



CITY OF SIGNAL HILL

2175 Cherry Avenue • Signal Hill, California 90755-3799

THE CITY OF SIGNAL HILL
WELCOMES YOU TO A REGULAR
CITY COUNCIL MEETING
April 09, 2024

The City of Signal Hill appreciates your attendance. Citizen interest provides the Council and Agency with valuable information regarding issues of the community. Meetings are held on the 2nd and 4th Tuesday of every month.

Meetings begin at 6:00 pm with the conduct of any business permitted to be conducted in closed session by the Brown Act (Government Code Section 54950, et seq.), if any, and with the public portion of the meeting beginning at 7:00 pm. There is a period for public comment on closed session matters at 6:00 pm prior to the closed session. In the event there is no business to be conducted in closed session, the regular meeting shall begin at 7:00 pm. There is a public comment period at the beginning of the regular meeting. Any person wishing to comment shall be allotted three minutes per distinct item. Any meeting may be adjourned to a time and place stated in the order of adjournment.

The agenda is posted 72 hours prior to each meeting on the City's website and outside of City Hall. The agenda and related reports are also available for review online at www.cityofsignalhill.org.

To view the meeting live at 7:00 p.m.:

- City of Signal Hill website at www.cityofsignalhill.org, select the City Council Meetings Link from the home page.
- Charter Spectrum Channel 74 or Frontier FiOS Channel 38.

To participate in the regular meeting at 7:00 p.m.:

- In-person Participation: Council Chamber of City Hall, 2175 Cherry Avenue, Signal Hill, California.
- To make a general public comment or comment on a specific agenda item, you may also submit your comment, limited to 250 words or less, to the City Clerk at cityclerk@cityofsignalhill.org not later than 5:00 p.m. on Tuesday, April 9, 2024. Written comments will be provided electronically to City Council and attached to the meeting minutes. Written comments will not be read into the record.

City Council Members are compensated \$722.18 per month. City Clerk and City Treasurer are compensated \$438.22 per month.

(1) **CALL TO ORDER – 7:00 P.M.**

(2) **ROLL CALL**

MAYOR WOODS
VICE MAYOR WILSON
COUNCIL MEMBER COPELAND
COUNCIL MEMBER HANSEN
COUNCIL MEMBER JONES

(3) **PLEDGE OF ALLEGIANCE**

(4) **PUBLIC BUSINESS FROM THE FLOOR ON ITEMS NOT LISTED ON THE AGENDA
(SPEAKERS WILL BE GIVEN THREE MINUTES FOR EACH DISTINCT ITEM)**

(5) **COMMUNITY ANNOUNCEMENTS**

(6) **PRESENTATIONS**

- a. A STUDENT REPRESENTATIVE FROM ALVARADO ELEMENTARY SCHOOL WILL PARTICIPATE IN THE CITY COUNCIL MEETING BY LEADING THE PLEDGE OF ALLEGIANCE AND CEREMONIOUSLY PRESIDING OVER THE MEETING WITH THE GAVEL. MAYOR WOODS WILL THEN ACKNOWLEDGE AND RECOGNIZE THE STUDENT.
- b. ACTING ASSISTANT FIRE CHIEF JESSICA POST WILL PROVIDE AN OPERATIONS REPORT FOR THE COUNTY OF LOS ANGELES FIRE DEPARTMENT.
- c. THE PARKS, RECREATION, AND LIBRARY SERVICES DIRECTOR YVETTE AGUILAR WILL INTRODUCE ERENDIRA HERNANDEZ, RECREATION COORDINATOR FOR THE CITY OF SIGNAL HILL.
- d. MAYOR WOODS WILL PRESENT A PROCLAMATION TO THE SIGNAL HILL PUBLIC LIBRARY STAFF IN RECOGNITION OF NATIONAL LIBRARY WEEK, APRIL 7 - 13, 2024.
- e. MAYOR WOODS WILL PRESENT A PROCLAMATION TO THE POLICE DEPARTMENT DISPATCHERS/JAILERS IN RECOGNITION OF NATIONAL PUBLIC SAFETY TELECOMMUNICATIONS WEEK, APRIL 14-20, 2024.
- f. THE PUBLIC WORKS DEPARTMENT WILL PROVIDE A PRESENTATION TITLED "PUBLIC WORKS DEPARTMENT - STATUS UPDATE ON VARIOUS CIP PROJECTS."

(7) CITY MANAGER REPORTS**a. CITY COUNCIL, CITY CLERK, AND CITY TREASURER COMPENSATION**Summary:

The City Council will review compensation levels for members of the City Council, City Clerk, and City Treasurer and provide staff with direction.

Strategic Plan Goal(s):

Goal No. 5 High-Functioning Government: Strengthen internal communication, recruitment, retention, systems, and processes to increase the effectiveness and efficiency of City services.

Recommendation:

Discuss City Council, City Clerk, and City Treasurer compensation and provide direction to staff.

(8) CONSENT CALENDAR

The following Consent Calendar items are expected to be routine and non-controversial. Items will be acted upon by the Council at one time without discussion. Any item may be removed by a Council Member for discussion.

a. CONTINUANCE OF THE PROCLAMATION OF THE EXISTENCE OF A LOCAL EMERGENCY IN RESPONSE TO THE FEBRUARY 2024 WINTER STORMS AND REAFFIRMING EMERGENCY CONDITIONS REQUIRING EMERGENCY ACTION TO COMPLETE EMERGENCY REPAIRS AT PANORAMA PROMENADE AND MOLINO AVENUE AND 20TH STREETSummary:

The City Council will consider authorizing the City Manager to extend the proclamation of the existence of a local emergency in response to the February 2024 winter storms for 60 days. At the February 27, 2024, meeting, the City Council authorized the City Manager to extend the proclamation of the existence of a local emergency. The City Council adopted a Resolution, by a four-fifths vote, declaring authority to the City Manager or his designee, pursuant to Public Contract Code Section 20168 and 22050, to enter into an emergency public works contract. The City Council also approved a Public Works contract with Zimprich Engineering Incorporated for a not-to-exceed amount of four hundred thirty-one thousand nine hundred ten dollars (\$431,910), for emergency work pertaining to the Panorama Promenade Trail and the 20th Street and Molino Avenue Slope immediate repair projects.

At its March 12 and March 26, 2024, meeting, the City Council adopted a resolution, by a four-fifths vote, authorizing the City Manager, or his designee, pursuant to Public Contract Code Section 22050, to continue emergency storm

damage repairs at the Panorama Promenade Trail and Molino Avenue and 20th Street. The City Council will consider adopting a Resolution, by a four-fifths vote, authorizing the City Manager, or his designee, pursuant to Public Contract Code Section 22050, to continue emergency storm damage repairs at the Panorama Promenade Trail and Molino Avenue and 20th Street. Based on the continuing impacts of the February 2024 winter storm damage, staff requests the City Council authorize the City Manager to extend proclamation of the existence of a local emergency in response to the February 2024 winter storms for 60 days. Staff recommends that the City Council, by a four-fifths vote, reaffirm that the emergency continues to exist and, therefore, the emergency contract work must continue to be done without a public bidding process.

Strategic Plan Goal(s):

- Goal No. 1 Financial Stability: Ensure the City's long-term financial stability and resilience.
- Goal No. 2 Community Safety: Maintain community safety by supporting public safety services and increasing emergency preparedness.
- Goal No. 4 Infrastructure: Maintain and improve the City's physical infrastructure, water system, and recreational spaces.

Recommendation:

1. Authorize the City Manager to extend the proclamation of the existence of a local emergency in response to the February 2024 winter storms for 60 days.
2. Adopt a resolution, by four-fifths vote, entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, DECLARING THE NEED TO CONTINUE THE EMERGENCY CONTRACTING AUTHORITY DELEGATED TO THE CITY MANAGER, OR HIS DESIGNEE(S), PURSUANT TO PUBLIC CONTRACT CODE SECTION 22050

- b. CONTRACT AMENDMENT REGISTER DATED APRIL 9, 2024

Summary:

The Contract Amendment Register is a listing of proposed contract amendments and project change orders eligible for streamlined processing based upon the following criteria as documented in the City's Purchasing Policy:

- Funds have been authorized as part of the adopted fiscal year Operating Budget;
- Staff are satisfied with the goods/services received to date; and
- The City Manager reviewed and approved each amendment for

streamlined processing.

Staff is proposing one contract amendment for City Council consideration as follows:

RCS Investigations & Consulting, LLC. - Professional investigation services for the Police Department. The scope of work includes conducting investigations of misconduct and background investigations for sworn and non-sworn employees. The proposed Second Amendment would extend the term through June 30, 2024. The field of police investigations requires specialized training as well as a level of understanding and confidentiality. RCS Investigations & Consulting, LLC., provides timely and professional reports and is familiar with police-related policies and laws, as well as Signal Hill Police Department's policies and practices. The annual not-to-exceed contract amount has historically been set at \$50,000 to allow for the variability of the hiring process. This extension is for a term only through June 30, 2024.

Strategic Plan Goal(s):

Goal No. 2 Community Safety: Maintain community safety by supporting public safety services and increasing emergency preparedness.

Recommendation:

Authorize the Contract Amendment Register dated April 9, 2024.

c. WARRANT REGISTER DATED APR 9, 2024

Summary:

The Warrant Register is a listing of all general disbursements, issued since the prior warrant register, and warrants to be released subject to City Council approval.

Strategic Plan Goal(s):

Goal No. 1 Financial Stability: Ensure the City's long-term financial stability and resilience.

Recommendation:

Authorize payment of the Warrant Register dated April 9, 2024.

d. APPROVAL OF MEETING MINUTES

Summary:

Regular Meeting of March 26, 2024.

Strategic Plan Goal(s):

Goal No. 5 High-Functioning Government: Strengthen internal communication, recruitment, retention, systems, and processes to increase the effectiveness and efficiency of City services.

Recommendation:

Approve the meeting minutes.

(9) COUNCIL AGENDA--NEW BUSINESS

COUNCIL MEMBER JONES
COUNCIL MEMBER HANSEN
COUNCIL MEMBER COPELAND
VICE MAYOR WILSON
MAYOR WOODS

(10) ADJOURNMENT

Tonight's meeting will be adjourned to the next regular meeting of the Signal Hill City Council to be held on Tuesday, April 23, 2024, at 7:00 p.m., in the Council Chamber of City Hall, 2175 Cherry Avenue, Signal Hill, CA 90755.

CITIZEN PARTICIPATION

Routine matters are handled most quickly and efficiently if contact is made with the City department directly concerned. However, if you would like to request that a matter be presented for City Council consideration, you may do so by writing to the City Council, City Clerk, or City Manager. The deadline for agenda items is 12 noon on the Tuesday preceding the Council and Agency meetings. The complete agenda, including back up materials is available on the City website on the Friday preceding the meeting.

If you need special assistance beyond what is normally provided to participate in City meetings, the City will attempt to accommodate you in every reasonable manner. Please call the City Clerk's office at (562) 989-7305 at least 48 hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible.



CITY OF SIGNAL HILL
STAFF REPORT

2175 Cherry Avenue • Signal
Hill, California 90755-3799

4/9/2024

AGENDA ITEM

**TO: HONORABLE MAYOR
AND MEMBERS OF THE CITY COUNCIL**

**FROM: CARLO TOMAINO
CITY MANAGER**

SUBJECT: PRESENTATION - MAYOR FOR THE DAY

Summary:

A student representative from Alvarado Elementary School will participate in the City Council meeting by leading the Pledge of Allegiance and ceremoniously presiding over the meeting with the gavel. Mayor Woods will then acknowledge and recognize the student.



CITY OF SIGNAL HILL
STAFF REPORT

2175 Cherry Avenue • Signal
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4/9/2024

AGENDA ITEM

**TO: HONORABLE MAYOR
AND MEMBERS OF THE CITY COUNCIL**

**FROM: CARLO TOMAINO
CITY MANAGER**

SUBJECT: PRESENTATION - COUNTY OF LOS ANGELES FIRE DEPARTMENT

Summary:

Acting Assistant Fire Chief Jessica Post will provide an operations report for the County of Los Angeles Fire Department.



CITY OF SIGNAL HILL
STAFF REPORT

2175 Cherry Avenue • Signal
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4/9/2024

AGENDA ITEM

**TO: HONORABLE MAYOR
AND MEMBERS OF THE CITY COUNCIL**

**FROM: CARLO TOMAINO
CITY MANAGER**

**BY: YVETTE E. AGUILAR
PARKS, RECREATION AND LIBRARY SERVICES DIRECTOR**

**SUBJECT: PRESENTATION - INTRODUCTION OF NEW RECREATION COORDINATOR
ERENDIRA HERNANDEZ**

Summary:

The Parks, Recreation, and Library Services Director Yvette Aguilar will introduce Erendira Hernandez, Recreation Coordinator for the City of Signal Hill.



CITY OF SIGNAL HILL
STAFF REPORT

2175 Cherry Avenue • Signal
Hill, California 90755-3799

4/9/2024

AGENDA ITEM

TO: HONORABLE MAYOR
AND MEMBERS OF THE CITY COUNCIL

FROM: CARLO TOMAINO
CITY MANAGER

BY: YVETTE E. AGUILAR
PARKS, RECREATION & LIBRARY SERVICES DIRECTOR

SUBJECT: **PRESENTATION**

Summary:

Mayor Woods will present a proclamation to the Signal Hill Public Library staff in recognition of National Library Week, April 7 - 13, 2024.



CITY OF SIGNAL HILL
STAFF REPORT

2175 Cherry Avenue • Signal
Hill, California 90755-3799

4/9/2024

AGENDA ITEM

**TO: HONORABLE MAYOR
AND MEMBERS OF THE CITY COUNCIL**

**FROM: CARLO TOMAINO
CITY MANAGER**

**BY: WAYNE BYERLEY
POLICE CHIEF**

SUBJECT: PRESENTATION

Summary:

Mayor Woods will present a proclamation to the Police Department Dispatchers/Jailers in recognition of National Public Safety Telecommunications Week, April 14-20, 2024.



CITY OF SIGNAL HILL
STAFF REPORT

2175 Cherry Avenue • Signal
Hill, California 90755-3799

4/9/2024

AGENDA ITEM

**TO: HONORABLE MAYOR
AND MEMBERS OF THE CITY COUNCIL**

**FROM: CARLO TOMAINO
CITY MANAGER**

**BY: THOMAS BEKELE
PUBLIC WORKS DIRECTOR**

SUBJECT: PRESENTATION

Summary:

The Public Works Department will provide a presentation titled "Public Works Department - Status Update on Various CIP Projects."



STAFF REPORT

4/9/2024

AGENDA ITEM

**TO: HONORABLE MAYOR
AND MEMBERS OF THE CITY COUNCIL**

**FROM: CARLO TOMAINO
CITY MANAGER**

**BY: CARLO TOMAINO
CITY MANAGER**

SUBJECT: CITY COUNCIL, CITY CLERK, AND CITY TREASURER COMPENSATION

Summary:

The City Council will review compensation levels for members of the City Council, City Clerk, and City Treasurer and provide staff with direction.

Strategic Plan Goal(s):

Goal No. 5 High-Functioning Government: Strengthen internal communication, recruitment, retention, systems, and processes to increase the effectiveness and efficiency of City services.

Recommendation:

Discuss City Council, City Clerk, and City Treasurer compensation and provide direction to staff.

Fiscal Impact:

There is no fiscal impact for the fiscal year 2023-2024. If approved, the cost of proposed compensation increase for the fiscal years 2024-2026 would increase by \$5,385. This increase would specifically cover the timeframe of December 2024 through November 2025.

Background:

At the City Council meeting of March 12, 2024, the City Council requested staff place this item on the agenda for the meeting of March 26, 2024, for a full discussion. The City Charter provides that City Council, City Clerk, and City Treasurer compensation may be periodically adjusted by Ordinance. California State law provides that charter cities are not limited in the compensation that may be paid

to members of the City Council. However, the City of Signal Hill City Council has voluntarily followed State compensation levels for General Law cities.

Government Code Section 36516(c) establishes compensation levels for city councils based on the population of the city and allows for annual increases equivalent to a five percent adjustment in salary for each calendar year from the operative date of the last salary adjustment. The adjustment is a straight percentage-based calculation, and the five percent increments cannot be compounded. The Government Code provides that a salary adjustment may only become effective upon the beginning of a new term of office of one or more of the members of the City Council.

In 2019, the City Council approved a compensation adjustment from \$667.44 to \$694.14 per month effective December 8, 2020, following the General Municipal Election on November 3, 2020. In 2021, the City Council approved a compensation adjustment from \$694.14 to \$722.18 per month effective December 13, 2022, following the General Municipal Election on November 8, 2022. As a result, the total increase over since 2019 equals \$54.74 per month (Attachment A).

Government Code Section 36517 authorizes the City Council to increase the salary of the City Clerk and City Treasurer by ordinance. The compensation levels for City Clerk and City Treasurer were last adjusted in 2021. In 2021, the City Council approved a compensation adjustment from \$421.20 to \$438.22 per month for these two elected positions, following the General Municipal Election on November 8, 2022 (Attachment B).

Analysis:

As noted, the Government Code allows for compensation levels to be increased in five percent annual increments and cannot be compounded. Since the last increase was on December 13, 2022, the City Council, City Clerk and City Treasurer salaries can be increased by a total of ten percent (i.e. 5% per year x 2 years = 10%). Based on this calculation the maximum adjustment would equate to an increase of \$72.22 for a new monthly compensation level of \$794.40 per month. The City Clerk and City Treasurer salaries may be increased by \$43.82 per month. This potential increase would bring the monthly salary to \$482.04 per month as follows:

Compensation	Current Amount	10 % Increase	New Amount
City Council	\$ 722.18	\$72.22	\$794.40
City Clerk	\$ 438.22	\$43.82	\$482.04
City Treasurer	\$ 438.22	\$43.82	\$482.04

On June 29, 2023, Governor Newsom signed into law Senate Bill 329 (SB329) which increases the maximum amount of salary that council members may receive. SB 329 amends Government Code section 36516 to increase the maximum amount of salaries with a maximum limited based on the population of the City. For example, for cities up to and including 35,000 in population, are authorized for increases beyond the specified maximum referenced above, to either five percent for each operative date of the last adjustment or an amount equal to inflation since January 1, 2024. The increase is aligned with the California Consumer Price Index, not to exceed 10% per calendar year.

