satisfactory performance.

To accommodate the increase in contract services continuity, staff proposes reducing the Facilities Maintenance Division Contract Services account by $19,820.50 and the Building Maintenance account by $10,000. This proposed $29,820.50 transfer would provide sufficient funding for custodial maintenance services throughout the remainder of the fiscal year through the adoption of the attached Budget Resolution (Attachment B).

Reviewed for Fiscal Impact:

____
Siamlu Cox

Attachments:

A. Crown Facility Incorporated Maintenance Services Agreement
B. Budget Resolution
C. Budget Adjustment Status Report

CITY OF SIGNAL HILL
AGREEMENT FOR MAINTENANCE SERVICES

1. PARTIES AND DATE.

This Agreement is made and entered into this 11th day of August, 2026, by and between the City of Signal Hill, a municipal corporation, organized under the laws of the State of California, located at 2175 Cherry Avenue Signal Hill, CA 90755 ("City") and Crown Facility Solutions, a California Corporation, with its principal place of business at 3605 W. MacArthur Blvd. Ste. 701, Santa Ana, CA 92704 ("Contractor"). City and Contractor are sometimes individually referred to herein as "Party" and collectively as "Parties."

2. RECITALS.

2.1 Contractor.

Contractor desires to perform and assume responsibility for the provision of certain custodial maintenance services required by the City which shall be performance in accordance with the terms and conditions set forth in this Agreement and all plans, specifications and other contract documents attached to or incorporated into this Agreement. Contractor represents that it is experienced in providing custodial maintenance services to public clients, that it and its employees or subcontractors have all necessary licenses and permits to perform the Services in the State of California, and that it is familiar with the plans of City.

2.2 Project.

City desires to engage Contractor to render such services for the **CITYWIDE CUSTODIAL MAINTENANCE SERVICES** project ("Project") as set forth in this Agreement.

3. TERMS.

3.1 Scope of Services and Term.

3.1.1 General Scope of Services. Contractor promises and agrees to furnish to the City all labor, materials, tools, equipment, services, and incidental and customary work necessary to fully and adequately supply the custodial maintenance services necessary for the Project ("Services"). The Services are more particularly described in Exhibit "A" attached hereto and incorporated herein by reference. All Services shall be subject to, and performed in accordance with, this Agreement, the exhibits attached hereto and incorporated herein by reference, and all applicable local, state and federal laws, rules and regulations.

3.1.2 Term. The term of this Agreement shall be from September 1, 2026 to June 30, 2027, unless earlier terminated as provided herein**.** The City shall have the unilateral option, at its sole discretion, to renew this Agreement annually for no more than three additional one-year terms. In addition, and at City's sole discretion, the term may be extended administratively by up to 180 calendar days with the approval of the City's Director of Public Works. Contractor shall complete the Services within the term of this Agreement and shall meet any other established schedules and deadlines.

3.2 Responsibilities of Contractor.

3.2.1 Independent Contractor; Control and Payment of Subordinates. The Services shall be performed by Contractor or under its supervision. Contractor will determine the means, methods and details of performing the Services subject to the requirements of this Agreement. City retains Contractor on an independent contractor basis and not as an employee. Contractor retains the right to perform similar or different services for others during the term of this Agreement. Any additional personnel performing the Services under this Agreement on behalf of Contractor shall also not be employees of City and shall at all times be under Contractor's exclusive direction and control. Neither City, or any of its officials, officers, directors, employees or agents shall have control over the conduct of Contractor or any of Contractor's officers, employees or agents, except as set forth in this Agreement. Contractor shall pay all wages, salaries, and other amounts due such personnel in connection with their performance of Services under this Agreement and as required by law. Contractor shall be responsible for all reports and obligations respecting such additional personnel, including, but not limited to: social security taxes, income tax withholding, unemployment insurance, disability insurance, and workers' compensation insurance.

3.2.2 Schedule of Services. Contractor shall perform the Services expeditiously, within the term of this Agreement, and in accordance with the Schedule of Services set forth in Exhibit "B" attached hereto and incorporated herein by reference. Contractor represents that it has the professional and technical personnel required to perform the Services in conformance with such conditions. In order to facilitate Contractor's conformance with the Schedule, City shall respond to Contractor's submittals in a timely manner. Upon request of City, Contractor shall provide a more detailed schedule of anticipated performance to meet the Schedule of Services.

3.2.3 Conformance to Applicable Requirements. All work prepared by Contractor shall be subject to the approval of City.

3.2.4 City's Representative. The City hereby designates Margarita Beltran, Public Works Contracts Manager, or his/her designee, to act as its representative in all matters pertaining to the administration and performance of this Agreement ("City's Representative"). City's Representative shall have the power to act on behalf of the City for review and approval of all products submitted by Contractor but not the authority to enlarge the Scope of Work or change the total compensation due to Contractor under this Agreement. The City's City Manager shall be authorized to act on City's behalf and to execute all necessary documents which enlarge the Scope of Work or change the Contractor's total compensation, subject to the provisions contained in Section 3.3 of this Agreement. Contractor shall not accept direction or orders from any person other than the City Manager, City's Representative or his/her designee.

3.2.5 Contractor's Representative. Contractor hereby designates Brent Shears, President, or his or her designee, to act as its representative for the performance of this Agreement ("Contractor's Representative"). Contractor's Representative shall have full authority to represent and act on behalf of the Contractor for all purposes under this Agreement. The Contractor's Representative shall supervise and direct the Services, using his best skill and attention, and shall be responsible for all means, methods, techniques, sequences and procedures and for the satisfactory coordination of all portions of the Services under this Agreement.

3.2.6 Coordination of Services. Contractor agrees to work closely with City staff in the performance of Services and shall be available to City's staff, Contractors and other staff at all reasonable times.

3.2.7 Standard of Care; Performance of Employees. Contractor shall perform all Services under this Agreement in a skillful and competent manner, consistent with the standards generally recognized as being employed by contractors and/or professionals in the same discipline in the State of California. Contractor represents and maintains that it is skilled in the discipline necessary to perform the Services. Contractor warrants that all employees and subcontractors shall have sufficient skill and experience to perform the Services assigned to them. Finally, Contractor represents that it, its employees and subcontractors have all licenses, permits, qualifications and approvals of whatever nature that are legally required to perform the Services, and that such licenses and approvals shall be maintained throughout the term of this Agreement. As provided for in the indemnification provisions of this Agreement, Contractor shall perform, at its own cost and expense and without reimbursement from the City, any services necessary to correct errors or omissions which are caused by the Contractor's failure to comply with the standard of care provided for herein. Any employee of the Contractor or its sub-contractors who is determined by the City to be uncooperative, incompetent, a threat to the adequate or timely completion of the Project, a threat to the safety of persons or property, or any employee who fails or refuses to perform the Services in a manner acceptable to the City, shall be promptly removed from the Project by the Contractor and shall not be re-employed to perform any of the Services or to work on the Project.

3.2.8 Laws and Regulations. Contractor shall keep itself fully informed of and in compliance with all local, state and federal laws, rules and regulations in any manner affecting the performance of the Project or the Services, including all Cal/OSHA requirements, and shall give all notices required by law. Contractor shall be liable for all violations of such laws and regulations in connection with Services. If the Contractor performs any work knowing it to be contrary to such laws, rules and regulations, Contractor shall be solely responsible for all costs arising therefrom. Contractor shall defend, indemnify and hold City, its officials, directors, officers, employees and agents free and harmless, pursuant to the indemnification provisions of this Agreement, from any claim or liability arising out of any failure or alleged failure to comply with such laws, rules or regulations.

3.2.9 Safety. Contractor shall execute and maintain its work so as to avoid injury or damage to any person or property. In carrying out its Services, the Contractor shall at all times be in compliance with all applicable local, state and federal laws, rules and regulations, and shall exercise all necessary precautions for the safety of employees appropriate to the nature of the work and the conditions under which the work is to be performed. Safety precautions as applicable shall include, but shall not be limited to: (A) adequate life protection and lifesaving equipment and procedures; (B) instructions in accident prevention for all employees and subcontractors, such as safe walkways, scaffolds, fall protection ladders, bridges, gang planks, confined space procedures, trenching and shoring, equipment and other safety devices, equipment and wearing apparel as are necessary or lawfully required to prevent accidents or injuries; and (C) adequate facilities for the proper inspection and maintenance of all safety measures.

3.2.10 .Labor

3.2.10.1 Prevailing Wages. Contractor is aware of the requirements of California Labor Code Section 1720, et seq., and 1770, et seq., as well as California Code of

Regulations, Title 8, Section 16000, et seq., ("Prevailing Wage Laws"), which require the payment of prevailing wage rates and the performance of other requirements on "public works" and "maintenance" projects. **If** the Services are being performed as part of an applicable "public works" or "maintenance" project, as defined by the Prevailing Wage Laws, and if the total compensation is $1,000 or more, Contractor agrees to fully comply with such Prevailing Wage Laws. City shall provide Contractor with a copy of the prevailing rates of per diem wages in effect at the commencement of this Agreement. Contractor shall make copies of the prevailing rates of per diem wages for each craft, classification or type of worker needed to execute the Services available to interested parties upon request and shall post copies at the Contractor's principal place of business and at the project site. Contractor shall defend, indemnify and hold the City, its elected officials, officers, employees and agents free and harmless from any claim or liability arising out of any failure or alleged failure to comply with the Prevailing Wage Laws.

3.2.10.2 Registration. **If** the Services are being performed as part of an applicable "public works" or "maintenance" project, then pursuant to Labor Code sections 1725.5 and 1771.1, Contractor and all subcontractors must be registered with the Department of Industrial Relations ("DIR"). Contractor shall maintain registration for the duration of the project and require the same of any subcontractors. This project may also be subject to compliance monitoring and enforcement by the DIR. It shall be Contractor's sole responsibility to comply with all applicable registration and labor compliance requirements, including the submission of payroll records directly to the DIR. Notwithstanding the foregoing, the contractor registration requirements mandated by Labor Code Sections 1725.5 and 1771.1 shall not apply to work performed on a public works project that is exempt pursuant to the small project exemption specified in Labor Code Sections 1725.5 and 1771.1.

3.2.10.3 It is the intent of the parties to effectuate the requirements of sections 1771, 1774, 1775, 1776, 1777.5, 1813, and 1815 of the Labor Code within this Agreement, and Contractor shall therefore comply with such Labor Code sections to the fullest extent required by law.

3.2.10.4 Acknowledgment of Employment Relationship. Consultant shall provide each of its employees who it assigns to provide the Services with a copy of the "ACKNOWLEDGMENT OF EMPLOYMENT RELATIONSHIP" attached hereto as Exhibit 1 ("Acknowledgment"). Each employee who provides the Services must execute the Acknowledgment before Consultant may permit the employee to provide Services for City. Consultant shall provide a copy of each executed Acknowledgment to City upon City's request.

3.2.11 Insurance. Contractor agrees to procure and maintain, at Contractor's expense all insurance specified in Exhibit "D" attached hereto and by this reference incorporated herein. Contractor shall require all subcontractors to carry the same policies and limits of insurance that the Contractor is required to maintain, unless otherwise approved in writing by the City.

3.2.12 Bonds.

3.2.12.1 Performance Bond. If specifically requested by City in Exhibit "C" attached hereto and incorporated herein by reference, Contractor shall execute and provide to City concurrently with this Agreement a Performance Bond in the amount of the total, not-to-exceed compensation indicated in this Agreement, and in a form provided or approved by the City. If such bond is required, no payment will be made to Contractor until it has been received and approved by the City.

3.2.12.2 Payment Bond. If required by law or otherwise specifically requested by City in Exhibit “C” attached hereto and incorporated herein by reference, Contractor shall execute and provide to City concurrently with this Agreement a Payment Bond in the amount of the total, not-to-exceed compensation indicated in this Agreement, and in a form provided or approved by the City. If such bond is required, no payment will be made to Contractor until it has been received and approved by the City.

3.2.12.3 Bond Provisions. Should, in City’s sole opinion, any bond become insufficient or any surety be found to be unsatisfactory, Contractor shall renew or replace the affected bond within 10 days of receiving notice from City. In the event the surety or Contractor intends to reduce or cancel any required bond, at least thirty (30) days prior written notice shall be given to the City, and Contractor shall post acceptable replacement bonds at least ten (10) days prior to expiration of the original bonds. No further payments shall be deemed due or will be made under this Agreement until any replacement bonds required by this Section are accepted by the City. To the extent, if any, that the total compensation is increased in accordance with the Agreement, the Contractor shall, upon request of the City, cause the amount of the bonds to be increased accordingly and shall promptly deliver satisfactory evidence of such increase to the City. To the extent available, the bonds shall further provide that no change or alteration of the Agreement (including, without limitation, an increase in the total compensation, as referred to above), extensions of time, or modifications of the time, terms, or conditions of payment to the Contractor, will release the surety. If the Contractor fails to furnish any required bond, the City may terminate this Agreement for cause.

3.2.12.4 Surety Qualifications. Only bonds executed by an admitted surety insurer, as defined in Code of Civil Procedure Section 995.120, shall be accepted. The surety must be a California-admitted surety and satisfactory to the City. If a California-admitted surety insurer issuing bonds does not meet these requirements, the insurer will be considered qualified if it is in conformance with Section 995.660 of the California Code of Civil Procedure, and proof of such is provided to the City.

3.2.13 Water Quality Management and Compliance.

3.2.13.1 Storm Water Management. Storm, surface, ground, nuisance, or other waters may be encountered at various times during the Services. Contractor hereby acknowledges that it has investigated the risk arising from such waters, has prepared its Bid accordingly, and assumes any and all risks and liabilities arising therefrom.

3.2.13.2 Compliance with Water Quality Laws, Ordinances and Regulations. Contractor shall keep itself and all subcontractors, staff, and employees fully informed of and in compliance with all local, state and federal laws, rules and regulations that may impact, or be implicated by the performance of the Services including, without limitation, all applicable provisions of the City’s ordinances regulating discharges of storm water; the Federal Water Pollution Control Act (33 U.S.C. § 1251 *et seq.*); the California Porter-Cologne Water Quality Control Act (Water Code § 13000 *et seq.*); and any and all regulations, policies, or permits issued pursuant to any such authority. Contractor shall additionally comply with the lawful requirements of the City, and any other municipality, drainage district, or other local agency with jurisdiction over the location where the Services are to be conducted, regarding discharges of storm water to separate storm drain systems or other watercourses, including applicable requirements in municipal storm water management programs.

3.2.13.3 Reserved.

3.2.13.4 Standard of Care. Contractor warrants that all employees and subcontractors shall have sufficient skill and experience to perform the work assigned to them without impacting water quality in violation of the laws, regulations and policies described in Sections 3.2.13.2 and 3.2.13.3 of this Agreement. Contractor further warrants that it, its employees and subcontractors will receive adequate training, as determined by the City, regarding the requirements of the laws, regulations and policies described in Sections 3.2.13.2 and 3.2.13.3 of this Agreement as they may relate to the Services.

3.2.13.5 Liability for Non-compliance.

(A) Indemnity: Failure to comply with laws, regulations, standards and ordinances listed in Sections 3.2.13.2, 3.2.13.3, and 3.2.13.4 of this Agreement is a violation of federal and state law. Notwithstanding any other indemnity contained in this Agreement, Contractor agrees to indemnify and hold harmless the City, its officials, officers, agents, employees and authorized volunteers from and against any and all claims, demands, losses or liabilities of any kind or nature which the City, its officials, officers, agents, employees and authorized volunteers may sustain or incur for noncompliance with the laws, regulations, and ordinances listed in Sections 3.2.13.2, 3.2.13.3, and 3.2.13.4 of this Agreement arising out of or in connection with the Services, except for liability resulting from the sole established negligence, willful misconduct or active negligence of the City, its officials, officers, agents, employees or authorized volunteers.

(B) Defense: City reserves the right to defend any enforcement action or civil action brought against the City for Contractor's failure to comply with any applicable water quality law, regulation, or policy. Contractor hereby agrees to be bound by, and to reimburse the City for the costs associated with, any settlement reached between the City and the relevant enforcement entity.

(C) Damages: City may seek damages from Contractor for delay in completing the Services caused by Contractor's failure to comply with the laws, regulations, policies and standards described in Sections 3.2.13.2, 3.2.13.3 and 3.2.13.4 of this Agreement, or any other relevant water quality law, regulation, or policy.

3.3 Fees and Payments.

3.3.1 Compensation. Contractor shall receive compensation, including authorized reimbursements, for all Services rendered under this Agreement at the rates set forth in Exhibit "C" attached hereto and incorporated herein by reference. The total compensation shall not exceed **Two Hundred Fifty-One Thousand, Eight Hundred Eleven Dollars and Twenty Cents ($251,811.20)** without written approval of City's Public Works Director. Extra Work may be authorized, as described below, and if authorized, will be compensated at the rates and manner set forth in this Agreement.

3.3.2 Payment of Compensation. Contractor shall submit to City a monthly itemized invoice which indicates work completed and hours of Services rendered by Contractor. The invoice shall describe the amount of Services provided since the initial commencement date, or since the start of the subsequent billing periods, as appropriate, through the date of the invoice. City shall, within 30 days of receiving such invoice, review the invoice and pay all non-disputed and approved charges thereon. If the City disputes any of Contractor's fees, the City shall give written notice to Contractor within thirty (30) days of receipt of an invoice of any disputed fees set forth therein.

3.3.3 Reimbursement for Expenses. Contractor shall not be reimbursed for any expenses unless authorized in writing by City.

3.3.4 Extra Work. At any time during the term of this Agreement, City may request that Contractor perform Extra Work. As used herein, “Extra Work” means any work which is determined by City to be necessary for the proper completion of the Project, but which the parties did not reasonably anticipate would be necessary at the execution of this Agreement. Contractor shall not perform, nor be compensated for, Extra Work without written authorization from the City. Any annual increase in compensation of up to ten percent (10%) may be approved by the City’s Public Works Director. Any greater increases must be approved by the City Council.

3.3.5 Rate Increases. In the event that this Agreement is renewed pursuant to Section 3.1.2, the rate set forth in Exhibit “C” may be adjusted each year at the time of renewal as set forth in Exhibit “C.”

3.4 Accounting Records.

3.4.1 Maintenance and Inspection. Contractor shall maintain complete and accurate records with respect to all costs and expenses incurred under this Agreement. All such records shall be clearly identifiable. Contractor shall allow a representative of City during normal business hours to examine, audit, and make transcripts or copies of such records and any other documents created pursuant to this Agreement. Contractor shall allow inspection of all work, data, documents, proceedings, and activities related to the Agreement for a period of three (3) years from the date of final payment under this Agreement.

3.5 General Provisions.

3.5.1 Termination of Agreement.

3.5.1.1 Grounds for Termination. City may, by written notice to Contractor, terminate the whole or any part of this Agreement at any time and without cause by giving written notice to Contractor of such termination, and specifying the effective date thereof, at least seven (7) days before the effective date of such termination. Upon termination, Contractor shall be compensated only for those services which have been adequately rendered to City, and Contractor shall be entitled to no further compensation. Contractor may not terminate this Agreement except for cause.

3.5.1.2 Effect of Termination. If this Agreement is terminated as provided herein, City may require Contractor to provide all finished or unfinished Documents and Data and other information of any kind prepared by Contractor in connection with the performance of Services under this Agreement. Contractor shall be required to provide such document and other information within fifteen (15) days of the request.

3.5.1.3 Additional Services. In the event this Agreement is terminated in whole or in part as provided herein, City may procure, upon such terms and in such manner as it may determine appropriate, services similar to those terminated.

3.5.2 Delivery of Notices. All notices permitted or required under this Agreement shall be given to the respective parties at the following address, or at such other address as the respective parties may provide in writing for this purpose:

Contractor: Crown Facility Solutions, Incorporated

Crown Facility Solutions, Incorporated
605 W. MacArthur Blvd. Ste. 701,
Santa Ana, CA 92704
ATTN: Brent Shears, President

City: City of Signal Hill
2175 Cherry Avenue
Signal Hill, CA 90755
ATTN: Margarita Beltran, Public Works Contracts Manager

Such notice shall be deemed made when personally delivered or when mailed, forty-eight (48) hours after deposit in the U.S. Mail, first class postage prepaid and addressed to the party at its applicable address. Actual notice shall be deemed adequate notice on the date actual notice occurred, regardless of the method of service.

3.5.3 Cooperation; Further Acts. The Parties shall fully cooperate with one another, and shall take any additional acts or sign any additional documents as may be necessary, appropriate or convenient to attain the purposes of this Agreement.

3.5.4 Attorney's Fees. If either party commences an action against the other party, either legal, administrative or otherwise, arising out of or in connection with this Agreement, the prevailing party in such litigation shall be entitled to have and recover from the losing party reasonable attorney's fees and all other costs of such action.

3.5.5 State License Board Notice. Contractors are required by law to be licensed and regulated by the Contractors' State License Board which has jurisdiction to investigate complaints against contractors if a complaint regarding a patent act or omission is filed within four (4) years of the date of the alleged violation. A complaint regarding a latent act or omission pertaining to structural defects must be filed within ten (10) years of the date of the alleged violation. Any questions concerning a contractor may be referred to the Registrar, Contractors' State License Board, P.O. Box 26000, Sacramento, California 95826.

3.5.6 Indemnification. To the fullest extent allowable by law, Contractor shall defend, indemnify and hold the City, its officials, officers, employees, volunteers and agents free and harmless from any and all claims, demands, causes of action, costs, expenses, liability, loss, damage or injury, in law or equity, to property or persons, including wrongful death, in any manner arising out of or incident to any alleged acts, omissions, negligence or willful misconduct of Contractor, its officials, officers, employees, agents, consultants and contractors arising out of or in connection with the performance of the Services, the Project or this Agreement, including without limitation the payment of all consequential damages and attorney's fees and other related costs and expenses. Contractor shall defend, at Contractor's own cost, expense and risk, any and all such aforesaid suits, actions or other legal proceedings of every kind that may be brought or instituted against City, its directors, officials, officers, employees, agents or volunteers. Contractor shall pay and satisfy any judgment, award or decree that may be rendered against City or its officials, officers, employees, agents or volunteers, in any such suit, action or other legal proceeding. Contractor shall reimburse City and its officials, officers, employees, agents and/or volunteers, for any and all legal expenses and costs incurred by each of them in connection therewith or in enforcing the indemnity herein provided. Contractor's obligation to indemnify shall not be restricted to insurance proceeds, if any, received by the City, its officials, officers, employees, agents or volunteers.

3.5.7 Entire Agreement. This Agreement contains the entire Agreement of the parties with respect to the subject matter hereof, and supersedes all prior negotiations, understandings or agreements. This Agreement may only be modified by a writing signed by both parties.

3.5.8 Governing Law. This Agreement shall be governed by the laws of the State of California. Venue shall be in Los Angeles County.

3.5.9 Time of Essence. Time is of the essence for each and every provision of this Agreement.

3.5.10 City's Right to Employ Other Contractors. City reserves right to employ other contractors in connection with this Project.

3.5.11 Successors and Assigns. This Agreement shall be binding on the successors and assigns of the parties.

3.5.12 Assignment or Transfer. Contractor shall not assign, hypothecate, or transfer, either directly or by operation of law, this Agreement or any interest herein without the prior written consent of the City. Any attempt to do so shall be null and void, and any assignees, hypothecates or transferees shall acquire no right or interest by reason of such attempted assignment, hypothecation or transfer.

3.5.13 Construction; References; Captions. Since the Parties or their agents have participated fully in the preparation of this Agreement, the language of this Agreement shall be construed simply, according to its fair meaning, and not strictly for or against any Party. Any term referencing time, days or period for performance shall be deemed calendar days and not work days. All references to Contractor include all personnel, employees, agents, and subcontractors of Contractor, except as otherwise specified in this Agreement. All references to City include its elected officials, officers, employees, agents, and volunteers except as otherwise specified in this Agreement. The captions of the various articles and paragraphs are for convenience and ease of reference only, and do not define, limit, augment, or describe the scope, content, or intent of this Agreement.

3.5.14 Amendment; Modification. No supplement, modification, or amendment of this Agreement shall be binding unless executed in writing and signed by both Parties.

3.5.15 Waiver. No waiver of any default shall constitute a waiver of any other default or breach, whether of the same or other covenant or condition. No waiver, benefit, privilege, or service voluntarily given or performed by a Party shall give the other Party any contractual rights by custom, estoppel, or otherwise.

3.5.16 No Third Party Beneficiaries. There are no intended third party beneficiaries of any right or obligation assumed by the Parties.

3.5.17 Invalidity; Severability. If any portion of this Agreement is declared invalid, illegal, or otherwise unenforceable by a court of competent jurisdiction, the remaining provisions shall continue in full force and effect.

3.5.18 Prohibited Interests. Contractor maintains and warrants that it has not employed nor retained any company or person, other than a bona fide employee working solely for Contractor, to solicit or secure this Agreement. Further, Contractor warrants that it has not paid nor has it agreed to pay any company or person, other than a bona fide employee working solely for Contractor, any fee, commission, percentage, brokerage fee, gift or other consideration contingent upon or resulting from the award or making of this Agreement. For breach or violation of this warranty, City shall have the right to rescind this Agreement without liability. For the term of this Agreement, no member, officer or employee of City, during the term of his or her service with City, shall have any direct interest in this Agreement, or obtain any present or anticipated material benefit arising therefrom.

3.5.19 Equal Opportunity Employment. Contractor represents that it is an equal opportunity employer and it shall not discriminate against any subcontractor, employee or applicant for employment because of race, religion, color, national origin, handicap, ancestry, sex or age. Such non-discrimination shall include, but not be limited to, all activities related to initial employment, upgrading, demotion, transfer, recruitment or recruitment advertising, layoff or termination. Contractor shall also comply with all relevant provisions of City's Minority Business Enterprise program, Affirmative Action Plan or other related programs or guidelines currently in effect or hereinafter enacted.

3.5.20 Labor Certification. By its signature hereunder, Contractor certifies that it is aware of the provisions of Section 3700 of the California Labor Code which require every employer to be insured against liability for Worker's Compensation or to undertake self-insurance in accordance with the provisions of that Code, and agrees to comply with such provisions before commencing the performance of the Services.

3.5.21 Authority to Enter Agreement. Contractor has all requisite power and authority to conduct its business and to execute, deliver, and perform the Agreement. Each Party warrants that the individuals who have signed this Agreement have the legal power, right, and authority to make this Agreement and bind each respective Party.

3.5.22 Counterparts. This Agreement may be signed in counterparts, each of which shall constitute an original.

3.6 Independent Contractors and Subcontracting.

3.6.1 Use of Contractors. Consultant is aware of statutory and case law regarding classification of workers as independent contractors, including California Labor Code Section 2750.3 and Dynamex Operations West, Inc. v. Superior Court, 4 Cal. 5th 903 (2018). To ensure that Consultant is in compliance with the California Labor Code, Consultant shall only utilize its employees to provide the Services. Consultant may not provide the services through any independent contractor, subcontractor or subconsultant ("Subcontractor(s)") unless approved by the City as set forth in Section 3.6.2 below. Consultant represents and warrants that all personnel who perform the Services on Consultant's behalf are Consultant's employees, and that Consultant complies with all applicable laws, rules and regulations governing its employees, including, but not limited to, the California Labor Code, Unemployment Insurance Code and all applicable Industrial Welfare Commission Wage Orders.

3.6.2 Prior Approval Required. Contractor shall not use any Subcontractor to provide the Services, or any portion of the work required by this Agreement, without prior written approval of City. In the event that City authorizes Consultant to use a Subcontractor, Consultant shall enter into a written agreement with the Subcontractor, which must include all applicable provisions of the Agreement, including a restriction on the Subcontractor's use of further independent contractors, subcontractors or subconsultants without the City's prior written consent.

3.7 Labor Code Compliance

3.7.1 Audit Rights. City shall have the right to audit Consultant's compliance with this Agreement and California Labor laws with respect to Consultant's personnel, including, but not limited to, Consultant's compliance with Sections 3.2.1, 3.2.10 and 3.6.2. Upon City's request, Consultant shall provide within five (5) business days documents sufficient to demonstrate its compliance with this Agreement including, but not limited to, W4s, itemized wage statements, employee handbooks, and time cards for any of Consultant's personnel who provide the Services.

CITY OF SIGNAL HILL

By: ______________________________
Carlo Tomaino
City Manager

ATTEST:

By: ______________________________
Joy Post
Assistant City Clerk

APPROVED AS TO FORM:

By: ______________________________
Best Best & Krieger LLP
City Attorney

CROWN FACILITY SOLUTIONS, INCORPORATED

By: ______________________________
[**INSERT PRIMARY NAME**],
[**INSERT PRIMARY TITLE**]

[If Corporation, TWO SIGNATURES, President **OR** Vice President **AND** Secretary **OR** Treasurer **REQUIRED**]

By: ______________________________
[**INSERT PRIMARY NAME**],
[**INSERT PRIMARY TITLE**]

EXHIBIT A - SCOPE OF SERVICES

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EXHIBIT A - SCOPE OF SERVICES

1. SCOPE OF SERVICES

1.1. Overview

The Contractor shall furnish all labor, supervision, equipment, materials, tools, transportation, and incidentals necessary to provide comprehensive custodial maintenance services for City-owned buildings, parks and facilities in accordance with the requirements of this Exhibit. Services include routine custodial maintenance, periodic cleaning, on-call services, and additional work authorized by the City, as described herein.

1.2. Facilities Covered

Routine custodial maintenance services shall be provided at the following City facilities.

Table 1: Routine Services Locations	
No.	**Facility**
F-1	City Hall
F-2	Signal Hill Public Library
F-3	Community Center
F-4	Signal Hill Park Restrooms
F-5	Discovery Well Park Community Room and Restrooms
F-6	City Yard
F-7	Police Station
F-8	Pressure Washing at Citywide Parks
F-9	Amphitheater Exterior Hardscape

Detailed cleaning requirements and service frequencies for each facility are provided in Section 2 – Facility Specifications of this Exhibit.

1.3. As-Requested Services

In addition to the routine custodial services identified above, the City may request custodial services at the following facilities on an as-needed basis.

Table 2: As- Requested Custodial Services	
No.	**Facility**
F-10	Amphitheater Back of Stage and Concessions Building
F-11	Amphitheater Restrooms
F-12	Portable Restroom Trailer
F-13	Police Shooting Range

The City does not guarantee any minimum quantity of as-requested services. Services shall be performed only upon written authorization by the City's Contract Administrator and shall be compensated in accordance with the unit prices submitted in the Contractor's Bid Schedule.

1.4. Additional On-Call Services

The City may require additional custodial services outside the routine scope of work, including support for special events, emergency response, or other City-authorized activities. Additional services shall be performed only upon authorization by the City’s Contract Administrator.

Example of additional services include, but are not limited to:

- Furniture shampooing
- Carpet extraction/shampooing
- Floor stripping, waxing, and buffing
- Other specialty cleaning services requested by the City

Additional on-call services shall be compensated in accordance with the Contractor's Bid Schedule.

1.5. General Service Requirements

A. General Requirements

The objective of this contract is to achieve and maintain a consistently high standard of custodial cleanliness throughout all City facilities. The specifications contained herein establish the minimum acceptable level and frequency of service. The Contractor shall schedule and perform all work necessary to meet or exceed these requirements. The City expects the Contractor to provide a comprehensive level of cleaning that results in thoroughly maintained facilities rather than surface-level cleaning. All work shall be performed in accordance with accepted commercial custodial practices and the requirements of this Agreement. During the performance of the work, the Contractor shall immediately report any observed maintenance deficiencies or facility conditions requiring repair to the City's Contract Representative.

B. Work Hours

Routine custodial services shall be performed during the hours specified for each individual facility. Facility-specific work schedules are identified in Section 2 of this Exhibit. Certain services, including but not limited to carpet extraction, floor stripping and waxing, window washing, and other periodic maintenance activities, may be required during evenings, weekends, or outside normal operating hours to minimize disruption to City operations.

The City reserves the right to inspect or audit the Contractor's payroll records, timecards, schedules, and other documentation related to services performed under this Agreement to verify staffing levels, hours worked, and contract compliance. Such inspections may occur during the Contractor's normal business hours without prior notice.

For emergency or after-hours service requests, the Contractor shall respond with an appropriate crew within two (2) hours after notification. The Contractor shall maintain and provide the City with a 24-hour emergency contact telephone number throughout the duration of the Agreement.

If a meeting, public event, or other scheduled activity extends beyond normal operating hours, the City will notify the Contractor in advance. The Contractor shall adjust its cleaning schedule as necessary to ensure the affected areas are cleaned following completion of the event.

C. Extra Work

Extra work shall consist of the following categories:

- On-call services; and
- Additional custodial services requested by the City outside the routine scope of work.

These services may include special events, emergency response, or other cleaning services requested by the City beyond the routine service schedule. Custodial services performed outside the normal work schedule or at locations other than those routinely assigned under this Agreement shall be considered extra work. The Contractor shall include the cost of labor and supplies required for specific unscheduled cleaning activities in its proposed pricing, as applicable under the bid documents. Extra work **shall not** be included in the Contractor's regular monthly service payment. Compensation for authorized extra work shall be based on the actual labor hours performed for the specific event or service and shall be invoiced during the month in which the work occurs.

1.6. Contractor Requirements

A. Code of Conduct

The Contractor shall ensure that all custodial services performed under this Agreement are completed by qualified employees who have been hired in accordance with the Contractor's personnel selection policies and trained to perform work in accordance with accepted commercial custodial practices and the requirements of this Agreement. The Contractor shall maintain a dependable workforce and make reasonable efforts to minimize employee turnover throughout the term of the Agreement.

The Contractor shall maintain an ongoing employee training program. All personnel assigned to this Agreement, including supervisory staff and replacement employees, shall successfully complete all required job-specific and safety training before performing work at City facilities. Upon request, the Contractor shall provide the City with training materials and documentation verifying employee training.

All Contractor personnel shall wear clean, matching uniforms furnished by the Contractor while performing work under this Agreement. Uniforms shall be neat in appearance, subject to City approval, and appropriate for the services being performed. Supervisory personnel and the Contractor's Account Manager may wear company-issued identification badges in lieu of uniforms. Employees shall wear closed-toe, closed-heel shoes suitable for custodial work.

The Contractor shall ensure that all employees conduct themselves in a professional, courteous, and respectful manner while working at City facilities. Employees who are determined by the City to be incompetent, uncooperative, disorderly, under the influence of alcohol or controlled substances, unwilling or unable to satisfactorily perform the required work, or otherwise objectionable, shall be immediately removed from City facilities and replaced with qualified personnel.

Smoking is prohibited within all City facilities. Contractor personnel shall not possess or use alcohol, controlled substances, firearms, knives, or other weapons while performing work under this Agreement. Any employee who violates these requirements shall be immediately removed from the project and replaced at no additional cost to the City.

B. Background and Security Requirements

The Contractor shall ensure that all personnel assigned to perform services under this Agreement possess the experience, qualifications, and security background necessary to perform work within occupied public facilities. The Contractor shall conduct appropriate pre-employment screening of all employees assigned to this Agreement and maintain documentation of each employee's employment history and background review. Upon request, the Contractor shall provide documentation demonstrating compliance with these requirements. The Contractor shall maintain a sufficient number of approved employees to ensure uninterrupted custodial services during employee absences, vacations, illness, or turnover.

The Contractor shall provide the City with an accurate roster of all personnel assigned to this Agreement prior to any employee beginning work. The roster shall identify each employee, the facility or facilities to which they are assigned, and the estimated labor hours associated with each assignment. Any personnel additions, removals, or assignment changes shall be submitted to the City in writing within one (1) business day. Employees terminated by the Contractor shall be reported to the City on the same day whenever possible. If the termination occurs after normal business hours, notification shall be provided no later than the next business morning. Only employees of the Contractor shall perform work under this Agreement. Contractor personnel shall not be assisted or accompanied by any individual who is not an employee of the Contractor while performing work at City facilities. This prohibition includes, but is not limited to, friends, family members, children, and other non-employees.

Prior to performing work under this Agreement, all Contractor personnel assigned to City facilities shall successfully complete, at a minimum, a basic Live Scan background check in accordance with the City requirements. The Contractor shall be solely responsible for ensuring all assigned personnel satisfy the required background screening requirements and shall bear all costs associated with the Live Scan process. The Contractor shall maintain a sufficient number of employees who have successfully completed the required background screening to ensure uninterrupted services throughout the term of the Agreement.

Personnel assigned to perform work at the Police Station and Police Shooting Range, whether as regular, temporary, or fill-in staff, shall successfully complete any additional or enhanced background screening required by the Signal Hill Police Department. No employee shall be permitted to perform work within the Police Department until the required background screening has been completed and approved by the City. Employees assigned to the Police Department shall be issued City identification badges and shall wear the badge in a visible location above the waist at all times while performing work. Contractor personnel shall present identification upon request by City staff or Police Department personnel. Any employee who fails to comply with this requirement shall immediately leave the facility until compliance has been achieved. The Contractor shall comply with all City and Police Department security procedures governing access to secured facilities and shall ensure that employees are familiar with all applicable security protocols before beginning work.

The City reserves the right to deny access to, or require the immediate removal of, any Contractor employee who, in the City's sole judgment, does not meet the City's security requirements, constitutes an unacceptable security risk, is not qualified to perform the assigned work, or otherwise poses a risk to City personnel, facilities, or operations. The Contractor shall promptly replace any such employee with qualified personnel at no additional cost to the City.

C. Access to Facilities

The City shall provide the Contractor with access to City facilities as necessary to perform the services required under this Agreement. Access may include keys, access cards, alarm codes, electronic credentials, or other security devices as determined by the City. The Contractor shall be responsible for safeguarding all keys, access devices, identification badges, alarm codes, and other security credentials issued by the City. Such items shall not be duplicated, transferred, loaned, or provided to unauthorized personnel. The Contractor shall immediately notify the City's Contract Administrator of any lost or stolen keys, access devices, or security credentials. The Contractor shall be responsible for all costs incurred by the City resulting from the loss, theft, misuse, or unauthorized duplication of keys, access devices, or security credentials, including the replacement of locks, keys, electronic access devices, or reprogramming of security systems when required.

Certain City facilities are protected by limited-access security systems, alarm systems, and lighting controls. The Contractor shall ensure that its employees become familiar with all applicable access, alarm, and lighting procedures upon City instruction. The Contractor shall make employees available for training on such systems during the City’s normal business hours.

The Contractor may be charged one hundred dollars ($100) per call-out, after two incidents, if custodial personnel misuse the security alarm system while entering or leaving a facility.

The Contractor shall ensure that all exterior doors remain secured during the performance of custodial services and shall not permit unauthorized persons to enter City facilities. Upon completion of work, the Contractor shall verify that all lights, doors, windows, alarms, and security systems are left in accordance with City procedures.

D. Confidentiality

Contractor personnel may have access to confidential information, sensitive work areas, or secured City facilities during the performance of services. Contractor personnel shall not access, inspect, copy, photograph, remove, or disclose any confidential records, documents, electronic information, or other City property encountered during the performance of the work. Contractor personnel shall immediately report any suspected security incident, unauthorized access, or loss of City property to the City's Contract Administrator. The confidentiality obligations contained herein shall survive expiration or termination of the Agreement.

E. Safety and Environmental Requirements

The Contractor shall take all reasonable steps and precautions to prevent accidents and preserve the life and health of Contractor personnel, City personnel, and the public during the performance of the work. The Contractor shall comply with all applicable federal, state, regional, and local safety and environmental regulations, including OSHA requirements and, where applicable, NPDES compliance requirements for washing down facility exteriors. Any violation of these requirements, unless promptly corrected as directed by the City, may be grounds for termination of the Agreement.

All materials, parts, equipment, and chemicals used or furnished under this Agreement shall comply with the laws and regulations of the City of Signal Hill, the State of California, OSHA, and all other applicable regulatory agencies. The Contractor shall provide the City with Safety Data Sheets (SDS), certifications, and evidence of compliance for all chemicals and materials used under this Agreement. Use of all chemicals, waxes, and other supplies shall be approved by the City prior to use. The Contractor shall maintain all SDS onsite at each City facility being maintained. The Contractor shall use “Green Seal” certified cleaning products or environmentally friendly products with similar certifications, where applicable.

The Contractor shall immediately report any accident, injury, hazardous condition, chemical spill, property damage, or other safety-related incident occurring during the performance of work to the City's Contract Administrator.

F. Tools, Equipment, Materials and Supplies

The Contractor shall furnish and maintain all equipment necessary to properly maintain City facilities. The Contractor shall maintain an equipment inventory list identifying all equipment by age and condition and shall provide the list to the City upon request. The Contractor shall furnish and keep in good working order all necessary tools, equipment, materials, and supplies, including, but not limited to, carpet cleaners, strippers and waxes, soaps, cleaners, mops, brooms, buffers, ladders, hoses, HEPA vacuum cleaners, trash liners, urinal screens, cleaning rags, and all other cleaning equipment necessary to perform the work. Equipment shall be kept onsite at City facilities as designated by the Contract Administrator and may be routinely inspected by the City. Equipment found to be in unacceptable condition shall be replaced by the Contractor at the Contractor's expense. The Contractor shall provide all transportation necessary to move employees, equipment, and supplies among City facilities.

All cleaning supplies, materials, and tools used in the performance of this Agreement shall be of good commercial quality, suitable for the intended purpose, and capable of providing the high standard of cleanliness required under this Agreement. All supplies, materials, and tools are subject to City inspection and approval. The City reserves the right to require the Contractor to use name-brand or higher-quality supplies when deemed necessary by the City.

All cleaning processes shall meet high standards of safety and effectiveness for commercial applications and shall not damage the facilities being cleaned. The City may prohibit the use of any process, material, supply, or tool that may damage City property or create a risk to employees, the public, or other facility users.

The Contractor shall provide all paper products, including but not limited to toilet paper, paper towels, tissue, toilet tissue, and toilet seat covers, necessary to ensure restrooms, counters and other dispenser locations are fully stocked at all times with products acceptable to City standards. The Contractor shall use green or environmentally friendly products where applicable. The City reserves the right to approve or disapprove all such products. Liquid and powder-type dispensers will be provided by the City. The Contractor shall provide proper hand and dish soap products to keep dispensers filled at all times. The Contractor shall supply all feminine hygiene products for vending machines in women's restrooms. The Contractor shall provide spray deodorizers for all restrooms at all City facilities.

Some restrooms are equipped with waterless urinals. The Contractor shall clean waterless urinals with manufacturer-recommended products, subject to City approval, and shall notify the City when cartridges require replacement. The City shall be responsible for purchasing and replacing odor-control cartridges.

G. Custodial Storage Areas

The Contractor shall keep all tools, equipment, and supplies stored onsite in designated janitorial storage closets and not in any other areas of City facilities. Custodial closets shall be kept neat, clean, organized, and fully stocked with necessary paper and cleaning supplies. Custodial closets shall be subject to regular City inspection. Flammable liquids shall be kept off premises. Rags and other flammable solids shall be stored in State Fire Marshal-approved containers. All containers shall be labeled as to contents. If toxic materials must be stored, they shall be labeled with the product name and proper antidotes. All buckets, wringers, mop sinks, tools, and equipment shall be kept clean and free of objectionable odors. Floor and wall sinks, whether porcelain or stainless steel, shall be kept clean and polished at all times. Some custodial closets contain water heaters and/or electrical panels. All materials shall be stored at least thirty-six inches (36”) away from water heaters, electrical panels, or other required clearance areas.

H. Areas of Restriction

Contractor personnel shall not disturb papers on desks, open drawers or cabinets, use radios, computers, printers, copy machines, fax machines, television sets, coffee pots, microwave ovens, stoves, refrigerators, telephones, two-way radios, or special telecommunications equipment, nor shall they tamper with any personal or City property. Where the specifications require cleaning furniture, this shall mean tables, chairs, file cabinets, and similar furnishings, but not personal desks unless specifically directed by the City. Contractor personnel shall not use any City telephones, two-way radios, special telecommunications equipment, computers, or office equipment under any circumstances unless expressly authorized by the City. Any unauthorized use, access, removal, disturbance, or tampering with City property, equipment, documents, or records may be grounds for immediate removal of the employee and termination of the Agreement.

