



CITY OF SIGNAL HILL

2175 Cherry Avenue • Signal Hill, California 90755-3799

THE CITY OF SIGNAL HILL
WELCOMES YOU TO A REGULAR
CITY COUNCIL MEETING
April 14, 2026

The City of Signal Hill appreciates your attendance. Public interest provides the Council and Agency with valuable information regarding issues of the community. Regular meetings are held on the 2nd and 4th Tuesday of every month.

Regular meetings begin at 6:00 pm with the conduct of any business permitted to be conducted in closed session by the Brown Act (Government Code Section 54950, et seq.), if any, and with the public portion of the meeting beginning at 7:00 pm. There is a period for public comment on closed session matters at 6:00 pm prior to the closed session. In the event there is no business to be conducted in closed session, the Regular meeting shall begin at 7:00 pm. There is a public comment period at the beginning of the Regular meeting. Any person wishing to comment shall be allotted three minutes per distinct item. Any meeting may be adjourned to a time and place stated in the order of adjournment.

The agenda is posted 72 hours prior to each meeting on the City's website and outside of City Hall. The agenda and related reports are also available for review online at www.cityofsignalhill.org.

To view the meeting live at 7:00 p.m.:

- City of Signal Hill website at www.cityofsignalhill.org, select the City Council Meetings Link from the home page.
- Charter Spectrum Channel 74 or Frontier FiOS Channel 38.

To participate (closed session at 6:00 p.m. and regular meeting at 7:00 p.m.):

- In-person Participation: Council Chamber of City Hall, 2175 Cherry Avenue, Signal Hill, California.
- To make a general public comment or comment on a specific agenda item, you may also submit your comment, limited to 250 words or less, to the City Clerk at cityclerk@cityofsignalhill.org not later than 5:00 p.m. on Tuesday, April 14, 2026. Written comments will be provided electronically to the City Council and attached to the meeting minutes. Written comments will not be read into the record.

City Council Members are compensated \$794.40 per month. City Clerk and City Treasurer are compensated \$482.04 per month.

(1) **CALL TO ORDER – 7:00 P.M.**

(2) **ROLL CALL**

MAYOR HANSEN
VICE MAYOR HONEYCUTT
COUNCIL MEMBER COPELAND
COUNCIL MEMBER JONES
COUNCIL MEMBER WOODS

(3) **PLEDGE OF ALLEGIANCE**

(4) **PUBLIC BUSINESS FROM THE FLOOR ON ITEMS NOT LISTED ON THE AGENDA
(SPEAKERS WILL BE GIVEN THREE MINUTES FOR EACH DISTINCT ITEM)**

(5) **PRESENTATIONS**

- a. MAYOR'S MINUTE
- b. VOLUNTEER RECOGNITION MONTH PROCLAMATION
- c. NATIONAL PUBLIC SAFETY TELECOMMUNICATIONS WEEK
PRESENTATION

Summary:

Mayor Hansen will present a proclamation to the Police Department Dispatchers/Jailers
In recognition of National Public Safety Telecommunications Week, April 13-19, 2026.

- d. NATIONAL LIBRARY WEEK PROCLAMATION PRESENTATION
- e. ARBOR DAY PRESENTATION
- f. RECOGNITION OF PUBLIC WORKS DEPARTMENT STAFF
- g. JESSIE NELSON REMEMBRANCE DAY PRESENTATION
- h. COMMUNITY RESOURCES PRESENTATION

Summary:

Recreation Coordinator Martha Baez will provide information about community resources available for Signal Hill residents.

(6) CITY MANAGER REPORTS**a. EXCLUSIVE NEGOTIATION AGREEMENT WITH RED MOUNTAIN GROUP**Summary:

Red Mountain Group, based in Santa Ana, California, is a private real estate investment and development firm with a national portfolio of over 5 million square feet. The developer specializes in revitalizing underutilized commercial and retail properties and maintains a strong track record of working with cities to support long-term economic development and commercial corridor reinvestment.

On June 24, 2025, the developer entered into a 240-day Exclusive Negotiation Agreement (ENA) with the City to negotiate the purchase and development of a 1.98-acre City-owned site on Cherry Avenue between Willow Street and 27th Street. The executed ENA expired on March 29, 2026. During the 240-day agreement, the developer performed both a void analysis and an economic market analysis to determine the highest and best use for the site. These analyses contributed to a preliminary design that includes an approximate 1,000 square-foot drive-through restaurant, a 6,000-7,200 square-foot multi-tenant retail building, and a surface parking lot that dedicates a portion of its space to 23 electric vehicle charging stations. The developer also evaluated existing environmental conditions and engaged potential tenants.

Staff collaborated with Red Mountain Group on a proposed second ENA to provide the additional time to negotiate a Disposition and Development Agreement for the purchase and sale of the 1.98-acre site. The proposed second ENA includes an initial 120 calendar day term and may be extended upon mutual agreement for two additional 60-day periods, if needed. Staff recommends that the City Council approve the proposed ENA, substantially in the form presented, to initiate DDA negotiations with Red Mountain Group for the potential development of the Cherry Property sites.

Strategic Plan Goal(s):

- Goal No. 1 Financial Stability: Ensure the City's long-term financial stability and resilience.
- Goal No. 3 Economic Development: Improve the local economy, support local businesses, and create a vibrant downtown core.
- Goal No. 4 Infrastructure: Maintain and Improve the City's physical infrastructure, waste system, and recreational spaces.

Recommendation:

Staff recommends that the City Council approve the Exclusive Negotiation Agreement (ENA) between the City of Signal Hill and Red Mountain Group for the development of the Cherry Site. The site, located on Cherry Avenue between Willow Street and 27th Street, comprises multiple parcels totaling approximately 1.98 acres. Staff also recommends that the Council authorize the City Manager to execute the ENA.

(7) CONSENT CALENDAR

The following Consent Calendar items are expected to be routine and non-controversial. Items will be acted upon by the Council at one time without discussion. Any item may be removed by a Council Member for discussion.

- a. RESOLUTION OF INTENT TO GRANT A PIPELINE FRANCHISE TO ZENITH ENERGY WEST COAST TERMINALS, LLC.

Summary:

Zenith Energy West Coast Terminals LLC (Zenith) is requesting to renew a pipeline franchise to operate its pipeline facilities within the City's right-of-way. The City Council will consider the request from Zenith to renew the pipeline franchise. If approved, the City Council would adopt the proposed resolution and set a public hearing for May 12, 2026.

Strategic Plan Goal(s):

Goal No. 1: Financial Stability: Ensure the City's long-term financial stability and resilience.

Goal No. 2: Community Safety: Maintain community safety by supporting public safety services and increasing emergency preparedness.

Recommendation:

1. Waive further reading and adopt the following resolution, entitled:

A RESOLUTION OF INTENT OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, DECLARING ITS INTENTION TO GRANT A FRANCHISE TO ZENITH ENERGY WEST COAST TERMINALS, LLC AND THE INTERESTS, RIGHTS, PRIVILEGES, AND DUTIES TO LAY AND USE PIPES AND APPURTENANCES FOR TRANSMITTING AND DISTRIBUTING OIL AND PETROLEUM PRODUCTS FOR ANY AND ALL LAWFUL PURPOSES UNDER AND ALONG THE PUBLIC STREETS, WAYS, ALLEYS, AND PLACES, AS THE SAME NOW OR MAY HEREAFTER EXIST, WITHIN THIS CITY.

2. Set a public hearing for May 12, 2026.
- b. RESOLUTION AMENDING THE CLASSIFICATION AND COMPENSATION PLAN TO INCLUDE THE PUBLIC WORKS DIRECTOR

Summary:

The City Council will consider amending the City's Classification and Compensation Plan (Plan) to adopt a job specification for the position of Public Works Director. As service delivery demands continue to evolve, organizational and administrative updates are necessary to ensure effective operations. Management has identified the need to include both a Public Works Director/City Engineer classification and a standalone Public Works Director classification within the Plan, providing flexibility to hire at the appropriate level depending on organizational needs. Staff recommends this change to accurately reflect the distinct duties and responsibilities of each role and strengthen recruitment and retention efforts to meet current and anticipated future needs. The proposed amendment would not have a fiscal impact and would not increase staffing levels in the Fiscal Year 2025-2026 Operating Budget.

Strategic Plan Goal(s):

Goal No. 5 High-Functioning Government: Strengthen internal communication, recruitment, retention, systems, and processes to increase the effectiveness and efficiency of City services.

Recommendation:

Staff recommends the City Council:

1. Adopt a resolution, entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, AMENDING THE CLASSIFICATION AND COMPENSATION PLAN TO INCLUDE A CLASS SPECIFICATION FOR PUBLIC WORKS DIRECTOR
 2. Adopt a resolution, entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, APPROVING AND ADOPTING REVISED SALARY RANGES AND BENEFITS FOR MANAGEMENT PERSONNEL, AND REPEALING ALL PRIOR RESOLUTIONS
 3. Approve the proposed salary range for the Public Works Director.
- c. SECOND AMENDMENT TO PROFESSIONAL SERVICES AGREEMENT WITH RCS INVESTIGATION & CONSULTING, LLC FOR POLICE DEPARTMENT BACKGROUND AND PERSONNEL INVESTIGATIONS

Summary:

In December 2024, The City approved a new service agreement with RCS investigations & consulting, LLC (RCS), for a two-year term beginning July 1, 2024, and ending June 30, 2026, with an annual not-to-exceed amount of \$50,000. The services agreement also allows for three one-year extensions. On July 8, 2025, the City approved an increase of the annual not-to-exceed amount of \$100,000 for each contract year due to on-going recruitment and hiring needs, along with personnel investigations. The Police Department relies on and maintains a working relationship with RCS for applicant backgrounds. The RCS team collaborates closely with the Police Department's hiring manager, providing regular updates on background investigations. RCS also conducts internal affairs investigations, which is an important component of any law enforcement agency. These investigations are necessary to review incidents for conformance with the Police Department's policies and practices to ensure it continues to operate at the highest professional and ethical standard. Due to continued recruitment needs and hiring activity, staff is requesting to extend the current contract with RCS Investigations to include all remaining three-year term options.

Strategic Plan Goal(s):

Goal No.2 Community Safety: Maintain community safety by supporting public safety services and increasing emergency preparedness.

Goal No. 5 High Functioning Government: Strengthen internal communication, recruitment, retention, systems, and processes to increase the effectiveness and efficiency of City services.

Recommendation:

1. Authorize the City Manager to execute the Second Amendment to the RCS Investigations & Consulting, LLC Contract Services Agreement to extend the contract term for an additional three years and update the revised fee schedule.
- d. SCHEDULE OF INVESTMENTS AND MONTHLY TRANSACTION REPORT

Summary:

The Schedule of Investments is a listing of funds invested for both the City and the Successor Agency to the former Signal Hill Redevelopment Agency as of the date shown in the report. The monthly transaction report provides a list of the changes in investments for the prior month.

Strategic Goal(s):

Goal No. 1 Financial Stability: Ensure the City’s long-term financial stability and resilience.

Recommendation:

Receive and file.

- e. WARRANT REGISTER DATED APRIL 14, 2026

Summary:

The Warrant Register is a listing of all general disbursements recorded since the prior warrant register and are requested to be approved by the City Council.

Strategic Plan Goal(s):

Goal No. 1 Financial Stability: Ensure the City’s long-term financial stability and resilience.

Recommendation:

Authorize payment of the Warrant Registers presented April 14, 2026.

- f. APPROVAL OF MEETING MINUTES - MARCH 24, 2026

Summary:

Regular Meeting of March 24, 2026.

Strategic Plan Goal(s):

Goal No. 5. High-Functioning Government: Strengthen internal communication, recruitment, retention, systems, and processes to increase the effectiveness and efficiency of City services.

Recommendation:

Approve the meeting minutes of the March 24, 2026 Regular City Council Meeting.

(8) COUNCIL AGENDA--NEW BUSINESS

- COUNCIL MEMBER WOODS
- COUNCIL MEMBER JONES
- COUNCIL MEMBER COPELAND
- VICE MAYOR HONEYCUTT
- MAYOR HANSEN

(9) ADJOURNMENT

Tonight's meeting will be adjourned to the next Regular meeting of the Signal Hill City Council to be held on Tuesday, April 28, 2026, at 7:00 p.m., in the Council Chamber of City Hall, 2175 Cherry Avenue, Signal Hill, CA 90755.

PUBLIC PARTICIPATION

Routine matters are handled most quickly and efficiently if contact is made with the City department directly concerned. However, if you would like to request that a matter be presented for City Council consideration, you may do so by writing to the City Council, City Clerk, or City Manager. The deadline for agenda items is 12 noon on the Tuesday preceding the Council and Agency meetings. The complete agenda, including back up materials, is available on the City website on the Friday preceding the meeting.

If you need special assistance beyond what is normally provided to participate in City meetings, the City will attempt to accommodate you in every reasonable manner. Please call the City Clerk's office at (562) 989-7305 at least 48 hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible.



CITY OF SIGNAL HILL

2175 Cherry Avenue • Signal
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STAFF REPORT

4/14/2026

AGENDA ITEM

**TO: HONORABLE MAYOR
AND MEMBERS OF THE CITY COUNCIL**

**FROM: CARLO TOMAINO
CITY MANAGER**

**BY: CINDY FLARO
COMMUNICATIONS SPECIALIST**

SUBJECT: MAYOR'S MINUTE

Summary:

Viewing of the latest Mayor's Minute segment.



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STAFF REPORT

4/14/2026

AGENDA ITEM

**TO: HONORABLE MAYOR
AND MEMBERS OF THE CITY COUNCIL**

**FROM: CARLO TOMAINO
CITY MANAGER**

**BY: YVETTE E. AGUILAR
DEPUTY CITY MANAGER/PARKS, RECREATION AND LIBRARY SERVICES
DIRECTOR**

SUBJECT: VOLUNTEER RECOGNITION MONTH PROCLAMATION

Summary:

Mayor Hansen will present a proclamation to volunteers in recognition of Volunteer Recognition Month.



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STAFF REPORT

4/14/2026

AGENDA ITEM

**TO: HONORABLE MAYOR
AND MEMBERS OF THE CITY COUNCIL**

**FROM: CARLO TOMAINO
CITY MANAGER**

**BY: BRAD KENNEALLY
CHIEF OF POLICE**

SUBJECT: NATIONAL PUBLIC SAFETY TELECOMMUNICATIONS WEEK PRESENTATION

Summary:

Mayor Hansen will present a proclamation to the Police Department Dispatchers/Jailers in recognition of National Public Safety Telecommunications Week, April 13-19, 2026.



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STAFF REPORT

4/14/2026

AGENDA ITEM

**TO: HONORABLE MAYOR
AND MEMBERS OF THE CITY COUNCIL**

**FROM: CARLO TOMAINO
CITY MANAGER**

**BY: BRAD KENNEALLY
ACTING POLICE CHIEF**

SUBJECT: PRESENTATION

Summary:

Mayor Hansen will present a proclamation to the Police Department Dispatchers/Jailers in recognition of National Public Safety Telecommunications Week, April 13-19, 2026.



CITY OF SIGNAL HILL

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STAFF REPORT

4/14/2026

AGENDA ITEM

**TO: HONORABLE MAYOR
AND MEMBERS OF THE CITY COUNCIL**

**FROM: CARLO TOMAINO
CITY MANAGER**

**BY: YVETTE E. AGUILAR
DEPUTY CITY MANAGER/PARKS, RECREATION AND LIBRARY SERVICES
DIRECTOR**

SUBJECT: NATIONAL LIBRARY WEEK PROCLAMATION PRESENTATION

Summary:

Mayor Hansen will present a proclamation to Library staff in recognition of National Library Week, April 19 - 25, 2026.



CITY OF SIGNAL HILL

2175 Cherry Avenue • Signal Hill, California 90755-3799

STAFF REPORT

4/14/2026

AGENDA ITEM

**TO: HONORABLE MAYOR
AND MEMBERS OF THE CITY COUNCIL**

**FROM: CARLO TOMAINO
CITY MANAGER**

**BY: GREG KAPOVICH
COMMUNITY DEVELOPMENT DIRECTOR**

SUBJECT: PRESENTATION - ARBOR DAY

Summary:

Mayor Hansen will present a proclamation recognizing April 24, 2026 as Arbor Day.

Proclamation in Recognition of 2026 Arbor Day

W*HEREAS, the City of Signal Hill is committed to enhancing, beautifying public spaces, and fostering community pride through the planting, care and preservation of trees; and*

W*HEREAS, trees improve the air quality, mitigate climate change, conserve energy, provide wildlife habitat, and promote human health and well-being; and*

W*HEREAS, Arbor Day is a celebration of the importance of trees, their role in sustaining life on Earth, and the positive impact they have on our community's future; and*

W*HEREAS, The City of Signal Hill has made significant efforts in planting trees, maintaining green spaces and promoting environmental stewardship.*

N*OW, THEREFORE, I, Tina L. Hansen, as the Mayor of the City of Signal Hill, and on behalf of the City Council of the City of Signal Hill, hereby proclaim April 24, 2026 to be:*

“Arbor Day”

and encourage all citizens to celebrate and appreciate the vital role trees play in our lives, fostering environmental stewardship and community well-being.

In recognition thereof, this Proclamation is presented on this 24th Day of March 2026.

Tina L. Hansen, Mayor

*Charlie Honeycutt, Vice Mayor
Robert D. Copeland, Council Member
Keir Jones, Council Member
Lori Y. Woods, Council Member*



CITY OF SIGNAL HILL

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STAFF REPORT

4/14/2026

AGENDA ITEM

**TO: HONORABLE MAYOR
AND MEMBERS OF THE CITY COUNCIL**

**FROM: CARLO TOMAINO
CITY MANAGER**

SUBJECT: RECOGNITION OF PUBLIC WORKS DEPARTMENT STAFF

Summary:

The City Manager will recognize Public Works staff for their work on the City Hall project.



CITY OF SIGNAL HILL

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STAFF REPORT

4/14/2026

AGENDA ITEM

**TO: HONORABLE MAYOR
AND MEMBERS OF THE CITY COUNCIL**

**FROM: CARLO TOMAINO
CITY MANAGER**

**BY: YVETTE E. AGUILAR
DEPUTY CITY MANAGER/PARKS, RECREATION AND LIBRARY SERVICES
DIRECTOR**

SUBJECT: JESSIE NELSON REMEMBRANCE DAY PRESENTATION

Summary:

Librarian Gelli Nocon will provide a presentation about the Jessie Nelson Remembrance Day.



CITY OF SIGNAL HILL

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STAFF REPORT

4/14/2026

AGENDA ITEM

**TO: HONORABLE MAYOR
AND MEMBERS OF THE CITY COUNCIL**

**FROM: CARLO TOMAINO
CITY MANAGER**

**BY: YVETTE E. AGUILAR
DEPUTY CITY MANAGER/PARKS, RECREATION AND LIBRARY SERVICES
DIRECTOR**

SUBJECT: COMMUNITY RESOURCES PRESENTATION

Summary:

Recreation Coordinator Martha Baez will provide information about community resources available for Signal Hill residents.



STAFF REPORT

4/14/2026

AGENDA ITEM

**TO: HONORABLE MAYOR
AND MEMBERS OF THE CITY COUNCIL**

**FROM: CARLO TOMAINO
CITY MANAGER**

**BY: GREG KAPOVICH
COMMUNITY DEVELOPMENT DIRECTOR**

SUBJECT: EXCLUSIVE NEGOTIATION AGREEMENT WITH RED MOUNTAIN GROUP

Summary:

Red Mountain Group, based in Santa Ana, California, is a private real estate investment and development firm with a national portfolio of over 5 million square feet. The developer specializes in revitalizing underutilized commercial and retail properties and maintains a strong track record of working with cities to support long-term economic development and commercial corridor reinvestment.

On June 24, 2025, the developer entered into a 240-day Exclusive Negotiation Agreement (ENA) with the City to negotiate the purchase and development of a 1.98-acre City-owned site on Cherry Avenue between Willow Street and 27th Street. The executed ENA expired on March 29, 2026. During the 240-day agreement, the developer performed both a void analysis and an economic market analysis to determine the highest and best use for the site. These analyses contributed to a preliminary design that includes an approximate 1,000 square-foot drive-through restaurant, a 6,000-7,200 square-foot multi-tenant retail building, and a surface parking lot that dedicates a portion of its space to 23 electric vehicle charging stations. The developer also evaluated existing environmental conditions and engaged potential tenants.

Staff collaborated with Red Mountain Group on a proposed second ENA to provide the additional time to negotiate a Disposition and Development Agreement for the purchase and sale of the 1.98-acre site. The proposed second ENA includes an initial 120 calendar day term and may be extended upon mutual agreement for two additional 60-day periods, if needed. Staff recommends that the City Council approve the proposed ENA, substantially in the form presented, to initiate DDA negotiations with Red Mountain Group for the potential development of the Cherry Property sites.

Strategic Plan Goal(s):

- Goal No. 1 Financial Stability: Ensure the City's long-term financial stability and resilience.
- Goal No. 3 Economic Development: Improve the local economy, support local businesses, and create a vibrant downtown core.
- Goal No. 4 Infrastructure: Maintain and Improve the City's physical infrastructure, waste system, and recreational spaces.

Recommendation:

Staff recommends that the City Council approve the Exclusive Negotiation Agreement (ENA) between the City of Signal Hill and Red Mountain Group for the development of the Cherry Site. The site, located on Cherry Avenue between Willow Street and 27th Street, comprises multiple parcels totaling approximately 1.98 acres. Staff also recommends that the Council authorize the City Manager to execute the ENA.

Fiscal Impact:

The recommended action carries no fiscal impact. The property developer, Red Mountain Group, funds all costs associated with work during the proposed exclusive negotiation period.

Background:

The Signal Hill Redevelopment Agency acquired various properties between 2010 and 2011. The State of California dissolved all redevelopment agencies through ABX1 26 and ABX1 27. Following the dissolution, the City of Signal Hill became the Successor Agency for these properties. In 2012, AB 1484 established new procedures for disposing of and transferring former redevelopment properties; this included a requirement for the Successor Agency, the local Oversight Board, and the California Department of Finance (DOF) to approve a Long-Range Property Management Plan (LRPMP). On February 20, 2015, the DOF approved the LRPMP, which authorized the Agency to transfer the Cherry properties to the City for future development.

The subject site sits on Cherry Avenue between Willow Street and 27th Street and comprises multiple parcels. In total, the site consists of approximately 1.98 acres, as described in the attached exhibit (Attachment A). Historically, the site hosted a wide range of uses, including automobile service and repair, metal fabrication, manufacturing, and dealerships. The site has also served surface parking and commercial purposes, such as offices, restaurants (including the former Giant Grinder Deli), retail, and storage. Past oil operations on the site also left a total of six wells that will require additional work by the developer.

Analysis:

Red Mountain Group specializes in revitalizing underutilized commercial and retail properties. The developer shared a preliminary redevelopment plan for the subject site featuring a 1,000 square-foot drive-through restaurant, a multi-tenant retail building, and a surface parking lot with 23 electric

vehicle charging stations. This design reflects the developer's market demand studies and its evaluation of the environmental conditions left by previous oil and automotive uses. Additionally, the design incorporates feedback from the developer's outreach to prospective tenants. The concept would create a walkable commercial center that brings diverse amenities to the community and supports small business opportunities. The proposal offers a forward-thinking approach to activating the site with high-quality commercial uses.

On June 24, 2025, the developer entered into a 240-day Exclusive Negotiation Agreement (ENA) with the City to negotiate the purchase and development of a 1.98-acre City-owned site on Cherry Avenue between Willow Street and 27th Street. The executed ENA expired on March 29, 2026. During the 240-day agreement, the developer performed both a void analysis and an economic market analysis to determine the highest and best use for the site. During this time, the developer also conducted due diligence of the site and assessed the market economics, including tenant suitability, for the site. Staff feels the developer made substantial progress during the initial period for the City Council to consider additional time for the developer and the City to finalize a conceptual design with prospective tenants.

The proposed second ENA would secure the Cherry Site for Red Mountain Group for another 120 days and allow the developer additional time to negotiate a DDA. The City has no obligation to reimburse Red Mountain Group for costs incurred during the exclusive negotiation period, such as expenses for engineering, architecture, legal, or planning consultants. Red Mountain Group bears sole responsibility for all costs associated with formal project submittals and environmental documents under the California Environmental Quality Act (CEQA). As with any complex project, the ENA allows the parties to extend the negotiation period for two additional 60-day periods, if unforeseen circumstances arise.

Under the terms of the ENA, Red Mountain Group must provide the City with a detailed financial plan for the development. Staff has highlighted key clauses of the ENA below and attached the full agreement (Attachment A) for the City Council's review.

- **Deposit:** The developer provides a \$10,000 deposit to defray third-party costs, such as consultant and attorney fees, during the Negotiation Period.
- **Developer Paid Costs:** The developer pays all fees for engineers, architects, financial consultants, or other contractors related to studies, environmental reviews, or design activities.
- **Due Diligence and Environmental Review:** Red Mountain Group will perform due diligence and any legally required environmental reviews under CEQA. The developer pays all costs related to this process.
- **Disposition and Development Agreement (DDA):** The City and Red Mountain Group shall negotiate the terms of a DDA for the mixed-use development.

Conclusion:

Revitalizing the site would significantly benefit the Cherry Avenue commercial corridor by transforming vacant, blighted parcels into a productive destination. The proposed development can

4/14/2026

enhance neighborhood character, increase foot traffic, generate local tax revenue, and support the City's economic goals, offering a marked improvement over the site's current condition. During the initial 240-day ENA, the developer made substantial progress towards redevelopment and successfully performed a void analysis, economic market analysis, and environmental due diligence. RMG also evaluated tenant suitability and completed preliminary site design. Staff recommends that the City Council approve the proposed ENA, substantially in the form presented, to accommodate DDA negotiations with Red Mountain Group and to finalize a conceptual design with prospective tenants for the development of the Cherry Property sites.

Reviewed for Fiscal Impact:

Siamlu Cox

Attachments:

A. Red Mountain Group Exclusive Negotiation Agreement

THE CITY OF SIGNAL HILL

EXCLUSIVE NEGOTIATION AGREEMENT

THIS EXCLUSIVE NEGOTIATION AGREEMENT (“Agreement”) is dated as of _____, 2026 for reference purposes only, and is entered into by and between the City of Signal Hill, a public body corporate and politic (“City”) and RMRG Portfolio LLC, a California Limited Liability Company (“Developer”), to provide a specified period of time to attempt to negotiate a disposition and development agreement. The City and the Developer are sometimes referred to in this Agreement individually, as a “Party” and, collectively, as the “Parties.” This Agreement is entered into by the Parties with reference to the following recited facts (each, a “Recital”):

RECITALS

A. The City is the owner of that certain real property located at, 2650-2660 Cherry Avenue, Signal Hill (APNs 7212-013-900, 7212-013-902, 7212-014-900, 7212-014-901, 7212-014-902, 7212-014-903, 7212-014-904, 7212-014-905, 7212-014-906, 7212-014-907, 7212-014-908, 7212-014-909, 7212-014-910) and more specifically described in Exhibit A (“Property”); and

B. The property was acquired by the City pursuant to Reso 2021-10-6643. The Parties acknowledge that the City believes it acquired the Property from the Successor Agency for fair market value consistent with the Long Range Property Management Plan on August 8, 2019. The County Recorder is still showing the Property is held in the name of the Successor Agency. City will work diligently with the County Recorder and any other required public agency to resolve the title issue. If the City discovers the City is not the rightful owner of the Property, the City will notify Developer and either Party may terminate this Agreement without liability; and

C. The City has an interest in developing the Property and accepted development proposals from interested developers. The Developer has proposed the redevelopment of the Property as generally depicted in the conceptual site description attached to this Agreement as Exhibit “B”. The developer proposes a commercial development consisting of various potential options including, but not limited to retail pads suitable for commercial tenants. The City and the developer will jointly explore economically feasible options during the Exclusive Negotiation Period. The City and the Developer will confirm the proposed development plan in a future agreement. The preferred development plan will be subject to the applicable entitlement process prescribed under the City’s Zoning Code. The Project description is included in Exhibit “B” and incorporated into this Agreement by this reference (“Project”); and

D. The City and Developer entered into an Exclusive Negotiation Agreement (“Prior ENA”), dated June 24, 2025 with the intent of establishing a period of time to negotiate regarding a future agreement between them governing the potential acquisition of the Property and development of the Project on the Property, all subject to mutually agreeable terms, conditions, covenants, restrictions and agreements to be negotiated and documented a future disposition and development agreement (“DDA”); and

E. The Parties made good progress toward an acceptable Project on the Property and an eventual DDA during the term of the Prior ENA, which has now expired. To enable the Parties to continue this progress, the Parties desire to enter into the Agreement with the intent of

establishing addition time within which to negotiate a future DDA governing the Project on the Property.

NOW, THEREFORE, IN VIEW OF THE GOALS AND OBJECTIVES OF THE CITY RELATING TO THE SALE AND DEVELOPMENT OF THE PROPERTY AND THE PROMISES OF THE CITY AND THE DEVELOPER SET FORTH IN THIS AGREEMENT, THE CITY AND THE DEVELOPER AGREE, AS FOLLOWS:

1. **Incorporation of Recitals.** The Recitals of fact set forth above are true and correct and are incorporated into this Agreement, in their entirety, by this reference.

2. **Deposits.**

(a) Concurrent with the Developer's execution of this Agreement, the Developer shall provide to the City a deposit in the amount of Ten Thousand Dollars (\$10,000) in immediately available funds ("Initial Deposit") to ensure that the Developer will proceed diligently and in good faith to fulfill its obligations under this Agreement during the Negotiation Period (as defined in Section 3(a)), as part of the consideration for the City's agreement not to negotiate with other persons during the Negotiation Period, and to defray certain costs of the City in pursuing the contemplated negotiations with the Developer during the Negotiation Period, pursuant to this Agreement. The City shall charge all costs (including staff time, consultant fees and attorney fees associated with review and implementation of this Agreement or preparing the DDA) against the Initial Deposit. Developer acknowledges that the Initial Deposit shall be in addition to those fees and expenses required by the City for any permit, other required entitlement, or project processing. A portion of the Initial Deposit in an amount equal to One Hundred Dollars (\$100) shall immediately become non-refundable upon Developer's transfer of the Initial Deposit to the City under this Agreement as consideration for the City's agreement not to negotiate with other persons during the Negotiation Period.

3. **Term of Agreement.**

(a) The rights and duties of the City and the Developer established by this Agreement shall commence on the first date on which all of the following have occurred (the "Effective Date"): (1) execution of this Agreement by the authorized representative(s) of the Developer and delivery of such executed Agreement to the City, (2) payment of the initial Deposit to the City by the Developer, in accordance with Section 2(a), (3) approval of this Agreement by the City governing body and execution of this Agreement by the authorized representative(s) of the City and (4) delivery of such fully executed Agreement to the Developer, the exact date of which shall be mutually agreed to by the Parties promptly after Developer's receipt of the fully executed Agreement from the City as evidenced in writing signed by their respective authorized representatives. The City shall deliver a fully executed counterpart original of this Agreement to the Developer, within ten (10) calendar days following the City governing body's approval of this Agreement, if approved, and the execution of this Agreement by the authorized representative(s) of the City. This Agreement shall continue in effect for the period of one hundred twenty (120) consecutive calendar days immediately following the Effective Date ("Negotiation Period"), subject to the limitations of Sections 3(b).

(b) The Negotiation Period may be extended upon the mutual written agreement of the City's City Manager and the Developer for no more than two (2) additional consecutive Sixty (60) calendar day periods. Notwithstanding the immediately preceding sentence or any other part of this Agreement, in no event shall the Negotiation Period exceed Two Hundred and Forty (240) consecutive calendar days from the Effective Date.

(c) This Agreement shall automatically expire and be of no further force or effect at the end of the Negotiation Period, unless, prior to that time, both the City and the Developer approve and execute a DDA acceptable to both the City and the Developer, in their respective sole and absolute discretion, in which case this Agreement will terminate on the effective date of such DDA.

4. Negotiation of DDA.

(a) During the Negotiation Period, the City and the Developer shall proceed diligently and in good faith to negotiate a DDA between them. The City and the Developer shall generally cooperate with each other and supply such available documents and information as may be reasonably requested by the other to facilitate the conduct of the negotiations. Both the City and the Developer shall exercise commercially reasonable efforts to complete discussions relating to the terms and conditions of a DDA and such other matters, as may be mutually acceptable to both the City and the Developer, in their respective sole discretion. The exact terms and conditions of a DDA, if any, shall be determined during the course of these negotiations. Nothing in this Agreement shall be interpreted or construed to be a representation or agreement by either the City or the Developer that a mutually acceptable DDA will be produced from negotiations under this Agreement. Nothing in this Agreement shall impose any obligation on either Party to agree to a definitive DDA in the future. Nothing in this Agreement shall be interpreted or construed to be a guaranty, warranty or representation that any proposed DDA that may be negotiated by City staff and the Developer will be approved by the City governing body. The Developer acknowledges and agrees that the City's consideration of any DDA is subject to the sole and absolute discretion of the City governing body and all legally required public hearings, public meetings, notices, factual findings and other determinations required by law. In the event the DDA is not agreed upon prior to the end of the Negotiation Period, City will refund the Initial Deposit in full to the Developer within thirty (30) days from the termination of the ENA.

5. Restrictions Against Change in Ownership, Management and Control of Developer and Assignment of Agreement.

(a) The qualifications and identity of the Developer and its principals are of particular concern to the City. It is because of these qualifications and identity that the City has entered into this Agreement with the Developer. During the Negotiation Period, no voluntary or involuntary successor-in-interest of the Developer shall acquire any rights or powers under this Agreement, except as provided in Section 6(c).

(b) The Developer shall promptly notify the City in writing of any and all changes whatsoever in the identity of the business entities or individuals either comprising or in Control (as defined in Section 6(d)) of the Developer, as well as any and all changes in the interest or the degree of Control of the Developer by any such person, of which information the Developer

or any of its shareholders, partners, members, directors, managers or officers are notified or may otherwise have knowledge or information. Upon the occurrence of any significant or material change, whether voluntary or involuntary, in ownership, management or Control of the Developer (other than such changes occasioned by the death or incapacity of any individual) that has not been approved by the City, prior to the time of such change, the City may terminate this Agreement, without liability to the Developer or any other person and refund any remaining deposit funds provided by the Developer to the City pursuant to Section 2(a), above, by sending written notice of termination to the Developer, referencing this Section 5(b).

(c) The Developer may assign its rights under this Agreement to an Affiliate (as defined in Section 5(d)), on the condition that such Affiliate expressly assumes all of the obligations of the Developer under this Agreement in a writing reasonably satisfactory to the City, and further provided that RMRG Portfolio LLC and Michael H. Mugel at all times, shall control any such Affiliate and be responsible and obligated directly to the City for performance of the Developer's obligations under this Agreement.

(d) For the purposes of this Agreement, the term "Affiliate" means any person, directly or indirectly, controlling or controlled by or under common control with the Developer, whether by direct or indirect ownership of equity interests, by contract, or otherwise. For the purposes of this agreement, "Control" means possession, directly or indirectly, of the power to direct or cause the direction of the management and policies of an entity, whether by ownership of equity interests, by contract, or otherwise.

6. Obligations to Review Draft Agreements and Attend Meetings.

(a) During the Negotiation Period, each Party shall diligently review and comment on draft versions of a DDA provided by the other Party and, if the terms and conditions of a DDA are agreed upon between City staff and the Developer, the Developer shall submit the DDA fully executed by the authorized representative(s) of the Developer to the City Manager for submission to the City governing body for review and approval or disapproval. Any future DDA shall consist of terms and conditions acceptable to both the Developer and the City governing body, in their respective sole and absolute discretion.

(b) During the Negotiation Period, the Developer shall also keep City staff advised on the progress of the Developer in performing its obligations under this Agreement, on a regular basis or as requested by City staff, including, without limitation, having one or more of the Developer's employees or consultants who are knowledgeable regarding this Agreement, the design and planning of the Project and the progress of negotiation of a DDA, such that such person(s) can meaningfully respond to City and/or City staff questions regarding the progress of the design and planning of the Project or the negotiation of a DDA, attend both: (1) periodic meetings with City staff, as reasonably scheduled and requested by City staff during the Negotiation Period, and (2) meetings of the City governing body, when reasonably requested to do so by City staff.