The Government Code stipulates that a salary adjustment may only become effective upon the beginning of a new term of office for one or more of the council members. The next term would commence after the November 2024 General Municipal Election results are certified, and as a result, the increase would be effective December 6, 2024.

Adjusting the City Council compensation in a timely manner increases the efficiency of municipal operations and ensures a fair compensation that reflects the dedication and service required for effective governance. Furthermore, the City Council asked about the possibility of considering future salary increases annually alongside the budget adoption process to ensure a regular and transparent process. To accomplish this goal, staff proposes to add the City Council, City Clerk, and City Treasurer annual salary increase review to the citywide City Council Planning Agenda Guide schedule.

The City Council may review the City Council, City Clerk, and City Treasurer compensation on a regular basis. In previous years, staff proposed similar annual reviews to coincide during the annual Budget Workshop, March/April of each year. This proposed timeline provides for the most efficient process. If approved, the next City Council Compensation Review would take place during the Fiscal Year 2025-26 Budget Workshop.

Next Steps:

Staff recommends the City Council provide direction to staff to draft respective Ordinances summarizing desired increases for the City Council, City Clerk and City Treasurer compensation. If approved, the draft Ordinance would be properly noticed and agendized for the April 23, 2024, City Council meeting.

Reviewed for Fiscal Impact:

Sharon del Rosario

Attachment(s):

- A. Ordinance No. 2021-06-1521
- B. Ordinance No. 2021-06-1522

ORDINANCE NO. 2021-06-1521

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF
SIGNAL HILL, CALIFORNIA, ADJUSTING
COMPENSATION FOR CITY COUNCIL MEMBERS IN
ACCORDANCE WITH STATE LAW**

WHEREAS, City of Signal Hill City Charter Section 304 provides that the compensation for those serving on the City Council may be periodically adjusted by ordinance of the City Council; and

WHEREAS, the compensation levels for members of the City Council were last adjusted in December 2020; and

WHEREAS, State law provides that charter cities are not limited in the amount of compensation that may be paid to members of the City Council; however, the City of Signal Hill has historically followed the compensation levels provided in State law for general law cities; and

WHEREAS, Government Code Sections 36516 and 36516.5 authorize the City to change the compensation of a Council Member in accordance with a statutory formula, provided that any change shall not become effective until new City Council terms commence; and

WHEREAS, the City Council desires to adjust the compensation levels effective in 2022 upon the commencement of new Council terms after certification of the 2022 General Municipal Election, from the amount of \$694.14 to \$722.18 per month, as permitted by Government Code Section 36516.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SIGNAL HILL HEREBY ORDAINS AS FOLLOWS:

Section 1. Compensation. The compensation for members of the City Council while serving in office shall be \$722.18 per month. All members of the City

Ordinance No. 2021-06-1521
July 13, 2021
1 of 3

Council shall receive the same level of compensation and there shall be no additional compensation for service as Mayor or Vice Mayor. Nothing herein shall be construed as affecting reimbursements to Council Members for actual and reasonable expenses incurred while serving on the City Council, as provided by separate ordinance or resolution of the Council.

Section 2. **Effective Date.** This ordinance shall take effect thirty (30) days after the date of its adoption; however, the new compensation level for City Council Members shall become effective as of December 13, 2022, following the General Municipal Election to be held on Tuesday, November 8, 2022.

Section 3. **Prior Ordinances Superseded.** Upon the date the new compensation level for Council Members becomes effective, all prior ordinances establishing levels of compensation for City Council Members shall be superseded.

Section 4. **Severability.** If any section, subsection, subdivision, sentence, clause, phrase or portion of this Ordinance is for any reason held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Ordinance. The City Council hereby declares that it would have adopted this Ordinance, and each section, subsection, subdivision, sentence, clause, phrase, or portions thereof, irrespective of the fact that any one or more sections, subsections, subdivisions, sentences, clauses, phrases or portions thereof be declared invalid or unconstitutional.

Section 5. **Certification and Effective Date.** The City Clerk shall certify to the passage and adoption of this ordinance by the City Council of the City of Signal Hill and shall cause a summary of this ordinance to be published in accordance with Government Code Section 36933, in a newspaper of general circulation which is hereby designated for that purpose, and this ordinance shall take effect thirty (30) days after its passage.

PASSED, APPROVED, AND ADOPTED, at a regular meeting of the City Council of the City of Signal Hill, California, on this 13th day of July, 2021.


EDWARD H.J. WILSON
MAYOR


CARMEN R. BROOKS
CITY CLERK

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss.
CITY OF SIGNAL HILL)

I, CARMEN R. BROOKS, City Clerk of the City of Signal Hill, California, hereby certify that Ordinance No. 2021-06-1521 was introduced at a regular meeting of the City Council of the City of Signal Hill held on the 22nd day of June, 2021, and adopted at a regular meeting of the City Council held on the 13th day of July, 2021 by the following vote:

AYES: MAYOR EDWARD H.J. WILSON, VICE MAYOR,
 COUNCIL MEMBERS TINA L. HANSEN, LORI Y.
 WOODS

NOES: NONE

ABSENT: COUNCIL MEMBER ROBERT D. COPELAND

ABSTAIN: NONE


Deputy CARMEN R. BROOKS
CITY CLERK

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES)SS
CITY OF SIGNAL HILL)

I, CARMEN R. BROOKS, City Clerk of the City of Signal Hill, California, do hereby certify that this document is a true and correct copy of Ordinance No. 2021-06-1521 was introduced at a regular meeting on Tuesday, June 22, 2021 and adopted at a regular meeting of the City Council on Tuesday, July 13, 2021, and that it has been published and posted pursuant to G.C. 36933, G.C. 40806, and SHMC 1.08.010.

IN WITNESS WHEREOF, I have hereunto set my hand and seal this 14th day of July 2021.


CARMEN R. BROOKS
City Clerk
City of Signal Hill, California



ORDINANCE NO. 2021-06-1522

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF
SIGNAL HILL, CALIFORNIA, ADJUSTING
COMPENSATION FOR CITY CLERK AND CITY
TREASURER IN ACCORDANCE WITH STATE LAW**

WHEREAS, Government Code Section 36517 authorizes the City Council to increase the salary of the City Clerk and City Treasurer by ordinance; and

WHEREAS, the compensation levels for City Clerk and City Treasurer were last adjusted in 2020; and

WHEREAS, State law provides that the amount of the increase shall not exceed an amount equal to 5% for each calendar year from the operative date of the last adjustment of the salary in effect when the ordinance is enacted; and

WHEREAS, the City Council desires to adjust the compensation levels for City Clerk and City Treasurer effective after certification of the 2022 General Municipal Election, from the amount of \$421.20 to \$438.22 per month, as permitted by Government Code Section 36516.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SIGNAL HILL HEREBY ORDAINS AS FOLLOWS:

Section 1. Compensation. The compensation for City Clerk and City Treasurer while serving in office shall be \$438.22 per month. Nothing herein shall be construed as affecting reimbursements to City Clerk or City Treasurer for actual and reasonable expenses incurred while serving in their official capacity, as provided by separate ordinance or resolution of the Council.

Section 2. Effective Date. This ordinance shall take effect thirty (30) days after the date of its adoption; however, the new compensation level for City Clerk and City Treasurer shall become effective as of December 13, 2022, following the general municipal election to be held on Tuesday, November 8, 2022.

Section 3. Prior Ordinances Superseded. Upon the date the new compensation level for Council Members becomes effective, all prior ordinances establishing levels of compensation for City Clerk and City Treasurer shall be superseded.

Section 4. Severability. If any section, subsection, subdivision, sentence, clause, phrase or portion of this Ordinance is for any reason held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Ordinance. The City Council hereby declares that it would have adopted this Ordinance, and each section, subsection, subdivision, sentence, clause, phrase, or portions thereof, irrespective of the fact that any one or more sections, subsections, subdivisions, sentences, clauses, phrases or portions thereof be declared invalid or unconstitutional.

Section 5. Certification and Effective Date. The City Clerk shall certify to the passage and adoption of this ordinance by the City Council of the City of Signal Hill and shall cause a summary of this ordinance to be published in accordance with Government Code Section 36933, in a newspaper of general circulation which is hereby designated for that purpose, and this ordinance shall take effect thirty (30) days after its passage.

PASSED, APPROVED, AND ADOPTED, at a regular meeting of the City Council of the City of Signal Hill, California, on this 13th day of July, 2021.


EDWARD H.J. WILSON
MAYOR

ATTEST:


CARMEN R. BROOKS
CITY CLERK

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss.
CITY OF SIGNAL HILL)

I, CARMEN R. BROOKS, City Clerk of the City of Signal Hill, California, hereby certify that Ordinance No. 2021-06-1522 was introduced at a regular meeting of the City Council of the City of Signal Hill held on the 22nd day of June, 2021, and adopted at a regular meeting of the City Council held on the 13th day of July, 2021 by the following vote:

AYES: MAYOR EDWARD H.J. WILSON, VICE MAYOR KEIR JONES, COUNCIL MEMBERS TINA L. HANSEN, LORI Y. WOODS

NOES: NONE

ABSENT: COUNCIL MEMBER ROBERT D. COPELAND

ABSTAIN: NONE


CARMEN R. BROOKS
CITY CLERK

Deputy

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES)SS
CITY OF SIGNAL HILL)

I, CARMEN R. BROOKS, City Clerk of the City of Signal Hill, California, do hereby certify that this document is a true and correct copy of Ordinance No. 2021-06-1522 was introduced at a regular meeting on Tuesday, June 22, 2021 and adopted at a regular meeting of the City Council on Tuesday, July 13, 2021, and that it has been published and posted pursuant to G.C. 36933, G.C. 40806, and SHMC 1.08.010.

IN WITNESS WHEREOF, I have hereunto set my hand and seal this 14th day of July 2021.



A handwritten signature in blue ink, appearing to read "Carmen R. Brooks", written over a horizontal line.

CARMEN R. BROOKS
City Clerk
City of Signal Hill, California



CITY OF SIGNAL HILL

2175 Cherry Avenue • Signal
Hill, California 90755-3799

STAFF REPORT

4/9/2024

AGENDA ITEM

**TO: HONORABLE MAYOR
AND MEMBERS OF THE CITY COUNCIL**

**FROM: CARLO TOMAINO
CITY MANAGER**

**BY: GRISEL CHAVEZ
DEPUTY CITY MANAGER**

**THOMAS BEKELE
PUBLIC WORKS DIRECTOR**

**REBECCA LOPEZ
EMERGENCY MANAGEMENT COORDINATOR**

**SUBJECT: CONTINUANCE OF THE PROCLAMATION OF THE EXISTENCE OF A LOCAL
EMERGENCY IN RESPONSE TO THE FEBRUARY 2024 WINTER STORMS AND
REAFFIRMING EMERGENCY CONDITIONS REQUIRING EMERGENCY ACTION TO
COMPLETE EMERGENCY REPAIRS AT PANORAMA PROMENADE AND MOLINO
AVENUE AND 20TH STREET**

Summary:

The City Council will consider authorizing the City Manager to extend the proclamation of the existence of a local emergency in response to the February 2024 winter storms for 60 days. At the February 27, 2024, meeting, the City Council authorized the City Manager to extend the proclamation of the existence of a local emergency. The City Council adopted a Resolution, by a four-fifths vote, declaring authority to the City Manager or his designee, pursuant to Public Contract Code Section 20168 and 22050, to enter into an emergency public works contract. The City Council also approved a Public Works contract with Zimprich Engineering Incorporated for a not-to-exceed amount of four hundred thirty-one thousand nine hundred ten dollars (\$431,910), for emergency work pertaining to the Panorama Promenade Trail and the 20th Street and Molino Avenue Slope immediate repair projects.

At its March 12 and March 26, 2024, meeting, the City Council adopted a resolution, by a four-fifths vote, authorizing the City Manager, or his designee, pursuant to Public Contract Code Section 22050, to continue emergency storm damage repairs at the Panorama Promenade Trail and Molino Avenue and 20th Street. The City Council will consider adopting a Resolution, by a four-fifths vote, authorizing

the City Manager, or his designee, pursuant to Public Contract Code Section 22050, to continue emergency storm damage repairs at the Panorama Promenade Trail and Molino Avenue and 20th Street. Based on the continuing impacts of the February 2024 winter storm damage, staff requests the City Council authorize the City Manager to extend proclamation of the existence of a local emergency in response to the February 2024 winter storms for 60 days. Staff recommends that the City Council, by a four-fifths vote, reaffirm that the emergency continues to exist and, therefore, the emergency contract work must continue to be done without a public bidding process.

Strategic Plan Goal(s):

- Goal No. 1 Financial Stability: Ensure the City's long-term financial stability and resilience.
- Goal No. 2 Community Safety: Maintain community safety by supporting public safety services and increasing emergency preparedness.
- Goal No. 4 Infrastructure: Maintain and improve the City's physical infrastructure, water system, and recreational spaces.

Recommendation:

1. Authorize the City Manager to extend the proclamation of the existence of a local emergency in response to the February 2024 winter storms for 60 days.
2. Adopt a resolution, by four-fifths vote, entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA,
DECLARING THE NEED TO CONTINUE THE EMERGENCY CONTRACTING AUTHORITY
DELEGATED TO THE CITY MANAGER, OR HIS DESIGNEE(S), PURSUANT TO PUBLIC
CONTRACT CODE SECTION 22050

Fiscal Impact:

The City's preliminary cost estimate for the storm damage at the Panorama Promenade Trail, Molino Avenue, and 20th Street locations is approximately \$800,000. The City Council approved a budget adjustment at its February 13, 2024, meeting to account for these project expenditures. The Public Works Department will continue to work with the engineering firms and contractors to finalize the repair costs. Staff continues tracking expenditures and pursuing available State reimbursement for all City costs incurred.

Background:

On February 4, 2024, Governor Gavin Newsom proclaimed a State of Emergency for eight counties in Southern California, including Los Angeles County, as winter storms began impacting much of the State with high winds, damaging rain, and heavy snowfall. California Government Code 8630, et. Seq., and the Signal Hill Municipal Code, Chapter 2, Section 2.76.060, provides the City Manager, as Director of Emergency Services, the authority to proclaim the existence of a local emergency if the City Council is not in session, which must be proclaimed within ten days of an event. The City

Council must then ratify the proclamation within seven days, or the proclamation shall have no further force or effect.

On February 7, 2024, the City Manager acting as the Director of Emergency Services, signed a Proclamation of a Local Emergency due to the February 2024 winter storm activity. On February 13, 2024, the City Council adopted a resolution ratifying the proclamation of the existence of a local emergency (Attachment A). California and Los Angeles County continue to operate under a State of Emergency. At this time, the local emergency related to the February 2024 winter storms continues to exist. Government Code Section 8630 requires the City Council to renew a local emergency for the duration of the emergency. To remain in effect, the City Council must renew the need for the local emergency every 60 days until the City Council terminates the local emergency. At the same meeting, the City Council adopted a resolution amending the adopted budget and authorizing budget appropriations for emergency repairs resulting from the 2024 winter storm damage in the amount of \$800,000.

At the February 27, 2024, City Council meeting, the City Council authorized the City Manager to extend the proclamation of the existence of a local emergency and adopted a resolution, by a four-fifths vote, declaring authority to the City Manager or his designee, pursuant to Public Contract Code Section 20168 and 22050, to enter into an emergency public works contract with Zimprich Engineering Incorporated for a not-to-exceed amount of Four Hundred Thirty-One Thousand Nine Hundred Ten Dollars (\$431,910), for the emergency work pertaining to Panorama Promenade and 20th and Molino Ave Slope immediate repair projects.

At the March 12 and 26, 2024 City Council meetings, the City Council adopted a resolution, by four-fifths vote, authorizing the City Manager, or his designee, pursuant to Public Contract Code Section 22050, to continue emergency storm damage repairs at the Panorama Promenade Trail and Molino Avenue and 20th Street.

Analysis:

Municipal Public Works contracts are subject to the California Public Contract Code (PCC), which generally requires public bidding. However, under emergency circumstances, Section 20168 of the Public Contract Code allows the City an exemption from the public bidding process. Specifically, Section 20168 provides that, in case of an emergency, the City Council may pass a resolution by a four-fifths vote, declaring that the public interest and necessity demand the immediate expenditure of public money to safeguard life, health, or property. Upon adoption of the resolution, the City may expend any sum required to mitigate the emergency without otherwise complying with the Local Agency Public Construction Act.

If a notice for bids to let contracts will not be given, the City Council must comply with the emergency contracting procedures in PCC Section 22050. The PCC Section 22050 permits the City to repair or replace a public facility, to take any directly related and immediate action required by the emergency, and to procure the necessary equipment, services, and supplies for those purposes without giving notice for bids to let contracts. The City Council must make findings, based on substantial evidence set in the minutes of its meeting, that the emergency will not permit a delay resulting from a

competitive solicitation for bids and that the action is necessary to respond to the emergency.

The California Public Contract Code, PCC Section 22050, also authorizes (pursuant to a four-fifths vote) the City Manager or delegee to undertake repair work without following public bidding procedures in the event of an emergency to avoid danger to life and or property. As a delegate acting on an emergency contract, the City Manager must report to the agency governing body at its next meeting because the action was necessary to respond to the emergency. If the City Council acts on an emergency contract, it must review the emergency action at its next meeting and at each subsequent regular meeting thereafter to determine, by a four-fifths vote, that there is a need to continue the action. Similarly, if the delegee acts on an emergency contract, the governing body shall review the action at its next regular meeting and each subsequent regular meeting thereafter to determine, by a four-fifths vote, whether there is a need to continue the emergency. The governing body is required to terminate any emergency contract actions as soon as the conditions warrant so that regular noticed bidding can resume.

