



CITY OF SIGNAL HILL

2175 Cherry Avenue • Signal Hill, California 90755-3799

THE CITY OF SIGNAL HILL
WELCOMES YOU TO A REGULAR
CIVIL SERVICE COMMISSION MEETING
March 06, 2024

The City of Signal Hill appreciates your attendance. Citizen interest provides the Commission with valuable information regarding issues of the community. Meetings are held on the first Wednesday of every month.

Meetings begin at 5:30 pm. There is a public comment period at the beginning of the regular meeting, as well as the opportunity to comment on each agenda item as it arises. Any meeting may be adjourned to a time and place stated in the order of adjournment.

The agenda is posted 72 hours prior to each meeting on the City's website and outside of City Hall. The agenda and related reports are also available for review online at www.cityofsignalhill.org.

To participate:

- In-person Participation: Council Chamber of City Hall, 2175 Cherry Avenue, Signal Hill, California.
- To make a general public comment or comment on a specific agenda item, you may also submit your comment, limited to 250 words or less, to the Commission Secretary at pahumada@cityofsignalhill.org not later than 4:30 p.m. on Wednesday, March 6, 2024 and your comment will be read into the record.

Civil Service Commissioner Members are compensated \$75.00 per meeting.

(1) CALL TO ORDER – 5:30 P.M.

(2) ROLL CALL

CHAIR GRIGGS
VICE CHAIR PATTERSON
COMMISSIONER DOI
COMMISSIONER GHEBREZGHI
COMMISSIONER PHILLIPS

(3) PLEDGE OF ALLEGIANCE

The Chair will lead the audience in reciting the Pledge of Allegiance.

(4) PUBLIC BUSINESS FROM THE FLOOR

Matters of public interest not on the agenda may be addressed; however, State law prohibits the Commission from acting upon items not posted on the agenda 72 hours before a meeting.

(5) COMMUNITY ANNOUNCEMENTS**(6) CONSENT CALENDAR**

The following Consent Calendar items are expected to be routine and non-controversial. Items will be acted upon by the Commission at one time without discussion. Any item may be removed by a Commissioner or member of the audience for discussion.

a. CERTIFICATION OF ELIGIBILITY LIST - LIBRARIAN

Summary:

The recruitment has concluded and it is appropriate to certify the Eligibility List.

Recommendation:

Approve.

b. CERTIFICATION OF ELIGIBILITY LIST - MAINTENANCE WORKER

Summary:

The recruitment has concluded and it is appropriate to certify the Eligibility List.

Recommendation:

Approve.

c. CERTIFICATION OF ELIGIBILITY LIST - POLICE RECRUIT

Summary:

The recruitment has concluded and it is appropriate to certify the Eligibility List.

Recommendation:

Approve.

d. CERTIFICATION OF ELIGIBILITY LIST - PUBLIC WORKS SUPERINTENDENT

Summary:

The recruitment has concluded and it is appropriate to certify the Eligibility List.

Recommendation:

Approve.

e. CERTIFICATION OF ELIGIBILITY LIST - WATER MAINTENANCE WORKER I

Summary:

The recruitment has concluded and it is appropriate to certify the Eligibility List.

Recommendation:

Approve.

f. CERTIFICATION OF ELIGIBILITY LIST - WATER SYSTEMS SUPERINTENDENT

Summary:

The recruitment has concluded and it is appropriate to certify the Eligibility List.

Recommendation:

Approve.

g. APPROVAL OF MEETING MINUTES

Summary:

Regular Meeting of February 7, 2024.

Recommendation:

Approve the meeting minutes.

(7) COMMISSION NEW BUSINESS

COMMISSIONER PHILLIPS
COMMISSIONER GHEBREZGHI
COMMISSIONER DOI
VICE CHAIR PATTERSON
CHAIR GRIGGS

(8) ADJOURNMENT

Tonight's meeting will be adjourned to a regular meeting of the Civil Service Commission to be held on Wednesday, April 3, 2024, at 5:30 p.m., in the Council

Chamber of City Hall, 2175 Cherry Avenue, Signal Hill, CA 90755.

CITIZEN PARTICIPATION

If you need special assistance beyond what is normally provided to participate in City meetings, the City will attempt to accommodate you in every reasonable manner. Please call the City Clerk's Office at (562) 989-7305 at least 48 hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible.

AFFIDAVIT OF POSTING

I, Patricia Ahumada, Commission Secretary of the Civil Service Commission do hereby certify that the foregoing agenda was posted at City Hall, at the Library, at Discovery Well Park, and at Reservoir Park 72 hours in advance of this meeting.



CITY OF SIGNAL HILL
STAFF REPORT

2175 Cherry Avenue • Signal
Hill, California 90755-3799

3/6/2024

AGENDA ITEM

TO:

**HONORABLE CHAIR
AND MEMBERS OF THE CIVIL SERVICE COMMISSION**

FROM:

**PATRICIA AHUMADA
COMMISSION SECRETARY**

SUBJECT:

CERTIFICATION OF ELIGIBILITY LIST - LIBRARIAN

Summary:

The recruitment has concluded and it is appropriate to certify the Eligibility List.

Recommendation:

Approve.



CITY OF SIGNAL HILL
STAFF REPORT

2175 Cherry Avenue • Signal
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3/6/2024

AGENDA ITEM

TO:

**HONORABLE CHAIR
AND MEMBERS OF THE CIVIL SERVICE COMMISSION**

FROM:

**PATRICIA AHUMADA
COMMISSION SECRETARY**

SUBJECT:

CERTIFICATION OF ELIGIBILITY LIST - MAINTENANCE WORKER

Summary:

The recruitment has concluded and it is appropriate to certify the Eligibility List.

