



CITY OF SIGNAL HILL

2175 Cherry Avenue • Signal Hill, California 90755-3799

THE CITY OF SIGNAL HILL
WELCOMES YOU TO A REGULAR
CITY COUNCIL MEETING
September 27, 2022

*** * * Pursuant to Government Code Section 54953 (as amended by AB 361) and City Council Resolution No. 2020-03-6557, this meeting will be conducted using a hybrid meeting format in which members of the City Council, members of the public, and City staff may physically attend the meeting or virtually participate by audio and/or video. To protect members of the City Council, members of the public, and City staff, face masks are encouraged but not required. The City will evaluate the current circumstances before each meeting to decide if it is safe to change COVID-19 safety protocols. * * ***

Meetings begin at 6:00 pm with the conduct of any business permitted to be conducted in closed session by the Brown Act (Government Code Section 54950, et seq.), if any, and with the public portion of the meeting beginning at 7:00 pm. There is a period for public comment on closed session matters at 6:00 pm prior to the closed session. In the event there is no business to be conducted in closed session, the regular meeting shall begin at 7:00 pm. There is a public comment period at the beginning of the regular meeting. Any person wishing to comment shall be allotted three minutes per distinct item. Any meeting may be adjourned to a time and place stated in the order of adjournment.

The agenda is posted 72 hours prior to each meeting on the City's website and outside of City Hall. The agenda and related reports are also available for review online at www.cityofsignalhill.org.

To view or listen to the meeting live at 7:00 p.m.:

- City of Signal Hill website at www.cityofsignalhill.org, select the City Council Meetings Link from the home page.
- Charter Spectrum Channel 3 or Frontier FiOS Channel 38.
- Call (408) 638-0968 (audio only) and enter meeting ID: 881-4793-6648, press # when prompted to provide participant ID, and enter passcode: 374778. If you would like to make a public comment, please notify the meeting host by pressing *9 on the telephone keypad.

To view and participate (closed session at 6:00 p.m. and regular meeting at 7:00 p.m.):

- In-person: Council Chambers of City Hall, 2175 Cherry Avenue, Signal Hill, California.
- Visit <https://zoom.us/j/88147936648> on your desktop computer or laptop and enter passcode: 374778; or
- Visit www.zoom.us on your desktop computer or laptop, click on “Join a Meeting”, and enter meeting ID: 881-4793-6648 and passcode: 374778 when prompted; or
- Download the app from the app store if you are using a smart phone and enter meeting ID: 881-4793-6648 and passcode: 374778 when prompted.
- Please note that you will be placed in a “listen only” mode and your video feed will not be shared with the Council or public. If you would like to make a public comment, please notify the meeting host by raising your virtual hand (see hand icon at bottom of screen) and you will be invited to speak when the City Council is taking public comments. Please do not simultaneously use a microphone through Zoom and a cellphone/telephone. That combination results in audio problems for all participants.
- To make a general public comment or comment on a specific agenda item, you may also submit your comment, limited to 250 words or less, to the City Clerk at cityclerk@cityofsignalhill.org not later than 5:00 p.m. on Tuesday, September 27, 2022. Written comments will be provided electronically to City Council and attached to the meeting minutes. Written comments will not be read into the record.
- The City is not responsible for meeting disruptions or technical difficulties; however, if you are disconnected, please repeat the steps above.

The City of Signal Hill thanks you in advance for taking all precautions to prevent spreading the COVID-19 virus.

City Council Members are compensated \$694.14 per month. City Clerk and City Treasurer are compensated \$421.20 per month.

(1) CALL TO ORDER – 6:00 P.M.**(2) ROLL CALL**

MAYOR JONES
VICE MAYOR HANSEN
COUNCIL MEMBER COPELAND
COUNCIL MEMBER WILSON
COUNCIL MEMBER WOODS

(3) CLOSED SESSION

- a. A CLOSED SESSION WILL BE HELD PURSUANT TO GOVERNMENT CODE SECTION 54957 TO CONDUCT DEPARTMENT HEAD EVALUATIONS.
- b. A CLOSED SESSION WILL BE HELD PURSUANT TO GOVERNMENT CODE SECTION 54956.9(D)(2).
CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION.
SIGNIFICANT EXPOSURE TO LITIGATION.

NUMBER OF POTENTIAL CASES: 2

- (4) **PUBLIC BUSINESS FROM THE FLOOR ON CLOSED SESSION ITEMS**
- (5) **RECESS TO CLOSED SESSION**
- (6) **RECONVENE REGULAR MEETING – 7:00 P.M.**
- (7) **PLEDGE OF ALLEGIANCE**
- (8) **CLOSED SESSION REPORT**
- (9) **PUBLIC BUSINESS FROM THE FLOOR ON ITEMS NOT LISTED ON THE AGENDA
(SPEAKERS WILL BE GIVEN THREE MINUTES FOR EACH DISTINCT ITEM)**
- (10) **COMMUNITY ANNOUNCEMENTS**
- (11) **PRESENTATION**
 - a. THE COMMUNITY SERVICES DEPARTMENT WILL PROVIDE A BRIEF OVERVIEW OF THE HOUNDS ON THE HILL EVENT THAT TOOK PLACE ON SATURDAY, SEPTEMBER 17, 2022.

(12) **PUBLIC HEARING**

- a. PUBLIC HEARING - 6TH CYCLE HOUSING ELEMENT UPDATE (HEU)

Summary:

Form of Notice: Notice was published in the Signal Tribune newspaper per Government Code Section 65091 (a)(4) on September 16, 2022; was mailed to property owners and residents within a 300-foot radius of the four housing inventory sites on or before September 16, 2022; and was posted in accordance with Signal Hill Municipal Code Section 1.08.010 on or before September 16, 2022.

The City Council will review and adopt the 2021-2029 General Plan 6th Cycle HEU. The deadline for submittal of the document to the State Department of Housing and Community Development (HCD) is October 15, 2022. Adoption of the HEU will put the City in compliance with State housing laws, focus the City's efforts on specific sites for housing development, establish programs to affirmatively further fair housing, and put the City in a more advantageous position when applying for state and federal funds.

Recommendations:

- 1. Adopt the resolution, entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL,
CALIFORNIA, APPROVING GENERAL PLAN AMENDMENT 22-01 TO
ADOPT THE 2021-2029 6TH CYCLE HOUSING ELEMENT UPDATE

2. Authorize the Community Development Director to transmit the 2021-2029 6th Cycle HEU to the HCD.

(13) CITY MANAGER REPORTS

- a. CONTRACT SERVICES AGREEMENT WITH SWAGIT PRODUCTIONS, LLC (SWAGIT)

Summary:

The City Council will consider entering into a new Contract Services Agreement with Swagit to provide remote video streaming services of Council meetings, including closed captioning in English and Spanish.

Recommendation:

Authorize the Interim City Manager to enter into a one-year Agreement with an additional one-year extension with Swagit to purchase and install video hardware and broadcast system and streaming video services for a not-to-exceed amount of \$111,900, in a form approved by the City Attorney.

- b. FUTURE AGENDA ITEM CONSIDERATION - CITY COUNCIL DIRECTION FOR A FOLLOW UP REPORT FROM THE DIVERSITY COALITION COMMITTEE INCLUDING SUGGESTIONS FOR ITS PERMANENT STATUS AND ONGOING MISSION

Summary:

At the City Council meeting of September 13, 2022, Mayor Jones requested and Vice Mayor Hansen seconded the placement of a discussion item regarding the following for a future agenda:

Preparation of a status report from the Diversity Coalition Committee, including suggestions for its permanent status and ongoing mission for providing accountability and feedback around Signal Hill Diversity, Equity, and Inclusion Goals.

Recommendation:

Provide direction to staff regarding the placement of the requested item on a future agenda.

(14) CONSENT CALENDAR

The following Consent Calendar items are expected to be routine and non-controversial. Items will be acted upon by the Council at one time without discussion. Any item may be removed by a Council Member for discussion.

- a. CONTRACT AMENDMENT REGISTER DATED SEPTEMBER 27, 2022

Summary:

The Contract Amendment Register is a listing of proposed contract amendments and project change orders eligible for streamlined processing based upon the following criteria as documented in the City's Purchasing Policy:

- Funds have been authorized as part of the adopted fiscal year Operating Budget;
- Staff are satisfied with the goods/services received to date; and
- City Manager has reviewed and approved each amendment for streamlined processing.

Three Change Orders are being presented for City Council consideration. The requested funds are within the amount authorized by City Council at the time of award.

Recommendation:

Authorize the Contract Amendment Register dated September 27, 2022.

b. SCHEDULE OF INVESTMENTS AND MONTHLY TRANSACTION REPORT

Summary:

The Schedule of Investments is a listing of all surplus funds invested for both the City and the Successor Agency to the former Signal Hill Redevelopment Agency as of the date shown on the report. The monthly transaction report provides the changes in investments for the prior month.

Recommendation:

Receive and file.

c. WARRANT REGISTER DATED SEPTEMBER 27, 2022

Summary:

The Warrant Register is a listing of all general disbursements issued since the prior warrant register, and warrants to be released upon City Council approval.

Recommendation:

Authorize payment of the Warrant Register dated September 27, 2022.

d. APPROVAL OF MEETING MINUTES

Summary:

Regular Meeting of September 13, 2022.

Recommendation:

Approve the meeting minutes.

(15) COUNCIL AGENDA--NEW BUSINESS

COUNCIL MEMBER WOODS
COUNCIL MEMBER WILSON
COUNCIL MEMBER COPELAND
VICE MAYOR HANSEN
MAYOR JONES

(16) ADJOURNMENT

Tonight's meeting will be adjourned to the next regular meeting of the Signal Hill City Council to be held on Tuesday, October 11, 2022, at 7:00 p.m. (hybrid meeting format, including in-person, and video and teleconference participation options). Instructions to participate in the meeting will be provided on the meeting agenda.

CITIZEN PARTICIPATION

Routine matters are handled most quickly and efficiently if contact is made with the City department directly concerned. However, if you would like to request that a matter be presented for City Council consideration, you may do so by writing to the City Council, City Clerk, or City Manager. The deadline for agenda items is 12 noon on the Tuesday preceding the Council and Agency meetings. The complete agenda, including back up materials is available on the City website on the Friday preceding the meeting.

If you need special assistance beyond what is normally provided to participate in City meetings, the City will attempt to accommodate you in every reasonable manner. Please call the City Clerk's office at (562) 989-7305 at least 48 hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible.



CITY OF SIGNAL HILL
STAFF REPORT

2175 Cherry Avenue • Signal
Hill, California 90755-3799

9/27/2022

AGENDA ITEM

TO:
**HONORABLE MAYOR
AND MEMBERS OF THE CITY COUNCIL**

FROM:
**JOE HOEFGEN
INTERIM CITY MANAGER**

SUBJECT:
CLOSED SESSION

Summary:

A closed session will be held pursuant to Government Code Section 54957 to conduct department head evaluations.

Recommendation:

Recess prior to adjournment of tonight's meeting in order to conduct a closed session.



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9/27/2022

AGENDA ITEM

TO:
**HONORABLE MAYOR
AND MEMBERS OF THE CITY COUNCIL**

FROM:
**JOE HOEFGEN
INTERIM CITY MANAGER**

SUBJECT:
CLOSED SESSION

Summary:

A closed session will be held pursuant to Government Code Section 54956.9(d)(2).
Conference with legal counsel - anticipated litigation.
Significant exposure to litigation.

Number of potential cases: 2

Recommendation:

Recess prior to adjournment of tonight's meeting in order to conduct a closed session.



CITY OF SIGNAL HILL
STAFF REPORT

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9/27/2022

AGENDA ITEM

TO:
**HONORABLE MAYOR
AND MEMBERS OF THE CITY COUNCIL**

FROM:
**YVETTE E. AGUILAR
COMMUNITY SERVICES DIRECTOR**

SUBJECT:
PRESENTATION

Summary:

The Community Services Department will provide a brief overview of the Hounds on the Hill event that took place on Saturday, September 17, 2022.



CITY OF SIGNAL HILL
STAFF REPORT

2175 Cherry Avenue • Signal
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9/27/2022

AGENDA ITEM

TO:

**HONORABLE MAYOR
AND MEMBERS OF THE CITY COUNCIL**

FROM:

**COLLEEN T. DOAN
COMMUNITY DEVELOPMENT DIRECTOR**

SUBJECT:

PUBLIC HEARING - 6TH CYCLE HOUSING ELEMENT UPDATE (HEU)

Summary:

Form of Notice: Notice was published in the Signal Tribune newspaper per Government Code Section 65091 (a)(4) on September 16, 2022; was mailed to property owners and residents within a 300-foot radius of the four housing inventory sites on or before September 16, 2022; and was posted in accordance with Signal Hill Municipal Code Section 1.08.010 on or before September 16, 2022.

The City Council will review and adopt the 2021-2029 General Plan 6th Cycle HEU. The deadline for submittal of the document to the State Department of Housing and Community Development (HCD) is October 15, 2022. Adoption of the HEU will put the City in compliance with State housing laws, focus the City's efforts on specific sites for housing development, establish programs to affirmatively further fair housing, and put the City in a more advantageous position when applying for state and federal funds.

Recommendations:

1. Adopt the resolution, entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA,
APPROVING GENERAL PLAN AMENDMENT 22-01 TO ADOPT THE 2021-2029 6TH CYCLE
HOUSING ELEMENT UPDATE

2. Authorize the Community Development Director to transmit the 2021-2029 6th Cycle HEU to the HCD.

Fiscal Impact:

The adoption of the 6th Cycle HEU maintains City's eligibility for State housing grants. In addition, by

zoning properties for housing and mixed-use developments, future sales tax revenue will be generated. The preparation of the HEU was largely paid for by grant funds. The City received approval of over \$490,000 in grant funding, including:

Grant:	Amount:
State Planning Grants Program (SB2)	\$160,000
Gateway Cities COG Innovation Grant	\$200,000
Local Early Action Program (LEAP)	\$65,000
Permanent Local Housing Allocation Grant (PLHA)	\$65,482
(5-year grant totaling (+/-)\$327,410)	

Strategic Plan Objectives:

Goal 6: Promote a transparent and open government.
 Objective No. 3.3: Complete General Plan updates.

Background:

All California cities are required to prepare and adopt a General Plan to use as a guide in making land use and planning decisions. The Housing Element is one of the required General Plan elements pursuant to California Government Code Section 65302(c). The Housing Element is unique to other General Plan Elements in that it must adhere to State laws that prescribe certain programs and policies be developed. The State Department of Housing and Community Development (HCD) is granted the authority to determine whether Housing Elements comply with legal requirements.

Every eight years, the Housing Element must be updated and must accommodate the City's "fair share" of the Regional Housing Needs Assessment (RHNA) allocation, as mandated by the Southern California Association of Governments (SCAG). The RHNA allocation is the number of housing units the City must accommodate over the next eight-year Cycle. The content of the Housing Element typically includes:

- A housing sites inventory sufficient to accommodate the RHNA allocation as well as a 15% to 30% surplus; and
- Programs and policies to support and further housing development in compliance with State law.

The City is preparing its 6th Cycle HEU for the 2021 - 2029 planning period. In addition to identifying housing sites to accommodate the new RHNA allocation of 517 units, the City must properly zone chosen housing sites and propose programs and policies to address new State legislation regarding housing. The draft HEU includes a long range plan to meet the "fair share" regional housing mandate.

The RHNA allocation is divided into income categories with 239 of the total RHNA allocation designated as lower income units (includes all three low-income categories) as follows:

RHNA: Allocation from SCAG, 2021-2029

Extremely Low Income	Very Low Income	Low Income	Moderate Income	Above Moderate Income	Housing Units (Total)
80	81	78	90	188	517

A key component of the HEU is to identify sites and eliminate constraints to development of the housing allocation. It does not, however, require that the housing be built, although that is the intent.

In 2019, the City, together with its housing consultant and a City sub-committee consisting of staff, elected officials, and a local property owner/developer, began the initial housing sites inventory analysis. The City also applied for available Planning grants and was awarded \$500,000 for analysis of site development constraints, and preparation of a draft environmental impact report and HEU.

In 2021, the City began its public engagement portion of the HEU process. The City identified key stakeholders and groups to participate in surveys and to provide input on intended programs and methods to affirmatively further fair housing, in accordance with State law, which requires an assessment of fair housing in the jurisdiction. Staff reached out to residents, representatives of fair housing protected groups, the Planning Commission, and other City commissions and committees to participate in the effort. Three Planning Commission workshops were held, and one presentation was made to City Council.

Between September 21, 2021, and June 15, 2022, staff prepared, submitted and revised in accordance with HCD comments, three draft HEU documents. None of the three drafts required substantial revisions from the first draft; rather the edits provided further details and quantifications for data and programs associated with the newly required Affirmatively Furthering Fair Housing section of the document. By June 2021, HCD indicated that the draft HEU was very close to full statutory compliance.

On June 21, 2022, at a duly noticed public hearing, the Planning Commission unanimously recommended City Council approval of the Environmental Impact Report (EIR SCH 2021050296) prepared for the HEU, two General Plan Amendments (GPAs) for the HEU and the Land Use Element, and the associated Zoning Ordinance Amendments (ZOAs) to establish specific plans of development for the four housing inventory sites chosen to accommodate the RHNA allocation. The Commission also recommended Council approval of all items, including the 6th Cycle HEU which was still under review by HCD. The Commission's recommendation regarding approval of the HEU was contingent on there being no substantial changes to the final document upon completion of HCD's review.

On July 12, 2022, at a duly noticed public hearing, the City Council certified the EIR, approved the introduction of the ZOAs, and approved one of the associated GPAs. The Council delayed approval of the second GPA which was the draft HEU until HCD completed their review and indicated that it met the statutory requirements of State Housing Element Law (Attachment A).

On July 26, 2022, the City Council adopted the ZOAs for the four housing sites.

On August 8, 2022, the City received a letter from HCD confirming that the third draft HEU was compliant with State law and could be certified (Attachment B).

Analysis:

The City submitted its latest draft HEU to HCD on June 15, 2022, along with additional revisions on August 4, 2022. The City received a letter from HCD dated August 8, 2022, stating that the draft HEU meets the statutory requirements of State Housing Element Law. Following adoption of the draft HEU by City Council, staff will submit the document to HCD for certification, prior to the October 15, 2022, deadline, in compliance with State Housing Law (Article 10.6 of the Gov. Code) and in accordance with Government Code 65585 (Attachment B).

The draft HEU document is a detailed eight year look at the City's housing supply, population data and projected need, including analysis of regional and local data and statutory regulations, organized as follows:

- Government Code and other housing regulations
- Public participation
- Affirmatively Furthering Fair Housing analysis and policies
- Housing assistance programs and policies
- Housing needs assessments and policies
- Housing sites inventory to meet the RHNA

Following the detailed regional and local analysis, and in consideration of local input, four housing sites were chosen as the housing sites inventory to meet the RHNA allocation and a 15% surplus capacity. All four sites have approved zoning and general plan designations. Recent actions have been taken by the City to ensure each site has the appropriate zoning and general plan designation to accommodate the need.

The following is a summary of the ZOAs approved to properly zone the four housing inventory sites.

ZOAs 22-03 - Walnut Bluff and Orange Bluff

Walnut Bluff is 2 acres and is located at the northwest corner of E. Willow Street and Walnut Avenue. ZOA 22-03 added Area 7 Walnut Bluff to Special Purpose Housing (SP-7). This site has been identified for 90 affordable multi-family units. The Specific Plan for Walnut Bluff includes a conceptual site plan proposing abandonment of two idle wells to accommodate development.

Orange Bluff is 9.3 acres and is located between Orange Avenue and Gundry Avenue and E. 27th Street and E. 28th Street. ZOA 22-03 added Area 8 Orange Bluff to Special Purpose Housing (SP-7). This site has been identified for 290 affordable multi-family units. The Specific Plan for Orange Bluff includes a conceptual site plan proposing abandonment of eight idle wells to accommodate development.

By-Right Project Approval

Both Walnut Bluff and Orange Bluff have by-right project approvals and will not require further

discretionary actions; however, as was the case with the Zinnia project, the City will distribute a Request for Proposals to affordable housing developers and choose the best candidate based on agreed upon design and cost merits.

Mandated Evidence of Future Development for Affordable Housing Sites

It is important to note that HCD doesn't consider the housing inventory sites as vacant, although they are either undeveloped, or underdeveloped. HCD presumes the existing uses, which in this case are oil wells and storage of oil related equipment, may impede additional residential development. For the lower income sites (Walnut Bluff and Orange Bluff), HCD requires that the housing element provide substantial evidence that the impeding uses are likely be discontinued during the planning period. The HEU must demonstrate that this will happen to the satisfaction of HCD, and the GPA resolution must include findings as such. HCD has accepted the draft HEU as demonstrating this evidence satisfactorily based on past practice, pre-development site and well bore log analysis, and the conceptual site plans. The GPA resolution for the HEU includes the required findings.

ZOA 22-01 - Heritage Square Central Business District (SP-23)

This site is 7.8 acres and is located between Cherry Avenue and Rose Avenue, and Crescent Heights Street and E. Burnett Street. SP-23 allows for a mixed-use commercial and residential project with a maximum of 60 units. This site has been identified for above moderate-income units; 54 townhomes and 6 single-family dwellings. The Specific Plan for Heritage Square includes a conceptual site plan proposing abandonment of nine idle and two active wells. In addition, four of the eight abandoned wells will be re-abandoned to accommodate development.

Heritage Square is designated to accommodate above-moderate housing with a percent legally required to be designated for affordable housing and therefore unlike the lower and moderate income housing, does not have a by-right project approval; therefore, when the site and design plans are more refined, the details of the project will be reviewed by the Planning Commission under the Site Plan and Design Review process.

ZOA 22-02 - Town Center Northwest (SP-24)

This site is 8.4 acres and is located at the northeast corner of E. Willow Street and Walnut Avenue. SP-24 allows for a mixed-use commercial and residential project. This site has been identified for up to 267 above-moderate-income multi-family units. The Specific Plan for Town Center Northwest includes a conceptual site plan proposing abandonment of seven idle and two active wells. In addition, one of four of the abandoned wells will be re-abandoned to accommodate development.

Town Center Northwest is also designated to accommodate above-moderate housing and therefore unlike the lower and moderate income housing, does not have a by-right project approval; therefore, when the site and design plans are more refined, the details of the project will be reviewed by the Planning Commission under the Site Plan and Design Review process.

Affirmatively Furthering Fair Housing (AFFH)

In addition to satisfying the RHNA allocation requirements, the 6th Cycle HEU must also identify programs to address AFFH pursuant to AB 686 which amended Government Code Section 65583.2

(a). The AFFH requirement is new to the 6th Cycle HEU. The AFFH requirements are addressed in the HEU programs and in the City's sites inventory strategy with the following programs and actions:

- The City will adopt a policy that new housing developments must implement an Affirmative Fair Housing Marketing Plan (AFHMP);
- The AFHMP must describe specific steps that will be taken by developers to ensure that renters and buyers who are unlikely to apply for housing without special outreach have equal access to housing opportunities;
- The City will advertise and promote the AFHMP through the City website, the Diversity Coalition Committee, workshops, seminars, and social media platforms;
- The City will update its website with AFHMP information by December 2022, and send direct outreach materials related to AFHMP to affordable housing residents, apartment/rental managers, and housing assistance service providers by June 2023;
- The City will conduct an annual outreach and will promote available State, regional, and local public and private housing rehabilitation resources through workshops, seminars, and social media platforms;
- Special emphasis will be placed on targeting outreach to homeowners in geographic areas of higher need or lower income as well as local homeowner associations;
- The City will adopt a General Plan Environmental Justice Element that includes objectives and policies to reduce the unique or compounded health risks in disadvantaged and disproportionately affected communities by means that include the reduction of pollution exposure;
- Regarding the two affordable housing sites identified in the HEU, City staff will issue Request for Proposals by April 2023, and interview potential developers by July 2023;
- Development Agreements will focus on a commitment to oil well and site remediation; and
- Affordable housing developers will be incentivized by waivers or deferrals of impact fees.

Conclusion

In compliance with State law, the draft HEU must first be approved, then submitted to HCD for certification of the Final HEU by October 15, 2022.

Approved:

Joe Hoefgen

Attachments



STAFF REPORT

7/12/2022

AGENDA ITEM

TO:
**HONORABLE MAYOR
AND MEMBERS OF THE CITY COUNCIL**

FROM:
**COLLEEN T. DOAN
COMMUNITY DEVELOPMENT DIRECTOR**

SUBJECT:
**PUBLIC HEARING - 6th CYCLE HOUSING ELEMENT ZONING ORDINANCES AND
GENERAL PLAN AMENDMENT**

Summary:

Form of Notice: Notice was published in the Signal Tribune newspaper per Government Code Section 65091 (a)(4) on July 1, 2022; was mailed to property owners within a 300-foot radius of the subject properties on or before July 1, 2022; and was posted in accordance with Signal Hill Municipal Code Section 1.08.010 on or before July 1, 2022.

Every eight years, the Southern California Association of Governments (SCAG) determines the City's share of the Regional Housing Needs Assessment (RHNA) allocation, which is the number of housing units the City must accommodate over the next eight-year Cycle. The City is preparing its 6th Cycle Housing Element Update (HEU) for the 2021 - 2029 planning period. To accommodate the new RHNA allocation of 517 units, the City must rezone chosen housing sites inventory and prepare an HEU to reflect the RHNA allocation and State law.

To initiate the accommodation of the 6th Cycle RHNA allocation and approval of the HEU, the City Council must take the following six actions:

- Certification of the Environmental Impact Report
- Approval of one General Plan Amendment
- Approval of four Zoning Ordinance Amendments

Recommendations:

1. Adopt a resolution certifying Environmental Impact Report (SCH NO. 2021050296), entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA: (1)
ADOPTING ENVIRONMENTAL FINDINGS PURSUANT TO THE CALIFORNIA

ENVIRONMENTAL QUALITY ACT, (2) CERTIFYING THE 2021-2029 SIGNAL HILL HOUSING ELEMENT ENVIRONMENTAL IMPACT REPORT (SCH NO. 2021050296), AND (3) ADOPTING THE MITIGATION MONITORING AND REPORTING PROGRAM RELATIVE TO THE CITY'S 6TH CYCLE HOUSING ELEMENT UPDATE, GENERAL PLAN AMENDMENT 22-02 AND ZONING ORDINANCE AMENDMENTS 22-01, 22-02, 22-03, AND 22-04

2. Adopt a resolution approving General Plan Amendment 22-02, amending the General Plan Land Use Element to revise the Land Use Distribution Table, Table 8, and to revise Section VI adding text for land use designations 1.4 - Very High Density Residential and for 3.1 - Town Center, amending the Generalized Land Use Map, and replacing Figure 4, entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, APPROVING GENERAL PLAN AMENDMENT 22-02, AMENDING THE GENERAL PLAN LAND USE ELEMENT AND THE GENERALIZED LAND USE MAP BY RECLASSIFYING (1) AN APPROXIMATE 8.6-ACRE SITE BETWEEN ORANGE AVENUE AND GUNDRY AVENUE AND E. 27TH STREET AND E. 28TH STREET (APNS: 7212-008-049, -051, AND 7212-010-010, -019, -020) FROM "4.2 GENERAL INDUSTRIAL" AND "3.4 COMMERCIAL INDUSTRIAL" TO "1.4 VERY HIGH DENSITY RESIDENTIAL", (2) AN APPROXIMATE 2-ACRE SITE AT THE NORTHWEST CORNER OF E. WILLOW STREET AND WALNUT AVENUE (APN: 7212-010-038) FROM "3.4 COMMERCIAL INDUSTRIAL" TO "1.4 VERY HIGH DENSITY RESIDENTIAL", AND (3) THE WESTERLY PORTION OF AN APPROXIMATE 7.8-ACRE SITE, BETWEEN ROSE AVENUE AND CHERRY AVENUE AND E. BURNETT STREET AND CRESCENT HEIGHTS STREET (APNS: 7214-005-010, -011, -900, -901, -902, -903, -904 AND 7214-006-014, -015, -019, -020, -021) FROM "1.1 LOW DENSITY RESIDENTIAL" TO "3.1 TOWN CENTER"; DELETING "KEY LAND USE CHANGES 1 AND 2" FROM THE GENERALIZED LAND USE MAP; ADDING "1.4 VERY HIGH DENSITY RESIDENTIAL"; AMENDING SECTION VI TO REVISE TABLE 8, AND AMENDING "3.1 TOWN CENTER"

3. Introduce Zoning Ordinance Amendment 22-01, amending Title 20 of the Signal Hill Municipal Code, adding Chapter 20.26, "Heritage Square Central Business District Specific Plan (SP-23)", and amending the Official Zoning Map, entitled:

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, APPROVING ZONING ORDINANCE AMENDMENT 22-01, AMENDING TITLE 20 OF THE SIGNAL HILL MUNICIPAL CODE TO ADD CHAPTER 20.26 ENTITLED "SP-23 HERITAGE SQUARE CENTRAL BUSINESS DISTRICT SPECIFIC PLAN ", AND AMENDING THE OFFICIAL ZONING MAP TO CHANGE THE ZONING DESIGNATION OF AN APPROXIMATE 7.8-ACRE SITE BETWEEN CHERRY AVENUE AND ROSE AVENUE AND CRESCENT HEIGHTS STREET AND E. BURNETT STREET FROM "COMMERCIAL TOWN CENTER (CTC)" AND "CRESCENT HEIGHTS HISTORIC DISTRICT SPECIFIC PLAN (SP-11)" TO "HERITAGE SQUARE CENTRAL BUSINESS DISTRICT SPECIFIC PLAN (SP-23)", (APNS: 7214-005-010, -011, -900, -901, -902, -903, -904, AND 7214-006-014, -015, -019, -020, -021)

4. Introduce Zoning Ordinance Amendment 22-02, amending Title 20 of the Signal Hill Municipal Code, adding Chapter 20.46, "Town Center Northwest Specific Plan (SP-24)", and amending the Official Zoning Map, entitled:

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA,

APPROVING ZONING ORDINANCE AMENDMENT 22-02, AMENDING TITLE 20 OF THE SIGNAL HILL MUNICIPAL CODE TO ADD CHAPTER 20.46 ENTITLED "SP-24 TOWN CENTER NORTHWEST SPECIFIC PLAN", AND AMENDING THE OFFICIAL ZONING MAP TO CHANGE THE ZONING DESIGNATION OF AN APPROXIMATE 8.4 ACRE SITE (APN: 7212-011-034) AT THE NORTHEAST CORNER OF E. WILLOW STREET AND WALNUT AVENUE FROM "COMMERCIAL CORRIDOR SPECIFIC PLAN (SP-6)" TO "TOWN CENTER NORTHWEST SPECIFIC PLAN (SP-24)"

5. Introduce Zoning Ordinance Amendment 22-03, amending Title 20 of the Signal Hill Municipal Code, amending Chapter 20.41 Special Purpose Housing Specific Plan, (SP-7) adding new Areas VII and VIII, and amending the Official Zoning Map, entitled:

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, APPROVING ZONING ORDINANCE AMENDMENT 22-03, AMENDING CHAPTER 20.41, ENTITLED "SP-7 SPECIAL PURPOSE HOUSING SPECIFIC PLAN", OF TITLE 20 OF THE SIGNAL HILL MUNICIPAL CODE, BY ADDING AREAS SEVEN AND EIGHT, AND AMENDING THE OFFICIAL ZONING MAP TO CHANGE THE ZONING DESIGNATION FOR (1) AN APPROXIMATE 2-ACRE SITE AT THE NORTHWEST CORNER OF E. WILLOW STREET AND WALNUT AVENUE FROM "COMMERCIAL INDUSTRIAL (CI)" TO "SPECIAL PURPOSE HOUSING SPECIFIC PLAN (SP-7)" AND (2) AN APPROXIMATE 8.6-ACRE SITE BETWEEN ORANGE AVENUE AND GUNDRY AVENUE AND E. 27TH STREET AND E. 28TH STREET FROM "GENERAL INDUSTRIAL (GI)" AND COMMERCIAL "INDUSTRIAL (CI)" TO "SPECIAL PURPOSE HOUSING SPECIFIC PLAN (SP-7)" (APNS: 7212-008-049, -051; AND 7212-010-010, -019, -020, -038)

6. Introduce Zoning Ordinance Amendment 22-04, amending the Official Plan Lines Map to remove an approximate 9.2-acre site from the traffic study area designation (APNs: 7212-008-049, & -051, and 7212-010-010, -019, -020), entitled:

AN ORDINANCE OF THE CTY COUNCIL OF THE CITY OF SIGNAL HILL, APPROVING ZONING ORDINANCE AMENDMENT 22-04, MODIFYING THE OFFICIAL PLAN LINES MAP TO REMOVE THE TRAFFIC STUDY AREA DESIGNATION FOR A 9.2-ACRE SITE (APNS: 7212-008-049 & -051 and 7212-010-010, -019, & -020) AND MAKE OTHER TECHNICAL REVISIONS TO REFLECT PAST AND PROPOSED DEVELOPMENT

Fiscal Impact:

This project achieves the following fiscal goals:

- Maintains City eligibility for State housing grants.
- Provides additional shopping and dining opportunities which will result in future sales tax revenue.

Strategic Plan Objectives:

Goal 6: Promote a transparent and open government.
Objective No. 3.3: Complete General Plan updates.

Background:

California State law requires the City to adopt a General Plan with seven required elements, one of which is the Housing Element. The City's Housing Element identifies Signal Hill's housing needs and opportunities and establishes clear goals and objectives to inform future housing decisions. State law requires the City's Housing Element to be updated every eight years and each update must be certified by the State. The City is also required to submit a General Plan Progress Report annually for State review.

The City has a proud history of obtaining certification for our Housing Elements each update Cycle. In the last Cycle the City's RHNA was 169 units and 100% of the of the lower income housing has been constructed.

In 2019, an analyst group called Next 10 prepared a housing report card study and gave Signal Hill an "A" grade for production of housing. For the 5th Cycle, the City had facilitated production of 100% of its lower income housing RHNA units.

In 2021, an analysis group called the Southern California News Group used State data to create its second annual housing permit report card for all 539 cities and counties in the state. The data showed 30% of California cities and counties had failed to issue any affordable housing permits at all. Only 33 were doing well enough to earn an "A", while 96 got an "F". The average grade was a "C-minus". Signal Hill received an "A" rating and also received bonus points for doing well at lower and moderate-income levels.

In 2019, the State Department of Housing and Community Development (HCD) began preparation and adoption of the methodology for determining the total RHNA allocation for the 6th Cycle HEUs. This RHNA methodology establishes the minimum number of homes needed to house the region's anticipated growth.

In 2019, the City, together with its housing consultant and a city sub-committee, began the initial housing sites inventory analysis. The City also applied for available Planning grants and was awarded \$500,000 for analysis of site development constraints, and preparation of a draft environmental impact report and HEU.

In 2020, the Southern California Association of Governments (SCAG) received the regional RHNA allocation of 1,341,827 units. SCAG then issued the regional municipalities their 6th Cycle RHNA allocation. The City of Signal Hill initially received a 516 unit RHNA allocation for the HEU. Following completion of the appeals process, the City's RHNA allocation was adjusted up one unit to 517 units.

In 2021, the City began its public engagement portion of the HEU process. The City identified key stakeholders and groups to participate in surveys and to provide input on intended programs and methods to affirmatively further fair housing, in accordance with State law, which requires an assessment of fair housing in the jurisdiction. Staff reached out to residents, representatives of fair housing protected groups, the Planning Commission, and other City commissions and committees to participate in the effort.

On May 18, 2021, the City held a public workshop and scoping meeting for the preparation of the HEU and the associated Draft Environmental Impact Report (DEIR). The workshop included a

discussion of a proposed strategy to meet the 6th Cycle RHNA, the City's legacy of production of affordable housing, and a summary of the public input received toward identification of the housing sites inventory.

On August 17, 2021, the City held a second public workshop on development of the HEU which focused on results of the communitywide survey, the four housing sites inventory chosen from the original ten sites considered, and an analysis of the tax credit financing calculations for the four sites. Tax credits are used by developers to assist them in obtaining financing for lower income housing projects. A summary of new housing legislation was also presented with a focus on the newest section required in the HEU, which is Affirmatively Furthering Fair Housing (AFFH).

On September 15, 2021, staff submitted a first draft of the HEU for review to the HCD. HCD is legally allowed 60 days to review the document and to either provide further comments or deem the draft HEU "in compliance" with State housing law.

On September 21, 2021, a third public workshop was held with a focus on the four sites identified in the housing sites inventory:

- Orange Bluff;
- Walnut Bluff;
- Town Center Northwest; and
- Heritage Square.

The Heritage Square site was reviewed in detail as its conceptual plan had previously received detailed public comment and had been revised accordingly.

On October 26, 2021, staff made a presentation to the City Council to give an update on the following items:

- Housing sites inventory;
- Public engagement process;
- Conceptual plans for future development on the sites;
- Governor's one year extension of the HCD submittal deadline for the HEU;
- Submittal of the first draft HEU to HCD;
- Public circulation of the DEIR;
- Timeline to rezone the housing sites inventory and submit to HCD by the new October 15, 2022, deadline; and
- A \$200,000 reimbursement of grant money expended for environmental constraints analysis of the housing sites inventory to date.

On November 3, 2021, the City received comments from HCD of their review of the first draft HEU. Although there were nine pages of comments, they did not require substantial changes to the document. The chosen housing sites inventory, number of units, and proposed income levels were not commented on. The majority of comments were requests for clarifications on statistical analysis and the newest required section of the HEU, Affirmatively Furthering Fair Housing (AFFH). At the time, the City had retained a new consulting firm, Moore Iacofano Goltsman (MIG).

On January 28, 2022, the DEIR was recirculated for a second 45-day public comment period due to revisions necessary to address consideration of a future widening project on Orange Avenue.

On March 7, 2022, the second draft HEU was posted on the City's website, social media platforms, and the public library for public review and comment in accordance with AB 215. The second draft document incorporated responses to HCD's comments as well as comments received from the public (Attachment A). No comments were received from the public on the second draft HEU.

On March 9, 2022, City staff presented the second draft HEU to the Diversity Coalition Committee. The housing sites inventory and 6th Cycle programs were well received by the Committee.

On March 15, 2022, following the AB 215 posting timeframe, the second draft HEU was submitted to HCD for a subsequent review and staff provided an update to the Planning Commission at the Commission meeting the same night. The update included a regional appeal letter prepared by the Gateway Cities to the Southern California State Assembly members of the Housing and Community Development Committee regarding the regional difficulties municipalities had been experiencing during HCD staff review of their draft HEUs. (Attachment B).

On April 29, 2022, staff participated in a virtual preliminary review meeting with HCD staff. The HCD reviewer noted that the document was in good shape but there would be additional comments, specifically based around the new review category of AFFH. The formal comment letter due date was May 16, 2022.

On May 11, 2022, the City received the second set of review comments from HCD on the second draft HEU. The comments did not require substantial changes to the HEU document. The housing sites and programs were accepted, but additional quantification of activities and programs was requested, as well as details on the remediation activities needed to develop on the chosen housing sites.

On May 17, 2022, staff presented an update to the Planning Commission regarding progress on the HEU and the timeline for the upcoming zoning ordinance and general plan amendments for the four housing sites, to be reviewed by the Commission at the June 21, 2022, meeting.

On May 24, 2022, the City Council received a report from the City Attorney in consideration of regulating smoking in multi-family housing. The Council directed staff to conduct outreach and workshops to receive feedback on consideration of a future ban.

On June 7, 2022, the third draft HEU was posted on the City website, at the public library, and on City social media platforms for the required seven days prior to re-submittal to HCD in compliance with AB 215.

On June 15, 2022, staff submitted the third draft HEU to HCD along with a summary of responses to comments (Attachment C). HCD comments are due on August 15, 2022.

On June 21, 2022, at a duly noticed Planning Commission public hearing, the Commission received public comment (Attachment D) and unanimously recommended City Council approval of seven items related to approval of the 6th Cycle Housing Element, including the Final Environmental Impact

Report (SCH 2021050296), as well as two General Plan Amendments, and four Zoning Ordinances, contingent on City Council approval of the Final Environmental Impact Report.

The Commission is aware that the Council will not be acting on the HEU until completion of the 60-day review period by HCD on August 15, 2022. Since HCD has reviewed the HEU twice without requesting substantial changes, it is not expected that HCD's pending comments will require substantial changes; however, if they do, staff will bring the HEU back to the Planning Commission for review and recommendation, prior to consideration by City Council.

Staff is preemptively bringing the ZOAs and the additional GPA to City Council for approval pending final edits to the HEU in order to better position the City to move forward quickly once the final HEU is completed.

Analysis:

The process for certification of each HEU includes HCD's review and determination that the City has sufficiently demonstrated it has properly zoned properties with capacity to accommodate the number of units identified in the RHNA allocation and otherwise complied with State requirements. The City's 6th Cycle allocation is 517 units across all income levels as shown below:

<u>Affordability Level</u>	<u>Number of Units</u>
Extremely Low Income	80
Very Low Income	81
Low Income	78
Moderate Income	90
Above Moderate Income	188
Total	517

The City is required to identify and properly zone housing sites to accommodate the City's RHNA allocation along with a 15% to 30% surplus as recommended by HCD. To do so, four Zoning Ordinance Amendments (ZOAs) are required as well as a General Plan Amendment (GPA). Each amendment is described in further detail below.

ZOA 22-01 - Heritage Square Central Business District (SP-23)

Site Description

The approximate 7.8-acre project site is located between Cherry Avenue and Rose Avenue, and Crescent Heights Street and E. Burnett Street. Gardena Avenue intersects the site from north to south at approximately midway and is proposed to be used as a private drive aisle. The majority of the site is currently zoned Commercial Town Center (CTC); however, the westerly portion adjacent to Rose Avenue is zoned Crescent Heights Historic District Specific Plan (SP-11). There are 20 oil and gas wells on site as follows:

- Three active;
- Nine idle; and
- Eight abandoned.

The conceptual plan proposes abandonment of all nine idle and two of the active wells. Four of the eight abandoned wells will be re-abandoned to accommodate development. One active well will remain on site in a landscaped area in the southwest corner. There is a food market located on the northeast corner of the site and the remainder of the site is undeveloped.

Heritage Square Site



Purpose

The purpose of the proposed ZOA is to change the zoning designation to adopt the Heritage Square Central Business District Specific Plan (SP-23), for a mixed-use commercial and residential project with a maximum of 60 residential units. Approval of ZOA 22-01 includes an amendment of the Official Zoning Map and adds Chapter 20.26 to the Signal Hill Municipal Code (SHMC).

Site Plan and Design Review

Following the adoption of the Specific Plan zoning designation, both the Heritage Square and the Town Center Northwest mixed-use projects will be required to return to the Planning Commission at a future date for review of the design elements and refined site plan under the City's Site Plan and Design Review process.

Heritage Square Conceptual Site Plan



Development and Design Standards

The Specific Plan includes the following standards for density, building height, setbacks, and parking:

<u>Development Standards</u>	<u>Townhomes</u>	<u>Single-Family Units</u>	<u>Commercial</u>
Number of units & Commercial Square Feet (SF)	Max. 54	Max. 6	Min. New Bldg. Area 18,000 SF Min. Outdoor Common Eating Area 16,350 SF
Building Height	Max. 40 feet (3 stories) with option of rooftop balcony	Max. 25 feet	Max. 36 feet (2 stories)
Setbacks	Min. 10 feet from public right-of-way. Min. 5 feet from Gardena Ave.	Comply w/ Crescent Heights Historic District Front: 20 feet Side & Rear: 5 feet	Front setbacks, Cherry Ave. Crescent. Hts. St, and E. Burnett St.: 10 feet, Internal drive aisle/Gardena Ave: 5 feet

Parking	1-3 BRs: 2 garage spaces/unit 4-5 BRs: 3 garage spaces/unit Guest: 1 space per 4 units	1-3 BRs: 2 garage spaces 4-5 BRs: 3 garage spaces	Comm. retail, office: 1 space per 250 SF Restaurants, bars, tasting rooms: 1 space per 100 SF Brewing and Manufacturing: 1 space per 1000 SF Outdoor dining: 1 space per 200 SF.
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Additional development standards include:

- List of permitted and prohibited uses;
- Single-family lot dimensions;
- Fences, walls and hedges;
- Open space;
- Design and architectural standards;
- Lighting standards;
- Open space standards;
- Vehicular and pedestrian access;
- Trash, recyclables, and organics;
- Landscape standards;
- Sign standards;
- Mechanical equipment; and
- Utilities, public facilities and services.

ZOA 22-02 - Town Center Northwest (SP-24)

Site Description

The approximate 8.4-acre project site is located at the northeast corner of E. Willow Street and Walnut Avenue, just west of the Town Center North commercial center. The site is zoned Commercial Corridor Specific Plan (SP-6). The site contains an oil and gas drill site, which will remain after development of a proposed mixed-use residential/commercial project, with a slightly smaller and flexible boundary. There are 15 oil and gas wells on site as follows:

- Four active;
- Seven idle; and
- Four abandoned.

The conceptual plan proposes abandonment of all seven idle and two of the active wells. One of the four abandoned wells will be re-abandoned to accommodate development. Two active wells will remain on site. The majority of the site is undeveloped and currently used for storage of oil field related equipment.

Town Center Northwest Site



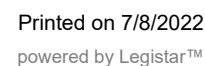
Purpose

The purpose of the proposed ZOA is to change the zoning designation to accommodate a mixed-use residential and commercial project to accommodate a maximum of 267 residential units and to adopt the Town Center Northwest Specific Plan (SP-24). Approval of ZOA 22-02 includes an amendment of the Official Zoning Map and adds Chapter 20.46 to the SHMC.

Site Plan and Design Review

Following the adoption of the Specific Plan zoning designation, both the Town Center Northwest and the Heritage Square mixed-use projects will be required to return to the Planning Commission at a future date for review of the design elements and refined site plan under the City's Site Plan and Design Review process.

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The Specific Plan includes the following standards for density, building height, setbacks, and parking:

<u>Development Standards</u>	<u>Residential</u>	<u>Commercial</u>
Number of units & Commercial Square Feet (SF)	Min. 166 Max. 267	Min. Bldg. Area: 22,000 SF Min. Outdoor Common Eating Area: 4,000 SF
Building Height	Max. of 5 stories (approximately 60 feet).	Max. 36 feet (2 stories)
Setbacks	Min. 10 feet from public rights-of-way Min. 5 feet from internal rear, and side property lines	Min. 10 feet from public rights-of-way Min. 5 feet from internal, rear, and side property lines

Parking	Studio: 1 garage space/unit 1 BR: 1.4 garage spaces/unit 2 BRs: 1.6 garage spaces/unit 3+ BRs: 2 garage spaces/unit Required residential spaces shall be within a parking structure or covered area. Guest: 1 surface space per 4 units	Comm. retail, office 1 space per 250 SF; Restaurants, bars, tasting rooms: 1 space per 100 SF Outdoor dining 1 space per 200 SF; Brewing/Manufacturing: 1 space per 1000 SF
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Additional development standards include:

- List of permitted and prohibited uses;
- Fences, walls and hedges;
- Lighting standards;
- Open space standards;
- Design and architectural standards;
- Vehicular and pedestrian access;
- Trash, recyclables, and organics;
- Landscape standards;
- Sign standards;
- Mechanical equipment; and
- Utilities, public facilities and services.

ZOA 22-03 - Walnut Bluff and Orange Bluff

Site Description

There are two sites designated for affordable housing as follows:

1). The approximate 2-acre Walnut Bluff site is located at the northwest corner of E. Willow Street and Walnut Avenue. The site is currently zoned Commercial Industrial (CI). There are 7 oil and gas wells on site as follows:

- Two active;
- Two idle; and
- Three abandoned.

Based on the conceptual site plan, the two active wells will remain, and the two idle wells will be abandoned to allow development of the proposed residential project. The project site is currently undeveloped.

Walnut Bluff Site



2). The approximate 9.3-acre Orange Bluff site is located between Orange Avenue and Gundry Avenue and E. 27th Street and E. 28th Street. The conceptual site plan considers future street dedications and therefore has the total area as 8.6 acres. The majority of the site is zoned General Industrial (GI), and a small southerly portion of the site is zoned Commercial Industrial (CI). There are 18 oil and gas wells on site as follows:

- One active;
- Eight idle; and
- Nine abandoned.

Based on the conceptual site plan, the one active well will remain in the interior landscape area in the northern portion of the site. The eight idle wells will be abandoned to allow development of the proposed residential project. The project site is currently undeveloped.

Orange Bluff Site



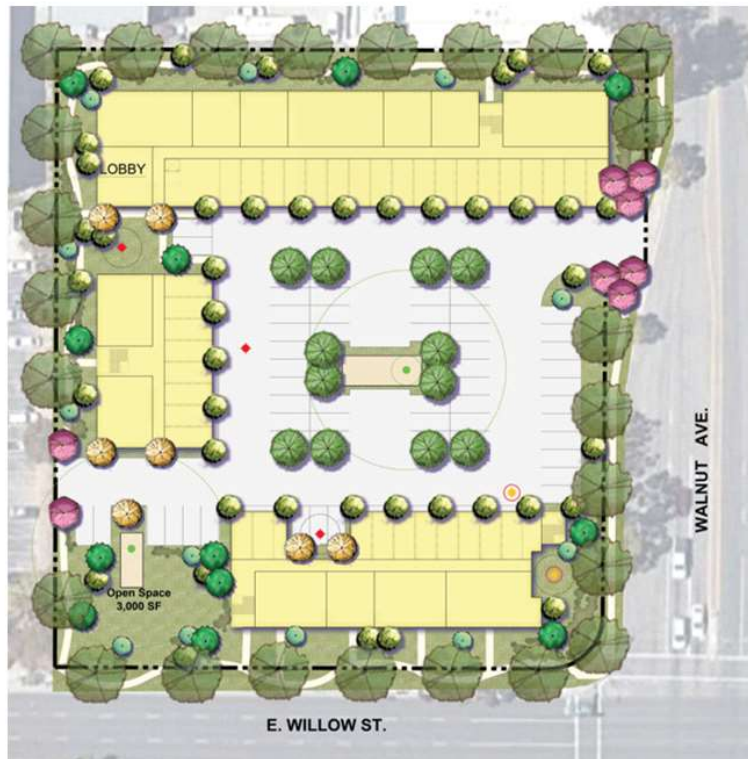
Purpose

The purpose of the proposed ZOA is to re-designate the zoning of both of the Walnut Bluff and Orange Bluff sites from their current Commercial Industrial (CI) and General Industrial (GI) designation to the Special Purpose Housing (SP-7) designation. This will accommodate the 239 extremely low-, very low-, and low-income housing units and the 90 moderate-income units required by the 6th Cycle RHNA allocation, plus a surplus of approximately 15%. Approval of the ZOA will amend Chapter 20.41 Special Purpose Housing Specific Plan (SP-7), adding new sections VII and VIII, and amend the Official Zoning Map.

Site Plan and Design Review

Due to the fact that the Walnut Bluff and the Orange Bluff projects are affordable housing projects, both are exempt under State law from additional discretionary review. Therefore, neither will be required to return to the Planning Commission for Site Plan and Design Review.

Walnut Bluff Conceptual Site Plan



Orange Bluff Conceptual Site Plan



Development and Design Standards

The Specific Plans include the following standards for density, building height, setbacks, and parking:

	<u>Area 7- Walnut Bluff</u>	<u>Area 8- Orange Bluff</u>
Number of units allowed per acre	35-45 units/per acre	35-45 units/per acre
Number of units	90	290
Building Height	4 stories max. (Approximately 48 feet)	5 stories max.
Setbacks	Substantial conformance with Conceptual Site Plan	Substantial conformance with Conceptual Site Plan
Parking	Studio: 0.5 space/unit 1 BR:0.5 space/unit 2 BR: 1 space/unit 3 BR: 2 spaces/unit Spaces may be covered or surface. Garages spaces are not required.	Studio: 0.5 space/unit 1 BR:0.5 space/unit 2 BR: 1 space/unit 3 BR: 2 spaces/unit Spaces may be covered or surface. Garages spaces are not required.

Additional development standards include:

- List of permitted and prohibited uses;
- Occupancy restrictions;
- Site and building design;
- Landscape materials and turf replacement;
- Open space;
- Fences, walls, and hedges;
- Vehicular and pedestrian access;
- Trash, recyclables, and organic materials;
- Signs standards;
- Mechanical equipment; and
- Utilities, public facilities, and services.

The Specific Plan includes language permitting smoke-free multi-family units by right and encourages development with units designed as non-smoking to reduce the impacts associated with second-hand smoke.

ZOA 22-04

The purpose of ZOA 22-04 is to remove the Traffic Study Area designation from the proposed Orange Bluff housing site. The City Traffic Engineer has reviewed and approved the traffic analysis for the HEU Final Environmental Impact Report (EIR) and has determined that the Orange Bluff conceptual site plan accords with the recommendations of the traffic analysis and, as currently proposed,

provides adequate circulation and access to the site. ZOA 22-04 also includes technical updates to the Generalized Plan Lines Map from previous projects (Attachment E).

GPA 22-01 and 22-02

Purpose

The purpose of GPA 22-01 is to adopt the HEU. Since HCD is still reviewing the third submittal of the HEU, staff is not requesting that Council approve it at this time. As stated in the next steps at the end of this report, staff plans to bring the final HEU for approval in September 2022, following final review by HCD. Council approval in September will allow final submittal to HCD by the October 2022 deadline.

The purpose of GPA 22-02 is to amend the General Plan for consistency with the proposed zoning amendments for the housing inventory sites. GPA 22-02 amends the Generalized Land Use Map, and certain text in the Land Use Element as follows:

- The Land Use Map will be revised to reclassify the approximate 2-acre Walnut Bluff site at the northwest corner of E. Willow Street and Walnut Avenue from “3.4 Commercial Industrial” to “1.4 Very High Density Residential”;
- The approximately 8.6-acre Orange Bluff site located between Orange Avenue and Gundry Avenue and E. 27th Street and E. 28th Street, will be reclassified from “4.2 General Industrial” and “3.4 Commercial Industrial” to “1.4 Very High Density Residential”;
- The westerly portion along Rose Avenue of the approximate 7.8-acre Heritage Square site, between Cherry Avenue and Rose Avenue and E. Burnett Street and Crescent Heights Street will be reclassified from “1.1 Low Residential” to “3.1 Town Center”;
- The Generalized Land Use Map will relocate the boundary between the Heritage Square Central Business District Specific Plan (SP-23) and the Crescent Heights Historic District (SP-11), Key Land Use Changes “1 and 2” will be deleted from the map; and
- The text in Section VI of the Land Use Element will be added to include a general description of the “1.4 Very High Density Residential” classification, to include the Town Center Northwest mixed-use project into the description of the “3.1 Town Center” classification, to revise Table 8 (Attachment F), to remove Figure 4, and to attach the conceptual site plans for each site to the amendment resolution.

GPA 22-01 will ensure that the General Plan is consistent with the new zoning designations contingent upon the City Council’s approval of the EIR.

AFFH

New legal standards are required for certification the HEU by HCD. The most significant change has to do with the passage of AB 686 (Attachment G), which amends Government Code 65583.2(a), introducing the requirement to add a separate section to the HEU titled “Affirmatively Furthering Fair

Housing” and to include local and regional data to find patterns of segregation and barriers to opportunity for affordable housing.

Data Gathering and Outreach Activities

The City’s outreach and data gathering activities utilized a variety of methods of broad and proactive marketing, included targeted needs groups, promoted language access, and included consultation with relevant organizations, business, and property owners. These goals are consistent with the state’s AFFH mandate.

Public outreach was conducted through many avenues including:

- Formed a sub-committee of staff, elected officials, and a local property owner/developer to consider available sites;
- Contacted local realtors with property listings of potential sites;
- Met with local business and property owners to consider potential sites;
- Developed and distributed a communitywide survey to gather housing input via scan codes at the Signal Hill Library, the Community Services website, the Summer Concerts series booth, the Night Out for Crime event, and social media;
- Updated the City website to include information on the HEU including a timeline, community survey, event flyers, documents to review, and a Frequently Asked Questions (FAQs) list;
- Posted housing element information on social media platforms;
- Distributed flyers in both English and Spanish;
- Mailed notices in utility bills to all households served by the City’s Water Department;
- Identified ten potential housing sites for the housing sites inventory;
- Used survey data and tax credit financing information to rate the four potential housing sites identified for the inventory;
- Shared information and received feedback at the City’s Diversity Coalition Committee, the Sustainable City Committee, members of the Youth Leadership Institute, staff and students at the American University of Health Sciences, and multiple Planning Commission and City Council updates and presentations;
- Mailed information to property managers and residents at each of the City’s five affordable housing developments and to community members who asked to be included in the direct outreach process;
- Multiple notices mailed to property owners within a 100-foot radius of the four housing sites; and
- Published links for three drafts of the HEU in the Signal Tribune, and on the City website and social media platforms.

Findings from the City survey relevant to the AFFH analysis include concern about the availability of affordable housing and land accessible to non-profit developers and limited capacity of services and housing for homeless individuals.

Implementation Programs

The AFFH issues are addressed in the HEU programs and in the City’s sites inventory strategy with

the following programs and actions:

- The City will adopt a policy that new housing developments must implement an Affirmative Fair Housing Marketing Plan (AFHMP);
- The AFHMP must describe specific steps that will be taken by developers to ensure that renters and buyers who are unlikely to apply for housing without special outreach have equal access to housing opportunities;
- The City will advertise and promote the AFHMP through the City website, the Diversity Coalition Committee, workshops, seminars, and social media platforms;
- The City will update its website with AFHMP information by December 2022, and send direct outreach materials related to AFHMP to affordable housing residents, apartment/rental managers, and housing assistance service providers by June 2023;
- The City will conduct an annual outreach and will promote available State, regional, and local public and private housing rehabilitation resources through workshops, seminars, and social media platforms;
- Special emphasis will be placed on targeting outreach to homeowners in geographic areas of higher need or lower income as well as local homeowner associations;
- The City will adopt a General Plan Environmental Justice Element that includes objectives and policies to reduce the unique or compounded health risks in disadvantaged and disproportionately affected communities by means that include the reduction of pollution exposure;
- Regarding the two affordable housing sites identified in the HEU, City staff will issue Request for Proposals by April 2023, and interview potential developers by July 2023;
- Development Agreements will focus on a commitment to oil well and site remediation; and
- Affordable housing developers will be incentivized by waivers or deferrals of impact fees.

Environmental Analysis

An Initial Study and Revised DEIR was prepared for the project by Meridian Consultants. The Revised DEIR was submitted twice to the State Clearinghouse and was circulated for the required 45-day public comment periods as follows:

- September 30, 2021, to November 15, 2021; and
- January 28, 2022, to March 14, 2022, (due to revisions regarding the possible future widening of Orange Avenue).

Findings of Fact and a Mitigation Monitoring and Reporting Plan were prepared and are attached to the EIR resolution (Exhibits B and C).

The Mitigation Monitoring Program identified mitigation measures in the following categories:

- Subsurface archaeological and tribal cultural resources;
- Soil conditions;
- Hazards from subsurface hydrocarbons; and
- Construction noise.

7/12/2022

The environmental determination found that the HEU project and associated ZOAs and GPAs do not create impacts to a level of significance with the implementation of the identified mitigation measures.

Next Steps

The HEU (Attachment H) has been prepared, submitted, and revised in accordance with State housing law and two rounds of comments from HCD. None of the comments from HCD have resulted in substantial changes to the housing sites, or HEU programs, but have mostly been about clarification and quantification of AFFH data and programs. Final comments from HCD are due by August 15, 2022. If the final review of the HEU does not result in substantial changes to the draft HEU, staff will bring the HEU to the City Council for approval on September 27, 2022. The final HEU must be submitted for certification by the State by October 15, 2022.

Approved:

Hannah Shin-Heydorn

Attachments

**DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT
DIVISION OF HOUSING POLICY DEVELOPMENT**

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August 8, 2022

Colleen T. Doan, Director
Community Development Department
City of Signal Hill
2175 Cherry Avenue
Signal Hill, CA 90755

Dear Colleen T. Doan:

RE: City of Signal Hill's 6th Cycle (2021-2029) Revised Draft Housing Element

Thank you for submitting the City of Signal Hill's (City) revised draft housing element received for review on June 15, 2022, along with revisions received on August 4, 2022. Pursuant to Government Code section 65585, subdivision (b), the California Department of Housing and Community Development (HCD) is reporting the results of its review.

The revised draft element, incorporating the revisions submitted, meets the statutory requirements of State Housing Element Law, as described in HCD's May 11, 2022 review. The housing element will comply with State Housing Element Law (Article 10.6 of the Gov. Code) when it is adopted, submitted to, and approved by HCD, in accordance with Government Code section 65585.

For your information, pursuant to Senate Bill 197 (Chapter 70, Statutes of 2022), as the City did not adopt a compliant housing element within 120 days of the statutory deadline (October 15, 2021), as of this writing, any rezoning must be completed within one year of the statutory deadline (October 15, 2022). However, if the City's adopted element is found in compliance by October 15, 2022, the City may maintain its scheduled rezone deadline of October 2024 (Program 1.1). HCD encourages the City to adopt and submit its housing element by August 15, 2022 to ensure completion of the review of the housing element by the October 15, 2022. If the element is not found in compliance by October 15, 2022, HCD cannot find the element in compliance until the rezoning is complete.

Public participation in the development, adoption and implementation of the housing element is essential to effective housing planning. Throughout the housing element process, the City must continue to engage the community, including organizations that represent lower-income and special needs households, by making information regularly available while considering and incorporating comments where appropriate.

As noted in prior reviews for non-vacant sites, absent findings (e.g., adoption resolution) based on substantial evidence, the existing uses will be presumed to impede additional residential development and will not be utilized toward demonstrating adequate sites to accommodate the regional housing need allocation (RHNA). The City must make these findings as part of its adoption resolution. Please see HCD's prior review and Guidance memo (p. 27) for additional information: https://www.hcd.ca.gov/community-development/housing-element/housing-element-memos/docs/sites_inventory_memo_final06102020.pdf.

For your information, pursuant to Government Code section 65583.3, the City must submit an electronic sites inventory with its adopted housing element. The City must utilize standards, forms, and definitions adopted by HCD. Please see HCD's housing element webpage at <https://www.hcd.ca.gov/community-development/housing-element/index.shtml#element> for a copy of the form and instructions. The City can reach out to HCD at sitesinventory@hcd.ca.gov for technical assistance.

Several federal, state, and regional funding programs consider housing element compliance as an eligibility or ranking criteria. For example, the CalTrans Senate Bill (SB) 1 Sustainable Communities grant; the Strategic Growth Council and HCD's Affordable Housing and Sustainable Communities programs; and HCD's Permanent Local Housing Allocation consider housing element compliance and/or annual reporting requirements pursuant to Government Code section 65400. With a compliant housing element, the City will meet housing element requirements for these and other funding sources.

HCD appreciates the hard work and dedication you and the housing element update team in the preparation of the City's housing element and looks forward to receiving the City's adopted housing element. If you have any questions or need additional technical assistance, please contact me at paul.mcdougall@hcd.ca.gov.

Sincerely,



Paul McDougall
Senior Program Manager

RESOLUTION NO. 2022-09-xxxx

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
SIGNAL HILL, CALIFORNIA, APPROVING GENERAL PLAN
AMENDMENT 22-01 TO ADOPT THE 2021-2029 6TH CYCLE
HOUSING ELEMENT UPDATE**

WHEREAS, the City of Signal Hill (“City”) has an adopted General Plan, which includes all of the State-mandated elements, including a Housing Element; and

WHEREAS, California Government Code Section 65588 requires the City to update its Housing Element every eight years which, among other things, must show that the City has adequately zoned capacity for housing to accommodate the number of units identified in the Regional Housing Needs Assessment (RHNA) allocation for the planning period, as determined by the Southern California Association of Governments (SCAG); and

WHEREAS, SCAG determined that the City of Signal Hill’s RHNA allocation during this 6th Cycle Housing Element planning period of 2021-2029 (hereinafter, the “Housing Element Update” or “HEU”) is 517 residential units; and

WHEREAS, the Signal Hill Housing Element was last updated and adopted by the City Council on February 4, 2014, and was certified by the State on March 18, 2014; and

WHEREAS, the City was required to submit its adopted HEU by October 15, 2021, the deadline was first extended by AB 1398 for an initial 120 days, and a second deadline was set for a one-year period measured from October 15, 2021, to October 15, 2022; and

WHEREAS, pursuant to Government Code Section 65583(c)(9), a variety of outreach activities were completed to solicit and receive public input on the HEU from all economic segments of the community, including through digital/social media posts; a resident survey; an informational video; focus groups with stakeholders and developers; community workshops; and direct mail to stakeholder groups including groups and agencies working with special needs groups; and

WHEREAS, the HEU's housing sites inventory was developed based on input given during public participation, identified community needs, and the State law directive to demonstrate methods of affirmatively furthering fair housing, all of which were the basis for development of the HEU implementation programs; and

WHEREAS, a draft HEU was submitted to the State Department of Housing and Community Development (HCD) on September 15, 2021, for review in accordance with Government Code Section 65585(b)(1), and was published and posted on the City's website and social media platforms on the same date for public comment; and

WHEREAS, on November 15, 2021, the City received a comment letter from HCD regarding the draft HEU, and the City revised the draft HEU in accordance with HCD comments to comply with the Housing Element Law (Article 10.6 of the Government Code); and

WHEREAS, on March 15, 2022, the City submitted a second draft HEU to HCD for review and posted a redline of the second draft HEU on the City website along with the original draft HEU seven days prior to re-submittal to HCD in compliance with Government Code Section 65585(b)(1); and

WHEREAS, on May 12, 2022, a second comment letter was received from HCD with additional comments and, pursuant to Government Code Section 65585(b)(1), City staff prepared a third draft HEU, posted the redlined revised version on June 7, 2022, and submitted to HCD on June 15, 2022; and

WHEREAS, the HEU is considered a "Project" pursuant to the California Environmental Quality Act (CEQA); and

WHEREAS, the City prepared an Initial Study/Draft Environmental Impact Report ("DEIR") (SCH 2021050296) that analyzed the proposed HEU's environmental

impacts in compliance with the provisions of CEQA; and

WHEREAS, the DEIR was made available to the public for review and comment for 45 days between September 30, 2021, and November 15, 2021, during which one comment was received and addressed in the Recirculated Draft EIR (“RDEIR”); and

WHEREAS, due to a change in the DEIR of the building heights of the proposed Orange Bluff site, the DEIR was revised and included in the RDEIR, which was recirculated for 45 days for public review and comment from January 28, 2022, to March 14, 2022, and having received no comments, the City prepared a Final EIR (“FEIR”), and the FEIR is made up of all elements and attachments of the DEIR and the RDEIR and is named the “EIR”; and

WHEREAS, on June 21, 2022, the Planning Commission held a duly noticed public hearing and all interested parties were given an opportunity to be heard regarding EIR SCH2021050296, the draft HEU General Plan Amendment (GPA) 22-01, an associated GPA 22-02, and Zoning Ordinance Amendments (ZOAs) 22-01, 22-02, 22-03, and 22-04 and all evidence presented before and during the hearing and contained in the administrative record, and members of the public were afforded an opportunity to comment on all items; and

WHEREAS, on July 12, 2022, the City Council held a duly noticed Public Hearing to certify the EIR, approve GPA 22-02 to amend the Land Use Element of the General Plan, and introduce ZOAs 22-01, 22-02, 22-03, and 22-04, to rezone four non-vacant housing inventory sites and all persons were given an opportunity to comment on all items and all evidence presented before and during the hearing and contained in the administrative record and the Council unanimously approved all items, but did not consider the HEU GPA 22-01 given that HCD had not yet completed their final review of the draft document; and

WHEREAS, on July 26, 2022, the City Council adopted ZOAs 22-01, 22-02,

22-03, and 22-04 prior to the October 15, 2022, deadline, as required by Government Code Section 65588(e)(4)(C)(i), to accommodate the 6th Cycle RHNA allocation as stated in the Adequate Sites Program of the revised draft HEU; and

WHEREAS, on August 8, 2022, the City received a compliance letter from HCD confirming that the draft HEU submitted on June 15, 2022, along with further revisions received on August 4, 2022, meets statutory requirements and will comply with State Housing Element law, Article 10.6 of Government Code Section 65585; and

WHEREAS, in accordance with Government Code Section 65583.2, the City finds, based on the facts described in the staff report, and based on property owner Signal Hill Petroleum's partnership with the City to rezone the sites identified in the housing sites inventory to accommodate lower income RHNA (*i.e.*, the "Walnut Bluff" and "Orange Bluff" sites) as demonstrated through preparation of an Environmental Impact Report, conceptual site plans, site remediation plans, Specific Plans through ZOAs 22-03, and 22-04, that will allow by-right development of new lower and moderate income housing on the sites, and pending Development Agreements, between the property owner to prepare and develop the sites, in substantial conformance with the conceptual site plans for the sites which were prepared by the developer/land owner that identify the existing two idle oil and gas wells on Walnut Bluff and eight idle wells on the Orange Bluff site will be abandoned during the planning period in preparation for development, and therefore do not constitute an impediment to additional residential development during the period covered by the draft HEU; and

WHEREAS, substantial evidence that existing oil well production does not constitute an impediment to development on the Walnut Bluff and Orange Bluff sites is described in greater detail in Appendix C, *Non-Vacant Sites*, to the HEU, which includes the Walnut Bluff and the Orange Bluff conceptual site plans (Exhibit C-9). As indicated by the well legend on the bottom right portion of the site plans, the wells to be abandoned are noted. The site plan was prepared as directed by the oil operator/property owner based on a well log analysis of well conditions for abandonment. That is, the oil operator chose which

wells it was willing to abandon and which it wanted to keep and designed the conceptual site plan from that analysis in full knowledge of the City's requirements for developing housing near oil wells under Title 16 of the Signal Hill Municipal Code (Oil and Gas Code) to ensure the proposed development was feasible; and

WHEREAS, the subject HEU is properly a matter for City Council review and adoption by GPA 22-01, and the HEU is consistent with all other elements of the Signal Hill General Plan and the City's Zoning Code and the HEU will be adopted and submitted to HCD, no later than October 15, 2022, in accordance with Government Code Sections 65359 and 65860; and

WHEREAS, on September 16, 2022, pursuant to Signal Hill Municipal Code Section 20.86.060, a notice of public hearing before the City Council regarding the subject general plan amendment was mailed to all property owners and residents within a 300-foot radius of the Housing Sites, was published in the Signal Tribune newspaper, was emailed or mailed by first-class mail to any person who has filed a written request for notice, and was posted in accordance with Signal Hill Municipal Code Section 1.08.010; and

WHEREAS, the HEU was evaluated in the certified 2021-2029 Signal Hill Housing Element EIR. The City Council's approval of this Resolution is a follow-on action contemplated in the 2021-2029 Signal Hill Housing Element EIR. None of the conditions calling for subsequent environmental review under Public Resources Code section 21166 are present. Thus, no further environmental review is required for the City Council to adopt this Resolution; and

WHEREAS, on September 27, 2022, the City Council conducted a duly noticed public hearing and all persons were given an opportunity to comment on the Project and all evidence presented before and during the hearing and contained in the administrative record; and

WHEREAS, all other legal prerequisites to the adoption of this Resolution

have occurred.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Signal Hill, California, does hereby find as follows:

Section 1. Recitals. The facts set forth in the recitals in this Resolution are true and correct and incorporated by reference. The recitals constitute findings in this matter and, together with the staff report and other information contained in the record, are an adequate and appropriate evidentiary basis for actions taken in this Resolution.

Section 2. General Plan Consistency. Pursuant to Signal Hill Municipal Code Chapter 20.86, and based on the entire record before the City Council, including all written and oral evidence presented, the City Council hereby finds that the proposed HEU is consistent with the General Plan for the following reasons:

A. The City has approved an associated GPA to the Land Use Element (GPA 22-02) to reclassify the uses of three inventory sites and to revise the Generalized Land Use Map. The draft HEU, if adopted, will be consistent with these and other elements of the Signal Hill General Plan.

B. The proposed HEU is compatible with the following Goals and Policies of the Signal Hill General Plan:

LAND USE ELEMENT GOAL 1 – Manage growth to achieve a well-balanced land use pattern that accommodates existing and future needs for housing, commercial, and industrial land, open space, and community facilities and services, while maintaining a healthy, diversified economy adequate to provide future City revenues.

Land Use Policy 1.2 – Provide opportunities for a variety of residential densities and housing styles.

Finding regarding Policy 1.2 – The land for the four proposed housing inventory sites is underutilized despite its prime location within an urban setting and surrounding developed properties. Two sites will be developed solely with residential uses and two will be mixed-use commercial and residential. There will be a variety of housing types including multi-family rental apartments, townhomes, and single-family ownership dwellings.

Land Use Policy 1.7 – Broaden the City's tax base by attracting commercial and industrial development to the City which will provide economic and employment benefits to the community while ensuring compatibility with other general plan goals and policies.

Finding regarding Policy 1.7 – The subject HEU will enable the development of mixed-use projects allowing a variety of commercial, retail, and service uses as well as residential dwellings. The HEU is expected to provide economic and employment benefits and an increased tax base for the City.

LAND USE GOAL 4 – Ensure that future land use decisions are the result of sound and comprehensive planning.

Land Use Policy 4.4 – Encourage citizen participation in planning and the land use decision making process and development of land use programs and policies.

Finding regarding Policy 4.4 – The HEU’s housing sites inventory list was developed through an extensive community outreach effort, which included a survey, presentations to City Council, the Planning Commission, the Diversity Coalition Committee, the Sustainable City Committee, the local University of Health Sciences, residents and management of the four affordable housing facilities, stakeholder groups, local business owners, and to all residents via the water bill.

Section 3. Adoption of Resolution. The City Council hereby adopts this Resolution approving GPA 22-01 to adopt the draft HEU, attached hereto as Exhibit “A” and incorporated herein by reference.

Section 4. Custodian of Records. The documents and materials that constitute the record of proceedings on which these findings are based are located at City Hall for the City of Signal Hill, located at 2175 Cherry Avenue, Signal Hill, CA 90755. The Community Development Director is the custodian of the record of proceedings.

Section 5. Execution of Resolution. The Mayor of the City of Signal Hill shall sign this Resolution and the City Clerk shall attest and certify to the passage and adoption thereof.

PASSED, APPROVED AND ADOPTED at a regular meeting of the City Council on this 27th day of September, 2022.

KEIR JONES
MAYOR

ATTEST:

CARMEN R. BROOKS
CITY CLERK

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss.
CITY OF SIGNAL HILL)

I, CARMEN R. ROOKS, City Clerk of the City of Signal Hill, California, do hereby certify that Resolution No. 2022-09-xxxx was adopted by the City Council of the City of Signal Hill, California, at a regular meeting held on the 27th day of September, 2022, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

CARMEN R. BROOKS
CITY CLERK

Exhibit A
DRAFT HOUSING ELEMENT

[Attached behind]



2021-2029 Fourth Revision Draft Housing Element

City of Signal Hill Community Development Department

**Revised HCD Review Draft
July 29, 2022**

Exhibit A

CITY OF SIGNAL HILL 2021-2029 HOUSING ELEMENT

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SECTION I
INTRODUCTION

SECTION I

INTRODUCTION

REGIONAL SETTING

The City of Signal Hill is located in Los Angeles County, generally in the southern area of the greater Los Angeles Metropolitan Area. The City is surrounded by the City of Long Beach and is just over two square miles.

The City is regionally accessible from Interstate 405 (San Diego Freeway) which is located to the immediate North. Also, Cherry Avenue and Pacific Coast Highway provide access to the City. The City is approximately three miles north of the large Port of Long Beach and 22 miles south of Downtown Los Angeles.

HISTORICAL CONTEXT

Signal Hill has a rich and colorful history. Most famous for the discovery of oil in 1921, and commonly known as an "oil town," the City is now a diverse community with an "oil history" and a bright future.

In the 1500s, the Puva Indians used the hilltop to signal other native tribes on Santa Catalina Island, 26 miles offshore. Because of its use as a signaling point, Spanish settlers called the hill "Loma Sental," which translates as "Signal Hill."

Signal Hill's first owner of record was Manuel Nieto, who received the land in 1784 as a grant from King Carlos III of Spain. Nieto later divided the land into six cattle and horse ranchos, two of which encompassed Signal Hill: Rancho Los Alamitos and Rancho Los Cerritos. Later purchased by New Englanders, the ranchos were used mostly for grazing and agriculture in the 1800s. A harsh winter in 1862, drought and other financial hardships resulted in the sale of the ranchos to the Bixby clan, who used the land to raise sheep.

By the turn of the 20th Century, stately mansions dotted the hilltop, as the value of the panoramic view became evident. However, by 1917, the prospect of striking oil on the hilltop surpassed the value of the view and the Union Oil Company drilled the first oil well in the area. The well failed to produce any oil and it was abandoned. Further exploration was suspended until the Royal Dutch Shell Oil Company resumed exploration and hit pay dirt on June 23, 1921. That first "gusher," at Alamitos Well #1, marked a turning point in Signal Hill's history and put the City on the map. Ultimately one of the richest oil fields in the world, it produced over 1 billion barrels of oil by 1984.

Signal Hill had been located in unincorporated Los Angeles County. In 1924, in order to avoid Long Beach's per-barrel tax on oil, Signal Hill's founding fathers voted for incorporation. Right from the beginning, Signal Hill proved to be a progressive city, electing Mrs. Jessie Nelson as the City's first mayor.

Oil production continued to be Signal Hill's mainstay until declining oil prices reduced production in the 1970s. In 1974, the Signal Hill Redevelopment Agency was formed and the city focused on economic development and diversity from oil. Today, Signal Hill is a well-balanced, financially sound and economically diverse community of approximately 11,617 people

GOVERNMENT CODE REQUIREMENTS

A housing element is one of the seven mandated elements of the General Plan and it must be updated every eight years unless otherwise extended by legislation. The City of Signal Hill's Housing Element covers the planning period from October 2021 to October 2029. The mandated contents of a housing element are described in great detail in Title 7, Chapter 3, Article 10.6, and Government Code Sections 65580 through Government Code 65589.8. The law governing the contents of a housing element is the most detailed of all elements of the General Plan.

According to Government Code Section 65583:

The housing element shall consist of an identification and analysis of existing and projected housing needs and a statement of goals, policies, quantified objectives, financial resources, and scheduled programs for the preservation, improvement, and development of housing. The housing element shall identify adequate sites for housing, including rental housing, factory-built housing, mobile homes, and emergency shelters, and shall make adequate provision for the existing and projected needs of all economic segments of the community.

ORGANIZATION OF THE HOUSING ELEMENT

In addition to the Introduction, the 2021-2029 Housing Element includes Section II and seven Appendices:

Section II Housing Program: This section presents a summary of housing needs and constraints; a statement of goals, policies, and objectives; and a description of planned actions to address the program requirements of Government Code Section 65583(c).

Appendix A: Assessment of Housing Needs: The Appendix includes data and analysis of existing and projected housing needs.

Appendix B Assessment of Fair Housing: The Appendix contains information on fair housing protected groups; describes fair housing issues; and recommends goals, priorities; and strategies.

Appendix C: Sites Inventory and Analysis: The Appendix identifies the sites that will accommodate the City's share of the regional housing need for above moderate, moderate and lower income housing units.

Appendix D: Governmental Constraints: The Appendix describes actual and potential governmental constraints that hinder the City's ability to address housing needs.

Appendix E: Nongovernmental Constraints: This Appendix describes market conditions that impede the development of housing for all economic segments, including the availability of financing, land costs, and construction costs.

Appendix F: Housing Resources: This Appendix describes financial and administrative resources that can contribute to addressing the City's housing needs.

Appendix G: Progress Report: The Appendix describes the progress the City has made in implementing the actions adopted in the 2004-2021 Housing Element.

HOUSING ELEMENT CONSISTENCY WITH OTHER GENERAL PLAN ELEMENTS

The Housing Element is one of the State-required Elements of the General Plan and must be consistent with the other Elements. The principles, policies and actions within the Housing Element relate directly to, and are consistent with, other elements of the General Plan. Six elements comprise the Signal Hill General Plan:

- Land Use;
- Circulation;
- Environmental Resources (conservation and open space);
- Safety;
- Noise; and
- Housing

State law requires that the General Plan and all individual elements collectively form an "integrated, internally consistent, and compatible statement of policies." The goals, policies, and programs of this Housing Element are consistent with the goals, policies, and programs contained in other elements of the Signal Hill General Plan. When any element of the General Plan is amended, the City will review the Housing Element and if necessary, prepare an amendment to ensure continued consistency among elements. As part of the Housing Element update the City will be amending the General Plan land use designation for several of the identified sites.

Several new laws require additional General Plan update requirements upon revision of the Housing Element. The City will be updating the General Plan to address safety and environmental justice policies to ensure that information on flood hazard, flood management, fire hazards, evacuation routes, wildfire hazard and risk reduction, and climate adaptation will be up to date. Consistent with State law, the City will initiate a review of the entire General Plan, especially land-use provisions after any subsequent amendment to the Housing Element or other General Plan elements to ensure internal consistency is maintained. Additionally, consistency between the *2021-2029 Housing Element* and General Plan will be maintained through the General Plan Annual Progress Report. This Report, which is completed in April of each year, reports on the status and implementation progress of the General Plan Elements. The Progress Report contains information on the status of General Plan amendments, if any, and how internal consistency will be maintained between the Housing Element and the other five elements.

OTHER STATUTORY REQUIREMENTS

Water and Sewer Priority

Government Code Section 65589.7(a) requires the 2021-2029 Housing Element that is adopted by the City Council to be delivered to agencies providing the City's water and sewer services. Each public agency or private entity providing water or sewer services shall grant a priority for the provision of these services to proposed developments that include housing units affordable to lower income households.

The water supply is provided by the Signal Hill Water Department, which relies on both municipal resources and water imports. The Community Development Department will deliver to the Water Department a copy of the Housing Element following its adoption by the City Council. The Department has indicated that it has not adopted procedures to grant priority for the provision of these services to proposed developments that include housing units affordable to lower income households. Program 1.1 is included to address this requirement.

Signal Hill sanitary sewers connect to the City of Long Beach sewer line. Sewage treatment service to the City is provided by the County Sanitation Districts of Los Angeles County Sanitation District (#29). The construction and connection of local sewers and laterals to the district has been and will remain the responsibility of the City of Signal Hill.

The Community Development Department will deliver a copy of the Housing Element to the Sanitation District's Administrative Office (1955 Workman Mill Road, Whittier, CA 90601).

Flood Hazards and Flood Management Information

Government Code Section 65302 requires all cities and counties to amend the safety and conservation elements of their general plan to include an analysis and policies regarding flood hazard and flood management information upon the next revision of the housing element on, or after, January 1, 2009. The General Plan Safety Element and Environmental Resources Element contains the analysis and policies pertaining to flood hazards and flood management information.

Government Code Section 65302 also requires cities and counties, effective January 1, 2008, to annually review the land use element for those areas subject to flooding identified by flood plain mapping prepared by the Federal Emergency Management Agency (FEMA) or the State Department of Water Resources. The City conducts its annual review as part of the General Plan Annual Progress Report.

PUBLIC PARTICIPATION AND CONSULTATION

The Housing Element must reflect the values and preferences of the Signal Hill community; therefore, public participation plays a role in the development of this Element. Section 65583(c)(6)(B) of the Government Code states: "The local government shall make diligent effort to achieve public participation of all economic segments of the community in the development of the housing element, and the program shall describe this effort." This process not only includes residents of the community, but also coordinates participation among local agencies and housing groups, community organizations, and housing sponsors.

The following activities were included in the City's public outreach program for the Housing Element update.

Public Consultation with Stakeholder groups

To ensure that the housing concerns of low- and moderate-income and special needs residents were addressed, the City notified agencies and organizations that serve these communities in Signal Hill and surrounding areas. The City provided Housing Element status reports at City Council and Planning Commission public meetings, published public notices, receiving special Housing Element presentations, and receiving notices in two water bill mailings, and published the Environmental Impact Report for two 45-day public comment periods. The list of agencies and organizations invited to the workshop are listed below and included groups and agencies working with special needs groups, civic and religious groups and housing developers and local businesses.

- Area Agency on Aging
- California Department of Developmental Disabilities
- Southern California Rehabilitation Services for Independent Living
- Disability Rights California
- Harbor Regional Center
- HOPE Housing
- Public Counsel Pro Bono Law Firm
- Los Angeles Homeless Services Authority
- Housing Authority of the County of Los Angeles
- Los Angeles County Department of Public Social Services
- Los Angeles County Community Development Commission
- Housing Rights Center (HRC)
- Gateway Cities Council of Governments
- Southern California Association of Governments (SCAG)
- U.S. Department of Housing and Urban Development – San Francisco Regional Office
- California Department of Housing and Community Development
- California Tax Credit Allocation Committee
- California Housing Partnership
- Turner Center for Housing Innovation
- Community Outreach
 - Diversity Coalition Committee
 - Sustainable City Committee
 - Summer Concerts Series in the Park booth
 - Night-Out –For Crime-Prevention booth
 - Zinnia and Las Brisas I and II property management and residents
 - After-school program parents
 - Visitors to the City Public Library
- Developer Outreach:
 - AMCAL
 - Jamboree Housing Corporation
 - Mercy Housing California
 - Meta Housing Corporation
 - Thomas Safran & Associates
 - Abode Housing
 -

Advertisements

Advertisements for the public outreach events was conducted through several avenues including:

- Public survey of information and inquiry on housing needs and expectations, housing locations and desired services. Hard copies and bar code versions of the survey were made available at City Library, posted on the City web site, social media platforms, and included in water bills
- Flyers: in both English and Spanish
- Social Media Posts
- Mailed notices in utility bills to all households served by the City's Water Department
- Information and flyers on the General Plan/Housing Element website
- Information shared and feedback received at the City's Diversity Coalition Committee (DCC), Youth Center, and American University of Health Sciences
- Invitations to property manager and residents at each of the City's five affordable housing developments.
- Invitation to community members who asked to be included in the direct outreach process
- The City updated its website to include information on the Housing Element update including a schedule, event flyers, documents to review, and a Frequently Asked Questions (FAQ) list.