1.7. Contract Administration

A. Deliverables

The Contractor shall submit the following items to the City within fifteen (15) days of contract award and prior to any employee starting work:

- Current Safety Data Sheets (SDS) for all chemicals and cleaning products to be used in the performance of this Agreement.
- A list of all cleaning products, paper products, soaps, and other consumable supplies to be used under this Agreement. All products shall be subject to City review and approval and may be physically inspected by the City.
- Documentation demonstrating that all personnel assigned to perform work under this Agreement have successfully completed the required background screening.

B. Account Management

Upon execution of the Agreement, the Contractor shall designate an Account Manager who shall have full authority to administer the Agreement and act as the primary point of contact between the Contractor and the City. The Account Manager shall be available during normal business hours by telephone and email to receive complaints, respond to service requests, and coordinate corrective actions. An answering service or voicemail shall not constitute an acceptable primary means of contact. The Account Manager shall perform inspections of all City facilities at least once each week to verify compliance with the requirements of this Agreement, identify deficiencies, and ensure corrective actions are completed in a timely manner.

The Contractor shall also designate one or more onsite supervisors responsible for the daily supervision and execution of the work. Supervisors shall be present during the majority of scheduled cleaning operations and shall be available to respond to questions or provide direction to Contractor personnel. If a supervisor must leave the work site, a qualified foreman or lead person shall be designated to act on the supervisor's behalf. The designated supervisor and any acting foreman shall be able to communicate effectively in both written and spoken English. The onsite supervisor shall not be assigned routine custodial duties except when necessary to correct deficiencies or respond to emergency staffing situations. The supervisor's primary responsibility shall be to oversee Contractor personnel, inspect completed work, and ensure all services are performed in accordance with this Agreement. Whenever the designated supervisor is not onsite, the Contractor shall ensure another qualified supervisor is available to respond to City requests within two (2) hours.

The City may designate one or more Site Administrators for individual facilities. Site Administrators shall communicate facility-specific requests, deficiencies, scheduling needs, and service concerns directly to the Contractor. The City's Contract Administrator shall provide the Contractor with the names, contact information, and assigned facilities for each Site Administrator. The Contractor shall copy the City's Contract Administrator on all correspondence related to custodial services with Site Administrators.

C. <u>Cleaning Schedule and Reporting</u>

The Contractor shall maintain accurate records of all personnel assigned to this Agreement, including emergency contact information. The Contractor shall prepare and submit weekly work reports to the City's Contract Administrator identifying the services performed at each facility during the previous week. Reports shall include:

- Facility serviced;
- Tasks completed;
- Date and time services were performed;
- Scheduled periodic cleaning activities;
- Any tasks deferred or rescheduled; and
- An explanation of any services not completed as scheduled.

The report format shall be subject to City approval. Any work performed outside the approved service hours shall require prior authorization from the City's Contract Administrator. If the Contractor is unable to complete a scheduled task within the required timeframe, the Contractor shall notify the City within twenty-four (24) hours of the scheduled service, explain the reason for the delay, and identify the proposed completion date. All deferred work shall be completed within the same month in which it was originally scheduled.

D. Performance Inspection and Meetings

The City will conduct routine quality assurance inspections to verify compliance with the requirements of this Agreement. Inspections may be performed by the City's Contract Administrator, Site Administrators, or other authorized City representatives and will focus on the quality and consistency of routine, periodic, and special cleaning services. Whenever deficiencies are identified, the City will notify the Contractor, and the Contractor shall promptly investigate and correct the deficiency within the timeframe established by the City.

The Contractor shall make representatives with appropriate decision-making authority available to participate in bi-weekly joint inspections of City facilities. Following each inspection, the Contractor shall provide a written inspection report identifying any deficiencies observed, corrective actions taken, outstanding items, responsible parties, and anticipated completion dates. Inspection frequencies may be modified by mutual agreement of the City and Contractor. The City reserves the right to utilize additional quality assurance methods, including but not limited to unannounced inspections, review of security camera footage, review of work schedules and reports, and any other inspection methods deemed appropriate to verify contract compliance.

E. Monthly Contract Management Meetings

The Contractor's Account Manager shall attend a monthly contract management meeting with the City's Contract Administrator and other designated City representatives. Meetings may be conducted in person or virtually, as determined by the City. The purpose of these meetings is to review the Contractor's overall performance, discuss operational issues, and ensure continued compliance with the Agreement. Discussion topics may include, but are not limited to:

- Outstanding deficiencies and corrective actions;
- Inspection results and recurring issues;
- Customer complaints and service requests;
- Staffing levels and personnel changes;
- Upcoming City events requiring custodial support;
- Schedule modifications;
- Safety and security concerns;
- Performance trends and quality improvements; and

- Other contract administration matters.

The Contractor shall maintain a Corrective Action Log documenting deficiencies identified by the City or Contractor during inspections, service calls, or routine operations. At a minimum, the log shall include the facility, date reported, description of the deficiency, corrective action taken, responsible party, date corrected, and current status. The Corrective Action Log shall be reviewed during each monthly contract management meeting until all corrective actions have been completed.

1.8. Performance Standards

A. <u>Cleaning Standards</u>

The Contractor shall maintain all City facilities in a clean, sanitary, safe, and professional condition at all times in accordance with the requirements of this Agreement. The Contractor shall promptly clean and properly dispose of any unsanitary, unsafe, or objectionable conditions caused by facility occupants, visitors, or animals whenever identified by Contractor personnel or reported by the City's Contract Administrator, Site Administrator, or other authorized City representative. If Contractor personnel encounter hazardous materials, including but not limited to blood, bodily fluids, toxic chemicals, or corrosive substances, the Contractor shall immediately notify the City's Contract Administrator and, when appropriate, the Police Department or Fire Department. Contractor personnel shall not attempt to remove hazardous materials unless specifically trained and authorized to do so. The cleaning standards described below establish the minimum acceptable level of cleanliness for all facilities covered under this Agreement. These standards are not intended to be all-inclusive and do not relieve the Contractor of the responsibility to provide a consistently clean, sanitary, and well-maintained facility. The City shall determine whether the required cleaning standards have been achieved.

- Appliances:
  Exterior surfaces of all appliances and vending machines shall be free of dust, surface film, dirt, fingerprints, spills, and other residue.
- Blinds:
  Both sides of blind slats shall be free of dust, dirt, and water spots. Cords and tapes shall be clean and in good condition.
- Carpets:
  All carpeted surfaces shall be free of food crumbs, dirt, dust, smudges, marks, debris, and other foreign materials, including areas beneath furniture and behind doors. Spot cleaning shall not result in noticeable discoloration. Carpets shall not exhibit excessive traffic patterns or visible soiling. Carpet cleaning shall be scheduled to allow carpets to dry completely before occupied work areas are reopened.
- Ceilings:

Ceilings shall be free of cobwebs, dust, spots, and streaks.

- Dispensers:

All paper product, soap, and sanitary product dispensers shall remain fully stocked. Waste receptacles and sanitary napkin receptacles shall be emptied, cleaned, sanitized, and provided with new liners. Additional supplies shall be available to maintain uninterrupted service between scheduled cleanings.

- Door Thresholds:

Door thresholds shall be clean and free of dirt, grease, oil, and grime.

- Drinking Fountains:

Porcelain, metal, and stainless-steel surfaces shall be clean, bright, sanitized, and free of dust, stains, streaks, and mineral buildup. Fountain nozzles shall remain free of encrustation.

- Floors and Baseboards:

Floors, including stairs, landings, risers, and baseboards, shall be free of dirt, lint, dust, mop marks, gum, grease, tar, streaks, skipped areas, excess floor finish, and other debris. Floors shall present a uniform appearance and luster appropriate for the flooring material. All surfaces shall be dry and corners shall be clean.

- Food Preparation Appliances:

Stoves, refrigerators, microwaves, ovens, and other food preparation appliances shall be sanitized and free of spills, food residue, dust, surface film, streaks, and other contaminants.

- Furniture:

Furniture constructed of wood, plastic, fabric, laminate, or metal shall be free of dust, dirt, spots, and surface film. Personal papers shall not be disturbed or removed from desks or workstations. Contractor personnel shall not handle personal computers, telephones, keyboards, monitors, printers, or other electronic equipment except as necessary to clean surrounding surfaces without disturbing the equipment.

- Light Covers:

Light covers and accessible light fixtures shall be free of dust and dirt.

- Metal Surfaces:

Metal surfaces shall be free of smears, stains, fingerprints, and oxidation, and shall maintain a clean, polished, and uniform appearance.

- Mirrors:

Mirrors shall be clean and free of dirt, dust, streaks, spots, and water marks.

- Patio Areas and Exterior Stairways

Patios, exterior stairways, entrances, and adjacent paved areas included within the scope of work shall be free of litter, paper, bottles, leaves, and other discarded materials.

- Porcelain Fixtures:

Wash basins, toilets, urinals, showers, and other porcelain fixtures shall be clean, bright, sanitized, and free of stains, rust, mold, mildew, encrustation, excess moisture, and mineral deposits.

- Walls and Baseboards:

Walls and baseboards shall be free of dirt, cobwebs, dust, lint, streaks, splash marks, and equipment scuffs.

- Waste Receptacles:

Waste receptacles shall be emptied as required and maintained free of dust, residue, stains, food debris, and odors. Liners shall be replaced as necessary.

- Windows and Glass:

Interior glass, windows, sidelights, and glass doors shall be free of dust, cobwebs, fingerprints, smudges, streaks, marks, and other visible residue.

- Windowsills:

Windowsills shall be free of dust, dirt, cobwebs, streaks, smudges, and debris. Cleaning shall not obstruct visibility through adjacent windows.

- Wood Fixtures and Furniture:

Wood fixtures and furniture shall be dusted and polished as appropriate and maintained free of dirt, dust, streaks, and spots, with a uniform finish.

- Trash:

The Contractor shall promptly clean and sanitize any stains, spills, or residue caused by leaking trash bags or waste containers. Trash Cans shall be deodorized as needed.

B. Definitions

The following definitions apply throughout this Exhibit unless otherwise specified.

No.	Term	Definition
1	Buff	Remove marks using a floor machine equipped with a polishing pad to maintain floor luster.
2	Carpet Extraction	Shampoo carpeting using the wet extraction method.
3	Clean	Remove all dirt, stains, and marks using an approved cleaning product.
4	Daily	Work performed on each scheduled service day identified in the applicable Facility Specifications.
5	Damp Mop	Remove surface dirt and stains using a mop and warm water containing detergent or floor cleaner, as appropriate.
6	Damp Wipe	Remove surface dirt using a damp cloth.
7	Disinfect	Apply an approved disinfectant to destroy disease-causing microorganisms.
8	Dust	Remove all loose dirt and debris using treated dust cloths or other approved methods.
9	Mop	Remove surface dirt and stains using a mop and warm water containing floor cleaner or germicidal disinfectant, as appropriate.
10	One Day	Twenty-four (24) consecutive hours.
11	Polish	Machine polish or hand polish using appropriate materials to restore finish.
12	Refinish	Apply the appropriate floor finish, sealer, or wax and buff to restore the floor surface.

13	Sanitize	Clean and treat a surface to reduce bacteria to acceptable public health standards.
14	Scrub	Remove dirt, stains, and marks using an approved cleaner and a floor machine equipped with a scrubbing pad.
15	Spot cleaning	Removal of isolated stains, spills, or localized stain. Cleaning shall be limited to the minimum area necessary to completely remove the visible stain and blend with the surrounding area.
16	Strip	Completely remove existing floor finish, dirt, stains, and residue. Rinse and allow the surface to dry before refinishing.
17	Sweep/Dust Mop	Remove loose dirt and litter using dustless sweeping tools, dust mops, brushes, or vacuums, as appropriate for the floor surface.
18	Vacuum	Remove surface and embedded dirt, dust, and debris using a commercial-grade vacuum cleaner.
19	Wash	Remove dirt, stains, and residue using an approved cleaner, then rinse and dry the surface.
20	Wax	Apply the specified number of coats of approved floor finish in accordance with the manufacturer's recommendations.

2. FACILITY SPECIFICATIONS

The Contractor shall perform custodial services at the facilities identified below in accordance with the requirements of Section 1 and the cleaning frequencies specified herein. Unless otherwise noted, all services shall be performed in accordance with the Cleaning Standards contained in Section 1.8.

2.1. City Hall (Facility F-1)

A. Location

2175 Cherry Avenue

B. Facility Description

The Contractor shall provide comprehensive custodial maintenance services for City Hall in accordance with the requirements of this Exhibit. Services shall include routine custodial maintenance, periodic cleaning, and support for City Council meetings. Unless otherwise specified herein, the scope of work described in this section shall apply to all areas associated with each facility, including all three floors and Council Chambers. All work shall be performed in accordance with the Cleaning Standards set forth in Section 1.8, Performance Standards.

C. Hours of Service

Routine custodial services shall be performed between 7:00 p.m. and 6:00 a.m., Monday through Friday, unless otherwise approved by the City's Contract Administrator.

D. Daily Services

Frequency: Monday through Friday
The Contractor shall perform the following services during each scheduled service day:

1. Clean restroom floors using a germicidal detergent solution.
2. Clean restroom basins, countertops, and fixtures using a mild abrasive cleaner.
3. Clean restroom toilet bowls and urinals using an acid-based disinfectant bowl cleaner. Water-free urinals shall be cleaned in accordance with the manufacturer's recommended procedures. The City will provide the manufacturer's maintenance instructions.
4. Clean, disinfect, and refill all restroom dispensers, including toilet tissue, hand soap, seat covers, paper towels, sanitary supplies, urinal screens and spray deodorizers.
5. Wash and polish restroom mirrors, powder shelves, exposed plumbing, flushometers, piping, toilet seat hinges, light fixtures, disposal bins, and the tops of stall partitions.
6. Sweep and wet mop all hard-surface floors using an approved cleaning and disinfecting solution.
7. Empty all recycling containers as needed and place recyclable materials in designated recycling containers.
8. Clean, sanitize, and polish all drinking fountains and remove splash marks from adjacent walls.
9. Clean and sanitize the interior and exterior surfaces of all kitchen, breakroom, and food preparation appliances, including, but not limited to, refrigerators, microwaves, ovens, toaster ovens, coffee makers, dishwashers, sinks, countertops, and tables. Remove all spills, food residue, dust, grease, stains, and surface film.
10. Clean both sides of all toilet seats using a germicidal disinfectant solution.
11. Spot clean restroom doors, partitions, and walls.
12. Plunge clogged toilets and drains as necessary.
13. Report plumbing leaks, clogged drains, or other maintenance deficiencies observed during cleaning to the City's Contract Administrator.
14. Empty, reline, and dispose of contents from all waste receptacles and sanitary disposal containers.
15. Vacuum all carpeted traffic areas, rugs, and entrance mats, removing staples, paper clips, and other debris as necessary.
16. Refill kitchen and lunchroom paper towel and cup dispensers.

E. <u>Three Times Per Week</u>

Frequency: Monday, Wednesday, and Friday

The Contractor shall perform the following services:

1. Spot clean carpet stains using an approved carpet cleaning product.
2. Clean glass-top desks and glass countertops.
3. Remove smudges, fingerprints, ink marks, graffiti, and other marks from doors, door frames, door hardware, woodwork, wall switches, tabletops, walls, counters, and similar surfaces.
4. Spot clean partitions, glass doors, mirrored walls, glass panels, and display cases.

F. Weekly Services

Frequency: Every Friday

The Contractor shall perform the following services:

1. Perform low dusting of chairs, furniture bases, baseboards, and similar surfaces.
2. Perform high dusting of door frames, partitions, air vents, and other elevated surfaces.
3. Vacuum all carpeted areas.
4. Sweep stairwells and clean handrails and banisters.
5. Dust desks, tables, chairs, filing cabinet tops, cabinets, telephones, display stands, browsing racks, shelves, book returns, pen sets, wall pictures, window sills, bookcases, and other office furnishings using treated dust cloths. Desks or tables covered with papers shall not be disturbed. Cleared desks and cabinet tops shall be thoroughly cleaned.
6. Polish metal door frames, kick plates, and push plates.
7. Wash kitchen cabinet doors.

G. Twice Per Month

City Council Meeting Services

Frequency: Second and Fourth Tuesday of Each Month

Following each regularly scheduled City Council meeting, the Contractor shall perform the following services in the Second Floor Conference Room, after 930pm:

1. Consolidate remaining food, when practical, onto serving trays and cover with aluminum foil.
2. Transport leftover food to the downstairs kitchen refrigerator.
3. Clean conference room countertops.
4. Leave unopened snacks and beverages for future City use.
5. Dispose of used paper plates, napkins, disposable utensils, and other refuse.

In addition, the Contractor shall vacuum and dust the City Council Chambers on the first, second, third, and fourth Monday of each month.

H. Monthly Services

Frequency: During the first week of each month (Monday or Wednesday unless otherwise approved by the City)

The Contractor shall perform the following services:

1. Dust exterior air vent panels and interior air vents.
2. Machine scrub and wax all composition floors.
3. Dust all window blinds.
4. Vacuum upholstered furniture, including desk chairs, guest chairs, and cubicle panels. Spot clean as necessary.
5. Machine scrub the front porch and front stairs leading to the public sidewalk.

I. Quarterly Services

Frequency: January, April, July, and October
The Contractor shall clean both the interior and exterior surfaces of all windows.

J. Semi-Annual Services

Frequency: April and November, or as otherwise approved by the City's Contract Administrator.
The Contractor shall perform the following services:

1. Steam clean all carpeted areas using the hot-water extraction method. Carpet cleaning shall be scheduled during weekends unless otherwise approved by the City. Cleaning methods shall be approved by the City's Contract Administrator before work begins.
2. Completely empty, clean, and sanitize the interior of all refrigerators after providing City employees with at least one (1) week's advance notice.

K. Annual Services

Frequency: April
The Contractor shall clean all window blinds.

L. Performance Expectations

All work shall be performed in accordance with the Cleaning Standards established in Section 1.8-A of this Exhibit. The Contractor shall promptly notify the City's Contract Administrator of any damaged building components, plumbing leaks, clogged drains, lighting outages, vandalism, safety hazards, or other maintenance deficiencies observed during the performance of the work. The Contractor shall complete all scheduled services within the specified frequencies unless otherwise approved in writing by the City's Contract Administrator.

2.2. Signal Hill Public Library and Community Center (Facilities F-2 and F-3)

A. Location

Signal Hill Public Library: 1800 East Hill Street
Community Center: 1780 E. Hill Street

B. Facility Description

The Contractor shall provide comprehensive custodial maintenance services for the Signal Hill Public Library and the Community Center, in accordance with the requirements of this Exhibit. Services shall include routine custodial maintenance and periodic cleaning throughout each facility. Unless otherwise specified herein, the scope of work described in this section shall apply to all areas associated with each facility, including the, all rooms within the Library and offices, Library terrace, terrace restrooms, terrace kitchen, patios, and all interior spaces and support areas. For the Community Center, the scope of work includes the entire building, including all areas utilized for the City's Youth Center program. All work shall be performed in accordance with the Cleaning Standards set forth in Section 1.8, Performance Standards.

C. Hours of Service

Routine custodial services for the Signal Hill Public Library and Community Center shall be performed between 11:00 p.m. and 6:00 a.m., Monday through Saturday, unless otherwise approved by the City's Contract Administrator. In addition to the routine cleaning schedule, the Library restrooms shall be cleaned before, during, and following the conclusion of City events when requested by the City.

D. Daily Services

Frequency: Monday through Saturday

The Contractor shall perform the following services during each scheduled service day:

1. Clean restroom floors using a germicidal detergent solution.
2. Clean restroom basins, countertops, and fixtures using a mild abrasive cleaner.
3. Clean restroom toilet bowls and urinals using an acid-based disinfectant bowl cleaner. Water-free urinals shall be cleaned in accordance with the manufacturer's recommended procedures. The City will provide the manufacturer's maintenance instructions.
4. Clean, disinfect, and refill all restroom dispensers, including toilet tissue, hand soap, seat covers, paper towels, sanitary supplies, urinal screens, and spray deodorizers.
5. Wash and polish restroom mirrors, powder shelves, exposed plumbing, flushometers, piping, toilet seat hinges, light fixtures, disposal bins, and tops of stall partitions.
6. Clean both sides of all restroom toilet seats using a germicidal disinfectant solution.
7. Spot clean restroom doors, walls, and partitions.
8. Plunge clogged toilets and drains as necessary.
9. Report plumbing leaks, clogged drains, or other maintenance deficiencies observed during cleaning to the City's Contract Administrator.
10. Empty and reline all waste receptacles and restroom sanitary disposal containers and remove trash to the designated exterior disposal area.
11. Sweep and wet mop all hard-surface floors using an approved cleaning and disinfecting solution.
12. Empty all recycling containers as needed and place recyclable materials in the designated exterior recycling container.
13. Clean, sanitize, and polish all drinking fountains.
14. Clean and sanitize all doors, door jambs, door hardware, telephones, and light switches.
15. Remove splash marks from walls surrounding drinking fountains.
16. Clean and sanitize kitchen, lunchroom, and coffee areas.

17. Clean and sanitize the interior and exterior surfaces of all kitchen, breakroom, and food preparation appliances, including, but not limited to, refrigerators, microwaves, ovens, toaster ovens, coffee makers, dishwashers, sinks, countertops, and tables. Remove all spills, food residue, dust, grease, stains, and surface film.
18. Vacuum all carpet traffic areas, rugs, and entrance mats. Remove staples, paper clips, and other debris from carpeted surfaces.
19. Refill kitchen and lunchroom paper towel and cup dispensers.
20. Sweep and mop all stairs and stairways.

E. Three Times Per Week

Frequency: Monday, Wednesday, and Friday
The Contractor shall perform the following services:
1. Spot clean carpet stains using an approved carpet cleaning product.
2. Clean all glass-top desks and glass countertops.
3. Remove smudges from doors, door frames, handles, knobs, push bars, woodwork, and wall switches.
4. Remove fingerprints, ink marks, graffiti, and smudges from tabletops, walls, and counters.
5. Spot clean partitions, glass doors, glass panels, mirrored walls, and display cases.
6. Vacuum all carpets and rugs completely.

F. Weekly Services

Frequency: Every Saturday
The Contractor shall perform the following services:
1. Perform low dusting of chairs, bottoms of furniture, baseboards, and similar surfaces.
2. Perform high dusting of door frames, partitions, air vents, and other elevated surfaces (including light fixtures).
3. Sweep all stairwells and clean handrails and banisters.
4. Dust desks, tables, chairs, filing cabinet tops, cabinets, telephones, display stands, browsing racks, shelves, book returns, pen sets, wall pictures, window sills, bookcases, and other office furnishings using treated dust cloths. Desks and tables covered with papers shall not be disturbed. Cleared desks and cabinet tops shall be thoroughly cleaned.
5. Clean the interior of all microwaves.
6. Polish all metal door frames, kick plates, and push plates.
7. Wash the children's cubbies in the Community Center using a germicidal disinfectant solution.
8. Wash kitchen cabinet doors in the Community Center.
9. Sweep and remove leaves and debris from both the north and south Community Center patios.
10. Clean Community Center patio areas.

G. Monthly Services

Frequency: During the first week of each month (Monday or Wednesday unless otherwise approved by the City's Contract Administrator)

The Contractor shall perform the following services:

1. Remove exterior air vent panels and dust interior airflow vents.
2. Machine scrub and wax all composition, tile, concrete and vinyl floors (no wax for tile).
3. Dust all window blinds.
4. Vacuum upholstered furniture, including desk chairs, guest chairs, and similar furnishings. Spot clean as necessary.
5. Clean grease trays on the Community Center stove.
6. The Contractor shall pressure wash the Library terrace, walkways, and patio.
7. Perform high dusting of the tops of bookshelves and other elevated shelving.
8. For the Signal Hill Library Building: Perform high dusting of the entry overhead letters to the dedicated library rooms, other elevated shelving.

H. Quarterly Services

Frequency: January, April, July, and October

The Contractor shall perform the following services:

1. Clean the interior and exterior surfaces of all windows.

I. Semi-Annual Services

Frequency: April and November, or as otherwise approved by the City's Contract Administrator

The Contractor shall perform the following services:

1. Steam clean all carpeted areas using the hot-water extraction method. Cleaning methods and procedures shall be approved by the City's Contract Administrator prior to beginning work.
2. Completely empty, clean, and sanitize the interior of all refrigerators after providing City employees with at least one (1) week's advance notice.

J. Annual Services

Frequency: April

The Contractor shall clean all window blinds.

K. Performance Expectations

All work shall be performed in accordance with the Cleaning Standards established in Section 1.8.A of this Exhibit. The Contractor shall promptly notify the City's Contract Administrator of any damaged building components, plumbing leaks, clogged drains, lighting outages, vandalism, safety hazards, or other maintenance deficiencies observed during the performance of the work. The Contractor shall complete all scheduled services within the specified frequencies unless otherwise approved in writing by the City's Contract Administrator.

2.3. Signal Hill Park Restrooms (Facility F-4)

A. Location

Signal Hill Park

B. Facility Description

The Contractor shall provide comprehensive custodial maintenance services for the Signal Hill Park Restrooms in accordance with the requirements of this Exhibit. Unless otherwise specified herein, all work shall be performed in accordance with the Cleaning Standards set forth in Section 1.8.A, Cleaning Standards.

C. Hours of Service

Routine custodial services shall be performed between 11:00 p.m. and 6:00 a.m., Monday through Saturday, unless otherwise approved by the City's Contract Administrator. In addition to the routine cleaning schedule, the restrooms shall be cleaned before, during, and following the conclusion of City events when requested by the City.

D. Daily Services

Frequency: Monday through Saturday
Seasonal Service Requirement (June through August): During the months of June, July, and August, the Contractor shall perform two (2) complete daily cleanings of the restroom facilities each Monday through Friday. The first cleaning shall be performed during the Contractor's regularly scheduled service hours, and the second cleaning shall be completed between 11:00 a.m. and 2:00 p.m., unless otherwise approved by the City's Contract Administrator. Each cleaning shall include all Daily Service Requirements identified below.
The Contractor shall perform the following services during each scheduled service day:

1. Clean and sanitize toilet bowls, urinals, sinks, and other restroom fixtures.
2. Clean and polish restroom fixtures, exposed plumbing, flushometers, mirrors, and the tops of stall partitions.
3. Completely flush, clean, and disinfect restroom floors using a germicidal detergent solution.
4. Spot clean restroom walls, partitions, doors, and other surfaces as necessary.
5. Report any vandalism, graffiti, damaged fixtures, plumbing leaks, clogged drains, or other maintenance deficiencies observed inside or outside the restroom building to the City's Contract Administrator.
6. Clean, sanitize, and polish all drinking fountains.

7. Remove splash marks from walls surrounding drinking fountains.
8. Refill all restroom dispensers, including toilet tissue, hand soap, paper towels, seat covers, sanitary supplies, urinal screens, and spray deodorizers.
9. Plunge clogged toilets and drains as necessary.

E. Performance Expectations

All work shall be performed in accordance with the Cleaning Standards established in Section 1.8.A of this Exhibit. The Contractor shall promptly notify the City's Contract Administrator of any damaged building components, plumbing leaks, clogged drains, vandalism, graffiti, safety hazards, or other maintenance deficiencies observed during the performance of the work. The Contractor shall complete all scheduled services within the specified frequencies unless otherwise approved in writing by the City's Contract Administrator.

2.4. Discovery Well Park Community Room and Restrooms (Facility F-5)

A. Location

2200 Temple Avenue

B. Facility Description

The Contractor shall provide comprehensive custodial maintenance services for the Discovery Well Park Community Room and Restrooms in accordance with the requirements of this Exhibit. Services shall include routine custodial maintenance of the community room, restrooms, kitchen, and associated common areas. Unless otherwise specified herein, all work shall be performed in accordance with the Cleaning Standards set forth in Section 1.8.A, Cleaning Standards.

C. Hours of Service

Routine custodial services shall be performed between 11:00 p.m. and 6:00 a.m., Monday through Sunday, unless otherwise approved by the City's Contract Administrator.

D. Daily Services

Frequency: Monday through Sunday
Seasonal Service Requirement (June through August): During the months of June, July, and August, the Contractor shall perform two (2) complete daily cleanings of the restroom facilities each Monday through Friday. The first cleaning shall be performed during the Contractor's regularly scheduled service hours, and the second cleaning shall be completed between 11:00 a.m. and 2:00 p.m., unless otherwise approved by the City's Contract Administrator. Each cleaning shall include all Daily Service Requirements identified below.
The Contractor shall perform the following services during each scheduled service day:
1. Clean restroom floors using a germicidal detergent solution.

2. Clean restroom basins, countertops, and fixtures using a mild abrasive cleaner.
3. Clean restroom toilet bowls and urinals using an acid-based disinfectant bowl cleaner. Water-free urinals shall be cleaned in accordance with the manufacturer's recommended procedures. The City will provide the manufacturer's maintenance instructions.
4. Clean, disinfect, and refill all restroom dispensers, including toilet tissue, hand soap, seat covers, paper towels, sanitary supplies, urinal screens, and spray deodorizers.
5. Wash and polish restroom mirrors, powder shelves, exposed plumbing, flushometers, piping, toilet seat hinges, light fixtures, disposal bins, and the tops of stall partitions.
6. Clean both sides of all restroom toilet seats using a germicidal disinfectant solution.
7. Spot clean restroom doors, walls, and partitions.
8. Plunge clogged toilets and drains as necessary.
9. Report plumbing leaks, clogged drains, or other maintenance deficiencies observed during cleaning to the City's Contract Administrator.
10. Empty and reline all waste receptacles and restroom sanitary disposal containers and remove trash to the designated exterior disposal area.
11. Sweep and wet mop all hard-surface floors using an approved cleaning and disinfecting solution.
12. Empty all recycling containers as needed and place recyclable materials in the designated exterior recycling container.
13. Clean, sanitize, and polish all drinking fountains. Remove splash marks from adjacent walls.
14. Clean and sanitize kitchen, lunchroom, and community room food preparation areas.
15. Clean and sanitize the interior and exterior surfaces of all kitchen, breakroom, and food preparation appliances, including, but not limited to, refrigerators, microwaves, ovens, toaster ovens, coffee makers, sinks, countertops, and tables. Remove all spills, food residue, dust, grease, stains, and surface film.
16. Refill kitchen and community room paper towel and cup dispensers.

E. Three Times Per Week

Frequency: Monday, Wednesday, and Friday

The Contractor shall perform the following services:

1. Clean all glass-top desks and glass countertops.
2. Remove smudges from doors, door frames, handles, knobs, push bars, woodwork, and wall switches.
3. Remove fingerprints, ink marks, graffiti, and smudges from tabletops, walls, and counters.
4. Spot clean partitions, glass doors, glass panels, mirrored walls, and display cases.

F. Weekly Services

Frequency: Every Monday

The Contractor shall perform the following services:

1. Perform low dusting of chairs, furniture bases, baseboards, and similar surfaces.
2. Perform high dusting of door frames, partitions, air vents, and other elevated surfaces.
3. Sweep all stairwells and clean handrails and banisters.
4. Dust desks, tables, chairs, filing cabinet tops, cabinets, telephones, display stands, browsing racks, shelves, book returns, pen sets, wall pictures, window sills, bookcases, and other office furnishings using treated dust cloths. Desks and tables covered with papers shall not be disturbed. Cleared desks and cabinet tops shall be thoroughly cleaned.
5. Clean the interior of all microwaves.
6. Polish all metal door frames, kick plates, and push plates.
7. Wash kitchen cabinet doors.
8. Clean patio areas.

G. Monthly Services

Frequency: During the first week of each month (Monday or Wednesday unless otherwise approved by the City's Contract Administrator)

The Contractor shall perform the following services:

1. Remove exterior air vent panels and dust interior airflow vents.
2. Machine scrub and wax all composition and tile floors.
3. Dust all window blinds.
4. Vacuum upholstered furniture, including desk chairs, guest chairs, and similar furnishings. Spot clean as necessary.

H. Quarterly Services

Frequency: January, April, July, and October

The Contractor shall clean the interior and exterior surfaces of all windows.

I. Semi-Annual Services

Frequency: April and November, or as otherwise approved by the City's Contract Administrator

The Contractor shall perform the following services:

1. Completely empty, clean, and sanitize the interior of all refrigerators after providing City staff with at least one (1) week's advance notice.

J. Performance Expectations

All work shall be performed in accordance with the Cleaning Standards established in Section 1.8.A of this Exhibit. The Contractor shall promptly notify the City's Contract Administrator of any damaged building components, plumbing leaks, clogged drains, lighting outages, vandalism, graffiti, safety hazards, or other maintenance deficiencies observed during the performance of the work. The Contractor shall complete all scheduled services within the specified frequencies unless otherwise approved in writing by the City's Contract Administrator.

2.5. City Yard (Facility F-6)

A. Location

2175 East 28th Street

B. Facility Description

The Contractor shall provide comprehensive custodial maintenance services for the City Yard. The City Yard consists of multiple buildings and work areas, including administrative offices, maintenance shops, locker rooms, restrooms, gym, and the Well 9 facility. Unless otherwise specified herein, all work shall be performed in accordance with the Cleaning Standards set forth in Section 1.8.A, Cleaning Standards.

C. Hours of Service

Routine custodial services shall be performed between 5:30 p.m. and 6:00 a.m., Monday through Friday, unless otherwise approved by the City's Contract Administrator.

D. Daily Services

Frequency: Monday through Friday
The Contractor shall perform the following services during each scheduled service day:

1. Clean restroom, shower, and locker room floors using a germicidal detergent solution.
2. Clean restroom basins, countertops, and fixtures using a mild abrasive cleaner.
3. Clean restroom toilet bowls and urinals using an acid-based disinfectant bowl cleaner. Water-free urinals shall be cleaned in accordance with the manufacturer's recommended procedures. The City will provide the manufacturer's maintenance instructions.
4. Clean, disinfect, and refill all restroom and shower dispensers, including toilet tissue, hand soap, seat covers, paper towels, sanitary supplies, urinal screens, and spray deodorizers.
5. Wash and polish restroom mirrors, powder shelves, exposed plumbing, flushometers, piping, toilet seat hinges, light fixtures, disposal bins, and the tops of stall partitions.
6. Clean both sides of all restroom toilet seats using a germicidal disinfectant solution.
7. Spot clean restroom doors, walls, and partitions.
8. Plunge clogged toilets and drains as necessary.
9. Report plumbing leaks, clogged drains, or other maintenance deficiencies observed during cleaning to the City's Contract Administrator.
10. Empty and reline all waste receptacles and restroom sanitary disposal containers and remove trash to the designated exterior disposal area.

11. Sweep and wet mop all hard-surface floors using an approved cleaning and disinfecting solution.
12. Empty all recycling containers as needed and place recyclable materials in the designated exterior recycling container.
13. Clean, sanitize, and polish all drinking fountains. Remove splash marks from adjacent walls.
14. Clean and sanitize kitchen, lunchroom, and coffee areas.
15. Clean and sanitize the interior and exterior surfaces of all kitchen, breakroom, and food preparation appliances, including, but not limited to, refrigerators, microwaves, ovens, toaster ovens, coffee makers, dishwashers, sinks, countertops, and tables. Remove all spills, food residue, dust, grease, stains, and surface film.
16. Vacuum all carpet traffic areas, rugs, and entrance mats, removing staples, paper clips, and other debris.
17. Refill kitchen and lunchroom paper towel and cup dispensers.
18. Wipe down and disinfect all exercise equipment.

E. <u>Three Times Per Week</u>

Frequency: Monday, Wednesday, and Friday

The Contractor shall perform the following services:

1. Spot clean carpet stains using an approved carpet cleaning product.
2. Clean all glass-top desks and glass countertops.
3. Remove smudges from doors, door frames, handles, knobs, push bars, woodwork, and wall switches.
4. Remove fingerprints, ink marks, graffiti, and smudges from tabletops, walls, and counters.
5. Spot clean partitions, glass doors, mirrored walls, glass panels, and display cases.

F. <u>Weekly Services</u>

Frequency: Every Monday

The Contractor shall perform the following services:

1. Perform low dusting of chairs, furniture bases, baseboards, and similar surfaces.
2. Perform high dusting of door frames, partitions, air vents, and other elevated surfaces.
3. Vacuum all carpets and rugs completely.
4. Sweep all stairwells and clean handrails and banisters.
5. Dust desks, tables, chairs, filing cabinet tops, cabinets, telephones, display stands, shelves, bookcases, window sills, wall pictures, and other office furnishings using treated dust cloths. Desks or tables covered with papers shall not be disturbed.
6. Clean the interior of all microwaves.
7. Polish all metal door frames, kick plates, and push plates.
8. Scrub and disinfect shower walls and shower doors.

9. Wash kitchen cabinet doors.
10. Clean patio areas.

G. Monthly Services

Frequency: During the first week of each month (Monday or Wednesday unless otherwise approved by the City's Contract Administrator)

The Contractor shall perform the following services:

1. Remove exterior air vent panels and dust interior airflow vents.
2. Machine scrub and wax all composition floors and all hard floor surfaces, including concrete and tile floors in restrooms, hallways, and locker rooms.
3. Dust all window blinds.
4. Vacuum upholstered furniture, including desk chairs, guest chairs, and similar furnishings. Spot clean as necessary.

H. Quarterly Services

Frequency: January, April, July, and October

The Contractor shall clean the interior and exterior surfaces of all windows.

I. Semi-Annual Services

Frequency: April and November, or as otherwise approved by the City's Contract Administrator

The Contractor shall perform the following services:

1. Steam clean all carpeted areas using the hot-water extraction method. Cleaning methods and procedures shall be approved by the City's Contract Administrator prior to beginning work.
2. Completely empty, clean, and sanitize the interior of all refrigerators after providing City employees with at least one (1) week's advance notice.

J. Annual Services

Frequency: April

The Contractor shall clean all window blinds.

K. Performance Expectations

c All work shall be performed in accordance with the Cleaning Standards established in Section 1.8.A of this Exhibit. The Contractor shall promptly notify the City's Contract Administrator of any damaged building components, plumbing leaks, clogged drains, lighting outages, vandalism, safety hazards, or other maintenance deficiencies observed during the performance of the work. The Contractor shall complete all scheduled services within the specified frequencies unless otherwise approved in writing by the City's Contract Administrator.

2.6. Police Station (Facility F-7)

A. Location

2745 Walnut Avenue

B. Facility Description

The Contractor shall provide comprehensive custodial maintenance services for the Signal Hill Police Station in accordance with the requirements of this Exhibit. Due to the sensitive nature of this facility, custodial services shall be performed by specifically assigned personnel who have successfully completed all required background investigations and have been approved by the City prior to performing any work at the Police Station. The Contractor shall provide one (1) dedicated Day Porter during the hours specified below. The Day Porter shall remain onsite throughout the entire assigned shift and perform the services described herein. Unless otherwise specified, all work shall be performed in accordance with the Cleaning Standards established in Section 1.8.A of this Exhibit.

C. Hours of Service

Routine custodial services shall be provided Monday through Sunday between 7:30 a.m. and 4:00 p.m. The assigned Day Porter shall sign in and sign out each workday using the Police Department Cleaning Crew Sign-In Sheet.

D. General Requirements

The assigned Day Porter shall possess the knowledge, experience, and skills necessary to independently perform commercial custodial services within an active law enforcement facility.

At a minimum, the Day Porter shall:

1. Be capable of working independently with minimal supervision.
2. Communicate effectively in both written and spoken English.
3. Maintain professional conduct and appearance at all times.
4. Successfully complete all background investigations and security screening required by the City.
5. Comply with all Police Department security procedures.
6. Immediately report suspicious activity, safety concerns, or security issues to Police Department staff.
7. Be subject to replacement immediately if determined by the City to be unsuitable for assignment at the Police Department.

In addition to the room-specific services listed below, the Day Porter shall:

1. Routinely inspect all restrooms throughout the day.
2. Replenish restroom supplies as necessary.
3. Ensure public restrooms remain clean and fully stocked at all times.
4. Inspect all public hallways, corridors, entrances, exits, stairs, and stairwells for dirt, debris, spills, and safety hazards.
5. Report all maintenance deficiencies directly to the City's Contract Administrator or the Public Works Department.
6. Provide the exact location and description of any maintenance issue observed.
7. Assist City maintenance personnel with emergency cleanup activities when requested.

E. <u>Public Areas</u>

<u>Public Lobby</u>

The Contractor shall perform the following services daily:

1. Clean all interior glass, windows, and ballistic-resistant glazing using approved cleaning products and methods.
2. Clean doors, door jambs, door hardware, telephones, and light switches.
3. Clean window ledges.
4. Dust and clean artwork, pictures, cabinets, decorative items, and magazine racks.
5. Remove cobwebs, dust, and lint from walls.
6. Dust mop and vacuum all flooring.
7. Spot clean carpeted areas.
8. Clean and disinfect benches.
9. Clean, dust, and disinfect the public service counter.
10. Clean cabinet doors associated with the jail visitation system.
11. Clean the visitation workstation, monitor, and surrounding floor area.

<u>Public Restroom</u>

The Contractor shall perform the following services daily:

1. Empty trash receptacles and replace liners.
2. Clean ceilings.
3. Refill toilet tissue, hand soap, paper towels, seat covers, urinal screens, spray deodorizers, and other restroom supplies.
4. Sweep floors.
5. Clean and disinfect sinks, toilets, urinals, and restroom fixtures, including walls behind toilets and urinals.
6. Wash restroom walls.
7. Polish chrome and stainless-steel fixtures.
8. Wipe partitions.
9. Mop floors using an approved disinfectant.
10. Clean both sides of restroom doors.

Public Hallways, Corridors and Stairwells

The Contractor shall perform the following services daily:

1. Dust mop floors.
2. Clean doors, door jambs, door hardware, and window sills.
3. Clean, sanitize, and disinfect drinking fountains.
4. Dust and wipe light switches, electrical outlets, pictures, and other wall-mounted items.
5. Remove boot marks from floors, walls, and chair rails.
6. Dust and clean name plaques.

F. Administrative Offices

The following requirements apply to the Chief's Office, Captain's Office, Lieutenant's Office, Detective Sergeant's Office, Watch Commander's Office, Volunteer Services Office, Report Writing Room, Detective Bureau, Records Bureau, Administration Areas, Administrative Assistant Area, Secure File Storage Room, and similar administrative offices.

The Contractor shall perform the following services daily:

1. Empty trash receptacles and replace liners.
2. Empty recycling containers, where provided.
3. Empty pencil sharpeners.
4. Pick up debris.
5. Arrange furniture.
6. Dust high and low surfaces.
7. Dust desks, countertops, cabinet tops, filing cabinets, shelving, furniture, and office equipment.
8. Spot clean carpet stains as necessary.
9. Vacuum all carpeted areas using a powered vacuum.
10. Clean doors, door jambs, door hardware, and light switches.
11. Clean telephones.
12. Dust and wipe computer monitors, keyboards, printers, photocopiers, and other office equipment without disturbing connections.
13. Dust pictures and wall-mounted décor.
14. Clean interior windows and window ledges.
15. Clean countertops, shelving, and filing cabinets.

G. Specialized Administrative Areas

a. Administration Conference Room, Sitting Area and Secure File Storage

In addition to the standard Administrative Office requirements, the Contractor shall:

1. Clean sinks.
2. Clean coffee makers and coffee pots.
3. Clean countertops.

b. Records Bureau

In addition to the standard Administrative Office requirements, the Contractor shall:

1. Clean the public lobby window using approved cleaning methods.
2. Dust and clean the lobby counter.

c. Communications Center and Break Area

In addition to the standard Administrative Office requirements, the Contractor shall:

1. Dust mop linoleum flooring.
2. Clean the interior and exterior of refrigerators.
3. Clean the interior and exterior of microwaves.
4. Clean sinks.
5. Clean coffee makers.
6. Clean countertops.
7. Wipe down lockers.

d. Communications Restroom

The Contractor shall perform the same cleaning requirements identified for the Public Restroom.

e. Copy Room

The Contractor shall perform the following services daily:

1. Dust cabinets.
2. Empty pencil sharpeners.
3. Empty trash receptacles.
4. Refill paper towels and soap as necessary.
5. Wash countertops.
6. Clean coffee maker and coffee pots.
7. Wipe down copiers and office equipment.
8. Pick up debris.
9. Clean doors.
10. Dust mop or vacuum flooring, as appropriate.

f. Kitchen / Break Room

The Contractor shall perform the following services daily:

1. Wash tables.
2. Dust all surfaces.
3. Empty trash receptacles.
4. Pick up debris.
5. Clean doors and interior windows.