There continues to be a threat to the public and property, as documented below if the damaged infrastructure at Panorama Promenade Trail, Molino Avenue, and 20th Street is not repaired as soon as possible. As such, the City Manager has determined that this emergency situation continues to warrant immediate repair work to respond to the emergency without public bidding. Therefore, the City Manager recommends that the City Council, by a four-fifths vote, authorize the City Manager to continue emergency storm damage repairs at the Panorama Promenade Trail, Molino Avenue, and 20th Street. The resolution authorizing the emergency action is attached for City Council review (Attachment B).

Damage to Panorama Promenade Trail

The Panorama Promenade experienced significant slope failures in two localized areas following the February 6, 2024, rainstorm activity, resulting in the closure of the walking trail. The Promenade is a high-volume pedestrian walkway used by thousands of individuals every week. The City acted quickly in closing the trail to the public upon observing the damage; out of concern, the trail could further erode and create dangerous conditions, causing injury to pedestrians. The City believes it is imperative that repairs be completed as soon as possible to eliminate the existing dangerous conditions caused by the storm damage around and underneath the walkway surface.

Zimprich Engineering began the repair work and completed the backfilling and compacting of soil at the four slope locations, which demonstrated significant failure. The post and batter system material was delivered in mid-March. Initially, staff anticipated the contractor's work would be completed by the end of March. However, there were construction delays stemming from weather conditions, the redesign of the post and batter temporary wall system as a result of further investigation by the Geotechnical Engineer, and material availability issues. The soil back-fill and stabilization at the slope are currently 90% complete. The installation of the post and batter systems is also 90% complete. The Geotechnical Engineer and Public Works Director have conducted several visits and performed inspections of the site. The temporary repair is anticipated to be completed by the end of April. The trail is tentatively scheduled to be open to the public with limited access, including vehicle restrictions, by April 30.

In the next few weeks, the City plans to conduct an agronomic soil study to identify the soil

amendments needed to enhance plant growth that would mitigate soil erosion. At the same time, staff is exploring the possibility of installing jute netting to mitigate further soil erosion and promote plant cover. After completing the agronomic study, the City would review the financial implications of both the soil amendments and jute netting options and consider the available budget to support and extend the effectiveness of the temporary post and batter system solution.

Damage to Molino Avenue and 20th Street

The Molino Avenue and 20th Street intersections experienced similar slope failure and erosion, resulting in a damaged hillside that must be stabilized. The failure created unsafe eroding conditions that could worsen if left unattended, which could ultimately damage private property, such as vehicles parked on the street and adjacent residential properties. The eroding conditions could also create roadway hazards should the debris runoff fall into the adjacent local streets, impacting moving vehicle traffic. The road was initially partially closed and is now reopened. Zimprich Engineering began the repair work and installed erosion control to stabilize the site. A site survey is planned to commence soon. Construction of the retaining wall is anticipated to start the week of April 8.

Based on the continuing impacts of the February 2024 winter storm damage and subsequent rain events, staff requests the City Council authorize the City Manager to extend the proclamation of the existence of a local emergency in response to the February 2024 winter storms for 60 days. Staff recommends that the City Council, by a four-fifths vote, reaffirm that the emergency continues to exist and, therefore, the emergency contract work must continue without a public bidding process. Staff will provide another update to the City Council at the next City Council meeting.

Reviewed for Fiscal Impact:

Sharon del Rosario

Attachment(s):

- A. Resolution Ratifying the Proclamation
- B. Resolution Ratifying the Proclamation Resolution Continuing the Emergency

RESOLUTION NO. 2024-02-6782**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
SIGNAL HILL, CALIFORNIA, RATIFYING THE
PROCLAMATION OF THE EXISTENCE OF A LOCAL
EMERGENCY BY THE CITY MANAGER OF THE CITY OF
SIGNAL HILL, AS DIRECTOR OF EMERGENCY SERVICES**

WHEREAS, the Emergency Services Act, Government Code Section 8630, and Section 2.76.060 of the Signal Hill Municipal Code empower the Director of Emergency Services (City Manager) to proclaim the existence or threatened existence of a local emergency if the Council of the City of Signal Hill (City) is not in session, and require that the City Council shall take the action to ratify the proclamation within seven (7) days thereafter, or the proclamation shall have no further force or effect; and

WHEREAS, pursuant to California Government Code Sections 8680.9 and 8558(c), a local emergency is a condition of extreme peril to persons or property proclaimed as such by the governing body of the local agency affected by a natural or manmade disaster; and

WHEREAS, the purpose of a local emergency proclamation is to provide extraordinary police powers, immunity for emergency actions, authorize issuance of orders and regulations, and activate pre-established emergency provisions; and

WHEREAS, a local emergency proclamation is a prerequisite for requesting state or federal assistance; and

WHEREAS, conditions of extreme peril to the safety of persons and property have arisen within the City, based on the following:

1. On February 4, 2024, Governor Gavin Newsom proclaimed a State of Emergency for eight counties in Southern California, including Los Angeles County, as a series of winter storms began impacting much of the State with

high winds, damaging rain and heavy snowfall.

2. On February 6, 2024, the City of Signal Hill experienced significant damage to the Panorama Promenade, and Molino Avenue and 20th Street, impacting the safety of persons and property which are anticipated to be beyond the City's control of the services, personnel, equipment, and facilities of the City, requiring extraordinary forces and action.
3. The City Manager finds that a threat to public health and safety now exists in the City of Signal Hill due to winter storms, resulting in, among other things, high winds, prolonged periods of heavy rains, land movement incidents, pathway closures in hillside areas, the potential for significant debris flows, and urban flooding. The National Weather Service has forecasted that additional and continuing storms related to this series of atmospheric river systems threaten the Los Angeles County region.
4. The City of Signal Hill has been responsive and proactive; and

WHEREAS, the City Council does hereby find that the above described conditions of extreme peril did warrant and necessitate the proclamation of the existence of a local emergency in the City; and

WHEREAS, California Government Code, Title 2, Division 1, Chapter 7.5 – California Disaster Assistance Act (CDAA) allows that with the Proclamation of a Local Emergency the City may seek financial assistance and may request reimbursement of the significant expenses incurred during response, if approved by the Director of the California Office of Emergency Services or Concurrence or Governor's Proclamation; and

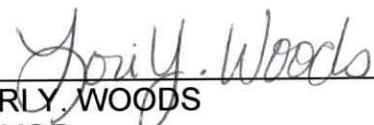
WHEREAS, on February 7, 2024, the Director of Emergency Services issued a proclamation declaring the existence of a local emergency within the City; and

WHEREAS, the associated emergency conditions are ongoing, and the emergency should not be terminated at this time.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, DOES HEREBY RESOLVE AS FOLLOWS:


1. The Proclamation of Existence of a Local Emergency, as issued by the Director of Emergency Services on February 7, 2024, is hereby ratified and confirmed.
2. The City Council has reviewed the need for continuing the declaration of local emergency and finds based on substantial evidence that the public interest and necessity require the continuance of the proclamation of local emergency related to the February 2024 winter storms.
3. Said local emergency shall be deemed to continue to exist until terminated by the City Council of the City of Signal Hill.
4. The Director of Emergency Services is hereby directed to report to the City Council within sixty (60) days on the need for further continuing the local emergency.

PASSED, APPROVED, AND ADOPTED at a regular meeting of the City Council of the City of Signal Hill, California, on this 13th day of February, 2024.



LORLY WOODS
MAYOR

ATTEST:



DARITZA GONZALEZ
CITY CLERK

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES)ss
CITY OF SIGNAL HILL)

I, Daritza Gonzalez, City Clerk of the City of Signal Hill, California, hereby certify that Resolution No. 2024-02-6782 was adopted by the City Council of the City of Signal Hill at a regular meeting held on the 13th day of February, 2024, and that the same was adopted by the following vote:

AYES: MAYOR LORI Y. WOODS, VICE MAYOR EDWARD H.J.
 WILSON, COUNCIL MEMBERS TINA L. HANSEN, KEIR
 JONES,

NOES: NONE

ABSENT: COUNCIL MEMBER ROBERT D. COPELAND

ABSTAIN: NONE



DARITZA GONZALEZ
CITY CLERK

RESOLUTION NO. 2024-03-XXXX**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, DECLARING THE NEED TO CONTINUE THE EMERGENCY CONTRACTING AUTHORITY DELEGATED TO THE CITY MANAGER, OR HIS DESIGNEE(S), PURSUANT TO PUBLIC CONTRACT CODE SECTION 22050**

WHEREAS, the City of Signal Hill (“City”) is a municipal corporation and charter City; and

WHEREAS, City staff has previously reported to the City Council as follows:

Damage to Panorama Promenade Trail

The Panorama Promenade Trail experienced significant slope failures in two localized areas following the February 6 rainstorm activity, resulting in the closure of the walking trail as of February 6, 2024. The Panorama Promenade Trail is a high-volume pedestrian walkway used by thousands of individuals on a weekly basis. The City acted quickly in closing the trail to the public upon observing the damage, out of concern the trail could further erode and create dangerous conditions causing injury to pedestrians. It is imperative that repairs be completed as soon as possible to eliminate the existing dangerous conditions around and underneath the walkway surface, caused by the storm damage. Public Works staff met with the City’s geotechnical consultant on site to evaluate the damaged conditions and provide a recommendation for immediate repairs. Staff promptly reached out to three contractors (WA Rasic, Zimprich Engineering Inc., and Rex Endrizzi Incorporated) for due diligence and conducted site walks at the slope failure areas. Zimprich Engineering Incorporated was the most responsive contractor with the necessary labor and equipment to perform the work on an emergency basis and submitted a proposal within the requested three-working-day deadline necessitated by the emergency nature of the work. The contract amount for the immediate repair work is \$299,910. Work has already begun. Staff anticipates the trail will continue to remain closed for a minimum of 8 weeks until temporary repairs can be completed.

Damage to Molino Avenue and 20th Street

The intersection of Molino Avenue and 20th Street experienced similar slope failure and erosion following the early February rainstorms, resulting in a damaged hillside which must be stabilized. The failure created unsafe eroding conditions that could worsen if left unattended, which could ultimately lead to damage to private property, such as vehicles parked on the street and the adjacent residential properties. The eroding conditions could also create roadway hazards should the debris runoff fall into the adjacent local streets impacting moving vehicle traffic. The road was initially partially closed for safety and is now reopened. Public Works staff and its consultants evaluated the damaged conditions and developed a plan for immediate and permanent repair which will require installation of a retaining wall 2-6' in height. Zimprich Engineering Incorporated provided a proposal for this work and will perform the installation of the retaining wall upon the execution of the contract. The contract amount for this work is \$132,000. The contractor has already begun the immediate temporary repair. Based on the continuing impacts of the February 2024 winter storm damage, staff requests the City Council authorize the City Manager to extend the proclamation of the existence of a local emergency in response to the February 2024 winter storms for 60 days. Staff will provide another update to the City Council at the next City Council meeting.

WHEREAS, at its February 27, 2024, meeting, the Signal Hill City Council, pursuant to Public Contract Code section 20168, passed a resolution by a four-fifths vote, declaring that the public interest and necessity demanded the immediate expenditure of public money to safeguard life, health, or property; and

WHEREAS, at its February 27, 2024, meeting, the Signal Hill City Council, pursuant to Public Contract Code Section 22050, made required findings and passed a resolution by a four-fifths vote authorizing contracts with Zimprich Engineering for immediate repairs to the slope failures at Panorama Promenade Trail and Molino Avenue and 20th Street, without giving notice for bids to let contracts; and

WHEREAS, Section 22050 requires that upon authorizing emergency contracting authority, the City Council shall review the emergency action at its next regularly scheduled meeting and at every regularly scheduled meeting thereafter until the action is terminated, to determine, by a four-fifths vote, that there is a need to continue the action; and

WHEREAS, at its March 12 and 26, 2024 City Council meetings, the Signal Hill City Council adopted a resolution by a four-fifths vote, that there is a need to continue emergency storm damage repairs at the Panorama Promenade Trail and Molino Avenue and 20th Street; and

WHEREAS, when the City Council reviews the emergency action, it shall terminate the action at the earliest possible date that conditions warrant so that the remainder of the emergency action may be completed by giving notice for bids to let contracts; and

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. The City Council, after consideration of the staff report and presentation, discussion, oral testimony, and evidence presented to the City Council, hereby finds that the above recitals are true and correct and incorporate them herein.

SECTION 2. The City Council hereby finds, based on substantial evidence set forth in this resolution and the accompanying staff report, and in accordance with Section 22050 of the Public Contract Code, that the needed emergency repairs to the Panorama Promenade Trail and Molino Avenue and 20th Street locations will not permit a delay resulting from a competitive solicitation for bids, that the action to award the emergency contract is necessary to respond to the emergency, that competitive proposals would be unavailing or would not produce an advantage, that the advertisement for competitive bid would thus be undesirable or impractical, and that there is therefore a need to continue the emergency action under Section 22050 of the Public Contract Code.

SECTION 3. City staff is directed to prepare a staff report to the City at its next and subsequent regular meetings documenting why the emergency repairs would not permit a delay resulting from a competitive solicitation and why the emergency repair contract action continues to be necessary to respond to the emergency, so that the City Council may review the emergency contract action at its next regular meeting and at

subsequent regular meetings thereafter to determine, by a four-fifths vote, whether there is a need to continue the action, or whether conditions warrant to terminate the emergency contracting action so that regular noticed bidding can resume.

SECTION 4. The City Clerk shall attest and certify to the passage and adoption of this Resolution and enter it into the book of original resolutions, and it shall become effective immediately upon its approval by a four-fifths (4/5) vote of the City Council.

PASSED, APPROVED and ADOPTED at a regular meeting of the City Council of the City of Signal Hill, California, on this 9th day of April 2024.

LORI Y. WOODS
MAYOR

ATTEST:

DARITZA GONZALEZ
CITY CLERK

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES)
CITY OF SIGNAL HILL)

I, DARITZA GONZALEZ, City Clerk of the City of Signal Hill, California, hereby certify that Resolution No. 2024-03-XXXX was adopted by the City Council of the City of Signal Hill at a regular meeting held on the 9th day of April, 2024, and that the same was adopted by the following vote:

- AYES:
- NOES:
- ABSENT:
- ABSTAIN:

DARITZA GONZALEZ
CITY CLERK



STAFF REPORT

4/9/2024

AGENDA ITEM

**TO: HONORABLE MAYOR
AND MEMBERS OF THE CITY COUNCIL**

**FROM: CARLO TOMAINO
CITY MANAGER**

**BY: SHARON DEL ROSARIO
ADMINISTRATIVE SERVICES OFFICER / FINANCE DIRECTOR**

SUBJECT: CONTRACT AMENDMENT REGISTER DATED APRIL 9, 2024

Summary:

The Contract Amendment Register is a listing of proposed contract amendments and project change orders eligible for streamlined processing based upon the following criteria as documented in the City's Purchasing Policy:

- Funds have been authorized as part of the adopted fiscal year Operating Budget;
- Staff are satisfied with the goods/services received to date; and
- The City Manager reviewed and approved each amendment for streamlined processing.

Staff is proposing one contract amendment for City Council consideration as follows:

RCS Investigations & Consulting, LLC. - Professional investigation services for the Police Department. The scope of work includes conducting investigations of misconduct and background investigations for sworn and non-sworn employees. The proposed Second Amendment would extend the term through June 30, 2024. The field of police investigations requires specialized training as well as a level of understanding and confidentiality. RCS Investigations & Consulting, LLC., provides timely and professional reports and is familiar with police-related policies and laws, as well as Signal Hill Police Department's policies and practices. The annual not-to-exceed contract amount has historically been set at \$50,000 to allow for the variability of the hiring process. This extension is for a term only through June 30, 2024.

Strategic Plan Goal(s):

Goal No. 2 Community Safety: Maintain community safety by supporting public safety services and increasing emergency preparedness.

Recommendation:

Authorize the Contract Amendment Register dated April 9, 2024.

Fiscal Impact:

The City Council authorized funds as part of the adopted FY 2023-2024 Operating Budget.

Background and Analysis:

RCS Investigations & Consulting (RCS) has provided professional investigation services for the Signal Hill Police Department (Department) for over 20 years. The Department relies on applicant background investigations and Police Internal Affairs investigations, both highly specialized fields of work. As an integral point to note, it is important to recognize that RCS is comprised of retired law enforcement officers, whose knowledge and expertise are derived from training and years of experience within police departments. The extensive experience and expertise within the RCS team ensures thorough and reliable investigations that meet the stringent standards required by the Department.

RCS's other area of expertise is Applicant Background Investigations. RCS works closely with the hiring manager and provides updates on various background investigations they conduct for the Police Department. RCS proactively communicates to the hiring manager when the investigator believes the candidate is unsuitable for our agency. RCS's intimate knowledge of Department standards for new applicants is grounded in years of coordination and communication between RCS and the Signal Hill Police Department. RCS is also one of the only vendors that hires retired law enforcement officers as a minimum qualification.

The City is currently processing five applicants at different stages of the background process and five more vacancies for which the City is currently hiring. Since background and Internal Affairs investigations can span from six months to a year, ensuring service continuity is paramount. The proposed extension is through June 30, 2024.

Reviewed for Fiscal Impact:

Sharon del Rosario

Attachments:

- A. Contract Amendment Register
- B. RCS Investigations & Consulting, LLC Amendment No. 2

Contract No.	Dept.	Service	Vendor	RFP (Y/N) & Council Approval Date	Cooperative Purchasing (Y/N) & Source	Current Term and Expiration Date	Current Not-to-Exceed	Amendment / Change Order No.	Additional Term and Date	Additional Comp & CPI	New Not-to-Exceed	Funding Source	Adopted Budget
TERM AND COMPENSATION													
COMPENSATION ONLY													
TERM ONLY													
2	Police	Investigations	RCS Investigations & Consulting, LLC	N (sole source)	N	4/30/2024 (original 2/4/14)	\$50,000	2	6/30/2024	\$0	-	100-74-5400	YES
CHANGE ORDERS													

N/A: Not applicable

CITY OF SIGNAL HILL

SECOND AMENDMENT TO

AGREEMENT FOR PROFESSIONAL CONTRACT SERVICES

1. PARTIES AND DATE.

This Second Amendment to the Agreement for Professional Crossing Guard Services ("Second Amendment") is entered into on the 1st day of February, 2024, by and between the City of Signal Hill and City of Signal Hill Police Department, a municipal corporation, organized under the laws of the State of California ("City") and RCS Investigations & Consulting, LLC, a California Limited Liability Corporation, ("Contractor"). City and "Contractor" are sometimes individually referred to herein as "Party" and collectively as "Parties."

