



CITY OF SIGNAL HILL

2175 Cherry Avenue • Signal Hill, California 90755-3799

THE CITY OF SIGNAL HILL
WELCOMES YOU TO A REGULAR
CITY COUNCIL MEETING
March 14, 2023

Meetings begin at 6:00 pm with the conduct of any business permitted to be conducted in closed session by the Brown Act (Government Code Section 54950, et seq.), if any, and with the public portion of the meeting beginning at 7:00 pm. There is a period for public comment on closed session matters at 6:00 pm prior to the closed session. In the event there is no business to be conducted in closed session, the regular meeting shall begin at 7:00 pm. There is a public comment period at the beginning of the regular meeting. Any person wishing to comment shall be allotted three minutes per distinct item. Any meeting may be adjourned to a time and place stated in the order of adjournment.

The agenda is posted 72 hours prior to each meeting on the City's website and outside of City Hall. The agenda and related reports are also available for review online at www.cityofsignalhill.org.

To view or listen to the meeting live at 7:00 p.m.:

- City of Signal Hill website at www.cityofsignalhill.org, select the City Council Meetings Link from the home page.
- Charter Spectrum Channel 3 or Frontier FiOS Channel 38.
- Call (408) 638-0968 (audio only) and enter meeting ID: 881-4793-6648, press # when prompted to provide participant ID, and enter passcode: 374778. If you would like to make a public comment, please notify the meeting host by pressing *9 on the telephone keypad.

To view and participate (closed session at 6:00 p.m. and regular meeting at 7:00 p.m.):

- In-person Participation: Council Chambers of City Hall, 2175 Cherry Avenue, Signal Hill, California.
- Remote Participation: Visit <https://zoom.us/j/88147936648> on your desktop computer or laptop and enter passcode: 374778; or
- Visit www.zoom.us on your desktop computer or laptop, click on "Join a Meeting", and enter meeting ID: 881-4793-6648 and passcode: 374778 when prompted; or
- Download the app from the app store if you are using a smart phone and enter meeting ID: 881-4793-6648 and passcode: 374778 when prompted.

- Please note that you will be placed in a “listen only” mode and your video feed will not be shared with the Council or public. If you would like to make a public comment, please notify the meeting host by raising your virtual hand (see hand icon at bottom of screen) and you will be invited to speak when the City Council is taking public comments. Please do not simultaneously use a microphone through Zoom and a cellphone/telephone. That combination results in audio problems for all participants.
- To make a general public comment or comment on a specific agenda item, you may also submit your comment, limited to 250 words or less, to the City Clerk at cityclerk@cityofsignalhill.org not later than 5:00 p.m. on Tuesday, March 14, 2023. Written comments will be provided electronically to City Council and attached to the meeting minutes. Written comments will not be read into the record.
- Please note that remote participation is offered as a public service and the City is not responsible for meeting disruptions or technical difficulties; however, if you are disconnected, please repeat the steps above. Submission of written comments or in-person participation will ensure that your comments are received.

City Council Members are compensated \$722.18 per month. City Clerk and City Treasurer are compensated \$438.22 per month.

(1) **CALL TO ORDER – 6:00 P.M.**

(2) **ROLL CALL**

MAYOR HANSEN
VICE MAYOR WOODS
COUNCIL MEMBER COPELAND
COUNCIL MEMBER JONES
COUNCIL MEMBER WILSON

(3) **CLOSED SESSION**

- a. A CLOSED SESSION WILL BE HELD PURSUANT TO GOVERNMENT CODE SECTION 54956.9(D)(2).
CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION.
SIGNIFICANT EXPOSURE TO LITIGATION.

NUMBER OF POTENTIAL CASES: 1

(4) **PUBLIC BUSINESS FROM THE FLOOR ON CLOSED SESSION ITEMS**

(5) **RECESS TO CLOSED SESSION**

(6) **RECONVENE REGULAR MEETING – 7:00 P.M.**

(7) **PLEDGE OF ALLEGIANCE**

(8) **CLOSED SESSION REPORT**

(9) **PUBLIC BUSINESS FROM THE FLOOR ON ITEMS NOT LISTED ON THE AGENDA
(SPEAKERS WILL BE GIVEN THREE MINUTES FOR EACH DISTINCT ITEM)**

(10) COMMUNITY ANNOUNCEMENTS**(11) PRESENTATIONS**

- a. THE PUBLIC WORKS DEPARTMENT WILL PROVIDE A PROGRESS UPDATE ON THE COMPLIANCE OF AB 1276 SINGLE-USE FOOD ACCESSORIES AND STANDARD CONDIMENTS.
- b. CIVIC HOME INC. WILL PROVIDE AN INFORMATIONAL PRESENTATION ABOUT THE NEWLY FORMING GATEWAY CITIES REGIONAL AFFORDABLE HOUSING TRUST.
- c. THE CITY ATTORNEY'S OFFICE, IN CONJUNCTION WITH THE SIGNAL HILL POLICE DEPARTMENT, WILL PRESENT TO THE CITY COUNCIL INFORMATION REGARDING THE ENFORCEMENT OF ANTI-CAMPING LAWS.

(12) CITY MANAGER REPORTS

- a. 2022 GENERAL PLAN ANNUAL PROGRESS REPORT

Summary:

Each year, as mandated by California Government Code Section 65400, cities are required to prepare and submit to their legislative bodies an Annual Progress Report (APR) for the previous calendar year. The APR notes the progress of the City's implementation of the General Plan goals and associated policies. Cities must submit the APR to the Governor's Office of Planning and Research, and to the State Department of Housing and Community Development, each year by the April 1st deadline.

Recommendation:

Authorize staff to submit the Signal Hill General Plan APR for the 2022 calendar year to the Governor's Office of Planning and Research, and to the State Department of Housing and Community Development.

- b. PUBLIC WORKS CONTRACT WITH TJ JANCA CONSTRUCTION, INC. (TJ JANCA) FOR THE DISCOVERY WELL PARK PLAY AREA RESURFACING PROJECT (PORTION OF PROJECT NO. 80.23006)

Summary:

Staff is proposing a Public Works Contract with contractor TJ Janca for construction of the Discovery Well Park Play Area Resurfacing Project. The scope of work includes installation of a rubberized poured-in-place playground surface compliant with Americans with Disabilities Act (ADA), Consumer Product Safety Commission (CPSC) guidelines, and American Society for Testing and Materials (ASTM) standards for playgrounds.

The subject scope of work is a portion of Capital Improvement Project (CIP) No. 80.23006. The City procured the contract separately due to Federal Community Development Block Grant (CDBG) funding requirements. The City Council approved a separate contract with Playcore Wisconsin, Inc. DBA GameTime (GameTime) on October 25th, 2022, to perform other portions of Project No. 80.23006 and Project No. 80.23005 which include installation of new playground equipment at Discovery Well Park, resurfacing of the adjacent basketball court, and conversion of the existing handball court into a pickleball court.

Recommendations:

1. Authorize the City Manager to enter into a Public Works Contract with TJ Janca for construction of the Project, in a form approved by the City Attorney. The term of the agreement is for 30 calendar days upon issuance of Notice to Proceed with a not-to-exceed contract amount of \$82,357.00.
2. Authorize contingencies of \$3,645 and up to a 180-day term extension pursuant to the City's Purchasing and Contracting Guidelines, to be utilized if approved by the Public Works Director.

(13) CONSENT CALENDAR

The following Consent Calendar items are expected to be routine and non-controversial. Items will be acted upon by the Council at one time without discussion. Any item may be removed by a Council Member for discussion.

- a. WAIVE THE READING OF ORDINANCES IN FULL AND AUTHORIZE READING BY TITLE ONLY

Summary:

The recommended action waives reading of ordinances in full and authorizes reading by title only. The purpose of this item is to streamline the City Council meeting process, avoid unnecessary delay and allow more time for substantive discussion of items on the agenda.

Recommendation:

Waive the reading of all ordinances. Wherein the titles appear on the public agenda; said titles shall be determined to have been read by title, and further reading is waived.

- b. ADOPTION OF ORDINANCE NO. 2023-02-1543 AMENDING SECTION 12.05.040 OF CHAPTER 12.05 OF THE SIGNAL HILL MUNICIPAL CODE RELATING TO NEW STREET TREE PLANTING

Summary:

Ordinance No. 2023-02-1543 was introduced at the City Council meeting of February 28, 2023 and is now presented for adoption.

Recommendation:

Adopt Ordinance No. 2023-02-1543, entitled:

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, AMENDING SECTION 12.05.040 OF CHAPTER 12.05 OF THE SIGNAL HILL MUNICIPAL CODE RELATING TO NEW STREET TREE PLANTING

- c. RESOLUTION TERMINATING THE LOCAL EMERGENCY DECLARED BY THE CITY AS A RESULT OF THE COVID-19 PANDEMIC

Summary:

Pursuant to State law, and the Signal Hill Municipal Code (SHMC), the City proclaimed a local emergency in response to the COVID-19 pandemic. The City Council will consider adopting a resolution terminating its COVID-19 local emergency.

Recommendation:

Adopt the resolution, entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, TERMINATING THE CITY'S LOCAL EMERGENCY DECLARED BY THE CITY AS A RESULT OF THE COVID-19 PANDEMIC

- d. FEE WAIVER REQUEST FOR THE FRIENDS OF SIGNAL HILL LIBRARY (FOSHL) BOOK SALE

Summary:

Staff received a request from FOSHL for a fee waiver and use of the Signal Hill Library Community Room, City staff costs, and supplies for the set up and breakdown of their book sale, which will take place on Thursday, April 27, 2023, from 1:00 p.m. to 6:00 p.m.

Recommendation:

Review and approve a waiver of fees for use of Signal Hill Library Community Room, City staff costs, supplies, and allow use of space for banner hanging for program advertisement.

- e. FEE WAIVER REQUEST FOR 69TH ASSEMBLY DISTRICT WOMEN OF DISTINCTION EVENT

Summary:

Staff received a request from the office of Assemblymember Lowenthal for a fee waiver to use the Signal Point Terrace for the 69th Assembly District Women of Distinction event on Thursday, March 30, 2023 from 3:30 p.m. to 6:30 p.m.

Recommendation:

Review and approve a waiver of fees for use of the Signal Point Terrace and City staff costs.

f. CONTRACT AMENDMENT REGISTER DATED MARCH 14, 2023

Summary:

The Contract Amendment Register is a listing of proposed contract amendments and project change orders eligible for streamlined processing based upon the following criteria as documented in the City's Purchasing Policy:

- Funds have been authorized as part of the adopted fiscal year Operating Budget;
- Staff are satisfied with the goods/services received to date; and
- City Manager has reviewed and approved each amendment for streamlined processing.

One contract amendment is being presented for City Council consideration - Desi Alvarez an individual (dba MCM Management Co.) provides project management services for Well 10 Construction Project ("Project"). The amendment is for a term extension to accommodate completion of the Project, prepared in a form approved by the City Attorney.

Recommendation:

Authorize the Contract Amendment Register dated March 14, 2023.

g. WARRANT REGISTER DATED MARCH 14, 2023

Summary:

The Warrant Register is a listing of all general disbursements issued since the prior warrant register and warrants to be released upon City Council approval.

Recommendation:

Authorize payment of the Warrant Register dated March 14, 2023.

h. APPROVAL OF MEETING MINUTES

Summary:

Regular Meeting of February 28, 2023.
Special Meeting of March 6, 2023.

Recommendation:

Approve the meeting minutes.

(14) COUNCIL AGENDA--NEW BUSINESS

COUNCIL MEMBER WILSON
COUNCIL MEMBER JONES
COUNCIL MEMBER COPELAND
VICE MAYOR WOODS
MAYOR HANSEN

(15) ADJOURNMENT

Tonight's meeting will be adjourned to the next regular meeting of the Signal Hill City Council to be held on Tuesday, March 28, 2023, at 7:00 p.m. (hybrid meeting format, including in-person, and video and teleconference participation options). Instructions to participate in the meeting will be provided on the meeting agenda.

CITIZEN PARTICIPATION

Routine matters are handled most quickly and efficiently if contact is made with the City department directly concerned. However, if you would like to request that a matter be presented for City Council consideration, you may do so by writing to the City Council, City Clerk, or City Manager. The deadline for agenda items is 12 noon on the Tuesday preceding the Council and Agency meetings. The complete agenda, including back up materials is available on the City website on the Friday preceding the meeting.

If you need special assistance beyond what is normally provided to participate in City meetings, the City will attempt to accommodate you in every reasonable manner. Please call the City Clerk's office at (562) 989-7305 at least 48 hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible.