



CITY OF SIGNAL HILL

2175 Cherry Avenue • Signal Hill, California 90755-3799

THE CITY OF SIGNAL HILL
WELCOMES YOU TO A REGULAR
PARKS AND RECREATION COMMISSION MEETING
January 21, 2026

The City of Signal Hill appreciates your attendance. Public interest provides the Commission with valuable information regarding issues of the community. Meetings are held on the 3rd Wednesday of every month.

Meetings begin at 6:00 pm. There is a public comment period at the beginning of the regular meeting, as well as the opportunity to comment on each agenda item as it arises. Any meeting may be adjourned to a time and place stated in the order of adjournment.

The agenda is posted 72 hours prior to each meeting on the City's website and outside of City Hall. The agenda and related reports are also available for review online at www.cityofsignalhill.org.

To participate:

- In-person Participation: Signal Hill Public Library Learning Center, 1800 E. Hill Street, Signal Hill, California.
- To make a general public comment or comment on a specific agenda item, you may also submit your comment, limited to 250 words or less, to the Director of Parks, Recreation and Library Services at yaguilar@cityofsignalhill.org no later than 4:00 p.m. on Wednesday, January 21, 2026. Written comments will be provided electronically to the Parks & Recreation Commission and attached to the meeting minutes. Written comments will not be read into the record.

Park and Recreation Commissioners are compensated \$75.00 per meeting.

(1) **CALL TO ORDER – 6:00 P.M.**

(2) **ROLL CALL**

CHAIR EDWARDS
VICE CHAIR KISS-LEE
COMMISSIONER ANHORN
COMMISSIONER DUTCH HUGHES

COMMISSIONER GIDWANI

(3) **PLEDGE OF ALLEGIANCE**

(4) **PUBLIC BUSINESS FROM THE FLOOR ON ITEMS NOT LISTED ON THIS AGENDA**

(5) **PRESENTATION(S)**

- a. MANAGEMENT ASSISTANT ALYSSA CHRISTENSON WILL PROVIDE AN UPDATE ON THE HILLBROOK PARK WALL MURAL ART PROJECT.
- b. STAFF WILL PROVIDE AN UPDATE ON THE AMPHITHEATER PROJECT.

(6) **DISCUSSION ITEM(S)**

- a. OLDER AMERICAN AWARD NOMINATIONS

Summary:

The Los Angeles County Commission for Older Adults (LACCOA) accepts nominations to recognize older adults for their outstanding service to the community.

The City, by way of the Parks and Recreation Commission, selects a Signal Hill resident, aged 60 or older, as an Older American Recognition Day Awards Program recipient and submits the nominee to LACCOA for the award.

Strategic Plan Goal(s):

Goal No. 5 Strengthen internal communication, recruitment, retention, systems, and processes to increase the effectiveness and efficiency of City services.

Recommendation:

Discuss nominees and select an honoree for the City of Signal Hill Outstanding Older American for 2026.

- b. ATTENDANCE AT 2026 CALIFORNIA PARKS AND RECREATION SOCIETY ANNUAL CONFERENCE

Summary:

The annual California Parks and Recreation Society (CPRS) conference is held in late winter or early spring. The City allocates limited funding to allow up to two commissioners to attend the annual conference, with the Commission determining attendance at a regularly scheduled meeting.

This year, the conference will take place in Long Beach, California, from March 10-13, 2026.

The Commission will discuss and determine which two commissioners will be selected to attend this year's annual conference.

Strategic Plan Goal(s):

Goal No. 5 Strengthen internal communication, recruitment, retention, systems, and processes to increase the effectiveness and efficiency of City services.

Recommendation:

Discuss and determine which two commissioners will attend the annual 2026 CPRS conference.

c. PET OF THE MONTH NOMINATIONS

Summary:

The Commission will consider submitted nominations and select a Pet of the Month for January 2026 (Attachment A).

Strategic Plan Goal(s):

Goal No. 5 Strengthen internal communication, recruitment, retention, systems, and processes to increase the effectiveness and efficiency of City services.

Recommendation:

Review the nomination for January 2026 and select nominee(s) to recognize for Pet of the Month.

d. DIRECTOR'S REPORT - UPDATES ON CITY COUNCIL ACTIONS, PARK PROJECTS, AND PROGRAMS FOR NOVEMBER AND DECEMBER 2025

Summary:

The Director's Report provides updates on activities and actions related to the Parks, Recreation and Library Services Department and provides the Parks and Recreation Commission with information about City Council direction; status on park projects; and other programs and services.

Strategic Plan Goal(s):

Goal No. 4: Maintain and improve the City's physical infrastructure, water system, and recreational spaces.

Goal No. 5: Strengthen internal communication, recruitment, retention, systems, and processes to increase the effectiveness and efficiency of City services.

Recommendation:

Receive and file report.

(7) CONSENT CALENDAR

The following Consent Calendar items are expected to be routine and non-controversial. Items will be acted upon by the Commission at one time without discussion. Any item may be removed by a Commissioner or member of the audience for discussion.

a. REVIEW OF COMMISSION REVOLVING OBJECTIVES

Summary:

Each month staff will provide an update on various actions taken regarding items identified on the Commission Revolving objectives.

Strategic Plan Goal(s):

Goal No. 5 Strengthen internal communication, recruitment, retention, systems, and processes to increase the effectiveness and efficiency of City services.

Recommendation:

Update, receive, and file report.

b. APPROVAL OF MEETING MINUTES

Summary:

Regular Meeting of November 19, 2025.

Strategic Plan Goal(s):

Goal No. 5 Strengthen internal communication, recruitment, retention, systems, and processes to increase the effectiveness and efficiency of City services.

Recommendation:

Approve the meeting minutes.

(8) COMMISSION NEW BUSINESS

COMMISSIONER ANHORN
COMMISSIONER DUTCH HUGHES
COMMISSIONER GIDWANI
VICE CHAIR KISS-LEE
CHAIR EDWARDS

(9) ADJOURNMENT

Tonight's meeting will be adjourned to the next regular meeting of the Parks &

Recreation Commission to be held on February 18, 2026, at 6:00 p.m., in the Council Chamber of City Hall, 2175 Cherry Avenue, Signal Hill, CA 90755.

PUBLIC PARTICIPATION

If you need special assistance beyond what is normally provided to participate in City meetings, the City will attempt to accommodate you in every reasonable manner. Please call the City Clerk's office at (562) 989-7305 at least 48 hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible.

AFFIDAVIT OF POSTING

I, Yvette E. Aguilar, Commission Secretary of the Parks and Recreation Commission, do hereby affirm that a copy of the foregoing agenda was posted at City Hall, the Signal Hill Library, Discovery Well Park, and Reservoir Park, 72 hours in advance of this meeting.



CITY OF SIGNAL HILL

2175 Cherry Avenue • Signal Hill, California 90755-3799

STAFF REPORT

1/21/2026

AGENDA ITEM

TO:

**HONORABLE CHAIR
AND MEMBERS OF THE PARKS AND RECREATION COMMISSION**

FROM:

**YVETTE E. AGUILAR
DEPUTY CITY MANAGER/PARKS, RECREATION AND LIBRARY SERVICES
DIRECTOR**

SUBJECT:

HILLBROOK PARK WALL MURAL ART PROJECT PRESENTATION

Summary:

Management Assistant Alyssa Christenson will provide an update on the Hillbrook Park Wall Mural Art Project.



CITY OF SIGNAL HILL

2175 Cherry Avenue • Signal
Hill, California 90755-3799

STAFF REPORT

1/21/2026

AGENDA ITEM

TO:

**HONORABLE CHAIR
AND MEMBERS OF THE PARKS AND RECREATION COMMISSION**

FROM:

**YVETTE E. AGUILAR
DEPUTY CITY MANAGER/PARKS, RECREATION AND LIBRARY SERVICES
DIRECTOR**

SUBJECT:

PRESENTATION - AMPHITHEATER PROJECT

Summary:

Staff will provide an update on the Amphitheater Project.



STAFF REPORT

1/21/2026

AGENDA ITEM

TO:
**HONORABLE CHAIR
AND MEMBERS OF THE PARKS AND RECREATION COMMISSION**

FROM:
**YVETTE E. AGUILAR
DEPUTY CITY MANAGER/PARKS, RECREATION & LIBRARY SERVICES
DIRECTOR**

BY:
**ALISON DOBAY
ACTING DEPUTY DIRECTOR OF PARKS, RECREATION & LIBRARY SERVICES**

SUBJECT:
OLDER AMERICAN AWARD NOMINATIONS

Summary:

The Los Angeles County Commission for Older Adults (LACCOA) accepts nominations to recognize older adults for their outstanding service to the community.

The City, by way of the Parks and Recreation Commission, selects a Signal Hill resident, aged 60 or older, as an Older American Recognition Day Awards Program recipient and submits the nominee to LACCOA for the award.

Strategic Plan Goal(s):

Goal No. 5 Strengthen internal communication, recruitment, retention, systems, and processes to increase the effectiveness and efficiency of City services.

Recommendation:

Discuss nominees and select an honoree for the City of Signal Hill Outstanding Older American for 2026.

Background & Analysis:

This year will mark the 61st anniversary of OARD, which will recognize one outstanding older adult for their volunteer services from each of the 88 cities in Los Angeles County. The City of Signal Hill and

1/21/2026

LACCOA Older Americans Recognition Day (OARD) Awards Program honors seniors throughout Los Angeles County for their dedicated volunteer service and positive impact in the lives of others.

The City, by way of the Parks and Recreation Commission, selects a Signal Hill resident, aged 60 or older, as an Older American and submits the nominee for the award.

The selected award recipient will be recognized as Signal Hill's honoree at the Los Angeles County Commission of Aging's Older Americans Recognition Day award ceremony and at a City Council meeting in May 2026.

This year, nominations were open to the community in early January. The Parks and Recreation Commission will discuss nominees and select an honoree to be the City of Signal Hill Older American for 2026.

Approved:

Yvette E. Aguilar

City of Signal Hill Outstanding Older American Previous Award Recipients

2000	Chuck Gerst	2013	Louise Cunningham
2001	Ted Bunten	2014	George & Carol Apt
2002	Nona Daly	2015	Steve Strichart
2003	John Leahy	2016	Neena Strichart
2004	Mary Justus	2017	Mildred Wallerstein
2005	Gary Dudley	2018	Rose Richárd
2006	Keaton King	2019	Larry Forester
2007	Chan Brainard and Gil Griego	2020	Judie Johnsen
2008	Jane Fallon	2021	Pam Dutch Hughes
2009	Hazel Wallace	2022	Robert Long
2010	Gary Weinberger	2023	Larry Blunden
2011	Frank Virga	2024	Jene Bunten
2012	Al Sirignano	2025	Cecilia Fidora



OLDER AMERICAN RECOGNITION

CALL FOR NOMINATIONS

Do you know a senior that exemplifies the true spirit of volunteerism within the community? Has he or she enhanced the quality of life for others? Nominees must be a resident of Signal Hill, 60 years of age or older, has not previously received the award, and is actively involved in volunteer service which directly benefits the community.

**SUBMISSION DEADLINE
JANUARY 16, 2026**

Scan the QR Code for Online Submission Form



For more information, call Parks, Recreation & Library Services at 562-989-7330, or email comservices@cityofsignalhill.org.





