



CITY OF SIGNAL HILL

2175 Cherry Avenue • Signal
Hill, California 90755-3799

STAFF REPORT

7/8/2025

AGENDA ITEM

**TO: HONORABLE MAYOR
AND MEMBERS OF THE CITY COUNCIL**

**FROM: CARLO TOMAINO
CITY MANAGER**

SUBJECT: CONTRACT AMENDMENT REGISTER DATED JULY 8, 2025

Summary:

The attached Contract Amendment Register is a listing of proposed contract amendments and project change orders eligible for streamlined processing based upon the following criteria, as documented in the City's Purchasing Policy:

- The City Council authorized funds with the adopted fiscal year Operating Budget.
- Staff are satisfied with the goods/services received to date.
- The City Manager reviewed and approved each amendment for processing.

There are eight contract amendments for City Council consideration as follows:

1. Gentry General Engineering, Incorporated, First Amendment for Street and Alley Construction, Maintenance and Immediate Repair Services, increasing the contract amount by \$100,000 for a new not-to-exceed amount of \$550,000.
2. John L. Hunter & Associates, Incorporated, Second Amendment for Professional Environmental Engineering Consulting Services, increasing the contract amount by \$105,000, for a new not-to-exceed amount of \$473,500.
3. Engineering Solutions Services, First Amendment for Professional Grant Writing and Management Services, extending the term through June 30, 2026.
4. Evan Brooks and Associates, First Amendment for Professional Grant Writing and Management Services, extending the term through June 30, 2026.
5. Global Urban Strategies, First Amendment for Professional Grant Writing and Management Services, extending the term through June 30, 2026.
6. Land CM, First Amendment for Professional Grant Writing and Management Services, extending the term through June 30, 2026.

7. Townsend Public Affairs, First Amendment for Professional Grant Writing and Management Services, extending the term through June 30, 2026.
8. Villa Civil, First Amendment for Professional Grant Writing and Management Services, extending the term through June 30, 2026.

Strategic Plan Goal(s):

Goal No. 1 Financial Stability: Ensure the City's long-term financial stability and resilience.

Recommendation:

Authorize the Contract Amendment Register dated July 8, 2025.

Fiscal Impact:

The City Council has authorized funding as part of the adopted Fiscal Year 2025-2026 Operating Budget related to the proposed contract amendments.

Reviewed for Fiscal Impact:

Siamlu Cox

Attachments:

- A. Contract Amendment Register
- B. First Amendment Gentry General Engineering, Inc.
- C. Second Amendment John L. Hunter & Associates, Inc.
- D. First Amendment Engineering Solutions Services
- E. First Amendment Evan Brooks & Associates
- F. First Amendment Global Urban Strategies
- G. First Amendment Land CM
- H. First Amendment Townsend Public Affairs
- I. First Amendment Villa Civil