DESCRIPTION OF PUBLIC PARTICIPATION ACTIVITIES

November 12, 2019, City Council adoption of a resolution authorizing submittal of an SB2 housing grant application:

The staff report at the public hearing summarized State housing legislation pursuant to the Housing Element and Regional Housing Needs Assessment (RHNA) allocation and preparation for the 6th Cycle HEU document, including the RHNA and site identification to accommodate the RHNA. Site identification would include analysis in conformance with the California Environmental Quality Act (CEQA), implementation of site remediation and mitigation measures to remove constraints to development for which SB2 funding would be utilized.

March 24, 2020, City Council General Plan Annual Progress Report (GPAPR):

The 2020 General Plan Annual Progress Report included an informative section regarding preparation for the upcoming 6th Cycle housing Element Update (HEU), new State legislation and grant opportunities.

April 28, 2020, City Council approval to execute a contract services agreement with Castañeda & Associates for use of SB2 funds to prepare the 2021-2029 6th Cycle HEU:

City Council received a City Managers report which summarized the tasks to be completed for preparation of the 6th Cycle (2021-2029) Housing Element which included:

- Conduct an inventory of candidate sites;
- Prepare affordable housing zoning standards;
- Assist with community outreach;
- Assist with Accessory Dwelling Unit Ordinance and manual; and
- Prepare a Density Bonus Ordinance.

Dec. 15, 2020, Planning Commission Directors Report Update on the 6th Cycle HEU:

The staff report and power point presentation provided information about the requirement and purpose of the housing element and the State mandate to meet the RHNA housing allocation every eight years. The report noted the City's success in constructing 100% of the affordable housing for the 5th Cycle, the timeline for the 6th Cycle, status of CEQA and housing element consultant's progress, and pending state grants to assist with funding the process of vetting potential housing sites for constraints to development, once identified.

April 13, 2021, City Council presentation kicking-off public participation activities for development of the 6th Cycle HEU:

The City posted a housing survey on the City's multiple social media platforms (web site, Facebook page, Nextdoor). It was also published in our E-Newsletter, the City Views Newsletter, and water bills. We circulated the link to our three Commissions and to our Sustainable City and Diversity Committees as well as local stakeholders, residents, the local medical university, and we made a presentation at the monthly chamber of commerce luncheon.

The survey provided background information about the requirement and purpose of the housing element and asked the public to provide input to help in development of the document, such as identifying preferred locations and amenities for housing sites. We also set up places for the public to provide additional input beyond the survey questions.

As the second step in the outreach, a short, introductory video was commissioned, which was posted on the City website, made available through the scan of a QR code at the City library, the summer concerts series, and National Night Out.

May 18, 2021, Planning Commission workshop and environmental scoping meeting for the 6th Cycle HEU:

The staff report provided a summary of the State mandate to meet the RHNA allocation for the 6th Cycle Housing Element, and the strategy to meet the mandate along with progress to date:

- Strategy to meet the RHNA;
- Status of public outreach efforts and an overview of public input to date;
- Overview of the site selection process for housing sites; and
- Schedule for continued outreach, preparation, workshops, public hearings, and adoption of the document.

The City's environmental (CEQA) consultant will conduct a scoping meeting to provide project information and solicit public comments on the pending CEQA analysis for the Project and workshops will be held to introduce the draft HEU document. Public comment was received.

June 22, 2021, City Council approval of a resolution to participate in the year-2 Permanent Local Housing Allocation (PLHA) grant program:

The staff report identified steps needed for preparation for the 6th Cycle HEU, including the RHNA and site identification to accommodate the RHNA. Site identification would include analysis in conformance with the California Environmental Quality Act (CEQA), implementation of site remediation and mitigation

measures to remove constraints to development for which PLHA funding would be utilized. Public comment was received.

August 17, 2021, a Planning Commission workshop was held to provide an update for preparation of the 6th Cycle HEU:

The staff report provided a summary of the community, consultant, business and property owner, city council sub-committee, and HE consultants to identify the 6th Cycle HEU sites inventory. The results of the community were reviewed, along with the tax credits financing program qualifications, and multiple other factors contributing to the selection of the housing sites. Conceptual site plans were shared to illustrate the site capacities and ability to accommodate the 6th Cycle RHNA and a 15% surplus. Public comment was received. Public comment was received.

September, 2021, a Planning Commission workshop was held to provide an update for preparation of the 6th Cycle HEU:

The staff report provided the status of the Housing Element update and discussed identified sites. For the 6th Cycle HEU sites inventory and draft sections of the Draft Element. Public comment was received.

PUBLIC SURVEYS

As part of the Housing Element Update, a community survey was circulated online on the City web site and social media platforms, in water bills citywide, at the public library, to parents with children enrolled in the after-school program, to seniors at City senior activities and in newsletters both hard copy and online, to City Committee and City Stakeholders, Commission members, and affordable housing residents and management from April to August, 2021. 150 people responded, split between residents, students, and businesses. Highlights include:

- Question: Respondents were asked to rank areas where housing should be built (1-5, 1 being your first choice).
 - Response: The table indicates that 70% would like housing to be built in the Civic Center neighborhood, followed by 64% located near commercial centers.
- Question: Respondents were asked to rank the type of type of housing needed in the City of Signal Hill (1-6, 1 being the first choice).
 - Response: The table indicates that 71% believe that housing should be available to service workers, 68% noted that housing should be affordable to working professionals, and 63% identified housing should be affordable to service workers.
 - Response: Approximately half believe that proximity to amenities such as grocery stores, religious facilities, schools, etc. are important.
- Question: Respondents were asked to identify the top three development types most suitable for future study to accommodate the mandated RHNA allocation.
 - Response: The re-purposing of former oil property received 67% of the responses.

A public survey was also printed in English and Spanish and emailed to a list of 28 stakeholders and groups including:

- Local realtors
- Members of the chamber and rotary
- Local Business owners
- Local property owners
- Managers of three local affordable housing projects
- The Pastor of a local church group
- HOAs
- The Youth Leadership Group
- Current and past members of the City Commissions
- Members of the City Sustainable City Committee
- The video was also played at the public library and student recreation pick-up and drop-off and shown on the local TV channel 7 times a day from mid-April through early August:

The survey included a section for responders to add additional comments and some that were received include:

- Reduce restrictions to make it economical to build a quality product that enhances the entire community.
- When you plan new housing developments, continue the trail system.
- Allow ADU's, it's a great solution for older people needing supplemental income as well as young people having a more affordable option.
- Easing of zoning restrictions and faster approval to re-purpose existing structures or build new structures for housing.
- Make housing affordable and available.
- Move forward on the trendy development around Mother's Market.
- Need more single-family standalone houses.
- Affordable w assistance.
- If you build more housing, make sure that families have somewhere to park their cars.
- Need to have more affordable housing for homeless, single mothers or fathers, help families qualify for new homes that are affordable and not expensive.
- More affordable housing, open a Section 8 program, more program for disabled and homeless.
- Remove any oil well sites that are no longer in use.
- Provide a mixture of high, moderate, and low-density housing.

GENERAL PUBLIC OUTREACH THEMES

The City considered and incorporated the major themes identified during the public outreach program not only on its approach to meeting its identified housing need (expanding housing opportunities for all economic segments of the community), but in including programs and actions that address housing needs of Signal Hill residents most particular related to the cost and affordability of housing – which was the major theme that emerged. The City's rezoning program to address the 6th cycle RHNA reflects an expansion in housing opportunities in non-residential areas of the City.

Several key findings in the survey addressed the need for more housing:

- Question: Respondents were asked to rank areas where housing should be built (1-5, 1 being your first choice).
 - Response: The table indicates that 70% would like housing to be built in the Civic Center neighborhood, followed by 64% located near commercial centers.

- Result: the Housing Element includes four sites to meet the RHNA and all are located within one half mile of the City's Civic Center.
- Question: Respondents were asked to rank the type of type of housing needed in the City of Signal Hill (1-6, 1 being the first choice).
 - Response: The table indicates that 71% believe that housing should be available to service workers, 68% noted that housing should be affordable to working professionals, and 63% identified housing should be affordable to service workers.
 - Result: the Housing Element includes two sites to meet the lower income RHNA and the City is working with the property owner to prepare the site for development of affordable housing that will occur through an RFP process.
- Question: Respondents were asked to rank the items they consider the highest priority when it comes to housing developments.
 - Response: Approximately half believe that proximity to amenities such as grocery stores, religious facilities, schools, etc. are important.
 - Result: the four sites to meet the RHNA were chosen partly based on their locations near services, shops, schools public transit, a park and community center.
- Question: Respondents were asked to identify the top three development types most suitable for future study to accommodate the mandated RHNA allocation.
 - Response: The re-purposing of former oil property received 67% of the responses.
 - Result: the Housing Element includes four sites to meet the RHNA and all are on properties with oil extraction activities that will be repurposed for development of housing. The City is working with the property owner to prepare the site for development of housing that will occur through an RFP process.

The two workshops during August and September 2021 included the following feedback:

- Future developers should consider hiring local union labor for construction, as a means to improving air quality
- Several community members gave feedback on the Heritage Square site including asking for a reduction in the number of units, expressing concerns regarding increased traffic on Crescent Heights Street, and ingress/egress routes for the proposed development, and considerations for stormwater compliance. Several persons commended the Heritage Square site plan as it incorporated input from previous community meetings and workshops and expressed concerns related to the proposed design of the development and emphasized that the architecture should be consistent with the existing historic district properties
- One community member requested that TESLA super charging stations be installed at the future proposed mixed-use sites
- One community member identified multiple City requirements that assess potential environmental hazards including the Phase I and Phase II Environmental Site Assessments, the Human Health Risk Assessment, the City's most current Oil and Gas Code, and a Mitigation Monitoring Program which is required if hazards are identified per CEQA.
- One community member made comments related to cultural sensitivity and encouraged the construction of more low- to moderate-income housing

The City conducted a multi-step site selection process that included community input on site selection criteria as part of the public survey, input into the specific sites selected, and input into the proposed conceptual site plans.

AFFIRMATIVELY FURTHERING FAIR HOUSING (AFFH)

State law requires that the preparation, adoption, and implementation of a housing element includes a diligent effort to include public participation from all economic segments of the community. A diligent effort means going beyond simply giving the public an opportunity to provide input and should be proactively and broadly conducted through a variety of methods to assure access and participation. As part of the Housing Element update, the City of Signal Hill proactively engaged the community through a variety of avenues including digital/social media outreach, a resident survey, informational video, focus groups with stakeholder and developers, community workshops, and direct email to stakeholder groups. To ensure all residents regardless of language spoken were included, all advertisements, flyers, and surveys were available in Spanish.

To affirmatively further fair housing:

1. *Outreach plans should consider geographic barriers to participation and should plan to hold in-person meetings in various locations to ensure residents from across the jurisdiction can participate.*

The Draft Housing Element was drafted during 2020 and 2021 and Covid-19 pandemic public gathering limitations were still in place. As a result, the outreach meetings were conducted through teleconferencing.

2. *Meetings should be held outside of work hours, including on evenings and weekends, to facilitate participation.*

All workshops and meetings were conducted in the evening. The survey was available from April to August, 2021 which allowed for access during a variety of days and times.

3. *Drafts of the housing element should be made available to the public for review and comment with ample time before submission to the Department of Housing and Community Development (HCD) for review.*

The City released the Public Review Draft concurrent with its submittal of the initial Draft Housing Element to HCD but had conducted 4 workshops with the City Council and Planning Commission to present the draft Element prior to submittal. In addition, the City conducted a multi-step site selection process that included community input on site selection criteria as part of the public survey, input into the specific sites selected, and input into the proposed conceptual site plans. The Draft continued to be made available to the public for input during the 60-day period that the Element was under review by HCD. The Public review draft was distributed to local agencies and organizations that serve these communities in Signal Hill and surrounding areas. The community was notified of the opportunity to comment on the Draft through posts on the City's dedicated Housing Element webpage and via social media. Moving forward, revisions to the Draft Housing Element will be released to the public prior to resubmittal to HCD.

4. *In-person and electronic options for participation should also be made available.*

The Draft Housing Element was drafted during 2020 and 2021 and Covid-19 pandemic public gathering limitations were still in place. As a result, the outreach meetings were conducted through teleconferencing. Electronic options were provided to the community to provide input on the Draft Housing Element and participation in the survey. The Diversity, Equity, & Inclusion

survey included 704 city residents recruited via mail, email, text, and phone. Data collection was via phone and online and was conducted in English, Spanish, Khmer and Korean.

To ensure that the housing concerns of special needs groups and other typically hard to reach groups during the outreach process were addressed, the City notified agencies and organizations that serve these communities in Signal Hill and surrounding areas. The list of agencies and organizations invited to the workshop included groups and agencies working with special needs groups, civic and religious groups and housing developers and local businesses. The list is included in the previous section of this Chapter.

Outreach Activities

As discussed earlier in this chapter, the City's outreach activities utilized a variety of methods, broad and proactive marketing, included targeted needs groups, promoted language access, and included consultation with relevant organizations. These goals are consistent with the state's AFFH mandate.

To gather information from the development community, the City sent surveys and conducted focus groups with local non-profit and for-profit developers.

- Advertisements for the public outreach events was conducted through several avenues including:
- Flyers: in both English and Spanish
- Social Media Posts
- Mailed notices in utility bills to all households served by the City's Water Department
- Information and flyers on the General Plan/Housing Element website
- Information shared and feedback received at the City's Diversity Coalition Committee (DCC), Youth Center, and American University of Health Sciences
- Invitations to property manager and residents at each of the City's five affordable housing developments.
- Invitation to community members who asked to be included in the direct outreach process
- The City updated its website to include information on the Housing Element update including a schedule, event flyers, documents to review, and a Frequently Asked Questions (FAQ) list.

Findings from the City survey relevant to the AFFH analysis include concern about the availability of affordable housing and land accessible to non-profit developers and limited capacity of services and housing for homeless individuals. All these issues are addressed in the housing plan and in the City's sites inventory strategy.

In 2020, the City Council approved a draft Race and Equity Framework which focuses on racial equity through thoughtful review of City practices and procedures such as budget and finance, employee conduct, ethics, hiring and promotion practices, training, and other policies and standards. As part of the Race and Equity Framework, City Council committed to the formation of a Diversity Coalition Committee (DCC) to examine the City's current policies and engage the community on various aspects of race and equity as part of an evolving effort to address systemic racism and bias in the policies and practices of municipal government. The proposed goals of the DCC are focused on three specific areas: education, facilitation, and continuous improvement. To understand community needs and how residents and businesses view Signal Hill's handling of diversity and equity the City conducted a Diversity, Equity, & Inclusion survey in January 2022. The mixed-method approach survey included 704 city residents recruited via mail, email, text, and phone. Data collection was via phone and online and was conducted in English, Spanish, Khmer and Korean. The results of the survey are key to identifying actions to address systemic racism and bias in the policies and practices of municipal government. In 2021, the DCC asked

the City Council to fund a list of projects including the survey summarized above. Additional efforts will include outreach at City events, race and equity training for staff, affordable housing and economic development programs. Findings from the Diversity, Equity, & Inclusion survey relevant to the AFFH analysis include:

- Renter and lower income households indicated overall lower satisfaction with access to items, services and amenities compared with homeowners with the lowest satisfaction in the areas of affordable housing, healthcare, and social services. Satisfaction was similar across different ethnic groups.
- When asked if they agreed that the city is inclusive in its approach to governing and wants to hear from all individuals and groups, 56% agreed and 15% disagreed. Responses were similar across different ethnic groups.
- When asked if the City treats all residents the same regardless of their color, income, age or identity, 51% agreed and 15% disagreed.
- When asked if all neighborhoods receive the same quality of services from the City, 37% agreed and 27% disagreed.
- When asked if persons like the respondent face discrimination in Signal Hill and don't have the same opportunities as others, 15% agreed and 59% disagreed. More African American residents agreed with this statement than other residents.
- When asked if the Signal Hill Police Department treats people fairly, regardless of their race, income, or identity, 49% agreed and 14% disagreed. Among ethnic groups, African American residents agreed less with this statement than other residents.

Action items related to the findings of the survey and the work of the DDC have been added to Program 5.2.

Sites Inventory

Findings from the City's outreach activities relevant to the AFFH analysis helped direct the City's RHNA strategy for identifying the location of new housing. With the City's limited availability of land, respondents identified the re-purposing of former oil property as the most suitable for accommodating new housing. The City's residential neighborhoods are primarily built out. Future residential development will likely occur on land that is or was in use for oil extraction. This RHNA strategy relies on rezoning oil production sites for the development of housing. All RHNA sites are located within one half mile of each other due to the small size of the City (2.2 square miles) and as such demographic patterns and trends vary only slightly and no significant disparities are identified. The four sites identified in the Sites Inventory are located within the center of the City near services and transit. No sites are located east of this area due to constraints posed by slope instability and a lack of adequacy sized parcels. Two affordable sites are in an area with no housing – the City chose this area to start opening this area to housing to expand opportunities for housing City residents.

Below is a sample of questions, responses and how the sites inventory responded to those results.

- Question: Respondents were asked to rank areas where housing should be built (1-5, 1 being your first choice).
 - Response: The table indicates that 70% would like housing to be built in the Civic Center neighborhood, followed by 64% located near commercial centers.
 - Result: the Housing Element includes four sites to meet the RHNA and all are located within one half mile of the City's Civic Center.

- Question: Respondents were asked to rank the type of type of housing needed in the City of Signal Hill (1-6, 1 being the first choice).
 - Response: The table indicates that 71% believe that housing should be available to service workers, 68% noted that housing should be affordable to working professionals, and 63% identified housing should be affordable to service workers.
 - Result: the Housing Element includes two sites to meet the lower income RHNA and the City is working with the property owner to prepare the site for development of affordable housing that will occur through an RFP process.

- Question: Respondents were asked to rank the items they consider the highest priority when it comes to housing developments.
 - Response: Approximately half believe that proximity to amenities such as grocery stores, religious facilities, schools, etc. are important.
 - Result: the four sites to meet he RHNA were chosen partly based on their locations near services, shops, schools public transit, a park and community center.

- Question: Respondents were asked to identify the top three development types most suitable for future study to accommodate the mandated RHNA allocation.
 - Response: The re-purposing of former oil property received 67% of the responses.
 - Result: the Housing Element includes four sites to meet the RHNA and all are on properties with oil extraction activities that will be repurposed for development of housing. The City is working with the property owner to prepare the site for development of housing that will occur through an RFP process.

The City will continue to employ a wide variety of media and methods to notify the public of important housing decisions and opportunities to provide input, including the revised Draft document revised pursuant to HCD initial comments.

SECTION II
HOUSING PROGRAM

SECTION II

HOUSING PROGRAM

Government Code Section 65583(c) requires that a housing element include:

A program which sets forth a five-year schedule of actions the local government is undertaking or intends to undertake to implement the policies and achieve the goals and objectives of the housing element....

The Housing Program must:

- Identify Actions to Make Sites Available to Accommodate the City's Share of the Regional Housing Need That Could Not Be Accommodated on the Sites Identified in the Land Inventory [Government Code Section 65583(c)(1)]
- Assist in the Development of Adequate Housing to Meet the Needs of Extremely Low, Very Low-, Low- and Moderate-Income Households [Government Code Section 65583(c)(2)]
- Address and, Where Appropriate and Legally Possible, Remove Governmental and Nongovernmental Constraints to the Maintenance, Improvement and Development of Housing Including Housing for All Income Levels and Housing for Persons with Disabilities [Government Code Section 65583(c)(3)]
- Conserve and Improve the Condition of the Existing Affordable Housing Stock [Government Code Section 65583(c)(4)]
- Promote and Affirmatively Further Fair Housing Opportunities throughout the Community or Communities for All Persons Regardless of Race, Religion, Sex, Marital Status, Ancestry, National Origin, Color, Familial Status, or Disability [Government Code Section 65583(c)(5)]
- Preserve for Lower Income Households the Assisted Housing Developments at Risk of Conversion to Market Rate Housing [Government Code Section 65583(c)(6)]

The City does not have an affordable housing development at risk of conversion to market rate housing.

Table II-1 shows the individual programs that address each of the five mandated program categories.

Table II-1: 2021-2029 Housing Program

Program Category	List of Individual Programs
Category 1 – Identify Sites to Accommodate the City’s Share of the Regional Housing Need	1.1 Adequate Sites Program
	1.2 No Net Loss Program
Category 2 - Assist the Development of Lower Income and Moderate-Income Housing	2.1 Housing Choice Voucher Rental Assistance Program
	2.2 First Time Homebuyer Assistance
	2.3 Waiver of Development Impact Fees
	2.4 Special Needs Program
Category 3 - Remove Governmental and Nongovernmental Constraints to Housing	3.1 ADU Ordinance and Incentives Program
	3.2 Density Bonus Ordinance
	3.3 Zoning Ordinance Amendments Program
	3.4 SB 35 Development Streamlining Program
	3.5 Energy Conservation
Category 4 – Conserve and Improve the Existing Stock of Affordable Housing	4.1 Housing Code Enforcement
	4.2 Housing Rehabilitation
	4.3 Accessibility Modifications Program
Category 5 - Promote Housing Opportunities For All/Affirmatively Furthering Fair Housing	5.1 Fair Housing Information and Services Program
	5.2 Affirmatively Furthering Fair Housing

PROGRAM CATEGORY #1:**ACTIONS TO MAKE SITES AVAILABLE TO ACCOMMODATE THE RHNA**

Section 65583(c)(1) states that the housing program must:

*Identify actions that will be taken to make sites available during the planning period with appropriate zoning and development standards and with services and facilities to accommodate that portion of the city’s ... share of the regional housing need for each income level that **could not** be accommodated on sites identified in the inventory ... without rezoning...*

Housing Needs Summary

The Southern California Association of Governments (SCAG) Region’s housing need was determined by the State Department of Housing and Community Development (HCD). The SCAG “region” encompasses the counties of Ventura, Los Angeles, Orange, Riverside, San Bernardino and Imperial.

The City must identify sites that can accommodate its share of the regional housing need. The total regional need is 1,341,827 housing units. Signal Hill’s share is 517 housing units.

Table II-2 shows the allocation of 517 housing units to five income groups. The very low-income group is divided into “extremely low (0-30% of county median income) and very low (30-50% of county median income). The lower income housing need is 239 housing units.

**Table II-2: Share of Regional Housing Needs
June 30, 2021 – October 15, 2029**

Income Group	Number	Percent
Extremely Low	80	15.5%
Very Low	81	15.5%
Low	78	15.1%
Moderate	90	17.4%
Above Moderate	188	36.5%
Total:	517	100.0%

Source: Southern California Association of Governments, 6th Cycle Final RHNA Allocation Plan (approved by HCD on 3/22/21) and modified on 7/1/21

Goals

- Accommodate the housing needs of all income groups as quantified by Regional Housing Needs Assessment (October 2021- October 2029).
- Facilitate the construction of the maximum feasible number of housing units for all income groups.

Policies

- Designate sites that provide for a variety of housing types.
- Implement the Orange Bluff and Walnut Bluff Specific Plans to achieve the production of housing that meets the City's share of the regional housing need.
- Conduct remediation and mitigation measures as identified in the Environmental Impact Report prepared for all 6th Cycle housing sites to remove constraints to development, prior to marketing lower income sites to potential affordable housing developers (these same steps were taken to ensure the successful development of the most recent Zinnia affordable project completed in 2018, and fully occupied). It is important to note that Signal Hill managed to have 100 percent of the 5th Cycle lower income housing projects constructed during the 5th Cycle and all units are occupied.

Program 1.1 Adequate Sites Program

To accommodate the RHNA of 517 housing units, the City of Signal Hill will rezone 4 sites totaling over 27 acres of non-vacant land to allow residential uses at varying densities by October 15, 2022. The capacity of the identified sites (including ADU estimates) is 732 housing units. Once appropriate land use and zoning actions are taken, the City can adequately accommodate the 6th cycle RHNA.

Two sites, Orange Bluff and Walnut Grove, will be used to meet the lower- and moderate-income RHNA and will be rezoned to SP 7 Special Purpose Housing Zoning, allowing exclusively residential uses at 35 to 45 dwelling units per acre. The capacity of the Orange Bluff site is 290 housing units (274 will be used to meet the lower income RHNA and 16 will be used to meet the moderate-income RHNA). The capacity of the Walnut Bluff site is 90 units, (A minimum of 74 and a maximum of 90 will be used to meet the moderate income RHNA). State law, and HCD guidance, state that if sites used to address the lower-income RHNA (extremely/very low- and low-income sites) require rezoning and the rezoning occurs after the planning period has begun, those sites are subject to additional requirements under State law. Consistent with Government Code 65583.2[h]) the Orange Bluff site will:

- Be rezoned to permit owner-occupied and rental multifamily residential use by-right for developments in which at least 20 percent of the units are affordable to lower-income households during the planning period; and
- Permit at least 16 units per site at a density of at least 20 units per acre

The two sites that will be used to address the above moderate-income RHNA, Town Center Northwest and Heritage Square will have allowable densities of 20 to 35 units per acre and less than 10 units per acre respectively. The Orange Bluff and Walnut Bluff sites will be subject to reduced parking requirements.

The City will adopt development standards presented in Table C-5 in Appendix C. The standards to be used for the two, lower- and moderate-income sites are modeled on the most recent affordable housing development in the City (also included in Table C-5 for comparison).

The City and property owner Signal Hill Petroleum (SHP) will have led the initial efforts to re-zone and remove constraints to development for the Walnut Bluff and Orange Bluff sites by completing all environmental analysis and having an Environmental Impact Report prepared and circulated to the State for public comment. The next steps for eliminating constraints to development of the sites will be to complete any associated oil production remediation, which will also be conducted by SHP, as is the standard procedures for most development sites in the City and as was completed for the most recent 72-unit affordable housing project, Zinnia Apartments. The City will use funds from Permanent Local Housing Allocation (PLHA) program to pay for site cleanup and remediation activities. The City will initiate a Request for Proposal to contract an affordable housing developer once remediation is underway. These are the same methods the City used to successfully complete construction of 100 percent of the 5th Cycle affordable housing sites, including the most recent 72-unit Zinnia project completed in 2018 and fully occupied. These efforts by the property owner and the City maximize the likelihood that development will occur on the sites consistent with the capacity and affordability estimates in this Element and that the development will occur within the planning period. Development impact fees will be waived for the two sites used to address the affordable RHNA categories (Orange Bluff and Walnut Bluff) as was successfully accomplished with all 5th Cycle affordable housing projects.

The City will submit the adopted Housing Element to all water and sewer service providers—including internal City departments—in accordance with Government Code Section 65589.7 and coordinate with relevant contacts regarding their review and input. The City provides water services in Signal Hill. Sewer service is provided by Los Angeles County. The City has not yet adopted procedures to grant priority for the provision of water services to proposed developments that include units affordable to lower-income households as required by law, however, needed water capacity has been analyzed and was determined to be more than sufficient for all the 6th Cycle RHNA units as part of the Environmental Impact Report prepared in anticipation of the zoning amendments for the sites to be adopted prior to October 2022. The City's water department will adopt required procedures to grant priority for the provision of water and sewer services to proposed developments that include units affordable to lower-income households following the zoning amendments as required by Government Code 65589.7.

Objective: Designate sites that will provide the opportunity for the development of at least 509 units (remaining RHNA once approved units are subtracted).

Responsible Agency: Community Development Department

Timeline: Conduct a thorough environmental and health assessment for development of housing on sites identified in the Housing Element by December 2021; Rezoning actions (including CEQA analysis) to be

completed by October 2022 including adoption of Special Planning area 7 with adjusted developments standards for the Walnut Bluff and Orange Bluff sites; Request for Proposal to be issued by April 2023; Interview interested developers and select the best qualified private or non-profit developer July 2023; Enter into development agreements to guide development of all four sites as presented in this Housing Element and include a commitment to oil production remediation in the agreements by December 2023; Site remediation to be completed once developer is identified (by December 2023), ongoing implementation and annual assessment of status of housing sites inventory as part of the annual reporting process; submit the adopted Housing Element to water and sewer service providers within 30 days of adoption of Element; Adopt required procedures to grant priority for the provision of water services to proposed developments that include units affordable to lower-income households as required by Government Code 65589.7 within two years of Housing Element adoption. The City of Signal Hill does not have jurisdiction over sewer service procedures as those are provided by the Sanitation Districts of Los Angeles County. Instead, The City will alert the Sanitation Districts of Los Angeles County of the requirements under Government Code §65589.7 and ask for confirmation that the District has procedures in place to grant priority for the provision of sewer services to proposed developments that include units affordable to lower-income households as required by law within two years of Housing Element adoption.

Funding Source(s): SB 2/Permanent Local Housing Allocation (PLHA), Local Early Action Planning (LEAP), Innovation Grants, and General Fund General Plan Reserve account.

Program 1.2 No Net Loss Program

To ensure sufficient residential capacity is maintained to accommodate the RHNA for each income category, within one year of adoption of the *2021-2029 Housing Element*, develop and implement a formal, ongoing (project-by-project) evaluation procedure pursuant to Government Code section 65863. The evaluation procedure will track the number of extremely low-, very low-, low-, moderate-, and above moderate-income units constructed in order to calculate the remaining unmet RHNA. The evaluation procedure will also track the number of units built on the identified sites to determine the remaining site capacity by income category and will be updated continuously as developments are approved.

No action can be taken to reduce the density or capacity of a site (e.g., downzone, moratorium), unless other additional adequate sites are identified prior to reducing site density or capacity.

If a development is being approved on an identified site at a lower density than what was assumed for that site identified in the *2021-2029 Housing Element*, additional adequate sites must be made available within 180 days of approving the development. A program to identify the replacement sites and take the necessary actions to make the site(s) available and ensure they are adequate sites, will be adopted prior to, or at the time of, the approval of the development.

After adopting an evaluation procedure, the City will monitor rezones and development of residential units and update the sites inventory. The sites inventory will be posted on the Community Development Department's website and will be updated at least once a year.

At least annually, the City update, if necessary, the sites inventory in conjunction with the Housing Element Annual Reports pursuant to Government Code section 65400.

Objective: Develop and maintain a no net loss evaluation procedure.

Responsible Agency: Community Development Department

Timeline: Within one year of adoption of the 2021-2029 Housing Element, develop and implement a formal ongoing evaluation procedure pursuant to Government Code section 65863.

Funding Source(s): SB 2/PLHA/LEAP/Innovation Grant funds or General Fund.

PROGRAM CATEGORY #2:

ASSIST IN THE DEVELOPMENT OF ADEQUATE HOUSING TO MEET THE NEEDS OF ALL ECONOMIC SEGMENTS

Government Code Section 65583(c)(2) states that a housing program shall:

Assist in the development of adequate housing to meet the needs of extremely low-, very low-, low- and moderate- income households.

Housing Needs Summary

Appendix A describes the City's housing needs. Table II-3 presents a summary of the assessment of housing needs

Goals

- Reduce the number of cost burdened lower income households.
- Reduce the number of crowded lower income households.
- Increase the number of moderate income, first-time homebuyers.

Policies

- Provide Section 8 rental assistance to extremely low-, very low, and low-income households through the programs administered by the Housing Authority of the County of Los Angeles
- Provide information to residents about financial assistance available to first time homebuyers.
- Facilitate the construction of new housing affordable to lower income households.
- Ensure the affordability of new affordable housing developments through long- term affordability covenants.

Special Needs Policies

Elderly

- To relieve housing cost burdens, continue to participate in the Section 8 rental assistance program.
- To expand housing choices at potentially reduced costs, implement incentives for ADU development. (see Program 3.1)
- Promote a senior housing development at the Orange Bluff affordable housing site.
- Provide financial assistance, if funding becomes available, to help owners make home modifications.

Disabled

- To relieve housing cost burdens, continue to participate in the Section 8 rental assistance program.
- Promote and make the community aware of the Reasonable Accommodation Procedure.
 - Provide information to apartment owners, property management companies and on-site property managers regarding reasonable accommodations, reasonable modifications; and service and companion animals.
 - Coordinate with the Disabled Resource Center to promote independent living services.
 - Maintain the Sea Breeze as a special needs housing development.
 - Provide financial assistance, if possible, to make home modifications.

Developmentally Disabled

- Work with the Harbor Regional Center the need for home modifications in homes occupied by persons with developmental disabilities.
- Post on the City's website information on the services and resources available from the Harbor Regional Center.
- Work with HOPE Housing and Disabled Resource Center the opportunities that may be available to transition developmentally disabled persons from an institutional setting to a home environment.

Large Families

- Maintain the affordable rental housing with three or more bedrooms.
- Promote the County's Homeownership Program (HOP) to enable large renter families to buy a home with enough bedrooms.
- Create incentives including funding resources for the development of ADUs.
- Promote a large family housing development at the Orange Bluff affordable housing site.

Female Householders

- Work with the Housing Rights Center to ensure that female householders are free from housing discrimination on the basis of sex and familial status.
- Amend the Zoning Ordinance to comply with State law that addresses the special needs of female householders (AB 234).

Table II-3: Assessment of Housing Need Summary

	# of Renter Households	# of Owner Households
Cost Burden	1,295	525
Severe Cost Burden	560	200
Overcrowded Households (1.01+ persons per room)	248	34
Overcrowded Households (1.51+ persons per room)	72	0
At-Risk Housing	No existing affordable housing is at risk of conversion to market rate housing in the next 10 years	
Special Housing Needs		
Elderly	Almost 1,200 elderly households (62+) live in Signal Hill	
	53% of elderly householders 65+ live alone	
	35% of elderly householders 65+ are married couples	

Table II-3: Assessment of Housing Need Summary

	# of Renter Households	# of Owner Households
	Some of elderly householders have lower income and a high number and percentage of them probably experience cost burdens and severe cost burdens	
Frail Elderly	114 elderly persons 65+ are estimated to be frail	
	180 elderly persons 65+ have a propensity to fall multiple times during a year	
Persons with Disabilities	788 persons are estimated to be disabled (6.9% of the total population)	
	692 households have one or more disabled member	
	21 % of the households with a disabled member live alone	
Persons with Developmental Disabilities	99 persons are served by the Inland Regional Center	
	89 live in a home	
	0 live in a care facility	
Large Families	Approximately 114 owner large families live in the City	
	Approximately 280 renter large families live in the City	
Farmworkers	0 persons are employed in the farming, fishing and forestry occupations	
Female Householders	Approximately 1,425 female householders live in the City	
Homeless	The homeless population is estimated to be 46 persons	

Source: Appendix A Assessment of Housing Needs

Program 2.1 Housing Choice Voucher (Section 8) Rental Assistance Program

The Housing Authority of the County of Los Angeles (HACOLA) administers the Section 8 Housing Choice Voucher Program in the unincorporated area and 62 cities, including Signal Hill. This program contributes to achieving the goals of reducing overpaying and crowding. The rental assistance program reduces monthly rental costs for extremely low and very low-income households.

In order to assist the Housing Authority, staff in program implementation, the City will do all of the following:

- Advertise and promote regional housing assistance programs throughout the City. Include information on both on the City's website under the "Fair & Affordable Housing Resources" web page. Provide HCD/HACOLA information on the website in alternative languages. Target outreach to residents in geographic areas of higher need or lower-income or housing opportunities. Target outreach related to program participation in higher opportunity areas to rental/property managers and housing assistance service providers.
- Assist the Housing Authority in conducting a Landlord Outreach Program.
- Inform the Housing Authority staff of the City's initiatives to provide affordable housing through the existing housing stock.
- Work with the Housing Authority staff opportunities for use of the Section 8 program in ADU developments.

Objective: Provide rental assistance to an annual average of 40 to 60 households. *Responsible Agency:* Housing Authority of the County of Los Angeles and Community Development Department.

Timeline: Ongoing throughout the 2021-2029 planning period; Quarterly contact with County Housing Departments and groups for promotion of programs and assistance; update City website with regional housing assistance programs information by December 2022. By June 2023, send direct outreach related to the Housing Choice Voucher Program to affordable housing residents in geographic areas of higher need or lower-income and to rental/property managers and housing assistance service providers in higher opportunity areas.

Funding Source(s): Housing Authority's Section 8 contract with the U.S. Department of Housing and Urban Development.

Program 2.2 First Time Homebuyer Assistance Program

The City no longer has monies in an affordable housing fund due to the forced dissolution of the Signal Hill Redevelopment Agency. There are non-City programs, however, which provide financial assistance to first time homebuyers. The City will promote through post on its City website and on social media, information on two County programs which include:

- County Homeownership (HOP) Program; and
- County Mortgage Credit Certificate (MCC) Program

HOP is financed with HOME funds provided through the U.S. Department of Housing and Urban Development (HUD) and is subject to the applicable federal regulations. Designed to meet the needs of low-income families, HOP provides loans of up to 20% of the purchase price for down payment and closing costs assistance not to exceed \$75,000. Each loan is a second Trust Deed loan provided at 0% interest with all payments deferred until sale, transfer, refinancing, no longer owner-occupied, or full repayment of the first mortgage. HOP loans are available to first-time homebuyers in the unincorporated areas of Los Angeles County and cities participating in the Community Development Block Grant (CDBG) Urban County Program. Signal Hill participates in the Urban County Program.

The MCC Program offers qualified first-time homebuyers a federal income tax credit. The federal credit can reduce potential federal income tax liability, creating additional net spendable income for qualified first-time homebuyers to possibly use toward their monthly mortgage payment. The MCC Program enables qualified first-time homebuyers to convert a portion of their annual mortgage interest into a direct dollar for dollar tax credit on their U.S. individual income tax returns. The qualified homebuyer is awarded a tax credit of up to 20% of the annual interest paid on the mortgage loan. The remaining 80% of the mortgage interest will continue to qualify as an itemized tax deduction.

Objective: Provide down payment assistance to three households during the 2021-2029 planning period.

Responsible Agency: Los Angeles County Development Authority.

Timeline: The City will continue to participate in the Urban County Program throughout the eight-year planning period; Hold at least two seminars for new homebuyer assistance, target outreach related to seminars to residents in geographic areas of higher need or lower income; Quarterly contact with County Housing Departments and groups for promotion of programs and assistance; Annual outreach to local entities for promotion and coordination of assistance programs.

Funding Sources: HOME funds and federal income tax credits administered by the Los Angeles County Development Authority.

Program 2.3 Waiver of Development Impact Fees

Affordable housing developments are exempt from the three impact fees for parks, water and traffic. Sections 21.40.040, 21.44.050 and 21.48.050 of the Zoning Ordinance state that these fees:

"... shall not apply to new construction of residences which are sold or leased at rates affordable to very low- and low-income persons. To qualify for this exemption, the applicant must submit an agreement in a form acceptable to the city attorney binding the development project to a guarantee that the assessable

lot area shall remain affordable to low and very low-income persons for a period of not less than twenty years, and making the city a party to the covenant such that the restriction is enforceable by the city."

The current (July 2021) per unit fees are:

Parks and Recreation

Single family dwelling	\$21,910
Multi-family dwelling	\$15,112
Water SD Meter of 1"	\$21,437
Traffic (all residential)	\$540.47

Objective: Continue to waive development impact fees for affordable housing developments; provide fee waivers for two projects within the planning period.

Responsible Agency: Community Development Department and Finance Department.

Timeline: Ongoing throughout the 2021-2029 planning period.

Funding Source(s): Waived development impact fees.

Program 2.4 Special Needs Housing Program- -

Provide housing opportunities to meet the needs of special needs residents—including seniors, residents with disabilities and developmental disabilities, large families, extremely, very low, low, and moderate-income households, and those experiencing homelessness—by allowing for development standard incentives, including reduced parking standards, setbacks, and increased height allowances. Provide additional regulatory incentives and concessions to projects targeted for special needs groups such as exemption from the site plan and design review process.

Complete site remediation from oil extraction activities on sites for affordable or special needs housing.

Interview prospective developers to develop the Walnut Bluff and Orange Bluff sites with the housing affordability components described in the Sites Inventory.

Encourage developers of single-family dwellings to incorporate universal design and/or "visibility" improvements.

Continue to participate in regional efforts to address homelessness, and support additional bridge housing, access centers, and other homeless services offered in the region. Allow the establishment of transitional and supportive housing development, where allowed and consistent with Zoning Code provisions, to support housing opportunities for extremely low-income households. Advertise the Los Angeles County Homeless Outreach Portal (LA-HOP) that allows residents to submit requests for homeless outreach and connect homeless persons with outreach workers. Residents and community members who come across a family with minor children experiencing homelessness can call 211 to connect the family to the Coordinated Entry System for Families. The City will add this information to the City website and post quarterly on the City's social media pages in English and Spanish.

Adopt objective design standards to ensure that the City can provide local guidance on design and standards for by-right projects as allowed by State law. Adoption of objective design standards will facilitate high-quality residential development and compliance with State objectives. The objective design standards will ensure provision of adequate private open space, parking, and related features, as well as architectural design.

Conduct annual proactive outreach with developers to identify opportunities and provides incentives and assist with funding or funding applications.

Establish a centralized, one-stop housing inquiry location to provide information on housing issues and resources including but not limited to all affordable housing citywide, available housing assistance programs, and fair housing/tenant protection information.

Objective: Encourage the development of special needs housing.

Responsible Agency: Community Development Department.

Timeline: Impact fee deferrals current and ongoing; Interview interested developers and select the best qualified private or non-profit developer April to July 2023; Adopt Special Planning area 7 with adjusted developments standards for the Walnut Bluff and Orange Bluff sites by October 2022; Adopt Objective Design Standards December 2023; Site remediation initiated for the Walnut Bluff and Orange Bluff sites when a developer is chosen June 2023; Developer outreach: annually; Participation in regional efforts to address homelessness ongoing throughout the 2021-2029 planning period; add information related to the Los Angeles County Homeless Outreach Portal (LA-HOP) on the City website by December 2022 and post quarterly on the City's social media pages in English and Spanish beginning January 2023. Establish a centralized, one-stop housing inquiry location by 2024.

Funding Source(s): General Fund; Waived development impact fees.

PROGRAM CATEGORY #3:

ADDRESS AND REMOVE GOVERNMENTAL AND NONGOVERNMENTAL HOUSING CONSTRAINTS

Government Code Section 65583(c)(3) states that a housing program must:

Address and, where appropriate and legally possible, remove governmental and nongovernmental constraints to the maintenance, improvement, and development of housing, including housing for all income levels and housing for persons with disabilities.

The program shall remove constraints to, and provide reasonable accommodations for housing designed for, intended for occupancy by, or with supportive services for, persons with disabilities.

Government Code Section 65583(a)(8) also states the Housing Element must include:

An analysis of opportunities for energy conservation with respect to residential development. Cities and counties are encouraged to include weatherization and energy efficiency improvements as part of publicly subsidized housing rehabilitation projects. This may include energy efficiency measures that encompass the building envelope, its heating and cooling systems, and its electrical system.

Housing Needs Summary

Appendix D contains the analysis of actual and potential governmental constraints.

To address governmental constraints, amendments to the Zoning Ordinance are necessary with respect to definitions, uses permitted in residential zones, and uses permitted in commercial zones. Amendments will be adopted within the first year of the 6th Cycle. It is important to note that Signal Hill has managed to complete construction of and have full occupancy in 100 percent of the 5th Cycle lowest income housing RHNA category sites.

Goals

- Attain barrier and constraint free governmental codes, ordinances, and policies.
- Provide codes, ordinances, and policies that lead to the improvement of the housing status of residents.
- Achieve energy conservation during the 2021-2029 planning period.

Policies

- Remove existing governmental constraints to the maintenance, preservation, improvement and development of housing.
- Affirmatively further housing goals through City codes, ordinances and policies that enhance the housing quality of life experienced by residents.
- Educate residents, businesses, visitors and governments to reduce energy use and conserve energy.
- Promote awareness and education about sustainability and energy conservation through the City's Sustainable City Committee which has assisted with the City documenting sustainable practices for energy and water conservation as well as in some 20 other areas of sustainability recognized in the 2019 Beacon awards and the 2021 Gateway Cities Energy and Sustainability awards. Promotional and informative information will also continue to be posted on the City website, social media platforms, newsletters, at the Sustainable City Committee summer concerts series and Night Out for Crime Prevention outreach booths, and other community and regional outreach opportunities.

Program 3.1 ADU Ordinance and Incentives

The preparation and adoption of an accessory dwelling unit (ADU) ordinance is underway. Incentives to lower the cost of ADUs are a function of housing unit size and rental assistance. Consequently, the incentives will include:

- Inform owners that the construction of ADUs is exempt from fees.
- Provide owners with example of small ADUs (micro-units, small studios (<500 SF).
- Inform owners of the Section 8 Housing Choice Voucher Program and County of Los Angeles Housing Authority contacts.

In addition, the City will prepare an ADU Design and Development Manual that will be comprised of the following topics:

- How do I get started?

- Basic steps for building an ADU.
- ADU development checklist.
- Site plan examples; Floor plan examples.
- Examples of how to promote affordability.
- Constructing the ADU.
- Financing the ADU.
- Permitting the ADU.
- Additional resources.

Table II-4 shows the development status of ADUs, including square footage and location by zone.

The City will also continue participating in SCAGs ADU Peer Collaboration Team and support the work of Gateway Cities Council of Governments (GCCOG) in their effort for obtaining funding for activities supporting ADU production.

Objective: Adopt an ADU Ordinance and plan of incentives for the production of ADUS.

Responsible Agency: Community Development Department.

Timeline: ADU Ordinance adoption by 3rd Quarter (July) 2022; ADU manual: RFP release November 2021, consultant contract by April 2022; ADU Manual (including incentives plan) completion by 4th Quarter 2022. Regional participation: currently underway and throughout the planning period.

Funding Source(s): General Fund; SB 2 Planning Grant.

Table II-4: City of Signal Hill ADU Development Status – June 2021

Year	Address	Development Status	Square Footage	Zoning
2014	2383 ½ Cerritos Avenue	Constructed	1,034	RLM-2
2018	2819 ½ E. 19 th Street	Constructed	700	R-L
2018	2060 ½ Raymond Avenue	Under Construction	1,198	RLM-2
2019	2477 ½ Gaviota Avenue	Constructed	1,200	SP-11
2019	3309 ½ Lemon Avenue	Under Review	432	RLM-2
2019	1989 ½ Dawson Avenue	In Plan Check	1,015	RLM-2
2020	2239 ½ Gaviota Avenue	Under Construction	491	RLM-2
2020	1870 ½ Temple Avenue	In Plan Check	1,065	RH
2020	1900 ½ Temple Avenue	Under Review	1,052	R-L
2020	2260 ½ Rose Avenue	Under Construction	291.5	RLM-2
2021	3373 ½ Orange Avenue	In Plan Check	748	RLM-2

Program 3.2 Density Bonus Ordinance

The density bonus law requires the City to adopt an ordinance that specifies how compliance with Government Code Section 65915 will be implemented. Failure to adopt an ordinance does not relieve a city, county, or city and county from complying with the requirements of Government Code Section 65915.

The City is in the process of updating the Density Bonus Ordinance. To provide for the expeditious processing of a density bonus application, the City circulated a Request for Proposals (RFP) and received multiple responses by November 30, 2021 and is currently interviewing and checking references for accepted consulting firms to prepare an update to the City's Density Bonus Ordinance and intends to

adopt the Ordinance by end of fiscal year 2023. In the meantime, the City follows the State Density Bonus regulations.

Objective: Prepare and adopt a density bonus ordinance. Responsible Agency: Community Development Department. Timeline: 4th Quarter 2021.

Funding Source(s): SB 2/PLHA/LEAP/Innovation Grant funds or General Fund.

Program 3.3 Zoning Ordinance Amendments Program

The governmental constraints analysis found that the following Zoning Ordinance amendments are necessary:

- Update Zoning Ordinance Definitions
 - Employee Housing.
 - Qualified Supportive Housing Development.
 - Low Barrier Navigation Center.
 - By way of explanation, a “Low Barrier Navigation Center” is a Housing First, low-barrier, service-enriched shelter focused on moving people into permanent housing that provides temporary living facilities while case managers connect individuals experiencing homelessness to income, public benefits, health services, shelter, and housing. “Low Barrier” means best practices to reduce barriers to entry such as allowing pets; storage of possessions; and privacy. Government Code Section 65560 et. seq. requires that local jurisdictions allow “low barrier navigation centers” by right in areas zoned for mixed use and in non-residential zones permitting multifamily residential uses, if they meet the requirements specified in Government Code Section 65662.
- Update Uses Permitted in the Residential Districts
 - Employee housing in zones permitting single family homes.
 - Large family day care homes in the multifamily districts (SB 234).
- Update Uses Permitted in the Commercial Zones
 - Low barrier navigation centers in the CR Zone.
- Review and Address the following development standards
 - The City will conduct a feasibility assessment of its multifamily parking requirements (including the requirement for covered parking) and height limit of two and a half stories in the RH high-density zone by 2024. Based on the results of the feasibility assessment, the City will amend multifamily residential parking requirements and RH zone height limits in the Zoning Code by 2025.
 - The City will review Zoning Ordinance standards and procedures associated with the approval of residential care facilities (including unlicensed group homes and facilities serving seven or more persons) and revise as appropriate to provide consistent application of standards and ensure that these uses are treated objectively and do not discriminate against persons with disabilities.
 - Emergency shelter parking standards: State law limits required emergency shelter parking to the number of spaces sufficient to accommodate staff working at the shelter. The City currently requires 1 space for each shelter employee and/or volunteer, 1 additional parking space for every 5 beds, and 1 space for each transport van or delivery vehicle. To comply with State law, the City will amend emergency shelter parking standards to limit required

parking to only number of spaces sufficient to accommodate staff working at the shelter. The parking requirements based on beds and for transport vans or delivery vehicles will be removed.

Objective: Complete Zoning Ordinance Amendments Program.

Responsible Agency: Community Development Department.

Timeline: 2022-2023; annual assessment of housing production (starting in 2023), if production is lagging conduct a feasibility assessment by 2024 and if needed amend residential parking requirements and RH zone height limits in the Zoning Code by 2025.

Funding Source(s): General Fund.

Program 3.4 SB 35 Development Streamlining

As of July 17, 2020, HCD determined that the City of Signal Hill was subject to SB 35 streamlining for proposed developments with 10 percent or greater affordability. (<https://www.hcd.ca.gov/community-development/accountability-enforcement/docs/sb35determinationsummary10012020.pdf>). To accommodate future SB 35 applications and inquiries, the City will create and make available an informational packet that explains SB 35 streamlining provisions in Signal Hill and provides SB 35 eligibility information.

Objective: Create and make available an informational packet that explains SB 35 streamlining provisions and eligibility.

Responsible Agency: Community Development Department.

Timeline: 1st Quarter 2023.

Funding Source(s): General Fund.

Program 3.5 Energy Conservation

The governmental constraints analysis found that the following Zoning Ordinance amendments are necessary

The City will take the following actions during the 2021-2029 planning period:

- Encourage energy-efficient design and energy conservation, and help residents minimize energy-related expenses. Maintain and distribute literature on energy conservation, including solar power, additional insulation, and subsidies available from utility companies, and encourage homeowners and landlords to incorporate these features into construction and remodeling projects.
- Continue to promote energy conservation by promoting its Residential Green Building Primer.
- Continue to enforce the 2019 California Green Building Standards Code.
- Use the Sustainable City Committee (SCC) to continue developing and recommending a sustainability framework that promotes environmentally sound and financially practical objectives.
- Continue to implement the goals adopted as part of the Green City Report prepared by the Sustainable City Committee. The Report allows the City to self-certify as a One-Leaf Green City.

The City makes the Primer available at the Community Development Department counter as well as on the City's website. The Primer explains green building construction standards and products make homes more energy efficient by being well insulated and well-sealed. Efficient windows, appliances, lighting and

other household equipment also help add to the savings and lower monthly electricity bills. And with energy prices rising and non-renewable fuels being depleted, an energy efficient home is an asset for years to come. Water bills are also reduced through low-flow equipment and thoughtful land use. The Primer indicates that homes built following green building standards may also qualify for special financing called an Energy Efficient Mortgage (EEM).

Objective: Promote and encourage weatherization and energy efficient home improvements.

Responsible Agency: Community Development Department.

Timeline: Throughout the planning period; expand website information on energy conservation resources by 1st Quarter 2023.

Funding Source(s): General Fund.

PROGRAM CATEGORY #4:

CONSERVE AND IMPROVE THE CONDITION OF THE EXISTING STOCK

Government Code Section 65583(c)(4) states that a housing program shall describe actions to:

Conserve and improve the condition of the existing affordable housing stock, which may include addressing ways to mitigate the loss of dwelling units demolished by public or private action.

Housing Needs Summary

The analysis of the condition of the existing stock involves estimating “substandard” and “dilapidated” housing units. Housing in substandard condition may need minor or moderate repairs or be in need of substantial rehabilitation. Dilapidated condition refers to dwellings suffering from excessive neglect, where the dwelling is not only structurally unsound and maintenance is nonexistent, but also not fit for human habitation in its current condition. Housing in dilapidated condition should be demolished and replaced.

There are an estimated 200 housing units in substandard condition. This estimate is based on prior windshield surveys, code enforcement statistics, and repairs made to the existing housing stock during the past six years.

There are no existing housing units that need to be demolished and replaced because they are in dilapidated condition.

Code enforcement ensures that existing housing units meet the standards of the Municipal Code, the California Housing Code and the Uniform Code for the Abatement of Dangerous Buildings.

Goals

- Achieve a housing stock free of substandard structures.
- Conserve and improve the existing stock of affordable housing.

Policies

- Continue to implement the Housing Code Enforcement Program.

- Implement a Housing Rehabilitation Program if funding becomes available

Program 4.1 Housing Code Enforcement

Code enforcement ensures that properties meet the standards of the Municipal Code. The goal of code enforcement is to encourage proper maintenance of commercial and residential properties.

Code enforcement encourages residents to report possible code violations by making contact via email or a request for service online.

Objective: 40 closed code violation cases per year

Responsible Agency: Community Development Department.

Timeline: The program will be implemented on an ongoing basis during the 2021-2029

Funding Source(s): General Fund.

Program 4.2 Housing Rehabilitation

Housing rehabilitation activities are an important tool for preserving the existing housing stock. The City has previously funded housing rehabilitation activities through the Redevelopment Agency. After the dissolution of all redevelopment agencies in California funding for housing programs has been limited and as a result the City's Housing Rehabilitation program has been dormant. During the 2021-2029 planning period the City will take the following actions:

- Coordinate with the County of Los Angeles Urban County CDBG Program to lobby for an increase in CDBG funding for housing rehabilitation activities.
- Use Permanent Local Housing Allocation (PLHA) program funds for housing rehabilitation activities once 6th cycle Housing Element cleanup activities have been completed.
- Identify and actively support efforts to secure State, federal, and private funding sources as a means of leveraging local funds and maximizing assistance. Identify State, regional, and local public and private housing rehabilitation resources (including nonprofit agencies) that Signal Hill property owners can participate in and provide the information on the City's website.
- Conduct annual outreach and marketing of available State, regional, and local public and private housing rehabilitation resources through workshops, seminars, social media platforms, 1 outreach activity per year; target outreach to homeowners in geographic areas of higher need or lower income as well as local homeowner associations.

Objective: 5 single family dwellings.

Responsible Agency: Community Development Department.

Timeline: Coordination with the County of Los Angeles: annually through the Annual Action Plan process; PLHA application when the State releases Notice of Funding Availability after 2024 when site cleanup has been completed and PLHA funds can be redirected to rehabilitation activities; Website availability of housing rehabilitation resources, by 1st Quarter 2023, Initiate outreach in June 2023 and annually thereafter.

Funding Source(s): Potentially CDBG Funds, PLHA funds or other funding sources.

PROGRAM CATEGORY #5

PROMOTE AND AFFIRMATIVELY FURTHER HOUSING OPPORTUNITIES FOR ALL PERSONS

Section 65583(c)(5) requires that the housing program:

Promote and affirmatively further fair housing opportunities and promote housing throughout the community or communities for all persons regardless of race, religion, sex, marital status, ancestry, national origin, color, familial status, or disability, and other characteristics protected by the California Fair Employment and Housing Act and any other state and federal fair housing and planning law.

Goals

- Attain a housing market with “fair housing choice,” meaning the ability of persons of similar income levels regardless of race, color, religion, sex, marital status, familial status, disability, national origin, ancestry, sexual orientation, source of income or other arbitrary factor to have available to them the same housing choices.

Policies

- Continue to promote fair housing opportunities through the City’s participation in the County’s Community Development Block Grant Program.
- Promote fair housing through the provision of information and referral services to residents who need help in filing housing discrimination complaints.

Program 5.1 – Fair Housing Services and Information Program

The City will establish and implement a *Fair Housing Information Program*. The information will include, but not be limited, to providing:

- Links to State Department of Fair Employment and Housing; U.S. Department of Housing and Urban Development; and Housing Rights Center website
- Link to Disability Rights, CA
- Posting Reasonable Accommodation Procedure on the Community Development Departments webpage

The Community Development Department will obtain Fair Housing brochure and other information and make it available at the Department’s counter and additional locations including the Signal Hill Library, Signal Hill Chamber of Commerce, and City website.

The City’s Fair Housing Services Program will continue to promote fair housing through its participation in the County’s CDBG Program. The City, in cooperation with the County and the Housing Rights Center (HRC), will continue to make available fair housing services to its residents. HRC has an Eviction Defense Program (EDP) and is part of the Right to Counsel Coalition which is comprised of dozens of legal services organizations and tenant organizing community-based organizations. Through the EDP, legal service providers from the Right to Counsel Coalition offer Countywide free full-scope representation services in unlawful detainer (eviction) cases to low-income renters.

In addition, the City will accomplish the following actions:

- The City will coordinate with the Housing Rights Center to hold three Fair Housing Workshops during the eight-year planning period. Each Fair Housing Workshop will have a theme such as reasonable accommodations, accessibility requirements, right to counsel/eviction prevention

services and target tenants, property managers, or realtors. Post information on accessing fair housing services quarterly on the City's social media pages in English and Spanish beginning January 2023.

- Each year the City will work with the Housing Rights Center to identify services that should be emphasized in the upcoming year.

Objective: Implement the Fair Housing Information and Services Program; hold three Fair Housing Workshops during the eight-year planning period; Post information on accessing fair housing services quarterly on the City's social media pages; assist at least 25 residents during the planning period (AFFH viewer shows 12 inquiries from 2013-2021).

Responsible Agency: Los Angeles County Development Authority; Housing Rights Center; and Community Development Department.

Timeline: Implement the program on an ongoing basis throughout the 2021-2029 planning period; Post information on accessing fair housing services quarterly on the City's social media pages in English and Spanish beginning January 2023.

Funding Source(s): County CDBG funds or City General Fund. County CDBG funds pay for the services of the Housing Rights Center.

Program 5.2 Affirmatively Furthering Fair Housing

Appendix B summarizes the fair housing issues and concerns in Signal Hill based on research conducted as part of this Housing Element update. Program 5.2 includes the following summary of the issues, contributing factors, and the City's actions in addressing these issues.

Objective: Achieve implementation of Program 5.2.

Responsible Agency: Community Development Department.

Timeline: Varies by action item, see action items above; adopt a policy that new housing developments must implement an Affirmative Fair Housing Marketing Plan by mid-year 2022.

Funding Source(s): SB 2/PLHA/LEAP/Innovation Grant funds and City General Fund.

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Program 5.2 Affirmatively Furthering Fair Housing				
Fair Housing Issues (in order of priority)	Contributing Factors	Goals	Meaningful Actions	Targets and Timeframe
<p>34. 1. Disproportionate Need experienced by Hispanic Households.</p> <p><i>Disproportionate housing need related to cost burden and overcrowding is experienced by Hispanic households.</i></p>	<ul style="list-style-type: none"> Location and type of housing (affordable, rental, large units) Inadequate supply/production of affordable housing High cost of land development in the region. Geographic limits to expanding housing development (size of City and oil extraction activities). Displacement of residents due to economic pressures Lack of rental relief programs Limited economic mobility opportunities 	Create new affordable housing that addresses a diversity of lower income housing needs.	<p>1a. Adopt a policy that new housing developments must implement an Affirmative Fair Housing Marketing Plan, a plan that describes specific steps that will be taken by developers to ensure that renters and buyers who are unlikely to apply for housing without special outreach have equal access to housing opportunities available in new housing developments.</p> <p>1b. Adopt Specific Plans for the Orange Bluff and Walnut Bluff Neighborhoods that expand affordable housing opportunities.</p> <p>1c. Identify housing rehabilitation resources for Signal Hill property owners.</p>	<p>1a. Create and adopt the Affirmative Fair Housing Marketing Plan and policy by December 2022. Identify the segments of the eligible population which are least likely to seek housing without special outreach efforts. Identify indicators to be used to measure the success of the marketing program. Advertise and promote City's Affirmative Fair Housing Marketing Plan through the City website, the Diversity Coalition Committee, workshops, seminars, and social media platforms. Target outreach to affordable housing residents, apartment/rental managers, housing assistance service providers, and geographic areas of higher need or lower income; update City website with Affirmative Fair Housing Marketing Plan information by December 2022. Send direct outreach related to Affirmative Fair Housing Marketing Plan to affordable housing residents, apartment/rental managers, and housing assistance service providers by June 2023. Disseminate information at three City meetings, workshops, or seminars annually.</p> <p>1a. (from Program 2.4) Establish a centralized, one-stop housing inquiry location to provide information on housing issues and resources including but not limited to all affordable housing citywide, available housing assistance programs, and fair housing/tenant protection information.</p> <p>1b. (from Program 1.1) Adopt Special Purpose Housing Specific Plan (SP-7) with adjusted developments standards for the Walnut Bluff and</p>

Program 5.2 Affirmatively Furthering Fair Housing				
Fair Housing Issues (in order of priority)	Contributing Factors	Goals	Meaningful Actions	Targets and Timeframe
				<p>Orange Bluff sites by October 2022; Select developers for development of the two affordable RHNA sites (Walnut Bluff and Orange Bluff) by December 2022.</p> <p>1c. (from Program 4.2) Conduct annual outreach and marketing of available State, regional, and local public and private housing rehabilitation resources through workshops, seminars, social media platforms (1 outreach activity per year); target outreach to homeowners in geographic areas of higher need or lower income as well as local homeowner associations. Initiate outreach in June 2023 and annually thereafter.</p>
<p>2. Lower environmental quality.</p> <p><i>The City of Signal Hill is located near the 405 freeway and over the Long Beach Oil Field and therefore has associated air quality, soils, and oil and gas operations impacts to mitigate prior to development.</i></p>	<ul style="list-style-type: none"> Location of environmental health hazards and historical development patterns (oil extraction, proximity to major transportation facilities and port) Location and type of affordable housing in the region 	Address environmental health issues	<p>2a. Assist in the transition of land in the City from oil production to housing</p> <p>2b. Adopt a General Plan Environmental Justice Element</p>	<p>2a. (from Program 1.1)</p> <ul style="list-style-type: none"> Rezone the two affordable RHNA sites to SP 7 Special Purpose Housing Zoning with adjusted developments standards, allowing exclusively residential uses at 35 to 45 dwelling units per acre. The capacity of the Orange Bluff site is 290 housing units (274 will be used to meet the lower income RHNA and 16 will be used to meet the moderate-income RHNA). The capacity of the Walnut Bluff site is 90 units, (A minimum of 74 and a maximum of 90 will be used to meet the moderate income RHNA) by October 2022. Rezone two sites that will be used to address the above moderate-income RHNA, Town Center Northwest and Heritage Square with allowable densities of 20 to 35 units per acre and less than 10 units per acre respectively (by October 2022).

Program 5.2 Affirmatively Furthering Fair Housing				
Fair Housing Issues (in order of priority)	Contributing Factors	Goals	Meaningful Actions	Targets and Timeframe
				<ul style="list-style-type: none">▪ Issue a Request for Proposal for the two affordable RHNA sites (by April 2023);▪ Interview interested developers and select the best qualified private or non-profit developer for the two affordable RHNA sites (by July 2023);▪ Enter into development agreements to guide development of all four sites as presented in this Housing Element and include a commitment to oil production remediation in the agreements (by December 2023);▪ Conduct a thorough environmental and health assessment for development of housing on sites identified in the Housing Element (by December 2021);▪ Conduct needed oil extraction remediation on properties converting from oil extraction activities to housing once developer is identified by (by December 2023).▪ Ongoing implementation and annual assessment of status of housing sites inventory as part of the annual reporting process.▪ Continue enforcing Chapter 16.24 of the Municipal Code that establishes development standards for properties containing abandoned wells. Require well discovery, leak testing, a well access exhibit, and a well abandonment report for properties with abandoned wells. <p>2b. Adopt a General Plan Environmental Justice Element that includes objectives and policies to reduce the unique or compounded health risks in disadvantaged and disproportionately affected communities by means that include the reduction of pollution exposure, including the improvement</p>

Program 5.2 Affirmatively Furthering Fair Housing				
Fair Housing Issues (in order of priority)	Contributing Factors	Goals	Meaningful Actions	Targets and Timeframe
				of air quality, and the promotion of public facilities, food access, safe and sanitary homes and physical activity (adopt Element by June 2023).
<p>3. Racial equity/ bias in the City practices and procedures.</p> <p><i>In 2020, the City Council approved a draft Race and Equity Framework focuses on racial equity through thoughtful review of City practices and procedures such as budget and finance, employee conduct, ethics, hiring and promotion practices, training, and other policies and standards. While Most respondents indicated a good quality of life, some findings point to differing levels of satisfaction related to inclusivity, bias, and discrimination.</i></p>	<ul style="list-style-type: none"> Public/Private discrimination Policing and criminalization Lack of accessible forums Lack of private investments in specific neighborhoods Lack of public investments in specific neighborhoods, including services or amenities 	Address systemic racism and bias in the policies and practices of municipal government.	<p>3a. Examine the City's current policies and engage the community on various aspects of race and equity as part of an evolving effort to address systemic racism and bias in the policies and practices of municipal government.</p> <p>3b Adopt a policy that new housing developments must implement an Affirmative Fair Housing Marketing Plan, a plan that describes specific steps that will be taken by developers to ensure that renters and buyers who are unlikely to apply for housing without special outreach have equal access to housing opportunities available in new housing developments.</p>	<p>3a. Implement the City's Race and Equity Framework and continue to convene the Diversity Coalition Committee to examine the City's current policies and engage the community on various aspects of race and equity as part of an evolving effort to address systemic racism and bias in the policies and practices of municipal government. Fund and implement the Diversity Coalition Committee's (DCC) approved projects including outreach at City events, race and equity training for staff, affordable housing, and economic development programs. Implement programs and outreach that target residents and neighborhoods in geographic areas of higher need or lower income. Work with the DCC to establish an inclusive community engagement program. As part of the program establish policies and practices that address identified barriers to participation. (Convene the DDC monthly. Provide an annual update on DDC actions and results. Initiate work on outreach program by June 2023 and adopt a community engagement program by December 2023. Ongoing, with annual updates).</p> <p>3b. Create and adopt the Affirmative Fair Housing Marketing Plan and policy by December 2022. Advertise and promote City's Affirmative Fair Housing Marketing Plan through the City website, the Diversity Coalition Committee, workshops,</p>

Program 5.2 Affirmatively Furthering Fair Housing				
Fair Housing Issues (in order of priority)	Contributing Factors	Goals	Meaningful Actions	Targets and Timeframe
				seminars, and social media platforms. Target outreach to affordable housing residents, apartment/rental managers, housing assistance service providers, and geographic areas of higher need or lower income; update City website with Affirmative Fair Housing Marketing Plan information by December 2022. Disseminate information at three City meetings, workshops, or seminars annually).
<p>4. Displacement Risk</p> <p><i>Areas with high demand for housing drive up housing costs resulting in the potential for displacement. Inadequate supply and production of affordable homes available to low-income households and persons in protected classes are major contributing factors to this fair housing issue.</i></p>	<ul style="list-style-type: none"> Displacement of residents due to economic pressures Inadequate supply/production of affordable housing Rising housing costs in the region High land and development costs in the region 	<p>Increase housing opportunities/provide resources to address rising housing costs and lack of affordable housing</p>	<p>4a. Expand market rate and affordable housing opportunities by adopting Specific Plans for the Orange Bluff and Walnut Bluff Neighborhoods.</p> <p>4b. Incentivize development of affordable housing through impact fee waivers and favorable development standards as part of the Specific Plan process, density bonus use, and ADU development.</p> <p>4c. Adopt a policy that new housing developments must implement an Affirmative Fair Housing Marketing Plan, a plan that describes specific steps that will be taken by developers to ensure that renters and buyers who are unlikely to apply for housing without special outreach have equal access to housing opportunities available in new housing developments.</p> <p>4d. Advertise regional housing assistance programs to Signal Hill residents (Housing Choice Voucher, emergency rent relief program, etc.)</p> <p>4e. Preserve existing housing by addressing housing conditions issues, bringing substandard housing units into compliance with City building and zoning codes.</p>	<p>4a. (from Program 1.1)</p> <ul style="list-style-type: none"> Rezone the two affordable RHNA sites to SP 7 Special Purpose Housing Zoning with adjusted developments standards, allowing exclusively residential uses at 35 to 45 dwelling units per acre. The capacity of the Orange Bluff site is 290 housing units (274 will be used to meet the lower income RHNA and 16 will be used to meet the moderate-income RHNA). The capacity of the Walnut Bluff site is 90 units, (A minimum of 74 and a maximum of 90 will be used to meet the moderate income RHNA) by October 2022. Issue a Request for Proposal for the two affordable RHNA sites (by April 2023); Interview interested developers and select the best qualified private or non-profit developer for the two affordable RHNA sites (by July 2023); Enter into development agreements to guide development of all four sites as presented in this Housing Element and include a commitment to oil production remediation in the agreements (by December 2023);

Program 5.2 Affirmatively Furthering Fair Housing				
Fair Housing Issues (in order of priority)	Contributing Factors	Goals	Meaningful Actions	Targets and Timeframe
			<p>4f. The Housing Rights Center will provide tenant and eviction protection assistance and the City will publicize available HRC services to residents.</p> <p>4g. Support regional efforts to develop affordable housing and address homelessness and address local constraints to the development of supportive and emergency housing.</p> <p>4h. Provide support for local, small businesses.</p>	<ul style="list-style-type: none"> Conduct a thorough environmental and health assessment for development of housing on sites identified in the Housing Element (by December 2021); Conduct needed oil extraction remediation on properties converting from oil extraction activities to housing once developer is identified by (by December 2023). Ongoing implementation and annual assessment of status of housing sites inventory as part of the annual reporting process. <p>4b. Incentivize development of affordable housing through:</p> <ul style="list-style-type: none"> (From Programs 2.3 and 2.4) Exempting new affordable housing developments from impact fees for parks, water and traffic and providing favorable development standards as part of the Specific Plan process; provide fee waivers for two projects within the planning period. (impact fee deferrals; current and ongoing; adopt Special Planning Area 7 with adjusted developments standards for the Walnut Bluff and Orange Bluff sites by October 2022). (from Program 3.1) Facilitate and expand opportunities for ADU development by adopting an ADU Ordinance by 3rd Quarter (July) 2022; creating an ADU manual: RFP release November 2021, consultant contract by April 2022; ADU Manual (including incentives plan) completion by 4th Quarter 2022). (from Program 3.1) Facilitate and expand opportunities for ADU development by

Program 5.2 Affirmatively Furthering Fair Housing				
Fair Housing Issues (in order of priority)	Contributing Factors	Goals	Meaningful Actions	Targets and Timeframe
				<p>adopting an ADU Ordinance by 3rd Quarter (July) 2022; creating an ADU manual: RFP release November 2021, consultant contract by April 2022; ADU Manual (including incentives plan) completion by 4th Quarter 2022).</p> <ul style="list-style-type: none"> (from Program 3.2)The City is in the process of updating the Density Bonus Ordinance. To provide for the expeditious processing of a density bonus application, the City circulated a Request for Proposals (RFP) and received multiple responses by November 30, 2021 and is currently interviewing and checking references for accepted consulting firms to prepare an update to the City's Density Bonus Ordinance and intends to adopt the Ordinance by end of fiscal year 2023. In the meantime, the City follows the State Density Bonus regulations. <p>4c. Create and adopt the Affirmative Fair Housing Marketing Plan and policy by December 2022. Advertise and promote City's Affirmative Fair Housing Marketing Plan through the City website, the Diversity Coalition Committee, workshops, seminars, and social media platforms. Target outreach to affordable housing residents, apartment/rental managers, housing assistance service providers, and geographic areas of higher need or lower incomes; update City website with Affirmative Fair Housing Marketing Plan information by December 2022. Disseminate information at three City meetings, workshops, or seminars annually).</p>

Program 5.2 Affirmatively Furthering Fair Housing				
Fair Housing Issues (in order of priority)	Contributing Factors	Goals	Meaningful Actions	Targets and Timeframe
				<p>4d. (from Program 2.1) Have quarterly contact with the County Housing Departments and groups for promotion of programs and assistance (the City of Signal Hill does not fund or operate these programs); update the City website with regional housing assistance programs information by December 2022. By June 2023, send direct outreach related to the Housing Choice Voucher Program to affordable housing residents in geographic areas of higher need or lower-income and to rental/property managers and housing assistance service providers in higher opportunity areas.</p> <p>4d. (From Program 2.4) Establish a centralized, one-stop housing inquiry location to provide information on housing issues and resources including but not limited to all affordable housing citywide, available housing assistance programs, homeless resources, and fair housing/tenant protection information. Establish one-stop location by 2024.</p> <p>4e (from Program 4.1) Continue to implement the code enforcement program to inspect and bring housing units into compliance with the Municipal Code. Attain 40 closed code violation cases per year.</p> <p>4f (from Program 5.1) The City's Fair Housing Services Program will continue to promote fair housing through its participation in the County's CDBG Program. The City, in cooperation with the County and the</p>

Program 5.2 Affirmatively Furthering Fair Housing				
Fair Housing Issues (in order of priority)	Contributing Factors	Goals	Meaningful Actions	Targets and Timeframe
				<p>Housing Rights Center (HRC), will continue to make available fair housing services to its residents. HRC has an Eviction Defense Program (EDP) and is part of the Right to Counsel Coalition which is comprised of dozens of legal services organizations and tenant organizing community-based organizations. Through the EDP, legal service providers from the Right to Counsel Coalition offer Countywide free full-scope representation services in unlawful detainer (eviction) cases to low-income renters. The City will coordinate with HRC to hold three (3) Fair Housing Workshops during the planning period and cover themes related to resident displacement such as such as reasonable accommodations, accessibility requirements, right to counsel/eviction prevention services. Assist at least 25 residents during the planning period.</p> <p>4g Establish a centralized, one-stop housing inquiry location to provide information on housing issues and resources including but not limited to all affordable housing citywide, available housing assistance programs, homeless resources, and fair housing/tenant protection information.</p> <p>(from Program 2.4) Participate in regional efforts to address homelessness ongoing throughout the 2021-2029 planning period; assist people experiencing homelessness and provide residents resources to assist others by adding information submitting outreach requests through Los Angeles County</p>

Program 5.2 Affirmatively Furthering Fair Housing				
Fair Housing Issues (in order of priority)	Contributing Factors	Goals	Meaningful Actions	Targets and Timeframe
				<p>Homeless Outreach Portal (LA-HOP) on the City website by December 2022 and post quarterly on the City's social media pages in English and Spanish beginning January 2023.</p> <p>4g (from Program 3.3) Provide local homeless housing opportunities by amending the Zoning Ordinance and other pertinent documents such as Specific Plans to make any necessary changes to ensure compliance with the AB 2162 (Supportive Housing Streamlining Act) and AB 101 (Low-Barrier Navigation Centers). Amend emergency shelter parking standards to comply with state law. Complete Zoning Ordinance Amendments by December 2023.</p> <p>4h. Continue the Spotlight on Small Business program that offers business owners an opportunity to present their products and/or services and be featured on the City's social media and newsletters. Present 6 local businesses per year.</p> <p>Provide 2 COVID-19 Microbusiness Recovery Grants per year. By December 2023, establish a façade and sign improvement grant for small local businesses. Provide 2 grants per year.</p> <p>Refer small businesses to the Small Business Development Center at Long Beach City College which offers free services to Signal Hill businesses. The SBDC is funded by the Federal Government. Conduct 1 presentation by the Executive Director at the Long Beach SBDC at a City Council meetings per year. Advertise the Small Business</p>

Program 5.2 Affirmatively Furthering Fair Housing				
Fair Housing Issues (in order of priority)	Contributing Factors	Goals	Meaningful Actions	Targets and Timeframe
				<p>Development Center through the City's newsletters, website, and social media two times per year.</p> <p>Encourage local businesses to participate in the Request for Proposals (RFP) by adding a page dedicated to small business and participation in the City's RFP process. Create and add an informational video about responding to RFPs. Conduct 1 yearly presentation to the Chamber of Commerce.</p>

QUANTIFIED OBJECTIVES

According to HCD's Building Blocks: A Comprehensive Housing Element Guide:

The quantified objectives should estimate the number of units likely to be constructed, rehabilitated, or conserved/preserved by income level during the planning period. The quantified objectives do not represent a ceiling on development, but rather set a target goal for the jurisdiction to achieve, based on needs, resources, and constraints.

Ideally, construction objectives will be equal to identified needs. However, when a locality has determined total housing needs exceed the locality's ability to meet those needs with existing resources, the quantified objectives may be less than the total identified need as specified in the locality's regional housing need allocation. Under these circumstances, localities may target limited resources to areas of greatest need (based on the analysis completed). The housing element, however, must describe the analysis used to establish the quantified objectives.

- The "New Construction" objective refers to the City's *remaining* RHNA 2021-2029 RHNA of 509 units once approved projects are subtracted.
- The "Rehabilitation" objective refers to the number of existing units expected to be rehabilitated during the planning period.
- The "Conservation/Preservation" objective refers to the preservation of the existing affordable housing stock throughout the planning period. To determine the number of units to be conserved, a locality could, for example, quantify the number of existing housing units that will be preserved through the provision of more stable zoning for mobile home parks or other affordable housing types.

Table II-5: Quantified Objectives: 2021-2029

Category	Extremely Low	Very Low	Low	Moderate	Above Moderate	Total
Construction	80	81	78	90	180	509
Rehabilitation	1	2	2	0	0	5
Conservation/Preservation	25	15	10	0	0	50

Notes:

Rehabilitation: The 5-unit objective for lower income households assumes that funding to support a housing rehabilitation program will become available during the 8-year planning period.

Conservation/Preservation: The objective is based on the estimated number of lower income households that will receive Section 8 rental assistance. On average, approximately 50 households are assisted per year by the Housing Authority of the County of Los Angeles.

APPENDIX A
ASSESSMENT OF HOUSING NEEDS

APPENDIX A

ASSESSMENT OF HOUSING NEEDS

A note about the American Community Survey (ACS) Data: Single-year and multiyear estimates from the ACS are all “period” estimates derived from a sample collected over a period of time, as opposed to “point-in-time” estimates such as those from past decennial censuses.

In the case of ACS multiyear estimates, the period is 5 calendar years (e.g., the 2015–2019 ACS estimates cover the period from January 2015 through December 2019).

Multiyear estimates are labeled to indicate clearly the full period of time (e.g., “The child poverty rate in 2015–2019 was X percent.”). They do not describe any specific day, month, or year within that time period.

For data users interested in obtaining detailed ACS data for small geographic areas (areas with fewer than 65,000 residents), ACS 5-year estimates are the only option.

Data for individual census tracts is available only from the ACS 5-year estimates.

Source: U.S. Census Bureau, Understanding and Using American Community Survey Data, pages 13-16

A note about COVID-19: The ACS 2015-2019 estimates are the source for many of the tables and data presented and discussed in Appendix A. The ACS data does not reflect the impacts of COVID 19 and, therefore, may not portray accurately the 2021 conditions in Signal Hill. Indeed, the tables and data describe the conditions that existed over a 5-year period, a period that ended in December 2019 which was three months before the March 2020 lockdown caused by the spread of COVID-19.

The COVID-19 pandemic caused job losses and associated income losses as well as an increase in homelessness. Persons employed in the food industry would experience disproportionately adverse economic impacts compared those working in software development or who are able to work remotely at home.

A recent economic report explained that -

The majority of pandemic-related job losses were low-skill, low-wage positions that impacted the region’s at-risk communities the most.

Lower-income Southern California residents already faced significant challenges before the pandemic, resulting in continued housing affordability concerns, domestic outmigration, and an overall reduction in quality-of-life. The pandemic has clearly exacerbated these issues. While federal stimulus may have supported these communities during the initial months of the pandemic, it has since diminished, further complicating the financial picture for many families throughout the region. While lower-wage positions are often overlooked,

they are crucial to “essential” businesses and to the explosive growth in gross domestic product (GDP) experienced in Q3 2020.

Lower-wage segments at the national, state, and SCAG regional level have all felt significantly more employment losses than middle- or high-wage segments.

Source: Southern California Association of Governments, Regional Briefing Book, pages 6 and 9

Many of the characteristics discussed in the assessment of housing needs have not changed because of the pandemic. The existing housing stock and its physical condition remain unchanged. The number of vacant housing units, however, may have increased above the levels reported as of January 1, 2020. Certain household characteristics such as the elderly, persons with disabilities, and large families have not changed due to the pandemic. The population and employment projections remain the same.

However, because of the lockdown and stay-at-home orders, many businesses have had to close temporarily and some even permanently. This has created job losses and associated income losses. Therefore, the number of lower income households probably has increased above the number reported in this housing needs assessment.

The number of cost burdened households – those spending 30% or more of their income on housing costs - also may have increased because of a loss of income, or no income at all. But some owners and renters may have skipped making their housing payments which would have dampened any increase in housing cost burdens.

Overcrowding may have increased as some families pooled their resources by moving into the same home. On the other hand, some doubled-up households may have moved from the city in search of lower cost housing in the inland counties.

Finally, homelessness probably will increase in the next few years. The Pandemic Recession is projected to cause roughly twice as much homelessness as the 2008 Great Recession.

Source: Economic Roundtable, Locked Out: Unemployment and Homelessness in the Covid Economy, January 2021, page 3

INTRODUCTION

Chart A-1 lists the components of the assessment of housing needs.

Chart A-1: Components of the Assessment of Housing Needs

<ul style="list-style-type: none"> ▪ Housing Stock Characteristics <ul style="list-style-type: none"> ○ Number and Types of Housing ○ Vacant Housing Units ○ Condition of the Existing Housing Stock
<ul style="list-style-type: none"> ▪ Household Characteristics <ul style="list-style-type: none"> ○ Tenure ○ Household Income Groups ○ Level of Payment Compared with Ability to Pay ○ Overcrowding ○ Race and Ethnicity
<ul style="list-style-type: none"> ▪ Affordable Housing At-Risk of Conversion to Market Rate Housing
<ul style="list-style-type: none"> ▪ Special Housing Needs <ul style="list-style-type: none"> ○ Elderly ○ Persons with Disabilities ○ Persons with Developmental Disabilities ○ Large Families ○ Farmworkers ○ Families with Female Heads of Household ○ Families and Persons in Need of Emergency Shelter
<ul style="list-style-type: none"> ▪ Projected Housing Needs <ul style="list-style-type: none"> ○ Population Trends and Projections ○ Employment Trends and Projections ○ Share of the Regional Housing Need

HOUSING CHARACTERISTICS

Part B includes information on –

- Number and types of housing units
- Vacant housing units
- Condition of the existing housing stock
- Current and Estimated Housing Cost

Existing Housing Stock

Signal Hill's housing stock has fewer than 5,000 housing units. In part, the size of the housing stock is small because the area of the City is only 2.2 square miles. The addition of new housing to accommodate the City's share of the regional housing need and to meet market demand could increase the housing stock by almost 20%.

As of January 1, 2021, Signal Hill's housing stock is comprised of 4,632 housing units. Table A-1 shows that approximately three out of every 10 housing units are single-family detached homes. Multifamily buildings of 5 or more units represent the largest segment of the housing stock as they comprise about four out of

every 10 housing units. It is important to note that Signal Hill has managed to complete construction of and have full occupancy in 100% of the 5th Cycle lowest income housing RHNA category.

**Table A-1: City of Signal Hill Housing Stock
by Type of Unit January 1, 2021**

Type of Unit	Number of Units	Percent
1 unit, detached	1,448	31.3%
1 unit, attached	620	13.4%
2 to 4 units	640	13.8%
5+ units	1,924	41.5%
Mobile homes	0	0.0%
Total Housing Units	4,632	100.0%

Source: California Department of Finance, Demographic Research Unit, Population and Housing Estimates for Cities, Counties and the State, January 1, 2021

Vacant Housing Units

The California Department of Finance (DOF) estimates that 231 of the 4,631 housing units are vacant. The vacant housing units represent a 4% vacancy rate. Based on American Community Survey (ACS) data, it can be estimated that of the 231 vacant units – 36 are rental units; 56 are for sale/sold units; and 139 are “other vacant”.

“Other vacant units” refers to housing units held for occupancy by a caretaker or janitor, and units held for personal reasons of the owner. There is no local knowledge which provides insights as to why “other vacant units” comprise 60% of all vacant units.

The “effective” rental vacancy is lower than 4% because the “other vacant units” are unavailable to buy or rent.

Condition of the Existing Housing Stock

The analysis of the condition of the existing stock involves estimating “substandard” housing units and housing units that should be replaced. Housing in substandard condition may need minor or moderate repairs or be in need of substantial rehabilitation. Dilapidated condition refers to dwellings suffering from excessive neglect, where the dwelling is not only structurally unsound and maintenance is nonexistent but also not fit for human habitation in its current condition. Housing in dilapidated condition should be demolished and replaced.

Conditions such as inadequate sanitation, deficient plumbing, and faulting weather protection are examples of substandard housing.

The 4th Cycle and 5th Housing Elements estimated 300 and 200 housing units in substandard housing condition, respectively.

Housing lacking complete kitchen or plumbing facilities provide a basis for estimating the number of substandard housing units. According to the 2015-2019 American Community Survey, the City has 113 housing units lacking complete kitchen facilities and 12 dwellings lacking complete plumbing facilities.

