



CITY OF SIGNAL HILL

2175 Cherry Avenue • Signal Hill, California 90755-3799

THE CITY OF SIGNAL HILL
WELCOMES YOU TO A REGULAR
CITY COUNCIL MEETING
May 23, 2023

Meetings begin at 6:00 pm with the conduct of any business permitted to be conducted in closed session by the Brown Act (Government Code Section 54950, et seq.), if any, and with the public portion of the meeting beginning at 7:00 pm. There is a period for public comment on closed session matters at 6:00 pm prior to the closed session. In the event there is no business to be conducted in closed session, the regular meeting shall begin at 7:00 pm. There is a public comment period at the beginning of the regular meeting. Any person wishing to comment shall be allotted three minutes per distinct item. Any meeting may be adjourned to a time and place stated in the order of adjournment.

The agenda is posted 72 hours prior to each meeting on the City's website and outside of City Hall. The agenda and related reports are also available for review online at www.cityofsignalhill.org.

To view or listen to the meeting live at 7:00 p.m.:

- City of Signal Hill website at www.cityofsignalhill.org, select the City Council Meetings Link from the home page.
- Charter Spectrum Channel 3 or Frontier FiOS Channel 38.
- Call (408) 638-0968 (audio only) and enter meeting ID: 881-4793-6648, press # when prompted to provide participant ID, and enter passcode: 374778. If you would like to make a public comment, please notify the meeting host by pressing *9 on the telephone keypad.

To view and participate (closed session at 6:00 p.m. and regular meeting at 7:00 p.m.):

- In-person Participation: Council Chambers of City Hall, 2175 Cherry Avenue, Signal Hill, California.
- Remote Participation: Visit <https://zoom.us/j/88147936648> on your desktop computer or laptop and enter passcode: 374778; or
- Visit www.zoom.us on your desktop computer or laptop, click on "Join a Meeting", and enter meeting ID: 881-4793-6648 and passcode: 374778 when prompted; or
- Download the app from the app store if you are using a smart phone and enter meeting ID: 881-4793-6648 and passcode: 374778 when prompted.

- Please note that you will be placed in a “listen only” mode and your video feed will not be shared with the Council or public. If you would like to make a public comment, please notify the meeting host by raising your virtual hand (see hand icon at bottom of screen) and you will be invited to speak when the City Council is taking public comments. Please do not simultaneously use a microphone through Zoom and a cellphone/telephone. That combination results in audio problems for all participants.
- To make a general public comment or comment on a specific agenda item, you may also submit your comment, limited to 250 words or less, to the City Clerk at cityclerk@cityofsignalhill.org not later than 5:00 p.m. on Tuesday, May 23, 2023. Written comments will be provided electronically to City Council and attached to the meeting minutes. Written comments will not be read into the record.
- Please note that remote participation is offered as a public service and the City is not responsible for meeting disruptions or technical difficulties; however, if you are disconnected, please repeat the steps above. Submission of written comments or in-person participation will ensure that your comments are received.

City Council Members are compensated \$722.18 per month. City Clerk and City Treasurer are compensated \$438.22 per month.

(1) **CALL TO ORDER – 7:00 P.M.**

(2) **ROLL CALL**

MAYOR HANSEN
VICE MAYOR WOODS
COUNCIL MEMBER COPELAND
COUNCIL MEMBER JONES
COUNCIL MEMBER WILSON

(3) **PLEDGE OF ALLEGIANCE**

(4) **PUBLIC BUSINESS FROM THE FLOOR ON ITEMS NOT LISTED ON THE AGENDA (SPEAKERS WILL BE GIVEN THREE MINUTES FOR EACH DISTINCT ITEM)**

(5) **COMMUNITY ANNOUNCEMENTS**

(6) **PRESENTATIONS**

- a. ADMINISTRATION DEPARTMENT STAFF WILL INTRODUCE PATRICIA AHUMADA, HUMAN RESOURCES MANAGER.
- b. MAYOR HANSEN WILL PRESENT PROCLAMATIONS TO OUTGOING CIVIL SERVICE COMMISSIONER DARITZA GONZALEZ, PARKS AND RECREATION COMMISSIONER KATHERINE KIM, AND PLANNING COMMISSIONER ROSE RICHÁRD.
- c. THE COMMUNITY DEVELOPMENT DIRECTOR WILL THANK VOLUNTEERS AND SHARE RESULTS FROM THE MAYOR’S CLEAN-UP EVENT HELD ON APRIL 22, 2023.

- d. THE COMMUNITY DEVELOPMENT DIRECTOR AND SENIOR BUILDING INSPECTOR WILL MAKE A PRESENTATION CELEBRATING BUILDING SAFETY MONTH.
- e. THE COMMUNITY SERVICES DEPARTMENT WILL PROVIDE AN OVERVIEW OF THE PRELIMINARY PLANS TO COMMEMORATE THE CITY'S 100TH ANNIVERSARY IN 2024.
- f. THE COMMUNITY SERVICES DEPARTMENT WILL PROVIDE A PRESENTATION HIGHLIGHTING PROGRAMS THAT COMMEMORATE LGBTQ+ PRIDE MONTH.
- g. PUBLIC WORKS DEPARTMENT STAFF AND THE CITY'S DESIGN CONSULTANT, SWA CONSULTANTS, WILL PROVIDE A PROGRESS UPDATE FOR THE CITYWIDE MEDIAN LANDSCAPE AND IRRIGATION DESIGN PROJECT.

(7) **CITY MANAGER REPORTS**

- a. INTERVIEWS AND APPOINTMENT TO THE CIVIL SERVICE COMMISSION

Summary:

The City ran an open recruitment seeking residents interested in serving on the Civil Service Commission for an unexpired term through May 31, 2025. The City Council will conduct interviews of all qualifying candidates who applied for the Commission appointment. At the conclusion of the interviews, City Council will make the appointment to fill the vacant seat on the Civil Service Commission.

Recommendation:

Conduct interviews and make the appointment to the Civil Service Commission to fill one unexpired vacancy through May 31, 2025.

- b. RESOLUTIONS APPROVING THE ENGINEER'S REPORT AND DECLARING INTENTION TO LEVY AND COLLECT ASSESSMENTS FOR LANDSCAPE AND LIGHTING MAINTENANCE DISTRICT NO. 1 (LLMD) FOR FISCAL YEAR (FY) 2023-24

Summary:

The Landscape and Lighting Maintenance District (LLMD) was formed in 1992 to pay for the maintenance of common landscaped areas within the California Crown Tract, located south of East Hill Street, north of East 19th Street, west of Temple Avenue, and east of North Orizaba Way. Annually, the City Council must initiate proceedings to renew the levy and collection of special assessments for the LLMD. The proposed resolution declares the City Council's intention to levy and collect the proposed assessments, approve the Engineer's Report, and set the Public Hearing for June 13, 2023. The total proposed assessment for all lots for FY 2023-24 is \$93,150. The proposed annual assessment for basic lots is \$941.70, representing a ten percent increase of

\$85.61. The proposed annual assessment for landscape easement lots is \$1,264.68, representing a ten percent increase of \$114.97. The property owners approved the proposed assessments within the LLMD through the last Proposition 218 (Proposition 218) hearing that occurred on June 14, 2022.

Recommendations:

1. Set the Public Hearing for June 13, 2023.
2. Authorize the use of fund balance or reserves from previous years from LLMD accounts for special projects, as approved by the Public Works Director in accordance with the City's Purchasing Policy.
3. Adopt a resolution, entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, INITIATING PROCEEDINGS TO LEVY AND COLLECT ASSESSMENTS FOR FISCAL YEAR 2023-2024 WITHIN AN EXISTING LANDSCAPING AND LIGHTING DISTRICT PURSUANT TO THE LANDSCAPING AND LIGHTING MAINTENANCE ACT OF 1972, APPOINTING THE ENGINEER OF WORK, AND ORDERING THE PREPARATION OF THE ENGINEER'S REPORT

4. Adopt a resolution, entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, DECLARING ITS INTENTION TO LEVY AND COLLECT ASSESSMENTS FOR LANDSCAPE AND LIGHTING MAINTENANCE DISTRICT NO. 1 FOR FISCAL YEAR 2023-24 AND APPROVING THE ENGINEER'S REPORT

(8) CONSENT CALENDAR

The following Consent Calendar items are expected to be routine and non-controversial. Items will be acted upon by the Council at one time without discussion. Any item may be removed by a Council Member for discussion.

- a. REJECT ALL BIDS FOR THE 33RD STREET WATER MAIN REPLACEMENT PROJECT (PROJECT NO. 95.22003), AND RE-BID THE PROJECT

Summary:

Staff is proposing to reject all bids and re-bid the 33rd Street Water Main Replacement Project (Project No. 95.22003) (the "Project"). The scope of work for the Project includes the replacement of approximately 2,639 linear feet of existing cast iron water main in place with approximately 1,345 linear feet of 12-inch diameter ductile iron water main and approximately 1,294 linear feet of 16-inch diameter ductile iron water main, located on East 33rd Street between California Avenue and Walnut Avenue in the City of Signal Hill. Staff is seeking City Council approval to reject all bids and authorize the rebidding of the Project.

Recommendation:

Authorize the Public Works Director to reject all bids received for the 33rd Street Water Main Replacement Project, pursuant to Section 4.5 of the City of Signal Hill Purchasing and Contracting Guidelines and authorize re-bidding of the Project.

b. SCHEDULE OF INVESTMENTS AND MONTHLY TRANSACTION REPORT

Summary:

The Schedule of Investments is a listing of all surplus funds invested for both the City and the Successor Agency to the former Signal Hill Redevelopment Agency as of the date shown on the report. The monthly transaction report provides the changes in investments for the prior month.

Recommendation:

Receive and file.

c. WARRANT REGISTER DATED MAY 23, 2023

Summary:

The Warrant Register is a listing of all general disbursements issued since the prior warrant register and warrants to be released upon City Council approval.

Recommendation:

Authorize payment of the Warrant Register dated May 23, 2023.

d. APPROVAL OF MEETING MINUTES

Summary:

Regular Meeting of May 9, 2023.

Recommendation:

Approve the meeting minutes.

(9) COUNCIL AGENDA--NEW BUSINESS

COUNCIL MEMBER WILSON
COUNCIL MEMBER JONES
COUNCIL MEMBER COPELAND
VICE MAYOR WOODS
MAYOR HANSEN

(10) ADJOURNMENT

Tonight's meeting will be adjourned to an adjourned regular meeting to conduct a Budget Workshop on Thursday, May 25, 2023, at 6:00 p.m. (hybrid meeting format, including in-person, and video and teleconference participation options). Instructions to participate in the meeting will be provided on the meeting agenda. The next regular meeting of the Signal Hill City Council will be held on Tuesday, June 13, 2023, at 7:00 p.m.

CITIZEN PARTICIPATION

Routine matters are handled most quickly and efficiently if contact is made with the City department directly concerned. However, if you would like to request that a matter be presented for City Council consideration, you may do so by writing to the City Council, City Clerk, or City Manager. The deadline for agenda items is 12 noon on the Tuesday preceding the Council and Agency meetings. The complete agenda, including back up materials is available on the City website on the Friday preceding the meeting.

If you need special assistance beyond what is normally provided to participate in City meetings, the City will attempt to accommodate you in every reasonable manner. Please call the City Clerk's office at (562) 989-7305 at least 48 hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible.



CITY OF SIGNAL HILL

2175 Cherry Avenue • Signal Hill, California 90755-3799

STAFF REPORT

5/23/2023

AGENDA ITEM

**TO: HONORABLE MAYOR
AND MEMBERS OF THE CITY COUNCIL**

**FROM: CARLO TOMAINO
CITY MANAGER**

**BY: GRISSEL CHAVEZ
DEPUTY CITY MANAGER**

SUBJECT: EMPLOYEE INTRODUCTION

Summary:

Administration Department staff will introduce Patricia Ahumada, Human Resources Manager.



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STAFF REPORT

5/23/2023

AGENDA ITEM

**TO: HONORABLE MAYOR
AND MEMBERS OF THE CITY COUNCIL**

**FROM: CARLO TOMAINO
CITY MANAGER**

SUBJECT: PRESENTATION

Summary:

Mayor Hansen will present proclamations to outgoing Civil Service Commissioner Daritza Gonzalez, Parks and Recreation Commissioner Katherine Kim, and Planning Commissioner Rose Richárd.



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STAFF REPORT

5/23/2023

AGENDA ITEM

**TO: HONORABLE MAYOR
AND MEMBERS OF THE CITY COUNCIL**

**FROM: CARLO TOMAINO
CITY MANAGER**

**BY: COLLEEN T. DOAN
COMMUNITY DEVELOPMENT DIRECTOR**

SUBJECT: PRESENTATION

Summary:

The Community Development Director will thank volunteers and share results from the Mayor's Clean-Up event held on April 22, 2023.



STAFF REPORT

5/23/2023

AGENDA ITEM

**TO: HONORABLE MAYOR
AND MEMBERS OF THE CITY COUNCIL**

**FROM: CARLO TOMAINO
CITY MANAGER**

**BY: COLLEEN T. DOAN
COMMUNITY DEVELOPMENT DIRECTOR**

SUBJECT: PRESENTATION

Summary:

The Community Development Director and Senior Building Inspector will make a presentation celebrating Building Safety Month.



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STAFF REPORT

5/23/2023

AGENDA ITEM

**TO: HONORABLE MAYOR
AND MEMBERS OF THE CITY COUNCIL**

**FROM: CARLO TOMAINO
CITY MANAGER**

**BY: YVETTE E. AGUILAR
COMMUNITY SERVICES DIRECTOR**

SUBJECT: PRESENTATION

Summary:

The Community Services Department will provide an overview of the preliminary plans to commemorate the City's 100th Anniversary in 2024.



STAFF REPORT

5/23/2023

AGENDA ITEM

**TO: HONORABLE MAYOR
AND MEMBERS OF THE CITY COUNCIL**

**FROM: CARLO TOMAINO
CITY MANAGER**

**BY: YVETTE E. AGUILAR
COMMUNITY SERVICES DIRECTOR**

SUBJECT: PRESENTATION

Summary:

The Community Services Department will provide a presentation highlighting programs that commemorate LGBTQ+ Pride Month.



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STAFF REPORT

5/23/2023

AGENDA ITEM

**TO: HONORABLE MAYOR
AND MEMBERS OF THE CITY COUNCIL**

**FROM: CARLO TOMAINO
CITY MANAGER**

**BY: THOMAS BEKELE
PUBLIC WORKS DIRECTOR**

SUBJECT: PRESENTATION

Summary:

Public Works Department Staff and the City's design consultant, SWA Consultants, will provide a progress update for the Citywide Median Landscape and Irrigation Design Project.



STAFF REPORT

5/23/2023

AGENDA ITEM

**TO: HONORABLE MAYOR
AND MEMBERS OF THE CITY COUNCIL**

**FROM: CARLO TOMANO
CITY MANAGER**

**BY: KIM BOLES
SENIOR DEPUTY CITY CLERK**

SUBJECT: INTERVIEWS AND APPOINTMENT TO THE CIVIL SERVICE COMMISSION

Summary:

The City ran an open recruitment seeking residents interested in serving on the Civil Service Commission for an unexpired term through May 31, 2025. The City Council will conduct interviews of all qualifying candidates who applied for the Commission appointment. At the conclusion of the interviews, City Council will make the appointment to fill the vacant seat on the Civil Service Commission.

Recommendation:

Conduct interviews and make the appointment to the Civil Service Commission to fill one unexpired vacancy through May 31, 2025.

Fiscal Impact:

There is no fiscal impact associated with the recommended action.

Strategic Plan Objective:

Goal No. 6: Promote a transparent and open government.

Background:

A biennial recruitment for City Commissions as defined in Article VI of the Signal Hill City Charter is conducted in the spring of odd-numbered years. Article VI of the City Charter specifies the criteria for appointment and terms, meetings, compensation, vacancies, and gives a general description of each Commission's powers and duties. At its meeting of April 29, 2021, the City Council appointed Daritza

Gonzalez as a Civil Service Commissioner with a term expiring on May 31, 2025. On April 11, 2023, the City Council appointed Ms. Gonzalez to the position of City Clerk and she subsequently resigned as Civil Service Commissioner.

At its April 25, 2023, City Council Meeting, the City Council authorized staff to run an open recruitment from April 28, 2023, through May 12, 2023, seeking residents interested in serving as a Civil Service Commissioner for the remainder of the vacant term through May 31, 2025. A Notice of Vacancy was published on the City website, City posting locations, and *Signal Tribune* Newspaper. City Council also directed staff to notify candidates from the recent biennial recruitment for City Commissions in case they were interested in being considered for the Civil Service Commission vacancy. These prior candidates would be considered in order of when the City originally received their applications.

In regards to vacancies, the City Charter states the following:

Section 605. Removal; Vacancies.

... The issue of whether to declare the office of a board or commission member vacant shall be brought before the city council as follows:

(a) Upon the resignation of the board or commission member;

...

(e) If the member of the board or commission ceases to be an elector of the City;

...

The city council may declare the office of any board or commission member vacant, and the vacancy shall be effective from the date of the declarant unless otherwise specified in the declaration.

Staff notified three remaining candidates of the open position from the recent biennial recruitment and two candidates notified staff of their interest in being considered for the Civil Service Commission vacancy. No new applications were received at the closing of the open recruitment.

Analysis:

The following procedures will be followed for the interview and appointment process:

- Candidate Statements
 - Candidates will be offered three (3) minutes to address the City Council regarding their qualifications for appointment.
- Council Questions
 - City Council may ask questions of the candidates if desired.
- Nominations
 - The Mayor will open nominations, at which point any member of the City Council may nominate a member or members to the commission or board in question.
 - Once all nominations have been made, the Mayor will close nominations.

- Voting
 - The Mayor will then present each nominee for a straw vote of the Council. The nominees will be voted on individually and in the order in which each nominee's application was received.
 - The straw voting will continue until the vacancy has been filled by majority straw vote of the City Council.
 - The Mayor will then present the name for appointment of Civil Service Commissioner and request a vote of the City Council to approve the Mayor's proposed appointment.

Candidate Roster (Application Received Date)

Diana Philips (3/21/23)

Mary Gonzales (4/13/23)



STAFF REPORT

5/23/2023

AGENDA ITEM

**TO: HONORABLE MAYOR
AND MEMBERS OF THE CITY COUNCIL**

**FROM: CARLO TOMAINO
CITY MANAGER**

**BY: THOMAS BEKELE
PUBLIC WORKS DIRECTOR**

SUBJECT: RESOLUTIONS APPROVING THE ENGINEER'S REPORT AND DECLARING INTENTION TO LEVY AND COLLECT ASSESSMENTS FOR LANDSCAPE AND LIGHTING MAINTENANCE DISTRICT NO. 1 (LLMD) FOR FISCAL YEAR (FY) 2023-24

Summary:

The Landscape and Lighting Maintenance District (LLMD) was formed in 1992 to pay for the maintenance of common landscaped areas within the California Crown Tract, located south of East Hill Street, north of East 19th Street, west of Temple Avenue, and east of North Orizaba Way. Annually, the City Council must initiate proceedings to renew the levy and collection of special assessments for the LLMD. The proposed resolution declares the City Council's intention to levy and collect the proposed assessments, approve the Engineer's Report, and set the Public Hearing for June 13, 2023. The total proposed assessment for all lots for FY 2023-24 is \$93,150. The proposed annual assessment for basic lots is \$941.70, representing a ten percent increase of \$85.61. The proposed annual assessment for landscape easement lots is \$1,264.68, representing a ten percent increase of \$114.97. The property owners approved the proposed assessments within the LLMD through the last Proposition 218 (Proposition 218) hearing that occurred on June 14, 2022.

Recommendations:

1. Set the Public Hearing for June 13, 2023.
2. Authorize the use of fund balance or reserves from previous years from LLMD accounts for special projects, as approved by the Public Works Director in accordance with the City's Purchasing Policy.
3. Adopt a resolution, entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, INITIATING PROCEEDINGS TO LEVY AND COLLECT ASSESSMENTS FOR FISCAL YEAR 2023-2024 WITHIN AN EXISTING LANDSCAPING AND LIGHTING DISTRICT PURSUANT TO THE LANDSCAPING AND LIGHTING MAINTENANCE ACT OF 1972, APPOINTING THE ENGINEER OF WORK, AND ORDERING THE PREPARATION OF THE ENGINEER'S REPORT

4. Adopt a resolution, entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, DECLARING ITS INTENTION TO LEVY AND COLLECT ASSESSMENTS FOR LANDSCAPE AND LIGHTING MAINTENANCE DISTRICT NO. 1 FOR FISCAL YEAR 2023-24 AND APPROVING THE ENGINEER'S REPORT

Fiscal Impact:

The proposed LLMD operating budget for FY 2023-24 is \$96,710, which will be presented for adoption at the City Council meeting of June 27, 2023. The LLMD operating budget is funded through assessments collected from property owners within the LLMD. The total proposed assessment for FY 2023-24 is \$95,945. The proposed assessments reflect a 10% increase approved by property owners within the LLMD through the last Proposition 218 hearing that occurred on June 14, 2022. The goal of the increased assessments is to create a reserve to cover future costs for wall repair, plant replacement, drainage installation, sprinkler replacement, and additional clean-up activities (Attachment A).

PROPOSED FY 2023-24 ASSESSMENT

Type of Lot	Existing FY 2022-23 Assessment	Proposed FY 2023-24 Assessment	Total Increase (10%)
Basic Lot	\$856.09	\$941.70	\$85.61
Lots with Landscaping	\$1,149.71	\$1,264.68	\$114.97

FY 2023-24 Revenue and Expense Forecast

FY 22-23 Projected End Balance	\$92,965
FY 23-24 Proposed Revenues	\$93,150
FY 23-24 Proposed Expenses	\$96,710
FY 23-24 Projected End Balance	\$89,405

Strategic Plan Objectives:

- Goal No. 1: Ensure long term fiscal stability.
- Goal No. 5: Ensure an enhanced quality of life for residents of the City.

Background:

The LLMD was formed in 1992 to provide a source of funds for the installation, repair, and operation of specific landscaped areas that benefit all properties within the California Crown neighborhood. In

addition, the founding documents allowed for the creation of an Architectural Control Committee (ACC), consisting of LLMD property owners, to prioritize the goals of the LLMD.

The LLMD assessment area as shown on Exhibit A of the 2023 Engineer's Report (Attachment A) is bounded by Tract 48512 and contains 95 individual lots as follows:

- 64 basic residential lots;
- 26 residential lots with landscape easements; and
- 5 oil lots

Annually, the City Council must initiate proceedings to renew the levy and collection of special assessments for the LLMD. Assessments can only be increased in accordance with Proposition 218, which amended the California Constitution by adding Article XIII D, which limits the ability of local government to generate revenue using special assessments, local taxes, fees and charges without taxpayer or property owner approval.

In addition, assessments may only be levied for special benefits, and requires that all assessments be supported by a detailed Engineer's Report prepared by a Registered Professional Engineer certified by the State of California. The increase in property desirability and value due to the upkeep of adjacent or surrounding trees, landscape, trail, hardscape and appurtenant facilities is considered or defined as a special benefit. The Engineer's Report provides a detailed analysis of the improvements, operations, and maintenance expenses to be funded to demonstrate that the properties being assessed receive a special benefit over and above the benefits conferred on the general public.

In March 2021, the ACC hosted multiple site meetings with City staff to discuss the condition of the existing landscape, utility costs, and long-term expectations for the upkeep of the district. Based on the desired maintenance activities, the ACC proposed approximately \$105,400 of reserve revenue to be collected over a five-year term. In March and April 2022, community meetings were held to inform residents about the upcoming Proposition 218 proceeding and assessment increase for FY 2022-23. At that time, a majority of residents voiced support for the need to better maintain the aging infrastructure and landscape as well as the increased assessment. Therefore, in June 2022, the levy assessment with a new methodology identified in the 2022 Engineer's Report (Attachment B) was conducted. The 2022 Engineer's Report included the following key points:

- Reclassification of Lots 4, 5, 6, 7, 8, 22, 23, 24, 25, 26, and 27 from Basic to Landscape Easement lots to properly allocate those receiving special benefits. Lots 62 and 53 were reclassified from Landscape Easement to Basic lots due to the absence of special benefit received. Therefore, the new total number of Basic lots was reduced to 26 and Landscape Easement lots increased to 64.
- Signal Hill Petroleum (SHP) oil lots were excluded from the assessment as SHP does not receive any special benefit as a result of enhanced landscape care within the surrounding area. On April 26, 2022, SHP entered into a Property Maintenance Agreement (Attachment C) with the City, to maintain their own landscape to current or better conditions.
- The 2022 Report identified a specific assessment roll for each parcel. The report reflects the planned increase to the annual property tax bill as follows:
 - FY 2022-23: \$19.62 per month increase
 - FY 2023-24: 10% increase

- FY 2024-25: 10% increase
- FY 2025-26: 4% increase
- FY 2026-27 and on: CPI increase

As part of the Proposition 218 proceedings, 90 assessment ballots were mailed to property owners within the LLMD; 43 of those ballots were received prior to the close of the public hearing. Of these, 26 submitted assessment ballots were in support of the proposed assessments levy, and 17 assessment ballots were in opposition. The assessment ballots in support of the levy of the proposed assessments outweighed the assessment ballots in opposition, therefore, there was no majority protest established and the City Council adopted the resolutions declaring the results of the ballots and the increased assessments.

