



## CITY OF SIGNAL HILL

---

2175 Cherry Avenue • Signal Hill, California 90755-3799

THE CITY OF SIGNAL HILL  
WELCOMES YOU TO A REGULAR  
PARKS AND RECREATION COMMISSION MEETING  
March 15, 2023

Meetings begin at 6:00 pm. There is a public comment period at the beginning of the regular meeting, as well as the opportunity to comment on each agenda item as it arises. Any meeting may be adjourned to a time and place stated in the order of adjournment.

The agenda is posted 72 hours prior to each meeting on the City's website and outside of City Hall. The agenda and related reports are also available for review online at [www.cityofsignalhill.org](http://www.cityofsignalhill.org).

**To listen and participate:**

- Call (408) 638-0968 (audio only) and enter meeting ID: 856 0614 6711 and pin: 842897 when prompted. If you would like to make a public comment, please notify the meeting host by pressing \*9 on the telephone keypad.

**To view and participate:**

- In-person Participation: Council Chambers of City Hall, 2175 Cherry Avenue, Signal Hill, California.
- Remote Participation: Visit [www.zoom.us](http://www.zoom.us) on your desktop computer or laptop, click on "Join a Meeting", and enter meeting ID: 856 0614 6711 and pin: 842897 when prompted; or
- Download the app from the app store if you are using a smart phone and enter meeting ID: 856 0614 6711 and pin: 842897 when prompted.
- Please note that you will be placed in a "listen only" mode and your video feed will not be shared with the Commission or public. If you would like to make a public comment, please notify the meeting host by raising your virtual hand (see hand icon at bottom of screen) and you will be invited to speak when the Parks & Recreation Commission is taking public comments. Please do not simultaneously use a microphone through Zoom and a cellphone/telephone. That combination results in audio problems for all participants.
- To make a general public comment or comment on a specific agenda item, you may also submit your comment, limited to 250 words or less, to the Community Services Director at [yaguilar@cityofsignalhill.org](mailto:yaguilar@cityofsignalhill.org) no later than 4:00 p.m. on Wednesday, March

15, and your comment will be read into the record.

- Please note that remote participation is offered as a public service and the City is not responsible for meeting disruptions or technical difficulties; however, if you are disconnected, please repeat the steps above. Submission of written comments or in-person participation will ensure that your comments are received.

Park and Recreation Commissioners are compensated \$75.00 per meeting.

(1) **CALL TO ORDER – 6:00 P.M.**

(2) **ROLL CALL**

CHAIR ANHORN  
VICE CHAIR DUTCH HUGHES  
COMMISSIONER KIM  
COMMISSIONER KISS-LEE  
COMMISSIONER ZACHARIAS

(3) **PLEDGE OF ALLEGIANCE**

(4) **PUBLIC BUSINESS FROM THE FLOOR ON ITEMS NOT LISTED ON THIS AGENDA**

(5) **ANNOUNCEMENTS**

(6) **PRESENTATION(S)**

- THE PUBLIC WORKS DEPARTMENT WILL PROVIDE A BRIEF OVERVIEW OF THE TRAFFIC SAFETY COMMITTEE.
- MIG WILL PROVIDE A PRESENTATION ON THE ENVIRONMENTAL RESOURCE ELEMENT UPDATE AND ENVIRONMENTAL JUSTICE ELEMENT

(7) **DISCUSSION ITEM(S)**

- FEE WAIVER REQUEST FOR THE SIGNAL HILL CHAMBER OF COMMERCE MEET THE CITY LUNCHEON

Summary:

Staff received a request from the Signal Hill Chamber of Commerce (“Chamber”) for a fee waiver for the use of the Signal Point Terrace for the Meet the City Luncheon which will take place on Thursday, April 20, 2023 from 9:00 a.m. to 3:00 p.m. (Attachment A).

Recommendation:

Review and approve a waiver of facility fees for use of Signal Point Terrace and supplies by the Chamber of Commerce.

- DONATION OF PARK BENCH AND MEMORIAL PLAQUE FOR FORMER COMMISSIONER GARY DUDLEY

Summary:

In September 2022, Ms. Julie Beers, daughter of former Parks and Recreation Commissioner Gary Dudley, contacted the City to discuss opportunities to honor her father for his volunteerism and contributions to the City of Signal Hill community.

After meeting with the family and discussing options for the request, the family would like to donate a city-approved park bench with a memorial plaque to be installed at a viewing point near the Unity Monument on Panorama Drive. In addition to donating the park bench and plaque, all fees associated with the installation of the equipment will be paid by the family.

The Community Services Department, with support from the Public Works Department, have identified a location with approval from the family, where a park bench and memorial plaque would be installed. (Attachment A and B)

Recommendation:

Staff recommend the Parks and Recreation Commission consider:

1. Acceptance of the donation of the park bench and memorial plaque;
  2. Approval for the installation of the park bench and memorial plaque;
  3. Approval of the location for the park bench and memorial plaque; and
  4. Approval of the requested verbiage for the memorial plaque.
- (Attachment C)

c. PET OF THE MONTH NOMINATIONS

Summary:

The Commission will consider submitted nominations and select a Pet of the Month for March 2023 (Attachment A).

Recommendation:

Review nominations for March 2023 and select nominee(s) to recognize for Pet of the Month.

d. DIRECTOR'S REPORT - UPDATES ON CITY COUNCIL ACTIONS, PARK PROJECTS, AND PROGRAMS

Summary:

Staff will provide an update on various actions which affect the Community Services Department such as City Council direction, project status for park development, and/or other Community Services Department programs.

Recommendation:

Receive and file report.

**(8) CONSENT CALENDAR**

The following Consent Calendar items are expected to be routine and non-controversial. Items will be acted upon by the Commission at one time without discussion. Any item may be removed by a Commissioner or member of the audience for discussion.

a. IN THE NEWS

Summary:

Articles (Attachment A) compiled by staff that may be of interest to the Parks and Recreation Commission.

Recommendation:

Receive and file.

b. REVIEW OF COMMISSION REVOLVING OBJECTIVES

Summary:

Each month staff will provide an update on various actions taken regarding items identified on the Commission Revolving objectives.

Recommendation:

Update, receive, and file report.

c. APPROVAL OF MEETING MINUTES

Summary:

Minutes of the Regular Meeting of February 15, 2023.

Recommendation:

Approve the minutes of the Regular Meeting of the Parks and Recreation Commission for February 15, 2023.

**(9) COMMISSION NEW BUSINESS**

COMMISSIONER ZACHARIAS  
COMMISSIONER KISS-LEE  
COMMISSIONER KIM  
VICE CHAIR DUTCH HUGHES  
CHAIR ANHORN

**(10) ADJOURNMENT**

Tonight's meeting will be adjourned to the next regular meeting of the Parks & Recreation Commission to be held on April 19, 2023, at 6:00 p.m. (hybrid meeting format, including in-person, and video and teleconference participation options). Instructions to participate in the meeting will be provided on the meeting agenda.

**CITIZEN PARTICIPATION**

If you need special assistance beyond what is normally provided to participate in City meetings, the City will attempt to accommodate you in every reasonable manner. Please call the City Clerk's office at (562) 989-7305 at least 48 hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible.

**AFFIDAVIT OF POSTING**

I, Yvette E. Aguilar, Commission Secretary of the Parks and Recreation Commission, do hereby affirm that a copy of the foregoing agenda was posted at City Hall, the Signal Hill Library, Discovery Well Park, and Reservoir Park, 72 hours in advance of this meeting.