



CITY OF SIGNAL HILL

2175 Cherry Avenue • Signal Hill, California 90755-3799

**THE CITY OF SIGNAL HILL
WELCOMES YOU TO A REGULAR
DIVERSITY COALITION COMMITTEE MEETING
March 22, 2023**

The City of Signal Hill appreciates your attendance. Citizen interest provides the Diversity Coalition Committee with valuable information regarding issues of the community. Meetings are held the second and fourth Wednesdays of each month. Meetings will commence at 6:00 p.m. There is a public comment period at the beginning of the regular meeting, as well as the opportunity to comment on each agenda item as it arises. Any meeting may be adjourned to a time and place stated in the order of adjournment.

The agenda is posted 72 hours prior to each meeting on the City's website and outside of City Hall and is available at each meeting. The agenda and related reports are available for review online at www.cityofsignalhill.org.

During the meeting, the Facilitator presents agenda items for Committee consideration. The public is allowed to address the Committee on all agenda items. The Facilitator may take agenda items out of order and will announce when the period for public comment is open on each agenda item. The public may speak to the Committee on items that are not listed on the agenda. This public comment period will be held at the beginning of the public portion of the meeting. Please direct your comments or questions to the Facilitator.

To listen to the meeting live at 6:00 p.m.:

- Call (408) 638-0968 (audio only) and enter meeting ID 894-0688-1228, press # when prompted to provide participant ID, and enter passcode: 738079. If you would like to make a public comment, please notify the meeting host by pressing *9 on the telephone keypad.

To view and participate live at 6:00 p.m.:

- In-person Participation: Council Chambers of City Hall, 2175 Cherry Avenue, Signal Hill, California.
- Remote Participation: Visit <https://zoom.us/> on your desktop computer or laptop, click on "Join a Meeting", and enter meeting ID 894-0688-1228 and passcode: 738079.
- If you are using a smart phone, download the app from the app store and enter meeting ID 894-0688-1228 and passcode: 738079.

- Please note that you will be placed in a “listen only” mode and your video feed will not be shared with the Committee or public. If you would like to make a public comment, please notify the meeting host by raising your virtual hand (see hand icon at bottom of screen) and you will be invited to speak when the Committee is taking public comments. Please do not simultaneously use a microphone through Zoom and a cellphone/telephone. That combination results in audio problems for all participants.
- To make a general public comment or comment on a specific agenda item, you may also submit your comment, limited to 250 words or less, to cityclerk@cityofsignalhill.org no later than 5:00 p.m. on Wednesday, March 22, 2023 and your comment will be read into the record.
- Please note that remote participation is offered as a public service and the City is not responsible for meeting disruptions or technical difficulties; however, if you are disconnected, please repeat the steps above. Submission of written comments or in-person participation will ensure that your comments are received.

Diversity Coalition Committee Members receive no compensation.

(1) **CALL TO ORDER – 6:00 P.M.**

(2) **ROLL CALL**

Committee Members:
SAMONA MICHELLE CALDWELL
PAM DUTCH HUGHES
MARY GONZALES
HARSHAN JEYAKUMAR
REGGIE MILLER
DIANA PHILLIPS
LUPE REYES
TODD SAHARA
JON-STEPHEN C. SCOTT
KENYETTA SUGGARS
ALI TIMAJI
CHRISTOPHER WILSON
LISA WONG

(3) **PLEDGE OF ALLEGIANCE**

(4) **PUBLIC BUSINESS FROM THE FLOOR ON ITEMS NOT LISTED ON THIS AGENDA**

(5) **DISCUSSION ITEM(S)**

- a. SPEAKER SERIES, FLAG RAISING EVENTS, AND CULTURAL FESTIVAL PLANNING

Summary:

The Committee will discuss the development of a plan for the speaker series, flag raising events, and cultural festival.

Recommendation:

Discuss and develop a strategy.

b. ANNUAL CALENDAR AND MARKETING PLAN

Summary:

The Committee will discuss the development of an annual calendar and marketing plan for events.

Recommendation:

Discuss and develop a strategy.

c. REVIEW COMMUNICATION PLAN

Summary:

The Committee will review the updated communication plan.

Recommendation:

Review and discuss communication plan.

d. SIGNAL HILL POLICE DEPARTMENT POLICY AND PROCEDURE MANUAL

Summary:

The Committee will review and discuss the Police Department's policy and procedure manual and discuss opportunities for improvement.

Recommendation:

Discuss and develop a strategy.

e. MEETING SCHEDULE

Summary:

The Committee will review the current meeting schedule and discuss a possible change to one meeting per month.

Recommendation:

Provide Facilitator with direction on meeting schedule.

(6) CONSENT CALENDAR

The following Consent Calendar items are expected to be routine and non-controversial. Items will be acted upon by the Committee at one time without discussion. Any item may be removed by a Committee or member of the audience for discussion.

a. APPROVAL OF MEETING MINUTES

Summary:

Regular Meeting of March 8, 2023.

Recommendation:

Approve the meeting minutes.

(7) COMMITTEE NEW BUSINESS**(8) ADJOURNMENT**

Tonight's meeting will be adjourned to the next regular meeting of the Diversity Coalition Committee to be held on Wednesday, April 12, 2023 at 6:00 p.m. (hybrid meeting format, including in-person, and video and teleconference participation options). Instructions to participate in the meeting will be provided on the meeting agenda.

CITIZEN PARTICIPATION

If you need special assistance beyond what is normally provided to participate in meetings, the City will attempt to accommodate you in every reasonable manner. Please call the City Clerk's office at (562) 989-7305 at least 48 hours prior to the meeting to inform us of your particular needs to determine if accommodation is feasible.

AFFIDAVIT OF POSTING

I, Sarah Tsao, Management Assistant for the Administration Department, do hereby certify that the foregoing agenda was posted at City Hall, at the Library, at Discovery Well Park, and at Reservoir Park 72 hours in advance of this meeting.