Analysis:

Based on the proposed FY 2022-23 budget plus planned special projects, the FY 2023-24 estimated operating budget for the LLMD is \$96,710. The budgetary breakdown is as follows:

Expense Description	FY 2023-24 Proposed Amount
Salaries & Benefits	\$10,334
Contract Services	\$10,610
Utility Services (Water & Electricity)	\$13,000
Maintenance & Supplies	\$4,245
Lawncare Services	\$28,421
General Services	\$100
Planned Special Projects	\$30,000
Total	\$96,710

The City Council is required to initiate proceedings for the levy and collection of special assessments within the LLMD on an annual basis. The annual assessment for each of the 95 lots is shown on page eight of the 2023 Engineer's Report. The total proposed assessment for all lots for FY 2023-24 is \$93,150. The proposed annual assessment for basic lots is \$941.70, representing a ten percent increase of \$85.61. The proposed annual assessment for landscape easements lots is \$1,264.68, representing a ten percent increase of \$114.97.

In early 2023, staff met with the ACC to review several maintenance items such as enhancement of landscape, repair of stucco wall, painting, and replacement of aging trees. A list of special projects was developed for FY 2023-24 with the concurrence of the ACC. Projects slated for FY 2023/24 include the following:

FY 2023-24 Planned Special Projects	Budget
Removal of overgrown vegetation at landscape easement north of Signal Pointe St.	\$ 3,000
Paint and stucco wall repair	\$ 7,000
Enhance landscape and irrigation	\$10,000
Wrought iron fence replacement/maintenance	\$ 10,000
Total	\$ 30,000

The attached resolution declares the City Council's intent to levy and collect assessments for landscaping and maintenance activities within LLMD and approves the FY 2023-24 Engineer's Report. The Public Hearing is scheduled to be held at the June 13, 2023, City Council meeting. Notice of the public hearing will be published pursuant to Section 22626(a) of the California Streets and Highways Code.

Reviewed:

Sharon del Rosario

Approved:

Carlo Tomaino

Attachments:

- A. 2023 Engineer's Report
- B. 2022 Engineer's Report
- C. Signal Hill Petroleum's LLMD Maintenance Agreement
- D. Resolution: Ordering the Preparation of an Engineer's Report
- E. Resolution: Declaring Intention to Levy and Collect Assessments



ENGINEER'S REPORT FOR LANDSCAPE & LIGHTING-
MAINTENANCE DISTRICT NO. 1
CITY OF SIGNAL HILL



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May 23, 2023

Attachment A

TABLE OF CONTENTS

1. DESCRIPTION OF DISTRICT AND FACILITIES	1
2. PROPOSED DISTRICT BUDGET	3
3. BASIC DATA AND FINDINGS	4
4. ASSESSMENT METHODOLOGY	5
5. ASSESSMENT DETERMINATION	8
6. ASSESSMENT DIAGRAM	12

SECTION 1

DESCRIPTION OF DISTRICT AND FACILITIES

INTRODUCTION

The Landscape & Lighting Maintenance District No. 1 (LLMD) was formed to provide a source of funds for the installation, servicing, repair and operation of landscaping and appurtenant facilities within the District boundaries.

Proposition 218 (Article XIID of the California Constitution), “The Right to Vote on Taxes Act”, was approved by voters on November 5, 1996. The passage of Proposition 218 limits the ability of local government to generate revenue using special assessments, local taxes, fees and charges without taxpayer or property owner approval.

Proposition 218 requires approval by a majority of property owners for all new or increased assessments. In order to levy assessments, the Act generally requires that a mailed ballot be sent to all property owners, and that a majority would have to return their ballots in favor of the proposed assessment compared to those opposed to it, weighted by the amount of assessment to be collected from each property.

The Act stipulates that assessments may only be levied for special benefits, and requires that all assessments be supported by a detailed Engineer’s Report prepared by a Registered Professional Engineer certified by the State of California. Based upon this requirement, a detailed analysis of the improvements or operations and maintenance expenses to be funded will be needed to demonstrate that the properties being assessed receive a special benefit over and above the benefits conferred on the general public.

A. NAME

The District is entitled “Landscape & Lighting Maintenance District No. 1”

B. BOUNDARY

The boundaries of the Landscape & Lighting Maintenance District No. 1 currently include parcels included in Section 6 Assessment Diagram.

Exact dimensions of each parcel are shown on the Los Angeles County Assessor’s maps.

C. FACILITIES – LANDSCAPE IMPROVEMENTS

Landscaping

Servicing means, the furnishing of water for the irrigation of said landscaping, or the maintenance of any other improvements within the landscape areas.

Maintenance means, the furnishing of services and materials for the ordinary and usual maintenance, operation and servicing of any improvement, including:

1. Repair, removal or replacement of all or any part of any landscape improvement, including walls and fencing.
2. Providing for the life, growth, health and beauty of landscaping, including without limitation, cultivation, irrigation, trimming, spraying, fertilizing, or treating disease or injury.
3. The removal of trimmings, rubbish, debris and other solid waste.

The plans and specifications for the irrigation and landscaping were prepared by the developer and previously approved by the City Engineer. These plans and specifications will serve as the benchmark for landscape maintenance standards. Landscaping generally consists of trees, shrubs, ground cover, automatic irrigation, turf, and perimeter walls along the length of the tract facing Temple Avenue, on landscape easement areas and public entry easement areas within Tract 48512. This will include those areas within Public Right-of-Way (including the median island on 20th Street and areas adjacent to perimeter tract walls as such walls are shown on preliminary grading plan and Conceptual Landscape Plans.) Reference is hereby made to the said plans and specifications for the exact location and nature of the landscaping improvements. Said plans and specifications by reference are hereby made a part of this report and are on file in the City Clerk's Office in City Hall and are available for public inspection.

Condition No. 3 of the amended Site Plan and Design Review 89-15 "Conditions of Approval makes the oil operator solely responsible for the cost of replacing and maintaining landscaping of Lots 17, 43, 73 and 79. The requirements of oil facility servicing presents heavy additional landscaping requirements for the oil lots. Regular well servicing requires the use of large heavy equipment, which can do extensive damage to grass and other landscaping. In addition, oil spills can regularly occur during work on oil production facilities. Spilled oil presents additional maintenance and landscaping replacement requirements since oil has the tendency to kill or damage surrounding landscaping.

Landscaping in the right-of-way of Temple Avenue on the east side, adjacent to Tract No. 48512, for the entire length of said tract will be maintained by the Lighting and Landscape Maintenance District No. 1 and funded by same.

Lighting

Street lighting is not included in the district since lighting is standard throughout the remainder of the City.

SECTION 2

PROPOSED DISTRICT BUDGET

GENERAL

The 1972 Act provides that the total cost of installation, construction, maintenance and servicing of the public landscaping and park facilities can be recovered by the District. Maintenance may include the repair and/or replacement of existing facilities. Servicing may include electrical, water and associated costs from a public utility. Incidental expenses, including administration of the District, engineering fees, legal fees, printing, posting, mailing of notices, and all other costs associated with the formation and maintenance of the District may also be included.

BUDGET

The estimated Fiscal Year 2023-24 expenditures for maintenance and administration for the District under consideration for this report have been provided by the City and are as follows:

Expense Description	FY 2023-24 Proposed Amount
Salaries & Benefits *	\$10,334
Contract Services **	\$10,610
Utility Services (Water & Electricity) ***	\$13,000
Maintenance & Supplies	\$4,245
Lawn Care Services	\$28,421
General Supplies	\$100
Planned Special Projects	\$30,000
Total	\$96,710

* Staff Budget is 5% time allocated to contract managers, maintenance supervisors, and senior maintenance workers

** City Attorney Fees, Assessment Engineering, LA County Assessor

*** Based upon historical usage

The Overall budget has been broken to three zones as follows:

Zone A	\$ 8,397.73
Zone B	\$ 0
District	\$ 84,752.41

SECTION 3

BASIC DATA AND FINDINGS

BASIC DATA

Data has been compiled from the County Assessor's maps, Development Services Department records.

LLMD No. 1

1. Total Assessable Lots	95
2. Zoning	Residential & Industrial
3. Total Proposed Units	95

FINDINGS

Individual parcels within a landscape district will receive benefits based on land use, size and location of landscaping improvements to be installed, operated or maintained. In the case of Landscape and Lighting Maintenance District No. 1, all parcels are zoned for either residential or industrial usage for the current year. We have investigated the properties in the District and have determined that there are no public properties that benefit from the improvements. There are public streets, public right-of-way, and easements within the District, but they do not benefit from the improvements.

SECTION 4

ASSESSMENT METHODOLOGY

GENERAL

Part 2 of Division 15 of the Streets and Highways Code, entitled the Landscaping and Lighting Act of 1972, permits the establishment of assessment districts by cities for the purpose of providing certain public improvements which includes the maintenance of landscaping and the maintenance and operation of street lights.

The 1972 Act requires that maintenance assessments be levied according to benefit rather than according to assessed value. Section 22573 provides that:

“The net amount to be assessed upon lands within an assessment district may be apportioned by any formula or method which fairly distributes the net amount among all assessable lots or parcels in proportion to the estimated benefit to be received by each such lot or parcel from the improvements.”

The Act also permits the designation of zones of benefit within any individual assessment district if “by reasons or variations in the nature, location, and extent of the improvements, the various areas will receive different degrees of benefit from the improvement” (S&H S22574). Thus, the 1972 Act requires the levy of a true “assessment” rather than a “special tax.” The only public properties within the boundary of the District are public streets, public rights-of-way, and easements, and based upon our review do not receive special benefit.

SPECIAL BENEFIT DETERMINATION

Trees, landscaping, trails, hardscaping and appurtenant facilities, if well maintained, provide beautification, shade, access and enhancement of the desirability of the surroundings, and therefore increase property desirability and value. In Parkways and Land Values, written by John Nolan and Henry V. Hubbard in 1937, it is stated:

“...there is no lack of opinion, based on general principals and experience and common sense, that parkways *do in fact add value* to property, even though the amount cannot be determined exactly... Indeed, in most cases where public money has been spent for parkways the assumption has been definitely made that the proposed parkway will show a provable financial profit to the City. It has been believed that the establishment of parkways causes a rise in real estate values throughout the City, or in parts of the City...”

It should be noted that the definition of “parkways” above may include the roadway as well as the landscaping alongside the roadway.

The City of Signal Hill considers the maintenance and upkeep of parkways and adjacent slopes to be the responsibility of the adjacent development due to the added beautification of the local community which extends to the perimeter of the development.

Improvements that provide a special benefit to an isolated group of parcels of land located within the District are considered to be a localized benefit, and the costs associated with these improvements are assessed to all assessable parcels receiving the localized benefit. Localized benefits include the construction, operation, services and maintenance of the improvements that only benefit the parcels located within the localized areas.

Localized Landscaping – Parcels that have localized landscaping such as entryway landscaping, parkway landscaping, etc. adjacent to or near their parcels directly benefit from the landscaping improvements and are assessed for the costs of the localized landscaping.

The City has determined that the landscaped areas owned by the City of Signal Hill or provided for by easements to the City of Signal Hill, the landscaping of open space easements and easements which are located in public rights-of-way in the City of Signal Hill, provides at least the following special benefits to all parcels within the District boundary: 1) That the landscaping is a direct enhancement to the value of each parcel; 2) That the subdivision will be more attractive and create a higher demand for prospective home buyers; 3) That the landscaping will create a sense of well-being and feeling community to each property owner; and 4) That home buyers will prefer to own a home within this subdivision rather than another non-landscaped project in another location.

ASSESSMENT METHOD

The District includes all parcels plus 2 zones of special benefit. This Engineer's Report is for the area only in LLMD No. 1 for fiscal year 2023-24.

All parcels in the District will be assessed for the maintenance of those improvements that provide a special benefit to the parcel. Article XIID of the California Constitution defines special benefit as:

“A particular and distinct benefit over and above general benefits conferred on real property located in the district or to the public at large. General enhancement of property value does not constitute ‘special benefit’.”

An analysis of the improvements located within the District has shown that the improvements, which were installed as a condition of approval for the development of the project, provide a special benefit to the parcels in LLMD No. 1 over and above general benefits conferred on the public at large.

In order to develop these properties, the City required these improvements to be installed and maintained by the property owners. Therefore, each parcel in LLMD No. 1 could not have been developed without the installation and maintenance of the facilities.

The properties in LLMD No. 1 receive a direct enhancement of their property values due to the installation and ongoing maintenance of the improvements, and the presence of the landscaping makes the subdivision a more attractive place to live and provides a greater quality of life for the residents.

All of the improvements are located within LLMD No. 1. The improvements are very localized to the neighborhood in the District. The parcels in the District receive a special benefit above and beyond general benefit. The improvements along Temple Boulevard have some shared general benefit to the public at large. The maintenance of these improvements along Temple Boulevard will be funded in total by the City with no assessment levied on the District.

The methodology to be used to apportion the assessments to those parcels in LLMD No. 1 will be based upon the “special benefits” received by the parcels. Based upon the review of the District, it has been determined that the single family homes benefit approximately equally from the improvements depending upon whether they are in Zone A or not. It is recommended that each improved single family parcel be defined as one Equivalent Dwelling Unit (EDU) regardless of parcel size. The oil lots (Zone B) are not assessed at this time. These lots are self maintained. Landscape Easement lots will have a district wide benefit plus a Zone A benefit and will have 1 EDU assigned per lot.

The zones will be as follows:

Zone A – Landscape Easement Lot

Zone B – Oil Lot (No assessment)

District – All lots

SECTION 5

ASSESSMENT DETERMINATION

GENERAL

The following development of proposed assessment rates is based on the previously described methodology and utilizes data available for the District, and the Assessor's parcel information. NV5 believes the data to be accurate, and final assessments will be based upon these preliminary assessments and any changes made as a result of City Council action and/or public hearing.

ASSESSMENT CALCULATION

LLMD No. 1

Parcel Types

District's Cost per Zone

26 Landscape Easement lots

Zone A – **\$1,264.68 / EDU** (Includes District wide costs)

5 Oil lots

Zone B – **\$0.00 / EDU**

64 Residential lots

District wide – **\$941.70 / EDU**

95 Lots = 95 EDU

Total Assessment Levy for LLMD

Breakdown of Cost Per EDU

Parcels in Zone A = (Zone A Budget) / (Zone A Lots) + (District Budget) / (Total Lots)

Parcels in Zone A = $\$8,397.73 / 26 + \$84,752.41 / 90 = \mathbf{\$1,264.68 / EDU}$

Parcels in Zone B = (Zone B Budget) / (Zone B Lots) + (District Budget) / (Total Lots)

Parcels in Zone B = $\$0.00 + \$0.00 = \mathbf{\$0.00 / EDU}$

District Wide = (District Budget) / (Total Lots)

District Wide = $\$84,752.41 / 90 = \mathbf{\$941.70 / EDU}$

ANNUAL ASSESSMENT RATE INCREASES

Based on information stated above and in Section 4 for the projected operations and maintenance costs associated with existing and for the future public improvements within Lighting & Landscape Maintenance District No. 1, a maximum assessment rate of \$941.70 per EDU has been established for the District; \$1,264.68/EDU for Zone A; \$0.00/EDU for Zone B for 2023-24 is being proposed. Annually, the City Council will determine the operations and maintenance budgeting needs for the zone and determine the annual assessment. The maximum assessment rate per EDU may be increased by the Consumer Price Index (CPI) by City Council approval each year. The annual assessment amount will not exceed these maximum rates unless a balloting process in compliance

with Proposition 218 is completed. The assessments will increase automatically by 10% in FY 2023-2024, another 10% in FY 2024-2025, 4% in FY 2025-2026, and by the CPI defined below every year thereafter. There will be a cap of 3% on the CPI increase each year.

Because the cost of maintaining the District may increase over time, the charge per EDU established in 2022-23 shall be increased by the annual increase in the Consumer Price Index (CPI) for Urban Wage Earners and Clerical Workers in the Los Angeles-Long Beach-Anaheim, CA Area (CPI), including all items as published by the US Bureau of Labor Statistics as of March 1 of each year for each year going forward.

ASSESSMENT ROLL

Asmt No.	Assessor's Parcel No.	Land Use	Units	Maximum Asmt FY 2023-24
1	7217-006-041	Oil Lot	1	\$0.00
2	7217-006-042	Landscape Easement Lot	1	\$1,264.68
3	7217-006-043	Landscape Easement Lot	1	\$1,264.68
4	7217-006-044	Landscape Easement Lot	1	\$1,264.68
5	7217-006-045	Landscape Easement Lot	1	\$1,264.68
6	7217-006-046	Landscape Easement Lot	1	\$1,264.68
7	7217-006-047	Landscape Easement Lot	1	\$1,264.68
8	7217-006-048	Landscape Easement Lot	1	\$1,264.68
9	7217-006-049	Landscape Easement Lot	1	\$1,264.68
10	7217-006-050	Landscape Easement Lot	1	\$1,264.68
11	7217-006-051	Landscape Easement Lot	1	\$1,264.68
12	7217-006-052	Landscape Easement Lot	1	\$1,264.68
13	7217-006-053	Residential	1	\$941.70
14	7217-006-054	Residential	1	\$941.70
15	7217-006-055	Residential	1	\$941.70
16	7217-006-056	Residential	1	\$941.70
17	7217-006-057	Oil Lot	1	\$0.00
18	7217-006-058	Landscape Easement Lot	1	\$1,264.68
19	7217-006-059	Landscape Easement Lot	1	\$1,264.68
20	7217-006-060	Landscape Easement Lot	1	\$1,264.68
21	7217-006-061	Landscape Easement Lot	1	\$1,264.68
22	7217-006-062	Landscape Easement Lot	1	\$1,264.68
23	7217-006-063	Landscape Easement Lot	1	\$1,264.68
24	7217-006-064	Landscape Easement Lot	1	\$1,264.68
25	7217-006-065	Landscape Easement Lot	1	\$1,264.68
26	7217-006-066	Landscape Easement Lot	1	\$1,264.68
27	7217-006-067	Landscape Easement Lot	1	\$1,264.68
28	7217-006-068	Landscape Easement Lot	1	\$1,264.68
29	7217-006-069	Residential	1	\$941.70
30	7217-006-070	Residential	1	\$941.70
31	7217-006-071	Residential	1	\$941.70
32	7217-006-072	Residential	1	\$941.70
33	7217-006-073	Residential	1	\$941.70
34	7217-006-074	Residential	1	\$941.70
35	7217-006-075	Residential	1	\$941.70
36	7217-006-076	Residential	1	\$941.70
37	7217-006-077	Residential	1	\$941.70
38	7217-006-078	Residential	1	\$941.70
39	7217-006-079	Residential	1	\$941.70
40	7217-006-080	Residential	1	\$941.70

Asmt No.	Assessor's Parcel No.	Land Use	Units	Maximum Asmt FY 2023-24
41	7217-006-081	Residential	1	\$941.70
42	7217-006-082	Residential	1	\$941.70
43	7217-006-083	Oil Lot	1	\$0.00
44	7217-006-084	Residential	1	\$941.70
45	7217-006-085	Residential	1	\$941.70
46	7217-006-086	Residential	1	\$941.70
47	7217-006-087	Residential	1	\$941.70
48	7217-006-088	Residential	1	\$941.70
49	7217-006-089	Residential	1	\$941.70
50	7217-006-090	Residential	1	\$941.70
51	7217-006-091	Residential	1	\$941.70
52	7217-006-092	Residential	1	\$941.70
53	7217-006-137	Residential	1	\$941.70
54	7217-006-139	Residential	1	\$941.70
55	7217-006-141	Residential	1	\$941.70
56	7217-006-143	Residential	1	\$941.70
57	7217-006-145	Residential	1	\$941.70
58	7217-006-147	Residential	1	\$941.70
59	7217-006-099	Residential	1	\$941.70
60	7217-006-100	Residential	1	\$941.70
61	7217-006-101	Residential	1	\$941.70
62	7217-006-102	Residential	1	\$941.70
63	7217-006-103	Residential	1	\$941.70
64	7217-006-104	Residential	1	\$941.70
65	7217-006-105	Residential	1	\$941.70
66	7217-006-106	Residential	1	\$941.70
67	7217-006-107	Residential	1	\$941.70
68	7217-006-108	Residential	1	\$941.70
69	7217-006-109	Residential	1	\$941.70
70	7217-006-110	Residential	1	\$941.70
71	7217-006-111	Residential	1	\$941.70
72	7217-006-112	Residential	1	\$941.70
73	7217-006-113	Oil Lot	1	\$0.00
74	7217-006-114	Residential	1	\$941.70
75	7217-006-115	Landscape Easement Lot	1	\$1,264.68
76	7217-006-116	Landscape Easement Lot	1	\$1,264.68
77	7217-006-117	Landscape Easement Lot	1	\$1,264.68
78	7217-006-118	Landscape Easement Lot	1	\$1,264.68
79	7217-006-119	Oil Lot	1	\$0.00
80	7217-006-120	Residential	1	\$941.70
81	7217-006-121	Residential	1	\$941.70
82	7217-006-122	Residential	1	\$941.70
83	7217-006-123	Residential	1	\$941.70
84	7217-006-124	Residential	1	\$941.70
85	7217-006-125	Residential	1	\$941.70
86	7217-006-126	Residential	1	\$941.70
87	7217-006-127	Residential	1	\$941.70
88	7217-006-128	Residential	1	\$941.70
89	7217-006-129	Residential	1	\$941.70
90	7217-006-130	Residential	1	\$941.70
91	7217-006-131	Residential	1	\$941.70
92	7217-006-132	Residential	1	\$941.70
93	7217-006-133	Residential	1	\$941.70
94	7217-006-134	Residential	1	\$941.70
95	7217-006-135	Residential	1	\$941.70
			Total	\$93,150.48


SECTION 6

ASSESSMENT DIAGRAM

The assessment diagram showing the boundaries of the District is on file in the offices of the City Clerk. A copy is included as "Exhibit A". For details of parcels and dimensions, see the Los Angeles County Assessor's Maps in the office of the Los Angeles County Assessor.

Respectfully submitted,

NV5

By 

Jeffrey M. Cooper, P.E.
R.C.E. No. 31572

Date May 23, 2023



LANDSCAPE & LIGHTING MAINTENANCE DISTRICT NO. 1

CITY OF SIGNAL HILL, COUNTY OF LOS ANGELES
STATE OF CALIFORNIA



LEGEND

PROPERTY NUMBER

A LANDSCAPE EASEMENT LOT

B OIL LOT (CURRENTLY NOT ASSESSED)

--- ASSESSMENT DISTRICT AREA BOUNDARY

— ON-SITE PARCEL

— OFF-SITE PARCELS

LANDSCAPE EASEMENTS

PREPARED BY:





ENGINEER'S REPORT FOR LANDSCAPE & LIGHTING-
MAINTENANCE DISTRICT NO. 1
CITY OF SIGNAL HILL



N|V|5

April 26, 2022

TABLE OF CONTENTS

1. DESCRIPTION OF DISTRICT AND FACILITIES	1
2. PROPOSED DISTRICT BUDGET	3
3. BASIC DATA AND FINDINGS	4
4. ASSESSMENT METHODOLOGY	5
5. ASSESSMENT DETERMINATION	8
6. ASSESSMENT DIAGRAM	12

SECTION 1

DESCRIPTION OF DISTRICT AND FACILITIES

INTRODUCTION

The Landscape & Lighting Maintenance District No. 1 (LLMD) was formed to provide a source of funds for the installation, servicing, repair and operation of landscaping and appurtenant facilities within the District boundaries.

Proposition 218 (Article XIID of the California Constitution), “The Right to Vote on Taxes Act”, was approved by voters on November 5, 1996. The passage of Proposition 218 limits the ability of local government to generate revenue using special assessments, local taxes, fees and charges without taxpayer or property owner approval.

Proposition 218 requires approval by a majority of property owners for all new or increased assessments. In order to levy assessments, the Act generally requires that a mailed ballot be sent to all property owners, and that a majority would have to return their ballots in favor of the proposed assessment compared to those opposed to it, weighted by the amount of assessment to be collected from each property.

The Act stipulates that assessments may only be levied for special benefits, and requires that all assessments be supported by a detailed Engineer’s Report prepared by a Registered Professional Engineer certified by the State of California. Based upon this requirement, a detailed analysis of the improvements or operations and maintenance expenses to be funded will be needed to demonstrate that the properties being assessed receive a special benefit over and above the benefits conferred on the general public.

A. NAME

The District is entitled “Landscape & Lighting Maintenance District No. 1”

B. BOUNDARY

The boundaries of the Landscape & Lighting Maintenance District No. 1 currently include parcels included in Section 6 Assessment Diagram.

Exact dimensions of each parcel are shown on the Los Angeles County Assessor’s maps.

C. FACILITIES – LANDSCAPE IMPROVEMENTS

Landscaping

Servicing means, the furnishing of water for the irrigation of said landscaping, or the maintenance of any other improvements within the landscape areas.

Maintenance means, the furnishing of services and materials for the ordinary and usual maintenance, operation and servicing of any improvement, including:

1. Repair, removal or replacement of all or any part of any landscape improvement, including walls and fencing.
2. Providing for the life, growth, health and beauty of landscaping, including without limitation, cultivation, irrigation, trimming, spraying, fertilizing, or treating disease or injury.
3. The removal of trimmings, rubbish, debris and other solid waste.

The plans and specifications for the irrigation and landscaping were prepared by the developer and previously approved by the City Engineer. These plans and specifications will serve as the benchmark for landscape maintenance standards. Landscaping generally consists of trees, shrubs, ground cover, automatic irrigation, turf, and perimeter walls along the length of the tract facing Temple Avenue, on landscape easement areas and public entry easement areas within Tract 48512. This will include those areas within Public Right-of-Way (including the median island on 20th Street and areas adjacent to perimeter tract walls as such walls are shown on preliminary grading plan and Conceptual Landscape Plans.) Reference is hereby made to the said plans and specifications for the exact location and nature of the landscaping improvements. Said plans and specifications by reference are hereby made a part of this report and are on file in the City Clerk's Office in City Hall and are available for public inspection.

Condition No. 3 of the amended Site Plan and Design Review 89-15 "Conditions of Approval makes the oil operator solely responsible for the cost of replacing and maintaining landscaping of Lots 17, 43, 73 and 79. The requirements of oil facility servicing presents heavy additional landscaping requirements for the oil lots. Regular well servicing requires the use of large heavy equipment, which can do extensive damage to grass and other landscaping. In addition, oil spills can regularly occur during work on oil production facilities. Spilled oil presents additional maintenance and landscaping replacement requirements since oil has the tendency to kill or damage surrounding landscaping.

Landscaping in the right-of-way of Temple Avenue on the east side, adjacent to Tract No. 48512, for the entire length of said tract will be maintained by the Lighting and Landscape Maintenance District No. 1 and funded by same.

Lighting

Street lighting is not included in the district since lighting is standard throughout the remainder of the City.

SECTION 2

PROPOSED DISTRICT BUDGET

GENERAL

The 1972 Act provides that the total cost of installation, construction, maintenance and servicing of the public landscaping and park facilities can be recovered by the District. Maintenance may include the repair and/or replacement of existing facilities. Servicing may include electrical, water and associated costs from a public utility. Incidental expenses, including administration of the District, engineering fees, legal fees, printing, posting, mailing of notices, and all other costs associated with the formation and maintenance of the District may also be included.

BUDGET

The estimated Fiscal Year 2022-23 expenditures for maintenance and administration for the District under consideration for this report have been provided by the City and are as follows:

Budget Account Name	Account Number	Amount	Comments
Salaries & Benefits *	260-40-5110	\$20,409.73	Staff cost reimbursement
Contract Services **	260-40-5400	\$9,564.63	Assessor, Engineering & Legal
Utility Services (Water) ***	260-40-5512	\$6,688.32	Water Services
Utility Services (Electric) ***	260-40-5512	\$558.00	Electric Services
Maintenance & Supplies	260-40-5520	\$4,000.00	Special Projects
Lawn Care Services	260-40-5530	\$15,416.36	Landscape services contract
General Supplies	260-40-5740	\$100.00	General Supplies
Total Budgeted Expenditures		\$56,737.04	
Reserve Budget		\$27,944.95	
Grand Total		\$84,681.99	

*Staff Budget is 5% time allocated to contract managers, maintenance supervisors, and senior maintenance workers

**City Attorney Fees, Assessment Engineering, LA County Assessor

*** Based upon historical usage

The reserve budget is a reserve for additional maintenance work such as wall repair/paint, fence repair/paint, plant removal/replacement, sprinkler replacement, drainage installation and general maintenance and cleanup work.

The Overall budget has been broken to three zones as follows:

Zone A	\$ 7,634.30
Zone B	\$ 0
District	\$ 77,047.69

SECTION 3

BASIC DATA AND FINDINGS

BASIC DATA

Data has been compiled from the County Assessor's maps, Development Services Department records.

LLMD No. 1

1. Total Assessable Lots	95
2. Zoning	Residential & Industrial
3. Total Proposed Units	95

FINDINGS

Individual parcels within a landscape district will receive benefits based on land use, size and location of landscaping improvements to be installed, operated or maintained. In the case of Landscape and Lighting Maintenance District No. 1, all parcels are zoned for either residential or industrial usage for the current year. We have investigated the properties in the District and have determined that there are no public properties that benefit from the improvements. There are public streets, public right-of-way, and easements within the District, but they do not benefit from the improvements.

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ASSESSMENT METHODOLOGY

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The 1972 Act requires that maintenance assessments be levied according to benefit rather than according to assessed value. Section 22573 provides that:

“The net amount to be assessed upon lands within an assessment district may be apportioned by any formula or method which fairly distributes the net amount among all assessable lots or parcels in proportion to the estimated benefit to be received by each such lot or parcel from the improvements.”

The Act also permits the designation of zones of benefit within any individual assessment district if “by reasons or variations in the nature, location, and extent of the improvements, the various areas will receive different degrees of benefit from the improvement” (S&H S22574). Thus, the 1972 Act requires the levy of a true “assessment” rather than a “special tax.” The only public properties within the boundary of the District are public streets, public rights-of-way, and easements, and based upon our review do not receive special benefit.

SPECIAL BENEFIT DETERMINATION

Trees, landscaping, trails, hardscaping and appurtenant facilities, if well maintained, provide beautification, shade, access and enhancement of the desirability of the surroundings, and therefore increase property desirability and value. In Parkways and Land Values, written by John Nolan and Henry V. Hubbard in 1937, it is stated:

“...there is no lack of opinion, based on general principals and experience and common sense, that parkways *do in fact add value* to property, even though the amount cannot be determined exactly... Indeed, in most cases where public money has been spent for parkways the assumption has been definitely made that the proposed parkway will show a provable financial profit to the City. It has been believed that the establishment of parkways causes a rise in real estate values throughout the City, or in parts of the City...”

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The City of Signal Hill considers the maintenance and upkeep of parkways and adjacent slopes to be the responsibility of the adjacent development due to the added beautification of the local community which extends to the perimeter of the development.

Improvements that provide a special benefit to an isolated group of parcels of land located within the District are considered to be a localized benefit, and the costs associated with these improvements are assessed to all assessable parcels receiving the localized benefit. Localized benefits include the construction, operation, services and maintenance of the improvements that only benefit the parcels located within the localized areas.

Localized Landscaping – Parcels that have localized landscaping such as entryway landscaping, parkway landscaping, etc. adjacent to or near their parcels directly benefit from the landscaping improvements and are assessed for the costs of the localized landscaping.

The City has determined that the landscaped areas owned by the City of Signal Hill or provided for by easements to the City of Signal Hill, the landscaping of open space easements and easements which are located in public rights-of-way in the City of Signal Hill, provides at least the following special benefits to all parcels within the District boundary: 1) That the landscaping is a direct enhancement to the value of each parcel; 2) That the subdivision will be more attractive and create a higher demand for prospective home buyers; 3) That the landscaping will create a sense of well-being and feeling community to each property owner; and 4) That home buyers will prefer to own a home within this subdivision rather than another non-landscaped project in another location.

ASSESSMENT METHOD

The District includes all parcels plus 2 zones of special benefit. This Engineer’s Report is for the area only in LLMD No. 1 for fiscal year 2022-23.

All parcels in the District will be assessed for the maintenance of those improvements that provide a special benefit to the parcel. Article XIID of the California Constitution defines special benefit as:

“A particular and distinct benefit over and above general benefits conferred on real property located in the district or to the public at large. General enhancement of property value does not constitute ‘special benefit’.”

An analysis of the improvements located within the District has shown that the improvements, which were installed as a condition of approval for the development of the project, provide a special benefit to the parcels in LLMD No. 1 over and above general benefits conferred on the public at large.

In order to develop these properties, the City required these improvements to be installed and maintained by the property owners. Therefore, each parcel in LLMD No. 1 could not have been developed without the installation and maintenance of the facilities.

The properties in LLMD No. 1 receive a direct enhancement of their property values due to the installation and ongoing maintenance of the improvements, and the presence of the landscaping makes the subdivision a more attractive place to live and provides a greater quality of life for the residents.

All of the improvements are located within LLMD No. 1. The improvements are very localized to the neighborhood in the District. The parcels in the District receive a special benefit above and beyond general benefit. The improvements along Temple Boulevard have some shared general benefit to the public at large. The maintenance of these improvements along Temple Boulevard will be funded in total by the City with no assessment levied on the District.

The methodology to be used to apportion the assessments to those parcels in LLMD No. 1 will be based upon the “special benefits” received by the parcels. Based upon the review of the District, it has been determined that the single family homes benefit approximately equally from the improvements depending upon whether they are in Zone A or not. It is recommended that each improved single family parcel be defined as one Equivalent Dwelling Unit (EDU) regardless of parcel size. The oil lots (Zone B) are not assessed at this time. These lots are self maintained. Landscape Easement lots will have a district wide benefit plus a Zone A benefit and will have 1 EDU assigned per lot.

The zones will be as follows:

Zone A – Landscape Easement Lot

Zone B – Oil Lot (No assessment)

District – All lots

SECTION 5

ASSESSMENT DETERMINATION

GENERAL

The following development of proposed assessment rates is based on the previously described methodology and utilizes data available for the District, and the Assessor's parcel information. NV5 believes the data to be accurate, and final assessments will be based upon these preliminary assessments and any changes made as a result of City Council action and/or public hearing.

ASSESSMENT CALCULATION

LLMD No. 1

Parcel Types

District's Cost per Zone

26 Landscape Easement lots

Zone A – **\$1,149.71 / EDU** (Includes District wide costs)

5 Oil lots

Zone B – **\$0.00 / EDU**

64 Residential lots

District wide – **\$856.09 / EDU**

95 Lots = 95 EDU

Total Assessment Levy for LLMD

Breakdown of Cost Per EDU

Parcels in Zone A = (Zone A Budget) / (Zone A Lots) + (District Budget) / (Total Lots)

Parcels in Zone A = $\$7,634.30 / 26 + \$77,047.69 / 90 = \mathbf{\$1,149.71 / EDU}$

Parcels in Zone B = (Zone B Budget) / (Zone B Lots) + (District Budget) / (Total Lots)

Parcels in Zone B = $\$0.00 + \$0.00 = \mathbf{\$0.00 / EDU}$

District Wide = (District Budget) / (Total Lots)

District Wide = $\$77,047.69 / 90 = \mathbf{\$856.09 / EDU}$

ANNUAL ASSESSMENT RATE INCREASES

Based on information stated above and in Section 4 for the projected operations and maintenance costs associated with existing and for the future public improvements within Lighting & Landscape Maintenance District No. 1, a maximum assessment rate of \$856.09 per EDU has been established for the District; \$1,149.71/EDU for Zone A; \$0.00/EDU for Zone B for 2022-23 is being proposed. Annually, the City Council will determine the operations and maintenance budgeting needs for the zone and determine the annual assessment. The maximum assessment rate per EDU may be increased by the Consumer Price Index (CPI) by City Council approval each year. The annual assessment amount will not exceed these maximum rates unless a balloting process in compliance

with Proposition 218 is completed. The assessments will increase automatically by 10% in FY 2023-2024, another 10% in FY 2024-2025, 4% in FY 2025-2026, and by the CPI defined below every year thereafter. There will be a cap of 3% on the CPI increase each year.

Because the cost of maintaining the District may increase over time, the charge per EDU established in 2022-23 shall be increased by the annual increase in the Consumer Price Index (CPI) for Urban Wage Earners and Clerical Workers in the Los Angeles-Long Beach-Anaheim, CA Area (CPI), including all items as published by the US Bureau of Labor Statistics as of March 1 of each year for each year going forward.

ASSESSMENT ROLL

Asmt No.	Assessor's Parcel No.	Land Use	Units	Maximum Asmt FY 2022-23
1	7217-006-041	Oil Lot	1	\$0.00
2	7217-006-042	Landscape Easement Lot	1	\$1,149.71
3	7217-006-043	Landscape Easement Lot	1	\$1,149.71
4	7217-006-044	Landscape Easement Lot	1	\$1,149.71
5	7217-006-045	Landscape Easement Lot	1	\$1,149.71
6	7217-006-046	Landscape Easement Lot	1	\$1,149.71
7	7217-006-047	Landscape Easement Lot	1	\$1,149.71
8	7217-006-048	Landscape Easement Lot	1	\$1,149.71
9	7217-006-049	Landscape Easement Lot	1	\$1,149.71
10	7217-006-050	Landscape Easement Lot	1	\$1,149.71
11	7217-006-051	Landscape Easement Lot	1	\$1,149.71
12	7217-006-052	Landscape Easement Lot	1	\$1,149.71
13	7217-006-053	Residential	1	\$856.09
14	7217-006-054	Residential	1	\$856.09
15	7217-006-055	Residential	1	\$856.09
16	7217-006-056	Residential	1	\$856.09
17	7217-006-057	Oil Lot	1	\$0.00
18	7217-006-058	Landscape Easement Lot	1	\$1,149.71
19	7217-006-059	Landscape Easement Lot	1	\$1,149.71
20	7217-006-060	Landscape Easement Lot	1	\$1,149.71
21	7217-006-061	Landscape Easement Lot	1	\$1,149.71
22	7217-006-062	Landscape Easement Lot	1	\$1,149.71
23	7217-006-063	Landscape Easement Lot	1	\$1,149.71
24	7217-006-064	Landscape Easement Lot	1	\$1,149.71
25	7217-006-065	Landscape Easement Lot	1	\$1,149.71
26	7217-006-066	Landscape Easement Lot	1	\$1,149.71
27	7217-006-067	Landscape Easement Lot	1	\$1,149.71
28	7217-006-068	Landscape Easement Lot	1	\$1,149.71
29	7217-006-069	Residential	1	\$856.09
30	7217-006-070	Residential	1	\$856.09
31	7217-006-071	Residential	1	\$856.09
32	7217-006-072	Residential	1	\$856.09
33	7217-006-073	Residential	1	\$856.09
34	7217-006-074	Residential	1	\$856.09
35	7217-006-075	Residential	1	\$856.09
36	7217-006-076	Residential	1	\$856.09
37	7217-006-077	Residential	1	\$856.09
38	7217-006-078	Residential	1	\$856.09
39	7217-006-079	Residential	1	\$856.09
40	7217-006-080	Residential	1	\$856.09

Asmt No.	Assessor's Parcel No.	Land Use	Units	Maximum Asmt FY 2022-23
41	7217-006-081	Residential	1	\$856.09
42	7217-006-082	Residential	1	\$856.09
43	7217-006-083	Oil Lot	1	\$0.00
44	7217-006-084	Residential	1	\$856.09
45	7217-006-085	Residential	1	\$856.09
46	7217-006-086	Residential	1	\$856.09
47	7217-006-087	Residential	1	\$856.09
48	7217-006-088	Residential	1	\$856.09
49	7217-006-089	Residential	1	\$856.09
50	7217-006-090	Residential	1	\$856.09
51	7217-006-091	Residential	1	\$856.09
52	7217-006-092	Residential	1	\$856.09
53	7217-006-137	Residential	1	\$856.09
54	7217-006-139	Residential	1	\$856.09
55	7217-006-141	Residential	1	\$856.09
56	7217-006-143	Residential	1	\$856.09
57	7217-006-145	Residential	1	\$856.09
58	7217-006-147	Residential	1	\$856.09
59	7217-006-099	Residential	1	\$856.09
60	7217-006-100	Residential	1	\$856.09
61	7217-006-101	Residential	1	\$856.09
62	7217-006-102	Residential	1	\$856.09
63	7217-006-103	Residential	1	\$856.09
64	7217-006-104	Residential	1	\$856.09
65	7217-006-105	Residential	1	\$856.09
66	7217-006-106	Residential	1	\$856.09
67	7217-006-107	Residential	1	\$856.09
68	7217-006-108	Residential	1	\$856.09
69	7217-006-109	Residential	1	\$856.09
70	7217-006-110	Residential	1	\$856.09
71	7217-006-111	Residential	1	\$856.09
72	7217-006-112	Residential	1	\$856.09
73	7217-006-113	Oil Lot	1	\$0.00
74	7217-006-114	Residential	1	\$856.09
75	7217-006-115	Landscape Easement Lot	1	\$1,149.71
76	7217-006-116	Landscape Easement Lot	1	\$1,149.71
77	7217-006-117	Landscape Easement Lot	1	\$1,149.71
78	7217-006-118	Landscape Easement Lot	1	\$1,149.71
79	7217-006-119	Oil Lot	1	\$0.00
80	7217-006-120	Residential	1	\$856.09
81	7217-006-121	Residential	1	\$856.09
82	7217-006-122	Residential	1	\$856.09
83	7217-006-123	Residential	1	\$856.09
84	7217-006-124	Residential	1	\$856.09
85	7217-006-125	Residential	1	\$856.09
86	7217-006-126	Residential	1	\$856.09
87	7217-006-127	Residential	1	\$856.09
88	7217-006-128	Residential	1	\$856.09
89	7217-006-129	Residential	1	\$856.09
90	7217-006-130	Residential	1	\$856.09
91	7217-006-131	Residential	1	\$856.09
92	7217-006-132	Residential	1	\$856.09
93	7217-006-133	Residential	1	\$856.09
94	7217-006-134	Residential	1	\$856.09
95	7217-006-135	Residential	1	\$856.09
			Total	\$84,681.99

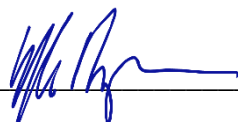
SECTION 6

ASSESSMENT DIAGRAM

The assessment diagram showing the boundaries of the District is on file in the offices of the City Clerk. A copy is included as "Exhibit A". For details of parcels and dimensions, see the Los Angeles County Assessor's Maps in the office of the Los Angeles County Assessor.

Respectfully submitted,

NV5

By  _____
Jeffrey M. Cooper, P.E.
R.C.E. No. 31572



Date April 26, 2022

LANDSCAPE & LIGHTING MAINTENANCE DISTRICT NO. 1

CITY OF SIGNAL HILL, COUNTY OF LOS ANGELES
STATE OF CALIFORNIA



LEGEND

- PROPERTY NUMBER
- LANDSCAPE EASEMENT LOT
- OIL LOT (CURRENTLY NOT ASSESSED)
- ASSESSMENT DISTRICT AREA BOUNDARY
- ON-SITE PARCEL
- OFF-SITE PARCELS
- LANDSCAPE EASEMENTS

PREPARED BY:



**RECORDING REQUESTED BY, AND WHEN
RECORDED, MAIL TO:**

City of Signal Hill
2175 Cherry Ave.
Signal Hill, CA 90755
Attn: City Manager

WITH A CONFORMED COPY TO:

Signal Hill Petroleum, Inc.
2633 Cherry Ave
Signal Hill, CA 90755
Attn: Alex Rothwell

*Exempt from Recording Fees:
Gov Code 27383 & 6103*

This Space for Recorder's Use Only

Title of Document:

PROPERTY MAINTENANCE AGREEMENT

BY AND BETWEEN

THE CITY OF SIGNAL HILL

AND

SIGNAL HILL PETROLEUM

Attachment C

**PROPERTY MAINTENANCE AGREEMENT
BY AND BETWEEN THE CITY OF SIGNAL HILL
AND SIGNAL HILL PETROLEUM**

This Maintenance Agreement ("Agreement") is made and entered into as of April 26, 2022, for reference purposes only, by and between the City of Signal Hill, a California charter city and municipal corporation ("City"), and Signal Hill Petroleum, Inc., a California domestic corporation ("Owner"). The City and the Owner are sometimes individually referred to as "Party" and collectively as "Parties" in this Agreement.

RECITALS

- A. The Owner is the owner of that certain real property in the City consisting of, among other parcels, Assessor's Parcel No. ("APN") 7217-006-041, 7217-006-057, 7217-006-083, 7217-006-119, and 7217-006-113, also known as Lots 1,17,43,73, and 79 of Tract 48512 ("Property"), as more particularly described in **Exhibit A** (Legal Description), and depicted in **Exhibit B** (Plat) incorporated herein.
- B. The Property is part of the California Crown Specific Plan (SP-5), which designates two (2) of the lots as open space lots and the remaining as oil well lots.
- C. The City established Landscape and Lighting Maintenance District #1 ("LLMD#1") on February 18, 1992 pursuant to the Landscape and Lighting Act of 1972 and the Owner's Property cited above resides in that district.
- D. The Parties desire to remove Owner's Property from LLMD#1 by amendment of LLMD#1 at a future Proposition 218 public hearing, which amendment would also modify the method of apportionment and budget for that district.
- E. The Parties mutually agree that Owner will be responsible for the maintenance of the Property, and any necessary improvements, in accordance with **Exhibit C** (Frequency Key Schedule) and the terms of this Agreement.

TERMS

NOW, THEREFORE, in consideration of the above recitals and of the mutual covenants hereinafter contained and for other good and valuable consideration, the receipt and adequacy of which are hereby acknowledged, the Parties agree as follows:

- 1. **Effective Date**. Once executed, this Agreement shall be effective from the date of its recordation with the Office of the Recorder of the County of Los Angeles ("Effective Date").
- 2. **Term**. The term of this Agreement shall commence on the Effective Date, and shall be for a one (1) year term ("Initial Term"). Thereafter, this Agreement shall

automatically renew for successive one (1) year terms (each, a "New Term") unless all lots that comprise the Property change to a use other than open space and oil wells in order to develop the site. The Initial Term and any successive New Term shall be collectively referred to herein as the "Term".

3. Option to Modify Prior to New Term. During the Term of this Agreement, the City shall have the option to modify its provisions, provided that the City gives Owner written notice of proposed changes at least 90 days before a New Term. The changes, if mutually acceptable to the Parties, shall go into effect upon the commencement of the New Term. The Parties shall negotiate the proposed changes applicable to the New Term in good faith, approval of which shall not be unreasonably withheld or conditioned by Owner. Any amendments shall be made in accordance with Section 11, below.
4. Improvements. The Owner shall be responsible for the construction and installation of any existing and future improvements to the Property, regardless of whether such improvements are mandated by law or installed at the discretion of Owner ("Improvements"). Improvements shall be completed in accordance with the standards and specifications mandated by federal, state, and local authorities, and as further required by any approvals by regulatory agencies with jurisdiction over the Property. No Improvement shall interfere with any rights the City may have in easements depicted in Tract No. 48512.
5. Required Maintenance. Owner shall maintain the Property and the Improvements thereon for the Term of this Agreement in a safe, clean, workmanlike condition at all times. Owner also agrees to maintain the Property and Improvements, at all times, in compliance with any standard or rule mandated by federal, state, and local authorities, including any approvals by regulatory agencies with jurisdiction over the Property. The Owner shall maintain the Property pursuant to Frequency Schedule Key attached as **Exhibit C** to this Agreement. Maintenance for which the Owner is responsible includes but is not limited to the following:
 - 5.1. Landscape maintenance shall include, but not be limited to: watering/irrigation; fertilization; periodic trimming, mowing, and/or edging of grass and lawn areas; pruning of trees, shrubs, and other vegetation; trimming and shaping of trees and shrubs to maintain a healthy, natural appearance, and irrigation coverage; removal and replacement, as needed, of all plant materials; control of weeds in all planters, shrubs, lawns, ground covers, or other planted areas; and staking for support of trees; maintenance of all sidewalks, paths and other paved areas in clean and weed-free condition; maintenance of all such areas clear of dirt, mud, trash, debris or other matter which is unsafe or unsightly; removal of all trash, litter and other debris from improvements and landscaping prior to mowing; clearance and cleaning of all areas maintained prior to the end of the day on which the

maintenance operations are performed to ensure that all cuttings, weeds, leaves and other debris are properly disposed;

- 5.2. Landscape maintenance shall also include the installation and maintenance of construction Best Management Practices (BMPs) associated with the long term establishment of landscape revegetation and water conservation;
- 5.3. Maintenance of landscaping adjacent to sidewalks, slopes, or similar areas, including maintenance and operation of any irrigation system, and payment of all electric and water charges in connection therewith;
- 5.4. Clean-up maintenance shall include, but not be limited to: maintenance of all sidewalks, paths and other paved areas in clean and weed-free condition; maintenance of all such areas clear of dirt, mud, trash, debris or other matter which is unsafe or unsightly; removal of all trash, litter and other debris from improvements and landscaping prior to mowing; clearance and cleaning of all areas maintained prior to the end of the day on which the maintenance operations are performed to ensure that all cuttings, weeds, leaves and other debris are properly disposed ;
- 5.5. Repair, removal, or replacement of all or part of any landscape improvement including plantings, irrigation, walkways, fences, and walls;
- 5.6. Any and all chemicals, unhealthful substances, and pesticides used in and during maintenance shall be applied in strict accordance with all governmental requirements. Precautionary measures shall be employed recognizing that all accessible areas are open to the public; and
- 5.7. The Owner is responsible for repairing any irrigation water line and paying associated costs of water due to defilement by Owner.

6. Access and Use

- 6.1 Current use of and access to the Property by members of the public for open space purposes (e.g. picnics) shall continue for the Term of this Agreement.
- 6.2 The oil production facilities on the Property may continue and shall be secured in accordance with City and State codes.
- 6.3 The Owner may restrict the public's use of the Property described in Section 6.1. as reasonably necessary to service the oil production facilities, provided that at the conclusion of such work the Property will be restored to its previous state of good repair.

7. Failure to Perform.

7.1. Notice to Cure.

- 7.1.1. Should the Owner violate any provision of this Agreement or fail to perform under this Agreement in any way, the City shall provide the Owner with written notice describing the violation or failure to perform ("Notice of Violation").
- 7.1.2. The Owner shall diligently work to cure the violation within fourteen (14) days of the date of the Notice of Violation. The City, at its discretion, may at any time extend the time period to cure.

7.2. City Performance.

- 7.2.1. If the Owner fails to cure any violation described in the Notice of Violation, then, at the Owner's sole expense, the City may undertake to perform the Owner's obligations by providing at least seven (7) days' written notice to the Owner. By execution of this Agreement, the Owner grants the City and its authorized agents the right to enter the Property for the purpose of performing Owner's obligations identified in the Notice of Violation.
- 7.2.2. The City shall invoice the Owner for the City's costs to perform the obligations. The Owner shall pay the City's invoice within thirty (30) days of the City's issuance of the invoice.
- 7.3. Lien. If the Owner fails to pay the City's invoices pursuant to Subsection 5.2.2, then the City has the right to establish and enforce a lien or other encumbrance against the Property to recover the costs incurred in performing the Owner's obligations.

8. Indemnification.

- 8.1. Indemnification of the City by the Owner. The Owner shall defend, indemnify and hold the City, its officials, officers, employees, and agents (the "Indemnified Parties") free and harmless from any and all liability from loss, damage, or injury to property or persons in any manner arising out of or incident to acts or omissions by the Owner, its officials, officers, personnel, employees, invitees, licenses, guests, contractors, and/or subcontractors as well as its contractors' and/or subcontractors' officials, officers, employees, and agents in connection with or relating to this Agreement, including without limitation the violation, or alleged violation, of any existing instrument or contract, such as any applicable Declaration of Covenants, Conditions, or Restrictions (CC&Rs), to which Owner is a party ("Claims"). Further, the Owner shall defend at its own expense, including attorneys' fees, the Indemnified Parties in any legal action based upon such Claims.