STAFF REPORT

1/21/2026

AGENDA ITEM

TO:
**HONORABLE CHAIR
AND MEMBERS OF THE PARKS AND RECREATION COMMISSION**

FROM:
**YVETTE E. AGUILAR
PARKS, RECREATION AND LIBRARY SERVICES DIRECTOR**

BY:
**MELISSA MONTIEL
MANAGEMENT ASSISTANT**

SUBJECT:
**ATTENDANCE AT 2026 CALIFORNIA PARKS AND RECREATION SOCIETY
ANNUAL CONFERENCE**

Summary:

The annual California Parks and Recreation Society (CPRS) conference is held in late winter or early spring. The City allocates limited funding to allow up to two commissioners to attend the annual conference, with the Commission determining attendance at a regularly scheduled meeting. This year, the conference will take place in Long Beach, California, from March 10-13, 2026.

The Commission will discuss and determine which two commissioners will be selected to attend this year's annual conference.

Strategic Plan Goal(s):

Goal No. 5 Strengthen internal communication, recruitment, retention, systems, and processes to increase the effectiveness and efficiency of City services.

Recommendation:

Discuss and determine which two commissioners will attend the annual 2026 CPRS conference.

Background & Analysis:

CPRS is holding the annual California Parks and Recreation Conference in Long Beach, California, March 10 - March 13, 2026. Conference registration is \$615 for members and \$795 for non-

1/21/2026

members, per person. To take advantage of discounted rates, staff request that the Commission select up to two commissioners to attend the annual CPRS conference.

Approved:

Yvette E. Aguilar



STAFF REPORT

1/21/2026

AGENDA ITEM

TO:
**HONORABLE CHAIR
AND MEMBERS OF THE PARKS AND RECREATION COMMISSION**

FROM:
**YVETTE E. AGUILAR
DEPUTY CITY MANAGER/PARK, RECREATION AND LIBRARY SERVICES
DIRECTOR**

BY:
**MELISSA MONTIEL
MANAGEMENT ASSISTANT**

SUBJECT:
PET OF THE MONTH NOMINATIONS

Summary:

The Commission will consider submitted nominations and select a Pet of the Month for January 2026 (Attachment A).

Strategic Plan Goal(s):

Goal No. 5 Strengthen internal communication, recruitment, retention, systems, and processes to increase the effectiveness and efficiency of City services.

Recommendation:

Review the nomination for January 2026 and select nominee(s) to recognize for Pet of the Month.

Background:

One new qualified nomination was received for January 2026. Six nominations remain from previous submissions. There is a total of seven nominations that are eligible for the Parks and Recreation Commission to consider for the January 2026 Pet of the Month (Attachment B).

Approved:

1/21/2026

Yvette E. Aguilar

**Monthly Pet of the Month
Guidelines
PRC Approved 09/21/2022**

The Pet of the Month program is intended to promote community engagement and highlight Signal Hill pets in the community. Selected pet of the month is subjective, non-scientific or data driven, and at the sole discretion of the Parks and Recreation Commission.

Eligibility Criteria

- Self-Attest to Signal Hill Residency
 - Nominating Owner
 - Pet
- Pet must be licensed in the City of Signal Hill
- One nomination per household per month

Application Criteria (in addition to information from Eligibility Criteria)

- Name of Pet
- Animal Type
- Special Characteristics and Information about the Pet
- Activities Pet Likes
- Photo of Pet

Selection Process

- More than one selection for “Pet of the Month” may be made if approved by the commission.
- All nominations received will be presented to the Parks and Recreation Commission each month, based on the timeline, below.

Pet of the Month for	Nomination Window	Pet of the Month Selection	Recognition
January	December 1-31	January PRC Meeting	Mid-January through mid-February
February	January 1-31	February PRC Meeting	Mid-February through mid-March
March	February 1-28/29	March PRC Meeting	Mid-March through mid-April
April	March 1-31	April PRC Meeting	Mid-April through mid-May
May	April 1-30	May PRC Meeting	Mid-May through mid-June
June	May 1-31	June PRC Meeting	Mid-June through mid-July
July	June 1-30	July PRC Meeting	Mid-July through mid-August
August	July 1-31	August PRC Meeting	Mid-August through mid-September

September	August 1-31	September PRC Meeting	Mid-September through mid-October
October	September 1-30	October PRC Meeting	Mid-October through mid-November
November	October 1-31	November PRC Meeting	Mid-November through mid-December
December	November 1-30	December PRC Meeting	Mid-December through mid-January

- Selected Pet of the Month is recognized via:
 - City Website
 - Monthly E-Newsletter
 - City and Community Services Department Facebook pages
- Nominations that are not selected for “Pet of the Month” are eligible for future consideration
- Nominations will also be featured to help promote community engagement, but only pet(s) that are selected as Pet(s) of the Month will be featured as promoted as such.