7. Developer to Pay All Costs and Expenses. All fees or expenses of engineers, architects, financial consultants, legal, planning or other consultants or contractors, retained by the Developer for any study, analysis, evaluation, report, schedule, estimate, environmental review,

planning and/or design activities, drawings, specifications or other activity or matter relating to the Property or the Project or negotiation of a DDA that may be undertaken by the Developer during the Negotiation Period, pursuant to or in reliance upon this Agreement or in the Developer's discretion, regarding any matter relating to a DDA, the Property or the Project, shall be the sole responsibility of and undertaken at the sole cost and expense of the Developer and no such activity or matter shall be deemed to be undertaken for the benefit of, at the expense of or in reliance upon the City. The Developer shall also pay all fees, charges and costs, make all deposits and provide all bonds or other security associated with the submission to and processing by the City of any and all applications and other documents and information to be submitted to the City by the Developer pursuant to this Agreement or otherwise associated with the Project. The City shall not be obligated to pay or reimburse any expenses, fees, charges or costs incurred by the Developer in pursuit of any study, analysis, evaluation, report, schedule, estimate, environmental review, planning and/or design activities, drawings, specifications or other activity or matter relating to the Property or the Project or negotiation of a DDA that may be undertaken by the Developer during the Negotiation Period, whether or not this Agreement is, eventually, terminated or extended or a DDA is entered into between the City and the Developer, in the future.

8. **City Not To Negotiate With Others.** During the Negotiation Period, the City and City staff shall not negotiate with any other person regarding the sale or redevelopment of the Property. The term "negotiate" as used in this Agreement, means and refers to engaging in any discussions with a person other than the Developer, regardless of how initiated, with respect to the availability of the Property or that person's redevelopment of the Property, without the Developer's prior written consent. Developer acknowledges that City may receive and retain unsolicited offers regarding redevelopment of the Property, but shall not respond to (except as provided below) or entertain any offer or negotiate with the proponent of any such offer during the Negotiation Period, provided, however, that the City may notify such proponent that it is a party to an Exclusive Negotiating Agreement without providing any specifics regarding the identity of Developer or the terms and conditions of this Agreement. Developer acknowledges that the City is a public agency and subject to the provisions of the California Public Records Act, Government Code Section 6254, et. seq. (the "Act"). The City shall use its best efforts to inform Developer of any request for information received pursuant to the Act. If Developer believes the information requested is confidential, Developer may pursuant a court order preventing the release of the requested information.

9. **Acknowledgments and Reservations.**

(a) The City and the Developer agree that, if this Agreement expires or is terminated for any reason, or a future DDA is not approved and executed by both the City and the Developer, for any reason, neither the City nor the Developer shall be under any obligation, nor have any liability to each other or any other person regarding the sale or other disposition of the Property or the redevelopment of the Project or the Property; provided, however, that in the event this Agreement terminates, the City shall return to the Developer within ten (10) business days of such termination any and all deposits due to be refunded pursuant to Section 2(a) of this Agreement.

(b) The Developer acknowledges and agrees that no provision of this Agreement shall be deemed to be an offer by the City, nor an acceptance by the City of any offer

or proposal from the Developer for the City to convey any estate or interest in the Property to the Developer or for the City to provide any financial or other assistance to the Developer for redevelopment of the Project or the Property.

(c) The Developer acknowledges and agrees that the Developer has not acquired, nor will acquire, by virtue of the terms of this Agreement, any legal or equitable interest in real or personal property from the City.

(d) Certain development standards and design controls for the Project may be established between the Developer and the City, but it is understood and agreed between the City and the Developer that the Project and the redevelopment of the Property must conform to all City and other applicable governmental development, land use and architectural regulations and standards. Drawings, plans and specifications for the Project shall be subject to the approval of the City through the standard development application process for projects of this nature. Nothing in this Agreement shall be considered approval of any plans or specifications for the Project or of the Project itself by the City.

(e) The City reserves the right to reasonably obtain further available information and data to ascertain the ability and capacity of the Developer to acquire or lease, develop and operate the Property and/or the Project. The Developer acknowledges that it may be requested to make certain financial disclosures to the City, its staff, legal counsel or other consultants, as part of the financial due diligence investigations of the City relating to the potential sale of the Property and redevelopment of the Project on the Property by the Developer and that any such disclosures may become public records. The City shall maintain the confidentiality of financial and other proprietary information of the Developer to the extent allowed by law, as determined by the City Attorney.

10. **Nondiscrimination.** The Developer shall not discriminate against nor segregate any person, or group of persons on account of race, color, creed, religion, sex, marital status, handicap, national origin or ancestry in undertaking its obligations under this Agreement.

11. **Limitation on Damages and Remedies.**

(a) THE DEVELOPER AND THE CITY ACKNOWLEDGE THAT IT IS EXTREMELY DIFFICULT AND IMPRACTICAL TO ASCERTAIN THE AMOUNT OF DAMAGES THAT WOULD BE SUFFERED BY THE DEVELOPER UPON THE BREACH OF THIS AGREEMENT BY THE CITY, HAVING MADE DILIGENT BUT UNSUCCESSFUL ATTEMPTS TO ASCERTAIN THE ACTUAL DAMAGES THE DEVELOPER WOULD SUFFER UPON THE BREACH OF THIS AGREEMENT BY THE CITY. THE DEVELOPER AND THE CITY AGREE THAT A REASONABLE ESTIMATE OF THE DEVELOPER'S DAMAGES IN SUCH EVENT IS TEN THOUSAND DOLLARS (\$10,000.00) (THE "LIQUIDATED DAMAGES AMOUNT"). THEREFORE, UPON THE BREACH OF THIS AGREEMENT BY THE CITY, THE CITY SHALL PAY THE LIQUIDATED DAMAGES AMOUNT TO THE DEVELOPER AND THIS AGREEMENT SHALL TERMINATE. RECEIPT OF THE LIQUIDATED DAMAGES AMOUNT SHALL BE THE DEVELOPER'S SOLE AND EXCLUSIVE REMEDY ARISING FROM ANY BREACH OF THIS AGREEMENT BY THE CITY.

Initials of Authorized
Representative of City

Initials of Authorized
Representative of Developer

(b) THE CITY AND THE DEVELOPER EACH ACKNOWLEDGE AND AGREE THAT THE CITY WOULD NOT HAVE ENTERED INTO THIS AGREEMENT, IF IT WERE TO BE LIABLE TO THE DEVELOPER FOR ANY MONETARY DAMAGES, MONETARY RECOVERY OR ANY REMEDY OTHER THAN TERMINATION OF THIS AGREEMENT AND PAYMENT OF THE LIQUIDATED DAMAGES AMOUNT. ACCORDINGLY, THE CITY AND THE DEVELOPER AGREE THAT THE DEVELOPER'S SOLE AND EXCLUSIVE RIGHT AND REMEDY UPON THE BREACH OF THIS AGREEMENT BY THE CITY IS TO TERMINATE THIS AGREEMENT AND RECEIVE THE LIQUIDATED DAMAGES AMOUNT.

(c) THE DEVELOPER ACKNOWLEDGES THAT IT IS AWARE OF THE MEANING AND LEGAL EFFECT OF CALIFORNIA CIVIL CODE SECTION 1542, WHICH PROVIDES:

A GENERAL RELEASE DOES NOT EXTEND TO CLAIMS WHICH THE CREDITOR DOES NOT KNOW OR SUSPECT TO EXIST IN HIS OR HER FAVOR AT THE TIME OF EXECUTING THE RELEASE, WHICH IF KNOWN BY HIM OR HER WOULD HAVE MATERIALLY AFFECTED HIS OR HER SETTLEMENT WITH THE DEBTOR.

(d) CALIFORNIA CIVIL CODE SECTION 1542 NOTWITHSTANDING, IT IS THE INTENTION OF THE DEVELOPER TO BE BOUND BY THE LIMITATION ON DAMAGES, RECOVERY AND REMEDIES SET FORTH IN THIS SECTION 12, AND THE DEVELOPER HEREBY RELEASES ANY AND ALL CLAIMS AGAINST THE CITY FOR MONETARY DAMAGES, MONETARY RECOVERY OR OTHER LEGAL OR EQUITABLE RELIEF RELATED TO ANY BREACH OF THIS AGREEMENT, EXCEPT RECEIPT OF THE LIQUIDATED DAMAGES AMOUNT, WHETHER OR NOT ANY SUCH RELEASED CLAIMS WERE KNOWN OR UNKNOWN TO THE DEVELOPER AS OF THE EFFECTIVE DATE OF THIS AGREEMENT. THE DEVELOPER SPECIFICALLY WAIVES THE BENEFITS OF CALIFORNIA CIVIL CODE SECTION 1542 AND ALL OTHER STATUTES AND JUDICIAL DECISIONS (WHETHER STATE OR FEDERAL) OF SIMILAR EFFECT WITH REGARD TO THE LIMITATIONS ON DAMAGES AND REMEDIES AND WAIVERS OF ANY SUCH DAMAGES AND REMEDIES CONTAINED IN THIS SECTION 12.

Initials of Authorized
Representative of City

Initials of Authorized
Representative of Developer

12. **Default.**

(a) Failure or delay by either Party to perform any material term or provision of this Agreement shall constitute a default under this Agreement. If the Party who receives notice of a default from the other Party cures, corrects or remedies the alleged default within fifteen (15)

calendar days after receipt of written notice by the other Party specifying such default, such Party shall not be in default under this Agreement. The notice and cure period provided in the immediately preceding sentence shall not, under any circumstances, extend the Negotiation Period. If there are less than fifteen (15) days remaining in the Negotiation Period, the cure period allowed pursuant to this Section 12(a) shall be automatically reduced to the number of days remaining in the Negotiation Period.

(b) The Party claiming that a default has occurred shall give written notice of default to the Party claimed to be in default, specifying the alleged default. Delay in giving such notice shall not constitute a waiver of any default nor shall it change the time of default. However, the injured Party shall have no right to exercise any remedy for a default under this Agreement, without first delivering written notice of the default and allowing the applicable period to cure any such default as set forth in Section 12(a).

(c) Any failure or delay by a Party in asserting any of its rights or remedies as to any default shall not operate as a waiver of any default or of any rights or remedies associated with a default.

(d) If a default of either Party remains uncured for more than fifteen (15) calendar days following receipt of written notice of such default, a “breach” of this Agreement by the defaulting Party shall be deemed to have occurred. In the event of a breach of this Agreement, the sole and exclusive remedy of the Party who is not in default shall be to terminate this Agreement by serving written notice of termination on the Party in breach and, in the case of a breach by the City, the Developer shall also be entitled to receive the Liquidated Damages Amount.

(e) Notwithstanding anything to the contrary contained in this Agreement, in no event shall Developer be responsible for any consequential or punitive damages, and in the event of a default by Developer, Developer shall only be liable for any actual damages incurred by the City, if any.

13. **Compliance with Law.** The Developer acknowledges that any future DDA, if approved by the governing body of the City, will require the Developer (among other things) to carry out the development of the Project in conformity with all applicable laws, including all applicable building, planning and zoning laws, environmental laws, safety laws and federal and state labor and wage laws.

14. **Press Releases.** The Developer agrees to obtain the approval of the City Manager or his or her designee or successor in function of any press releases Developer may propose relating to the redevelopment of the Property or negotiation of a DDA with the City, prior to publication. The rights and obligations in this provision shall not apply to leasing and marketing brochures and/or information distributed by email or placed online on a brokerage website or real estate website such as LoopNet.com.

15. **Notice.** All notices required under this Agreement shall be presented in person, by nationally recognized overnight delivery service or by facsimile and confirmed by first class certified or registered United States Mail, with return receipt requested, to the address and/or fax number for the Party set forth in this Section 15. Notice shall be deemed confirmed by United

States Mail effective the third (3rd) business day after deposit with the United States Postal Service. Notice by personal service or nationally recognized overnight delivery service shall be effective upon delivery. Either Party may change its address for receipt of notices by notifying the other Party in writing. Delivery of notices to courtesy copy recipients shall not be required for valid notice to a Party

TO DEVELOPER:

RMRG Portfolio LLC
1234E 17th Street
Santa Ana, CA 91724
Attn: Kyle Weichert
657-383-4212
kweichertarmrginc.com

TO CITY:

City of Signal Hill
Carlo Tomaino, City Manager
2175 Cherry Avenue
Signal Hill, CA 90755
(562) 989-7302

COPY TO:

Best Best & Krieger LLP
Attn: Matthew E. Richardson, Esq.
18101 Von Karman Ave., Suite 1000
Irvine, CA 92615
Facsimile: (949) 260-0972
Telephone: (949) 263-2600

16. **Warranty Against Payment of Consideration for Agreement.** The Developer warrants that it has not paid or given, and will not pay or give, any third party any money or other consideration for obtaining this Agreement. Third parties, for the purposes of this Section 16, shall not include persons to whom fees are paid for professional services, if rendered by attorneys, Financial consultants, accountants, engineers, architects, brokers and other consultants, when such fees are considered necessary by the Developer.

17. **Acceptance of Agreement by Developer.** The Developer shall acknowledge its acceptance of this Agreement by delivering to the City three (3) original counterpart executed copies of this Agreement signed by the authorized representative(s) of the Developer.

18. **Counterpart Originals.** This Agreement may be executed by the City and the Developer in multiple counterpart originals, all of which together shall constitute a single agreement.

19. **No Third-Party Beneficiaries.** Nothing in this Agreement is intended to benefit any person or entity other than the City or the Developer.

20. **Governing Law.** The City and the Developer acknowledge and agree that this Agreement was negotiated, entered into and is to be fully performed in the City of Signal Hill, California. The City and the Developer agree that this Agreement shall be governed by, interpreted under, and construed and enforced in accordance with the laws of the State of California, without application of such laws' conflicts of laws principles.

21. **Waivers.** No waiver of any breach of any term or condition contained in this Agreement shall be deemed a waiver of any preceding or succeeding breach of such term or condition, or of any other term or condition contained in this Agreement. No extension of the time for performance of any obligation or act, no waiver of any term or condition of this Agreement, nor any modification of this Agreement shall be enforceable against the City or the Developer, unless made in writing and executed by both the City and the Developer.

22. **Construction.** Headings at the beginning of each section and sub-section of this Agreement are solely for the convenience of reference of the City and the Developer and are not a part of this Agreement. Whenever required by the context of this Agreement, the singular shall include the plural and the masculine shall include the feminine and vice versa. This Agreement shall not be construed as if it had been prepared by one or the other of the City or the Developer, but rather as if both the City and the Developer prepared this Agreement. Unless otherwise indicated, all references to sections are to this Agreement. All exhibits referred to in this Agreement are attached to this Agreement and incorporated into this Agreement by this reference. If the date on which the City or the Developer is required to take any action pursuant to the terms of this Agreement is not a business day of the City, the action shall be taken on the next succeeding business day of the City.

23. **Attorneys' Fees.** If either Party hereto files any action or brings any action or proceeding against the other arising out of this Agreement, then the prevailing Party shall be entitled to recover as an element of its costs of suit, and not as damages, its reasonable attorneys' fees as fixed by the court, in such action or proceeding or in a separate action or proceeding brought to recover such attorneys' fees. For the purposes hereof the words "reasonable attorneys' fees" mean and include, in the case of either Party, salaries and expenses of the lawyers working for or employed by such Party (allocated on an hourly basis) to the extent they provide legal services to such Party in connection with the representation of that Party in any such matter.

[Signatures on following page]

THE CITY OF SIGNAL HILL
EXCLUSIVE NEGOTIATION AGREEMENT

IN WITNESS WHEREOF, the City and the Developer have executed this Negotiation Agreement on the dates indicated next to each of the signatures of their authorized representatives, as appear below.

DEVELOPER:

By: _____

Dated: _____

Michael H. Mugal

Dated: _____

CITY:

THE CITY OF SIGNAL HILL

By: _____

Dated: _____

City Manager, Carlo Tomaino

ATTEST:

By: _____
City Clerk

APPROVED AS TO FORM:
BEST BEST & KRIEGER LLP

By: _____
City Attorney

Exhibit "A"
Property Description

55728.00001\44854719.1
55728.00001\44854719.1

**Exhibit “B”
Project Description**

EXHIBIT "A"
LEGAL DESCRIPTION OF THE PROPERTY

THE LAND REFERRED TO HEREIN BELOW IS SITUATED IN THE CITY OF SIGNAL HILL, IN THE COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, AND IS DESCRIBED AS FOLLOWS:

PARCEL 1:

LOT(S) 23 AND 24 IN BLOCK 8 OF HILLSIDE ADDITION, IN THE CITY OF SIGNAL HILL, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, AS PER MAP RECORDED IN BOOK 10, PAGE 200, OF MAPS, IN THE OFFICE OF THE COUNTY RECORDER OF SAID COUNTY.

EXCEPT THEREFROM TWO (2 PERCENT) OF ALL OIL, GAS, MINERALS, AND HYDROCARBON SUBSTANCES, BELOW A DEPTH OF 500 FEET, WITHOUT THE RIGHT OF SURFACE ENTRY, AS RESERVED IN DEEDS OF RECORD.

PARCEL 2:

LOT(S) 25 AND 26, BLOCK 8 OF HILLSIDE ADDITION, IN THE CITY OF SIGNAL HILL, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, AS PER MAP RECORDED IN BOOK 10, PAGE 200, OF MAPS, IN THE OFFICE OF THE COUNTY RECORDER OF SAID COUNTY.

EXCEPT SUBSURFACE OIL AND MINERAL RIGHTS, AS RESERVED IN A DEED RECORDED SEPTEMBER 12, 1978, AS INSTRUMENT NO. 78-1006721 OF OFFICIAL RECORDS.

PARCEL 3:

LOT(S) 27, 28, 29 AND 30, IN BLOCK 8 OF HILLSIDE ADDITION, IN THE CITY OF SIGNAL HILL, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, AS PER MAP RECORDED IN BOOK 10, PAGE 200 OF MAPS, IN THE OFFICE OF THE COUNTY RECORDER OF SAID COUNTY.

EXCEPT ALL SUBSURFACE OIL, GAS, MINERALS AND OTHER HYDROCARBON SUBSTANCES PREVIOUSLY RESERVED IN A DEED RECORDED SEPTEMBER 13, 1977 AS INSTRUMENT NO. 77-1002474 OF OFFICIAL RECORDS.

PARCEL 4:

LOT(S) 1 TO 10 INCLUSIVE AND 39 TO 48 INCLUSIVE, IN BLOCK 12 OF THE HILLSIDE ADDITION, IN THE CITY OF SIGNAL HILL, IN THE COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, AS PER MAP RECORDED IN BOOK 10, PAGE 200 OF MAPS, IN THE OFFICE OF THE COUNTY RECORDER OF SAID COUNTY.

EXCEPT FROM SAID LOT(S) 3 AND 4, 3788 PERCENT 4.2046 PERCENT OF ALL OIL, GAS AND OTHER HYDROCARBON SUBSTANCES AND MINERALS ON, IN OR UNDER, OR WHICH MAY AT ANY TIME BE ON, IN OR UNDER SAID LAND.

EXCEPT FROM LOT(S) 5, 6, 7, 8, 9, 10, 39, 40, 41 AND 42 AN UNDIVIDED ONE-HALF INTEREST IN ALL OIL, GAS, MINERALS AND OTHER HYDROCARBON SUBSTANCES, WITHOUT THE RIGHT OF SURFACE ENTRY, AS RESERVED BY MARVIN E. REYNOLDS, AS EXECUTOR OF THE LAST WILL AND TESTAMENT OF GRACE M. VESSELS, DECEASED, IN A DEED RECORDED SEPTEMBER 2, 1976 AS INSTRUMENT NO. 211.

ALSO EXCEPT FROM LOT(S) 5, 6, 7, 8, 9, 10, 39, 40, 41 AND 42 AN UNDIVIDED ONE-HALF INTEREST IN ALL OIL, GAS, MINERALS AND OTHER HYDROCARBON SUBSTANCES, WITHOUT RIGHT OF SURFACE ENTRY. AS RESERVED BY M09020ILDRED DOROTHY VESSELS, AS

EXECUTRIX OF THE LAST WILL AND TESTAMENT OF FRANK VESSELS, JR. DECEASED, IN A DEED RECORDED SEPTEMBER 2, 1976 AS INSTRUMENT NO. 212.

EXCEPT FROM LOT(S) 43, 44, 45 AND 46, ALL OIL, GAS, MINERALS AND OTHER HYDROCARBON SUBSTANCES WITHOUT THE RIGHT OF SURFACE ENTRY, AS RESERVED BY MILDRED DOROTHY VESSELS, AS EXECUTRIX OF THE LAST WILL AND TESTAMENT OF FRANK VESSELS, JR., DECEASED, IN A DEED RECORDED SEPTEMBER 2, 1976 AS INSTRUMENT NO. 212.

EXCEPT FROM LOT(S) 47 AND 48, ALL OIL, GAS AND OTHER HYDROCARBON SUBSTANCES IN, UNDER OR THAT MAY BE PRODUCED AND SAVED FROM THOSE PORTIONS OF THE SAID REAL LAND WITHOUT THE RIGHT OF SURFACE ENTRY, AS RESERVED BY RITA M. HANCOCK, A MARRIED WOMAN, BY DEED RECORDED APRIL 9, 1970 AS INSTRUMENT NO. 249.

APNs: 7212-014-900 to 7212-014-910, 7212-013-900, 7212-013-902;

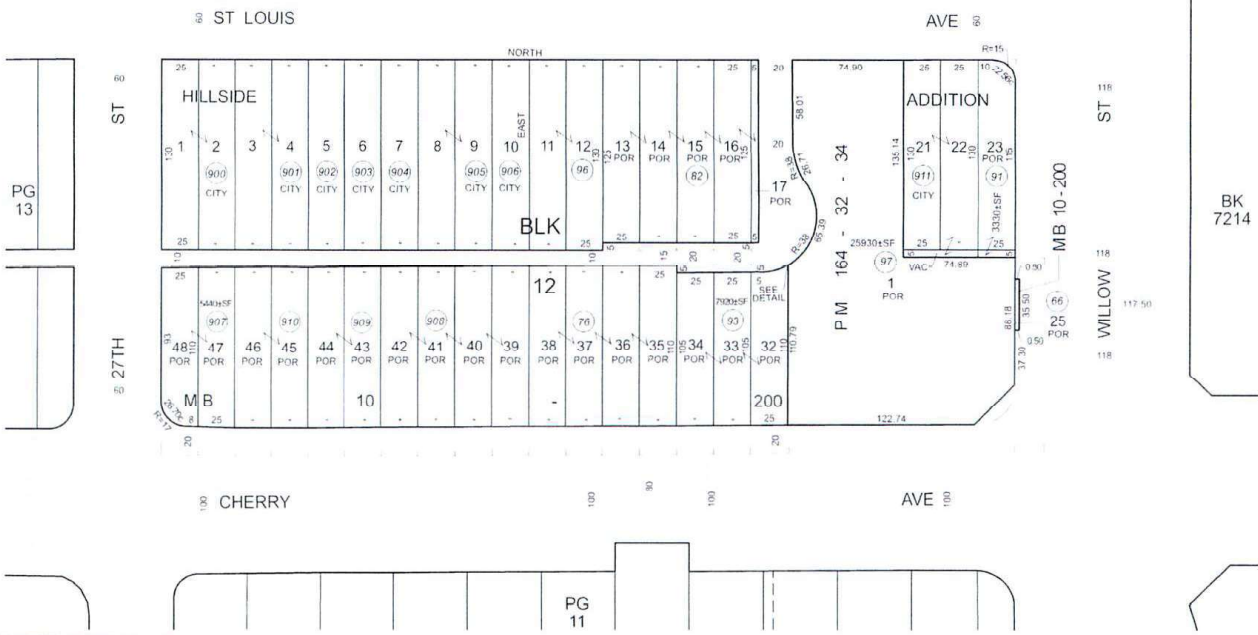
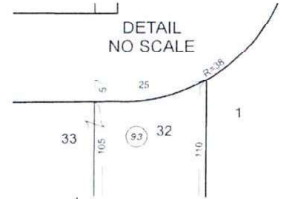


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ALL 900 SERIES PARCELS ON THIS PAGE ARE
ADDRESSED TO SIGNAL HILL REDEVELOPMENT
AGENCY UNLESS OTHERWISE NOTED

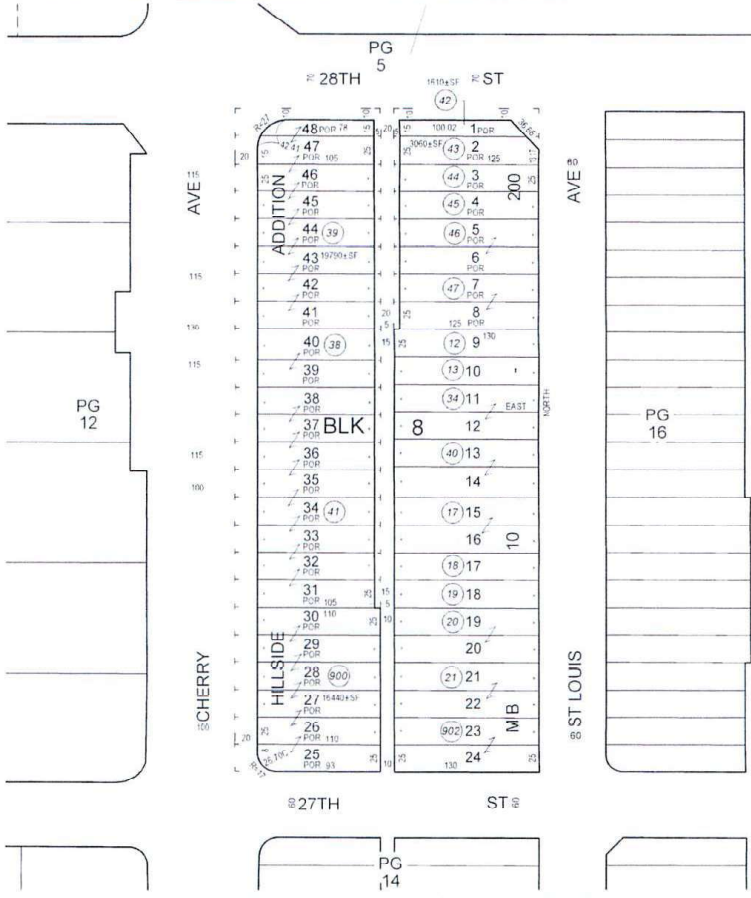


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ALL 900 SERIES PARCELS ON THIS PAGE ARE ASSESSED TO SIGNAL HILL CITY, UNLESS OTHERWISE NOTED.

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EXHIBIT B

Project Description

The developer proposes a commercial development consisting of various potential options including, but not limited, a high-end specialty convenience store with a proposed electric vehicle charging station and/or retail pads suitable for commercial tenants. The City and the developer will jointly explore economically feasible options during the Exclusive Negotiation Period. The City and the Developer will confirm the proposed development plan in a future agreement; the preferred development plan will be subject to the applicable entitlement process prescribed under the City's Zoning Code.



STAFF REPORT

4/14/2026

AGENDA ITEM

**TO: HONORABLE MAYOR
AND MEMBERS OF THE CITY COUNCIL**

**FROM: CARLO TOMAINO
CITY MANAGER**

**BY: GABINO LUNA
ACTING PUBLIC WORKS DIRECTOR**

SUBJECT: RESOLUTION OF INTENT TO GRANT A PIPELINE FRANCHISE TO ZENITH ENERGY WEST COAST TERMINALS, LLC.

Summary:

Zenith Energy West Coast Terminals LLC (Zenith) is requesting to renew a pipeline franchise to operate its pipeline facilities within the City’s right-of-way. The City Council will consider the request from Zenith to renew the pipeline franchise. If approved, the City Council would adopt the proposed resolution and set a public hearing for May 12, 2026.

Strategic Plan Goal(s):

Goal No. 1: Financial Stability: Ensure the City’s long-term financial stability and resilience.

Goal No. 2: Community Safety: Maintain community safety by supporting public safety services and increasing emergency preparedness.

Recommendation:

1. Waive further reading and adopt the following resolution, entitled:

A RESOLUTION OF INTENT OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, DECLARING ITS INTENTION TO GRANT A FRANCHISE TO ZENITH ENERGY WEST COAST TERMINALS, LLC AND THE INTERESTS, RIGHTS, PRIVILEGES, AND DUTIES TO LAY AND USE PIPES AND APPURTENANCES FOR TRANSMITTING AND DISTRIBUTING OIL AND PETROLEUM PRODUCTS FOR ANY AND ALL LAWFUL PURPOSES UNDER AND ALONG THE PUBLIC STREETS, WAYS, ALLEYS, AND PLACES, AS THE SAME NOW OR MAY HEREAFTER EXIST, WITHIN THIS CITY.

- 2. Set a public hearing for May 12, 2026.

Fiscal Impact:

There is minimal fiscal impact associated with the recommended action. Renewal of the existing franchise would authorize the continued collection of annual franchise fees. For the 2025 calendar year, the City received \$3,644.94 in franchise fees from Zenith under Ordinance No. 2004-02-1326 (Attachment A). The franchise fee is calculated based on the total amount and size of the pipeline. The City updates the franchise fee annually based on inflation, and the Finance Department utilizes current fees evaluated against change in the Consumer Price Index (CPI) to prepare annual invoices (current fees are shown in Table A below). In addition, Zenith submitted a payment deposit of \$5,000 to the City for staff and media publication costs associated with processing the pipeline franchise.

Table A: Proposed Active Lines for Zenith

Size (inches)	2024 Rate/Foot (CPI adjusted)	2024 Feet	2024 Fees	2025 Rate/Foot (CPI adjusted) *	2025 Feet	2025 Fees *
16	\$0.914	3,853	\$3,521.64	\$0.946	3,853	\$3,644.94
Total		3,853	\$3,521.64		3,853	\$3,644.94

* Rates are determined upon publication of CPI for September 2025 by the U.S. Bureau of Labor Statistics

Background:

Franchise agreements are legal agreements wherein a local jurisdiction provides a utility with a right to serve customers within its boundaries. A common type of franchise agreement is one between a city and a telecommunications provider for internet and cable service. Franchise agreements include the length of the service period, providing certain rights to the franchise holder to install infrastructure, and establish fees paid to the local municipality in exchange for franchise rights. Franchise agreements also establish expectations between the local municipality and the franchisee that regulate its operations, including ongoing and emergency maintenance. Signal Hill has pipelines underground that transfer crude oil to different destinations, and these pipelines are maintained and operated by companies that specialize in transmission services.

Analysis:

In 2004, the City Council adopted Ordinance No. 2004-02-1326, granting a franchise to Pacific Terminals LLC (Pacific) to operate pipelines in the City’s right-of-way. In 2009, Plains All American Pipeline, LP (PAAP) acquired Pacific and its pipeline system in Southern California and renamed Pacific to Plains West Coast Terminals, LLC (PWCT). In 2019, the City engaged in a franchise renewal process with PWCT, but due to staff changes on both ends, the renewal was not completed. In 2020, Zenith Energy US, LP then acquired PWCT and its pipeline system from PAAP and renamed PWCT to Zenith Energy West Coast Terminals, LLC. Zenith pipeline system consists of one active 16” pipeline that runs the length of 33rd street within the City’s boundaries. In 2025, Zenith connected

4/14/2026

with the City about renewing the now expired franchise originally owned by Pacific.

Next Steps:

Given that the previous franchise term expired, and Zenith has continued to make annual franchise fee payments as required by Section 4(b) of Ordinance No. 2004-02-1326, staff recommends the City Council adopt the resolution stating the City's intent to grant a franchise to Zenith (Attachment B). If adopted, the resolution would set a public hearing for May 12, 2026. The public hearing would allow the City Council to receive public comment on the proposed granting of the pipeline franchise to Zenith.

Reviewed for Fiscal Impact:

Siamlu Cox

Attachment(s):

- A. Pacific Franchise Ordinance No. 2004-02-1326
- B. Zenith Resolution of Intent

ORDINANCE NO. 2004-02-1326

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, GRANTING TO PACIFIC TERMINALS LLC THE RIGHT, PRIVILEGE, AND FRANCHISE TO LAY AND USE PIPES AND APPURTENANCES FOR TRANSMITTING AND DISTRIBUTING OIL AND PETROLEUM PRODUCTS FOR ANY AND ALL LAWFUL PURPOSES UNDER AND ALONG THE PUBLIC STREETS, WAYS, ALLEYS, AND PLACES AS THE SAME NOW OR MAY HEREAFTER EXIST, WITHIN SAID CITY

WHEREAS, Pacific Terminals LLC, a Delaware Limited Liability Corporation, has filed an application with the City of Signal Hill, California, for a franchise to lay and use pipes and appurtenances for the transmission and distribution of oil and petroleum products; and

WHEREAS, pursuant to Resolution No. 2004-01-5356, the City Council of the City of Signal Hill, at its regular meeting held on January 13, 2004, declared and published notice of its intent to grant said franchise on the terms contained herein; and

WHEREAS, Pacific Terminals LLC, has provided the City with information concerning its internal organization and its experience and resources, financial, managerial, and otherwise, to perform its obligations under a franchise; and

WHEREAS, at its regular meeting held on February 24, 2004, after holding a duly noticed public hearing and hearing and passing upon all protests, the City Council determined that the public interest and necessity justify the granting of the franchise.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, DOES HEREBY ORDAIN AS FOLLOWS:

SECTION 1. DEFINITIONS

Whenever in this ordinance the words or phrases set forth in this section are used, they shall have the respective meanings ascribed to them in the following definitions (unless, in the given instance, the context wherein said words or phrases are used shall clearly import a different meaning):

- (a) The word "Grantee" shall mean Pacific Terminals LLC, a Delaware Limited Partnership;
- (b) The word "City" shall mean and include the City of Signal Hill, a municipal corporation, in its present incorporated form or in any later reorganized, consolidated, or reincorporated form;
- (c) The word "streets" shall mean the public streets, highways, medians, parkways, and other public ways and alleys, or any other public places or property of the City as the same may now or hereafter exist within said City;
- (d) The word "Engineer" shall mean the City Engineer of the City, or the Engineer's written designee;
- (e) The word "oil" shall mean natural or manufactured oil, gas, or other petroleum products, or a mixture of such natural and manufactured substances;
- (f) The phrase "pipes and appurtenances" shall mean pipe, pipeline, main, service, trap, vent, vault, manhole, meter, gauge, regulator, valve, conduit, appliance, attachment, appurtenance, and any other property located or to be located on, in, or under the streets of the City, and used or useful in the transmission and distribution of oil;
- (g) The phrase "lay and use" shall mean to lay, construct, erect, install, operate, maintain, use, repair, replace, or remove;
- (h) The word "Agency" shall mean and include the Redevelopment Agency of the City, a public body, corporate and politic, in its present form or in any later form;
- (i) The phrase "working day" shall mean every day except Saturday and Sunday and any holiday on which the City's offices are closed.
- (j) The phrase "hazardous liquid pipeline" shall mean a pipeline which carries those substances subject to and as defined in Part 195 of Title 49 of the Code of Federal Regulations (Transportation of Hazardous Liquids by Pipeline) and as said Part 195 may be amended from time to time.

SECTION 2. GRANT OF FRANCHISE

Subject to each and all of the terms and conditions contained in this ordinance, and pursuant to applicable provisions of Chapter 2 of Division 3 of the Public Utilities Code of the State of California (Sections 6201 et seq.), or proper governmental authority, there is hereby granted to Grantee the right, privilege and franchise to lay and use pipes and appurtenances for communications cable and the transmission and distribution of oil for any and all lawful purposes, under and in the street included in the "Description of Pipeline Routes, Dimensions and, when available, Depths" attached hereto as Exhibit A and incorporated herein by this reference. This grant of franchise shall also include such other routes as may be approved upon application to the City Council.

SECTION 3. TERM OF FRANCHISE

The term or period of this franchise shall be for fifteen (15) years from and after the effective date hereof.

SECTION 4. PAYMENTS TO THE CITY

(a) Franchise Fee. For the right, privilege and franchise granted hereunder, Grantee shall pay to the City an annual fee, payable in the amounts and times provided in this Section.

