



CITY OF SIGNAL HILL

2175 Cherry Avenue • Signal Hill, California 90755-3799

THE CITY OF SIGNAL HILL
WELCOMES YOU TO A REGULAR
CITY COUNCIL MEETING
May 23, 2023

Meetings begin at 6:00 pm with the conduct of any business permitted to be conducted in closed session by the Brown Act (Government Code Section 54950, et seq.), if any, and with the public portion of the meeting beginning at 7:00 pm. There is a period for public comment on closed session matters at 6:00 pm prior to the closed session. In the event there is no business to be conducted in closed session, the regular meeting shall begin at 7:00 pm. There is a public comment period at the beginning of the regular meeting. Any person wishing to comment shall be allotted three minutes per distinct item. Any meeting may be adjourned to a time and place stated in the order of adjournment.

The agenda is posted 72 hours prior to each meeting on the City's website and outside of City Hall. The agenda and related reports are also available for review online at www.cityofsignalhill.org.

To view or listen to the meeting live at 7:00 p.m.:

- City of Signal Hill website at www.cityofsignalhill.org, select the City Council Meetings Link from the home page.
- Charter Spectrum Channel 3 or Frontier FiOS Channel 38.
- Call (408) 638-0968 (audio only) and enter meeting ID: 881-4793-6648, press # when prompted to provide participant ID, and enter passcode: 374778. If you would like to make a public comment, please notify the meeting host by pressing *9 on the telephone keypad.

To view and participate (closed session at 6:00 p.m. and regular meeting at 7:00 p.m.):

- In-person Participation: Council Chambers of City Hall, 2175 Cherry Avenue, Signal Hill, California.
- Remote Participation: Visit <https://zoom.us/j/88147936648> on your desktop computer or laptop and enter passcode: 374778; or
- Visit www.zoom.us on your desktop computer or laptop, click on "Join a Meeting", and enter meeting ID: 881-4793-6648 and passcode: 374778 when prompted; or
- Download the app from the app store if you are using a smart phone and enter meeting ID: 881-4793-6648 and passcode: 374778 when prompted.

- Please note that you will be placed in a “listen only” mode and your video feed will not be shared with the Council or public. If you would like to make a public comment, please notify the meeting host by raising your virtual hand (see hand icon at bottom of screen) and you will be invited to speak when the City Council is taking public comments. Please do not simultaneously use a microphone through Zoom and a cellphone/telephone. That combination results in audio problems for all participants.
- To make a general public comment or comment on a specific agenda item, you may also submit your comment, limited to 250 words or less, to the City Clerk at cityclerk@cityofsignalhill.org not later than 5:00 p.m. on Tuesday, May 23, 2023. Written comments will be provided electronically to City Council and attached to the meeting minutes. Written comments will not be read into the record.
- Please note that remote participation is offered as a public service and the City is not responsible for meeting disruptions or technical difficulties; however, if you are disconnected, please repeat the steps above. Submission of written comments or in-person participation will ensure that your comments are received.

City Council Members are compensated \$722.18 per month. City Clerk and City Treasurer are compensated \$438.22 per month.

(1) **CALL TO ORDER – 7:00 P.M.**

(2) **ROLL CALL**

MAYOR HANSEN
VICE MAYOR WOODS
COUNCIL MEMBER COPELAND
COUNCIL MEMBER JONES
COUNCIL MEMBER WILSON

(3) **PLEDGE OF ALLEGIANCE**

(4) **PUBLIC BUSINESS FROM THE FLOOR ON ITEMS NOT LISTED ON THE AGENDA (SPEAKERS WILL BE GIVEN THREE MINUTES FOR EACH DISTINCT ITEM)**

