



STAFF REPORT

1/11/2022

AGENDA ITEM

TO:

**HONORABLE MAYOR
AND MEMBERS OF THE CITY COUNCIL**

FROM:

**COLLEEN T. DOAN
COMMUNITY DEVELOPMENT DIRECTOR**

SUBJECT:

ANNUAL REVIEW OF INSTITUTIONAL PERMITS

Summary:

Chapter 8.16 of the Signal Hill Municipal Code requires an annual review of institutional permits by the City Council. There are five organizations that have applied for institutional permits for 2022:

- Cole Vocational Services: 2798 Junipero Avenue
- Courtyard Care Center: 1880 Dawson Avenue
- Dungarvin California, LLC: 695 E. 27th Street
- Las Brisas Child Care Center: 2399 California Avenue, Suite A
- Unlimited Quest: 3350 Olive Avenue

All five organizations have current business licenses and are in compliance with licensing requirements and/or applicable codes of the City's Building Department, Police Department, the Los Angeles County Fire Department, and other agencies.

Recommendation:

Adopt the resolution, entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SIGNAL HILL, CALIFORNIA, APPROVING THE ANNUAL INSTITUTIONAL PERMITS FOR 2022 FOR COLE VOCATIONAL SERVICES, COURTYARD CARE CENTER, DUNGARVIN CALIFORNIA, LLC, LAS BRISAS CHILD CARE CENTER, AND UNLIMITED QUEST

Fiscal Impact:

Inspection and administrative time are partially offset by permit fees.

Strategic Plan Objectives:

N/A

Background:

In accordance with Signal Hill Municipal Code Section 8.16.050, no person shall conduct, operate, or maintain any home for the aged, mental institution, private day school, day nursery or day nursery school, private boarding school, or children’s boarding home unless the facility has a valid, unrevoked and unsuspended permit issued by the City Council.

The Community Development Department coordinates an annual review of inspections by health and safety agencies to ensure the facilities are appropriately maintained. There are five institutions requesting permits for 2022 (Attachment A):

| Business | Type of Business |
|---|---|
| Cole Vocational Services 2798 Junipero Avenue Business License: 12201690 | Day care program for adults with developmental disabilities; serves up to 30 individuals in the morning and 30 in the afternoon. |
| Courtyard Care Center 1880 Dawson Avenue Business License: 12200358 | 59-bed skilled nursing facility that provides 24-hour skilled care and rehabilitation services. |
| Dungarvin California, LLC 695 E. 27 th Street Business License: 12202867 | Day care program for adults with developmental disabilities; serves up to 30 individuals in the morning and 30 in the afternoon. |
| Las Brisas Child Care Center (Long Beach Community Improvement League) 2399 California Avenue, Suite A Business License: 12203829 | Childcare center for 2- to 4-year-old children, and before and after school care for 5- to 12-year-old children. The facility can accommodate up to 141 children. |
| Unlimited Quest 3350 Olive Avenue Business License: 12201457 | Family support services for families of youth at risk with complex mental health, behavioral and other needs. |

Due to the COVID-19 pandemic, operations have changed as follows:

- Cole Vocational Services: Currently open and implementing Los Angeles County Public Health Department COVID-19 restrictions.
- Courtyard Care Center: Currently open and operating per Centers for Medicare and Medicaid COVID-19 restrictions.
- Dungarvin California, LLC: Currently open and implementing Los Angeles County Public Health Department COVID-19 restrictions.
- Las Brisas Child Care Center: Currently open and implementing Los Angeles County Public

Health Department COVID-19 restrictions.

- Unlimited Quest: Currently open and implementing Los Angeles County Public Health Department COVID-19 restrictions.

Analysis:

The review process for an institutional permit requires multi-department inspections and a review of online reports from State and Federal inspections.

Signal Hill Police Department

The Police Department reviewed its records and reported no significant activities at the facilities.

Signal Hill Division of Building Safety

The Building Safety Inspector performs an inspection of each facility and notes any maintenance or observable non-compliance items pursuant to the California Building Code. The 2021 inspection dates were:

- Cole Vocational Services: December 2, 2021
- Courtyard Care Center: December 2, 2021
- Dungarvin California, LLC: November 17, 2021
- Las Brisas Child Care Center: December 16, 2021
- Unlimited Quest: December 15, 2021

There were no deficiencies noted at any institution.

County of Los Angeles Fire Department

All the institutions are inspected by the County of Los Angeles Fire Department (Attachment B). Three institutions are inspected annually:

- Cole Vocational Services: December 10, 2021 (passed)
- Courtyard Care Center: April 9, 2021 (passed)
- Las Brisas Child Care Center: December 6, 2021 (passed)

Two institutions are inspected biennially:

- Dungarvin California, LLC: July 1, 2021 (passed)
- Unlimited Quest: April 19, 2021 (passed)

State of California Department of Social Services (CDSS)

CDSS administers the licenses for Cole Vocational Services, Dungarvin California, LLC, Las Brisas Child Care Center, and Unlimited Quest. All facilities are listed as licensed at this time.

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City staff conducted a review of the online information from CDSS. The last inspection of each location was listed as follows (Attachment C):

- Cole Vocational Services: October 8, 2019 (There were no inspections reported in 2020 or 2021.)
- Dungarvin California, LLC: September 9, 2021
- Las Brisas Child Care Center: August 11, 2021
- Unlimited Quest: June 1, 2021, and June 29, 2021

The U.S. Department of Health and Human Services Centers for Medicare & Medicaid Services (Medicare)

Medicare administers the license for the Courtyard Care Center. The facility has a valid license, and a review of the online information from Medicare listed the last standard health inspection of Courtyard Care Center on March 8, 2020. The total number of health citations was five, with all deficiencies corrected. The last infection control inspection was on December 30, 2020, and there were no deficiencies found (Attachment D).

Staff is recommending adoption of the resolution approving the annual institutional permits for calendar year 2022 for Cole Vocational Services, Courtyard Care Center, Dungarvin California, LLC, Las Brisas Child Care Center, and Unlimited Quest.

Approved:

Hannah Shin-Heydorn

Attachments