(b) Computation of Fee. The fee shall be computed based upon the "Schedule of Charges" attached hereto as Exhibit B and incorporated herein by this reference. Commencing as of January 1, 2005, or the effective date of this ordinance, whichever is sooner, such annual payments shall be made continuous from the date of installation to and including the date of either (i) actual removal of the pipelines, (ii) the effective date of a properly approved abandonment "in place" authorized by the City pursuant to Section 7(c) which shall not be effective until Grantee shall have fully complied with all of the provisions of this part and of all other applicable provisions of law or ordinance relative to such abandonments, or (iii) until any line installed and/or maintained pursuant to the provisions of this part shall have been transferred or assigned pursuant to the provisions of Section 11 of this ordinance. After completion of such assignment, and upon City approval thereof, all obligations of Grantee for such line under this part shall cease.

The amount of the fee shall be determined based upon the lineal feet of pipeline and shall vary depending upon the diameter of the pipe and whether the pipeline is active or inactive. The fee for an inactive pipeline shall be fifty (50%) percent of that for an active line of the same dimension. At such time as use of a pipeline shall be discontinued, and if Grantee intends such discontinuance to continue for more than two years, Grantee shall notify City in writing of such use discontinuance. Grantee shall not be entitled to any fee reduction unless said notice is provided, and then only in accordance with Section 4(f) and 7(c).

(c) Consumer Price Index Adjustment. The annual payment for each lineal foot of pipeline shall be computed and revised each calendar year as follows:

(1) The applicable base rate shall be multiplied by the Consumer Price Index (CPI) for Homeowners' Costs in the Los Angeles Metropolitan Area, published by the United States Department of Labor, Office of Information for the month of September immediately preceding the month of January in which payment shall be due and payable, and divided by the Consumer Price Index for Homeowners' Costs for December 1989 which is 100.0. Under no circumstances shall the multiplying factor be less than one or the computed fees be greater than what is allowed under applicable California law.

(2) If the United States Department of Labor, Office of Information discontinues the preparation and publication of a Consumer Price Index for Homeowners' Costs in the Los Angeles Metropolitan Area, and if no transposition table prepared by the Department of Labor is available so as to make those statistics which are then available applicable to the Index of December 1989, then the City Council shall prescribe a rate of payment which shall, in its judgment, vary from the rates specified in this subsection in approximate proportion as commodity consumer prices then current vary from commodity consumer prices current in December 1989. Upon this point the determination by the City Council shall be final and conclusive.

(3) The Finance Department Director or designee shall determine the adjustment in CPI in accordance with this subsection (c) and provide Grantee with the corrected schedule prior to December 1 preceding the month of January in which payment shall be due and payable.

(d) Time for Payment. The annual franchise fee shall be computed based upon the Schedule of Charges in Exhibit B, as adjusted pursuant to subsection (c) of this Section, and the initial annual payment shall be due and payable upon Grantee's filing of written acceptance with the City Clerk pursuant to Section 14(b). The franchise fee shall be prorated for the remainder of the calendar year based upon a 360-day year. The next annual payment shall be due and payable on the first working day of the following calendar year, and on the first working day of each calendar year thereafter for the remainder of the franchise, whether or not an invoice therefore is received. Payment shall be accompanied by the inventory of facilities described in Section 9(b) and also showing Grantee's computation of franchise fee for each pipeline segment.

(e) Late Charges. Any fees charged or expenses charged to Grantee by City pursuant to this Section, or any other provision of this ordinance, shall be paid when due, or shall be deemed delinquent. Any delinquent amounts shall accrue interest commencing ten (10) days after the due date, at the rate of one and one-half percent (1.5%) per month (based upon a 30-day calendar month) or any lesser amount if required by law. Any neglect, omission or refusal by said Grantee to pay the franchise fee with any late charges, within thirty (30) days of delinquency, at the times or in the manner herein provided, shall be grounds for a declaration of a forfeiture of this franchise and of all rights hereunder.

(f) Refunds. Upon the written request of Grantee, fees previously paid on pipelines which are inactive, abandoned, assigned, or transferred in accordance with the provisions hereof shall be refunded to Grantee for the unearned portion thereof upon the basis of the fee schedule under which the fees were paid, provided said written request is made within ninety (90) days from the date of said inactivity, abandonment, assignment, or transfer. Said refund shall be credited toward the fees payable in the succeeding calendar year or at Grantee's written request as a cash refund for that portion in excess of the fees of said succeeding year, if any. It shall be the obligation of Grantee to duly inform City of the effective date of any inactivity, abandonment, assignment, or transfer.

(g) Past Due Fees For Unauthorized Pipelines. Fees shall continue to accrue during each year or portion thereof that pipelines and appurtenances occupy City streets. In the event Grantee has any pipelines or appurtenances occupying City streets without right, Grantee shall pay all fees computed based on the schedules set forth herein, as annually adjusted, with interest and penalties thereon, as provided herein, for each year or portion thereof in which City streets were so occupied.

(h) Changes in Law. After five (5) years from the commencement of this franchise, and every five (5) years thereafter, the franchise fees provided hereunder may be increased to the maximum permitted by state law should state law permit the imposition of greater franchise fees.

SECTION 5. GRANT OF FRANCHISE SUPERSEDES ALL OTHER RIGHTS.

This franchise is granted in lieu of all other franchises owned by Grantee, or the aforementioned entities, or by any successor or assign of Grantee to any rights under this franchise, for transmission and distribution of oil within the limits of the City, as said limits now or may hereafter exist, and the acceptance of the franchise hereby granted shall operate as an abandonment of all other such franchises within the limits of the City, as such limits now or may hereafter exist, in lieu of which this franchise is granted.

SECTION 6. GRANTEE'S GENERAL OBLIGATIONS.

(a) Compliance with Law. The Grantee shall construct, install and maintain all pipes and appurtenances in a good and workmanlike manner and of good materials and in conformity with all the applicable ordinances, rules and regulations heretofore or hereafter adopted by the City Council in the exercise of its police power. The Grantee shall operate and maintain all pipes and appurtenances included under this franchise in accordance with all applicable requirements of Part 195 of Title 49 of the United States Code of Federal Regulations and local ordinance subject to the changes, amendments and modifications as hereafter may be adopted in accordance with local, state, or federal law, including but not limited to those requirements concerning pipeline design, construction, testing, maintenance, surveillance, and operation of utility gas gathering, transmission and distribution piping systems. Any vibration from pipes and appurtenances shall be kept to a level such that it is undetectable to any residents or businesses in the City and in such cases as it is deemed necessary by the engineer, vibration-dampening equipment of the

best available technology shall be installed within ninety (90) days of such an order to reduce any vibrations to levels deemed acceptable by the American National Standards Institute.

(b) Emergency Response Plan. The Grantee shall develop and maintain an emergency response plan satisfactory to the Engineer that covers franchise operations within the City. In general, an emergency response plan meeting the requirements of Federal and State law and containing the information contained in this section shall be acceptable. The emergency response plan shall include proof of arrangements capable of providing emergency clean-up services, including but not limited to traffic control, sand, vacuuming, and other supplies and services as necessary, within four (4) hours of notification of any problem, and such other information as the Engineer shall reasonably require. The Engineer shall be notified ten (10) days in advance of any proposed change in such arrangements. The current emergency response plan shall be resubmitted annually to the Engineer on the first working day of the calendar year.

(c) Excavation Permit Required. The Grantee shall obtain and pay any required fees for an excavation permit before commencing any construction, alteration, installation, removal and/or maintenance of pipes, appurtenances, and cathodic protection under this franchise. The Grantee may obtain an excavation permit by filing a set of excavation plans with the Engineer that shall be subject to his or her review and approval. The excavation plans shall show the location of the proposed excavation as well as the location and existence of all pipes, sewers, conduits, improvements, and other facilities including but not limited to gas, oil and gas product gathering, distribution and transmission pipes that may be impacted by the proposed excavation activity. The excavation plans shall also contain an adequate description of the proposed work including an estimate of the duration of interference with any street traffic. The Engineer may impose conditions upon the issuance of an excavation permit, including the posting of a faithful performance bond in such principal amount as the Engineer may deem adequate. In addition, the Engineer may also give the Grantee directions for the location of any pipes and appurtenances as may be reasonably necessary in the opinion of the Engineer to avoid structures in or under the street.

(d) Cathodic Protection. If cathodic protection is proposed to be used for pipes and appurtenances and electrical attachments or components thereto which have been or are hereafter installed or maintained beneath the surface of City streets, it shall meet the standards set forth by Part 195 of Title 49 of the United States Code of Federal Regulations and Chapter 5.5 of the California Government Code. The Grantee shall conduct annual testing on City water lines located near the Grantee's pipeline at sufficient stationing to show that no damage is occurring to the City's water lines as a result of Grantee's cathodic protection measures.

The Grantee shall be fully responsible for the repair and/or replacement of City pipes and appurtenances and electrical attachments or components thereto, as required by the Engineer, damaged by cathodic protection installed or maintained by the Grantee. All repair and replacement work shall be completed at the Grantee's sole expense.

(e) Performance of Work. The work shall be done in compliance with all City rules, regulations, ordinances, standards and specifications, and such other conditions as the Engineer may direct. All work shall be subject to the inspection of the Engineer. All street coverings or openings, or traps, vaults, and manholes shall at all times be kept flush with the surface of the streets; provided however, that vents for underground traps, vaults and manholes may extend above the surface of the streets when said vents are located in parkways, between the curb and the property line, subject to the prior approval of the Engineer. The Grantee shall provide adequate traffic safety barriers, signs, devices and traffic safety warning equipment in accordance with City ordinances, rules or regulations or such additional safety measures as the Engineer may direct.

(f) Emergencies. Whenever any of Grantee's pipelines or appurtenances permits the escape of liquids, vapors, or gases, it shall be the duty of Grantee and any person using or controlling the pipeline or appurtenance to immediately notify the City Fire and Public Works Departments and make sure the situation is safe. This includes but is not limited to containment, pump shutdown, valve closures, and evacuation of lines. In the event of an emergency threatening life, health, safety, or property, where it is not possible to obtain an excavation permit prior to commencement of the work, the Grantee may commence such work provided that within seventy-two (72) hours thereafter the Grantee shall make application to the Engineer for an excavation permit in accordance with the foregoing procedures. The Engineer may impose reasonable conditions upon the issuance of such a permit and all work shall be subject to inspection. Adequate traffic safety barriers shall be maintained at all times and any damaged portion of the street shall be restored to the same condition as existed prior to the excavation. If the Engineer determines that no emergency occurred or that an excavation permit could have been obtained in advance, the Engineer shall assess the Grantee an amount equal to the cost of the work, which shall be paid by the Grantee within thirty (30) days after invoice therefore.

(g) Annual Certification - Hazardous Liquid Pipelines. Prior to the first working day in January of each year, the Grantee shall certify to the Engineer the total footage of its hazardous liquid pipelines within the City. The certification shall include a breakdown of the footage under the control of:

- (1) United States Department of Transportation
- (2) California State Fire Marshall
- (3) City of Signal Hill

Grantee shall also file with the Engineer, in a form and manner prescribed by the Engineer, a certificate under penalty of perjury that Grantee has complied with all of the requirements of Part 195 (Transportation of Hazardous Liquids by pipeline) of Title 49 of the United States Code of Federal Regulations concerning Accident Reporting (Subpart B), Design Requirements (Subpart C), Construction (Subpart D), Hydrostatic Testing (Subpart E), Operation and Maintenance (Subpart F), and compliance with all other applicable federal, state, and local regulations.

(h) Disclaimer. It is explicitly understood that the City's records are not complete and pipes and appurtenances previously unknown to City are frequently discovered. Therefore, by granting this franchise or approving any such excavation permit the City does not warrant the accuracy of information regarding the location or existence of other facilities supplied by the City to the Grantee. Nothing herein shall be deemed to make the City, the Agency, or Engineer or any officer or employee of the City or the Agency responsible or liable to the Grantee or any other person by virtue of approval of excavation permit plans by the City regardless of whether any information or other material is supplied to the Grantee by the City or the Agency pertaining to the location of existing pipes, facilities or other improvements on, in, or under any street or other public property.

SECTION 7. REPAIR OF STREETS; RELOCATION AND REMOVAL OF FACILITIES

(a) Repair of Streets. The Grantee shall make and backfill all excavations so as to leave the surface of the public street, alley, highway, or public place in as good a condition as it was prior to said excavation. If any portion of any street shall be damaged by reason of defects in any of the pipes and appurtenances maintained or constructed under this franchise, or by reason of any other cause arising from the construction, operation, maintenance or existence of any pipes and appurtenances constructed or maintained under this franchise, the Grantee shall, at its own cost and expense, immediately repair any such damage and restore such street, or portion of street, to as good a condition as existed before such defect or other cause of damage occurred, such work to be done under the direction of the Engineer, and in accordance with all rules, regulations, ordinances, standards and specifications of the City. Grantee shall repair any such damage and restore such street within three (3) working days of receipt of written demand therefore by the Engineer, or such other period as the Engineer may prescribe when required by the public health and safety.

(b) Relocation of Facilities. The Grantee shall, from time to time protect, support, dislocate, temporarily or permanently as may be required, remove or relocate, without expense to the City or any other governmental entity, any facilities installed, used, and maintained under the franchise, when made necessary by any lawful change of grade, alignment, or width of any public street, including the construction of any subway or viaduct, water, sewer, or storm drain lines by the City or any other governmental entity and including when any underground utility district is formed, or made necessary by any other public improvement or alteration in, under, on, upon, or about any public street or other public property, whether such public improvements or alteration be at the insistence of the City or any other governmental entity, and whether such improvement or alteration is for a government or proprietary function, or made necessary by traffic conditions, public safety, street vacation, or any other public project or purpose of City or any other governmental entity. Grantee shall diligently seek and obtain all permits, licenses, or approvals required by governmental agencies of competent jurisdiction. All work shall be performed as directed by the Engineer, and the decision of the Engineer shall be final and binding upon Grantee. Such work shall be completed within ninety (90) days after Grantee has

obtained all necessary permits and received written notice from the Engineer to proceed, or such greater or lesser period as the Engineer may reasonably direct.

(c) **Change in Use of Facilities.** Upon the expiration, revocation, or termination of this franchise, or the discontinuance of use of the pipes and appurtenances or any portion thereof, as determined in Section 4, Grantee shall, within twenty (20) days thereafter, make written application to the Engineer for authority to (i) classify the pipelines and appurtenances as inactive, (ii) remove all such idle pipes and appurtenances, or (iii) abandon them in place. Thereupon the Engineer shall determine whether such pipelines and appurtenances are inactive, whether such pipelines or appurtenances can be removed without detriment to the public interest, and under what conditions such removal may be safely effected, or alternatively, whether some or all of such pipes and appurtenances may be abandoned in place, and shall then notify the Grantee regarding such requirements and conditions as shall be specified in the Engineer's order. It is expressly understood that in light of environmental liability arising from conditions associated with abandoned pipelines, such abandonment is disfavored and would be approved by the City only in unique circumstances where the public health, safety, and welfare is protected and promoted.

(d) **Removal or Abandonment of Facilities.** Within ninety (90) days after the determination of the Engineer approving removal or abandonment of the pipes and appurtenances, and pursuant to such order of the Engineer, Grantee shall remove or abandon in place, as the case may be, all such facilities. The City may disconnect or sever any facilities not timely removed at the point at which they enter City streets so they cannot be used for the purposes for which they were intended without reconnection after proper authorization.

(e) **City to Perform Work.** In the event that Grantee fails to perform the repair, relocation and/or abandonment as specified in this Section within the time periods set forth above, then the Engineer may have such failure cured by having such work performed by City or its agents and charge Grantee the cost therefore. City shall keep an itemized account of the cost thereof, including an administrative charge of twenty-five percent (25%) for overhead. Grantee shall pay such costs within thirty (30) days of written invoice therefore by City. In addition, in the event a bond has been posted in accordance with Section 6(c) the City or the Agency may cure the breach and recover from the bond principal and surety the expenses incurred thereby, including attorney's fees.

(f) **Liability of Grantee.** Any repair, relocation, or abandonment as required by this Section of any street or facility installed, used, or maintained under this franchise shall be the sole responsibility of Grantee, and Grantee, pursuant to Section 8, shall indemnify City from any liability arising from such repair, relocation, or abandonment. Grantee shall be solely responsible for complying with all laws, regulations, and other orders as may be applicable such repair, relocation, or abandonment, whether federal, state, local, or administrative. City's approval of such repair, relocation, or abandonment shall not be deemed to relieve Grantee of any liability Grantee may have for contaminated soils or other environmental liability arising from said pipes and appurtenances. Grantee

acknowledges that the City is in no way responsible for conducting or accomplishing any such repair, relocation, or abandonment, or for compliance with any laws, regulations, or orders applicable thereto, and acknowledges and agrees that it shall not hold City liable or responsible in any manner for any loss, claim, or damage, including environmental damage or compliance with future repair, relocation, or abandonment requirements, in connection with any such repair, relocation, or abandonment.

SECTION 8. INSURANCE AND INDEMNIFICATION

(a) Insurance. Prior to the effective date of this franchise, Grantee shall provide certificates of insurance evidencing the maintenance of public liability insurance, for injury and death of one or more persons resulting from the same incident, accident, or occurrence and for damage to or destruction of property in a combined limit or aggregate amount of Two Million Dollars (\$2,000,000.00). Such insurance shall name the City as additional insured, and protect the City, its officers and employees, and Grantee against loss, directly or indirectly, from liability imposed by law on account of bodily injury and death, and damage to or destruction of property, resulting from the activities of the Grantee under the rights granted by this franchise. The insurance shall contain a severability of interest clause providing that the coverage shall be primary for losses arising from Grantee's operations and neither the City, Agency, nor their insurers shall be required to contribute to any loss. Such insurance shall be maintained in full force and effect during the entire term of this franchise, and shall provide for thirty (30) days written notice to the City prior to any cancellation. The insurance policy shall be issued by an insurance company authorized to do business in the State of California with a Best's minimum policyholder rating of "A" status or better and a Best's financial category minimum rating of Class 9 status or better, as rated in the most recent edition of Best's Key Rating Guide, or as otherwise approved by the City in the event such rating system is modified. The insurance required hereunder may be increased by the City during the term of the franchise to reflect increased risk of losses in the industry, and other market factors.

(b) Self-Insurance. Notwithstanding the foregoing requirements for insurance, no such insurance policy shall be required if the Grantee customarily self-insures the risks covered by the required insurance, and has presented to the City:

(1) A certification evidencing such facts, which certification has been approved by the Engineer as to sufficiency and by the City Attorney as to form, to which is attached the following agreement:

In consideration of City allowing Grantee to self-insure the risks in lieu of a policy of liability insurance, Grantee agrees to indemnify and keep and save free and harmless and defend the City, its officers and employees from and against any and all loss, claims, or demands of any kind or nature whatsoever for death, injury, or loss to persons or damage to property, including property or facilities owned by the City, its officers or employees, or any of them which they may sustain or incur or which may be imposed upon them, or any of them, arising out of, or in any manner incident to, Grantee's

operations authorized by a permit or permit supplement issued pursuant to the provisions of the Municipal Code, or a permit or permit supplement, issued pursuant to the Ordinance, or an excavation permit issued pursuant to the provisions of the Municipal Code.

(2) A financial statement showing the financial condition of the Grantee as of a date not more than one (1) year prior to Grantee's application for the franchise, which statement has been certified by Grantee's proper officials to be true and correct, and which reflects a net worth of the Grantee in excess of five (5) times the amount of limits of liability as established herein. The statement shall have been approved by the Engineer as to sufficiency and by the City Attorney as to form.

(c) Bonds. Whenever any performance bond is required to be posted under this franchise, the bond shall be issued in a form approved by the City Attorney and issued by a corporate surety authorized to do business in the State of California with a Best's minimum policyholder rating of "A" status or better, and a Best's financial category minimum rating of Class 9 status or better, as rated by the most recent edition of Best's Key Rating Guide, or as otherwise approved by the City in the event such rating system is modified. The principal amount of any bonds specified in this franchise may be increased by the City during the term of the franchise to reflect inflation, increased risk of losses and other factors.

(d) Indemnification. Grantee agrees to indemnify the City, the Agency, their officers, employees and agents against, and shall hold and save them and each of them harmless from, any and all actions, suits, claims, damages to persons or property, losses, costs, penalties, obligations, errors, omissions or liabilities, (herein "claims or liabilities") that may be asserted or claimed by any person, firm or entity arising out of or in connection with the use by Grantee of the streets or the making of excavations in said streets, or the work, operations or activities of Grantee, its agents, employees, subcontractors, or invitees, provided for herein, or arising from the acts or omissions of Grantee hereunder, or arising from Grantee's performance of or failure to perform any terms, provision covenant or condition of this franchise, whether or not there is concurrent passive or active negligence on the part of City, the Agency, their officers, agents or employees but excluding such claims or liabilities arising from the sole negligence or willful misconduct of the City, the Agency, their officers, agents or employees, who are directly responsible to the City or the Agency, and in connection therewith:

(1) Grantee shall defend any action or actions filed in connection with any of said claims or liabilities and shall pay all costs and expenses, including legal costs and attorneys' fees, incurred in connection therewith;

(2) Grantee shall promptly pay any judgment rendered against the City, the Agency, their officers, agents or employees for any such claims or liabilities arising out of or in connection with such work, operations or activities of Grantee

hereunder; and Grantee agrees to save and hold the City, the Agency, their officers, agents, and employees harmless therefrom;

(3) In the event the City, the Agency, their officers, agents, or employees is made a party to any action or proceeding filed or prosecuted against Grantee for such damages or other claims arising out of or in connection with the work operation or activities of grantee hereunder, Grantee agrees to pay to the City, the Agency, their officers, agents or employees, any and all costs and expenses incurred by the City, the Agency, their officers, agents, or employees in such action or proceeding, including but not limited to, legal costs and attorneys' fees.

SECTION 9. IDENTIFICATION AND INVENTORY OF FACILITIES

(a) Identification of Facilities. All valves and gates, whether boxed or exposed, poles and pipes which are exposed on structures installed or maintained in City property shall bear a distinguishing mark, either by stenciling in the case of pipes, or by means of a metal tag attached to poles and, with wire to gates and valves, with the name and telephone number of the owner and name of the material carried therein stated thereon. Should the City prescribe a code system for designating the material carried, then the code may be used therefore.

(b) Inventory and Description Required. All persons owning, using, or controlling any facilities installed or maintained beneath the surface of any street shall annually, on the first working day in January, submit to the Engineer, in the form and manner prescribed by the Engineer, a complete inventory of the facilities, including legal descriptions and maps, showing pipeline location and depth (when available), the size (internal diameter) and lineal footage of each pipeline segment, and the date of each pipeline addition or deletion. The term "facilities", as used in this Section, shall include all pipelines and appurtenances of the Grantee that are in place in the street as of the first day of the calendar year, plus all pipelines thereafter installed during said year. All pipelines in place shall be deemed to be in use until the Grantee files an application with the Engineer for permission to remove or abandon the same and approval is granted by the City pursuant to Section 7(c).

(c) Pipelines Installed During Year. As to pipelines installed during any year, within forty-five (45) days after completion of such installation, Grantee shall file a supplement to its inventory including the additional facilities. Such facilities shall then be deemed to be covered by this franchise unless within twenty (20) days after receipt of such notice the Engineer shall inform Grantee in writing that such facilities are not accepted and the reasons therefore. In the event such facilities are not accepted, the determinations of the Engineer may be appealed to the City Council.

SECTION 10. CONDEMNATION

The franchise granted herein shall not in any way or to any extent impair or affect the right of the City to acquire the property of the Grantee hereof either by purchase or through the exercise of the right of eminent domain, and nothing herein contained shall be construed to contract away or to modify or to abridge, either for a term or in perpetuity, the City's right of eminent domain in respect to the Grantee or any public utility, nor shall this franchise ever be given any value before any court or other public authority in any proceeding of any character in excess of the cost to the Grantee of the necessary publication and any other sum paid by it to the City therefore at the time of the acquisition thereof.

SECTION 11. TRANSFER

(a) Prohibition on Transfer Without City Approval. Except as otherwise provided herein, neither this franchise, the interest of Grantee hereunder, nor the pipelines and appurtenances covered hereby may be sold, transferred, leased, hypothecated, encumbered, assigned, or disposed, in whole or in part, either by forced or involuntary transfer, or by voluntary transfer, merger, consolidation, or otherwise (herein collectively referred to as "transfer"), without first obtaining the approval and consent of the City Council expressed by resolution, and then only under such conditions as may therein be prescribed.

(b) Transfer Defined. As used herein, a "Transfer" shall include the transfer to any person or group of persons acting in concert of more than fifty percent (50%) of the present ownership and/or control of the Grantee in the aggregate, taking all transfers into account on a cumulative basis. Notwithstanding the foregoing, a "transfer" shall not include Grantee's entering into contract(s) with any other entities to use the pipeline facilities subject to this franchise, so long as Grantee retains the responsibility to operate and maintain the pipelines covered by this franchise.

(c) Approval of Transfer. Approval and consent shall be granted by the City Council upon presentation of evidence demonstrating that the person to whom any of the rights or privileges granted herein are to be sold, transferred, leased, assigned, hypothecated, encumbered, merged, or consolidated, has the experience and resources, financial, managerial and otherwise, to perform its obligations under this franchise. However, the City Council may make any modifications in this franchise or establish such conditions to the transfer as may be necessary to effectuate the purposes of this franchise and protect the public health, safety, and general welfare.

(d) Transfer in Violation Default. In the event the transfer is approved by the City Council, the Grantee's assigns or successors shall accept the franchise in the same manner as provided herein, and the provisions of this franchise shall be binding upon such assigns or successors in like manner as upon the Grantee. Any purported sale, transfer, lease, assignment, hypothecation, encumbrance, merger, agreement, consolidation or similar transaction affecting this franchise regardless of whether such transaction is

voluntary or involuntary and which occurs without the prior approval and consent of the City Council shall be void, and shall, in addition, constitute a default and be grounds for forfeiture under this franchise, provided, however, that no forfeiture shall occur until after the City Council holds a noticed hearing on the matter pursuant to Section 12.

SECTION 12. VIOLATIONS; REVOCATION

(a) Notice of Violations. In the event of a violation of any condition, term, or provision of this franchise, or of any excavation permit issued pursuant hereto, the Engineer shall inform the Grantee by phone, if the violation constitutes an immediate danger to health, safety, or property and shall send written notice thereof by certified mail to the Grantee, and may immediately revoke any excavation permit. The notice shall state the nature of the violation, the corrective action to be taken, the time by which said violation shall be cured, and the consequences of Grantee's failure to cure the violation. The Engineer may demand that the Grantee, and in such case the Grantee shall, immediately cease operations pursuant to any excavation permit.

(b) Appeal. Within ten (10) days following the sending of such notice of violation the Grantee may file a written appeal with the City Council. The appeal shall state the grounds on which it is taken. The City Council shall review the appeal and determine whether to accept the appeal and set the matter for public hearing. If the matter is not set for hearing, the Engineer's action shall be final. Grantee shall be fully liable for any losses, costs, damages, or claims arising during the pendency of such appeal.

(c) Hearing. The Grantee shall be notified in writing of the date, time, and place of the hearing at least ten (10) days in advance of the hearing, and notice of such hearing shall be published in a newspaper of general circulation. At the conclusion of the hearing, the City Council shall consider the evidence and affirm, modify, or reverse the decision of the Engineer. The decision of the City Council shall be final.

(d) Revocation of Franchise. The City Council may revoke and terminate this franchise, and declare a forfeiture thereof, where Grantee or its successors or assigns has neglected or refused to comply with any of the provisions or conditions hereof, or of any notice of violation or final order of the Council issued pursuant hereto, and has not timely taken an appeal, nor has begun the work of compliance, including seeking any necessary governmental permits, licenses, or approvals, within thirty (30) days following receipt of said notice or order, or after beginning said compliance shall not prosecute the same with due diligence to completion. A forfeiture may be declared only after the City Council has adopted a resolution of intent to revoke such franchise and thereafter held a public hearing in the same manner as granting the franchise or as otherwise required by law. (See Section 6232-6235 of the Public Utilities Code.)

(e) Performance of Work by City. Notwithstanding the foregoing, if necessitated by the public health, safety, and welfare, after expiration of said thirty (30) days, and prior to declaration of forfeiture, the City may commence any work of compliance and hold

Grantee liable for the cost thereof and may revoke the franchise and declare the franchise forfeit even though the City has corrected the default.

(f) **Bonds Required for Violations.** In the event of a violation of any condition, term, or provision of an excavation permit, the Engineer may require the Grantee to thereafter file with the City, and maintain in effect during the term of this franchise, a faithful performance bond in favor of the City. The bond shall have a corporation surety in the principal sum of Twenty-Five Thousand Dollars (\$25,000.00), or such greater amount as may be approved by the City Council, on condition that the Grantee shall well and truly observe, fulfill, and perform each term and condition of the excavation permit, and that in case of any breach of condition thereof, the City may cure the breach and may recover from the principal and sureties the expenses incurred, including attorney's fees.

(g) **Additional Remedies.** In addition to an other remedy provided hereunder, or in lieu of revocation of this franchise, the Engineer or the City Council, as the case may be, may impose the following remedies for any violation of this franchise, provided that such remedies, taken cumulatively, shall not be excessive, and if imposed by the City Council, may only be imposed after a public hearing has been held as provided in this Section:

- (1) A reduction of the term of the franchise by one (1) day for every day that the violation continues; and/or
- (2) Liquidated damages in an amount not exceeding Five Hundred Dollars (\$500.00) for each day that such violation continues, provided that such limitation shall be adjusted upward by five percent (5%) annually from the effective date of this franchise.

In accepting this franchise, Grantee expressly agrees that the damages which City may suffer from the violation of this franchise may be extremely difficult or impractical to determine and that the foregoing represent a reasonable method of establishing such damages.

SECTION 13. MISCELLANEOUS

(a) **Non-Liability of City Officers and Employees.** No officer or employee of the City shall be personally liable to the Grantee, or any successor in interest, for any loss, cost, damage, claim, or liability or for any action, in any manner, whether negligent or willful, arising out of this franchise or any act or omission on the part of the City or such officer or employee with respect to the Grantee.

(b) **Conflict of Interest.** No officer or employee of the City shall have any personal financial interest, direct or indirect, in this franchise nor shall any such officer or employee participate in any decision relating to the franchise which affects his or her personal financial interest or the financial interest of any corporation, partnership, or association in which he or she is, directly or indirectly, interested, in violation of any State

SCANNED

statute or regulation. The Grantee warrants that it has not paid or given and shall not pay or give any third party any money or other consideration for obtaining this franchise.

(c) **Covenant Against Discrimination.** Grantee covenants that, by and for itself, its heirs, executors, assigns, and all persons claiming under or through them, that there shall be no discrimination against, or segregation of, any person or group of persons on account of race, color, creed, religion, sex, marital status, national origin, or ancestry in the performance of this franchise. Grantee shall take affirmative action to insure that applicants are employed and that employees are treated during employment without regard to their race, color, creed, religion, sex, marital status, national origin, or ancestry.

(d) **Notice.** Any notice, demand, request, consent, approval, or communication either party desires or is required to give to the other party or any other person shall be in writing and either served personally or sent by prepaid, first-class mail to the address set forth below. Either party may change its address by notifying the other party of the change of address in writing. Notice shall be deemed communicated at the time it is personally delivered or within seventy-two (72) hours from the time of mailing, if mailed, as provided in this Section.

To City: City Manager
 CITY OF SIGNAL HILL
 2175 Cherry Avenue
 Signal Hill, California 90755
 Fax No. (562) 989-7393

To Grantee: Pacific Terminals LLC
 Cliff MacNiven, Rights of Way and Claims
 5900 Cherry Avenue
 Long Beach, CA 90805
 Telephone No. (562) 728-2885
 Fax No. (562) 728-2866

(e) **Waiver.** No delay or omission in the exercise of any right or remedy by the City shall impair such a right or remedy or be construed as a waiver. City's consent or approval of any act by Grantee requiring City's consent or approval shall not be deemed to waive or render unnecessary City's consent to or approval of any subsequent act of Grantee. Any waiver of any default must be in writing and shall not be waiver of any other default concerning the same or any other provision of this franchise.

(f) **Rights and Remedies are Cumulative.** Except with respect to rights and remedies expressly declared to be exclusive in this franchise, the rights and remedies are cumulative and the exercise of one or more of such rights or remedies shall not preclude the exercise, at the same or different times, of any other rights or remedies for the same default or any other default.

(g) Choice of Law and Venue. In the event that any litigation arises out of this franchise, it is specifically stipulated that this franchise shall be interpreted and construed according to the laws of the State of California and shall be performable in Los Angeles or Orange County, California.

(h) Attorney's Fees. If either party to this franchise is required to initiate or defend any action or proceeding in any way connected with this Agreement, the prevailing party in such action or proceeding, in addition to any other relief which may be granted, whether legal or equitable, shall be entitled to reasonable attorney's fees. Attorney's fees shall include attorney's fees on any appeal, and in addition, a party entitled to attorney's fees shall be entitled to all other reasonable costs for investigating such action, taking depositions and discovery, and all other necessary costs the court allows which are incurred in such litigation. All such fees shall be deemed to have accrued on commencement of such action and shall be enforceable whether or not such action is prosecuted to judgment.

(i) Amendment. This franchise may not be modified or amended except by ordinance of the City Council adopted in the same manner as required to grant the franchise.

(j) Severability. In the event that any one or more of the phrases, sentences, clauses, paragraphs, or sections contained in this franchise shall be declared invalid or unenforceable by a valid judgment or decree of a court of competent jurisdiction, such invalidity or unenforceability shall not affect any of the remaining phrases, sentences, clauses, paragraphs, or sections of this franchise which are hereby declared as severable and shall be interpreted to carry out the intent of the parties hereunder.

SECTION 14. PUBLICATION AND ACCEPTANCE

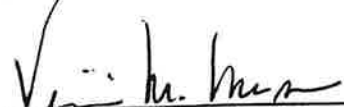
(a) Publication. The Grantee of this franchise shall pay to the City a sum of money sufficient to reimburse it for all publication expenses incurred by it in connection with the granting of this franchise including, but not limited to; the costs of advertising for bids and publication of this ordinance as the same may be required by law, such payment to be made within thirty (30) days after the City shall furnish such Grantee with a written statement of such expenses.

(b) Acceptance. The franchise granted herein shall not become effective until written acceptance thereof shall have been filed by the Grantee with the Director of Finance of the City. Not later than ten (10) days after the publication of this ordinance, the Grantee shall file with the City Clerk of the City said acceptance of the franchise hereby granted and its agreement to comply with the terms and conditions hereof.

PASSED, APPROVED, AND ADOPTED this 9th day of March 2004.


MICHAEL J. NOLL
MAYOR

ATTEST:

Deputy

KATHLEEN L. PACHECO
CITY CLERK

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss.
CITY OF SIGNAL HILL)


I, KATHLEEN L. PACHECO, City Clerk of the City of Signal Hill, do hereby certify that the foregoing Ordinance No. 2004-02-1326, was duly introduced at a regular meeting, on the 24th of February 2004, and adopted by the City Council of the City of Signal Hill, California, at a regular meeting held on the 9th day of March 2004, and was adopted by the following roll call vote:

AYES: Mayor Michael J. Noll, Vice Mayor Ellen Ward,
Council Members Tina L. Hansen & Edward H. J. Wilson

NOES None

ABSENT: Council Member Larry Forester

ABSTAIN None

Deputy

KATHLEEN L. PACHECO
CITY CLERK

SCANNED

RESOLUTION NO. 2026-XX-XXXX

A RESOLUTION OF INTENT OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, DECLARING ITS INTENTION TO GRANT A FRANCHISE TO ZENITH ENERGY WEST COAST TERMINALS, LLC. AND THE INTERESTS, RIGHTS, PRIVILEGES, AND DUTIES TO LAY AND USE PIPES AND APPURTENANCES FOR TRANSMITTING AND DISTRIBUTING OIL AND PETROLEUM PRODUCTS FOR ANY AND ALL LAWFUL PURPOSES UNDER AND ALONG THE PUBLIC STREETS, WAYS, ALLEYS, AND PLACES, AS THE SAME NOW OR MAY HEREAFTER EXIST, WITHIN THIS CITY

WHEREAS, Section 6232 of the California Public Utilities Code provides that upon receipt of an application to grant a franchise, the City Council may adopt a resolution declaring its intent to grant the franchise applied for; and

WHEREAS, the City Council of the City of Signal Hill has received an application from Zenith Energy West Coast Terminals, LLC requesting the right, privilege and franchise to lay and use pipes and appurtenances for the transmission of oil and petroleum products for any and all lawful purposes under and along the public streets, ways, alleys and places, as the same now or may hereafter exist, within the City; and

WHEREAS, Zenith Energy West Coast Terminals, LLC has provided the City with information concerning its internal organization and its experience and resources, financial, managerial, and otherwise, to perform its obligations under a franchise; and

WHEREAS, Sections 6231 and 6235 of Chapter 2, Article 2 of the Public Utilities code sets forth the procedure for granting a franchise.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Signal Hill, California, as follows:

Section 1. That the 12th day of May 2026, at the hour of 7:00 p.m. in the Council Chambers of City Hall, 2175 Cherry Avenue, Signal Hill, California 90755, is hereby fixed as the time and place at which all persons interested in or objecting to the proposed granting of said franchise to Zenith Energy West Coast Terminals, LLC may appear and be heard.