2. RECITALS.

2.1 Agreement. The Parties entered into that certain Agreement for Contract Services dated February 4, 2014 ("Agreement").

2.2 First Amendment. The Parties entered into that certain First Amendment to Agreement for Contract Services dated March 12, 2019 in order to extend the term of the Agreement and increase the total amount of compensation under the Agreement.

2.3 Second Amendment. The Parties now desire to amend the Agreement in order to extend the term of the Agreement and increase the total amount of compensation under the Agreement.

3. TERMS.

3.1 Term. Section 3.5 of the Agreement is hereby amended in its entirety to read as follows:

"The term of this Agreement shall be from February 4, 2014 to June 30, 2024 unless earlier terminated in accordance with Article 8 herein."

3.2 Contract Sum. Section 2.1 of the Agreement is hereby amended in its entirety to read as follows:

"Contractor shall receive compensation, including authorized reimbursements, for all Services rendered under this Agreement at the rates set forth in Exhibit "C" attached hereto and incorporated herein by reference. The total compensation paid to Contractor shall not exceed Fifty Thousand Dollars (\$50,000.00) per year (the "Contract Sum"), without written approval of the of the City Council or City Manager as applicable."

3.3 Schedule of Compensation. Exhibit "C" of the Agreement is hereby amended in its entirety in the form of Attachment "1" to this Second Amendment, attached hereto and incorporated herein by reference.

3.4 Remaining Provisions of Agreement. Except as otherwise specifically set forth in this Second Amendment, the remaining provisions of the Agreement shall remain in full force and effect.

CITY OF SIGNAL HILL

RCS Investigations & Consulting, LLC.

Carlo Tomaino
City Manager

By: _____
Name: _____
Title: _____

ATTEST:

By: _____
Name: _____
Title: _____

Daritza Gonzalez
City Clerk

APPROVED AS TO FORM:

Matthew E. Richardson
City Attorney

**ATTACHMENT "1" TO SECOND AMENDMENT TO
AGREEMENT FOR PROFESSIONAL CONTRACT SERVICES**

**EXHIBIT "C"
SCHEDULE OF COMPENSATION**

I. Contractor shall perform tasks at the following rates:

- A. Investigation services \$120.00 per hour
- B. Transcripts \$40.00 per hour
- C. Background Investigations \$1,850.00 per POST background
 \$1,750.00 per Non-Sworn background

II. The City will compensate Contractor for the Services performed upon submission of a valid invoice. Each invoice is to include:

- A. Line items for all personnel describing the work performed, the number of hours worked, and the hourly rate.
- B. Line items for all materials and equipment properly charged to the Services.
- C. Line items for all other approved reimbursable expenses claimed, with supporting documentation.
- D. Line items for all approved subcontractor labor, supplies, equipment, materials, and travel properly charged to the Services.

III. The total compensation for the Services shall not exceed \$50,000 per year, as provided in Section 2.1 of this Agreement.



CITY OF SIGNAL HILL
STAFF REPORT

2175 Cherry Avenue • Signal
Hill, California 90755-3799

4/9/2024

AGENDA ITEM

**TO: HONORABLE MAYOR
AND MEMBERS OF THE CITY COUNCIL**

**FROM: CARLO TOMAINO
CITY MANAGER**

**BY: DAVID HOPPER
CITY TREASURER**

**SHARON DEL ROSARIO
ADMINISTRATIVE SERVICES OFFICER/FINANCE DIRECTOR**

SUBJECT: WARRANT REGISTER DATED APRIL 9, 2024

Summary:

The Warrant Register is a listing of all general disbursements, issued since the prior warrant register, and warrants to be released subject to City Council approval.

Strategic Plan Goal(s):

Goal No. 1 Financial Stability: Ensure the City's long-term financial stability and resilience.

Recommendation:

Authorize payment of the Warrant Register dated April 9, 2024.

Fiscal Impact:

Funds are budgeted and available for payment.

Analysis:

Warrant Register for Council Meeting 04/09/24

Payment Type	Payment Date	Payment Numbers	Total
Regular Check	4/9/2024	118221 THRU 118281	\$ 289,271.03
EFT*	4/10/2024	103472 THRU 103509	\$ 211,633.19
Utility Billing Refunds	4/9/2024	118215 THRU 118220	\$ 281.62
Credit Card Transactions	3/8/2024	DFT0011524	\$ 52,241.99
Manual EFT*	3/28/2024	103465 THRU 103465	\$ 151,591.12
Payroll Vendor Payments	3/14/2024		\$ 82,814.92
Payroll Vendor Payments	3/28/2024		\$ 148,722.51
Payroll**	3/28/2024		\$ 329,003.23
Total			\$ 1,265,559.62

* EFT/DFT - Electronic/Draft Funds Transfer

** Represents the total net payroll direct deposit on pay date

All warrants are submitted for approval. The invoices and their supporting documentation are available for review in the Finance Department.

Attachment:

A. Warrant Register



City of Signal Hill

Warrant Register

By Vendor Name

Payment Dates 4/9/2024 - 4/9/2024

Payment Number	Payment Date	Payable Number	Payable Date	Description (Payable)	Account Number	Account Name	Amount
Vendor: 9320 - ALEJANDRA TORRES							
118221	04/09/2024	8112021	04/09/2024	DEPOSIT REFUND PERMIT 2520	100-23550	Deposits-Community Services	50.00
Vendor 9320 - ALEJANDRA TORRES Total:							50.00
Vendor: 1008 - ASSOCIATED SOILS ENGINEERING							
118222	04/09/2024	47667	11/30/2023	PROFFESIONAL SVCS: MATERIAL TESTING - PALM DRIVE	400-40-5894	Street Capital Improvements	500.00
Vendor 1008 - ASSOCIATED SOILS ENGINEERING Total:							500.00
Vendor: 0062 - BRODART CO							
118223	04/09/2024	B6669749	09/30/2023	LIBRARY BOOK SUPPLIER	100-81-5721	Special Department Supplies	31.14
118223	04/09/2024	B6750158	02/24/2024	LIBRARY BOOK SUPPLIER	100-81-5721	Special Department Supplies	43.70
118223	04/09/2024	B6750161	02/24/2024	LIBRARY BOOK SUPPLIER	100-81-5721	Special Department Supplies	348.54
118223	04/09/2024	B6750162	02/24/2024	LIBRARY BOOK SUPPLIER	100-81-5721	Special Department Supplies	83.77
118223	04/09/2024	B6750163	02/24/2024	LIBRARY BOOK SUPPLIER	100-81-5721	Special Department Supplies	80.38
118223	04/09/2024	B6750166	02/24/2024	LIBRARY BOOK SUPPLIER	100-81-5721	Special Department Supplies	241.65
118223	04/09/2024	B6750167	02/24/2024	LIBRARY BOOK SUPPLIER	100-81-5721	Special Department Supplies	289.08
118223	04/09/2024	B6750168	02/24/2024	LIBRARY BOOK SUPPLIER	100-81-5721	Special Department Supplies	21.30
118223	04/09/2024	B6750169	02/24/2024	LIBRARY BOOK SUPPLIER	100-81-5721	Special Department Supplies	105.85
118223	04/09/2024	B6750171	02/24/2024	LIBRARY BOOK SUPPLIER	100-81-5721	Special Department Supplies	74.08
118223	04/09/2024	B6750172	02/24/2024	LIBRARY BOOK SUPPLIER	100-81-5721	Special Department Supplies	18.74
118223	04/09/2024	B6750173	02/24/2024	LIBRARY BOOK SUPPLIER	100-81-5721	Special Department Supplies	19.25
118223	04/09/2024	B6750174	02/24/2024	LIBRARY BOOK SUPPLIER	100-81-5721	Special Department Supplies	142.82
118223	04/09/2024	B6750178	02/24/2024	LIBRARY BOOK SUPPLIER	100-81-5721	Special Department Supplies	139.32
118223	04/09/2024	B6750179	02/24/2024	LIBRARY BOOK SUPPLIER	100-81-5721	Special Department Supplies	117.61
118223	04/09/2024	B6750183	02/24/2024	LIBRARY BOOK SUPPLIER	100-81-5721	Special Department Supplies	134.67
Vendor 0062 - BRODART CO Total:							1,891.90
Vendor: 9237 - BUREAU VERITAS TECHNICAL ASSESSMENTS LLC							
118224	04/09/2024	VIS65866-008	02/29/2024	CONSULTING SVCS: FACILITIES MASTER PLAN	400-40-5896	Facilities Capital Improvement	19,455.54
Vendor 9237 - BUREAU VERITAS TECHNICAL ASSESSMENTS LLC Total:							19,455.54
Vendor: 8906 - CABLEGUYS CORPORATION							
118225	04/09/2024	483605	03/25/2024	CITYWIDE WIFI CABLING: LIBRARY WIFI REPLACEMENT	100-52-5840	Capital Outlay	3,248.84
Vendor 8906 - CABLEGUYS CORPORATION Total:							3,248.84

Warrant Register						Payment Dates: 4/9/2024 - 4/9/2024	
Payment Number	Payment Date	Payable Number	Payable Date	Description (Payable)	Account Number	Account Name	Amount
Vendor: 8817 - CANON FINANCIAL SERVICES, INC.							
118226	04/09/2024	32230736	03/12/2024	COPIER LEASE: MAR 24	100-51-5552	Rental/Lease of Equipment	1,561.97
						Vendor 8817 - CANON FINANCIAL SERVICES, INC. Total:	1,561.97
Vendor: 8274 - CANON SOLUTIONS AMERICA, INC							
118227	04/09/2024	148906319	02/14/2024	COPIER SUPPLIES: COPY PAPER	100-76-5740	General Supplies	524.39
						Vendor 8274 - CANON SOLUTIONS AMERICA, INC Total:	524.39
Vendor: 8635 - CATALYST ENVIRONMENTAL SOLUTIONS CORPORATION							
118228	04/09/2024	CSH-24	03/04/2024	PROFESSIONAL SVCS: ENVIRONMENTAL CONSULTING	100-23530	Deposits-Community Develop	2,142.50
118228	04/09/2024	CSH-24	03/04/2024	PROFESSIONAL SVCS: ENVIRONMENTAL CONSULTING	100-23530	Deposits-Community Develop	428.50
118228	04/09/2024	CSH-24	03/04/2024	PROFESSIONAL SVCS: ENVIRONMENTAL CONSULTING	100-34-4600	Administrative Fee (CD)	-428.50
						Vendor 8635 - CATALYST ENVIRONMENTAL SOLUTIONS CORPORATION Total:	2,142.50
Vendor: 5363 - CAVENAUGH & ASSOCIATES							
118229	04/09/2024	02132024	02/13/2024	DUI SEMINAR TRAINING: 3/25 - 3/29/24	100-72-5320	Travel & Training	620.00
						Vendor 5363 - CAVENAUGH & ASSOCIATES Total:	620.00
Vendor: 9316 - CHAN MARTIN							
118230	04/09/2024	8112021	04/09/2024	DEPOSIT REFUND PERMIT 2513	100-23550	Deposits-Community Services	50.00
						Vendor 9316 - CHAN MARTIN Total:	50.00
Vendor: 9318 - CHARLES SONG							
118231	04/09/2024	8112021	04/09/2024	DEPOSIT REFUND PERMIT 2522	100-23550	Deposits-Community Services	50.00
						Vendor 9318 - CHARLES SONG Total:	50.00
Vendor: 5259 - CHAVEZ ARREDONDO,GRISSEL							
118232	04/09/2024	03212024	03/21/2024	REIMBURSEMENT: PATHWAY HOME EVENT	100-44-5330	Meetings	60.00
						Vendor 5259 - CHAVEZ ARREDONDO,GRISSEL Total:	60.00
Vendor: 9222 - CJ CONCRETE CONSTRUCTION, INC							
118233	04/09/2024	6739	02/22/2024	PROFESSIONAL SVCS: SIDEWALK REPAIRS	400-40-5894	Street Capital Improvements	10,890.00
118233	04/09/2024	6739	02/22/2024	PROFESSIONAL SVCS: SIDEWALK REPAIRS	400-40-5894	Street Capital Improvements	39,055.00
118233	04/09/2024	6739	02/22/2024	PROFESSIONAL SVCS: SIDEWALK REPAIRS	400-40-5894	Street Capital Improvements	14,581.00

Warrant Register						Payment Dates: 4/9/2024 - 4/9/2024	
Payment Number	Payment Date	Payable Number	Payable Date	Description (Payable)	Account Number	Account Name	Amount
118233	04/09/2024	6739	02/22/2024	PROFESSIONAL SVCS: SIDEWALK REPAIRS	400-40-5894	Street Capital Improvements	10,945.00
						Vendor 9222 - CJ CONCRETE CONSTRUCTION, INC Total:	75,471.00
Vendor: 9059 - CLEARSOURCE FINANCIAL CONSULTING							
118234	04/09/2024	UFC0224-470	03/15/2024	CONSULTING SVCS: PREPARATION OF USER FEE SCHEDULE	100-51-5400	Contract Services - General	21,787.50
						Vendor 9059 - CLEARSOURCE FINANCIAL CONSULTING Total:	21,787.50
Vendor: 7023 - COUNTY SANITATION DISTRICT NO 2 OF LOS ANGELES COUNTY							
118235	04/09/2024	72565	03/12/2024	WASTEWATER TREATMENT SURCHARGE: FY 22-23	500-40-5400	Contract Services - General	437.42
						Vendor 7023 - COUNTY SANITATION DISTRICT NO 2 OF LOS ANGELES COUNTY Total:	437.42
Vendor: 9314 - DANNY SOMOANO							
118236	04/09/2024	8112021	04/09/2024	DEPOSIT REFUND PERMIT 2515	100-23550	Deposits-Community Services	50.00
						Vendor 9314 - DANNY SOMOANO Total:	50.00
Vendor: 0092 - DELL MARKETING L.P.							
118237	04/09/2024	10708314840	11/01/2023	COMMUNICATION OFFICER LAPTOP	100-45-5740	General Supplies	3,475.32
						Vendor 0092 - DELL MARKETING L.P. Total:	3,475.32
Vendor: 1121 - EWING IRRIGATION PRODUCTS INC.							
118238	04/09/2024	21716561	03/12/2024	WATER DEPT SUPPLIES	500-40-5740	General Supplies	54.08
						Vendor 1121 - EWING IRRIGATION PRODUCTS INC. Total:	54.08
Vendor: 4864 - FORENSIC NURSE SPECIALISTS INC							
118239	04/09/2024	5790	03/01/2024	PROFESSIONAL SVCS: SEXUAL ASSAULT EXAM	100-73-5400	Contract Services - General	1,700.00
						Vendor 4864 - FORENSIC NURSE SPECIALISTS INC Total:	1,700.00
Vendor: 9185 - HAZEN AND SAWYER, D.P.C							
118240	04/09/2024	20230-000-1	11/21/2023	PROFESSIONAL SVCS: 09/11 TO 10/31/2023	500-40-5423	Engineering Services	11,610.50
						Vendor 9185 - HAZEN AND SAWYER, D.P.C Total:	11,610.50
Vendor: 9254 - HEATHER WILLIAMS							
118241	04/09/2024	1397	01/31/2024	THERAPY SESSIONS	100-74-5400	Contract Services - General	600.00
118241	04/09/2024	1423	02/28/2024	THERAPY SESSIONS	100-74-5400	Contract Services - General	150.00
						Vendor 9254 - HEATHER WILLIAMS Total:	750.00
Vendor: 9311 - JANICE L. MCFARLAND							
118242	04/09/2024	8112021	04/09/2024	SENIOR EXCURSION	100-34-4804	Community Services: Excursion	52.00
						Vendor 9311 - JANICE L. MCFARLAND Total:	52.00

Warrant Register							Payment Dates: 4/9/2024 - 4/9/2024
Payment Number	Payment Date	Payable Number	Payable Date	Description (Payable)	Account Number	Account Name	Amount
Vendor: 1661 - JOE A. GONSALVES & SON							
118243	04/09/2024	161499	03/20/2024	STATE LEGISLATIVE ADVOCACY: APR 2024	100-44-5400	Contract Services - General	4,000.00
Vendor 1661 - JOE A. GONSALVES & SON Total:							4,000.00
Vendor: 8644 - JOE MAR POLYGRAPH & INVESTIGATION SERVICES INC							
118244	04/09/2024	2024-03-012 SHPD	03/12/2024	POLYGRAPH SVCS: DISPATCHER/JAILER	100-74-5400	Contract Services - General	250.00
Vendor 8644 - JOE MAR POLYGRAPH & INVESTIGATION SERVICES INC Total:							250.00
Vendor: 0548 - JOHN HUNTER & ASSOCS. INC.							
118245	04/09/2024	SH1MS412311	12/31/2023	NPDES: NOV 2023	100-93-5400	Contract Services - General	6,987.92
118245	04/09/2024	SH1MS412311	12/31/2023	NPDES: NOV 2023	100-93-5425	TMDL Watershed Professional Se	2,257.50
Vendor 0548 - JOHN HUNTER & ASSOCS. INC. Total:							9,245.42
Vendor: 4316 - JOHNSTONE SUPPLY							
118246	04/09/2024	3092349	03/25/2024	PUBLIC WORKS SUPPLIES	100-94-5740	General Supplies	99.00
Vendor 4316 - JOHNSTONE SUPPLY Total:							99.00
Vendor: 8790 - L.N. CURTIS AND SONS							
118247	04/09/2024	INV796757	02/28/2024	UNIFORMS	100-72-5730	Uniforms	84.75
118247	04/09/2024	INV797753	02/29/2024	UNIFORMS	100-72-5730	Uniforms	225.87
118247	04/09/2024	INV799153	03/05/2024	UNIFORMS	100-72-5730	Uniforms	1,936.45
118247	04/09/2024	INV799638	03/06/2024	UNIFORMS	100-72-5730	Uniforms	109.33
118247	04/09/2024	INV800596	03/08/2024	UNIFORMS	100-72-5730	Uniforms	88.13
Vendor 8790 - L.N. CURTIS AND SONS Total:							2,444.53
Vendor: 0496 - LINDE GAS & EQUIPMENT INC							
118248	04/09/2024	41410413	02/28/2024	WATER DEPT SUPPLIES	500-40-5560	Repair & Maintenance Services	54.40
Vendor 0496 - LINDE GAS & EQUIPMENT INC Total:							54.40
Vendor: 1423 - LONG BEACH PRESS TELEGRAM							
118249	04/09/2024	021324	02/13/2024	NEWSPAPER SUBSCRIPTION	100-81-5721	Special Department Supplies	207.76
Vendor 1423 - LONG BEACH PRESS TELEGRAM Total:							207.76
Vendor: 2902 - LONG BEACH WATER DEPARTMENT							
118250	04/09/2024	52100	02/29/2024	RESERVOIR PARK RECLAIMED WATER: 1/17 - 2/20/24	100-94-5512	Utility Services	777.25
Vendor 2902 - LONG BEACH WATER DEPARTMENT Total:							777.25
Vendor: 9269 - MACHAN SIGN COMPANY, INC							
118251	04/09/2024	32700	02/27/2024	PROFESSIONAL SVCS: CITY DECALS	100-44-5400	Contract Services - General	465.38
Vendor 9269 - MACHAN SIGN COMPANY, INC Total:							465.38
Vendor: 5529 - MAKAI SOLUTIONS							
118252	04/09/2024	SD1390	09/27/2023	PROFESSIONAL SVCS: VEHICLE LIFT INSPECTION SHOP	601-40-5400	Contract Services - General	700.00
Vendor 5529 - MAKAI SOLUTIONS Total:							700.00

