



## CITY OF SIGNAL HILL

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2175 Cherry Avenue • Signal Hill, California 90755-3799

THE CITY OF SIGNAL HILL  
WELCOMES YOU TO A REGULAR  
DIVERSITY COALITION COMMITTEE MEETING  
September 28, 2022

**\* \* \* Pursuant to Government Code Section 54953 (as amended by AB 361) and City Council Resolution No. 2020-03-6557, this meeting will be conducted using a hybrid meeting format in which members of the Committee, members of the public, and City staff may physically attend the meeting or virtually participate by audio and/or video. To protect members of the Committee, members of the public, and City staff, face masks are encouraged but not required. The City will evaluate the current circumstances before each meeting to decide if it is safe to change COVID-19 safety protocols. \* \* \***

**To listen to the meeting live at 6:00 p.m.:**

- Call (408) 638-0968 (audio only) and enter meeting ID 894-0688-1228, press # when prompted to provide participant ID, and enter passcode: 738079. If you would like to make a public comment, please notify the meeting host by pressing \*9 on the telephone keypad.

**To view and participate live at 6:00 p.m.:**

- In-person: Council Chambers of City Hall, 2175 Cherry Avenue, Signal Hill, California.
- Visit <https://zoom.us/> on your desktop computer or laptop, click on “Join a Meeting”, and enter meeting ID 894-0688-1228 and passcode: 738079.
- If you are using a smart phone, download the app from the app store and enter meeting ID 894-0688-1228 and passcode: 738079.
- Please note that you will be placed in a “listen only” mode and your video feed will not be shared with the Committee or public. If you would like to make a public comment, please notify the meeting host by raising your virtual hand (see hand icon at bottom of screen) and you will be invited to speak when the Committee is taking public comments. Please do not simultaneously use a microphone through Zoom and a cellphone/telephone. That combination results in audio problems for all participants.
- To make a general public comment or comment on a specific agenda item, you may also submit your comment, limited to 250 words or less, to [cityclerk@cityofsignalhill.org](mailto:cityclerk@cityofsignalhill.org) no later than 5:00 p.m. on Wednesday, September 28, 2022 and your comment will be read into the record.

- The City is not responsible for meeting disruptions or technical difficulties; however, if you are disconnected, please repeat the steps above.

The City of Signal Hill thanks you in advance for taking all precautions to prevent spreading the COVID-19 virus.

The City of Signal Hill appreciates your attendance. Citizen interest provides the Diversity Coalition Committee with valuable information regarding issues of the community. Meetings are held the second and fourth Wednesdays of each month. Meetings will commence at 6:00 p.m. There is a public comment period at the beginning of the regular meeting, as well as the opportunity to comment on each agenda item as it arises. Any meeting may be adjourned to a time and place stated in the order of adjournment.

The agenda is posted 72 hours prior to each meeting on the City's website and outside of City Hall and is available at each meeting. The agenda and related reports are available for review online at [www.cityofsignalhill.org](http://www.cityofsignalhill.org).

During the meeting, the Facilitator presents agenda items for Committee consideration. The public is allowed to address the Committee on all agenda items. The Facilitator may take agenda items out of order and will announce when the period for public comment is open on each agenda item. The public may speak to the Committee on items that are not listed on the agenda. This public comment period will be held at the beginning of the public portion of the meeting. Please direct your comments or questions to the Facilitator.

Diversity Coalition Committee Members receive no compensation.

(1) **CALL TO ORDER – 6:00 P.M.**

(2) **ROLL CALL**

Committee Members:  
SAMONA MICHELLE CALDWELL  
PAM DUTCH HUGHES  
VERONICA ESCOBAR  
MARY GONZALES  
JIM GREEN  
HARSHAN JEYAKUMAR  
REGGIE MILLER  
DIANA PHILLIPS  
LUPE REYES  
TODD SAHARA  
JON-STEPHEN C. SCOTT  
RONALD SMITH  
KENYETTA SUGGARS  
ALI TIMAJI  
CHRISTOPHER WILSON  
LISA WONG

(3) **PLEDGE OF ALLEGIANCE**

**(4) PUBLIC BUSINESS FROM THE FLOOR ON ITEMS NOT LISTED ON THIS AGENDA**

**(5) DISCUSSION ITEM(S)**

a. DISCUSS PLAN FOR SPEAKER SERIES

Summary:

The Committee will discuss development of a speaker series.