Section 2. That the City Clerk of the City of Signal Hill shall cause notice of the adoption of this resolution to be published within a newspaper of general circulation within the City of Signal Hill within 15 days hereof and not less than 20 days of the date of its intention to adopt an ordinance granting Zenith Energy West Coast Terminals, LLC the right, privilege, and franchise to lay and use pipes and appurtenances for transmitting and distributing oil and petroleum products for any and all lawful purposes under and along specified public streets, ways, alleys and spaces, as the same now or may hereafter exist, within said City. Said notice of the City Clerk shall state the date, time and place referred to in Section 1 above when all persons having any objection to granting of the franchise may appear before the City Council and be heard thereon, and shall state that the franchisee and its successors and assigns will, during the life of the franchise, pay annually from the effective date of the franchise the amounts set forth in the franchise, that the franchise is for a 15-year period, and that if all payments are not made in accordance with the franchise, the franchise will be forfeited.

Section 3. That particulars with reference to pipe locations may be obtained from maps and documents on file in the office of the Public Works Director of the City of Signal Hill, California.

Section 4. Execution by the franchisee of the Franchise Agreement with the City of Signal Hill, California, and the filing of the Franchise Agreement thereafter with the City Clerk, shall constitute written acceptance of the franchise in accordance with Public Utilities Code 6235.

PASSED, APPROVED, AND ADOPTED at a regular meeting of the City Council on this 14th day of April 2026.

TINA L. HANSEN
MAYOR

ATTEST:

DARITZA PEREZ
CITY CLERK

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss.

CITY OF SIGNAL HILL)

I, DARITZA PEREZ, City Clerk of the City of Signal Hill, California, hereby certify that Resolution No. _____ was adopted by the City Council of the City of Signal Hill, California at a regular meeting held on the 14th day of April 2026, and that the same was adopted by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

DARITZA PEREZ
CITY CLERK



STAFF REPORT

4/14/2026

AGENDA ITEM

**TO: HONORABLE MAYOR
AND MEMBERS OF THE CITY COUNCIL**

**FROM: CARLO TOMAINO
CITY MANAGER**

**BY: YVETTE AGUILAR
DEPUTY CITY MANAGER**

**PATRICIA AHUMADA
HUMAN RESOURCES MANAGER**

**SUBJECT: RESOLUTION AMENDING THE CLASSIFICATION AND COMPENSATION PLAN TO
INCLUDE THE PUBLIC WORKS DIRECTOR**

Summary:

The City Council will consider amending the City's Classification and Compensation Plan (Plan) to adopt a job specification for the position of Public Works Director. As service delivery demands continue to evolve, organizational and administrative updates are necessary to ensure effective operations. Management has identified the need to include both a Public Works Director/City Engineer classification and a standalone Public Works Director classification within the Plan, providing flexibility to hire at the appropriate level depending on organizational needs. Staff recommends this change to accurately reflect the distinct duties and responsibilities of each role and strengthen recruitment and retention efforts to meet current and anticipated future needs. The proposed amendment would not have a fiscal impact and would not increase staffing levels in the Fiscal Year 2025-2026 Operating Budget.

Strategic Plan Goal(s):

Goal No. 5 High-Functioning Government: Strengthen internal communication, recruitment, retention, systems, and processes to increase the effectiveness and efficiency of City services.

Recommendation:

Staff recommends the City Council:

1. Adopt a resolution, entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA,
AMENDING THE CLASSIFICATION AND COMPENSATION PLAN TO INCLUDE A CLASS
SPECIFICATION FOR PUBLIC WORKS DIRECTOR

2. Adopt a resolution, entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA,
APPROVING AND ADOPTING REVISED SALARY RANGES AND BENEFITS FOR
MANAGEMENT PERSONNEL, AND REPEALING ALL PRIOR RESOLUTIONS

3. Approve the proposed salary range for the Public Works Director.

Fiscal Impact:

There is no immediate fiscal impact associated with the approval of this item in the current FY 2025-26 operating budget. Staff will evaluate contract engineering needs as appropriate as part of the budget adoption process.

Background:

The City has historically hired Public Works Directors without requiring a Professional Engineer P.E. and supplemented the engineering component of the job with contractors on an as-needed basis. At its June 10, 2025, meeting, the City Council approved revisions to the Public Works Director job specification to include City Engineer in the title and augment the responsibilities associated with the position based on incumbent, replacing the Public Works Director position with the Public Works Director/City Engineer position. This change was intended to reflect the engineering duties assigned to the position, as well as its designation as the City Engineer. The Public Works Director/City Engineer separated from employment in November 2025. Recruitment for the role of Public Works Director has historically proven to be challenging, consistent with industrywide trends. Management recommends establishing a separate Public Works Director classification, without requiring a P.E. license, to provide the City with greater flexibility in recruiting qualified candidates for the position.

Analysis:

The proposed adoption of an updated Plan would include both the existing Public Works Director/City Engineer and the standalone Public Works Director positions, offering the City greater flexibility to hire a candidate based on an evolving workforce and organizational needs. If the City Council were to appoint a Public Works Director who does not possess an engineering background, staff would evaluate the level of contract engineering services necessary as part of the upcoming budget adoption process. In conjunction with the mid-year review of the FY 2025-26 Operating Budget, management evaluated departmental operations and staffing levels and developed recommendations aligned with adopted workplans, strategic priorities and current departmental organization structure. As part of this process, management conducted a focused review of the Public Works Department organizational structure and service demands.

4/14/2026

Human Resources conducted an evaluation of Public Works Departments' organizational structures in comparator cities including a compensation survey for the Public Works Director classification, without the P.E. requirement. Based on the salary survey findings, staff recommend establishing the following salary range for the Public Works Director position, in addition to the adoption of the new classification:

\$176,359.92 - \$231,399.57 annually

Staff recommends adding the Public Works Director position to better position the City to continue meeting its overarching strategic plan goals, support employee development and promotional opportunities and attract talented candidates seeking long-term careers with Signal Hill. Staff prepared the attached resolution updating the City's Classification and Compensation Plan to include the Public Works Director position (Attachment A).

Reviewed for Fiscal Impact:

Siamlu Cox

Attachments:

- A. Resolution Amending Class and Compensation Plan
- B. Resolution Approving and Adopting Salary Ranges and Benefits for Management Personnel
- C. Exhibit A - Public Works Director

RESOLUTION NO. 2026-04-XXXX

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, AMENDING THE CLASSIFICATION AND COMPENSATION PLAN TO INCLUDE A CLASS SPECIFICATION FOR PUBLIC WORKS DIRECTOR

WHEREAS, Section 2.80.060 (Classification Plan) of Chapter 2.80 of the City of Signal Hill Personnel System Rules and Regulations requires the City Manager or designee prepare and maintain the Classification Plan which shall consist of classes of positions in the City competitive service as approved by the City Council in adopting, amending or revising the plan; and

WHEREAS, Section 2.80.060 (Classification Plan) of Chapter 2.80 of the City of Signal Hill Personnel System Rules and Regulations requires the City Council to approve changes to the classification plan, thereby approving new class specifications for classifications in the competitive service; and

WHEREAS, Section 2.80.200 (Preparation of Compensation Plan) of Chapter 2.80 of the City of Signal Hill Personnel System Rules and Regulations requires that City Council approve changes to the City's compensation plan, such as may be required when new classifications are proposed to be created; and

WHEREAS, as set forth in Section 2.80.015 and Chapter 2.84, management positions are not included in the competitive service or required to be included in the Classification Plan or Compensation Plan, but the City has included management positions in the Classification Plan and Compensation Plan and obtained Council approval for new classifications; and

WHEREAS, Sections 2.28.010 and 2.28.20 establish the position and the duties of the Director of Public Works and the position has been included in the Classification Plan in the past; and

WHEREAS, the City reclassified the Director of Public Works to the Director of Public Works/City Engineer several year ago and included that position in the Classification Plan; and

WHEREAS, in hiring a new Department head for the Public Works Department, the City has determined flexibility to hire a Public Works Director or a Public Works Director/City Engineer will promote hiring the best candidate to support the needs of the Department and the City; and

WHEREAS, the City now seeks to re-establish the classification for Public Works Director to serve the evolving needs of the department; and

WHEREAS, the City Manager, recommends that certain organizational and administrative updates to the Classification Plan be made, effective as of April 14, 2026; and

NOW, THEREFORE THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. The City Council, based on the presentation and written report of the City Manager finds that the foregoing recitals are true and correct and further finds that the Human Resources Manager, as the City Manager's designee, has substantially complied with all required procedural requirements of the City of Signal Hill Personnel System Rules and Regulations.

Section 2. The City Council hereby adopts the following classification into the City's classification plan as a full-time management personnel (not in the competitive service), as set forth in Exhibit A of this Resolution, effective April 14, 2026:

CLASSIFICATION TITLE
Public Works Director (Exhibit A)

Section 3. The City Clerk shall attest and certify to the passage and adoption of this Resolution and enter it into the book of original resolutions, and it shall become effective immediately upon its approval.

PASSED, APPROVED, AND ADOPTED at a regular meeting of the City Council of the City of Signal Hill, California, on this 14th day of April 2026.

TINA L. HANSEN
MAYOR

ATTEST:

DARITZA PEREZ
CITY CLERK

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES)ss.
CITY OF SIGNAL HILL)

I, DARITZA PEREZ, City Clerk of the City of Signal Hill, California, do hereby certify that Resolution No. 2026-0X-XXXX was adopted by the City Council of the City of Signal Hill, California, at a regular meeting held on the 14th day of April 2026, and that the same was adopted by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

DARITZA PEREZ
CITY CLERK

RESOLUTION NO. 2026-04-XXXX

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL,
CALIFORNIA, APPROVING AND ADOPTING REVISED SALARY RANGES AND
BENEFITS FOR MANAGEMENT PERSONNEL, AND REPEALING ALL PRIOR
RESOLUTIONS**

WHEREAS, the City Council of the City of Signal Hill does hereby resolve:

Section 1. Salaries for Management Personnel. The following schedule of pay ranges is hereby established for all full-time management positions in the City of Signal Hill effective April 14, 2026.

<u>POSITION</u>	<u>YEARLY PAY RANGE</u>
CITY MANAGER	\$309,223.20
CHIEF OF POLICE	\$206,414.24 - \$270,833.24
DEPUTY CITY MANAGER	\$198,863.09 - \$260,925.65
PUBLIC WORKS DIRECTOR/CITY ENGINEER	\$184,259.29 - \$241,764.14
ADMINISTRATIVE SERVICES OFFICER/FINANCE DIRECTOR	\$179,260.98 - \$235,205.89
COMMUNITY DEVELOPMENT DIRECTOR	\$176,359.92 - \$231,399.57
PUBLIC WORKS DIRECTOR	\$176,359.92 - \$231,399.57
POLICE CAPTAIN	\$170,147.02 - \$217,155.59
PARKS, RECREATION, & LIBRARY SERVICES DIRECTOR	\$162,113.53 - \$212,707.06
POLICE LIEUTENANT	\$148,275.13 - \$189,240.84
DEPUTY ADMINISTRATIVE SERVICES OFFICER/FINANCE DIRECTOR	\$139,962.36 - \$178,631.28
DEPUTY DIRECTOR PUBLIC WORKS	\$139,309.79 - \$177,798.38
DEPUTY DIRECTOR OF PARKS, RECREATION & LIBRARY SERVICES	\$132,576.60 - \$169,205.01
CONTRACTS MANAGER	\$130,617.34 - \$166,704.45
HUMAN RESOURCES MANAGER	\$130,567.15 - \$166,640.45
PLANNING MANAGER	\$128,771.56 - \$164,348.78
PUBLIC WORKS SUPERINTENDENT	\$118,142.42 - \$150,782.95
ECONOMIC DEVELOPMENT MANAGER	\$116,999.73 - \$149,324.67
ASSISTANT TO THE CITY MANAGER/ECONOMIC DEVELOPMENT MANAGER	\$116,999.73 - \$149,324.67
PARKS, RECREATION & LIBRARY SERVICES MANAGER	\$114,280.00 - \$145,853.42
BUILDING OFFICIAL	\$111,438.19 - \$142,226.55
ACCOUNTING MANAGER	\$110,044.40 - \$140,447.68
ASSISTANT TO THE CITY MANAGER/DEPUTY CITY CLERK	\$104,788.30 - \$133,739.34
ASSISTANT CITY CLERK	\$104,788.30 - \$133,739.34
POLICE ADMINISTRATIVE SUPPORT SERVICES MANAGER	\$104,640.41 - \$133,550.63
SENIOR MANAGEMENT ANALYST	\$ 95,748.95 - \$122,202.56
MANAGEMENT ANALYST	\$ 83,877.98 - \$107,051.93

The employees appointed to the foregoing positions are deemed to be "management employees" as that term is used herein and as provided in the City's personnel system.

Section 2. Level of Compensation – Department Heads. The level of compensation of department head personnel shall be determined on a merit basis within the established City-wide pay schedule. Said employees shall initially be placed, at time of appointment by the City Council, at a level of compensation associated with a step within the applicable ranges as herein established.

The City Manager shall evaluate the Deputy City Manager, Chief of Police, Public Works Director / City Engineer, Community Development Director, Public Works Director, Administrative Services Officer/Finance Director, and Parks, Recreation & Library Services Director on an annual basis. The City Manager shall have the discretion to increase the employee's compensation, as merited by his/her performance and demonstrated ability, within the step system. Any increase in compensation granted shall be subject to the following limitations:

- a) No increase granted may exceed the maximum of the duly established range.
- b) Any merit increase or any reduction in compensation in the listed positions shall require the advance approval of the City Council.

The establishment of pay ranges with the ability to advance through such ranges shall not constitute an entitlement to such advancement. Advancement is at the will of the City Council. In addition, nothing in this resolution shall alter the status of Department Heads as at will employees serving at the pleasure of the City Council, as provided in Chapter 2.84 of the Signal Hill Municipal Code.

Section 3. Level of Compensation – Managers. The level of compensation of managers shall be determined on a salary step basis. The classifications of Accounting Manager, Assistant City Clerk, Assistant to City Manager/Deputy City Clerk, Assistant to the City Manager/Economic Development Manager, Building Official, Parks, Recreation & Library Services Manager, Contracts Manager, Deputy Administrative Officer/Finance Director, Deputy Director Public Works, Deputy Director of Parks, Recreation, and Library Services, Economic Development Manager, Human Resources Manager, Management Analyst, Planning Manager, Police Administrative Support Services Manager, Police Captain, Police Lieutenant, Public Works Superintendent, and Senior Management Analyst shall be evaluated on an annual basis by the respective department head. Salary step advancement is established for these classifications in accordance with Section 2.80.220 of the Signal Hill Municipal Code. Salary steps are shown on the established City-wide salary schedule.

Section 4. Fringe Benefits Applicable to all Management Personnel. All management employees, are entitled to and shall enjoy the following fringe benefits as described in the Memorandum of Understanding between the City of Signal Hill and the Signal Hill Employees' Association, effective July 1, 2024, to June 30, 2027, and successor Memoranda of Understanding, which are made a part hereof by reference:

1. Holidays, Except Section C thereof

2. Sick Leave, Except Section D, No. 3 thereof:
 - A. Any employee who retires with five (5) or more years as a Department Head and/or Manager or has a total of fifteen (15) or more years of full-time service with the City shall be able to convert to service credit either 100% of their accumulated unused sick leave days, but not, in any event, more than 100% of the 960 hours maximum accumulation to retirement service credit or they shall be able to convert 50% of their accumulated unused sick leave days to service credit and receive a cash payout for the remaining 50%, but not, in any event, more than 50% of the 960 hours maximum accumulation. The unused sick leave shall be reported to CalPERS per Government Code Section 20965.
 - B. Any employee who retires with less than five (5) years as a Department Head and/or Manager or has less than fifteen (15) years of full-time service with the City, shall be able to convert to service credit either 50% of their accumulated unused sick leave days, but not, in any event, more than 50% of the 960 hours maximum accumulation to retirement service credit or they shall be able to convert 25% of their accumulated unused sick leave days to service credit and receive a cash payout for another 25% of their accumulated unused sick leave days, but not, in any event, more than 25% of the 960 hours maximum accumulation. The unused sick leave shall be reported to CalPERS per Government Code Section 20965.
3. Bereavement Leave
4. Hours of Work
5. Attendance
6. Temporary Disability Leave
7. Temporary Military Leave
8. Leave of Absence Without Pay
9. Family and Medical Leave
10. Health Insurance
11. Vision Insurance
12. Dental Insurance (excluding the Chief of Police, Police Captain, and Lieutenants)
13. Tuition Reimbursement
14. Time Off for Examinations
15. Medical and/or Physical Examinations
16. Disability Insurance
17. Jury Duty (maximum of 80 paid hours annually)

- 18. Flexible Benefits
- 19. Military Service Credited as Public Service

In addition to those fringe benefits outlined in Section 4, all management employees are entitled to and shall be provided with life insurance in an amount equal to three (3) times each management employee's annual salary, to a maximum of \$300,000, with the premium paid for by the City. City Council members shall be provided with life insurance in the amount of \$15,000, with the premium paid for by the City.

Section 5. Executive Leave. In recognition of the substantial time devoted by management personnel to the performance of their duties after or before normal working hours, all management personnel shall be entitled to a maximum of sixty-three (63) hours Executive Leave in addition to, or in conjunction with, any other leave, holiday, or vacation periods to which they are entitled during the calendar year. Such leave may be utilized at the discretion of the appropriate Department Head with the approval of the City Manager. Further, such leave shall not be cumulative, but shall be utilized during each calendar year, and no employee shall be entitled to compensation for such leave upon termination of employment or retirement.

Section 6. Matching Deferred Compensation Plan – Department Heads. All Department Heads are entitled to, and shall enjoy, a matching deferred compensation plan. The City shall match one dollar for every two dollars contributed by a Department Head to the City's deferred compensation plan, (i.e. a 1:2 ratio). The maximum annual amount the City shall contribute will not exceed four percent (4%) of a Department Head's annual salary.

Section 7. Matching Deferred Compensation Plan – Managers. All Managers are entitled to, and shall enjoy, a matching deferred compensation plan. The City shall match one dollar for every two dollars contributed by a Manager to the City's deferred compensation plan, (i.e. a 1:2 ratio). The maximum annual amount the City shall contribute will not exceed three percent (3%) of a Manager's annual salary.

Section 8. Absences of Less Than One Day. No management employee shall have his/her salary reduced in any manner for absences of less than one (1) day when he/she does not have sufficient accrued time to cover the absence. The difference between the employee's accrued time and his/her daily work period shall be adjusted by means of a "negative leave balance" whereby future leave accruals are advanced to the employee to cover the absence.

Section 9. Fringe Benefits Applicable to Public Safety Management Personnel. In addition to those fringe benefits outlined above, public safety management personnel are entitled to, and shall enjoy, the following fringe benefits as described in the current Memorandum of Understanding between the City of Signal Hill and the Signal Hill Police Officers' Association, effective July 1, 2024, to June 30, 2027, and successor Memoranda of Understanding, which are made a part hereof by reference:

1. Industrial Leave
2. Retirement Plan (No Employer Cost Share)
3. Dental Insurance Pool
4. POST Pay
5. OPEB Contribution
6. Uniform Allowance, applicable for the Chief of Police and Management Personnel at the annual rate designated for Police Officer provided the employee wears the uniform daily; one half of the annual rate is provided if the employee does not wear the uniform daily.
7. Longevity Pay, applicable for the Police Lieutenant only.

Section 10. Fringe Benefits Applicable to Non-Public Safety Management Personnel. In addition to those fringe benefits outlined above, all non-public safety management personnel are entitled to, and enjoy the following fringe benefits as described in the Memorandum of Understanding between the Signal Hill Employees' Association, effective July 1, 2024, to June 30, 2027, and successor Memoranda of Understanding, which are made a part hereof by reference:

1. Industrial Leave
2. Retirement Plan

Section 11. Use of City Vehicles. The following management personnel shall be entitled to the use of a vehicle provided by the City, including gasoline, insurance, and maintenance of said vehicle:

1. Chief of Police

The Chief of Police may use his/her City vehicle for private use.

Because of their on-call status, the following management personnel shall be entitled to the use of a City vehicle if the City Manager determines that it is in the best interest of the City to do so:

1. Police Captain
2. Deputy Director – Public Works

Section 12. Automobile Allowance. All Department Heads who are not entitled to the use of a vehicle provided by the City shall receive an automobile allowance of \$300 per month.

Section 13. Physical Well-Being. The City agrees to make available to each Department Head, by means of reimbursement, up to \$500 per fiscal year for use by the employee for one or more of the following purposes:

1. Membership in a health club or fitness center.
2. Other formal wellness programs provided by professionals (smoking cessation, weight control, nutrition, or similar programs).

3. Reimbursement for employee medical expenses (deductibles or co-payments) not covered by the employee's health, dental or vision insurance.

The City agrees to make available to each Manager, by means of reimbursement, up to \$250 per fiscal year for use by the employee for one or more of the above-mentioned reasons.

Reimbursement to the employee for his/her expenditure for one or more of the above purposes shall be accomplished by submitting applicable receipts and a request for reimbursement to Personnel.

If a Manager, who has already received his/her \$250 reimbursement for the year, is promoted to a Department Head position, the employee shall be eligible to receive up to an additional \$250, for a total of up to \$500 for the fiscal year.

Section 14. Bonus Program. The bonus program for Department Heads and Managers allows for monetary awards up to a maximum of \$1,000 per individual per fiscal year in recognition of exemplary performance. Department Heads and Managers who have been at the top step of their salary range for at least 12 months shall be eligible for the bonus program. Any monies awarded will not be applied toward the employee's CalPERS reportable wages.

Categories of exemplary performance that may be considered for this program include, but are not limited to, exceptional customer relations; cost saving innovation or idea; completion of a difficult or complex assignment; and excellent work performance on an on-going basis.

Concurrent with the annual Department Head evaluations, the City Manager shall identify which, if any, Department Heads or Managers should be considered for the bonus program. Department Heads and Managers may nominate themselves or one another for the award by preparing a memo to the City Manager describing their justifications.

The City Manager shall make such recommendations to the City Council, who shall have the final authority to grant the bonus program awards. The amount of the actual awards may be based on a combination of factors, including City Manager and City Council review and the availability of funds.

Section 15. Management Incentive Pay. In recognition of the unique nature of the City's management positions and associated job responsibilities, Management Incentive Pay may be provided annually as a percentage of base pay, not to exceed a maximum of 25% in any fiscal year. Management Incentive Pay is intended to provide added compensation for the performance of significant additional duties and/or the acceptance of significant additional responsibilities performed during normal work hours.

Department Heads and Managers are responsible for coordinating the services provided

by their department and are held accountable for responding to the distinctive needs of the community, irrespective of time and place.

The amount of Management Incentive Pay for Department Heads will be determined at the discretion of the City Council and at the recommendation of the City Manager in the following tiered categories: a low tier of 1% - 10%, an intermediate tier of 10% - 17.5%, and an upper tier of 17.5% - 25%. Placement within these tiers will be dependent on the level and diversity of the employee's job functions, regardless of hours worked, and other unique and relevant circumstances associated with the position.

The amount of Management Incentive Pay for Management Employees who are not Department Heads will be determined at the discretion of the City Manager in the following tiered categories: a low tier of 1% - 10%, an intermediate tier of 10% - 17.5%, and an upper tier of 17.5% - 25%. Placement within these tiers will be dependent on the level and diversity of the individual's job functions, regardless of hours worked, and other unique and relevant circumstances associated with the position.

Management Incentive Pay is available to overtime exempt employees included in the pay and benefits plan. Management Incentive Pay shall not be for overtime, nor in lieu of other benefits excluded under the California Public Employees Retirement Law statutes, not for special compensation not otherwise listed in Title 2 CCR, Section 571. To the extent permitted by law, this pay is special compensation and shall be reported as such pursuant to Title 2 CCR, Section 571 (a)(1) Incentive Pay - Management Incentive. Such pay may be reduced or removed without cause, notice or hearing.

Section 16. Overtime Compensation Under A Declared Disaster. Upon formal declaration of a declared disaster or state of emergency, overtime-exempt employees may be made eligible for overtime compensation if the City Manager certifies that the employee has worked well in excess of that compensated for by Administrative Leave.

Section 17. Existing Resolutions Rescinded. This resolution shall take the place of all existing resolutions or orders of the City Council dealing with the subject matter hereof, all of which, to the extent that they conflict with this resolution, are hereby rescinded.

Section 18. Coverage. This resolution shall approve all benefits provided in the past and shall continue to provide to all City Council members the same level of health, dental and vision coverage as described in this management resolution and all successors to this resolution.

PASSED, APPROVED, AND ADOPTED by the City Council of the City of Signal Hill, California, this 14th day of April, 2026.

TINA HANSEN
MAYOR

ATTEST:

DARITZA GONZALEZ
CITY CLERK

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES)ss.
CITY OF SIGNAL HILL)

I, DARITZA GONZALEZ, City Clerk of the City of Signal Hill, California, hereby certify that Resolution No. 2026-0X-XXXX was adopted by the City Council of the City of Signal Hill at a regular meeting held on the 14th day of April 2026 and that the same was adopted by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

DARITZA GONZALEZ
CITY CLERK

City of Signal Hill

PUBLIC WORKS DIRECTOR

Bargaining Unit: N/A – Management

Established Date: April 14, 2026

CENTRAL PURPOSE OF JOB

Under administrative direction, plans, organizes, manages, and provides administrative direction and oversight for all functions and activities of the Public Works Department, including design, engineering, and construction activities, maintenance and operations of water distribution systems, streets, fleet services, facilities, water quality and environmental compliance, development and implementation of the City's Capital Improvement Program (CIP), Geographic Information System (GIS) services, and property management; coordinates assigned activities with other City departments, officials, outside agencies, and the public.

DISTINGUISHING CHARACTERISTICS:

This is a department director, executive management level classification, which oversees all functions, operations, and personnel of the Public Works Department, which includes engineering, streets, fleet, water, facilities maintenance and implementation of City's CIP. The incumbent is expected to exercise independent judgment and initiative in establishing efficient and effective departmental operations consistent with established City policies and administrative guidelines; provide responsible and complex staff support to the City Council, City Manager, and other City personnel; and perform other related duties as required.

Essential Functions

Essential functions, as defined under the Americans with Disabilities Act, may include, but are not limited to the following characteristic duties, responsibilities, knowledge, skills and other characteristics. The following duties are typical for this classification. Incumbents may not perform all of the listed duties and/or may be required to perform additional or different duties from those set forth below to address business needs and changing business practices.

- Directs, plans, manages, and evaluates the operations, programs, policies, standards, and procedures of the Public Works Department, including utility maintenance, design, planning and development services, construction and utility services, fleet and facilities maintenance, and traffic engineering,
- Plans, directs, and reviews the construction, operation and maintenance of the City's street, park, building, and water facilities including vehicle and equipment enterprise.

Exhibit A

- Plans, directs and review all public works engineering activities, including design, surveying and inspection.
- Oversees the administration of engineering consulting contracts and progress payments; reviews major planning and policy issues, legislation, and complaints with citizen, advisory, and inter-agency bodies and commissions, and advises the City Manager and City Council.
- Develops, directs, and coordinates the implementation of goals, objectives, policies, procedures, and work standards for the department; establishes, within City policy, appropriate budget, service, and staffing levels.
- Selects, supervises and evaluate consulting engineering services; prepares requests for proposals; coordinate activities and provide technical assistance.
- Confers with and advises administrative staff on problems related to the design and construction of public works systems, the interpretation and enforcement of construction specifications; and the design and operation of traffic systems.
- Reviews plans, engineering reports, budget estimates, and proposed ordinances submitted by department staff and consulting engineers.
- Prepares, approves and presents departmental plans, studies, activity and agenda reports, and recommendations on behalf of the department to the City Manager, City Council, commissions, advisory groups and professional associations.
- Evaluates and recommends the award of contracts for professional engineering, architectural services, and construction contractors.
- Responds to and resolve difficult citizen inquiries and complaints and meet with the public in small and large groups to discuss city public works policies, practices and problems.
- Determines need for new equipment and facilities, major repair and rebuilding projects.
- Supervises and prepares, controls, and evaluates departmental operating and capital budget expenditures.
- Coordinates public works and engineering activities with other city departments and with outside agencies.
- Determines departmental staffing needs; selects, trains, motivates, and evaluates staff; prepares and presents employee performance evaluations; provides or coordinates staff training; works with employees to correct deficiencies; recommends and implements disciplinary procedures in consultation with the Human Resources .
- Maintains departmental awareness of state-of-the-art developments in management and the fields of specialty.

MARGINAL FUNCTIONS

- Perform various related duties as required.

Exhibit A

Minimum Training and Experience

Any equivalent combination of education, training, and work experience to demonstrate possession of the knowledge, skills, and abilities to successfully perform in the position is qualifying. Typical qualifications are:

Experience: Six (6) years of management and/or administrative experience in engineering, public works operations and maintenance, business or public administration, or a related field is required including four (4) years of supervisory experience.

Education: Bachelor's Degree in civil engineering, public administration or a related field is required.

Licenses and Certificates: Valid Class C California driver license, acceptable driving record, and evidence of insurance are required.

Highly Desirable Qualifications: Possession of a certificate of registration as a professional civil engineer in the State of California is highly desirable.

KNOWLEDGE AND ABILITIES REQUIRED TO PERFORM ESSENTIAL JOB FUNCTIONS:

Knowledge of:

- Administrative principles and practices, including goal setting, program development, implementation, and evaluation, and supervision of staff, either directly or through subordinate levels of supervision.
- Public agency budgetary, contract administration, City-wide administrative practices, and general principles of risk management related to the functions of the assigned area.
- Organizational and management practices as applied to the analysis and evaluation of projects, programs, policies, procedures, and operational needs; principles and practices of municipal government administration.
- Principles and practices of community services program development and management in a municipal setting.
- Principles and techniques of community services long-term maintenance planning and budgeting.
- Methods, materials, and techniques used in the construction of community services projects.
- Principles, procedures, and practices for planning, implementing, and maintaining a variety of recreation and leisure activities and programs through community participation.

Exhibit A

- Applicable Federal, State, and local laws, codes, and regulations. and evaluation, and the training of staff in work procedures.
- Principles, practices, methods, theories, and trends in volunteerism and volunteer management.
- Technical, legal, financial, and public relations problems associated with the management of community services programs.
- Methods and techniques for the development of presentations, contract negotiations, business correspondence, and information distribution; research and reporting methods, techniques, and procedures.
- Modern office practices, methods, computer equipment and computer applications.
- Techniques for effectively representing the City in contacts with governmental agencies, community groups, and various business, professional, educational, regulatory, and legislative organizations.
- Techniques for providing a high level of customer service by effectively dealing with the public, vendors, contractors and City staff.

Ability to:

- Develop and implement goals, objectives, policies, procedures, work standards, and internal controls for the department and assigned program areas.
- Provide administrative and professional leadership and direction for the department and the City.
- Prepare and administer large and complex budgets; allocate limited resources in a cost effective manner.
- Interpret, apply, explain, and ensure compliance with Federal, State, and local policies, procedures, laws, and regulations.
- Plan, organize, direct, and coordinate the work of management, supervisory, professional, and technical personnel; delegate authority and responsibility.
- Select, train, motivate, and evaluate the work of staff and train staff in work procedures.
- Research, analyze, and evaluate new service delivery methods, procedures, and techniques.
- Effectively administer special projects with contractual agreements and ensure compliance with stipulations; effectively administer a variety of public works programs and administrative activities.
- Conduct effective negotiations and effectively represent the City and the department in meetings with governmental agencies, contractors, vendors, and various businesses, professional, regulatory, and legislative organizations.

Exhibit A

- Prepare clear and concise reports, correspondence, policies, procedures, and other written materials.
- Conduct complex research projects, evaluate alternatives, make sound recommendations, and prepare effective technical staff reports.
- Establish and maintain a variety of filing, record-keeping, and tracking systems.
- Organize and prioritize a variety of projects and multiple tasks in an effective and timely manner; organize own work, set priorities, and meet critical time deadlines.
- Operate modern office equipment including computer equipment and specialized software applications programs.
- Use English effectively to communicate in person, over the telephone, and in writing.
- Use tact, initiative, prudence, and independent judgment within general policy, procedural, and legal guidelines.
- Establish, maintain, and foster positive and harmonious working relationships with those contacted in the course of work.

Physical Requirements:

Must possess mobility to work in a standard office setting and use standard office equipment, including a computer, to operate a motor vehicle, and to visit various City and meeting sites; vision to read printed materials and a computer screen; and hearing and speech to communicate in person, before groups, and over the telephone. This is primarily a sedentary office classification although standing in work areas and walking between work areas may be required. Finger dexterity is needed to access, enter and retrieve data using a computer keyboard or calculator and to operate standard office equipment. Positions in this classification occasionally bend, stoop, kneel, reach, push and pull drawers open and closed to retrieve and file information. Employees must possess the ability to lift, carry, push and pull materials and objects weighing up to 25 pounds.

Environmental Adaptability:

Employees work in an office environment with moderate noise levels, controlled temperature conditions, and no direct exposure to hazardous physical substances. Employees may interact with upset staff and/or public and private representatives in interpreting and enforcing departmental policies and procedures.

ADDITIONAL INFORMATION:

Class specifications are only intended to present a descriptive summary of the range of duties and responsibilities associated with specified positions. Therefore, specifications may not include all duties performed by individuals within a classification. In addition, specifications

Exhibit A

are intended to outline the minimum qualifications necessary for entry into the class and do not necessarily convey the final qualifications of incumbents within the position.

Pursuant to California Government Code Section 3100, all public employees are required to serve as disaster service workers subject to such disaster service activities as may be assigned to them by their supervisor or by law.

Exhibit A



STAFF REPORT

4/14/2026

AGENDA ITEM

**TO: HONORABLE MAYOR
AND MEMBERS OF THE CITY COUNCIL**

**FROM: CARLO TOMAINO
CITY MANAGER**

**BY: BRAD KENNEALLY
CHIEF OF POLICE**

SUBJECT: SECOND AMENDMENT TO PROFESSIONAL SERVICES AGREEMENT WITH RCS INVESTIGATION & CONSULTING, LLC FOR POLICE DEPARTMENT BACKGROUND AND PERSONNEL INVESTIGATIONS

Summary:

In December 2024, The City approved a new service agreement with RCS investigations & consulting, LLC (RCS), for a two-year term beginning July 1, 2024, and ending June 30, 2026, with an annual not-to-exceed amount of \$50,000. The services agreement also allows for three one-year extensions. On July 8, 2025, the City approved an increase of the annual not-to-exceed amount of \$100,000 for each contract year due to on-going recruitment and hiring needs, along with personnel investigations. The Police Department relies on and maintains a working relationship with RCS for applicant backgrounds. The RCS team collaborates closely with the Police Department's hiring manager, providing regular updates on background investigations. RCS also conducts internal affairs investigations, which is an important component of any law enforcement agency. These investigations are necessary to review incidents for conformance with the Police Department's policies and practices to ensure it continues to operate at the highest professional and ethical standard. Due to continued recruitment needs and hiring activity, staff is requesting to extend the current contract with RCS Investigations to include all remaining three-year term options.

Strategic Plan Goal(s):

Goal No.2 Community Safety: Maintain community safety by supporting public safety services and increasing emergency preparedness.

Goal No. 5 High Functioning Government: Strengthen internal communication, recruitment, retention, systems, and processes to increase the effectiveness and efficiency of City services.

Recommendation:

1. Authorize the City Manager to execute the Second Amendment to the RCS Investigations & Consulting, LLC Contract Services Agreement to extend the contract term for an additional three years and update the revised fee schedule.