Warrant Register						Payment Dates: 4/9/2024 - 4/9/2024	
Payment Number	Payment Date	Payable Number	Payable Date	Description (Payable)	Account Number	Account Name	Amount
Vendor: 9310 - MARY GONZALES							
118253	04/09/2024	8112021	04/09/2024	SENIOR EXCURSION	100-34-4804	Community Services: Excursion	6.00
						Vendor 9310 - MARY GONZALES Total:	6.00
Vendor: 9317 - MIA COVERDALE							
118254	04/09/2024	8112021	04/09/2024	DEPOSIT REFUND PERMIT 2516	100-23550	Deposits-Community Services	50.00
						Vendor 9317 - MIA COVERDALE Total:	50.00
Vendor: 8256 - MNRO HOLDINGS, LLC							
118255	04/09/2024	138060	03/13/2024	VEHICLE: NEW TIRES	601-40-5750	Gasoline, Oil, & Tires	188.70
						Vendor 8256 - MNRO HOLDINGS, LLC Total:	188.70
Vendor: 9266 - MVP SECURITY SYSTEMS, INC							
118256	04/09/2024	2565	02/21/2024	PROFESSIONAL SVCS: CITYWIDE ACCESS CONTROL SYSTEM	400-40-5896	Facilities Capital Improvement	61,432.50
						Vendor 9266 - MVP SECURITY SYSTEMS, INC Total:	61,432.50
Vendor: 9313 - MYEISHA PIERSON							
118257	04/09/2024	8112021	04/09/2024	DEPOSIT REFUND PERMIT 2517	100-23550	Deposits-Community Services	50.00
						Vendor 9313 - MYEISHA PIERSON Total:	50.00
Vendor: 4862 - NAPA AUTO PARTS							
118258	04/09/2024	5157-505036	02/29/2024	VEHICLE MAINTENANCE: PD	601-40-5540	Vehicle Maintenance	44.96
						Vendor 4862 - NAPA AUTO PARTS Total:	44.96
Vendor: 0170 - OFFICE DEPOT							
118259	04/09/2024	356022872001	02/27/2024	OFFICE SUPPLIES: POLICE DEPT	100-75-5740	General Supplies	205.05
118259	04/09/2024	356022876001	02/27/2024	OFFICE SUPPLIES: POLICE DEPT	100-75-5740	General Supplies	612.23
118259	04/09/2024	356022995001	02/27/2024	OFFICE SUPPLIES: POLICE DEPT	100-72-5740	General Supplies	43.60
118259	04/09/2024	356023588001	02/27/2024	OFFICE SUPPLIES: POLICE DEPT	100-72-5740	General Supplies	94.43
118259	04/09/2024	356103560001	03/19/2024	OFFICE SUPPLIES: FINANCE	100-53-5740	General Supplies	-134.56
118259	04/09/2024	356651399001	02/22/2024	OFFICE SUPPLIES: POLICE DEPT	100-74-5740	General Supplies	63.23
118259	04/09/2024	356870999001	02/27/2024	OFFICE SUPPLIES: POLICE DEPT	100-77-5740	General Supplies	90.76
118259	04/09/2024	356880903001	02/27/2024	OFFICE SUPPLIES: POLICE DEPT	100-74-5740	General Supplies	2.86
118259	04/09/2024	356945944001	02/27/2024	OFFICE SUPPLIES: POLICE DEPT	100-76-5740	General Supplies	56.55
118259	04/09/2024	357195262001	03/18/2024	OFFICE SUPPLIES: FINANCE	100-51-5710	Office Supplies	16.52
118259	04/09/2024	357195262001	03/18/2024	OFFICE SUPPLIES: FINANCE	100-53-5740	General Supplies	168.03
118259	04/09/2024	357206103001	03/15/2024	OFFICE SUPPLIES: FINANCE	100-53-5740	General Supplies	11.01

Warrant Register						Payment Dates: 4/9/2024 - 4/9/2024	
Payment Number	Payment Date	Payable Number	Payable Date	Description (Payable)	Account Number	Account Name	Amount
118259	04/09/2024	358198799001	03/15/2024	OFFICE SUPPLIES: LIBRARY	100-82-5740	General Supplies	70.14
						Vendor 0170 - OFFICE DEPOT Total:	1,299.85
Vendor: 5390 - OVERDRIVE INC							
118260	04/09/2024	H-0103360	03/21/2024	LIBRARY SUPPLIES: SCLC OVERDIRVE E-BOOKS 2024	100-81-5570	Software Licensing & Support	3,500.00
						Vendor 5390 - OVERDRIVE INC Total:	3,500.00
Vendor: 8662 - PAM DUTCH HUGHES							
118261	04/09/2024	03222024	03/20/2024	PARKS & REC COMMISSIONER: 3RD QTR	100-82-5150	Commission Meeting Attendance	225.00
						Vendor 8662 - PAM DUTCH HUGHES Total:	225.00
Vendor: 5448 - PETE'S PLUMBING							
118262	04/09/2024	143419	03/07/2024	PROFESSIONAL SVCS: REPAIR DRAIN STOPPAGE	100-92-5400	Contract Services - General	206.44
						Vendor 5448 - PETE'S PLUMBING Total:	206.44
Vendor: 9283 - PRES-TECH MANUFACTURES REPRESENTATIVES INC							
118263	04/09/2024	INV-000979	03/18/2024	PROFESSIONAL SVCS: VACTOR REPAIRS - UNIT 41215	601-40-5540	Vehicle Maintenance	8,736.92
						Vendor 9283 - PRES-TECH MANUFACTURES REPRESENTATIVES INC Total:	8,736.92
Vendor: 9315 - PRISCILLA GUERRERO							
118264	04/09/2024	8112021	04/09/2024	DEPOSIT REFUND PERMIT 2510	100-23550	Deposits-Community Services	50.00
118264	04/09/2024	8112021	04/09/2024	DEPOSIT REFUND PERMIT 2510	100-34-4803	Community Services: Facility	35.00
						Vendor 9315 - PRISCILLA GUERRERO Total:	85.00
Vendor: 9307 - RALPH ANDERSON & ASSOCIATES							
118265	04/09/2024	INV-04561	12/12/2023	PROFESSIONAL SVCS: COMPENSATION STUDY - NOV 2023	100-44-5400	Contract Services - General	18,400.00
118265	04/09/2024	INV-04597	01/12/2024	PROFESSIONAL SVCS: COMPENSATION STUDY - DEC 2023	100-44-5400	Contract Services - General	8,500.00
						Vendor 9307 - RALPH ANDERSON & ASSOCIATES Total:	26,900.00
Vendor: 1816 - RUIZ CONCRETE AND PAVING, INC.							
118266	04/09/2024	10261	02/26/2024	SIDEWALK REPAIR PROJECT	400-40-5894	Street Capital Improvements	1,500.00
						Vendor 1816 - RUIZ CONCRETE AND PAVING, INC. Total:	1,500.00
Vendor: 5557 - SIERRA ANALYTICAL LABS INC							
118267	04/09/2024	4C15025-	03/15/2024	WATER ANALYSIS	500-40-5400	Contract Services - General	566.00
118267	04/09/2024	4C15026-	03/15/2024	WATER ANALYSIS	500-40-5400	Contract Services - General	145.00
118267	04/09/2024	4C18009-	03/18/2024	WATER ANALYSIS	500-40-5400	Contract Services - General	266.00
118267	04/09/2024	4C18010-	03/18/2024	WATER ANALYSIS	500-40-5400	Contract Services - General	145.00
						Vendor 5557 - SIERRA ANALYTICAL LABS INC Total:	1,122.00

Warrant Register						Payment Dates: 4/9/2024 - 4/9/2024	
Payment Number	Payment Date	Payable Number	Payable Date	Description (Payable)	Account Number	Account Name	Amount
Vendor: 2502 - SIGNAL HILL FLORIST							
118268	04/09/2024	1045	03/15/2024	100TH: HISTORY MAKER DINNER	100-82-5470	Historical Preservation	800.00
Vendor 2502 - SIGNAL HILL FLORIST Total:							800.00
Vendor: 9160 - STEP SAVER CA LLC							
118269	04/09/2024	371037	03/07/2024	WATER DEPT SUPPLIES: SALT	500-40-5721	Special Department Supplies	668.56
118269	04/09/2024	371120	03/11/2024	WATER DEPT SUPPLIES: SALT	500-40-5721	Special Department Supplies	133.48
118269	04/09/2024	371178	03/14/2024	WATER DEPT SUPPLIES: SALT	500-40-5721	Special Department Supplies	149.87
118269	04/09/2024	371232	03/18/2024	WATER DEPT SUPPLIES: SALT	500-40-5721	Special Department Supplies	297.40
118269	04/09/2024	CA1368652	03/01/2024	WATER DEPT SUPPLIES: SALT	500-40-5721	Special Department Supplies	133.48
118269	04/09/2024	RE457414	03/06/2024	TAX ERROR DISCREPANCY	500-40-5721	Special Department Supplies	88.66
Vendor 9160 - STEP SAVER CA LLC Total:							1,471.45
Vendor: 9312 - SUSAN QUINT							
118270	04/09/2024	8112021	04/09/2024	SENIOR EXCURSION	100-34-4804	Community Services: Excursion	57.00
Vendor 9312 - SUSAN QUINT Total:							57.00
Vendor: 8695 - SWA GROUP INC							
118271	04/09/2024	199091	03/12/2024	MEDIAN LANDSCAPE DESIGN & CONSULTING SVC: FEB 2024	400-40-5894	Street Capital Improvements	2,138.40
Vendor 8695 - SWA GROUP INC Total:							2,138.40
Vendor: 5684 - TALENTZOK							
118272	04/09/2024	177208	03/05/2024	TEMP STAFFING SVCS: WEEK ENDING - 03/03/24	100-53-5450	Contract Professional Labor	2,318.80
118272	04/09/2024	177264	03/12/2024	TEMP STAFFING SVCS: WEEK ENDING - 03/10/24	100-53-5450	Contract Professional Labor	1,897.20
118272	04/09/2024	177317	03/19/2024	TEMP STAFFING SVCS: WEEK ENDING - 03/17/24	100-53-5450	Contract Professional Labor	2,318.80
118272	04/09/2024	177371	03/26/2024	TEMP STAFFING SVCS: WEEK ENDING - 03/24/24	100-53-5450	Contract Professional Labor	1,607.35
Vendor 5684 - TALENTZOK Total:							8,142.15
Vendor: 0128 - TETRA TECH INC.							
118273	04/09/2024	52190292	01/24/2024	WELL 10 CONSTRUCTION PROJECT: DEC 2023	500-40-5840	Capital Outlay	1,760.00
Vendor 0128 - TETRA TECH INC. Total:							1,760.00
Vendor: 9304 - THADDUS JACKSON							
118274	04/09/2024	10	02/21/2024	PROFESSIONAL SVCS: HISTORY MAKER...	100-82-5470	Historical Preservation	325.00
Vendor 9304 - THADDUS JACKSON Total:							325.00
Vendor: 1670 - THE CHARTERS MAILING GROUP INC							
118275	04/09/2024	26805	02/21/2024	MAILING SVCS: CITY VIEW - SPRING 2024	100-45-5400	Contract Services - General	1,785.78
Vendor 1670 - THE CHARTERS MAILING GROUP INC Total:							1,785.78

Warrant Register						Payment Dates: 4/9/2024 - 4/9/2024	
Payment Number	Payment Date	Payable Number	Payable Date	Description (Payable)	Account Number	Account Name	Amount
Vendor: 8920 - THE SHERWIN-WILLIAMS CO							
118276	04/09/2024	5258-3	03/18/2024	PUBLIC WORKS SUPPLIES	100-95-5721	Special Dept Supplies-Graffiti	195.74
						Vendor 8920 - THE SHERWIN-WILLIAMS CO Total:	195.74
Vendor: 4842 - USA BLUEBOOK							
118277	04/09/2024	INV00269539	02/07/2024	WATER DEPT SUPPLIES	500-40-5730	Uniforms	93.66
						Vendor 4842 - USA BLUEBOOK Total:	93.66
Vendor: 9319 - VALERIE HANG							
118278	04/09/2024	8112021	04/09/2024	DEPOSIT REFUND PERMIT 2508	100-23550	Deposits-Community Services	50.00
						Vendor 9319 - VALERIE HANG Total:	50.00
Vendor: 1393 - VORTEX INDUSTRIES INC							
118279	04/09/2024	07-1734693	02/19/2024	PROFESSIONAL SVCS: REPAIRS	100-92-5400	Contract Services - General	840.00
118279	04/09/2024	07-1736135	03/19/2024	PROFESSIONAL SVCS: REPAIRS	100-92-5400	Contract Services - General	2,097.00
						Vendor 1393 - VORTEX INDUSTRIES INC Total:	2,937.00
Vendor: 5203 - WORLD BOOK INC							
118280	04/09/2024	0001659758	02/20/2024	LIBRARY BOOK SUPPLIER	100-81-5721	Special Department Supplies	330.78
						Vendor 5203 - WORLD BOOK INC Total:	330.78
Vendor: 9321 - ZULEMA CERRATO							
118281	04/09/2024	8112021	04/09/2024	DEPOSIT REFUND PERMIT 2521	100-23550	Deposits-Community Services	50.00
						Vendor 9321 - ZULEMA CERRATO Total:	50.00
						Grand Total:	289,271.03

Report Summary

Fund Summary

Fund	Payment Amount
100 - General Fund	102,499.50
400 - Capital Improvement	160,497.44
500 - Water Operations Fund	16,603.51
601 - Vehicle and Equipment	9,670.58
Grand Total:	289,271.03

Account Summary

Account Number	Account Name	Payment Amount
100-23530	Deposits-Community Delop	2,571.00
100-23550	Deposits-Community Service	450.00
100-34-4600	Administrative Fee (CD)	-428.50
100-34-4803	Community Services: Facility	35.00
100-34-4804	Community Services: Excursion	115.00
100-44-5330	Meetings	60.00
100-44-5400	Contract Services - General	31,365.38
100-45-5400	Contract Services - General	1,785.78
100-45-5740	General Supplies	3,475.32
100-51-5400	Contract Services - General	21,787.50
100-51-5552	Rental/Lease of Equipment	1,561.97
100-51-5710	Office Supplies	16.52
100-52-5840	Capital Outlay	3,248.84
100-53-5450	Contract Professional Labor	8,142.15
100-53-5740	General Supplies	44.48
100-72-5320	Travel & Training	620.00
100-72-5730	Uniforms	2,444.53
100-72-5740	General Supplies	138.03
100-73-5400	Contract Services - General	1,700.00
100-74-5400	Contract Services - General	1,000.00
100-74-5740	General Supplies	66.09
100-75-5740	General Supplies	817.28
100-76-5740	General Supplies	580.94
100-77-5740	General Supplies	90.76
100-81-5570	Software Licensing & Support	3,500.00
100-81-5721	Special Department Supplies	2,430.44
100-82-5150	Commission Meeting Attendance	225.00
100-82-5470	Historical Preservation	1,125.00
100-82-5740	General Supplies	70.14
100-92-5400	Contract Services - General	3,143.44
100-93-5400	Contract Services - General	6,987.92
100-93-5425	TMDL Watershed Professional Se	2,257.50

Account Summary

Account Number	Account Name	Payment Amount
100-94-5512	Utility Services	777.25
100-94-5740	General Supplies	99.00
100-95-5721	Special Dept Supplies-Graffiti	195.74
400-40-5894	Street Capital Improvement	79,609.40
400-40-5896	Facilities Capital Improvement	80,888.04
500-40-5400	Contract Services - General	1,559.42
500-40-5423	Engineering Services	11,610.50
500-40-5560	Repair & Maintenance Services	54.40
500-40-5721	Special Department Supplies	1,471.45
500-40-5730	Uniforms	93.66
500-40-5740	General Supplies	54.08
500-40-5840	Capital Outlay	1,760.00
601-40-5400	Contract Services - General	700.00
601-40-5540	Vehicle Maintenance	8,781.88
601-40-5750	Gasoline, Oil, & Tires	188.70
Grand Total:		289,271.03

Project Account Summary

Project Account Key	Payment Amount
None	124,442.59
6022	2,571.00
90.21001	61,432.50
90.24003.RMRA.238	500.00
90.24005.CIPR.113	19,455.54
90.24006.CIPR.113	2,138.40
90.24007.MSR.236	40,555.00
90.24007.RMRA.238	25,471.00
90.24007.TDA.205	10,945.00
95.18011.WTR.500	1,760.00
Grand Total:	289,271.03

Authorization Signatures

STAFF REPORT

Verify accuracy of the Warrant Register.