Claims include, but are not limited to those resulting from, arising out of, or based upon (i) the presence, release, use, generation, discharge, storage, or disposal of any hazardous material on, under, in or about, or the transportation of any such materials to or from, the Property in the performance of this Agreement, or (ii) the violation, or alleged violation, of any statute, ordinance, order, rule, regulation, permit, judgment, or license relating to the use, generation, release, discharge, storage, disposal, or transportation of hazardous materials on, under, in, or about, to or from, the Property in the performance of this Agreement.

- 8.2. The City's Rights. The City does not and shall not waive any rights against the Owner that the City may have under the indemnification provision in this Section because of the City's acceptance of insurance policies.
- 8.3. Survival. The indemnification provisions in this Section shall survive the termination of this Agreement.

9. Insurance.

- 9.1. Time for Compliance. Prior to the Effective Date of this Agreement, Owner shall provide evidence satisfactory to City that it has secured all insurance required under this Section.
- 9.2. Minimum Requirements. Owner shall, at its expense, procure and maintain for the Term of this Agreement insurance against claims for injuries to persons or damages to property which may arise from or in connection with Owner's performance of its obligations under this Agreement. Such insurance shall meet at least the following minimum requirements:
 - 9.2.1. Minimum Limits of Insurance. Owner shall procure and maintain, during the Term of this Agreement, general liability and property insurance. The amounts of coverage for such insurance shall be One Million Dollars (\$1,000,000) per occurrence/ Two Million Dollars (\$2,000,000) aggregate, which amounts may, in the City's reasonable discretion, be adjusted from time to time. Owner shall be obligated to name the City, its elected officials, officers, employees and agents as named additional insureds. The City shall be entitled to review a copy of the policy in effect, at its request.
 - 9.2.2. Endorsements. Each insurance policy required by this Agreement shall be endorsed to state that: (A) coverage shall not be suspended, voided, reduced or canceled except after thirty (30) days prior written notice by certified mail, return receipt requested, has been given to City; and (B) any failure to comply with reporting or other provisions of the policies, including breaches of warranties,

shall not affect coverage provided to City and its directors, officials, officers, employees, agents and volunteers.

9.2.3. All Coverage. The insurance coverage shall be primary insurance with respect to City and its directors, officials, officers, employees, agents and volunteers, or if excess, shall stand in an unbroken chain of coverage excess of the Owner's scheduled underlying coverage. Any insurance or self-insurance maintained by City and its directors, officials, officers, employees, agents and volunteers shall be excess of Owner's insurance and shall not be called upon to contribute with it.

9.3. Separation of Insureds; No Special Limitations. All insurance required by this Section shall contain standard separation of insureds provisions. In addition, such insurance shall not contain any special limitations on the scope of protection afforded to City and its directors, officials, officers, employees, agents and volunteers.

9.4. Acceptability of Insurers. Insurance is to be placed with insurers with a current A.M. Best's rating no less than A:VIII, licensed to do business in California, and satisfactory to City.

10. Recordation. Within thirty (30) days from the date of execution of this Agreement, The Owner shall cause this Agreement to be recorded with the Office of the Recorder of the County of Los Angeles.
11. Amendment. This Agreement may be amended, in whole or in part, only by a written instrument executed by the Parties in the same manner as this Agreement and recorded in accordance with Section 10. No supplement, modification, or amendment of this Agreement shall be binding unless executed as provided in this Section.
12. Termination. Either Party may, by written notice to the other Party, terminate this Agreement at any time and without cause by giving written notice to the other Party of such termination, and specifying the effective date thereof, at least thirty (30) days before the effective date of such termination. Upon termination of this Agreement, the Parties shall promptly execute a written instrument to terminate this Agreement and record it according to Section 10.
13. Notices. Any notice, demand or other communication to be given by either Party to the other shall be given by personal service, or Express Mail, Federal Express, DHL, UPS or any other similar form of airborne/overnight delivery service, or mailing in the United States mail, postage prepaid, certified and return receipt requested, addressed to the Parties at their respective addresses as follows:

To City:

City of Signal Hill
2175 Cherry Ave.
Signal Hill, CA 90755
Attn: City Manager

To Owner:

Signal Hill Petroleum, Inc.
2633 Cherry Ave.
Signal Hill, CA 90755
Attn: Alex Rothwell

Any such notice shall be deemed to have been given upon delivery or, if mailed, upon actual receipt or the date on which actual receipt is rejected. Either Party may change the address where it desires to receive notice upon giving written notice of such request to the other Party.

14. Attorneys' Fees. If any legal action or proceeding arising out of or relating to this Agreement is brought by either Party to this Agreement, the prevailing Party shall be entitled to receive from the other Party, in addition to any other relief that may be granted, the reasonable attorneys' fees, costs, and expenses incurred in the action or proceeding by the prevailing Party.
15. Governing Law and Venue. This Agreement shall be construed, interpreted and applied in accordance with the laws of the State of California. Any litigation or arbitration regarding the Agreement shall be brought in Los Angeles County Superior Court or conducted in Los Angeles County.
16. No Waiver. No delay on the part of either Party in exercising any right, power or privilege under this Agreement shall operate as a waiver, nor shall any waiver on the part of either Party of any right, power or privilege operate as a waiver of any other right, power or privilege under this Agreement, nor shall any single or partial exercise of any right, power or privilege preclude any other or further exercise thereof or the exercise of any other right, power or privilege under this Agreement. No provision, requirement, default or breach of this Agreement shall be deemed waived by either party except in writing.
17. Construction.
 - 17.1. Simple Construction. It being agreed the Parties or their agents have participated in the preparation of this Agreement, the language of this Agreement shall be construed simply, according to its fair meaning, and not strictly for or against any Party.
 - 17.2. Section Headings. Section headings contained in this Agreement are for convenience only and shall not have an effect in the construction or interpretation of any provision.
 - 17.3. Calculation of Time Periods. All references to time periods in this Agreement measured in days shall be to calendar days, all references to time periods in this Agreement measured in months shall be to consecutive calendar months and all references to time periods in this Agreement measured in years shall be to consecutive calendar years.

18. Entire Agreement. This Agreement, including its exhibits, contains the entire Agreement of the Parties with respect to the subject matter herein, and supersedes all prior negotiations, understandings or agreements, either written or oral, express or implied, with respect to the Project. Any oral representations or modifications concerning this Agreement shall be of no force or effect except by subsequent written amendment made pursuant to Section 11.
19. Further Assurances. Each Party shall execute and deliver any and all additional papers, documents and other assurances, and shall do any and all acts and things reasonably necessary in connection with the performance of its obligations hereunder and to carry out the intent and agreements of the Parties hereto.
20. Severability. The invalidity in whole or in part of any provision of this Agreement shall not void or affect the validity of any other provision of this Agreement.
21. Third Parties. This Agreement is made and entered into for the sole protection and benefit of the Parties and their successors and assigns, and no other person or entity is a third-party beneficiary of, or has any direct or indirect cause of action or claim in connection with the Agreement or any other related document to which that person or entity is not a Party.
22. Binding on Successors and Assigns. The covenants, benefits, restrictions, and obligations contained in this Agreement shall be deemed to run with the land and shall be binding upon and inure to the benefit of all successors and assigns in interest of the Owner.
23. Authority. The Parties to this Agreement represent and warrant that this instrument has been duly authorized and executed and constitutes the legally binding obligation of their respective organization or entity, enforceable in accordance with its terms.
24. Counterparts. This Agreement may be executed in counterparts and when so executed by the Parties, shall become binding upon them and each such counterpart will be an original document.

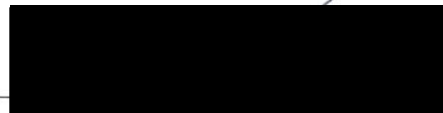
Signatures on following pages.

**SIGNATURE PAGE TO
PROPERTY MAINTENANCE AGREEMENT
BY AND BETWEEN THE CITY OF SIGNAL HILL
AND SIGNAL HILL PETROLEUM**

“CITY”

THE CITY OF SIGNAL HILL,
a California charter city

By: _____



Keir Jones
Mayor

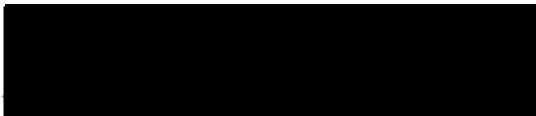
ATTEST:



[Handwritten Signature]
City Clerk

APPROVED AS TO LEGAL FORM:
BEST BEST & KRIEGER LLP

By: _____



Matthew Richardson
City Attorney

**SIGNATURE PAGE TO
PROPERTY MAINTENANCE AGREEMENT
BY AND BETWEEN THE CITY OF SIGNAL HILL
AND SIGNAL HILL PETROLEUM**

“Owner”
Signal Hill Petroleum, Inc.
a California domestic corporation

By: _____

Its: _____

By: _____

Its: _____



ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California
County of Los Angeles)

On June 13, 2022 before me, Kimberly Boles, Notary Public
(insert name and title of the officer)

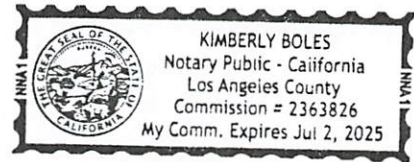
personally appeared Keir Jones,
who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal

Signature: 

(Seal)



CALIFORNIA ALL-PURPOSE ACKNOWLEDGMENT

CIVIL CODE § 1189

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California)
County of Los Angeles)
On 4/8/22 before me, Jill Marie Robinson, Notary Public
Date Here Insert Name and Title of the Officer
personally appeared David Slater
Name(s) of Signer(s)

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.



WITNESSES
Signature of Notary Public

Place Notary Seal Above

OPTIONAL

Though this section is optional, completing this information can deter alteration of the document or fraudulent reattachment of this form to an unintended document.

Description of Attached Document

Title or Type of Document: _____
Document Date: _____ Number of Pages: _____
Signer(s) Other Than Named Above: _____

Capacity(ies) Claimed by Signer(s)

Signer's Name: _____
 Corporate Officer — Title(s): _____
 Partner — Limited General
 Individual Attorney in Fact
 Trustee Guardian or Conservator
 Other: _____
Signer Is Representing: _____

Signer's Name: _____
 Corporate Officer — Title(s): _____
 Partner — Limited General
 Individual Attorney in Fact
 Trustee Guardian or Conservator
 Other: _____
Signer Is Representing: _____

CALIFORNIA ALL-PURPOSE ACKNOWLEDGMENT

CIVIL CODE § 1189

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California)
County of Los Angeles
On 6/8/22 before me, Jill Marie Robinson, Notary Public
Date Here Insert Name and Title of the Officer
personally appeared Craig C. Barto
Name(s) of Signer(s)

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.



Signature [Redacted]

Place Notary Seal Above

OPTIONAL

Though this section is optional, completing this information can deter alteration of the document or fraudulent reattachment of this form to an unintended document.

Description of Attached Document

Title or Type of Document: _____
Document Date: _____ Number of Pages: _____
Signer(s) Other Than Named Above: _____

Capacity(ies) Claimed by Signer(s)

Signer's Name: _____
 Corporate Officer — Title(s): _____
 Partner — Limited General
 Individual Attorney in Fact
 Trustee Guardian or Conservator
 Other: _____
Signer Is Representing: _____

**EXHIBIT A
PROPERTY DESCRIPTION**

EXHIBIT B

Plat

EXIHIBIT C

Frequency Schedule Key

Turf Area	
Litter, Trash, Leaf Removal	M
Irrigation System Check & Operation	M
Weed Control	M
Fertilizing	Y
Mowing	W -Summer TM-Winter
Edging	TM
Disease Control	AN

Ground Cover/Vines/Planter/Shrubs	
Litter, Trash, Leaf Removal	M
Irrigation System Check & Operation	M
Weed Control	M
Fertilizing	Y
Edging	TY
Pruning	TY
Pest, Disease Control	AN

Trees	
Litter, Trash, Leaf Removal	Q
Irrigation System Check & Operation	M
Weed Control	M
Pruning	Y

Legend:

W	Weekly (52 time/year)
TM	Twice Monthly (24 times/year)
M	Monthly (12 times/year)
Q	Quarterly (4 times/year)
TY	Twice Yearly (2 times/year)
Y	Yearly (1 time/year)
AN	As Needed

EXHIBIT "A"

LEGAL DESCRIPTION

IN THE CITY OF SIGNAL HILL, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, BEING LOTS 1, 17, 43, 73, AND 79 OF TRACT NO. 48512 RECORDED IN BOOK 1189 OF MAPS, PAGES 70 THROUGH 78 INCLUSIVE, IN THE OFFICE OF THE COUNTY RECORDER OF SAID COUNTY.

THE ABOVE DESCRIBED PARCELS OF LAND CONTAIN 50,478 SQUARE FEET (1.1588 ACRES), MORE OR LESS.

ALL AS SHOWN ON EXHIBIT "B" ATTACHED HERETO AND MADE A PART THEREOF.

THIS REAL PROPERTY DESCRIPTION HAS BEEN PREPARED BY ME, OR UNDER MY DIRECTION, IN CONFORMANCE WITH THE PROFESSIONAL LAND SURVEYOR'S ACT.


PATRI _____ 1/6/2022
THIS DOCUMENT IS PRELIMINARY UNLESS SIGNED DATE

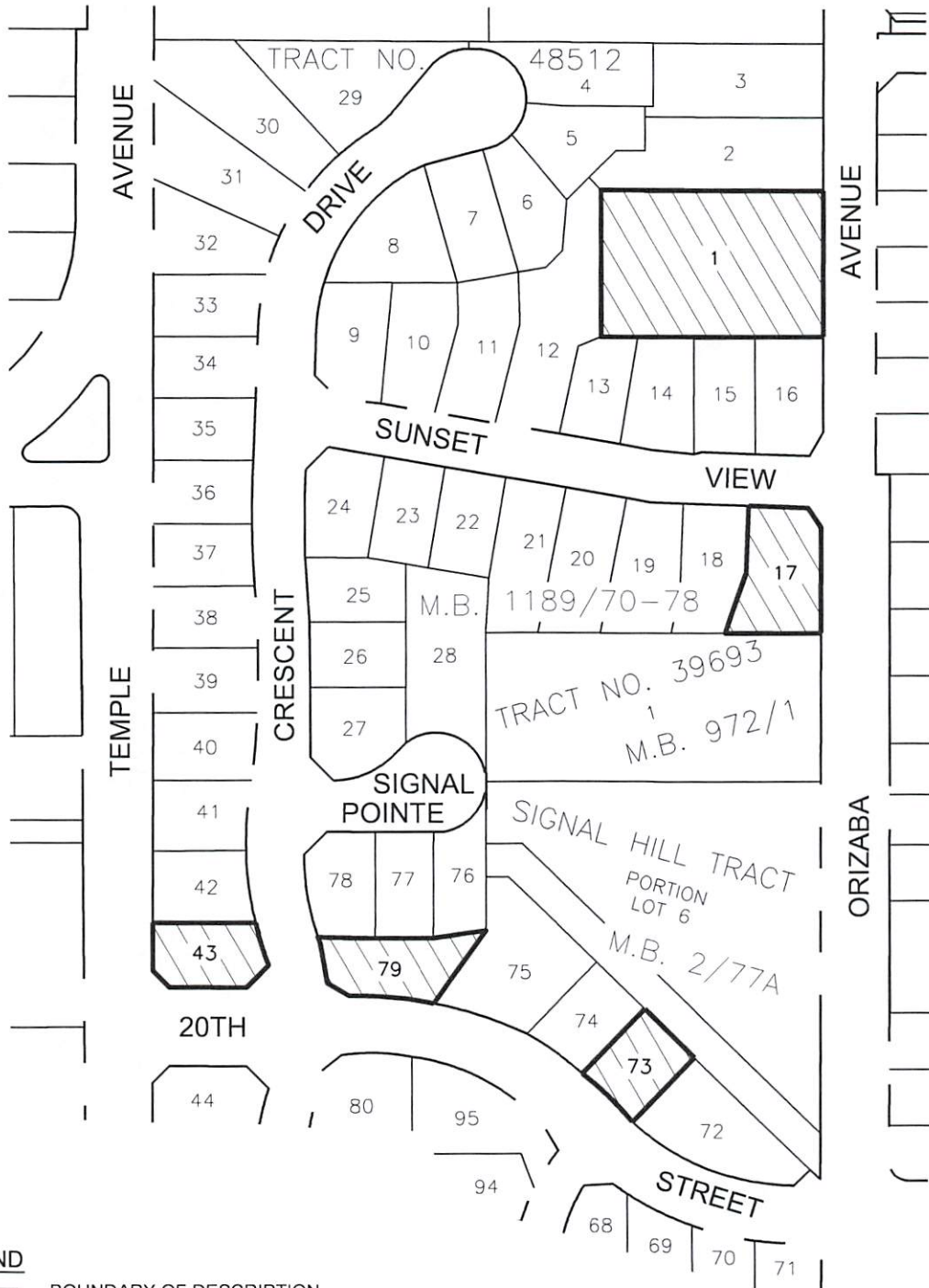


0' 75' 150'
 SCALE: 1" = 150'

EXHIBIT "B"

SHEET 1 OF 1

PLAT TO ACCOMPANY LEGAL DESCRIPTION



LEGEND

-  BOUNDARY OF DESCRIPTION
-  AREA OF DESCRIPTION - 50,478 S.F.± (1.1588 ACRES ±)

NOTE: SEE TRACT NO. 48512 (M.B. 1189/70-78) FOR RECORD LOT DIMENSIONS AND LOCATION INFORMATION


 PATRICK D. EARL, P.L.S. 8773 (CA)
 THIS DOCUMENT IS PRELIMINARY UNLESS SIGNED

1/6/2022
 DATE



RESOLUTION NO. 2023-XX-XXXX

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, INITIATING PROCEEDINGS TO LEVY AND COLLECT ASSESSMENTS FOR FISCAL YEAR 2023-2024 WITHIN AN EXISTING LANDSCAPING AND LIGHTING DISTRICT PURSUANT TO THE LANDSCAPING AND LIGHTING MAINTENANCE ACT OF 1972, APPOINTING THE ENGINEER OF WORK, AND ORDERING THE PREPARATION OF THE ENGINEER’S REPORT

WHEREAS, the City Council (the “City Council”) of the City of Signal Hill, California (the “City”) has previously formed Landscape and Lighting Maintenance District No. 1 (the “District”) pursuant to the terms and provisions of the “Landscaping and Lighting Act of 1972,” being Division 15, Part 2 of the Streets and Highways Code of the State of California (the “Act”); and

WHEREAS, the City Council hereby finds and determines that the public interest, convenience and necessity require the continued levy of assessments within the District for the purpose of financing the maintenance of landscaping and lighting improvements within the District, including landscaping, lighting, water, electricity, planting, shrubbery, trees, turf, irrigation systems, hardscapes, fixtures and appurtenant facilities in public rights-of-way within the boundaries of the District, pursuant to and authorized by the Act.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Signal Hill, California as follows:

Section 1. Recitals. The above recitals are true and correct and are incorporated herein by this reference.

Section 2. Initiation of Proceedings. This City Council hereby initiates proceedings to levy and collect annual special benefit assessments within the District, for the ordinary and usual maintenance, operation and servicing of public improvements, all pursuant to the Act.

Section 3. Improvements. The improvements and maintenance which shall be provided for the property included in the District, by and through assessments

levied annually thereon, include the following: landscaping, lighting, water, electricity, planting, shrubbery, trees, turf, irrigation systems, hardscapes, fixtures and appurtenant facilities in public rights-of-way within the boundaries of the District. There are no new improvements proposed, nor are there proposed any substantial changes to existing improvements from fiscal year 2022-2023.

Section 4. Applicable Law. The proceedings for the annual levy of the special benefit assessments to be levied on property in the District are to be conducted under and in accordance with provisions of the Act.

Section 5. Engineer of Work. The City's assessment engineer, NV5 ("Engineer"), is ordered to prepare and file a report in accordance with Chapter 3 (commencing with Section 22623) of Part 2 of Division 15 of the California Streets and Highways Code with respect to the levy of an assessment in the District to pay the costs of the maintenance and servicing of the improvements described in Section 3 hereof during fiscal year 2023-2024. Upon completion, the Engineer shall file the report with the City Clerk of the City for submission to the City Council.

Section 6. Effective Date. This Resolution shall become effective immediately upon its adoption.

PASSED, APPROVED, AND ADOPTED at a regular meeting of the City Council of the City of Signal Hill, California, on this 23rd day of May 2023.

TINA L. HANSEN
MAYOR

ATTEST:

DARITZA GONZALEZ
CITY CLERK

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss.
CITY OF SIGNAL HILL)

I, DARITZA GONZALEZ, City Clerk of the City of Signal Hill, California, hereby certify that Resolution No. 2023-05-xxxx adopted by the City Council of the City of Signal Hill at a regular meeting held on the 23rd day of May 2023, and that the same was adopted by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

DARITZA GONZALEZ
CITY CLERK

RESOLUTION NO. 2023-05-xxxx

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, DECLARING ITS INTENTION TO LEVY AND COLLECT ASSESSMENTS FOR LANDSCAPE AND LIGHTING MAINTENANCE DISTRICT NO. 1 FOR FISCAL YEAR 2023-24 AND APPROVING THE ENGINEER'S REPORT

WHEREAS, as authorized by the Landscaping and Lighting Act of 1972, Part 2 (commencing with Section 22500) of Division 15 of the Streets and Highways Code (the "Act"), the City Council of the City of Signal Hill (the "City Council" and "City") has established the Landscape & Lighting Maintenance District No. 1 (the "District") in order to provide certain landscaping and lighting maintenance, operation, and services, as authorized by the Act and more particularly described herein (the "Services"); and

WHEREAS, the City Council previously determined that the public interest, convenience, and necessity require the continued levy of assessments within the District for the purpose of installing, constructing, operating, acquiring and maintaining public landscaping and appurtenant facilities as authorized by the Act, and pursuant to the Act, ordered the preparation of an Engineer's Report ("Report") by the City's assessment engineer, NV5 ("Engineer"), which has been presented to the City Council for review; and

WHEREAS, the Report demonstrates that the District requires an increased assessment in order to continue to provide the Services, and the City Council desires to move forward with the necessary steps to continue the levy of the assessment at a higher rate which was approved by the property owners of parcels within the boundaries of the District on June 14, 2022 pursuant to the Act, article XIII D, section 4 of the California Constitution, and Government Code section 53753.

NOW, THEREFORE BE IT RESOLVED, by the City Council of the City of Signal Hill, California, as follows:

Section 1. Declaration of Intent. The City Council does hereby declare its

Resolution No. 2023-05-xxxx
May 23, 2023
Page 1 of 3

intent to levy and collect assessments within Landscape and Lighting Maintenance District No. 1 for the Fiscal Year 2023-24. The public hearing is scheduled for June 13, 2023, at approximately 7:00 p.m. and will be conducted in the City Council Chamber located at Signal Hill City Hall, 2175 Cherry Avenue, Signal Hill, CA 90755 and virtually. Information on how to participate in the public hearing virtually will be posted as soon as such information is available on the City's website, and/or the agenda for the June 13, 2023, meeting. Notice of the public hearing was provided as required by the Act.

Section 2. Description of Work. The public interest, convenience and necessity require, and it is the intention of the City Council, to order the following work to be done, to wit, as more specifically described in the Report:

The maintenance, acquisition and service or servicing of public landscaping and appurtenant facilities, including but not limited to all matters specified in Section 22531 and Section 22538 of the Streets and Highways Code. The City does not propose to change the services funded by the District.

Section 3. Description of Assessment District. The City Council hereby makes the expenses of said maintenance chargeable upon the District, which is generally located south of E Hill St, north of E 19 St, west of Temple Ave, and east of N Orizaba Way. The areas benefitted by said maintenance and to be assessed to pay the costs and expenses thereof, shall have said assessments to be collected as part of the annual property tax assessment by the County Auditor of the County of Los Angeles.

Section 4. Engineer's Report. All of the said work to be done shall be as shown on the Assessment Diagram, and in accordance with the Engineer's Report on file in the Office of the City Clerk. The City Council hereby approves the Engineer's Report and reference is hereby made to same for a more particular description of said work; and the same is incorporated herein as Attachment "A" to the staff report.

Section 5. Improvement Act. All of the work herein proposed shall be accomplished pursuant to the "Landscaping and Lighting Act of 1972", of the State of California, Part 2 of Division 15, Section 22500, et seq., of the California Streets and Highways Code and Article XIID, Section 4, of the California Constitution (Proposition 218) which became effective on November 6, 1996.

Section 6. Designation of the Person to Receive Inquiries. The following person is designated as the official to receive any inquiries concerning such improvements:

Thomas Bekele
Director of Public Works
2175 Cherry Avenue
Signal Hill, CA 90755
Telephone: (562) 989-7355

Section 7. Effective Date. This Resolution shall become effective immediately upon its adoption.

PASSED, APPROVED, AND ADOPTED at a regular meeting of the City Council of the City of Signal Hill, California, on this 23rd day of May 2023.

