



CITY OF SIGNAL HILL

2175 Cherry Avenue ♦ Signal Hill, California 90755-3799

September 17, 2024

**NOTICE TO ALL BID PROVIDERS
YOUTH AND SENIOR TRANSPORTATION SERVICES
ADDENDUM NO. 1**

This is a modification to the bid package for the above-mentioned project and shall be considered as Addendum No. 1. All bidders are required to incorporate all necessary changes, additions, or deductions into their proposals. This Addendum includes the following:

Notice Inviting Proposals

The Notice Inviting Proposal Sheets have been removed and replaced in their entirety. The updated Notice Inviting Proposal Sheet has been attached to this addendum for your convenience.

All other aspects of the project documents not specifically mentioned in the Addendum, remain in effect and applicable. **THE BID DUE DATE REMAINS OCTOBER 1, 2024, AT 4:00 PM.**

Sincerely,

Alyssa Christenson
Management Assistant
Parks, Recreation & Library Department

The bid provider shall individually identify and acknowledge receipt of all addenda by signing and enclosing each addendum form in his/her bid submittal. Failure to do so may result in a disqualification of his/her bid.

Signature

Date

**CITY OF SIGNAL HILL
NOTICE INVITING PROPOSALS**

YOUTH AND SENIOR PROGRAMS TRANSPORTATION SERVICES

The City of Signal Hill ("City") will receive electronic proposals only ("Proposals") from qualified firms ("Respondents" or "Contractors") for **Youth and Senior Programs Transportation Services** no later than 4:00 p.m. on Tuesday, October 1, 2024. Proposals shall be valid for 180 calendar days after the submission deadline.

Further, requests for clarification with regard to the services or the City's Request for Proposals ("RFP") must be submitted electronically no later than Friday, September 20, 2024 by 4:00 p.m. through the City's PlanetBids system discussed in further detail below.

The Services generally consist of (1) Transportation services for senior day trips on a monthly basis. Trips would be to transport predominantly a 55+ age demographic. (2) Transportation services for youth day trips on a seasonal basis. Trips would be to transport predominantly youth between the age ranges of 4 to 16 years. Transportation of youth would take place most heavily during the summer season, although not exclusively.

Proposals must be submitted in accordance with the City's Request for Proposals ("RFP"), which is available to qualified contractors through the City's electronic bid management system, PlanetBids at <https://vendors.planetbids.com/portal/36746/bo/bo-detail/121811> by selecting "Bids and Proposals" on the home page. The Contract Documents may be downloaded at no charge. Contract Documents will not be available for sale at City Hall. Proposals must be submitted in electronic format through the City's electronic bid management system. The electronic bid management system will not accept late proposals. Electronic modifications to or withdrawal of proposals may be made by the Respondent prior to the proposal closing deadline. The price of each proposal will be available to the public at the closing deadline on the City's website in the electronic bid management system. Modifications to the RFP, including, but not limited to the scope of work, can be made only by written addendum issued by the City.

The successful Respondent will be required to enter into an Agreement which will include the requirements of this RFP as well as other requirements. By submitting a Proposal, the Respondent agrees to all of the terms of the RFP and Agreement. A contract or contracts shall be awarded, if at all, to the best qualified contractor. Determination of the best qualified contractor will be made solely by the City on criteria determined by the City. The decision of the City shall be final. In its discretion, the City may reject any proposal, abandon the purchase, or re-advertise. The City reserves the right to accept or reject any or all proposals, exceptions or changes to the Agreement or Request for Proposal and to waive any informality or irregularity in any proposal received by the City.

For further information, contact Alyssa Christenson, Management Assistant, at achristenson@cityofsignalhill.org or (562) 989-7328.

Published on PlanetBids on:

Posted in accordance with S.H.M.C. Section 1.08.010 on or before

September 11, 2024

September 17, 2024

END OF NOTICE INVITING PROPOSALS