Recommendation:

Approve.



CITY OF SIGNAL HILL
STAFF REPORT

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3/6/2024

AGENDA ITEM

TO:

**HONORABLE CHAIR
AND MEMBERS OF THE CIVIL SERVICE COMMISSION**

FROM:

**PATRICIA AHUMADA
COMMISSION SECRETARY**

SUBJECT:

CERTIFICATION OF ELIGIBILITY LIST - POLICE RECRUIT

Summary:

The recruitment has concluded and it is appropriate to certify the Eligibility List.

Recommendation:

Approve.



CITY OF SIGNAL HILL
STAFF REPORT

2175 Cherry Avenue • Signal
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3/6/2024

AGENDA ITEM

TO:

**HONORABLE CHAIR
AND MEMBERS OF THE CIVIL SERVICE COMMISSION**

FROM:

**PATRICIA AHUMADA
COMMISSION SECRETARY**

SUBJECT:

CERTIFICATION OF ELIGIBILITY LIST - PUBLIC WORKS SUPERINTENDENT

Summary:

The recruitment has concluded and it is appropriate to certify the Eligibility List.

Recommendation:

Approve.



CITY OF SIGNAL HILL
STAFF REPORT

2175 Cherry Avenue • Signal
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3/6/2024

AGENDA ITEM

TO:

**HONORABLE CHAIR
AND MEMBERS OF THE CIVIL SERVICE COMMISSION**

FROM:

**PATRICIA AHUMADA
COMMISSION SECRETARY**

SUBJECT:

CERTIFICATION OF ELIGIBILITY LIST - WATER MAINTENANCE WORKER I

Summary:

The recruitment has concluded and it is appropriate to certify the Eligibility List.

Recommendation:

Approve.



CITY OF SIGNAL HILL
STAFF REPORT

2175 Cherry Avenue • Signal
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3/6/2024

AGENDA ITEM

TO:
**HONORABLE CHAIR
AND MEMBERS OF THE CIVIL SERVICE COMMISSION**

FROM:
**PATRICIA AHUMADA
COMMISSION SECRETARY**

SUBJECT:
CERTIFICATION OF ELIGIBILITY LIST - WATER SYSTEMS SUPERINTENDENT

Summary:

The recruitment has concluded and it is appropriate to certify the Eligibility List.

Recommendation:

Approve.



CITY OF SIGNAL HILL
STAFF REPORT

2175 Cherry Avenue • Signal
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3/6/2024

AGENDA ITEM

TO:

**HONORABLE CHAIR
AND MEMBERS OF THE CIVIL SERVICE COMMISSION**

FROM:

**PATRICIA AHUMADA
COMMISSION SECRETARY**

SUBJECT:

APPROVAL OF MEETING MINUTES

Summary:

Regular Meeting of February 7, 2024.

Recommendation:

Approve the meeting minutes.



CITY OF SIGNAL HILL

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MINUTES OF A REGULAR MEETING SIGNAL HILL CIVIL SERVICE COMMISSION February 07, 2024

A Regular Meeting of the Signal Hill Civil Service Commission was held in-person in the Council Chamber on February 7, 2024.

Chair Griggs requested Commissioner Doi to conduct the meeting.

(1) **CALL TO ORDER – 5:45 P.M.**

(2) **ROLL CALL**

PRESENT: CHAIR RONALD GRIGGS
COMMISSIONER JULIE DOI
COMMISSIONER AYDA GHEBREZGHI

ABSENT: VICE CHAIR PAUL PATTERSON
COMMISSIONER DIANA PHILLIPS

(3) **PLEDGE OF ALLEGIANCE**

(4) **PUBLIC BUSINESS FROM THE FLOOR**

There was no public business from the floor.

(5) **COMMUNITY ANNOUNCEMENTS**

(6) **CONSENT CALENDAR**

- a. CERTIFICATION OF ELIGIBILITY LIST - ADMINISTRATIVE ASSISTANT - PUBLIC WORKS
- b. CERTIFICATION OF ELIGIBILITY LIST - RECREATION COORDINATOR - COMMUNITY SERVICES DIVISION

c. APPROVAL OF MEETING MINUTES

It was moved by CHAIR GRIGGS and seconded by COMMISSIONER GHEBREZGHI to approve the Consent Calendar.

The following vote resulted:

AYES: CHAIR GRIGGS
COMMISSIONER DOI
COMMISSIONER GHEBREZGHI

NOES: NONE

ABSENT: VICE CHAIR PATTERSON
COMMISSIONER PHILLIPS

ABSTAIN: NONE

(7) **COMMISSION NEW BUSINESS**

There was no new business.

(8) **ADJOURNMENT**

It was moved by COMMISSIONER GHEBREZGHI and seconded by CHAIR GRIGGS to adjourn tonight's meeting to the next regular meeting of the Signal Hill Civil Service Commission to be held on Wednesday, March 6, 2024, at 5:30 p.m., in the Council Chamber of City Hall, 2175 Cherry Avenue, Signal Hill, CA 90755.

The following vote resulted:

AYES: CHAIR GRIGGS
COMMISSIONER DOI
COMMISSIONER GHEBREZGHI

NOES: NONE

ABSENT: VICE CHAIR PATTERSON
COMMISSIONER PHILLIPS

ABSTAIN: NONE

COMMISSIONER DOI adjourned the meeting at 5:51 p.m.

RONALD GRIGGS
CHAIR

Attest:

PATRICIA AHUMADA
COMMISSION SECRETARY