TINA L. HANSEN
MAYOR

ATTEST:

DARITZA GONZALEZ
CITY CLERK

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss.
CITY OF SIGNAL HILL)

I, DARITZA GONZALEZ, City Clerk of the City of Signal Hill, California, hereby certify that Resolution No. 2023-05-xxxx adopted by the City Council of the City of Signal Hill at a regular meeting held on the 23rd day of May 2023, and that the same was adopted by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

DARITZA GONZALEZ
CITY CLERK



STAFF REPORT

5/23/2023

AGENDA ITEM

**TO: HONORABLE MAYOR
AND MEMBERS OF THE CITY COUNCIL**

**FROM: CARLO TOMAINO
CITY MANAGER**

**BY: THOMAS BEKELE
PUBLIC WORKS DIRECTOR**

SUBJECT: REJECT ALL BIDS FOR THE 33RD STREET WATER MAIN REPLACEMENT PROJECT (PROJECT NO. 95.22003), AND RE-BID THE PROJECT

Summary:

Staff is proposing to reject all bids and re-bid the 33rd Street Water Main Replacement Project (Project No. 95.22003) (the "Project"). The scope of work for the Project includes the replacement of approximately 2,639 linear feet of existing cast iron water main in place with approximately 1,345 linear feet of 12-inch diameter ductile iron water main and approximately 1,294 linear feet of 16-inch diameter ductile iron water main, located on East 33rd Street between California Avenue and Walnut Avenue in the City of Signal Hill. Staff is seeking City Council approval to reject all bids and authorize the rebidding of the Project.

Recommendation:

Authorize the Public Works Director to reject all bids received for the 33rd Street Water Main Replacement Project, pursuant to Section 4.5 of the City of Signal Hill Purchasing and Contracting Guidelines and authorize re-bidding of the Project.

Fiscal Impact:

The total current budget for the 33rd Street Water Main Replacement Project (Project No. 95.22003) is \$2,732,146. The budget for construction and construction management is \$2,443,274; the balance of the Project costs are allocated to the completed engineering design and anticipated engineering support services during construction. The Project is funded by a federal American Rescue Plan Act 2021 (ARPA) grant.

Strategic Plan Objective:

Goal No. 4: Maintain and improve the public infrastructure.

Background:

The City owns and maintains over 50 miles of potable water distribution and transmission pipelines in diameters ranging from 4” to 20”. Approximately 15 miles of these pipelines consist of cast iron material. These cast iron pipes were installed prior to the 1970s as the City began to transition away from this material during that time. As cast iron pipes approach the end of their useful life, they become more expensive to maintain are more prone to leaks and breaks and therefore require more frequent and costly emergency repairs. As a result, Public Works identified the replacement of these aging cast iron water mains with new ductile iron material as a priority in the 2018 Water Master Plan for the long-term maintenance of the City’s water infrastructure. The replacement of the water main on 33rd street between California Avenue and Walnut Avenue was identified by staff as a high priority among the City’s cast iron water mains due to the historical frequency of costly breaks and leaks on that segment of pipe.

On November 18, 2021, City staff issued a Notice to Proceed to on-call engineering consultant Michael Baker International (MBI) to prepare engineered plans and specifications for the replacement of the cast iron water main and curb-to-curb pavement restoration within the Project limits for a not-to-exceed design cost of \$266,720. Subsequently, on March 1, 2023, MBI provided final bid-ready plans and specifications. The Public Works Department and City Engineer reviewed and approved the plans and specifications.

Analysis:

Bid Circulation Process:

On March 30, 2023, a Notice Inviting Bids for the Project was posted at the City’s public notice locations, sent to subscribers through the City’s website and posted on PlanetBids via the City’s portal. In addition, a non-mandatory pre-bid conference was held virtually via Microsoft Teams on April 11, 2023, to inform prospective bidders of the scope of work and review bid requirements; bids were due on May 4, 2023.

Bid Results:

The table below lists the bids received by the bid due date of May 4, 2023:

Table 1: Bids Received

Bidder	Bid Amount
CEM Construction Corp.	\$2,174,908.50
Teichert Energy & Utilities, Inc. (dba Teichert Utilities)	\$3,342,112.00
PALP, Inc. (dba Excel Paving)	\$3,678,984.45
T.E. Roberts	\$4,006,610.00

5/23/2023

Rejection of Bids:

The lowest bidder, CEM Construction Corp. (CEM) submitted a bid in the amount of \$2,174,908.50, which is lower than the Engineer's estimate of \$3,342,112.00. Following the bid opening, the Public Works Department received bid protests from two firms Teichert Energy & Utilities, Inc. (Teichert) and The Center for Contract Compliance (CCC). Staff recommends the City Council to reject all bids and re-bid the Project.

Reviewed:

Sharon del Rosario

Approved:

Carlo Tomaino



STAFF REPORT

5/23/2023

AGENDA ITEM

TO:

**HONORABLE MAYOR
AND MEMBERS OF THE CITY COUNCIL**

FROM:

**CARLO TOMAINO
CITY MANAGER**

BY:

**SHARON DEL ROSARIO
ADMINISTRATIVE SERVICES OFFICER/FINANCE DIRECTOR**

SUBJECT:

SCHEDULE OF INVESTMENTS AND MONTHLY TRANSACTION REPORT

Summary:

The Schedule of Investments is a listing of all surplus funds invested for both the City and the Successor Agency to the former Signal Hill Redevelopment Agency as of the date shown on the report. The monthly transaction report provides the changes in investments for the prior month.

Recommendation:

Receive and file.

Fiscal Impact:

No fiscal impact is associated with the recommended action.

Strategic Plan Objectives:

- No. 1: Ensure long-term fiscal stability.
- No. 6: Promote a transparent and open government.

Background:

The Schedule of Investments dated April 30, 2023, shows the distribution of the City and its former Redevelopment Agency's surplus funds, which have been invested, and the annualized interest for each investment listed. Also provided is the monthly transaction report to provide the detailed changes within the investment account.

5/23/2023

Analysis:

In accordance with California Government Code Section 53646, all listed investments are in compliance with the City's adopted investment policy and funds are available to meet anticipated expenditure requirements for the next six months.

Approved:

Carlo Tomaino

Attachments:

- A. Investment Transaction Report
- B. Schedule of Investments

**Investments Transaction Report
April 30, 2023**

Total Investments Beginning Balance (PAR Value):	83,291,881.55
Receipts	
Interest	383,977.56
Transfer to LAIF from Checking	1,500,000.00
Bond Contributions to Fiscal Agent	31,479.35
Investment Purchases	
Money Market	600,000.00
Total Receipts	2,515,456.91
Disbursements	
Transfer to Checking from LAIF	(1,200,000.00)
Bond Debt Service Payments by Fiscal Agent	(707,313.45)
Bond Draw Down from Fiscal Agent	-
Investment Maturities/Calls	(600,000.00)
Money Market	
Total Disbursements	(2,507,313.45)
Total Investments Ending Balance (PAR Value):	83,300,025.01

Schedule of Investments
(Includes City of Signal Hill and Signal Hill Redevelopment Agency)
April 30, 2023

Investment	CUSIP #	PURCHASE Date	MATURITY Date**	COUPON	YIELD@	V A L U E			Annual Projected Interest
						COST #	PAR	MARKET*	
Local Agency Investment Fund:									
City of Signal Hill		Various	Demand	N/A	Mixed	47,277,402.11	47,277,402.11	47,277,402.11	1,255,868.99
Successor Agency		Various	Demand	N/A	Mixed	486,929.07	486,929.07	486,929.07	13,736.25
					Subtotal	47,764,331.18	47,764,331.18	47,764,331.18	1,269,605.24
Government Securities:									
INTL BK RECON & DEVELOPMENT (IBRD)	459058GX5	7/5/2022	6/19/2023	1.875%	2.880%	500,000.00	500,000.00	497,894.91	9,375.00
INTER-AMERICAN DEVEL BANK (IADB)	4581X0DF2	7/5/2022	1/16/2024	2.625%	2.957%	500,000.00	500,000.00	491,959.63	13,125.00
FEDERAL HOME LOAN BANK	3130ATUQ8	2/6/2023	3/8/2024	4.750%	4.821%	500,000.00	500,000.00	499,386.56	23,750.00
FEDERAL FARM CREDIT BANK	3133ENUN8	4/25/2022	4/18/2024	2.440%	2.440%	500,000.00	500,000.00	488,907.60	12,200.00
FEDERAL FARM CREDIT BANK	3133ENZ94	2/6/2023	11/18/2024	4.500%	4.335%	500,000.00	500,000.00	500,513.55	22,500.00
FREDDIE MAC (FHLMC)	3134GWWM4	10/13/2020	3/28/2025	0.450%	0.381%	500,000.00	500,000.00	462,892.27	2,250.00
FREDDIE MAC (FHLMC)	3134GWXE1	10/13/2020	6/30/2025	0.500%	0.396%	500,000.00	500,000.00	460,593.45	2,500.00
FEDERAL FARM CREDIT BANK	3133EMBJ0	9/29/2020	9/29/2025	0.530%	0.530%	1,000,000.00	1,000,000.00	915,313.43	5,300.00
FREDDIE MAC (FHLMC)	3130AKZ25	2/26/2021	2/26/2026	0.650%	0.750%	500,000.00	500,000.00	452,594.10	3,250.00
FEDERAL HOME LOAN BANK	3130APJX4	10/29/2021	4/29/2026	1.100%	1.100%	500,000.00	500,000.00	454,995.40	5,500.00
FEDERAL HOME LOAN BANK	3130AJLH0	10/18/2021	5/19/2026	0.920%	0.985%	500,000.00	500,000.00	453,539.77	4,600.00
FEDERAL HOME LOAN BANK	3130ANSV3	9/16/2021	6/16/2026	0.800%	0.730%	500,000.00	500,000.00	455,653.75	4,000.00
FEDERAL FARM CREDIT BANK	3133EM3T7	9/1/2021	9/1/2026	0.870%	0.810%	500,000.00	500,000.00	448,655.99	4,350.00
FEDERAL HOME LOAN BANK	3130AP4N2	10/18/2021	9/30/2026	0.950%	1.054%	500,000.00	500,000.00	448,905.38	4,750.00
FEDERAL HOME LOAN BANK	3130APCD5	10/21/2021	10/21/2026	1.000%	1.000%	500,000.00	500,000.00	450,694.25	5,000.00
FEDERAL HOME LOAN BANK	3130APHT5	10/26/2021	10/26/2026	1.200%	1.210%	500,000.00	500,000.00	452,011.95	6,000.00
FEDERAL HOME LOAN BANK	3130APXM2	12/15/2021	12/15/2026	1.500%	1.500%	500,000.00	500,000.00	454,368.50	7,500.00
FEDERAL HOME LOAN BANK	3130AQHB2	1/27/2022	1/27/2027	1.500%	1.500%	500,000.00	500,000.00	454,951.74	7,500.00
FEDERAL HOME LOAN BANK	3130AQHS5	1/28/2022	1/28/2027	1.700%	1.700%	500,000.00	500,000.00	458,084.96	8,500.00
FEDERAL HOME LOAN BANK	3130ALS48	7/13/2022	2/26/2027	0.900%	3.150%	500,000.00	500,000.00	443,934.28	4,500.00
INTER-AMERICAN DEVEL BANK (IADB)	4581WVED4	10/7/2022	6/10/2027	2.980%	4.080%	500,000.00	500,000.00	483,966.21	14,900.00
FEDERAL HOME LOAN BANK	3130AAT4T	9/22/2022	9/22/2027	4.000%	4.000%	500,000.00	500,000.00	492,315.52	20,000.00
INTER-AMERICAN DEVEL BANK (BK)	4581X0EH7	2/7/2023	1/12/2028	4.000%	3.690%	500,000.00	500,000.00	500,960.00	20,000.00
INTL BK RECON & DEVELOPMENT (IBRD)	45906M3R0	2/7/2023	2/3/2028	3.625%	3.660%	500,000.00	500,000.00	498,489.19	18,125.00
					Subtotal	12,500,000.00	12,500,000.00	11,727,482.39	229,475.00
Municipal Bonds									
SAN JOSE CA TXBL-SER B	798135F20	10/12/2022	9/1/2027	2.600%	4.600%	500,000.00	500,000.00	467,187.10	13,000.00
					Subtotal	500,000.00	500,000.00	467,187.10	13,000.00
Money Market Funds									
Wells Fargo Gov I 1751	94975P405	Various	Demand	N/A	4.670%	3,989,986.11	3,989,986.11	3,989,986.11	106,091.68
Goldman FS Gov 1237	38142Y716	Various	Demand	N/A	4.720%	3,181,556.36	3,181,556.36	3,181,556.36	84,595.94
					Subtotal	7,171,542.47	7,171,542.47	7,171,542.47	190,687.62
Certificate of Deposit- Negotiable									
BERKSHIRE BK PITTSFIELD MA	084601XZ1	7/13/2022	7/13/2023	2.750%	2.750%	247,000.00	247,000.00	245,794.29	6,792.50
DISCOVER BANK	254673SW7	8/16/2018	8/15/2023	3.300%	3.300%	250,000.00	250,000.00	248,725.12	8,250.00
WELLS FARGO BANK NA	949763TA4	8/12/2019	8/16/2023	3.300%	3.300%	250,000.00	250,000.00	248,754.89	8,250.00
FIRST BANK HAMILTON NEW JERSEY	319137BE4	7/15/2022	10/16/2023	2.700%	2.700%	247,000.00	247,000.00	244,496.58	6,669.00
BEAL BANK USA	07371CX38	4/13/2022	4/10/2024	2.000%	2.000%	250,000.00	250,000.00	243,290.91	5,000.00
LUANA SAVINGS BANK	549104QG5	6/5/2020	6/5/2024	0.450%	0.450%	250,000.00	250,000.00	238,207.27	1,125.00
TEXAS EXCHANGE BANK	88241THM5	6/8/2020	6/7/2024	0.700%	0.700%	250,000.00	250,000.00	238,707.76	1,750.00
COMMERCE BANK GENEVA	200560TD5	6/10/2020	6/10/2024	0.450%	0.450%	250,000.00	250,000.00	237,971.29	1,125.00
BMO HARRIS BANK NA	0560X0AN0	7/29/2020	7/29/2024	0.550%	0.550%	247,000.00	247,000.00	233,719.12	1,358.50
MORGAN STANLEY BANK	61890UT34	10/13/2022	10/15/2024	4.300%	4.300%	250,000.00	250,000.00	247,780.95	10,750.00
MORGAN STANLEY PVT BANK	61768EMK6	10/13/2022	10/15/2024	4.300%	4.300%	250,000.00	250,000.00	247,780.95	10,750.00
SECURITY BANK AND TRUST	814010CB8	10/30/2020	2/28/2025	0.250%	0.250%	250,000.00	250,000.00	229,469.69	625.00
FLAGSTAR BANK FSB	33847E3D7	4/29/2020	4/29/2025	1.150%	1.150%	250,000.00	250,000.00	231,872.09	2,875.00
SYNCHRONY BANK	87165HB41	5/1/2020	5/1/2025	1.050%	1.100%	250,000.00	250,000.00	231,353.21	2,625.00
STATE BANK INDIA	856283P26	7/10/2020	7/10/2025	0.950%	0.950%	247,000.00	247,000.00	226,422.18	2,346.50
SALLIE MAE BANK	795450W00	7/29/2020	7/29/2025	0.650%	0.650%	247,000.00	247,000.00	224,407.52	1,605.50
MEDALLION BANK UTAH	58404DHO7	7/30/2020	7/30/2025	0.550%	0.550%	247,000.00	247,000.00	223,664.54	1,358.50
TOYOTA FINANCIAL SGS BK	89235MKF7	8/21/2020	8/21/2025	0.650%	0.650%	247,000.00	247,000.00	223,822.48	1,605.50
BMW BANK NORTH AMERICA	05580AXF6	9/25/2020	9/25/2025	0.500%	0.500%	250,000.00	250,000.00	224,794.31	1,250.00
FIRST CHOICE BANK	319461DB2	9/30/2020	9/30/2025	0.400%	0.400%	250,000.00	250,000.00	223,928.23	1,000.00
PACIFIC WESTERN BANK	69506YSA8	9/30/2020	9/30/2025	0.450%	0.450%	250,000.00	250,000.00	224,379.04	1,125.00
HAWAIIAN NATIONAL BANK	428548AT8	10/9/2020	10/9/2025	0.450%	0.450%	250,000.00	250,000.00	223,974.17	1,125.00
BANKUNITED NA	065619CR3	3/19/2021	3/19/2026	0.800%	0.800%	250,000.00	250,000.00	222,072.11	2,000.00
UBS BANK USA	90348JN48	6/23/2021	6/23/2026	0.750%	0.750%	247,000.00	247,000.00	216,878.17	1,852.50
NEW YORK COMMUNITY BANK	649447LZ0	6/30/2021	7/1/2026	0.700%	0.700%	247,000.00	247,000.00	216,594.13	1,729.00
GOLDMAN SACHS BANK USA	38149MWX7	7/28/2021	7/28/2026	0.850%	0.850%	250,000.00	250,000.00	219,718.97	2,125.00
MERIDIAN BANK	59589PJC9	7/28/2021	7/28/2026	0.700%	0.700%	250,000.00	250,000.00	218,343.52	1,750.00
FIRST NATL BK OF AMERICA	32110YUC7	7/30/2021	7/30/2026	0.600%	0.600%	250,000.00	250,000.00	218,300.12	1,500.00
SAUK VALLEY BANK & TRUST	804375DV2	7/30/2021	7/30/2026	0.650%	0.650%	250,000.00	250,000.00	217,916.31	1,625.00
CAPITAL ONE	14042RQG9	11/24/2021	11/24/2026	1.150%	1.150%	250,000.00	250,000.00	219,671.27	2,875.00
CAPITAL ONE BANK USA	14042TEB9	11/24/2021	11/24/2026	1.150%	1.150%	250,000.00	250,000.00	219,671.27	2,875.00
BANK HAPOLIM	06251A3M0	1/7/2022	1/7/2027	1.500%	1.500%	250,000.00	250,000.00	221,738.93	3,750.00
NELNET BANK INC	64034KAJ0	2/2/2022	2/2/2027	1.450%	1.450%	250,000.00	250,000.00	220,866.11	3,625.00
CFBANK	15721UEW5	2/17/2022	2/17/2027	1.400%	1.400%	250,000.00	250,000.00	219,947.46	3,500.00
AMERICAN EXPR NATL BK	02589AC42	4/6/2022	4/6/2027	2.650%	2.650%	250,000.00	250,000.00	239,400.04	6,625.00
JP MORGAN CHASE BANK	48128WY04	4/19/2022	4/19/2027	2.500%	2.500%	250,000.00	250,000.00	227,531.47	6,250.00
FORBRIGHT BK POTOMAC MD CD	34520LAY9	12/15/2022	12/15/2027	4.000%	4.000%	250,000.00	250,000.00	241,202.17	10,000.00
COMMUNITY WEST BK GOLETA CD	204150HW2	12/16/2022	12/16/2027	4.000%	4.000%	250,000.00	250,000.00	241,197.47	10,000.00
UNIVERSITY BK ANN ARBOR MICH	914098DM7	12/19/2022	12/16/2027	4.050%	4.050%	250,000.00	250,000.00	241,715.41	10,125.00
COMMUNITY BANKERS BK VZ CD	20361LCS1	12/21/2022	12/21/2027	4.000%	4.000%	250,000.00	250,000.00	241,174.04	10,000.00
WINTER HILL BANK	97587BN4	1/11/2023	1/11/2028	4.700%	4.700%	250,000.00	250,000.00	248,509.00	11,750.00
					Subtotal	10,223,000.00	10,223,000.00	9,466,864.56	173,317.50
Total Investments						78,158,873.65	78,158,873.65	76,597,407.70	1,876,085.36
Cash with Fiscal Agent:									
Successor Agency:									
2006 Taxable Tax Allocation Parity Bonds, Series A									
First American Treasury	31846V302	Various	Demand	N/A	0.000%	648,741.05	648,741.05	648,741.05	27,864.80
2007 Tax Allocation Refunding Parity									
First American Treasury	31846V302	Various	Demand	N/A	0.000%	0.00	0.00	0.00	0.00
2011 Tax Allocation Parity Bonds									
US Bank Money Market Account	9AMMF05B2	Various	Demand	N/A	0.000%	1,746,062.36	1,746,062.36	1,746,062.36	87.31
Dreyfus Ca Amr Free Mun Ins	26202K700	Various	Demand	N/A	0.000%	8.92	8.92	8.92	0.33
2015 Subordinate Refund Bonds, Series A,B									
First American Government Oblig Fd	31846v401	Various	Demand	N/A	0.000%	1,269,908.57	1,269,908.57	1,269,908.57	54,218.46
2017 Tax Allocation Parity Bonds									
First American Government Oblig Fd	31846v401	Various	Demand	N/A	0.000				



CITY OF SIGNAL HILL
STAFF REPORT

2175 Cherry Avenue • Signal Hill, California 90755-3799

5/23/2023

AGENDA ITEM

**TO: HONORABLE MAYOR
AND MEMBERS OF THE CITY COUNCIL**

**FROM: CARLO TOMAINO
CITY MANAGER**

**BY: DAVID HOPPER
CITY TREASURER**

**SHARON DEL ROSARIO
ADMINISTRATIVE SERVICES OFFICER/FINANCE DIRECTOR**

SUBJECT: WARRANT REGISTER DATED MAY 23, 2023

Summary:

The Warrant Register is a listing of all general disbursements issued since the prior warrant register and warrants to be released upon City Council approval.

Recommendation:

Authorize payment of the Warrant Register dated May 23, 2023.

Fiscal Impact:

Funds are budgeted and available for payment.

Strategic Plan Objective:

Goal No. 6: Promote a transparent and open government.

5/23/2023

Analysis:

Warrant Register for Council Meeting 5/23/23

Payment Type	Payment Date	Payment Numbers	Total
Regular Check	5/23/2023	116760 THRU 116799	\$ 166,529.7
EFT*	5/24/2023	102731 THRU 102748	\$ 198,411.2
Credit Card Transactions	5/8/2023	DFT0009791	\$ 39,629.5
Manual DFT*	5/8/2023	DFT0009721	\$ 2,020.9
Manual DFT*	5/11/2023	DFT0009783 THRU DFT0009790	\$ 48,418.4
Manual DFT*	5/15/2023	DFT0009720	\$ 12,168.4
Payroll Vendor Payments	5/4/2023		\$ 66,920.6
Payroll Vendor Payments	5/11/2023		\$ 194,442.2
Payroll**	5/11/2023		\$ 257,671.8
Total			\$ 986,213.1

* EFT/DFT - Electronic/Draft Funds Transfer

** Represents the total net payroll direct deposit on pay date

All warrants are submitted for approval. Invoices and supporting documentation are available for review in the Finance Department.

Approved:

Carlo Tomaino

Attachment:

A. Warrant Register



City of Signal Hill

Warrant Register

By Vendor Name

Payment Dates 5/23/2023 - 5/23/2023

Payment Number	Payment Date	Payable Number	Payable Date	Description (Payable)	Account Number	Account Name	Amount
Vendor: 0007 - ABC PRESS							
116760	05/23/2023	230134	04/13/2023	PRINTING SVCS: CERTIFICATES	100-41-5690	Miscellaneous	439.90
116760	05/23/2023	230134	04/13/2023	PRINTING SVCS: CERTIFICATES	100-82-5723	Event/Program Costs	439.90
116760	05/23/2023	230198	04/27/2023	PRINTING SVCS: SUMMER FUN GUIDE 2023	100-82-5630	Media Services	2,395.73
116760	05/23/2023	230211	04/27/2023	PRINTING SVCS: BUSINESS CARDS	100-43-5740	General Supplies	102.53
116760	05/23/2023	230235	04/27/2023	PRINTING SVCS: HILLBROOK DOOR HANGERS	100-82-5723	Event/Program Costs	128.99
Vendor 0007 - ABC PRESS Total:							3,507.05
Vendor: 8919 - ADORAMA INC							
116761	05/23/2023	32974423	04/17/2023	LIBRARY MAKERSPACE EQUIPMENT: SURPLUS FY 21-22	100-81-5740	General Supplies	124.63
116761	05/23/2023	32974430	04/17/2023	LIBRARY MAKERSPACE EQUIPMENT: SURPLUS FY 21-22	100-81-5740	General Supplies	38.58
116761	05/23/2023	32979100	04/18/2023	LIBRARY MAKERSPACE EQUIPMENT: SURPLUS FY 21-22	100-81-5740	General Supplies	82.64
116761	05/23/2023	32979906	04/18/2023	LIBRARY MAKERSPACE EQUIPMENT: SURPLUS FY 21-22	100-81-5740	General Supplies	92.77
116761	05/23/2023	32979935	04/18/2023	LIBRARY MAKERSPACE EQUIPMENT: SURPLUS FY 21-22	100-81-5740	General Supplies	64.67
116761	05/23/2023	32979936	04/18/2023	LIBRARY MAKERSPACE EQUIPMENT: SURPLUS FY 21-22	100-81-5740	General Supplies	30.87
116761	05/23/2023	32979952	04/18/2023	LIBRARY MAKERSPACE EQUIPMENT: SURPLUS FY 21-22	100-81-5740	General Supplies	149.94
116761	05/23/2023	32979954	04/18/2023	LIBRARY MAKERSPACE EQUIPMENT: SURPLUS FY 21-22	100-81-5740	General Supplies	384.38
116761	05/23/2023	32980100	04/18/2023	LIBRARY MAKERSPACE EQUIPMENT: SURPLUS FY 21-22	100-81-5740	General Supplies	506.05

Warrant Register							Payment Dates: 5/23/2023 - 5/23/2023
Payment Number	Payment Date	Payable Number	Payable Date	Description (Payable)	Account Number	Account Name	Amount
116761	05/23/2023	32980328	04/17/2023	PHOTOGRAPHY MAKERSPACE EQUIPMENT: SURPLUS FUNDING	100-81-5740	General Supplies	7,102.09
116761	05/23/2023	33007304	04/25/2023	LIBRARY MAKERSPACE EQUIPMENT: SURPLUS FY 21-22	100-81-5740	General Supplies	112.29
116761	05/23/2023	33023112	04/28/2023	LIBRARY MAKERSPACE EQUIPMENT: SURPLUS FY 21-22	100-81-5740	General Supplies	208.42
Vendor 8919 - ADORAMA INC Total:							8,897.33
Vendor: 5562 - ALTA LANGUAGE SERVICES INC							
116762	05/23/2023	IS650453	04/30/2023	PROFESSIONAL SVCS: LISTENING & SPEAKING TEST	100-46-5360	Education / General Employee	68.00
Vendor 5562 - ALTA LANGUAGE SERVICES INC Total:							68.00
Vendor: 8640 - ARCHITERRA, INC.							
116763	05/23/2023	30798	04/30/2023	PROFESSIONAL SVCS - HILLBROOK PARK: 3/25 - 4/24/23	400-40-5895	Park Capital Improvements	7,827.61
116763	05/23/2023	30873	04/30/2023	DESIGN SVCS - MONUMENT SIGNAGE: 3/25 - 4/24/23	100-91-5423	Engineering Services	1,286.25
Vendor 8640 - ARCHITERRA, INC. Total:							9,113.86
Vendor: 0057 - BLUE DIAMOND MATERIALS							
116764	05/23/2023	3109592	04/17/2023	WATER DEPT SUPPLIES	500-40-5740	General Supplies	547.99
Vendor 0057 - BLUE DIAMOND MATERIALS Total:							547.99
Vendor: 5431 - CINTAS CORPORATION							
116765	05/23/2023	4153461250	04/25/2023	UNIFORMS	100-92-5730	Uniforms	7.24
116765	05/23/2023	4153461250	04/25/2023	UNIFORMS	100-94-5730	Uniforms	9.26
116765	05/23/2023	4153461250	04/25/2023	UNIFORMS	100-95-5730	Uniforms	38.02
116765	05/23/2023	4153461250	04/25/2023	UNIFORMS	500-40-5730	Uniforms	45.57
116765	05/23/2023	4153461250	04/25/2023	UNIFORMS	601-40-5730	Uniforms	3.48
116765	05/23/2023	4154159707	05/02/2023	UNIFORMS	100-92-5730	Uniforms	7.81
116765	05/23/2023	4154159707	05/02/2023	UNIFORMS	100-94-5730	Uniforms	9.99
116765	05/23/2023	4154159707	05/02/2023	UNIFORMS	100-95-5730	Uniforms	41.01
116765	05/23/2023	4154159707	05/02/2023	UNIFORMS	500-40-5730	Uniforms	49.14
116765	05/23/2023	4154159707	05/02/2023	UNIFORMS	601-40-5730	Uniforms	3.75
Vendor 5431 - CINTAS CORPORATION Total:							215.27
Vendor: 0377 - CITY OF LONG BEACH							
116766	05/23/2023	30328	04/05/2023	JOINT TRAFFIC SIGNAL MAINT	100-95-5400	Contract Services - General	9,616.52
Vendor 0377 - CITY OF LONG BEACH Total:							9,616.52
Vendor: 0165 - DON MILLER & SON'S							
116767	05/23/2023	380188	04/24/2023	WATER DEPT SUPPLIES	500-40-5740	General Supplies	48.34
Vendor 0165 - DON MILLER & SON'S Total:							48.34

Warrant Register							Payment Dates: 5/23/2023 - 5/23/2023	
Payment Number	Payment Date	Payable Number	Payable Date	Description (Payable)	Account Number	Account Name	Amount	
Vendor: 1121 - EWING IRRIGATION PRODUCTS INC.								
116768	05/23/2023	19282689	05/02/2023	WATER DEPT SUPPLIES	500-40-5740	General Supplies	497.99	
							Vendor 1121 - EWING IRRIGATION PRODUCTS INC. Total:	497.99
Vendor: 5112 - FERGUSON WATERWORKS #1083								
116769	05/23/2023	2478248	04/18/2023	WATER DEPT SUPPLIES	500-40-5740	General Supplies	202.83	
							Vendor 5112 - FERGUSON WATERWORKS #1083 Total:	202.83
Vendor: 1651 - FLEMING ENVIRONMENTAL INC								
116770	05/23/2023	19877	04/17/2023	MONTHLY INSPECTION: APR 2023	601-40-5400	Contract Services - General	145.00	
							Vendor 1651 - FLEMING ENVIRONMENTAL INC Total:	145.00
Vendor: 5081 - GERALDO MALDONADO								
116771	05/23/2023	05092023	05/09/2023	REIMBURSEMENT: INTERNAL AFFAIRS SEMINAR	100-73-5320	Travel & Training	24.00	
							Vendor 5081 - GERALDO MALDONADO Total:	24.00
Vendor: 5432 - IAN BRIDGES								
116772	05/23/2023	05042023	05/04/2023	REIMBURSEMENT: FIELD TRAINING OFFICER UPDATE	100-72-5320	Travel & Training	123.00	
							Vendor 5432 - IAN BRIDGES Total:	123.00
Vendor: 7311 - INLAND EMPIRE STAGES, LTD								
116773	05/23/2023	59066	04/26/2023	SENIOR EXCURSIONS: CARLSBAD FLOWER FIELDS	202-40-5670	Recreational Transit	1,749.55	
							Vendor 7311 - INLAND EMPIRE STAGES, LTD Total:	1,749.55
Vendor: 8950 - JON-STEPHEN C. SCOTT								
116774	05/23/2023	05082023	05/08/2023	REIMBURSEMENT FOR DCC EXPENSES	100-82-5400	Contract Services - General	91.51	
							Vendor 8950 - JON-STEPHEN C. SCOTT Total:	91.51
Vendor: 0496 - LINDE GAS & EQUIPMENT INC								
116775	05/23/2023	35464189	04/22/2023	WATER DEPT SUPPLIES	500-40-5740	General Supplies	151.94	
							Vendor 0496 - LINDE GAS & EQUIPMENT INC Total:	151.94
Vendor: 1545 - LOOMIS								
116776	05/23/2023	13230420	04/30/2023	ARMORED CAR SVCS: MAY 2023	100-51-5435	Banking Services	182.57	
116776	05/23/2023	13230420	04/30/2023	ARMORED CAR SVCS: MAY 2023	500-45-5420	Professional Services	182.58	
							Vendor 1545 - LOOMIS Total:	365.15
Vendor: 8798 - MASTERWORK PLAQUES, INC.								
116777	05/23/2023	2629	05/08/2023	PUBLIC WORKS SUPPLIES: BRONZE PLAQUE - PARK OPENING	100-94-5740	General Supplies	975.00	
							Vendor 8798 - MASTERWORK PLAQUES, INC. Total:	975.00

Warrant Register							Payment Dates: 5/23/2023 - 5/23/2023
Payment Number	Payment Date	Payable Number	Payable Date	Description (Payable)	Account Number	Account Name	Amount
Vendor: 1895 - MCM MANAGEMENT CO							
116778	05/23/2023	2023-026	05/02/2023	WELL NO. 8 REPLACEMENT: APR 2023	500-40-5840	Capital Outlay	3,420.00
Vendor 1895 - MCM MANAGEMENT CO Total:							3,420.00
Vendor: 0170 - OFFICE DEPOT							
116779	05/23/2023	309558553001	04/20/2023	OFFICE SUPPLIES: WATER DEPT	500-40-5740	General Supplies	216.54
116779	05/23/2023	309578497001	04/20/2023	OFFICE SUPPLIES: COMMUNITY SVCS	100-82-5740	General Supplies	23.00
116779	05/23/2023	309578497001	04/20/2023	OFFICE SUPPLIES: COMMUNITY SVCS	201-40-5723	Food Distribution Costs	400.77
Vendor 0170 - OFFICE DEPOT Total:							640.31
Vendor: 8819 - PARKWOOD LANDSCAPE MAINTENANCE, INC.							
116780	05/23/2023	104522	04/30/2023	LLMD LANDSCAPE MAINT: APR 2023	260-40-5530	Lawn Care Services	2,322.00
Vendor 8819 - PARKWOOD LANDSCAPE MAINTENANCE, INC. Total:							2,322.00
Vendor: 8849 - RINCON CONSULTANTS, INC							
116781	05/23/2023	46813	03/17/2023	CAL FIRE GRANT ASSISTANCE - FEB 2023	100-91-5400	Contract Services - General	770.00
Vendor 8849 - RINCON CONSULTANTS, INC Total:							770.00
Vendor: 1377 - ROADLINE PRODUCTS							
116782	05/23/2023	18548	04/18/2023	PUBLIC WORKS SUPPLIES	100-95-5740	General Supplies	938.03
Vendor 1377 - ROADLINE PRODUCTS Total:							938.03
Vendor: 1884 - ROBERT COPELAND							
116783	05/23/2023	05082023	05/08/2023	REIMBURSEMENT: SCAG ANNUAL CONFERENCE EXPENSES	100-41-5325	Council Development - Copeland	576.31
Vendor 1884 - ROBERT COPELAND Total:							576.31
Vendor: 5557 - SIERRA ANALYTICAL LABS INC							
116784	05/23/2023	3D23019-	04/23/2023	WATER ANALYSIS	500-40-5400	Contract Services - General	390.00
116784	05/23/2023	3D25033-	04/25/2023	WATER ANALYSIS	500-40-5400	Contract Services - General	341.00
Vendor 5557 - SIERRA ANALYTICAL LABS INC Total:							731.00
Vendor: 8578 - SOUTHERN CALIFORNIA PERMANENTE MEDICAL GROUP							
116785	05/23/2023	02142023	02/14/2023	OCCUPATIONAL HEALTH & SAFETY SVCS	100-46-5425	Medical Services	1,133.00
116785	05/23/2023	04142023	04/14/2023	OCCUPATIONAL HEALTH & SAFETY SVCS	100-46-5425	Medical Services	1,931.00
Vendor 8578 - SOUTHERN CALIFORNIA PERMANENTE MEDICAL GROUP Total:							3,064.00
Vendor: 8907 - SPEIROBERIT INC							
116786	05/23/2023	5478	05/04/2023	PROFESSIONAL SVCS: LIVESCAN - APR 2023	100-46-5400	Contract Services - General	66.00
Vendor 8907 - SPEIROBERIT INC Total:							66.00

Warrant Register							Payment Dates: 5/23/2023 - 5/23/2023	
Payment Number	Payment Date	Payable Number	Payable Date	Description (Payable)	Account Number	Account Name	Amount	
Vendor: 8695 - SWA GROUP INC								
116787	05/23/2023	194658	04/21/2023	LANDSCAPE DESIGN & CONSULTING SVCS: MAR 2023	400-40-5894	Street Capital Improvements	11,856.00	
							Vendor 8695 - SWA GROUP INC Total:	11,856.00
Vendor: 8705 - T.E. ROBERTS, INC.								
116788	05/23/2023	4760	04/30/2023	WATER SERVICE & VALVE REPLACEMENT: APR 2023	500-21150	Retention Payable	-3,366.46	
116788	05/23/2023	4760	04/30/2023	WATER SERVICE & VALVE REPLACEMENT: APR 2023	500-40-5840	Capital Outlay	67,329.25	
							Vendor 8705 - T.E. ROBERTS, INC. Total:	63,962.79
Vendor: 0128 - TETRA TECH INC.								
116789	05/23/2023	52043574	03/24/2023	WELL 10 CONSTRUCTION PROJECT: FEB 2023	500-21150	Retention Payable	-115.50	
116789	05/23/2023	52043574	03/24/2023	WELL 10 CONSTRUCTION PROJECT: FEB 2023	500-40-5840	Capital Outlay	2,935.00	
							Vendor 0128 - TETRA TECH INC. Total:	2,819.50
Vendor: 5621 - TYLER TECHNOLOGIES								
116790	05/23/2023	025-419919	04/17/2023	ERP SOFTWARE SYSTEM: SUBSCRIPTION - 5/1 - 7/31/23	100-16000	Inventory & Prepayments	779.42	
116790	05/23/2023	025-419919	04/17/2023	ERP SOFTWARE SYSTEM: SUBSCRIPTION - 5/1 - 7/31/23	100-52-5840	Capital Outlay	1,558.83	
							Vendor 5621 - TYLER TECHNOLOGIES Total:	2,338.25
Vendor: 0526 - U.S. POSTAL SERVICE								
116791	05/23/2023	04202023	04/20/2023	USPS MAIL: PERMIT 162 RENEWAL	100-45-5630	Media Services	290.00	
							Vendor 0526 - U.S. POSTAL SERVICE Total:	290.00
Vendor: 0497 - UNDERGROUND SERVICE ALERT								
116792	05/23/2023	22-2303952	05/01/2023	CA STATE REGULATORY COST	500-40-5400	Contract Services - General	49.94	
116792	05/23/2023	420230695	05/01/2023	MONTHLY DATABASE MAINT	500-40-5400	Contract Services - General	181.50	
							Vendor 0497 - UNDERGROUND SERVICE ALERT Total:	231.44
Vendor: 0237 - UNIVERSITY TROPHIES								
116793	05/23/2023	60903	04/26/2023	ENGRAVING SVCS	100-43-5740	General Supplies	54.02	
							Vendor 0237 - UNIVERSITY TROPHIES Total:	54.02
Vendor: 4842 - USA BLUEBOOK								
116794	05/23/2023	275632	02/21/2023	WATER DEPT SUPPLIES	500-40-5740	General Supplies	229.73	
116794	05/23/2023	275649	02/21/2023	WATER DEPT SUPPLIES	500-40-5740	General Supplies	231.78	
116794	05/23/2023	275850	02/21/2023	WATER DEPT SUPPLIES	500-40-5740	General Supplies	178.86	
116794	05/23/2023	300022	03/15/2023	WATER DEPT SUPPLIES	500-40-5740	General Supplies	192.45	
116794	05/23/2023	300123	03/15/2023	WATER DEPT SUPPLIES	500-40-5740	General Supplies	31.32	
116794	05/23/2023	313555	03/28/2023	WATER DEPT SUPPLIES	500-40-5740	General Supplies	453.01	
116794	05/23/2023	344764	04/21/2023	WATER DEPT SUPPLIES	500-40-5740	General Supplies	55.52	

Warrant Register							Payment Dates: 5/23/2023 - 5/23/2023
Payment Number	Payment Date	Payable Number	Payable Date	Description (Payable)	Account Number	Account Name	Amount
116794	05/23/2023	344965	04/21/2023	WATER DEPT SUPPLIES	500-40-5740	General Supplies	416.38
Vendor 4842 - USA BLUEBOOK Total:							1,789.05
Vendor: 7838 - UTILITY COST MANAGEMENT LLC							
116795	05/23/2023	25542	04/28/2023	ENERGY SAVINGS: 12/1/22 - 2/28/23	100-92-5512	Utility Services	2,528.11
Vendor 7838 - UTILITY COST MANAGEMENT LLC Total:							2,528.11
Vendor: 1751 - VIDIFLO LLC							
116796	05/23/2023	123051002	05/10/2023	PROFESSIONAL SVCS: INSTALLATION MATERIALS	100-43-5400	Contract Services - General	1,250.95
Vendor 1751 - VIDIFLO LLC Total:							1,250.95
Vendor: 1316 - WATER REPLENISHMENT DISTRICT							
116797	05/23/2023	03312023	03/31/2023	GROUNDWATER REPLENISHMENT: MAR 2023	500-40-5400	Contract Services - General	26,365.65
Vendor 1316 - WATER REPLENISHMENT DISTRICT Total:							26,365.65
Vendor: 3889 - WEST COAST SAND & GRAVEL							
116798	05/23/2023	603205	04/18/2023	WATER DEPT SUPPLIES	500-40-5740	General Supplies	903.71
116798	05/23/2023	603953	04/19/2023	WATER DEPT SUPPLIES	500-40-5721	Special Department Supplies	824.12
Vendor 3889 - WEST COAST SAND & GRAVEL Total:							1,727.83
Vendor: 5383 - WESTERN WATER WORKS SUPPORT CENTER							
116799	05/23/2023	1240118-00	04/28/2023	WATER DEPT SUPPLIES	500-40-5740	General Supplies	2,448.20
Vendor 5383 - WESTERN WATER WORKS SUPPORT CENTER Total:							2,448.20
Grand Total:							166,529.77

Report Summary

Fund Summary

Fund	Payment Amount
100 - General Fund	36,783.23
201 - HCDA Grant	400.77
202 - Transportation	1,749.55
260 - Lighting and Landscape	2,322.00
400 - Capital Improvement	19,683.61
500 - Water Operations Fund	105,438.38
601 - Vehicle and Equipment	152.23
Grand Total:	166,529.77

Account Summary

Account Number	Account Name	Payment Amount
100-16000	Inventory & Prepayments	779.42
100-41-5325	Council Development - Copeland	576.31
100-41-5690	Miscellaneous	439.90
100-43-5400	Contract Services - General	1,250.95
100-43-5740	General Supplies	156.55
100-45-5630	Media Services	290.00
100-46-5360	Education / General Employee	68.00
100-46-5400	Contract Services - General	66.00
100-46-5425	Medical Services	3,064.00
100-51-5435	Banking Services	182.57
100-52-5840	Capital Outlay	1,558.83
100-72-5320	Travel & Training	123.00
100-73-5320	Travel & Training	24.00
100-81-5740	General Supplies	8,897.33
100-82-5400	Contract Services - General	91.51
100-82-5630	Media Services	2,395.73
100-82-5723	Event/Program Costs	568.89
100-82-5740	General Supplies	23.00
100-91-5400	Contract Services - General	770.00
100-91-5423	Engineering Services	1,286.25
100-92-5512	Utility Services	2,528.11
100-92-5730	Uniforms	15.05
100-94-5730	Uniforms	19.25
100-94-5740	General Supplies	975.00
100-95-5400	Contract Services - General	9,616.52
100-95-5730	Uniforms	79.03
100-95-5740	General Supplies	938.03
201-40-5723	Food Distribution Costs	400.77
202-40-5670	Recreational Transit	1,749.55

Account Summary

Account Number	Account Name	Payment Amount
260-40-5530	Lawn Care Services	2,322.00
400-40-5894	Street Capital Improvements	11,856.00
400-40-5895	Park Capital Improvements	7,827.61
500-21150	Retention Payable	-3,481.96
500-40-5400	Contract Services - General	27,328.09
500-40-5721	Special Department Supplies	824.12
500-40-5730	Uniforms	94.71
500-40-5740	General Supplies	6,806.59
500-40-5840	Capital Outlay	73,684.25
500-45-5420	Professional Services	182.58
601-40-5400	Contract Services - General	145.00
601-40-5730	Uniforms	7.23
Grand Total:		166,529.77

Project Account Summary

Project Account Key	Payment Amount
None	41,808.94
40.18002	1,558.83
80.23007.PKDV.204	7,827.61
818	568.89
8201A	400.77
90.23006.CIPR.113	11,856.00
905	731.00
906	26,365.65
928	1,727.83
95.18011.WTR.500	6,355.00
95.23008	67,329.25
Grand Total:	166,529.77

Authorization Signatures

STAFF REPORT

Verify accuracy of the Warrant Register.

Dated

Finance Director

City Manager



City of Signal Hill

Warrant Register

By Vendor Name

Payment Dates 5/24/2023 - 5/24/2023

Payment Number	Payment Date	Payable Number	Payable Date	Description (Payable)	Account Number	Account Name	Amount
Vendor: 8218 - BEST BEST & KRIEGER LLP							
102731	05/24/2023	963944	05/02/2023	LEGAL SVCS: CONTRACTS - PUBLIC WORKS	100-91-5410	Legal Services	717.30
102731	05/24/2023	963944	05/02/2023	LEGAL SVCS: CONTRACTS - PUBLIC WORKS	500-40-5410	Legal Services	23.00
102731	05/24/2023	963945	05/02/2023	LEGAL SVCS: FINANCE	100-53-5410	Legal Services	23.00
102731	05/24/2023	963948	05/02/2023	LEGAL SVCS: COMMUNITY SVCS	100-82-5410	Legal Services	2,001.00
102731	05/24/2023	963953	05/02/2023	LEGAL SVCS: CONTRACTS - FINANCE	100-53-5410	Legal Services	345.50
102731	05/24/2023	963956	05/02/2023	LEGAL SVCS: PUBLIC WORKS	100-91-5410	Legal Services	1,541.00
102731	05/24/2023	963956	05/02/2023	LEGAL SVCS: PUBLIC WORKS	500-40-5410	Legal Services	253.00
102731	05/24/2023	963957	05/02/2023	LEGAL SVCS: CONTRACTS - COMMUNITY SVCS	100-82-5410	Legal Services	67.60
Vendor 8218 - BEST BEST & KRIEGER LLP Total:							4,971.40
Vendor: 8864 - BONDED ROOFING							
102732	05/24/2023	501028	03/01/2023	PROFESSIONAL SVCS: ROOF REPAIR	100-92-5400	Contract Services - General	2,900.00
Vendor 8864 - BONDED ROOFING Total:							2,900.00
Vendor: 0111 - CENTRAL BASIN MUNI WATER DIST							
102733	05/24/2023	SH-MAR23	04/17/2023	WATER AND SVCS CHARGES: MAR 2023	500-40-5780	Water Supply Costs	76,791.25
Vendor 0111 - CENTRAL BASIN MUNI WATER DIST Total:							76,791.25
Vendor: 1239 - CLEAN ENERGY							
102734	05/24/2023	CE12584946	04/30/2023	CNG FUEL: APR 2023	601-40-5754	Fuel Purchases	500.62
Vendor 1239 - CLEAN ENERGY Total:							500.62
Vendor: 8270 - DISC SOLUTIONS INC							
102735	05/24/2023	5031	04/01/2023	FACILITATOR SVCS FOR DCC: APR 2023	100-82-5400	Contract Services - General	3,050.00
Vendor 8270 - DISC SOLUTIONS INC Total:							3,050.00
Vendor: 1194 - GRAINGER							
102736	05/24/2023	9676312268	04/17/2023	PUBLIC WORKS SUPPLIES	100-94-5740	General Supplies	86.78
Vendor 1194 - GRAINGER Total:							86.78
Vendor: 8818 - INFINITY TECHNOLOGIES							
102737	05/24/2023	1396	05/03/2023	IT SVCS: APR 2023	100-52-5440	Technology Technical Services	7,490.00
102737	05/24/2023	1396	05/03/2023	IT SVCS: APR 2023	100-52-5570	Software Licensing & Support	630.44

Warrant Register							Payment Dates: 5/24/2023 - 5/24/2023
Payment Number	Payment Date	Payable Number	Payable Date	Description (Payable)	Account Number	Account Name	Amount
102737	05/24/2023	1396	05/03/2023	IT SVCS: APR 2023	100-74-5440	IT Services	7,490.00
Vendor 8818 - INFINITY TECHNOLOGIES Total:							15,610.44
Vendor: 8840 - KASEYA US, LLC							
102738	05/24/2023	INV2464546064169	05/01/2023	IT UNITREND SVCS: JUN 2023	100-52-5570	Software Licensing & Support	480.84
102738	05/24/2023	INV2464546064169	05/01/2023	IT UNITREND SVCS: JUN 2023	100-52-5570	Software Licensing & Support	135.01
102738	05/24/2023	INV2464546064169	05/01/2023	IT UNITREND SVCS: JUN 2023	100-74-5570	Software Licensing & Support	615.85
Vendor 8840 - KASEYA US, LLC Total:							1,231.70
Vendor: 0727 - LONG BEACH TRANSIT							
102739	05/24/2023	I0008843	04/26/2023	DIAL A LIFT SVCS: FY 23 - 3RD QTR	202-40-5672	Dial-A-Lift	1,984.40
Vendor 0727 - LONG BEACH TRANSIT Total:							1,984.40
Vendor: 0230 - M. HARA LAWNMOWER CENTER							
102740	05/24/2023	47670	04/24/2023	PUBLIC WORKS SUPPLIES	100-95-5740	General Supplies	162.62
Vendor 0230 - M. HARA LAWNMOWER CENTER Total:							162.62
Vendor: 1613 - MERRIMAC ENERGY GROUP							
102741	05/24/2023	2224775	04/20/2023	UNLEADED FUEL CHARGE	601-40-5754	Fuel Purchases	19,391.12
Vendor 1613 - MERRIMAC ENERGY GROUP Total:							19,391.12
Vendor: 5140 - MICHAEL BAKER INTERNATIONAL, INC.							
102742	05/24/2023	1177680	04/26/2023	CDBG: PROGRAM MANAGEMENT & LABOR COMPLIANCE SVCS	100-82-5400	Contract Services - General	4,320.00
102742	05/24/2023	1178100	04/27/2023	PROFESSIONAL SVCS - 33RD ST: MAR 2023	500-40-5840	Capital Outlay	9,076.00
Vendor 5140 - MICHAEL BAKER INTERNATIONAL, INC. Total:							13,396.00
Vendor: 0992 - RUSSELL ROBINETT							
102743	05/24/2023	05232023	05/23/2023	RENTPAYMENTS: JUN 2023	100-47-5551	Rental of Land & Buildings Exp	5,946.67
102743	05/24/2023	05232023	05/23/2023	RENTPAYMENTS: JUN 2023	100-47-5551	Rental of Land & Buildings Exp	623.58
102743	05/24/2023	05232023	05/23/2023	RENTPAYMENTS: JUN 2023	100-47-5551	Rental of Land & Buildings Exp	652.08
102743	05/24/2023	05232023	05/23/2023	RENTPAYMENTS: JUN 2023	100-47-5551	Rental of Land & Buildings Exp	695.58
102743	05/24/2023	05232023	05/23/2023	RENTPAYMENTS: JUN 2023	100-47-5551	Rental of Land & Buildings Exp	927.42
102743	05/24/2023	05232023	05/23/2023	RENTPAYMENTS: JUN 2023	100-47-5551	Rental of Land & Buildings Exp	929.00
102743	05/24/2023	05232023	05/23/2023	RENTPAYMENTS: JUN 2023	100-47-5551	Rental of Land & Buildings Exp	930.08
102743	05/24/2023	05232023	05/23/2023	RENTPAYMENTS: JUN 2023	100-47-5551	Rental of Land & Buildings Exp	1,275.17
102743	05/24/2023	05232023	05/23/2023	RENTPAYMENTS: JUN 2023	100-47-5551	Rental of Land & Buildings Exp	3,341.42
102743	05/24/2023	05232023	05/23/2023	RENTPAYMENTS: JUN 2023	100-47-5551	Rental of Land & Buildings Exp	22,233.33
102743	05/24/2023	05232023	05/23/2023	RENTPAYMENTS: JUN 2023	100-47-5551	Rental of Land & Buildings Exp	3,574.42
Vendor 0992 - RUSSELL ROBINETT Total:							41,128.75
Vendor: 0118 - SHELTERCLEAN SERVICES INC							
102744	05/24/2023	736451	03/31/2023	SHELTER / BUS STOP MAINT: MAR 2023	202-40-5400	Contract Services - General	795.00