6. Wash sinks and countertops.
7. Refill soap and paper towels.
8. Dust mop and wet mop floors.
9. Wipe down televisions and vending machines.
10. Clean and disinfect trash receptacles.
11. Clean and sanitize the interior and exterior of refrigerators.
12. Clean coffee makers and coffee pots.
13. Empty coffee filters.
14. Clean and sanitize the interior and exterior of microwaves.
15. Wipe down and clean outdoor furniture.
16. Ensure the barbecue is clean, covered, and ready for use.

H. Restrooms

The following requirements apply to the Chief's Restroom, Communications Restroom, EOC Restrooms, Men's Restroom, Women's Restroom, and Juvenile Detention Restroom, unless otherwise noted.

The Contractor shall perform the following services daily:

1. Empty trash receptacles and replace liners.
2. Clean ceilings.
3. Refill restroom dispensers, including toilet tissue, hand soap, paper towels, seat covers, sanitary supplies, urinal screens, and spray deodorizers.
4. Sweep floors.
5. Clean and disinfect sinks, toilets, urinals, showers (where applicable), and restroom fixtures, including walls behind toilets and urinals.
6. Wash restroom walls.
7. Polish chrome and stainless-steel fixtures.
8. Wipe partitions.
9. Mop floors using an approved disinfectant.
10. Clean both sides of restroom doors.

a. EOC Restrooms

In addition to the standard restroom requirements, the Contractor shall:

1. Empty recycling containers, where provided.
2. Empty pencil sharpeners.
3. Pick up debris.
4. Arrange furniture.
5. Dust high and low surfaces.
6. Dust cabinet tops, desktops, furniture, filing cabinets, and shelving.
7. Spot clean carpeted areas as necessary.

8. Vacuum floors using a powered vacuum.
9. Clean doors, door jambs, door hardware, telephones, computers, monitors, photocopiers, and printers.
10. Dust pictures.
11. Clean interior windows and window ledges.
12. Clean countertops.
13. Dust roll-up door using an approved wood cleaning product.
14. Clean sink, coffee maker, countertops, and the interior and exterior of the microwave.
15. Clean exterior patio furniture.

I. <u>Locker Rooms</u>

The following requirements apply to both the Men's and Women's Locker Rooms.
The Contractor shall perform the following services daily:

1. Empty trash receptacles.
2. Pick up debris.
3. Dust mop floors.
4. Clean doors, door jambs, and door hardware.
5. Wipe down metal fixtures.
6. Dust lockers and other furnishings.
7. Remove boot marks from floors, walls, and lockers.
8. Clean telephones.
9. Clean walls.

J. <u>Sleeping Rooms</u>

The following requirements apply to both the Men's and Women's Sleeping Rooms.
The Contractor shall perform the following services daily:

1. Empty trash receptacles.
2. Pick up debris.
3. Remove used linens left in the rooms.
4. Wipe mattresses.
5. Arrange furniture.
6. Spot clean floors.
7. Dust furniture.
8. Clean doors and door jambs.
9. Clean walls.
10. Vacuum floors.
11. Clean light fixtures, switches, and electrical outlets.

K. <u>Exercise Room</u>

The Contractor shall perform the following services daily:

1. Empty trash receptacles.
2. Pick up debris.
3. Sweep floors and vacuum corners.
4. Clean doors, door jambs, and door hardware.
5. Wipe down and disinfect all exercise equipment.
6. Wipe down metal fixtures.
7. Dust lockers and other furnishings.
8. Remove marks from walls.
9. Clean telephones.
10. Clean walls.
11. Clean windows and window sills.
12. Wipe down televisions.

L. Briefing Room and Mailbox Area

The Contractor shall perform the following services daily:

1. Empty trash receptacles and replace liners.
2. Empty recycling containers, where provided.
3. Clean whiteboards and marker trays.
4. Pick up debris.
5. Wipe down chrome and stainless-steel fixtures.
6. Clean electrical outlets and switches.
7. Arrange furniture.
8. Dust high and low surfaces.
9. Dust cabinet tops, desktops, shelving, and furniture.
10. Spot clean carpeted areas as necessary.
11. Vacuum floors using a powered vacuum.
12. Clean doors, door jambs, and door hardware.
13. Clean telephones.
14. Dust and wipe computers, monitors, printers, and photocopiers.
15. Dust pictures.
16. Clean countertops, filing cabinets, and shelving.
17. Remove boot marks from walls and other surfaces.

M. Juvenile Detention Room

The Contractor shall perform the following services daily:

1. Clean windows and window ledges.
2. Clean walls.
3. Pick up debris.

4. Clean doors.
5. Dust mop or vacuum flooring, as appropriate.

N. Custodial Room and Storage Room

The Contractor shall perform the following services daily:

1. Clean the custodial cart.
2. Clean custodial equipment and tools.
3. Restock the custodial cart and supplies as necessary.
4. Store all custodial equipment and materials in their designated locations.
5. Clean the custodial sink.
6. Organize custodial supplies.
7. Clean the custodial room.
8. Wet mop the floor.

O. Compound

The Contractor shall perform the following services daily:

1. Sweep concrete walkways as necessary.
2. Pick up litter and debris.
3. Remove cobwebs from building exteriors.
4. Empty exterior trash receptacles and replace liners.
5. Dust outdoor lockers.
6. Maintain the parking lot in a clean condition free of dirt and debris.
7. Periodically clean exterior windows.
8. Clean exterior doors.
9. Wipe down the stainless-steel drip edge surrounding the building.

P. Quarterly Services

Frequency: January, April, July, and October
The Contractor shall perform the following services:

1. Clean the interior and exterior surfaces of all windows.
2. Perform off-hours power scrubbing of stone tile floors.
3. Perform off-hours power scrubbing and waxing of composition tile floors.

Q. Semi-Annual Services

Frequency: April and November, or as otherwise approved by the City's Contract Administrator
The Contractor shall perform the following services:

1. Steam clean all carpeted areas using the hot-water extraction method. Cleaning methods and procedures shall be approved by the City's Contract Administrator prior to beginning work.
2. Completely empty, clean, and sanitize the interior of all refrigerators after providing Police Department personnel with at least one (1) week's advance notice.

R. Annual Services

Frequency: April

1. Clean all window blinds.

Frequency: May

2. Dry clean all curtains.

S. Performance Expectations

All work shall be performed in accordance with the Cleaning Standards established in Section 1.8.A of this Exhibit. Due to the sensitive nature of this facility, Contractor personnel shall comply with all Police Department security procedures and shall immediately report any security concerns, suspicious activity, or unauthorized access to Police Department personnel. The Contractor shall promptly notify the City's Contract Administrator of any damaged building components, plumbing leaks, clogged drains, lighting outages, vandalism, safety hazards, or other maintenance deficiencies observed during the performance of the work. The Contractor shall complete all scheduled services within the specified frequencies unless otherwise approved in writing by the City's Contract Administrator.

2.7. Pressure Washing at Citywide Parks (Facility F-8)

The Contractor shall pressure wash designated areas at various City Parks on a weekly (W) or biweekly (B) schedule, as outlined below:

Pressure Washing at City Parks – Frequency Table

City Park	Playground	Shelters	Picnic	Benches	Trashcans	Concrete Walkways	Frequency
Signal Hill Park 2175 Cherry Ave.	X	X	X	X	X	X	W
Discovery Well Park 2200 Temple Ave.	X	X	X	X	X	X	W
Reservoir Park 3315 Gundry Ave.	X	X	X	X	X	X	W
Calbrisas Park 2451 California Ave.	X		X	X	X	X	B
Hilltop Park 2351 Dawson Ave.		X	X	X	X	X	W
Signal Hill Dog Park 3100 California Ave.				X	X	X	W
Sunset View				X	X	X	B

2300 Skyline Dr.							
Raymond Arbor Park 1881 Raymond Ave	X		X	X	X	X	B
Heritage Point Park 1901 Creston Ave.				X	X	X	B
Hillbrook Park 2175 Cherry Ave.	X	X	X	X	X	X	W

A. Facility Description

The Contractor shall provide routine pressure washing services at designated City park facilities in accordance with this Exhibit. Services shall include hot water pressure washing of walkways, playground areas, shelters, picnic areas, benches, trash receptacles, and other designated hardscape improvements identified herein. The Contractor shall furnish all labor, equipment, vehicles, hoses, pressure washing equipment, water recovery equipment (when required), cleaning products, and incidentals necessary to complete the work.

B. Hours of Service

Routine pressure washing services shall be performed Monday through Friday between 7:00 a.m. and 11:00 a.m., unless otherwise approved by the City's Contract Administrator. The Contractor shall coordinate any temporary closure of park amenities with the City's Contract Administrator prior to beginning work.

C. Cleaning Products and Equipment

The Contractor shall utilize Simple Green Oxy Solve or another cleaning product approved in writing by the City's Contract Administrator prior to use. Pressure washing shall utilize hot water equipment capable of effectively removing dirt, stains, algae, gum, grease, food residue, bird droppings, mildew, and other surface contaminants without damaging park improvements. The Contractor shall take all necessary precautions to prevent damage to landscaping, irrigation equipment, signage, playground equipment, furnishings, and adjacent improvements during pressure washing operations. Any damage resulting from the Contractor's operations shall be repaired or replaced by the Contractor at no additional cost to the City. The Contractor shall contain and properly dispose of all wastewater generated during pressure washing operations in accordance with applicable federal, state, county, and local regulations. Discharge of wash water into storm drains or waterways is strictly prohibited.

D. Estimated Service Level

The estimated level of effort for routine pressure washing services is approximately twenty (20) labor hours per week. This estimate is provided for bidding purposes only and does not guarantee a minimum number of service hours. The Contractor shall provide all labor necessary to complete the required work within the specified service frequencies.

E. Performance Expectations

All pressure washing services shall be performed in a manner that leaves surfaces clean and free of dirt, algae, mildew, gum, stains, food residue, grease, bird droppings, and other visible contaminants. Upon completion of the work, all treated surfaces shall present a clean and uniform appearance without damage to adjacent improvements.
The Contractor shall promptly notify the City's Contract Administrator of any damaged park improvements, trip hazards, vandalism, graffiti, irrigation leaks, or other maintenance deficiencies observed during the performance of the work. All work shall be performed in accordance with the requirements of Section 1.8.A – Cleaning Standards, as applicable.

2.8. Amphitheater Exterior Hardscape (Facility F-9)

A. Location

Signal Hill Park

B. Facility Description

The Amphitheater site is currently under construction and is anticipated to become operational during the final six (6) months of the Agreement. Under this Agreement, the Contractor shall commence the services described in this section. No compensation shall be due until written authorization to commence services has been issued by the City. The scope of work includes, but is not limited to, the amphitheater seating areas, stage, walkways, stairs, ADA ramps, plazas, benches, trash receptacles, and other concrete or paved hardscape improvements designated by the City's Contract Administrator. Services shall include hot water pressure washing of all designated hardscape improvements to maintain the facility in a clean, safe, and presentable condition. The Contractor shall furnish all labor, supervision, equipment, vehicles, hoses, pressure washing equipment, water recovery equipment when required, cleaning products, and all incidentals necessary to perform the work.

C. Hours of Service

Routine pressure washing services shall be performed between 7:00 a.m. and 11:00 a.m., unless otherwise approved by the City’s Contract Administrator. The Contractor shall coordinate any temporary closure of park amenities with the City’s Contract Administrator prior to beginning work.

D. Weekly Services

Frequency: Monday through Friday
The Contractor shall perform the following services during each scheduled service day:

1. Pressure wash all concrete seating areas.
2. Pressure wash all concrete walkways and pedestrian pathways.

3. Pressure wash all stairs and landings.
4. Pressure wash ADA ramps and accessible paths of travel.
5. Pressure wash the stage floor and surrounding concrete surfaces.
6. Remove dirt, gum, stains, food residue, grease, bird droppings, and other debris from all designated hardscape surfaces.
7. Use cleaning products and equipment approved by the City when necessary to remove stains that cannot be removed by water pressure alone.
8. Remove all litter and debris from the work area upon completion.
9. Dispose of wastewater and debris in accordance with all applicable federal, state, and local regulations.

E. <u>Cleaning Products and Equipment</u>

The Contractor shall utilize Simple Green Oxy Solve or another cleaning product approved in writing by the City's Contract Administrator prior to use. Pressure washing shall utilize hot water equipment capable of effectively removing dirt, stains, algae, gum, grease, food residue, bird droppings, mildew, and other surface contaminants without damaging concrete, landscaping, irrigation equipment, signage, stage improvements, audio/visual equipment, furnishings, or adjacent improvements. The Contractor shall take all necessary precautions to prevent damage to landscaping, irrigation equipment, signage, sound and audiovisual equipment, furnishings, and adjacent improvements during pressure washing operations. Any damage resulting from the Contractor's operations shall be repaired or replaced by the Contractor at no additional cost to the City. The Contractor shall contain and properly dispose of all wastewater generated during pressure washing operations in accordance with applicable federal, state, county, and local regulations. Discharge of wash water into storm drains or waterways is strictly prohibited.

F. <u>Performance Expectations</u>

All work shall be performed in accordance with the Cleaning Standards established in Section 1.8.A of this Exhibit. The Contractor shall promptly notify the City's Contract Administrator of any damaged building components, plumbing leaks, clogged drains, vandalism, graffiti, safety hazards, or other maintenance deficiencies observed during the performance of the work. The Contractor shall complete all scheduled services within the specified frequencies unless otherwise approved in writing by the City's Contract Administrator.

3. AS-REQUESTED CUSTODIAL SERVICES

The services described in this section shall be performed only when requested by the City's Contract Administrator. Unless otherwise specified, the Contractor shall not perform these services without prior authorization from the City. Compensation for these services shall be in accordance with the unit prices submitted in the Proposal Form. This immediately separates routine work from on-call work and makes the contract much easier to administer.

3.1. Amphitheater Back-of-House and Concessions Building (Facility F-10)

A. Location

Signal Hill Park

B. Facility Description

The Signal Hill Amphitheater is currently under construction and is anticipated to become operational during the term of this Agreement. The Back-of-House building, including the concessions area, dressing rooms, backstage support areas, storage rooms, and associated interior spaces, shall not be included in the routine custodial services. Upon completion and acceptance of the facility by the City, custodial services for the Back-of-House building shall be provided only on an as-requested basis. Services will generally be requested before or after special events, performances, community activities, or other City functions.

The Contractor shall provide one or more custodial employees, as directed by the City's Contract Administrator, and shall be compensated using the hourly custodial labor rates included in the Proposal Form.

C. Typical Services

Services may include, but are not limited to:

1. Cleaning and disinfecting restrooms.
2. Cleaning dressing rooms.
3. Cleaning backstage support areas.
4. Cleaning concessions preparation areas.
5. Cleaning countertops, sinks, tables, and cabinets.
6. Cleaning the interior and exterior of appliances.
7. Emptying trash and recycling containers.
8. Sweeping, vacuuming, and mopping floors.
9. Restocking restroom supplies.
10. Spot cleaning doors, walls, windows, and partitions.
11. Cleaning break areas and staff rooms.
12. Any additional custodial services requested by the City's Contract Administrator.

3.2. Amphitheater Restrooms (Facility F-11)

A. Location

Signal Hill Park

B. Facility Description

The Amphitheater Restroom Building is currently under construction and is anticipated to become operational during the term of this Agreement. Upon completion and acceptance of the facility by the City, custodial services for the Amphitheater Restrooms shall be provided only on an as-requested basis. Services will generally be requested before or after special events, performances, community activities, or other City functions.

The Contractor shall provide one or more custodial employees, as directed by the City's Contract Administrator, and shall be compensated using the hourly custodial labor rates included in the Proposal Form.

C. Typical Services

Services may include, but are not limited to:

1. Clean and sanitize toilet bowls, urinals, sinks, and other restroom fixtures.
2. Clean and polish restroom fixtures, exposed plumbing, flushometers, mirrors, and the tops of stall partitions.
3. Completely flush, clean, and disinfect restroom floors using a germicidal detergent solution.
4. Spot clean restroom walls, partitions, doors, and other surfaces as necessary.
5. Report any vandalism, graffiti, damaged fixtures, plumbing leaks, clogged drains, or other maintenance deficiencies observed inside or outside the restroom building to the City's Contract Administrator.
6. Clean, sanitize, and polish all drinking fountains.
7. Remove splash marks from walls surrounding drinking fountains.
8. Refill all restroom dispensers, including toilet tissue, hand soap, paper towels, seat covers, sanitary supplies, urinal screens, and spray deodorizers.
9. Plunge clogged toilets and drains as necessary.

D. Performance Expectations

All work shall be performed in accordance with the Cleaning Standards established in Section 1.8.A of this Exhibit. The Contractor shall promptly notify the City's Contract Administrator of any damaged building components, plumbing leaks, clogged drains, vandalism, graffiti, safety hazards, or other maintenance deficiencies observed during the performance of the work. The Contractor shall complete all scheduled services within the specified frequencies unless otherwise approved in writing by the City's Contract Administrator.

3.3. Portable Restroom Trailer (Facility F-12)

A. Facility Description

Portable Restroom Trailer cleaning shall be provided on an as-requested basis. The City does not guarantee any minimum number of cleaning events during the contract term. Compensation shall only be made when services are specifically authorized by the City's Contract Administrator.

B. Cleaning Services

For each requested cleaning event, the Contractor shall perform the following:

1. Clean restroom basins, countertops, and fixtures using a mild abrasive cleaner.
2. Clean restroom toilet bowls and urinals using an acid-based disinfectant bowl cleaner. Water-free urinals shall be cleaned in accordance with the manufacturer's recommendations.
3. Clean, disinfect, and refill all restroom dispensers, including toilet tissue, hand soap, seat covers, paper towels, sanitary supplies, urinal screens, and spray deodorizers.
4. Wash and polish restroom mirrors, powder shelves, exposed plumbing, flushometers, piping, toilet seat hinges, light fixtures, disposal bins, and partition tops.
5. Clean both sides of all toilet seats using a germicidal disinfectant solution.
6. Spot clean restroom doors, walls, and partitions.
7. Empty and reline all waste receptacles and remove trash to the designated disposal area.
8. Sweep and wet mop all hard-surface floors using an approved cleaning and disinfecting solution.

3.4. Police Shooting Range (Facility F-13)

A. Location

Community Center Basement

B. Facility Description

Custodial services for the Police Shooting Range shall be provided only upon request by the City's Contract Administrator in coordination with the Signal Hill Police Department. Cleaning shall be scheduled at times approved by the Police Department. A Police Department representative shall remain onsite during all scheduled cleaning activities.

C. Cleaning Services

The Contractor shall perform the following services:

1. Sweep the stairs leading to the shooting range.
2. Sweep the shooting range floor.
3. Vacuum the office.
4. Remove dust and cobwebs from the office and shooting range.

5. Clean office countertops.
6. Mop the shooting range floor.

4. ADDITIONAL ON-CALL CUSTODIAL SERVICES

The following services are not included in the Total Annual Price and shall be performed only when authorized by the City's Contract Administrator. Compensation shall be based on the unit prices submitted by the Contractor.

Item	Service	Unit
1	One Custodian – Weekdays (8:00 a.m. – 6:00 p.m.)	Per Hour
2	One Custodian – Weeknights (6:00 p.m. – Midnight)	Per Hour
3	One Custodian – Weekends	Per Hour
4	Furniture Shampoo	Per Furniture Piece
5	Carpet Shampoo	Per Square Foot
6	Wax / Buff Floors	Per Square Foot

Exhibit "B"
Schedule of Maintenance Services

Contractor shall perform all services with the term of the Agreement and in accordance with the Specifications set forth under Exhibit "A"

Exhibit “C”
Compensation

Facility ID	Facility	Location	Routine Service Schedule	Monthly Lump Sum Price	Qty.	Contract Cost Per Facility
F-1	City Hall	2175 Cherry Avenue	Monday – Friday (7:00 p.m. – 6:00 a.m.)	$ 2,435.63	10	$ 24,356.30
F-2	Signal Hill Public Library	1800 E. Hill Street	Monday – Saturday (11:00 p.m. – 6:00 a.m.)	$ 2,338.20	10	$ 23,382.00
F-3	Community Center	1780 E. Hill Street	Monday – Saturday (11:00 p.m. – 6:00 a.m.)	$ 1,169.10	10	$ 11,691.00
F-4	Signal Hill Park Restrooms	Signal Hill Park	Monday – Saturday (11:00 p.m. – 6:00 a.m.)	$ 779.40	10	$ 7,794.00
F-5	Discovery Well Park Community Room and Restrooms	2200 Temple Avenue	Monday – Sunday (11:00 p.m. – 6:00 a.m.)	$ 974.25	10	$ 9,742.50
F-6	City Yard	2175 E. 28th Street	Monday – Friday (5:30 p.m. – 6:00 a.m.)	$ 1,623.75	10	$ 16,237.50
F-7	Police Station	2745 Walnut Avenue	Monday – Sunday (7:30 a.m. – 4:00 p.m.)	$ 7,274.40	10	$ 72,744.00
F-8	Pressure Washing at Citywide Parks	Various Locations - See Exhibit A, Section 2.9	Per Exhibit A Service Frequency	$ 8,118.75	10	$ 81,187.50
F-9	Amphitheater Exterior Hardscape (anticipated to commence during the final six (6) months of the Agreement)	Signal Hill Park	Monday–Friday (7:00 a.m. – 11:00 p.m.)	$ 779.40	6	$ 4,676.40
Total Month Cost for all Facilities						**$ 25,492.88**
Total Contract Cost						**$ 251,811.20**

EXTRA SERVICES - These services are not part of the Total Annual Price, but should reflect the costs of unscheduled, requested services not included in the scheduled services**.**

Facility ID	Service	Unit	Rate
F-10	Amphitheater Back of Stage and Concessions Building	Per Cleaning Shift	$120.00
F-11	Amphitheater Restrooms	Per Cleaning Shift	$120.00
F-12	Portable Restroom Trailer	Per Cleaning Shift	$160.00
F-13	Police Shooting Range	Per Cleaning Shift	$60.00
1	One Custodian – Weekdays (8:00 a.m. – 6:00 p.m.)	Per Hour	$30.00
2	One Custodian – Weeknights (6:00 p.m. – Midnight)	Per Hour	$30.00
3	One Custodian – Weekends	Per Hour	$30.00
4	Furniture Shampoo	Per Furniture Piece	$30.00
5	Carpet Shampoo	Per Square Foot	$0.20
6	Wax / Buff Floors	Per Square Foot	$0.30

Contractor shall provide a Performance Bond and Payment Bond pursuant to Sections 3.2.12.1 and 3.2.12.2 of this Agreement, executed by a surety meeting the qualifications described in Section 3.2.12.4.

In the event that this Agreement is renewed pursuant to Section 3.1.2, the rates set forth above may be increased or reduced each year <u>at the time of renewal</u>, but any increase shall not exceed the Consumer Price Index, All Urban Consumers, Los Angeles-Riverside-Orange Counties.

EXHIBIT "D"
INSURANCE REQUIREMENTS

1.1 Insurance.

1.1.1 Time for Compliance. Contractor shall not commence work under this Agreement until it has provided evidence satisfactory to the City that it has secured all insurance required under this section. In addition, Contractor shall not allow any subcontractor to commence work on any subcontract until it has provided evidence satisfactory to the City that the subcontractor has secured all insurance required under this section.

1.1.2 Types of Insurance Required. As a condition precedent to the effectiveness of this Agreement for work to be performed hereunder, and without limiting the indemnity provisions of the Agreement, the Contractor, in partial performance of its obligations under such Agreement, shall procure and maintain in full force and effect during the term of the Agreement the following policies of insurance. If the existing policies do not meet the insurance requirements set forth herein, Contractor agrees to amend, supplement or endorse the policies to do so.

(A) Commercial General Liability: Commercial General Liability Insurance which affords coverage at least as broad as Insurance Services Office "occurrence" form CG 0001, or the exact equivalent, with limits of not less than $2,000,000 per occurrence and not less than $4,000,000 in the general aggregate. Defense costs shall be paid in addition to the limits. The policy shall contain no endorsements or provisions (1) limiting coverage for contractual liability; (2) excluding coverage for claims or suits by one insured against another (cross-liability); or (3) containing any other exclusion(s) contrary to the terms or purposes of this Agreement.

(B) Automobile Liability Insurance: Automobile Liability Insurance with coverage at least as broad as Insurance Services Office Form CA 0001 covering "Any Auto" (Symbol 1), or the exact equivalent, covering bodily injury and property damage for all activities with limits of not less than $1,000,000 combined limit for each occurrence. **[***NOTE: If Contractor does not own any company vehicles or may not be able to purchase a Business Automobile Insurance Policy, the requirement may be satisfied by providing either of the following:** (1) a Personal Automobile Liability policy for the Contractor's own vehicle stipulating "Automobile Liability Insurance with a limit of not less than $1,000,000 each accident"; or (2) a non-owned auto endorsement to the Commercial General Liability policy if Contractor uses vehicles of others (e.g., vehicles of employees).

(C) Workers' Compensation: Workers' Compensation Insurance, as required by the State of California and Employer's Liability Insurance with a limit of not less than $1,000,000 per accident for bodily injury and disease.

[OPTIONAL: include the following provision if there is a pollution liability exposure; otherwise, always delete.]

(D) Contractors Pollution Liability: Contractors Pollution Liability Insurance covering all of the contractor's operations to include onsite and offsite coverage for bodily injury (including death and mental anguish), property damage, defense costs and cleanup costs with minimum limits of 1,000,000 per claim and $2,000,000 aggregate . The policy shall contain no endorsements or provisions limiting contractual liability or coverage for cross liability of claims or suits by one insured against another.

Vendor shall procure, maintain, and keep in force during the term of this Agreement Commercial Crime Insurance, including Third-Party Coverage, with limits of not less than **$1,000,000 per occurrence**, covering losses arising from dishonest, fraudulent, criminal, or malicious acts committed by Vendor's employees, temporary workers, leased employees, subcontractors, or any person for whom Vendor is legally responsible.

Coverage shall include, at a minimum:

Employee Theft and Employee Dishonesty, Forgery or Alteration, Computer Fraud, Funds Transfer Fraud, Theft of City Property, Money and Securities (Inside and Outside Premises), Robbery and Burglary, Fraudulent Instruction, Third-Party Property Loss Coverage protecting the City against loss caused by Vendor personnel

Such coverage shall apply to loss of money, securities, tangible property, electronic media, confidential information, evidence, records, data, access credentials, keys, access cards, identification badges, and other City properties under the care, custody, or control of Vendor personnel.

The policy shall be written on a loss-sustained or loss-discovered basis. If written on a loss-discovered basis, coverage shall include a discovery period of not less than three (3) years following termination or expiration of this Agreement or Vendor shall maintain continuous coverage without lapse for such period.

The City, its elected and appointed officials, officers, employees, volunteers, and agents shall be named as Loss Payees with respect to any covered losses sustained by the City.

Vendor shall provide a copy of the crime policy declarations page and all applicable endorsements upon request. If coverage is written on a claims-made basis, the retroactive date shall precede the effective date of the initial Agreement and continuous coverage will be maintained or an extended reporting period will be exercised for a period of at least three (3) years from termination or expiration of this Agreement.

1.1.3 <u>Endorsements</u>. Required insurance policies shall contain the following provisions, or Contractor shall provide endorsements on forms approved by the City to add the following provisions to the insurance policies:

(A) Commercial General Liability and Contractor's Pollution Liability:

(1) Additional Insured: The City, its officials, officers, employees, agents, and volunteers shall be additional insureds with regard to liability and defense of suits or claims arising out of the performance of the Agreement. For all policies of Commercial General Liability insurance, Contractor shall provide endorsements in the form of ISO CG 20 10 10 01 and 20 37 10 01 (or endorsements providing the exact same coverage) to effectuate this requirement.

Additional Insured Endorsements shall not (1) be restricted to "ongoing operations"; (2) exclude "contractual liability"; (3) restrict coverage to "sole" liability of Contractor; or (4) contain any other exclusions contrary to the terms or purposes of this Agreement.

(2) Cancellation: Required insurance policies shall not be canceled or the coverage reduced until a thirty (30) day written notice of cancellation has been served upon the City except ten (10) days shall be allowed for non-payment of premium.

(B) Automobile Liability:

(1) Cancellation: Required insurance policies shall not be canceled or the coverage reduced until a thirty (30) day written notice of cancellation has been served upon the City except ten (10) days shall be allowed for non-payment of premium.

(C) Workers' Compensation:

(1) Cancellation: Required insurance policies shall not be canceled or the coverage reduced until a thirty (30) day written notice of cancellation has been served upon the City except ten (10) days shall be allowed for non-payment of premium.

(2) Waiver of Subrogation: A waiver of subrogation stating that the insurer waives all rights of subrogation against the City, its officials, officers, employees, agents, and volunteers.

1.1.4 Primary and Non-Contributing Insurance. All policies of Commercial General Liability and Automobile Liability insurance shall be primary and any other insurance, deductible, or self-insurance maintained by the City, its officials, officers, employees, agents or volunteers shall not contribute with this primary insurance. Policies shall contain or be endorsed to contain such provisions.

1.1.5 Waiver of Subrogation. All required policies of Commercial General Liability and Automobile Liability insurance shall contain or be endorsed to waive subrogation against the City, its officials, officers, employees, agents, and volunteers or shall specifically allow Contractor or others providing insurance evidence in compliance with these specifications to waive their right of recovery prior to a loss. Contractor hereby waives its own right of recovery against the City, its officials, officers, employees, agents and volunteers and shall require similar written express waivers and insurance clauses from each of its subcontractors.

1.1.6 Deductibles and Self-Insured Retentions. Any deductible or self-insured retention must be approved in writing by the City and shall protect the City, its officials, officers, employees, agents and volunteers in the same manner and to the same extent as they would have been protected had the policy or policies not contained a deductible or self-insured retention.

1.1.7 Evidence of Insurance. The Contractor, concurrently with the execution of the Agreement, and as a condition precedent to the effectiveness thereof, shall deliver either certified copies of the required policies, or original certificates on forms approved by the City, together with all endorsements affecting each policy. Required insurance policies shall not be in compliance if they include any limiting provision or endorsement that has not been submitted to the City for approval. The certificates and endorsements for each insurance policy shall be signed by a person authorized by that insurer to bind coverage on its behalf. At least fifteen (15 days) prior to the expiration of any such policy, evidence of insurance showing that such insurance coverage has been renewed or extended shall be filed with the City. If such coverage is cancelled or reduced and not replaced immediately so as to avoid a lapse in the required coverage, Contractor shall, within ten (10) days after receipt of written notice of such cancellation or reduction of coverage, file with the City evidence of insurance showing that the required insurance has been reinstated or has been provided through another insurance company or companies.

1.1.8 Failure to Maintain Coverage. In the event any policy of insurance required under this Contract does not comply with these specifications or is canceled and not replaced immediately so as to avoid a lapse in the required coverage, City has the right but not the duty to obtain the insurance it deems necessary and any premium paid by City will be promptly reimbursed by Contractor or City will withhold amounts sufficient to pay premium from Contractor payments. In the alternative, City may cancel this Agreement.

1.1.9 Acceptability of Insurers. Each such policy shall be from a company or companies with a current A.M. Best's rating of no less than A:VII and authorized to transact business of insurance in the State of California, or otherwise allowed to place insurance through surplus line brokers under applicable provisions of the California Insurance Code or any federal law.

1.1.10 Enforcement of Contract Provisions (non estoppel). Contractor acknowledges and agrees that actual or alleged failure on the part of the City to inform Contractor of non-compliance with any requirement imposed no additional obligation on the City nor does it waive any rights hereunder.

1.1.11 Requirements Not Limiting. Requirement of specific coverage or limits contained in this section are not intended as a limitation on coverage, limits, or other requirement, or a waiver of any coverage normally provided by any insurance.

1.1.3 Insurance for Subcontractors. Contractor shall include all subcontractors engaged in any work for Contractor relating to this Agreement as additional insureds under the Contractor's policies, or the Contractor shall be responsible for causing subcontractors to purchase the appropriate insurance in compliance with the terms of these Insurance Requirements, including adding the City, its officials, officers, employees, agents and volunteers as Additional Insureds to the subcontractor's policies. All policies of Commercial General Liability insurance provided by Contractor's subcontractors performing work relating to this Agreement shall be endorsed to name the City, its officials, officers, employees, agents and volunteers as additional insureds using endorsement form ISO CG 20 38 04 13 or an endorsement providing equivalent coverage. Contractor shall not allow any subcontractor to commence work until it has received satisfactory evidence of subcontractor's compliance with all insurance requirements under this Agreement, to the extent applicable. The Contractor shall provide satisfactory evidence of compliance with this section upon request of the City

RESOLUTION 2026-08-6956

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, AMENDING THE ADOPTED BUDGET AND AUTHORIZING BUDGET APPROPRIATIONS FOR FISCAL YEAR 2026-27

WHEREAS, the City Council approves the appropriation of funds for the purpose stated below.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. To authorize budget adjustment 27-XXX of the FY 2026-27 Budget as follows:

Purpose: Custodial Maintenance Services

Fund	Dept	Object	Project	Description	Amount
1) Custodial Maintenance Services					
100	92	5521		Cleaning Services	$29,820.50
100	92	5520		Building Maintenance	($10,000.00)
100	92	5400		Contract Services	($19,820.50)

Section 2. To add the above-referenced adjustments to the Budget Adjustment Status Report (Exhibit A).

PASSED, APPROVED, AND ADOPTED at a regular meeting of the City Council of the City of Signal Hill, California, on this 11th day of August, 2026.

TINA L. HANSEN
MAYOR

ATTEST:

DARITZA PEREZ
CITY CLERK

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss.
CITY OF SIGNAL HILL)

I, JOY POST, Assistant City Clerk of the City of Signal Hill, California, hereby certify that Resolution No. 2026-08-6956 was adopted by the City Council of the City of Signal Hill at a regular meeting held on the 11th day of August, 2026, and that the same was adopted by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

JOY POST
ASSISTANT CITY CLERK

CITY OF SIGNAL HILL - SUMMARY OF BUDGET ADJUSTMENTS - FY 2026-27

Budget Adjustment #	Council Date	Description		Revenues	Expenditures	Capital Outlay	Transfers In	Transfers Out	Net Change	
Capital Grants Fund - 240			Adopted	8,097,545.00	-	-	-	8,097,545.00		
27-002	7/14/2026	Willow St Corridor Intersection Improvement		89,679.00				89,679.00		-
										-
										-
			Adjusted	8,187,224.00	-	-	-	8,187,224.00	Total	-
Capital Improvements - CIP - 400			Adopted	-	-	24,909,002.00	24,909,002.00	-		
27-002	7/14/2026	Willow St Corridor Intersection Improvement				89,679.00	89,679.00			-
										-
										-
			Adjusted	-	-	24,998,681.00	24,998,681.00	-	Total	-
Water Operations Fund - 500			Adopted	8,100,212.00	7,333,564.00	9,365,717.00	47,782.00	-		
27-001	7/14/2026	Gundry Reservoir Roof Replacement				100,000.00				(100,000.00)
27-003	7/28/2026	Water Storage Purchase			199,996.08					(199,996.08)
										-
			Adjusted	8,100,212.00	7,533,560.08	9,465,717.00	47,782.00	-	Total	(299,996.08)

Notes: If the net change is positive, there is an overall increase to the Fund Balance. If negative, there is an overall reduction to the Fund Balance.
The summary does not inlcude prior year carryovers and positive fund balance appropriations.

2175 Cherry Avenue • Signal Hill, California 90755-3799

CITY OF SIGNAL HILL

STAFF REPORT

8/11/2026

AGENDA ITEM

TO: **HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL**

FROM: **CARLO TOMAINO CITY MANAGER**

BY: **GABINO C. LUNA PUBLIC WORKS DIRECTOR**

SUBJECT:
PUBLIC WORKS CONTRACT WITH RUIZ CONCRETE AND PAVING, INCORPORATED FOR THE FISCAL YEAR 2026-2027 ANNUAL SIDEWALK REPAIR PROJECT (90.27007)

Summary:

The City's Sidewalk Maintenance Program establishes a proactive approach to repairing sidewalks and ensure compliance with the latest Americans with Disabilities Act (ADA) guidelines. The Sidewalk Maintenance Program addresses and prevents trip and fall incidents on public sidewalks which can result from aging, ground settlement, and tree root expansion. The Sidewalk Maintenance Program consists of three steps: (1) sidewalk inspections, (2) reporting entry via the GIS portal, and (3) repairing infrastructure through the City's Annual Sidewalk Repair Project.

For Fiscal Year (FY) 2026-27, the Annual Sidewalk Repair Project includes the removal and replacement of approximately 4,023 square feet of sidewalk at various locations throughout the City. The City performs this work annually to improve the safe path of travel for pedestrians and in accordance with its Sidewalk Inspection Program. After a comprehensive and competitive bidding process, staff recommends awarding a contract to Ruiz Concrete and Paving, Incorporated for the construction of the FY 2026-27 Annual Sidewalk Repair Project (Project No. 90.27007).

Strategic Plan Goals:

Goal No. 4: Maintain and improve the City's physical infrastructure, water system, and recreational spaces.

Recommendations:

1. Authorize the City Manager to enter into a Public Works Contract with Ruiz Concrete and Paving, Incorporated, for construction of the FY 2026-27 Annual Sidewalk Repair Project (Project

No 90.27007), for a term of 30 working days, a not-to-exceed contract amount of $58,251.50, and in a form approved by the City Attorney.

2. Authorize a project contingency of $21,748.50 and up to a 30-working-day term extension to be utilized by the Public Works Director for additional scope of work to be performed on adjacent streets during construction.

Fiscal Impact:

The total budget for the FY 2026-27 Annual Sidewalk Repair Project is $80,000, with $50,000 funded by Measure R (Fund 236) and $30,000 funded by RMRA SB-1 (Fund 238). While the cost estimate anticipated a total project cost of $79,271.68, the lowest responsible bidder submitted an actual bid of $58,251.50, which was lower than anticipated. As a result, Staff proposes expanding the scope of work to incorporate additional concrete sidewalk repairs on adjacent streets taking full advantage of the competitive unit price from the lowest bidder. Public Works is requesting a contingency amount of $21,748.50, bringing the total allowable budget of $80,000.00 under this contract for citywide sidewalk repairs.

This proposed planned use of the contingency exceeds the typical 10% project standard because staff's original project estimate was higher; the lower bid allows the City to address more repair needs within the budgeted funds. This approach maximizes the impact of the available funding and increases the City's ability to repair additional sidewalks.

Background and Analysis:

The objective of the City's Sidewalk Maintenance Program is to proactively identify and maintain the public sidewalks. The Sidewalk Maintenance Program consists of conducting sidewalk inspections and generating a report that locates and prioritizes damaged sidewalks based on the degree of vertical displacement and the relative amount of foot traffic within the area. Subsequently, the report establishes a schedule for necessary sidewalk repairs, adhering to the guidelines outlined in the City's sidewalk inspection policy.

The Fiscal 2026-27 Annual Sidewalk Repair Project involves removing and replacing approximately 4,023 square feet of concrete sidewalk, including excavating tree roots beneath the sidewalk and approximately 70 linear feet of curb and gutter. The removal areas cover up to approximately thirty locations within the City, as shown in Exhibit "A-1."

Bid Circulation Process

On July 2, 2026, staff issued a Notice of Inviting Bids (NIB) for the Sidewalk Repair Project. The City posted the NIB on PlanetBids via the City's online portal and the City's public notice locations identified in Signal Hill Municipal Code Section 1.05.010. The City notified twenty-nine prospective bidders of the bid opportunity through PlanetBids, and a total of twenty-nine prospective bidders downloaded the contract documents. The City required bids to be submitted by July 24, 2026, at 2:00 p.m.

Bid Opening and Contractor Selection

The City received the following bids for the Sidewalk Repair Project by the bid deadline:

Bidder	**Bid Amount**
Ruiz Concrete and Paving, Inc.	$58,251.50
Innovate Construction, Inc.	$64,569.85
AZA Construction	$68,899.00
CJ Concrete Construction, Inc.	$71,510.00
Gentry General Engineering, Inc.	$72,255.00
TVR Construction Engineering LLC	$74,398.00
Carter Enterprises Group, Inc.	$75,352.88
CT&T Concrete Paving, Inc.	$88,630.00
Pub Construction	$94,201.13
Ethics Landscape Construction, Inc.	$97,866.96
Golden Coast Construction	$99,895.91
All American Building Services	$138,110.00
Paveco, Inc.	$167,115.00
Colich & Sons, LP.	$218,772.08

Ruiz Concrete and Paving, Incorporated, submitted the lowest bid of $58,251.50 and submitted all required documents and bid bonds before the bid closing date and time. Staff conducted reference checks on the company's listed projects in the Statement of Qualifications and verified that Ruiz Concrete and Paving, Incorporated holds the proper license to perform the work under this contract. Ruiz Concrete and Paving previously completed work for the City and remains in good standing. Staff also reviewed the company's bid documents and found all documents complete and in good order; therefore, staff determined Ruiz Concrete and Paving Incorporated to be the lowest responsible, responsive bidder.

Since Ruiz Concrete and Paving submitted a bid significantly lower than the estimated which was based on the average bids received from previous contracts, staff recommends utilizing up to $21,748.50 for sidewalk repairs on nearby streets, utilizing all available funds for this fiscal year's annual repairs for a total project cost not to exceed $80,000. If the City Council approves the request, staff would issue a Notice to Proceed (NTP) and begin coordinating with the contractor. Staff anticipates construction would begin in early September 2026 with completion within 30 working days following NTP.

Reviewed for Fiscal Impact:

____

Siamlu Cox

Attachment:

A. Agreement with Ruiz Concrete and Paving, Incorporated

CITY OF SIGNAL HILL
AGREEMENT FOR MAINTENANCE SERVICES

1. PARTIES AND DATE.

This Agreement is made and entered into this 11th day of August, 2026, by and between the City of Signal Hill, a municipal corporation, organized under the laws of the State of California, located at 2175 Cherry Avenue Signal Hill, CA 90755 ("City") and **Ruiz Concrete and Paving**, Incorporated, a Corporation**,** with its principal place of business at **1344 Temple Ave, Long Beach, CA 90804** ("Contractor"). City and Contractor are sometimes individually referred to herein as "Party" and collectively as "Parties."

2. RECITALS.

2.1 Contractor.

Contractor desires to perform and assume responsibility for the provision of certain sidewalk maintenance services required by the City which shall be performance in accordance with the terms and conditions set forth in this Agreement and all plans, specifications and other contract documents attached to or incorporated into this Agreement. Contractor represents that it is experienced in providing concrete sidewalk maintenance services to public clients, that it and its employees or subcontractors have all necessary licenses and permits to perform the Services in the State of California, and that it is familiar with the plans of City.

2.2 Project.

City desires to engage Contractor to render such services for the concrete Sidewalk Repair Project ("Project") as set forth in this Agreement.

3. TERMS.

3.1 Scope of Services and Term.

3.1.1 General Scope of Services. Contractor promises and agrees to furnish to the City all labor, materials, tools, equipment, services, and incidental and customary work necessary to fully and adequately supply the sidewalk maintenance services necessary for the Project ("Services"). The Services are more particularly described in Exhibit "A" attached hereto and incorporated herein by reference. All Services shall be subject to, and performed in accordance with, this Agreement, the exhibits attached hereto and incorporated herein by reference, and all applicable local, state and federal laws, rules and regulations

3.1.2 Term. The term of this Agreement shall be for a term of 30 working days from Notice to Proceed, unless earlier terminated as provided herein. Contractor shall complete the Services within the term of this Agreement, and shall meet any other established schedules and deadlines.