Fiscal Impact:

Although recruitment efforts for the Police Department have been successful, there is an ongoing need to use RCS to conduct background investigations for new recruits and internal affairs investigations, which are inherently unpredictable. Staff reviewed the anticipated service fee increases and departmental needs and recommends lowering the not-to-exceed amount from \$300,000 to \$275,000 for the additional three-year extension. This new NTE reflects the Department's immediate average annual need of about \$100,000 and predicts that future staffing and investigative needs will return to typical levels. Staff is leveraging this opportunity to extend the agreement from one additional year to three more years, locking in current rates and providing cost certainty for the City.

Background:

The City and the Police Department remain jointly committed in their efforts to hire and retain staff. The Department has worked to streamline the recruitment and onboarding process by collaborating with the City's Human Resources Division to increase the volume of testing and recently extended online testing options with the National Testing Network (NTN). The Department works very closely with RCS to determine optimal timelines for background investigations. RCS investigators also proactively inform the hiring manager when they determine whether a candidate does not align with the Department's high standards and requirements.

Analysis:

The Police Department relies on outside services to assist with matters related to background checks and internal investigations and has contracted with RCS to provide these services. As the Police Department continues to prioritize recruitment and hiring, it will require RCS to provide more of its services.

Background Investigations:

RCS is directly responsible for conducting background investigations for all Police Department applicants to determine whether candidates meet the necessary requirements. RCS works closely with the Police Department Hiring Manager throughout the background investigations. RCS assigns an investigator to each candidate to contact references, previous and current employers, co-workers, supervisors, and relatives. RCS will also obtain, evaluate, and certify any required documents for the position. Additionally, RCS coordinates field visits to the applicant's previous employers and a home visit for each candidate. This rigorous background investigation is vital to ensure the Police Department is hiring the most qualified and exceptional employees. There are several layers to a State mandated background investigation, RCS provides an organized methodical approach to

ensure all areas are handled and subsequently provides the agency with the opportunity to focus on recruitment efforts. At the conclusion of the investigation, RCS provides the Hiring Manager with a binder containing all documents, interview, and a comprehensive report. This investigation meets State standards and provides the Police Department, and Police Chief, with the necessary information to determine if the candidate is the most suitable for the position,

Internal Affairs Investigations

The Police Department also relies on RCS for Police Internal Affairs investigations. The RCS team is comprised of retired law enforcement professionals and industry experts; the company's collective training and experience ensure thorough and reliable investigations, even in the most complex of situations. RCS works with the Operations Lieutenant to ensure that it conducts investigations with the required due process and in line with Police Department policies and procedures. Internal Affairs is a vital part of any law enforcement agency and works to ensure the Police Department continues operating at the highest professional and ethical standards.

Recommendations:

To maintain the continuity of services for the necessary recruitment efforts, and any potential Internal Affairs investigations, staff recommends amending the current contract to include three additional years and approve the updated compensation schedule. The compensation schedule reflects the standard service fee increase for the first two years, and a final increase to year three. Staff worked with the City Attorney's office to prepare the proposed Second Amendment with RCS.

Reviewed for Fiscal Impact:

Siamlu Cox

Attachment(s):

- A. Second Amendment to RCS Agreement
- B. RCS Investigations & Consulting, LLC- Contract Services Agreement

CITY OF SIGNAL HILL
SECOND AMENDMENT TO
AGREEMENT FOR PROFESSIONAL CONTRACT SERVICES

1. PARTIES AND DATE.

This Second Amendment to the Agreement for Professional Background and Administrative Investigation Services ("Second Amendment") is entered into on the 14th day of April, 2026, by and between the City of Signal Hill and City of Signal Hill Police Department, a municipal corporation, organized under the laws of the State of California, with its principal place of business at 2175 Cherry Avenue, Signal Hill, CA 90755 ("City") and RCS Investigations & Consulting, LLC., a California Limited Liability Corporation, with its principal place of business at PO BOX 29798 Anaheim Hills, CA 92809 ("Contractor"). City and "Contractor" are sometimes individually referred to herein as "Party" and collectively as "Parties."

2. RECITALS.

2.1 Agreement. The Parties entered into that certain Agreement for Professional dated December 10th, 2024 for a term of two years beginning on July 1, 2024 and expiring on June 30, 2026 and including annual compensation not-to-exceed \$50,000 ("Agreement").

2.2 First Amendment. The Parties amended the Agreement on July 8, 2025 in order to increase the total compensation under the Agreement not-to-exceed \$100,000 annually over the term of the Agreement.

2.3 Second Amendment. The Parties now desire to amend the Agreement in order to extend the term of the Agreement for an additional three years to expire on June 30, 2029, thereby exercising all three (3) optional term extensions authorized under the Agreement simultaneously, increase the total amount of compensation under the agreement to \$425,000 over the term of the Agreement and including compensation not to exceed \$275,000 from July 1, 2026 through June 30, 2029, and update the schedule of compensation accordingly.

3. TERMS.

3.1 Term. Section 3.1.2 of the Agreement is hereby amended in its entirety to read as follows:

"The term of this Agreement shall be from July 1, 2024 to June 30, 2029 unless earlier terminated as provided herein. The term may be extended administratively, by up to 180 calendar days ("Term Contingency") at the sole discretion of the City. Contractor shall complete the Services within the term of this Agreement, and shall meet any other established schedules and deadlines.

3.2 Compensation. Section 3.3.1 of the Agreement is hereby amended in its entirety to read as follows:

“Contractor shall receive compensation, including authorized reimbursements, for all Services rendered under this Agreement at the rates set forth in Exhibit " C" attached hereto and incorporated herein by reference. For a period of three (3) years beginning July 1, 2026 and ending June 30, 2029 Contractor shall receive compensation in an amount not to exceed Two Hundred Seventy Five Thousand Dollars (\$275,000) without written approval of the City Council or City Manager as applicable, except that under no circumstances shall the total compensation paid to Contractor exceed Four Hundred Twenty Five Thousand Dollars (\$425,000) over the term of the Agreement. Extra Work may be authorized, as described below, and if authorized, will be compensated at the rates and manner set forth in this Agreement.”

3.3 Schedule of Compensation. Exhibit “C” of the Agreement is hereby amended to include the terms set forth in Attachment “1” to this Second Amendment, attached hereto and incorporated herein by reference.

3.4 Remaining Provisions of Agreement. Except as otherwise specifically set forth in this Second Amendment, the remaining provisions of the Agreement shall continue in full force and effect.

CITY OF SIGNAL HILL

**RCS INVESTIGATIONS & CONSULTING,
LLC**

Carlo Tomaino
City Manager

By: _____
Jorge Cisneros, Principal

ATTEST:

By: _____
Steve Rodig, Partner

Daritza Perez
City Clerk

APPROVED AS TO FORM:

Matthew E. Richardson
City Attorney

ATTACHMENT "1" TO SECOND AMENDMENT

EXHIBIT "C" COMPENSATION

I. Contractor shall perform tasks at the following rates:

FY27 – (July 1, 2026 - June 30, 2027)

- Background Investigations:*
- Police officers & dispatchers: \$2,050 flat fee.
- Non-sworn personnel: \$1,950 flat fee.
- Administrative Investigations:
 - \$200 per hour investigation fee (portal-to-portal).
 - \$60 per hour transcription fee.
 - Mileage at the current IRS business rate
 - In the event RCS is required to provide testimony at any post-investigation hearing, deposition, or trial, the fee is \$225 per hour (minimum three hours), plus expenses.
 - Assignments requiring travel and extended stay require prior City approval.

FY28 – (July 1, 2027 – June 30, 2028)

- Background Investigations:*
- Police officers & dispatchers: \$2,050 flat fee.
- Non-sworn personnel: \$1,950 flat fee.
- Administrative Investigations:
 - \$200 per hour investigation fee (portal-to-portal).
 - \$60 per hour transcription fee.
 - Mileage at the current IRS business rate
 - In the event RCS is required to provide testimony at any post-investigation hearing, deposition, or trial, the fee is \$225 per hour (minimum three hours), plus expenses.
 - Assignments requiring travel and extended stay require prior City approval.

FY29 – (July 1, 2028 – June 30, 2029)

- Background Investigations:*
- Police officers & dispatchers: \$2,100 flat fee (portal-to-portal).
- Non-sworn personnel: \$2,000 flat fee.
- Administrative Investigations:

- \$215 per hour investigation fee.
- \$65 per hour transcription fee.
- Mileage at the current IRS business rate
- In the event RCS is required to provide testimony at any post-investigation hearing, deposition, or trial, the fee is \$235 per hour (minimum three hours), plus expenses.
- Assignments requiring travel and extended stay require prior City approval.

II. The City will compensate Contractor for the Services performed upon submission of a valid invoice. Each invoice is to include:

- A. Line items for all personnel describing the work performed, the number of hours worked, and the hourly rate.
- B. Line items for all materials and equipment properly charged to the Services.
- C. Line items for all other approved reimbursable expenses claimed, with supporting documentation.
- D. Line items for all approved subcontractor labor, supplies, equipment, materials, and travel properly charged to the Services.

III. From July 1, 2026 through June 30, 2029 the total compensation paid to Contractor for the Services shall not exceed \$275,000 as provided in Section 3.3.1 of this Agreement.

CITY OF SIGNAL HILL

PROFESSIONAL CONTRACT SERVICES AGREEMENT

1. PARTIES AND DATE.

This Agreement for Professional Background and Administrative Investigations Services ("Agreement") is entered into this 10th day of December, 2024, and made effective as of July 1, 2024 by and between the City of Signal Hill and City of Signal Hill Police Department, a municipal corporation, organized under the laws of the State of California ("City") and RCS Investigations & Consulting, LLC, a California Limited Liability Corporation, ("Contractor"). City and Contractor are sometimes individually referred to herein as "Party" and collectively as "Parties."

2. RECITALS.

2.1 Contractor.

Contractor desires to perform and assume responsibility for the provision of certain professional background and administrative investigations services required by the City on the terms and conditions set forth in this Agreement. Contractor represents that it is experienced in providing professional background and administrative investigations services to public clients, is licensed in the State of California, and is familiar with the plans of City.

2.2 Project.

City desires to engage Contractor to render such professional background and administrative investigations services at the direction of the Signal Hill Police Department as set forth in this Agreement ("Project").

3. TERMS.

3.1 Scope of Services and Term.

3.1.1 General Scope of Services. Contractor promises and agrees to furnish to the City all labor, materials, tools, equipment, services, and incidental and customary work necessary to fully and adequately supply the professional transportation services necessary for the Project ("Services"). The Services are more particularly described in Exhibit "A" attached hereto and incorporated herein by reference. All Services shall be subject to, and performed in accordance with, this Agreement, the exhibits attached hereto and incorporated herein by reference, and all applicable local, state and federal laws, rules and regulations.

3.1.2 Term. The term of this Agreement shall be from July 1, 2024 to June 30, 2026 unless earlier terminated as provided herein. The City shall have the unilateral option, in its sole discretion, to extend the term of the Agreement for no more than 3 additional one-year terms. In addition, the term may be extended administratively, by up to 180 calendar days ("Term Contingency") at the sole discretion of the City. Contractor shall complete the Services within the term of this Agreement, and shall meet any other established schedules and deadlines.

3.2 Responsibilities of Contractor.

3.2.1 Independent Contractor; Control and Payment of Subordinates. The Services shall be performed by Contractor or under its supervision. Contractor will determine the means, methods and details of performing the Services subject to the requirements of this Agreement. City retains Contractor on an independent contractor basis and not as an employee. Contractor retains the right to perform similar or different services for others during the term of this Agreement. Any additional personnel performing the Services under this Agreement on behalf of Contractor shall also not be employees of City and shall at all times be under Contractor's exclusive direction and control. Neither City, nor any of its officials, officers, directors, employees or agents shall have control over the conduct of Contractor or any of Contractor's officers, employees, or agents, except as set forth in this Agreement. Contractor shall pay all wages, salaries, and other amounts due such personnel in connection with their performance of Services under this Agreement and as required by law. Contractor shall be responsible for all reports and obligations respecting such additional personnel, including, but not limited to: social security taxes, income tax withholding, unemployment insurance, disability insurance, and workers' compensation insurance.

3.2.2 Schedule of Services. Contractor shall perform the Services expeditiously, within the term of this Agreement, and in accordance with the Schedule of Services set forth in Exhibit "B" attached hereto and incorporated herein by reference. Contractor represents that it has the professional and technical personnel required to perform the Services in conformance with such conditions. In order to facilitate Contractor's conformance with the Schedule, City shall respond to Contractor's submittals in a timely manner. Upon request of City, Contractor shall provide a more detailed schedule of anticipated performance to meet the Schedule of Services.

3.2.3 Conformance to Applicable Requirements. All work prepared by Contractor shall be subject to the approval of City.

3.2.4 Substitution of Key Personnel. Contractor has represented to City that certain key personnel will perform and coordinate the Services under this Agreement. Should one or more of such personnel become unavailable, Contractor may substitute other personnel of at least equal competence upon written approval of City. In the event that City and Contractor cannot agree as to the substitution of key personnel, City shall be entitled to terminate this Agreement for cause. As discussed below, any personnel who fail or refuse to perform the Services in a manner acceptable to the City, or who are determined by the City to be uncooperative, incompetent, a threat to the adequate or timely completion of the Project or a threat to the safety of persons or property, shall be promptly removed from the Project by the Contractor at the request of the City. The key personnel for performance of this Agreement are as follows: Chris Sanchez, CEO; Javier Izabal, Operations Manager; Steve Sacamos, Safety Manager.

3.2.5 City's Representative. The City hereby designates Yvette Aguilar, or her designee, to act as its representative in all matters pertaining to the administration and performance of this Agreement ("City's Representative"). City's Representative shall have the power to act on behalf of the City for review and approval of all products submitted by Contractor but not the authority to enlarge the Scope of Work or change the total compensation due to Contractor under this Agreement. The City Manager shall be authorized to act on City's behalf and to execute all necessary documents which enlarge the Scope of Work or change the Contractor's total compensation subject to the provisions contained in Section 3.3 of this Agreement. Contractor shall not accept direction or orders from any person other than the City Manager, City's Representative or his/her designee.

3.2.6 Contractor's Representative. Contractor hereby designates Chris Sanchez, CEO, or his/her designee, to act as its representative for the performance of this Agreement ("Contractor's Representative"). Contractor's Representative shall have full authority to represent and act on behalf of the Contractor for all purposes under this Agreement. The Contractor's Representative shall supervise and direct the Services, using his/her best skill and attention, and shall be responsible for all means, methods, techniques, sequences, and procedures and for the satisfactory coordination of all portions of the Services under this Agreement.

3.2.7 Coordination of Services. Contractor agrees to work closely with City staff in the performance of Services and shall be available to City's staff, Contractors and other staff at all reasonable times.

3.2.8 Standard of Care; Performance of Employees. Contractor shall perform all Services under this Agreement in a skillful and competent manner, consistent with the standards generally recognized as being employed by professionals in the same discipline in the State of California. Contractor represents and maintains that it is skilled in the professional calling necessary to perform the Services. Contractor warrants that all employees and subcontractors shall have sufficient skill and experience to perform the Services assigned to them. Finally, Contractor represents that it, its employees and subcontractors have all licenses, permits, qualifications and approvals of whatever nature that are legally required to perform the Services, and that such licenses and approvals shall be maintained throughout the term of this Agreement. As provided for in the indemnification provisions of this Agreement, Contractor shall perform, at its own cost and expense and without reimbursement from the City, any services necessary to correct errors or omissions which are caused by the Contractor's failure to comply with the standard of care provided for herein. Any employee of the Contractor or its sub-Contractors who is determined by the City to be uncooperative, incompetent, a threat to the adequate or timely completion of the Project, a threat to the safety of persons or property, or any employee who fails or refuses to perform the Services in a manner acceptable to the City, shall be promptly removed from the Project by the Contractor and shall not be re-employed to perform any of the Services or to work on the Project.

3.2.9 Laws and Regulations. Contractor shall keep itself fully informed of and in compliance with all local, state and federal laws, rules and regulations in any manner affecting the performance of the Project or the Services, including all Cal/OSHA requirements, and shall give all notices required by law. Contractor shall be liable for all violations of such laws and regulations in connection with Services. If Contractor performs any work knowing it to be contrary to such laws, rules and regulations, Contractor shall be solely responsible for all costs arising

therefrom. Contractor shall defend, indemnify and hold City, its officials, directors, officers, employees, agents, and volunteers free and harmless, pursuant to the indemnification provisions of this Agreement, from any claim or liability arising out of any failure or alleged failure to comply with such laws, rules or regulations.

3.2.10 Safety. Contractor shall execute and maintain its work so as to avoid injury or damage to any person or property. In carrying out its Services, the Contractor shall at all times be in compliance with all applicable local, state and federal laws, rules and regulations, and shall exercise all necessary precautions for the safety of employees appropriate to the nature of the work and the conditions under which the work is to be performed. Safety precautions, where applicable, shall include, but shall not be limited to: (A) adequate life protection and lifesaving equipment and procedures; (B) instructions in accident prevention for all employees and subcontractors, such as safe walkways, scaffolds, fall protection ladders, bridges, gang planks, confined space procedures, trenching and shoring, equipment and other safety devices, equipment and wearing apparel as are necessary or lawfully required to prevent accidents or injuries; and (C) adequate facilities for the proper inspection and maintenance of all safety measures.

3.2.11 Insurance. Contractor agrees to procure and maintain, at Contractor's expense all insurance specified in Exhibit "D" attached hereto and by this reference incorporated herein. Contractor shall require all subcontractors to carry the same policies and limits of insurance that the Contractor is required to maintain, unless otherwise approved in writing by the City.

3.2.12 Water Quality Management and Compliance. [Reserved]

3.3 Fees and Payments.

3.3.1 Compensation. Contractor shall receive compensation, including authorized reimbursements, for all Services rendered under this Agreement at the rates set forth in Exhibit "C" attached hereto and incorporated herein by reference. The total compensation paid to Contractor shall not exceed **Fifty Thousand Dollars (\$50,000) annually** over the term of the Agreement without written approval of the City Council or City Manager as applicable. Extra Work may be authorized, as described below, and if authorized, will be compensated at the rates and manner set forth in this Agreement.

3.3.2 Payment of Compensation. Contractor shall submit to City a monthly invoice which indicates work completed and hours of Services rendered by Contractor. The invoice shall describe the amount of Services provided since the initial commencement date, or since the start of the subsequent billing periods, as appropriate, through the date of the invoice. City shall, within 30 days of receiving such invoice, review the invoice and pay all non-disputed and approved charges thereon. If the City disputes any of Contractor's fees, the City shall give written notice to Contractor within thirty (30) days of receipt of an invoice of any disputed fees set forth therein.

3.3.3 Reimbursement for Expenses. Contractor shall not be reimbursed for any expenses unless authorized in writing by City, or included in Exhibit "C" of this Agreement.

3.3.4 Extra Work. At any time during the term of this Agreement, City may request that Contractor perform Extra Work. As used herein, "Extra Work" means any work which

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is determined by City to be necessary for the proper completion of the Project, but which the Parties did not reasonably anticipate would be necessary at the execution of this Agreement. Contractor shall not perform, nor be compensated for, Extra Work without written authorization from the City.

3.3.5 Rate Increases. In the event that this Agreement is renewed pursuant to Section 3.1.2, the rate set forth in Exhibit "C" may be adjusted each year at the time of renewal as set forth in Exhibit "C."

3.4 Labor Code Requirements.

3.4.1 Prevailing Wages. [Reserved]

3.4.2 Registration. [Reserved]

3.5 Accounting Records.

3.5.1 Maintenance and Inspection. Contractor shall maintain complete and accurate records with respect to all costs and expenses incurred under this Agreement. All such records shall be clearly identifiable. Contractor shall allow a representative of City during normal business hours to examine, audit, and make transcripts or copies of such records and any other documents created pursuant to this Agreement. Contractor shall allow inspection of all work, data, documents, proceedings, and activities related to the Agreement for a period of three (3) years from the date of final payment under this Agreement.

3.6 General Provisions.

3.6.1 Termination of Agreement.

3.6.1.1 Grounds for Termination. City may, by written notice to Contractor, terminate the whole or any part of this Agreement at any time and without cause by giving written notice to Contractor of such termination, and specifying the effective date thereof, at least seven (7) days before the effective date of such termination. Upon termination, Contractor shall be compensated only for those services which have been adequately rendered to City, and Contractor shall be entitled to no further compensation. Contractor may not terminate this Agreement except for cause.

3.6.1.2 Effect of Termination. If this Agreement is terminated as provided herein, City may require Contractor to provide all finished or unfinished Documents and Data and other information of any kind prepared by Contractor in connection with the performance of Services under this Agreement. Contractor shall be required to provide such document and other information within fifteen (15) days of the request.

3.6.1.3 Additional Services. In the event this Agreement is terminated in whole or in part as provided herein, City may procure, upon such terms and in such manner as it may determine appropriate, services similar to those terminated.

3.6.1.4 Delivery of Notices. All notices permitted or required under this Agreement shall be given to the respective parties at the following address, or at such other address as the respective parties may provide in writing for this purpose:

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Contractor: RCS Investigations & Consulting, LLC
P.O. Box 29798
Anaheim Hills, CA 92809
ATTN: Jorge Cisneros, Principal

City: City of Signal Hill
2175 Cherry Avenue
Signal Hill, CA 90755
ATTN: Wayne Byerley, Chief of Police

Such notice shall be deemed made when personally delivered or when mailed, forty-eight (48) hours after deposit in the U.S. Mail, first class postage prepaid and addressed to the party at its applicable address. Actual notice shall be deemed adequate notice on the date actual notice occurred, regardless of the method of service.

3.6.2 Ownership of Materials and Confidentiality.

3.6.2.1 Documents & Data; Licensing of Intellectual Property. This Agreement creates a non-exclusive and perpetual license for City to copy, use, modify, reuse, or sublicense any and all copyrights, designs, and other intellectual property embodied in plans, specifications, studies, drawings, estimates, and other documents or works of authorship fixed in any tangible medium of expression, including but not limited to, physical drawings or data magnetically or otherwise recorded on computer diskettes, which are prepared or caused to be prepared by Contractor under this Agreement ("Documents & Data"). Contractor shall require all subcontractors to agree in writing that City is granted a non-exclusive and perpetual license for any Documents & Data the subcontractor prepares under this Agreement. Contractor represents and warrants that Contractor has the legal right to license any and all Documents & Data. Contractor makes no such representation and warranty in regard to Documents & Data which were prepared by design professionals other than Contractor or provided to Contractor by the City. City shall not be limited in any way in its use of the Documents & Data at any time, provided that any such use not within the purposes intended by this Agreement shall be at City's sole risk.

3.6.2.2 Confidentiality. All ideas, memoranda, specifications, plans, procedures, drawings, descriptions, computer program data, input record data, written information, and other Documents & Data either created by or provided to Contractor in connection with the performance of this Agreement shall be held confidential by Contractor. Such materials shall not, without the prior written consent of City, be used by Contractor for any purposes other than the performance of the Services. Nor shall such materials be disclosed to any person or entity not connected with the performance of the Services or the Project. Nothing furnished to Contractor which is otherwise known to Contractor or is generally known, or has become known, to the related industry shall be deemed confidential. Contractor shall not use City's name or insignia, photographs of the Project, or any publicity pertaining to the Services or the Project in any magazine, trade paper, newspaper, television or radio production or other similar medium without the prior written consent of City.

3.6.2.3 Confidential Information. The City shall refrain from releasing Contractor's proprietary information ("Proprietary Information") unless the City's legal counsel determines that the release of the Proprietary Information is required by the California Public Records Act or other applicable state or federal law, or order of a court of competent jurisdiction,

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in which case the City shall notify Contractor of its intention to release Proprietary Information. Contractor shall have five (5) working days after receipt of the Release Notice to give City written notice of Contractor's objection to the City's release of Proprietary Information. Contractor shall indemnify, defend and hold harmless the City, and its officers, directors, employees, and agents from and against all liability, loss, cost or expense (including attorney's fees) arising out of a legal action brought to compel the release of Proprietary Information. City shall not release the Proprietary Information after receipt of the Objection Notice unless either: (1) Contractor fails to fully indemnify, defend (with City's choice of legal counsel), and hold City harmless from any legal action brought to compel such release; and/or (2) a final and non-appealable order by a court of competent jurisdiction requires that City release such information.

3.6.3 Cooperation; Further Acts. The Parties shall fully cooperate with one another, and shall take any additional acts or sign any additional documents as may be necessary, appropriate or convenient to attain the purposes of this Agreement.

3.6.4 Attorney's Fees. If either party commences an action against the other party, either legal, administrative or otherwise, arising out of or in connection with this Agreement, the prevailing party in such litigation shall be entitled to have and recover from the losing party reasonable attorney's fees and all other costs of such action.

3.6.5 Indemnification.

To the fullest extent permitted by law, Contractor shall defend (with counsel of City's choosing), indemnify and hold the City, its officials, officers, employees, volunteers and agents free and harmless from any and all claims, demands, causes of action, costs, expenses, liability, loss, damage or injury of any kind, in law or equity, to property or persons, including wrongful death, in any manner arising out of, pertaining to, or incident to any alleged acts, errors or omissions, or willful misconduct of Contractor, its officials, officers, employees, subcontractors, Contractors or agents in connection with the performance of the Contractor's Services, the Project or this Agreement, including without limitation the payment of all damages, expert witness fees and attorneys' fees and other related costs and expenses. Contractor's obligation to indemnify shall not be restricted to insurance proceeds, if any, received by the Contractor or the City, its officials, officers, employees, agents or volunteers.

3.6.6 Entire Agreement. This Agreement contains the entire Agreement of the parties with respect to the subject matter hereof, and supersedes all prior negotiations, understandings or agreements. This Agreement may only be modified by a writing signed by both parties.

3.6.7 Governing Law. This Agreement shall be governed by the laws of the State of California. Venue shall be in Orange County.

3.6.8 Time of Essence. Time is of the essence for each and every provision of this Agreement.

3.6.9 City's Right to Employ Other Contractors. City reserves right to employ other Contractors in connection with this Project.

3.6.10 Successors and Assigns. This Agreement shall be binding on the successors and assigns of the parties.

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3.6.11 Assignment or Transfer. Contractor shall not assign, hypothecate, or transfer, either directly or by operation of law, this Agreement or any interest herein without the prior written consent of the City. Any attempt to do so shall be null and void, and any assignees, hypothecates or transferees shall acquire no right or interest by reason of such attempted assignment, hypothecation or transfer.

3.6.12 Construction; References; Captions. Since the Parties or their agents have participated fully in the preparation of this Agreement, the language of this Agreement shall be construed simply, according to its fair meaning, and not strictly for or against any Party. Any term referencing time, days or period for performance shall be deemed calendar days and not work days. All references to Contractor include all personnel, employees, agents, and subcontractors of Contractor, except as otherwise specified in this Agreement. All references to City include its elected officials, officers, employees, agents, and volunteers except as otherwise specified in this Agreement. The captions of the various articles and paragraphs are for convenience and ease of reference only, and do not define, limit, augment, or describe the scope, content, or intent of this Agreement.

3.6.13 Amendment; Modification. No supplement, modification, or amendment of this Agreement shall be binding unless executed in writing and signed by both Parties.

3.6.14 Waiver. No waiver of any default shall constitute a waiver of any other default or breach, whether of the same or other covenant or condition. No waiver, benefit, privilege, or service voluntarily given or performed by a Party shall give the other Party any contractual rights by custom, estoppel, or otherwise.

3.6.15 No Third-Party Beneficiaries. There are no intended third party beneficiaries of any right or obligation assumed by the Parties.

3.6.16 Invalidity; Severability. If any portion of this Agreement is declared invalid, illegal, or otherwise unenforceable by a court of competent jurisdiction, the remaining provisions shall continue in full force and effect.

3.6.17 Prohibited Interests. Contractor maintains and warrants that it has not employed nor retained any company or person, other than a bona fide employee working solely for Contractor, to solicit or secure this Agreement. Further, Contractor warrants that it has not paid nor has it agreed to pay any company or person, other than a bona fide employee working solely for Contractor, any fee, commission, percentage, brokerage fee, gift or other consideration contingent upon or resulting from the award or making of this Agreement. For breach or violation of this warranty, City shall have the right to rescind this Agreement without liability. For the term of this Agreement, no member, officer or employee of City, during the term of his or her service with City, shall have any direct interest in this Agreement, or obtain any present or anticipated material benefit arising therefrom.

3.6.18 Equal Opportunity Employment. Contractor represents that it is an equal opportunity employer and it shall not discriminate against any subcontractor, employee or applicant for employment because of race, religion, color, national origin, handicap, ancestry, sex or age. Such non-discrimination shall include, but not be limited to, all activities related to initial employment, upgrading, demotion, transfer, recruitment or recruitment advertising, layoff or termination. Contractor shall also comply with all relevant provisions of City's Minority Business Enterprise program, Affirmative Action Plan or other related programs or guidelines currently in

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effect or hereinafter enacted.

3.6.19 Labor Certification. By its signature hereunder, Contractor certifies that it is aware of the provisions of Section 3700 of the California Labor Code which require every employer to be insured against liability for Worker's Compensation or to undertake self-insurance in accordance with the provisions of that Code, and agrees to comply with such provisions before commencing the performance of the Services.

3.6.20 Authority to Enter Agreement. Contractor has all requisite power and authority to conduct its business and to execute, deliver, and perform the Agreement. Each Party warrants that the individuals who have signed this Agreement have the legal power, right, and authority to make this Agreement and bind each respective Party.

3.6.21 Counterparts. This Agreement may be signed in counterparts, each of which shall constitute an original.

3.7 Subcontracting

3.7.1 Prior Approval Required. Contractor shall not subcontract any portion of the work required by this Agreement, except as expressly stated herein, without prior written approval of City. Subcontracts, if any, shall contain a provision making them subject to all provisions stipulated in this Agreement.

CITY OF SIGNAL HILL

Signed by:
By: Carlo Tomaino
ED0F404356C144B...
Carlo Tomaino
City Manager

RCS INVESTIGATIONS & CONSULTING, LLC

Signed by:
By: Jorge Cisneros
1DABEE87FD124AE...
Jorge Cisneros, Principal
[If Corporation, TWO SIGNATURES, President **OR** Vice President **AND** Secretary **OR** Treasurer **REQUIRED**]

ATTEST:

DocuSigned by:
By: Kim Boles
A3170C4ECC2B421...
Kimberly Boles
Assistant City Clerk

Signed by:
By: Steve Rodig
A1D8DE88D70F4D8...
Steve Rodig, Partner

APPROVED AS TO FORM:

Signed by:
By: Matthew E. Richardson
88F0F584501A409...
Matthew E. Richardson
City Attorney

**EXHIBIT "A"
SCOPE OF SERVICES**

- I. Contractor will perform the following Services:**
 - A.** Investigations of allegations of misconduct against an employee or employees of the City. An investigation herein shall be referred to as the "Project".

- II. As part of the Services, Contractor will prepare and deliver the following tangible work products to the City of Signal Hill (City):**
 - A.** Project Proposal. Contractor shall prepare a written description of the "Scope of the Investigation," to include the estimated number of potential witnesses, the estimated cost to perform the Project ("Project Budget"), and an estimate as to when the Project will likely be completed ("Project Completion Date"). Collectively, this will be referred to as the "Project Proposal." With the approval of the Contract Officer, the formal Project Proposal may be deferred until Contractor has completed an initial interview of the complaining party(s).
 - B.** Project Approval. The Contract Officer shall in writing approve, modify or reject the Project Proposal, and may issue a Notice to Proceed.
 - C.** In addition to the requirements of Section 6.2, during performance of the Services, Contractor shall provide the Contract Officer with weekly verbal reports regarding the status of the investigation.
 - D.** A report of the investigation shall be submitted to the Contract Officer for review. At the request of the Contract Officer, the report's reasoning or findings may be clarified, and if requested, additional witnesses will be interviewed. However, the independent findings of the investigator are not subject to modification by the Contract Officer, or anyone else.

- III.** The Project shall be performed at a cost not to exceed the Project Budget, unless otherwise authorized in writing by the Contract Officer. This is not to say that the Project will be completed within the proposed Project Budget, but rather to clarify that no work will be performed that exceeds the Project Budget absent advance written approval.

- IV.** Contractor shall complete the Project and deliver all Project deliverables to the Contract Officer by the Project Completion Date unless circumstances beyond the control of the Contractor make this not feasible and more time is required to complete the Project.

EXHIBIT "B"
SCHEDULE OF SERVICES

- I. Contractor shall perform all services timely in accordance with the following schedule:
 - A. Investigation Services: The Project Completion Date is generally within 60 days of commencement of the Project unless (i) urgent matter requiring completion in such shorter period as agreed to with the Contact Officer, or (ii) due to the complexity of the matter, and/or availability of witnesses, employees and their representatives and work schedules, a longer period is agreed to by the parties.
- II. Notwithstanding the foregoing, the parties may agree in writing to a time period to perform each investigation.
- III. The Contract Officer may approve extensions for performance of the services in accordance with Section 3.2.2

**EXHIBIT "C"
COMPENSATION**

Contractor shall perform tasks at the following rates:

I. FY25 – (July 1, 2024 - June 30, 2025)

- Background Investigations:
 - Police officers & dispatchers: \$1,950 flat fee.
 - Non-sworn personnel: \$1,850 flat fee.
- Administrative Investigations:
 - \$175 per hour investigation fee.
 - \$55 per hour transcription fee.

FY26 – (July 1, 2025 – June 30, 2026)

- Background Investigations:
 - Police officers & dispatchers: \$2,000 flat fee.
 - Non-sworn personnel: \$1,950 flat fee.
- Administrative Investigations:
 - \$185 per hour investigation fee.
 - \$60 per hour transcription fee.

II. The City will compensate Contractor for the Services performed upon submission of a valid invoice. Each invoice is to include:

- A. Line items for all personnel describing the work performed, the number of hours worked, and the hourly rate.
- B. Line items for all materials and equipment properly charged to the Services.
- C. Line items for all other approved reimbursable expenses claimed, with supporting documentation.
- D. Line items for all approved subcontractor labor, supplies, equipment, materials, and travel properly charged to the Services.

III. The total compensation for the Services shall not exceed \$50,000 per year, as provided in Section 3.3.1 of this Agreement.

EXHIBIT "D"
INSURANCE REQUIREMENTS

3.2.11 Insurance.

3.2.11.1 Time for Compliance. Contractor shall not commence work under this Agreement until it has provided evidence satisfactory to the City that it has secured all insurance required under this section. In addition, Contractor shall not allow any subcontractor to commence work on any subcontract until it has provided evidence satisfactory to the City that the subcontractor has secured all insurance required under this section.

3.2.11.2 Types of Insurance Required. As a condition precedent to the effectiveness of this Agreement for services to be performed hereunder, and without limiting the indemnity provisions of the Agreement, the Contractor, in partial performance of its obligations under such Agreement, shall procure and maintain in full force and effect during the term of the Agreement the following policies of insurance. If the existing policies do not meet the insurance requirements set forth herein, Contractor agrees to amend, supplement or endorse the policies to do so.

(A) Commercial General Liability: Commercial General Liability Insurance which affords coverage at least as broad as Insurance Services Office "occurrence" form CG 0001, or the exact equivalent, with limits of not less than \$3,000,000 per occurrence and no less than \$5,000,000 in the general aggregate. Defense costs shall be paid in addition to the limits. The policy shall contain no endorsements or provisions (1) limiting coverage for contractual liability; (2) excluding coverage for claims or suits by one insured against another (cross-liability); or (3) containing any other exclusion(s) contrary to the terms or purposes of this Agreement.

(B) Automobile Liability Insurance: Automobile Liability Insurance with coverage at least as broad as Insurance Services Office Form CA 0001 covering "Any Auto" (Symbol 1), or the exact equivalent, covering bodily injury and property damage for all activities with limits of not less than \$1,000,000 combined limit for each occurrence.

(C) Workers' Compensation: Workers' Compensation Insurance, as required by the State of California and Employer's Liability Insurance with a limit of not less than \$1,000,000 per accident for bodily injury and disease.

(D) Pollution Liability: Pollution Liability Insurance covering all of the Contractor's operations to include onsite and offsite coverage for bodily injury (including death and mental anguish), property damage, defense costs and cleanup costs with limits of not less than \$5,000,000 per loss and \$10,000,000 total all losses. The policy shall contain no endorsements or provisions limiting contractual liability or coverage for cross liability of claims or suits by one insured against another. If coverage is written on a claims-made basis, the retroactive date shall precede the effective date of the initial Agreement and continuous coverage will be maintained or an extended reporting period will be exercised for a period of at least three (3) years from termination or expiration of this Agreement.