Warrant Register							Payment Dates: 5/24/2023 - 5/24/2023
Payment Number	Payment Date	Payable Number	Payable Date	Description (Payable)	Account Number	Account Name	Amount
102744	05/24/2023	736469	03/31/2023	SHELTER / BUS STOP MAINT: MAR 2023 - WORK ORDER	202-40-5400	Contract Services - General	1,000.00
Vendor 0118 - SHELTERCLEAN SERVICES INC Total:							1,795.00
Vendor: 0399 - THE SIGNAL TRIBUNE							
102745	05/24/2023	58624	04/28/2023	PUBLICATION SVCS: NOTICE PUBLISHING	100-43-5630	Media Services	147.84
102745	05/24/2023	58637	05/05/2023	PUBLICATION SVCS: NOTICE PUBLISHING	100-44-5630	Media Services	385.14
Vendor 0399 - THE SIGNAL TRIBUNE Total:							532.98
Vendor: 3371 - TRENCH SHORING CO							
102746	05/24/2023	SO20003212	03/30/2023	PUBLIC WORKS SUPPLIES	100-95-5740	General Supplies	511.28
Vendor 3371 - TRENCH SHORING CO Total:							511.28
Vendor: 1110 - W.G. ZIMMERMAN ENGINEERING INC.							
102747	05/24/2023	23-03-117	04/06/2023	ON-CALL: WILLOW STREET CORRIDOR - MAR 2023	400-40-5894	Street Capital Improvements	10,345.00
Vendor 1110 - W.G. ZIMMERMAN ENGINEERING INC. Total:							10,345.00
Vendor: 8846 - ZONES, LLC							
102748	05/24/2023	K20999380102	04/26/2023	IT SUPPLIES: LAPTOPS WARRANTY SUPPORT	100-52-5840	Capital Outlay	202.11
102748	05/24/2023	W03346410102	04/28/2023	IT SVCS - OFFICE 365: MAY 2023	100-52-5725	Software	3,819.82
Vendor 8846 - ZONES, LLC Total:							4,021.93
Grand Total:							198,411.27

Report Summary

Fund Summary

Fund	Payment Amount
100 - General Fund	78,251.88
202 - Transportation	3,779.40
400 - Capital Improvement	10,345.00
500 - Water Operations Fund	86,143.25
601 - Vehicle and Equipment	19,891.74
Grand Total:	198,411.27

Account Summary

Account Number	Account Name	Payment Amount
100-43-5630	Media Services	147.84
100-44-5630	Media Services	385.14
100-47-5551	Rental of Land & Buildings Exp	41,128.75
100-52-5440	Technology Technical Services	7,490.00
100-52-5570	Software Licensing & Support	1,246.29
100-52-5725	Software	3,819.82
100-52-5840	Capital Outlay	202.11
100-53-5410	Legal Services	368.50
100-74-5440	IT Services	7,490.00
100-74-5570	Software Licensing & Support	615.85
100-82-5400	Contract Services - General	7,370.00
100-82-5410	Legal Services	2,068.60
100-91-5410	Legal Services	2,258.30
100-92-5400	Contract Services - General	2,900.00
100-94-5740	General Supplies	86.78
100-95-5740	General Supplies	673.90
202-40-5400	Contract Services - General	1,795.00
202-40-5672	Dial-A-Lift	1,984.40
400-40-5894	Street Capital Improvements	10,345.00
500-40-5410	Legal Services	276.00
500-40-5780	Water Supply Costs	76,791.25
500-40-5840	Capital Outlay	9,076.00
601-40-5754	Fuel Purchases	19,891.74
Grand Total:	198,411.27	

Project Account Summary

Project Account Key	Payment Amount
None	178,990.27
90.22008.TIF.233	10,345.00

Project Account Summary

Project Account Key
95.22003.ARPA.280

Payment Amount
9,076.00

Grand Total:

198,411.27

Authorization Signatures

STAFF REPORT

Verify accuracy of the Warrant Register.

Dated

Finance Director

City Manager



City of Signal Hill

Warrant Register

By Vendor Name

Payment Dates 5/8/2023 - 5/8/2023

Payment Number	Payment Date	Payable Number	Payable Date	Description (Payable)	Account Number	Account Name	Amount
Vendor: 5657 - Wells Fargo Bank, N.A. (114)							
DFT0009791	05/08/2023	04302023	05/08/2023	P-Card WF Statement	100-23530	Deposits-Community Develop	216.64
DFT0009791	05/08/2023	04302023	05/08/2023	P-Card WF Statement	100-41-5321	Council Development - Wilson	147.54
DFT0009791	05/08/2023	04302023	05/08/2023	P-Card WF Statement	100-41-5324	Council Development - Jones	30.00
DFT0009791	05/08/2023	04302023	05/08/2023	P-Card WF Statement	100-41-5330	Meetings	12.13
DFT0009791	05/08/2023	04302023	05/08/2023	P-Card WF Statement	100-41-5330	Meetings	69.37
DFT0009791	05/08/2023	04302023	05/08/2023	P-Card WF Statement	100-41-5330	Meetings	66.40
DFT0009791	05/08/2023	04302023	05/08/2023	P-Card WF Statement	100-41-5330	Meetings	120.89
DFT0009791	05/08/2023	04302023	05/08/2023	P-Card WF Statement	100-41-5511	Telephone	122.94
DFT0009791	05/08/2023	04302023	05/08/2023	P-Card WF Statement	100-41-5740	General Supplies	179.94
DFT0009791	05/08/2023	04302023	05/08/2023	P-Card WF Statement	100-43-5320	Travel & Training	684.36
DFT0009791	05/08/2023	04302023	05/08/2023	P-Card WF Statement	100-44-5511	Telephone	61.98
DFT0009791	05/08/2023	04302023	05/08/2023	P-Card WF Statement	100-45-5630	Media Services	45.00
DFT0009791	05/08/2023	04302023	05/08/2023	P-Card WF Statement	100-45-5630	Media Services	60.00
DFT0009791	05/08/2023	04302023	05/08/2023	P-Card WF Statement	100-46-5350	Employee Recognition	1,664.61
DFT0009791	05/08/2023	04302023	05/08/2023	P-Card WF Statement	100-46-5350	Employee Recognition	186.57
DFT0009791	05/08/2023	04302023	05/08/2023	P-Card WF Statement	100-46-5350	Employee Recognition	258.38
DFT0009791	05/08/2023	04302023	05/08/2023	P-Card WF Statement	100-46-5360	Education / General Employee	475.00
DFT0009791	05/08/2023	04302023	05/08/2023	P-Card WF Statement	100-46-5400	Contract Services - General	225.00
DFT0009791	05/08/2023	04302023	05/08/2023	P-Card WF Statement	100-46-5400	Contract Services - General	275.00
DFT0009791	05/08/2023	04302023	05/08/2023	P-Card WF Statement	100-46-5400	Contract Services - General	330.00
DFT0009791	05/08/2023	04302023	05/08/2023	P-Card WF Statement	100-46-5400	Contract Services - General	300.00
DFT0009791	05/08/2023	04302023	05/08/2023	P-Card WF Statement	100-46-5400	Contract Services - General	299.00
DFT0009791	05/08/2023	04302023	05/08/2023	P-Card WF Statement	100-46-5425	Medical Services	260.59
DFT0009791	05/08/2023	04302023	05/08/2023	P-Card WF Statement	100-46-5425	Medical Services	39.98
DFT0009791	05/08/2023	04302023	05/08/2023	P-Card WF Statement	100-46-5721	Special Department Supplies	-729.98
DFT0009791	05/08/2023	04302023	05/08/2023	P-Card WF Statement	100-51-5511	Telephone/Internet	699.97
DFT0009791	05/08/2023	04302023	05/08/2023	P-Card WF Statement	100-51-5511	Telephone/Internet	184.52
DFT0009791	05/08/2023	04302023	05/08/2023	P-Card WF Statement	100-51-5511	Telephone/Internet	3,071.58
DFT0009791	05/08/2023	04302023	05/08/2023	P-Card WF Statement	100-51-5511	Telephone/Internet	70.76
DFT0009791	05/08/2023	04302023	05/08/2023	P-Card WF Statement	100-51-5635	COVID-19 Emergency Reimburse	15.99
DFT0009791	05/08/2023	04302023	05/08/2023	P-Card WF Statement	100-51-5635	COVID-19 Emergency Reimburse	55.99
DFT0009791	05/08/2023	04302023	05/08/2023	P-Card WF Statement	100-51-5635	COVID-19 Emergency Reimburse	15.99
DFT0009791	05/08/2023	04302023	05/08/2023	P-Card WF Statement	100-52-5570	Software Licensing & Support	629.53
DFT0009791	05/08/2023	04302023	05/08/2023	P-Card WF Statement	100-52-5740	General Supplies	17.63
DFT0009791	05/08/2023	04302023	05/08/2023	P-Card WF Statement	100-53-5330	Meetings	184.53
DFT0009791	05/08/2023	04302023	05/08/2023	P-Card WF Statement	100-53-5330	Meetings	35.00
DFT0009791	05/08/2023	04302023	05/08/2023	P-Card WF Statement	100-53-5740	General Supplies	224.90

Warrant Register

Payment Dates: 5/8/2023 - 5/8/2023

Payment Number	Payment Date	Payable Number	Payable Date	Description (Payable)	Account Number	Account Name	Amount
DFT0009791	05/08/2023	04302023	05/08/2023	P-Card WF Statement	100-61-5150	Commission Meetings	140.32
DFT0009791	05/08/2023	04302023	05/08/2023	P-Card WF Statement	100-61-5740	General Supplies	40.00
DFT0009791	05/08/2023	04302023	05/08/2023	P-Card WF Statement	100-62-5740	General Supplies	31.00
DFT0009791	05/08/2023	04302023	05/08/2023	P-Card WF Statement	100-72-5320	Travel & Training	185.40
DFT0009791	05/08/2023	04302023	05/08/2023	P-Card WF Statement	100-72-5320	Travel & Training	249.00
DFT0009791	05/08/2023	04302023	05/08/2023	P-Card WF Statement	100-72-5320	Travel & Training	1,457.45
DFT0009791	05/08/2023	04302023	05/08/2023	P-Card WF Statement	100-72-5320	Travel & Training	177.16
DFT0009791	05/08/2023	04302023	05/08/2023	P-Card WF Statement	100-72-5320	Travel & Training	125.00
DFT0009791	05/08/2023	04302023	05/08/2023	P-Card WF Statement	100-72-5320	Travel & Training	550.00
DFT0009791	05/08/2023	04302023	05/08/2023	P-Card WF Statement	100-72-5320	Travel & Training	403.41
DFT0009791	05/08/2023	04302023	05/08/2023	P-Card WF Statement	100-72-5320	Travel & Training	55.00
DFT0009791	05/08/2023	04302023	05/08/2023	P-Card WF Statement	100-72-5511	Telephone	80.88
DFT0009791	05/08/2023	04302023	05/08/2023	P-Card WF Statement	100-72-5511	Telephone	608.54
DFT0009791	05/08/2023	04302023	05/08/2023	P-Card WF Statement	100-72-5740	General Supplies	23.13
DFT0009791	05/08/2023	04302023	05/08/2023	P-Card WF Statement	100-72-5740	General Supplies	31.23
DFT0009791	05/08/2023	04302023	05/08/2023	P-Card WF Statement	100-73-5310	Dues & Memberships	65.00
DFT0009791	05/08/2023	04302023	05/08/2023	P-Card WF Statement	100-73-5320	Travel & Training	345.00
DFT0009791	05/08/2023	04302023	05/08/2023	P-Card WF Statement	100-73-5400	Contract Services - General	248.74
DFT0009791	05/08/2023	04302023	05/08/2023	P-Card WF Statement	100-73-5511	Telephone	38.01
DFT0009791	05/08/2023	04302023	05/08/2023	P-Card WF Statement	100-73-5511	Telephone	247.80
DFT0009791	05/08/2023	04302023	05/08/2023	P-Card WF Statement	100-74-5511	Telephone	245.83
DFT0009791	05/08/2023	04302023	05/08/2023	P-Card WF Statement	100-74-5570	Software Licensing & Support	629.53
DFT0009791	05/08/2023	04302023	05/08/2023	P-Card WF Statement	100-74-5570	Software Licensing & Support	482.73
DFT0009791	05/08/2023	04302023	05/08/2023	P-Card WF Statement	100-74-5570	Software Licensing & Support	20.99
DFT0009791	05/08/2023	04302023	05/08/2023	P-Card WF Statement	100-74-5570	Software Licensing & Support	352.78
DFT0009791	05/08/2023	04302023	05/08/2023	P-Card WF Statement	100-74-5740	General Supplies	11.62
DFT0009791	05/08/2023	04302023	05/08/2023	P-Card WF Statement	100-74-5740	General Supplies	3.45
DFT0009791	05/08/2023	04302023	05/08/2023	P-Card WF Statement	100-75-5570	Software Licensing & Support	-105.89
DFT0009791	05/08/2023	04302023	05/08/2023	P-Card WF Statement	100-77-5511	Telephone	40.44
DFT0009791	05/08/2023	04302023	05/08/2023	P-Card WF Statement	100-81-5320	Travel & Training	153.90
DFT0009791	05/08/2023	04302023	05/08/2023	P-Card WF Statement	100-81-5721	Special Department Supplies	81.51
DFT0009791	05/08/2023	04302023	05/08/2023	P-Card WF Statement	100-81-5721	Special Department Supplies	-16.10
DFT0009791	05/08/2023	04302023	05/08/2023	P-Card WF Statement	100-81-5721	Special Department Supplies	93.09
DFT0009791	05/08/2023	04302023	05/08/2023	P-Card WF Statement	100-81-5721	Special Department Supplies	11.01
DFT0009791	05/08/2023	04302023	05/08/2023	P-Card WF Statement	100-81-5721	Special Department Supplies	22.04
DFT0009791	05/08/2023	04302023	05/08/2023	P-Card WF Statement	100-81-5723	Event/Program Costs	173.90
DFT0009791	05/08/2023	04302023	05/08/2023	P-Card WF Statement	100-81-5723	Event/Program Costs	8.26
DFT0009791	05/08/2023	04302023	05/08/2023	P-Card WF Statement	100-81-5723	Event/Program Costs	100.25
DFT0009791	05/08/2023	04302023	05/08/2023	P-Card WF Statement	100-81-5723	Event/Program Costs	30.86
DFT0009791	05/08/2023	04302023	05/08/2023	P-Card WF Statement	100-81-5723	Event/Program Costs	37.16
DFT0009791	05/08/2023	04302023	05/08/2023	P-Card WF Statement	100-81-5723	Event/Program Costs	62.97
DFT0009791	05/08/2023	04302023	05/08/2023	P-Card WF Statement	100-81-5723	Event/Program Costs	33.06
DFT0009791	05/08/2023	04302023	05/08/2023	P-Card WF Statement	100-81-5723	Event/Program Costs	62.26
DFT0009791	05/08/2023	04302023	05/08/2023	P-Card WF Statement	100-81-5723	Event/Program Costs	8.88

Warrant Register

Payment Dates: 5/8/2023 - 5/8/2023

Payment Number	Payment Date	Payable Number	Payable Date	Description (Payable)	Account Number	Account Name	Amount
DFT0009791	05/08/2023	04302023	05/08/2023	P-Card WF Statement	100-81-5723	Event/Program Costs	62.97
DFT0009791	05/08/2023	04302023	05/08/2023	P-Card WF Statement	100-81-5740	General Supplies	26.68
DFT0009791	05/08/2023	04302023	05/08/2023	P-Card WF Statement	100-81-5740	General Supplies	57.14
DFT0009791	05/08/2023	04302023	05/08/2023	P-Card WF Statement	100-81-5740	General Supplies	18.62
DFT0009791	05/08/2023	04302023	05/08/2023	P-Card WF Statement	100-82-5310	Dues & Memberships	145.00
DFT0009791	05/08/2023	04302023	05/08/2023	P-Card WF Statement	100-82-5330	Meetings	74.32
DFT0009791	05/08/2023	04302023	05/08/2023	P-Card WF Statement	100-82-5400	Contract Services - General	53.97
DFT0009791	05/08/2023	04302023	05/08/2023	P-Card WF Statement	100-82-5400	Contract Services - General	53.60
DFT0009791	05/08/2023	04302023	05/08/2023	P-Card WF Statement	100-82-5723	Event/Program Costs	1,144.00
DFT0009791	05/08/2023	04302023	05/08/2023	P-Card WF Statement	100-82-5723	Event/Program Costs	270.43
DFT0009791	05/08/2023	04302023	05/08/2023	P-Card WF Statement	100-82-5723	Event/Program Costs	269.86
DFT0009791	05/08/2023	04302023	05/08/2023	P-Card WF Statement	100-82-5723	Event/Program Costs	264.54
DFT0009791	05/08/2023	04302023	05/08/2023	P-Card WF Statement	100-82-5723	Event/Program Costs	37.21
DFT0009791	05/08/2023	04302023	05/08/2023	P-Card WF Statement	100-82-5723	Event/Program Costs	-319.84
DFT0009791	05/08/2023	04302023	05/08/2023	P-Card WF Statement	100-82-5723	Event/Program Costs	76.97
DFT0009791	05/08/2023	04302023	05/08/2023	P-Card WF Statement	100-82-5723	Event/Program Costs	59.49
DFT0009791	05/08/2023	04302023	05/08/2023	P-Card WF Statement	100-82-5723	Event/Program Costs	58.73
DFT0009791	05/08/2023	04302023	05/08/2023	P-Card WF Statement	100-82-5723	Event/Program Costs	64.94
DFT0009791	05/08/2023	04302023	05/08/2023	P-Card WF Statement	100-82-5723	Event/Program Costs	97.32
DFT0009791	05/08/2023	04302023	05/08/2023	P-Card WF Statement	100-82-5723	Event/Program Costs	61.73
DFT0009791	05/08/2023	04302023	05/08/2023	P-Card WF Statement	100-82-5723	Event/Program Costs	536.68
DFT0009791	05/08/2023	04302023	05/08/2023	P-Card WF Statement	100-82-5723	Event/Program Costs	10.57
DFT0009791	05/08/2023	04302023	05/08/2023	P-Card WF Statement	100-82-5723	Event/Program Costs	-95.04
DFT0009791	05/08/2023	04302023	05/08/2023	P-Card WF Statement	100-82-5723	Event/Program Costs	55.09
DFT0009791	05/08/2023	04302023	05/08/2023	P-Card WF Statement	100-82-5723	Event/Program Costs	33.06
DFT0009791	05/08/2023	04302023	05/08/2023	P-Card WF Statement	100-82-5723	Event/Program Costs	450.00
DFT0009791	05/08/2023	04302023	05/08/2023	P-Card WF Statement	100-82-5723	Event/Program Costs	173.08
DFT0009791	05/08/2023	04302023	05/08/2023	P-Card WF Statement	100-82-5723	Event/Program Costs	166.21
DFT0009791	05/08/2023	04302023	05/08/2023	P-Card WF Statement	100-82-5723	Event/Program Costs	768.60
DFT0009791	05/08/2023	04302023	05/08/2023	P-Card WF Statement	100-82-5723	Event/Program Costs	130.68
DFT0009791	05/08/2023	04302023	05/08/2023	P-Card WF Statement	100-82-5723	Event/Program Costs	160.00
DFT0009791	05/08/2023	04302023	05/08/2023	P-Card WF Statement	100-82-5723	Event/Program Costs	859.88
DFT0009791	05/08/2023	04302023	05/08/2023	P-Card WF Statement	100-82-5723	Event/Program Costs	1,500.00
DFT0009791	05/08/2023	04302023	05/08/2023	P-Card WF Statement	100-82-5723	Event/Program Costs	106.13
DFT0009791	05/08/2023	04302023	05/08/2023	P-Card WF Statement	100-82-5723	Event/Program Costs	110.00
DFT0009791	05/08/2023	04302023	05/08/2023	P-Card WF Statement	100-82-5723	Event/Program Costs	199.47
DFT0009791	05/08/2023	04302023	05/08/2023	P-Card WF Statement	100-82-5723	Event/Program Costs	29.76
DFT0009791	05/08/2023	04302023	05/08/2023	P-Card WF Statement	100-82-5723	Event/Program Costs	130.84
DFT0009791	05/08/2023	04302023	05/08/2023	P-Card WF Statement	100-82-5740	General Supplies	180.00
DFT0009791	05/08/2023	04302023	05/08/2023	P-Card WF Statement	100-82-5740	General Supplies	179.94
DFT0009791	05/08/2023	04302023	05/08/2023	P-Card WF Statement	100-82-5740	General Supplies	41.58
DFT0009791	05/08/2023	04302023	05/08/2023	P-Card WF Statement	100-82-5740	General Supplies	22.04
DFT0009791	05/08/2023	04302023	05/08/2023	P-Card WF Statement	100-82-5740	General Supplies	10.17
DFT0009791	05/08/2023	04302023	05/08/2023	P-Card WF Statement	100-82-5740	General Supplies	181.23

Warrant Register

Payment Dates: 5/8/2023 - 5/8/2023

Payment Number	Payment Date	Payable Number	Payable Date	Description (Payable)	Account Number	Account Name	Amount
DFT0009791	05/08/2023	04302023	05/08/2023	P-Card WF Statement	100-82-5740	General Supplies	15.42
DFT0009791	05/08/2023	04302023	05/08/2023	P-Card WF Statement	100-82-5740	General Supplies	15.99
DFT0009791	05/08/2023	04302023	05/08/2023	P-Card WF Statement	100-82-5740	General Supplies	31.96
DFT0009791	05/08/2023	04302023	05/08/2023	P-Card WF Statement	100-82-5740	General Supplies	74.05
DFT0009791	05/08/2023	04302023	05/08/2023	P-Card WF Statement	100-82-5740	General Supplies	35.27
DFT0009791	05/08/2023	04302023	05/08/2023	P-Card WF Statement	100-83-5320	Travel & Training	58.59
DFT0009791	05/08/2023	04302023	05/08/2023	P-Card WF Statement	100-83-5320	Travel & Training	17.65
DFT0009791	05/08/2023	04302023	05/08/2023	P-Card WF Statement	100-83-5320	Travel & Training	593.70
DFT0009791	05/08/2023	04302023	05/08/2023	P-Card WF Statement	100-83-5320	Travel & Training	85.84
DFT0009791	05/08/2023	04302023	05/08/2023	P-Card WF Statement	100-83-5511	Telephone	223.00
DFT0009791	05/08/2023	04302023	05/08/2023	P-Card WF Statement	100-83-5723	Event/Program Costs	30.47
DFT0009791	05/08/2023	04302023	05/08/2023	P-Card WF Statement	100-83-5723	Event/Program Costs	34.04
DFT0009791	05/08/2023	04302023	05/08/2023	P-Card WF Statement	100-83-5723	Event/Program Costs	5.35
DFT0009791	05/08/2023	04302023	05/08/2023	P-Card WF Statement	100-83-5723	Event/Program Costs	42.42
DFT0009791	05/08/2023	04302023	05/08/2023	P-Card WF Statement	100-83-5723	Event/Program Costs	50.71
DFT0009791	05/08/2023	04302023	05/08/2023	P-Card WF Statement	100-83-5723	Event/Program Costs	6.98
DFT0009791	05/08/2023	04302023	05/08/2023	P-Card WF Statement	100-83-5723	Event/Program Costs	9.90
DFT0009791	05/08/2023	04302023	05/08/2023	P-Card WF Statement	100-83-5723	Event/Program Costs	14.28
DFT0009791	05/08/2023	04302023	05/08/2023	P-Card WF Statement	100-83-5723	Event/Program Costs	96.77
DFT0009791	05/08/2023	04302023	05/08/2023	P-Card WF Statement	100-83-5723	Event/Program Costs	52.13
DFT0009791	05/08/2023	04302023	05/08/2023	P-Card WF Statement	100-83-5723	Event/Program Costs	126.62
DFT0009791	05/08/2023	04302023	05/08/2023	P-Card WF Statement	100-83-5723	Event/Program Costs	114.72
DFT0009791	05/08/2023	04302023	05/08/2023	P-Card WF Statement	100-83-5723	Event/Program Costs	80.17
DFT0009791	05/08/2023	04302023	05/08/2023	P-Card WF Statement	100-83-5723	Event/Program Costs	8.99
DFT0009791	05/08/2023	04302023	05/08/2023	P-Card WF Statement	100-83-5740	General Supplies	25.34
DFT0009791	05/08/2023	04302023	05/08/2023	P-Card WF Statement	100-83-5740	General Supplies	14.31
DFT0009791	05/08/2023	04302023	05/08/2023	P-Card WF Statement	100-83-5740	General Supplies	293.16
DFT0009791	05/08/2023	04302023	05/08/2023	P-Card WF Statement	100-83-5740	General Supplies	22.04
DFT0009791	05/08/2023	04302023	05/08/2023	P-Card WF Statement	100-83-5740	General Supplies	60.22
DFT0009791	05/08/2023	04302023	05/08/2023	P-Card WF Statement	100-83-5740	General Supplies	28.15
DFT0009791	05/08/2023	04302023	05/08/2023	P-Card WF Statement	100-83-5740	General Supplies	6.60
DFT0009791	05/08/2023	04302023	05/08/2023	P-Card WF Statement	100-91-5320	Travel & Training	625.00
DFT0009791	05/08/2023	04302023	05/08/2023	P-Card WF Statement	100-91-5340	Books & Periodicals	236.02
DFT0009791	05/08/2023	04302023	05/08/2023	P-Card WF Statement	100-91-5511	Telephone	769.48
DFT0009791	05/08/2023	04302023	05/08/2023	P-Card WF Statement	100-91-5511	Telephone	281.30
DFT0009791	05/08/2023	04302023	05/08/2023	P-Card WF Statement	100-91-5740	General Supplies	13.22
DFT0009791	05/08/2023	04302023	05/08/2023	P-Card WF Statement	100-91-5740	General Supplies	32.83
DFT0009791	05/08/2023	04302023	05/08/2023	P-Card WF Statement	100-92-5511	Telephone/Data	153.82
DFT0009791	05/08/2023	04302023	05/08/2023	P-Card WF Statement	100-92-5512	Utility Services	410.99
DFT0009791	05/08/2023	04302023	05/08/2023	P-Card WF Statement	100-92-5512	Utility Services	70.29
DFT0009791	05/08/2023	04302023	05/08/2023	P-Card WF Statement	100-92-5512	Utility Services	104.92
DFT0009791	05/08/2023	04302023	05/08/2023	P-Card WF Statement	100-92-5512	Utility Services	14.80
DFT0009791	05/08/2023	04302023	05/08/2023	P-Card WF Statement	100-92-5512	Utility Services	745.17
DFT0009791	05/08/2023	04302023	05/08/2023	P-Card WF Statement	100-92-5512	Utility Services	24.18