3.2 Responsibilities of Contractor.

3.2.1 Independent Contractor; Control and Payment of Subordinates. The Services shall be performed by Contractor or under its supervision. Contractor will determine the means, methods and details of performing the Services subject to the requirements of this Agreement. City retains Contractor on an independent contractor basis and not as an employee.

Contractor retains the right to perform similar or different services for others during the term of this Agreement. Any additional personnel performing the Services under this Agreement on behalf of Contractor shall also not be employees of City and shall at all times be under Contractor's exclusive direction and control. Neither City, or any of its officials, officers, directors, employees or agents shall have control over the conduct of Contractor or any of Contractor's officers, employees or agents, except as set forth in this Agreement. Contractor shall pay all wages, salaries, and other amounts due such personnel in connection with their performance of Services under this Agreement and as required by law. Contractor shall be responsible for all reports and obligations respecting such additional personnel, including, but not limited to: social security taxes, income tax withholding, unemployment insurance, disability insurance, and workers' compensation insurance.

3.2.2 Schedule of Services. Contractor shall perform the Services expeditiously, within the term of this Agreement, and in accordance with the Schedule of Services set forth in Exhibit "B" attached hereto and incorporated herein by reference. Contractor represents that it has the professional and technical personnel required to perform the Services in conformance with such conditions. In order to facilitate Contractor's conformance with the Schedule, City shall respond to Contractor's submittals in a timely manner. Upon request of City, Contractor shall provide a more detailed schedule of anticipated performance to meet the Schedule of Services.

3.2.3 Conformance to Applicable Requirements. All work prepared by Contractor shall be subject to the approval of City.

3.2.4 City's Representative. The City hereby designates **Margarita Beltran, Contracts Manager**, or his/her designee, to act as its representative in all matters pertaining to the administration and performance of this Agreement ("City's Representative"). City's Representative shall have the power to act on behalf of the City for review and approval of all products submitted by Contractor but not the authority to enlarge the Scope of Work or change the total compensation due to Contractor under this Agreement. The City's City Manager shall be authorized to act on City's behalf and to execute all necessary documents which enlarge the Scope of Work or change the Contractor's total compensation, subject to the provisions contained in Section 3.3 of this Agreement. Contractor shall not accept direction or orders from any person other than the City Manager, City's Representative or his/her designee.

3.2.5 Contractor's Representative. Contractor hereby designates **Aldo Ruiz, CEO**, or his or her designee, to act as its representative for the performance of this Agreement ("Contractor's Representative"). Contractor's Representative shall have full authority to represent and act on behalf of the Contractor for all purposes under this Agreement. The Contractor's Representative shall supervise and direct the Services, using his best skill and attention, and shall be responsible for all means, methods, techniques, sequences and procedures and for the satisfactory coordination of all portions of the Services under this Agreement.

3.2.6 Coordination of Services. Contractor agrees to work closely with City staff in the performance of Services and shall be available to City's staff, Contractors and other staff at all reasonable times.

3.2.7 Standard of Care; Performance of Employees. Contractor shall perform all Services under this Agreement in a skillful and competent manner, consistent with the standards generally recognized as being employed by contractors and/or professionals in the same discipline in the State of California. Contractor represents and maintains that it is skilled in the discipline necessary to perform the Services. Contractor warrants that all employees and subcontractors shall have sufficient skill and experience to perform the Services assigned to them. Finally, Contractor represents that it, its employees and subcontractors have all licenses, permits, qualifications and approvals of whatever nature that are legally required to perform the Services, and that such licenses and approvals shall be maintained throughout the term of this Agreement. As provided for in the indemnification provisions of this Agreement, Contractor shall perform, at its own cost and expense and without reimbursement from the City, any services necessary to correct errors or omissions which are caused by the Contractor's failure to comply with the standard of care provided for herein. Any employee of the Contractor or its sub-contractors who is determined by the City to be uncooperative, incompetent, a threat to the adequate or timely completion of the Project, a threat to the safety of persons or property, or any employee who fails or refuses to perform the Services in a manner acceptable to the City, shall be promptly removed from the Project by the Contractor and shall not be re-employed to perform any of the Services or to work on the Project.

3.2.8 Laws and Regulations. Contractor shall keep itself fully informed of and in compliance with all local, state and federal laws, rules and regulations in any manner affecting the performance of the Project or the Services, including all Cal/OSHA requirements, and shall give all notices required by law. Contractor shall be liable for all violations of such laws and regulations in connection with Services. If the Contractor performs any work knowing it to be contrary to such laws, rules and regulations, Contractor shall be solely responsible for all costs arising therefrom. Contractor shall defend, indemnify and hold City, its officials, directors, officers, employees and agents free and harmless, pursuant to the indemnification provisions of this Agreement, from any claim or liability arising out of any failure or alleged failure to comply with such laws, rules or regulations.

3.2.9 Safety. Contractor shall execute and maintain its work so as to avoid injury or damage to any person or property. In carrying out its Services, the Contractor shall at all times be in compliance with all applicable local, state and federal laws, rules and regulations, and shall exercise all necessary precautions for the safety of employees appropriate to the nature of the work and the conditions under which the work is to be performed. Safety precautions as applicable shall include, but shall not be limited to: (A) adequate life protection and lifesaving equipment and procedures; (B) instructions in accident prevention for all employees and subcontractors, such as safe walkways, scaffolds, fall protection ladders, bridges, gang planks, confined space procedures, trenching and shoring, equipment and other safety devices, equipment and wearing apparel as are necessary or lawfully required to prevent accidents or injuries; and (C) adequate facilities for the proper inspection and maintenance of all safety measures.

3.2.10 .Labor

3.2.10.1 Prevailing Wages. Contractor is aware of the requirements of California Labor Code Section 1720, et seq., and 1770, et seq., as well as California Code of Regulations, Title 8, Section 16000, et seq., ("Prevailing Wage Laws"), which require the payment of prevailing wage rates and the performance of other requirements on "public works" and "maintenance" projects. Since the Services are being performed as part of an applicable "public works" or "maintenance" project, as defined by the Prevailing Wage Laws, and since the total compensation is $1,000 or more, Contractor agrees to fully comply with such Prevailing Wage Laws. City shall provide Contractor with a copy of the prevailing rates of per diem wages in effect at the commencement of this Agreement. Contractor shall make copies of the prevailing rates of per diem wages for each craft, classification or type of worker needed to execute the Services available to interested parties upon request, and shall post copies at the Contractor's principal place of business and at the project site. Contractor shall defend, indemnify and hold the City, its elected officials, officers, employees and agents free and harmless from any claim or liability arising out of any failure or alleged failure to comply with the Prevailing Wage Laws.

3.2.10.2 Registration. Since the Services are being performed as part of an applicable "public works" or "maintenance" project, then pursuant to Labor Code sections 1725.5 and 1771.1, Contractor and all subcontractors must be registered with the Department of Industrial Relations ("DIR"). Contractor shall maintain registration for the duration of the project and require the same of any subcontractors. This project may also be subject to compliance monitoring and enforcement by the DIR. It shall be Contractor's sole responsibility to comply with all applicable registration and labor compliance requirements, including the submission of payroll records directly to the DIR. Notwithstanding the foregoing, the contractor registration requirements mandated by Labor Code Sections 1725.5 and 1771.1 shall not apply to work performed on a public works project that is exempt pursuant to the small project exemption specified in Labor Code Sections 1725.5 and 1771.1.

3.2.10.3 It is the intent of the parties to effectuate the requirements of sections 1771, 1774, 1775, 1776, 1777.5, 1813, and 1815 of the Labor Code within this Agreement, and Contractor shall therefore comply with such Labor Code sections to the fullest extent required by law.

3.2.10.4 unused

3.2.11 Insurance. Contractor agrees to procure and maintain, at Contractor's expense all insurance specified in Exhibit "D" attached hereto and by this reference incorporated herein. Contractor shall require all subcontractors to carry the same policies and limits of insurance that the Contractor is required to maintain, unless otherwise approved in writing by the City.

3.2.12 Bonds.

3.2.12.1 Performance Bond. If specifically requested by City in Exhibit "C" attached hereto and incorporated herein by reference, Contractor shall execute and provide to City concurrently with this Agreement a Performance Bond in the amount of the total, not-to-exceed compensation indicated in this Agreement, and in a form provided or approved by the City. If such bond is required, no payment will be made to Contractor until it has been received and approved by the City.

3.2.12.2 Payment Bond. If required by law or otherwise specifically requested by City in Exhibit "C" attached hereto and incorporated herein by reference, Contractor shall execute and provide to City concurrently with this Agreement a Payment Bond in the amount of the total, not-to-exceed compensation indicated in this Agreement, and in a form provided or approved by the City. If such bond is required, no payment will be made to Contractor until it has been received and approved by the City.

3.2.12.3 Bond Provisions. Should, in City's sole opinion, any bond become insufficient or any surety be found to be unsatisfactory, Contractor shall renew or replace the affected bond within 10 days of receiving notice from City. In the event the surety or Contractor intends to reduce or cancel any required bond, at least thirty (30) days prior written notice shall be given to the City, and Contractor shall post acceptable replacement bonds at least ten (10) days prior to expiration of the original bonds. No further payments shall be deemed due or will be made under this Agreement until any replacement bonds required by this Section are accepted by the City. To the extent, if any, that the total compensation is increased in accordance with the Agreement, the Contractor shall, upon request of the City, cause the amount of the bonds to be increased accordingly and shall promptly deliver satisfactory evidence of such increase to the City. To the extent available, the bonds shall further provide that no change or alteration of the Agreement (including, without limitation, an increase in the total compensation, as referred to above), extensions of time, or modifications of the time, terms, or conditions of payment to the Contractor, will release the surety. If the Contractor fails to furnish any required bond, the City may terminate this Agreement for cause.

3.2.12.4 Surety Qualifications. Only bonds executed by an admitted surety insurer, as defined in Code of Civil Procedure Section 995.120, shall be accepted. The surety must be a California-admitted surety and satisfactory to the City. If a California-admitted surety insurer issuing bonds does not meet these requirements, the insurer will be considered qualified if it is in conformance with Section 995.660 of the California Code of Civil Procedure, and proof of such is provided to the City.

3.2.13 Water Quality Management and Compliance.

3.2.13.1 Storm Water Management. Storm, surface, ground, nuisance, or other waters may be encountered at various times during the Services. Contractor hereby acknowledges that it has investigated the risk arising from such waters, has prepared its Bid accordingly, and assumes any and all risks and liabilities arising therefrom.

3.2.13.2 Compliance with Water Quality Laws, Ordinances and Regulations. Contractor shall keep itself and all subcontractors, staff, and employees fully informed of and in compliance with all local, state and federal laws, rules and regulations that may impact, or be implicated by the performance of the Services including, without limitation, all applicable provisions of the City's ordinances regulating discharges of storm water; the Federal Water Pollution Control Act (33 U.S.C. § 1251 *et seq.*); the California Porter-Cologne Water Quality Control Act (Water Code § 13000 *et seq.*); and any and all regulations, policies, or permits issued pursuant to any such authority. Contractor shall additionally comply with the lawful requirements of the City, and any other municipality, drainage district, or other local agency with jurisdiction over the location where the Services are to be conducted, regarding discharges of storm water to separate storm drain systems or other watercourses, including applicable requirements in municipal storm water management programs.

3.2.13.3 Compliance with DAMP and LIP. In addition to compliance with the laws, ordinances and regulations listed in paragraph 3.2.13.2, Contractor must comply with all applicable requirements of the Los Angeles County Public Works and the City's Municipal Separate Storm Sewer System (MS4) permit. Contractor shall abide by all Best Management Practices ("BMP's) as requires by the State Water Board.

3.2.13.4 Standard of Care. Contractor warrants that all employees and subcontractors shall have sufficient skill and experience to perform the work assigned to them without impacting water quality in violation of the laws, regulations and policies described in Sections 3.2.13.2 and 3.2.13.3 of this Agreement. Contractor further warrants that it, its employees and subcontractors will receive adequate training, as determined by the City, regarding the requirements of the laws, regulations and policies described in Sections 3.2.13.2 and 3.2.13.3 of this Agreement as they may relate to the Services.

3.2.13.5 Liability for Non-compliance.

(A) Indemnity: Failure to comply with laws, regulations, standards and ordinances listed in Sections 3.2.13.2, 3.2.13.3, and 3.2.13.4 of this Agreement is a violation of federal and state law. Notwithstanding any other indemnity contained in this Agreement, Contractor agrees to indemnify and hold harmless the City, its officials, officers, agents, employees and authorized volunteers from and against any and all claims, demands, losses or liabilities of any kind or nature which the City, its officials, officers, agents, employees and authorized volunteers may sustain or incur for noncompliance with the laws, regulations, and ordinances listed in Sections 3.2.13.2, 3.2.13.3, and 3.2.13.4 of this Agreement arising out of or in connection with the Services, except for liability resulting from the sole established negligence, willful misconduct or active negligence of the City, its officials, officers, agents, employees or authorized volunteers.

(B) Defense: City reserves the right to defend any enforcement action or civil action brought against the City for Contractor's failure to comply with any applicable water quality law, regulation, or policy. Contractor hereby agrees to be bound by, and to reimburse the City for the costs associated with, any settlement reached between the City and the relevant enforcement entity.

(C) Damages: City may seek damages from Contractor for delay in completing the Services caused by Contractor's failure to comply with the laws, regulations, policies and standards described in Sections 3.2.13.2, 3.2.13.3 and 3.2.13.4 of this Agreement, or any other relevant water quality law, regulation, or policy.

3.3 Fees and Payments.

3.3.1 Compensation. Contractor shall receive compensation, including authorized reimbursements, for all Services rendered under this Agreement at the rates set forth in Exhibit "C" attached hereto and incorporated herein by reference. The total compensation shall not exceed **FIFTY-EIGHT THOUSAND TWO HUNDRED FIFTY-ONE DOLLARS AND FIFTY CENTS** ($**58,251.50]**) without written approval of City's **Contract Manager**. Extra Work may be authorized, as described below, and if authorized, will be compensated at the rates and manner set forth in this Agreement.

3.3.2 Payment of Compensation. Contractor shall submit to City a monthly itemized invoice which indicates work completed and hours of Services rendered by Contractor. The invoice shall describe the amount of Services provided since the initial commencement date, or since the start of the subsequent billing periods, as appropriate, through the date of the invoice. City shall, within 30 days of receiving such invoice, review the invoice and pay all non-disputed and approved charges thereon. If the City disputes any of Contractor's fees, the City shall give written notice to Contractor within thirty (30) days of receipt of an invoice of any disputed fees set forth therein.

3.3.3 Reimbursement for Expenses. Contractor shall not be reimbursed for any expenses unless authorized in writing by City.

3.3.4 Extra Work. At any time during the term of this Agreement, City may request that Contractor perform Extra Work. As used herein, "Extra Work" means any work which is determined by City to be necessary for the proper completion of the Project, but which the parties did not reasonably anticipate would be necessary at the execution of this Agreement. Contractor shall not perform, nor be compensated for, Extra Work without written authorization from the City.

3.3.5 Rate Increases. In the event that this Agreement is renewed pursuant to Section 3.1.2, the rate set forth in Exhibit "C" may be adjusted each year at the time of renewal as set forth in Exhibit "C."

3.4 Accounting Records.

3.4.1 Maintenance and Inspection. Contractor shall maintain complete and accurate records with respect to all costs and expenses incurred under this Agreement. All such records shall be clearly identifiable. Contractor shall allow a representative of City during normal business hours to examine, audit, and make transcripts or copies of such records and any other documents created pursuant to this Agreement. Contractor shall allow inspection of all work, data, documents, proceedings, and activities related to the Agreement for a period of three (3) years from the date of final payment under this Agreement.

3.5 General Provisions.

3.5.1 Termination of Agreement.

3.5.1.1 Grounds for Termination. City may, by written notice to Contractor, terminate the whole or any part of this Agreement at any time and without cause by giving written notice to Contractor of such termination, and specifying the effective date thereof, at least seven (7) days before the effective date of such termination. Upon termination, Contractor shall be compensated only for those services which have been adequately rendered to City, and Contractor shall be entitled to no further compensation. Contractor may not terminate this Agreement except for cause.

3.5.1.2 Effect of Termination. If this Agreement is terminated as provided herein, City may require Contractor to provide all finished or unfinished Documents and Data and other information of any kind prepared by Contractor in connection with the performance of Services under this Agreement. Contractor shall be required to provide such document and other information within fifteen (15) days of the request.

3.5.1.3 Additional Services. In the event this Agreement is terminated in whole or in part as provided herein, City may procure, upon such terms and in such manner as it may determine appropriate, services similar to those terminated.

3.5.2 Delivery of Notices. All notices permitted or required under this Agreement shall be given to the respective parties at the following address, or at such other address as the respective parties may provide in writing for this purpose:

Contractor:	**RUIZ CONCRETE AND PAVING, INC.** **1344 TEMPLE AVE** **LONG BEACH, CA 90804** ATTN: **ALDO RUIZ, CEO**
City:	City of Signal Hill 2175 Cherry Avenue Signal Hill, CA 90755 ATTN: **CELESTE GODOY, MANAGEMENT ASSISTANT**

Such notice shall be deemed made when personally delivered or when mailed, forty-eight (48) hours after deposit in the U.S. Mail, first class postage prepaid and addressed to the party at its applicable address. Actual notice shall be deemed adequate notice on the date actual notice occurred, regardless of the method of service.

3.5.3 Cooperation; Further Acts. The Parties shall fully cooperate with one another, and shall take any additional acts or sign any additional documents as may be necessary, appropriate or convenient to attain the purposes of this Agreement.

3.5.4 Attorney's Fees. If either party commences an action against the other party, either legal, administrative or otherwise, arising out of or in connection with this Agreement, the prevailing party in such litigation shall be entitled to have and recover from the losing party reasonable attorney's fees and all other costs of such action.

3.5.5 State License Board Notice. Contractors are required by law to be licensed and regulated by the Contractors' State License Board which has jurisdiction to investigate complaints against contractors if a complaint regarding a patent act or omission is filed within four (4) years of the date of the alleged violation. A complaint regarding a latent act or omission pertaining to structural defects must be filed within ten (10) years of the date of the alleged violation. Any questions concerning a contractor may be referred to the Registrar, Contractors' State License Board, P.O. Box 26000, Sacramento, California 95826.

3.5.6 Indemnification. To the fullest extent allowable by law, Contractor shall defend, indemnify and hold the City, its officials, officers, employees, volunteers and agents free and harmless from any and all claims, demands, causes of action, costs, expenses, liability, loss, damage or injury, in law or equity, to property or persons, including wrongful death, in any manner arising out of or incident to any alleged acts, omissions, negligence or willful misconduct of Contractor, its officials, officers, employees, agents, consultants and contractors arising out of or in connection with the performance of the Services, the Project or this Agreement, including without limitation the payment of all consequential damages and attorney's fees and other related costs and expenses. Contractor shall defend, at Contractor's own cost, expense and risk, any and all such aforesaid suits, actions or other legal proceedings of every kind that may be brought or instituted against City, its directors, officials, officers, employees, agents or volunteers. Contractor shall pay and satisfy any judgment, award or decree that may be rendered against City or its officials, officers, employees, agents or volunteers, in any such suit, action or other legal proceeding. Contractor shall reimburse City and its officials, officers, employees, agents and/or volunteers, for any and all legal expenses and costs incurred by each of them in connection therewith or in enforcing the indemnity herein provided. Contractor's obligation to indemnify shall not be restricted to insurance proceeds, if any, received by the City, its officials, officers, employees, agents or volunteers.

3.5.7 Entire Agreement. This Agreement contains the entire Agreement of the parties with respect to the subject matter hereof, and supersedes all prior negotiations, understandings or agreements. This Agreement may only be modified by a writing signed by both parties.

3.5.8 Governing Law. This Agreement shall be governed by the laws of the State of California. Venue shall be in Orange County.

3.5.9 Time of Essence. Time is of the essence for each and every provision of this Agreement.

3.5.10 City's Right to Employ Other Contractors. City reserves right to employ other contractors in connection with this Project.

3.5.11 Successors and Assigns. This Agreement shall be binding on the successors and assigns of the parties.

3.5.12 Assignment or Transfer. Contractor shall not assign, hypothecate, or transfer, either directly or by operation of law, this Agreement or any interest herein without the prior written consent of the City. Any attempt to do so shall be null and void, and any assignees, hypothecates or transferees shall acquire no right or interest by reason of such attempted assignment, hypothecation or transfer.

3.5.13 Construction; References; Captions. Since the Parties or their agents have participated fully in the preparation of this Agreement, the language of this Agreement shall be construed simply, according to its fair meaning, and not strictly for or against any Party. Any term referencing time, days or period for performance shall be deemed calendar days and not work days. All references to Contractor include all personnel, employees, agents, and subcontractors of Contractor, except as otherwise specified in this Agreement. All references to City include its elected officials, officers, employees, agents, and volunteers except as otherwise specified in this Agreement. The captions of the various articles and paragraphs are for convenience and ease of reference only, and do not define, limit, augment, or describe the scope, content, or intent of this Agreement.

3.5.14 Amendment; Modification. No supplement, modification, or amendment of this Agreement shall be binding unless executed in writing and signed by both Parties.

3.5.15 Waiver. No waiver of any default shall constitute a waiver of any other default or breach, whether of the same or other covenant or condition. No waiver, benefit, privilege, or service voluntarily given or performed by a Party shall give the other Party any contractual rights by custom, estoppel, or otherwise.

3.5.16 No Third Party Beneficiaries. There are no intended third party beneficiaries of any right or obligation assumed by the Parties.

3.5.17 Invalidity; Severability. If any portion of this Agreement is declared invalid, illegal, or otherwise unenforceable by a court of competent jurisdiction, the remaining provisions shall continue in full force and effect.

3.5.18 Prohibited Interests. Contractor maintains and warrants that it has not employed nor retained any company or person, other than a bona fide employee working solely for Contractor, to solicit or secure this Agreement. Further, Contractor warrants that it has not paid nor has it agreed to pay any company or person, other than a bona fide employee working solely for Contractor, any fee, commission, percentage, brokerage fee, gift or other consideration contingent upon or resulting from the award or making of this Agreement. For breach or violation of this warranty, City shall have the right to rescind this Agreement without liability. For the term of this Agreement, no member, officer or employee of City, during the term of his or her service with City, shall have any direct interest in this Agreement, or obtain any present or anticipated material benefit arising therefrom.

3.5.19 Equal Opportunity Employment. Contractor represents that it is an equal opportunity employer and it shall not discriminate against any subcontractor, employee or applicant for employment because of race, religion, color, national origin, handicap, ancestry, sex or age. Such non-discrimination shall include, but not be limited to, all activities related to initial employment, upgrading, demotion, transfer, recruitment or recruitment advertising, layoff or termination. Contractor shall also comply with all relevant provisions of City's Minority Business Enterprise program, Affirmative Action Plan or other related programs or guidelines currently in effect or hereinafter enacted.

3.5.20 Labor Certification. By its signature hereunder, Contractor certifies that it is aware of the provisions of Section 3700 of the California Labor Code which require every employer to be insured against liability for Worker's Compensation or to undertake self-insurance in accordance with the provisions of that Code, and agrees to comply with such provisions before commencing the performance of the Services.

3.5.21 Authority to Enter Agreement. Contractor has all requisite power and authority to conduct its business and to execute, deliver, and perform the Agreement. Each Party warrants that the individuals who have signed this Agreement have the legal power, right, and authority to make this Agreement and bind each respective Party.

3.5.22 Counterparts. This Agreement may be signed in counterparts, each of which shall constitute an original.

3.6 Independent Contractors and Subcontracting.

3.6.1 Use of Contractors. Consultant is aware of statutory and case law regarding classification of workers as independent contractors, including California Labor Code Section 2750.3 and Dynamex Operations West, Inc. v. Superior Court, 4 Cal. 5th 903 (2018). To ensure that Consultant is in compliance with the California Labor Code, Consultant shall only utilize its employees to provide the Services. Consultant may not provide the services through any independent contractor, subcontractor or subconsultant ("Subcontractor(s)") unless approved by the City as set forth in Section 3.6.2 below. Consultant represents and warrants that all personnel who perform the Services on Consultant's behalf are Consultant's employees, and that Consultant complies with all applicable laws, rules and regulations governing its employees, including, but not limited to, the California Labor Code, Unemployment Insurance Code and all applicable Industrial Welfare Commission Wage Orders.

3.6.2 Prior Approval Required. Contractor shall not use any Subcontractor to provide the Services, or any portion of the work required by this Agreement, without prior written approval of City. In the event that City authorizes Consultant to use a Subcontractor, Consultant shall enter into a written agreement with the Subcontractor, which must include all applicable provisions of the Agreement, including a restriction on the Subcontractor's use of further independent contractors, subcontractors or subconsultants without the City's prior written consent.

3.7 Labor Code Compliance

3.7.1 Audit Rights. City shall have the right to audit Consultant's compliance with this Agreement and California Labor laws with respect to Consultant's personnel, including, but not limited to, Consultant's compliance with Sections 3.2.1, 3.2.10 and 3.6.2. Upon City's request, Consultant shall provide within five (5) business days documents sufficient to demonstrate its compliance with this Agreement including, but not limited to, W4s, itemized wage statements, employee handbooks, and time cards for any of Consultant's personnel who provide the Services.

CITY OF SIGNAL HILL

By: ______________________________
Carlo Tomaino
City Manager

ATTEST:

By: ______________________________
Joy Post
City Clerk

APPROVED AS TO FORM:

By: ______________________________
Matthew E. Richardson
Best Best & Krieger LLP
City Attorney

RUIZ CONCRETE AND PAVING, INC.

By: ______________________________
Aldo Ruiz
CEO

By: ______________________________
[INSERT NAME AND TITLE

Exhibit “A”
Scope of Maintenance Services

General:
The scope of work consists of removal and replacement of concrete sidewalk at various locations within the City as shown in Exhibit “A-1”. In addition, this project includes reconstruction of an existing driveway and installation of meter boxes as shown in Exhibit “A-1”. Sidewalk and driveway reconstruction shall be performed per City Standards, the Standard Specifications for Public Works Construction (2021) and the following requirements.

1.1 Examination of Site
The contractor is required to examine the site and judge for themselves the location, physical conditions, substructures and surroundings of the proposed work. Limits of removal and replacement will be marked in the field by the City prior to commencement of work.

1.2 Traffic Control and Mobilization
The cost of all preparatory work and operations for the multiple movements of personnel, equipment, supplies, and incidentals to the project site must be included in the various bid items, and no extra compensation will be paid to the Contractor. Contractor shall provide Traffic Control pursuant to the latest Edition of the CA MUTCD.

1.3 Working Hours
All Scope of Work shall be performed between 8:00 am and 3:00 p.m., Monday through Friday, excluding holidays. Street lane mergers shall be from 8:00 a.m. to 3:00 p.m. only.

1.4 Weather Limitations
Concrete placement operations shall not be performed during wet conditions or if rain or cold conditions (less than 45°F) are imminent or predicted to exist at any time. “Imminent or predicted” is defined as being forecasted within a 48-hour period on the National Weather Service Web Site http://www.wrh.noaa.gov for the most representative and nearest location listed where placement is to begin and end. The Contractor shall contact the Contract Officer by 8:00a.m. on any work day when conditions shall/may result in no scheduled work to be performed. During the periods when inclement weather hinders normal operations, the Contractor shall adjust its work force and schedule in order to complete the work within the Contract term.

1.5 Notification of Utilities
The Contractor shall contact the Underground Service Alert of Southern California (U.S.A.) at least three working days in advance of the construction work.

1.6 Water from City Hydrants
The Contractor shall obtain approval from the Public Works Department of the City of Signal Hill prior to use of water from any hydrant. Full compensation for costs of water used shall be considered as included in the prices for various contract items of work and no additional allowance will be made thereof.

1.7 Contractor/City Communication
Throughout the period of this contract, the Contractor shall establish an authorized Project Manager as the point of contact for communications with the City. The Contractor shall provide

a twenty-four (24) hour telephone service for emergency and special services for the duration of the project.

1.8 Complaints

Complaints regarding the Contractor's performance, received by the City, will be transmitted to the Contractor's office in writing, by telephone, or facsimile, and handled by the Contractor's Project Manager. The Contractor shall make a report to the City's Public Works Director within twenty-four (24) hours of receiving any complaint. Repeated complaints may be handled by a joint visit to the jobsite by the City's Representative and the Contractor's Project Manager. The Contractor shall submit to the City on a daily basis all complaints that are received directly by the Contractor from the public.

1.9 Contract Change Order

Contract change orders may be ordered by the City. The Contractor shall provide appropriate labor, materials, tools, equipment and incidentals as necessary to complete any contract change order as ordered by the City. Cost for additional quantities shall be provided at the same unit price given on contractor's bid. Prior to the commencement of the work request services, the City and Contractor shall agree in writing on the cost and schedule for such services. A contract change order number will be assigned to each contract change order for identification at invoicing time. All contract change orders will be invoiced with monthly invoices, but shall be shown separately from monthly progress payment charges.

1.10 Cleaning of Site During Construction

During construction, all work areas and adjacent locations to the work area shall be swept free from soils, gravel, dirt or debris on a daily basis. No stockpiling allowed. The Contractor is responsible for maintaining all pavement, sidewalk, curb and gutter areas within the construction zone free from loose materials at all times. The Contractor will be required to clean to the satisfaction of the Contract Officer all debris carried by its vehicles or equipment onto all public streets and rights-of-way. Storm water BMP shall be implemented at all times.

1.11 Tree Root Removal

Tree removal may be necessary prior sidewalk replacement. Where the sidewalk has been raised by an existing tree, interfering roots shall be removed. The removal of the roots will be paid under the concrete sidewalk bid item. The cost of removal the tree roots and backfilling with clean soil shall be included in the concrete sidewalk bid unit price and no additional compensation shall be made to the Contractor therefor.

1.12 Disposal

The Contractor shall make arrangements for disposing of all waste material generated during the performance of the work and shall pay all costs involved. Full compensation for waste disposal shall be included in the prices paid for various items of work and no additional compensation shall be allowed. The material shall not be disposed of on City property or within the area.

1.13 Vandalism Damage and Repairs

Contractor will report without delay any damage to equipment or property. All fences, walls, slopes, landscaping, irrigation and sprinkler system and other obstructions which are removed, damaged or destroyed in the course of work shall be replaced and/or repaired, at the Contractor's expense, to the original condition and to the satisfaction of the City. The Contractor shall be held responsible for the replacement of any such damage caused by Contractor's employee's acts hereunder. The City will not compensate Contractor for any related repairs or replacements. Such repairs shall be completed within forty-eight (48) hours. Failure to have such damages repaired in a timely manner will result in the City deducting from the Contractor's payment the cost to perform the necessary remedial work. For damage not caused by the Contractor, the Contractor will not be held liable. The Contractor will prepare an estimate to repair the damage and submit it to the City within forty-eight (48) hours. The City may or may not direct Contractor to repair the damage. If approved by the City, the Contractor shall make repairs immediately, no later than 48 hours. If the damage creates an immediate hazard for the public or to City property, the Contractor shall take immediate actions to safeguard the public and/or City property.

1.14 Materials
All materials furnished by the Contractor shall be new, high grade, and free from defects and imperfections, unless otherwise hereinafter specified. Workmanship shall be in accordance with the best standard practices. Both materials and workmanship shall be subject to inspection by the City. All materials and mix designs used shall be approved in writing, in advance, by the City. All materials not conforming to the requirement of these specifications shall be considered as defective and all such materials, whether in place or not, shall be rejected. Rejected materials shall be removed immediately from the site of work, unless otherwise permitted by the City.

1.15 Concrete Improvements
The construction of concrete improvements shall consist of removal and disposal of concrete, asphalt concrete pavement, debris, native soil, and construction of concrete sidewalks according to the latest Edition (2021) of the Standard Specification for Public Works Construction (Green Book) and the City of Signal Hill Standards. Concrete mix shall conform to 520-C-2500 pursuant to the latest Edition (2021) of the Standard Specification for Public Works Construction (Green Book). All new concrete shall be poured within 48 hours of existing concrete removal. No wild pouring allowed. Epoxied Dowels shall be installed into existing adjacent concrete. Surface scoring shall match the adjacent sidewalk pattern.
Sidewalk shall be measured and paid under the concrete sidewalk unit bid item including subgrade preparations, forming, finishing, and all incidentals. Saw-cut, remove, and dispose existing concrete, asphalt concrete, and/or soil as painted by the City. The cost for the removal of the concrete sidewalk shall be included in the concrete sidewalk unit bid item and no additional compensation to the Contractor shall be made therefor. The locations of the sidewalk replacement areas are shown in Exhibit "A-1". The contractor shall meet with the City's Inspector to confirm all sidewalk replacement locations before any demolition takes place.

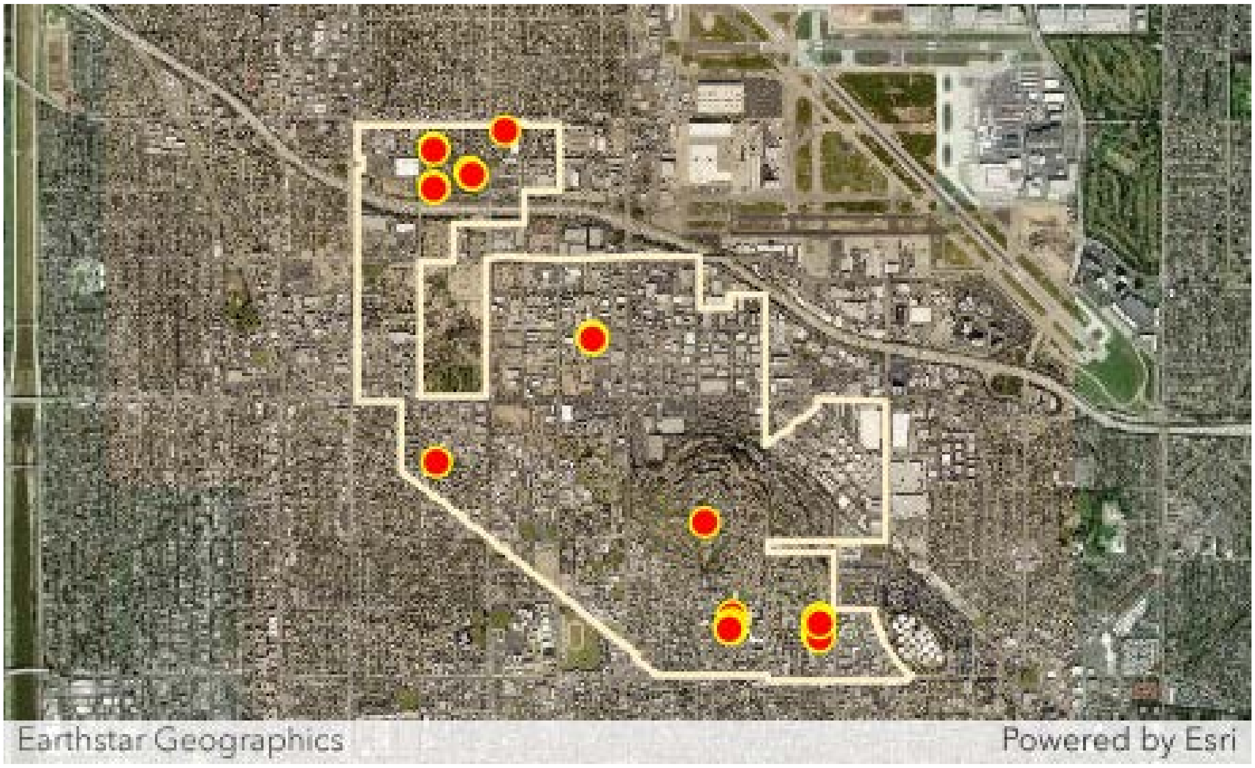
EXHIBIT A-1

SUMMARY REPORT FOR SIDEWALK REPAIRS

Selected record count: 28

Unit price:

Location	**Length (feet)**	**Width (feet)**	**Square Ft**
1920 Freeman Ave	10	8	80
1940 Freeman Ave	22	8	176
1940 Freeman Ave	13	8	104
1941 Freeman Ave	12	8	96
1950 Freeman Ave	10	4	40
1958 Freeman Ave	22	4	88
1962 Freeman Ave	32	4	128
1963 Freeman Ave	8	4.5	36
1923 Molino Ave	14	5	70
1923 Molino Ave	21	5	105
1940 Molino Ave	27	5	135
AF 1951 Molino Ave	16	5	80
AF 1981 Molino Ave	67	5	335
2390 Vista Ridge Ln, on Hill	45	4	180
2765 Rose Ave	16	10	160
2765 Rose Ave	31	10	310
2424 Lewis Ave	38	10	380
3201 Lewis Ave	21	5	105
3201 Lewis Ave	8	5	40
3309 Lewis Ave	43	5	215
3311 Lewis Ave	23	5	115
3240 Cerritos Ave	37	5	185
3246 Cerritos Ave	30	5	150
3255 Cerritos Ave	35	5	175
3375 Brayton Ave	87	5	435
		Additional Square Feet	100
		TOTAL SQUARE FEET	**4,023**
Location	**Length (LF)**		
1940 Freeman Ave C/G	10		
1950 Freeman Ave C/G	32		
2765 Rose Ave C/G	13		
		TOTAL LINEAR FEET	**73**

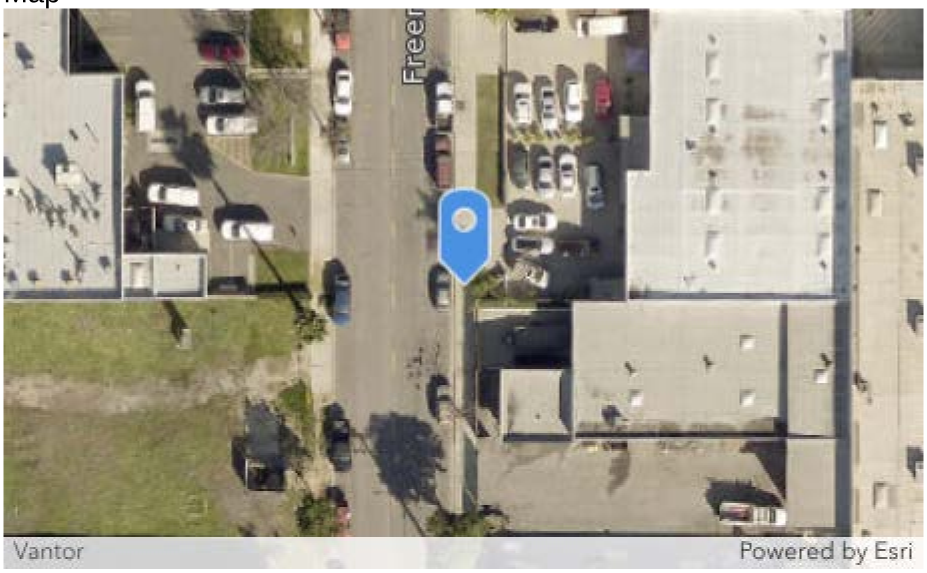

Earthstar Geographics
Powered by Esri

Individual Record Report for Sidewalk Repair

Location Details

Street Address or Location	Located On	From	To
1920 Freeman Ave	Freeman Avenue	PCH	20th

Map



Displacement Report

Displacement Rating	Length or Quantity (feet)	Width (feet)	Area (square feet)	Comments
4	10	8	80	

Site Photos

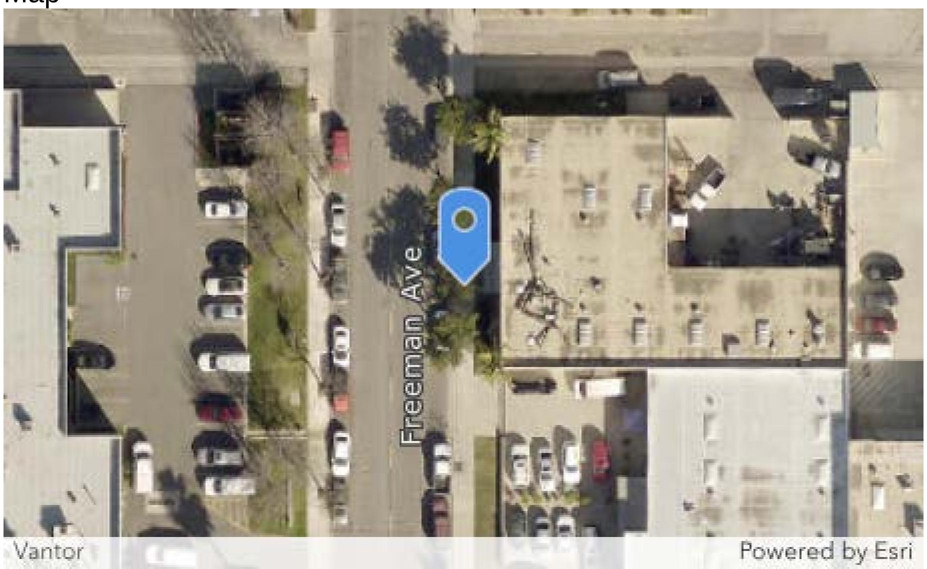

USA

INDIVIDUAL RECORD REPORT FOR SIDEWALK REPAIR

Location Details

Street Address or Location	Located On	From	To
1940 Freeman Ave	Freeman Avenue	PCH	20th

Map



Displacement Report

Displacement Rating	Length or Quantity (feet)	Width (feet)	Area (square feet)	Comments
3	22	8	176	

Site Photos

INDIVIDUAL RECORD REPORT FOR SIDEWALK REPAIR

Location Details

Street Address or Location	Located On	From	To
1940 Freeman Ave	Freeman Ave	E Pacific Coast Hwy	E 20th St

Map

Displacement Report

Displacement Rating	Length or Quantity (feet)	Width (feet)	Area (square feet)	Comments
4	13	8	104	Includes curb and gutter

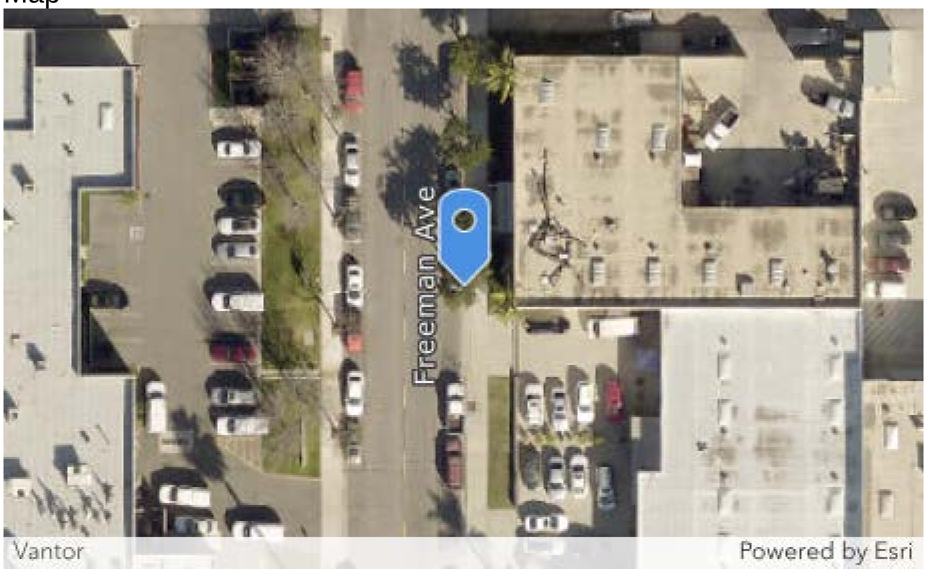
Site Photos

INDIVIDUAL RECORD REPORT FOR SIDEWALK REPAIR

Location Details

Street Address or Location	Located On	From	To
1940 Freeman Ave	Freeman Ave	E Pacific Coast Hwy	E 20th St