Pet of the Month - January Nominees

Babygirl



Moyis



Kainoa



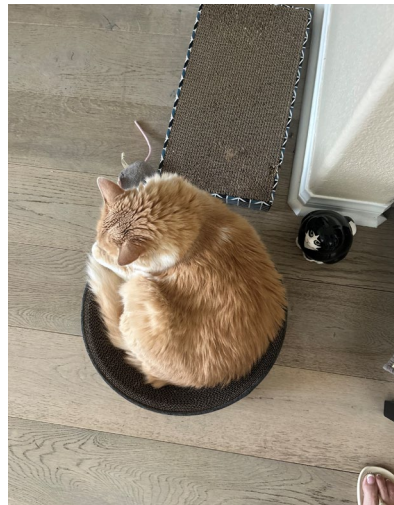
Bailey



Wanda



Mellow

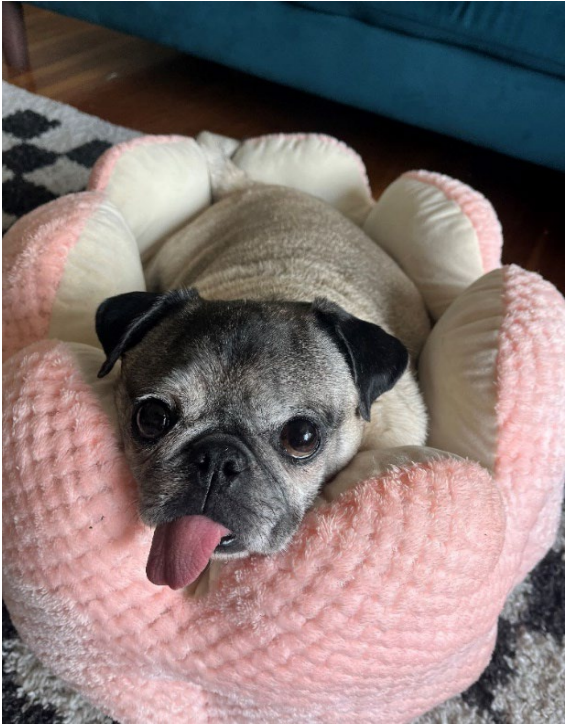


Pet of the Month - January Nominees


London




City of Signal Hill Pet of the Month January 2026

What is your Pet's name?	Babygirl
Does your pet have a nick name?	Baby
Are you a Signal Hill resident?	Yes
What type of animal/breed is your pet?	Pug
What makes your pet special?	Her tongue
How long have you had your pet? How did you acquire your pet?	8 years, she was offered to me by a family friend
What activities does your pet like to do?	She loves to sleep all day and sunbathe
Does your pet have all required licenses?	Yes
Nominated March 24, 2025	


City of Signal Hill Pet of the Month January 2026

What is your Pet's name?	Moyis
Does your pet have a nick name?	Field not completed.
Are you a Signal Hill resident?	Yes
What type of animal/breed is your pet?	Pug
What makes your pet special?	He's a travel poppy outgoing, social, adorable and super active.
How long have you had your pet? How did you acquire your pet?	For his whole live 11 beautiful years and a couple months
What activities does your pet like to do?	Walking, eating, car rides, he sleeps anywhere
Does your pet have all required licenses?	Yes
Nominated April 16, 2025	


City of Signal Hill Pet of the Month January 2026

What is your Pet's name?	Kainoa
Does your pet have a nick name?	The love dogtor
Are you a Signal Hill resident?	Yes
What type of animal/breed is your pet?	Labrador Pitbull mix
What makes your pet special?	She's from Hawaii! She has an island spirit and beautiful coat
How long have you had your pet? How did you acquire your pet?	She was adopted in Hawaii when she was 2 months, now she is 5 living it up in signal hill
What activities does your pet like to do?	Walk up the hill! And eat chicken
Does your pet have all required licenses?	Yes
Nominated May 25, 2025	


City of Signal Hill Pet of the Month January 2026

What is your Pet's name?	Bailey
Does your pet have a nick name?	Bop
Are you a Signal Hill resident?	Yes
What type of animal/breed is your pet?	Dog
What makes your pet special?	She is the cuddliest and sweetest puppy
How long have you had your pet? How did you acquire your pet?	3 years
What activities does your pet like to do?	Going to the dog park and playing with her sister Zoey (another dog)
Does your pet have all required licenses?	Yes
Nominated June 24, 2025	

City of Signal Hill Pet of the Month January 2026

What is your Pet's name?	Wanda
Does your pet have a nick name?	Wandisimo,wandiesel,wandita
Are you a Signal Hill resident?	Yes
What type of animal/breed is your pet?	dog
What makes your pet special?	she communicates her needs very well and curses at me in her own way
How long have you had your pet? How did you acquire your pet?	rescued
What activities does your pet like to do?	leisure walks, naps, and not share her toys
Does your pet have all required licenses?	Yes
Nominated July 27, 2025	

City of Signal Hill Pet of the Month January 2026

What is your Pet's name?	Mellow
Does your pet have a nick name?	Maxi
Are you a Signal Hill resident?	Yes
What type of animal/breed is your pet?	Domester Long Hair
What makes your pet special?	He likes to show his gratitude for having been adopted by thanking me several times a day.
How long have you had your pet? How did you acquire your pet?	2-1/4 years
What activities does your pet like to do?	He and a new kitty of mine like to chase each other and wrestle.
Does your pet have all required licenses?	Yes
Nominated September 11, 2025	

City of Signal Hill Pet of the Month January 2026

What is your Pet's name?	London
Does your pet have a nick name?	
Are you a Signal Hill resident?	Yes
What type of animal/breed is your pet?	Tabby
What makes your pet special?	London is a talker. He meows about everything.
How long have you had your pet? How did you acquire your pet?	London is a rescued stray. He is about 4 1/2 years old.
What activities does your pet like to do?	London loves to hide in the garden plants and pounce and play with his cat brother from another mother
Does your pet have all required licenses?	Yes

Nominated November 2, 2025





STAFF REPORT

1/21/2026

AGENDA ITEM

TO:
**HONORABLE CHAIR
AND MEMBERS OF THE PARKS AND RECREATION COMMISSION**

FROM:
**YVETTE E. AGUILAR
DEPUTY CITY MANAGER/PARKS, RECREATION AND LIBRARY SERVICES
DIRECTOR**

SUBJECT:
**DIRECTOR'S REPORT - UPDATES ON CITY COUNCIL ACTIONS, PARK
PROJECTS, AND PROGRAMS FOR NOVEMBER AND DECEMBER 2025**

Summary:

The Director's Report provides updates on activities and actions related to the Parks, Recreation and Library Services Department and provides the Parks and Recreation Commission with information about City Council direction; status on park projects; and other programs and services.

Strategic Plan Goal(s):

Goal No. 4: Maintain and improve the City's physical infrastructure, water system, and recreational spaces.

Goal No. 5: Strengthen internal communication, recruitment, retention, systems, and processes to increase the effectiveness and efficiency of City services.

Recommendation:

Receive and file report.

Updates and Analysis:

CITY COUNCIL

At the November 13, 2025, City Council Meeting:

- Mayor Jones presented a proclamation to the Police Department in recognition of Law Enforcement Records and Support Personnel Week.
- City Council approved the waiving of the reading of ordinances in full and authorized reading

by title only.

- City Council approved the first reading of the amendment to change the City's Municipal Code.
- City Council approved an amendment to the exclusive negotiation agreement with National Community Renaissance of California.
- City Council provided direction to staff to create a schedule of the 2026 commemorative flag displays.
- City Council authorized the City Manager to enter a Public Works contract with Oak Hollow Restoration for exterior vertical wall repair and installation of retrofit steel windows at City Hall.
- City Council asked staff to enhance efforts to keep recreational use of Hill Street safe.

At the November 25, 2025, City Council Meeting:

- Librarian Gelli Nocon provided a presentation about scheduled programming to commemorate the Interfaith Month of Gratitude.
- Police Chief Brad Kenneally swore in newly promoted Lieutenant Russell Hefte.
- City Council authorized the City Manager to enter a Public Works contract with CABD Construction Incorporated for the Amphitheater Project (Project No. 90.24013).
- City Council authorized the City Manager to administer the right-of-way agreement with the Gateway Cities Council of Governments for installation, maintenance, and operation of the Gateway Cities Regional Fiber Optic Network.
- City Council authorized the City Manager to enter a Contract Services Agreement with Axon Enterprise, Incorporated for taser equipment.
- City Council adopted a resolution for the 2026 Commemorative Flag Display Schedule.
- City Council adopted a resolution to appoint a member and alternates to the governing board of the Los Angeles Gateway Region Integrated Regional Water Management Joint Powers Authority.

At the December 9, 2025, City Council Meeting:

- Police Chief Brad Kenneally presented plaques honoring the lives of former Signal Hill Police Department personnel.
- Communications Specialist Cindy Flaro presented an update to the City's Communication Plan.
- The Human Rights Campaign Foundation named the City of Signal Hill as one of the best cities in the nation for LGBTQ+ inclusion in municipal law and policy.
- City Council approved the proposed changes to the Signal Hill Municipal Code.
- City Council approved the proposed City Council Committee Policy.
- City Council approved designation of April 14 as Jessie Nelson Day of Remembrance annually as desired.

PARK PROJECTS

Civic Center Master Plan - Phase I (Amphitheater)

The Civic Center Master Plan (Plan) was approved and adopted by City Council at the August 27, 2024 meeting.

In September 2024 staff-initiated Phase I of the Civic Center Plan and released a request for proposals (RFP) for the architectural and engineering design services for the amphitheater project

(Phase I) and awarded a contract in December 2024. City staff and the consultants presented a conceptual design for the amphitheater at the May 27, 2025, City Council meeting.

On November 25, 2025, the City Council approved a contract with CABD for the construction of the amphitheater. Fencing for the staging area began in December 2025, with construction work scheduled to begin late in January 2026 and project completion at the end of the 2026 calendar year.

Please visit the website at <https://www.cityofsignalhill.org/717/Civic-Center-Master-Plan> to learn more and keep updated on the status of the Plan.

Hillbrook Park Wall Mural Art Project (Update)

On August 15, 2025, staff issued a Request for Qualifications - Call For Artists for the Hillbrook Park Wall Mural Art Project (RFQ); the City received 15 submitted packages from various artists demonstrating their qualifications and past projects. The Review Committee evaluated the submitted packages and identified five finalists to provide a proposed artwork for the mural. The Committee selected Victor “Ving” Fung as the final artist, and the City Council awarded the Contract Services Agreement at their meeting on January 13, 2026. Work on the mural is scheduled to begin in late January 2026. The project is scheduled to be completed in the Spring 2026.

RECREATION DIVISION

Program	Number of Participants
<u>Signal Hill Park Afterschool Recreation Club</u>	
The Afterschool Recreation Club (ARC) and Tween program participants engage in various activities based on a weekly theme that includes science, technology, arts, and sports.	
Afterschool Recreation Club Kindergarten-Fifth Grade	50 Enrolled
Tween Program Sixth – Eighth Grade	14 Enrolled

COMMUNITY SERVICES DIVISION

Program - November	Number of Participants
<u>Food Distribution Programs</u>	
The Department offers a Senior Food Distribution program for residents ages 55 and older to receive supplemental groceries and a Family Food Distribution program for families to receive a Mother’s Nutritional Market debit card to purchase supplemental groceries each month.	
Senior Brown Bag Program	37 Seniors
Family Food Distribution Program	18 Families

<u>Program - December</u>	<u>Number of Participants</u>
<u>Food Distribution Programs</u> The Department offers a Senior Food Distribution program for residents ages 55 and older to receive supplemental groceries and a Family Food Distribution program for families to receive a Mother’s Nutritional Market debit card to purchase supplemental groceries each month.	
Senior Brown Bag Program	38 Seniors
Family Food Distribution Program	18 Families

<u>Senior Social Club Programs</u>	
This program is focused on providing engagement, enrichment, and socialization opportunities for adults ages 55 and older.	
Mini Senior Excursion: Olvera Street	25 Participants
Silver Sneakers	10 Participants
Traditional Games: Loteria, Bingo, Dominoes, Cards	20 Participants
Holiday Bingo Luncheon	36 Participants
Tai Chi	20 Participants
Tech Tuesday: Holiday E-Greeting Cards	15 Participants

<u>Ongoing Senior Programs</u>	
Mondays	Arts and Crafts (2 nd Monday of the month) Tai Chi (2 nd and 4 th Monday of the month)
Tuesdays	Traditional Games
Wednesdays	Silver Sneakers Low Impact Fitness
Thursdays	Yoga in the Park (2 nd and 4 th Wednesday of the month)
Saturday	Master Zumba Class (1 st Saturday of the month)

<u>Community Garden at Signal Hill Park</u>	
The Department is responsible for 24 rentable plots in the Community Garden. Staff have been working on keeping the plots free of weeds. In January, we launched our garden workshops, which happen twice a month.	
Garden Plots	23 Plots