Recommendation:

Discuss and develop a strategy.

b. DISCUSS CULTURAL FESTIVAL PLAN

Summary:

The Committee will discuss development of a Cultural Festival.

Recommendation:

Discuss and develop a strategy.

c. RESCHEDULING OF THE OCTOBER 12, 2022 MEETING

Summary:

The Committee will discuss rescheduling the October 12, 2022 Committee meeting.

Recommendations:

1. Select an alternative meeting date for the October 12, 2022 meeting; or
2. Cancel the October 12, 2022 meeting.

**(6) CONSENT CALENDAR**

The following Consent Calendar items are expected to be routine and non-controversial. Items will be acted upon by the Committee at one time without discussion. Any item may be removed by a Committee or member of the audience for discussion.

a. APPROVAL OF MEETING MINUTES

Summary:

Regular Meeting of September 14, 2022.

Recommendation:

Approve the meeting minutes.

(7) **COMMITTEE NEW BUSINESS**

(8) **ADJOURNMENT**

Tonight's meeting will be adjourned to a date and time to be determined by the Diversity Coalition Committee, or the next regular meeting on October 26, 2022 if the Committee decides to cancel the October 12, 2022 meeting (hybrid meeting format, including in-person, and video and teleconference participation options). Instructions to participate in the meeting will be provided on the meeting agenda.

**CITIZEN PARTICIPATION**

If you need special assistance beyond what is normally provided to participate in meetings, the City will attempt to accommodate you in every reasonable manner. Please call the City Clerk's office at (562) 989-7305 at least 48 hours prior to the meeting to inform us of your particular needs to determine if accommodation is feasible.

**AFFIDAVIT OF POSTING**

I, Sarah Tsao, Administrative Assistant for the Administration Department, do hereby certify that the foregoing agenda was posted at City Hall, at the Library, at Discovery Well Park, and at Reservoir Park 72 hours in advance of this meeting.



CITY OF SIGNAL HILL

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STAFF REPORT

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9/28/2022

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**AGENDA ITEM**

**TO:**

**DIVERSITY COALITION COMMITTEE**

**FROM:**

**FRED ABDELNOUR  
DIVERSITY COALITION COMMITTEE FACILITATOR**

**SUBJECT:**

**DISCUSS PLAN FOR SPEAKER SERIES**

**Summary:**

The Committee will discuss development of a speaker series.

**Recommendation:**

Discuss and develop a strategy.



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STAFF REPORT

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9/28/2022

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**AGENDA ITEM**

**TO:** DIVERSITY COALITION COMMITTEE

**FROM:** FRED ABDELNOUR  
DIVERSITY COALITION COMMITTEE FACILITATOR

**SUBJECT:** **DISCUSS CULTURAL FESTIVAL PLAN**

Summary:

The Committee will discuss development of a Cultural Festival.

Recommendation:

Discuss and develop a strategy.



STAFF REPORT

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9/28/2022

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**AGENDA ITEM**

**TO: DIVERSITY COALITION COMMITTEE**

**FROM: FRED ABDELNOUR  
DIVERSITY COALITION COMMITTEE FACILITATOR**

**SUBJECT: RESCHEDULING OF THE OCTOBER 12, 2022 MEETING**

Summary:

The Committee will discuss rescheduling the October 12, 2022 Committee meeting.

Recommendations:

1. Select an alternative meeting date for the October 12, 2022 meeting; or
2. Cancel the October 12, 2022 meeting.



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STAFF REPORT

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9/28/2022

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**AGENDA ITEM**

**TO:**

**DIVERSITY COALITION COMMITTEE**

**FROM:**

**FRED ABDELNOUR  
DIVERSITY COALITION COMMITTEE FACILITATOR**

**SUBJECT:**

**APPROVAL OF MEETING MINUTES**

Summary:

Regular Meeting of September 14, 2022.

Recommendation:

Approve the meeting minutes.

**A REGULAR MEETING OF THE CITY OF SIGNAL HILL  
DIVERSITY COALITION COMMITTEE  
SEPTEMBER 14, 2022  
6:00 P.M.**

A Regular Meeting of the Diversity Coalition Committee (DCC) was held in-person and via video/teleconference on September 14, 2022, pursuant to the provisions of Government Code Section 54953 (as amended by AB 361).

**CALL TO ORDER**

Facilitator Abdelnour called the meeting to order at 6:04 p.m.

**ROLL CALL**

Present: SAMONA MICHELLE CALDWELL  
PAM DUTCH HUGHES  
VERONICA ESCOBAR  
MARY GONZALES  
JIM GREEN  
HARSHAN JEYAKUMAR  
DIANA PHILLIPS  
LUPE REYES  
RONALD SMITH  
KENYETTA SUGGARS  
ALI TIMAJI  
CHRISTOPHER WILSON  
LISA WONG

Not Present: REGGIE MILLER  
TODD SAHARA  
JON-STEPHEN C. SCOTT

Facilitator: Fred Abdelnour

There was 1 member of the public in attendance.

**PLEDGE OF ALLEGIANCE**

**PUBLIC BUSINESS FROM THE FLOOR**

There was no public business from the floor.

## **DISCUSSION ITEMS**

### a. Discuss Plan for Speaker Series

A DCC Member asked how many events the DCC should develop.

A DCC Member suggested quarterly events for the speaker series. Consider relating the speakers to months of significance.

DCC Member Sahara joined the meeting at 6:14 p.m.

A DCC Member suggested developing a theme focused on diversity and inclusivity.

A DCC Member shared that the short-term goal would be to provide a historical overview of the City of Signal Hill. The past is somewhat of a dark one. That would set the table and share the progress made. The first speaker could provide an introduction and overview and allow future speakers to get into the details.

A DCC Member suggested that the speaker series tie into something the City is already doing. The City is honoring Native American Heritage month in November. The DCC may consider hosting a speaker sharing details of Native American's involvement in Signal Hill.

DCC Member Scott joined the meeting at 6:27 p.m.

A DCC Member suggested that we also leverage other City departments. The Library could facilitate a display recognizing Native American Heritage and feature books and other activities.

A DCC Member suggested that the speaker series be hosted on a Saturday at lunchtime at Signal Hill Park. That would likely gain the most interest.

A DCC Member suggested lunchtime Saturday, November 12 as the day for the Speaker Series.

A DCC Member suggested that we reach out to local restaurants to provide diverse food options for the event.

A DCC Member suggested that during the event, we start with an art program for children since this is a Saturday. The speaker would follow the art program. After the speaker is finished, the DCC Members would facilitate round table discussions with attendees at each table.

A DCC Member will work with the local art program to see if they are able to participate.

A DCC Member suggested that we reach out to one of the folks that wrote the book about Signal Hill and a DCC Member will reach out to them.

A DCC Member volunteered to reach out to local restaurants to see if they are willing to donate or provide food options.

DCC Member Sahara left the meeting at 7:03 p.m.

b. Discuss Cultural Festival Plan

The Facilitator shared that he spoke with staff and was provided with the following dates for the Cultural Festival. In 2023, September 23, September 30 or October 7. In 2024, January 20, January 27, February 24 or March 2.

A DCC Member shared their concern with weather for the 2024 dates.

DCC Member Jeyakumar left the meeting at 7:18 p.m.

It was moved by DCC Member Dutch Hughes and seconded by DCC Member Scott to accept September 23, 2023 as the date for the Cultural Festival.

The motion carried 13/0.

The Facilitator shared that it will be necessary to create a Cultural Festival Working Group to manage the process.

The following DCC Members have volunteered to participate in the working group: DCC Members Phillips, Timaji, Dutch Hughes, Suggars, Caldwell, Green and Scott.

The Facilitator will reach out to the DCC members not in attendance as well. In addition, volunteers will be required to obtain contracts and agreements, marketing plan, meeting tracking and monthly reporting.

The Facilitator will coordinate meeting dates for the working group.

## **CONSENT CALENDAR**

a. Approval of Meeting Minutes

Regular Meeting of August 24, 2022.

Recommendation: Approve.

It was moved by DCC Member Phillips and seconded by DCC Member Suggars to approve the Consent Calendar.

The motion carried 13/0.

### **COMMITTEE NEW BUSINESS**

A DCC Member shared that the Signal Hill Community Foundation is hosting a fundraising event on October 7 for the Wine and Art show.

The Facilitator shared that the Signal Hill Police Foundation Golf Tournament is scheduled for November 7. Additional information is available on the foundation website.

### **ADJOURNMENT**

It was moved by DCC Member Green and seconded by DCC Member Dutch Hughes to adjourn the meeting.

Facilitator adjourned the meeting at 7:50 p.m. to the regular meeting of the DCC to be held on Wednesday, September 28, 2022 at 6:00 p.m. (hybrid meeting format, including in-person, and video and teleconference participation options). Instructions to participate in the meeting will be provided on the meeting agenda.

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Facilitator