(5) **COMMUNITY ANNOUNCEMENTS**

(6) **PRESENTATIONS**

- a. ADMINISTRATION DEPARTMENT STAFF WILL INTRODUCE PATRICIA AHUMADA, HUMAN RESOURCES MANAGER.
- b. MAYOR HANSEN WILL PRESENT PROCLAMATIONS TO OUTGOING CIVIL SERVICE COMMISSIONER DARITZA GONZALEZ, PARKS AND RECREATION COMMISSIONER KATHERINE KIM, AND PLANNING COMMISSIONER ROSE RICHÁRD.
- c. THE COMMUNITY DEVELOPMENT DIRECTOR WILL THANK VOLUNTEERS AND SHARE RESULTS FROM THE MAYOR’S CLEAN-UP EVENT HELD ON APRIL 22, 2023.

- d. THE COMMUNITY DEVELOPMENT DIRECTOR AND SENIOR BUILDING INSPECTOR WILL MAKE A PRESENTATION CELEBRATING BUILDING SAFETY MONTH.
- e. THE COMMUNITY SERVICES DEPARTMENT WILL PROVIDE AN OVERVIEW OF THE PRELIMINARY PLANS TO COMMEMORATE THE CITY'S 100TH ANNIVERSARY IN 2024.
- f. THE COMMUNITY SERVICES DEPARTMENT WILL PROVIDE A PRESENTATION HIGHLIGHTING PROGRAMS THAT COMMEMORATE LGBTQ+ PRIDE MONTH.
- g. PUBLIC WORKS DEPARTMENT STAFF AND THE CITY'S DESIGN CONSULTANT, SWA CONSULTANTS, WILL PROVIDE A PROGRESS UPDATE FOR THE CITYWIDE MEDIAN LANDSCAPE AND IRRIGATION DESIGN PROJECT.

(7) **CITY MANAGER REPORTS**

- a. INTERVIEWS AND APPOINTMENT TO THE CIVIL SERVICE COMMISSION

Summary:

The City ran an open recruitment seeking residents interested in serving on the Civil Service Commission for an unexpired term through May 31, 2025. The City Council will conduct interviews of all qualifying candidates who applied for the Commission appointment. At the conclusion of the interviews, City Council will make the appointment to fill the vacant seat on the Civil Service Commission.

Recommendation:

Conduct interviews and make the appointment to the Civil Service Commission to fill one unexpired vacancy through May 31, 2025.

- b. RESOLUTIONS APPROVING THE ENGINEER'S REPORT AND DECLARING INTENTION TO LEVY AND COLLECT ASSESSMENTS FOR LANDSCAPE AND LIGHTING MAINTENANCE DISTRICT NO. 1 (LLMD) FOR FISCAL YEAR (FY) 2023-24

Summary:

The Landscape and Lighting Maintenance District (LLMD) was formed in 1992 to pay for the maintenance of common landscaped areas within the California Crown Tract, located south of East Hill Street, north of East 19th Street, west of Temple Avenue, and east of North Orizaba Way. Annually, the City Council must initiate proceedings to renew the levy and collection of special assessments for the LLMD. The proposed resolution declares the City Council's intention to levy and collect the proposed assessments, approve the Engineer's Report, and set the Public Hearing for June 13, 2023. The total proposed assessment for all lots for FY 2023-24 is \$93,150. The proposed annual assessment for basic lots is \$941.70, representing a ten percent increase of

\$85.61. The proposed annual assessment for landscape easement lots is \$1,264.68, representing a ten percent increase of \$114.97. The property owners approved the proposed assessments within the LLMD through the last Proposition 218 (Proposition 218) hearing that occurred on June 14, 2022.