Dated

Finance Director

City Manager



City of Signal Hill

Warrant Register

By Vendor Name

Payment Dates 4/10/2024 - 4/10/2024

Payment Number	Payment Date	Payable Number	Payable Date	Description (Payable)	Account Number	Account Name	Amount
Vendor: 8952 - ABC IMAGING							
103472	04/10/2024	I-22425535	03/13/2024	PROFESSIONAL SVCS: CENTENNIAL LIGHT POLE BANNERS	100-82-5470	Historical Preservation	2,460.08
103472	04/10/2024	I-22425536	03/13/2024	PROFESSIONAL SVCS: CENTENNIAL FLAGS AND BANNERS	100-82-5470	Historical Preservation	1,335.32
103472	04/10/2024	I-22435488	03/20/2024	PROFESSIONAL SVCS: CENTENNIAL LIGHT POLE BANNERS	100-82-5470	Historical Preservation	1,541.40
103472	04/10/2024	I-22435489	03/20/2024	PROFESSIONAL SVCS: CENTENNIAL BUS SHELTER BANNERS	100-82-5470	Historical Preservation	154.35
103472	04/10/2024	I-22435490	03/20/2024	PROFESSIONAL SVCS: CENTENNIAL FLAGS AND BANNERS	100-82-5470	Historical Preservation	530.19
Vendor 8952 - ABC IMAGING Total:							6,021.34
Vendor: 4695 - ADMINISTRATIVE SERVICE CO-OP							
103473	04/10/2024	240217	02/28/2024	DIAL-A-TAXI SVCS: FEB 2024	202-40-5674	Dial-A-Taxi	1,082.66
Vendor 4695 - ADMINISTRATIVE SERVICE CO-OP Total:							1,082.66
Vendor: 1351 - AIRGAS SPECIALTY PRODUCTS							
103474	04/10/2024	9147638214	03/06/2024	WATER DEPT SUPPLIES: AMMONIUM HYDROXIDE	500-40-5721	Special Department Supplies	1,173.93
Vendor 1351 - AIRGAS SPECIALTY PRODUCTS Total:							1,173.93
Vendor: 8241 - ALLIED UNIVERSAL SECURITY SERVICES							
103475	04/10/2024	15017643	11/23/2023	SECURITY SVCS: 11/10 - 11/23/23	100-72-5400	Contract Services - General	3,480.00
103475	04/10/2024	15399974	02/29/2024	SECURITY SVCS: 2/16 - 2/29/24	100-72-5400	Contract Services - General	3,457.50
Vendor 8241 - ALLIED UNIVERSAL SECURITY SERVICES Total:							6,937.50
Vendor: 1888 - ANDERSON PENNA PARTNERS, INC.							
103476	04/10/2024	145965	02/08/2024	PROFESSIONAL SVCS: JAN 2024	100-91-5400	Contract Services - General	12,497.50
103476	04/10/2024	145966	02/08/2024	PROFESSIONAL SVCS: JAN 2024	100-23560	Deposits-Public Works	370.00
103476	04/10/2024	145966	02/08/2024	PROFESSIONAL SVCS: JAN 2024	100-23560	Deposits-Public Works	74.00

Warrant Register						Payment Dates: 4/10/2024 - 4/10/2024	
Payment Number	Payment Date	Payable Number	Payable Date	Description (Payable)	Account Number	Account Name	Amount
103476	04/10/2024	145966	02/08/2024	PROFESSIONAL SVCS: JAN 2024	100-34-4900	Administrative Fee (PW)	-74.00
						Vendor 1888 - ANDERSON PENNA PARTNERS, INC. Total:	12,867.50
Vendor: 5633 - AQUA BACKFLOW INC.							
103477	04/10/2024	2024-0085	03/05/2024	BACKFLOW MANAGEMENT: FEB 2024	500-40-5400	Contract Services - General	76.00
						Vendor 5633 - AQUA BACKFLOW INC. Total:	76.00
Vendor: 8640 - ARCHITERRA, INC.							
103478	04/10/2024	31872	01/31/2024	DESIGN SVCS - HILLBROOK PARK: 12/24/23 - 1/24/24	400-40-5895	Park Capital Improvements	9,875.40
						Vendor 8640 - ARCHITERRA, INC. Total:	9,875.40
Vendor: 5438 - BEARCOM							
103479	04/10/2024	5695132	03/01/2024	SC SVC AGREEMENT: MAR 2024	100-75-5560	Repair & Maintenance Services	1,999.88
						Vendor 5438 - BEARCOM Total:	1,999.88
Vendor: 8218 - BEST BEST & KRIEGER LLP							
103480	04/10/2024	979324	11/07/2023	LEGAL SVCS: CODE ENFORCEMENT - POLICE SVC	100-74-5410	Legal Services	1,551.00
103480	04/10/2024	982676	12/05/2023	LEGAL SVCS: GENERAL LEGAL SVCS	100-44-5410	Legal Services	6,912.30
103480	04/10/2024	982676	12/05/2023	LEGAL SVCS: GENERAL LEGAL SVCS	100-46-5410	Legal Services	329.00
103480	04/10/2024	982696	12/05/2023	LEGAL SVCS: CONTRACTS - ADMIN / FINANCE	100-44-5410	Legal Services	517.00
103480	04/10/2024	982696	12/05/2023	LEGAL SVCS: CONTRACTS - ADMIN / FINANCE	100-53-5410	Legal Services	775.50
103480	04/10/2024	984064	01/03/2024	LEGAL SVCS: CONTRACTS - COMMUNITY SVCS	100-44-5410	Legal Services	707.30
103480	04/10/2024	984064	01/03/2024	LEGAL SVCS: CONTRACTS - COMMUNITY SVCS	100-82-5410	Legal Services	2,366.00
103480	04/10/2024	984065	01/03/2024	LEGAL SVCS: FINANCE	100-53-5410	Legal Services	47.00
103480	04/10/2024	984076	01/03/2024	LEGAL SVCS: CONTRACTS - ADMIN / FINANCE	100-44-5410	Legal Services	117.50
103480	04/10/2024	984076	01/03/2024	LEGAL SVCS: CONTRACTS - ADMIN / FINANCE	100-53-5410	Legal Services	282.00
103480	04/10/2024	987314	02/07/2024	LEGAL SVCS: CODE ENFORCEMENT - POLICE SVC	100-44-5410	Legal Services	4,576.93
103480	04/10/2024	987314	02/07/2024	LEGAL SVCS: CODE ENFORCEMENT - POLICE SVC	100-74-5410	Legal Services	667.52
103480	04/10/2024	987321	02/07/2024	LEGAL SVCS: CONTRACTS - ADMIN / FINANCE	100-44-5410	Legal Services	141.00
103480	04/10/2024	987321	02/07/2024	LEGAL SVCS: CONTRACTS - ADMIN / FINANCE	100-53-5410	Legal Services	2,233.93

Warrant Register						Payment Dates: 4/10/2024 - 4/10/2024	
Payment Number	Payment Date	Payable Number	Payable Date	Description (Payable)	Account Number	Account Name	Amount
103480	04/10/2024	988838	02/29/2024	LEGAL SVCS: FINANCE	100-53-5410	Legal Services	329.71
						Vendor 8218 - BEST BEST & KRIEGER LLP Total:	21,553.69
Vendor: 8527 - BLACK BIRD FIRE PROTECTION, INC.							
103481	04/10/2024	23188031924	03/19/2024	PROFESSIONAL SVCS: FIRE SPRINKLER TEST - LIBRARY	100-92-5400	Contract Services - General	495.00
103481	04/10/2024	23189031924	03/19/2024	PROFESSIONAL SVCS: FIRE SPRINKLER TEST - PD	100-92-5400	Contract Services - General	1,950.00
103481	04/10/2024	7837031124	03/11/2024	PROFESSIONAL SVCS: FIRE SPRINKLER TEST - DWP	100-92-5400	Contract Services - General	695.00
103481	04/10/2024	7838031124	03/11/2024	PROFESSIONAL SVCS: FIRE SPRINKLER TEST - LIBRARY	100-92-5400	Contract Services - General	695.00
103481	04/10/2024	7839031124	03/11/2024	PROFESSIONAL SVCS: FIRE SPRINKLER TEST - PD	100-92-5400	Contract Services - General	845.00
						Vendor 8527 - BLACK BIRD FIRE PROTECTION, INC. Total:	4,680.00
Vendor: 7315 - CAL-STATE AUTO PARTS INC							
103482	04/10/2024	195630	02/28/2024	VEHICLE MAINT UNIT #72919	601-40-5721	Vehicle Supplies	919.22
						Vendor 7315 - CAL-STATE AUTO PARTS INC Total:	919.22
Vendor: 5101 - CAROLINE KISS-LEE							
103483	04/10/2024	03222024	03/20/2024	PARKS & REC COMMISSIONER: 3RD QTR	100-82-5150	Commission Meeting Attendance	225.00
						Vendor 5101 - CAROLINE KISS-LEE Total:	225.00
Vendor: 1560 - CARUSO FORD							
103484	04/10/2024	631104111/1	03/12/2024	VEHICLE MAINT: UNIT #72918	601-40-5540	Vehicle Maintenance	2,027.81
						Vendor 1560 - CARUSO FORD Total:	2,027.81
Vendor: 1136 - CLEANSTREET, LLC							
103485	04/10/2024	108309CS	02/29/2024	STREET SWEEPING SVCS: FEB 2024	100-93-5525	Street Sweeping Services	23,705.10
						Vendor 1136 - CLEANSTREET, LLC Total:	23,705.10
Vendor: 1396 - DEMCO INC							
103486	04/10/2024	7445549	02/28/2024	LIBRARY SUPPLIES	100-81-5740	General Supplies	1,958.53
						Vendor 1396 - DEMCO INC Total:	1,958.53
Vendor: 5013 - DONALD MOREAU							
103487	04/10/2024	03182024	03/18/2024	REIMBURSEMENT: JPIA PUBLIC SAFETY ACADEMY	100-72-5320	Travel & Training	181.11
						Vendor 5013 - DONALD MOREAU Total:	181.11
Vendor: 5121 - FERGUSON ENTERPRISES INC. #1350							
103488	04/10/2024	3453519	03/06/2024	WATER DEPT SUPPLIES	500-40-5740	General Supplies	61.09
						Vendor 5121 - FERGUSON ENTERPRISES INC. #1350 Total:	61.09
Vendor: 0130 - GALLS LLC							
103489	04/10/2024	0270637316	02/12/2024	UNIFORMS	100-72-5730	Uniforms	137.79
103489	04/10/2024	027103035	02/15/2024	UNIFORMS	100-72-5730	Uniforms	219.18
103489	04/10/2024	027114670	02/16/2024	UNIFORMS	100-72-5730	Uniforms	88.13

Warrant Register						Payment Dates: 4/10/2024 - 4/10/2024	
Payment Number	Payment Date	Payable Number	Payable Date	Description (Payable)	Account Number	Account Name	Amount
103489	04/10/2024	027250060	03/01/2024	UNIFORMS	100-76-5730	Uniforms	103.02
						Vendor 0130 - GALLS LLC Total:	548.12
Vendor: 5046 - GRAFIX SYSTEMS							
103490	04/10/2024	32255	03/13/2024	VEHICLE PRINTING SVCS: DECALS WATER VEHICLES	601-40-5542	Vehicle Body Work Services	385.88
						Vendor 5046 - GRAFIX SYSTEMS Total:	385.88
Vendor: 1194 - GRAINGER							
103491	04/10/2024	9042174871	03/05/2024	PUBLIC WORKS SUPPLIES	100-95-5740	General Supplies	111.20
103491	04/10/2024	9045668556	03/07/2024	PUBLIC WORKS SUPPLIES	100-95-5740	General Supplies	63.09
						Vendor 1194 - GRAINGER Total:	174.29
Vendor: 8595 - HEALTHEQUITY, INC.							
103492	04/10/2024	INV6346368	03/25/2024	HEALTHCARE BENEFITS PERIOD: MAR 2024	100-51-5273	Health Benefits	165.00
						Vendor 8595 - HEALTHEQUITY, INC. Total:	165.00
Vendor: 9281 - LINDA EDWARDS							
103493	04/10/2024	03222024	03/20/2024	PARKS & REC COMMISSIONER: 3RD QTR	100-82-5150	Commission Meeting Attendance	150.00
						Vendor 9281 - LINDA EDWARDS Total:	150.00
Vendor: 0498 - MEARNS CONSULTING LLC							
103494	04/10/2024	2388-2095 Freeman	03/12/2024	PROFESSIONAL SVCS: ENVIRONMENTAL CONSULTING	100-23530	Deposits-Community Develop	472.00
103494	04/10/2024	2388-2095 Freeman	03/12/2024	PROFESSIONAL SVCS: ENVIRONMENTAL CONSULTING	100-23530	Deposits-Community Develop	2,360.00
103494	04/10/2024	2388-2095 Freeman	03/12/2024	PROFESSIONAL SVCS: ENVIRONMENTAL CONSULTING	100-34-4600	Administrative Fee (CD)	-472.00
103494	04/10/2024	2411-2170 Sea Ridge	03/13/2024	PROFESSIONAL SVCS: ENVIRONMENTAL CONSULTING	100-23530	Deposits-Community Develop	590.00
103494	04/10/2024	2411-2170 Sea Ridge	03/13/2024	PROFESSIONAL SVCS: ENVIRONMENTAL CONSULTING	100-23530	Deposits-Community Develop	118.00
103494	04/10/2024	2411-2170 Sea Ridge	03/13/2024	PROFESSIONAL SVCS: ENVIRONMENTAL CONSULTING	100-34-4600	Administrative Fee (CD)	-118.00
						Vendor 0498 - MEARNS CONSULTING LLC Total:	2,950.00
Vendor: 5673 - MEDICO PROFESSIONAL LINEN SERVICE							
103495	04/10/2024	20978674	03/01/2024	SHPD SUPPLIES	100-75-5721	Special Department Supplies	95.40
103495	04/10/2024	20986613	03/15/2024	SHPD SUPPLIES	100-75-5721	Special Department Supplies	91.82
						Vendor 5673 - MEDICO PROFESSIONAL LINEN SERVICE Total:	187.22

Warrant Register						Payment Dates: 4/10/2024 - 4/10/2024	
Payment Number	Payment Date	Payable Number	Payable Date	Description (Payable)	Account Number	Account Name	Amount
Vendor: 5140 - MICHAEL BAKER INTERNATIONAL, INC.							
103496	04/10/2024	1205178	02/23/2024	CDBG: PROGRAM MANAGEMENT & LABOR COMPLIANCE SVCS	100-82-5400	Contract Services - General	1,540.00
103496	04/10/2024	1206811	03/14/2024	PROFESSIONAL SVCS - 33RD ST: FEB 2024	500-40-5840	Capital Outlay	11,491.55
Vendor 5140 - MICHAEL BAKER INTERNATIONAL, INC. Total:							13,031.55
Vendor: 1659 - MSDSONLINE INC							
103497	04/10/2024	284169	05/29/2023	SUBSCRIPTION RENEWAL: 7/16/23 - 7/15/24	500-40-5400	Contract Services - General	2,969.08
Vendor 1659 - MSDSONLINE INC Total:							2,969.08
Vendor: 5672 - NORTHSTAR CHEMICAL							
103498	04/10/2024	276063	03/08/2024	WATER DEPT SUPPLIES: SODIUM HYPOCHLORITE	500-40-5721	Special Department Supplies	3,135.36
Vendor 5672 - NORTHSTAR CHEMICAL Total:							3,135.36
Vendor: 4738 - OCEAN BLUE ENVIRONMENTAL SERVICES, INC.							
103499	04/10/2024	39471	03/05/2024	PROFESSIONAL SVCS: HOMELESS ENCAMPMENT REMOVAL	100-93-5400	Contract Services - General	2,416.56
Vendor 4738 - OCEAN BLUE ENVIRONMENTAL SERVICES, INC. Total:							2,416.56
Vendor: 0294 - PARS							
103500	04/10/2024	55102	03/07/2024	PARS FEES: JAN 2024	100-51-5400	Contract Services - General	178.53
Vendor 0294 - PARS Total:							178.53
Vendor: 0460 - SMITH PAINT							
103501	04/10/2024	921047	02/20/2024	PUBLIC WORKS SUPPLIES	100-95-5721	Special Dept Supplies-Graffiti	173.71
103501	04/10/2024	922137	03/07/2024	PUBLIC WORKS SUPPLIES	100-95-5721	Special Dept Supplies-Graffiti	1,212.26
103501	04/10/2024	922593	03/13/2024	WATER DEPT SUPPLIES	500-40-5740	General Supplies	424.46
103501	04/10/2024	922978	03/19/2024	PUBLIC WORKS SUPPLIES	100-95-5740	General Supplies	244.89
Vendor 0460 - SMITH PAINT Total:							2,055.32
Vendor: 0399 - THE SIGNAL TRIBUNE							
103502	04/10/2024	59052	03/08/2024	PUBLICATION SVCS: NOTICE PUBLISHING	100-23530	Deposits-Community Develop	76.27
103502	04/10/2024	59052	03/08/2024	PUBLICATION SVCS: NOTICE PUBLISHING	100-23530	Deposits-Community Develop	381.36
103502	04/10/2024	59052	03/08/2024	PUBLICATION SVCS: NOTICE PUBLISHING	100-34-4600	Administrative Fee (CD)	-76.27
Vendor 0399 - THE SIGNAL TRIBUNE Total:							381.36
Vendor: 5699 - TIM ANHORN							
103503	04/10/2024	03222024	03/20/2024	PARKS & REC COMMISSIONER: 3RD QTR	100-82-5150	Commission Meeting Attendance	225.00
Vendor 5699 - TIM ANHORN Total:							225.00