A unit has complete kitchen facilities, according to the ACS, when it has all three of the following facilities: a sink with a faucet, a stove or range, and a refrigerator. A housing unit having only a microwave or portable heating equipment such as a hot plate or camping stove should not be considered as having complete kitchen facilities. An icebox is not considered to be a refrigerator.

Complete plumbing facilities include: hot and cold running water and a bathtub or shower. Both facilities must be located inside the house, apartment, or mobile home, but not necessarily in the same room. Housing units are classified as lacking complete plumbing facilities when either of the two facilities is not present.

The number of substandard housing units falls within the range of 113 to 200.

There are no existing housing units that need to be demolished and replaced because they are in dilapidated condition.

Code enforcement ensures that existing housing units meet the standards of the Municipal Code, the California Housing Code and the Uniform Code for the Abatement of Dangerous Buildings.

HOUSEHOLD CHARACTERISTICS

Part C provides information on the following household characteristics:

- Tenure
- Household income groups
- Level of payment compared to ability to pay
- Overcrowding
- Race and ethnicity

Tenure – Owners and Renters

Tenure refers to owner and renter occupancy of housing units. A household consists of the persons occupying a housing unit. The number of occupied housing units and households is the same.

In Signal Hill, owner and renter households occupy 52.3% and 47.7% respectively of all housing units. Approximately one-half of all owners occupy single family detached homes (1,253/2,470). Renters predominantly occupy single-family detached homes, triplexes/4plexes, and multi-family buildings comprised of 10 or more units. Refer to Table A-2 for a detailed breakdown of the tenure data.

Table A-2: Tenure by Units in Structure: 2015 – 2019

Units in Structure	Owner Occupied	Percent of Occupied	Renter Occupied	Percent of Occupied	Total Occupied
1, detached	1,253	50.7%	505	22.6%	1,758
1, attached	437	17.7%	265	11.9%	702

Table A-2: Tenure by Units in Structure: 2015 – 2019

Units in Structure	Owner Occupied	Percent of Occupied	Renter Occupied	Percent of Occupied	Total Occupied
2	15	0.6%	227	10.2%	242
3 or 4	0	0.0%	347	15.5%	347
5 to 9	41	1.7%	282	12.6%	323
10 or more	724	29.3%	608	27.2%	1,332
Total	2,470	100.0%	2,234	100.0%	4,704
Percent	52.5%	100.0%	47.5%	100.0%	4,704

Source: 2015-2019 American Community Survey 5-Year Estimates, Table S2504, Physical Characteristics for Occupied Housing Units

Note: ACS estimates 15 mobile homes; however, DOF has none (see Table A-1)

Household Income Groups

Definitions of Household Income Groups

Household income groups are defined in terms of the percentages of Los Angeles County's median household income:

- Extremely low 0-30%
- Very low 30-50%
- Low 50-80%
- Moderate 80-120%
- Above Moderate 120%+

Table A-3 shows that the income limits are adjusted by household size; for example, a 6-person low-income household (\$104,550) has a higher income than a 4-person low income household (\$90,100).

Number of Households by Income Group

Table A-4 estimates the number of owners and renters in five income groups. At 48.4%+, the above moderate-income households comprise the large income group. Lower income households comprise 42.6% of all households. "Lower" income includes the three groups with incomes less than 80% of the area median income. The number of lower income renter households (1,420) is approximately three times the number of lower income owners (445).

It should be noted that Table 2 and Table 4 report different numbers of owners and renters. It is not known why different numbers are reported, although Table 2 covers a period from 2015 to 2019 while Table 4 covers the 2013-2017 period.

Table A-3: Los Angeles County 2021 Annual Household Income Limits Adjusted by Household Size

Household Size (# of Persons)	Extremely Low Income	Very Low Income	Low Income	Moderate Income
1 person	\$24,850	\$41,400	\$66,250	\$67,200
2 persons	\$28,400	\$47,300	\$75,700	\$76,800
3 persons	\$31,950	\$53,200	\$85,150	\$86,400
4 persons	\$35,450	\$59,100	\$94,600	\$96,000
5 persons	\$38,300	\$63,850	\$102,200	\$103,700
6 persons	\$41,150	\$68,600	\$109,750	\$111,350
7 persons	\$44,000	\$73,300	\$117,350	\$119,050
8 persons	\$46,800	\$78,050	\$124,900	\$126,700

Source: California Department of Housing and Community Development, State Income Limits for 2020, April 26, 2021

Table A-4: Annual Household Income Distribution by Tenure: 2013-2017

Income Group (% of area median income)	Owner Households	Renter Households	Total Households	Percent Distribution
Extremely Low 0-30%	155	450	605	13.8%
Very Low 30-50%	100	570	670	15.3%
Low 50-80%	190	400	590	13.5%
Moderate 80-100%	175	220	395	9.0%
Above Moderate >100%	1,425	695	2,120	48.4%
Total	2,040	2,330	4,370	100.0%

Source: Comprehensive Housing Affordability Strategy (CHAS) Data, 2013-2017 American Community Survey

Extremely Low-Income Households

Extremely low-income (ELI) is defined as households with income of 30 percent or less of area median income. An estimate of the number of ELI households is provided in Table A-4: Annual Household Income Distribution by Tenure: 2013-2017. Using Comprehensive Housing Affordability Strategy (CHAS) data Table A-4 shows that 13.8% of the City's total households (605 households) were classified as extremely low income (0-30 percent of AMI). Households with extremely low-income have a variety of housing situations and needs. For example, most families and individuals receiving public assistance, such as social security insurance (SSI) or disability insurance are considered extremely low-income households.

To calculate the projected housing needs, the City assumed 50 percent of its very low-income regional housing need are extremely low-income households. As a result, from the very low-income need of 161 units, the City has a projected need of 80 units for extremely low-income households. Many extremely low-income households will be seeking rental housing and most likely facing an overpayment, overcrowding or substandard housing condition. Data from the 2013-2017 Comprehensive Housing Affordability Strategy (CHAS) Data set (based on the American Community Survey) shows that while 41.8% of households overpay for housing in Signal Hill, the situation is more dire for extremely low-income households as 83.9 percent of these households overpay for housing. CHAS data also includes housing problems by income level and in Signal Hill extremely low-income households are overrepresented among households experiencing housing problems. While extremely low-income households make up 13.8% of all

Signal Hill households, they make up 25.6% of households experiencing one of four housing problems (incomplete kitchen facilities, incomplete plumbing facilities, more than 1 person per room, or cost burden greater than 30%).

Some extremely low-income households could be with mental or other disabilities and special needs. To address the range of needs, the City will employ a detailed housing strategy including changing the City's land use policy to include Low-Barrier Navigation Centers as a by right use in areas zoned for mixed-use and non-residential zones permitting multifamily uses, pursuant to AB 101. State law requires cities to allow transitional and supportive housing as a residential use and allowed by right in all zones that allow similar residential uses. The City will also expand housing opportunities to meet the needs of special needs residents—including seniors, residents with disabilities and developmental disabilities, large families, extremely low-income households, and those experiencing homelessness—by providing Section 8 rental assistance to extremely low-, very low, and low-income households through the programs administered by the Housing Authority of the County of Los Angeles, facilitating the construction of new housing affordable to lower income households, waiving certain fees for affordable housing developments, and by ensuring the affordability of new affordable housing developments through long-term affordability covenants.

Level of Payment Compared to Ability to Pay

Level of payment compared to ability to pay is measured by housing costs as a percentage of household income. For renters, housing cost is gross rent (contract rent plus utilities). For owners, housing cost is "selected monthly owner costs", which includes mortgage payment, utilities, association fees, insurance, and real estate taxes.

For lower income households, housing costs exceed ability to pay when 30% or more of their income is expended on housing costs. These households are referred to as "overpaying" or "cost burdened." "Severe" cost burden occurs when lower income households spend 50% or more of their income on housing costs.

Cost Burdened Renter Households

Table A-5 shows that 1,295 (735 + 560) renter households are cost burdened. In fact, 56% of all renter households are cost burdened (1,295/2,330).

Of the 1,295 cost burdened renters, 57% are cost burdened and 43% are severely cost burdened, respectively. These severely cost burdened renter households are spending more than one-half of their paychecks on housing costs. The extremely low income renters who are severely cost burdened face serious economic hardships.

The County of Los Angeles Housing Authority administers a rental assistance program called the Section 8 Housing Choice Voucher Program. The program assists extremely low and very low income cost burdened renters to make their rental payments. As of January 2021, 53 Signal Hill households are receiving Section 8 rental housing assistance.

Table A-5: Number and Percentage of Cost Burdened Renters by Income Group: 2013-2017

Household Income Group	Cost Burden 30-50%	% of All Cost Burden	Severe Cost Burden 50%+	% of All Severe Cost Burden
Extremely Low <30%	10	1.4%	415	74.1%
Very Low 30-50%	380	51.7%	115	20.5%
Low 50-80%	205	27.9%	30	5.4%
Moderate 80-100%	100	13.6%	0	0.0%
Above Moderate >100%	40	5.4%	0	0.0%
Total	735	100.0%	560	100.0%

Source: Comprehensive Housing Affordability Strategy (CHAS) Data, 2013-2017 American Community Survey

Cost Burdened Owner Households

Table A-6 shows that 525 (325 + 200) owner households are cost burdened a number that represents 26% of all owner households. Of the 525 cost burdened owners, 38% are severely cost burdened, meaning that more than one-half of their income is expended on housing costs.

No programs are available to ease the hardships that cost burdened owners experience. It may be possible for some owners to take advantage of historically low interest rates and refinance their loans in order to reduce their monthly payments.

Table A-6: Number and Percentage of Cost Burdened Owners by Income Group: 2013-2017

Household Income Group	Cost Burden 30-50%	% of All Cost Burden	Severe Cost Burden 50%+	% of All Severe Cost Burden
Extremely Low <30%	20	6.2%	75	37.5%
Very Low 30-50%	15	4.6%	25	12.5%
Low 50-80%	25	7.7%	60	30.0%
Moderate 80-100%	55	16.9%	20	10/0%
Above Moderate >100%	210	64.6%	20	10.0%
Total	325	100.0%	200	100.0%

Source: Comprehensive Housing Affordability Strategy (CHAS) Data, 2013-2017 American Community Survey

In summary, housing cost burden is the most significant problem confronting lower income renter households. A few housing cost burdened renters can be assisted by the County's Section 8 rental assistance program. For those who are not receiving rental assistance, housing cost burdens cause economic hardships because after making their monthly housing payments so little income remains to meet other needs such as food, utilities, transportation, health insurance and child care.

The incomes of cost burdened renters would need to dramatically increase in order for them to have a housing payment that would not consume more than 30% of their household budgets.

Overcrowding

The ACS does not define an overcrowded housing unit or household. The ACS does publish data on the ratio of the number of persons occupying a housing unit to the number of rooms in the dwelling. These data are often used as an *indicator* of overcrowded households. There are, however, several other indicators of overcrowded households such as persons per bedroom, square footage per person, and Uniform Building Code occupancy standards.

Government Code Section 65584.01(b)(1) defines overcrowding as one person per room in a dwelling.

The accuracy of the ACS “persons per room” data merits evaluation, however. For example, the meaning of “rooms” merits scrutiny. ACS Housing question 6a reads:

How many separate rooms are in this house, apartment, or mobile home? *Rooms must be separated by built-in archways or walls that extend out at least 6 inches and go from floor to ceiling.*

- INCLUDE bedrooms, kitchens, etc.
- EXCLUDE bathrooms, porches, balconies, foyers, or unfinished basements.

Note: HCD guidance excludes kitchens from the room count but the ACS questionnaire does not. The ACS subject definition also includes kitchens in the room count.

Note: Rooms per the ACS questionnaire and subject definition must be separated by walls.

Given the vagueness of the ACS question, it is possible that respondents to the survey could have overstated or understated the number of rooms in their housing unit.

Table A-7 reveals that only 34 owner occupied housing are overcrowded. In contrast, 248 renters or 9.5% of all renters are crowded based on the 1.01 or more persons per room standard.

Table A-7: Persons per Room by Tenure: 2015-2019

Persons Per Room	Owner Occupied	Percent	Renter Occupied	Percent	Total Households	Percent
Less than 1.00	2,436	98.6%	2,035	90.5%	4,471	94.8%
1.01 to 1.50	34	1.4%	142	6.3%	176	3.7%
1.51 to 2.0	0	0.0%	29	1.3%	29	0.6%
2.01 or more	0	0.0%	43	1.9%	43	0.9%
Total	2,470	100.0%	2,249	100.0%	4,719	100.0%

Source: 2015-2019 American Community Survey 5-Year Estimates, Table B25014 Tenure by Occupants Per Room

Although the Government Code references the 1.01+ persons per room standard, many demographers, housing economists, and fair housing experts are troubled by this standard.

Demographers have offered the following evaluation of the 1.01 persons per room ratio:

Persons per room has been used as the primary indicator for measuring overcrowding. In this calculation, all persons (adults and children of both sexes) are counted equally, as are all rooms. The room count does not include bathrooms, hallways, closets, and porches.

To measure overcrowding, we combine two variables to form the ratio of the number of persons in the household to the number of rooms reported in the housing unit. This ratio is trichotomized to reflect key policy thresholds: one person or fewer per room, 1.01 to 1.50 persons per room, and more than 1.50 persons per room. *...the highest of the three categories measures severe overcrowding and is proposed as a less culturally restrictive assessment of behavior that constitutes a 'problem'.* [Emphasis added]

Dowell Myers and Seong Woo Lee, *Immigration Cohorts and Residential Overcrowding in Southern California*, Demography, Volume 33-Number 1, February 1996, pages 52 and 55

Very few owners are crowded. To eliminate crowded conditions, they could add a bedroom or construct an ADU. Renters, on the other hand, are constrained in adapting their housing unit to meet space needs. Fewer people would need to live in the rental unit, or they could move to a housing unit with more space.

Race and Ethnicity

In order to avoid duplication of data and analysis, Appendix B – Assessment of Fair Housing – discusses race and ethnicity.

AT RISK HOUSING

According to HCD:

For the purpose of housing-element law, assisted housing developments (or at-risk units) are defined as multifamily, rental housing complexes that receive government assistance under any of the federal, state, and/or local programs or any combination of rental assistance, mortgage insurance, interest reductions, and/or direct loan programs and are eligible to convert to market-rate units due to termination (opt-out) of a rent subsidy contract, mortgage prepayment, or other expiring use restrictions within 10 years of the beginning of the housing-element planning period.

Table A-8 shows that the California Housing Partnership has assigned a “Low Risk” of conversion to market rate housing to Signal Hill’s four affordable housing developments. This risk level means that the affordability restrictions extend beyond 10 years, or the development is owned by a large/stable non-profit, mission-driven developer.

Table A-8: Conversion Risk Assessment of Affordable Rental Housing Developments: 2020

Assisted Housing Development	Low Income Units	Affordability End Date	Risk
Las Brisas Community Housing	90	2057	Low
Las Brisas II	59	2061	Low
Zinnia Apartments (Gundry Hill)	71	2069	Low
Eucalyptus Apartment/Sea Breeze Manor	24	2036	Low

Source: Southern California Association of Governments, Final RHNA Methodology Data Appendix, California Housing Partnership, Affordable Housing Units At-Risk – Los Angeles County

SPECIAL HOUSING NEEDS

Government Code Section 65583(a)(7)) requires an analysis of any special housing needs experienced by:

- Elderly persons
- Persons with disabilities
- Persons with developmentally disabled as defined in Section 4512 of the Welfare and Institutions Code
- Large families
- Farmworkers
- Families with female heads of households
- Families and persons in need of emergency shelter

Elderly

Population and Household Characteristics

The ACS estimates that 1,940 elderly persons make Signal Hill their home, a number that represents 17% of the City's total population. Elderly women outnumber elderly men by a ratio of 1.6:1 (1,185/755). Almost 12% of the elderly are in the "older" age cohort of 80 years of age or older.

Table A-9: Elderly Population by Age Group and Sex: 2015-2019

Age Group	Male	Female	Total	Percent
62-64	173	281	454	23.4%
65-66	84	136	220	11.3%
67-69	94	232	326	16.8%
70-74	202	248	450	23.2%
75-79	122	144	266	13.7%
80-84	39	54	93	4.8%
85+	41	90	131	6.8%
Total	755	1,185	1,940	100.0%

Source: 2015-2019 American Community Survey, Table B01001, Sex by Age

The ACS estimates that 1,173 elderly households live in Signal Hill. The average household size is 1.65 persons per household (1,940/1,173). Almost one-half of the elderly households are in the 65-74 age

group. In terms of tenure, almost three of every four elderly householders are homeowners. Refer to Table A-10 below for the household data.

Table A-10: Elderly Households by Tenure: 2015-2019

Age	Owner	Renter	Total	Percent
62-64	196	114	310	26.4%
65-74	398	192	590	50.3%
75-84	180	15	195	16.6%
85+	78	0	78	6.7%
Total	852	321	1,173	100.0%
Percent	72.6%	27.4%	100.0%	

Sources: 2015-2019 American Community Survey, Table B25007, Tenure by Age of Householder .31 X 507 60-64; .6312 owners, .3688 renters

Living Arrangements of the Elderly

Elderly persons –

- Live alone
- In a housing unit with one or more persons
- Group Quarters

Table A-11 shows that almost 53% of all elderly persons 65 years of age or older live alone. Married couples comprise about one-third of the elderly households 65 years of age or older. Twelve percent of the elderly are male householders, female householders, or live with unrelated individuals. Data are unavailable for the elderly householders aged 62-64 years.

Table A-11: Elderly Households 65 Years+ by Tenure and Household Type: 2015-2019

Household Type	Owner	Renter	Total	Percent
Living Alone	295	159	454	52.7%
Married Couples	285	18	303	35.1%
Male Householder	7	18	25	2.9%
Female Householder	9	0	9	1.0%
Not Living Alone	60	12	72	8.3%
Total	656	207	100.0%	100.0%
Percent	76.0%	24.0%	100.0%	100.0%

Sources: 2015-2019 American Community Survey, Table B25011, Tenure by Household Type (including living alone) and Age of Householder

A Group Quarters (GQs) is a place where people live or stay in a group living arrangement that is owned or managed by an entity or organization providing housing and/or services for the residents. People living in GQs usually are not related to each other. GQs include places such as skilled nursing facilities and group homes.

One skilled nursing facility (Courtyard Care Center) with a capacity of 59 beds is located in the City. The bed capacity closely matches the most recent ACS group quarters population estimate of 56 persons.

A licensed residential board-and-care home for the elderly is not located in Signal Hill. These homes for the elderly refer to a housing arrangement voluntarily chosen by persons 60 years of age or over based on their needs. Residential board-and-cares are limited to six persons and are usually located in standard single-family homes.

With regard to how living arrangements affect housing needs, the key finding is that very few elderly persons live in group quarters. That is, almost all seniors live in a housing unit. And about one-half of those living in a housing unit live alone. Another key finding is that three-fourths of all elderly householders are owners. This, in turn, means that housing cost burdens are not as extensive as they would be in a community where senior renters would comprise the majority of the population.

Housing Needs of the Elderly

Examples of Housing Needs Experienced by the Elderly

Research on the housing needs of elderly persons has resulted in the following observations:

Older persons experience another very different category of housing-related problems when they have physical or cognitive limitations that make it difficult for them to conduct their usual lifestyles, take care of themselves, or maintain their dwellings without the help of others. Depending on the types and seriousness of their impairments, they may have to adopt one or more of the following options: secure help from family members or move into a family member's home; obtain homemaker assistance, help with personal care, or nursing services from professional paid providers, home-based services, or community care providers, or relocate to a supportive seniors housing option. Older persons that are more at risk of having these limitations and having the fewest options will have one or more the following risk factors: they will be chronologically very old, will be poor, alone, unable to secure any type of assistance from family, less educated, or belong to a racial or ethnic minority.

Older persons may find that they have significantly less disposable income if they incur out of pocket costs for home- and community-based care and health care expenses, in particular prescription medicine costs. Those on fixed incomes may particularly find that paying for these expenses results in their once tolerable housing costs becoming a new burden, and in the case of older homeowners, make it difficult for them to afford their dwelling's maintenance, upkeep, and upgrading costs.

The physical environment of the dwelling has the potential for worsening the effects of these physical and cognitive limitations. The design features and overall physical condition of a dwelling and its location relative to everyday needs may offer new obstacles or even an unsafe environment for impaired older persons to conduct their accustomed lifestyles. Among the possible consequences: a car or a bus route may become unusable and accessing everyday community needs may become very difficult, an upstairs of a dwelling may suddenly become inaccessible, throw rugs may become a walking hazard, using a stove may become unsafe, or a bathroom's shower or toilet may be difficult or impossible to use.

Older persons with unavailable family supports and with the lowest incomes represent the greatest potential demand on their State and locality's government-subsidized long-term care resources. Thus, these limitations are not just a personal affair; they become the "problems" of stakeholders in the public sector.

Source: Stephen M. Golant, Ph.D., *The Housing Problems of the Future Elderly Population*, A Report Prepared for the Commission on Affordable Housing and Health Facility Needs for Seniors in the 21st Century, January 2002, page 85

Housing Costs Exceeding Ability to Pay

Housing costs burdens are or will become a serious problem to the elderly with the lowest incomes.

According to SCAG's pre-certified housing data, an 'elderly family' consists of two persons with either or both age 62 or over. Of Signal Hill's 676 such households, 43% have very low incomes— that is, 50% or less of the Los Angeles County median household income. Many, if not the majority, of these very low income households are probably experiencing housing cost burdens.

Propensity to Fall Among the Elderly

As people get older, particularly after age 75, they become susceptible to falls which often lead to hospitalizations and increased medical costs. A UCLA health study revealed the age-specific propensities to fall:

The proportion of older Californians falling multiple times during the year increases with age. Among those ages 65-74, 10.6 percent reported multiple falls in the past year, compared to 13.8 percent of those 75-84 and 19.3 percent of those ages 85 and over. Multiple falls also occurred more often than average among those with chronic conditions and disabilities, and they were most common among older adults who were legally blind, with almost one third (30.8 percent) reporting multiple falls.

Source: Steven P. Wallace, Ph.D., *UCLA Center for Health Policy Research, More than Half a Million Older Californians Fell Repeatedly in the Past Year*, November 2014, page 1

Table A-12 estimates that 180 elderly persons experience multiple falls during the course of a year.

Table A-12: Elderly Population Experiencing Multiple Falls: 2015-2019

Elderly Age Group	Total Population	Percent With Multiple Falls	Estimated Number With Multiple Falls
65-74	996	10.6%	105
75-84	359	13.8%	50
85+	131	19.3%	25
Total	1,486	12.1%	180

Source: Age data from Table A-9

Frail Elderly Population and Associated Supportive Housing Needs

Based on the Cardiovascular Health Study (CHS), frail elderly indicators include low grip strength, low energy, slowed walking speed, low physical activity, and/or unintentional weight loss. Still other indicators are based on a Frailty Index which accounts for disability, diseases, physical and cognitive impairments, and geriatric syndromes (falls, deliriums).

The frail elderly need assistance to perform daily living activities. The frail elderly may experience difficulty eating, bathing, toileting, etc. by oneself and/or difficulty using the telephone, getting outside, shopping, and doing light housework, etc. by oneself. The frail elderly may be assisted by in-home care, or by residing in supportive housing arrangements.

There are an estimated 114 frail elderly based on the age-specific population and frailty prevalence rates. Table A-13 shows that the frailty prevalence rate increases dramatically for the elderly population 85 years of age or older.

Table A-13: Estimate of Frail Elderly Population By Age Group: 2015-2019

Age Group	Total	Frailty Prevalence	Frailty Prevalence
65-74	996	3.9%	39
75-84	359	11.6%	42
85+	131	25.0%	33
Total	1,486	7.7%	114

Source: Table A-X and Qian- Li Xue, PhD, The Frailty Syndrome: Definitions and Natural History, Clinics in Geriatric Medicine, February 1, 2011. Based on Cardiovascular Health Study (CHS)

Housing Programs and Services Addressing the Needs of the Elderly

Area Agency on Aging Services and Elderly Needs Assessment

Area Agencies on Aging (AAAs) are local aging programs that provide information and services on a range of assistance for older adults and those who care for them. The federal Older Americans Act (OAA) and the Older Californians Act (OCA) provide the legislative context for California's 33 AAAs to fund specific services, identify unmet needs, and engage in systems development activities.

AAAs are primarily responsible for a geographic area, also known as a planning and service area (PSA), that is a city, a single county, or a multi-county district. The Los Angeles County AAA services the entire Los Angeles County area, which is further organized into eight service planning areas. Signal Hill is located with the Gateway Cities Service Planning Area.

AAAs coordinate and offer services that help older adults remain in their homes, if that is their preference, aided by services such as home-delivered meals, homemaker assistance, and whatever else it may take to make independent living a viable option. By making a range of supports available, AAAs make it possible for older individuals to choose the services and living arrangements that suit them best.

Information provided by the Area Agency on Aging indicates that among the major needs of the elderly are:

- Information regarding available resources
- Senior-friendly transportation services
- Assistive devices or home adaptations

City Resources Directory

The City has prepared and posted on its website a Resources Directory that includes information on several housing resources including, but not limited, to the following:

- Affordable housing developments located in the City
- Resources available from the Long Beach Housing Authority
- Resources available from the County of Los Angeles Housing Authority
- Information on Hospitals and Medical Centers
- Information available from the Social Security Administration
- Information on Services and Utilities

City Senior Programs

The Community Services Department administers two senior housing programs and uses CDBG funds to supplement costs for multiple senior support activities and services such as:

- The Senior Food Distribution Program delivers groceries on a weekly basis to seniors 55 years of age or older.
- The subsidized transportation program is available to seniors 62 years of age or older and disabled people 18 years of age or older. The programs provide for reduced fare monthly Bus Pass for Long Beach Transit buses or Dial-A-Taxi vouchers which allow low cost use of the Yellow Cab service. Residents also may be eligible for Dial-A-Lift services, which are certified by Long Beach Transit.

County In Home Supportive Services

According to the County of Los Angeles Department of Public Social Services (DPSS):

In-Home Supportive Services (IHSS) helps pay for services provided to eligible persons who are 65 years of age or over, or legally blind, or disabled adults and children, so they can remain safely in their own homes. IHSS is considered an alternative to out-of-home care such as nursing homes or board and care facilities.

The types of services which can be authorized through IHSS are housecleaning, meal preparation, laundry, grocery shopping, personal care services (such as bowel and bladder care, bathing, grooming and paramedical services), accompaniment to medical appointments, and protective supervision for the mentally impaired.

This program is a home care program that helps elders, dependent adults and minors live safely in their own homes or other non-institutional settings. Eligible persons include:

- Applicants who meet Medi-Cal eligibility requirements in California.

- Elders, dependent adults and minors whose disability is expected to continue longer than 12 months.
- Elders, dependent adults and minors whose physician or a medical professional has determined that they are unable to remain safely in their own home without IHSS.

Data from the DPSS indicates that 104 Signal Hill elderly 65 years of age or older are participating in the IHSS Program. The number of elderly participating in the program is almost the same as the estimated frail elderly population.

Making Home Modifications

According to the aforementioned UCLA study:

There is good evidence that interventions addressing multiple risk factors are able to reduce the number of future falls, especially when they target high-risk individuals. Key elements of multifactor fall prevention include evaluating medications to identify those that can cause dizziness; improving gait, balance, and strength through physical therapy and/or exercise programs; using an assistive device (e.g., a cane) to further support balance; *making home modifications*, such as reducing slip and trip risks, since most falls occur inside the person's home; and modifying high-risk daily routines, such as wearing inappropriate footwear or walking on uneven pavement. [Emphasis added]

Source: Steven P. Wallace, Ph.D., UCLA Center for Health Policy Research, *More than Half a Million Older Californians Fell Repeatedly in the Past Year*, November 2014, page 4

The City may be able to support the elderly to make home modifications.

Housing Element Policies and Programs

Based on the foregoing analysis, the *2021-2029 Housing Element* will include the following types of policies and programs:

- To relieve housing cost burdens, continue to participate in the Section 8 rental assistance program.
- To expand housing choices at potentially reduced costs, implement incentives for ADU development.
- Promote a senior housing development at the Orange Bluff affordable housing site.
- Provide financial assistance, if funding becomes available, to help owners make home modifications.

Section II describes the programs and policies in greater detail.

Persons with Disabilities

Population and Household Characteristics

Almost 800 residents have one or more disability, a number that represents almost 7% of Signal Hill's total population. The disability prevalence rate, or percent disabled, steadily increases with age. More than

40% of the senior population 75 years old or older has a disability. Table A-14 presents the number and percent of disabled persons by age group.

Table A-14: Disability Status of Civilian Non-institutionalized Population by Age Group: 2015-2019

Age Group	Disabled Population	Total Population	Percent Disabled
< 5 years	0	736	0.0%
5-17 years	2	1,419	0.1%
18-34 years	96	2,964	3.2%
35-64 years	376	4,854	7.7%
65-74 years	112	984	11.4%
75 years +	202	466	43.3%
Total	788	11,423	6.9%

Source: 2015-2019 American Community Survey 5-Year Estimates, Table B18101, Sex by Age by Disability Status

Among the disability types tallied (a resident can have more than one disability type) the most prevalent among Signal Hill residents were ambulatory (serious difficulty walking or climbing stairs) and independent living difficulties (difficulty doing errands alone such as visiting a doctor's office or shopping). According to data from the 2015-2019 American Community Survey 5-Year Estimates, 28% of residents with a disability indicated an ambulatory difficulty and 26.3% indicated an independent living difficulty. These disability types indicate the need for accessible housing and housing in a group setting with supportive services. The remaining disabilities tallied include cognitive difficulties (19.2%), self-care difficulties (11.3%), hearing difficulties (9.1%), and vision difficulties (6.1%).

Table A-15 shows that almost 700 households have one or more member with a disability, a number that equals 15% of all households. The member with a disability could be the head of household, a spouse, a child or other related or unrelated person living in the housing unit.

Table A-15: Disabled Householders: 2015-2019

Household Disability Status	Number	Percent
Households with one or more persons with a disability	692	14.7%
Households with no persons with a disability	4,027	85.3%
Total	4,719	100.0%

Source: 2018 American Community Survey 1-Year Estimates, Table B22010, Receipt of Food Stamps/SNAP in the Past 12 Months by Disability Status for Households

Living Arrangements of People with Disabilities

Group Living Arrangements

There are no licensed group homes located in Signal Hill. This means that an Adult Residential Facility (ARF) is not located within the city limits. An ARF is a residential home for adults 18 to 59 with mental health care needs or who have physical or developmental disabilities and require or prefer assistance with care and supervision.

One skilled nursing facility (SNF) with a capacity of 59 beds is located in Signal Hill. Most of the residents of the SNF probably have one or more disability.

Skilled nursing facilities provide a wide range of health and personal care services. Some people stay at a nursing home for a short time after being in the hospital. After they recover, they go home. However, most nursing home residents live there permanently because they have ongoing physical or mental conditions that require constant care and supervision.

The Courtyard Care Center provides residents rehabilitation services, long-term and end-of- life care, social services, and nursing services.

Separate Living Quarters

Table A-15 shows that nearly than one in six households has a member with a disability. The disabled member, as previously noted, could be the head of household, a spouse, child, relative or other person living in the occupied housing unit.

Almost all the disabled population lives in a housing unit. They do not reside, for the most part, in an institutional setting such as a nursing home or rehabilitation facility.

Table A-16 contains data on the percentage of households with a disabled member by household size. One- and two-person households have the highest incidence of disability; roughly one out of five of these households have a member with a disability.

Regarding unique housing needs, it is noteworthy that 20% of all disabled householders live alone.

Table A-16: Incidence of Disabled Members by Household Size

Number of Persons in Household	Percent of Households with Disabled Member
1	20.8%
2	19.3%
3	15.5%
4	10.6%
5	12.6%
6	15.2%
7 or more	18.1%
All households	17.3%

Source: Frederick J. Eggers and Fouad Moumen, Econometrics, Inc. Disability Variables in the American Housing Survey, prepared for the U.S. Department of Housing and Urban Development, Office of Policy Development & Research, November 2011, page 13

Housing Needs of Disabled Persons

The housing needs of disabled persons may include independent living units with affordable housing costs; supportive housing with affordable housing costs; and housing with design features that facilitate mobility and independence. The shortage of available, accessible, and/or affordable housing is an acute problem for most people with disabilities (PWD).

More specifically, the special needs of disabled persons may include:

- Accessibility and suitability of key „functional rooms“ such as bathrooms, kitchens, toilets (including extra downstairs toilets) which enable disabled people to conduct their own activities of living
- Structural needs such as wheelchair accessibility, no internal stairs, bathroom with grab bars
- Flat, level ground between garage and entryway
- Non-porch stairs
- Modifications to housing unit
- Assistance with maintenance and repairs
- Close proximity to doctors, caregivers
- Housing costs with the means of ability to pay

To meet some of their special needs, renters may request that their landlords approve requests for reasonable accommodations and/or reasonable modifications. Renters may also need to move to find housing that meets their special needs. On the other hand, disabled homeowners may remain in their homes and make adaptations.

Housing Programs and Services Addressing the Needs of Persons with Disabilities

Services that Assist Elderly and Non-Elderly Disabled Persons

The persons living in housing units make their home within a neighborhood. Some have become disabled while they lived in the same neighborhood and home. Some, too, are cared for by family members who live in the same home or relatives who have a home nearby. Still others receive care from the In Home Supportive Services Program. Indeed, as of October 2020, 184 City residents were being helped by the IHSS Program. Refer to Table A-17 below.

Table A-17: Residents Participating in the IHSS Program By Age Group: October 2020

Age Group	Number	Percent
<1 to 24	20	10.9%
25-59	41	22.3%
60-65	19	10.3%
Over 65	104	56.5%
Total	184	100.0%

Source: County of Los Angeles, Department of Public Social Services, Signal Hill Statistical Report, October 2020

The In-Home Supportive Services Program helps pay for services provided to eligible persons who are 65 years of age or over, or legally blind or disabled adults and children, so they can remain safely in their own

homes. IHSS is considered an alternative to out-of-home care, such as nursing homes or board and care facilities.

Community Based Transition Services

Under the landmark 1999 U.S. Supreme Court Olmstead decision, the state of California is required to accommodate those with physical, mental or developmental disabilities who live in institutions, or are at risk of doing so, in the least restrictive settings possible. Living in “institutions” is considered living in a segregated setting - that is, all other persons living in the institution are disabled.

The “institutional” setting in the Olmstead decision was a psychiatric hospital. Additional institutional settings include “institutions for mental disease,” mental health rehabilitation centers, hospitals and rehabilitation centers, and nursing facilities. Some disabled persons living in a nursing facility may qualify for living in a community setting with attendant care.

Signal Hill is located within the service area of the Disabled Resource Center, which is located in Long Beach. The Center is one of California’s 28 Independent Living Centers. Title II, Chapter 1 of the Rehabilitation Act of 1973, established the Independent Living Centers and makes funding available for providing, expanding, and improving the provision of independent living services.

The Disabled Resource Center can assist people with disabilities who wish to transition from living in an institutional setting to live independently in the community.

Sea Breeze Manor

Constructed in 1997, Sea Breeze Manor is a 24-unit development designed for disabled persons. Located at 2007 Alamitos Avenue and just south of Signal Hill Park, the special needs housing development has 1- and 2-bedrooms units. Federal assistance to the project was provided in the form of a Section 811 capital grant. The interest-free capital grant, or advance, does not have to be re-paid as long as the housing remains available for very low-income persons with disabilities.

The Signal Hill Redevelopment Agency provided \$1 million in financial assistance in the form of a land contribution. The Sea Breeze Manor affordability covenant runs for a period of 55 years.

Housing Element Policies and Programs

Based on the foregoing analysis, the 2021-2029 Housing Element will include the following types of policies and programs:

- To relieve housing cost burdens, continue to promote Section 8 rental assistance
- Promote and make the community aware of the Reasonable Accommodation Procedure
- Provide information to apartment owners, property management companies and on-site property managers regarding reasonable accommodations, reasonable modifications; and service and companion animals
- Coordinate with the Disabled Resource Center to promote independent living services
- Maintain the Sea Breeze as a special needs housing development
- Provide financial assistance, if possible, to make home modifications

Some of the policies and programs also have the objective of affirmatively furthering fair housing.

Section II describes the programs and policies in greater detail.

Persons with Developmental Disabilities

Harbor Regional Center Customers

According to Section 4512 of the Welfare and Institutions Code a "developmental disability" means a disability that originates before an individual attains age 18 years, continues, or can be expected to continue, indefinitely, and constitutes a substantial disability for that individual which includes mental retardation, cerebral palsy, epilepsy, and autism. This term shall also include disabling conditions found to be closely related to mental retardation or to require treatment similar to that required for individuals with mental retardation but shall not include other handicapping conditions that are solely physical in nature."

Signal Hill is located within the service area of the Harbor Regional Center (HRC), which is one California's 21 regional centers. The HRC serves approximately 14,000 customers.

A person may have more than one developmental disability. More than half of Harbor Regional Center clients have intellectual disability, and many also have a second developmental disability

such as epilepsy. People with developmental disabilities also may have conditions such as heart defects, allergies, and mental health problems. Some Regional Center clients have serious medical conditions in addition to one or more developmental disabilities.

The California Department of Development Services publishes counts of consumers by zip code. The Department serves 99 consumers in Signal Hill's 90755 zip code:

- 60 customers are 17 years of age or younger
- 39 customers are 18 years of age or older.

Living Arrangements

Many developmentally disabled persons can live and work independently within a conventional housing environment. More severely disabled individuals require a group living environment where supervision is provided. The most severely affected individuals may require an institutional environment where medical attention and physical therapy are provided. Because developmental disabilities exist before adulthood, the first issue in supportive housing for the developmentally disabled is the transition from the person's living situation as a child to an appropriate level of independence as an adult.

Table A-18 shows that almost all (89 of 99) of the developmentally disabled persons live in the home of a parent, family member, or guardian. None are living in an institutional setting such as a skilled nursing facility (SNF), Intermediate Care Facility (ICF), developmental Center, or other settings such as hospitals and community treatment facilities.

Table A-18: Living Quarters of Persons with Developmental Disabilities: End of June 2019

Home of Parent/Family/Guardian	89
Independent/Supported Living	<11
Community Care Facility	0
Intermediate Care Facility	0
Foster/Family Home	<11
Other	0
Age 0-17 years	60
Age 18+ years	39

Source: California Department of Developmental Services, Consumer Count by California ZIP Code and Residence Type, end of June 2019

Housing Needs of Developmentally Disabled Persons

According to the State Department of Developmental Services:

Affordable housing is a cornerstone to individuals with developmental disabilities residing in their local communities. Due to the high cost of housing in California, many individuals served by the regional centers require deep subsidies in order to make housing affordable. DDS is actively pursuing projects that will increase capacity and precipitate the construction of new affordable housing.

Signal Hill's developmentally disabled population can live in a "home" environment, rather than an "institutional" setting. However, to live on one's own rental assistance is needed.

Housing Programs and Services Addressing the Needs of Persons with Developmental Disabilities

State Department of Developmental Services

The State Department of Developmental Services (DDS) currently provides community-based services to approximately 243,000 persons with developmental disabilities and their families through a statewide system of 21 regional centers, four developmental centers, and two community-based facilities.

DDS has followed the Lanterman Act's direction to promote "opportunities for individuals with developmental disabilities to be integrated into the mainstream of life in their home communities, including supported living and other appropriate community living arrangements."

Harbor Regional Center

Harbor Regional Center provides free intake and assessment services to any person who is believed to have a developmental disability. The purpose of the intake and assessment is to determine whether the person is eligible for ongoing regional center services. To be eligible for ongoing services, the condition must have occurred before the age of 18, be likely to continue indefinitely, and constitute a "substantial" disability for the person. A disability is "substantial" if it affects three or more of seven major life areas (for example, a person's ability to communicate or to learn).

For individuals with developmental disabilities, and their families, Harbor Regional Center can provide diagnosis and evaluation, information and referral, individual or family service planning, family support, and assistance in finding and using community resources.

HOPE Housing

HOPE is a housing dedicated non-profit that partners with Regional Centers to offer a variety of housing programs. Since 1995 HOPE's programs have been allowing people with developmental disabilities to live a life they may have only dreamed about. In either affordable housing, state-licensed group homes, or in a college dorm setting,

Together, HOPE and the Regional Centers are a team, creating opportunities through three housing options:

- Affordable Rental Housing
- State-Licensed Residential Homes
- College housing for the College to Career (C2C) program.

Housing Element Policies and Programs

Based on the foregoing analysis, the 2021-2029 Housing Element will include the following types of policies and programs:

- Work with HOPE the opportunities to create an affordable group home
- Work with the Harbor Regional Center the need for home modifications in homes occupied by persons with developmental disabilities
- Post on the City's website information on the services and resources available from the Harbor Regional Center
- Work with HOPE Housing and Disabled Resource Center the opportunities that may be available to transition developmentally disabled persons from an institutional setting to a home environment

Section II describes the programs and policies in greater detail.

Large Families

Population and Household Characteristics

Large families are households consisting of five or more persons. Table A-19 shows that large families comprise neither a large number (394) nor high percentage (8.3%) of all the City's households. Renters constitute 71% of all large families.

Table A-19: Tenure by Household Size: 2015-2019

Households Size (Number of Persons)	Owner Occupied	Renter Occupied	Total Households	Percent Distribution
5	41	174	215	54.6%
6	73	77	150	38.1%
7+	0	29	29	7.3%
Total	114	280	394	100.0%
Percent	29%	71%		

Source: 2015-2019 American Community Survey 5-Year Estimates, Table B25009,
Tenure by Household Size

Housing Needs of Large Families

The supply of rental units with three or more bedrooms (393) is almost the same as the number of large families (394).

Affordable housing is a fundamental need of large families. According to ACS data, the monthly gross rents of almost all units with three or more bedrooms were \$1,500 or more. More recent data from Apartment.com indicates a three-bedroom unit probably commands a monthly rent of \$2,500. Monthly rents at these levels probably are not within the ability to pay of lower income, large families.

Larger families may also need an additional bedroom. Owners, if they have enough income, can pay for a bedroom addition or the construction of an accessory dwelling unit.

On the other hand, renters are constrained by the inability to add space to their housing unit, especially if it is an apartment unit. Large family renters who need more space will probably need to move to a larger rental unit, perhaps a single-family home.

Housing Programs and Services Addressing the Needs of Large Families

Affordable 3 Bedroom Apartment Units

The housing stock includes five affordable apartment developments, three of which have larger (3-bedroom) units. The developments with 3-bedroom units include Las Brisas Community Housing, Las Brisas II and Zinnia Apartments.

County Down Payment Assistance Program

Lower income renter householders are eligible to participate in the County of Los Angeles Down Payment Assistance Program. Renter householders with incomes at the moderate-income level or below are eligible to participate in the Mortgage Credit Certificate (MCC) Program. Large renter families can obtain more living by moving to a single-family home.

Funding for the Development of Accessory Dwelling Units (ADUs)

The County of Los Angeles Community Development Authority plans to provide funding to provide loans for the predevelopment and development of accessory dwelling units. ADUs can provide the additional bedrooms needed by large families living in owner-occupied housing.

Housing Element Policies and Programs

Based on the foregoing analysis, the *2021-2029 Housing Element* will include the following types of policies and programs:

- Maintain the affordable rental housing with three or more bedrooms.
- Inform residents of the County's down payment assistance program which assists large renter families to buy a home with three or more bedrooms (see below)
- Continue to not charge fees for the development of ADUs
- Promote a large family housing development at the Orange Bluff affordable housing site

The County's Home Ownership Program (HOP) loan provides a second mortgage loan for first-time homebuyers with an assistance amount of up to \$85,000, or 20% of the purchase prices, whichever is less.

Section II describes the programs and policies in greater detail.

Farmworkers

Population and Household Characteristics

A farm worker is –

- A person who performs manual and/or hand tool labor to plant, cultivate, harvest, pack and/or load field crops and other plant life.
- A person who attends to live farm, ranch or aquacultural animals including those produced for animal products.

Source: State of California, Employment Development Department, Labor Market Information Division, Occupational Definitions

SCAG's *Pre-Certified Local Housing Data* found zero farmworkers employed in the City.

The City has no land devoted to the production of field crops and/or other plant life. Likewise, there is no land used for animals. As a result, there are no farmworker jobs located in Signal Hill. There may be persons residing or "housed" in the City who are farmworkers at locations outside the municipal boundaries.

Los Angeles County has seen a significant decrease in agricultural workers. State EDD data (CA) Employment Development Department, Industry Employment & Labor Force data for the Los Angeles-Long Beach-Glendale, March 2020) shows that between 2000 and 2020, the number of farmworkers countywide decreased by 43 percent, from 7,700 to 4,400 farmworkers. Agricultural practices no longer account for a significant sector of Los Angeles County's economy, and as more agricultural land is

converted for nonagricultural uses, this sector will continue to decline. Maps from the State of California Department of Conservation Farmland Mapping and Monitoring Program show no farmland in the City of Signal Hill and most of the Los Angeles basin, is classified as “Urban and Built-Up Land”.

Housing Needs of Farmworkers

Due to the low number of agricultural workers in the City and with farming activities not being located near Signal Hill, there is a very low need for farmworker housing in the City. Any *housed* “farmworkers” who may reside in the City would live in a household and occupy a housing unit. As such, they would be among the existing households counted as part of the existing housing needs and estimates of existing and projected housing needs produced by HCD and SCAG. That is, the resident farmworker housing needs would be counted as part of the lower income households experiencing problems of overpaying, overcrowding, and living in substandard housing and their housing needs can be met through general affordable housing programs.

Female Householders

Population and Household Characteristics

A *household* includes all the people who occupy a housing unit. People who are not living in households are classified as living in group quarters or are homeless. One person in each household is designated as the *householder*. In most cases, this is the person or one of the people in whose name the home is owned, being bought, or rented.

There are two household types: family and non-family.

A *family* consists of a householder and one or more other people living in the same household who are related to the householder by birth, marriage, or adoption. All people in a household who are related to the householder are regarded as members of his or her family.

A family may consist of a married couple, cohabiting couple, male householder, or *female householder*.

A nonfamily household is a householder living alone or with nonrelatives only. Therefore, a female householder can be:

- A family with a female householder and no spouse of the householder present
- A nonfamily householder who lives alone or with nonrelatives only Furthermore, a family female householder may have children or no children.

The ACS estimates that 1,425 female householders live in Signal Hill, a number that represents 30% of all households. The majority – 854 - of all female householders live alone while 571 occupy a housing unit with at least other person. The ACS estimates that 317 female householder have children.

Housing Needs of Female Householders

Housing needs often experienced by female householders may include:

- Housing with costs within their ability to pay
- Housing in close proximity to work place
- Access to housing which accommodates children
- Availability of affordable child care for working parents
- Access to housing near parks and open space to serve the needs of female householders with children.
- Access to housing which is designed for security and convenience
- Assistance with maintenance and repairs for elderly women living alone

Housing Programs and Services Addressing the Needs of Female Householders

Child Care Centers

Childcare centers located in Signal Hill include five locations serving 243 children. The Long Beach Community Improvement League provides subsidized services to 112 pre-school age children and 29 school-age children. The Signal Hill Center is adjacent two large family affordable housing developments.

Also located in the City is a Head Start program with a capacity to serve 60 children. In addition, three family childcare homes with a combined capacity of 42 children are located in City. The Las Brisas affordable housing projects provide child-care and educational services through the Long Beach Community Improvement League.

The City's Community Services Department provides a childcare program for children entering kindergarten through 5th grade. Daily activities include distance learning support, arts and crafts, outdoor play as well as other activities. The program, which operates from 7:45 am to 5:00 pm, has a \$96 bi-weekly fee.

Los Angeles County Department of Public Social Services (DPSS)

The DPSS childcare programs provide childcare payments to a variety of eligible families. From working CalWORKs recipients to parents of children receiving protective services, the childcare programs offer families access to help with childcare expenses. All childcare funds are paid on behalf of the customer directly to the provider of their choice.

Child Care Resource & Referral

This state and federally funded program assist parents in Los Angeles County with finding licensed childcare near their home, work, or child's school. The computerized, geographically based program lists over 2,800 licensed centers and family childcare homes. The Online Referral System requests the following family and children information:

- Location: near home, near work/school, near child/children's school
- Preferred provider type: family childcare home, childcare center, or other

Housing Element Policies and Programs

Based on the foregoing analysis, the 2021-2029 Housing Element will include the following types of policies and programs:

- Work with the Housing Rights Center to ensure that female householders are free from housing discrimination on the basis of sex and familial status.
- Amend the Zoning Ordinance to comply with State law that addresses the special needs of female householders.

As an example of the above, the City will adopt a Zoning Ordinance amendment to comply with SB 234 – Keeping Kids Closer to Home Act. This bill established the “Keeping Kids Closer to Home Act” which aims to expand childcare opportunities for California families. This legislation allows large family daycare homes that provide care for up to 14 children in multifamily units, meaning these large family daycare homes are now to be treated as a residential use of property in local ordinances. The bill also prohibits a property owner or manager from refusing to sell or rent a dwelling unit to a person that is a daycare provider. The law prohibits local jurisdictions from imposing a business license, fee, or tax for the privilege of operating both small and large daycare homes as well.

Section II describes the programs and policies in greater detail.

Families and Persons in Need of Emergency Shelter

Unsheltered Homeless

Unsheltered homeless are defined as those who reside in places not meant for human habitation, such as cars, parks, sidewalks, abandoned buildings, or on the street.

The 2020 Los Angeles County Homeless Point in Time (PIT) Count found 46 unsheltered homeless adults and children in Signal Hill. According to Table A-20, 14 homeless persons live on the street, in makeshift shelters and tents. Thirty-two homeless persons occupy a vehicle of some type. It is unknown how many of the homeless persons living in a vehicle would use an emergency shelter.

Emergency Shelter Zoning and Shelter Space Needs

SB 2 (Housing for the Homeless) of 2008 requires that jurisdictions, within one year of the 4th cycle Housing Element adoption, amend the zoning ordinance to identify a zone or zones where year-round emergency shelters for the homeless would be permitted by right without discretionary review. SB 2 of 2008 allows limited flexibility for local governments to apply written, objective development and management standards for emergency shelters as described below:

- The maximum number of beds or persons permitted to be served nightly by the facility.
- Off-street parking based upon demonstrated need, provided that the standards do not require more parking for emergency shelters than for other residential or commercial uses within the same zone.
- The size and location of exterior and interior on-site waiting and client intake areas.
- The provision of on-site management.
- The proximity to other emergency shelters provided that emergency shelters are not required to be more than 300 feet apart.
- The length of stay.
- Lighting.
- Security during hours that the emergency shelter is in operation.

In Signal Hill, the CG Zone permits by right an emergency shelter with a maximum of 16 beds. This means that shelters with 16 or less beds are permitted without discretionary action in the CG zone. Additional beds are considered in the CG Zone under a Conditional Use Permit. The City's development standards can be found in Section 20.20.020 of the City's municipal code and include the provisions below all of which are consistent with state law. State law indicates that off-street parking must be based upon demonstrated need, provided that the standards do not require more parking for emergency shelters than for other residential or commercial uses within the same zone. The parking standards for emergency shelters comply with this requirement by requiring 1 space for each employee and/or volunteer, 1 additional parking space for every 5 beds, and 1 space for each transport van or delivery vehicle. The requirement for one parking space per 5 beds is included to reflect the needs of persons experiencing homelessness that own or live in their vehicles. The Point in Time 2020 count data for Service Planning Area 8 (which includes Signal Hill) shows that there were 1,846 persons are living in cars, vans, and campers. The requirement would add only 3 parking spaces for a 16-bed shelter. In comparison other commercial and office uses in the CG zone require 1 space per 250 square feet of space. Using efficiency dwelling unit standards an example (which require 220 square feet for the first occupant and 100 square feet for all additional persons), a typical 16-bed shelter would need 1,520 square feet of space (excludes office areas) which translates to 6 spaces, twice the parking required for emergency shelters.

- 20.20.020 PP. Residential: Care facility - Emergency Shelters Development Standards
- Maximum number of beds:
 - A maximum of 16 beds will be allowed by right in the CG zone.
 - Additional facilities/beds will be considered in the CG zone under a conditional use permit.
- Parking:
 - 1 space for each employee and/or volunteer during the work shift with the greatest number of staff on site, as identified in the Facilities Management Plan and 1 additional parking space for every 5 beds and 1 space for each transport van or delivery vehicle.
- Waiting and client intake areas:
 - Interior area: 150 square feet minimum
 - Exterior area: Must be screened from public view
- Security lighting:
 - External lighting shall be provided for security purposes. The lighting shall be stationary, directed away from adjacent properties and public rights-of-way, and of an intensity compatible with the neighborhood.
- Minimum separation distance:
 - 300 feet from any other emergency shelter.
- All other CG standards per Title 20 of the Municipal Code and Building and Safety standards per Title 15 of the Municipal Code:
- Apply to all facilities.
 - Operational Standards

- Each facility operator or applicant shall provide a detailed Facilities Management Plan to be submitted and updated annually and shall include such items as:
 - Qualifications of management organization
 - Number of staff and volunteers per shift
 - Ratio of staff to clients
 - Training and qualifications of staff and volunteers
 - Duties of staff and volunteers
 - Type of services and social services offered
 - Intake and release times
 - Good neighbor communication plan
- Length of stay: Maximum 6 months.
- Hours of operation:
 - Hours of intake to assign sleeping accommodations are generally between 5 p.m. and 9 a.m. with flexibility per the details of each Facilities Management Plan.
- On-site Management:
 - Agency or Organization must have experience in managing and/or providing social services. Facility Management Plan must be provided.
- On-site security: 24-hour security services:
 - A minimum of 1 security guard on site with a valid CA guard card issued by the CA Department of Consumer Affairs - Bureau of Security & Investigations

The CG zone encompasses 34.5 acres of the City primarily along the western (north of Willow Street) and northern boundaries of the City. Along the northern boundary of the City, the CG zone includes a variety of commercial uses. On the west side of the City, the CG zone is clustered just across the street from the Long Beach Medical Center and includes a variety of commercial office uses, residential uses, and medical uses. While some more intense (and older) industrial uses can be seen, they have not been a constrain to development in the areas. Newer uses such as a Kaiser Permanente medical office building and an Islamic church have been developed recently.

The living space standards of efficiency dwelling units was relied on to calculate an order of magnitude estimate of the square footage needed to accommodate 46 homeless persons. The efficiency dwelling unit standard is 220 square feet for the first occupant and 100 square feet for all additional persons. Thus, somewhat less than 5,000 square feet would be needed to provide enough sleeping space for 46 homeless persons. Additional space would be needed for staff, bathrooms, etc. It is assumed that 10,000 square feet would be sufficient to meet the space needs generated by an emergency shelter housing 46 persons. These requirements can be met in the CG zone. There are 37 parcels in the CG zone with an average size of just under one acre (0.93 acres). Uses such as commercial, office, and residential buildings can be repurposed for use as emergency shelters.

The CG Commercial Zone is intended to provide for a wide variety of service and retail uses. On the west and north side of the City, the CG zone is located across from a commercial corridor in the City of Long Beach (Atlantic Avenue and Wardlow Road). The proximity of the GC zone to a variety of medical uses including a major hospital, is beneficial as persons experiencing homelessness needing health care services have traditionally relied on emergency rooms, clinics, and hospitals. Transportation access is also important. The zone is in close proximity to the Wardlow and Willow Street stations for the Metro Blue

Line light rail. The Blue line connects the area to The City of Long Beach to the south and up to Downtown Los Angeles where a variety of transit connections to the regions are available. The CG zone is also walking distance to bus stops for a variety of Long Beach Transit bus lines running along Willow Street, Atlantic Avenue, Wardlow Road, and Orange Avenue. Regional freeway access to the CG zone is from I-405 via the Atlantic Avenue exit.

Table A-20: 2020 Point-in-Time Homeless Count

Living Arrangement	Number
Persons in Cars	14
Persons in Vans	14
Persons on the Street	11
Persons in RVs/Campers	4
Persons in Makeshift Shelters	2
Persons in Tents	1
Total	46

Source: Los Angeles Homeless Services Authority, 2020 Point-in-Time Homeless County, Homeless County by City

Space for an emergency shelter(s) in the CG Zone becomes available as buildings become vacant for sale or lease through business turnover.

Homeless Services and Shelters

The Long Beach Multi-Service Center (MSC) for the Homeless is located on 12th Street in Long Beach. The MSC provides outreach services, intake and assessment services, case management as well as referrals to shelters and other social service programs.

Housing Element Policies and Programs

Based on the foregoing analysis, the *2021-2029 Housing Element* will include the following types of policies and programs:

- Amend the Zoning Ordinance to permit “low barrier navigation centers,” as mandated by State law.
- Amend emergency shelter parking standards to limit required parking to only number of spaces sufficient to accommodate staff working at the shelter. The parking requirements based on beds and for transport vans or delivery vehicles will be removed.

PROJECTED HOUSING NEEDS

Population Trends and Projections

The January 1, 2020 Department of Finance (DOF) population estimate is 11,712 persons. Of the total population, 11,666 live in households (housing units) and 46 persons live in group quarters. The DOF group quarters population estimate of 46 persons is slightly less than the ACS estimate of 56 persons.

During the nearly 10-year period between April 1, 2010 Census and January 1, 2020, the City's population grew by 696 persons or 6.3%. The annual average population gain was almost 70 persons.

An estimated 1,250 persons would be added to the total population if the City's RHNA was constructed by 2029. This estimate is based on an average household size of 2.42 persons applied to the RHNA need of 516 housing units.

2. Employment Trends and Projections

In 2016, 16,900 jobs were located in Signal Hill, according to SCAG's Connect SoCal *Demographics and Growth Forecast*. By 2045, the growth forecast expects 18,400 jobs to be located in the City, a net increase of 1,500 jobs over a 29-year period. The average annual jobs increase of 52 jobs means that 416 jobs could be added during the 2021-2029 planning period.

The top 5 employers in Signal Hill as of 2019-2020 are (in order of number of employees):

1. Office Depot
2. Home Depot
3. Costco Wholesale
4. Target
5. Total Safety US Inc.

According to SCAG's Pre-certified Local Housing Data (2021), Signal Hill has 6,113 workers living within its borders who work across 13 major industrial sectors. Table A-21 provides detailed employment information. The most prevalent industry is Education & Social Services with 1,472 employees (24.1% of total) and the second most prevalent industry is Professional Services, with 908 employees (14.9% of total).

Table A-21: Employment and Earning by Industry

Industry	Persons	Percent of Civilian Employed Population 16+ years	Median Earnings	Percent of Overall Median Earnings
Agriculture, forestry, fishing and hunting, and mining	11	0.2%	N/A	N/A
Construction	238	3.9%	\$26,429	56%
Manufacturing	722	11.8%	\$63,500	133%
Wholesale trade	230	3.8%	\$51,538	108%
Retail trade	401	6.6%	\$19,143	40%
Transportation and warehousing, and utilities	433	7.1%	\$52,030	109%
Information	125	2.0%	\$106,354	223%
Finance and insurance, and real estate and rental and leasing	318	5.2%	\$67,833	142%
Professional, scientific, and management, and administrative and waste management services	908	14.9%	\$48,816	103%

Table A-21: Employment and Earning by Industry

Industry	Persons	Percent of Civilian Employed Population 16+ years	Median Earnings	Percent of Overall Median Earnings
Educational services, and health care and social assistance	1,472	24.1%	\$46,739	98%
Arts, entertainment, and recreation, and accommodation and food services	530	8.7%	\$35,801	75%
Other services, except public administration	494	8.1%	\$30,267	64%
Public administration	231	3.8%	\$83,950	176%
Total	6113	100.0%	\$47,605	100%

Source: 2015-2018 American Community Survey 5-Year Estimates, Table S2403: Industry By Sex For The Civilian Employed Population 16 Years And Over and Table S2413 Industry By Sex For The Civilian Employed Population 16 Years And Over

Employment characteristics are important as they have a direct relationship with income. In Signal Hill, the top industries that employ residents have higher earnings. The top three industries which employ more than half of residents (Education/Social Services, Professional Services, and Manufacturing) pay just below or above the median earnings. Workers in these three industries have median earnings of 98%, 103%, and 133% of the overall median earnings of all Signal Hill residents (\$47,605) respectively. In comparison, the three industries with the lowest earnings (Retail Trade, Construction, and Other Services) only employ 18.5% of employed residents.

According to ACS data, the City's average number of workers per household is 1.33. The workers per household ratio of 1.33 translates to an associated increase of 313 households based on job growth alone. ($416 / 1.33 = 313$). However, not all of the workers who filled the jobs would choose to move from their current residence to the City.

Job growth alone would not generate the need for new housing in the number calculated as Signal Hill's share of the regional housing need (516).

Share of Regional Housing Needs/Regional Housing Needs Assessment

The SCAG Region's housing need was determined by HCD. The SCAG "region" encompasses the counties of Ventura, Los Angeles, Orange, Riverside, San Bernardino and Imperial.

On August 22, 2019, HCD provided SCAG with a numerical determination of the region's existing and projected housing need (1,344,740) for the 8.3 year period from June 30, 2021 to October 15, 2029.

On September 18, 2019 SCAG transmitted to HCD a letter objecting to HCD's regional housing need determination. The objection letter offered alternative regional need determinations ranging between 823,808 and 920,772 housing units.

On October 15, 2019, HCD notified SCAG that it disagreed with SCAG's objection letter and issued the *Final Regional Housing Needs Assessment*, as shown in Table A-22.

Given the final determination of the regional housing need, SCAG's responsibility then became establishing a methodology to distribute, meaning allocate, a share of the total regional housing need of 1,341,827 housing units to each county (6) and city (191) in the region. The total regional housing need is comprised of two components: projected need and existing need.

Three components comprise the regional *projected* need of 504,970 housing units: household growth (466,958); future vacancy need (14,467); and replacement need (23,545).

The regional *existing* need is 836,857 housing units (total need of 1,341,827 minus projected need of 504,970).

Table A-22: SCAG Region: Final Regional Housing Needs Assessment June 30, 2021 October 15, 2029

Income Group	Number of Housing Units
Very Low	351,796
Low	223,807
Moderate	223,967
Above Moderate	559,267
Total	1,341,827

Source: California Department of Housing and Community Development, SCAG Region, Final Regional Housing Needs Assessment

SCAG's Regional Council voted to approve a *Draft RHNA Methodology* on November 7, 2019 and authorized its transmittal to HCD for their statutorily required review. On January 13, 2020, HCD completed its review of the draft methodology and found that it furthers the objectives of the Regional Housing Need Assessment (RHNA).

On March 4, 2020, SCAG's Regional Council voted to approve the *Final RHNA Methodology*. To determine a jurisdiction's projected need, the *Final RHNA Methodology* uses a three-step process:

- Determine the jurisdiction's regional projected household growth *based on local input*
- Determine future vacancy need based on a jurisdiction's existing composition of owner and renter households and apply a vacancy rate on projected household growth based on the following:
 - Apply a 1.5% vacancy need for owner households
 - Apply a 5.0% vacancy need for renter households
- Determine a jurisdiction's net replacement need based on replacement need survey results (replacement need refers to adding new housing because dwellings have been lost from the stock because of fire and other reasons)

For Signal Hill the RHNA methodology to determine the City's projected housing need resulted in the following numbers:

- Projected Need Based on *Local Input*: 172 housing units
- Vacancy Adjustment: 5 housing units
- Replacement Need: 0 housing units
- Total Projected Need: 177 housing units

For Signal Hill all housing units demolished between 2008 and 2018 had been replaced resulting in a replacement need of zero units.

Existing need, as explained by HCD, refers to legislative changes which are intended to explicitly address housing production “backlog.” The backlog refers to persons living in existing housing units who would live independent of others (a household) if there were sufficient housing production.

Government Code Section 65584.01(b)(1) mentions two indicators that are intended to capture the “backlog” and formed the basis for computing “existing need.”:

- Overcrowded households: “more than one resident per room in each room in a dwelling.”
- Cost burdened: the share of very low-, low-, moderate-, and above moderate-income households that are paying more than 30 percent of household income on housing costs.”

The total existing need of 836,857 housing units was allocated or split into two parts:

- 50% was allocated on the basis of population near transit; that is, designated High Quality Transit Areas (HQTAs).

Signal Hill’s share of the regional population within HQTAs is 0.12%

- 50% allocated on the basis of jobs accessibility.

Signal Hill’s share of the regional jobs accessibility is 0.09%.

The Final RHNA Methodology allocates 517 housing units to Signal Hill:

- | | |
|------------------------------|------------|
| ▪ Projected Household Growth | 172 |
| ▪ Vacancy Adjustment | 5 |
| ▪ Replacement Need | 0 |
| ▪ Existing Need | <u>340</u> |
| ▪ Total RHNA Allocation | 517 |

Projected and existing need comprise 34% (177) and 66% (340), respectively, of Signal Hill’s RHNA allocation of housing need.

After determining a jurisdiction’s total RHNA allocation, the next step is to assign the total into four RHNA income categories. The four RHNA income categories are:

- Very low (50% or less of the county median income)
- Low (50-80%)
- Moderate (80 to 120%)
- Above moderate (120%and above)

One RHNA objective specifically requires that the RHNA methodology allocate a lower proportion of housing need to jurisdictions that already have a disproportionately high concentration of those households in comparison to the county distribution. Additionally, another objective, affirmatively furthering fair housing (AFFH), requires that the RHNA methodology further the objectives of addressing significant disparities in housing needs and access to opportunity in order to overcome patterns of segregation.

Therefore, based on the Final RHNA allocation by income group, the City's share of the regional housing need contributes to AFFH.

With the Regional Council's adoption of Connect SoCal in its entirety on September 3, 2020, SCAG distributed the draft RHNA Allocation to local jurisdictions on September 4, 2020.

Table A- 23 shows the allocation of 516 housing units to five income groups. The very low income group is divided into "extremely low (0-30% of county median income) and very low (30- 50% of county median income). The lower income housing need is 238 housing units.

The 6th Cycle (2021-2029) housing need total is three times the 5th Cycle (2013-2021) housing need allocation of 169 housing units.

Jurisdictions were able appeal their draft allocations of the regional housing need. The SCAG RHNA Appeals Board held public hearings on almost 50 appeals between January 6 and January 22, 2021. On February 4, 2021, the Community, Economic and Human Development Committee (CEHD) and Regional Council action to approve Final RHNA Allocation Plan.

Table A-23: Share of Regional Housing Needs June 30, 2021 – October 15, 2029

Income Group	Number	Percent
Extremely Low	80	15.5%
Very Low	81	15.5%
Low	78	15.1%
Moderate	90	17.4%
Above Moderate	188	36.5%
Total:	517	100.0%

Source: Southern California Association of Governments, 6th Cycle Final RHNA Allocation Plan (approved by HCD on 3/22/21) and modified on 7/1/21

APPENDIX B
ASSESSMENT OF FAIR HOUSING

APPENDIX B

ASSESSMENT OF FAIR HOUSING

GOVERNMENT CODE REQUIREMENTS

Background

HUD's Assessment of Fair Housing

On July 16, 2015, the U.S. Department of Housing and Urban Development (HUD) published a final rule on Affirmatively Furthering Fair Housing (AFFH rule).¹ The AFFH rule established a process that certain recipients of HUD funding (referred to in the rule as program participant) were to use to help them meet their long-standing obligations to affirmatively further fair housing. The AFFH rule created a standardized process for fair housing planning – referred to in the AFFH rule as an Assessment of Fair Housing (AFH).

On January 5, 2018 HUD published a notice in the Federal Register suspending the obligation to prepare and submit an AFH.

In the *Federal Register* notice, HUD claimed that, based on reviews of the 49 initial AFHs submissions, local governments needed additional time and technical assistance to adjust to the AFFH process and complete AFH submissions that HUD could accept. Thirty-five percent of the 49 submissions (17 submissions) were not accepted when first submitted. HUD did not discuss why they were not accepted or how meaningful the deficiencies were.

AB 686 (Santiago)

AB 686 was introduced on April 3, 2017. The June 4, 2018 version added the Assessment of Fair Housing to the program requirements of a local housing element, beginning on January 1, 2021. Government Code Section 65583(c)(5) states the housing program shall -

Promote and affirmatively further fair housing opportunities and promote housing throughout the community or communities for all persons regardless of race, religion, sex, marital status, ancestry, national origin, color, familial status, or disability, and other characteristics protected by the California Fair Employment and Housing Act (Part 2.8 (commencing with Section 12900) of Division 3 of Title 2), Section 65008, and any other state and federal fair housing and planning law.

¹ The AFFH rule is published at 80 Fed. Reg. 42,272 and codified at 24 CFR Part 5, along with conforming amendments to Parts 91, 570, and 903. The effective date of the AFFH rule is August 17, 2015.

AB 686 does not ascribe a quantified meaning to the phrase throughout a community or communities.

Assessment of Fair Housing Requirements

Appendix B presents an *Assessment of Fair Housing* for purposes of providing direction to the City on the goals, priorities and strategies it can adopt to affirmatively further fair housing (AFFH).

The Government Code requirements relating to affirmatively furthering fair housing and the assessment of fair housing are described below.

Affirmatively Furthering Fair Housing/Assessment of Fair Housing

Government Code Section 8899.50

(a) For purposes of this section, the following terms have the following meanings:

(1) Affirmatively furthering fair housing|| means taking meaningful actions, in addition to combating discrimination, that overcome patterns of segregation and foster inclusive communities free from barriers that restrict access to opportunity based on protected characteristics. Specifically, affirmatively furthering fair housing means taking meaningful actions that, taken together, address significant disparities in housing needs and in access to opportunity, replacing segregated living patterns with truly integrated and balanced living patterns, transforming racially and ethnically concentrated areas of poverty into areas of opportunity, and fostering and maintaining compliance with civil rights and fair housing laws. The duty to affirmatively further fair housing extends to all of a public agency's activities and programs relating to housing and community development.

Government Code Section 65583(c)(9)(A) states:

Affirmatively further fair housing in accordance with Chapter 15 (commencing with Section 8899.50) of Division 1 of Title 2. The program shall include an assessment of fair housing in the jurisdiction that shall include all of the following components:

- (i) A summary of fair housing issues in the jurisdiction and an assessment of the jurisdiction's fair housing enforcement and fair housing outreach capacity.
- (ii) An analysis of available federal, state, and local data and knowledge to identify integration and segregation patterns and trends, racially or ethnically concentrated areas of poverty, disparities in access to opportunity, and disproportionate housing needs within the jurisdiction, including displacement risk.
- (iii) An assessment of the contributing factors for the fair housing issues identified under clause (ii).
- (iv) An identification of the jurisdiction's fair housing priorities and goals, giving highest priority to those factors identified in clause (iii) that limit or deny fair housing choice or access to opportunity, or negatively impact fair housing or civil rights compliance, and identifying the metrics and milestones for determining what fair housing results will be achieved.
- (v) Strategies and actions to implement those priorities and goals, which may include, but are not limited to, enhancing mobility strategies and encouraging development of new affordable housing in areas of opportunity, as well as place-based strategies to encourage community revitalization, including preservation of existing affordable housing, and protecting existing residents from displacement

The Assessment of Fair Housing presents an analysis of five potential issues:

- Integration and segregation patterns and trends
- Racially or ethnically concentrated areas of poverty
- Disparities in access to opportunity
- Disproportionate housing needs within the jurisdiction
- Displacement risk

Government Code Section (c)((9)(A) requires the analysis of fair housing issues within a jurisdiction. This focus is appropriate because it is the City's goals, priorities and strategies that will guide the actions to be taken to AFFH. The obstacles of comparing the city to a region are explained later in this Assessment of Fair Housing.

The fair housing analysis is hindered because the American Community Survey (ACS) does not produce data for each of the protected classes. For example, data are unavailable from the ACS regarding religious affiliation and the cost burdens experienced by sex of householder or by familial status.

The purpose of the analysis is to provide a basis to identify a —fair housing issue. For example, does segregation exist in the jurisdiction? Are there racially and ethnically concentrated areas of poverty in the jurisdiction?

If there are fair housing issues in the jurisdiction, then the assessment must identify and describe the factors that contribute to: 1) limiting or denying fair housing choice or access to opportunity and 2) negatively impact fair housing or civil rights compliance.

The jurisdiction then must identify for each contributing factor, the fair housing priorities and goals and the strategies to implement those priorities and goals. Government Code Section 65583(c)(9)(A)(v) provides examples of possible strategies and actions:

- Enhancing mobility strategies
- Encouraging development of new affordable housing in areas of opportunity
- Place-based strategies to encourage community revitalization
- Preservation of existing affordable housing
- Protecting existing residents from displacement

The strategies and actions become necessary when a fair housing issue is identified and the factors that contribute to that issue are known to some degree of certainty.

Government Code Section 8899.50(b) states:

In selecting meaningful actions to fulfill the obligation to affirmatively further fair housing, this section does not require a public agency to take, or prohibit a public agency from taking, any one particular action.

According to Government Code Section 8899.50(c):

This section shall be interpreted consistent with the Affirmatively Furthering Fair Housing Final Rule and accompanying commentary published by the United States Department of Housing and Urban

Development contained in Volume 80 of the Federal Register, Number 136, pages 42272 to 42371, inclusive, dated July 16, 2015. Subsequent amendment, suspension, or revocation of this Final Rule or its accompanying commentary by the federal government shall not impact the interpretation of this section.

In preparing the AFH, the program participants – primarily Community Development Block Grant (CDBG) entitlement communities – were advised by HUD to use several available resources, including the *AFFH Rule Guidebook*, which was made available to grantees on December 15, 2015.

FAIR HOUSING PROTECTED CHARACTERISTICS AND PROTECTED CLASSES

A protected class is a group of people with a common characteristic who are legally protected from housing discrimination.

According to U.S. Department of Housing and Urban Development (HUD):

- Protected Characteristics are race, color, religion, sex, familial status, national origin, having a disability, and having a type of disability. (24 C.F.R. § 5.152)
- Protected Class means a group of persons who have the same protected characteristic; e.g., a group of persons who are of the same race are a protected class. Similarly, a person who has a mobility disability is a member of the protected class of persons with disabilities and a member of the protected class of persons with mobility disabilities. (24 C.F.R. § 5.152)

Federal Protected Classes

- Race
- Color
- National Origin
- Disability: Mental and Physical
- Religion
- Sex
- Familial Status California Protected Classes
- Marital Status
- Ancestry
- Source of Income
- Sexual Orientation
- Age*
- Gender Identity, Gender Expression
- Genetic Information
- Military or Veterans Status
- Primary Language*
- Citizenship/Immigration Status*

*Covered under the Unruh Civil Rights Act, which applies to most housing accommodations in California.

The federal Fair Housing Act prohibits both intentional discrimination and policies and practices that discriminate against the seven protected classes/groups. According to HUD's Office of General Counsel

(OGC), people with limited English proficiency (LEP) are not a protected class under the Fair Housing Act. However, the OGC explains that there is a close link between LEP and certain racial and national origin groups.

Income, per se, is not a protected class. According to HUD:

...the Fair Housing Act does not prohibit discrimination on the basis of income or other characteristics not specified in the Act, and it is not HUD's intent to use the AFFH rule to expand the characteristics protected by the Act.

Source: Federal Register July 16, 2015, page 42283

DEFINITIONS OF FAIR HOUSING PROTECTED CLASSES AND DISCRIMINATION EXAMPLES

Race

The Fair Housing Act does not define race. Data on race is required for many federal programs and the Census Bureau collects race data in accordance with guidelines provided by the U.S. Office of Management and Budget (OMB) and these data are based on self-identification. The racial categories included in the census form generally reflect a *social definition* of race recognized in this country, and are not an attempt to define race biologically, anthropologically or genetically. In addition, the Census Bureau recognizes that the categories of the race item include both racial and national origin or socio-cultural groups. Census 2010 and the American Community Survey provide for six race categories: White; Black, African American or Negro; American Indian or Alaska Native; Asian; Native Hawaiian or Other Pacific Islander; and Some Other Race.

Example: Discrimination against African Americans by a Caucasian apartment manager.

Color

The Fair Housing Act does not define —color|. However, it most likely refers to the complexion of a person's skin color or pigmentation. The 2010 racial categories can be traced to Statistical Policy Directive No.15, promulgated by the OMB on May 12, 1977. —The four racial categories stipulated in the (1977) directive parallel the classic nineteenth-century color designations of black, white, red (American Indian or Alaska native), and yellow (Asian or Pacific Islander); there is no brown race in the American ethnocidal taxonomy. Victoria Hattam, —Ethnicity & the Boundaries of Race: Re-reading Directive 15, Daedalus, Winter 2005, page 63]

Example: Discrimination against a dark-skinned African American by a light-skinned African- American.

National Origin

National origin means the geographic area in which a person was born or from which his or her ancestors came. The geographic area need not be a country for it to be considered someone's —national origin, but rather can be a region within a country, or a region that spans multiple countries. In general, national

origin discrimination can occur even if a defendant does not know, or is mistaken about, precisely from where the plaintiff originates.

Example: Discrimination against a Puerto Rican individual by a Mexican property owner.

Disabled/Disability

The term “disability” means, with respect to an individual:

- A physical or mental impairment that substantially limits one or more major life activities of such individual;
- A record of such an impairment; or
- Being regarded as having such impairment.

Disability does not include current, illegal use of or addiction to a controlled substance (as defined in section 102 of the Controlled Substances Act (21 U.S.C. 802)).

Example: Not allowing a disabled individual to have a service animal in a renter’s apartment.

Religion

“Religion” refers to all aspects of religious belief, observance, and practice. According to the United States Department of Justice (DOJ), this prohibition covers instances of overt discrimination against members of a particular religion as well as less direct actions, such as zoning ordinances designed to limit the use of private homes as places of worship.

Example: Discriminating against non-Catholics (Muslim, Buddhist, etc.) because of their religion.

Sex

The protected group includes gender (male or female), gender identity, and gender expression. California’s Fair Employment and Housing Act defines “sex” as including, but not limited to, pregnancy, childbirth, medical conditions related to pregnancy or childbirth and a person’s gender, as defined in Section 422.56 of the Penal Code. Government Code Section 12926(p)

Example: A property manager refusing to rent an apartment to a female householder.

Familial Status

“Familial Status” means one or more individuals (who have not attained the age of 18 years) being domiciled with--

- A parent or another person having legal custody of such individual or individuals; or
- The designee of such parent or other person having such custody, with the written permission of such parent or other person.

The protections afforded against discrimination on the basis of familial status shall apply to any person who is pregnant or is in the process of securing legal custody of any individual who has not attained the age of 18 years. (42 U.S.C. 3602(k))

Example: Forcing families with children to live on the first floor, or not renting to individuals with young children.

DEMOGRAPHIC SUMMARY

The Demographic Summary contains data on the numbers of people and households who are members of six protected classes under the provisions of both federal and California law. The demographic summary establishes benchmarks that will enable the City to track trends as the American Community Survey is released each year.

Race/Color Protected Class

Race and Ethnic Categories

Census 2010 and the 2015-2019 American Community Survey provide for six race categories:

- White Alone
- Black, African American or Negro Alone
- American Indian or Alaska Native Alone
- Asian Alone
- Native Hawaiian or Other Pacific Islander Alone
- Some Other Race Alone

Individuals who chose more than one of the six race categories are referred to as the *two or more races* population. All respondents who indicated more than one race can be collapsed into the *two or more races* category, which combined with the six *alone* categories, yields seven mutually exclusive categories. Thus, the six race *alone* categories and the *two or more races* category sum to the total population.

Definitions of Non-Minority and Minority Populations

The *non-minority* population includes White persons who are not of Hispanic or Latino origin (e.g., Mexican, Cuban, Puerto Rican). All other population groups comprise the minority population. The minority population is defined in the same way by the Office of Management and Budget (OMB), Federal Department of Transportation (DOT), Federal Financial Institutions Examination Council (FFIEC), and Council on Environmental Quality (CEQ - environmental justice guidelines).

The race and ethnic categories follow the OMB Policy Directive No. 15 (May 12, 1977) and the 1997 revisions. The OMB's efforts are to standardize the racial and ethnic categories so that federal government agencies can monitor discrimination, as required by the Civil Rights Act of 1964, the Voting Rights Act of 1965, the Fair Housing Act of 1968, the Equal Credit Opportunity Act of 1974, and the Home Mortgage Disclosure Act of 1975.

Source: Victoria Hattam, Ethnicity & the American Boundaries of Race: Rereading Directive 15, *Daedalus* – Journal of the American Academy of the Arts & Sciences, Winter 2005, pgs. 61-62

Ethnicity means being of Hispanic or Latino Origin or not being of such origin. Refer to the next page for definitions of race and Hispanic or Latino origin.

Census Definitions of Race

White. A person having origins in any of the original peoples of Europe, the Middle East, or North Africa. It includes people who indicate their race as “White” or report entries such as Irish, German, Italian, Lebanese, Arab, Moroccan, or Caucasian.

Black or African American. A person having origins in any of the Black racial groups of Africa. It includes people who indicate their race as “Black, African Am., or Negro” or report entries such as African American, Kenyan, Nigerian, or Haitian.

American Indian or Alaska Native. A person having origins in any of the original peoples of North and South America (including Central America) and who maintains tribal affiliation or community attachment. This category includes people who indicate their race as “American Indian or Alaska Native” or report entries such as Navajo, Blackfeet, Inupiat, Yup’ik, or Central American Indian groups or South American Indian groups.

Asian. A person having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian subcontinent including, for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam. It includes people who indicate their race as “Asian Indian,” “Chinese,” “Filipino,” “Korean,” “Japanese,” “Vietnamese,” and “Other Asian” or provide other detailed Asian responses.

Native Hawaiian or Other Pacific Islander. A person having origins in any of the original peoples of Hawaii, Guam, Samoa, or other Pacific Islands. It includes people who indicate their race as “Native Hawaiian,” “Guamanian or Chamorro,” “Samoan,” and “Other Pacific Islander” or provide other detailed Pacific Islander responses.

Some Other Race. Includes all other responses not included in the “White,” “Black or African American,” “American Indian or Alaska Native,” “Asian,” and “Native Hawaiian or Other Pacific Islander” race categories described above. Respondents reporting entries such as multiracial, mixed, interracial, or a Hispanic, Latino, or Spanish group (for example, Mexican, Puerto Rican, Cuban, or Spanish) in response to the race question are included in this category.

Two or More Races. People may choose to provide two or more races either by checking two or more race response check boxes, by providing multiple responses, or by some combination of check boxes and other responses. The race response categories shown on the questionnaire are collapsed into the five minimum race groups identified by OMB and the Census Bureau’s “Some Other Race” category. For data product purposes, “Two or More Races” refers to combinations of two or more of the following race categories: White, Black or African American, American Indian or Alaska Native, Native Hawaiian or Other Pacific Islander, and Some Other Race.

There are 57 possible combinations involving the race categories shown above. Thus, according to this approach, a response of “White” and “Asian” was tallied as Two or More Races, while a response of “Japanese” and “Chinese” was not because “Japanese” and “Chinese” are both Asian responses.

Census Definitions of Hispanic or Latino Origin

People who identify with the terms “Hispanic,” “Latino,” or “Spanish” are those who classify themselves in one of the specific Hispanic, Latino, or Spanish categories listed on the questionnaire (“Mexican,” “Puerto Rican,” or “Cuban”) as well as those who indicate that they are “another Hispanic, Latino, or Spanish origin.” People who do not identify with one of the specific origins listed on the questionnaire but indicate that they are “another Hispanic, Latino, or Spanish origin” are those whose origins are from Spain, the Spanish-speaking countries of Central or South America, or the Dominican Republic.

Signal Hill's Population by Race and Ethnicity

Table B-1 shows the population growth by race and ethnicity between 2010 and 2015-2019. During this period, the Asian, White and Hispanic populations experience the largest numerical population gains.

Table B-1: Population Growth by Race and Ethnicity: 2010 to 2015-2019

Race/Ethnicity	2010	2015-2019	Increase/Decrease
Hispanic or Latino	3,501	3,671	170
Not Hispanic or Latino			
White Alone	2,990	3,347	357
Black or African American Alone	1,364	1,268	-96
American Indian and Alaska Native Alone	12	0	-12
Asian Alone	2,382	2,865	483
Native Hawaiian and Other Pacific Islander Alone	55	21	-34
Some Other Race Alone	111	18	-93
Two or More Races	285	322	37
Total	10,700	11,512	812

Sources: U.S. Census Bureau; 2010 Census, 2010 DP05Summary File 1, Table P9 Hispanic or Latino, and Not Hispanic or Latino Origin by Race

U.S. Census Bureau; American Community Survey, 2015-2019 5-Year Estimates, Table B03002 Hispanic or Latino by Race

Race of Hispanic or Latino and Not Hispanic or Latino Populations

Table B-2 shows that in 2015-2019; almost 3,700 persons identified themselves as being of Hispanic or Latino Origin. With respect to race –

- About 64% (2,349/3,671) of the Hispanic population said that their race was White Alone
- About 28% said they belonged to Some Other Race
- 5% identified themselves as having Two or More Races

The majority of Signal Hill's population is White because about two-thirds of the Hispanic population identifies with the White Alone race category,

Table B-2: Race of Hispanic or Latino and Not Hispanic or Latino Populations: 2015-2019

Race	Hispanic or Latino	Percent	Not Hispanic or Latino	Percent	Total	Percent
White Alone	2,349	41.2%	3,347	58.8%	5,696	49.5%
Black or African American Alone	19	1.5%	1,268	98.5%	1,287	11.2%
Asian Alone	45	1.5%	2,865	98.5%	2,910	25.3%
American Indian or Alaska Native Alone	8	100.0%	0	0.0%	8	-%
Native Hawaiian/Other Pacific Islander Alone	0	0.0%	21	100.0%	21	0.2%%

Table B-2: Race of Hispanic or Latino and Not Hispanic or Latino Populations: 2015-2019

Race	Hispanic or Latino	Percent	Not Hispanic or Latino	Percent	Total	Percent
Some Other Race Alone	1,042	98.3%	18	1.7%	1,060	9.2%%
Two or More Races	208	39.2%	322	60.8%	530	4.6%
Total	3,671	31.9%	7,841		11,512	100.0%

Source: U.S. Census Bureau; American Community Survey. 2015-2019 5-Year Estimates, Table B03002: Hispanic or Latino Origin by Race

Sex of Householder Protected Class

Federal and State fair housing laws prohibit discrimination based on a person's sex. The United States Department of Justice (DOJ) has stated:

The Fair Housing Act makes it unlawful to discriminate in housing on the basis of sex. In recent years, the Department's focus in this area has been to challenge sexual harassment in housing. Women, particularly those who are poor, and with limited housing options, often have little recourse but to tolerate the humiliation and degradation of sexual harassment or risk having their families and themselves removed from their homes.