Recommendations:

1. Set the Public Hearing for June 13, 2023.
2. Authorize the use of fund balance or reserves from previous years from LLMD accounts for special projects, as approved by the Public Works Director in accordance with the City's Purchasing Policy.
3. Adopt a resolution, entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, INITIATING PROCEEDINGS TO LEVY AND COLLECT ASSESSMENTS FOR FISCAL YEAR 2023-2024 WITHIN AN EXISTING LANDSCAPING AND LIGHTING DISTRICT PURSUANT TO THE LANDSCAPING AND LIGHTING MAINTENANCE ACT OF 1972, APPOINTING THE ENGINEER OF WORK, AND ORDERING THE PREPARATION OF THE ENGINEER'S REPORT

4. Adopt a resolution, entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, DECLARING ITS INTENTION TO LEVY AND COLLECT ASSESSMENTS FOR LANDSCAPE AND LIGHTING MAINTENANCE DISTRICT NO. 1 FOR FISCAL YEAR 2023-24 AND APPROVING THE ENGINEER'S REPORT

(8) CONSENT CALENDAR

The following Consent Calendar items are expected to be routine and non-controversial. Items will be acted upon by the Council at one time without discussion. Any item may be removed by a Council Member for discussion.

- a. REJECT ALL BIDS FOR THE 33RD STREET WATER MAIN REPLACEMENT PROJECT (PROJECT NO. 95.22003), AND RE-BID THE PROJECT

Summary:

Staff is proposing to reject all bids and re-bid the 33rd Street Water Main Replacement Project (Project No. 95.22003) (the "Project"). The scope of work for the Project includes the replacement of approximately 2,639 linear feet of existing cast iron water main in place with approximately 1,345 linear feet of 12-inch diameter ductile iron water main and approximately 1,294 linear feet of 16-inch diameter ductile iron water main, located on East 33rd Street between California Avenue and Walnut Avenue in the City of Signal Hill. Staff is seeking City Council approval to reject all bids and authorize the rebidding of the Project.

Recommendation:

Authorize the Public Works Director to reject all bids received for the 33rd Street Water Main Replacement Project, pursuant to Section 4.5 of the City of Signal Hill Purchasing and Contracting Guidelines and authorize re-bidding of the Project.

b. SCHEDULE OF INVESTMENTS AND MONTHLY TRANSACTION REPORT

Summary:

The Schedule of Investments is a listing of all surplus funds invested for both the City and the Successor Agency to the former Signal Hill Redevelopment Agency as of the date shown on the report. The monthly transaction report provides the changes in investments for the prior month.

Recommendation:

Receive and file.

c. WARRANT REGISTER DATED MAY 23, 2023

Summary:

The Warrant Register is a listing of all general disbursements issued since the prior warrant register and warrants to be released upon City Council approval.

Recommendation:

Authorize payment of the Warrant Register dated May 23, 2023.

d. APPROVAL OF MEETING MINUTES

Summary:

Regular Meeting of May 9, 2023.

Recommendation:

Approve the meeting minutes.

(9) COUNCIL AGENDA--NEW BUSINESS

COUNCIL MEMBER WILSON
COUNCIL MEMBER JONES
COUNCIL MEMBER COPELAND
VICE MAYOR WOODS
MAYOR HANSEN

(10) ADJOURNMENT

Tonight's meeting will be adjourned to an adjourned regular meeting to conduct a Budget Workshop on Thursday, May 25, 2023, at 6:00 p.m. (hybrid meeting format, including in-person, and video and teleconference participation options). Instructions to participate in the meeting will be provided on the meeting agenda. The next regular meeting of the Signal Hill City Council will be held on Tuesday, June 13, 2023, at 7:00 p.m.

CITIZEN PARTICIPATION

Routine matters are handled most quickly and efficiently if contact is made with the City department directly concerned. However, if you would like to request that a matter be presented for City Council consideration, you may do so by writing to the City Council, City Clerk, or City Manager. The deadline for agenda items is 12 noon on the Tuesday preceding the Council and Agency meetings. The complete agenda, including back up materials is available on the City website on the Friday preceding the meeting.

If you need special assistance beyond what is normally provided to participate in City meetings, the City will attempt to accommodate you in every reasonable manner. Please call the City Clerk's office at (562) 989-7305 at least 48 hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible.