



CITY OF SIGNAL HILL

2175 Cherry Avenue • Signal Hill, California 90755-3799

THE CITY OF SIGNAL HILL
WELCOMES YOU TO A REGULAR
DIVERSITY COALITION COMMITTEE MEETING
April 01, 2024

The City of Signal Hill appreciates your attendance. Citizen interest provides the Diversity Coalition Committee with valuable information regarding issues of the community. Meetings are held the First Monday of each month. Meetings will commence at 6:00 p.m. There is a public comment period at the beginning of the regular meeting, as well as the opportunity to comment on each agenda item as it arises. Any meeting may be adjourned to a time and place stated in the order of adjournment.

The agenda is posted 72 hours prior to each meeting on the City's website and outside of City Hall and is available at each meeting. The agenda and related reports are available for review online at www.cityofsignalhill.org.

During the meeting, the Facilitator presents agenda items for Committee consideration. The public is allowed to address the Committee on all agenda items. The Facilitator may take agenda items out of order and will announce when the period for public comment is open on each agenda item. The public may speak to the Committee on items that are not listed on the agenda. This public comment period will be held at the beginning of the public portion of the meeting. Please direct your comments or questions to the Facilitator.

To participate.:

- In-person Participation: Signal Hill Library, 1800 E. Hill Street, Signal Hill, California.
- To make a general public comment or comment on a specific agenda item, you may also submit your comment, limited to 250 words or less, to cityclerk@cityofsignalhill.org no later than 5:00 p.m., on Monday, April 1, 2024 and your comment will be read into the record.

Diversity Coalition Committee Members receive no compensation.

(1) **CALL TO ORDER – 6:00 P.M.**

(2) **ROLL CALL**

Committee Members:

JENNIFER ARZATE
SAMONA MICHELLE CALDWELL
KERRY CASTILLO
MARY GONZALES
RICHARD HARRIS
PAM DUTCH HUGHES
HARSHAN JEYAKUMAR
LUPE REYES
KENYETTA SUGGARS
CHRISTOPHER WILSON
CHARISMA JUSTIS
GEGE LOPEZ
DIANA PHILLIPS
TODD SAHARA
JON-STEPHEN C. SCOTT
LISA WONG

(3) PLEDGE OF ALLEGIANCE

(4) PUBLIC BUSINESS FROM THE FLOOR ON ITEMS NOT LISTED ON THIS AGENDA

(5) DISCUSSION ITEM(S)

a. DCC WORKPLAN FOLLOW-UP

Summary:

The Committee will present a draft Work Plan to the DCC Membership.

Recommendation:

Discuss and develop a presentation outline.

b. DIVERSITY BREAKFAST, AND OUTREACH EVENTS FOR 2024

Summary:

The Committee will provide an update on DCC outreach including “Community Pop Ups” at City Parks. The Committee will discuss the planned programming for June 4, 2024, Diversity Breakfast, the 2024 Centennial booth opportunities, and the event planning for the remainder of 2024.

Recommendation:

Discuss and develop a strategy.

c. SIGNAL HILL POLICE DEPARTMENT POLICY AND PROCEDURE MANUAL

Summary:

The Committee will review and discuss the Police Department’s policy and

procedure manual and discuss opportunities for improvement.

Recommendation:

Discuss and develop a strategy.

(6) CONSENT CALENDAR

The following Consent Calendar items are expected to be routine and non-controversial. Items will be acted upon by the Committee at one time without discussion. Any item may be removed by a Committee or member of the audience for discussion.

a. **APPROVAL OF MEETING MINUTES**

Summary:

Regular Meeting of March 04, 2024.

Recommendation:

Approve the meeting minutes.

(7) COMMITTEE NEW BUSINESS

(8) ADJOURNMENT

Tonight's meeting will be adjourned to the next regular meeting of the Diversity Coalition Committee to be held on Monday, May 6, at 6:00 p.m., at the Signal Hill Library, 1800 E. Hill Street, Signal Hill, CA., 90755.

CITIZEN PARTICIPATION

If you need special assistance beyond what is normally provided to participate in meetings, the City will attempt to accommodate you in every reasonable manner. Please call the City Clerk's office at (562) 989-7305 at least 48 hours prior to the meeting to inform us of your particular needs to determine if accommodation is feasible.