Warrant Register

Payment Dates: 5/8/2023 - 5/8/2023

Payment Number	Payment Date	Payable Number	Payable Date	Description (Payable)	Account Number	Account Name	Amount
DFT0009791	05/08/2023	04302023	05/08/2023	P-Card WF Statement	100-92-5512	Utility Services	35.10
DFT0009791	05/08/2023	04302023	05/08/2023	P-Card WF Statement	100-92-5740	General Supplies	12.13
DFT0009791	05/08/2023	04302023	05/08/2023	P-Card WF Statement	100-92-5740	General Supplies	210.72
DFT0009791	05/08/2023	04302023	05/08/2023	P-Card WF Statement	100-92-5740	General Supplies	128.04
DFT0009791	05/08/2023	04302023	05/08/2023	P-Card WF Statement	100-92-5740	General Supplies	174.12
DFT0009791	05/08/2023	04302023	05/08/2023	P-Card WF Statement	100-94-5511	Telephone/Data	166.96
DFT0009791	05/08/2023	04302023	05/08/2023	P-Card WF Statement	100-94-5740	General Supplies	313.29
DFT0009791	05/08/2023	04302023	05/08/2023	P-Card WF Statement	100-94-5740	General Supplies	37.42
DFT0009791	05/08/2023	04302023	05/08/2023	P-Card WF Statement	100-94-5740	General Supplies	79.55
DFT0009791	05/08/2023	04302023	05/08/2023	P-Card WF Statement	100-94-5740	General Supplies	12.74
DFT0009791	05/08/2023	04302023	05/08/2023	P-Card WF Statement	100-94-5740	General Supplies	35.72
DFT0009791	05/08/2023	04302023	05/08/2023	P-Card WF Statement	100-94-5740	General Supplies	11.91
DFT0009791	05/08/2023	04302023	05/08/2023	P-Card WF Statement	100-94-5740	General Supplies	20.33
DFT0009791	05/08/2023	04302023	05/08/2023	P-Card WF Statement	100-95-5320	Travel & Training	90.49
DFT0009791	05/08/2023	04302023	05/08/2023	P-Card WF Statement	100-95-5511	Telephone/Data	426.41
DFT0009791	05/08/2023	04302023	05/08/2023	P-Card WF Statement	100-95-5740	General Supplies	98.32
DFT0009791	05/08/2023	04302023	05/08/2023	P-Card WF Statement	100-95-5740	General Supplies	90.50
DFT0009791	05/08/2023	04302023	05/08/2023	P-Card WF Statement	100-95-5740	General Supplies	191.76
DFT0009791	05/08/2023	04302023	05/08/2023	P-Card WF Statement	100-95-5740	General Supplies	136.25
DFT0009791	05/08/2023	04302023	05/08/2023	P-Card WF Statement	100-95-5740	General Supplies	195.55
DFT0009791	05/08/2023	04302023	05/08/2023	P-Card WF Statement	201-40-5723	Food Distribution Costs	1,155.68
DFT0009791	05/08/2023	04302023	05/08/2023	P-Card WF Statement	500-40-5320	Travel & Training	75.00
DFT0009791	05/08/2023	04302023	05/08/2023	P-Card WF Statement	500-40-5320	Travel & Training	450.00
DFT0009791	05/08/2023	04302023	05/08/2023	P-Card WF Statement	500-40-5320	Travel & Training	450.00
DFT0009791	05/08/2023	04302023	05/08/2023	P-Card WF Statement	500-40-5511	Telephone/Data	360.22
DFT0009791	05/08/2023	04302023	05/08/2023	P-Card WF Statement	500-40-5740	General Supplies	74.85
DFT0009791	05/08/2023	04302023	05/08/2023	P-Card WF Statement	500-40-5740	General Supplies	188.14
DFT0009791	05/08/2023	04302023	05/08/2023	P-Card WF Statement	500-40-5740	General Supplies	211.49
DFT0009791	05/08/2023	04302023	05/08/2023	P-Card WF Statement	500-40-5740	General Supplies	27.96
DFT0009791	05/08/2023	04302023	05/08/2023	P-Card WF Statement	500-40-5740	General Supplies	10.88
DFT0009791	05/08/2023	04302023	05/08/2023	P-Card WF Statement	500-40-5740	General Supplies	54.71
DFT0009791	05/08/2023	04302023	05/08/2023	P-Card WF Statement	500-40-5740	General Supplies	47.80
DFT0009791	05/08/2023	04302023	05/08/2023	P-Card WF Statement	500-40-5740	General Supplies	202.79
DFT0009791	05/08/2023	04302023	05/08/2023	P-Card WF Statement	500-40-5740	General Supplies	116.69
DFT0009791	05/08/2023	04302023	05/08/2023	P-Card WF Statement	500-40-5740	General Supplies	197.30
DFT0009791	05/08/2023	04302023	05/08/2023	P-Card WF Statement	500-40-5740	General Supplies	236.43
DFT0009791	05/08/2023	04302023	05/08/2023	P-Card WF Statement	500-40-5740	General Supplies	262.60
DFT0009791	05/08/2023	04302023	05/08/2023	P-Card WF Statement	500-40-5740	General Supplies	274.52
DFT0009791	05/08/2023	04302023	05/08/2023	P-Card WF Statement	500-40-5740	General Supplies	148.84
DFT0009791	05/08/2023	04302023	05/08/2023	P-Card WF Statement	500-40-5740	General Supplies	62.34
DFT0009791	05/08/2023	04302023	05/08/2023	P-Card WF Statement	601-40-5511	Telephone	25.16
Vendor 5657 - Wells Fargo Bank, N.A. (114) Total:							39,629.55
Grand Total:							39,629.55

Report Summary

Fund Summary

Fund	Payment Amount
100 - General Fund	34,996.15
201 - HCDA Grant	1,155.68
500 - Water Operations Fund	3,452.56
601 - Vehicle and Equipment	25.16
Grand Total:	39,629.55

Account Summary

Account Number	Account Name	Payment Amount
100-23530	Deposits-Community Develop	216.64
100-41-5321	Council Development - Wilson	147.54
100-41-5324	Council Development - Jones	30.00
100-41-5330	Meetings	268.79
100-41-5511	Telephone	122.94
100-41-5740	General Supplies	179.94
100-43-5320	Travel & Training	684.36
100-44-5511	Telephone	61.98
100-45-5630	Media Services	105.00
100-46-5350	Employee Recognition	2,109.56
100-46-5360	Education / General Employee	475.00
100-46-5400	Contract Services - General	1,429.00
100-46-5425	Medical Services	300.57
100-46-5721	Special Department Supplies	-729.98
100-51-5511	Telephone/Internet	4,026.83
100-51-5635	COVID-19 Emergency Reimburse	87.97
100-52-5570	Software Licensing & Support	629.53
100-52-5740	General Supplies	17.63
100-53-5330	Meetings	219.53
100-53-5740	General Supplies	224.90
100-61-5150	Commission Meetings	140.32
100-61-5740	General Supplies	40.00
100-62-5740	General Supplies	31.00
100-72-5320	Travel & Training	3,202.42
100-72-5511	Telephone	689.42
100-72-5740	General Supplies	54.36
100-73-5310	Dues & Memberships	65.00
100-73-5320	Travel & Training	345.00
100-73-5400	Contract Services - General	248.74
100-73-5511	Telephone	285.81
100-74-5511	Telephone	245.83
100-74-5570	Software Licensing & Support	1,486.03

Account Summary

Account Number	Account Name	Payment Amount
100-74-5740	General Supplies	15.07
100-75-5570	Software Licensing & Support	-105.89
100-77-5511	Telephone	40.44
100-81-5320	Travel & Training	153.90
100-81-5721	Special Department Supplies	191.55
100-81-5723	Event/Program Costs	580.57
100-81-5740	General Supplies	102.44
100-82-5310	Dues & Memberships	145.00
100-82-5330	Meetings	74.32
100-82-5400	Contract Services - General	107.57
100-82-5723	Event/Program Costs	7,410.39
100-82-5740	General Supplies	787.65
100-83-5320	Travel & Training	755.78
100-83-5511	Telephone	223.00
100-83-5723	Event/Program Costs	673.55
100-83-5740	General Supplies	449.82
100-91-5320	Travel & Training	625.00
100-91-5340	Books & Periodicals	236.02
100-91-5511	Telephone	1,050.78
100-91-5740	General Supplies	46.05
100-92-5511	Telephone/Data	153.82
100-92-5512	Utility Services	1,405.45
100-92-5740	General Supplies	525.01
100-94-5511	Telephone/Data	166.96
100-94-5740	General Supplies	510.96
100-95-5320	Travel & Training	90.49
100-95-5511	Telephone/Data	426.41
100-95-5740	General Supplies	712.38
201-40-5723	Food Distribution Costs	1,155.68
500-40-5320	Travel & Training	975.00
500-40-5511	Telephone/Data	360.22
500-40-5740	General Supplies	2,117.34
601-40-5511	Telephone	25.16
Grand Total:		39,629.55

Project Account Summary

Project Account Key	Payment Amount
None	30,173.29
6084	216.64
800	1,575.90
807	96.77

Project Account Summary

Project Account Key	Payment Amount
812	1,144.00
813	541.39
814	576.78
816	2,126.08
818	2,023.02
8201A	1,155.68
Grand Total:	39,629.55

Authorization Signatures

STAFF REPORT

Verify accuracy of the Warrant Register.

Dated

Finance Director

City Manager



City of Signal Hill

Warrant Register

By Vendor Name

Payment Dates 5/8/2023 - 5/8/2023

Payment Number	Payment Date	Payable Number	Payable Date	Description (Payable)	Account Number	Account Name	Amount
Vendor: 1318 - PITNEY BOWES GLOBAL FINANCIAL SRVCS LLC							
DFT0009721	05/08/2023	04112023	04/11/2023	POSTAGE REFILL	100-51-5720	Postage	2,020.99
						Vendor 1318 - PITNEY BOWES GLOBAL FINANCIAL SRVCS LLC Total:	2,020.99
						Grand Total:	2,020.99

Report Summary

Fund Summary

Fund	Payment Amount
100 - General Fund	2,020.99
Grand Total:	2,020.99

Account Summary

Account Number	Account Name	Payment Amount
100-51-5720	Postage	2,020.99
Grand Total:		2,020.99

Project Account Summary

Project Account Key	Payment Amount
None	2,020.99
Grand Total:	2,020.99

Authorization Signatures

STAFF REPORT

Verify accuracy of the Warrant Register.

Dated

Finance Director

City Manager



City of Signal Hill

Warrant Register

By Vendor Name

Payment Dates 5/11/2023 - 5/11/2023

Payment Number	Payment Date	Payable Number	Payable Date	Description (Payable)	Account Number	Account Name	Amount
Vendor: 0464 - SOUTHERN CALIFORNIA EDISON							
DFT0009783	05/11/2023	6543 4/24/23	04/24/2023	ELECTRIC SERVICE	100-94-5512	Utility Services	54.67
DFT0009784	05/11/2023	3727 5/1/23	05/01/2023	ELECTRIC SERVICE	100-95-5510	Electricity	30.33
DFT0009785	05/11/2023	1906 5/1/23	05/01/2023	ELECTRIC SERVICE	100-92-5512	Utility Services	7,872.92
DFT0009786	05/11/2023	9065 4/28/23	04/28/2023	ELECTRIC SERVICE	500-40-5512	Utility Services	1,802.23
DFT0009787	05/11/2023	5674 5/1/23	05/01/2023	ELECTRIC SERVICE	100-95-5510	Electricity	913.42
DFT0009788	05/11/2023	5165 4/28/23	04/28/2023	ELECTRIC SERVICE	100-92-5512	Utility Services	2,762.95
DFT0009789	05/11/2023	7593 4/27/23	04/27/2023	ELECTRIC SERVICE	100-47-5512	Utility Services	1,550.50
DFT0009790	05/11/2023	9772 4/25/23	04/25/2023	ELECTRIC SERVICE	100-13001	Accrued Accounts Receivable	-43.59
DFT0009790	05/11/2023	9772 4/25/23	04/25/2023	ELECTRIC SERVICE	100-92-5512	Utility Services	10,974.16
DFT0009790	05/11/2023	9772 4/25/23	04/25/2023	ELECTRIC SERVICE	100-94-5512	Utility Services	-178.30
DFT0009790	05/11/2023	9772 4/25/23	04/25/2023	ELECTRIC SERVICE	100-95-5510	Electricity	15,773.56
DFT0009790	05/11/2023	9772 4/25/23	04/25/2023	ELECTRIC SERVICE	100-95-5512	Utility Services	920.06
DFT0009790	05/11/2023	9772 4/25/23	04/25/2023	ELECTRIC SERVICE	260-40-5512	Utility Services	-126.04
DFT0009790	05/11/2023	9772 4/25/23	04/25/2023	ELECTRIC SERVICE	500-40-5512	Utility Services	6,111.53
Vendor 0464 - SOUTHERN CALIFORNIA EDISON Total:							48,418.40
Grand Total:							48,418.40

Report Summary

Fund Summary

Fund	Payment Amount
100 - General Fund	40,630.68
260 - Lighting and Landscape	-126.04
500 - Water Operations Fund	7,913.76
Grand Total:	48,418.40

Account Summary

Account Number	Account Name	Payment Amount
100-13001	Accrued Accounts Receivable	-43.59
100-47-5512	Utility Services	1,550.50
100-92-5512	Utility Services	21,610.03
100-94-5512	Utility Services	-123.63
100-95-5510	Electricity	16,717.31
100-95-5512	Utility Services	920.06
260-40-5512	Utility Services	-126.04
500-40-5512	Utility Services	7,913.76
Grand Total:		48,418.40

Project Account Summary

Project Account Key	Payment Amount
None	48,418.40
Grand Total:	48,418.40

Authorization Signatures

STAFF REPORT

Verify accuracy of the Warrant Register.

Dated

Finance Director

City Manager



City of Signal Hill

Warrant Register

By Vendor Name

Payment Dates 5/15/2023 - 5/15/2023

Payment Number	Payment Date	Payable Number	Payable Date	Description (Payable)	Account Number	Account Name	Amount
Vendor: 7313 - CITY OF SIGNAL HILL							
DFT0009720	05/15/2023	05152023	05/15/2023	MONTHLY WATER CHARGES - APR 2023	100-13001	Accrued Accounts Receivable	203.51
DFT0009720	05/15/2023	05152023	05/15/2023	MONTHLY WATER CHARGES - APR 2023	100-47-5512	Utility Services	23.96
DFT0009720	05/15/2023	05152023	05/15/2023	MONTHLY WATER CHARGES - APR 2023	100-92-5512	Utility Services	3,712.90
DFT0009720	05/15/2023	05152023	05/15/2023	MONTHLY WATER CHARGES - APR 2023	100-94-5512	Utility Services	7,634.97
DFT0009720	05/15/2023	05152023	05/15/2023	MONTHLY WATER CHARGES - APR 2023	260-40-5512	Utility Services	333.61
DFT0009720	05/15/2023	05152023	05/15/2023	MONTHLY WATER CHARGES - APR 2023	500-40-5512	Utility Services	259.54
Vendor 7313 - CITY OF SIGNAL HILL Total:							12,168.49
Grand Total:							12,168.49

Report Summary

Fund Summary

Fund	Payment Amount
100 - General Fund	11,575.34
260 - Lighting and Landscape	333.61
500 - Water Operations Fund	259.54
Grand Total:	12,168.49

Account Summary

Account Number	Account Name	Payment Amount
100-13001	Accrued Accounts Receivable	203.51
100-47-5512	Utility Services	23.96
100-92-5512	Utility Services	3,712.90
100-94-5512	Utility Services	7,634.97
260-40-5512	Utility Services	333.61
500-40-5512	Utility Services	259.54
Grand Total:		12,168.49

Project Account Summary

Project Account Key	Payment Amount
None	12,168.49
Grand Total:	12,168.49

Authorization Signatures

STAFF REPORT

Verify accuracy of the Warrant Register.

Dated

Finance Director

City Manager



CITY OF SIGNAL HILL

2175 Cherry Avenue • Signal Hill, California 90755-3799

STAFF REPORT

5/23/2023

AGENDA ITEM

**TO: HONORABLE MAYOR
AND MEMBERS OF THE CITY COUNCIL**

**FROM: CARLO TOMAINO
CITY MANAGER**

SUBJECT: APPROVAL OF MEETING MINUTES

Summary:

Regular Meeting of May 9, 2023.

Recommendation:

Approve the meeting minutes.



CITY OF SIGNAL HILL

2175 Cherry Avenue • Signal Hill, California 90755-3799

MINUTES OF A REGULAR MEETING
SIGNAL HILL CITY COUNCIL
May 09, 2023

A Regular Meeting of the Signal Hill City Council was held in-person in the Council Chambers and via video/teleconference on May 9, 2023.

(1) **CALL TO ORDER – 7:01 P.M.**

(2) **ROLL CALL**

PRESENT: MAYOR TINA HANSEN
VICE MAYOR LORI WOODS
COUNCIL MEMBER ROBERT COPELAND
COUNCIL MEMBER KEIR JONES

ABSENT: NONE

LATE ARRIVAL: COUNCIL MEMBER EDWARD WILSON

(3) **PLEDGE OF ALLEGIANCE**

(4) **PUBLIC BUSINESS FROM THE FLOOR ON ITEMS NOT LISTED ON THE AGENDA**

Council Member Wilson entered the Council Chambers at 7:02 p.m.

Erin, Signal Hill resident, stated she submitted a written comment and commented on the Signal Hill Self Storage facility in Signal Hill (written comment will be attached to the original meeting minutes, available in the City Clerk's Office).

(5) **COMMUNITY ANNOUNCEMENTS**

(6) **PRESENTATIONS**

- a. MAYOR HANSEN WILL PRESENT A PROCLAMATION TO THE OUTSTANDING OLDER AMERICAN AWARDEE IN RECOGNITION OF

OLDER AMERICANS MONTH.

- b. MAYOR HANSEN WILL PRESENT A PROCLAMATION TO THE PUBLIC WORKS DEPARTMENT IN RECOGNITION OF NATIONAL PUBLIC WORKS WEEK, MAY 21-27, 2023.
- c. MAYOR HANSEN WILL PRESENT A PROCLAMATION IN RECOGNITION OF NATIONAL POLICE WEEK, MAY 14-20, 2023.
- d. THE COMMUNITY SERVICES DEPARTMENT WILL PROVIDE A PRESENTATION HIGHLIGHTING PROGRAMS THAT CELEBRATE ASIAN AMERICAN AND PACIFIC ISLANDER HERITAGE MONTH.

Mayor Hansen presented a proclamation to Larry Blunden for agenda item 6a; Mayor Hansen presented a proclamation to Public Works Director, Public Works Superintendent, and Public Works Contracts Manager for agenda item 6b; Mayor Hansen presented a proclamation to Corporal Bridges for agenda item 6c; and the Librarian presented agenda item 6d.

(7) CITY MANAGER REPORTS

- a. CONTRACT SERVICES AGREEMENT WITH THE CONSERVATION CORPS OF LONG BEACH (CCLB)

It was moved by COUNCIL MEMBER JONES and seconded by COUNCIL MEMBER WILSON to authorize the City Manager to enter into a Contract Services Agreement with CCLB in the amount of \$160,797.60, for a three-year term, in a form approved by the City Attorney.

The following vote resulted:

AYES: MAYOR HANSEN
 VICE MAYOR WOODS
 COUNCIL MEMBER COPELAND
 COUNCIL MEMBER JONES
 COUNCIL MEMBER WILSON

NOES: NONE

ABSENT: NONE

ABSTAIN: NONE

- b. EMERGENCY PROCUREMENT OF A WATER DISINFECTION SYSTEM AT TEMPLE RESERVOIR

It was moved by COUNCIL MEMBER JONES and seconded by COUNCIL MEMBER WILSON to authorize the City Manager to enter into a contract with D&H Water Systems for the construction of a new disinfection station at Temple Reservoir, in a form approved by the City Attorney. The term of the agreement will terminate on November 9, 2023, with a not-to-exceed contract amount of \$171,890.

The following vote resulted:

AYES: MAYOR HANSEN
VICE MAYOR WOODS
COUNCIL MEMBER COPELAND
COUNCIL MEMBER JONES
COUNCIL MEMBER WILSON

NOES: NONE

ABSENT: NONE

ABSTAIN: NONE

c. 2023-2028 STRATEGIC PLAN WORK SESSION

Council Member Wilson left the Council Chambers at 7:41 p.m. and returned at 7:44 p.m.

A joint Strategic Plan work session with City Council, City Clerk, City Treasurer, and the City's management team was conducted.

Council Member Copeland left the Council Chambers at 8:33 p.m. and returned at 8:35 p.m.

Input on the prioritization and refinement of goals and actions for the Strategic Plan was provided to consultant Moss Adams.

(8) CONSENT CALENDAR

- a. RESOLUTION DECLARING FINAL ACCEPTANCE OF WELL NO. 8 DEMOLITION AND WELL NO. 10 CONSTRUCTION (PROJECT NO. 95.18011) PURSUANT TO THE PUBLIC WORKS CONTRACT WITH PASCAL & LUDWIG CONSTRUCTORS, INC. (P&L)
- b. WARRANT REGISTER DATED MAY 9, 2023
- c. APPROVAL OF MEETING MINUTES

It was moved by COUNCIL MEMBER WILSON and seconded by COUNCIL MEMBER JONES to approve the Consent Calendar.

The following vote resulted:

AYES: MAYOR HANSEN
VICE MAYOR WOODS
COUNCIL MEMBER COPELAND
COUNCIL MEMBER JONES
COUNCIL MEMBER WILSON

NOES: NONE

ABSENT: NONE

ABSTAIN: NONE

(9) COUNCIL AGENDA--NEW BUSINESS

- a. COUNCIL MEMBER COPELAND WILL REPORT ON HIS ATTENDANCE AT THE SOUTHERN CALIFORNIA ASSOCIATION OF GOVERNMENTS GENERAL ASSEMBLY AND ANNUAL REGIONAL CONFERENCE ON MAY 3-5, 2023. COUNCIL MEMBER JONES WILL REPORT ON HIS ATTENDANCE AT THE INSPECTION TRIP OF HOOVER DAM AND THE COLORADO RIVER AQUEDUCT SPONSORED BY THE METROPOLITAN WATER DISTRICT OF SOUTHERN CALIFORNIA ON MAY 5-7, 2023.

Council Member Wilson commented on his recent trip to Cambodia.

Council Member Jones reported on his attendance at the water inspection trip of Hoover Dam and the Colorado River Aqueduct sponsored by the Metropolitan Water District of Southern California on May 5-7, 2023; announced the Chamber of Commerce Mixer event on May 11, 2023, and the Signal Hill Community Foundation Sip and Paint event on May 12, 2023.

Council Member Copeland reported on his attendance at the Southern California Association of Governments General Assembly and Annual Regional Conference on May 3-5, 2023.

(10) ADJOURNMENT

It was moved by COUNCIL MEMBER JONES and seconded by COUNCIL MEMBER WILSON to adjourn tonight's meeting to the next regular meeting of the Signal Hill City Council to be held on Tuesday, May 23, 2023, at 7:00 p.m. (hybrid meeting format, including in-person, and video and teleconference participation options). Instructions to participate in the meeting will be provided on the meeting agenda.

The following vote resulted:

AYES: MAYOR HANSEN
VICE MAYOR WOODS
COUNCIL MEMBER COPELAND
COUNCIL MEMBER JONES
COUNCIL MEMBER WILSON

NOES: NONE

ABSENT: NONE

ABSTAIN: NONE

MAYOR HANSEN adjourned the meeting at 9:09 p.m.

TINA L. HANSEN
MAYOR

Attest:

DARITZA GONZALEZ
CITY CLERK