

**MINUTES OF A SPECIAL MEETING
SIGNAL HILL HOUSING AUTHORITY**

February 9, 2021

A Special Meeting of the Signal Hill Housing Authority was held via video/teleconference on February 9, 2021 pursuant to Executive Order N-29-20 issued by Governor Gavin Newsom.

CALL TO ORDER – 9:55 P.M.

ROLL CALL

PRESENT: CHAIR WILSON
VICE CHAIR JONES
MEMBER COPELAND
MEMBER HANSEN
MEMBER WOODS

ABSENT: NONE

EXECUTIVE DIRECTOR REPORT

1. Professional Services Agreement with Keyser Marston Associates, Inc. to Provide Housing Authority Annual Reporting and Economic Analysis

This joint item was discussed at the earlier City Council meeting.

City Manager/Executive Director introduced Economic Development Manager who presented the staff report.

Mayor/Chair Wilson invited the public to comment on the agenda item.

Julie Romey, Senior Principal of Keyser Marston Associates, Inc., introduced herself and stated she looks forward to working with the City.

It was moved by COUNCIL MEMBER/MEMBER COPELAND and seconded by VICE MAYOR/VICE CHAIR JONES to authorize the City Manager/Executive Director to enter into a Professional Services Agreement with Keyser Marston Associates, Inc. to complete the Housing Authority's Annual SB 341 reporting for the Low and Moderate Income Housing Asset Fund and provide consulting on affordable housing issues and economic analyses in a form to be approved by the interim City Attorney. The term of the agreement is for four years with a not-to-exceed contract amount of \$53,500; approve a budget adjustment to the Housing Authority – Contract Services Account No. 223-40-5400 in the amount of \$11,000 for the SB 341 reporting beginning in FY 2014-15 through FY 2020-21 and

affordable housing consulting; and approve a budget adjustment to the Economic Development – Contract Services Account No. 100-47-5400 in the amount of \$20,000 to be funded from the Economic Development Reserve Fund (122) for pro forma and economic analyses.

The following vote resulted:

AYES: MAYOR/CHAIR WILSON
VICE MAYOR/VICE CHAIR JONES
COUNCIL MEMBER/MEMBER COPELAND
COUNCIL MEMBER/MEMBER HANSEN
COUNCIL MEMBER/MEMBER WOODS

NOES: NONE

ABSENT: NONE

ABSTAIN: NONE

ADJOURNMENT

It was moved by MEMBER HANSEN and seconded by MEMBER COPELAND to adjourn tonight's meeting to the next regular meeting of the Signal Hill Housing Authority to be held on Tuesday, January 11, 2022, at 7:00 p.m. in the Council Chamber of City Hall, 2175 Cherry Avenue, Signal Hill, CA, 90755.

The following vote resulted:

AYES: CHAIR WILSON
VICE CHAIR JONES
MEMBER COPELAND
MEMBER HANSEN
MEMBER WOODS

NOES: NONE

ABSENT: NONE

ABSTAIN: NONE

CHAIR WILSON adjourned the meeting at 10:01 p.m.

EDWARD H.J. WILSON
CHAIR

Attest:

CARMEN R. BROOKS
AUTHORITY SECRETARY