Map



Displacement Report

Displacement Rating	Length or Quantity (feet)	Width (feet)	Area (square feet)	Comments
3	10		0	Curb and gutter

Site Photos

INDIVIDUAL RECORD REPORT FOR SIDEWALK REPAIR

Location Details

Street Address or Location	Located On	From	To
1941 Freeman Ave	Freeman Avenue	PCH	20th

Map

Displacement Report

Displacement Rating	Length or Quantity (feet)	Width (feet)	Area (square feet)	Comments
4	12	8	96	

Site Photos

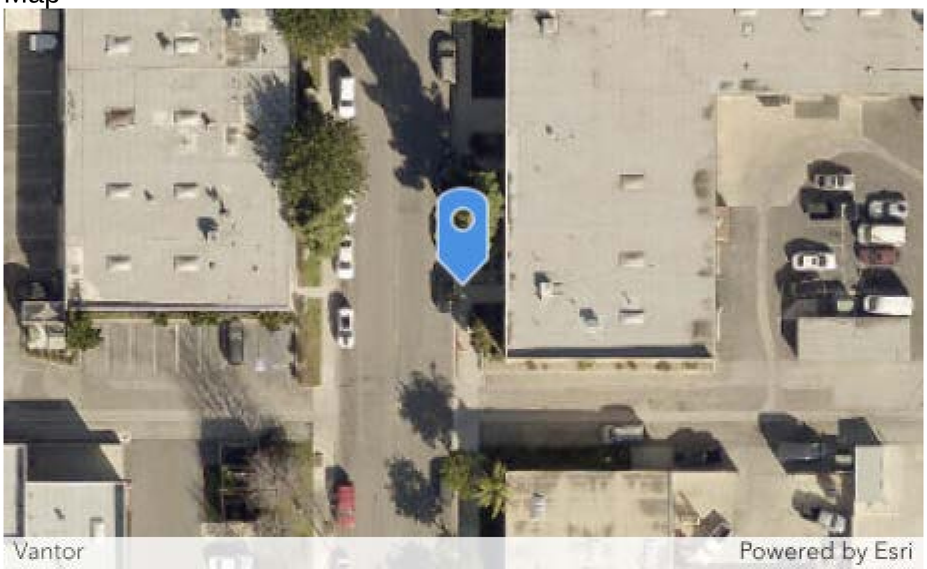

Jun 11, 2026 at 9:27:11 AM
1897 Freeman Ave
Signal Hill CA 90755
United States
1941 FREEMAN
USA

INDIVIDUAL RECORD REPORT FOR SIDEWALK REPAIR

Location Details

Street Address or Location	Located On	From	To
1950 Freeman Ave	Freeman Ave	E Pacific Coast Hwy	E 20th St

Map



Displacement Report

Displacement Rating	Length or Quantity (feet)	Width (feet)	Area (square feet)	Comments
4	35	4	140	Includes curb and gutter

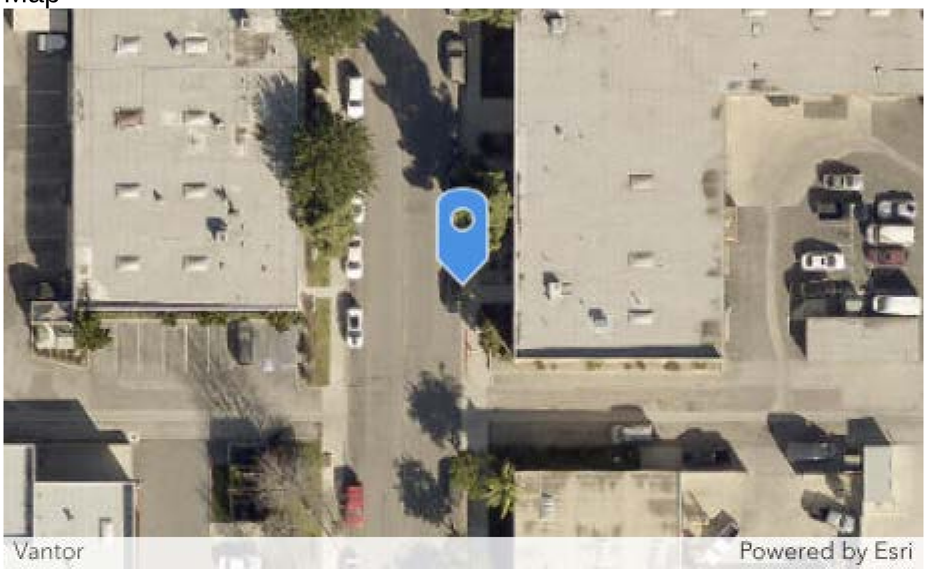
Site Photos

INDIVIDUAL RECORD REPORT FOR SIDEWALK REPAIR

Location Details

Street Address or Location	Located On	From	To
1950 Freeman Ave	Freeman Avenue	PCH	20th

Map



Displacement Report

Displacement Rating	Length or Quantity (feet)	Width (feet)	Area (square feet)	Comments
3	32		0	Curb and gutter

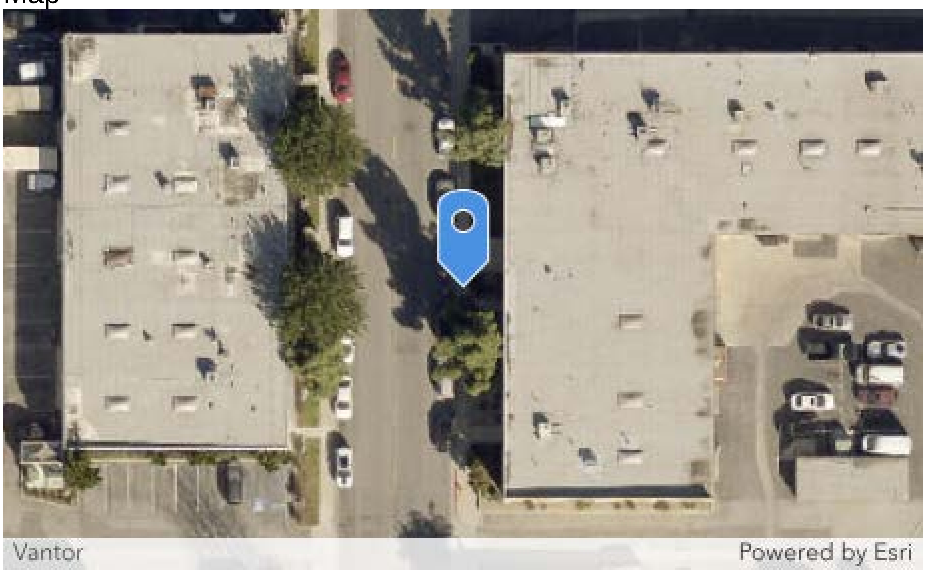
Site Photos

INDIVIDUAL RECORD REPORT FOR SIDEWALK REPAIR

Location Details

Street Address or Location	Located On	From	To
1958 Freeman Ave	Freeman Ave	E Pacific Coast Hwy	E 20th St

Map



Displacement Report

Displacement Rating	Length or Quantity (feet)	Width (feet)	Area (square feet)	Comments
3	22	4	88	

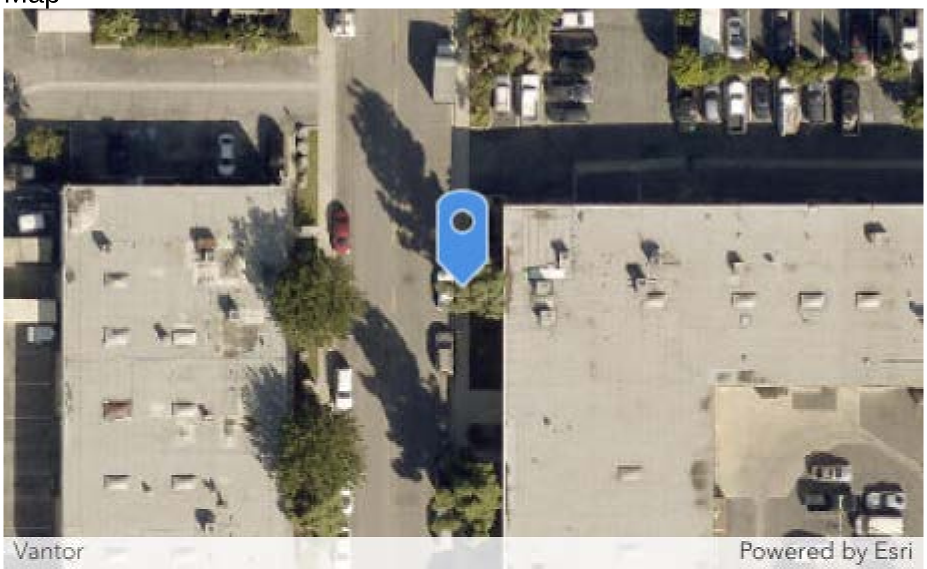
Site Photos

INDIVIDUAL RECORD REPORT FOR SIDEWALK REPAIR

Location Details

Street Address or Location	Located On	From	To
1962 Freeman Ave	Freeman Ave	E Pacific Coast Hwy	E 20th St

Map



Displacement Report

Displacement Rating	Length or Quantity (feet)	Width (feet)	Area (square feet)	Comments
3	10	4	40	

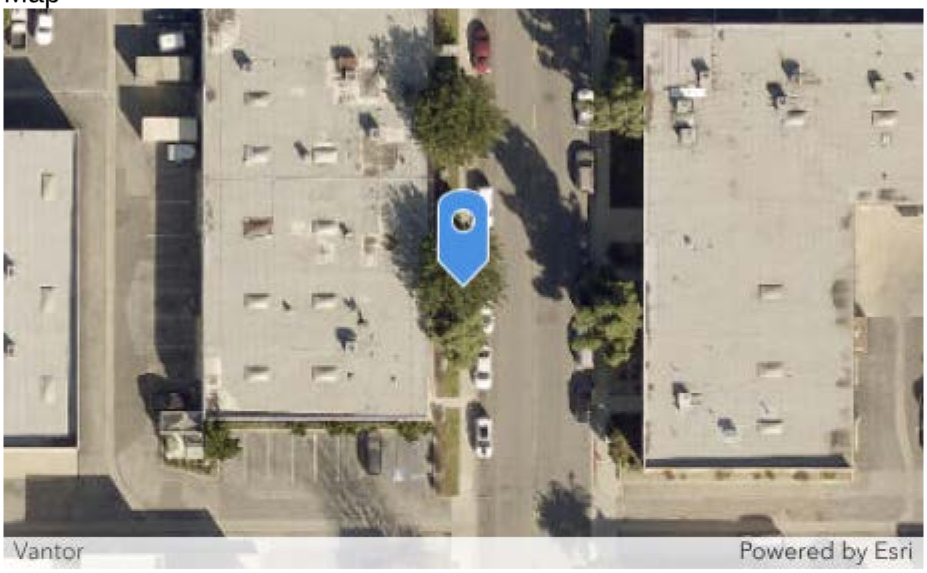
Site Photos

INDIVIDUAL RECORD REPORT FOR SIDEWALK REPAIR

Location Details

Street Address or Location	Located On	From	To
1977 Freeman Ave	Freeman Avenue	PCH	20th

Map



Displacement Report

Displacement Rating	Length or Quantity (feet)	Width (feet)	Area (square feet)	Comments
3	8	4.5	36	

Site Photos

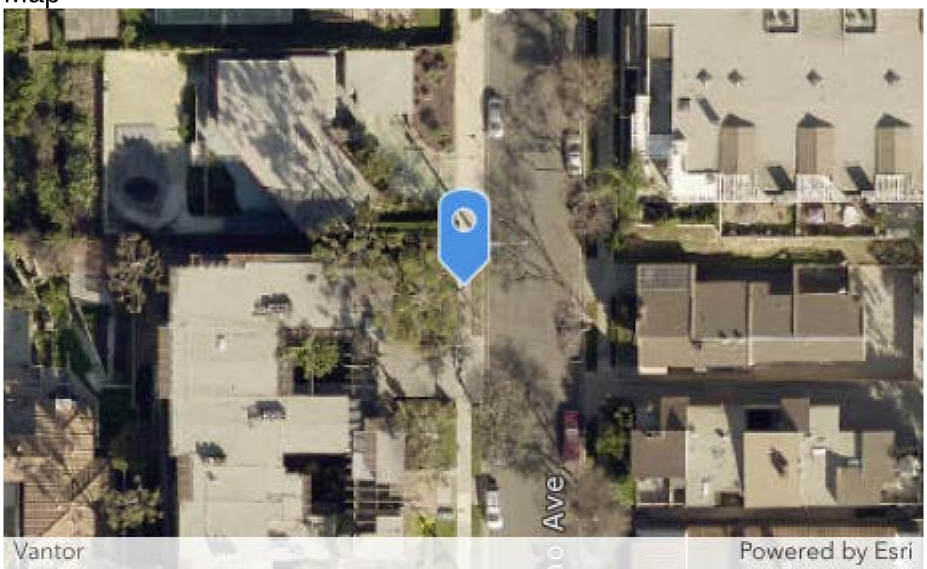

Jun 11, 2026 at 9:26:01 AM
1977 Freeman Ave
Signal Hill CA 90755
United States

INDIVIDUAL RECORD REPORT FOR SIDEWALK REPAIR

Location Details

Street Address or Location	Located On	From	To
1923 Molino Ave	Molina Avenue	19th	20th

Map



Displacement Report

Displacement Rating	Length or Quantity (feet)	Width (feet)	Area (square feet)	Comments
3	14	5	70	

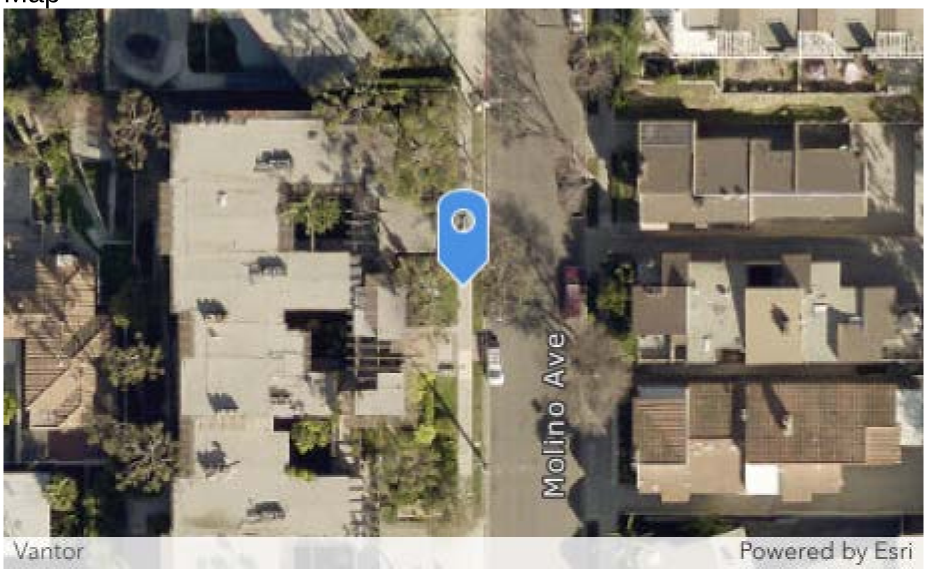
Site Photos

INDIVIDUAL RECORD REPORT FOR SIDEWALK REPAIR

Location Details

Street Address or Location	Located On	From	To
1923 Molino Ave	Molino Avenue	19th	20th

Map



Displacement Report

Displacement Rating	Length or Quantity (feet)	Width (feet)	Area (square feet)	Comments
3	21	5	105	

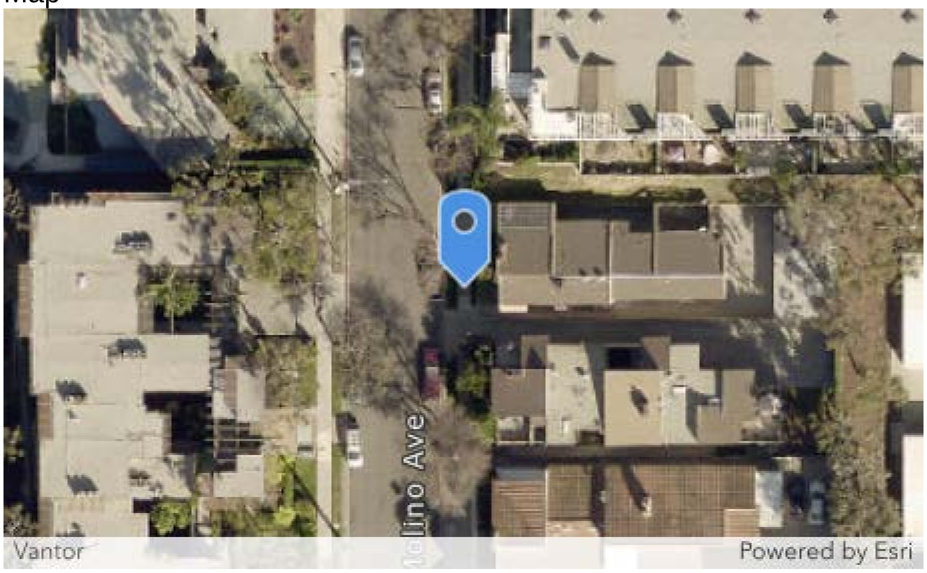
Site Photos

INDIVIDUAL RECORD REPORT FOR SIDEWALK REPAIR

Location Details

Street Address or Location	Located On	From	To
1940 Molino Ave	Molino Avenue	19th	20th

Map



Displacement Report

Displacement Rating	Length or Quantity (feet)	Width (feet)	Area (square feet)	Comments
3	27	5	135	

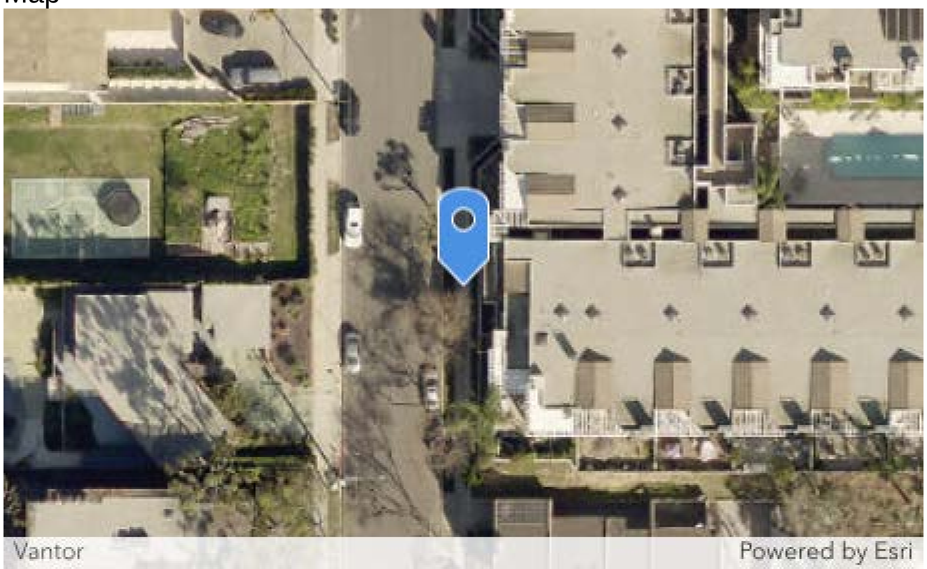
Site Photos

INDIVIDUAL RECORD REPORT FOR SIDEWALK REPAIR

Location Details

Street Address or Location	Located On	From	To
1951 Molino Ave (across from)	Molino Avenue	19th	20th

Map



Displacement Report

Displacement Rating	Length or Quantity (feet)	Width (feet)	Area (square feet)	Comments
3	16	5	80	

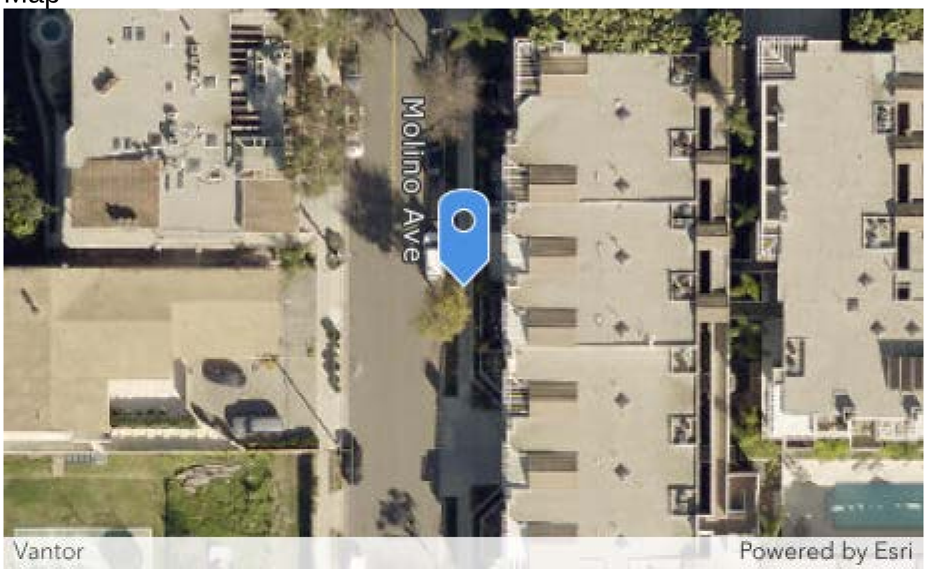
Site Photos

INDIVIDUAL RECORD REPORT FOR SIDEWALK REPAIR

Location Details

Street Address or Location	Located On	From	To
1981 Molino Ave (across from)	Molino Ave	E 19th St	E 20th St

Map



Displacement Report

Displacement Rating	Length or Quantity (feet)	Width (feet)	Area (square feet)	Comments
3	67	5	335	

Site Photos

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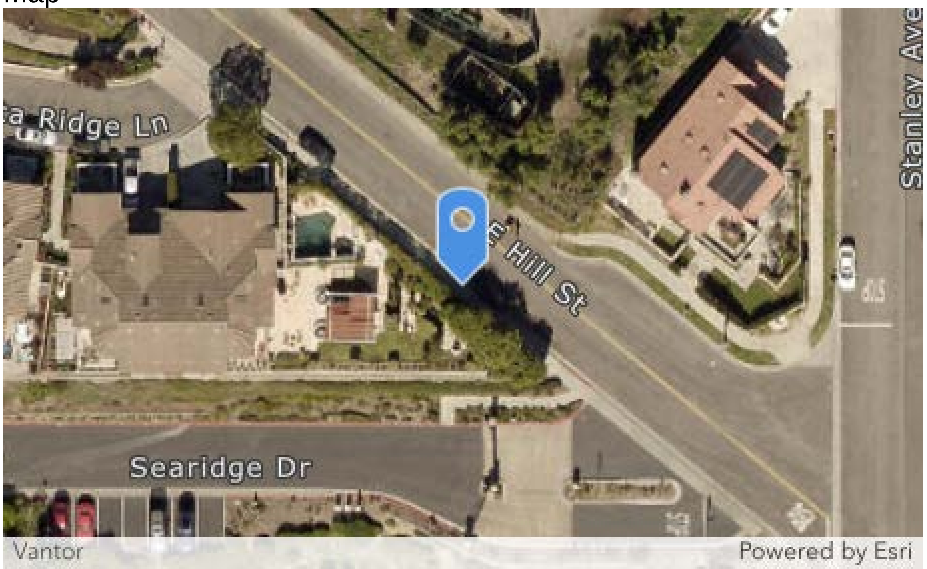
Individual Record Report for Sidewalk Repair

Location Details

Street Address or Location	Located On	From	To
2390 Vista Ridge Ln (on Hill St)	Hill Street	Skyline	Stanley

Map



Displacement Report

Displacement Rating	Length or Quantity (feet)	Width (feet)	Area (square feet)	Comments
3	45	4	180	

Site Photos

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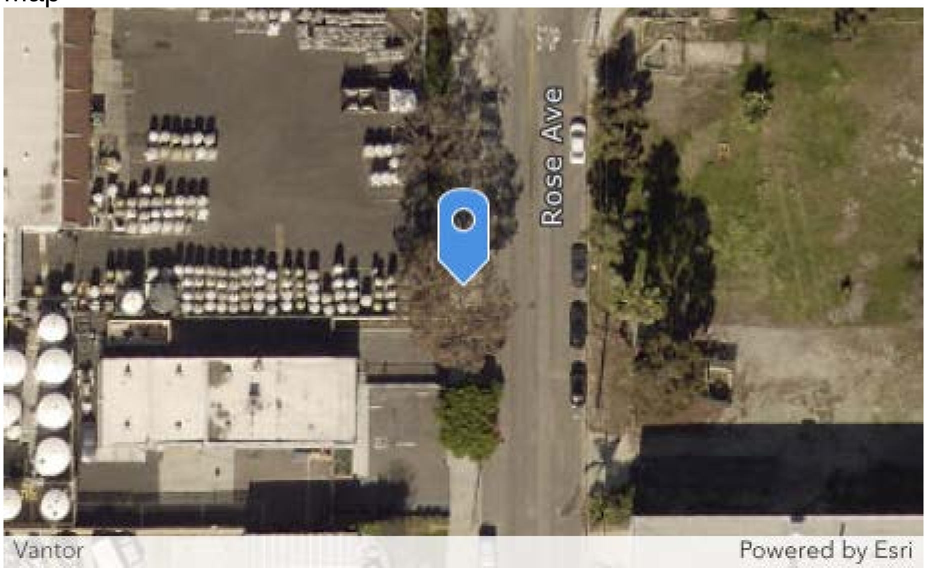
INDIVIDUAL RECORD REPORT FOR SIDEWALK REPAIR

Location Details

Street Address or Location	Located On	From	To
2765 Rose Ave	Rose Avenue	28th	End

Map



Displacement Report

Displacement Rating	Length or Quantity (feet)	Width (feet)	Area (square feet)	Comments
2	16	10	160	

Site Photos

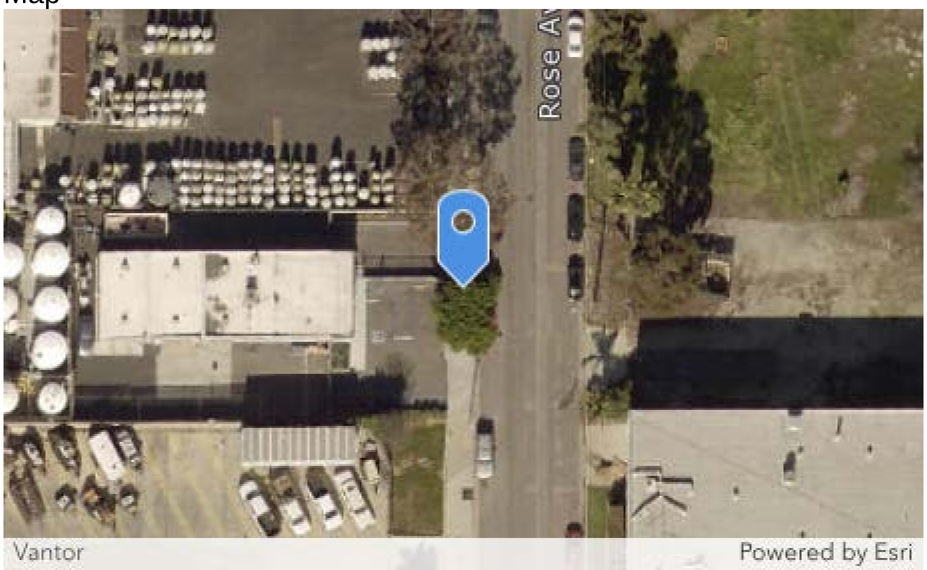

NO
PARKING
FROM

INDIVIDUAL RECORD REPORT FOR SIDEWALK REPAIR

Location Details

Street Address or Location	Located On	From	To
2765 Rose Ave	Rose Avenue	28th	End

Map



Displacement Report

Displacement Rating	Length or Quantity (feet)	Width (feet)	Area (square feet)	Comments
3	31	10	310	Includes curb and gutter

Site Photos

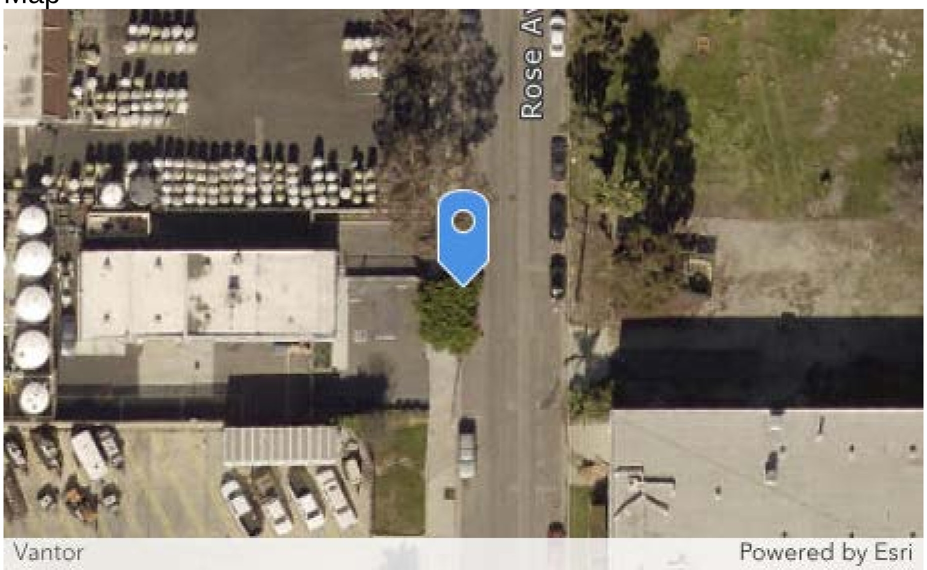

ANCON

INDIVIDUAL RECORD REPORT FOR SIDEWALK REPAIR

Location Details

Street Address or Location	Located On	From	To
2765 Rose Ave	Rose Avenue	28th	End

Map



Displacement Report

Displacement Rating	Length or Quantity (feet)	Width (feet)	Area (square feet)	Comments
4	31		0	Curb and gutter

Site Photos

INDIVIDUAL RECORD REPORT FOR SIDEWALK REPAIR

Location Details

Street Address or Location	Located On	From	To
2424 Lewis Ave	Lewis Avenue	Burnett	Willow

Map

Displacement Report

Displacement Rating	Length or Quantity (feet)	Width (feet)	Area (square feet)	Comments
4	38	10	380	

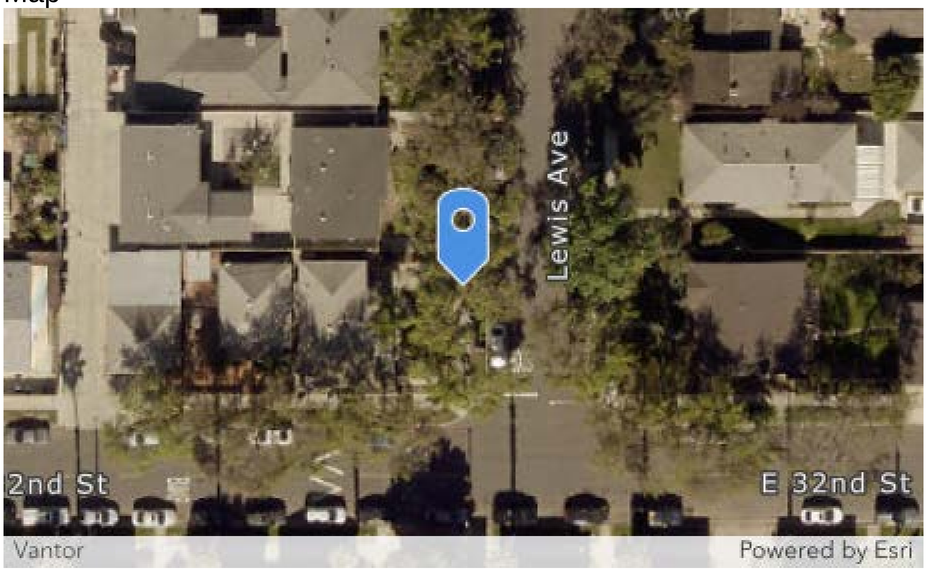
Site Photos

INDIVIDUAL RECORD REPORT FOR SIDEWALK REPAIR

Location Details

Street Address or Location	Located On	From	To
3201 Lewis Ave	Lewis Avenue	32nd	33rd

Map



Displacement Report

Displacement Rating	Length or Quantity (feet)	Width (feet)	Area (square feet)	Comments
3	21	5	105	

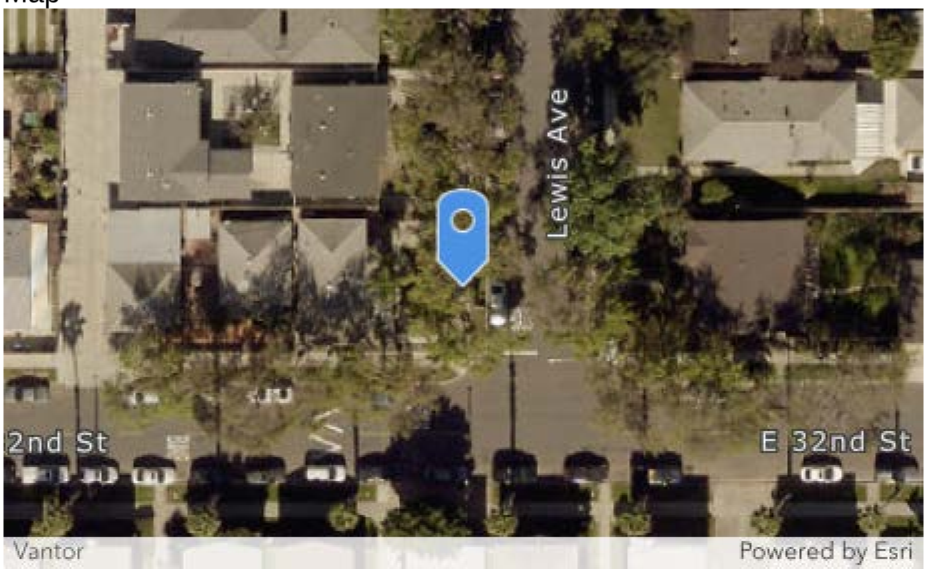
Site Photos

INDIVIDUAL RECORD REPORT FOR SIDEWALK REPAIR

Location Details

Street Address or Location	Located On	From	To
3201 Lewis Ave	Lewis Avenue	32nd	33rd

Map



Displacement Report

Displacement Rating	Length or Quantity (feet)	Width (feet)	Area (square feet)	Comments
1	8	5	40	

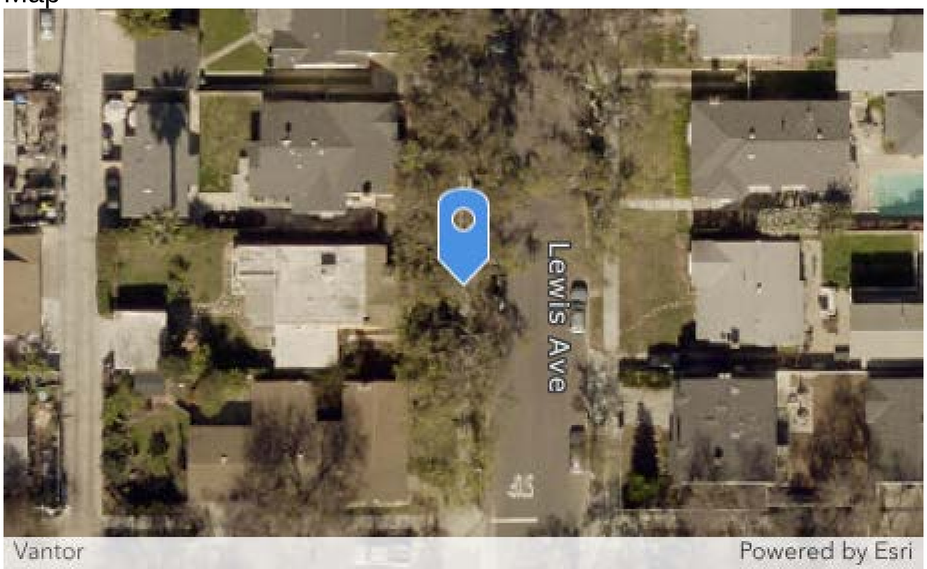
Site Photos

INDIVIDUAL RECORD REPORT FOR SIDEWALK REPAIR

Location Details

Street Address or Location	Located On	From	To
3309 Lewis Ave	Lewis Avenue	33rd	Wardlow

Map



Displacement Report

Displacement Rating	Length or Quantity (feet)	Width (feet)	Area (square feet)	Comments
2	23	5	115	

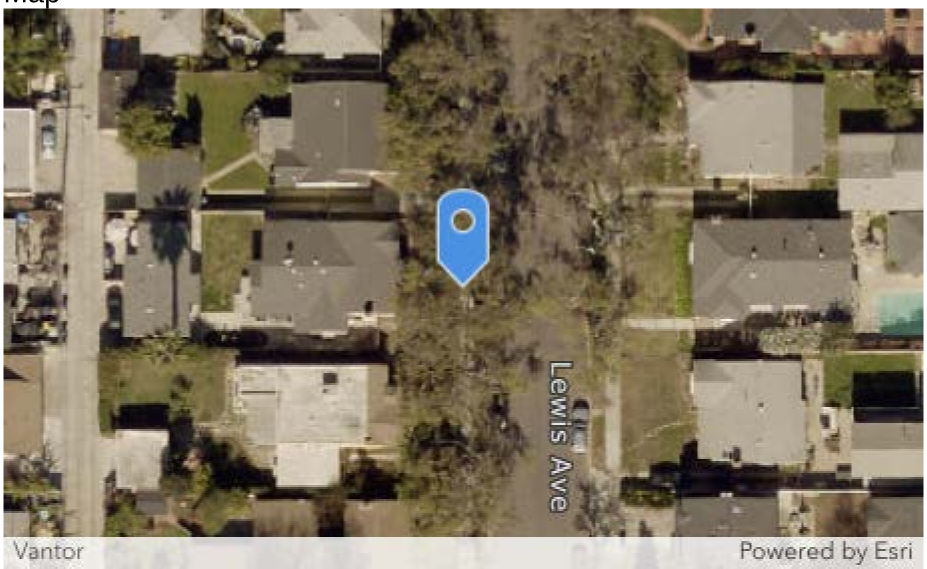
Site Photos

INDIVIDUAL RECORD REPORT FOR SIDEWALK REPAIR

Location Details

Street Address or Location	Located On	From	To
3311 Lewis Ave	Lewis Avenue	33rd	Wardlow

Map



Displacement Report

Displacement Rating	Length or Quantity (feet)	Width (feet)	Area (square feet)	Comments
3	43	5	215	

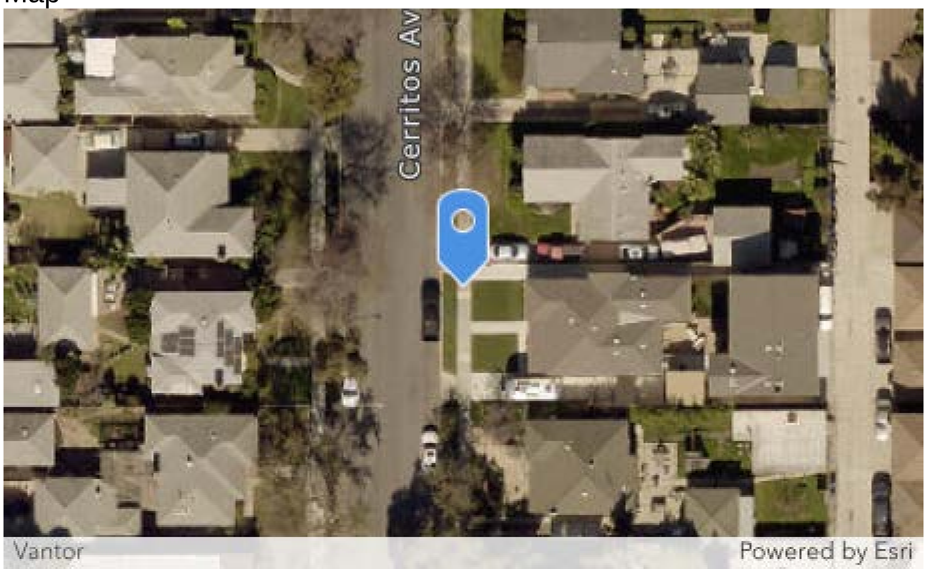
Site Photos

INDIVIDUAL RECORD REPORT FOR SIDEWALK REPAIR

Location Details

Street Address or Location	Located On	From	To
3240 Cerritos Ave	Cerritos Avenue	32nd	33rd

Map



Displacement Report

Displacement Rating	Length or Quantity (feet)	Width (feet)	Area (square feet)	Comments
2	37	5	185	

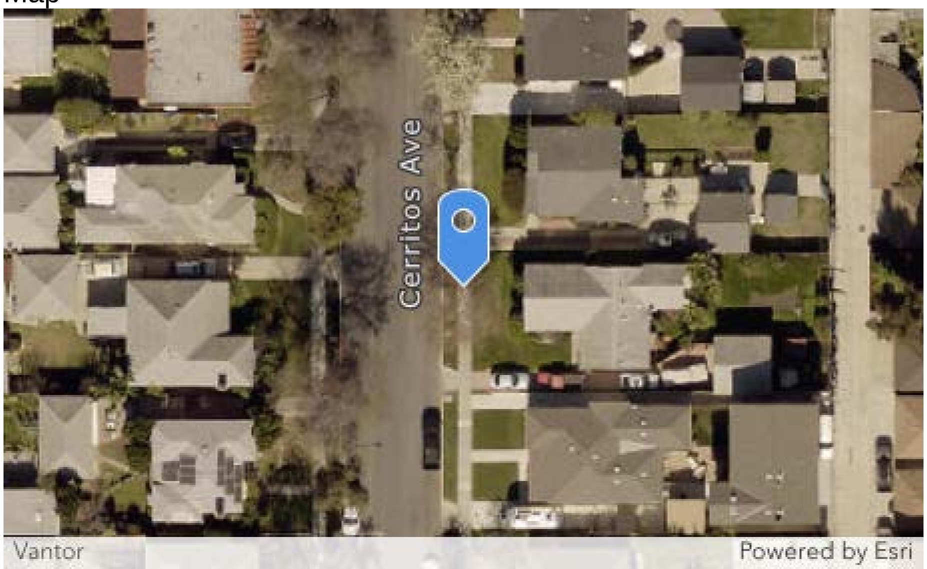
Site Photos

INDIVIDUAL RECORD REPORT FOR SIDEWALK REPAIR

Location Details

Street Address or Location	Located On	From	To
3246 Cerritos Ave	Cerritos Avenue	32nd	33rd

Map



Displacement Report

Displacement Rating	Length or Quantity (feet)	Width (feet)	Area (square feet)	Comments
2	30	5	150	

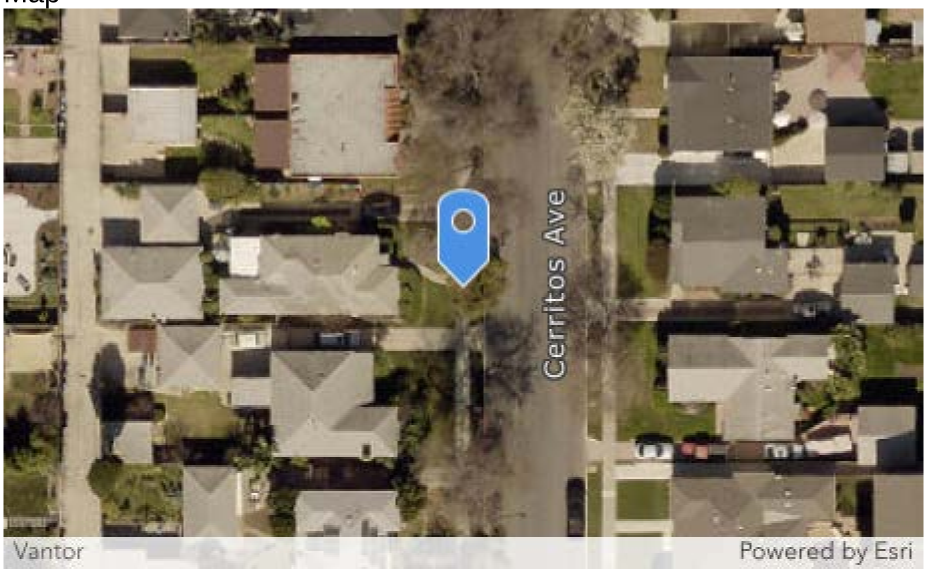
Site Photos

INDIVIDUAL RECORD REPORT FOR SIDEWALK REPAIR

Location Details

Street Address or Location	Located On	From	To
3255 Cerritos Ave	Cerritos Avenue	32nd	33rd

Map



Displacement Report

Displacement Rating	Length or Quantity (feet)	Width (feet)	Area (square feet)	Comments
3	35	5	175	

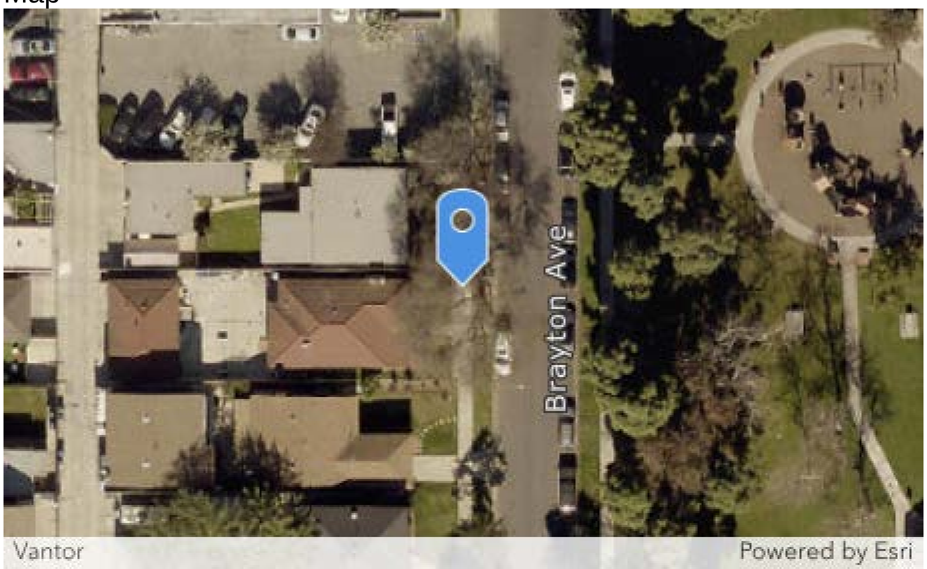
Site Photos

INDIVIDUAL RECORD REPORT FOR SIDEWALK REPAIR

Location Details

Street Address or Location	Located On	From	To
3375 Brayton Ave	Brayton Avenue	33rd	Wardlow

Map



Displacement Report

Displacement Rating	Length or Quantity (feet)	Width (feet)	Area (square feet)	Comments
3	87	5	435	

Site Photos

Exhibit “B”
Schedule of Maintenance Services

The selected contractor shall perform all services with the term of the agreement and in accordance with the specifications set forth under Exhibits “A” and Exhibit “A-1” at compensation rates provided in Exhibit “C”.

Exhibit “C”
Compensation

BASE BID SCHEDULE					
Item No.	**Scope of work**	**Estimated Quantity**	**Units**	**Unit Cost**	**Total**
1	Remove and replace concrete sidewalk per City Standard No. 207, the Standard Specifications for Public Works Construction (2021) and contract documents. Remove tree roots underneath sidewalk. All locations are within City of Signal Hill as shown in Exhibit “A-1”.	4023	SF	$12.50	$50,287.50
2	Construct curb and gutter as shown in Exhibit “A-1” and per City Standard No. 204, Type D-1. All locations are within the City of Signal Hill as shown in Exhibit “A-1”	73	LF	$68.00	$4,964.00
3	Traffic control and Mobilization	1	LS	$3,000.00	$3,000.00
Base Bid Total					$58,251.50

All other work items, labor, materials, tools, expendable equipment, utility and transportation services which are not specifically listed in the above bid items but are necessary to fully perform the work per contract documents and all other applicable standards and codes are considered to be included in the above bid items.

Exact work locations will be provided by the City prior to start of construction. If requested and approved by the City, the contractor may perform additional work at the unit prices listed above and in accordance with section 3.3.1 and 3.3.4 in this Agreement.

Contractor shall provide a Performance Bond and Payment Bond pursuant to Sections 3.2.12.1 and 3.2.12.2 of this Agreement, executed by a surety meeting the qualifications described in Section 3.2.12.4.

EXHIBIT "D"
INSURANCE REQUIREMENTS

1.1 Insurance.

1.1.1 Time for Compliance. Contractor shall not commence work under this Agreement until it has provided evidence satisfactory to the City that it has secured all insurance required under this section. In addition, Contractor shall not allow any subcontractor to commence work on any subcontract until it has provided evidence satisfactory to the City that the subcontractor has secured all insurance required under this section.

1.1.2 Types of Insurance Required. As a condition precedent to the effectiveness of this Agreement for work to be performed hereunder, and without limiting the indemnity provisions of the Agreement, the Contractor, in partial performance of its obligations under such Agreement, shall procure and maintain in full force and effect during the term of the Agreement the following policies of insurance. If the existing policies do not meet the insurance requirements set forth herein, Contractor agrees to amend, supplement or endorse the policies to do so.

(A) Commercial General Liability: Commercial General Liability Insurance which affords coverage at least as broad as Insurance Services Office "occurrence" form CG 0001, or the exact equivalent, with limits of not less than $1,000,000 per occurrence and not less than $2,000,000 in the general aggregate, for bodily injury, personal injury, and property damage, and a $2,000,000 completed operations aggregate. Defense costs shall be paid in addition to the limits. The policy shall contain no endorsements or provisions (1) limiting coverage for contractual liability; (2) excluding coverage for claims or suits by one insured against another (cross-liability); or (3) containing any other exclusion(s) contrary to the terms or purposes of this Agreement.

(B) Automobile Liability Insurance: Automobile Liability Insurance with coverage at least as broad as Insurance Services Office Form CA 0001 covering "Any Auto" (Symbol 1), or the exact equivalent, covering bodily injury and property damage for all activities with limits of not less than $1,000,000 combined limit for each occurrence.

(C) Workers' Compensation: Workers' Compensation Insurance, as required by the State of California and Employer's Liability Insurance with a limit of not less than $1,000,000 per accident for bodily injury and disease.

1.1.3 Endorsements. Required insurance policies shall contain the following provisions, or Contractor shall provide endorsements on forms approved by the City to add the following provisions to the insurance policies:

(D) Contractor's pollution liability insurance. Coverage shall provide for liability arising out of sudden, accidental, and gradual pollution, and remediation. The policy limit shall be no less than $1,000,000 per claim and in the aggregate. All activities contemplated in this agreement shall be specifically scheduled on the policy as "covered operations." The policy shall provide coverage for remediation of the site in the event of an environmental contamination event arising out of the materials, supplies, products, work, operations, or workmanship.

(A) Commercial General Liability:

(1) Additional Insured: The City, its officials, officers, employees, agents, and volunteers shall be additional insureds with regard to liability and defense of suits or claims arising out of the performance of the Agreement. For all policies of Commercial General Liability insurance, Contractor shall provide endorsements in the form of ISO CG 20 10 10 01 and 20 37 10 01 (or endorsements providing the exact same coverage) to effectuate this requirement.

Additional Insured Endorsements shall not (1) be restricted to "ongoing operations"; (2) exclude "contractual liability"; (3) restrict coverage to "sole" liability of Contractor; or (4) contain any other exclusions contrary to the terms or purposes of this Agreement.

(2) Cancellation: Required insurance policies shall not be canceled or the coverage reduced until a thirty (30) day written notice of cancellation has been served upon the City except ten (10) days shall be allowed for non-payment of premium.

(B) Automobile Liability:

(1) Cancellation: Required insurance policies shall not be canceled or the coverage reduced until a thirty (30) day written notice of cancellation has been served upon the City except ten (10) days shall be allowed for non-payment of premium.

(C) Workers' Compensation:

(1) Cancellation: Required insurance policies shall not be canceled or the coverage reduced until a thirty (30) day written notice of cancellation has been served upon the City except ten (10) days shall be allowed for non-payment of premium.

(2) Waiver of Subrogation: A waiver of subrogation stating that the insurer waives all rights of subrogation against the City, its officials, officers, employees, agents, and volunteers.

1.1.4 <u>Primary and Non-Contributing Insurance</u>. All policies of Commercial General Liability and Automobile Liability insurance shall be primary and any other insurance, deductible, or self-insurance maintained by the City, its officials, officers, employees, agents or volunteers shall not contribute with this primary insurance. Policies shall contain or be endorsed to contain such provisions.

1.1.5 <u>Waiver of Subrogation</u>. All required policies of Commercial General Liability and Automobile Liability insurance shall contain or be endorsed to waive subrogation against the City, its officials, officers, employees, agents, and volunteers or shall specifically allow Contractor or others providing insurance evidence in compliance with these specifications to waive their right of recovery prior to a loss. Contractor hereby waives its own right of recovery against the City, its officials, officers, employees, agents and volunteers and shall require similar written express waivers and insurance clauses from each of its subcontractors.

1.1.6 <u>Deductibles and Self-Insured Retentions</u>. Any deductible or self-insured retention must be approved in writing by the City and shall protect the City, its officials, officers, employees, agents and volunteers in the same manner and to the same extent as they would have been protected had the policy or policies not contained a deductible or self-insured retention.

1.1.7 Evidence of Insurance. The Contractor, concurrently with the execution of the Agreement, and as a condition precedent to the effectiveness thereof, shall deliver either certified copies of the required policies, or original certificates on forms approved by the City, together with all endorsements affecting each policy. Required insurance policies shall not be in compliance if they include any limiting provision or endorsement that has not been submitted to the City for approval. The certificates and endorsements for each insurance policy shall be signed by a person authorized by that insurer to bind coverage on its behalf. At least fifteen (15 days) prior to the expiration of any such policy, evidence of insurance showing that such insurance coverage has been renewed or extended shall be filed with the City. If such coverage is cancelled or reduced and not replaced immediately so as to avoid a lapse in the required coverage, Contractor shall, within ten (10) days after receipt of written notice of such cancellation or reduction of coverage, file with the City evidence of insurance showing that the required insurance has been reinstated or has been provided through another insurance company or companies.

1.1.8 Failure to Maintain Coverage. In the event any policy of insurance required under this Contract does not comply with these specifications or is canceled and not replaced immediately so as to avoid a lapse in the required coverage, City has the right but not the duty to obtain the insurance it deems necessary and any premium paid by City will be promptly reimbursed by Contractor or City will withhold amounts sufficient to pay premium from Contractor payments. In the alternative, City may cancel this Agreement.

1.1.9 Acceptability of Insurers. Each such policy shall be from a company or companies with a current A.M. Best's rating of no less than A:VII and authorized to transact business of insurance in the State of California, or otherwise allowed to place insurance through surplus line brokers under applicable provisions of the California Insurance Code or any federal law.

Products/completed operations coverage. Products liability coverage shall extend for a minimum of three years (3) after project completion, and completed operations coverage for construction agreements shall extend for 10 years from the date of substantial completion of the project or the statute of repose, whichever is longer. Coverage shall be included on behalf of the insured for covered claims arising out of the actions of independent contractors. If the insured is using subcontractors, the Policy must include work performed “by or on behalf” of the insured. Policy shall contain no language that would invalidate or remove the insurer’s duty to defend or indemnify for claims or suits expressly excluded from coverage. Policy shall specifically provide for a duty to defend on the part of the insurer. The Agency, its officials, officers, agents, and employees, shall be included as additional insureds under the Products and Completed Operations coverage.

1.1.10 Enforcement of Contract Provisions (non estoppel). Contractor acknowledges and agrees that actual or alleged failure on the part of the City to inform Contractor of non-compliance with any requirement imposed no additional obligation on the City nor does it waive any rights hereunder.

1.1.11 Requirements Not Limiting. Requirement of specific coverage or limits contained in this section are not intended as a limitation on coverage, limits, or other requirement, or a waiver of any coverage normally provided by any insurance.

1.1.12 Insurance for Subcontractors. Contractor shall include all subcontractors engaged in any work for Contractor relating to this Agreement as additional insureds under the Contractor's policies, or the Contractor shall be responsible for causing subcontractors to purchase the appropriate insurance in compliance with the terms of these Insurance Requirements, including adding the City, its officials, officers, employees, agents and volunteers as Additional Insureds to the subcontractor's policies. All policies of Commercial General Liability insurance provided by Contractor's subcontractors performing work relating to this Agreement shall be endorsed to name the City, its officials, officers, employees, agents and volunteers as additional insureds using endorsement form ISO CG 20 38 04 13 and ISO CG 20 40 or endorsements providing equivalent coverage. Contractor shall not allow any subcontractor to commence work until it has received satisfactory evidence of subcontractor's compliance with all insurance requirements under this Agreement, to the extent applicable. The Contractor shall provide satisfactory evidence of compliance with this section upon request of the City.

CITY OF SIGNAL HILL

STAFF REPORT

2175 Cherry Avenue • Signal Hill, California 90755-3799

8/11/2026

AGENDA ITEM

TO: **HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL**

FROM: **JOY POST ASSISTANT CITY CLERK**

BY: **MATTHEW E. RICHARDSON CITY ATTORNEY**

SUBJECT:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA DECLARING ITS INTENTION TO TRANSITION FROM AT-LARGE TO BY-DISTRICT ELECTIONS PURSUANT TO CALIFORNIA ELECTIONS CODE SECTION 10010 AND SETTING FORTH THE PROCESS FOR TRANSITIONING TO DISTRICT ELECTIONS

Summary:

The City received a letter challenging its use of an at-large voting system. The letter alleges that the City's use of at-large elections violates the California Voting Rights Act's ("CVRA") prohibitions on racially polarized voting and vote dilution. Over 700 public agencies have transitioned from at-large to by-district elections due to the nature of the CVRA. Most have done so without contesting the underlying allegations of racially polarized voting and vote dilution in order to avoid large attorneys fee awards. Similarly, in order to avoid expensive litigation and probably attorneys' fee awards, staff is recommending that the City Council initiate the process of transitioning from at-large to by-district elections.

Recommendation:

It is recommended that the City Council adopt the following resolution declaring the City Council's intention to transition from at-large to by-district elections pursuant to the provisions of the California Voting Rights Act:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA DECLARING ITS INTENTION TO TRANSITION FROM AT-LARGE TO BY-DISTRICT ELECTIONS PURSUANT TO CALIFORNIA ELECTIONS CODE SECTION 10010 AND SETTING FORTH THE PROCESS FOR TRANSITIONING TO DISTRICT ELECTIONS

Fiscal Impact:

If the City Council adopts Resolution 2026-08-6957, an expert demographer would be needed to prepare the district maps; that cost is approximately $30,000. If the City adopts by-district elections voluntarily and within the law's "safe harbor" provision, the City will be responsible for attorneys' fees and costs for a maximum amount of approximately $34,000 to the potential plaintiffs represented by Mr. Shenkman. If the City decides to not move forward with the transition to by-district elections, and Mr. Shenkman files a CVRA lawsuit against the City, the financial impact could be much higher.

CEQA Analysis:

The proposed Ordinance is not a "project" pursuant to Sections 15060(c)(2) and 15060(c)(3) of Title 14 of the California Code of Regulations. Specifically, this Resolution simply states the City Council intention to transition from at-large to by-district elections, which will not result in a direct or reasonably foreseeable indirect physical change in the environment. Moreover, under Section 15061 (b)(3) of the State CEQA Guidelines, this Resolution is exempt from the requirements of CEQA because it can be seen with certainty that the provisions contained herein would not have the potential for causing a significant effect on the environment.

Background:

The City of Signal Hill currently elects its five-member City Council through an "at-large" electoral system in which each City Council member may reside anywhere within the City's boundaries, and each member is elected by the voters of the entire electorate to provide Citywide representation. This is in contrast to a "by-district" electoral system where the City is divided into geographical districts, where each City Council candidate must reside in the district he or she will represent, and only voters within a given district vote for that district's Council Member.

On June 29, 2026, the City received a letter from Shenkman & Hughes on behalf of the Southwest Voter Registration Education Project, that claims the City's at-large system of voting dilutes the ability of Latino voters to elect candidates of their choice or to otherwise influence the outcome of the City's elections. As a result, Mr. Shenkman claims that the City's at-large elections violate the California Voting Rights Act. Mr. Shenkman was required to send this letter before he could file a lawsuit claiming the City has violated the CVRA.

The letter received by the City from Mr. Shenkman asked for a response from the City by August 10, 2026, but did not include any evidence to support a claim of a CVRA violation, and the City is not aware of any such evidence at this time and denies that its election system violates the CVRA or any other similar law. This report provides background information on the CVRA and the City's options to respond to Mr. Shenkman's demand letter.

Analysis:

The California Voting Rights Act (CVRA)

The California Voting Rights Act, Elections Code Sections 14025-14032, was enacted in 2002 and provides a private right of action to members of any protected class where an at-large election system impairs the ability of a protected class to elect candidates of its choice or its ability to influence the outcome of an election.

The CVRA allows for legal challenges to any at-large system, seeking a court order that a public agency convert to a by-district election system. A violation of the CVRA may be established if it can be shown that racially polarized voting has combined with an at-large voting system to impair the ability of a protected class of voters to elect candidates of its choice or to influence the outcome of an election.

“Racially polarized voting” under the CVRA means voting in which there is a difference between the choice of candidates (or other electoral choices) that are preferred by voters in a protected class and the choice of candidates (and other electoral choices) preferred by voters in the rest of the electorate as defined by federal law under the Federal Voting Rights Act.

A plaintiff can allege under the CVRA that a local public agency’s “at-large” electoral system results in prohibited discrimination against minority voters and, as a result, the defendant agency must transition to a by-district system to remedy that discrimination. Importantly, the CVRA does not require a plaintiff to show racial discrimination by the agency or other discriminatory intent. Due to the broad wording of the CVRA, to date no public entity has successfully defended itself against a CVRA challenge; some agencies have paid millions of dollars in plaintiffs’ attorney fees trying to do so.

In fact, close to 700 public agencies have transitioned from at-large to by-district elections after receiving CVRA threat letters. Following is a brief listing of notable fee awards paid by cities who have challenged CVRA threat letters:

- Palmdale: $4.7 million
- Santa Clara: $3.8 million
- Modesto: $3 million
- Highland: $1.3 million
- Anaheim: $1.1 million
- Santa Monica: $10 million (requested to-date)

These amounts do not include costs of defense, which in many cases were also in the millions of dollars. Due to the fact that no public agency has prevailed in a CVRA challenge, and the likelihood of high attorneys’ fees, most public agencies voluntarily transition to by-district elections without contesting the allegations of racially polarized voting and vote dilution, which is staff’s recommendation here. In summary, given the lack of clarity in the CVRA, cities voluntary transition to district elections not because they have actually violated the law but because the legal process created by the law establishes an opportunity for substantial financial jeopardy and loss of revenue to the community that most often outweighs the benefits of contesting the issue in court.

The Process for Transitioning Under the CVRA

The CVRA provides a defined process for transitioning to by-district elections, including a very short timeline for doing so. Following are the basic steps of that process.

(1) Demand Letter and Response Period.

The first step in initiating the CVRA process is a prospective plaintiff sending a demand letter, as Mr. Shenkman has done here. Once that letter is sent, the prospective plaintiff cannot sue the City for at least 45 days from the City's receipt of the letter. The 45th day from June 29, 2026, (the date the City received the letter) is Thursday, August 13, 2023.

(2) Resolution of Intention.

The City then has the option to voluntarily transition to by-district elections, beginning with the adoption of a resolution declaring its intention to transition from at-large to district-based elections. The resolution also addresses the steps the City will take to facilitate the transition, including an estimated schedule. Once the resolution of intention is adopted, the prospective plaintiff is barred from suing the City for at least 90 days from the date of the resolution's adoption.

(3) Public Hearings Prior to Drawing of District Map.

An important step in the actual process of transitioning to district elections is preparing a draft district map. Before drawing a map, the City must hold at least two public hearings over a period of no more than 30 days at which the public must be invited to provide input regarding the district's composition.

(4) District Map Drawing.

Based on City Council and community input, an expert will then prepare a proposed map or maps. Each district must be nearly equal in total population, using the data from the most recent census. The districts must be prepared in compliance with specific State and federal requirements, including considerations of contiguity, compactness, communities of interest, and natural geographic boundaries.

(5) Timing and Sequence of Elections.

During this process the City Council will also need to establish the timing and sequence of district elections. The change to district boundaries will not affect the current at-large terms of any incumbents. Following the first election with the new district map, the City Council would be comprised of approximately half of its members elected by-district and approximately half of its members elected at-large.

(6) Public Hearings for Map Consideration.

After the draft maps have been prepared, the City must publish and make them available to the public. The City must also show the staggered terms of office and the potential sequence of the elections. The City Council must then hold at least two additional public hearings over a period of no more than 45 days during which the public will be invited to provide input regarding the draft maps and sequence of elections. The first draft map must be published at least seven days before it is considered at a public hearing. If the map is revised at or during a hearing, it must be published again and made available to the public for at least seven days before being adopted.

(7) Map Adoption.

After selecting a map and choosing the timing and sequence of the election, the City Council would then adopt an ordinance providing for by-district elections, approve the map, and begin implementing by-district elections.

(8) Safe Harbor for Attorneys' Fees.

Should the Council ultimately adopt the ordinance establishing district-based elections within the 90-day time frame, the prospective plaintiff will be barred from filing a CVRA lawsuit against the City. However, within 30 days of the final adoption, he may demand reimbursement for the cost of the work product generated to support the initial notice. His demand must be made in writing and must be substantiated with financial documentation. The City must reimburse the potential plaintiff for reasonable costs incurred within 45 days of the written demand. The amount may not exceed approximately $34,000. ($30,000 statutory cap indexed for several years of inflation). Should the City fail to transition to by-district elections with the 90-day period provided by the CVRA, it loses the protection of the attorneys' fees cap and will be exposed to much higher fee requests.

(9) Proposed Resolution of Intention

If the City Council prefers to stay within the "safe harbor" provisions described above, it should adopt the attached resolution of intention. The Resolution commences the transition process, will stay any potential CVRA lawsuit, and gives the City Council time to complete the process of transitioning to by -district elections.

Attachments:

A. Resolution No.2026-08-6957, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA DECLARING ITS INTENTION TO TRANSITION FROM AT-LARGE TO BY-DISTRICT ELECTIONS PURSUANT TO CALIFORNIA ELECTIONS CODE SECTION 10010 AND SETTING FORTH THE PROCESS FOR TRANSITIONING TO DISTRICT ELECTIONS."

RESOLUTION NO. 2026-08-6957

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA DECLARING ITS INTENTION TO TRANSITION FROM AT-LARGE TO BY-DISTRICT ELECTIONS PURSUANT TO CALIFORNIA ELECTIONS CODE SECTION 10010 AND SETTING FORTH THE PROCESS FOR TRANSITIONING TO DISTRICT ELECTIONS

WHEREAS, City Council members of the City of Signal Hill are currently elected by at-large elections, whereby each member is elected through a city-wide vote; and

WHEREAS, the California Voting Rights Act became law in 2003, and provides a means for attorneys and plaintiffs to seek a change from an agency's at-large election system to a different system, typically a by-district election system, and also allows for the recovery of a plaintiff's attorneys' fees; and

WHEREAS, on June 29, 2026, the City received a certified letter from Kevin Shenkman of the law firm of Shenkman & Hughes, on behalf of his client, the Southwest Voter Registration Education Project, asserting that the City's at-large council election system may violate the California Voting Rights Act ("CVRA") and threatened litigation if the City does not voluntarily transition to a district-based election system for electing its council members; and

WHEREAS, the letter received by the City from Mr. Shenkman asked for a response from the City by August 10, 2026, but did not include any evidence to support a claim of a CVRA violation, and the City is not aware of any such evidence at this time and denies that its election system violates the CVRA or any other similar law; and

WHEREAS, the City Council has nevertheless determined due to the high cost of litigation, including the potential payment of plaintiff's attorneys' fees, that the public interest is better served by initiating a process for transition to a district-based election system in order to avoid the costs associated with defending a lawsuit under the CVRA; and

WHEREAS, the California Legislature has amended Elections Code Section 10010 to provide a method whereby a jurisdiction may expeditiously transition to a district-based election system and avoid the high cost of litigation under the CVRA; and

WHEREAS, Section 10010 will delay CVRA litigation and cap attorneys' fees associated with a CVRA claim if, within 45 days of receipt of a claim under the CVRA, the City adopts a resolution stating its intention to transition to district-based elections, and within 90 days thereafter (or as otherwise stipulated by the parties), the City adopts an ordinance transitioning to a district-based election system consistent with the intent and purpose of the California Voting Rights Act; and

WHEREAS, the City Council desires to declare its intention to adopt an ordinance pursuant to Government Code Section 34886, transitioning from at-large to district-based elections for the next general municipal election, establish specific steps it will undertake to facilitate this transition, and establish an estimated time frame for doing so.

NOW THEREFORE, BE IT RESOLVED THAT THE CITY COUNCIL OF THE CITY OF SIGNAL HILL HEREBY:

Section 1. Recitals

That the recitals set forth above are true and correct.

Section 2. Intent to Transition to District-Based Elections

That the City Council intends to consider adoption of an ordinance, as authorized by Government Code Section 34886, consistent with Elections Code Section 10010, to transition to a district-based election system for use in the City's General Municipal Election for City Council members and directs the City Attorney to inform Mr. Shenkman of the City's intent to transition from an at-large election system to a by-district system by November 9, 2026.

Section 3. Upcoming Actions

That the City Council shall take, or shall cause City staff to take, the following actions, as close as possible to 90 days following the effective date of this Resolution, unless extended as permitted under Elections Code section 10010, taking into consideration time required for public outreach and input, agenda requirements under the Brown Act, the City Council's meeting schedule, and the timeframes established under Elections Code section 10010:

(a) Conduct public outreach, including to non-English-speaking communities, to explain the districting process and to encourage public participation;

(b) Before drawing a draft map or maps of the proposed district boundaries, hold at least two public hearings at which the public is invited to provide input regarding the composition of the districts and to consider district boundaries as provided in Elections Code Section 10010;

(c) After drawing a draft map or maps, publish the draft map(s) and the potential sequence of the district elections, and hold at least two public hearings at which the public is invited to provide input regarding the content of the draft map or maps and the proposed sequence of elections; and

(d) Hold a public hearing at which the City Council will consider and adopt an ordinance establishing district elections, including the adoption of a district boundary map and the sequence of the district elections.

Section 4. Severability

That the City Council declares that, should any provision, section, paragraph, sentence or word of this Resolution be rendered or declared invalid by any final court action in a court of competent jurisdiction or by reason of any preemptive legislation, the remaining provisions, sections, paragraphs, sentences or words of this Resolution as hereby adopted shall remain in full force and effect.

Section 5. Repeal of Conflicting Provisions

That all the provisions heretofore adopted by the City or the City Council that are in conflict with the provisions of this Resolution are hereby repealed.

Section 6. Effective Date

That this Resolution shall take effect upon its adoption.

Section 7. Certification

That the City Clerk shall certify to the passage and adoption of this resolution and enter it into the book of original resolutions.

Section 8. CEQA

That the proposed Resolution is not a "project" pursuant to Sections 15060(c)(2) and 15060(c)(3) of Title 14 of the California Code of Regulations. Specifically, the Resolution simply states the City Council’s intention to transition from at-large to by-district elections, which will not result in a direct or reasonably foreseeable indirect physical change in the environment. Moreover, under Section 15061(b)(3) of the State CEQA Guidelines, this Resolution is exempt from the requirements of CEQA because it can be seen with certainty that the provisions contained herein would not have the potential for causing a significant effect on the environment.

PASSED, APPROVED, AND ADOPTED at a regular meeting of the City Council of Signal Hill, California on this 11th day of August 2026.

TINA L. HANSEN, MAYOR

ATTEST:

DARITZA PEREZ, CITY CLERK

2175 Cherry Avenue • Signal Hill, California 90755-3799

CITY OF SIGNAL HILL

STAFF REPORT

8/11/2026

AGENDA ITEM

TO: **HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL**

FROM: **CARLO TOMAINO CITY MANAGER**

BY: **GABINO C. LUNA PUBLIC WORKS DIRECTOR**

SUBJECT:

VEHICLE BUDGET CARRYOVER

Summary:

Staff recommends that the City Council adopt a resolution authorizing the carryover of Vehicle Replacement Fund's unspent appropriations from Fiscal Year 2025-26 to Fiscal Year 2026-27. The recommended action allows the City to purchase vehicles not received prior to the end of Fiscal Year 2025-26

Strategic Plan Goals:

Goal No. 2 Community Safety: Maintain community safety by supporting public safety services and increasing emergency preparedness.

Goal No. 5 High-Functioning Government: Strengthen internal communication, recruitment, retention, systems, and processes to increase the effectiveness and efficiency of city services.

Recommendation:

Adopt a Resolution, entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, AMENDING THE ADOPTED BUDGET AND AUTHORIZING BUDGET APPROPRIATIONS FOR FISCAL YEAR 2026-27.

Fiscal Impact:

The City Council previously authorized the replacement of vehicles and equipment and appropriated funding as part of Fiscal Year 2025-26 budget from the Internal Service Fund - Vehicle Replacement in account 601-40-5842 Vehicles & Large Equipment.

Staff recommends approval of a $417,020 budget carryover appropriation from Fiscal Year 2025-26 to Fiscal Year 2026-27 to complete the acquisition of the previously authorized vehicles and equipment. The carryover provides for funding for executed purchase orders and services initiated during Fiscal Year 2025-26 that remain in progress due to production, delivery, or upfitting delays. Staff has provided an equipment schedule below for the City Council's reference.

Table 1 - Vehicles and Equipment Schedule

Department	**Vehicle**	**Status**	**Carryover Amount**
Public Works	Vehicle #51808 - Replacement Heavy Duty Vehicle	Purchase Order Issued FY 25-26 -	$182,397
Public Works	Vehicle #60208 - Replacement Heavy Duty Vehicle	Purchase Order Issued FY 25-26-Delivery Status (ETA 1-2 months)	$146,623
Police	Vehicle #72520 - Replacement Patrol Vehicle - Upfitting Remaining	Upfit on Schedule - October 2026	$39,000
Police	Vehicle #72620 - Replacement Patrol Vehicle - Upfitting Remaining	Upfit on Schedule - October 2026	$39,000
Public Works	1980 Trailer (Water Division Equipment - Emergency Response)	Manufacturer Selection Finalized - Pending Delivery (September 2026)	$10,000
Total			**$417,020**
		Budget Remaining FY 2025-26	**$417,176**

Background and Analysis:

As part of the Fiscal Year 2025-26 Year 2 Replacement Program, staff initiated the procurement of four replacement vehicles and one trailer during Fiscal Year 2025-26. Due to extended manufacturing lead times, delivery schedules, vendor scheduling conflicts, and upfitting requirements, the acquisitions could not be completed before the close of the fiscal year.

As of August 11, 2026, one heavy-duty vehicle is ready for delivery, while the remaining heavy-duty vehicle and trailer are anticipated to be delivered in the upcoming months. Two Police patrol vehicles have been received and inspected. The remaining budget of $39,000 for each vehicle is still needed to complete the upfitting. These vehicles are scheduled to be upfitted by October 2026.

Approval of the requested budget carryover would allow staff to complete the acquisition and preparation of these previously approved assets. These vehicles and equipment are necessary to maintain reliable, safe, and operational vehicles and equipment to support essential public services operations. Staff prepared a budget resolution to appropriate the Fiscal Year 2025-26 carryover funding into the Fiscal Year 2026-27 budget to complete these acquisitions (Attachment A).

Siamlu Cox

Attachments:

A. Budget Resolution
B. Budget Adjustment Status Report

RESOLUTION 2026-08-6955

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, AMENDING THE ADOPTED BUDGET AND AUTHORIZING BUDGET APPROPRIATIONS FOR FISCAL YEAR 2026-27

WHEREAS, the City Council approves the appropriation of funds for the purpose stated below.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. To authorize budget adjustment 27-XXX of the FY 2026-27 Budget as follows:

Purpose: Vehicle Budget Carryover

Fund	Dept	Object	Project	Description	Amount
1) Vehicle Budget Carryover					
601	40	5842		Vehicles & Large Equipment	$417,020.00
601	40	5805		Capitalized Assets	($417,020.00)

Section 2. To add the above-referenced adjustments to the Budget Adjustment Status Report (Exhibit A).

PASSED, APPROVED, AND ADOPTED at a regular meeting of the City Council of the City of Signal Hill, California, on this 11th day of August, 2026.

____
TINA L. HANSEN
MAYOR

ATTEST:

____
DARITZA PEREZ
CITY CLERK

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss.
CITY OF SIGNAL HILL)

I, JOY POST, Assistant City Clerk of the City of Signal Hill, California, hereby certify that Resolution No. 2026-08-6955 was adopted by the City Council of the City of Signal Hill at a regular meeting held on the 11th day of August, 2026, and that the same was adopted by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

____
JOY POST
ASSISTANT CITY CLERK

CITY OF SIGNAL HILL - SUMMARY OF BUDGET ADJUSTMENTS - FY 2026-27

Budget Adjustment #	Council Date	Description		Revenues	Expenditures	Capital Outlay	Transfers In	Transfers Out	Net Change
Capital Grants Fund - 240			Adopted	8,097,545.00	-	-	-	8,097,545.00	
27-002	7/14/2026	Willow St Corridor Intersection Improvement		89,679.00				89,679.00	-
									-
									-
			Adjusted	8,187,224.00	-	-	-	8,187,224.00	Total -
Capital Improvements - CIP - 400			Adopted	-	-	24,909,002.00	24,909,002.00	-	
27-002	7/14/2026	Willow St Corridor Intersection Improvement				89,679.00	89,679.00		-
									-
									-
			Adjusted	-	-	24,998,681.00	24,998,681.00	-	Total -
Water Operations Fund - 500			Adopted	8,100,212.00	7,333,564.00	9,365,717.00	47,782.00	-	
27-001	7/14/2026	Gundry Reservoir Roof Replacement				100,000.00			(100,000.00)
27-003	7/28/2026	Water Storage Purchase			199,996.08				(199,996.08)
									-
			Adjusted	8,100,212.00	7,533,560.08	9,465,717.00	47,782.00	-	Total (299,996.08)

Notes: If the net change is positive, there is an overall increase to the Fund Balance. If negative, there is an overall reduction to the Fund Balance.
The summary does not inlcude prior year carryovers and positive fund balance appropriations.

CITY OF SIGNAL HILL

STAFF REPORT

2175 Cherry Avenue • Signal Hill, California 90755-3799

8/11/2026

AGENDA ITEM

TO: **HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL**

FROM: **CARLO TOMAINO**
CITY MANAGER

BY: **DAVID HOPPER**
CITY TREASURER

SIAMLU COX
ADMINISTRATIVE SERVICES OFFICER/FINANCE DIRECTOR

SUBJECT:

WARRANT REGISTER DATED AUGUST 11, 2026

Summary:

The Warrant Register is a listing of all general disbursements recorded since the prior warrant register and are requested to be approved by the City Council.

Strategic Plan Goal(s):

Goal No. 1 Financial Stability: Ensure the City’s long-term financial stability and resilience.

Recommendation:

Authorize payment of the Warrant Register presented August 11, 2026.

Fiscal Impact:

The City has sufficient funds budgeted and available for payment.

Analysis:

Warrant Register for Council Meeting

Payment Type	Payment Date	Payment Numbers	Total
Regular Check	07.23.2026	VARIOUS	$ 315,907.42
Regular EFT	07.23.2026	105486 THRU 105514	$ 1,878,448.14
Manual DFT*	07.11 - 07.24.26	VARIOUS	$ 2,247,690.77
Subtotal			$ 4,442,046.33
Payroll Net**	07.16.2026	VARIOUS	$ 369,232.10
Subtotal			$ 369,232.10
Grand Total			**$ 4,811,278.43**

** EFT/Draft - Electronic/Draft Funds Transfer*

*** Represents the total net payroll direct deposit on pay date*

Staff is submitting all warrants for approval; invoices and supporting documentation are available for review in the Finance Department.

Attachment:

A. Warrant Register

Warrant Register
By Vendor Name
Payment Dates 7/11/2026 - 7/24/2026

City of Signal Hill

Payment Number	Payment Date	Payable Number	Payable Date	Description (Payable)	Account Number	Account Name	Amount
Vendor: 8952 - ABC IMAGING							
105769	07/23/2026	I-22996930	06/30/2026	PRINTING SVCS: SPECIAL EVENT FLAGS - FY 25-26	100-82-5723	Event/Program Costs	2,298.23
105809	07/23/2026	I-23002185	07/08/2026	CONCERT SPONSOR BANNER FY 26-27	100-82-5723	Event/Program Costs	383.82
						Vendor 8952 - ABC IMAGING Total:	**2,682.05**
Vendor: 9807 - ALASKA WATER PRODUCTS INC							
105770	07/23/2026	10620	07/01/2026	TEMP WATER CHIEF OPERATOR SVCS: JUN 2026	500-40-5400	Contract Services - General	3,298.00
105770	07/23/2026	10621	07/02/2026	PROFESSIONAL SVCS: HILLTOP PARK	100-94-5400	Contract Services - General	2,992.71
						Vendor 9807 - ALASKA WATER PRODUCTS INC Total:	**6,290.71**
Vendor: 1151 - ALL CITY MANAGEMENT SRVCS INC.							
105771	07/23/2026	PS-INV105780	05/01/2026	CROSSING GUARD SVCS: 4/12 - 4/25/26	100-74-5400	Contract Services - General	6,256.80
105771	07/23/2026	PS-INV107094	06/29/2026	CROSSING GUARD SVCS: 6/7 - 6/20/26	100-74-5400	Contract Services - General	2,502.72
						Vendor 1151 - ALL CITY MANAGEMENT SRVCS INC. Total:	**8,759.52**
Vendor: 1372 - ALLIANT INSURANCE SERVICES							
105810	07/23/2026	3600581	07/01/2026	ACIP CRIME RENEWAL: FY 26 -27	100-51-5610	Insurance	2,638.00
						Vendor 1372 - ALLIANT INSURANCE SERVICES Total:	**2,638.00**
Vendor: 8241 - ALLIED UNIVERSAL SECURITY SERVICES							
105772	07/23/2026	18690278	06/30/2026	SECURITY SVCS: 250TH CELEBRATION - FY 25-26	100-82-5723	Event/Program Costs	620.16
						Vendor 8241 - ALLIED UNIVERSAL SECURITY SERVICES Total:	**620.16**
Vendor: 0538 - AMERICAN WATER WORKS ASOC.							
APA000360	07/23/2026	00678226-2026	07/14/2026	AWWA MEMBERSHIP: FY 2026-27	500-40-5310	Dues & Memberships	1,104.00
						Vendor 0538 - AMERICAN WATER WORKS ASOC. Total:	**1,104.00**
Vendor: 5136 - AMERICA'S TIRE COMPANY							
APA000319	07/23/2026	5078295522	06/23/2026	VEHICLE TIRES - FY25/26	601-40-5750	Gasoline, Oil, & Tires	232.49
						Vendor 5136 - AMERICA'S TIRE COMPANY Total:	**232.49**
Vendor: 10554 - AMY WAN							
APA000320	07/23/2026	05052026	05/05/2026	SUMMER CAMP WK 6	100-34-4805	Youth Services	110.00
						Vendor 10554 - AMY WAN Total:	**110.00**

Payment Number	Payment Date	Payable Number	Payable Date	Description (Payable)	Account Number	Account Name	Amount
Vendor: 5633 - AQUA BACKFLOW INC.							
105773	07/23/2026	2026-0169	06/02/2026	BACKFLOW MANAGEMENT: MAY 2026	500-40-5400	Contract Services - General	209.00
105773	07/23/2026	2026-0202	07/07/2026	BACKFLOW MANAGEMENT: JUN 2026	500-40-5400	Contract Services - General	228.00
						Vendor 5633 - AQUA BACKFLOW INC. Total:	**437.00**
Vendor: 10081 - ARMS UNLIMITED INC							
APA000321	07/23/2026	AU30875	03/24/2026	COLT M4 RIFLE UPGRADES	100-72-5721	Special Department Supplies	6,588.00
						Vendor 10081 - ARMS UNLIMITED INC Total:	**6,588.00**
Vendor: 1444 - ARROWHEAD SCIENTIFIC INC							
APA000322	07/23/2026	193952	06/17/2026	GENERAL SUPPLIES	100-73-5740	General Supplies	880.79
						Vendor 1444 - ARROWHEAD SCIENTIFIC INC Total:	**880.79**
Vendor: 1008 - ASSOCIATED SOILS ENGINEERING							
105774	07/23/2026	49113	03/31/2026	ON-CALL SVCS: AMPHITHEATER - MAR 2026	400-21150	Retention Payable	-1,653.25
105774	07/23/2026	49113	03/31/2026	ON-CALL SVCS: AMPHITHEATER - MAR 2026	400-40-5896	Facilities Capital Improveme	33,065.00
105774	07/23/2026	49175	04/30/2026	ON-CALL SVCS: AMPHITHEATER - APR 2026	400-21150	Retention Payable	-2,566.50
105774	07/23/2026	49175	04/30/2026	ON-CALL SVCS: AMPHITHEATER - APR 2026	400-40-5896	Facilities Capital Improveme	51,330.00
						Vendor 1008 - ASSOCIATED SOILS ENGINEERING Total:	**80,175.25**
Vendor: 5580 - AYDA GHEBREZGHI							
APA000323	07/23/2026	06302026	06/30/2026	CIVIL SVC COMMISSIONER REIMBURSEMENT: 2ND QTR	100-46-5150	Commission Meetings	300.00
						Vendor 5580 - AYDA GHEBREZGHI Total:	**300.00**
Vendor: 8740 - BANK OF AMERICA - OPEB							
105763	07/16/2026	CM0000301	07/02/2026	110156 CITY OF SIGNAL HILL OPEB INV TRUST ACCT -EE	100-21525	OPEB Employee Paid W/ Wa	-10.22
105763	07/16/2026	CM0000302	07/02/2026	110156 CITY OF SIGNAL HILL OPEB INV TRUST ACCT -ER	100-21525	OPEB Employee Paid W/ Wa	-10.22
105763	07/16/2026	INV0018684	07/16/2026	110156 CITY OF SIGNAL HILL OPEB INV TRUST ACCT -EE	100-21525	OPEB Employee Paid W/ Wa	576.96
105763	07/16/2026	INV0018685	07/16/2026	110156 CITY OF SIGNAL HILL OPEB INV TRUST ACCT -ER	100-21525	OPEB Employee Paid W/ Wa	623.04
105763	07/16/2026	INV0018686	07/16/2026	110156 CITY OF SIGNAL HILL OPEB INV TRUST ACCT -EE	100-21525	OPEB Employee Paid W/ Wa	2,710.33
105763	07/16/2026	INV0018687	07/16/2026	110156 CITY OF SIGNAL HILL OPEB INV TRUST ACCT -ER	100-21525	OPEB Employee Paid W/ Wa	2,710.33
						Vendor 8740 - BANK OF AMERICA - OPEB Total:	**6,600.22**
Vendor: 8218 - BEST BEST & KRIEGER LLP							
105775	07/23/2026	06092026P	06/09/2026	LEGAL SVCS: MAY 2026 - ACCT POSTING FY 25-26	100-23530	Deposits-Community Develo	4,933.80

Payment Number	Payment Date	Payable Number	Payable Date	Description (Payable)	Account Number	Account Name	Amount
105775	07/23/2026	06092026P	06/09/2026	LEGAL SVCS: MAY 2026 - ACCT POSTING FY 25-26	100-23530	Deposits-Community Develo	2,662.20
105775	07/23/2026	06092026P	06/09/2026	LEGAL SVCS: MAY 2026 - ACCT POSTING FY 25-26	100-23530	Deposits-Community Develo	2,585.40
105775	07/23/2026	06092026P	06/09/2026	LEGAL SVCS: MAY 2026 - ACCT POSTING FY 25-26	100-23530	Deposits-Community Develo	1,092.60
105775	07/23/2026	06092026P	06/09/2026	LEGAL SVCS: MAY 2026 - ACCT POSTING FY 25-26	100-23530	Deposits-Community Develo	405.00
105775	07/23/2026	06092026P	06/09/2026	LEGAL SVCS: MAY 2026 - ACCT POSTING FY 25-26	100-34-4600	Administrative Fee (CD)	-1,946.50
105775	07/23/2026	06092026P	06/09/2026	LEGAL SVCS: MAY 2026 - ACCT POSTING FY 25-26	100-43-5410	Legal Services	8,842.40
105775	07/23/2026	06092026P	06/09/2026	LEGAL SVCS: MAY 2026 - ACCT POSTING FY 25-26	100-44-5410	Legal Services	8,340.23
105775	07/23/2026	06092026P	06/09/2026	LEGAL SVCS: MAY 2026 - ACCT POSTING FY 25-26	100-46-5410	Legal Services	19,113.28
105775	07/23/2026	06092026P	06/09/2026	LEGAL SVCS: MAY 2026 - ACCT POSTING FY 25-26	100-47-5410	Legal Services	15,341.10
105775	07/23/2026	06092026P	06/09/2026	LEGAL SVCS: MAY 2026 - ACCT POSTING FY 25-26	100-53-5410	Legal Services	231.30
105775	07/23/2026	06092026P	06/09/2026	LEGAL SVCS: MAY 2026 - ACCT POSTING FY 25-26	100-63-5410	Legal Services	1,259.30
105775	07/23/2026	06092026P	06/09/2026	LEGAL SVCS: MAY 2026 - ACCT POSTING FY 25-26	100-74-5410	Legal Services	11,251.53
105775	07/23/2026	06092026P	06/09/2026	LEGAL SVCS: MAY 2026 - ACCT POSTING FY 25-26	100-82-5410	Legal Services	1,772.60
105775	07/23/2026	06092026P	06/09/2026	LEGAL SVCS: MAY 2026 - ACCT POSTING FY 25-26	100-91-5410	Legal Services	1,837.80
105775	07/23/2026	06092026P	06/09/2026	LEGAL SVCS: MAY 2026 - ACCT POSTING FY 25-26	260-40-5400	Contract Services - General	267.40
105775	07/23/2026	06092026P	06/09/2026	LEGAL SVCS: MAY 2026 - ACCT POSTING FY 25-26	400-40-5896	Facilities Capital Improveme	95.50
105775	07/23/2026	06092026P	06/09/2026	LEGAL SVCS: MAY 2026 - ACCT POSTING FY 25-26	500-40-5410	Legal Services	625.80
						Vendor 8218 - BEST BEST & KRIEGER LLP Total:	**78,710.74**
Vendor: 1427 - BIXBY KNOLLS CAR WASH							
APA000324	07/23/2026	06302026	06/30/2026	CAR WASH SVCS: JUN 2026	601-40-5540	Vehicle Maintenance	298.87
						Vendor 1427 - BIXBY KNOLLS CAR WASH Total:	**298.87**
Vendor: 0062 - BRODART CO							
APA000325	07/23/2026	B7263235	06/30/2026	LIBRARY BOOK SUPPLIES (11) - FY 25-26	100-81-5721	Special Department Supplies	349.21
APA000325	07/23/2026	B7263238	06/30/2026	LIBRARY BOOK SUPPLIES (15) - FY 25-26	100-81-5721	Special Department Supplies	323.55
APA000325	07/23/2026	B7263265	06/30/2026	LIBRARY BOOK SUPPLIES (1) - FY 25-26	100-81-5721	Special Department Supplies	24.00

Payment Number	Payment Date	Payable Number	Payable Date	Description (Payable)	Account Number	Account Name	Amount
APA000325	07/23/2026	B7263268	06/30/2026	LIBRARY BOOK SUPPLIES (6) - FY 25-26	100-81-5721	Special Department Supplies	97.83
APA000325	07/23/2026	B7263269	06/30/2026	LIBRARY BOOK SUPPLIES (1) - FY 25-26	100-81-5721	Special Department Supplies	20.12
APA000325	07/23/2026	B7263287	06/30/2026	LIBRARY BOOK SUPPLIES (2) - FY 25-26	100-81-5721	Special Department Supplies	49.41
APA000325	07/23/2026	B7263288	06/30/2026	LIBRARY BOOK SUPPLIES (5) - FY 25-26	100-81-5721	Special Department Supplies	75.13
APA000325	07/23/2026	B7263344	06/30/2026	LIBRARY BOOK SUPPLIES (1) - FY 25-26	100-81-5721	Special Department Supplies	22.87
APA000325	07/23/2026	B7263346	06/30/2026	LIBRARY BOOK SUPPLIES (21) - FY 25-26	100-81-5721	Special Department Supplies	348.43
APA000325	07/23/2026	B7263348	06/30/2026	LIBRARY BOOK SUPPLIES (1) - FY 25-26	100-81-5721	Special Department Supplies	22.87
						Vendor 0062 - BRODART CO Total:	**1,333.42**
Vendor: 10077 - CABD CONSTRUCTION INC							
105776	07/23/2026	6	07/08/2026	AMPHITHEATER PROJECT CONSTRUCTION - JUN 2026	400-21150	Retention Payable	-34,101.90
105776	07/23/2026	6	07/08/2026	AMPHITHEATER PROJECT CONSTRUCTION - JUN 2026	400-40-5896	Facilities Capital Improveme	682,038.00
						Vendor 10077 - CABD CONSTRUCTION INC Total:	**647,936.10**
Vendor: 8906 - CABLEGUYS CORPORATION							
APA000326	07/23/2026	484023	03/09/2026	CITY HALL RENOVATION - NETWORK CABLING	400-40-5896	Facilities Capital Improveme	6,900.00
						Vendor 8906 - CABLEGUYS CORPORATION Total:	**6,900.00**
Vendor: 1508 - CALIFA GROUP							
105811	07/23/2026	9377	07/01/2026	LINKED IN LEARNING SUBSCRIPTION: 10/1/26 - 9/30/27	100-81-5570	Software Licensing & Suppor	2,100.00
						Vendor 1508 - CALIFA GROUP Total:	**2,100.00**
Vendor: 5063 - CALIFORNIA ASSOC FOR LOCAL ECONOMIC DEV							
APA000327	07/23/2026	300006177	05/17/2025	CALED MEMBERSHIP DUES: FY 25-26	100-47-5310	Dues & Memberships	500.00
						Vendor 5063 - CALIFORNIA ASSOC FOR LOCAL ECONOMIC DEV Total:	**500.00**
Vendor: 0556 - CALIFORNIA JPIA							
105812	07/23/2026	PROP00223	07/09/2026	ALL RISK PROPERTY INSURANCE: 07/01/26 - 06/30/27	100-16000	Inventory & Prepayments	584,528.00
						Vendor 0556 - CALIFORNIA JPIA Total:	**584,528.00**
Vendor: 0203 - CALIFORNIA,STATE OF							
DFT0017785	07/16/2026	INV0018648	07/16/2026	State Income Tax Withholdin	100-21513	State Withholding Taxes Paya	78.98
DFT0017844	07/16/2026	INV0018717	07/16/2026	State Income Tax Withholdin	100-21513	State Withholding Taxes Paya	25,684.00
						Vendor 0203 - CALIFORNIA,STATE OF Total:	**25,762.98**

Payment Number	Payment Date	Payable Number	Payable Date	Description (Payable)	Account Number	Account Name	Amount
Vendor: 0407 - CALPERS							
DFT0017819	07/21/2026	INV0018689	07/16/2026	PERS Survivor Benefit	100-21520	PERS - City Paid	22.32
DFT0017820	07/21/2026	INV0018690	07/16/2026	PERS 25143	100-21520	PERS - City Paid	13,234.66
DFT0017821	07/21/2026	INV0018691	07/16/2026	PERS 25143	100-21520	PERS - City Paid	13,563.26
DFT0017822	07/21/2026	INV0018692	07/16/2026	PERS 26091	100-21520	PERS - City Paid	16,200.37
DFT0017823	07/21/2026	INV0018693	07/16/2026	PERS 26091	100-21520	PERS - City Paid	16,576.63
DFT0017824	07/21/2026	INV0018694	07/16/2026	PERS 8703	100-21520	PERS - City Paid	1,522.59
DFT0017825	07/21/2026	INV0018695	07/16/2026	PERS 8703	100-21520	PERS - City Paid	2,731.94
DFT0017826	07/21/2026	INV0018696	07/16/2026	PERS 8704	100-21520	PERS - City Paid	3,598.17
DFT0017827	07/21/2026	INV0018697	07/16/2026	PERS 8704	100-21520	PERS - City Paid	5,525.77
DFT0017828	07/21/2026	INV0018698	07/16/2026	PERS 9063	100-21520	PERS - City Paid	6,216.35
DFT0017829	07/21/2026	INV0018699	07/16/2026	PERS 9063 Management	100-21520	PERS - City Paid	839.57
DFT0017830	07/21/2026	INV0018700	07/16/2026	PERS 9063	100-21520	PERS - City Paid	13,665.61
DFT0017831	07/21/2026	INV0018701	07/16/2026	PERS 9063 Management	100-21520	PERS - City Paid	2,740.73
DFT0017831	07/21/2026	INV0018701	07/16/2026	PERS 9063 Management	100-51-5230	Retirement Contributions	0.85
						Vendor 0407 - CALPERS Total:	**96,438.82**
Vendor: 8274 - CANON SOLUTIONS AMERICA, INC							
APA000328	07/23/2026	6016475610	06/29/2026	COPIER USAGE: COMM SVCS - 3/29 - 6/28/26	100-51-5552	Rental/Lease of Equipment	263.77
APA000328	07/23/2026	6016475611	06/29/2026	COPIER USAGE: COMM SVCS - 3/29 - 6/28/26	100-51-5552	Rental/Lease of Equipment	1,562.81
APA000328	07/23/2026	6016475612	06/29/2026	COPIER USAGE: PD - 3/29 - 6/28/26	100-51-5552	Rental/Lease of Equipment	1,091.14
APA000328	07/23/2026	6016475613	06/29/2026	COPIER USAGE: COMM - 3/29 - 6/28/26	100-51-5552	Rental/Lease of Equipment	560.14
APA000328	07/23/2026	6016475614	06/29/2026	COPIER USAGE: PD - 3/29 - 6/28/26	100-51-5552	Rental/Lease of Equipment	143.75
APA000328	07/23/2026	6016475615	06/29/2026	COPIER USAGE: LIBRARY - 3/29 - 6/28/26	100-51-5552	Rental/Lease of Equipment	216.43
APA000328	07/23/2026	6016475616	06/29/2026	COPIER USAGE: CITY YARD - 3/29 - 6/28/26	100-51-5552	Rental/Lease of Equipment	211.00
						Vendor 8274 - CANON SOLUTIONS AMERICA, INC Total:	**4,049.04**
Vendor: 1560 - CARUSO FORD							
105777	07/23/2026	18567	06/16/2026	VEHICLE MAINT - FY 25/26	601-40-5540	Vehicle Maintenance	230.71
105777	07/23/2026	18567-1	06/18/2026	VEHICLE MAINT - FY25/26	601-40-5540	Vehicle Maintenance	76.58
						Vendor 1560 - CARUSO FORD Total:	**307.29**
Vendor: 0111 - CENTRAL BASIN MUNI WATER DIST							
105778	07/23/2026	SH-JUN26	07/16/2026	WATER & SVCS CHARGES: JUN 2026	500-40-5780	Water Supply Costs	275,647.18
						Vendor 0111 - CENTRAL BASIN MUNI WATER DIST Total:	**275,647.18**
Vendor: 0714 - CIRCLE MARINA CW LLC							
105779	07/23/2026	070626	07/06/2026	CAR WASH SVCS: JUN 2026	100-74-5540	Vehicle Maintenance	96.00
						Vendor 0714 - CIRCLE MARINA CW LLC Total:	**96.00**

Payment Number	Payment Date	Payable Number	Payable Date	Description (Payable)	Account Number	Account Name	Amount
Vendor: 5780 - CITY EMPLOYEES ASSOCIATES LLC							
105764	07/16/2026	INV0018709	07/16/2026	PT Employee Association	100-21050	Accrued Liabilities Payable	15.00
						Vendor 5780 - CITY EMPLOYEES ASSOCIATES LLC Total:	**15.00**
Vendor: 0377 - CITY OF LONG BEACH							
APA000329	07/23/2026	05062026L	05/06/2026	RADIO TRANSMISSION LEASE: 4/1 - 6/30/2026	100-75-5552	Rental of Equipment & Vehic	5,786.64
DFT0017729	07/16/2026	8906-062626	06/26/2026	GAS SVCS - 2175 CHERRY AVE: 5/25 - 06/24/26	100-92-5512	Utility Services	16.49
DFT0017731	07/15/2026	8387-062526	06/25/2026	WATER SVCS - 6059 CHERRY AVE: 5/25 - 6/24/26	500-40-5512	Utility Services	31.28
DFT0017733	07/15/2026	8237-062526	06/25/2026	GAS SVCS - 2175 E 28TH ST: 5/25 - 6/24/26	100-92-5512	Utility Services	19.88
DFT0017735	07/15/2026	4016-062526	06/25/2026	GAS SVCS - 1919 E HILL ST: 5/25 - 6/24/26	100-92-5512	Utility Services	14.80
DFT0017737	07/15/2026	7236-062526	06/25/2026	GAS SVCS - 2745 WALNUT AVE: 5/25 - 6/24/26	100-92-5512	Utility Services	185.46
DFT0017739	07/16/2026	1784-062626	06/26/2026	WATER SVCS - 6475 ORANGE AVE: 5/25 - 6/24/26	500-40-5512	Utility Services	46.40
DFT0017741	07/15/2026	1715-062526	06/25/2026	GAS SVCS – 1975 E 21ST ST: 5/25 - 6/24/26	100-92-5512	Utility Services	9.25
DFT0017743	07/15/2026	9816-062526	06/25/2026	GAS SVCS - 1780 E HILL ST: 5/2 - 6/24/26	100-92-5512	Utility Services	102.90
						Vendor 0377 - CITY OF LONG BEACH Total:	**6,213.10**
Vendor: 7313 - CITY OF SIGNAL HILL							
DFT0017782	07/15/2026	06302026	06/30/2026	MONTHLY CITY WATER CHARGES - JUNE 2026	100-13001	Accrued Accounts Receivabl	494.56
DFT0017782	07/15/2026	06302026	06/30/2026	MONTHLY CITY WATER CHARGES - JUNE 2026	100-47-5512	Utility Services	29.62
DFT0017782	07/15/2026	06302026	06/30/2026	MONTHLY CITY WATER CHARGES - JUNE 2026	100-92-5512	Utility Services	7,377.16
DFT0017782	07/15/2026	06302026	06/30/2026	MONTHLY CITY WATER CHARGES - JUNE 2026	100-94-5512	Utility Services	27,521.05
DFT0017782	07/15/2026	06302026	06/30/2026	MONTHLY CITY WATER CHARGES - JUNE 2026	260-40-5512	Utility Services	801.10
DFT0017782	07/15/2026	06302026	06/30/2026	MONTHLY CITY WATER CHARGES - JUNE 2026	400-40-5894	Street Capital Improvements	24.16
DFT0017782	07/15/2026	06302026	06/30/2026	MONTHLY CITY WATER CHARGES - JUNE 2026	500-40-5512	Utility Services	874.06
						Vendor 7313 - CITY OF SIGNAL HILL Total:	**37,121.71**
Vendor: 1239 - CLEAN ENERGY							
105780	07/23/2026	CE12848402	06/30/2026	CNG FUEL: JUN 2026	601-40-5754	Fuel Purchases	371.22
						Vendor 1239 - CLEAN ENERGY Total:	**371.22**

Payment Number	Payment Date	Payable Number	Payable Date	Description (Payable)	Account Number	Account Name	Amount
Vendor: 0336 - CONSERVATION CORP OF LB							
105781	07/23/2026	8992 ADDTL	12/31/2025	CLEAN UP & MAINT: CHERRY & WILLOW - DEC 2025 ADDT	100-93-5400	Contract Services - General	380.00
105781	07/23/2026	9099	06/25/2026	CLEAN UP & MAINT: BUS STOPS - MAY 2026	202-40-5400	Contract Services - General	1,932.94
105781	07/23/2026	9100	06/26/2026	CLEAN UP & MAINT: CHERRY & WILLOW - MAY 2026	100-93-5400	Contract Services - General	1,033.60
						Vendor 0336 - CONSERVATION CORP OF LB Total:	**3,346.54**
Vendor: 1727 - CSG CONSULTANTS INC							
105782	07/23/2026	B260988	07/01/2026	PROFESSIONAL SVCS: PLANCHECK: JUN 2026	100-63-5421	Plan Check Professional Servi	3,236.20
						Vendor 1727 - CSG CONSULTANTS INC Total:	**3,236.20**
Vendor: 9352 - DAWSON PRODUCTIONS, LLC							
105783	07/23/2026	0241	06/30/2026	VIDEO PRODUCTION SVCS: RENTAL SPACE VIDEO	100-44-5400	Contract Services - General	617.65
105783	07/23/2026	0241	06/30/2026	VIDEO PRODUCTION SVCS: RENTAL SPACE VIDEO	100-47-5400	Contract Services - General	882.35
105783	07/23/2026	0247	07/10/2026	VIDEO PRODUCTION SVCS: CH EXTERIOR FILMING	100-44-5400	Contract Services - General	617.65
105783	07/23/2026	0247	07/10/2026	VIDEO PRODUCTION SVCS: CH EXTERIOR FILMING	100-47-5400	Contract Services - General	882.35
105783	07/23/2026	0249	07/15/2026	VIDEO PRODUCTION SVCS: AI EDITING	100-44-5400	Contract Services - General	617.65
105783	07/23/2026	0249	07/15/2026	VIDEO PRODUCTION SVCS: AI EDITING	100-47-5400	Contract Services - General	882.35
						Vendor 9352 - DAWSON PRODUCTIONS, LLC Total:	**4,500.00**
Vendor: 10556 - DEBRA LAYTON							
121470	07/23/2026	05262026	05/26/2026	REFUND DEPOSIT PERMIT 2755	100-23550	Deposits-Community Service	62.00
						Vendor 10556 - DEBRA LAYTON Total:	**62.00**
Vendor: 10550 - DEWEY SERVICES INC							
APA000330	07/23/2026	569713	05/19/2026	PEST CONTROL: TERMITES	100-94-5400	Contract Services - General	675.00
						Vendor 10550 - DEWEY SERVICES INC Total:	**675.00**
Vendor: 9128 - DIANA PHILLIPS							
105784	07/23/2026	06302026	06/30/2026	CIVIL SVC COMMISSIONER REIMBURSEMENT: 2ND QTR	100-46-5150	Commission Meetings	300.00
						Vendor 9128 - DIANA PHILLIPS Total:	**300.00**
Vendor: 10561 - EMILY KAZIM							
121471	07/23/2026	05052026	05/05/2026	REFUND DEPOSIT PERMIT 2752	100-23550	Deposits-Community Service	62.00
						Vendor 10561 - EMILY KAZIM Total:	**62.00**

Payment Number	Payment Date	Payable Number	Payable Date	Description (Payable)	Account Number	Account Name	Amount
Vendor: 1121 - EWING IRRIGATION PRODUCTS INC.							
APA000331	07/23/2026	30846167	06/23/2026	PUBLIC WORKS SUPPLIES - FY25/26	100-95-5740	General Supplies	27.48
					Vendor 1121 - EWING IRRIGATION PRODUCTS INC. Total:		**27.48**
Vendor: 8087 - FCG CONSULTANTS, INC.							
APA000332	07/23/2026	1136-1004	11/10/2025	CONSTRUCTION MGMT SVCS: CITYWIDE ROOF - OCT	400-40-5896	Facilities Capital Improveme	39,127.47
APA000332	07/23/2026	1136-1005	12/10/2025	CONSTRUCTION MGMT SVCS: CITYWIDE ROOF - NOV	400-40-5896	Facilities Capital Improveme	11,404.47
					Vendor 8087 - FCG CONSULTANTS, INC. Total:		**50,531.94**
Vendor: 5121 - FERGUSON ENTERPRISES INC. #1350							
105785	07/23/2026	6466880	06/23/2026	PUBLIC WORKS SUPPLIES - FY25/26	100-92-5740	General Supplies	104.83
105785	07/23/2026	6466975	06/23/2026	PUBLIC WORKS SUPPLIES - FY25/26	100-92-5740	General Supplies	23.17
					Vendor 5121 - FERGUSON ENTERPRISES INC. #1350 Total:		**128.00**
Vendor: 1651 - FLEMING ENVIRONMENTAL INC							
APA000333	07/23/2026	22200	01/20/2025	MONTHLY INSPECTION & AQMD QUARTERLY: JAN 202	601-40-5400	Contract Services - General	345.00
APA000333	07/23/2026	22309	02/17/2025	MONTHLY INSPECTION: FEB 2025 - FY25-26	601-40-5400	Contract Services - General	155.00
					Vendor 1651 - FLEMING ENVIRONMENTAL INC Total:		**500.00**
Vendor: 5303 - FRONTIER							
DFT0017681	07/14/2026	0842-061726	06/17/2026	FRONTIER SVCS: JUN 2026	100-51-5511	Telephone/Internet	519.32
DFT0017681	07/14/2026	0842-061726	06/17/2026	FRONTIER SVCS: JUN 2026	500-40-5511	Telephone/Data	2,062.32
DFT0017682	07/14/2026	9203-061926	06/19/2026	FRONTIER SVCS: JUN 2026	100-51-5511	Telephone/Internet	173.96
DFT0017684	07/14/2026	4539-061926	06/19/2026	FRONTIER SVCS: JUN 2026	100-51-5511	Telephone/Internet	105.76
DFT0017687	07/15/2026	7290-062026	06/20/2026	FRONTIER SVCS: JUN 2026	100-51-5511	Telephone/Internet	565.82
DFT0017689	07/14/2026	8708-061926	06/19/2026	FRONTIER SVCS: JUN 2026	100-51-5511	Telephone/Internet	105.76
DFT0017691	07/14/2026	6947-061926	06/19/2026	FRONTIER SVCS: JUN 2026	100-51-5511	Telephone/Internet	268.40
DFT0017695	07/14/2026	4902-061926	06/19/2026	FRONTIER SVCS: JUN 2026	100-51-5511	Telephone/Internet	3,136.79
DFT0017697	07/14/2026	3247-061926	06/19/2026	FRONTIER SVCS: JUN 2026	100-51-5511	Telephone/Internet	208.79
DFT0017699	07/14/2026	2864-061926	06/19/2026	FRONTIER SVCS: JUN 2026	100-51-5511	Telephone/Internet	105.76
DFT0017701	07/14/2026	3609-061926	06/19/2026	FRONTIER SVCS: JUN 2026	100-51-5511	Telephone/Internet	208.79
DFT0017703	07/14/2026	5908-061926	06/19/2026	FRONTIER SVCS: JUN 2026	100-51-5511	Telephone/Internet	105.76
DFT0017705	07/14/2026	6071-061926	06/19/2026	FRONTIER SVCS: JUN 2026	100-51-5511	Telephone/Internet	13.95
DFT0017707	07/16/2026	1887-062126	06/21/2026	FRONTIER SVCS: JUN 2026	100-74-5511	Telephone	702.42
DFT0017709	07/14/2026	1854-061926	06/19/2026	FRONTIER SVCS: JUN 2026	100-51-5511	Telephone/Internet	313.24
DFT0017713	07/14/2026	1652-061926	06/19/2026	FRONTIER SVCS: JUN 2026	100-51-5511	Telephone/Internet	208.79
DFT0017715	07/14/2026	9331-061926	06/19/2026	FRONTIER SVCS: JUN 2026	100-51-5511	Telephone/Internet	998.33
DFT0017717	07/21/2026	0259-062526	06/25/2026	FRONTIER SVCS: JUL 2026	100-74-5511	Telephone	530.00
DFT0017719	07/14/2026	1920-061726	06/17/2026	FRONTIER SVCS: JUN 2026	100-51-5511	Telephone/Internet	1,003.52
DFT0017721	07/14/2026	2538-061926	06/19/2026	FRONTIER SVCS: JUN 2026	100-51-5511	Telephone/Internet	130.98

Payment Number	Payment Date	Payable Number	Payable Date	Description (Payable)	Account Number	Account Name	Amount
DFT0017778	07/14/2026	5226-061926	06/19/2026	FRONTIER SVCS: JUN 2026	100-51-5511	Telephone/Internet	173.96
DFT0017779	07/14/2026	0920-061926	06/19/2026	FRONTIER SVCS: JUN 2026	100-51-5511	Telephone/Internet	105.76
DFT0017780	07/14/2026	0106-061926	06/19/2026	FRONTIER SVCS: JUL 2026	100-51-5511	Telephone/Internet	1,304.66
DFT0017780	07/14/2026	0106-061926	06/19/2026	FRONTIER SVCS: JUL 2026	500-40-5511	Telephone/Data	4,201.12
DFT0017874	07/23/2026	9470-062826	06/28/2026	FRONTIER SVCS: JUL 2026	100-51-5511	Telephone/Internet	438.32
						Vendor 5303 - FRONTIER Total:	**17,692.28**
Vendor: 0130 - GALLS LLC							
105786	07/23/2026	035433525	06/22/2026	UNIFORMS	100-76-5730	Uniforms	117.51
105786	07/23/2026	035433533	06/22/2026	UNIFORMS	100-75-5730	Uniforms	170.01
						Vendor 0130 - GALLS LLC Total:	**287.52**
Vendor: 8765 - GN UPHOLSTERY, INC.							
APA000361	07/23/2026	882259	07/09/2026	REUPHOLSTER CHILDRENS FURNITURE	100-81-5560	Repair & Maintenance Servic	2,990.00
						Vendor 8765 - GN UPHOLSTERY, INC. Total:	**2,990.00**
Vendor: 1194 - GRAINGER							
105787	07/23/2026	9912018463	05/11/2026	PUBLIC WORKS SUPPLIES - FY25/26	100-92-5740	General Supplies	233.76
105787	07/23/2026	9967621401	06/26/2026	PUBLIC WORKS SUPPLIES - FY25/26	100-92-5742	Tools	380.61
						Vendor 1194 - GRAINGER Total:	**614.37**
Vendor: 8907 - HARRY & SALLY INC							
APA000334	07/23/2026	8004	07/04/2026	LIVESCAN SVCS: JUN 2026	100-46-5400	Contract Services - General	176.00
						Vendor 8907 - HARRY & SALLY INC Total:	**176.00**
Vendor: 10555 - HEATHER ZIEMBA							
121472	07/23/2026	05122026	05/12/2026	SUMMER CAMP WK 2 WK 6 WK 8	100-34-4805	Youth Services	375.00
						Vendor 10555 - HEATHER ZIEMBA Total:	**375.00**
Vendor: 5087 - ILLINOIS LIBRARY ASSOCIATION							
APA000335	07/23/2026	288030	06/01/2026	LIBRARY SUPPLIES - FY 25-26	100-81-5740	General Supplies	129.02
						Vendor 5087 - ILLINOIS LIBRARY ASSOCIATION Total:	**129.02**
Vendor: 8818 - INFINITY TECHNOLOGIES							
105788	07/23/2026	5801	07/14/2026	DATTO OFFICE 365: JUN 202	100-52-5570	Software Licensing & Suppor	240.74
105788	07/23/2026	5801	07/14/2026	DATTO OFFICE 365: JUN 202	100-52-5570	Software Licensing & Suppor	276.76
105788	07/23/2026	5803	07/14/2026	SENTINEL-ONE LICENSING: JUN 2026	100-52-5570	Software Licensing & Suppor	725.00
105788	07/23/2026	5803	07/14/2026	SENTINEL-ONE LICENSING: JUN 2026	100-74-5570	Software Licensing & Suppor	725.00
105788	07/23/2026	5804	07/14/2026	IT SVCS: NETWORK UPGRADES TO CH & PD - JUN 2026	100-52-5840	Capital Outlay	1,687.50
105788	07/23/2026	5806	07/17/2026	IT SVCS: JUN 2026	100-52-5440	Technology Technical Service	9,250.00

Payment Number	Payment Date	Payable Number	Payable Date	Description (Payable)	Account Number	Account Name	Amount
105788	07/23/2026	5806	07/17/2026	IT SVCS: JUN 2026	100-74-5440	IT Services	9,250.00
						Vendor 8818 - INFINITY TECHNOLOGIES Total:	**22,155.00**
Vendor: 10566 - ISABELA GIL							
121473	07/23/2026	03162026	03/16/2026	REIMBURSEMENT: CPRS CONFERENCE - FY 25-26	100-82-5320	Travel & Training	50.15
						Vendor 10566 - ISABELA GIL Total:	**50.15**
Vendor: 10505 - JAY SIDIQI							
APA000336	07/23/2026	06242026	06/24/2026	PROFESSIONAL SVCS: RESERVOIR PARK - FY25/26	100-94-5400	Contract Services - General	2,925.00
						Vendor 10505 - JAY SIDIQI Total:	**2,925.00**
Vendor: 8385 - JEFFREY D JENKINS							
APA000337	07/23/2026	2209	09/12/2025	PROFESSIONAL SVCS: ACID WASH & DISPOSAL	500-40-5400	Contract Services - General	1,923.93
						Vendor 8385 - JEFFREY D JENKINS Total:	**1,923.93**
Vendor: 9829 - JENNIFER ARZATE							
105789	07/23/2026	06302026	06/30/2026	CIVIL SVC COMMISSIONER REIMBURSEMENT: 2ND QTR	100-46-5150	Commission Meetings	300.00
						Vendor 9829 - JENNIFER ARZATE Total:	**300.00**
Vendor: 1661 - JOE A. GONSALVES & SON							
APA000338	07/23/2026	164251	03/23/2026	STATE LEGISLATIVE ADVOCACY: APR 2026	100-44-5400	Contract Services - General	4,000.00
						Vendor 1661 - JOE A. GONSALVES & SON Total:	**4,000.00**
Vendor: 8644 - JOE MAR POLYGRAPH							
105790	07/23/2026	26-003-SHPD	07/12/2026	POLYGRAPH EXAM SVCS (5) JUNE	100-74-5400	Contract Services - General	1,250.00
						Vendor 8644 - JOE MAR POLYGRAPH Total:	**1,250.00**
Vendor: 0548 - JOHN HUNTER & ASSOCS. INC.							
APA000339	07/23/2026	SH1IW12603	06/10/2026	STORMWATER & WATERSHED MANAGEMENT:	100-93-5400	Contract Services - General	1,845.50
APA000339	07/23/2026	SH1MS412603	06/10/2026	NPDES: MAR 2026	100-93-5400	Contract Services - General	1,230.25
APA000339	07/23/2026	SH1MS412603	06/10/2026	NPDES: MAR 2026	100-93-5425	TMDL Watershed Profession	1,900.50
APA000339	07/23/2026	SH1MS412603	06/10/2026	NPDES: MAR 2026	400-40-5895	Park Capital Improvements	87.00
						Vendor 0548 - JOHN HUNTER & ASSOCS. INC. Total:	**5,063.25**
Vendor: 10357 - JONATHAN PENA							
121474	07/23/2026	06152026	06/15/2026	VEH MOD ENFORCEMENT TRAINING	100-72-5320	Travel & Training	8.00
						Vendor 10357 - JONATHAN PENA Total:	**8.00**
Vendor: 10560 - JULIE SRY							
121475	07/23/2026	06012026	06/01/2026	REFUND DEPOSIT PERMIT 2762	100-23550	Deposits-Community Service	62.00
						Vendor 10560 - JULIE SRY Total:	**62.00**

Payment Number	Payment Date	Payable Number	Payable Date	Description (Payable)	Account Number	Account Name	Amount
Vendor: 5492 - KEIR JONES							
121476	07/23/2026	07162026	07/16/2026	PHONE REIMBURSEMENT: MAY/JUN 2026	100-41-5511	Telephone	207.42
						Vendor 5492 - KEIR JONES Total:	**207.42**
Vendor: 9158 - KICK IT UP KIDZ LLC							
APA000362	07/23/2026	20125	07/11/2026	FITNESS INSTRUCTOR: ZUMBA - 7/11/26	100-82-5723	Event/Program Costs	80.00
						Vendor 9158 - KICK IT UP KIDZ LLC Total:	**80.00**
Vendor: 9900 - KORMEX CONSTRUCTION INC							
105791	07/23/2026	ST-007	07/01/2026	STREET TREE PLANTING PROJECT: CO#2	400-21150	Retention Payable	-1,220.50
105791	07/23/2026	ST-007	07/01/2026	STREET TREE PLANTING PROJECT: CO#2	400-40-5894	Street Capital Improvements	24,410.00
						Vendor 9900 - KORMEX CONSTRUCTION INC Total:	**23,189.50**
Vendor: 8790 - L.N. CURTIS AND SONS							
APA000340	07/23/2026	1098593	06/05/2026	UNIFORMS	100-75-5730	Uniforms	264.02
APA000340	07/23/2026	1103647	06/26/2026	UNIFORMS	100-72-5730	Uniforms	66.60
						Vendor 8790 - L.N. CURTIS AND SONS Total:	**330.62**
Vendor: 0655 - LA COUNTY SHERIFF'S DEPARTMENT							
APA000341	07/23/2026	263222BL	06/18/2026	INMATE MEAL SVCS: MAY 2026	100-75-5721	Special Department Supplies	72.40
						Vendor 0655 - LA COUNTY SHERIFF'S DEPARTMENT Total:	**72.40**
Vendor: 10493 - LA VERNE POWER EQUIPMENT, INC							
APA000342	07/23/2026	509213	05/04/2026	STUMP GRINDER	601-40-5842	Vehicles & Large Equipment	25,500.75
						Vendor 10493 - LA VERNE POWER EQUIPMENT, INC Total:	**25,500.75**
Vendor: 9466 - LBG EXPRESS CAR WASH, LLC							
APA000343	07/23/2026	898	12/31/2025	CITYWIDE CAR WASH: DEC 2025	601-40-5540	Vehicle Maintenance	48.00
APA000343	07/23/2026	920	02/28/2026	CITYWIDE CAR WASH: FEB 2026	601-40-5540	Vehicle Maintenance	74.00
APA000343	07/23/2026	950	06/30/2026	CITYWIDE CAR WASH: JUN 2026	601-40-5540	Vehicle Maintenance	126.00
						Vendor 9466 - LBG EXPRESS CAR WASH, LLC Total:	**248.00**
Vendor: 9061 - LIBRARY IDEAS LLC							
APA000363	07/23/2026	131028	07/01/2026	SUBSCRIPTION: FREEGAL MUSIC & STREAMING	100-81-5570	Software Licensing & Suppor	1,500.00
						Vendor 9061 - LIBRARY IDEAS LLC Total:	**1,500.00**
Vendor: 8720 - LIEBERT CASSIDY WHITMORE							
APA000364	07/23/2026	324216	06/23/2026	ERC MEMBERSHIP: FY 26-27	100-46-5420	Professional Services	4,095.00
						Vendor 8720 - LIEBERT CASSIDY WHITMORE Total:	**4,095.00**

Payment Number	Payment Date	Payable Number	Payable Date	Description (Payable)	Account Number	Account Name	Amount
Vendor: 1423 - LONG BEACH PRESS TELEGRAM							
APA000365	07/23/2026	07062026	07/06/2026	PRINT & DIGITAL SUBSCRIPTION: 26 WEEKS	100-81-5721	Special Department Supplies	749.81
						Vendor 1423 - LONG BEACH PRESS TELEGRAM Total:	**749.81**
Vendor: 0727 - LONG BEACH TRANSIT							
105792	07/23/2026	I0009988	07/14/2026	DIAL A LIFT SVCS: 4TH QTR	202-40-5672	Dial-A-Lift	2,034.00
						Vendor 0727 - LONG BEACH TRANSIT Total:	**2,034.00**
Vendor: 5675 - MANGO LANGUAGES							
APA000366	07/23/2026	INV019030	07/02/2026	SUBSCRIPTION: 7/2/26 - 7/1/27	100-81-5570	Software Licensing & Suppor	1,410.59
						Vendor 5675 - MANGO LANGUAGES Total:	**1,410.59**
Vendor: 9837 - MARIA AVIRA GENGENBACHER							
105793	07/23/2026	06302026	06/30/2026	CIVIL SVC COMMISSIONER REIMBURSEMENT: 2ND QTR	100-46-5150	Commission Meetings	300.00
						Vendor 9837 - MARIA AVIRA GENGENBACHER Total:	**300.00**
Vendor: 10559 - MARIA ESQUIVEL							
121477	07/23/2026	05202026	05/20/2026	REFUND DEPOSIT PERMIT 2756	100-23550	Deposits-Community Service	62.00
						Vendor 10559 - MARIA ESQUIVEL Total:	**62.00**
Vendor: 8821 - MARIPOSA LANDSCAPES, INC.							
105794	07/23/2026	120667	06/26/2026	LANDSCAPE MAINT SVCS: EXTRA WORK - SHP - JUN 2026	100-94-5530	Lawn Care Services	600.00
105794	07/23/2026	120906	06/30/2026	LANDSCAPE MAINT SVCS: EXTRA WORK - WILLOW & TEMPLE	100-94-5530	Lawn Care Services	390.70
						Vendor 8821 - MARIPOSA LANDSCAPES, INC. Total:	**990.70**
Vendor: 10557 - MARISA RONCA							
121478	07/23/2026	05122026	05/12/2026	REFUND DEPOSIT PERMIT 2754	100-23550	Deposits-Community Service	62.00
						Vendor 10557 - MARISA RONCA Total:	**62.00**
Vendor: 1895 - MCM MANAGEMENT CO							
APA000344	07/23/2026	2026-025	05/11/2026	CM SERVICES: GUNDRY RESERVOIR PROJECT APR	500-40-5840	Capital Outlay	34,590.00
APA000344	07/23/2026	2026-028	06/02/2026	CM SERVICES: GUNDRY RESERVOIR PROJECT MAY	500-40-5840	Capital Outlay	30,570.00
APA000344	07/23/2026	2026-032	07/03/2026	CM SERVICES: GUNDRY RESERVOIR PROJECT JUNE	500-40-5840	Capital Outlay	29,550.00
						Vendor 1895 - MCM MANAGEMENT CO Total:	**94,710.00**
Vendor: 0498 - MEARNS CONSULTING CORP							
105795	07/23/2026	262001-1915 JUNIPERO	06/30/2026	PROFESSIONAL SVCS: ENV CONSULTING FY 25-26	100-23530	Deposits-Community Develo	305.00

Payment Number	Payment Date	Payable Number	Payable Date	Description (Payable)	Account Number	Account Name	Amount
105795	07/23/2026	262001-1915 JUNIPERO	06/30/2026	PROFESSIONAL SVCS: ENV CONSULTING FY 25-26	100-23530	Deposits-Community Develo	61.00
105795	07/23/2026	262001-1915 JUNIPERO	06/30/2026	PROFESSIONAL SVCS: ENV CONSULTING FY 25-26	100-34-4600	Administrative Fee (CD)	-61.00
105795	07/23/2026	26508-1933 TEMPLE	06/26/2026	ENVIRONMENTAL CONSULTING FY25-26	100-23530	Deposits-Community Develo	61.00
105795	07/23/2026	26508-1933 TEMPLE	06/26/2026	ENVIRONMENTAL CONSULTING FY25-26	100-23530	Deposits-Community Develo	305.00
105795	07/23/2026	26508-1933 TEMPLE	06/26/2026	ENVIRONMENTAL CONSULTING FY25-26	100-34-4600	Administrative Fee (CD)	-61.00
105795	07/23/2026	26605-2375 Lewis	06/30/2026	PROFESSIONAL SVCS: ENV CONSULTING FY 25-26	100-23530	Deposits-Community Develo	183.00
105795	07/23/2026	26605-2375 Lewis	06/30/2026	PROFESSIONAL SVCS: ENV CONSULTING FY 25-26	100-23530	Deposits-Community Develo	915.00
105795	07/23/2026	26605-2375 Lewis	06/30/2026	PROFESSIONAL SVCS: ENV CONSULTING FY 25-26	100-34-4600	Administrative Fee (CD)	-183.00
105795	07/23/2026	26903-3308 LEMON	06/30/2026	PROFESSIONAL SVCS: ENV CONSULTING FY 25-26	100-23530	Deposits-Community Develo	61.00
105795	07/23/2026	26903-3308 LEMON	06/30/2026	PROFESSIONAL SVCS: ENV CONSULTING FY 25-26	100-23530	Deposits-Community Develo	305.00
105795	07/23/2026	26903-3308 LEMON	06/30/2026	PROFESSIONAL SVCS: ENV CONSULTING FY 25-26	100-34-4600	Administrative Fee (CD)	-61.00
105795	07/23/2026	54-2020 WALNUT	06/26/2026	ENVIRONMENTAL CONSULTING FY 25-26	100-23530	Deposits-Community Develo	3,703.50
105795	07/23/2026	54-2020 WALNUT	06/26/2026	ENVIRONMENTAL CONSULTING FY 25-26	100-23530	Deposits-Community Develo	740.70
105795	07/23/2026	54-2020 WALNUT	06/26/2026	ENVIRONMENTAL CONSULTING FY 25-26	100-34-4600	Administrative Fee (CD)	-740.70
105795	07/23/2026	55-2020 WALNUT	06/30/2026	ENVIRONMENTAL CONSULTING FY25-26	100-23530	Deposits-Community Develo	1,263.50
105795	07/23/2026	55-2020 WALNUT	06/30/2026	ENVIRONMENTAL CONSULTING FY25-26	100-23530	Deposits-Community Develo	252.70
105795	07/23/2026	55-2020 WALNUT	06/30/2026	ENVIRONMENTAL CONSULTING FY25-26	100-34-4600	Administrative Fee (CD)	-252.70
105813	07/23/2026	56-2020 Walnut	07/15/2026	ENVIRONMENTAL CONSULTING FY26-27	100-23530	Deposits-Community Develo	1,263.50
105813	07/23/2026	56-2020 Walnut	07/15/2026	ENVIRONMENTAL CONSULTING FY26-27	100-23530	Deposits-Community Develo	252.70
105813	07/23/2026	56-2020 Walnut	07/15/2026	ENVIRONMENTAL CONSULTING FY26-27	100-34-4600	Administrative Fee (CD)	-252.70
						Vendor 0498 - MEARNS CONSULTING CORP Total:	**8,060.50**
Vendor: 5673 - MEDICO PROFESSIONAL LINEN SERVICE							
105796	07/23/2026	21468576	07/01/2026	SHPD SUPPLIES	100-75-5721	Special Department Supplies	129.72
						Vendor 5673 - MEDICO PROFESSIONAL LINEN SERVICE Total:	**129.72**
Vendor: 8893 - MUCHOS PRINTS							
APA000345	07/23/2026	388	06/26/2026	250TH STAFF HATS - FY 25-26	100-82-5723	Event/Program Costs	1,248.65

Payment Number	Payment Date	Payable Number	Payable Date	Description (Payable)	Account Number	Account Name	Amount
APA000345	07/23/2026	389	06/30/2026	STAFF SHIRTS - FY 25-26	100-82-5730	Uniforms	2,090.66
						Vendor 8893 - MUCHOS PRINTS Total:	**3,339.31**
Vendor: 4862 - NAPA AUTO PARTS							
APA000346	07/23/2026	570405	02/24/2026	VEHICLE MAINT - FY25/26	601-40-5540	Vehicle Maintenance	1,205.15
APA000346	07/23/2026	570670	02/26/2026	VEHICLE MAINT - FY25/26	601-40-5540	Vehicle Maintenance	152.00
APA000346	07/23/2026	571271	03/05/2026	VEHICLE MAINT - FY25/26	601-40-5540	Vehicle Maintenance	537.66
APA000346	07/23/2026	571500	03/09/2026	VEHICLE MAINT	601-40-5540	Vehicle Maintenance	33.14
APA000346	07/23/2026	571766	03/12/2026	VEHICLE MAINT - FY25/26	601-40-5540	Vehicle Maintenance	330.18
APA000346	07/23/2026	572281	03/18/2026	CREDIT MEMO: VEHICLE MAINT	601-40-5540	Vehicle Maintenance	-537.66
APA000346	07/23/2026	572737	03/24/2026	CREDIT MEMO: VEHICLE MAINT	601-40-5540	Vehicle Maintenance	-330.18
APA000346	07/23/2026	572738	03/24/2026	VEHICLE MAINT - FY25/26	601-40-5540	Vehicle Maintenance	364.85
APA000346	07/23/2026	573264	03/31/2026	VEHICLE MAINT - FY25/26	601-40-5540	Vehicle Maintenance	152.27
APA000346	07/23/2026	576117	05/05/2026	CREDIT MEMO: VEHICLE MAINT - FY25/26	601-40-5540	Vehicle Maintenance	-36.00
APA000346	07/23/2026	576260	05/06/2026	CREDIT MEMO: VEHICLE MAINT - FY25/26	601-40-5540	Vehicle Maintenance	-89.51
APA000346	07/23/2026	576463	05/08/2026	VEHICLE MAINT - FY25/26	601-40-5540	Vehicle Maintenance	504.59
						Vendor 4862 - NAPA AUTO PARTS Total:	**2,286.49**
Vendor: 10558 - NICOLE PERREIRA							
121479	07/23/2026	05112026	05/11/2026	REFUND DEPOSIT PERMIT 2753	100-23550	Deposits-Community Service	62.00
						Vendor 10558 - NICOLE PERREIRA Total:	**62.00**
Vendor: 0170 - OFFICE DEPOT							
105797	07/23/2026	468028504001	06/18/2026	OFFICE SUPPLIES: PRL	100-83-5740	General Supplies	295.61
105797	07/23/2026	470329119001	05/27/2026	CREDIT MEMO: OFFICE SUPPLIES - PW	400-40-5896	Facilities Capital Improveme	-386.74
105797	07/23/2026	471811746002	06/18/2026	OFFICE SUPPLIES: PD	100-76-5740	General Supplies	31.46
105797	07/23/2026	473101877001	06/24/2026	OFFICE SUPPLIES: CD/ED - FY 25-26	100-47-5740	General Supplies	96.44
105797	07/23/2026	473101877001	06/24/2026	OFFICE SUPPLIES: CD/ED - FY 25-26	100-62-5740	General Supplies	116.46
105797	07/23/2026	473528573001	06/25/2026	OFFICE SUPPLIES: ED - FY25-26	100-47-5740	General Supplies	146.34
105797	07/23/2026	473529712001	06/24/2026	OFFICE SUPPLIES: PAPER FY 25-26	100-51-5710	Office Supplies	219.67
105797	07/23/2026	474081910001	06/25/2026	OFFICE SUPPLIES: PRL FY25-2	100-83-5740	General Supplies	60.15
105814	07/23/2026	473420179001	07/02/2026	OFFICE SUPPLIES: FIN/SHARED	100-51-5710	Office Supplies	523.53
105814	07/23/2026	473420179001	07/02/2026	OFFICE SUPPLIES: FIN/SHARED	100-53-5740	General Supplies	297.64
105814	07/23/2026	473439153001	07/02/2026	OFFICE SUPPLIES: FINANCE	100-53-5740	General Supplies	41.98

Payment Number	Payment Date	Payable Number	Payable Date	Description (Payable)	Account Number	Account Name	Amount
DFT0017846	07/15/2026	OPA - 071526	07/15/2026	50% DUE UNDER OPA - 2025	801-49-5889	OFFICE DEP OPA-3366 E WIL	1,884,063.00
						Vendor 0170 - OFFICE DEPOT Total:	**1,885,505.54**
Vendor: 5340 - PARKINK							
APA000347	07/23/2026	31051	06/29/2026	250TH CELEBRATION GIVEAWAYS - FY 25-26	100-82-5723	Event/Program Costs	2,617.50
						Vendor 5340 - PARKINK Total:	**2,617.50**
Vendor: 0294 - PARS							
105798	07/23/2026	60698	07/10/2026	ARS - PARS FEES: MAY 2026	100-51-5400	Contract Services - General	236.75
						Vendor 0294 - PARS Total:	**236.75**
Vendor: 9811 - PSOMAS							
APA000348	07/23/2026	227196	10/15/2025	PROGRAM & PM SERVICES: CALIFORNIA AVE	400-40-5894	Street Capital Improvements	1,125.00
						Vendor 9811 - PSOMAS Total:	**1,125.00**
Vendor: 1866 - RCS INVESTIGATIONS & CONSULTING LLC							
APA000349	07/23/2026	7329	06/29/2026	CONTRACT BACKGROUND & INVESTIGATION SVCS FY 25-2	100-74-5400	Contract Services - General	2,867.50
						Vendor 1866 - RCS INVESTIGATIONS & CONSULTING LLC Total:	**2,867.50**
Vendor: 10536 - REFRESH DUCT & CHIMNEY CLEANING							
APA000350	07/23/2026	2361	06/20/2026	DUCT CLEANING SVCS: DWP, CITY YARD & CH	100-92-5400	Contract Services - General	26,500.00
						Vendor 10536 - REFRESH DUCT & CHIMNEY CLEANING Total:	**26,500.00**
Vendor: 5033 - RIO HONDO COLLEGE							
APA000351	07/23/2026	S26-282-ZSGH	05/18/2026	ENROLLMENT FEES (7) - FY 25-26	100-46-5400	Contract Services - General	175.00
APA000351	07/23/2026	S26-343-ZSGH	06/25/2026	ENROLLMENT FEE (4) - FY 25 -26	100-46-5400	Contract Services - General	100.00
						Vendor 5033 - RIO HONDO COLLEGE Total:	**275.00**
Vendor: 1884 - ROBERT COPELAND							
121480	07/23/2026	07212026	07/21/2026	CELL PHONE CHARGES: 02/25 - 06/24/26	100-41-5511	Telephone	632.72
						Vendor 1884 - ROBERT COPELAND Total:	**632.72**
Vendor: 1554 - ROBERTSON'S READY MIX, LTD							
APA000352	07/23/2026	863523	06/24/2026	PUBLIC WORKS SUPPLIES - FY25/26	100-95-5740	General Supplies	1,248.59
						Vendor 1554 - ROBERTSON'S READY MIX, LTD Total:	**1,248.59**
Vendor: 1575 - RONALD GRIGGS							
121481	07/23/2026	06302026	06/30/2026	CIVIL SVC COMMISSIONER REIMBURSEMENT: 2ND QTR	100-46-5150	Commission Meetings	300.00
						Vendor 1575 - RONALD GRIGGS Total:	**300.00**
Vendor: 10521 - ROTH STAFFING COMPANIES, LP							
APA000353	07/23/2026	16405303	06/12/2026	TEMP STAFFING SVCS: 6/1 - 6/5/26	100-43-5400	Contract Services - General	2,122.73

Payment Number	Payment Date	Payable Number	Payable Date	Description (Payable)	Account Number	Account Name	Amount
APA000353	07/23/2026	16407668	06/19/2026	TEMP STAFFING SVCS: 6/8 - 6/12/26	100-43-5400	Contract Services - General	2,237.83
APA000353	07/23/2026	16410037	06/26/2026	TEMP STAFFING SVCS: 06/15 - 6/19/26	100-43-5400	Contract Services - General	1,636.80
						Vendor 10521 - ROTH STAFFING COMPANIES, LP Total:	**5,997.36**
Vendor: 9331 - SHUMS CODA ASSOCIATES, INC							
105799	07/23/2026	12464	07/01/2026	CONTRACT PLAN CHECK SVCS: JUN 2026	100-63-5421	Plan Check Professional Servi	219.96
						Vendor 9331 - SHUMS CODA ASSOCIATES, INC Total:	**219.96**
Vendor: 0446 - SIGNAL HILL EMPLOYEES ASSOC							
105765	07/16/2026	INV0018710	07/16/2026	Signal Hill Employees Assn	100-21555	SHEA Union Dues Deduction	967.50
						Vendor 0446 - SIGNAL HILL EMPLOYEES ASSOC Total:	**967.50**
Vendor: 0447 - SIGNAL HILL POLICE OFFICERS							
105766	07/16/2026	INV0018708	07/16/2026	Police Officer Assn Dues	100-21550	POA Union Dues Deductions	1,512.00
						Vendor 0447 - SIGNAL HILL POLICE OFFICERS Total:	**1,512.00**
Vendor: 4432 - SIGNAL HILL,CITY OF							
105767	07/16/2026	INV0018678	07/16/2026	Child Care	100-21538	Flex Spending Payable	458.34
105767	07/16/2026	INV0018679	07/16/2026	Flex Spending	100-21538	Flex Spending Payable	1,508.32
						Vendor 4432 - SIGNAL HILL,CITY OF Total:	**1,966.66**
Vendor: 0460 - SMITH PAINT							
105800	07/23/2026	976592	06/16/2026	PUBLIC WORKS SUPPLIES - FY25/26	100-95-5721	Special Dept Supplies-Graffiti	41.99
						Vendor 0460 - SMITH PAINT Total:	**41.99**
Vendor: 0686 - SOUTH COAST AQMD							
APA000354	07/23/2026	4743872	06/16/2026	AQMD RENEWAL FEES: FY 25 -26	500-40-5400	Contract Services - General	1,167.46
APA000367	07/23/2026	4745577	06/16/2026	AQMD EMISSION FEES: FY26 -27	500-40-5400	Contract Services - General	176.41
						Vendor 0686 - SOUTH COAST AQMD Total:	**1,343.87**
Vendor: 0464 - SOUTHERN CALIFORNIA EDISON							
DFT0017668	07/15/2026	9189-070126	07/01/2026	ELECTRIC SVCS: JUN 2026	100-95-5510	Electricity	885.27
DFT0017725	07/13/2026	1820-063026	06/30/2026	ELECTRIC SVCS: JUN 2026	100-47-5512	Utility Services	2,718.23
DFT0017745	07/15/2026	5614-070126	07/01/2026	ELECTRIC SVCS: JUN 2026	100-92-5512	Utility Services	5,490.74
DFT0017747	07/15/2026	6288-070126	07/01/2026	ELECTRIC SVCS: JUN 2026	100-95-5510	Electricity	29.61
DFT0017749	07/15/2026	4832-070126	07/01/2026	ELECTRIC SVCS: JUN 2026	100-95-5512	Utility Services	71.45
DFT0017751	07/15/2026	1487-070226	07/02/2026	ELECTRIC SVCS: JUN 2026	100-92-5512	Utility Services	12,326.02
DFT0017753	07/15/2026	1222-070126	07/01/2026	ELECTRIC SVCS: JUN 2026	500-40-5512	Utility Services	3,484.35
DFT0017755	07/15/2026	1255-070126	07/01/2026	ELECTRIC SVCS: JUN 2026	100-92-5512	Utility Services	58.64
						Vendor 0464 - SOUTHERN CALIFORNIA EDISON Total:	**25,064.31**
Vendor: 1658 - SPECTRUM BUSINESS CENTERS							
DFT0017900	07/24/2026	6601-070726	07/07/2026	SCADA FIBER INTERNET: 07/12 - 08/11/26	500-40-5511	Telephone/Data	139.98

Payment Number	Payment Date	Payable Number	Payable Date	Description (Payable)	Account Number	Account Name	Amount
DFT0017902	07/20/2026	4301-070126	07/01/2026	PD WAN ETHERNET: 07/01 - 07/31/26	100-75-5511	Telephone/Data	791.68
DFT0017904	07/20/2026	0801-070126	07/01/2026	PD INTERNET/ETHERNET: 07/01 - 07/31/26	100-51-5511	Telephone/Internet	1,978.74
DFT0017907	07/20/2026	9201-070126	07/01/2026	CITY HALL INTERNET/ETHERNET: 07/01 - 07/31/26	100-51-5511	Telephone/Internet	1,788.84
DFT0017909	07/20/2026	6501-070126	07/01/2026	CITY YARD ETHERNET: 07/01 - 07/31/26	100-92-5511	Telephone/Data	728.84
						Vendor 1658 - SPECTRUM BUSINESS CENTERS Total:	**5,428.08**
Vendor: 10084 - SPOT LIGHTING SUPPLIES INC							
APA000355	07/23/2026	669657	06/24/2026	PUBLIC WORKS SUPPLIES - FY25/26	100-92-5740	General Supplies	132.60
						Vendor 10084 - SPOT LIGHTING SUPPLIES INC Total:	**132.60**
Vendor: 0469 - ST MARY MEDICAL CENTER							
APA000356	07/23/2026	70009921944S1C8405	04/27/2026	INMATE MEDICAL SVCS: 04/27/2026	100-75-5400	Contract Services - General	2,657.00
APA000356	07/23/2026	70010076472S1C8405	06/24/2026	INMATE SVCS: 06/24/2026	100-75-5400	Contract Services - General	3,060.00
						Vendor 0469 - ST MARY MEDICAL CENTER Total:	**5,717.00**
Vendor: 5227 - STUDIO SPECTRUM							
105801	07/23/2026	193570	07/01/2026	COUNCIL CHAMBER A/V IMPROVEMENT PROJECT: JUN 2026	100-43-5400	Contract Services - General	1,950.00
						Vendor 5227 - STUDIO SPECTRUM Total:	**1,950.00**
Vendor: 5109 - TERMINIX INTERNATIONAL LP							
APA000357	07/23/2026	473489792	07/13/2026	PEST CONTROL SVCS: JUN 2026	100-92-5400	Contract Services - General	151.06
						Vendor 5109 - TERMINIX INTERNATIONAL LP Total:	**151.06**
Vendor: 0399 - THE SIGNAL TRIBUNE							
105802	07/23/2026	60135	06/12/2026	PUBLICATION SVCS: PUBLIC HEARING NOTICE FY 25-26	100-43-5630	Media Services	266.70
105802	07/23/2026	60136	06/12/2026	PUBLICATION SVCS: NOTICE OF HEARING	100-43-5630	Media Services	609.00
105802	07/23/2026	60141	06/19/2026	PUBLICATION SVCS: NOTICE OF HEARING FY 25-26	100-43-5630	Media Services	439.32
105815	07/23/2026	60160	07/03/2026	PUBLICATION SVCS: NOTICE OF ELECTION	100-43-5630	Media Services	203.70
						Vendor 0399 - THE SIGNAL TRIBUNE Total:	**1,518.72**
Vendor: 5643 - THIRKETTLE CORP							
APA000358	07/23/2026	INV0114926	06/29/2026	WATER DEPT SUPPLIES - FY 25/26	500-40-5740	General Supplies	2,576.67

Payment Number	Payment Date	Payable Number	Payable Date	Description (Payable)	Account Number	Account Name	Amount
APA000358	07/23/2026	INV0115025	07/07/2026	AUTOMATED METER READING SYSTEM EQUIPMENT	500-40-5840	Capital Outlay	29,835.00
						Vendor 5643 - THIRKETTLE CORP Total:	**32,411.67**
Vendor: 1723 - TRAFFIC MANAGEMENT INC							
APA000359	07/23/2026	06-124778	06/30/2026	PUBLIC WORKS SUPPLIES - FY25/26	100-95-5740	General Supplies	107.19
						Vendor 1723 - TRAFFIC MANAGEMENT INC Total:	**107.19**
Vendor: 9866 - TURBO DATA SYSTEMS, INC							
105803	07/23/2026	49114	06/30/2026	PARKING CITATION & DATA PROCESSING SVCS: JUN 2026	100-76-5400	Contract Services - General	1,778.65
						Vendor 9866 - TURBO DATA SYSTEMS, INC Total:	**1,778.65**
Vendor: 0801 - U.S. BANK - PARS							
105768	07/16/2026	INV0018688	07/16/2026	PARS Contributions	100-21514	Part-time Employee PARS Pa	2,633.58
						Vendor 0801 - U.S. BANK - PARS Total:	**2,633.58**
Vendor: 5452 - US TREASURY							
DFT0017783	07/16/2026	INV0018646	07/16/2026	Social Security	100-21510	FICA Taxes Payable	460.80
DFT0017784	07/16/2026	INV0018647	07/16/2026	Medicare	100-21511	Medicare Taxes Payable	107.76
DFT0017786	07/16/2026	INV0018649	07/16/2026	Federal Income Tax Withholding	100-21512	US Withholding Taxes Payabl	201.31
DFT0017842	07/16/2026	INV0018715	07/16/2026	Social Security	100-21510	FICA Taxes Payable	34,646.80
DFT0017843	07/16/2026	INV0018716	07/16/2026	Medicare	100-21511	Medicare Taxes Payable	15,986.43
DFT0017845	07/16/2026	INV0018718	07/16/2026	Federal Income Tax Withholding	100-21512	US Withholding Taxes Payabl	61,417.63
						Vendor 5452 - US TREASURY Total:	**112,820.73**
Vendor: 0172 - VERIZON INC							
DFT0017859	07/20/2026	8327-070126	07/01/2026	PHONE LINES: PD	100-72-5511	Telephone	518.19
DFT0017859	07/20/2026	8327-070126	07/01/2026	PHONE LINES: PD	100-74-5511	Telephone	38.01
DFT0017861	07/15/2026	59-01-062526	06/25/2026	PHONE LINES: ADMIN	100-41-5511	Telephone	76.72
DFT0017861	07/15/2026	59-01-062526	06/25/2026	PHONE LINES: ADMIN	100-43-5511	Telephone/Data	38.36
DFT0017861	07/15/2026	59-01-062526	06/25/2026	PHONE LINES: ADMIN	100-44-5511	Telephone	88.82
DFT0017863	07/15/2026	59-02-062526	06/25/2026	PHONE LINES: PD	100-51-5511	Telephone/Internet	161.23
DFT0017863	07/15/2026	59-02-062526	06/25/2026	PHONE LINES: PD	100-72-5511	Telephone	984.15
DFT0017863	07/15/2026	59-02-062526	06/25/2026	PHONE LINES: PD	100-73-5511	Telephone	115.08
DFT0017863	07/15/2026	59-02-062526	06/25/2026	PHONE LINES: PD	100-74-5511	Telephone	191.80
DFT0017863	07/15/2026	59-02-062526	06/25/2026	PHONE LINES: PD	100-77-5511	Telephone	76.72
DFT0017864	07/15/2026	59-03-062526	06/25/2026	PHONE LINES: PW	100-91-5511	Telephone	85.06
DFT0017864	07/15/2026	59-03-062526	06/25/2026	PHONE LINES: PW	100-92-5511	Telephone/Data	356.93
DFT0017864	07/15/2026	59-03-062526	06/25/2026	PHONE LINES: PW	100-94-5511	Telephone/Data	76.72
DFT0017864	07/15/2026	59-03-062526	06/25/2026	PHONE LINES: PW	100-95-5511	Telephone/Data	230.16
DFT0017864	07/15/2026	59-03-062526	06/25/2026	PHONE LINES: PW	500-40-5511	Telephone/Data	445.34
DFT0017864	07/15/2026	59-03-062526	06/25/2026	PHONE LINES: PW	601-40-5511	Telephone	38.36
DFT0017865	07/15/2026	59-04-062526	06/25/2026	PHONE LINES: PRL	100-83-5511	Telephone	216.28

Payment Number	Payment Date	Payable Number	Payable Date	Description (Payable)	Account Number	Account Name	Amount
DFT0017867	07/15/2026	59-07-062526	06/25/2026	PHONE LINES: COMM DEV	100-61-5511	Telephone/Data	20.02
DFT0017867	07/15/2026	59-07-062526	06/25/2026	PHONE LINES: COMM DEV	100-62-5511	Telephone/Data	58.38
DFT0017867	07/15/2026	59-07-062526	06/25/2026	PHONE LINES: COMM DEV	100-63-5511	Telephone/Data	19.18
DFT0017867	07/15/2026	59-07-062526	06/25/2026	PHONE LINES: COMM DEV	100-64-5511	Telephone/Data	19.18
						Vendor 0172 - VERIZON INC Total:	**3,854.69**
Vendor: 8896 - VITAL RECORDS CONTROL							
105816	07/23/2026	6672172	06/30/2026	OFFSITE STORAGE: JUL 2026	100-43-5420	Professional Services	258.52
105816	07/23/2026	6711983	06/30/2026	SHREDDING SVCS: JUL 2026	100-76-5400	Contract Services - General	550.19
						Vendor 8896 - VITAL RECORDS CONTROL Total:	**808.71**
Vendor: 5703 - VOYA 401A PLAN 664281							
DFT0017787	07/16/2026	INV0018650	07/16/2026	401A	100-21570	Deferred Compensation Ded	1,245.79
DFT0017788	07/16/2026	INV0018651	07/16/2026	401A%	100-21570	Deferred Compensation Ded	1,071.35
						Vendor 5703 - VOYA 401A PLAN 664281 Total:	**2,317.14**
Vendor: 5704 - VOYA 457 PLAN 664280							
DFT0017789	07/16/2026	INV0018652	07/16/2026	457	100-21570	Deferred Compensation Ded	2,307.99
DFT0017789	07/16/2026	INV0018652	07/16/2026	457	100-21570	Deferred Compensation Ded	-50.00
DFT0017790	07/16/2026	INV0018653	07/16/2026	457	100-21570	Deferred Compensation Ded	9,296.85
DFT0017791	07/16/2026	INV0018654	07/16/2026	457 Benefit	100-21570	Deferred Compensation Ded	8,766.96
DFT0017792	07/16/2026	INV0018655	07/16/2026	457	100-21570	Deferred Compensation Ded	500.00
DFT0017793	07/16/2026	INV0018656	07/16/2026	457 ROTH	100-21570	Deferred Compensation Ded	1,647.31
DFT0017794	07/16/2026	INV0018657	07/16/2026	457 ROTH	100-21570	Deferred Compensation Ded	536.50
						Vendor 5704 - VOYA 457 PLAN 664280 Total:	**23,005.61**
Vendor: 1110 - W.G. ZIMMERMAN ENGINEERING INC.							
105804	07/23/2026	26-03-022	04/13/2026	ON CALL SVCS: MAR 2026	400-40-5894	Street Capital Improvements	1,206.00
105804	07/23/2026	26-04-057	05/12/2026	ON CALL SVCS: CHERRY & WILLOW - APR 2026	400-40-5894	Street Capital Improvements	225.00
105804	07/23/2026	26-05-072	06/10/2026	PS&E FOR BURNETT PEDESTRIAN & BICYCLE ENHANCEMENT	400-40-5894	Street Capital Improvements	1,245.51
105804	07/23/2026	26-05-072	06/10/2026	PS&E FOR BURNETT PEDESTRIAN & BICYCLE ENHANCEMENT	400-40-5894	Street Capital Improvements	31,704.61
						Vendor 1110 - W.G. ZIMMERMAN ENGINEERING INC. Total:	**34,381.12**
Vendor: 1316 - WATER REPLENISHMENT DISTRICT							
105805	07/23/2026	05312026	06/30/2026	GROUNDWATER REPLENISHMENT: MAY 2026	500-40-5780	Water Supply Costs	1,157.70
105817	07/23/2026	2026-13	07/01/2026	WELL 10 LOAN PAYMENT #1	500-26200	Long Term Payable	34,883.72
						Vendor 1316 - WATER REPLENISHMENT DISTRICT Total:	**36,041.42**
Vendor: 5161 - WECK LABORATORIES							
105806	07/23/2026	W6B0087	02/02/2026	WATER ANALYSIS - FY25/26	500-40-5400	Contract Services - General	130.00
105806	07/23/2026	W6B0088	02/02/2026	WATER ANALYSIS - FY 25/26	500-40-5400	Contract Services - General	57.00
105806	07/23/2026	W6D1079	04/21/2026	WATER ANALYSIS - FY25/26	500-40-5400	Contract Services - General	130.00

Payment Number	Payment Date	Payable Number	Payable Date	Description (Payable)	Account Number	Account Name	Amount
105806	07/23/2026	W6D1080	04/21/2026	WATER ANALYSIS	500-40-5400	Contract Services - General	424.00
105806	07/23/2026	W6E0314	05/06/2026	WATER ANALYSIS - FY25/26	500-40-5400	Contract Services - General	406.00
						Vendor 5161 - WECK LABORATORIES Total:	**1,147.00**
Vendor: 0010 - WEST COAST ARBORISTS INC							
105807	07/23/2026	246453	06/26/2026	TREE TRIMMING: 06/26/26 - EXTRA CREW	100-95-5531	Arborist Services	639.60
105807	07/23/2026	246454	06/30/2026	TREE TRIMMING: 6/16 - 6/30/26	100-95-5531	Arborist Services	984.00
						Vendor 0010 - WEST COAST ARBORISTS INC Total:	**1,623.60**
Vendor: 10563 - WHITESTONE BUILDERS INC							
105808	07/23/2026	1151	04/15/2026	LIBRARY EMERGENCY REPAIR	400-21150	Retention Payable	-1,849.28
105808	07/23/2026	1151	04/15/2026	LIBRARY EMERGENCY REPAIR	400-40-5896	Facilities Capital Improveme	36,985.69
						Vendor 10563 - WHITESTONE BUILDERS INC Total:	**35,136.41**
Vendor: 5203 - WORLD BOOK INC							
APA000368	07/23/2026	ARI0016915	06/18/2026	SUBSCRIPTION: WORLD BOOK ONLINE FY26-27	100-81-5570	Software Licensing & Suppor	2,119.95
						Vendor 5203 - WORLD BOOK INC Total:	**2,119.95**
						Grand Total:	**4,442,046.33**

Report Summary

Fund Summary

Fund	Payment Amount
100 - General Fund	1,183,994.46
202 - Transportation	3,966.94
260 - Lighting and Landscape	1,068.50
400 - Capital Improvement	879,195.24
500 - Water Operations Fund	459,974.72
601 - Vehicle and Equipment	29,783.47
801 - RDA Obligation Retirement Fund	1,884,063.00
Grand Total:	**4,442,046.33**

Account Summary

Account Number	Account Name	Payment Amount
100-13001	Accrued Accounts Recei	494.56
100-16000	Inventory & Prepayment	584,528.00
100-21050	Accrued Liabilities Payab	15.00
100-21510	FICA Taxes Payable	35,107.60
100-21511	Medicare Taxes Payable	16,094.19
100-21512	US Withholding Taxes Pa	61,618.94
100-21513	State Withholding Taxes	25,762.98
100-21514	Part-time Employee PAR	2,633.58
100-21520	PERS - City Paid	96,437.97
100-21525	OPEB Employee Paid W/	6,600.22
100-21538	Flex Spending Payable	1,966.66
100-21550	POA Union Dues Deducti	1,512.00
100-21555	SHEA Union Dues Deduc	967.50
100-21570	Deferred Compensation	25,322.75
100-23530	Deposits-Community De	21,351.60
100-23550	Deposits-Community Se	372.00
100-34-4600	Administrative Fee (CD)	-3,558.60
100-34-4805	Youth Services	485.00
100-41-5511	Telephone	916.86
100-43-5400	Contract Services - Gene	7,947.36
100-43-5410	Legal Services	8,842.40
100-43-5420	Professional Services	258.52
100-43-5511	Telephone/Data	38.36
100-43-5630	Media Services	1,518.72
100-44-5400	Contract Services - Gene	5,852.95
100-44-5410	Legal Services	8,340.23
100-44-5511	Telephone	88.82
100-46-5150	Commission Meetings	1,500.00
100-46-5400	Contract Services - Gene	451.00

Account Summary

Account Number	Account Name	Payment Amount
100-46-5410	Legal Services	19,113.28
100-46-5420	Professional Services	4,095.00
100-47-5310	Dues & Memberships	500.00
100-47-5400	Contract Services - Gene	2,647.05
100-47-5410	Legal Services	15,341.10
100-47-5512	Utility Services	2,747.85
100-47-5740	General Supplies	242.78
100-51-5230	Retirement Contribution	0.85
100-51-5400	Contract Services - Gene	236.75
100-51-5511	Telephone/Internet	14,125.23
100-51-5552	Rental/Lease of Equipm	4,049.04
100-51-5610	Insurance	2,638.00
100-51-5710	Office Supplies	743.20
100-52-5440	Technology Technical Ser	9,250.00
100-52-5570	Software Licensing & Su	1,242.50
100-52-5840	Capital Outlay	1,687.50
100-53-5410	Legal Services	231.30
100-53-5740	General Supplies	339.62
100-61-5511	Telephone/Data	20.02
100-62-5511	Telephone/Data	58.38
100-62-5740	General Supplies	116.46
100-63-5410	Legal Services	1,259.30
100-63-5421	Plan Check Professional	3,456.16
100-63-5511	Telephone/Data	19.18
100-64-5511	Telephone/Data	19.18
100-72-5320	Travel & Training	8.00
100-72-5511	Telephone	1,502.34
100-72-5721	Special Department Sup	6,588.00
100-72-5730	Uniforms	66.60
100-73-5511	Telephone	115.08
100-73-5740	General Supplies	880.79
100-74-5400	Contract Services - Gene	12,877.02
100-74-5410	Legal Services	11,251.53
100-74-5440	IT Services	9,250.00
100-74-5511	Telephone	1,462.23
100-74-5540	Vehicle Maintenance	96.00
100-74-5570	Software Licensing & Su	725.00
100-75-5400	Contract Services - Gene	5,717.00
100-75-5511	Telephone/Data	791.68
100-75-5552	Rental of Equipment & V	5,786.64
100-75-5721	Special Department Sup	202.12
100-75-5730	Uniforms	434.03

Account Summary

Account Number	Account Name	Payment Amount
100-76-5400	Contract Services - Gene	2,328.84
100-76-5730	Uniforms	117.51
100-76-5740	General Supplies	31.46
100-77-5511	Telephone	76.72
100-81-5560	Repair & Maintenance S	2,990.00
100-81-5570	Software Licensing & Su	7,130.54
100-81-5721	Special Department Sup	2,083.23
100-81-5740	General Supplies	129.02
100-82-5320	Travel & Training	50.15
100-82-5410	Legal Services	1,772.60
100-82-5723	Event/Program Costs	7,248.36
100-82-5730	Uniforms	2,090.66
100-83-5511	Telephone	216.28
100-83-5740	General Supplies	355.76
100-91-5410	Legal Services	1,837.80
100-91-5511	Telephone	85.06
100-92-5400	Contract Services - Gene	26,651.06
100-92-5511	Telephone/Data	1,085.77
100-92-5512	Utility Services	25,601.34
100-92-5740	General Supplies	494.36
100-92-5742	Tools	380.61
100-93-5400	Contract Services - Gene	4,489.35
100-93-5425	TMDL Watershed Profes	1,900.50
100-94-5400	Contract Services - Gene	6,592.71
100-94-5511	Telephone/Data	76.72
100-94-5512	Utility Services	27,521.05
100-94-5530	Lawn Care Services	990.70
100-95-5510	Electricity	914.88
100-95-5511	Telephone/Data	230.16
100-95-5512	Utility Services	71.45
100-95-5531	Arborist Services	1,623.60
100-95-5721	Special Dept Supplies-Gr	41.99
100-95-5740	General Supplies	1,383.26
202-40-5400	Contract Services - Gene	1,932.94
202-40-5672	Dial-A-Lift	2,034.00
260-40-5400	Contract Services - Gene	267.40
260-40-5512	Utility Services	801.10
400-21150	Retention Payable	-41,391.43
400-40-5894	Street Capital Improvem	59,940.28
400-40-5895	Park Capital Improveme	87.00
400-40-5896	Facilities Capital Improv	860,559.39
500-26200	Long Term Payable	34,883.72

Account Summary

Account Number	Account Name	Payment Amount
500-40-5310	Dues & Memberships	1,104.00
500-40-5400	Contract Services - Gene	8,149.80
500-40-5410	Legal Services	625.80
500-40-5511	Telephone/Data	6,848.76
500-40-5512	Utility Services	4,436.09
500-40-5740	General Supplies	2,576.67
500-40-5780	Water Supply Costs	276,804.88
500-40-5840	Capital Outlay	124,545.00
601-40-5400	Contract Services - Gene	500.00
601-40-5511	Telephone	38.36
601-40-5540	Vehicle Maintenance	3,140.65
601-40-5750	Gasoline, Oil, & Tires	232.49
601-40-5754	Fuel Purchases	371.22
601-40-5842	Vehicles & Large Equipm	25,500.75
801-49-5889	OFFICE DEP OPA-3366 E	1,884,063.00
	Grand Total:	**4,442,046.33**

Project Account Summary

Project Account Key	Payment Amount
None	3,347,380.26
6060	4,933.80
6150	405.00
6174	366.00
6214	1,098.00
6223	8,569.20
6239	366.00
6240	2,585.40
6242	2,662.20
6243	366.00
803	383.82
818	2,298.23
90.19004.CCMPR.119	6,608.76
90.22008.TIF.233	1,431.00
90.24012.CIPG.240	31,704.61
90.24012.CIPR.113	1,245.51
90.24013.CACG.281	682,038.00
90.24013.CCMPR.119	84,395.00
90.24013.R.CCMP	87.00
90.25012.CIPG.240	24,434.16
90.25018.CIPR.113	50,531.94
90.26003.RMRA.238	1,125.00

Project Account Summary

Project Account Key		Payment Amount
95.23001		94,710.00
95.25003		29,835.00
R2025-12-26		36,985.69
V-26014		25,500.75
	Grand Total:	**4,442,046.33**

Authorization Signatures

STAFF REPORT

Verify accuracy of the Warrant Register.

Dated

Finance Director

City Manager

CITY OF SIGNAL HILL

STAFF REPORT

2175 Cherry Avenue • Signal Hill, California 90755-3799

8/11/2026

AGENDA ITEM

TO: **HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL**

FROM: **CARLO TOMAINO CITY MANAGER**

SUBJECT: **APPROVAL OF MEETING MINUTES**

Summary:

Regular Meeting of July 28, 2026

Strategic Plan Goal(s):

Goal No. 5. High-Functioning Government: Strengthen internal communication, recruitment, retention, systems, and processes to increase the effectiveness and efficiency of City services.

Recommendation:

Approve the meeting minutes of the July 28, 2026 Regular City Council Meeting

CITY OF SIGNAL HILL

2175 Cherry Avenue • Signal Hill, CA 90755-3799

MEETING MINUTES
City Council Closed Session and Regular Meeting
July 28, 2026

A Closed Session Meeting and Regular Council Meeting of the Signal Hill City Council was held in-person in Council Chamber on July 28, 2026.

(01) CLOSED SESSION CALL TO ORDER – 6:00 P.M.

(02) ROLL CALL – TAKEN AT REGULAR MEETING

(03) CLOSED SESSION

a. A CLOSED SESSION HELD PURSUANT TO GOVERNMENT CODE SECTION 54957(B)(1) TO CONDUCT PUBLIC EMPLOYEE PERFORMANCE EVALUATIONS. TITLE: DEPUTY CITY MANAGER/ DIRECTOR OF PARKS, RECREATION AND LIBRARY SERVICES

b. A CLOSED SESSION HELD PURSUANT TO GOVERNMENT CODE SECTION 54957(B)(1) TO CONDUCT PUBLIC EMPLOYEE PERFORMANCE EVALUATIONS. TITLE: CITY ATTORNEY

c. A CLOSED SESSION HELD PURSUANT TO GOVERNMENT CODE SECTION 54957(B)(1) TO CONDUCT PUBLIC EMPLOYEE PERFORMANCE EVALUATIONS. TITLE: CITY MANAGER

d. A CLOSED SESSION HELD PURSUANT TO GOVERNMENT CODE SECTION 54957.6 AGENCY DESIGNATED REPRESENTATIVES: MAYOR AND CITY ATTORNEY UNREPRESENTED EMPLOYEE: CITY MANAGER

(04) PUBLIC BUSINESS FROM THE FLOOR ON CLOSED SESSION ITEMS

There was no public business on closed session items from the floor nor public comment via Zoom webinar.

(05) **RECESS TO CLOSED SESSION**

The City Council recessed in to Closed Session at 6:00 P.M.

(06) **RECONVENE REGULAR MEETING – 7:00 P.M.**

Mayor Hansen reconvened the meeting and requested City Clerk Perez to take roll call.

PRESENT:	MAYOR HANSEN VICE MAYOR HONEYCUTT COUNCIL MEMBER COPELAND COUNCIL MEMBER JONES
ABSENT:	COUNCIL MEMBER WOODS

(07) **PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Mayor Hansen.

(08) **CLOSED SESSION REPORT**

Mayor Hansen requested the closed session report. The City Attorney stated there was no reportable action.

(09) **PUBLIC BUSINESS FROM THE FLOOR ON ITEMS NOT LISTED ON THE AGENDA (SPEAKERS WILL BE GIVEN THREE MINUTES FOR EACH DISTINCT ITEM)**

Resident Daneisha (Nia) Ralph spoke regarding the creation of a Signal Hill Youth Student Council and expressed that young people are directly affected by many of the City's programs, services and policies.

Resident James D. Ulrich provided a handout to all City Councilmembers and expressed parking concerns on the east side of 21st street. Mr. Ulrich also expressed his concerns about the vacant property located at 2205 E. 20th street.

Mayor Hansen requested staff to meet with both residents to discuss the items in further detail.

There were no live online public comments via Zoom webinar.

(10) **PRESENTATIONS/PROCLAMATIONS**

a. DISABLED RESOURCES CENTER PRESENTATION

Jennifer Kumiyama, Executive Director of the Disabled Resources Center and the Independent Living Center, provided a slide presentation.

b. PROCLAMATION OF 40th ANNIVERSARY TO JIMMY ELEOPOULOS

Mayor Hansen presented a proclamation to Jimmy Eleopoulos, Owner of Big E's Pizza.

c. RECOGNITION OF THE LONG BEACH MODEL T CLUB

Mayor Hansen presented a Certificate of Recognition to the Long Beach Model T Club for their outstanding contribution to the success of the City's celebration of 250^{th} Anniversary of United States.

d. WOMEN'S EQUALITY DAY

Librarian Gelli Nocon and Library Specialist Elina Monian presented a slide presentation to highlight a brief overview of the scheduled programming to commemorate Women's Equality Day.

e. CAPTURE SIGNAL HILL CITYWIDE PHOTO CONTEST

Communication Specialist Cindy Flaro presented a slide presentation on the Capture Signal Hill Citywide Photo Contest and noted contest details of two categories consisting of City in Action and Local Landmarks with entries divided into Youth (17 & under) and Adult (18 & older). Ms. Flaro announced the following winners and Mayor Hansen presented Certificates of Recognition to each winner:

Adult Division – City in Action
1^{st} Place: Melenie Becerra
2^{nd} Place: Bedelia Honeycutt
3^{rd} Place: Alex Honeycutt

Adult Division – Local Landmarks
1^{st} Place: Cody Creager
2^{nd} Place: Juan Rodriguez
3^{rd} Place: Andy Konieczny

Youth Division – Local Landmarks
1^{st} Place: Isabella Rios
2^{nd} Place: Isabella Rios

Ms. Flaro announced the photos will be on display in the Signal Hill Public Library Legacy Wall. Council Member Jones suggested another photography contest for City Hall. Mayor Hansen supported the idea of decorating the Council Chamber with relevant photos and agreed it would be great to have residents represented with a rotation display system.

(12) <u>CITY MANAGER REPORTS</u>

a. WATER REPLENISHMENT DISTRICT PURCHASE OF WATER STORAGE

Public Works Director Gabino Luna presented a slide presentation.

It was moved by Vice Mayor Honeycutt, seconded by Council Member Jones to approve the item.

The following vote resulted:

AYES: MAYOR HANSEN
VICE MAYOR HONEYCUTT
COUNCIL MEMBER COPELAND
COUNCIL MEMBER JONES

NOES: NONE
ABSENT: COUNCIL MEMBER WOODS
ABSTAIN: NONE

RESOLUTION NO. 2026-07-6953 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, AMENDING THE ADOPTED BUDGET AND AUTHORIZING APPROPRIATIONS FOR FISCAL YEAR 2026-27

(13) CONSENT CALENDAR

It was moved by Council Member Jones, seconded by Council Member Copeland to approve the Consent Calendar.

The following vote resulted:

AYES: MAYOR HANSEN
VICE MAYOR HONEYCUTT
COUNCIL MEMBER COPELAND
COUNCIL MEMBER JONES

NOES: NONE
ABSENT: COUNCIL MEMBER WOODS
ABSTAIN: NONE

a. SCHEDULE OF INVESTMENTS AND MONTHLY TRANSACTION REPORT

RECEIVED AND FILED INVESTMENTS TRANSACTION REPORT 06-26

b. FINAL ACCEPTANCE OF POLICE DEPARTMENT HVAC UPGRADES PROJECT PURSUANT TO THE PUBLIC WORKS CONTRACT WITH WESTOVER CONTROLS CORPORATION

NOTICE OF COMPLETION

c. RESOLUTION AUTHORIZING AND APPROVING THE EXECUTION OF A COOPERATIVE AGREEMENT WITH THE LOS ANGELES URBAN COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM FOR FISCAL YEARS 2027-2029

RESOLUTION NO. 2026-07-6952

d. RESOLUTION APPROVING THE COMMUNITY DEVELOPMENT BLOCK GRANT FUND AMENDMENT FOR FISCAL YEARS 2025-2026 AND 2026-2027

RESOLUTION NO. 2026-07-6954

e. SECOND READING AND ADOPTION OF AN ORDINANCE TO AMEND TITLE 15 (BUILDING AND CONSTRUCTION) TO COMPLY WITH STATE LAW REGARDING ELECTRIC VEHICLE CHARGING STATIONS

ORDINANCE NO. 2026-07-1560

f. SECOND READING AND ADOPTION OF ORDINANCES TO ADJUST THE CITY COUNCIL, CITY CLERK, AND CITY TREASURER COMPENSATION

ORDINANCE NO. 2026-07-1558 AND ORDINANCE NO. 2026-07-1559

g. CONTRACT AMENDMENT REGISTER DATED JULY 28, 2026

THIRD AMENDMENT TO AGREEMENT FOR PROFESSIONAL ENVIRONMENTAL ENGINEERING CONSULTING SERVICES WITH JOHN L. HUNTER & ASSOCIATES, INC.

h. WARRANT REGISTER DATED JULY 28, 2026

i. APPROVAL OF MEETING MINUTES

Approved Minutes of City Council Closed Session and Regular Meeting June 23, 2026 and City Council Special Meeting Closed Session July 8, 2026

(14) <u>COUNCIL AGENDA—NEW BUSINESS</u>

COUNCIL MEMBER COPELAND - None

COUNCIL MEMBER JONES – Reminder of the Concerts in the Park

COUNCIL MEMBER WOODS – Absence

VICE MAYOR HONEYCUTT – Reminder of the October 16th Police Foundation's Golf Tournament registration is open and August 2nd National Night Out Event

MAYOR HANSEN – Requested and motioned to bring back as an item for discussion, Signal Hill Youth Student Council. Seconded by Council Member Jones

(15) ADJOURNMENT

It was moved by Vice Mayor Honeycutt and seconded by Council Member Jones to adjourn tonight's meeting of the regular meeting of City Council on Tuesday, July 28, 2026.

Mayor Hansen adjourned the meeting at 7:43 p.m.

DARITZA PEREZ, CITY CLERK	TINA L. HANSEN, MAYOR