Warrant Register						Payment Dates: 4/10/2024 - 4/10/2024	
Payment Number	Payment Date	Payable Number	Payable Date	Description (Payable)	Account Number	Account Name	Amount
Vendor: 0237 - UNIVERSITY TROPHIES							
103504	04/10/2024	64381	12/20/2023	ENGRAVING SVCS	100-74-5740	General Supplies	66.50
103504	04/10/2024	65408	03/15/2024	ENGRAVING SVCS: 100TH NAME BADGES	100-82-5470	Historical Preservation	882.00
Vendor 0237 - UNIVERSITY TROPHIES Total:							948.50
Vendor: 8896 - VITAL RECORDS CONTROL							
103505	04/10/2024	4077890LAX1	02/29/2024	SHREDDING SVCS: JAN 2024	100-76-5400	Contract Services - General	118.03
Vendor 8896 - VITAL RECORDS CONTROL Total:							118.03
Vendor: 1110 - W.G. ZIMMERMAN ENGINEERING INC.							
103506	04/10/2024	23-12-388	01/10/2024	ON CALL: PROGRESS REPORT - DEC 2023	100-91-5400	Contract Services - General	1,760.00
103506	04/10/2024	23-12-389	01/10/2024	PROFESSIONAL SVCS: DEC 2023 - WILLOW CORRIDOR	400-40-5894	Street Capital Improvements	880.00
103506	04/10/2024	24-01-407	02/10/2024	PROFESSIONAL SVCS: JAN 2024 WILLOW ST. CORRIDOR	400-40-5894	Street Capital Improvements	1,320.00
103506	04/10/2024	24-01-408	02/10/2024	PROFESSIONAL SVCS: 2550 ORANGE - JAN 2024	100-23560	Deposits-Public Works	440.00
103506	04/10/2024	24-01-408	02/10/2024	PROFESSIONAL SVCS: 2550 ORANGE - JAN 2024	100-23560	Deposits-Public Works	88.00
103506	04/10/2024	24-01-408	02/10/2024	PROFESSIONAL SVCS: 2550 ORANGE - JAN 2024	100-34-4900	Administrative Fee (PW)	-88.00
103506	04/10/2024	24-01-409	02/10/2024	PROFESSIONAL SVCS: 2599 PCH - JAN 2024	100-23560	Deposits-Public Works	616.00
103506	04/10/2024	24-01-409	02/10/2024	PROFESSIONAL SVCS: 2599 PCH - JAN 2024	100-23560	Deposits-Public Works	3,080.00
103506	04/10/2024	24-01-409	02/10/2024	PROFESSIONAL SVCS: 2599 PCH - JAN 2024	100-34-4900	Administrative Fee (PW)	-616.00
103506	04/10/2024	24-01-410	02/12/2024	ON CALL: PROGRESS REPORT - JAN 2024	100-91-5400	Contract Services - General	3,630.00
103506	04/10/2024	24-01-411	02/12/2024	CONTRACT SVCS: ATP (WALNUT) JAN 2024	100-91-5400	Contract Services - General	2,070.00
103506	04/10/2024	24-01-412	02/10/2024	REDONDO & 20TH TRAFFIC SIGNAL - JAN 2024	400-40-5894	Street Capital Improvements	240.00
Vendor 1110 - W.G. ZIMMERMAN ENGINEERING INC. Total:							13,420.00
Vendor: 1316 - WATER REPLENISHMENT DISTRICT							
103507	04/10/2024	01312024	01/31/2024	GROUNDWATER REPLENISHMENT: JAN 2024	500-40-5780	Water Supply Costs	49,909.77
Vendor 1316 - WATER REPLENISHMENT DISTRICT Total:							49,909.77
Vendor: 0010 - WEST COAST ARBORISTS INC							
103508	04/10/2024	212023	02/29/2024	TREE TRIMMING: 2/16 - 2/29/24	100-95-5531	Arborist Services	19,023.40
Vendor 0010 - WEST COAST ARBORISTS INC Total:							19,023.40

Warrant Register						Payment Dates: 4/10/2024 - 4/10/2024	
Payment Number	Payment Date	Payable Number	Payable Date	Description (Payable)	Account Number	Account Name	Amount
Vendor: 8846 - ZONES, LLC							
103509	04/10/2024	W03785500102	03/18/2024	IT SVCS - OFFICE 365: 03/18 - 04/18/24	100-52-5725	Software	3,914.46
						Vendor 8846 - ZONES, LLC Total:	3,914.46
						Grand Total:	211,633.19

Report Summary

Fund Summary

Fund	Payment Amount
100 - General Fund	125,660.98
202 - Transportation	1,082.66
400 - Capital Improvement	12,315.40
500 - Water Operations Fund	69,241.24
601 - Vehicle and Equipment	3,332.91
Grand Total:	211,633.19

Account Summary

Account Number	Account Name	Payment Amount
100-23530	Deposits-Community Development	3,997.63
100-23560	Deposits-Public Works	4,668.00
100-34-4600	Administrative Fee (CD)	-666.27
100-34-4900	Administrative Fee (PW)	-778.00
100-44-5410	Legal Services	12,972.03
100-46-5410	Legal Services	329.00
100-51-5273	Health Benefits	165.00
100-51-5400	Contract Services - General	178.53
100-52-5725	Software	3,914.46
100-53-5410	Legal Services	3,668.14
100-72-5320	Travel & Training	181.11
100-72-5400	Contract Services - General	6,937.50
100-72-5730	Uniforms	445.10
100-74-5410	Legal Services	2,218.52
100-74-5740	General Supplies	66.50
100-75-5560	Repair & Maintenance Services	1,999.88
100-75-5721	Special Department Supplies	187.22
100-76-5400	Contract Services - General	118.03
100-76-5730	Uniforms	103.02
100-81-5740	General Supplies	1,958.53
100-82-5150	Commission Meeting Attendance	600.00
100-82-5400	Contract Services - General	1,540.00
100-82-5410	Legal Services	2,366.00
100-82-5470	Historical Preservation	6,903.34
100-91-5400	Contract Services - General	19,957.50
100-92-5400	Contract Services - General	4,680.00
100-93-5400	Contract Services - General	2,416.56
100-93-5525	Street Sweeping Services	23,705.10
100-95-5531	Arborist Services	19,023.40
100-95-5721	Special Dept Supplies-Graffiti	1,385.97
100-95-5740	General Supplies	419.18

Account Summary

Account Number	Account Name	Payment Amount
202-40-5674	Dial-A-Taxi	1,082.66
400-40-5894	Street Capital Improvements	2,440.00
400-40-5895	Park Capital Improvements	9,875.40
500-40-5400	Contract Services - General	3,045.08
500-40-5721	Special Department Supplies	4,309.29
500-40-5740	General Supplies	485.55
500-40-5780	Water Supply Costs	49,909.77
500-40-5840	Capital Outlay	11,491.55
601-40-5540	Vehicle Maintenance	2,027.81
601-40-5542	Vehicle Body Work Services	385.88
601-40-5721	Vehicle Supplies	919.22
Grand Total:		211,633.19

Project Account Summary

Project Account Key	Payment Amount
None	179,160.61
6183	2,832.00
6187	457.63
6198	708.00
80.23007.PKDV.204	9,875.40
90.20007.TIF.233	240.00
90.22008.TIF.233	2,200.00
9067	972.00
95.22003.ARP.A.280	11,491.55
9903	3,696.00
Grand Total:	211,633.19

Authorization Signatures

STAFF REPORT

Verify accuracy of the Warrant Register.

Dated

Finance Director

City Manager



UBPKT02304 - Refunds 4/1/24 UBPKT02302 Regular

Account	Name	Date	Check #	Amount	Code	Receipt	Amount	Type
	Petroleum, Axis	4/9/2024	118215	135.30			135.30	Generated From Billing
	Avina Investments C/O Jose Alberto Avina	4/9/2024	118216	1.07			1.07	Generated From Billing
	Petroleum, Axis	4/9/2024	118217	81.68			81.68	Generated From Billing
	Monica Blumenfield & Brittany Swain	4/9/2024	118218	15.33			15.33	Generated From Billing
	Lauren Campbell	4/9/2024	118219	38.76			38.76	Generated From Billing
	Jay Shen & Juan Camarena	4/9/2024	118220	9.48			9.48	Generated From Billing
Total Refunds: 6			Total Refunded Amount:	281.62				

Revenue Code Summary

Revenue Code	Amount
996 - UNAPPLIED CREDITS / REFUNDS	281.62
Revenue Total:	281.62

General Ledger Distribution

Posting Date: 04/09/2024

	Account Number	Account Name	Posting Amount	IFT
Fund:	500 - Water Operations Fund			
	500-10100	Cash - Combined Fund	-281.62	Yes
	500-13001	Customer Accounts Receivable	281.62	
	500 Total:		0.00	
Fund:	990 - Combined Cash Fund			
	990-10201	Wells Fargo - General Account	-281.62	
	990-24100	Due To Other Funds	281.62	Yes
	990 Total:		0.00	
	Distribution Total:		0.00	



City of Signal Hill

Warrant Register

By Vendor Name

Payment Dates 3/8/2024 - 3/8/2024

Payment Number	Payment Date	Payable Number	Payable Date	Description (Payable)	Account Number	Account Name	Amount
Vendor: 5657 - Wells Fargo Bank, N.A. (114)							
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-41-5324	Council Development - Jones	875.00
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-41-5330	Meetings	60.00
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-41-5330	Meetings	12.13
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-41-5330	Meetings	15.99
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-41-5330	Meetings	15.99
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-41-5330	Meetings	149.94
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-41-5330	Meetings	171.39
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-41-5511	Telephone	124.92
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-44-5400	Contract Services - General	82.69
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-44-5400	Contract Services - General	55.07
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-44-5511	Telephone	63.04
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-45-5630	Media Services	16.53
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-45-5630	Media Services	52.00
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-46-5350	Employee Recognition	40.00
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-46-5350	Employee Recognition	40.00
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-46-5350	Employee Recognition	36.99
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-46-5350	Employee Recognition	37.39
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-46-5350	Employee Recognition	19.79
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-46-5350	Employee Recognition	38.98
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-46-5360	Education / General Employee T	1,046.76
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-46-5370	Safety Training	34.89
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-46-5400	Contract Services - General	125.00
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-46-5400	Contract Services - General	39.98
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-46-5400	Contract Services - General	300.00
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-46-5400	Contract Services - General	150.00
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-46-5721	Special Department Supplies	81.70
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-46-5721	Special Department Supplies	11.00
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-46-5740	General Supplies	82.73
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-46-5740	General Supplies	31.00
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-46-5740	General Supplies	27.45
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-51-5511	Telephone/Internet	2,556.30
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-51-5511	Telephone/Internet	3,067.28
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-51-5511	Telephone/Internet	131.52
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-51-5511	Telephone/Internet	184.49
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-51-5511	Telephone/Internet	710.03
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-51-5710	Office Supplies	38.48
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-51-5710	Office Supplies	-114.34

Warrant Register						Payment Dates: 3/8/2024 - 3/8/2024	
Payment Number	Payment Date	Payable Number	Payable Date	Description (Payable)	Account Number	Account Name	Amount
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-51-5710	Office Supplies	98.78
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-51-5710	Office Supplies	154.34
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-51-5720	Postage	23.50
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-52-5570	Software Licensing & Support	629.53
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-53-5310	Dues & Memberships	55.00
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-53-5310	Dues & Memberships	150.00
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-53-5310	Dues & Memberships	135.00
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-53-5320	Travel & Training	280.00
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-61-5150	Commission Meetings	127.88
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-61-5340	Books & Periodicals	44.99
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-62-5330	Meetings	138.40
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-62-5740	General Supplies	28.62
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-63-5740	General Supplies	16.54
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-71-5740	General Supplies	300.00
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-71-5740	General Supplies	39.98
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-72-5320	Travel & Training	1,404.13
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-72-5320	Travel & Training	209.82
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-72-5320	Travel & Training	98.34
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-72-5320	Travel & Training	942.42
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-72-5511	Telephone	608.26
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-72-5511	Telephone	211.20
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-72-5721	Special Department Supplies	54.59
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-72-5740	General Supplies	439.18
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-72-5740	General Supplies	164.01
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-72-5740	General Supplies	23.98
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-72-5750	Gasoline, Oil, & Tires	57.00
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-72-5750	Gasoline, Oil, & Tires	55.41
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-72-5750	Gasoline, Oil, & Tires	45.68
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-72-5750	Gasoline, Oil, & Tires	54.69
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-72-5750	Gasoline, Oil, & Tires	54.03
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-72-5750	Gasoline, Oil, & Tires	53.98
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-72-5750	Gasoline, Oil, & Tires	51.27
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-72-5750	Gasoline, Oil, & Tires	42.44
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-72-5750	Gasoline, Oil, & Tires	44.70
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-72-5750	Gasoline, Oil, & Tires	58.64
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-72-5750	Gasoline, Oil, & Tires	18.44
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-72-5750	Gasoline, Oil, & Tires	19.79
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-72-5750	Gasoline, Oil, & Tires	19.69
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-72-5750	Gasoline, Oil, & Tires	19.77
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-72-5750	Gasoline, Oil, & Tires	70.19
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-72-5750	Gasoline, Oil, & Tires	71.35
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-72-5750	Gasoline, Oil, & Tires	59.88
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-72-5750	Gasoline, Oil, & Tires	57.51
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-72-5750	Gasoline, Oil, & Tires	50.32

Payment Dates: 3/8/2024 - 3/8/2024

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Warrant Register

Payment Dates: 3/8/2024 - 3/8/2024

Payment Number	Payment Date	Payable Number	Payable Date	Description (Payable)	Account Number	Account Name	Amount
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-72-5750	Gasoline, Oil, & Tires	21.64
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-72-5750	Gasoline, Oil, & Tires	38.94
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-72-5750	Gasoline, Oil, & Tires	29.83
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-72-5750	Gasoline, Oil, & Tires	30.00
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-72-5750	Gasoline, Oil, & Tires	66.20
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-72-5750	Gasoline, Oil, & Tires	30.38
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-72-5750	Gasoline, Oil, & Tires	30.75
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-72-5750	Gasoline, Oil, & Tires	30.77
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-72-5750	Gasoline, Oil, & Tires	35.42
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-72-5750	Gasoline, Oil, & Tires	35.61
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-72-5750	Gasoline, Oil, & Tires	35.99
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-72-5750	Gasoline, Oil, & Tires	36.54
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-72-5750	Gasoline, Oil, & Tires	30.96
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-72-5750	Gasoline, Oil, & Tires	30.30
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-72-5750	Gasoline, Oil, & Tires	62.59
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-73-5511	Telephone	38.01
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-73-5511	Telephone	253.25
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-74-5320	Travel & Training	125.00
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-74-5320	Travel & Training	845.30
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-74-5320	Travel & Training	704.35
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-74-5511	Telephone	193.03
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-74-5570	Software Licensing & Support	629.53
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-74-5740	General Supplies	41.98
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-74-5740	General Supplies	66.91
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-74-5740	General Supplies	20.99
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-74-5740	General Supplies	478.12
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-74-5740	General Supplies	11.03
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-74-5740	General Supplies	17.62
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-74-5750	Gasoline, Oil, & Tires	71.91
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-74-5750	Gasoline, Oil, & Tires	112.43
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-74-5750	Gasoline, Oil, & Tires	118.88
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-74-5750	Gasoline, Oil, & Tires	68.07
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-75-5320	Travel & Training	250.00
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-75-5721	Special Department Supplies	89.58
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-75-5730	Uniforms	50.66
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-75-5730	Uniforms	325.69
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-76-5320	Travel & Training	50.00
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-77-5310	Dues & Memberships	199.00
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-77-5511	Telephone	169.67
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-77-5740	General Supplies	38.58
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-81-5320	Travel & Training	18.73
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-81-5330	Meetings	20.00
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-81-5330	Meetings	73.98
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-81-5330	Meetings	19.62

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Payment Dates: 3/8/2024 - 3/8/2024

Payment Number	Payment Date	Payable Number	Payable Date	Description (Payable)	Account Number	Account Name	Amount
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-81-5723	Event/Program Costs	109.15
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-81-5723	Event/Program Costs	57.36
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-81-5723	Event/Program Costs	86.85
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-81-5723	Event/Program Costs	83.96
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-81-5723	Event/Program Costs	25.35
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-81-5723	Event/Program Costs	16.51
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-81-5723	Event/Program Costs	9.99
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-81-5723	Event/Program Costs	87.92
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-81-5723	Event/Program Costs	17.62
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-81-5723	Event/Program Costs	39.63
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-81-5723	Event/Program Costs	57.92
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-81-5723	Event/Program Costs	14.13
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-81-5723	Event/Program Costs	50.00
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-81-5723	Event/Program Costs	234.00
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-81-5740	General Supplies	42.64
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-81-5740	General Supplies	52.56
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-81-5740	General Supplies	18.70
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-81-5740	General Supplies	15.48
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-81-5740	General Supplies	52.90
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-81-5740	General Supplies	15.49
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-81-5740	General Supplies	110.15
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-81-5740	General Supplies	53.40
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-81-5740	General Supplies	15.73
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-81-5740	General Supplies	59.36
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-81-5740	General Supplies	21.43
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-82-5320	Travel & Training	409.26
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-82-5320	Travel & Training	409.26
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-82-5320	Travel & Training	204.63
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-82-5320	Travel & Training	204.63
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-82-5320	Travel & Training	204.63
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-82-5320	Travel & Training	85.22
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-82-5330	Meetings	56.73
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-82-5470	Historical Preservation	660.40
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-82-5470	Historical Preservation	329.65
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-82-5470	Historical Preservation	68.00
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-82-5470	Historical Preservation	82.69
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-82-5470	Historical Preservation	57.75
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-82-5470	Historical Preservation	119.97
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-82-5470	Historical Preservation	397.50
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-82-5470	Historical Preservation	340.75
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-82-5470	Historical Preservation	368.12
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-82-5630	Media Services	495.00
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-82-5723	Event/Program Costs	460.00
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-82-5723	Event/Program Costs	184.00