In addition, pricing discrimination in mortgage lending may also adversely affect women, particularly minority women. This type of discrimination is unlawful under both the Fair Housing Act and the Equal Credit Opportunity Act. [Emphasis added]

Source: United States Department of Justice, Civil Rights Division, Housing and Civil Enforcement Section, The Fair Housing Act, July 25, 2008, pages 2 and 3

Table B-3 presents data on the number of householders by type. Female householders comprise approximately 12% of all householders (one of every eight). The largest numbers of householders are married couples (1,725) and householders living alone (1,652).

Table B-3: Number of Households by Type: 2015-2019

Household Type	Number	Percent
Married Couples	1,725	36.6%
Female Householders	571	12.1%
Male Householders	200	4.2%
Householder Living Alone	1,652	35.0%
Householder Living w/Others	571	12.1%
Total	4,719	100.0%

Source: U.S. Census Bureau; American Community Survey. 2015-2019 5-Year Estimates, Table S2501 Occupancy Characteristics

National Origin/Ancstry Protected Class

The Fair Housing Act and California Fair Employment and Housing Act prohibit discrimination based upon national origin. According to the United States Department of Justice, such discrimination can be based either upon the country of an individual's birth or where his or her ancestors originated.

Foreign Born Population by Region of Birth

The foreign-born population includes anyone who is not a U.S. citizen or a U.S. national at birth, including respondents who indicated they were a U.S. citizen by naturalization or not a U.S. citizen. Table B-4 indicates that Signal Hill's foreign born population consists of approximately 3,100 persons. Of this total number about 60% were born in Asia and 33% were born in Latin America.

Origins of the Hispanic or Latino Population

Almost 3,700 Hispanic or Latino persons reside in Signal Hill. Table B-5 shows that Mexico is the origin of almost 85% of all Hispanic persons.

Origins of Asian Persons

Table B-6 shows the origins of the Asian population. Origin information is unknown for almost 45% of the population. Almost 30% of the Asian population is of Filipino population.

Table B-4: Foreign Born Population by Region of Birth: 2015-2019

Region	Number	Percent
Europe	160	5.1%
Asia	1,906	60.5%
Africa	21	0.7%
Oceania	0	0.0%
Latin America	1,033	32.8%
North America	28	0.9%
Total	3,148	100.0%

Source: U.S. Census Bureau; American Community Survey, 2015-2019 5-Year Estimates, Table DP02 Selected Social Characteristics in Signal Hill

Table B-5: Persons of Hispanic Origin: 2010 and 2015-2019

Hispanic Origin	2015-2019	
	Number	Percent
Mexican	3,103	84.5%
Puerto Rican	98	2.7%
Cuban	0	0.0%
Other Spanish/Hispanic	470	12.8%
Total	3,671	100.0%

Source: U.S. Census Bureau; 2010 Census, Summary File 1, QT-P3 Race and Hispanic or Latino Origin
U.S. Census Bureau; American Community Survey, 2015-2019 5-Year Estimates, Table DP05: ACS Demographic and Housing Characteristics

Table B-6: Origins of Asian Population: 2015-2019

Origin	Number	Percent
Asian Indian	84	2.9%
Chinese	297	10.2%
Filipino	845	29.0%
Japanese	111	3.8%
Korean	201	6.9%
Vietnamese	76	2.6%
Other Asian	1,296	44.6%
Total	2,910	100.0%

Source: U.S. Census Bureau; American Community Survey. 2015-2019 5-Year Estimates, Table DP02 Selected Social Characteristics in Signal Hill

Familial Status Protected Class

Background

The Fair Housing Amendments Act of 1988 prohibits discriminatory housing practices based on familial status. In most instances, according to the United States Department of Justice, the Act prohibits a housing provider from refusing to rent or sell to families with children. However, housing may be designated as housing for older persons (55 years + of age). This type of housing, which meets the standards set forth in the Housing for Older Persons Act of 1995, may operate as -senior housing and exclude families with children.

The Act protects families with children less than 18 years of age, pregnant women, or families in the process of securing custody of a child under 18 years of age. The Department of Justice has stated:

In addition to prohibiting the outright denial of housing to families with children, the Act also prevents housing providers from imposing any special requirements or conditions on tenants with children. For example, landlords may not locate families with children in any single portion of a complex, place an unreasonable restriction on the number of persons who may reside in a dwelling, or limit their access to recreational services provided to other tenants.

Source: United States Department of Justice, Civil Rights Division, Housing and Civil Enforcement Section, *The Fair Housing Act*, July 25, 2008, page 3

Population Characteristics

Approximately 20% of all households have children. The majority of families with children are married couples (574) and female householders (163). Refer to Table B-7.

Non-family households do not have children. A non-family household is a householder *living alone* or with *nonrelatives* only. Unmarried couple households, whether opposite-sex or same-sex, with no relatives of the householder present are tabulated in nonfamily households.

Table B-7: Households with Children: 2015-2019

Household Type	Households	With Children	Percent With Children
Married Couples	1,725	574	33.3%
Cohabiting Couples	499	144	28.9%
Female Householders, No Husband Present	1,426	163	11.4%
Male Householders, No Wife Present	1,069	31	2.9%
Total	4,719	912	19.3%

Source: U.S. Census Bureau; American Community Survey, 2015-2019 5-Year Estimates, Table DP05 Demographic and Housing Characteristics

Handicap/Disability Protected Class

Background

The Fair Housing Act prohibits discriminatory housing practices based on handicap/disability. Among other prohibitions, the Act is intended to prohibit the application of special restrictive covenants and conditional or special use permits that have the effect of limiting the ability of such individuals to live in the residence of their choice. Fair housing laws, therefore, make it illegal to deny a housing opportunity on the basis of disabilities.

In addition, the law prohibits applying one standard to one class of individuals while applying a different standard to another class of individuals. For example, it would be illegal to ask a disabled individual applying for an apartment to provide a credit report if non-disabled applicants do not have to provide one.

Housing opportunities for disabled persons are impeded by practices in both the private and public sectors. For instance, denied reasonable modification/accommodation is often cited as an alleged act in housing discrimination complaints. Additionally, apartment rental ads often state -no pets allowed, even though disabled persons may have service or companion animals. In the public sector, housing opportunities can be impeded because a community has not adopted a reasonable accommodation procedure, or if adopted has not made the procedure widely known in the community.

The United States Department of Justice has indicated a major focus of its efforts is on public sector impediments that may restrict housing opportunities for disabled persons. The Department has stated:

The Division's enforcement of the Fair Housing Act's protections for persons with disabilities has concentrated on two major areas. One is insuring that zoning and other regulations concerning land use are not employed to hinder the residential choices of these individuals, including unnecessarily restricting communal, or congregate, residential arrangements, such as group homes. The second area is insuring that newly constructed multifamily housing is built in accordance with the Fair Housing Act's accessibility requirements so that it is accessible to and usable by people with disabilities, and, in particular, those who use wheelchairs.

Source: United States Department of Justice, Civil Rights Division, Housing and Civil Enforcement Section, *The Fair Housing Act*, July 25, 2008, page 4

Population and Household Characteristics

Almost 800 residents have one or more disability, a number that represents almost 7% of Signal Hill's total population. The disability prevalence rate, or percent disabled, steadily increases with age. More than 40% of the senior population 75 years old or older has a disability. Table B-8 presents the number and percent of disabled persons by age group.

Table B-8: Disability Status of Civilian Non-institutionalized Population by Age Group: 2015-2019

Age Group	Disabled Population	Total Population	Percent Disabled
< 5 years	0	736	0.0%
5-17 years	2	1,419	0.1%
18-34 years	96	2,964	3.2%
35-64 years	376	4,854	7.7%
65-74 years	112	984	11.4%
75 years +	202	466	43.3%
Total	788	11,423	6.9%

Source: 2015-2019 American Community Survey 5-Year Estimates, Table B18101, Sex by Age by Disability Status

Table B-9 shows that almost 700 households have one or more member with a disability, a number that equals 15% of all households. The member with a disability could be the head of household, a spouse, a child or other related or unrelated person living in the housing unit.

Table B-9: Disabled Householders: 2015-2019

Household Disability Status	Number	Percent
Households with one or more persons with a disability	692	14.7%
Households with no persons with a disability	4,027	85.3%
Total	4,719	100.0%

Source: 2018 American Community Survey 1-Year Estimates, Table B22010, Receipt of Food Stamps/SNAP in the Past 12 Months by Disability Status for Households

Limited English Proficiency (LEP) Protected Class

Background

LEP refers to a person's limited ability to read, write, speak, or understand English. Individuals who are LEP are not a protected class under the federal Fair Housing Act. Nonetheless, the Act prohibits housing providers from using LEP selectively based on a protected class or as a pretext for discrimination because of a protected class. The Act also prohibits housing providers from using LEP in a way that causes an unjustified discriminatory effect.

LEP Households

A -Limited English-speaking household is one in which no member 14 years old and over (1) speaks only English at home or (2) speaks a language other than English at home and speaks English -Very well.

Respondents were asked to indicate their English-speaking ability based on one of the following categories: -Very well, Well, -Not well, or -Not at all. Those who answered -Well, -Not well, or -Not at all are sometimes referred to as -Less than _very well.

After data are collected for each person in the household, the limited English-speaking household variable is calculated by checking if all people 14 years old and older speak a language other than English. If so, the calculation checks the English-speaking ability responses to see if all people 14 years old and older speak English -Less than _very well. If all household members 14 and over speak a language other than English and speak English -Less than _very well, the household is considered part of this group that may be in need of English language assistance.

There are approximately 200 limited English speaking households residing in Signal Hill. The large majority of limited English-speaking households speak Spanish or Asian and Pacific Island languages.

Refer to Table B-10 for data on the number and percentage of limited English-speaking households.

Primary Language

In California, -primary language is a protected class. Primary language means that people whose first language is not English are protected from housing discrimination. Tenants have the right to use their preferred language and private housing providers do not have to provide a translator, but they must speak with a translator if the tenant has one. Tenants whose first language is not English should not be treated differently, harassed, or refused housing/services.

Table B-10: Limited English-Speaking Households: 2015-2019

Households Speaking	Limited English Speaking Households	Percent of all Limited English-Speaking Households
Spanish	130	64.4%
Other Indo-European Languages	0	3.9%
Asian and Pacific Island Languages	72	35.6%
Other Languages	0	0.0%
Total	202	100.0%

Source: U.S. Census Bureau; American Community Survey, 2015-2019 5-Year Estimates, Table S1602, Limited English Speaking Households
DP02 Selected Social Characteristics

Source of Income Discrimination

The California Fair Employment and Housing Act (FEHA) protects people from housing discrimination. The latest amendment to the law regarding source of income protections adds people using a federal, state, or local housing subsidy to this list of protected groups. This means, beginning on January 1, 2020, housing providers, such as landlords, cannot refuse to rent to someone, or otherwise discriminate against them, because they have a housing subsidy, such as a Section 8 Housing Choice Voucher, which helps them to afford their rent.

The new law prohibits discrimination against any applicant because the applicant is using a federal, state, or local housing subsidy to assist with paying rent. Section 8 Housing Choice Vouchers, the HUD- VASH program, Homelessness Prevention and Rapid Re-Housing Programs, Housing Opportunities for Persons with AIDS and security deposit assistance programs, among others, all fall within the scope of the new law's protection. This list of protected subsidies also includes locally funded subsidy programs created by cities, counties and public agencies to address growing homelessness.

SEGREGATION/INTEGRATION ANALYSIS

For the purposes of the AFFH rule, segregation means a condition in which there is a high concentration of persons of a particular race, color, religion, sex, familial status, national origin, or having a disability or a type of disability in a particular geographic area when compared to a broader geographic area. 24 C.F.R. § 5.152

For the purposes of the AFFH rule, integration means a condition in which there is not a high concentration of persons of a particular race, color, religion, sex, familial status, national origin, or having a disability or a type of disability in a particular geographic area when compared to a broader geographic area. 24 C.F.R. § 5.152

The AFFH rule does not define the meaning of “High” or “Not a High” concentration.

Dissimilarity Index Measures Segregation/Integration

The Dissimilarity Index, according to HUD's *Assessment of Fair Housing Tool for Local Governments*, measures the degree to which two groups are evenly distributed across a geographic area and is a commonly used measure for assessing residential segregation between two groups. The analysis is typically conducted for a city or county based on the racial and ethnic distribution of the population within the census tracts that comprise the jurisdiction. A census is a standardized geographic unit with a population of approximately 4,000. Census tracts provide a standardized geographic unit to report census data and compare change over time. The boundaries of census tracts remain the same from one census to the next and only change if there is a major increase or decrease in the population.

The values of the Dissimilarity Index range from 0 to 100. An index value of 0 indicates that a city is completely integrated when measuring for example the distributions of Whites and Blacks, while an index value of 100 indicates the city is completely segregated. The value of the Dissimilarity Index is based on the proportion of the two groups within each census tract relative to the distribution of the two groups in the city. It is not based on the proportion of the two groups within the city. Table B-11 provides an example that helps to explain the DI.

Table B-11: Dissimilarity Index Example

Census Tract	City A		City B		City C	
	White	Black	White	Black	White	Black
100	3,900	100	0	200	0	200
101	3,900	100	0	200	3,900	100
102	3,900	100	7,800	0	3,900	100
103	3,900	100	7,800	0	7,800	0

Total	15,600	400	15,600	400	15,600	400
Dissimilarity Index	0		100		50	

In each of these hypothetical cities, there are 15,600 Whites (97.5%) and 400 Blacks (2.5%). Because of the small proportion (2.5%) of Blacks, these cities could be labelled as segregated. However, the Dissimilarity Index for these cities ranges from 0 to 100.

The difference in the values of the Dissimilarity Index is based on the distribution of the White and Black populations within each of the census tracts. In City A with a Dissimilarity Index of 0, the proportion of Whites and Blacks in each census tract is the same. In City B with a Dissimilarity Index of 100, all the Whites are in two census tracts and all the Blacks are in two census tracts. In City C with a Dissimilarity Index of 50, there is one census tract that is exclusively Black, one census tract that is exclusively White, and two tracts where the proportion of Blacks to White is the same and is relative to the City's proportion of the two groups.

HUD suggests that a Dissimilarity Index value of less than 40 generally indicates low segregation, while values between 40 and 54 generally indicates moderate segregation, and values between 55 and 100 generally indicates a high level of segregation, as shown in Table B-12.

Table B-12: Levels of Segregation

Dissimilarity Index Value	Level of Segregation
< 40	Low Segregation
40 - 54	Moderate Segregation
> 54	High Segregation

Regional Dissimilarity Indices

The City of Signal Hill is located in the Los Angeles-Long Beach-Anaheim, CA region which includes Los Angeles and Orange Counties. Through the 1990, 2000 and 2010 period, the Region has had high levels of segregation among the non-White/White, Black/White, and Hispanic/White populations.

**Table B-13: Los Angeles-Long Beach-Anaheim Region
Dissimilarity Indices: 1990, 2000, and 2010**

Racial/Ethnic Dissimilarity Index	1990	2000	2010
Non-White/White	55.32	55.50	54.64
Black/White	72.75	68.12	65.22
Hispanic/White	60.12	62.44	62.15
Asian or Pacific Islander/White	43.46	46.02	45.77

Source: Adapted from HUD Table 3, Racial/Ethnic Dissimilarity Trends

City of Signal Hill Dissimilarity Index

Based on the 2010 Census data, Brown University determined the following index values:

- White-Black/Black White 14.2
- White-Hispanic/Hispanic-White 22.5

- White-Asian/Asian-White 8.5
- Black-Hispanic/Hispanic-Black 8.7
- Black-Asian/Asian-Black 5.9
- Hispanic-Asian/Asian-Hispanic 14.

All of the City's index values demonstrate a low level of segregation particularly compared to the region.

It is anticipated that the 2015-2019 ACS data would also demonstrate a low level of segregation because the change in the racial/ethnic composition of the City since 2010 has not been significant.

Table B-14 shows the percentage distributions of the population by race and ethnicity in 2010 and 2015-2019.

Table B-14: Population by Race and Ethnicity: 2010-2019

Race/Ethnicity	2010	2015-2019
Non-Hispanic White	30.3%	29.1%
Non-Hispanic Black	14.3%	11.0%
Hispanic	31.5%	31.9%
Asian	23.0%	24.9%
Other	0.9%	3.1%
Total	100.0%	100.0%

Source: U.S. Census 2010 and American Community 5- Year Estimates 2014-2018

Households with a Disabled Member

Table B-15 shows the number in each census tract of households with a disabled member. The table also shows the number of households living in each census tract. Columns 3 and 4 show that the percentage distributions of households with a disabled member correspond fairly closely with the percentages of all households. For example, 55.1% of all households with a disabled member live in census tract 5734.02. This percentage is similar to the 58.9% of all households in the City living in that same census tract. The data demonstrate that there is no concentration in terms of where households with a disabled member live in the City.

At a regional level, Signal Hill is like the rest of the county in that all the census tracts have 10 percent or less of their population living with a disability. The areas with a slightly higher proportion of residents with disabilities is in the northern part of the City (which still has a lower proportion than most parts of the County at 10.10%).

The vast majority of disabled persons live in separate living quarters (a housing unit) not in a group quarter setting (nursing home). There are no licensed group homes located in Signal Hill. This means that an Adult Residential Facility (ARF) is not located within the city limits. An ARF is a residential home for adults 18 to 59 with mental health care needs or who have physical or developmental disabilities and require or prefer assistance with care and supervision.

Table B-15: Segregation/Integration Analysis of Households with a Disabled Member

Census Tract	Households w/ Disabled Member	All Households	Census Tract Percentage ¹	Citywide Percentage ²
5734.01	123	645	13.6%	17.5%
5734.02	413	2,614	55.1%	58.9%
5734.03	165	1484	31.3%	23.6%
Total	701	4,743	100.0%	

¹Census tract total households as a percentage of all households within City (645/4,743)

²Households with disabled member as % of all households with disabled member (123/701)

Source: 2015-2019 American Community Survey 5-Year Estimates, Table B22010, Receipt of Food Stamps/SNAP in the Past 12 Months by Disability Status for Households

One skilled nursing facility (SNF) with a capacity of 59 beds is located in Signal Hill. Most of the residents of the SNF probably have one or more disability.

Skilled nursing facilities provide a wide range of health and personal care services. Some people stay at a nursing home for a short time after being in the hospital. After they recover, they go home. However, most nursing home residents live there permanently because they have ongoing physical or mental conditions that require constant care and supervision.

The Courtyard Care Center provides to residents rehabilitation services, long-term and end-of- life care, social services, and nursing services.

Households with Children

Table B-16 shows the number of households with children in each census tract. The table also shows the total number of households living in each census tract. Column 3 shows the percentage distribution of households with children by census tract. They correspond fairly closely with the percentages of all households. For example, 50.7% of all households with children live in census tract 5734.02. That percentage is similar to the 58.9% of all households in the City living in that same census tract. The data demonstrate that there is no concentration in terms of where households with children live in the City. Compared with the region, The City has a lower proportion of families with children. In Los Angeles County, 28.3% of households are made up of families with children. In Signal Hill that percentage is 19.3%. The area with a slightly higher proportion of households is in the northern part of the City (which has a slightly higher proportion than most parts of the County at 31.5%).

Table B-16: Segregation/Integration Analysis of Households with Children

Census Tract	Households w/Children	All Households	Census Tract Percentage ¹	Citywide Percentage ²
5734.01	203	645	13.6%	22.3%
5734.02	462	2,614	55.1%	50.7%
5734.03	247	1484	31.3%	27.0%
Total	912	4,743	100.0%	

¹Census tract total households as a percentage of all households within City (645/4,743)

Table B-16: Segregation/Integration Analysis of Households with Children

Census Tract	Households w/Children	All Households	Census Tract Percentage ¹	Citywide Percentage ²
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²Households with children as % of all households with children (203/912)

Source: U.S. Census Bureau; American Community Survey, 2015-2019 5-Year Estimates, Table DP05 Demographic and Housing Characteristics

Income Level

According to the 2019 American Community Survey, the median household income for Signal Hill was \$75,808, which is higher than the Los Angeles County median household income of \$68,044. Median household income differs by tenure; owner households earn \$112,615 versus \$52,601 for renter households. This stark contrast can be seen in all three Census tracts in the City (Table B-17)

Census data estimates that 16.4% of residents live in poverty, as defined by federal guidelines. This proportion is slightly higher than Los Angeles County where 14.9 percent of residents live in poverty. Based on the difference between the median incomes for owner versus renter households, it can be assumed that renter households make up a large proportion of households living in poverty. Table B-17 shows that Tract 5734.02, the central and largest part of the City, had the lowest median household income and the largest proportion of persons living in poverty. The other two Census tracts had median household incomes close to or greater than the City median income of \$75,808. Compared with the region, the City has lower levels of persons living in poverty. Pockets of poverty concentrations can be seen south of Signal Hill within the City of Long Beach and to the north in parts of central Los Angeles.

Table B-17: Income and Poverty

Census Tract	Total Households (% of all City HHs)	Median Household Income	Median Income Owner Households	Median Income Renter Households	% of Persons Living in Poverty
5734.01	645 (13.6%)	\$75,040	\$133,194	\$55,551	13%
5734.02	2,614 (55.1%)	\$66,508	\$109,605	\$49,007	17.6%
5734.03	1,484 (31.3%)	\$101,351	\$111,058	\$49,976	16.2%
Total (City)	4,743 (100%)	\$75,808	\$112,615	\$52,601	16.4%

Source: U.S. Census Bureau; American Community Survey, 2015-2019 5-Year Estimates, Table S1903 Median Income In The Past 12 Months (In 2019 Inflation-Adjusted Dollars); S1701 Poverty Status In The Past 12 Months

RACIALLY/ETHNICALLY CONCENTRATED AREAS OF POVERTY AND AFFLUENCE

Background

To assist communities in identifying racially or ethnically concentrated areas of poverty (R/ECAPs), HUD has developed a census tract-based definition of R/ECAPs. The definition involves a racial/ethnic concentration threshold and a poverty test. The racial/ethnic concentration threshold is straightforward: R/ECAPs must have a non-White population of 50% or more. Regarding the poverty threshold, a neighborhood can be an R/ECAP if it has a poverty rate that exceeds 40% or is three or more times the average tract poverty rate for the metropolitan/micropolitan area, whichever threshold is lower. Census

tracts with this extreme poverty that satisfy the racial/ethnic concentration threshold are deemed by HUD to be R/ECAPs.

Racially or Ethnically Concentrated Areas of Affluence (RCAAs) are generally understood to be neighborhoods in which there are both high concentrations of non-Hispanic White households and high household income rates.

Analysis

HUD explains the importance of the R/ECAP analysis in the following terms:

A large body of research has consistently found that the problems associated with segregation are greatly exacerbated when combined with concentrated poverty. Neighborhoods of concentrated poverty may isolate residents from the resources and networks needed. Concentrated poverty has also been found to have a long-term effect on outcomes for children growing up in these neighborhoods related to a variety of indicators, including crime, health and education and future employment and lifetime earnings. An R/ECAP analysis is consistent with addressing concerns raised in the legislative history of the Fair Housing Act. The 1968 Kerner Commission on Civil Disorders acknowledged

There are no R/ECAPs located in Signal Hill. The three census tracts have minority populations exceeding 50%. However, none of the census tracts have a poverty rate that exceeds 18%, a poverty rate that is significantly below the R/ECAP threshold of 40%. Thus, the existence of an R/ECAP in the City is not a fair housing issue. Refer to Table B-18. The closest R/ECAPs are just south of the City within the City of Long Beach. This finding is supported by the HCD AFFH data viewer. Between 2010 and 2018, the City's level of diversity has remained unchanged in most areas and higher in a few areas of the City (using the U.S. Census Diversity Index in the HCD AFFH viewer). The surrounding South Bay region has also remained unchanged or become more diverse according to the same data source.

Table B-18: R/ECAP Analysis Poverty Rates and Percent Minority by Census Tract: 2015-2019

Census Tract	Total Population for Whom Poverty Status is Determined	Number Below the Poverty Level	Percent Below the Poverty Level	Percent Minority	Median Income
5734.01	1,642	214	13.0%	74.4%	\$75,040
5734.02	6,334	1,115	17.6%	73.5%	\$66,508
5734.03	3,519	571	16.2%	64.3%	\$101,351
Total	11,495	1,900	16.5%	71.0%	\$75,808

Source: U.S. Census Bureau; American Community Survey, 2015-2019 5-Year Estimates, Table S17001: Poverty Status in the Past 12 Months

In Signal Hill, one tract (5734.03) has the highest median household income and the lowest proportion of minority residents (63.3%). This same tract also has the lowest proportion of low- and moderate-income households (as calculated by HUD in the HCD AFFH viewer). Nonetheless there are no racially or ethnically concentrated areas of affluence as the three census tracts have minority populations exceeding 64%. Between 2010 and 2018, the City's level of diversity has remained unchanged in most areas and higher in a few areas of the City (using the U.S. Census Diversity Index in the HCD AFFH viewer). The surrounding South Bay region has also remained unchanged or become more diverse according to the same data

source. As a result, no racially or ethnically concentrated areas of affluence have been created over that time.

DISPARITIES IN REGIONAL ACCESS TO OPPORTUNITY

HUD's CBSA "Region"

The HUD Index of Dissimilarity data and access to opportunity indicators define a Region based on the United States Office of Management and Budget (OMB) Core Based Statistical Areas (CBSAs) definition. The OMB defines a Core Based Statistical Area as one or more adjacent counties or county equivalents that have at least one urban area of at least 10,000 people plus adjacent territory that has a high degree of social and economic integration with the core as measured by commuting ties.

The Region, for purposes of HUD's data, encompasses all the cities and unincorporated communities located in Los Angeles and Orange Counties.

HUD Access to Opportunity Data

HUD used a two-stage process for developing the data needed to analyze disparities in access to opportunity. The first stage involves quantifying the degree to which a neighborhood offers features commonly viewed as important opportunity indicators. In the second stage, HUD compares these rankings across people in particular racial and economic subgroups to characterize disparities in access to opportunities. To focus the analysis, HUD developed methods to quantify a selected number of the important opportunity indicators in every neighborhood. These dimensions were selected because existing research suggests they have a bearing on a range of individual outcomes.

Invariably, these opportunity indicators do not capture all that is encompassed in an individual's or a family's access to opportunity. In quantifying opportunity indicators, HUD is quantifying features of neighborhoods for the purpose of assessing whether significant disparities exist in the access or exposure of particular groups to these quality of life factors. While these important dimensions are identified by research as important to quality of life, the measures are not without limitations. HUD constrained the scope of HUD-provided data to those that are closely linked to neighborhood geographies and could be measured consistently at small area levels across the country. For example, HUD's measure of school performance only reflects elementary school proficiency. It does not capture academic achievement for higher grades of schooling, which is important to a community's well-being, but may not be as geographically tied to individual neighborhoods as elementary schools.

Description of Opportunity Indicators

Low Poverty Index

The low poverty index captures poverty in a given neighborhood. The index is based on the poverty rate and the census tract level. Values are inverted and percentile ranked nationally. The resulting values range from 0 to 100. The higher the score, the less exposure to poverty in a neighborhood.

School Proficiency Index

The school proficiency index uses school-level data on the performance of 4th grade students on state exams as a means to identify the neighborhoods having high or low performing elementary schools. The school proficiency index measures the percent of 4th grade students proficient in reading and math on state test scores for up to three schools within 1.5 miles of a census tract's block-group's centroid. The source of the HUD school data is the Great Schools Rating. Values are percentile ranked and range from 0 to 100. The higher the score, the higher the school system quality is in a neighborhood.

Jobs Proximity Index

The Jobs Proximity Index quantifies the accessibility of a given neighborhood as a function of its distance to all job locations in a CBSA, with the larger employment centers weighted more heavily. In effect, the index measures the physical distances between place of residence and location of jobs. The job locations are positively weighted by the size of the employment and inversely weighted by the labor supply residing in that location. Values are percentile ranked at the CBSA level with values ranging from 0 to 100. The higher the index value, the better the access to employment opportunities for the residents in a neighborhood.

Labor Market Engagement Index

The Labor Market Engagement Index is based on three factors: unemployment rate, labor force participation rate and educational attainment (the percent of the population with a bachelor's degree or higher). Values are percentile ranked nationally and range from 0 to 100 with the higher the score the higher the labor force participation and human capital in a neighborhood.

Low Transportation Cost Index

This index is based on estimates of transportation costs for a family that meets the following description: a 3-person single-parent family with income at 50% of the median income for renters for the region (i.e. CBSA). Transportation costs are expressed as a percent of income for renters. Values range from 0 to 100. Higher values mean lower transportation costs in that neighborhood. Transportation costs may be low for a variety of reasons, including greater access to public transportation and the density of homes, services, and jobs in the neighborhood and surrounding community.

Transit Trips Index

This index is based on estimates of transit trips taken by a family that meets the following description: a 3-person single-parent family with income at 50% of the median income for renters for the Region. Annual transit trips are modeled for renters. Index values range from 0 to 100. Higher scores indicate that residents in the neighborhood/census tract are more likely to utilize public transit. The index controls for income such that a higher index value will often reflect better access to public transit.

Environmental Health Index

The environmental health index summarizes potential exposure to harmful toxins at the neighborhood level (census tracts). This index combines standardized EPA estimates of air quality carcinogenic,

respiratory and neurological hazards. Values range from 0 to 100. The higher the value, the better is the environmental quality of a neighborhood.

Analysis of CBSA Regional Access to Opportunity/Los Angeles-Long Beach-Anaheim CA Region and Local Opportunity Access

Table B-18 provides the score for each of the seven indicators for the total regional population and the population with incomes below the federal poverty line by race and ethnicity. It is important to remember that the higher the score the more access to opportunity – a score of 65 compared to 50 demonstrates, for example, better access to public transit,

The values of the indices are best understood as an —interval|| level of measurement, similar to a thermometer. It can be said that 90 degrees is hotter than 45 degrees but not twice as hot. A—ratio|| level of measurement which has a true zero such as pounds is needed so it can be said that 90 pounds is twice the weight of 45 pounds.

The discussion below also addresses opportunity access in more depth regarding education, environmental, transportation, and economic factors in Signal Hill.

Low Poverty

As expected, all racial/ethnic populations with incomes below the poverty line are more exposed to poverty than the total regional population. Signal Hill's populations experience far less exposure to poverty because the neighborhood poverty rates range between 13% and 17%.

School Proficiency

Also as expected all racial and ethnic populations below the federal poverty line in the region live in neighborhoods with poor performing schools compared to the total regional population. In fact, the neighborhoods where income-poor Black Non-Hispanic and Hispanic households live have particularly low scores.

Students in Signal Hill attend schools that are in the Long Beach Unified Schools District and would attend Signal Hill or Alvarado Elementary School, Jessie Nelson Academy or Jefferson Leadership Academies Middle Schools, and Polytechnic High School. For the 2022 school year, there are 86 public schools serving 74,407 students in Long Beach Unified School District. This district's average testing ranking is 7/10, which is in the top 50% of public schools in California (publicschoolreview.com). Minority enrollment is 87% of the student body (majority Hispanic), which is more than the California public school average of 77% (majority Hispanic).

Great Schools, which is HUD's data source, shows that in Signal Hill, students have access to schools that perform above the state and national averages.

- Signal Hill Elementary ranks as above average with an 8 rating on a scale of 1-10. Students here are making above average year-over-year academic improvement. This school has above average results in how well it's serving disadvantaged students and students perform above average on state tests. Generally, school proficiency exceeds state averages in both math and English tests.

- Alvarado Elementary ranks as above average with an 8 rating on a scale of 1-10. Students here are making strong progress with high test scores means students have strong academic skills and are making bigger gains than their peers at other schools in the state.
- Nelson Middle School ranks as average with a 6 rating on a scale of 1-10. Generally, school proficiency on English and math tests exceeds state averages.
- Polytechnic High School: as above average with a 6 rating on a scale of 1-10. The 4-year graduation rate of 94% is greater than the State average of 85%. In addition, 64% of Poly graduates meet the UC/CSU entrance requirements compared to a state average of 51%.

Because of the City's small size (2.2 square miles), education opportunity access does not differ across the City and the school district has a process in place to accommodate families wishing to move students. Generally speaking, schools within and near the City have above average rankings meaning that Signal Hill families and students have access to a variety of higher-ranking schools. Students who reside in the LBUSD boundaries are assigned a neighborhood school based on their home address, but families have the option to have their children attend a school other than their neighborhood school through the Districtwide School of Choice process dependent on actual spaces available at an individual school site at each grade level. The student selection is conducted at school sites through a district process that includes a standard timeline and random selection of received applications based upon space availability.

Labor Market Engagement and Job Proximity

As explained earlier, the Labor Market Engagement Index is based on three factors: unemployment rate, labor force participation rate and educational attainment (the percent of the population with a bachelor's degree or higher).

The labor market scores are generally low as only two population groups exceed a score of 50 or more for the total regional population and the population with incomes below the federal poverty line.

In Signal Hill, on a census tract basis, 90.6% to 95.2% of the population is employed in the civilian labor forces or armed forces. Again, on a census tract basis, 33.7% to 62.7% of the adult population hold a bachelor's degree or higher.

Local economic characteristics impact local housing needs, even though these characteristics may not be directly related to fair housing. These economic characteristics include the types of jobs available within the municipality, the way residents access jobs (e.g., auto, transit, etc.), the types of occupations held by residents, and their household income. In general, Signal Hill residents work in higher paying industries, have lower unemployment rates, and have good access to jobs. According to SCAG's Pre-certified Local Housing Data (2021), Signal Hill has 6,113 workers living within its borders who work across 13 major industrial sectors. The most prevalent industry is Education & Social Services with 1,472 employees (24.1% of total) and the second most prevalent industry is Professional Services with 908 employees (14.9% of total). See Appendix A for detailed employment information. Employment characteristics are important as they have a direct relationship with income. In Signal Hill, the top industries that employ residents have higher earnings. The top three industries which employ more than half of residents (Education/Social Services, Professional Services, and Manufacturing) pay just below or above the median earnings. Workers in these three industries have median earnings of 98%, 103%, and 133% of the overall median earnings of all Signal Hill residents (\$47,605) respectively. In comparison, the three industries with the lowest earnings (Retail Trade, Construction, and Other Services) only employ 18.5% of employed residents. In terms of unemployment, November/December 2021 unemployment data from the State Employment

Development Department reported that Los Angeles County had an unemployment rate of 7.1% while the State of California had an unemployment rate of 5.4%. Signal Hill had a much lower unemployment rate than the county and slightly higher than the state (at 5.3%). The City also had much level of unemployment compared with neighboring cities such as Long Beach (7.1%), Carson (7.2%), Compton (9.3%), Paramount (7.1%) and Bellflower (7.4%). Unemployment in Signal Hill was only higher than in the City of Lakewood (4.9%).

Transit/Low Transportation Cost

For both indices, the scores of the population below the federal poverty line are higher than the regional population. The scores demonstrate closer proximity and use of public transit.

Almost the entire City is located within a High-Quality Transit Corridor. There also are major transit stops located within Signal Hill.

Los Angeles County residents in urban and suburban areas generally enjoy superior access to transportation infrastructure. The County is also traversed by numerous major freeways within its boundaries (including Interstates 405, 710 and 605 which are either in close proximity or intersect with Signal Hill). Proximity to these highways allows access to employment and other activity centers in Downtown Los Angeles, West Los Angeles, and Orange County. Signal Hill has access to 10 bus routes provided by Long Beach Transit. The bus lines run along every major street within and around the City's boundary. The western edge of the City is less than half a mile from the METRO (Blue) Line, specifically its Willow Street Station. The A (Blue) Line allows for access north to a variety of regional rail lines. Residents in Signal Hill enjoy superior transportation access. The City scored 8.0 in the AllTransit Performance Score (Center for Neighborhood Technology 2019, AllTransit, alltransit.cnt.org) indicating that the City has very good combination of trips per week and number of jobs accessible enabling many people to take transit to work. The City's score was lower than the County score of 6.8. AllTransit data also shows that in Signal Hill, all workers and households in general (100%) live within ½ mile of transit compared with 90 percent for the County.

Because of the small size of the City, transportation access does not vary across the City.

Jobs Proximity

Jobs proximity scores are generally the same for the total regional population and the population below the federal poverty line. None of the regional scores exceed 50.

The AFFH data viewer from HCD includes a jobs proximity index that quantifies the accessibility of a given residential neighborhood as a function of its distance to all job locations within a CBSA, with larger employment centers weighted more heavily. The higher the index value, the better the access to employment opportunities for residents in a neighborhood. In Signal Hill, the highest scores were in the norther portion of the City nearest to Long Beach Municipal Airport) but most of the rest of the City ranked just below that. There are no areas of the City that rank in the bottom two index categories indicating that the City has above average job access. The closest lowest ranking areas are in the north and southern areas in the City of Long Beach.

Environmental Health

Environmental health scores are generally the same for the total regional population and the population below the federal poverty line. The City of Signal Hill is located near the 405 freeway and over the Long Beach Oil Field and therefore has associated air quality, soils, and oil and gas operations impacts to mitigate prior to development.

The Long Beach Oil Field is a large oil field underneath the cities of Long Beach and Signal Hill. Discovered in 1921, the field was enormously productive in the 1920s, with hundreds of oil derricks covering Signal Hill and adjacent parts of Long Beach; largely due to the huge output of this field, the Los Angeles Basin produced one-fifth of the nation's oil supply during the early 1920s. The field is eighth largest by cumulative production in California, and although now largely depleted, still officially retains around 5 million barrels of recoverable oil out of its original 950 million. 294 wells remained in operation as of the beginning of 2008, and in 2008 the field reported production of over 1.5 million barrels of oil. The field is currently run entirely by small independent oil companies, with the largest operator in 2009 being Signal Hill Petroleum, Inc.

The California Office of Environmental Health Hazard Assessment (OEHHA) developed a screening methodology to help identify California communities disproportionately burdened by multiple sources of pollution called the California Communities Environmental Health Screening Tool (CalEnviroScreen). In addition to environmental factors (pollutant exposure, groundwater threats, toxic sites, and hazardous materials exposure) and sensitive receptors (seniors, children, persons with asthma, and low birth weight infants), CalEnviroScreen also takes into consideration socioeconomic factors. These factors include educational attainment, linguistic isolation, poverty, and unemployment. Research has shown a heightened vulnerability of people of certain ethnicities and lower socioeconomic status to environmental pollutants. The Environmental index scores shows that the entire City scores in the lowest index category. The composite index scores shows that the City scores lower than neighboring areas to the east, but higher than neighboring areas to the West where interstate 710 and the regional freight rail network that runs south to the ports most likely contribute to higher scores. The southeast area of the City earned lower (better) scores but still scored in the higher categories.

Disadvantaged communities refer to the areas throughout California which most suffer from a combination of economic, health, and environmental burdens. These burdens include poverty, high unemployment, air and water pollution, presence of hazardous wastes as well as high incidence of asthma and heart disease. CalEnviroScreen combines different types of census tract-specific information into a score to determine which communities are the most burdened or disadvantaged. Most of the City is also designated as a Disadvantaged Community (DAC) (except for the southeast corner of the City).

Table B-19: Access to Opportunity Indicators by Race/Ethnicity

(Los Angeles-Long Beach-Anaheim, CA) Region	Low Poverty Index	School Proficiency Index	Labor Market Index	Transit Index	Low Transportation Cost Index	Jobs Proximity Index	Environmental Health Index
Total Population							
White, Non-Hispanic	65.34	68.72	67.34	76.59	79.87	46.74	25.76
Black, Non-Hispanic	36.77	35.61	36.13	81.34	83.42	46.12	13.85
Hispanic	36.01	39.67	35.43	80.65	83.98	43.16	14.60
Asian or Pacific Islander, Non-Hispanic	55.68	62.51	57.42	78.82	82.35	45.30	17.44
Native American, Non-Hispanic	48.97	50.86	48.40	78.04	81.53	44.84	21.67
Population below federal poverty line							
White, Non-Hispanic	53.04	61.67	59.07	80.43	84.23	48.46	20.26
Black, Non-Hispanic	23.71	28.40	26.45	83.34	85.48	44.58	12.70
Hispanic	24.25	33.59	28.83	83.28	86.96	43.89	11.76
Asian or Pacific Islander, Non-Hispanic	45.15	57.07	50.53	82.27	86.69	47.52	13.85
Native American, Non-Hispanic	32.13	37.36	34.86	80.82	84.18	47.51	19.09

Note 1: Data Sources: Decennial Census; ACS; Great Schools; Common Core of Data; SABINS; LAI; LEHD; NATA Note 2: Refer to the Data Documentation for details
(www.hudexchange.info/resource/4848/affh-data-documentation)

GATEWAY CITIES REGION AND ACCESS TO OPPORTUNITY ANALYSIS

TCAC/HCD Access to Opportunity Indicators

The TCAC/HCD Opportunity Mapping Tool is based on 12 indicators of access to opportunity. Table B-20 describes the Housing Opportunity Mapping Indicators and Measures.

Table B-20: California TCAC/HCD Housing Opportunity Mapping Indicators and Measures: 2021

Indicator	Measure
Poverty	Percent of the population with incomes above 200% of the federal poverty level
Adult Education	Percent of adults with a bachelor's degree or above
Employment	Percent of adults age 20-64 who are employed in the civilian labor force or in the armed forces
Job Proximity	Number of jobs filled by workers with less than a BA that fall within a given radius (determined by the typical commute distance of low wage workers in each region) of each census tract population weighted centroid
Median Home Value	Value of owner-occupied units
CalEnviroScreen	CalEnviroScreen 3.0 Pollution Indicators
Math Proficiency	Percentage of 4 th graders who meet or exceed math proficiency standards
Reading Proficiency	Percentage of 4 th graders who meet or exceed literacy standards
High School Graduation Rates	Percentage of high school cohort that graduate on time
Student Poverty Rate	Percent of students not receiving free or reduced-price lunch
Poverty	Tracts with at least 30% of the population falling under the federal poverty line
Racial Segregation	Tracts with a racial Location Quotient of higher than 1.25 for Black, Hispanic, Asian, or all people of color in comparison to the county

Source: California Fair Housing Task Force, Methodology for the 2021 TCAC/HCD Opportunity Map, December 2020, pages 6 and 7

Of the 12 housing opportunity indicators, three are associated with poverty, one with racial segregation, one with job proximity and three with school proficiency.

Gateway Cities Regional Analysis of Access to Opportunity

Signal Hill is a member of the Gateway Cities COG, which encompasses a geographic area that is representative of a -region: for purposes of analysis.

Neighborhoods – meaning census tracts – are designated into one of the following six categories:

- Highest
- High
- Moderate
- Low
- High Segregation & Poverty

The 2021 TCAC/HCD Housing Opportunity Mapping classifies two of the City's census tracts as moderate resource and one census tract as high resource:

Census Tract	Resource Category	Population	Percent
▪ 5734.01	Moderate	1,642	14.2%
▪ 5734.02	Moderate	6,384	55.3%
▪ 5734.03	High	3519	30.5%

Tract-level indices were summed to the jurisdictional-level by SCAG using area-weighted interpolation. Using 2013-2017 American Community Survey population data, SCAG determined the share of each jurisdiction's population in each of the five neighborhood resource categories.

Table B-21 shows the number of people living in each of the five neighborhood resource categories while Table B-22 shows the percentage.

Of the City's total population 69.5% live in the two moderate resource neighborhoods and 30.5% live in the high resource neighborhood.

In contrast, of the total Gateway Cities regional population, 23.4% and 20% live in s moderate or high resource neighborhood, respectively.

In fact, 14 of the 28 jurisdictions located within the Gateway Cities COG have 50% or more of their population living in either a high segregation and poverty or low resource neighborhood. Six of the 28 jurisdictions have 99% or more of their population living in either a high segregation and poverty or low resource neighborhood.

Signal Hill is one of six cities in which 100% of the population lives in a moderate, high, and/or highest resource neighborhood. The other cities include Avalon, Cerritos, Downey, La Mirada, and Lakewood.

The poverty rates of the three census tracts all are less than 18%, which is well below the 30% threshold of the opportunity mapping methodology,

Based on the above information and the fact that City has moderate and high resource neighborhoods, access to opportunity is deemed to not be a fair housing issue.

Table B-21: Gateway Cities Neighborhood Resource Categories by City (Number)

Jurisdiction	High Segregation & Poverty	Low Resource	Moderate Resource	High Resource	Highest Resource	Missing/ Insufficient Data	Total
Artesia	0	3,198	1	13,625	43	0	16,867
Avalon	0	0	0	3,025	0	1	3,026
Bell	2,911	33,859	2	0	0	0	36,772
Bell Gardens	31,021	11,819	8	0	0	0	42,848
Bellflower	4,376	20,347	42,202	11,056	0	0	77,981
Cerritos	4	9	13	11,258	38,810	0	50,094
Commerce	26	13,310	0	2	0	0	13,338
Compton	26,187	73,259	753	0	0	0	100,199
Cudahy	12,774	9,263	2,955	0	0	0	24,992
Downey	0	18	22,666	90,614	0	31	113,329
Hawaiian Gardens	10,477	0	4,398	2	0	0	14,877
Huntington Park	27,053	22,415	11,300	0	0	0	60,768
Industry	0	2,662	16,386	2,125	1,493	0	22,666
La Mirada	0	33	34	39,629	9,540	0	49,236
Lakewood	2	5	9,421	61,310	9,916	0	80,654
Long Beach	106,017	150,119	59,783	82,625	54,553	150	453,247
Lynwood	21,353	48,878	82	0	0	0	70,313
Maywood	13,024	12,756	0	0	0	0	25,780
Montebello	0	21,672	42,351	1	0	0	64,024
Norwalk	6,588	4,120	72,215	23,838	6	0	106,767
Paramount	0	44,745	10,949	0	0	0	55,694
Pico Rivera	0	9,100	55,619	394	0	0	65,113
Santa Fe Springs	9	12,378	3,928	6,523	0	7	22,845
Signal Hill	0	0	8,026	3,519	0	0	11,545
South Gate	2,142	43,375	49,550	1	0	0	95,068
Unincorporated	46,950	85,450	97,290	63,806	199,108	1,396	494,000
Vernon	3	331	0	57	0	0	391
Whittier	0	11,688	18,471	35,933	17,338	0	83,430
Total	310,917	634,809	528,403	449,343	330,807	1,585	2,255,864
Percent	13.8%	28.1%	23.4%	19.9%	14.7%	0.1%	100.0%

Source: Southern California Association of Governments, Final RHNA Methodology Data Appendix, Population within TCAC Resource Areas, March 5, 2020

Table B-22: Gateway Cities Neighborhood Resource Categories by City (Percent)

Jurisdiction	High Segregation & Poverty	Low Resource	Lowest Resource (Seg/Pov + Low Resource)	Moderate Resource	High Resource	Highest Resource
Artesia	0.0%	19.0%	19.0%	0.0%	80.8%	0.3%
Avalon	0.0%	0.0%	0.0%	0.0%	100.0%	0.0%
Bell	7.9%	92.1%	100.0%	0.0%	0.0%	0.0%
Bell Gardens	72.4%	27.6%	100.0%	0.0%	0.0%	0.0%
Bellflower	5.6%	26.1%	31.7%	54.1%	14.2%	0.0%
Cerritos	0.0%	0.0%	0.0%	0.0%	22.5%	77.5%
Commerce	0.2%	99.8%	100.0%	0.0%	0.0%	0.0%
Compton	26.1%	73.1%	99.2%	0.8%	0.0%	0.0%
Cudahy	51.1%	37.1%	88.2%	11.8%	0.0%	0.0%
Downey	0.0%	0.0%	0.0%	20.0%	80.0%	0.0%
Hawaiian Gardens	70.4%	0.0%	70.4%	29.6%	0.0%	0.0%
Huntington Park	44.5%	36.9%	81.4%	18.6%	0.0%	0.0%
Industry	0.0%	11.7%	11.7%	72.3%	9.4%	6.6%
La Mirada	0.0%	0.1%	0.1%	0.1%	80.5%	19.4%
Lakewood	0.0%	0.0%	0.0%	11.7%	76.0%	12.3%
Long Beach	23.4%	33.1%	56.5%	13.2%	18.2%	12.0%
Lynwood	30.4%	69.5%	99.9%	0.1%	0.0%	0.0%
Maywood	50.5%	49.5%	100.0%	0.0%	0.0%	0.0%
Montebello	0.0%	33.8%	33.8%	66.1%	0.0%	0.0%
Norwalk	6.2%	3.9%	10.0%	67.6%	22.3%	0.0%
Paramount	0.0%	80.3%	80.3%	19.7%	0.0%	0.0%
Pico Rivera	0.0%	14.0%	14.0%	85.4%	0.6%	0.0%
Santa Fe Springs	0.0%	54.2%	54.2%	17.2%	28.6%	0.0%
Signal Hill	0.0%	0.0%	0.0%	69.5%	30.5%	0.0%
South Gate	2.3%	45.6%	47.9%	52.1%	0.0%	0.0%
Unincorporated	9.5%	17.3%	26.9%	19.8%	13.0%	40.4%
Vernon	0.8%	84.5%	85.3%	0.0%	14.7%	0.0%
Whittier	0.0%	14.0%	14.0%	22.1%	43.1%	20.8%

Source: Southern California Association of Governments, Final RHNA Methodology Data Appendix, Population within TCAC Resource Areas, March 5, 2020

DISPROPORTIONATE HOUSING NEEDS

Background

For purposes of the Assessment of Fair Housing -

Disproportionate housing needs refers to a condition in which there are *significant disparities* in the proportion of members of *a protected class* experiencing *a category of housing need* when compared to the proportion of members of any other *relevant groups or the total population* experiencing that category of housing need in the applicable geographic area. For purposes of this definition, categories of housing need are based on such factors as cost burden, severe cost burden, overcrowding, and substandard housing conditions.... 24 CFR 5.154 [Emphasis added]

The categories of housing need, therefore, include:

- Cost Burden
- Severe Cost Burden
- Overcrowding
- Substandard Housing Conditions

Disproportionate, according to the *Assessment of Fair Housing* federal rules, means that there are significant disparities - within a protected class - of the percentage of people or households experiencing a housing need. No threshold measures are given by HUD to enable jurisdictions to determine what is significant.

Indicators of Disproportionate Housing Needs

A disproportionate housing need exists when the members of a racial/ ethnic group at a given income level experience housing problems at a greater rate (10 percentage points or more) than the jurisdiction as a whole. The Analysis of Impediments to Fair Housing Choice for the Los Angeles Urban County (of which Signal Hill is a part of) shows that the percentage of Asian and Native American households experiencing housing problems is far less than the Hispanic percentage, at around 50 percent for each group. White households fare even better, with only 43 percent of households experiencing any of the four housing problems. The data also shows that family households with five or more people experience the greatest percentage of housing problems than do smaller or non-family households. This may be due to the fact that one of the HUD-defined housing problems is the presence of more than one person per room, and a household with five or more people is very likely to match this one criterion alone (unless of course the house has many rooms). Fully 75 percent of these households experience any of the four housing problems, the highest percentage of any category.

AI data shows severe housing problems for households in the service area, and while all percentages are lower, Hispanic households again experience the highest percentage. As was the case with housing problems above, only Hispanic and Black households experience severe housing problems at a percentage higher than that of the service area. White households are again the lowest percentage of any racial or ethnic category, with only 23.5 percent experiencing any of four severe housing problems. While the AI does not provide an analysis at smaller geographies, HUD data, known as the Comprehensive Housing Affordability Strategy, or CHAS, for 2013-2017 shows that renter households experience housing problems at a greater proportion than owner households. Lower-income households also experience significantly higher proportion of housing problems compared with their high-income counterparts.

Cost burden

State and federal standards specify that households spending more than 30 percent of gross annual income on housing experience a housing cost burden. When a household spends more than 30 percent of its income on housing costs, it has less disposable income for other necessities such as health care. 2014-2018 HUD CHAS data shows that the City has only a slightly lower proportion of cost burdened households (43%) than the County (45%).

Homeowners

Geographic distribution of cost burden data shows that 40-60% of owner households experience cost burden with little variation in different neighborhoods although the northwest corner of the City has a

slightly lower rate of owners overpaying. Since 2010 the proportion of overpaying, owner households has increased across the whole City (a trend seen statewide). Compared with the surrounding areas, Signal Hill has similar levels of cost burden for homeowners with some pockets of higher levels of overpayment to the south in the City of Long Beach. The surrounding cities of Carson, Lakewood, and Cypress have many areas with lower levels of cost burden (at levels less than 40%). Compared with the wider region, the City has overall lower levels of cost burden. Within the County of Los Angeles, there are pockets of cost burden levels for homeowners' at levels greater than 80% in the central areas of Los Angeles and in the San Fernando Valley. Most cities in the region have areas of cost burden in excess of 80 percent of renter households but the City of Signal Hill does not.

Renters

Data shows that 40-60% of renter households experience cost burden with little variation in different neighborhoods although the southeast corner of the City has a slightly higher rate of renters overpaying but this may be due to less renter occupied households in hillside neighborhoods. This area also saw an increase since 2010 in the proportion of overpaying renter households. Compared with the surrounding areas, Signal Hill has similar levels of cost burden for renters. Compared with the wider region, the City has overall lower levels of cost burden. Within the County of Los Angeles, there are pockets of cost burden levels for renter at levels greater than 60% in the central areas of Los Angeles and in the San Fernando Valley.

Data are unavailable on the cost burdens and substandard housing conditions experienced by the different protected classes (e.g., disability, familial status). Data are available on cost burden by race and ethnicity.

Extremely Low-Income by Race and Ethnicity

Table B-22 shows that the percentages of extremely low-income Black and Hispanic households are considerably higher than the White and Asian households. This may very well mean that Black and Hispanic households experience disproportionate housing needs relating to cost burden and severe cost burden when compared to White and Asian households.

Extremely Low-Income Households by Tenure

Twenty-two percent of all renters have extremely low incomes. On the other hand, only 6% of owners have extremely low incomes. Thus, fair housing protected groups that live in renter-occupied housing are more likely than owners to experience disproportionate housing needs.

Very Low-Income Cost Burdens by Income

Table B-23 describes the number of very low-income renter and owner households that experience cost burden and severe cost burden. For renters, housing cost is gross rent (contract rent plus utilities). For owners, housing cost is "select monthly owner costs", which includes mortgage payment, utilities, association fees, insurance, and real estate taxes.

Among very low *renters*, 90% are cost burdened and 52% are severely cost burdened. The data also demonstrate that 53% of all very low-income *owners* are cost burdened and 39% are severely cost burdened.

This means that the renter households within each racial and ethnic group are more likely to be cost burdened and severely cost burdened than their owner counterparts.

Overcrowding and Substandard Housing

In response to a mismatch between household income and housing costs in a community, some households may not be able to buy or rent housing that provides a reasonable level of privacy and space. According to both California and federal standards, a housing unit is considered overcrowded if it is occupied by more than one person per room (excluding kitchens, bathrooms, and halls). In Signal Hill, 5.4% of housing units are overcrowded. Overcrowding is more prevalent in rental households than owner households. Signal Hill experiences less overcrowding than Los Angeles County at large, where 11% of households are overcrowded.

Citywide, AFFH data viewer data shows that overcrowding is less acute in Signal Hill as all of the City has overcrowding rates lower than the state (8.2%). The lower level of overcrowding in the City is in stark contrast to areas just south within the cities of Long Beach and Wilmington and north to southeast Los Angeles cities such as Compton where large swaths have overcrowding rates greater than 20% of all households. AFFH viewer does not have data for severe overcrowding in the City of Signal Hill. While overcrowding does not vary geographically it does vary by race/ethnicity. Hispanics residents experience disproportionate housing need with respect to overcrowding. The percentage of overcrowded Hispanic households is higher than that experienced by white, Asian and black households. Refer to Table B-24.

The City's housing stock is generally younger compared with the region. The median year built for housing in Signal Hill is 1980 compared with 1963 for the County. Renter occupied housing is older and has a median year built of 1973 compared to 1983 for owner occupied housing. While age of housing is a general indicator of potential maintenance needs, a better indicator of substandard housing is lack of complete kitchen or plumbing facilities. According to the 2015-2019 American Community Survey, the City has 113 housing units lacking complete kitchen facilities and 12 dwellings lacking complete plumbing facilities. City data estimates that the number of substandard housing units falls within the range of 113 to 200. There are no existing housing units that need to be demolished and replaced because they are in dilapidated condition.

Table B-23: Extremely Low-Income Households by Race/Ethnicity: 2012-2016

Race and Ethnicity	Total Households	Extremely Low Households	Percent Extremely Low Income Households
White, Non-Hispanic	1,578	105	6.7%
Black, Non-Hispanic	514	110	21.4%
Asian and Other, Non-Hispanic	884	140	15.8%
Hispanic	1,094	249	22.8%
Total	4,070	604	14.8%
Renter-occupied	2,245	495	22.0%
Owner-occupied	1,830	110	6.0%
Total	4,075	605	14.8%

Source: Southern California Association of Governments, Pre-Certified Local Housing Data, August 2020, based on CHAS Data 2012-2016

Table B-24: Very Low Income (<50% AMI) Cost Burden and Severe Cost Burden by Tenure: 2013-2017

Tenure	Total Low Income (<50% AMI)	Number Cost Burdened	Percent Cost Burdened	Number Severely Cost Burdened	Percent Severely Cost Burdened
Renters	1,020	920	90.2%	530	52.0%
Owners	255	135	52.9%	100	39.2%
Total	1,275	1,055	82.7%	630	49.4%

Note: Low/moderate income means less than 80% of the area median income Cost burden = 30% or more of income spent on housing costs

Severe cost burden = 50% or more spent on housing costs

Source: Comprehensive Housing Affordability Strategy (-CHAS||) Data, based on 2013-2017 American Community Survey and 2010 Census

Table B-25: Disproportionate Housing Needs Analysis Overcrowding by Race and Ethnicity

Race/Ethnicity	Number of Households	Number Overcrowded	Percent Overcrowded
Hispanic	1,075	149	13.9%
Some Other Race Alone	275	25	9.1%
Black/African American	554	31	5.6%
Asian	1,048	46	4.4%
White Alone, Not Hispanic or Latino	1,944	22	1.1%
Two or More Races	142	0	0.0%
American Indian/Alaska Native	8	0	0.0%
Native Hawaiian/Pacific Islander	6	0	0.0%
Total	5,052	273	5.4%

Source: U.S. Census Bureau; American Community Survey, 2015-2019 5-Year Estimates, Table B25014 A-I, Occupants Per Room

Displacement Risk and Homelessness

Displacement refers to instances where a household is forced or pressured to move from their home against their wishes. Areas with high demand for homes drive up housing costs and increase pressure for redevelopment, resulting in the potential for displacement. The displacement risk in Signal Hill can be evaluated based on physical and economic displacement.

Economic Displacement

Economic displacement is due to the inability to afford rising rents or costs of homeownership like property taxes. The HCD AFFH viewer identifies communities, or places where residents may be particularly vulnerable to displacement in the context of rising property values. Based on the data most of the City is vulnerable to displacement except for the southeast portions of the city (in the hillside areas and to the east). The vulnerability, according to the data is based on the higher proportion of persons of color and lower income and renter households and observed rent increases.

The City is located within a cluster of identified vulnerability that includes many of the central areas of Los Angeles County including the neighboring cities of Long Beach and Wilmington. Areas nearby with

identified vulnerability also include the cities of Compton and Paramount. Many of these areas have lower rents compared with the region but the high demand for housing and rapidly rising housing costs are creating regional economic pressure and may further decrease the availability of affordable housing as residents in more expensive parts of Los Angeles County actively seek areas with lower median rents. Regionally, areas in central Los Angeles County have lower median gross rents, as indicated by the Location Affordability Index in the HCD AFFH Data Viewer, than areas in West Los Angeles, the South Bay, a few cities in the northern San Gabriel Valley (parts of Pasadena and South Pasadena), and western San Fernando Valley.

Physical Displacement

Physical displacement is the result of eviction, acquisition, rehabilitation, or demolition of property; the expiration of covenants on rent- or income-restricted housing; or the rising cost of housing. Tenure and displacement are closely tied as renters are at higher risk of displacement from rising rental prices. In April 2017, the California Housing Partnership and the Corporation for Supportive Housing completed a report on affordable housing in Los Angeles County and found that the County needs to add more than 550,000 affordable homes to meet current demand among renter households at or below 50 percent of area median income. The report mapped countywide patterns of transit access, displacement risk, and the ratio of low-wage jobs to affordable homes (a metric referred to as having a good “fit”); it found that gentrification occurred almost entirely in urban areas well-served by transit. Gentrification will place an inordinate displacement pressure on low-income households, especially for those living in the areas well served by transit. The center areas of the city have a higher percentages of renter households compared to the north and east sides of the City and within this area there is one block groups (south of Willow Street and west of Walnut Avenue) that have a median income lower than the state average and may make these areas susceptible to displacement due to lower median income and proportion of renters.

State housing law requires an inventory and analysis of government-assisted dwelling units eligible for conversion from lower income housing to market rate housing during the next ten years. Reasons for this conversion may include expiration of subsidies, mortgage pre-payments or pay-offs, and concurrent expiration of affordability restrictions. The California Housing Partnership (CHP) provides data on assisted housing units and assesses the level of risk to converting to market rate. These data identify homes without a known overlapping subsidy that would extend affordability beyond the indicated timeframe and unless otherwise noted are not owned by a large/stable non-profit, mission-driven developer. As of 2021, CHP has assigned a “Low Risk” of conversion to market rate housing to Signal Hill’s four affordable housing developments. This risk level means that the affordability restrictions extend beyond 10 years, or the development is owned by a large/stable non-profit, mission-driven developer.

Individuals or families who lack or are perceived to lack a fixed, regular, and adequate nighttime residence, or who have a primary nighttime residence in a shelter, on the street, in a vehicle, or in an enclosure or structure that is not authorized or fit for human habitation. People experiencing homelessness are vulnerable to violence and criminalization due to their unhoused status. The 2020 Los Angeles County Homeless Point in Time (PIT) Count found 46 unsheltered homeless adults and children in Signal Hill. This is in contrast to the 1,582 unsheltered persons identified by the surrounding City of Long Beach in their 2020 PIT Count.

Local Knowledge and Other Relevant Factors

Several factors have contributed to the City's demographic and environmental development and the City's public outreach efforts confirmed the need for additional housing types.

Oil Production

The City's location over an oil field that was historically very productive and still has oil extraction activities has shaped the development of multi-family and affordable housing. Most larger sites for housing development are owned by a petroleum company and require site remediation. As such the City has worked closely with SH Petroleum to identify new sites for housing and complete all site remediation. While this may be seen as a housing constraint, this type of development process would be burdensome and expensive for private developers. The City and property owner's experience in this type of development has resulted in development of higher density, affordable projects that most likely would not have developed without intervention. As development opportunities become more limited, the transition from oil production to housing will continue in the City.

Redlining

Historical lending patterns have been a primary contributor to these segregation trends. The Home Owners' Loan Corporation (HOLC) created a neighborhood ranking system infamously known today as redlining. HOLC trained many home appraisers in the 1930s. Local real estate developers and appraisers in over 200 cities assigned grades to residential neighborhoods. These maps and neighborhood ratings set the rules for decades of real estate practices. The grades ranged from A to D.

- A (Best): Always upper- or upper-middle-class White neighborhoods that HOLC defined as posing minimal risk for banks and other mortgage lenders, as they were "ethnically homogeneous" and had room to be further developed.
- B (Still Desirable): Generally nearly or completely White, U.S. -born neighborhoods that HOLC defined as "still desirable" and sound investments for mortgage lenders.
- C (Declining): Areas where the residents were often working-class and/or first or second-generation immigrants from Europe. These areas often lacked utilities and were characterized by older building stock.
- D (Hazardous): Areas here often received this grade because they were "infiltrated" with "undesirable populations" such as Jewish, Asian, Mexican, and Black families. These areas were more likely to be close to industrial areas and to have older housing.

Using the HCD AFFH Data viewer shows that all of the City was identified as "hazardous" and is the most significant area redlined as such in the south bay area of Los Angeles County. The overt practice of denying mortgages based upon race and ethnicity played a significant role in the legalization and institutionalization of racism and segregation throughout the country including in Signal Hill and the surrounding City of Long Beach.

Employment Industry Shifts

In addition to the City's history of oil production activities, the South Bay has a long history as a manufacturing hub that blossomed during World War II with the establishment of the aerospace companies near the Long Beach Airport (LGB). Many aviation and aerospace companies continue to operate in and around LGB today. This history has shaped development in the City of Signal Hill where large pockets of land have been used for industrial and manufacturing uses. Over the years the City (and

nation in general) has transitioned away from manufacturing uses towards employment in lower paying sectors including retail services, logistics and hospitality. As the regional economy underwent these structural changes, rapid demographic shifts occurred as well. From 1970 to 2020 the White population in the region declined. Between 2000 and 2020 (the timeframe for which data is readily available), the white population in Signal Hill decreased from 36% of the population to 24% of the population. A similar decline occurred at the County level. This created communities inadequately served by current policies and institutions related to either housing or economic development. The City's approach to the site inventory ensures that many of these transitioning manufacturing areas are served through the addition of quality, affordable housing.

Public outreach

As part of the Housing Element Update, a community survey was circulated from April to August, 2021 with 150 respondents. The survey included a section for responders to add additional comments and some that were received include:

- Reduce restrictions to make it economical to build a quality product that enhances the entire community.
- When you plan new housing developments, continue the trail system.
- Allow ADU's, it's a great solution for older people needing supplemental income as well as young people having a more affordable option.
- Easing of zoning restrictions and faster approval to re-purpose existing structures or build new structures for housing.
- Make housing affordable and available.
- Move forward on the trendy development around Mother's Market.
- Need more single-family standalone houses.
- Affordable w assistance.
- If you build more housing, make sure that families have somewhere to park their cars.
- Need to have more affordable housing for homeless, single mothers or fathers, help families qualify for new homes that are affordable and not expensive.
- More affordable housing, open a Section 8 program, more program for disabled and homeless.
- Remove any oil well sites that are no longer in use.
- Provide a mixture of high, moderate, and low-density housing.

Other key survey findings include:

- 70% of respondents would like housing to be built in the Civic Center neighborhood, followed by 64% located near commercial centers.
- 71% of respondents believe that housing should be available to service workers, 68% noted that housing should be affordable to working professionals, and 63% identified housing should be affordable to service workers.
- Approximately half of respondents believe that proximity to amenities such as grocery stores, religious facilities, schools, etc. are important.
- The re-purposing of former oil property for new housing was supported by 67% of the responses.

The themes showed that there is a need for a variety of housing types (single, multifamily, ADUs) at a variety of affordability levels and the need for neighborhood amenities, particularly in areas where housing is not as prevalent.

Summary of Findings

Signal Hill is a very small city geographically (only three Census Tracts and a total of 2.2 square miles) and as such many demographic patterns and trends do not vary significantly across the City. Nonetheless, a few key findings do show some variations that may limit to fair housing and opportunity access:

- The east side of the City (Census tract 5734.03) has better environmental quality, higher housing costs, and less renters. This part of the City is also identified as having less displacement vulnerability. Historically this side of the City has developed differently due to the topology of the area. Because there are hillside areas, development of multifamily housing has been more challenging and expensive due to slope mitigation requirements. Undeveloped land in this hillside area is deemed as unstable and has not been addressed due to the location of active seismic hazards (the Northeast Flank Fault of the Newport-Inglewood Fault System cuts diagonally across this area and is considered an active fault). While there is the potential for development of small sites in this area, they do not meet the size requirements needed to address the RHNA, particularly if rezoning consistent with Government Code 65583.2[h] is required. The limits on the size and location of developable properties have resulted in development of more single-family housing compared with other parts of the City.
- Overcrowding is not geographically isolated, instead, a disproportionate need among Hispanic households related to overcrowding exists
- Based on the data most of the City is vulnerable to displacement except for the southeast portions of the city (in the hillside areas and to the east). The vulnerability, according to the data is based on the higher proportion of persons of color and lower income and renter households and observed rent increases.

Sites to Affirmatively Further Fair Housing

Pursuant to AB 686, for housing elements due on or after January 1, 2021, sites must be identified throughout a community in a manner that affirmatively furthers fair housing opportunities (Government Code Section 65583(c)(10)). For purposes of the housing element site inventory, this means that sites identified to accommodate the lower-income need are not concentrated in low-resourced areas (lack of access to high performing schools, proximity to jobs, location disproportionately exposed to pollution or other health impacts) or areas of segregation and concentrations of poverty. The sites identified in this Housing Element are not concentrated in low resources areas.

Two factors must be considered when looking at site placement and demographic trends and patterns: all sites are located within one half mile of each other due to the small size of the City (2.2 square miles) and the norther part of the City (east of Orange Avenue and North of Willow Street) have minimal residential uses and as such household or individual data is not available for this area. Some data does show information for this block group and in those cases the data is described. The four sites identified in the Sites Inventory are located within the center of the City near services and transit. No sites are located east of this area due to constraints posed by slop instability and a lack of adequality sized parcels. The following summarizes findings of the AFFH analysis compared with site location:

- Segregation:
 - Racial demographics – Two affordable sites are in an area with no housing – the City chose this area to start opening this area to housing. The other two sites are in an area where non-white residents make up between 60 to 80% of the population.
 - Income – no income data for Census block group 5734.021 where the two affordable sites are located. The other two sites are in an area with a similar median income as the State and

between lower income areas on the west and higher income areas on the east. There is no geographic variation in poverty data and all sites are in areas with less than 20% of the population living in poverty.

- Disability - There is no geographic variation in disability data and all sites are in areas with less than 10% of the population having a disability.
- Household type - There is no geographic variation in household type data and all sites are in areas with less than 10% of the children living in female headed households and 20 to 40% of children living in married couple households.
- Opportunity Access – the California Tax Credit Allocation Committee Opportunity Mapping data shows that all sites are located within a moderate resources area. This area is located between lower resource areas on the west and south and higher resources areas on the east.
- Job Proximity – The two affordable sites are in an area with a higher job proximity compared with the two upper income sites.
- Education – all sites are located within the same level of education opportunity and have higher TCAC Education scores than most surrounding neighborhoods.
- Transportation– there is no variation in transportation and transit access for the sites and all are in an area with superior local and regional transportation options.
- Environmental – Most of the City is identified as having lower environmental quality. All sites are in the same CalEnviroScreen scoring area. The neighborhoods to the east of the sites (Census tract 5734.03) have a somewhat lower (better) score but are still in the middle ranges of the data (meaning that are still in the top half percentile and have environmental quality issues).

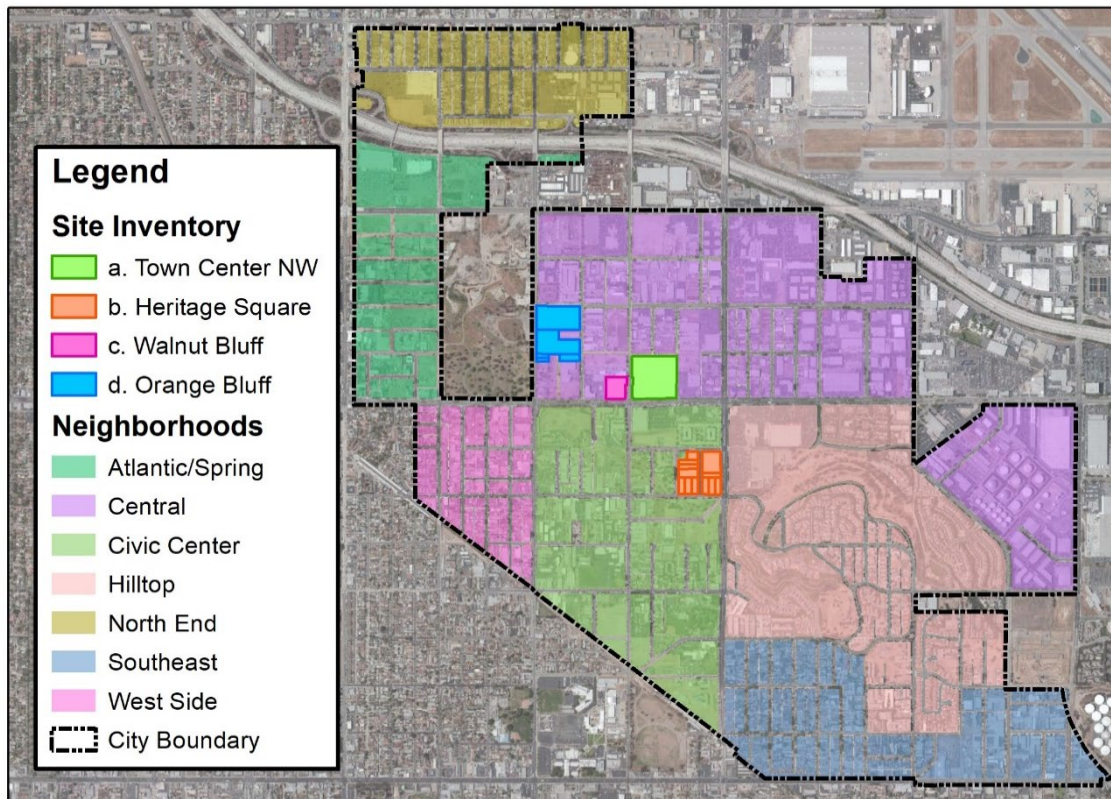
Evaluation of Improved or Exacerbated Conditions

The City's residential neighborhoods are primarily built out. Future residential development will likely occur on land that is or was in use for oil extraction. This RHNA strategy relies on rezoning oil production sites for the development of housing. As previously mentioned, all sites are located within one half mile of each other due to the small size of the City (2.2 square miles) and as such demographic patterns and trends vary only slightly and no significant disparities are identified. Two main findings include:

- Improved conditions: The two affordable housing sites are in the City's Central neighborhood located in the northern part of the City (north of Willow Street). This area has almost no housing and as the transition from oil production to residential uses continues to occur, the City is leading the effort for development of housing that is affordable to lower income households. The existing five affordable housing developments in Signal Hill are in neighborhoods along the southern City boundary. This geographic distribution ensures that the new affordable housing development are not concentrated in the southern neighborhoods. The location of the sites was also chosen based on the Tax Credit Allocation Committee/Low Income Housing Tax Credit (TCAC/LIHTC) site location criteria and include proximity to:
 - Transit stop
 - Public park or community center
 - Book lending public library
 - Full scale grocery store/supermarket
 - Neighborhood market
 - Weekly farmer's market
 - Public elementary, middle, high school
 - Medical clinic or public hospital
 - Pharmacy
- Exacerbated conditions: All sites are in the same CalEnviroScreen scoring area which has slightly worse environmental quality compared to areas to the east. Opportunities for new housing in

areas with good environmental quality are limited as most of the City and surrounding areas are identified as having lower environmental quality due in great part to the emissions produced by the vehicles that use the surrounding freeways, as well as the ship traffic and cargo handling equipment in the San Pedro Bay ports.

Exhibit B-1: AFFH Sites Inventory Map



Local Knowledge

The City's location over an oil field that was historically very productive and still has oil extraction activities has shaped the development of multi-family and affordable housing and in this case, site selection. Most larger sites for housing development are owned by a petroleum company and require site remediation. As such the City has worked closely with SH Petroleum to identify new sites for housing and complete all site remediation. While this may be seen as a housing constraint, this type of development process would be burdensome and expensive for private developers. The City and property owner's experience in this type of development has resulted in development of higher density, affordable projects that most likely would not have developed without intervention. This is considered an improved condition as the work the City and the property owner are undertaking to prepare the sites for development means that the affordable units will be built on land that is shovel ready, with a ministerial review process, and with the expensive environmental analysis and mitigation process complete. Affordable housing development on this type of land would be unlikely without this level of intervention by the City and property owner.

Policies and Programs

Based on the outcomes of the AFFH analysis policies and programs are included in the Housing Plan to ensure that adequate sites accommodate the RHNA in a manner that affirmatively furthers fair housing. One key program action is the expected adoption of an Environmental Justice Element that will include objectives and policies that aim to reduce pollution exposure.

Fair Housing Enforcement, Outreach and Resources Analysis

The AFFH rule defines -fair housing enforcement and fair housing outreach capacity to mean -the ability of a jurisdiction, and organizations located in the jurisdiction, to accept complaints of violations of fair housing laws, investigate such complaints, obtain remedies, engage in fair housing testing, and educate community members about fair housing laws and rights. 24 C.F.R. § 5.152

The City is required to identify local and regional fair housing or civil rights agencies and organizations that provide fair housing information, outreach, and enforcement, and to describe their capacity to assist in fair housing analysis and investigation.

Housing Rights Center (HRC)

The Community Development Commission of the County of Los Angeles (CDC) receives funds from HUD for purposes of affirmatively furthering fair housing. The CDC, in turn, allocates funds to the Housing Rights Center (HRC) to provide fair housing services within the service area of the CDC. Signal Hill is one of 47 cities located within the service area of the CDC and HRC.

HRC staff includes a total of 40 persons providing service to communities located in Los Angeles and Ventura County. HRC is a 501(c)3 nonprofit agency whose mission is to actively support and promote fair housing through education, advocacy and litigation, to the end that all persons have the opportunity to secure the housing they desire and can afford, without discrimination based on their race, color, religion, gender, sexual orientation, gender identity, gender expression, national origin, familial status, marital status, disability, genetic information, ancestry, age, source of income or other characteristics protected by law.

HRC Services

HRC provides services free of cost and acts as the go-to resource for vital housing related needs of the community. The Housing Rights Center offers residents the Fair Housing Program which includes services from four key areas: (a) Housing Discrimination Complaint Investigation, (b) Fair Housing Landlord/Tenant Counseling, (c) Education and Outreach, and (d) Fair Housing Legal Services.

Housing Discrimination Complaint Investigation

HRC's Case Analysts (CA) investigate allegations of housing discrimination and help victims of discrimination enforce their Fair Housing rights. The Investigations Department conducts fact finding investigations and proposes potential solutions for victims of housing discrimination. HRC uses five principal methods when investigating complaints of housing discrimination. While paired testing and surveying are the most common, all methods can be an important part of gathering evidence and each is used as appropriate. The process of investigation can include: testing, surveys, on-site visits, collecting witness statements and conducting document request and review. Case resolution can include mediation,

conciliation, a referral to State and federal administrative agencies, or referral to HRC's Litigation Department.

Fair Housing Landlord-Tenant Counseling

HRC's Trained Housing Counselors are available to answer questions about landlord-tenant rights and responsibilities, including questions about Security Deposits, Evictions, Repairs, Rent Increases, Harassment and more. Landlord Tenant Counseling is provided by telephone and in-person and is available for both tenants and landlords.

HRC also provides services to support rental relief laws in the City and County of Los Angeles.

Education and Outreach

HRC continuously develops and distributes written materials that describe the applicable laws that protect against housing discrimination and ways to prevent housing injustices. Additionally, HRC present fair housing law workshops and programs to target audiences to teach communities how to stop housing inequity problems. The materials and programs are offered to a variety of audiences such as property personnel (e.g. landlords, property managers, and realtors), tenants, prospective homebuyers, code enforcement personnel, city employees and other non-profit organizations. Depending on the audience, the written materials and presentations can be translated by staff into Armenian, Chinese, Korean, Spanish or Russian.

Community Booths: HRC regularly staffs booths at community festivals, apartment owner association annual events, college events, and other events as they occur. The agency has developed eye-catching poster boards and banners that have proven helpful in drawing attendees to their booths.

Development and Distribution of Materials: HRC has developed materials that describe how housing injustices arise, the applicable laws that protect against housing discrimination and ways to prevent housing inequity. The materials are offered to a variety of audiences and have been translated into Spanish, Armenian, Chinese, Korean and Russian.

HRC's Agency brochure summarizes fair housing protections and encourages those with questions to contact HRC through a toll-free hotline for more information. HRC has specialized brochures targeting housing professionals, families with children, the disabled community, and prospective homebuyers. HRC also has brochures that provide an overview of the eviction process and one that focuses on why it is important to report housing discrimination.

Website: HRC's website, www.housingrightscenter.org, includes comprehensive fair housing information and resources, descriptions of available services, and the ability to submit questions by email. HRC's website also features a fair housing blog which is updated regularly with news on fair housing laws and cases. Additionally, HRC has a comprehensive social media presence through the use of Facebook and Twitter. HRC welcomes the City to provide a link to HRC's website on the City's website. Since its inception, HRC's website has received over 580,000 hits.

Education Programs for Property Owners and Managers: HRC holds Fair Housing Certification Training Seminars for landlords and property managers. These four-hour seminars are tailored to provide landlords

with detailed analysis of fair housing law and interpretation, with specific information on discrimination against families with children, disability provisions, sexual harassment, hate crimes, and advertising.

Fair Housing Legal Services

When HRC has gathered evidence sustaining an allegation of discrimination, and the respondent has been unwilling to conciliate the matter or the client's stated goal is litigation, HRC pursue the appropriate legal remedies. HRC's Legal Department is able to represent clients in federal and state court. When the alleged discrimination practice implicates housing policy or gives HRC an opportunity to highlight an issue of particular importance, HRC will join as a plaintiff.

Fair Housing Inquiries/Cases

Between PY2014-2015 and 2019-20 HRC received 17 fair housing related inquiries. Of the complaints received, nine cases (53%) involved allegations of discrimination based on physical disability. The City continued partnering with the HRC to investigate complaints placed through the HRC hotline.

Fair Housing Initiatives Program

HUD awards grants to help fight housing discrimination, which is referred to as the Fair Housing Initiative Program (FHIP). FHIP organizations partner with HUD to help people identify government agencies that handle complaints of housing discrimination.

FHIP has four initiatives. Three currently provide funds, through competitive grants, to eligible organizations. The initiatives are:

- The Fair Housing Organizations Initiative (FHOI) provides funding that builds the capacity and effectiveness of non-profit fair housing organizations by providing funds to handle fair housing enforcement and education initiatives more effectively. FHOI also strengthens the fair housing movement nationally by encouraging the creation and growth of organizations that focus on the rights and needs of underserved groups, particularly persons with disabilities.
- The Private Enforcement Initiative (PEI) offers a range of assistance to the nationwide network of fair housing groups. This initiative funds non-profit fair housing organizations to carry out testing and enforcement activities to prevent or eliminate discriminatory housing practices.
- The Education and Outreach Initiative (EOI) offers a comprehensive range of support for fair housing activities, providing funding to State and local government agencies and non-profit organizations for initiatives that educate the public and housing providers about equal opportunity in housing and compliance with the fair housing laws.
- The Administrative Enforcement Initiative (AEI) helps state and local governments that administer laws that include rights and remedies similar to those in the Fair Housing Act. This initiative also helps implement specialized projects that broaden an agency's range of enforcement and compliance activities. No funds are available currently for this program.

Between 2014 and 2019, HRC has obtained various FHIP grants. In 2014 and 2018 HRC was awarded Multi-Year (3-year) Private Enforcement Initiatives (PEI) Grants in the amount of \$300,000.00 to \$360,000 per year. Also, in 2015 HRC obtained a Fair Housing Organization Initiative (FHOI) grant in the amount \$467,747 for an 18-month period. Most recently, HRC received a FHIP Education and Outreach Initiative (EOI) grant in the amount of \$125,000.

Fair Housing Enforcement Agencies Located in the Region

In Los Angeles County, there are two fair housing enforcement agencies: Housing Rights Center and the Fair Housing Foundation. They serve cities located in Ventura County, Los Angeles County, and Orange County.

In Orange County, there is one fair housing enforcement agency: Fair Housing Council of Orange County. It serves cities located in Orange County.

The Inland Fair Housing and Mediation Board serve cities located in San Bernardino County and Imperial County.

The Fair Housing Council of Riverside County, Inc. serves jurisdictions located in Riverside County.

FAIR HOUSING ISSUES AND CONTRIBUTING FACTORS

Signal Hill is a very small city geographically (only three Census Tracts and a total of 2.2 square miles) and as such many demographic patterns and trends do not vary significantly across the City. Nonetheless, a few key findings do show some variations that may limit access to fair housing and opportunity. These findings are related to environmental quality and availability of affordable housing:

- The east side of the City (Census tract 5734.03) has better environmental quality, higher housing costs, and less renters. This part of the City is also identified as having less displacement vulnerability. Historically this side of the City has developed differently due to the topography of the area. The limits on the size and location of developable properties have resulted in development of more single-family housing compared with other parts of the City.
- Disproportionate housing need related to cost burden and overcrowding is experienced by Hispanic households. Overcrowding is not geographically isolated, instead, a disproportionate need among Hispanic households exists. In comparison to other populations, Hispanics may have large families and live in multigenerational households. Although Hispanics experience disproportionate needs regarding overcrowding, the City's affordable housing stock serves this population group well. California Tax Credit Allocation Committee data race and ethnicity data for the occupants of three affordable housing developments: Las Brisas Community Housing; Las Brisas II; and Gundry Hill (now Zinnia Apartments) indicates that Hispanics comprise a higher proportion of the occupants in the three developments than they represent of the City's population.
- Improved housing site conditions: The two affordable housing sites identified in the sites inventory, Orange Bluff and Walnut Bluff, are in the City's Central neighborhood and are centrally located as per the neighborhood name (north of Willow Street). This area has almost no housing but is the closest neighborhood to shopping, and transit service (less than one-half mile) and is also close to medical services and schools. As the transition from oil production to residential uses continues to occur, the City is leading the effort for development of housing that is affordable to lower income households. The existing five affordable housing developments in Signal Hill are in neighborhoods along the southern City boundary. The Las Brisas and Las Brisas II developments are in the Westside neighborhood, Zinnia and Seabreeze Manor are in the Civic Center neighborhood and Signal Hill Village East is in the Southeast neighborhood. This geographic distribution ensures a more equitable distribution of affordable housing and avoids concentration of new affordable housing developments in any single area of the City.