3.2.11.3 Insurance Endorsements. Required insurance policies shall contain the following provisions, or Contractor shall provide endorsements on forms approved by the City to add the following provisions to the insurance policies:

(A) Commercial General Liability and Pollution Liability:

(1) Additional Insured: The City, its officials, officers, employees, agents, and volunteers shall be additional insureds with regard to liability and defense of suits or claims arising out of the performance of the Agreement.

Additional Insured Endorsements shall not (1) be restricted to "ongoing operations"; (2) exclude "contractual liability"; (3) restrict coverage to "sole" liability of Contractor; or (4) contain any other exclusions contrary to the terms or purposes of this Agreement. For all policies of Commercial General Liability insurance, Contractor shall provide endorsements in the form of ISO CG 20 10 10 01 and 20 37 10 01 (or endorsements providing the exact same coverage) to effectuate this requirement.

(2) Cancellation: Required insurance policies shall not be canceled or the coverage reduced until a thirty (30) day written notice of cancellation has been served upon the City except ten (10) days shall be allowed for non-payment of premium.

(B) Automobile Liability:

(C) Cancellation: Required insurance policies shall not be canceled or the coverage reduced until a thirty (30) day written notice of cancellation has been served upon the City except ten (10) days shall be allowed for non-payment of premium.

3.2.11.4 Professional Liability (Errors & Omissions):

(A) Cancellation: Required insurance policies shall not be canceled or the coverage reduced until a thirty (30) day written notice of cancellation has been served upon the City except ten (10) days shall be allowed for non-payment of premium.

(B) Contractual Liability Exclusion Deleted: This insurance shall include contractual liability applicable to this Agreement. The policy must "pay on behalf of" the insured and include a provision establishing the insurer's duty to defend.

3.2.11.5 Workers' Compensation:

(A) Cancellation: Required insurance policies shall not be canceled or the coverage reduced until a thirty (30) day written notice of cancellation has been served upon the City except ten (10) days shall be allowed for non-payment of premium.

(B) Waiver of Subrogation: A waiver of subrogation stating that the insurer waives all rights of subrogation against the City, its officials, officers, employees, agents, and volunteers.

3.2.11.6 Primary and Non-Contributing Insurance. All policies of Commercial General Liability and Automobile Liability insurance shall be primary and any other insurance, deductible, or self-insurance maintained by the City, its officials, officers, employees, agents, or volunteers shall not contribute with this primary insurance. Policies shall contain or be endorsed to contain such provisions.

3.2.11.7 Waiver of Subrogation. All policies of Commercial General Liability and Automobile Liability insurance shall contain or be endorsed to waive subrogation against the City, its officials, officers, employees, agents, and volunteers or shall specifically allow Contractor or others providing insurance evidence in compliance with these specifications to

waive their right of recovery prior to a loss. Contractor hereby waives its own right of recovery against the City, its officials, officers, employees, agents, and volunteers, and shall require similar written express waivers and insurance clauses from each of its subcontractors.

3.2.11.8 Deductibles and Self-Insured Retentions. Any deductible or self-insured retention must be approved in writing by the City and shall protect the City, its officials, officers, employees, agents, and volunteers in the same manner and to the same extent as they would have been protected had the policy or policies not contained a deductible or self-insured retention.

3.2.11.9 Evidence of Insurance. The Contractor, concurrently with the execution of the Agreement, and as a condition precedent to the effectiveness thereof, shall deliver either certified copies of the required policies, or original certificates on forms approved by the City, together with all endorsements affecting each policy. Required insurance policies shall not be in compliance if they include any limiting provision or endorsement that has not been submitted to the City for approval. The certificates and endorsements for each insurance policy shall be signed by a person authorized by that insurer to bind coverage on its behalf. At least fifteen (15 days) prior to the expiration of any such policy, evidence of insurance showing that such insurance coverage has been renewed or extended shall be filed with the City. If such coverage is cancelled or reduced and not replaced immediately so as to avoid a lapse in the required coverage, Contractor shall, within ten (10) days after receipt of written notice of such cancellation or reduction of coverage, file with the City evidence of insurance showing that the required insurance has been reinstated or has been provided through another insurance company or companies.

3.2.11.10 Failure to Maintain Coverage. In the event any policy of insurance required under this Agreement does not comply with these specifications or is canceled and not replaced immediately so as to avoid a lapse in the required coverage, City has the right but not the duty to obtain the insurance it deems necessary and any premium paid by City will be promptly reimbursed by Contractor or City will withhold amounts sufficient to pay premium from Contractor payments. In the alternative, City may cancel this Agreement effective upon notice.

3.2.11.11 Acceptability of Insurers. Each such policy shall be from a company or companies with a current A.M. Best's rating of no less than A:VII and authorized to transact business of insurance in the State of California, or otherwise allowed to place insurance through surplus line brokers under applicable provisions of the California Insurance Code or any federal law.

3.2.11.12 Enforcement of Agreement Provisions (non estoppel). Contractor acknowledges and agrees that actual or alleged failure on the part of the City to inform Contractor of non-compliance with any requirement imposes no additional obligation on the City nor does it waive any rights hereunder.

3.2.11.13 Requirements Not Limiting. Requirement of specific coverage or minimum limits contained in this Appendix are not intended as a limitation on coverage, limits, or other requirement, or a waiver of any coverage normally provided by any insurance.

3.2.11.14 Insurance for Subcontractors. Contractor shall include all subcontractors engaged in any work for Contractor relating to this Agreement as additional insureds under the Contractor's policies, or the Contractor shall be responsible for causing

subcontractors to purchase the appropriate insurance in compliance with the terms of these Insurance Requirements, including adding the City, its officials, officers, employees, agents, and volunteers as additional insureds to the subcontractor's policies. All policies of Commercial General Liability insurance provided by Contractor's subcontractors performing work relating to this Agreement shall be endorsed to name the City, its officials, officers, employees, agents and volunteers as additional insureds using endorsement form ISO CG 20 38 04 13 or an endorsement providing equivalent coverage. Contractor shall not allow any subcontractor to commence work on any subcontract relating to this Agreement until it has received satisfactory evidence of subcontractor's compliance with all insurance requirements under this Agreement, to the extent applicable. The Contractor shall provide satisfactory evidence of compliance with this section upon request of the City.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
12/11/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Alliance Mgt. & Insurance Serv 355 Via Vera Cruz #7 CA Agent/Broker Lic# 0737966 San Marcos, CA 92078 Michelle A. Nowell	760-471-7116	CONTACT NAME: Michelle Nowell PHONE (A/C, No, Ext): 760-471-7116 E-MAIL ADDRESS: mnowell@amiscorp.com	FAX (A/C, No): 760-471-9378
		INSURER(S) AFFORDING COVERAGE	NAIC #
		INSURER A: StarStone Specialty Ins Comp	44776
		INSURER B:	
		INSURER C:	
		INSURER D:	
		INSURER E:	
		INSURER F:	

INSURED
RCS Investigations & Consulting, LLC
PO Box 29798
Anaheim, CA 92809-9798

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> Errors & Omission GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	X	WSGP001043	06/19/2024	06/19/2025	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 4,000,000 PRODUCTS - COMP/OP AGG \$ 1,000,000
A	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY		WSGP001043	06/19/2024	06/19/2025	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
A	<input type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$		WSGU000398	06/19/2024	06/19/2025	EACH OCCURRENCE \$ 1,000,000 AGGREGATE \$ 1,000,000
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y/N N/A If yes, describe under DESCRIPTION OF OPERATIONS below					PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
A	Professional Liab		WSGP001043	06/19/2024	06/19/2025	Occurence \$ 1,000,000 Aggregate \$ 4,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

City of Singal Hill, its directors, officers, employees, and agents, are named as an additional insured with respects to the work performed by the named insured.

Investigation, CA --

CERTIFICATE HOLDER

CANCELLATION

City of Signal Hill
2175 Cherry Ave
Signal Hill, CA 90755

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Michelle A Nowell

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

ADDITIONAL INSURED – OWNERS, LESSEES OR CONTRACTORS – SCHEDULED PERSON OR ORGANIZATION

This endorsement modifies insurance provided under the following:
COMMERCIAL GENERAL LIABILITY COVERAGE PART

SCHEDULE

Name Of Additional Insured Person(s) Or Organization(s)	Location(s) Of Covered Operations
Blanket as required by valid written contract.	Blanket as required by valid written contract.
Additional Information:	
Information required to complete this Schedule, if not shown above, will be shown in the Declarations.	

A. Section II – Who Is An Insured is amended to include as an additional insured the person or organization shown in the Schedule, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" arising out of:

1. Your acts or omissions; or
2. The acts or omissions of those acting on your behalf;
in the performance of your operations for the additional insured at the location shown in the Schedule.

However:

- a. The insurance afforded to such additional insured only applies to the extent permitted by law;
- b. If coverage provided to the additional insured is required by a contract or agreement, the insurance

afforded to such additional insured will not be broader than that which you are required by the contract or agreement to provide for such additional insured; and

c. Regardless of the date of occurrence or when the injury or damage first occurs or is first discovered, a person's or organization's status as an additional insured under this endorsement ends upon the earliest of:

- (1) The completion or termination of the contract or agreement between you and the additional insured for the location shown in the Schedule;
- (2) The date you cease actively performing operations for the additional insured at the location shown in the Schedule; or
- (3) The expiration or termination date of the policy or this endorsement.

B. With respect to the insurance afforded to these additional insureds, the following additional exclusions apply:

This insurance does not apply to liability or damages for "bodily injury", "property damage", or "personal and advertising injury":

1. Caused by, arising from, or included in the "products-completed operations hazard";
2. Arising out of the additional insured's sole negligence;
3. Arising out of work or operations performed by you that were completed prior to the effective date of this endorsement; or
4. Which continues or progressively deteriorates after you cease actively performing operations for the additional insured at the location shown in the Schedule, even if the injury or damage first occurred, or is alleged to have first occurred, during the course of your operations for the additional injured.

C. Solely for purposes of this endorsement, the following definition is deleted in its entirety and replaced by the following:

1. "'Products-completed operations hazard":

a. Includes all "bodily injury" and "property damage" occurring away from premises you own or rent and arising out of "your product" or "your work" except:

- (1) Products that are still in your physical possession; or
- (2) Work that has not yet been completed or abandoned. However, "your work" will be deemed completed at the earliest of the following times:
 - (a) When all of the work called for in your contract has been completed;
 - (b) When all of the work to be done at the location shown in the Schedule has been completed if your contract calls for work at more than one location; or
 - (c) When that part of the work done at the location shown in the Schedule has been put to its intended use by any person or organization other than another contractor or subcontractor working on the same project.

Work that may need service, maintenance, correction, repair or replacement, but which is otherwise complete, will be treated as completed.

D. With respect to the insurance afforded to these additional insureds, the following is added to **Section III – Limits Of Insurance:**

If coverage provided to the additional insured is required by a contract or agreement, the most we will pay on behalf of the additional insured is the amount of insurance:

1. Required by the contract or agreement; or
 2. Available under the applicable Limits of Insurance shown in the Declarations;
- whichever is less.

This endorsement shall not increase the applicable Limits of Insurance shown in the Declarations.



STAFF REPORT

4/14/2026

AGENDA ITEM

**TO: HONORABLE MAYOR
AND MEMBERS OF THE CITY COUNCIL**

**FROM: CARLO TOMAINO
CITY MANAGER**

**BY: SIAMLU COX
ADMINISTRATIVE SERVICES OFFICER/FINANCE DIRECTOR**

SUBJECT: SCHEDULE OF INVESTMENTS AND MONTHLY TRANSACTION REPORT

Summary:

The Schedule of Investments is a listing of funds invested for both the City and the Successor Agency to the former Signal Hill Redevelopment Agency as of the date shown in the report. The monthly transaction report provides a list of the changes in investments for the prior month.

Strategic Goal(s):

Goal No. 1 Financial Stability: Ensure the City's long-term financial stability and resilience.

Recommendation:

Receive and file.

Fiscal Impact:

There is no fiscal impact associated with the recommended action.

Background:

The Schedule of Investments dated March 31, 2026, shows the distribution of the City and its former Redevelopment Agency's invested surplus funds and the annualized interest for each investment listed. Staff has also provided the monthly transaction report detailing changes within the investment account.

Analysis:

In accordance with California Government Code Section 53646, all listed investments comply with

4/14/2026

the City's adopted Investment Policy. Funds are available to meet anticipated expenditure requirements for the next six months.

Attachments:

- A. Investments Transaction Report 03-26
- B. Schedule of Investments 03-26

**Investments Transaction Report
3/31/26**

Total Investments Beginning Balance (PAR Value):	115,466,820.33
Receipts	
Interest	279,055.70
Transfer To LAIF from Checking	-
Transfer To CAMP from Checking	-
Transfer To CLASS from Checking	-
Transfer To CALFIT from Checking	-
Bond Contributions to Fiscal Agent	-
Investment Purchases	-
Money Market	750,000.00
Total Receipts	1,029,055.70
Disbursements	
Transfer To Checking from LAIF	-
Transfer To Checking from CAMP	-
Transfer To Checking from CLASS	-
Transfer To Checking from CALFIT	-
Bond Debt Service Payments by Fiscal Agent	-
Bond Draw Down from Fiscal Agent	-
Investment Maturities/Calls	(750,000.00)
Money Market	-
Total Disbursements	(750,000.00)
Total Investments Ending Balance (PAR Value):	115,745,876.03

Schedule of Investments
(Includes City of Signal Hill and Signal Hill Successor Agency)
March 31, 2026

Investment	CUSIP #	PURCHASE Date	MATURITY Date**	COUPON	YIELD@	V A L U E			Annual Projected Interest	Weight
						COST #	PAR	MARKET*		
Local Agency Investment Fund (LAIF):										
City of Signal Hill		Various	Demand	N/A	3.820%	23,021,711.27	23,021,711.27	23,021,711.27	1,112,323.22	0.199
Successor Agency		Various	Demand	N/A	3.820%	546,400.06	546,400.06	546,400.06	20,499.24	0.005
Subtotal						23,568,111.33	23,568,111.33	23,568,111.33	1,132,822.46	0.204
California Asset Management Program (CAMP):										
City of Signal Hill		Various	Demand	N/A	3.800%	31,461,473.29	31,461,473.29	31,461,473.29	1,028,689.94	0.272
Subtotal						31,461,473.29	31,461,473.29	31,461,473.29	1,028,689.94	0.272
California Cooperative Liquid Assets Securities System (California CLASS):										
City of Signal Hill		Various	Demand	N/A	3.695%	8,832,408.74	8,832,408.74	8,832,408.74	290,311.91	0.076
Subtotal						8,832,408.74	8,832,408.74	8,832,408.74	290,311.91	0.076
California Fixed Income Trust (CalFIT)										
City of Signal Hill		Various	Demand	N/A	3.760%	10,049,630.63	10,049,630.63	10,049,630.63	-	0.087
Subtotal						10,049,630.63	10,049,630.63	10,049,630.63	-	0.087
Government Securities:										
FEDERAL HOME LOAN BANK	3130APJX4	10/29/2021	4/29/2026	1.100%	1.100%	500,000.00	500,000.00	498,959.83	5,500.00	0.004
INTER-AMERICAN DEVEL BANK (IADB)	4581X0EK0	7/6/2023	5/15/2026	4.500%	4.840%	500,000.00	500,000.00	500,418.50	22,500.00	0.004
FEDERAL HOME LOAN BANK	3130AJLH0	10/18/2021	5/19/2026	0.920%	0.985%	500,000.00	500,000.00	498,107.67	4,600.00	0.004
FEDERAL HOME LOAN BANK	3130ANSV3	9/16/2021	6/16/2026	0.800%	0.730%	500,000.00	500,000.00	496,925.68	4,000.00	0.004
FEDERAL FARM CREDIT BANK	3133EM3T7	9/1/2021	9/1/2026	0.870%	0.810%	500,000.00	500,000.00	494,008.01	4,350.00	0.004
FEDERAL HOME LOAN BANK	3130APAN2	10/18/2021	9/30/2026	0.950%	1.054%	500,000.00	500,000.00	493,016.12	4,750.00	0.004
FEDERAL HOME LOAN BANK	3130APCD5	10/21/2021	10/21/2026	1.000%	1.000%	500,000.00	500,000.00	492,277.01	5,000.00	0.004
FEDERAL HOME LOAN BANK	3130APHT5	10/26/2021	10/26/2026	1.200%	1.210%	500,000.00	500,000.00	492,539.87	6,000.00	0.004
FEDERAL HOME LOAN BANK	3130APXM2	12/15/2021	12/15/2026	1.500%	1.500%	500,000.00	500,000.00	492,216.65	7,500.00	0.004
FEDERAL HOME LOAN BANK	3130AQHB2	1/27/2022	1/27/2027	1.500%	1.500%	500,000.00	500,000.00	490,768.46	7,500.00	0.004
FEDERAL HOME LOAN BANK	3130AQHS5	1/28/2022	1/28/2027	1.700%	1.700%	500,000.00	500,000.00	491,208.39	8,500.00	0.004
FEDERAL HOME LOAN BANK	3130ALS48	7/13/2022	2/26/2027	0.900%	3.150%	500,000.00	500,000.00	487,637.69	4,500.00	0.004
INTER-AMERICAN DEVEL BANK (IADB)	45818WED4	10/7/2022	6/10/2027	2.980%	4.080%	500,000.00	500,000.00	492,834.80	14,900.00	0.004
FEDERAL HOME LOAN BANK	3130AT4T1	9/22/2022	9/22/2027	4.000%	4.000%	500,000.00	500,000.00	501,329.00	20,000.00	0.004
INTER-AMERICAN DEVEL BANK (IADB)	4581X0EH7	2/7/2023	1/12/2028	4.000%	3.690%	500,000.00	500,000.00	501,611.31	20,000.00	0.004
NTL BK RECON & DEVELOPMENT (IBRD)	4590M6SR0	2/7/2023	2/3/2028	3.625%	3.660%	500,000.00	500,000.00	494,059.20	18,125.00	0.004
FEDERAL FARM CREDIT BANK	3133EPJ08	5/9/2023	5/9/2028	3.800%	3.504%	500,000.00	500,000.00	497,702.59	18,000.00	0.004
NTL BK RECON & DEVELOPMENT (IBRD)	4590M6ME8	6/26/2023	6/26/2028	4.500%	4.500%	500,000.00	500,000.00	499,998.11	22,500.00	0.004
NTL BK RECON & DEVELOPMENT (IBRD)	459058KT9	8/8/2023	7/12/2028	3.500%	4.269%	500,000.00	500,000.00	496,533.98	17,500.00	0.004
NTL FINANCE CORP (IFC)	45950VSM9	12/12/2023	11/27/2028	4.500%	4.284%	500,000.00	500,000.00	502,030.87	22,500.00	0.004
INTER-AMERICAN DEVEL BANK (IADB)	45818WEW2	1/16/2024	1/11/2029	4.010%	3.985%	500,000.00	500,000.00	496,772.07	20,050.00	0.004
FEDERAL FARM CREDIT BANK	3133EP3B9	2/15/2024	2/13/2029	4.125%	4.210%	500,000.00	500,000.00	503,706.59	20,625.00	0.004
FEDERAL HOME LOAN BANK	3130AVBD3	4/16/2024	3/9/2029	4.500%	4.660%	500,000.00	500,000.00	509,133.40	22,500.00	0.004
NTL FINANCE CORP (IFC)	45950VSD2	4/2/2024	3/27/2029	4.375%	4.376%	1,000,000.00	1,000,000.00	1,003,357.78	43,750.00	0.009
FEDERAL HOME LOAN BANK	3130B1K55	5/30/2024	5/29/2029	4.780%	4.741%	500,000.00	500,000.00	501,559.60	23,900.00	0.004
INTER-AMERICAN DEVEL BANK (IADB)	45818WFV3	9/18/2024	9/18/2029	3.900%	3.444%	1,000,000.00	1,000,000.00	987,728.02	22,500.00	0.009
NTL BK RECON & DEVELOPMENT (IBRD)	459058LN1	10/16/2024	10/16/2029	3.875%	3.942%	1,000,000.00	1,000,000.00	1,000,212.96	38,750.00	0.009
FANNIE MAE	3135GAX55	10/22/2024	10/22/2029	4.250%	4.205%	500,000.00	500,000.00	498,662.68	21,250.00	0.004
Subtotal						15,500,000.00	15,500,000.00	15,415,316.84	468,050.00	0.13
Municipal Bonds										
SAN JOSE CA TXBL-SER B	798135F20	10/12/2022	9/1/2027	2.600%	4.600%	500,000.00	500,000.00	491,823.25	13,000.00	0.004
CALIFORNIA STATE UNIV REVENUE	13077DQF2	2/16/2024	1/11/2027	1.361%	4.380%	500,000.00	500,000.00	477,300.00	6,805.00	0.004
CALIFORNIA STATE TXBL VAR CONSTRUCT	13063DC48	4/18/2024	2/1/2028	1.700%	4.829%	500,000.00	500,000.00	480,620.00	8,500.00	0.004
CALIFORNIA STATE TXBL VAR BID GROUP	13063DMB1	4/18/2024	4/1/2029	3.050%	4.768%	1,000,000.00	1,000,000.00	973,407.00	30,500.00	0.009
Subtotal						2,500,000.00	2,500,000.00	2,423,150.25	58,805.00	0.022
Money Market Funds + (Cash on Hand)										
Goldman FS Gov 1237	38142Y716	Various	Demand	N/A	3.500%	\$10,044,070.10	10,044,070.10	10,044,070.10	393,209.52	0.087
JPMorgan FedMMF Inst 836	4812A2785	Various	Demand	N/A	3.490%	1,624,779.25	1,624,779.25	1,624,779.25	63,607.55	0.014
Wells Fargo Gov I 1751	94975P405	Various	Demand	N/A	3.540%	444,926.60	444,926.60	444,926.60	17,418.18	0.004
Subtotal						\$12,113,775.95	\$12,113,775.95	\$12,113,775.95	474,235.24	0.105
Certificate of Deposit- Negotiable										
UBS BANK USA	90348JN48	6/23/2021	6/23/2026	0.750%	0.750%	247,000.00	247,000.00	245,224.29	1,852.50	0.002
NEW YORK COMMUNITY BANK	649447U20	6/30/2021	7/1/2026	0.700%	0.700%	247,000.00	247,000.00	245,019.57	1,729.00	0.002
GOLDMAN SACHS BANK USA	38149MWX7	7/28/2021	7/28/2026	0.850%	0.850%	250,000.00	250,000.00	247,530.10	2,125.00	0.002
MERIDIAN BANK	58958PJ09	7/28/2021	7/28/2026	0.700%	0.700%	250,000.00	250,000.00	247,412.55	1,750.00	0.002
FIRST NATL BK OF AMERICA	32110YUC7	7/30/2021	7/30/2026	0.600%	0.600%	250,000.00	250,000.00	247,369.25	1,500.00	0.002
SAUK VALLEY BANK & TRUST	804375DV2	7/30/2021	7/30/2026	0.650%	0.650%	250,000.00	250,000.00	247,328.25	1,625.00	0.002
AMERICAN NATL BANK MIN CD	02789QEW5	11/10/2023	11/10/2028	5.050%	5.050%	250,000.00	250,000.00	251,758.15	12,625.00	0.002
CAPITAL ONE	14042R0G9	11/24/2021	11/24/2026	1.150%	1.150%	250,000.00	250,000.00	245,685.60	2,875.00	0.002
CAPITAL ONE BANK USA	14042TEB9	11/24/2021	11/24/2026	1.150%	1.150%	250,000.00	250,000.00	245,685.60	2,875.00	0.002
BANK HAPOLIM	06251A3M0	1/7/2022	1/7/2027	1.500%	1.500%	250,000.00	250,000.00	245,549.95	3,750.00	0.002
NELNET BANK INC	64034KAJ0	2/2/2022	2/2/2027	1.450%	1.450%	250,000.00	250,000.00	245,023.35	3,625.00	0.002
CFBANK	15721UEW5	2/2/2022	2/17/2027	1.400%	1.400%	250,000.00	250,000.00	244,659.75	3,500.00	0.002
AMERICAN EXPR NATL BK	02589AC42	4/6/2022	4/6/2027	2.650%	2.650%	250,000.00	250,000.00	246,924.90	6,625.00	0.002
JP MORGAN CHASE BANK	48128WVQ4	4/19/2022	4/19/2027	2.500%	2.500%	250,000.00	250,000.00	246,911.37	6,250.00	0.002
FORBRIGHT BK POTOMAC MD CD	34520LAY9	12/15/2022	12/15/2027	4.000%	4.000%	250,000.00	250,000.00	250,419.67	10,000.00	0.002
COMMUNITY WEST BK GOLETA CD	204150HW2	12/16/2022	12/16/2027	4.000%	4.000%	250,000.00	250,000.00	250,420.20	10,000.00	0.002
UNIVERSITY BK ANN ARBOR MICH	91408DM7	12/19/2022	12/19/2027	4.050%	4.050%	250,000.00	250,000.00	250,626.60	10,125.00	0.002
WELLS FARGO BANK NA CD	949764J17	12/19/2023	12/20/2027	4.550%	4.550%	250,000.00	250,000.00	252,706.05	11,375.00	0.002
COMMUNITY BANKERS BK VZ CD	20361LCS1	12/21/2022	12/21/2027	4.000%	4.000%	250,000.00	250,000.00	250,422.82	10,000.00	0.002
SOUTHERN MICHIGAN BK & T CD	843355BW7	2/15/2024	2/15/2028	4.100%	4.100%	250,000.00	250,000.00	250,900.05	10,250.00	0.002
PROVIDENCE BANK	743738CV6	8/21/2023	8/21/2028	4.400%	4.400%	250,000.00	250,000.00	252,739.92	11,000.00	0.002
CELTIC BANK CD	15118RR25	9/26/2024	9/26/2028	3.650%	3.650%	250,000.00	250,000.00	248,386.85	9,125.00	0.002
OPTUM BANK INC	68405VBE8	10/30/2023	10/30/2028	4.800%	4.800%	250,000.00	250,000.00	255,414.05	12,000.00	0.002
BNY MELLON NA CD	05594CKC9	11/8/2023	11/8/2028	4.800%	4.800%	250,000.00	250,000.00	255,334.30	12,000.00	0.002
BEAL BANK USA CD	07371DR66	6/5/2024	5/30/2029	4.700%	4.700%	250,000.00	250,000.00	255,515.80	11,750.00	0.002
BEAL BANK PLANO TX CD	07371BVU2	6/5/2024	5/30/2029	4.700%	4.700%	250,000.00	250,000.00	255,515.80	11,750.00	0.002
TEXAS EXCHANGE BANK SSB CD	88241TSX9	9/20/2024	9/20/2029	3.650%	3.650%	250,000.00	250,000.00	247,429.35	9,125.00	0.002
Subtotal						6,744,000.00	6,744,000.00	6,727,914.14	191,206.50	0.058
Total Investments						110,769,399.94	100,719,769.31	100,542,150.54	3,644,121.05	0.87
Cash with Fiscal Agent:										
Successor Agency:										
2006 Taxable Tax Allocation Parity Bonds, Series A										
First American Treasury	31846V302	Various	Demand	N/A	0.000%	3,602,005.34	3,602,005.34	3,602,005.34	113,110.35	0.031
2011 Tax Allocation Parity Bonds										
US Bank Money Market Account	9AMMF05B2	Various	Demand	N/A	0.000%	883,597.05	883,597.05	883,5		



CITY OF SIGNAL HILL
STAFF REPORT

2175 Cherry Avenue • Signal Hill, California 90755-3799

4/14/2026

AGENDA ITEM

**TO: HONORABLE MAYOR
AND MEMBERS OF THE CITY COUNCIL**

**FROM: CARLO TOMAINO
CITY MANAGER**

**BY: DAVID HOPPER
CITY TREASURER**

**SIAMLU COX
ADMINISTRATIVE SERVICES OFFICER/FINANCE DIRECTOR**

SUBJECT: WARRANT REGISTER DATED APRIL 14, 2026

Summary:

The Warrant Register is a listing of all general disbursements recorded since the prior warrant register and are requested to be approved by the City Council.

Strategic Plan Goal(s):

Goal No. 1 Financial Stability: Ensure the City's long-term financial stability and resilience.

Recommendation:

Authorize payment of the Warrant Registers presented April 14, 2026.

Fiscal Impact:

The City has sufficient funds budgeted and available for payment.

Analysis:

Warrant Register for Council Meeting

Payment Type	Payment Date	Payment Numbers	Total
Regular Check	03.19.2026	121285 THRU 121337	\$ 712,225.85
Regular EFT	03.19.2026	105407 THRU 105442	\$ 243,625.57
Manual DFT*	03.07.26 - 03.27.26	VARIOUS	\$ 633,818.75
Subtotal			\$ 1,589,670.17
Payroll Net**	03.12.2026	VARIOUS	\$ 339,537.72
Payroll Net**	03.26.2026	VARIOUS	\$ 417,327.66
Subtotal			\$ 756,865.38
Grand Total			\$ 2,346,535.55

* EFT/Draft - Electronic/Draft Funds Transfer

** Represents the total net payroll direct deposit on pay date

Staff is submitting all warrants for approval; invoices and supporting documentation are available for review in the Finance Department.

Attachment:

- A. Warrant Register



City of Signal Hill

Warrant Register

By Vendor Name

Payment Dates 3/7/2026 - 3/27/2026

Payment Number	Payment Date	Payable Number	Payable Date	Description (Payable)	Account Number	Account Name	Amount
Vendor: 8952 - ABC IMAGING							
105407	03/19/2026	I-22894798	01/21/2026	DCC MLK PARADE BANNER	100-44-5330	Meetings	379.58
Vendor 8952 - ABC IMAGING Total:							379.58
Vendor: 0007 - ABC PRESS							
121285	03/19/2026	260078	02/25/2026	BUSINESS CARDS: ACCT MANAGER	100-53-5740	General Supplies	77.35
Vendor 0007 - ABC PRESS Total:							77.35
Vendor: 9221 - ABRAHAM LEON							
121286	03/19/2026	20260404-1	02/12/2026	SPRING FEST: PHOTOBOOTH	100-82-5723	Event/Program Costs	450.00
Vendor 9221 - ABRAHAM LEON Total:							450.00
Vendor: 4695 - ADMINISTRATIVE SERVICE CO-OP							
105408	03/19/2026	251221	12/31/2025	DIAL-A-TAXI SVCS: DEC 2025	202-40-5674	Dial-A-Taxi	899.01
Vendor 4695 - ADMINISTRATIVE SERVICE CO-OP Total:							899.01
Vendor: 9807 - ALASKA WATER PRODUCTS INC							
121338	03/27/2026	10535	01/30/2026	TEMP WATER CHIEF OPERATOR SVCS: JAN 2026	500-40-5400	Contract Services - General	3,298.00
121338	03/27/2026	10554	03/06/2026	TEMP WATER CHIEF OPERATOR SVCS: FEB 2026	500-40-5400	Contract Services - General	9,457.50
Vendor 9807 - ALASKA WATER PRODUCTS INC Total:							12,755.50
Vendor: 1151 - ALL CITY MANAGEMENT SRVCS INC.							
105409	03/19/2026	PS-INV104021	02/20/2026	CROSSING GUARD SVCS: 2/1- 2/14/2026	100-74-5400	Contract Services - General	5,631.12
105409	03/19/2026	PS-INV104371	03/06/2026	CROSSING GUARD SVCS: 2/15 - 2/28/26	100-74-5400	Contract Services - General	5,631.12
Vendor 1151 - ALL CITY MANAGEMENT SRVCS INC. Total:							11,262.24
Vendor: 1372 - ALLIANT INSURANCE SERVICES							
105410	03/19/2026	3446602	03/04/2026	EVENT INSURANCE: SPRING FEST & PAWS ON THE HILL	100-82-5723	Event/Program Costs	1,354.00
Vendor 1372 - ALLIANT INSURANCE SERVICES Total:							1,354.00
Vendor: 8241 - ALLIED UNIVERSAL SECURITY SERVICES							
105411	03/19/2026	18194747	02/26/2026	SECURITY SERVICES: 02/13 - 02/26/26	100-72-5400	Contract Services - General	3,858.40
Vendor 8241 - ALLIED UNIVERSAL SECURITY SERVICES Total:							3,858.40

Warrant Register							Payment Dates: 3/7/2026 - 3/27/2026
Payment Number	Payment Date	Payable Number	Payable Date	Description (Payable)	Account Number	Account Name	Amount
Vendor: 9453 - AMIGOS NURSERY LLC							
121287	03/19/2026	3404	02/24/2026	STREET TREE PLANTING PROJECT - TREE PROCUREMENT	400-40-5894	Street Capital Improvements	2,813.75
Vendor 9453 - AMIGOS NURSERY LLC Total:							2,813.75
Vendor: 8740 - BANK OF AMERICA - OPEB							
105401	03/12/2026	INV0016957	03/12/2026	110156 CITY OF SIGNAL HILL OPEB INV TRUST ACCT -EE	100-21525	OPEB Employee Paid W/ Wa	625.04
105401	03/12/2026	INV0016958	03/12/2026	110156 CITY OF SIGNAL HILL OPEB INV TRUST ACCT -ER	100-21525	OPEB Employee Paid W/ Wa	674.96
105401	03/12/2026	INV0016959	03/12/2026	110156 CITY OF SIGNAL HILL OPEB INV TRUST ACCT -EE	100-21525	OPEB Employee Paid W/ Wa	2,571.48
105401	03/12/2026	INV0016960	03/12/2026	110156 CITY OF SIGNAL HILL OPEB INV TRUST ACCT -ER	100-21525	OPEB Employee Paid W/ Wa	2,571.48
105443	03/26/2026	INV0017121	03/26/2026	110156 CITY OF SIGNAL HILL OPEB INV TRUST ACCT -EE	100-21525	OPEB Employee Paid W/ Wa	625.04
105443	03/26/2026	INV0017122	03/26/2026	110156 CITY OF SIGNAL HILL OPEB INV TRUST ACCT -ER	100-21525	OPEB Employee Paid W/ Wa	674.96
105443	03/26/2026	INV0017123	03/26/2026	110156 CITY OF SIGNAL HILL OPEB INV TRUST ACCT -EE	100-21525	OPEB Employee Paid W/ Wa	2,656.45
105443	03/26/2026	INV0017124	03/26/2026	110156 CITY OF SIGNAL HILL OPEB INV TRUST ACCT -ER	100-21525	OPEB Employee Paid W/ Wa	2,656.45
Vendor 8740 - BANK OF AMERICA - OPEB Total:							13,055.86
Vendor: 8218 - BEST BEST & KRIEGER LLP							
105412	03/19/2026	03052026	03/05/2026	GENERAL LEGAL SVCS: FEB 2026	100-16000	Inventory & Prepayments	82,417.61
Vendor 8218 - BEST BEST & KRIEGER LLP Total:							82,417.61
Vendor: 1427 - BIXBY KNOLLS CAR WASH							
121288	03/19/2026	01312026	01/31/2026	CAR WASH SVCS: JAN 2026	601-40-5540	Vehicle Maintenance	175.92
121288	03/19/2026	02282026	02/28/2026	CAR WASH SVCS: FEB 2026	601-40-5540	Vehicle Maintenance	114.95
Vendor 1427 - BIXBY KNOLLS CAR WASH Total:							290.87
Vendor: 8527 - BLACK BIRD FIRE PROTECTION, INC.							
105413	03/19/2026	7837030526	03/05/2026	ANNUAL SPRINKLER TEST: DWP	100-92-5400	Contract Services - General	495.00
105413	03/19/2026	7838030526	03/05/2026	ANNUAL SPRINKLER TEST: LIBRARY	100-92-5400	Contract Services - General	495.00
105413	03/19/2026	7839030526	03/05/2026	ANNUAL SPRINKLER TEST: PD	100-92-5400	Contract Services - General	690.00
Vendor 8527 - BLACK BIRD FIRE PROTECTION, INC. Total:							1,680.00
Vendor: 4368 - BROADWAY LOCKSMITH SHOP							
121289	03/19/2026	32244	01/28/2026	PUBLIC WORKS SUPPLIES	100-92-5740	General Supplies	855.79
Vendor 4368 - BROADWAY LOCKSMITH SHOP Total:							855.79
Vendor: 0062 - BRODART CO							
121290	03/19/2026	B7151830	01/31/2026	LIBRARY BOOK SUPPLIES (3)	100-81-5721	Special Department Supplies	63.35

Warrant Register

Payment Dates: 3/7/2026 - 3/27/2026

Payment Number	Payment Date	Payable Number	Payable Date	Description (Payable)	Account Number	Account Name	Amount
121290	03/19/2026	B7151923	01/31/2026	LIBRARY BOOK SUPPLIES (1)	100-81-5721	Special Department Supplies	22.87
121290	03/19/2026	B7171830	02/28/2026	LIBRARY BOOK SUPPLIES (13)	100-81-5721	Special Department Supplies	488.89
121290	03/19/2026	B7171948	02/28/2026	LIBRARY BOOK SUPPLIES (25)	100-81-5721	Special Department Supplies	705.26
121290	03/19/2026	B7171952	02/28/2026	LIBRARY BOOK SUPPLIES (3)	100-81-5721	Special Department Supplies	61.75
121290	03/19/2026	B7171979	02/28/2026	LIBRARY BOOK SUPPLIES (5)	100-81-5721	Special Department Supplies	84.60
121290	03/19/2026	B7171994	02/28/2026	LIBRARY BOOK SUPPLIES (2)	100-81-5721	Special Department Supplies	32.45
121290	03/19/2026	B7172037	02/28/2026	LIBRARY BOOK SUPPLIES (6)	100-81-5721	Special Department Supplies	127.26
121290	03/19/2026	B7172039	02/28/2026	LIBRARY BOOK SUPPLIES (1)	100-81-5721	Special Department Supplies	22.87
121290	03/19/2026	B7172085	02/28/2026	LIBRARY BOOK SUPPLIES (35)	100-81-5721	Special Department Supplies	799.80
121290	03/19/2026	B7172113	02/28/2026	LIBRARY BOOK SUPPLIES (1)	100-81-5721	Special Department Supplies	45.25
121290	03/19/2026	B7172246	02/28/2026	LIBRARY BOOK SUPPLIES (1)	100-81-5721	Special Department Supplies	42.75
Vendor 0062 - BRODART CO Total:							2,497.10
Vendor: 10077 - CABD CONSTRUCTION INC							
121291	03/19/2026	AMP 1	01/31/2026	AMPHITHEATER PROJECT CONSTRUCTION	400-21150	Retention Payable	-12,512.50
121291	03/19/2026	AMP 1	01/31/2026	AMPHITHEATER PROJECT CONSTRUCTION	400-40-5896	Facilities Capital Improveme	250,250.00
121291	03/19/2026	AMP 2	02/28/2026	AMPHITHEATER PROJECT CONSTRUCTION	400-21150	Retention Payable	-16,056.25
121291	03/19/2026	AMP 2	02/28/2026	AMPHITHEATER PROJECT CONSTRUCTION	400-40-5896	Facilities Capital Improveme	321,125.00
Vendor 10077 - CABD CONSTRUCTION INC Total:							542,806.25
Vendor: 1596 - CALIF.STATE DISBURSEMENT UNIT							
DFT0016612	03/12/2026	INV0016921	03/12/2026	CSSD - Child Support	100-21580	CA State Reimbursement Uni	781.38
DFT0016695	03/26/2026	INV0017084	03/26/2026	CSSD - Child Support	100-21580	CA State Reimbursement Uni	781.38
Vendor 1596 - CALIF.STATE DISBURSEMENT UNIT Total:							1,562.76
Vendor: 0203 - CALIFORNIA,STATE OF							
DFT0016539	03/12/2026	INV0016919	03/12/2026	State Income Tax Withholdin	100-21513	State Withholding Taxes Paya	617.49
DFT0016600	03/12/2026	INV0016991	03/12/2026	State Income Tax Withholdin	100-21513	State Withholding Taxes Paya	22,585.92
DFT0016686	03/26/2026	INV0017155	03/26/2026	State Income Tax Withholdin	100-21513	State Withholding Taxes Paya	26,083.75
DFT0016690	03/26/2026	INV0017159	03/26/2026	State Income Tax Withholdin	100-21513	State Withholding Taxes Paya	52.55
DFT0016693	03/26/2026	INV0017162	03/26/2026	State Income Tax Withholdin	100-21513	State Withholding Taxes Paya	153.91
Vendor 0203 - CALIFORNIA,STATE OF Total:							49,493.62
Vendor: 0407 - CALPERS							
DFT0016574	03/17/2026	INV0016962	03/12/2026	PERS Survivor Benefit	100-21520	PERS - City Paid	24.18
DFT0016575	03/17/2026	INV0016963	03/12/2026	PERS 25143	100-21520	PERS - City Paid	12,394.50
DFT0016576	03/17/2026	INV0016964	03/12/2026	PERS 25143	100-21520	PERS - City Paid	12,787.70
DFT0016577	03/17/2026	INV0016965	03/12/2026	PERS 26091	100-21520	PERS - City Paid	14,411.84
DFT0016578	03/17/2026	INV0016966	03/12/2026	PERS 26091	100-21520	PERS - City Paid	14,802.33
DFT0016579	03/17/2026	INV0016967	03/12/2026	PERS 8703	100-21520	PERS - City Paid	1,599.98
DFT0016580	03/17/2026	INV0016968	03/12/2026	PERS 8703	100-21520	PERS - City Paid	2,875.41
DFT0016581	03/17/2026	INV0016969	03/12/2026	PERS 8704	100-21520	PERS - City Paid	3,826.70
DFT0016581	03/17/2026	INV0016969	03/12/2026	PERS 8704	100-21520	PERS - City Paid	152.73

Warrant Register							Payment Dates: 3/7/2026 - 3/27/2026	
Payment Number	Payment Date	Payable Number	Payable Date	Description (Payable)	Account Number	Account Name	Amount	
DFT0016581	03/17/2026	INV0016969	03/12/2026	PERS 8704	100-51-5230	Retirement Contributions	-0.09	
DFT0016582	03/17/2026	INV0016970	03/12/2026	PERS 8704	100-21520	PERS - City Paid	5,882.19	
DFT0016583	03/17/2026	INV0016971	03/12/2026	PERS 9063	100-21520	PERS - City Paid	6,389.83	
DFT0016584	03/17/2026	INV0016972	03/12/2026	PERS 9063 Management	100-21520	PERS - City Paid	804.84	
DFT0016585	03/17/2026	INV0016973	03/12/2026	PERS 9063	100-21520	PERS - City Paid	14,031.00	
DFT0016586	03/17/2026	INV0016974	03/12/2026	PERS 9063 Management	100-21520	PERS - City Paid	2,624.67	
							Vendor 0407 - CALPERS Total:	92,607.81
Vendor: 1560 - CARUSO FORD								
105414	03/19/2026	FOCS109524	12/12/2025	VEHICLE MAINT	601-40-5540	Vehicle Maintenance	317.96	
105414	03/19/2026	FOCS112978	02/26/2026	VEHICLE MAINT: UNIT #724	601-40-5540	Vehicle Maintenance	892.65	
105414	03/19/2026	FOCS113206	03/03/2026	VEHICLE MAINT: UNIT #724	601-40-5540	Vehicle Maintenance	668.93	
							Vendor 1560 - CARUSO FORD Total:	1,879.54
Vendor: 9876 - CCS FACILITY SERVICES - ORANGE COUNTY INC								
121292	03/19/2026	737502	01/01/2026	JANITORIAL SVCS: JAN 2026	100-92-5521	Cleaning Services	21,521.00	
							Vendor 9876 - CCS FACILITY SERVICES - ORANGE COUNTY INC Total:	21,521.00
Vendor: 5431 - CINTAS CORPORATION								
121293	03/19/2026	4260604099	02/24/2026	UNIFORMS	100-92-5730	Uniforms	39.10	
121293	03/19/2026	4260604099	02/24/2026	UNIFORMS	100-94-5730	Uniforms	14.24	
121293	03/19/2026	4260604099	02/24/2026	UNIFORMS	100-95-5730	Uniforms	94.85	
121293	03/19/2026	4260604099	02/24/2026	UNIFORMS	500-40-5730	Uniforms	107.63	
121293	03/19/2026	4260604099	02/24/2026	UNIFORMS	601-40-5730	Uniforms	7.89	
121293	03/19/2026	4261350031	03/03/2026	UNIFORMS	100-92-5730	Uniforms	39.38	
121293	03/19/2026	4261350031	03/03/2026	UNIFORMS	100-94-5730	Uniforms	14.24	
121293	03/19/2026	4261350031	03/03/2026	UNIFORMS	100-95-5730	Uniforms	56.40	
121293	03/19/2026	4261350031	03/03/2026	UNIFORMS	500-40-5730	Uniforms	119.09	
121293	03/19/2026	4261350031	03/03/2026	UNIFORMS	601-40-5730	Uniforms	7.89	
							Vendor 5431 - CINTAS CORPORATION Total:	500.71
Vendor: 0714 - CIRCLE MARINA CW LLC								
105415	03/19/2026	030326	03/03/2026	CAR WASH SVCS: FEB 2026	100-74-5540	Vehicle Maintenance	56.00	
							Vendor 0714 - CIRCLE MARINA CW LLC Total:	56.00
Vendor: 5780 - CITY EMPLOYEES ASSOCIATES LLC								
105402	03/12/2026	INV0016982	03/12/2026	PT Employee Association	100-21050	Accrued Liabilities Payable	10.00	
105444	03/26/2026	INV0017146	03/26/2026	PT Employee Association	100-21050	Accrued Liabilities Payable	10.00	
							Vendor 5780 - CITY EMPLOYEES ASSOCIATES LLC Total:	20.00
Vendor: 0377 - CITY OF LONG BEACH								
DFT0016602	03/16/2026	03162026	03/16/2026	BULK WATER & GAS SVCS: FEB 2026	100-92-5512	Utility Services	677.93	
DFT0016602	03/16/2026	03162026	03/16/2026	BULK WATER & GAS SVCS: FEB 2026	500-40-5512	Utility Services	77.68	
							Vendor 0377 - CITY OF LONG BEACH Total:	755.61

Warrant Register							Payment Dates: 3/7/2026 - 3/27/2026	
Payment Number	Payment Date	Payable Number	Payable Date	Description (Payable)	Account Number	Account Name	Amount	
Vendor: 7313 - CITY OF SIGNAL HILL								
DFT0016536	03/16/2026	2/28/2026	03/16/2026	MONTHLY CITY WATER CHARGES - FEB 2026	100-13001	Accrued Accounts Receivabl	225.59	
DFT0016536	03/16/2026	2/28/2026	03/16/2026	MONTHLY CITY WATER CHARGES - FEB 2026	100-47-5512	Utility Services	29.62	
DFT0016536	03/16/2026	2/28/2026	03/16/2026	MONTHLY CITY WATER CHARGES - FEB 2026	100-92-5512	Utility Services	6,462.42	
DFT0016536	03/16/2026	2/28/2026	03/16/2026	MONTHLY CITY WATER CHARGES - FEB 2026	100-94-5512	Utility Services	14,628.47	
DFT0016536	03/16/2026	2/28/2026	03/16/2026	MONTHLY CITY WATER CHARGES - FEB 2026	100-95-5512	Utility Services	30.00	
DFT0016536	03/16/2026	2/28/2026	03/16/2026	MONTHLY CITY WATER CHARGES - FEB 2026	260-40-5512	Utility Services	385.91	
DFT0016536	03/16/2026	2/28/2026	03/16/2026	MONTHLY CITY WATER CHARGES - FEB 2026	500-40-5512	Utility Services	762.34	
Vendor 7313 - CITY OF SIGNAL HILL Total:							22,524.35	
Vendor: 1239 - CLEAN ENERGY								
105416	03/19/2026	CE12832655	02/28/2026	CNG FUEL: FEB 2026	601-40-5754	Fuel Purchases	453.29	
Vendor 1239 - CLEAN ENERGY Total:							453.29	
Vendor: 8215 - CONSOLIDATED ELECTRICAL DISTRIBUTORS								
105417	03/19/2026	4208-1026991	03/09/2026	CITY HALL RENO SUPPLIES	400-40-5896	Facilities Capital Improveme	126.81	
Vendor 8215 - CONSOLIDATED ELECTRICAL DISTRIBUTORS Total:							126.81	
Vendor: 1727 - CSG CONSULTANTS INC								
105418	03/19/2026	B251714	12/01/2025	BUILDING PLAN REVIEW SVCS: AMPHITHEATER - NOV 2025	400-40-5896	Facilities Capital Improveme	231.00	
Vendor 1727 - CSG CONSULTANTS INC Total:							231.00	
Vendor: 5688 - DAMIAN MARTINEZ								
121294	03/19/2026	392025.12	03/02/2026	WATER LOSS AUDIT REPORT: FY24-25	500-40-5423	Engineering Services	2,400.00	
Vendor 5688 - DAMIAN MARTINEZ Total:							2,400.00	
Vendor: 9147 - DANIA B CALDERON								
105419	03/19/2026	212	01/27/2026	LIBRARY PROGRAM: HEALTH WELLNESS - 1/20/26	100-81-5723	Event/Program Costs	80.00	
105419	03/19/2026	213	01/27/2026	LIBRARY PROGRAM: HEALTH WELLNESS - 1/27/26	100-81-5723	Event/Program Costs	80.00	
105419	03/19/2026	218	03/06/2026	LIBRARY PROGRAM: HEALTH WELLNESS - 3/3/26	100-81-5723	Event/Program Costs	80.00	
105419	03/19/2026	219	03/10/2026	LIBRARY PROGRAM: HEALTH WELLNESS - 3/10/26	100-81-5723	Event/Program Costs	80.00	
Vendor 9147 - DANIA B CALDERON Total:							320.00	
Vendor: 9577 - DDC ELECTRIC SUPPLY, INC								
121295	03/19/2026	G-40593	01/14/2026	PUBLIC WORKS SUPPLIES: CH LIGHTING	400-40-5896	Facilities Capital Improveme	1,545.77	

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121295	03/19/2026	G-40929	01/31/2026	PUBLIC WORKS SUPPLIES: CH LIGHTING	400-40-5896	Facilities Capital Improveme	109.21
121295	03/19/2026	G-41091	02/10/2026	PUBLIC WORKS SUPPLIES: CH LIGHTING	400-40-5896	Facilities Capital Improveme	2,228.39
121295	03/19/2026	G-41144	02/11/2026	PUBLIC WORKS SUPPLIES: CH LIGHTING	400-40-5896	Facilities Capital Improveme	100.49
121295	03/19/2026	G-41390	02/25/2026	PUBLIC WORKS SUPPLIES: CH LIGHTING	400-40-5896	Facilities Capital Improveme	497.01
Vendor 9577 - DDC ELECTRIC SUPPLY, INC Total:							4,480.87
Vendor: 8927 - Debtbook							
121296	03/19/2026	DB2004520	03/01/2026	SUBSCRIPTION MANAGEMENT SVCS: 3/1/26 - 3/31/27	100-53-5450	Contract Professional Labor	100.00
121296	03/19/2026	DB2004520	03/01/2026	SUBSCRIPTION MANAGEMENT SVCS: 3/1/26 - 3/31/27	100-53-5450	Contract Professional Labor	15,000.00
Vendor 8927 - Debtbook Total:							15,100.00
Vendor: 9262 - DUDEK							
121297	03/19/2026	202507330	09/08/2025	WATER MASTER PLAN AND RATE STUDY: 7/26 - 8/22/25	500-40-5423	Engineering Services	1,650.00
Vendor 9262 - DUDEK Total:							1,650.00
Vendor: 1774 - EARTH CONSULTANTS INTERNATIONAL, INC.							
121298	03/19/2026	4945	02/24/2026	PROFESSIONAL SVCS: GEOLOGIST	100-23530	Deposits-Community Develo	3,694.50
121298	03/19/2026	4945	02/24/2026	PROFESSIONAL SVCS: GEOLOGIST	100-23530	Deposits-Community Develo	738.90
121298	03/19/2026	4945	02/24/2026	PROFESSIONAL SVCS: GEOLOGIST	100-34-4600	Administrative Fee (CD)	-738.90
Vendor 1774 - EARTH CONSULTANTS INTERNATIONAL, INC. Total:							3,694.50
Vendor: 9277 - ERIKA SEGURA ROMERO							
121299	03/19/2026	ChC-552	02/26/2026	LIBRARY PROGRAM: SOUND BATH	100-81-5723	Event/Program Costs	375.00
Vendor 9277 - ERIKA SEGURA ROMERO Total:							375.00
Vendor: 1121 - EWING IRRIGATION PRODUCTS INC.							
121300	03/19/2026	29254521	03/09/2026	PUBLIC WORKS SUPPLIES	100-94-5740	General Supplies	51.75
Vendor 1121 - EWING IRRIGATION PRODUCTS INC. Total:							51.75
Vendor: 5121 - FERGUSON ENTERPRISES INC. #1350							
105420	03/19/2026	0070938	02/25/2026	WATER DEPT SUPPLIES	500-40-5740	General Supplies	2,963.25
105420	03/19/2026	6157719	02/23/2026	PUBLIC WORKS SUPPLIES	100-92-5740	General Supplies	105.69
Vendor 5121 - FERGUSON ENTERPRISES INC. #1350 Total:							3,068.94
Vendor: 5303 - FRONTIER							
DFT0016610	03/09/2026	4123-021126	02/11/2026	FRONTIER SVCS: FEB 2026	100-51-5511	Telephone/Internet	154.99
DFT0016611	03/10/2026	9765-021326	02/13/2026	FRONTIER SVCS: FEB 2026	100-51-5511	Telephone/Internet	116.87

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DFT0016613	03/16/2026	9331-021926	02/19/2026	FRONTIER SVCS: FEB 2026	100-51-5511	Telephone/Internet	946.07
DFT0016614	03/14/2026	1920-021726	02/17/2026	FRONTIER SVCS: FEB 2026	100-51-5511	Telephone/Internet	1,003.52
DFT0016615	03/14/2026	0842-021726	02/17/2026	FRONTIER SVCS: FEB 2026	100-51-5511	Telephone/Internet	519.32
DFT0016615	03/14/2026	0842-021726	02/17/2026	FRONTIER SVCS: FEB 2026	500-40-5511	Telephone/Data	2,062.32
DFT0016616	03/27/2026	1335-030226	03/02/2026	FRONTIER SVCS: MAR 2026	500-40-5511	Telephone/Data	1,722.46
DFT0016617	03/16/2026	02192026-PW	02/19/2026	FRONTIER SVCS: PW BULK - FEB 2026	100-51-5511	Telephone/Internet	202.75
DFT0016617	03/16/2026	02192026-PW	02/19/2026	FRONTIER SVCS: PW BULK - FEB 2026	500-40-5511	Telephone/Data	1,648.08
DFT0016618	03/12/2026	6025-021526	02/15/2026	FRONTIER SVCS: FEB 2026	100-51-5511	Telephone/Internet	772.64
DFT0016619	03/25/2026	9470-022826	02/28/2026	FRONTIER SVCS: FEB 2026	100-51-5511	Telephone/Internet	362.48
DFT0016621	03/23/2026	0259-022526	02/25/2026	FRONTIER SVCS: MAR 2026	100-74-5511	Telephone	530.00
DFT0016622	03/16/2026	02192026-PD	02/19/2026	FRONTIER SVCS: PD BULK - FEB 2026	100-51-5511	Telephone/Internet	3,573.18
DFT0016622	03/16/2026	02192026-PD	02/19/2026	FRONTIER SVCS: PD BULK - FEB 2026	100-74-5511	Telephone	702.42
DFT0016720	03/27/2026	1026-030226	03/02/2026	FRONTIER SVCS: MAR 2026	100-51-5511	Telephone/Internet	790.00
Vendor 5303 - FRONTIER Total:							15,107.10
Vendor: 10351 - GLORY DAYS SERVICE INC							
121301	03/19/2026	1005	02/18/2026	YOUTH SPORTS PHOTOS	100-83-5723	Event/Program Costs	166.86
Vendor 10351 - GLORY DAYS SERVICE INC Total:							166.86
Vendor: 9299 - GRACE ENVIRONMENTAL SERVICES, INC							
121302	03/19/2026	2137	01/31/2026	VALVE EXERCISING ON CALL: JAN 2026	500-40-5400	Contract Services - General	12,124.64
Vendor 9299 - GRACE ENVIRONMENTAL SERVICES, INC Total:							12,124.64
Vendor: 1194 - GRAINGER							
105421	03/19/2026	9823731311	02/26/2026	PUBLIC WORKS SUPPLIES	100-92-5740	General Supplies	351.50
Vendor 1194 - GRAINGER Total:							351.50
Vendor: 0225 - HACH COMPANY							
105422	03/19/2026	14905928	03/09/2026	WATER DEPT SUPPLIES	500-40-5721	Special Department Supplies	1,547.00
Vendor 0225 - HACH COMPANY Total:							1,547.00
Vendor: 8885 - ILLUSIONS BY ALLEN							
121303	03/19/2026	57863	03/09/2026	SPRING FEST: MAGIC SHOW	100-82-5723	Event/Program Costs	500.00
Vendor 8885 - ILLUSIONS BY ALLEN Total:							500.00
Vendor: 9877 - IMEG CONSULTANTS CORP							
121304	03/19/2026	25004980.00-5	02/17/2026	PROFESSIONAL SVCS: EMERGENCY GENERATOR	400-40-5896	Facilities Capital Improveme	2,304.62
Vendor 9877 - IMEG CONSULTANTS CORP Total:							2,304.62
Vendor: 8818 - INFINITY TECHNOLOGIES							
105423	03/19/2026	5042	02/10/2026	SOFTWARE LICENSING: JAN 2026	100-74-5570	Software Licensing & Suppor	10.00
105423	03/19/2026	5199	03/11/2026	IT SVCS: FEB 2026	100-52-5440	Technology Technical Service	9,250.00

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105423	03/19/2026	5199	03/11/2026	IT SVCS: FEB 2026	100-74-5440	IT Services	9,250.00
105423	03/19/2026	5200	03/11/2026	DATTO OFFICE 365: FEB 2026	100-52-5570	Software Licensing & Suppor	472.50
105423	03/19/2026	5207	03/11/2026	IT SVCS: NETWORK UPGRADES TO CITY HALL & PD	100-52-5840	Capital Outlay	6,690.00
Vendor 8818 - INFINITY TECHNOLOGIES Total:							25,672.50
Vendor: 6528 - INFOSEND, INC							
105424	03/19/2026	305804	02/28/2026	MAILING & PRINTING SVCS: FEB 2026	500-45-5720	Postage	1,825.62
Vendor 6528 - INFOSEND, INC Total:							1,825.62
Vendor: 9923 - INSIGHT ANALYTICS LLC BY CYNTHIA HAEBE							
121305	03/19/2026	25-0102	03/11/2026	CRIME ANALYST SERVICES	100-74-5420	Professional Services	9,600.00
Vendor 9923 - INSIGHT ANALYTICS LLC BY CYNTHIA HAEBE Total:							9,600.00
Vendor: 8644 - JOE MAR POLYGRAPH							
105425	03/19/2026	26-001-SHPD	03/06/2026	POLYGRAPH EXAM SVCS: 2/18 & 2/23/26	100-74-5400	Contract Services - General	500.00
Vendor 8644 - JOE MAR POLYGRAPH Total:							500.00
Vendor: 10395 - KELLY COSTELLO							
121306	03/19/2026	03192026	03/19/2026	REIMBURSEMENT DUE FOR 2024	100-21050	Accrued Liabilities Payable	198.30
Vendor 10395 - KELLY COSTELLO Total:							198.30
Vendor: 6293 - KIL CORPORATION							
121307	03/19/2026	10645	02/18/2026	PROFESSIONAL SVCS: AIR DUCT	100-92-5400	Contract Services - General	2,500.00
Vendor 6293 - KIL CORPORATION Total:							2,500.00
Vendor: 5518 - KIMBALL MIDWEST							
121308	03/19/2026	103942801	11/17/2025	VEHICLE SUPPLIES	601-40-5740	General Supplies	1,199.52
Vendor 5518 - KIMBALL MIDWEST Total:							1,199.52
Vendor: 10078 - KITCHELL/CEM INC							
121309	03/19/2026	131641	02/17/2026	AMPHITHEATER CM SVCS: 12/1/25 - 1/31/26	400-40-5896	Facilities Capital Improveme	20,276.50
Vendor 10078 - KITCHELL/CEM INC Total:							20,276.50
Vendor: 9900 - KORMEX CONSTRUCTION INC							
105426	03/19/2026	005	12/01/2026	WILLOW ST MEDIAN PROJEC	400-21150	Retention Payable	-450.00
105426	03/19/2026	005	12/01/2026	WILLOW ST MEDIAN PROJEC	400-40-5894	Street Capital Improvements	9,000.00
Vendor 9900 - KORMEX CONSTRUCTION INC Total:							8,550.00
Vendor: 8352 - KPFF, INC							
121310	03/19/2026	597719	02/10/2026	CONSTRUCTION SUPPORT SVCS: GUNDRY RESERVOIR	500-40-5840	Capital Outlay	5,468.50

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Payment Number	Payment Date	Payable Number	Payable Date	Description (Payable)	Account Number	Account Name	Amount
121310	03/19/2026	600801	03/06/2026	CONSTRUCTION SUPPORT SVCS: GUNDRY RESERVOIR	500-40-5840	Capital Outlay	10,895.00
Vendor 8352 - KPFF, INC Total:							16,363.50
Vendor: 8790 - L.N. CURTIS AND SONS							
121311	03/19/2026	INV1041046	02/20/2026	UNIFORMS	100-72-5730	Uniforms	807.28
121311	03/19/2026	INV1042299	02/25/2026	UNIFORMS	100-72-5730	Uniforms	1,365.60
Vendor 8790 - L.N. CURTIS AND SONS Total:							2,172.88
Vendor: 1545 - LOOMIS							
121312	03/19/2026	13918708	02/28/2026	ARMORED CAR SVCS: MAR 2026	100-51-5435	Banking Services	238.40
121312	03/19/2026	13918708	02/28/2026	ARMORED CAR SVCS: MAR 2026	500-45-5420	Professional Services	238.40
Vendor 1545 - LOOMIS Total:							476.80
Vendor: 9726 - MAGIC JUMP RENTALS INC							
121313	03/19/2026	440593	03/04/2026	SPRING FEST: JUMPERS	100-82-5723	Event/Program Costs	891.36
Vendor 9726 - MAGIC JUMP RENTALS INC Total:							891.36
Vendor: 0498 - MEARNS CONSULTING CORP							
105427	03/19/2026	26400-1701 Creston	03/09/2026	PROFESSIONAL SVCS: ENVIRONMENTAL CONSULTING	100-23530	Deposits-Community Develo	183.00
105427	03/19/2026	26400-1701 Creston	03/09/2026	PROFESSIONAL SVCS: ENVIRONMENTAL CONSULTING	100-23530	Deposits-Community Develo	915.00
105427	03/19/2026	26400-1701 Creston	03/09/2026	PROFESSIONAL SVCS: ENVIRONMENTAL CONSULTING	100-34-4600	Administrative Fee (CD)	-183.00
105427	03/19/2026	2640-2775 Walnut	02/20/2026	PROFESSIONAL SVCS: ENVIRONMENTAL CONSULTING	100-23530	Deposits-Community Develo	1,830.00
105427	03/19/2026	2640-2775 Walnut	02/20/2026	PROFESSIONAL SVCS: ENVIRONMENTAL CONSULTING	100-23530	Deposits-Community Develo	366.00
105427	03/19/2026	2640-2775 Walnut	02/20/2026	PROFESSIONAL SVCS: ENVIRONMENTAL CONSULTING	100-34-4600	Administrative Fee (CD)	-366.00
105427	03/19/2026	26500-1933 TEMPLE	03/09/2026	PROFESSIONAL SVCS: ENVIRONMENTAL CONSULTING	100-23530	Deposits-Community Develo	313.70
105427	03/19/2026	26500-1933 TEMPLE	03/09/2026	PROFESSIONAL SVCS: ENVIRONMENTAL CONSULTING	100-23530	Deposits-Community Develo	1,568.50
105427	03/19/2026	26500-1933 TEMPLE	03/09/2026	PROFESSIONAL SVCS: ENVIRONMENTAL CONSULTING	100-34-4600	Administrative Fee (CD)	-313.70

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105427	03/19/2026	26600-2375 LEWIS	03/09/2026	PROFESSIONAL SVCS: ENVIRONMENTAL CONSULTING	100-23530	Deposits-Community Develo	915.00
105427	03/19/2026	26600-2375 LEWIS	03/09/2026	PROFESSIONAL SVCS: ENVIRONMENTAL CONSULTING	100-23530	Deposits-Community Develo	183.00
105427	03/19/2026	26600-2375 LEWIS	03/09/2026	PROFESSIONAL SVCS: ENVIRONMENTAL CONSULTING	100-34-4600	Administrative Fee (CD)	-183.00
105427	03/19/2026	26700-2775 WALNUT	03/10/2026	PROFESSIONAL SVCS: ENVIRONMENTAL CONSULTING	100-23530	Deposits-Community Develo	61.00
105427	03/19/2026	26700-2775 WALNUT	03/10/2026	PROFESSIONAL SVCS: ENVIRONMENTAL CONSULTING	100-23530	Deposits-Community Develo	305.00
105427	03/19/2026	26700-2775 WALNUT	03/10/2026	PROFESSIONAL SVCS: ENVIRONMENTAL CONSULTING	100-34-4600	Administrative Fee (CD)	-61.00
105427	03/19/2026	26800-3241 Industry	03/10/2026	PROFESSIONAL SVCS: ENVIRONMENTAL CONSULTING	100-23530	Deposits-Community Develo	305.00
105427	03/19/2026	26800-3241 Industry	03/10/2026	PROFESSIONAL SVCS: ENVIRONMENTAL CONSULTING	100-23530	Deposits-Community Develo	61.00
105427	03/19/2026	26800-3241 Industry	03/10/2026	PROFESSIONAL SVCS: ENVIRONMENTAL CONSULTING	100-34-4600	Administrative Fee (CD)	-61.00
Vendor 0498 - MEARNS CONSULTING CORP Total:							5,838.50
Vendor: 5673 - MEDICO PROFESSIONAL LINEN SERVICE							
105428	03/19/2026	21396097	02/25/2026	SHPD SUPPLIES	100-75-5721	Special Department Supplies	118.91
105428	03/19/2026	21404270	03/11/2026	SHPD SUPPLIES	100-75-5721	Special Department Supplies	122.98
Vendor 5673 - MEDICO PROFESSIONAL LINEN SERVICE Total:							241.89
Vendor: 5364 - MEDIEVAL TIMES DINNER & TOURNAMENT							
121314	03/19/2026	45343035	03/05/2026	SUMMER CAMP YOUTH EXCURSION - 6/18/2026	100-83-5723	Event/Program Costs	2,947.28
Vendor 5364 - MEDIEVAL TIMES DINNER & TOURNAMENT Total:							2,947.28
Vendor: 5140 - MICHAEL BAKER INTERNATIONAL, INC.							
105429	03/19/2026	1277739	02/19/2026	CDBG: PROGRAM MANAGEMENT & LABOR COMPLIANCE SVCS	100-61-5400	Contract Services - General	467.50
105429	03/19/2026	1277739	02/19/2026	CDBG: PROGRAM MANAGEMENT & LABOR COMPLIANCE SVCS	100-82-5400	Contract Services - General	1,445.00
Vendor 5140 - MICHAEL BAKER INTERNATIONAL, INC. Total:							1,912.50

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Payment Number	Payment Date	Payable Number	Payable Date	Description (Payable)	Account Number	Account Name	Amount
Vendor: 9266 - MVP SECURITY SYSTEMS, INC							
121315	03/19/2026	3741	02/24/2026	ID CARD SUPPLIES	100-46-5400	Contract Services - General	925.52
121315	03/19/2026	3741	02/24/2026	ID CARD SUPPLIES	100-74-5740	General Supplies	925.51
Vendor 9266 - MVP SECURITY SYSTEMS, INC Total:							1,851.03
Vendor: 0170 - OFFICE DEPOT							
105430	03/19/2026	458478124001	02/24/2026	OFFICE SUPPLIES: PD	100-74-5740	General Supplies	123.93
105430	03/19/2026	458711994001	03/09/2026	OFFICE SUPPLIES: FIN	100-53-5740	General Supplies	180.72
105430	03/19/2026	459213659001	02/23/2026	OFFICE SUPPLIES: SHARED	100-51-5710	Office Supplies	98.93
105430	03/19/2026	459419584001	02/24/2026	OFFICE SUPPLIES: PRL	100-82-5740	General Supplies	262.38
105430	03/19/2026	460512271001	02/27/2026	OFFICE SUPPLIES: PD	100-76-5740	General Supplies	108.56
105430	03/19/2026	460520337001	03/02/2026	OFFICE SUPPLIES: PD	100-76-5740	General Supplies	189.94
Vendor 0170 - OFFICE DEPOT Total:							964.46
Vendor: 1874 - OLLIE GEORGE CIGLIANO							
121316	03/19/2026	0000083	01/19/2026	LIBRARY: WOMEN'S WELLNESS PROGRAM	100-81-5723	Event/Program Costs	400.00
121316	03/19/2026	0000085	01/19/2026	LIBRARY: WOMEN'S WELLNESS WORKSHOP	100-81-5723	Event/Program Costs	400.00
Vendor 1874 - OLLIE GEORGE CIGLIANO Total:							800.00
Vendor: 0294 - PARS							
105431	03/19/2026	59925	03/05/2026	PARS FEES: JAN 2026	100-51-5400	Contract Services - General	223.86
Vendor 0294 - PARS Total:							223.86
Vendor: 8405 - PETER JOSEPH BUCKNAM							
121317	03/19/2026	375-02.04	02/16/2026	2025 PAVEMENT MANAGEMENT PROGRAM	100-91-5423	Engineering Services	8,480.00
Vendor 8405 - PETER JOSEPH BUCKNAM Total:							8,480.00
Vendor: 4093 - PHOENIX GROUP INFORMATION SYSTEM							
121318	03/19/2026	1220251082	01/21/2026	ADMIN CITATION PROCESSING: DEC 2025	100-62-5400	Contract Services - General	595.00
Vendor 4093 - PHOENIX GROUP INFORMATION SYSTEM Total:							595.00
Vendor: 9625 - PLACEWORKS, INC							
121319	03/19/2026	CSHI-01.0 - 15	02/28/2026	PLACEWORKS - OSA STUDY: FEB 2026	100-47-5400	Contract Services - General	5,155.00
Vendor 9625 - PLACEWORKS, INC Total:							5,155.00
Vendor: 1866 - RCS INVESTIGATIONS & CONSULTING LLC							
121320	03/19/2026	7285	02/26/2026	CONTRACT BACKGROUND & INVESTIGATION SVCS	100-74-5400	Contract Services - General	4,850.00
Vendor 1866 - RCS INVESTIGATIONS & CONSULTING LLC Total:							4,850.00
Vendor: 0600 - RED WING SHOE STORE							
105432	03/19/2026	20260310013553	03/10/2026	BOOTS (2)	500-40-5730	Uniforms	600.00
Vendor 0600 - RED WING SHOE STORE Total:							600.00