AFFIDAVIT OF POSTING

I, Kimberly Boles, Senior Deputy City Clerk, do hereby certify that the foregoing agenda was posted at City Hall, at the Library, at Discovery Well Park, and at Reservoir Park 72 hours in advance of this meeting.



CITY OF SIGNAL HILL
STAFF REPORT

2175 Cherry Avenue • Signal
Hill, California 90755-3799

4/1/2024

AGENDA ITEM

TO:

DIVERSITY COALITION COMMITTEE

FROM:

**FRED ABDELNOUR
DIVERSITY COALITION COMMITTEE FACILITATOR**

SUBJECT:

DCC WORKPLAN FOLLOW-UP

Summary:

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Recommendation:

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4/1/2024

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FROM:

**FRED ABDELNOUR
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SUBJECT:

SIGNAL HILL POLICE DEPARTMENT POLICY AND PROCEDURE MANUAL

Summary:

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Recommendation:

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STAFF REPORT

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4/1/2024

AGENDA ITEM

TO:

DIVERSITY COALITION COMMITTEE

FROM:

**FRED ABDELNOUR
DIVERSITY COALITION COMMITTEE FACILITATOR**

SUBJECT:

APPROVAL OF MEETING MINUTES

Summary:

Regular Meeting of March 04, 2024.

Recommendation:

Approve the meeting minutes.

**A REGULAR MEETING OF THE CITY OF SIGNAL HILL
DIVERSITY COALITION COMMITTEE**

March 04, 2024

6:00 P.M.

A Regular Meeting of the Diversity Coalition Committee (DCC) was held in-person in the Signal Hill Public Library on March 04, 2024.

CALL TO ORDER

Facilitator Abdelnour called the meeting to order at 6:04 p.m.

ROLL CALL

Present:

JENNIFER ARZATE
SAMONA MICHELLE CALDWELL
MARY GONZALES
RICHARD HARRIS
PAM DUTCH HUGHES
HARSHAN JEYAKUMAR
TODD SAHARA
JON-STEPHEN C. SCOTT
KENYETTA SUGGARS
CHRISTOPHER WILSON

Absent:

KERRY CASTILLO
CHARISMA JUSTIS
GEGE LOPEZ
LUPE REYES
LISA WONG

Tardy:

DIANA PHILLIPS

Facilitator:

FRED ABDELNOUR
ALFA LOPEZ, ASSISTANT TO THE CITY MANAGER/ECONOMIC
DEVELOPMENT MANAGER

Guest:

YVETTE AGUILAR, DIRECTOR OF PARKS, RECREATION AND
LIBRARY SERVICES

There were no members of the public in attendance.

PLEDGE OF ALLEGIANCE

PUBLIC BUSINESS FROM THE FLOOR

There was no public business from the floor.

DISCUSSION ITEMS

a. DCC WORKPLAN FOLLOW UP

The Committee discussed the workplan in three areas of focus: quarterly reporting, the park ambassador program, and social events.

The Committee discussed presenting the DCC Workplan at a future City Council meeting. Facilitator Abdelnour volunteered to put together draft talking points.

b. DIVERSITY BREAKFAST, AND OUTREACH EVENTS FOR 2024

The Committee discussed the Diversity Breakfast, and the 2024 Centennial booth opportunities, and event planning for the remainder of 2024.

Recommendation: DCC Members discussed the need to draft a DCC calendar to track outreach events in 2024.

DCC members selected June 4, 2024, for the Diversity Breakfast and will work on event programming and discussed participation opportunities for the City's Time Capsule project.

c. DIFFERENTLY ABLED AWARENESS

The Committee discussed how to engage, include, and support differently abled residents.

Recommendation: The DCC will provide outreach about the City's Dial-A-Ride program. Staff to provide the DCC with City event flyers and applications for the Dial-A-Ride program.

d. SIGNAL HILL POLICE DEPARTMENT POLICY AND PROCEDURE MANUAL

The Committee will review and discuss the Police Department's policy and procedure manual and discuss opportunities for improvement.

Recommendation: DCC suggested a future presentation from the Signal Hill Police Department to receive an update.

CONSENT CALENDAR

6a. APPROVAL OF MEETING MINUTES

Regular Meeting of February 12, 2024.

Recommendation: Approved

COMMITTEE NEW BUSINESS

ADJOURNMENT

The Facilitator adjourned the meeting at 7:52 p.m. to the next regular meeting of the DCC to be held on Monday, April 1, 2024, at 6:00 p.m.