- Exacerbated housing site conditions: All sites are in the same CalEnviroScreen scoring area which has slightly worse environmental quality compared to areas to the east. Opportunities for new housing in areas with good environmental quality are limited as most of the City is identified as having lower environmental quality due in great part to the emissions produced by the vehicles that use the surrounding freeways, as well as the ship traffic and cargo handling equipment in the San Pedro Bay ports.

FAIR HOUSING PRIORITIES, GOALS AND STRATEGIES

Housing Element law requires that the City list and prioritize fair housing issues and contributing factors. Contributing factors create, contribute to, perpetuate, or increase the severity of fair housing issues, are fundamental to adequate goals and actions, and must be related to the overall analysis. This identification and prioritization of issues must give highest priority to factors that limit or deny fair housing choice or access to opportunity or negatively impact fair housing. Program 5.3 in the Housing Program (Section II) presents a table that shows how fair housing issues, contributing factors, and program actions are connected.

Proposed

Affirmative Fair Housing Marketing Plan

- A. Targeting.** Identify the segments of the eligible population which are least likely to seek housing without special outreach efforts.
 - a. Consider the current racial and ethnic composition of Signal Hill.
 - b. Also consider language barriers and income eligibility requirements.
- B. Outreach.** Outline an outreach program which includes special measures designed to attract those groups identified as least likely to seek housing and other efforts designed to attract persons from the total population.
 - a. *Community Contacts.* The housing developer must list at least one community organization that serves each group determined to be least likely to seek housing and who has agreed to help the developer in their marketing efforts. In the plan include the name of the contact person, contact information, experience working with the target population as well as the number and language of materials to be provided to such agencies.
 - b. *Media.* The housing developer should specify the particular means of advertising to reach a target group and the reasoning behind the particular type of advertising. Advertisements should include the fair housing logo.
 - c. If the immediate housing market area is not demographically diverse enough to draw applicants considered -least likely to apply|| then an expanded housing market area should be used.
- C. Indicators.** State the indicators to be used to measure the success of the marketing program.
 - a. Recording information on how an individual learned about the housing and why they decided to seek that housing will provide useful data for the evaluation process.
 - b. In addition, comparing the number of units now occupied by persons previously determined to be -least likely to apply|| and the number of people least likely to apply on the waiting list prior to and after the marketing process is a good starting place for evaluation.
- D. Staff Training.** Demonstrate the capacity to provide training and information on fair housing laws and objectives to sales or rental staff.

APPENDIX C
SITES INVENTORY AND ANALYSIS

APPENDIX C

SITES INVENTORY AND ANALYSIS

GOVERNMENT CODE REQUIREMENTS

In Government Code Section 65580(f) the California legislature finds and declares that -

Designating and maintaining a supply of land and adequate sites suitable, feasible, and available for the development of housing sufficient to meet the locality's housing need for all income levels is essential to achieving the state's housing goals

Government Code Section 65582.1(a)(3) explains the requirements of an inventory of land:

An inventory of land suitable and available for residential development, including vacant sites and sites having realistic and demonstrated potential for redevelopment during the planning period to meet the locality's housing need for a designated income level, and an analysis of the relationship of zoning and public facilities and services to these sites.

The land inventory must identify sites that –

- Can be developed for housing within the 8-year planning period of 2021 to 2029
- Sufficient to provide for a jurisdiction's share of the regional housing need for each income level – lower, moderate and above moderate

CRITERIA THAT DETERMINE “ADEQUATE” HOUSING SITES

Several criteria must be satisfied by a site to be deemed “adequate” to accommodate Signal Hill's share of the RHNA (regional housing needs allocation). For example, sites should be neither too small nor too large and they should be zoned at densities that are appropriate to accommodate the RHNA by income group.

Guidance on how to complete the sites inventory and analysis is provided by HCD in the following Guidebook:

California Department of Housing and Community Development, *Housing Element Site Inventory Guidebook*, June 10, 2020, 44 pages

Types of Sites

A “site” is a parcel or group of parcels that can accommodate a portion of the City’s RHNA. There are many types of sites including:

- a. Vacant sites zoned for residential use
- b. Vacant sites zoned for nonresidential use that allow residential development
- c. Residentially zoned sites that are capable of being developed at a higher density (non-vacant sites, including underutilized sites)
- d. Sites owned or leased by a city, county, or city and county
- e. Sites zoned for nonresidential use that can be redeveloped for residential use including a program to rezone the site to permit residential use
- f. Pending, approved, or permitted development

All of the sites listed in the City’s inventory are non-vacant. They also require amendments to the General Plan, Zoning Ordinance, and Zoning Map.

Size of Sites

To be deemed adequate to accommodate housing for lower income households, the size of sites should be neither too small nor too large.

“Small” Sites Are Inadequate

A parcel smaller than one half acre is considered inadequate to accommodate housing affordable to lower income households, unless the housing element demonstrates development of housing affordable to lower income households on these sites is realistic or feasible.

None of the sites included in the City’s sites inventory are smaller than one half acre.

“Large” Sites Are Inadequate

Parcels larger than 10 acres, according to HCD, are considered inadequate to accommodate housing affordable to lower income households, unless the housing element demonstrates development of housing affordable to lower income households on such sites was successful during the prior planning period, or there is other evidence that the site is realistic and feasible for lower income housing.

None of the sites included in the City’s sites inventory are larger than 10 acres.

No Net Loss Law

The “no net loss” law encourages cities to identify in the land inventory sites with a total housing unit capacity that exceeds the RHNA allocation for each income group. HCD provides the following guidance:

To comply with the No Net Loss Law, as jurisdictions make decisions regarding zoning and land use, or development occurs, jurisdictions must assess their ability to accommodate new housing in each income category on the remaining sites in their housing element site inventories. A jurisdiction must

add additional sites to its inventory if land use decisions or development results in a shortfall of sufficient sites to accommodate its remaining housing need for each income category.

To ensure that sufficient capacity exists in the housing element to accommodate the RHNA throughout the planning period, it is recommended the jurisdiction create a buffer in the housing element inventory of at least 15 to 30 percent more capacity than required, especially for capacity to accommodate the lower income RHNA. Jurisdictions can also create a buffer by projecting site capacity at less than the maximum density to allow for some reductions in density at a project level.

Source: California Department of Housing and Community Development, Housing Element Site Inventory Guidebook, June 10, 2020, page 22

Non-Vacant Sites

The sites currently under consideration to accommodate the lower income RHNA will be considered as “non-vacant” sites because of the existence of oil wells on the sites. The sites also will accommodate more than 50% of the lower income RHNA. Consequently, findings must be made based on substantial evidence that the existing use (oil wells) will be discontinued during the eight-year planning period. The substantial evidence can be in the form of a letter from the land owner that the use will be discontinued.

When a city relies on non-vacant sites, the first step is to demonstrate the existing uses “do not constitute an impediment to additional residential development.” An analysis also must be completed of the City’s track record in facilitating development and market conditions that will encourage new housing development.

The following information is extracted from HCD’s Housing Element Sites Inventory Guidebook.

A vacant site is a site without any houses, offices, buildings, or other significant improvements on it. Improvements are generally defined as development of the land (such as a paved parking lot, or income production improvements such as crops, high voltage power lines, oil wells, etc.) or structures on a property that are permanent and add significantly to the value of the property.

If a housing element relies on non-vacant sites to accommodate 50 percent or more of its RHNA for lower income households, the non-vacant site’s existing use is presumed to impede additional residential development, unless the housing element describes findings based on substantial evidence that the use will likely be discontinued during the planning period. The housing element must include the following:

- As part of the resolution adopting the housing elements, findings stating the uses on non-vacant sites identified in the inventory to accommodate the RHNA for lower income is likely to be discontinued during the planning period and the factors used to make that determination. This can be included in the body or in the recital section of the resolution.

Example: WHEREAS, based on <name factors here (e.g., expiring leases, dilapidated building conditions, etc.)>, the existing uses on the sites identified in the site inventory to accommodate the lower income RHNA are likely to be discontinued during the planning period, and therefore do not constitute an impediment to additional residential development during the period covered by the housing element.

- The housing element should describe the findings and include a description of the substantial evidence they are based on.

In general, substantial evidence includes facts, reasonable assumptions predicated upon facts, and expert opinion supported by facts. An example of substantial evidence that an existing use will likely be discontinued in the current planning period includes:

The property owner provides a letter stating its intention to develop the property with residences during the planning period.

Existing uses will not impede residential development on the identified sites in this inventory as those uses will be discontinued and the City and property owner will spearhead that effort. The City and property owner have created conceptual site plans, oil well remediation plans, and completed a full environmental analysis and report which was reviewed by the State, relevant agencies such as CalGEM, the Department of Toxic Substances Control, the Regional Air Quality Management District, and the public, with no dissenting comments received as of the date of this document.

In 2021, the City reached out to its largest landowner – Signal Hill Petroleum – to initiate the process of working together to identify sites that could be used to accommodate the 6th cycle RHNA. To ensure that the chosen sites could be redeveloped given the size, anticipated development standards, and the need for oil production remediation, site plans for the sites were created and are included in this chapter and in the Environment Impact Report (EIR) prepared for the four 6th Cycle housing sites. This effort ensures that the development capacity envisioned in this sites inventory is realistic and attainable. The City and the owners of the site will address all needed environmental remediation analysis pursuant to the California Environmental Quality Act (CEQA) including and oil well and associated operations remediation for the sites and will make the site available “shovel-ready” to avoid development time delays and cost associated with these efforts. Costs for oil production remediation for the identified sites in this Element will be covered by the City (using Permanent Local Housing Allocation [PLHA] program funding) and property owner funds and will not be passed on to developers of the two 6th cycle sites that will accommodate the moderate and lower income RHNA. As a result, the two sites that will accommodate the moderate- and lower-income RHNA (Walnut Bluff and Orange Bluff) will only require ministerial development approval and will see significant development savings due to the City and property owner’s work to prepare the sites including completing all required oil well remediation.

This approach is not new. In the 5th cycle, the City was able to meet 100% of its RHNA with a similar approach. Three of the four sites in the 5th cycle Element (with a total capacity of 172 units including 72 very low/low-income units) were developed as anticipated and all required oil production remediation. Two of the sites (with a capacity of 28 and 72 units) were owned by either the City or Signal Hill Petroleum.

As the City has always relied on land with oil well production for new development, it is well versed on the requirements needed to use oil production land for housing and has extensive experience working with Signal Hill Petroleum on these efforts. The City has also codified the requirements for development on oil production sites in its municipal code. Title 16: City of Signal Hill Oil and Gas Code regulates the drilling for production, processing, storage and transport by pipeline of petroleum and other hydrocarbon substances, timely and proper well abandonment and well site restoration and removal of oil and gas related facilities, reclamation and remediation of host sites and final disposition of pipelines as well as regulations for development on sites with abandoned oil wells, in compliance with applicable laws and

permits so that these activities may be conducted in conformance with federal, state, and local requirements, and to mitigate the impact of oil-related activities on urban development.

For the Walnut Bluff and Orange Bluff sites, the City of Signal Hill will initiate a Request for Proposal process to identify a developer for the sites and achieve the indicated affordability levels. The City will waive the site plan review process for these sites and make the development process ministerial. The environmental analysis and oil well remediation process will have been completed for all sites (See Program 1.1). Affordable housing projects are exempt from City development impact fees. This is a similar process previously and successfully used by the City to facilitate the construction of 100% of the affordable housing RHNA for the 5th Cycle. The most recent project, Zinnia apartments, with 72 units completed construction in 2018 and is fully occupied.

Appropriate Zoning

The California Government Code states that if a local government has adopted density standards consistent with the population-based criteria set by State law (20 units per acre for the City of Signal Hill), State HCD is obligated to accept sites with those density standards (20 units/acre or higher) as appropriate for accommodating the jurisdiction's share of regional housing need for lower-income households. Densities for sites at Town Center Northwest (20-35 du/ac), Walnut Bluff (35-45 du/ac), and Orange Bluff (35-45 du/ac) are considered appropriate to accommodate housing for lower-income households consistent with Government Code Section 65583.2(c)(3)(B). However, Town Center Northwest will be used to meet the above-moderate income RHNA as market cost multifamily units are expected to be developed. Walnut Bluff has the appropriate size, density, and capacity to accommodate part of the lower income RHNA yet the site will be used to meet the moderate income RHNA. Orange Bluff also has the appropriate size, density, and capacity to accommodate the lower income RHNA and the site will be used to meet both the lower and moderate income RHNA. Details are provided under each site description and in Table C-1.

Current site zoning does not allow for the level of residential development described in this Element. As such, the City is rezoning the parcels to ensure that appropriate zoning is in place. The zoning will be adopted concurrent to the Housing Element. Rezoning details are included under the site descriptions in this section.

SITES TO ACCOMMODATE THE RHNA

Approved Projects

Housing Element law indicates that jurisdictions can take RHNA credit for units approved (entitled or permitted) or built since the start date of the RHNA projection period started on June 30, 2021 and the City can take credit for approved or permitted units since that time. According to City records there have been 8 approved units (single family units), and these are credited toward the above moderate income RHNA (Table C-1).

ADU Estimates

Consistent with state law, a projection of ADU development during the planning period is included in the site inventory. While it is impossible to predict the number of ADUs that will be developed in the planning period (2021-2029), the City has estimated a level of ADU development that reflects ADU permitting trends for the last three years. The City has seen a steady increase in ADU development and expects a continued increase given the lack of new, affordable housing units in the region and the emerging ease and resources available for ADU development due to new legislation. In 2019, 3 ADUs were permitted, in 2020, 1 ADU was permitted, and in 2021, 5 ADUs were permitted. Based on these trends, it is estimated that 25 ADUs will be permitted during the planning period (average of about 3 ADUs per year). Due to changing legislation and resources, this estimate may be conservative. The projected ADUs are included as credits consistent with HCD guidelines. As part of Housing Element implementation, the City will take actions to foster and facilitate ADU development. The projected ADUs are shown in Table C-1.

Sites

The City of Signal Hill has identified four sites to address the 6th Cycle RHNA of 517 units. The sites were chosen in conjunction with the site owners (Signal Hill Petroleum) with a focus on sites that are expected to be developed during the planning period, the City survey results, and State affordable housing guidance. To ensure that the chosen sites could be redeveloped given the size, anticipated development standards, and the need for oil production remediation, detailed site constraints analyses were conducted including, active and abandoned oil well locations, abandonment records for abandoned oil wells, soils, and geotechnical studies. In addition, conceptual site plans for the sites were created and are included in this chapter.

For all sites identified in this inventory, any wells that will either be abandoned or re-abandoned are noted by the well legend on the bottom right portion of the site plans and shown on the site plans as red circles around the wells to be abandoned and as red squares around the wells to be re-abandoned. These site plans were prepared as directed by the oil operator/property owner based on well log analysis of well conditions for abandonment. In other words, the oil operator chose which wells they were willing to abandon and which they were to keep and designed the conceptual plans from that analysis in full knowledge of the Code requirements under Title 16 of the Municipal Code (Oil and Gas Code). This effort ensure that the development capacity envisioned here is realistic and attainable. Oil well remediation is discussed under Environmental Constraints.

The four sites have a combined capacity of 707 units on a total of 26.9 acres. Detailed descriptions of sites are presented following Table C-1. Exhibit C.1 shows the location of the sites and Table C-3 includes a detailed listing of sites as required by State law.

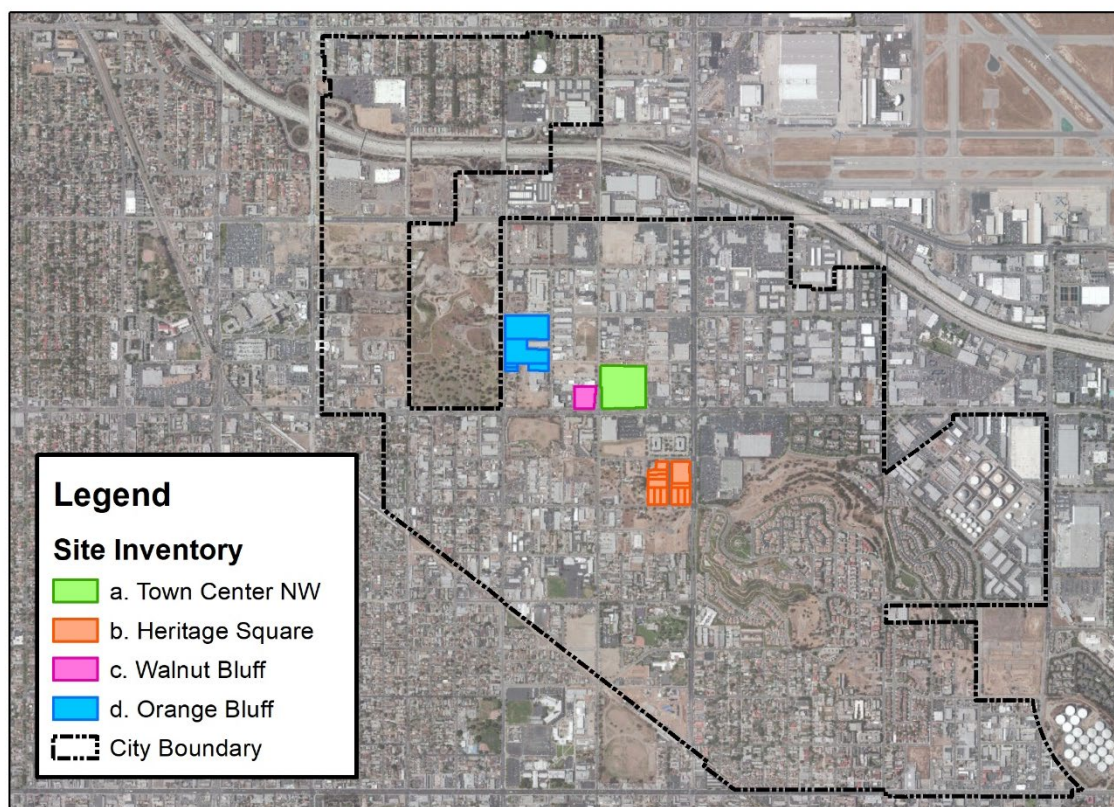
Table C-1 summarizes the sites to adequately accommodate the RHNA.

Table C-1: Sites Inventory Summary

Site Name	Ex./Very Low Income (0-50% AMI)	Low Income (50-80% AMI)	Moderate Income (80-120% AMI)	Above Moderate Income (120%+ AMI)	Total
Approved Projects	0	0	0	8	8

ADU Estimates	0	0	0	25	25
a. Town Center Northwest	0	0	0	267	267
b. Heritage Square	0	0	0	60	60
c. Walnut Bluff	0	0	90	0	90
d. Orange Bluff	185	89	16	0	290
Total Site Capacity	185	89	106	360	740
6th Cycle RHNA	161	78	90	188	517
Remaining RHNA (shortfall/+surplus)	+24	+11	+16	+172	

Exhibit C-1: Sites Inventory Map



1. Site Details

Town Center Northwest – Above Moderate-Income Site

Town Center Northwest is located northeast of the intersection of E. Willow Street and Walnut Avenue in the Central neighborhood. South and east of the site are developed commercial retail centers named Town Center West and Town Center North. To the north there are light industrial sites.

The single parcel site is approximately 8.4 acres in size. There is one injection well on site with approximately eight active oil and gas wells within a fenced drill site, approximately ten abandoned wells outside of the drill site area, and limited vegetation. The area outside of the fenced drill site is currently

used for storage of oil field related equipment. The site is owned by Signal Hill Petroleum. The conceptual design for the site (which reflects expected development standards for the anticipated specific plan) shows a mixed-use development with most housing located on the northwestern side of the site with retail development along the southern edge fronting on Willow Street. A drilling site will remain on the northeast portion of the site.

A Zoning Ordinance Amendment to the Town Center Northwest (SP-21) Specific Plan will be required to allow a mixed-use commercial and residential project. The rezoning will occur concurrently with Housing Element adoption as such the zoning will be in place upon adoption.

The expected housing capacity is 267 housing units (8.4 acres X 32 du/ac.) based on the high-density residential category of 20 to 35 dwelling units per acre. The site will be used to meet the above-moderate income RHNA as market cost multifamily units are expected to be developed.

Heritage Square – Above Moderate-Income Site

Heritage Square is located near the City center in the Civic Center neighborhood, northwest of the intersection of Cherry Avenue and E. Burnett Street. North of the site is E. Crescent Heights Street and west of the site is Rose Avenue. The Crescent Heights Historic District Residential Specific Plan is directly adjacent to the west. The existing condition on site contains a commercial retail use (local grocer) that will remain as part of the development. There are four active oil and gas wells, six abandoned wells, and limited vegetation. The site is owned by the City and Signal Hill Petroleum. The conceptual design for the 7.83-acre site (which reflects expected development standards for the anticipated specific plan) shows a mixed-use development with 60 housing units. The housing is located on the west portion of the site.

The Land Use Element of the General Plan calls for the area to be re-designated and established as a Central Business District (CBD). Designation of the site to accommodate housing will require a Zoning Ordinance Amendment to the Heritage Square (SP-23) Specific Plan to allow a mixed-use commercial and residential project and a General Plan amendment to CBD which will allow residential development at a density of less than 10 units per acre. The rezoning will occur concurrently with Housing Element adoption as such the zoning will be in place upon adoption.

The expected housing capacity is 60 housing units (7.83 acres X 7.7du/ac.) based on the low-density residential category of less than 10 dwelling units per acre. The site will be used to meet the above-moderate income RHNA based on the site's lower expected development density.

Illustrative site plans for the Town Center Northwest site and the Heritage Square site are included following the sites descriptions. The attached illustrative site plans are conceptual and intended to demonstrate that the housing densities and capacities required by the 6th Cycle RHNA listed in the tables are attainable and that the expected development standards for the site will allow for the identified level of development. The acres or site sizes as well as the site layout may ultimately change due to street widening, placement of wells, property ownership, constraints to development, etc.

Site remediation and mitigation measures to remove constraints to development have been identified as part of the CEQA analysis.

Walnut Bluff

Walnut Bluff is located north of E. Willow Street at 2653 Walnut Avenue. The site is located in the Central neighborhood. The rectangular site borders other commercial development to the east and north, with Walnut Avenue to the east of the site and Willow Street to the south of the site. The single parcel site is 2.0 acres in size. The site is undeveloped but there are currently four active oil and gas wells, three abandoned wells, and limited vegetation. The site is owned by Signal Hill Petroleum. The conceptual design for the site (which reflects expected development standards for the anticipated specific plan) shows a four-story multifamily development.

The Land Use Element of the General Plan calls for the area to be re-designated and established as a Very High Density Residential (35 to 45 du/ac). Designation of the site to accommodate housing will require a Zoning Ordinance Amendment to the Special Purpose Housing Specific Plan (SP-7) to allow a residential project. The rezoning will occur concurrently with Housing Element adoption as such the zoning will be in place upon adoption.

The expected housing capacity is 90 housing units (2 acres X 45 du/ac.) and will include open space. Although the site has the appropriate size, density, and capacity to accommodate part of the lower income RHNA, the site will be used to meet the moderate income RHNA. For the Walnut Bluff and Orange Bluff sites, the City of Signal Hill will use a Request for Proposal process to identify a developer for the sites and achieve the indicated affordability levels. The City will waive the site plan review process for these sites and make the development process ministerial. The environmental analysis and oil well remediation process will have been completed for all sites (See Program 1.1). The City will enter into development agreements to guide development of all four sites as presented in this Housing Element and include a commitment to oil production remediation in the agreements. Affordable housing projects are exempt from City development impact fees.

Orange Bluff

Orange Bluff is located in the Central neighborhood adjacent to the City boundary south of East 28th Street between Orange Avenue and, extending just south of where East 27th Street dead ends into the property from the east. Development north and east of the site are mostly commercial office and light industrial sites, with a few intermittent vacant sites. Development to the southeast of the site is residential and commercial. The two-parcel site is 8.62 acres and is undeveloped but is intersected by light industrial and commercial development. The site is owned by Signal Hill Petroleum. The conceptual design for the site (which reflects expected development standards for the anticipated specific plan) shows a three and four-story multifamily development. However, the adopted Special Purpose Housing Specific Plan (SP-7) will allow up to five-stories.

The Land Use Element of the General Plan calls for the area to be re-designated and established as a Very High Density Residential (35 to 45 du/ac). Designation of the site to accommodate housing will require a Zoning Ordinance Amendment to the Special Purpose Housing Specific Plan (SP-7) to allow a residential project. The rezoning will occur concurrently with Housing Element adoption as such the zoning will be in place upon adoption.

The expected housing capacity is 290 housing units and will include open space. The site has the appropriate size, density, and capacity to accommodate all of the lower income RHNA and some of the moderate-income units. The units are distributed proportionately in Table C-3.

To ensure that the appropriate site was used to meet the lower income RHNA, the City looked at a variety of potential sites in Signal Hill. Seven neighborhoods comprise the City.

- North End
- Atlantic/Spring
- Central
- West Side
- Civic Center
- Hilltop
- Southeast

Table C-2 lists the five affordable housing developments which are located in three of the seven neighborhoods.

Table C-2: Affordable Housing Developments: 2021

Development Name	Neighborhood	Number of Units
Las Brisas Community Housing 2399 California Avenue	Westside	92
Las Brisas II 2400-2420 California Avenue	Westside	60
Zinnia Apartments 1500 E. Hill Street	Civic Center	72
Sea Breeze Manor 2067 Alamos Avenue	Civic Center	24
Signal Hill Village East 1800-1844 Junipero Ave	Southeast	16

Potential sits in the North End, Atlantic/Spring, and Hilltop Neighborhoods were not deemed appropriate to accommodate the lower income housing need for the following reasons:

- North End: small lots and built out
- Atlantic/Spring: isolated from city services, abandoned oil wells, oil field facilities, earthquake fault
- Hilltop North Slope: steep and unstable slopes and earthquake fault

After evaluating several parcels and illustrative site plans, it was decided that the Orange Bluff offered the best location to accommodate the lower income housing need and part of the moderate-income need. Orange Bluff is in the Central neighborhood adjacent to the City boundary south of East 28th Street between Orange Avenue and, extending just south of where East 27th Street dead ends into the property from the east Development north and east of the site are mostly commercial office and light industrial sites, with a few intermittent vacant sites.

The two-parcel, 8.62-acre site is undeveloped but there are currently active, idle and plugged wells. Part of the undeveloped site is used for car storage for an auto dealership. Scattered about the site are remnants of previous developments including foundations, and paved areas, with limited vegetation.

The conceptual design for the site (which reflects expected development standards for the anticipated specific plan) shows a three- and four-story multifamily development. The site plan shows the site size at just over nine acres. This estimate includes the center parcel, which is developed and will not be part of the development and is not reflected in the site inventory table. For the Walnut Bluff and Orange Bluff sites, the City of Signal Hill will use a Request for Proposal process to identify a developer for the sites and achieve the indicated affordability levels. The City will waive the site plan review process for these sites and make the development process ministerial. The environmental analysis and oil well remediation process will have been completed for all sites (See Program 1.1). The City will enter into development agreements to guide development of all four sites as presented in this Housing Element and include a commitment to oil production remediation in the agreements. Affordable housing projects are exempt from City development impact fees.

State law, and HCD guidance, state that sites must have the appropriate zoning to accommodate the identified site capacity once the planning period has begun. If sites used to address the lower-income RHNA (extremely/very low- and low-income sites) require rezoning and occur after the planning period has begun, those sites are subject to additional requirements under State law. Housing Element law (Government Code 65583.2[h]) requires that the sites that are:

- Zoned to permit owner-occupied and rental multifamily residential use by right for developments in which at least 20 percent of the units are affordable to lower-income households during the planning period; and
- Permit at least 16 units per site at a density of at least 20 units per acre

Also, at least half of the very low- and low-income housing need must be accommodated on sites designated for residential use and for which nonresidential uses or mixed-uses are not permitted, except that a city or county may accommodate all the very low- and low-income housing need on sites designated for mixed-uses if those sites allow 100 percent residential use and require that residential use occupy 50 percent of the total floor area of a mixed-use project.

In this sites inventory, these provisions apply to the Orange Bluff site. The Orange bluff site complies with these provisions as it allows for a density of 35 to 45 units per acre, has an estimated capacity over 16 units, and is a 100% residential site.

Sites to accommodate the moderate- and above moderate-income RHNA are not subject to these requirements.

The illustrative site plans for the Walnut Bluff and Orange Bluff sites and a parcel-specific listing for all sites are included following this discussion.

Exhibit C-2: Orange Bluff



PROJECT SUMMARY

Area:	8.62 ac
Total Unit:	290 du
Density:	32 du/ac
Unit Size Average:	758 sf
Net Rentable Area:	219,800 sf
Amenity:	5,000 sf

3 & 4 STORY TUCK UNDER

Plan Type	Mix	SF	Count
1 Bed	(45%)	550	130
2 Beds	(27%)	850	78
3 Beds	(28%)	1,000	62
Total	(100%)	219,800	290

Required Parking

1 Bed (45%)	130x0.5/du	= 65 spaces
2 Beds (27%)	78x1/du	= 78 spaces
3 Beds (25%)	82x2/du	= 164 spaces
Total		= 307 spaces

Provided Parking

Garage	= 131 spaces (43%)
Open Parking	= 176 spaces (57%)
Total	= 307 spaces

Active Well	1
Idle Well	8
Abandoned Well	9
To Be Abandoned	8
To Be Re-Abandoned	0

Exhibit C-3: Walnut Bluff



PROJECT SUMMARY

Area:	2.0 ac
Total Unit:	90 du
Density:	45 du/ac
Unit Size Average:	768 sf
Net Rentable Area:	69,150 sf

4-STORY

Plan Type	Mix	SF	Count
1 Bed	(41%)	550	37
2 Beds	(31%)	850	28
3 Beds	(28%)	1,000	25
Total	(100%)	69,150	90

Required Parking

1 Bed (41%)	37x0.5/du	= 19 spaces
2 Beds (31%)	28x1/du	= 28 spaces
3 Beds (28%)	25x2/du	= 50 spaces
Total		= 97 spaces

Provided Parking

Garage	= 36 spaces (37%)
Open Parking	= 62 spaces (63%)
Total	= 98 spaces

Active Well	2
Idle Well	2
Abandoned Well	3
To Be Abandoned	2
To Be Re-Abandoned	0



Site Area - Gross	8.4 AC
Site Area - Commercial	3.4 AC
Site Area - Potential Oil Operations Area	0.4 AC
Site Area - Residential	4.0 AC
R.O.W.	0.6 AC
Total Unit	267 DU
Gross Density:	29.0 du/ac

Commercial Summary	
Retail	5,000 SF
Restaurant	13,000 SF
Brewery/Distillery Manufacturing	3,000 SF
Tasting Room	1,000 SF
Outdoor Dining Area	4,000 SF
Total	26,000 SF

Parking Required Commercial Site:	
Retail (1/250SF)	20 spaces
Restaurant (1/100SF)	130 spaces
Brewery/Distillery Manufacturing (1/1000SF)	3 spaces
Tasting Room (1/100SF)	10 spaces
Outdoor Dining Area (1/100SF)	40 spaces
Sub-Total	203 spaces

Provided Commercial Site:	
Surface Parking	219 spaces

Plan	Beds	SF	Unit	%	Total SF
P1a	1	700	97	36%	67,900
P1b	1	740	100	37%	174,000
P2	2	1080	70	27%	115,000
Total			267		356,900

Required Parking:		
1 Beds:	197x1.4/du	= 276 spaces
2 Beds:	70x1.6/du	= 112 spaces
Guest:	267x0.25/du	= 67 spaces
Total		= 455 spaces

Provided Parking	
Surface Parking	= 30 spaces
Garage L1	= 120 spaces
Garage L2	= 126 spaces
Garage L3	= 126 spaces
Garage L4	= 55 spaces
Total	= 457 spaces

Wells on SHP Property:

●	Active Well	3
●	Idle Well	7
◆	Abandoned Well	4
▼	Active Injector Well	1
○	To Be Abandoned	9
□	To Be Re-Abandoned	1

Exhibit C-5: Heritage Square



PROJECT SUMMARY

Site Area - Gross	7.80 AC
Site Area - Retail	4.42 AC
Site Area - Residential	3.38 AC
Total Dwelling Units	60 Units
Density	17.8 DU/AC

Commercial Summary	
Existing Mother's Market:	14,000 SF
Retail	5,450 SF
Restaurant:	7,500 SF
Food Stall (Take-Out)	5,100 SF
Common Dining Area	16,350 SF
Total	48,400 SF

3-Story Townhome Summary	
Plan 1 - 2 bdr, 2.5 bath, 1,250 sf	16 DU
Plan 2 - 3 bdr, 3.5 bath, 1,900 sf	30 DU
Plan 3 - 4 bdr, 3.5 bath, 2,100 sf	8 DU
Total	54 DU

50x80 Single-Family with ADU	
Plan 1 - 3 bdr, 3 bath, 1,600 sf Main Unit, 600 sf ADU	3 DU
Plan 2 - 3 bdr, 3 bath, 2,000 sf Main Unit, 600 sf ADU	3 DU
Total	6 DU

Parking Required Per Anticipated Specific Plan	
<u>Required Commercial Site:</u>	
Mother's Market (E)	78
Retail 5,450 SF (1/250SF)	22
Restaurant 7,500 SF (1/100SF)	75
Food Stall/Take-Out 5,100 SF (1/250SF)	21
Common Dining Area 14,250 (1/200 SF)	72
Sub-Total	268

<u>Provided Commercial Site:</u>	
Surface Parking	186
Commercial On-Street Parking	6
Total Provided	192

<u>Required Residential Site:</u>	
2 & 3 bdr - 46 DU (2.25/DU)	103.5
4 bdr - 14 DU (3.25/DU)	45.5
Sub-Total	149

<u>Provided Residential Site</u>	
Residential Garages	120
Residential On-Site Parking	28
Residential On-Street Parking	16
Total Provided	164

Rose Avenue On-Street Parking	20
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Active Well	4	To Be Abandoned	11
Idle Well	9	To Be Re-Abandoned	4
Abandoned Well	8		

Table C-3: Detailed Sites Inventory

Site Name	Affordability Category	APN	Location	Size (acres)	Allowed Density (du/ac)	Realistic Capacity	Existing Use	General Plan designation	Current Zoning	General Plan Designation at Adoption	Zoning at Adoption	Lot Consolidation	Ownership
Town Center Northwest	Above Moderate	7212-011-034	E. Willow St. and Walnut Ave.	8.4	20-35	267	Non vacant site with active and abandoned oil wells	3.1 Town Center	SP 6- Commercial Corridor Specific Plan	3.1 Town Center	SP 24- Town Center Northwest Plan	N/A	SH Petroleum
Heritage Square	Above Moderate	7214-005-900	E. Burnett and Gardena Ave.	0.5	<10	5	vacant	3.1 Town Center	CTC- Commercial Town Center	3.1 Town Center	SP23- Heritage Square Specific Plan	yes - owned by City and SH Petroleum	city owned
Heritage Square	Above Moderate	7214-005-901	south of Crescent Heights St. b/w Rose Ave. and Gardena Ave	0.4	<10	3	idle oil well	1.1 Low Density Residential	SP 11- Crescent Heights Historic District Specific Plan/ CTC- Commercial Town Center	3.1 Town Center	SP23- Heritage Square Specific Plan	yes - owned by City and SH Petroleum	city owned
Heritage Square	Above Moderate	7214-005-902	Crescent Heights St. and Gardena Ave.	0.4	<10	3	plugged oil well	3.1 Town Center	CTC- Commercial Town Center	3.1 Town Center	SP23- Heritage Square Specific Plan	yes - owned by City and SH Petroleum	city owned
Heritage Square	Above Moderate	7214-005-903	south of Crescent Heights St. b/w Rose Ave. and Gardena Ave	0.4	<10	3	idle oil well and plugged oil well	1.1 Low Density Residential/ 3.1 Town Center	SP 11- Crescent Heights Historic District Specific Plan/ CTC- Commercial Town Center	3.1 Town Center	SP23- Heritage Square Specific Plan	yes - owned by City and SH Petroleum	city owned

Table C-3: Detailed Sites Inventory

Site Name	Affordability Category	APN	Location	Size (acres)	Allowed Density (du/ac)	Realistic Capacity	Existing Use	General Plan designation	Current Zoning	General Plan Designation at Adoption	Zoning at Adoption	Lot Consolidation	Ownership
Heritage Square	Above Moderate	7214-005-904	north of E. Burnett St. b/w Rose Ave. and Gardena Ave.	0.8	<10	8	plugged oil well	1.1 Low Density Residential/ 3.1 Town Center	SP 11- Crescent Heights Historic District Specific Plan/ CTC- Commercial Town Center	3.1 Town Center	SP23- Heritage Square Specific Plan	yes - owned by City and SH Petroleum	city owned
Heritage Square	Above Moderate	7214-005-010	E. Burnett St. and Rose Ave.	0.5	<10	4	active oil well	1.1 Low Density	SP 11- Crescent Heights Historic District Specific Plan	3.1 Town Center	SP23- Heritage Square Specific Plan	yes - owned by City and SH Petroleum	SH Petroleum owned
Heritage Square	Above Moderate	7214-005-011	Burnett St. b/w Rose Ave and Gardena Ave.	0.5	<10	4	idle well	3.1 Town Center	CTC- Commercial Town Center	3.1 Town Center	SP23- Heritage Square Specific Plan	yes - owned by City and SH Petroleum	SH Petroleum owned
Heritage Square	Above Moderate	7214-006-019	north of E. Burnett St. b/w Gardena Ave. and Cherry Ave.	0.4	<10	3	Non vacant site with idle and plugged wells	3.1 Town Center	CTC- Commercial Town Center	3.1 Town Center	SP23- Heritage Square Specific Plan	yes - owned by City and SH Petroleum	SH Petroleum owned
Heritage Square	Above Moderate	7214-006-020	Cherry Ave. and Burnett St.	0.4	<10	3	Non vacant site with idle and plugged wells	3.1 Town Center	CTC- Commercial Town Center	3.1 Town Center	SP23- Heritage Square Specific Plan	yes - owned by City and SH Petroleum	SH Petroleum owned
Heritage Square	Above Moderate	7214-006-014	E. Burnett St. between Gardena	0.5	<10	4	Non vacant site with idle and plugged wells	3.1 Town Center	CTC- Commercial Town Center	3.1 Town Center	SP23- Heritage	yes - owned by City and SH Petroleum	SH Petroleum owned

Table C-3: Detailed Sites Inventory

Site Name	Affordability Category	APN	Location	Size (acres)	Allowed Density (du/ac)	Realistic Capacity	Existing Use	General Plan designation	Current Zoning	General Plan Designation at Adoption	Zoning at Adoption	Lot Consolidation	Ownership
			Ave. and Cherry Ave.								Square Specific Plan		
Heritage Square	Above Moderate	7214-006-015	E. Burnett St. & Gardena Ave.	0.5	<10	4	vacant	3.1 Town Center	CTC- Commercial Town Center	3.1 Town Center	SP23- Heritage Square Specific Plan	yes - owned by City and SH Petroleum	SH Petroleum owned
Heritage Square	Above Moderate	7214-006-021	Crescent Heights St. and Cherry Ave.	1.7	<10	16	Market (will remain as part of the development)	3.1 Town Center	CTC- Commercial Town Center	3.1 Town Center	SP23- Heritage Square Specific Plan	yes - owned by City and SH Petroleum	SH Petroleum owned
Walnut Bluff	Moderate	7212-010-038	2653 Walnut Avenue	2	35-45	90	Nonvacant site with active, idle and plugged oil wells	3.4 Commercial Industrial	CI - Commercial Industrial	1.4 Very High Density Residential	Special Purpose Housing Specific Plan (SP-7) – Area VII	N/A	SH Petroleum
Orange Bluff	Very Low/Low/Moderate Income	7212-008-049	Orange Ave & E. 28th St	4.6	35-45	290 units (185 Very Low, 89 Low, 16 Moderate Income)	active, idle and plugged wells	4.2 General Industrial	GI - General Industrial	1.4 Very High Density Residential	Special Purpose Housing Specific Plan (SP-7) – Area VIII	yes - both parcels owned by SH Petroleum	SH Petroleum
Orange Bluff	Very Low/Low/Moderate Income	7212-008-051	Orange Ave & E. 28th St	3.7	35-45		active, idle and plugged wells	4.2 General Industrial	GI - General Industrial	1.4 Very High Density Residential	Special Purpose Housing Specific Plan (SP-7) – Area VIII	yes - both parcels owned by SH Petroleum	SH Petroleum
Orange Bluff	Very Low/Low/Moderate Income	7212-010-010	Orange Ave & E. 28th St	0.6	35-45		active, idle and plugged wells	4.2 General Industrial	CI - Commercial Industrial	1.4 Very High Density Residential	Special Purpose Housing Specific Plan	yes - both parcels owned by SH Petroleum	SH Petroleum

Table C-3: Detailed Sites Inventory													
Site Name	Affordability Category	APN	Location	Size (acres)	Allowed Density (du/ac)	Realistic Capacity	Existing Use	General Plan designation	Current Zoning	General Plan Designation at Adoption	Zoning at Adoption	Lot Consolidation	Ownership
											(SP-7) – Area VIII		
Orange Bluff	Very Low/Low/Moderate Income	7212-010-019	Orange Ave & E. 28th St	0.2	35-45		active, idle and plugged wells	4.2 General Industrial	CI - Commercial Industrial	1.4 Very High Density Residential	Special Purpose Housing Specific Plan (SP-7) – Area VIII	yes - both parcels owned by SH Petroleum	SH Petroleum
Orange Bluff	Very Low/Low/Moderate Income	7212-010-020	Orange Ave & E. 28th St	0.2	35-45		active, idle and plugged wells	4.2 General Industrial	CI - Commercial Industrial	1.4 Very High Density Residential	Special Purpose Housing Specific Plan (SP-7) – Area VIII	yes - both parcels owned by SH Petroleum	SH Petroleum
Notes: <ul style="list-style-type: none">Capacity for the 209-unit Orange Bluff site is not provided at the parcel level. Capacity on the site is divided among three affordability levels making parcel-specific capacity estimates inaccurate.Acreage for the Heritage Square site may deviate from site plan acreage as the parcel data does not include right-of-way vacation of Gardena Avenue.													

Lower Income Housing Sites and Site Amenities

The Tax Credit Allocation Committee/Low Income Housing Tax Credit (TCAC/LIHTC) site location criteria are referred to as site amenities and include proximity to:

- Transit stops
- Public park or community center
- Book lending public library
- Full scale grocery store/supermarket
- Neighborhood market
- Weekly farmer's market
- Public elementary, middle, high school
- Medical clinic or public hospital
- Pharmacy

Signal Hill is a compact community and site amenities are located in close proximity to the Orange Bluff site. For example:

- Long Beach Transit Bus Line 71 stops along Orange and Willow
- Willow Springs Park is located 2745 Orange Avenue immediately across from Orange Bluff
- Signal Hill Library is located at 1770 E. Hill Street
- Food4Less is located at 1600 E. Willow within walking distance of Orange Bluff
- Signal Hill Elementary School is located at 2285 Walnut Avenue
- Long Beach Memorial Medical Center is located at 2880 Atlantic Avenue
- A pharmacy is located within the Medical Center

City staff is familiar with the site amenity criteria having filled out the Local Review Agency Project Evaluation Form for Gundry Hill, which was awarded tax credits in 2015 (CA 15-062). The same staff member reviewed the proximity of the Orange Bluff site to the site amenities and determined that the maximum 15 points would be awarded.

Gundry Hill (now Zinnia Apartments) was awarded the maximum site amenity points possible.

Special Purpose Housing Specific Plan

Goals for development within the Area Three (Orange Bluff) Special Purpose Housing Specific Plan (SP-7) include the following:

- Designate land at densities that can accommodate the City's share of the regional need for lower income housing.
- Facilitate access to opportunity that is available from public schools, public transit, and jobs proximity in housing developments located in a Moderate Resource Neighborhood, as defined by the California Tax Credit Allocation Committee.
- Support the development of housing to meet diverse needs which include, but are not limited, to families, school district employees and special needs populations such as seniors, veterans, disabled (e.g., hearing and visually impaired), homeless students, and emancipated foster youth.
- Provide for the development of a variety of housing unit sizes including micro-units, studios, and one-, two- and three-bedroom units.

LOCATION OF LOWER INCOME HOUSING SITES IN RELATION TO HOUSING OPPORTUNITY NEIGHBORHOODS

The TCAC/HCD Opportunity Mapping Tool is based on 12 indicators of access to opportunity. Table C-4 describes the Housing Opportunity Mapping Indicators and Measures.

Neighborhoods – meaning census tracts – located within the Los Angeles Region are designated into one of the following six resource categories of access to opportunity.

- Highest
- High
- Moderate
- Moderate (Rapidly Changing)
- Low
- High Segregation & Poverty

All sites identified as accommodating the RHNA are located in census tract 5734.02, which TCAC/HCD describes as a “moderate” resource neighborhood.

Table C-4: California TCAC/HCD Housing Opportunity Mapping Indicators and Measures: 2021

Indicator	Measure
Poverty	Percent of the population with incomes above 200% of the federal poverty level
Adult Education	Percent of adults with a bachelor's degree or above
Employment	Percent of adults age 20-64 who are employed in the civilian labor force or in the armed forces
Job Proximity	Number of jobs filled by workers with less than a BA that fall within a given radius (determined by the typical commute distance of low wage workers in each region) of each census tract population weighted centroid
Median Home Value	Value of owner-occupied units
CalEnviroScreen	CalEnviroScreen 3.0 Pollution Indicators
Math Proficiency	Percentage of 4 th graders who meet or exceed math proficiency standards
Reading Proficiency	Percentage of 4 th graders who meet or exceed literacy standards
High School Graduation Rates	Percentage of high school cohort that graduate on time
Student Poverty Rate	Percent of students not receiving free or reduced-price lunch
Poverty	Tracts with at least 30% of the population falling under the federal poverty line
Racial Segregation	Tracts with a racial Location Quotient of higher than 1.25 for Black, Hispanic, Asian, or all people of color in comparison to the county

Source: California Fair Housing Task Force, *Methodology for the 2020 TCAC/HCD Opportunity Map*, December 2020, pages 6 and 7

CUMULATIVE IMPACT OF DEVELOPMENT STANDARDS

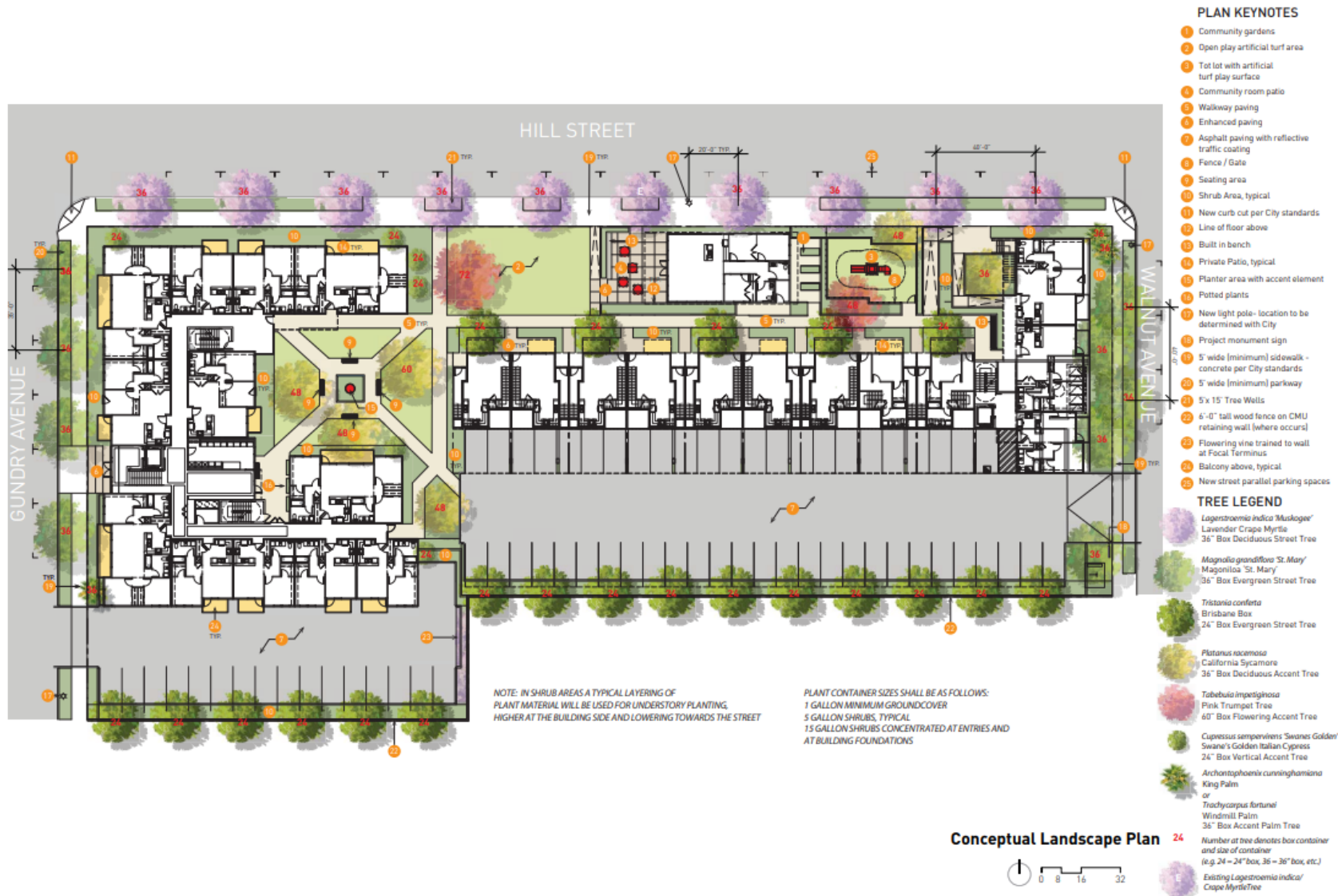
Each site has unique development standards regarding, for example, building heights and parking. Standards to be used for the two, lower-income sites are modeled on the most recent affordable housing development in the City (included in Table C-5 for comparison). The City intends to allow a mix of 3 and 4 story buildings in Orange Bluff.

Table C-5: Expected Development Standards for Sites

Standard:	SP 6 Zinnia Apartments, META Housing Corp. 2018 (Affordable development example)	Expected Development Standards			
		SP 7 (Walnut Bluff)*	SP 7 (Orange Bluff)*	Town Center NW	Heritage Square
Site size	1.6 acres	2.0 acres	8.6 acres	8.4 acres	7.8 acres
Uses permitted	Multifamily residential	Multifamily residential	Multifamily residential	Mixed Use	Mixed Use
Number of Housing Units	72 units	Minimum: 90 units	Minimum 290 units	Maximum: 267 units	Maximum: 60 units
Affordability	Low-Income	Moderate-Income	Low- and Moderate-income	Above moderate income	Above moderate income
Density	45 du/ac	35 to 45 units per acre	35 to 45 units per acre	20 to 35 units per acre	<10 units per acre.
Housing Unit Sizes	1-, 2- and 3-bedroom units	1-, 2-, and 3-bedroom units	1-, 2-, and 3-bedroom units	1- and 2-bedroom units	2-, 3-, and 4-bedroom units
Height Limits	48 feet	4 stories or 48 feet	3 and 4 stories or 48 feet	5 stories or 60 feet	3 stories or 38 feet 6 inches
Parking	82 spaces: <ul style="list-style-type: none"> 0.5 for 1 bedroom 1 for 2 bedrooms 2 for 3 bedrooms 0.5 for 1 bedroom 1 for 2 bedrooms 2 for 3 bedrooms 	Total 97 spaces: <ul style="list-style-type: none"> 0.5 spaces per 1-bedroom units 1 space per 2-bedroom units 2 spaces per 3-bedroom units Covered parking is not required. 	Total 308 spaces: <ul style="list-style-type: none"> 0.5 spaces per 1-bedroom units 1 space per 2-bedroom units 2 spaces per 3-bedroom units Covered parking is not required. 	Total 600 spaces: <ul style="list-style-type: none"> 1.4 garage spaces per 1-bedroom units 1.6 garage spaces per 2-bedroom units 2 garage spaces per 3+ bedroom units 1 guest space per 4 units (can be surface parking) 	Total 149 spaces: <ul style="list-style-type: none"> 2 garage spaces per 1- to 3-bedroom units 3 garage spaces per 4- and 5-bedroom unit Townhome units: 1 guest space per 4 units (can be surface parking)

Source: City of Signal Hill, 2022

Exhibit C-6: Zinnia Apartments.



AVAILABILITY OF INFRASTRUCTURE

Development of the housing sites would require the replacement of old and installation of new utility infrastructure to serve the proposed new uses. The installation of infrastructure would occur during site construction and the depths and locations would be considered in the grading plan.

Off-site, local connections to the existing municipal storm drain, water, and wastewater facilities, as well as electricity lines and natural gas mains within the surrounding roadways would be required to support residential development on the housing sites.

Connections to existing water, wastewater treatment, storm water drainage, electric power, natural gas, and telecommunication facilities exists within the City and surrounding the housing sites.

Signal Hill sanitary sewers connect to the City of Long Beach sewer line, which flows into regional wastewater facilities maintained by the Los Angeles County Sanitation District 29. Since population growth from full development of the housing sites is consistent with the growth projections for the Los Angeles County, it is expected that the additional wastewater flow associated with the development of the Housing Sites can be accommodated within existing and already planned facilities.

Based on the population increase, the anticipated housing developments would increase the local water usage by approximately 372 AF by 2029, resulting in a water demand of 2,469 AF in 2029 from full build out of the Housing Sites, which is within the service capacity of 4,369 AF.

DRY UTILITIES

Dry utility providers include:

- Internet Frontier Communications and Spectrum
- Telephone Frontier Communications and Spectrum
- Electricity Southern California Edison
- Natural Gas Long Beach Gas

ENVIRONMENTAL CONSTRAINTS

The City has authorized environmental site assessments for each of the identified housing sites. This work has included Phase I Environmental Assessments to determine whether soil contamination is present; Methane Gas Summary Reports and Phase II Environmental Assessment Reports to evaluate the extent and severity of contamination; and Human Health Risk Assessments (HHRAs) to estimate the nature and probability of adverse health effects in humans. The site reconnaissance included excavation and drilling on the four Housing Sites. Soil matrix samples were collected and tested. All drilling, logging and sampling activities were conducted by or under direct supervision of a California Professional Geologist, and in accordance with California Well Standards presented in the Department of Water Resources (DWR). In this manner, the City has developed a thorough understanding of the environmental constraints of each of the sites as well as recommended mitigation measures to allow for a clear path to development.

Existing uses will not impede residential development on the identified sites as those uses will be discontinued and the City and property owner will spearhead that effort. The City and property owner

have created conceptual site plans, oil well remediation plans, and environmental analysis. In 2021, the City reached out to its largest landowner – Signal Hill Petroleum – to initiate the process of working together to identify sites that could be used to accommodate the RHNA. To ensure that the chosen sites could be redeveloped given the size, anticipated development standards, and the need for oil production remediation, site plans for the sites were created and are included in this chapter. This effort ensure that the development capacity envisioned in this sites inventory is realistic and attainable. The City and the owners of the site will address all needed oil well remediation for the site and will make the site available “shovel-ready” to avoid development time delays and cost associated with these efforts. Costs for oil production remediation for the identified sites in this Element will be covered by the City and property owner and will not be passed on to developers of the two 6th cycle sites that will accommodate the moderate and lower income RHNA. This approach is not new. In the 5th cycle, the City was able to meet its RHNA with a similar approach. Three of the four sites in the 5th cycle Element (with a total capacity of 172 units including 72 very low/low-income units) were developed as anticipated and all required oil production remediation. Two of the sites (with a capacity of 28 and 72 units) were owned by either the City or Signal Hill Petroleum.

For all sites identified in this inventory, any wells that will either be abandoned or re-abandoned are noted by the well legend on the bottom right portion of the site plans and shown on the site plans as red circles around the wells to be abandoned and as red squares around the wells to be re-abandoned. These site plans were prepared as directed by the oil operator/property owner based on well log analysis of well conditions for abandonment. In other words, the oil operator chose which wells they were willing to abandon and which they were to keep and designed the conceptual plans from that analysis in full knowledge of the Code requirements under Title 16 of the Municipal Code (Oil and Gas Code). Oil production remediation for the Town Center Northwest and Heritage Square above moderate-income sites will be a negotiated cost/benefit agreement between the City and the Owner/Oil Operator. The four sites identified in the 6th cycle inventory will use a development agreement to outline the needed remediation and development of the site consistent with what is presented in this Housing Element. Oil remediation will not prevent the four identified sites from being developed as all are owned by one entity (oil operator and land developer) who has identified these sites for development and has a long track record of working with the City. The City is entering into development agreements for all four sites and the sites owner has committed to remediation of all four which is their common practice. Development agreement negotiation includes costs of environmental assessment, mitigation, and zoning for all four sites. The sites owner intends to maintain ownership of the above moderate-income sites and to develop those as described in this Element. The sites owner will give land to City for the two affordable sites to market to affordable developers. This approach is not new, the same approach was used in the 5th cycle Housing Element and all sites were developed during the planning period and 100% of the 5th cycle RHNA was attained.

As the City has always relied on land with oil well production for new development, it has codified the requirements for those sites in its municipal code. Title 16: City of Signal Hill Oil and Gas Code regulates the drilling for production, processing, storage and transport by pipeline of petroleum and other hydrocarbon substances, timely and proper well abandonment and well site restoration and removal of oil and gas related facilities, reclamation and remediation of host sites and final disposition of pipelines in compliance with applicable laws and permits so that these activities may be conducted in conformance with federal, state, and local requirements, and to mitigate the impact of oil-related activities on urban development.

The findings of the technical studies, and the mitigation measures proposed, are included in the EIR that has been prepared for the new Housing Element. Key findings are as follows:

Geology and Soils

Faulting and seismicity: The candidate housing sites are not located within a State of California Earthquake Fault Zone (EFZ; formerly known as an Alquist-Priolo Special Studies Zone), and there are no known active, potentially active, or inactive faults trending through the candidate housing sites. The nearest known fault is the Cherry Hill fault segment of the NIFZ (south Los Angeles Basin section-southern). The far southwestern portion of the Orange Bluff candidate housing site is located within the vicinity of the Cherry Hill fault, a major segment of the NIFZ, which lies approximately 250 feet away. The southwest portion of the Heritage Square candidate housing site is located within the vicinity of the Cherry Hill fault, approximately 200 feet away. There are no known faults within and/or immediately adjacent to the Walnut Bluff or Town Center North candidate housing sites, as the Cherry Hill fault occurs approximately 500 to 700 feet to the southwest. The potential for surface rupture resulting from the movement of nearby major faults, or currently unknown faults, is considered low.

Landslides: The proposed candidate housing sites have ground surfaces from relatively flat to gently sloping and are not located immediately adjacent to steep terrain. Geologic hazards associated with landslides are not anticipated at the sites. The site is not located within an area identified by the CGS as having potential for seismic slope instability.

Hazards and Hazardous Materials

The city of Signal Hill lies within the Long Beach Oil Field. The City's legacy of oil production began in 1919 when oil was first discovered. The Long Beach Field is termed a mega giant field. It is the eighth-largest by cumulative production in California, and although now largely depleted, still officially retains around 5 million barrels of recoverable oil. The field was enormously productive in the 1920s, with hundreds of oil derricks covering Signal Hill and adjacent parts of Long Beach. Even with the dramatic land use changes over the decades since its discovery, it remains moderately productive, with oil wells and oilfield infrastructure intermixed with commercial and residential development. Oil wells are an important consideration when developing in the City of Signal Hill. Active or inactive oil wells may affect what can be developed because of fire code access and setback requirements. Most remaining vacant land in the city is vacant because of related oil well issues. The City and developers working in the City understand that oil production was Signal Hill's mainstay until declining oil prices reduced production in the 1970s. In 1974 the Signal Hill Redevelopment Agency was formed, and the city focused on economic development and diversity from oil. Many new developments in the City requires oil well and pipeline mitigation measures and the City and local developers are experienced in oil well remediation. Since 2014, there have been eight development projects have been undertaken that required remediation of oil extraction activities including four residential projects. One 25-unit development, Crescent Square, required preparation of well abandonment reports and methane barriers/mitigation.

Existing Site Conditions

- Orange Bluff: There are 20 oil wells onsite, nine are previously abandoned, six are idle and four are active. Numerous pipelines underlie Orange Avenue, East 28th Street, Gundry Avenue and East 27th Street, effectively surrounding the Site. Several of these pipelines are owned by entities no longer in business and therefore more than likely are abandoned.
- Walnut Bluff: Seven oil wells (two operating, two idle and three previously abandoned), associated piping runs and aboveground storage tanks are/were located onsite. Several of these

pipelines are owned by entities no longer in business and therefore more than likely are abandoned.

- Town Center Northwest: the site contains three operating units, six idle units and ten abandoned oil wells used for storage of oil field equipment. Numerous pipelines underlie Walnut Avenue and East Willow Street. Several of these pipelines are owned by entities no longer in business and therefore more than likely are abandoned.
- Heritage Square: There are 25 oil wells on the 7.14-acre Site. Oil derricks, sumps and aboveground storage tanks were previously located onsite. There is no evidence hazardous materials are stored, used, spilled or dumped on the Housing Site and there are no recognized environmental conditions onsite or adjacent to the Site.

Mitigation Measures

Hazards and hazardous materials mitigation measures for the housing sites include the following:

1. Future construction on the Housing Sites would require the preparation of a soil management plan (SMP) prior to commencement of ground disturbing activities as approved by the SCAQMD would be completed prior to construction activities.
2. Previously abandoned oil wells should be located, daylighted and methane gas leak tested prior to the installation of vent cones and vent risers pursuant to the City of Signal Hill's Oil and Gas Code §16.24.030 and §16.24.040.
3. Idle wells should be located, daylighted and abandoned in accordance with the State of California Department of Conservation, Geologic Energy Management Division (CalGEM) requirements and in accordance with the City of Signal Hill's Oil and Gas Code §16.22 and §16.24.
4. Abandoned pipelines should be located, daylighted and removed in accordance with the Soil Management Plan.
5. Institutional controls, i.e., a methane mitigation system to be installed subslab of any proposed buildings, pursuant to the City of Signal Hill's Oil and Gas Code §16.24.080 will effectively mitigate risks and hazards due to vapor intrusion to negligible conditions ensuring the site is safe for any future intended use including as a residential property.
6. If an impervious surface paving area is 5,000 square feet or greater and contiguous to the proposed buildings, the paving should have vents spaced less than 100-ft apart consisting of four-sided concrete boxes with traffic rated grates and 4" thick gravel blanket at the base. The vents should be designed to prevent surface water infiltration.

APPENDIX D
GOVERNMENTAL CONSTRAINTS ANALYSIS

APPENDIX D

GOVERNMENTAL CONSTRAINTS ANALYSIS

A. SCOPE OF THE GOVERNMENTAL CONSTRAINTS ANALYSIS

Government Code 65583(a)(5) requires -

An analysis of potential and actual governmental constraints upon the maintenance, improvement, or development of housing for all income levels, including the *types of housing* identified in paragraph (1) of subdivision (c), and *for persons with disabilities* as identified in the analysis pursuant to paragraph (7), including *land use controls, building codes and their enforcement, site improvements, fees and other exactions* required of developers, *local processing and permit procedures*, and any *locally adopted ordinances that directly impact the cost and supply of residential development*. The analysis shall also demonstrate *local efforts to remove governmental constraints that hinder the locality from meeting its share of the regional housing need* in accordance with Section 65584 and from meeting *the need for housing for persons with disabilities, supportive housing, transitional housing, and emergency shelters* identified pursuant to paragraph (7). [Emphasis added]

Government Code Section 65583(c)(1) identifies the “types of housing” that must be permitted by the City’s Zoning Ordinance:

- Multifamily rental housing
- Factory-built housing
- Mobile homes
- Housing for agricultural employees
- Supportive housing
- Single-room occupancy units
- Emergency shelters
- Transitional housing

Government Code Section 65583(a)(7) requires –

An analysis of any special housing needs, such as those of ...persons with disabilities, including a developmental disability.

In addition to the previously mentioned types of housing, Government Code Sections 65852.2 and 65852.22 provide for the creation of accessory dwelling units (ADUs) and junior accessory dwelling units (JADUs).

Finally, Government Code Section 65660 et. seq. requires that local jurisdictions allow “low barrier navigation centers” by right in areas zoned for mixed use and in non-residential zones permitting multifamily residential uses, if they meet the requirements specified in Government Code Section 65662.

The Government Code requirements provide an outline for the governmental constraints analysis as follows:

- Zone Districts Permitting a Variety of Housing Types (Part B)
- Land Use Controls - Residential Zones (Part C)
- Land Use Controls – Specific Plans (Part D)
- Building Codes and Their Enforcement (Part E)
- On- and Off-Site Improvements (Part F)
- Fees and Other Exactions (Part G)
- City Processing and Permit Procedures (Part H)
- Analysis of Adopted Ordinances that Directly Impact the Cost and Supply of Housing (Part I)
- Description of Efforts to Remove Governmental Constraints that Hinder the City from Meeting its Share of the Regional Housing Need (Part J)
- Description of Efforts to Remove Governmental Constraints that Hinder the City from Meeting Special Housing Needs (Part K)

In order to address governmental constraints, Program 3.3 is a comprehensive Zoning Ordinance Amendments Program that will encompass the following actions:

- Update Zoning Ordinance Definitions
 - Employee Housing
 - Low Barrier Navigation Center
 - Qualified Supportive Housing Development
 - Senior Citizen
 - Senior Housing Development
- Update Uses Permitted in the Residential Districts
 - Employee housing in zones permitting single family homes
 - Large family day care homes in the multifamily districts (AB 234)
- Update Uses Permitted in the Commercial Zones
 - Low barrier navigation centers in the CR Zone

Appendix D – Governmental Constraints – describes in detail the need for the Zoning Ordinance amendments:

ZONING DISTRICTS PERMITTING A VARIETY OF HOUSING TYPES

Table D-1 lists the housing types permitted in the residential and commercial zones.

Table D-1: Zone Districts Permitting a Variety of Housing Types

Uses	RL	RLM-1	RLM-2	RH	CG
Multifamily Rental Housing	X	X	X	P	X

Table D-1: Zone Districts Permitting a Variety of Housing Types

Uses	RL	RLM-1	RLM-2	RH	CG
Factory Built Housing	P	P	P	P	X
Mobile Homes	P	P	P	P	X
Supportive Housing	P	P	P	P	X
Single Room Occupancy	X	X	X	C	X
Emergency Shelters	X	X	X	X	P
Transitional Housing	P	P	P	P	X
Housing for Ag Employees	P	P	P	P	X

X = Prohibited

C = Conditional Use Permit Required P = Permitted

Note: land use designations are described on the next page Source: City of Signal Hill Zoning Ordinance

Emergency shelters are permitted in the CG Commercial General District, a district intended to provide for a wide variety of service and retail uses, many of which are highway oriented.

LAND USE CONTROLS – DEVELOPED SPECIFIC PLANS

Thirteen Specific Plans have been adopted to guide residential development. Development has been completed in the first 12 Specific Plans listed in Table D-2. The Summerland Residential Specific Plan is under construction (February 2021).

Due to its compact nature, unique topographic features, oil wells, limited land supply and diverse housing needs, the City has employed specific plans rather than traditional zoning. The City has had much success with this approach in particular as it relates to the development of affordable housing. In the 5th RHNA cycle, the City was able to meet the full lower income RHNA using this approach. Because Signal Hill Petroleum and the City own most large pieces of developable land and all these properties have oil extraction facilities (pumps, wells, etc.) the Specific Plan process ensure not only that development occurs as envisioned in the General Plan and Housing Element but that all environmental (soil) issues are addressed. The Specific Plan approach also facilitates adjustment in developments standards for affordable or special needs housing. For example, Specific Plans for affordable housing developments include significant parking reductions, reduced setback requirements, increased height limitations, increased densities, and increase or elimination of lot coverage regulations. This development approach results in high development certainty on land that would most likely not transition to residential uses without City intervention.

Table C-5 in Appendix C identifies the expected development standards for the four sites included in the Sites Inventory. This information is also referenced in Program 1.1. Standards to be used for the two, lower-income sites are modeled on other affordable housing development. The most recent affordable housing development in the City, the 72-unit Zinnia Apartments developed constructed in 2018 (and included in Table C-5 for comparison). It is important to note that Signal Hill has managed to complete construction of and have full occupancy in 100% of the 5th Cycle lowest income housing RHNA category.

LAND USE CONTROLS – DEVELOPED AFFORDABLE HOUSING SPECIFIC PLANS

Specific plans have guided the development of the five affordable housing developments listed in Table D-3. The Zinnia Apartments' development standards guided the Specific Plans for the Orange Bluff and Walnut Bluff sites which are described in Appendix C.

Table D-2: Description of Developed Residential Specific Plans

Specific Plan	Location	Acres	Developed Residential Uses
SP-2 Hilltop Area	21st Street to the South Burnett Street to the West and Temple Avenue/Hill Street to the East	125 ac.	174 detached SFDs 28 condos duplex units four-plex units
SP-5 California Crown	Northeast and southeast corners of Temple Avenue and 20th Street	16.8	94 SFDs
SP- 8 Signal Hill East Village	PCH between railroad R-O-W to the west and Junipero to the east	2.75 ac.	40 SFDs
SP- 9 Bixby Ridge	Temple Avenue and Panorama Drive to the West and Orizaba Avenue south of Hill Street, Obispo and Hathaway Avenues to the east northeast to the south by Hill Street, and to the north by Panorama Drive	39.4 ac.	187 SFDs
SP-11 Crescent Heights Historic District	South of 25th Street, North of Creston Avenue, East of Walnut Avenue and West of Gardena Avenue	16.3 ac	10 existing residential units
SP-13 Cherry Avenue Corridor Residential	East side of Cherry Avenue between 19th and 20th Streets		10 triplex buildings 5 detached SFDs
SP-14 Hathaway Ridge Residential	West side of Obispo Avenue near the intersection of Palm Ave	2.16 ac.	18 detached SFDs
SP-15 Cityview Residential	Orizaba Avenue South of 19th Street	3.14 ac.	81 townhomes
SP-16 Villagio Residential	Eastside of Gundry Avenue south of E. Willow Street	1.15 ac.	11 detached SFDs
SP-17 Crescent Square Residential	NEC Walnut Avenue and Crescent Heights Street	3.18 ac.	28 SFDs
SP-18 Pacificwalk Residential	Orizaba north of Pacific Coast Hwy	2.25 ac.	44 detached dwelling units
SP-20 Freeman Heights Residential	Between Freeman Avenue and Obispo Avenue	2.6 ac.	19 SFDs
SP-22 Summerland Residential	North side of 23rd Street between Orange Ave and Walnut Ave	.96 ac.	16 detached SFDs

Source: City of Signal Hill Zoning Ordinance & Specific Plans

Table D-3: Description of Developed Projects in Special Purpose Housing Specific Plan (SP-7)

Area	Location	Size	Affordable Housing Development
One	NEC Gaviota and Alamitos Avenue	1.2 ac.	Eucalyptus/Sea Breeze Manor 24 multifamily dwellings for disabled persons
Two	NEC Pacific Coast Highway and Junipero Avenue	1 acre	5 single family dwellings inclusionary housing units included in the development
Three	Reserved		
Four	West of California Avenue, south of 25th Street, north of old Pacific Electric R-O-W	5.42 acres	Las Brisas 96 multifamily dwellings family housing
Five	California Avenue between Burnett and Willow Streets	1.42 acres	Las Brisas Community Housing 60 multifamily dwellings family housing
Six	South of Hill Street between Gundry and Walnut Avenues	1.61 Acres	Zinnia Apartments 72 multifamily dwellings family housing

Source: City of Signal Hill Zoning Ordinance

LAND USE CONTROLS – RESIDENTIAL ZONES

Housing supply and cost are greatly affected by the amount of land designated for residential use and the densities at which development is permitted.

The 2001 Land Use Element of the City's General Plan sets forth policies for guiding local development. These policies, together with existing zoning regulations in the Municipal Code, establish the amount and distribution of land to be allocated for different uses within the City.

To increase transparency and certainty in the development application process as required by law, the City has a variety of tools available for developers. The City's Community Development Department home page has links to the City's online land use plans (General Plan, Specific Plans, and Zoning Ordinance) as well as helpful information related to current planning efforts such as new developments standards, the update to the General Plan Housing Element, and the comprehensive Project Development Guide, updated annually. Direct links are also provided below:

- General Plan: <https://www.cityofsignalhill.org/85/General-Plan>
- Housing Element Update: <https://www.cityofsignalhill.org/98/Planning>
- Zoning map and residential development standards: <https://www.cityofsignalhill.org/105/Zoning>
- Information on permitting: <https://www.cityofsignalhill.org/99/Applications>
- Current fee schedules for permits and plan checks, departmental fees, and development impact fees: <https://www.cityofsignalhill.org/115/Fees>
- Project Development Guide:
<https://www.cityofsignalhill.org/DocumentCenter/View/2829/Project-Development-Guide>

To assist property owners and potential developers in identifying the type of improvements required for a specific type of projects, the City has created a Project Development Guide (2021) intended as a guide for developers of new buildings or large additions to existing buildings. The guide contains information on constraints to development in the City of Signal Hill such as oil wells, contaminated soils and seismic

hazards, as well as cost considerations including developer impact fees, public works improvements, street widening dedication requirements and plan check and building permit fees. The Guide includes an overview of the planning process, leading to project entitlement and concludes with submittal requirements for Building, Grading and Street Improvement plan check and estimates on permit fees including developer impact fees for water, traffic, parks and schools. The guide is located on the City's website at <https://www.cityofsignalhill.org/DocumentCenter/View/2829/Project-Development-Guide>

Density, Lot Sizes and Lot Area Per Unit

Table D-4 shows the minimum lot size and density of the four residential zones. Housing density ranges from 8 to 21 dwelling units per acre. Affordable housing developments, however, have been constructed at a density of 42 and 45 dwellings per acre (Special Purpose Housing Specific Plan (SP-7) , see Table D-3). The four sites included in the Sites Inventory will allow up to 35 to 45 units per acre for the two lower income sites (Orange Bluff and Walnut Bluff). The two sites identified to accommodate the above-moderate income RHNA will range in density from 20 to 35 units per acre for the Town Center Northwest Site to up to 10 units per acre for the Heritage Square site. Table C-5 in Appendix C identifies the expected development standards for the four sites included in the sites inventory. Standards to be used for the two, lower-income sites are modeled on the most recent affordable housing development in the City (included in Table C-5 for comparison).

Table D-4: Dwelling Unit Density and Lot Area

Residential Zone	Lot Sizes (Sq. Ft.)	Lot Area Units/Sq. Ft.	Dwelling Units Per Acre
RL	Any Size	1/5,000	8
RLM-1	Any Size	1/6,000	7
RLM-2	Any Size	1/2,500	17
RH	<10,000	1/2,900	15
RH	10,000-20,000	1/2,400	18
RH	>20,000	1/2,100	21

Source: City of Signal Hill Zoning Ordinance

Lot Sizes and Dimensions

Table D-5 describes lot sizes and dimensions for each zone. The standards are customary for a suburban community. However, the standards have not been employed on the City's newer neighborhoods, which have been approved through a specific plan process which

Table D-5: Lot Area and Dimensions

Residential Zone	Minimum Lot Area	Minimum Lot Frontage	Minimum Lot Depth
RL	5,000	55	90
RLM-1	6,000	50	120
RLM-2	5,000	50	100
RH	6,000	50	120

Source: City of Signal Hill Zoning Ordinance

Parking Requirements

Parking requirements for single-family dwellings and duplexes require that all parking be located in a garage. The requirements for SFDs and duplexes are:

<u>Number of Bedrooms</u>	<u>Number of Stalls</u>
3 or fewer	2
4 and 5	3
6 or more	4

For multi-family dwellings consisting of more than two dwellings on a single parcel, the standards are:

<u>Number of Bedrooms</u>	<u>Number of Stalls</u>
Studio, 1 and 2	2
3 or more	2 + 1 space per bedrooms over 2 (1 space per bedrooms over 2 shall be in a garage or assigned surface parking on the project site) Guest parking is also required at a 1:4 ratio and can be surface parking

A minimum of two multi-family parking spaces must be in a garage; however, the additional parking may be surface parking. As an example, a 3-bedroom unit must have 2 enclosed parking spaces; however, the third parking space may be provided through assigned parking.

The following discussion demonstrates that the enclosed parking requirement in the RH Zone has not adversely impacted housing capacity or the cost of multi-family housing and that the City has reduced parking standard to facilitate the development of affordable housing. Multi-family housing in high density developments is permitted only in the RH Zone, a zone devoted to the development of high-density neighborhoods, and in Special Purpose Housing Specific Plan (SP-7) areas. In the RH Zone nine units can be constructed on a 20,000 square foot lot (2,100 square feet per unit). Nine 2-car garages are required for a development of nine 2-bedroom units. Each garage must have 400 square feet. The RH Zone parking requirements pose no physical constraints to the development of lots in the RH Zone that meet the minimum lot sizes. The maximum residential densities are achievable within the framework of parking standards, lot size, setback, F.A.R. and lot coverage standards.

Table D-6 shows examples of residential development in the RH Zone. All developments were able to meet the parking requirements; no parking variances were requested. The parking standards have not had a negative impact on the supply of housing. The recent multifamily developments have provided the required off-street parking within the framework of the lot sizes and maximum densities.

Table D-6: Development Examples in the RH Zone

Assessor Parcel Number	Lot Size (Sq. Ft.)	Number of Dwelling Units	Lot Area Per Dwelling Unit
7211-026-042 to 076	45,302	35	1,294
7211-026-078 to 159	150,718	82	1,822
7211-030-060 to 086	63,162	27	2,339
7211-030-088 to 098	29,705	11	2,700
7216-021-016 to 045	39,500	30	1,317
7216-021-046 to 127	100,188	82	1,222
7215-007-018 to 061	77,101	44	1,752
7215-004-042 to 67	41,710	26	1,604
7215-003-024 to 050	55,440	27	2,053
7215-017-010 to 036	36,210	27	1,341
7215-015-040	73,500	15	4,900
7215-019-022	23,840	28	851
7215-019-027 to 083	71,010	57	1,246
7215-019-084 to 133	55,757	50	1,115
7215-018-041 to 057	30,314	17	1,010
7215-018-010 to 037	38,768	30	1,292
7214-009-016 to 137	322,780	122	2,646
7214-009-139 to 242	215,186	104	2,069
7214-021-002 to 057	80,150	56	1,431
7216-018-036 to 053	23,958	18	1,331
7216-019-039, 041 and 052 7216-019-058 to 074 7216-019-076 to 084	27,100	28	968
7216-019-086 to 100	26,760	15	1,784
7216-020-079 to 121	70,568	43	1,641
7216-020-031 to 060	39,590	30	1,320
7216-020-062 to 077	20,657	16	1,219
7216-002-026 to 046	34,630	21	1,649

Source: Los Angeles County Assessor Maps, real estate property profiles and land use surveys

In the Las Brisas II and 1500 Hill Street (Zinnia Apartments) Special Purpose Housing Specific Plan (SP-7) areas, the City enacted reduced parking standards to facilitate the production of affordable housing. The parking standards in these two areas are as follows:

- For studio and 1 bedroom units the standard is reduced from 2 parking spaces to 0.5 spaces per dwelling unit
- For 2-bedroom units the standard is reduced from 2 parking spaces to 1 space per dwelling unit
- For 3-bedroom units the standard is reduced from 3 parking spaces to 2 parking spaces per dwelling unit
- At least 40% of the parking spaces must be provided in carports; the remaining 60% can be provided through surface parking
- There is no requirement for enclosed parking spaces

While current standards are not, in the City's view, a constraint to housing development (particularly for the site included in the sites inventory), the City does acknowledge that many new developments have benefited from modified parking standards. The City uses the Specific Plan process to guide the physical

development of land that otherwise may be hindered by certain combinations of site constraints, including the presence of oil extraction facilities. The Specific Plan approach also facilitates adjustment in developments standards for affordable or special needs housing or for other site-specific characteristics. For example, Specific Plans may include significant parking reductions. Table C-5 in Appendix C identifies the expected development standards for the four sites included in the Sites Inventory. This information is also referenced in Program 1.1. All four sites are expected to have lower parking requirements compared to the parking standards in the City’s zoning code. The City will review the residential parking standards in the zoning code and make needed adjustments (see Program 3.3). The City’s aims for parking standards that are consistent but also take into consideration the varying needs and characteristics of the City’s neighborhoods. For affordable housing developments, the City will continue using parking standards that are equal to or lower than what is required by state law.

Height Limits

Height limits include 2 and ½ stories, 3 stories and 4 stories.

The height limit in areas with a zoning designation of RL, RLM-1, RLM-2 and RH is 25 feet or 2 and ½ stories. All areas having these zoning designations – save one – have already been developed.

Signal Hill is unlike many southern California communities. Most of the City is not zoned in the traditional zoning categories of low density, medium density and high density. Due to its compact nature, unique topographic features, oil wells, limited land supply and diverse housing needs, the City has employed specific plans rather than traditional zoning. Thus, the 2 and ½ story height limit applies only to a portion of the residentially zoned land.

Areas of the City that have three story high developments include:

- Pacific Walk
- Hathaway Ridge
- Villagio
- Crescent Square

Areas of the City that have four story high developments include:

- Las Brisas II
- City View
- Zinnia Apartments

In recognition that height limits higher than permitted by the residential zones can contribute to affordable housing, the City Council has approved four-story height limits. These approvals have not been achieved by a waiver of the development standards in the RH or high-density multi-family residential zone. Instead, the City’s Zoning Ordinance allows the City Council to adopt specific plans with development standards – such as height limits and parking requirements – unique to the site and purpose of the development

The City Council approved a four-story height limit for the affordable Las Brisas II rental housing complex. The Las Brisas II affordable housing project was approved via a “Special Purpose Housing Specific Plan.” The City Council also approved a four-story height limit for the Zinnia

Apartments. The lower income sites at Orange Bluff and Walnut Bluff have a 4-story building height limit. In these two areas, a 5-story height limit is permitted subject to the approval of the Community Development Director.

As noted in the preceding paragraph, this zoning designation allows the City to create a specific plan of land use – including appropriate development standards such as height limits – for a specific site. The “Special Purpose Housing Specific Plan” can be applied to other sites in order to prepare height, parking and other development standards unique to a site and the purpose of the development. While current standards are not, in the City’s view, a constraint to housing development (particularly for the site included in the sites inventory), the City does acknowledge that many new developments have benefited from modified height limits. The City uses the Specific Plan process to guide the physical development of land that otherwise may be hindered by certain combinations of site characteristics, including the presence of oil extraction facilities. The Specific Plan approach also facilitates adjustment in developments standards for affordable or special needs housing or for other site-specific characteristics. For example, Specific Plans may include taller height limits. Table C-5 in Appendix C identifies the expected development standards for the four sites included in the Sites Inventory. This information is also referenced in Program 1.1. All four sites in the sites inventory are expected to have higher height limits compared to the height standards in the City’s zoning code. The City will review the residential height limits in the zoning code and make needed adjustments (see Program 3.3). The City’s aims for residential building height standards that are consistent but also take into consideration the varying needs and characteristics of the City’s neighborhoods.

Lot Coverage Ratios, Floor Area Ratios and Housing Unit Sizes

The lot coverage ratios in areas with a zoning designation of RL, RLM-1, RLM-2 and RH shall not exceed the standard of 50% of the lot area of the lot.

The floor area ratio is a maximum of .50 in the RL, RLM-1 and RLM-2 districts. The gross floor area includes the area in the first floor and any additional floors for all structures, in addition to garages, greenhouses and accessory buildings on the lot. Floor area applies not only to the ground floor area but also to any additional stories or basement of said structure.

Section 20.10.115 of the Zoning Ordinance does not specify a maximum floor area ratio for the RH Zone.

As previously noted, the Zoning Ordinance includes Chapter 20.41 SP-7 Special Purpose Housing Specific Plan. There are five areas so designated. There are no predetermined lot coverage ratios or floor area ratios for these areas. All development is subject to meeting the standards outlined in the site plans approved for the six areas.

The Zoning Ordinance establishes no minimum housing unit standards.

Setbacks

According to the Zoning Ordinance, building setback means the minimum distance between any property line and the closest point of the foundation of any building or structure on the property. Table D-7 shows the setbacks for the four residential zones. As previously stated, the standards have not guided the

development of the City's newer neighborhoods, which have been approved through a specific plan process.

Open Space Requirements

With respect to open space requirements, in the RLM-2 district, the minimum requirement is 600 square feet per unit with minimum dimensions of ten feet by ten feet. In the RH district, the open space requirement is 25% of the lot area after right-of-way dedication.

Accessory Dwelling Unit Ordinance

The City is in the process of preparing its ADU ordinance. The ordinance will be consistent with the requirements and standards of State law and HCD guidance.

Table D-7: Setback Requirements for Residential Zones

Residential Zone	Lot Area (Sq. Ft.)	Front Setback	Rear Setback	Interior Setback	Street Setback
RL	All Lots	20	5	5	10
RLM-1	Lots in Block V Lots 16-76	10	5	5	10
	All Other Lots	20	15	5	10
RLM-2	All Lots	20	5	5	10
RH	Less than 10,000	15	5	5	10
	10,000-20,000	20	5	5	10
	Greater than 20,000	20	10	5	10

Source: City of Signal Hill Zoning Ordinance

Orange Bluff, Walnut Bluff, Town Center Northwest and Heritage Square Development Standards

Appendix C describes the development standards associated with each of the sites identified as accommodating the above moderate-, moderate-, and lower-income housing needs. In addition, Appendix C includes illustrative site plans that demonstrate the housing capacity of each site is achievable given the cumulative impacts of the development standards.

BUILDING CODES AND ENFORCEMENT

HCD guidance indicates -

The element must describe the building code adoption and enforcement process, including identification of any local amendments to the Uniform Building Code (UBC) and how building code enforcement is carried out by the jurisdiction.

The City adopted the California Building Code in December 2019.

- This code will be specific to single-family dwellings, duplexes and townhomes.
- Fire suppression system (sprinklers) will be required in these occupancies.

Also, California adopted the 2010 California Green Building Standards Code. The City's amendments included deleting Chapter 13 Energy Efficiency and amending the fee structure, re-roofing requirements, and grading requirements.

According to Health and Safety Code Section 17920:

Enforcement means diligent effort to secure compliance, including review of plans and permit applications, response to complaints, citation of violations, and other legal process.

... enforcement may, but need not, include inspections of existing buildings on which no complaint or permit application has been filed...

The City implements a Building and Housing Code enforcement program. Enforcement of these codes has resulted in the repair of substandard housing and the demolition of deteriorated housing. California Health and Safety Code Section 17920.3 defines the conditions that constitute a "substandard building." The substandard housing conditions include, but are not limited, to:

- Inadequate sanitation
- Structural hazards
- Defective wiring, plumbing and mechanical equipment
- Faulty weather protection.

The City's proactive enforcement is not a constraint to the appropriate maintenance of the existing housing stock.

The California Building Code, as noted, was adopted by reference with only minor variations. The cost of new housing is not adversely impact by the adopted amendments. The City's codes are considered to be the minimum necessary to protect the public health, safety and welfare. The Codes, which are based on the State Housing Law and uniform codes, are adopted by many cities throughout southern California and do not pose a constraint to residential development.

ON-SITE AND OFF-SITE IMPROVEMENT REQUIREMENTS

HCD guidance indicates -:

The element must also describe and analyze the impact of on- and off-site improvement standards including street widths, curb, gutter, and sidewalk requirements, landscaping, circulation improvement requirements and any generally applicable level of service standards or mitigation thresholds.

Developers of residential subdivisions in Signal Hill are required to construct streets, curbs, gutters, sidewalks, sewers, water lines, street lighting and trees in the public right-of-way within and adjacent to a subdivision. These facilities are then dedicated to the City, which is responsible for maintenance. On- and off-site improvements add to total cost of developing housing, but are costs associated with the provision of infrastructure and services necessary for the health and safety of the public. Because residential development cannot take place without the addition of adequate infrastructure, site improvement requirements are not seen as a constraint to the development of housing.

The majority of the residential areas in the City are built out. Most of the vacant housing sites and areas in Signal Hill have unique site conditions such as topography, steep slopes, petroleum extractions, and locations near or adjacent to the Alquist-Priolo Special Studies Earthquake Fault Zone. For many of these housing areas, the City has used specific plans to establish standards for street widths, curb requirements and circulation improvements.

Site improvement requirements vary depending on the existing condition of each project but due to the built-out nature of Signal Hill, all areas are already served with infrastructure. The narrative below describes the specific requirements regarding public works improvements, underground utilities, water meter plan check, sanitation, and streets:

Public Works Improvements – projects must dedicate land for street and alley widening as shown on the Official Plan Lines Map, and construct or repair curb, gutter, sidewalks and pave to the centerline of all streets and alleys adjacent to the development parcel if they exceed the valuation level (adjusted annually). In addition, developers are responsible for construction or upgrading of sewer and water mains, storm drains, streetlights, fire hydrants, street trees and street signs. Construction is required concurrent with project development and a performance bond for the construction must be obtained before the issuance of building permits. In certain situations where construction is infeasible, the City may accept an in lieu fee equal to the cost of construction.

Underground Utilities – The City has established an underground utility district. When feasible, the City requires undergrounding of existing overhead utilities. Undergrounding is not required for high-voltage power lines or when utility poles located “off-site” (not located on the development site). Undergrounding of utility services is required from a utility pole located on the site to the new building.

Water Meter Plan Check – To assure the correct sizing of water meters, the City requires a water plan for new development projects. Projects must be sized in conformance with the California Plumbing Code. A plan showing the fixture count and estimated domestic, fire and irrigation systems demand may be required.

Sanitation – Projects that require a new connection to the public sewer must pay a sewer connection fee to the Los Angeles County Sanitation District. Permits must be obtained before the issuance of City building permits.

Streets – The General Plan Circulation Element’s identifies the City’s circulation infrastructure and includes a hierarchy consisting of five classifications: principal arterials, minor arterials, collector streets, local streets, and alleys. The Plan Lines Map displays the City’s desired future right-of-way width for all roadways and alleys. The map describes the extent of right-of-way dedications required by the City as a condition of the issuance of building permits. The Plan Lines Map shows the City’s desired street plan but the specific timing or phasing of future roadway development is a function of the marketplace and the City’s Capital Improvement Program. The required street width construction for a typical subdivision would most likely range from a 60-foot right of way for local streets up to 110-foot right-of-way for a principal arterial. Flexibility on streets width requirements is allowed within Specific Plans.

The improvement requirements described above have been applied to existing housing as well as all residential developments under construction and approved for development. To assist property owners and potential developers in identifying the type of improvements required for a specific type of projects, the City has created a Project Development Guide (2021) intended as a guide for developers of new buildings or large additions to existing buildings. It contains information on constraints to development in the City of Signal Hill such as oil wells, contaminated soils and seismic hazards, as well as cost considerations including developer impact fees, public works improvements, street widening dedication requirements and plan check and building permit fees. The Guide includes an overview of the planning process, leading to project entitlement and concludes with submittal requirements for Building, Grading and Street Improvement plan check and estimates on permit fees including developer impact fees for water, traffic, parks and schools.

FEES AND EXACTIONS

This part describes and quantifies permit, development, impact and other fees imposed on housing development. The fees are estimated for typical single- and multi-family developments. Exactions imposed on developers also are described.

City Planning Fees

Service Fees

There are deposit fees for services. Table D-8 presents a schedule of service fees and charges.

Deposits are used to pay for actual costs of obtaining mailing labels for public notices, postage for mailing notices, public notice publication in local newspaper, landscape consultant, plan check, traffic or environmental engineer consultant, City Attorney legal services beyond typical public hearings and report review, and other actual out-of-pocket consulting fees incurred by the City.

Planning staff time for report preparation, project meetings and site inspections is billed at \$104 per hour. The initial deposits are estimates of the costs and hours anticipated for project review. A larger initial deposit may be required for projects that include an environmental impact report, general plan amendment, zoning ordinance amendment, specific plan, conditional use permit, variance, etc.

Table D-8: Schedule of Service Fees and Charges

Residential	Initial Deposit
New single-family or duplex dwellings when view analysis is not required	\$5,000.00
New single-family or duplex dwellings with view analysis	\$6,000.00
Multi-family and tract developments fewer than 10 dwellings	\$8,000.00
Multi-family and tract developments more than 10 dwellings	\$12,000.00
Other planning applications, including parcel map, parcel map waiver, lot line adjustments, etc.	\$4,000.00

Applicants are notified if the initial deposit becomes insufficient to pay for costs billed against the deposit. Before project approval, the applicant's deposit account must be adequate to pay for associated project costs. Upon final project approval, excess deposits will be refunded to the applicant.

Planners will provide free consultation regarding zoning issues and provide preliminary plan review (up to three hours) at no cost to the applicant to identify zoning or site plan and design review issues before formal submittal of plans and the initial deposit. Applicants are encouraged to work with their architects and engineers to submit complete plans of sufficient detail to assure the City and its consultants can perform complete plan review.

User Charges and Fees

The City periodically reviews its user charges and fees for services and utilities to ensure that they are consistent with costs incurred by the City. With passage of Assembly Bill 1600, City staff has examined various fee structures to ensure that fees charged are consistent with the cost of providing the respective services. Water rates, for example, were increased so that the water system is no longer subsidized from the General Fund, but rather pays its own way.

Plan Check Fees

Plan check fees for both Building and Safety and Public Works applications are charged based strictly on the number of hours actually required for the respective plan checks. Review of Community Development Department fees for application processing indicate that fees are insufficient to cover costs of services provided and, consequently, manpower logs for newly- received applications are in use to determine appropriate fees and processing charges for future applications.

Development Impact Fees

Title 21 of the Municipal Code -- Public Dedication Requirements and Improvement Fees to be Paid by Development Projects -- defines the impact fee structure. Development projects are evaluated for the improvement needs that are generated. An "improvement study" may be required to estimate improvement needs of a particular project and to provide a basis for fees to

be established. Water, traffic, and parks and recreation impacts fees have been determined based on engineering studies and cost estimates of required system improvements prorated for each development project on the basis of objective measures of future benefit and use accruing to each such project. Table D-9 shows the per unit development impact fee amounts as of March 25, 2020.

Table D-9: Residential Development Impact Fees Parks, Water and Traffic	
Parks	
Single-Family Dwelling Unit	\$21,910
Multi-Family Dwelling Unit	\$15,112
Water	
Dwelling Unit with 1" meter	\$21,437
Traffic	
Single/Multi-family dwelling unit	\$540.47

Source: City of Signal Hill, Development Impact Fees, March 25, 2020

School Impact (Developer) Fees – Long Beach Unified School District

New Residential and Senior Housing

New residential construction and additions of more than 500 square feet are subject to a developer fee charged by the Long Beach Unified School District. These fees help provide school facilities to accommodate new residential development. According to the law, the fee is determined by square footage of assessable space. Effective as of June 1, 2020, the residential fee is \$4.08 per square foot.

Residential Senior Housing (as designated by the project's CC&Rs) will be assessed at the Level I Commercial rate of \$0.66 per square foot.

ADU School Fee

ADUs are separate residential units that can house a new family that generates new students. Fees are assessed against all new ADU square footage in the same manner as with other new residential construction. ADUs are not additions to existing residential structures. Therefore, the exemption for additions of 500 square feet or less is not applicable. A new ADU is charged fees even if it is only 300 square feet. However, if an addition is added to an existing ADU, the addition exemption would apply. The following examples illustrate the application of fees, exemptions, and credits for ADUs:

- Construction of a new ADU that is detached or added to the exterior of an existing residential structure. In this example, the ADU would be fully assessed fees because it is a new residential structure that did not exist before. The mere fact that the ADU may be attached to an existing residential structure is not relevant. Thus, a 450- square foot ADU attached to an existing residential structure would be levied fees on the new 450 square feet of residential space.
- Construction of an ADU that converts part of an existing residential structure and adds additional square footage beyond the existing residential structure. In this example, there would only be the levy of fees for the added square footage, because the fees for the converted square footage would be offset by the existing residential square footage. Thus, a 450-square foot ADU that converts 200 square feet of an existing residence would only be levied fees for the new 250 square feet of residential space.
- Conversion of existing residential space into an ADU. If the new ADU would be entirely enclosed within an existing residence, no fees would be levied, since there is no new square footage being created by the ADU. However, fees would apply to the conversion of a garage into an ADU since school fees are not levied against garages.

Note that the impact fee restrictions on ADUs imposed by Senate Bill 13 ("SB 13") are only applicable to impact fees levied by cities, counties, and special districts. School districts are independently authorized to levy school developer fees per Education Code § 17620. SB 13 does not modify, suspend, or mention Education Code § 17620. Accordingly, SB 13 does not restrict school districts' levies of school fees on ADUs. For the same reasons, AB 881 does not limit the levy of school developer fees on ADUs.

Fees for Typical Single-Family and Multi-Family Developments

Table B-10 shows the total fees for a typical single-family housing development. On a per unit basis, the fees total \$57,472. The City fees (excluding school impact fees) represent 8.2% of the costs for a home with a market value of \$600,000. School fees comprise 1.4% of a home with a market value of \$600,000.

Table B-11 shows the total fees for a typical multiple-family housing development. On a per unit basis, the City fees total \$45,321 exclusive of school impact fees. These City fees (excluding school impact fees) represent 11.8% of the costs of the market value/cost. School fees comprise 1.2% of market value/cost.

Affordable Housing Developments Exempt from Development Impact Fees

Affordable housing developments are exempt from the three impact fees for parks, water and traffic. Sections 21.44.040, 21.44.050 and 21.48.050 of the Zoning Ordinance state that these fees:

"... shall not apply to new construction of residences which are sold or leased at rates affordable to very low and low income persons. To qualify for this exemption, the applicant must submit an agreement in a form acceptable to the city attorney binding the development project to a guarantee that the assessable lot area shall remain affordable to low and very low income persons for a period of not less than twenty years, and making the city a party to the covenant such that the restriction is enforceable by the city."

Tables B-10 and B-11 list the three fees for single- and multi-family developments.

Table D-10: Typical Fees for a 10-Unit Single-Family Development

Development Impact Fees	Per Unit	Project Total
Parks	\$21,910	\$219,100
Water	\$21,437	\$214,370
Traffic	\$540.47	\$5,404.70
Permit and Plan Check Fees		
Permit ¹	\$2,040	\$20,400
Plan Check ²	\$1,734	\$17,340
State Energy Plan Check Fees	\$51	\$510
School Impact Fee ³	\$8,160	\$81,600
Planning Fees		
View Analysis ⁴	\$1,200	\$12,000
Other Planning Applications ⁴	\$400	\$4,000
Total	\$57,472.47	\$574,724.70
City Fees as % of Market Value ⁵	8.2%	
School Fees as % of Market Value ⁵	1.4%	

¹0.68 X building valuation of \$300,000; plan check also include seismic fee

²85% of permit fee

³Based on 2,000 square foot home

⁴Calculated on a per project basis

⁵Percentages are computed on a \$600,000 market value which is more than the building valuation of a new home

Table D-11: Typical Fees for a 10-Unit Multi-Family Development

Development Impact Fees	Per Unit	Project Total
Parks	\$15,112	\$151,120
Water	\$21,437	\$214,370

Table D-11: Typical Fees for a 10-Unit Multi-Family Development

Development Impact Fees	Per Unit	Project Total
Traffic	\$540.47	\$5,404.70
Permit and Plan Check Fees		
Permit ¹	\$1,360	\$13,600
Plan Check ²	\$1,156	\$11,560
State Energy Plan Check Fees	\$36	\$360
School Impact Fee³	\$4,080	\$40,800
Planning Fees		
View Analysis ³	\$1,200	\$12,000
Other Planning Applications ³	\$400	\$4,000
Total	\$45,321.47	\$453,214.70
City Fees as % of Market Value⁴	11.8%	
School Fees as % of Market Value⁴	1.2%	

¹ 0.68 X building valuation of \$200,000; plan check also include seismic fee

² 85% of permit fee

³ Based on 1,000 square foot apartment

³ Calculated on a per project basis and then divided by 10 units

⁴ Percentages are computed on a market value/cost of \$350,000

ADU Fees

ADUs up to 750 square feet are exempt from impact fees (Government Code Section 65852.2, Subdivision (f)(3)); ADUs that are 750 square feet or larger may be charged impact fees but only such fees that are proportional in size (by square foot) to those for the primary dwelling unit (Gov. Code, § 65852.2, subd. (f)(3)).

Exactions

By definition, an exaction is a large capital improvement included in a project's approval for development (e.g., land dedication for parks and schools, etc.). Signal Hill does not require large-scale capital improvements to be constructed by project applicants. Instead, the City's development impact fees are intended to finance construction of such facilities. Since the City does not impose exactions, they are not a constraint to local development. As explained earlier, residential projects must dedicate land for street and alley widening when necessary.

The City believes that the fees for planning services, user charges, and plan check are both necessary and appropriate for residential development. The City has established each fee after careful study and consideration.

The development impact fees also have been established after a complete study and review of needs, costs and the pro-rata shares based on the nature and scope of development.

As affordable housing is exempt from the impact fees, the City finds that fees and exactions do not constrain the maintenance, improvement, or development of housing for all income levels.

PROCESSING AND PERMIT PROCEDURES

HCD guidance indicates that the element should identify and analyze the types of permits and processing time required of housing developments and other applicable regulations.

Site Plan and Design Review

New dwellings, additions of more than 500 square feet, and second story additions to existing dwellings are subject to a site plan and design review process. A complete submittal will generally include the following: architectural rendering, site plan, architectural elevations, floor plan, preliminary grading plan, preliminary landscape plan, and materials color board. View sensitive projects will include view analysis exhibits.

In approving or conditionally approving a site plan and design review application, the Community Development Director, the Planning Commission or City Council, as the case may be, shall find that:

- The proposed project is in conformance with the general plan, zoning ordinance, and other ordinances and regulations of the City;
- The proposed project is in conformance with any redevelopment plan and regulations of the redevelopment agency and any executed owner's participation agreement or disposition and development agreement;
- The proposed project avoids traffic congestion to ensure the public health, safety, and general welfare, and to prevent adverse effect on surrounding properties.
- The topography is suitable for the proposed site plan and the site plan, as proposed, is suitable for the use intended;
- The proposed development provides for appropriate exterior building design and appearance consistent and complementary to present and proposed buildings and structures in the vicinity of the subject project while still providing for a variety of designs, forms and treatments.

Development on the Orange Bluff Site in Appendix C is designated to accommodate all of the lower- and part of the moderate-income RHNA and will not be subject to the Site Plan or Design review processes. The City and property owner have conducted all environmental analysis, including extensive technical studies, and will implement mitigation measures and complete require remediation of oil extraction activities on the site. This cost of this effort is being covered by the City and property owner and will not be passed on to the eventual developer. The same goes for the Walnut Bluff site that is designated to accommodate the moderate income RHNA. The City will conduct a search for affordable housing developers and will turn the sites over "shovel ready". Because the environmental analysis, site mitigation, and conceptual plans are completed, the sites will only require ministerial development approval.

Review and Approval Timelines

The Community Development Department continues in its efforts to reduce paperwork and processing time for all development project applications. Inter-departmental coordination of development

applications is facilitated by the relatively small size of the staffs and familiarity of all staff members with each project proceeding through the application process.

Average processing time for residential projects varies based on project complexity but general estimates are provided in Tables D-12 and D-13. Signal Hill's development review process is designed to accommodate housing development applications of various levels of complexity and requiring different entitlements. Processing times vary with the complexity of the project. Tables D-12 and D-13 outline the typical timelines for various residential projects. Table D-12 focuses more specifically on the individual entitlement approvals that may be required, providing estimated processing timelines for each as well as identifying the approving body. Table D-13 generally identifies the typical approvals required for single-family and multi-family projects, along with the estimated processing times of the planning and building departments.

A summary of the review and approval timelines is provided below:

- Residential projects that require building permits only are typically approved within two to four weeks of submittal of all required correct information. The approving body is the City staff.
- All new residential projects require a Site Plan and Review process. Staff has authority over Administrative Site Plan and Design review.
- Development projects that require Planning Commission approval take an average of six weeks to reach public hearing. This time frame is highly dependent on the applicant's accurate and timely response to City staff comments on the submittal of the Site Plan. Accordingly, the deadline for submitting completed view analysis materials, architectural plans, brochures, letters, and materials color display boards is approximately one month before the meeting date. This is the minimum time necessary to complete environmental documents, public notices and prepare reports, resolutions and conditions of approval for the Commission's consideration.

The Planning Commission meets monthly on the third Tuesday at 7:00 P.M. in the City Hall Council Chambers. Applicants attend all Commission meetings related to their project and are prepared to answer questions from the Planning Commissioners. Agenda packets are distributed to the Commissioners the Thursday before the Commission meeting.

Table D-12: Timelines for Permit Procedures

Type of Approval, Permit, or Review	Typical Processing Time (SF)	Typical Processing Time (MF)
<i>*These time periods begin when a complete application is submitted and are extended when additional information is requested by the City. The timeframes below are target issuance date—when the applicant can expect a decision on their application.</i>		
Ministerial Review	30-90 days	30-90 days
Condition Use Permit	6-9 months (CUP requires CC approval)	Not common for MF projects
Zoning Amendment (Zone Change)	6-9 months	6-9 months
General Plan Amendment	6-9 months	6-9 months
Specific Plan	6-9 months	6-9 months
Variance	Not common for SF	Not common for MF
Site Plan Review	6-9 months	6-9 months

Table D-12: Timelines for Permit Procedures

Type of Approval, Permit, or Review	Typical Processing Time (SF)	Typical Processing Time (MF)
Tract Maps	6-9 months	6-9 months
Parcel Map	6-9 months	6-9 months
Initial Environmental Study	3-5 months	3-5 months
Environmental Impact Report	Not common for SF	6-12 months

Source: City of Signal Hill, 2021

Table D-12: Typical Processing Procedures by Project Type

	Single Family Unit	Subdivision	Multi-family < 20 units	Multi-family > 20 units
Typical Approval Requirements	Site plan design review	Tentative Map	Site Plan design review	Site Plan design review
	IS/MND or ND	IS/MND or ND	Specific plan/ZOA/ GPA	Specific plan/ZOA/ GPA
	LID plan	LID/SWPP	Tentative Map	Tentative Map
	Landscape plan	Landscape Plan	IS/MND or ND	IS/MND or ND
		Final Map	LID/SWPP	LID/SWPP
			Landscape Plan	Landscape Plan
			Final Map	Final Map
Est. Total Processing Time	6-9 months	6-12months	6-12months	6-12months

Note: Processing times may vary by sq. ft., building type, design, complexity, and volume of workload; inspection times not included

Development on the Orange Bluff Site in Appendix C is designated to accommodate all of the lower- and part of the moderate-income RHNA and the Walnut Bluff site is designated to accommodate the moderate income RHNA. These sites will not be subject to the Site Plan or Design review processes as the City and property owner have conducted all environmental analysis, including extensive technical studies, and will implement mitigation measures and complete require remediation of oil extraction activities on the site. The cost of this effort is being covered by the City (with PLHA funding) and property owner and will not be passed on to the developer. The City will conduct a search for affordable housing developers and will turn the sites over “shovel ready”. Because the environmental analysis, site mitigation, and conceptual plans are completed, the sites will only require ministerial development approval which will reduce the development review time significantly.

Building, Grading and Street Improvement Plan Check

Following approval of the project at the Planning Commission public hearing, plans will be accepted for building, grading and street improvement plan check. The Building Division serves as the overall project coordinator for building plans and planning approvals, and issues building and grading permits. The Public Works Department Engineering Division plan checks grading, street and alley, and sewer and water improvement plans.

At time of submittal for building plan check, applicants pay a plan check fee equal to 85% of the building permit fee. The City uses Building Valuation Data as published in Building Standards Magazine to determine building valuation. Permit and plan check fees are adopted from time to time by City Council

resolution. The Public Works Engineering Division collects a separate plan check deposit for grading, erosion control, street, water and sewer improvement plans. Plans are checked by licensed structural or civil engineers under contract to perform plan checks for the City. The costs for these services are passed through to the applicant.

Overlay Zones

The Zoning Ordinance provides for two overlay zones – the Orange Avenue and Landscape Overlay Districts. The purpose of the Orange Overlay District is to “improve the appearance of properties with frontage” on Orange Avenue between Willow and Hill Streets. Development standards for setbacks, fencing, screening, landscaping, painting and the like are set forth in this overlay district.

The Landscape Overlay District “promotes consistent and distinctive landscaping of front setbacks” along Cherry Avenue, Spring Street, and/or Willow Street.

These overlay districts do not impact residential neighborhoods nor do they impact new housing construction.

State Laws Controlling the City’s Processing Timelines

ADU Processing Timeline

The City will implement State law which requires a permitting agency to act on an application to create a new accessory dwelling unit within 60 days from the date the local agency receives a completed application if there is an existing single-family or multifamily dwelling on the lot (Government Code Section 65852.2 (a)(3) and (b)). If the permit application to create an accessory dwelling unit or a junior accessory dwelling unit is submitted with a permit application to create a new single-family dwelling on the lot, the City may delay acting on the permit application for the accessory dwelling unit or the junior accessory dwelling unit until the City acts on the permit application to create the new single-family dwelling. However, the City – pursuant to State law - will consider the application to create the accessory dwelling unit or junior accessory dwelling unit without discretionary review or hearing.

SB 330 Streamlining

The City’s timelines also will be consistent with those contained in SB 330 Housing Crisis Act of 2019. For example, SB 330 limits the number of public hearings on a housing development project to five. The State law also reduces the time that the City has to approve or disapprove an application under the permit streamlining act from 120 to 90 days for a housing project that requires CEQA review and from 90 to 60 days if a housing project is at least 49% affordable units.

SB 35 Affordable Housing Streamlining

When jurisdictions have insufficient progress toward their Above Moderate income RHNA and/or have not submitted the latest Housing Element Annual Progress Report, these jurisdictions are subject to the streamlined ministerial approval process (SB 35 (Chapter 366, Statutes of 2017) streamlining) for proposed developments with at least 10% affordability.

Signal Hill is one of 298 jurisdictions in the State subject to the streamlining requirements.

Processing of Orange Bluff, Walnut Bluff, Town Center Northwest, and Heritage Square Specific Plans

The Planning Commission and City Council will adopt Specific Plans for these areas that describe the location, goals and objectives, permitted uses, density, building height, parking and other development standards. The site plans for Orange Bluff and Walnut Bluff will be approved by the Community Development Director and will not require public hearings.

In summary, processing time does not pose a potential or actual governmental constraint to the development of new housing that will accommodate the City's RHNA for the 2021-2029 planning period.

CONSTRAINTS ON HOUSING FOR DISABLED PERSONS

The Housing Element must identify constraints on housing for people with disabilities and efforts to remove any such constraints. More specifically, the analysis must:

- Identify whether the locality has an established reasonable accommodation procedure
- Review zoning laws, policies, and practices for compliance with fair housing laws
- Evaluate permits and processing as they affect applications from disabled persons
- Review Building Code amendments and practices that might diminish the ability to accommodate persons with disabilities

Reasonable Accommodation Procedure

The City adopted a reasonable accommodation procedure in October 2016. The procedure is based on the guidance by the Federal Departments of Justice and Housing and Urban Development, and the California Attorney General's Office. The procedure is modeled after the one developed by the Mental Health Advocacy Services, Inc.

In addition, in December 2020 the City completed the preparation of a brochure describing the reasonable accommodation procedure and the application which may be submitted to the Community Development Department.

Zoning and Fair Housing

Definition of Family

In August 2014 the Zoning Ordinance definition of family was amended to become consistent with fair housing laws. The definition is: "Family means one or more persons living together as a single housekeeping unit in a dwelling unit."

Zones Allowing Residential Care Facilities

Under California state law, licensed facilities serving six persons or fewer receive special land use protection. California requires that many types of licensed facilities serving six persons or fewer be treated for zoning purposes like single-family homes.

The Zoning Ordinance was amended to include the following definition:

“Licensed Group Home” means a group home housing six or fewer persons that is licensed by the State of California under the provisions of the Health and Safety Code.

In addition, the Zoning Ordinance was amended to permit licensed group homes in all residential zones allowing single family homes.

Excluding unlicensed group homes (such as those for the disabled) for six or fewer persons in the City’s development standards may have the effect, even if unintentionally, of treating disabled persons differently than other groups of unrelated individuals living together. Some “group homes” do not require a license. Examples are independent living homes for people with disabilities where care is provided by a third party, not the housing provider. Homes where unrelated adults reside should not be regulated in any way by the City. The City will review Zoning Ordinance standards and procedures associated with the approval of residential care facilities and revise as appropriate to provide consistent application of standards and ensure that these uses are treated objectively and do not discriminate against persons with disabilities (Program 3.3).

Boarding House and Rooming House Definitions

State law requires that residential care facilities not be defined within the meaning of boarding house, rooming house, institution or home for the care of minors, the aged, or the mentally infirm, foster care home, guest home, rest home, sanitarium, mental hygiene home, or other similar term which implies that a residential facility is a business run for profit. The Zoning Ordinance has definitions for three of these terms:

"Boardinghouse" or "rooming house" means a building containing a single dwelling unit and provisions for not more than five guest rooms and where lodging is provided with or without meals for compensation, but not to include rest homes.”

"Lodging house" means the same as "boardinghouse." "Rooming house" means the same as "boardinghouse."

The Zoning Ordinance does not include residential care facilities within meaning of the three above terms.

Residential Care Facilities for Seven or More Persons

In the single-family zones, the City requires a conditional use permit for residential care facilities involving seven or more patients. State law allows cities to require a conditional use permit for residential care facilities for seven or more persons.

However, the City would adhere to the DOJ and HUD interpretation of the Fair Housing Act. In this regard, the two Departments state that

“...because persons with disabilities are entitled to request reasonable accommodations in rules and policies, the group home for seven persons with disabilities would have to be given the opportunity to seek an exception or waiver.”

The CUP process is not a constraint to development of group homes because it is an approval process that allows the City to place certain controls on the permit that will prevent a transition to an unpermitted commercial use in a residential zone. The conditional use permit process is intended to serve the important functions of establishing development and operations standards, allowing assessment of each individual site, and fostering public input. One of the primary considerations for the CUP process for group homes for persons with disabilities is safety for vulnerable populations. Several safety-related property improvements are required when a group home is proposed to accommodate more than seven residents. The conditional use permit process allows for the City to ensure group homes are the appropriate size for the proposed number of residents, to verify that group homes have addressed safety related issues and that management of the facility is adequate to ensure that their clients live in humane and safe conditions. Conditional use permits can also address circumstances that are often related to group home operations that may impact the surrounding community, such as parking and traffic control as well as litter and smoking within residential neighborhoods. The conditional use permit process provides an opportunity for flexibility in standards such as parking, as facilities serving disabled persons will most likely have lower parking demands and traffic impacts. These requirements apply to all uses with a conditional use permit, not just group homes or residential care facilities.

Nevertheless, local zoning and land use laws that treat groups of unrelated persons with disabilities less favorably than similar groups of unrelated persons without disabilities is a fair housing issue. A local government may generally restrict the ability of groups of unrelated persons to live together if the restrictions are imposed on all such groups. Requiring a conditional use permit for residential care facilities for seven or more persons has the effect, even if unintentionally, of treating disabled persons differently than other groups of unrelated individuals living together. The City will review Zoning Ordinance standards and procedures associated with the approval of residential care facilities and revise as appropriate to provide consistent application of standards and ensure that these uses are treated objectively and do not discriminate against persons with disabilities (Program 3.3).

Siting or Separation Requirements for Licensed Residential Care Facilities

The City's Zoning Ordinance does not establish siting or separation requirements for the facilities.

Over concentration of certain care homes in a neighborhood is regulated by the State for licensed facilities. Except for foster homes and elderly care, licenses issued by the California Department of Social Services (CDSS) must be a minimum of 300 feet away from any other licensed home (as measured from the outside walls of the house – Health and Safety Code Section 1520.5) If a home is less than the 300 feet, an exemption must be granted by the city, otherwise the license is denied. This 300-foot separation restriction does not apply to licenses issued by the State Department of Alcohol and Drugs for rehabilitation homes.

CDSS must submit any application for a facility covered by the law to the city where the facility will be located. The city may request that the license be denied based on the over concentration or an existing

facility (or within 1,000 feet of a congregate living health facility) unless the city approves the application. Even if there is adequate separation between the facilities, a city or county may ask that the license be denied based on over concentration.

These separation requirements apply only to facilities with the same type of license. For instance, a community care facility would not violate the separation requirements even if located next to a drug and alcohol treatment facility.

The City complies with fair housing laws as they relate to spacing and separation requirements. The City has not adopted a standard different from or more stringent than the one the State applies. Moreover, the DOJ and HUD acknowledge that neighborhoods as well as the disabled may suffer if licensed residential care facilities are over concentrated. The DOJ and HUD offer the following guidance:

...if a neighborhood came to be composed largely of group homes, that could adversely affect individuals with disabilities and would be inconsistent with the objective of integrating persons with disabilities into the community. Especially in the licensing and regulatory process, it is appropriate to be concerned about the setting for a group home. A consideration of over-concentration could be considered in this context. This objective does not, however, justify requiring separations which have the effect of foreclosing group homes from locating in entire neighborhoods.

Joint Statement of the Department of Justice and the Department of Housing and Urban Development, Group Homes, Local Land Use, and the Fair Housing Act, August 18, 1999, page 4

Parking Requirements for Persons with Disabilities

The City's parking standards are established for different uses, not in terms of the occupants of the use. For instance, the City does not have parking standards for single- or multi-family housing occupied by disabled or elderly persons.

The City, however, recognizes that disabled persons who occupy licensed residential care facilities generate a parking need different from non-disabled persons. For instance, developmentally disabled persons may not have licenses to drive a car. The "reasonable accommodation procedure" will include an opportunity for disabled persons (or their representatives) to request a reduction and/or waiver of parking requirements.

Permits and Processing

HCD guidance indicates the element should:

- Evaluate include the process for requesting retrofit for accessibility
- Ensure compliance with all State laws regulating permit requirement of licensed residential care facilities with fewer than six persons in single-family zones
- Identify any conditions or use restrictions for licensed residential care facilities with greater than 6 persons or group homes that will be providing services on-site

Non-structural retrofits within buildings like adding grab bars, replacing doorknobs with single- lever doorknobs, and exchanging toilets do not require building permits, or City approvals. Structural retrofits like widening doorways or constructing ramps requires a building permit. These requirements are the

same for single- and multi-family housing. Tenants residing in apartments must first obtain permission from the owner and/or property manager to make the retrofits.

Apart from requiring a conditional use permit, the City has no other conditions or use restrictions on group homes serving seven or more persons.

Building Codes

HCD guidance indicates the element should:

- Evaluate the Building Code to determine if any regulations might diminish the ability to accommodate persons with disabilities,
- Identify adopted universal design elements in the building code
- Provide reasonable accommodation for persons with disabilities in the enforcement of building codes and the issuance of building permits.

The City has adopted the 2019 California Building Code and implements all provisions accommodating disabled persons.

On October 31, 2005, HCD certified and made available the “Model Universal Design Local Ordinance.” HCD indicated that the Ordinance might be adopted voluntarily in substantially the same form by any city or county pursuant to Section 17959. The City has not adopted a universal design ordinance. The City understands that universal design aims to serve all people of all ages, sizes, and abilities and is applied to all buildings. The City may explore the application of universal design features in both existing and new housing.

The City has adopted a Reasonable Accommodation Procedure. That procedure includes request for reasonable accommodations from the requirements of the Building Code.

ANALYSIS OF ADOPTED ORDINANCES THAT DIRECTLY IMPACT THE COST AND SUPPLY OF HOUSING

The City has imposed no moratoria or prohibitions against multifamily housing developments. During the 2013-2-21 planning period, 72 affordable housing units were constructed.

The City has no growth control policies or ordinances. Signal Hill is completely surrounded by the City of Long Beach and Long Beach Municipal Airport.

In addition, the City has not adopted ordinances pertaining to rent control, short term rentals or crime-free rental housing.

The City will be adopting ordinances that contribute to land cost reductions (i.e., density bonus ordinance) and increasing the supply of housing (i.e., accessory dwelling unit ordinance).

DESCRIPTION OF EFFORTS TO REMOVE GOVERNMENTAL CONSTRAINTS THAT HINDER THE CITY FROM MEETING ITS SHARE OF THE REGIONAL HOUSING NEED

The following efforts have been undertaken during the development of the 2021-2029 Housing Element:

- Reached out and worked on a cooperative basis with the City's major property owner to identify sites that could be re-zoned from non-residential to residential uses
- Prepared Specific Plans for the sites identified as accommodating the above moderate, moderate and lower income housing needs
- Prepared illustrative site plans for the sites accommodating the RHNA.
- Identified environmental constraints and mitigation/remedial measures
- Prepared an Environmental Impact Report on the 2021-2029 Housing Element and the above moderate income, moderate income, and lower income housing sites.

ENERGY CONSERVATION OPPORTUNITIES

Energy-related housing costs can directly impact the affordability of housing. While State building code standards contain mandatory energy efficiency requirements for new development, the City and utility providers are also important resources to encourage and facilitate energy conservation and to help residents minimize energy-related expenses. The City's Sustainable City Committee (SCC) is charged with developing and recommending a sustainability framework to the Council that promotes environmentally sound and financially practical objectives and received two Beacon Awards for Sustainability in 2018. A Gold Level Beacon Award for Sustainability Best Practices and a Silver Level Award for 6% Energy Savings. In 2020, the SCC received a Platinum Level Beacon Award and has oversight of the 2020 application for Sustainability Best Practices. In 2021, the SCC recommended, and the City Council approved, a resolution to join the Energy Upgrade California programs to assist with continued outreach and education regarding methods and programs to conserve energy at home and for businesses. The City also received the Gateway Cities Energy Action Award – Silver Level in 2022. This recognition, awarded by the Gateway Cities Energy Leaders Partnership with SoCal Gas, acknowledges progress made in completing energy efficiency projects and partnerships with other agencies and organizations to save energy.

The City has earned recognition for sustainability best practices for the following activities:

- In 2018, the city encouraged the development of the green residential Aragon Townhomes, previously a brownfield, and approved the project because of its various green designs. The townhomes were built beyond Cal Green standards, featuring solar systems and energy efficient designs for all 81 units of 2 to 3-bedroom dwellings. While a residential project was not initially under the Specific Plan of Development, the city wanted to encourage and increase green building in the community. They were willing to modify density and building height requirements in the Specific Plan of Development to approve the project and have the green designs considered as amenities.

- The Pacific Walk Signal Hill Collection Phase 1 and 2 project is the city's first LEED certified multi-family housing development. The 55-unit development is all-electric, featuring solar panels, a pedestrian link, water efficient landscaping, and is pre-wired for electric vehicle chargers.
- In December of 2017, the city's selected developer, Meta Housing, completed development of 72 new affordable housing units. The project includes a community garden, is located near a transportation line, and is located within ¼ mile of schools, parks, cultural, civic, and retail opportunities. The project is striving to attain LEED Gold certification for the 3-story buildings and LEED Silver for the 4-story buildings.
- The city approved plans for a 25-unit detached single-family dwelling project. This development will have a trail system connection to the Town Center West retail center. The project has a green streets design with modular wetland filtration systems to treat stormwater and permeable pavers to provide additional source control for stormwater runoff and pollutant loads. Project construction is underway and has an estimated completion date of mid-2018.

The City also has a Municipal Green Building Policy to provide guidance in the development of sustainable green building practices. To encourage and assist with sustainable development practices, the city has a residential green building primer information PDF available on the city website at <https://www.cityofsignalhill.org/DocumentCenter/View/338/Green-Building-Primer>. Elements of the primer include definitions; benefits; examples; objectives and methods for construction and design materials; construction recycling practices; landscaping; and appliances and furnishings. The city has adopted the Municipal Green Building Policy to encourage energy and resource efficiency developments, minimize environmental impacts, and meet minimum LEED Silver standard for construction of all new municipal buildings. The city also participates in regional efforts to reduce GHG emissions by participation in committees, events and meetings of the Southern California Area of Governments (SCAG), and particularly the Gateway Cities Council of Governments (COG).

Policies addressing climate change and energy conservation are integrated into the Signal General Plan. Policy 3.17 in the Land Use Element promotes "smart growth" principles that encourage development that is economically viable, creates a sense of community, and preserves natural resources. Smart growth includes narrower streets, mixed uses, smaller setbacks, open spaces, habitat preserves and parks, infill development and compact commercial centers, and the reuse of brownfields. The city's Circulation Element Policy 3.a promotes healthy, energy efficient and sustainable living by promoting the expansion of city trails and walkway systems. This policy increases available open space to support different types of uses and the different recreational needs of the community. Circulation Element Policy 1.b requires new development to include circulation and utility system improvements, including dedication of land for widening of roadways for pedestrian and bicycle facilities, where appropriate. This policy increases opportunities for walking and bicycling by requiring direct pedestrian and bike paths through new developments. The City has adopted the 2019 California Green Building Standards Code (CGBSC) is also referred to as CALGreen. This code features regulations for energy efficiency, water efficiency and conservation, material conservation and resource efficiency, environmental quality, and more.

Southern California Edison offers various energy conservation programs. The Energy Savings Assistance Program helps income-qualified customers with free appliances and installation of energy-efficient refrigerators, air conditioners and more, as well as home efficiency solutions like weatherization. The Home Energy Efficiency Rebate Program offers financial incentives for installing approved energy upgrades. The Multifamily Energy Efficiency Rebate Program offers property owners and managers incentives on a broad list of energy efficiency improvements in lighting, HVAC, insulation, and window categories. These improvements are to be used to retrofit existing multifamily properties of two or more units.

APPENDIX E
ANALYSIS OF NON-GOVERNMENTAL CONSTRAINTS

APPENDIX E

ANALYSIS OF NON-GOVERNMENTAL CONSTRAINTS

INTRODUCTION

Government Code Section 65583(a)(6) requires -

An analysis of potential and actual nongovernmental constraints upon the maintenance, improvement, or development of housing for all income levels...

The analysis must examine the following:

- Availability of financing
- Price of Land
- Cost of construction
- Requests to develop housing at densities below those stated in the 2014-2021 sites inventory and analysis (Government Code 65583.2)(c)
- Length of time between receiving approval for a housing development and submittal of an application for building permits
- Efforts to remove nongovernmental constraints creating a gap between the planning for and construction of housing

In addition, information is presented on housing prices and rents.

AVAILABILITY OF FINANCING

The analysis of the availability of financing is based on the Home Mortgage Disclosure Act (HMDA) data on FHA and conventional loan applications made by borrowers to buy a home in Signal Hill. The data provide the basis to calculate loan denial rates by loan type, borrower income, race/ethnicity, and census tract. The HMDA data analysis covers calendar years 2018 and 2019. The 2020 data will not be available until September 2021.

Analysis of Home Purchase Loan Applications

During the two-year period 323 loan applications were made of which 8% were denied and 92% were approved. The loan denial rates for conventional loan applications were considerably lower than for FHA

loan applications: 6.9% to 17.6%. The higher FHA denial rates are probably caused by the borrower's FICO scores, poor credit history, and high debt-to-income ratios. Refer to Table E-1.

Overall, the vast majority – almost nine of every 10 loan applications - are approved.

FHA loan applications, however, represent a small share of the market as they comprise 10% of all loan applications.

Table E-2 reports on loan denial rates by loan type and income. Generally speaking, lower income borrowers have the highest loan denial rates. Borrowers in the middle and higher income groups have the lowest denial rates.

Table E-3 shows the loan denial rates by race and ethnicity. Black borrowers experience the highest loan denial rates at almost 15%. Black borrowers submitted 27 applications, indicating that a small increase in approvals would significantly alter the denial percentage. Overall, Black applicants represented 8.4% of all borrowers.

The other borrowers also had a higher than average loan denial rate of 12%.

Table E-3 also shows that Hispanic borrowers comprise 14.2% of all borrowers. The White, non-Hispanic borrowers comprise 31.6% of all borrowers.

Table E-1: FHA/VA and Conventional Loan Applications and Denial Rates: 2018 and 2019

Type of Application	2018 Number/Percent	2019 Number/Percent	Total Number/Percent
FHA/VA/FSA			
Total Applications	18	16	34
Number Denied	3	3	6
Percent Denied	16.7%	18.8%	17.6%
Conventional Loans			
Total Applications	151	138	289
Number Denied	12	8	20
Percent Denied	7.9%	5.8%	6.9%
All Loans			
Total Applications	169	154	323
Number Denied	15	11	26
Percent Denied	8.9%	7.1%	8.0%

Source: Federal Financial Institutions Examination Council (FFIEC), Home Mortgage Disclosure Act (HMDA)
Website HMDA Data Browser

Table E-2: FHA/VA and Conventional Loan Denial Rates by Household Income: 2018 and 2019

Loan Type and Income	Total Applications	Total Denied	Percent Denied
FHA/VA/FSA Loans			
<\$60,000	0	0	0.0%

Table E-2: FHA/VA and Conventional Loan Denial Rates by Household Income: 2018 and 2019

Loan Type and Income	Total Applications	Total Denied	Percent Denied
\$60,000-\$79,999	5	1	20.0%
\$80,000-\$99,999	5	2	40.0%
\$100,000-\$119,999	6	2	33.3%
\$120,000-\$139,999	8	1	12.5%
\$140,000-\$159,999	1	0	0.0%
\$160,000-\$179,999	4	0	0.0%
\$180,000-\$199,999	4	0	0.0%
\$200,000+	1	0	0.0%
Income Not Available	0	0	0.0%
Total	34	6	17.6%
Conventional Loans			
<\$60,000	7	1	14.3%
\$60,000-\$79,999	23	1	4.3%
\$80,000-\$99,999	60	6	10.0%
\$100,000-\$119,999	50	3	6.0%
\$120,000-\$139,999	34	2	5.9%
\$140,000-\$159,999	23	1	4.3%
\$160,000-\$179,999	23	2	8.7%
\$180,000-\$199,999	21	2	9.5%
\$200,000+	46	2	4.3%
Income Not Available	2	0	0.0%
Total	289	20	6.9%
All Loans			
<\$60,000	7	1	14.3%
\$60,000-\$79,999	28	2	7.1%
\$80,000-\$99,999	65	8	12.3%
\$100,000-\$119,999	56	5	8.9%
\$120,000-\$139,999	42	3	7.1%
\$140,000-\$159,999	24	1	4.2%
\$160,000-\$179,999	27	2	7.4%
\$180,000-\$199,999	25	2	8.0%
\$200,000+	47	2	4.3%
Income Not Available	2	0	0.0%
Total	323	26	8.0%

Source: Federal Financial Institutions Examination Council (FFIEC), Home Mortgage Disclosure Act (HMDA) Website HMDA Data Browser

Table E-3: FHA/VA and Conventional Loan Denial Rates By Race and Ethnicity: 2018 and 2019

Race/Ethnicity	Total Applications	Total Denied	Percent Denied
FHA/VA/FSA Loans			
Hispanic	8	3	37.5%

Table E-3: FHA/VA and Conventional Loan Denial Rates By Race and Ethnicity: 2018 and 2019

Race/Ethnicity	Total Applications	Total Denied	Percent Denied
White, Non- Hispanic	10	1	10.0%
Black	4	0	0.0%
Asian	1	0	0.0%
All Other ¹	11	2	18.2%
Total	34	6	17.6%
Conventional Loans			
Hispanic	38	0	0.0%
White, Non- Hispanic	92	3	3.3%
Black	23	4	17.4%
Asian	55	4	7.3%
All Other ¹	81	9	11.1%
Total	289	20	6.9%
All Loans			
Hispanic	46	3	6.5%
White, Non- Hispanic	102	4	3.9%
Black	27	4	14.8%
Asian	56	4	7.1%
All Other ¹	92	11	12.0%
Total	323	26	8.0%

¹Includes all other races and applications where race and/or ethnicity were not available

Source: Federal Financial Institutions Examination Council (FFIEC), Home Mortgage Disclosure Act (HMDA) Website HMDA Data Browser

Redlining/Financing Availability by Census Tract

Redlining describes a situation where mortgage services are denied or limited for two specific reasons:

- The racial and/or ethnic composition of an area's residents
- The age of an area's properties

Redlining is when lenders used discriminatory and unfair lending practices that result in reduced lending accessibility for borrowers in the areas that show high populations of racial minorities, regardless of the credit worthiness of each individual borrower. The word redlining comes from the practice of outlining in red those geographical areas that were perceived to pose a higher mortgage risk. Redlining can affect a particular street, block, census tract, or an entire city.

According to the U.S. Department of Housing and Urban Development (HUD), the analysis of loan denial rates by census tract will help to identify if there are underserved neighborhoods.

The overwhelming majority of loan applications were made to by homes in census tract 5734.02 and 5734.03. Almost 92% of the loan applications to buy a home in these two census tracts were approved. In addition, none of the loan applicants to buy a home in census tract 5734.01 were denied.

Overall, the loan denial/loan approval rates are high and no individual census tract appears to be underserved.

Table E-4: FHA/VA and Conventional Loan Denial Rates by Census Tract: 2018 and 2019

Census Tract	FHA/VA Loans			Conventional Loans			All Loans		
	Total Apps.	Total Denied	Percent Denied	Total Apps.	Total Denied	Percent Denied	Total Apps.	Total Denied	Percent Denied
5734.01	3	0	0.0%	15	0	0.0%	18	0	0.0%
5734.02	15	4	26.7%	135	9	6.7%	150	13	8.7%
5734.03	16	2	12.5%	139	11	7.9%	155	13	8.4%
Total	34	6	17.6%	289	20	6.9%	323	26	8.0%

Source: Federal Financial Institutions Examination Council (FFIEC), Home Mortgage Disclosure Act (HMDA) Website HMDA Data Browser

PRICE OF LAND

Single Family Lots

Land costs have a demonstrable influence on the cost and availability of affordable housing. Land costs are influenced by many variables, including scarcity and developable density, location, site constraints, and the availability of public utilities. As land becomes less available, the price of land increases.

Information on sold or for sale vacant single family lots was unavailable. There are few vacant R-1 lots.

Multifamily Land

There is a vacant site for sale with frontage onto Pacific Coast Highway. The site is .91 acres (39,586 SF) and has an asking price of \$2.9 million. A re-zone to high density at 45 dwelling units per acre yields the potential for 40 multi-family housing units. The land cost equals \$72,500 per multifamily housing unit.

In 2015, TCAC approved LIHTC for the Gundry Hill (now Zinnia Apartments) 72-unit affordable multifamily housing development. The land cost was \$89,139 per multifamily housing unit.

Multifamily land costs now range between \$70,000 and \$90,000 per housing unit.

COST OF CONSTRUCTION

Construction costs for housing can vary significantly depending on the type of housing, such as single-family, townhomes, and apartments. However, even within a particular building type, construction costs vary by unit size and amenities.

For standard housing construction, costs may average \$130 to \$167 per square foot for single-family residences depending on the type of construction, and \$120 to \$179 per square foot for multifamily

residential structure, depending on construction type and excluding parking (International Code Council Building Valuation Data, February 2021).

It should be noted that, when using BVD data, these are average costs based on typical construction methods for each occupancy group and type of construction. The average costs include foundation work, structural and nonstructural building components, electrical, plumbing, mechanical and interior finish material. The data is a national average and does not take into account any regional cost differences. As such, the use of Regional Cost Modifiers is subject to the authority having jurisdiction over the issuing of building permits.

In 2015, TCAC approved LIHTC for the Gundry Hill (now Zinnia Apartments) multifamily development. The construction cost per square foot was \$159. Thus, a 750 SF apartment unit would cost an estimated \$119,250.

COMPONENTS OF TOTAL DEVELOPMENT COSTS

According to the Turner Center:

Total development costs are made up of a lot of different line items, including land or property acquisition costs, construction costs, architectural/engineering costs, local development fees, as well as fees associated with the —soft|| costs of development (e.g., legal fees, appraisals, and insurance).

Source: Turner Center for Housing Innovation, *The Costs of Affordable Housing Production: Insights from California's 9% Low-Income Housing Tax Credit Program*, March 2020, page 8 (Author: Carolina Reid)

Research completed by the Turner Center found that between 2008 and 2018, the hard costs of building apartment housing in California increased by \$68 per square foot. The research shows that hard construction costs (material and labor) are the primary driver of rising development costs. The shortage in the construction labor market and higher prices for general contractors (as well as the subcontractors they hire) is affecting affordable housing development — just as this shortage impacts market-rate development.

Source: Turner Center for Housing Innovation, *The Hard Costs of Construction: Recent Trends in Labor and Material Costs for Apartment Buildings in California*, March 2020, 25 pages (Authors: Hayley Raetz, Teddy Forscher, Elizabeth Kneebone, and Carolina Reid)

COST OF AFFORDABLE HOUSING

The development costs associated with affordable housing are high and often exceed those of market rate projects. In many cities the cost of single family homes are less than those of individual apartments in an affordable housing development. The cost of new affordable housing is neither low cost nor cheap.

The United States Government Accounting Office (GAO) determined that in California the 2015 average per apartment unit development cost financed by Low Income Housing Tax Credits (LIHTC) was \$335,727. The 2015 average cost was 10% higher than in 2011.

Source: United States Government Accountability Office, *Low-Income Housing Tax Credit: Improved Data and Oversight Would Strengthen Cost Assessment and Fraud Risk Management*, September 2018, page 116

Affordable housing developments provide housing primarily for lower income households – that is, households whose annual income is 80% or less the County median income.

However, because 1) the development costs of tax credit projects have increased since 2015 and 2) they provide housing for extremely low and very low income households, the affordable rents usually supports 10% or less of the total development costs. HCD has reported that the average percentage shares of funding sources for an affordable housing development are as follows:

▪ State housing tax credits	11%
▪ Federal housing tax credits	43%
▪ Private bank loans	9%
▪ Federal HOME funds	5%
▪ Federal Home Loan Bank Affordable	3%
▪ State housing funds e.g. Veterans	19%
▪ State Mental Health Services Act	6%

For the Zinnia Apartments, the total development cost per unit was \$414,307. Twenty-two of the 72 units had monthly rents of less than \$500.00

HOUSING PRICES AND RENTS

The cost of housing in a community is directly correlated to the number of housing problems and affordability issues. High housing costs can price low-income families out of the market, cause extreme cost burdens, or force households into overcrowded or substandard conditions. In Signal Hill more than half of renters (56%) and over a quarter of owners (26%) pay when 30% or more of their income is expended on housing costs. These households are referred to as “overpaying” or “cost burdened.” See Table A-5 and A-6 for more details on cost burdened households in Signal Hill.

Housing Prices

The American Community Survey (ACS) collects data on the owner’s estimate of a home’s value if it were for sale. The median home value was \$505,900, according to the 2015-2019 ACS. This value is probably lower than the 2021 median home value.

Based on the owner estimates, more than one-half (50.6%) of the homes had a value of more than \$500,000. An estimated 40.3% had values in the range of \$300,000 to \$499,000. The balance of homes had estimated value of \$300,000 or more.

Table E-5: Value of Housing Units: 2015-2019

Value	Number	Percent
Less than \$100,000	53	2.1%
\$100,000 to \$124,999	0	0.0%
\$125,000 to \$149,999	0	0.0%

Table E-5: Value of Housing Units: 2015-2019

Value	Number	Percent
\$150,000 to \$174,999	56	2.3%
\$175,000 to \$199,999	8	0.3%
\$200,000 to \$249,999	22	0.9%
\$250,000 to \$299,999	84	3.4%
\$300,000 to \$399,999	465	18.8%
\$400,000 to \$499,999	531	21.5%
\$500,000 to \$749,999	680	27.5%
\$750,000 to \$999,999	377	15.3%
\$1,000,000 to \$1,499,999	188	7.6%
\$1,500,000 to \$1,999,999	6	0.2%
\$2,000,000 or more	0	0.0%
\$100,000 to \$124,999	2,470	99.9%

Note: total does not sum to 100% due to rounding

Source: 2015-2019 American Community Survey 5-Year Estimates, Table B25075 Value Occupancy

The home value data demonstrate that a few existing homes could be afforded by lower income households. The lower valued homes are probably one and two-bedroom condominiums.

Information provided by CoreLogic shows that the median home price in October 2021 was \$454,500, a drop of 4.3% from the previous year. Given the tight housing market in late 2021, home prices have increased. In fact, realtor.com (accessed January 4, 2021) shows that the median sold home price in the City is \$560,000 and the median listing home price is \$650,000. In comparison, the median home price in all of Los Angeles County in October 2021 was \$790,000, a 10.5% increase from the previous year.

Housing Rents

The American Community Survey collects data on the gross rents of renter-occupied housing units. Gross rents include the contract rent plus utilities.

In Signal Hill, renter households occupy 47.7% of all housing units. Two-bedroom units comprise about four of every 10 rental units. The median gross rent for a 2- bedroom unit was \$1,521, according to the 2015-2019 ACS.

Rental units with three or more bedrooms comprise less than 18% of the rental housing stock. The median gross rent for a 3-bedroom unit was \$2,100.

Just more than 40% of the renter occupied housing units have monthly rents in the range of \$1,000 to \$1,499.

Almost one half (46.2%) of the rental units rent for \$1,500 or more per month. Less than 13% of the rental housing stock has monthly rents of less than \$1,000.

To afford a \$900 monthly rent with 30% of income requires an annual household income of \$36,000.

Table E-6: Bedrooms by Monthly Gross Rent: 2015-2019

Monthly Gross Rent	No Bedroom	1 Bedroom	2 Bedrooms	3+ Bedrooms	Total	Percent
Less than \$300	0	0	0	0	0	0.0%
\$300-\$499	0	54	0	0	54	2.4%
\$500-\$749	0	9	0	0	9	0.4%
\$750-\$999	65	140	16	0	221	10.0%
\$1,000-\$1,499	29	401	428	46	904	40.9%
\$1,500 or more	31	170	474	347	1,022	46.2%
Total	125	774	918	393	2,210	99.9%
Percent	5.7%	35.0%	41.5%	17.8%	100.0%	

Note: total does not sum to 100% due to rounding

Note: 39 renter households have no cash rent. Housing units that are renter occupied without payment of rent are shown separately as No rent paid. The unit may be owned by friends or relatives who live elsewhere and who allow occupancy without charge. Rent-free houses or apartments may be provided to compensate caretakers and ministers, for example.

Source: 2015-2019 American Community Survey 5-Year Estimates, Table B25068: Bedrooms by Gross Rent

Census data show that the median rent in Signal Hill among all renter-occupied housing units in 2019 was \$1,449 per month. Median rent for a one-bedroom unit was \$1,223 per month, and \$1,521 for a two-bedroom apartment. Data from real estate website rentcafe.com shows a much higher rental cost. As of October 2021, the average rent for a rental unit in the City was \$2,240.

REQUESTS TO DEVELOP HOUSING AT DENSITIES BELOW THOSE STATED IN THE SITES INVENTORY AND ANALYSIS (GOVERNMENT CODE 65583.2(C))

The City has received no request to reduce the density of a site included in the land inventory of the 2014-2021 Housing Element. Development approval of projects with densities lower than what is listed in the Appendix C Sites Inventory and Analysis is unknown at this time.

LENGTH OF TIME BETWEEN RECEIVING APPROVAL FOR A HOUSING DEVELOPMENT AND SUBMITTAL OF AN APPLICATION FOR BUILDING PERMITS

The cost of development can be affected by delays in the land development process. Market factors outside of the municipal approval process can drive up the costs and risks of private development.

On average, the length of time from project entitlement to issuance of building permits is two months. The length of time does depend on adequate performance by the project applicant.

The City finds that the length of time does not constrain housing development.

EFFORTS TO REMOVE NONGOVERNMENTAL CONSTRAINTS CREATING A GAP BETWEEN THE PLANNING FOR AND CONSTRUCTION OF HOUSING

The following efforts have been undertaken by the Community Development Department:

- Implemented SB 35 streamlining procedures.
- Orange Bluff/Walnut Bluff Specific Plans – Community Development Director will administratively approve the site plans.
- Prompt completion of Local Review Agency (LRA) Project Evaluation Form for TCAC projects. The Community Development Department completes this form. Per the criteria set forth by the Tax Credit Allocation Committee, the Department performs an evaluation of the proposed project with regard to proximity to site amenities such as proximity to public transit, public parks, and public hospitals.
- Outreach to Signal Hill Petroleum, the City's largest landowner.
- Outreach to affordable housing developers.
- Collection of information on recently approved affordable housing developments in close proximity to Signal Hill.

APPENDIX F
HOUSING RESOURCES

APPENDIX F

HOUSING RESOURCES

Appendix F describes housing financial and administrative resources. Some, but not all, of the resources provide assistance that could contribute to addressing the City's housing needs. The availability of land resources to accommodate the City's share of the regional housing need was described in Appendix C - Sites Inventory and Analysis.

FINANCIAL RESOURCES

Permanent Local Housing Allocation (PLHA) Program

SB 2 created a dedicated revenue source for affordable housing and directed the HCD to make available 70% of the moneys in the Building Homes and Jobs Trust Fund, collected on and after January 1, 2019, to local governments. Ninety percent of the moneys available will be allocated based on the formula used under Federal law to allocate CDBG funds to CDBG entitlement jurisdictions within California. Ten percent of the funds will be distributed to non-entitlement jurisdictions through a competitive grant program.

The PLHA funds are received directly to the County of Los Angeles County Development Authority. Signal Hill is eligible to receive approximately \$60,000 per year or almost \$500,000 during the 8-year planning period. Year 2 funds are approximately \$100,000 and will be used for remediation of constraints on housing sites and implementation of the Housing Element Update,

Home modifications of owner-occupied housing are an eligible PLHA activity.

Home Investment Partnership Program (HOME)

Signal Hill is not eligible to receive HOME funds directly from HUD. Annually, HUD allocates HOME funds to the County of Los Angeles. Attachment A describes the County's HOME program.

The LACDA's Home Ownership Program (HOP) assists households in Los Angeles County by making home ownership possible by facilitating affordable home purchases for low-income households, providing deferred payment loans for down payment assistance, individual credit counseling, and homebuyer education.

Families who want to purchase a home located in Signal Hill are eligible to apply for the assistance.

Section 8 Rental Assistance

The County of Los Angeles Housing Authority administers this program. Rental assistance covers the difference between the market rent and the rent that income-eligible renters can afford based on 30% of their monthly income. The program assists 53 very low and low income households living in Signal Hill. The City reports assistance data annually during the General Plan Annual Progress Report.

Low Income Housing Tax Credits

This program provides equity for the development of affordable housing. The City does not have direct access to this funding, which is awarded by the California Tax Credit Allocation

Committee (TCAC) to experienced non-profit and for-profit developers on a competitive basis. In 2015, TCAC awarded low income housing tax credits to the Zinnia Apartments.

Affordable Housing and Sustainable Communities Program (AHSC)

The AHSC Program reduces greenhouse gas (GHG) emissions through projects implementing land-use, housing, transportation, and agricultural land preservation practices that support infill and compact development. Funding for the AHSC Program is provided from the Greenhouse Gas Reduction Fund (GGRF), an account established to receive Cap-and-Trade auction proceeds.

CalHFA Multifamily Mixed Income Program

The CalHFA Mixed-Income Program (MIP) provides long-term subordinate financing for new construction of multifamily housing projects which restrict units at a mix between 30% and 120% of the Area Median Income. The program was created after Senate Bill 2 (SB2), the Building Homes and Jobs Act which was signed into law in 2017, established an annual appropriation to the Agency for the purpose of creating mixed income multifamily residential housing for lower to moderate income households. CalHFA receives 15% of the Building Homes and Jobs Act Fund for this purpose. For 2021, the Agency has also made available funds provided through 2019's Assembly Bill 101 (AB 101), the State Budget Housing Trailer Bill. AB 101 directs the funding to CalHFA to be used to finance low- and moderate-income housing.

CalHFA expects to have a total of \$60 million available for MIP subordinate financing in 2021.

CalHFA Homebuyer Programs

The agency offers a variety of loan programs to purchasers of a home: conventional loans, government insured loans (FHA, VA), down payment assistance programs, and Mortgage Credit Certificates (MCCs).

CalHFA Multifamily Programs

CalHFA's Taxable, Tax-Exempt, or CalHFA funded Permanent Loan programs provide competitive long-term financing for affordable multifamily rental housing projects. Eligible projects include newly

constructed or acquisition/rehabilitation developments that provide affordable housing opportunities for individuals, families, seniors, veterans, and special needs tenants.

CalHFA's Conduit Issuer Program is designed to facilitate access to tax-exempt and taxable bonds by developers that seek financing for eligible projects that provide affordable multifamily rental housing for individuals, families, seniors, veterans or special needs tenants. The conduit bonds may be used to finance the acquisition, rehabilitation, and/or development of an existing project, or they can be used for the construction of a new project.

HCD No Place Like Home Program (NPLH) Program

This program provides funding and tools that enables HCD to address affordability issues associated with creating housing units that are specifically set aside for persons with serious mental illness who are chronically homeless, homeless, or at-risk of becoming chronically homeless. Under the program, the Department may make loans to reduce the initial cost of

acquisition and/or construction or rehabilitation of housing, and may set funds aside to subsidize extremely low rent levels over time.

HCD Multifamily Housing Program

Funds for the program were authorized by the Veterans and Affordable Housing Act of 2018. The program funds new construction, rehabilitation of housing, development or conversion of a nonresidential structure to a rental housing development. Eligible uses include land acquisition and construction. The maximum rent limit is 30% of 60% of Area Median Income (AMI), adjusted by unit size.

HCD Supportive Housing Multifamily Housing Program

Funds available are for multifamily rental housing projects involving new construction, rehabilitation, acquisition and rehabilitation, or conversion of nonresidential structures for the purpose of development of rental housing containing permanent supportive housing units for the target population.

HCD Veterans Housing and Homelessness Prevention Program

This program involves collaboration between HCD, California Department of Veteran Affairs, and California Housing Finance Agency to provide \$600 million in Proposition 41 general obligation bonds to fund affordable multifamily rental, supportive and transitional housing. The goal is to fund 4,800 new veteran housing units including 2,880 to 3,300 permanent supportive housing units for homeless veterans. Of the permanent supportive housing units, 1,200 to 1,400 will be for chronically homeless veterans. Priority is placed on housing to be developed in areas with especially high concentrations of California's most vulnerable veterans while preserving funding for other areas.

"Veteran" means any person who served in the active military, naval, or air service of the United States or as a member of the National Guard who was called to and released from active duty or active services for a period of not fewer than 90 consecutive days or was discharged from service due to a service-related disability. This includes veterans with other-than- honorable discharges.

At least 50% of the funds awarded shall serve veteran households with extremely low incomes. Of those units targeted to extremely low-income veteran housing, 60 percent shall be supportive housing units.

Housing for Healthy California (HHC) Program

In September of 2017, as part of a landmark housing package, Governor Jerry Brown signed AB 74 into law. The HCD is authorized to develop the Housing for a Healthy California (HHC) Program. The HHC program creates supportive housing for individuals who are recipients of or eligible for health care provided through the California Department of Health Care Services, Medi-Cal program. The goal of the HHC program is to reduce the financial burden on local and state resources due to the overutilization of emergency departments, inpatient care, nursing home stays and use of corrections systems and law enforcement resources as the point of health care provision for people who are chronically homeless or homeless and a high-cost health user.

AB 101

New State Low Income Housing Tax Credits Program

Provides for the allocation of \$500 million in new state low-income housing tax credits for new construction projects that receive the federal 4 percent tax credit. For these new credits, the bill would increase the eligible basis for these projects from 13 percent to 30 percent. It would require at least \$300 million of this to be available to new construction projects receiving the federal 4 percent tax credit, and would allow up to \$200 million to be available to projects receiving assistance from the California Housing Finance Agency (CalHFA) Mixed Income Program.

CalHome Program

AB 101 (2019) allows the CalHome program to include accessory dwelling units (ADUs) and junior accessory dwelling units (JADU), and to authorize the program to make grants for housing purposes in declared disaster areas.

ADMINISTRATIVE RESOURCES

Administrative resources include organizations that are able to assist the City in implementing housing activities, including some of those described in Section II - Housing Program.

California Department of Housing and Community Development (HCD)

This agency can provide technical assistance on a myriad of housing topics, including model housing programs and ordinances.

County of Los Angeles Housing Authority

This agency administers the Section 8 Housing Voucher Program and Public Housing Program. Fifty-three Signal Hill householders are receiving rental assistance from the voucher program. The HA's area of operation is all of the unincorporated areas of the County and some incorporated cities.

Los Angeles County Continuum of Care (CoC)

The CoC is a network of private and public sector homeless service providers, designed to promote community-wide planning and the strategic use of resources addressing homelessness. The CoC seeks to improve coordination and integration with mainstream resources and other community programs for people who are experiencing or are at-risk of becoming homeless. Annually, the CoC receives HUD funding to support programs such as permanent supportive housing, rapid re-housing, supportive services, Homeless Management Information System (HMIS), and CoC planning.

Non-Profit Housing Organizations

There are several non-profit organizations located in Los Angeles County and other nearby counties. The City has partnered with non-profit housing developers to produce affordable housing developments. During the development of the *2021-2029 Housing Element*, the Community Development Department conducted continuous outreach with affordable housing developers.

The City's outreach to affordable housing developers included:

- AMCAL
- Jamboree Housing Corporation
- Mercy Housing California
- Meta Housing Corporation
- Thomas Safran & Associates
- Abode Housing

Attachment A Description of Los Angeles County HOME Program

Overview

Los Angeles County is an Urban County-participating jurisdiction for HUD's HOME Investment Partnerships (HOME) Program. It receives an annual formula allocation of HOME funds that can be used to promote affordable housing in the County through activities such as homeowner rehabilitation, homebuyer activities, rental housing development, and tenant-based rental assistance. LACDA administers the HOME Program for the County in unincorporated areas and in 46 participating cities. Signal Hill is one of the 46 participating cities.

HOME activities have specific requirements such as the 25 percent match with non-federal funds for HOME dollars allocated to projects. Eligible activities include homebuyer assistance and rehabilitation of owner-occupied properties. Homebuyer programs are structured for acquisition, acquisition and rehabilitation, and development of affordable homes. Rental housing is assisted through the development of new projects, as well as rehabilitation and/or acquisition of existing rental housing units.

In some cases, HOME funds used to finance the development of affordable rental housing may be used in conjunction with other funding sources including, but not limited to, HUD's HEARTH Act programs. In cases where HOME funds were used in permanent supportive housing or special needs rental units, specific project leasing and tenant selection plans may be approved to utilize a Coordinated Entry or Coordinated methodology in accordance with HUD guidelines.

Available Funds

The new program year (2021–2022) will begin on July 1, 2021. The 2021–2022 new HOME allocation totals \$8,998,893. The County will include \$4,500,000 of cumulative HOME program income received since July 1, 2020 for 2021-2022 activities that benefit persons of low- and moderate- income.

Federal Investment Criteria

Federal regulations require LACDA to apply the following criteria to HOME funds:

- Beneficiary incomes must not exceed 80 percent of area median income (AMI), adjusted for household size. LACDA policy targets 20% of the units for renter households earning at or below 50 percent of AMI.
- Up to 10 percent of the grant can be spent on administration and planning.
- At least 15 percent is set-aside annually for projects by eligible Community Housing Development Organizations (CHDOs).

Homebuyer Programs

A portion of the HOME funds support homebuyer programs. The HOME loans will be used in combination with all of LACDA's homeownership programs. LACDA currently uses HOME funds to facilitate the purchase of existing and newly constructed housing by issuing HOME loans to eligible homebuyers. LACDA also offers a variety of homeownership programs that assist a broad range of income groups throughout

the County. HOME loans will be available to applicants of these programs who meet HOME eligibility requirements, namely, household income does not exceed 80 percent of AMI and the home is located in one of the 46 participating cities or the unincorporated areas.

LACDA requires all homeownership applicants to participate in homebuyer education programs that cover all aspects of owning a home, with emphasis on post-purchase education addressing foreclosure prevention, predatory lending, and loss mitigation. All recipients of HOME funds will be required to attend these programs in order to ensure their suitability to undertake and maintain homeownership.

Affirmative Marketing Policy and Procedures

LACDA's policy is to disseminate information to the public regarding fair housing laws and its own guidelines for participation in the HOME Program. In accordance with federal regulations (24 CFR 92.351), the LACDA adopted an affirmative marketing policy and procedures. The LACDA is committed to equal opportunity in housing choices in the local housing market without discrimination based on race, color, religion, sex, and national origin.

LACDA is also committed to affirmative marketing, which is implemented in the HOME Program through a specific set of steps that the LACDA and participating groups follow.

LACDA will inform the public, potential tenants, potential homebuyers, and property owners about Federal fair housing laws and the affirmative marketing policy using the following items:

- Equal Housing Opportunity logotype or slogan in press releases, news advisories, solicitations for owners and in all written communications
- Special news releases in local neighborhood and ethnic newspapers and public service announcements in the local electronic media
- Meetings to inform owners regarding program participants

LACDA has established procedures to ensure that owners of rental housing developments assisted by the HOME Program solicit applications from persons in the housing market area who are not likely to apply for the housing without special outreach. The owners will solicit applications through such locations as community-based organizations, places of worship, employment centers, fair housing groups, or housing counseling agencies.

APPENDIX G
PROGRESS REPORT

APPENDIX G

PROGRESS REPORT

GOVERNMENT CODE REQUIREMENTS

HCD suggests that the Progress Report (officially known as review and revision) discuss:

"Appropriateness of goals, objectives and policies" (Section 65588(a)(1)): A description of how the goals, objectives, policies and programs of the updated element incorporate what has been learned from the results of the prior element.

"Effectiveness of the element" (Section 65588(a)(2)): A comparison of the actual results of the earlier element with its goals, objectives, policies and programs. The results should be quantified where possible (e.g., rehabilitation), but may be qualitative where necessary (e.g., mitigation of constraints).

"Progress in implementation" (Section 65583(a)(3): An analysis of the significant differences between what was projected or planned in the earlier element and what was achieved.

APPROPRIATENESS OF GOALS, OBJECTIVES AND POLICIES

Section II – Housing Program – establishes goals, objectives and policies for the five program categories mandated by State law. Several of the goals and policies are appropriate to carry forward to the 2021-2029 planning period. However, the goals and policies have been updated to include many important pro housing policies such as an emphasis on by right zoning. In addition, a plan of incentives for development of ADUs is included in Section II.

The quantified objectives have also been adjusted to account for the accomplishments made during the 2013-2021 planning period. Quantified objectives have been adjusted in regard to new housing production, housing rehabilitation, and housing code enforcement.

EFFECTIVENESS OF THE ELEMENT

The goals, policies and programs of the Housing Element have effectively addressed the City's housing needs, including the Regional Housing Needs Assessment (RHNA) allocation.

Signal Hill's estimated Regional Housing Needs Assessment (RHNA) allocation for the 2014- 2021 Housing Element cycle was 169 units broken down by the following income levels; Refer to Table G-1.

Table G-2 reports on housing production progress between 2014 and 2020.

Seventy-nine percent of the RHNA allocation was met through the end of 2020. A 16-unit above moderate income development was constructed in 2021. This development increased the above moderate housing production total to 57 units, or 81% of the RHNA allocation.

Between 2014 and June 2021, three ADUs have been constructed; three ADUs are under construction; three ADUs are in plan check; and two are under review.

Housing production through mid-year 2021 has met 88% of the total RHNA allocation and 100% of the very low and low income allocation.

Effectiveness in meeting the housing needs of special needs populations:

Through program implementation during the 2014-2021 planning period, the City of Signal Hill has made considerable progress in addressing the housing needs of the special populations.

Lower income households have been assisted through:

- Adequate sites program: rezoning and developing a 78-unit affordable housing project
- Hill Street Affordable Housing Development program: completion of a 72-unit workforce housing project
- First Time Homebuyer program: While funding was not available for the First-time Homebuyer program, the City held a first-time home buyers forum to educate and provide financial and real estate information and contacts to first time home buyers. The City maintains information about non-city programs on the City's website and refers inquiries on a regular basis
- Extremely low-income families were assisted through the Section 8 Rental Assistance program (51 households in 2021).

Disabled and Senior households were assisted through:

- Zoning Ordinance Amendments program: Adoption of a Reasonable Accommodations Ordinance to establish procedures to provide relief from the strict application of zoning and other land use regulations to ensure equal access to housing for persons with disabilities.
- Outreach Program for Persons with Developmental Disabilities program: City works closely with the Long Beach Harbor Regional Center service area and disabled residents are eligible for programs and services. During the planning period the City conducted an information sharing meeting to better implement available programs and specifically confirmed methods to obtain services under the COVID-19 pandemic health restrictions.

While the program results were favorable, the City's efforts to address the needs of special needs groups are hindered by lack of funding. For example, the Housing Rehabilitation Program was not implemented due to lack of funding from the state's Cal Home Program.

Table G-1: RHNA Allocation

Income Level	5 th Cycle RHNA/Units
Very Low	44
Low	27
Moderate	28
Above Moderate	70
Total	169

Table G-2: Housing Production Progress

Income Level	RHNA Allocation	Permits Issued 2014- 2020	% of RHNA Allocation
Very Low	44	44	100%
Low	27	27	100%
Moderate	28	21	75%
Above Moderate	70	57	81%
Combined	169	149	88%

PROGRESS IN IMPLEMENTATION

The Progress Report chart starting on the next page describes the progress made toward implementation of the individual programs included in the 2013-2021 Housing Element. Overall, significant progress has been made toward implementing the individual programs. Thirteen of the 16 programs have been accomplished or completed. Three programs have been partially completed: the development of an ADU handbook; adoption of a density bonus ordinance; and the housing rehabilitation program.

The first time homebuyer assistance and housing rehabilitation programs depend on County funding, which is limited. Additionally, few resident households apply for assistance.

The 2021-2029 Housing Element includes a plan of incentives for the development of ADUs. The City is in the process of preparing a Density Bonus Ordinance.

Table G-3: Progress Report: 2013-2021 Housing Element

1	2	3	4
Name of Program	Objective	Timeframe in H.E	Status of Program Implementation
Adequate Sites Program	Minimum of 13 housing units for lower income households	12/3/2013	Completed by Dec. 3, 2013 by re-zoning affordable housing site to accommodate 72 units, resulting 78 total lower income units compared to 71 units required by the Jan. 2014 - Oct. 2021 RHNA.
Second Unit Development Program	20 second units constructed	October 2013-October 2021	In progress: 8/20 Units to date. In 2014, a bldg. permit was issued for 1 2nd unit at 3242 Cerritos Ave. In 2015, a building permit was issued for a new duplex at 924 Vernon Street (an existing SFD was demolished) for a net increase of 1 unit. In 2016, a building permit was issued for a second unit and a remodel of the existing SFD at 3347 Brayton Avenue for a net increase of 1 unit. No second unit permits were issued in 2017. In 2018, 2 bldg. permits were issued for ADU's at 2819 ½ E. 19th St. and 2060 ½ Raymond Ave. In 2019, 2 bldg. permits were issued for ADU's at 2477 ½ Gaviota Ave., and 1989 ½ Dawson Ave., and plans were submitted for 3309 ½ Lemon Ave. In 2020, 3 building permits were issued for 2260 ½ Rose Ave., and plans were submitted for 2239 ½ Gaviota Ave., 1870 ½ Temple Ave., and 1900 ½ Temple Ave.
No Net Loss Program	Establish the evaluation procedure to monitor housing capacity.	June-July 2014	Completed. In 2019, all residential units identified in the 2013-2021 Housing Element to accommodate the City's share of regional planning need remain zoned for residential uses.
Zoning Ordinance Amendments to Provide a Variety of Housing Types	Adopted Amendments	January 7, 2014 and June-July 2014	Completed - On Nov. 8, 2016, The City adopted a Reasonable Accommodations Ordinance to establish procedures to provide relief from the strict application of zoning and other land use regulations

Table G-3: Progress Report: 2013-2021 Housing Element

1	2	3	4
Name of Program	Objective	Timeframe in H.E	Status of Program Implementation
			to ensure equal access to housing for persons with disabilities. On
			January 23, 2018, the City amended their Emergency Shelters Ordinance to more accurately reflect that Emergency Shelters are allowed in the Commercial General (CG) rather than the Commercial Residential (CR) zoning district.
Section 8 Rental Assistance for Cost Burdened Lower Income Households	55 units for lower income renter households	October 2013-October 2021	<p>Ongoing - The Housing Authority of the County of Los Angeles (HACoLA) administers the Section 8 Housing Choice Voucher Program. Informational housing assistance links are provided on the City website.</p> <p>In 2015, there were 56 families receiving housing assistance who reside in Signal Hill.</p> <p>In 2016, there were 50 families receiving housing assistance who reside in Signal Hill.</p> <p>In 2017, there were 43 families receiving housing assistance who reside in Signal Hill.</p> <p>In 2018, there were 46 families receiving housing assistance who reside in Signal Hill.</p> <p>In 2019, there were 49 families receiving housing assistance who reside in Signal Hill.</p> <p>In 2020, there were 51 families receiving rental housing assistance who reside in Signal Hill.</p>
Hill Street Affordable Housing Development	72 housing units for lower income households	ZOA on December 3, 2013; Development October 2013-October 2021	Completed - The 72 unit workforce housing project was issued a certificate of occupancy in 2018.
First Time Home Buyer Assistance	5 lower income households	October 2013-October 2021	In process - The City does not have money in the affordable housing fund due to the dissolution of the Signal Hill Redevelopment Agency. In 2017, the City held a first time home buyers forum to educate and provide financial and real estate information

Table G-3: Progress Report: 2013-2021 Housing Element

1	2	3	4
Name of Program	Objective	Timeframe in H.E	Status of Program Implementation
			and contacts to first time home buyers. The City maintains information about non-city programs on the City's website and refers inquiries on a regular basis.
Outreach Program for Persons with Developmental Disabilities	Coordinate with Harbor Regional Center	Implement outreach components mid-year 2015	<p>In process - The City is within the Long Beach Harbor Regional Center service area and disabled residents are eligible for programs and services. Informational links are posted on the City website. The Eucalyptus Sea Breeze Manor apartments located in the City were built using funding through HUD's Section 811 Supportive Housing for the Persons with Disabilities program. Residency is restricted to persons who earn 50% of the Area Median Income (AMI) or less. Similar to other rental assistance programs such as Section 8, residents' rents are based on their income and the tenant contribution is set at 30% of the tenant's income. In 2017, representatives from the Regional Housing Authority and City staff, including the Police Department, conducted an information sharing meeting to better implement available programs. In 2018, the City confirmed their local contact with the LBHRC was Nancy Spiegel, Director of Information and Development. In 2019, the City confirmed their local contact with LBHRC was Nancy Spiegel, Director of Information and Development. In 2020, the City confirmed their local contact with LBHRC was Nancy Spiegel, Director of Information and Development and also confirmed methods to obtain services under the COVID-19 pandemic health restrictions.</p>

Table G-3: Progress Report: 2013-2021 Housing Element

1	2	3	4
Name of Program	Objective	Timeframe in H.E	Status of Program Implementation
Extremely Low Income Housing Program	Assist 57 extremely low income households	October 2013-October 2021	In 2019, all residential units identified in the 2013-2021 Housing Element to accommodate the City's share of regional planning need remain zoned for residential uses. In 2021, there were 51 families receiving Section 8 housing services who reside in Signal Hill.
Zoning Ordinance Amendments to Remove Governmental Constraints on Housing for the Disabled	Adopted Amendments	June-July 2014	<p>In process - On November 5, 2015, the Community Development Department had a training session regarding reasonable accommodations on the basis of disability/handicap. The City also entered into a conciliation agreement/voluntary compliance agreement for an addition to an existing residential dwelling.</p> <p>On Nov. 8, 2016, The City adopted a Reasonable Accommodations Ordinance to establish procedures to provide relief from the strict application of zoning and other land use regulations to ensure equal access to housing for persons with disabilities.</p> <p>In 2019, the City received one request for reasonable accommodation to install an elevator in a residence. Staff reviewed the project, but the homeowner did not pursue the project.</p> <p>In 2020, the City continued to provide public information regarding reasonable accommodation procedures electronically and on the City web site, due to City Hall closures under COVID - 19 pandemic regulations.</p>
Zoning Ordinance Amendments to Encourage and Facilitate the Development of Affordable Housing - Update Density Bonus Ordinance (DBO)	Adopted DBO	June-July 2014	<p>Ongoing - In 2018, staff began preparation of a draft DBO, which was expected to be reviewed by the Planning Commission in April or May 2019 and adopted by City Council in May or June 2019.</p> <p>However, City staff and resources ran short and DBO law has changed. Therefore, the City will be using</p>

Table G-3: Progress Report: 2013-2021 Housing Element

1	2	3	4
Name of Program	Objective	Timeframe in H.E	Status of Program Implementation
			their SB2 approved funding to hire a consultant to prepare a DBO ordinance in 2021/2022.
Annual Housing Monitoring Program	Monitor height limits and parking standards as potential constraints	October 2013-October 2021	Completed - The City has eliminated the height limit and parking constraints by approving increased height limits and reduced parking requirements for housing developments with affordable housing units.
Housing Code Enforcement Program	2-5 new cases per month	October 2013-October 2021	Completed and Ongoing - In 2015, the City closed 58 code enforcement cases. In 2016, the City closed 67 code enforcement cases. In 2017, the City closed 68 code enforcement cases. In 2018, the City closed 49 code enforcement cases. In
			2019, the City closed 39 code enforcement cases. In 2020, the City closed 40 code enforcement cases.
Housing Rehabilitation Program	20 housing units	October 2013-October 2021	In 2018, 2019, and 2020, the City continued to monitor the program, but the CalHome Program did not make funds available for new applications. The program is updated to focus on identifying and applying for new funds for housing rehabilitation assistance.
Fair Housing Services Program	65 lower-income households	October 2013-October 2021	Ongoing - The City provides residents with flyers provided by the Housing Rights Center and participated in a fair housing training session conducted by the City Attorney's office in 2015. In 2020, a second session was postponed due to COVID – 19 pandemic restrictions. This program is a part of the 6 th Cycle Housing Element programs.
Energy Conservation Program	Promote Primer and encourage weatherization and energy efficient home improvements	October 2013-October 2021	Ongoing - The City implements the most current, 2019 CALGreen requirements and promotes Green Building by providing developers with information on the City's Green Building policy.

Table G-3: Progress Report: 2013-2021 Housing Element

1	2	3	4
Name of Program	Objective	Timeframe in H.E	Status of Program Implementation
			<p>The City's Sustainable City Committee (SCC) also promotes energy conservation programs through accomplishment of local goals and received two Beacon Awards for Sustainability in 2018. A Gold Level Beacon Award for Sustainability Best Practices and a Silver Level Award for 6% Energy Savings. In 2020, the SCC received a Platinum Level Beacon Award and has had oversight of the 2020 application for Sustainability Best Practices.</p> <p>In 2021, the SCC recommended, and the City Council approved a resolution to join the Energy Upgrade California programs to assist with continued outreach and education regarding methods and programs to conserve energy at home and for businesses.</p>



CITY OF SIGNAL HILL
STAFF REPORT

2175 Cherry Avenue • Signal
Hill, California 90755-3799

9/27/2022

AGENDA ITEM

TO:
**HONORABLE MAYOR
AND MEMBERS OF THE CITY COUNCIL**

FROM:
**KIM BOLES
EXECUTIVE ASSISTANT/DEPUTY CITY CLERK**

SUBJECT:
**CONTRACT SERVICES AGREEMENT WITH SWAGIT PRODUCTIONS, LLC
(SWAGIT)**

Summary:

The City Council will consider entering into a new Contract Services Agreement with Swagit to provide remote video streaming services of Council meetings, including closed captioning in English and Spanish.

Recommendation:

Authorize the Interim City Manager to enter into a one-year Agreement with an additional one-year extension with Swagit to purchase and install video hardware and broadcast system and streaming video services for a not-to-exceed amount of \$111,900, in a form approved by the City Attorney.

Fiscal Impact:

The cost for purchase and installation of the video hardware and broadcast system is a one-time cost of \$80,580 and was presented to Council during the budget workshop and approved as a decision package for FY 2022-23 City Clerk Contract Services budget (account 100-43-5400). The streaming video services cost of \$2,610 monthly is included in the FY 2022-23 budget (account 100-43-5400).

Strategic Plan Objective:

Goal No. 6: Promote a transparent and open government.

Background and Analysis:

The City's video hardware and broadcast equipment is old and outdated. Over the past year the equipment has had multiple issues, and at times, staff brought in a consultant to troubleshoot the

system, frequently at the last minute, and at times during a Council meeting. The City also relies on a consultant to provide the video production of each Council meeting. Earlier this year, staff began researching options for a replacement system. Quotes were received from the following vendors:

- Swagit Productions, LLC included video hardware and broadcast system, remote video production, live streaming, and closed captioning in English and Spanish for a cost of \$111,900.
- Vidiflo, LLC (Vidiflo) included an updated video server, hardware, and software, live streaming capability, and closed captioning in English for a cost of \$57,297.56.
- Western Audio Visual (Western) included a slight upgrade to current equipment, and no closed captioning for a cost of \$28,034.50.

The Vidiflo and Western systems would continue to require a consultant or additional staff onsite to provide video production, and neither offered remote video services.

Swagit provided a list of public agencies that utilize Swagit for reference. Staff contacted the following public agencies: Chino Hills, El Cajon, Indio, Palm Springs, the Placentia-Yorba Linda Unified School District, and Austin, Texas. All provided positive feedback regarding Swagit.

Staff is recommending that the City enter into a new Contract Services Agreement with Swagit to purchase and install video hardware and broadcast system and provide streaming services for Council meetings. Services to be provided under the new contract include:

- Video Capture and Encoding - Extensible Automated Streaming Engine (EASE) Encoder records content according to City's broadcast schedule and transfers the recorded audio/video to the Swagit Content Network via a secure Virtual Private Network connection, making it available for live and/or on-demand streaming.
- Indexing and Cross Linking - Using the City's published meeting agendas as a guide, Swagit's Managed Service Division (SMSD) indexes the meetings without any work from client staff. SMSD will annotate the content by adding jump-to points with specific item headings, giving users the greatest flexibility to find the specific content they need. Users can step through video by searching for or clicking specific items.
- Agenda Management Integration - SMSD will link agenda packets directly to the video player for easy access.
- Archiving - Audio/video can be stored securely on the Swagit Content Network indefinitely. Fault tolerance and high availability is assured through replication of audio/video content to multiple, geographically redundant, Storage Area Networks. This includes unlimited storage of meetings.
- Presentation - By navigating the video library, users can view a list of meetings chronologically and once in a selected meeting can go to the jump-to markers to search for specific points within individual audio/video clips. Meetings typically begin to post within 3-4 hours from the end of a meeting, depending on the client's connectivity speed and bandwidth.

Notwithstanding any technical or network issues, fully indexed meetings are available on a client's site in less than 24 hours.

- Delivery - In order to deliver on-demand content to end users in a format that is native to their computer's operating system, Swagit by default delivers content in the HTML5 streaming video format. This format has proven itself as the format of choice from such vendors as YouTube, Google Video, Facebook, ABC and NBC/Universal.
- Monitoring - Swagit is monitoring all aspects of the Swagit Content Network to ensure its health and availability. This monitoring extends to cover remote Swagit EASE Encoders deployed on client premises. In the rare event of trouble Swagit engineers are promptly notified so that they may dispatch a swift response in accordance with support procedures.
- Statistics - Swagit collates log files from their streaming servers monthly and processes them with the industry recognized by Google Analytics. These reports help to highlight growth trends and identify popular content.
- Support - Beyond their proactive monitoring response, Swagit offers ongoing 24/7 technical support for any issues our clients may encounter. While Swagit's choice of quality hardware vendors and a thorough preinstallation testing phase go a long way toward ensuring trouble free operation of their EASE Encoders, Swagit does recognize that occasionally unforeseen issues arise. In the event that their engineers detect a fault, they will work to diagnose the issue. If necessary, next business day replacement of parts will be completed. Swagit offers continual software updates and feature enhancements to their services and products for the life of the City's managed services contract.

The Agreement and the annual budget provides for the production of 25 meetings per year. The cost for additional meetings (remotely video programmed, indexed, and closed captioned) would be a cost of \$1,030 per meeting. Upon approval, it will take approximately six weeks prior to installation of the new video production system.

Reviewed:

Sharon del Rosario

Approved:

Joe Hoefgen

Attachment

**AGREEMENT FOR
VIDEO STREAMING SERVICES**

**CITY OF SIGNAL HILL
and
SWAGIT PRODUCTIONS, LLC**

This Agreement for Video Streaming Services ("Agreement") is made by and between the City of Signal Hill, California ("City"), a municipal corporation with offices at 2175 Cherry Avenue, Signal Hill, California 90755, and Swagit Productions, LLC, ("Provider") a Texas Limited Liability Company, with offices at 12801 North Central Expressway, Suite 900, Dallas, Texas 75243 effective as of the date written below. The City and Provider shall be jointly termed the "Parties" where appropriate in context.

RECITALS

- A. The City desires to enter into this Agreement in order to obtain video streaming services for scheduled meetings as outlined in the Scope of Services attached as Exhibit "A"; and
- B. Provider has availability and offers to provide the personnel necessary to provide said services in accordance with the Scope of Services included in this Agreement (see Exhibit A attached hereto and incorporated herein); and
- C. Provider is in the business of providing video streaming services for businesses and governmental entities, and represents and warrants that it has the skills, qualifications, expertise and experience necessary to perform the work and services to provide and implement video streaming services as described herein in an efficient, cost-effective manner with a high degree of quality and responsiveness and has performed and continues to perform the same and similar services for other buyers; and
- D. On the basis of and in reliance upon such representations by Provider and others made herein and in Provider's proposal, the City desires to engage Provider to provide the work and services described herein under the terms and conditions of this Agreement.

For the reasons recited above, and in consideration of the mutual covenants contained in this Agreement, and other valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the City and Provider agree as follows:

1. SERVICES TO BE PERFORMED BY PROVIDER

Provider agrees to perform the following work and services for the City:

- 1.1 Provider agrees to provide the work and services as set forth in the Scope of Services.
- 1.2 Without limiting the foregoing provisions of Section 1.1, the services to be provided by Provider include the installation ("Installation") by Provider of all hardware, software, cameras, wiring, and related equipment and materials identified and described in the Scope of Services (collectively, the "Equipment") within the City of Signal Hill chambers located at; 2175 Cherry Avenue, Signal Hill, California 90755 (the "Site"). Before installing the same, Provider shall deliver to the City, for review and consideration of approval, drawings or plans and specifications for such Installation. The City's approval of any Installation or related plans does not and shall not constitute a representation or warranty by the City that the Installation or related plans comply with any specifications therefor or with any applicable governmental laws, rules, codes, standards, or regulations.

2. COMPENSATION OF PROVIDER

- 2.1 Provider agrees to provide all of the services set forth in the Scope of Services, including Installation of the Equipment on the Site, and as described herein for the following amounts:
 - (a) A one-time charge not to exceed:
 - (i) **Twenty-Four Thousand Seven Hundred Seventy and No/100 Dollars** (\$24,770.00) for Swagit EASE hardware/software and other related (including, without limitation, Installation and 15 years of Migration) costs (as identified and detailed on the attached Exhibit "A", page 3, "Streaming Video Hardware"); and
 - (ii) **Forty-Five Thousand Eight Hundred Fifteen and No/100 Dollars** (\$45,815.00) for broadcast system hardware/software and other related (including, without limitation, Installation) costs (as identified and detailed on the attached Exhibit "A", page 5, "Avior Broadcast System"); and
 - (iii) **Nine Thousand Nine Hundred Ninety-Five and No/100 Dollars** (\$9,995.00) for closed captions hardware and other related (including, without limitation, Installation) costs (as identified and detailed on the attached Exhibit "A", page 3, "*Captions Encoders*"); and
 - (b) Following the Installation at the Site of all Equipment by Provider and the acceptance thereof by the City, the City shall pay to Provider a monthly fee in the amount of **Two Thousand Six Hundred Ten and No/100 Dollars** (\$2,610.00) for on-demand video streaming, live video streaming, English and

Spanish closed captions, and remote switching (as identified and described on the attached Exhibit "A", page 3, "*Streaming Video Monthly Managed Services*").

- 2.2 Except as set forth herein, payments will be processed on a monthly basis, unless annual billing has been requested, with payment available within 30 days after receipt of an invoice for the previous month's service. All payments pursuant to this Agreement shall be made promptly and without undue delay, and in no circumstance beyond 60 days from the due date.
- 2.3 Should the City fail to pay any invoice that is outstanding more than 60 days, a 5% service fee will be applied to the total amount of that invoice, not including any shipping or sales tax.

3. RIGHTS, OBLIGATIONS AND REPRESENTATIONS OF PROVIDER

- 3.1 Independent Contractor. The parties agree that Provider performs specialized services and that Provider enters into this Agreement with the City as an independent contractor. Nothing in this Agreement shall be construed to constitute Provider or any of Provider's agents or employees as an agent, employee or representative of the City. Further, nothing in this Agreement is intended nor shall be construed to create an employer-employee relationship, a joint venture relationship, a joint enterprise, or to allow the City to exercise discretion or control over the manner in which Provider performs the work and services, which are the subject matter of this Agreement. As an independent contractor, Provider is solely responsible for all labor and expenses in connection with this Agreement and for any and all damages arising out of Provider's performance under this Agreement.
- 3.2 Provider's Control of Work. All services to be provided by Provider shall be performed in accordance with the Scope of Services. Provider shall furnish the qualified personnel, materials, equipment and other items necessary to carry out the terms of this Agreement. Provider shall be responsible for and in full control of the work of all such personnel. Provider warrants and represents that all Equipment and other goods and materials provided by Provider shall be safe, fully operational, and will not cause injury or damage to any person or property, and that all persons provided by Provider to perform the work and services under this Agreement shall be adequately trained and capable of performing the work and services.
- 3.3 Reports to the City. Although Provider is responsible for control and supervision of work and services performed under this Agreement, the work and services provided shall be acceptable to the City and shall be subject to a general right of inspection and supervision to ensure satisfactory completion. This right of inspection and supervision shall include, but not be limited to, all reports to be provided by Provider to the City and the right of the City, as set forth in the Scope of Services.
- 3.4 Compliance with All Laws. Provider shall comply with all applicable laws, statutes, ordinances, rules, regulations, standards, codes, and executive orders of the federal,

state and local government, which may affect the performance of this Agreement.

- 3.5 Organization and Authorization. Provider warrants and represents that: (i) it is a limited liability company duly organized, validly existing and in good standing under the laws of the State of Texas, and which shall remain in good standing throughout the term of this Agreement; (ii) it has the requisite power and authority to carry on its business as it is now being conducted; (iii) it has the legal capacity to enter into this Agreement; (iv) the execution, delivery and performance of this Agreement and the consummation of the transactions contemplated by this Agreement have been authorized and approved by all action required on the part of Provider; (v) has the right and authority to sell the hardware and software to the City; (vi) all hardware and software shall be in good working order; and, (vii) all licenses and warranties regarding the software and hardware shall be conveyed to the City.
- 3.6 No Conflict. Provider warrants and represents that the execution and delivery of this Agreement and ancillary agreements hereto by Provider does and will not: (i) conflict with, or result in any violation or breach of, any provision of Provider's charter documents; (ii) result in any violation or breach of, or constitute a default under, or require a consent or waiver under, any of the terms, conditions or provisions of any license, contract or other agreement to which Provider is a party; or (iii) conflict with or violate any franchise, license, judgment, order, statute, law, rule or regulation applicable to Provider.
- 3.7 Camera and Broadcast Operations. Although Provider is responsible for control and supervision of work and services performed under this Agreement, the City understands that the operation of the camera and broadcast system can be done remotely. Such remote operation requires access via inbound TCP port 2001, outbound TCP ports 21, 80, 443, 1935, 5721, and outbound UDP ports 53, 123. The City will need to supply the Provider with access to such TCP and UDP ports with respect to the City's Internet connection. If, such access is not given or the City's Internet connection fails during operations, the Provider will not be held responsible for remote camera operations. Additionally, in the event the Provider decides to operate such system manually, the City shall provide access to the equipment (as identified and described in the Scope of Services, page 5, "*Avior Broadcast System*") at the Site described in Section 1.2, above.
- 3.8 Warranty. Provider warrants that: (i) any streaming server hardware provided by Swagit not in good working order and used under normal operating conditions, will be fully replaced for a period of three (3) years; (ii) thereafter, all costs of streaming server hardware replacement due to any failure or caused by normal wear and tear, shall be at the City's expense; (iii) all proprietary software for any streaming server shall be fully replaced or upgraded, at no cost to the City, for the life of the contract; and, (iv) all hardware and software for the broadcasting equipment (as identified and described in the Scope of Services, page 5, "*Avior Broadcast System*"), shall be replaced or fixed with respect to each components manufacturer's warranties; and, (v) all hardware and software for the caption equipment (as identified and described in the Scope of Services, page 3, "*Captions Encoder*"), shall be replaced or fixed with respect to each components manufacturer's warranties.

3.9 Provider's Service Network. Provider's content delivery network and service level represents that: (i) it maintains full N+1 redundancy on all service critical-infrastructure in order to protect against outages. Multiple mirror facilities provide diverse geographic redundancy. Within each facility servers have multiple power supplies, network interfaces and RAID protected storage. Provider is connected to upstream bandwidth providers by multiple gigabit uplinks, transitioning to gigabit and ten-gigabit connections to multiple "tier 1" bandwidth providers, offering route diversity and redundancy. These bandwidth providers maintain 24/7 staffs familiar with mitigating Denial of Service attacks, should the need arise, which they have sufficient capacity to absorb-and-filter; (ii) Provider utilizes external, 3rd party monitoring services to track server availability metrics. This service tracks availability from approximately 30 international points which helps isolate regional networking issues, in addition to any centralized failures; (iii) Content is stored on Provider's networks and viewable to the public for a period of three years or as defined by the managed services. All content is stored and backed-up offline indefinitely during the service term. Content can also be stored locally on the City's network for an indefinite period of time limited only by storage capacity, with the added benefit of cached delivery to local users. City is consulted before they exceed any storage horizon and may extend the window for additional years; (iv) Content is stored in widely accessible formats and is available for export at any time. Exported data will include multimedia content and associated documents in their native format as well as any structured metadata in XML format. Access to exported content can be via FTP, but in such an event the City is encouraged to provide a portable hard drive to ease the transition of storage and bandwidth intensive content; and (v) the City may verify compliance with these policies at any time in consultation with Provider engineers and officers.

4. NOTICE PROVISIONS

Notice. Any notice concerning this Agreement shall be in writing and (i) sent by certified or registered mail, return receipt requested, postage prepaid, (ii) delivered personally, or (iii) placed in the custody of Federal Express Corporation or other nationally recognized carrier to be delivered overnight; and addresses for such notice are as follows:

To the City's Authorized Representative:

Joe Hoefgen
Interim City Manager
City of Signal Hill
2175 Cherry Avenue
Signal Hill, CA 90755
562-989-7305

To Provider:

David Owusu
Director of Streaming
Swagit Productions, LLC
12801 N. Central Expressway, Ste 900
Dallas, Texas 75243
800-573-3160

Notice shall be deemed given upon receipt by the party to whom it is sent.

5. INDEMNIFICATION

Provider (hereinafter referred to as "Indemnitor") agrees to indemnify, save and hold harmless the City, any jurisdiction or agency issuing permits for any work under this Agreement, and their respective directors, officers, officials, agents, employees and volunteers (hereinafter referred to as "Indemnitee") from and against any and all claims, demands, liabilities, damages, losses or expenses of any kind (including court costs, attorney's fees, and costs of claim processing, investigation and litigation) (hereinafter collectively referred to as "Claims") in law or equity, to person or property (including wrongful death) in any manner arising out of, pertaining to, or incident to any alleged negligent act, omission, negligence or misconduct of the Indemnitor, or any of Indemnitor's directors, officers, agents, employees or volunteers. This indemnity includes any claim or amount arising or recovered under the Workers' Compensation Law or arising out of the failure of Provider to conform to any federal, state or local law, statute, ordinance, rule, regulation or court decree in effect at the time services are rendered. Provider shall be responsible for defense, and judgment costs where this indemnification is applicable.

6. INSURANCE

Provider and its subcontractors shall procure and maintain in a company or companies lawfully authorized to do business in California and until all of their obligations have been discharged and satisfied (and including during any warranty periods under this Agreement), insurance against claims for injury to persons or damage to property which may arise from or in connection with the performance of the services and work hereunder by Provider, its agents, representatives, employees or subcontractors.

The insurance requirements herein are minimum requirements for this Agreement and in no way limit the indemnity covenants contained in this Agreement. The City in no way warrants that the minimum limits contained herein are sufficient to protect Provider from liabilities that may arise out of the performance of the services and work under this Agreement by Provider, its agents, representatives, employees or subcontractors and Provider is free to purchase additional insurance as may be determined necessary.

A. Minimum Scope and Limits of Insurance. Provider shall provide coverage at least as broad and with limits of liability not less than those stated below.

1. Commercial General Liability - Occurrence Form
 (Form CG 0001, ed. 10/93 or any replacements thereof)

General Aggregate	\$2,000,000
Products-Completed Operations Aggregate	\$1,000,000
Personal & Advertising Injury	\$1,000,000
Each Occurrence	\$1,000,000
Fire Damage (Any one fire)	\$ 50,000
Medical Expense (Any one person)	Optional

 (This coverage must be amended to provide for an each-project aggregate limit of insurance)

2. Workers' Compensation and Employer's Liability
 Workers' Compensation Statutory

Employer's Liability: Each Accident	\$1,000,000
Disease-Each Employee	\$ 500,000
Disease-Policy Limit	\$ 500,000
3. <u>Professional Liability</u>	\$1,000,000
4. <u>Cyber-Liability</u>	
Each Occurrence	\$1,000,000
Aggregate	\$2,000,000

B. OTHER INSURANCE REQUIREMENTS: The foregoing insurance policies shall be endorsed to contain the following provisions:

1. The City of Signal Hill, its officers, officials, agents, employees and volunteers shall be named as additional insureds with respect to general liability, including liability arising out of activities performed by, or on behalf of, the Provider; products and completed operations of the Provider, and automobiles owned, leased, hired or borrowed by the Provider.
2. The Provider's insurance shall contain broad form contractual liability coverage.
3. The City of Signal Hill, its, officers, officials, agents, employees and volunteers shall be additional named insureds to the full limits of liability purchased by the Provider even if those limits of liability are in excess of those required by this Agreement.
4. The Provider's insurance coverage shall be primary insurance with respect to the City, its, officers, officials, agents, and employees (and must be endorsed to read as primary coverage regardless of the application of other insurance). Any insurance or self-insurance maintained by the City, its officers, officials, agents, employees, or volunteers shall be in excess to the coverage of the Provider's insurance and shall not contribute to it.
5. The Provider's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.
6. Coverage provided by the Provider shall not be limited to the liability assumed under the indemnification provisions of this Agreement.
7. The policies shall contain a waiver of subrogation in favor of the City, its officers, officials, agents, and employees.

8. All liability policies shall contain no cross liability exclusions or insured versus insured restrictions applicable to the claims of the City of Signal Hill.
 9. All insurance policies shall be endorsed to require the insurer to immediately notify the City of Signal Hill, California of any material change in the insurance coverage.
 10. Provider may maintain reasonable and customary deductibles, subject to approval of the City.
 11. Insurance must be purchased from insurers that are financially acceptable to the City and licensed to do business in the State of California.
- 6.1 Notice of Cancellation. Each insurance policy required by the insurance provisions of this Agreement shall provide the required coverage and shall not be suspended, voided or canceled, or not renewed, except after sixty (60) days prior written notice has been given to the City, except when cancellation is for non-payment of premium, then at least ten (10) days prior notice shall be given to the City. Such notice shall be sent directly to:
- Kim Boles
Deputy City Clerk
City of Signal Hill
2175 Cherry Avenue
Signal Hill, CA 90755**
- 6.2 Acceptability of Insurers. Insurance shall be placed with insurers duly licensed or authorized to do business in the State of California and with an "A.M. Best" rating of not less than A- VII, or receiving prior approval by the City. The City in no way warrants that the above-required minimum insurer rating is sufficient to protect Provider from potential insurer insolvency. All insurance must be written on forms filed with and approved by the California Department of Insurance.
- 6.3 Verification of Coverage. Prior to commencing work or services, Provider shall furnish the City with certificates of insurance (ACORD form or equivalent approved by the City) as required by this Agreement (and update the same as needed to comply with this Agreement). The certificates for each insurance policy shall be signed by a person authorized by that insurer to bind coverage on its behalf.

Certificates of Insurance shall:

1. List each insurance coverage described and required herein. Such certificates will also include a copy of the endorsements necessary to meet the requirements and instructions contained herein.
2. Specifically set forth the notice-of-cancellation or termination provisions to the City of Signal Hill.

All certificates and any required endorsements shall be received and approved by the City before work commences. Each insurance policy required by this Agreement shall be in effect at or prior to commencement of work under this Agreement and remain in effect for the duration of this Agreement. Failure to maintain the insurance policies as required by this Agreement or to provide evidence of renewal shall constitute a material breach of contract.

All certificates required by this Agreement shall be sent directly to **Kim Boles, Deputy City Clerk, City of Signal Hill, 2175 Cherry Avenue, Signal Hill, CA 90755**. The City reserves the right to request and receive within ten (10) days, complete copies of all insurance policies (certified to be true and correct by the insurance carrier) required by this Agreement at any time. The City shall not be obligated, however, to review same or to advise Provider of any deficiencies in such policies and endorsements, and such receipt shall not relieve Provider from, or be deemed a waiver of the City's right to insist on, strict fulfillment of Provider's obligations under this Agreement.

- 6.4 Subcontractors. Providers' certificate(s) shall include all subcontractors as additional insureds under its policies or Provider shall furnish to the City separate certificates and endorsements for each subcontractor. All coverages for subcontractors shall be subject to the minimum requirements and all provisions identified above.
- 6.5 Approval. Any modification or variation from the insurance requirements in this Agreement shall be made by the City's risk manager, whose decision shall be final. Such action shall not require a formal amendment to this Agreement, but may be made by administrative action.

7. DEFAULT AND TERMINATION

Events of Default Defined. The following shall be Events of Default under this Agreement:

- 7.1.1 Any material misrepresentation made by Provider to the City;
- 7.1.2 Any failure by Provider to perform its obligations under this Agreement including, but not limited to, the following:
- 7.1.2.1 Failure to commence work at the time(s) specified in this Agreement due to a reason or circumstance within Provider's reasonable control;
- 7.1.2.2 Failure to perform the work with sufficient personnel and equipment or with sufficient equipment to ensure completion of the work within the specified time due to a reason or circumstance within Provider's reasonable control;
- 7.1.2.3 Failure to perform the work in a manner reasonably satisfactory to the City;
- 7.1.2.4 Failure to promptly correct or re-perform within a reasonable time work that was rejected by the City as unsatisfactory or erroneous;

- 7.1.2.5 Discontinuance of the work for reasons not beyond Provider's reasonable control;
- 7.1.2.6 Failure to comply with a material term of this Agreement, including, but not limited to, the provision of insurance; and
- 7.1.2.7 Any other acts specifically stated in this Agreement as constituting a default or a breach of this Agreement.

7.2 Remedies. The following shall be remedies under this agreement.

7.2.1 Upon the occurrence of any Event of Default, the City may declare Provider in default under this Agreement. The City shall provide written notification of the Event of Default and any intention of the City to terminate this Agreement. Upon the giving of notice, the City may invoke any or all of the following remedies:

- 7.2.1.1 The right to cancel this Agreement as to any or all of the services yet to be performed;
- 7.2.1.2 The right of specific performance, an injunction or any other appropriate equitable remedy;
- 7.2.1.3 The right to monetary damages;
- 7.2.1.4 The right to withhold all or any part of Provider's compensation under this Agreement;
- 7.2.1.5 The right to deem Provider non-responsive in future contracts to be awarded by the City; and
- 7.2.1.6 The right to seek recoupment of public funds spent for impermissible purposes.

7.2.2 The City may elect not to declare an Event of Default or default under this Agreement or to terminate this Agreement upon the occurrence of an Event of Default. The parties acknowledge that this provision is solely for the benefit of the City, and that if the City allows Provider to continue to provide the Services despite the occurrence of one or more Events of Default, Provider shall in no way be relieved of any of its responsibilities or obligations under this Agreement, nor shall the City be deemed to waive or relinquish any of its rights under this Agreement.

7.2.3 Liquidated Damages for Premature Termination. In the event the City cancels, terminates, or attempts to cancel or terminate this Agreement prior to the commencement by Provider of the services set forth in the Scope of Services, Swagit shall be entitled as its sole remedy to terminate this agreement and recover as liquidated damages and not as a penalty, the sum of \$4,285.00. The Parties acknowledge that, after

due consideration of alternative measurement of damages, acknowledge that Provider's damages in such circumstances are difficult or impossible to calculate with precision; accordingly, the Parties reasonably estimate that the aforementioned liquidated damages would compensate Provider for failure of the City to proceed with full performance of the Agreement.

- 7.3 Right to Offset. Any excess costs incurred by the City in the event of termination of this Agreement for default, or in the event the City exercises any of the remedies available to it under this Agreement, may be offset by use of any payment due for services completed before termination of this Agreement for default or the exercise of any remedies. If the offset amount is insufficient to cover excess costs, Provider shall be liable for and shall remit promptly to the City the balance upon written demand from the City.

8. GENERAL PROVISIONS

- 8.1 Headings. The section and subsection headings contained herein are for convenience only and shall not be used in interpretation of this Agreement and are not intended to define or limit the scope of any provision of this Agreement.
- 8.2 Governing Law and Venue. This Agreement shall be governed by and administered and interpreted under the laws of the State of California, without regard to any conflict of laws provisions. Venue for any action, cause or action or proceeding under this Agreement lies exclusively in the State District Court of Los Angeles County, California, and the parties agree to submit to the personal and subject matter jurisdiction of said court.
- 8.3 Severability. The sections, paragraphs, sentences, phrases, words, and all other provisions of this Agreement are severable, and if any part of this Agreement is determined by a court of competent jurisdiction to be illegal, unlawful, unconstitutional, or void for any reason, the parties intend that the remaining provisions of this Agreement shall remain in full force and effect unless the stricken provision leaves the remaining Agreement unenforceable.
- 8.4 Attorney's Fees. If suit or action is initiated in connection with any controversy arising out of this Agreement, the prevailing party shall be entitled to recover in addition to costs such sum as the court may adjudge reasonable as attorney fees, or in event of appeal as allowed by the appellate court.
- 8.5 Assignment. This Agreement is binding on the heirs, successors and assigns of the parties hereto. This Agreement may not be sold, assigned, pledged, subcontracted, transferred or otherwise conveyed by any means whatsoever by either the City or Provider without prior written consent of the other, and any sale, assignment, pledge, subcontract, transfer or other conveyance by either party without the other party's prior written consent shall be null and void.

- 8.6 Conflict of Interest. Provider covenants that Provider presently has no interest and shall not acquire any interest, direct or indirect, that would conflict in any manner or degree with the performance of the work and services required to be performed under this Agreement. Provider further covenants that in the performance of this Agreement, Provider shall not engage any employee or apprentice having any such interest.
- 8.7 Authority to Contract. The undersigned officers and/or representatives of the parties hereto are the properly authorized persons and have the necessary authority to execute this Agreement on behalf of the parties hereto, and each party hereby certifies to the other that it has taken all actions necessary to authorize entering into this Agreement.
- 8.8 Integration; Modification. This Agreement represents the entire understanding of City and Provider as to those matters contained in this Agreement, and no prior oral or written understanding shall be of any force or effect with respect to those matters. This Agreement may not be modified or altered except in writing signed by duly authorized representatives of the parties.
- 8.9 Non-Appropriation. If the City Council does not appropriate funds to continue this Contract and pay for charges hereunder, the City may terminate this Agreement at the end of the then current fiscal year, or at the time that funds are no longer available to meet the City's payment obligations hereunder. The City agrees to give written notice of termination to the Provider at least sixty (60) days prior to any termination for non-appropriation of funds and will pay the Provider in accordance with this Agreement through the date of termination of this Agreement.
- 8.10 Subcontractors. This Agreement or any portion hereof shall not be sub-contracted without the prior approval of the City. No subcontractor shall, under any circumstances, relieve Provider of its liability and obligation under this Agreement. The City shall deal through Provider and any subcontractor shall be dealt with as a worker and representative of Provider. Provider assumes responsibility to the City for the proper performance of the work and service of all subcontractors and any acts and omissions in connection with such performance. Nothing in this Agreement shall, or is intended or deemed to, create any legal, contractual or other relationship between the City and any subcontractor or sub-subcontractor.
- 8.11 No Waiver. The failure by the City to exercise any right, power, or option given to it by this Agreement, or to insist upon strict compliance with the terms of this Agreement, shall not constitute a waiver of the terms and conditions of this Agreement for any reason whatsoever, including with respect to any such right, power or option or to such compliance or to any other or subsequent default or breach hereof, nor a waiver by the City of its rights at any time to exercise any such right, power or option or to require exact and strict compliance with all the terms hereof. Any rights and remedies the City may have arising out of this Agreement shall survive the cancellation, expiration or termination of this Agreement.

- 8.12 No Third Party Beneficiaries. This Agreement and all of its provisions are solely for the benefit of Provider and the City and are not intended to and shall not create or grant any rights, contractual or otherwise, to any third person or entity.
- 8.13 "Includes". For purposes of this Agreement, "includes" and "including" are terms of enlargement and not of limitation or exclusive enumeration, and use of the terms does not create a presumption that components not expressed are excluded.
- 8.14 Incorporation of Recitals and Exhibits. The Exhibits and Recitals to this Agreement are incorporated herein and made a part hereof for all purposes.

9. DURATION

This Agreement shall become effective on September 30, 2022, and shall continue in force for an initial term of twelve (12) months expiring on September 29, 2023, unless sooner terminated by either party providing written notice of its intent to terminate the Agreement to the other party not less than sixty (60) days prior to the expiration of the then- current term. The City shall have the unilateral option, at its sole discretion, to renew this Agreement automatically for no more than one additional one-year term. All pricing shall remain firm during the initial term of this Agreement and continuing through the expiration of an additional one-year term if exercised as provided above, unless this Agreement is terminated by either party providing written notice of its intent to terminate the Agreement to the other party not less than sixty (60) days prior to the end of the then-current term.

10. SURVIVAL OF COVENANTS

Any of the representations, warranties, covenants, and obligations of the parties, as well as any rights and benefits of the parties, pertaining to a period of time following the termination of this Agreement shall survive termination.

11. COUNTERPARTS; EXECUTION OF AGREEMENT

- 11.1 Counterparts. This Agreement may be executed in counterparts. Each of the counterparts shall be deemed an original instrument, but all of the counterparts shall constitute one and the same instrument.
- 11.2 Execution of Agreement. The City shall first sign this Agreement in one or more counterparts and deliver them to Provider. This Agreement shall not be effective until Provider accepts and signs this Agreement in one or more counterparts at its corporate offices in Dallas, Texas, and delivers to the City a counterpart of this Agreement signed by the City and Provider.

City of Signal Hill

Swagit Productions, LLC

Joe Hoefgen, Interim City Manager

Bryan R. Halley, President

Date of Execution:

Date of Execution:

ATTEST:

By: _____
Carmen R. Brooks
City Clerk

APPROVED AS TO FORM:

By: _____
Matthew E. Richardson
City Attorney

EXHIBIT A

SCOPE OF SERVICES

Scope of Services – Exhibit A

EASE Solution

Built upon years of industry experience, Extensible Automated Streaming Engine (EASE) is a software framework comprised of foundation and extension modules that work together to automate many otherwise manually intensive tasks. This completely hands-off solution meets the current and future needs of your entity without creating any additional work for clerks or webmasters.

- **Video Capture and Encoding**

EASE Encoder records content according to your broadcast schedule and transfers the recorded audio/video to the Swagit Content Network via a secure Virtual Private Network (VPN) connection, making it available for live and/or on-demand streaming.

- **Indexing and Cross Linking**

Using your published meeting agendas as a guide, Swagit's Managed Service Division (SMSD) indexes the meetings without any work from client staff. SMSD will annotate your content by adding jump-to points with specific item headings, giving users the greatest flexibility to find the specific content they need. With these jump-to points, users can step through video by searching for or clicking specific items.

- **Agenda Management Integration**

If meeting packets or other related information is available online, SMSD will link them directly to the video player for easy access.

Swagit's EASE solution integrates with all Document/Agenda Management solutions.

- **Archiving**

Client audio/video can be stored securely on the Swagit Content Network indefinitely. Fault tolerance and high availability is assured through replication of audio/video content to multiple, geographically redundant, Storage Area Networks (SAN). Our standard packages includes unlimited storage of meetings.

- **Presentation**

By navigating through the video library, users can view a list of meetings chronologically and once in a selected meeting you can unleash the power of the jump-to markers to search for specific points within individual audio/video clips. Meetings typically begin to post to a VOD account within 3-4 hours from the end of a meeting, depending on the client's connectivity speed and bandwidth. Notwithstanding any technical or network issues, fully indexed meetings are available on a client's site in less than 24 hours.

- **Delivery**

In order to deliver on-demand content to end users in a format that is native to their computer's operating system, Swagit by default delivers content in the HTML5 streaming video format. This format has proven itself as the format of choice from such vendors as YouTube, Google Video, Facebook, ABC and NBC/Universal.

EASE Solution

•Monitoring

Swagit is monitoring all aspects of the Swagit Content Network to ensure its health and availability. This monitoring extends to cover remote Swagit EASE Encoders deployed on client premises. In the rare event of trouble our engineers are promptly notified so that they may dispatch a swift response in accordance with our support procedures.

•Statistics

Swagit collates log files from our streaming servers monthly and processes them with the industry recognized Google Analytics. Google Analytics generates reports ranging from high-level, executive overviews to in depth quality of service statistics. These reports help to highlight growth trends and identify popular content.

•Support

Beyond our proactive monitoring and response, Swagit offers ongoing, 24/7 technical support for any issues our clients may encounter. While our choice of quality hardware vendors and a thorough pre-installation testing phase go a long way toward ensuring trouble free operation of our EASE Encoders, we do recognize that occasionally unforeseen issues arise. In the event that our engineers detect a fault, they will work to diagnose the issue. If necessary, next business day replacement of parts will be completed. Swagit offers continual software updates and feature enhancements to our services and products for the life of your managed services contract.



Investment-Streaming Video

Streaming Video Hardware

Item Description	Type	Up-front Cost
Hardware/Software/Provisioning	2U	\$24,770.00
CaptionPrime Streaming Appliance: EASE Captioning Encoder with One baseband HD-SDI or HDMI capture up to 1080p30, embedded audio or One IP H.264 encode/transcode single channel license or HEVC SD/HD encoding/transcoding. Includes EASE Software Tools, System Burn-in, Rackmount Kit, Branded Video Library Design, Branded Player Design, Closed Caption Software for Web Captions, Remote Installation, Migration of 15 Years of Content from Previous Vendor and Swagit's 3 Year Full System Warranty.		

Captions Encoder

Item Description	Up-front Cost
SDI CC Encoding Hardware: HD492 is a three gigabits level B, high definition, serial digital interface closed caption encoder with audio and captions over IP. Synchronization of live captions and program video/audio with CCMATCH technology. Unit has an additional built-in SDI decoder output to show on-screen caption burn-in. Simultaneous support for two languages.	\$9,995.00

Streaming Video Monthly Managed Services

Item Description	Monthly Cost
Package 1: Up To 25 Indexed Meetings per year (EASE) - Includes Media On-Demand, 24/7 LIVE Stream and up to 120 hours of additional specialty content per year (No staff involvement—Hands Free).	\$2,610.00
Includes: Remote switching for up to 25 meetings per year. Live and video on-demand closed captioning, in English, for 25 meetings per year. Automated closed captions in Spanish for 25 meetings per year. VOD captions turnaround time of 4 - 5 business days from the end of the meeting.	

Optional Services/Overages/Individual Pricing

Item Description	Cost
Each Additional Indexed On-Demand Meeting	\$150.00
Each Additional Captioned Meeting	\$630.00
Each Additional Remotely Switched Meeting or Event	\$250.00
Programming, Development or Design Implementation	\$120.00/hour

Broadcast System- Avior



Built upon years of industry experience, Avior is a complete package of cameras and pro video-switching equipment that enables any client to fully outsource the production and operation of a multiple camera broadcast system to Swagit.

During the meetings or events, Swagit personnel will operate the Avior system remotely from their facility in Dallas, Texas. The Avior system enables Swagit to control and switch from camera to camera depending on events taking place. When bundled with Swagit EASE, Avior can offer a full end-to-end “hands-free” solution that requires no client staff involvement for the operation, broadcast and streaming of an event or meeting content.

Avior enables detailed direct camera positioning (pan, tilt, zoom, focus, and more), preset-positions, and video settings (white balance, backlight, brightness) for the robotic cameras. Additionally, Avior communicates with the switcher to allow direct operation of the 'wipe' function from the camera control GUI. With this powerful package you or Swagit can control all your cameras individually and switch video sources on a video switcher locally or remotely. Avior is an invaluable integration of camera-control with switcher operations for use with live production setups like chambers, churches, meeting rooms, and more.



Avior includes 2-4+ HD robotic (computer-controllable pan/tilt/zoom) cameras. These popular robotic cameras have excellent video quality and performance. They have the ability for panning through wide angles of motion, tilting through large ranges with superb optical zoom, and dual video output via SDI and HDMI. They also support both RS232 and RS422 control signals. In addition the cameras can be mounted either 'up' or 'hanging upside down' for your convenience (they have built-in reversal of the picture and left/right/up/down motion controls).

Investment – Avior Broadcast System

QTY	Item Description	Price
4	HD PTZ Camera	
4	Camera Power Connectors	
4	Camera Mounts	
5	Sony- EVI DS-Cable- to daisy chain cameras	
1	EASE-C	
1	BM Studio HD Live Production Switcher with Multi-View Monitor	
1	BM HyperDeck Studio Mini with SD cards	
1	Mini Converter SDI Distribution and Bi-Directional HDMI	
1	Avior Control Software	
1	PDU Remote Power Switch and Management including Battery Backup	
1	Control Monitors	
1	Presentation Converter/Scaler	
1	CG for Video Graphics/Titles Overlay	
1	Cables, Connectors, Converters, 16U Rack and Hardware necessary for installation	
1	Labor & travel required to install, hook-up and provisioning	
Total Cost for Camera System & Installation		\$45,815.00

Cameras can be controlled locally by the client or remotely by Swagit's staff.



CITY OF SIGNAL HILL
STAFF REPORT

2175 Cherry Avenue • Signal
Hill, California 90755-3799

9/27/2022

AGENDA ITEM

TO:
**HONORABLE MAYOR
AND MEMBERS OF THE CITY COUNCIL**

FROM:
**JOE HOEFGEN
INTERIM CITY MANAGER**

SUBJECT:
**FUTURE AGENDA ITEM CONSIDERATION - CITY COUNCIL DIRECTION FOR A
FOLLOW UP REPORT FROM THE DIVERSITY COALITION COMMITTEE
INCLUDING SUGGESTIONS FOR ITS PERMANENT STATUS AND ONGOING
MISSION**

Summary:

At the City Council meeting of September 13, 2022, Mayor Jones requested and Vice Mayor Hansen seconded the placement of a discussion item regarding the following for a future agenda:

Preparation of a status report from the Diversity Coalition Committee, including suggestions for its permanent status and ongoing mission for providing accountability and feedback around Signal Hill Diversity, Equity, and Inclusion Goals.

Recommendation:

Provide direction to staff regarding the placement of the requested item on a future agenda.

Fiscal Impact:

There is no fiscal impact associated with the recommended action.

Strategic Plan Objective:

N/A

Background and Analysis:

Per the 2021 Manual of Procedural Guidelines for the Conduct of City Council and Constituent Body/Commission Meetings:

6.1 Preparation of Agenda.

Any member of the City Council may place any item on a future agenda by complying with the following process.

- a) During the “New Business” portion of the agenda, provide a brief explanation of the item and request support for the item to be placed on a future agenda.*
- b) If any other Legislative Body member voices support to place the item on a future agenda, it will be listed on the next agenda under “City Manager Reports.” At the subsequent meeting, the City Council will have the opportunity to discuss the merits of the item and whether it should be placed on a future agenda for final action. If no other Legislative Body member voices support to place the item on a future agenda, the request will not be considered further.*
- c) If, after discussion of the item at the subsequent meeting, a majority of the City Council supports placing the item on a future agenda for final action, a detailed agenda report will be prepared by staff and the City Council will have the opportunity to deliberate and take final action on the item at that subsequent meeting. However, if, after discussion of the item at the subsequent meeting, a majority of the City Council does not support placing the item on a future agenda, the item will be considered completed with no further action to be taken.*
- d) When items are proposed for discussion on a future agenda during the “New Business” portion of the meeting, there will be no discussion of the proposed item beyond the brief explanation provided by the proposing City Council member and the voicing of support by other City Council members. Discussion of the merits of the item will be reserved for the following agenda, when the item has been properly agendized.*



CITY OF SIGNAL HILL
STAFF REPORT

2175 Cherry Avenue • Signal
Hill, California 90755-3799

9/27/2022

AGENDA ITEM

TO:

**HONORABLE MAYOR
AND MEMBERS OF THE CITY COUNCIL**

FROM:

**JOE HOEFGEN
INTERIM CITY MANAGER**

**SHARON DEL ROSARIO
ADMINISTRATIVE SERVICES OFFICER/FINANCE DIRECTOR**

SUBJECT:

CONTRACT AMENDMENT REGISTER DATED SEPTEMBER 27, 2022

Summary:

The Contract Amendment Register is a listing of proposed contract amendments and project change orders eligible for streamlined processing based upon the following criteria as documented in the City's Purchasing Policy:

- Funds have been authorized as part of the adopted fiscal year Operating Budget;
- Staff are satisfied with the goods/services received to date; and
- City Manager has reviewed and approved each amendment for streamlined processing.

Three Change Orders are being presented for City Council consideration. The requested funds are within the amount authorized by City Council at the time of award.

Recommendation:

Authorize the Contract Amendment Register dated September 27, 2022.

Fiscal Impact:

Funds have been authorized as part of the adopted Fiscal Year 2022-23 Operating Budget.

Strategic Plan Objective:

Goal No. 6: Promote a transparent and open government.

9/27/2022

Attachments

CONTRACT AMENDMENT REGISTER

September 27, 2022

Contract No.	Dept.	Service	Vendor	RFP (Y/N) & Council Approval Date	Cooperative Purchasing (Y/N) & Source	Current Term and Expiration Date	Current Not-to-Exceed	Amendment / Change Order No.	Additional Term and Date	Additional Comp & CPI	New Not-to-Exceed	Funding Source Account No.	Adopted Budget
TERM AND COMPENSATION													
None													
COMPENSATION ONLY													
None													
TERM ONLY													
None													
CHANGE ORDERS													
1, 2, & 3	PW	2022 Slurry Seal Project (Part of 90.22003)	Mission Paving and Sealing, Inc.	Y 4/12/2022	N	8/11/2022	\$259,725.00	1, 2, & 3	N/A	\$39,780.40 (contingency)	\$299,505.40	400-40-5894	Yes

N/A: Not applicable


Contract Change Order No. 1

Date: July 28, 2022

Project Number: Capital Improvement Project No. 90.22003

Project Name: 2022 Slurry Seal Program

Contractor: Mission Paving and Sealing, Inc.

This Change Order covers changes to the subject Contract as described herein. The Contractor is to furnish equipment, materials, labor and perform all work as necessary or required to complete the Change Order items at the prices agreed upon between the Contractor and the City.

	Cost	Working Days
Original Contract Amount:	\$ 259,725.00	40
Previous Change Orders Amounts:	\$ -	0
This Change Order Amount:	\$ 35,564.40	0
Total Increase to Contract to Date:	\$ 35,564.40	0
Revised Total Contract Amount:	\$ 295,289.40	40
Percentage of Total (Increase/Decrease) to Contract Amount to Date:	13.69%	

FIRST WORKING DAY.....		June 23, 2022
Working days specified in Contract.....	40	working days
Administrative Delay	0	working days
ORIGINAL COMPLETION DATE.....		August 19, 2022
Non-working days due to weather delays.....	0	Non-working Days
Non-working days due to Administrative Delay.....	0	Non-working Days
Contract Time Extensions by Previous Change Orders.....	0	Working Days
Contract Time Extensions by This Change Order.....	0	Working Days
REVISED COMPLETION DATE.....		August 19, 2022

DESCRIPTION OF WORK COMPLETED, ESTIMATES OF QUANTITIES, AND PRICES TO BE PAID:

Item No.	Description	Change Order Quantity	Unit	Unit Cost	Change Order Cost	Add'l Working Days
1	Provide additional traffic control required for additional scope of work on this change order. Work to be performed at agreed lump sum price.	1	LS	\$ 6,500.000	\$ 6,500.00	0
2	Apply additional quantity of Type II Slurry Seal per project specifications on Junipero Ave from PCH to E. 21st St. and E. 19th St. from Cherry Ave. to Junipero Ave as shown on the Slurry Seal Area 2 Exhibit - Revision 1. Work to be performed at original bid price per square foot of slurry seal placed.	113,640	SF	\$ 0.210	\$ 23,864.40	0
3	Additional traffic Striping on Junipero Ave from PCH to E. 21st St. and E. 19th St. from Cherry Ave. to Junipero Ave per project specifications. Work to be performed at agreed lump sum price.	1	LS	\$ 5,200.000	\$ 5,200.00	0
Estimated Total of This Change Order:					\$ 35,564.40	0

Contract Change Order No. 1Date: July 28, 2022Project Number: Capital Improvement Project No. 90.22003Project Name: 2022 Slurry Seal ProgramContractor: Mission Paving and Sealing, Inc.

PAYMENT FOR THIS WORK WILL BE MADE BASED ON FIELD MEASURED QUANTITIES AT THE ADJUSTED CONTRACT UNIT PRICES LISTED ABOVE AND THE TOTAL COST MAY DIFFER FROM THE ESTIMATED AMOUNT SHOWN ABOVE.

Approval Recommended by: _____

Date: 7/28/2022

Patrick Kelley, E.I.T., Contracts Manager

Approved by: _____

Date: 9/7/2022

Thomas Bekele, P.E., Director of Public Works

CONTRACTOR ACCEPTANCE STATEMENT

THIS CHANGE ORDER REPRESENTS FULL AND COMPLETE COMPENSATION FOR ALL DIRECT AND INDIRECT COSTS (INCLUDING, BUT NOT LIMITED TO, EXTENDED OR ADDITIONAL FIELD AND HOME OFFICE OVERHEAD, SUPERVISION, LABOR, MATERIALS AND EQUIPMENT, INSURANCE, TAXES, BONDS AND PROFIT), ALL ESCALATION, DELAY, DISRUPTION, ACCELERATION, INEFFICIENCIES, LOST PRODUCTIVITY, DIFFERING SITE CONDITIONS AND/OR CONSTRUCTION INTERFERENCES ARISING OUT OF OR AS A RESULT OF THIS CHANGE ORDER OR THE RIPPLE EFFECT OR CUMULATIVE IMPACT OF THIS CHANGE ORDER ON THE PERFORMANCE OF THE OVERALL WORK UNDER THE CONTRACT. THE PARTIES HERETO AGREE THAT THIS CHANGE ORDER CONSTITUTES A MUTUAL ACCORD AND SATISFACTION WITH RESPECT TO ALL CLAIMS FOR IMPACTS, SCHEDULE EXTENSION OR ANY COSTS OF WHATSOEVER NATURE, WHETHER KNOWN OR UNKNOWN, ARISING OUT OF THIS CHANGE ORDER.

Accepted by: _____

Date: 8-1-22

Mike Miller, Mission Paving and Sealing, Inc.

Contract Change Order No. 2Date: August 18, 2022Project Number: Capital Improvement Project No. 90.22003Project Name: 2022 Slurry Seal ProgramContractor: Mission Paving and Sealing, Inc.

This Change Order covers changes to the subject Contract as described herein. The Contractor is to furnish equipment, materials, labor and perform all work as necessary or required to complete the Change Order items at the prices agreed upon between the Contractor and the City.

	Cost	Working Days
Original Contract Amount:	\$ 259,725.00	40
Previous Change Orders Amounts:	\$ 35,564.40	0
This Change Order Amount:	\$ 3,152.00	0
Total Increase to Contract to Date:	\$ 38,716.40	0
Revised Total Contract Amount:	\$ 298,441.40	40
Percentage of Total (Increase/Decrease) to Contract Amount to Date:	14.91%	

FIRST WORKING DAY.....		June 23, 2022
Working days specified in Contract.....	40	working days
Administrative Delay	0	working days
ORIGINAL COMPLETION DATE.....		August 19, 2022
Non-working days due to weather delays.....	0	Non-working Days
Non-working days due to Administrative Delay.....	0	Non-working Days
Contract Time Extensions by Previous Change Orders.....	0	Working Days
Contract Time Extensions by This Change Order.....	0	Working Days
REVISED COMPLETION DATE.....		August 19, 2022

DESCRIPTION OF WORK COMPLETED, ESTIMATES OF QUANTITIES, AND PRICES TO BE PAID:

Item No.	Description	Change Order Quantity	Unit	Unit Cost	Change Order Cost	Add'l Working Days
1	Install thermoplastic striping including 4 turns arrows, double yellow lines, lane stripe, stop bar, legends, and non-reflective RPM's on Junipero Ave. at Pacific Coast Highway per Caltrans standard plans and specifications. Work to be performed at agreed lump sum price.	1	LS	\$ 3,152.000	\$ 3,152.00	0
Estimated Total of This Change Order:					\$ 3,152.00	0

PAYMENT FOR THIS WORK WILL BE MADE BASED ON FIELD MEASURED QUANTITIES AT THE ADJUSTED CONTRACT UNIT PRICES LISTED ABOVE AND THE TOTAL COST MAY DIFFER FROM THE ESTIMATED AMOUNT SHOWN ABOVE.

Contract Change Order No. 2Date: August 18, 2022Project Number: Capital Improvement Project No. 90.22003Project Name: 2022 Slurry Seal ProgramContractor: Mission Paving and Sealing, Inc.

Approval Recommended by: _____

Date: 8/18/2022

Patrick Kelley, E.I.T., Contracts Manager

Approved by: _____

Date: 9/7/22

Thomas Bekele, P.E. Director of Public Works

CONTRACTOR ACCEPTANCE STATEMENT

THIS CHANGE ORDER REPRESENTS FULL AND COMPLETE COMPENSATION FOR ALL DIRECT AND INDIRECT COSTS (INCLUDING, BUT NOT LIMITED TO, EXTENDED OR ADDITIONAL FIELD AND HOME OFFICE OVERHEAD, SUPERVISION, LABOR, MATERIALS AND EQUIPMENT, INSURANCE, TAXES, BONDS AND PROFIT), ALL ESCALATION, DELAY, DISRUPTION, ACCELERATION, INEFFICIENCIES, LOST PRODUCTIVITY, DIFFERING SITE CONDITIONS AND/OR CONSTRUCTION INTERFERENCES ARISING OUT OF OR AS A RESULT OF THIS CHANGE ORDER OR THE RIPPLE EFFECT OR CUMULATIVE IMPACT OF THIS CHANGE ORDER ON THE PERFORMANCE OF THE OVERALL WORK UNDER THE CONTRACT. THE PARTIES HERETO AGREE THAT THIS CHANGE ORDER CONSTITUTES A MUTUAL ACCORD AND SATISFACTION WITH RESPECT TO ALL CLAIMS FOR IMPACTS, SCHEDULE EXTENSION OR ANY COSTS OF WHATSOEVER NATURE, WHETHER KNOWN OR UNKNOWN, ARISING OUT OF THIS CHANGE ORDER.

Accepted by: _____

Date: 8-19-22

Mike Miller, Mission Paving and Sealing, Inc.

Contract Change Order No. 3Date: September 6, 2022Project Number: Capital Improvement Project No. 90.22003Project Name: 2022 Slurry Seal ProgramContractor: Mission Paving and Sealing, Inc.

This Change Order covers changes to the subject Contract as described herein. The Contractor is to furnish equipment, materials, labor and perform all work as necessary or required to complete the Change Order items at the prices agreed upon between the Contractor and the City.

	Cost	Working Days
Original Contract Amount:	\$ 259,725.00	40
Previous Change Orders Amounts:	\$ 38,716.40	0
This Change Order Amount:	\$ 1,064.00	0
Total Increase to Contract to Date:	\$ 39,780.40	0
Revised Total Contract Amount:	\$ 299,505.40	40
Percentage of Total (Increase/Decrease) to Contract Amount to Date:	15.32%	

FIRST WORKING DAY.....		June 23, 2022
Working days specified in Contract.....	40	working days
Administrative Delay	0	working days
ORIGINAL COMPLETION DATE.....		August 19, 2022
Non-working days due to weather delays.....	0	Non-working Days
Non-working days due to Administrative Delay.....	0	Non-working Days
Contract Time Extensions by Previous Change Orders.....	0	Working Days
Contract Time Extensions by This Change Order.....	0	Working Days
REVISED COMPLETION DATE.....		August 19, 2022

DESCRIPTION OF WORK COMPLETED, ESTIMATES OF QUANTITIES, AND PRICES TO BE PAID:

Item No.	Description	Change Order Quantity	Unit	Unit Cost	Change Order Cost	Add'l Working Days
1	Provide additional asphalt in repair areas where deeper digout sections were requested by City. Original contract called for 4" AC section, with quantities measured and paid per square foot of AC placed. Actual digout section quantities resulted in additional 26 tons of asphalt above original bid quantity.	1	LS	\$ 1,064.00	\$ 1,064.00	0
Estimated Total of This Change Order:					\$ 1,064.00	0

PAYMENT FOR THIS WORK WILL BE MADE BASED ON FIELD MEASURED QUANTITIES AT THE ADJUSTED CONTRACT UNIT PRICES LISTED ABOVE AND THE TOTAL COST MAY DIFFER FROM THE ESTIMATED AMOUNT SHOWN ABOVE.

Contract Change Order No. 3Date: September 6, 2022Project Number: Capital Improvement Project No. 90.22003Project Name: 2022 Slurry Seal ProgramContractor: Mission Paving and Sealing, Inc.

Approval Recommended by: _____

Date: 9/6/2022

Patrick Kelley, E.I.T., Contracts Manager

Approved by: _____

Date: 9/7/22

Thomas Bekele, P.E. Director of Public Works

CONTRACTOR ACCEPTANCE STATEMENT

THIS CHANGE ORDER REPRESENTS FULL AND COMPLETE COMPENSATION FOR ALL DIRECT AND INDIRECT COSTS (INCLUDING, BUT NOT LIMITED TO, EXTENDED OR ADDITIONAL FIELD AND HOME OFFICE OVERHEAD, SUPERVISION, LABOR, MATERIALS AND EQUIPMENT, INSURANCE, TAXES, BONDS AND PROFIT), ALL ESCALATION, DELAY, DISRUPTION, ACCELERATION, INEFFICIENCIES, LOST PRODUCTIVITY, DIFFERING SITE CONDITIONS AND/OR CONSTRUCTION INTERFERENCES ARISING OUT OF OR AS A RESULT OF THIS CHANGE ORDER OR THE RIPLE EFFECT OR CUMULATIVE IMPACT OF THIS CHANGE ORDER ON THE PERFORMANCE OF THE OVERALL WORK UNDER THE CONTRACT. THE PARTIES HERETO AGREE THAT THIS CHANGE ORDER CONSTITUTES A MUTUAL ACCORD AND SATISFACTION WITH RESPECT TO ALL CLAIMS FOR IMPACTS, SCHEDULE EXTENSION OR ANY COSTS OF WHATSOEVER NATURE, WHETHER KNOWN OR UNKNOWN, ARISING OUT OF THIS CHANGE ORDER.

Accepted by: _____

Date: 9-6-22

Mike Miller, Mission Paving and Sealing, Inc.



STAFF REPORT

9/27/2022

AGENDA ITEM

TO:

**HONORABLE MAYOR
AND MEMBERS OF THE CITY COUNCIL**

FROM:

**SHARON DEL ROSARIO
ADMINISTRATIVE SERVICES OFFICER/FINANCE DIRECTOR**

SUBJECT:

SCHEDULE OF INVESTMENTS AND MONTHLY TRANSACTION REPORT

Summary:

The Schedule of Investments is a listing of all surplus funds invested for both the City and the Successor Agency to the former Signal Hill Redevelopment Agency as of the date shown on the report. The monthly transaction report provides the changes in investments for the prior month.

Recommendation:

Receive and file.

Fiscal Impact:

No fiscal impact is associated with the recommended action.

Strategic Plan Objectives:

No. 1: Ensure long-term fiscal stability.
No. 6: Promote a transparent and open government.

Background:

The Schedule of Investments dated August 31, 2022, shows the distribution of the City and its former Redevelopment Agency's surplus funds, which have been invested, and the annualized interest for each investment listed. Also provided is the monthly transaction report to provide the detailed changes within the investment account.

Analysis:

9/27/2022

In accordance with California Government Code Section 53646, all listed investments are in compliance with the City's adopted investment policy and funds are available to meet anticipated expenditure requirements for the next six months.

Approved:

Joe Hoefgen

Schedule of Investments
(Includes City of Signal Hill and Signal Hill Redevelopment Agency)
August 31, 2022

Investment	CUSIP #	PURCHASE Date	MATURITY Date**	COUPON	YIELD@	COST #	PAR	MARKET*	Projected Interest
Local Agency Investment Fund:									
City of Signal Hill		Various	Demand	N/A	Mixed	47,865,090.66	47,865,090.66	47,865,090.66	551,610.14
Successor Agency		Various	Demand	N/A	Mixed	479,524.04	479,524.04	479,524.04	6,091.42
					Subtotal	48,344,614.70	48,344,614.70	48,344,614.70	557,701.56
Government Securities:									
FEDERAL HOME LOAN BANK	3137EAEQ8	4/1/2022	4/20/2023	0.375%	1.664%	600,000.00	600,000.00	588,215.60	2,250.00
INTL BK RECON & DEVELOPMENT	459058GX5	7/5/2022	6/19/2023	1.875%	2.880%	500,000.00	500,000.00	493,577.31	9,375.00
INTER AMERN DEV BK GLOBAL	4581X0DF2	7/5/2022	1/16/2024	2.625%	2.957%	500,000.00	500,000.00	493,735.00	13,125.00
FEDERAL FARM CREDIT BANK	3133ENUN8	4/25/2022	4/18/2024	2.440%	2.440%	500,000.00	500,000.00	491,704.72	12,200.00
FREDDIE MAC (FHLMC)	3134GWWM4	10/13/2020	3/28/2025	0.450%	0.381%	500,000.00	500,000.00	460,241.64	2,250.00
FREDDIE MAC (FHLMC)	3134GWXE1	10/13/2020	6/30/2025	0.500%	0.396%	500,000.00	500,000.00	456,980.25	2,500.00
FEDERAL FARM CREDIT BANK	3133EMBJ0	9/29/2020	9/29/2025	0.530%	0.530%	1,000,000.00	1,000,000.00	907,523.45	5,300.00
FREDDIE MAC (FHLMC)	3130AKZ25	2/26/2021	2/26/2026	0.650%	0.750%	500,000.00	500,000.00	449,681.71	3,250.00
FEDERAL HOME LOAN BANK	3130APJX4	10/29/2021	4/29/2026	1.100%	1.100%	500,000.00	500,000.00	454,053.91	5,500.00
FEDERAL HOME LOAN BANK	3130AJLH0	10/18/2021	5/19/2026	0.920%	0.985%	500,000.00	500,000.00	451,502.75	4,600.00
FEDERAL HOME LOAN BANK	3130ANSV3	9/16/2021	6/16/2026	0.800%	0.730%	500,000.00	500,000.00	453,458.51	4,000.00
FEDERAL FARM CREDIT BANK	3133EM3T7	9/1/2021	9/1/2026	0.870%	0.810%	500,000.00	500,000.00	448,356.28	4,350.00
FEDERAL HOME LOAN BANK	3130AP4N2	10/18/2021	9/30/2026	0.950%	1.054%	500,000.00	500,000.00	448,102.68	4,750.00
FEDERAL HOME LOAN BANK	3130APCD5	10/21/2021	10/21/2026	1.000%	1.000%	500,000.00	500,000.00	448,728.24	5,000.00
FEDERAL HOME LOAN BANK	3130APHT5	10/26/2021	10/26/2026	1.200%	1.210%	500,000.00	500,000.00	451,857.74	6,000.00
FEDERAL HOME LOAN BANK	3130APXM2	12/15/2021	12/15/2026	1.500%	1.500%	500,000.00	500,000.00	456,032.99	7,500.00
FEDERAL HOME LOAN BANK	3130AQHB2	1/27/2022	1/27/2027	1.500%	1.500%	500,000.00	500,000.00	455,024.18	7,500.00
FEDERAL HOME LOAN BANK	3130AQHS5	1/28/2022	1/28/2027	1.700%	1.700%	500,000.00	500,000.00	458,611.62	8,500.00
FEDERAL HOME LOAN BANK	3130AL5A8	7/13/2022	2/26/2027	0.900%	3.150%	500,000.00	500,000.00	444,885.86	4,500.00
					Subtotal	10,100,000.00	10,100,000.00	9,312,274.44	112,450.00
Money Market Funds									
WF Gov I 1751	94975P405	Various	Demand	N/A	Mixed	288,977.05	288,977.05	288,977.05	799.90
					Subtotal	288,977.05	288,977.05	288,977.05	799.90
Certificate of Deposit- Negotiable									
ENERBANK USA	29278TDR8	10/19/2018	10/19/2022	3.250%	3.250%	250,000.00	250,000.00	250,336.43	8,125.00
CAPITAL BANK LITTLE ROCK	139797HC1	8/15/2018	10/28/2022	3.150%	3.150%	250,000.00	250,000.00	250,327.96	7,875.00
BERKSHIRE BK PITTSFIELD MA	084601XZ1	7/13/2022	7/13/2023	2.750%	2.750%	247,000.00	247,000.00	246,319.79	6,792.50
DISCOVER BANK	254673SW7	8/16/2018	8/15/2023	3.300%	3.300%	250,000.00	250,000.00	250,416.77	8,250.00
WELLS FARGO BANK NA	949763TA4	8/12/2019	8/16/2023	3.300%	3.300%	250,000.00	250,000.00	250,415.69	8,250.00
FIRST BANK HAMILTON NEW JERSEY	319137BE4	7/15/2022	10/16/2023	2.700%	2.700%	247,000.00	247,000.00	245,682.68	6,669.00
BEAL BANK USA	07371CX38	4/13/2022	4/10/2024	2.000%	2.000%	250,000.00	250,000.00	244,923.34	5,000.00
LUANA SAVINGS BANK	549104QG5	6/5/2020	6/5/2024	0.450%	0.450%	250,000.00	250,000.00	237,730.35	1,125.00
TEXAS EXCHANGE BANK	88241THM5	6/8/2020	6/7/2024	0.700%	0.700%	250,000.00	250,000.00	238,681.57	1,750.00
COMMERCE BANK GENEVA	20056QTD5	6/10/2020	6/10/2024	0.450%	0.450%	250,000.00	250,000.00	237,560.18	1,125.00
BMO HARRIS BANK NA	05600XAN0	7/29/2020	7/29/2024	0.550%	0.550%	247,000.00	247,000.00	234,149.37	1,358.50
SECURITY BANK AND TRUST	81401OCB8	10/30/2020	2/28/2025	0.250%	0.250%	250,000.00	250,000.00	231,154.81	625.00
FLAGSTAR BANK FSB	33847E3D7	4/29/2020	4/29/2025	1.150%	1.150%	250,000.00	250,000.00	235,618.00	2,875.00
SYNCHRONY BANK	87165HB41	5/1/2020	5/1/2025	1.050%	1.100%	250,000.00	250,000.00	234,940.05	2,625.00
STATE BANK INDIA	856283P26	7/10/2020	7/10/2025	0.950%	0.950%	247,000.00	247,000.00	230,351.38	2,346.50
SALLIE MAE BANK	7954506W0	7/29/2020	7/29/2025	0.650%	0.650%	247,000.00	247,000.00	228,000.12	1,605.50
MEDALLION BANK UTAH	58404DHQ7	7/30/2020	7/30/2025	0.550%	0.550%	247,000.00	247,000.00	227,204.18	1,358.50
TOYOTA FINANCIAL SGS BK	89235MKF7	8/21/2020	8/21/2025	0.650%	0.650%	247,000.00	247,000.00	227,585.35	1,605.50
BMW BANK NORTH AMERICA	05580AXF6	9/25/2020	9/25/2025	0.500%	0.500%	250,000.00	250,000.00	228,720.40	1,250.00
FIRST CHOICE BANK	319461DB2	9/30/2020	9/30/2025	0.400%	0.400%	250,000.00	250,000.00	227,756.80	1,000.00
PACIFIC WESTERN BANK	69506YSA8	9/30/2020	9/30/2025	0.450%	0.450%	250,000.00	250,000.00	228,267.70	1,125.00
HIAWATHA NATIONAL BANK	428548AT8	10/9/2020	10/9/2025	0.450%	0.450%	250,000.00	250,000.00	227,958.27	1,125.00
BANKUNITED NA	066519QR3	3/19/2021	3/19/2026	0.800%	0.800%	250,000.00	250,000.00	227,969.08	2,000.00
UBS BANK USA	90348JN48	6/23/2021	6/23/2026	0.750%	0.750%	247,000.00	247,000.00	223,319.49	1,852.50
NEW YORK COMMUNITY BANK	649447UZ0	6/30/2021	7/1/2026	0.700%	0.700%	247,000.00	247,000.00	222,892.22	1,729.00
GOLDMAN SACHS BANK USA	38149MWX7	7/28/2021	7/28/2026	0.850%	0.850%	250,000.00	250,000.00	226,509.71	2,125.00
MERIDIAN BANK	58958PJC9	7/28/2021	7/28/2026	0.700%	0.700%	250,000.00	250,000.00	225,016.18	1,750.00
FIRST NATL BK OF AMERICA	32110YUC7	7/30/2021	7/30/2026	0.600%	0.600%	250,000.00	250,000.00	224,985.57	1,500.00
SAUK VALLEY BANK & TRUST	804375DV2	7/30/2021	7/30/2026	0.650%	0.650%	250,000.00	250,000.00	224,525.78	1,625.00
CAPITAL ONE	14042RQG9	11/24/2021	11/24/2026	1.150%	1.150%	250,000.00	250,000.00	227,491.14	2,875.00
CAPITAL ONE BANK USA	14042TEB9	11/24/2021	11/24/2026	1.150%	1.150%	250,000.00	250,000.00	227,491.14	2,875.00
BANK HAPOLIM	06251A3M0	1/7/2022	1/7/2027	1.500%	1.500%	250,000.00	250,000.00	230,304.06	3,750.00
NELNET BANK INC	64034KAJ0	2/2/2022	2/2/2027	1.450%	1.450%	250,000.00	250,000.00	229,435.84	3,625.00
CFBANK	15721UEW5	2/17/2022	2/17/2027	1.400%	1.400%	250,000.00	250,000.00	228,607.10	3,500.00
AMERICAN EXPR NATL BK	02589AC42	4/6/2022	4/6/2027	2.650%	2.650%	250,000.00	250,000.00	241,212.28	6,625.00
JP MORGAN CHASE BANK	48128WNNQ4	4/19/2022	4/19/2027	2.500%	2.500%	250,000.00	250,000.00	237,741.14	6,250.00
						8,973,000.00	8,973,000.00	8,411,601.92	115,942.50
Total Investments						67,706,591.75	67,706,591.75	66,357,468.11	786,893.96
Cash with Fiscal Agent:									
Successor Agency:									
2006 Taxable Tax Allocation Parity Bonds, Series A									
First American Treasury	31846V302	Various	Demand	N/A	0.000%	637,824.05	637,824.05	637,824.05	10,842.23
2011 Tax Allocation Parity Bonds									
US Bank Money Market Account	9AMMF05B2	Various	Demand	N/A	0.000%	1,731,108.44	1,731,108.44	1,731,108.44	86.56
Dreyfus Ca Amt Free Mun Ins	26202K700	Various	Demand	N/A	0.000%	8.79	8.79	8.79	0.12
2015 Subordinate Refund Bonds, Series A.B									
First American Government Oblig Fd	31846V401	Various	Demand	N/A	0.000%	2,581,140.19	2,581,140.19	2,581,140.19	41,028.23
2017 Tax Allocation Parity Bonds									
First American Government Oblig Fd	31846V401	Various	Demand	N/A	0.000%	2,914,577.59	2,914,577.59	2,914,577.59	46,328.35
Signal Hill Lease Revenue Fund									
2018 Lease Revenue Bonds (Library Project)									
Principal Cash	N/A	01/31/18	Demand	N/A	0.000%	5.10	5.10	5.10	0.08
					Subtotal	7,864,664.16	7,864,664.16	7,864,664.16	98,285.57
Water Revenue Refunding Bonds:									
First American Government Oblig Fd	31846V401	Various	Demand	N/A	0.000%	0.28	0.28	0.28	-
					Subtotal	0.28	0.28	0.28	-
Total Investments Held by Fiscal Agent						7,864,664.44	7,864,664.44	7,864,664.44	98,285.57
TOTAL ALL INVESTMENTS						75,571,256.19	75,571,256.19	74,222,132.55	885,179.53

@ Current Yield

* Market Value for securities is from statements of Wells Fargo.

** Trade date

Excludes purchased interest

This Schedule of Investments is in compliance with the City of Signal Hill's Investment Policy.

Investments Transaction Report

August 31, 2022

Total Investments Beginning Balance (PAR Value):	76,346,757.34
Receipts	
Interest	24,498.85
Transfer to LAIF from Checking	-
Bond Contributions to Fiscal Agent	-
Investments Purchases	
Money Market	250,000.00
Total Receipts	274,498.85
Disbursements	
Transfer to Checking from LAIF	(800,000.00)
Bond Debt Service Payments by Fiscal Agent	-
Bond Draw Down from Fiscal Agent	-
Investment Maturities/Calls	(250,000.00)
Money Market	
Total Disbursements	(1,050,000.00)
Total Investments Ending Balance (PAR Value):	75,571,256.19



CITY OF SIGNAL HILL
STAFF REPORT

2175 Cherry Avenue • Signal
Hill, California 90755-3799

9/27/2022

AGENDA ITEM

TO:

**HONORABLE MAYOR
AND MEMBERS OF THE CITY COUNCIL**

FROM:

**DAVID HOPPER
CITY TREASURER**

**SHARON DEL ROSARIO
ADMINISTRATIVE SERVICES OFFICER/FINANCE DIRECTOR**

SUBJECT:

WARRANT REGISTER DATED SEPTEMBER 27, 2022

Summary:

The Warrant Register is a listing of all general disbursements issued since the prior warrant register, and warrants to be released upon City Council approval.

Recommendation:

Authorize payment of the Warrant Register dated September 27, 2022.

Fiscal Impact:

Funds are budgeted and available for payment.

Strategic Plan Objective:

Goal No. 6: Promote a transparent and open government.

Analysis:

9/27/2022

Warrant Register for Council Meeting 9/27/22

Payment Type	Payment Date	Payment Numbers	Total
Regular Check	9/27/2022	115715 THRU 115761	\$ 425,253.89
EFT*	9/28/2022	102224 THRU 102244	\$ 284,000.21
Credit Card Transactions	9/8/2022	DFT0008589	\$ 47,683.64
Manual DFT*	9/7/2022	DFT0008448	\$ 2,020.99
Manual DFT*	9/12/2022	DFT0008518 THRU DFT0008525	\$ 87,805.94
Manual DFT*	9/15/2022	DFT0008526	\$ 29,311.13
Payroll Vendor Payments	9/15/2022		\$ 144,831.29
Payroll**	9/15/2022		\$ 281,081.64
Total			\$ 1,301,988.73

* EFT/DFT - Electronic/Draft Funds Transfer

** Represents the total net payroll direct deposit on pay date

All warrants are submitted for approval. Invoices and supporting documentation are available for review in the Finance Department.

Approved:

Joe Hoefgen



City of Signal Hill

Warrant Register

By Vendor Name

Payment Dates 9/27/2022 - 9/27/2022

Payment Number	Payment Date	Payable Number	Payable Date	Description (Payable)	Account Number	Account Name	Amount
Vendor: 5643 - AQUA-METRIC SALES CO							
115715	09/27/2022	INV0090232	08/18/2022	WATER METERS	500-40-5560	Repair & Maintenance Services	15,000.00
115715	09/27/2022	INV0090232	08/18/2022	WATER METERS	500-40-5740	General Supplies	0.01
115715	09/27/2022	INV0090232	08/18/2022	WATER METERS	500-40-5740	General Supplies	11,155.44
Vendor 5643 - AQUA-METRIC SALES CO Total:							26,155.45
Vendor: 0134 - BRANDON MOULTON							
115716	09/27/2022	09072022	09/07/2022	REIMBURSEMENT: ICI - SEXUAL ASSAULT COURSE	100-73-5320	Travel & Training	351.85
Vendor 0134 - BRANDON MOULTON Total:							351.85
Vendor: 4368 - BROADWAY LOCKSMITH SHOP							
115717	09/27/2022	0000134527	08/22/2022	PUBLIC WORKS SUPPLIES	100-94-5740	General Supplies	13.95
Vendor 4368 - BROADWAY LOCKSMITH SHOP Total:							13.95
Vendor: 0062 - BRODART CO							
115718	09/27/2022	B6482964	08/27/2022	LIBRARY BOOK SUPPLIER	100-81-5721	Special Department Supplies	116.40
115718	09/27/2022	B6483048	08/27/2022	LIBRARY BOOK SUPPLIER	100-81-5721	Special Department Supplies	44.02
115718	09/27/2022	B6483161	08/27/2022	LIBRARY BOOK SUPPLIER	100-81-5721	Special Department Supplies	22.03
115718	09/27/2022	B6483163	08/27/2022	LIBRARY BOOK SUPPLIER	100-81-5721	Special Department Supplies	24.21
115718	09/27/2022	B6483177	08/27/2022	LIBRARY BOOK SUPPLIER	100-81-5721	Special Department Supplies	21.04
115718	09/27/2022	B6483412	08/27/2022	LIBRARY BOOK SUPPLIER	100-81-5721	Special Department Supplies	749.09
115718	09/27/2022	B6483413	08/27/2022	LIBRARY BOOK SUPPLIER	100-81-5721	Special Department Supplies	389.50
115718	09/27/2022	B6483441	08/27/2022	LIBRARY BOOK SUPPLIER	100-81-5721	Special Department Supplies	232.85
Vendor 0062 - BRODART CO Total:							1,599.14
Vendor: 1464 - CALIFORNIA BUILDING STANDARDS							
115719	09/27/2022	08032022	08/03/2022	BSC FEES - 1ST QTR: 7/1 - 9/30/21	100-24202	Building Standards Commission	85.00
115719	09/27/2022	08052022	08/05/2022	BSC FEES - 4TH QTR: 4/1 - 6/30/22	100-24202	Building Standards Commission	154.00
Vendor 1464 - CALIFORNIA BUILDING STANDARDS Total:							239.00
Vendor: 8274 - CANON SOLUTIONS AMERICA INC							
115720	09/27/2022	28863953	07/13/2022	COPIER LEASE: JUL 2022	100-51-5552	Rental/Lease of Equipment	1,561.97
115720	09/27/2022	29027046	08/12/2022	COPIER LEASE: AUG 2022	100-51-5552	Rental/Lease of Equipment	1,561.97
115720	09/27/2022	29178050	09/11/2022	COPIER LEASE: SEP 2022	100-51-5552	Rental/Lease of Equipment	1,561.97
115721	09/27/2022	6001498006	08/12/2022	COPIER USAGE: CITY HALL - 5/12 - 8/11/22	100-51-5552	Rental/Lease of Equipment	839.06
115721	09/27/2022	6001498007	08/12/2022	COPIER USAGE: PD - 5/12 - 8/11/22	100-51-5552	Rental/Lease of Equipment	178.88

Warrant Register						Payment Dates: 9/27/2022 - 9/27/2022	
Payment Number	Payment Date	Payable Number	Payable Date	Description (Payable)	Account Number	Account Name	Amount
115721	09/27/2022	6001498008	08/12/2022	COPIER USAGE: COMMUNITY SVCS - 5/12 - 8/11/22	100-51-5552	Rental/Lease of Equipment	690.45
115721	09/27/2022	6001498009	08/12/2022	COPIER USAGE: LIBRARY - 5/12 - 8/11/22	100-51-5552	Rental/Lease of Equipment	265.31
115721	09/27/2022	6001498010	08/12/2022	COPIER USAGE: PD - 5/12 - 8/11/22	100-51-5552	Rental/Lease of Equipment	963.32
115721	09/27/2022	6001498011	08/12/2022	COPIER USAGE: CITY YARD - 5/12 - 8/11/22	100-51-5552	Rental/Lease of Equipment	159.46
115721	09/27/2022	6001498012	08/12/2022	COPIER USAGE: COMMUNITY CENTER - 5/12 - 8/11/22	100-51-5552	Rental/Lease of Equipment	422.74
115721	09/27/2022	6001498013	08/12/2022	COPIER USAGE: COMMUNITY DEV - 5/12 - 8/11/22	100-51-5552	Rental/Lease of Equipment	335.74
Vendor 8274 - CANON SOLUTIONS AMERICA INC Total:							8,540.87
Vendor: 5431 - CINTAS CORPORATION							
115722	09/27/2022	4129098297	08/23/2022	UNIFORMS	100-92-5730	Uniforms	9.28
115722	09/27/2022	4129098297	08/23/2022	UNIFORMS	100-94-5730	Uniforms	48.78
115722	09/27/2022	4129098297	08/23/2022	UNIFORMS	100-95-5730	Uniforms	11.88
115722	09/27/2022	4129098297	08/23/2022	UNIFORMS	500-40-5730	Uniforms	58.45
115722	09/27/2022	4129098297	08/23/2022	UNIFORMS	601-40-5730	Uniforms	4.46
115722	09/27/2022	4129781827	08/30/2022	UNIFORMS	100-92-5730	Uniforms	11.80
115722	09/27/2022	4129781827	08/30/2022	UNIFORMS	100-94-5730	Uniforms	15.11
115722	09/27/2022	4129781827	08/30/2022	UNIFORMS	100-95-5730	Uniforms	62.01
115722	09/27/2022	4129781827	08/30/2022	UNIFORMS	500-40-5730	Uniforms	74.32
115722	09/27/2022	4129781827	08/30/2022	UNIFORMS	601-40-5730	Uniforms	5.67
115722	09/27/2022	4130518045	09/07/2022	UNIFORMS	100-92-5730	Uniforms	9.28
115722	09/27/2022	4130518045	09/07/2022	UNIFORMS	100-94-5730	Uniforms	48.78
115722	09/27/2022	4130518045	09/07/2022	UNIFORMS	100-95-5730	Uniforms	11.88
115722	09/27/2022	4130518045	09/07/2022	UNIFORMS	500-40-5730	Uniforms	58.45
115722	09/27/2022	4130518045	09/07/2022	UNIFORMS	601-40-5730	Uniforms	4.46
Vendor 5431 - CINTAS CORPORATION Total:							434.61
Vendor: 8239 - CLIFTON LARSON ALLEN LLP							
115723	09/27/2022	3367478	07/29/2022	AUDIT SVCS: FY 22-23	100-53-5430	Audit Services	6,300.00
Vendor 8239 - CLIFTON LARSON ALLEN LLP Total:							6,300.00
Vendor: 1857 - COMMERCIAL TRANSPORTATION SRVS							
115724	09/27/2022	3799	08/19/2022	COMMERCIAL DRIVER'S LICENSE CLASS B TRAINING	100-95-5400	Contract Services - General	5,108.30
115724	09/27/2022	3799	08/19/2022	COMMERCIAL DRIVER'S LICENSE CLASS B TRAINING	500-40-5400	Contract Services - General	5,108.30
Vendor 1857 - COMMERCIAL TRANSPORTATION SRVS Total:							10,216.60
Vendor: 8215 - CONSOLIDATED ELECTRICAL DISTRIBUTORS							
115725	09/27/2022	4208-1008985	09/01/2022	PUBLIC WORKS SUPPLIES	100-94-5740	General Supplies	34.60
Vendor 8215 - CONSOLIDATED ELECTRICAL DISTRIBUTORS Total:							34.60

Warrant Register						Payment Dates: 9/27/2022 - 9/27/2022	
Payment Number	Payment Date	Payable Number	Payable Date	Description (Payable)	Account Number	Account Name	Amount
Vendor: 2009 - COUNTY OF LOS ANGELES							
115726	09/27/2022	08302022	08/30/2022	FY 22-23: OVERPAYMENT OF PROPERTY TAX REVENUE	100-21050	Accrued Liabilities Payable	1,197.13
Vendor 2009 - COUNTY OF LOS ANGELES Total:							1,197.13
Vendor: 0157 - DEPARTMENT OF CONSERVATION							
115727	09/27/2022	08032022	08/03/2022	SMIP FEES - 1ST QTR: 7/1 - 9/30/21	100-24201	Strong M InstrProgCat 1&2	380.09
115727	09/27/2022	08052022	08/05/2022	SMIP FEES - 2ND QTR: 10/1 - 12/31/21	100-24201	Strong M InstrProgCat 1&2	1,536.73
115727	09/27/2022	852022	08/05/2022	SMIP FEES - 4TH QTR: 4/1 - 6/30/22	100-24201	Strong M InstrProgCat 1&2	436.58
Vendor 0157 - DEPARTMENT OF CONSERVATION Total:							2,353.40
Vendor: 5468 - DUTHIE POWER SERVICES							
115728	09/27/2022	A104963	08/26/2022	PROFESSIONAL SVCS: GENERATOR MAINT	100-92-5400	Contract Services - General	997.98
115728	09/27/2022	S104964	08/26/2022	PROFESSIONAL SVCS: GENERATOR MAINT	100-92-5400	Contract Services - General	110.19
115728	09/27/2022	S104965	08/26/2022	PROFESSIONAL SVCS: GENERATOR MAINT	100-92-5400	Contract Services - General	1,725.00
Vendor 5468 - DUTHIE POWER SERVICES Total:							2,833.17
Vendor: 1121 - EWING IRRIGATION PRODUCTS INC.							
115729	09/27/2022	17682016	08/29/2022	PUBLIC WORKS SUPPLIES	100-94-5740	General Supplies	21.31
Vendor 1121 - EWING IRRIGATION PRODUCTS INC. Total:							21.31
Vendor: 8087 - FCG CONSULTANTS, INC.							
115759	09/27/2022	1104-1007	08/09/2022	SPRING STREET CONSULTING SERVICES: JUL 2022	400-40-5894	Street Capital Improvements	8,234.88
115759	09/27/2022	1104-1007	08/09/2022	SPRING STREET CONSULTING SERVICES: JUL 2022	400-40-5894	Street Capital Improvements	32,939.52
Vendor 8087 - FCG CONSULTANTS, INC. Total:							41,174.40
Vendor: 0190 - FEDEX							
115730	09/27/2022	7-863-89439	08/26/2022	MAILING SVCS	100-46-5721	Special Department Supplies	6.29
Vendor 0190 - FEDEX Total:							6.29
Vendor: 3370 - FILE KEEPERS							
115731	09/27/2022	676260	08/31/2022	STORAGE SVCS: AUG 2022	100-43-5420	Professional Services	96.04
Vendor 3370 - FILE KEEPERS Total:							96.04
Vendor: 1651 - FLEMING ENVIRONMENTAL INC							
115732	09/27/2022	18879	08/08/2022	MONTHLY INSPECTION: AUG 2022	601-40-5400	Contract Services - General	140.00
115732	09/27/2022	18901	08/15/2022	ANNUAL MONITORING	601-40-5400	Contract Services - General	1,000.00
Vendor 1651 - FLEMING ENVIRONMENTAL INC Total:							1,140.00