<u>Tree Lighting</u>	
The City of Signal Hill and the City of Long Beach gathered for the annual Tree Lighting Ceremony in front of City Hall. Everyone and their guests enjoyed a live performance by The Alley Cat, before the tree was lit. Santa Claus stopped by to take a few photos with the guests on his sledge	
Wednesday, November 19, 2025	500+ Attendance

<u>Mayor's Reception</u> The Department held the annual Mayor's Reception for outgoing Mayor, Keir Jones, on the Terrace. Light refreshments were provided. More than 150 + people were in attendance to celebrate the mayor's achievements.	
Wednesday, December 10, 2025	150+ Attendance
<u>Santa's Workshop</u> This year the Department held two sessions for Santa's Workshop to help manage the crowd in the Library, the Signal Hill Police Foundation sponsored Santa's Workshop. Guests enjoyed decorating cookies, face painting, a holiday craft, and a visit with Santa Claus.	
Wednesday, December 17, 2025	400+

<u>Animal and Pet Programs</u> The pet programs are focused on promoting responsible pet ownership, pet health, and pet adoption opportunities in addition to pet and animal education opportunities. Some programs are in partnership with the City of Long Beach, and some are standalone.	
<u>Low-Cost Pet Vaccination Clinic</u> Community Animal Medicine Project (CAMP) provides low-cost vaccine and wellness services. Services include flea/tick treatment, microchips, as well as both cat and dog vaccinations.	
November 15	46 Pets
December 20	68 Pets

<u>Volunteer Programs</u>	
November Newly Processed Volunteers	1 New Volunteers Processed
December Newly Processed Volunteers	0 New Volunteers Processed
November PRL Department Volunteers	5 Volunteers
December PRL Department Volunteers	4 Volunteers
Volunteer Hours for November 2025	13 Hours
Volunteer Hours for December 2025	15 Hours

<u>Facility Rentals: November</u>	<u>Resident</u>	<u>Non-Resident</u>	<u>Non-Profit</u>	<u>School</u>	<u>Total</u>
Discovery Well Park Picnic Shelters	0	0	0	0	0
Reservoir Park Picnic Shelter	0	1	0	0	1
Signal Hill Park Picnic Shelters	0	0	0	0	0
Discovery Well Community Center	0	0	0	0	0
Spud Field	0	0	0	0	0
Signal Hill Point Terrace	0	0	0	0	0
Library Community Room	0	0	2	0	2
Zinnia Courtyard Patio	0	0	0	0	0
Wedding Space	0	0	0	0	0
TOTAL					3

<u>Facility Rentals: December</u>	<u>Resident</u>	<u>Non-Resident</u>	<u>Non-Profit</u>	<u>School</u>	<u>Total</u>
Discovery Well Park Picnic Shelters	0	0	0	0	0
Reservoir Park Picnic Shelter	0	0	0	0	0
Signal Hill Park Picnic Shelters	0	0	0	0	0
Discovery Well Community Center	0	0	0	0	0
Spud Field	0	0	0	0	0
Signal Hill Point Terrace	1	0	0	0	1
Library Community Room	0	0	2	0	2
Zinnia Courtyard Patio	0	0	0	0	0
Wedding Space	0	0	0	0	0
TOTAL					3

<u>Rental Revenue</u>	<u>January – December 2025</u>
Facility Rental Revenue	\$16,137.75
Total Facility Fees Waived	\$16,252.25

LIBRARY SERVICES DIVISION

<u>Electronic Resources</u>	<u>Number of Participants</u>
Freegal Music Subscription+	3 New Active Users, 235 songs streamed
Kanopy Movie Streaming Subscription	14 New Active Users, 4,854 minutes streamed
Beanstack Subscription	12 New Active Users

<u>Library Services - November</u>	<u>Number of Participants</u>
Circulation: Total number of items checked out from the library that are in circulation.	
Circulation of Library Items	4,347 Items
Library Visits	1,811 Visits
Library Website Visits	868 Visits
Library Wi-Fi Connections	823 Connections
Resident Library Card Registration	64 Library Card Registrations
Non-Resident Library Card Registration	141 Library Card Registrations
Inter Library Loan	
Inter Library Loan (ILL) Enables patrons to obtain materials unavailable at the Signal Hill Public Library, and other libraries can also borrow Signal Hill's materials.	
Inter Library Loan Service Borrowed	20 Items Borrowed
Inter Library Loan Service Loaned Out	4 Items Loaned Out

<u>Library Services - December</u>	<u>Number of Participants</u>
Circulation: Total number of items checked out from the library that are in circulation.	
Circulation of Library Items	3,196 Items
Library Visits	1,429 Visits
Library Website Visits	501 Visits
Library Wi-Fi Connections	512 Connections
Resident Library Card Registration	40 Library Card Registrations
Non-Resident Library Card Registration	271 Library Card Registrations
<u>Inter Library Loan</u>	
Inter Library Loan (ILL) Enables patrons to obtain materials unavailable at the Signal Hill Public Library, and other libraries can also borrow Signal Hill's materials.	
Inter Library Loan Service Borrowed	31 Items Borrowed
Inter Library Loan Service Loaned Out	5 Items Loaned Out

<u>Electronic Resources - November</u>	<u>Number of Participants</u>
Freemal Music Subscription+	1 New Active User, 227 songs streamed
Kanopy Movie Streaming Subscription	9 New Active Users, 7,051 minutes streamed
Beanstack Subscription	2 New Active Users

<u>Electronic Resources - December</u>	<u>Number of Participants</u>
Freemal Music Subscription+	1 New Active User, 256 songs streamed
Kanopy Movie Streaming Subscription	11 New Active Users, 5,979 minutes streamed
Beanstack Subscription	1 New Active User

<u>Library Programs - November</u>	<u>Number of Participants</u>
Study Rooms Reservations	143 Reservations
Story Time	227 Children, 231 Adults
First Friday Book Club	8 Adults
Romance Book Club	7 Adults
Pageturners Book Club	5 Adults
Make It! Program	4 Children, 5 Adults
Senior Dancing for Health	30 Adults
BARC: Read to Dogs	6 Children, 4 Adults
Signal Hill Public Library Crochet Club	4 Adults
Library Tutoring Program	80 Children
L.A. County Organic Gardening	5 Adults
Calavera Decorating	15 Children, 12 Adults
Aztec Sound Bath	7 Adults
Mindfulness and Stress Management	4 Adults
Mental Health Resources Workshop	1 Child, 6 Adults
Homemade for the Holidays	3 Children, 16 Adults
Alvarado Class Visit	30 Children, 3 Adults

<u>Library Programs - December</u>	<u>Number of Participants</u>
Study Rooms Reservations	131 Reservations
Story Time	161 Children, 166 Adults
First Friday Book Club	10 Adults
Romance Book Club	4 Adults
Pageturners Book Club	1 Adult
Make It! Program	1 Child, 5 Adults
Senior Dancing for Health	37 Adults
BARC: Read to Dogs	8 Children, 4 Adults
Signal Hill Public Library Crochet Club	7 Adults
Jewel Box Children's Theater Workshop	2 Children, 2 Adults
Library Tutoring Program	65 Children
Community Gift Wrapping Workstation	6 Children, 15 Adults

Holiday Sugar Cookie Decorating Workshop	12 Children, 8 Adults
Astronomy Night	10 Children, 16 Adults
Gratitude Journaling Session	6 Adults
Stuffed Animal Workshop	12 Children, 13 Adults

<u>Ongoing Library Programs</u>	
Mondays	Spanish Story Time
Tuesdays	After School Club Tween Social Club
Wednesdays	Baby Story Time
Thursdays	Senior Dancing for Health Teen Social Club Math Tutoring Program 3 rd Thursday Romance Book Club
Fridays	Preschool Story Time 1 st Friday Book Club 2 nd Friday: Make It! 3 rd Friday Crochet Club
Saturdays	Khmer Story Time 2 nd Saturday Pageturners Book Club 3 rd Saturday Photography Open Studio 3 rd Saturday Jewel Box Children's Theater Workshop

UPCOMING PARKS, RECREATION, AND LIBRARY SERVICES DEPARTMENT PROGRAMS AND EVENTS

<u>Upcoming Programs</u>	
January 24	Author Talk with Dr. Sara Pol-Lim
January 26	Tai Chi Class Restorative Sound Bath Sessions
January 27	Technology Tuesday Zumba with the Library
January 31	The Mr. Electric Show
February 2	Day at the Movies: <i>All About Eve</i> with Theo Siegel
February 3	Zumba with the Library
February 4	African Drums and Dance

1/21/2026

February 7	Mindful Moments: Meditation
February 9	Adult All Abilities Color & Play
February 10	Zumba with the Library
February 11	Pass the Sticks
February 13	Music with Iwalani Make It!: Watercolor Valentine's Cards
February 14	PageTurners Book Club
February 17	Zumba with the Library

Approved:

Yvette E. Aguilar



STAFF REPORT

1/21/2026

AGENDA ITEM

TO:
**HONORABLE CHAIR
AND MEMBERS OF THE PARKS AND RECREATION COMMISSION**

FROM:
**YVETTE E. AGUILAR
DEPUTY CITY MANAGER/PARKS, RECREATION AND LIBRARY SERVICES
DIRECTOR**

SUBJECT:
REVIEW OF COMMISSION REVOLVING OBJECTIVES

Summary:

Each month staff will provide an update on various actions taken regarding items identified on the Commission Revolving objectives.

Strategic Plan Goal(s):

Goal No. 5 Strengthen internal communication, recruitment, retention, systems, and processes to increase the effectiveness and efficiency of City services.

Recommendation:

Update, receive, and file report.

Background:

Each year, the Commission reviews their revolving objectives and status. Attachment A is the most recent list with a status report following each item. This will provide an ongoing status update for Commissioners regarding goals that were approved by the Commission in June 2025.

Approved:

Yvette E. Aguilar

City of Signal Hill
Parks and Recreation Commission
Revolving Goals: FY 2025-2026
Updated January 13, 2026

Goal	Status	Timeline (if applicable)	Strategic Plan Goal(s)
Planning			
Provide input on the design of an outdoor art project for Hillbrook Park.	Pending	January 21, 2026	Goal No. 4 Infrastructure Goal No. 5 High-Functioning Government
Provide feedback on the use of the newly constructed or renovated parks in Signal Hill. <i>(P&RMP Goal 1.2: Maintain and improve existing facilities, parks, trails, and open spaces.)</i>	Ongoing	As appropriate, as funding is available.	Goal No. 4 Infrastructure Goal No. 5 High-Functioning Government
Policy			
Provide input on Parks, Recreation, and Library Services Policies related to private instruction, indoor/outdoor rentals, and fee waivers. <i>(PIP, 2A, 2B, 2C: Policy)</i>	Pending		Goal No. 2 Community Safety Goal No. 5 High-Functioning Government
Programs			
Provide recommendations for programming.	Ongoing	As appropriate, as funding is available.	Goal No. 5 High-Functioning Government
Capital Projects			
Participate in the Ground Breaking Ceremony and Grand Opening the new Signal Hill Amphitheater (Phase I of the Civic Center Master Plan).	Completed	Ground Breaking: December 2, 2025 – Completed	Goal No. 4 Infrastructure
	Pending	Grand Opening: Fall 2026	
Provide input on scheduled park improvement projects. <i>(P&RMP Goal 1.2: Maintain and improve existing facilities, parks, trails, and open spaces.)</i>	Ongoing	As appropriate, as funding is available.	Goal No. 4 Infrastructure Goal No. 5 High-Functioning Government
Through Park Assignment presentations, provide recommendations on future park improvements for consideration.	Ongoing	As appropriate, as funding is available.	Goal No. 4 Infrastructure Goal No. 5 High-Functioning Government

2023-2028 Strategic Plan Goals

- Goal No. 1 Financial Stability: Ensure the City's long-term financial stability and resilience.
- Goal No. 2 Community Safety: Maintain community safety by supporting public safety services and increasing emergency preparedness.
- Goal No. 3 Economic Development: Improve the local economy, support local businesses, and create a vibrant downtown core.
- Goal No. 4 Infrastructure: Maintain and improve the City's physical infrastructure, water system, and recreational spaces.
- Goal No. 5 High-Functioning Government: Strengthen internal communication, recruitment, retention, systems, and processes to increase the effectiveness and efficiency of City services.



CITY OF SIGNAL HILL

2175 Cherry Avenue • Signal Hill, California 90755-3799

STAFF REPORT

1/21/2026

AGENDA ITEM

TO:
**HONORABLE CHAIR
AND MEMBERS OF THE PARKS AND RECREATION COMMISSION**

FROM:
**YVETTE E. AGUILAR
DEPUTY CITY MANAGER/PARKS, RECREATION AND LIBRARY SERVICES
DIRECTOR**

SUBJECT:
APPROVAL OF MEETING MINUTES

Summary:

Regular Meeting of November 19, 2025.

Strategic Plan Goal(s):

Goal No. 5 Strengthen internal communication, recruitment, retention, systems, and processes to increase the effectiveness and efficiency of City services.

Recommendation:

Approve the meeting minutes.



CITY OF SIGNAL HILL

2175 Cherry Avenue • Signal Hill, California 90755-3799

MINUTES OF A REGULAR MEETING
SIGNAL HILL PARKS AND RECREATION COMMISSION
November 19, 2025

(1) **CALL TO ORDER – 6:00 P.M.**

(2) **ROLL CALL**

Commissioner Gidwani arrived at 6:07 p.m.

PRESENT: CHAIR LINDA EDWARDS
VICE CHAIR CAROLINE KISS-LEE
COMMISSIONER TIM ANHORN
COMMISSIONER PAM DUTCH HUGHES

ABSENT: NONE

LATE ARRIVAL: COMMISSIONER KIRAN GIDWANI

(3) **PLEDGE OF ALLEGIANCE**

(4) **PUBLIC BUSINESS FROM THE FLOOR ON ITEMS NOT LISTED ON THIS AGENDA**

(5) **PRESENTATION(S)**

(6) **DISCUSSION ITEM(S)**

Commissioner Gidwani arrived at 6:07 p.m.

a. PET OF THE MONTH NOMINATIONS

It was moved by COMMISSIONER ANHORN and seconded by COMMISSIONER DUTCH HUGHES, to vote Fletcher as the November Pet of the Month.

The following vote resulted:

AYES: CHAIR EDWARDS
VICE CHAIR KISS-LEE
COMMISSIONER ANHORN
COMMISSIONER DUTCH HUGHES
COMMISSIONER GIDWANI

NOES: NONE

ABSENT: NONE

ABSTAIN: NONE

- b. DIRECTOR'S REPORT - UPDATES ON CITY COUNCIL ACTIONS, PARK PROJECTS, AND PROGRAMS

It was moved by COMMISSIONER ANHORN and seconded by COMMISSIONER GIDWANI, to receive and file.

The following vote resulted:

AYES: CHAIR EDWARDS
VICE CHAIR KISS-LEE
COMMISSIONER ANHORN
COMMISSIONER DUTCH HUGHES
COMMISSIONER GIDWANI

NOES: NONE

ABSENT: NONE

ABSTAIN: NONE

(7) CONSENT CALENDAR

- a. FEE WAIVER REQUEST FROM THE FRIENDS OF SIGNAL HILL LIBRARY FOR MEMBERSHIP MEETINGS FROM JANUARY THROUGH MAY 2026
- b. FEE WAIVER REQUEST FOR SIGNAL HILL HISTORICAL SOCIETY BOARD MEETINGS IN MARCH AND MAY 2026
- c. FEE WAIVER REQUEST FROM THE ROTARY CLUB OF SIGNAL HILL FOR MEMBERSHIP MEETINGS FROM DECEMBER 2025 THROUGH JUNE 2026
- d. REVIEW OF COMMISSION REVOLVING OBJECTIVES
- e. APPROVAL OF MEETING MINUTES

It was moved by COMMISSIONER GIDWANI and seconded by COMMISSIONER DUTCH HUGHES, to approve the Consent Calendar.

The following vote resulted:

AYES: CHAIR EDWARDS
VICE CHAIR KISS-LEE
COMMISSIONER ANHORN
COMMISSIONER DUTCH HUGHES
COMMISSIONER GIDWANI

NOES: NONE

ABSENT: NONE

ABSTAIN: NONE

(8) COMMISSION NEW BUSINESS

Commissioner Dutch Hughes announced the Mayor's Reception will take place December 10 and the Amphitheater Groundbreaking Ceremony will take place December 2.

Commissioner Anhorn announced there is a No Kings protest on Saturday, November 22 at 10:00 a.m. on Coronado and Ocean Blvd.

(9) ADJOURNMENT

It was moved by COMMISSIONER DUTCH HUGHES and seconded by COMMISSIONER GIDWANI to adjourn tonight's meeting to the next regular meeting of the Signal Hill Parks and Recreation Commission to be held on Wednesday, December 17, at 6:00 p.m., in the Council Chamber of City Hall, 2175 Cherry Avenue, Signal Hill, CA 90755.

The following vote resulted:

AYES: CHAIR EDWARDS
VICE CHAIR KISS-LEE
COMMISSIONER ANHORN
COMMISSIONER DUTCH HUGHES
COMMISSIONER GIDWANI

NOES: NONE

ABSENT: NONE

ABSTAIN: NONE

CHAIR Edwards adjourned the meeting at 6:55 p.m.

LINDA EDWARDS
CHAIR

Attest:

YVETTE E. AGUILAR
COMMISSION SECRETARY