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Payment Number	Payment Date	Payable Number	Payable Date	Description (Payable)	Account Number	Account Name	Amount	
Vendor: 5265 - REGIONAL TAP SERVICE CENTER								
121321	03/19/2026	6026914	02/28/2026	REDUCED BUS FARE: FEB 202	202-40-5671	Bus Fare Subsidy	24.00	
							Vendor 5265 - REGIONAL TAP SERVICE CENTER Total:	24.00
Vendor: 5266 - REPTACULAR ANIMALS								
121322	03/19/2026	6096	01/21/2026	SPRING FEST: PETTING ZOO	100-82-5723	Event/Program Costs	932.50	
							Vendor 5266 - REPTACULAR ANIMALS Total:	932.50
Vendor: 5524 - RESOURCE BUILDING MATERIALS								
121323	03/19/2026	4161397	02/27/2026	PUBLIC WORKS SUPPLIES: SANDBAGS	100-92-5740	General Supplies	1,219.65	
							Vendor 5524 - RESOURCE BUILDING MATERIALS Total:	1,219.65
Vendor: 1377 - ROADLINE PRODUCTS								
121324	03/19/2026	22323	01/07/2026	PUBLIC WORKS SUPPLIES	100-95-5740	General Supplies	296.89	
121324	03/19/2026	22395	01/21/2026	PUBLIC WORKS SUPPLIES	100-95-5740	General Supplies	1,481.50	
							Vendor 1377 - ROADLINE PRODUCTS Total:	1,778.39
Vendor: 9727 - ROBERT SASSAMAN III								
121325	03/19/2026	07072026	03/05/2026	SUMMER CAMP YOUTH EXCURSION 7/7/26	100-16000	Inventory & Prepayments	1,403.00	
							Vendor 9727 - ROBERT SASSAMAN III Total:	1,403.00
Vendor: 3019 - RPW SERVICES								
121326	03/19/2026	49266	02/24/2026	RODENT CONTROL: 1925 E 21ST ST - FEB 2026	100-94-5400	Contract Services - General	230.00	
							Vendor 3019 - RPW SERVICES Total:	230.00
Vendor: 8639 - RRM DESIGN GROUP, A CALIFORNIA CORPORATION								
105433	03/19/2026	3090-01-CU23-8	03/06/2026	PROFESSIONAL SVCS: CITY HALL RENOVATION - FEB 202	400-40-5896	Facilities Capital Improveme	710.75	
							Vendor 8639 - RRM DESIGN GROUP, A CALIFORNIA CORPORATION Total:	710.75
Vendor: 1816 - RUIZ CONCRETE AND PAVING, INC.								
121283	03/11/2026	10682-01	02/03/2026	FY 25-26 SIDEWALK REPAIR	400-40-5894	Street Capital Improvements	29,750.25	
121283	03/11/2026	10682-01	02/03/2026	FY 25-26 SIDEWALK REPAIR	400-40-5894	Street Capital Improvements	4,806.00	
							Vendor 1816 - RUIZ CONCRETE AND PAVING, INC. Total:	34,556.25
Vendor: 0992 - RUSSELL ROBINETT								
105434	03/19/2026	03192026	03/19/2026	RENT PAYMENTS: APR 2026	100-47-5551	Rental of Land & Buildings Ex	955.25	
105434	03/19/2026	03192026	03/19/2026	RENT PAYMENTS: APR 2026	100-47-5551	Rental of Land & Buildings Ex	956.83	
105434	03/19/2026	03192026	03/19/2026	RENT PAYMENTS: APR 2026	100-47-5551	Rental of Land & Buildings Ex	958.00	
105434	03/19/2026	03192026	03/19/2026	RENT PAYMENTS: APR 2026	100-47-5551	Rental of Land & Buildings Ex	671.67	
105434	03/19/2026	03192026	03/19/2026	RENT PAYMENTS: APR 2026	100-47-5551	Rental of Land & Buildings Ex	1,313.42	
105434	03/19/2026	03192026	03/19/2026	RENT PAYMENTS: APR 2026	100-47-5551	Rental of Land & Buildings Ex	3,441.67	
105434	03/19/2026	03192026	03/19/2026	RENT PAYMENTS: APR 2026	100-47-5551	Rental of Land & Buildings Ex	3,681.67	
105434	03/19/2026	03192026	03/19/2026	RENT PAYMENTS: APR 2026	100-47-5551	Rental of Land & Buildings Ex	6,125.08	
105434	03/19/2026	03192026	03/19/2026	RENT PAYMENTS: APR 2026	100-47-5551	Rental of Land & Buildings Ex	23,441.67	
105434	03/19/2026	03192026	03/19/2026	RENT PAYMENTS: APR 2026	100-47-5551	Rental of Land & Buildings Ex	642.33	

Warrant Register							Payment Dates: 3/7/2026 - 3/27/2026
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105434	03/19/2026	03192026	03/19/2026	RENT PAYMENTS: APR 2026	100-47-5551	Rental of Land & Buildings Ex	716.42
Vendor 0992 - RUSSELL ROBINETT Total:							42,904.01
Vendor: 1606 - SAFETY MANAGEMENT SYSTEMS							
121327	03/19/2026	8967	03/03/2026	TRAINING - 24 HR HAZWOPE	500-40-5320	Travel & Training	275.00
Vendor 1606 - SAFETY MANAGEMENT SYSTEMS Total:							275.00
Vendor: 8182 - SECRETARY OF STATE							
121284	03/11/2026	03092026	03/09/2026	NOTARY EXAM & APP PROCESSING FEE	100-74-5320	Travel & Training	40.00
Vendor 8182 - SECRETARY OF STATE Total:							40.00
Vendor: 0446 - SIGNAL HILL EMPLOYEES ASSOC							
105403	03/12/2026	INV0016983	03/12/2026	Signal Hill Employees Assn	100-21555	SHEA Union Dues Deduction	990.00
105445	03/26/2026	INV0017147	03/26/2026	Signal Hill Employees Assn	100-21555	SHEA Union Dues Deduction	990.00
Vendor 0446 - SIGNAL HILL EMPLOYEES ASSOC Total:							1,980.00
Vendor: 0447 - SIGNAL HILL POLICE OFFICERS							
105404	03/12/2026	INV0016981	03/12/2026	Police Officer Assn Dues	100-21550	POA Union Dues Deductions	1,512.00
105446	03/26/2026	INV0017145	03/26/2026	Police Officer Assn Dues	100-21550	POA Union Dues Deductions	1,512.00
Vendor 0447 - SIGNAL HILL POLICE OFFICERS Total:							3,024.00
Vendor: 4432 - SIGNAL HILL,CITY OF							
105405	03/12/2026	INV0016951	03/12/2026	Child Care	100-21538	Flex Spending Payable	458.34
105405	03/12/2026	INV0016952	03/12/2026	Flex Spending	100-21538	Flex Spending Payable	1,508.32
105447	03/26/2026	INV0017115	03/26/2026	Child Care	100-21538	Flex Spending Payable	458.34
105447	03/26/2026	INV0017116	03/26/2026	Flex Spending	100-21538	Flex Spending Payable	1,508.32
Vendor 4432 - SIGNAL HILL,CITY OF Total:							3,933.32
Vendor: 9592 - SOFFA ELECTRIC INC							
105435	03/19/2026	25-1529	01/26/2026	ON-CALL SVCS: SCADA INTEGRATION	500-40-5840	Capital Outlay	860.00
Vendor 9592 - SOFFA ELECTRIC INC Total:							860.00
Vendor: 1761 - SONSTRAY MACHINERY LLC							
121328	03/19/2026	PSO214100-1	02/11/2026	VEHICLE MAINT: BACKHOE	601-40-5721	Vehicle Supplies	327.22
121328	03/19/2026	PSO216115-1	02/17/2026	VEHICLE MAINT: BACKHOE	601-40-5721	Vehicle Supplies	44.11
121328	03/19/2026	SWO084896	01/09/2026	VEHICLE MAINT: BACKHOE	601-40-5721	Vehicle Supplies	1,642.20
Vendor 1761 - SONSTRAY MACHINERY LLC Total:							2,013.53
Vendor: 0464 - SOUTHERN CALIFORNIA EDISON							
DFT0016603	03/13/2026	03172026	03/17/2026	BULK ELECTRIC SVCS: FEB 2026	100-47-5512	Utility Services	2,440.51
DFT0016603	03/13/2026	03172026	03/17/2026	BULK ELECTRIC SVCS: FEB 2026	100-92-5512	Utility Services	12,526.62
DFT0016603	03/13/2026	03172026	03/17/2026	BULK ELECTRIC SVCS: FEB 2026	100-94-5512	Utility Services	64.40
DFT0016603	03/13/2026	03172026	03/17/2026	BULK ELECTRIC SVCS: FEB 2026	100-95-5510	Electricity	922.62

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DFT0016603	03/13/2026	03172026	03/17/2026	BULK ELECTRIC SVCS: FEB 2026	100-95-5512	Utility Services	109.15
DFT0016603	03/13/2026	03172026	03/17/2026	BULK ELECTRIC SVCS: FEB 2026	500-40-5512	Utility Services	2,487.98
DFT0016604	03/10/2026	02252026	02/25/2026	ELECTRIC SVCS: JAN 2026	100-13001	Accrued Accounts Receivabl	11.47
DFT0016604	03/10/2026	02252026	02/25/2026	ELECTRIC SVCS: JAN 2026	100-92-5512	Utility Services	10,760.34
DFT0016604	03/10/2026	02252026	02/25/2026	ELECTRIC SVCS: JAN 2026	100-94-5512	Utility Services	670.60
DFT0016604	03/10/2026	02252026	02/25/2026	ELECTRIC SVCS: JAN 2026	100-95-5510	Electricity	17,536.66
DFT0016604	03/10/2026	02252026	02/25/2026	ELECTRIC SVCS: JAN 2026	100-95-5512	Utility Services	1,471.03
DFT0016604	03/10/2026	02252026	02/25/2026	ELECTRIC SVCS: JAN 2026	260-40-5512	Utility Services	33.47
DFT0016604	03/10/2026	02252026	02/25/2026	ELECTRIC SVCS: JAN 2026	500-40-5512	Utility Services	3,614.48
Vendor 0464 - SOUTHERN CALIFORNIA EDISON Total:							52,649.33
Vendor: 8578 - SOUTHERN CALIFORNIA PERMANENTE MEDICAL GROUP							
121329	03/19/2026	02132026	02/13/2026	OCCUPATIONAL HEALTH & SAFETY SVCS	100-46-5425	Medical Services	469.00
Vendor 8578 - SOUTHERN CALIFORNIA PERMANENTE MEDICAL GROUP Total:							469.00
Vendor: 10084 - SPOT LIGHTING SUPPLIES INC							
121330	03/19/2026	663096	02/26/2026	PUBLIC WORKS SUPPLIES	100-92-5740	General Supplies	256.36
Vendor 10084 - SPOT LIGHTING SUPPLIES INC Total:							256.36
Vendor: 5227 - STUDIO SPECTRUM							
105436	03/19/2026	193446	03/01/2026	CITY COUNCIL PRODUCTION SVCS: FEB 2026	100-43-5400	Contract Services - General	1,650.00
Vendor 5227 - STUDIO SPECTRUM Total:							1,650.00
Vendor: 0554 - SUSAN SAXE-CLIFFORD PH.D							
121331	03/19/2026	26-0305-11	03/05/2026	PSYCHOLOGICAL EVAL: PO APPLICANT	100-74-5400	Contract Services - General	450.00
Vendor 0554 - SUSAN SAXE-CLIFFORD PH.D Total:							450.00
Vendor: 5408 - THE PITTSBURGH PAINTS CO							
121332	03/19/2026	807320002900	02/27/2026	UNIFORMS	100-95-5721	Special Dept Supplies-Graffiti	854.34
Vendor 5408 - THE PITTSBURGH PAINTS CO Total:							854.34
Vendor: 9795 - THIRTIETH STREET ARCHITECTS, INC							
105437	03/19/2026	03012026	03/01/2026	DESIGN SVCS: CITY HALL WINDOW RENO - 2/1 - 2/9/2	400-40-5896	Facilities Capital Improveme	2,500.00
Vendor 9795 - THIRTIETH STREET ARCHITECTS, INC Total:							2,500.00
Vendor: 9866 - TURBO DATA SYSTEMS, INC							
121333	03/19/2026	47981	03/04/2026	PARKING CITATION SUPPLIES	100-76-5740	General Supplies	342.55
Vendor 9866 - TURBO DATA SYSTEMS, INC Total:							342.55
Vendor: 1088 - U.S. ARMOR CORPORATION							
105438	03/19/2026	51999	03/06/2026	UNIFORMS	100-72-5730	Uniforms	1,005.61
Vendor 1088 - U.S. ARMOR CORPORATION Total:							1,005.61

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Payment Number	Payment Date	Payable Number	Payable Date	Description (Payable)	Account Number	Account Name	Amount
Vendor: 6826 - U.S. BANK - INVESTMENTS							
105439	03/19/2026	8051570	01/23/2026	LIBRARY BONDS TRUSTEE ADMIN FEES: 1/1/26- 12/31/26	100-51-5435	Banking Services	2,425.00
Vendor 6826 - U.S. BANK - INVESTMENTS Total:							2,425.00
Vendor: 0801 - U.S. BANK - PARS							
105406	03/12/2026	INV0016961	03/12/2026	PARS Contributions	100-21514	Part-time Employee PARS Pa	1,713.86
105448	03/26/2026	INV0017125	03/26/2026	PARS Contributions	100-21514	Part-time Employee PARS Pa	1,918.82
Vendor 0801 - U.S. BANK - PARS Total:							3,632.68
Vendor: 0122 - ULINE							
121334	03/19/2026	204733977	02/26/2026	PUBLIC WORKS SUPPLIES	100-92-5740	General Supplies	317.19
Vendor 0122 - ULINE Total:							317.19
Vendor: 0497 - UNDERGROUND SERVICE ALERT							
121335	03/19/2026	220260699	03/01/2026	MONTHLY DATABASE MAINT: MAR 2026	500-40-5400	Contract Services - General	143.30
121335	03/19/2026	25-263012	03/01/2026	CA STATE REGULATORY COSTS: MAR 2026	500-40-5400	Contract Services - General	54.59
Vendor 0497 - UNDERGROUND SERVICE ALERT Total:							197.89
Vendor: 5452 - US TREASURY							
DFT0016537	03/12/2026	INV0016917	03/12/2026	Social Security	100-21510	FICA Taxes Payable	144.64
DFT0016538	03/12/2026	INV0016918	03/12/2026	Medicare	100-21511	Medicare Taxes Payable	269.04
DFT0016540	03/12/2026	INV0016920	03/12/2026	Federal Income Tax Withholding	100-21512	US Withholding Taxes Payabl	1,442.90
DFT0016598	03/12/2026	INV0016989	03/12/2026	Social Security	100-21510	FICA Taxes Payable	33,342.56
DFT0016599	03/12/2026	INV0016990	03/12/2026	Medicare	100-21511	Medicare Taxes Payable	14,586.76
DFT0016601	03/12/2026	INV0016992	03/12/2026	Federal Income Tax Withholding	100-21512	US Withholding Taxes Payabl	54,294.54
DFT0016684	03/26/2026	INV0017153	03/26/2026	Social Security	100-21510	FICA Taxes Payable	34,375.28
DFT0016685	03/26/2026	INV0017154	03/26/2026	Medicare	100-21511	Medicare Taxes Payable	15,854.92
DFT0016687	03/26/2026	INV0017156	03/26/2026	Federal Income Tax Withholding	100-21512	US Withholding Taxes Payabl	63,317.76
DFT0016688	03/26/2026	INV0017157	03/26/2026	Social Security	100-21510	FICA Taxes Payable	266.72
DFT0016689	03/26/2026	INV0017158	03/26/2026	Medicare	100-21511	Medicare Taxes Payable	62.38
DFT0016691	03/26/2026	INV0017160	03/26/2026	Federal Income Tax Withholding	100-21512	US Withholding Taxes Payabl	91.26
DFT0016692	03/26/2026	INV0017161	03/26/2026	Medicare	100-21511	Medicare Taxes Payable	216.68
DFT0016694	03/26/2026	INV0017163	03/26/2026	Federal Income Tax Withholding	100-21512	US Withholding Taxes Payabl	452.94
Vendor 5452 - US TREASURY Total:							218,718.38
Vendor: 8896 - VITAL RECORDS CONTROL							
105440	03/19/2026	6041654	02/28/2026	STORAGE FEES: MAR 2026	100-43-5420	Professional Services	241.44
105440	03/19/2026	6113003	02/28/2026	SHREDDING SVCS: FEB 2026	100-76-5400	Contract Services - General	631.21
Vendor 8896 - VITAL RECORDS CONTROL Total:							872.65

Warrant Register							Payment Dates: 3/7/2026 - 3/27/2026
Payment Number	Payment Date	Payable Number	Payable Date	Description (Payable)	Account Number	Account Name	Amount
Vendor: 5703 - VOYA 401A PLAN 664281							
DFT0016541	03/12/2026	INV0016922	03/12/2026	401A	100-21570	Deferred Compensation Ded	1,445.11
DFT0016542	03/12/2026	INV0016923	03/12/2026	401A%	100-21570	Deferred Compensation Ded	1,121.77
DFT0016627	03/26/2026	INV0017085	03/26/2026	401A	100-21570	Deferred Compensation Ded	1,445.11
DFT0016628	03/26/2026	INV0017086	03/26/2026	401A%	100-21570	Deferred Compensation Ded	1,121.77
Vendor 5703 - VOYA 401A PLAN 664281 Total:							5,133.76
Vendor: 5704 - VOYA 457 PLAN 664280							
DFT0016543	03/12/2026	INV0016924	03/12/2026	457	100-21570	Deferred Compensation Ded	1,571.58
DFT0016544	03/12/2026	INV0016925	03/12/2026	457	100-21570	Deferred Compensation Ded	9,196.85
DFT0016545	03/12/2026	INV0016926	03/12/2026	457 Benefit	100-21570	Deferred Compensation Ded	10,048.84
DFT0016546	03/12/2026	INV0016927	03/12/2026	457	100-21570	Deferred Compensation Ded	500.00
DFT0016547	03/12/2026	INV0016928	03/12/2026	457 ROTH	100-21570	Deferred Compensation Ded	2,147.31
DFT0016548	03/12/2026	INV0016929	03/12/2026	457 ROTH	100-21570	Deferred Compensation Ded	213.41
DFT0016629	03/26/2026	INV0017087	03/26/2026	457	100-21570	Deferred Compensation Ded	1,587.19
DFT0016630	03/26/2026	INV0017088	03/26/2026	457	100-21570	Deferred Compensation Ded	9,196.85
DFT0016631	03/26/2026	INV0017089	03/26/2026	457 Benefit	100-21570	Deferred Compensation Ded	10,048.84
DFT0016632	03/26/2026	INV0017090	03/26/2026	457	100-21570	Deferred Compensation Ded	500.00
DFT0016633	03/26/2026	INV0017091	03/26/2026	457 ROTH	100-21570	Deferred Compensation Ded	2,147.31
DFT0016634	03/26/2026	INV0017092	03/26/2026	457 ROTH	100-21570	Deferred Compensation Ded	213.41
Vendor 5704 - VOYA 457 PLAN 664280 Total:							47,371.59
Vendor: 5161 - WECK LABORATORIES							
121336	03/19/2026	W6C0028	03/02/2026	WATER ANALYSIS	500-40-5400	Contract Services - General	280.00
121336	03/19/2026	W6C0574	03/09/2026	WATER ANALYSIS	500-40-5400	Contract Services - General	400.00
121336	03/19/2026	W6C0632	03/10/2026	WATER ANALYSIS	500-40-5400	Contract Services - General	300.00
121336	03/19/2026	W6C0633	03/10/2026	WATER ANALYSIS	500-40-5400	Contract Services - General	70.00
Vendor 5161 - WECK LABORATORIES Total:							1,050.00
Vendor: 5657 - Wells Fargo Bank, N.A. (114)							
DFT0016605	03/09/2026	02272026	02/27/2026	P-CARD DRAFT POSTING	100-16000	Inventory & Prepayments	54,896.83
Vendor 5657 - Wells Fargo Bank, N.A. (114) Total:							54,896.83
Vendor: 0010 - WEST COAST ARBORISTS INC							
105441	03/19/2026	240501	02/15/2026	TREE TRIMMING: 02/01 - 02/15/26	100-95-5531	Arborist Services	33,232.85
105441	03/19/2026	240502	02/15/2026	TREE TRIMMING: 02/01 - 02/15/26	100-95-5531	Arborist Services	1,238.00
Vendor 0010 - WEST COAST ARBORISTS INC Total:							34,470.85
Vendor: 5383 - WESTERN WATER WORKS SUPPLY COMPANY							
121337	03/19/2026	1278374-00	01/23/2026	WATER DEPT SUPPLIES: CL52 PIPES	500-40-5560	Repair & Maintenance Servic	50.19
121337	03/19/2026	1278374-00	01/23/2026	WATER DEPT SUPPLIES: CL52 PIPES	500-40-5560	Repair & Maintenance Servic	7,344.03
Vendor 5383 - WESTERN WATER WORKS SUPPLY COMPANY Total:							7,394.22

Warrant Register

Payment Dates: 3/7/2026 - 3/27/2026

Payment Number	Payment Date	Payable Number	Payable Date	Description (Payable)	Account Number	Account Name	Amount
Vendor: 8846 - ZONES, LLC 105442	03/19/2026	W11199160101	03/03/2026	IT SVCS - CSP/NCE OFFICE 365: ADDT'L USER	100-52-5725	Software	12.45
Vendor 8846 - ZONES, LLC Total:							<u>12.45</u>
Grand Total:							<u><u>1,589,670.17</u></u>

Report Summary

Fund Summary

Fund	Payment Amount
100 - General Fund	888,271.37
202 - Transportation	923.01
260 - Lighting and Landscape	419.38
400 - Capital Improvement	619,356.80
500 - Water Operations Fund	74,847.08
601 - Vehicle and Equipment	5,852.53
Grand Total:	1,589,670.17

Account Summary

Account Number	Account Name	Payment Amount
100-13001	Accrued Accounts Recei	237.06
100-16000	Inventory & Prepayment	138,717.44
100-21050	Accrued Liabilities Payab	218.30
100-21510	FICA Taxes Payable	68,129.20
100-21511	Medicare Taxes Payable	30,989.78
100-21512	US Withholding Taxes Pa	119,599.40
100-21513	State Withholding Taxes	49,493.62
100-21514	Part-time Employee PAR	3,632.68
100-21520	PERS - City Paid	92,607.90
100-21525	OPEB Employee Paid W/	13,055.86
100-21538	Flex Spending Payable	3,933.32
100-21550	POA Union Dues Deducti	3,024.00
100-21555	SHEA Union Dues Deduc	1,980.00
100-21570	Deferred Compensation	52,505.35
100-21580	CA State Reimbursemen	1,562.76
100-23530	Deposits-Community De	11,439.60
100-34-4600	Administrative Fee (CD)	-1,906.60
100-43-5400	Contract Services - Gene	1,650.00
100-43-5420	Professional Services	241.44
100-44-5330	Meetings	379.58
100-46-5400	Contract Services - Gene	925.52
100-46-5425	Medical Services	469.00
100-47-5400	Contract Services - Gene	5,155.00
100-47-5512	Utility Services	2,470.13
100-47-5551	Rental of Land & Buildin	42,904.01
100-51-5230	Retirement Contribution	-0.09
100-51-5400	Contract Services - Gene	223.86
100-51-5435	Banking Services	2,663.40
100-51-5511	Telephone/Internet	8,441.82
100-51-5710	Office Supplies	98.93

Account Summary

Account Number	Account Name	Payment Amount
100-52-5440	Technology Technical Ser	9,250.00
100-52-5570	Software Licensing & Su	472.50
100-52-5725	Software	12.45
100-52-5840	Capital Outlay	6,690.00
100-53-5450	Contract Professional La	15,100.00
100-53-5740	General Supplies	258.07
100-61-5400	Contract Services - Gene	467.50
100-62-5400	Contract Services - Gene	595.00
100-72-5400	Contract Services - Gene	3,858.40
100-72-5730	Uniforms	3,178.49
100-74-5320	Travel & Training	40.00
100-74-5400	Contract Services - Gene	17,062.24
100-74-5420	Professional Services	9,600.00
100-74-5440	IT Services	9,250.00
100-74-5511	Telephone	1,232.42
100-74-5540	Vehicle Maintenance	56.00
100-74-5570	Software Licensing & Su	10.00
100-74-5740	General Supplies	1,049.44
100-75-5721	Special Department Sup	241.89
100-76-5400	Contract Services - Gene	631.21
100-76-5740	General Supplies	641.05
100-81-5721	Special Department Sup	2,497.10
100-81-5723	Event/Program Costs	1,495.00
100-82-5400	Contract Services - Gene	1,445.00
100-82-5723	Event/Program Costs	4,127.86
100-82-5740	General Supplies	262.38
100-83-5723	Event/Program Costs	3,114.14
100-91-5423	Engineering Services	8,480.00
100-92-5400	Contract Services - Gene	4,180.00
100-92-5512	Utility Services	30,427.31
100-92-5521	Cleaning Services	21,521.00
100-92-5730	Uniforms	78.48
100-92-5740	General Supplies	3,106.18
100-94-5400	Contract Services - Gene	230.00
100-94-5512	Utility Services	15,363.47
100-94-5730	Uniforms	28.48
100-94-5740	General Supplies	51.75
100-95-5510	Electricity	18,459.28
100-95-5512	Utility Services	1,610.18
100-95-5531	Arborist Services	34,470.85
100-95-5721	Special Dept Supplies-Gr	854.34
100-95-5730	Uniforms	151.25

Account Summary

Account Number	Account Name	Payment Amount
100-95-5740	General Supplies	1,778.39
202-40-5671	Bus Fare Subsidy	24.00
202-40-5674	Dial-A-Taxi	899.01
260-40-5512	Utility Services	419.38
400-21150	Retention Payable	-29,018.75
400-40-5894	Street Capital Improvem	46,370.00
400-40-5896	Facilities Capital Improv	602,005.55
500-40-5320	Travel & Training	275.00
500-40-5400	Contract Services - Gene	26,128.03
500-40-5423	Engineering Services	4,050.00
500-40-5511	Telephone/Data	5,432.86
500-40-5512	Utility Services	6,942.48
500-40-5560	Repair & Maintenance S	7,394.22
500-40-5721	Special Department Sup	1,547.00
500-40-5730	Uniforms	826.72
500-40-5740	General Supplies	2,963.25
500-40-5840	Capital Outlay	17,223.50
500-45-5420	Professional Services	238.40
500-45-5720	Postage	1,825.62
601-40-5540	Vehicle Maintenance	2,170.41
601-40-5721	Vehicle Supplies	2,013.53
601-40-5730	Uniforms	15.78
601-40-5740	General Supplies	1,199.52
601-40-5754	Fuel Purchases	453.29
Grand Total:		1,589,670.17

Project Account Summary

Project Account Key	Payment Amount
None	906,743.52
6159	1,098.00
6174	1,882.20
6214	1,098.00
6227	4,433.40
6237	366.00
6238	2,562.00
800	2,773.86
806	166.86
814	2,947.28
90.19004.LBR.111	7,818.43
90.24013.CACG.281	571,375.00
90.24013.CCMR.119	20,507.50

Project Account Summary

Project Account Key	Payment Amount
90.24016.CIPR	2,304.62
90.25012.CIPG.240	2,813.75
90.26006.CIPR.113	9,000.00
90.26007.MSR.236	4,806.00
90.26007.RMRA.238	29,750.25
95.17014	860.00
95.23001	16,363.50
Grand Total:	1,589,670.17

Authorization Signatures

STAFF REPORT

Verify accuracy of the Warrant Register.

Dated

Finance Director

City Manager



CITY OF SIGNAL HILL

2175 Cherry Avenue • Signal Hill, California 90755-3799

STAFF REPORT

4/14/2026

AGENDA ITEM

**TO: HONORABLE MAYOR
AND MEMBERS OF THE CITY COUNCIL**

**FROM: CARLO TOMAINO
CITY MANAGER**

SUBJECT: APPROVAL OF MEETING MINUTES

Summary:

Regular Meeting of March 24, 2026.

Strategic Plan Goal(s):

Goal No. 5. High-Functioning Government: Strengthen internal communication, recruitment, retention, systems, and processes to increase the effectiveness and efficiency of City services.

Recommendation:

Approve the meeting minutes of the March 24, 2026 Regular City Council Meeting.



CITY OF SIGNAL HILL

2175 Cherry Avenue • Signal Hill, California 90755-3799

MINUTES OF A REGULAR CITY COUNCIL MEETING March 24, 2026

A Regular Meeting of the Signal Hill City Council was held in-person in the City Council Chamber on March 24, 2026.

(1) **CALL TO ORDER – 6:00 P.M.**

(2) **ROLL CALL**

PRESENT: MAYOR HANSEN
VICE MAYOR HONEYCUTT
COUNCIL MEMBER COPELAND
COUNCIL MEMBER WOODS
ABSENT: COUNCIL MEMBER JONES (excused)

(3) **CLOSED SESSION**

a. A CLOSED SESSION WAS HELD ON THE FOLLOWING MATTER:

CONFERENCE WITH REAL PROPERTY
NEGOTIATORS PURSUANT TO GOVERNMENT
CODE SECTION 54956.8

PROPERTY: APPROX. 59,916 SQ. FT. VACANT LOT, LOCATED WITHIN
THE BORDERS OF 2730 CHERRY AVENUE AND 2701 ST. LOUIS
AVENUE, SIGNAL HILL; ASSESSOR'S PARCEL NOS.: 7212-014-900,
7212-014-901, 7212-014-902, 7212-014-903, 7212-014-904, 7212-014-
905, 7212-014-906,
7212-014-907, 7212-014-908, 7212-014-909, 7212-014-910.

AGENCY-DESIGNATED NEGOTIATORS: MAYOR AND CITY MANAGER

NEGOTIATING PARTIES: CITY OF SIGNAL HILL, THE KENNEY COMPANY, RED MOUNTAIN GROUP AND THEIR AUTHORIZED AGENTS OR REPRESENTATIVES.

UNDER NEGOTIATION: PRICE AND TERMS OF PAYMENT

- b. A CLOSED SESSION WAS HELD ON THE FOLLOWING MATTER:

CONFERENCE WITH REAL PROPERTY NEGOTIATORS PURSUANT TO GOVERNMENT CODE SECTION 54956.8

PROPERTY: APPROXIMATELY 1.9 ACRES OF CITY-OWNED LAND LOCATED AT THE 2400 BLOCK OF GARDENA AVENUE; HERITAGE SQUARE CENTRAL BUSINESS DISTRICT SPECIFIC PLAN; APNS: 7214-005-900, 7214-005-901, 7214-005-902, 7214-005-903 AND 7214-005-904

AGENCY NEGOTIATORS: MAYOR AND CITY MANAGER

NEGOTIATING PARTIES: CITY OF SIGNAL HILL; AVANT REAL ESTATE; SIGNAL HILL PETROLEUM; AND THEIR AUTHORIZED AGENTS OR REPRESENTATIVES

UNDER NEGOTIATION: PRICE AND TERMS OF PAYMENT

(4) PUBLIC BUSINESS FROM THE FLOOR ON CLOSED SESSION ITEMS

There was no public business from the floor.

(5) RECESS TO CLOSED SESSION

The City Council recessed to Closed Session at 6:01 p.m.

(6) RECONVENE REGULAR MEETING – 7:00 P.M.

Mayor Hansen called the meeting to order at 7:00 p.m. City Clerk Perez called the Roll. Council Member Jones remained absent.

(7) PLEDGE OF ALLEGIANCE

Mayor Hansen led the Pledge of Allegiance

(8) CLOSED SESSION REPORT

City Attorney Richardson stated there was no reportable action.

(9) PUBLIC BUSINESS FROM THE FLOOR ON ITEMS NOT LISTED ON THE AGENDA (SPEAKERS WILL BE GIVEN THREE MINUTES FOR EACH DISTINCT ITEM)

A representative from the Friends of the Library announced the Spring Book Sale.

Ray Lawson, representing the United Brotherhood of Carpenters, Union Local 562, spoke regarding Tax Fraud Day, to bring awareness to fraud in the construction industry.

Ruben Menjares, representing the United Brotherhood of Carpenters, Union Local 562, spoke regarding Tax Fraud Day, to bring awareness to fraud in the construction industry.

(10) PRESENTATIONS

a. MAYOR'S MINUTE

The inaugural Mayor's Minute highlighted Spring Fest, the upcoming Signal Hill City Hall Ribbon Cutting, and the City's website Public Resources Page.

b. PRESENTATION - OUTSTANDING OLDER AMERICAN AWARD

Mayor Hansen presented Bozena Jaworski with the City's Outstanding Older American Award, highlighting Ms. Jaworski's contributions to the City. Ms. Jaworski provided remarks regarding the recognition.

c. PROCLAMATION RECOGNIZING HOMELESS SERVICES LIAISON ADRIANA LOPEZ FOR HER WORK ON HOMELESS PREVENTION EFFORTS IN SIGNAL HILL

Mayor Hansen presented Adriana Lopez, Homeless Services Liaison, with a Proclamation recognizing her work on Homeless Prevention efforts in the community.

(11) CITY MANAGER REPORTS

a. UPDATE ON THE CITY'S EFFORTS AND INITIATIVES TO DELIVER HOMELESS OUTREACH AND PREVENTION SERVICES

Adriana Lopez, Homeless Services Liaison, and Police Chief Brad Kenneally, presented a report on the status of homeless prevention efforts in the City. Chief Kenneally further highlighted the work of the City's Community Impact Officer (formerly Homeless Liaison Officer), Adrian Rayon.

The City Council expressed their appreciation for the ongoing efforts to reduce

homeless and assist the un-housed before receiving and filing the report.

b. **SOLE SOURCE PUBLIC WORKS PURCHASE AGREEMENT WITH AQUA-METRIC SALES COMPANY FOR THE AUTOMATED METER READING SYSTEM EQUIPMENT**

Acting Public Works Director Gabino Luna presented the staff report. Responding to Council inquiry, Mr. Luna reported that the data is collected via a process known as a “manual push”. A technician in the field will have a tablet connected to the system, and manually retrieve the data by pushing a button to generate the report. Representatives from Aqua-Metrics responded to Council inquiry to state that the data is transmitted on a proprietary 900 MHz frequency which will not generate interference with other radio transmissions in the area. Mr. Luna reported implementation should be complete in 6-8 months.

It was moved by COUNCIL MEMBER COPELAND and seconded by VICE MAYOR HONEYCUTT to: 1. Authorize the City Manager to enter into a Public Works Purchase Agreement with Aqua-Metric Sales Company, for a term of 150 calendar days in the amount of \$656,708.13, for the Automated Meter Reading System Equipment; and 2. Authorize the sole-source purchase of goods consistent with the findings required pursuant to Signal Hill Municipal Code section 3.20.120(3)(J).

The following vote resulted:

AYES:	MAYOR HANSEN VICE MAYOR HONEYCUTT COUNCIL MEMBER COPELAND COUNCIL MEMBER WOODS
NOES:	NONE
ABSENT:	COUNCIL MEMBER JONES
ABSTAIN:	NONE

(12) CONSENT CALENDAR

The following Consent Calendar items were routine and non-controversial. Items were acted upon by the Council at one time without discussion, unless removed from the Consent Calendar for separate action.

- a. **APPROVED PROFESSIONAL CONSULTANT SERVICES AGREEMENT WITH JOHN KENNEDY DBA ALASKA WATER PRODUCTS, INCORPORATED TO PROVIDE TEMPORARY WATER CHIEF DISTRIBUTION OPERATOR SERVICES AND ADOPTED RESOLUTION NO. 2026-03-6928 entitled: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, AMENDING THE ADOPTED BUDGET AND AUTHORIZING BUDGET APPROPRIATIONS FOR FISCAL YEAR 2025-26.**

City Council Minutes of a Regular Meeting
March 24, 2026
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- b. CONTRACT AMENDMENT REGISTER DATED MARCH 24, 2026
- c. SCHEDULE OF INVESTMENTS AND MONTHLY TRANSACTION REPORT
- d. WARRANT REGISTER PRESENTED MARCH 24, 2026
- e. APPROVAL OF MEETING MINUTES - MARCH 10, 2026 CITY COUNCIL MEETING

It was moved by COUNCIL MEMBER COPELAND and seconded by COUNCIL MEMBER WOODS to approve the Consent Calendar.

The following vote resulted:

AYES: MAYOR HANSEN
 VICE MAYOR HONEYCUTT
 COUNCIL MEMBER COPELAND
 COUNCIL MEMBER WOODS

NOES: NONE

ABSENT: COUNCIL MEMBER JONES

ABSTAIN: NONE

(13) COUNCIL AGENDA--NEW BUSINESS

COUNCIL MEMBER WOODS – No new business

COUNCIL MEMBER COPELAND – No new business

VICE MAYOR HONEYCUTT – Thanked the Police Department and Police Foundation for hosting a St. Patrick’s Day themed bingo luncheon for the Seniors. He further recognized Melissa Lynch of Signal Petroleum, who was recognized as the Woman of Distinction by Assemblymember Lowenthal.

MAYOR HANSEN

(14) ADJOURNMENT

It was moved by COUNCIL MEMBER WOODS and seconded by MAYOR HANSEN to adjourn tonight's meeting to the regular meeting of the City Council on Tuesday, April 14, 2026.

MAYOR HANSEN adjourned the meeting at 8:09 p.m.

MAYOR TINA HANSEN

Attest:

DARITZA PEREZ
CITY CLERK