

**A REGULAR MEETING OF THE CITY OF SIGNAL HILL
DIVERSITY COALITION COMMITTEE**

April 7, 2025

6:00 P.M.

A Regular Meeting of the Diversity Coalition Committee (DCC) was held in-person in the Signal Hill Public Library on April 7, 2025.

(1) CALL TO ORDER

The chair called the meeting to order at 6:13 p.m.

(2) ROLL CALL

Present:

SAMONA MICHELLE CALDWELL
KERRY CASTILLO
PAM DUTCH HUGHES
MARY GONZALES
RICHARD HARRIS
HARSHAN JEYAKUMAR
DIANA PHILLIPS
LUPE REYES
LISA WONG

Absent:

JENNIFER ARZATE
CHARISMA JUSTIS
GEGE LOPEZ
TODD SAHARA

City Representatives:

ALFA LOPEZ, ASSISTANT TO THE CITY MANAGER/ECONOMIC DEVELOPMENT
MANAGER

There were two members of the public in attendance:

JUANITA MATTHEWS, CO-FOUNDER, SPRING OF HOPE GRIEF CARE CENTER
CECILE HARRIS WALTERS

(3) PLEDGE OF ALLEGIANCE

(4) PUBLIC BUSINESS FROM THE FLOOR NOT LISTED ON THE AGENDA

Juanita Matthews introduced herself and provided an overview of Ron Settles Day. Ms. Matthews attended the meeting to meet with the DCC and discuss a potential idea to add a Ron Settles Day remembrance as part of the Diversity Breakfast.

DCC unanimously confirmed incorporating Ron Settles Day with the planned DCC Breakfast on June 3, 2025.

(5) CITY UPATE

City Staff introduced the revised draft flyer for the DCC Breakfast, with incorporated feedback from the March DCC meeting. Staff will revise the flyer to incorporate Ron Settles day.

(6) DISCUSSION ITEMS

6a. DCC STRATEGIC FRAMEWORK AND WORK PLAN DISCUSSIONS

Summary:

The DCC approved the initial work plan on October 7, 2024 (Attachment A). The key proposed changes are highlighted in the attached. (1) Advise the City Council and Staff on Opportunities for Continuous Improvement.; (2) Engage with Underserved and Underrepresented Communities; and (3) Educate and Celebrate. The DCC subcommittees will continue discussion of the work plan items. One of the goals for the DCC is to begin creating a priority list of work items through June 30, 2024, and to discuss a date to present the progress status of the Work Plan to City Council.

- (1). Advising Council and Staff on Opportunities for Continuous Improvement
 - 1. Prepare DCC Summary Document for Council Review & Commitment Renewal
 - 2. Request New City Proclamation Reaffirming Commitment to DEI
 - 3. Identify Underserved and Underrepresented Communities
 - 4. Establish a DCC Web Presence
- (2) Engage with Underserved and Underrepresented Communities
 - 1. Reimagining the park pop ups.

2. Develop communication.
3. Reaching to marginalized groups.

(3) Educate and Celebrate (in progress)

Recommendations:

- 1.) Subcommittees provide updates on their progress.
- 2.) Discuss next steps for the work plan Implementation.
- 3.) Discuss a proposed date to present the DCC's progress on the work plan to the City Council.

(7) CONSENT CALENDAR

7a. APPROVAL OF MEETING MINUTES

Review the Regular Meeting minutes of April 7, 2025.

Recommendation: Approved

(8) COMMITTEE NEW BUSINESS

(8) ADJOURNMENT

Staff adjourned the meeting at 7:45 P.M. to the next regular meeting of the DCC to be held on Monday, May 5, 2025, at 6:00 P.M., at the Signal Hill Public Library, Signal Hill.

APPROVED: _____
Assistant to the City Manager/Economic Development Manager