



CITY OF SIGNAL HILL

2175 Cherry Avenue • Signal Hill, California 90755-3799

THE CITY OF SIGNAL HILL
WELCOMES YOU TO A REGULAR
DIVERSITY COALITION COMMITTEE MEETING
January 12, 2022

*** * * THIS MEETING WILL BE CONDUCTED PURSUANT TO THE PROVISIONS OF GOVERNMENT CODE SECTION 54953 (AS AMENDED BY AB 361) WHICH AUTHORIZES TELECONFERENCED MEETINGS UNDER THE BROWN ACT DURING CERTAIN PROCLAIMED STATES OF EMERGENCY. THE GOVERNOR OF CALIFORNIA PROCLAIMED A STATE OF EMERGENCY RELATED TO COVID-19 ON MARCH 4, 2020. THIS TELECONFERENCED MEETING IS NECESSARY SO THAT THE CITY CAN CONDUCT ESSENTIAL BUSINESS AND IS PERMITTED UNDER GOVERNMENT CODE 54953 IN ORDER TO PROTECT PUBLIC HEALTH AND SAFETY OF ATTENDEES. * * ***

Consistent with Government Code Section 54953, this Diversity Coalition Committee Meeting will be held via video/teleconference only and will not be physically open to the public. Committee Members and staff will teleconference into the meeting by audio and/or video. The meeting will be conducted via Zoom.

In order to minimize the spread of the COVID-19 virus, this will be a virtual meeting.

To listen to the meeting live at 6:00 p.m.:

- Call (408) 638-0968 (audio only) and enter meeting ID 894-0688-1228, press # when prompted to provide participant ID, and enter passcode: 738079. If you would like to make a public comment, please notify the meeting host by pressing *9 on the telephone keypad.

To view and participate live at 6:00 p.m.:

- Visit <https://zoom.us/> on your desktop computer or laptop, click on “Join a Meeting”, and enter meeting ID 894-0688-1228 and passcode: 738079.
- If you are using a smart phone, download the app from the app store and enter meeting ID 894-0688-1228 and passcode: 738079.
- Please note that you will be placed in a “listen only” mode and your video feed will not be shared with the Committee or public. If you would like to make a public comment, please notify the meeting host by raising your virtual hand (see hand icon at bottom of screen) and you will be invited to speak when the Committee is taking public

comments. Please do not simultaneously use a microphone through Zoom and a cellphone/telephone. That combination results in audio problems for all participants.

- To make a general public comment or comment on a specific agenda item, you may also submit your comment, limited to 250 words or less, to cityclerk@cityofsignalhill.org no later than 5:00 p.m. on Wednesday, January 12 and your comment will be read into the record.
- The City is not responsible for meeting disruptions or technical difficulties; however, if you are disconnected, please repeat the steps above.

The City of Signal Hill thanks you in advance for taking all precautions to prevent spreading the COVID-19 virus.

The City of Signal Hill appreciates your attendance. Citizen interest provides the Diversity Coalition Committee with valuable information regarding issues of the community. Meetings are held the second and fourth Wednesdays of each month. Meetings will commence at 6:00 p.m. There is a public comment period at the beginning of the regular meeting, as well as the opportunity to comment on each agenda item as it arises. Any meeting may be adjourned to a time and place stated in the order of adjournment.

The agenda is posted 72 hours prior to each meeting on the City's website and outside of City Hall and is available at each meeting. The agenda and related reports are available for review online at www.cityofsignalhill.org.

During the meeting, the Facilitator presents agenda items for Committee consideration. The public is allowed to address the Committee on all agenda items. The Facilitator may take agenda items out of order and will announce when the period for public comment is open on each agenda item. The public may speak to the Committee on items that are not listed on the agenda. This public comment period will be held at the beginning of the public portion of the meeting. Please direct your comments or questions to the Facilitator.

Diversity Coalition Committee Members receive no compensation.

(1) CALL TO ORDER – 6:00 P.M.

(2) ROLL CALL

Committee Members:

SAMONA MICHELLE CALDWELL

PAM DUTCH HUGHES

KIA N. GAINES

HARSHAN JEYAKUMAR

HARVEY JONES

DIANA PHILLIPS

LUPE REYES

TODD SAHARA

JON-STEPHEN C. SCOTT

KENYETTA SUGGARS

CHRISTOPHER WILSON

LISA WONG

(3) PLEDGE OF ALLEGIANCE

(4) PUBLIC BUSINESS FROM THE FLOOR ON ITEMS NOT LISTED ON THIS AGENDA

(5) DISCUSSION ITEM(S)

a. COMMUNITY SURVEY UPDATE

Summary:

The Committee will review the community survey status report provided by Timothy McLarney, President of True North Research Inc.:

Finalize Questionnaire: November, 2021

Prepare & Finalize Invitations (Mailed, Email & Text): December 1-7, 2021

Language Translation: December 8-14, 2021

Programming (CATI & Online): December 15-23, 2021

Launch invitations: January 6-14, 2022

Data Collection: January 7-31, 2022

Data Processing: February 1-10, 2022

Topline Summary: February 11, 2022

Full Report: February 23, 2022

Recommendation:

Receive and file.

b. REGULAR UPDATES FROM POLICE DEPARTMENT TO CITY COUNCIL

Summary:

Evaluate the importance of regular report of police actions and activities and discuss possible recommendations for consistent reporting of police activities to City Council.

Recommendation:

Provide recommendations for consistent reporting of police activities to City Council.

(6) SUBCOMMITTEE UPDATES

a. EDUCATION

Subcommittee Update.

b. FACILITATION

Subcommittee Update.

c. CONTINUOUS IMPROVEMENT

Subcommittee Update.

(7) **CONSENT CALENDAR**

The following Consent Calendar items are expected to be routine and non-controversial. Items will be acted upon by the Committee at one time without discussion. Any item may be removed by a Committee or member of the audience for discussion.

a. MINUTES OF THE FOLLOWING MEETING

Summary:

Regular Meeting of December 8, 2021.

Recommendation:

Approve.

(8) **COMMITTEE NEW BUSINESS**

(9) **ADJOURNMENT**

Tonight's meeting will be adjourned to the next regular meeting of the Diversity Coalition Committee to be held on Wednesday, January 26, 2022 via video and teleconference. Instructions to participate in the meeting will be provided on the meeting agenda.

CITIZEN PARTICIPATION

If you need special assistance beyond what is normally provided to participate in meetings, the City will attempt to accommodate you in every reasonable manner. Please call the City Clerk's office at (562) 989-7305 at least 48 hours prior to the meeting to inform us of your particular needs to determine if accommodation is feasible.



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STAFF REPORT

1/12/2022

AGENDA ITEM

TO: DIVERSITY COALITION COMMITTEE

**FROM: FRED ABDELNOUR
DIVERSITY COALITION COMMITTEE FACILITATOR**

SUBJECT: COMMUNITY SURVEY UPDATE

Summary:

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Finalize Questionnaire:	November, 2021
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1/12/2022

AGENDA ITEM

TO:

DIVERSITY COALITION COMMITTEE

FROM:

**FRED ABDELNOUR
DIVERSITY COALITION COMMITTEE FACILITATOR**

SUBJECT:

REGULAR UPDATES FROM POLICE DEPARTMENT TO CITY COUNCIL

Summary:

Evaluate the importance of regular report of police actions and activities and discuss possible recommendations for consistent reporting of police activities to City Council.

Recommendation:

Provide recommendations for consistent reporting of police activities to City Council.



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1/12/2022

AGENDA ITEM

TO:

DIVERSITY COALITION COMMITTEE

FROM:

**FRED ABDELNOUR
DIVERSITY COALITION COMMITTEE FACILITATOR**

SUBJECT:

MINUTES OF THE FOLLOWING MEETING

Summary:

Regular Meeting of December 8, 2021.

Recommendation:

Approve.

**A REGULAR MEETING OF THE CITY OF SIGNAL HILL
DIVERSITY COALITION COMMITTEE
December 8, 2021
6:00 P.M.**

A Regular Meeting of the Diversity Coalition Committee (DCC) was held via video/teleconference on December 8, 2021, pursuant to the provisions of Government Code Section 54953 (as amended by AB 361).

CALL TO ORDER

Facilitator Abdelnour called the meeting to order at 6:12 p.m.