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Payment Number	Payment Date	Payable Number	Payable Date	Description (Payable)	Account Number	Account Name	Amount
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-82-5723	Event/Program Costs	4.08
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-82-5723	Event/Program Costs	8.18
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-82-5723	Event/Program Costs	26.95
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-82-5723	Event/Program Costs	38.57
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-82-5723	Event/Program Costs	79.32
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-82-5723	Event/Program Costs	1,274.91
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-82-5723	Event/Program Costs	44.09
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-82-5723	Event/Program Costs	809.82
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-82-5740	General Supplies	68.62
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-82-5740	General Supplies	15.99
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-82-5740	General Supplies	9.99
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-82-5740	General Supplies	9.34
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-83-5330	Meetings	57.06
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-83-5511	Telephone	232.76
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-83-5723	Event/Program Costs	111.62
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-83-5723	Event/Program Costs	828.82
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-83-5723	Event/Program Costs	156.24
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-83-5723	Event/Program Costs	72.17
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-83-5723	Event/Program Costs	78.76
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-83-5723	Event/Program Costs	114.25
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-83-5723	Event/Program Costs	30.84
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-83-5723	Event/Program Costs	134.41
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-83-5723	Event/Program Costs	121.76
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-83-5723	Event/Program Costs	18.61
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-83-5723	Event/Program Costs	-9.21
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-83-5723	Event/Program Costs	11.01
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-83-5723	Event/Program Costs	37.91
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-83-5723	Event/Program Costs	30.86
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-83-5723	Event/Program Costs	29.68
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-83-5723	Event/Program Costs	42.12
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-83-5723	Event/Program Costs	89.02
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-83-5723	Event/Program Costs	17.61
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-83-5740	General Supplies	44.45
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-83-5750	Gasoline, Oil, & Tires	46.33
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-83-5750	Gasoline, Oil, & Tires	47.13
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-91-5320	Travel & Training	19.00
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-91-5320	Travel & Training	148.10
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-91-5320	Travel & Training	595.00
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-91-5320	Travel & Training	60.10
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-91-5320	Travel & Training	3.31
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-91-5511	Telephone	212.19
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-91-5511	Telephone	720.31
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-91-5740	General Supplies	114.63
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-91-5750	Gasoline, Oil, & Tires	58.43

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Payment Dates: 3/8/2024 - 3/8/2024

Payment Number	Payment Date	Payable Number	Payable Date	Description (Payable)	Account Number	Account Name	Amount
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-92-5511	Telephone/Data	482.88
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-92-5511	Telephone/Data	199.14
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-92-5512	Utility Services	27.69
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-92-5512	Utility Services	428.49
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-92-5512	Utility Services	128.77
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-92-5512	Utility Services	92.19
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-92-5512	Utility Services	20.69
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-92-5512	Utility Services	15.78
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-92-5740	General Supplies	25.26
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-92-5740	General Supplies	925.35
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-92-5740	General Supplies	40.68
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-92-5740	General Supplies	129.79
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-92-5740	General Supplies	71.88
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-92-5740	General Supplies	67.81
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-92-5740	General Supplies	474.08
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-92-5740	General Supplies	259.97
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-92-5740	General Supplies	23.12
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-92-5750	Gasoline, Oil, & Tires	152.54
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-94-5511	Telephone/Data	26.28
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-94-5740	General Supplies	54.62
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-94-5740	General Supplies	542.03
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-95-5511	Telephone/Data	248.19
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-95-5721	Special Dept Supplies-Graffiti	223.34
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-95-5740	General Supplies	911.35
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-95-5740	General Supplies	840.24
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-95-5740	General Supplies	336.80
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-95-5740	General Supplies	123.92
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-95-5740	General Supplies	119.59
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-95-5750	Gasoline, Oil, & Tires	83.88
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-95-5750	Gasoline, Oil, & Tires	43.89
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-95-5750	Gasoline, Oil, & Tires	53.43
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-95-5750	Gasoline, Oil, & Tires	128.00
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	100-95-5750	Gasoline, Oil, & Tires	115.76
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	201-40-5723	Food Distribution Costs	1,285.87
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	202-40-5670	Recreational Transit	87.55
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	400-40-5894	Street Capital Improvements	174.76
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	500-40-5330	Meetings	187.87
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	500-40-5330	Meetings	128.88
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	500-40-5511	Telephone/Data	334.20
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	500-40-5511	Telephone/Data	139.98
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	500-40-5740	General Supplies	237.03
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	500-40-5750	Gasoline, Oil, & Tires	112.75
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	500-40-5750	Gasoline, Oil, & Tires	56.59
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	500-40-5750	Gasoline, Oil, & Tires	23.97

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Payment Number	Payment Date	Payable Number	Payable Date	Description (Payable)	Account Number	Account Name	Amount
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	500-40-5750	Gasoline, Oil, & Tires	71.28
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	601-40-5511	Telephone	51.64
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	601-40-5540	Vehicle Maintenance	37.45
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	601-40-5540	Vehicle Maintenance	107.46
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	601-40-5542	Vehicle Body Work Services	1,131.11
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	601-40-5721	Vehicle Supplies	189.95
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	601-40-5721	Vehicle Supplies	164.98
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	601-40-5721	Vehicle Supplies	128.17
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	601-40-5721	Vehicle Supplies	6.89
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	601-40-5721	Vehicle Supplies	280.84
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	601-40-5742	Tools	516.96
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	601-40-5805	Capitalize Assets	515.94
DFT0011524	03/08/2024	02292024	03/08/2024	P-Card WF Statement	601-40-5842	Vehicles & Large Equipment	724.05
						Vendor 5657 - Wells Fargo Bank, N.A. (114) Total:	52,241.99
						Grand Total:	52,241.99

Report Summary

Fund Summary

Fund	Payment Amount
100 - General Fund	45,545.82
201 - HCDA Grant	1,285.87
202 - Transportation	87.55
400 - Capital Improvement	174.76
500 - Water Operations Fund	1,292.55
601 - Vehicle and Equipment	3,855.44
Grand Total:	52,241.99

Account Summary

Account Number	Account Name	Payment Amount
100-41-5324	Council Development - Jones	875.00
100-41-5330	Meetings	425.44
100-41-5511	Telephone	124.92
100-44-5400	Contract Services - General	137.76
100-44-5511	Telephone	63.04
100-45-5630	Media Services	68.53
100-46-5350	Employee Recognition	213.15
100-46-5360	Education / General Employee T	1,046.76
100-46-5370	Safety Training	34.89
100-46-5400	Contract Services - General	614.98
100-46-5721	Special Department Supplies	92.70
100-46-5740	General Supplies	141.18
100-51-5511	Telephone/Internet	6,649.62
100-51-5710	Office Supplies	177.26
100-51-5720	Postage	23.50
100-52-5570	Software Licensing & Support	629.53
100-53-5310	Dues & Memberships	340.00
100-53-5320	Travel & Training	280.00
100-61-5150	Commission Meetings	127.88
100-61-5340	Books & Periodicals	44.99
100-62-5330	Meetings	138.40
100-62-5740	General Supplies	28.62
100-63-5740	General Supplies	16.54
100-71-5740	General Supplies	339.98
100-72-5320	Travel & Training	2,654.71
100-72-5511	Telephone	819.46
100-72-5721	Special Department Supplies	54.59
100-72-5740	General Supplies	627.17
100-72-5750	Gasoline, Oil, & Tires	3,084.31
100-73-5511	Telephone	291.26

Account Summary

Account Number	Account Name	Payment Amount
100-74-5320	Travel & Training	1,674.65
100-74-5511	Telephone	193.03
100-74-5570	Software Licensing & Support	629.53
100-74-5740	General Supplies	636.65
100-74-5750	Gasoline, Oil, & Tires	371.29
100-75-5320	Travel & Training	250.00
100-75-5721	Special Department Supplies	89.58
100-75-5730	Uniforms	376.35
100-76-5320	Travel & Training	50.00
100-77-5310	Dues & Memberships	199.00
100-77-5511	Telephone	169.67
100-77-5740	General Supplies	38.58
100-81-5320	Travel & Training	18.73
100-81-5330	Meetings	113.60
100-81-5723	Event/Program Costs General	890.39
100-81-5740	Supplies	457.84
100-82-5320	Travel & Training	1,517.63
100-82-5330	Meetings	56.73
100-82-5470	Historical Preservation Media	2,424.83
100-82-5630	Services	495.00
100-82-5723	Event/Program Costs	2,929.92
100-82-5740	General Supplies	103.94
100-83-5330	Meetings	57.06
100-83-5511	Telephone	232.76
100-83-5723	Event/Program Costs	1,916.48
100-83-5740	General Supplies	44.45
100-83-5750	Gasoline, Oil, & Tires	93.46
100-91-5320	Travel & Training	825.51
100-91-5511	Telephone	932.50
100-91-5740	General Supplies	114.63
100-91-5750	Gasoline, Oil, & Tires	58.43
100-92-5511	Telephone/Data	682.02
100-92-5512	Utility Services	713.61
100-92-5740	General Supplies	2,017.94
100-92-5750	Gasoline, Oil, & Tires	152.54
100-94-5511	Telephone/Data	26.28
100-94-5740	General Supplies	596.65
100-95-5511	Telephone/Data	248.19
100-95-5721	Special Dept Supplies-Graffiti	223.34
100-95-5740	General Supplies	2,331.90
100-95-5750	Gasoline, Oil, & Tires	424.96
201-40-5723	Food Distribution Costs	1,285.87

Account Summary

Account Number	Account Name	Payment Amount
202-40-5670	Recreational Transit	87.55
400-40-5894	Street Capital Improvements	174.76
500-40-5330	Meetings	316.75
500-40-5511	Telephone/Data General	474.18
500-40-5740	Supplies	237.03
500-40-5750	Gasoline, Oil, & Tires	264.59
601-40-5511	Telephone	51.64
601-40-5540	Vehicle Maintenance	144.91
601-40-5542	Vehicle Body Work Services	1,131.11
601-40-5721	Vehicle Supplies	770.83
601-40-5742	Tools	516.96
601-40-5805	Capitalize Assets	515.94
601-40-5842	Vehicles & Large Equipment	724.05
Grand Total:		52,241.99

Project Account Summary

Project Account Key	Payment Amount
None	47,004.82
800	1,624.97
806	194.28
812	460.00
813	844.95
814	652.34
8201A	1,285.87
90.24017	174.76
Grand Total:	52,241.99

Authorization Signatures

STAFF REPORT

Verify accuracy of the Warrant Register.

Dated

Finance Director

City Manager



City of Signal Hill

Warrant Register

By Vendor Name

Payment Dates 3/28/2024 - 3/28/2024

Payment Number	Payment Date	Payable Number	Payable Date	Description (Payable)	Account Number	Account Name	Amount
Vendor: 1763 - 72 HOUR LLC 103465	03/28/2024	FORD-1529	03/21/2024	FORD F450 BUCKET LIFT TRUCK	601-40-5842	Vehicles & Large Equipment	151,591.12
Vendor 1763 - 72 HOUR LLC Total:							151,591.12
Grand Total:							151,591.12

Report Summary

Fund Summary		Payment Amount
Fund		
601 - Vehicle and Equipment		<u>151,591.12</u>
Grand Total:		151,591.12

Account Summary		Payment Amount
Account Number	Account Name	
601-40-5842	Vehicles & Large Equipment	<u>151,591.12</u>
Grand Total:		151,591.12

Project Account Summary		Payment Amount
Project Account Key		
None		<u>151,591.12</u>
Grand Total:		151,591.12

Authorization Signatures

STAFF REPORT

Verify accuracy of the Warrant Register.

Dated

Finance Director

City Manager



CITY OF SIGNAL HILL
STAFF REPORT

2175 Cherry Avenue • Signal
Hill, California 90755-3799

4/9/2024

AGENDA ITEM

**TO: HONORABLE MAYOR
AND MEMBERS OF THE CITY COUNCIL**

**FROM: CARLO TOMAINO
CITY MANAGER**

SUBJECT: APPROVAL OF MEETING MINUTES

Summary:

Regular Meeting of March 26, 2024.

Strategic Plan Goal(s):

Goal No. 5 High-Functioning Government: Strengthen internal communication, recruitment, retention, systems, and processes to increase the effectiveness and efficiency of City services.

Recommendation:

Approve the meeting minutes.



CITY OF SIGNAL HILL

2175 Cherry Avenue • Signal Hill, California 90755-3799

MINUTES OF A REGULAR MEETING SIGNAL HILL CITY COUNCIL March 26, 2024

A Regular Meeting of the Signal Hill [meeting body] was held in-person in the Council Chamber on Tuesday, March 26, 2024.

(1) **CALL TO ORDER – 7:04 P.M.**

(2) **PLEDGE OF ALLEGIANCE**

Mayor Woods and special guest, Natalie Vela led the audience in the Pledge of Allegiance.

(3) **ROLL CALL**

PRESENT: MAYOR LORI WOODS
VICE MAYOR EDWARD WILSON
COUNCIL MEMBER ROBERT COPELAND
COUNCIL MEMBER KEIR JONES

ABSENT: COUNCIL MEMBER TINA HANSEN

(4) **PUBLIC BUSINESS FROM THE FLOOR ON ITEMS NOT LISTED ON THE AGENDA**

There was no public business from the floor.

(5) **COMMUNITY ANNOUNCEMENTS**

(6) **PRESENTATIONS**

- a. A STUDENT REPRESENTATIVE FROM ALVARADO ELEMENTARY SCHOOL WILL PARTICIPATE IN THE CITY COUNCIL MEETING BY LEADING THE PLEDGE OF ALLEGIANCE AND CEREMONIOUSLY PRESIDING OVER THE MEETING WITH THE GAVEL. MAYOR WOODS WILL THEN ACKNOWLEDGE AND RECOGNIZE THE STUDENT.

Mayor Woods presented agenda item 6a.

- b. THE CITY OF LONG BEACH ANIMAL CARE SERVICES DEPARTMENT WILL INTRODUCE A PET AVAILABLE FOR ADOPTION.

May Villanueva, representative from the City of Long Beach Animal Care Services Department presented agenda item 6b.

- c. CHIEF BYERLEY WILL INTRODUCE SUSANA GARCIA, POLICE RECORDS CLERK FOR THE CITY OF SIGNAL HILL.

Chief Byerley presented agenda item 6c.

- d. STAFF WILL PRESENT AN OVERVIEW OF THE CITY'S EFFORTS AND RESULTS IN DELIVERING HOMELESS OUTREACH AND PREVENTION SERVICES OVER THE LAST YEAR.

City Manager Carlo Tomaino, Deputy City Manager Grissel Chavez, Administrative Sergeant Don Moreau, Parks, Recreation and Library Services Director Yvette Aguilar, LCA 4 Homeless Services Liaison Adriana Lopez, and Los Angeles County Representative Kailee Caruso presented agenda item 6d.

(7) CITY MANAGER REPORTS

- a. REQUEST FOR PROPOSALS TO PREPARE AN ECONOMIC ANALYSIS AND LAND USE STUDY FOR THREE PROPOSED OPPORTUNITY STUDY AREAS

It was moved by VICE MAYOR WILSON and seconded by COUNCIL MEMBER JONES to authorize staff to issue a Request for Proposals to solicit proposals from qualified consultants to prepare an economic analysis and land use study for three proposed Opportunity Study Areas.

The following vote resulted:

AYES: MAYOR WOODS
VICE MAYOR WILSON
COUNCIL MEMBER COPELAND
COUNCIL MEMBER JONES

NOES: NONE

ABSENT: COUNCIL MEMBER HANSEN

ABSTAIN: NONE

- b. CITY COUNCIL COMPENSATION

It was moved by COUNCIL MEMBER COPELAND and seconded by VICE MAYOR WILSON to bring back a report for an adjustment to City Council compensation and City Clerk and City Treasurer compensation.

The following vote resulted:

AYES: MAYOR WOODS
VICE MAYOR WILSON
COUNCIL MEMBER COPELAND
COUNCIL MEMBER JONES

NOES: NONE

ABSENT: COUNCIL MEMBER HANSEN

ABSTAIN: NONE

(8) CONSENT CALENDAR

- a. CONTINUANCE OF THE PROCLAMATION OF THE EXISTENCE OF A LOCAL EMERGENCY IN RESPONSE TO THE FEBRUARY 2024 WINTER STORMS AND REAFFIRMING EMERGENCY CONDITIONS REQUIRING EMERGENCY ACTION TO COMPLETE EMERGENCY REPAIRS AT PANORAMA PROMENADE AND MOLINO AVENUE AND 20TH STREET
- b. CONTRACT AMENDMENT REGISTER DATED MARCH 26, 2024
- c. SCHEDULE OF INVESTMENTS AND MONTHLY TRANSACTION REPORT
- d. WARRANT REGISTER DATED MARCH 26, 2024
- e. APPROVAL OF MEETING MINUTES

It was moved by COUNCIL MEMBER JONES and seconded by COUNCIL MEMBER COPELAND to approve the Consent Calendar.

The following vote resulted:

AYES: MAYOR WOODS
VICE MAYOR WILSON
COUNCIL MEMBER COPELAND
COUNCIL MEMBER JONES

NOES: NONE

ABSENT: COUNCIL MEMBER HANSEN

ABSTAIN: NONE

(9) COUNCIL AGENDA--NEW BUSINESS

Council Member Jones reminded everyone that SpringFest is on Saturday, March 30 at the Library; wished everyone a Happy Easter; and announced that tickets are on sale for the upcoming Fun Run on Saturday, April 27.

Vice Mayor Wilson wished everyone a Happy Easter; and announced the Cambodian

Parade is on Saturday, April 7 at 10:00 a.m. in Long Beach, and invited Council Members to participate.

Mayor Woods reminded everyone to check out the City's website for all the upcoming Centennial events.

(10) ADJOURNMENT

It was moved by COUNCIL MEMBER JONES and seconded by COUNCIL MEMBER COPELAND to adjourn tonight's meeting to the next regular meeting of the Signal Hill City Council on Tuesday, April 9 at 7:00 p.m.

MAYOR WOODS adjourned the meeting at 9:13 p.m.

LORI Y. WOODS
MAYOR

Attest:

DARITZA GONZALEZ
CITY CLERK