Warrant Register						Payment Dates: 9/27/2022 - 9/27/2022	
Payment Number	Payment Date	Payable Number	Payable Date	Description (Payable)	Account Number	Account Name	Amount
Vendor: 0856 - HARBOR CHEVROLET							
115733	09/27/2022	15369435	08/17/2022	VEHICLE MAINT UNIT#72818	601-40-5540	Vehicle Maintenance	113.02
Vendor 0856 - HARBOR CHEVROLET Total:							113.02
Vendor: 1793 - KOA CORPORATION							
115734	09/27/2022	JC26052-2	07/31/2022	PROFESSIONAL SVCS: JUL 2022	100-23560	Deposits-Public Works	2,937.50
115734	09/27/2022	JC26052-2	07/31/2022	PROFESSIONAL SVCS: JUL 2022	100-23561	Deposits - PW Refundable Permit	7,560.00
115760	09/27/2022	JC26041-1	07/31/2022	PROFESSIONAL SVCS: 6/1 - 7/30/22	400-40-5894	Street Capital Improvements	9,279.50
Vendor 1793 - KOA CORPORATION Total:							19,777.00
Vendor: 2052 - LA OPINION L.P.							
115735	09/27/2022	26662	08/28/2022	LEGAL PUBLIC NOTICE - SPANISH TRANSLATION	100-43-5460	Elections	903.75
Vendor 2052 - LA OPINION L.P. Total:							903.75
Vendor: 5588 - LACEY MARSAC							
115736	09/27/2022	065	06/17/2022	LIBRARY PROGRAM: CHAIR YOGA - 9/27/22	100-82-5723	Event/Program Costs	60.00
115736	09/27/2022	066	08/17/2022	LIBRARY PROGRAM: CHAIR YOGA - 10/4/22	100-82-5723	Event/Program Costs	60.00
Vendor 5588 - LACEY MARSAC Total:							120.00
Vendor: 8812 - LINDA HOPE							
115737	09/27/2022	8112021	08/11/2022	DEPOSIT REFUND PERMIT #2356	100-23550	Deposits-Community Services	50.00
Vendor 8812 - LINDA HOPE Total:							50.00
Vendor: 0230 - M. HARA LAWNMOWER CENTER							
115738	09/27/2022	46583	08/30/2022	PUBLIC WORKS SUPPLIES	100-95-5740	General Supplies	515.20
Vendor 0230 - M. HARA LAWNMOWER CENTER Total:							515.20
Vendor: 8398 - MATHEW ROSTRO							
115739	09/27/2022	08302022	08/30/2022	REIMBURSEMENT: SWRCB EXAM CERTIFICATION	500-40-5310	Dues & Memberships	200.00
Vendor 8398 - MATHEW ROSTRO Total:							200.00
Vendor: 8556 - MATRIX CONSULTING GROUP, LTD.							
115740	09/27/2022	22-12 #4	08/10/2022	PD ORGANIZATIONAL CONSULTING SVCS: JUL 2022	100-72-5400	Contract Services - General	9,500.00
Vendor 8556 - MATRIX CONSULTING GROUP, LTD. Total:							9,500.00
Vendor: 8811 - MAYA BERGER							
115741	09/27/2022	8112021	07/28/2022	DEPOSIT REFUND PERMIT #2351	100-23550	Deposits-Community Services	50.00
Vendor 8811 - MAYA BERGER Total:							50.00
Vendor: 8664 - MISSION PAVING AND SEALING, INC.							
115761	09/27/2022	11458	09/06/2022	2022 SLURRY SEAL	400-21150	Retention Payable	-12,915.54

Warrant Register						Payment Dates: 9/27/2022 - 9/27/2022	
Payment Number	Payment Date	Payable Number	Payable Date	Description (Payable)	Account Number	Account Name	Amount
115761	09/27/2022	11458	09/06/2022	2022 SLURRY SEAL	400-40-5894	Street Capital Improvements	230,056.00
115761	09/27/2022	11458	09/06/2022	2022 SLURRY SEAL	400-40-5894	Street Capital Improvements	28,254.79
						Vendor 8664 - MISSION PAVING AND SEALING, INC. Total:	245,395.25
Vendor: 8256 - MNRO HOLDINGS, LLC							
115742	09/27/2022	121094	08/25/2022	VEHICLE: NEW TIRES	601-40-5750	Gasoline, Oil, & Tires	1,887.11
115742	09/27/2022	121095	08/25/2022	VEHICLE: TIRE RECYCLING	601-40-5750	Gasoline, Oil, & Tires	38.81
						Vendor 8256 - MNRO HOLDINGS, LLC Total:	1,925.92
Vendor: 4862 - NAPA AUTO PARTS							
115743	09/27/2022	5157-44768	09/06/2022	VEHICLE MAINT UNIT#72818	601-40-5540	Vehicle Maintenance	51.31
						Vendor 4862 - NAPA AUTO PARTS Total:	51.31
Vendor: 8764 - NICK BARBIERI TRUCKING, LLC							
115744	09/27/2022	00-0032694	08/24/2022	PROFESSIONAL SVCS: OIL SUPPLY	601-40-5750	Gasoline, Oil, & Tires	1,182.09
						Vendor 8764 - NICK BARBIERI TRUCKING, LLC Total:	1,182.09
Vendor: 0170 - OFFICE DEPOT							
115745	09/27/2022	261096661001	08/25/2022	OFFICE SUPPLIES: FINANCE	100-53-5740	General Supplies	107.28
115745	09/27/2022	261117795001	08/19/2022	OFFICE SUPPLIES: COMMUNICATIONS	100-45-5740	General Supplies	48.83
115745	09/27/2022	261119513001	08/19/2022	OFFICE SUPPLIES: COMMUNICATIONS	100-45-5740	General Supplies	43.53
115745	09/27/2022	261119518001	08/22/2022	OFFICE SUPPLIES: COMMUNICATIONS	100-45-5740	General Supplies	7.71
115745	09/27/2022	261119524001	08/22/2022	OFFICE SUPPLIES: COMMUNICATIONS	100-45-5740	General Supplies	4.96
115745	09/27/2022	262790203001	08/22/2022	OFFICE SUPPLIES: PUBLIC WORKS	100-91-5740	General Supplies	35.82
115745	09/27/2022	262879738001	09/01/2022	OFFICE SUPPLIES: COMMUNITY SVCS	100-82-5740	General Supplies	87.85
115745	09/27/2022	264675523001	08/31/2022	PUBLIC WORK SUPPLIES	100-94-5740	General Supplies	83.78
115745	09/27/2022	264960281001	09/07/2022	OFFICE SUPPLIES: FINANCE	100-53-5740	General Supplies	718.61
						Vendor 0170 - OFFICE DEPOT Total:	1,138.37
Vendor: 1685 - PRUDENTIAL OVERALL SUPPLY							
115746	09/27/2022	42759837	08/30/2022	FLEET SHOP TOWEL RENTAL	601-40-5400	Contract Services - General	48.66
						Vendor 1685 - PRUDENTIAL OVERALL SUPPLY Total:	48.66
Vendor: 3019 - RPW SERVICES							
115747	09/27/2022	30132	05/31/2022	GOPHER CONTROL: MEDIANS - MAY 2022	100-94-5400	Contract Services - General	90.00
115747	09/27/2022	31254	06/30/2022	GOPHER CONTROL: DISCOVERY WELLS PARK	100-94-5400	Contract Services - General	120.00
115747	09/27/2022	31255	06/30/2022	GOPHER CONTROL: PANORAMA PROMENADE TRAILS	100-94-5400	Contract Services - General	120.00

Warrant Register						Payment Dates: 9/27/2022 - 9/27/2022	
Payment Number	Payment Date	Payable Number	Payable Date	Description (Payable)	Account Number	Account Name	Amount
115747	09/27/2022	31256	06/30/2022	GOPHER CONTROL: WILLOW MEDIANS - JUN 2022	100-94-5400	Contract Services - General	120.00
Vendor 3019 - RPW SERVICES Total:							450.00
Vendor: 1582 - SAF T FLO WATER SERVICES							
115748	09/27/2022	22-10551	08/29/2022	WATER DEPT SUPPLIES	500-40-5560	Repair & Maintenance Services	2,518.63
Vendor 1582 - SAF T FLO WATER SERVICES Total:							2,518.63
Vendor: 8701 - SHARPLINE SOLUTIONS, INC.							
115749	09/27/2022	2407	08/26/2022	GUARD RAILING INSTALLATION	100-95-5400	Contract Services - General	13,919.67
Vendor 8701 - SHARPLINE SOLUTIONS, INC. Total:							13,919.67
Vendor: 5557 - SIERRA ANALYTICAL LABS INC							
115750	09/27/2022	2H15044-	08/15/2022	WATER ANALYSIS	500-40-5400	Contract Services - General	465.00
115750	09/27/2022	2H15045-	08/15/2022	WATER ANALYSIS	500-40-5400	Contract Services - General	140.00
115750	09/27/2022	2H25007-	08/25/2022	WATER ANALYSIS	500-40-5400	Contract Services - General	1,086.00
115750	09/27/2022	2H25008-	08/25/2022	WATER ANALYSIS	500-40-5400	Contract Services - General	140.00
115750	09/27/2022	2H29009-	08/29/2022	WATER ANALYSIS	500-40-5400	Contract Services - General	566.00
115750	09/27/2022	2H29010-	08/29/2022	WATER ANALYSIS	500-40-5400	Contract Services - General	140.00
Vendor 5557 - SIERRA ANALYTICAL LABS INC Total:							2,537.00
Vendor: 8578 - SOUTHERN CALIFORNIA PERMANENTE MEDICAL GROUP							
115751	09/27/2022	08142022	08/14/2022	OCCUPATIONAL HEALTH & SAFETY SVCS: JUL 2022	100-46-5425	Medical Services	180.00
Vendor 8578 - SOUTHERN CALIFORNIA PERMANENTE MEDICAL GROUP Total:							180.00
Vendor: 3130 - STEAMX LLC							
115752	09/27/2022	63525	08/29/2022	PUBLIC WORKS SUPPLIES	100-95-5740	General Supplies	11.96
Vendor 3130 - STEAMX LLC Total:							11.96
Vendor: 5512 - SUPERIOR PAVEMENT MARKINGS							
115753	09/27/2022	15751	08/18/2022	CITYWIDE YEARLY STREET STRIPING CENTERLINES	100-95-5581	Street Maintenance	13,960.49
Vendor 5512 - SUPERIOR PAVEMENT MARKINGS Total:							13,960.49
Vendor: 5424 - TAYLOR BYRD							
115754	09/27/2022	09072022	09/07/2022	REIMBURSEMENT: PISTOL RED DOT INSTRUCTOR COURSE	100-72-5320	Travel & Training	82.00
Vendor 5424 - TAYLOR BYRD Total:							82.00
Vendor: 7108 - TRB AND ASSOCIATES INC							
115755	09/27/2022	4378	08/01/2022	PLAN REVIEW & INSPECTION - JUL 2022	100-63-5421	Plan Check Professional Service	1,016.07
Vendor 7108 - TRB AND ASSOCIATES INC Total:							1,016.07
Vendor: 0497 - UNDERGROUND SERVICE ALERT							
115756	09/27/2022	22-2300808	09/01/2022	CA STATE REGULATORY COST	500-40-5400	Contract Services - General	49.94
Vendor 0497 - UNDERGROUND SERVICE ALERT Total:							49.94

Warrant Register						Payment Dates: 9/27/2022 - 9/27/2022	
Payment Number	Payment Date	Payable Number	Payable Date	Description (Payable)	Account Number	Account Name	Amount
Vendor: 4842 - USA BLUEBOOK							
115757	09/27/2022	077189	08/12/2022	WATER DEPT SUPPLIES	500-40-5560	Repair & Maintenance Services	1,647.08
115757	09/27/2022	082297	08/17/2022	WATER DEPT SUPPLIES	500-40-5740	General Supplies	687.16
115757	09/27/2022	088618	08/23/2022	WATER DEPT SUPPLIES	500-40-5740	General Supplies	1,740.34
						Vendor 4842 - USA BLUEBOOK Total:	4,074.58
Vendor: 5383 - WESTERN WATER WORKS SUPPORT CENTER							
115758	09/27/2022	1230744-00	08/10/2022	WATER DEPT SUPPLIES	500-40-5740	General Supplies	2,775.17
						Vendor 5383 - WESTERN WATER WORKS SUPPORT CENTER Total:	2,775.17
						Grand Total:	425,253.89

Report Summary

Fund Summary

Fund	Payment Amount
100 - General Fund	81,318.86
400 - Capital Improvement	295,849.15
500 - Water Operations Fund	43,610.29
601 - Vehicle and Equipment	4,475.59
Grand Total:	425,253.89

Account Summary

Account Number	Account Name	Payment Amount
100-21050	Accrued Liabilities Payable	1,197.13
100-23550	Deposits-Community Services	100.00
100-23560	Deposits-Public Works	2,937.50
100-23561	Deposits - PW Refundable Permit	7,560.00
100-24201	Strong M InstrProgCat 1&2	2,353.40
100-24202	Building Standards Commission	239.00
100-43-5420	Professional Services	96.04
100-43-5460	Elections	903.75
100-45-5740	General Supplies	105.03
100-46-5425	Medical Services	180.00
100-46-5721	Special Department Supplies	6.29
100-51-5552	Rental/Lease of Equipment	8,540.87
100-53-5430	Audit Services	6,300.00
100-53-5740	General Supplies	825.89
100-63-5421	Plan Check Professional Service	1,016.07
100-72-5320	Travel & Training	82.00
100-72-5400	Contract Services - General	9,500.00
100-73-5320	Travel & Training	351.85
100-81-5721	Special Department Supplies	1,599.14
100-82-5723	Event/Program Costs	120.00
100-82-5740	General Supplies	87.85
100-91-5740	General Supplies	35.82
100-92-5400	Contract Services - General	2,833.17
100-92-5730	Uniforms	30.36
100-94-5400	Contract Services - General	450.00
100-94-5730	Uniforms	112.67
100-94-5740	General Supplies	153.64
100-95-5400	Contract Services - General	19,027.97
100-95-5581	Street Maintenance	13,960.49
100-95-5730	Uniforms	85.77
100-95-5740	General Supplies	527.16
400-21150	Retention Payable	-12,915.54

Account Summary		
Account Number	Account Name	Payment Amount
400-40-5894	Street Capital Improvements	308,764.69
500-40-5310	Dues & Memberships	200.00
500-40-5400	Contract Services - General	7,695.24
500-40-5560	Repair & Maintenance Services	19,165.71
500-40-5730	Uniforms	191.22
500-40-5740	General Supplies	16,358.12
601-40-5400	Contract Services - General	1,188.66
601-40-5540	Vehicle Maintenance	164.33
601-40-5730	Uniforms	14.59
601-40-5750	Gasoline, Oil, & Tires	3,108.01
Grand Total:		425,253.89

Project Account Summary	
Project Account Key	Payment Amount
None	103,334.70
21-134	2,937.50
21-153	7,560.00
813	120.00
90.18003.ATP.240	32,939.52
90.18003.RMRA.238	8,234.88
90.22003.MSM.237	28,254.79
90.22003.MSR.236	9,279.50
90.22003.PRC.203	230,056.00
905	2,537.00
Grand Total:	425,253.89

Authorization Signatures

STAFF REPORT

Verify accuracy of the Warrant Register.

Dated

Finance Director

City Manager



City of Signal Hill

Warrant Register

By Vendor Name

Payment Dates 9/28/2022 - 9/28/2022

Payment Number	Payment Date	Payable Number	Payable Date	Description (Payable)	Account Number	Account Name	Amount
Vendor: 7312 - 4LEAF INC							
102224	09/28/2022	J0725-22B	08/09/2022	PROFESSIONAL SVCS: PLANCHECK SVCS - JUL 2022	100-63-5421	Plan Check Professional Service	176.80
Vendor 7312 - 4LEAF INC Total:							176.80
Vendor: 4695 - ADMINISTRATIVE SERVICE CO-OP							
102225	09/28/2022	220720	07/31/2022	DIAL-A-TAXI SERVICES: JUL 2022	202-40-5674	Dial-A-Taxi	45.00
Vendor 4695 - ADMINISTRATIVE SERVICE CO-OP Total:							45.00
Vendor: 1888 - ANDERSON PENNA PARTNERS, INC							
102226	09/28/2022	127040	08/06/2022	PROFESSIONAL SVCS: JUL 2022	100-23560	Deposits-Public Works	46.25
102226	09/28/2022	127040	08/06/2022	PROFESSIONAL SVCS: JUL 2022	100-23560	Deposits-Public Works	370.00
102226	09/28/2022	127040	08/06/2022	PROFESSIONAL SVCS: JUL 2022	100-23560	Deposits-Public Works	370.00
102226	09/28/2022	127040	08/06/2022	PROFESSIONAL SVCS: JUL 2022	100-23560	Deposits-Public Works	231.25
102226	09/28/2022	127040	08/06/2022	PROFESSIONAL SVCS: JUL 2022	100-23560	Deposits-Public Works	185.00
102226	09/28/2022	127040	08/06/2022	PROFESSIONAL SVCS: JUL 2022	100-23560	Deposits-Public Works	74.00
102226	09/28/2022	127040	08/06/2022	PROFESSIONAL SVCS: JUL 2022	100-23560	Deposits-Public Works	74.00
102226	09/28/2022	127040	08/06/2022	PROFESSIONAL SVCS: JUL 2022	100-23560	Deposits-Public Works	46.25
102226	09/28/2022	127040	08/06/2022	PROFESSIONAL SVCS: JUL 2022	100-23560	Deposits-Public Works	37.00
102226	09/28/2022	127040	08/06/2022	PROFESSIONAL SVCS: JUL 2022	100-23560	Deposits-Public Works	9.25
102226	09/28/2022	127040	08/06/2022	PROFESSIONAL SVCS: JUL 2022	100-34-4900	Administrative Fee (PW)	-46.25
102226	09/28/2022	127040	08/06/2022	PROFESSIONAL SVCS: JUL 2022	100-34-4900	Administrative Fee (PW)	-37.00
102226	09/28/2022	127040	08/06/2022	PROFESSIONAL SVCS: JUL 2022	100-34-4900	Administrative Fee (PW)	-74.00
102226	09/28/2022	127040	08/06/2022	PROFESSIONAL SVCS: JUL 2022	100-34-4900	Administrative Fee (PW)	-9.25

Warrant Register						Payment Dates: 9/28/2022 - 9/28/2022	
Payment Number	Payment Date	Payable Number	Payable Date	Description (Payable)	Account Number	Account Name	Amount
102226	09/28/2022	127040	08/06/2022	PROFESSIONAL SVCS: JUL 2022	100-34-4900	Administrative Fee (PW)	-74.00
Vendor 1888 - ANDERSON PENNA PARTNERS, INC Total:							1,202.50
Vendor: 8218 - BEST BEST & KRIEGER LLP							
102227	09/28/2022	942801	08/17/2022	LEGAL SVCS: GENERAL LEGAL SVCS	100-43-5410	Legal Services	69.00
102227	09/28/2022	942801	08/17/2022	LEGAL SVCS: GENERAL LEGAL SVCS	100-44-5410	Legal Services	6,311.40
102227	09/28/2022	942801	08/17/2022	LEGAL SVCS: GENERAL LEGAL SVCS	100-46-5410	Legal Services	253.00
102227	09/28/2022	942801	08/17/2022	LEGAL SVCS: GENERAL LEGAL SVCS	100-74-5410	Legal Services	230.37
102227	09/28/2022	942803	08/17/2022	LEGAL SVCS: CITY CLERK	100-43-5410	Legal Services	244.10
102227	09/28/2022	942803	08/17/2022	LEGAL SVCS: CITY CLERK	100-46-5410	Legal Services	67.60
102227	09/28/2022	942804	08/17/2022	LEGAL SVCS: CONTRACTS	100-44-5410	Legal Services	115.00
102227	09/28/2022	942804	08/17/2022	LEGAL SVCS: CONTRACTS	100-53-5410	Legal Services	253.00
102227	09/28/2022	942804	08/17/2022	LEGAL SVCS: CONTRACTS	100-82-5410	Legal Services	69.00
102227	09/28/2022	942805	08/17/2022	LEGAL SVCS: PUBLIC WORKS	100-91-5410	Legal Services	23.00
102227	09/28/2022	942805	08/17/2022	LEGAL SVCS: PUBLIC WORKS	100-93-5410	Legal Services	138.00
102227	09/28/2022	942805	08/17/2022	LEGAL SVCS: PUBLIC WORKS	500-40-5410	Legal Services	411.70
102227	09/28/2022	942812	08/17/2022	LEGAL SVCS: CONTRACTS - ADMIN	100-44-5410	Legal Services	101.40
102227	09/28/2022	942812	08/17/2022	LEGAL SVCS: CONTRACTS - ADMIN	100-46-5410	Legal Services	84.50
102227	09/28/2022	942812	08/17/2022	LEGAL SVCS: CONTRACTS - ADMIN	100-53-5410	Legal Services	67.60
102227	09/28/2022	944526	09/08/2022	LEGAL SVCS: COMMUNITY SVCS	100-82-5410	Legal Services	23.00
102227	09/28/2022	944530	09/08/2022	LEGAL SVCS: CONTRACTS - COMMUNITY SVCS	100-82-5410	Legal Services	915.40
Vendor 8218 - BEST BEST & KRIEGER LLP Total:							9,377.07
Vendor: 5399 - BRIGHTVIEW LANDSCAPE SERVICES INC.							
102228	09/28/2022	7989030	07/14/2022	LANDSCAPE MAINT: IRRIGATION AT CHERRY WALL	100-94-5530	Lawn Care Services	9,661.80
102228	09/28/2022	7996678	08/01/2022	LLMD: AUG 2022	260-40-5530	Lawn Care Services	2,347.42
Vendor 5399 - BRIGHTVIEW LANDSCAPE SERVICES INC. Total:							12,009.22
Vendor: 7315 - CAL-STATE AUTO PARTS INC							
102229	09/28/2022	896250	08/24/2022	VEHICLE MAINT: BATTERIES	601-40-5540	Vehicle Maintenance	1,469.61
102229	09/28/2022	897089	08/25/2022	VEHICLE MAINT UNIT#73216	601-40-5540	Vehicle Maintenance	362.10
102229	09/28/2022	899599	08/30/2022	VEHICLE MAINT UNIT#40410	601-40-5540	Vehicle Maintenance	299.22
102229	09/28/2022	900774	08/31/2022	VEHICLE MAINT UNIT#74009	601-40-5540	Vehicle Maintenance	192.07
102229	09/28/2022	900826	08/31/2022	VEHICLE MAINT UNIT#40410	601-40-5540	Vehicle Maintenance	30.75
Vendor 7315 - CAL-STATE AUTO PARTS INC Total:							2,353.75

Warrant Register						Payment Dates: 9/28/2022 - 9/28/2022	
Payment Number	Payment Date	Payable Number	Payable Date	Description (Payable)	Account Number	Account Name	Amount
Vendor: 1560 - CARUSO FORD							
102230	09/28/2022	5373669	08/26/2022	VEHICLE MAINT UNIT #73906	601-40-5540	Vehicle Maintenance	529.57
102230	09/28/2022	5373823	08/30/2022	VEHICLE SUPPLIES UNIT#73316	601-40-5721	Vehicle Supplies	1,832.05
102230	09/28/2022	5373868	08/31/2022	VEHICLE MAINT UNIT#40410	601-40-5540	Vehicle Maintenance	39.95
102230	09/28/2022	5373921	09/01/2022	VEHICLE SUPPLIES UNIT#73316	601-40-5721	Vehicle Supplies	626.64
102230	09/28/2022	5373969	09/02/2022	VEHICLE MAINT UNIT#40410	601-40-5540	Vehicle Maintenance	127.47
102230	09/28/2022	5373971	09/02/2022	VEHICLE MAINT UNIT#73316	601-40-5542	Vehicle Body Work Services	559.58
102230	09/28/2022	5373972	09/02/2022	VEHICLE MAINT UNIT#74009	601-40-5540	Vehicle Maintenance	300.01
Vendor 1560 - CARUSO FORD Total:							4,015.27
Vendor: 1239 - CLEAN ENERGY							
102231	09/28/2022	CE12523642	08/31/2022	CNG FUEL: 8/1 - 8/31/22	601-40-5754	Fuel Purchases	1,162.71
Vendor 1239 - CLEAN ENERGY Total:							1,162.71
Vendor: 5013 - DONALD MOREAU							
102232	09/28/2022	08172022	08/17/2022	REIMBURSEMENT: FTO-SAC COURSE	100-74-5320	Travel & Training	24.00
Vendor 5013 - DONALD MOREAU Total:							24.00
Vendor: 8268 - ELECTRA-MEDIA INC							
102233	09/28/2022	13949	08/31/2022	ELECTRONIC ADVERTISING DISPLAY: HIGH PRESSURE WASH	100-47-5400	Contract Services - General	1,480.00
102233	09/28/2022	14036	09/14/2022	ELECTRONIC ADVERTISING DISPLAY: OCT 2022	100-47-5400	Contract Services - General	2,759.00
Vendor 8268 - ELECTRA-MEDIA INC Total:							4,239.00
Vendor: 5121 - FERGUSON ENTERPRISES INC. #1350							
102234	09/28/2022	1740755	08/26/2022	PUBLIC WORKS SUPPLIES	100-94-5740	General Supplies	89.83
102234	09/28/2022	1740755	08/26/2022	PUBLIC WORKS SUPPLIES	601-40-5740	General Supplies	-2.83
Vendor 5121 - FERGUSON ENTERPRISES INC. #1350 Total:							87.00
Vendor: 5281 - GREGORY FRIEND							
102235	09/28/2022	09072022	09/07/2022	REIMBURSEMENT: PISTOL RED DOT INSTRUCTOR COURSE	100-72-5320	Travel & Training	82.00
Vendor 5281 - GREGORY FRIEND Total:							82.00
Vendor: 1246 - INTERWEST CONSULTING GROUP INC							
102236	09/28/2022	80726	08/16/2022	PROFESSIONAL SVCS: BUILDING SAFETY - JUL 2022	100-63-5421	Plan Check Professional Service	1,999.53
Vendor 1246 - INTERWEST CONSULTING GROUP INC Total:							1,999.53
Vendor: 5140 - MICHAEL BAKER INTERNATIONAL, INC.							
102243	09/28/2022	1156694	08/26/2022	PROFESSIONAL SVCS - 33RD ST: JUL 2022	500-40-5840	Capital Outlay	7,070.00
Vendor 5140 - MICHAEL BAKER INTERNATIONAL, INC. Total:							7,070.00

Warrant Register						Payment Dates: 9/28/2022 - 9/28/2022	
Payment Number	Payment Date	Payable Number	Payable Date	Description (Payable)	Account Number	Account Name	Amount
Vendor: 5672 - NORTHSTAR CHEMICAL							
102237	09/28/2022	232829	08/31/2022	WATER DEPT SUPPLIES	500-40-5721	Special Department Supplies	2,676.66
Vendor 5672 - NORTHSTAR CHEMICAL Total:							2,676.66
Vendor: 0992 - RUSSELL ROBINETT							
102238	09/28/2022	09272022	09/27/2022	RENTPAYMENTS: OCT 2022	100-47-5551	Rental of Land & Buildings Exp	5,946.67
102238	09/28/2022	09272022	09/27/2022	RENTPAYMENTS: OCT 2022	100-47-5551	Rental of Land & Buildings Exp	927.42
102238	09/28/2022	09272022	09/27/2022	RENTPAYMENTS: OCT 2022	100-47-5551	Rental of Land & Buildings Exp	929.00
102238	09/28/2022	09272022	09/27/2022	RENTPAYMENTS: OCT 2022	100-47-5551	Rental of Land & Buildings Exp	930.08
102238	09/28/2022	09272022	09/27/2022	RENTPAYMENTS: OCT 2022	100-47-5551	Rental of Land & Buildings Exp	1,275.17
102238	09/28/2022	09272022	09/27/2022	RENTPAYMENTS: OCT 2022	100-47-5551	Rental of Land & Buildings Exp	3,341.42
102238	09/28/2022	09272022	09/27/2022	RENTPAYMENTS: OCT 2022	100-47-5551	Rental of Land & Buildings Exp	3,574.42
102238	09/28/2022	09272022	09/27/2022	RENTPAYMENTS: OCT 2022	100-47-5551	Rental of Land & Buildings Exp	652.08
102238	09/28/2022	09272022	09/27/2022	RENTPAYMENTS: OCT 2022	100-47-5551	Rental of Land & Buildings Exp	22,233.33
102238	09/28/2022	09272022	09/27/2022	RENTPAYMENTS: OCT 2022	100-47-5551	Rental of Land & Buildings Exp	623.58
102238	09/28/2022	09272022	09/27/2022	RENTPAYMENTS: OCT 2022	100-47-5551	Rental of Land & Buildings Exp	695.58
Vendor 0992 - RUSSELL ROBINETT Total:							41,128.75
Vendor: 8569 - SEQUEL CONTRACTORS, INC.							
102244	09/28/2022	3	09/06/2022	SPRING STREET CONSTRUCTION: JUL 2022	400-21150	Retention Payable	-6,879.54
102244	09/28/2022	3	09/06/2022	SPRING STREET CONSTRUCTION: JUL 2022	400-40-5894	Street Capital Improvements	27,531.91
102244	09/28/2022	3	09/06/2022	SPRING STREET CONSTRUCTION: JUL 2022	400-40-5894	Street Capital Improvements	110,058.83
Vendor 8569 - SEQUEL CONTRACTORS, INC. Total:							130,711.20
Vendor: 8337 - STEVE A. FILARSKY, ATTORNEY AT LAW							
102239	09/28/2022	08312022	08/31/2022	QUARTERLY RETAINER FEE: 10/1 - 12/31/22	100-46-5410	Legal Services	6,000.00
Vendor 8337 - STEVE A. FILARSKY, ATTORNEY AT LAW Total:							6,000.00
Vendor: 0399 - THE SIGNAL TRIBUNE							
102240	09/28/2022	58222	07/29/2022	PUBLICATION SVCS: NOTICE PUBLISHING	100-23530	Deposits-Community Develop	86.77
102240	09/28/2022	58222	07/29/2022	PUBLICATION SVCS: NOTICE PUBLISHING	100-23530	Deposits-Community Develop	433.86
102240	09/28/2022	58222	07/29/2022	PUBLICATION SVCS: NOTICE PUBLISHING	100-34-4600	Administrative Fee (CD)	-86.77
102240	09/28/2022	58240	08/05/2022	PUBLICATION SVCS: NOTICE PUBLISHING	100-23530	Deposits-Community Develop	91.56
102240	09/28/2022	58240	08/05/2022	PUBLICATION SVCS: NOTICE PUBLISHING	100-23530	Deposits-Community Develop	457.80
102240	09/28/2022	58240	08/05/2022	PUBLICATION SVCS: NOTICE PUBLISHING	100-34-4600	Administrative Fee (CD)	-91.56
102240	09/28/2022	58245	08/12/2022	PUBLICATION SVCS: LANDSCAPE RFP	100-94-5530	Lawn Care Services	843.36

Warrant Register

Payment Dates: 9/28/2022 - 9/28/2022

Payment Number	Payment Date	Payable Number	Payable Date	Description (Payable)	Account Number	Account Name	Amount
102240	09/28/2022	58272	09/02/2022	PUBLICATION SVCS: NOTICE PUBLISHING - SIDEWALK	400-40-5894	Street Capital Improvements	833.28
Vendor 0399 - THE SIGNAL TRIBUNE Total:							2,568.30
Vendor: 1701 - TOTAL NETWORK SOLUTIONS							
102241	09/28/2022	124661	06/22/2022	IT SVCS: JUL 2022	100-52-5440	Technology Technical Services	7,317.87
102241	09/28/2022	124661	06/22/2022	IT SVCS: JUL 2022	100-52-5725	Software	3,660.00
102241	09/28/2022	124661	06/22/2022	IT SVCS: JUL 2022	100-74-5440	IT Services	7,317.88
102241	09/28/2022	124723	07/28/2022	IT SVCS: AUG 2022	100-52-5440	Technology Technical Services	7,317.87
102241	09/28/2022	124723	07/28/2022	IT SVCS: AUG 2022	100-52-5725	Software	3,840.00
102241	09/28/2022	124723	07/28/2022	IT SVCS: AUG 2022	100-74-5440	IT Services	7,317.88
102241	09/28/2022	124783	08/25/2022	IT SVCS: SEP 2022	100-52-5440	Technology Technical Services	7,317.87
102241	09/28/2022	124783	08/25/2022	IT SVCS: SEP 2022	100-52-5725	Software	3,840.00
102241	09/28/2022	124783	08/25/2022	IT SVCS: SEP 2022	100-74-5440	IT Services	7,317.88
Vendor 1701 - TOTAL NETWORK SOLUTIONS Total:							55,247.25
Vendor: 1712 - TRIMAX							
102242	09/28/2022	0030940-IN	08/31/2022	PROFESSIONAL SVCS: WATER	500-40-5400	Contract Services - General	1,824.20
Vendor 1712 - TRIMAX Total:							1,824.20
Grand Total:							284,000.21

Report Summary

Fund Summary

Fund	Payment Amount
100 - General Fund	130,551.85
202 - Transportation	45.00
260 - Lighting and Landscape	2,347.42
400 - Capital Improvement	131,544.48
500 - Water Operations Fund	11,982.56
601 - Vehicle and Equipment	7,528.90
Grand Total:	284,000.21

Account Summary

Account Number	Account Name	Payment Amount
100-23530	Deposits-Community Develop	1,069.99
100-23560	Deposits-Public Works	1,443.00
100-34-4600	Administrative Fee (CD)	-178.33
100-34-4900	Administrative Fee (PW)	-240.50
100-43-5410	Legal Services	313.10
100-44-5410	Legal Services	6,527.80
100-46-5410	Legal Services	6,405.10
100-47-5400	Contract Services - General	4,239.00
100-47-5551	Rental of Land & Buildings Exp	41,128.75
100-52-5440	Technology Technical Services	21,953.61
100-52-5725	Software	11,340.00
100-53-5410	Legal Services	320.60
100-63-5421	Plan Check Professional Service	2,176.33
100-72-5320	Travel & Training	82.00
100-74-5320	Travel & Training	24.00
100-74-5410	Legal Services	230.37
100-74-5440	IT Services	21,953.64
100-82-5410	Legal Services	1,007.40
100-91-5410	Legal Services	23.00
100-93-5410	Legal Services	138.00
100-94-5530	Lawn Care Services	10,505.16
100-94-5740	General Supplies	89.83
202-40-5674	Dial-A-Taxi	45.00
260-40-5530	Lawn Care Services	2,347.42
400-21150	Retention Payable	-6,879.54
400-40-5894	Street Capital Improvements	138,424.02
500-40-5400	Contract Services - General	1,824.20
500-40-5410	Legal Services	411.70
500-40-5721	Special Department Supplies	2,676.66
500-40-5840	Capital Outlay	7,070.00

Account Summary		
Account Number	Account Name	Payment Amount
601-40-5540	Vehicle Maintenance	3,350.75
601-40-5542	Vehicle Body Work Services	559.58
601-40-5721	Vehicle Supplies	2,458.69
601-40-5740	General Supplies	-2.83
601-40-5754	Fuel Purchases	1,162.71
Grand Total:		284,000.21

Project Account Summary		Payment Amount
Project Account Key		
None		135,993.20
6079		549.36
6158		520.63
90.18003.ATP.240		110,058.83
90.18003.RMRA.238		27,531.91
90.23007.R.MSR		833.28
9013		444.00
9021		444.00
9025		55.50
9047		277.50
9067		222.00
95.22003		7,070.00
Grand Total:		284,000.21

Authorization Signatures

STAFF REPORT

Verify accuracy of the Warrant Register.

Dated

Finance Director

City Manager



City of Signal Hill

Warrant Register

By Vendor Name

Payment Dates 9/8/2022 - 9/8/2022

Payment Number	Payment Date	Payable Number	Payable Date	Description (Payable)	Account Number	Account Name	Amount
Vendor: 5657 - Wells Fargo Bank, N.A. (114)							
DFT0008589	09/08/2022	08312022	09/08/2022	P-Card WF Statement	100-13001	Accrued Accounts Receivable	2.10
DFT0008589	09/08/2022	08312022	09/08/2022	P-Card WF Statement	100-41-5310	Dues & Memberships	1,652.00
DFT0008589	09/08/2022	08312022	09/08/2022	P-Card WF Statement	100-41-5323	Council Development - Woods	25.00
DFT0008589	09/08/2022	08312022	09/08/2022	P-Card WF Statement	100-41-5323	Council Development - Woods	575.00
DFT0008589	09/08/2022	08312022	09/08/2022	P-Card WF Statement	100-41-5324	Council Development - Jones	30.00
DFT0008589	09/08/2022	08312022	09/08/2022	P-Card WF Statement	100-41-5330	Meetings	82.10
DFT0008589	09/08/2022	08312022	09/08/2022	P-Card WF Statement	100-41-5330	Meetings	94.43
DFT0008589	09/08/2022	08312022	09/08/2022	P-Card WF Statement	100-41-5330	Meetings	8.75
DFT0008589	09/08/2022	08312022	09/08/2022	P-Card WF Statement	100-41-5330	Meetings	43.21
DFT0008589	09/08/2022	08312022	09/08/2022	P-Card WF Statement	100-41-5511	Telephone	123.21
DFT0008589	09/08/2022	08312022	09/08/2022	P-Card WF Statement	100-44-5330	Meetings	30.00
DFT0008589	09/08/2022	08312022	09/08/2022	P-Card WF Statement	100-44-5511	Telephone	62.15
DFT0008589	09/08/2022	08312022	09/08/2022	P-Card WF Statement	100-45-5630	Media Services	29.00
DFT0008589	09/08/2022	08312022	09/08/2022	P-Card WF Statement	100-45-5630	Media Services	249.99
DFT0008589	09/08/2022	08312022	09/08/2022	P-Card WF Statement	100-45-5630	Media Services	37.50
DFT0008589	09/08/2022	08312022	09/08/2022	P-Card WF Statement	100-45-5630	Media Services	29.00
DFT0008589	09/08/2022	08312022	09/08/2022	P-Card WF Statement	100-45-5630	Media Services	45.00
DFT0008589	09/08/2022	08312022	09/08/2022	P-Card WF Statement	100-46-5350	Employee Recognition	1,513.18
DFT0008589	09/08/2022	08312022	09/08/2022	P-Card WF Statement	100-46-5370	Safety Training	38.81
DFT0008589	09/08/2022	08312022	09/08/2022	P-Card WF Statement	100-46-5370	Safety Training	69.85
DFT0008589	09/08/2022	08312022	09/08/2022	P-Card WF Statement	100-46-5370	Safety Training	496.94
DFT0008589	09/08/2022	08312022	09/08/2022	P-Card WF Statement	100-46-5425	Medical Services	39.98
DFT0008589	09/08/2022	08312022	09/08/2022	P-Card WF Statement	100-47-5340	Books & Periodicals	53.53
DFT0008589	09/08/2022	08312022	09/08/2022	P-Card WF Statement	100-51-5511	Telephone/Internet	61.56
DFT0008589	09/08/2022	08312022	09/08/2022	P-Card WF Statement	100-51-5511	Telephone/Internet	3,070.72
DFT0008589	09/08/2022	08312022	09/08/2022	P-Card WF Statement	100-51-5511	Telephone/Internet	3,023.60
DFT0008589	09/08/2022	08312022	09/08/2022	P-Card WF Statement	100-51-5511	Telephone/Internet	2.58
DFT0008589	09/08/2022	08312022	09/08/2022	P-Card WF Statement	100-51-5511	Telephone/Internet	758.34
DFT0008589	09/08/2022	08312022	09/08/2022	P-Card WF Statement	100-51-5511	Telephone/Internet	170.10
DFT0008589	09/08/2022	08312022	09/08/2022	P-Card WF Statement	100-51-5511	Telephone/Internet	129.98
DFT0008589	09/08/2022	08312022	09/08/2022	P-Card WF Statement	100-51-5511	Telephone/Internet	61.56
DFT0008589	09/08/2022	08312022	09/08/2022	P-Card WF Statement	100-51-5511	Telephone/Internet	70.61
DFT0008589	09/08/2022	08312022	09/08/2022	P-Card WF Statement	100-51-5511	Telephone/Internet	3,588.38
DFT0008589	09/08/2022	08312022	09/08/2022	P-Card WF Statement	100-51-5635	COVID-19 Emergency Reimburse	14.99
DFT0008589	09/08/2022	08312022	09/08/2022	P-Card WF Statement	100-51-5635	COVID-19 Emergency Reimburse	14.99
DFT0008589	09/08/2022	08312022	09/08/2022	P-Card WF Statement	100-51-5635	COVID-19 Emergency Reimburse	14.99
DFT0008589	09/08/2022	08312022	09/08/2022	P-Card WF Statement	100-51-5635	COVID-19 Emergency Reimburse	54.99

Warrant Register
Payment Dates: 9/8/2022 - 9/8/2022

Payment Number	Payment Date	Payable Number	Payable Date	Description (Payable)	Account Number	Account Name	Amount
DFT0008589	09/08/2022	08312022	09/08/2022	P-Card WF Statement	100-52-5840	Capital Outlay	-6,652.56
DFT0008589	09/08/2022	08312022	09/08/2022	P-Card WF Statement	100-52-5840	Capital Outlay	6,652.56
DFT0008589	09/08/2022	08312022	09/08/2022	P-Card WF Statement	100-61-5150	Commission Meetings	113.82
DFT0008589	09/08/2022	08312022	09/08/2022	P-Card WF Statement	100-61-5320	Travel & Training	175.00
DFT0008589	09/08/2022	08312022	09/08/2022	P-Card WF Statement	100-61-5340	Books & Periodicals	147.35
DFT0008589	09/08/2022	08312022	09/08/2022	P-Card WF Statement	100-62-5320	Travel & Training	400.00
DFT0008589	09/08/2022	08312022	09/08/2022	P-Card WF Statement	100-62-5330	Meetings	38.84
DFT0008589	09/08/2022	08312022	09/08/2022	P-Card WF Statement	100-63-5740	General Supplies	463.05
DFT0008589	09/08/2022	08312022	09/08/2022	P-Card WF Statement	100-64-5320	Travel & Training	500.00
DFT0008589	09/08/2022	08312022	09/08/2022	P-Card WF Statement	100-72-5320	Travel & Training	42.63
DFT0008589	09/08/2022	08312022	09/08/2022	P-Card WF Statement	100-72-5320	Travel & Training	150.00
DFT0008589	09/08/2022	08312022	09/08/2022	P-Card WF Statement	100-72-5320	Travel & Training	55.00
DFT0008589	09/08/2022	08312022	09/08/2022	P-Card WF Statement	100-72-5320	Travel & Training	60.00
DFT0008589	09/08/2022	08312022	09/08/2022	P-Card WF Statement	100-72-5511	Telephone	608.42
DFT0008589	09/08/2022	08312022	09/08/2022	P-Card WF Statement	100-72-5511	Telephone	39.99
DFT0008589	09/08/2022	08312022	09/08/2022	P-Card WF Statement	100-72-5511	Telephone	81.16
DFT0008589	09/08/2022	08312022	09/08/2022	P-Card WF Statement	100-72-5740	General Supplies	140.04
DFT0008589	09/08/2022	08312022	09/08/2022	P-Card WF Statement	100-72-5740	General Supplies	13.21
DFT0008589	09/08/2022	08312022	09/08/2022	P-Card WF Statement	100-72-5740	General Supplies	124.61
DFT0008589	09/08/2022	08312022	09/08/2022	P-Card WF Statement	100-72-5740	General Supplies	34.18
DFT0008589	09/08/2022	08312022	09/08/2022	P-Card WF Statement	100-72-5740	General Supplies	175.95
DFT0008589	09/08/2022	08312022	09/08/2022	P-Card WF Statement	100-72-5740	General Supplies	676.63
DFT0008589	09/08/2022	08312022	09/08/2022	P-Card WF Statement	100-72-5740	General Supplies	152.13
DFT0008589	09/08/2022	08312022	09/08/2022	P-Card WF Statement	100-72-5740	General Supplies	53.33
DFT0008589	09/08/2022	08312022	09/08/2022	P-Card WF Statement	100-73-5320	Travel & Training	510.00
DFT0008589	09/08/2022	08312022	09/08/2022	P-Card WF Statement	100-73-5320	Travel & Training	200.00
DFT0008589	09/08/2022	08312022	09/08/2022	P-Card WF Statement	100-73-5320	Travel & Training	200.00
DFT0008589	09/08/2022	08312022	09/08/2022	P-Card WF Statement	100-73-5320	Travel & Training	200.00
DFT0008589	09/08/2022	08312022	09/08/2022	P-Card WF Statement	100-73-5511	Telephone	248.50
DFT0008589	09/08/2022	08312022	09/08/2022	P-Card WF Statement	100-73-5511	Telephone	38.01
DFT0008589	09/08/2022	08312022	09/08/2022	P-Card WF Statement	100-73-5740	General Supplies	126.99
DFT0008589	09/08/2022	08312022	09/08/2022	P-Card WF Statement	100-74-5320	Travel & Training	12.03
DFT0008589	09/08/2022	08312022	09/08/2022	P-Card WF Statement	100-74-5320	Travel & Training	454.00
DFT0008589	09/08/2022	08312022	09/08/2022	P-Card WF Statement	100-74-5320	Travel & Training	540.75
DFT0008589	09/08/2022	08312022	09/08/2022	P-Card WF Statement	100-74-5330	Meetings	450.00
DFT0008589	09/08/2022	08312022	09/08/2022	P-Card WF Statement	100-74-5330	Meetings	69.20
DFT0008589	09/08/2022	08312022	09/08/2022	P-Card WF Statement	100-74-5400	Contract Services - General	16.53
DFT0008589	09/08/2022	08312022	09/08/2022	P-Card WF Statement	100-74-5511	Telephone	246.56
DFT0008589	09/08/2022	08312022	09/08/2022	P-Card WF Statement	100-74-5570	Software Licensing & Support	20.99
DFT0008589	09/08/2022	08312022	09/08/2022	P-Card WF Statement	100-74-5740	General Supplies	26.37
DFT0008589	09/08/2022	08312022	09/08/2022	P-Card WF Statement	100-75-5320	Travel & Training	344.00
DFT0008589	09/08/2022	08312022	09/08/2022	P-Card WF Statement	100-75-5320	Travel & Training	150.00
DFT0008589	09/08/2022	08312022	09/08/2022	P-Card WF Statement	100-77-5511	Telephone	49.40
DFT0008589	09/08/2022	08312022	09/08/2022	P-Card WF Statement	100-81-5310	Dues & Memberships	134.79

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Payment Number	Payment Date	Payable Number	Payable Date	Description (Payable)	Account Number	Account Name	Amount
DFT0008589	09/08/2022	08312022	09/08/2022	P-Card WF Statement	100-81-5330	Meetings	119.36
DFT0008589	09/08/2022	08312022	09/08/2022	P-Card WF Statement	100-81-5721	Special Department Supplies	1,573.25
DFT0008589	09/08/2022	08312022	09/08/2022	P-Card WF Statement	100-81-5721	Special Department Supplies	109.94
DFT0008589	09/08/2022	08312022	09/08/2022	P-Card WF Statement	100-81-5721	Special Department Supplies	11.01
DFT0008589	09/08/2022	08312022	09/08/2022	P-Card WF Statement	100-81-5721	Special Department Supplies	89.47
DFT0008589	09/08/2022	08312022	09/08/2022	P-Card WF Statement	100-81-5721	Special Department Supplies	-3.42
DFT0008589	09/08/2022	08312022	09/08/2022	P-Card WF Statement	100-81-5721	Special Department Supplies	38.55
DFT0008589	09/08/2022	08312022	09/08/2022	P-Card WF Statement	100-81-5721	Special Department Supplies	17.94
DFT0008589	09/08/2022	08312022	09/08/2022	P-Card WF Statement	100-81-5721	Special Department Supplies	177.49
DFT0008589	09/08/2022	08312022	09/08/2022	P-Card WF Statement	100-81-5721	Special Department Supplies	25.31
DFT0008589	09/08/2022	08312022	09/08/2022	P-Card WF Statement	100-81-5721	Special Department Supplies	92.00
DFT0008589	09/08/2022	08312022	09/08/2022	P-Card WF Statement	100-81-5721	Special Department Supplies	51.79
DFT0008589	09/08/2022	08312022	09/08/2022	P-Card WF Statement	100-81-5723	Event/Program Costs	84.35
DFT0008589	09/08/2022	08312022	09/08/2022	P-Card WF Statement	100-81-5723	Event/Program Costs	39.98
DFT0008589	09/08/2022	08312022	09/08/2022	P-Card WF Statement	100-81-5723	Event/Program Costs	63.72
DFT0008589	09/08/2022	08312022	09/08/2022	P-Card WF Statement	100-81-5723	Event/Program Costs	150.95
DFT0008589	09/08/2022	08312022	09/08/2022	P-Card WF Statement	100-81-5723	Event/Program Costs	34.40
DFT0008589	09/08/2022	08312022	09/08/2022	P-Card WF Statement	100-81-5740	General Supplies	1.38
DFT0008589	09/08/2022	08312022	09/08/2022	P-Card WF Statement	100-81-5740	General Supplies	7.68
DFT0008589	09/08/2022	08312022	09/08/2022	P-Card WF Statement	100-81-5740	General Supplies	297.50
DFT0008589	09/08/2022	08312022	09/08/2022	P-Card WF Statement	100-81-5740	General Supplies	26.43
DFT0008589	09/08/2022	08312022	09/08/2022	P-Card WF Statement	100-81-5740	General Supplies	25.91
DFT0008589	09/08/2022	08312022	09/08/2022	P-Card WF Statement	100-82-5310	Dues & Memberships	134.79
DFT0008589	09/08/2022	08312022	09/08/2022	P-Card WF Statement	100-82-5320	Travel & Training	15.00
DFT0008589	09/08/2022	08312022	09/08/2022	P-Card WF Statement	100-82-5723	Event/Program Costs	8.37
DFT0008589	09/08/2022	08312022	09/08/2022	P-Card WF Statement	100-82-5723	Event/Program Costs	98.63
DFT0008589	09/08/2022	08312022	09/08/2022	P-Card WF Statement	100-82-5723	Event/Program Costs	125.71
DFT0008589	09/08/2022	08312022	09/08/2022	P-Card WF Statement	100-82-5723	Event/Program Costs	167.52
DFT0008589	09/08/2022	08312022	09/08/2022	P-Card WF Statement	100-82-5723	Event/Program Costs	120.00
DFT0008589	09/08/2022	08312022	09/08/2022	P-Card WF Statement	100-82-5723	Event/Program Costs	64.45
DFT0008589	09/08/2022	08312022	09/08/2022	P-Card WF Statement	100-82-5723	Event/Program Costs	936.28
DFT0008589	09/08/2022	08312022	09/08/2022	P-Card WF Statement	100-82-5723	Event/Program Costs	63.88
DFT0008589	09/08/2022	08312022	09/08/2022	P-Card WF Statement	100-82-5723	Event/Program Costs	22.31
DFT0008589	09/08/2022	08312022	09/08/2022	P-Card WF Statement	100-82-5723	Event/Program Costs	39.69
DFT0008589	09/08/2022	08312022	09/08/2022	P-Card WF Statement	100-82-5723	Event/Program Costs	37.22
DFT0008589	09/08/2022	08312022	09/08/2022	P-Card WF Statement	100-82-5723	Event/Program Costs	20.00
DFT0008589	09/08/2022	08312022	09/08/2022	P-Card WF Statement	100-82-5723	Event/Program Costs	26.44
DFT0008589	09/08/2022	08312022	09/08/2022	P-Card WF Statement	100-82-5740	General Supplies	49.37
DFT0008589	09/08/2022	08312022	09/08/2022	P-Card WF Statement	100-82-5740	General Supplies	12.12
DFT0008589	09/08/2022	08312022	09/08/2022	P-Card WF Statement	100-82-5740	General Supplies	22.04
DFT0008589	09/08/2022	08312022	09/08/2022	P-Card WF Statement	100-82-5740	General Supplies	18.73
DFT0008589	09/08/2022	08312022	09/08/2022	P-Card WF Statement	100-82-5740	General Supplies	54.01
DFT0008589	09/08/2022	08312022	09/08/2022	P-Card WF Statement	100-82-5740	General Supplies	225.23
DFT0008589	09/08/2022	08312022	09/08/2022	P-Card WF Statement	100-82-5740	General Supplies	28.63

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Payment Number	Payment Date	Payable Number	Payable Date	Description (Payable)	Account Number	Account Name	Amount
DFT0008589	09/08/2022	08312022	09/08/2022	P-Card WF Statement	100-83-5310	Dues & Memberships	134.79
DFT0008589	09/08/2022	08312022	09/08/2022	P-Card WF Statement	100-83-5511	Telephone	224.84
DFT0008589	09/08/2022	08312022	09/08/2022	P-Card WF Statement	100-83-5723	Event/Program Costs	260.69
DFT0008589	09/08/2022	08312022	09/08/2022	P-Card WF Statement	100-83-5723	Event/Program Costs	5.24
DFT0008589	09/08/2022	08312022	09/08/2022	P-Card WF Statement	100-83-5723	Event/Program Costs	149.34
DFT0008589	09/08/2022	08312022	09/08/2022	P-Card WF Statement	100-83-5723	Event/Program Costs	680.00
DFT0008589	09/08/2022	08312022	09/08/2022	P-Card WF Statement	100-83-5723	Event/Program Costs	6.60
DFT0008589	09/08/2022	08312022	09/08/2022	P-Card WF Statement	100-83-5723	Event/Program Costs	488.00
DFT0008589	09/08/2022	08312022	09/08/2022	P-Card WF Statement	100-83-5723	Event/Program Costs	153.51
DFT0008589	09/08/2022	08312022	09/08/2022	P-Card WF Statement	100-83-5723	Event/Program Costs	1,077.24
DFT0008589	09/08/2022	08312022	09/08/2022	P-Card WF Statement	100-83-5723	Event/Program Costs	155.57
DFT0008589	09/08/2022	08312022	09/08/2022	P-Card WF Statement	100-83-5723	Event/Program Costs	156.50
DFT0008589	09/08/2022	08312022	09/08/2022	P-Card WF Statement	100-83-5723	Event/Program Costs	30.00
DFT0008589	09/08/2022	08312022	09/08/2022	P-Card WF Statement	100-83-5723	Event/Program Costs	30.00
DFT0008589	09/08/2022	08312022	09/08/2022	P-Card WF Statement	100-83-5723	Event/Program Costs	180.00
DFT0008589	09/08/2022	08312022	09/08/2022	P-Card WF Statement	100-83-5723	Event/Program Costs	18.31
DFT0008589	09/08/2022	08312022	09/08/2022	P-Card WF Statement	100-83-5723	Event/Program Costs	25.00
DFT0008589	09/08/2022	08312022	09/08/2022	P-Card WF Statement	100-83-5723	Event/Program Costs	19.82
DFT0008589	09/08/2022	08312022	09/08/2022	P-Card WF Statement	100-83-5723	Event/Program Costs	400.00
DFT0008589	09/08/2022	08312022	09/08/2022	P-Card WF Statement	100-83-5723	Event/Program Costs	205.13
DFT0008589	09/08/2022	08312022	09/08/2022	P-Card WF Statement	100-83-5723	Event/Program Costs	44.09
DFT0008589	09/08/2022	08312022	09/08/2022	P-Card WF Statement	100-83-5723	Event/Program Costs	225.00
DFT0008589	09/08/2022	08312022	09/08/2022	P-Card WF Statement	100-83-5723	Event/Program Costs	297.68
DFT0008589	09/08/2022	08312022	09/08/2022	P-Card WF Statement	100-83-5723	Event/Program Costs	226.29
DFT0008589	09/08/2022	08312022	09/08/2022	P-Card WF Statement	100-83-5723	Event/Program Costs	7.28
DFT0008589	09/08/2022	08312022	09/08/2022	P-Card WF Statement	100-83-5723	Event/Program Costs	12.08
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DFT0008589	09/08/2022	08312022	09/08/2022	P-Card WF Statement	100-83-5723	Event/Program Costs	93.07
DFT0008589	09/08/2022	08312022	09/08/2022	P-Card WF Statement	100-83-5723	Event/Program Costs	54.26
DFT0008589	09/08/2022	08312022	09/08/2022	P-Card WF Statement	100-83-5723	Event/Program Costs	57.30
DFT0008589	09/08/2022	08312022	09/08/2022	P-Card WF Statement	100-83-5723	Event/Program Costs	116.68
DFT0008589	09/08/2022	08312022	09/08/2022	P-Card WF Statement	100-83-5723	Event/Program Costs	57.47
DFT0008589	09/08/2022	08312022	09/08/2022	P-Card WF Statement	100-83-5723	Event/Program Costs	77.14
DFT0008589	09/08/2022	08312022	09/08/2022	P-Card WF Statement	100-83-5723	Event/Program Costs	120.91
DFT0008589	09/08/2022	08312022	09/08/2022	P-Card WF Statement	100-83-5723	Event/Program Costs	73.08
DFT0008589	09/08/2022	08312022	09/08/2022	P-Card WF Statement	100-83-5723	Event/Program Costs	1,764.00
DFT0008589	09/08/2022	08312022	09/08/2022	P-Card WF Statement	100-83-5723	Event/Program Costs	11.01
DFT0008589	09/08/2022	08312022	09/08/2022	P-Card WF Statement	100-83-5740	General Supplies	72.69
DFT0008589	09/08/2022	08312022	09/08/2022	P-Card WF Statement	100-83-5740	General Supplies	43.65
DFT0008589	09/08/2022	08312022	09/08/2022	P-Card WF Statement	100-83-5740	General Supplies	24.24
DFT0008589	09/08/2022	08312022	09/08/2022	P-Card WF Statement	100-83-5740	General Supplies	4.99
DFT0008589	09/08/2022	08312022	09/08/2022	P-Card WF Statement	100-83-5740	General Supplies	24.24
DFT0008589	09/08/2022	08312022	09/08/2022	P-Card WF Statement	100-83-5740	General Supplies	28.65
DFT0008589	09/08/2022	08312022	09/08/2022	P-Card WF Statement	100-83-5740	General Supplies	8.25

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Payment Number	Payment Date	Payable Number	Payable Date	Description (Payable)	Account Number	Account Name	Amount
DFT0008589	09/08/2022	08312022	09/08/2022	P-Card WF Statement	100-83-5740	General Supplies	146.53
DFT0008589	09/08/2022	08312022	09/08/2022	P-Card WF Statement	100-91-5330	Meetings	70.34
DFT0008589	09/08/2022	08312022	09/08/2022	P-Card WF Statement	100-91-5511	Telephone	769.32
DFT0008589	09/08/2022	08312022	09/08/2022	P-Card WF Statement	100-91-5511	Telephone	87.37
DFT0008589	09/08/2022	08312022	09/08/2022	P-Card WF Statement	100-91-5511	Telephone	110.65
DFT0008589	09/08/2022	08312022	09/08/2022	P-Card WF Statement	100-92-5511	Telephone/Data	121.29
DFT0008589	09/08/2022	08312022	09/08/2022	P-Card WF Statement	100-92-5512	Utility Services	14.30
DFT0008589	09/08/2022	08312022	09/08/2022	P-Card WF Statement	100-92-5512	Utility Services	17.94
DFT0008589	09/08/2022	08312022	09/08/2022	P-Card WF Statement	100-92-5512	Utility Services	85.17
DFT0008589	09/08/2022	08312022	09/08/2022	P-Card WF Statement	100-92-5512	Utility Services	106.96
DFT0008589	09/08/2022	08312022	09/08/2022	P-Card WF Statement	100-92-5512	Utility Services	14.30
DFT0008589	09/08/2022	08312022	09/08/2022	P-Card WF Statement	100-92-5740	General Supplies	5.79
DFT0008589	09/08/2022	08312022	09/08/2022	P-Card WF Statement	100-92-5740	General Supplies	59.35
DFT0008589	09/08/2022	08312022	09/08/2022	P-Card WF Statement	100-92-5740	General Supplies	24.19
DFT0008589	09/08/2022	08312022	09/08/2022	P-Card WF Statement	100-92-5740	General Supplies	106.01
DFT0008589	09/08/2022	08312022	09/08/2022	P-Card WF Statement	100-92-5740	General Supplies	81.56
DFT0008589	09/08/2022	08312022	09/08/2022	P-Card WF Statement	100-92-5740	General Supplies	23.08
DFT0008589	09/08/2022	08312022	09/08/2022	P-Card WF Statement	100-92-5740	General Supplies	32.90
DFT0008589	09/08/2022	08312022	09/08/2022	P-Card WF Statement	100-92-5740	General Supplies	154.21
DFT0008589	09/08/2022	08312022	09/08/2022	P-Card WF Statement	100-92-5740	General Supplies	50.69
DFT0008589	09/08/2022	08312022	09/08/2022	P-Card WF Statement	100-92-5740	General Supplies	76.46
DFT0008589	09/08/2022	08312022	09/08/2022	P-Card WF Statement	100-92-5740	General Supplies	32.74
DFT0008589	09/08/2022	08312022	09/08/2022	P-Card WF Statement	100-92-5740	General Supplies	31.47
DFT0008589	09/08/2022	08312022	09/08/2022	P-Card WF Statement	100-92-5740	General Supplies	616.30
DFT0008589	09/08/2022	08312022	09/08/2022	P-Card WF Statement	100-92-5740	General Supplies	44.07
DFT0008589	09/08/2022	08312022	09/08/2022	P-Card WF Statement	100-92-5740	General Supplies	51.19
DFT0008589	09/08/2022	08312022	09/08/2022	P-Card WF Statement	100-94-5320	Travel & Training	28.09
DFT0008589	09/08/2022	08312022	09/08/2022	P-Card WF Statement	100-94-5320	Travel & Training	57.43
DFT0008589	09/08/2022	08312022	09/08/2022	P-Card WF Statement	100-94-5320	Travel & Training	42.68
DFT0008589	09/08/2022	08312022	09/08/2022	P-Card WF Statement	100-94-5320	Travel & Training	100.45
DFT0008589	09/08/2022	08312022	09/08/2022	P-Card WF Statement	100-94-5320	Travel & Training	104.20
DFT0008589	09/08/2022	08312022	09/08/2022	P-Card WF Statement	100-94-5511	Telephone/Data	87.37
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DFT0008589	09/08/2022	08312022	09/08/2022	P-Card WF Statement	100-94-5740	General Supplies	420.04
DFT0008589	09/08/2022	08312022	09/08/2022	P-Card WF Statement	100-94-5740	General Supplies	53.91
DFT0008589	09/08/2022	08312022	09/08/2022	P-Card WF Statement	100-95-5511	Telephone/Data	143.33
DFT0008589	09/08/2022	08312022	09/08/2022	P-Card WF Statement	100-95-5740	General Supplies	49.57
DFT0008589	09/08/2022	08312022	09/08/2022	P-Card WF Statement	100-95-5740	General Supplies	74.02
DFT0008589	09/08/2022	08312022	09/08/2022	P-Card WF Statement	201-40-5723	Food Distribution Costs	831.03
DFT0008589	09/08/2022	08312022	09/08/2022	P-Card WF Statement	201-40-5723	Food Distribution Costs	754.46
DFT0008589	09/08/2022	08312022	09/08/2022	P-Card WF Statement	500-40-5320	Travel & Training	150.00
DFT0008589	09/08/2022	08312022	09/08/2022	P-Card WF Statement	500-40-5330	Meetings	46.26
DFT0008589	09/08/2022	08312022	09/08/2022	P-Card WF Statement	500-40-5330	Meetings	14.74
DFT0008589	09/08/2022	08312022	09/08/2022	P-Card WF Statement	500-40-5400	Contract Services - General	129.98

Warrant Register						Payment Dates: 9/8/2022 - 9/8/2022	
Payment Number	Payment Date	Payable Number	Payable Date	Description (Payable)	Account Number	Account Name	Amount
DFT0008589	09/08/2022	08312022	09/08/2022	P-Card WF Statement	500-40-5511	Telephone/Data	422.69
DFT0008589	09/08/2022	08312022	09/08/2022	P-Card WF Statement	500-40-5511	Telephone/Data	1,897.73
DFT0008589	09/08/2022	08312022	09/08/2022	P-Card WF Statement	500-40-5721	Special Department Supplies	20.23
DFT0008589	09/08/2022	08312022	09/08/2022	P-Card WF Statement	500-40-5740	General Supplies	20.97
DFT0008589	09/08/2022	08312022	09/08/2022	P-Card WF Statement	500-40-5740	General Supplies	154.21
DFT0008589	09/08/2022	08312022	09/08/2022	P-Card WF Statement	500-40-5740	General Supplies	102.73
DFT0008589	09/08/2022	08312022	09/08/2022	P-Card WF Statement	500-40-5740	General Supplies	94.75
DFT0008589	09/08/2022	08312022	09/08/2022	P-Card WF Statement	500-40-5740	General Supplies	83.78
DFT0008589	09/08/2022	08312022	09/08/2022	P-Card WF Statement	500-40-5740	General Supplies	50.69
DFT0008589	09/08/2022	08312022	09/08/2022	P-Card WF Statement	500-40-5740	General Supplies	23.22
DFT0008589	09/08/2022	08312022	09/08/2022	P-Card WF Statement	601-40-5511	Telephone	25.97
DFT0008589	09/08/2022	08312022	09/08/2022	P-Card WF Statement	601-40-5540	Vehicle Maintenance	-165.38
DFT0008589	09/08/2022	08312022	09/08/2022	P-Card WF Statement	601-40-5540	Vehicle Maintenance	964.68
DFT0008589	09/08/2022	08312022	09/08/2022	P-Card WF Statement	601-40-5740	General Supplies	8.95
						Vendor 5657 - Wells Fargo Bank, N.A. (114) Total:	47,683.64
						Grand Total:	47,683.64

Report Summary

Fund Summary

Fund	Payment Amount
100 - General Fund	42,051.95
201 - HCDA Grant	1,585.49
500 - Water Operations Fund	3,211.98
601 - Vehicle and Equipment	834.22
Grand Total:	47,683.64

Account Summary

Account Number	Account Name	Payment Amount
100-13001	Accrued Accounts Receivable	2.10
100-41-5310	Dues & Memberships	1,652.00
100-41-5323	Council Development - Woods	600.00
100-41-5324	Council Development - Jones	30.00
100-41-5330	Meetings	228.49
100-41-5511	Telephone	123.21
100-44-5330	Meetings	30.00
100-44-5511	Telephone	62.15
100-45-5630	Media Services	390.49
100-46-5350	Employee Recognition	1,513.18
100-46-5370	Safety Training	605.60
100-46-5425	Medical Services	39.98
100-47-5340	Books & Periodicals	53.53
100-51-5511	Telephone/Internet	10,937.43
100-51-5635	COVID-19 Emergency Reimburse	99.96
100-52-5840	Capital Outlay	0.00
100-61-5150	Commission Meetings	113.82
100-61-5320	Travel & Training	175.00
100-61-5340	Books & Periodicals	147.35
100-62-5320	Travel & Training	400.00
100-62-5330	Meetings	38.84
100-63-5740	General Supplies	463.05
100-64-5320	Travel & Training	500.00
100-72-5320	Travel & Training	307.63
100-72-5511	Telephone	729.57
100-72-5740	General Supplies	1,370.08
100-73-5320	Travel & Training	1,110.00
100-73-5511	Telephone	286.51
100-73-5740	General Supplies	126.99
100-74-5320	Travel & Training	1,006.78
100-74-5330	Meetings	519.20
100-74-5400	Contract Services - General	16.53

Account Summary

Account Number	Account Name	Payment Amount
100-74-5511	Telephone	246.56
100-74-5570	Software Licensing & Support	20.99
100-74-5740	General Supplies	26.37
100-75-5320	Travel & Training	494.00
100-77-5511	Telephone	49.40
100-81-5310	Dues & Memberships	134.79
100-81-5330	Meetings	119.36
100-81-5721	Special Department Supplies	2,183.33
100-81-5723	Event/Program Costs	373.40
100-81-5740	General Supplies	358.90
100-82-5310	Dues & Memberships	134.79
100-82-5320	Travel & Training	15.00
100-82-5723	Event/Program Costs	1,730.50
100-82-5740	General Supplies	410.13
100-83-5310	Dues & Memberships	134.79
100-83-5511	Telephone	224.84
100-83-5723	Event/Program Costs	7,294.76
100-83-5740	General Supplies	353.24
100-91-5330	Meetings	70.34
100-91-5511	Telephone	967.34
100-92-5511	Telephone/Data	121.29
100-92-5512	Utility Services	238.67
100-92-5740	General Supplies	1,390.01
100-94-5320	Travel & Training	332.85
100-94-5511	Telephone/Data	205.96
100-94-5740	General Supplies	473.95
100-95-5511	Telephone/Data	143.33
100-95-5740	General Supplies	123.59
201-40-5723	Food Distribution Costs	1,585.49
500-40-5320	Travel & Training	150.00
500-40-5330	Meetings	61.00
500-40-5400	Contract Services - General	129.98
500-40-5511	Telephone/Data	2,320.42
500-40-5721	Special Department Supplies	20.23
500-40-5740	General Supplies	530.35
601-40-5511	Telephone	25.97
601-40-5540	Vehicle Maintenance	799.30
601-40-5740	General Supplies	8.95
Grand Total:		47,683.64

Project Account Summary

Project Account Key	Payment Amount
None	37,223.29
807	961.55
811	4,429.55
812	1,076.28
813	515.90
814	1,891.58
8201A	1,585.49
Grand Total:	<hr/> 47,683.64

Authorization Signatures

STAFF REPORT

Verify accuracy of the Warrant Register.

Dated

Finance Director

City Manager



City of Signal Hill

Warrant Register

By Vendor Name

Payment Dates 9/7/2022 - 9/7/2022

Payment Number	Payment Date	Payable Number	Payable Date	Description (Payable)	Account Number	Account Name	Amount
Vendor: 1318 - PITNEY BOWES GLOBAL FINANCIAL SRVCS LLC							
DFT0008448	09/07/2022	08112022	08/11/2022	POSTAGE REFILL	100-51-5720	Postage	2,020.99
Vendor 1318 - PITNEY BOWES GLOBAL FINANCIAL SRVCS LLC Total:							2,020.99
Grand Total:							2,020.99

Report Summary

Fund Summary		Payment Amount
Fund		
100 - General Fund		2,020.99
Grand Total:		2,020.99

Account Summary		Payment Amount
Account Number	Account Name	
100-51-5720	Postage	2,020.99
Grand Total:		2,020.99

Project Account Summary		Payment Amount
Project Account Key		
None		2,020.99
Grand Total:		2,020.99

Authorization Signatures

STAFF REPORT

Verify accuracy of the Warrant Register.

Dated

Finance Director

City Manager



City of Signal Hill

Warrant Register

By Vendor Name

Payment Dates 9/12/2022 - 9/12/2022

Payment Number	Payment Date	Payable Number	Payable Date	Description (Payable)	Account Number	Account Name	Amount
Vendor: 0464 - SOUTHERN CALIFORNIA EDISON							
DFT0008518	09/12/2022	5674 9/1/22	09/01/2022	ELECTRIC SERVICE	100-95-5510	Electricity	781.06
DFT0008519	09/12/2022	3727 9/1/22	09/01/2022	ELECTRIC SERVICE	100-95-5510	Electricity	25.99
DFT0008520	09/12/2022	7593 8/29/22	08/29/2022	ELECTRIC SERVICE	100-47-5512	Utility Services	3,068.93
DFT0008521	09/12/2022	5165 8/30/22	08/30/2022	ELECTRIC SERVICE	100-92-5512	Utility Services	4,532.41
DFT0008522	09/12/2022	9065 8/30/22	08/30/2022	ELECTRIC SERVICE	500-40-5512	Utility Services	3,521.99
DFT0008523	09/12/2022	1906 8/31/22	08/31/2022	ELECTRIC SERVICE	100-92-5512	Utility Services	10,605.79
DFT0008524	09/12/2022	6543 8/25/22	08/25/2022	ELECTRIC SERVICE	100-94-5512	Utility Services	79.48
DFT0008525	09/12/2022	9772 8/25/22	08/25/2022	ELECTRIC SERVICE	100-13001	Accrued Accounts Receivable	15.39
DFT0008525	09/12/2022	9772 8/25/22	08/25/2022	ELECTRIC SERVICE	100-92-5512	Utility Services	36,537.17
DFT0008525	09/12/2022	9772 8/25/22	08/25/2022	ELECTRIC SERVICE	100-94-5512	Utility Services	553.01
DFT0008525	09/12/2022	9772 8/25/22	08/25/2022	ELECTRIC SERVICE	100-95-5510	Electricity	13,960.63
DFT0008525	09/12/2022	9772 8/25/22	08/25/2022	ELECTRIC SERVICE	100-95-5512	Utility Services	1,091.51
DFT0008525	09/12/2022	9772 8/25/22	08/25/2022	ELECTRIC SERVICE	260-40-5512	Utility Services	44.80
DFT0008525	09/12/2022	9772 8/25/22	08/25/2022	ELECTRIC SERVICE	500-40-5512	Utility Services	12,987.78
Vendor 0464 - SOUTHERN CALIFORNIA EDISON Total:							87,805.94
Grand Total:							87,805.94

Report Summary

Fund Summary	
Fund	Payment Amount
100 - General Fund	71,251.37
260 - Lighting and Landscape	44.80
500 - Water Operations Fund	16,509.77
Grand Total:	87,805.94

Account Summary		
Account Number	Account Name	Payment Amount
100-13001	Accrued Accounts Receivable	15.39
100-47-5512	Utility Services	3,068.93
100-92-5512	Utility Services	51,675.37
100-94-5512	Utility Services	632.49
100-95-5510	Electricity	14,767.68
100-95-5512	Utility Services	1,091.51
260-40-5512	Utility Services	44.80
500-40-5512	Utility Services	16,509.77
Grand Total:		87,805.94

Project Account Summary	
Project Account Key	Payment Amount
None	87,805.94
Grand Total:	87,805.94

Authorization Signatures

STAFF REPORT

Verify accuracy of the Warrant Register.

Dated

Finance Director

City Manager



City of Signal Hill

Warrant Register

By Vendor Name

Payment Dates 9/15/2022 - 9/15/2022

Payment Number	Payment Date	Payable Number	Payable Date	Description (Payable)	Account Number	Account Name	Amount
Vendor: 7313 - CITY OF SIGNAL HILL							
DFT0008526	09/15/2022	08312022	09/15/2022	MONTHLY WATER CHARGES - AUG 2022	100-13001	Accrued Accounts Receivable	279.97
DFT0008526	09/15/2022	08312022	09/15/2022	MONTHLY WATER CHARGES - AUG 2022	100-47-5512	Utility Services	22.29
DFT0008526	09/15/2022	08312022	09/15/2022	MONTHLY WATER CHARGES - AUG 2022	100-92-5512	Utility Services	5,613.88
DFT0008526	09/15/2022	08312022	09/15/2022	MONTHLY WATER CHARGES - AUG 2022	100-94-5512	Utility Services	22,675.71
DFT0008526	09/15/2022	08312022	09/15/2022	MONTHLY WATER CHARGES - AUG 2022	260-40-5512	Utility Services	443.73
DFT0008526	09/15/2022	08312022	09/15/2022	MONTHLY WATER CHARGES - AUG 2022	500-40-5512	Utility Services	275.55
Vendor 7313 - CITY OF SIGNAL HILL Total:							29,311.13
Grand Total:							29,311.13

Report Summary

Fund Summary	
Fund	Payment Amount
100 - General Fund	28,591.85
260 - Lighting and Landscape	443.73
500 - Water Operations Fund	275.55
Grand Total:	29,311.13

Account Summary		
Account Number	Account Name	Payment Amount
100-13001	Accrued Accounts Receivable	279.97
100-47-5512	Utility Services	22.29
100-92-5512	Utility Services	5,613.88
100-94-5512	Utility Services	22,675.71
260-40-5512	Utility Services	443.73
500-40-5512	Utility Services	275.55
Grand Total:		29,311.13

Project Account Summary	
Project Account Key	Payment Amount
None	29,311.13
Grand Total:	29,311.13

Authorization Signatures

STAFF REPORT

Verify accuracy of the Warrant Register.

Dated

Finance Director

City Manager



CITY OF SIGNAL HILL
STAFF REPORT

2175 Cherry Avenue • Signal
Hill, California 90755-3799

9/27/2022

AGENDA ITEM

TO:
**HONORABLE MAYOR
AND MEMBERS OF THE CITY COUNCIL**

FROM:
**JOE HOEFGEN
INTERIM CITY MANAGER**

SUBJECT:
APPROVAL OF MEETING MINUTES

Summary:

Regular Meeting of September 13, 2022.

Recommendation:

Approve the meeting minutes.



CITY OF SIGNAL HILL

2175 Cherry Avenue • Signal Hill, California 90755-3799

MINUTES OF A REGULAR MEETING SIGNAL HILL CITY COUNCIL September 13, 2022

A Regular Meeting of the Signal Hill City Council was held in-person and via video/teleconference on September 13, 2022 pursuant to the provisions of Government Code Section 54953 (as amended by AB 361).

(1) **CALL TO ORDER – 6:02 P.M.**

(2) **ROLL CALL**

PRESENT: MAYOR KEIR JONES
VICE MAYOR TINA HANSEN
COUNCIL MEMBER ROBERT COPELAND
COUNCIL MEMBER LORI WOODS

ABSENT: NONE

LATE ARRIVAL: COUNCIL MEMBER EDWARD WILSON

(3) **CLOSED SESSION**

- a. A CLOSED SESSION WILL BE HELD PURSUANT TO GOVERNMENT CODE SECTION 54957 TO CONDUCT DEPARTMENT HEAD EVALUATIONS.

(4) **PUBLIC BUSINESS FROM THE FLOOR ON CLOSED SESSION ITEMS**

There was no public business from the floor.

(5) **RECESS TO CLOSED SESSION**

Council Member Wilson entered closed session at 6:15 p.m.

(6) **RECONVENE REGULAR MEETING – 7:07 P.M.**

ROLL CALL

PRESENT: MAYOR KEIR JONES
VICE MAYOR TINA HANSEN
COUNCIL MEMBER ROBERT COPELAND
COUNCIL MEMBER EDWARD WILSON
COUNCIL MEMBER LORI WOODS

ABSENT: NONE

(7) PLEDGE OF ALLEGIANCE

(8) CLOSED SESSION REPORT

City Attorney reported on closed session item. There was no reportable action taken.

(9) PUBLIC BUSINESS FROM THE FLOOR ON ITEMS NOT LISTED ON THIS AGENDA

There was no public business from the floor.

(10) COMMUNITY ANNOUNCEMENTS

(11) PRESENTATIONS

- a. THE COMMUNITY SERVICES DIRECTOR WILL PROVIDE A BRIEF VIDEO PRESENTATION COMMEMORATING LABOR DAY ON MONDAY, SEPTEMBER 5, 2022.
- b. THE PUBLIC WORKS DIRECTOR WILL PROVIDE A PRESENTATION REGARDING WATER CONSERVATION.

The Community Services Director presented agenda item 11(a); and the Public Works Director presented agenda item 11(b).

(12) PUBLIC HEARINGS

- a. PUBLIC HEARING - ZONING ORDINANCE AMENDMENT TO ESTABLISH THE AMERICAN UNIVERSITY OF HEALTH SCIENCES AND AMERICAN UNIVERSITY RESEARCH ACADEMY (AUHS/AURA) SPECIFIC PLAN TO EXPAND UNIVERSITY EDUCATION PROGRAMS AND ESTABLISH A PRIVATE HIGH SCHOOL AT 1600 E. HILL STREET

Mayor Jones opened the public hearing at 7:44 p.m.

Dr. Caroll Ryan and Dr. Marilyn Uvero, AUHS representatives, commented on the agenda item.

The City Clerk commented and asked a question regarding impact on street parking.

Dr. Ryan commented on the question posed by the City Clerk.

Mayor Jones closed the public hearing at 7:53 p.m.

It was moved by COUNCIL MEMBER WOODS and seconded by COUNCIL MEMBER COPELAND to adopt Resolution No. 2022-09-6706 adopting Negative Declaration (SCH2022070504) for the AUHS/AURA specific plan; and introduce Ordinance No. 2022-09-1541 approving Zoning Ordinance Amendment 22-05, amending Title 20 of the Signal Hill Municipal Code to include Chapter 20.25.

Resolution No. 2022-09-6706, entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, TO ADOPT NEGATIVE DECLARATION (SCH2022070504) FOR THE AMERICAN UNIVERSITY OF HEALTH SCIENCES/AMERICAN UNIVERSITY RESEARCH ACADEMY (AUHS/AURA) SPECIFIC PLAN

Ordinance No. 2022-09-1541, entitled:

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, APPROVING ZONING ORDINANCE AMENDMENT 22-05, AMENDING TITLE 20 OF THE SIGNAL HILL MUNICIPAL CODE TO ADD CHAPTER 20.25 ENTITLED "SP-25, AMERICAN UNIVERSITY OF HEALTH SCIENCES AND THE AMERICAN UNIVERSITY RESEARCH ACADEMY (AUHS/AURA) SPECIFIC PLAN", AND AMENDING THE OFFICIAL ZONING MAP TO CHANGE THE ZONING DESIGNATION OF AN APPROXIMATE 3.75-ACRE SITE AT 1600 E. HILL STREET FROM "COMMERCIAL OFFICE (CO)" TO "AUHS/AURA SPECIFIC PLAN (SP-25)" (APN 7215-009-005), CONTINGENT ON THE CITY COUNCIL ADOPTION OF THE NEGATIVE DECLARATION ENVIRONMENTAL DETERMINATION

The following vote resulted:

AYES: MAYOR JONES
VICE MAYOR HANSEN
COUNCIL MEMBER COPELAND
COUNCIL MEMBER WILSON
COUNCIL MEMBER WOODS

NOES: NONE

ABSENT: NONE

ABSTAIN: NONE

Pastor Gregory Johnson, co-founder of AUHS, commented on the agenda item.

(13) CITY MANAGER REPORTS

- a. PROFESSIONAL CONSULTANT SERVICES AGREEMENT WITH MINAGAR & ASSOCIATES, INC. (M&A) FOR LOCAL ROADWAY SAFETY PLAN (LRSP) DEVELOPMENT SERVICES AND AUTHORIZATION FOR STANDARD CONTINGENCIES

It was moved by COUNCIL MEMBER COPELAND and seconded by VICE MAYOR HANSEN to authorize the Interim City Manager to enter into a Professional Consultant Services Agreement with M&A to prepare the LRSP and provide grant funding advisory services, in a form approved by the City Attorney. The term of the agreement is for four months with a not-to-exceed contract amount of \$54,781; and authorize standard contingencies of 10% (\$5,478) and up to a 180-day term extension pursuant to the City's Purchasing and Contracting Guidelines, to be utilized if approved by the Public Works Director.

The following vote resulted:

AYES: MAYOR JONES
VICE MAYOR HANSEN
COUNCIL MEMBER COPELAND
COUNCIL MEMBER WILSON
COUNCIL MEMBER WOODS

NOES: NONE

ABSENT: NONE

ABSTAIN: NONE

- b. MAINTENANCE SERVICES AGREEMENT WITH MARIPOSA LANDSCAPES, INC. (MARIPOSA) FOR CITYWIDE LANDSCAPING OF PARKS AND MEDIANS AND RESOLUTION FOR BUDGET ADJUSTMENT

It was moved by VICE MAYOR HANSEN and seconded by COUNCIL MEMBER WOODS to authorize the Interim City Manager to enter into a Maintenance Services Agreement with Mariposa to provide citywide landscape maintenance services, in a form approved by the City Attorney. The term of the agreement is for one year with no more than three additional one-year extensions; authorize standard contingencies of 10% (\$40,394) and up to a 180-day term extension pursuant to the City's Purchasing and Contracting Guidelines, to be utilized if approved by the Public Works Director; and adopt Resolution No. 2022-09-6707.

Resolution No. 2022-09-6707, entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, AMENDING THE ADOPTED BUDGET AND AUTHORIZING BUDGET APPROPRIATIONS FOR FISCAL YEAR 2022-23

The following vote resulted:

AYES: MAYOR JONES
VICE MAYOR HANSEN
COUNCIL MEMBER COPELAND
COUNCIL MEMBER WILSON
COUNCIL MEMBER WOODS

NOES: NONE

ABSENT: NONE

ABSTAIN: NONE

c. PROCESS TO FILL A PARKS AND RECREATION COMMISSIONER VACANCY

It was moved by COUNCIL MEMBER WOODS and seconded by VICE MAYOR HANSEN to direct staff reach out to the recent list of Parks and Recreation Commission candidates to confirm their interest and appoint one Parks and Recreation Commissioner to serve the unexpired term through May 31, 2022 at the October 11 City Council meeting. Straw vote will be conducted in the order of email response from the candidates.

The following vote resulted:

AYES: MAYOR JONES
VICE MAYOR HANSEN
COUNCIL MEMBER COPELAND
COUNCIL MEMBER WILSON
COUNCIL MEMBER WOODS

NOES: NONE

ABSENT: NONE

ABSTAIN: NONE

(14) CONSENT CALENDAR

- a. CONTINUANCE OF THE PROCLAMATION OF THE EXISTENCE OF A LOCAL EMERGENCY IN RESPONSE TO COVID-19 AND FINDINGS RELATED TO AB 361 EXEMPTING THE CITY FROM BROWN ACT TELECONFERENCING RULES
- b. WARRANT REGISTER DATED SEPTEMBER 13, 2022
- c. APPROVAL OF MEETING MINUTES

It was moved by COUNCIL MEMBER COPELAND and seconded by VICE MAYOR HANSEN to approve the Consent Calendar.

The following vote resulted:

AYES: MAYOR JONES
VICE MAYOR HANSEN
COUNCIL MEMBER COPELAND
COUNCIL MEMBER WILSON
COUNCIL MEMBER WOODS

NOES: NONE

ABSENT: NONE

ABSTAIN: NONE

(15) COUNCIL AGENDA--NEW BUSINESS

Council Member Woods commented on the City's e-newsletter.

Council Member Wilson reported on his attendance at the League of California Cities Conference on September 8, 2022.

Council Member Copeland and Vice Mayor Hansen wished Mayor Jones an early Happy Birthday.

It was motioned by MAYOR JONES and seconded by VICE MAYOR HANSEN to place discussion items regarding the following for a future City Council agenda: A staff report on air, water, and land environmental conditions and suggestions on improvements; a staff report on the status and mission of the Diversity Coalition Committee; a staff report on the City's current communication strategies; and a staff report to update the public on safety.

Vice Mayor Hansen and Mayor Jones discussed Mayor Jones' motions and priorities.

Mayor Jones reported on his attendance at the League of California Cities Conference on September 8, 2022.

Vice Mayor Hansen and Mayor Jones announced the City's first State of the City event on October 27, 2022.

(16) ADJOURNMENT

It was moved by VICE MAYOR HANSEN and seconded by COUNCIL MEMBER COPELAND to adjourn tonight's meeting to the next regular meeting of the Signal Hill City Council to be held on Tuesday, September 27, 2022, at 7:00 p.m. (hybrid meeting format, including in-person, and video and teleconference participation options). Instructions to participate in the meeting will be provided on the meeting agenda.

The following vote resulted:

AYES: MAYOR JONES
 VICE MAYOR HANSEN
 COUNCIL MEMBER COPELAND
 COUNCIL MEMBER WILSON
 COUNCIL MEMBER WOODS

NOES: NONE

ABSENT: NONE

ABSTAIN: NONE

MAYOR JONES adjourned the meeting at 8:42 p.m.

KEIR JONES
MAYOR

Attest:

CARMEN R. BROOKS
CITY CLERK