ROLL CALL

Present: Samona Caldwell
Pam Dutch Hughes
Kia Gaines
Harshan Jeyakumar
Diana Phillips
Lupe Reyes
Todd Sahara
Jon-Stephen Scott
Christopher Wilson
Lisa Wong

Not Present: Steve Budhreja
Harvey Jones
Kenyetta Suggars

Facilitator: Fred Abdelnour

There was 0 member of the public in attendance.

PLEDGE OF ALLEGIANCE

PUBLIC BUSINESS FROM THE FLOOR

There was no public business from the floor.

DISCUSSION ITEMS

a. Community Survey Review and Discussion

A DCC Member asked if the DCC Members will be able to review the survey questions before they are finalized and sent out to the community.

The Facilitator reported that he will reach out to the City Manager to obtain a response to this request.

A DCC Member asked if the next steps are with True North Research, Inc. (True North) and their efforts to incorporate the feedback to the questions from the DCC Members.

The Facilitator shared that his understanding is that True North will incorporate the suggestions from the DCC into the survey questions and provide an update to the DCC.

A DCC Member asked if the DCC would be able to request that True North provide an update at the next DCC Meeting.

The Facilitator indicated that a request for True North to provide an update at the next DCC meeting will be submitted to the City Manager.

SUBCOMMITTEE UPDATES

a. Education

A DCC Member said that he would like to understand and research what other police departments are doing in training. He suggested that the interim Police Chief of Signal Hill Police Department (SHPD) provide some insight on training in his previous role as the Police Chief of City of Downey.

A DCC Member suggested the interim Police Chief participate in the second DCC meeting in January and provide some insight on experience with training of officers.

A DCC Member asked if the interim Police Chief would have any effect on the SHPD's policies and procedures and will he review and evaluate department policies on reasonable force and other procedures.

A DCC Member suggested that the DCC create a list of questions for the interim Police Chief to answer. Questions would include his perspective on reasonable force, handling of mentally challenged community members, diversity recruiting, officer's mental health, training, community outreach, complaint process and how complaints are adjudicated, how does he see the future of policing, when and by who are mental health evaluations conducted for the officers.

b. Facilitation

A DCC Member shared that there was a suicide of an officer reported by Long Beach Police Department a few weeks ago. It appears that officers may not express their mental obstacles and the effects those obstacles have on the officers.

A DCC Member shared that the armed forces do a mental evaluation when a service member returns from a tour of duty.

A DCC Member shared that police officers complete a physical evaluation to make sure they can do their job. There should be a mental checkup as well.

c. Continuous Improvement

A DCC Member shared it doesn't appear that the SHPD website has a list of trainings as required by SB 978. Who, at the City, handles the SHPD website?

A DCC Member shared that during his review of small city council agendas, there is an agenda item for police department updates on a regular basis. It is very important that the City Council is aware of their police department's activities and not only when there is an event that occurs. They should be asking questions about complaints, staffing, recruiting, training, etc. The DCC Member asked to agendize this item for discussion at the next DCC meeting.

CONSENT CALENDAR

a. Minutes of the Following Meeting

Regular Meeting of November 10, 2021

Recommendation: Approve.

It was moved by DCC Member Phillips and seconded by DCC Member Scott to approve the Consent Calendar.

The motion carried 10/0.

COMMITTEE NEW BUSINESS

A DCC Member shared that she missed the Parks Committee meeting and will provide additional information in the future.

A DCC Member asked about the attendance reporting. It appears two members have missed several meetings.

The Facilitator reported that two DCC Members, Member Budhraj and Member Jones, have missed several meetings.

A DCC Member asked that the Facilitator reach out to each member via email and ask them to see if they plan to participate.

A DCC Member shared that we have created a document outlining the attendance requirements and it is enforceable.

ADJOURNMENT

It was moved by DCC Member Scott and seconded by DCC Member Caldwell to adjourn the meeting.

Facilitator adjourned the meeting at 7:10 p.m. to the next regular meeting of the DCC to be held on Wednesday, January 12, 2022, at 6:00 p.m., via video/teleconference. Instructions to participate in the meeting will be provided on the meeting agenda. There will be no regular meeting of the Diversity Coalition Committee on Wednesday, December 22, 2021.

Facilitator